'26 JUN 23 PM 4:24:58

REFERENCE SERVICE SLIP
Archival Research Room Record Request
National Archives at St. Louis

Date: 06/26/2026

REQUESTER INFORMATION

Name (Please Print – Last, First, Middle)	Researcher ID Card Number
Burns, Andrew	4563213
E-Mail Address:	**Phone Number:**
afbfg4@umsl.edu	636-415-7353

INFORMATION NEEDED TO LOCATE RECORDS (Furnish as much as possible)

Name used in Service (Please Print – Last, First, Middle)	Service Number/SSN	Date & Place of Birth
Mercer, Joseph, F.		1877 NC

MILITARY SERVICE

Branch of Service:
- ☐ Air Force
- ☐ Army Air Corps
- ☐ Army Air Force
- ☐ Army
- ☐ Marine Corps
- ☐ Navy
- ☐ Coast Guard
- ☐ Unknown

Type of Rank:
- ☐ Enlisted
- ☐ Officer
- ☐ Unknown

Service Period (Check all that apply):
- ☐ 1939 & Prior
- ☐ 1940 - 1950
- ☐ 1950 & After

Date & Place of Death:

State of Residence (upon entry into service):

Other Identifying Information (Parent's Names, CSC Number, etc.)

Researcher Signature: Andrew Burns

CIVILIAN SERVICE

(Agency & Location)		
Lighthouse Service (MD/NC) 5th District	From: 1899	To: 1930
(Agency & Location)	From:	To:
(Agency & Location)	From:	To:

Other Identifying Information (Maiden Name, Job Title, etc.)

This Space Intentionally Left Blank

STAFF USE ONLY

Appointment Time and Date:

Additional Researchers: ☐ Yes ☐ No

CMRS Service Request Number: C-0007692198

Attendant Signature:

CMRS Search Request Number(s):

Remarks: Submitted to Arch Search 6/29/26 RJB
Soundex: M626

'26 JUL 6 PM 12:32:22

SCREENING NOTES

☐ Reviewed and Nothing Removed ☐ Items Removed and User Informed

Hold Requested: ☐ Yes ☐ No

Total Requests:

Screened Items:

☐ Additional charge outs and signatures on reverse side

Time Out:

Final Return:

FILE
I.N.Z.

(FA-AR)
CG-51

30 June, 1945

General Accounting Office
Claims Division
Washington 25, D. C.

Re: Joseph F. Mercer, Keeper, Retired, Deceased.

Gentlemen:

The following information relative to the pay account of the retired civilian employee named above is furnished for use in the settlement of claim for final pay in his case:

Date of death 13 June, 1945

Gross pay to date of death . . . . . $ 36.99

Federal Tax withheld and disposed of $ 0.65

Other deductions $ _____ $ 0.65

Net amount due on death. . . . . $ 36.34

Last paid to and including 31 May, 1945, on D.O. Voucher No. 628, settled in the May 1945 account of C. L. Herndon, S.D.A. (NAVY), Symbol No. 55-152

Appropriation to which chargeable: 1750910 Retired Pay, Former Lighthouse Service, Coast Guard, 1945.

Application for payment of amount due the deceased (Standard Form 1055) is being furnished next of kin.

Very truly yours,

JUL 9 1945

C. L. HERNDON
Lieut. Commander, USCG
Allotment Disbursing Officer

KBH:ghb

MERCER, JOSEPH F.

MERCER, JOSEPH F.

Out
Retired at close of
June 30, 1930, on account
of disability.

OM.

Form 73 **ORIGINAL APPOINTMENT, PROMOTION, OR TRANSFER OF APPOINTEE**

JUN 8 1912

Department of Commerce and Labor

LIGHTHOUSE SERVICE

OFFICE OF LIGHTHOUSE INSPECTOR, Fifth DISTRICT,

Baltimore, Maryland

June 7, 1912. , 191

THE COMMISSIONER OF LIGHTHOUSES:

The following recommendation is submitted:

Action proposed, Appointment

Name, Joseph F. Mercer Legal residence, North Carolina

Position, Assistant Keeper Salary, $480.00 per annum

Location, Wade Point Lightstation, N. C.

Effective July 1, 1912 or as soon thereafter as he enters on duty. ~~on the actual date of entrance on duty.~~

Former position, Assistant Keeper Former salary, $40.00 per mo.

Location, Wade Point Lightstation, N. C.

Rank in list of eligibles, Rating, Percentage,

Other eligibles considered,

Letters of declination inclosed,

Previous incumbent, Services terminated,

Reason,

Remarks: To be paid from the appropriation, "Salaries of Keepers of Lighthouses."

Rutland.

Inspector

Department of Commerce and Labor

BUREAU OF LIGHTHOUSES

WASHINGTON

JUN 21 1912

Respectfully submitted to the Secretary of Commerce and Labor, approved.

11—2314

~~Acting~~ Commissioner

GENERAL APPOINTMENT—FIXED DATE

Department of Commerce and Labor

APPOINTMENT DIVISION

Washington

June 29, 1912.

Mr. Joseph F. Mercer,

Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office, and to actual entrance upon duty (unless on authorized leave) on the date indicated, Assistant Keeper in the Lighthouse Service at a salary of Four Hundred and Eighty dollars per annum, effective July 1, 1912.

(By change from $40 per month.)

By direction of the Secretary:

Respectfully,

P

D

(SIGNED) GEO. W. LEADLEY

Chief of Appointment Division.

E & D July 1, 1912.

Appropriation: Salaries, Keepers of Lighthouses.

Vice:

Legal Residence: North Carolina.

11—1393

Department of Commerce and Labor

LIGHT HOUSE SERVICE
JUN 8 1909
NO.

EFFICIENCY REPORT

(Read the instructions on the reverse side of this Form before attempting to fill it out.)

1. Bureau Light-House Service
2. Where employed Wade Point L-S., N.C.
3. Name Joseph F. Mercer
4. Where born North Carolina
5. Age 32
6. Position Keeper
7. Compensation $40 per an
8. When appointed (*a*) December 25, 1893.
9. How appointed (*b*) Through Civil Service Examination
10. Appointed from
    - State: North Carolina
    - Congressional District: First
    - County: Camden
11. Status under Civil Service Rules (*c*) Classified Competitive
12. Is the employee an honorably discharged soldier or sailor? No
13. Other Government service Served as Actg A. K. Maryland Point L. S. for 9 days from December 16, 1903. February 6, 1899, appointed A. K. Lower Cedar Point, oath February 25, 1899. March 31, 1900, resigned.
14. Duties (describe fully) Assists in care and maintenance of station
15. Efficiency
    - Quantity of work (*d*): 10 tenths
    - Quality of work (*e*): Exdellent
    - Interest manifested in work (*f*): Yes
16. Is this employee fully earning the salary he is now receiving? Yes
17. Remarks (*g*)

CAPTAIN, U. S. N.
NAVAL SECRETARY

Robt. F. Russell
Commander, U. S. N., Inspector, 6th Light House Dist *Head of Bureau or Office.*

June 5., 1909

11—3005

READ THE INSTRUCTIONS ON PAGE 3

Department of Commerce and Labor

EFFICIENCY REPORT

MAY 13 1911

(The parenthetical letters refer to instructions on page 3, which instructions should be read and understood before attempting to fill out the form.)

1. Name Joseph F. Mercer 2. Age 35 (Last birthday.)

3. Bureau Lighthouse Service. 4. Position Assistant Keeper.

5. Compensation $40. per mo. 6. Where employed Wade Point Light, N.C.

7. When appointed (*a*) Dec. 25, 1904 8. How appointed (*b*) Through Civil Service examination.

9. Status under Civil Service Rules (*c*) Classified competitive.

10. Is the employee an honorably discharged soldier or sailor? No.

11. Does the employee receive a pension? No. If so, state the amount

12. Other Government service None.

13. Duties (describe fully) Assists in care and maintenance of station.

14. Has the employee special qualifications? No. If so, state them

15. Efficiency (*d*):

	Averages.	Relative weights.	Products of averages multiplied by weights.
Quantity of work	95	2	190 00
Quality of work	100	3	300 00
Interest manifested in work (see also Question 17)	100	3	300 00
Attendance	100	2	200 00
Total		10	990 00
Average percentage			99 00

11—4259

16. In the following form state the number of days of annual leave, sick leave, and leave without pay taken in each of the years 1908, 1909, and 1910:

1908.			1909.			1910.		
Annual.	Sick.	Without pay.	Annual.	Sick.	Without pay.	Annual.	Sick.	Without pay.

17. Is this employee a purely routine employee, or does he manifest interest, not only in his own work but also in the work of the office or bureau as a whole, to the extent of overtime work or voluntary efforts by suggestion or otherwise to add to its efficiency? (Answer fully.) Is not a purely routine employee and manifests interest in his work and in the service.

18. On the basis of efficiency alone, is this employee overpaid or underpaid as compared with others in your office engaged on the same grade of work, or is his salary a fair equivalent for the service rendered? (Answer fully.) Fair equivalent. If the present salary is above or below a fair equivalent, state what, in your opinion, it should be.

19. Is this employee superannuated? No. If so, what percentage of salary is unearned?

20. Remarks: (*e*)

The official who is primarily responsible for the statements herein submitted will sign here—

W. R. Shoemaker

Commander, U. S. N. Inspector, 5th Dist.

The official who approves the statements thus submitted will sign here—

Chief of Bureau or Office.

Form 73

NOMINATION

REOM.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LIGHT HOUSES NOV 14 1914

OFFICE OF LIGHTHOUSE INSPECTOR, 5th DISTRICT,

Baltimore, Md., (City.) Nov. 13, (Date.) 1914

THE COMMISSIONER OF LIGHTHOUSES:

Action recommended, Transfer and promotion

Name, **Joseph F. Mercer**

Legal residence, **N. Carolina**

Position, **Keeper**

Salary, **$600. per an.**

Location, **North River L.S., N.C.**

Appropriation, **Salaries of Keepers of Lighthouses.**

Effective **Dec. 1, 1914**

[1] ~~the date of appointment~~, or as soon thereafter as he enters on duty.

Former position, Asst. Kpr.

Former salary, **$480. per an.**

Location, **Wade Point L.S., N.C.**

Ran~~k as determined by examination held~~

Other eligibles considered:

Robert Williams, C.	B. V. Speake, C.	M.D. Swain, C.	J.L. Twiford, C.
Farmer, Jos.D., C.	J.H. Williams, C.	J.O. Casey, C.	
G.W. Holloway, C.	W.R. Austin, D.	I.C. Meekins, D.	

Previous incumbent, Fred. F. Kemp ✓ Services terminated, **at close of Oct. 28, 1914.**

Reason, **Death** ✓

Relatives in Government Service, None

Remarks: Mr. Mercer is recommended for this transfer and promotion on the basis of greater relative efficiency. He has been in the Lighthouse Service of this District since Feb. 1899 and his average efficiency is 95%. In the absence and by direction of the

Selection regular, subject to the action of the **Inspector,**

U. S. Civil Service Commission. , 191

Secretary, Civil Service District

Supt., LHS.

BUREAU OF LIGHTHOUSES
WASHINGTON

NOV 14 1914

Submitted to the Secretary of Commerce, approved.

H.B.B.

Acting Commissioner

[1] Strike out the clause which does not apply.

11—2314

GENERAL APPOINTMENT

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

LIGHT
NOV 17 1914
HOUSES

November 16, 1914.

M. Joseph F. Mercer,

Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office,

Keeper

in the Lighthouse Service

at a salary of Six Hundred dollars per annum,

effective on the date on which you enter upon duty in the above-mentioned position.

(By transfer from assistant keeper at $480 per annum.)

EOD Dec. 4 1914.

By direction of the Secretary:

Respectfully,

(SIGNED) GEO. W. LEADLEY,

Chief of Appointment Division.

C

Appropriation: Salaries, Keepers of Lighthouses.

Vice: Fred F. Kemp.

Legal Residence: North Carolina.

11—3692

LIGHT
JUN 13 1916
HOUSES

Hydrog.
Engr. Cons
Mar. Engr.
~~Personnel~~
Accounts,
Contracts
Chf. Clk.
Dep. Commr.
Commr.

June 13, 1916.

Commissioner of Lighthouses:

For the reasons set forth in the Fifth Inspector's letter of the 9th instant, and in accordance with the Bureau's recommendation of the 10th instant, the Department has canceled its order whereby the resignation of Joseph F. Mercer as keeper of North River Light Station, North Carolina, at $600 per annum, would have been accepted to take effect at the close of June 30, 1916.

In view of the foregoing the Department has canceled its order whereby John T. Twiford would have been appointed keeper of North River Light Station, North Carolina, by transfer from assistant keeper of Long Shoal Light Station, North Carolina, vice Joseph F. Mercer. It is requested that the notice of appointment addressed to Mr. Twiford under date of June 8, 1916, be returned to the Department for cancelation on its face.

By direction of the Secretary:

(SIGNED) GEO. C. HAVENNER

JEL

Bureau of Lighthouses, Washington.
JUN 19 1916

Baltimore, Md.,

The Lighthouse Inspector, ...

for his information, guidance, and files of office. Return Department notice of appointment addressed to Twiford under date of June 8, 1916, for cancelation on its face.

Acting Commissioner.

C-R

ADDRESS ALL COMMUNICATIONS TO
LIGHTHOUSE INSPECTOR
BALTIMORE, MD.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

SUPT. OF LIGHTHOUSES BALTIMORE, MD. DEC 5 1918

FIFTH DISTRICT
North River N J
(Station, Depot, or Vessel)
Nov 30, 1918

LIGHT HOUSES DEC 6 1918

Supt of Lighthouses
Baltimore Md

Sir

On Nov 8th the Asst Keeper rendered assistance to a yacht that Grounded near the Station.
and on Nov 25th the Keeper Pilloted to deep water a yacht that anchored near the Station.

Respectfully
J. F. Mercer
Keeper

Supt.
1 A Supt.
Chief Cl.
2 A Supt.
3 A Supt.
4 A Supt.
Mech.
1 Drafts
2 Drafts
Hydrog.
Accounts
Ordering
Personnel
Cost Kpg.
File Clk.
Stenog.
Messenger
File

ADDRESS ALL COMMUNICATIONS TO
LIGHTHOUSE INSPECTOR
BALTIMORE, MD.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

HDK-ICA

L. T. Mercer
E. Bruckens

Hydrog.
Engr. Const.
Mar. Engr.
~~Personnel~~
Accounts.
Contracts
Chf. Clk.
~~Insp. Constr.~~
Constr.

OFFICE OF SUPERINTENDENT, 5TH DISTRICT
OFFICE OF INSPECTOR, 5TH DISTRICT
BALTIMORE, MD

January 4, 1919.

LIGHT JAN 8 1919 HOUSES

SUPT. OF LIGHTHOUSES JAN 25 1919 BALTIMORE, MD.

LIGHT JAN 27 1919 HOUSES

JAN 27 1919

Forwarded to the Commissioner of Lighthouses, Washington, D. C.

1. It is recommended that no commendation be issued in this case as these two keepers know themselves to be guilty of violation of leave regulations and of falsification of records to cover same. It is believed that these reports of assistance here rendered etc., which by the way are without corroboration, are submitted with a view to obtaining Departmental commendation in order to fortify themselves against separation from the Service.

2. It is expected to discontinue North River Bar Light Station within the next few months and to recommend the discontinuance of the services of these keepers at the same time.

Superintendent of Lighthouses.

McC-W

Bureau of Lighthouses, Washington, D.C.,
January 23, 1919.

Returned to Fifth Superintendent approved as recommended. Advise the Bureau whether the falsification of records, etc., referred to, has previously been made the subject of a report to the Bureau, as apparently this office has no record of previous correspondence on this subject.

Supt.
1 A Supt.
Chief C.
2 A Supt.
3 A Supt.
4 A Supt.
Mech.
1 Draftsman
2 Drafts
Hydrog.
Accounts
Ordering
Personnel
Cost Kpg.
File Clk.
Stenogr.
Messenger
File.

HDK-ICA

Office of Superintendent of Lighthouses,
Baltimore, Md., January 25, 1919.

Returned to the Commissioner of Lighthouses inviting attention to my endorsement of December 5, 1918. The same conditions and circumstances reported in my first endorsement have prevented my looking into this matter more thoroughly since the last report. As I am unable to fill vacancies as fast as they occur it is considered impracticable to create additional vacancies under these circumstances.

Superintendent of Lighthouses.

ADDRESS ALL COMMUNICATIONS TO
LIGHTHOUSE INSPECTOR
ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
BALTIMORE, MD.
BALTIMORE, MD.

HDK-ICA

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

LIGHT
JAN 6 1919
HOUSES

Hydrog.
Engr. Cons.
Mar. Engr.
Personnel
Accounts
Contracts
Chf. Clk.
Dep. Comptr.
Comptr.

OFFICE OF SUPERINTENDENT, 5TH DISTRICT
OFFICE OF INSPECTOR, 5TH DISTRICT
BALTIMORE MD
JAN 6 1919 10 28 AM

Rec ret. approved + inquire if falsification of records etc, has previously been made subject of report to Bu. as apparently Bu has no record previous corres. this subject.

January 4, 1919.

Forwarded to the Commissioner of Lighthouses, Washington, D. C.

1. It is recommended that no commendation be issued in this case as these two keepers know themselves to be guilty of violation of leave regulations and of falcification of records to cover same. It is believed that these reports of assistance here rendered etc., which by the way are without corroboration, are submitted with a view to obtaining Departmental commendation in order to fortify themselves against separation from the Service.

2. It is expected to discontinue North River Bar Light Station within the next few months and to recommend the discontinuance of the services of these keepers at the same time.

Respectfully
H. D. King

Superintendent of Lighthouses.

McC-W

Bureau of Lighthouses, Washington, D.C.,
January 23, 1919.

