AUG 25 2025 AM10:59

REFERENCE SERVICE SLIP
Archival Research Room Record Request
National Archives at St. Louis

Date: 8/25/2025

REQUESTER INFORMATION

Name (Please Print – Last, First, Middle)	Researcher ID Card Number
Burns, Andrew	4563213
E-Mail Address:	**Phone Number:**
afbfg4@umsl.edu	636-415-7353

INFORMATION NEEDED TO LOCATE RECORDS (Furnish as much as possible)

Name used in Service (Please Print – Last, First, Middle)	Service Number/SSN	Date & Place of Birth
Meekins, Stephen, B.		1874 NC

MILITARY SERVICE

Branch of Service:
- ☐ Air Force
- ☐ Army Air Corps
- ☐ Army Air Force
- ☐ Army
- ☐ Marine Corps
- ☐ Navy
- ☐ Coast Guard
- ☐ Unknown

Type of Rank:
- ☐ Enlisted
- ☐ Officer
- ☐ Unknown

Service Period (Check all that apply):
- ☐ 1939 & Prior
- ☐ 1940 - 1950
- ☐ 1950 & After

Date & Place of Death: 1951 NC

State of Residence (upon entry into service):

Other Identifying Information (Parent's Names, CSC Number, etc.)

Researcher Signature: Andrew Burns

CIVILIAN SERVICE

(Agency & Location)		
Lighthouse Service (NC/VA)	From: 1910	To: 1919
(Agency & Location)	From:	To:
(Agency & Location)	From:	To:

Other Identifying Information (Maiden Name, Job Title, etc.)

This Space Intentionally Left Blank

STAFF USE ONLY

Appointment Time and Date:

Additional Researchers: ☐ Yes ☐ No

CMRS Service Request Number: C-00061948 44

CMRS Search Request Number(s): Civilian Lighthouse Archival search 8/27

Attendant Signature:

Remarks: Sounder M 252

25 SEP 18 AM 10:13:38

SCREENING NOTES

- ☐ Reviewed and Nothing Removed RL
- ☐ Items Removed and User Informed

Hold Requested: ☐ Yes ☐ No

Total Requests:

Screened Items:

☐ Additional charge outs and signatures on reverse side

Time Out:

Final Return:

Stephen B.
Meekins

MEEKINS, STEPHEN B.



Form 73 ORIGINAL APPOINTMENT, PROMOTION, OR TRANSFER OF EMPLOYEE

Department of Commerce and Labor

LIGHT-HOUSE ESTABLISHMENT

BUREAU OF LIGHT-HOUSES 1910

Office of **Light-House Inspector**

Fifth District, Baltimore, Md.,

September 30, 1910.

COMMISSIONER, BUREAU OF LIGHT-HOUSES,

The Light-House Board,

Washington, D. C.

Sirs: I have the honor to recommend the (1) **probationary appointment**
(Probationary appointment, transfer, promotion, etc.)

of (2) **Stephen B. Meekins** (Name of person—letter for letter—as reported to Board) of (3) **North Carolina** (State of legal residence)

~~from (4) .....~~
(Official title of present position, as Keeper, First Assistant Keeper, etc.)

~~at (5) .....~~
(Official name of aid, as given in Light List, as Absecon Light-Station, N. J.)

~~at (6) $ .....~~ (Salary now paid) to (7) **Second Assistant Keeper** (Official title of position, as Keeper, First Assistant Keeper, etc.)

at (8) **Smith Point Light-Station, Va.,** (Official name of aid, as given in Light List, as Absecon Light-Station, N. J.) at

(9) **$450. per an.**, (Salary recommended) effective beginning (10) **October 16, 1910** ~~(the date of his entrance on duty)~~ (or as soon thereafter as he enters on duty)
(Strike out the clause not appropriate)

in the place of (11) **Herbert K. Teater**
(State name of *last* person holding position)

who (12) **resigned** (Died, transferred, resigned, dismissed, etc.) on (13) **Sept. 20, 1910.** (Last day of service)

Mr. (14) **Meekins** stands No. (15) **1** in list of eligibles,

Class (16) **1**, with an average of (17) **91.40** per cent, and

was considered with (18) **Alexander J. Daniels and Ethen C. Daniels, all of whom were willing to accept the position.**

~~(19) letters of declination of ..... herewith.~~

Respectfully,

J. P. de Steiguer

Commander, U. S. N., Inspector, 5th Light House Dist.

Department of Commerce and Labor

LIGHT-HOUSE BOARD

BUREAU OF LIGHT-HOUSES

OCT 3 - 1910, ~~19~~

Approved, and respectfully forwarded to the Honorable the Secretary of Commerce and Labor.

Commissioner

NOTE.—This form should be sent to the Light-House Board in duplicate. Letters of declination, if any, should be sent with this letter.

This letter is returned for correction of items Nos. .....

PROBATIONARY APPOINTMENT

Department of Commerce and Labor
OFFICE OF THE CHIEF CLERK
Washington

October 5, 1910.

Sir:

You have been appointed, subject to taking the oath of office,

Second Assistant Keeper of Smith Point Light-Station, Va.,

in the Light-House Service,

at a salary of Four Hundred and Fifty dollars

per annum, for a probationary period of six months, effective

beginning October 16, 1910, or as soon thereafter as you enter

upon duty. Retention in the service after the expiration of your

probationary period shall be equivalent to absolute appointment.

(Vice Herbert K. Teater.)
(Civil-service certificate No. .....)

By direction of the Secretary:

Respectfully,

(Signed) ROBT. M. PINDELL, JR.
Chief Clerk.

Mr. Stephen B. Meekins.

Through the Commissioner of Light-Houses.

Appropriation:

Le
D

11—1394

Form 73 ORIGINAL APPOINTMENT, PROMOTION, OR TRANSFER OF APPOINTEE. LCH

Department of Commerce and Labor
LIGHTHOUSE SERVICE

BUREAU OF LIGHTHOUSES JUL 8 1911 DEPT. OF COMMERCE AND LABOR

OFFICE OF LIGHTHOUSE INSPECTOR, Fifth DISTRICT,

Baltimore, Md., July 7 .1911.

THE COMMISSIONER OF LIGHTHOUSES:

The following recommendation is submitted:

Action proposed, Promotion

Name, Stephen B. Meekins Legal residence, North Carolina

Position, First Assistant Keeper Salary, $480 per annum

Location, Smith Point Light-Station, Va.

Effective July 1, 1911, on the actual date of entrance on duty.

Former position, 2d Assistant Keeper Former salary, $450 per annum

Location, Smith Point Light-Station, Va.

Rank in list of eligibles, Rating, Percentage,

Other eligibles considered,

Letters of declination inclosed,

Previous incumbent, Clarence F. Cockrell Services terminated, June 30, 1911.

Reason, Resigned.

Remarks:

W Ed Stayton
Commander, U. S. N., Inspector, 5th Light House Dist.

Department of Commerce and Labor
BUREAU OF LIGHTHOUSES
WASHINGTON

JUL 8 - 1911

Respectfully submitted to the Secretary of Commerce and Labor, approved.

11—2314

Commissioner.

Form 73 **ORIGINAL APPOINTMENT, PROMOTION, OR TRANSFER OF APPOINTEE**

OM.

MAY 21 1912

Department of Commerce and Labor

LIGHTHOUSE SERVICE

OFFICE OF LIGHTHOUSE INSPECTOR, Fifth DISTRICT,

Baltimore, Maryland

May 20, 1912. 191

THE COMMISSIONER OF LIGHTHOUSES:

The following recommendation is submitted:

Action proposed, Appointment

Name, Stephen B. Meekins Legal residence, North Carolina

Position, 3rd Asst. Keeper Salary, $456.00 per annum

Location, Cape Henry Lightstation, Va.

Effective June 1, 1912 or as soon thereafter as he enters on duty.

Former position, 2nd Asst. Keeper Former salary, $450.00 per annum

Location, Smith Point Lightstation, Va.

Rank in list of eligibles, Rating, Percentage,

Other eligibles considered,

Letters of declination inclosed,

Previous incumbent, John B. Baird Services terminated,

Reason, Resignation

Remarks: To be paid from the appropriation "Salaries, Keepers of Lighthouses."

Rutland

Inspector

McC.

Department of Commerce and Labor

BUREAU OF LIGHTHOUSES

WASHINGTON

May 22, 1912.

Respectfully submitted to the Secretary of Commerce and Labor, approved.

11—2314

Acting Commissioner.

GENERAL APPOINTMENT

Department of Commerce and Labor
APPOINTMENT DIVISION
Washington

May 24, 1912.

Mr. Stephen B. Meekins,

Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office,

Third Assistant Keeper

in the Lighthouse Service

at a salary of Four Hundred and Fifty-six dollars per annum,

effective on the date on which you enter upon duty in the above-mentioned position.

(By transfer from second assistant keeper at $450 per annum.)

By direction of the Secretary:

Respectfully,

(SIGNED) GEO. W. LEADLEY.
Chief of Appointment Division.

E&D 6-1-12
P
D

Appropriation: Salaries, Keepers of Lighthouses.

Vice: John B. Baird.

Legal Residence: North Carolina.

11—3692

NRW-McC.

Stephen B. Meekins &
George G. Johnson.

November 11, 1912.

Lighthouse Inspector, Baltimore, Md.

Referring to the second paragraph of your indorsement of the 8th instant on Bureau indorsement of the 7th instant, in regard to the promotion of Stephen B. Meekins and the transfer of George G. Johnson.

Your attention is invited to the fact that the present authorized pay of the position of second assistant keeper of Currituck Beach Light Station, N. C., is $450 per annum. It being desired to transfer Johnson, who now receives $456 per annum, to the position in question, without change in title or compensation, it necessarily follows that the pay of the position will have to be increased from $450 to $456 per annum. This action would particularly be required in this case for the reason that a new appointment will not be given to Johnson but his transfer will be reported to the Department on form 73a.

Bureau letter of January 9, 1911, referred to by you, refers to salaries of employees, it having been assumed that recommendations would be made for changes in pay of positions where necessary, as in this case. Forms 73 and 73a submitted by you have been forwarded to the Department.

Acting Commissioner.

Form 73 ORIGINAL APPOINTMENT, PROMOTION, OR TRANSFER OF APPOINTEE OM.

Department of Commerce and Labor
LIGHTHOUSE SERVICE

BUREAU OF LIGHT-HOUSES NOV 4 1912

OFFICE OF LIGHTHOUSE INSPECTOR, 5th DISTRICT,
Baltimore, Maryland,
Nov. 1, , 1912

THE COMMISSIONER OF LIGHTHOUSES:

The following recommendation is submitted:

Action proposed, Promotion

BUREAU OF LIGHT-HOUSES NOV 9 1912 DEPT OF COMMERCE AND LABOR

Name, Stephen B. Meekins Legal residence, North Carolina

Position, 2d Asst. Keeper Salary, $456.00 per annum

Location, Cape Henry, Va. Lightstation.

