LIGHTHOUSE SERVICE/LIFESAVING SERVICE—RECORDS CHECKED

Employee Name: NELSON, Thomas W **DOB:** 1/2/1874 1876

Records checked:

Agency: Commerce 6028 Area: Bay 10, Lower Catwalk positive **negative** c/o →

Agency: Commerce 6029 Area: Bay 10, Lower Catwalk positive **negative**

Agency: Old Commerce Area: Bay 10, Lower Catwalk positive **negative**

AND

Agency: Treasury 2189 Area: Bay 13, Lower Catwalk **positive** negative

Agency: Treasury 2188 Area: Bay 13, Lower Catwalk **positive** negative

Agency: Old Treasury Area: Bay 13, Lower Catwalk **positive** negative

If Negative:

Agency: Treasury SRCs series 1 Area: Bay 13, Lower Catwalk positive negative

Agency: Treasury SRCs series 2 Area: Bay 13, Lower Catwalk positive negative

Agency: Treasury SRCs series 3 Area: Bay 13, Lower Catwalk positive negative

Agency: Coast Guard SRCs Area: Bay 13, Lower Catwalk positive negative

If Negative:

CMRS: possible CG service Area: _____ positive negative

ARCIS: _____ Area: _____ positive negative

Notes: _____

July 1, 1939. Lighthouse Districts No. TWELFTH

consolidated with CHICAGO Coast Guard District,

Headquarters CHICAGO, ILLINOIS

See U. S. Coast Guard General Order No. 37, dated June 20, 1939.

7/1/39 Transferred from Bureau of Lighthouses, Department of Commerce, and consolidated with United States Coast Guard, under terms of Plan No. 2 of Reorganization Act of 1939, approved by Congress April 3, 1939.

File received - FEB 9 1940

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION

Thomas W. Nelson (Name) — Wisc (Legal Residence)

STATUS

11—8040

DESIGNATION	ACTION	SALARY	BUREAU—SERVICE—STATION	DATE OF EFFECT
2d Asst Keeper	Prob.	450	L H. Sault Choix Pointe, Mich	Sept 4, 1910
"	Prom	456	" " "	July 26, 1913
1st " "	"	480	" " "	Sept 1, 1913
Asst Keeper	"	600	" Manistique C Bur SS "	Nov. 6, 1914
"	Change	480	" "	Jan 1, 1916
1st "	Trans	504	" Sault Choix Pointe "	Aug 1, 1917
Keeper	Incr	780	" " "	Nov 1, 1918
"	Read of Pay	1020	" " "	July 1, 1924
"	"	1200	" " "	Feb. 1, 1925
"	Trans	1140	" Keweenee Pnt SS Wis	Feb. 2, 1925
"	Inc in Comp	1200	" "	July 1, 1925
"	COMPENSATION Act May 28, 1928	1260	" "	July 1, 1928
"	COMPENSATION Act. July 3, 1930	1320	" "	JUL 3 1930

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

July 3, 1930.

Mr. T. W. Nelson,

Through Commissioner of Lighthouses.

Sir:

You are advised that under the Brookhart Act your compensation has been changed as indicated below, effective July 3, 1930.

By direction of the Secretary:

Respectfully,

EDW. J. GARDNER,

Chief of Appointment Division.

From: 1260.

To: 1320.

12th Keeper.

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

July 1, 1928.

M r. Thomas W. Nelson,

Through the Chief, Bureau of Lighthouses.

Sir:

You are advised that under the Welch Act your compensation has been changed as indicated below, effective July 1, 1928.

By direction of the Secretary:

Respectfully,

EDW. J. GARDNER,

Chief of Appointment Division.

From: $1200

To: $1260

11—9564

12



CROSS REFERENCE

SEE FILE--464/16/ D #1

NAME Nelson, Thomas W. POSITION Keeper

BUREAU BUREAU OF LIGHTHOUSES STATION 12th Dist.

CIRCULAR #11----9/15/23

BASE PAY	Bonus	Total	Allowances			As Classified for estimate purposes			Recommendations regarding differential from standard rates		
			Items	Value	Aggregate	Service	Grade	Pay	Is differential recommended	Amt.per annum to be Added	Amt.per annum to be Subtracted
780	240	1020	XCR	404.25	1424.25	LHS	4	1200	Yes	60	

CIRCULAR #13----11/13/23 Approved $1200

GRADE RECOMMENDED 5

RANGE OF COMPENSATION RECOMMENDED FROM $1140 TO $1350

PERSONNEL CLASSIFICATION BOARD FORM NO. 1
(To be filled out in accordance with detailed instruction sheet, Form No. 2)

Sheet No. XX 93

2—12758

DO NOT WRITE IN THIS SPACE			
	a		
	b		
	c		
	d		

1. Nelson (Surname) Thomas (Given name) W (Initial)
2. Department Commerce
3. Bureau Lighthouses
4. Field Service Lighthouses
5. (a) Field Station 12th District, Milwaukee, Wisconsin
   (b) Subdivision Seul Choix Pointe Light & Fog Signal Sta.,
   (c) City or town near Manistique State Michigan
6. Pay-roll title Keeper
7. Customary office title 1st Assistant Keeper

8. (a) Number of regular working hours of the position, per day eight hours; per week seven days
   (b) If this is not a full-time position, state percentage of time employed per day ____; or per week ____
   (c) If night work, wholly or in part, state the hours: From ____ m. to ____ m.
9. If this is not an all-year-round position, state approximate number of days employed each year all year
   During what months twelve
10. If the employee receives compensation from any other branch of the Federal Government, or from any city, county, or State government, state the position held and the compensation not any
11. Present rate of pay, exclusive of bonus $ 780.00 per annum; bonus, $ 240.00 per annum.
12. Rate of pay, exclusive of bonus, on January 1, 1923, $ 780.00 per annum; bonus, $ 240.00 per annum.
13. If the employee receives overtime pay, state the rate not any
14. Title of appropriation or fund from which basic compensation is paid Salaries, Keepers of Lighthouses
15. Indicate by an "X" in the proper box any of the following allowances received, in addition to salary or wages: ☒ Quarters; ☒ 3 meals per day; ☐ 2 meals per day; ☐ 1 meal per day; ☐ Subsistence or rations in kind; ☐ Uniform; ☐ Laundry; ☒ Fuel; ☒ Light; ☒ Heat. If cash allowances are made for any of these items, state which items and the amounts per annum $.45 per day ration
16. Indicate what special equipment, if any, the employee is required by law or regulation to furnish at his own expense, and the approximate annual maintenance cost to the employee:
    Kind of equipment Uniforms; annual cost, $ 35.00
17. Extent of employee's education. (Place an "X" in the box before the highest grade or year.) See Q.23
    (a) Elementary school; years ☐ 1 ☐ 2 ☐ 3 ☐ 4 ☐ 5 ☐ 6 ☐ 7 ☐ 8
    (b) High school; years ☐ 1 ☐ 2 ☐ 3 ☐ 4
    (c) Business school; years ☐ ½ ☐ 1 ☐ 1½ ☐ 2 ☐ 2½ ☐ 3
    (d) College: Name ____; years ☐ 1 ☐ 2 ☐ 3 ☐ 4
    (e) Post graduate work: Kind ____; years ☐ 1 ☐ 2 ☐ 3
    (f) Correspondence courses: Kind ____; number of lessons ____; number completed ____

18. Description of work. (Describe the various tasks performed, making the description of each as detailed as space will permit. Use a paragraph for each task and number the paragraphs. In the column at the right state the estimated percentage of the total time—in the course of a day, month, or year—given to each task.)

	Percentage of total time given to each task
1. Assists keeper in caring for all buildings and grounds and equipment at station, including upkeep, such as cleaning, painting, etc., of interior and exterior of all buildings and care of grounds, and also performing minor repairs to same, all of which is inspected by superiors	40
2. Operates lighting equipment and fog signal apparatus - fog signal apparatus consists of duplicate set of steam boilers and machinery actuating characteristic fog signal whistle - the lighting equipment being of a special type peculiar to the requirements of the Lighthouse Service	55
3. Proper handling of station boats, including assisting in the making of minor repairs to hull and machinery and cleaning and painting	5
	100

19. Does employee work under immed[illegible] supervision, or to a large extent upon his own r[illegible]sibility? (Describe fully.)

Work is at all times under immediate supervision; however, is responsible for entire operation and functioning of the station lighting equipment and fog signal apparatus when standing periodical watch, watches being stood at regular shifts distributed throughout the twenty-four hours of each day.

20. Do the duties involve direction or supervision of the work of other employees? No
If so, describe the nature of the direction or supervision and give the number and classes of employees directed or supervised.

21. How long have the employee's duties been substantially as described above? August 1, 1917 (approx. 5 years 9 months)

22. I hereby certify that to the best of my knowledge and belief the answers to the foregoing questions are correct.

May 15th (Date), 1923. [signature] (Signature of Preparing Officer) Superintendent (Title)

23. I have read the foregoing and I agree to it except as follows:

Employee inaccessible

(Signature of Employee)

THE FOLLOWING TO BE FILLED OUT BY THE HEAD OF THE FIELD OFFICE OR STATION

24. Indicate by an "X" in the proper spaces below the qualifications and personal traits considered important for the satisfactory performance of the duties of this position:

	High Degree	Average	Not Essential
Judgment		X	
Accuracy		X	
Initiative (originality and resourcefulness)		X	
Trustworthiness (dependability)	X		
Speed (quickness)		X	
Physical Qualities (strength and endurance)	X		

EDUCATIONAL TRAINING		
	Essential	Desirable But Not Essential
College		
High School		
Common School	X	

Technical Education: If essential, kind and extent

Experience: If essential, kind and extent Machinery, boating, painting, carpentering.

25. I hereby certify that I have read the foregoing and that, to the best of my knowledge and belief, the statements made are accurate and complete. In my judgment the compensation of this position should be in a range from $1320.00 to $1440.00

May 15th (Date), 1923. [signature] (Signature of head of field office or station) Superintendent, 13th Lighthouse District. (Title)

GOVERNMENT PRINTING OFFICE 2—12758

Form A-21

NOTICE OF CHANGE IN SALARY
KEEPERS—LIGHTHOUSE SERVICE

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

June 25, 1925.

Mr. T. W. Nelson,
Through the Commissioner of Lighthouses.

Sir:

You are advised that your salary as keeper in the Lighthouse Service has been changed from $1140 per annum to $1200 per annum, effective July 1, 1925.

No new appointment will be issued to you as a result of this change, and an oath of office is not required.

By direction of the Secretary:

Respectfully,

EDW. J. GARDNER.
Acting Chief of Appointment Division.

11—8074

APPOINTMENT DIVISION ENTERED JUL 11 1925 ON JOURNAL DEPARTMENT OF COMMERCE

mfc
12

CARDED

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
MILWAUKEE, WIS.
MH:IH

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LIGHTHOUSES
1925 MAR 14 AM 8 52

OFFICE OF SUPERINTENDENT, 12TH DISTRICT
MILWAUKEE, WIS.
March 12, 1925

CHIEF CLERK
5
1925 MAR 16 PM 4 29

DEPARTMENT OF COMMERCE
MAR 16 1925
ASSISTANTS
DIVISION

Commissioner of Lighthouses:

1. Referring to Notice of Change in Salary, dated January 28, 1925, in the case of Thomas W. Nelson.

2. Bureau is advised that Mr. Nelson entered on duty at the new rate of pay, $1140 per annum, on February 2, 1925.

Superintendent

Hydro
Radio
Engr. Cons.
Mar. Eng.
Personnel
Financial
Law and Prop.
Adm Asst.
Dep. Comr.
Comr.

Bureau of Lighthouses, Washington

MAR 16 1925

Submitted to Secretary of Commerce for his information

H. B. Bowerman
Acting Commissioner

CARDED

C. S. K...

ENTERED

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

January 31, 1925.

Mr. Thomas V. Nelson,

Through the Commissioner of Lighthouses.

Sir:

In connection with the readjustment of pay of positions in the Lighthouse Service the total compensation of the position occupied by you has been fixed as indicated below, effective February 1, 1925.

By direction of the Secretary:

Respectfully,

APPOINTMENT DIVISION ENTERED FEB 7 1925 ON JOURNAL DEPARTMENT OF COMMERCE

EDW. J. GARDNER
Acting Chief of Appointment Division.

Position: Keeper

Salary: $1200 per annum

Appropriations: Salaries, Keepers of Lighthouses.
General Expenses, Lighthouse Service.

CARDED

12
JL

FEB 9 - 1925

Form A-21

NOTICE OF CHANGE IN SALARY
KEEPERS-LIGHTHOUSE SERVICE

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

January 28, 1925.

Mr. Thomas W. Nelson,

Through the Commissioner of Lighthouses.

Sir:

You are advised that your salary as keeper in the Lighthouse Service has been changed from $ 1200 per annum to $ 1140 per annum, effective February 1, 1925, or as soon thereafter as you enter on duty.

No new appointment will be issued to you as a result of this change, and an oath of office is not required.

By direction of the Secretary:

Respectfully,

FEB 5 1925

APPOINTMENT DIVISION ENTERED FEB 5 1925 ON JOURNAL DEPARTMENT OF COMMERCE

EDW. J. GARDNER,

Acting Chief of Appointment Division.

11—8074

12th
JL

CARDED

Form 73 AHT-MM

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LIGHTHOUSES 1925 JAN 14 AM 8 50

CHIEF CLERK 1925 JAN 24 PM 5

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, 12th DISTRICT.

Milwaukee, Wis., January 12, 1925 1943
(City.) (State.)

DEPARTMENT OF COMMERCE JAN 26 1925

COMMISSIONER OF LIGHTHOUSES:

Action recommended, Transfer of

Name, Thomas W. Nelson — Legal residence, Wisconsin

Position, Keeper (Asst.) — Salary, $900-A (~~inc.$60-A longevity pay~~) 1140

Location, Kewaunee Phd.L.S.& Kewaunee Rge.Rear Light,Wis. — Appropriation, Salaries, Keepers of Lighthouses

Effective February 1,1925 — {'~~the actual date of entrance on duty~~, or as soon thereafter as he enters on duty,

Former position, Keeper (1st Asst.) — Former salary, ($1020-A(~~inc.$60-A longevity pay~~)) 1200

Location, Seul Choix Pointe L.S.,Mich.

Rank on eligible list, -- Rating, Percentage, , Other eligibles considered:

Previous incumbent, Charlie E.Tesnow Services terminated, January 31,1925

Reason, Will be transferred to Milw.Phd.

Members of family in Government Service, Not any.

Date of birth, Sept.14,1876.

Remarks: Approval of the action recommended will not be in violation of Sec. 2 of Rule I of the Civil Service Rules. Transfer is desired as above by Mr.Nelson. Schooling facilities are available at Kewaunee,not at Seul Choix Pte.

Selection regular, subject to the action of the
U. S. Civil Service Commission, , 19

Secretary, Civil Service District.

Superintendent.

BUREAU OF LIGHTHOUSES
WASHINGTON

RC-EK January 22, 1925.

Submitted to the Secretary of Commerce, approved. **The pending adjustment of keepers' pay is anticipated in this instance, and it is recommended that notice of change in salary be issued at the rate indicated, which includes commutation of rations at the rate of 45¢ a day payable from the appropriation, General Expenses, Lighthouse Service.**

1-28-25

Acting Commissioner of Lighthouses.

[1] Strike out the clause which does not apply.

11—2314

(CROSS REFERENCE)

Nelson, D. W. In accordance with authority of the Director of the Budget dated June 27, 1924, the salary is re-adjusted to $1020, effective July 1, 1924.

For authorization see letter dated [illegible] 1924 File No. 1095/21.

Form 111

APPOINTMENTS JAN 2 1919

OATH OF OFFICE

(Prescribed by Section 1757, Revised Statutes)

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

5

LIGHT DEC 30 1918 HOUSES

DEC 30 1918 11 36 AM

I, Thomas W. Nelson

do solemnly [1] Sworn (See below) that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter: So help me God.

CHIEF CLERK

1918 DEC 30 PM 3 04

Thomas W. Nelson
(Appointee signs here)

[2] Sworn (See below) and subscribed before me, this [3] 19 day of December, A. D. 1918

(Affix official seal here)

[4] (Name) A. V. Lundberg

(Official title) Notary Public

My commission expires Feb 17—1919

Official Title	Rate of Pay	Name of Station, Vessel, or Place of Employment.
Present Keeper	$780-A	Suel Choix Pointe L. S., Mich.
Former [5] 1st Asst. Keeper	504-A	Suel Choix Pointe L. S., Mich.

(The above should be filled in by the district officer before sending to appointee)

SUPERINTENDENT

Office of Lighthouse Inspector, 12th District

Milwaukee, Wis., (Address) December 27, 1918. (Date)

The above-named appointee entered upon duty on November 1, 1918. (Date)

CARDED

(Signature, followed by title)

Superintendent.

[1] Insert here "swear" or "affirm," as the case may be.

[2] Insert here "sworn to" or "affirmed," as the case may be.

[3] The oath may be taken any time after the date of appointment and prior to the payment of compensation, but no compensation shall be paid until the oath is executed in proper form.

[4] This oath should be taken before a justice of the peace, notary public, judge, clerk of a court, a chief clerk in the office of a lighthouse inspector or other employee in the Lighthouse Service designated by a chief clerk, or any other officer having authority to administer oaths, but never before a collector of customs or postmaster, as neither officer has power to administer oaths in such cases. In case the officer administering the oath has no seal, his official character should be duly certified to by the clerk of the proper court or the proper county clerk, except in the case of chief clerks in the offices of lighthouse inspectors and other employees in the Lighthouse Service designated by them, who are not required to have a seal.

[5] Give this information in all cases where new oath is required.

Failure to fill out this oath properly will result in its return for correction.

11—944

GE[illegible]RAL APPOINTMENT FIXED [illegible]TE

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

November 20, 1918.

Mr. Thomas W. Nelson,

Through the Commissioner of Lighthouses

Sir:

You have been appointed, subject to taking the oath of office, and to actual entrance upon duty (unless on authorized leave) on the date indicated, Keeper in the Lighthouse Service at a salary of Seven Hundred and Eighty dollars per annum effective November 1, 1918.

By promotion from first assistant keeper at $504 per annum.

(The above rate of pay includes longevity pay of $60.)

APPOINTMENT DIVISION ENTERED NOV 2 1918

CHARGED

By direction of the Secretary:

Respectfully,

ON BASIS OF THIS ACTION BY
DATED 11-13-18
109512

(Signed) Clifford Hastings

Chief of Appointment Division

R
Ho

Appropriation:

Vice:

Legal Residence:

Form 111

OATH OF OFFICE

(Prescribed by Section 1757, Revised Statutes)

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

LIGHT AUG 10 1917 HOUSES
CHIEF CLERK AUG 15 1917

I, Thomas W. Nelson,

do solemnly[1] Swear (See below) that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter: SO HELP ME GOD.

☞ Thomas W. Nelson
(Appointee signs here)

APPOINTMENTS AUG 15 1917

[2] Sworn (See below) and subscribed before me, this[3] 27 day of July, A. D. 1917

(Affix official seal here)

[4](Name) A V Lundberg

(Official title) Notary Public

My commission expires..... Feb 17 - 1919

OFFICIAL TITLE	RATE OF PAY	NAME OF STATION, VESSEL, OR PLACE OF EMPLOYMENT
Present 1st Asst. Keeper,	$504-A	Seul Choix Pointe L. S., Mich.
Former[5] Asst. Keeper.	$480-A	Manistique L.S., and Manistique W. Phd. and W. Bkw. Lts., Mich.

(The above should be filled in by the district officer before sending to appointee)

OFFICE OF LIGHTHOUSE INSPECTOR, 12th DISTRICT

Milwaukee, Wis., (Address), August 8, 1917 (Date)

The above-named appointee entered upon duty on August 1, 1917. (Date)

CARDED

In the absence and by direction of the Inspector.

(Signature, followed by title)

Supt., 12th District.

[1] Insert here "swear" or "affirm," as the case may be.

[2] Insert here "sworn to" or "affirmed," as the case may be.

[3] The oath may be taken any time after the date of appointment and prior to the payment of compensation, but no compensation shall be paid until the oath is executed in proper form.

[4] This oath should be taken before a justice of the peace, notary public, judge, clerk of a court, or any other officer having authority to administer oaths, but never before a collector of customs, as he has no power to administer oaths in such cases. In case the officer administering the oath has no seal, his official character should be duly certified to by the clerk of the proper court or the proper county clerk.

[5] Give this information in all cases where new oath is required.

Failure to fill out this oath properly will result in its return for correction.

11—044

GENERAL APPOINTMENT

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

July 16, 1917.

Mr. Thomas W. Nelson,

Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office,

First Assistant Keeper

in the Lighthouse Service

at a salary of Five Hundred and Four dollars per annum,

effective on the date on which you enter upon duty in the above-mentioned position.

(By transfer from assistant keeper at $480 per annum.)

By direction of the Secretary:

Respectfully,

CARRIED.

(SIGNED) CLIFFORD HASTINGS

L
C

Chief of Appointment Division.

Appropriation: Salaries, Keepers of Lighthouses.

Vice: William Renier.

Legal Residence: Wisconsin.

APPOINTMENT DIVISION ENTERED JUL 16 1917 ON JOURNAL DEPT. OF COMMERCE

11—3692

Form 73

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LIGHT HOUSES JUL 14 1917

OFFICE OF LIGHTHOUSE INSPECTOR, 12th DISTRICT,

Milwaukee, Wis., (City.) July 12 (Date.), 1917

THE COMMISSIONER OF LIGHTHOUSES:

CHIEF CLERK JUL 16 1917

Action recommended, Transfer of

Name, Thomas W. Nelson, Legal residence, Wisconsin.

Position, 1st Asst. Keeper, Salary, $504-A

Location, Seul Choix Pointe L. S., Mich. Appropriation, Salaries, Keepers of Lighthouses.

Effective July 20, 1917, {[1] ~~the actual date of entrance on duty,~~ or as soon thereafter as he enters on duty.

Former position, Asst. Keeper, Former salary, $480-A

Location, Manistique L.S., and Manistique W. Bkw. and W. Phd. Lts., Mich.

Rank on eligible list, Rating, Percentage, , Other eligibles considered:

APPOINTMENT DIVISION ACTION TAKEN JUL 16 1917 DEPARTMENT OF COMMERCE

Previous incumbent, William Renier. Services terminated, July 19, 1917.

Reason, Transferred to Asst. Keeper Manistique L.S., Manistique W.Bkw. and W.Phd. Lts., Mich.

Members of family in Government Service, None.

Remarks: See Mr. Nelson's letter attached, requesting transfer.

Selection regular, subject to the action of the U. S. Civil Service Commission. , 191

Stoddard
Inspector, 12th District.

Secretary, Civil Service District.

7-16-17

BUREAU OF LIGHTHOUSES
WASHINGTON

July 14, 1917.

Submitted to the Secretary of Commerce, approved. Attention is invited to letter from Thomas W. Nelson dated July 5, 1915, requesting this transfer.

H. B. Bowerman
Acting Commissioner

[1] Strike out the clause which does not apply.

11—2314

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

OFFICE OF L. H. INSPECTOR, JUL 6 1917 TWELFTH DISTRICT

LIGHT JUL 14 1917 HOUSES

Manitou Passage Light Sta
(Station, Depot, or Vessel.)

July 5, 1917

Light House Inspector
Milwaukee, Wis.

Sir.

Mr. Reiner 1st asst at Sand Chicago Point Light Sta and I have made a trade, if this is satisfactory to this Office

Respectfully
Thomas H. Nelson
1st asst Keeper

C. E. Coolett Keeper

Who approved

USE TYPEWRITER—SEE INSTRUCTIONS ON BACK.

UNITED STATES
BUREAU OF EFFICIENCY.
FORM 8.

DEPARTMENT OF COMMERCE
BUREAU OF THE CENSUS.
8—4789-2

NO ENTRIES IN THIS COLUMN.

LIGHT SEP 19 1916 HOUSES

RECORD OF CIVIL EMPLOYEE

JULY 1, 1916.

1. Name: (Surname first. Given name in full. For women write Miss or Mrs. before given name.)

Nelson, Thomas W.

2. Department:

Commerce.

3. Bureau, office, or service:

Lighthouse Service.

4. Designation of position:

Asst. Keeper, Manistique L.S., and

Manistique W.Bkw. & W. Phd. Lts., Mich.

5. Occupation (if not clearly shown by answer to question 4):

Lighthouse Keeper.

6. Annual earnings:

$540. & $109.50 All.

7. Kind of appropriation:

LS

8. Present rate of pay:

$ 480-PA & $109.50 All.

9. Initial rate of pay:

$450.-PA & $109.50 All.

10. Total length of service (give the total of ALL U. S. GOVT. SERVICE with the exceptions stated on the back of this card)—

Substitute—		Regular—	
Years:	Months:	Years:	Months:
		5	10

11. State, Territory, or foreign country of birth (do not give town):

Wisconsin

12. Race:

W.

13. Sex:

Male.

14. Date of birth—

Month:

September

Year:

1876

15. Kinds of schools attended, years attended, and degrees taken:

E-9

16. Marital condition:

M

17. War veteran?

No.

18. Appointed from—

Congressional district and State:

9 Wisconsin

County:

Kewaunee.

19. Civil service status:

C

20. Method by which classified status was obtained:

CE

21. Place of employment—

City:

Manistique

State:

Mich.

DO NOT FOLD THIS CARD.

11—5869

Form 111

OATH OF OFFICE

(Prescribed by Section 1757, Revised Statutes)

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LIGHT JAN 6 1916 HOUSES

APPOINTMENTS JAN 18 1916

CHIEF CLERK JAN 18 1916

I, Thomas W. Nelson,

do solemnly[1] Swear (See below) that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter: SO HELP ME GOD.

Thomas W. Nelson
(Appointee signs here)

[2] Sworn to (See below) and subscribed before me, this[3] 3rd day of January, A. D. 1916

(Affix official seal here)

[4](Name) E. F. Thwing

(Official title) Notary Public

My Commission Expires May 13, 1918

Official Title	Rate of Pay	Name of Station, Vessel, or Place of Employment
Present Assistant Keeper	$480-A	Manistique L.S. and Manistique W.Bkw. and W. Phd. Lts., Mich.
Former[5] " "	$600-A	" " " "

(The above should be filled in by the district officer before sending to appointee)

CARDED.

OFFICE OF LIGHTHOUSE INSPECTOR, 12th DISTRICT

Milwaukee, Wis. (Address), January 4, 1916. (Date)

The above-named appointee entered upon duty on January 1, 1916. (Date).
In the absence and by direction of the Inspector.

W. W. Picking
(Signature, followed by title)
Chief Clerk, 12th District.

[1] Insert here "swear" or "affirm," as the case may be.

[2] Insert here "sworn to" or "affirmed," as the case may be.

[3] The oath may be taken any time after the date of appointment and prior to the payment of compensation, but no compensation shall be paid until the oath is executed in proper form.

[4] This oath should be taken before a justice of the peace, notary public, judge, clerk of a court, or any other officer having authority to administer oaths, but never before a collector of customs, as he has no power to administer oaths in such cases. In case the officer administering the oath has no seal, his official character should be duly certified to by the clerk of the proper court or the proper county clerk.

[5] Give this information in all cases where new oath is required.

Failure to fill out this oath properly will result in its return for correction.

11—944

Entd

GENERAL APPOINTMENT

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

November 24, 1915.

Mr. Thomas W. Nelson,

Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office,

Assistant Keeper

in the Lighthouse Service

at a salary of Four Hundred and Eighty dollars per annum,

effective on the date on which you enter upon duty in the above-mentioned position.

(By change from $600 per annum.)

CARDED.

APPOINTMENT DIVISION ENTERED NOV 24 1915 BUREAU OF COMMERCE

By direction of the Secretary:

Respectfully,

(SIGNED) W. S. GILCHRIST

Acting Chief of Appointment Division.

C

Appropriation: Salaries, Keepers of Lighthouses.

Vice:

Legal Residence: Wisconsin.

CHANGE REPORTED JAN 1916 U. S. COMMISSION

11—3692

Form 73

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LIGHT NOV 22 HOUSES

SFP-GAA

OFFICE OF LIGHTHOUSE INSPECTOR, Twelfth DISTRICT.

Milwaukee, Wis., November 20, 1915
(City.) (Date.)

CHIEF CLERK NOV 24 1915

THE COMMISSIONER OF LIGHTHOUSES:

Action recommended, ~~Appointment~~ Reduction of

Name, Thomas W. Nelson, Legal residence, Wisconsin,

Position, Assistant Keeper. Salary, $480. per annum.

DIVISION OF APPOINTMENTS APPOINTMENT WRITTEN NOV 24 1915 DEPT OF COMMERCE

Location, Manistique Light Station and Manistique West Bkw. and West Phd. Lts., Mich. Appropriation, Salaries, Keepers of Lighthouses.

Effective December 15, 1915 {~~the actual date of entrance on duty~~, or as soon thereafter as he enters on duty.

Former position, Assistant Keeper Former salary, $600-A

Location, Manistique Light Station and Manistique West Bkw. and West Phd. Lts., Mich.

Rank on eligible list, Rating, Percentage, , Other eligibles considered:

Previous incumbent, Himself. Services terminated, ----

Reason,

Relatives in Government Service, None.

Remarks: In accordance with Department letter of Oct. 30, 1914, it is recommended that salary be reduced to $480.-A in addition to fuel and quarters, which will be furnished by the government.

Selection regular, subject to the action of the
U. S. Civil Service Commission. , 191

Stoddard
Inspector, 12th District.

Secretary, Civil Service District

*Changed in Bureau

BUREAU OF LIGHTHOUSES
WASHINGTON

NOV 22 1915

Submitted to the Secretary of Commerce, approved.

Acting Commissioner

11-14-15

[1] Strike out the clause which does not apply.

11—2314

November 7, 1914.

