NOV 25 2025 AM 09:46

REFERENCE SERVICE SLIP
Archival Research Room Record Request
National Archives at St. Louis

Date: 10/20/2025

REQUESTER INFORMATION

Name (Please Print – Last, First, Middle)	Researcher ID Card Number
Burns, Andrew	4563213
E-Mail Address:	**Phone Number:**
afbfg4@umsl.edu	636-415-7353

INFORMATION NEEDED TO LOCATE RECORDS (Furnish as much as possible)

Name used in Service (Please Print – Last, First, Middle)	Service Number/SSN	Date & Place of Birth
Payne, Robert, L.		

MILITARY SERVICE

Branch of Service:

- ☐ Air Force
- ☐ Army Air Corps
- ☐ Army Air Force
- ☐ Army
- ☐ Marine Corps
- ☐ Navy
- ☐ Coast Guard
- ☐ Unknown

Type of Rank:

- ☐ Enlisted
- ☐ Officer
- ☐ Unknown

Service Period (Check all that apply):

- ☐ 1939 & Prior
- ☐ 1940 - 1950
- ☐ 1950 & After

Date & Place of Death:

State of Residence (upon entry into service):

Other Identifying Information (Parent's Names, CSC Number, etc.)

Researcher Signature: Andrew Burns

CIVILIAN SERVICE

(Agency & Location)		
Lighthouse Service (TX)		
From: 1918	To: 1920	
(Agency & Location)		
From:	To:	
(Agency & Location)		
From:	To:	

Other Identifying Information (Maiden Name, Job Title, etc.)

This Space Intentionally Left Blank

STAFF USE ONLY

Appointment Time and Date:

Additional Researchers: ☐ Yes ☐ No

CMRS Service Request Number: C-00665 7240

CMRS Search Request Number(s):

Attendant Signature:

Remarks: Archival search 12/5

25 DEC 16 AM 9:45:00

SCREENING NOTES

☒ Reviewed and Nothing Removed RH ☐ Items Removed and User Informed

Hold Requested: ☐ Yes ☐ No

Total Requests:

Screened Items:

☐ Additional charge outs and signatures on reverse side

Time Out:

Final Return:

PAYNE, Robert L.

PAYNE, Robert L.

Form 73

JAS-MCC

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LIGHT HOUSES JAN 21 1918

Eighth
OFFICE OF LIGHTHOUSE INSPECTOR, ... DISTRICT,

New Orleans, La., January 15, 1918.
(City.) (Date.)

RECEIVED JAN 16 1918 U. S. CIVIL SERVICE COMMISSION

THE COMMISSIONER OF LIGHTHOUSES:

Action recommended, Probationary appointment.

Name, Robert L. Payne. Legal residence, Alabama.

Position, Second Assistant Keeper in the Light-house Service. Salary, $480 per annum.

Location, Galveston Harbor Lights & Fog-Signal Station, Houston Chan. Ent. Rge. Lts., and Houston Chan. Lts. 1, 3, 3A, 2, 2A, 4, 4A, 6, Texas, Appropriation, Salaries, Keepers of Lighthouses.

Effective: February 1, 1918, (the actual date of entrance on duty, or as soon thereafter as he enters on duty.)

Former position, - - Former salary, - -

Location, - -

Hydrog.
Engr. Cons.
Mar. Engr.
Personnel
Accounts.
Assistant Keeper.
Chf. Clk.
Dep. Commr.
Commr.

Rank on eligible list, Second. Rating, Percentage, 81.8, Other eligibles considered:
Daniel L. Cooke, C.

Previous incumbent, Harris A. Brown. Services terminated, November 30, 1917.

Reason, Transferred to Brazos River L.S., Texas, as Assistant Keeper, effective December 1, 1917, by Department letter of November 15, 1917.

Members of family in Government Service, None.

Remarks: Robert L. Payne has never been employed under any branch of the Department of Commerce. Quarters are not provided at Galveston Harbor Lights & Fog-Signal Station for the family of the Second Assistant Keeper.

Selection regular, subject to the action of the U. S. Civil Service Commission January 16, 1918

E. A. Hannegan
Secretary, 10th Civil Service District.

Inspector.

BUREAU OF LIGHTHOUSES
WASHINGTON

JAN 21 1918

Submitted to the Secretary of Commerce, approved.

Acting Commissioner

mcc

[1] Strike out the clause which does not apply.

11--2314

CERTIFICATE OF PROBATIONARY APPOINTMENT

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

LIGHT
JAN 23 1918
HOUSES

January 22, 1918.

Mr. Robert L. Payne,

Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office and to a probationary period of not to exceed six months as provided by paragraph (c) of section 1 of civil-service rule VII, Second Assistant Keeper in the Lighthouse Service at a salary of Four Hundred and Eighty dollars per annum, effective on the date on which you enter upon duty in the above-mentioned position.

