REFERENCE SERVICE SLIP
Archival Research Room Record Request
National Archives at St. Louis

2026 JUN 29 15:05

Date: 07/10/2026

REQUESTER INFORMATION

Name (Please Print – Last, First, Middle)	Researcher ID Card Number
Burns, Andrew	4563213
E-Mail Address:	**Phone Number:**
afbfg4@umsl.edu	636-415-7353

INFORMATION NEEDED TO LOCATE RECORDS (Furnish as much as possible)

Name used in Service (Please Print – Last, First, Middle)	Service Number/SSN	Date & Place of Birth
Mitchell, Elmer, O.		1898 DE

MILITARY SERVICE

Branch of Service:
- ☐ Air Force
- ☐ Army Air Corps
- ☐ Army Air Force
- ☐ Army
- ☐ Marine Corps
- ☐ Navy
- ☐ Coast Guard
- ☐ Unknown

Type of Rank:
- ☐ Enlisted
- ☐ Officer
- ☐ Unknown

Service Period (Check all that apply):
- ☐ 1939 & Prior
- ☐ 1940 - 1950
- ☐ 1950 & After

Date & Place of Death: 1968 DE

State of Residence (upon entry into service):

Other Identifying Information (Parent's Names, CSC Number, etc.)

Researcher Signature: Andrew Burns

CIVILIAN SERVICE

(Agency & Location)		
Lighthouse Service (DE/NJ) 4th District	From: 1920	To: 1945
(Agency & Location)	From:	To:
(Agency & Location)	From:	To:

Other Identifying Information (Maiden Name, Job Title, etc.)

This Space Intentionally Left Blank

STAFF USE ONLY

Appointment Time and Date:

Additional Researchers: ☐ Yes ☐ No

CMRS Service Request Number: C-00077320 44

Attendant Signature:

CMRS Search Request Number(s):

Remarks: Submitted to Arch Search 7/16/26 ZH

'26 JUL 20 PM 1:04

Soundex: M324

SCREENING NOTES

- ☒ Reviewed and Nothing Removed ZH
- ☐ Items Removed and User Informed

Hold Requested: ☐ Yes ☐ No

Total Requests:

Screened Items:

☐ Additional charge outs and signatures on reverse side

Time Out:

Final Return:

DEPT. STOCK FORM 2249
REV. 6-40

UNITED STATES TREASURY DEPARTMENT
WASHINGTON, D. C.

PAGE: 4530

PERSONNEL RECOMMENDATION

TO DIRECTOR OF PERSONNEL

Date January 10, 1941.

Name: Mitchell, Elmer O.

From: U. S. Coast Guard
(BUREAU OR DIVISION)

Bureau No: 3798

Nature of Recommendation

Promotion

	FROM	TO
Position		Keeper
Grade	Field (Range $1860-2220)	Field (Range $1860-2220)
Salary	$1860 p.a. No. Qtrs.	$1920 p.a. No. Qtrs.
Bureau or Div. Organizational Subdivisions		U. S. Coast Guard
Headquarters Post of Duty		Norfolk, Virginia
Appropriation		Chesapeake & Del.Can.Lt.Sta.Del.
Allotment		Civilian Employees, C.G.
Field or Deptl.		Field

EFFECTIVE January 16, 1941.
Remarks:

Justification:

No increase in pay since July 1, 1928.

Consideration given all other eligible employees
Certified as to sufficiency of Appropriated Funds

S. P. MEHLMAN,
Lt. Commander, U. S. Coast Guard,
Acting Assistant Personnel Officer.
(BUREAU OR DIVISION HEAD)

CIVIL SERVICE OR OTHER LEGAL AUTHORITY

APPROPRIATION: Reg.

DATE OF BIRTH: 11-13-1898

LEGAL RESIDENCE: Md.

SEX: M | RACE: W

NATURE OF POSITION

NEW | ADDTL. IDENT.

VICE VACANCY | VICE

SUBJECT TO RETIREMENT ACT? Lighthouse Act 6-20-18

DATE OF OATH

(FOR USE OF DIRECTOR OF PERSONNEL. TREASURY DEPARTMENT)

DATE APPROVED BY THE SECRETARY
1-16-41

INTERLEAVED-PATD.

APPLICANT OR EMPLOYEE MUST FILL THE FOLLOWING

Name (in full) Elmer Austen Mitchell Sex male

Present address Chesapeake city md Date of birth November 13th 1898

Give below all places of residence during the past FIVE years

From-- (Month and year)	To-- Month and year)	Number and Street	City and State
10-1-34	2-7-38	Butler ave	S. Vineland N.J.
2-7-38	10-1-39	Bohemia ave and Biddle St	Chesapeake city md

Give, in your own handwriting, the information requested below

Have you ever been arrested for any reason whatsoever? no (Yes or no)

If so, give details in space provided below.

Date of Arrest	Age	Charge	Court and Location	Judge	Disposition
none					

No Reply Received From F. B. I. Apparently No Criminal Record.

Have you ever been fingerprinted? no Where?

When? If for the Civil Service, what position?

I hereby swear (or affirm) that the above statements are complete and accurate in every detail.

U. S. COAST GUARD

Elmer O. Mitchell
Customary payroll signature of employee

Subscribed and sworn to before me this 11th day of October 1939

H. Fletcher Dickerson
Notary Public

My commission expires May 5- 1941

July 1, 1939. Lighthouse Districts No. FIFTH

consolidated with NORFOLK Coast Guard District,

Headquarters NORFOLK, VIRGINIA

See U. S. Coast Guard General Order No. 37, dated June 20, 1939.

7/1/39 Transferred from Bureau of Lighthouses, Department of Commerce, and consolidated with United States Coast Guard, under terms of Plan No. 2 of Reorganization Act of 1939, approved by Congress April 3, 1939.

File received - FEB 9 1940

DEPARTMENT [redacted]MMERCE
APPOINTMENT DIVISION

Elmer A. Mitchell (Name) — Del (Legal Residence)

STATUS

11—8940

DESIGNATION	ACTION	SALARY	BUREAU—SERVICE—STATION	DATE OF EFFECT
Keeper	TEMPORARY Pend. Cert.	$840	Lighthouses-Brandywine, Del	Aug. 4, 1920
	LAST DAY OF SERVICE	August 31, 1920.		
Keeper	Prob	840	Lighthouses-Miah Maull Shoal. LS. Del	Sept. 1, 1920
"	Trans.	"	" 14 Foot Bank. Del.	Feb. 1, 1922
"	Trans	1020	" Miah Maull Shoal.	Feb. 1, 1923.
"	Read. of Pay	1260	" " " "	July 1, 1924
"	Readjustment of pay Act - Dec. 6, 1924	1680	" " " "	Feb. 1, 1925
"	INCREASE IN COMPENSATION	1740	" " " "	JAN 1 1927
"	COMPENSATION Act. May 28, 1928.	1860	" " " "	JUL 1 1928
"	transfer	1860	" 4th. Dist. Chesapeake City, Md	2-2-38

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
NORFOLK, VA.

LL

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LIGHTHOUSES
FEB 9 8 46 AM '38
DEPARTMENT OF COMMERCE
FEB 14 1938
DIVISION OF PERSONNEL

OFFICE OF SUPERINTENDENT, 5TH DISTRICT
NORFOLK, VA.

February 8, 1938

Commissioner of Lighthouses,
Washington, D. C.

1. In compliance with Bureau instructions I desire to advise that Elmer O. Mitchell, Assistant Keeper, Chesapeake and Delaware Canal Lights entered on duty effective February 2, 1938.

For and in the absence of the Supt.:

T. S. Johnson,
Asst. Superintendent of Lighthouses.

BUREAU OF LIGHTHOUSES
WASHINGTON

February 11, 1938

Submitted to the Secretary of Commerce for information.

For the Commissioner:

Chief of Personnel Division

see

Card duly
per Journal Voucher

CARDED

Form 73

JAH-JFB

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LIGHTHOUSES DEC 22 8 35 AM '37

DEPARTMENT OF COMMERCE DEC 30 1937 DIVISION OF PERSONNEL

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, Fourth DISTRICT,

Philadelphia, Pa., (City) December 18, (Date) 1937.

COMMISSIONER OF LIGHTHOUSES:

Action recommended, Transfer ~~and appointment~~.

Name, Elmer O. Mitchell.

Position, ~~Assistant~~ Keeper,

Location, Chesapeake and Delaware Canal Lights, ~~(Delaware and Maryland)~~. Chesapeake City, Md. (5th Dist)

Effective, January 1, 1938, [1] ~~the actual date of entrance on duty~~ or as soon thereafter as he enters on duty.

Legal residence, Delaware.

Proposed salary, $1860.00 per annum.

Proposed range, $1860 to $2220 per annum

Appropriation, Salaries, Keepers of Lighthouses.

Former position, Keeper, Miah Maull Shoal Lightstation, (Delaware Bay, N.J.)

Location,

Former salary, $1860.00 per annum.

Former range, $1740 to $2100 per annum.

Rank on eligible list, x x x Rating, x x Percentage, x x , Other eligibles considered:

x x x

(3798)

Previous incumbent and his pay, (New position) / Services terminated, - - - -

Reason, - - - -

Members of family in Government service, None.

Date of birth, November 13, 1898.

Remarks: In this connection reference is made to Bureau letter dated 12/15/37, in reply to letter from this office dated 12/10/37. Mr. Mitchell has requested this transfer in writing. A copy of his letter is herewith.

Selection regular, subject to the action of the
U. S. Civil Service Commission, , 19----

G. Whitehead,
Secretary, Civil Service District. Superintendent, 4th Lighthouse District.

BUREAU OF LIGHTHOUSES
WASHINGTON

December 28, 1937

Submitted to the Secretary of Commerce, approved, attention being invited to Department authorization of this position under date of October 23, 1937, in the 5th Lighthouse District, to which Mr. Mitchell's transfer is herein proposed.

Action O. K.

Chief Clerk

(Use as 73A)

File Bureau will give us effective date of transfer & WHS

Acting Commissioner of Lighthouses.

[1] Strike out the clause which does not apply.

11—2314

Miah Maull Shoal Lightstation,
(Delaware Bay, N. J.)
December 18, 1937.

Superintendent of Lighthouses,
Philadelphia, Pa.

Dear Sir:

I wish to be considered for the position of Assistant Keeper of the Chesapeake and Delaware Canal Lights.

This request is made with the knowledge that I will be subordinate to another Keeper.

Respectfully,

(Signed) Elmer O. Mitchell, Keeper,
Miah Maull Shoal Lightstation.

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

July 1, 1928.

Mr. Elmer Ol Mitchell,

Through the Chief, Bureau of Lighthouses.

Sir:

You are advised that under the Welch Act your compensation has been changed as indicated below, effective July 1, 1928.

By direction of the Secretary:

Respectfully,

EDW. J. GARDNER,

Chief of Appointment Division.

From: $1740

To: $1860

CARDED

11—9564

APPOINTMENT DIVISION ENTERED JUL 2 1928 ON JOURNAL DEPARTMENT OF COMMERCE

LIGHTHOUSES

1927 JAN 5 AM 9 50

JAN 6 1927

Mr. E. O. Mitchell, Keeper,
Mish Haull Shoal Light Station, N. J.
(Through Commissioner of Lighthouses).

SVCP

Sir:

The Commissioner of Lighthouses has reported to me that you performed a satisfactory detail of duty at the National Sesquicentennial Exposition held during the past year at Philadelphia. I take pleasure in expressing my appreciation of the services rendered by you, which contributed materially to the success of the Department's exhibit. A copy of this letter will be placed on your official record.

Very truly yours,

Assistant Secretary of Commerce.

LIGHTHOUSES--Secretary's files

Index card was signed by _____

Mailed _____ by _____

See Misc file 1351

Form A-38

DEPARTMENT OF COMMERCE

APPOINTMENT DIVISION

WASHINGTON

January 1, 1927.

Mr. Elmer O. Mitchell,

Through the Commissioner of Lighthouses.

Sir:

You are advised that your compensation has been changed as indicated below, effective January 1, 1927.

No new appointment will be issued to you as a result of this change, and an oath of office is not required.

By direction of the Secretary.

Respectfully,

JAN 12 1927

CLIFFORD HASTINGS

Chief of Appointment Division.

From: $1680 per annum.

To: $1740 per annum.

Service and grade: Field.

Appropriation (unit):

APPROVED BY THE ACTING SECRETARY 1/1/27

FILE 1093/1

APPOINTMENT DIVISION ENTERED JAN 13 1927 ON JOURNAL DEPARTMENT OF COMMERCE

P.
4.

GOVERNMENT PRINTING OFFICE 11—9051

CROSS REFERENCE

SEE FILE--464/16/D#1

NAME Mitchell, Elmer O. POSITION Keeper

BUREAU BUREAU OF LIGHTHOUSES STATION 4th Dist.

CIRCULAR #11----9/15/23

BASE PAY	Bonus	Total	Allowances Items	Value	Aggregate	As Classified for estimate purposes Service	Grade	Pay	Recommendations regarding differential from standard rates Is differential recommended	Amt. per annum to be Added	Subtracted
1020	240	1260	CR	164.25	1424.25	LHS	7	1500	yes	60	

CIRCULAR #13----11/13/23

approx - $1560

GRADE RECOMMENDED 7

RANGE OF COMPENSATION RECOMMENDED FROM $1560 TO $1800

Subsistence allowance of 45 cents per day - $164.25 p.a.

16. Indicate what special equipment, if any, the employee is required by law or regulation to furnish at his own expense, and the approximate annual maintenance cost to the employee:
Kind of equipment **Uniform**; annual cost, $ **50.00 est.**

17. Extent of employee's education. (Place an "X" in the box before the highest grade or year.)
(a) Elementary school; years ☐ 1 ☐ 2 ☐ 3 ☐ 4 ☐ 5 ☐ 6 ☐ 7 ☒ 8
(b) High school; years ☐ 1 ☐ 2 ☐ 3 ☐ 4
(c) Business school; years ☐ ½ ☐ 1 ☐ 1½ ☐ 2 ☐ 2½ ☐ 3
(d) College: Name -; years ☐ 1 ☐ 2 ☐ 3 ☐ 4
(e) Post graduate work: Kind -; years ☐ 1 ☐ 2 ☐ 3
(f) Correspondence courses: Kind -; number of lessons ; number completed

18. Description of work. (Describe the various tasks performed, making the description of each as detailed as space will permit. Use a paragraph for each task and number the paragraphs. In the column at the right state the estimated percentage of the total time—in the course of a day, month, or year—given to each task.)

