FEB 10 2025 AM09:12

REFERENCE SERVICE SLIP
Archival Research Room Record Request
National Archives at St. Louis

Date: 1/28/2024

REQUESTER INFORMATION

Name (Please Print – Last, First, Middle)	Researcher ID Card Number
Flynn, Kylie	
E-Mail Address:	**Phone Number:**
knfgbb@umsl.edu	217-440-1332

INFORMATION NEEDED TO LOCATE RECORDS (Furnish as much as possible)

Name used in Service (Please Print – Last, First, Middle)	Service Number/SSN	Date & Place of Birth
Mitchell, Everett, A		1890 ME

MILITARY SERVICE

Branch of Service:

☐ Air Force ☐ Army Air Corps ☐ Army Air Force
☐ Army ☐ Marine Corps ☐ Navy
☐ Coast Guard ☐ Unknown

Type of Rank:

☐ Enlisted
☐ Officer
☐ Unknown

Service Period (Check all that apply):

☐ 1939 & Prior
☐ 1940 - 1950
☐ 1950 & After

Date & Place of Death: 1960 ME

State of Residence (upon entry into service):

Other Identifying Information (Parent's Names, CSC Number, etc.)

Researcher Signature: Kylie

CIVILIAN SERVICE

(Agency & Location)		
Lighthouse Service (ME)		
From: 1923	To: 1926	
(Agency & Location)		
From:	To:	
(Agency & Location)		
From:	To:	

Other Identifying Information (Maiden Name, Job Title, etc.)

This Space Intentionally Left Blank

STAFF USE ONLY

Appointment Time and Date:

Additional Researchers: ☐ Yes ☐ No

CMRS Service Request Number: 2-305883 74364

Attendant Signature:

CMRS Search Request Number(s):

Remarks: 25 MAR 12 PM 3:08:24

SCREENING NOTES

☐ Reviewed and Nothing Removed ☐ Items Removed and User Informed

Hold Requested: ☐ Yes ☐ No

Total Requests:

Screened Items:

☐ Additional charge outs and signatures on reverse side

Time Out:

Final Return:

1 of 1

LIGHTHOUSE SERVICE/LIFESAVING SERVICE—RECORDS CHECKED

Employee Name: MITCHELL, EVERETT A **DOB:** 10/4/1890

Records checked:

Agency: Commerce 6028 Area: Bay 10, Lower Catwalk positive negative

Agency: Commerce 6029 Area: Bay 10, Lower Catwalk positive negative

Agency: Old Commerce Area: Bay 10, Lower Catwalk positive negative

AND

Agency: Treasury 2189 Area: Bay 13, Lower Catwalk (positive) negative

Agency: Treasury 2188 Area: Bay 13, Lower Catwalk positive negative

Agency: Old Treasury Area: Bay 13, Lower Catwalk positive negative

If Negative:

Agency: Treasury SRCs series 1 Area: Bay 13, Lower Catwalk positive negative

Agency: Treasury SRCs series 2 Area: Bay 13, Lower Catwalk positive negative

Agency: Treasury SRCs series 3 Area: Bay 13, Lower Catwalk positive negative

Agency: Coast Guard SRCs Area: Bay 13, Lower Catwalk positive negative

If Negative:

CMRS: possible CG service Area: _____ positive negative

ARCIS: _____ Area: _____ positive negative

Notes: _____

Washington D C OCT 1 - 1923

Lighthouse Superintendent Portland Maine

Everett A

appointment Mitchell approved

Putnam

Commissioner of Lighthouses

Form 73
2d asst kpr.
Boon Island L.S.

OCT 1 - 1923 approved by Dept

RY

To Dept. Operator

2: P. M. 10/1/23.

J

June 2, 1925.

Everett A. Mitchell, Second Assistant Keeper,
Libby Island Light Station, Maine.
(Through Superintendent of Lighthouses, Portland, Maine)

1. The Bureau is in receipt of a report from the Superintendent, regarding your violation of the Migratory Bird Act in hunting wild duck during the closed season.

2. As the offense committed by you is also in violation of paragraph 42 of Instructions to Employees, you are hereby reprimanded and demoted $5.00 per month for a period of six months beginning June 1. You are also advised that a repetition of the offense on your part will result in your dismissal from the Service. The fact that you have been reprimanded and demoted will be noted on the records as part of your official history.

G. R. PUTNAM

Acting Commissioner of Lighthouses.

RG

COPY to 1st Superintendent together with Department notice of change in salary to assistant keeper Mitchell. You will submit further report and recommendation in regard to these keepers prior to the expiration of the period during which they were demoted.

Supts. letter of May 18 and other papers regarding above case in file of Keeper H. H. Wass.

LIGHTHOUSES--Appointment Division's files

Exact copy as signed by

Mailed by

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
PORTLAND, ME.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

JCW:CP

LIGHTHOUSES

26 JUL 21 PM 3 51

OFFICE OF SUPERINTENDENT, 1ST DISTRICT
PORTLAND, ME.

July 20, 1926

Hydro
Radio
Engr. Corps
Mar. Engr.
Personnel
Financial
Law and Pro.
Adm. Asst.
Insp. Constr.
Other.

SUBJECT: Everett A. Mitchell, Keeper, Libby Isls. LH.,Me.
REFERENCE: (a) Bureau's letter of ReprimandJune 2, 1926.

Commissioner of Lighthouses:

1. Reference being made to Bureau's endorsement on its letter, reference (a):

2. Mr. Mitchell's resignation, approved by Department, July 10, 1926, became effective at clost of the 15th instant. During the intervening period, the quality of his services was satisfactory.

Sherman

SHERMAN
Superintendent

Bureau of Lighthouses, Washington
JUL 23 1926

Submitted to Secretary of Commerce for his information

J. S. CONWAY
Acting Commissioner of Lighthouses

RVJ

Form A-32

DEPARTMENT OF COMMERCE

APPOINTMENT DIVISION

WASHINGTON

July 10, 1926.

LIGHTHOUSES

1926 JUL 15 PM 4 09

Mr. Everett A. Mitchell,

Through the Commissioner of Lighthouses.

Sir:

SUPT. OF LIGHTHOUSES FIRST DISTRICT JUL 9 1926 PORTLAND, MAINE.

The Department is in receipt of your resignation from the position designated below, and has accepted the same, upon recommendation of the bureau, to take effect at the close of business on July 15, 1926.

Bureau..... Lighthouses.

Position..... Keeper.

Allocation.....

Salary..... $1200 per annum.

Station..... Libby Islands Lighthouse.

By direction of the Secretary:

Respectfully,

EDW. J. GARDNER,

Acting Chief of Appointment Division.

F
1

(COPY)

DEPARTMENT OF COMMERCE
Lighthouse Service

Libby Island Lt. Sta.

July 3, 1926.

Superintendent of Lighthouses,
Portland, Maine.

Sir:

I wish to send in my resignation. I would like to go about the 15th of July if you could send a man in my place by that time.

Respectfully,

(SGD) EVERETT A. MITCHELL

2nd Asst.

(SGD) H. H. WASS, Keeper.