Returned to Fifth Superintendent approved as recommended. Advise the Bureau whether the falsification of records, etc., referred to, has previously been made the subject of a report to the Bureau, as apparently this office has no record of previous correspondence on this subject.

ADDRESS ALL COMMUNICATIONS TO
LIGHTHOUSE INSPECTOR
BALTIMORE, MD.

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
BALTIMORE, MD.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

SUPT. OF LIGHTHOUSES
JAN 4 1919
BALTIMORE, MD.

FIFTH DISTRICT

North River N.J. Dec. 6 1919
(Station, Depot, or Vessel)

LIGHT HOUSES

Dec 31, 1918

Supt of Lighthouses.
Baltimore Md.

Sir.

On Dec 13 S.B. Meekins furnished gasoline to a gass Boat so they could get to Harbor.

On Dec 14 J.F. Mercer Piloted a gass Boat Sto Camden Point during a fog so the could keep in sight of land as they did not have any Compass.

Respectfully.
J.F. Mercer
Keeper.

Supt.
1 A Supt.
Chief Cl.
2 A Supt.
3 A Supt.
4 A Supt.
Mech.
1 Drafts
2 Drafts
Hydrog.
Accounts
Ordering
Personnel
Cost Kpg.
File Clk.
Stenog.
Messenger
File

Form 73

MAR 13 1919 8 23 AM

MEM

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LIGHT HOUSES MAR 13 19

Supt.
OFFICE OF ~~LIGHTHOUSE INSPECTOR~~ Fifth DISTRICT,

Baltimore, Md. (City.) March 6, 1919 (Date.), 191

THE COMMISSIONER OF LIGHTHOUSES:
(Through Sec'y, 4th Civil Service District)

Action recommended, Reinstatement

Name, **Joseph F. Mercer** Legal residence, **N.C.**

Position, **Keeper** Salary, **$ 720. p.a.**

Location, **Wade Point L.S.,N.C.** Appropriation, **Salaries, Keepers of Lighthouses**

Effective **March 16, 1919** {~~the actual date of entrance on duty~~, or as soon thereafter as he enters on duty.

Former position, Keeper Former salary, **$ 960. p.a.**

Location, **North River L.S.,N.C.**

Rank on eligible list, Rating, Percentage, , Other eligibles considered:

Previous incumbent, David E. Quidley Services terminated, Close of May 31,1918

Reason, Transferred, as ice conditions at Wade Point L.S. made it unfit for use, until repaired.

Members of family in Government Service, None

Remarks: North River Light Station was discontinued, effective with the close of February 28, 1919. Mr. Mercer has requested that he be given position, as above.

Selection regular, subject to the action of the
U. S. Civil Service Commission, , 191

H. D. King

Secretary, Civil Service District. Supt. of Lighthouses.

BUREAU OF LIGHTHOUSES
WASHINGTON

MAR 13 1919

Submitted to the Secretary of Commerce, approved.

[1] Strike out the clause which does not apply.

11--2314

PERSONNEL CLASSIFICATION BOARD FORM NO. 14—FIELD QUESTIONNAIRE
(To be filled out in accordance with the instructions given in P. C. B. Forms Nos. 15 and 16)

Bureau No. Lt. 1257 Sheet No. 5(b)- 138

Space reserved for the use of the Board

1. Mercer (Surname) Joseph (Given name) F. (Initial)

2. Department Commerce
3. Bureau Lighthouses
4. Field service Lighthouse Service
5. (a) Field station Wade Point Light Station
(b) Subdivision
(c) City or town State

6. Pay roll title Light Keeper
7. Customary office title 1st Assistant Keeper
8. Present administrative allocation $1500-1800
9. Present gross rate of pay $ 1620.
10. Deduction for allowances $ none
11. Net rate paid in cash $ 1620.

12. Indicate by an "X" in the proper box or boxes the kind of allowances, if any, received by the employee:
☐ House ☒ Room { ☐ Furnished ☒ Unfurnished } ☐ Heat ☒ Fuel ☒ Light ☐ Laundry ☐ Uniform ☐ Subsistence or rations in kind Meals per day: ☐ 1 ☐ 2 ☐ 3

13. Describe any other allowance, privilege, or perquisite of value

14. If any special equipment or a bond is required by law or regulation to be furnished at the employee's expense, state kind and annual cost Uniform, approximately $15.00

15. (a) Regular hours of work: From sunrise m. to sunset m. (b) How many hours per week excluding unusual or irregular overtime work?
Summer 60 Winter 65 (c) If not a full time and all-the-year-round position, state number of hours per day ; number of days per { week / month / year } ; (d) If certain hours of availability for duty, outside of regular working hours, are required, state hours and type of such duty Subject to duty at any hour of day or night

16. (a) Rate of pay for overtime None (b) Amount of overtime pay in last 12 months

17. (a) Does the employee in any way direct or supervise other employees? No (b) If so, in what way? (See Form 16 before answering)

(c) How many? none

18. If the employee supervises other persons through immediate contact, give the name and the sheet numbers of such persons. (For such of these as may not be covered by questionnaires, give number and kinds by occupations.) If the employee exercises supervision through section or division heads, give the title of such sections or divisions and the names and sheet numbers of their heads.

19. (a) Is the employee in any way directed, supervised, or instructed, or his work reviewed? Yes (b) If so, in what way? (See Form 16 before answering.)
By Principal Keeper with whom he works and by duty of watch. He is instructed by example and supervised by direct personal contact with the Principal Keeper and by periodic inspections of station by District Superintendent or his representative.

20. What is the name, official position, and sheet number of the employee's immediate superior? J. W. Bartlett, Pr. 5(b)137

21. Employee's education: Strike an "X" over the number representing the highest grade or year completed in each type of school:

Elementary								High				Normal				College				Postgraduate or professional				
1	2	3	4	5	6	7	8	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	None (Kind)

Other education (describe): None

22. What length and kind of experience or other training did the employee possess upon original entrance into this position which was most qualifying or pertinent?
Carpenter and Black Smith

10—1856

Completed & certified by J. F. Mercer

23. TO THE EMPLOYEE: Describe in detail the work you do. Put each distinct duty, task, or process in a separate paragraph. Explain first those that require most of your time. Explain occasional duties last. In the column at the left opposite each paragraph enter the approximate percentage of your time devoted to the work described in that paragraph. DO NOT ATTEMPT TO COMPOSE THIS STATEMENT WITHOUT FOLLOWING THE INSTRUCTIONS OF P. C. B. FORM NO. 15.

Percentage of working time	
24 Hours to the Day	This is an Isolated Station Twenty Four Houre to the Day while at the Station and visit minor Lights work part time to Clean Paint Brass floors and Paint Structures and keep them in good condition about Fifteen Miles to P.O. and get supplies. One group of Lights 50 Miles Round trip 2nd 30 Miles Round trip 3rd 25 Miles Round trip

24. I hereby certify that the foregoing was composed by me after reading P. C. B. Form No. 15, and that it is a true statement of my duties.

Joseph F. Mercer
(Signature of Employee)

25. TO THE PREPARING OFFICER: Write your own description of the employee's work. If in describing the work of the position you would cover the same

Answer to Question 25, P.C.B.Form No.14

The duties of this employee are to share the watches with principal keeper + 2nd asst in care of light and fog signal and the labor of keeping same in state of perfect cleanliness and efficiency, and in cleaning, painting and minor repairs of the entire station, which is a 2-story frame house on interbraced iron piles on a submarine foundation, surmounted by a glazed lantern in which is mounted a fresnel lens for display of light, which may be either a kerosene wick lamp or incandescent oil vapor light. The fog signal is a bell operated by clockwork machinery. Communication with shore is by motor launch. Each of ~~the~~ keepers is allowed 5 days ashore per month and during absence of principal keeper, the 1st assistant is in full charge of station.

The attendance upon minor lights grouped under this station is an important duty and requires skill and considerable risk in operating motor launch oftentimes under stormy conditions, and knowledge of the care and operation of acetylene gas apparatus. 1st. Asst. Kpr. in charge Station in absence of Kpr.

----------, 1928 (Date) ---------- (Signature of head of field office or station) ---------- (Title)

29. I hereby certify that I have read all of the foregoing and that, to the best of my knowledge and belief the statements made on both sides of this sheet are accurate and complete, except as indicated in attached memorandum, marked ---------- In my judgment the compensation of this position should be in a range from $ 1500, to $ 1800

SEP 25 1928, 1928 (Date) H. B. BOWERMAN (Signature of head of bureau or his representative) Acting Commissioner of Lighthouses (Title)

U. S. GOVERNMENT PRINTING OFFICE: 1928

10—1856

23. TO THE EMPLOYEE: Describe in detail the work you do. Put each distinct duty, task, or process in a separate paragraph. Explain first those that require most of your time. Explain occasional duties last. In the column at the left opposite each paragraph enter the approximate percentage of your time devoted to the work described in that paragraph. DO NOT ATTEMPT TO COMPOSE THIS STATEMENT WITHOUT FOLLOWING THE INSTRUCTIONS OF P. C. B. FORM NO. 15.

Percentage of working time	
24 Hours to the Day	This is an Isolated Station Twenty Four Houre to the Day while at the Station and visit minor Lights work part time to Clean Paint Brass floors and Paint Structures and keep them in good condition about Fifteen Miles to P.O. and get supplies. One group of Lights 50 Miles Round trip 2nd 30 Miles Round trip 3rd 25 Miles Round trip

24. I hereby certify that the foregoing was composed by me after reading P. C. B. Form No. 15, and that it is a true statement of my duties.

Joseph F. Mercer
(Signature of Employee)

25. PREPARING OFFICER: Write your own description of the employee's work. If in describing the work of the position you would cover the same

Answer to Question 25. P.C.B.Form No.14

The duties of this employee are to share the watches with principal keeper [illegible] of light and fog signal and the labor of keeping same in state of perfect [illegible] and efficiency, and in cleaning, painting and minor repairs of the [illegible] station, which is a 2-story frame house on interbraced iron piles on [illegible] foundation, surmounted by a glazed lantern in which is mounted [illegible] of light, which may be either a hand-operated [illegible] or a bell operated [illegible] each [illegible] under [illegible] of principal [illegible]

26. How long have the employee's duties been substantially as described above? Feb. 1899

27. I hereby certify that to the best of my knowledge and belief the statements made by me on both sides of this sheet are accurate and complete.

Sept. 21., 1928 (Date) — H. D. King (Signature of Preparing Officer) — Supt. of Lighthouses (Title)

28. I hereby certify that I have read all of the foregoing and that, to the best of my knowledge and belief, the statements made on both sides of this sheet are accurate and complete, except as indicated in attached memorandum, marked ---------- In my judgment the compensation of this position should be in a range from $ 1500. to $ 1800.

---------, 1928 (Date) — H. D. King (Signature of head of field office or station) — Supt. of Lighthouses (Title)

29. I hereby certify that I have read all of the foregoing and that, to the best of my knowledge and belief the statements made on both sides of this sheet are accurate and complete, except as indicated in attached memorandum, marked ---------- In my judgment the compensation of this position should be in a range from $ 1500, to $ 1800

SEP 25 1928, 1928 (Date) — H. B. BOWERMAN (Signature of head of bureau or his representative) — Acting Commissioner of Lighthouses (Title)

U. S. GOVERNMENT PRINTING OFFICE: 1928

Disability retirement at close of June 30 @ $1005.03, after 27 yrs. service —

Rec'd to Dept

RCA
6/16

O.T. 6/19

~~Retd~~ Retired pay amended to $1024.56 a/c error in service record as originally given

RCA
6/28

LIGHTHOUSES
1930 JUN 16 AM 9 57

SUPT. OF LIGHTHOUSES
JUN 18 1930
BALTIMORE, MD.

(1)

DEPARTMENT OF COMMERCE
UNITED STATES LIGHTHOUSE SERVICE
RETIREMENT UNDER ACT OF JUNE 20, 1918, as amended.
(In case of disability retirement, execute medical certificate on page 3.

Date June 11th. 1930

Superintendent of Lighthouses,
Fifth (District)
Baltimore, Md. (City)

I hereby apply for retirement from active duty in the Lighthouse Service effective July 1st. 1930, on the basis of service shown hereon.

Joseph F. Mercer
(Name)

1st Asst. Keeper.
(Designation)

Airways
Hydro
Radio M
Engr. Constrn
Mar. Insp.
Personnel
Finance
Inspr & Prop.
Chief Clerk
Adm. Assist.
Dep. Commr.
Commissioner

1024.56

Office of Superintendent of Lighthouses
(City) Baltimore, Md. (Date) June 14, 1930

Submitted to Commissioner of Lighthouses, Washington, D. C., recommending retirement at $ ~~1005.03~~ per annum, effective at the close of June 30, 1930

It is certified that the record of service and pay is correct as shown by the records of this office, and that all government service shown has been verified.

shown on page 2

L. B. Hopkins
Superintendent of ~~Lighthouses~~, 5th District.

Bureau of Lighthouses, Washington, D. C., JUN 16 1930

Submitted to the Secretary of Commerce, recommending approval.

H. D. KING
Acting Commissioner of Lighthouses.

Supt.
Asst. Supt.
Chief Clk.
Asst. Engr. (1)
Asst. Engr. (2)
Asst. Engr.
1 Drafts
2 Drafts
Engineering
Accounts
Ordering
Forward
Cost Kps.
Prop. Clk.
Mimeog.
Messenger
Elr

(For use of Department)

DEPARTMENT OF COMMERCE
UNITED STATES LIGHTHOUSE SERVICE
RETIREMENT UNDER ACT OF JUNE 20, 1918, as amended.
(In case of disability retirement, execute medical certificate on page 3.

Name JOSEPH F. MERCER Date of birth October 13, 1876

Designation Keeper

RECORD OF ALL ACTIVE GOVERNMENT SERVICE
(Including military, naval and civilian service. Each department, branch, or independent office in which applicant served in a civilian capacity should be listed separately).

	Beginning			Ending			Remarks
	Month	Day	Year	Month	Day	Year	
Army							
Navy							
Marine Corps							
Civilian employment:							
Asst. Keeper	March	1	1899	March	31	1900	
" " 12-16-03	~~June~~	~~25~~	~~1904~~	Nov.	30	1914	
Keeper	Dec.	1	1914	Feb.	28	1919	
Asst. Keeper	April	1	1919	Dec.	31	1926	
1st Asst. Keeper	Jan.	1	1927	June	30	1930	
Total Service	27 years, ~~6 days~~ 6 mos - 15 da						

Does applicant receive or has he applied for a pension from the government under any law? No If so, give number of pension certificate or of claim ____
Does applicant receive or has he applied for compensation under the War Risk Insurance Act? No If so, give number of claim ____
Does applicant receive or has he applied for compensation under the Federal Compensation Act, as amended? No If so, state the compensation received ____

STATEMENT BY FISCAL YEARS OF BASIC PAY RECEIVED DURING LAST FIVE YEARS OF ACTIVE SERVICE IMMEDIATELY PRECEDING EFFECTIVE DATE OF RETIREMENT.
(Compute service on basis of 30 days a month. Do not include periods of leave without pay, rations, quarters or other allowance).

Designation	Beginning Month	Day	Year	Ending Month	Day	Year	Rate of pay	Pay Received
Asst. Keeper	July	1	1925	Dec.	31	1926	$1320.	$1980.
1st Asst. Keeper	Jan.	1	1927	June	30	1927	1440.	720.
" " "	July	1	1927	June	30	1928	1500.	1500.
" " "	July	1	1928	June	30	1930	1620.	3240.

Total compensation for last five years of active service $7440.
Average compensation for last five years of active service $1488.
Annual rate of retired pay ($1488.00 X years ~~27 017~~ 27.542/40)= ~~$1005.03~~ $1024.56
(Not exceeding 30)

(3)

DEPARTMENT OF COMMERCE
~~Bureau of Lighthouses~~
Lighthouse Service

SUPT. OF LIGHTHOUSES JUN 12 1930 BALTIMORE, MD.

Certificate of Medical Examination, Disability Retirement
(Act of March 4, 1925)

June 11, 1930.
(Date

Name of Claimant J.F. Mercer Designation 1st asst. keeper.

Here give a complete personal description, together with permanent marks and scars other than those described below in physical examination: Well built and well nourished white male adult.

Age 53 Height 68 Weight 172 pounds. Complexion Ruddy

Color of eyes Blue Color of hair Dark brown

Claimant makes the following statement in regard to the origin, nature and extent of the alleged disability: About sixteen years ago, began to have severe headabhes which were not relieved by glasses. In 1899 passed renal stone. About ten years ago my blood pressure was taken and registered 170. At present time am giddy headed and short of breath at least exertion. Becoming very forgetful.

Here describe fully nature of disability: Cardiac hypertrophy. 2nd aortic sound loud snapping, pulmonic sound faint. Dyspnoea on slight exertion. B.P. 220/120. Chronic interstitial nephritis.

Claimant describes the duties of his position as follows: Has care of "minor lights" which consists of recharging with gas tanks weighing about 200 pounds each. Has to help lift these. Also has to do painting. The recharging entails voyaging, using a small launch and is necessarily exposed to weather.

Is disability to perform such duty of a permanent character? Yes

Is it indicated that applicant may recover from disability and be fit for restoration to active duty? No. Do you recommend reexamination with this in view? No.

I hereby certify that upon examination I find the above-named claimant to be disabled for useful and efficient service by reason of the disability above described, which is not due to vicious habits, intemperance, or wilful misconduct on his part.

Supt.
Asst. Supt.
Chief Clk.
Asso. Engr.
Asso. Engr. (2)
Asst. Engr.
1 Drafts
2 Drafts
Hydrog.
Accounts
Ordering
Personnel
Cost Kps.
Prop. Clk.
Stenog.
Messenger
File

U.S. Marine Hospital, Norfolk, Va.
(Place of examination)

The examining physician must be in the Federal Service

J.M. Brown
(Examining Surgeon)
J.M. Brown, A. A. Surgeon, USPHS.

