'26 NOV 3 PM 4:04

REFERENCE SERVICE SLIP
Archival Research Room Record Request
National Archives at St. Louis

Date: 11/02/2026

REQUESTER INFORMATION

Name (Please Print – Last, First, Middle)	Researcher ID Card Number
Burns, Andrew	4563213
E-Mail Address:	**Phone Number:**
afbfg4@umsl.edu	636-415-7353

INFORMATION NEEDED TO LOCATE RECORDS (Furnish as much as possible)

Name used in Service (Please Print – Last, First, Middle)	Service Number/SSN	Date & Place of Birth
Penny, Everett, L.		

MILITARY SERVICE

Branch of Service:
- ☐ Air Force
- ☐ Army Air Corps
- ☐ Army Air Force
- ☐ Army
- ☐ Marine Corps
- ☐ Navy
- ☐ Coast Guard
- ☐ Unknown

Type of Rank:
- ☐ Enlisted
- ☐ Officer
- ☐ Unknown

Service Period (Check all that apply):
- ☐ 1939 & Prior
- ☐ 1940 - 1950
- ☐ 1950 & After

Date & Place of Death:

State of Residence (upon entry into service):

Other Identifying Information (Parent's Names, CSC Number, etc.)

Researcher Signature: Andrew Burns

CIVILIAN SERVICE

(Agency & Location)		
Lighthouse Service (CT/NJ/NY) 3rd District		
From: 1923	To: 1924	
(Agency & Location) P500		
From:	To:	
(Agency & Location)		
From:	To:	

Other Identifying Information (Maiden Name, Job Title, etc.)

This Space Intentionally Left Blank

STAFF USE ONLY

Appointment Time and Date:

Additional Researchers: ☐ Yes ☐ No

CMRS Service Request Number: C:0008468405

Attendant Signature:

CMRS Search Request Number(s): Civilian Archival search 11/6

Remarks:

'26 NOV 17 PM 2:35

SCREENING NOTES

☐ Reviewed and Nothing Removed

☐ Items Removed and User Informed

Hold Requested: ☐ Yes ☐ No

Total Requests:

Screened Items:

☐ Additional charge outs and signatures on reverse side

Time Out:

Final Return:

DEPARTMENT OF COMMERCE

BUREAU OF LIGHTHOUSES FILES

E. L. PENNY.

Out

E. L. PENNY.

FWC-JHG

FEB 6 1924

3D DISTRICT, STATEN ISLAND, N.Y.

Accounts.
Contracts.
Chf Clk.
Dep. Comr.
Comr.

Commissioner of Lighthouses; Feb. 4, 1924

SUBJECT: Charges, E.L.Penny, 2nd Asst.K., West Bank L.S.

1. The following correspondence is forwarded for the Bureau's consideration:-

a - Copy of Memorandum of Jan.30th.
b - Copy of charges addressed to Penny, dated Jan.30th.
c - Letter of Feb.2nd from Keeper of West Bank L.S.
d - Letter of Feb.2nd from 2d Asst.Keeper Penny.

2. Mr.Penny came ashore on leave on Jan.16th and was due to return to the station on Jan.24th. On Jan.24th the Keeper came ashore on leave and met 2nd Asst.Keeper Penny on shore and helped Penny to get his boat ready to return to the station, and saw him start from South Beach enroute to West Bank Lt.Sta. It appears that on account of weather conditions Mr.Penny did not reach the station but returned to shore. On January 25th Mr.Penny verbally reported to this office that he had been unable to reach the station on the previous day but that he intended to at once make another effort to return to the station. It appears that instead of making further effort to return to his station he went home without first notifying this office or the keeper of his intention, with the result that one keeper was left alone on the station without the knowledge of this office until Jan.30th when Keeper Bishop returned to South Beach from leave of absence and found that Mr.Penny had deserted his position.

3. It is recommended that Mr.Penny be dismissed from the position of 2nd Asst.Keeper of West Bank Lt.Sta., N.Y., with pay at the rate of $780 per annum, effective at the close of Jan.20, 1924. Mr.Penny was on the station from Jan.1st to Jan.16th, and then went on eight days leave, but in view of the fact that he served only half of the month he is entitled to only half of the monthly leave allowance. Therefore his separation is recommended to be effective at the close of Jan.20, 1924.

4. Mr.Penny has not been granted leave in excess of the accrued rate. The approval of this recommendation will not be in violation of Sec.2, Rule I, C. S. Rules.

J. T. Yates

February 6, 1924.

SUBJECT: 3rd Supt's. letter, Feb. 4, 1924, charges against E. L. Penny, 2nd asst. keeper at West Bank L.S.

Submitted to Secretary of Commerce with statement that the Bureau concurs in the Superintendent's recommendation in this matter, and so recommends approval.

Commissioner of Lighthouses.

Everett L. Penny

Everett L. Penny

LEGAL RESIDENCE
New York.

INACTIVE

STATUS

DESIGNATION	SALARY	BUREAU OR OFFICE	DATE OF EFFECT OF ACTION AUTHORIZED
Keeper Prob	780	L.H.	Nov. 24, 1923.
" " "	840	"	Canceled
Dismissed close of January 20, 1924			

INACTIVE

Form A–16

GOVERNMENT PRINTING OFFICE

LIGHTHOUSES 55

Form 73

FWD-JHG

1923 NOV 16, AM 8

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

NOV 16 1923 APPOINTMENT DIVISION

SECOND U. S. CIVIL SERVICE DISTRICT REC'D NOV 14 1923

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, Third DISTRICT,

Staten Island, N.Y., Nov. 13, 1923, 19
(City.) (Date.)

COMMISSIONER OF LIGHTHOUSES:
(Thr. Sec'y 2nd C. S. Dist.)

CHIEF CLERK

1923 NOV 16 PM 2 19

Action recommended, Probationary appointment.

Name, Everett L. Penny

Legal residence, New York

Position, Keeper

Salary, $780.00 p.a.

Location, West Bank Lt. Sta., N.Y.

Appropriation, Salaries, Keepers of Lighthouses

Effective November 20, 1923 {1 the actual date of entrance on duty, or as soon thereafter as he enters on duty.

Former position,

Former salary,

Location,

Rank on eligible list, 1 Rating Keeper Percentage, 87.0, Other eligibles considered:
Harold N. Kierstead C. Anthony Murray C.

Previous incumbent, Vincent J. Hurley Services terminated, Oct. 27, 1923

Reason, Resigned

Members of family in Government Service, None.

Date of birth, September 23, 1899

Remarks: No employee of District desired transfer to this position.
There are no quarters for families of keepers at this station.

Selection regular, subject to the action of the
U. S. Civil Service Commission, November 15, 1923

11/16/23

Assistant Secretary, 2nd Civil Service District.

BUREAU OF LIGHTHOUSES
WASHINGTON

NOV 16 1923

Submitted to the Secretary of Commerce, approved.

J. S. CONWAY

Acting Commissioner of Lighthouses.

Mr. Rogers

1 Strike out the clause which does not apply.

11—2314

NOT TO BE ACCEPTED AS AUTHORITY FOR INVESTIGATION OPERATIONS UNLESS ACCOMPANIED BY OFFICIAL CREDENTIALS

CERTIFICATE OF PROBATIONARY APPOINTMENT

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

November 16, 1923.

Mr. Everett L. Penny,

Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office and to a probationary period of not to exceed six months as provided by paragraph (c) of section 1 of civil-service rule VII, Keeper in the Lighthouse Service at a salary of Seven Hundred and Eighty dollars per annum, effective on the date on which you enter upon duty in the above-mentioned position.

By selection from certificate of eligibles (No. _____) issued by the Assistant Secretary, Second Civil Service District.

By direction of the Secretary:

Respectfully,

C
C
Sd

(SIGNED) CLIFFORD EASTIN

Chief of Appointment Division.

Appropriation: Salaries, Keepers of Lighthouses.

Vice: Vincent J. Hurley.

Legal Residence: New York.

CARDED

U. S. REPORT DATA ENTERED

(See reverse side.)

Form A-14

11—8886

Form 111

OATH OF OFFICE

(Prescribed by Section 1757, Revised Statutes)

1923 DEC 6 AM 11 13

LIGHTHOUSES COMMERCE DEC 8 1923 APPOINTMENT DIVISION

1923 DEC 6 AM 8 46

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

I, Everett L. Penny

do solemnly [1] swear (See below) that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter: So HELP ME GOD.

