'26 MAY 15 PM 1:14:55

REFERENCE SERVICE SLIP
Archival Research Room Record Request
National Archives at St. Louis

Date: 05/01/2026

REQUESTER INFORMATION

Name (Please Print – Last, First, Middle)	Researcher ID Card Number
Burns, Andrew	4563213
E-Mail Address:	**Phone Number:**
afbfg4@umsl.edu	636-415-7353

INFORMATION NEEDED TO LOCATE RECORDS (Furnish as much as possible)

Name used in Service (Please Print – Last, First, Middle)	Service Number/SSN	Date & Place of Birth
Mitchem, Cary, S.		1897 VA

MILITARY SERVICE

Branch of Service:

- ☐ Air Force
- ☐ Army Air Corps
- ☐ Army Air Force
- ☐ Army
- ☐ Marine Corps
- ☐ Navy
- ☐ Coast Guard
- ☐ Unknown

Type of Rank:

- ☐ Enlisted
- ☐ Officer
- ☐ Unknown

Service Period (Check all that apply):

- ☐ 1939 & Prior
- ☐ 1940 - 1950
- ☐ 1950 & After

Date & Place of Death:

State of Residence (upon entry into service):

Other Identifying Information (Parent's Names, CSC Number, etc.)

Researcher Signature: Andrew Burns

CIVILIAN SERVICE

(Agency & Location) Lighthouse Service (MD) 5th district

From:	To:
1917	1918

(Agency & Location)

From:	To:

(Agency & Location)

From:	To:

Other Identifying Information (Maiden Name, Job Title, etc.)

This Space Intentionally Left Blank

STAFF USE ONLY

Appointment Time and Date:

Additional Researchers: ☐ Yes ☐ No

CMRS Service Request Number: C-000 748 7195

CMRS Search Request Number(s): Submitted to Arc. search 5/22/26 SBSN

Attendant Signature:

Remarks: Soundex: M355

'26 JUN 10 PM12:41:02

SCREENING NOTES

☒ Reviewed and Nothing Removed RBH ☐ Items Removed and User Informed

Hold Requested: ☐ Yes ☐ No

Total Requests:

Screened Items:

☐ Additional charge outs and signatures on reverse side

Time Out:

Final Return:

Form 73

NOMINATION

FOURTH

MITCHEM, Cary S.

MITCHEM, Cary S.

Form 73

ROOM

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

FOURTH DISTRICT, DEC 6 1917 Received

OFFICE OF LIGHTHOUSE INSPECTOR, 5th DISTRICT.

Baltimore, Md., Dec. 5, 1917
(City.) (Date.)

LIGHT HOUSES DEC 8 1917

THE COMMISSIONER OF LIGHTHOUSES:

(Thru the Secretary, Fourth Civil Service District)
Action recommended, Probationary appointment

Name, Cary S. Mitchem

Position, Assistant Keeper

Location, Sandy Point Light Station, Md.

Effective Dec. 5, 1917

Hydrog.
Engr. Cons.
Mar. Engr.
Personnel
Statistic
Contracts
Chf. Clk.
Dep. Commr.
Secretary

Legal residence, Va.

Salary, $516. p.a. (base pay)

Appropriation, Salaries, Keepers of Lighthouses.

{'the actual date of entrance on duty, or
XXXX

CERTIFICATE OF PROBATIONARY APPOINTMENT

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

LIGHT
DEC 12 1917
HOUSES

December 11, 1917.

Mr. Cary S. Mitchem,

Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office and to a probationary period of not to exceed six months as provided by paragraph (c) of section 1 of civil-service rule VII, in the Assistant Keeper Lighthouse Service at a salary of Five Hundred and Sixteen dollars per annum, effective on the date on which you enter on duty in the above-mentioned position.

By selection from certificate of eligibles (No. - - -) issued by the local Civil Service Board for the Fifth Lighthouse District.

By direction of the Secretary:

Respectfully, (Signed) Clifford Hastings.

C
N

Chief of Appointment Division.

Appropriation: Salaries, Keepers of Lighthouses.

Vice: John B. Ireland.

Legal Residence: Virginia.

(See reverse side.)

11—5980

5 Insp.

RECN

Form 73

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LIGHT HOUSES APR 18 1918

OFFICE OF LIGHTHOUSE INSPECTOR, 5th DISTRICT,

Baltimore, Md., April 17, 1918
(City.) (Date.)