	Percentage of total time given to each task
1. Standing watch - average 6 hours per night	25
2. Cleaning and adjusting apparatus - average 1 hr. per day	4-1/6
3. General work keeping tower and station clean - average 1 hr. per day	4-1/6
4. Operating and caring for fog signal, - average 2 hrs. per day	8-1/3
5. Standing by at station for all other purposes, 14 hours per day	58-1/3
	100 %

(This station is isolated - Quarters for Keepers' only - Communication is by boat).

CLASSIFICATION BOARD FORM NO. 1
(Filled out in accordance with detailed instruction sheet, Form No. 2)

Sheet No. 19

2—12758

DO NOT WRITE IN THIS SPACE			
	a		
	b		
	c		
	d		

1. Mitchell (Surname) Elmer (Given name) O. (Initial)
2. Department Commerce
3. Bureau Lighthouses
4. Field Service Lighthouse Service
5. (a) Field Station 4th Lighthouse District
   (b) Subdivision Mish Mault Shoal Light Station
   (c) City or town Delaware Bay State Del.
6. Pay-roll title Keeper
7. Customary office title Keeper

8. (a) Number of regular working hours of the position, per day Continuous; per week -
   (b) If this is not a full-time position, state percentage of time employed per day -; or per week -
   (c) If night work, wholly or in part, state the hours: From - m. to - m.
9. If this is not an all-year-round position, state approximate number of days employed each year -
   During what months -
10. If the employee receives compensation from any other branch of the Federal Government, or from any city, county, or State government, state the position held and the compensation -
11. Present rate of pay, exclusive of bonus $ 1020. per annum; bonus, $ 240. per annum.
12. Rate of pay, exclusive of bonus, on January 1, 1923, $ 840. per "; bonus, $ 240. per annum.
13. If the employee receives overtime pay, state the rate -
14. Title of appropriation or fund from which basic compensation is paid Salaries of Keepers of Lighthouses
15. Indicate by an "X" in the proper box any of the following allowances received, in addition to salary or wages: ☒ Quarters; ☐ 3 meals per day; ☐ 2 meals per day; ☐ 1 meal per day; ☐ Subsistence or rations in kind; ☐ Uniform; ☐ Laundry; ☒ Fuel; ☒ Light; ☒ Heat. If cash allowances are made for any of these items, state which items and the amounts per annum
    Subsistence allowance of 45 cents per day - $164.25 p.a.
16. Indicate what special equipment, if any, the employee is required by law or regulation to furnish at his own expense, and the approximate annual maintenance cost to the employee:
    Kind of equipment Uniform; annual cost, $ 50.00 est.
17. Extent of employee's education. (Place an "X" in the box before the highest grade or year.)
    (a) Elementary school; years ☐ 1 ☐ 2 ☐ 3 ☐ 4 ☐ 5 ☐ 6 ☐ 7 ☒ 8
    (b) High school; years ☐ 1 ☐ 2 ☐ 3 ☐ 4
    (c) Business school; years ☐ ½ ☐ 1 ☐ 1½ ☐ 2 ☐ 2½ ☐ 3
    (d) College: Name -; years ☐ 1 ☐ 2 ☐ 3 ☐ 4
    (e) Post graduate work: Kind -; years ☐ 1 ☐ 2 ☐ 3
    (f) Correspondence courses: Kind -; number of lessons ---; number completed ---

18. Description of work. (Describe the various tasks performed, making the description of each as detailed as space will permit. Use a paragraph for each task and number the paragraphs. In the column at the right state the estimated percentage of the total time—in the course of a day, month, or year—given to each task.)

	Percentage of total time given to each task
1. Standing watch - average 6 hours per night	25
2. Cleaning and adjusting apparatus - average 1 hr. per day	4-1/6
3. General work keeping tower and station clean - average 1 hr. per day	4-1/6
4. Operating and caring for fog signal, - average 2 hrs. per day	8-1/3
5. Standing by at station for all other purposes, 14 hours per day	58-1/3
	100 %

(This station is isolated - Quarters for Keepers' only - Communication is by boat).

19. Does employee work under immediate supervision, or to a large extent upon his own responsibility? (Describe fully.)

In charge of light station and fog signal. Responsible for its proper operation under printed regulations and general instructions by Superintendent.

20. Do the duties involve direction or supervision of the work of other employees? yes
If so, describe the nature of the direction or supervision and give the number and classes of employees directed or supervised.

Three Keepers' at this station. Keeper has direction and supervision over the 1st Assistant and 2nd Assistant in maintaining light and fog signal, keeping station in order and making minor repairs where mechanics are not required.

21. How long have the employee's duties been substantially as described above? Since appointment Feb. 1, 1923.

22. I hereby certify that to the best of my knowledge and belief the answers to the foregoing questions are correct.

JUL 10 1923, 1923.
(Date)

R B Dorry
(Signature of Supervising Officer)
Superintendent, 4th Lighthouse District.

23. I have read the foregoing and I agree to it except as follows:

(Signature of Employee)

THE FOLLOWING TO BE FILLED OUT BY THE HEAD OF THE FIELD OFFICE OR STATION

24. Indicate by an "X" in the proper spaces below the qualifications and personal traits considered important for the satisfactory performance of the duties of this position:

	High Degree	Average	Not Essential
Judgment	X		
Accuracy		X	
Initiative (originality and resourcefulness)	X		
Trustworthiness (dependability)	X		
Speed (quickness)			X
Physical Qualities (strength and endurance)	X		

EDUCATIONAL TRAINING		
	Essential	Desirable But Not Essential
College		
High School		
Common School		X

Technical Education: If essential, kind and extent

Experience: If essential, kind and extent From 1 to 3 yrs. as an Assistant Keeper and ability to operate internal combustion engines & oil vapor light.

25. I hereby certify that I have read the foregoing and that, to the best of my knowledge and belief, the statements made are accurate and complete. In my judgment the compensation of this position should be in a range from $1440. to $1560.

JUL 10 1923, 1923.
(Date)

R B Dorry
(Signature of head of field office or station)
Superintendent, 4th Lighthouse District
(Title)

GOVERNMENT PRINTING OFFICE 2—12758

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

January 31, 1925.

Mr. Elmer O. Mitchell,

Through the Commissioner of Lighthouses,

Sir:

In connection with the readjustment of pay of positions in the Lighthouse Service the total compensation of the position occupied by you has been fixed as indicated below, effective February 1, 1925.

By direction of the Secretary:

Respectfully,

EDW. J. GARDEN

Acting Chief of Appointment Division.

Position: Keeper

Salary: $1680

Appropriations: Salaries, Keepers of Lighthouses,
General Expenses, Lighthouse Service.

4th
JSJ

CARDED FEB 5 1925

(Cross reference.)

February 15, 1923, The Bureau of Lighthouses advises the Department of the date of effect of the following change:

Name	Position	Salary	Nature of Change	Effective Date
Elmer O. Mitchell	Kr Keeper	$1020pa.	Promotion	Feb. 1, 1923

See file John S. Birch.

(CROSS REFERENCE)

Mitchell Clinard In accordance with authority

of the Director of the Budget dated June 27, 1924, the salary is re-

adjusted to $ 1260, effective July 1, 1924.

For authorization see letter dated AUG 1 1924 File No. 1095/21.

Form A-21

NOTICE OF CHANGE IN SALARY
KEEPERS-LIGHTHOUSE SERVICE

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON January 24, 1923.

Mr. Elmer O. Mitchell,

Through the Commissioner of Lighthouses.

Sir:

You are advised that your salary as keeper in the Lighthouse Service has been changed from $ 840 per annum to $ 1020 per annum, effective February 1, 1923, or as soon thereafter as you enter on duty.

No new appointment will be issued to you as a result of this change, and an oath of office is not required.

By direction of the Secretary:

Respectfully,

(SIGNED) CLIFFORD HASTINGS
Chief of Appointment Division.

JAN 24 1923

11—8074

C
C
4th

APPOINTMENT DIVISION ENTERED JAN 24 1923 ON JOURNAL DEPARTMENT OF COMMERCE

CARDED

U. S. REPORT RATE ENTERED

Form 73

GCW/H
Pers.

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

1923 JAN 23 AM 8 51

SPECIAL

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, Fourth DISTRICT,

Philadelphia, Pennsylvania, January 22, 1923.
(City.) (Date.)

COMMISSIONER OF LIGHTHOUSES:

DEPARTMENT OF COMMERCE
JAN 24 1923
APPOINTMENT DIVISION

Action recommended, Transfer, promotion, and appointment.

Name, **Elmer O. Mitchell.** Legal residence, **Delaware.**

Position, **Keeper.** Salary, **$1020.00 per annum.**

Location, **Miah Maull Shoal Light Station, Delaware Bay, New Jersey.** Appropriation, **Salaries, Keepers of Lighthouses.**

Effective **February 1, 1923.** {[1] ~~the date of assuming duty~~, or as soon thereafter as he enters on duty.

Former position, First Assistant Keeper. Former salary, **$840.00 per annum.**

Location, **Fourteen Foot Bank Light Station, Delaware Bay, Delaware.**

Rank on eligible list, x x Rating, **x x** Percentage, **x x** , Other eligibles considered:

x x x

Previous incumbent, Felix H. Mitchell. Services terminated **on or about Jan. 31, 1923.**

Reason, **Nominated for transfer and appointment to the position of keeper of Reedy Island Range Front Light Station and Appoquinimink River Range Lights, Delaware.**
Members of family in Government Service, None.

Remarks:

APPOINTMENT DIVISION
NEW ORDER AND
ACTION TAKEN
JAN 24 1923
DEPARTMENT OF COMMERCE

Selection regular, subject to the action of the U. S. Civil Service Commission, , 19

1/24/23.

Secretary, Civil Service District. *Superintendent, 4th Lighthouse District*

BUREAU OF LIGHTHOUSES
WASHINGTON

Submitted to the Secretary of Commerce, approved. JAN 23 1923

J. S. CONWAY

Acting Commissioner of Lighthouses.

[1] Strike out the clause which does not apply.

11—2314

Form 73a

GCW/H
Pers.

LIGHTHOUSES

1922 JAN 26 AM 8 45

Cyclog
Engr. Cons
Mar Engr.
Personnel
Accounts.
Contracts
Obr. Clk.
Dep. Comm.
Commr.

REPORT OF TRANSFER OF APPOINTE

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

OFFICE OF LIGHTHOUSE Supt., Fourth DISTRICT.

Philadelphia, Pennsylvania, January 25, 1922.

CHIEF CLERK
1922 JAN 26 PM 5 01

THE COMMISSIONER OF LIGHTHOUSES:

The following-named employee will be transferred as indicated, and will enter upon duty at his new station on or about February 1, 1922.

Name, Elmer O. Mitchell.

Position, First Assistant Keeper.

From Miah Maull Shoal Light Station, Delaware Bay, New Jersey.

To Fourteen Foot Bank Light Station, Delaware Bay, Delaware.

Previous incumbent, James G. Shockley.

Services terminated on or about Jan. 31, 1922.

Reason, Recommended for promotion and appointment to the position of keeper of Fourteen Foot Bank Light Station, Del., effective on or about Feb. 1, "22.

DEPARTMENT OF COMMERCE
JAN 27 1922
APPOINTMENT DIVISION

CARDED

Superintendent, 4th Lighthouse District

191

The above-referred-to transfer became effective beginning with .....

1/27/22.

11—4598

BUREAU OF LIGHTHOUSES
WASHINGTON

JAN 26 1922

Submitted to the Secretary of Commerce for his information.

APPOINTMENT DIVISION ENTERED JAN 27 1922 ON JOURNAL DEPARTMENT OF COMMERCE

J. S. CONWAY

Acting Commissioner.

Noted 9-29-20

Form 111

OATH OF OFFICE

(Prescribed by Section 1757, Revised Statutes)

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

SUPERINTENDENT OF LIGHTHOUSES SEP 29 1920 PHILADELPHIA

1920 SEP 30 AM 8 40

I, Elmer O. Mitchell,

do solemnly [1] swear (See below) that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter: So HELP ME GOD.

Elmer O. Mitchell

(Appointee signs here)

1920 OCT 1 AM 10

[2] Sworn (See below) and subscribed before me, this [3] 28th day of September, A. D. 191~~1~~ 1920

(Affix official seal here)

[4] (Name) Nathaniel B. Register

(Official title) Notary Public

My commission expires March 28-1923

Official Title	Rate of Pay	Name of Station, Vessel, or Place of Employment.
Present 1st Asst. Keeper	$840 per annum	Miah Maull Shoal Light Station, Del. Bay, N.J.
Former [5] 2d Asst. Keeper-temp.	$840 do	Brandywine Shoal Light Station, Del. Bay, Del.

(The above should be filled in by the district officer before sending to appointee)

CARDED

Office of Lighthouse ~~Inspector~~ Supt., Fourth District

Philadelphia, Pennsylvania, September 29, 1920.

(Address) (Date)

The above-named appointee entered upon duty on September 1, 1920.

(Date)

B. B. Dorr

(Signature of officer forwarding this oath)

Superintendent, 4th Lighthouse District

[1] Insert here "swear" or "affirm," as the case may be.

[2] Insert here "sworn to" or "affirmed," as the case may be.

[3] The oath may be taken any time after the date of appointment and prior to the payment of compensation, but no compensation shall be paid until the oath is executed in proper form.

[4] This oath should be taken before a justice of the peace, notary public, judge, clerk of a court, a chief clerk in the office of a lighthouse inspector or other employee in the Lighthouse Service designated by a chief clerk, or any other officer having authority to administer oaths, but never before a collector of customs or postmaster, as neither officer has power to administer oaths in such cases. In case the officer administering the oath has no seal, his official character should be duly certified to by the clerk of the proper court or the proper county clerk, except in the case of chief clerks in the offices of lighthouse inspectors and other employees in the Lighthouse Service designated by them, who are not required to have a seal.

[5] Give this information in all cases where new oath is required.

Failure to fill out this oath properly will result in its return for correction.

11—044

CERTIFICATE OF PROBATIONARY APPOINTMENT

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

August 24, 1920.

M Elmer O. Mitchell,

Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office and to a probationary period of not to exceed six months as provided by paragraph (c) of section 1 of civil-service rule VII, Keeper in the Lighthouse Service at a salary of Eight Hundred and Forty dollars per annum, effective on the date on which you enter upon duty in the above-mentioned position.

By selection from certificate of eligibles (No.) issued by the Secretary of the Third Civil Service District.

By direction of the Secretary:

Respectfully, (SIGNED) CLIFFORD HASTINGS

Chief of Appointment Division.

M

CARDED

Appropriation: Salaries, Keepers of Lighthouses.

C. S. REPORT DATA ENTERED

Vice: Harold B. Johnson.