Everett L. Penny
(Appointee signs here)

[2] Sworn to (See below) and subscribed before me, this [3] 23rd day of Nov, A. D. 1923

(Affix official seal here)

[4] (Name) Philip F. Weschler

(Official title) Notary Public

My commission expires Jan 1, 30 1925

Official Title	Rate of Pay	Name of Station, Vessel, or Place of Employment.
Present Keeper	$780.00 p.a.	West Bank Lt.Sta., N.Y.
Former [5]		

(The above should be filled in by the district officer before sending to appointee)

Office of Superintendent of Lighthouses, 3rd District

Staten Island, N. Y., Dec 5-1923
(Address) (Date)

The above-named appointee entered upon duty on Nov 24-1923
(Date)

DO NOT REPORT DATE UNLESS ENTERED ON DUTY

J. T. Yates
(Signature of officer) Supt of Lighthouses, 3rd Dist.

[1] Insert here "swear" or "affirm," as the case may be.
[2] Insert here "sworn to" or "affirmed," as the case may be.
[3] The oath may be taken any time on or after the effective date of appointment and prior to the payment of compensation, but no compensation shall be paid until the oath is executed in proper form.
[4] This oath should be taken before a justice of the peace, notary public, judge, clerk of a court, a chief clerk in the office of a superintendent of lighthouses or other employee in the Lighthouse Service designated by a chief clerk, or any other officer having authority to administer oaths, but never before a collector of customs or postmaster, as neither officer has power to administer oaths in such cases. In case the officer administering the oath has no seal, his official character should be duly certified to by the clerk of the proper court or the proper county clerk, except in the case of chief clerks in the offices of superintendent of lighthouses and other employees in the Lighthouse Service designated by them, who are not required to have a seal.
[5] Give this information in all cases where new oath is required.
Failure to fill out this oath properly will result in its return for correction.

11—944

CARDED

P.S.

Form SS-73

DEPARTMENT OF COMMERCE

CHIEF CLERK 5

SUPERINTENDENT OF LIGHTHOUSES 1923 DEC 24 G RECEIVED 1923 DEC 6 AM 11 13 DEPARTMENT OF COMMERCE

PERSONAL QUESTION SHEET

This form shall be furnished for each person appointed in the service of the Department immediately upon entrance on duty.

The information called for in Part I shall be filled in by the Bureau or Office to which the employee is assigned, after which the form shall be transmitted to the employee for answers to the questions in Part II. The completed form shall be indorsed by the proper Bureau officer and forwarded to the Department for file.

LIGHTHOUSES

1923 DEC 6 AM 8 47

PART I.

1. Name of employee: Everett L. Penny
2. Position to which appointed: Keeper (Second Assistant)
3. Bureau or Service: Lighthouse Service, District: 3rd
4. Place of duty: West Bank Light Station, N. Y. (City, town, station, or vessel.)
5. Salary: $780.00 per annum
6. Appropriation from which paid: Salaries, Keepers of Lighthouses
7. Manner of appointment. (Examples: "From stenographer and typewriter examination, ———, 19—;" "Without examination;" or "By reinstatement;" or "By transfer from ———." stating Department, Bureau or Service, position, and salary, if known).

From examination for keepersand assistant keepers, dated Nov.10,1923

PART II.

THE FOLLOWING QUESTIONS ARE TO BE ANSWERED BY THE EMPLOYEE:

The statement should be signed by the employee, or, if unable to write, he may sign by mark in the presence of one witness.

1. What is your full name? (State whether Mr., Miss, or Mrs., and spell out names in full, including middle name or names. Example: "Mr. John Richard Roe." If name itself is merely a letter, so state.)

Mr. Everett Leroy Penny

2. How do you intend to write your name on the pay roll? (This should agree with signature to your oath of office.)

E. L. Penny

3. What is your present legal residence? (Give State or Territory, county, city or town, and Congressional district.)

N. Y. (State or Territory.) Suffolk (County.) Hampton Bays (City or town.) 1st (Congressional district.)

4. If the legal residence given in answer to question 3 is not the same as that stated in the certificate of appointment, the difference should be explained.

5. What is your race? (Answer "white," "colored," or "Mongolian.") white

11—6922

CARDED

6. Where were you born? Hampton Bays, L.I., N.Y.

7. When were you born? September (Month.) 23rd (Day.) 1899 (Year.)

8. If foreign born, state when and where naturalization papers were taken out

9. What is your marital condition? (Answer "single," "married," "widowed," or "divorced.") Married

10. Give name and address of person whom you would like to have notified in case of accident.

Mrs Everett L Penny (Name.) (Number and street.)

Hampton Bays (City or town.) N.Y. (State or Territory.)

11. Are there any members of your family, besides yourself, in the civil service of the United States? (Answer "yes" or "no.") no If so, state in blank spaces below the information called for by the headings.

Name.	Post-office address.	Position and department or office in which employed.	Relationship.	Married or single.
		Position / Department or office		
		Position / Department or office		
		Position / Department or office		

12. Have you any physical disabilities? (Answer "yes" or "no.") no If so, describe fully. (If you have defective eyesight, state whether corrected by glasses.)

13. Do you hold any State or municipal office? (Answer "yes" or "no.") no If so, state name of such office and compensation attached.

14. Were you in the military or naval service of the United States during any war? (Answer "yes" or "no.") no If so, state in blank spaces below the information called for by the headings.

Company and regiment, or vessel.	Date enlisted.	Date discharged.	Cause of discharge.

15. If you served in the military or naval service of the United States other than during war time, indicate such service in the spaces below.

Company and regiment, or vessel.	Date enlisted.	Date discharged.	Cause of discharge.
U.S. Coast Guard Sta. #73	Dec. 1st 1919.	Apr. 25, 1923.	own request

16. Have you ever held any other position in the civil service of the United States? (Answer "yes" or "no.") no If so, state in blank spaces below the information called for by the headings.

Department.	Bureau or Service.	Position.	Salary.	Appointed.	Separated.

11—6922

17. Are you the widow or orphan of an honorably discharged soldier or sailor? (Answer "yes" or "no.") No If so, state in blank spaces below the information called for by the headings.

Name under which soldier or sailor rendered service.	Relationship to you.

Company and regiment, or vessel.	Date enlisted.	Date discharged.	Cause of discharge.

18. What was your occupation prior to entering the United States service? (It is intended that the answer to this question shall state briefly the lines of work followed by you before receiving your present appointment, with the exception of your service indicated in answer to questions 13, 14, 15, and 16.)

Merchant Marine, U.S. Coast Guard and Salesman for Crowell Publishing Co.

19. What education have you received? (State the grades of schools you have attended, and, if you have attended schools of higher grade than high schools, give the institution, degrees received, and date in each case. Example: Public school; high school; business college; Cornell University, A. B., 1910; Columbia University, LL. B., 1913.)

Through Grammer school and three years in High School

20. What special qualifications have you—educational, professional, technical, mechanical, etc.? (Examples: Qualified as "Lawyer," or "Civil engineer," or "Translator," or "Interpreter," or "Stenographer," or "Draftsman," or "Carpenter.")

None

21. What, if any, civil-service examinations have you passed? (Give names and dates as near as you recollect.)

~~None~~ Keepers - 11/10/1923

22. Were the answers to the foregoing questions written by you? (Answer "yes" or "no.") Yes If not, state the name and address of the person who wrote them for you.

Date, Nov. 23rd, 1923.

Witness (in case signature is by mark):

(Signature) Everett L. Penny

(Present address) (Number and street.)

Hampton Bays (City or town.) N.Y. (State or Territory.)

INDORSEMENT.

(If appointee is to be employed in the field, this form should be reviewed and approved by the proper field officer and need not be signed by an official of the Bureau. If appointee is to serve in the District of Columbia, the form should be reviewed and approved by the proper Bureau officer. When forwarding this form, no letter of transmittal is required.)

Reviewed, approved, and forwarded Dec 5, 1923

(Signature) J. T. Yates

(Official title) Supt. of Lighthouses, 3rd Dist.

11—6922

Form 73

CHIEF CLERK

NOMINATION

FWO-JHG

LIGHTHOUSES

1924 JAN 18 AM 8 38

DEPARTMENT OF COMMERCE 1924 JAN 18 PM 2 27

LIGHTHOUSE SERVICE

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, 3rd DISTRICT,

Staten Island, N. Y., Jan.17,1924, 19
(City.) (Date.)

JAN 18 1924 APPOINTMENT DIVISION

COMMISSIONER OF LIGHTHOUSES:

Action recommended, Promotion.

Name, Everett L. Penny — Legal residence, New York

Position, Keeper — Salary, $840.00 p.a.

Location, West Bank Light Station, N.Y. — Appropriation, Salaries, Keepers of Lighthouses

Effective February 12,1924 — ~~the actual date of entrance on duty~~, or as soon thereafter as he enters on duty.

Former position, Keeper — Former salary, $780.00 p.a.

Location, West Bank Light Station, N.Y.