THE COMMISSIONER OF LIGHTHOUSES:

APR 18 1918 9 01 AM

Action recommended, Transfer involving reduction in salary

Name, Cary S. Mitchem

Legal residence, Va.

Position, Second Assistant Keeper

Salary, $456. per an. (base)

Location, Wolf Trap L.S., Va.

Appropriation, Salaries, Keepers of Lighthouses.

Effective May 1, 1918 { the actual date of entrance on duty, or as soon thereafter as he enters on duty.

Former position, Assistant Keeper

Former salary, $516. per an. (base)

Location, Sandy Point Light Station, Va.

Hydrog.
Mar. Engr.
Accounts
Contracts
Chf. Clk.
Dep. Comr.
Comr.

Rank on eligible list, Rating, ~~Personnel~~ Percentage, , Other eligibles considered:

Previous incumbent, Henry L. Matthews, Services terminated, with close of April 20, 1918

Reason, Resignation

Members of family in Government Service, Cousin, Postoffice Dept.

Remarks: Approval of this recommendation would not be in violation of Section 2, Rule 1 of the Civil Service Rules. Transfer at the request of Mr. Mitchem, replying to District Circular Letter No. 83 of this Office. Date of his request, March 1, 1918. [illegible]

Selection regular, subject to the action of the [illegible]
U. S. Civil Service Commission, , 191 [illegible]

H. D. King
Lighthouse Inspector.

Secretary, Civil Service District.

BUREAU OF LIGHTHOUSES
WASHINGTON

APR 18 1918

Submitted to the Secretary of Commerce, approved.

Acting Commissioner

1 Strike out the clause which does not apply.

11—2314

GENERAL APPOINTMENT

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON



April 20, 1915.

Mr. Cary S. Mitchem,

Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office,

Second Assistant Keeper

in the Lighthouse Service

at a salary of Four Hundred and Fifty-six dollars per annum,

effective on the date on which you enter upon duty in the above-mentioned position.

(By transfer from assistant keeper at $516 per annum.)

By direction of the Secretary:

Respectfully,

(Signed) Clifford Hastings.

Chief of Appointment Division.

N
C

Appropriation: Salaries, Keepers of Lighthouses.

Vice: Henry L. Matthews.

Legal Residence: Virginia.

11—3692

5 Insp.

Cary S. Mitchem

LEGAL RESIDENCE.
Virginia

INACTIVE

Cary S. Mitchem

STATUS

DESIGNATION	SALARY	BUREAU OR OFFICE	DATE OF EFFECT OF ACTION AUTHORIZED
Asst. Kpr. Sandy Pt L.S. Md	516	L.S.	Dec 5, 1917.
2nd " " Wolf Trap L.S. Va	456	"	May 13, 1918.
Resigned June 18, 1918.			

INACTIVE

11—1248

Form 73

NOMINATION

RECM — DEPARTMENT DIVISION — EMERGENCY — ACTION TAKEN — DEC 11 1917 — DEPARTMENT OF COMMERCE

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

FOURTH DISTRICT, Received DEC 6 1917

OFFICE OF LIGHTHOUSE INSPECTOR, 5th DISTRICT,

Baltimore, Md., (City.) Dec. 5, (Date.) 1917

THE COMMISSIONER OF LIGHTHOUSES:

(Thru the Secretary, Fourth Civil Service District)

Action recommended, Probationary appointment

LIGHT HOUSES DEC 8 1917

Name, Cary S. Mitchem — Legal residence, Va.

Position, Assistant Keeper — Salary, $516. p.a. (base pay)

Location, Sandy Point Light Station, Md. — Appropriation, Salaries, Keepers of Lighthouses.

Effective Dec. 5, 1917 — ('the actual date of entrance on duty, ~~XXXX

CERTIFICATE OF PROBATIONARY APPOINTMENT

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

December 11, 1917.

Mr. Cary S. Mitchem,

Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office and to a probationary period of not to exceed six months as provided by paragraph (c) of section 1 of civil-service rule VII, Assistant Keeper in the Lighthouse Service at a salary of Five Hundred and Sixteen dollars per annum, effective on the date on which you entered upon duty in the above-mentioned position.

By selection from certificate of eligibles (No. - - -) issued by the local Civil Service Board for the Fifth Lighthouse District.

By direction of the Secretary:

Respectfully, (Signed) Clifford Hastings.

C
N

Chief of Appointment Division.

Appropriation: Salaries, Keepers of Lighthouses.