By selection from certificate of eligibles (No. - - -) issued by the local Civil Service Board for the Eighth Lighthouse District.

By direction of the Secretary:

Respectfully,

(Signed) Clifford Ashtons.

Chief of Appointment Division.

C

Appropriation: Salaries, Keepers of Lighthouses.

Vice: Harris A. Brown.

Legal Residence: Alabama.

(See reverse side.)

11—5985

ADDRESS ALL COMMUNICATIONS TO
LIGHTHOUSE INSPECTOR
NEW ORLEANS, LA.
MCC

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

Hydrog.
Engr. Cons.
Mar. Engr.
~~Personnel~~
Accounts.
Contracts
~~Opns. Div.~~
Dep. Commr.
Commr.

LIGHT
JUL 16 1918
HOUSES

OFFICE OF INSPECTOR, 8TH DISTRICT
NEW ORLEANS, LA.
JUL 16 1918 8 55 AM
July 13, 1918.

Robert L. Payne, 1 A.K.,
Galveston Hbr. Lts. & F.S.Sta., Tex.

The Commissioner of Lighthouses:

Referring to "oath of office" forwarded to the Bureau on June 19, 1918, covering appointment of Robert L. Payne as First Assistant Keeper at Galveston Harbor Lights and Fog-Signal Station, etc., Texas:

It is noted that the date above-named appointee entered upon duty was inadvertently stated as June 7, 1918, and the Bureau is requested to correct same to read June 9, 1918. The records of this office have been changed accordingly.

Superintendent.

Bureau of Lighthouses, Washington
JUL 17 1918

Submitted to Secretary of Commerce for his information.

Acting Commissioner.

Robert L. Payne

Robert L. Payne

LEGAL RESIDENCE.
Alabama

INACTIVE

STATUS

DESIGNATION	SALARY	BUREAU OR OFFICE	DATE OF EFFECT OF ACTION AUTHORIZED
2nd asst Hpr. Galveston Har Lts dt Tex	$480.	L.H.	Feb. 9, 1918
1st " " "Improvements" "	540	"	June 9 1918.
	780		Nov. 1 1918
Resigned close of Nov. 15, 1918.			

INACTIVE

11—1248

Form 73

NOMINATION

JAS-MCC

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LIGHT JAN 21 1918 HOUSES

OFFICE OF LIGHTHOUSE INSPECTOR, Eighth DISTRICT,

New Orleans, La., January 15, 1918.
(City.) (Date.)

RECEIVED JAN 16 1918 NEW O. CIVIL SERVICE DISTRICT

THE COMMISSIONER OF LIGHTHOUSES:

Action recommended, Probationary appointment.

Name, Robert L. Payne. Legal residence, Alabama.

Position, Second Assistant Keeper in the Light-house Service. Salary, $480 per annum.

Location, Galveston Harbor Lights & Fog-Signal Station, Houston Chan. Ent. Rge. Lts., and Houston Chan. Lts. 1, 3, 3A, 2, 2A, 4, 4A, 6, Texas, Appropriation, Salaries, Keepers of Lighthouses.

Effective ~~the actual date of entrance on duty~~, or as soon thereafter as he enters on duty.

Effective: February 1, 1918.

For ~~same~~ position, -- Former salary, --

DEPARTMENT DIVISION ACTION TAKER JAN 22 1918 DEPARTMENT OF COMMERCE

CHIEF CLERK JAN 22 1918

Location, --

Rank on eligible list, Second. Rating, Assistant Keeper. Percentage, 81.8, Other eligibles considered:

Daniel L. Cooke, C.

Previous incumbent, Harris A. Brown. Services terminated, November 30, 1917.

APPOINTMENTS JAN 22 1918

Reason, Transferred to Brazos River L.S., Texas, as Assistant Keeper, effective December 1, 1917, by Department letter of November 15, 1917.

Members of family in Government Service, None.

Remarks: Robert L. Payne has never been employed under any branch of the Department of Commerce. Quarters are not provided at Galveston Harbor Lights & Fog-Signal Station for the family of the Second Assistant Keeper.

Selection regular, subject to the action of the U. S. Civil Service Commission, January 16, 1918

E. A. Jaeger
Secretary, 10 Civil Service District.

Inspector.

BUREAU OF LIGHTHOUSES
WASHINGTON

JAN 21 1918

Submitted to the Secretary of Commerce, approved.

Acting Commissioner

JAN 22 1918 10 57 AM

[1] Strike out the clause which does not apply.

11—2314

CERTIFICATE OF PROBATIONARY APPOINTMENT

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

January 22, 1918.

Mr. Robert L. Payne,

Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office and to a probationary period of not to exceed six months as provided by paragraph (c) of section 1 of civil-service rule VII, Second Assistant Keeper in the Lighthouse Service at a salary of Four Hundred and Eighty dollars per annum, effective on the date on which you enter upon duty in the above-mentioned position.