(Title and branch of medical service)

LIGHTHOUSES
1930 JUN 28 AM 8 27

Airways
Hydro
Radio M
Engr. Constr.
Mar. Engr.
Personnel
Finance
Law & Prop.
Chief Clerk
Adm. Assist.
Dep. Commr.
Commissioner

SUPT. OF LIGHTHOUSES
JUN 25 30
BALTIMORE, MD.

June 24, 1930.

Superintendent of Lighthouses, Baltimore, Md.

Your recommendation of June 14 for disability retirement at close of June 30 of Keeper Joseph F. Mercer.

According to the records of the Department Mr. Mercer entered on duty in this Service under his second appointment on December 16, 1903, instead of June 25, 1904, as indicated in your statement of service. If the date shown on the Department's records is found to be correct, it is requested that the statement of service and computation of retired pay be amended accordingly.

Returned to Supt (M. Butler) informally 7-2-30 c/s

H. B. BOWERMAN
Acting Commissioner of Lighthouses.

AHL.
Encls.

Office of Superintendent, 5th Dist.
Baltimore, Md. June 27, 1930.

1. Returned to Commissioner of Lighthouses, Washington, D. C., with statement that date shown on the Department's records is correct and necessary changes have been made accordingly.

L. M. Hopkins
Superintendent of Lighthouses.

Form 39 A

3-2 File as

D. O. Vou. No. 24126

CERTIFICATE OF SETTLEMENT

GENERAL ACCOUNTING OFFICE

PAID BY
O. F. McCLOW
S. D. A.
(Navy)
Symbol No. 55-040

Claim No. 1814433 WASHINGTON, September 18, 1945 (Date)

CERTIFICATE No.
1138955

Paying Officer will please show this CERTIFICATE NUMBER on the check used in payment hereof, and insert the check number in space provided below.

Frank Mercer, as executor of the will of
J. F. Mercer, deceased,
Old Trap, North Carolina.

I CERTIFY there is due from the United States to the above-named claimant(s), payable from the appropriation(s) indicated, the sum of—

THIRTY-SIX AND 34/100 Dollars ($ 36.34)

on account of

retired pay due the estate of Joseph F. Mercer, deceased, as a former employee of the Lighthouse Service, now United States Coast Guard, during the period June 1 to 13, 1945; salary $36.99 less Federal tax $0.65. (Navy - (PRH), CC-73)

1750910 Retired Pay, Former Lighthouse Service, Coast Guard, 1945

To: Disbursing Officer,
Coast Guard Headquarters.

MEMORANDUM

36.34

327743

Copy for Administrative Office

SEP 27 1945

SCHEDULE OF CERTIFICATES OF SETTLEMENT
PAYABLE FROM CURRENT APPROPRIATIONS

Navy (Department or establishment) | Coast Guard (Bureau or office) | SEP 27 1945 (Date paid)

By Disbursing Officer, Coast Guard Headquarters, Washington, D. C.

Period September 1945 (Month or quarter ended) | Symbol No. 55-040

Bureau Schedule No. 270420 | Date September 24, 1945

DISBURSING OFFICER'S VOUCHER NO.	CERTIFICATE NO.	PAYEE	APPROPRIATION	AMOUNT
24126 sjh	1138955	Frank Mercer, etc.	1750910	36.34

The Certificates of Settlement listed hereon, payable from current appropriations, are transmitted herewith for payment to the named therein.

16—96-3 U. S. GOVERNMENT PRINTING OFFICE

CG-73 (PMM)

3-14

File
E.M.O.

8 August, 1945

General Accounting Office
Claims Division
Washington, D. C.

Sirs:

Inclosed is the claim of Mr. Frank D. Mercer claiming the final pay due the estate of Joseph F. Mercer, Keeper, former Lighthouse Service, now U. S. Coast Guard, Retired, who died 13 June, 1945, as the result of natural causes.

This claim in the amount of $36.34 has been examined and is approved for payment. The appropriation to be charged is 1750910 Retired Pay, Former Lighthouse Service, Coast Guard, 1945.

Attached to the claim is a copy of the Court Order showing the appointment of Mr. Mercer as executor of the estate.

By direction of the Commandant.

Very truly yours,

L. H. MORINE
Commander, U. S. Coast Guard
Chief, Military Morale Division

Incls.
1 - Form No. 1055
2 - Form No. 2661
3 - Court Order

U.S. COAST GUARD
MAIL SECTION (4)
MAILED AUG 9 1945

BSJ:emc
Return to 2--4

CG-73 (PMM)

File E.M.O.

8 August, 1945

Mr. Frank D. Mercer
Old Trap
North Carolina

My dear Mr. Mercer:

Your claim for the final pay due the estate of your father, Joseph F. Mercer, Keeper, former Lighthouse Service, now U. S. Coast Guard, Retired, has been approved by this office for payment and forwarded to the General Accounting Office for settlement.

As the Coast Guard has no further jurisdiction in the settlement of this claim, it is suggested that in event of undue delay you contact the Claims Division, General Accounting Office, Washington, D. C.

By direction of the Commandant.

Very truly yours,

L. H. MORINE
Commander, U. S. Coast Guard
Chief, Military Morale Division

Incl.
Withholding Receipt - 1945

U.S. COAST GUARD
MAIL SECTION (4)
MAILED AUG 9 1945

BSJ:emo
Return to 2--4

3.7 Jii

Civilian Personnel

Name: Joseph F. Mercer, Keeper, Retired, Deceased

Address: ~~Old~~ Trap. N. C.

Pay Rate: $85.38

Died: 6-13-45

(There is no record of last active duty station in oursfiles)

File
3-2
MDK

(PNM)
CG-75

14 July, 1945

Mrs. Joseph F. Mercer
Old Trap, North Carolina

My dear Mrs. Mercer:

Headquarters has been advised of the death of your husband, Joseph F. Mercer, Keeper, U. S. Coast Guard Retired, on 13 June, 1945. Please accept my sincere sympathy.

At the time of death there was due the estate of your husband final retired pay in the amount of $36.34. This retired pay ceases at death and there is no law providing for the continuance of payment of any part to dependents. The forms necessary to effect settlement of this final pay are herewith inclosed.

If there will be no legal representative to administer the estate, the next of kin or the person who paid, or will pay the funeral and burial expenses should execute the inclosed Form No. 1055, claim for the final pay, in the presence of two witnesses, taking care to answer all questions as checked by pencil mark. If a representative is appointed a copy of the Court Order showing the appointment should be attached to Form No. 1055. If the funeral expenses have been paid, a bill receipted by the undertaker who conducted the services should be forwarded. Otherwise the undertaker should sign the inclosed waiver form. This information is necessary to support the claim for the final retired pay.

When the inclosed forms have been completed, they should be returned in the inclosed pre-addressed envelope which requires no postage.

By direction of the Commandant.

Very truly yours,

Incls.
1. Form No. 1055
2. Waiver
3. 1 envelope

C. A. ANDERSON
Commander, USCG
Chief, Military Morale Division

BSJ:mdk return to 2-4

MDK

U. S. COAST GUARD
MAIL SECTION (4)
MAILED JUL 16 1945

MJM.

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION

Joseph K. Mercer (Name) — N. C. (Legal Residence)

STATUS

11—8040

DESIGNATION	ACTION	SALARY	BUREAU—SERVICE—STATION	DATE OF EFFECT
Asst Keeper	Temp.	420	L.H. Md. Pt. S.S. Md	Dec. 16, 1903
"	Prob	"	" "	Dec. 25, 1903
"	Trans	"	" North River L.S. NC	March 20, 1905
"	"	"	" Wade Point " "	April 15, 1905
"	Change	40 pmo.	" " " "	July 1, 1908
"	"	480 pa	" " " "	July 1, 1912
Keeper	Trans	600 "	" North River " "	Dec. 1, 1914
"	Increase	960	" " " "	Nov. 1, 1918
	Services discontinued W.O.P. close Feb. 28, 1919			
"	Assist	720	5th Wade Point S.S. NC	April 1, 1919
"	Incr	780	L.H. "	March 5, 1923
"	Read of Pay	1020	" "	July 1, 1924
"	"	1260	" "	Feb. 1, 1925
"	Inc. in Comp	1320	" "	July 1, 1925
"	Prom	1440	" "	1-1-27
"	INCREASE IN COMPENSATION	1500	" "	JUL 1 1927
"	COMPENSATION Act. May 28, 1928.	1620	" "	JUL 1 1928

Retired - close June 30, 1930
disability - $1024.56 pa

NCG 2661A
Form approved by
Comptroller General U. S.
(April 13, 1934)

DATA SUPPORTING CLAIM FOR PAY AND ALLOWANCES OF PERSONNEL

(MEMORANDUM)

U. S. COAST GUARD

no clerk

(To be retained by payee, and when payment is made by check, to be used as mailing copy)

Appropriation: 1750910 Retired Pay, Former Lighthouse Service, Coast Guard, 1945

Unit Headquarters Retired Roll - Lighthouse

THE UNITED STATES, *Dr.*,

To Joseph F. Mercer, Keeper, Retired, Deceased. Retired XXXXXX
(Name)

(Designation), *U. S. Coast Guard*

(Address)

Total years of service

Pay period, duty, or grade

Monthly rate of pay $85.30
(Base and longevity)

For pay and allowances—

From 6-1 *19* 45 *to* 6-13 *19* 45
(Inclusive)

CREDITS:		NOTATIONS
Subsistence allowance $		
Rental or quarters allowance		
Pay	36.34	
Balance forwarded from (Name of unit, noting month of roll or voucher)		
Sundry credits and adjustments		
TOTAL CREDITS $	36.34	

CHARGES:		
Allotment $		
Clothing		
Forfeited		
Sundry charges and adjustments		
TOTAL CHARGES $	None	

		NOTATIONS
Total Credits $	36.34	
Less—Total Charges, $		
Amt. retained		
TOTAL $	None	
Net amount to be paid on this voucher $	36.34	

REMARKS: Died: 6-13-45. Pay for above period $36.99 less $0.65 tax withheld and disposed of. Last paid for period 1-31 May, 1945 on D. O. Vou. No. 628, settled in the May, 1945 account of C. L. Herndon, S. D. A., Navy, Symbol No. 55-152.

(Additional statements by Department if deemed necessary)

(ACCOUNTING CLASSIFICATION)

21-125
1200

(Payee will NOT use this space)

Differences

Account verified; correct for $ 36.34

(Signature or initials) 96 6-28-45 JUN 6 1945

I certify that the foregoing account is true and correct and that payment therefor has not been received; that during the period for which rental allowance is claimed I was not assigned adequate quarters at my permanent station; that, if without dependents, I was not on field or sea duty during the period for which rental allowance is claimed; that, if with dependents, I did not occupy with them any public quarters assigned to me without charge at any station, nor did any of them occupy public quarters assigned to them or to any other officer or his dependents except for brief visits; that the increased allowances for dependents are claimed because of _____ (Here state whether lawful wife, unmarried child or children under 21 years, mother dependent upon officer for support, giving names and addresses of dependents, also ages of minor children)

and that, in case of dependent mother, I have contributed to her support during the current period for which allowances are claimed the sum of $_____, in cash or its equivalent, without any consideration in return, which contribution is her *chief support*, and each and every statement as set forth in her affidavit dated _____, 19____ {attached hereto / filed with voucher} for _____ (Month), 19____ is true and correct, and so remains at this time, except (Here state fully changes occurring between date of last affidavit and signing of this voucher)

_____ (Date), 19____ (MEMORANDUM—DO NOT SIGN) _____ (Name) _____ (Official designation)

I certify that I have examined the foregoing account; that the statements contained therein have been compared with the records of the United States Coast Guard and found correct except as otherwise indicated; that the officer named is entitled to the amount of pay and allowances herein approved; and that during the period for which rental allowance is claimed on this voucher, the above-named officer was not assigned adequate quarters at his permanent station.

Approved for $ 36.34

Date 30 June, 19 45

(MEMORANDUM—DO NOT SIGN) _____
Commanding, District Commander.

U.S. GOVERNMENT PRINTING OFFICE 16—29661-1

C. L. HERNDON. Lieut. Comdr., U.S.C.G.
Allotment Disbursing Officer

JUN 30 1945

GENERAL ACCOUNTING OFFICE

S. D. A.
(Navy)
Symbol No. 55-040

Claim No. 1814433 WASHINGTON, September 18, 1945 (Date)

CERTIFICATE No.
1138955

Paying Officer will please show this CERTIFICATE NUMBER on the check used in payment hereof, and insert the check number in space provided below.

Frank Mercer, as executor of the will of
J. F. Mercer, deceased,
Old Trap, North Carolina.

I CERTIFY there is due from the United States to the above-named claimant(s), payable from the appropriation(s) indicated, the sum of—

[redacted]LETY-SIX AND 34/100 Dollars ($ 36.34)

on account of

retired pay due the estate of Joseph F. Mercer, deceased, as a former employee of the Lighthouse Service, now United States Coast Guard, during the period June 1 to 13, 1945; salary $36.99 less Federal tax $0.65. (Navy - (PHH), CG-73)

1750910 Retired Pay, Former Lighthouse Service, Coast Guard, 1945

[redacted]

To: Disbursing Officer,
Coast Guard Headquarters.

MEMORANDUM

327743

36.34

Copy for Administrative Office SEP 27 1945

7/1/39 Transferred from Bureau of Lighthouses, Department of Commerce, and consolidated with United States Coast Guard, under terms of Plan No. 2 of Reorganization Act of 1939, approved by Congress April 3, 1939.

File received - MAR 18 1940

June 18, 1930.

Mr. Joseph F. Mercer,

Through the Commissioner of Lighthouses.

Sir:

In accordance with the provisions of the Act of March 4, 1925, entitled An Act to provide for retirement for disability in the Lighthouse Service, you are, upon recommendation of the Commissioner of Lighthouses, hereby retired from that service (Fifth District), effective beginning July 1, 1930, with retired pay at the rate of $1,024.56 per annum.

By direction of the Secretary:

Respectfully,

EDW. J. GARDNER

JUL 8 1930

Chief of Appointment Division.

APPOINTMENT DIVISION ENTERED JUL 12 1930 ON JOURNAL DEPARTMENT OF COMMERCE 2757

CARDED

LIGHTHOUSES

1930 JUN 16 AM 9 57

DEPARTMENT OF COMMERCE JUN 18 1930 APPOINTMENT DIVISION 5

1930 JUN 17 PM 3 52

SUPT. OF LIGHTHOUSES JUN 16 1930 CHIEF CLERK BALTIMORE, MD.

(1)

DEPARTMENT OF COMMERCE
UNITED STATES LIGHTHOUSE SERVICE
RETIREMENT UNDER ACT OF JUNE 20, 1918, as amended.
(In case of disability retirement, execute medical certificate on page 2.

Date June 11th. 1930

Superintendent of Lighthouses,
Fifth (District)
Baltimore, Md. (City)

Wash. Pt. L. S. N.C.

I hereby apply for retirement from active duty in the Lighthouse Service effective July 1st. 1930, on the basis of service shown hereon.

Joseph F. Mercer
(Name)

1st Asst. Keeper.
(Designation)

Disability after 15 yrs,
Approx. 29 yrs service.

Office of Superintendent of Lighthouses
(City) Baltimore, Md. (Date) June 14, 1930

Submitted to Commissioner of Lighthouses, Washington, D. C., recommending retirement at $1024.56 per annum, effective at the close of June 30, 1930

It is certified that the record of service and pay is correct as shown by the records of this office, and that all government service shown has been verified.

shown on page 2

This recom. returned Bur. for correction 6/18/30

L. M. Hopkins
Superintendent of Lighthouses, 5th District.

Bureau of Lighthouses, Washington, D. C., JUN 16 1930

Submitted to the Secretary of Commerce, recommending approval.

6/18/30

H. D. King
Acting Commissioner of Lighthouses.

(For use of Department)

Legal
Asst. Sec.
Chief Clk.
Asst. Engr. (1)
Asst. Engr. (2)
Asst. Engr.
1 Draftsman
2 Draftsman
Engineering
Accounts
Ordering
Personnel
Cost Kpg.
Prop. Clk.
Stores
Messenger
File

Nelson K.
Chief Clerk

APPOINTMENT DIVISION
NECESSARY ACTION TAKEN
JUL 8 - 1930
DEPARTMENT OF COMMERCE

DEPARTMENT OF COMMERCE
UNITED STATES LIGHTHOUSE SERVICE
RETIREMENT UNDER ACT OF JUNE 20, 1918, as amended.
(In case of disability retirement, execute medical certificate on page 3.

Name JOSEPH F. MERCER Date of birth October 13, 1876

Designation Keeper

RECORD OF ALL ACTIVE GOVERNMENT SERVICE
(Including military, naval and civilian service. Each department, branch, or independent office in which applicant served in a civilian capacity should be listed separately).

	Beginning			Ending			Remarks
	Month	Day	Year	Month	Day	Year	
Army							
Navy							
Marine Corps							
Civilian employment:							
Asst. Keeper	March	1	1899	March	31	1900	1 - 0 - 30
" "	Dec.	16	1903	Nov.	30	1914	10 - 11 - 15
Keeper	Dec.	1	1914	Feb.	28	1919	4 - 2 - 28
Asst. Keeper	April	1	1919	Dec.	31	1926	11 - 2 - 30
1st Asst. Keeper	Jan.	1	1927	June	30	1930	
Total Service	27 years, 6 months, 15 days						

Does applicant receive or has he applied for a pension from the government under any law? No If so, give number of pension certificate or of claim
Does applicant receive or has he applied for compensation under the War Risk Insurance Act? No If so, give number of claim
Does applicant receive or has he applied for compensation under the Federal Compensation Act, as amended? No If so, state the compensation received

STATEMENT BY FISCAL YEARS OF BASIC PAY RECEIVED DURING LAST FIVE YEARS OF ACTIVE SERVICE IMMEDIATELY PRECEDING EFFECTIVE DATE OF RETIREMENT.
(Compute service on basis of 30 days a month. Do not include periods of leave without pay, rations, quarters or other allowance).