(COPY)

SUPT. of L.H. FIRST DIST. JUN 5 1926 PORTLAND, MAINE.

June 2, 1926.

Everett A. Mitchell, Second Assistant Keeper,
Libby Island Light Station, Maine.
(Through Superintendent of Lighthouses, Portland, Maine)

1. The Bureau is in receipt of a report from the Superintendent, regarding your violation of the Migratory Bird Act in hunting wild duck during the closed season.

2. As the offense committed by you is also in violation of paragraph 42 of Instructions to Employees, you are hereby reprimanded and demoted $5.00 per month for a period of six months beginning June 1. You are also advised that a repetition of the offense on your part will result in your dismissal from the Service. The fact that you have been reprimanded and demoted will be noted on the records as part of your official history.

(Signed) G. R. PUTNAM

Acting Commissioner of Lighthouses.

COPY to 1st Superintendent together with Department notice of change in salary to assistant keeper Mitchell. You will submit further report and recommendation in regard to these keepers prior to the expiration of the period during which they were demoted.

Office of Supt. of Lighthouses, 1st Dist.
Portland, Maine. JUN 5 1926
Reviewed and Forwarded.

Superintendent.

Previous correspondence under Wass. Personal jacket

Form A-21

NOTICE OF CHANGE IN SALARY
KEEPERS-LIGHTHOUSE SERVICE

SUPT. OF LIGHTHOUSES, FIRST DISTRICT. JUN 5 1926. PORTLAND, MAINE.

May 29, 1926.

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

LIGHTHOUSES
1926 JUN 1 PM 12 47

Mr. Everett A. Mitchell,

Through the Commissioner of Lighthouses.

Sir:

You are advised that your salary as keeper in the Lighthouse Service has been changed from $1260 per annum to $1200 per annum, effective June 1, 1926, and to continue for a period not to exceed six months.

No new appointment will be issued to you as a result of this change, and an oath of office is not required.

By direction of the Secretary:

Respectfully,

(SIGNED) CLIFFORD HASTINGS

Chief of Appointment Division.

11—6074 GOVERNMENT PRINTING OFFICE

Office of Supt. of Lighthouses, 1st Dist.,
Portland, Maine. JUN 5 1926
Reviewed and Forwarded.

C. E. S.
Superintendent.

P.

TO... E. S. Mitchell .....

SUPT. of LIGHTHOUSES,
FIRST DISTRICT,
SEP 26 1925
PORTLAND, MAINE.

Submit at once answers to the questions listed below. Write plainly and in ink, and sign your name at place indicated.

1. Name (As it appears on the payroll)

Mitchell Everett Cranston
(Surname) (First name) (Middle name)

2. Place of Birth (State or Country) Maine

3. Date of Birth 4th October 1890
(Day) (Month) (Year)

4. Legal Voting Residence (Congressional District) 3

(State) Maine

5. Full number of years you attended the following schools:

Common school 9 years

High school .....years

College .....years

.....School.....years

List degrees received, if any:

.....

6. Military and Naval Service, if any. (Check with an X after appropriate item).

None X Army Navy Marine Corps

Coast Guard Retired Pensioned

Veterans Bureau Beneficiary

7. Statement of Government Service (Both Civil and Military)

Name of each Department or Bureau of the Government Service, other than the Lighthouse Service, in which you have been employed and give its location.

X	Appointed or Enlisted			Separated or Discharged		
	Month	Day	Year	Month	Day	Year

8. Leave without pay while in the Government Service (Do not state any period of less than six months).

.....

.....

Form A-21

DEPT. of LIGHTHOUSES,
First DISTRICT,
JUL 13 1925
PORTLAND, MAINE.

NOTICE OF CHANGE IN SALARY
KEEPERS-LIGHTHOUSE SERVICE

Ent

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

June 25, 1925.

Mr. Everett A. Mitchell,

Through the Commissioner of Lighthouses.

Sir:

You are advised that your salary as keeper in the Lighthouse Service has been changed from $1200 per annum to $1260 per annum, effective July 1, 1925.

No new appointment will be issued to you as a result of this change, and an oath of office is not required.

By direction of the Secretary:

Respectfully,

EDW. J. GARDNER.

Acting Chief of Appointment Division.

11—6674

H
1st

Ent'd

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

SUPT. of LIGHTHOUSES,
FIRST DISTRICT,
FEB 5 1925
PORTLAND, MAINE.

January 31, 1925.

r. Everett A. Mitchell,
M
Commissioner of Lighthouses,
Through the
Sir:

In connection with the readjustment of pay of positions in the Lighthouse Service the total compensation of the position occupied by you has been fixed as indicated below, effective February 1, 1925.

By direction of the Secretary:

Respectfully,

Acting
Chief of Appointment Division.

Keeper
Position:
$1200
Salary:

Appropriations: Salaries, Keepers of Lighthouses.
General Expenses, Lighthouse Service.

JBJ

Form 73a

CES:GFL

REPORT OF TRANSFER OF APPOINTEE

[redacted]

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

OFFICE OF LIGHTHOUSE ~~INSPECTOR~~ Supt., First DISTRICT.

Portland, Maine, MAR 20 1924 191

THE COMMISSIONER OF LIGHTHOUSES:

The following-named employee will be transferred as indicated, and will enter upon duty at his new station on or about May 1, 1924:

Name, Everett A. Mitchell Position, Second Assistant Keeper

From Boon Island L. S., Me. To Libby Islands L. S., Me.

Previous incumbent, George E. Woodward

Services terminated, close April 30, 1924. Reason, To be transferred Keeper, Franklin Island L. S., Me. See Form 73 even date.

Mr. Mitchell has requested this transfer, and it is considered that he is deserving of it. See his letter herewith.

S.
SHERMAN
Superintendent.

Portland, Me., May 19, 1924.

The above-referred-to transfer became effective beginning with May 10, 1924.

S.
SHERMAN
Superintendent.

GFL
11—4598

BUREAU OF LIGHTHOUSES
WASHINGTON

Submitted to the Secretary of Commerce for his information.

Acting Commissioner.

FOR OFFICE FILES.

ORIG. RECD. IN OFF.

COPY.

Form 206 Orig to Mitchell & copy Libby Islands, 5/2/24. 5/2/24. File No. 8

RECORD OF PHYSICAL EXAMINATION OF LIGHT KEEPER OR ASSISTANT LIGHT KEEPER

IN CONNECTION WITH MEDICAL RELIEF BY THE PUBLIC HEALTH SERVICE

GFL

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

COPY

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, First DISTRICT,

PLACE, Portland, Maine

DATE, February 15, 1924.

To the MEDICAL OFFICER IN CHARGE,
U. S. Public Health Service,
Customhouse,
Portland, Maine.

SIR:

Please examine EVERETT A. MITCHELL, 2nd Asst. Keeper,

nativity, American; age, 33; height, 5 feet, 6 inches;

weight, 140 pounds; color of hair, -----; color of eyes, ----

distinguishing marks, -----

as to eyesight, hearing, and physical condition.

When the examination has been completed the findings should be recorded on this blank and the blank returned to the applicant.