By selection from certificate of eligibles (No. - - -) issued by the local Civil Service Board for the Eighth Lighthouse District.

By direction of the Secretary:

Respectfully,

(Signed) Clifford Hastings.

Chief of Appointment Division.

C

Appropriation: Salaries, Keepers of Lighthouses.

Vice: Harris A. Brown.

Legal Residence: Alabama.

(See reverse side.)

CARDED.

APPOINTMENT DIVISION ENTERED JAN 22 1918 DEPT. OF COMMERCE

Form 111

OATH OF OFFICE

(Prescribed by Section 1757, Revised Statutes)

APPOINTMENTS

1918 MAR 4 AM 10 17

LIGHTHOUSE INSPECTOR
FEB 14 1918
New Orleans, La

LIGHT
FEB 16 1918
HOUSES

RECEIVED
1918 MAR 4 AM 10 05
OFFICE OF
CHIEF CLERK

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

I, Robert L. Payne,

do solemnly [1] swear (See below) that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter: So HELP ME GOD.

Robert L. Payne
(Appointee signs here)

[2] Sworn to (See below) and subscribed before me, this [3] 17th day of February, A. D. 1918.

(Affix official seal here)

[4] (Name) Geo D Kelley

(Official title) Notary Public

My commission expires June 1919

Official Title	Rate of Pay	Name of Station, Vessel, or Place of Employment.
Present 2d Asst. Keeper in the Lighthouse Service	$480 p.a.	Galveston Harbor Lights & Fog-Signal Station, Houston Channel Entrance Range Lights, and Houston Channel Lights Nos. 1, 3, 3A, 2, 2A, 4, 4A, and 6, Texas.
Former [5] Probationary appointment.		

(The above should be filled in by the district officer before sending to appointee)

MCC

OFFICE OF LIGHTHOUSE INSPECTOR, Eighth DISTRICT

New Orleans, La. (Address), February 14, 1918. (Date)

The above-named appointee entered upon duty on February 9, 1918. (Date)

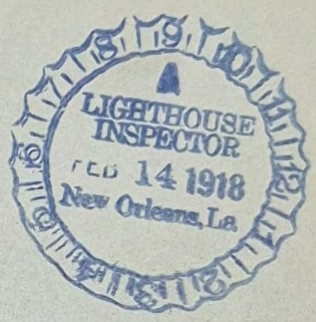
CARDED

R R Dorry
(Signature, followed by title) Inspector.

[1] Insert here "swear" or "affirm," as the case may be.
[2] Insert here "sworn to" or "affirmed," as the case may be.
[3] The oath may be taken any time after the date of appointment and prior to the payment of compensation, but no compensation shall be paid until the oath is executed in proper form.
[4] This oath should be taken before a justice of the peace, notary public, judge, clerk of a court, a chief clerk in the office of a lighthouse inspector or other employee in the Lighthouse Service designated by a chief clerk, or any other officer having authority to administer oaths, but never before a collector of customs or postmaster, as neither officer has power to administer oaths in such cases. In case the officer administering the oath has no seal, his official character should be duly certified to by the clerk of the proper court or the proper county clerk, except in the case of chief clerks in the offices of lighthouse inspectors and other employees in the Lighthouse Service designated by them, who are not required to have a seal.
[5] Give this information in all cases where new oath is required.
Failure to fill out this oath properly will result in its return for correction.

11—944

DEPARTMENT OF COMMERCE



CARDED.

PERSONAL QUESTION SHEET

(To be furnished for each person appointed in the service of the Department immediately upon entrance on duty. The statement should be signed by the appointee or employee. If unable to write, he may sign by mark in the presence of one witness.)

1. What is your full name? (State whether Mr., Miss, or Mrs. and spell out names in full, including middle name or names. Example: Mr. John Richard Roe. If name itself is merely a letter, it should be so stated.)

Mr. Robert Lee Payne

2. How do you intend to write your name on the pay roll? (This should agree with signature to your oath of office.) Robert L. Payne

3. Bureau or Service, place, and district in which employed:

Lighthouse (Bureau or Service.) Galveston Harbor Lights & Fog-Signal Stn., (Place (city, town, station, or vessel).) Eighth (District.)

4. Position to which appointed. 2d Assistant Keeper.

5. Compensation $480 per annum.

6. Appropriation from which paid. Salaries, Keepers of Lighthouses.

7. In what manner did the employee enter the service? (Examples: "From stenography and typewriting examination ———, 191—;" or "Without examination;" or "By reinstatement;" or "By transfer from ———," stating Department, Bureau or Service, position, and salary, if known.)

From Assistant Lighthouse Keeper Examination--December 12, 1917.

8. What is your present legal (voting) residence? (Give city or town, State or Territory, county, and Congressional district.)

Slocomb (City or town.) Alabama (State or Territory.) Geneva (County.) Third (Congressional district.)