Legal Residence: Delaware.

Fourth (See reverse side.)

11—6080

Form 73

JAH
Pers.

THIRD U.S. CIVIL SERVICE DISTRICT RECEIVED AUG 20 1920 OFFICE OF THE SECRETARY

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, Fourth LIGHTHOUSES DISTRICT.

Philadelphia, Pennsylvania, August 19, 1920.
(City.) (Date.)

1920 AUG 23 AM 9 28

COMMISSIONER OF LIGHTHOUSES:

Action recommended, Probationary appointment. Transfer

HEMPA CO CE D C

Name, Elmer O. Mitchell. Legal residence, Delaware.

Position, (First Assistant) Keeper. Salary, $840.00 per annum.

Location, Miah Maull Shoal Light Station, Delaware Bay, New Jersey. Appropriation, Salaries, Keepers of Lighthouses.

Effective September 1, 1920. { ~~the actual date of entrance on duty, or~~ as soon thereafter as he enters on duty.

Former position, (Second Assistant) Keeper (TEMP.) Former salary, $840.00 per annum.

1920 AUG 24 AM 8 46

Location, Brandywine Shoal Light Station, Delaware Bay, Delaware.

Rank on eligible list, 3 Rating, Kpr. & Asst.Kpr Percentage, 83.6, Other eligibles considered: L. R. Smith (C), G. C. Steelman (C).

Previous incumbent, Harold B. Johnson. Services terminated, August 31, 1920.

Reason, Resigned.

APPOINTMENT DIVISION NECESSARY ACTION TAKEN AUG 25 1920 DEPARTMENT OF COMMERCE

1920 AUG 24 AM 10 37

Members of family in Government Service, None.

Remarks: Nominee is the only man who is competent and available for this appointment as first assistant keeper at this time. He now holds a temporary appointment as second assistant keeper of Brandywine Shoal Light Station at the same rate of pay ($840.00 per annum) as the first assistant at Miah Maull Shoal. Quarters not furnished by Government for family.

Selection regular, subject to the action of the U. S. Civil Service Commission, AUG 21 1920, 19

Stewart Wilson

Secretary, 3rd Civil Service District.

For and in the absence of the Superintendent: Hitchens, First Asst. Superintendent.

Superintendent, 4th Lighthouse District

BUREAU OF LIGHTHOUSES
WASHINGTON

AUG 23 1920

Submitted to the Secretary of Commerce, approved.

1920 AUG 24 PM 4 51

1920 AUG 23 PM 4 16

APPROVED:

E. T. Sweet

Acting Secretary of Commerce.

E. C. Gutts

Acting Commissioner of Lighthouses.

[1] Strike out the clause which does not apply.

11—2314

LIGHTHOUSES

1920 SEP 4 AM 8 42

MEMORANDUM SHOWING LAST DAY SERVED BY TEMPORARY EMPLOYEE

(To be filled in immediately after the last day temporary employee serves, signed by the proper official and forwarded to the Secretary of Commerce.)

1920 SEP 4 AM 11 49

APPOINTMENTS SEP 4 1920

Name of employee Elmer O. Mitchell,

Designation Second Assistant Keeper, *Compensation* $840.00 p. a.

Place of employment Brandywine Shoal Light Station, Delaware Bay, Delaware.

Last day served August 31, 1920.

(E. O. D. 8/4/20)

APPOINTMENT DIVISION SEP 17 P.M. DEPT OF COMMERCE

CARDED

Superintendent, 4th Lighthouse District

(Official title.)

Date Phila., Pa., Sept. 3, 1920.

11—2870

(Bureau or service.)

Entered 8/30/20

DEPARTMENT OF COMMERCE

APPOINTMENTS AUG 31 1920 LIGHTHOUSES
AUG 30 1920 PHILADELPHIA
1920 AUG 31 AM 8 32

PERSONAL QUESTION SHEET

This form shall be furnished for each person appointed in the service of the Department immediately upon entrance on duty.

The information called for in Part I shall be filled in by the Bureau or Office to which the employee is assigned, after which the form shall be transmitted to the employee for answers to the questions in Part II. The completed form shall be indorsed by the proper Bureau officer and forwarded to the Department for file.

CHIEF CLERK

1920 AUG 31 PM 1 32

PART I.

1. Name of employee: **Elmer O. Mitchell**

2. Position to which appointed: **Second Assistant Keeper**

3. Bureau or Service: **Lighthouse Service**, District: **Fourth**

4. Place of duty: **Brandywine Shoal Light Station, Delaware Bay, Del.**
(City, town, station, or vessel.)

5. Salary: **$840.00 per annum**

6. Appropriation from which paid: **Salaries, Keepers of Lighthouses.**

7. Manner of appointment. (Examples: "From stenographer and typewriter examination, ———, 19—;" "Without examination;" or "By reinstatement;" or "By transfer from ———," stating Department, Bureau or Service, position, and salary, if known).

Without examination - temporary.

PART II.

THE FOLLOWING QUESTIONS ARE TO BE ANSWERED BY THE EMPLOYEE:

The statement should be signed by the employee, or, if unable to write, he may sign by mark in the presence of one witness.

1. What is your full name? (State whether Mr., Miss, or Mrs., and spell out names in full, including middle name or names. Example: "Mr. John Richard Roe." If name itself is merely a letter, so state.)

Elmer Outen Mitchell

CARDED

2. How do you intend to write your name on the pay roll? (This should agree with signature to your oath of office.)

Elmer O. Mitchell

3. What is your present legal residence? (Give State or Territory, county, city or town, and Congressional district.)

Del	Sussex	Lewes	at large
(State or Territory.)	(County.)	(City or town.)	(Congressional district.)

4. If the legal residence given in answer to question 3 is not the same as that stated in the certificate of appointment, the difference should be explained.

(Doesn't differ)

5. What is your race? (Answer "white," "colored," or "Mongolian.") White

U. S. REPORT DA... ENTERED

6. Where were you born? Rehoboth Delaware

7. When were you born? Nov. (Month.) 13th (Day.) 1898 (Year.)

8. If foreign born, state when and where naturalization papers were taken out

9. What is your marital condition? (Answer "single," "married," "widowed," or "divorced.") married

10. Give name and address of person whom you would like to have notified in case of accident.

Mrs Elmer E. Mitchell (Name.) (Number and street.)

Lewes (City or town.) Delaware (State or Territory.)

11. Are there any members of your family, besides yourself, in the civil service of the United States? (Answer "yes" or "no.") no If so, state in blank spaces below the information called for by the headings.

Name.	Post-office address.	Position and department or office in which employed.	Relationship.	Married or single.
		Position		
		Department or office		
		Position		
		Department or office		
		Position		
		Department or office		

12. Have you any physical disabilities? (Answer "yes" or "no.") no If so, describe fully. (If you have defective eyesight, state whether corrected by glasses.)

13. Do you hold any State or municipal office? (Answer "yes" or "no.") no If so, state name of such office and compensation attached.

14. Were you in the military or naval service of the United States during any war? (Answer "yes" or "no.") no If so, state in blank spaces below the information called for by the headings.

Company and regiment, or vessel.	Date enlisted.	Date discharged.	Cause of discharge.

15. If you served in the military or naval service of the United States other than during war time, indicate such service in the spaces below. (no)

Company and regiment, or vessel.	Date enlisted.	Date discharged.	Cause of discharge.

16. Have you ever held any other position in the civil service of the United States? (Answer "yes" or "no.") yes If so, state in blank spaces below the information called for by the headings.

Department.	Bureau or Service.	Position.	Salary.	Appointed.	Separated.
~~Light House~~		~~Engineer~~ Temporary	~~900~~	~~June 12th~~	~~1920~~

11—6922

17. Are you the widow or orphan of an honorably discharged soldier or sailor? (Answer "yes" or "no.") no If so, state in blank spaces below the information called for by the headings.

Name under which soldier or sailor rendered service.	Relationship to you.

Company and regiment, or vessel.	Date enlisted.	Date discharged.	Cause of discharge.

18. What was your occupation prior to entering the United States service? (It is intended that the answer to this question shall state briefly the lines of work followed by you before receiving your present appointment, with the exception of your service indicated in answer to questions 13, 14, 15, and 16.)

Light Ship (Fireman on light ship)

19. What education have you received? (State the grades of schools you have attended, and, if you have attended schools of higher grade than high schools, give the institution, degrees received, and date in each case. Example: Public school; high school; business college; Cornell University, A. B., 1910; Columbia University, LL. B., 1913.)

Common school education

20. What special qualifications have you—educational, professional, technical, mechanical, etc.? (Examples: Qualified as "Lawyer," or "Civil engineer," or "Translator," or "Interpreter," or "Stenographer," or "Draftsman," or "Carpenter.")

carpenter

21. What, if any, civil-service examinations have you passed? (Give names and dates as near as you recollect.)

22. Were the answers to the foregoing questions written by you? (Answer "yes" or "no.") yes If not, state the name and address of the person who wrote them for you.

Date, (Aug. 28, 1920)

Witness (in case signature is by mark):

(Signature) Elmer O. Mitchell

(Present address) (Number and street.)

(Lewes) (City or town.) (Del.) (State or Territory.)

INDORSEMENT.

(If appointee is to be employed in the field, this form should be reviewed and approved by the proper field officer and need not be signed by an official of the Bureau. If appointee is to serve in the District of Columbia, the form should be reviewed and approved by the proper Bureau officer. When forwarding this form, no letter of transmittal is required.)

Reviewed, approved, and forwarded August 30, 1920. xx

(Signature) B B Dorr

(Official title) Superintendent, 4th Lighthouse District

11—6922

Noted 8/30/20

Form 111

OATH OF OFFICE

(Prescribed by Section 1757, Revised Statutes)

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

APPOINTMENT AUG 31 1920

AUG 30 1920 PHILADELPHIA

LIGHTHOUSES

I, Elmer O. Mitchell, 1920 AUG 31 AM 8 32

do solemnly [1] swear (See below) that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter: So HELP ME GOD.

Elmer O. Mitchell 1920 AUG 31 PM 2 32

(Appointee signs here)

[2] Sworn (See below) and subscribed before me, this [3] 28th day of August, A. D. 1925

(Affix official seal here)

[4] (Name) Nathan B. Register

(Official title) Notary Public

My commission expires March 30-1923

Official Title	Rate of Pay	Name of Station, Vessel, or Place of Employment.
TEMP.		
Present 2nd Asst. Keeper,	$840 per annum	Brandywine Shoal Light Station, Del. Bay, Del.
Former [5]		

(The above should be filled in by the district officer before sending to appointee)

Office of Lighthouse ~~Inspector~~ Supt., Fourth District

Philadelphia, Pennsylvania, August 30, 1920.

(Address) (Date)

The above-named appointee entered upon duty on August 4, 1920.

(Date)

CARDED

R B Doney

(Signature of officer)

Superintendent, 4th Lighthouse District

[1] Insert here "swear" or "affirm," as the case may be.

[2] Insert here "sworn to" or "affirmed," as the case may be.

[3] The oath may be taken any time after the date of appointment and prior to the payment of compensation, but no compensation shall be paid until the oath is executed in proper form.

[4] This oath should be taken before a justice of the peace, notary public, judge, clerk of a court, a chief clerk in the office of a lighthouse inspector or other employee in the Lighthouse Service designated by a chief clerk, or any other officer having authority to administer oaths, but never before a collector of customs or postmaster, as neither officer has power to administer oaths in such cases. In case the officer administering the oath has no seal, his official character should be duly certified to by the clerk of the proper court or the proper county clerk, except in the case of chief clerks in the offices of lighthouse inspectors and other employees in the Lighthouse Service designated by them, who are not required to have a seal.

[5] Give this information in all cases where new oath is required.

Failure to fill out this oath properly will result in its return for correction.

11—944

GENERAL APPOINTMENT—FIXED DATE

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

August 17, 1920.

Mr. Elmer O. Mitchell,

Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office, and to actual entrance upon duty (unless on authorized leave) on the date indicated, Keeper

in the Lighthouse Service

at a salary of Eight Hundred and Forty dollars per annum,

effective August 4, 1920.

(Your appointment will continue for a period not to exceed thirty days from the date of establishment of a register of eligibles for probational appointment in the above-mentioned position.

CARDED

REPORT DATA ENTERED

U. S.

By direction of the Secretary:

Respectfully,

(SIGNED) CLIFFORD HASTINGS

S
O

Chief of Appointment Division.

Appropriation: Salaries, Keepers of Lighthouses.

Vice: William Virdin.

Legal Residence: Delaware.
4th district

11—1393

In replying address
Commissioner of Lighthouses

and refer to date of this letter
and file No.

JEH-Hol.
1 inclosure.

(COPY)

DEPARTMENT OF COMMERCE

BUREAU OF LIGHTHOUSES

WASHINGTON

August 9, 1920.

SUPERINTENDENT OF LIGHTHOUSES AUG 11 1920 PHILADELPHIA. LIGHTHOUSES

Subject: 4th Supt's. nomination, Aug. 5, 1920,
temporary appointment, Elmer O. Mitchell.

1920 AUG 12 AM 8 56

Returned to Superintendent of Lighthouses, Philadelphia, Pa. with letter on attached Form 73 the date on which Mitchell entered on duty, and return Form to the Bureau.

HEMPA CO OF D C

(Signed) E. C. Gillette.

Acting Commissioner of Lighthouses.

* * * \

Form 79
GCW/D

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, Fourth DISTRICT,

Philadelphia, Penna., August 5, 1920
(City.) (Date.)

COMMISSIONER OF LIGHTHOUSES:

Action recommended, temporary appointment.

Name, **Elmer O. Mitchell.** Legal residence, **Delaware.**

Position, **Second Assistant Keeper.** Salary, **$840. p.a.**

Location, **Brandywine Shoal Lightstation, Delaware Bay, Delaware.** Appropriation, **Salaries, Keepers and Lighthouses.**

Effective **August 4, 1920.** {'the actual date of entrance on duty, or
~~as soon thereafter as he enters on duty.~~

Former position, - - - Former salary, - - -

Location, - - -

Rank on eligible list, - - - **Rating,** - - - Percentage, - - - , Other eligibles considered:
(Selection made in absence of eligibles. Application has been filed but not yet acted upon.)

Previous incumbent, William Wardin Services terminated, **August 3, 1920**

Reason, **Nominated for promotion to 1st Asst. Keeper, effective August 4, 1920.**

Members of family in Government Service, None.

Remarks: Temporary appointment to continue for not exceeding 30 days from the establishment of a Register of Eligibles for permanent appointment. An emergency existing in consequence of two vacancies at one time it was necessary to place him on duty as stated above. Quarters not furnished by Government for family. Station isolated in Delaware Bay.