Effective Nov. 25, 1912 {~~the actual date of entrance on duty~~, or as soon thereafter as he enters on duty.

Former position, 3rd Asst. Keeper Former salary, $456.00 per annum

Location, Cape Henry, Va. Lightstation

Rank in list of eligibles, Rating, Percentage,

Other eligibles considered,

Letters of declination inclosed,

Previous incumbent, George G. Johnson Services terminated, Nov. 24, 1912

Reason, Transfer proposed to Currituck Beach L. S., N. C.

Remarks: To be paid from the appropriation, "Salaries of Keepers of Lighthouses."

Ruland
Inspector

Department of Commerce and Labor
BUREAU OF LIGHTHOUSES
WASHINGTON

NOV 11 1912

Respectfully submitted to the Secretary of Commerce and Labor, approved.

Acting Commissioner

[1] Strike out the clause which does not apply.

11—2314

GENERAL APPOINTMENT

Department of Commerce and Labor
APPOINTMENT DIVISION
Washington

November 13, 1912.

Mr. Stephen B. Meekins,

Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office,

Second Assistant Keeper

in the Lighthouse Service

at a salary of Four Hundred and Fifty-six dollars per annum,

effective on the date on which you enter upon duty in the above-mentioned position.

(By promotion from third assistant keeper at $456 per annum.)

By direction of the Secretary:

Respectfully,

(SIGNED) GEO. W. LEADLEY,

Chief of Appointment Division.

EOD. 11.25.1912.

F
D

Appropriation: Salaries, Keepers of Lighthouses.

Vice: George G. Johnson.

Legal Residence: North Carolina.

11—3602

READ THE INSTRUCTIONS ON PAGE 3

Department of Commerce and Labor

EFFICIENCY REPORT

MAY 13 1911

(The parenthetical letters refer to instructions on page 3, which instructions should be read and understood before attempting to fill out the form.)

1. Name Stephen B. Meskins 2. Age 37 (Last birthday.)

3. Bureau Lighthouse Service 4. Position Second Assistant Keeper.

5. Compensation $450.per an. 6. Where employed Smith Point Light, Va.

7. When appointed (*a*) Oct.16,1910 8. How appointed (*b*) Through Civil Service examination.

9. Status under Civil Service Rules (*c*) Classified competitive.

10. Is the employee an honorably discharged soldier or sailor? No.

11. Does the employee receive a pension? No. If so, state the amount

12. Other Government service None.

13. Duties (describe fully) Assists in care and maintenance of station.

14. Has the employee special qualifications? No. If so, state them

15. Efficiency (*d*):

	Averages.	Relative weights.	Products of averages multiplied by weights.	
Quantity of work	90	2	180	00
Quality of work	85	3	255	00
Interest manifested in work (see also Question 17)	100	3	300	00
Attendance	100	2	200	00
Total		10	935	00
Average percentage			93	50

11—4259

16. In the following form state the number of days of annual leave, sick leave, and leave without pay taken in each of the years 1908, 1909, and 1910:

1908.			1909.			1910.		
Annual.	Sick.	Without pay.	Annual.	Sick.	Without pay.	Annual.	Sick.	Without pay.

17. Is this employee a purely routine employee, or does he manifest interest, not only in his own work but also in the work of the office or bureau as a whole, to the extent of overtime work or voluntary efforts by suggestion or otherwise to add to its efficiency? (Answer fully.) Is not a purely routine employee and manifests interest in his work and in the service.

18. On the basis of efficiency alone, is this employee overpaid or underpaid as compared with others in your office engaged on the same grade of work, or is his salary a fair equivalent for the service rendered? (Answer fully.) Fair equivalent.

If the present salary is above or below a fair equivalent, state what, in your opinion, it should be.

19. Is this employee superannuated? No. If so, what percentage of salary is unearned?

20. Remarks: (*e*)

The official who is primarily responsible for the statements herein submitted will sign here—

Commander, U. S. N. Inspector 6th Dist.

The official who approves the statements thus submitted will sign here—

Chief of Bureau or Office.

Form 73

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

HDK--REOM

OFFICE OF LIGHTHOUSE INSPECTOR, 5th DISTRICT.

LIGHT DEC 21 1915 HOUSES

Baltimore, Md., (City.) Dec. 20, (Date.) 1915

THE COMMISSIONER OF LIGHTHOUSES:

Action recommended, Increase in pay

Name, **Stephen B. Meekins** Legal residence, **N. Carolina**

Position, **Second Assistant Keeper** Salary, **$480. per an.**

Location, **Cape Henry L.S., Va.** Appropriation, **Salaries, Keepers of Lighthouses.**

Effective **Jan. 1, 1916** {[1] ~~the date he enters on duty~~, or as soon thereafter as he enters on duty.

Former position, Second Assistant Keeper Former salary, **$456. per an.**

Location, **Second Assistant Keeper**

Rank on eligible list, Rating, Percentage, , Other eligibles considered:

Previous incumbent, (New position) Services terminated,

Reason,

Members of family in Government Service, 3 cousins in Lighthouse Service.

Remarks: This recommendation in accordance with Bureau letter of Dec. 17, 1915 authorizing certain changes in the schedule of pay of keepers in this District. This employee considered deserving of increase in his pay.

Selection regular, subject to the action of the
U. S. Civil Service Commission. , 191

In the absence and by direction of the Inspector,

Hawkinson

Secretary, Civil Service District. ~~Inspector~~ Supt., L.S.

BUREAU OF LIGHTHOUSES
WASHINGTON

DEC 21 1915

Submitted to the Secretary of Commerce, approved.

Acting Commissioner

[1] Strike out the clause which does not apply.

11—2314

GENERAL APPOINTMENT—FIXED DATE

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

LIGHT
DEC 24 1915
HOUSES

December 23, 1915.

Mr. Stephen B. Meekins,

Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office, and to actual entrance upon duty (unless on authorized leave) on the date indicated, ~~Second Assistant Keeper~~ in the ~~Lighthouse Service~~ at a salary of ~~Four Hundred and Eighty~~ dollars per ~~annum~~, effective January 1, 1916.

(By increase in compensation from $456 per annum.)

8028 Jan 1, 1916

By direction of the Secretary:

Respectfully,

(SIGNED) CLIFFORD HASTINGS
Chief of Appointment Division.

R

Appropriation: Salaries, Keepers of Lighthouses.

Vice:

Legal Residence: North Carolina.

11—1393

Form 73

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LIGHT HOUSES AUG 30 1916

REC'D
Inclosure

OFFICE OF LIGHTHOUSE INSPECTOR, 5th DISTRICT.

Baltimore, Md., Aug. 29, 1916
(City.) (Date.)

THE COMMISSIONER OF LIGHTHOUSES:

Action recommended, Transfer involving change in rank.

Name, Stephen B. Meekins — Legal residence, N. Carolina

Position, Assistant Keeper — Salary, $480. per an.

Location, North River L.S., N.C. — Appropriation, Salaries, Keepers of Lighthouses.

Effective Sept. 16, 1916 — {the actual date of entrance on duty, or as soon thereafter as he enters on duty.

Former position, Second Asst. Keeper — Former salary, $480. per an.

Location, Cape Henry L.S., Va.

Rank on eligible list, Rating, Percentage, , Other eligibles considered:

Previous incumbent, John M. Stowe — Services terminated, upon qualification of successor.

Reason, Recommended transferred to 3rd asst. kpr., at $456. p.a., Cape Henry L.S., Va.

Members of family in Government Service, 3 cousins in Lighthouse service.

Remarks: This recommendation at the request of Mr. Meekins, see his letter attached.

Selection regular, subject to the action of the U. S. Civil Service Commission. , 191

H. D. King.

Secretary, Civil Service District. — **Lighthouse Inspector.**

BUREAU OF LIGHTHOUSES
WASHINGTON

AUG 30 1916

Submitted to the Secretary of Commerce, approved.

Acting Commissioner

1 Strike out the clause which does not apply.

11—2314

GENERAL APPOINTMENT

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

LIGHT
SEP 21916
HOUSES

August 31, 1916.

Mr. Stephen B. Meekins,

Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office,

Assistant Keeper

in the Lighthouse Service

at a salary of Four Hundred and Eighty dollars per annum,

effective on the date on which you enter upon duty in the above-mentioned position.

(By transfer from second assistant keeper at $480 per annum.)

E D Sept 16, 1916.

By direction of the Secretary:

Respectfully,

(SIGNED) CLIFFORD HASTINGS

Chief of Appointment Division.

R C

Appropriation Salaries, Keepers of Lighthouses.

Vice John M. Stowe.

Legal Residence North Carolina.

11—3892

SEP 1916

ADDRESS ALL COMMUNICATIONS TO
LIGHTHOUSE INSPECTOR
BALTIMORE, MD.

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
BALTIMORE, MD.

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

LIGHT
AUG 29 1918
HOUSES

OFFICE OF SUPERINTENDENT, 5TH DISTRICT
OFFICE OF INSPECTOR, 5TH DISTRICT
BALTIMORE MD

MEM

August 28, 1918

Commissioner of Lighthouses,
Washington, D.C.

Subject: Letter of Commendation S.B. Meekins.

On August 20, 1918 Mr. S. B. Meekins, Assistant Keeper of North River Light Station rendered assistance to two motor boats which grounded near the Station and were about to fill up with water. He partially unloaded the boats and pulled them into deep water by means of his motor boat.

It is recommended that letter of commendation be sent to Mr. Meekins for his act as mentioned above.

For and in the absence of the Superintendent.

Asst. Supt.

ADDRESS ALL COMMUNICATIONS TO
LIGHTHOUSE INSPECTOR
BALTIMORE, MD.

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
BALTIMORE, MD.

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

LIGHT
AUG 29 1918
HOUSES

9/118 Comd

Hydrog.
Engr. Comm.
Mar. Engr.
Personnel
Accounts
Contracts
Obl. Clk.
Dep. Comm.
Comm.

OFFICE OF SUPERINTENDENT 5TH DISTRICT
AUG 29 1918 10 AM
OFFICE OF INSPECTOR 5TH DISTRICT
BALTIMORE MD

August 28, 1918

Commissioner of Lighthouses,
Washington, D.C.

Subject: Letter of Commendation S.B. Meekins.

On August 20, 1918 Mr. S. B. Meekins, Assistant Keeper of North River Light Station rendered assistance to two motor boats which grounded near the Station and were about to fill up with water. He partially unloaded the boats and pulled them into deep water by means of his motor boat.

It is recommended that letter of commendation be sent to Mr. Meekins for his act as mentioned above.

