'26 NOV 3 PM 4:04

REFERENCE SERVICE SLIP
Archival Research Room Record Request
National Archives at St. Louis

Date: 11/02/2026

REQUESTER INFORMATION

Name (Please Print – Last, First, Middle)	Researcher ID Card Number
Burns, Andrew	4563213
E-Mail Address:	**Phone Number:**
afbfg4@umsl.edu	636-415-7353

INFORMATION NEEDED TO LOCATE RECORDS (Furnish as much as possible)

Name used in Service (Please Print – Last, First, Middle)	Service Number/SSN	Date & Place of Birth
Moon, William, Henry		1876 NY

MILITARY SERVICE

Branch of Service:
- ☐ Air Force
- ☐ Army Air Corps
- ☐ Army Air Force
- ☐ Army
- ☐ Marine Corps
- ☐ Navy
- ☐ Coast Guard
- ☐ Unknown

Type of Rank:
- ☐ Enlisted
- ☐ Officer
- ☐ Unknown

Service Period (Check all that apply):
- ☐ 1939 & Prior
- ☐ 1940 - 1950
- ☐ 1950 & After

Date & Place of Death: 1950

State of Residence (upon entry into service):

Other Identifying Information (Parent's Names, CSC Number, etc.)

Researcher Signature: Andrew Burns

CIVILIAN SERVICE

(Agency & Location)		
Lighthouse Service (CT/NJ/NY) 3rd District	From: 1907	To: 1918
(Agency & Location) M500	From:	To:
(Agency & Location)	From:	To:

Other Identifying Information (Maiden Name, Job Title, etc.)

This Space Intentionally Left Blank

STAFF USE ONLY

Appointment Time and Date:

Additional Researchers: ☐ Yes ☐ No

CMRS Service Request Number: C:000846953777

Attendant Signature:

CMRS Search Request Number(s): Civilian Archival Search 11/5

Remarks: '26 NOV 10 PM12:05

SCREENING NOTES

☐ Reviewed and Nothing Removed JMH ☐ Items Removed and User Informed

Hold Requested: ☐ Yes ☐ No	Total Requests:	Screened Items:
☐ Additional charge outs and signatures on reverse side		

Time Out: Final Return:

William H. Moon

STATE FROM WHICH APPOINTED
New York

INACTIVE

STATUS

DESIGNATION	SALARY	OFFICE, BUREAU, OR DIVISION	DATE APPOINTED
A K New Haven Outer Breakwater, Conn. (Prob)	$515 pa	Light-House	Aug. 25-07
Resigned close June 30. 1908.			
Ammded to close of Apr 8. 1908			
Reinstated A K West Bank L & By	$500 pa	Light-House	May 24, 1908
2nd Asst Keeper Navesink L.S. N.J.	555.7-	L.H.	Oct. 12 1908.
1st " " Montauk Pt. L.S. NY.	$42.50 mo	"	Oct 6. 1909
Resigned close Apr 15. 1910			
Asst. Kpr., Staten Island L.S., NY.	$516.	L. H.	Apr. 11, 1912.
TEMPORARY. Additional Kpr. " " " " " (not ext / mo.)	720	"	Jan. 6. 1913
(Last day served Jan 15. 1913)			
Keeper, Staten Isl. L.S. NY	720	"	Jan. 16. 1913.
" Increase	840	"	Nov 4, 1918.
Resigned close Dec. 15, 1918.			

INACTIVE

Department of Commerce and Labor

LIGHT-HOUSE BOARD

Washington

F.D.A.
File No. 11048
FOUR inclosures.

1st on eligible list.

2d, three } Considered with:

Arthur Hoyt

John J. Reefer.

3d Probr.

29 August, '07.

OFFICE OF THE CHIEF CLERK
RECEIVED
AUG 31 1907
DEPT OF COMMERCE AND LABOR

DIVISION OF APPOINTMENTS
RECEIVED
SEP 3 1907
DEPT. OF COMMERCE & LABOR

The Honorable,

The Secretary of Commerce and Labor.

Sir:

The Board has the honor to ask the probationary appointment of Mr. William H. Moon, of New York, to the position of Assistant Keeper at New Haven Outer Breakwater, Conn., Light-Station, with pay at the rate of $515 a year, to date from 25 August, '07, the date of his entrance on duty, in the place of Mr. Charles A. Hosegood, resigned. Aug 6'07

Mr. Moon has passed the required Civil Service examination, and obtained a rating of 84 per cent in Class I.

The Board encloses herewith letters from Messrs. Edgar Chiott, Justin V. Ellison, William B. Gilmore, and Arthur Hoyt, declining to accept the position of Assistant Keeper at New Haven Outer Breakwater, Conn., Light-Station.

Respectfully,

DIVISION OF APPOINTMENTS
APPOINTMENT WRITTEN
SEP 3 1907
DEPT OF COMMERCE AND LABOR

Lt. Col., Corps of Engineers, U. S. A.,
Engineer Secretary.

OFFICE OF THE CHIEF CLERK
FORWARDED
AUG 31 1907
TO APPOINTMENTS
DEPT OF COMMERCE AND LABOR

1st Three, declined.
i.l. Messrs Chiott, Ellison and Gilmore
J.A.D.

Wrote Comr Dept 3-07 Returning letters

PROBATIONARY APPOINTMENT—PRIOR DATE

11048

Department of Commerce and Labor
OFFICE OF THE SECRETARY
Washington

September 3, 1907.

Mr. William H. Moon, of New York, having qualified under the civil-service regulations, is hereby appointed Assistant Keeper of New Haven Outer Breakwater Light Station, Connecticut, in the Light-House Service, with compensation at the rate of Five Hundred and Fifteen dollars per annum, for a probationary period of six months, effective beginning August 25, 1907, he having entered upon duty on that date and since continuously served in the above-mentioned position. (vice Charles A. Rosegood.)

Retention in the service after the expiration of probationary period shall be equivalent to absolute appointment.

Payment of the compensation authorized in this appointment is subject to the oath of office being taken.

CARDED

DIVISION OF APPOINTMENTS
REPORTED
SEP 5 1907
TO DISBURSING CLERK
DEPT OF COMMERCE AND LABOR

Assistant Secretary.

11—1873

The Light-House Board.

O. S. Comm.

Le
D

Form 111

OATH OF OFFICE

(PRESCRIBED BY SECTION 1757, REVISED STATUTES)

OFFICE OF THE CHIEF CLERK
RECEIVED
OCT 14 1907
DEPT OF COMMERCE AND LABOR

Department of Commerce and Labor

LIGHT-HOUSE ESTABLISHMENT

I, William Henry Moon

do solemnly[a] Swear that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter: **So help me God.**

Wm H Moon

DIVISION OF APPOINTMENTS
RECEIVED
OCT 14 1907
DEPT OF COMMERCE AND LABOR

[b] Sworn to and subscribed before me,
this 16 day of September, A. D. 1907

[c] Name: W. E. Whittelsey

Official title: Notary Public
New Haven Conn

{Affix official seal.}

NEW HAVEN CONN. NOTARY PUBLIC

CARDED

NAME OF OFFICE.	NAME OF STATION.	State or Country in which born.	State or Territory from which appointed.
Asst. Keeper	New Haven Outer Rock	New York	New York

[a] Insert here "swear" or "affirm," as the case may be.
[b] Insert here "Sworn to" or "Affirmed," as the case may be.
[c] This Oath should be taken before a Justice of the Peace, Notary Public, Judge, Clerk of a Court, or any other officer having authority to administer oaths, but never before a Collector of Customs, as he has no power to administer oaths in such cases. *The oath should be taken on or after the date of the appointment.*

In case the officer administering the oath has no seal, his official character should be duly certified to by the clerk of the proper court or the proper county clerk.

Light House Board,
Entered upon duty.
Date 25 Aug 07

E B Johnson
Chief Clerk.

OFFICE OF THE CHIEF CLERK
FORWARDED
OCT 14 1907
TO APPOINTMENTS
DEPT OF COMMERCE AND LABOR

PERSONAL QUESTION SHEET



Department of Commerce and Labor

OFFICE OF THE SECRETARY

Washington

December 17, 1906.

To the Chiefs of Bureaus of the Department of Commerce and Labor:

For the purpose of enabling the Department to maintain a complete record of its officers and employees, you are requested to have every person hereafter appointed or employed in your Bureau, immediately upon his entrance on duty, answer each of the questions in Part I of this form and sign the same. The officer in immediate charge should review the information given by the appointee or employee, and if correct, should forward the form to the Chief of the Bureau without delay. The information called for by the questions in Part II should then be supplied and the form forwarded to the Department.

CARDED.

Oscar S. Straus

Secretary.

PART I.

(Part I should be executed by the appointee or employee; but, if he is unable to write legibly, another person may write the answers at his dictation. In either case the statement should be signed by the appointee or employee. If he is unable to write, he may sign by mark in the presence of one witness. If he is unable to answer any question, he should indicate that fact.)

1. What is your full name? (Do not use initials, but spell out each name and state whether Mr., Miss, or Mrs. Example: Mr. John Richard Doe.) William Henry, Moon.

2. How do you write your name on the pay roll? (This should agree with signature to your oath of office.) ~~Wm H. Moon~~ William N. Moon

3. What is your present legal (voting) residence? (Give city or town, State or Territory, county, and Congressional district.)

City or town.	State or Territory.	County	Congressional district.
~~New York~~ ~~Brooklyn~~	~~N.Y.~~ ~~New York~~	~~Richmond~~ ~~Kings~~	~~11~~ 8

4. What is your race? (Answer "white," "colored," or "Mongolian.") White

5. Where were you born? Brooklyn Kings Co. State N.Y.

6. When were you born?

Month.	Day.	Year.
April	20	1876

7. Are you pensioned by the U. S. Government? (Answer "Yes" or "No.") No

11—1134

* Sec'y's letter received Apl. 27, 1912

8. Are there any members of your family, besides yourself, in the civil service of the United States? (If so, give below their names, relationships, the Departments and Bureaus or Services in which they are employed, and the positions they occupy.)

Name.	Relationship.	Department.	Bureau or Service.	Position.
Not	to	my	present	Knowledge

9. If you were appointed through a civil service examination, state, as near as you recollect, the name and date of the examination. If not so appointed, state how you entered the service. (Examples: "By reinstatement," or "by transfer from ——," stating Department, Bureau or Service, position, and salary, if known.)

*Local Civil Service Examination for keeper or asst Keeper, Tompkinsville, NY, August 16, 1907

10. Have you any physical disabilities? (If so, describe briefly. If you have defective eyesight, state whether corrected by glasses.)

~~None~~ Right foot amputated + See P.2 S. received Apr. 27/12

11. Have you ever held any other position in the civil service of the United States? (If so, give below the Department and Bureau or Service in which you served, the position held, the salary you received, and the dates of your appointment and separation from the service.)

None

12. Were you in the military or naval service of the United States during the Civil or Spanish American War? (If so, give the information called for by the blanks below.)

Regiment and company, or vessel.	Date enlisted.	Date discharged.	Cause of discharge.
'C' Troop U.S.V. Army Invasion Pto Rico	April 1898	Dec 1898	Mustered out of service

13. If you served in the military or naval service of the United States at any time other than during the Civil or Spanish-American Wars, indicate such service in the spaces below.

Regiment and company, or vessel.	Date enlisted.	Date discharged.	Cause of discharge.

14. What was your occupation prior to entering the United States civil service? (It is intended that the answer to this question shall state briefly the lines of work followed by you before receiving your present appointment, with the exception of your service for the Government, indicated in your answers to questions 11, 12, and 13.)

Electrical expert, Gas Engine & Naay Machinery
Master passenger boat 10 Tons burden

15. What education have you received? (Indicate the grades of schools you have attended, and, in case you have attended schools of higher grade than high schools, give the institution, degrees received, and date in each case. Example: Public school; high school; business college; Cornell University, A. B., 1900; Columbia University, LL. B., 1903.)

Public school Polytechnic Institute Brooklyn
'No degree'

16. What special qualifications have you—professional, technical, mechanical, etc.? (Examples: Qualified as "Lawyer," or "Civil Engineer," or "Draftsman," or "Carpenter.")

Electrical & Gas Engine Machinery

* Written in office of Inspector 3rd. L.N. Dist.

11—1434

17. What, if any, civil service examinations have you passed? (Give names and dates as near as you recollect.)

* only the Lighthouse Service Local Civil Service Examination for Keeper or assistant Keeper, Tompkinsville, N.Y. August 16th. 1907.

18. Were the answers to the foregoing questions written by you? (If not, state the name and address of the person who wrote them for you.) Yes.

19. State the date upon which the above blanks were filled. September 13, 1907

Witness:

* In case signature is by mark.

(Signature) Wm. H. Moon

P. O. Address: West Haven
City or town.
Colonial Inn
Number and street.
Conn.
State or Territory.

Reviewed, approved, and forwarded Oct 1, 1907

(Signature) John A Rodgers

(Official title) Captain, U. S. Navy, Inspector.

PART II.

(Part II should be executed by the executive officers of the various Bureaus of the Department, or, at their direction, by some official who can give the information desired. If unable to answer any question, indicate that fact.)

1. State the Bureau or Service, place, and district in which the person who answered the foregoing questions is employed.

Light House Service, (Bureau or Service.) New Haven Outer Bkw. L. Sta. (Place (city, town, or station).) Third (District.)

2. To what position has he been appointed? Assistant Keeper

3. State the date of appointment. September 3rd. 1907.

4. State the date the appointment was effective. (If appointment was made to take effect on date of oath, so state.) August 25th. 1907.

5. State the date of the oath. September 16th. 1907

6. State the date the appointee or employee entered on duty. August 25th. 1907.

7. What is his salary? $515.00 Per Annum.

8. From what appropriation is he paid? Salaries of Keepers of Light-Houses

9. Is the position excepted, competitive, or unclassified under the civil service rules? Competitive

10. If classified, state the date of classification. May 6th 1896.

11. In what manner did the appointee or employee enter the service? Examples: "From stenography and typewriting examination;" or "without examination;" or "by reinstatement;" or "by transfer from ——," stating Department, Bureau or Service, position, and salary, if known.)

Local Civil Service Examination for Keeper or assistant Keeper, Tompkinsville, N.Y. August 16th. 1907.

12. Is the appointee or employee required to give bond? No.

(Signature) John A Rodgers

(Official title) Captain, U. S. Navy, Inspector.

Date: Oct 1, 1907

11—1434

OFFICE OF THE CHIEF CLERK
RECEIVED
APR 7- 1908
DEPT OF COMMERCE AND LABOR

HB

Office Light House Board,

April 6, 1908.

Respectfully forwarded to the Secretary of Commerce and Labor, approved, to take effect March 31, '08. inclusive.

J. W. Kellogg

Captain, U. S. N.,
Naval Secretary.

WA

DIVISION OF APPOINTMENTS
RECEIVED
APR 7 1908
DEPT. OF COMMERCE & LABOR

INDEXED

OFFICE OF THE CHIEF CLERK
FORWARDED
APR 7 - 1908
TO APPOINTMENTS
DEPT OF COMMERCE AND LABOR

RECEIVED
APR 2 1908
LIGHT HOUSE INSPECTION

Outer Breakwater Sta.

LIGHT HOUSE BOARD
APR 1908

New Haven Conn
11048
March 31/08.

Sir:

I have the honor to ask you to accept this my resignation, as assistant Keeper of this station, to take effect at once.

Very respectfully

Wm. H. Moon

A.1 C. - 5.15. Ja

New Haven Outer Breakwater L.S. Conn

DIVISION OF APPOINTMENTS
Resignation Acc'd
APR 8
4-7-08
DEP'T OF COMMERCE AND LABOR

Forwarded through the Keeper to.

Inspector.
3rd District.
William L. Tutty Pompkinsville
N.Y.

Department of Commerce and Labor

11043 OFFICE OF THE SECRETARY

Washington

April 7, 1908.

Gentlemen:

In accordance with the Board's recommendation of the 6th instant, the resignation of William H. Moon as assistant keeper of New Haven Outer Breakwater Light-Station, Connecticut, at a compensation of $515 per annum, is hereby accepted effective at the close of April 8, 1908. as amended by DL 4/16/08

Respectfully,

CARVED

Acting Secretary.

The Light-House Board.

DIVISION OF APPOINTMENTS
REPORTED
APR 8 1908
TO DISBURSING CLERK
DEPT OF COMMERCE AND LABOR

Le
D

Form 208 11—937

INDORSEMENT SLIP

Department of Commerce and Labor

WLR 11048

LIGHT-HOUSE BOARD

Washington Apr. 15, 1908.

OFFICE OF THE CHIEF CLERK
RECEIVED
APR 16 1908
DEPT OF COMMERCE AND LABOR

---------- indorsement.

Resignation of William H. Moon, assistant keeper at New Haven Outer Breakwater Light-Station, Conn.

H-16-08

Respectfully returned to the Department of Commerce and Labor with the request that Mr. Moon's resignation be accepted effective at the close of April 8, 1908, in accordance with the facts stated in the Inspector's letter herewith, the return of which is respectfully asked.

APR 9 1908
APR 16 1908
APPOINTMENTS

INDEXED.

Captain, U.S.N.,

Naval Secretary.

OFFICE OF THE CHIEF CLERK
FORWARDED
APR 16 1908
TO APPOINTMENTS
DEPT OF COMMERCE AND LABOR

ADDRESS ALL COMMUNICATIONS TO
"LIGHT-HOUSE INSPECTOR, THIRD DISTRICT,
TOMPKINSVILLE, N. Y."

APR 15 1908 LIGHT HOUSE BOARD 11048 Received

Department of Commerce and Labor
LIGHT-HOUSE ESTABLISHMENT

Ent'd APR 15 1908

HRW
8319

GENERAL DEPOT
OFFICE OF INSPECTOR, 3D DISTRICT
TOMPKINSVILLE, N. Y.

April 14, 1908.

The Light House Board,

Washington, D. C.

Sirs:-

Referring to Department letter of April 7th 1908, accepting the resignation of Mr. William H. Moon as Assistant Keeper of the New Haven Outer Breakwater Light Station, Conn., to take effect at the close of March 31st 1908, etc.,

I have the honor to inform the Board that Mr. Moon remained on duty at the station until he was relieved by the new appointee, Mr. Adolf Magnusson, on April 9th, and I therefore respectfully recommend that Department letter of April 7th 1908, be amended to accept Mr. Moon's resignation to take effect at the close of April 8th, instead of March 31st 1908.

Respectfully,

John A Rodgers

Captain, U. S. N.,

Inspector.

Department of Commerce and Labor,
OFFICE OF THE SECRETARY
Washington

11048

April 16, 1908.

Gentlemen:

In accordance with the Board's request of the 15th instant, Department letter of April 7, 1908, accepting the resignation of William H. Hogn, assistant keeper of New Haven Outer Breakwater Light-Station, Connecticut, effective at the close of March 31, 1908, is hereby amended so that it shall take effect at the close of April 8, 1908, it appearing that Mr. Hogn remained on duty at the station until he was relieved by the new appointee, Mr. Adolf Magnusson, on April 8, 1908.

Respectfully,

CARDED

DIVISION OF APPOINTMENTS
REPORTED
APR 17 1908
TO DISBURSING CLERK
DEPT OF COMMERCE AND LABOR

Acting Secretary.

The Light-House Board.

CHANGE REPORTED
APR 17 1908
C. S. COMMISSION.

Inclosure No. 9374.
D-LS

Department of Commerce and Labor

LIGHT-HOUSE BOARD

EAC.
11048

Washington

Wm.H.Moon,
reinstatement.

May 28, 1908.

OFFICE OF THE CHIEF CLERK
RECEIVED
MAY 29 1908
DEPT OF COMMERCE AND LABOR

DIVISION OF APPOINTMENTS
RECEIVED
MAY 29 1908
DEPT. OF COMMERCE & LABOR

The Honorable,

The Secretary of Commerce and Labor.

Sir:-

The Board has the honor to ask the reinstatement and appointment of Mr. William H. Moon, of N. Y., as assistant keeper of West Bank Light-Station, N. Y., at $500 a year, effective beginning May 24, 1908, the date of his entrance on duty, in the place of Mr. Hyacinth J. Burke, whose dismissal has been recommended. for May 16. 1908 (Resigned May 31/08) Changed to take effect date of Issue of 5/16-08.

Mr. Moon resigned on April 9, 1908, from the position of assistant keeper of New Haven Outer Breakwater Light-Station, Conn. He states that his legal residence is New York instead of Connecticut, as before stated.

Respectfully,

J M Helm

Captain, U.S.N.,

Naval Secretary.

Reinstatement as requested.

MAY 29 1908

6 5-29-08
6-4-08

DIVISION OF APPOINTMENTS
APPOINTMENT WRITTEN
JUN 4 1908
DEPT OF COMMERCE AND LABOR

INDEXED.

OFFICE OF THE CHIEF CLERK
FORWARDED
MAY 29 1908
TO APPOINTMENTS
DEPT OF COMMERCE AND LABOR

Commerce and Labor

May 29 8.

William H. Moon

Assistant Keeper of West Bank Light-Station, New York.

New York

---

500 per annum Light-House Service

r. Moon

is resignation

Assistant Keeper of New Haven Outer Breakwater Light-Station, Connecticut.

April 8, 1908

515 per annum Light-House Service.

Acting Secretary.

Le
D

CERTIFICATE FOR REINSTATEMENT IN THE CLASSIFIED DEPARTMENTAL SERVICE, UNDER RULE IX.

No. 9005

OFFICE OF THE CHIEF CLERK RECEIVED JUN 4 - 1908 DEPT OF COMMERCE AND LABOR

DIVISION OF APPOINTMENTS RECEIVED JUN 8 1908 DEPT. OF COMMERCE & LABOR

United States Civil Service Commission,

Washington, D. C., June 3, 1908.

TO THE Secretary of Commerce and Labor.

Sir:

In response to your request dated May 29, 1908, for the necessary certificate for the reinstatement of William H. Moore, of New York as Assistant Keeper at $ 500. per annum in the classified service of the Light House Service ~~Department~~, certification is hereby made that he may be so reinstated, it appearing that he was separated, without delinquency or misconduct, from the position of Assistant Keeper at $ 515. per annum in the classified service of the Light House Service, ~~Department~~ on the 8th. day of April, 1908, within one year next preceding the date of your requisition.

Effect May 24. 08

Very respectfully,

OFFICE OF THE CHIEF CLERK FORWARDED JUN 4 - 1908 TO APPOINTMENTS DEPT OF COMMERCE AND LABOR

INDEXED

John R. Dougherty

Secretary.

6—1011

GENERAL APPOINTMENT—PRIOR DATE

11048

Department of Commerce and Labor
OFFICE OF THE SECRETARY
Washington

June 4, 1908.

Mr. William H. Moon, of New York, is hereby appointed Assistant Keeper of West Bank Light-Station, New York, in the Light-House Service, at a salary of Five Hundred dollars per Annum, this appointment to be effective beginning May 24, 1908, he having entered upon duty on that date and since continuously served in the above-mentioned position. (vice Hyacinth J. Burke.)

Payment of the compensation authorized in this appointment is subject to the oath of office being taken.

(By reinstatement in accordance with Certificate No. 9005.)

DIVISION OF APPOINTMENTS
REPORTED
JUN 5 1908
TO DISBURSING CLERK
DEPT OF COMMERCE AND LABOR

CARDED

Herbert Knox Smith
Acting Secretary.

Date of oath: , 190

The Light-House Board.

CHANGE REPORTED
MAY 27 1908
U.S. CIVIL SERVICE COMMISSION.

Le
D

Enclosure.

Form 111

OATH OF OFFICE

(PRESCRIBED BY SECTION 1757, REVISED STATUTES)

LIGHT-HOUSE BOARD
RECEIVED
JUN 15 1908

OFFICE OF THE CHIEF CLERK
RECEIVED
JUN 19 1908
DEPT OF COMMERCE AND LABOR

Department of Commerce and Labor

LIGHT-HOUSE ESTABLISHMENT

No. 11048

DIVISION OF APPOINTMENTS
RECEIVED
JUN 20 1908
G
DEPT OF COMMERCE AND LABOR

I, William H. Moon do solemnly[a] swear that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter: **So help me God.**

William H. Moon

Light House Board,
Entered upon duty.
Date May 24, 1908
W. Woodward
Chief Clerk.
H.B.

[b] Sworn to and subscribed before me, this 17th day of June, A. D. 1908

[c] Name: August Rabbeluneyer

Official title: Notary Public Richmond Co. N.Y.

{Affix official seal.}

NAME OF OFFICE.	NAME OF STATION.	State or Country in which born.	State or Territory from which appointed.
Asst Keeper	West Bank	New York U.S.A.	New York

FORWARDED

[a] Insert here "swear" or "affirm," as the case may be.
[b] Insert here "Sworn to" or "Affirmed," as the case may be.
[c] This Oath should be taken before a Justice of the Peace, Notary Public, Judge, Clerk of a Court, or any other officer having authority to administer oaths, but never before a Collector of Customs, as he has no power to administer oaths in such cases. *The oath should be taken on or after the date of the appointment.*

In case the officer administering the oath has no seal, his official character should be duly certified to by the clerk of the proper court or the proper county clerk.

11—944

INDEXED.

OFFICE OF THE CHIEF CLERK
FORWARDED
JUN 19 1908
TO APPOINTMENTS
DEPT OF COMMERCE AND LABOR

Form 78 ORIGINAL APPOINTMENT, PROMOTION, OR TRANSFER OF EMPLOYEE

Department of Commerce and Labor

LIGHT-HOUSE ESTABLISHMENT

11048

DS

Office of the Inspector, 3rd L. H. Dist.,

Tompkinsville, N. Y.

OFFICE OF THE CHIEF CLERK RECEIVED OCT 9 - 1908 DEPT OF COMMERCE AND LABOR

DIVISION OF APPOINTMENTS RECEIVED OCT 9 1908 DEPT OF COMMERCE AND LABOR

The Light-House Board,

Washington, D. C.