Rank on eligible list, Rating, Percentage, , Other eligibles considered:

APPOINTMENT DIVISION NECESSARY ACTION TAKEN JAN DEPARTMENT OF COMMERCE

Previous incumbent, Emil H. Haller — Services terminated, Feb.11,1924

Reason, Resigned.

Members of family in Government Service,

Date of birth,

Remarks: Mr. Penny entered the service on Nov.24,1923 as 2nd Asst.Keeper of West Bank Lt.Sta., and his promotion is recommended as he is the only employee in his grade at that station, and the vacancy to which promotion is proposed could not be foreseen at the time he was appointed. No other employee of District desiredtransfer to this position.

Selection regular, subject to the action of the U. S. Civil Service Commission, , 19

For and in the absence of the Supt.

1-18-24.

Secretary, Civil Service District.

1st Asst.Supt.

BUREAU OF LIGHTHOUSES
WASHINGTON

JAN 18 1924

Submitted to the Secretary of Commerce, approved.

J. S. CONWAY

Acting Commissioner of Lighthouses.

[1] Strike out the clause which does not apply.

11—2314

Form A-21

NOTICE OF CHANGE IN SALARY
KEEPERS-LIGHTHOUSE SERVICE

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

January 18, 1924.

Mr. Everett L. Penny,

Through the Commissioner of Lighthouses.

Sir:

You are advised that your salary as keeper in the Lighthouse Service has been changed from $ 780 per annum to $ 840 per annum, effective February 12, 1924, or as soon thereafter as you enter on duty.

No new appointment will be issued to you as a result of this change, and an oath of office is not required.

By direction of the Secretary:

Respectfully,

EDW. J. GARDNER.

Acting Chief of Appointment Division.

11—8074

Cancelled

CARDED

C
G
3d

APPOINTMENT DIVISION RECEIVED JAN 19 1924 DEPARTMENT OF COMMERCE

W. S. REPORT MAIL

In replying address
Commissioner of Lighthouses

and refer to date of this letter
and file No.

LGJ
Inclosures.

CHIEF CLERK

DEPARTMENT OF COMMERCE

BUREAU OF LIGHTHOUSES
WASHINGTON

1924 FEB 7 PM 2 47

5

February 6, 1924.

DEPARTMENT OF COMMERCE
FEB 7 1924
APPOINTMENT DIVISION.

SUBJECT: 3rd Supt's. letter, Feb. 4, 1924, charges against E. L. Penny, 2nd asst. keeper at West Bank L.S.

Submitted to Secretary of Commerce with statement that the Bureau concurs in the Superintendent's recommendation in this matter, and so recommends approval.

DEPARTMENT OF COMMERCE
FEB 11 1924
APPOINTMENT DIVISION.

Commissioner of Lighthouses.

APPROVED:

ACTING SECRETARY OF COMMERCE

2/7/24

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
STATEN ISLAND, N.Y.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LIGHTHOUSES

1924 FEB 5 AM 8 42

FWO-JHG

GENERAL DEPOT
OFFICE SUPERINTENDENT OF LIGHTHOUSES
3D DISTRICT, STATEN ISLAND, N.Y.

Commissioner of Lighthouses; Feb. 4, 1924

SUBJECT: Charges, E.L.Penny, 2nd Asst.K., West Bank L.S.

1. The following correspondence is forwarded for the Bureau's consideration:-

a - Copy of Memorandum of Jan.30th.
b - Copy of charges addressed to Penny, dated Jan.30th.
c - Letter of Feb.2nd from Keeper of West Bank L.S.
d - Letter of Feb.2nd from 2d Asst.Keeper Penny.

2. Mr.Penny came ashore on leave on Jan.16th and was due to return to the station on Jan.24th. On Jan.24th the Keeper came ashore on leave and met 2nd Asst.Keeper Penny on shore and helped Penny to get his boat ready to return to the station, and saw him start from South Beach enroute to West Bank Lt.Sta. It appears that on account of weather conditions Mr.Penny did not reach the station but returned to shore. On January 25th Mr.Penny verbally reported to this office that he had been unable to reach the station on the previous day but that he intended to at once make another effort to return to the station. It appears that instead of making further effort to return to his station he went home without first notifying this office or the keeper of his intention, with the result that one keeper was left alone on the station without the knowledge of this office until Jan.30th when Keeper Bishop returned to South Beach from leave of absence and found that Mr.Penny had deserted his position.

3. It is recommended that Mr.Penny be dismissed from the position of 2nd Asst.Keeper of West Bank Lt.Sta., N.Y., with pay at the rate of $780 per annum, effective at the close of Jan.20, 1924. Mr.Penny was on the station from Jan.1st to Jan.16th, and then went on eight days leave, but in view of the fact that he served only half of the month he is entitled to only half of the monthly leave allowance. Therefore his separation is recommended to be effective at the close of Jan.20, 1924.

4. Mr.Penny has not been granted leave in excess of the accrued rate. The approval of this recommendation will not be in violation of Sec.2, Rule I, C. S. Rules.

J. L. Wyllys
Cdr.

a

COPY

Memorandum

1-30-24

12:15 P.M.

Keeper Bishop of West Bank Lt.here. Said came ashore on leave on Thursday Jan.24th and was now on way back to station. When he arrived on Staten Island he found Asst.Keeper Penny had deserted his job. Said found note from Penny stating he would not return to the station. Bishop says Penny came ashore on leave on Jan.16 and was due to return Jan. 24 and that he (Bishop) met him at the beach on the 24th and helped Penny get his boat ready to go back to station on 24th but did not reach it and has not since returned.

Bishop will return to station to-day and will forward written report re above.

(Signed) OCKENFELS

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
STATEN ISLAND, N.Y.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

FWO-JHG

REGISTERED MAIL
RECEIPT REQUESTED

GENERAL DEPOT
OFFICE SUPERINTENDENT OF LIGHTHOUSES
3D DISTRICT, STATEN ISLAND, N.Y.

Everett L. Penny,
Hampton Bays,
Long Island, N. Y.

Jan. 30,1924

SUBJECT: Charges.

1. You are hereby charged with being absent from duty as Second Assistant Keeper of West Bank Light Station, New York, without leave, you having been granted leave on January 16,1924 with instructions to return to the station on January 24th,1924, but up to the present date you have not returned to duty nor advised this office or the keeper of the station of the reason for your absence or when you expected to return.

2. You are directed to submit any statement you may desire to make, through official channels, within three days from the receipt of this letter. Any statement made must be couched in temperate language, free from countercharges, and confined to the point at issue.

3. If you desire to make no statement, you will so state in writing.

J. T. YATES

Superintendent

By: W. J. Lawton,
Chief Clerk

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
TOMPKINSVILLE, N. Y.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

SUPERINTENDENT OF LIGHTHOUSES
FEB 4 1924
ALBANY, N.Y.

THIRD DISTRICT

West Bank Lt. Hs.
(Station, Depot, or Vessel)

Feb 2, 1924.

Subject:- Everett L. Penny- 2nd. Asst. Keeper.

Dear Sir:-

I respectfully report that I went ashore Jan. 24th. to take balance of my leave and met Everett L. Penny the 2nd. Asst. who just returned from his 8 day leave. I saw him start out from South Beach and when I returned on the 30th (I was left at not by him at a store) found that he couldn't get back to the station because he was caught in a blow while returning and was swamped he and boat being washed out at Midland Beach. All the oar locks and oars, tools in a box to use in emergency & trouble with the Caille motor boat. I made a verbal report of same Jan. 30th. & 31st. It was Jan. 31st. before the boat could be gotten out of the ice in the creek behind Midland Beach. I got same out on 31st. gathered together what things were there and returned to West Bank that afternoon. The 2nd. Asst. didn't notify me at my home of his deserting after the trouble and I didn't know of it before my return. I haven't seen the 2nd. Asst. and haven't heard from him since I last saw him on Jan. 24th.

Yours truly
John R. Bishop, Keeper.

Hampton Bays, N.Y.,
Feb. 2nd, 24.



Superintendent
U. S. L. H. Service
Tompkinsville, N.Y.

Dear Sir:-

Am in receipt of your letter of the 30th charging me with being absent from the station without leave. After leaving the office on the 25th I intended

to return to duty but the wind was blowing a gale from the N. W. and the more I thought about the matter after my experience on the 24th I couldnt consider returning to West Bank. In other words the nerve was knocked completely out of me. I went to Rhody and Schmidts and they sent

me Keeper a telegram but I left before he received any answer. Was afraid of being taken sick so thought the best place for me was at home.

If by any chance I could be reinstated in a mainland Station I would consider remaining in the service but to return to West Bank I could

not consider it
Trusting this explanation
will be satisfactory, I
remain.

Respectfully
O. L. Penny

February 7, 1924.

Mr. Everett L. Penny,
Through the Commissioner of Lighthouses.