For and in the absence of the Superintendent.

F. P. Dillon
Asst. Supt.

LIGHT
SEP 10 1918
HOUSES

McC.

SEP 9 - 1918

SEP 10 1918 8 51 AM

Sir:

Referring to report of the assistance rendered by you on August 20, 1918, in partially unloading two motor boats which grounded near the North River Light Station, North Carolina, and which were about to fill with water, and in pulling them into deep water by means of a motor boat, the Department is pleased to commend you for the service rendered on that occasion, which will be noted on the records as part of your official history.

Respectfully,

A. L. THURMAN

Acting Secretary.

Mr. S. B. Meekins,
Assistant Keeper, North River Light Station, N. C.
(Through Commissioner of Lighthouses)

Bureau of Lighthouses, Washington

To Lighthouse Inspector .....Baltimore, Md.....
for files of his office. By direction of the Commissioner:
See your report of August 28, 1918.

Chief Clerk

LIGHTHOUSES---Bureau's files.

A. L. THURMAN

Exact copy as signed by.....

Mailed SEP 9 1918 by.....

1918 SEP 9 PM 2 50

LINDSAY C. WARREN
1ST DIST. NORTH CAROLINA

HERBERT C. BONNER
SECRETARY

Congress of the United States
House of Representatives
Washington, D. C.

COMMITTEES:
ROADS
IMMIGRATION AND NATURALIZATION
ACCOUNTS

LIGHTHOUSES SEP 1930 BALTIMORE, MD

LIGHTHOUSES 1930 AUG 28 PM 1 12

LIGHTHOUSES 1930 SEP 8 AM 9 49

Washington, N. C.
August 27,1930

airways
Hydro
Radio M
Engr. Constrn
Mar. Engr.
Personnel
Finance
Law & Prop.
Chief Clerk
Adm. Assist.
Dep. Commr. ab
Commissioner ab

ack + refer to 5th if records here not suff. for reply
#119
aug 28

9-3-30
ack. + to 5th
ans 9/11/30

Hon. George R. Putnam,
Commissioner of Lighthouses,
Department of Commerce,
Washington, D. C.

My dear Mr. Putnam:-

Upon the discontinuance of the North River Light Station, North Carolina, the assistant keeper of same, Mr. Stephen B. Meekins, had to leave the Service. In a letter from the Department of February 14, 1919 he was told that he would be given consideration for re-enlistment if a suitable vacancy occurred.

Mr. Meekins is most anxious to again be connected with the Service. His official record is excellent, and he is an able-bodied,capable man. I am wondering if, in view of his record, you cannot find a place for him.

I am,

Sincerely,

L. C. Warren.

Σ.N.B

IN REPLYING ADDRESS
COMMISSIONER OF LIGHTHOUSES
AND REFER TO DATE OF THIS LETTER
AND FILE NO

1930 SEP 8 AM 9 48

SEPT. OF LIGHTHOUSES
SEP 5 1930
BALTIMORE, MD

RG:LRF
Incl.

DEPARTMENT OF COMMERCE
BUREAU OF LIGHTHOUSES
WASHINGTON

September 3, 1930.

SUBJECT: Letter of August 27 from Representative L. C. Warren, Washington, North Carolina, relative to the reinstatement of Mr. Stephen B. Meekins.

Referred to the Superintendent of Lighthouses, Baltimore, ~~New York~~ Md, for report and return.

Airways
Hydro
Radio M
Engr. Constr
Mar. Engr.
Personnel
Finance
Law & Prop.
Chief Clerk
Dep. Comm'r
Commissioner

W. P. HARMAN
Acting Commissioner of Lighthouses.

AHL.

Office of Superintendent, 5th District,
Baltimore, Md. September 4, 1930.

1. Returned to Commissioner of Lighthouses, Washington, D.C., with statement that while Mr. Meekins is eligible for re-instatement, having had sufficient service to come within the purview of the Executive Order of July 9, 1929, there are very slight prospects of re-instating him, in view of the discontinuance and re-grouping of numerous lights and electrification of oil lights, requiring this office to make suitable provision for the personnel of such lights, where possible. Furthermore, in view of the few appointments made during the past year, request has been made of the Civil Service Commission to extend the Keeper's Eligible Register for a year, which will obviate holding the regular examination next February.

L. M. Hopkins
Superintendent of Lighthouses.

Chief Clk.
Am. Engr. (1)
Asst. Engr. (2)
Asst. Engr.
1 Draftsman
2 Draftsmen
Hydrog.
Assts. to
Outside
Personnel
Asst. Kpr.
Engr. Cadet
Storage
Messenger
File

Also advised that if separated from service for absence not due to their own reasons & wait his reinstatement should be looked upon with favor. 9/9

September 11, 1930.

Hon. L. C. Warren,
Member of Congress,
Washington, North Carolina.

Dear Mr. Warren:

1. In further reference to your letter of August 27 in the interest of Mr. Stephen B. Meekins:

2. You are respectfully informed that in the event of a suitable vacancy Mr. Meekins will be considered for reinstatement in accordance with Civil Service rules and regulations.

Very truly yours,

F. P. DILLON
Acting Commissioner of Lighthouses.

RG:LRF

RG:LRF Bureau of Lighthouses, Washington, D. C., Sept. 11, 1930.

Referred to 5th Superintendent for information and with advice that if separation from the service was for administrative reasons and without fault on Meekin's part, his reinstatement would be looked upon with favor.

Hon. L. C. Warren
(Name of ~~Senator~~ or Congressman)

N. C.
(State)

1st
(Congressional District)

Memorandum for Assistant Secretary:

This office has this date made the following contact with the Member of Congress listed above:

Mr. Stephen B. Meekins - relative to reinstatement in accordance with Civil Service regulations. Advised as per the letter attached.

September 11, 1930
Date

W. P. HARMAN
Chief of Bureau
Acting Commissioner of Lighthouses
Bureau of Lighthouses
Bureau

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
BALTIMORE, MD.
WLR:AHL.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

OFFICE OF SUPERINTENDENT, 5TH DISTRICT
BALTIMORE, MD.

1930 OCT 1 AM 9 16

Supply
Hydro
Radio M
Engr. Constrn
Mar. Engr.
Personnel
Finance
Law & Prop.
Chief Clerk
Adm. Assist.
Dep. Commr.
Commissioner

September 30, 1930.

10/10/30 Warren

Oil. 70D 10/3.

Copy advise me accordingly
copy to 5th Dist 10/3

Commissioner of Lighthouses,
Washington, D. C.

Subject: Re-instatement - S. B. Meekins.

1. In connection with Bureau endorsement of September 11th on copy of letter of same date to Honorable L. C. Warren, M.C., the Bureau is informed that this office, having in mind a vacancy in position of Additional Keeper, wrote to Mr. Meekins requesting him to submit to medical examination by a Public Health Service physician before taking steps to initiate his re-instatement.

2. The certificate of the physician shows that Mr. Meekins is unfit for duties of the position of Assistant Lighthouse Keeper due to high blood pressure.

3. Mr. Meekins, in a letter to this office, states that the physician informed him that perhaps after a lapse of about a month his condition might be sufficiently improved to pass another medical examination. However, we will be unable to hold the present vacancy open that long and will bear Mr. Meekins in mind when the next vacancy occurs.

L. M. Hopkins

Superintendent of Lighthouses.

October 10, 1930.

Hon. L. C. Warren,
House of Representatives,
Washington, D. C.

Dear Mr. Warren:

In reference to the letter addressed to you on date of September 11 relative to the desire of Mr. S. B. Meekins for reinstatement in the Lighthouse Service.

You are respectfully informed that the Superintendent of Lighthouses at Baltimore, Maryland subsequently wrote Mr. Meekins to submit to a medical examination by a Public Health Service Physician in connection with the proposal to effect his reinstatement. According to the certificate of the physician, however, Mr. Meekins was found physically disqualified on account of high blood pressure.

Mr. Meekins has written, however, that the physician informed him that after a reasonable lapse of time he might be sufficiently improved to render him physically qualified for duty.

This Service will not be able to hold the position vacant for which Mr. Meekins was proposed, but will consider him in connection with any future vacancies.

Very truly yours,

H. D. KING

RG:DC

Acting Commissioner of Lighthouses.

Copy to 5th Supt.

Stephen B. Meekins

STATE FROM WHICH APPOINTED
N. C.

INACTIVE

Stephen B. Meekins

STATUS

DESIGNATION	SALARY	OFFICE, BUREAU, OR DIVISION	DATE APPOINTED
2nd Asst. Kpr. Smith Point L.S. Va	$450.	L. H.	Nov. 5, 1910
1st " " " " " "	$480.	"	July 1, 1911
Appointment cancelled			
2nd Asst. Kpr., Smith Point L.S. Va.	$450.	L. H.	Nov. 5. 1910
3rd " ", Cape Henry L.S. Va.	$456.	"	June 1, 1912
2nd " " " " " "	456	"	Nov 25, 1912
" " " " " " "	480.	"	Jan 1. 1916
Asst Kpr. North River L.S. Va	480	"	Sept. 16, 1916
Keeper " Increases	780	"	Nov 4, 1918.
SERVICES DISCONTINUED	Nat. Close — Feb 28, 1919.		

INACTIVE

11—1248

Form 73 ORIGINAL APPOINTMENT, PROMOTION, OR TRANSFER OF EMPLOYEE

RECEIVED OCT 4 1910 DEPT OF COMMERCE AND LABOR

APPOINTMENT DIVISION RECEIVED OCT 4 1910 DEPT OF COMMERCE AND LABOR

Department of Commerce and Labor

LIGHT-HOUSE ESTABLISHMENT

Office of Light-House Inspector

Fifth District, Baltimore, Md.,

September 30, 1910.

COMMISSIONER, BUREAU OF LIGHT-HOUSES,

The Light-House Board,

Washington, D. C.

Sirs: I have the honor to recommend the (1) probationary appointment
(Probationary appointment, transfer, promotion, etc.)

of (2) Stephen B. Meekins of (3) North Carolina
(Name of person—letter for letter—as reported to Board) (State of legal residence)

~~from (4)~~ _____
(Official title of present position, as Keeper, First Assistant Keeper, etc.)

~~at (5)~~ _____
(Official name of aid, as given in Light List, as Absecon Light-Station, N. J.)

~~at (6) $~~ _____ to (7) Second Assistant Keeper
(Salary now paid) (Official title of position, as Keeper, First Assistant Keeper, etc.)

at (8) Smith Point Light-Station, Va., at
(Official name of aid, as given in Light List, as Absecon Light-Station, N. J.)