Vice: John B. Ireland.

Legal Residence: Virginia.

(See reverse side.)

CARDED.

APPOINTMENT DIVISION ENTERED DEC 1 1917 DEPARTMENT OF COMMERCE

11—5080

Form 111

OATH OF OFFICE

(Prescribed by Section 1757, Revised Statutes)

L. H. INSPECTOR DEC 5 1917 BALTIMORE MD.

LIGHT DEC 24 1917 HOUSES

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

I, Cary S. Mitchem

do solemnly[1] swear (See below) that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter: So help me God.

CHIEF CLERK JAN 3 1918 5

Cary S. Mitchem
(Appointee signs here)

APPOINTMENTS JAN 3 1918

[2] Sworn to (See below) and subscribed before me, this[3] 5th day of Dec', A. D. 1917

(Affix official seal here)

[4] (Name) J C Duffhead

(Official title) Chief Clerk, 5th L-H Dist.

Official Title	Rate of Pay	Name of Station, Vessel, or Place of Employment
Present Assistant Keeper	$516. p.a. (base pay)	Sandy Point L.S., Md.
Former[5] None, appointive capacity, this	Service.	

(The above should be filled in by the district officer before sending to appointee)

REOM

Office of Lighthouse Inspector, 5th District

Baltimore, Md., (Address), Dec. 21, 1917 (Date)

The above-named appointee entered upon duty on Dec. 5, 1917 (Date)

CARDED.

H. D. King
(Signature, followed by title)
Lighthouse Inspector

[1] Insert here "swear" or "affirm," as the case may be.

[2] Insert here "sworn to" or "affirmed," as the case may be.

[3] The oath may be taken any time after the date of appointment and prior to the payment of compensation, but no compensation shall be paid until the oath is executed in proper form.

[4] This oath should be taken before a justice of the peace, notary public, judge, clerk of a court, or any other officer having authority to administer oaths, but never before a collector of customs, as he has no power to administer oaths in such cases. In case the officer administering the oath has no seal, his official character should be duly certified to by the clerk of the proper court or the proper county clerk.

[5] Give this information in all cases where new oath is required.

Failure to fill out this oath properly will result in its return for correction.

11—944

L. H. INSPECTOR DEC 24 1917 BALTIMORE MD.
LIGHT DEC 27 1917 HOUSE

March 5, 1918.

PERSONAL QUESTION SHEET

DEPARTMENT OF COMMERCE
OFFICE OF THE SECRETARY
WASHINGTON

CHIEF CLERK DEC 28 1917

To the Chiefs of Bureaus of the Department of Commerce:

For the purpose of enabling the Department to maintain a complete record of its officers and employees, you are requested to have every person hereafter appointed or employed in your Bureau, immediately upon his entrance on duty, answer each of the questions in Part I of this form and sign the same. The information given in Part I should be reviewed and approved in accordance with instructions. The information in Part II should be supplied as indicated and the form forwarded to the Department.

William C. Redfield
Secretary.

APPOINTMENTS DEC 28 1917

PART I.

(Part I should be filled out by the appointee or employee; but, if he is unable to write legibly, another person may write the answers at his dictation. In either case the statement should be signed by the appointee or employee. If he is unable to write, he may sign by mark in the presence of one witness. If he is unable to answer any question, he should indicate that fact.)

1. What is your full name? (Do not use initials, but spell out each name and state whether Mr., Miss, or Mrs. Example: Mr. John Richard Doe. If name itself is merely a letter, it should be so stated.)

Cary Stanley Mitchell.

2. How do you intend to write your name on the pay roll? (*This should agree with signature to your oath of office.*)

Cary S Mitchell.

3. What is your present legal (voting) residence? (Give city or town, State or Territory, county, and Congressional district.)

None	Virginia	Mathews	1st from Norfolk
City or town.	State or Territory.	County.	Congressional district.

4. What is your race? (Answer "white," "colored," or "Mongolian.") White

5. Where were you born? Mathews County Virginia

6. When were you born? March 15 1897
Month. Day. Year.

11—1434

7. Give name and address of person whom you would like to have notified in case of accident.

Dorsey Mitchem (Name.) None (Number and street.)

None (City or town.) Mathews County, Va (State or Territory.)

8. Are there any members of your family, besides yourself, in the civil service of the United States? (If so, give below their names, relationships, the Departments and Bureaus or Services in which they are employed, and the positions they occupy.)