Commissioner of Lighthouses:

In compliance with the Bureau's request of the 3d instant, the Department has amended its letter of October 30, 1914, so that the designation of the light station named therein reads Manistique Light Station and Manistique West Breakwater and West Pierhead Lights, Michigan, instead of Manistique East Breakwater Light Station and Manistique West Breakwater and West Pierhead Lights, Michigan. The nomination submitted by the Bureau on October 27, 1914, in the case of Thomas W. Nelson has been amended accordingly, as requested by the Bureau.

By direction of the Secretary.

(Signed) Geo. C. Havenner.

6426

Enclosure No. 1674.

C-H
Copy WPL.

4

File:
Thomas W. Nelson.

October 30, 1914.

Commissioner of Lighthouses:

For the reasons set forth in the Twelfth Inspector's letter of the 24th instant, and in accordance with the Bureau's recommendation of the 27th instant,* the Department has authorized the positions of keeper and assistant keeper of Manistique East Breakwater Light Station and Manistique West Breakwater and West Pierhead Lights, Michigan, at $624 and $600 per annum, respectively, effective on the dates the persons to be appointed thereto enter on duty.

In accordance with the Bureau's further recommendation, the pay of the position of assistant keeper of the lights mentioned above has been fixed at $600 per annum, until such time as quarters and fuel for domestic use are furnished by the Government. The Department has, therefore, authorized a reduction in the pay of this position to $480 per annum when such quarters and fuel are furnished, at which time the incumbent of the position will be given an appointment at the reduced rate of pay, upon receipt of proper nomination to that effect.

By direction of the Secretary:

(SIGNED) W. J. FITZGERALD

Acting Chief Clerk.

C-H

* File 646

Form 111 EJE 201-B

OATH OF OFFICE

(Prescribed by Section 1757, Revised Statutes)

LIGHT NOV 9 1914 HOUSES

CHIEF CLERK NOV 12 1914

Department of Commerce ~~and Labor~~

LIGHTHOUSE SERVICE

I, Thomas W. Nelson

do solemnly[1] swear (See below) that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter: So help me God.

NOV 12 914

Thomas W. Nelson

(Appointee signs here)

[2] Sworn to (See below) and subscribed before me, this[3] 6 th day of November, A. D. 1914.

(Affix official seal here)

[4](Name) [illegible]

(Official title) Notary Public

My commission expires May 13. 1918

Official Title	Rate of Pay	Name of Station, Vessel, or Place of ~~Employment~~
Present. Asst.Keeper.	$600-A	Manistique Light Station, Michigan.
Former[5] 1st.Asst.Keeper.	$480-A	Seul Choix Pointe Light Station, Michigan

(The above should be filled in by the district officer before sending to appointee)

CARDED

Office of Lighthouse Inspector, Twelfth District

Milwaukee, Wis, (Address), November 7, 1914. (Date)

The above-named appointee entered upon duty on November 6, 1914. (Date)

In the absence and by direction of the Inspector.

[illegible]

Supt. 12th L.H. Dist. (Signature and official title)

[1] Insert here "swear" or "affirm," as the case may be.

[2] Insert here "sworn to" or "affirmed," as the case may be.

[3] The oath may be taken any time after the date of appointment and prior to the payment of compensation, but no compensation shall be paid until the oath is executed in proper form.

[4] This oath should be taken before a justice of the peace, notary public, judge, clerk of a court, or any other officer having authority to administer oaths, but never before a collector of customs, as he has no power to administer oaths in such cases. In case the officer administering the oath has no seal, his official character should be duly certified to by the clerk of the proper court or the proper county clerk.

[5] Give this information in all cases where new oath is required.

Failure to fill out this oath properly will result in its return for correction.

11—944

Ent'd

GENERAL APPOINTMENT

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

October 30, 1914.

Mr. Thomas W. Nelson,

Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office,

Assistant Keeper

in the Lighthouse Service

at a salary of Six Hundred dollars per annum,

effective on the date on which you enter upon duty in the above-mentioned position.

(By transfer from first assistant keeper at $480 per annum.)

APPOINTMENT DIVISION RECEIVED OCT 30 1914 DEPT. OF COMMERCE

CARDED

By direction of the Secretary:

Respectfully,

(SIGNED) GEO. W. LEADLEY,

H
C

Chief of Appointment Division.

CHANGE REPORTED NOV 1914 U. S. COMMISSION.

Appropriation: Salaries, Keepers of Lighthouses.

Vice: New position.

Legal Residence: Wisconsin.

11—3892

Form 73 EJE 201-B

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

APPOINTMENT DIVISION APPOINTMENT WRITTEN Oct 30 1914 DEPT OF COMMERCE

OFFICE OF LIGHTHOUSE INSPECTOR, TWELFTH DISTRICT,

Milwaukee, Wis., October 17, 1914.
(City.) (Date.)

LIGHT OCT 21 1914 HOUSES

OCT 26 1914 LIGHT HOUSES

THE COMMISSIONER OF LIGHTHOUSES:

SPECIAL

Action recommended, Transfer of

Name, Thomas W. Nelson Ef 85

Legal residence, Wisconsin.

Position, Assistant Keeper.

Salary, * $600-A

Location, Manistique ~~East Breakwater~~ Light Station, and West Breakwater Light & West Pierhead Lights, Michigan.

Appropriation, Salaries, Keepers of Lighthouses.

Effective Nov. 1, 1914. { ~~the actual date of entrance on duty~~, or as soon thereafter as he enters on duty.

CHIEF CLERK OCT 28 1914

APPOINTMENTS OCT 28 1914

9.04

Former position, 1st Asst. Keeper.

Former salary, $480-A

Location, Seul Choix Pointe Light Station, Michigan.

Rank on eligible list, Rating, Percentage, , Other eligibles considered:

Previous incumbent, New position.

Services terminated, ---

Reason, --

Approved Oct 29. 1914

Relatives in Government Service, None.

Remarks: Inclosed is Mr. Nelson's request for this transfer. * As soon as quarters are provided by the Government the salary will be reduced to $480-A Salary of $600-A includes $60-A for quarters and $60-A for fuel.

Selection regular, subject to the action of the U. S. Civil Service Commission. , 191

Stoddard
Inspector, 12th L.H.Dist.

Secretary, Civil Service District.

BUREAU OF LIGHTHOUSES
WASHINGTON

HRW
1 inclosure.

October 27, 1914.

Submitted to the Secretary of Commerce, approved. See Bureau recommendation of today for the authorization of a complement for this new light station.

10-30-14

H. B. Bowerman
Acting Commissioner

[1] Strike out the clause which does not apply.

11—2314

Manistique

OFFICE OF
U.S. INSPECTOR,
OCT 13 1914
12th District

Seul Choix Pt. Light Sta
Oct 12, 1914

LIGHT
OCT 21 1914
HOUSES
LIGHT
OCT 26 1914
HOUSES

Office of Inspector, 12th District
Milwaukee, Wis

Sir:

I will inform this Office, that I will accept the position of Ass't Keeper at Manistique Light.

Respectfully
Thomas H. Nelson
1st Ass't Keeper

approved

Willis Blanchard
Keeper.

Form 111 EJE 160

OATH OF OFFICE

(Prescribed by Section 1757, Revised Statutes)

BUREAU OF LIGHTHOUSES ☆ SEP 4 1913 ☆ DEP'T OF COMMERCE

Department of Commerce and Labor

LIGHTHOUSE SERVICE

CHIEF CLERK SEP 12 1913 5

APPOINTMENTS SEP 12 1913

I, Thomas W. Nelson

do solemnly[1] swear (See below) that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter: So HELP ME GOD.

☞ Thomas W. Nelson
(Appointee signs here)

[2] Sworn to (See below) and subscribed before me, this[3] 1st day of September, A. D. 1913

(Affix official seal here)

[4](Name) A. V. Lundberg

(Official title) Notary Public
Commission expires Feb 14-1915

Official Title	Rate of Pay	Name of Station, Vessel, or Place of Employment
Present ~~1st.~~ Asst. Keeper	$480-A	Seul Choix Pointe L.S., Michigan
Former [5]2d. " "	$456-A	" " " " "

(The above should be filled in by the district officer before sending to appointee)

CARDED.

Office of Lighthouse Inspector, 12th District

Chicago, Illinois, (Address) September 2, 1913. (Date)

The above-named appointee entered upon duty on September 1, 1913. (Date)

Lewis M. Stoddard
(Signature, followed by title) Inspector

[1] Insert here "swear" or "affirm," as the case may be.

[2] Insert here "sworn to" or "affirmed," as the case may be.

[3] The oath may be taken any time after the date of appointment and prior to the payment of compensation, but no compensation shall be paid until the oath is executed in proper form.

[4] This oath should be taken before a justice of the peace, notary public, judge, clerk of a court, or any other officer having authority to administer oaths, but never before a collector of customs, as he has no power to administer oaths in such cases. In case the officer administering the oath has no seal, his official character should be duly certified to by the clerk of the proper court or the proper county clerk.

[5] Give this information in all cases where new oath is required.

Failure to fill out this oath properly will result in its return for correction.

11—944

Ent 12

GENERAL APPOINTMENT

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

August 25, 1913.

Mr. Thomas W. Nelson,

Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office,

First Assistant Keeper

in the Lighthouse Service

at a salary of Four Hundred and Eighty dollars per annum,

effective on the date on which you enter upon duty in the above-mentioned position.

(By promotion from second assistant keeper at $456 per annum.)

CARDED.

By direction of the Secretary:

Respectfully,

CHANGE REPORTED SEP 1913 U. S. COMMISSION.

SIGNED) T. J. FITZGERALD
Acting Chief of Appointment Division.

C

Appropriation: Salaries, Keepers of Lighthouses.

Vice: Ivan Townshend.

Legal Residence: Wisconsin.

APPOINTMENT DIVISION. REPORTED AUG 25 1913 TO DISBURSING CLERK DEPT. OF COMMERCE

II—3692

Form 73 ORIGINAL APPOINTMENT, PROMOTION, OR TRANSFER OF APPOINTEE

EJE
160

BUREAU OF LIGHTHOUSES AUG 22 1913 DEP'T OF COMMERCE

Department of Commerce ~~and Labor~~

LIGHTHOUSE SERVICE

OFFICE OF LIGHTHOUSE INSPECTOR, Twelfth DISTRICT,

Chicago, Ill., August 20, 1913

THE COMMISSIONER OF LIGHTHOUSES:

APPOINTMENT WRITTEN AUG 25 1913 DEPT OF COMMERCE

The following recommendation is submitted:

CHIEF CLERK AUG 25 1913

6

Action proposed, Promotion of

Name, Thomas W. Nelson 85%

Legal residence, Wisconsin

Position, 1st. Asst. Keeper

Salary, $480-A

Title of appropriation, Salaries, Keepers of Lighthouses.

Location, Seul Choix Pointe L.S. Michigan

Effective September 1, 1913. {~~the actual date of entrance on duty~~, or as soon thereafter as he enters on duty.

APPOINTMENTS AUG 25 1913 9.40

Former position, 2d Asst. Keeper

Former salary, $456-A

Location, Seul Choix Pointe L.S. Michigan.

Rank in list of eligibles,

Rating,

Percentage,

Other eligibles considered,

Letters of declination inclosed,

Previous incumbent, Ivan Townshend

Services terminated, August 31, 1913.

Reason, transferred recommended

Remarks:

Stoddard

8/25/13 MCL

Department of Commerce ~~and Labor~~

BUREAU OF LIGHTHOUSES

WASHINGTON

AUG 22 1913

Respectfully submitted to the Secretary of Commerce ~~and Labor~~, approved.

Acting Commissioner

[1] Strike out the clause which does not apply.

11—2314

Form 111

LT
160/B

OATH OF OFFICE

(Prescribed by Section 1757, Revised Statutes)

Department of Commerce and Labor

LIGHTHOUSE SERVICE

BUREAU OF LIGHTHOUSES JUL 5 1913 DEP'T OF COMMERCE

I, Thomas W. Nelson

do solemnly[1] swear (See below) that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter: So help me God.

Thomas W. Nelson
(Appointee signs here)

CHIEF CLERK JUL 21 1913

[2] Sworn to (See below) and subscribed before me, this[3] 30th day of June, A. D. 1913.

APPOINTMENTS JUL 22 1913

(Affix official seal here)

[4](Name) Wm A Comm

(Official title) Notary Public

My Commission expires Dec. 26th. 1915

Commission expires

Official Title	Rate of Pay	Name of Station, Vessel, or Place of Employment
Present Second Asst. Kpr.	$456-A	Seul Choixe Pointe L.S., Mich.
Former[5] Same	450-A	Same

(The above should be filled in by the district officer before sending to appointee)

CARDED.

Office of Lighthouse Inspector, 12th District

Chicago, Ill. (Address), July 3, 1913. (Date)

The above-named appointee entered upon duty on June 26, 1913. (Date)

In the absence and by direction of the Inspector.

W. M. Wooster
Supt. (Signature, followed by title)

[1] Insert here "swear" or "affirm," as the case may be.

[2] Insert here "sworn to" or "affirmed," as the case may be.

[3] The oath may be taken any time after the date of appointment and prior to the payment of compensation, but no compensation shall be paid until the oath is executed in proper form.

[4] This oath should be taken before a justice of the peace, notary public, judge, clerk of a court, or any other officer having authority to administer oaths, but never before a collector of customs, as he has no power to administer oaths in such cases. In case the officer administering the oath has no seal, his official character should be duly certified to by the clerk of the proper court or the proper county clerk.

[5] Give this information in all cases where new oath is required.

Failure to fill out this oath properly will result in its return for correction.

11—944

GENERAL APPOINTMENT

Department of Commerce ~~and Labor~~
APPOINTMENT DIVISION
Washington

June 25, 1913.

Mr. Thomas W. Nelson,

Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office,

~~Second Assistant Keeper~~

in the ~~Lighthouse Service~~

at a salary of ~~Four Hundred and Fifty-six~~ dollars per ~~annum~~,

effective on the date on which you enter upon duty in the above-mentioned position.

(By increase in compensation from $450 per annum.)

CARDED.

APPOINTMENT DIVISION. REPORTED JUN 25 1913 DISBURSING CLERK DEP'T OF COMMERCE

By direction of the Secretary:

Respectfully,

Chief of Appointment Division.

C
LW

Appropriation: Salaries, Keepers of Lighthouses.

Vice:

Legal Residence: Wisconsin.

CHANGE REPORTED JUL 1913 U. S. COMMISSION.

31—3692

ADDRESS ALL COMMUNICATIONS TO
LIGHTHOUSE INSPECTOR
CHICAGO, ILL.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LT
160/B
2 incls.

OFFICE OF INSPECTOR, 12TH DISTRICT
CHICAGO, ILL.

Thomas W. Nelson-
Change in Compensation.

June 21, 1913.

BUREAU OF LIGHTHOUSES
JUN 23 1913
DEPT OF COMMERCE

CHIEF CLERK
JUN 24 1913

The Commissioner of Lighthouses.

In accordance with Bureau Circular #293, dated June 16, 1913, there is transmitted herewith, with request for the approval of the Bureau, a recommendation on form 73, changing the rate of compensation of Mr. Thomas W. Nelson, second assistant keeper at Seul Choixe Pointe Light Station, Michigan, from $450 to $456 per annum.

This recommendation is made in order to avoid the occurrence of cents or of repetends, in accordance with Bureau Circular dated May 23, 1912.

Stoddard

Form 73 ORIGINAL APPOINTMENT, PROMOTION, OR TRANSFER OF APPOINTEE

LT
160/B

Department of Commerce ~~and Labor~~.
LIGHTHOUSE SERVICE

OFFICE OF LIGHTHOUSE INSPECTOR, TWELFTH DISTRICT.

Chicago, Ill., June 21, 1913.

APPOINTMENT DIVISION JUN 25 1913 DEPT OF COMMERCE

BUREAU OF LIGHTHOUSES JUN 23 1913 DEPT OF COMMERCE

CHIEF CLERK JUN 24 1913

APPOINTMENTS JUN 24 13

3.25

THE COMMISSIONER OF LIGHTHOUSES:

The following recommendation is submitted:

Action proposed, Change in compensation of

Name, Thomas W. Nelson Ef 85 Legal residence, Wisconsin

Position, Second Assistant Keeper Salary, $456-A

Title of appropriation, Salaries, Keepers of Lighthouses

Location, Seul Choixe Pointe Light Station, Mich.

Effective June 26, 1913, [1] ~~the actual date of entrance on duty~~, or as soon thereafter as he enters on duty.

Former position, Same Former salary, $450-A

Location, Same.

Rank in list of eligibles, Rating, Percentage,

Other eligibles considered,

Letters of declination inclosed,

Previous incumbent, Himself. Services terminated, June 25, 1913.

Reason, (By Incr. in compensation)

Remarks: In order that this man may be entered on duty before the close of the fiscal year it is recommended that authority for this change in compensation be telegraphed by the Bureau.

Stoddard

6-24-13
6/ One Inclosure

Department of Commerce ~~and Labor~~
BUREAU OF LIGHTHOUSES
WASHINGTON

JUN 23 1913

Respectfully submitted to the Secretary of Commerce ~~and Labor~~, approved.

G. R. Putnam
Commissioner

[1] Strike out the clause which does not apply.

11—2314

READ THE INSTRUCTIONS ON PAGE 3

Department of Commerce and Labor

EFFICIENCY REPORT

MAY 10 1911

(The parenthetical letters refer to instructions on page 3, which instructions should be read and understood before attempting to fill out the form.)

1. Name Thomas W. Nelson 2. Age 34 (Last birthday.)

3. Bureau Lighthouse 4. Position Second Assistant Keeper.

5. Compensation $450.00 p.a. 6. Where employed Seul Choix Pointe Light-Station, Mich.

7. When appointed (*a*) Sep. 4, 1910. 8. How appointed (*b*) Through Civil Service Examination.

9. Status under Civil Service Rules (*c*) Classified competitive.

10. Is the employee an honorably discharged soldier or sailor? No.

11. Does the employee receive a pension? No. If so, state the amount

12. Other Government service None.

13. Duties (describe fully) Assists in care and operation of station consisting of one light and steam fog-signal (3 keepers). Station open all year.

14. Has the employee special qualifications? No. If so, state them

15. Efficiency (*d*):

	Averages.	Relative weights.	Products of averages multiplied by weights.
Quantity of work	85	2	170
Quality of work	85	3	255
Interest manifested in work (see also Question 17)	85	3	255
Attendance		2	
Total		8 ~~10~~	680
Average percentage			85

DIVISION OF APPOINTMENTS RECEIVED JUN 3 1911 DEPT OF COMMERCE AND LABOR

11—4259

16. In the following form state the number of days of annual leave, sick leave, and leave without pay taken in each of the years 1908, 1909, and 1910:

1908.			1909.			1910.		
Annual.	Sick.	Without pay.	Annual.	Sick.	Without pay.	Annual.	Sick.	Without pay.
—	—	—	—	—	—	0	0	0

17. Is this employee a purely routine employee, or does he manifest interest, not only in his own work but also in the work of the office or bureau as a whole, to the extent of overtime work or voluntary efforts by suggestion or otherwise to add to its efficiency? (Answer fully.) Routine.

18. On the basis of efficiency alone, is this employee overpaid or underpaid as compared with others in your office engaged on the same grade of work, or is his salary a fair equivalent for the service rendered? (Answer fully.) Fair equivalent.

If the present salary is above or below a fair equivalent, state what, in your opinion, it should be.

19. Is this employee superannuated? No. If so, what percentage of salary is unearned?

20. Remarks: (e)

The official who is primarily responsible for the statements herein submitted will sign here—

D. W. Lamm

COMMANDER U. S. N.
INSPECTOR 12th LIGHTHOUSE DISTRICT.

The official who approves the statements thus submitted will sign here—

L. E. Putnam

Chief of Bureau or Office.

11—4259

PERSONAL QUESTION SHEET

BUREAU OF LIGHT-HOUSES
SEP 29 1910
DEPT OF COMMERCE AND LABOR

Department of Commerce and Labor

OFFICE OF THE SECRETARY

Washington

APPOINTMENT DIV.
SEP 30 1910
DEPT OF COMMERCE AND LABOR.
OFFICE OF THE CHIEF CLERK
RECEIVED
SEP 30 1910
DEPT OF COMMERCE AND LABOR

May 15, 1909.

To the Chiefs of Bureaus of the Department of Commerce and Labor:

For the purpose of enabling the Department to maintain a complete record of its officers and employees, you are requested to have every person hereafter appointed or employed in your Bureau, immediately upon his entrance on duty, answer each of the questions in Part I of this form and sign the same. The information given in Part I should be reviewed and approved in accordance with instructions. The information in Part II should be supplied as indicated and the form forwarded to the Department.

OFFICE OF THE CHIEF CLERK
FORWARDED
SEP 30 1910
TO APPOINTMENTS
DEPT OF COMMERCE AND LABOR

Charles Nagel
Secretary.

CARDED

PART I.

(Part I should be filled out by the appointee or employee; but, if he is unable to write legibly, another person may write the answers at his dictation. In either case the statement should be signed by the appointee or employee. If he is unable to write, he may sign by mark in the presence of one witness. If he is unable to answer any question, he should indicate that fact.)

1. What is your full name? (Do not use initials, but spell out each name and state whether Mr., Miss, or Mrs. Example: Mr. John Richard Doe.)

Mr. Thomas William Nelson

2. How do you intend to write your name on the pay roll? (***This should agree with signature to your oath of office.***)

Thomas W. Nelson

3. What is your present legal (voting) residence? (Give city or town, State or Territory, county, and Congressional district.)

Kewaunee	Wisconsin	Kewaunee	9th
City or town.	State or Territory.	County.	Congressional district.

4. What is your race? (Answer "white," "colored," or "Mongolian.") White

5. Where were you born? Fish Creek, Wis

6. When were you born? September 14 1876
Month. Day. Year.

7. Are you pensioned by the U. S. Government? (Answer "Yes" or "No.") No

8. Give name and address of person whom you would like to have notified in case of accident.

Mr. John F. Nelson (Name.) ..... (Number and street.)

Sturgeon Bay (City or town.) ..... Wis (State or Territory.)

9. Are there any members of your family, besides yourself, in the civil service of the United States? (If so, give below their names, relationships, the Departments and Bureaus or Services in which they are employed, and the positions they occupy.)

Name.	Relationship.	Department.	Bureau or Service.	Position.
None				

10. If you were appointed through a civil service examination, state, as near as you recollect, the name and date of the examination. If not so appointed, state how you entered the service. (Examples: "By reinstatement," or "by transfer from ——," stating Department, Bureau or Service, position, and salary, if known.)

Assistant Light House Keeper Examination April 20, 1910

11. Have you any physical disabilities? (If so, describe briefly. If you have defective eyesight, state whether corrected by glasses.)

None

12. Have you ever held any other position in the civil service of the United States? (If so, give below the Department and Bureau or Service in which you served, the position held, the salary you received, and the dates of your appointment and separation from the service.)

Department.	Bureau or Service.	Position.	Salary.	Appointed.	Separated.
Treasury					
U.S.L.S.	Service	Surfmen	$22	May 1st 1908	Dec 1st 1909

13. Do you hold any State or municipal office? (If so, state name of such office and compensation attached.)

None

14. Were you in the military or naval service of the United States during the Civil or Spanish-American War? (If so, give the information called for by the blanks below.)

Regiment and company, or vessel.	Date enlisted.	Date discharged.	Cause of discharge.
No			

15. If you served in the military or naval service of the United States at any time other than during the Civil or Spanish-American Wars, indicate such service in the spaces below.

Regiment and company, or vessel.	Date enlisted.	Date discharged.	Cause of discharge.
None			

16. What was your occupation prior to entering the United States civil service? (It is intended that the answer to this question shall state briefly the lines of work followed by you before receiving your present appointment, with the exception of your service indicated in answer to questions 12, 13, 14, and 15.)

Sailor and Fisherman

17. What education have you received? (Indicate the grades of schools you have attended, and, in case you have attended schools of higher grade than high schools, give the institution, degrees received, and date in each case. Example: Public school; high school; business college; Cornell University, A. B., 1900; Columbia University, LL. B., 1903.)

Public school
To the eight grade

18. What special qualifications have you—educational, professional, technical, mechanical, etc.? (Examples: Qualified as "Lawyer," or "Civil Engineer," or "Translator," or "Interpreter," or "Draftsman," or "Carpenter").

Carpenter

19. What, if any, civil service examinations have you passed? (Give names and dates as near as you recollect.)

U. S. L. Saving Service Jan 14th 1908. April 27. 1908
March 24 1909 Asst. Light-House Keeper " 20, 1910

20. Were the answers to the foregoing questions written by you? (If not, state the name and address of the person who wrote them for you.)

Yes.

21. State the date upon which the above blanks were filled. September 23, 1910

Witness:

In case signature is by mark.

(Signature) Thomas St. Nelson

P. O. Address: Gulliver
City or town.

Number and street.

Mich
State or Territory.

(Where the appointee is to be employed outside of the District of Columbia the information given in Part I should be reviewed and approved by the officer in immediate charge before forwarding to the Bureau. Where he is to be employed in the District of Columbia, Part I should be reviewed and approved by the officer who executes Part II.)

Reviewed, approved, and forwarded September 27, 1910.

(Signature) D W Blamer

(Official title) Lieut.-Commander, U.S.N., Inspector, 12th Light-House District.

11—1434

PART II.

(Part II should be executed by the executive officers of the various Bureaus of the Department, or, at their direction, by some official who can give the information desired. If unable to answer any question, indicate that fact.

1. State the Bureau or Service, place, and district in which the person who answered the foregoing questions is employed

Light-House. (Bureau or Service.) Seul Choix Pointe Light-Station, Mich. (Place (city, town, station, or vessel.)) 12th (District.)

2. To what position has he been appointed? Second Assistant Keeper.

3. State the date of appointment. September 15, 1910.

4. State the date the appointment was effective. (If appointment was made to take effect on date of oath, so state.)

September 4, 1910.

5. State the date of the oath. September 26, 1910.

6. State the date the employee entered on duty. September 4, 1910.

7. What is his salary? $450.00 per annum.

8. From what appropriation is he paid? Salaries of Keepers of Light-Houses.

9. Is the position excepted, competitive, or unclassified under the civil service rules? Competitive.

10. If classified, state the date of classification. May 6, 1896.

11. In what manner did the employee enter the service? (Examples: "From stenography and typewriting examination;" or "without examination;" or "by reinstatement;" or "by transfer from ——," stating Department, Bureau or Service, position, and salary, if known.)

From Assistant Light-House Keeper Examination of April 20, 1910.

12. Is the employee required to give bond? No.

13. When the legal residence given in answer to question 3, Part I, differs from that given in the certificate of appointment, the discrepancy should be explained.

Reviewed, approved, and forwarded to the Department.

(Signature) F. C. Roe

Date: SEP 29 1910, 19

(Official title) Acting Chief Clerk.

BUREAU OF LIGHT-HOUSES

H—1434

Form 111

OATH OF OFFICE

(PRESCRIBED BY SECTION 1757, REVISED STATUTES)

BUREAU OF LIGHT-HOUSES
SEP 29 1910
DEPT OF COMMERCE AND LABOR
DIVISION OF APPOINTMENTS
RECEIVED
OCT 8 - 1910
DEPT OF COMMERCE AND LABOR

Department of Commerce and Labor

LIGHT-HOUSE ESTABLISHMENT

I, Thomas W. Nelson do solemnly [a] swear (See below.) that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter: So help me God.

Thomas W. Nelson
(Appointee signs here.)

[b] Sworn to (See below.) and subscribed before me, this 26th day of September, A. D. 1910.

(Affix official seal here.)

[c] (Name:) A. V. Lundberg

(Official title:) Notary public.
My commission expires Feb 20-1911

Official Title.	Pay.	Name of Station.	State or Country in which born.	State or Territory from which last appointed.
Second Assistant Keeper.	$450.00 per annum.	Seul Choix Pointe Light-Station, Mich.	Wisconsin.	Wisconsin.

(The above should be filled in by the district officer.)

Office of the Inspector, 12th Light-House District,

Chicago, Illinois (Address.), September 27, 1910. (Date.)

The above-named appointee entered upon duty on September 4, 1910. (Date.)

(Signed:) D. W. Blamer
Lieut.-Commander, U.S.N.,
Inspector, 12th Light-House District.

CARDED

[a] Insert here "swear" or "affirm," as the case may be.

[b] Insert here "Sworn to" or "Affirmed," as the case may be.

[c] This Oath should be taken before a Justice of the Peace, Notary Public, Judge, Clerk of a Court, or any other officer having authority to administer oaths, but never before a Collector of Customs, as he has no power to administer oaths in such cases. In case the officer administering the oath has no seal, his official character should be duly certified to by the clerk of the proper court or the proper county clerk.

NOTE CAREFULLY.

The oath may be taken any time prior to the payment of compensation, but no compensation should be paid until the oath is executed in proper form.

A letter of transmittal (use Form 95) should accompany Oath, stating the **exact** date of the entrance on duty of the appointee and the above blank also filled out and properly signed by the district officer.

Failure to fill out this Oath properly will result in its return for correction.

Rec'd OCT 7 - 1910

PROBATIONARY APPOINTMENT—SECOND CLASS

Department of Commerce and Labor
OFFICE OF THE CHIEF CLERK
Washington

Sir: September 15, 1910.

You have been appointed, subject to taking the oath of office,

Second Assistant Keeper of Seul Choix Points Light Station, Mich.,

in the Light-House Service,

at a salary of Four Hundred and Fifty dollars

per annum, for a probationary period of six months, effective

beginning September 4, 1910, on and after which date you have

continuously served in the above-mentioned position.

Retention in the service after the expiration of your probationary period shall be equivalent to absolute appointment.

(Vice Ivan Townshend.)

(Civil-service certificate No _____)

APPOINTMENT DIVISION, REPORTED SEP 16 1910 TO DISBURSING CLERK DEP'T OF COMMERCE AND LABOR

CHIEF CLERK REPORTED SEP 11 1910 U. S. COMMISSION.

CARDED

By direction of the Secretary,

Respectfully,

Acting Chief Clerk.

Mr. Thomas W. Nelson

Through the Commissioner of Light-Houses.