Respectfully,
For and in the absence of the Superintendent:
(Sgd.) R. LUTHER
First Asst. *Superintendent of Lighthouses.*

(Signature of applicant:)

(To be signed in the presence of the officer issuing this blank or witnessed by a designated employee of the Lighthouse Service.) Witnessed by....., Keeper.

U. S. PUBLIC HEALTH SERVICE

PLACE, Portland, Me.

DATE, May 2, 1924.

TO SUPERINTENDENT OF LIGHTHOUSES, Portland, Me.

SIR: This certifies that I have this day examined the eyesight, hearing, and physical condition of EVERETT A. MITCHELL, and find him physically { ~~disqualified~~ / qualified* } in accordance with rules approved by the Secretary of the Treasury and the Secretary of Commerce, respecting the treatment by the Public Health Service of light keepers and assistant light keepers of the Lighthouse Service pursuant to the Act of Congress approved August 28, 1916.

~~He is disqualified for the reasons shown on page 3.~~

(Sgd.) A. T. STUART

A. A. *Surgeon, U. S. Public Health Service.*

* If qualified, strike out the word "disqualified" and the paragraph following.

11—5999

REPORT OF PHYSICAL EXAMINATION

U. S. PUBLIC HEALTH SERVICE

PLACE, Portland, Me.

DATE, May 2d, 1924.

Name of applicant, Everett A. Mitchell

Eyes: Color, Hazel Brown; exophthalmus, No

chronic inflammation, None; other abnormality, None

Eyelids: Ptosis, No; condition of conjunctiva on eversion, Normal

other conditions, Normal

Eyesight:

Vision of right eye, without glasses, Normal 20/20; with glasses, -----

Vision of left eye, without glasses, Normal 20/20; with glasses, -----

Is applicant partially or wholly color-blind? No

If color-blind, state which color he confuses No

Were candidate's eyes tested with lantern, woolen skeins, or both? Skeins

Ears:

Abnormalities, None; shape, Normal

Position, Normal; condition of drums Normal

Evidence of mastoid disease, None

Hearing: (When testing hearing, the eyes and the opposite ear must be closed.)

Distance conversational speech can be heard: Right ear, Yes 40 feet; left ear, Yes 40 feet.

Distance whispered speech can be heard: Right ear, 15 feet; left ear, 15 feet.

Lungs: Normal

Heart: Normal

Defects noted which, in the opinion of the medical examiner, will not materially interfere with the discharge of the duties of light keeper or assistant light keeper:

None

11—5999

JCW*EBJ

March 3rd, 1924.

E. A. Mitchell, Assistant Keeper,
Boon Island Light Station,
(Via Keeper)

Enclosed is check for $97.33 being increase of compensation or Congressional Bonus at the rate of $240. per annum from the date you entered the service to February 29th, inclusive.

Hereafter this bonus at $20. per month will be included in you regular pay checks.

S,

Superintendent.

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
PORTLAND, ME.

Supt. P
Chief Clerk V
2nd Clerk
3rd Clerk
4th Clerk

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

[redacted]

FIRST DISTRICT

SUPT. of LIGHTHOUSES,
FIRST DISTRICT,
OCT 17 1923
PORTLAND, MAINE.

Brown Island
(Station, Depot, or Vessel)

October 17th, 1923

Superintendent of Lighthouses, Portland Maine
Sir Your letter of October 9th received. In regards
to what date Mr Everett A. Mitchell arrived
at this Station,

Mr. Everett A Mitchell, arrived at this Station
October 3rd at 6.15 P.M. 1923, To take up his duties
as 2nd Asst. Keeper of this Station, Yours Respectfully

A. Staples
Keeper,

COPY

DEPARTMENT OF COMMERCE

PERSONAL QUESTION SHEET

This form shall be furnished for each person appointed in the service of the Department immediately upon entrance on duty.

The information called for in Part I shall be filled in by the Bureau or Office to which the employee is assigned, after which the form shall be transmitted to the employee for answers to the questions in Part II. The completed form shall be indorsed by the proper Bureau officer and forwarded to the Department for file.

PART I.

1. Name of employee: MITCHELL, EVERETT A.

2. Position to which appointed: Second Assistant Keeper

3. Bureau or Service: Lighthouse Service, District: First

4. Place of duty: Boon Island Light Station, Maine
(City, town, station, or vessel.)

5. Salary: $720. per annum

6. Appropriation from which paid: Salaries of Keepers of Lighthouses

7. Manner of appointment. (Examples: "From stenographer and typewriter examination, ———, 19—;" "Without examination;" or "By reinstatement;" or "By transfer from ———," stating Department, Bureau or Service, position, and salary, if known).

Asst. Light Keeper, exam. (Form 1025), February, 1923.

PART II.

THE FOLLOWING QUESTIONS ARE TO BE ANSWERED BY THE EMPLOYEE:

The statement should be signed by the employee, or, if unable to write, he may sign by mark in the presence of one witness.

1. What is your full name? (State whether Mr., Miss, or Mrs., and spell out names in full, including middle name or names. Example: "Mr. John Richard Roe." If name itself is merely a letter, so state.)

Mr. Everett Augustus Mitchell

2. How do you intend to write your name on the pay roll? (This should agree with signature to your oath of office.)

Everett A. Mitchell

3. What is your present legal residence? (Give State or Territory, county, city or town, and Congressional district.)

Maine	Washington	Harrington	3
(State or Territory.)	(County.)	(City or town.)	(Congressional district.)

4. If the legal residence given in answer to question 3 is not the same as that stated in the certificate of appointment, the difference should be explained.

5. What is your race? (Answer "white," "colored," or "Mongolian.") White

11—6922

6. Where were you born? Harrington, Maine

7. When were you born? October (Month.) 4 (Day.) 1890 (Year.)

8. If foreign born, state when and where naturalization papers were taken out

9. What is your marital condition? (Answer "single," "married," "widowed," or "divorced.") Married

10. Give name and address of person whom you would like to have notified in case of accident.

John N. Mitchell (Name.) Harrington (Number and street.)

(City or town.) Maine (State or Territory.)

11. Are there any members of your family, besides yourself, in the civil service of the United States? (Answer "yes" or "no.") No. If so, state in blank spaces below the information called for by the headings.

Name.	Post-office address.	Position and department or office in which employed.	Relationship.	Married or single.
		Position		
		Department or office		
		Position		
		Department or office		
		Position		
		Department or office		

12. Have you any physical disabilities? (Answer "yes" or "no.") No. If so, describe fully. (If you have defective eyesight, state whether corrected by glasses.)

13. Do you hold any State or municipal office? (Answer "yes" or "no.") No. If so, state name of such office and compensation attached.

14. Were you in the military or naval service of the United States during any war? (Answer "yes" or "no.") No. If so, state in blank spaces below the information called for by the headings.

Company and regiment, or vessel.	Date enlisted.	Date discharged.	Cause of discharge.

15. If you served in the military or naval service of the United States other than during war time, indicate such service in the spaces below.

Company and regiment, or vessel.	Date enlisted.	Date discharged.	Cause of discharge.

16. Have you ever held any other position in the civil service of the United States? (Answer "yes" or "no.") No. If so, state in blank spaces below the information called for by the headings.