Designation	Beginning			Ending			Rate of pay	Pay Received
	Month	Day	Year	Month	Day	Year		
Asst. Keeper	July	1	1925	Dec.	31	1926	$1320.	$1980.
1st Asst. Keeper	Jan.	1	1927	June	30	1927	1440.	720.
" " "	July	1	1927	June	30	1928	1500.	1500.
" " "	July	1	1928	June	30	1930	1620.	3240.

Total compensation for last five years of active service $7440.
Average compensation for last five years of active service $1488.
Annual rate of retired pay ($ 1488.00 X years 27.542/40) = $1024.56
(Not exceeding 30)

Annuity

DEPARTMENT OF COMMERCE
~~Bureau of Lighthouses~~ Lighthouse Service

Certificate of Medical Examination, Disability Retirement
(Act of March 4, 1925)

(Date) June 11, 1930.

Name of Claimant _____ Designation 1st asst. keeper.

Here give a complete general description, together with permanent marks and scars other than those described below in physical examination: _____

Age ~~and well nourished white male adult.~~ Height _____ Weight _____ pounds. Complexion Well built

Color of eyes Blue Color of hair Dark brown Ruddy

Claimant makes the following statement in regard to the origin, nature and extent of the alleged disability: _____

~~About sixteen years ago, began to have severe headaches which were not relieved by glasses. In 1899 passed renal stone. About ten years ago my blood pressure was taken and registered 170. At present time am giddy headed and short of breath at least exertion. Becoming very forgetful.~~

Here describe fully nature of disability.

~~Cardiac hypertrophy. 2nd aortic sound loud snapping, pulmonic sound faint. Dyspnoea on slight exertion. B.P. 220/120. Chronic interstitial nephritis.~~

Claimant describes the duties of his position as follows: _____

Has care of "minor lights" which consists of recharging with gas tanks weighing about 200 pounds each. Has to help lift these. Also has to do painting. The recharging entails voyaging, using a small launch and is necessarily exposed to weather.

Is disability to perform such duty of a permanent character? Yes

Is it indicated that applicant may recover from disability and be fit for restoration to active duty? No. Do you recommend reexamination with this in view? No.

I hereby certify that upon examination I find the above-named claimant to be disabled for useful and efficient service by reason of the disability above described, which is not due to vicious habits, intemperance, or wilful misconduct on his part.

U.S. Marine Hospital, Norfolk, Va. (Place of examination)

The examining physician must be in the Federal Service

J.M. Brown (Examining Surgeon)

J.M. Brown, A. A. Surgeon, USPHS.
(Title and branch of medical service)

Mr. Pitts

This is the case where yr records showed EOD 12-16-03 under 2d appointment instead of 6-25-04 as originally given by Supt.

Supt advises Dept date is correct & he has amended computation accordingly.

RCC

6/28

CROSS REFERENCE

SEE FILE--464/16/D#1

NAME Mercer, Joseph L. POSITION Keeper

BUREAU BUREAU OF LIGHTHOUSES STATION 5th Dist.

CIRCULAR #11----9/15/23

BASE PAY	Bonus	Total	Allowances			As Classified for estimate purposes			Recommendations regarding differential from standard rates		
			Items	Value	Aggregate	Service	Grade	Pay	Is differential recommended	Amt. per annum to be Added	Subtracted
720	240	960	CR	164.25	1124.25	LHS	2	1200	yes	60	

CIRCULAR #13----11/13/23

approv-$1260

GRADE RECOMMENDED 5

RANGE OF COMPENSATION RECOMMENDED FROM ~~$~~ 1260 TO $1500

approximate annual maintenance cost to the employee:

Kind of equipment Uniform; annual cost, $ Est. $20.

17. Extent of employee's education. (Place an "X" in the box before the highest grade or year.)

(a) Elementary school; years ☐1 ☐2 ☐3 ☐4 ☐5 ☒6 ☐7 ☐8

(b) High school; years ☐1 ☐2 ☐3 ☐4

(c) Business school; years ☐½ ☐1 ☐1½ ☐2 ☐2½ ☐3

(d) College: Name ; years ☐1 ☐2 ☐3 ☐4

(e) Post graduate work: Kind ; years ☐1 ☐2 ☐3

(f) Correspondence courses: Kind ; number of lessons ; number completed

18. Description of work. (Describe the various tasks performed, making the description of each as detailed as space will permit. Use a paragraph for each task and number the paragraphs. In the column at the right state the estimated percentage of the total time—in the course of a day, month, or year—given to each task.)

Percentage of total time given to each task

WATER STATION

1. Operating 4th order light and bell fog signal.
2. Keeping the station painted and clean.
3. Keeping the machinery and small boats in order.
4. Keeping station records and preparing reports.
6. Observing aids to navigation and conditions of weather.
7. Preparing meals and keeping rooms clean.

***This employee is located at a Water Station and allowances marked X do not apply to his family who must live ashore.**

SSIFICATION BOARD FORM NO. 1
out in accordance with detailed
truction sheet, Form No. 2)

Sheet No. 143
2—12758

DO NOT WRITE IN THIS SPACE

	a		
	b		
	c		
	d		

1. Mercer (Surname) Joseph (Given name) F. (Initial)
2. Department Commerce
3. Bureau Lighthouse
4. Field Service Lighthouse
5. (a) Field Station Fifth Lighthouse District
   (b) Subdivision Wade Point L.S.
   (c) City or town _____ State N. C.
6. Pay-roll title Light Keeper
7. Customary office title Asst. Keeper

8. (a) Number of regular working hours of the position, per day Avg. about 15; per week 105
   (b) If this is not a full-time position, state percentage of time employed per day _____; or per week _____
   (c) If night work, wholly or in part, state the hours: From 1/2 of time from sunset to sunrise m.
9. If this is not an all-year-round position, state approximate number of days employed each year _____
   During what months _____
10. If the employee receives compensation from any other branch of the Federal Government, or from any city, county, or State government, state the position held and the compensation _____
11. Present rate of pay, exclusive of bonus $ 720. per annum; bonus, $240. per annum.
12. Rate of pay, exclusive of bonus, on January 1, 1923, $ 720. per annum; bonus, $240. per annum.
13. If the employee receives overtime pay, state the rate None
14. Title of appropriation or fund from which basic compensation is paid Salaries, Keepers of Lighthouses
15. Indicate by an "X" in the proper box any of the following allowances received, in addition to salary or wages: ☒ Quarters; ☐ 3 meals per day; ☐ 2 meals per day; ☐ 1 meal per day; ☐ Subsistence or rations in kind; ☐ Uniform; ☐ Laundry; ☒ Fuel; ☒ Light; ☐ Heat. If cash allowances are made for any of these items, state which items and the amounts per annum $164.25
    45¢ per diem commutation of rations.
16. Indicate what special equipment, if any, the employee is required by law or regulation to furnish at his own expense, and the approximate annual maintenance cost to the employee:
    Kind of equipment Uniform; annual cost, $ Est. $20.
17. Extent of employee's education. (Place an "X" in the box before the highest grade or year.)
    (a) Elementary school; years ☐ 1 ☐ 2 ☐ 3 ☐ 4 ☐ 5 ☒ 6 ☐ 7 ☐ 8
    (b) High school; years ☐ 1 ☐ 2 ☐ 3 ☐ 4
    (c) Business school; years ☐ ½ ☐ 1 ☐ 1½ ☐ 2 ☐ 2½ ☐ 3
    (d) College: Name _____; years ☐ 1 ☐ 2 ☐ 3 ☐ 4
    (e) Post graduate work: Kind _____; years ☐ 1 ☐ 2 ☐ 3
    (f) Correspondence courses: Kind _____; number of lessons _____; number completed _____

18. Description of work. (Describe the various tasks performed, making the description of each as detailed as space will permit. Use a paragraph for each task and number the paragraphs. In the column at the right state the estimated percentage of the total time—in the course of a day, month, or year—given to each task.)

Percentage of total time given to each task

WATER STATION

1. Operating 4th order light and bell fog signal.
2. Keeping the station painted and clean.
3. Keeping the machinery and small boats in order.
4. Keeping station records and preparing reports.
6. Observing aids to navigation and conditions of weather.
7. Preparing meals and keeping rooms clean.

*This employee is located at a Water Station and allowances marked X do not apply to his family who must live ashore.

19. Does employee work under immediate supervision, or to a large extent upon his own responsibility? (Describe fully.)

Assistant Keeper is under immediate supervision of keeper except when keeper is absent from station, when assistant keeper takes charge of station and assumes responsibilities of keeper. Stations are usually in isolated localities where the personnel must act in emergency without reference to superior officers.

20. Do the duties involve direction or supervision of the work of other employees? .....
If so, describe the nature of the direction or supervision and give the number and classes of employees directed or supervised.

This employee ranks second at this station and he regularly has no employees under him.

21. How long have the employee's duties been substantially as described above? Since April 1, 1919

22. I hereby certify that to the best of my knowledge and belief the answers to the foregoing questions are correct.

May 25, (Date), 1923. H. D. King (Signature of Preparing Officer) Supt. of Lighthouses (Title)

23. I have read the foregoing and I agree to it except as follows:

.....
(Signature of Employee)

THE FOLLOWING TO BE FILLED OUT BY THE HEAD OF THE FIELD OFFICE OR STATION

24. Indicate by an "X" in the proper spaces below the qualifications and personal traits considered important for the satisfactory performance of the duties of this position:

	High Degree	Average	Not Essential
Judgment		X	
Accuracy		X	
Initiative (originality and resourcefulness)	X		
Trustworthiness (dependability)	X		
Speed (quickness)		X	
Physical Qualities (strength and endurance)	X		

Educational Training		
	Essential	Desirable But Not Essential
College		
High School		X
Common School	X	

Technical Education: If essential, kind and extent ------

.....

Experience: If essential, kind and extent ------

.....

25. I hereby certify that I have read the foregoing and that, to the best of my knowledge and belief, the statements made are accurate and complete. In my judgment the compensation of this position should be in a range from $1020. to $1260. exclusive of allowances mentioned in question 16.

May 25 (Date), 1923. H. D. King (Signature of head of field office or station) Supt. of Lighthouses (Title)

GOVERNMENT PRINTING OFFICE 2—12758

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

July 1, 1928.

M Fr. Joseph F. Mercur.

Through the Chief, Bureau of Lighthouses

Sir:

You are advised that under the Welch Act your compensation has been changed as indicated below, effective July 1, 1928.

By direction of the Secretary:

Respectfully,

EDW. J. GARDNER,

Chief of Appointment Division.

From: $1500

To: $1620.

11—0504

L

APPOINTMENT DIVISION
JUL 2
DEPARTMENT OF COMMERCE

CARDED

August 16, 1927.

The Superintendent, 5th District, Lighthouse Service, Baltimore, Maryland, submits report for month of July of transfers, promotions, and demotions, giving effective date of change.

NAME	POSITION	SALARY	NATURE OF CHANGE	LETTER DATE	EFFECTIVE DATE
JOS. F. MERCER	KEEPER	$1500 p.a.	Increase	7-1-27	7-1-27

See letter dated August 1, 1927, in file of Lewis McD. Hopkins.

CROSS REFERENCE.

Form A-38

DEPARTMENT OF COMMERCE

APPOINTMENT DIVISION

WASHINGTON

July 1, 1927.

Mr. Joseph F. Mercer,

Through the Commissioner of Lighthouses.

Sir:

You are advised that your compensation has been changed as indicated below, effective July 1, 1927.

No new appointment will be issued to you as a result of this change, and an oath of office is not required.

By direction of the Secretary.

Respectfully,

CLIFFORD HASTINGS

Chief of Appointment Division.

From: $1440 per annum.

To: $1500 per annum.

Service and grade: Field.

Appropriation (unit):

APPOINTMENT DIVISION JUL 1 - 1927

CARDED

5

GOVERNMENT PRINTING OFFICE 11—9051

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

February 23, 1927.

OFFICE OF SUPT. 5th DISTRICT.
Baltimore, Md.

2-6-27

COMMISSIONER OF LIGHTHOUSES,
WASHINGTON, D. C.

SUBJECT: TRANSFERS AND PROMOTIONS.

1. Below is report for month of January of transfers, promotions and demotions made in this district which do not require oaths, including transfers made by Form 73a, with necessary data required by the Department in connection thereto:

NAME	POSITION	SALARY	NATURE OF CHANGE	LETTER DATE	REPTG. DATE OF CHANGE
MERCER, JOS. F.	1st ASST KEEPER	$1440	INCREASE	11/3/26	1/1/27

/s/ King
Superintendent of Lighthouses.

SEE LETTER OF FEBRUARY 8, 1927. in file of STAUBLY, L. H.

Form A-21

NOTICE OF CHANGE IN SALARY
KEEPERS—LIGHTHOUSE SERVICE

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

November 5, 1926.

Mr. Joseph F. Mercer,

Through the Commissioner of Lighthouses.

Sir:

You are advised that your salary as keeper in the Lighthouse Service has been changed from $1320 per annum to $ 1440 per annum, effective January 1, 1927, or as soon thereafter as you enter on duty.

No new appointment will be issued to you as a result of this change, and an oath of office is not required.

By direction of the Secretary:

Respectfully,

NOV 8 1926

(SIGNED) CLIFFORD HASTINGS

Chief of Appointment Division.

11—8074 GOVERNMENT PRINTING OFFICE

C
S

GARDED

APPOINTMENT DIVISION ENTERED NOV 8 1926 ON JOURNAL DEPARTMENT OF COMMERCE

Form 73
VRH

LIGHTHOUSES
1926 OCT 28 AM 9 01

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

DEPARTMENT OF COMMERCE NOV 3 1926 DIVISION

DEPARTMENT OF COMMERCE NOV 2 1926 CHIEF CLERK DIVISION

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, Fifth DISTRICT.

Baltimore, Md., October 26, 1926
(City) (Date)

COMMISSIONER OF LIGHTHOUSES:

Action recommended, Promotion

Name, Joseph F. Mercer

Position, (1st Assistant) keeper

Location, Wade Point L.H., N.C.

Effective, January 1, 1927

Former position, (Assistant) Keeper

Location, Wade Point L.H., N.C.

Legal residence, North Carolina

Proposed salary, $1440. p.a.

above min - same step as formerly.

Proposed range, $1380.-~~$1620.~~ 1740

Appropriation, ~~Sal. L.H. Keepers~~ Rush etc.

[1] ~~the actual date of entrance on duty~~, or as soon thereafter as he enters on duty.

Former salary, $1320. p.a.

Former range, $1260.-~~$1500.~~ 1620

Rank on eligible list, --- Rating, --- Percentage, --- , Other eligibles considered: --

Previous incumbent, Himself

Services terminated, December 31, 1926

Reason, ---

Members of family in Government service, None

Date of birth, October 13, 1876

Remarks: See our letter of October 26, 1926, Grouping of minor lights, Albemarle Sound, N. C.

Selection regular, subject to the action of the U. S. Civil Service Commission, , 19---

APPOINTMENT NECESSARY ACTION TAKEN NOV 8 1926 DEPARTMENT OF COMMERCE

Secretary, Civil Service District.

Superintendent of Lighthouses

BUREAU OF LIGHTHOUSES
WASHINGTON

November 1, 1926.

Submitted to the Secretary of Commerce, approved, attention being invited to separate Bureau recommendation submitted this date in the matter.

11-3-26

APPROVED:

ACTING SECRETARY OF COMMERCE.

Acting Commissioner of Lighthouses.

[1] Strike out the clause which does not apply.

11—2314

Form A-21

NOTICE OF CHANGE IN SALARY
KEEPERS—LIGHTHOUSE SERVICE

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

June 25, 1925.

M. Joseph F. Mercer,

Through the Commissioner of Lighthouses.

Sir:

You are advised that your salary as keeper in the Lighthouse Service has been changed from $260 per annum to $320 per annum, effective July 1, 1925.

No new appointment will be issued to you as a result of this change, and an oath of office is not required.

By direction of the Secretary:

Respectfully,

EDW. J. GARDNER.

JUL 8 1925

Acting Chief of Appointment Division.

11—8074

H
8th

APPOINTMENT DIVISION ENTERED JUL 16 1925 ON JOURNAL DEPARTMENT OF COMMERCE.

CARDED

DEPARTMENT OF COMMERCE

APPOINTMENT DIVISION

WASHINGTON

January 31, 1925.

Mr. Joseph F. Mercer,

Through the Commissioner of Lighthouses.

Sir:

In connection with the readjustment of pay of positions in the Lighthouse Service the total compensation of the position occupied by you has been fixed as indicated below, effective February 1, 1925.

By direction of the Secretary:

Respectfully,

EDW. J. GARDNER.

Acting Chief of Appointment Division.

Position: Keeper.

Salary: $1260.

Appropriations: Salaries, Keepers of Lighthouses.
General Expenses, Lighthouse Service.

EK

5th

APPOINTMENT DIVISION
RECEIVED
FEB 5 1925
DEPARTMENT OF COMMERCE
FEB 5 · 1925
CARDED

(CROSS REFERENCE)

Mercer Joseph T. In accordance with authority of the Director of the Budget dated June 27, 1924, the salary is re-adjusted to $ 1050, effective July 1, 1924.

JUL 2 3 1924

For authorization see letter dated _____ File No. 1095/21.