Appropriation
Le
D

Form 73 ORIGINAL APPOINTMENT, PROMOTION, OR TRANSFER OF EMPLOYEE

Department of Commerce and Labor

LIGHT-HOUSE ESTABLISHMENT

2 inclosures.

The Commissioner,
Bureau of Light-Houses,
~~The Light-House Board,~~
Washington, D. C.

Office of the Inspector, 12th L. H. Dist.,
Chicago, Illinois,
September 6, 1910.

RECEIVED SEP 14 1910 DIVISION OF APPOINTMENTS DEPT. OF COMMERCE & LABOR

Sirs: I have the honor to recommend the (1) probationary appointment
(Probationary appointment, transfer, promotion, etc.)
of (2) Thomas W. Nelson of (3) Wisconsin
(Name of person—letter for letter—as reported to Board) (State of legal residence)
~~from (4)~~
(Official title of present position, as Keeper, First Assistant Keeper, etc.)
~~at (5)~~
(Official name of aid, as given in Light List, as Absecon Light-Station, N. J.)
~~at (6) $~~ (Salary now paid) to (7) Second Assistant Keeper
(Official title of position, as Keeper, First Assistant Keeper, etc.)
at (8) Seul Choix Pointe Light-Station, Mich., at
(Official name of aid, as given in Light List, as Absecon Light-Station, N. J.)
(9) $450.00 p. a. (Salary recommended), effective beginning (10) September 4, 1910 (the date
of his entrance on duty) ~~(or as soon thereafter as he enters on duty)~~
(Strike out the clause not appropriate)
in the place of (11) Ivan Townshend 3750 mco
(State name of *last* person holding position)
who (12) was promoted on (13) August 11, 1910.
(Died, transferred, resigned, dismissed, etc.) ~~(last day of service)~~
Mr. (14) Nelson stands No. (15) 3 in list of eligibles,
Class (16) I, with an average of (17) 90.4 per cent, and
was considered with (18) Alphonso H. Tyrer and Albert N. Speelman. In accordance with Mr. Speelman's request it is recommended that his eligibility be suspended.
(19) letters of declination of Mr. Tyrer and Mr. Speelman herewith.

X Robokers
ESK

Respectfully,
D W Blamer
Lieut.-Commander, U.S.N.,
Inspector, 12th Light-House District.

HB-HSB
TWO inclosures.

Department of Commerce and Labor

BUREAU OF LIGHT-HOUSES
~~LIGHT-HOUSE BOARD~~

SEP 13 1910, 190

DIVISION OF APPOINTMENTS APPOINTMENT WRITTEN SEP 15 1910 DEPT OF COMMERCE AND LABOR

Approved, and respectfully forwarded to the Honorable the Secretary of Commerce and Labor.

9-14-10

G R Putnam
Commissioner

OFFICE OF THE CHIEF CLERK FORWARDED SEP 14 1910 TO APPOINTMENTS DEPT OF COMMERCE AND LABOR

Sent declinations to C.S. Com 9/15-10.

11—2514

GENERAL APPOINTMENT FIXED DATE

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

November 20, 1918.

LIGHT HOUSES NOV 22 1918

12th DISTRICT. NOV 26 1918

Mr. Thomas W. Nelson,

Through the Commissioner of Lighthouses

Sir:

You have been appointed, subject to taking the oath of office, and to actual entrance upon duty (unless on authorized leave) on the date indicated, Keeper

in the Lighthouse Service

at a salary of Seven Hundred and Eighty dollars per annum

effective November 1, 1918.

By promotion from first assistant keeper at $504 per annum.

(The above rate of pay includes longevity pay of $60.)

By direction of the Secretary:

Respectfully,

(Signed) Clifford Hastings

R
Ho

Chief of Appointment Division

Appropriation:

Vice:

Legal Residence:

12 Insp.

Form 111

OATH OF OFFICE

(Prescribed by Section 1757, Revised Statutes)

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

I, Thomas W. Nelson

do solemnly [1] swear (See below) that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter: So HELP ME GOD.

Thomas W. Nelson
(Appointee signs here)

[2] Sworn (See below) and subscribed before me, this [3] 19 day of December, A. D. 191 8.

(Affix official seal here)

SEAL AFFIXED

[4] (*Name*) A. W. Lundberg

(*Official title*) Notary Public

My commission expires Feb. 17, 1919

Official Title	Rate of Pay	Name of Station, Vessel, or Place of Employment.
Present Keeper	$780-A	Suel Choix Pointe L. S., Mich.
Former [5] 1st Asst. Keeper	504-A	Suel Choix Pointe L. S., Mich.

(The above should be filled in by the district officer before sending to appointee)

SUPERINTENDENT

OFFICE OF LIGHTHOUSE INSPECTOR, 12th DISTRICT

Milwaukee, Wis., (Address) December 27, 1918. (Date)

The above-named appointee entered upon duty on November 1, 1918. (Date)

Superintendent
(Signature, followed by title)

[1] Insert here "swear" or "affirm," as the case may be.

[2] Insert here "sworn to" or "affirmed," as the case may be.

[3] The oath may be taken any time after the date of appointment and prior to the payment of compensation, but no compensation shall be paid until the oath is executed in proper form.

[4] This oath should be taken before a justice of the peace, notary public, judge, clerk of a court, a chief clerk in the office of a lighthouse inspector or other employee in the Lighthouse Service designated by a chief clerk, or any other officer having authority to administer oaths, but never before a collector of customs or postmaster, as neither officer has power to administer oaths in such cases. In case the officer administering the oath has no seal, his official character should be duly certified to by the clerk of the proper court or the proper county clerk, except in the case of chief clerks in the offices of lighthouse inspectors and other employees in the Lighthouse Service designated by them, who are not required to have a seal.

[5] Give this information in all cases where new oath is required.

Failure to fill out this oath properly will result in its return for correction.

11—944

O. O. WHITE
GENERAL MERCHANDISE
WHITEDALE, MICHIGAN

65

AHT:LH - Superintendent of Lighthouses, Milwaukee, Oct. 27, 1924
Referred to Assistant Keeper Nelson, through keeper, Seul Choix Pointe for return with report as to what measures can be taken to settle this account.

LIGHT HOUSE SERVICE
9th District
OCT 25 1924
MILWAUKEE, WIS.
DEPARTMENT OF COMMERCE

O. O. White
Superintendent.

GULLIVER, P. O., Oct 24 1924

Personal

Supt Light house Service
Milwaukee Wis.

Dear Sir:-

You have in your employ at Seul Choix Mr Ford Nelson. He has traded with me for some time and at present owes me $249.34.

He promises to pay all the time but when he does pay it is such a small amount that I feel he isn't trying to do what is right.

Now I would not want this man to lose his position over this but would appreciate it very much if he would pay it if he could even make it in two or three payments. It would be satisfactory

Thanking you I am
Yours truly
O. O. White

To Nelson for reply Oct 27

over

NMW: LH

November 4, 1924

Mr. O.O. White,
Whitedale, Michigan,
Gulliver, P.O.

Sir,

1. Referring to your letter dated October 24, 1924 addressed to this office with regard to bill owing to you by Mr. Thos. Nelson, Assistant Keeper at Seul Choix Pointe Light Station, your letter was forwarded to Mr. Nelson and we now have his reply under date of November 1st, in which he states,

> "I will settle with Mr. O.O. White to the best of my ability with his agreement".

2. We have every reason to believe that Mr. Nelson will square himself with you in this matter, as we have always found him perfectly square and upright in all business matters.

3. For and in the absence of the Superintendent.

1st Asst. Superintendent

COPY referred to Nelson, thrugh Keeper, Seul Choix Pointe Light Station for his information.

N. Lucke.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

NOV 4 - 1924
MILWAUKEE, WIS.
DEPARTMENT OF COMMERCE

TWELFTH DISTRICT

Sand Chart Pt. Light Sta
(Station, Depot, or Vessel.)

Nov 1, 1924

65

Supt of Light-Houses
Milwaukee
Wis

Sir

I will settle with Mr
A. A. White to the best of my ability with
his agreement

Respectfully
Thos. H. Nelson
1st asst Keeper

Approved
H. Blanchard
Keeper

Personal

Personal

Dr

Is this
an answer to the
dunning letter we
sent him?

Ans
11/6 No air
Love it
NH

...ship Pt.
...3, 1924

...dboard

...writing
...al letter
...on at the
...Light. Al-
...am very sorry these
things have to happen
as much as Mrs Nelson
& I try to avoid it.
We are depriving our
selves of many needs
My needs thinking we
would be able to get our
children thru High School

Lind Chief Pt -
Nov 3, 1924

My Dear Mr Hubbard

I am writting
you a personal letter
to my situation at the
Lind Chain Pt, Light - St -
I am very sorry these
things have to happen
as much as Mrs Nelson
& I try to avoid it -
We are depriving our
selves of many necess-
ity needs thinking we
would be able to get our
children thru High School

but I see it is no use trying being at this Station as the expence are more than I can stand.
I would have made out better too, but I run behind last winter when I moved my family up to on the hill had so much sickness and to do the right thing by all I paid Mr A. C. White from £30 to £35 a year every month as I had, all the bills to pay up too, I told Mr White I would give him all

the extra money I would make fishing But I only hope the Office has no hard feeling towards me on account of this If they are going to take Irvin the youngest in High school out for a year test but Marie keep on she has got a long time in school and has just another year she is going to find herself a place to work for her board.

Respectfully Yours
Thos H Nelson

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

LIGHTHOUSES
1925 FEB 9 PM 3 18

January 31, 1925.

1925 FEB 16 AM 9 21 LIGHTHOUSES

Mr. Thomas W. Nelson,

Through the Commissioner of Lighthouses.

Sir:

In connection with the readjustment of pay of positions in the Lighthouse Service the total compensation of the position occupied by you has been fixed as indicated below, effective February 1, 1925.

By direction of the Secretary:

Respectfully,

EDW. J. GARDNER.
Acting Chief of Appointment Division.

Position: Keeper

Salary: $1200 per annum

Appropriations: Salaries, Keepers of Lighthouses.
General Expenses, Lighthouse Service.

12
JL

Form 73 AHT-MM

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, 12th DISTRICT.

Milwaukee, Wis., January 12, 1925. 19
(City.) (Date.)

COMMISSIONER OF LIGHTHOUSES:

Action recommended, Transfer of

Name, Thomas W. Nelson

Legal residence, Wisconsin

Position, Keeper (Asst.)

Salary, $900-A (inc.$60-A longevity pay)

Location, Kewaunee Phd.L.S.& Kewaunee Rge.Rear Light,Wis.

Appropriation, Salaries,Keepers of Lighthouses

Effective February 1,1925 {1 the ~~actual date of entrance on duty~~, or as soon thereafter as he enters on duty.

Former position, Keeper (1st Asst.)

Former salary, $1020-A(inc.$60-A longevity pay)

Location, Seul Choix Pointe L.S.,Mich.

Rank on eligible list, -- Rating, Percentage, , Other eligibles considered:

Previous incumbent, Charlie E.Tesnow Services terminated, January 31,1925

Reason, Will be transferred to Milw.Phd.

OFFICE COPY

Members of family in Government Service, Not any.

Date of birth, Sept.14,1876.

Remarks: Approval of the action recommended will not be in violation of Sec. 2 of Rule I of the Civil Service Rules. Transfer is desired as above by Mr.Nelson. Schooling facilities are available at Kewaunee,not at Seul Choix Pte.

Selection regular, subject to the action of the U. S. Civil Service Commission, , 19

Secretary, Civil Service District.

Superintendent.

BUREAU OF LIGHTHOUSES
WASHINGTON

Submitted to the Secretary of Commerce, approved.

[1] Strike out the clause which does not apply.

11—2314

Form A-21

NOTICE OF CHANGE IN SALARY
KEEPERS-LIGHTHOUSE SERVICE

LIGHTHOUSES 1925 FEB 6 AM 10 17

FEB 11 1925 MILWAUKEE, WIS. DEPARTMENT OF COMMERCE

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

January 28, 1925.

1925 FEB 16 AM 9 22 LIGHTHOUSES

Mr. Thomas W. Nelson,

Through the Commissioner of Lighthouses.

Sir:

You are advised that your salary as keeper in the Lighthouse Service has been changed from $ 1200 per annum to $ 1140 per annum, effective February 1, 1925, or as soon thereafter as you enter on duty.

No new appointment will be issued to you as a result of this change, and an oath of office is not required.

By direction of the Secretary:

Respectfully,

EDW. J. GAIDNER.

Acting Chief of Appointment Division.

11—8074

12th
JL

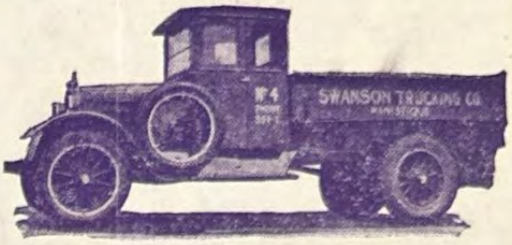
E.O.D. 2-2-25
Rep to Bu. 3-12-25

JOHN SWANSON B... 201 Telephone: 251-T Res.: 532 Michi... HERMAN SWANSON



Personal





SWANSON TRUCKING CO.

TEAMS AND TRUCKS

DEALERS IN

COAL AND WOOD

Freight Handling, Furniture Moving, Contracting and Long Trips
EFFICIENT AND DEPENDABLE SERVICE

MANISTIQUE, MICH. 2/26/25.

...SERVICE
...DISTRICT
FEB 27 1925
MILWAUKEE, WIS.
DEPARTMENT OF COMMERCE

Inspector Of Light Houses.,
424 Federal, Bldg,
Milwaukee, Wisc.

Dear Sir:-

We are writing you in regards to "Thomas Nelson," who was formerly located at Seul Choix Point, Light House, and we understand that he is now located at Kewaunee, Light House.

We hold an account against him for drayage that was done in April and May 1924, for the amt $12.00, he has made several promises to settle this account but to date have not had settlement from him yet and are taking the matter up with you for your consiteration.

Kindly let us hear from you so that we may take action at once in regard to same.

Yours Very Truly.,

Swanson Trucking Co.

By J. G. Swanson
Mgr.

JGS/MH.

amp 3/11/25

AHT:LH - Superintendent of Lighthouses, Milwaukee, Feb. 27, 1925
Referred to Nelson, through keeper of Kewaunee Light Station for return with explanation and statement as to probable date this bill might be entirely settled.
For and in the absence of the Superintendent.

H. [illegible]
1st...ast. Superintendent

ADDRESS ALL COMMUNICATIONS TO
LIGHTHOUSE INSPECTOR
MILWAUKEE, WIS.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

TWELFTH DISTRICT

Removal

Kewaunee Light-Sta
(Depot, Vessel, or Station)
Mar 6th, 1925

LIGHT HOUSE SERVICE 12TH DISTRICT MAR 10 1925 MILWAUKEE, WIS. DEPARTMENT OF COMMERCE

Supt of Light-Houses
Milwaukee
Wis

Sir

Referring to Swansons Bros account, I have made part settelment on the same as this was an error in this account.
They had no right to send this bill into the Office as I made a clear understanding before I left.

Respectfully
Chas. H. Nelson
Asst-Keeper

W
Mar 3/11

A. Lynd
Keeper

over

AHT:LH

March 11, 1925

Swanson Trucking Co.,
Manistique, Mich.

Gentlemen,

1. Your letter of February 26, 1925 relative to account with Thomas Nelson is acknowledged, and you are advised that the same has been investigated and Mr. Nelson informs the office that before leaving Manistique he made satisfactory arrangements with your Company for proper settlement of your account.

Respectfully,

Superintendent

MM:LH

Personal

March 12, 1925

Commissioner of Lighthouses:

1. Referring to Notice of Change in Salary, dated January 28, 1925, in the case of Thomas W. Nelson.

2. Bureau is advised that Mr. Nelson entered on duty at the new rate of pay, $1140 per annum, on February 2, 1925.

Superintendent

Form A-21

NOTICE OF CHANGE IN SALARY
KEEPERS-LIGHTHOUSE SERVICE

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

June 25, 1925.

Mr. T. W. Nelson,

Through the Commissioner of Lighthouses.

Sir:

You are advised that your salary as keeper in the Lighthouse Service has been changed from $1140 per annum to $1200 per annum, effective July 1, 1925.

No new appointment will be issued to you as a result of this change, and an oath of office is not required.

By direction of the Secretary:

Respectfully,

EDW. J. GARDNER.
Acting Chief of Appointment Division.

11—8074

mfc
12

AHT:MC

Received

1 Enclosure

T. Nelson

August 17, 1927.

T. Nelson, thru Keeper, Kewaunee Light Station:

Enclosed is letter of August 15, 1927 from O. O. White of Whitedale, Michigan, showing that you are indebted to Mr. White in the sum of $45.15.

This indebtedness appears to have been permitted to be long outstanding, as the same was contracted while you were at Seul Choix Pointe Light Station.

Advise the office as soon as possible what disposition you will make of this account.

For and in the absence of the Superintendent,

First Assistant Superintendent.

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

July 1, 1928.

Mr. Thomas W. Nelson,

Through the Chief, Bureau of Lighthouses.

Sir:

You are advised that under the Welch Act your compensation has been changed as indicated below, effective July 1, 1928.

By direction of the Secretary:

Respectfully,

EDW. J. GARDNER,

Chief of Appointment Division.

From: $1200

To: $1260

11—9564

12

Orig to Nelson 8/31/28

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

LIGHTHOUSE SERVICE,
12TH DISTRICT
AUG 18 1930
MILWAUKEE, WIS.
DEPARTMENT OF COMMERCE

July 3, 1930.

Mr. T. W. Nelson, Asst Keeper

Through Commissioner of Lighthouses.

Sir:

You are advised that under the Brookhart Act your compensation has been changed as indicated below, effective July 3, 1930.

By direction of the Secretary:

Respectfully,

EDW. J. GARDNER,

Chief of Appointment Division.

MC

From: 1260.

To: 1320.

12th Keeper.

Orig to Nowell
sal check Aug 1930

GBS:MJS

May 16, 1936.

Mr. Thos. W. Nelson,
Assistant Keeper,
Thru Keeper, Kewaunee Lt. Station.

This office is in receipt of your letter of May 13, 1936, explaining the reason that the radiobeacon was not in operation on May 8, 1936 from 2:50 PM until 3:54 PM.

Your failure to connect the antenna appears to this office as inexcusable inattention to the important duties delegated to your charge while you are on watch. This dereliction in duty will be made a matter of your record and you are cautioned in regard to a repetition of such inattention.

GBS

Superintendent

Personal

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
MILWAUKEE, WIS.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

99

RECEIVED
DEC 14 1937
MILWAUKEE

TWELFTH DISTRICT

Sturgeon Bay
(Depot, Vessel, or Station)

Dec 12, 1937

noted

Supt of Lighthouses
Milwaukee, Wis

Sir

In regards to the Crescent-Creamery bill we will pay it in full last of next Mo We will try and pay some of it this Mo. I think Mr Larson got angery at us, we had to change milkmen for Mr Larsons product was getting very poor. I am sorry this had to be sent into your Office but we have been trying so hard to pay up all our bills We have been depriving our selfs from clouthes and pleasure. We have had lots of extra expenses this last few Mo we have a son that graduates this year the last of our children

Respectfully
Thos. W. Nelson
Asst Keeper

C. L. Schofield
Keeper

Check sub-division according to merits of man concerned. Merit increases from left to right.

NAME Thomas W. Nelson . . . . . RATE 1st. Assistant Keeper . . . UNIT ATTACHED Kewaunee Light Station . . . .

FINAL MARK 3.0 to 3.4

RESPONSIVENESS TO DISCIPLINE				
Habitual or serious offender	Requires continual Correction	Normal	Responsive	Outstanding
WILLINGNESS				
Sullen to a marked degree	Sometimes sullen	Usually willing and cheerful	Always shows willingness and cheerfulness	Outstanding
REACTION TO TROUBLE OR DIFFICULTY				
Always gloomy and downcast	Often gloomy, worries and downcast	Seldom gloomy, responds to encouragement	Always shows willingness, cheerfulness	Outstanding
INTEGRITY				
Deceitful	Evasive	Straight forward	With sense of honor	Outstanding
PERFORMANCE OF ASSIGNED TASKS				
Poor worker, full time supervision	Requires supervision det. instr.	Does them well	Shows initiative	Outstanding
AMBITION AND PERSEVERANCE IN ADAPTING HIMSELF TO COAST GUARD				
No perseverance, learns only when forced	Enthusiasm usually short lived	Steady going average	Determined to study and learn	Outstanding
NEATNESS AND CLEANLINESS				
Always dirty in person and effects	Corrected often for being dirty	Dirty under unfavorable conditions	Clean. Effects clean and neatly stowed	Outstanding
APTITUDE FOR SERVICE				
Not fitted	Casual interest	Gaining in value	Enthusiastic, well fitted	Outstanding
DEPORTMENT				
Course and vulgar	Careless in language and actions	Respectful in manner toward others	Very courteous and tactful	Outstanding
COOPERATION				
Obstructive	Responsive to leadership, works in harmony with others		Works harmoniously with others to a common end.	Outstanding

REMARKS: Kewaunee Light Station, 28 October, 1940.

C. S. Scofield

C. S. Scofield, Keeper.

FORM 3200 -- (April 1935)
U.S. Civil Service Commission

Classification Symbols		
Service Grade Claaa		
	1140-1500	Keeper

SERVICE RATING FORM
(Read instr. on back of form)

Check one:
Supervisory - - - ☐
Nonsupervisory - - ☑

NAME Thomas W. Nelson DEPARTMENT Treasury

U. S. Coast Guard (Bureau) Chicago District (Division) Two Rivers (Section) Kewaunee Light Station (Subsection)

On lines below mark employee:
✓ if neither str. nor weak pt.
— if weak pt.
+ if str. pt.

1. Underline the elements which are especially important in the position.
2. Mark nonsupervisory employees on all elements except those in italics.
3. Mark supervisory employees on all elements.

In boxes below rate employees:
1 or 2 if excellent
3 or 4 very good
5 or 6 if good
7 or 8 if fair
9 or 10 unsatisfac.

	Rating Officer	Reviewing Officer
I. QUALITY OF PERFORMANCE		
- - ✓ - (a) Acceptability of work; thoroughness.		
- - ✓ - (b) General dependability; accuracy.		
- - ✓ - (c) Neatness and orderliness of work.		
- - ✓ - (d) Skill with which the important procedures, instruments, or mach. are employed in perform. his duties.	4	
- - - (e) Effectiveness in getting good work done by his unit.		
II. PRODUCTIVENESS		
Base rating primarlily on element (a), if known; otherwise on (b) and (c).		
- - ✓ - (a) Amount of work accomplished.		
- - ✓ - (b) Application of time, interest, and energy to duties; industry.		
- - ✓ - (c) Promptness in completing assignments; speed.	4	
- - - (d) _____ (State any other elements of this class considered)		
- - - (e) Effectiveness in securing adequate output from his unit.		
III. QUALIFICATIONS SHOWN ON JOB		
- - ✓ - (a) Knowledge of duties and related information.		
- - ✓ - (b) Ability to learn and to profit from experience.		
- - ✓ - (c) Judgment, sense of proportion, common sense.		
- - ✓ - (d) Initiative and resourcefulness.	5	
- - + - (e) Cooperativeness; ability to work with and for others.		
- - - (f) _____ (State any other elements of this class considered)		
- - - (g) Effectiveness in develop. and trg. employees.		
- - - (Custodial only) Ability to perform such physical work as the job requires.		
SUM OF RATINGS . .	13	

Rated by _____ (Rating Off.) (Date)

Reviewed by _____ (Reviewing Off.) (Date)

REPORT TO EMPLOYEE Very good
On the whole, do you consider the department and attitude of this employee toward his work to be satisfactory? Yes.
(Answer YES, NO, or FAIRLY SO)

Sum of Ratings	Report to Employee	Significance
3 - 7	Excellent	Promotable within grade if below top salary.
8 - 13	Very Good	Promotable within grade if below top salary.
14 -19	Good	No salary change if receiving middle salary or above; if below middle, promotable not beyond middle salary. **
20 -24	Fair	Reduce one step if above middle salary.**
25 -30	Unsatisfactory.	Dismiss from present position.

** For Cu-2 and Cu-3, the fourth salary rate will be considered the middle salar

CONDUCT REPORT

(This space is to be used in case the question on the face of the sheet, regarding employee's department and attitude, has been answered "No" or "Fairly so". In such a case give here a full statement of the particulars in which the employee's conduct has been unsatisfactory.)

(Rating Officer)

INSTRUCTIONS TO RATING OFFICERS

1. Compare the qualifications and performance of each employee, as demonstrated by his work, with the actual needs of the position, considering the conditions under which the work must be done. Beginning with the lowest grade (CAF-1, P-1, SP-1, Cu-1, or CM-1), rate each series of classes (such as Jun. Sten., CAF-2, Senior Sten., CAF-3, etc.) as a separate group. Keep in mind reasonable standards of performance for the various grades. The same rating standards should be applied to all competing employees in same grade, irrespective of fact that some may be receiving compensation at minimum pay rate of the grade and others at higher rates.

2. The elements (a), (b), (c), etc., listed under each title (1, 11, 111) are not of equal importance. Underline elements which are espec. important in the position.

3. If the performance of an employee is neither strong nor weak with respect to an element, put a check mark (✓) on the line at left of the element; if weak, a minus (-); if strong, a plus (+).

Differentiate carefully among the several elements. Extreme care should be taken to avoid basing all marks on some one strong or weak characteristic of the employee. A person who deserves a plus or minus on one element does not necessarily merit the same mark on all elements.

4. If in your judgment the employee is excellent on "1. Quality of Performance", indicate this by 1 or 2 in the box at the right;

if very good - - - - by 3 or 4 if fair - - - by 7 or 8.
if good - - - - - - by 5 or 6 if unsatisfactory - by 9 or 10

Indicate your ratings on titles 11 and 111 in the same manner.

The numerical ratings on the titles (1, 11, and 111) are not derived by a mechanical summary of the element marks, but depend on the best judgment of the rating officer as to how well the employee meets the broader requirements of the position. This judgment is assisted by the element marks, but is not rigidly determined by them. These marks insure that the employee's performance on the elements which affect Quality of Performance, Productiveness, and Qualifications Shown on the Job will be considered.

5. The rating to be reported to the employee by the board of review is the adjective corresponding to "Sum of ratings" on 1, 11, and 111, as given in the table at the bottom of the rating form.

6. Marks and ratings should first be made lightly with pencil. After all your employees have been rated, compare and consider the marks and ratings assigned to the various employees in the same classes, make any necessary alterations, and indicate the marks and ratings in black ink.

7. The name of an employee rated on a service of less than 90 days should be followed by the notation, "Less than 90 days."

8. The question on deportment should be answered "Yes", "No", or "Fairly so." If the answer is "No" or "Fairly so", it should be explained in the space provided above. Rating officers should not allow unsatisfactory conduct to influence marks or ratings, except as it may actually affect an employee's performance on some specific element or elements.

9. Complete the ratings promptly. Submit the signed and dated rating forms to the reviewing officer.

INSTRUCTIONS TO REVIEWING OFFICERS

1. Compare the marks and ratings assigned by the different rating officers under your supervision, noting such corrections as may be necessary to secure reasonable uniformity of standards and accuracy in the marks and in the ratings.

2. Make corrections with red ink, but do not cross out or erase the marks or ratings made by the rating officer. Before any marks or ratings are changed discuss them with the rating officer.

3. Submit the signed and dated rating forms to the board of review promptly.

Standard Form No. 51
Appr. Jan. 5, 1942
C. S. C. Dept. Cir. No. 302

REPORT OF EFFICIENCY RATING

REGULAR (✓); INTERIM ( )
PROBATIONARY—1ST ( ) 2D ( )

Classification Symbols		
(Service)	$1140-1500 (Grade)	Keeper (Class)

As of March 31, 1942 based on performance during period from April 1, 1941 to March 31, 1942

Thomas W. Nelson (Name of employee) — Keeper, 1st Asst. (Title of position) — (Bureau)

Kewaunee Light Station (Division) — (Section) — (Subsection or unit) — (Field office)

ON LINES BELOW MARK EMPLOYEE
√ if adequate
— if weak
+ if outstanding

1. Underline the elements which are especially important in the position.
2. Rate only on elements pertinent to the position.
   a. Do not rate on elements in *italics* except for employees in administrative, supervisory, or planning positions.
   b. Rate administrative, supervisory, and planning employees on all elements pertinent to the position whether in *italics* or not.
3. Before rating, become thoroughly familiar with instructions in the rating manual.

CHECK ONE:
Administrative, supervisory, or planning ..... ☐
All others ..... ☑

√ (1) Maintenance of equipment, tools, instruments.
\+ (2) Mechanical skill.
√ (3) Skill in the application of techniques and procedures.
—— (4) Presentability of work (appropriateness of arrangement and appearance of work).
\+ (5) Attention to broad phases of assignments.
\+ (6) Attention to pertinent detail.
\+ (7) Accuracy of operations.
—— (8) Accuracy of final results.
—— (9) Accuracy of judgments or decisions.
—— (10) Effectiveness in presenting ideas or facts.
\+ (11) Industry.
—— (12) Rate of progress on or completion of assignments.
—— (13) Amount of acceptable work produced. (Is mark based on production records? ( ) (Yes or no)
—— (14) Ability to organize his work.
—— (15) Effectiveness in meeting and dealing with others.
\+ (16) Cooperativeness.
√ (17) Initiative.
√ (18) Resourcefulness.
\+ (19) Dependability.
—— (20) Physical fitness for the work.