Name.	Relationship.	Department.	Bureau or Service.	Position.
None				

9. If you were appointed through a civil service examination, state, as near as you recollect, the name and date of the examination. If not so appointed, state how you entered the service. (Examples: "By reinstatement," or "by transfer from ———," stating Department, Bureau or Service, position, and salary, if known.)

Civil Service Blank in the light house service $ 660.00 per an

10. Have you any physical disabilities? (If so, describe briefly. If you have defective eyesight, state whether corrected by glasses.)

No

11. Have you ever held any other position in the civil service of the United States? (If so, give below the Department and Bureau or Service in which you served, the position held, the salary you received, and the dates of your appointment and separation from the service.)

Department.	Bureau or Service.	Position.	Salary.	Appointed.	Separated.
No					

12. Do you hold any State or municipal office? (If so, state name of such office and compensation attached.)

No

13. Were you in the military or naval service of the United States during the Civil or Spanish-American War? (If so, give the information called for by the blanks below.)

Company and regiment, or vessel.	Date enlisted.	Date discharged.	Cause of discharge.
No			

14. If you served in the military or naval service of the United States at any time other than during the Civil or Spanish-American Wars, indicate such service in the spaces below.

Company and regiment, or vessel.	Date enlisted.	Date discharged.	Cause of discharge.
No			

15. Are you the widow or orphan of an honorably discharged soldier or sailor? (If so, give the information called for by the blanks below.)

Name under which service was rendered No

Company and regiment, or vessel.	Date enlisted.	Date discharged.	Cause of discharge.

16. What was your occupation prior to entering the United States civil service? (It is intended that the answer to this question shall state briefly the lines of work followed by you before receiving your present appointment, with the exception of your service indicated in answer to questions 11, 12, 13, and 14.)

Fishing and Oysting

17. What education have you received? (Indicate the grades of schools you have attended, and, in case you have attended

16. What was your occupation prior to entering the United States civil service? (It is intended that the answer to this question shall state briefly the lines of work followed by you before receiving your present appointment, with the exception of your service indicated in answer to questions 11, 12, 13, and 14.)

Fishing and Oysting

17. What education have you received? (Indicate the grades of schools you have attended, and, in case you have attended schools of higher grade than high schools, give the institution, degrees received, and date in each case. Example: Public school; high school; business college; Cornell University, A. B., 1900; Columbia University, LL. B., 1903.)

public school

18. What special qualifications have you—educational, professional, technical, mechanical, etc.? (Examples: Qualified as "Lawyer," or "Civil Engineer," or "Translator," or "Interpreter," or "Draftsman," or "Carpenter.")

None

19. What, if any, civil service examinations have you passed? (Give names and dates as near as you recollect.)

~~XXXXX~~ Asst. Kpr. exam., ~~XXXX~~ Nov. 16, 1917,
5th Lighthouse District---REOM.

20. Were the answers to the foregoing questions written by you? (If not, state the name and address of the person who wrote them for you.)

yes

21. State the date upon which the above blanks were filled. December 19, 1917

Witness:

None
In case signature is by mark.

(Signature) Cary S Mitchem

P. O. Address: Gayton. p.o. Va
City or town.

~~Petersburg~~
Number and street.

Virginia
State or Territory.

(Where the appointee is to be employed outside of the District of Columbia the information given in Part I should be reviewed and approved by the officer in immediate charge before forwarding to the Bureau. Where he is to be employed in the District of Columbia, Part I should be reviewed and approved by the officer who executes Part II.)

REOM

Reviewed, approved, and forwarded Dec. 26, 1917

(Signature) H. D. King

(Official title) Lighthouse Inspector 5th

11—1434

REOM

PART II.

(Part II should be executed by the executive officers of the various Bureaus of the Department, or, at their direction, by some official who can give the information desired. If unable to answer any question, indicate that fact.)

1. State the Bureau or Service, place, and district in which the person who answered the foregoing questions is employed:

Lighthouse (Bureau or Service.) | Sandy Point Light Station, Md. (Place (city, town, station, or vessel.)) | 5th (District.)