April 8, 1924, Bureau of Lighthouses advises the Department that the effective date of the change in salary of Joseph F. Mercer was March 5, 1923.

See file of Bateman A. Williams.

Form A-21

NOTICE OF CHANGE IN SALARY
KEEPERS—LIGHTHOUSE SERVICE

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

March 13, 1924.

Mr. Joseph F. Mercer,

Through the Commissioner of Lighthouses.

Sir:

You are advised that your salary as keeper in the Lighthouse Service has been changed from $ 720 per annum to $ 780 per annum, effective March 5, 1923 (including $60 per annum longevity pay).

No new appointment will be issued to you as a result of this change, and an oath of office is not required.

By direction of the Secretary:

Respectfully,

EDW. J. GARDNER,
Acting Chief of Appointment Division.

11—8674

C
C
5th

CARDED

U. S. REPORT DATE ENTERED

Form 73

ICA

NOMINATION

LIGHTHOUSES

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

CHIEF CLERK 5

1924 MAR 13 AM 8 49

1924 MAR 13 AM 11 00

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, Fifth DISTRICT.

Baltimore, Md., (City.) March 12, 1924. (Date.)

COMMISSIONER OF LIGHTHOUSES:

Action recommended, Longevity increase

Name, Joseph F. Mercer — Legal residence, North Carolina

Position, Keeper — Salary, ($720. p.a. plus $60. longv.) 780 p.a. see

Location, Wade Point L. S., N. C. — Appropriation, Salaries, Keepers of Lighthouses

Effective Mar.5, 1923 — {'the actual date of entrance on duty, or ~~as soon thereafter as he enters on duty.~~

Former position, Keeper — Former salary, $720. p.a.

Location, Wade Point L. S., N. C.

Rank on eligible list, Rating, Percentage, , Other eligibles considered:

Previous incumbent, Himself — Services terminated,

Reason,

Members of family in Government Service, None

Date of birth, Oct. 13, 1876

Remarks: In this connection see Department letter of March 5, 1924. This office was not aware that Circular Letter No. 369 was retroactive until so advised by the Department in their letter of March 5th. It is recommended therefore that the above Selection regular, subject to the action of the increase be allowed as of March 5, 1923, pro-
U. S. Civil Service Commission. vided funds are available.

For and in the absence of the Superintendent.

F. E. Higgins

Secretary, Civil Service District. — First Assistant Superintendent.

3/13/24

BUREAU OF LIGHTHOUSES

WASHINGTON

Submitted to the Secretary of Commerce, approved.

MAR 14 1924

APPROVED:

ACTING SECRETARY OF COMMERCE.

Acting Commissioner of Lighthouses.

{ Strike out the clause which does not apply.

11—2314

March 5, 1924.

The Commissioner of Lighthouses:

Referring to the attached nomination, dated March 4, 1924, from the Fifth Superintendent, forwarded by the Bureau's recommendation of March 5, 1924, relative to the granting of longevity pay to Mr. Joseph F. Mercer, Keeper of Wade Point Light Station, North Carolina, effective beginning April 1, 1924:

The Department desires to call attention to the fact that it would seem that Mr. Mercer was entitled to the longevity increase on March 5, 1923, in view of the provisions of the longevity regulations approved that date. Mr. Mercer's separation at the close of February 28, 1919, appears to have been through no fault of his own, and disregarding such separation he had more than five years of service to his credit upon the inauguration of the new regulations.

By direction of the Secretary:

EDW. J. GARDNER.

Acting Chief of Appointment Division.

Enclosure 837.
P

MAY 20 1919 8 [illegible] AM

Form 111

OATH OF OFFICE

(Prescribed by Section 1757, Revised Statutes)

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

APPOINTMENTS MAY 20 1919

SUPT. OF LIGHTHOUSES BALTIMORE, MD. MAY 20 1919

LIGHT MAY 20 1919 HOUSES

5

I, Joseph F. Mercer

do solemnly[1] swear (See below) that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter: So HELP ME GOD.

Joseph F. Mercer
(Appointee signs here)

CHIEF CLERK

[2] Sworn (See below) and subscribed before me, this [3] 19th day of May, A. D. 1919

1919 MAY 20 AM 10 07

(Affix official seal here)

[4] (Name) W. H. Burgess

(Official title) Notary Public

My commission expires Jan. 21, 1921.

Supt.
1 A Supt.
Chief Cl.
2 A Supt.
3 A Supt.
4 A Supt.
Mech.
1 Drafts
2 Drafts
Hydrog.
Accounts
Ordering
Personnel
Cost Kpg.
File Clk.
Stenog.
Messenger
File

Official Title	Rate of Pay (base)	Name of Station, Vessel, or Place of Employment.
Present Keeper	$ 720. p.a.	Wade Point Light Station, N.C.
Former [5] -------	---------	----------

(The above should be filled in by the district officer before sending to appointee)

(By reinstatement)

CARDED

Office of Lighthouse Inspector, Supt. 5th District

Baltimore, Md. (Address), May 19, 1919 (Date)

The above-named appointee entered upon duty on April 21, 1919 (Date)

1919 MAY 20 AM 9 49

A. D. Lucy
(Signature, followed by title)

Supt. of Lighthouses.

[1] Insert here "swear" or "affirm," as the case may be.
[2] Insert here "sworn to" or "affirmed," as the case may be.
[3] The oath may be taken any time after the date of appointment and prior to the payment of compensation, but no compensation shall be paid until the oath is executed in proper form.
[4] This oath should be taken before a justice of the peace, notary public, judge, clerk of a court, a chief clerk in the office of a lighthouse inspector or other employee in the Lighthouse Service designated by a chief clerk, or any other officer having authority to administer oaths, but never before a collector of customs or postmaster, as neither officer has power to administer oaths in such cases. In case the officer administering the oath has no seal, his official character should be duly certified to by the clerk of the proper court or the proper county clerk, except in the case of chief clerks in the offices of lighthouse inspectors and other employees in the Lighthouse Service designated by them, who are not required to have a seal.
[5] Give this information in all cases where new oath is required.
Failure to fill out this oath properly will result in its return for correction.

11—944

C. S. REPORT DATE

ENTERED

GENERAL APPOINTMENT

DEPARTMENT OF COMMERCE

APPOINTMENT DIVISION
WASHINGTON

March 21, 1919.

Mr. Joseph F. Mercer,

Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office,

Keeper

in the Lighthouse Service

at a salary of Seven Hundred and Twenty dollars per annum

effective on the date on which you enter upon duty in the above-mentioned position.

(By reinstatement in accordance with authority contained in Certificate No. 18251 issued by the United States Civil Service Commission.)

CARDED

By direction of the Secretary:

Respectfully,

(SIGNED) CLIFFORD HASTINGS

Chief of Appointment Division.

APPOINTMENT DIVISION ENTERED MAR 24 1919 DEPT. JOURNAL OF COMMERCE

D
G

Appropriation: Salaries, Keepers of Lighthouses.

Vice: David E. Quidley.

Legal Residence: North Carolina.

5th

C. S. REPORT DATA ENTERED

Form 1788—Jan., 1919.

No. 18251

CERTIFICATE AUTHORIZING REINSTATEMENT.

1919 MAR 22 AM 8 47

UNITED STATES CIVIL SERVICE COMMISSION,

Washington, D. C., March 21, 1919.

APPOINTMENTS
1919 MAR 22 AM 9 47

To the

Secretary of Commerce,

Sir:

Certification is hereby made that the following reinstatement is authorized by the Commission under Civil Service Rule IX:

Joseph F. Mercer of

STATUS AUTHORIZED.	FORMER STATUS.
Commerce (Department.)	Same (Department.)
Lighthouse Service (Bureau or office.)	Same (Bureau or office.)
Keeper $720 (Position and salary.)	Keeper $960 (Position and salary.)
Fifth District (City in which to be employed.)	Same (City in which formerly employed.)
March 17, 1919. (Date of request.)	February 28, 1918. Discountinuance * (Date and manner of separation.)

*Station Discontinued.

MAR 22 1919
DEPARTMENT OF COMMERCE

Very respectfully,

John F. Doyle

Secretary.

6—3058

Form 381.
May, 1910.

REQUEST FOR REINSTATEMENT.

Department of Commerce
[Department, Commission, or Office.]

Washington, D. C., March 17, 1919.

To the U. S. Civil Service Commission:

Request is made for certificate under Rule IX for the reinstatement of Joseph F. Mercer, a legal resident of the State (or Territory) of North Carolina, to the position Keeper, now vacant (or to become vacant on), at a salary of $ 720 pa., in the Fifth District, Lighthouse Service, for which a certification of
[Bureau or Office.]
eligibles has not been requested.* Mr. Mercer was, without delinquency or misconduct on his part, separated by discontinuance * on Feb. 28, 1919, from the position of
[Removal or resignation.]
Keeper at a salary of $ 960 pa, in the Fifth District, Lighthouse Service.
[Bureau or Office.]

MEMBERS OF FAMILY IN THE SERVICE OF THE UNITED STATES:

None.
[State degree of relationship and where employed.]

MILITARY OR NAVAL RECORD.

* Station discontinued.

Regiment Company

Vessel Date of honorable discharge

By direction of the Secretary:

Signature: (SIGNED) E. W. LIBBEY

D
G

Official title: Chief Clerk.

*If a certification has been requested, the date should be given. When a requisition has been made under section 1 of Rule VII for a certification of eligibles, and the Commission, at the request of the Department, has made public announcement of an examination to secure such eligibles, the vacancy shall not thereafter be filled by transfer, promotion, or reinstatement, without the consent of the Commission.

6—2530

Form 73

NOMINATION

MEM

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE
Supt.
OFFICE OF LIGHTHOUSE INSPECTOR, Fifth DISTRICT.

STATE CLERK

LIGHT HOUSES MAR 13 19..

1918 NOV 14 PM 4 08

Baltimore, Md. (City.), March 6, 1919 (Date.), 191

FOURTH DISTRICT
FOURTH DISTRICT
MAR 8 1919
Received

THE COMMISSIONER OF LIGHTHOUSES:
(Through Sec'y, 4th Civil Service District)

Action recommended, Reinstatement

Name, Joseph F. Mercer — Legal residence, N.C.

Position, Keeper — Salary, $ 720. p.a.

Location, Wade Point L.S., N.C. — Appropriation, Salaries, Keepers of Lighthouses

Effective March 16, 1919 — ~~the actual date of entrance on duty~~, or as soon thereafter as he enters on duty.

Former position, Keeper — Former salary, $ 960. p.a.

Location, North River L.S., N.C.

Rank on eligible list, Rating, Percentage, , Other eligibles considered:

APPOINTMENTS

Previous incumbent, David E. Quidley — Services terminated, Close of May 31, 1918

1919 MAR 14 PM 4 34

Reason, Transferred, as ice conditions at Wade Point L.S. made it unfit for use, until repaired.

Members of family in Government Service, None

Remarks: North River Light Station was discontinued, effective with the close of February 28, 1919. Mr. Mercer has requested that he be given position, as above.

Selection regular, subject to the action of the U. S. Civil Service Commission, March 12, 1919

Forwarded for action on requested reinstatement.

L. H. Fisher

Secretary, 4th Civil Service District.

H.D. King

Supt. of Lighthouses.

BUREAU OF LIGHTHOUSES
WASHINGTON

MAR 13 1919

Submitted to the Secretary of Commerce, approved.

3-15-19

DIVISION OF ... MAR 13 1919 DEPARTMENT OF COMMERCE

1919 MAR 14 PM 3 43

Conway

Acting Commissioner

---

[1] Strike out the clause which does not apply.

11—2314

January 27, 1919.

Sir:

In view of the discontinuance of the North River Light Station, N. C., the Department, upon recommendation of the Commissioner of Lighthouses, has discontinued without prejudice your services as Keeper at $960 per annum in the Lighthouse Service, effective at the close of a date to be fixed by the Bureau and reported to the Department.

By direction of the Secretary:

Respectfully,
(Signed) Clifford Hastings
Chief of Appointment Division.

Mr. Joseph F. Mercer,
Through the Commissioner of Lighthouses.
G/D

CARDED

APPOINTMENT DIVISION ENTERED JAN 27 1919

of this office.

Supt. of Lighthouses

SERVICES DISCONTINUED
Date to be supplied

Bureau of Lighthouses, Washington
JAN 29 1919

Submitted to Secretary of Commerce for his information. 1919 JAN 29 PM 3 04

1-30-19

Acting Commissioner

McC.

Keeper & Asst. Keeper,
North River L.S., leave.

Hydrog.
Supt. Coast
Mar. Engr.
Personnel
Accounts.
Contracts
Obf. Clk.
Dep. Comm.
Comm.

SUPT. OF LIGHTHOUSES JAN 25 1919

LIGHT HOUSES JAN 28 1919

January 23, 1919.

Superintendent of Lighthouses; Baltimore, Md.:

1. Referring to your letter relative to discontinuance of the services of the keeper and assistant keeper, North River Light Station, North Carolina.

2. Report whether these keepers have taken leave in excess of the accrued rate, in accordance with the Regulations, 1918, Art. 488 (2d par), and be guided accordingly in future similar cases.

J. S. Conway

Acting Commissioner

MEM

Baltimore, Md. January 27, 1919

Returned to the Commissioner of Lighthouses with the information that Joseph F. Mercer and Stephen B. Meekins, keepers of North River Light Station, have not taken leave in excess of the accrued rate, according to records of this office.

Supt. of Lighthouses

SERVICES DISCONTINUED
Date to be supplied

Bureau of Lighthouses, Washington
JAN 29 1919

Submitted to Secretary of Commerce for his information. 1919 JAN 29 PM 3 04

1-30-19

Conway

Acting Commissioner

ADDRESS ALL COMMUNICATIONS TO
LIGHTHOUSE INSPECTOR
BALTIMORE, MD.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

5

LIGHT HOUSES
JAN 21 1919

HDK-JFR

OFFICE OF SUPERINTENDENT, 5TH DISTRICT
OFFICE OF INSPECTOR, 5TH DISTRICT
BALTIMORE, MD

APPOINTMENTS
CHIEF CLERK

January 20, 1919.

1919 JAN 25 AM 10 48

1919 JAN 24 PM 4 45

Commissioner of Lighthouses, Washington, D.C.

Subject: North River Light Station. N.C.

Reference: Bureau indorsement, Jan. 16, 1919, on Form 80, Dec. 20, 1918.

It is expected that the above light will be discontinued about February 20th, 1919, and recommendation is made that the services of the Keeper and Assistant Keeper be dispensed with on that date, or as soon thereafter as this light may be discontinued. Due consideration will be given to their reinstatement, in the event of suitable vacancies, at an early date.

For and in the absence of the Superintendent.

J. C. Pugh
Chief Clerk.

The present incumbents are-

Joseph F. Mercer, compensation $960., including longevity;

Stephen B. Meekins, compensation $780., including longevity.

Bureau of Lighthouses, Washington
January 23, 1919.

1. Submitted to Secretary of Commerce recommended for approval.

2. The Superintendent will be instructed to state whether these employees have taken leave in excess of the accrued rate and the Department will be advised later in regard thereto.

1-25-19

APPROVED
JAN 24 1919
DEPARTMENT OF COMMERCE

APPROVED
JAN 24 1919
DEPARTMENT OF COMMERCE

Acting Commissioner

1919 JAN 24 PM 3 49

Approved:

1919 JAN 25 PM 3 44

E. F. Sweet
Assistant Secretary.

1919 JAN 25 PM 4 33

NOTICE OF CHANGE IN SALARY
EEPERS -- LIGHTHOUSE SERVICE

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

November 14, 1918.

r. Joseph F. Mercer,

M

Sir: Through the Commissioner of Lighthouses.

You are advised that your salary as keeper in the Lighthouse Service has been changed from $ 600 per annum to $ 960 per annum, effective November 2, 1918. (The above rate of pay includes longevity pay of $60.)

No new appointment will be issued to you as a result of this change, and an oath of office is not required.

By direction of the Secretary:

Respectfully,

(Signed) Clifford Hastings.

Chief of Appointment Division.

[illegible] OF THIS SECTION [illegible]
[illegible] DATE 10/17/18
[illegible] OF 109776

CARDED

R
Ho

APPOINTMENT DIVISION (ENTERED) NOV 15 1918

USE TYPEWRITER—SEE INSTRUCTIONS ON BACK.

NO ENTRIES IN THIS COLUMN.

UNITED STATES
BUREAU OF EFFICIENCY.
FORM 8.

DEPARTMENT OF COMMERCE
BUREAU OF THE CENSUS.
8—4769-2

LIGHT
NOV 3 1916
HOUSES

RECORD OF CIVIL EMPLOYEE.

JULY 1, 1916.

1. Name: (Surname first. Given name in full. For women write Miss or Mrs. before given name.)

Mercer, Joseph F.

2. Department:

Commerce

3. Bureau, office, or service:

Lighthouse Service, 5th Dist.

4. Designation of position:

Keeper

5. Occupation (if not clearly shown by answer to question 4):

6. Annual earnings:

$600.

7. Kind of appropriation:

LS

8. Present rate of pay:

$ AS

9. Initial rate of pay:

$ 500. p.a.

10. Total length of service (give the total of ALL U. S. GOVT. SERVICE with the exceptions stated on the back of this card)—

Substitute— Years:	Substitute— Months:	Regular— Years:	Regular— Months:
		17	4

11. State, Territory, or foreign country of birth (do not give town):

N. Carolina

12. Race:

W

13. Sex:

Male

14. Date of birth—

Month: October

Year: 1876

15. Kinds of schools attended, years attended, and degrees taken:

E10

16. Marital condition:

M

17. War veteran?

No

18. Appointed from—

Congressional district and State: 1 N. Carolina

County: Camden

19. Civil service status:

C

20. Method by which classified status was obtained:

CE

21. Place of employment—

City: Baltimore

State: Maryland

DO NOT FOLD THIS CARD.