9. When the legal residence given in answer to question 8 differs from that given in the certificate of appointment, the discrepancy should be explained.

- - - - -

10. What is your race? (Answer "white," "colored," or "Mongolian.") White

11. Where were you born? Slocomb Alabama. (or near)

12. When were you born? June (Month.) 6 (Day.) 1897 (Year.)

13. If foreign born, state when and where naturalization papers were taken out ———

14. What is your marital condition? Single

15. Give name and address of person whom you would like to have notified in case of accident.

T. F. Payne (Name.) ——— (Number and street.)

Slocomb. (Route 2) (City or town.) Alabama. (State or Territory.)

11—1434

16. Are there any members of your family, besides yourself, in the civil service of the United States? ..... No. .....

(If answer is "Yes," give in blank spaces below the information called for by the headings.)

Name.	Post-office address.	Position and department or office in which employed.	Relationship.	Married or single.
.....	.....	Position	.....	.....
	.....	Department or office		
.....	.....	Position	.....	.....
	.....	Department or office		
.....	.....	Position	.....	.....
	.....	Department or office		

17. Have you any physical disabilities? (If so, describe briefly. If you have defective eyesight, state whether corrected by glasses.)

..... None as I know of. .....

.....

18. Have you ever held any other position in the civil service of the United States? (If so, give below the Department and Bureau or Service in which you served, the position held, the salary you received, and the dates of your appointment and separation from the service.)

Department.	Bureau or Service.	Position.	Salary.	Appointed.	Separated.
.....	.....	.....	.....	..... No.	.....
.....	.....	.....	.....	.....	.....
.....	.....	.....	.....	.....	.....

19. Do you hold any State or municipal office? (If so, state name of such office and compensation attached.)

..... No. .....

20. Were you in the military or naval service of the United States during any war? (If so, give the information called for by the blanks below.)

Company and regiment, or vessel.	Date enlisted.	Date discharged.	Cause of discharge.
.....	..... No.	.....	.....
.....	.....	.....	.....

21. If you served in the military or naval service of the United States other than during war time, indicate such service in the spaces below.

Company and regiment, or vessel.	Date enlisted.	Date discharged.	Cause of discharge.
.....	.....	.....	.....
.....	.....	.....	.....

22. Are you the widow or orphan of an honorably discharged soldier or sailor? ..... No ..... (If answer is "Yes," give the information called for by the blanks below.)

Relationship (widow or orphan) .....

Name under which soldier or sailor rendered service .....

Company and regiment, or vessel.	Date enlisted.	Date discharged.	Cause of discharge.
.....	.....	.....	.....
.....	.....	.....	.....

Form 73

JAM-MCC

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

OFFICE OF LIGHTHOUSE INSPECTOR, Eighth DISTRICT.

New Orleans, La., May 23, 1918.
(City.) (Date.)

5

LIGHT HOUSES MAY 27 1918

APPOINTMENTS 1918 MAY 31 AM 8 47 CHIEF CLERK

1918 MAY 29 PM 3 04

THE COMMISSIONER OF LIGHTHOUSES:

Action recommended, Promotion and appointment.

Name, **Robert L. Payne.** Legal residence, **Alabama.**

Position, **First Assistant Keeper in the Light-house Service.** Salary, **$540 per annum.**

Location, **Galveston Harbor Lights and Fog-Signal Station, Texas.** Appropriation, **Salaries, Keepers of Lighthouses.**

Effective **June 9, 1918,** {~~the actual date of entrance on duty~~, or as soon thereafter as he enters on duty.

Former position, Second Assistant Keeper. Former salary, **$480 per annum.**

Location, **Galveston Harbor Lights and Fog-Signal Station, Texas.**

APPOINTMENT DIVISION NECESSARY ACTION TAKEN MAY 311918 DEPARTMENT OF COMMERCE

Ran on eligible list, -- -- Rating, -- -- Percentage, -- -- , Other eligibles considered:

--- --- --- ---

Previous incumbent, John L. Edsall. Services terminated to ^ **about June 8, 1918.**

Reason, **Recommended this date for transfer, promotion and appointment as Keeper of Red Fish Bar Cut Light Station, etc., Texas, effective June 9, 1918.**

Members of family in Government Service, None.

Remarks: Robert L. Payne is now serving under probationary appointment at Galveston Harbor Lights and Fog-Signal Station, Texas. He is the only employee in his grade at his station, and the vacancy to which promotion is proposed could not be foreseen at the time he was appointed. There is no suitable person in the Service who desires transfer to this position.

Selection regular, subject to the action of the U. S. Civil Service Commission, May 23, 1918

E. H. Kleinschmidt
Secretary, 10 Civil Service District.

Dorry
Inspector.

BUREAU OF LIGHTHOUSES
WASHINGTON

MAY 28 1918

Submitted to the Secretary of Commerce, approved.