Sept. 28, 1908.
(Date)

Sirs: I have the honor to recommend the (1) Transfer
(Probationary appointment, transfer, promotion, etc.)

of (2) William H. Moon, Efficiency not reported of (3) New York
(Name of person—letter for letter—as reported to Board) (State of legal residence)

from (4) Assistant Keeper
(Official title of present position, as Keeper, First Assistant Keeper, etc.)

at (5) West Bank Light Station, New York,
(Official name of aid, as given in Light List, as Absecon Light-Station, N. J.)

at (6) $500 per annum (Salary now paid) to (7) Second Assistant Keeper
(Official title of position, as Keeper, First Assistant Keeper, etc.)

at (8) Navesink Light-Station, New Jersey
(Official name of aid, as given in Light List, as Absecon Light-Station, N. J.) at

(9) $ ~~46 per mo.~~ Was 555 pa (Salary recommended), effective beginning (10) October 10, 1908 (~~the date of his entrance on duty~~) (or as soon thereafter as he enters on duty)
(Strike out the clause not appropriate)

in the place of (11) Robert Blume
(State name of *last* person holding position)

who (12) resigned on (13) Sept. 30, 1908.
(Died, transferred, resigned, dismissed, etc.) (Last day of service)

Mr. (14) stands No. (15) in list of eligibles,

Class (16), with an average of (17) per cent, and

was considered with (18)

(19) letters of declination of herewith.

Respectfully,

C. Thomas.

Captain, U.S.N., Inspector.

Department of Commerce and Labor

LIGHT-HOUSE BOARD

11048 10-9-08

October 8, 1908.

Approved, and respectfully forwarded to the Honorable the Secretary of Commerce and Labor.

OFFICE OF THE CHIEF CLERK FORWARDED OCT 9 - 1908 TO APPOINTMENTS DEPT OF COMMERCE AND LABOR

DIVISION OF APPOINTMENTS RECEIVED OCT 10 1908 DEPT OF COMMERCE AND LABOR

Geo. W. Goethals

Lt. Colonel, Corps of Engineers, U. S. A.

Engineer Secretary.

11—2314

4/

GENERAL APPOINTMENT, WITHOUT FIXED DATE.

Department of Commerce and Labor
11048 OFFICE OF THE SECRETARY
Washington

October 12, 1908.

Mr. William H. Munn, of New York, is hereby appointed Second Assistant Keeper of Navesink Light-Station, New Jersey, in the Light-House Service, with compensation at the rate of Five Hundred and Fifty-five dollars per annum, effective beginning October 12, 1908, or as soon thereafter as he enters on duty. (vice Robert Blume.)

Payment of the compensation authorized in this appointment is subject to the oath of office being taken.

(By transfer from Assistant Keeper of West Bank Light-Station, New York, at $500 per annum.)

CARDED!

DIVISION OF APPOINTMENTS
REPORTED
OCT 12 1908
TO DISBURSING CLERK
DEPT OF COMMERCE AND LABOR

Acting Secretary.

CHANGE REPORTED
OCT - 1908
U.S. COMMISSION.

The Light-House Board.

LS
D

Form 111

LIGHT HOUSE BOARD
RECEIVED
OCT 19 1908

OFFICE OF THE CHIEF CLERK
RECEIVED
OCT 30 1908
DEPT OF COMMERCE AND LABOR

OATH OF OFFICE

(PRESCRIBED BY SECTION 1757, REVISED STATUTES)

Department of Commerce and Labor

LIGHT-HOUSE ESTABLISHMENT

No. 11048

Enclosures.

I, William H. Moon

do solemnly[a] Swear that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter: SO HELP ME GOD.

William H. Moon

[b] Sworn and subscribed before me, this 15 day of October, A. D. 1908

(Affix official seal here.)

[c](Name:) Charles J Maison

(Official title:) Notary Public

OFFICIAL TITLE.	NAME OF STATION.	State or Country in which born.	State or Territory from which appointed.
2nd Asst Keeper	Navesink	New York	New York

$555. per annum.

OFFICE OF THE Inspector, 3d. LIGHT-HOUSE DISTRICT,

Tompkinsville (Address.) N.Y., October 17th, 1908 (Date.)

The above-named appointee entered upon duty on October 12th, 1908. (Date.)

CANCELED

(Signed:) C. Thomas.

Captain U.S. Navy,
Inspector.

[a] Insert here "swear" or "affirm," as the case may be.

[b] Insert here "Sworn to" or "Affirmed," as the case may be.

[c] This Oath should be taken before a Justice of the Peace, Notary Public, Judge, Clerk of a Court, or any other officer having authority to administer oaths, but never before a Collector of Customs, as he has no power to administer oaths in such cases. In case the officer administering the oath has no seal, his official character should be duly certified to by the clerk of the proper court or the proper county clerk.

NOTE CAREFULLY.

The oath may be executed at any time subsequent to the actual issuance of the appointment certificate, but no compensation should be paid until the oath is executed in proper form. Whenever possible the oath should be executed upon the date of actual entrance upon duty.

A letter of transmittal (use Form 95) should accompany Oath, stating the **exact** date of the entrance on duty of the appointee and the above blank also filled out and properly signed by the district officer.

Failure to fill out this Oath properly will result in its return for correction.

INDEXED

OFFICE OF THE CHIEF CLERK
FORWARDED
OCT 30 1908
TO APPOINTMENTS
DEPT OF COMMERCE AND LABOR

11—944

OCT 31 1908

Form 73

ORIGINAL APPOINTMENT, PROMOTION, OR TRANSFER OF EMPLOYEE

Department of Commerce and Labor

LIGHT-HOUSE ESTABLISHMENT

DIVISION OF APPOINTMENTS RECEIVED OCT 14 1909 DEPT OF COMMERCE AND LABOR

RLM-NO. 689-

Office of the Inspector, 3rd L. H. Dist.,

Tompkinsville, N.y.,

OFFICE OF THE CHIEF CLERK RECEIVED OCT 14 1909 DEPT OF COMMERCE AND LABOR

The Light-House Board,

Washington, D. C. October 8, 1909. (Date)

Sirs: I have the honor to recommend the (1) transfer (Probationary appointment, transfer, promotion, etc.)

of (2) William H. Moon (Name of person—letter for letter—as reported to Board) of (3) New York (State of legal residence)

from (4) 2d-assistant Keeper (Official title of present position, as Keeper, First Assistant Keeper, etc.)

at (5) Navesink Light-Station, N.J. (Official name of aid, as given in Light List, as Absecon Light-Station, N. J.)

at (6) $555. year (Salary now paid) to (7) 1st-assistant keeper (Official title of position, as Keeper, First Assistant Keeper, etc.)

at (8) Montauk Point Light-Station, N.Y. (Official name of aid, as given in Light List, as Absecon Light-Station, N. J.) at

(9) $42.50 month (Salary recommended), effective beginning (10) October 6, 1909 (the date

of his entrance on duty) (~~or as soon thereafter as he enters on duty~~) (Strike out the clause not appropriate)

in the place of (11) Evard Jansen (State name of *last* person holding position)

who (12) was transferred (Died, transferred, resigned, dismissed, etc.) on (13) Sept. 20, 1909. (Last day of service)

Mr. (14) ..... stands No. (15) ..... in list of eligibles,

Class (16) ....., with an average of (17) ..... per cent, and

was considered with (18) .....

(19) letters of declination of ..... herewith.

Mr. Moon's letter of 17 ult. requesting the transfer above recommended is herewith forwarded. Respectfully,

C. Thomas.

Captain, U.S.N., Inspector.

JCW.
11048
One inclosure.

Department of Commerce and Labor

LIGHT-HOUSE BOARD

October 13, 1909.

Approved, and respectfully forwarded to the Honorable the Secretary of Commerce and Labor.

W. P. Potter

Captain, U. S. N.,

Naval Secretary.

OFFICE OF THE CHIEF CLERK FORWARDED OCT 14 1909 TO APPOINTMENTS DEPT OF COMMERCE AND LABOR

10-14-09

appointment mailed Oct 15-1909

11—2314

4-5

LIGHT HOUSE INSPECTOR,
THIRD DIST.
SEP 20 1909
659
RECEIVED

105

3007

Fairmount Light Station.
Highlands N.J.
September 17/09.

OFFICE OF THE CHIEF CLERK
RECEIVED
OCT 14 1909
DEPT OF COMMERCE AND LABOR

Sir:

I have the honor to refer to your communication to 3rd asst Keeper Gregoire relative to transfer to Montauk Point Station

If vacancy is that of 1st Asst keeper, if eligible I ask to be considered for transfer and appointment.

Respectfully.
Wm F. Moore
2nd Asst Keeper.

Through Keeper.

To.
C. Thomas Capt. U.S.N.
Inspector 3rd District
Tompkinsville
N.Y.

Respectfully forwarded
Robt A Rogers
Keeper

GENERAL APPOINTMENT—PRIOR DATE

Department of Commerce and Labor
OFFICE OF THE SECRETARY
Washington

11048

October 15, 1909.

Mr. William H. Moon, of New York, is hereby appointed First Assistant Keeper of Montauk Point Light-Station, New York, in the Light-House Service at a salary of Forty-two and 50/100 dollars per month, this appointment to be effective beginning October 6, 1909, he having entered upon duty on that date and since continuously served in the above-mentioned position. (Vice Evard Jansen.)

Payment of the compensation authorized in this appointment is subject to the oath of office being taken.

(By transfer from Second Assistant Keeper of Navesink Light-Station, New Jersey, at $555.00 per annum.)

AWARDED.

Acting Secretary.

Date of oath: , 190

The Light-House Board.

D
Mc

CHANGE REPORTED
OCT - 1909
C. S. COMMISSION.

REPORTED
OCT 16 1909
DEPT OF COMMERCE AND LABOR

Form 111

OFFICE OF THE CHIEF CLERK
RECEIVED
NOV 6 - 1909
DEPT OF COMMERCE AND LABOR

LIGHT HOUSE BOARD
OCT 28 1909
NO. 11048

OATH OF OFFICE

(PRESCRIBED BY SECTION 1757, REVISED STATUTES)

Department of Commerce and Labor

LIGHT-HOUSE ESTABLISHMENT

Enclosure.

I, William H. Moon

do solemnly [a] swear (See below.) that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter: So HELP ME GOD.

William H. Moon
(Appointee signs here.)

[b] Sworn to (See below.) and subscribed before me, this 25th day of October, A. D. 1909.

(Affix official seal here.)

[c] (Name:) James Mc. Strong
(Official title:) Notary Publice

Official Title.	Pay.	Name of Station.	State or Country in which born.	State or Territory from which last appointed.
1st. Asst keeper in Light House Service.	$42.50 pr.mo.	Montauk Point (N.Y.)	New York.	New York.

(The above should be filled in by the district officer.)

Office of the Inspector, 3rd. Light-House District,

Tompkinsville, N.Y. (Address.), October 27, 1909. (Date.)

The above-named appointee entered upon duty on October 6, 1909 (Date.)

(Signed:) Geo. N. Haywood
Lieut. Commander, U.S.Navy,
Asst. to the Inspector.
In the absence, and by direction of the Inspector.

CARDED

[a] Insert here "swear" or "affirm," as the case may be.

[b] Insert here "Sworn to" or "Affirmed," as the case may be.

[c] This Oath should be taken before a Justice of the Peace, Notary Public, Judge, Clerk of a Court, or any other officer having authority to administer oaths, but never before a Collector of Customs, as he has no power to administer oaths in such cases. In case the officer administering the oath has no seal, his official character should be duly certified to by the clerk of the proper court or the proper county clerk.

NOTE CAREFULLY.

The oath may be taken any time prior to the payment of compensation, but no compensation should be paid until the oath is executed in proper form.

A letter of transmittal (use Form 95) should accompany Oath, stating the **exact** date of the entrance on duty of the appointee and the above blank also filled out and properly signed by the district officer.

Failure to fill out this Oath properly will result in its return for correction.

RECEIVED
NOV 8 - 1909
DEPT OF COMMERCE AND LABOR

OFFICE OF THE CHIEF CLERK
NOV 6 1909
TO APPOINTMENTS
DEPT OF COMMERCE AND LABOR

NOV 5 1909

Department of Commerce and Labor

LIGHT HOUSE BOARD
MAY 28 1909
NO.

EFFICIENCY REPORT

(Read the instructions on the reverse side of this Form before attempting to fill it out.)

1. Bureau Third Light-House District 2. Where employed Navesink & Shrewsbury River Beacons, N. J.
3. Name William H. Moon 4. Where born New York
5. Age 53 6. Position 2nd Asst. Keeper
7. Compensation $555 annum 8. When appointed (*a*) Sept. 3, 1907. (e.o.d. Aug. 25, 1907.)
9. How appointed (*b*) From C. S. Eligible Register.
10. Appointed from — State New York; Congressional District Seventh; County Kings
11. Status under Civil Service Rules (*c*) Classified Competitive
12. Is the employee an honorably discharged soldier or sailor? Yes
13. Other Government service None (Card record)
14. Duties (describe fully) Assisting in the attendance and operation of a light and incidental work connected therewith, including the cleaning and painting of station.
15. Efficiency — Quantity of work (*d*) 9; Quality of work (*e*) Good; Interest manifested in work (*f*) Good
16. Is this employee fully earning the salary he is now receiving? Yes
17. Remarks (*g*)

O.R.

CAPTAIN, U. S. N.
NAVAL SECRETARY

C. Thomas.
Captain. U.S.N., Inspector.
Head of Bureau or Office.

May 20, 1909

11—3005

B

Department of Commerce and Labor

LIGHT-HOUSE BOARD

Washington

HSB
11048.
One inclosure.

April 11, 1910.

DIVISION OF APPOINTMENTS
RECEIVED
APR 12 1910
DEPT OF COMMERCE AND LABOR

William H. Moon;
resignation.

OFFICE OF THE CHIEF CLERK
RECEIVED
APR 12 1910
DEPT OF COMMERCE AND LABOR

The Honorable

The Secretary of Commerce and Labor.

Sir:

The Board has the honor to inclose herewith the resignation of Mr. William H. Moon, of New York, as first assistant keeper of Montauk Point Light-Station, New York, at $42.50 per month, and to recommend that it be accepted effective at the close of April 15, 1910.

Respectfully,

W B Shubrick

Captain, U. S. N.,

Naval Secretary.

9 to 9 o'clk

H-12-10

OFFICE OF THE CHIEF CLERK
FORWARDED
APR 12 1910
TO APPOINTMENTS
DEPT OF COMMERCE AND LABOR.

DIVISION OF APPOINTMENTS
Resignation Accepted
APR 19 1910
DEPT OF COMMERCE AND LABOR

LIGHT HOUSE INSPECTOR, THIRD DIST. APR 3 - 1910 RECEIVED

OFFICE OF THE CHIEF CLERK RECEIVED APR 12 1910 DEPT OF COMMERCE AND LABOR

LIGHT HOUSE BOARD APR 9 1910 NO. 11048 Enclosure

Montauk Point Light Station,
Montauk P.O. N.Y.
April 2. 1910.

SW:

This, respectfully submitted, as my resignation, effective April 15. 1910. as First Assistant Keeper of the Montauk Point Light Station. New York.

Upon the said date I will leave the service.

Respectfully
Wm T Moon

Through Keeper: James G Scott
To R M Doyle, Capt. U.S.N.
Inspector 3d Lighthouse District.
Tompkinsville N.Y.

Department of Commerce and Labor
OFFICE OF THE SECRETARY
11048 Washington

April 12, 1910.

Gentlemen:

In accordance with the Board's recommendation of the 11th instant, the Department hereby accepts the resignation of William H. Hoom, first assistant keeper of Montauk Point Light-Station, New York, with pay at the rate of $42.50 per month, effective at the close of April 15, 1910.

Respectfully,

Acting Secretary.

The Light-House Board.

CARDED.

CHANGE REPORTED
APR 2 — 1910
C. S. COMMISSION.

APPOINTMENT DIVISION,
REPORTED
APR 13 1910
TO DISBURSING CLERK
DEPT OF COMMERCE AND LABOR

Le
D

Department of Commerce and Labor
APPOINTMENT DIVISION
Washington

Apr 4, 1912

The action proposed in the attached communication, if approved, will create one additional position Asst. Keeper Salary, $ 516 per annum

Geo. W. Bradley
Chief of Appointment Division.

By increase in salary authorized (D & Sept 21, 1910) at 510. P.a.

Form 73 ORIGINAL APPOINTMENT, PROMOTION, OR TRANSFER OF APPOINTEE

JHG

Department of Commerce and Labor
LIGHTHOUSE SERVICE

OFFICE OF THE CHIEF CLERK RECEIVED APR 3 - 1912 DEPT OF COMMERCE AND LABOR

BUREAU OF LIGHT-HOUSES APR 1 1912 DEPT OF COMMERCE AND LABOR

OFFICE OF LIGHTHOUSE INSPECTOR, Third DISTRICT,
Tompkinsville, N.Y.
March 29th, 1912, 191

THE COMMISSIONER OF LIGHTHOUSES:

The following recommendation is submitted:

Action proposed, probationary appointment

Name, William H. Moon ✓ Legal residence, New York ✓

Position, Assistant Keeper Salary, $516 per annum

Location, Staten Island Light-Station, N.Y.

Effective [illegible] on the actual date of entrance on duty.

Former position, Former salary,

Location,

Rank in list of eligibles, 1 ✓ Rating, Keeper ✓ Percentage, 94.8 ✓

Other eligibles considered, Samuel Pickup - no reply ✓
Chester B. Harper ✓ no reply

D.

Letters of declination inclosed,

Previous incumbent, New position — Services terminated, authorized D. L. Sept 21. 1910 at 510. P.a.

Reason,

Remarks: Payable from "Salaries, Keepers of Lighthouses"

J. Tyler
Superintendent

H 3-12

Department of Commerce and Labor
BUREAU OF LIGHTHOUSES
WASHINGTON

APR 1 1912

APPOINTMENT DIVISION APPOINTMENT WRITTEN APR 5 - 1912 11—2314 DEPT OF COMMERCE AND LABOR

Respectfully submitted to the Secretary of Commerce and Labor, approved.

CHIEF CLERK FORWARDED TO APR 3 1912 APPTS. COMMERCE AND LABOR

April 4, 1912. L. P. Putnam
Commissioner

Approved: [illegible]
Acting Secretary.

F
D

PROBATIONARY APPOINTMENT

Department of Commerce and Labor

APPOINTMENT DIVISION

Washington

April 5, 1912.

Mr. William H. Moon,

Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office,

Assistant Keeper

in the Lighthouse Service

at a salary of Five Hundred and Sixteen dollars

per annum, effective on the date on which you enter or entered upon

duty in the above-mentioned position.

(By selection from certificate No. _____, and subject to a probationary period of not to exceed six months as provided by paragraph (c) of section 1 of civil-service rule VII, to be found on the reverse hereof.)

CHANCE REPORTED
APR -- 1912
C. S. COMMISSION.

CARDED.

APPOINTMENT DIVISION.
REPORTED
APR 6 - 1912
TO DISBURSING CLERK
DEP'T OF COMMERCE AND LABOR.

By direction of the Secretary:

Respectfully,

Geo. W. Lawrence

P.
D.

Chief of Appointment Division.

Appropriation: Salaries, Keepers of Lighthouses.
Vice: New position.
Legal Residence: New York.

11—1894

Form 111

OATH OF OFFICE

(Prescribed by Section 1757, Revised Statutes)

Department of Commerce and Labor

LIGHTHOUSE SERVICE

BUREAU OF LIGHT-HOUSES
APR 26 1912
DEPT. OF COMMERCE AND LABOR.

I, William H. Moon

do solemnly[1] swear (See below.) that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter: So HELP ME GOD.

William H. Moon

(Appointee signs here.)

71-1-04 (B)

STATE OF NEW YORK, }
COUNTY OF RICHMOND, } *ss.*

I, C. L. BOSTWICK, Clerk of the County of Richmond, and also Clerk of the Supreme Court for the said County, the same being a Court of Record, DO HEREBY CERTIFY that

Fred W Lee

whose name is subscribed to the Certificate of the Proof or Acknowledgment of the annexed instrument, and thereon written, was, at the time of taking such Proof or Acknowledgment, a NOTARY PUBLIC in and for the County of Richmond, dwelling in said County, commissioned and sworn, and duly authorized to take the same. And further, that I am well acquainted with the handwriting of such Notary Public, and verily believe that the signature to the said certificate of Proof or Acknowledgment is genuine. I further certify that said instrument is executed and acknowledged according to the law of the State of New York.

In Testimony Whereof, I have hereunto set my hand and affixed the seal of the said Court and County, the

25 day of April 1912 190

C. L. Bostwick, *Clerk.*

The above-named appointee entered upon duty on April 11, 1912
(Date.)

L. L. STEARNS
(Signature, followed by title.)

CARDED.

[1] Insert here "swear" or "affirm," as the case may be.
[2] Insert here "sworn to" or "affirmed," as the case may be.
[3] The oath may be taken any time after the date of appointment and prior to the payment of compensation, but no compensation shall be paid until the oath is executed in proper form.
[4] This oath should be taken before a justice of the peace, notary public, judge, clerk of a court, or any other officer having authority to administer oaths, but never before a collector of customs, as he has no power to administer oaths in such cases. In case the officer administering the oath has no seal, his official character should be duly certified to by the clerk of the proper court or the proper county clerk.

Failure to fill out this oath properly will result in its return for correction.

APR 27 1912

Form 111

OATH OF OFFICE

(Prescribed by Section 1757, Revised Statutes)

Department of Commerce and Labor

LIGHTHOUSE SERVICE

BUREAU OF LIGHT-HOUSES APR 26 1912 DEPT OF COMMERCE AND LABOR

I, William H. Moon

do solemnly[1] swear (See below.) that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter: So HELP ME GOD.

William H. Moon

(Appointee signs here.)

Sworn (See below.) and subscribed before me, this[3] 25 day of April, A. D. 1912

(Seal here.)

DIVISION OF APPOINTMENTS RECEIVED APR 29 1912 DEPT OF COMMERCE AND LABOR

Fred'k Lee (Name.)

Notary Public (Official title.)

Official Title.		Name of Station, Vessel, or Place of Employment.
Assistant Keeper	$516 p.a.	Staten Island Lt.Sta.,N.Y.

(The above should be filled in by the district officer before sending to appointee.)

Office of Lighthouse Inspector, Third District

Tompkinsville, N.Y. (Address.) April 25, 1912 (Date.)

The above-named appointee entered upon duty on April 11, 1912 (Date.)

CARDED.

L. L. STEARNS (Signature, followed by title.)

[1] Insert here "swear" or "affirm," as the case may be.

[2] Insert here "sworn to" or "affirmed," as the case may be.

[3] The oath may be taken any time after the date of appointment and prior to the payment of compensation, but no compensation shall be paid until the oath is executed in proper form.

[4] This oath should be taken before a justice of the peace, notary public, judge, clerk of a court, or any other officer having authority to administer oaths, but never before a collector of customs, as he has no power to administer oaths in such cases. In case the officer administering the oath has no seal, his official character should be duly certified to by the clerk of the proper court or the proper county clerk.

Failure to fill out this oath properly will result in its return for correction.

APR 27 1912

Orig. 6

LIGHTHOUSE DISTRICT INSPECTOR
APR 25 1912
RECEIVED
TOMPKINSVILLE, N.Y.

PERSONAL QUESTION SHEET

Department of Commerce and Labor

OFFICE OF THE SECRETARY

Washington

APPOINTMENT DIVISION
RECEIVED
APR 27 1912
DEPT OF COMMERCE AND LABOR

May 15, 1909.

BUREAU OF LIGHT-HOUSES
APR 25 1912
DEPT OF COMMERCE AND LABOR

To the Chiefs of Bureaus of the Department of Commerce and Labor:

For the purpose of enabling the Department to maintain a complete record of its officers and employees, you are requested to have every person hereafter appointed or employed in your Bureau, immediately upon his entrance on duty, answer each of the questions in Part I of this form and sign the same. The information given in Part I should be reviewed and approved in accordance with instructions. The information in Part II should be supplied as indicated and the form forwarded to the Department.

OFFICE OF THE CHIEF CLERK
RECEIVED
APR 27 1912
DEPT OF COMMERCE AND LABOR

CHIEF CLERK
FORWARDED TO
APR 27 1912
APPTS.
COMMERCE AND LABOR

Charles Nagel
Secretary.

DIVISION OF APPOINTMENTS
RECEIVED
APR 27 1912
DEPT OF COMMERCE AND LABOR

CARDED.

G

PART I.

(Part I should be filled out by the appointee or employee; but, if he is unable to write legibly, another person may write the answers at his dictation. In either case the statement should be signed by the appointee or employee. If he is unable to write, he may sign by mark in the presence of one witness. If he is unable to answer any question, he should indicate that fact.)

1. What is your full name? (Do not use initials, but spell out each name and state whether Mr., Miss, or Mrs. Example: Mr. John Richard Doe.) Mr William Henry Moon

2. How do you intend to write your name on the pay roll? (*This should agree with signature to your oath of office.*) William H. Moon

3. What is your present legal (voting) residence? (Give city or town, State or Territory, county, and Congressional district.)

City or town.	State or Territory.	County.	Congressional district.
Irvington	Irvington	Rockland	8

4. What is your race? (Answer "white," "colored," or "Mongolian.") White

5. Where were you born? Brooklyn New York.

6. When were you born?

Month.	Day.	Year.
April	20	1876

7. Are you pensioned by the U. S. Government? (Answer "Yes" or "No.") No

8. Give name and address of person whom you would like to have notified in case of accident.

Geo C Moon — 52 Broadway
Name. — Number and street.
New York City — New York
City or town. — State or Territory.

9. Are there any members of your family, besides yourself, in the civil service of the United States? (If so, give below their names, relationships, the Departments and Bureaus or Services in which they are employed, and the positions they occupy.)

Name.	Relationship.	Department.	Bureau or Service.	Position.
None to my knowledge				

10. If you were appointed through a civil service examination, state, as near as you recollect, the name and date of the examination. If not so appointed, state how you entered the service. (Examples: "By reinstatement," or "by transfer from ——," stating Department, Bureau or Service, position, and salary, if known.)

About February 19 1912 Local Civ Ser Ex.

11. Have you any physical disabilities? (If so, describe briefly. If you have defective eyesight, state whether corrected by glasses.)

Yes. Right foot amputated.
Incurred in U.S. Service.

12. Have you ever held any other position in the civil service of the United States? (If so, give below the Department and Bureau or Service in which you served, the position held, the salary you received, and the dates of your appointment and separation from the service.)

Department.	Bureau or Service.	Position.	Salary.	Appointed.	Separated.
Lighthouse		Asst Keeper	1350	Aug 1907	May 1911

13. Do you hold any State or municipal office? (If so, state name of such office and compensation attached.)

No

14. Were you in the military or naval service of the United States during the Civil or Spanish-American War? (If so, give the information called for by the blanks below.)

Regiment and company, or vessel.	Date enlisted.	Date discharged.	Cause of discharge.
C Troop U.S.V.	May 1898	Dec 1898	Mustered Out

15. If you served in the military or naval service of the United States at any time other than during the Civil or Spanish-American Wars, indicate such service in the spaces below.