Sir:

Charges of absence from duty without leave having been preferred against you, and established in a degree sufficient to warrant such action, the Department, upon recommendation of the Commissioner of Lighthouses, has dismissed you from the position of Keeper (Second Assistant) of West Bank Light Station, New York, at $780 per annum, effective at the close of January 20, 1924.

By direction of the Secretary:

Respectfully,

EDW. J. GARDNER
Acting Chief of Appointment Division.

C
3d

REPORT DATE ENTERED

DISCARDED

APPOINTMENT DIVISION ENTERED FEB 11 1924 ON JOURNAL DEPARTMENT OF COMMERCE

APPOINTMENT DIVISION ENTERED MAR 10 1924 ON JOURNAL DEPARTMENT OF COMMERCE

Bureau of Lighthouses, Reading ...
MAR 7 - 1924

Inclosure

Submitted to Secretary of Commerce recommended for approval.

J. S. CONWAY
Acting Commissioner

3-8-24

Entered on Journal

REPORT DATE ENTERED

DISCARDED

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
STATEN ISLAND, N. Y.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

1924 MAR 7 AM 8 54 LIGHTHOUSES

FWO-JHG

Cl. 5

1924 MAR 8

GENERAL DEPOT
OFFICE SUPERINTENDENT OF LIGHTHOUSES
3D DISTRICT, STATEN ISLAND, N. Y.

DEPARTMENT OF COMMERCE MAR 8 1924 APPOINTMENT DIVISION

Commissioner of Lighthouses;

March 6,1924

SUBJECT: Promotion of Everett L.Penny, former 2nd Asst.Keeper, West Bank Lt.Sta.,N.Y.

REFERENCE: Form 73 dated Jan.17,and Dept.letter Jan.18,1924.

1. Referring to letter from this office dated Feb.7,1924 recommending the promotion of Ralph W.Rexinger from 2nd assistant to 1st assistant keeper of West Bank Light Station, and stating that Department letter of Jan.18,1924 addressed to Everett L. Penny promoting him to this position would be later returned to the Bureau for cancellation; in accordance therewith Department letter, in duplicate, dated Jan.18,1924, addressed to Everett L.Penny, is returned herewith for cancellation.

J. Apples
Cal.

APPOINTMENT DIVISION RECEIVED MAR 10 1924 DEPARTMENT OF COMMERCE

Bureau of Lighthouses, ... MAR 7 - 1924

Inclosure

Submitted to Secretary of Commerce recommended for approval.

J. S. CONWAY
Acting Commissioner

3-8-24

Entered on Journal CREDITED

HZ F. REPORT DATA ENTERED

Form A-21

NOTICE OF CHANGE IN SALARY
KEEPERS-LIGHTHOUSE SERVICE

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

January 18, 1924.

Mr. Everett L. Penny,

Through the Commissioner of Lighthouses.

Sir:

You are advised that your salary as keeper in the Lighthouse Service has been changed from $ 780 per annum to $ 840 per annum, effective February 12, 1924, or as soon thereafter as you enter on duty.

No new appointment will be issued to you as a result of this change, and an oath of office is not required.

By direction of the Secretary:

Respectfully,

Jos. J. Gardner

Acting Chief of Appointment Division.

11—8074

C
G

Form SS-73

DEPARTMENT OF COMMERCE

SUPERINTENDENT OF LIGHTHOUSES
NOV 24 1923
RECEIVED
CHARLESTOWN, N.Y.

PERSONAL QUESTION SHEET

This form shall be furnished for each person appointed in the service of the Department immediately upon entrance on duty.

The information called for in Part I shall be filled in by the Bureau or Office to which the employee is assigned, after which the form shall be transmitted to the employee for answers to the questions in Part II. The completed form shall be indorsed by the proper Bureau officer and forwarded to the Department for file.

PART I.

1. Name of employee: Everett L. Penny
2. Position to which appointed: Keeper (Second Assistant)
3. Bureau or Service: Lighthouse Service, District: 3rd
4. Place of duty: West Bank Light Station, N. Y. (City, town, station, or vessel.)
5. Salary: $780.00 per annum
6. Appropriation from which paid: Salaries, Keepers of Lighthouses
7. Manner of appointment. (Examples: "From stenographer and typewriter examination, ———, 19—;" "Without examination;" or "By reinstatement;" or "By transfer from ———." stating Department, Bureau or Service, position, and salary, if known).

From examination for keepersand assistant keepers, dated Nov.10,1923

PART II.

THE FOLLOWING QUESTIONS ARE TO BE ANSWERED BY THE EMPLOYEE:

The statement should be signed by the employee, or, if unable to write, he may sign by mark in the presence of one witness.

1. What is your full name? (State whether Mr., Miss, or Mrs., and spell out names in full, including middle name or names. Example: "Mr. John Richard Roe." If name itself is merely a letter, so state.)

Mr. Everett Leroy Penny

2. How do you intend to write your name on the pay roll? (This should agree with signature to your oath of office.)

E. L. Penny

3. What is your present legal residence? (Give State or Territory, county, city or town, and Congressional district.)

N. Y. (State or Territory.) Suffolk (County.) Hampton Bays (City or town.) 1st (Congressional district.)

4. If the legal residence given in answer to question 3 is not the same as that stated in the certificate of appointment, the difference should be explained.

5. What is your race? (Answer "white," "colored," or "Mongolian.") White

11—0922

6. Where were you born? Hamptons Bays, L. I., N. Y.

7. When were you born? September (Month.) 23rd (Day.) 1899 (Year.)

8. If foreign born, state when and where naturalization papers were taken out

9. What is your marital condition? (Answer "single," "married," "widowed," or "divorced.") Married

10. Give name and address of person whom you would like to have notified in case of accident.

Mrs Everett L. Penny (Name.) (Number and street.)

Hampton Bays (City or town.) N. Y. (State or Territory.)

11. Are there any members of your family, besides yourself, in the civil service of the United States? (Answer "yes" or "no.") No If so, state in blank spaces below the information called for by the headings.

Name.	Post-office address.	Position and department or office in which employed.	Relationship.	Married or single.
		Position		
		Department or office		
		Position		
		Department or office		
		Position		
		Department or office		

12. Have you any physical disabilities? (Answer "yes" or "no.") No If so, describe fully. (If you have defective eyesight, state whether corrected by glasses.)

13. Do you hold any State or municipal office? (Answer "yes" or "no.") No If so, state name of such office and compensation attached.

14. Were you in the military or naval service of the United States during any war? (Answer "yes" or "no.") No If so, state in blank spaces below the information called for by the headings.

Company and regiment, or vessel.	Date enlisted.	Date discharged.	Cause of discharge.

15. If you served in the military or naval service of the United States other than during war time, indicate such service in the spaces below.

Company and regiment, or vessel.	Date enlisted.	Date discharged.	Cause of discharge.
U. S. Coast Guard Stg. # 73	Dec. 1st, 1919.	Apr. 25, 1923	Own request

16. Have you ever held any other position in the civil service of the United States? (Answer "yes" or "no.") No If so, state in blank spaces below the information called for by the headings.

Department.	Bureau or Service.	Position.	Salary.	Appointed.	Separated.

11—6922

I acknowledge receipt of a copy of Department Circular No. 253 (second edition), of September 22, 1914, relating to political activity of officeholders, and fully understand its purport.

Everett L. Penny
(Name.)

2nd Asst. Keeper
(Position.)

West Bank Light Sta.
(Bureau, Office, or Service.)

Date, 11/28/23

11—3914

SUPERINTENDENT OF LIGHTHOUSES
DEC 3
1923
RECEIVED
TOMPKINSVILLE, N.Y.

(This acknowledgment should be forwarded to, and filed in, the bureau or office to which appointee is assigned.)

20. What special qualifications have you—educational, professional, technical, mechanical, etc.? (Examples: Qualified as "Lawyer," or "Civil engineer," or "Translator," or "Interpreter," or "Stenographer," or "Draftsman," or "Carpenter.")

Not any

21. What, if any, civil-service examinations have you passed? (Give names and dates as near as you recollect.)

~~None~~ Keepers - Nov - 10 - 1923

22. Were the answers to the foregoing questions written by you? (Answer "yes" or "no.") Yes If not, state the name and address of the person who wrote them for you.

Date, Nov. 23rd, 1923

Witness (in case signature is by mark):

(Signature) Everett L. Penny

(Present address)
(Number and street.)

Hampton Bays, N. Y.
(City or town.) (State or Territory.)

INDORSEMENT.

(If appointee is to be employed in the field, this form should be reviewed and approved by the proper field officer and need not be signed by an official of the Bureau. If appointee is to serve in the District of Columbia, the form should be reviewed and approved by the proper Bureau officer. When forwarding this form, no letter of transmittal is required.)

Reviewed, approved, and forwarded Dec 5, 1923

(Signature)

(Official title) Supt. of Lighthouses, 3rd Dist.