—— (21) *Effectiveness in planning broad programs.*
—— (22) *Effectiveness in adapting the work program to broader or related programs.*
—— (23) *Effectiveness in devising procedures.*
—— (24) *Effectiveness in laying out work and establishing standards of performance for subordinates.*
—— (25) *Effectiveness in directing, reviewing, and checking the work of subordinates.*
—— (26) *Effectiveness in instructing, training, and developing subordinates in the work.*
—— (27) *Effectiveness in promoting high working morale.*
—— (28) *Effectiveness in determining space, personnel, and equipment needs.*
—— (29) *Effectiveness in setting and obtaining adherence to time limits and deadlines.*
—— (30) *Ability to make decisions.*
—— (31) *Effectiveness in delegating clearly defined authority to act.*

STATE ANY OTHER ELEMENTS CONSIDERED
—— (A) ——
—— (B) ——
—— (C) ——

STANDARD
Deviations must be explained on reverse side of this form

	Adjective rating	Numerical rating
All underlined elements marked plus, and no element marked minus	Excellent	1
A majority of underlined elements marked plus, and no element marked minus	Very good	2 or 3
All underlined elements marked at least with a check, and minus marks fully compensated by plus marks, or—a majority of underlined elements marked at least with a check, and minus marks on underlined elements overcompensated by plus marks on underlined elements	Good	4, 5, or 6
A majority of underlined elements marked at least with a check, and minus marks not fully compensated by plus marks	Fair	7 or 8
A majority of underlined elements marked minus	Unsatisfactory	9

	Adjective rating	Numerical rating
Rating official	V.G.	3
Reviewing official	VG	3

On the whole, do you consider the conduct of this employee to be satisfactory? Yes (Yes or no) (See back of form)

Rated by G. B. Skinner (Signature of rating official) G. B. Skinner — Commander (Title) — 15 June, 1942. (Date)

Reviewed by [signature] (Signature of reviewing official) G. W. MacLane — Captain (Title) — 16 June, 1942. (Date)

Rating approved by efficiency rating committee 17 June, 1942 (Date) Report to employee V. G. (Adjective rating) 3 (Numerical rating)

16—26177-1

Standard Form No. 51
Appr. Jan. 5, 1942
C. S. C. Dept. Cir. No. 302

REPORT OF EFFICIENCY RATING

REGULAR (✓); INTERIM ( )
PROBATIONARY—1ST ( ) 2D ( )

Classification Symbols
P1140
1500 (Service) Keeper (Grade) (Class)

As of March 31, 1943 based on performance during period from April 1, 1942 to March 31, 1943

Thomas W. Nelson (Name of employee) | Keeper, 1st Asst. (Title of position) | (Bureau)

Kewaunee Light Station (Division) | (Section) | (Subsection or unit) | (Field office)

ON LINES BELOW MARK EMPLOYEE
V if adequate
— if weak
+ if outstanding

1. Underline the elements which are especially important in the position.
2. Rate only on elements pertinent to the position.
   a. Do not rate on elements in *italics* except for employees in administrative, supervisory, or planning positions.
   b. Rate administrative, supervisory, and planning employees on all elements pertinent to the position whether in *italics* or not.
3. Before rating, become thoroughly familiar with instructions in the rating manual.

CHECK ONE
Administrative, supervisory, or planning ☐
All others ☑

V (1) Maintenance of equipment, tools, instruments.
+ (2) Mechanical skill.
V (3) Skill in the application of techniques and procedures.
(4) Presentability of work (appropriateness of arrangement and appearance of work).
V (5) Attention to broad phases of assignments.
+ (6) Attention to pertinent detail.
+ (7) Accuracy of operations.
(8) Accuracy of final results.
(9) Accuracy of judgments or decisions.
(10) Effectiveness in presenting ideas or facts.
+ (11) Industry.
(12) Rate of progress on or completion of assignments.
(13) Amount of acceptable work produced. (Is mark based on production records?) (Yes or no)
V (14) Ability to organize his work.
(15) Effectiveness in meeting and dealing with others.
+ (16) Cooperativeness.
V (17) Initiative.
V (18) Resourcefulness.
+ (19) Dependability.
+ (20) Physical fitness for the work.

(21) *Effectiveness in planning broad programs.*
(22) *Effectiveness in adapting the work program to broader or related programs.*
(23) *Effectiveness in devising procedures.*
(24) *Effectiveness in laying out work and establishing standards of performance for subordinates.*
(25) *Effectiveness in directing, reviewing, and checking the work of subordinates.*
(26) *Effectiveness in instructing, training, and developing subordinates in the work.*
(27) *Effectiveness in promoting high working morale.*
(28) *Effectiveness in determining space, personnel, and equipment needs.*
(29) *Effectiveness in setting and obtaining adherence to time limits and deadlines.*
(30) *Ability to make decisions.*
(31) *Effectiveness in delegating clearly defined authority to act.*

STATE ANY OTHER ELEMENTS CONSIDERED
(A)
(B)
(C)

STANDARD
Deviations must be explained on reverse side of this form

	Adjective rating	Numerical rating
All underlined elements marked plus, and no element marked minus	Excellent	1
A majority of underlined elements marked plus, and no element marked minus	Very good	2 or 3
All underlined elements marked at least with a check, and minus marks fully compensated by plus marks, or—a majority of underlined elements marked at least with a check, and minus marks on underlined elements overcompensated by plus marks on underlined elements	Good	4, 5, or 6
A majority of underlined elements marked at least with a check, and minus marks not fully compensated by plus marks	Fair	7 or 8
A majority of underlined elements marked minus	Unsatisfactory	9

	Adjective rating	Numerical rating
Rating official	VG	3
Reviewing official	VG	3

On the whole, do you consider the conduct of this employee to be satisfactory? Yes (Yes or no) (See back of form)

Rated by G. B. Skinner (Signature of rating official) G. B. Skinner Commander (Title) 1 April, 1943 (Date)

Reviewed by T. A. Shanley (Signature of reviewing official) T. A. Shanley Captain (Title) 30 April, 1943. (Date)

Rating approved by efficiency rating committee (Date) Report to employee (Adjective rating) (Numerical rating)

16—26177-1

N. C. G. No. 2668
Form approved by Comptroller General, U. S.
April 13, 1934
(Revised 1937)

S. V. No. .....
PAY No. .....

REPORT OF CHANGE IN PAY STATUS

NELSON,	Thomas	W.		Keeper
(Surname)	(First name)	(Middle initial)	(Service No.)	(Rank or rating)

Kewaunee Pierhead Lt. Sta.	Wisconsin (5-09-01)	18 October, 1943.
(Unit)	(Place)	(Date)

From: COMMANDING OFFICER.
To: PAY OFFICER.

You are hereby authorized to adjust the pay accounts of the above named for the following reason:

Salary increase from $1380-A plus $240 qtrs to $1440-A plus $240 qtrs, effective 1 October, 1943. Section 2(b), act of 1 August, 1941. Last promotion effective 4-1-42, by automatic increase.

18
AUTHORITY:
Form 2249 dated 10-1-43

J. REZBA (Commanding)
By direction
(Title)

---

1. Receipt of this authorization is hereby acknowledged. The accounts of the above named have been adjusted.

OCT 20 1943
(Date)

C. R. ANDERSON, Pay Clerk, USCGR
(Pay officer)

U. S. GOVERNMENT PRINTING OFFICE 16—32065-1

Standard Form No. 51, Rev.
Approved Dec. 1943
C. S. C. Dept. Cir. No. 458

Form approved
Budget Bureau No. 50-R012.
Approval expires Mar. 30, 1945.

REPORT OF EFFICIENCY RATING

ADMINISTRATIVE–UNOFFICIAL ( )
OFFICIAL:
REGULAR (X) SPECIAL ( )
PROBATIONAL or TRIAL PERIOD ( )

As of 3-31-44 based on performance during period from 4-1-43 to 3-31-44

Thomas W. Nelson
(Name of employee)

Keeper (1st Asst.) $1140-1500
(Title of position, service, and grade)

Kewaunee Light Station, Wisconsin
(Organization—Indicate bureau, division, section, unit, field station)

ON LINES BELOW MARK EMPLOYEE		CHECK ONE:
V if adequate – if weak + if outstanding	1. Study the instructions in the Rating Official's Guide, C. S. C. Form No. 3823A. 2. Underline the elements which are especially important in the position. 3. Rate only on elements pertinent to the position. *a.* Do not rate on elements in *italics* except for employees in administrative, supervisory, or planning positions. *b.* Rate administrative, supervisory, and planning functions on elements in *italics*.	Administrative, supervisory, or planning ☐ All others ☑

+ (1) Maintenance of equipment, tools, instruments.
V (2) Mechanical skill.
_____ (3) Skill in the application of techniques and procedures.
_____ (4) Presentability of work (appropriateness of arrangement and appearance of work).
_____ (5) Attention to broad phases of assignments.
V (6) Attention to pertinent detail.
_____ (7) Accuracy of operations.
_____ (8) Accuracy of final results.
_____ (9) Accuracy of judgments or decisions.
_____ (10) Effectiveness in presenting ideas or facts.
+ (11) Industry.
_____ (12) Rate of progress on or completion of assignments.
_____ (13) Amount of acceptable work produced. (Is mark based on production records? _____) (Yes or no)
_____ (14) Ability to organize his work.
_____ (15) Effectiveness in meeting and dealing with others.
+ (16) Cooperativeness.
_____ (17) Initiative.
_____ (18) Resourcefulness.
+ (19) Dependability.
V (20) Physical fitness for the work.

_____ (21) *Effectiveness in planning broad programs.*
_____ (22) *Effectiveness in adapting the work program to broader or related programs.*
_____ (23) *Effectiveness in devising procedures.*
_____ (24) *Effectiveness in laying out work and establishing standards of performance for subordinates.*
_____ (25) *Effectiveness in directing, reviewing, and checking the work of subordinates.*
_____ (26) *Effectiveness in instructing, training, and developing subordinates in the work.*
_____ (27) *Effectiveness in promoting high working morale.*
_____ (28) *Effectiveness in determining space, personnel, and equipment needs.*
_____ (29) *Effectiveness in setting and obtaining adherence to time limits and deadlines.*
_____ (30) *Ability to make decisions.*
_____ (31) *Effectiveness in delegating clearly defined authority to act.*

STATE ANY OTHER ELEMENTS CONSIDERED

_____ (A) _____
_____ (B) _____
_____ (C) _____

STANDARD
Deviations must be explained on reverse side of this form

	Adjective rating
Plus marks on all underlined elements, and no minus marks	Excellent
Plus marks on at least half of the underlined elements, and no minus marks	Very good
Check marks or better on a majority of underlined elements, and any minus marks overcompensated by plus marks	Good
Check marks or better on a majority of underlined elements, and minus marks not overcompensated by plus marks	Fair
Minus marks on at least half of the underlined elements	Unsatisfactory

Adjective rating

Rating official VG

Reviewing official VG

Rated by [signature] (Signature of rating official) — Administrative Assistant (Title) — 25 April, 1944 (Date)

Reviewed by G. B. Skinner (Signature of reviewing official) — Captain, USCG (Title) — 25 April, 1944 (Date)

Rating approved by efficiency rating committee APR 26 1944 (Date) Report to employee VG (Adjective rating) MAY 1 - 1944

16—26177-2

(pcp)
75

2 October, 1944

To: Thomas W. Nelson, 1st Asst. Keeper, Kewaunee Light Station

Via: Commanding Officer, CG Station, Two Rivers, Wisconsin

Subj: Annual leave

1. Reference is made to your letter of September 18, 1944, requesting to be advised how much leave there is to yourcredit in order that you may set the exact month at the close of which you expect to request retirement.

2. The records show that if you do not request any more leave this calendar year you will have to your credit 99 days. In order to take this amount of annual leave it will be necessary that you start on 22 December, 1944, which would then carry you to the close of 30 April, 1945.

ERNEST POINTER
By direction

HMC:B

Chf Brann

CIVILIAN PERSONNEL

9-14-76

UNITED STATES COAST GUARD

REC'D SEP 30 1944

Office
District Coast Guard Officer
Cleveland, Ninth Naval District

Kuwaunee Ohio Sta
Sept-28, 1944

U S. Coast Guard
9th Naval District-Cleveland Ohio

Sir

Will you please inform me, how many Month of leave I am entitle to, befor I retire this coming spring. As I would like to set the exact Month for retirment I will have 37 years of service in this coming spring

Respectfully
Thomas H. Nelson

715 Main st
Kuwaunee, Ohio

Station open all year.

accum 1-1-44: 88
Used 1944: 13-4
74-4
accrued to 12/31: 26
100-4

DEPT. STOCK FORM 2249
REV. 12-41

UNITED STATES TREASURY DEPARTMENT
WASHINGTON, D. C.

TO:

Date Prepared July 1, 1945

Name: Nelson, Thomas W., Mr.

From: U. S. Coast Guard

Bureau No.:

Pay Adjustment

Effective: July 1, 1945

	FROM 1010	TO 1010
Position		Keeper
Grade	Range $1140-1500	Range $1638-2034
Salary	$1500 pa plus $240 pa Lhrs.	$2034 pa incl. $240 pa Lhrs.
C. S. C. No.		
Bureau or Div.		U. S. Coast Guard
Organizational Subdivisions		
Headquarters Post of Duty		Cleveland, Ohio
Appropriation		Kewaunee Pierhead Lt.Sta.,Wis.
Allotment		Civilian Employees, C. G.

FIELD ☒ DEPRTMTL. ☐ FIELD ☒ DEPRTMTL. ☐

Remarks: * Your increased compensation includes valuation for quarters.

Justification:

CIVIL SERVICE OR OTHER LEGAL AUTHORITY

APPROPRIATION: Regular

DATE OF BIRTH: 9-14-1876

LEGAL RESIDENCE: Wisconsin

SEX: Male

NATURE OF POSITION

NEW | ADDTL. IDENT.

VICE VACANCY | VICE

NAME:

C.S.C. NO.:

ACTION NO.:

DATE:

HAS C. S. COMM. ALLOWED VETERAN'S PREFERENCE? Yes

SUBJECT TO RETIREMENT ACT? Lighthouse Act 6-20-18

DATE OF OATH

DATE APPROVED BY THE SECRETARY

SUBORDINATE ADMINISTRATIVE OFFICE

JUL 19 1945

DEPT. STOCK FORM 2249
REV. 12-41

UNITED STATES TREASURY DEPARTMENT
WASHINGTON, D. C.

PAGE: 10

APR 9 1945

TO:

Date Prepared April 1, 1945

Name: Nelson, Thomas T., Sr.

From: U. S. Coast Guard

Bureau No.:

Pay Increase (Periodic)

Effective: April 1, 1945

	FROM 1919	TO 1919
Position		Keeper
Grade		
Salary	Range $1140-1500 $1440 p.a.plus $240 p.a.Cstrs.	Range $1140-1500 $1500 p.a.plus $240 p.a.Cstrs.
C. S. C. No.		
Bureau or Div.		
Organizational Subdivisions		U. S. Coast Guard
Headquarters		Cleveland, Ohio
Post of Duty		Kewaunee Pierhead, Lt.Sta., Wis,
Appropriation		Civilian Employees, C.G.
Allotment		

FIELD ☐ DEPRTMTL. ☐ FIELD ☐ DEPRTMTL. ☐

Remarks:

You are hereby granted a one-step increase in rate of compensation.

Justification:

Mr. Nelson's last increase in rate of compensation was on October 1, 1943, in the amount of $60.

The position occupied by this employee is not temporary. His service and conduct are satisfactory. His current efficiency rating is Very Good.

CIVIL SERVICE OR OTHER LEGAL AUTHORITY

APPROPRIATION: Regular

DATE OF BIRTH: 9-14-1876

LEGAL RESIDENCE: Wisconsin

SEX: Male

NATURE OF POSITION

NEW | ADDTL. IDENT.

VICE VACANCY | VICE

NAME:

C.S.C. NO.:

ACTION NO.:

DATE:

HAS C. S. COMM. ALLOWED VETERAN'S PREFERENCE? Yes

SUBJECT TO RETIREMENT ACT? Lighthouse Act 6-20-10

DATE OF OATH

DATE APPROVED BY THE SECRETARY

4-9-45

SUBORDINATE ADMINISTRATIVE OFFICE

Standard Form No. 51, Rev.
Approved Dec. 1943
C. S. C. Dept. Cir. No. 458

Form approved
Budget Bureau No. 50-R012.
Approval expires Mar. 30, 1945.

REPORT OF EFFICIENCY RATING

ADMINISTRATIVE-UNOFFICIAL ( )
OFFICIAL:
REGULAR (X) SPECIAL ( )
PROBATIONAL or TRIAL PERIOD ( )

As of 3-31-45 based on performance during period from 4-1-44 to 3-31-45

Thomas W. Nelson
(Name of employee)

Keeper (1st Assistant)
(Title of position, service, and grade)

U. S. Coast Guard, Kewaunee Pierhead Light Station, Wis.
(Organization—Indicate bureau, division, section, unit, field station)

ON LINES BELOW MARK EMPLOYEE
V if adequate
– if weak
+ if outstanding

1. Study the instructions in the Rating Official's Guide, C. S. C. Form No. 3823A.
2. Underline the elements which are especially important in the position.
3. Rate only on elements pertinent to the position.
   a. Do not rate on elements in *italics* except for employees in administrative, supervisory, or planning positions.
   b. Rate administrative, supervisory, and planning functions on elements in *italics*.

CHECK ONE:
Administrative, supervisory, or planning ☐
All others ☑

V (1) Maintenance of equipment, tools, instruments.
(2) Mechanical skill.
(3) Skill in the application of techniques and procedures.
(4) Presentability of work (appropriateness of arrangement and appearance of work).
(5) Attention to broad phases of assignments.
V (6) Attention to pertinent detail.
(7) Accuracy of operations.
(8) Accuracy of final results.
(9) Accuracy of judgments or decisions.
(10) Effectiveness in presenting ideas or facts.
V (11) Industry.
(12) Rate of progress on or completion of assignments.
(13) Amount of acceptable work produced. (Is mark based on production records?) (Yes or no)
(14) Ability to organize his work.
(15) Effectiveness in meeting and dealing with others.
V (16) Cooperativeness.
(17) Initiative.
(18) Resourcefulness.
V (19) Dependability.
V (20) Physical fitness for the work.

(21) *Effectiveness in planning broad programs.*
(22) *Effectiveness in adapting the work program to broader or related programs.*
(23) *Effectiveness in devising procedures.*
(24) *Effectiveness in laying out work and establishing standards of performance for subordinates.*
(25) *Effectiveness in directing, reviewing, and checking the work of subordinates.*
(26) *Effectiveness in instructing, training, and developing subordinates in the work.*
(27) *Effectiveness in promoting high working morale.*
(28) *Effectiveness in determining space, personnel, and equipment needs.*
(29) *Effectiveness in setting and obtaining adherence to time limits and deadlines.*
(30) *Ability to make decisions.*
(31) *Effectiveness in delegating clearly defined authority to act.*

STATE ANY OTHER ELEMENTS CONSIDERED

(A)
(B)
(C)

STANDARD
Deviations must be explained on reverse side of this form

	Adjective rating
Plus marks on all underlined elements, and no minus marks	Excellent
Plus marks on at least half of the underlined elements, and no minus marks	Very good
Check marks or better on a majority of underlined elements, and any minus marks overcompensated by plus marks	Good
Check marks or better on a majority of underlined elements, and minus marks not overcompensated by plus marks	Fair
Minus marks on at least half of the underlined elements	Unsatisfactory

Adjective rating
Rating official G
Reviewing official G

Rated by H. M. Cross (Signature of rating official) Administrative Assistant (Title) 3-31-45 (Date)
H. M. CROSS

Reviewed by Ernest Pointer (Signature of reviewing official) Personnel Officer (Title) 3-31-45 (Date)
ERNEST POINTER

Rating approved by efficiency rating committee APR 7 - 1945 (Date) Report to employee G (Adjective rating) MAY 12 1945

16—26177-2

UNITED STATES COAST GUARD

CG Group, Two Rivers, Wis.
(Group)

12 March, 1945
(Date)

To: DCGO, Cleveland, 9ND (PCP)

Subj: Efficiency rating.

1. Reference is made to DCGO, Cleveland, 9ND letter of 9 March, 1945, file 75, relative to efficiency ratings for civilian light keepers.

2. Report is submitted concerning the employee named below:

Thomas W. Nelson, Keeper (1st Assistant), Kewaunee Phd. Lt. Sta., Wis.

(a) Have the services of the employee named been satisfactory during the past 12 months? yes.

(b) Using the terms Excellent, Very good, Good, Fair, or Unsatisfactory, the employee is rated as follows:

(b-1) Boatmanship (omit if no boating is required): fair

(b-2) Maintenance of equipment, tools, and instruments: good

(b-3) Ability as leader of men (to set a good example in appearance, conduct, execution of orders, etc.): good

(b-4) Attention to pertinent detail: good

(b-5) Industry: good

(b-6) Cooperativeness: good

(b-7) Initiative (Under this element rate only principal light keepers): good

(b-8) Resourcefulness (Under this element rate only principal light keepers): good

(b-9) Dependability: good

(b-10) Conduct: excellent

(c) Remarks (if any): Due to this man's age he is not considered as material for and Officer in Charge of an independent light station. He has been performing hisduties to the best of his ability.

R. L. Flewelling
R. L. FLEWELLING, Ch.Bos'n
Commanding Officer

75

UNITED STATES COAST GUARD

Two Rivers, Wisconsin

UNITED STATES COAST GUARD
Rec'd JAR 1 4 1945
Office
District Coast Guard Officer
Cleveland, Ninth Naval District

Group, Two Rivers

12 March, 1945

To: DCGO, Cleveland, 9ND (pcp)

Subj: Efficiency ratings for civilian light keepers

In compliance with DCGO Cleveland letter 9 March, 1945, File 75 (pcp) reports of efficiency of civilian light keepers under this command, based on performance since 1 April, 1944, are inclosed herewith.

R. L. FLEWELLING

Incl
Efficiency rating reports

FOR VICTORY BUY UNITED STATES WAR BONDS AND STAMPS

75

Two Rivers, Wisconsin

Group, Two Rivers

12 March, 1945

To: DOGO, Cleveland, 9ND (pcp)

Subj: Efficiency ratings for civilian light keepers

In compliance with DOGO Cleveland letter 9 March, 1945, File 75 (pcp) reports of efficiency of civilian light keepers under this command, based on performance since 1 April, 1944, are inclosed herewith.

R. L. FLEWELLING

Incl
Efficiency rating reports

(pcp)

75

30 March, 1945

To: Commanding Officer, Group, Two Harbors, Wisconsin

Subj: Thomas W. Nelson, 1st Asst. Keeper, Kewaunee Light Station; sick leave; request for

1. Reference is madeto your letter dated 17 March, 1945, relative to subject employee.

2. There are inclosed herewith two applications, one for sick leave and the other for annual leave, which it is requested be signed by Mr. Nelson and returned to this office for approval. At the proper time application for retirement will be forwarded for his signature, to be effective 1 September, 1945.

ERNEST POINTER
By direction

Incls:
1. Application for sick leave
2. Application for annual leave

HMC:B

MAR 31 1945
CIVILIAN PERSONNEL

~~Apr 23 - 0~~
May 24 - 0
June 23 - 4
July 19 - 4
~~4-26~~
~~90 - 0~~

(Thos. H. Nelson) 90 days sick beginning April 1

Ar. to following to 8/31/45

Bal to be lump sum payment.

Sick leave:

Accum. 1 Jan 1945 - 90 - 0

~~Used 1 Jan.~~

Accrues May 1 - July 31 = 3 - 6

Total accrued 93 - 6

Used Apr 1 - July 31 = 93 - 6

4/1/45 = 90

Apr Used 23

Bal 4/30 67

May Used 24

Bal 5/31 43

cr. May 1 - 1 - 2

44 - 2

Used June 23 - 4

Bal 6/30 20 - 6

cr June 1 1 - 2

22 - 0

cr July 1 1 - 2

23 - 2

Used July 23 - 0

Cr July 31 = 00 - 2 hrs

Ar. to Last day active duty = March 31 - 1945

Accum 1 Jan 1945 = 90 - 0

Accrued 1 Jan - 31 Mar = 6 - 4

96 - 4

Used - 1 Jan 31 Aug = 25 - 0

Lv cr. Close 3/31 = 71 - 6

Sept = 21 - 4

Oct = 25

68 Nov = 22

Dec = 3

(1-4 Prison Pay) 71 - 4

Lump Sum payment covering period 1 Sept to 4 hrs on Dec 5 - 1945

MEMORANDUM

17 March, 1945

To: Lt. Comdr. Ernest Pointer

I would appreciate it very much if you would send me information as to the necessary procedure to be taken in placing a civilian light keeper on sick leave. This office has no information on such a metter.

R. L. Flewelling

R. L. FLEWELLING

75

UNITED STATES COAST GUARD

Two Rivers, Wisconsin

UNITED STATES COAST GUARD
Rec'd MAR 19 1945
Office
District Coast Guard Officer
Cleveland, Ninth Naval District

Group, Two Rivers

17 March, 1945

To: DCGO, Cleveland, (ND (pcp)

Subj: Thomas W. Nelson, 1st Asst. Keeper Kewaunee Light Station; sick leave; request for

1. It is requested that Mr. Nelson be granted 90 days sick leave due to his physical condition as noted on Form 2525B and Public Health Surgeon recommendation on Form 2522 dated 9 March, 1945.

2. In compliance with DCGO Cleveland letter 27 February, 1945, File 75 (pcp) Form 2521, unsigned, is returned herewith for revision for Mr. Nelson's retirement on 1 September, 1945.

R. L. Flewelling

R. L. FLEWELLING

Incl
Form 2525B
Form 2521, unsigned
Form 2522



Name Thomas W. Nelson Date of birth 14 September, 1876

Designation Keeper

RECORD OF ALL ACTIVE GOVERNMENT SERVICE

(Including military, naval, and civilian service. Each department, branch, or independent office in which applicant served in a civilian capacity should be listed separately)

	Beginning			Ending			Remarks
	Month	Day	Year	Month	Day	Year	
Army							
Navy							
~~Marine Corps~~ U. S. Coast Guard	April	1	1908	Dec.	1	1909	Not verified.
Civilian employment	Sept.	4	1910	April	30	1945	
Total service	36 years, 3 months, 27 days						

Does applicant receive or has he applied for a pension from the Government under any law? No If so, give number of pension certificate or of claim:

Does applicant receive or has he applied for compensation under the War Risk Insurance Act? No If so, give number of claim:

Does applicant receive or has he applied for compensation under the Federal Compensation Act, as amended? No

If so, state the compensation received:

STATEMENT BY FISCAL YEARS OF BASIC PAY RECEIVED DURING LAST FIVE YEARS OF ACTIVE SERVICE IMMEDIATELY PRECEDING EFFECTIVE DATE OF RETIREMENT

(Compute service on basis of 30 days a month. Do not include periods of leave without pay, rations, quarters, or other allowance)

Designation	Beginning			Ending			Number Days in Pay Status (P. D. or P. H. personnel)	Rate of Pay	Pay Received
	Month	Day	Year	Month	Day	Year			
Keeper	May	1	1940	June	30	1940		$1320	$ 220.00
"	July	1	1940	June	30	1941		1320	1320.00
"	July	1	1941	March	31	1942		1320	990;00
"	April	1	1942	June	30	1943		1380	1725.00
"	July	1	1943	Sept.	30	1943		1380	345.00
"	Oct.	1	1943	June	30	1944		1440	1080.00
"	July	1	1944	March	31	1945		1440	1080.00
"	April	1	1945	April	30	1945		1500	125.00

Total compensation for last five years of active service $6885.00

Average compensation for last five years of active service $1377.00

Annual rate of retired pay ($ 1377.00 × years 30 ÷ 40) = $1032.75
(Not exceeding 30)

U. S. GOVERNMENT PRINTING OFFICE 16—20161

Form 2521
TREASURY DEPARTMENT
U. S. COAST GUARD

RETIREMENT UNDER ACT OF JUNE 20, 1918, AS AMENDED

(In case of disability retirement, execute medical certificate on Form 2523)

DCGO Cleveland 9ND
~~Commander,~~ District,

Cleveland, Ohio
(City)

Date 29 November, 1944

I hereby apply for retirement from active duty effective at the close of 30 April, 1945 on the basis of service shown hereon.

ADDRESS AFTER RETIREMENT

_____

_____

THOMAS W. NELSON
(Name)
Keeper
(Designation)

OFFICE OF THE DISTRICT COMMANDER

City _____ *Date* _____

Submitted to the Commandant, U. S. Coast Guard, recommending retirement at $_____ per annum, effective at the close of _____

It is certified that the record of service and pay shown on page 2 is correct as shown by the records of this office, and that all Government service shown has been verified.

_____
District Commander.

COAST GUARD HEADQUARTERS, *Washington, D. C.*, _____

Submitted to the Secretary of the Treasury, recommending approval.

_____
Commandant.

FOR USE OF DEPARTMENT

16—20161

FOLLOW INSTRUCTIONS ON BACK

Thomas W. | | First Ass't. Light Keeper | Kewaunee Pierhead Lt. Kewaunee, Wisconsin
(Name, surname first) | (Service number) | (Rank or rating) | (Unit)

APPLICATION TO THE U. S. PUBLIC HEALTH SERVICE FOR RELIEF FOR THE PERSONNEL OF THE U. S. COAST GUARD

~~Civilian~~
~~REGULAR~~
~~SPECIAL~~
~~TEMPORARY~~
~~RESERVE~~
(Enlistment status)

Place Kewaunee, Wisconsin, Date 9 March, 1945

To: Asst. Med. Officer in Charge, USPHS
Kewaunee, Wisconsin

SIR: You are requested to examine the above-named {*~~officer~~ civilian / *~~enlisted man~~} of the U. S. Coast Guard, attached to the above-named unit, and furnish him such treatment as may be required. It is requested that the RETURN MEDICAL CERTIFICATE be returned to Commanding Officer, CG GROUP, Two Rivers, Wisconsin

Thomas W. Nelson
(Signature of patient)

Cecil L. Scofield
Cecil S. Scofield CBM U. S. Coast Guard.
By direction

Thomas W. Nelson

RETURN MEDICAL CERTIFICATE

Place Kewaunee, Wisc., Date March 9, 1945

I CERTIFY that I have examined the above-named person and ~~find him suffering from~~ recommend he be placed on 90 day sick leave prior to retirement.
(Give diagnosis by number and name according to official nomenclature)

My professional opinion in the case is expressed below for the information of the Coast Guard administrative officers. Incident of service? {*Yes. *No.} Fit for duty? {*Yes. *No.} Absent from duty on account of the effects of a disease, as distinguished from injury, directly attributable to and immediately following his own intemperate use of alcoholic liquor or habit-forming drug? {*Yes. *No.} Absent from duty on account of the direct effects of a venereal disease due to his own misconduct? {*Yes. *No.} If "yes," did the initial symptoms appear less or more than one year ago? {*Less. *More.} Treatment will require approximately ____ days absence from duty. He was admitted to {*inpatient *outpatient} treatment at ____ {*hospital *office} on ____, 19__

E. W. Kozalek M.D.
Act. Asst. Surgeon U. S. Public Health Service.

*Having been informed that I am suffering from ____
(Diagnosis)
and that in the opinion of the medical officer, this disease is the result of my own misconduct, I (*do not) desire to submit a statement. (Attach statement if made.)