Regiment and company, or vessel.	Date enlisted.	Date discharged.	Cause of discharge.
To date	Service.		

16. What was your occupation prior to entering the United States civil service? (It is intended that the answer to this question shall state briefly the lines of work followed by you before receiving your present appointment, with the exception of your service indicated in answer to questions 12, 13, 14, and 15.)

Electrical Engineer

17. What education have you received? (Indicate the grades of schools you have attended, and, in case you have attended schools of higher grade than high schools, give the institution, degrees received, and date in each case. Example: Public school; high school; business college; Cornell University, A. B., 1900; Columbia University, LL. B., 1903.)

Public Schools Polytechnic Institute of Brooklyn 1893.

18. What special qualifications have you—educational, professional, technical, mechanical, etc.? (Examples: Qualified as "Lawyer," or "Civil Engineer," or "Translator," or "Interpreter," or "Draftsman," or "Carpenter").

By training on vessels and stations of this Department.

19. What, if any, civil service examinations have you passed? (Give names and dates as near as you recollect.)

None except as above

20. Were the answers to the foregoing questions written by you? (If not, state the name and address of the person who wrote them for you.) Yes.

21. State the date upon which the above blanks were filled. April, 1912

Witness:

In case signature is by mark.

(Signature) William J Moore

P. O. Address: Richmond
City or town.
Staten Island
Number and street.
New York.
State or Territory.

(Where the appointee is to be employed outside of the District of Columbia the information given in Part I should be reviewed and approved by the officer in immediate charge before forwarding to the Bureau. Where he is to be employed in the District of Columbia, Part I should be reviewed and approved by the officer who executes Part II.)

Reviewed, approved, and forwarded April 35, 1912, 19

(Signature) Stearns

(Official title)

11—1434

PART II.

(Part II should be executed by the executive officers of the various Bureaus of the Department, or, at their direction, by some official who can give the information desired. If unable to answer any question, indicate that fact.

1. State the Bureau or Service, place, and district in which the person who answered the foregoing questions is employed

L.H.S. (Bureau or Service.) Staten Island Lt. Sta. N.Y. (Place (city, town, station, or vessel.)) Third (District.)

2. To what position has he been appointed? Keeper

3. State the date of appointment. April 5, 1912

4. State the date the appointment was effective. (If appointment was made to take effect on date of oath, so state.)

Date E.O.D.

5. State the date of the oath. April 25, 1912

6. State the date the employee entered on duty. April 11, 1912

7. What is his salary? $516.00 per ann.

8. From what appropriation is he paid? Salaries Keepers

9. Is the position excepted, competitive, or unclassified under the civil service rules? competitive

10. If classified, state the date of classification. May 6, 1912

11. In what manner did the employee enter the service? (Examples: "From stenography and typewriting examination;" or "without examination;" or "by reinstatement;" or "by transfer from ——," stating Department, Bureau or Service, position, and salary, if known.)

Local CivilService Examination Mar 19 1912

12. Is the employee required to give bond? No

13. When the legal residence given in answer to question 3, Part I, differs from that given in the certificate of appointment, the discrepancy should be explained.

Reviewed, approved, and forwarded to the Department.

(Signature) Stearns

(Official title)

Date: ——, 19

11—1434

GENERAL APPOINTMENT—FIXED DATE

Department of Commerce and Labor
APPOINTMENT DIVISION
Washington

January 4, 1913.

Mr. William H. Moon,

Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office, and to actual entrance upon duty (unless on authorized leave) on the date indicated, ~~Additional Keeper of~~ Staten Island Light Station, New York, in the ~~Lighthouse Service~~ at a salary of ~~Seven Hundred and Twenty~~ dollars per ~~annum~~, effective January 4, 1913.

Your appointment will continue for a period not to exceed one month.

(By promotion from assistant keeper at $516 per annum.)

(Cross Reference)
For basis of this action see letter dated 1-4-13 in file of Frederick Nielsen.

By direction of the Secretary:

Respectfully,

CARDED. CHANGE REPORTED JAN 1913

(SIGNED) GEO. W. HADLEY

JB
F

Chief of Appointment Division.

U. S. COMMISSION.

Appropriation: Salaries, Keepers of Lighthouses.

Vice: New position.

Legal Residence: New York.

APPOINTMENT DIVISION REPORTED JAN 6-1913 TO DISBURSING CLERK DEPT OF COMMERCE AND LABOR

11—1393

Form 111

OATH OF OFFICE

(Prescribed by Section 1757, Revised Statutes)

BUREAU OF LIGHT-HOUSES JAN 27 1913 DEPT OF COMMERCE AND LABOR

Department of Commerce and Labor

LIGHTHOUSE SERVICE

I, William H. Moon

do solemnly[1] swear (See below.) that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter: So HELP ME GOD.

William H. Moon
(Appointee signs here.)

[2] Sworn (See below.) and subscribed before me, this[3] 23 day of January, A. D. 191 3

(Affix Official seal here.)

[4](Name) Fred Lee

(Official title) Notary Public Richmond Co N.Y.

Official Title.	Rate of Pay.	Name of Station, Vessel, or Place of Employment.
Additional Keeper of Staten Is.Lt.Sta.,N.Y.	$720. p.a.	Staten Island Lt.Sta.,N.Y.

(The above should be filled in by the district officer before sending to appointee.)

CANCELLED

Formerly Asst.Keeper of Staten Island Lt.Sta., N.Y.at $516 p.a.

[5]Office of Lighthouse Inspector, 3rd District

Tompkinsville N.Y. January 25 1913

77-1-'10 J. C. Co. 1M.

STATE OF NEW YORK, }
COUNTY OF RICHMOND, } *ss.*

I, C. L. BOSTWICK, Clerk of the County of Richmond, and also Clerk of the Supreme Court for the said County, the same being a Court of Record, DO HEREBY CERTIFY, that

JAN 24 1913 RECEIVED TOMPKINSVILLE N.Y. LIGHT-HOUSE DIST. RECEIVED FEB 10 1913 DIVISION OF APPOINTMENTS

Fred W. Lee

whose name is subscribed to the Certificate of the Proof or Acknowledgment, of the annexed instrument, and thereon written, was, at the time of taking such Proof or Acknowledgment, a NOTARY PUBLIC in and for the County of Richmond, dwelling in said County, commissioned and sworn and duly authorized to take the same. And further, that I am, well acquainted with the handwriting of such Notary Public, and verily believe that the signature to the said Certificate of Proof or Acknowledgment is genuine. I further certify that said instrument is executed and acknowledged according to the law of the State of New York.

In Testimony Whereof, I have hereunto set my hand, and affixed the Seal of the said Court and County, the 23rd day of January 191 3.

C. L. Bostwick Clerk.

Form 111

BUREAU OF LIGHT-HOUSES
JAN 27 1913
DEPT OF COMMERCE AND LABOR

OATH OF OFFICE

(Prescribed by Section 1757, Revised Statutes)

Department of Commerce and Labor

LIGHTHOUSE SERVICE

I, William H. Moon

do solemnly[1] swear (See below.) that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter: So help me God.

William H. Moon
(Appointee signs here.)

[2] Sworn (See below.) and subscribed before me, this[3] 23 day of January, A. D. 1913

(Affix Official seal here.)

[4](Name) Fred Whee

(Official title) Notary Public Richmond Co N.Y.

Official Title.	Rate of Pay.	Name of Station, Vessel, or Place of Employment.
Additional Keeper of Staten Is.Lt.Sta.,N.Y.	$720. p.a.	Staten Island Lt.Sta.,N.Y.

(The above should be filled in by the district officer before sending to appointee.)

CANCELLED

Formerly Asst.Keeper of Staten Island Lt.Sta., N.Y.at $516 p.a.

Office of Lighthouse Inspector, 3rd District

Tompkinsville,N.Y. (Address.) Jany 25, 1913 (Date.)

STATE OF
Co

e-named appointee entered upon duty on Jany 4, 1913 (Date.)

(Signature, followed by title.)

JAN

wear" or "affirm," as the case may be.
worn to" or "affirmed," as the case may be.
e taken any time after the date of appointment and prior to the payment of compensation, but no
e paid until the oath is executed in proper form.
l be taken before a justice of the peace, notary public, judge, clerk of a court, or any other officer
lminister oaths, but never before a collector of customs, as he has no power to administer oaths in
e officer administering the oath has no seal, his official character should be duly certified to by the
rt or the proper county clerk.
his oath properly will result in its return for correction.

Form 73 **ORIGINAL APPOINTMENT, PROMOTION, OR TRANSFER OF APPOINTEE**

JHG

Department of Commerce and Labor

LIGHTHOUSE SERVICE

OFFICE OF LIGHTHOUSE INSPECTOR, Third DISTRICT,

Tompkinsville, N.Y.

December 19, 1912 , 191

THE COMMISSIONER OF LIGHTHOUSES:

The following recommendation is submitted:

BUREAU OF LIGHTHOUSES DEC 20 1912 DEPT OF COMMERCE AND LABOR

CHIEF CLERK FORWARDED TO JAN 14 1913 APPTS. COMMERCE AND LABOR

CHIEF CLERK RECEIVED JAN 14 1913 COMMERCE AND LABOR

Action proposed, promotion

Name, William H. Moon Legal residence, New York

Position, Keeper Salary, $720.00 per annum

Location, Staten Island Light Station, N.Y.

Effective January *14, 1913 { ~~the actual date of entrance on duty~~, or ~~as soon thereafter as he enters on duty.~~ }

APPOINTMENTS RECEIVED JAN 14 1913 COMMERCE AND LABOR

Former position, Assistant Keeper Former salary, $516.00 per annum

Location, Staten Island Light-Station, N.Y. (Now Addl. Kpr. 720 June 4 - 1910)

Rank in list of eligibles, 2,53 Rating, Percentage,

Other eligibles considered,

Letters of declination inclosed,

Previous incumbent, Frederick Nielsen Services terminated, Dec. 31, 1912

Reason, ~~Resignation~~-* recommended for dismissal Done

Remarks: Payable from "Salaries, Keepers of Lighthouses"

*Changed in Bureau

ONE inclosure. 1-15-13

Department of Commerce and Labor

BUREAU OF LIGHTHOUSES

WASHINGTON

JAN 18 1913

Respectfully submitted to the Secretary of Commerce and Labor, approved.

Attention is invited to inclosed letter from the Third Inspector, dated December 19, 1912, in regard to this promotion.

January 16, 1913.

Approved:

Acting Secretary.

F

APPOINTMENT DIVISION APPOINTMENT WRITTEN JAN 16 1913 DEPT OF COMMERCE AND LABOR

Acting Commissioner

[1] Strike out the clause which does not apply.

11—2314

ADDRESS ALL COMMUNICATIONS TO
LIGHTHOUSE INSPECTOR
TOMPKINSVILLE, N.Y.

Department of Commerce and Labor

LIGHTHOUSE SERVICE

Dep. Comm.
Hydrog.
Engr. Cons.
Mech. Engr.
E. C. C.
Examiner.
Personnel.
Accounts.
Contracts.
Chf. Clk.
Comsr.

OK Dept
12/27/20

GENERAL DEPOT
OFFICE OF INSPECTOR, 3D DISTRICT
TOMPKINSVILLE, N. Y.

FWC/EJC.

BUREAU OF THE
DEC 20 1912
DEPT OF COMMERCE AND LABOR

December 19th, 1912.

Commissioner:

Referring to form 73 of this date, recommending the promotion of William H.Moon from Assistant Keeper to Keeper of Staten Island Light Station, Mr.Moon's record in the service is as follows:

From Aug.25,1907 to Apr.9,1908,		Asst.Keeper, Outer Breakwater Light Station.
" June 12,1908 to Oct.11," "		Asst.Keeper, West Bank Light Station
" Oct.12,1908 to Oct. 5,1909,		2nd Asst.Keeper, Navesink Light Station.
" Oct. 6,1909 to Apr.15,1910,		1st Asst.Keeper, Montauk Point Light Station.
" June 9,1910 to Nov. 1,1910,		Quartermaster Tender Pansy.
" May 3,1911 to May.15,1911,		Quartermaster " " Larkspur.
" Apr.11,1912 to date,		Asst.Keeper, Staten Island Light Station.

Mr.Moon's services in the several positions have been satisfactory, and have been especially so as Assistant Keeper of Staten Island Light Station.

He is superior to the average keeper in intelligence and personality, -desirable qualifications for a keeper of a light located, as this one is, in a residential district where there are many visitors,- faithful in the performance of his duties, and while unable to perform the duties of Keeper of an off shore light, by reason of disability incurred in line of duty while employed on Tender Larkspur, he is capable of performing the required duties of the position of Keeper of Staten Island Light Station.

...le Mr.Moon is not the senior keeper in line for promotion, ... believed that his case is entitled to special consideration, ... reason of his having been disabled in line of duty when employed on tender Larkspur on May 15, 1911, which disability incapaciated him for employment for nearly a year, and no doubt cost him a considerable sum for medical and surgical attendance, one leg having been amputated below the knee, for which, unfortunately, there was no law at the time that would permit payment to him of compensation on account of injury. This disability resulting from injury received in line of duty also prevents him from again following the vocation of mariner with any degree of success.

In view of the facts as herein stated, the promotion and appointment of Mr.Moon as Keeper of Staten Island Light Station is recommended.

Yates

GENERAL APPOINTMENT—FIXED DATE

Department of Commerce and Labor

APPOINTMENT DIVISION

Washington

January 16, 1913.

Mr. William H. Moon,

Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office, and to actual entrance upon duty (unless on authorized leave) on the date indicated, Keeper in the Lighthouse Service at a salary of Seven Hundred and Twenty dollars per annum, effective January 16, 1913.

(By change from temporary additional keeper at $720 per annum.)

CARDED.

APPOINTMENT DIVISION REPORTED JAN 16 1913 TO DISBURSING CLERK DEPT.

By direction of the Secretary:

Respectfully,

(SIGNED) GEO. W LEADLEY

Chief of Appointment Division.

JB
F

Appropriation: Salaries, Keepers of Lighthouses.

Vice: Frederick Nielsen.

Legal Residence: New York.

OFFICE REPORTED JAN 1913 U. S. COMMISSION.

11—1393

Form 111

OATH OF OFFICE

(Prescribed by Section 1757, Revised Statutes)

BUREAU OF LIGHT-HOUSES
JAN 27 1913
DEP'T OF COMMERCE AND LABOR

Department of Commerce and Labor

LIGHTHOUSE SERVICE

I, William H. Moon

do solemnly[1] swear (See below) that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter: So HELP ME GOD.

William H. Moon
(Appointee signs here)

Sworn (See below) and subscribed before me, this[3] 23 day of January, A. D. 1913

(Affix official seal here)

[4](Name) Fred W. Lee

(Official title) Notary Public Co. Richmond N.Y.

Official Title	Rate of Pay	Name of Station, Vessel, or Place of Employment
Present Keeper	$720 p.a.	Staten Island Lt.Sta.,N.Y.
Former[5] Temp.Keeper	$720 p.a.	Staten Island Lt.Sta.,N.Y.

(The above should be filled in by the district officer before sending to appointee)

DIVISION OF APPOINTMENTS RECEIVED FEB 10 1913 DEPT OF COMMERCE AND LABOR

AWARDED

Office of Lighthouse Inspector, Third District

Tompkinsville, N.Y. Jany 25, 1913

77-1-'10 J. C. Co. 1M.

STATE OF NEW YORK, }
COUNTY OF RICHMOND, } *ss.*

I, C. L. BOSTWICK, Clerk of the County of Richmond, and also Clerk of the Supreme Court for the said County, the same being a Court of Record, DO HEREBY CERTIFY, that

Fred W. Lee

whose name is subscribed to the Certificate of the Proof or Acknowledgment, of the annexed instrument, and thereon written, was, at the time of taking such Proof or Acknowledgment, a NOTARY PUBLIC in and for the County of Richmond, dwelling in said County, commissioned and sworn and duly authorized to take the same. And further, that I am, well acquainted with the handwriting of such Notary Public, and verily believe that the signature to the said Certificate of Proof or Acknowledgment is genuine. I further certify that said instrument is executed and acknowledged according to the law of the State of New York.

In Testimony Whereof, I have hereunto set my hand, and affixed the Seal of the said Court and County, the 23 day of January 1913

C. L. Bostwick Clerk.

DIVISION OF APPOINTMENTS RECEIVED FEB 10 1913 DEPT OF COMMERCE AND LABOR

Form 111

OATH OF OFFICE

(Prescribed by Section 1757, Revised Statutes)

BUREAU OF LIGHT-HOUSES
JAN 27 1913
DEPT OF COMMERCE AND LABOR

Department of Commerce and Labor

LIGHTHOUSE SERVICE

I, William H. Moon

do solemnly[1] swear (See below) that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter: So help me God.

William H. Moon
(Appointee signs here)

Sworn (See below) and subscribed before me, this[3] 23 day of January, A. D. 1913

(Affix official seal here)

[4](Name) Fred Thee

(Official title) Notary Public Richmond Co. N.Y.

Official Title	Rate of Pay	Name of Station, Vessel, or Place of Employment
Present Keeper	$720 p.a.	Staten Island Lt.Sta.,N.Y.
Former[5] Temp.Keeper	$720 p.a.	Staten Island Lt.Sta.,N.Y.

(The above should be filled in by the district officer before sending to appointee)

DIVISION OF APPOINTMENTS
RECEIVED
FEB 10 1913
DEPT OF COMMERCE AND LABOR

FORWARDED

Office of Lighthouse Inspector, Third District
Tompkinsville, N.Y. (Address) Jany 28, 1913 (Date)

ST[illegible] above-named appointee entered upon duty on Jany 16, 1913 (Date)

[illegible]
(Signature, followed by title)

[1]Here "swear" or "affirm," as the case may be.
[2]Here "sworn to" or "affirmed," as the case may be.
[3]may be taken any time after the date of appointment and prior to the payment of compensation, but no shall be paid until the oath is executed in proper form.
should be taken before a justice of the peace, notary public, judge, clerk of a court, or any other officer ty to administer oaths, but never before a collector of customs, as he has no power to administer oaths in case the officer administering the oath has no seal, his official character should be duly certified to by the per court or the proper county clerk.
information in all cases where new oath is required
ill out this oath properly will result in its return rection.

11—044

Form 213 B

REPORT OF EXPIRATION OF TEMPORARY APPOINTMENT

Department of Commerce and Labor

BUREAU OF LIGHT-HOUSES

Washington

BUREAU OF LIGHT-HOUSES
JAN 20 1913
DEP'T OF COMMERCE AND LABOR

CHIEF CLERK
RECEIVED
JAN 21 1913
COMMERCE AND LABOR

CHIEF CLERK
FORWARDED TO
JAN 21 1913
APPTS.
COMMERCE AND LABOR

APPOINTMENTS
RECEIVED
JAN 21 1913
COMMERCE AND LABOR
4.22

MEMORANDUM

This temporary appointment expires by limitation. No payment of compensation should be made if the temporary appointee is permitted to serve beyond the period herein specified, unless authority for an extension of such period is granted by the Department.

The following blank spaces should be filled in at once after the services of the employee under this appointment have been discontinued, and this form promptly mailed to the Bureau. ~~This should be done whether or not further employment has been authorized by the Department~~. See Bureau circular of October 1, 1910.

Name of employee **William H. Moon** Legal residence **N. Y.**

Designation **Additional Keeper** Compensation **$720 yr.**

Place of employment **Staten Island L.S., N.Y.**

Date of appointment **Jan.4-4, 1913.-1 mo.**

Last day of service under this appointment January 15,1913

State if services will be required beyond the period authorized No *

If services are required, nomination should be made on the proper form.

*Regularly appointed by Department letter of January 16,1913.

APPOINTMENT DIVISION
REPORTED
JAN 22 1913
DISBURSING CLERK
DEPT OF COMMERCE AND LABOR

CARDED

CHANGE REPORTED

JAN 1913

yrees
(Signature.)

Inspector, 3rd L.H.District
(Title.)

Tompkinsville,N.Y.
Jan.18,1913
(Date.)

191

Bureau of Lighthouses, Washington,

JAN 20 1913

Submitted to Secretary of Commerce and Labor for his information.

COMMISSION.

Acting Commissioner.

USE TYPEWRITER—SEE INSTRUCTIONS ON BACK.

UNITED STATES
BUREAU OF EFFICIENCY.
FORM 8.

DEPARTMENT OF COMMERCE
BUREAU OF THE CENSUS
8—4789-2

LIGHT — MAKE NO ENTRIES IN THIS COLUMN — OCT 7 1916 — HOUSES

RECORD OF CIVIL EMPLOYEE.

JULY 1, 1916.

1. Name: (Surname first. Given name in full. For women write Miss or Mrs. before given name.)
Moon, Willima Henry

2. Department:
Commerce

3. Bureau, office, or service:
3rd Lighthouse District

4. Designation of position:
Keeper

5. Occupation (if not clearly shown by answer to question 4):
Lighthouse Keeper

6. Annual earnings:
720

7. Kind of appropriation:
LS

8. Present rate of pay:
$ AS

9. Initial rate of pay:
$ 515

10. Total length of service (give the total of ALL U. S. GOVT. SERVICE with the exceptions stated on the back of this card)—

Substitute— Years:	Substitute— Months:	Regular— Years:	Regular— Months:
	6	V	9

11. State, Territory, or foreign country of birth (do not give town):
New York

12. Race:
W

13. Sex:
Male

14. Date of birth—
Month:
April

Year:
1876

15. Kinds of schools attended, years attended, and degrees taken:
E8; H4(Preparatory)

16. Marital condition:
M

17. War veteran?
Spanish

18. Appointed from—
Congressional district and State:
11New York

County:
Richmond

19. Civil service status:
C

20. Method by which classified status was obtained:
CE

21. Place of employment—
City:
Staten Island L.Sta.
Richmond, S.I.

State:
New York

DO NOT FOLD THIS CARD.

11—5869

Form 93

JHG

CHIEF CLERK

5

LIGHT NOV 29 1918 HOUSES

NOTICE OF RESIGNATION OR DEATH

1918 NOV 29 PM 3 30

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

OFFICE OF LIGHTHOUSE INSPECTOR, Third DISTRICT,

NOV 29 1918 9 07 AM

Tompkinsville, N. Y., Nov. 27, 1918 191

THE COMMISSIONER OF LIGHTHOUSES:

Herewith is transmitted the resignation of the following-named employee:

Name, William H. Moon Position, Keeper

Legal residence, New York Station, Staten Island Light Station, N.Y.

Salary, $720.00 per annum

1918 NOV 29 PM 3 57

The acceptance of this resignation is recommended effective at the close of Dec. 15, 1918

This employee has not taken leave in excess of the accrued rate.

Remarks:

11/29/18 ack

Hydrog.
Engr. Cons.
Mar. Engr.
[redacted]nel
Accounts.
Contracts
Chf. Clk.
Dep. Comsr.
Comsr.

APPOINTMENT DIVISION NECESSARY ACTION TAKEN NOV 30 1918 DEPARTMENT OF COMMERCE

J. A. Flett

BUREAU OF LIGHTHOUSES

WASHINGTON

NOV 29 1918

Submitted to the Secretary of Commerce, approved.

11—4623

1918 NOV 29 PM 2 56

Acting Commissioner

Hulls

Staten Island Light Station,
Richmond, Staten Island N.Y.
November 25, 1918.

Superintendent:

I beg to advise you of my desire, that you relieve me as Keeper of the Station now in my charge not later than December 31, 1918.

I am naming this date as I understand the Regulations require thirty days notice of resignation, but if you can relieve prior to the date named it will be advantageous to me.

Respectfuly,

Wm. H. Moon

Property Report will be mailed in a few days.

NOTICE OF CHANGE IN SALARY
KEEPERS -- LIGHTHOUSE SERVICE

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

December 6, 1918.

Mr. William H. Moon,

Through the Commissioner of Lighthouses.

Sir:

You are advised that your salary as keeper in the Lighthouse Service has been changed from $720 per annum to $840 per annum, effective November 1, 1918. (The above rate of pay includes longevity pay of $60.)

No new appointment will be issued to you as a result of this change, and an oath of office is not required.

By direction of the Secretary:

OR BASIS OF THIS ACTION OF
DATED 12-2-18
10953

Respectfully,

(Signed) Clifford Hastings.

Chief of Appointment Division.

CARDED

APPOINTMENT DIVISION
DEC 9 1918

F
Ho

November 30, 1918.

Sir:

The Department is in receipt of your resignation from the position designated below, and has accepted the same, upon recommendation of the bureau, to take effect at the close of business on December 15, 1918.

Bureau ..... Lighthouse Service
Position ..... Keeper
Salary ..... $720 per annum.

By direction of the Secretary:

Respectfully,

(Signed) Clifford Hastings.

Chief of Appointment Division.

CARDED

Mr. William H. Moon,
Through the Commissioner of Lighthouses.

R
Ho

INDORSEMENT SLIP

Department of Commerce and Labor

LIGHT-HOUSE ESTABLISHMENT

OFFICE OF ENGINEER, 3D DISTRICT

TOMPKINSVILLE, N.Y.

Inspr.

March 30, 1911.

2nd Indorsement

BUREAU OF LIGHT-HOUSES
MAR 31 1911
DEPT OF COMMERCE AND LABOR

Respectfully returned to The Bureau of Light-Houses, Washington, D.C., with the information that Mr. Moon is no longer in the employ of the Light House Service, under the direction of this office.

R. M. Doyle

Captain, U.S.N.,
Inspector.

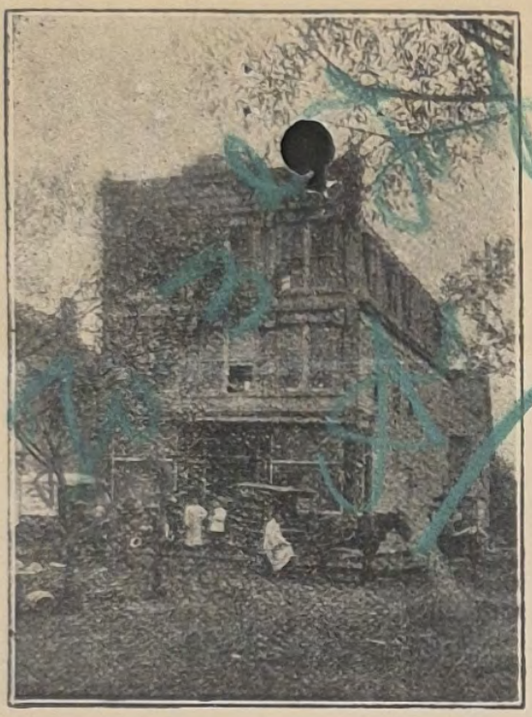
3/31/11

Wm. Truslethorp

LIGHT-HOUSE INSPECTOR
3D DIST.
MAR
30
1911
RECEIVED
TOMPKINSVILLE, N.Y.