11—6922

17. Are you the widow or orphan of an honorably discharged soldier or sailor? (Answer "yes" or "no.") No. If so, state in blank spaces below the information called for by the headings.

Name under which soldier or sailor rendered service.	Relationship to you.

Company and regiment, or vessel.	Date enlisted.	Date discharged.	Cause of discharge.

18. What was your occupation prior to entering the United States service? (It is intended that the answer to this question shall state briefly the lines of work followed by you before receiving your present appointment, with the exception of your service indicated in answer to questions 13, 14, 15, and 16.)

Merchant Marine, U. S. Coast Guard, Salesman for Cornell Publishing Co

19. What education have you received? (State the grades of schools you have attended, and, if you have attended schools of higher grade than high schools, give the institution, degrees received, and date in each case. Example: Public school; high school; business college; Cornell University, A. B., 1910; Columbia University, LL. B., 1913.)

Through Grammer school and three years at High School

20. What special qualifications have you—educational, professional, technical, mechanical, etc.? (Examples: Qualified as "Lawyer," or "Civil engineer," or "Translator," or "Interpreter," or "Stenographer," or "Draftsman," or "Carpenter.")

Not any

21. What, if any, civil-service examinations have you passed? (Give names and dates as near as you recollect.)

~~None~~ Keepers - Nov. 10 - 1923

22. Were the answers to the foregoing questions written by you? (Answer "yes" or "no.") Yes If not, state the name and address of the person who wrote them for you.

Date, Nov. 23rd, 1923

Witness (in case signature is by mark):

(Signature) Everett L. Penny

(Present address)
(Number and street.)
Hampton Bays, N. Y.
(City or town.) (State or Territory.)

INDORSEMENT.

(If appointee is to be employed in the field, this form should be reviewed and approved by the proper field officer and need not be signed by an official of the Bureau. If appointee is to serve in the District of Columbia, the form should be reviewed and approved by the proper Bureau officer. When forwarding this form, no letter of transmittal is required.)

Reviewed, approved, and forwarded Dec 5, 1923

(Signature)

(Official title) Supt. of Lighthouses, 3rd Dist.

11—6922

FWO-JHG

District Manager,
1st U. S. Civil Service District,
Customhouse Tower,
Boston, Mass.

Sept.19,1930

SUBJECT: Everett L. Penny.
REFERENCE: Your letter Sept.15,1930.

1. In reply to your letter of Sept.15,1930 relative to Evertt L. Penny, formerly employed as Second Assistant Keeper of West Bank Light Station, there is attached hereto for your information copies of the following correspondence:-

a - Memo of Asst.Supt.F.W.Ockenfels, dated Jan.30,1924.
b - Copy of letter of charges to Mr.Penny, dated Jan.30,1924.
c - Copy of letter dated Feb.2,1924, from the Keeper of West Bank Lt.Sta.
d - Copy of letter dated Feb.2,1924 from Mr.Penny.
e - Copy of letter from this office to Commissioner of Lighthouses, dated Feb.4,1924.
f - Copy of letter dated Feb.7,1924 from the Department of Commerce to Mr.Penny.

File 3232 (1924 files)

2 - As a matter of comment it may be stated that this office could not recommend the reemployment of Mr.Penny for the reason that the proper and reliable maintenance of aids to navigation depends greatly upon the reliability of the Keepers and Assistant Keepers employed, and Mr.Penny's action in deserting his position and proceeding to his home without promptly notifying this office of his intention, with the result that the light station was left to be operated by only one Keeper, demonstrated that Mr.Penny was not sufficiently relieble to be again trusted with the important duties of a light keeper.

3. Letter from Mr.Penny, dated Sept.10th, forwarded with your letter of Sept.15th, is returned herewith.

Respectfully,

J. T. YATES

Superintendent

By: W. J. Lawton,
Chief Clerk

ADDRESS:
THE SECRETARY
FIRST U. S. CIVIL SERVICE DISTRICT
CUSTOMHOUSE TOWER
BOSTON, MASSACHUSETTS

UNITED STATES CIVIL SERVICE COMMISSION

FIRST UNITED STATES CIVIL SERVICE DISTRICT

COMPRISING CONNECTICUT, MAINE, MASSACHUSETTS, NEW HAMPSHIRE, RHODE ISLAND, AND VERMONT

OFFICE OF THE SECRETARY, BOSTON, MASSACHUSETTS

SUPERINTENDENT OF LIGHTHOUSES
SEP 18 1930
RECEIVED
PARKINSVILLE, N.Y.

IN YOUR REPLY REFER TO
FILE Dt/emb
AND DATE OF THIS LETTER

73

Re Penny lookup & recmd

1094

Sept. 15, 1930.

The Superintendent, 3rd Lighthouse District,

Staten Island, New York.

Sir:

Everett L. Penny, P.O. Box 153, Westhampton, New York, is an applicant for the position of assistant lighthouse keeper in the Second Lighthouse District. He answered "No" to the question in his application concerning discharge from the Government Service but admitted being employed as an assistant keeper at the West Bank Lighthouse Station from November 24, 1923, to January 20, 1924, without stating the reason for his separation.

The matter was taken up with Mr. Penny and he was requested to state why he had made a false statement in his application concerning separation from the Government Service. His reply is attached.

I should appreciate it very much if you would read his statement and submit a statement of whatever may appear pertinent in the case. Also if you would care to do so, I should like your advice as to whether Penny's record is such that he might appropriately be given another opportunity for employment in another district.

Your courtesy and cooperation in this matter will be greatly appreciated.

Very respectfully,

E. L. Reynolds

E. L. REYNOLDS,
District Manager.

Let. encl.

Please return enclosure

COPY

Westhampton, N. Y.

Sept.10,1920

E. L. Reynolds,
1st Dist.,U.S.Civil Service,
Dear Sir:-

Referring to your letter of Sept.9th I wish to state that my answer "no" to question 4 was done with no intention of fraud I can assure you. As I look at it I was more than justified in leaving the service at that time. I will try to explain. I was alone in the small liberty boat in a snow storm. I rowed for four hours and finally ~~a~~ swamped my boat off Graham Beach, Staten Island and had to swim ashore. I almost lost my life. I did contract a very heavy cold and was sick for several days.

I reported my predictament at the office and having had such a serious time I asked them if they would take me back by tender. They told me to fix up the boat and get back the best way I could. I couldn't see taking any more chances so I left the service.

Evidently the 3rd District is holding that case against me as I have had an application with them for three years and have received no appointment. If this case is going to permanently hinder me from appointment in the service I would appreciate very much your telling me frankly. I have never been considered a slacker and would desire another chance in the service.

Respectfully yours,

/s/ Everett L. Penny.

FWO-JHG

(73)

Aug.20,1930

Superintendent of Lighthouses,
37 Marginal Street,
Chelsea, Mass.

SUBJECT: Service record of Everett L. Penny.
REFERENCE: Your letter Aug.19,1930.

1. You are advised that Everett L. Penny was employed as 2nd Assistant Keeper of West Bank Light Station from Nov.24,1923 to January 20,1924 when he was dismissed from the service on account of absence from duty without leave.

J. T. YATES

Superintendent

By: W. J. Lawton,
Chief Clerk

1930

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
CHELSEA, MASS.

EJC-RMC

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

SUPERINTENDENT OF LIGHTHOUSES
AUG 20 1930
RECEIVED

Per [illegible]
Per [illegible]
Am - give reason for dism

7v3

OFFICE OF SUPERINTENDENT, 2D DISTRICT
37 MARGINAL STREET
CHELSEA, MASS.

August 19, 1930.

Superintendent of Lighthouses,
Third District,
Staten Island, New York.

Will you please forward copy of service record of Everett L. Penny, P.O.B. #153, Westhampton, N.Y., who states he was employed in the Third District as Assistant Lighthouse Keeper at West Bank Light Station from November 1923 to January 1924. Mr. Penny has filed application for the above position in this district.

For and in the absence of the Superintendent.

Edward J. Curran
Chief Clerk.

Form 201
DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LETTER TO ELIGIBLES

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, 3rd DIST.

It is important that this letter be answered promptly

E. L. Penny 75

Staten Island, N. Y., June 25, 1928.

SIR: You are hereby informed that you are being considered for the position of 2nd Asst. Keeper
(State position, location, and whether station is ashore or afloat.)
of Little Gull Is. Lt. Sta., located on Gull Is. in Long Is. Sound, N.Y.

Total Compensation: $1260.00 per annum (~~which includes: Salary, $ per annum; bonus, $ per annum; and subsistence, cents per day.~~)

~~**Longevity Pay:** In addition to the above keepers receive $ per annum, after years of continuous service, as longevity pay.~~

Quarters and Fuel: Family quarters are provided for the 3 keepers at this station.
(State whether or not quarters and fuel are provided by the Government for the families of keepers at this station, or if quarters can be rented by appointee in the vicinity.)