Selection regular, subject to the action of the
U. S. Civil Service Commission, AUG 7 1920, 19
temporary pending register.

8/14/20

Stewart Wilson
Secretary, 3rd Civil Service District.

B B Dorry
Superintendent of Lighthouses.

BUREAU OF LIGHTHOUSES
WASHINGTON
AUG 12 1920

Submitted to the Secretary of Commerce, approved.

1920 AUG 13 PM 4 48
E C Gillette
Acting Commissioner of Lighthouses.

[1] Strike out the clause which does not apply.

11—2314

RECEIVED AUG 6 - 1920 OFFICE OF THE SECRETARY THIRD U. S. CIVIL SERVICE DISTRICT

LIGHTHOUSES AUG 1920

SUPERINTENDENT OF LIGHTHOUSES PHILADELPHIA AUG 11 1920

APPOINTMENTS

APPOINTMENT DIVISION NECESSARY ACTION TAKEN AUG 17 1920 DEPARTMENT OF COMMERCE

1920 AUG 12 AM 8 57

HERMAN A. DUCE D.C.

CHIEF CLERK

1920 AUG 14 AM 9 38

DJL:CM
Enc.

February 28, 1938

E. O. Mitchell
General Delivery
c/o U. S. Engineer Office
Chesapeake City, Md.

1. Please be advised that due to the limited appropriation available for transfer of household effects of transferees and that your transfer was made upon your request, the moving of your household effects at government expense from Millville, N. J., to Chesapeake City, Md., is not recommended.

2. There is enclosed herewith district circular #36 for your information. The Superintendent's efficiency star is being forwarded to you from Edgemoor Depot.

G. W. Hitchens
Superintendent of Lighthouses

- - - - -

Copy to E. M. Ratledge, Depot Keeper. Send star, as per last paragraph.

G. W. Hitchens
Superintendent of Lighthouses

JAH

February 26, 1938.

Commissioner of Lighthouses, Washington:

Elmer O. Mitchell.

Reference is made to Bureau letter dated January 12, 1938, to the Superintendent of Lighthouses, Norfolk, Va., a copy of which was furnished this office.

The Bureau is respectfully advised that Mr. Mitchell has been transferred to the position of keeper (assistant) of the Chesapeake and Delaware Canal Lights, Chesapeake City, Md., and entered on duty at his new station February 2, 1938.

For and in the absence
of the Superintendent:

D. J. LUCINSKI
Assistant Superintendent.

This letter filed in Felix H. Mitchell's personal file, who succeeded E. O. Mitchell at Miah Maull.

Form 73

JAH-JFB

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, Fourth DISTRICT.

Philadelphia, Pa., December 18, 1937.
(City) (Date)

COMMISSIONER OF LIGHTHOUSES:

Action recommended, Transfer and appointment.

Name, Elmer O. Mitchell.

Position, Assistant Keeper.

Location, Chesapeake and Delaware Canal Lights. (Delaware and Maryland).

Effective, January 1, 1938.

Legal residence, Delaware.

Proposed salary, $1860.00 per annum.

Proposed range, $1860 to $2220 per annum

Appropriation, Salaries, Keepers of Lighthouses.

[1] the actual date of entrance on duty, or as soon thereafter as he enters on duty.

Former position, Keeper, Miah Maull Shoal Lightstation. (Delaware Bay, N.J.)

Location,

Former salary, $1860.00 per annum.

Former range, $1740 to $2100 per annum.

Rank on eligible list, x x x Rating, x x Percentage, x x , Other eligibles considered:

x x x

Previous incumbent and his pay, (New position) Services terminated, - - - -

Reason, - - - -

Members of family in Government service, None.

Date of birth, November 15, 1898.

Remarks: In this connection reference is made to Bureau letter dated 12/15/37. In reply to letter from this office dated 12/10/37. Mr. Mitchell has requested this transfer in writing. A copy of his letter is herewith.

Selection regular, subject to the action of the U. S. Civil Service Commission, , 19____

C. V. Mitchene,
Superintendent, 4th Lighthouse District.

Secretary, Civil Service District.

BUREAU OF LIGHTHOUSES
WASHINGTON

Submitted to the Secretary of Commerce, approved.

Mitchell entered on duty at C. & D. Canal Lights 1.5 th District, 2/2/38

Acting Commissioner of Lighthouses.

FILE COPY

[1] Strike out the clause which does not apply.

11—2314

DEPARTMENT OF COMMERCE

BUREAU OF LIGHTHOUSES

WASHINGTON

December 15, 1937

SUPERINTENDENT OF LIGHTHOUSES
PHILADELPHIA, PA.

Superintendent of Lighthouses,
Philadelphia, Pennsylvania.

The Bureau has noted your letter of the 10th relative to contemplated selection of Mr. Mitchell, Keeper of Miah Maull Shoal Light Station, to become second assistant keeper at the Chesapeake and Delaware Canal.

The entrance pay of the assistant keeper position at the canal is $1860 so that it would be practicable to transfer Mr. Mitchell at his present cash pay. The Bureau would have no objection to his transfer if you consider that such would be in the interest of the Service, and that his services there would be more valuable than as keeper of a station, provided he fully appreciates the fact that this is an assistant keeper position and is desirous himself of having transfer made on that basis. The fact that he will be subordinate to another keeper in the new position, if transferred, would appear to make it very desirable that same be at his own request.

Further report in the matter is requested.

For the Commissioner:

Chas A Park

C. A. PARK,
Deputy Commissioner.

CAP:HS

December 18, 1937.

SUPERINTENDENT OF LIGHTHOUSES
PHILADELPHIA, PA.

Superintendent of Lighthouses,
Philadelphia, Pennsylvania.

The Bureau has noted your letter of the 10th relative to contemplated selection of Mr. Mitchell, Keeper of Miah Maull Shoal Light Station, to become second assistant keeper at the Chesapeake and Delaware Canal.

The entrance pay of the assistant keeper position at the canal is $1860 so that it would be practicable to transfer Mr. Mitchell at his present cash pay. The Bureau would have no objection to his transfer if you consider that such would be in the interest of the Serice, and that his services there would be more valuable than as keeper of a station, provided he fully appreciates the fact that this is an assistant keeper position and is desirous himself of having transfer made on that basis. The fact that he will be subordinate to another keeper in the new position, if transferred, would appear to make it very desirable that same be at his own request.

Further report in the matter is requested.

For the Commissioner:

C. A. PARK,
Deputy Commissioner.

CAP:HS

GWH:HFM
(Encl.)

December 10, 1937

Commissioner of Lighthouses:

1. The Superintendent understood during his recent visit to the Bureau that the principal Keeper for Chesapeake & Delaware Canal has already been appointed by the 5th District, whereas two Keepers will be needed for this assignment to complete the organization.

2. This office desires to take steps in the near future to nominate an experienced Keeper of this district for the Second Keeper for this work. Before proceeding to make a nomination, information is desired as to whether or not it would be practicable to transfer Elmer O. Mitchell, Keeper of Miah Maull Shoal Light Station, to the Second Keeper's position without reducing his pay below $1800.00. His present pay is $1860.00 per annum; range $1740 to $2100.

3. Mr. Mitchell is 39 years of age and was commended by the Superintendent in January, 1923, for his excellent work. He was also included in a letter from the Assistant Secretary of Commerce in 1927, expressing appreciation for services rendered by him during the Sesqui-Centennial. He is considered by the present Superintendent as one of the best of our Keepers, fully qualified for the work in the Chesapeake & Delaware Canal. He always presents a neat appearance and is alert.

4. The Superintendent considers that Keepers in the Chesapeake & Delaware Canal should be of the highest type, something more than the ordinary keepers, due to the fact that they will be, in reality, representatives of the Superintendent at times, and will be in close contact with the U.S. Engineers, whose offices are in close proximity to the proposed lighthouse depot in the Canal.

5. Mr. Mitchell is a carpenter by trade and well experienced as a seaman, and also in handling boats, machinery, etc., and possesses other qualifications. A copy of his service record card is enclosed.

G.W. Mitchener
Superintendent of Lighthouses

Miah Maull Shoal Lightstation
(Delaware Bay, N. J.)
December 18, 1937.

Superintendent of Lighthouses,
Philadelphia, Pa.

Dear Sir:

I wish to be considered for the position of Assistant Keeper of the Chesapeake and Delaware Canal Lights.

This request is made with the knowledge that I will be subordinate to another Keeper.

Respectfully,

Elmer O. Mitchell, Keeper,
Miah Maull Shoal Lightstation.

E O Mitchell. Keeper
Miah maull Shoal

Miah Maull Shoal Lightstation
(Delaware Bay, N. J.)
December 18, 1937.

Superintendent of Lighthouses,
Philadelphia, Pa.

Dear Sir:

I wish to be considered for the position of Assistant Keeper of the Chesapeake and Delaware Canal Lights.

This request is made with the knowledge that I will be subordinate to another Keeper.

Respectfully,

Elmer O. Mitchell, Keeper,
Miah Maull Shoal Lightstation.

Supt of Lighthouses
Philadelphia, Pa.

Dear Sir:

I wish to be considered for the position of Assistant Keeper of the Chesapeake and Delaware Canal Lights.

This request is made with the knowledge that I will be subordinate to another Keeper.

Respectfully,

Elmer O. Mitchell, Keeper,
Mish Mault Shoal Lightstation.

Supt of Lighthouses
Philadelphia. Pa.

SUPERINTENDENT OF LIGHTHOUSES

d wish to be considered for 1st asst Keeper of the Delaware & Chesapeak canal. please give me information concerning. duties and liberties etc. and weather or not d can finish my liberty d am supposed to go back to station the 22nd d remain yours Respectfully.

E O Mitchell Keeper
miah maull shoal

my address now is. Grant ave & Blvd
S. Vineland
phone Vineland. 619R2 N J.
d will be here until the 22nd

Record address
Voted

PHILADELPHIA, PA.

February 3, 1938.

Superintendent of Lighthouses,
Room 420, New Federal Bldg.,
Norfolk, Virginia.

Elmer O. Mitchell, Keeper
(Assistant) of the Chesapeake
and Delaware Canal Lights.

Please be advised that Mr. Mitchell's successor entered on duty as keeper of Miah Maull Shoal Light Station February 2, 1938. This office will pay Mitchell to February 1, 1938.

SUPT. of LIGHTHOUSES FEB 4 1938 NORFOLK, VA.

G. W. HITCHENS
Superintendent of Lighthouses.

- - - - - - - - - - -

LL

Office of Supt. of Lighthouses, Norfolk, Va.
February 4, 1938

Supt.
Asst Supt
Chief Clk
Asst Engr
Asst. Engr. (1)
Asst. Engr. (2)
Senior Engr
Hydrog.
Accounts
Purchasing
Personnel
Cost Kpg
Prop. Clk
Stenog
Messenger
File

Returned to Supt. of Lighthouses,
Philadelphia, Pa.

This Office is presuming from the above that you will pay Mitchell to and including February 1.

Please forward to this Office copy of Mitchell's service record card and statement of his annual and sick leave.

N. C. Manyon,
Superintendent of Lighthouses.

- - - - - - - - - - - - - - -

JAH

Office of Supt. of Lighthouses, Philadelphia, Pa.
February 7, 1938

Returned to Superintendent of Lighthouses, Norfolk, Va.

You are correct, this office is paying Mitchell to and including February 1, 1938. A copy of his service record card and a statement of his annual and sick leave are attached.

For and in the absence
of the Superintendent:

Acting Chief Clerk.

FILE COPY

Feb. 8, 1938

SUPERINTENDENT OF LIGHTHOUSES

Superintendent of Lighthouses,
Philadelphia, Pa.

1. This Office dies not quite understand itemized leave card forwarded in the case of Elmer O. Mitchell, recently transferred to position of Assistant Keeper in this District. It will be appreciated if the following questions are answered and returned to this Office:

Sick leave carried over from 1937 - 13 days

Annual leave carried over from 1937 None

Sick leave granted from Jan. 1, 1938 to date he left your district 6 days

Compensatory leave taken from Jan. 1, 1938 to date he left your district 8 days

2. This information will clarify the matter, and it will be greatly appreciated.

For and in the absence of the Supt.:

T. S. Johnson,
Asst. Superintendent of Lighthouses.

February 9, 1938.

JFB Endorsement

1. Returned to Superintendent, Fifth Lighthouse District, with answers furnished to the foregoing questions.

G.W.Hitchens,
Superintendent of Lighthouses.

FILE COPY

JAH:HFM

Elmer O. Mitchell,
Grant Ave. & Blvd.,
S. Vineland, N.J.
and
Fortescue, N.J.

January 14, 1938.

1. Reference is made to your transfer to the position of Keeper (assistant) of Chesapeake & Delaware Canal Lights, Chesapeake City, Md. Your services are urgently needed in the new position, and you are directed to report for duty on February 2d or 3d, 1938.

2. It will be necessary for you to leave the station boat at Little Creek or Mahon River Light Station for your successor, Felix H. Mitchell, who will use it for transportation to Miah Maul Shoal Light Station.

3. The assistant keepers will remain on Miah Maul Shoal after you leave until Felix H. Mitchell arrives.

4. Call the office on the telephone Monday, Jan. 17, 1938, about 10:30 a.m. Reverse the charges.

G.W.Hitchens
Superintendent of Lighthouses

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
NORFOLK, VA.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

JAN 14 1938

NCM:AHG.

OFFICE OF SUPERINTENDENT, 5TH DISTRICT
NORFOLK, VA.

PHILADELPHIA, PA. January 13, 1938.

Superintendent of Lighthouses,
Philadelphia, Pa.

Subject: Transfer of E.O. Mitchell to 5th District.

1. This Office is in receipt of a letter from the Bureau under date of January 12th stating that Elmer O. Mitchell, Keeper of Miah Maull Shoal Light Station, will be transferred for duty as Keeper (assistant) of the Chesapeake & Delaware Canal Lights, Chesapeake City, Md.

2. This Office would appreciate being advised when we may anticipate Mr. Mitchell's transfer to this position.

N. C. MANYON,
Superintendent of Lighthouses.

GWH:HFM

Office of Supt. of Lighthouses,
Philadelphia, Pa., January 14, 1938.

1. Returned to Supt. of Lighthouses, 5th District, with advice that Felix H. Mitchell, Keeper of Reedy Island Front Light Station, is to be transferred to relieve Keeper Elmer O. Mitchell at Miah Maul Shoal Light Station. It is believed that this can be accomplished so that Elmer O. Mitchell could report for duty on the C.&.D.Canal about Feb.2d or 3d,1938.