2. To what position has he been appointed? Assistant Keeper

3. State the date of appointment. Dec. 11, 1917

4. State the date the appointment was effective. (If appointment was made to take effect on date of oath, so state.)

The date of entry on duty

5. State the date of the oath. Dec. 5, 1917

6. State the date the employee entered on duty. Dec. 5, 1917

7. What is his salary? $516. p.a. (base pay)

8. From what appropriation is he paid? Salaries, Keepers of Lighthouses

9. Is the position excepted, competitive, or unclassified under the civil service rules? Competitive

10. If classified, state the date of classification. May 6, 1896

11. In what manner did the employee enter the service? (Examples: "From stenography and typewriting examination;" or "without examination;" or "by reinstatement;" or "by transfer from ———," stating Department, Bureau or Service, position, and salary, if known.)

From Asst. Kpr. exam., Nov. 16, 1917, 5th L.D.

12. Is the employee required to give bond? No

13. When the legal residence given in answer to question 3, Part I, differs from that given in the certificate of appointment, the discrepancy should be explained.

14. If foreign born, state when and where naturalization papers were taken out.

Reviewed, approved, and forwarded to the Department.

(Signature) H. D. King

(Official title) Lighthouse Inspector 1st

Date: Dec. 26, 19 17

11—1434

REOM

Form 73

NOMINATION

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

LIGHT APR 18 1918 RECEIVED

OFFICE OF LIGHTHOUSE INSPECTOR, 5th DISTRICT,

Baltimore, Md., April 17, 1918
(City.) (Date.)

THE COMMISSIONER OF LIGHTHOUSES:

CHIEF CLERK

5

Action recommended, Transfer involving reduction in salary.

Name, Cary S. Mitchem

Legal residence, Va.

1918 APR 19 PM 2 36

Position, Second Assistant Keeper

Salary, $456. per an. (base)

Location, Wolf Trap L.S., Va.

Appropriation, Salaries, Keepers of Lighthouses.

Effective May 1, 1918

{ ~~the actual date of entrance on duty~~, or
{ as soon thereafter as he enters on duty.

Former position, Assistant Keeper

Former salary, $516. per an. (base)

Location, Sandy Point Light Station, Va.

Rank on eligible list, Rating, Percentage, , Other eligibles considered:

APPOINTMENT DIVISION ACTION TAKEN APR 20 1918 DEPARTMENT OF COMMERCE

APPOINTMENTS

Previous incumbent, Henry L. Matthews

1918 APR 19 PM 3 54

Services terminated, ~~with~~ close of April 20, 1918

Reason, Resignation

Members of family in Government Service, Cousin, Postoffice Dept.

Remarks: Approval of this recommendation would not be in violation of Section 2, Rule 1 of the Civil Service Rules. Transfer at the request of Mr. Mitchem, replying to District Circular Letter No. 83 of this Office. Date of his request, March 1, 1918.

Selection regular, subject to the action of the U. S. Civil Service Commission, of April 19, 1918.

H. D. King

Secretary, Civil Service District. Lighthouse Inspector.

BUREAU OF LIGHTHOUSES

WASHINGTON

APR 18 1918

Submitted to the Secretary of Commerce, approved.

4-20-18

1918 APR 19 AM 11 51

H. B. Bruerman

Acting Commissioner

---

1 Strike out the clause which does not apply.

11—2314

GENERAL APPOINTMENT

DEPARTMENT OF COMMERCE

APPOINTMENT DIVISION

WASHINGTON

April 20, 1918.

Mr. Cary S. Mitchem,

Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office,

Second Assistant Keeper

in the Lighthouse Service

at a salary of Four Hundred and Fifty-six dollars per annum,

effective on the date on which you enter upon duty in the above-mentioned position.

(By transfer from assistant keeper at $516 per annum.)

CARDED

APPOINTMENT DIVISION ENTERED APR 20 1918 ON JOURNAL DEPARTMENT OF COMMERCE

By direction of the Secretary:

Respectfully,

(Signed) Clifford Hastings.

N
C

Chief of Appointment Division.

Appropriation: Salaries, Keepers of Lighthouses.

Vice: Henry L. Matthews.

Legal Residence: Virginia.

11—3692

Form 111

OATH OF OFFICE

(Prescribed by Section 1757, Revised Statutes)

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

L. P. INSP. MAY 14 1918 BALTO. MD.

LIGHT HOUSES MAY 13 1918

I, Cary S. Mitchem

do solemnly [1] swear (See below) that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter: So HELP ME GOD.

MAY 13 1918 9 10 AM

CHIEF CLERK

Cary S. Mitchem.
(Appointee signs here)

1918 JUN 3 AM 10 23

[2] Sworn to (See below) and subscribed before me, this [3] 14th day of May, A. D. 1918

(Affix official seal here)

[4] (Name) H. C. Ruffhead

(Official title) Chief Clerk, 5th L. H. Dist.