(Patient's signature)

WITNESS:

(Signature of medical officer)

U. S. Public Health Service.

*Strike out words not applicable.

16—27156-1

NCG-2522

FOLLOW INSTRUCTIONS ON BACK

NELSON, Thomas W. (Name, surname first) ------ (Service number) First Asst. Light Keeper (Rank or rating) Kewaunee Pierhead Lt. Kewaunee, Wisconsin (Unit)

Civilian
~~REGULAR~~
~~*SPECIAL~~
~~TEMPORARY~~X
~~*RESERVE~~
(Enlistment status)

FINAL MEDICAL CERTIFICATE

Place Kewaunee, Wisconsin, Date 9 March, 1945

To: Commanding Officer, CG GROUP
(Coast Guard unit)
Two Rivers, Wisconsin
(Address)

The above-named patient was discharged from {*inpatient / *outpatient} treatment as shown below:

DIAGNOSIS (By nomenclature name and number)	DIAGNOSIS NUMBER	PERIOD OF TREATMENT FOR EACH CONDITION	
		FROM	TO

He {*is / *is not} fit for duty. REMARKS (Recommendations as to sick leave, further treatment, etc.):

CONDUCT REPORT:

Did the patient cooperate in his treatment? {*Yes. / *No.} Absent without permission? {*Yes. / *No.} Guilty of insubordination? {*Yes. / *No.}

U. S. Public Health Service.

16—27156-1

NOTICE OF MEDICAL TRANSFER

(Patient's name, service number, rank or rating, and unit), who has been under {*inpatient / *outpatient} treatment at {*office / *hospital} at for (Diagnosis) since , 19 , has been transferred this date , 19 , to the U. S. Marine Hospital at for further treatment.

U. S. Public Health Service.

*Strike out words not applicable.

16—27156-1

~~REGULAR~~ ~~*SPECIAL~~ ~~TEMPORARY~~ ~~*RESERVE~~ (Enlistment status)

ATION TO THE U

...le 75

UNITED STATES COAST GUARD
Kewaunee, Wisconsin

RECEIVED
FEB 23 1945
Coast Guard Station
Two Rivers, Wis.

Kewaunee Light Station

22 February, 1945

To: DCGO, Cleveland, 9ND, Cleveland, Ohio

Via: CO, CG Group, Two Rivers, Wisconsin

Subj: Request for extension of retirement

1. Due to the wartime housing situation I have found it very difficult to secure a house to live in after I retire. One place will be vacant on 1 September, 1945. Would the office consider extending the date of my retirement until that date?

2. I also feel the extension would be of help in the manpower shortage during this time of war.

Thomas W. Nelson

Thomas W. Nelson,
Ass't Keeper

Ind-1
CG Group, Two Rivers, Wis.
23 February, 1945

To: DCGO, Cleveland, 9ND

Forwarded.

R. L. Flewelling

R. L. FLEWELLING



75

UNITED STATES COAST GUARD

Two Rivers, Wisconsin

UNITED STATES COAST GUARD
Rec'd FEB 26 1945
Office
District Coast Guard Officer
Cleveland, Ninth Naval District

Group, Two Rivers

24 February, 1945

To: DCGO, Cleveland, 9ND

Subj: Thomas W. Nelson, 1st Asst. Keeper, Kewaunee Light Station; retirement of

1. In reference to Thomas W. Nelson's letter dated 22 February, 1945, File 75, in regard to his request for extension of retirement, it is fully realized that the housing situation is critical in some cities. It may possibly work some hardship on Mr. Nelson if he has to retire on 1 April, 1945 but it is believed thatsome consideration should be taken in regard to the man's age and physical condition. He is not in very good health and will be 70 years old in April of this year.

2. It is believed dangerous to have this man on a job of this kind, in his condition. There is a walk of one-half mile, which is elevated, which must be traversed in order to get to the light house and as this is made during the hours of darkness going to and from watch, if his heart should fail him it might result in a serious accident or even death to subject man.

3. Scofield, Cecil, CBM, the Officer in Charge of the Kewaunee Light Station, has stated that he does not believe that Mr. Nelson is physically fit to perform his duties. He worries a great deal concerning Mr. Nelson's welfare whenever he is going to and from work or while he is on watch along at the Light Station.

4. Due to the facts stated above, subject man's age, physical condition, for his own good and for the good of the service, it is believed that this man should retire on 1 April, 1945.

R. L. Flewelling

R. L. FLEWELLING

Incl.
1. Mr. Nelson's letter 2-22-45 (75)

FOR VICTORY BUY UNITED STATES WAR BONDS AND STAMPS

(pcp)

75

27 February, 1945

To: Commanding Officer, Group, Two Rivers, Wisconsin

Subj: Thomas W. Nelson, 1st Asst. Keeper Kewaunee Light Station; retirement

1. Replying to your letter of 24 February, 1945, file 75, inclosing letter from subject employee dated 22 February, 1945, file 75, with your first indorsement of 23 February, you are advised that in view of the fact that Mr. Nelson will not reach the age of 70 until 14 September, 1945, he has the option of retiring on 1 September, 1945, should he desire to do so. Due to his long record of government service this office is inclined to allow him to exercise this option.

2. However, should you feel that his continued service would be at the risk of suffering serious injuries due to his poor health you may direct him to report to Dr. E. W. Witcpalek; the Public Health physician at Kewaunee in order to determine whether he should be placed on sick leave pending his retirement, as he has to his credit 90 days accrued sick leave. Upon the expiration of all sick leave he could request annual leave until 1 September, 1945. At that time he would receive a lump sum payment for the balance of annual leave to his credit.

3. In this connection it will be necessary for Mr. Nelson to return Form 2521 to this office unsigned, for revision, should he desire to continue in service until 1 September, 1945.

ERNEST POINTER
By direction

sick leave from A/C
Apr 2, 1945

CIVILIAN PERSONNEL

FEB 28 1945

N. C. G.-2654

U. S. COAST GUARD

OFFICIAL DISPATCH

UNIT DCGO CLEVELAND DATE FEB 06 1945

INCOMING HEADING

WU L41 GOVT LG SER COLLECT TWO RIVERS WIS FEB 6 907A

TEXT

DCGO CLEVELAND

NINTH NAVDIST

061400 IN COMPLIANCE WITH DCGO LETTER 31 JANAURY FILE 75 AN UNSUCCESSFUL ATTEMPT HAS BEEN MADE TO LOCATE THOMAS W NELSON 1ST ASST KEEPER KEWAUNEE LT STATION. HE WILL BE PLACED ON DUTY AS SOON AS HE CAN BE LOCATED

COMMANDING OFFICER,

TWO RIVERS, WIS

Civil pers

Engr-2
Personnel-2.

TOR WU 1029A/06 MB

OPERATOR'S RECORD

WU

TIME:

INITIALS OF "ACTION" OFFICER

La. -WR

FROM

CO, TWO RIVERS, WISCONSIN

TO (FOR ACTION) DCGO CLEVELAND	URGENT
	PRIORITY
	ROUTINE
	DEFERRED
	MAILGRAM
	ACKNOWLEDGE
TO (FOR INFORMATION)	URGENT
	PRIORITY
	ROUTINE
	DEFERRED
	MAILGRAM
	ACKNOWLEDGE

"ACTION" OFFICER INITIAL AND RETURN ORIGINAL TO RADIOROOM, RETAINING COPY

16—20203-1

(pcp)

75

31 January, 1945

To: Thomas W. Nelson, 1st Asst. Keeper, Kewaunee Light Station

Via: Commanding Officer, Group, Two Rivers, Wisconsin

Subj: Return to active duty status prior to retirement

1. Reference is made to letter from this office dated 25 November, 1944, file 75, inclosing Form 2521 for your retirement effective at the close of 30 April, 1945.

2. Recent legislation now makes it possible to compensate an employee in a lump sum for annual leave due at the time of retirement. This makes it necessary for employees who are eligible for retirement to remain on duty through the close of the month in which they retire. Your terminal leave which began on 21 December, 1944, is hereby terminated as of this date and you will resume your active duty status at the beginning of 1 February, 1945. At the close of 30 April, 1945, you will be paid a lump sum for leave to your credit at that time, amounting to 74 days and 4 hours. This is in accordance with your desire to retire this coming spring as expressed in your letter dated 18 September, 1944.

3. It is therefore requested that you sign the retirement forms 2521, answer the questions checked with pencil on reverse side of form and return same to this office promptly.

ERNEST POINTER
By direction

CIVILIAN PERSONNEL

FEB 1 1945

Address Reply to:
Commanding Officer
Refer to File: 75 (pcp)

UNITED STATES COAST GUARD
Two Rivers, Wisconsin

U. S. COAST GUARD

TWO RIVERS CG STATION
CLEVELAND NINTH NAVAL DISTRICT

REC'D NOV 16 1944

Office
District Coast Guard Officer,
Cleveland, Ninth Naval District

15 November, 1944

To: DCGO Cleveland 9th Naval District (pcp)

Subj: Annual leave; returement; for Thomas W. Nelsen, 1st Ass't Keeper, Kewaunee Light Station

1. In accordance with DCGO Cleveland letter dated 2 October, 1944 File 75 (pcp), we are attaching Form 2217 for 99 days leave which subject man has due.

2. Upon completion of this leave Nelsen would like to retire.

3. On 30 April, 1945, the date that Nelsen's leave will terminate, Nelsen will have completed 34 years, 7 months and 20 days in the Light House Service plus an additional two years in the Coast Guard.

4. Kindly forward the proper forms together with the information necessary so that Nelsen can retire upon the expiration of his leave.

Reginald L. Flewelling
REGINALD L. FLEWELLING

Incl. 1
Form 2217 for leave



(pcp)
75

25 November, 1944

To: Thomas W. Nelson, 1st Asst. Keeper, Kewaunee Light Station

Via: Commanding Officer, Group, Two Rivers, Wisconsin

Subj: Retirement

1. Inclosed find Form 2521 for your retirement effective at the close of 30 April, 1945, at the rate of $1032.75 per annum. It is requested that you sign same and answer the questions checked with pencil on the reverse side of form.

2. It will also be necessary to indicate your address after retirement. If not known at the present time, advise this office as soon as this information is available.

ERNEST POINTER
By direction

CIVILIAN PERSONNEL

Name Thomas H. Nelson Date of birth 9/17/76

Designation Steerer

RECORD OF ALL ACTIVE GOVERNMENT SERVICE

(Including military, naval, and civilian service. Each department, branch, or independent office in which applicant served in a civilian capacity should be listed separately)

	Beginning			Ending			Remarks
	Month	Day	Year	Month	Day	Year	
Army							
Navy							
~~Marine Corps~~ U.S. Coast Guard	April	1	1908	Dec.	1	1909	Not verified
Civilian employment	Sept.	1	1910	April	30	1945	
Total service	34 yrs.	3 mo.	27 da.				

Does applicant receive or has he applied for a pension from the Government under any law? ---------- If so, give number of pension certificate or of claim: ----------

Does applicant receive or has he applied for compensation under the War Risk Insurance Act? ---------- If so, give number of claim: ----------

Does applicant receive or has he applied for compensation under the Federal Compensation Act, as amended? ----------

If so, state the compensation received: ----------

STATEMENT BY FISCAL YEARS OF BASIC PAY RECEIVED DURING LAST FIVE YEARS OF ACTIVE SERVICE IMMEDIATELY PRECEDING EFFECTIVE DATE OF RETIREMENT

(Compute service on basis of 30 days a month. Do not include periods of leave without pay, rations, quarters, or other allowance)

Designation	Beginning			Ending			Number Days in Pay Status (P. D. or P. H. personnel)	Rate of Pay	Pay Received
	Month	Day	Year	Month	Day	Year			
Steerer	May	1	1940	June	30	1940		132.0	220.00
"	July	1	1940	June	30	1941		132.0	1320.00
"	July	1	1941	March	31	1942		132.0	990.00
"	April	1	1942	June	30	1943		138.0	1725.00
"	July	1	1943	Sept.	30	1943		138.0	345.00
"	Oct.	1	1943	June	30	1944		144.0	1080.00
"	July	1	1944	March	31	1945		144.0	1080.00
"	April	1	1945	April	30	1945		150.0	125.00

Total compensation for last five years of active service ---------- $16885.00

Average compensation for last five years of active service ---------- $1377.00

Annual rate of retired pay ($1377 ---------- × years 30 ÷ 40) = $1032.75

(Not exceeding 30)

U. S. GOVERNMENT PRINTING OFFICE 16—20161

JAN 31 1945

STATEMENT OF ANNUAL LEAVE

THOMAS W. NELSON, 1st Asst. Keeper
Kewaunee Light Station, Wisconsin

Accumulated 1 January, 1945 ..... 90 - 0

Accrued 1 January to close 30 April, 1945 ..... 8 - 4

TOTAL ..... 98 - 4

Used 1 January to close 30 April, 1945 ..... 24 - 0

Leave credit close 30 April, 1945 ..... 74 - 4
(Covers period from 1 May to 4 hrs on 6 August, 1945)

Number of hours established as the weekly tour of duty: 44

1 May - Noon 25 June

UNITED STATES COAST GUARD

ADDRESS REPLY TO
DISTRICT COAST GUARD OFFICER
NINTH NAVAL DISTRICT (pcp)
REFER TO FILE: 75

CLEVELAND 15, OHIO

U. S. COAST GUARD
Rec'd AUG 9 1945
KEWAUNEE STATION

RECEIVED AUG 7 1945
Coast Guard Station
Two Rivers, Wis.

FOR VICTORY
BUY UNITED STATES WAR BONDS AND STAMPS

4 August, 1945

To: Thomas W. Nelson, 1st Asst. Keeper, Kewaunee Light Station

Via: Commanding Officer, Group, Two Rivers, Wisconsin

Subj: Retirement

1. Inclosed find Form 2521 in duplicate for your retirement from the Coast Guard effective at the close of 31 August, 1945, at the rate of $1050.82 per annum. It is requested that you answer all questions on this form and indicate on reverse side your address after retirement.

2. In this connection you are advised that you will be given a lump sum payment for all accrued annual leave to your credit at the close of 31 August, amounting to 44 days.

ERNEST POINTER
By direction

Incl
Form 2521 in duplicate

UNITED STATES COAST GUARD
Rec'd AUG 11 1945
Office
District Coast Guard Officer
Cleveland, Ohio

Ind-1
Group, Two Rivers, Wis.
8 August, 1945

To: Officer in Charge, Kewaunee Pierhead Light Station

Forwarded. It is requested that Nelson comply with basic communication.

R. L. FLEWELLING

Ind-2
Group, Two Rivers, Wis.
10 August, 1945

To: DCGO, Cleveland, 9ND (pcp)

Returned complied with.

R. L. FLEWELLING

Name Thomas H. Nelson Date of birth 9-14-1876

Designation

RECORD OF ALL ACTIVE GOVERNMENT SERVICE

(Including military, naval, and civilian service. Each department, branch, or independent office in which applicant served in a civilian capacity should be listed separately)

	Beginning			Ending			Remarks
	Month	Day	Year	Month	Day	Year	
Army							
Navy							
Marine Corps ~~U.S. Coast Guard~~	April	1	1908	Dec.	1	1909	Not verified
Civilian employment	Sept.	4	1910	Aug.	31	1945	
Total service	36 yrs.	7 mos.	27 days.				

Does applicant receive or has he applied for a pension from the Government under any law? ..... If so, give number of pension certificate or of claim: .....

Does applicant receive or has he applied for compensation under the War Risk Insurance Act? ..... If so, give number of claim: .....

Does applicant receive or has he applied for compensation under the Federal Compensation Act, as amended? .....

If so, state the compensation received: .....

STATEMENT BY FISCAL YEARS OF BASIC PAY RECEIVED DURING LAST FIVE YEARS OF ACTIVE SERVICE IMMEDIATELY PRECEDING EFFECTIVE DATE OF RETIREMENT

(Compute service on basis of 30 days a month. Do not include periods of leave without pay, rations, quarters, or other allowance)

Designation	Beginning			Ending			Number Days in Pay Status (P. D. or P. H. personnel)	Rate of Pay	Pay Received
	Month	Day	Year	Month	Day	Year			
Keeper	Sept.	1	1940	June	30	1941		1320	1100.00
	July	1	1941	March	31	1942		1320	990.00
	April	1	1942	June	30	1943		1380	1725.00
	July	1	1943	Sept.	30	1943		1380	345.00
	Oct.	1	1943	June	30	1944		1440	1080.00
	July	1	1944	March	31	1945		1440	1080.00
	April	1	1945	June	30	1945		1500	375.00
	July	1	1945	Aug.	31	1945		1794	310.50

Total compensation for last five years of active service ..... 5)7005.50

Average compensation for last five years of active service $1401.10

Annual rate of retired pay ($ 1401.10 × years 30 ÷ 40) = 1050.82
(Not exceeding 30)

U. S. GOVERNMENT PRINTING OFFICE 16—20161

DEPT. STOCK FORM 2249
REV. 12-41

UNITED STATES TREASURY DEPARTMENT
WASHINGTON, D. C.

PAGE:

TO:

Date Prepared August 23, 1945

Name: Nelson, Thomas W. (Mr.)

From: U. S. Coast Guard

Retirement (Optional)

Bureau No.:
(Paid for 44 days annual leave from September 1 through November 2,1945)

Effective: Close August 31, 1945

	FROM 1010	TO
Position	Keeper	
Grade	Range $1620-2034	
Salary	$2034 pa incl. $240 pa Clths.	
C. S. C. No.		
Bureau or Div.	U. S. Coast Guard	
Organizational Subdivisions		
Headquarters	Cleveland, Ohio	
Post of Duty	Revenue Cutterhead Lt.Sta.,Wis.	
Appropriation	Civilian Employees, C. G.	
Allotment		

FIELD ☒ DEPRTMTL. ☐ FIELD ☐ DEPRTMTL. ☐

Remarks: The annual rate of retired pay is $1050.62.

White copy to Mr. Nelson 10-1-45

Justification:

Total Service: 36 years, 10 months, 27 days.

Computation: ($1401.10 x 30 ÷ 40) = $1050.82.

CIVIL SERVICE OR OTHER LEGAL AUTHORITY

APPROPRIATION
Regular

DATE OF BIRTH
9-14-1876

LEGAL RESIDENCE
Wisconsin

SEX
Male

NATURE OF POSITION

NEW	ADDTL. IDENT.

VICE VACANCY	VICE

NAME:

C.S.C. NO.:

ACTION NO.:

DATE:

HAS C. S. COMM. ALLOWED VETERAN'S PREFERENCE?
Yes

SUBJECT TO RETIREMENT ACT?
Lighthouse Act
6-23-16

DATE OF OATH

DATE APPROVED BY THE SECRETARY

SUBORDINATE ADMINISTRATIVE OFFICE

Form 2521
TREASURY DEPARTMENT
U. S. COAST GUARD

RETIREMENT UNDER ACT OF JUNE 20, 1918, AS AMENDED

(In case of disability retirement, execute medical certificate on Form 2523)

DCGO Cleveland 9ND
Commander, ~~xxxxxxxxxxxxxx~~ District,

Cleveland, Ohio
(City)

Date 9 August, 1945

I hereby apply for retirement from active duty effective at the close of 31 August, 1945 on the basis of service shown hereon.

ADDRESS AFTER RETIREMENT

R. Route #3
Kewaunee, Wisconsin

THOMAS W. NELSON (Name)
Keeper (Designation)

OFFICE OF THE DISTRICT COMMANDER

City Cleveland, Ohio *Date* 11 August, 1945

Submitted to the Commandant, U. S. Coast Guard, recommending retirement at $1050.82 per annum, effective at the close of 31 August, 1945

It is certified that the record of service and pay shown on page 2 is correct as shown by the records of this office, and that all Government service shown has been verified.

ERNEST POINTER
By direction
~~xxxxxxxxxx~~ District Commander.

COAST GUARD HEADQUARTERS, *Washington, D. C.*,

Submitted to the Secretary of the Treasury, recommending approval.

Commandant.

FOR USE OF DEPARTMENT

16—20161

CIVILIAN PERSONNEL

AUG 18 1945

Name Thomas W. Nelson Date of birth 14 September, 1876

Designation Keeper

RECORD OF ALL ACTIVE GOVERNMENT SERVICE

(Including military, naval, and civilian service. Each department, branch, or independent office in which applicant served in a civilian capacity should be listed separately)

	Beginning			Ending			Remarks
	Month	Day	Year	Month	Day	Year	
Army							
Navy							
Marine Corps ~~XXXXXXX~~ US Coast Guard	April	1	1908	Dec.	1	1909	Not verified
Civilian employment	Sept.	4	1910	Aug.	31	1945	
Total service	36 years, 7 months, 27 days						

Does applicant receive or has he applied for a pension from the Government under any law? ..... If so, give number of pension certificate or of claim: .....

Does applicant receive or has he applied for compensation under the War Risk Insurance Act? ..... If so, give number of claim: .....

Does applicant receive or has he applied for compensation under the Federal Compensation Act, as amended? .....

If so, state the compensation received: .....

STATEMENT BY FISCAL YEARS OF BASIC PAY RECEIVED DURING LAST FIVE YEARS OF ACTIVE SERVICE IMMEDIATELY PRECEDING EFFECTIVE DATE OF RETIREMENT

(Compute service on basis of 30 days a month. Do not include periods of leave without pay, rations, quarters, or other allowance)

Designation	Beginning			Ending			Number Days in Pay Status (P. D. or P. H. personnel)	Rate of Pay	Pay Received
	Month	Day	Year	Month	Day	Year			
Keeper	Sept.	1	1940	June	30	1941		$1320	$1100.00
"	July	1	1941	March	31	1942		1320	990.00
"	April	1	1942	June	30	1943		1380	1725.00
"	July	1	1943	Sept.	30	1943		1380	345.00
"	Oct.	1	1943	June	30	1944		1440	1080.00
"	July	1	1944	March	31	1945		1440	1080.00
"	April	1	1945	June	30	1945		1500	375.00
"	July	1	1945	Aug.	31	1945		1794	310.50

Total compensation for last five years of active service $7005.50

Average compensation for last five years of active service $1401.10

Annual rate of retired pay ($ 1401.10 × years 30 ÷ 40) = $1050.82

(Not exceeding 30)

U. S. GOVERNMENT PRINTING OFFICE 16—20161

STATEMENT OF ANNUAL LEAVE

NELSON, Thomas W.
Keeper (1st Assistant)
Kewaunee Pierhead Lt. Sta., Wis.

Last working date 31 March 1945

	D	H
Accumulated annual leave 1 January 1945	90	0
Accrued 1 January through 31 March 1945	6	4
TOTAL	96	4
Used 1 January to close 31 August 1945	52	4
Annual leave credit close 31 August 1945	44	0
Lump sum payment due for accumulated and current accrued annual leave covering period from 1 September through 2 November 1945	44	0
	00	0

Number of hours established as the weekly tour of duty: 40

Remarks: On authorized sick leave from 1 April through 31 July 1945, and authorized annual leave from 1 August through 31 August 1945. Due to wartime housing conditions Mr. Nelson stated he has been unable to find a dwelling until 1 September 1945 and requested his retirement be made effective at the close 31 August 1945.

DEPT. STOCK FORM 2249
REV. 12-43

UNITED STATES TREASURY DEPARTMENT
WASHINGTON, D. C.

TO:

Date Prepared 4-15-48

Name: Nelson, Thomas W. (Mr.)

From: U. S. Coast Guard

Bureau No.:

(Paid for 44 days annual leave from September 1, through November 2, 1945)

Effective: Close August 31, 1945

Retirement (Optional)

	FROM	TO
Position	Keeper	
Grade		
Salary	Range $1620-2034 $2034 pa incl $240 pa Ctge.	
C. S. C. No.		
Bureau or Div.	U. S. Coast Guard	
Organizational Subdivisions		
Headquarters	Cleveland, Ohio	
Post of Duty	Kewaunee Pierhead N. Stn., Wis.	
Appropriation	Civilian Employees, C.G.	
Allotment		

FIELD ☒ DEPRTMTL. ☐ FIELD ☐ DEPRTMTL. ☐

Remarks:

In accordance with the Comptroller General's Decision B-70289 dated 10-23-47, which reversed Decision A-21374 of 5-28-30, your retirement pay has been recomputed on the basis of the average gross pay (which includes the valuation of quarters for the period occupied) received during the last five years of your active duty. The computation on this basis changes the rate of your retirement pay from $1050.42 to $1211.05, and this notice is issued in order that you may have accurate information as to the rate of retirement pay which you are authorized to receive.

Justification:

Total Service: 26 years, 10 months, 27 days.

Computation: ($1441.40 × 30.0000 ÷ 40) = $1211.05

CIVIL SERVICE OR OTHER LEGAL AUTHORITY

APPROPRIATION: Regular

DATE OF BIRTH: 9-17-1876

LEGAL RESIDENCE: Wisconsin

SEX: Male

NATURE OF POSITION

NEW	ADDTL. IDENT.
VICE VACANCY	VICE

NAME:

C.S.C. NO.:

ACTION NO.:

DATE:

VETERAN'S PREFERENCE INFORMATION: Preference

SUBJECT TO RETIREMENT ACT? Lighthouse Act

DATE OF OATH

DATE APPROVED BY THE SECRETARY: APR 17 1948

ACCOUNTS AND COLLECTIONS, EXAMINING

[redacted] - 6-7 - 436 0998

Form 39 A

ak

CERTIFICATE OF SETTLEMENT

GENERAL ACCOUNTING OFFICE

D. O. Vou. No. _____

PAID BY
PAUL D. BANNING
CDO TREASURY DEPT.
COAST GUARD, WASH., D. C.
PAID
OCT 12 1951

Claim No. 2884425

WASHINGTON, September 26, 1951
(Date)

CERTIFICATE No. SYMBOL NO. 346 1973084

Paying Officer will please show this CERTIFICATE NUMBER on the check used in payment hereof, and insert the check number in space provided below.

Emma Nelson as widow of Thomas W. Nelson, deceased,
~~North Lewis Avenue,~~
~~R.R. No. 1, Box 152,~~
~~Waukegan, Illinois.~~ R.R. No. 1, Box 193,
Waukegan, Illinois.

I CERTIFY there is due from the United States to the above-named claimant(s), payable from the appropriation(s) indicated, the sum of—

TWENTY-TWO AND 10/100 Dollars ($ 22.10)

on account of

retired pay due Thomas W. Nelson, deceased, as a retired member of the former Lighthouse Service, covering the period June 1 to 5, 1951.(Treasury, Coast Guard, P6-2/L16-1)

2010241 Retired Pay, Coast Guard, 1951 -3AA-103-99-72-51-999000-1231. ~~[illegible]~~

To:

MEMORANDUM

Copy for Administrative Office

3-2
6-1

TIFICATE OF SETTLEMENT

GENERAL ACCOUNTING OFFICE

D. O. Vou. No. _____

PAID BY

Claim No. 2884425 WASHINGTON, June 17, 1948 (Date)

CERTIFICATE No.

1666320

Paying Officer will please show this CERTIFICATE NUMBER on the check used in payment hereof, and insert the check number in space provided below.

Thomas William Nelson,
Route 1, Box 116,
North Lewis Avenue,
Waukegan, Illinois.

(Checks to be drawn as below)

I CERTIFY there is due from the United States to the above-named claimant(s), payable from the appropriation(s) indicated, the sum of—

ONE HUNDRED FIFTY AND 20/100 Dollars ($ 150.20 ~~114~~)

on account of adjustment of retired pay for the period September 1, 1945 to June 30, 1946, as a retired member of the Former Lighthouse Service. (Commandant-U. S. Coast Guard-Washington, D. C. - (PA-PA))

2061255 Retired Pay, Former Lighthouse Service, Coast Guard, 1946

Checks to issue:
Claimant as above, $127.67
Treasurer of the United States, $ 22.53
For credit to:
"20F5867 Special Deposits, Federal Tax Withheld from Salaries of Federal Employees, Treasury Department"

This action is taken to effect collection of the withholding tax, pursuant to the current tax law.

To: The Secretary of the Treasury,
(Division of Bookkeeping and Warrants).

MEMORANDUM

29R

coded June

Copy for Administrative Office

☆ U. S. GOVERNMENT PRINTING OFFICE: 1946

1096
...er General U. S.
...936

SCHEDULE OF VOUCHER DEDUCTIONS

Schedule No. 124859
Sheet No. .....
June 17, 1948 (Date)

General Accounting Office (Department or Establishment)
(For Treasury Department) (Coast Guard) (Bureau or Office)

Made by W. A. Julian (Name) Treasurer of the United States (Title) Washington, D. C. (Station)

Period June 1948 (Month or quarter ended)
D. O. Symbol No. .....

D. O. Voucher Number	Bureau or Office Voucher Number	Appropriation and/or Fund to be Credited (Symbol and title in full)	Amount of Deduction	Remarks
	Ctf. No. 1666320	"20F5867 Special Deposits, Federal Tax Withheld from Salaries of Federal Employees, Treasury Department"	$22.53	
		Total,	$22.53	

The accountable officer will deposit the total amount shown in the column headed "Amount of Deduction."

A. J. STOUT
(Signature of approving officer)
Claims Division

Deposit(s) with Treasurer, U. S.:

Check No. ....., dated ....., for $.....; C/D No. ....., dated .....