Department of Commerce and Labor
Bureau of Light-Houses
Washington
MAR 29 1911
Respectfully referred to the
Inspector of the Third
Light-House District for investigation and return with
report and recommendation.

C Allen Lover
Acting Commissioner.
1808



HIGHLANDS, N. J., ... 190

M .....

TO **J. L. Sculthorp,** DR.

BUREAU OF LIGHT-HOUSES
MAR 28 10 11
DEPT OF COMMERCE AND LABOR

WHOLESALE AND RETAIL DEALER IN

Choice Meats and Family Groceries

Teas, Coffees and Spices

Canned Goods, Smoked Meats, Fruits, Vegetables, Flour, Feed, Grain, Hay, Straw, Hardware, Paints, Gasoline, Oils, Turpentine, Naptha (76 Test), Varnishes, Brushes and Coal

'PHONE 206-R

Cor. 4th St. and Valley Ave.

#3

3/27/11

Commissioner of
Light House
Sir

While Mr W. H. Moon was employed in the Highlands Light he Contracted a Grocer Bill at my store and has failed to pay same and would like to ask you for instructions to get this Claim

Bill Dated up to Oct 1/1909

Total amount $17.22

Mr Moon is at Montauk Point Light Long Island Co. N.Y.

And Oblige

3/27/11
Received

J. L. Sculthorp
Highlands
N.J.

HSB

W. H. Moon -
unpaid bill.

March 31, 1911.

Mr. J. L. Soulthorp,

Cor. 4th St. and Valley Avenue,

Highlands, N. J.

Sir:

1. Referring to your letter of the 27th instant in re an unpaid bill of $17.99 against W. H. Moon, formerly employed at the Navesink Light-Station, N.J., and later at Montauk Point Light-Station, N. Y.

2. I have to advise you that Mr. Moon resigned from his position at Montauk Point Light-Station at the close of April 15, 1910, and has not since that date been employed in the Lighthouse Service.

Respectfully,

Acting Commissioner.

Form 73 **ORIGINAL APPOINTMENT, PROMOTION, OR TRANSFER OF APPOINTEE**

JHG

Department of Commerce and Labor
LIGHTHOUSE SERVICE

BUREAU OF LIGHT-HOUSES APR 1 1912 DEPT. OF COMMERCE AND LABOR.

OFFICE OF LIGHTHOUSE INSPECTOR, Third DISTRICT,

Tompkinsville, N.Y.
March 29th, 1912, 191

THE COMMISSIONER OF LIGHTHOUSES:

The following recommendation is submitted:

Action proposed, probationary appointment

Name, William H. Moon — Legal residence, New York

Position, Assistant Keeper — Salary, $516 per annum

Location, Staten Island Light-Station, N.Y.

Effective on the actual date of entrance on duty.

Former position, — Former salary,

Location,

Rank in list of eligibles, 1 — Rating, Keeper — Percentage, 94.8

Other eligibles considered, Samuel Pickup - no reply
Chester B. Harper - no reply

Letters of declination inclosed,

Previous incumbent, New position — Services terminated,

Reason,

Remarks: Payable from "Salaries, Keepers of Lighthouses"

Superintendent

Department of Commerce and Labor
BUREAU OF LIGHTHOUSES
WASHINGTON

APR 1 1912

Respectfully submitted to the Secretary of Commerce and Labor, approved.

11—2314

Commissioner

PROBATIONARY APPOINTMENT

Department of Commerce and Labor
APPOINTMENT DIVISION
Washington

April 5, 1912.

M. William H. Moon,

Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office,

~~Assistant Keeper~~

in the Lighthouse Service

at a salary of ~~Five Hundred and Sixteen~~ dollars

per ~~annum~~, effective on the date on which you entered upon

duty in the above-mentioned position.

(By selection from certificate No. ....., and subject to a probationary period of not to exceed six months as provided by paragraph (c) of section 1 of civil-service rule VII, to be found on the reverse hereof.)

By direction of the Secretary:

Respectfully,

(signed) Geo. W. Leadecy

Chief of Appointment Division.

F
D

Appropriation: Salaries, Keepers of Lighthouses.
Vice: New position.
Legal Residence: New York.

11—1394

Form 73 **ORIGINAL APPOINTMENT, PROMOTION, OR TRANSFER OF APPOINTEE**

JHG

Per

Department of Commerce and Labor
LIGHTHOUSE SERVICE

OFFICE OF LIGHTHOUSE INSPECTOR, Third DISTRICT,
Tompkinsville, N.Y.
December 19, 1912 , 191

THE COMMISSIONER OF LIGHTHOUSES:

The following recommendation is submitted:

Action proposed, promotion

Name, William H. Moon Legal residence, New York

Position, Keeper Salary, $720.00 per annum

Location, Staten Island Light Station, N.Y.

Effective January *14, 1913 { ~~the actual date of entrance on duty~~, or as soon thereafter as he enters on duty.

Former position, Assistant Keeper Former salary, $516.00 per annum

Location, Staten Island Light-Station, N.Y.

Rank in list of eligibles, Rating, Percentage,

Other eligibles considered,

Letters of declination inclosed,

Previous incumbent, Frederick Nielsen Services terminated, Dec. 31, 1912

Reason, ~~Resignation~~-* recommended for dismissal

Remarks: Payable from "Salaries, Keepers of Lighthouses"

YATES

*Changed in Bureau

ONE inclosure. Department of Commerce and Labor
BUREAU OF LIGHTHOUSES
WASHINGTON

JAN 18 1913

Respectfully submitted to the Secretary of Commerce and Labor, approved.

Attention is invited to inclosed letter from the Third Inspector, dated December 19, 1912, in regard to this promotion.

✓

Acting Commissioner

Eleh

[1] Strike out the clause which does not apply.

11—2314

GENERAL APPOINTMENT—FIXED DATE

Department of Commerce and Labor

APPOINTMENT DIVISION

Washington

January 4, 1913.

Mr. William H. Moon,

Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office, and to actual entrance upon duty (unless on authorized leave) on the date indicated, ~~Additional Keeper of~~ Staten Island Light Station, New York, in the ~~Lighthouse Service~~ at a salary of ~~Seven Hundred and Twenty~~ dollars per ~~annum~~, effective January 4, 1913.

Your appointment will continue for a period not to exceed one month.

(By promotion from assistant keeper at $516 per annum.)

By direction of the Secretary:

Respectfully,

(SIGNED) GEO. W. LEADLEY,

JB
F

Chief of Appointment Division.

Appropriation: Salaries, Keepers of Lighthouses.

Vice: New position.

Legal Residence: New York.

Last day service Jan 15/1913.

11—1393

JAN 8 - 1913

GENERAL APPOINTMENT—FIXED DATE

Department of Commerce and Labor
APPOINTMENT DIVISION
Washington

January 16, 1913.

Mr. William H. Moon,

Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office, and to actual entrance upon duty (unless on authorized leave) on the date indicated, Keeper in the Lighthouse Service at a salary of Seven Hundred and Twenty dollars per annum, effective January 16, 1913.

(By change from temporary additional keeper at $720 per annum.)

E.D. Jan 16/1913.

By direction of the Secretary:

Respectfully,

JB
F

(SIGNED) GEO. W. LEADLEY,
Chief of Appointment Division.

Appropriation: Salaries, Keepers of Lighthouses.

Vice Frederick Nielsen.

Legal Residence New York.

11—1393

JAN 17 1913

Department of Commerce and Labor

LIGHT HOUSE BOARD
MAY 28 1909
NO.

EFFICIENCY REPORT

(Read the instructions on the reverse side of this Form before attempting to fill it out.)

1. Bureau Third Light-House District 2. Where employed Navesink & Shrewsbury River Beacons, N. J.
3. Name William H. Moon 4. Where born New York
5. Age 33 6. Position 2nd Asst. Keeper
7. Compensation $555 anrum 8. When appointed (a) ~~Sept. 3,~~ Aug. 25, 1907.
9. How appointed (b) From C. S. Eligible Register.
10. Appointed from — State New York; Congressional District Seventh; County Kings
11. Status under Civil Service Rules (c) Classified Competitive
12. Is the employee an honorably discharged soldier or sailor? Yes
13. Other Government service
14. Duties (describe fully) Assisting in the attendance and operation of a light and incidental work connected therewith, including the cleaning and painting of station.
15. Efficiency — Quantity of work (d) 9; Quality of work (e) Good; Interest manifested in work (f) Good
16. Is this employee fully earning the salary he is now receiving? Yes
17. Remarks (g)

C. Thomas.
Head of Bureau or Office.
Captain. U.S.N., Inspector.

May 20, 1909

11—3005

PERSONAL QUESTION SHEET

NOTE.—This sheet is to be used only in cases of persons appointed in the Department of Commerce and Labor after June 30, 1903.

Department of Commerce and Labor

OFFICE OF THE SECRETARY

Washington

May 10, 1904.

To the Heads of Bureaus of the Department of Commerce and Labor:

For the purpose of enabling the Department to obtain a complete record of its officers and employees, you are hereby requested to furnish the information called for by the questions in Part II of this form, relative to each person appointed or employed in your Bureau after June 30, 1903, now serving or hereafter appointed or employed, and to have every such person answer each of the questions in Part I of this form and sign the same. Officers in charge, subordinate to heads of Bureaus, are expected to review this sheet, after it has been executed, to see that all questions have been answered, and, after doing so, to forward it immediately to the head of the Bureau for transmission to the Department.

Geo. B. Cortelyou

Secretary.

PART I.

(Blanks in Part I are to be filled by the appointee or employee; but, if he is unable to write legibly, another person may write the answers at his dictation. In either case, the statement is to be signed by the appointee or employee. If he is unable to write, he may sign by mark in the presence of one witness. If he is unable to answer any question, he should indicate that fact.)

1. What is your full name? (Do not use initials, but spell out each name and state whether Mr., Miss, or Mrs. Example: Mr. John Richard Doe.) William Henry, Moon.

2. How do you write your name on the pay roll? ~~Wm H. Moon.~~ William H. Moon

3. What is your present legal (voting) residence? (Give city or town, State or Territory, county and Congressional district.)

City or town.	State or Territory.	County.	Congressional district.
Brooklyn	New York	Kings	7th.

4. What is your race? (Answer "white," "colored," or "Mongolian.") White

5. Where were you born? Brooklyn, Kings Co. State N.Y.

6. When were you born?

Month.	Day.	Year.
April	26	1876

7. Are you pensioned by the U. S. Government? (Answer "Yes" or "No.") No

11—1434

8. Are there any members of your family, besides yourself, in the civil service of the United States? (If so, give below their names, relationship, the Departments and Bureaus or Services in which they are employed and the positions they occupy.)

Name.	Relationship.	Department.	Bureau or Service.	Position.
Not	to	my present Knowledge		

9. If you were appointed through a civil service examination, state, as near as you recollect, the name and date of the examination. If not so appointed, state how you entered the service. (Examples: "Appointed before position was classified;" "by reinstatement;" or "by transfer from ——," stating Department, Bureau or Service, position and salary, if known.)

* Local Civil Service Examination for Keeper or asst Keeper, Dumpkinsville, N.Y. aug. 16/07

10. Have you any physical disabilities? (If so, describe briefly. If you have defective eyesight, state whether corrected by glasses.)

None

11. Have you ever held any position in the civil service of the United States prior to the time of your present appointment? (If so, give below the Department and Bureau or Service in which you served, the position held, the salary you received, and the dates of your appointment and separation from the service.)

None

12. Were you in the military or naval service of the United States during the Civil or Spanish-American War? (If so, give the information called for by the blanks below.)

Regiment and company, or vessel.	Date enlisted.	Date discharged.	Cause of discharge.
'C' Troop U.S.V. Army Invasion Porto Rico	April 1898	Dec 1898	Mustered out of service.

13. If you served in the military or naval service of the United States at any time other than during the Civil and Spanish-American Wars, indicate such service in the spaces below.

Regiment and company, or vessel.	Date enlisted.	Date discharged.	Cause of discharge.

14. What was your occupation prior to entering the United States civil service? (It is intended that the answer to this question shall state briefly the lines of work followed by you before receiving your present appointment, with the exception of your service for the Government, indicated in your answers to questions 11, 12, and 13.)

Electrical Expert Gas Engine & Heavy Machinery
Master passenger boat 10 Tons burden.

15. What education have you received? (Indicate the grades of schools you have attended, and, in case you have attended schools of higher grade than high schools, give the institution, degrees received, and date in each case. Example: Public school; high school; business college; Cornell University, A. B., 1900; Columbia University, LL. B., 1903.)

Public school, Polytechnic Institute, Brooklyn.
"no degree".

16. What special qualifications have you—professional, technical, mechanical, etc.? (Examples: Qualified as "Lawyer," or "Civil Engineer," or "Draftsman," or "Carpenter.")

Electrical & Gas Engine Machinery

* Written in office of Inspector 3rd D. L. N. Dist

17. What, if any, civil service examinations have you passed? (Give names and dates as near as you recollect.)

Exam for the Light House Service

* Local Civil Service Examination for Keeper or asst Keeper, Tompkinsville, N.Y. Aug. 16/07.

18. Were the answers to the foregoing questions written by you? (If not, state the name and address of the person who wrote them for you.) Yes

19. State the date upon which the above blanks were filled September 13—, 1907

Witness:

(Signature) Wm. T. Moon

P. O. Address: West Haven / City or town.

Colonial Inn Number and street.

Conn. State or Territory.

In case signature is by mark.

Reviewed, approved, and forwarded ____, 190

(Signature) ____

(Official title) ____

PART II.

(Blanks in Part II are to be filled by the executive officers of the various Bureaus of the Department, or, at their direction, by some official who can give the information desired. If unable to answer any question, indicate that fact.)

1. State the Bureau or Service, place and district in which the person who answered the above questions is employed.

Light House Service (Bureau or Service.), New Haven Outer Dist. Lt. Sta. (Place (city, town, or station).), Third (District.)

2. To what position has he been appointed? Assistant Keeper

3. State the date of appointment. September 3rd 1907

4. State the date the appointee or employee entered on duty. August 25th. 1907

5. What is his salary? $515 per annum.

6. From what appropriation is he paid? Salaries of Keepers of Light Houses

7. Is the position excepted, competitive, or unclassified under the civil service rules? Competitive

8. If classified, state the date of classification May 6th. 1896

9. In what manner did the appointee or employee enter the service? (Examples: "Appointed before position was classified;" or "by reinstatement;" or "by transfer from ——," stating Department, Bureau, or Service, position and salary, if known.)

Local Civil Service Examination for Keeper or asst Keeper Tompkinsville, N.Y. August 16th. 1907

10. Is the appointee or employee required to give bond? No

(Signature) ____

(Official title) ____

Date: ____, 190

11—1434

PERSONAL QUESTION SHEET

APR 20 1912 RECEIVED TOMPKINSVILLE, N.Y.

Department of Commerce and Labor

OFFICE OF THE SECRETARY

Washington

May 15, 1909.

To the Chiefs of Bureaus of the Department of Commerce and Labor:

For the purpose of enabling the Department to maintain a complete record of its officers and employees, you are requested to have every person hereafter appointed or employed in your Bureau, immediately upon his entrance on duty, answer each of the questions in Part I of this form and sign the same. The information given in Part I should be reviewed and approved in accordance with instructions. The information in Part II should be supplied as indicated and the form forwarded to the Department.

Charles Nagel
Secretary.

PART I.

(Part I should be filled out by the appointee or employee; but, if he is unable to write legibly, another person may write the answers at his dictation. In either case the statement should be signed by the appointee or employee. If he is unable to write, he may sign by mark in the presence of one witness. If he is unable to answer any question, he should indicate that fact.)

1. What is your full name? (Do not use initials, but spell out each name and state whether Mr., Miss, or Mrs. Example: Mr. John Richard Doe.) Mr. William Henry Moon

2. How do you intend to write your name on the pay roll? (*This should agree with signature to your oath of office.*) William H. Moon

3. What is your present legal (voting) residence? (Give city or town, State or Territory, county, and Congressional district.)

City or town.	State or Territory.	County.	Congressional district.
New York	New York	Richmond	

4. What is your race? (Answer "white," "colored," or "Mongolian.") White

5. Where were you born? Brooklyn, New York.

6. When were you born? April (Month.) 20 (Day.) 1876 (Year.)

7. Are you pensioned by the U. S. Government? (Answer "Yes" or "No.") No

8. Give name and address of person whom you would like to have notified in case of accident.

Geo C. Moon — 52 Broadway
Name — Number and street.
New York City — New York
City or town. — State or Territory.

9. Are there any members of your family, besides yourself, in the civil service of the United States? (If so, give below their names, relationships, the Departments and Bureaus or Services in which they are employed, and the positions they occupy.)

Name.	Relationship.	Department.	Bureau or Service.	Position.
None to my knowledge				

10. If you were appointed through a civil service examination, state, as near as you recollect, the name and date of the examination. If not so appointed, state how you entered the service. (Examples: "By reinstatement," or "by transfer from ——" stating Department, Bureau or Service, position, and salary, if known.)

About, February 15. 1912

11. Have you any physical disabilities? (If so, describe briefly. If you have defective eyesight, state whether corrected by glasses.)

Yes. Right foot amputated. Incurred in U.S. Service

12. Have you ever held any other position in the civil service of the United States? (If so, give below the Department and Bureau or Service in which you served, the position held, the salary you received, and the dates of your appointment and separation from the service.)

Department.	Bureau or Service.	Position.	Salary.	Appointed.	Separated.
Leg't House		Asst Keeper.	555	Aug 1907	May 1911

13. Do you hold any State or municipal office? (If so, state name of such office and compensation attached.)

No

14. Were you in the military or naval service of the United States during the Civil or Spanish-American War? (If so, give the information called for by the blanks below.)

Regiment and company, or vessel.	Date enlisted.	Date discharged.	Cause of discharge.
C Troop U.S.V.	May 1898	Dec 1898	Mustered out

15. If you served in the military or naval service of the United States at any time other than during the Civil or Spanish-American Wars, indicate such service in the spaces below.

Regiment and company, or vessel.	Date enlisted.	Date discharged.	Cause of discharge.
No such service			

16. What was your occupation prior to entering the United States civil service? (It is intended that the answer to this question shall state briefly the lines of work followed by you before receiving your present appointment, with the exception of your service indicated in answer to questions 12, 13, 14, and 15.)

Electrical Engineer

To the SECRETARY OF COMMERCE AND LABOR:

SIR: I acknowledge receipt of a copy of Department Circular No. 215, of August 2, 1910, relating to political activity of officeholders, and fully understand its purport.

APR 25 1912

William H Moore
(Name.)

Asst Keeper
(Position.)

Light House Establishment
(Bureau, Office, or Service.)

Date, April 13/12

11—2661

[illegible] training on vessels and stations of this Department

19. What, if any, civil service examinations have you passed? (Give names and dates as near as you recollect.)

None

20. Were the answers to the foregoing questions written by you? (If not, state the name and address of the person who wrote them for you.)

Yes

21. State the date upon which the above blanks were filled. April, 1912

Witness:

(Signature) William H Moore

P. O. Address: Richmond
City or town.

Staten Island
Number and street.

New York
State or Territory.

In case signature is by mark.

(Where the appointee is to be employed outside of the District of Columbia the information given in Part I should be reviewed and approved by the officer in immediate charge before forwarding to the Bureau. Where he is to be employed in the District of Columbia, Part I should be reviewed and approved by the officer who executes Part II.)

April 25, 1912

Reviewed, approved, and forwarded, 19

Stearns

(Signature)

11—1434

(Official title)

schools of higher grade than high schools, give the institution, degrees received, and
school; high school; business college; Cornell University, A. B., 1900; Columbia University, LL. B., 1903.)

Public school: Polytechnic Institute of Brooklyn N.Y. 1893

18. What special qualifications have you—educational, professional, technical, mechanical, etc.? (Examples: Qualified as "Lawyer," or "Civil Engineer," or "Translator," or "Interpreter," or "Draftsman," or "Carpenter").

By training on vessels and stations of this Department

19. What, if any, civil service examinations have you passed? (Give names and dates as near as you recollect.)

None

20. Were the answers to the foregoing questions written by you? (If not, state the name and address of the person who wrote them for you.)

Yes

21. State the date upon which the above blanks were filled. April, 1912

(Signature) William H Moore

Witness:

In case signature is by mark.

P. O. Address: Richmond
City or town.

Staten Island
Number and street.

New York
State or Territory.

(Where the appointee is to be employed outside of the District of Columbia the information given in Part I should be reviewed and approved by the officer in immediate charge before forwarding to the Bureau. Where he is to be employed in the District of Columbia, Part I should be reviewed and approved by the officer who executes Part II.)

April 25, 1912

Reviewed, approved, and forwarded ....., 19

Stearns

(Signature) .....

(Official title) .....

11—1431

PART II.

(Part II should be executed by the executive officers of the various Bureaus of the Department, or, at their direction, by some official who can give the information desired. If unable to answer any question, indicate that fact.

1. State the Bureau or Service, place, and district in which the person who answered the foregoing questions is employed

L.H.S. (Bureau or Service.) Staten Island Lt. Sta. N.Y. (Place (city, town, station, or vessel.)) Third (District.)

2. To what position has he been appointed? Keeper

3. State the date of appointment. April 5, 1912

4. State the date the appointment was effective. (If appointment was made to take effect on date of oath, so state.)

Date E.O.D.

5. State the date of the oath. April 25, 1912

6. State the date the employee entered on duty. April 11, 1912

7. What is his salary? $516.00 per ann.

8. From what appropriation is he paid? Salaries Keepers

9. Is the position excepted, competitive, or unclassified under the civil service rules? competitive

10. If classified, state the date of classification.

11. In what manner did the employee enter the service? (Examples: "From stenography and typewriting examination;" or "without examination;" or "by reinstatement;" or "by transfer from ——," stating Department, Bureau or Service, position, and salary, if known.) May 6, 1912

Local Civil Service Examination Mar 19. 1912

12. Is the employee required to give bond? No

13. When the legal residence given in answer to question 3, Part I, differs from that given in the certificate of appointment, the discrepancy should be explained.

Reviewed, approved, and forwarded to the Department. (Signature) Stearns

(Official title)

Date: ——, 19

11—1434

Form 93

4950

JHG

NOTICE OF RESIGNATION OR DEATH

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

OFFICE OF LIGHTHOUSE INSPECTOR, Third DISTRICT,

Tompkinsville, N. Y., Nov. 27, 1918 191

THE COMMISSIONER OF LIGHTHOUSES:

Herewith is transmitted the resignation of the following-named employee:

Name, William H. Moon

Legal residence, New York

Position, Keeper

Station, Staten Island Light Station, N.Y.

Salary, $720.00 per annum

The acceptance of this resignation is recommended effective at the close of Dec. 15, 1918

This employee has not taken leave in excess of the accrued rate.

Remarks:

VC SHA

Mess JHG

J. T. YATES.

BUREAU OF LIGHTHOUSES

WASHINGTON

Submitted to the Secretary of Commerce, approved.

11—4023

FILE COPY

COPY

Staten Island Light Station
Richmond, Staten Island, N. Y.
November 25,1918.

Superintendent;

I beg to advise you of my desire, that you relieve me as Keeper of the Station now in my charge not later than December 31,1918.

I am naming this date as I understand the Regulations require thirty days notice of resignation, but if you can relieve prior to the date named it will be advantageous to me.

Respectfully

Wm. H. Moon

Property Report will be mailed in a few days.

FILE COPY

JHG

William H. Noon, Keeper, Nov. 27, 1918

Staten Island Light Station,

Richmond, N. Y.

SUBJECT: Resignation.

REFERENCE: Your letter dated November 25, 1918.

Your letter dated November 25, 1918 resigning your position as keeper of Staten Island Light Station has been received and forwarded to Washington, with recommendation that same be accepted, effective at the close of December 15, 1918.

Enclosed are three copies of Form 30 which you will fill out to show all the Government property under your control at the station. Hold same at the station until you receive further instructions as to turning the station over to your successor. Assistant Keeper Ball has to-day been nominated for appointment to the position of Keeper. Advise him to this effect.

J. T. YATES.

LIGHT
DEC 3 1918
HOUSES

December 30, 1918.

Sir:

The Department is in receipt of your resignation from the position designated below, and has accepted the same, upon recommendation of the bureau, to take effect at the close of business on December 15, 1918.

DEC 3 1918 10 08 AM

Bureau..... Lighthouse Service
Position..... Keeper
Salary..... $720 per annum.

By direction of the Secretary:

Respectfully, (Sgd) Clifford Hasse

Chief of Appointment Division.

Mr. William H. Moon,
Through the Commissioner of Lighthouses.

R
Ho

Form 76

1227

Butter

SHORE LIBERTY OR LEAVE OF ABSENCE OF KEEPERS

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LIGHT-HOUSE BOARD AUG 1918 RECEIVED TOMPKINSVILLE, N.Y.
AUG 23 1918 RECEIVED TOMPKINSVILLE, N.Y.

REQUEST

Staten Island (Station.), Richmond N.Y., 1918
August 23 1918.

LIGHTHOUSE INSPECTOR, 3rd DISTRICT:

I respectfully request that I be granted Nine days of shore liberty or leave, from August 28 to Septemb 4, inclusive, 1918. I have had 8to days shore liberty or leave to date during this calendar year.

This application for shore liberty or leave is made in accordance with regulations governing this subject for this class station and with the understanding that I furnish, if required, at my own expense, a substitute competent in all respects to perform my duties and who will be satisfactory to you.

The name and address of the substitute I propose to furnish follow:

J. Biskell (Name.), Bath Beach Brooklyn N.Y. (P. O. Address.)

If leave is granted, my address during absence will be as follows, and any change will be reported to the keeper in charge of the station:

R.F.D. # 1 (Street or R. D. Route.) Greene (City.) New York (State.)

Forwarded. Approval recommended.
Proposed substitute is considered satisfactory and competent.

Keeper in charge.

Chas H. Moon (Applicant's signature.)

Keeper (Title.)

AUTHORITY

OFFICE OF INSPECTOR, 3rd DISTRICT, Aug. 23, 1918, 191

The above application for shore liberty or leave is hereby approved for Nine days, from Aug. 28th, to Sept. 5, inclusive, 1918.

Substitute must (Insert "must" or "need not.") be furnished during this absence.

J. T. YATES.

Supt. 3rd Lighthouse District.