Official Title	Rate of Pay	Name of Station, Vessel, or Place of Employment
Present Second Assistant Keeper	$456. per an.	Wolf Trap Light Station, Va.
Former Assistant Keeper	$516. " "	Sandy Point " " , Md.

(The above should be filled in by the district officer before sending to appointee)

RECM

Office of Lighthouse Inspector, 5th District

Baltimore, Md., (Address) May 14, 1918 (Date)

The above-named appointee entered upon duty on May 13, 1918 (Date)

H. D. Ring
(Signature, followed by title) Lighthouse Inspector.

CARDED

[1] Insert here "swear" or "affirm," as the case may be.

[2] Insert here "sworn to" or "affirmed," as the case may be.

[3] The oath may be taken any time after the date of appointment and prior to the payment of compensation, but no compensation shall be paid until the oath is executed in proper form.

[4] This oath should be taken before a justice of the peace, notary public, judge, clerk of a court, or any other officer having authority to administer oaths, but never before a collector of customs, as he has no power to administer oaths in such cases. In case the officer administering the oath has no seal, his official character should be duly certified to by the clerk of the proper court or the proper county clerk.

[5] Give this information in all cases where new oath is required.

Failure to fill out this oath properly will result in its return for correction.

11—944

1756

Form 93
REOM

NOTICE OF RESIGNATION OR DEATH

LIGHT HOUSES JUN 12 1918

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

JUN 12 1918 9 17 AM

OFFICE OF LIGHTHOUSE INSPECTOR, 5th DISTRICT,
Baltimore, Md.,
June 11, , 1918

THE COMMISSIONER OF LIGHTHOUSES:

Herewith is transmitted the resignation of the following-named employee:

CHIEF CLERK

Name, Cary S. Mitchem Position, 2nd asst keeper

Legal residence, Va. Station, Wolf Trap L.S., Va.

1918 JUN 17 PM 2 52

Salary, $456. per an. (base)

APPOINTMENTS

The acceptance of this resignation is recommended effective at the close of June 18, 1918.

1918 JUN 17 PM 3 22

This employee has not taken leave in excess of the accrued rate.

Remarks: Nomination of a suitable successor forwarded today.

APPOINTMENT DIVISION NECESSARY ACTION TAKEN JUN 18 1918 DEPARTMENT OF COMMERCE

Hydrog.
Engr. Coast
Mar. Engr.
~~Personnel~~
Accounts.
Contracts
Chf. Clk.
Dep. Commr.
Commr.

King
Lighthouse Inspector.

6-17-18

BUREAU OF LIGHTHOUSES
WASHINGTON JUN 17 1918

Submitted to the Secretary of Commerce, approved.

11—4623

1918 JUN 17 PM 1 16
H. B. Bowerman
Acting Commissioner

TSC OAK

ADDRESS ALL COMMUNICATIONS TO
LIGHTHOUSE INSPECTOR
BALTIMORE, MD.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

L. H. INSPECTOR JUN 10 1918 BALTIMORE MD.

LIGHT JUN 12 1918 HOUSES

FIFTH DISTRICT

Wolf Trap
(Station, Depot, or Vessel)

June 7th 1918

Lt House Inspector

Baltimore Md

Sir

Please accept My resignation to take effect on June 18 as I want to take a position on the Tender Holly

Respectfully

Lary S. Mitchem

Inspector
Supt.
Chief Clk.
1 A Supt.
2 A Supt.
3 A Supt.
Draftsman
Foreman
Mech.
Hydrog.
Accounts
Ordering
Personnel
Cost Kpg.
File Clk.
Messenger
File

Ps

In the absence of the Keeper as he is on ten days leave from the office

V. J. Montague
1st asst Keeper

June 18, 1918.

Sir:

The Department is in receipt of your resignation from the position designated below, and has accepted the same, upon recommendation of the chief of bureau, to take effect at the close of business on June 18, 1918.

Bureau..... Lighthouse Service.
Position..... Second Assistant Keeper.
Salary..... $456 per annum.

By direction of the Secretary:

Respectfully,

(Signed) Clifford Hastings.

Chief of Appointment Division.

APPOINTMENT DIVISION ENTERED JUN 18 1918 ON JOURNAL DEPARTMENT OF COMMERCE

Mr. Cary S. Mitchem,
Through the Commissioner of Lighthouses.

C
R