G.W.Hitchens
Superintendent of Lighthouses.

File

Form 84 b

432
erw

DEPARTMENT OF COMMERCE
BUREAU OF LIGHTHOUSES
WASHINGTON

December 4, 1936

Superintendent of Lighthouses, Philadelphia, Pa.

Subject: Treament of Keeper E. O. Mitchell, Miah Maul Shoal Light Station, by Chiropodist Wesley L. Hall in the amount of $3.50.

Bureau (separate sheet / indorsement) dated August 13, 1936, transmitting letter from Public Health Service dated August 4, 1936

Your ( ) dated

No further report has been received from your office on the above subject. Submit report or advise when same may be expected.

See Also Bureau follow up letters of October 3, 1936 and November 13, 1936.

For the Commissioner:

Acting Chief, Financial Division

erw

Chief Clerk, Bureau of Lighthouses.

JAH:HFM

Office of Superintendent of Lighthouses,
Philadelphia, Pa., December 9, 1936.

1. Returned to Commissioner of Lighthouses.
2. Please see letter from this office dated December 7, 1936 on the above subject.

N.C.Manyon
Superintendent of Lighthouses

To be prepared in duplicate. Indicate in blank space inclosed in parentheses whether letter, indorsement, etc.

U. S. GOVERNMENT PRINTING OFFICE: 1933

WCR:HFM
(Encl.)

December 7, 1936.

Commissioner of Lighthouses:

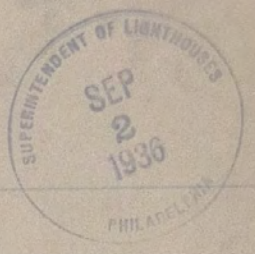
1. Reference is made to claim of Elmer O.Mitchell, Keeper of Miah Maul Shoal Light Station, for treatment by Chiropodist Wesley L. Hall, in the amount of $3.50, and Public Health Service letter of August 4, transmitted by Bureau letter of August 13th.

2. The Keeper has advised in this connection that his reason for going to Dr. Hall was because he was the closest to his residence, although Dr.M.F.Sewall is also located in Bridgeton, N.J. The Keeper further stated that he chose Dr. Hall as he is a foot doctor and for no other reason.

3. All papers in connection with the foregoing are returned herewith.

N.C.Manyon
Superintendent of Lighthouses

Miah maull shoal
August 31st 1936



Supt of lighthouses.
Philadelphia. Pa.

Dear Sir:: In reguard to Dr Halls location. he lives on n. Pearl St. in Bridgeton. n.j. if you mean the nearest Dr to Hall. I think it is Dr M. F. Sewall comonece St Bridgton. n.j. if you mean the nearest Doctor to where I live. I will have to give the name of a Doctor in millville. n.j. I chose Dr Hall because he is a foot Doctor. no other reason

I remain.

Yours Respectfully
E. C. Mitchell Keeper
miah maull shoal.

432
erw

DEPARTMENT OF COMMERCE
BUREAU OF LIGHTHOUSES
WASHINGTON

SUPERINTENDENT OF LIGHTHOUSES
NOV 17 1936
PHILADELPHIA

4 3 2

November 13, 1936

Superintendent of Lighthouses, Philadelphia, Pa.

Subject: Claim Keeper E. O. Mitchell, Miah Maul Shoal Light Station, for treatment by Chiropodist Wesley L. Hall in amount of $3.50. Public Health Service letter dated August 4, 1936.
(separate sheet)

Bureau (indorsement/) dated August 13, 1936

Your ( ) dated

No report has been received from your office on the above subject. Submit report or advise when same may be expected.

For the Commissioner:
O. E. Pruckenberger
Chief, Financial Division
erw ~~Chief Clerk~~, Bureau of Lighthouses.

To be prepared in duplicate. Indicate in blank space inclosed in parentheses whether letter, indorsement, etc.

U. S. GOVERNMENT PRINTING OFFICE: 1935

DEPARTMENT OF COMMERCE
BUREAU OF LIGHTHOUSES
WASHINGTON

November 13, 1936

DEPARTMENT OF LIGHTHOUSES NOV 17 1936 PHILADELPHIA

4-32

Superintendent of Lighthouses, Philadelphia, Pa.

Subject: Claim Keeper E. O. Mitchell, Miah Maul Shoal Light Station, for treatment by Chiropodist Wesley L. Hall in amount of $3.50. Public Health Service letter dated August 4, 1936.

(separate sheet)

Bureau (indorsement/) dated August 13,1936

Your ( ) dated

No report has been received from your office on the above subject. Submit report or advise when same may be expected.

For the Commissioner:

Chief, Financial Division
~~Chief Clerk~~, Bureau of Lighthouses.

erw

To be prepared in duplicate. Indicate in blank space inclosed in parentheses whether letter, indorsement, etc.

U. S. GOVERNMENT PRINTING OFFICE: 1933

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

IN REPLY REFER TO
FILE NO.

WCR:HFM

August 24, 1936.

E. C. Mitchell, Keeper
Miah Maul Shoal Light-Station,
Fortescue, N.J.

1. With further reference to bill submitted by you from Dr. Wesley L.Hall, in the sum of $3.50, which you forwarded to the office for consideration of payment, advise the office of the location of Dr. Hall's office, as well as the location of the nearest licensed physician with respect thereto.

2. It is also desired that you advise whether or not you exercised a choice between a physician and a chiropodist. Also state what your reasons for such choice were.

N. C. Manyon
Superintendent of Lighthouses

COMMUNICATIONS TO
DENT OF LIGHTHOUSES
LADELPHIA, PA.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

IN REPLY REFER TO
FILE NO.

SUPERINTENDENT OF LIGHTHOUSES
JUL 6 1936
PHILADELPHIA

Miah maull Shoal
OFFICE OF SUPERINTENDENT, 4TH DISTRICT
PHILADELPHIA, PA.
July 4th 1936

pt of Lighthouses.
Philadelphia. Pa.

Dear Sir: The engine bedding in our motor boat became loose. and we found that one of the bolts had rusted off between the bottom of the boat and the bottom of the engine bedding. we took that out and put in a new brass one. and it is now O.K. while we were lowering the boat friday afternoon to see if it was allright. a single wood blocks that we had hanging on the davit guy lines fell which was unhook by a jerk from the boat and hit me in the back while I was unhooking the stern blocks. it wasnt rough but just enough to unhook the blocks. my back got sore and I decided to go to the Doctor. he was out when I got there Friday night and I had to go back saturday morning. it is nothing but bruises. but he said to come back the 10th when I go on shore leave. I will send in the nessary forms as soon as possible.

I remain.

yours Respectfully.
E E Mitchell Keeper.
Miah maull Shoal.

R:HFM
Encl)

August 24, 1936.

U.S.Employees' Compensation Commission,
Washington, D.C.

Gentlemen:-

1. Transmitted herewith are Forms C.A.1,2, and 3 reporting injury in the case of Elmer C. Mitchell, who was struck by a falling block on July 3rd, 1936. The Commission is respectfully advised that, although letter report was made by the Keeper, the Forms have just been completed, due to the fact that the Keeper's supply was temporarily exhausted.

2. Also forwarded herewith is voucher, in duplicate, rendered Mr. Mitchell by Dr. Millard F. Sewall, of Bridgeton, N.J., covering professional services furnished Mr. Mitchell, for consideration of the Commission.

Respectfully,

M. C. Mauyon
Superintendent of Lighthouses

PORT OF TERMINATION OF TOTAL OR PARTIAL DISABILITY.

(Cross out one.)

orwarded to the UNITED STATES EMPLOYEES' COMPENSATION COMMISSION, WASHINGTON, D. C., through official channels, as bility from injury terminates. This form to be submitted for each injury resulting in any disability, whether or not employee m for compensation.]

epartment Commerce (War, Navy, etc.) 2. Bureau or office U.S.Lighthouse Service-4th District (Engineer, Navigation, etc.)

Place of employment Mish Maul Shoal Light-Station, Delaware Bay, N.J. (Arsenal, Navy Yard, etc.) (City or town.) (State.)

. Full name of injured employee Elmer O. Mitchell

5. Time of injury July 3rd (Date.), 19 36 Friday (Day of week.) 4.00 P. (Hour, a. m. or p. m.) m.

6. Time employee stopped work (Date.), 19 (Day of week.) (Hour, a. m. or p. m.) m.

7. Time employee's pay stopped (Date.), 19 (Day of week.) (Hour, a. m. or p. m.) m.

8. First day employee was able to resume work July 4th 19 36 (Date.) Saturday (Day of week.) 10.00 A. (Hour, a. m. or p. m.) m.

9. Did employee return to the same work and at same rate of pay after termination of disability? Yes

If so, when? July 4th,1936 If not, state character of work performed upon return to duty and rate paid employee for such work - - - - -

10. Actual time disabled (including Sundays and holidays) ____ days.

11. Number of days for which employee would have received pay had he not been disabled ____ days.

12. If employee was receiving subsistence as part of his wages, was such subsistence furnished during entire period of disability? None If not, give dates on which subsistence was not furnished None

13. Has employee been paid for any portion of above absence on account of—

(a) Annual leave? (Give exact dates.)

(b) Sick leave? No (Give exact dates.)

(c) Any other reason No

14. Nature of injury Wooden block fell from davit guy wire while lowering motor boat-Bruised

15. Remarks

[The following information is to be furnished only in case of death resulting from an injury sustained while in the performance of duty. If death results immediately, or if no Report of Injury has previously been submitted, such report, on Form C. A. 2, should be forwarded herewith.]

REPORT OF DEATH

16. Full name of deceased employee

17. Time of death (Date.), 19 (Day of week.) (Hour, a. m. or p. m.) m.

18. Time employee's pay stopped (Date.), 19 (Day of week.) (Hour, a. m. or p. m.) m.

19. Place of death (Name of hospital, establishment, etc.) (City or town, and State.)

20. Immediate cause of death

21. Widow of deceased employee (Give full name.) (Address.)

22. Children of deceased employee under 18 years of age, or those over 18 who are incapable of self-support:

Name. Age.

at time of death:

Name. Relationship. Address.

Signed this 24th day of August, 19 36

at Philadelphia,Pa.

(N.C.Manyon)
(Official superior.)

Superintendent,4th Lighthouse Distr
(Title.)

(All forwarding indorsements to [illegible] on reverse side of this sheet.)

REPORT OF TERMINATION OF TOTAL OR PARTIAL DISABILITY.

(Cross out one.)

[To be forwarded to the UNITED STATES EMPLOYEES' COMPENSATION COMMISSION, WASHINGTON, D. C., through official channels, as soon as disability from injury terminates. This form to be submitted for each injury resulting in any disability, whether or not employee makes claim for compensation.]

1. Department ---Commerce--- (War, Navy, etc.) 2. Bureau or office ---U.S.Lighthouse Service-4th District--- (Engineer, Navigation, etc.)
3. Place of employment ---Mah Maul Shoal Light Station, Delaware Bay, N.J.--- (Arsenal, Navy Yard, etc.) (City or town.) (State.)
4. Full name of injured employee ---River O. Mitchell---
5. Time of injury ---July 3rd--- (Date.), 19 36 ---Friday--- (Day of week.) ---4.00 P.--- (Hour, a. m. or p. m.) m.
6. Time employee stopped work ---(Date.)---, 19 --- (Day of week.) --- (Hour, a. m. or p. m.) m.
7. Time employee's pay stopped ---(Date.)---, 19 --- (Day of week.) --- (Hour, a. m. or p. m.) m.
8. First day employee was able to resume work ---July 4th--- (Date.) 19 36 ---Saturday--- (Day of week.) ---10.00 A.--- (Hour, a. m. or p. m.) m.
9. Did employee return to the same work and at same rate of pay after termination of disability? ---Yes---
If so, when? ---July 4th,1936--- If not, state character of work performed upon return to duty and rate paid employee for such work ---
10. Actual time disabled (including Sundays and holidays) --- days.
11. Number of days for which employee would have received pay had he not been disabled --- days.
12. If employee was receiving subsistence as part of his wages, was such subsistence furnished during entire period of disability? ---None--- If not, give dates on which subsistence was not furnished---None---
13. Has employee been paid for any portion of above absence on account of—
(a) Annual leave? --- (Give exact dates.)
(b) Sick leave? ---No--- (Give exact dates.)
(c) Any other reason ---No---
14. Nature of injury ---Wooden block fell from davit guy wire while lowering motor boat-Bruised---
15. Remarks ---

[The following information is to be furnished *only* in case of death resulting from an injury sustained while in the performance of duty. If death results immediately, or if no Report of Injury has previously been submitted, such report, on Form C. A. 2, should be forwarded herewith.]

REPORT OF DEATH

16. Full name of deceased employee ---
17. Time of death ---(Date.)---, 19 --- (Day of week.) --- (Hour, a. m. or p. m.) m.
18. Time employee's pay stopped ---(Date.)---, 19 --- (Day of week.) --- (Hour, a. m. or p. m.) m.
19. Place of death ---(Name of hospital, establishment, etc.)--- (City or town, and State.)
20. Immediate cause of death ---
21. Widow of deceased employee ---(Give full name.)--- (Address.)
22. Children of deceased employee under 18 years of age, or those over 18 who are incapable of self-support:

Name.	Age.

23. Names, relationship, and addresses of all other persons known to be dependent, in any degree, upon decedent at time of death:

Name.	Relationship.	Address.

Signed this ---24th--- day of ---August---, 19 36
at ---Philadelphia,Pa.---

---(H.C.Manyon)---
(Official superior.)
---Superintendent,4th Lighthouse Dist---
(Title.)

(All forwarding indorsem[illegible]de on reverse side of this sheet.)

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
PHILADELPHIA, PA.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

IN REPLY REFER TO
FILE NO.

Miah Maull Shoal
OFFICE OF SUPERINTENDENT, 4TH DISTRICT
PHILADELPHIA, PA.
August 19th 1936

SUPERINTENDENT OF LIGHTHOUSES
AUG
21
1936
PHILADELPHIA

Supt of Lighthouses.
Philadelphia. Pa.

Dear Sir: In reply to your letter dated august 13th relative to inquiries. I got mixed up on the instructions. however I will try in the future to do it right. I have no more of these forms. I have some C A 16 forms. I only recieved 3 or 4 of each in the first place. I will mail these forms as soon as possible. I remain

Yours Respectfully.
E O Mitchell Keeper
Miah Maull Shoal

EMPLOYEE'S NOTICE OF INJURY AND ORIGINAL CLAIM FOR COMPENSATION AND MEDICAL TREATMENT

(To be submitted to the official superior by every employee injured in the performance of his duty, or some one on his behalf, within forty-eight hours after the injury. This notice shall be given by delivering it personally to the official superior or by depositing it in the mail properly stamped and addressed to the official superior. It should be retained by the official superior unless the injury causes disability for work beyond the day or shift in which the injury occurred, or results in any charge against the Commission for medical expense, when it should be forwarded to the United States Employees' Compensation Commission with report of injury, Form C. A. 2.)