(9) $450. per an., effective beginning (10) October 16,1910 ~~(the date of his entrance on duty)~~ (or as soon thereafter as he enters on duty)
(Salary recommended) (Strike out the clause not appropriate)

in the place of (11) Herbert K. Teater
(State name of *last* person holding position)

who (12) resigned on (13) Sept. 20, 1910.
(Died, transferred, resigned, dismissed, etc.) (Last day of service)

Mr. (14) Meekins stands No. (15) 1 in list of eligibles,

Class (16) I, with an average of (17) 91.40 per cent, and

was considered with (18) Alexander J. Daniels and Ethen C. Daniels,
all of whom were willing to accept the position.

~~(19) letters of declination of~~ _____ herewith.

Respectfully,

J. P. de Steiguer

Commander, U. S. N., Inspector, 5th Light House Dist.

DOR.

10-H-10

two papers

Department of Commerce and Labor

LIGHT-HOUSE BOARD
BUREAU OF LIGHT-HOUSES

OCT 3 - 1910, ~~19~~

Approved, and respectfully forwarded to the Honorable the Secretary of Commerce and Labor.

G. L. Putnam

Commissioner

HSB

DIVISION OF APPOINTMENTS RECEIVED OCT 3 1910 DEPT OF COMMERCE AND LABOR

11—2314

PROBATIONARY APPOINTMENT

Department of Commerce and Labor
OFFICE OF THE CHIEF CLERK
Washington

October 5, 1910.

Sir:

You have been appointed, subject to taking the oath of office,

Second Assistant Keeper of Smith Point Light-Station, Va.,

in the Light-House Service,

at a salary of Four Hundred and Fifty dollars

per annum, for a probationary period of six months, effective

beginning October 16, 1910, or as soon thereafter as you enter

upon duty. Retention in the service after the expiration of your

probationary period shall be equivalent to absolute appointment.

(Vice Herbert K. Teater.)

(Civil-service certificate No.)

CARDED

CHANC- REPORTED
OCT - 1910
U.S. COMMISSION

APPOINTMENT DIVISION
REPORTED
OCT 6 1910
TO DISBURSING CLERK
DEPARTMENT OF COMMERCE AND LABOR

By direction of the Secretary:

Respectfully,

Chief Clerk.

Mr. Stephen B. Mackins.

Through the Commissioner of Light-Houses.

Appropriation:
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D

11—1501

Form 111

OATH OF OFFICE

(PRESCRIBED BY SECTION 1757, REVISED STATUTES)

NOV 11 1910
OFFICE OF THE CHIEF CLERK
RECEIVED
NOV 22 1910
DEPT OF COMMERCE AND LABOR.

Department of Commerce and Labor

LIGHT-HOUSE ESTABLISHMENT

I, Stephen Beasley Meekins

do solemnly [a] Swear (See below.) that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter: So help me God.

Stephen B. Meekins
(Appointee signs here.)

Sworn to (See below.) and subscribed before me, this 18th day of October, A. D. 1910

(Affix official seal here.)

(Name:) John W Graves

(Official title:) Notary Public

Official Title.	Pay.	Name of Station.	State or Country in which born.	State or Territory from which last appointed.
2d Assistant Keeper	$450. per an.	Smith Point L't-Station, Va.	N. C.	N. C.

(The above should be filled in by the district officer.)

Office of the Inspector 5th, Light-House District,

Baltimore, Md. (Address.), November 11, 1910. (Date.)

OFFICE OF THE CHIEF CLERK
NOV 23 1910
DEPT OF COMMERCE AND LABOR
CARDED

The above-named appointee entered upon duty on November 5, 1910. (Date.)

(Signed:) [signature]

Commander, U. S. N., Inspector 5th Light House Dist

[a] Insert here "swear" or "affirm," as the case may be.

[b] Insert here "Sworn to" or "Affirmed," as the case may be.

[c] This Oath should be taken before a Justice of the Peace, Notary Public, Judge, Clerk of a Court, or any other officer having authority to administer oaths, but never before a Collector of Customs, as he has no power to administer oaths in such cases. In case the officer administering the oath has no seal, his official character should be duly certified to by the clerk of the proper court or the proper county clerk.

RECEIVED
NOV 22 1910
DEPT OF COMMERCE AND LABOR

NOTE CAREFULLY.

The oath may be taken any time prior to the payment of compensation, but no compensation should be paid until the oath is executed in proper form.

A letter of transmittal (use Form 95) should accompany Oath, stating the **exact** date of the entrance on duty of the appointee and the above blank also filled out and properly signed by the district officer.

Failure to fill out this Oath properly will result in its return for correction.

Ent'd NOV 21 1910

JNL

United States
Civil Service Commission,
Washington, D. C.

OFFICE OF THE CHIEF CLERK
RECEIVED
NOV 15 1910
DEPT OF COMMERCE AND LABOR

November 14, 1910.

APPOINTMENT DIVISION
RECEIVED
NOV 15 1910
DEPT OF COMMERCE AND LABOR.

The Honorable

The Secretary of Commerce and Labor.

Sir:

Referring to the affidavit relative to members of family in the government service executed by Stephen B. Meekins, recently appointed in the Light-House Service, the Commission has the honor to advise you that it has been examined and that his appointment is believed to be not contrary to the provisions of Section 9 of the civil service act.

By direction of the Commission:

Very respectfully,

John M Thomas

Acting President.

OFFICE OF THE CHIEF CLERK
FORWARDED
NOV 16 1910
TO APPOINTMENTS
DEPT OF COMMERCE AND LABOR

Note Bureau

November 16, 1910.

Sir:

The Department states that it is informed by the Civil Service Commission that the affidavit relative to members of family in the government service executed by Stephen B. Meekins, recently appointed second assistant keeper of Smith Point Light-Station, Maryland, has been examined, and that his appointment is believed not to be contrary to the provisions of Section 9 of the civil service act.

By direction of the Secretary:

Respectfully,

Acting Chief Clerk.

The Commissioner of Light-Houses.

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D

OFFICE OF THE CHIEF CLERK
RECEIVED
NOV 14 1910
DEPT OF COMMERCE AND LABOR

BUREAU OF LIGHT-HOUSES
NOV 13 1910
DEPT OF COMMERCE AND LABOR.

PERSONAL QUESTION SHEET

Department of Commerce and Labor

OFFICE OF THE SECRETARY

Washington

APPOINTMENT DIVISION
RECEIVED
NOV 14 1910
DEPT OF COMMERCE AND

May 15, 1909.

To the Chiefs of Bureaus of the Department of Commerce and Labor:

For the purpose of enabling the Department to maintain a complete record of its officers and employees, you are requested to have every person hereafter appointed or employed in your Bureau, immediately upon his entrance on duty, answer each of the questions in Part I of this form and sign the same. The information given in Part I should be reviewed and approved in accordance with instructions. The information in Part II should be supplied as indicated and the form forwarded to the Department.

Charles Nagel
Secretary.

OFFICE OF THE CHIEF CLERK
FORWARDED
NOV 14 1910
TO APPOINTMENTS
DEPT OF COMMERCE AND LABOR.

CARDED

PART I.

(Part I should be filled out by the appointee or employee; but, if he is unable to write legibly, another person may write the answers at his dictation. In either case the statement should be signed by the appointee or employee. If he is unable to write, he may sign by mark in the presence of one witness. If he is unable to answer any question, he should indicate that fact.)

1. What is your full name? (Do not use initials, but spell out each name and state whether Mr., Miss, or Mrs. Example: Mr. John Richard Doe.) Mr Stephen Beasley Meekins

2. How do you intend to write your name on the pay roll? (***This shbuld agree with signature to your oath of office.***) Stephen B Meekins

3. What is your present legal (voting) residence? (Give city or town, State or Territory, county, and Congressional district.)

Colington	North Carolina	Dare County	First Congressional district
City or town.	State or Territory.	County.	Congressional district.

4. What is your race? (Answer "white," "colored," or "Mongolian.") White

5. Where were you born? Colington Dare County North Carolina

6. When were you born? February (Month.) 17th (Day.) 1874 (Year.)

7. Are you pensioned by the U. S. Government? (Answer "Yes" or "No.") No

8. Give name and address of person whom you would like to have notified in case of accident.

John W. Meekins
Name. Number and street.
Colington Dare County North Carolina
City or town. State or Territory.

9. Are there any members of your family, besides yourself, in the civil service of the United States? (If so, give below their names, relationships, the Departments and Bureaus or Services in which they are employed, and the positions they occupy.)

Name.	Relationship.	Department.	Bureau or Service.	Position.
James B. Best.	Brother in Law.	Treasury.	Life Saving Service.	Surfman no ✱

10. If you were appointed through a civil service examination, state, as near as you recollect, the name and date of the examination. If not so appointed, state how you entered the service. (Examples: "By reinstatement," or "by transfer from ——," stating Department, Bureau or Service, position, and salary, if known.)

For Light House service April 1st 1910

11. Have you any physical disabilities? (If so, describe briefly. If you have defective eyesight, state whether corrected by glasses.)

No physical disability Eyesight good

12. Have you ever held any other position in the civil service of the United States? (If so, give below the Department and Bureau or Service in which you served, the position held, the salary you received, and the dates of your appointment and separation from the service.) No

~~Department.~~	Bureau or Service.	Position.	Salary.	Appointed.	Separated.
No					

13. Do you hold any State or municipal office? (If so, state name of such office and compensation attached.)

No

14. Were you in the military or naval service of the United States during the Civil or Spanish-American War? (If so, give the information called for by the blanks below.) No

Regiment and company, or vessel.	Date enlisted.	Date discharged.	Cause of discharge.

15. If you served in the military or naval service of the United States at any time other than during the Civil or Spanish-American Wars, indicate such service in the spaces below.

Regiment and company, or vessel.	Date enlisted.	Date discharged.	Cause of discharge.

16. What was your occupation prior to entering the United States civil service? (It is intended that the answer to this question shall state briefly the lines of work followed by you before receiving your present appointment, with the exception of your service indicated in answer to questions 12, 13, 14, and 15.)

Fishing and Boating and Gasoline Engine Engineer

BUREAU OF LIGHT-HOUSES
NOV 13 1910
DEPT OF COMMERCE AND LABOR

17. What education have you received? (Indicate the grades of schools you have attended, and, in case you have attended schools of higher grade than high schools, give the institution, degrees received, and date in each case. Example: Public school; high school; business college; Cornell University, A. B., 1900; Columbia University, LL. B., 1903.)

Public school

18. What special qualifications have you—educational, professional, technical, mechanical, etc.? (Examples: Qualified as "Lawyer," or "Civil Engineer," or "Translator," or "Interpreter," or "Draftsman," or "Carpenter").

None of the above mentioned

19. What, if any, civil service examinations have you passed? (Give names and dates as near as you recollect.)

For Light House service Apr 1th 1910

20. Were the answers to the foregoing questions written by you? yes (If not, state the name and address of the person who wrote them for you.)