Department.	Bureau or Service.	Position.	Salary.	Appointed.	Separated.

11—6922

17. Are you the widow or orphan of an honorably discharged soldier or sailor? (Answer "yes" or "no.") No. If so, state in blank spaces below the information called for by the headings.

Name under which soldier or sailor rendered service.	Relationship to you.

Company and regiment, or vessel.	Date enlisted.	Date discharged.	Cause of discharge.

18. What was your occupation prior to entering the United States service? (It is intended that the answer to this question shall state briefly the lines of work followed by you before receiving your present appointment, with the exception of your service indicated in answer to questions 13, 14, 15, and 16.)

Fisherman

19. What education have you received? (State the grades of schools you have attended, and, if you have attended schools of higher grade than high schools, give the institution, degrees received, and date in each case. Example: Public school; high school; business college; Cornell University, A. B., 1910; Columbia University, LL. B., 1913.)

Grammar School

20. What special qualifications have you—educational, professional, technical, mechanical, etc.? (Examples: Qualified as "Lawyer," or "Civil engineer," or "Translator," or "Interpreter," or "Stenographer," or "Draftsman," or "Carpenter.")

Not any

21. What, if any, civil-service examinations have you passed? (Give names and dates as near as you recollect.)

(See "7" of Part One)--(Inserted by office.)

22. Were the answers to the foregoing questions written by you? (Answer "yes" or "no.") Yes If not, state the name and address of the person who wrote them for you.

Date, Oct. 9, 1923.

Witness (in case signature is by mark):

(Signature) (Sgd.) EVERETT A. MITCHELL

(Present address) York Harbor, Me.
(Number and street.)

(City or town.) (State or Territory.)

INDORSEMENT.

(If appointee is to be employed in the field, this form should be reviewed and approved by the proper field officer and need not be signed by an official of the Bureau. If appointee is to serve in the District of Columbia, the form should be reviewed and approved by the proper Bureau officer. When forwarding this form, no letter of transmittal is required.)

Reviewed, approved, and forwarded OCT 17 1923, 19....

(Signature) C. E. SHERMAN

(Official title) Supt. of Lighthouses, 1st District

11—6922

SUPT. of LIGHTHOUSES,
FIRST DISTRICT,
OCT 17 1923
PORTLAND MAINE.

I acknowledge receipt of a copy of Department Circular No. 253 (second edition), of September 22, 1914, relating to political activity of officeholders, and fully understand its purport.

Emmett A. Mitchell
(Name.)

Second Ast. Keeper, Boon Island L. S., Me.
(Position.)

Lighthouse Service
(Bureau, Office, or Service.)

Date, October 9. 1923

11—3914

(This acknowledgment should be forwarded to, and filed in, the bureau or office to which appointee is assigned.)

NOT TO BE ACCEPTED AS AUTHORITY FOR INVESTIGATION OPERATIONS UNLESS ACCOMPANIED BY OFFICIAL CREDENTIALS

CERTIFICATE OF PROBATIONARY APPOINTMENT LIGHTHOUSES

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

1923 OCT 1 PM 4 27

September 29, 1923.

BUREAU OF LIGHTHOUSES,
FIRST DISTRICT,
OCT 4 1923
PORTLAND, MAINE.

Mr. Everett A. Mitchell,

Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office and to a probationary period of not to exceed six months as provided by paragraph (c) of section 1 of civil-service rule VII, Keeper (2d Asst., Boon Island) in the Lighthouse Service at a salary of Seven Hundred and Twenty dollars per annum, effective on the date on which you enter upon duty in the above-mentioned position.

By selection from certificate of eligibles (No. ____) issued by the Acting Secretary, First Civil Service District.

By direction of the Secretary:

Respectfully,

(SIGNED) CLIFFORD HASTINGS

C
G
1st

Chief of Appointment Division.

Appropriation: Salaries, Keepers of Lighthouses.

Vice: Eugene L. Coleman.

Legal Residence: Maine.

Form A-14 (See reverse side.) 11—3950

C. O. D. October 5, 1923.

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION

Everett A. Mitchell
(Name)

Me
(Legal Residence)

STATUS

11—2040

DESIGNATION	ACTION	SALARY	BUREAU—SERVICE—STATION	DATE OF EFFECT
Keeper	Prob.	720	L.H. - Boon 2d L.S. Sta	Oct. 17, 1923
"	Trans	720	" - Libby 2d. L.S. Sta	May 10, 1924
"	Readj	960	" - "	July 1, 1924
"	"	1200	" - "	Feb. 1, 1925
"	Incr	1260	" - "	July 1, 1925
"	Reduced 6 mos.	1200	" - "	June 1, 1926
			ASSIGNED CLOSE OF July 15, 1926	

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
PORTLAND, ME.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

RECD
LIGHTHOUSES
26 JUL 21 PM 3 51
DEPT. OF COMMERCE CHIEF CLERK

OFFICE OF SUPERINTENDENT, 1ST DISTRICT
PORTLAND, ME.

JCW:CP

July 20, 1926

SUBJECT: Everett A. Mitchell, Keeper, Libby Isls. LH.,Me.
REFERENCE: (a) Bureau's letter of ReprimandJune 2, 1926.

Commissioner of Lighthouses:

1. Reference being made to Bureau's endorsement on its letter, reference (a):

2. Mr. Mitchell's resignation, approved by Department, July 10, 1926, became effective at clost of the 15th instant. During the intervening period, the quality of his services was satisfactory.

SHERMAN
Superintendent

Bureau of Lighthouses, Washington
JUL 23 1926

Submitted to Secretary of Commerce for his information

Acting Commissioner of Lighthouses.

Form A-32

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

July 10, 1926.

Mr. Everett A. Mitchell,

Through the Commissioner of Lighthouses.

Sir:

The Department is in receipt of your resignation from the position designated below, and has accepted the same, upon recommendation of the bureau, to take effect at the close of business on July 15, 1926.

Bureau ..... Lighthouses.

Position ..... Keeper.

Allocation .....

Salary ..... $1200 per annum.

Station ..... Libby Islands Lighthouse.

By direction of the Secretary:

Respectfully,

EDW. J. GARDNER,

Acting Chief of Appointment Division.

CARDED

7
1

JUL 15 1926

APPOINTMENT DIVISION ENTERED JUL 15 1926 ON JOURNAL DEPARTMENT OF COMMERCE

CROSS REFERENCE

SEE FILE--464/16/D#1

NAME Mitchell, Everet A. POSITION Keeper

BUREAU BUREAU OF LIGHTHOUSES STATION 1st Dist.

CIRCULAR #11----9/15/23

BASE PAY	Bonus	Total	Allowances			As Classified for estimate purposes			Recommendations regarding differential from standard rates		
			Items	Value	Aggregate	Service	Grade	Pay	Is differential recommended	Amt. per annum to be Added	Subtracted
$720	240	960	XCR	404.25	1364.25	LHS	2	1140	Yes	120	

CIRCULAR #13----11/13/23

approv - 1140

GRADE RECOMMENDED 4

RANGE OF COMPENSATION RECOMMENDED FROM $1080 TO $1320

DUPLICATE

CLASSIFICATION BOARD FORM NO. 4.
Filled out in accordance with detailed instructions in P. C. B. Form No. 2, and Circular No. 7).