1918 MAY 29 PM 2 52

Acting Commissioner

5-31-18

[1] Strike out the clause which does not apply.

11—2314

GENERAL APPOINTMENT

DEPARTMENT OF COMMERCE

APPOINTMENT DIVISION

WASHINGTON

May 31, 1918.

Mr. Robert L. Payne,

Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office,

First Assistant Keeper

in the Lighthouse Service

at a salary of Five Hundred and Forty dollars per annum,

effective on the date on which you enter upon duty in the above-mentioned position.

(By promotion from second assistant keeper at $480 per annum.)

CARDEN

APPOINTMENT DIVISION ENTERED MAY 31 1918 DEPARTMENT OF COMMERCE

By direction of the Secretary:

Respectfully,

Edward D. Clifford

C
R

Chief of Appointment Division.

Appropriation: Salaries, Keepers of Lighthouses.

Vice: John L. Edsall.

Legal Residence: Alabama.

11—3692

3343

Form 111

OATH OF OFFICE

(Prescribed by Section 1757, Revised Statutes)

5

LIGHT HOUSES JUN 22 1918

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

JUN 22 1918 9 10 AM

I, Robert L. Payne CHIEF CLERK

do solemnly[1] Swear (See below) that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter: So HELP ME GOD.

1918 JUN 22 AM 11 54

Robert L. Payne.
(Appointee signs here)

[2] Sworn to (See below) and subscribed before me, this [3] 11th day of June, A. D. 1918.

(Affix official seal here)

[4](Name) Geo D Keeley

(Official title) Notary Public

My commission expires June 1919

Official Title	Rate of Pay	Name of Station, Vessel, or Place of Employment.
1st Assistant Keeper in Present Lighthouse Service.	$540. p. a.	Galveston Harbor Lights & Fog-Signal Station, Texas.
2d Assistant Keeper in Former [5] Lighthouse Service.	$480. p. a.	do.

(The above should be filled in by the district officer before sending to appointee)

RSW

CARDED

Office of Lighthouse Inspector, 8th District

New Orleans, La., June 19, 1918.
(Address) (Date)

The above-named appointee entered upon duty on June 7, 1918. (amended)
(Date)

(Signature, followed by title) Inspector

[1] Insert here "swear" or "affirm," as the case may be.
[2] Insert here "sworn to" or "affirmed," as the case may be.
[3] The oath may be taken any time after the date of appointment and prior to the payment of compensation, but no compensation shall be paid until the oath is executed in proper form.
[4] This oath should be taken before a justice of the peace, notary public, judge, clerk of a court, a chief clerk in the office of a lighthouse inspector or other employee in the Lighthouse Service designated by a chief clerk, or any other officer having authority to administer oaths, but never before a collector of customs or postmaster, as neither officer has power to administer oaths in such cases. In case the officer administering the oath has no seal, his official character should be duly certified to by the clerk of the proper court or the proper county clerk, except in the case of chief clerks in the offices of lighthouse inspectors and other employees in the Lighthouse Service designated by them, who are not required to have a seal.
[5] Give this information in all cases where new oath is required.
Failure to fill out this oath properly will result in its return for correction.

11—944

C

ADDRESS ALL COMMUNICATIONS TO
LIGHTHOUSE INSPECTOR
NEW ORLEANS, LA

MCC

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

5

LIGHT
JUL 16 1918
HOUSES

OFFICE OF INSPECTOR, 8TH DISTRICT
NEW ORLEANS, LA.

July 13, 1918.

Robert L. Payne, 1 A.K.,
Galveston Hbr. Lts. & F.S.Stn.,Tex.

1918 JUL 19 AM 9 17
1918 JUL 19 AM 9 59

The Commissioner of Lighthouses:

Referring to "oath of office" forwarded to the Bureau on June 19, 1918, covering appointment of Robert L. Payne as First Assistant Keeper at Galveston Harbor Lights and Fog-Signal Station, etc., Texas:

It is noted that the date above-named appointee entered upon duty was inadvertently stated as June 7, 1918, and the Bureau is requested to correct same to read June 9, 1918. The records of this office have been changed accordingly.

Report of change in date of effect of appt.

Superintendent.

CARDED

Bureau of Lighthouses, Washington
JUL 17 1918

Submitted to Secretary of Commerce for his information.

1918 JUL 18 PM 4 10

H. G. Bronstedt
Acting Commissioner.

(COPY)

APPOINTMENTS
1918 JUL 18 AM 11
JUL 18 1918 48

Sir:

Referring to report of the assistance rendered by you on June 24, 1918, to the disabled sloop EDNA, of Houston, Texas, the Department is pleased to commend you for this worthy service, which will be noted on the records as part of your official history.

Respectfully,

WILLIAM C. REDFIELD
Secretary.