21. State the date upon which the above blanks were filled. October 18th, 1910

(Signature) Stephen B Meekins

Witness:

In case signature is by mark.

P. O. Address: Colington Dare County
City or town.

Number and street.

North Carolina
State or Territory.

(Where the appointee is to be employed outside of the District of Columbia the information given in Part I should be reviewed and approved by the officer in immediate charge before forwarding to the Bureau. Where he is to be employed in the District of Columbia, Part I should be reviewed and approved by the officer who executes Part II.)

Reviewed, approved, and forwarded November 11, 1910.

(Signature) L P Holtzman

(Official title) ~~Commander, U. S. N.,~~ Inspector, 6th Light House Dist

11—1434



PART II.

(Part II should be executed by the executive officers of the various Bureaus of the Department, or, at their direction, by some official who can give the information desired. If unable to answer any question, indicate that fact.

1. State the Bureau or Service, place, and district in which the person who answered the foregoing questions is employed

Light-House Service (Bureau or Service.) Smith Point Light-Station, Va. (Place (city, town, station, or vessel.)) Fifth (District.)

2. To what position has he been appointed? 2d Assistant Keeper.

3. State the date of appointment. October 5, 1910.

4. State the date the appointment was effective. (If appointment was made to take effect on date of oath, so state.)

October 16, 1910.

5. State the date of the oath. October 18, 1910.

6. State the date the employee entered on duty. November 5, 1910.

7. What is his salary? $450.00 per annum.

8. From what appropriation is he paid? Salaries of Keepers of Light-Houses.

9. Is the position excepted, competitive, or unclassified under the civil service rules? Competitive.

10. If classified, state the date of classification. May 6, 1896.

11. In what manner did the employee enter the service? (Examples: "From stenography and typewriting examination;" or "without examination;" or "by reinstatement;" or "by transfer from ——," stating Department, Bureau or Service, position, and salary, if known.)

By non-educational examination.

12. Is the employee required to give bond? No.

13. When the legal residence given in answer to question 3, Part I, differs from that given in the certificate of appointment, the discrepancy should be explained.

Respectfully

~~Reviewed, approved, and~~ forwarded to the Department.

(Signature) J S Clark

Chief Clerk.

(Official title) BUREAU OF LIGHT-HOUSES

Date: ....., 19

H.B. 11—1434

Form 73 **ORIGINAL APPOINTMENT, PROMOTION, OR TRANSFER OF APPOINTEE.** LCH

Department of Commerce and Labor
LIGHTHOUSE SERVICE

OFFICE OF LIGHTHOUSE INSPECTOR, **Fifth** DISTRICT.

Baltimore, Md., July 7 1911.

THE COMMISSIONER OF LIGHTHOUSES:

The following recommendation is submitted:

Action proposed, Promotion

Name, **Stephen B. Meekins** of 93.5% Legal residence, **North Carolina**

Position, **First Assistant Keeper** Salary, **$480 per annum**

Location, **Smith Point Light-Station, Va.**

Effective **July 1, 1911,** ~~on~~ the actual date of entrance on duty.

Former position, 2d Assistant Keeper Former salary, **$450 per annum**

Location, **Smith Point Light-Station, Va.**

Rank in list of eligibles, Rating, Percentage,

Other eligibles considered,

Letters of declination inclosed,

Previous incumbent, Clarence F. Cockrell Services terminated, **June 30, 1911.**

Reason, **Resigned.**

Remarks:

7-10-11

Commander, U. S. N., Inspector, 5th Light House Dist.

Department of Commerce and Labor
BUREAU OF LIGHTHOUSES
WASHINGTON

JUL 8 - 1911

Respectfully submitted to the Secretary of Commerce and Labor, approved.

11—2314

Commissioner.

GENERAL APPOINTMENT-PRIOR DATE

Department of Commerce and Labor
OFFICE OF THE CHIEF CLERK
Washington

July 11, 1911.

Mr. Stephen B. Meekins,

Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office,

First Assistant Keeper of Smith Point Light Station, Virginia,

in the Lighthouse Service,

at a salary of Four Hundred and Eighty dollars per annum,

effective July 1, 1911, on and after which date

you have continuously served in the above-mentioned position.

(By promotion from Second Assistant Keeper at $450 per annum.)

CANCELED

CHANGE REPORTED

AUG -- 1911

C. S. COMMISSION.

CARDED.

APPOINTMENT DIVISION
RECEIVED
JUL 12 1911
TO SECRETARY CLERK

By direction of the Secretary,

CANCELED

Respectfully,

Gordon Cummings

Acting Chief Clerk.

Le
D.

Appropriation:

Vice: Clarence F. Cockrell,

Legal Residence: North Carolina.

11—1774

Steph
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Asst.

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THOUSES

R, 5TH DISTRICT
E, MD.

GUST 2, 1911.
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r, U.S.N., Ret'd,
nspector.

Commissioner.

Commissioner.

Mr Shelee:
Do you have many of these cases?
P M P
This is the first case in my recollection where an asst keeper declined promotion at the same station.
8-3-11

WROTE BUREAU
AUG 11 1911

DEPT OF COMMERCE AND LABOR.

OFFICE OF THE CHIEF CLERK
FORWARDED TO
AUG - 3 1911
APPOINTMENTS
DEPT OF COMMERCE AND LABOR.

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revoked.

8-3-11

Washington

First indorsement.

AUGUST 2, 1911.

Respectfully submitted to the Secretary of Commerce and Labor, recommended for approval.

It might appear desirable to direct the Inspector not to submit nominations for promotion, transfer, etc., without first ascertaining the wishes of the employee, but the Bureau will not take this action, unless directed by the Department, in view of the large amount of correspondence such procedure would entail, and also in view of the fact that in very few instances do employees decline a change in status involving an increase in rank or pay, or both, so that, with few exceptions, the work of corresponding with employees with a view to finding out if they will accept promotion would consume more time and achieve less results than it would be to recommend a change and then revoke the subsequent appointment if the appointee declined the position.

A different case presents with regard to eligibles, who are required to state whether they will accept a position before being nominated there- to - and then sometimes they decline after appointment.

Commissioner.

1911.

tation, Va.,

osition of First

ore recommend

herewith, appoint-

Light-Station, be

Lunstorer

sr, U.S.N., Ret'd,

nspector.

Commissioner.

OFFICE OF THE CHIEF CLERK
FORWARDED TO
AUG - 3 1911
APPOINTMENTS
DEP'T OF COMMERCE AND LABOR.

ADDRESS ALL COMMUNICATIONS TO
"LIGHTHOUSE INSPECTOR, FIFTH DISTRICT,
BALTIMORE, MD."

BUREAU OF LIGHTHOUSES
AUG 2 1911 LCH
DEPT OF COMMERCE AND LABOR

Department of Commerce and Labor

LIGHTHOUSE SERVICE

OFFICE OF INSPECTOR, 5TH DISTRICT
BALTIMORE, MD.

Stephen B. Meekins, - Recommending cancellation of appointment as 1st Asst. Keeper, Smith Pt. L't-Stn., Va.

(3 Inclosures)

RECEIVED AUG 2 1911

APPOINTMENT DIVISION RECEIVED AUG 3 - 1911 DEPT OF COMMERCE AND LABOR

July 31, 1911.

The Commissioner of Lighthouses,

Washington, D. C.

S i r :

Inclosed is sent a letter from Stephen B. Meekins, Second Assistant Keeper at Smith Point Light-Station, Va., dated July 24, 1911, declining to accept the position of First Assistant Keeper at that station; and I therefore recommend that Department letter of July 11th, returned herewith, appointing him First Assistant Keeper of Smith Point Light-Station, be revoked.

Very respectfully,

H. C. Saunders

Commander, U.S.N., Ret'd,

Inspector.

8-3-11

Commissioner

OFFICE OF THE CHIEF CLERK
FORWARDED TO
AUG - 3 1911
APPOINTMENTS
DEPT OF COMMERCE AND LABOR

BUREAU OF LIGHTHOUSES
AUG 2 1911
DEPT OF COMMERCE AND LABOR

Department of Commerce and Labor
LIGHTHOUSE SERVICE

RECEIVED
JUL 26 1911
L. H. INSPR. 6th DIST.

FIFTH DISTRICT

Smith Point Light Station
(Station, Depot, or Vessel.)

July 24th, 1911

Commander H. C. Poundstone. U.S.N.

Light-House Inspector. Baltimore Md

Sir. your letter of 17st hand and in reply will say I decline to accept the position as frist assistant Keeper at Smith Point Light Station.

very Respectfully

Stephen B. Meeking

2nd asst Keeper Smith Point L. S.

Sunny Bank

Va

Respectfully

J. B. Williams

Keeper

GENERAL APPOINTMENT-PRIOR DATE

Department of Commerce and Labor
OFFICE OF THE CHIEF CLERK
Washington

July 11, 1911.

Mr. Stephen B. Meekins,

Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office, First Assistant Keeper of Smith Point Light Station, Virginia, in the Lighthouse Service, at a salary of Four Hundred and Eighty dollars per annum, effective July 1, 1911, on and after which date you have continuously served in the above-mentioned position.

(By promotion from Second Assistant Keeper at $450 per annum.)

CANCELED

By direction of the Secretary:

Respectfully,

Alyordon Cummings

Acting Chief Clerk.

CANCELED

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D/

Appropriation:

Vice: Clarence F. Cockrell,

Legal Residence: North Carolina.

11—1774

GENERAL APPOINTMENT-PRIOR DATE

Department of Commerce and Labor
OFFICE OF THE CHIEF CLERK
Washington

July 11, 1911.

M Mr. Stephen B. Meeking,

Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office,

First Assistant Keeper of Smith Point Light Station, Virginia,

in the Lighthouse Service,

at a salary of Four Hundred and Eighty dollars per annum,

effective July 1, 1911, on and after which date

you have continuously served in the above-mentioned position.

(By promotion from Second Assistant Keeper at $450 per annum.)

CANCELED

By direction of the Secretary:

Respectfully,

(Signed) A. GORDON CUMMING

Le
D

Acting Chief Clerk.

CANCELED

Appropriation:

Vice: Clarence F. Cockrell,

Legal Residence: North Carolina.

11—1774

Department of Commerce and Labor

APPOINTMENT DIVISION

Washington

MEMORANDUM IN RE NOMINATING EMPLOYEES OF THE LIGHTHOUSE SERVICE FOR PROMOTION WITHOUT FIRST ASCERTAINING THEIR WISHES IN THE MATTER.

The practice in the Lighthouse Service is, whenever it is proposed to transfer a person from one position to another at a reduction in salary, to ascertain whether such transfer would be agreeable, and it is also generally the practice to ascertain the employee's desires in the matter before transferring him from one station to another without reduction in pay in view of the fact that the change might involve expense or inconvenience to the transferee.