Furniture: Keepers must provide their own furniture except kitchen range.
(State articles of furniture to be furnished by the Government.)

Promotion: Appointees will be considered for promotion to higher positions as vacancies occur.

Shore Liberty: Not exceeding 72 days per annum may be granted to employees at this station.

This is a letter of inquiry and not an offer of the position, as other eligibles are also being considered for the same position, any one of whom may be selected, although all may indicate willingness to accept this position.

No furniture or quarters for families are provided, except as stated above. Any additional articles of furniture required, and necessary provisions, must be provided by employees.

Read carefully the Instructions to Eligibles on the other side before returning this letter.

You will, therefore, please advise this office in this connection by answering the questions below and returning this communication at the earliest date practicable.

Respectfully,

J. T. YATES

The following questions should be filled in by applicant:

Are you willing to accept this position if it is offered you? No

If selected, I can report for duty in ..... days from to-day.

Do you wish your name restored to the register at this time? Yes

Are you willing to accept the next appointment offered? Yes, if health permits

Do you wish your name restored to the register at some future time? If so, give date.

Are any members of your family, or relatives (either blood or by marriage), in the service of the United States Government? Answer "Yes" or "No." Yes If yes, state how many 2; and fill in the following blanks.

Name.	Post-office address.	Where employed.	Relationship.	Married or single.
Jos. Lee H. Penny	Hampton Bays	Position Petty Officer Department or office U.S.C.G.	Father	Married
Benj. J. Hubbard	Hampton Bays	Position Surfman Department or office U.S.C.G.	Uncle	"

(If you have more than two relatives in the Government service, give same information as to them on a separate sheet of paper.)

If not willing to accept this position, state your reasons below:

Temporary illness

(Signature) Everett L. Penny

Date .....

(Post-office address) Hampton Bays, N.Y.

11—749

Have you any children? 2nd ..... If so, how many? ..... What are their ages? .....

FWO-JHG

Everett L. Penny,
Brookhaven,
New York.

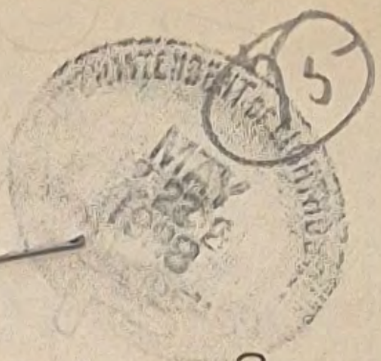
May 24,1928

SUBJECT: Position of 2d Asst.Keeper, Fire Is.Lt.Sta.
REFERENCE: Your letter May 21,1928.

1. You are advised that another man has been selected for the position of 2nd Assistant Keeper of Fire Island Lt.Sta.

Superintendent

[redacted]
BROOKHAVEN, L. I.



Brookhaven, N.Y.
May 21st, 28.

Superintendent, 3rd Dist.,
U. S. Lighthouse Service.
Tompkinsville, N.Y.

Dear Sir:-

Having received no communication from your office in reference to the vacancy of 2nd Asst. Keeper at Fire Island Light Station I wondered if the form which I filled out about two weeks ago had been received.

Yours truly,
Everett L. Penny.

Form 201
DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LETTER TO ELIGIBLES

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, 3rd DIST.

It is important that this letter be answered promptly

75

E. L. Penny

Staten Island, N.Y., May 4, 1928. 19

SIR: You are hereby informed that you are being considered for the position of 2d Asst. Keeper
(State position, location, and whether station is ashore or afloat.)
of Fire Island Lt.Sta., located on Fire Island, N.Y.

Total Compensation: $ 1020.00 per annum (~~which includes: Salary, $ per annum; bonus, $ per annum; and subsistence, cents per day.~~)

~~**Longevity Pay:** In addition to the above keepers receive $ per annum, after years of continuous service, as longevity pay.~~

Quarters and Fuel: Family quarters are provided for the three keepers at this station.
(State whether or not quarters and fuel are provided by the Government for the families of keepers at this station, or if quarters can be rented by appointee in the vicinity.)

Furniture: Keepers must provide their own furniture except kitchen range
(State articles of furniture to be furnished by the Government.)

Promotion: Appointees will be considered for promotion to higher positions as vacancies occur.

Shore Liberty: Not exceeding 72 days per annum may be granted to employees at this station.

This is a letter of inquiry and not an offer of the position, as other eligibles are also being considered for the same position, any one of whom may be selected, although all may indicate willingness to accept this position.

No furniture or quarters for families are provided, except as stated above. Any additional articles of furniture required, and necessary provisions, must be provided by employees.

Read carefully the Instructions to Eligibles on the other side before returning this letter.

You will, therefore, please advise this office in this connection by answering the questions below and returning this communication at the earliest date practicable.

Respectfully,

J. T. YATES

The following questions should be filled in by applicant:

Are you willing to accept this position if it is offered you? Yes.

If selected, I can report for duty in 5 days from to-day.

Do you wish your name restored to the register at this time? Yes

Are you willing to accept the next appointment offered? Yes

Do you wish your name restored to the register at some future time? If so, give date.

Are any members of your family, or relatives (either blood or by marriage), in the service of the United States Government? Answer "Yes" or "No." Yes If yes, state how many two; and fill in the following blanks.

Name.	Post-office address.	Where employed.	Relationship.	Married or single.
John H. Penny	Hampton Bays, N.Y.	Position Petty Officer Department or office U.S.C.G.	Father	married
Benjamin Hubbard	Hampton Bays, N.Y.	Position Surfman Department or office U.S.C.G.	Uncle	"

(If you have more than two relatives in the Government service, give same information as to them on a separate sheet of paper.)

If not willing to accept this position, state your reasons below:

(Signature) Everett L. Penny

Date 5/7/28.

(Post-office address) Brookhaven, N.Y.

11—749

3232

1924

Mrs. E. L. Penny

2-15 C

2-12 1913

1/30/24

12 1/2 Pm ✓

Kupa Bishop of West Bank Ki here.
Said came ashore on leave on Thurs
Jan 24 & was now on way back to sta. When
he arr. on S. I. he found Asst Kpr Penny
had deserted his jb. Said found note
from Penny stating he would not return
to the sta. Bishop says Penny came ashore
on leave on Jan 16 & was due to return
Jan 24 & that he (Bishop) met him at the
beach on the 24th & helped Penny get his
boat ready to go back to station. Says Penny
started for station on 24th but did not
reach it & has not since sailed.
Bishop will return to sta today & will
furnish written report to-morrow.

Adk.

FWO-JHC

REGISTERED MAIL
RECEIPT REQUESTED

Everett L. Penny,
Hampton Bays,
Long Island, N. Y.

Jan. 30,1924

West Bank Light Station,
Feb. 2nd, 1924.

SUBJECT: Charges.

1. You are hereby charged with being absent from duty as Second Assistant Keeper of West Bank Light Station, New York, without leave, you having been granted leave on January 16, 1924 with instructions to return to the station on January 24th, 1924, but up to the present date you have not returned to duty nor advised this office or the keeper of the station of the reason for your absence or when you expected to return.

2. You are directed to submit any statement you may desire to make, through official channels, within three days from the receipt of this letter. Any statement made must be couched in temperate language, free from countercharges, and confined to the point at issue.

3. If you desire to make no statement, you will so state in writing.

J. T. YATES

Superintendent

By: W. J. Lawton,
Chief Clerk

COPY

DEPARTMENT OF COMMERCE

Lighthouse Service

West Bank Light Station,
Feb. 2nd, 1924.

SUBJECT: Everett L. Penny, 2nd Asst. Keeper.

Dear Sir:-

I respectfully report that I went ashore Jan. 24th to take balance of my leave and met Everett L. Penny, the 2nd Asst. who just returned from his 8 day leave. I saw him start out from South Beach and when I returned on the 30th (I was left a note by him at a store) found that he could'nt get back to the station because he was caught in a blow while returning and was swamped he and boat being washed out at Midland Beach. All the oar locks and oars, tools in a box to use in emergency or trouble with the Caille meter lost. I made a verbal report of same Jan. 30th and 31st. It was Jan. 31st before the boat could be getten out of the ice in the creek behind Midland Beach. I get same out Jan. 31st, gather together what things were there and returned to West Bank that afternoon. The 2nd Asst. did'nt notify me at my home of his deserting after the trouble and I didnt know if it before my return. I have'nt seen the 2nd Asst. and have'nt heard from him since I last saw him on Jan. 24th.

Yours truly

John R. Bishop,

Keeper.

COPY

Hampton Bays, N. Y.