FINAL REPORT

Absence begun: At 4 P. M. Sept 4, 1918. (State nearest hour.)

Returned to duty: At 9 P. M. Sept 13, 1918. (State nearest hour.)

Period of absence: 10 1/6 days.

Period charged: 10 1/6 days.

Certified correct and forwarded.

Keeper in charge.

Chas H. Moon (Applicant's signature.)

Keeper (Title.)

11—852

CROSS - REFERENCE SHEET

Cross-file UNIT William H. Moon Number 75

Letter from

Date

Subject Investigation of friction between Keeper W. H. Moon and Asst. keeper Vernon M. Ball at the Staten Island Lt. Sta.

Original filed under

Unit Vernon M Ball Number 75

GENERAL APPOINTMENT—FIXED DATE

Department of Commerce and Labor
APPOINTMENT DIVISION
Washington

(73)

January 4, 1913.

Mr. William H. Moon,
Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office, and to actual entrance upon duty (unless on authorized leave) on the date indicated, ~~Additional Keeper of~~ Staten Island Light Station, New York, in the ~~Lighthouse Service~~ at a salary of ~~Seven Hundred and Twenty~~ dollars per ~~annum~~, effective January 4, 1913.

Your appointment will continue for a period not to exceed one month.

(By promotion from assistant keeper at $516 per annum.)

By direction of the Secretary:

Respectfully,

(SIGNED) GEO. W. LEADLEY,

JB
F

Chief of Appointment Division.

Appropriation: Salaries, Keepers of Lighthouses.
Vice: New position.
Legal Residence: New York.

11—1393

LEWIS M. ISAACS
HARRY MACK
RAYMOND E. BURDICK

EUGENE M. GREGORY
ROBERT C. BRANDT
DAVID OPPENHEIM

LAW OFFICES OF
M. S. & I. S. ISAACS
475 FIFTH AVENUE
NEW YORK

SUPERINTENDENT OF LIGHT HOUSES
APR 14 1927
RECEIVED

April 14th, 1927.

75
3

Superintendent of Light Houses,
Third District, Staten Island,
New York.

Dear Sir:

I thank you for your courteous reply to my letter of April 12th relative to the books formerly in the possession of William H. Moon, Keeper of the Staten Island Light Station. I am communicating with him.

Very truly yours,

Lewis M. Isaacs

1;WG

FWO-JHG

Lewis H. Isaacs,
475 Fifth Avenue,
New York, N. Y.

April 13,1927

SUBJECT: Books loaned Wm. H. Moon, Keeper.
REFERENCE: Your letter April 12,1927

1. This office would have no record or information concerning property other than that belonging to the Government, and it is therefore impossible to furnish any information concerning the books you refer to. It is understood that William H. Moon who was Keeper of Staten Island Light Station a number of years ago now resides at No.1401 Bay Street, Staten Island, N.Y. It is possible that he may be able to furnish some trace of the books referred to.

J. T. YATES

Superintendent

By: W. J. Lawton,
Chief Clerk

LEWIS M. ISAACS
HARRY MACK
RAYMOND E. BURDICK

EUGENE M. GREGORY
ROBERT C. BRANDT
DAVID OPPENHEIM

LAW OFFICES OF
M. S. & I. S. ISAACS
475 FIFTH AVENUE
NEW YORK

SUPERINTENDENT OF LIGHTHOUSES
APR 13 1927
RECEIVED
TOMPKINSVILLE, N.Y.

75

April 12th, 1927.

Inspector of Lighthouses,
St. George, S. I.

Dear Sir:

A friend of mine, Mr. E. A. Robinson, lived for sometime in Richmond with a friend of his, Mr. Thomas Taylor. Mrs. Taylor died during the summer of 1912, I believe, and Mr. Robinson never returned to Staten Island. He tells me that there was a small collection of books which at that time were left in the care of the lighthouse keeper, a Mr. Moon. We should like to find out, if possible, where the books are. I telephoned to your office a short time ago, and the Clerk suggested that I write. He said that the Lighthouse Cottage had been sold some years ago and everything cleared out; but that it might be possible to trace these books.

Mr. Robinson and I would appreciate it if you would give us any clue for tracing them up.

Very truly yours,

Lewis M. Isaacs

1:WG

CROSS - REFERENCE SHEET

Cross-file UNIT F. Bissell Number 75

Letter from Wm H Moon (Keeper)

Date August 22, 1918

Subject Re. Substitute for Wm H Moon Keeper. While on leave.

Original filed under

Unit Wm H Moon Number 75

August 22, 1918.

Form 76

SHORE LIBERTY OR LEAVE OF ABSENCE OF KEEPERS

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LIGHT-HOUSE INSPECTOR 3D DIST. AUG 20 1917 RECEIVED TOMPKINSVILLE, N.Y.

LIGHT-HOUSE INSPECTOR 3D DIST. SEP 4 6 1917 RECEIVED TOMPKINSVILLE, N.Y.

REQUEST

Staten Island (Station.), August 20, 1917

Lighthouse Inspector, Third District:

I respectfully request that I be granted Twelve (12) days of shore liberty or leave, from August 23 to September 2, inclusive, 1917. I have had 6 1/8 days shore liberty or leave to date during this calendar year.

This application for shore liberty or leave is made in accordance with regulations governing this subject for this class station and with the understanding that I furnish, if required, at my own expense, a substitute competent in all respects to perform my duties and who will be satisfactory to you.

The name and address of the substitute I propose to furnish follow:

J. C. Moon (Name.), West Brighton S.I. N.Y. (P. O. Address.)

If leave is granted, my address during absence will be as follows, and any change will be reported to the keeper in charge of the station:

P O Box 236 (Street or R. D. Route.), Richmond (City.), N.Y. (State.)

Forwarded. Approval recommended.
Proposed substitute is considered satisfactory and competent.

Wm H. Moon (Applicant's signature.)

✓ *Keeper in charge.*

Keeper (Title.)

AUTHORITY

Office of Inspector, 3rd District, Aug. 20, 1917, 191

The above application for shore liberty or leave is hereby approved for 12 days, from Aug. 23 to Sept. 3, inclusive, 1917.

Substitute must (Insert "must" or "need not.") be furnished during this absence.

J. T. YATES.

Inspector, 3rd Lighthouse District.

FINAL REPORT

Absence begun: At 10.30 A.M. (State nearest hour.) Aug 24, 1917.

Returned to duty: At 5.00 P.M. (State nearest hour.) Sept 4, 1917.

Period of absence: 11 1/4 days.

Period charged: 11 1/4 days.

Certified correct and forwarded.

Wm H. Moon (Applicant's signature.)

✓ *Keeper in charge.*

Keeper (Title.)

11—882

Form 76

SHORE LIBERTY OR LEAVE OF ABSENCE OF KEEPERS

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

(73)

LIGHT-HOUSE INSPECTOR 3d DIST. JUL 14 1917 RECEIVED TOMPKINSVILLE, N.Y.

LIGHT-HOUSE INSPECTOR 3d DIST. JUL 15 1917 RECEIVED TOMPKINSVILLE, N.Y.

REQUEST

Staten Island, July 13, 1917
(Station.)

LIGHTHOUSE INSPECTOR, Third DISTRICT:

I respectfully request that I be granted Eight days of shore liberty or leave from July 15 1917 to July 22 1917, inclusive, 1917. I have had no days shore liberty or leave to date during this calendar year.

This application for shore liberty or leave is made in accordance with regulations governing this subject for this class station and with the understanding that I furnish, if required, at my own expense, a substitute competent in all respects to perform my duties and who will be satisfactory to you.

The name and address of the substitute I propose to furnish follow:

J C Moon (Name.), West Brighton S.I. N.Y. (P. O. Address.)

If leave is granted, my address during absence will be as follows, and any change will be reported to the keeper in charge of the station:

P.O. Box 236 (Street or R. D. Route.), Richmond S.I. N.Y. (City.) (State.)

Forwarded. Approval recommended.
Proposed substitute is considered satisfactory and competent.

Wm H. Moon
(Applicant's signature.)

✓
Keeper in charge.

Keeper
(Title.)

AUTHORITY

OFFICE OF INSPECTOR, 3rd DISTRICT, July 14, 1917, 191

The above application for shore liberty or leave is hereby approved for 8 days, from July 15, 1917 to July 22, 1917, inclusive, 191 .

Substitute must be furnished during this absence.
(Insert "must" or "need not.")

J. E. YATES.

Inspector, 3rd Lighthouse District.

FINAL REPORT

Absence begun: At 3 P. M. July 15, 1917.
(State nearest hour.)

Returned to duty: At 6 P. M. July 21, 1917.
(State nearest hour.)

Period of absence: 6 1/8 days.

Period charged: 6 1/8 days.

Certified correct and forwarded.

Wm H. Moon
(Applicant's signature.)

Keeper
(Title.)

Keeper in charge.

11—882



626 75

Staten Island Light Station

Richmond S.I. N.Y.

July 5,1917.

Inspector:

If a Lightkeeper wishes to enlist in the Land or Naval Forces of the United States or the Allies, has the Department made any ruling regarding his status as an employee ?

In the event of my enlisting in such a branch of the service as I am eligible, can my family continue to occupy the quarters at the Station.

Wm. H. Moon

Keeper.

FWO/EJC.

July 9th,1917.

Wm.H.Moon,Keeper,
Staten Island Lt.Station,
Richmond,S.I.,N.Y.

In reply to your letter of July 5th, you are advised that in the event of your enlisting in a branch of the military service, it would be necessary to employ another Keeper to take your place, in which event it would, of course, be necessary for the Keeper to occupy the quarters you now occupy.

J. T. YATES

USE TYPEWRITER—SEE INSTRUCTIONS ON BACK.

(15)

MAKE NO ENTRIES IN THIS COLUMN.

UNITED STATES
BUREAU OF EFFICIENCY.
FORM 8.

DEPARTMENT OF COMMERCE
BUREAU OF THE CENSUS.
8—4789-2

RECORD OF CIVIL EMPLOYEE.

JULY 1, 1916.

1. Name: (Surname first. Given name in full. For women write Miss or Mrs. before given name.)

Moon, Willima Henry

2. Department:

Commerce

3. Bureau, office, or service:

3rd Lighthouse District

4. Designation of position:

Keeper

5. Occupation (if not clearly shown by answer to question 4):

Lighthouse Keeper

6. Annual earnings:

720

7. Kind of appropriation:

LS

8. Present rate of pay:

$ AS

9. Initial rate of pay:

$ 515

10. Total length of service (give the total of ALL U. S. GOVT. SERVICE with the exceptions stated on the back of this card)—

Substitute—		Regular—	
Years:	Months:	Years:	Months:
	6	9	

11. State, Territory, or foreign country of birth (do not give town):

New York

12. Race:

W

13. Sex:

Male

14. Date of birth—

Month:

April

Year:

1876

15. Kinds of schools attended, years attended, and degrees taken:

E8, H4 (Preparatory)

16. Marital condition:

M

17. War veteran?

Spanish

18. Appointed from—

Congressional district and State:

11New York

County:

Richmond

19. Civil service status:

C

20. Method by which classified status was obtained:

CE

21. Place of employment—

City:

Staten Island L.Sta.
Richmond, S.I.

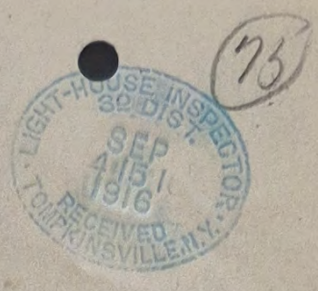
State:

New York

DO NOT FOLD THIS CARD.

11—5869

Form A.



(73)

Department of Commerce

August 24, 1916.

To Officers and Employees of the Department of Commerce:

In order to be able to furnish certain data to the Bureau of Efficiency in connection with the preparation of estimates of the probable cost of retirement of civil employees of the United States, the Department requests that you give to the best of your ability the following information and return this form to Inspector, 3rd Lt. House Dist. _____ at the earliest practicable date. Please give this matter immediate attention.

E. F. Sweet
Acting Secretary.

It is important that this letter be answered promptly

---

1. Name: William Henry Moon.
2. Character of your work during official hours: usual duties required as a Light Keeper, prescribed in the U.S.L.H.S. Regulations
3. Total amount of compensation received from the Government during the year ended June 30, 1916; $720 plus 30¢ per day extra If in service less than one year, state number of months served, _____, and total amount of compensation received, $_____.
4. Service in any other department or civil establishment of the United States. If none, so state.

Department or establishment	Bureau	From (date)	To (date)
None	None	None	None

5. Rate of compensation at original entry into the Government service: $as above.
6. Educational training:
   Elementary school, years About Eight
   High school, years Preparatory school (instead) four
   College or University, years _____
   Special courses of study, [redacted]
   (e.g. law, architecture, business, political science, technical, etc.)
   Degrees taken no final term unattended
7. Marital condition, (single, married, widow, widower, or divorced) Married.
8. Service in Civil or Spanish War, Philippine Insurrection, Indian Campaign, or other military engagement Spanish War 1898. If none so state _____.
9. Congressional District (under present Congressional apportionment) to which your present appointment is charged.
   Congressional District, 11; State, New York; County, Richmond.
10. If classified, indicate by "Yes" the method by which you originally obtained your competitive classified status. Competitive examination, _____. Non-competitive examination, Yes. Individual Executive order specifying you by name, _____. Blanket Executive order covering entire class, _____. Classified by Act of Congress, _____. Reinstated under individual Executive order, _____. Reinstated under blanket Executive order, _____. Reinstated in position classified by Executive order, _____. Reinstated in position classified by Act of Congress, _____.

Form 76

SHORE LIBERTY OR LEAVE OF ABSENCE OF KEEPERS

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LIGHT-HOUSE INSPECTOR 3d DIST. JUL 21 1916 RECEIVED TOMPKINSVILLE, N.Y.

73

Butler

REQUEST

Staten Island Richmond Ny 7/19 1916
(Station.)

LIGHTHOUSE INSPECTOR, Third DISTRICT:

LIGHT-HOUSE INSPECTOR 3d DIST. AUG 1916 RECEIVED TOMPKINSVILLE, N.Y.

I respectfully request that I be granted Seven (7) days ~~of shore liberty~~ or leave, from July 25/16 to July 31, inclusive, 1916 I have had no days shore liberty or leave to date during this calendar year.

This application for shore liberty or leave is made in accordance with regulations governing this subject for this class station and with the understanding that I furnish, if required, at my own expense, a substitute competent in all respects to perform my duties and who will be satisfactory to you.

The name and address of the substitute I propose to furnish follow:

W. J. Du Moat (Name.), New Dorp S.I. N.Y. (P. O. Address.)

If leave is granted, my address during absence will be as follows, and any change will be reported to the keeper in charge of the station:

Marlow (~~Street or R. D. Route.~~), New Hampshire (City.) (State.)

Forwarded. Approval recommended.
Proposed substitute is considered satisfactory and competent.

Wm H. Moon.
(Applicant's signature.)

Keeper in charge.

Keeper.
(Title.)

AUTHORITY

OFFICE OF INSPECTOR, 3rd DISTRICT, July 21, 1916, 191

The above application for shore liberty or leave is hereby approved for seven days, from July 25th to July 31st, inclusive, 1916.

Substitute must be furnished during this absence.
(Insert "must" or "need not.")

J. T. YATES

Inspector, Third Lighthouse District.

FINAL REPORT

Absence begun: At 9 a. M. July 24, 1916.
(State nearest hour.)

Returned to duty: At 12 P. M. July 30, 1916.
(State nearest hour.)

Period of absence: 6 15/24 days.

Period charged: 6 15/24 days.

Wm H. Moon
(Applicant's signature.)

Certified correct and forwarded.

Keeper.
(Title.)

Keeper in charge.

11—882

JEG

William H. Moon, Keeper, Dec. 30,1915

Staten Island Light Station,

Richmond, N. Y.

You are advised that the salary of assistant keeper at Staten Island Light Station will be increased from $516.00 to $540.00 per annum, effective beginning January 1,1916.

YATES
Inspector

1212

Form 76

SHORE LIBERTY OR LEAVE OF ABSENCE OF KEEPERS

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LIGHT-HOUSE INSPECTOR 2d DIST. AUG 7 1915 RECEIVED TOMPKINSVILLE N.Y.

LIGHT-HOUSE INSPECTOR 2d DIST. SEP 2 1915 RECEIVED TOMPKINSVILLE N.Y.

REQUEST

Staten Island (Station.), August 5, 1915

Lighthouse Inspector, Third District:

I respectfully request that I be granted Twenty Two days of shore liberty or leave, from August 10 to August 31, inclusive, 1915. I have had ..... days shore liberty or leave to date during this calendar year.

This application for shore liberty or leave is made in accordance with regulations governing this subject for this class station and with the understanding that I furnish, if required, at my own expense, a substitute competent in all respects to perform my duties and who will be satisfactory to you.

The name and address of the substitute I propose to furnish follow:

Stephen Prior (Name.), Richmond S.I. N.Y. (P. O. Address.)

If leave is granted, my address during absence will be as follows, and any change will be reported to the keeper in charge of the station:

4 Union Street (Street or R. D. Route.), Cortland (City.), New York (State.)

Forwarded. Approval recommended.
Proposed substitute is considered satisfactory and competent.

Wm. T. Moon (Applicant's signature.)

Keeper in charge.

Keeper (Title.)

AUTHORITY

Office of Inspector, 3rd District, August 10, 1915, 191

The above application for shore liberty or leave is hereby approved for 22 days, from August 10th to August 31st, inclusive, 1915.

Substitute must (Insert "must" or "need not.") be furnished during this absence.

In the absence and by direction of Inspector.

J. Faulkner

Supt. *Inspector*, Third *Lighthouse District.*

FINAL REPORT

Absence begun: At 3.30 P.M. 8/10, 1915 (State nearest hour.)

Returned to duty: At 12 M. 8/31, 1915 (State nearest hour.)

Period of absence: 21 days 20½ hours days.

Period charged: 21 " 20½ " days.

Certified correct and forwarded.

Wm. T. Moon (Applicant's signature.)

Keeper (Title.)

Keeper in charge.

11—882

(45)

Staten Island

Letter to Platt Aug 27
" from Bur. Aug 28
" from Platt July 24
" to " July 25
" from " Aug 6
Endorsement to Bur. Aug 9.
To Bur. endor. " 9
To Platt Oct. 22

Wm H Brown

for Dr W
3/4

Form 76

11 Days

SHORE LIBERTY OR LEAVE OF ABSENCE OF KEEPERS

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

LIGHT-HOUSE INSPECTOR 2 DIST. JAN 3 4 1915 RECEIVED PORT JEFFERSON, L.I. N.Y.

23

Butler Lee

REQUEST

Staten Island (Station.), December 26, 1914

LIGHTHOUSE INSPECTOR, Third DISTRICT:

I respectfully request that I be granted Five days of shore liberty or leave, from Dec 28 1914 to Jan 2 1915, inclusive, ~~191~~ . I have had Eleven ~~Nine~~ days shore liberty or leave to date during this calendar year.

This application for shore liberty or leave is made in accordance with regulations governing this subject for this class station and with the understanding that I furnish, if required, at my own expense, a substitute competent in all respects to perform my duties and who will be satisfactory to you.

The name and address of the substitute I propose to furnish follow:

Stephen Prior (Name.), Richmond S.I. N.Y. (P. O. Address.)

If leave is granted, my address during absence will be as follows, and any change will be reported to the keeper in charge of the station:

11 Union Street. (Street or R. D. Route.), Cortland (City.), New York (State.)

Forwarded. Approval recommended.
Proposed substitute is considered satisfactory and competent.

Wm T Moon (Applicant's signature.)

Keeper in charge.

Keeper (Title.)

AUTHORITY

OFFICE OF INSPECTOR, 3 DISTRICT, Decem 26, 1914

The above application for shore liberty or leave is hereby approved for Five days, from Dec. 28, 1914 to Jany. 2, inclusive, 1915.

Substitute ~~must~~ (Insert "must" or "need not.") be furnished during this absence.

Inspector, ... *Lighthouse District.*

FINAL REPORT

Absence begun: At 7 9 A. M. Dec 28, 1914. (State nearest hour.)

Returned to duty: At 10 P. M. Jan 2, 1915. (State nearest hour.)

Period of absence: Six days.

Period charged: Five days.

Wm T Moon (Applicant's signature.)

Certified correct ~~and forwarded~~.

Vernon M. Ball *Keeper in charge.*

Over

11—882

Keeper (Title.)

See other side

WJL

Form 76

Wm H. M

(76)

LEAVE OF ABSENCE

Butler JPB

Department of Commerce and Labor

LIGHTHOUSE SERVICE

OFFICE OF LIGHTHOUSE INSPECTOR, 3rd DISTRICT

July 24, 1914

William H. Moon, Keeper,
Staten Island Light Station,
Richmond, S.I., N.Y.

Your application of July 22nd, 1914, for 5 days leave of absence from July 25th 1914 to July 29th 1914 inclusive has been received, and your request is hereby granted, provided you furnish, at your own expense, a substitute competent in all respects to perform your duties and satisfactory to the Light-house Inspector.

Report by letter the date on which you leave the station, also the date on which you return to duty, and give the name of the person employed as substitute. Keep this office, and also the person left in charge of the station, advised of your address while you are absent from duty.

In the absence and by direction of the Inspector.

Haskell

11—882

Staten Island Light Station
Richmond S.I. N.Y.
July 23 1914.

(73)

Inspector:

Leave of absence for five days, beginning, July 25 1914. is hereby requested.

This the first request for leave during the present year.

Substitute will take place in my stead while absent from duty.

Wm. J. Moon
Keeper.

William H Moon
S I L S
to Sir My

Resp Y
C C

Returned

LIGHT-HOUSE INSPECTOR 2D DIST. MAY 28 1914 RECEIVED TOMPKINSVILLE N.Y.
LIGHT MAY 29 1914 HOUSES

Staten Island Light Station
Richmond S.I. N.Y.
May 26 1914

Inspector:

Your attention is invited to the attached?

If sasisfactory please forward using enclosed envelope.

Please return circular request for station file.

Moon
Keeper.

Bureau of Lighthouses, Washington.
June 3, 1914.

Returned to Lighthouse Inspector, Tompkinsville, N. Y., for the files of his office. Your indorsement of May 28, 1914, inclosing form in this case filled out by the Keeper of Staten Island Light Sta., has been forwarded to the Supervisor of the 3rd, 4th, and 5th Naval Districts, Navy Yard, Philadelphia, Pa.

Acting Commissioner.

FWO/WJL

June 8,1914.

William H.Moon, Keeper,
Staten Island Light Station,
Richmond, S.I.N.Y.

In accordance with request contained in your letter of May 26th 1914 enclosing form and circular from the Supervisor 3rd, 4th and 5th Naval Districts, Navy Yard, Philadelphia, Pa., relative to the situation of the Staten Island Light Station, the circular in question is returned herewith.

In the absence and by direction of the Inspector.

Hopkins

Enclosure.

FWO-LC

December 20, 1913.

William H. Moon, Keeper,
Staten Island Light Station,
Richmond, S.I., N.Y.

Enclosed herewith is copy of letter dated December 14, 1913 received from Assistant Keeper Ball, with the request that you submit to this office at your early convenience such information pertaining to the matters referred to in Mr. Ball's letter thay may be in your possession.

YATES

Copy-LC

Staten Island Light Station,

December 14th, 1913.
1:30 A.M.

Inspector:

The following happened at this Station yesterday evening about 5:30 P.M. Upon Lighting up this evening I chanced to glance on the ground and saw a boy come from the Keepers quarters and gather gravel from the road throughing same over the backwall after a bit I hailed the fellow, told him whatever his name might be to stop throughing that stone away for the Government had paid good money for same. I was told to mind my business.. I then promised if he did not go inside and behave I would come down there to him. I got a nasty reply(In a pigs ass you will) answer

When I came down to my supper I was met at the foot of the tower by two , one a man, the other a crippled boy. I inquired of one who he was, what was his business on the station. I was told he did not know if it concerned me or not. I then told them as I did not know who they were and to my knowledge they were not employed here, it was my belief they were only loafers and should be put off the station. Thereupon the biggest one came over. I learned since he came from the Keepers quarters. He immediately shed his coat and announced he was here on business and that was to thrash me. He was told not to strike me, as I was on duty there, and my wife was present. But in the morning I would accomodate him with pleasure. The fellow struck me. It is proberable I returned the blow, but as soon as I could get to the phone thinking to call up the Police. For he was armed. Instead of calling the police I called your office, and was told to put it in writing which I have done.

Copy-LC

Staten Island Light Station,

December 14th, 1913.
1:30 A.M.

Inspector:

The following happened at this Station yesterday evening about 5:30 P.M. Upon Lighting up this evening I chanced to glance on the ground and saw a boy come from the Keepers quarters and gather gravel from the road throughing same over the backwall after a bit I hailed the fellow, told him whatever his name might be to stop throughing that stone away for the Government had paid good money for same. I was told to mind my business.. I then promised if he did not go inside and behave I would come down there to him. I got a nasty reply(In a pigs ass you will) answer

When I came down to my supper I was met at the foot of the tower by two , one a man, the other a crippled boy. I inquired of one who he was, what was his business on the station. I was told he did not know if it concerned me or not. I then told them as I did not know who they were and to my knowledge they were not employed here, it was my belief they were only loafers and should be put off the station. Thereupon the biggest one came over. I learned since he came from the Keepers quarters. He immediately shed his coat and announced he was here on business and that was to thrash me. He was told not to strike me, as I was on duty there, and my wife was present. But in the morning I would accomodate him with pleasure. The fellow struck me. It is proberable I returned the blow, but as soon as I could get to the phone thinking to call up the Police. For he was armed. Instead of calling the police I called your office, and was told to put it in writing which I have done.

It is my belief and prehaps I can prove it later this man Prier was sent out with the Keepers knowledge and consent for said keeper witnessed it and never interfered.

While I was at the Phone Prier told my wife that he was armed with a razor and fully intended to do me up, which was prevented I believe by myself calling up your office.

I fully believe it was done with the Keepers knowledge if not with his consent.

Respectfully,

(Signed) Ball,

Asst. Keeper,

Moon-Wm

November 26, 1913.

Copy forwarded to Moon, Keeper, Staten Island Lt. Station for information and future guidance.

FWO/EJC.

(73)

November 26th, 1913.

Vernon M. Ball, Asst. Keeper, (Through the Keeper,)
Staten Island Light Station,
Richmond, S.I., N.Y.

Referring to your letter of November 1st, 1913, requesting investigation of friction existing between yourself and Keeper Moon:

From investigation re this matter held November 15th, 1913, the troubles appear to be of minor importance and more imaginary than real.