The case which brings up this matter is, however, unique in that Stephen B. Meekins was promoted from second assistant keeper, at $450 to first assistant keeper, at $480 per annum, of Smith Point Light Station, Virginia, and now declines, without assigning a reason therefor, to accept the position.

The Bureau appears to be averse to requesting employees to state whether contemplated transfers, promotions, etc., of whatever nature, would be acceptable to them before making necessary nominations, and states that it will not do so unless directed by the Department, in view of the large amount of correspondence the procedure would entail, and also in view of the fact that in very few instances do they decline a change in status involving an increase in rank or pay, so that, with few exceptions, the work of corresponding with employees with a view to finding

out whether they will accept promotion would consume more time and achieve less results than it would be to recommend a change and then revoke the subsequent appointment, if the appointee declines the position. The Bureau recommends that Mr. Meekins' promotion be canceled.

Personally, I do not believe that light keepers should be transferred from one station to another, whether at the same or a decreased compensation, without first being consulted, for their status is somewhat different from that of employees in other field services. Light keepers ordinarily regard the station as their home, they receive small salaries, and it may be (to them) a matter of considerable expense and inconvenience to change from one station to another. An evidence of the last mentioned condition is ~~the~~ a transfer from one isolated point to another.

I believe that an employee should not be consulted when it is proposed to transfer him at an increased compensation.

R L Shelton

Acting Chief of Appointment Division.

August 11, 1911.

Approved

S-D-Le

August 12, 1911.

Sir:

In compliance with the Bureau's recommendation of the 2nd instant, the Department has canceled its order of the 11th ultimo whereby Stephen B. Hoskins would have been promoted from keeper and assistant keeper, at $480 per annum, to first assistant keeper, at $540 per annum, at the Smith Point Light Station, Virginia.

With reference to the Bureau's statement that it will not direct an Inspector not to submit nominations for promotion, transfer, etc., without first ascertaining the wishes of the employee, unless directed by the Department, the Department states that it is of opinion that light keepers should not be transferred from one station to another, whether at the same or a decreased compensation without first being consulted, but that an employee should not be consulted when it is proposed to transfer him at an increased compensation.

By direction of the Secretary,

Respectfully,

Chief Clerk.

The Commissioner of Lighthouses.

L-Le

This letter modified by DL Nov. 1/911 fell 2773/8

APPROVED CARDED.

CHANGE REPORTED AUG - - 1911 C. S. COMMISSION.

APPOINTMENT DIVISION REPORTED AUG 15 1911 TO ISSUE AND CLERK DEPT. LIGHTHOUSES

READ THE INSTRUCTIONS ON PAGE 3

Department of Commerce and Labor

EFFICIENCY REPORT

MAY 13 1911

(The parenthetical letters refer to instructions on page 3, which instructions should be read and understood before attempting to fill out the form.)

1. Name Stephen R. Meekins 2. Age 37 (Last birthday.)

3. Bureau Lighthouse Service 4. Position Second Assistant Keeper.

5. Compensation $450. per an. 6. Where employed Smith Point Light, Va.

7. When appointed (a) Oct. 16, 1910 8. How appointed (b) Through Civil Service examination.

9. Status under Civil Service Rules (c) Classified competitive.

10. Is the employee an honorably discharged soldier or sailor? No.

11. Does the employee receive a pension? No. If so, state the amount

12. Other Government service None.

13. Duties (describe fully) Assists in care and maintenance of station.

14. Has the employee special qualifications? No. If so, state them

15. Efficiency (d):

	Averages.	Relative weights.	Products of averages multiplied by weights.	
Quantity of work	90	2	180	00
Quality of work	85	3	255	00
Interest manifested in work (see also Question 17)	100	3	300	00
Attendance	100	2	200	00
Total		10	935	00
Average percentage			93	50

DIVISION OF APPOINTMENTS RECEIVED JUN 21 1911 DEPT OF COMMERCE AND LABOR

11—4259

16. In the following form state the number of days of annual leave, sick leave, and leave without pay taken in each of the years 1908, 1909, and 1910:

1908.			1909.			1910.		
Annual.	Sick.	Without pay.	Annual.	Sick.	Without pay.	Annual.	Sick.	Without pay.

17. Is this employee a purely routine employee, or does he manifest interest, not only in his own work but also in the work of the office or bureau as a whole, to the extent of overtime work or voluntary efforts by suggestion or otherwise to add to its efficiency? (Answer fully.) Is not a purely routine employee and manifests interest in his work and in the service.

18. On the basis of efficiency alone, is this employee overpaid or underpaid as compared with others in your office engaged on the same grade of work, or is his salary a fair equivalent for the service rendered? (Answer fully.) Fair equivalent.

If the present salary is above or below a fair equivalent, state what, in your opinion, it should be.

19. Is this employee superannuated? No. If so, what percentage of salary is unearned?

20. Remarks: (*e*)

The official who is primarily responsible for the statements herein submitted will sign here—

Commander, U. S. N. Inspector, 5th Dist.

The official who approves the statements thus submitted will sign here—

Chief of Bureau or Office.

11—4259

T5C

Form 73 ORIGINAL APPOINTMENT, PROMOTION, OR TRANSFER OF APPOINTEE OM.

Department of Commerce and Labor
LIGHTHOUSE SERVICE

MAY 21 1912

OFFICE OF LIGHTHOUSE INSPECTOR, Firth DISTRICT,
Baltimore, Maryland
May 20, 1912. 19

APPOINTMENT DIVISION RECEIVED MAY 23 1912 DEPT OF COMMERCE AND LABOR

THE COMMISSIONER OF LIGHTHOUSES:

CHIEF CLERK RECEIVED MAY 23 1912 COMMERCE AND LABOR

The following recommendation is submitted:

Action proposed, Appointment

Name, Stephen B. Meekins Legal residence, North Carolina

Position, 3rd Asst. Keeper Salary, $456.00 per annum

Location, Cape Henry Lightstation, Va.

Effective June 1, 1912 or as soon thereafter as he enters on duty.

Former position, 2nd Asst. Keeper Former salary, $450.00 per annum

Location, Smith Point Lightstation, Va.

Rank in list of eligibles, Rating, Percentage,

CHIEF CLERK FORWARDED TO MAY 24 1912 APPTS. COMMERCE AND LABOR

Other eligibles considered,

Letters of declination inclosed,

Previous incumbent, John B. Baird Services terminated,

Reason, Resignation (on qualification of successor)

Remarks: To be paid from the appropriation "Salaries, Keepers of Lighthouses."

5/23/12 McC.

Rutland
Inspector

McC. Department of Commerce and Labor
BUREAU OF LIGHTHOUSES
WASHINGTON

May 22, 1912.

Respectfully submitted to the Secretary of Commerce and Labor, approved.

11—2314

C. Abercrombie
Acting Commissioner.

APPOINTMENT DIVISION APPOINTMENT WRITTEN MAY 24 1912 DEPT OF COMMERCE AND LABOR

GENERAL APPOINTMENT

Department of Commerce and Labor

APPOINTMENT DIVISION

Washington

May 24, 1912.

Mr. Stephen B. Meekins,

Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office,

Third Assistant Keeper

in the Lighthouse Service

at a salary of Four Hundred and Fifty-six dollars per annum,

effective on the date on which you enter upon duty in the above-mentioned position.

(By transfer from second assistant keeper at $450 per annum.)

CARDED.

By direction of the Secretary:

Respectfully,

APPOINTMENT DIVISION. REPORTED MAY 24 1912 TO DISBURSING CLERK DEP'T OF COMMERCE AND LABOR

(SIGNED) GEO. W. LEADLEY.

Chief of Appointment Division.

F
D

Appropriation: Salaries, Keepers of Lighthouses.

Vice: John B. Baird.

Legal Residence: North Carolina.

CHANGE REPORTED JUN - - 1912 C. S. COMMISSION.

11—3692

Form 111

OATH OF OFFICE

(Prescribed by Section 1757, Revised Statutes)

Department of Commerce and Labor

LIGHTHOUSE SERVICE.

Carded in the Disbursing Office.

I, Stephen B. Meekins

do solemnly[1] swear that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter: So help me God.

Stephen B. Meekins
(Appointee signs here.)

[2] Sworn to (See below.) and subscribed before me, this [3] first day of June, A. D. 1912

(Affix official seal here.)

I HEREBY CERTIFY THAT NO TAX IS REQUIRED BY THE LAWS OF THE STATE OF VIRGINIA UPON THE SEAL AFFIXED TO THIS INSTRUMENT.

(Name) Ada F. Newman

(Official title) Notary Public

My Commission Expires May 15th, 1915.

Official Title.	Rate of Pay.	Name of Station, Vessel, or Place of Employment.
3rd Asst. Keeper	$456.00 p. a.	Cape Henry, Va. Lightstation.

(The above should be filled in by the district officer before sending to appointee.)

Office of Lighthouse Inspector, 5th District

Baltimore, Md., (Address.) June 4, 1912 (Date.)

CARDED.

The above-named appointee entered upon duty on June 1, 1912 (Date.)

E. E. Rutland
Inspector
(Signature, followed by title.)

[1] Insert here "swear" or "affirm," as the case may be.

[2] Insert here "sworn to" or "affirmed," as the case may be.

[3] The oath may be taken any time after the date of appointment and prior to the payment of compensation, but no compensation shall be paid until the oath is executed in proper form.

[4] This oath should be taken before a justice of the peace, notary public, judge, clerk of a court, or any other officer having authority to administer oaths, but never before a collector of customs, as he has no power to administer oaths in such cases. In case the officer administering the oath has no seal, his official character should be duly certified to by the clerk of the proper court or the proper county clerk.

Failure to fill out this oath properly will result in its return for correction.

Former Position.

3rd Asst Kpr — $450. per annum — Smiths Point Va.

Ent'd JUN 1 0 1912

Form 73 ORIGINAL APPOINTMENT, PROMOTION, OR TRANSFER OF APPOINTEE OM.

BUREAU OF LIGHTHOUSES NOV 4 1912

Department of Commerce and Labor
LIGHTHOUSE SERVICE

OFFICE OF LIGHTHOUSE INSPECTOR, 5th DISTRICT.
Baltimore, Maryland,
Nov. 1, 1912

THE COMMISSIONER OF LIGHTHOUSES:

The following recommendation is submitted:

CHIEF CLERK FORWARDED TO NOV 2 1912 APPTS. DEPT OF COMMERCE AND LABOR

Action proposed, Promotion

Name, Stephen B. Meekins, Legal residence, North Carolina

Position, 2d Asst. Keeper Salary, $456.00 per annum

BUREAU OF LIGHTHOUSES NOV 9 1912 CHIEF CLERK DEPARTMENT OF COMMERCE AND LABOR NOV 12 1912

Location, Cape Henry, Va. Lightstation.