To Accompany Report of [☒ New Appointments / ☐ Changes in Duties] for OCTOBER, 1923.

DO NOT WRITE IN THIS SPACE			
	a		
	b		
	c		
	d		

1. MITCHELL (Surname.) EVERETT (Given name.) A (Initial.)
   (a) Previous incumbent: Eugene L. Coleman
2. Department: COMMERCE
3. Bureau: Lighthouses
4. Field Service: Lighthouse Service
5. (a) Field Station: First Lighthouse District
   (b) Subdivision: Boon Island Light Station
   (c) City or town: State: Maine
6. Pay-roll title: Light Keeper
7. Customary office title: Second Assistant Keeper

8. (a) Number of regular working hours of the position, per day: 16 (average); per week: 112
   (b) If this is not a full-time position, state percentage of time employed per day: ; or per week:
   (c) If night work, wholly or in part, state the hours: From sunset m. to sunrise, daily m.
9. If this is not an all-year-round position, state approximate number of days employed each year:
   During what months:
10. If the employee receives compensation from any other branch of the Federal Government, or from any city, county, or State government, state the position held and the compensation:
11. Present rate of pay, exclusive of bonus: $720.00 per annum; bonus, $240.00* per annum.
12. Rate of pay, exclusive of bonus, on January 1, 1923, $Not in the Service. per ; bonus, $ per annum.
13. If the employee receives overtime pay, state the rate:
14. Title of appropriation or fund from which basic compensation is paid: Salaries of Keepers Lighthouse Service
15. Indicate by an "X" in the proper box any of the following allowances received, in addition to salary or wages: ☒ Quarters; ☐ 3 meals per day; ☐ 2 meals per day; ☐ 1 meal per day; ☒ Subsistence or rations in kind; ☐ Uniform; ☐ Laundry; ☒ Fuel; ☒ Light; ☐ Heat. If cash allowances are made for any of these items, state which items and the amounts per annum:
    $164.25 (45¢ per day commutation of rations). Note: Quarters incls. self & family.
16. Indicate what special equipment, if any, the employee is required by law or regulation to furnish at his own expense, and the approximate annual maintenance cost to the employee:
    Kind of equipment: Uniform; annual cost, $20.00 (estimate)
17. Extent of employee's education. (Place an "X" in the box before the highest grade or year.)
    (a) Elementary school; years ☐ 1 ☐ 2 ☐ 3 ☐ 4 ☐ 5 ☐ 6 ☐ 7 ☒ 8
    (b) High school; years ☐ 1 ☐ 2 ☐ 3 ☐ 4
    (c) Business school; years ☐ ½ ☐ 1 ☐ 1½ ☐ 2 ☐ 2½ ☐ 3
    (d) College: Name ; years ☐ 1 ☐ 2 ☐ 3 ☐ 4
    (e) Post-graduate work: Kind ; years ☐ 1 ☐ 2 ☐ 3
    (f) Correspondence courses: Kind ; number of lessons ; number completed

18. Description of work. (Describe the various tasks performed, making the description of each as detailed as space will permit. Use a paragraph for each task and number the paragraphs. In the column at the right state the estimated percentage of the total time—in the course of a day, month, or year—given to each task.) 2—12965

Percentage of total time given to each task

1. Care and operation of a 2nd order Incandescent Oil Vapor Light.
2. Cleaning and minor repairs of above apparatus.
3. Cleaning, Painting and making minor repairs to structures.
4. Care and attention of grounds of station.
5. Observing weather conditions and aids to ~~magnat~~ navigation.

*Question 11: Not actually receiving this bonus as yet, but it will be recommended in his case within a few days.

19. Does employee work under immediate supervision, or to a large extent upon his own responsibility? (Describe fully.) Name the employee's *immediate* or close superior. If not a civilian, give the superior's title or rank.

Under immediate supervision of the principal keeper, Mr. Albert Staples, with whom the routine duties of the station and jointly divided. In absence of the principal keeper and first assistant keeper, must be capable of looking after the station. Under extraordinary circumstances, such as the saving of life and property,

20. Do the duties involve direction or supervision of the work of other employees? No.
If so, describe the nature of the direction or supervision and give the number and classes of employees directed or supervised.

(19) be is called upon to act on his own responsibility, owing to isolation and station and its exposed locality.

x Since transferred + position now vacant.

21. How long have the employee's duties been substantially as described above? Since October 5, 1923.

22. I hereby certify that, to the best of my knowledge and belief, the answers to the foregoing questions are correct.

For and in absence of Supt. of Lighthouses:

November 21, 1923. (Date)

P. Luther (Signature of Preparing Officer)

1st Asst. Supt. (Title)

23. I have read the foregoing and I agree to it, except as follows:

(Signature of Employee)

THE FOLLOWING TO BE FILLED OUT BY THE HEAD OF THE FIELD OFFICE OR STATION

24. Indicate by an "X" in the proper spaces below the qualifications and personal traits considered important for the satisfactory performance of the duties of this position:

	High Degree	Average	Not Essential
Judgment		X	
Accuracy		X	
Initiative (originality and resourcefulness)	X		
Trustworthiness (dependability)	X		
Speed (quickness)		X	
Physical Qualities (strength and endurance)	X		

EDUCATIONAL TRAINING		
	Essential	Desirable But Not Essential
College		
High School		
Common School		X

Technical Education: If essential, kind and extent

Experience: If essential, kind and extent Boatman, and operation of an IOV light

25. I hereby certify that I have read the foregoing and that, to the best of my knowledge and belief, the statements made are accurate and complete. In my judgment the compensation of this position should be in a range from $ 1020. to $ 1260. exclusive of allowances mentioned in Question 15.

For and in absence of Supt. of Lighthouses:

November 21, 1923. (Date)

P. Luther (Signature of head of field office or station)

1st Asst. Supt. (Title)

THE FOLLOWING TO BE FILLED OUT BY THE HEAD OF THE BUREAU OR SIMILAR OFFICIAL

26. I hereby certify that I have read the foregoing and that, to the best of my knowledge and belief, the statements made are accurate and complete, except as follows: (If necessary, attach a sheet.)

In my judgment the compensation of this position should be in a range from $..... to $.....

..... 192 (Date)

..... (Signature of chief of bureau)

..... (Title)

GOVERNMENT PRINTING OFFICE 2—12965

Form 93

CP
Enclosure

CHIEF CLERK 1926 JUL 9 PM 3 48

DEPARTMENT OF COMMERCE JUL 10 1926 APPOINTMENT DIVISION

LIGHTHOUSES JUL 9 AM 8 33

NOTICE OF RESIGNATION OR DEATH

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, First DISTRICT.

Portland, Maine, July 6, 1926, 19

DEPARTMENT OF COMMERCE JUL 12 1926 APPOINTMENT DIVISION

COMMISSIONER OF LIGHTHOUSES:

Herewith is transmitted the resignation of the following-named employee:

Name, Everett A. Mitchell — Position, 2nd Asst. Keeper

Legal residence, Maine — Station, Libby Islands Lighthouse

Salary, ~~$1140~~ 1200 per annum

The acceptance of this resignation is recommended effective at the close of July 15, 1926

This employee has not taken leave in excess of the accrued rate.