Check No. ....., dated ....., for $.....; C/D No. ....., dated .....

MCM

U. S. GOVERNMENT PRINTING OFFICE 10—2233

b-7

Misc-2884425-LVG

SEP 18 1951

Mrs. Emma Nelson,
North Lewis Avenue,
R. R. No. 1, Box 152,
Waukegan, Illinois.

Dear Madam:

There is enclosed herewith the following described check(s) drawn to the order of Thomas W. Nelson - - - - - - - - - who is now deceased:

Check No.	Date	Amount	Drawn by	Symbol
282,859	5/31/51	$128.48	Paul D. Banning	346

An authorization has been placed on the check(s) for payment in the usual manner to you through regular banking channels, upon endorsement as follows:

"Emma Nelson, as widow of Thomas W. Nelson, deceased."

Very truly yours,

LINDSAY C. WARREN

Comptroller General
of the United States.

By: L. H. VOLKART

mus

Enclosure(s) Commandant,
cc United States Coast Guard.
Headquarters,
Washington 25, D. C.
Re: Coast Guard Retired Pay 631
PMM P6-2/L16-1

C-312a (5-24-50)

Form

mcm

CERTIFICATE OF SETTLEMENT

GENERAL ACCOUNTING OFFICE

D. O. Vou. No. _____

PAID BY

13 Jul 1946

Claim No. 2884425 WASHINGTON 25, June 17, 1948 (Date)

CERTIFICATE No.

1666319

Paying Officer will please show this CERTIFICATE NUMBER on the check used in payment hereof, and insert the check number in space provided below.

Thomas William Nelson,
Route 1, Box 116,
North Lewis Avenue,
Waukegan, Illinois.

(Checks to be drawn as below)

I CERTIFY there is due from the United States to the above-named claimant(s), payable from the appropriation(s) indicated, the sum of—

ONE HUNDRED EIGHTY AND 23/100 Dollars ($ 180.23)

on account of adjustment of retired pay for the period July 1, 1946 to June 30, 1947, as a retired member of the Former Lighthouse Service. (Commandant-U.S. Coast Guard-Washington, D. C. - (PA-PA))

2071255 Retired Pay, Former Lighthouse Service, Coast Guard, 1947

Checks to issue:
Claimant as above, $153.20
Treasurer of the United States, $ 27.03
For credit to:
"20F5867 Special Deposits, Federal Tax Withheld from Salaries of Federal Employees, Treasury Department"

This action is taken to effect collection of the withholding tax, pursuant to the current tax law.

To: Chief Disbursing Officer,
(Assistant Disbursing Officer,
Coast Guard Headquarters).

C.G

MEMORANDUM

Copy for Administrative Office

16—23452-1 U. S. GOVERNMENT PRINTING OFFICE

TREASURY DEPARTMENT
U. S. COAST GUARD
CGHQ-9964 (Rev. 5-50)

REPORT OF DEATH

OF PERSONS OTHER THAN THOSE CARRIED AS MISSING

To: Chief, Office of Finance and Supply

DATE 15 June 1951

NAME	SERVICE NO.	GRADE OR RATING
NELSON, Thomas William		Keeper, (LHS) USCG
DATE OF RECEIPT OF EVIDENCE OF DEATH	ESTABLISHED DATE OF DEATH	
14 June 1951	5 June 1951	

Information concerning death of the above-listed person has been received reporting established date of death as herein set forth.

B.R. HENRY, Lieutenant Commander, U.S. Coast Guard
Acting Chief, Military Morale Division

B6810

PA-1
18 June 1951
LL

REGISTERED MAIL

General Accounting Office
Claims Division
Washington 25, D. C.

Gentlemen:

With reference to statement of pay account for Thomas W. Nelson, Keeper, of the former Lighthouse Service, retired, deceased, inclosed herewith is U. S. Treasurer's Check No. 282,859, dated 31 May, 1951 in the amount of $128.48 which represents retired pay due the estate of the decedent for the month of May 1951. Check was settled in the May 1951 accounts of Paul D. Banning, CDO, Symbol No. 346 on D. C. Vou. No. 436-2991.

Please acknowledge receipt of the above inclosure by the return of a copy of this letter.

By direction of the Commandant.

Very truly yours,

H. W. MEANS, CPCLK, USCG
Ass't Chief, Pay and Audit Section

Incls:
1. Statement of Pay Account
2. U. S. Treas. Check No. 282,859

Copy of letter returned as requested, acknowledging receipt of the above-described checks.

General Accounting Office
Claims Division
Lola V. Glascock
Adjudicator.

FA-1
LL

18 June,1951

Chief, Disbursing Section

Chief, Pay and Audit Section

Retired pay check; return of

It is requested that the May,1951 retired pay check for the personnel cited below be returned to this office for forwarding to the General Accounting Office for final disposition:

NAME	CHECK NO.	AMT.	DATE	DIED	VOU. NO.
Thomas W. Nelson, Kpr.(631) RR1, Box 116 N. Lewis Ave. Waukegan, Ill.	#282,859	$128.48	5-31-51	6-5-51	436-2991

H. W. MEANS
Assistant

Z ENcl. WB

CG 2661 A
Form approved by
Comptroller General, U. S.
(April 13, 1934)

DATA SUPPORTING CLAIM FOR PAY AND ALLOWANCES OF PERSONNEL

(MEMORANDUM)

U. S. COAST GUARD

(To be retained by payee, and when payment is made by check, to be used as mailing copy)

Headquarters

Appropriation: 2011241, Retired Pay, Coast Guard, 1951

Unit Retired Roll-Lighthouse

THE UNITED STATES, *Dr.*,

To Thomas W. Nelson, Keeper, FLHS, Deceased — Retired
(Name)

(Designation), *U. S. Coast Guard*

(Address)

Total years of service

Pay period, daily, or grade

Monthly rate of pay $132.58
(Base and longevity)

For pay and allowances—
From 6/1 51, *to* 6/5 51
(Inclusive)

CREDITS:		NOTATIONS
Subsistence allowance $		
Rental or quarters allowance		
Pay	22.10	
Balance forwarded from (Name of unit, noting month of roll or voucher)		
Sundry credits and adjustments		
TOTAL CREDITS $	22.10	
CHARGES:		
Allotment $		
Clothing		
Forfeited		
Sundry charges and adjustments		
TOTAL CHARGES $	None	

		NOTATIONS
Total Credits $	22.10	
Less—Total Charges, $		
Amt. retained		
TOTAL $		
Net amount to be paid on this voucher $	22.10	

REMARKS: Died: June 5, 1951. Last paid for the period 1-31 May, 1951 on D. C. Vou. No. 436-2991, settled in the May, 1951 accounts of Paul D. Benning, CDO Symbol No. 346. U. S. Treas. Check No. 282,859 dated 31 May, 1951 was returned and forwarded to General Accounting Office for final disposition.

(Additional statements by Department if deemed necessary)

(ACCOUNTING CLASSIFICATION)
99-72
500990-1234

(Payee will NOT use this space)
Differences
Account verified; correct for $ 22.10
(Signature or initials) ZEH

I certify that the foregoing account is true and correct and that payment therefor has not been received; that during the period for which rental allowance is claimed I was not assigned adequate quarters at my permanent station; that, if without dependents, I was not on field or sea duty during the period for which rental allowance is claimed; that, if with dependents, I did not occupy with them any public quarters assigned to me without charge at any station, nor did any of them occupy public quarters assigned to them or to any other officer or his dependents except for brief visits; that the increased allowances for dependents are claimed because of
(Here state whether lawful wife, unmarried child or children under 21 years, mother dependent upon officer for support, giving names and addresses of dependents, also ages of minor children)

and that, in case of dependent mother, I have contributed to her support during the current period for which allowances are claimed the sum of $, in cash or its equivalent, without any consideration in return, which contribution is her *chief support*, and each and every statement as set forth in her affidavit dated , 19 { attached hereto / filed with voucher } for (Month), 19 is true and correct, and so remains at this time, except
(Here state fully changes occurring between date of last affidavit and signing of this voucher)

(Date), 19 (MEMORANDUM—DO NOT SIGN) (Name) (Official designation)

I certify that I have examined the foregoing account; that the statements contained therein have been compared with the records of the United States Coast Guard and found correct except as otherwise indicated; that the officer named is entitled to the amount of pay and allowances herein approved; and that during the period for which rental allowance is claimed on this voucher, the above-named officer was not assigned adequate quarters at his permanent station.

Approved for $ 22.10

Date 18 June, 19 51

(MEMORANDUM—DO NOT SIGN)

Commanding, District Commander.

H. W. MEANS, CPCLK, USCG
Authorized Certifying Officer

U. S. GOVERNMENT PRINTING OFFICE 16—29661-3

PA-1
18 June 1951
LL

General Accounting Office
Claims Division
Washington 25, D. C.

Gentlemen:

With reference to statement of pay account for Thomas W. Nelson, Keeper, of the former Lighthouse Service, retired, deceased, inclosed herewith is U. S. Treasurer's Check No. 282,859, dated 31 May, 1951 in the amount of $128.48 which represents retired pay due the estate of the decedent for the month of May 1951. Check was settled in the May 1951 accounts of Paul D. Manning, CDO, Symbol No. 346 on D. C. Vou. No. 436-2991.

Please acknowledge receipt of the above inclosure by the return of a copy of this letter.

By direction of the Commandant.

Very truly yours,

H. W. MEANS, CPCLK, USCG
Ass't Chief, Pay and Audit Section

Incls:
1. Statement of Pay Account
2. U. S. Treas. Check No. 282,859

LEHynes:mch
6/18/51 6-7

FA-1
18 June 1951
LL

General Accounting Office
Claims Division
Washington 25, D. C.

Re: Thomas W. Nelson, Keeper, Retired, FLHS
Deceased

Gentlemen:

The following information relative to the pay account of the retired civilian employee named above is furnished for use in the settlement of claim for final pay held due in his case:

Date of death:	June 5, 1951
Gross pay to date of death:	$22.10
Federal Tax withheld and disposed of:	None
Other deductions:	None
Net amount due on death:	$22.10

Last paid for the period 1-31 May, 1951 on D. C. Vou. No. 436-2991, settled in the May 1951 accounts of Paul D. Banning, CDO, Symbol No. 348.

Appropriation to which chargeable: 2011241, Retired Pay, Coast Guard, 1951.

Application for payment of amount due the decedent (Standard Form 1055) is being furnished next of kin.

By direction of the Commandant.

Very truly yours,

H. W. MEANS, CPCLK, USCG
Ass't Chief, Pay and Audit Section

LEHynes:mch
6/18/51 6-7

6 February 1950
FA-PA 75

From: Commandant
To: Thomas W. Nelson, Keeper, Retired
Rt. 1, Box 116
No. Lewis Ave.
Waukegan, Ill.

Subj: Income Tax Refund

1. Reference is made to your letter dated 31 January, 1950, relative to a tax refund in the amount of $36.73, which you believe is due you.

2. You are advised that this office cannot make refund of tax, and it is again suggested that you contact the Collector of Internal Revenue for your district relative to this matter.

E. F. LOWRIE
By direction

LEHynes:mch
2/6/50 6-7

6 October 1949
FA-PA 75

From: Commandant
To: Thomas W. Nelson, Keeper, Retired
R.R. # 1, Box 116
N. Lewis Avenue
Waukegan, Illinois

Subj: Tax withholding; information on

1. Reference is made to your letter of 21 September, 1949, relative to a refund of tax withheld from your retired pay for the calendar year 1948.

2. The records of this office show that prior to the passage of the current tax law, effective May 1, 1948, the amount of $1.60 was withheld from your monthly retired pay of $102.58 for the month of April 1948. On 20 April, 1948 an adjustment was made in your retired pay for the period 1 July, 1947 to 31 March, 1948 in the amount of $135.18 from which $7.10 was withheld for tax. A claim was paid by this office on 13 July, 1948 in the amount of $180.23 from which the amount of $27.03 was withheld for tax. This claim represented an adjustment of your retired pay for the period 1 July, 1946 to 30 June, 1947. At the close of the calendar year 1948 an Internal Revenue Form W-2 was mailed to you from this office, a copy of which is inclosed. The amount shown as total wages paid as $1501.31 and income tax withheld as $35.73 is correct. However, the General Accounting Office settled a claim in the amount of $150.20 and withheld tax in the amount of $22.53 on 17 June, 1948 for an adjustment of your retired pay for the period 1 September, 1945 to 30 June, 1946 in addition to the amount reported by this office.

3. You are informed that since 1 May, 1948 no tax withholding has been made from your retired pay as tables furnished this office by the Internal Revenue Bureau indicate that no withholding in your case is required.

4. It is suggested that you again contact the Collector of Internal Revenue in your district presenting a copy of this letter, also the form inclosed and it is believed that they will aid him in making an adjustment in the amount of your tax.

H. E. SOLOMON
By direction

Incl: Copy of Form W-2b
LEHynes:fwb
10-6-49 6-7

Waukegan, Ill.
Sept. 21, 1949

U. S. Coast Guard
Washington 25, D. C.

Sir:-

I have a problem and am coming to you for advice.
As your income tax was deducted from my pension last year.
I have $36.76 cts. due me from an over charge on withholding tax.
I have been in contact with the Income Office here in Waukegan, but thus far have had no results.
Will you please investigate this matter for me and advise me, regarding the correct procedure to get this amount back.
I will appreciate any and all help you can give me.

Thanking you.

Sincerely
Thomas W. Nelson, Kpr. Ret.
N. Lewis Ave.
Waukegan, Ill.
R. R. 1 - Box 116

(FA-PA)

27 April, 1948
CG-75

General Accounting Office
Claims Division
Washington 25, D. C.

Gentlemen:

Reference your file Misc-2884425. Inclosed is a letter of Mr. Thomas W. Nelson, a retired member of the former Lighthouse Service, in which he claims the difference due in retired pay based on gross salary, which includes the amount deducted as a charge for occupancy of Government quarters, over that paid him based on net salary, for the period September 1, 1945 to June 30, 1947. In this connection, reference is made to the Comptroller General's decision of October 23, 1947 (B-70029).

Also inclosed is Treasury Department Form 2249, describing this retirement. This form shows correct computation of retired pay to be $1231.05 per annum, whereas, for the period September 1, 1945 to June 30, 1947, Mr. Nelson was paid at the rate of $1050.82 per annum - an underpayment of $180.23 per year, or $15.02 per month. Computation of the amount due and appropriations chargeable are as follow:

2061255-Retired Pay, Former Lighthouse Service, Coast Guard, 1946 - $150.20
2071255-Retired Pay, Former Lighthouse Service, Coast Guard, 1947 - 180.23
Total - - - - - - $330.43

For tax withholding purposes, the records of this office show that Mr. Nelson claims two exemptions.

Mr. Nelson's mailing address is R. R. #1, Box 116, N. Lewis Ave., Waukegan, Ill., and his claim is forwarded for settlement. No part of this claim has been or will be paid by this office.

By direction of the Commandant.

Very truly yours,

A. F. MACKAY, Lieut., USCG
Chief, Pay and Audit Section

incls
1. Claimant's letter of 1/5/48
2. Treas. Form 2249

CC: Claimant

JG:mch Return to 6-7

February 9, 1948

Misc-2884425-RJB

The Commandant,
United States Coast Guard,
Washington 25, D. C.

Sir:

Transmitted herewith for administrative examination and report is the claim of Thomas William Nelson, Route 1, Box 116, North Lewis Avenue, Waukegan, Illinois, for an amount alleged to be due for retirement pay, covering the difference between the amount due based on gross salary, over that paid based on net salary, as an employee of the United States Lighthouse Service.

It is requested that this office be furnished a certified copy of the claimant's appointment to service, together with information as to the rate of pay for five years prior to the date of his retirement.

In the event any amount is found to be due the claimant, there should be transmitted a properly approved short form pay roll, showing the gross pay, allowance for quarters, increase of pay, and appropriation chargeable.

The enclosure should be returned with your report.

Respectfully,

P. E. SOURS

Chief of Section.

Enclosure.
sc

File

PMM
8 August 1951
P6-2/L16-1

3 - 2

File
E.M.O.

General Accounting Office
Claims Division
Washington, D. C.

Sirs:

Inclosed is the claim of Mrs. Emma Nelson claiming the final pay due the estate of her husband, Thomas William Nelson, Keeper, former Lighthouse Service, now United States Coast Guard, Retired, who died on 5 June 1951 as the result of natural causes.

This claim in the amount of $22.10, plus the proceeds of Check No. 282,859 dated 31 May 1951 in the amount of $128.48, has been examined and is approved for payment. The appropriation to be charged is 2011241 Retired Pay, Coast Guard, 1951.

Funeral expenses incurred in this case in the amount of $476.00 have not been paid as per the attached signed waiver.

By direction of the Commandant.

Very truly yours,

N. W. SPROW
Commander, U. S. Coast Guard
Chief, Military Morale Division

Incls.
1 - Form No. 1055
2 - Form No. 2661
3 - Waiver

AUG 8 - 1951

MJMcso Return to 2--4 Room 2107

mjm.

...A
...roved by
... General, U. S.
...pril 13, 1934)

DATA SUPPORTING CLAIM FOR PAY AND ALLOWANCES OF PERSONNEL

(MEMORANDUM)

U. S. COAST GUARD

(To be retained by payee, and when payment is made by check, to be used as mailing copy)

Headquarters

Appropriation: 2011241, Retired Pay, Coast Guard, 1951

Unit Retired Roll-Lighthouse

THE UNITED STATES, *Dr.*, Emma Nelson, widow of

To Thomas W. Nelson, Keeper, PHS, Deceased — Retired
(Name)

North Lewis Avenue - Box 199, HRL

Waukegan, Illinois, *U. S. Coast Guard*
(Designation)

(Address)

Total years of service _____

Pay period, daily, or grade ~~[illegible]~~

Monthly rate of pay $132.58
(Base and longevity)

For pay and allowances—
From 6/1 51, *to* 6/5 51
(Inclusive)

CREDITS:		NOTATIONS
Subsistence allowance $		
Rental or quarters allowance		
Pay	22.10	
Balance forwarded from (Name of unit, noting month of roll or voucher)		
Sundry credits and adjustments		
TOTAL CREDITS $	22.10	
CHARGES:		
Allotment $		
Clothing		
Forfeited		
Sundry charges and adjustments		
TOTAL CHARGES $	None	

		NOTATIONS
Total Credits $	22.10	
Less—Total Charges, $		
Amt. retained		
TOTAL $		
Net amount to be paid on this voucher $	22.10	

REMARKS: Died: June 5, 1951. Last paid for the period 1-31 May, 1951 on D. O. Vou. No. 436-2991, settled in the May, 1951 accounts of Paul D. Banning, CDO Symbol No. 346. U. S. Treas. Check No. 282,859 dated 31 May, 1951 was returned and forwarded to General Accounting Office for final disposition.

(Additional statements by Department if deemed necessary)

(ACCOUNTING CLASSIFICATION)
99-72
500990-1234

(Payee will NOT use this space)
Differences _____
22.10
Account verified; correct for $ _____

(Signature or initials) L.E.Hoey

I certify that the foregoing account is true and correct and that payment therefor has not been received; that during the period for which rental allowance is claimed I was not assigned adequate quarters at my permanent station; that, if without dependents, I was not on field or sea duty during the period for which rental allowance is claimed; that, if with dependents, I did not occupy with them any public quarters assigned to me without charge at any station, nor did any of them occupy public quarters assigned to them or to any other officer or his dependents except for brief visits; that the increased allowances for dependents are claimed because of _____
(Here state whether lawful wife, unmarried child or children under 21 years, mother dependent upon officer for support, giving names and addresses of dependents, also ages of minor children)

and that, in case of dependent mother, I have contributed to her support during the current period for which allowances are claimed the sum of $_____, in cash or its equivalent, without any consideration in return, which contribution is her *chief support*, and each and every statement as set forth in her affidavit dated _____, 19____ {attached hereto / filed with voucher} for _____ (Month), 19____ is true and correct, and so remains at this time, except
(Here state fully changes occurring between date of last affidavit and signing of this voucher)

_____ (Date), 19____ (MEMORANDUM—DO NOT SIGN) _____ (Name) _____ (Official designation)

I certify that I have examined the foregoing account; that the statements contained therein have been compared with the records of the United States Coast Guard and found correct except as otherwise indicated; that the officer named is entitled to the amount of pay and allowances herein approved; and that during the period for which rental allowance is claimed on this voucher, the above-named officer was not assigned adequate quarters at his permanent station.

Approved for $ 22.10

Date 18 June, 19 51

(MEMORANDUM—DO NOT SIGN) _____
Commanding, District Commander.

H. W. MEANS, CPCLK, USCG
Authorized Certifying Officer

U.S. GOVERNMENT PRINTING OFFICE 16—29661-3

FA-1
18 June 1951
LL

General Accounting Office
Claims Division
Washington 25, D. C.

Re: Thomas W. Nelson, Keeper, Retired, FLHS
Deceased

Gentlemen:

The following information relative to the pay account of the retired civilian employee named above is furnished for use in the settlement of claim for final pay held due in his case:

Date of death:	June 5, 1951
Gross pay to date of death:	$22.10
Federal Tax withheld and disposed of:	None
Other deductions:	None
Net amount due on death:	$22.10

Last paid for the period 1-31 May, 1951 on D. O. Vou. No. 436-2991, settled in the May 1951 accounts of Paul D. Banning, CDO, Symbol No. 346.

Appropriation to which chargeable: 2011241, Retired Pay, Coast Guard, 1951.

Application for payment of amount due the decedent (Standard Form 1055) is being furnished next of kin.

By direction of the Commandant.

Very truly yours,

H. W. MEANS, CPCLK, USCG
Ass't Chief, Pay and Audit Section

LEHynes:mch
6/18/51 6-7

PA-1
18 June 1951
LL

General Accounting Office
Claims Division
Washington 25, D. C.

Gentlemen:

With reference to statement of pay account for Thomas W. Nelson, Keeper, of the former Lighthouse Service, retired, deceased, inclosed herewith is U. S. Treasurer's Check No. 282,859, dated 31 May, 1951 in the amount of $128.48 which represents retired pay due the estate of the decedent for the month of May 1951. Check was settled in the May 1951 accounts of Paul D. Banning, CDO, Symbol No. 346 on D. O. Vou. No. 436-2991.

Please acknowledge receipt of the above inclosure by the return of a copy of this letter.

By direction of the Commandant.

Very truly yours,

H. W. MEANS, CPCLK, USCG
Ass't Chief, Pay and Audit Section

Encls:
1. Statement of Pay Account
2. U. S. Treas. Check No. 282,859

L.Haynes:mch
6/18/51 8-7

File

File
R.M.O.

PMM
8 August 1951
P6-2/L16-1

Mrs. Emma Nelson
North Lewis Avenue
Box 155 - RR1
Waukegan, Illinois

3 - 2

My dear Mrs. Nelson:

Your claim for the final pay due the estate of your husband, Thomas William Nelson, Keeper, former Lighthouse Service, now United States Coast Guard, Retired, has been forwarded by this office to the General Accounting Office for settlement.

It is suggested that in the event there is undue delay in the settlement of this claim, you contact the Claims Division, General Accounting Office, Washington, D. C.

There is forwarded herewith the Withholding Statement for the Year 1951 to aid you in the settlement of your husband's estate.

By direction of the Commandant.

Very truly yours,

N. W. SPROW
Commander, U. S. Coast Guard
Chief, Military Morale Division

Incl.
Form W-2

AUG 8 - 1951

MJH:eco Return to 2--4 Room 2107

MJM.

TREASURY DEPARTMENT
U. S. COAST GUARD
CGHQ-9964 (Rev. 5-50)

File 3

REPORT OF DEATH

OF PERSONS OTHER THAN THOSE CARRIED AS MISSING

To: Chief, Office of Finance and Supply

DATE ~~15 June~~ ~~1951~~

NAME	SERVICE NO.	GRADE OR RATING
~~NELSON, Thomas William~~		~~Keeper, (LHS) USCG~~
DATE OF RECEIPT OF EVIDENCE OF DEATH	ESTABLISHED DATE OF DEATH	
~~14 June 1951~~	5 June 1951	

Information concerning death of the above-listed person has been received reporting established date of death as herein set forth.

6/15/51

B.R. HENRY, Lieutenant Commander, U.S. Coast Guard
Acting Chief, Military Morale Division

B6810

ep.

File 3.2

PMM
21 June 1951
P6-2

Mrs. Emma Nelson
Box 152
N. Lewis Avenue
Waukegan, Illinois

My dear Mrs. Nelson:

Receipt is acknowledged of your letter advising headquarters of the death of your husband, Thomas William Nelson, Keeper, retired, former Lighthouse Service, now United States Coast Guard, on 5 June 1951. Please accept my sincere sympathy.

At the time of death there was due the estate of your husband, retired pay. This retired pay ceases at death and there is no law providing for the continuance of payment of any part to dependents. The forms necessary to effect settlement of the final pay are herewith inclosed.

If there will be no legal representative to administer the estate of your husband, the next of kin, or the person who paid, or will pay the funeral expenses should execute the inclosed Forms No. 1055, claim for final pay, in the presence of two witnesses, taking care to answer all questions as checked. If a representative is appointed, a copy of the Court Order showing the appointment should be attached to Forms No. 1055. If the funeral expenses have been paid, a bill receipted by the undertaker should be forwarded, otherwise, the undertaker should sign the inclosed waiver form. This information is necessary to support the claim for the final retired pay.

When the inclosed forms have been completed, please return them to Coast Guard Headquarters in the inclosed pre-addressed envelope which requires no postage.

By direction of the Commandant.

Very truly yours,

N. W. SPROW
Commander, U. S. Coast Guard
Chief, Military Morale Division

Incls.
1. Forms No. 1055
2. Waiver
3. Envelope
4. U.S.C.G. Form Ret 46-156

MJM:efs return to room 2107 sta 2-4

21 June '51

3-2
file 75

FA-1
18 June 1951
LL

REGISTERED MAIL

598091

General Accounting Office
Claims Division
Washington 25, D. C.

Gentlemen:

With reference to statement of pay account for Thomas W. Nelson, Keeper, of the former Lighthouse Service, retired, deceased, inclosed herewith is U. S. Treasurer's Check No. 282,859, dated 31 May, 1951 in the amount of $128.48 which represents retired pay due the estate of the decedent for the month of May 1951. Check was settled in the May 1951 accounts of Paul D. Banning, CDO, Symbol No. 346 on D. O. Vou. No. 436-2991.

Please acknowledge receipt of the above inclosure by the return of a copy of this letter.

By direction of the Commandant.

Very truly yours,

H. W. MEANS, CPCLK, USCG
Ass't Chief, Pay and Audit Section

Incls:
1. Statement of Pay Account
2. U. S. Treas. Check No. 282,859

LEHynes:mch
6/18/51

6-7 LE Hynes mch

3-2
File - 75
cys

6 February 1950
FA-PA 75

From: Commandant
To: Thomas W. Nelson, Keeper, Retired
Rt. 1, Box 116
No. Lewis Ave.
Waukegan, Ill.

Subj: Income Tax Refund

1. Reference is made to your letter dated 31 January, 1950, relative to a tax refund in the amount of $36.73, which you believe is due you.

2. You are advised that this office cannot make refund of tax, and it is again suggested that you contact the Collector of Internal Revenue for your district relative to this matter.

mailed 2/7/50 cys

E. F. LOWRIE
By direction

LEHynes:mch
2/6/50 6-7

cy. mb

Waukegan, Ill.
Jan. 31, 1950

E. F. Lorrie, Ltjg. U. S. C. G.
Authorized Certifying Officer
U. S. Coast Guard Headquarters,
Washington, 25, D. C.

Sir:-

I have not received my refund of ($36.73) from the Federal income tax, which I sent in March 1st, 1949 You gave me a copy which I had a photostatic copy made of your letter, sent it registered to the Collector of Internal Revenue in Chicago. I received an acknowledgment from them ~~that they~~ but as yet I have not received the amount due me.

Will you please give this matter your immediate attention as I could use this money. Thanking you kindly

Sincerely
Thos. W. Nelson. Kpr.
Box 116 R. 1 N. Lewis Ave.
Waukegan, Ill.

3-2
file 75
vet

6 October 1949
FA-PA 75

From: Commandant
To: Thomas W. Nelson, Keeper, Retired
R.R. # 1, Box 116
N. Lewis Avenue
Waukegan, Illinois

Subj: Tax withholding; information on

1. Reference is made to your letter of 21 September, 1949, relative to a refund of tax withheld from your retired pay for the calendar year 1948.

2. The records of this office show that prior to the passage of the current tax law, effective May 1, 1948, the amount of $1.60 was withheld from your monthly retired pay of $102.58 for the month of April 1948. On 20 April, 1948 an adjustment was made in your retired pay for the period 1 July, 1947 to 31 March, 1948 in the amount of $135.18 from which $7.10 was withheld for tax. A claim was paid by this office on 13 July, 1948 in the amount of $180.23 from which the amount of $27.03 was withheld for tax. This claim represented an adjustment of your retired pay for the period 1 July, 1946 to 30 June, 1947. At the close of the calendar year 1948 an Internal Revenue Form W-2 was mailed to you from this office, a copy of which is inclosed. The amount shown as total wages paid as $1501.31 and income tax withheld as $35.73 is correct. However, the General Accounting Office settled a claim in the amount of $150.20 and withheld tax in the amount of $22.53 on 17 June, 1948 for an adjustment of your retired pay for the period 1 September, 1945 to 30 June, 1946 in addition to the amount reported by this office.

3. You are informed that since 1 May, 1948 no tax withholding has been made from your retired pay as tables furnished this office by the Internal Revenue Bureau indicate that no withholding in your case is required.

4. It is suggested that you again contact the Collector of Internal Revenue in your district presenting a copy of this letter, also the form inclosed and it is believed that they will aid him in making an adjustment in the amount of your tax.

H. E. SOLOMON
By direction

Incl: Copy of Form W-2b

DEHymes:fwb
10-6-49

6-7

File 23

(FA-PA)

27 April, 1948
CG-75

3—2

General Accounting Office
Claims Division
Washington 25, D. C.