Effective Nov. 25, 1912 {~~the actual date of xxxxxxxxxxxxxxxx~~, or as soon thereafter as he enters on duty.

DIVISION OF APPOINTMENTS RECEIVED NOV 13 1912 DEPT OF COMMERCE AND LABOR 3:10

Former position, 3rd Asst. Keeper Former salary, $456.00 per annum

Location, Cape Henry, Va. Lightstation

Rank in list of eligibles, Rating, Percentage,

Other eligibles considered,

Letters of declination inclosed,

Previous incumbent, George G. Johnson Services terminated, Nov. 24, 1912

Reason, Transfer proposed to Currituck Beach L. S., N. C.

Remarks: To be paid from the appropriation, "Salaries of Keepers of Lighthouses."

Ruland
Inspector

11-12-12

Department of Commerce and Labor
BUREAU OF LIGHTHOUSES
WASHINGTON

NOV 11, 1912

Respectfully submitted to the Secretary of Commerce and Labor, approved.

APPOINTMENT DIVISION APPOINTMENT WRITTEN 1912

Acting Commissioner

[1] Strike out the clause which does not apply.

11—2314

GENERAL APPOINTMENT

Department of Commerce and Labor
APPOINTMENT DIVISION
Washington

November 13, 1912.

Mr. Stephen B. Meekins,

Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office,

Second Assistant Keeper

in the Lighthouse Service

at a salary of Four Hundred and Fifty-six dollars per annum,

effective on the date on which you enter upon duty in the above-mentioned position.

(By promotion from third assistant keeper at $456 per annum.)

CARDED.

APPOINTMENT DIVISION. REPORTED NOV 13 1912 TO DISBURSING CLERK

By direction of the Secretary:

Respectfully,

(SIGNED) GEO. W. LEADLEY.

F
D

Chief of Appointment Division.

Appropriation: Salaries, Keepers of Lighthouses.

Vice: George G. Johnson.

Legal Residence: North Carolina.

APPTS. REPORTED NOV 13 1912

11—3692

Form 111

OATH OF OFFICE

(Prescribed by Section 1757, Revised Statutes)

Disbursing Office. DEC 2 1912

BUREAU OF LIGHT-HOUSES NOV 30 1912 DEP'T OF COMMERCE AND LABOR

Department of Commerce and Labor

LIGHTHOUSE SERVICE

I, Stephen B. Meekins

do solemnly[1] affirm (See below) that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter: So HELP ME GOD.

Stephen B. Meekins
(Appointee signs here)

[2] Sworn (See below) and subscribed before me, this[3] 23rd day of November, A. D. 191

(Affix official seal here) I HEREBY CERTIFY THAT NO TAX IS REQUIRED BY THE LAWS OF THE STATE OF VIRGINIA UPON THE SEAL AFFIXED TO THIS INSTRUMENT.

(Name) Ada F. Newman,
(Official title) Notary Public.
My Commission Expires May 15th, 1915.

OFFICIAL TITLE	RATE OF PAY	NAME OF STATION, VESSEL, OR PLACE OF EMPLOYMENT
A. F. N. Notary Public.		
2nd Asst. Keeper	$456. per an.	Cape Henry Lightstation, Va.

(The above should be filled in by the district officer before sending to appointee)

DIVISION OF APPOINTMENTS RECEIVED DEC 3 1912 DEP'T OF COMMERCE AND LABOR

CARDED

OFFICE OF LIGHTHOUSE INSPECTOR, 5th DISTRICT

Baltimore, Md., (Address), Nov. 29, 1912 (Date)

The above-named appointee entered upon duty on Nov. 25, 1912 (Date)

Formerly 3rd Asst. Keeper at Cape Henry Lightsta., Va., at $456.00 per annum.

E. E. Ruland
(Signature, followed by title) Inspector

[1] Insert here "swear" or "affirm," as the case may be.

[2] Insert here "sworn to" or "affirmed," as the case may be.

[3] The oath may be taken any time after the date of appointment and prior to the payment of compensation, but no compensation shall be paid until the oath is executed in proper form.

[4] This oath should be taken before a justice of the peace, notary public, judge, clerk of a court, or any other officer having authority to administer oaths, but never before a collector of customs, as he has no power to administer oaths in such cases. In case the officer administering the oath has no seal, his official character should be duly certified to by the clerk of the proper court or the proper county clerk.

Failure to fill out this oath properly will result in its return for correction.

11—044

Form 73

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LIGHT HOUSES DEC 21 1915

HDK--REOM

OFFICE OF LIGHTHOUSE INSPECTOR, 5th DISTRICT,

Baltimore, Md., (City.) Dec. 20, (Date.) 1915

THE COMMISSIONER OF LIGHTHOUSES:

CHIEF CLERK DEC 22 1915

Action recommended, Increase in pay

Name, Stephen B. Meekins — Legal residence, N. Carolina

Position, Second Assistant Keeper — Salary, $480.* per an.

Location, Cape Henry L.S., Va. — Appropriation, Salaries, Keepers of Lighthouses.

Effective Jan. 1, 1916 — {the actual date of entrance on duty, or as soon thereafter as he enters on duty.

APPROPRIATION DEC 22 1915

Former position, Second Assistant Keeper — Former salary, $456. per an.

Location, Second Assistant Keeper

Rank on eligible list, Rating, Percentage, , Other eligibles considered:

Previous incumbent, (New position) Services terminated,

* D. 2. 12/16/15 auth. incr.

Reason,

Members of family in Government Service, 3 cousins in Lighthouse Service.

Remarks: This recommendation in accordance with Bureau letter of Dec. 17, 1915 authorizing certain changes in the schedule of pay of keepers in this District. This employee considered deserving of increase in his pay.

Selection regular, subject to the action of the
U. S. Civil Service Commission. , 191

In the absence and by direction of the Inspector,

Hawkinson

Secretary, Civil Service District. XXXXXXXXXXXXXXXXXXXX Supt., L.S.

BUREAU OF LIGHTHOUSES
WASHINGTON

DEC 21 1915

12-21-15

Submitted to the Secretary of Commerce, approved.

H Cerway
Acting Commissioner

1 Strike out the clause which does not apply.

11—2114

VISION

WASHINGTON

December 23, 1915.

M. Stephen B. Meekins,

Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office, and to actual entrance upon duty (unless on authorized leave) on the date indicated, ~~Second Assistant Keeper~~ in the ~~Lighthouse Service~~ at a salary of ~~Four Hundred and Eighty~~ dollars per ~~annum~~, effective January 1, 1916.

(By increase in compensation from $456 per annum.)

RECORDED. DEC 23 1915

By direction of the Secretary:

Respectfully,

(SIGNED) CLIFFORD HASTINGS

Chief of Appointment Division.

R

Appropriation: Salaries, Keepers of Lighthouses.

Vice:

Legal Residence: North Carolina.

OFFICE REPORTED JAN 1916

11—1303

Form 111

OATH OF OFFICE

(Prescribed by Section 1757, Revised Statutes)

Department of Commerce and Labor

LIGHTHOUSE SERVICE

L. H. INSPECTOR JAN 4 1916 BALTIMORE, MD.
APPOINTMENTS JAN 18 1916 2
LIGHT JAN 5 1916 HOUSES
CHIEF CLERK JAN 18 1916

I, Stephen B. Meekins

do solemnly[1] swear (See below) that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter: So HELP ME GOD.

Stephen B. Meekins
(Appointee signs here)

[2] Sworn to (See below) and subscribed before me, this[3] 3rd day of January, A. D. 1916

(Affix official seal here)

[4] (Name) Lucy B. Roberts

(Official title) Notary Public

Official Title	Rate of Pay	Name of Station, Vessel, or Place of Employment
Present 2nd Asst. Kpr.,	$480. per an.	Cape Henry L.S., Va.
Former[5] do.	456. " "	do.

(The above should be filled in by the district officer before sending to appointee)

REOM

CARDED.

Office of Lighthouse Inspector, 5th District

Baltimore, Md., (Address), Jan. 4, 1916 (Date)

The above-named appointee entered upon duty on Jan. 1, 1916 (Date)

H. D. King

(Signature, followed by title) Lighthouse Inspector

[1] Insert here "swear" or "affirm," as the case may be.

[2] Insert here "sworn to" or "affirmed," as the case may be.

[3] The oath may be taken any time after the date of appointment and prior to the payment of compensation, but no compensation shall be paid until the oath is executed in proper form.

[4] This oath should be taken before a justice of the peace, notary public, judge, clerk of a court, or any other officer having authority to administer oaths, but never before a collector of customs, as he has no power to administer oaths in such cases. In case the officer administering the oath has no seal, his official character should be duly certified to by the clerk of the proper court or the proper county clerk.

[5] Give this information in all cases where new oath is required.

Failure to fill out this oath properly will result in its return for correction.

11—944

Ent'd

Form 73

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LIGHT AUG 30 1916 HOUSES

REOM
Inclosure

OFFICE OF LIGHTHOUSE INSPECTOR, 5th DISTRICT.

Baltimore, Md., (City.) Aug. 29, (Date.) 1916

CHIEF AUG 30 1916

THE COMMISSIONER OF LIGHTHOUSES:

Action recommended, Transfer involving change in rank.

Name, Stephen B. Meekins — Legal residence, N. Carolina

Position, Assistant Keeper — Salary, $480. per an.

Location, North River L.S., N.C. — Appropriation, Salaries, Keepers of Lighthouses.

APPOINTMENTS AUG 30 1916

Effective Sept. 16, 1916 { ~~the date of his entry on duty~~ or as soon thereafter as he enters on duty.

Former position, Second Asst. Keeper — Former salary, $480. per an.

Location, Cape Henry L.S., Va.

Rank on eligible list, Rating, Percentage, , Other eligibles considered:

Previous incumbent, John M. Stowe — Services terminated, upon qualification of successor.

Reason, Recommended transferred to 3rd asst. kpr., at $456. p.a., Cape Henry L.S., Va.

Members of family in Government Service, 3 cousins in Lighthouse service.

Remarks: This recommendation at the request of Mr. Meekins, see his letter attached.

Selection regular, subject to the action of the U. S. Civil Service Commission. , 191

Secretary, Civil Service District.

Lighthouse Inspector.

BUREAU OF LIGHTHOUSES
WASHINGTON

8-30-16

Submitted to the Secretary of Commerce, approved.

AUG 30 1916

Acting Commissioner

[1] Strike out the clause which does not apply.

11—2114

ADDRESS ALL COMMUNICATIONS TO
LIGHTHOUSE INSPECTOR
BALTIMORE, MD.