Remarks:

Letter of resignation is herewith.

DEPARTMENT OF COMMERCE JUL 10 1926 APPOINTMENT DIVISION

SHERMAN
Superintendent

BUREAU OF LIGHTHOUSES
WASHINGTON JUL 9 1926

Inclosure

Submitted to the Secretary of Commerce, approved.

11—4023

7-10-26

APPROVED:
ACTING ASSISTANT SECRETARY

Acting Commissioner of Lighthouses

Supt.
1st Asst. Sup.
Asst. Supt.
Chief Clerk
2nd Clerk
3rd Clerk
4th Clerk
Messenger

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

SUPT. of LIGHTHOUSES,
FIRST DISTRICT,
JUL 6 1926
PORTLAND, MAINE.

FIRST DISTRICT

Lobbey Island Lt Sta
(Station, Depot, or Vessel)

July 3, 1926

1926 JUL 9 AM 8 33
LIGHTHOUSES

SUPERINTENDENT OF LIGHTHOUSES,
Portland, Maine.

Sir:

I wish to send in my resignation I would like to go about the 15th of July if you could send a man in my place by that time

Respectfully

Everett A Mitchell
2nd Asst

H. H. Wass Keeper.

J

(COPY)

June 2, 1926.

Everett A. Mitchell, Second Assistant Keeper,
Libby Island Light Station, Maine.
(Through Superintendent of Lighthouses, Portland, Maine)

1. The Bureau is in receipt of a report from the Superintendent, regarding your violation of the Migratory Bird Act in hunting wild duck during the closed season.

2. As the offense committed by you is also in violation of paragraph 42 of Instructions to Employees, you are hereby reprimanded and demoted $5.00 per month for a period of six months beginning June 1. You are also advised that a repetition of the offense on your part will result in your dismissal from the Service. The fact that you have been reprimanded and demoted will be noted on the records as part of your official history.

(Signed) G. R. PUTNAM

Acting Commissioner of Lighthouses.

CARDED

LIGHTHOUSE S---Appointment Division Files

Exact copy of original signed by

[illegible]

May 29, 1926.

Commissioner of Lighthouses:

The Department has approved the Bureau's recommendation of May 21, 1926, that it be authorized to reprimand the keepers at Libby Island Light Station, Maine, for violating the Migratory Bird Act, it being noted that copies of the Bureau's reprimands will be furnished the Department for its files.

The Department has also approved the further recommendation of the Bureau that effective June first a reduction of $5.00 per month in their salaries be authorized for a period not to exceed six months. Keepers Wass, Foss and Mitchell are being advised by seperate communications of this date of the fact that their salaries have been reduced as recommended.

By direction of the Secretary:

Chief of Appointment Division.

~~For original letter~~ see file of H. H. Wass

CROSS REFERENCE

Form A-21

NOTICE OF CHANGE IN SALARY
KEEPERS-LIGHTHOUSE SERVICE

May 29, 1926.

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

Mr. Everett A. Mitchell,

Through the Commissioner of Lighthouses.

Sir:

You are advised that your salary as keeper in the Lighthouse Service has been changed from $1260 per annum to $1200 per annum, effective June 1, 1926, and to continue for a period not to exceed six months.

No new appointment will be issued to you as a result of this change, and an oath of office is not required.

By direction of the Secretary:

Respectfully,

FOR BASIS OF THIS ACTION SEE
LETTER DATED 5/22/26
IN FILE 1093/6

(SIGNED) CLIFFORD HASTINGS
Chief of Appointment Division.

11—8074 GOVERNMENT PRINTING OFFICE

also index

65 VM
MAY 29 1926

GARDED

APPOINTMENT DIVISION
ENTERED
MAY 29 1926
ON JOURNAL
DEPARTMENT OF COMMERCE

P.

DEPARTMENT OF COMMERCE

APPOINTMENT DIVISION

WASHINGTON

January 31, 1925.

r. Everett A. Mitchell,
M

Commissioner of Lighthouses,

Through the

Sir:

In connection with the readjustment of pay of positions in the Lighthouse Service the total compensation of the position occupied by you has been fixed as indicated below, effective February 1, 1925.

By direction of the Secretary:

Respectfully,

Acting Chief of Appointment Division.

Position: Keeper

Salary: $1200

Appropriations: Salaries, Keepers of Lighthouses.
General Expenses, Lighthouse Service.

APPOINTMENT DIVISION ENTERED FEB 4 1925 OF JOURNAL DEPARTMENT OF COMMERCE

FEB 3 - 1925

RT.

JBJ

CARDED

Form A-21

NOTICE OF CHANGE IN SALARY
KEEPERS-LIGHTHOUSE SERVICE

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

June 25, 1925.

M
Mr. Everett A. Mitchell,
Through the Commissioner of Lighthouses.

Sir:

You are advised that your salary as keeper in the Lighthouse Service has been changed from $ 1200 per annum to $ 1260 per annum, effective July 1, 1925.

No new appointment will be issued to you as a result of this change, and an oath of office is not required.

By direction of the Secretary:

Respectfully,

EDW. J. GARDNER.
Acting Chief of Appointment Division.

11—8674

M
1st

CARDED

APPOINTMENT DIVISION ENTERED JUL 7 1925 ON JOURNAL DEPARTMENT OF COMMERCE

(CROSS REFERENCE)

Mitchell Everett & Co In accordance with authority of the Director of the Budget dated June 27, 1924, the salary is re-adjusted to $960, effective July 1, 1924.

For authorization see letter dated JUL 17 1924 File No. 1095/21.

Form 73a
CES:GFL

REPORT OF TRANSFER OF APPOINTEE

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

DEPARTMENT OF COMMERCE
MAY 21 1924
APPOINTMENT DIVISION

OFFICE OF LIGHTHOUSE ~~INSPECTOR~~ Supt., First DISTRICT.

Portland, Maine, MAR 20 1924 CHIEF CLERK 191

1924 MAY 21 PM 2 26

THE COMMISSIONER OF LIGHTHOUSES:

The following-named employee will be transferred as indicated, and will enter upon duty at his new station on or about May 1, 1924:

Name, Everett A. Mitchell Position, Second Assistant Keeper

From Boon Island L. S., Me. To Libby Islands L. S., Me.

Previous incumbent, George E. Woodward

Services terminated, close April 30, 1924. Reason, To be transferred Keeper, Franklin Island L. S., Me. See Form 73 even date.

Mr. Mitchell has requested this transfer, and it is considered that he is deserving of it. See his letter herewith.

SHERMAN
Superintendent.

Portland, Me., May 19, 1924.

The above-referred-to transfer became effective beginning with May 10, 1924.

SHERMAN
Superintendent.

GFL
11—4598

BUREAU OF LIGHTHOUSES
WASHINGTON

MAY 21 1924

Submitted to the Secretary of Commerce for his information.