Gentlemen:

Reference your file Misc-2884425. Inclosed is a letter of Mr. Thomas W. Nelson, a retired member of the former Lighthouse Service, in which he claims the difference due in retired pay based on gross salary, which includes the amount deducted as a charge for occupancy of Government quarters, over that paid him based on net salary, for the period September 1, 1945 to June 30, 1947. In this connection, reference is made to the Comptroller General's decision of October 23, 1947 (B-70029).

Also inclosed is Treasury Department Form 2249, describing this retirement. This form shows correct computation of retired pay to be $1231.05 per annum, whereas, for the period September 1, 1945 to June 30, 1947, Mr. Nelson was paid at the rate of $1050.82 per annum - an underpayment of $180.23 per year, or $15.02 per month. Computation of the amount due and appropriations chargeable are as follow:

2061255-Retired Pay, Former Lighthouse Service, Coast Guard, 1946 - $150.20
2071255-Retired Pay, Former Lighthouse Service, Coast Guard, 1947 - 180.23
Total - - - - - - $330.43

For tax withholding purposes, the records of this office show that Mr. Nelson claims two exemptions.

Mr. Nelson's mailing address is R. R. #1, Box 116, N. Lewis Ave., Waukegan, Ill., and his claim is forwarded for settlement. No part of this claim has been or will be paid by this office.

By direction of the Commandant.

Very truly yours,

27 APR 1948

A. F. MACKAY, Lieut., USCG
Chief, Pay and Audit Section

incls
1. Claimant's letter of 1/5/48
2. Treas. Form 2249

CC: Claimant

JG:mch Return to 6-7 EH

GENERAL ACCOUNTING OFFICE

WASHINGTON 25

February 9, 1948

CLAIMS DIVISION

IN REPLY PLEASE QUOTE

Misc-2884425-RJB

The Commandant,
United States Coast Guard,
Washington 25, D. C.

Sir:

Transmitted herewith for administrative examination and report is the claim of Thomas William Nelson, Route 1, Box 116, North Lewis Avenue, Waukegan, Illinois, for an amount alleged to be due for retirement pay, covering the difference between the amount due based on gross salary, over that paid based on net salary, as an employee of the United States Lighthouse Service.

It is requested that this office be furnished a certified copy of the claimant's appointment to service, together with information as to the rate of pay for five years prior to the date of his retirement.

In the event any amount is found to be due the claimant, there should be transmitted a properly approved short form pay roll, showing the gross pay, allowance for quarters, increase of pay, and appropriation chargeable.

The enclosure should be returned with your report.

Respectfully,

P. E. Sours

Chief of Section.

Enclosure.

DEPT. STOCK FORM 2249
REV. 12-45

UNITED STATES TREASURY DEPARTMENT
WASHINGTON, D. C.

PAGE: 3 1

PERSONNEL RECOMMENDATION

TO DIRECTOR OF PERSONNEL Date 4-15-48

Name: Nelson, Thomas W. (Mr.)

From: U. S. Coast Guard
(BUREAU OR DIVISION)

Bureau No.:

Nature of Recommendation AMENDMENT
Retirement (Optional)

(Paid for 44 days annual leave from September 1, through November 2, 1945)

Effective: Close August 31, 1945

	FROM 1010	TO
Position	Keeper	
Grade	Range $1638-2034	
Salary	$2034 pa incl $240 pa Qtrs.	
C. S. C. No.		
Bureau or Div.	U. S. Coast Guard	
Organizational Subdivisions		
Headquarters	Cleveland, Ohio	
Post of Duty	Kewaunee Pierhead Lt. Sta., Wis.	
Appropriation	Civilian Employees, C.G.	
Allotment		

FIELD ☒ DEPRTMTL. ☐ FIELD ☐ DEPRTMTL. ☐

Remarks: In accordance with the Comptroller General's Decision B-70029 dated 10-23-47, which reversed Decision A-31584 of 5-28-30, your retirement pay has been recomputed on the basis of the average gross pay (which includes the valuation of quarters for the period occupied) received during the last five years of your active duty. The computation on this basis changes the rate of your retirement pay from $1050.82 to $1231.05, and this notice is issued in order that you may have accurate information as to the rate of retirement pay which you are authorized to receive.

Justification:

Total Service: 36 years, 10 months, 27 days.

Computation: ($1641.40 x 30.0000 ÷ 40) = $1231.05

Consideration given all other eligible employees
Certified as to sufficiency of Appropriated Funds
Certified as to validity of recommended vice vacancy or additional identical action

H. L. Morgan
H. L. MORGAN
Chief, Civilian Personnel Division
(BUREAU OR DIVISION HEAD)

DATE APPROVED [illegible] 4-15-48

CIVIL SERVICE OR OTHER LEGAL AUTHORITY

APPROPRIATION: Regular

DATE OF BIRTH: 9-14-1876

LEGAL RESIDENCE: Wisconsin

SEX: Male

NATURE OF POSITION

NEW	ADDTL. IDENT.

VICE VACANCY	VICE

NAME:

C.S.C. NO.:

ACTION NO.:

DATE:

VETERAN'S PREFERENCE INFORMATION: Preference

SUBJECT TO RETIREMENT ACT? Lighthouse Act 6-20-18

DATE OF OATH

lif

☐ PATENTED

OFFICIAL PERSONNEL FILE

APR 16 1948

(FA-PA)
CG-75

3-2

FILE
IKZ

30 June, 1947

From: Commandant
To: Thomas W.Nelson, Kpr., Ret.
R.R.#1, Box 116, N. Lewis Ave.
Waukegan, Illinois

Subj: Retired pay; increase in

1. Reference is made to your letter of 17 January, 1947, relative to an increase in your monthly rate of retired pay and requesting information as to the computation of your pay.

2. This is to advise that, up to the present writing, no new legislation has been passed effecting an increase in the pay of retired personnel of the Former Lighthouse Service, U. S. Coast Guard. However, you will be promptly notified at such time an increase is due you.

3. Records at HQ show that you were retired 1 September, 1945, under the Lighthouse Act of 20 June, 1918, having completed 36 years, 10 months, and 27 days service. Your retired pay, therefore, is computed on the basis of thirty-fortieths of your annual Lighthouse Service rate of $1,401.10, or $1,050.82 per annum.

J. A. WILBER
By direction

U. S. COAST GUARD
MAIL SECTION
MAILED JUL 2 - 1947

IKZ 6-1

Waukegan, Ill.
Jan. 17, 1947

6-1

To Commandant,
U.S.C.G.
Washington, D.C.
(Subject: Pension)

Dear Sir:

I am a retired Light-House Keeper, Vring pensioned off after 37 yrs. combined service.
I now receive a pension of $57.50
After talking with other men receiving Govt. pension, I feel that my pension should amount to more.
I would appreciate a reply informing me as to how my pension was calculated and if my longivity was also figured in my pension.
I was separated from service April 15, 1945
My last Station was at Kewaunee Light-House in Wisconsin
Thanking you kindly & hoping this letter receives some consideration.
Hoping to receive a reply in the near future.

Sincerely
Thos. W. Nelson
Light-House Keeper (Retired)
address N. Lewis Ave. R.R. 1-Box 116
Waukegan,
Ill.

3-2

FILE
I.K.Z.

UNITED STATES COAST GUARD

ADDRESS REPLY TO
THE COMMANDANT (PCP-6)
REFER TO FILE: CG-75

WASHINGTON 25, D. C.

27 September, 1945

To: DCGO, Cleveland, 9ND

Subj: Thomas W. Nelson, Keeper, at Kewaunee Pierhead Lt. Sta., Wisconsin ; retirement of

1. The inclosure is approval of retirement under the Lighthouse Service Retirement Law.

2. In order to preclude the possibility of overpayment, it is requested that Headquarters be advised as early as practicable by letter, in duplicate, as to the payroll (stating D. O. Voucher Number, name of disbursing officer, and symbol number) on which this person was paid for his last (final) active duty. In furnishing this information, state also the period covered by the final payment and the amount thereof.

3. It is also requested that Headquarters be advised as to this person's total taxable income for the current calendar year including the amount of lump-sum payment for annual leave.

CARL E. HERRICK
By direction

Incl
Form 2249, Department Notice of Retirement

Mailing Address: Mr. Thomas W. Nelson
R.F.D. #3
Kewaunee, Wisconsin

11881

UNITED STATES COAST GUARD

ADDRESS REPLY TO
DISTRICT COAST GUARD OFFICER
NINTH NAVAL DISTRICT
REFER TO FILE: 75

CLEVELAND 15, OHIO
(pcp)

OCT 23 1945

17 October, 1945

To: The Commandant (PCP-6)

Subj: Thomas W. Nelson, Keeper, Kewaunee Pierhead Lt. Sta., Wis.; retirement of

1. In compliance with HQ letter dated 27 September, 1945, CG-75 (PCP-6), the following information is submitted relative to subject employee:

Keepers' Pay Roll 9-22 September, 1945
Voucher No. 7182
RICHARD HEWITT, Special Disbursing Agent
Symbol No. 55-162

The final payment of $310.45 was a lump sum payment for 44 days annual leave plus 1 holiday, viz., 3 September, covering the period 9-1-45 through 11-2-45 (gross pay including quarters was $352.03).

2. Subject man's total taxable income, including lump-sum payment, for the current calendar year to and including the last day for which carried on active duty pay, was $1578.40.

ERNEST POINTER
By direction

PA-AR-75

3.2

FILE
LKZ.

10 October, 1945

From: Commandant.
To:

Thomas W. Nelson, Keeper, Retired
R.F.D. #3 Kewaunee, Wisconsin

Subject: Retired pay; payment of.

Reference: (a) Navy Department letter, 23 August, 1945

Inclosures: (A) Form N.C.G. 9671-B.
(B) Standard Form 1099 - Signature Card.

1. Having been transferred to the retired list of the Lighthouse Service, Coast Guard, effective, 1 September, 1945, your pay accounts will henceforth be carried at Headquarters.

2. Checks in settlement of your retired pay will be forwarded to you after the close of each month upon the receipt of dated and signed Form 9671-B, one of which is inclosed for use at the end of the current month. Since this form is submitted as evidence of your existence and right to retired pay, it must not be signed prior to the last day of the month and should not be predated. If address is changed, the new address for mailing your pay check should be submitted on this card at the end of the month in which the change occurs.

3. Inclosure (B) must be signed in the space provided therefor and returned to the Allotment Disbursing Officer for transmittal to the General Accounting Office. The name appearing on your pay checks will be identical to that appearing in the upper left corner of this card. The card must be signed in the same manner, using first name ~~and middle initial.~~ ~~xxxxxxxxxxxxxxxxxx~~ ~~as indicated.~~ and middle initial.

C. L. HERNDON,
By direction.

OCT 15 1945

3097

RS

DEPT. STOCK FORM 2249
REV. 12-41

UNITED STATES ~~TREASURY~~ NAVY DEPARTMENT
WASHINGTON, D. C.

PERSONNEL RECOMMENDATION

PAGE: five

TO DIRECTOR OF PERSONNEL

Date August 23, 1945

Name: Nelson, Thomas W. (Mr.)

From: U. S. Coast Guard
(BUREAU OR DIVISION)

Bureau No.:
(Paid for 44 days annual leave from September 1 through November 2,1945)

Nature of Recommendation Retirement (Optional)

Effective: Close August 31, 1945

	FROM 1010	TO
Position	Keeper	
Grade	Range $1638-2034	
Salary	$2034 pa incl. $240 pa Qtrs.	
C. S. C. No.		
Bureau or Div.	U. S. Coast Guard	
Organizational Subdivisions		
Headquarters	Cleveland, Ohio	
Post of Duty	Kewaunee Pierhead Lt.Sta.,Wis.	
Appropriation	Civilian Employees, C. G.	
Allotment		

FIELD ☒ DEPRTMTL. ☐ FIELD ☐ DEPRTMTL. ☐

Remarks: The annual rate of retired pay is $1050.82.

Justification:

Total Service: 36 years, 10 months, 27 days.

Computation: ($1401.10 x 30 ÷ 40) = $1050.82.

CIVIL SERVICE OR OTHER LEGAL AUTHORITY

APPROPRIATION: Regular

DATE OF BIRTH: 9-14-1876

LEGAL RESIDENCE: Wisconsin

SEX: Male

NATURE OF POSITION

NEW	ADDTL. IDENT.

VICE VACANCY	VICE

NAME:

C.S.C. NO.:

ACTION NO.:

DATE:

HAS C. S. COMM. ALLOWED VETERAN'S PREFERENCE? Yes

SUBJECT TO RETIREMENT ACT? Lighthouse Act 6-20-18

DATE OF OATH

Consideration given all other eligible employees
Certified as to sufficiency of Appropriated Funds
Certified as to validity of recommended vice vacancy or additional identical action

Carl E. Herrick

CARL E. HERRICK, Comdr. USCGR, Res.,
Chief, Civilian Personnel Division
(BUREAU OR DIVISION HEAD)

(FOR USE OF DIRECTOR OF PERSONNEL, ~~TREASURY~~ NAVY DEPARTMENT)

DATE APPROVED BY THE SECRETARY

AUG 29 1945

RM

Name Thomas W. Nelson Date of birth 14 September, 1876

Designation Keeper

RECORD OF ALL ACTIVE GOVERNMENT SERVICE

(Including military, naval, and civilian service. Each department, branch, or independent office in which applicant served in a civilian capacity should be listed separately)

	Beginning			Ending			Remarks
	Month	Day	Year	Month	Day	Year	
Army							
Navy	May			Mar.	31	1910	
~~Marine Corps~~ US Coast Guard	~~April~~	1	1908	~~Dec.~~	~~1~~	~~1909~~	~~Not~~ verified
Civilian employment	Sept.	4	1910	Aug.	31	1945	
		10					
Total service	36 years, ~~7~~ months, 27 days						

Does applicant receive or has he applied for a pension from the Government under any law? No. If so, give number of pension certificate or of claim:

Amended to include quarters as result Comptroller's Decision B-70029 dated 10-23-47.

STATEMENT BY FISCAL YEARS OF BASIC PAY RECEIVED DURING LAST FIVE YEARS OF ACTIVE SERVICE IMMEDIATELY PRECEDING EFFECTIVE DATE OF RETIREMENT

(Compute service on basis of 30 days a month. Do not include periods of leave without pay, rations, quarters, or other allowance)

Designation	Beginning			Ending			Number Days in Pay Status (P. D. or P. H. Personnel)		Rate of Pay	Pay Received
	Month	Day	Year	Month	Day	Year	Y	M		
	Sept.	1	1940	June	30	1941		10	$1560.00	1300.00
	July	1	1941	Mar.	31	1942		9	1560.00	1170.00
	Sept.	1	1942	June	30	1943	1	3	1620.00	2025.00
	July	1	1943	Sept.	30	1943		3	1620.00	405.00
	Oct.	1	1943	June	30	1944		9	1680.00	1260.00
	July	1	1944	Mar.	31	1945		9	1680.00	1260.00
	Sept.	1	1945	June	30	1945		3	1740.00	435.00
	July	1	1945	Aug.	31	1945		2	2034.00	352.02

Total compensation for last five years of active service 8,207.02

Average compensation for last five years of active service 1,641.40

Annual rate of retired pay ($1,641.40 × years 30 ÷ 40) = 1231.05

(Not exceeding 30)

U. S. GOVERNMENT PRINTING OFFICE 16—35893-1

IMMEDIATELY PRECEDING EFFECTIVE DATE OF RETIREMENT

(Compute service on basis of 30 days a month. Do not include periods of leave without pay, rations, quarters, or other allowance)

Designation	Beginning			Ending			Number Days in Pay Status (P. D. or P. H. personnel)	Rate of Pay	Pay Received
	Month	Day	Year	Month	Day	Year			
Keeper	Sept.	1	1940	June	30	1941	10	$1320	$1100.00
"	July	1	1941	March	31	1942	9	1320	990.00
"	April	1	1942	June	30	1943	1-3	1380	1725.00
"	July	1	1943	Sept.	30	1943	3	1380	345.00
"	Oct.	1	1943	June	30	1944	9	1440	1080.00
"	July	1	1944	March	31	1945	9	1440	1080.00
"	April	1	1945	June	30	1945	3	1500	375.00
"	July	1	1945	Aug.	31	1945	1	1794	310.50

Total compensation for last five years of active service $7005.50

Average compensation for last five years of active service $1401.10

opt.
Retirement effective 8-31-45.

Annual rate of retired pay ($ 1401.10 × years 30 ÷ 40) = $1050.82

(Not exceeding 30)

U. S. GOVERNMENT PRINTING OFFICE 16—20161

144 days annual leave
Leave period 9/1/45 thru 11/2/45 Ed

Form 2521
TREASURY DEPARTMENT
U. S. COAST GUARD

3-2

RETIREMENT UNDER ACT OF JUNE 20, 1918, AS AMENDED

(In case of disability retirement, execute medical certificate on Form 2523)

DCGO Cleveland 9ND
~~Commander, xxxxxxxxxxxxxxxx District~~,
Cleveland, Ohio
(City)

Date 9 August, 1945

I hereby apply for retirement from active duty effective at the close of 31 August, 1945 on the basis of service shown hereon.

ADDRESS AFTER RETIREMENT

R. Route #3.
Kewaunee, Wisconsin

Thomas W. Nelson
THOMAS W. NELSON (Name)
Keeper (Designation)

OFFICE OF THE DISTRICT COMMANDER

City Cleveland, Ohio *Date* 11 August, 1945

Submitted to the Commandant, U. S. Coast Guard, recommending retirement at $1050.82 per annum, effective at the close of 31 August, 1945.

It is certified that the record of service and pay shown on page 2 is correct as shown by the records of this office, and that all Government service shown has been verified.

E. Pointer
ERNEST POINTER ~~District Commander~~
By direction

COAST GUARD HEADQUARTERS, *Washington, D. C.*,

Submitted to the Secretary of the Treasury, recommending approval.

Commandant.

FOR USE OF DEPARTMENT

16—20161

STATEMENT OF ANNUAL LEAVE

NELSON, Thomas W.
Keeper (1st Assistant)
Kewaunee Pierhead Lt. Sta., Wis.

Last working date 31 March 1945

	D	H
Accumulated annual leave 1 January 1945	90	0
Accrued 1 January through 31 March 1945	6	4
TOTAL	96	4
Used 1 January to close 31 August 1945	52	4
Annual leave credit close 31 August 1945	44	0
Lump sum payment due for accumulated and current accrued annual leave covering period from 1 September through 2 November 1945	44	0
	00	0

Number of hours established as the weekly tour of duty: 40

Remarks: On authorized sick leave from 1 April through 31 July 1945, and authorized annual leave from 1 August through 31 August 1945. Due to wartime housing conditions Mr. Nelson stated he has been unable to find a dwelling until 1 September 1945 and requested his retirement be made effective at the close 31 August 1945.

(PCP-6)
CG-75

Mr. Thomas W. Nelson
R.F.D. #3
Kewaunee, Wisconsin

Dear Mr. Nelson:

My attention has been called to the fact that you retired from the position of Keeper in the Coast Guard at the close of 31 August, 1945, after rendering more than 36 years of honorable service in the former Lighthouse Service and the Coast Guard.

I take pleasure in congratulating you upon your long and efficient service, and entertain the hope that you may long enjoy the leisure afforded by relief from active duty.

Very truly yours,

L.T. CHALKER
Rear Admiral, U.S.C.G.
Acting Commandant

BR:MD
Return to 3-2

Fill



UNITED STATES COAST GUARD

WASHINGTON 25, D. C.

ADDRESS REPLY TO
THE COMMANDANT (PEA-C)
REFER TO FILE: CG-73

18 August, 1945

STATEMENT OF THE SERVICE OF THOMAS W. NELSON

Enlisted	1 May, 1908, at the age of 31 years in the U. S. Life Saving Service (now the U. S. Coast Guard) at Kewaunee Station, Kewaunee, Wisconsin, in the rating of surfman
Discharged	31 March, 1910, at Kewaunee, Wisconsin (did not reenlist)
Born	14 September, 1876, in Wisconsin
Former Occupation	Fisherman

M. M. Beabes

M.M. BEABES

DEPT. STOCK FORM 2240
REV. 12-41

NAVY
UNITED STATES ~~TREASURY~~ DEPARTMENT
WASHINGTON, D. C.

PAGE:

PERSONNEL RECOMMENDATION

TO DIRECTOR OF PERSONNEL Date July 1, 1945

Name: Nelson, Thomas W., Mr.

From: U. S. Coast Guard Bureau No.:
(BUREAU OR DIVISION)

Nature of Recommendation
Pay Adjustment

Effective: July 1, 1945

	FROM 1010	TO 1010
Position		Keeper
Grade	Range $1140-1500	Range $1638-2034
Salary	$1500 pa plus $240 pa Qtrs.	$2034 pa* incl. $240 pa Qtrs.
C. S. C. No.		
Bureau or Div.		U. S. Coast Guard
Organizational Subdivisions		
Headquarters		Cleveland, Ohio
Post of Duty		Kewaunee Pierhead Lt.Sta.,Wis.
Appropriation		Civilian Employees, C. G.
Allotment		
	FIELD [X] DEPRTMTL. [ ]	FIELD [X] DEPRTMTL. [ ]

Remarks: * Your increased compensation includes valuation for quarters.

Justification:

Consideration given all other eligible employees
Certified as to sufficiency of Appropriated Funds
Certified as to validity of recommended vice vacancy or additional identical action

Paul C. Herrick
Comdr. U.S.C.G.R.
Chief, Civilian Personnel Division
(BUREAU OR DIVISION HEAD)

(FOR USE OF DIRECTOR OF PERSONNEL, ~~TREASURY~~ NAVY DEPARTMENT)

DATE APPROVED: JUL 13 1945 EXECUTIVE SECRETARY

CIVIL SERVICE OR OTHER LEGAL AUTHORITY

APPROPRIATION
Regular

DATE OF BIRTH
9-14-1876

LEGAL RESIDENCE
Wisconsin

SEX
Male

NATURE OF POSITION

NEW	ADDTL. IDENT.
VICE VACANCY	VICE

NAME:

C.S.C. NO.:

ACTION NO.:

DATE:

HAS C. S. COMM. ALLOWED VETERAN'S PREFERENCE?
Yes

SUBJECT TO RETIREMENT ACT?
Lighthouse Act
6-20-18

DATE OF OATH

MANIFOLD © PATENTED

AM

JUL 13 1945

DEPT. STOCK FORM 2249
REV. 12-41

Navy

UNITED STATES ~~TREASURY~~ DEPARTMENT
WASHINGTON, D. C.

PAGE: 1

PERSONNEL RECOMMENDATION

TO DIRECTOR OF PERSONNEL Date April 1, 1945

Name: Nelson, Thomas W., Mr.

From: U. S. Coast Guard Bureau No.:
(BUREAU OR DIVISION)

Nature of Recommendation

Pay Increase (Periodic)

Effective: April 1, 1945

	FROM 1010	TO 1010
Position		Keeper
Grade		
Salary	Range $1140-1500 $1440 p.a.plus $240 p.a.Qtrs.	Range $1140-1500 $1500 p.a.plus $240 p.a.Qtrs.
C. S. C. No.		
Bureau or Div.		U. S. Coast Guard
Organizational Subdivisions		
Headquarters		Cleveland, Ohio
Post of Duty		Kewaunee Pierhead Lt.Sta.,Wis.
Appropriation		Civilian Employees, C.G.
Allotment		

FIELD ☐ DEPRTMTL. ☐ FIELD ☒ DEPRTMTL. ☐

Remarks

You are hereby granted a one-step increase in rate of compensation.

Justification: Mr. Nelson's last increase in rate of compensation was on October 1, 1943, in the amount of $60.

The position occupied by this employee is not temporary. His service and conduct are satisfactory. His current efficiency rating is Very Good.

Consideration given all other eligible employees
Certified as to sufficiency of Appropriated Funds
Certified as to validity of recommended vice vacancy or additional identical action

E. L. KANGAS, Admin. Asst.,
Civilian Personnel Division
(BUREAU OR DIVISION HEAD)

(FOR USE OF DIRECTOR OF PERSONNEL, ~~TREASURY~~ DEPARTMENT)

Navy

APR 5 1945

DATE APPROVED ~~XXXXXXXXX~~

CIVIL SERVICE OR OTHER LEGAL AUTHORITY

APPROPRIATION: Regular

DATE OF BIRTH: 9-14-1876

LEGAL RESIDENCE: Wisconsin

SEX: Male

NATURE OF POSITION

NEW | ADDTL. IDENT.

VICE VACANCY | VICE

NAME:

C.S.C. NO.:

ACTION NO.:

DATE:

HAS C. S. COMM. ALLOWED VETERAN'S PREFERENCE? Yes

SUBJECT TO RETIREMENT ACT? Lighthouse Act 6-20-18

DATE OF OATH

PATENTED

DEPT. STOCK FORM 2249
REV. 12-41

UNITED STATES TREASURY DEPARTMENT
WASHINGTON, D. C.

TO:

Date Prepared 1 October, 1943

Name: Nelson, Thomas F.

From: U. S. Coast Guard

Bureau No.: 1010

Promotion

Effective: 1 October, 1943

	FROM 7187	TO 7187
Position		Keeper
Grade	Range $1140-1500	Range $1140-1500
Salary	$1380 p.a. plus $240 trs.	$1440 p.a. plus $240 trs.
C. S. C. No.		
Bureau or Div.		U. S. Coast Guard
Organizational Subdivisions		
Headquarters		Chicago, Ill.
Post of Duty		Kewaunee Pierhead Lt. Stn., Wis.
Appropriation		Civilian Employees, C.G.
Allotment		

FIELD ☐ DEPRTMTL. ☐ FIELD ☒ DEPRTMTL. ☐

Remarks:

The action herein represents an administrative increase in salary effective as indicated above.

Justification:

Mr. Nelson was last promoted 1 April, 1942, in the amount of $60. His service and conduct are satisfactory. The position occupied by this employee is not temporary. His current efficiency rating is Very Good - 3.

CIVIL SERVICE OR OTHER LEGAL AUTHORITY

APPROPRIATION: Regular

DATE OF BIRTH: 9-14-1876

LEGAL RESIDENCE: Wis.

SEX: M

NATURE OF POSITION

NEW	ADDTL. IDENT.
VICE VACANCY	VICE

NAME:

C.S.C. NO.:

ACTION NO.:

DATE:

HAS C. S. COMM. ALLOWED VETERAN'S PREFERENCE?

SUBJECT TO RETIREMENT ACT?

DATE OF OATH

Charles Rozet

BUREAU OR DIVISION PERSONNEL FILES lbg

DATE APPROVED BY THE SECRETARY: 10-13-43

OCT 13 1943

Name	Range	Present Salary	Proposed Salary	E.R.	Date and Amt. Last Promotion	Location
		CHICAGO				
Swenson, Albin F.	$1380-1740	$1380	$1440	G	12-1-31 60	Algoma Pierhead
McDonough, Bertrand J.	1260-1620	1260	1320	G	11-1-39 60	Beaver I.
Jacobson, Theodore	1440-1800	1620	1680	VG	6-16-39 60	Chambers I.
Berg, William	1440-1800	1620	1680	VG	7-1-37 60	Chambers I.
McKillop, Robert A.	1560-1920	1620	1680	Ex	2-1-37 60	Chi.Hbr.Lt.
Cain, Allen	1200-1560	1200	1260	G	4-1-34 60	Grand Trav.
Aldridge, Benjamin F.	1680-2040	1680	1740	VG	7-1-40 240	Grays Reef
Meverden, Homer	1440-1800	1440	1500	VG	4-12-39 EOD	Grays Reef
Grosskopf, Theodore	1680-2040	1740	1800	Ex	2-1-37 60	Green Bay H.
Wierzback, Henry J.	1440-1800	1440	1500	G	3-1-39 60	Green Bay H.
Nelson, Thomas W.	1140-1500	1320	1380	G	7-3-30 120	Kewaunee Pierhead
Gordon, Guy L.	1680-2040	1680	1740	VG	7-1-40 180	Lansing Sh.
Keller, William A.	1440-1800	1500	1560	G	6-16-39 60	Lansing Sh.
Vavrina, Henry	1200-1560	1200	1260	G	6-22-39 EOD	Lit.Sable
Erickson, Alfred C.	1260-1620	1380	1440	VG	7-1-28 120	Lit.Traverse
Marshall, Chester B.	1200-1560	1200	1260	G	3-1-39 60	Manitowac B.
Fadel, Herbert W.	1200-1560	1200	1260	G	9-8-36 EOD	Milwaukee H.
Sauers, David M.	1200-1560	1200	1260	G	4-25-38 EOD	Milwaukee H.
Scott, Peter B.	1440-1800	1560	1620	VG	6-16-38 60	Minn.Sh.
O'Hern, Wm. L.	1500-1860	1560	1620	G	3-1-30 EOD	Minn.Sh.
Scrip, Peter J.	1200-1560	1200	1260	G	4-3-39 EOD	Pilot I.
LaFreniere, Henry	1260-1620	1440	1500	VG	6-16-39 60	Pt.Betsie
Cornell, Marvin J.	1260-1620	1260	1320	G	6-1-31 60	Racine Reef
Hansen, Richardt G.	1500-1860	1500	1560	G	6-19-37 EOD	Racine Rf.
Layman, Plumer E.	1320-1680	1380	1440	G	10-1-37 60	Racine Reef
Madsen, Harold A.C.	1260-1620	1260	1320	G	8-1-37 60	St.Martin I.
Kincaide, David P.	1440-1800	1620	1680	VG	6-16-39 60	St.Martin I.
Davis, Will	1200-1560	1200	1260	G	7-3-35 EOD	Seul Choix
Rosie, Ronald W.	1260-1620	1260	1320	G	9-23-36 EOD	Seul Choix
Hennessy, Edward J.	1320-1680	1320	1380	G	8-1-39 EOD	Sherwood Pt.
Ellithorpe, Raymond G.	1380-1740	1440	1500	G	7-1-37 EOD	Sherwood Pt.
Goudreau, Wm. A.	1200-1560	1200	1260	G	8-22-37 EOD	So.Fox I.
Bush, William E.	1260-1620	1380	1440	G	7-1-28 120	White River
Lockhart, Ernest R.	1440-1800	1440	1500	VG	5-15-39 EOD	White Shoal
Johnecheck, Paul	1440-1800	1500	1560	G	6-16-39 60	White Shoal
Bevry, Henry R.	1440-1800	1560	1620	Ex	7-1-28 120	Wind Point
Erickson, Herman F.	1200-1560	1200	1260	VG	7-1-37 EOD	Wind Pt.
		SAN JUAN				
Saldaña, Modesto	1320-1680	1380	1440	VG	7-3-30 60	Arecibo
Haseth, Francisco	1200-1560	1200	1260	G	4-1-39 60	Ham Bluff
Quiñones, Joaquín	1320-1680	1320	1380	G	7-1-28 60	Mona I.
Roldán, Pedro P.	1500-1860	1500	1560	VG	9-16-38 120	Mona I.
Ramos Ferrán, Juan	1200-1560	1200	1260	G	3-1-35 60	Muertas I.
Ramirez, José A.	1260-1620	1320	1380	Ex	6-16-39 60	Pt. Tuna

STANDARD FORM NO. 6
(Approved by the President 3/28/24)
Revised Dec. 5, 1929

PERSONAL HISTORY STATEMENT

(To be prepared by appointee in own handwriting)

Department or Establishment Treasury Date Dec 9. 1929

1. Name in full (Mr., Miss, or Mrs.) Nelson (Surname) Thomas (Given name) Williams (Middle name)
2. Present address 718 (Number) Main (Street) Kewaunee (City) Wis (State)
3. Legal (voting) residence Wis 9th (State and Congressional District) Kewaunee (County) Kewaunee (City or town)
4. Where born Wis (State or foreign country) Fish Creek, Door Co (City or town) When born Sept 14, 1876 (Month Day Year)
5. If foreign-born, state whether naturalized or alien American
6. Indicate sex, marital condition, and race by check, thus: √ If Mrs., state other names under which previously employed.