Inspector
Chief Clerk
Superintendent
1 A. Supt.
2 A. Supt.
3 A. Supt.
Draftsman
Mechanician
Accounts
Hydrographer
Ordering
Personnel
Cost Keeping
File Clerk
When Ansd
File

I do not recommend for the
Navy Department. Think it fair
Steve reason. Steve a man longer in
the service. Also from men
Steve as a habitual transfer"

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

L.H. INSPECTOR AUG 22 1916 BALTIMORE MD.
LIGHT AUG 30 1916 HOUSES

FIFTH DISTRICT

8/24/16 to Meekins

Cape Henry
(Station, Depot, or Vessel.)

Aug 21, 1916

Light-House Inspector
Baltimore. Md

Sir:

I ask that you plese give me the knowledge to exchange placee ~~his~~ with the Asst Keeper at North River Light Station. N.C. as it will put me nearer home and put him with his family. I also ask you should a vacancy occur at a one man Station any where in this district or any other to plese consider me.

your Respectfully .....

S.B. Meekins
2nd Asst Keeper

Approved
E.H. Ligon
Keeper

2nd asst Cape Henry $480.00
3rd " " " " $456.00
Asst North River $480.00

GENERAL APPOINTMENT

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

August 31, 1916.

Mr. Stephen B. Meekins,

Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office,

Assistant Keeper

in the Lighthouse Service

at a salary of Four Hundred and Eighty dollars per annum,

effective on the date on which you enter upon duty in the above-mentioned position.

(By transfer from second assistant keeper at $480 per annum.)

ORDERED

APPOINTMENT DIVISION ENTERED AUG 31 1916 DEPT OF COMMERCE

By direction of the Secretary:

Respectfully,

(SIGNED) CLIFFORD HASTINGS

R
C

Chief of Appointment Division.

Appropriation: Salaries, Keepers of Lighthouses.

Vice: John M. Stowe.

Legal Residence North Carolina.

CHANGE REPORTED SEP 1916 U. S. COMMISSION.

11—3692

Form 111

OATH OF OFFICE

(Prescribed by Section 1757, Revised Statutes)

Department of Commerce and Labor

LIGHTHOUSE SERVICE

L. H. INSPECTOR SEP 20 1916 BALTIMORE, MD.

LIGHT SEP 21 1916 HOUSES

CHIEF CLERK SEP 26 1916

I, --Stephen B. Meekins--

do solemnly[1] Swear (See below) that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter: So help me God.

☞ Stephen B. Meekins
(Appointee signs here)

APPOINTMENT SEP 26 1916

Sworn to (See below) and subscribed before me, this[3] 15th day of September, A. D. 1916

(Affix official seal here)

[4](Name) N. G. Martin

(Official title) Notary Public

Official Title	Rate of Pay	Name of Station, Vessel, or Place of Employment
Present Asst.Keeper	$480 p.a.	North River Light Station, N.C.
Former[5] 2d Asst.Kpr.	$480 p.a.	Cape Henry Light Station, Va.

(The above should be filled in by the district officer before sending to appointee)

Inspector
Chief Clerk
Superintendent
1 A. Supt.
2 A. Supt.
3 A. Supt.
Draftsman
Mechanician
Accountant
Hydrographer
Ordering
Personnel
Cost Keeping
File Clerk
Miscellaneous

REOM Office of Lighthouse Inspector, 5th District

Baltimore, Md., (Address), Sept. 20, 1916 (Date)

The above-named appointee entered upon duty on Sept. 16, 1916 (Date)

In the absence and by direction of the Inspector,

Ray L. Hawkinson
(Signature, followed by title)
Supt., L.S.

SEP 25 1916 CADET

[1] Insert here "swear" or "affirm," as the case may be.

[2] Insert here "sworn to" or "affirmed," as the case may be.

[3] The oath may be taken any time after the date of appointment and prior to the payment of compensation, but no compensation shall be paid until the oath is executed in proper form.

[4] This oath should be taken before a justice of the peace, notary public, judge, clerk of a court, or any other officer having authority to administer oaths, but never before a collector of customs, as he has no power to administer oaths in such cases. In case the officer administering the oath has no seal, his official character should be duly certified to by the clerk of the proper court or the proper county clerk.

[5] Give this information in all cases where new oath is required.

Failure to fill out this oath properly will result in its return for correction.

11—944

USE TYPEWRITER—SEE INSTRUCTIONS ON BACK.

MAKE NO ENTRIES IN THIS COLUMN.

UNITED STATES
BUREAU OF EFFICIENCY.
FORM 8.

DEPARTMENT OF COMMERCE
BUREAU OF THE CENSUS.
8—4789-2

RECORD OF CIVIL EMPLOYEE.

JULY 1, 1916.

LIGHT
NOV 3 1916
HOUSES

1. Name: (Surname first. Given name in full. For women write Miss or Mrs. before given name.)

Meekins, Stephen B.

2. Department:

Commerce

3. Bureau, office, or service:

Lighthouse Service, 5th Dist.

4. Designation of position:

Second Assistant Keeper

5. Occupation (if not clearly shown by answer to question 4):

6. Annual earnings:

$468.

7. Kind of appropriation:

LS

8. Present rate of pay:

$ 480. PA

9. Initial rate of pay:

$ 450. p.a.

10. Total length of service (give the total of ALL U. S. GOVT. SERVICE with the exceptions stated on the back of this card)—

Substitute— Years:	Months:	Regular— Years:	Months:
		5	8

11. State, Territory, or foreign country of birth (do not give town):

N. Carolina

12. Race:

W

13. Sex:

Male

14. Date of birth—

Month: February

Year: 1874

15. Kinds of schools attended, years attended, and degrees taken:

E5

16. Marital condition:

S

17. War veteran?

No

18. Appointed from—

Congressional district and State: 1 N. Carolina

County: Dare

19. Civil service status:

C

20. Method by which classified status was obtained:

CE

21. Place of employment—

City: Baltimore

State: Maryland

DO NOT FOLD THIS CARD.

11—5869

SEP 9 - 1918

McC.

APPOINTMENTS

1918 SEP 10 AM 9 10

Sir:

Referring to report of the assistance rendered by you on August 20, 1918, in partially unloading two motor boats which grounded near the North River Light Station, North Carolina, and which were about to fill with water, and in pulling them into deep water by means of a motor boat, the Department is pleased to commend you for the service rendered on that occasion, which will be noted on the records as part of your official history.

Respectfully,

A. L. THURMAN

Acting Secretary.

Mr. S. B. Meekins,
Assistant Keeper, North River Light Station, N. C.
(Through Commissioner of Lighthouses)

LIGHTHOUSES---Appointment Division's files
Exact copy as signed by A. L. THURMAN
Mailed SEP 9 1918 by B.A.

GENERAL APPOINTMENT—FIXED RATE

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

November 14, 1918.

Mr. Stephen B. Meekins,

Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office, and to actual entrance upon duty (unless on authorized leave) on the date indicated, Keeper

in the Lighthouse Service

at a salary of Seven Hundred and Eighty dollars per annum

effective November 1, 1918.

CARDED

By promotion from assistant keeper at $480 per annum.

(The above rate of pay includes longevity pay of $60.)

By direction of the Secretary:

Respectfully,

(Signed) Clifford Hastings.

Chief of Appointment Division.

R
Ho

10/7/18
10515

NOV 15 1918

Appropriation: Salaries, Keepers of Lighthouses.

Vice: New position, (By increase in compensation.)

Legal Residence: North Carolina.

Form 111

OATH OF OFFICE

(Prescribed by Section 1757, Revised Statutes)

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

SUPT. OF LIGHTHOUSES DEC 13 1918 BALTIMORE, MD.

LIGHT DEC 16 1918 HOUSES

I, Stephen B. Meekins

do solemnly [1] swear (See below) that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter: So HELP ME GOD.

DEC 16 1918 9 19 AM

Stephen B. Meekins
(Appointee signs here)

CHIEF CLERK

[2] Sworn (See below) and subscribed before me, this [3] 14 day of December, A. D. 1918

DEC 16 PM 2

(Affix official seal here)

[4] (Name) C. [illegible]

(Official title) Notary Public

My commission expires May 16, 1919.

Official Title	Annual Rate of Pay	Name of Station, Vessel, or Place of Employment.
Present Keeper	Base & L $780. Actual $ 900.	North River Light Station, N.C.
Former [5] Asst. Keeper	Base $ 480.	" " " " " "

1 A Supt. Chief Cl. 2 A Supt. 3 A Supt. 4 A Supt. Mech. 1 Drafts 2 Drafts

(The above should be filled in by the district officer before sending to appointee)

Supt.
OFFICE OF ~~LIGHTHOUSE INSPECTOR~~; 5th DISTRICT

Baltimore, Md. (Address) December 14, 1918 (Date)

CARDED

The above-named appointee entered upon duty on November 1, 1918 (Date)

W. D. King
(Signature, followed by title)
Supt. of Lighthouses

[1] Insert here "swear" or "affirm," as the case may be.
[2] Insert here "sworn to" or "affirmed," as the case may be.
[3] The oath may be taken any time after the date of appointment and prior to the payment of compensation, but no compensation shall be paid until the oath is executed in proper form.
[4] This oath should be taken before a justice of the peace, notary public, judge, clerk of a court, a chief clerk in the office of a lighthouse inspector or other employee in the Lighthouse Service designated by a chief clerk, or any other officer having authority to administer oaths, but never before a collector of customs or postmaster, as neither officer has power to administer oaths in such cases. In case the officer administering the oath has no seal, his official character should be duly certified to by the clerk of the proper court or the proper county clerk, except in the case of chief clerks in the offices of lighthouse inspectors and other employees in the Lighthouse Service designated by them, who are not required to have a seal.
[5] Give this information in all cases where new oath is required.
Failure to fill out this oath properly will result in its return for correction.

11—944

Jamary 27, 1919.

Sir:

In view of the discontinuance of the North River Light Station, N. C., the Department, upon recommendation of the Commissioner of Lighthouses, has discontinued without prejudice your services as Keeper (assistant) at $780 per annum in the Lighthouse Service, effective at the close of a date to be fixed by the Bureau and reported to the Department.

By direction of the Secretary:

Respectfully,

(Signed) Clifford Hastings

Chief of Appointment Division.

OR BASIS OF THIS ACTION BE
LETTER DATED 1/20/19
IN FILE OF Jos F. Meek

CARDED

Mr. Stephen B. Meekins,
Through the Commissioner of Lighthouses.

G/D

JAN 2 1919

January 27, 1919, Bureau of Lighthouses reports that Joseph F. Mercer and Stephen B. Meekin did not take leave in excess of the accrued rate.

SEE FILE OF JOSEPH F. MERCER.