CARDED

H. B. Braperman
Acting Commissioner.

ADDRESS ALL COMMUNICATIONS TO
LIGHTHOUSE INSPECTOR
PORTLAND, ME.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

SUPT. of LIGHTHOUSES,
FIRST DISTRICT,
NOV 5 1923
PORTLAND, MAINE.

FIRST DISTRICT

Boon Island Station
(Station, Depot, or Vessel.)

11/5/23, 191

Superintendent of Lighthouses Portland Maine,

Sir, I am enclosing a list of Stations and would like to be transfered to any of these, for the reason that my wife is not contented here, I would like to go to Petitmanan Light Station when a vacancy occurs. there I would be perfectly satisfied. I will also be satisfied should I be transfered to any of stations listed.

Yours Respectfully
Everett A Mitchell
2nd Asst Boon Island
Light Station

Cape Elizabeth	Light	3rd or 2nd	Asst.
Egg Rock	Light	Station	[illegible] Asst.
Libby Islands	Light	Station	1st 2nd Asst.
Moosepeak	Light	station	[illegible] Asst.
Petitmanan	Light	Station	1st 2nd Asst.
Sequin	Light	Station	1st and Asst.
White Head	Light	Station	1st 2nd Asst.

Eugene L Coleman 1st Asst Keeper.

Form 73a
CES:GFL

LIGHTHOUSES

REPORT OF TRANSFER OF APPOINTEE

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

1924 MAR 22 AM 8 50
CHIEF CLERK
DEPARTMENT OF COMMERCE
MAR 24 1924
APPOINTMENT DIVISION
1924 MAR 24 AM 11 16

OFFICE OF LIGHTHOUSE ~~XXXXXXX~~ Supt., First District.

Portland, Maine, MAR 20 1924 191

THE COMMISSIONER OF LIGHTHOUSES:

The following-named employee will be transferred as indicated, and will enter upon duty at his new station on or about May 1, 1924:

Name, Everett A. Mitchell — Position, Second Assistant Keeper

From Boon Island L. S., Me. — To Libby Islands L. S., Me.

Previous incumbent, George E. Woodward

Services terminated, close April 30, 1924. Reason, To be transferred Keeper, Franklin Island L. S., Me. See Form 73 even date.

Mr. Mitchell has requested this transfer, and it is considered that he is deserving of it. See his letter herewith.

APPOINTMENT DIVISION ENTERED MAR 25 1924 ON JOURNAL DEPARTMENT OF COMMERCE

Sherman
SHERMAN
Superintendent.

, 191

The above-referred-to transfer became effective beginning with .....

3/25/24
11—4598

BUREAU OF LIGHTHOUSES
WASHINGTON

Inclosure

MAR 22 1924

Submitted to the Secretary of Commerce for his information.

CARDED

Seward
Acting Commissioner.

SUPT. of LIGHTHOUSES, FIRST DISTRICT, OCT 17 1923 PORTLAND, MAINE.
COMMR. OF LIGHTHOUSES OCT 19 APPOINTMENT DIVISION.

DEPARTMENT OF COMMERCE

PERSONAL QUESTION SHEET LIGHTHOUSES

1923 OCT 19 AM 9 00

This form shall be furnished for each person appointed in the service of the Department immediately upon entrance on duty.

The information called for in Part I shall be filled in by the Bureau or Office to which the employee is assigned, after which the form shall be transmitted to the employee for answers to the questions in Part II. The completed form shall be indorsed by the proper Bureau officer and forwarded to the Department for file.

CHIEF CLERK
5
1923 OCT 19 AM 11 26

PART I.

1. Name of employee MITCHELL, EVERETT A.
2. Position to which appointed Second Assistant Keeper
3. Bureau or Service Lighthouse Service, District First
4. Place of duty Boon Island Light Station, Maine (City, town, station, or vessel.)
5. Salary $720. per annum
6. Appropriation from which paid Salaries of Keepers of Lighthouses
7. Manner of appointment. (Examples: "From stenographer and typewriter examination, ———, 19—;" "Without examination;" or "By reinstatement;" or "By transfer from ———," stating Department, Bureau or Service, position, and salary, if known).

Asst. Light Keeper, exam. (Form 1025), February, 1923.

PART II.

THE FOLLOWING QUESTIONS ARE TO BE ANSWERED BY THE EMPLOYEE:

The statement should be signed by the employee, or, if unable to write, he may sign by mark in the presence of one witness.

1. What is your full name? (State whether Mr., Miss, or Mrs., and spell out names in full, including middle name or names. Example: "Mr. John Richard Roe." If name itself is merely a letter, so state.)

Mr. Everett Augustus Mitchell

2. How do you intend to write your name on the pay roll? (This should agree with signature to your oath of office.)

Everett A. Mitchell

3. What is your present legal residence? (Give State or Territory, county, city or town, and Congressional district.)

Maine (State or Territory.) Washington (County.) Harrington (City or town.) 3 (Congressional district.)

4. If the legal residence given in answer to question 3 is not the same as that stated in the certificate of appointment, the difference should be explained.

5. What is your race? (Answer "white," "colored," or "Mongolian.") White

11—6922

CARDED

6. Where were you born? Harrington Maine

7. When were you born? October (Month.) 4 (Day.) 1890 (Year.)

8. If foreign born, state when and where naturalization papers were taken out

9. What is your marital condition? (Answer "single," "married," "widowed," or "divorced.") Married

10. Give name and address of person whom you would like to have notified in case of accident.

John N. Mitchell (Name.) Harrington (Number and street.)

(City or town.) Maine (State or Territory.)

11. Are there any members of your family, besides yourself, in the civil service of the United States? (Answer "yes" or "no.") No If so, state in blank spaces below the information called for by the headings.

Name.	Post-office address.	Position and department or office in which employed.	Relationship.	Married or single.
		Position		
		Department or office		
		Position		
		Department or office		
		Position		
		Department or office		

12. Have you any physical disabilities? (Answer "yes" or "no.") No If so, describe fully. (If you have defective eyesight, state whether corrected by glasses.)

13. Do you hold any State or municipal office? (Answer "yes" or "no.") No If so, state name of such office and compensation attached.

14. Were you in the military or naval service of the United States during any war? (Answer "yes" or "no.") No If so, state in blank spaces below the information called for by the headings.

Company and regiment, or vessel.	Date enlisted.	Date discharged.	Cause of discharge.

15. If you served in the military or naval service of the United States other than during war time, indicate such service in the spaces below.

Company and regiment, or vessel.	Date enlisted.	Date discharged.	Cause of discharge.

16. Have you ever held any other position in the civil service of the United States? (Answer "yes" or "no.") No If so, state in blank spaces below the information called for by the headings.

Department.	Bureau or Service.	Position.	Salary.	Appointed.	Separated.

11—6922

17. Are you the widow or orphan of an honorably discharged soldier or sailor? (Answer "yes" or "no.") No If so, state in blank spaces below the information called for by the headings.

Name under which soldier or sailor rendered service.	Relationship to you.

Company and regiment, or vessel.	Date enlisted.	Date discharged.	Cause of discharge.