Feb. 2nd, 1924

Superintendent
U. S. L. H. Service,
Tompkinsville, N. Y.

Dear Sir:-

Am in receipt of your letter of the 30th charging me with being absent from the station without leave. After leaving the office on the 25th I intended to return to duty, but the wind was blowing a gale from the N.W. and the more I thought about the matter after my experience on the 24th I couldnt consider returning to West Bank. In other words the nerve was knocked completely out of me. I went to Rohde and Schmitds and they sent the keeper a telegram, but I left before he received any answer. Was afraid of being taken sick so though the best place for me was at home. If by any chance I could be reinstated in a mainland station I would consider remaining in the service but to return to West Bank I could not consider it.

Trusting this explanation will be satisfactory, I remain,

Respectfully,

E. L. Penny

C.C

V C

1/30/24

Do not pay salary for January to

Penny, Asst Kpr West Bank Lt.
until further notice. He
has deserted his position.

Ade

RECEIPT FOR REGISTERED ARTICLE

No. 48487

Registered at the Post Office Indicated in Postmark.

Class postage Eff

Complete record of registered mail is kept at the post office, but the sender should write the name of the addressee on back hereof as an identification. Preserve and submit this receipt in case of inquiry.

POSTMASTER,

Per B

Form 3806. 05—6852

STATEN ISLAND N.Y. JAN 30 REGISTERED

Postmark clearly showing date and office.

1-30-24

Charges - Everett L Penny

Post Office Department

OFFICIAL BUSINESS

REGISTERED ARTICLE

No. 48487

INSURED PARCEL

No.

PENALTY FOR PRIVATE USE TO AVOID PAYMENT OF POSTAGE, $300.

POSTMARK OF DELIVERING OFFICE

AND DATE OF DELIVERY

FEB 1924 N.Y.

Return to Superintendent of Lighthouses

(NAME OF SENDER)

Street and Number, or Post Office Box, Tompkinsville, N.Y.

Post Office at

State

05—6116

FWO-JHG

Commissioner of Lighthouses; Feb. 4,1924

SUBJECT: Charges, E.L.Penny, 2nd Asst.K., West Bank L.S.

1. The following correspondence is forwarded for the Bureau's consideration:-

a - Copy of Memorandum of Jan.30th.
b - Copy of charges addressed to Penny, dated Jan.30th.
c - Letter of Feb.2nd from Keeper of West Bank L.S.
d - Letter of Feb.2nd from 2d Asst.Keeper Penny.

2. Mr.Penny came ashore on leave on Jan.16th and was due to return to the station on Jan.24th. On Jan.24th the Keeper came ashore on leave and met 2nd Asst.Keeper Penny on shore and helped Penny to get his boat ready to return to the station, and saw him start from South Beach enroute to West Bank Lt.Sta. It appears that on account of weather conditions Mr.Penny did not reach the station but returned to shore. On January 25th Mr.Penny verbally reported to this office that he had been unable to reach the station on the previous day but that he intended to at once make another effort to return to the station. It appears that instead of making further effort to return to his station he went home without first notifying this office or the keeper of his intention, with the result that one keeper was left alone on the station without the knowledge of this office until Jan.30th when Keeper Bishop returned to South Beach from leave of absence and found that Mr.Penny had deserted his position.

3. It is recommended that Mr.Penny be dismissed from the position of 2nd Asst.Keeper of West Bank Lt.Sta., N.Y., with pay at the rate of $780 per annum, effective at the close of Jan.20, 1924. Mr.Penny was on the station from Jan.1st to Jan.16th, and then went on eight days leave, but in view of the fact that he served only half of the month he is entitled to only half of the monthly leave allowance. Therefore his separation is recommended to be effective at the close of Jan.20,1924.

4. Mr.Penny has not been granted leave in excess of the accrued rate. The approval of this recommendation will not be in violation of Sec.2,Rule I, C. S. Rules.

J.T.Yates

Chief Clerk

Feb. 13,1924

Voucher Clerk

Everett L. Penny has been dismissed from the position of 2nd Assistant Keeper of West Bank Light Station, effective at the close of January 20,1924. Payment may now be made him for any salary due up to that date.

1st Asst.Supt.

...HOUSES

1924 FEB 12 AM 8 53

February 7, 1924.

Mr. Everett L. Penny,
Through the Commissioner of Lighthouses.

Sir:

Charges of absence from duty without leave having been preferred against you, and established in a degree sufficient to warrant such action, the Department, upon recommendation of the Commissioner of Lighthouses, has dismissed you from the position of Keeper (Second Assistant) of West Bank Light Station, New York, at $780 per annum, effective at the close of January 20, 1924.

By direction of the Secretary:

Respectfully,

EDW. J. GARDNER.
Acting Chief of Appointment Division.

3d

Form 73

NOMINATION

PENNY

FWO-JHC

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, 3rd DISTRICT,

Staten Island, N. Y., Jan. 17, 1924, 19
(City.) (Date.)

COMMISSIONER OF LIGHTHOUSES:

Action recommended, Promotion.

Name, Everett L. Penny — Legal residence, New York

Position, Keeper — Salary, $840.00 p.a.

Location, West Bank Light Station, N.Y. — Appropriation, Salaries, Keepers of Lighthouses

Effective February 12, 1924 — {the actual date of entrance on duty, or as soon thereafter as he enters on duty.

Former position, Keeper — Former salary, $780.00 p.a.

Location, West Bank Light Station, N.Y.

Rank on eligible list, Rating, Percentage, , Other eligibles considered:

Previous incumbent, Emil H. Haller — Services terminated, Feb. 11, 1924

Reason, Resigned.

Members of family in Government Service,

Date of birth,

Remarks: Mr. Penny entered the service on Nov. 24, 1923 as 2nd Asst. Keeper of West Bank Lt. Sta., and his promotion is recommended as he is the only employee in his grade at that station, and the vacancy to which promotion is proposed could not be foreseen at the time he was appointed. No other employee of District desiredtransfer to this position.

Selection regular, subject to the action of the U. S. Civil Service Commission, , 19

For and in the absence of the Supt.

F. W. Ockentels

1st Asst. Supt.

Secretary, Civil Service District.

BUREAU OF LIGHTHOUSES
WASHINGTON

Submitted to the Secretary of Commerce, approved.

1 Strike out the clause which does not apply.

11—2314

NOMINATION

ARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, 3rd DISTRICT,

SIONER OF LIGHTHOUSES: Staten Island, N. Y. (City.) Jan. 17, 1924 (Date.), 19

Action recommended, Promotion.

Name, Everett L. Penny

Position, Keeper — Legal residence, New York

Location, West Bank Light Station, N.Y. — Salary, $840.00 p.a.

Effective February 12,1924 — Appropriation, Salaries, Keepers of Lighthouses

{the actual date of entrance on duty, or
{as soon thereafter as he enters on duty.

Former position, Keeper — Former salary, $780.00 p.a.

Location, West Bank Light Station, N.Y.

Rank on eligible list, Rating, Percentage, , Other eligibles considered;

Previous incumbent, Emil H. Haller — Services terminated, Feb. 11, 1924

Reason, Resigned.

Members of family in Government Service,

Date of birth,

Remarks: Mr. Penny entered the service on Nov. 24, 1923 as 2nd Asst. Keeper of West Bank Lt. Sta., and his promotion is recommended as he is the only employee in his grade at that station, and the vacancy to which promotion is proposed could not be foreseen at the time he was appointed. No other employee of District desires transfer to this position.

Selection regular, subject to the action of the U. S. Civil Service Commission, , 19 For and in the absence of the Supt.

F. W. Ockenfels

Secretary, Civil Service District. 1st Asst. Supt.

BUREAU OF LIGHTHOUSES
WASHINGTON

Submitted to the Secretary of Commerce, approved.

VC JS 1/17/24
Mers JPM

---

[1] Strike out the clause which does not apply.

11—2314

Position of 1st Assistant Keeper of

West Bank Lt.Sta.

No applications for transfer

The 2nd Asst.Keeper at West Bank is Everett L. Penny. Entered service Nov. 24,1923. No efficiency rating. Record O.K.

Promote &
get new 2d Asst

Oct 6/17/24

/70-JEG

Everett L. Penny, 2nd Asst.Keeper,
West Bank Light Station,
Staten Island, N. Y.

Jan. 22, 1924

SUBJECT: Promotion.

1. Transmitted herewith is Department letter dated Jan. 18, 1924 promoting you to the position of 1st assistant keeper of West Bank Light Station, N.Y., and in accordance therewith you are hereby directed to enter on duty in that position on February 12, 1924.

J. T. YATES

Superintendent

By: W. J. Lawton,
Chief Clerk

Feb. 4,1924

John R. Bishop, Keeper,
West Bank Light Station,
Staten Island, N. Y.