Mr. Robert L. Payne,
1st Asst. Keeper, Galveston Harbor Light Station, Texas.
(Through Commissioner of Lighthouses)

LIGHTHOUSES---Appointment Division's files
Exact copy as signed by WILLIAM C. REDFIELD
Mailed JUL 18 1918 by

Form 73

MCC

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LIGHT HOUSES NOV 7 1918

OFFICE OF ~~LIGHTHOUSE INSPECTOR~~ Eighth DISTRICT,

New Orleans, La., November 2, 1918.
(City.) (Date.)

NOV 7 1918 9 08 AM

CHIEF CLERK

THE COMMISSIONER OF LIGHTHOUSES:

Action recommended, Transfer, ~~promotion and appointment~~.

Name, Robert L. Payne

Legal residence, Alabama.

1918 NOV 11 AM 9 45

Position, Keeper in the Lighthouse Service.

660 new rate

Salary, ~~$576~~ per annum.

Location, Bolivar Point Light Station, Texas.

Appropriation, Salaries, Keepers of Lighthouses.

Effective November 15, 1918, { ~~the actual date of entrance on duty~~, or as soon thereafter as he enters on duty.

780 new rate.

Former position, First Assistant Keeper.

Former salary, $540 per annum.

Location, Galveston Harbor Lights and Fog-Signal Station, Texas.

Rank on eligible list, - - Rating, - - Percentage, - - Other eligibles considered:

APPOINTMENTS

- - -

Previous incumbent, James P. Brooks.

1918 NOV 11 AM 10 17

Services terminated, at close of Oct. 21, 1918.

Reason, Promoted to Keeper, Bolivar Point L.S., effective commencing Oct. 22, 1918.

Members of family in Government Service, None.

Remarks:

11/1/18 ABB

Selection regular, subject to the action of the U. S. Civil Service Commission, , 191

Secretary, Civil Service District.

Superintendent of Lighthouses.

BUREAU OF LIGHTHOUSES
WASHINGTON

Submitted to the Secretary of Commerce, approved.

NOV 8 1918

1918 NOV 9 PM 3 48

Acting Commissioner.

APPOINTMENT DIVISION NECESSARY ACTION TAKEN NOV 1[illegible] 1918 DEPARTMENT OF COMMERCE

[1] Strike out the clause which does not apply.

11—2314

GENERAL APPOINTMENT—FIXED DATE

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

November 13, 1918.

M
r. Robert L. Payne,
Through
the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office, and to actual entrance upon duty (unless on authorized leave) on the date indicated, Keeper

in the Lighthouse Service

at a salary of Seven Hundred and Eighty dollars per annum,

effective November 1, 1918.

By promotion from first assistant keeper at $540 per annum.

CARDED

APPOINTMENT NOV 13 1918 ON JOURNAL DEPARTMENT OF COMMERCE

By direction of the Secretary:

Respectfully,

(Signed) Clifford Hastings

Chief of Appointment Division.

R
Ho
Appropriation:
Salaries, Keepers of Lighthouses.
Vice:
New position. (By increase in compensation.)
Legal Residence:
Alabama.

Form 111

OATH OF OFFICE

(Prescribed by Section 1757, Revised Statutes)

LIGHT DEC 2 1918 HOUSES

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

I, Robert L. Payne, DEC 12 1918 RECEIVED CLERK

do solemnly [1] swear (See below) that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter: So HELP ME GOD. 1918 DEC 2 PM 3 29

Robert L. Payne
(Appointee signs here)

[2] Sworn to (See below) and subscribed before me, this [3] 23 day of November, A. D. 1918.

(Affix official seal here)

[4] (Name) La Caunel

(Official title) Notary Public.

My commission expires September, 10, 1921.

	Official Title	Rate of Pay	Name of Station, Vessel, or Place of Employment.
Present	Keeper in the Light-house Service	$780 p.a.	Galveston Harbor Lights and Fog-Signal Station, etc., Texas.
Former [5]	do.	$540 p.a.	do.

(New position.--By increase in compensation.)

(The above should be filled in by the district officer before sending to appointee)

SUPERINTENDENT OF LIGHTHOUSES

Office of ~~Inspector~~, Eighth District

New Orleans, La., November 29, 1918.
(Address) (Date)

CARDED

C. S. REPORT DATA ENTERED

The above-named appointee entered upon duty on November 1, 1918.
(Date)

Ruel Dale

(Signature, followed by title)

SUPERINTENDENT OF LIGHTHOUSES

[1] Insert here "swear" or "affirm," as the case may be.
[2] Insert here "sworn to" or "affirmed," as the case may be.
[3] The oath may be taken any time after the date of appointment and prior to the payment of compensation, but no compensation shall be paid until the oath is executed in proper form.
[4] This oath should be taken before a justice of the peace, notary public, judge, clerk of a court, a chief clerk in the office of a lighthouse inspector or other employee in the Lighthouse Service designated by a chief clerk, or any other officer having authority to administer oaths, but never before a collector of customs or postmaster, as neither officer has power to administer oaths in such cases. In case the officer administering the oath has no seal, his official character should be duly certified to by the clerk of the proper court or the proper county clerk, except in the case of chief clerks in the offices of lighthouse inspectors and other employees in the Lighthouse Service designated by them, who are not required to have a seal.
[5] Give this information in all cases where new oath is required.
Failure to fill out this oath properly will result in its return for correction.