S. Vineland (City or town), N.J. (State)

Butler Ave. & Blvd (Street and number)

July 3rd, 19 36 (Date of this notice)

I HEREBY CERTIFY that I was injured in the performance of my duties on July 3rd (Date), 19 36

Friday (Day of week), 4.00 P. (Hour, a. m. or p. m.) m.

1. The injury occurred at Miah Maul Shoal Light Station (Give name of establishment where employed)

in the following manner: Hit by falling wooden block while lowering motor boat

2. Cause of injury Hit by falling block

3. Nature of injury Bruises on back

4. Names of witnesses to injury:

R.P.MacLauchlan, 1st Asst.Keeper

5. If this notice was not given within 48 hours after the injury, explain failure to give notice and state the name of the person to whom first notice was given and date:

intendent on July 4th

This injury was not caused by my willful misconduct, intention to bring about the injury or death of myself or of another, nor by my intoxication, and I hereby make claim for compensation and medical treatment to which I may be entitled by reason of the injury sustained by me.

(Name) E. O. Mitchell

Before compensation is paid, written claim on Form C. A. 4 must be submitted to the Commission

C. A. 1
Revised Apr. 27, 1929

U. S. GOVERNMENT PRINTING OFFICE 1929 9—584

EMPLOYEE'S NOTICE OF INJURY AND ORIGINAL CLAIM FOR COMPENSATION AND MEDICAL TREATMENT

(To be submitted to the official superior by every employee injured in the performance of his duty, or some one on his behalf, within forty-eight hours after the injury. This notice shall be given by delivering it personally to the official superior or by depositing it in the mail properly stamped and addressed to the official superior. It should be retained by the official superior unless the injury causes disability for work beyond the day or shift in which the injury occurred, or results in any charge against the Commission for medical expense, when it should be forwarded to the United States Employees' Compensation Commission with report of injury, Form C. A. 2.)

S. Vineland (City or town), N.J. (State)

Butler Ave. & Blvd (Street and number)

July 3rd (Date of this notice), 19 36

I HEREBY CERTIFY that I was injured in the performance of my duties on July 3rd (Date), 19 36

Friday (Day of week), 4.00 P. (Hour, a. m. or p. m.) m.

1. The injury occurred at Mah Maul Shoal Light Station (Give name of establishment where employed)

in the following manner: Hit by falling wooden block while lowering motor boat

2. Cause of injury Hit by falling block

3. Nature of injury Bruises on back

4. Names of witnesses to injury:

R.P.MacLauchlan, 1st Asst.Keepor

5. If this notice was not given within 48 hours after the injury, explain failure to give notice and state the name of the person to whom first notice was given and date:

The accident happened after office hours. Notice was by letter to Super-intendent on July 4th

This injury was not caused by my willful misconduct, intention to bring about the injury or death of myself or of another, nor by my intoxication, and I hereby make claim for compensation and medical treatment to which I may be entitled by reason of the injury sustained by me.

(Name) E. C. Mitchell

Before compensation is paid, written claim on Form C. A. 4 must be submitted to the Commission

U. S. GOVERNMENT PRINTING OFFICE. 1933 9—584

OFFICIAL SUPERIOR'S REPORT OF INJURY

[To be submitted to UNITED STATES EMPLOYEES' COMPENSATION COMMISSION, Washington, D. C., as soon as practicable after any injury to a civil employee of the United States sustained while in the performance of duty which causes any disability for work beyond the day or shift on which the injury occurred or results in any charge against the Commission for medical expense. This form should be accompanied by C. A. 1.]

Place of employment

1. Department Commerce (War, Navy, etc.) 2. Bureau or office Bureau of Lighthouses (Engineer, Navigation, etc.)
3. Place of employment Miah maull Shoal (Arsenal, Navy Yard, etc.) Delaware Bay (City), N J. (State)
4. Reporting office Superintendent of Lighthouses (Location of reporting office or division headquarters) Philadelphia, Pa.
5. Name of superintendent or foreman in charge when injury occurred Leo Mitchell Keeper

The injured employee

6. Name of injured employee Elmer O. Mitchell (Give first name in full) 7. Age 37 8. Sex male 9. Race white
10. Home address Butler ave & Blvd (Street and number), S. Vineland (City or town), N J (State)
11. Occupation and division Light house Keeper (Give both, as laborer, hull division; helper, machine shop, etc.) 12. Was employee doing his regular work? yes If not, what work?
13. Total length of service with the Government as a civilian? over sixteen years
14. How long at present work in this establishment? " " "
15. Dates of other injuries 8-4-33
16. Rate of pay on date of injury $155.00 per month and subsistence valued at $ ____ per ____ and quarters valued at $ 5.00 per month
17. Employee begins work at 12 (Hour, a. m. or p. m.) a m. 18. Regular day's work ends 12 (Hour, a. m. or p. m.) p m.
19. Hours worked per day 12 20. Days paid per week 7

The injury

21. Place where injury occurred Miah maull Shoal light station (Give exact location, as name or number of building and division, etc.)
22. Date of injury July, 1936; day of week 3rd; hour of day 4 P (a. m. or p. m.) m.
23. Date employee stopped work ____, 19____; day of week ____; hour of day ____ (a. m. or p. m.) m.
24. Date employee's pay stopped ____, 19____; day of week ____; hour of day ____ (a. m. or p. m.) m.
25. Has employee returned to work? yes July 4 th 10 00 am (Give date and hour)
26. Will employee receive pay for any portion of above absence on account of:
(a) Annual leave ____ (Give exact dates)
(b) Sick leave no (Give exact dates)
(c) Any other reason no (Give exact dates)
27. Describe in full how injury occurred caused by single wooden block falling from davit guy wire while lowering main boat
28. State part of body injured and nature and extent of injury bark. not serious
29. Did injury cause loss of any member or part of member? no If so, describe exactly
30. Was employee injured while in performance of duty? yes If not, or in doubt, give detailed statement
31. Was injury caused by:
(a) Willful misconduct of the employee? no (b) Intention of employee to bring about injury or death of himself or another? no (c) Employee's intoxication? no
(If any answers to these questions are made in the affirmative, the reporting officer should attach an additional statement giving the reason for his conclusion)
32. Was written notice of injury given within 48 hours? no If not, did immediate superior have actual knowledge of injury? it was after office hours
(Answer to question 5, Form C. A. 1, must be completed if notice was not given within 48 hours)
33. Names and addresses of witnesses to injury R. P. macLaughlan 22 E. Taylor ave n. wildwood n j
(If disability will continue for more than one day, have statements of witnesses made on reverse side of this form)
34. Was injury caused by a third party other than a Government employee or agency? ____ If so, has employee been instructed in procedure under commission's regulations?
(A detailed statement should be forwarded with this report)

Medical attendance

35. Name and address of physician who first attended case Dr Millard F. Sewall Bridgeton N. J.
36. How soon after injury? 16 hours
37. To what hospital sent? none Location ____
38. Name and address of physician now attending case Dr Millard F. Sewall " "

Signed this 22nd day of August, 19 36

at Philadelphia, Pa.

(H. D. Hanyon) (Signature of reporting officer)

Superintendent of lighthouses (Title)

(OVER)

C. A. 2
Revised to June 15, 1929

69—585

U. S. GOVERNMENT PRINTING OFFICE: 1929

STATEMENT OF WITNESSES

[The statement of witness should tell just what the witness saw personally, or, if he did not see the injury occur, just what he knows about it and when and by whom the information was given him.]

× It happen just as Mr Mitchell stated.
R. P. MacLauchlan 1st Asst Kpr

Signed this 3 day of July, 1936

R P MacLauchlan
(Signature of witness) 1st Asst Kpr

×

Signed this ____ day of ____, 19____

(Signature of witness)

STATEMENT OF GOVERNMENT MEDICAL OFFICER OR PHYSICIAN WHO FIRST EXAMINED CASE

I CERTIFY that Elmer Q. Mitchell (Name of employee) was given first-aid treatment, or examined, on July 4, 1936, at 8 A.M., and was (Was or was not) disabled for work. Probable length of disability will be ____ In my opinion disability was (Was or was not) due to injury on July 3 1936

Nature of injury as found on examination Bruise & abrasion lumbar region Same back

Hospitalized No Will return for further treatment Yes

Discharged July 6 Other disposition Returned to work

Remarks

Signed this 20 day of August, 1936

at Bridgeton, N. J.

M. F. Sewall M. D.
(Signature of medical officer)

(Title)

69—585

To be submitted to United States sustained against the Commission

Place of

1. D

3

OFFICIAL SUPERIOR'S REPORT OF INJURY

[To be submitted to UNITED STATES EMPLOYEES' COMPENSATION COMMISSION, Washington, D. C., as soon as practicable after any injury to a civil employee of the United States sustained while in the performance of duty which causes any disability for work beyond the day or shift on which the injury occurred or results in any charge against the Commission for medical expense. This form should be accompanied by C. A. 1.]

Place of employment

1. Department Commerce (War, Navy, etc.) 2. Bureau or office Bureau of Lighthouses. (Engineer, Navigation, etc.)
3. Place of employment Miah Maull Shoal Lt. (Arsenal, Navy Yard, etc.) Delaware Bay (City), N.J. (State)
4. Reporting office Division Office No. 2 and 9 Chestnut sts. Phila Pa. (Location of reporting office or division headquarters)
5. Name of superintendent or foreman in charge when injury occurred E.O. Mitchell Keeper

The injured employee

6. Name of injured employee Elmer O. Mitchell (Give first name in full) 7. Age 37 8. Sex male 9. Race white
10. Home address Butler ave. S. Vineland (Street and number) S. Vineland (City or town), N.J. (State)
11. Occupation and division Light House Keeper (Give both, as laborer, hull division; helper, machine shop, etc.) 12. Was employee doing his regular work? yes If not, what work?
13. Total length of service with the Government as a civilian?
14. How long at present work in this establishment? 16 years and 8 months
15. Dates of other injuries 8-4-33 cut arm
16. Rate of pay on date of injury $150.00 per month and subsistence valued at $ 45- per day and quarters valued at $ 15.00 per month
17. Employee begins work at 12 PM (Hour, a. m. or p. m.) m. 18. Regular day's work ends mid (Hour, a. m. or p. m.) m.
19. Hours worked per day 12 20. Days paid per week 7

The injury

21. Place where injury occurred Miah maull shoal light Station (Give exact location, as name or number of building and division, etc.)
22. Date of injury 7-3-, 1936; day of week 7; hour of day 3.10 p.m. (a. m. or p. m.)
23. Date employee stopped work x, 19; day of week; hour of day m. (a. m. or p. m.)
24. Date employee's pay stopped x, 19; day of week; hour of day m. (a. m. or p. m.)
25. Has employee returned to work? yes (Give date and hour)
26. Will employee receive pay for any portion of above absence on account of:
(a) Annual leave (Give exact dates)
(b) Sick leave (Give exact dates)
(c) Any other reason (Give exact dates)
27. Describe in full how injury occurred Falling [illegible] wooden block caused by small wave capsizing boat while being lowered into water
28. State part of body injured and nature and extent of injury back just above kidneys. not serious
29. Did injury cause loss of any member or part of member? no If so, describe exactly
30. Was employee injured while in performance of duty? yes If not, or in doubt, give detailed statement
31. Was injury caused by:
(a) Willful misconduct of the employee? no (b) Intention of employee to bring about injury or death of himself or another? no (c) Employee's intoxication? no
(If any answers to these questions are made in the affirmative, the reporting officer should attach an additional statement giving the reason for his conclusion)
32. Was written notice of injury given within 48 hours? no If not, did immediate superior have actual knowledge of injury? no it was after office hours
(Answer to question 5, Form C. A. 1, must be complete if notice was not given within 48 hours)
33. Names and addresses of witnesses to injury Roy P. MacLaughlan 22 E. Taylor Ave No. Wildwood, New Jersey
(If disability will continue for more than one day, have statements of witnesses made on reverse side of this form)
34. Was injury caused by a third party other than a Government employee or agency? no If so, has employee been instructed in procedure under commission's regulations?
(A detailed statement should be forwarded with this report)

Medical attendance

35. Name and address of physician who first attended case
36. How soon after injury? about 18 hours
37. To what hospital sent? Location
38. Name and address of physician now attending case

Signed this 4 day of July, 1936 E.O. Mitchell (Signature of reporting officer)
at Miah Maull Shoal. Lt. Keeper (Title)

C. A. 2
Revised to June 15, 1929

c9—585

(OVER)

U. S. GOVERNMENT PRINTING OFFICE: 1929

Copy forwarded to Washington Sept. 1936 by [illegible]

STATEMENT OF WITNESSES

[The statement of witness should tell just what the witness saw personally, or, if he did not see the injury occur, just what he knows about it and when and by whom the information was given him.]

The accident happen just as Mr Mitchell said.

Signed this 4 day of July, 1936

P. P. MacLauchlan
(Signature of witness) Lt Asst Keeper

Signed this ____ day of ____, 19____

(Signature of witness)

STATEMENT OF GOVERNMENT MEDICAL OFFICER OR PHYSICIAN WHO FIRST EXAMINED CASE

I CERTIFY that Elmer O. Mitchell (Name of employee) was given first-aid treatment, or examined, on July 4, 1936, at 9 a. m., and was not (Was or was not) disabled for work. Probable length of disability will be No disability. In my opinion disability was not (Was or was not) due to injury on July 3, 1936

Nature of injury as found on examination Sprained lumbar muscles front

Hospitalized No Will return for further treatment Yes

Discharged No Other disposition Returned to work

Remarks Been treated & discharged with advisement

Signed this 4 day of July, 1936

at Bridgeton N. J.

M. F. Duvall M. D.
(Signature of medical officer)

(Title)

C9—585

WCR:HFM

August 13, 1936.

E.O.Mitchell, Keeper
Miah Maul Shoal Lt.Sta.,
Fortescue, N.J.

1. Receipt is acknowledged of voucher in duplicate prepared in favor of Dr. Millard F. Sewall, Bridgeton, N.J., covering professional services rendered you July 4th and 6th, 1936, in the sum of $4.00, which you have certified to as being "Just and correct", together with Form C.A.2, "Official Superior's Report of Injury", describing injury sustained by you on July 3rd, 1936, by reason of a falling block.