It appears that Keeper Moon has tried to assist you in every way, and that on several occasions you have taken offence at his kindly interests.

It also is shown that on several occasions you have taken offence at official directions given you by Keeper Moon, and have answered in a discourteous manner, which is contrary to the regulations. You are herewith instructed to refrain from such conduct in the future, and at all times to obey orders given by keeper and in a courteous manner, and at any time you consider you are not being justly treated by him to report the matter to this office.

This office sees no reason for further action in this matter.

YATES

Nov. 26, 1913.

Copy forwarded to Commissioner for information contained.

See-Ball, Vernon M.

(15)

Department of Commerce and Labor

Ball
ass S J Lr

Referring to your letter of Nov 1st 1913. requesting investigation of friction existing between yourself and Keefer Moon.

From investigation re, the matter held Nov 15th 1913, the trouble appear to be of ~~such~~ minor importance. ~~as~~ and more imaginary than real.

It appear that Keefer Moon has tried to assist you in every way. and that on several occasions you have taken offence at his kindly interest.

It also is shown that on several occasion you have taken offence at official direction given you by Keefer Moon. and have answered in a disrespectful manner which is contrary to the regulations. you are herewith instructed to refrain from such conduct

10-14 65

FWO/EJC.

October 9th, 1913.

William H.Moon, Keeper,
Staten Island Light Station,
Richmond, S.I., N.Y.

Please call at this office some day in the near future for interview with Inspector.

YATES

Form 76
LC

LEAVE OF ABSENCE

Department of Commerce and Labor

LIGHTHOUSE SERVICE

OFFICE OF LIGHTHOUSE INSPECTOR, 3rd DISTRICT

Tompkinsville, N. Y., August 16th, 1913.

Wm. H. Moon, Keeper,
Staten Island Light Station,
Richmond, S. I., N. Y.

Your application of August 15th, 1913, for six days leave of absence to take effect from August 19th to 24th inclusive has been received, and your request is hereby granted, provided you furnish, at your own expense, a substitute competent in all respects to perform your duties and satisfactory to the Light-house Inspector.

Report by letter the date on which you leave the station, also the date on which you return to duty, and give the name of the person employed as substitute. Keep this office, and also the person left in charge of the station, advised of your address while you are absent from duty.

YATES

11—882

Staten Island, Light Station.
Richmond S.I. N.Y.
August 15. 1913.

OK
Wm Hoffman



Inspector:—

I herewith request, six days, leave of absence, to take effect from August 19th to 24th inc.

To comply with the regulations governing such leave when granted, I will place a substitute competent to assist in the duties of this station, an acceptable as such, to the Assistant Keeper.

Respectfully,
Wm H. Moon.
Keeper.

Spl. 326
Department of Commerce and Labor
LIGHT-HOUSE SERVICE
INSPECTOR, 3D DISTRICT

DAILY TIME SLIP

GENERAL LIGHT-HOUSE DEPOT, TOMPKINSVILLE, N. Y.

NAME .... SHOP

11—3162 DATE ....., 191

APPLICATION.	ORDER NUMBER.	HOURS.	MATERIAL EXPENDED.

Wm H Brown

(75)

March 20, 1913

Letter to following Lights Stations, forwardeing one photo-lithographic drawning of 35 mm. incandescent oil vaper lamp, double tank system.

See Lamps Oil Vaper

Drawings

Sent to:
Seagirt
Tucker Beach
Ludlam Beach
Hereford Inlet
Execution Rocks
Stratford Shoal
√Staten Island Lt. (55 mm. instead of 35.mm)

Staten Isld

JHG

Feb. 24,1913

William H. Moon, Keeper,

Staten Island Light Station,

Richmond, N.Y.

Referring to endorsement of Feb.14 on copy of letter of same date addressed to Vernon M.Ball, notifying him to report for duty on Feb.20 as Assistant Keeper at Staten Is. Light-Station, and directing you to report to this office promptly by mail the date of Mr.Ball's entrance on duty.

This report has not yet been received, and, if Mr.Ball has entered on duty, you are directed to make said report immediately.

Ltr Ball, Vernon

JHG

Jan. 18,1913

William H. Moon, Keeper,
Staten Island Light Station,
Richmond, N.Y.

Enclosed herewith is Department letter of January 16, 1913, appointing you to the position of Keeper of Staten Island Light Station, effective on January 16,1913.

E O D Jan 16-1913

(73)

JHG

Jan. 18,1913

William H. Moon, Keeper,

Staten Island Light Station,

Richmond, N.Y.

Enclosed herewith is Department letter of January 16, 1913, appointing you to the position of Keeper of Staten Island Light Station, effective on January 16,1913.

GENERAL APPOINTMENT—FIXED DATE

Department of Commerce and Labor

APPOINTMENT DIVISION

Washington

January 16, 1913.

Mr. William H. Moon,

Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office, and to actual entrance upon duty (unless on authorized leave) on the date indicated, Keeper in the Lighthouse Service at a salary of Seven Hundred and Twenty dollars per annum, effective January 16, 1913.

(By change from temporary additional keeper at $720 per annum.)

By direction of the Secretary:

Respectfully,

(SIGNED) GEO. W. LEADLEY,

JB
F

Chief of Appointment Division.

Appropriation: Salaries, Keepers of Lighthouses.

Vice: Frederick Nielsen.

Legal Residence: New York.

11—1393

LIGHT HOUSE

75

Staten Island Light Station.

Richmond N.Y.

January,1 1913.

Inspector:

As instructed in your letter of the 30ulto. I have taken temporary charge of this station .at the close of Dec. 31 1912.

Respectfully,

Wm F. Moon

Asst. Keeper in Charge.

(2)

(73)

Department of Commerce and Labor

in the future, and at all times to obey orders given by keeper, and in a courteous manner. ~~and at any time that you consider that the orders given you by keeper are unfair.~~

and at any time you consider you are ~~not~~ being justly treated by him to report the matter to this office.

This office will then reason for further action in this matter.

Copy Referred to Mrs. for information and future guidance

(15)

JHG

Dec. 30,1912

Frederick Nielsen, Keeper,

Staten Island Light Station.

Referring to your letter of December 6th,1912 resigning your position as Keeper of Staten Island Light-Station, which letter has been forwarded to Washington.

At the close of December 31st,1912, you will turn over to Assistant Keeper William H. Moon, who is to take temporary charge of the station, the station and all Government property for which you have been responsible, taking his receipt therefor in triplicate on Form 30, 3 copies of which form were sent you on December 28th. One copy of the receipt is to be forwarded to this office.

Report to this office promptly by mail the date on which you turn the station over to Assistant Keeper Moon.

(75)

JHG

Dec. 30,1912

William H. Moon, Assistant Keeper,

Through the Keeper,

Staten Island Lt.Sta.

Referring to the resignation of Keeper Frederick Nielsen of Staten Island Light Station.

At the close of December 31st,1912 you will take temporary charge of the station, and the Keeper will turn over to you at that time the station and all Government property for which he has been responsible, taking receipt therefor in triplicate on Form 30, one copy of which is to be forwarded to this office.

Report to this office promptly by mail the date of your taking charge of the station.

JHG

Dec. 30,1912

William H. Moon, Assistant Keeper,

Through the Keeper,

Staten Island Lt.Sta.

Referring to the resignation of Keeper Frederick Nielsen of Staten Island Light Station.

At the close of December 31st,1912 you will take temporary charge of the station, and the Keeper will turn over to you at that time the station and all Government property for which he has been responsible, taking receipt therefor in triplicate on Form 30, one copy of which is to be forwarded to this office.

Report to this office promptly by mail the date of your taking charge of the station.

(75)

JHG

Dec. 28,1912

Frederick Nielsen, Keeper.

Staten Island Light Station.

Enclosed herewith are three copies of Form 30. which you will fill out so as to show all Government property for which you have been responsible, in order that you may obtain receipt for same from your successor when he has been appointed. You will be informed later as to whom you are to turn the station over to.

(73)

Department of Commerce and Labor

(75)

Mr Munn 9-7

S.D. Light

Sir.

The inspection would like to see in your letter of Dec 18th. please call at office on Dec 27th, 1912

Y

No. 204
Ed. 4-11-12—200,000

12.

ir letter

1912.

(73)

[illegible] 2.C.

December 26th, 1912.

W.H.Moon, Asst.Keeper,
Staten Island Light Station.

The Inspector would like to see you re your letter of December 18th.

Please call at office on December 27th, 1912.

YATES

JTY/BJC.

December 26th, 1912.

W.H.Moon, Asst.Keeper,
Staten Island Light Station.

The Inspector would like to see you re your letter of December 18th.

Please call at office on December 27th, 1912.

YATES

(75)

FWO/EJC.

December 21st, 1912.

William H.Moon, Asst.Keeper,
(Through Keeper Staten Island Light Station,)
Richmond, S.I., N.Y.

Referring to your letter of December 18th, asking that you be considered as an applicant for appointment as Keeper of the Staten Island Light Station.

You are informed that your application will be given due consideration.

YATES

25

December 21st, 1912.

William H.Moon, Asst.Keeper,
(Through Keeper Staten Island Light Station,)
Richmond, S.I., N.Y.

Referring to your letter of December 18th, asking that you be considered as an applicant for appointment as Keeper of the Staten Island Light Station.

You are informed that your application will be given due consideration.

Lee - Moon, Wm. H

(75)

PWO/WEC.

December 19th, 1912.

Commissioner:

Referring to form 73 of this date, recommending the promotion of William H.Moon from Assistant Keeper to Keeper of Staten Island Light Station, Mr.Moon's record in the service is as follows:

From Aug.25,1907 to Apr.9,1908,		Asst.Keeper, Outer Breakwater Light Station.
" June 12,1908 to Oct.11," "		Asst.Keeper, West Bank Light Station
" Oct.12,1908 to Oct. 5,1909,		2nd Asst.Keeper, Navesink Light Station.
" Oct. 6,1909 to Apr.15,1910,		1st Asst.Keeper, Montauk Point Light Station.
" June 9,1910 to Nov. 1,1910,		Quartermaster Tender Pansy.
" May 3,1911 to May.15,1911,		Quartermaster " " Larkspur.
" Apr.11,1912 to date,		Asst.Keeper,Staten Island Light Station.

Mr.Moon's services in the several positions have been satisfactory, and have been especially so as Assistant Keeper of Staten Island Light Station.

He is superior to the average keeper in intelligence and personality, -desirable qualifications for a keeper of a light located, as this one is, in a residential district where there are many visitors,- faithful in the performance of his duties, and while unable to perform the duties of Keeper of an off shore light, by reason of disability incurred in line of duty while employed on Tender Larkspur, he is capable of performing the required duties of the position of Keeper of Staten Island Light Station.

While Mr.Moon is not the senior keeper in line for promotion, it is believed that his case is entitled to special consideration, by reason of his having been disabled in line of duty when employed on tender Larkspur on May 15, 1911, which disability incapaciated him for employment for nearly a year, and no doubt cost him a considerable sum for medical and surgical attendance, one leg having been amputated below the knee, for which, unfortunately, there was no law at the time that would permit payment to him of compensation on account of injury. This disability resulting from injury received in line of duty also prevents him from again following the vocation of mariner with any degree of success.

In view of the facts as herein stated, the promotion and appointment of Mr.Moon as Keeper of Staten Island Light Station is recommended.

WATES

Department of Commerce and Labor

(73)

Canv.

Referring to form 73 of this date
rec. the promotion of William H. Moon from
Assistant Keeper to Keeper of Staten Island
Light Station, Mr Moon's record in the
service is as follows:

From Aug 25, 1907 to Apr 9, 1908, Asst Keeper, New Haven Outer Breakwater Light Station
" June 12, 1908 " Oct 11, 1908, " " West Bank " " "
" Oct 12, 1908 " Oct 5, 1909, 2d " " Norwalk " " "
" Oct 6, 1909 " April 15, 1910, 1st " " Montauk Point " "
" June 9, 1910 to Nov 1, 1910 Quartermaster, [redacted]
" May 5, 1911 " May 15, 1911 [redacted]
" April 11, 1912 to date, Asst Keeper Staten Island Light Station.
~~" May 2, 1911 to 2~~

Mr Moon's service in the several positions
have been satisfactory, and have been
especially so as Asst Keeper at S I Lt Sta.
He is superior to the average keeper in
intelligence, faithfulness in the performance
of his duties, and personality, — desirable qualifications for a keeper of a light located in a residential district where there are many visitors —
while unable to perform
the duties of Keeper of one of those lights, by reason
of disability incurred in line of duty while

Form 1
Ed. 5-9-11—500,000

(2)

Department of Commerce and Labor

employed on tender ~~Penn~~ Lackawanna, he is capable of ~~full~~ performing the required duties of the position of keeper of S. I. Life Sta.

While Mr. Moon is not the senior keeper in line for promotion, it is believed that his case is entitled to special consideration by reason of his having been disabled while in line of duty employed on tender Lackawanna on May 15, 1911, which disability ~~has~~ incapacitated him for employment for nearly a year, and no doubt cost him a considerable sum for medical ~~and~~ surgical attendance, one leg having been amputated below the knee, for which, unfortunately, there was no law at the time that would permit payment to him of compensation on account of injury. ~~He~~ His disability resulting from injury rec'd in line of duty also prevents him from again following the vocation

Ed. 5-9-11—500,000

Department of Commerce and Labor

Quarantiner with any degree of success.

In view of the facts as herein stated, the ~~appl~~ promotion of appt of Mr Moore as Kpr of S D Lr Sta is rec.

ADDRESS ALL COMMUNICATIONS TO
LIGHTHOUSE INSPECTOR
TOMPKINSVILLE, N.Y.

Department of Commerce and Labor

LIGHTHOUSE SERVICE

GENERAL DEPOT
OFFICE OF INSPECTOR, 3D DISTRICT
TOMPKINSVILLE, N.Y.

William H. Moon,

PEDIGREE

August 25, 1907, e.o.d. Asst.Keeper New Haven Otbkr L.S.,Conn. $5 15 an.
March 3, 1908, Department accepts resignation.

- - - - - - - - -

April 16, 1908, Dept. amends its letter of Apr.7,1908 so that resignation will take effect at close of April 9, 1908.
June 12, 1908, Reinstated A.K. West Bank L.S.N.Y. $500 yr.
October 12, 1908, Transferred and prom. to 2.a.k. Navesink Lt. Sta. at $555 per a.
~~October 25, 1909~~ Trans. and pro. 1st Asst. K. Montauk Pt.Lt.Sta., e.o.d. October 6, 1909, at $42.50 per a.
April 2, 1910, Resigns effective April 15, 1910.
April 12, 1910, Dept. accepts resignation eff. April 15, 1910.

- - - - - - - - -

June 9, 1910, shipped as Quartermaster on Tender ~~Daisy~~ or [illegible], $45 per m.
November 1, 1910, ~~discharged on account of accident to leg~~, while on duty.
April 11, 1912, e.o.d. Assistant Keeper Staten Island Lt.Sta. $516.p.a.

Mar 3-15-11 Jm Parkhurst

Resigned

Form 73 **ORIGINAL APPOINTMENT, PROMOTION, OR TRANSFER OF APPOINTEE**

JHG

Department of Commerce and Labor
LIGHTHOUSE SERVICE

OFFICE OF LIGHTHOUSE INSPECTOR, Third DISTRICT,
Tompkinsville, N.Y.
December 19, 1912, 191

THE COMMISSIONER OF LIGHTHOUSES:

The following recommendation is submitted:

Action proposed, promotion

Name, William H. Moon — Legal residence, New York

Position, Keeper — Salary, $720.00 per annum

Location, Staten Island Light Station, N.Y.

Effective January 1, 1913 { ~~the actual date of entrance on duty~~, or as soon thereafter as he enters on duty.

Former position, Assistant Keeper — Former salary, $516.00 per annum

Location, Staten Island Light-Station, N.Y.

Rank in list of eligibles, — Rating, — Percentage,

Other eligibles considered,

Letters of declination inclosed,

Previous incumbent, Frederick Nielsen — Services terminated, Dec. 31, 1912

Reason, Resignation

Remarks: Payable from "Salaries, Keepers of Lighthouses"

CHIEF CLERK
BUTLER
ASPINWALL

YATES

Department of Commerce and Labor
BUREAU OF LIGHTHOUSES
WASHINGTON

Respectfully submitted to the Secretary of Commerce and Labor, approved.

Lee Moon

[1] Strike out the clause which does not apply.

11—2314

(73)

FWO/EJC.

December 19th, 1912.

Commissioner:

Referring to form 73 of this date, recommending the promotion of William H.Moon from Assistant Keeper to Keeper of Staten Island Light Station, Mr.Moon's record in the service is as follows:

From Aug.25,1907 to Apr.9,1908,		Asst.Keeper, Outer Breakwater Light Station.
" June 12,1908 to Oct.11," "		Asst.Keeper, West Bank Light Station
" Oct.12,1908 to Oct. 5,1909,		2nd Asst.Keeper, Navesink Light Station.
" Oct. 6,1909 to Apr.15,1910,		1st Asst.Keeper, Montauk Point Light Station.
" June 9,1910 to Nov. 1,1910,		Quartermaster Tender Pansy.
" May 3,1911 to May.15,1911,		Quartermaster " " Larkspur.
" Apr.11,1912 to date,		Asst.Keeper, Staten Island Light Station.

Mr.Moon's services in the several positions have been satisfactory, and have been especially so as Assistant Keeper of Staten Island Light Station.

He is superior to the average keeper in intelligence and personality, -desirable qualitifications for a keeper of a light located, as this one is, in a residential district where there are many visitors,- faithful in the performance of his duties, and while unable to perform the duties of Keeper of an off shore light, by reason of disability incurred in line of duty while employed on Tender Larkspur, he is capable of performing the required duties of the position of Keeper of Staten Island Light Station.

While Mr.Moon is not the senior keeper in line for promotion, it is believed that his case is entitled to special consideration, by reason of his having been disabled in line of duty when employed on tender Larkspur on May 15, 1911, which disability incapaciated him for employment for nearly a year, and no doubt cost him a considerable sum for medical and surgical attendance, one leg having been amputated below the knee, for which, unfortunately, there was no law at the time that would permit payment to him of compensation on account of injury. This disability resulting from injury received in line of duty also prevents him from again following the vocation of mariner with any degree of success.

In view of the facts as herein stated, the promotion and appointment of Mr.Moon as Keeper of Staten Island Light Station is recommended.

(73)

William H.Moon $720.a.
Keeper,Staten Island,
Light Sta.

Form 73 **ORIGINAL APPOINTMENT, PROMOTION, OR TRANSFER OF APPOINTEE**

JHG

(76)

Department of Commerce and Labor
LIGHTHOUSE SERVICE

OFFICE OF LIGHTHOUSE INSPECTOR, Third DISTRICT,
Tompkinsville, N.Y.
December 19, 1912 , 191

THE COMMISSIONER OF LIGHTHOUSES:

The following recommendation is submitted:

Action proposed, promotion

Name, William H. Moon Legal residence, New York

Position, Keeper Salary, $720.00 per annum

Location, Staten Island Light Station, N.Y.

Effective January 1, 1913 { ~~the actual date of entrance on duty~~, or as soon thereafter as he enters on duty.

Former position, Assistant Keeper Former salary, $516.00 per annum

Location, Staten Island Light-Station, N.Y.

Rank in list of eligibles, Rating, Percentage,

Other eligibles considered,

Letters of declination inclosed,

Previous incumbent, Frederick Nielsen Services terminated, Dec. 31, 1912

Reason, Resignation

Remarks: Payable from "Salaries, Keepers of Lighthouses"

CHIEF CLERK
BUTLER
ASPINWALL

YATES

Department of Commerce and Labor
BUREAU OF LIGHTHOUSES
WASHINGTON

Respectfully submitted to the Secretary of Commerce and Labor, approved.

[1] Strike out the clause which does not apply.

11—2314

DEC 23 1912 RECEIVED

Staten Island Light Station
Richmond S. I. N.Y.
December 18. 1912.

(113)

Sir:

The Keeper of this station informs me. his resignation takes place on the last of the month.

Will you therefore, consider me as an applicant for the Keepership of this station? It will be remember. I have had training at Navesink, Montauk. West Bank, Duck Island, Outer Northern Breakwater, and as a Quartermaster on Tender. Placed supplies on all lights and vessels in this district. which gives me an insight to the methods of upkeep of stations. and operates all types of lamps now in use.

Respectfully

Wm. T. Moore

(Post Lens Kpr)

over
appointment
being announced

(23)

JHG

Dec. 14,1912

Frederick Nielsen, Keeper,

Staten Island Light Station.

Your letter of December 6th,1912 resigning your position as Keeper of Staten Island Light Station,N.Y., has been received and forwarded to Washington, with request that same be accepted effective at the close of December 31,1912.

JHG

Wm. H Moon Asst Keeper

(35)

Oct.1,1912

Frederick Nielsen, Keeper,

Staten Island Light Station,

Richmond, N.Y.

The probationary period of employment of William H. Moon, assistant keeper at your station, will expire on October 10,1912. Advise this office promptly as to whether or not his services have been satisfactory, and whether he is a suitable and competent man to receive a permanent appointment.

LIGHT-HOUSE INSPECTOR
2d DIST.
OCT 8
1912
RECEIVED
BUFFALO, N.Y.

Staten Island Light Station.
10/2, 12.

(73)

Inspector.

In answer to your letter of 1st inst regarding Wm H Broon Asst Keeper, wish to state that he performs his duties entirely satisfactory, and in my opinion is highly capable and efficient, to receive a permanent appointment as Asst Keeper.

Nielsen.

LIGHT-HOUSE INSPECTOR
32 DIST.
APR
12
1912
RECEIVED
TOMPKINSVILLE N.Y.

Staten Island Light Station.
April 11th 1912

75

Inspector.

William H Snoon reported for duty as Asst Keeper today

Nielsen.

(13)

Apl 11-1912

William L. Moore
reported for duty

11/23/12

Moon

(13)

JHC

April 10,1912

Mr. William H. Moon,

171 Stuyvesant Place,

Tompkinsville, N.Y.

Referring to your request for appointment to the position of Assistant Keeper at Staten Island Light-Station, New York.

You have been selected for this position, and are hereby ordered to report for duty on April 11th,1912, to the Keeper, Frederick Nielson, as Assistant Keeper. Transportation is to be at your own expense.

Show this letter to the Keeper which will be his authority for assigning you to duty.

April 10,1912
Tompkinsville,N.Y.
Copy forwarded to Keeper of Staten Island Lt.Sta.,N.Y.,for his information.
As soon as Mr.Moon enters on duty, you will promptly report the fact by mail to this office, giving date of entry.

STEARNS

PROBATIONARY APPOINTMENT

75

Department of Commerce and Labor
APPOINTMENT DIVISION
Washington

April 5, 1912.

M. William H. Moon,

Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office,

Assistant Keeper

in the Lighthouse Service

at a salary of Five Hundred and Sixteen dollars per annum or entered, effective on the date on which you enter upon duty in the above-mentioned position.

(By selection from certificate No. ....., and subject to a probationary period of not to exceed six months as provided by paragraph (c) of section 1 of civil-service rule VII, to be found on the reverse hereof.)

By direction of the Secretary:

Respectfully,

(signed) Geo. W Leadley

F
D

Chief of Appointment Division.

Appropriation: Salaries, Keepers of Lighthouses.
Vice: New position.
Legal Residence: New York.

11—1394

Apl 10 -

Let to

Selection as asst

Station Supt

1/23/12

Form 73 ORIGINAL APPOINTMENT, PROMOTION, OR TRANSFER OF APPOINTEE

JHC

(75)

Department of Commerce and Labor
LIGHTHOUSE SERVICE

OFFICE OF LIGHTHOUSE INSPECTOR, Third DISTRICT,

Tompkinsville, N.Y.
March 29th, 1912 , 191

THE COMMISSIONER OF LIGHTHOUSES:

The following recommendation is submitted:

Action proposed, probationary appointment

Legal residence, New York

William H.Moon, Asst Keeper,
Staten Island Lt.Station,
Richmond, S.I.N.Y.

Rank in list of eligibles, 1

Other eligibles considered, Samuel Pickup - no reply
Chester B. Harper - no reply

Letters of declination inclosed,

Previous incumbent, New position Services terminated,

Reason,

Remarks: Payable from "Salaries, Keepers of Lighthouses"

CHIEF CLERK
BUTLER
ASPINWALL

RUSH

Superintendent

Department of Commerce and Labor
BUREAU OF LIGHTHOUSES
WASHINGTON

Respectfully submitted to the Secretary of Commerce and Labor, approved.

11—2314

(95)

1/11/1912-

Fredk. Nielsen reports that all property belonging to U.S. was turned over to Wm H. Moon -

See - Staten Island Lt.

Not specified.

Mr. Moon was unable to walk until he procured an artificial limb, which was about March 1st 1912.

Leg amputated about six inches below Knee.

SW

Report of termination of disability

75

Commerce and Labor

Light-House.

Light House Depot.

Tompkinsville, N.Y.

William H. Moon

Quartermaster

May 15th 1911

May 15th 1911

About March 1st 1912 (see remarks)

No.

291

291

Not specified.

Mr. Moon was unable to walk until he procured an artificial limb, which was about March 1st 1912.

Leg amputated about six inches below Knee.

(73) 69

LIGHT-HOUSE INSPECTOR 3rd DIST. MAR 30 1911 RECEIVED TOMPKINSVILLE, N.Y.

3/27/11

Commissioner of Light-Houses,

Dear Sur:

While Mr. W. H. Moon was employed in the Highlands Light, he contracted a Grocer Bill at my store and has failed to pay same and would like to ask you for accesents to get this claim.

Bill Dated up to Oct. 1/1909.

Total Amount $17.99

Mr. Moon is at Montauk Point Light, Long Island City, N.Y.

And oblige,

J. L. Sculthorpe,

Highlands, N.J.

Department of Commerce & Labor
Bureau of Light-Houses
Washington, D.C.
March 29, 1911.

Respectfully referred to the Inspector of the Third Light-House District for investigation and return with report and recommendation.

A.V. CONOVER?
Acting Commissioner.

SW

Report of termination of disability (73)

Commerce and Labor

Light-House.

Light House Depot.

Tompkinsville, N.Y.

William H. Moon

Quartermaster

May 15th 1911

May 15th 1911

About March 1st 1912 (see remarks)

No.

291

291

Not specified.

Mr. Moon was unable to walk until he procured an artificial limb, which was about March 1st 1912.

Leg amputated about six inches below Knee.