11—5869

June 13, 1916.

Commissioner of Lighthouses:

For the reasons set forth in the Fifth Inspector's letter of the 9th instant, and in accordance with the Bureau's recommendation of the 10th instant, the Department has canceled its order whereby the resignation of Joseph F. Mercer as keeper of North River Light Station, North Carolina, at $600 per annum, would have been accepted to take effect at the close of June 30, 1916.

In view of the foregoing the Department has canceled its order whereby John T. Twiford would have been appointed keeper of North River Light Station, North Carolina, by transfer from assistant keeper of Long Shoal Light Station, North Carolina, vice Joseph F. Mercer. It is requested that the notice of appointment addressed to Mr. Twiford under date of June 8, 1916, be returned to the Department for cancelation on its face.

By direction of the Secretary:

APPOINTMENT DIVISION ENTERED JUN 13 1916 ON JOURNAL DEPT. OF COMMERCE

(SIGNED) GEO. C. HAVENNER

C-R

ADDRESS ALL COMMUNICATIONS TO
LIGHTHOUSE INSPECTOR
BALTIMORE, MD.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LIGHT HOUSES JUN 10 1916

REOM.

North River L.S., N.C.
Re resignation of keeper.

OFFICE OF INSPECTOR, 5TH DISTRICT
BALTIMORE, MD.

CHIEF CLERK JUN 12 1916
5

June 9, 1916

Commissioner of Lighthouses, Washington, D.C.

Confirming my telephonic request of this date asking for the return of papers incident to the resignation of Joseph F. Mercer, Keeper, North River L.S., N.C.

APPOINTMENTS JUN 12 1916
13

DIVISION OF APPOINTMENTS NECESSARY ACTION TAKEN JUN 18 1916

The Bureau is informed that this action was predicated on letter of June 6 received from this keeper stating his desire to remain at the station for a while longer and to arrange with an assistant at some other station for transfer of positions.

Joseph F. Mercer

Lighthouse Inspector

HB Bureau of Lighthouses June 10, 1916.

Submitted to the Secretary of Commerce with recommendation that this resignation, already submitted to the Secretary, be canceled.

H. B. Bowerman

Acting Commissioner.

6-12-16

See file J. F. Purifoy
Trans to North River
Vice Mercer

June 8, 1916.

CANCELLED

Sir:

The Department is in receipt of your resignation, dated May 1, 1916, as keeper of North River Light Station, North Carolina, at $600 per annum, in the Lighthouse Service, and has accepted the same, upon recommendation of the Acting Commissioner of Lighthouses, to take effect at the close of June 30, 1916.

By direction of the Secretary:

Respectfully,

(SIGNED) W. S. GILCHRIST

Acting Chief of Appointment Division.

CANCELLED

Mr. Joseph F. Mercer,
Through the Commissioner of Lighthouses.

CARDED.

APPOINTMENT DIVISION ENTERED JUN 8 - 1916 ON JOURNAL DEPT. OF COMMERCE

R
C

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

June 8, 1916.

CANCELED

Sir:

The Department is in receipt of your resignation, dated May 1, 1916, as keeper of North River Light Station, North Carolina, at $600 per annum, in the Lighthouse Service, and has accepted the same, upon recommendation of the Acting Commissioner of Lighthouses, to take effect at the close of June 30, 1916.

By direction of the Secretary:

Respectfully,

W. S. Gilchrist

Acting Chief of Appointment Division.

CANCELED

CANCELED

Mr. Joseph F. Mercer,
Through the Commissioner of Lighthouses.

R
C✓

Form 93

LETTER TRANSMITTING RESIGNATION.

Per

REOM.

LIGHT HOUSES JUN 7 1916

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

One inclosure.

OFFICE OF LIGHTHOUSE INSPECTOR, 5th DISTRICT,

Baltimore, Md., June 6, 1916

CHIEF CLERK JUN 7 1916

THE COMMISSIONER OF LIGHTHOUSES:

Herewith is transmitted the resignation of the following-named employee:

Name, Joseph F. Mercer Position, Keeper

Legal residence, N. Carolina Station, North River L.S., N.C.

Salary, $600. per an.

DEPT. OF COMMERCE JUN 8 1916

APPOINTMENTS JUN 8 1916

The acceptance of this resignation is recommended effective at the close of June 30, 1916.

This employee has not taken leave in excess of the accrued rate.

Remarks: Nomination of a successor to Mr. Mercer forwarded to Bureau in today's mail.

6-8-16

King

Lighthouse Inspector.

BUREAU OF LIGHTHOUSES

WASHINGTON JUN 7 - 1916

Submitted to the Secretary of Commerce, approved.

11—4623

H B Bavermann

Acting Commissioner

ESS ALL COMMUNICATIONS TO
LIGHTHOUSE INSPECTOR
BALTIMORE, MD.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

L. H.
INSPECTOR
MAY 3 1916
BALTIMORE,
MD.

FIFTH DISTRICT
North River Md.
(Station, Depot, or Vessel)
May 1st, 1916

LIGHT
MAY 7 1916
HOUSES

Light House Inspector.
Baltimore Md.

Sir.

I Respectfully Resign the Position of Keeper of this Station to take effect May 31st 1916 Hopeing to be relived by that time.

Respectfully.
J. A. Mercer.
Keeper

- Inspector
- Chief Clerk
- Superintendent
- 1 A. Supt.
- 2 A. Supt.
- 3 A. Supt.
- Draftsman
- Mechanician
- Accounts
- Hydrographer
- Ordering
- Personnel
- Cost Keeping
- File Clerk
- When Ansd
- File

For[illegible]11

OATH OF OFFICE

(Prescribed by Section 1757, Revised Statutes)

Department of Commerce ~~and Labor~~

LIGHTHOUSE SERVICE

L. H. INSPECTOR NOV 28 1914 BALTIMORE, MD.

LIGHT HOUSES DEC 4 1914

CHIEF CLERK DEC 8 1914

I, Joseph F. Mercer

do solemnly[1] swear (See below) that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter: So HELP ME GOD.

Joseph F. Mercer
(Appointee signs here)

APPOINTMENTS DEC 9 1914

[2] Sworn to (See below) and subscribed before me, this[3] 25 day of November, A. D. 1914

(Affix official seal here)

[4] (Name) J. M. Burgess

(Official title) Notary Public

Official Title	Rate of Pay	Name of Station, Vessel, or Place of Employment
Present Keeper	$600. p.a.	North River L.S., N.C.
Former[5] Asst. Kpr.	$480. p.a.	Wade Point L.S., N.C.

(The above should be filled in by the district officer before sending to appointee)

REOM

Office of Lighthouse Inspector, 5th District

Baltimore, Md. (Address), Dec. 3, 1914 (Date)

The above-named appointee entered upon duty on Dec. 1, 1914 (Date)

CARDED

E. de Rulandson
(Signature, followed by title) Inspector 5th

[1] Insert here "swear" or "affirm," as the case may be.

[2] Insert here "sworn to" or "affirmed," as the case may be.

[3] The oath may be taken any time after the date of appointment and prior to the payment of compensation, but no compensation shall be paid until the oath is executed in proper form.

[4] This oath should be taken before a justice of the peace, notary public, judge, clerk of a court, or any other officer having authority to administer oaths, but never before a collector of customs, as he has no power to administer oaths in such cases. In case the officer administering the oath has no seal, his official character should be duly certified to by the clerk of the proper court or the proper county clerk.

[5] Give this information in all cases where new oath is required.

Failure to fill out this oath properly will result in its return for correction.

11—944

Entd

GENERAL APPOINTMENT

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

November 16, 1914.

Mr. Joseph F. Mercer,

Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office,

Keeper

in the Lighthouse Service

at a salary of Six Hundred dollars per annum,

effective on the date on which you enter upon duty in the above-mentioned position.

(By transfer from assistant keeper at $480 per annum.)

APPOINTMENT DIVISION ENTERED NOV 16 1914 ON JOURNAL DEPT OF COMMERCE

By direction of the Secretary:

Respectfully,

(SIGNED) GEO. W. LEADLEY:

C Chief of Appointment Division.

CHANCE REPORTED DEC 1914 COMMISSION.

Appropriation: Salaries, Keepers of Lighthouses.

Vice: Fred F. Kemp.

Legal Residence: North Carolina.

11—3692

Form 73

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

REOM.

LIGHT HOUSES NOV 14 1914

OFFICE OF LIGHTHOUSE INSPECTOR, 5th DISTRICT.

Baltimore, Md., (City.) Nov. 13, (Date.) 1914

THE COMMISSIONER OF LIGHTHOUSES:

CHIEF CLERK NOV 16 1914

APPOINTMENT DIVISION APPOINTMENT WINDOW NOV 16 1914 DEPT OF COMMERCE

APPOINTMENT NOV 16 1914

Action recommended, Transfer and promotion

Name, Joseph F. Mercer — Legal residence, N. Carolina

Position, Keeper — Salary, $600. per an.

Location, North River L.S., N.C. — Appropriation, Salaries of Keepers of Lighthouses.

Effective Dec. 1, 1914 — {[1] the actual date of entrance on duty, or as soon thereafter as he enters on duty.

Former position, Asst. Kpr. — Former salary, $480. per an.

Location, Wade Point L.S., N.C.

Rank on eligible list, ~~XXXXXXXX~~ **Rating,** ~~XXXXXXXX~~ **Percentage,** ~~XXXXXXXX~~ Other eligibles considered:

Robert Williams, C.	B. V. Speake, C.	M. D. Swain, C.	J. L. Twiford, C.
Farmer, Jos. D., C.	J. H. Williams, C.	J. O. Casey, C.	
G. W. Holloway, C.	W. R. Austin, D.	I. C. Meekins, D.	

Previous incumbent, Fred. F. Kemp — Services terminated, at close of Oct. 28, 1914.

Reason, Death

Relatives in Government Service, None

Remarks: Mr. Mercer is recommended for this transfer and promotion on the basis of greater relative efficiency. He has been in the Lighthouse Service of this District since Feb. 1899 and his average efficiency is 95%. In the absence and by direction of the Selection regular, subject to the action of the Inspector,

U. S. Civil Service Commission. , 191

11-16-14

Secretary, Civil Service District.

Hankinson
Supt., LHS.

BUREAU OF LIGHTHOUSES
WASHINGTON

NOV 14 1914

Submitted to the Secretary of Commerce, approved.

H. D. Bowerman
Acting Commissioner

[1] Strike out the clause which does not apply.

11—2314

Form 111

OATH OF OFFICE

(Prescribed by Section 1757, Revised Statutes)

OFFICE OF DISBURSING CLERK
JUL 22 1912
DEPT. OF COMMERCE AND LABOR

BUREAU OF LIGHT-HOUSES
JUL 23 1912
DEP'T OF COMMERCE AND LABOR

Department of Commerce and Labor

LIGHTHOUSE SERVICE

I, Joseph F. Mercer do solemnly[1] Swear (See below) that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter: So HELP ME GOD.

Joseph. F. Mercer
(Appointee signs here)

[2] Sworn to (See below) and subscribed before me, this[3] 20th day of July, A. D. 1912

(Affix official seal here)

My Commission expires Dec 6. 1912

[4] (Name) W H Jennings

(Official title) Notary Public

Official Title	Rate of Pay	Name of Station, Vessel, or Place of Employment
Asst. Keeper	$480.00 p.a.	Wade Point Lightsta., N. C.

(The above should be filled in by the district officer before sending to appointee)

DIVISION OF APPOINTMENTS
RECEIVED
JUL 26 1912
DEPT OF COMMERCE AND LABOR

OFFICE OF LIGHTHOUSE INSPECTOR, 5th DISTRICT

Baltimore, Md., (Address) July 22, 1912 (Date)

The above-named appointee entered upon duty on July 1, 1912 (Date)

Formerly Asst. Keeper, Wade Point Lightsta., at $40.00 per mo.

CARDED.

E. O. Ruland
(Signature, followed by title) Inspector

[1] Insert here "swear" or "affirm," as the case may be.

[2] Insert here "sworn to" or "affirmed," as the case may be.

[3] The oath may be taken any time after the date of appointment and prior to the payment of compensation, but no compensation shall be paid until the oath is executed in proper form.

[4] This oath should be taken before a justice of the peace, notary public, judge, clerk of a court, or any other officer having authority to administer oaths, but never before a collector of customs, as he has no power to administer oaths in such cases. In case the officer administering the oath has no seal, his official character should be duly certified to by the clerk of the proper court or the proper county clerk.

Failure to fill out this oath properly will result in its return for correction.

11—944

GENERAL APPOINTMENT—FIXED DATE

Department of Commerce and Labor

APPOINTMENT DIVISION

Washington

June 29, 1912.

Mr. Joseph F. Mercer,

Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office, and to actual entrance upon duty (unless on authorized leave) on the date indicated, Assistant Keeper

in the Lighthouse Service

at a salary of Four Hundred and Eighty dollars per annum,

effective July 1, 1912.

(By change from $40 per month.)

Not to be reported to C. S. C.

CARDED.

APPOINTMENT DIVISION. REPORTED JUN 29 1912 TO DISBURSING CLERK DEPT OF COMMERCE AND LABOR

By direction of the Secretary:

Respectfully,

F

D

(SIGNED) GEO. W. LEADLEY,

Chief of Appointment Division.

Appropriation: Salaries, Keepers of Lighthouses.

Vice:

Legal Residence: North Carolina.

11—1398

OM.

Form 73 ORIGINAL APPOINTMENT, PROMOTION, OR TRANSFER OF APPOINTEE

BUREAU OF LIGHTHOUSES
JUN 8 1912
DEPT OF COMMERCE AND LABOR

Department of Commerce and Labor
LIGHTHOUSE SERVICE

OFFICE OF LIGHTHOUSE INSPECTOR, Fifth DISTRICT,
Baltimore, Maryland
June 7, 1912. 191

THE COMMISSIONER OF LIGHTHOUSES:

APPOINTMENT DIVISION
RECEIVED
JUN 27 1912
DEPT OF COMMERCE AND LABOR

The following recommendation is submitted:

Action proposed, Appointment

Name, Joseph F. Mercer — Legal residence, North Carolina

Position, Assistant Keeper — Salary, $480.00 per annum

Location, Wade Point Lightstation, N. C.

Effective July 1, 1912 ~~or as soon thereafter as he enters on duty.~~

Former position, Assistant Keeper — Former salary, $40.00 per mo.

Location, Wade Point Lightstation, N. C.

Rank in list of eligibles, — Rating, — Percentage,

Other eligibles considered,

Letters of declination inclosed,

Previous incumbent, — Services terminated,

Reason,

Remarks: To be paid from the appropriation, "Salaries of Keepers of Lighthouses."

6-27-V

Rutland

Inspector

Department of Commerce and Labor
BUREAU OF LIGHTHOUSES
WASHINGTON

JUN 21 1912

Respectfully submitted to the Secretary of Commerce and Labor, approved.

11—2314

APPOINTMENT DIVISION
APPOINTMENT WRITTEN
JUN 29 1912
DEPT OF COMMERCE AND LABOR

~~Acting~~ Commissioner

READ THE INSTRUCTIONS ON PAGE 3

Department of Commerce and Labor

EFFICIENCY REPORT

MAY 13 1911

(The parenthetical letters refer to instructions on page 3, which instructions should be read and understood before attempting to fill out the form.)

1. Name Joseph F. Mercer 2. Age 35 (Last birthday.)

3. Bureau Lighthouse Service. 4. Position Assistant Keeper.

5. Compensation $40. per mo. 6. Where employed Wade Point Light, N.C.

7. When appointed (*a*) Dec. 25, 1904 8. How appointed (*b*) Through Civil Service examination.

9. Status under Civil Service Rules (*c*) Classified competitive.

10. Is the employee an honorably discharged soldier or sailor? No.

11. Does the employee receive a pension? No. If so, state the amount

12. Other Government service None.

13. Duties (describe fully) Assists in care and maintenance of station.

14. Has the employee special qualifications? No. If so, state them

15. Efficiency (*d*):

	Averages.	Relative weights.	Products of averages multiplied by weights.	
Quantity of work	95	2	190	00
Quality of work	100	3	300	00
Interest manifested in work (see also Question 17)	100	3	300	00
Attendance	100	2	200	00
Total		10	990	00
Average percentage			99	00

DIVISION OF APPOINTMENTS RECEIVED JUN 21 1911 DEPT OF COMMERCE AND LABOR

11—4259

16. In the following form state the number of days of annual leave, sick leave, and leave without pay taken in each of the years 1908, 1909, and 1910:

1908.			1909.			1910.		
Annual.	Sick.	Without pay.	Annual.	Sick.	Without pay.	Annual.	Sick.	Without pay.

17. Is this employee a purely routine employee, or does he manifest interest, not only in his own work but also in the work of the office or bureau as a whole, to the extent of overtime work or voluntary efforts by suggestion or otherwise to add to its efficiency? (Answer fully.) Is not a purely routine employee and manifests interest in his work and in the service.

18. On the basis of efficiency alone, is this employee overpaid or underpaid as compared with others in your office engaged on the same grade of work, or is his salary a fair equivalent for the service rendered? (Answer fully.) Fair equivalent.

If the present salary is above or below a fair equivalent, state what, in your opinion, it should be.

19. Is this employee superannuated? No. If so, what percentage of salary is unearned?

20. Remarks: (*e*)

The official who is primarily responsible for the statements herein submitted will sign here—

W. R. Stuyer

Commander, U. S. N. Inspector, 5th Dist.

The official who approves the statements thus submitted will sign here—

G. R. Putnam

Chief of Bureau or Office.

11—4259

TSC

Department of Commerce and Labor

LIGHT HOUSE BOARD
JUN 8 1909
NO.

EFFICIENCY REPORT

(Read the instructions on the reverse side of this Form before attempting to fill it out.)