18. What was your occupation prior to entering the United States service? (It is intended that the answer to this question shall state briefly the lines of work followed by you before receiving your present appointment, with the exception of your service indicated in answer to questions 13, 14, 15, and 16.)

Fisherman

19. What education have you received? (State the grades of schools you have attended, and, if you have attended schools of higher grade than high schools, give the institution, degrees received, and date in each case. Example: Public school; high school; business college; Cornell University, A. B., 1910; Columbia University, LL. B., 1913.)

Grammer School

20. What special qualifications have you—educational, professional, technical, mechanical, etc.? (Examples: Qualified as "Lawyer," or "Civil engineer," or "Translator," or "Interpreter," or "Stenographer," or "Draftsman," or "Carpenter.")

not any

21. What, if any, civil-service examinations have you passed? (Give names and dates as near as you recollect.)

(See "7" of Part One.)

22. Were the answers to the foregoing questions written by you? (Answer "yes" or "no.") yes If not, state the name and address of the person who wrote them for you.

Date, Oct. 9, 1923

Witness (in case signature is by mark):

(Signature) Everett A Mitchell

(Present address) York Harbor Me.
(Number and street.)

(City or town.) (State or Territory.)

INDORSEMENT.

(If appointee is to be employed in the field, this form should be reviewed and approved by the proper field officer and need not be signed by an official of the Bureau. If appointee is to serve in the District of Columbia, the form should be reviewed and approved by the proper Bureau officer. When forwarding this form, no letter of transmittal is required.)

Reviewed, approved, and forwarded OCT 17 1923, 19....

(Signature) C C Sherman

(Official title) Supt. of Lighthouses, 1st District

11—6922

Form 111
GFL

OATH OF OFFICE

(Prescribed by Section 1757, Revised Statutes)

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

SUPT. of LIGHTHOUSES, FIRST DISTRICT, DEPARTMENT OF COMMERCE, OCT 17 1923, PORTLAND, MAINE, APPOINTMENT DIVISION, LIGHTHOUSES

1923 OCT 19 AM 11 26 1923 OCT 19 AM 9 00

I, EVERETT A. MITCHELL

do solemnly [1] swear (See below) that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter: So HELP ME GOD.

☞ Everett A Mitchell
(Appointee signs here)

[2] Sworn to (See below) and subscribed before me, this [3] 15 day of October, A. D. 19 23.

(Affix official seal here)

Auth. by L.H. Bureau Aug. 24, 1920.

[4] (Name) O.C. Faulkingham

(Official title) 1st Officer U.S.L.H.S.

My commission expires

Official Title	Rate of Pay	Name of Station, Vessel, or Place of Employment.
Present Keeper (2nd Asst.)	$720. per annum	Boon Island Light Station, Maine.
Former [5] New appointee.		

(The above should be filled in by the district officer before sending to appointee)

Office of Superintendent of Lighthouses, First District

Portland, Maine (Address), October 17, 1923. (Date)

The above-named appointee entered upon duty on October 5, 1923. (Date)

U. S. REPORT DATE ENTERED

C E Sherman Superintendent.
(Signature, followed by title)

[1] Insert here "swear" or "affirm," as the case may be.
[2] Insert here "sworn to" or "affirmed," as the case may be.
[3] The oath may be taken any time on or after the effective date of appointment and prior to the payment of compensation, but no compensation shall be paid until the oath is executed in proper form.
[4] This oath should be taken before a justice of the peace, notary public, judge, clerk of a court, a chief clerk in the office of a superintendent of lighthouses or other employee in the Lighthouse Service designated by a chief clerk, or any other officer having authority to administer oaths, but never before a collector of customs or postmaster, as neither officer has power to administer oaths in such cases. In case the officer administering the oath has no seal, his official character should be duly certified to by the clerk of the proper court or the proper county clerk, except in the case of chief clerks in the offices of superintendent of lighthouses and other employees in the Lighthouse Service designated by them, who are not required to have a seal.
[5] Give this information in all cases where new oath is required.
Failure to fill out this oath properly will result in its return for correction.

CARDED

NOT TO BE ACCEPTED AS [redacted]Y FOR INVESTIGATION OPERATIONS UNLESS ACC[redacted]D BY OFFICIAL CREDENTIALS

CERTIFICATE OF PROBATIONARY APPOINTMENT

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

September 29, 1923.

Mr. Everett A. Mitchell,

Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office and to a probationary period of not to exceed six months as provided by paragraph (c) of section 1 of civil-service rule VII, Keeper in the Lighthouse Service at a salary of Seven Hundred and Twenty dollars per annum, effective on the date on which you enter upon duty in the above-mentioned position.

By selection from certificate of eligibles (No. _____) issued by the Acting Secretary, First Civil Service District.

By direction of the Secretary:

Respectfully,

C
C
1st

(SIGNED) CLIFFORD HASKINS
Chief of Appointment Division.

OCT 1 1923
DEPARTMENT OF COMMERCE

Appropriation: Salaries, Keepers of Lighthouses.

Vice: Eugene L. Coleman.

Legal Residence: Maine.

CARDED

Form A-14 (See reverse side.) 11—5080

Form 73
GFL

LIGHTHOUSES

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

1923 SEP 27 PM 3 43

TELEGRAPHIC REPLY IS DESIRED

CHIEF CLERK

1923 SEP 28 PM 2 46

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, First DISTRICT.

Portland, Maine (City.), September 25 (Date.), 1923

COMMISSIONER OF LIGHTHOUSES:

DEPARTMENT OF COMMERCE SEP 29 1923 APPOINTMENT DIVISION

Action recommended, PROBATIONAL APPOINTMENT

Name, Everett A. Mitchell Legal residence, Maine

Position, Second Asst. Keeper Salary, $720. per annum

Location, Boon Island L. S., Me. Appropriation, Sals.of Kprs.,etc.

Effective October 1, 1923, {~~the actual date of entrance on duty;~~ or as soon thereafter as he enters on duty.

Former position, New appointee Former salary, -----

Location, ----------

Rank on eligible list, 1st Rating, AsstKpr Percentage, 95.0, Other eligibles considered: Hans C. Petersen (A); Alton S. Cheney (A)

APPOINTMENT DIVISION 1923 ENTERED OCT - 1 1923 CLERK DEPT OF COM

Previous incumbent, Eugene L. Coleman Services terminated, close Sept. 21, 1923.

Reason, Recommended promotion 1st Asst. Keeper same station effective Sept. 22, 1923.

Members of family in Government Service, None.

Date of birth, October 4, 1890.

Remarks: There are quarters for families of keepers at this station. The name of Howard L. Wheeler does not appear on the register at this time, he having failed to respond to a notice sent him on a previous certification.

Selection regular, subject to the action of the U. S. Civil Service Commission, SEP 26 1923, 19

9/29/23

E. L. Reynolds
Acting Secretary, 1st Civil Service District.
C.C.U.

C. G. Sherman
Superintendent.

BUREAU OF LIGHTHOUSES
WASHINGTON

Submitted to the Secretary of Commerce, approved. SEP 28 1923

J. S. CONWAY
Acting Commissioner of Lighthouses.

Dep Bayley

TR

[1] Strike out the clause which does not apply.

11—2314