659
3243

(73)

INDORSEMENT SLIP

Department of Commerce and Labor

LIGHT-HOUSE ESTABLISHMENT

OFFICE OF INSPECTOR, 3D DISTRICT

TOMPKINSVILLE, N. Y.

March 30, 1911, 190

2nd. Indorsement

Respectfully returned to The Bureau of Light-Houses, Washington, D.C., with the information that Mr. Moon is no longer in the employ of the Light House Service, under the direction of this office.

Captain, U.S.N.,
Inspector.

659
365

67.

1015 Trinity Ave. Bronx N.Y.City
Telephone 365 Melrose.

March 27, 1911.

93

LIGHT-HOUSE INSPECTOR 3d DIST. MAR 28 1911 RECEIVED TOMPKINSVILLE, N.Y.

Sir:

I have the honor to request your consideration of my name for the vacancy as ~~quartermaster~~ on the Tender Larkspur which I understand exists at this writing; provided, upon your approval the Master sees fit to ship me as such.

Respectfully

Wm. B. Moon.

Master.

To

R. M. Doyle Capt. U.S.N.
Inspector, 3rd Lighthouse Dist.
Tompkinsville, N.Y.

Capt Sherman
Not recommended
to return

Ack 2 3

no objection if the Master wants him when vacancy occurs

D

68

(75)

PWP 659

March 23, 1911.

William H. Moon,

1015 Trinity Avenue,

Bronx, N. Y. City.

Sir:-

I have to acknowledge the receipt of your letter dated March 27, 1911, and to say that this office has no objection to your being employed as Quartermaster on the tender Larkspur, if the Master of the vessel so desires, when a vacancy occurs.

Respectfully,

R. M. Doyle

Captain, U.S.N.,
Inspector.

(75) 66

AD 659

January 21, 1911.

Wm. H. Moon,
1015 Trinity Avenue,
Bronx, New York.

Sir:

I have to acknowledge the receipt of your letter of January 17th, 1911, and to say that another person has been selected for appointment to the position of Keeper at Race Rock Light-Station.

Respectfully,

R. M. DOYLE.

Captain U.S.N.,
Inspector.

659 21

Aug

65

(75)

Department of Commerce and Labor



Jan 17/11

Sir:

In reply to your letter of the 16 inst. I have the honor to state I will accept the position named.

Respectfully

Thos Rodman Rodman

Wm. W. Rodman

To R. M. Doyle Capt U.S.N.
Inspector 3 District
Tompkinsville N.Y.

1015
Printing Office
Bronx

Lt Wm Rodman

Filmed from Stratford Shoal Papers

63 (73)

AD
659
3269

December 30, 1910.

William H. Moon,
1015 Trinity Avenue,
Bronx, New York.

Sir:

I have to acknowledge the receipt of your letter of December 24th, making application for the position of Quartermaster on one of the Tenders connected with this depot, and to state that copies of same have been forwarded to the several Masters, for consideration when a vacancy occurs.

Respectfully,

R. M. DOYLE.
Captain U.S.Navy,
Inspector.

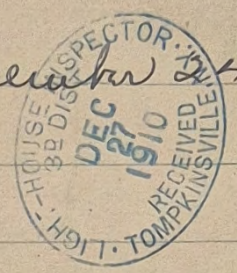
3-27	67	Let from,asks to be considered for QM on Larkspur.
3-23	68	Let to above,ack above.
3-29	69	Bureau fwds let of J.L.Sculthorpe re bill owed by W.H.Moon.
3-30	69	Retd to Bureau states he is no longer in service.
5-15	70	Report of injury to ~~Marking Carpenters~~ Wm.H.Moon, QM. 3158
5-17	71	Let to U.S.M.Hospital Service, ack yours 15th.Matter of transferring Wm.H.Moon from Smith Infirmary to Marine Hospital will be looked into 3310
5-31	-	Claim for compensation to injured employee (Wm.H.Moon) 3158
6-27	-	Let to WM.H.Moon,your claim for compensation a/c injury recd. It is believed to be useless to submit your claim,etc.etc. 3158.

659
3269

(73) 62

1015 Trinity Ave. Bronx N.Y.

Telephone Connection, 5385 Melrose.



December 24th 1910

Sir:

I have the honor to request my name being placed on the list, for position of Quartermaster on Tenders.

I have served 4 years in the service part of that time as a Quartermaster under Capt. Carl E. Sherman.

In the event of a vacancy I would thank you to notify me at the above address.

Respectfully

Wm P. Moon.

To

R.M. Doyle. Capt. U.S.N.
Inspector 3rd Lighthouse District
Tompkinsville N.Y.

ack 3d

D Copies to Tenders

/83 (73)

Department of Commerce and Labor
LIGHT-HOUSE ESTABLISHMENT

301
AD 3269

GENERAL DEPOT
OFFICE OF INSPECTOR, 3D DISTRICT
TOMPKINSVILLE, N. Y.

Dec. 24, 1910.

To the Masters,
Light-House Tenders,
Tompkinsville, New York.

Sirs:

Inclosed herewith, for consideration when a vacancy occurs, is letter from Wm. H. Moon, in which he makes application for the position of quartermaster on a light-house tender.

Respectfully,

P. M. DOYLE.
Captain U. S. N.,
Inspector.

639

INDORSEMENT SLIP

Department of Commerce and Labor

LIGHT-HOUSE ESTABLISHMENT

OFFICE OF INSPECTOR, 3D DISTRICT

TOMPKINSVILLE, N. Y.

Dec. 17 1910, *190*

1st. *Indorsement*

Copy forwarded to Mr. Moon, for comment thereon.

R. Rush. Dwyer

Captain, U.S.N.,
Inspector.



HIGHLANDS, N. J., ... 190

M .....

TO **J. L. Sculthorp,** DR.

WHOLESALE AND RETAIL DEALER N

Choice Meats and Family Groceries

Teas, Coffees and Spices

Canned Goods, Smoked Meats, Fruits, Vegetables, Flour, Feed, Grain, Hay, Straw, Hardware, Paints, Gasoline, Oils, Turpentine, Naptha (76 Test), Varnishes, Brushes and Coal

'PHONE 206-R Cor. 4th St. and Valley Ave.

Dec 14/10

Light House Inspector
Lewis

A few weeks ago I wrote you in regards to the bill that Mr. W. H. Moon owes me while employed at the Highland Lights which Mr Moon has failed to settle this claim and would like to ask if you would write Mr Moon and have him to settle same

Thanking you for past favors
I Remain yours Res

J. L. Sculthorp
Highlands
N. J.

Mr W H Moon account is for Cartage & Teaming
Was Mr. Moon's attention called to complaint.

659
3076 Reed

1015 Trinity Ave. 61
Bronx N.Y. City.

Dec 28/1910

Sir: Please send me circular (73)
naming conditions and places of
examination of Cadet officers for
the Service.

Respectfully,
Wm. P. Mason

Civil Service Announcement
& application mailed
12/28/1910

ADDRESS ALL COMMUNICATIONS TO
"LIGHT-HOUSE INSPECTOR, THIRD DISTRICT,
TOMPKINSVILLE, N. Y."

60

Department of Commerce and Labor

LIGHT-HOUSE ESTABLISHMENT

PWP

659

GENERAL DEPOT
OFFICE OF INSPECTOR, 3D DISTRICT
TOMPKINSVILLE, N. Y.

December 17, 1910.

Mr. J. L. Soulthorp,
4th St. and Valley Avenue,
Highlands, N.J.

Sir:-

I have to acknowledge the receipt of your letter of 14th instant, relative to a bill which you state Mr. William H. Moon owes you, and to say that a copy of this letter has been furnished to Mr. Moon.

Mr. Moon was also furnished with a copy of your letter of September 8, 1910.

Respectfully,

R. Mo. Doyle

Captain, U.S.N.,
Inspector.

C-HMR

Department of Commerce and Labor

BUREAU OF LIGHT-HOUSES

Washington

LIGHT-HOUSE INSPECTOR 3d DIST. DEC 5 1910 RECEIVED TOMPKINSVILLE, N.Y.

Wm. H. Moon,
subsistence.

December 2, 1910.

The Inspector of

The Third Light-House District,

Tompkinsville, N. Y.

Sir:

1. Referring to your letter dated December 1, 1910, relative to commutation of subsistence to Wm. H. Moon, quartermaster on the tender Pansy.

2. You are authorized to commute the provision allowance of Quartermaster Moon of the tender Pansy at the rate of 45 cents per day from August 6 to September 11, 1910, inclusive, during which period he was detached from his vessel on special duty and was not furnished subsistence in kind.

Respectfully,

G. R. Putnam

Commissioner.

659

P. O. Box 207

New Rochelle N. Y.

November 3. 1910.

Sir:

Please file my address as above so that any mail sent me at the Navy Depot. may be forwarded.

I understand that when the amount due me for rations while detached from the Pansy and stationed on Duck Island, meets with final approval. I will receive check for the Amount.

Respectfully

Wm. H. Moore

O.K.

Noted - Address taken Nov. 9th 10 @ pm

52

PWP 654
43243

September 10,1910

William H. Moon,
Quartermaster,
(Through the Master)
L.H.Tender PANSY.

Sir:-

Enclosed herewith for your information and proper action is copy of a letter dated 9/8/1910 received from J. L. Sculthorp, of Highlands, N. J.

Respectfully,

R. Mc. Doyle
Captain, U.S.N.,
Inspector.

COPY PWP

J. L. S C U L T H O R P

Highlands, N. J.

9/8/10.

Light-House Inspector,

Dear Sir:

Would you please oblige me by letting me know if Mr. W. H. Moon is still employed in the Light- at Montauk Point, Long Island, N. Y. I would like to state that when Mr. Moon was in the light at Highlands, N.J., he owed me a bill in the amount of $17.99, and promised to pay, which he failed to do. You would oblige me by taking this up with Mr. Moon and get him to pay same,

and oblige,

J.L. Sculthorp.

(75) 54

PWP

659

3243

September 10, 1910.

Mr. J. L. Soulthorp,

Highlands, N. J.

Sir:-

Your communication of 8th instant, relative to alleged indebtedness of Mr. William H. Moon to you has been received and referred to Mr. Moon for proper action.

Respectfully,

R. M. Doyle

Captain, U.S.N.,

Inspector.



659
324

HIGHLANDS, N. J., 53 190

M

(73)

TO **J. L. Sculthorp,** DR.

WHOLESALE AND RETAIL DEALER IN

Choice Meats and Family Groceries

Teas, Coffees and Spices

Canned Goods, Smoked Meats, Fruits, Vegetables, Flour, Feed, Grain, Hay, Straw, Hardware, Paints, Gasoline, Oils, Turpentine, Naptha (76 Test), Varnishes, Brushes and Coal

'PHONE 206-R

Cor. 4th St. and Valley Ave.

RECEIVED
SEP 10 1910
THIRD DIST.
LIGHT HOUSE INSPECTION

9/8/10

Light House Inspector

Dear Sir

would you please Oblige me by letting me know if Mr W. H. Moon is still employed in the light at Montauk Point Long Island N.Y. I would like to state that when Mr Moon was in the Fire Island Light at Highlands he owed me a Bill of $17.22 and promised to pay which he failed to do you would Oblige me by taking this up with Mr Moon and get him to pay same and Oblige

J. L. Sculthorp

AD 659
48

50 75

July 29, 1910.

William H. Moon,
Acting Keeper,
Duck Is. Bkwtr. Lt.,
Westbrook, Conn.

Sir:

I have been advised that Mr. Smith expects to return to duty tomorrow.

As soon as Mr. Smith does return to duty, you will please return to New London and report to the Master of the Tender Pansy.

Respectfully,

R. M. DOYLE.
Captain U.S.Navy,
Inspector.

AD 2097

July 29, 1910.

William H. Moon,
Quartermaster,
Through the Master,
Light-House Tender Pansy,
New London, Connecticut.

Sir:

Upon the completion of the duties assigned you at the Duck Island Breakwater Light, you will please return to the Tender Pansy, at New London.

Respectfully,

Captain U.S.Navy,
Inspector.

ADDRESS ALL COMMUNICATIONS TO
"LIGHT-HOUSE INSPECTOR, THIRD DISTRICT,
TOMPKINSVILLE, N. Y."

23

658

Department of Commerce and Labor

LIGHT-HOUSE SERVICE

PMP 3097
659

GENERAL DEPOT
OFFICE OF INSPECTOR, 3D DISTRICT
TOMPKINSVILLE, N. Y.

July 26, 1910.

William H. Moon, Quartermaster.
(Through the Master),
Light-House tender PANSY,
New London, Conn.

Sir:-

Please proceed by tender PANSY to Duck Island Breakwater Light-Station on public business pertaining to that station, and on the completion of that duty, return to New London and join the tender PANSY.

Keep an accurate account of the expenses incurred by you, and on the completion of the duties assigned you, submit a bill for same to this office, together with this order.

Respectfully,

R. M. Doyle

Captain, U.S.N.,
Inspector.

49 (73)

AD 659-
105-

July 22, 1910.

William H. Moon, Quartermaster,
Through the Master,
L.H.Tender "Pansy,"
New London, Conn.

Sir:

In reply to your letter of July 20th, 1910, I have to inform you that when the position of Keeper of the Montauk Point Light-Station becomes vacant, it will probably be filled by the appointment of a keeper already in the service.

Respectfully,

R. M. DOYLE.

Captain, U.S.Navy,
Inspector.

659-
318



Department of Commerce and Labor

48 (75)

Lighthouse Tender Rausy.
New London. Conn.
July 20. 1910.

R. M. Doyle Capt. U.S.N.
Inspector 3rd Lighthouse Dist.
Tompkinsville N.Y.

Through Master:

Sir:

In an interview with your Chief Clerk, in which I requested my name be considered for appointment as Keeper of the Montauk Point Light Station, Montauk Point N.Y. when the present Keeper Mr Scott retires, I find that due to my resignation, I am disbarred from the classified service.

I had understood Quartermasters on tenders rated under this head otherwise I would have requested my name kept on the eligiable list at the time.

I had hoped that I might secure this berth and resigned only after conditions became unbearable at the point due to Mr Scott debility and age.

I have the honor to request that you advise me what your final action in this matter will be. As due to my age there is no hope of advancement in these boats.

Respectfully

Wm P. Moon
Q.M.
Tender Rausy

Respectfully forwarded
Earl C. Sherman
Master

47 (35)

AD 639-
3269

June 8,1910. 47

William H. Noon,

Box 207,

New Rochelle, N.Y.

Sir:-

With further reference to your letter of June 4th: Should you desire appointment as Quartermaster on the Light-House Tender Pansy, report at this depot immediately, prepared to enter on duty.

Respectfully,

R. M. DOYLE.

Captain U.S.Navy,
Inspector.

(73)

AD Copy

P.O.Box 207.
New Rochelle,N.Y.,
June 4,1910.

Sir:

Will you please inform me the proper procedure to make application for position as quartermaster on the Light-House Tenders.

I am desirous of securing such a position if eligible, andwould like to apply for it.

I was formerly in the Light-House Service in this District.

Yours truly,

Wm.H.Moon.

LIGHT HOUSE INSPECTOR
THIRD DIST.
APR 16 1910
639
RECEIVED

(43) 45-52

Montauk Light Station N.Y.
April 15. 1910

45

Sir:

Should it be necessary, my address will be as follows:

C/o G.B. Moon
Room 531.
Corn Exchange Bldg.
15 William St.
N.Y. City.

Respectfully
Wm. B. Moon

To
R.M. Doyle Capt. U.S.N.
Inspector 3rd Lighthouse District
Tompkinsville
N.Y.

LIGHT HOUSE INSPECTOR
THIRD DIST.
APR 13 1910
637
RECEIVED

Montauk Point Light House Suffolk Co New York
April 15th 1910

46-53
(73)
105

Sir I have the honor to inform you that Mr William H Moon 1st Asst Keeper of Montauk Point Light House Suffolk Co N.Y. address is William H Moon Care of Asst C. Moon Room 5 81. 15 William Street N.Y. City Relieved Mr William H Moon 1st Asst at this Station to day 15th April 1910

46

very Respectfully
James Debbe
Keeper

To Captain R.M. Doyle U.S.N
Inspector 3 Light House Dist.
Tompkinsville
New York

D

Form 208 659- -44 3762 11—937

JL
11048

INDORSEMENT SLIP.

Department of Commerce and Labor
LIGHT-HOUSE BOARD
Washington April 14, 1910.

1st indorsement.

Department letter of April 12, 1910, and one copy, accepting the resignation of William H. Moon, first assistant keeper of Montauk Point Light-Station, N.Y.

Respectfully referred to the Inspector of the Third Light-House District for his information, and with the request that the original Department letter be sent to Mr. Moon, the copy thereof to be retained in the Inspector's files.

W. P. Gatewood
Captain, U. S. N.,
Naval Secretary.

LIGHT HOUSE INSPECTOR THIRD DIST. APR 15 1910 RECEIVED

(73)

44

April 12, 1910.

recommendation of the 11th
epts the resignation of William
Montauk Point Light-Station,
42.50 per month, effective

fully,

(Signed) BENJ. S. CABLE
Acting Secretary.

RECEIVED APR 15 1910 THIRD DIST. LIGHT HOUSE INSPECTOR

Le
D

(73)

11048

44

April 12, 1910.

Gentlemen:

In accordance with the Board's recommendation of the 11th instant, the Department hereby accepts the resignation of William H. Noon, first assistant keeper of Montauk Point Light-Station, New York, with pay at the rate of $42.50 per month, effective at the close of April 15, 1910.

Respectfully,

(Signed) BENJ. S. CABLE

Acting Secretary.

The Light-House Board.

RECEIVED
APR 13 1910
LIGHT-HOUSE BOARD
TREASURY DEPARTMENT

Le
D

43 (75)

AD 65-9
105

43

April 8,1910.

William H. Moon, 1st Asst. Keeper,
Through the Keeper,
Montauk Point Light Sta.,
Montauk, New York.

Sir:-

Your resignation of April 2nd, 1910, from the position of First Assistant Keeper at the Montauk Point Light-Station, has been received at this office, and has been forwarded to the Light-House Board with the recommendation that it be accepted, effective April 15th, 1910.

Respectfully,

R. M. DOYLE.

Captain U.S.N.,
Inspector.

AD

Form 93

LETTER TRANSMITTING RESIGNATION

42 (76)

659

3162

Department of Commerce and Labor

LIGHT-HOUSE ESTABLISHMENT

Office of the Inspector, Third L. H. District,

42

Tompkinsville, N.Y.

April 8,1910.
(Date)

The Light-House Board,

Washington, D. C.

Sirs:

I have the honor to inclose herewith the resignation of

William H. Moon, of New York,
(Name of appointee) (Legal residence)

as First Assistant Keeper at $42.50 per month
(State official title, as assistant keeper) (Salary)

at Montauk Point Light Station, New York.
(State official name, as Absecon Light-Station, N. J.)

and recommend that it be accepted, effective at the close of

April 15,1910.

Respectfully,

R. Mc. Dougall

Captain U.S.N.,
Inspector.

11—2717

AD-COPY

65-9
3,62

4/-45

LIGHT HOUSE INSPECTOR
THIRD DIST.
APR 8- 1910
2
RECEIVED

(78)

Montauk Point Light Station,
Montauk, P.O.,N.Y.,
April 2,1910.

41

Sir:

This respectfully submitted as my resignation, effective April 15,1910, as First Assistant Keeper of the Montauk Point Light Station, New York.

Upon the said date I will leave the service.

Respectfully,

WM. H. MOON,

Through Keeper, James G. Scott,
To R.M.Doyle, Capt. U.S.N.,
Inspector 3d Light-House District,
Tompkinsville, New York.

(73)

Form 76

LEAVE OF ABSENCE

40

AD 65-9

Department of Commerce and Labor

LIGHT-HOUSE ESTABLISHMENT

OFFICE OF LIGHT-HOUSE INSPECTOR, Third DISTRICT

40

April 1st, 1910.

William H. Moon,
First Asst. Keeper,
Through the Keeper,
Montauk Point Lt. Sta.,
Montauk, L.I., N.Y.

Sir:

Your application of March 31st, 1910, for five days leave of absence has been received, and your request is hereby granted, provided you furnish, at your own expense, a substitute competent in all respects to perform your duties and satisfactory to the Light-House Inspector, unless the keeper and second assistant keeper are willing to perform your duties in your absence.

Respectfully,

R. M. Dunn

Captain, U. S. N.,

Inspector, 3d L.-H. Dist.

11-882

P.S.-
Advise this office of the name of the person you propose to engage as substitute. Youraddress while on leave is to be reported to this office, also left with the keeper.
The date on which you return to duty should be reported to this office.

LIGHT HOUSE INSPECTOR
THIRD DIST.
APR 1 - 1910
659
RECEIVED

39 (73)

Montauk Point Light Station.
Montauk P.O. N.Y. 39
March 31 1910.

Sir.

I hereby apply for leave for 5 days from April 5. as I wish to visit New York City on personal business.

If, in lieu of substitute, whom it is impossible to obtain, the other keepers agree to split the watches. will not this answer during my absence.

This is the first leave I have had since January. except 28 hours.

Yours Respectfully
Wm T. Moore
1st Asst Keeper.

Through Keeper: James L. Scott

To R R. Doyle Capt U.S.N.
Inspector 3rd Lighthouse District
Tompkinsville N.Y.

Approved
D

~~34~~ (73)

659

AD.

34

March 15, 1910.

Wm. H. Moon, First Assistant Keeper,
through the Keeper,
Montauk Point Light Sta.,
Montauk, L. I.

Sir:-

Your communication of March 12th, 1910, in explanation as to your absence from duty has been received and appears to be satisfactory.

Respectfully

R. M. Doyle

Captain U.S.N.
Inspector.

(76) 33

LIGHT HOUSE INSPECTOR,
THIRD DIST.
MAR 15 1910
RECEIVED
652
105

Montauk Point Light Station,
Montauk P.O. L.I. N.Y.
March 12th 10

33

Sir:

Complying with your order transmitted by letter of the 9th inst. I respectfully submit the following:

On Saturday, the 5th inst. permission was granted to visit one of the nearby towns to obtain necessary medical, and dental advise. No time limit on leave other, than to return by next and only daily train east bound. due Montauk 12.55 Sunday.

Railroad terminus is 8 miles from station, and it is impossible to terminate leave at an exact hour. Substitute was placed in my place before leaving.

Please advise if this is satisfactory;

Respectfully Submitted.

James G. Scott. Wm V. Moon
Keeper. 1st Asst Keeper.

Through. Keeper. March 12th 1910
To R M Doyle Capt U.S.N.
Inspector, 3rd Lighthouse District
Tompkinsville N.Y.

32

(73)

-PWP

6-9

105

32

March 9, 1910.

William H. Noon, 1st Asst. Keeper,

(Through the Keeper),

Montauk Point Light-Station.

Sir:-

This office is in receipt of a communication from the keeper of Montauk Point Light-Station stating "the Keeper granted 1st. Asst. Keeper leave of absence for 24 hours, 1st Asst. Keeper claiming being sick, and wanted to see a Dr. 1st Asst. left station March 5th, 11 A.M., March 6th returned at 3 P.M."

Please submit to this office an explanation as to why you failed to return to the station at the expiration of the leave granted.

Respectfully,

R. M. DOYLE.

Captain, U.S.N.,
Inspector.

LIGHT HOUSE INSPECTOR
THIRD DIST.
MAR 5= 1910
659
RECEIVED

(B) 37

Montauk Point Light Station
Montauk P.O. N.Y.
March 1. 1910. 37

SW:

Replying to yours of the 24 ult. asking if I would accept an appointment, if selected, to the Bluff Point Light Station, I respectfully advise you that this would be acceptable.

Respectfully,
Wm. D. Moon
1st Asst Keeper.

Through Keeper:

To. R. M. Doyle Capt. U.S.N.
Inspector. 3rd Lighthouse District
Tompkinsville N.Y.

Spr 3107

A

D

36

(75)

LIGHT HOUSE INSPECTOR
THIRD DIST.
FEB 9- 1910
659
RECEIVED

Montauk Light Station.
Montauk P.O. N.Y. 36
February 6. 1910.

Sir:

In reply to your communication of the 3" inst. relative to Throgs Neck Light Station. I would respectfully state that I would accept this station if chosen for the vacancy.

Respectfully
Wm B. Moon
1st Asst Keeper.

Through Keeper.
To.
R. M. Doyle. Capt. U.S.N.
Inspector 3rd District
Tompkinsville N.Y.

Approved
James G Scott
Keeper

A

LIGHT HOUSE INSPECTOR
THIRD DIST.
JAN 13 A.M.
63-9
RECEIVED

(73) 29

Montauk Point Station.
Montauk P.O. N.Y.
January 11/10.

29

Sir:

In compliance with your orders transmitted with leave of absence under date of the 30 ultmo., I would advise you, that, I reported for duty after said leave on the 9th inst.

Respectfully.
Wm. T. Moon.
1st Asst. Keeper.

Through Keeper:
James G. Scott

To
C. J. Lomas. Capt. U.S.N.
Inspector. 3rd District.
Tompkinsville.
N.Y.

11-10 172 Let to , states when tender delivers coal to a LV,written rept will be made to this office stating date on which delywas made. 3164

11-8 173 Let from Comsr,ref repair wk and installation hoister for Anemone before she goes to permanent sta in 2nd dist,gives complement.Cadet Engr is an officer amd is to mess with them.Asks to have proper accomodations.This applies to other tenders as well. 3318

11-12 174 Let to master, this office is experiencing a good deal of trouble with Safety C.H. & L.Co. on a/c gas holders and buoys being deld to JC for filling and no orders issued covering same,which is due to tenders making dely not reporting same. Orders must be sent as soon as holders or buoys are deld,etc.

11-15 175 Let to tenders and LVs,fwds list articles food reqd quarter ending Mar 31,1911,so as to reach here Dec.10.Masters will be advised of names of successful bidders,etc. etc. 1032

11-22 176 Let to tenders, enc copy let from J.Willis for consideration as QM 3269

11-25 177 Comsr fwds Dept let of Dec 7,1908"Tows of seagoing barges within inland waters". Comsr desires to get information as to regulations referred to,and if in our opinion they should be changed. Asks if it is a hardship for Masters of Tows to comply with regulations.Asks opinion of masters of Tenders. 3109

11-28 178 Memo for Asst Inspector and Supt, when work is assigned to a tender that will necessitate absence for more than 1 day,tender will be furn with a memo of work to be performed,copy of memo to be furn Inspector.

12-2 179 Let to tenders,encn copy of let from M.E.Hansen in which he makes application for appt of deckhand on 1 of the tenders.