1. Bureau Light-House Service 2. Where employed Wade Point L-S., N.C.
3. Name Joseph F. Mercer 4. Where born North Carolina
5. Age 32 6. Position Keeper
7. Compensation $40 per an 8. When appointed (*a*) December 25, 1903.
9. How appointed (*b*) Through Civil Service Examination
10. Appointed from — State North Carolina; Congressional District First; County Camden
11. Status under Civil Service Rules (*c*) Classified Competitive
12. Is the employee an honorably discharged soldier or sailor? No
13. Other Government service Served as acting A.K., Maryland Point L.S. for 9 days from December 16, 1903. February 6, 1899, oath February 25, 1899, appointed A.K., Lower Cedar Point L.S. March 31, 1900, resigned.
14. Duties (describe fully) Assists in care and maintenance of station
15. Efficiency — Quantity of work (*d*) 10 tenths; Quality of work (*e*) Excellent; Interest manifested in work (*f*) Yes
16. Is this employee fully earning the salary he is now receiving? Yes
17. Remarks (*g*)

C

H. Colonel, Corps of Engineers, U. S. A.,
Engineer Secretary.

CAPTAIN, U. S. N.
NAVAL SECRETARY

Robt Russell
Commander, U. S. N., Inspector 5th Light House Dist *Head of Bureau or Office.*

June 5., 19 09

11—3005

Form 111

OFFICE OF THE CHIEF CLERK
RECEIVED
NOV 14 1908
DEPT OF COMMERCE AND LABOR

OATH OF OFFICE

(PRESCRIBED BY SECTION 1757, REVISED STATUTES)

LIGHT HOUSE BOARD
RECEIVED
NOV 11 1908

Department of Commerce and Labor

LIGHT-HOUSE ESTABLISHMENT

No. 68600

Enclosures

I, Joseph. F. Mercer

do solemnly[a] affirm that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter: SO HELP ME GOD.

Joseph. F. Mercer.

[b] affirmed and subscribed before me, this 4th day of November, A. D. 1908.

(Affix official seal here.)

[c](Name:) W H Jennings

(Official title:) Clerk Superior Court

OFFICIAL TITLE.	NAME OF STATION.	State or Country in which born.	State or Territory from which appointed.
Assistant Keeper $40. per month	Wade Point Light-Station, N.C.	N. Carolina	N. Carolina

OFFICE OF THE Inspector, 5th LIGHT-HOUSE DISTRICT,

Baltimore, Md., (Address.) November 10, 1908. (Date.)

The above-named appointee entered upon duty on July 1, 1908. (Date.)

(Signed:) Robt. D. Russell
Commander, U. S. N., Inspector, 5th L. H. Dist.

CARDED

[a] Insert here "swear" or "affirm," as the case may be.

[b] Insert here "Sworn to" or "Affirmed," as the case may be.

[c] This Oath should be taken before a Justice of the Peace, Notary Public, Judge, Clerk of a Court, or any other officer having authority to administer oaths, but never before a Collector of Customs, as he has no power to administer oaths in such cases. In case the officer administering the oath has no seal, his official character should be duly certified to by the clerk of the proper court or the proper county clerk.

NOTE CAREFULLY.

The oath may be executed at any time subsequent to the actual issuance of the appointment certificate, but no compensation should be paid until the oath is executed in proper form. Whenever possible the oath should be executed upon the date of actual entrance upon duty.

A letter of transmittal (use Form 95) should accompany Oath, stating the **exact** date of the entrance on duty of the appointee and the above blank also filled out and properly signed by the district officer.

Failure to fill out this Oath properly will result in its return for correction.

DIVISION OF APPOINTMENTS
RECEIVED
NOV 14 1908
DEPT OF COMMERCE AND LABOR

Ent'd NOV 16 1908
TO APPOINTMENTS
DEP'T OF COMMERCE AND LABOR

GENERAL APPOINTMENT—PRIOR DATE

Department of Commerce and Labor
OFFICE OF THE SECRETARY
Washington

6860

October 17, 1908.

Mr. Joseph F. Mercer, of North Carolina, is hereby appointed Assistant Keeper of Wade (Wade) Point Light-Station, North Carolina, in the Light-House Service, at a salary of Forty dollars per month, this appointment to be effective beginning July 1, 1908, he having entered upon duty on that date and since continuously served in the above-mentioned position.

Payment of the compensation authorized in this appointment is subject to the oath of office being taken. (vice himself.)

(By change from $120 per annum.)

CARDED

Charles Earl
Acting Secretary.

Date of oath: , 190

The Light-House Board.

F

D

DIVISION OF ACCOUNTS AND DISBURSEMENTS
REPORTED
OCT 19 1908
TO DISBURSING CLERK
DEPT OF COMMERCE AND LABOR

CHANGE REPORTED
OCT — 1908
U.S. COMMISSION

Form 78 ORIGINAL APPOINTMENT, PROMOTION, OR TRANSFER OF EMPLOYEE

Department of Commerce and Labor

LIGHT-HOUSE ESTABLISHMENT

6860

DIVISION OF APPOINTMENTS RECEIVED OCT 16 1908 DEPT OF COMMERCE AND LABOR

Office of the Inspector, 5th L. H. Dist.,

Baltimore, Md.

OFFICE OF THE CHIEF CLERK RECEIVED OCT 16 1908 DEPT OF COMMERCE AND LABOR

The Light-House Board,

Washington, D. C.

October 13, 1908.
(Date)

Sirs: I have the honor to recommend the (1) Promotion reappointment
(Probationary appointment, transfer, promotion, etc.)

of (2) Joseph F. Mercer 10/10 Exc of (3) North Carolina
(Name of person—letter for letter—as reported to Board) (State of legal residence)

from (4) Assistant Keeper
(Official title of present position, as Keeper, First Assistant Keeper, etc.)

at (5) Wade Point Light-Station, N.C.
(Official name of aid, as given in Light List, as Absecon Light-Station, N. J.)

at (6) $420. per an. to (7) Assistant Keeper
(Salary now paid) (Official title of position, as Keeper, First Assistant Keeper, etc.)

at (8) Wade Point Light-Station, N.C. at
(Official name of aid, as given in Light List, as Absecon Light-Station, N. J.)

(9) $40. per mo., effective beginning (10) July 1, 1908, the date
(Salary recommended)

of his entrance on duty) ~~(or as soon thereafter as he enters on duty)~~
(Strike out the clause not appropriate)

~~in the place of (11)~~
(State name of *last* person holding position)

~~who (12)~~ on (13)
(Died, transferred, resigned, dismissed, etc.) (Last day of service)

~~Mr. (14)~~ ~~stands No. (15)~~ ~~in list of eligibles,~~

~~Class (16)~~, ~~with an average of (17)~~ ~~per cent, and~~

~~was considered with (18)~~ This increase is recommended in accordance with the Board's letter of July 15, 1908. Approval of Equalization Report.

~~(19) letters of declination of~~ herewith.

Respectfully,

10-16-08

Robt. D. Russell

Commander, U. S. N., Inspector, 5th L. H. Dist.

Department of Commerce and Labor

LIGHT-HOUSE BOARD

OFFICE OF THE CHIEF CLERK FORWARDED OCT 16 1908 TO APPOINTMENTS DEPT OF COMMERCE AND LABOR

October 15, 1908.

Approved, and respectfully forwarded to the Honorable the Secretary of Commerce and Labor.

DIVISION OF APPOINTMENTS APPOINTMENT WRITTEN OCT 17 1908 DEPT OF COMMERCE AND LABOR

Lt. Colonel, Corps of Engineers, U. S. A.

Engineer Secretary.

NOTE.—This form should be sent to the Light-House Board in duplicate. Letters of declination, if any, should be sent with this letter.

This letter is returned for correction of items Nos.

11—2314

OFFICE OF

Clerk Superior Court,

R. L. FORBES, CLERK.

Camden C. H., N. C., _____ 190__

North Carolina }
Camden County } In Superior Court
I. R. L. Forbes Clerk Superior Court in
and for said County and State, do Certify
that J. B. Burgess whose name is signed
to the foregoing proof is an acting justice
of the Peace for Camden County and
that his official acts as such are
entitle to full faith and credit.

Given under my hand and official
Seal. This 10th day of May 1905

R. L. Forbes, Clerk
Superior Court

DIVISION OF APPOINTMENTS
RECEIVED
JUN 21 1905
DEPT OF COMMERCE AND LABOR

CARDED.

PERSONAL QUESTION SHEET

NOTE.—This sheet is to be used only in cases of persons appointed in the Department of Commerce and Labor after June 30, 1903.

Department of Commerce and Labor

OFFICE OF THE SECRETARY

Washington

May 10, 1904.

To the Heads of Bureaus of the Department of Commerce and Labor:

For the purpose of enabling the Department to obtain a complete record of its officers and employees, you are hereby requested to furnish the information called for by the questions in Part II of this form, relative to each person appointed or employed in your Bureau after June 30, 1903, now serving or hereafter appointed or employed, and to have every such person answer each of the questions in Part I of this form and sign the same. Officers in charge, subordinate to heads of Bureaus, are expected to review this sheet, after it has been executed, to see that all questions have been answered, and, after doing so, to forward it immediately to the head of the Bureau for transmission to the Department.

Geo. B. Cortelyou

Secretary.

PART I.

CARDED.

(Blanks in Part I are to be filled by the appointee or employee; but, if he is unable to write legibly, another person may write the answers at his dictation. In either case, the statement is to be signed by the appointee or employee. If he is unable to write, he may sign by mark in the presence of one witness. If he is unable to answer any question, he should indicate that fact.)

1. What is your full name? (Do not use initials, but spell out each name and state whether Mr., Miss, or Mrs. Example: Mr. John Richard Doe.) Mr. Joseph Forbes Mercer

2. How do you write your name on the pay roll? Joseph. F. Mercer

3. What is your present legal (voting) residence? (Give city or town, State or Territory, county and Congressional district.) Shiloh (City or town.) N. C. (State or Territory.) Camden. (County.) First. (Congressional district.)

4. What is your race? (Answer "white," "colored," or "Mongolian.") White.

5. Where were you born? Old Trap. Camden Co. N. C.

6. When were you born? October (Month.) 13th (Day.) 1876. (Year.)

7. Are you pensioned by the U. S. Government? (Answer "Yes" or "No.") No.

8. Are there any members of your family, besides yourself, in the civil service of the United States? (If so, give below their names, relationship, the Departments and Bureaus or Services in which they are employed and the positions they occupy.)

Name.	Relationship.	Department.	Bureau or Service.	Position.
No.				

9. If you were appointed through a civil service examination, state, as near as you recollect, the name and date of the examination. If not so appointed, state how you entered the service. (Examples: "Appointed before position was classified;" "by reinstatement;" or "by transfer from ——," stating Department, Bureau or Service, position and salary, if known.)

Civil service Asst. in Light House March 16th 1903.

10. Have you any physical disabilities? (If so, describe briefly. If you have defective eyesight, state whether corrected by glasses.)

No.

11. Have you ever held any position in the civil service of the United States prior to the time of your present appointment? (If so, give below the Department and Bureau or Service in which you served, the position held, the salary you received, and the dates of your appointment and separation from the service.)

Yes Treasury Department. Asst Keeper in the Light House service $420 to 500 per annum First Appointment February 6th 1899 Resigned March 31. 1900

12. Were you in the military or naval service of the United States during the Civil or Spanish-American War? (If so, give the information called for by the blanks below.)

Regiment and company, or vessel.	Date enlisted.	Date discharged.	Cause of discharge.
No.			

13. If you served in the military or naval service of the United States at any time other than during the Civil and Spanish-American Wars, indicate such service in the spaces below.

Regiment and company, or vessel.	Date enlisted.	Date discharged.	Cause of discharge.
None.			

14. What was your occupation prior to entering the United States civil service? (It is intended that the answer to this question shall state briefly the lines of work followed by you before receiving your present appointment, with the exception of your service for the Government, indicated in your answers to questions 11, 12, and 13.)

Carpenter Black Smith and Boat Builder

15. What education have you received? (Indicate the grades of schools you have attended, and, in case you have attended schools of higher grade than high schools, give the institution, degrees received, and date in each case. Example: Public school; high school; business college; Cornell University, A. B., 1900; Columbia University, LL. B., 1903.)

Public school and private

16. What special qualifications have you—professional, technical, mechanical, etc.? (Examples: Qualified as "Lawyer," or "Civil Engineer," or "Draftsman," or "Carpenter.")

Carpenter

17. What, if any, civil service examinations have you passed? (Give names and dates as near as you recollect.)

Only for The Light House service

18. Were the answers to the foregoing questions written by you? (If not, state the name and address of the person who wrote them for you.)

Yes

19. State the date upon which the above blanks were filled May 28th, 1904

Witness: _____

In case signature is by mark.

(Signature) Joseph. F. Mercer

P. O. Address: Ambar.
City or town.

King George. Co.
Number and street.

Va.
State or Territory.

Reviewed, approved, and forwarded JUL 6 1904, 190

(Signature) H W Lea

(Official title) Commander, U.S.N., Inspector, 5th L.H. Dist.

PART II.

(Blanks in Part II are to be filled by the executive officers of the various Bureaus of the Department, or, at their direction, by some official who can give the information desired. If unable to answer any question, indicate that fact.)

1. State the Bureau or Service, place and district in which the person who answered the above questions is employed.

Lt.Ho.Establishment. (Bureau or Service.) Maryland Point Lt.Ho.Md. (Place (city, town, or station).) Fifth. (District.)

2. To what position has he been appointed? Assistant keeper.

3. State the date of appointment. December 25,1903.

4. State the date the appointee or employee entered on duty. December 25,1903.

5. What is his salary? $420. per annum.

6. From what appropriation is he paid? Salaries of Keepers of Lighthouses.

7. Is the position excepted, competitive, or unclassified under the civil service rules? Competitive.

8. If classified, state the date of classification May 6,1896.

9. In what manner did the appointee or employee enter the service? (Examples: "Appointed before position was classified;" or "by reinstatement;" or "by transfer from ——," stating Department, Bureau, or Service, position and salary, if known.)

Non-educational examination.

10. Is the appointee or employee required to give bond? No.

(Signature) H W Lea

Date: JUL 6 1904, 190

(Official title) Commander, U.S.N., Inspector, 5th L.H. Dist.

11—1434

6860

Department of Commerce and Labor.

TREASURY DEPARTMENT,
LIGHT-HOUSE ESTABLISHMENT.
Form 111.—Ed. 1 20 1903 3,000.

OFFICE OF THE CHIEF CLERK
RECEIVED
JUN 21 1905
DEPT OF COMMERCE AND LABOR

OATH OF OFFICE.

Prescribed by Section 1757, Revised Statutes.

DIVISION OF APPOINTMENTS
RECEIVED
JUN 21 1905
DEPT OF COMMERCE AND LABOR

I, Joseph F. Mercer. do solemnly Swear that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter: So help me God.

Joseph F. Mercer.

Sworn to and subscribed before me, this 28th day of April A. D. 1905

J B Burgess
Justice of the Peace

Light House Board,
Entered upon duty.
Date April 15, 1905.

Johnson
Chief Clerk.

D.M.C.

NAME OF OFFICE.	NAME OF STATION.	State or Country in which born.	State or Territory from which appointed.
Asst Keeper.	Wade Point N C	Camden Co. N C.	N C.

This Oath should be taken before a Justice of the Peace, Notary Public, a Judge, a Clerk of a Court, or any other officer having authority to administer oaths, but never before a Collector of Customs, as he has no power to administer oaths in such cases. *The oath should be taken on or after the date of the appointment.*

OFFICE OF THE CHIEF CLERK
FORWARDED
JUN 21 1905
TO APPOINTMENTS
DEPT OF COMMERCE AND LABOR

CARDED

KEYED.

GENERAL APPOINTMENT—ABSOLUTE DATE.

Department of Commerce and Labor
OFFICE OF THE SECRETARY
Washington

6850

April 10, 1905.

Mr. Joseph F. Mercer, of North Carolina, is hereby appointed Assistant Keeper of the Wade Point Light-Station, North Carolina, in the Light-House Service, at a salary of Four Hundred and Twenty dollars per annum, this appointment to take effect April 10, 1905, or as soon thereafter as he enters on duty, vice Fred F. Kemp.

Payment of the compensation authorized in this appointment is subject to the oath of office being taken.

(By transfer from Assistant Keeper of the North River Light-Station, North Carolina, at $420 per annum.)

CHANGE REPORTED
APR — 1905
C. S. COMMISSION.

Lawrence O Murray
Assistant Secretary.

Date of oath: _____, 190

CARDED.

DIVISION OF APPOINTMENTS
REPORTED
APR 14 1905
TO DISBURSING CLERK
DEP'T OF COMMERCE AND LABOR

The Light-House Board.

ATJ.

File No. 6860.

Department of Commerce and Labor
LIGHT-HOUSE BOARD
Washington

OFFICE OF THE CHIEF CLERK
RECEIVED
APR 13 1905
DEPT OF COMMERCE AND LABOR

10 April, 1905.

The Honorable,

The Secretary of Commerce and Labor.

Sir:-

The Board has the honor to ask the transfer of Mr. Joseph F. Mercer from the position of Assistant Keeper at North River, N. C., Light-Station, @ $420 pa to that of Assistant Keeper at Wade Point, N. C., Light-Station, with pay at the rate of $420 a year, to date from 10 April, '05, or as soon thereafter as he enters on duty, in the place of Mr. Fred F. Kemp, whose transfer has been asked.

Respectfully,

W W Kirkwood

Lieut. Col., Corps of Engineers, U. S. A.,
Engineer Secretary.

OFFICE OF THE CHIEF CLERK
FORWARDED
APR 12 1905
TO APPOINTMENTS
DEPT OF COMMERCE AND LABOR

KEYED.