11—944

Form 93

MCC

NOTICE OF RESIGNATION REQUESTED

5

LIGHT NOV 23 1918 HOUSES

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

SUPERINTENDENT OF LIGHTHOUSES,

OFFICE OF LIGHTHOUSE INSPECTOR, Eighth DISTRICT.

NOV 23 1918 9 05 AM

CHIEF CLERK

New Orleans, La., November 19, 1918.

THE COMMISSIONER OF LIGHTHOUSES:

Herewith is transmitted the resignation of the following-named employee:

1918 NOV 27 AM 11 39

Name, Robert L. Payne

Position, First Assistant Keeper in the Light-house Service.

Legal residence, Alabama.

Station, Galveston Harbor Lights and Fog-Signal Station, Texas.

Salary, $780.00 per annum.

The acceptance of this resignation is recommended effective at the close of November 15, 1918.

This employee has not taken leave in excess of the accrued rate.

APPOINTMENTS

1918 NOV 27 AM 11 53

Remarks:

Robert L. Payne left the light station on November 15th without authority, subsequently advising this office that under no consideration would he return. In view of the fact that he had been informed of his proposed transfer to Bolivar Point Light Station, it is believed to be to the interest of the Service that his resignation be accepted.

11/29/18 Acc

For and in the absence of the Superintendent

Langhier.

First Assistant Superintendent.

BUREAU OF LIGHTHOUSES

WASHINGTON

NOV 26 1918

1918 NOV 27 AM 11 28

Submitted to the Secretary of Commerce, approved.

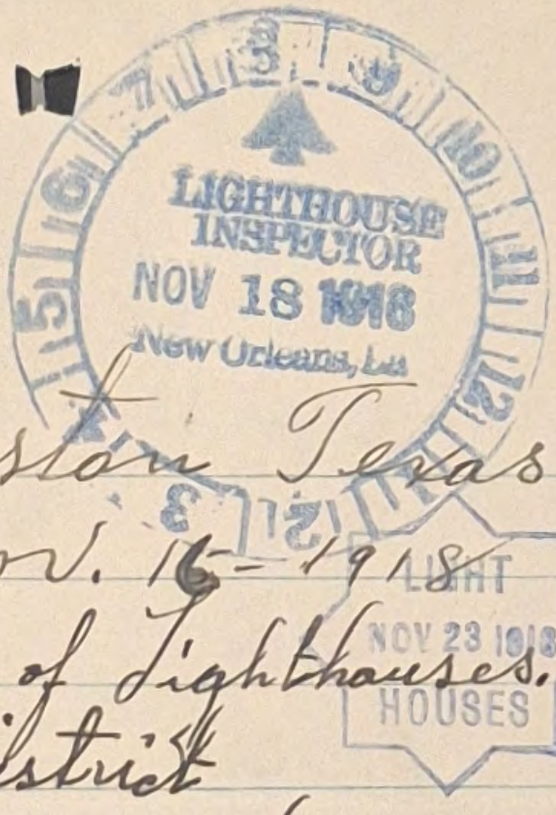
11—4623

APPOINTMENT DIVISION NECESSARY ACTION TAKEN NOV 29 1918 DEPARTMENT OF COMMERCE

Commissioner

16505

Kwb



Galveston Texas
Nov. 16 - 1918

Superintendent of Lighthouses.
8th District
New Orleans.

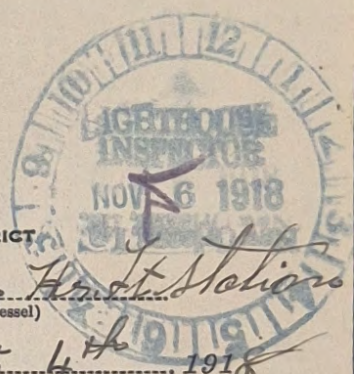
Sir:- Having to leave Galveston to-night for home If appointed first asst. at Bolivar Point Light Station will Return to Galveston Can't Report to Mr. Balsillie for duty under no consideration

Respectfully
Robert L. Payne
Slocomb
Route #2
Ala.

c/o T. F. Payne

ADDRESS ALL COMMUNICATIONS TO
LIGHTHOUSE INSPECTOR
NEW ORLEANS, LA.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE



EIGHTH DISTRICT

Galveston Hbr. Ft. Station
(Station, Depot, or Vessel)

Nov. 4th, 1918



Light House Superintendent
New Orleans

Through the Keeper-

Sir-

Would like to be relieved from duty at Galveston Hbr. Ft. Station Nov. 15- 1918 if not before. Should a transfer be granted would except same. But if a transfer not granted. my Resignation will take effect at the close of Nov. 15-1918

Should a Vacancy occur after above date as previously requested would still ~~accept~~ Desire to Remain in Service.