2. Although this injury was suffered by you on July 3rd, 1936, Form C.A.2 was not received in this office until August 12th, 1936. Your attention is invited to District Circular No.7, dated December 9, 1935, wherein you were directed to report all injuries within 48 hours on Form C.A.1, copies of which have heretofore been furnished you. No Form C.A.1 "Employee's Notice of Injury" has, to this date, been received from you, and it is desired that you immediately execute same in duplicate and forward to the office by return mail, at the same time furnishing a report by letter as to the reason for your failure to follow instructions as outlined in circular of December 9, 1935.

3. It is also noted that you signed the Form C.A.2 at the bottom thereof. For your information, this Form is to be signed by the Superintendent in the case of a Keeper, and only by yourself in the case of your Assistants. Please be so guided in future. Also furnish one additional copy of Form C.A.2 properly executed, as same must in all cases be furnished to the office in duplicate.

4. No action whatsoever is being taken on voucher furnished in favor of Dr. Sewall, pending your reply. As heretofore advised, any medical attention you secure from other than Public Health officers will be done at your own risk insofar as the payment of his bill is concerned, pending final action of the Bureau relative to designation of a physician at a closer point to Miah Maul Shoal than Lewes, Del.

W. C. Manyon
Superintendent of Lighthouses

PHS 1616-208 Dept. of Com. (Bur. of Lighthouses)

LIGHTHOUSES
AUG 3 8 55 AM '36

TREASURY DEPARTMENT

PUBLIC HEALTH SERVICE

WASHINGTON

IN REPLYING
ADDRESS THE SURGEON GENERAL
U. S. PUBLIC HEALTH SERVICE
AND REFER TO

TO 4th

432

July 31, 1936.

Commissioner of Lighthouses,
Department of Commerce,
Washington, D.C.

(Attention W. P. Harman, Administrative Assistant)

Sir:

Letter of June 4, 1936, (copy) from Keeper E. O. Mitchell of Miah Maull Shoal, and letter of June 9, from Superintendent N.A. Manyon of Philadelphia, have been received as inclosures with your letter of July 28, 1936, relative to a desired rearrangement of medical treatment facilities for three keepers at Miah Maul Shoal Light Station.

In this connection, there is inclosed for consideration, copies of correspondence dated in December 1931 and January 1932 and it will be noted that the present assignments are in conformity therewith.

As stated in letter from this office of January 9, 1932, three men are an insufficient number to warrant the appointment of an additional A.A. Surgeon to serve them and there are no established facilities of this office at Bridgeton, Millville, or Port Norris, N.J. to which they could be assigned for relief. Any suggested reassignment will be followed as to present existing facilities, and should reach this office within the next fifteen days to be included in the revised list.

By direction of the Surgeon General.

Respectfully,

R.B. Holt
Passed Assistant Surgeon
For Hospital Diviion.

SUPERINTENDENT OF LIGHTHOUSES
AUG 5 1936

OFB:SAH
4 Incls.

- - - - - -

E-K

Bureau of Lighthouses, Washington, D. C.,
August 4, 1936.

Referred to Superintendent of Lighthouses, Philadelphia, Pa., for information.

For the Commissioner:

W.P.Harman
Administrative Assistant

DEPARTMENT OF COMMERCE

BUREAU OF LIGHTHOUSES

WASHINGTON

BUREAU OF LIGHTHOUSES
JUL 30 1936
PHILADELPHIA

To 4th

July 28, 1936.

The Surgeon General,
U. S. Public Health Service,
Treasury Department,
Washington, D. C.

Dear Sir:

There is transmitted letter of June 9, 1936, with its inclosure, a letter dated June 4 from the Keeper of Miah Maul Shoal Light Station, in regard to facilities provided for medical attention for keepers at that light station. It will be appreciated if this matter is given consideration with a view to providing, if practicable, for medical attention to the keepers of this station in one of the localities indicated in the Superintendent's letter of June 9.

Miah Maul Shoal Light Station is situated in the open waters of Delaware Bay, appreciably nearer the New Jersey shore than the Delaware shore, which is about ten miles distant at the nearest point and about twenty-two miles in direct line to Lewes, Delaware, to which this station is assigned for medical treatment by your Service. Travel by the station boat over such an expanse of water to either point is usually dangerous, and the keepers are obliged to travel about 120 miles to reach Lewes by the usual route which is to land on the New Jersey side, proceed north to one of the ferries and then go south by train or automobile to Lewes.

The assignment of these keepers to a physician at some convenient town on the New Jersey side, as indicated in the Superintendent's letter, in case any physician is available there, would appear to be a logical arrangement. There are three keepers at this station.

For the Commissioner:

W. P. Harman
Administrative Assistant

WPH-EK

Bureau of Lighthouses, Wash., Copy to 4th Supt

DEPARTMENT OF COMMERCE

BUREAU OF LIGHTHOUSES

WASHINGTON

WCR:HFM
(Encl)

July 21,1936.

Superintendent of Lighthouses, Philadelphia, Pa.

Commissioner of Lighthouses:

1. Reference is made to 4th District endorsement dated July 9th on Bureau letter of June 22,1936, relative to medical attention for keepers of Miah Maul Shoal Light Station other than at Public Health stations now listed.

2. In view of the foregoing, transmitted herewith is invoice in triplicate submitted to this office for payment by the Keeper of Miah Maul Shoal, covering medical attention received by him from a private physician between June 13th and June 18th, 1936, in the sum of $3.50. The Keeper had previously requested information as to whether or not the office could take care of such treatments. He was advised that it was not known whether the Public Health Service would approve this bill, but that the office would submit it to the Bureau for attention.

3. In the first instance, it is known that before attention could be given this application, the bill should be properly itemized, and in addition to certificate now appearing on the same, there should be on the reverse thereof statement signed by the Superintendent as to whether or not the Keeper was in a leave status when such treatment was received. In addition, there should be forwarded a voucher in triplicate made payable to the physician for payment by the Surgeon General. However, these steps have not been taken in this case, in view of the nature of the services rendered, as well as hesitation on the part of this office of indicating to the physician that it was in order for this Keeper to continue to receive such medical attention from him without prior approval of the U.S.Public Health Service.

4. Bureau instructions are requested as to information to be furnished the Keeper, and information is also requested as to any action which might have been taken on 4th District endorsement of July 9th heretofore referred to .

N. C. Manyon
Superintendent of Lighthouses

DEPARTMENT OF COMMERCE

BUREAU OF LIGHTHOUSES

WASHINGTON

June 22, 1936.

Superintendent of Lighthouses, Philadelphia, Pa.

In reference to your letter of June 9, regarding medical facilities for the keepers at Miah Maul Shoal Light Station:

It is noted that these keepers at present are assigned to receive medical attention at Lewes, Del. Please advise the Bureau if these facilities are not convenient to the keepers.

For the Commissioner:

C.A.Park
Deputy Commissioner

E-K

WCR:HFH

Office of Superintendent of Lighthouses,
Philadelphia, Pa., July 9, 1936.

1. Returned to Commissioner of Lighthouses.

2. The principal keeper at Miah Maul has advised that the reason for their request for medical treatment in Bridgeton, Millville, or Port Norris, N.J., was by reason of the fact that they are approximately 120 miles from the Public Health Relief Station assigned to Miah Maul, viz: at Lewes, Del. In view of the foregoing, the Bureau is requested to give consideration to securing authority from the U.S.Public Health Service to have the keepers of Miah Maul receive medical attention from a nearer point than Lewes, Del., preferably one of the three points before-mentioned.

M.C.Manyon
Superintendent of Lighthouses

FILE COPY

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
PHILADELPHIA, PA.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

IN REPLY REFER TO
FILE NO.

Miah maull Shoal
June 29th 1936

OFFICE OF SUPERINTENDENT, 4TH DISTRICT
PHILADELPHIA, PA.

SUPERINTENDENT LIGHTHOUSES
JUL 6 1936
PHILADELPHIA

Supt of lighthouses.
Philadelphia. Pa.

Dear Sir: I am answer to your letter concerning medical services. the reason I asked if there was a doctor in millville or Bridgeton that I could go to. is because I live near there. I have not lived in Lewes for 4 years. and it would be 120 miles to go to get medicine for colds or other ailments. I do not wish to be a burden or a nuisance to the office. but it would be a big relief to know where I could go to get aid that wouldn't cost me from 1 to 2 dollars every time I go.

I will not be able to send in a doctors certificate for the ingrowing toe nail until I go ashore. which will be around the 4th of July. do you know of a public health Doctor I could go to around millville or Bridgeton. if you do please let me know. I remain

Yours Respectfully
E C Mitchell Keeper
Miah maull Shoal.

(N)

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

WCR:ED

June 24, 1936

E. O. Mitchell, Keeper,
Miah Maull Shoal,
Fortescue, N. J.

1. With reference to your letter of June 20, 1936, wherein you reported three trips to a doctor by reason of an ingrowing toe nail, and you request that such services be paid for by the office, you are advised as follows. It will be necessary that you secure itemized bill in triplicate addressed to you with your official title from the doctor. The doctor is to certify all three copies as follows:

"I hereby certify that the above charges are just and correct, and that payment therefor has not been received."

The doctor must sign all three certificates. When this is done it will be necessary that you place the following certificate on all three copies of the bill:

"The services enumerated herein have been received by me
(Name) _____"
(Date services received) _____

2. Submitting this bill by you does not relieve you of the personal obligation in so far as settlement of same is concerned, in view of the fact that medical attention secured by you from a private physician was not done with the approval of the U. S. Public Health Service. As you know you are entitled to the benefits of the U. S. Public Health Service, and in all cases but those of an emergency nature attention must be secured from their hospitals and relief stations or private physician designated by the U. S. Public Health Service. However, the office will forward the bill when received for consideration by the U. S. Public Health Service, and you will be advised later as to their decision in the premises.

3. With reference to your letter of June 4, 1936, wherein you request that consideration be given the keepers of Miah Maull going to a nearby physician when necessary, it is desired that you advise the office what objection there would be in having these keepers, including yourself, secure the attention of the Public Health Service at Lewes, Delaware, which according to the records of the Public Health Service is the source from which the keepers of Miah Maull Light Station are to report when requiring medical attention.

N. C. Manyon,
Superintendent of Lighthouses

ESS ALL COMMUNICATIONS TO
RINTENDENT OF LIGHTHOUSES
PHILADELPHIA, PA.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

IN REPLY REFER TO
FILE NO.

SUPERINTENDENT OF LIGHTHOUSES
JUN 22 1936
PHILADELPHIA

D. Vineland

OFFICE OF SUPERINTENDENT, 4TH DISTRICT
PHILADELPHIA, PA.

6-20-36

Supt of Lighthouses.
Philadelphia. Pa.

Dear Sir:: I had an ingrowing toe nail cut out on saturday the 13 th. I had to go to the doctor 3 times. the last time was thursday the 18th. he said if it did not get better to come back the 21st I would be on duty by that time. so I stayed ashore one more day to see if it would be alright and save a trip in. it seems to be alright today. so I will not have to go back. I wonder if the offic will pay the Doctor for me. I think it is $1.50 a trip. I will make out another form 76 when I get back to the station.

I remain. yours. Respectfully.

E. O. Mitchell Keeper
miah maull shoal.

P.S. Please have all my mail sent to Fortescue it is always delayed several days if it is sent to Seaves Delaware.

Bill for payment by Public Health Service

COPY

Personnel E.O.Mitchell

Thru Supt.,4th District

Miah Maul Shoal Lt.Sta.,
Fortescue, N.J., Jan.9,1936.

Supt.,5th Lighthouse District,
Baltimore, Md.

Dear Sir:-

I served some time on the Fenwick Island Lightship No.52, and my service cards have become lost or misplaced, and that information will now be useful to me. I thought perhaps you may have a record of it. I served as Fireman from January 6th,1919 to August 15th, 1919, and January 6th, 1920 to May 21st,1920. These may not be the exact dates but they are close. I will appreciate it if you will havethis looked up for me. I would also like to have Capt.Anderson's address, if you have it. He was Captain at the time.

Thanking you for your trouble, I remain,

Yours respectfully,

(s) E.O.Mitchell,
Keeper,Miah Maul Shoal Lt.Sta.,
Fortescue,N.J.

- -

NCM:HFM

Office of Supt.of Lighthouses,
Philadelphia,Pa., January 14, 1936.

Respectfully forwarded to Supt. of Lighthouses,5th District, Norfolk, Va.

N.C.Manyon
Superintendent of Lighthouses

FILE COPY

PERMANENT

424A

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

AUG 1928

July 1, 1928.

Mr. Elmer Ol Mitchell,

Through the Chief, Bureau of Lighthouses.

Sir:

You are advised that under the Welch Act your compensation has been changed as indicated below, effective July 1, 1928.

By direction of the Secretary:

Respectfully,

EDW. J. GARDNER,

Chief of Appointment Division.

From: $1740

To: $1860

11—9564

Form A-88

Noted 1/19/27 JC

Noted 1/20/27 JM

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

PERMANENT 4240 19

18 JAN 1927

January 1, 1927.

Mr. Elmer O. Mitchell,

Through the Commissioner of Lighthouses.

Sir:

You are advised that your compensation has been changed as indicated below, effective January 1, 1927.

No new appointment will be issued to you as a result of this change, and an oath of office is not required.

By direction of the Secretary.

Respectfully,

CLIFFORD HASTINGS

Chief of Appointment Division.

From: $1680 per annum.

To: $1740 per annum.

Service and grade: Field.

Appropriation (unit):

P.
4.

GOVERNMENT PRINTING OFFICE 11—9051

Noted on service card 4/7/27

PERMANENT

4342a
18

Mr. E. O. Mitchell, Keeper,
Miah Maull Shoal Light Station, N. J.
(Through Commissioner of Lighthouses).

Sir:

The Commissioner of Lighthouses has reported to me that you performed a satisfactory detail of duty at the National Sesquicentennial Exposition held during the past year at Philadelphia. I take pleasure in expressing my appreciation of the services rendered by you, which contributed materially to the success of the Department's exhibit. A copy of this letter will be placed on your official record.

Very truly yours,

(Sgd.) J. WALTER DRAKE

Assistant Secretary of Commerce.

Bureau of Lighthouses, W.D.H., Copy to ..... Supt.

File

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

424a

LIGHTHOUSES
1925 FEB 5 PM 12 59

January 31, 1925.

Mr. Elmer O. Mitchell,

Through the Commissioner of Lighthouses,

Sir:

In connection with the readjustment of pay of positions in the Lighthouse Service the total compensation of the position occupied by you has been fixed as indicated below, effective February 1, 1925.

By direction of the Secretary:

Respectfully,

EDW. J. GARDNER.