12-4 180 Let from Roland McIntyre, making application for position of quartermaster. ref. to tenders on 12-6-10. 3269 3040

12-5 181 Let from L.A.Walles, applying for position of steward, referred to tenders. 3010

12-16 182 Let from Bureau,tenders to assist in planting sub-marine mines under direction of War Dept.and to rept to Artillery Dists to which assigned for installation of plant and instruction.gives assignment of tenders. 3444

12-24 183 Let to tenders, enc let from Wm.H.Moon making application for QM

12-27 184 Let to Klinck,your proposal for furn ice at New L.accepted.1239

12-29 185 Let to Richmond Ice Co.proposal furn ice at depot accepted 1239

(73)

1910 659 Moon, William H. 3

7-20 48 Let from,rel to interviews with Chief Clerk,finds that due to resignation is barred from classified service,gives expl.

7-22 49 Let to above, replying to above, when position of Kpr Montauk Pt LS becomes vacant it will be filled by appt ofa kpr already in the service.

7-29 50 Let to, Mr.Smith expects to ret to duty tomorrow.When he retns you retn to New London and rept to Master of Pansy.

7-29 51 Let to, thru Master of Pansy, upon completion of duties at Duck Is retn to Pansy.

9-10 52 Let to Wm.H.Moon, enc copy of a let recd from J.L.Sculthorp asking if Moon is still employed at Montauk Pt.

9-8 53 Let from J.L.Schulthorp,rel bill owed him by,-

9-10 54 Let to above, states have referred same to Wm.H.Moon for his proper action.

12-1 55 Let to Comsr,asks authority to pay commutation of rations to Wm. H.Moon Qm of Pansy from Aug 6 to Sept 11.He was temp. assigned to care for Duck Is Bkwater dur absence of kpr.

1910

7-25 56 Ordered to Duck Is Bkwater LS on business and on completion of it to retn to Pansy 3097

11-2 57 Let. from Bureau Approves payment 45? cents commutation of rations for Moon while absent from Pansy as act. kpr.

11-3 58 Let from,gives address.understands when approved will receive chk for rations while detached from Pansy.

12-14 59 Let from J.L.Sculthorp,asks that we write,-, and have him settle his account.

12-17 60 Let to above,ack above copy of yours furn ,-.He was also furn with copy yours 9/8

12- 61 Postal from,asks for circular naming places of exam of cadet officers for Service.

12-24 62 Let from,asks name be placed on list for QM on tenders.

12-30 63 Let to,ack yours making a plication for QM on a tender. Copies of same have been fwded to tenders.

1-10 1911 64 Let to,inform of date of your travel from Saybrook to New London for which there is an expense of 40¢.

65 Let from,will accept position per ours 10th.

6 let to,another selected for kpr of race rock.

(73) 25

PWP 659
105

December 30, 1909. 28

William H. Moon, 1st Asst. Keeper,

Through the Keeper,

Montauk Point Lt. Station,

Montauk, N.Y.

Sir:-

Transmitted herewith is letter granting you leave of absence, January 4 to 8th, 1909, inclusive.

Your attention is called to the fact that your letter requesting this leave was not approved by the principal keeper at the station. All communications directed to this office should be sent through and endorsed by the principal keeper at the station.

Respectfully,

Chief Clerk.

(In the absence and by direction of the Inspector.)

Form 76

659
105

LEAVE OF ABSENCE

(76) 27

Department of Commerce and Labor

LIGHT-HOUSE ESTABLISHMENT

OFFICE OF LIGHT-HOUSE INSPECTOR, ...Third..... DISTRICT

Tompkinsville, New York,

December 30, , 1909.

27

William H. Moon, 1st Asst. Keeper,
(Through the Keeper),
Montauk Point Lt. Station,
Montauk, N. Y.

Sir:

Your application of December 29 , 1909, for 5 days leave of absence January 4th to 8th, 1909, inclusive, has been received, and your request is hereby granted, provided you furnish, at your own expense, a substitute competent in all respects to perform your duties and satisfactory to the Light-House Inspector.

Respectfully,

Chief Clerk. , ~~Hx.S.xN.~~,
(In the absence and by direction of
the Inspector, 3d. L.-H. Dist.)

11—882

Advise this office of the name of the person you propose to engage as substitute. Your address while on leave is to be reported to this office and also left with the person in charge of the light.

Report by letter the date you return to duty.

T HOUSE INSPECTOR
THIRD DIST.
DEC 30 A.M.
659-
RECEIVED

105

(75) 27

Montauk Point Station.
December 29/09.

26

Sir:

I herewith apply for leave, dating from January 4th to 8th inclusive, as I wish to go to New York City.

Competent substitute will be provided, and I hope you can see fit to grant leave as it is important to my interest that I visit the city.

Respectfully.
Wm T Moon
1st Asst Keeper.

Through Keeper:
No.

C. Thomas. Capt. U.S.N.
Inspector 3rd District.
Tompkinsville
N.Y.

Granted, but must apply thereafter to Keeper C.T.

(Not endorsed by Keeper)

25

659
3003
PWP

25

December 22, 1909.

William H. Moon, 1st Asst. Keeper,
(Through the Keeper,)
Montauk Point Lt. Station,
Montauk, N. Y.

Sir:-

Your communication of 20th instant, requesting transfer to another station, has been received, and placed on file.

Respectfully,

Captain, U. S. N.,
Inspector.

LIGHT HOUSE INSPECTOR,
THIRD DIST.
DEC 23 A.M.
RECEIVED

659-3003

24
(73)

Montauk Point Station.
Montauk. L.I.
December 20/09.

24

Sir:

I have the honor to request, your transferring me to another shore station, any grade or rank acceptable.

Respectfully
Wm S. Moon.
1st Ass't Keeper.

Through Keeper.

To.
C. J Lomas. Capt. U.S.N.
Inspector, 3rd District.
Tompkinsville N.Y.

Entd E

C.2.

ack 22

LIGHT HOUSE INSPECTOR,
THIRD DIST.
DEC 8- A.M.
659
RECEIVED

(15) 2

22

Montauk Point Light Station.
Montauk P.O. N.Y.
December 7/09.

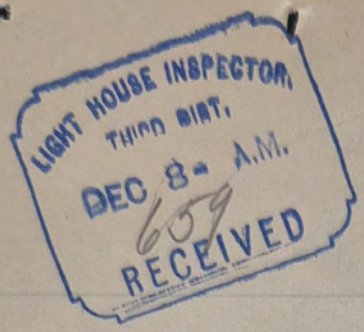
Sir:

In reply to your letter of the 1st inst I would respectfully state that the appointment as Keeper of Gull Island Station would be acceptable to me. if selected.

Respectfuly
Wm. T. Moon

Through Keeper.
Do.

C. Thomas Capt. U.S.N.
Inspector 3rd District
Tompkinsville N.Y.



Montauk Point Station
Montauk P.O. N.Y.
December 7/09.

Sir:

In reply to yours of the 1st inst. I respectfully state that I would accept the appointment as Keeper of Fort Bank. if selected.

Respectfully
Wm. H. Moon.

Through Keeper.
2o.

C. Thomas Capt. U.S.N.
Inspector 3rd District
Tompkinsville N.Y.

LIGHT HOUSE INSPECTOR,
THIRD DIST.
DEC 8 - A.M.
65-9-
RECEIVED

(75)

23

Montauk Point Light Station
Montauk P.O. N.Y.
December 7/09.

Sir:

Respectfully replying to your letter of the 3rd inst. I do not wish to be considered as an applicant for Cold Spring Harbor Light Station.

Respectfully
Wm. H. Moon

Through Keeper.

To
C. Thomas Capt. U.S.N.
Inspector 3rd Lighthouse District
Tompkinsville N.Y.

LIGHT HOUSE INSPECTOR.
THIRD DIST.
NOV 15 A.M.
659
RECEIVED

105

(75) 19

Montauk Light Station 19
Montauk Point
Long Island.

Nov. 10. 1909.

Sir:

As instructed, I respectfully advise you that I returned to duty Tuesday the 9" inst.

Substitutes name Wilson Hedges., Montauk.

Through Keeper.

Respectfully
Wm. D. Moon
1" Asst Keeper.

To.
Inspector.
3" Lighthouse District
Tompkinsville N.Y.

Form 1.

THE WESTERN UNION TELEGRAPH COMPANY.

INCORPORATED

24,000 OFFICES IN AMERICA. CABLE SERVICE TO ALL THE WORLD.

This Company **TRANSMITS** and **DELIVERS** messages only on conditions limiting its liability, which have been assented to by the sender of the following message. Errors can be guarded against only by repeating a message back to the sending station for comparison, and the Company will not hold itself liable for errors or delays in transmission or delivery of **Unrepeated Messages**, beyond the amount of tolls paid thereon, nor in any case where the claim is not presented in writing within sixty days after the message is filed with the Company for transmission.

This is an **UNREPEATED MESSAGE**, and is delivered by request of the sender, under the conditions named above.

ROBERT C. CLOWRY, President and General Manager.

NUMBER	SENT BY	REC'D BY	CHECK
17	Wy	Cm	36 Paid Govt

1248 P M

RECEIVED at ST. GEORGE, S. I., N. Y. Nov 5 1909

LIGHTHOUSE INSPECTOR THIRD DIST. NOV 5 P.M. RECEIVED

Dated Brooklyn NY 5

To Capt Thomas Capt USN Inspector 3rd Light House dist Tomphinsville NY

Account death immediate family request extension leave absence Montauk. Competent Substitute provided Station Reply 19 Nineteen St Charles Place Brooklyn. Moon

659-105

Form 260

THE WESTERN UNION TELEGRAPH COMPANY.

INCORPORATED

24,000 OFFICES IN AMERICA. CABLE SERVICE TO ALL THE WORLD.

ROBERT C. CLOWRY, President and General Manager.

Receiver's No.	Time Filed	Check
		75

SEND the following message subject to the terms on back hereof, which are hereby agreed to.

November 5,1909.

William H. Moon,
1919 Saint Charles Place,
Brooklyn, N.Y.

Leave extended not exceeding five days.

THOMAS.

COLLECT.

☞ READ THE NOTICE AND AGREEMENT ON BACK. ☜

Form 76

LEAVE OF ABSENCE

16

Department of Commerce and Labor

LIGHT-HOUSE ESTABLISHMENT

RLM-NO.659/05 OFFICE OF LIGHT-HOUSE INSPECTOR, Third DISTRICT

16

Tompkinsville, N.Y.

November 2, 1909., 190

William H. Moon,
1st Assistant Keeper,
(Through the Keeper)
Montauk Point Light-Station, NY.

Sir:

Your application ~~of~~ without date, ~~1909~~, for two days leave of absence to go to New York on personal business has been received, and your request is hereby granted, provided you furnish, at your own expense, a substitute competent in all respects to perform your duties and satisfactory to the Light-House Inspector. Advise this office of the ~~name~~ of the person you propose to engage as substitute. Your address while you are on leave should be reported to this office and also left with the Keeper of the station. ~~Respectfully~~ letter the date on which you return to duty.

Respectfully,

George N. Hayward,
Lieutenant-Commander, U. S. N.,

Asst. to Inspector, 3rd L.-H. Dist.

(In the absence, and by direction of the Inspector.)

11—882

(73)
15



105

Montauk Point Station 15
Montauk P.O.
Long Island.

Sir.

I have the honor to request your allowing me two days leave, date at option of Keeper. Reason of request that I may visit New York to attend to personal matters.

Respectfully.

Wm. P. Moon
1st Asst Keeper

Through Keeper.

To C. Thomas. Capt. U.S.N.
Inspector 3rd District
Tompkinsville
N.Y.

N.C. ans 2

LIGHT HOUSE INSPECTOR,
THIRD DIST.
NOV 2 - A.M.
659
RECEIVED

(23) 14

Montauk Point Station 14
Montauk P.O.
Long Island.
Nov. 1 1909.

D

Sir:

Respectfully replying to your letter of the 28 ulto. I do not care for the offer of Rocks Ledge Light.

Respectfully
Wm P. Moon

Through Keeper:

To
C. Thomas Capt. U.S.N.
Inspector 3 Lighthouse District
Tompkinsville
N.Y.

659/3065

(75) 11

Form 95 LETTER TRANSMITTING OATH OR PERSONAL QUESTION SHEET

Department of Commerce and Labor

J.A.S. LIGHT-HOUSE ESTABLISHMENT

11

OFFICE OF THE Inspector, 3rd. L. H. DISTRICT

Copy.

Tompkinsville, N.Y.

October 27th. 1909.
(DATE)

The Light-House Board,

Washington, D. C.

Sirs:

I have the honor to inclose herewith, properly filled out, the oath ~~and personal question sheet~~ of William H. Moon
(STATE CORRECT NAME OF APPOINTEE)
who was appointed 1st. Asst. Keeper in the Light House Service,
(STATE OFFICIAL TITLE HERE)
at Montauk Point Light Station (N.Y.)
(STATE OFFICIAL NAME OF AID HERE)
by Department letter of October 15, 1909, Mr. Moon
(DATE)
actually entered on duty under this appointment on October 6th. 1909.
(DATE)

Oath of Office dated,
Oct. 25, 1909,

Respectfully,

Sgd George P. Hayward

Lieut. Commander, U.S.Navy,

Asst. to the Inspector,

In the absence, and by direction

of the Inspector.

Strike out "Personal question sheet" if one has already been furnished.

Oaths and personal question sheets should be sent to this Office for transmission to the Department at the earliest practicable date.

11—2774

LIGHT HOUSE INSPECTOR
THIRD DIST.
OCT 30 A.M.
RECEIVED

659

(75) 13

Montauk Light Station.
Montauk P.O.
Montauk L.I.
13
October 26. 1909.

D

Sir:

In reply to your letter of the 25 inst. I would respectfully state, I do not desire the appointment therein mentioned,

Bluff Pt

Respectfully.
Wm H. Moon
1st Asst Keeper.

Through Keeper:
James G Scott

To
C. Thomas. Captain U.S.N.
Inspector. 3rd Lighthouse District,
Tompkinsville.
N.Y.

(73)

GENERAL APPOINTMENT—PRIOR DATE

Department of Commerce and Labor
OFFICE OF THE SECRETARY
Washington

11048

October 15, 1909.

Mr. William H. Moon, of New York, is hereby appointed First Assistant Keeper of Montauk Point Light-Station, New York, in the Light-House Service, at a salary of Forty-two and 50/100 dollars per month, this appointment to be effective beginning October 6, 1909, he having entered upon duty on that date and since continuously served in the above-mentioned position. (Vice Evard Jansen.)

Payment of the compensation authorized in this appointment is subject to the oath of office being taken.

(By transfer from Second Assistant Keeper of Navesink Light-Station, New Jersey, at $555.00 per annum.)

(Signed) ORMSBY McHARG
Acting Secretary.

Date of oath: , 190

11—1774

The Light-House Board.

D
Mc

Form 73 ORIGINAL APPOINTMENT, PROMOTION, OR TRANSFER OF EMPLOYEE

8

(73)

Department of Commerce and Labor

LIGHT-HOUSE ESTABLISHMENT

RLN-NO. 659 ~~1105~~

Office of the Inspector, 3rd L. H. Dist.,

Tompkinsville, N.y.,

The Light-House Board,

October 8,1909.
(Date)

Washington, D. C.

Sirs: I have the honor to recommend the (1) transfer
(Probationary appointment, transfer, promotion, etc.)

of (2) William H. Moon (Name of person—letter for letter—as reported to Board) of (3) New York (State of legal residence)

from (4) 2d-assistant Keeper
(Official title of present position, as Keeper, First Assistant Keeper, etc.)

at (5) Navesink Light-Station, N.J.
(Official name of aid, as given in Light List, as Absecon Light-Station, N. J.)

at (6) $555. year (Salary now paid) to (7) 1st-assistant keeper (Official title of position, as Keeper, First Assistant Keeper, etc.)

at (8) Montauk Point Light-Station, N.Y. (Official name of aid, as given in Light List, as Absecon Light-Station, N. J.) at

(9) $42.50 month (Salary recommended), effective beginning (10) October 6,1909 (the date

of his entrance on duty) (~~or as soon thereafter as he enters on duty~~)
(Strike out the clause not appropriate)

in the place of (11) Evard Jansen
(State name of *last* person holding position)

who (12) was transferred (Died, transferred, resigned, dismissed, etc.) on (13) ~~Sept.19,1909.~~ (Last day of service)

Mr. (14) ..... stands No. (15) ..... in list of eligibles,

Class (16) ....., with an average of (17) ..... per cent, and

was considered with (18) .....

(19) letters of declination of ..... herewith.

Mr.Moon's letter of 17 ult. Respectfully,
requesting the transfer above
recommended is herewith forwarded.

C. Johnson.
Captain, U.S.N., Inspector.

Department of Commerce and Labor

LIGHT-HOUSE BOARD

....., 190

Approved, and respectfully forwarded to the Honorable the Secretary of Commerce and Labor.

.....

.....

11—2314

LIGHT HOUSE INSPECTOR
THIRD DIST.
OCT 8 AM
659
RECEIVED

105

7-5

Montauk Point Light House Suffolk Co. N.Y.

October 7th 1909

73

7

Sir

I have the honor to inform you that Mr William H. Moon 1st Asst Keeper of Montauk Point Light House, Reported for Duty on October 6th at 8 P.M. at this Station

very Respectfully
James G. Scott
Keeper

To Captain C. Thomas U.S.N.
Inspector 3rd Dist Light House Dist
Tompkinsville
New York

Mr Shea

C. T.

LIGHT HOUSE INSPECTOR,
THIRD DIST.
OCT 7- A.M.
659-
RECEIVED
105-

6-A

(75)

Highlands, N.J.

6th Oct, 1909.

6

Light-house Inspector, 3rd Dis't,

Tompkinsville, N.Y.

Sir:-

Mr William H. Moon, late 2nd Ass't Keeper of this Station, left here the 5th ins't, for Montauk Light Station.

To comform with the circular order of Jan 1st 1908., the time report of this month which has been sent to your office, contains the name of Mr Moon as 2nd Ass't Keeper of this Station for the month of October, 1909.

Very Respectfully,

Robt A Burdo

Keeper,

Navesink, L.S.

J.W. Shea

C.T.

(75) 5

RLM-NO. 659
~~110~~
105

5

October 2, 1909.

William H. Moon,
2nd Assistant Keeper,
Navesink Light-Station,
Highlands, N.J.

(Through the Keeper.)

Sir:-

Referring to your letter of the 17th September stating that you would accept appointment to the position of 1st Assistant Keeper at the Montauk Point Light-Station in case of a vacancy, etc.:-

I have to inform you that you have been selected for transfer and appointment to the position above named, and you will, at the earliest possible moment report in person to Mr. James G. Scott, Keeper of the Montauk Point Light-Station, Post Office address: Montauk, Long Island, N.Y., and show him this letter which will be his authority for assigning you to duty as assistant keeper of the station in his charge.

On account of the fact that the 2d-assistant keeper of the station above referred to enters on leave on the 6th instant, you should report for duty not later than

that date.

In view of the fact that the Montauk Point Light-Station is several miles from the railway station, it is suggested that you communicate with the keeper and advise him as to when you will arrive at the station, so that he can arrange to meet you.

Transportation will be at your own expense.

Respectfully,

Captain, U.S.Navy,

Inspector.

LIGHT HOUSE INSPECTOR
THIRD DIST.
RECEIVED
Oct 8 P.M.
Sept 20
1909

4
(75)

Navesink Light Station

Highlands N J

September 17/09

659 105

4

Sir:

I have the honor to refer to your communication to 3d Asst Keeper Gregoire relative to transfer to Montauk Point Station.

If vacancy is that of 1st Asst Keeper, if eligiable I ask to be considered for transfer and appointment.

Respectfully,

Wm. H. Moon,

2nd Asst. Keeper

Through Keeper.

To C. Thomas Capt. U. S. N.,

Inspector 3rd District

Tompkinsville

N.Y.

Respectfully forwarded

Robt A. Bishop

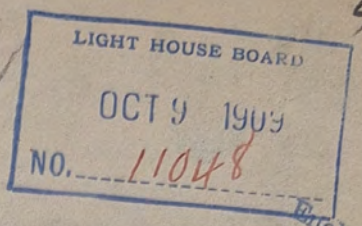
Keeper.

659-

RLM-COPY



659-105



Enclosure

4

Navesink Light Station

Highlands N J

September 17/09

Sir:

I have the honor to refer to your communication to 3d Asst Keeper Gregoire relative to transfer to Montauk Point Station.

If vacancy is that of 1st Asst Keeper, if eligiable I ask to be considered for transfer and appointment.

Respectfully,

Wm. H. Moon,

2" Asst.Keeper

Through Keeper.

To C. Thomas Capt. U.S.N.,

Inspector 3" District

Tompkinsville

N.Y.

Respectfully forwarded

Robt A. Bishop

Keeper.

LIGHT HOUSE INSPECTOR,
THIRD DIST.
JUN 29 1909
659
RECEIVED

(75) 3

Navesink Station
Highlands N.J. 3
June 29/09.

Sir:

Complying with your order transmitted with "Leave of absence form", I have the honor, to advise my return to duty noon, Saturday, the 26 inst.

While absent the principle keeper stood my watch.

To have kept your office advised of my address was impossible as I was headed on Long Island Sound. and had no means of communication with shore.

Respectfully
Wm B. Moon
2d Asst Keeper.

To
C. Thomas Capt. U.S.N.
Inspector, 3rd Lighthouse Dist.
Tompkinsville
N.Y.

Through Keeper.

Respectfully forwarded
Robt A Rasch Keeper.

Form 76

LEAVE OF ABSENCE

659

2

75

2

Department of Commerce and Labor

LIGHT-HOUSE ESTABLISHMENT

OFFICE OF LIGHT-HOUSE INSPECTOR, Third DISTRICT

June 17th , 1909.

William H. Moon, 2nd. Asst. Keeper,
(Through the Keeper)
Navesink Light-Station,
Highlands, N. J.

Sir:

Your application of June 15th , 1909 , for 5 days' leave of absence June 21,1909 to June 25th, 1909, both dates inclusive has been received, and your request is hereby granted, provided you furnish, at your own expense, a substitute competent in all respects to perform your duties and satisfactory to the Light-House Inspector. Report the name of the person engaged as substitute, also the date on which you return to duty, to this office. Keep this office and person in charge of the station informed as to your address while absent.

Respectfully,

C. Thurnburn

Captain , U. S. N.,

Inspector, 3rd. L.-H. Dist.

LIGHT HOUSE INSPECTOR,
THIRD DIST.
JUN 17 1909
RECEIVED

659.

(75)

Navesink Station
Highlands N.J.
June 15/09.

Sir:

I have the honor to request four days leave of absence, on or about the 21" to 25" inst inclusive, provided the Keeper of this station can excuse my service during the above period.

Respectfully

Wm P. Moon
2" Asst Keeper

Through Keeper:

Respectfully forwarded
Robt J. Bisset
Electrician Keeper

To
C. Thomas. Capt. U.S.N.
Inspector 3" District
Tompkinsville
N.Y.

APPROVED,
C. Thomas.
CAPTAIN, U. S. N.
Inspector 3d L. H. District.

ans 17

1909 #659 Moon, William H. Folder No. 2

12-20	24	Let. from, ask for transfer to another station.
12-22	25	Let. to, notified name on file for transfer.
12-29	26	Let. from, ask for leave from 4th to 8th Jan. Montauk Pt.
12-30	27	Let. to- leave granted. Montauk Pt.
12-30	28	Let. to- notified must send letters thru. keeper. Montauk. Pt.
1-11	29	Let. from, repts. for duty from leave.
1910. 2-3	30	Let. to, ask if wish transfer to Throgs Neck. #3003
2-24	31	Let. to, ask if wish transfer to Bluff Pt. #205
3-9	32	Let. to-request explanation why failed to return to duty at expiration of leave of absence.
3-12	33	Let. from - explaining why failed to return to duty at expiration of leave.
3-15	34	Let. to - acknowledging receipt of next above.
3-22	35	Let. to asks if wishes transfer to Greens Ledge #3003
2-6	36	Let. from-accepts position of keeper at Throgs Neck-
3-1	37	Let. from-accepts psoiton of keeper at Bluff Point-
3-26	38	Let. to offers position of Kpr at Steppi ng Stones. #179
3-31	39	Let. from applying for leave for five days from 4/5
4-1	40	let. to requesting leave of abs. if will furnish at own exp. substitute competant to perform duties, unless keeper and assistant are willing to perform duties in absence.
4-2	41	Let. from, tendering resignation
4-8	42	Let. to Bd, transmitting resignation of above
4-8	43	Let. to, stating resignation has been received, and ford to Bd
4-12	44	Dept let of April 12, and one copy accepting resignation of Wm. Moon, first asst keeper Montauk Pt. LS.
4-15	45	let from, giving address
4-15	46	let from Montauk Pt NY giving address
6-8	47	Let to Wm. Moon, rept at this office prepared to enter on duty as QM on pansy

(73)

1909 #659 Moon, William H.

6-15	1	Let.from, asks for leave.
6-17	2	Let.to- granted leave.
6-29	3	Let.from, repts. return to work-etc.
9-17	4	Let.from- ask for transfer to Montauk Pt.
10-2	5	Let.to-notified being selected for asst.keeper Montauk Pt. instructions given re.repting.
10-6	6	Let.from Navesink, notified Moon left sta.for Montauk.
10-7	7	Let.from Montauk, repts. Monn, repting to duty Oct.6th-
10-8	8	Rec./ Appt. of, transfer from Navesink to Montauk Pt.
10-15	9	Appt.of, as 1st Asst.keeper Montauk Pt. L.S.
10-26	10	Let.to-ask if wish transfer to Bluff Pt. #3003
10-27	11	Let.to Bd.fwds.Oath Office, as asst.keeper,1st, Montauk Pt.
10-28	12	Let.to-ask if wish transfer to Pecks Ledge #3003
10-26	13	Let.from- does not wish transfer Bluff Pt.
11-1	14	Let. from,Declines transfer to Pecks Ledge.
11-2	15	Let.from, ask for two days leave.
11-2	16	Let.to- given leave for two days.
11-5	17	Teleffrom, ask extension of leave acct.death in family.
11-5 c	18	Tele-to, leave extended five days.
11-10	19	Let.from, repts. returning to duty.-Montauk L.S.
12-1	20	Offers transfer to Kpr.Little Gull Island. #3003
12-3	21	Let.to- ask if wish keeper West Bank & Cold Spring Harbor.
12-7	22	Lets.from- would accept transfer to Little Gull Isld. & West Bank. #3003
12-7	23	Let.from, does not wish transfer to Cold Spring Harbor.