DIVISION OF APPOINTMENTS
APPOINTMENT WRITTEN
APR 13 1905
DEPT OF COMMERCE AND LABOR

DIVISION OF APPOINTMENTS
RECEIVED
APR 13 1905
DEPT OF COMMERCE AND LABOR

Form 111

OATH OF OFFICE

(PRESCRIBED BY SECTION 1757, REVISED STATUTES)

LIGHT HOUSE BOARD
RECEIVED
JUL 9 1908

No. 6860

Department of Commerce and Labor

LIGHT-HOUSE ESTABLISHMENT

OFFICE OF THE CHIEF CLERK
RECEIVED
AUG 10 1908
DEPT OF COMMERCE AND LABOR

LIGHT HOUSE BOARD
RECEIVED
AUG 4 1908

I, Joseph F. Mercer. No.

do solemnly Swear that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter: **So help me God.**

Joseph F. Mercer.

Light House Board.
Entered upon duty.
Date March 20, 1905.

Sworn to and subscribed before me, this 13th day of June, A. D. 1908

H. C. Rose.
Acting Chief Clerk

Name: J B Burgess

Official title: Justice of the Peace

Affix official seal.

OFFICE OF THE CHIEF CLERK
FORWARDED
AUG 10 1908
TO APPOINTMENTS
DEPT OF COMMERCE AND LABOR

CARDED

NAME OF OFFICE.	NAME OF STATION.	State or Country in which born.	State or Territory from which appointed.
Asst	North River	N C.	N C.

DIVISION OF APPOINTMENTS
RECEIVED
AUG 10 1908
DEPT OF COMMERCE AND LABOR
G

North Carolina Camden County.

I, J.W.Walston, Clerk Superior Court do hereby certify that J.B.Burgess is ana acting Justice of the Peace in and for the County of Camden and State of North Carolina, duly qualified to administer oaths for general purposes, that his Commission begun on the 5th, day of April 1905 and will expire on the 5th, day of April 1909 . In Testimony whereof I hereunto set my hand and affix the seal of the said Court, on this the 27th, day of July 1908.

J. W. Walston.
Clerk Superior Court.

GENERAL APPOINTMENT—ABSOLUTE DAT

Department of Commerce and Labor
OFFICE OF THE SECRETARY
Washington

5860

March 20, 1905.

Mr. Joseph F. Mercer, of North Carolina, is hereby appointed Assistant Keeper of the North River Light-Station, North Carolina, in the Light-House Service, at a salary of Four Hundred and Twenty dollars per annum, this appointment to take effect March 20, 1905, or as soon thereafter as he enters on duty at his official station.

Payment of the compensation authorized in this appointment is subject to the oath of office being taken.

(By transfer from Assistant Keeper of the Maryland Point Light-Station, Maryland, at $420 per annum.)

CHANGE REPORTED
MAR — — 1905
C. S. COMMISSION.

CARDED.

Secretary.

Date of oath: ....., 190

The Light-House Board.

W

DIVISION OF APPOINTMENTS
REPORTED
MAR 22 1905
TO DISBURSING CLERK
DEPT OF COMMERCE AND LABOR

11—1905

Department of Commerce and Labor

LIGHT-HOUSE BOARD

Washington

ATJ.

File No. 6860.

OFFICE OF THE CHIEF CLERK
RECEIVED
MAR 18 1905
DEPT OF COMMERCE AND LABOR

16 March, 1905.

The Honorable,

The Secretary of Commerce and Labor.

Sir:-

N.C.

The Board has the honor to ask the transfer of Mr. Joseph F. Mercer from the position of Assistant Keeper at Maryland Point, Md., Light-Station, with pay at the rate of $420 a year to that of Assistant Keeper at North River, N. C., Light-Station, at the same rate of pay, to date from 20 March, '05, or so soon thereafter as he enters on duty. New position. 02 3/28/05.

This transfer is asked at the request of Mr. Mercer.

Respectfully,

W. Sebree

Captain, U. S. N.,

Naval Secretary.

OFFICE OF THE CHIEF CLERK
FORWARDED
MAR 18 1905
TO APPOINTMENTS
DEPT OF COMMERCE AND LABOR

KEYED.

DIVISION OF APPOINTMENTS
RECEIVED
MAR 18 1905
2:10
DEPT OF COMMERCE AND LABOR

DIVISION OF APPOINTMENTS
APPOINTMENT WRITTEN
MAR 20 1905
DEPT OF COMMERCE AND LABOR

Department of Commerce and Labor.

TREASURY DEPARTMENT,
LIGHT-HOUSE ESTABLISHMENT.
Form 111.—Ed. 6 19 1901 1,500.

OATH OF OFFICE.

PRESCRIBED BY SECTION 1757, REVISED STATUTES.

OFFICE OF THE CHIEF CLERK
RECEIVED
AUG 5- 1904
DEPT OF COMMERCE AND LABOR

OFFICE OF DISBURSING CLERK
RECEIVED
AUG 5- 1904
DEPARTMENT OF
COMMERCE AND LABOR

I, Joseph F. Mercer do solemnly Swear that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter: So help me God.

Joseph F. Mercer

Sworn To and subscribed before me, this 15th day of July A. D. 1904

R F Price QP
King George county
Va.

NAME OF OFFICE.	NAME OF STATION.	State or Country in which born.	State or Territory from which appointed.
Asst Keeper	Maryland Point	Camden Co. Ga.	Ga.

This Oath should be taken before a Justice of the Peace, Notary Public, a Judge, a Clerk of a Court, or any other officer having authority to administer oaths, but never before a Collector of Customs, as he has no power to administer oaths in such cases. *The oath should be taken on or after the date of the appointment.*

OFFICE OF THE CHIEF CLERK
FORWARDED
AUG 5 - 1904
TO DISBURSING CLERK
DEPT OF COMMERCE AND LABOR

KEYED.

CARDED.

Department of Commerce and Labor
OFFICE OF THE SECRETARY
Washington

6860

June 14, 1904.

Mr. Joseph F. Merser, of North Carolina,

having satisfactorily served a probationary period of six months,

is hereby absolutely appointed Assistant Keeper at Maryland Point Light-Station, Maryland,

in the Light-House Service,

at a salary of Four Hundred and Twenty dollars per annum,

this appointment to take effect June 25, 1904. ~~, 190 , or~~

~~as soon thereafter as oath of office is taken.~~

Lawrence O Murray
Acting Secretary.

Date of oath: , 190 .

Change reported to Civil Service Commission

The Light-House Board.

CARDED.

W
D

Department of Commerce and Labor,
OFFICE OF THE SECRETARY
Washington

June 14, 1904.

Gentlemen:

The Department appointed Mr. Joseph F. Mercer acting assistant keeper at Maryland Point Light-Station, Maryland, with compensation at the rate of $420 per annum, to date from December 14, 1903, for the period until the close of business December 24, 1903. Mr. Mercer was probationally appointed assistant keeper of this station on December 25, 1903.

By direction of the Secretary:

Chief Clerk.

The Civil Service Commission.

W
D

Department of Commerce and Labor

LIGHT-HOUSE BOARD

Washington

ATJ.
File No. 6860.

OFFICE OF THE CHIEF CLERK RECEIVED JUN 10 1904 DEPT OF COMMERCE AND LABOR

9 June ,1904.

The Honorable,

The Secretary of Commerce and Labor.

DIVISION OF APPOINTMENTS RECEIVED JUN 11 1904 DEPT OF COMMERCE AND LABOR

Sir:-

The Board has the honor to ask the absolute appointment of Mr. Joseph F. Mercer who was appointed Assistant Keeper at Maryland Point, Md., Light-Station, on 4 Jan'y, '04, to take effect on 25 Dec., '03, with pay at the rate of $420.00 a year. To date from June 25, 1904

DIVISION OF APPOINTMENTS APPOINTMENT WRITTEN JUN 14 1904 DEPT OF COMMERCE AND LABOR

The Board begs to state that Mr. Mercer entered upon duty at that station on 16 Dec., '03, and to ask that his employment be authorized for the period from 16 Dec., '03, to the date of his probationary appointment.

DIVISION OF APPOINTMENTS APPOINTMENT WRITTEN JUN 14 1904 C. S. COM. NOTIFIED. DEPT OF COMMERCE AND LABOR

Temp- card made.

Respectfully,

Lieut. Col., Corps of Engineers, U. S. A.,

Engineer Secretary.

APPROVED
JUN 10 1904

Lawrence O Murray
ACTING Secretary

OFFICE OF THE CHIEF CLERK FORWARDED JUN 11 1904 TO APPOINTMENTS DEPT OF COMMERCE AND LABOR

KEYED.

INFORMATION AS TO THE PERSONN

1860

OFFICE OF THE CHIEF CLERK
RECEIVED
MAY 26 1904
DEPT OF COMMERCE AND LABOR

Department of Commerce and Labor

OFFICE OF THE SECRETARY

Washington

To Executive Officers of the Department of Commerce and Labor:

You are hereby directed to have each new appointee or employee of your office answer in his own handwriting, at the time of taking the oath, the following series of questions and to affix his signature thereto, with the date when signed.

Upon completion, the paper is to be forwarded immediately to the Chief Clerk of the Department.

GEO. B. CORTELYOU,
Secretary.

STATEMENT OF APPOINTEE OR EMPLOYEE.

In what bureau or service of the Department of Commerce and Labor are you to be employed?

Light House Service.

What is the designation of the office or position to which you have been appointed?

Asst. Keeper.

What is the rate or amount of compensation, pay, or emolument which you are to receive per diem, per month, or per annum? $420. per annum.

Where were you born? (Give city or town, and State.) Old Trap N. C.

In what year were you born? 1876

Are you married or single, widow or widower? Married

Where is your legal residence? (Give city or town, county, Congressional district, and State.)

Old Trap, Camden Co. 1st Cong. Dist. N. C.

Did you render military or naval service in the War of the Rebellion, or in the Spanish-American War? If so, in what capacity and in what organization?

No.

Have you any relatives in the service of the Government? If so, state their relationship to you, and the bureau or service in which they are employed.

No

Have you been previously employed in the service of the Department of Commerce and Labor? If so, give date of original appointment and a statement showing in chronological order the place or places occupied, with the time and length of service, and the compensation received, in each.

Was in the L. H. Service from March 1st 1899 to March 31st 1900. Compensation from $420. to $600. per annum.

Joseph F. Mercer.
(Signature of appointee or employee.)

Date: May 13th 1904.

OFFICE OF THE CHIEF CLERK
FORWARDED
MAY 26 1904
TO APPOINTMENTS
DEPT OF COMMERCE AND LABOR
KEYED

DEPARTMENT OF COMMERCE AND LABOR.

TREASURY DEPARTMENT.
LIGHT-HOUSE ESTABLISHMENT.
Form 111.—Ed. 5 20 1902 1,500.

6860

OFFICE OF DISBURSING CLERK
RECEIVED
JUN 7- 1904
DEPARTMENT OF
COMMERCE AND LABOR

OFFICE OF THE CHIEF CLERK
RECEIVED
JUN 7- 1904
DEPT OF COMMERCE AND LABOR

OATH OF OFFICE.

Prescribed by Section 1757, Revised Statutes.

I, Joseph F. Mercer, do solemnly Swear that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter: So help me God.

Joseph F. Mercer

Sworn To and subscribed before me, this 18 day of May A. D. 1904

W H Cox J. P.

NAME OF OFFICE.	NAME OF STATION.	State or Country in which born.	State or Territory from which appointed.
Asst Keeper	Maryland Point	N. C.	N. C.

This Oath should be taken before a Justice of the Peace, Notary Public, a Judge, a Clerk of a Court, or any other officer having authority to administer oaths, but never before a Collector of Customs, as he has no power to administer oaths in such cases. *The oath should be taken on or after the date of the appointment.*

OFFICE OF THE CHIEF CLERK
FORWARDED
JUN 7 - 1904
TO DISBURSING CLERK
DEPT OF COMMERCE AND LABOR

KEYED.

CARDED.

Form 111

OATH OF OFFICE

(PRESCRIBED BY SECTION 1757, REVISED STATUTES)

LIGHT HOUSE BOARD
RECEIVED
JUL 9 1908

No. 6289

Department of Commerce and Labor

LIGHT-HOUSE ESTABLISHMENT

LIGHT HOUSE BOARD.
RECEIVED
AUG 4 1908

I, Joseph F. Mercer. No.

do solemnly Swear that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter: **So help me God.**

Joseph F. Mercer.

Light House Board,
Entered upon duty.
Date Dec 25, 1903.

Sworn to and subscribed before me, this 13th day of June, A. D. 1908

H. C. Rose
acting Chief Clerk.

Name: J. B. Burgess

Affix official seal.

Official title Justice of the Peace

OFFICE OF THE CHIEF CLERK
FORWARDED
AUG 10 1908
TO APPOINTMENTS
DEPT OF COMMERCE AND LABOR

CARDED

NAME OF OFFICE.	NAME OF STATION.	State or Country in which born.	State or Territory from which appointed.
Asst	Maryland Point	N. C.	N. C.

DIVISION OF APPOINTMENTS
RECEIVED
AUG 10 1908
DEPT OF COMMERCE AND LABOR

North Carolina Camden County.
I, J. W. Walston, Clerk Superior Court do hereby certify that J. B. Burgess is an acting Justice of the Peace in and for the County of Camden and State of North Carolina, duly qualified to administer oaths for general purposes, that his Commission begun of the 5th, day of April 1905 and will expire on the 5th, day of April 1911. In Testimony whereof I hereunto set my hand and official seal. on this 27th, day of July, 1908.

J. W. Walston.
Clerk Superior Court.

JAN 5 1904 P.M.

Department of Commerce and Labor
OFFICE OF THE SECRETARY
Washington

January 4, 1904.

Mr. Joseph F. Warren, of

having been examined and found qualified, as shown by Certificate No. of the Civil Service Commission, is hereby appointed

Assistant Keeper at the Maryland Point Light-Station, Maryland,

in the Light-House Service,

at a salary of Four Hundred Twenty dollars per annum, this appointment to be for a probationary period of six months, beginning December 25, 1903, or as soon thereafter as oath of office is taken, vice Samuel R. J. Norris, resigned.

Changed to C. S. Com.

Secretary.

Date of oath: , 190

CARDED.

Form 111

OATH OF OFFICE

(PRESCRIBED BY SECTION 1757, REVISED STATUTES)

LIGHT HOUSE BOARD. RECEIVED JUL 9 1908

Department of Commerce and Labor No. 6860

LIGHT-HOUSE ESTABLISHMENT

LIGHT HOUSE BOARD. RECEIVED AUG 4 1908

RECEIVED AUG 10 1908 OFFICE OF THE CHIEF CLERK DEPT OF COMMERCE AND LABOR

I, Joseph F. Mercer. No.

do solemnly[a] Swear that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter: **So help me God.**

Joseph F. Mercer.

Light House Board,
Entered upon duty.
Date December 16/1903.

H. C. Rose.
Acting Chief Clerk.

[b] Sworn to and subscribed before me, this 13th day of June, A. D. 1908

[c] Name: J B Burgess

Affix official seal.

OFFICE OF THE CHIEF CLERK FORWARDED AUG 10 1908 TO APPOINTMENTS DEPT OF COMMERCE AND LABOR

Official title: Justice of the Peace

CARDED

NAME OF OFFICE.	NAME OF STATION.	State or Country in which born.	State or Territory from which appointed.
Asst	Maryland Point	N. C.	N. C.

DIVISION OF APPOINTMENTS RECEIVED AUG 10 1908 DEPT OF COMMERCE AND LABOR

North Carolina Camden County.
I, J.W.Walston, Clerk Superior Court do hereby certify that J.B.Burgess is an acting Justice of the Peace in and for the County of Camden and

GENERAL APPOINTMENT

Department of Commerce and Labor
OFFICE OF THE SECRETARY
Washington

6860

December 16, 1903.

Mr. Joseph F. Mercer, of North Carolina is hereby appointed Acting Assistant Keeper at Maryland Point Light-Station, Maryland, in the Light-House Service, at a salary of Four Hundred and Twenty dollars per annum, this appointment to take effect December 16, 1903, ~~or as soon thereafter as oath of office is taken.~~ and terminating at the close of business December 24, 1903.

DIVISION OF APPOINTMENTS
REPORTED
JUN 16 1904
TO DISBURSING CLERK
DEPT OF COMMERCE AND LABOR

Change reported to Civil Service Commission.

Acting Secretary.

Date of oath: _____, 190

11—1398

The Light-House Board.

CARDED.

W
D

OFFICE OF CHIEF CLERK
RECEIVED
DEC 21 1903
DEPARTMENT OF
COMMERCE AND LABOR

Department of Commerce and Labor
LIGHT-HOUSE BOARD
Washington

ATJ.

File No. 6860.

19 Dec., 1903.

APPOINTMENT CLERK
RECEIVED
DEC 22 1903
DEPARTMENT OF
COMMERCE AND LABOR

The Honorable,

The Secretary of Commerce and Labor.

Sir:-

The Board has the honor to ask the probationary appointment of Mr. Joseph F. Mercer as Assistant Keeper at Maryland Point, Md., Light-Station, with pay at the rate of $420. a year, to date from 25 Dec.,'03, in the place of Mr. Samuel R. J. Morris, resigned.

Mr. Mercer has passed the required Civil Service examination and obtained a rating of 88.6 per cent.

Respectfully,

C. F. Hatfield

Captain, U. S. N.,

Naval Secretary.

Appointment written. JAN 4 1904

APPROVED
DEC 21 1903

Secretary.

OFFICE OF THE CHIEF CLERK
FORWARDED -
DEC 21 1903
TO DISBURSING CLERK
DEP'T OF COMMERCE AND LABOR