Acting Chief of Appointment Division.

Position: Keeper

Salary: $1680

Appropriations: Salaries, Keepers of Lighthouses,
General Expenses, Lighthouse Service.

4th
JSJ

PERMANENT

424-A
14

GCW/H
Pers.

January 26, 1923.

Mr. Elmer O. Mitchell,

Lewes, Del. (RD #1)

Sir:

1. Transmitted herewith is Department notice of January 24, 1923, changing your salary from $840.00 to $1020.00 per annum. This notice covers your transfer, promotion, and appointment to the position of keeper of Miah Maull Shoal Light Station, Delaware Bay, New Jersey.

2. No new appointment is issued to you as a result of this change, and an oath of office is not required.

Respectfully,

B. B. DORRY

Superintendent of Lighthouses.

FILE COPY

Noted 1/26/23

FORM A-21

NOTICE OF CHANGE IN SALARY
KEEPERS-LIGHTHOUSE SERVICE

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON January 24, 1923.

Mr. Elmer O. Mitchell,

Through the Commissioner of Lighthouses.

Sir:

You are advised that your salary as keeper in the Lighthouse Service has been changed from $ 840 per annum to $ 1020 per annum, effective February 1, 1923, or as soon thereafter as you enter on duty.

No new appointment will be issued to you as a result of this change, and an oath of office is not required.

By direction of the Secretary:

Respectfully,

(SIGNED) CLIFFORD HASTINGS

Chief of Appointment Division.

11—8074

G
C
4th

GCW/JVB

January 22nd, 1923.

Elmer C. Mitchell, 1st Assistant Keeper,
Fourteen Foot Bank Light Station,
Lewes, Delaware.
Through Keeper.

Sir:-

1. I have your letter of January 14th, 1923, reporting assistance rendered by you in recovering the motor boat belonging to Miah Maull Light Station, which was sunk at Station. Your action in proceeding to Station and rendering assistance in this matter is commendable and is greatly appreciated.

E. B. DORRY
Superintendent of Lighthouses.

FILE COPY

14 Foot Bank Light Sta.
Lewes Del
January 14th. 1923

SUPERINTENDENT OF LIGHT HOUSES
JAN 22 1923
PHILADELPHIA

L. B. B. Dorry.
Superintendent of Light Houses.
Post office Building
Philadelphia, Pa.

Dear Sir:-

on hearing a distress signal at miah maull Shoal Light Station on January 12th. Seeing no boat stop there. I decided to see what was wrong. I lowered the boat at 10 30 am and went to miah maull. and found that their motor boat was sunk. So I went to work and helped them get it up. and we had it safely on the davets in less than one hour and a half from the time we started. the wind breezed up and I was compelled to stay over night and the most of the next day. I started from

at 3 30 PM and arrive[redacted] at this Station
5 30 PM against a head tide. I left the Sta
in warrington care every thing is O.K.
I remain yours.

Respectfully.

Elmer. C. Mitchell 1st asst
14 foot Bank Light Sta
Delaware
Bay

Form 73

GCW/K
Pers.

SPECIAL

NOMINATION

ROUTINE

424-A
13

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, Fourth DISTRICT,

Philadelphia, Pennsylvania, January 22, 1923.
(City.) (Date.)

COMMISSIONER OF LIGHTHOUSES:

Action recommended, Transfer, promotion, and appointment.

Name, Elmer O. Mitchell. Legal residence, Delaware.

Position, Keeper. Salary, $1020.00 per annum.

Location, Miah Maull Shoal Light Station, Delaware Bay, New Jersey. Appropriation, Salaries, Keepers of Lighthouses.

Effective February 1, 1923. {~~the actual date of entrance on duty~~, or as soon thereafter as he enters on duty.

Former position, First Assistant Keeper. Former salary, $840.00 per annum.

Location, Fourteen Foot Bank Light Station, Delaware Bay, Delaware.

Rank on eligible list, x x Rating, x x Percentage, x x , Other eligibles considered: x x x

Previous incumbent, Felix H. Mitchell. Services terminated, x on or about Jan. 31, 1923.

Reason, Nominated for transfer and appointment to the position of Keeper of Reedy Island Range Front Light Station and Appoquinimink River Range Lights, Delaware.

Members of family in Government Service, None.

Remarks:

Selection regular, subject to the action of the U. S. Civil Service Commission, , 19

B. B. DORRY

Secretary, Civil Service District. Superintendent, 4th Lighthouse District

BUREAU OF LIGHTHOUSES
WASHINGTON

Submitted to the Secretary of Commerce, approved.

[1] Strike out the clause which does not apply.

11—2314

FILE COPY

Form 73a

GCW/H
Pers.

REPORT OF TRANSFER OF APPOINTEE

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

PERMANENT

OFFICE OF LIGHTHOUSE INSPECTOR, Supt., Fourth DISTRICT.

Philadelphia, Pennsylvania, January 25, 1922.

H&D 12

THE COMMISSIONER OF LIGHTHOUSES:

The following-named employee will be transferred as indicated, and will enter upon duty at his new station on or about February 1, 1922.

Name, Elmer O. Mitchell.

Position, First Assistant Keeper.

From Miah Maull Shoal Light Station, Delaware Bay, New Jersey.

To Fourteen Foot Bank Light Station, Delaware Bay, Delaware.

Previous incumbent, James G. Shockley.

Services terminated on or about Jan.31,1922.

Reason, Recommended for promotion and appointment to the position of keeper of Fourteen Foot Bank Light Station, Del., effective on or about Feb.1,"22.

B. B. DORRY

Superintendent, 4th Lighthouse District

Philadelphia, Pennsylvania, February 10, 1922.

The above-referred-to transfer became effective beginning with February 1, 1922.

B. B. DORRY

Superintendent, 4th Lighthouse District

11—4598

BUREAU OF LIGHTHOUSES
WASHINGTON

Submitted to the Secretary of Commerce for his information.

Acting Commissioner.

FILE COPY

LIGHTHOUSES

1920 AUG 27 AM 10 15

CERTIFICATE OF PROBATIONARY APPOINTMENT

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

PERMANENT

August 24, 1920.

M Elmer O. Mitchell,

Throughthe Commissioner of Lighthouses.

AUG 28 1920

Sir:

You have been appointed, subject to taking the oath of office and to a probationary period of not to exceed six months as provided by paragraph (c) of section 1 of civil-service rule VII, Keeper in the Lighthouse Service at a salary of Eight Hundred and Forty dollars per annum, effective on the date on which you enter upon duty in the above-mentioned position.

By selection from certificate of eligibles (No.) issued by theSecretary of the Third Civil Service District.

By direction of the Secretary:

Respectfully, (SIGNED) CLIFFORD HASTINGS

M Chief of Appointment Division.

Appropriation: Salaries, Keepers of Lighthouses.

Vice: Harold B. Johnson.

Legal Residence: Delaware.

Fourth (See reverse side.)

9/1/20

11—5080

Entered 9/29/20

Oath fwd. 9/29/20 gf "Has seniority card." gf

File

Form 73

JAH
Pers.

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

PERMANENT

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, Fourth DISTRICT

Philadelphia, Pennsylvania, August 19, 1920.
(City.) (Date.)

COMMISSIONER OF LIGHTHOUSES:

Action recommended, Probationary appointment.

Name, Elmer O. Mitchell. Legal residence, Delaware.

Position, First Assistant Keeper. Salary, $840.00 per annum.

Location, Nish Naull Shoal Light Station, Delaware Bay, New Jersey. Appropriation, Salaries, Keepers of Lighthouses.

Effective ~~September~~ 1, 1920. { ~~the actual date of entrance on duty~~, or as soon thereafter as he enters on duty.

Former position, Second Assistant Keeper (TEMP.) Former salary, $840.00 per annum.

Location, Brandywine Shoal Light Station, Delaware Bay, Delaware.

Rank on eligible list, 3 Rating, Kpr. & Asst.Kpr. Percentage, 83.6, Other eligibles considered: L. R. Smith (C), G. C. Steelman (C).

Previous incumbent, Harold B. Johnson. Services terminated, August 31, 1920.

Reason, Resigned.

Members of family in Government Service, None.

Remarks: Nominee is the only man who is competent and available for this appointment as first assistant keeper at this time. He now holds a temporary appointment as second assistant keeper of Brandywine Shoal Light Station at the same rate of pay ($840.00 per annum) as the first assistant at Nish Naull Shoal. Quarters not furnished by Government for family.

Selection regular, subject to the action of the
U. S. Civil Service Commission, , 19

For and in the absence of the Superintendent: C. W. HITCHENS First Asst. Superintendent.

Secretary, Civil Service District. Superintendent, 4th Lighthouse District

---

BUREAU OF LIGHTHOUSES
WASHINGTON

Submitted to the Secretary of Commerce, approved.

[1] Strike out the clause which does not apply.

11—2314

FILE COPY

GENERAL APPOINTMENT—FIXED DATE

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

LIGHTHOUSES
1920 AUG 20 AM 8
HEMPA CO CF D C



August 17, 1920

Mr. Elmer O. Mitchell,

Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office, and to actual entrance upon duty (unless on authorized leave) on the date indicated, Keeper

in the Lighthouse Service

at a salary of Eight Hundred and Forty dollars per annum,

effective August 4, 1920.

Your appointment will continue for a period not to exceed thirty days from the date of establishment of a register of eligibles for probational appointment in the above-mentioned position.

By direction of the Secretary:

Respectfully,

(SIGNED) CLIFFORD HASTINGS

S
C

Chief of Appointment Division.

Appropriation Salaries, Keepers of Lighthouses.

Vice: William Virdin.

Legal Residence: Delaware.

8/14/20

G.O.D.

Entered 8/30/20 GF

Oath fwd. 8/30/20

Seniority card made 8/21/20 GF

File

Form 124.
May, 1915.

UNITED STATES CIVIL SERVICE COMMISSION

Lighthouse Service
[Branch of service or department.]

Philadelphia, Penna.
[Name of city.] [State.]

August 28, 1920

SUPERINTENDENT OF LIGHT HOUSES AUG 30 1920 PHILADELPHIA

DECLARATION OF APPOINTEE.

This form must be executed by the appointee before he enters on duty. If the answer to question 6 includes two or more names, and is not IDENTICAL in every respect with answer to similar question in the application, this form must be submitted by the appointing officer for approval before appointment may be authorized. ATTENTION IS DIRECTED TO THE PROVISIONS OF LAW AS QUOTED ON ATTACHED FORM. False personation in an examination is a criminal offense, and will be prosecuted accordingly.

QUESTIONS.	ANSWERS.
1. What was your age on your last birthday and what was the date of your birth?	21 Nov. 13 1898
2. Where were you born?	Rehoboth Del
3. What were the names of the persons who signed the vouchers to your application?	Harry Frazer, Walter Dick John Hill Reeves Joseph
4. In what city or town, and in what building were you examined?	Lewes Delaware
5. To what position have you been appointed? State the salary. If temporary, so state.	2nd assistant Body Light Sta, $840. per annum

6. Are any members of your family in the U. S. Government Service? Answer "yes" or "no" No If so, fill in the following blanks. If additional space is necessary use back of this sheet.

Name.	Post office address.	Position and department or office in which employed.	Relationship.	Married or single.
		Position Department or office		
		Position Department or office		
		Position Department or office		

7. Have any of the above-named persons entered the Government service since the execution of your application for examination? ---- If so, give the name of each such person ----

8. Will you inform yourself of and observe the provisions of the civil service law and rules and Executive orders concerning political activity, political coercion, political assessments, use of influence to secure promotion, etc., as quoted on the attached form? Yes

I hereby certify that the answers to the foregoing questions are true in every particular.

Elmer O. Mitchell
[Signature.]

[Give here your present post-office address, city and state, including street and number.]

The officer before whom the above certificate is made is requested to sign the following:

The above certificate was executed before me, in his own handwriting, by the identical person who has reported for assignment to duty.

Was photograph of appointee furnished you? ---- If so, is it a correct likeness of the person who executed this form? ----

Signature Geo. A. Holston

Official title Kps. Lewes Lt. Ho

This is to be signed by an officer of the department or bureau to which the appointee belongs, not by a notary public, and does not need to be sworn to.
The paper should be returned to Chief Clerk of bureau when completed.

6—2099

GCW/D

PERMANENT

Supt.,

August 19, 1920.

Mr. Elmer O. Mitchell, 2d Asst. Keeper,
Brandywine Shoal Lightstation,
Lewes, Delaware.

C/o Mr. Geo. A. Holston.

1. In place of the temporary appointment now held by you, you have been nominated for promotion and appointment as 1st Assistant Keeper of Miah Maull Shoal Lightstation.

2. The pay of this position is the same as that you are temporarily holding but the rank is higher and places you on a permanent basis in the service in this advanced position.

3. Please hold yourself in readiness to report to Miah Maull Shoal L. S. when so directed.

Superintendent of Lighthouses.

Signed in the absence of the Superintendent: C. W. KITCHENS First Assistant Superintendent.

FILE COPY

Form 73
603/D

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

PERMANENT

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, Fourth DISTRICT,

Philadelphia, Penna., August 5, 1920
(City.) (Date.)

COMMISSIONER OF LIGHTHOUSES:

Action recommended, temporary appointment.

Name, Elmer O. Mitchell. Legal residence, Delaware.

Position, Second Assistant Keeper. Salary, $840. p.a.

Location, Brandywine Shoal Lightstation, Delaware Bay, Delaware. Appropriation, Salaries, Keepers of Lighthouses.

Effective - - - Aug 4. 1920 } [1] the actual date of entrance on duty, ~~or as soon thereafter as he enters on duty~~.

Former position, - - - Former salary, - - -

Location, - - -

Rank on eligible list, - - - Rating, - - - Percentage, - - - , Other eligibles considered: (Selection made in absence of eligibles. Application has been filed but not yet acted upon.)

Previous incumbent, William Virdin Services terminated, August 5, 1920

Reason, Nominated for promotion to 1st Asst. Keeper, effective August 4, 1920.

Members of family in Government Service, None.

Remarks: Temporary appointment to continue for not exceeding 30 days from the establishment of a Register of Eligibles for permanent appointment. An emergency existing in consequence of two vacancies at one time it was necessary to place him on duty as stated above. Quarters not furnished by Government for family. Station isolated in Delaware Bay.

Selection regular, subject to the action of the
U. S. Civil Service Commission, , 19

B. B. DORRY
Superintendent of Lighthouses.

Secretary, Civil Service District.

BUREAU OF LIGHTHOUSES
WASHINGTON

Submitted to the Secretary of Commerce, approved.

[1] Strike out the clause which does not apply.

11—2314

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