SEX		MARITAL CONDITION				RACE. (If other, state which)	
Male √	Female	Single	Married √	Divorced	Widowed	White √	Colored

7. Number and ages of dependents domiciled with you Two 5 5 19
8. A complete record of your past service for the United States Government other than military or naval:

BRANCH OF SERVICE	PLACE OF EMPLOYMENT	POSITION	SALARY	DATE APPOINTED			DATE SEPARATED		
				Month	Day	Year	Month	Day	Year
USLHS	Seul Choix Pt	1st asst Keeper	1266	Sept	1st	1910	Jan	26	1925
USLHS	Kewaunee	1st asst Keeper	1560	Feb	1st	1925			

9. Are any members of your family, who are domiciled with you, in the U. S. Government service? If so, state below:

NAME	POSITION AND DEPARTMENT OR OFFICE IN WHICH EMPLOYED	RELATIONSHIP
None	Position Department or office	
	Position Department or office	
	Position Department or office	

10. Do you now hold any State or municipal office? If so, state below:

None
(Title) (Location) (Date appointment expires)

11. Are you the wife of a disabled veteran or widow or orphan of a person who was in the military or naval service?

No
(Wife, widow, or orphan) (Name of veteran) (Organization and last year of service)

12. Military and naval record. If any, check (√) to indicate branch and other information, and give dates of enlistment and discharge:

None	Army	Navy	Marine Corps	Coast Guard √	War veteran	Pensioner	Veterans' Bureau beneficiary

Enlisted April 1st 1908 Discharged Dec 1st 1909
Rank Surfsman No 7 Rank Surfsman No 5
Organization U.S.L.S.S. Organization U.S.L.S.S.

Enlisted ____ Discharged ____
Rank ____ Rank ____
Organization ____ Organization ____

[OVER]

10—1930

13. State any special qualifications not involved in your present position (for instance, lawyer, physician, civil engineer, knowledge of foreign languages, etc.) None

14. Statement of principal employment other than with the United States Government:

NAME AND ADDRESS OF EMPLOYER	POSITION AND CHARACTER OF WORK	LENGTH OF SERVICE
None		

15. Education. Indicate by circling the number of years:

Common school	High school	College	(Name of college, degrees, and dates conferred)
1 2 3 4 5 6 7 (8)	1 2 3 4	1 2 3 4	

16. In case of emergency, notify Mrs Thos. H. Nelson

Relationship Wife Post office address Stevenson

I certify that the foregoing answers are correct to the best of my knowledge and belief.

Thos. H. Nelson

(Name as usually written and which will be used as official signature)

U. S. GOVERNMENT PRINTING OFFICE 10—1930

Copy of this form has not been sent to the Dept.

~~Noted~~ appt 4/15 Thomas W. ~~Pete~~ Pete 4/15 Wealth Bu Observer.

Mr Calvert Weather Bu phoned if wd be any objection to appt of Asst Kpr Nelson Kewaunee PhD wis to act as Weath Bu observer @ that point.

Told him to instruct his local offer to take up w 12th Supt Milwkee any if wd not interfere w his Lit duties, thought wd be OK subject to statutory limits of double pay &c.

JC Apr 14

See 12th's letter of Feb.13,1925, and Bureau ind. thereon of Feb.18 in regard to notices of change in salary of Joseph Monosso, Thomas W. Nelson and Charlie E. Tesnow, which were returned for cancellation.

GENERAL APPOINTMENT

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

LIGHT
JUL 18 1917
HOUSES

July 16, 1917.

M. Thomas W. Nelson,

Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office,

First Assistant Keeper

in the Lighthouse Service

at a salary of Five Hundred and Four dollars per annum,

effective on the date on which you enter upon duty in the above-mentioned position.

(By transfer from assistant keeper at $480 per annum.)

By direction of the Secretary:

Respectfully,

(SIGNED) CLIFFORD HASTINGS

L
C

Chief of Appointment Division.

Appropriation: Salaries, Keepers of Lighthouses.

Vice: William Renier.

Legal Residence: Wisconsin.

11—3892

12 Insp.

Form 73

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LIGHT JUL 14 1917 HOUSES

OFFICE OF LIGHTHOUSE INSPECTOR, 12th DISTRICT,

Milwaukee, Wis., (City.) July 12 (Date.), 1917

THE COMMISSIONER OF LIGHTHOUSES:

Action recommended, Transfer of

Name, **Thomas W. Nelson,** Legal residence, **Wisconsin.**

Position, **1st Asst. Keeper,** Salary, **$504-A**

Location, **Seul Choix Pointe L. S., Mich.** Appropriation, **Salaries, Keepers of Lighthouses.**

Effective **July 20, 1917,** [1 ~~the actual date of entrance on duty,~~ or as soon thereafter as he enters on duty.]

Former position, Asst. Keeper, Former salary, **$480-A**

Location, **Manistique L.S., and Manistique W. Bkw. and W. Phd. Lts., Mich.**

Rank on eligible list, Rating, Percentage, , Other eligibles considered:

Previous incumbent, William Renier. Services terminated, **July 19, 1917.**

Reason, **Transferred to Asst. Keeper Manistique L.S., Manistique W.Bkw. and W.Phd. Lts., Mich.**

Members of family in Government Service, None.

Remarks: See Mr. Nelson's letter attached, requesting transfer.

Hydrog.
Engr. Cons.
Mar. Engr.
~~Inspection~~
Accounts.
Contracts
Chf. Clk.
Dep. Commr,
~~Commr.~~

Selection regular, subject to the action of the U. S. Civil Service Commission. , 191

Secretary, *Civil Service District.*

Stoddard
~~Inspector, 12th District.~~

BUREAU OF LIGHTHOUSES
WASHINGTON

July 14, 1917.

Submitted to the Secretary of Commerce, approved. Attention is invited to letter from Thomas W. Nelson dated July 5, 1915, requesting this transfer.

HTBB

Acting Commissioner

[1] Strike out the clause which does not apply.

11—2314

HTBB

ADDRESS ALL COMMUNICATIONS TO
LIGHTHOUSE INSPECTOR
MILWAUKEE, WIS.

SFP-GHA
B-329.
Injury T.W.Nelson.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LIGHT
JUN13 1917
HOUSES

OFFICE OF INSPECTOR, 12TH DISTRICT
MILWAUKEE, WIS.

The Commissioner of Lighthouses. June 11, 1917.

Referring to the enclosed Report of Termination of Disability of Thomas W. Nelson, Assistant Keeper of Manistique Light Station, Mich.;

Authority is respectfully requested to reimburse Mr. Nelson for the following bills, which were incurred on account of injury described on attached report:

Dr. S. H. Rutledge.....	$3.00
A. S. Putnam & Co.....	1.05
	$4.05

for which duplicate itemized bills are enclosed herewith.

In the absence and by direction of the Inspector.

Supt. 12th Dist.

Hydrog.
Engr. Cons.
Mar. Engr.
[redacted]
Contracts
Chf. Clk.
Dep. Commr
Commr.

Bureau of Lighthouses, Washington.
JUN 18 1917

Referred to the United States Employees' Compensation Commission.

Acting Commissioner.

1 S[redacted]MENT

MANISTIQUE, MICH., May 12 1917

Light House Department
Milwaukee

IN ACCOUNT WITH

DR. S. H. RUTLEDGE
PRIVATE HOSPITAL

TELEPHONE 87

LIGHT
JUN13 1917
HOUSES

To Services rendered
Thomas W. Nelson.
first assistant Light Keeper
by Examination and
March 28 Consultation 1.00
April 2. Consultation 1.00
April 26 and Treatment Consultation 1.00

3.00

Office of Inspector,
12th Dist., June 11/17.
I hereby certify that the charges
hereon listed are reasonable and
not in excess of current rates.

In the absence and by direction of the Inspector

Supt. 12th Dist.

Paid June 17

The articles enumerated hereon have been received. They are correct as to kind and quantity, and are of good and satisfactory quality.

Name E. E. Coalett Keeper

Date Received May 15 1917

THREE REGISTERED PHARMACISTS — TWO EXPERT WATCHMAKERS

MANISTIQUE, MICH., May 15 1917

U. S. Light House Dept.

To A. S. PUTNAM & CO. Dr.

DRUGS — JEWELRY — STATIONERY

THE GARDEN DRUG STORE, GARDEN, MICH.

THE "REXALL" STORE

Mar. 28	Rx 93617 (By Mr. Nelson)		65
Apr. 26	Rx 93895		40
			1 05

The articles enumerated hereon have been received. They are correct as to kind and quantity, and are of good and satisfactory quality.

Name L. E. Goodell Keeper

Date Received May 15 1917

U. S. 5/14/17 A. S. Putnam & Co. # H18.

Office of Inspector, 12th Dist.,
Milwaukee, Wis., June 11, 1917.

I hereby certify that the charges listed hereon are reasonable and not in excess of current rates.

In the absence and by direction of the Inspector.

W. M. Weeks

Supt. 12th Dist.

GENERAL APPOINTMENT

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

LIGHT
NOV 27 1915
HOUSES

November 24, 1915.

Mr. Thomas W. Nelson,

Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office,

Assistant Keeper

in the Lighthouse Service

at a salary of Four Hundred and Eighty dollars per annum,

effective on the date on which you enter upon duty in the above-mentioned position.

(By change from $600 per annum.)

E&D Jan 18 1916

By direction of the Secretary:

Respectfully,

(SGD) W S GILCHRIST

Acting Chief of Appointment Division.

C

Appropriation: Salaries, Keepers of Lighthouses.

Vice:

Legal Residence: Wisconsin.

11—3892

NOV 27 1915

Form 73

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

SFP-GA

OFFICE OF LIGHTHOUSE INSPECTOR, Twelfth DISTRICT.

LIGHT NOV 22 HOUSES

Milwaukee, Wis., (City.) November 20, (Date.) 1915

THE COMMISSIONER OF LIGHTHOUSES:

Action recommended, * Reduction ~~Appointment~~ of

Name, **Thomas W. Nelson,** Legal residence, **Wisconsin,**

Position, **Assistant Keeper.** Salary, **$480. per annum.**

Location, **Manistique Light Station and Manistique West Bkw. and West Phd. Lts., Mich.** Appropriation, **Salaries, Keepers of Lighthouses.**

Effective **December 15, 1915** { ~~the actual date of entrance on duty~~, or as soon thereafter as he enters on duty.

Former position, Assistant Keeper Former salary, **$600-A**

Location, **Manistique Light Station and Manistique West Bkw. and West Phd. Lts., Mich.**

Rank on eligible list, Rating, Percentage, , Other eligibles considered:

Previous incumbent, Himself. Services terminated, ----

Reason,

Relatives in Government Service, None.

Remarks: **In accordance with Department letter of Oct. 30, 1914, it is recommended that salary be reduced to $480.-A in addition to fuel and quarters, which will be furnished by the government.**

Selection regular, subject to the action of the U. S. Civil Service Commission. , 191

Stoddard
Inspector, 12th District.

Secretary, Civil Service District

* Changed in Bureau

BUREAU OF LIGHTHOUSES
WASHINGTON

NOV 22 1915

Submitted to the Secretary of Commerce, approved.

Acting Commissioner

[1] Strike out the clause which does not apply.

11—2314

READ THE INSTRUCTIONS ON PAGE 3

Department of Commerce and Labor

EFFICIENCY REPORT

MAY 10 1911

(The parenthetical letters refer to instructions on page 3, which instructions should be read and understood before attempting to fill out the form.)

1. Name Thomas W. Nelson 2. Age 34 (Last birthday.)

3. Bureau Lighthouse 4. Position Second Assistant Keeper.

5. Compensation $450.00 p.a. 6. Where employed Seul Choix Pointe Light-Station, Mich.

7. When appointed (*a*) Sep. 4, 1910. 8. How appointed (*b*) Through Civil Service Examination.

9. Status under Civil Service Rules (*c*) Classified competitive.

10. Is the employee an honorably discharged soldier or sailor? No.

11. Does the employee receive a pension? No. If so, state the amount

12. Other Government service None.

13. Duties (describe fully) Assists in care and operation of station consisting of one light and steam fog-signal (3 keepers). Station open all year.

14. Has the employee special qualifications? No. If so, state them

15. Efficiency (*d*):

	Averages.	Relative weights.	Products of averages multiplied by weights.
Quantity of work	85	2	170
Quality of work	85	3	255
Interest manifested in work (see also Question 17)	85	3	255
Attendance		2	
Total		8	680
Average percentage			85

11—4259

16. In the following form state the number of days of annual leave, sick leave, and leave without pay taken in each of the years 1908, 1909, and 1910:

1908.			1909.			1910.		
Annual.	Sick.	Without pay.	Annual.	Sick.	Without pay.	Annual.	Sick.	Without pay.
—	—	—	—	—	—	0	0	0

17. Is this employee a purely routine employee, or does he manifest interest, not only in his own work but also in the work of the office or bureau as a whole, to the extent of overtime work or voluntary efforts by suggestion or otherwise to add to its efficiency? (Answer fully.) Routine.

18. On the basis of efficiency alone, is this employee overpaid or underpaid as compared with others in your office engaged on the same grade of work, or is his salary a fair equivalent for the service rendered? (Answer fully.) Fair equivalent.

If the present salary is above or below a fair equivalent, state what, in your opinion, it should be.

19. Is this employee superannuated? No. If so, what percentage of salary is unearned?

20. Remarks: (*e*)

The official who is primarily responsible for the statements herein submitted will sign here—

COMMANDER, U. S. N.,
INSPECTOR 12th LIGHTHOUSE DISTRICT

The official who approves the statements thus submitted will sign here—

Chief of Bureau or Office.

LIGHT
NOV 7 1914
HOUSES

November 7, 1914.

Commissioner of Lighthouses:

In compliance with the Bureau's request of the 3d instant, the Department has amended its letter of October 30, 1914, so that the designation of the light station named therein reads Manistique Light Station and Manistique West Breakwater and West Pierhead Lights, Michigan, instead of Manistique East Breakwater Light Station and Manistique West Breakwater and West Pierhead Lights, Michigan. The nomination submitted by the Bureau on October 27, 1914, in the case of Thomas W. Nelson has been amended accordingly, as requested by the Bureau.

By direction of the Secretary:

(SIGNED) GEO. C. HAVENNER.

Inclosure

Bureau of Lighthouses, Washington.
Milwaukee, Wis., NOV 9 1914

Enclosure No. 1674. To Lighthouse Inspector, ... Department letter of October 30, 1914, in herewith. of office.

C-H

Acting Commissioner.

ADDRESS ALL COMMUNICATIONS TO
LIGHTHOUSE INSPECTOR
MILWAUKEE, WIS.

LMS EJE
201-B

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LIGHT OCT 21 1914 HOUSES

Hydrog.
Engr. Cons.
Mar. Engr.
~~Personnel~~
Accounts.
Contracts
Cbf. Clk.
Dep. Commr.
Commr.

OFFICE OF INSPECTOR, 12TH DISTRICT
MILWAUKEE, WIS.

Oct. 19, 1914.

Commissioner of Lighthouses.

Referring to inclosed Form 73 dated October 17, 1914, for transfer of Thomas W.Nelson to Manistique, Mich.

The Bureau is advised that on or about November 1, 1914, the effective date of this transfer, it is expected that at least one of the lights at Manistique will be in commission, therefore it will be necessary to employ a keeper. The reason for recommending that the assistant keeper be placed in temporary charge of Manistique Lights is because the fog signal will not be in operation this season and only one man will be required to take care of the lights that will be in operation until the station is completed. A further recommendation for the appointment of a Keeper will be forwarded to the Bureau when his services are required.

Stoddard
Inspector, 12th L.H.Dist.

Bur stamp → SPECIAL

HRW-JL
3 inclosures.

Bureau of Lighthouses,
October 21, 1914.

Returned to Twelfth Inspector with statement that Bureau has not to date received recommendation for the authorization of a complement of keepers for Manistique East Breakwater Light Station, etc., Mich., Submit proper recommendation with the return of the enclosed papers.
In duplicate
See Regulations, 1914, par. 435.

Acting Commissioner.

Form 73 EJE 201-B

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LIGHT HOUSES OCT 21 1914

LIGHT HOUSES OCT 26 1914

OFFICE OF LIGHTHOUSE INSPECTOR, TWELFTH DISTRICT.

10/28/14 - telegram

THE COMMISSIONER OF LIGHTHOUSES: Milwaukee, Wis., (City.) October 17 (Date.), 1914.

SPECIAL

Action recommended, Transfer of

Name, **Thomas W. Nelson**

Position, **Assistant Keeper.**

Location, **Manistique ~~East Breakwater~~ Light Station, ~~West Breakwater Light~~ & West Pierhead Lights, Michigan.**

Effective **Nov. 1, 1914.**

see Bur. indorsement Dept 11/3/14

and manistique

Legal residence, **Wisconsin.**

Salary, **$600-A**

Appropriation, **Salaries, Keepers of Lighthouses.**

{ ~~the actual date of entrance on duty~~, or
{ as soon thereafter as he enters on duty.

Former position, 1st Asst.Keeper.

Former salary, **$480-A**

Location, **Seul Choix Pointe Light Station, Michigan.**

Rank on eligible list, Rating, Percentage, , Other eligibles considered:

Previous incumbent, New position. Services terminated, ---

Reason, --

Relatives in Government Service, None.

Remarks: Inclosed is Mr. Nelson's request for this transfer. As soon as quarters are provided by the Government the salary will be reduced to $480-A Salary of $600-A includes $60-A for quarters and $60-A for fuel.

Selection regular, subject to the action of the U. S. Civil Service Commission. , 191

Secretary, Civil Service District.

Stoddard
Inspector, 12th L.H.Dist.

BUREAU OF LIGHTHOUSES
WASHINGTON

HRW
1 inclosure.

October 27, 1914.

Submitted to the Secretary of Commerce, approved.

See Bureau recommendation of today for the authorization of a complement for this new light station.

HRW V

Acting Commissioner.

V

[1] Strike out the clause which does not apply.

11—2314

HHF-RJA

Washington D C October 30 1914

Lighthouse Inspector Milwaukee Wisconsin

I.W.

Authority granted assign Nelson Manistique Menier Seul Choix Kincaide Racine Reef November one as recommended

PUTNAM

Commissioner

OK Kat Klepsto

To Operator
4.10 p.m.
EJL

KMS

GENERAL APPOINTMENT

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

LIGHT
OCT 31 1914
HOUSES

October 30, 1914.

Mr. Thomas W. Nelson,

Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office,

Assistant Keeper

in the Lighthouse Service

at a salary of Six Hundred dollars per annum,

effective on the date on which you enter upon duty in the above-mentioned position.

(By transfer from first assistant keeper at $480 per annum.)

E.D. Nov. 6, 1914

By direction of the Secretary:

Respectfully,

(SIGNED) GEO. W. LEADLEY,

H
C

Chief of Appointment Division.

Appropriation: Salaries, Keepers of Lighthouses.

Vice: New position.

Legal Residence: Wisconsin.

11—3692

OCT 31 1914

GENERAL APPOINTMENT

DEPARTMENT OF COMMERCE

APPOINTMENT DIVISION

WASHINGTON

August 25, 1913.

Mr. Thomas W. Nelson,

Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office,

First Assistant Keeper

in the Lighthouse Service

at a salary of Four Hundred and Eighty dollars per annum,

effective on the date on which you enter upon duty in the above-mentioned position.

(By promotion from second assistant keeper at $456 per annum.)

By direction of the Secretary:

Respectfully,

(SIGNED) T. J. FITZGERALD

Acting Chief of Appointment Division.

C

E.D. Sept 11 1913.

Appropriation: Salaries, Keepers of Lighthouses.

Vice: Ivan Townshend.

Legal Residence: Wisconsin.

11—3692

Form 73 ORIGINAL APPOINTMENT, PROMOTION, OR TRANSFER OF APPOINTEE

EJE
160

Department of Commerce ~~and Labor~~
LIGHTHOUSE SERVICE

OFFICE OF LIGHTHOUSE INSPECTOR, Twelfth DISTRICT.

BUREAU OF LIGHTHOUSES AUG 22 1913 DEP'T OF COMMERCE

Chicago, Ill., August 20, 1913

THE COMMISSIONER OF LIGHTHOUSES:

The following recommendation is submitted:

Action proposed, Promotion of

Name, Thomas W. Nelson — Legal residence, Wisconsin

Position, 1st. Asst. Keeper — Salary, $480-A

Title of appropriation, Salaries, Keepers of Lighthouses.

Location, Seul Choix Pointe L.S. Michigan

Effective September 1, 1913. {[1] ~~the actual date of entrance on duty,~~ or as soon thereafter as he enters on duty.

Former position, 2d Asst. Keeper — Former salary, $456-A

Location, Seul Choix Pointe L.S. Michigan.

Rank in list of eligibles, — Rating, — Percentage,

Other eligibles considered,

Letters of declination inclosed,

Previous incumbent, Ivan Townshend — Services terminated, August 31, 1913.

Reason, transferred

Remarks:

Stoddard

Department of Commerce ~~and Labor~~
BUREAU OF LIGHTHOUSES
WASHINGTON

AUG 22 1913

Respectfully submitted to the Secretary of Commerce ~~and Labor,~~ approved.

Acting Commissioner

[1] Strike out the clause which does not apply.

11—2314

GENERAL APPOINTMENT

Department of Commerce ~~and Labor~~
APPOINTMENT DIVISION
Washington

June 25, 1913.

Mr. Thomas W. Nelson,

Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office,

Second Assistant Keeper

in the Lighthouse Service

at a salary of Four Hundred and Fifty-six dollars per annum,

effective on the date on which you enter upon duty in the above-mentioned position.

(By increase in compensation from $450 per annum.)

E.D. June 26, 1913.

By direction of the Secretary:

Respectfully,

Edward Fitzgerald

ACTING Chief of Appointment Division.

C
LW

Appropriation: Salaries, Keepers of Lighthouses.

Vice:

Legal Residence: Wisconsin.

II—3892

JUN 26 1913

ADDRESS ALL COMMUNICATIONS TO
LIGHTHOUSE INSPECTOR
CHICAGO, ILL.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

OFFICE OF INSPECTOR, 12TH DISTRICT
CHICAGO, ILL.

LT
160/B
2 incls.

Dep. Comm'r.
Hydrog.
Engr. Cons.
Mar. Engr.
E. C. G.
Examiner.
Personnel.
Accounts.
Contracts.
Chf. Clk.
Commr.

OK
9/24/23

Thomas W. Nelson-
Change in Compensation.

June 21, 1913.

BUREAU OF LIGHTHOUSES
JUN 23 1913
DEPT. OF COMMERCE

The Commissioner of Lighthouses.

In accordance with Bureau Circular #293, dated June 16, 1913, there is transmitted herewith, with request for the approval of the Bureau, a recommendation on form 73, changing the rate of compensation of Mr. Thomas W. Nelson, second assistant keeper at Seul Choixe Pointe Light Station, Michigan, from $450 to $456 per annum.

This recommendation is made in order to avoid the occurrence of cents or of repetends, in accordance with Bureau Circular dated May 23, 1912.

Stoddard

Form 78 ORIGINAL APPOINTMENT, PROMOTION, OR TRANSFER APPOINTEE

LT
160/B

Department of Commerce ~~and Labor~~
LIGHTHOUSE SERVICE

OFFICE OF LIGHTHOUSE INSPECTOR, TWELFTH DISTRICT,

6/26/13 - Wrote Simpson

Chicago, Ill., June 21, 1913.

THE COMMISSIONER OF LIGHTHOUSES:

The following recommendation is submitted:

Action proposed, Change in compensation of

Name, Thomas W. Nelson — Legal residence, Wisconsin

Position, Second Assistant Keeper — Salary, $456-A

Title of appropriation, Salaries, Keepers of Lighthouses.

Location, Seul Choixe Pointe Light Station, Mich.

Effective June 26, 1913, { ~~the actual date of entrance on duty~~, or as soon thereafter as he enters on duty.

Former position, Same — Former salary, $450-A

Location, Same.

Rank in list of eligibles, — Rating, — Percentage,

Other eligibles considered,

Letters of declination inclosed,

Previous incumbent, Himself. — Services terminated, June 25, 1913.

Reason,

Remarks: In order that this man may be entered on duty before the close of the fiscal year it is recommended that authority for this change in compensation be telegraphed by the Bureau.

Stoddard

One Inclosure

Department of Commerce ~~and Labor~~
BUREAU OF LIGHTHOUSES
WASHINGTON

JUN 23 1913

Respectfully submitted to the Secretary of Commerce ~~and Labor~~, approved.

[redacted] Commissioner

[1] Strike out the clause which does not apply.

11—2314

PROBATIONARY APPOINTMENT—PRIOR DATE

Department of Commerce and Labor
OFFICE OF THE CHIEF CLERK
Washington

September 15, 1910.

Sir:

You have been appointed, subject to taking the oath of office,

Second Assistant Keeper of Seul Choix Pointe Light-Station, Mich.,

in the Light-House Service,

at a salary of Four Hundred and Fifty dollars

per annum, for a probationary period of six months, effective

beginning September 4, 1910, on and after which date you have

continuously served in the above-mentioned position.

Retention in the service after the expiration of your probationary period shall be equivalent to absolute appointment.

(Vice Ivan Townshend.)
(Civil-service certificate No. .....)

By direction of the Secretary:

Respectfully,

(Signed) A. GORDON CUMMING
Acting Chief Clerk.

M. Thomas W. Nelson.

Throughthe Commissioner of Light-Houses.

Appropriation:
Le
D

11—3603

Form 73 ORIGINAL APPOINTMENT, PROMOTION, OR TRANSFER OF EMPLOYEE

Department of Commerce and Labor

LIGHT-HOUSE ESTABLISHMENT

2 inclosures.

The Commissioner,
Bureau of Light-Houses,
~~The Light-House Board~~,
Washington, D. C.

Office of the Inspector, 12th L. H. Dist.,
Chicago, Illinois,
September 6, 1910.
(Date)

BUREAU OF LIGHT-HOUSES ★ SEP 12 1910 ★ DEPT OF COMMERCE AND LABOR

Sirs: I have the honor to recommend the (1) probationary appointment
(Probationary appointment, transfer, promotion, etc.)
of (2) Thomas W. Nelson (Name of person—letter for letter—as reported to Board) of (3) Wisconsin (State of legal residence)
~~from (4)~~ _____
(Official title of present position, as Keeper, First Assistant Keeper, etc.)
~~at (5)~~ _____
(Official name of aid, as given in Light List, as Absecon Light-Station, N. J.)
~~at (6) $~~ _____ (Salary now paid) to (7) Second Assistant Keeper (Official title of position, as Keeper, First Assistant Keeper, etc.)
at (8) Soul Choix Pointe Light-Station, Mich., (Official name of aid, as given in Light List, as Absecon Light-Station, N. J.) at
(9) $450.00 p. a. (Salary recommended), effective beginning (10) September 4, 1910 (the date
of his entrance on duty) ~~(or as soon thereafter as he enters on duty)~~
(Strike out the clause not appropriate)
in the place of (11) Ivan Townshend
(State name of *last* person holding position)
who (12) was promoted (Died, transferred, resigned, dismissed, etc.) on (13) August 11, 1910. ~~(last day of service)~~
Mr. (14) Nelson stands No. (15) 3 in list of eligibles,
Class (16) I, with an average of (17) 90.4 per cent, and
was considered with (18) Alphonso H. Tyrer and Albert N. Speelman. In accordance with Mr. Speelman's request it is recommended that his eligibility be suspended.
(19) letters of declination of Mr. Tyrer and Mr. Speelman herewith.

Respectfully,

D. W. Blame
Lieut.-Commander, U.S.N.,
Inspector, 12th Light-House District.

HB-HSB
TWO inclosures.

Department of Commerce and Labor

BUREAU OF LIGHT-HOUSES
~~LIGHT-HOUSE BOARD~~

SEP 13 1910, 190

Approved, and respectfully forwarded to the Honorable the Secretary of Commerce and Labor.

Commissioner

NOTE.—This form should be sent to the Light-House Board in duplicate. Letters of declination, if any, should be sent with this letter.

This letter is returned for correction of items Nos. _____

11—2814