Respectfully
R. L. Payne
1st. Asst. Keeper

John D Balcellis
Keeper
November 4th 1918

November 29, 1918.

Sir:

The Department is in receipt of your resignation from the position designated below, and has accepted the same, upon recommendation of the bureau, to take effect at the close of business on

November 15, 1918.

Bureau..... Lighthouse Service,
Position..... Keeper
Salary..... $780 per annum

By direction of the Secretary:

Respectfully,

APPOINTMENT DIVISION ENTERED NOV 30 1918 DEPT. OF COMMERCE

CARDED

(Signed) Clifford Hastings.
Chief of Appointment Division.

M

r. Robert L. Payne,
Commissioner of Lighthouses.

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ADDRESS ALL COMMUNICATIONS TO
LIGHTHOUSE INSPECTOR
NEW ORLEANS, LA

ADDRESS ALL COMMUNICATION TO
SUPERINTENDENT OF LIGHTHOUSES
NEW ORLEANS LA.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LIGHT
NOV 23 1918
HOUSES

SUPERINTENDENT OF LIGHTHOUSES.
OFFICE OF INSPECTOR, 8TH DISTRICT
NEW ORLEANS, LA.
November 20, 1918.

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EP-MCC
1 set inclosures

APPOINTMENTS
1918 NOV 25 PM 3 01

CHIEF CLERK
1918 NOV 25 PM 2 33

Robert L. Payne,
cancellation of
Dept. Notice of
Change in Salary

The Commissioner of Lighthouses:

Returned, for cancellation, is Department letter dated November 13, 1918, to Robert L. Payne changing his salary to $660 per annum, effective upon his transfer to Bolivar Point Light Station. Mr. Payne never entered on duty at Bolivar Point, having resigned at the close of November 15th.

For and in the absence of the Superintendent:

Lanphier.
First Assistant Superintendent.

11/26/18 ARB

CARDED

APPOINTMENT DIVISION ENTERED NOV 27 1918

APPOINTMENT DIVISION ENTERED JAN 2 1919 DEPT OF COMMERCE

Bureau of Lighthouses, Washington.
NOV 23 1918

Submitted to Secretary of Commerce recommended for approval.

H. B. Bowerman
Acting Commissioner.

1918 NOV 25 PM 1 58

NOTICE OF CHANGE IN SALARY
KEEPERS -- LIGHTHOUSE SERVICE

LIGHT
NOV 23 1918
HOUSES

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

November 13, 1918.

Mr. Robert L. Payne,

Through the Commissioner of Lighthouses.

Sir:

You are advised that your salary as keeper in the Lighthouse Service has been changed from $ 780 per annum to $ 660 per annum, effective November 15, 1918, or as soon thereafter as you enter upon duty at the new rate of pay.

No new appointment will be issued to you as a result of this change, and an oath of office is not required.

By direction of the Secretary:

Respectfully,

Clifford Harding
Chief of Appointment Division.

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NOV 29 1918
DEPARTMENT OF COMMERCE

NOTICE OF CHANGE IN SALARY
KEEPERS -- LIGHTHOUSE SERVICE

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

November 13, 1918.

Mr. Robert L. Payne,

Through the Commissioner of Lighthouses.

Sir:

You are advised that your salary as keeper in the Lighthouse Service has been changed from $ 730 per annum to $ 660 per annum effective November 13, 1918, or as soon thereafter as you enter upon duty at the new rate of pay.

No new appointment will be issued to you as a result of this change, and an oath of office is not required.

By direction of the Secretary:

Respectfully,

(Signed) Clifford Hastings

Chief of Appointment Division.

Cancelled

R
Ho

8th

LIGHT NOV 15 1918 HOUSES
NOV 15 1918 10 20 AM
LIGHT NOV 23 1918 HOUSES
LIGHTHOUSES INSPECTOR NOV 19 1918 New Orleans, La.

NOTICE OF CHANGE IN SALARY
KEEPERS -- LIGHTHOUSE SERVICE

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

November 13, 1918.

Mr. Robert L. Payne,

Through the Commissioner of Lighthouses.

Sir:

You are advised that your salary as keeper in the Lighthouse Service has been changed from $ 780 per annum to $ 660 per annum, effective November 15, 1918, or as soon thereafter as you enter upon duty at the new rate of pay.

No new appointment will be issued to you as a result of this change, and an oath of office is not required.

By direction of the Secretary:

Respectfully,

Chief of Appointment Division.

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APPOINTMENT DIVISION
NOV 13 1918
DEPARTMENT OF COMMERCE