SUBJECT: Promotion of E.L.Penny, from 2nd to 1st Asst.Keeper.

1. You are directed to return to this office, for cancellation, letter dated Jan.18,1924, addressed to Everett L.Penny, from the Department of Commerce, promoting Penny from 2nd Asst. to 1st Asst.Keeper of West Bank Lt.Sta.

J. T. YATES

Superintendent

By: [illegible]. J. Lawton,
Chief Clerk

FWO-JHG

Commissioner of Lighthouses; Feb. 7,1924

SUBJECT: Form 73 of this date recommending promotion of Ralph W.Rexinger, keeper.

1. Referring to Form 73 forwarded to the Bureau this date recommending the promotion of Ralph W.Rexinger from 2nd to 1st Assistant Keeper of West Bank Light Station,New York, effective February 12,1924, vice Emil H. Haller who has tendered his resignation effective at the close of February 11,1924; under date of January 17,1924 this office forwarded to the Bureau Form 73 recommending the promotion of Everett L. Penny from 2nd to 1st Assistant Keeper of West Bank Light Station,New York, vice Mr. Haller, but on February 4,1924 this office recommended to the Bureau the dismissal of Mr.Penny from the service, effective at the close of January 20,1924, on account of his having deserted his position. Department letter, in duplicate, dated January 18, 1924 addressed to Mr.Penny, notifying him of change in salary from $780 to $840 per annum, will therefore be returned to the Bureau for cancellation as soon as the original copy of same has been returned to this office by Mr.Penny.

J. T. Yates

Everett L. Penny,
Hampton Bays,
Long Island, N. Y.

Feb. 23,1924

SUBJECT: Return of Department letter.
REFERENCE: Letter from this office Jan.22,1924.

1. You are directed to forward to this office by return mail, for cancellation, letter from the Department of Commerce, addressed, to you, dated Jan.18,1924, promoting you form the position of 2nd assistant to that of 1st Assistant of West Bank Light Station. The letter referred to was forwarded to you with letter from this office dated Jan.22, 1924.

J. T. YATES

Superintendent

By: W. J. Lawton,
Chief Clerk

JHG

Commissioner of Lighthouses; March 6,1924

SUBJECT: Promotion of Everett L.Penny, former 2nd Asst.Keeper, West Bank Lt.Sta.,N.Y.

REFERENCE: Form 73 dated Jan.17,and Dept.letter Jan.18,1924.

1. Referring to letter from this office dated Feb.7,1924 recommending the promotion of Ralph W.Rexinger from 2nd assistant to 1st assistant keeper of West Bank Light Station, and stating that Department letter of Jan.18,1924 addressed to Everett L. Penny promoting him to this position would be later returned to the Bureau for cancellation; in accordance therewith Department letter, in duplicate, dated Jan.18,1924, addressed to Everett L.Penny, is returned herewith for cancellation.

J. T. Yates

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
STATEN ISLAND, N.Y.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

THIRD DISTRICT

3021

Dismissed 1/20/24 25/2

West Bank Light Sta.,
(Station, Depot, or Vessel)

Jan. 3rd, 1924.

Superintendent of Lighthouses
Staten Island, N.Y.

Subject —— Transfer.

Dear Sir:-

In case of a vacancy I would desire to be transferred to one of the following Stations.

	Stations	Position
X	Oatons Neck	Assistant or Keeper
X	Montauk Point	" "
X	Stratford "	" "
X	Shinnecock	" "
X	Rose Island	" "

Yours truly,
Everett L. Penny.
2nd Asst. Keeper.

Respectfully forwarded
John R. Bishop, Keeper.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

THIRD DISTRICT

West Bank Light Sta.
(Station, Depot, or Vessel)

Jan. 3, 2nd, 1924.

Superintendent of Lighthouses
Staten Island, N. Y.

Subject:— Transfer

Dear Sir:—

In case of a vacancy I would desire to be transferred to one of the following Stations.

Stations	Position
Gatons Neck	Assistant or Keeper
Montauk Point	" " "
Stratford "	" " "
Shinnecock	" " "
Rose Island	

Yours truly,
Burnett L. Penny
2nd Asst. Keeper.

Respectfully forwarded John R. Bishop, Keeper.

38225

Dismissed Jan 30-1924

75

CFG

DEPARTMENT OF COMMERCE
Lighthouse Service

Office of Superintendent,
Third Lighthouse District
Staten Island, New York.

Everett L. Penny, 2nd Asst.Keeper, Dec. 4,1923
Through the Keeper,
West Bank Lt.Sta.

Enclosed is Form 206 "Record of Physical Examination of Light Keeper or Assistant Light Keeper," addressed to the U.S. Public Health Service, requesting that you be given a physical examination, for the purpose of determining whether or not you are entitled to medical relief without charge at hospitals and other stations of the Public Health Service, pursuant to the Act of Congress, approved August 28,1916. A copy of the provision contained in Said Act is quoted in District Circular Letter No. 187, dated May 21,1917.

Under the terms thereof it will be necessary for you to submit to said examination and be found phtsically qualified before you will be entitled to the benefits provided for by the Act of August 28,1916. As said benefits will be solely to your personal advantageit is to your interest to give this matter attention at the earliest opportunity.

After you have been given a physical examination by the medical officer designated on attached Form 206, said Form 206 will be returned to you by the medical officer. You will then send it to this office so that it may be recorded, after which it will be returned to you. The original copy of Form 206 will then be your property, and you are directed to preserve it and keep it in your posession for future reference.

The Assistant Keeper is to sign Form 206 where marked "A" and the keeper to sign where marked "B".

J. T. YATES

Superintendent.

L COMMUNICATIONS TO
ENDENT OF LIGHTHOUSES
STATEN ISLAND, N.Y.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

SUPERINTENDENT OF LIGHTHOUSES
DEC 4 1923
RECEIVED
TOMPKINSVILLE, N.Y.

GENERAL DEPOT
OFFICE SUPERINTENDENT OF LIGHTHOUSES
3D DISTRICT, STATEN ISLAND, N.Y.

John R. Bishop .....Keeper. Nov. 27,1923

West Bank .....Lt. Sta.

1. Furnish the information called for below in regard to Assistant Keeper Everett L. Penny ..... and return this sheet to this office:-

2. Be careful to see that the information given is accurate.

Born in (Country or State) New York State .....

Age 24 .....

Height 5 feet 8½ inches..

Weight 138 .....pounds..

Color of hair brown .....

Color of eyes blue .....

Distinguishing marks scar on right leg above knee .....

J. T. YATES,
Superintendent.

0-0-0-

Form 206 FILE NO. S

RECORD OF PHYSICAL EXAMINATION OF LIGHT KEEPER OR ASSISTANT LIGHT KEEPER

IN CONNECTION WITH MEDICAL RELIEF BY THE PUBLIC HEALTH SERVICE

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

FWO-JHG

OFFICE OF LIGHTHOUSE INSPECTOR, 3rd DISTRICT,

PLACE, Staten Island, N. Y.

DATE, Dec. 4, 1923, 191

To the MEDICAL OFFICER IN CHARGE,
U. S. Public Health Service,
Stapleton, S.I., N. Y.

SIR:

Please examine Everett L. Penny, 2nd Asst. Keeper, West Bank Lt. Sta.

nativity, United States; age, 24; height, 5 feet, 8½ inches;

weight, 138 pounds; color of hair, brown; color of eyes, blue

distinguishing marks scar on right leg above knee.

as to eyesight, hearing, and physical condition.

When the examination has been completed the findings should be recorded on this blank and the blank returned to the applicant.

Respectfully,

J. T. Yates

Supt. 3d L. H. Dist. ~~Lighthouse Inspector.~~

A

(Signature of applicant:)

(To be signed in the presence of the officer issuing this blank or witnessed by a designated employee of the Lighthouse Service.)

B

Keeper, West Bank Lt. Sta.

U. S. PUBLIC HEALTH SERVICE

PLACE,

DATE, , 191

To LIGHTHOUSE INSPECTOR,

SIR: This certifies that I have this day examined the eyesight, hearing, and physical condition of , and find him physically { disqualified / qualified* } in accordance with rules approved by the Secretary of the Treasury and the Secretary of Commerce, respecting the treatment by the Public Health Service of light keepers and assistant light keepers of the Lighthouse Service pursuant to the Act of Congress approved August 28, 1916.

He is disqualified for the reasons shown on page 3.

Surgeon, U. S. Public Health Service.

* If qualified, strike out the word "disqualified" and the paragraph following.

11—5999

Hampton Bays, N. Y.
Nov. 23rd, 23.

SUPERINTENDENT OF LIGHTHOUSES
NOV 24 1923
RECEIVED
TOMPKINSVILLE, N.Y.

Superintendent of Lighthouses,
Staten Island, N. Y.

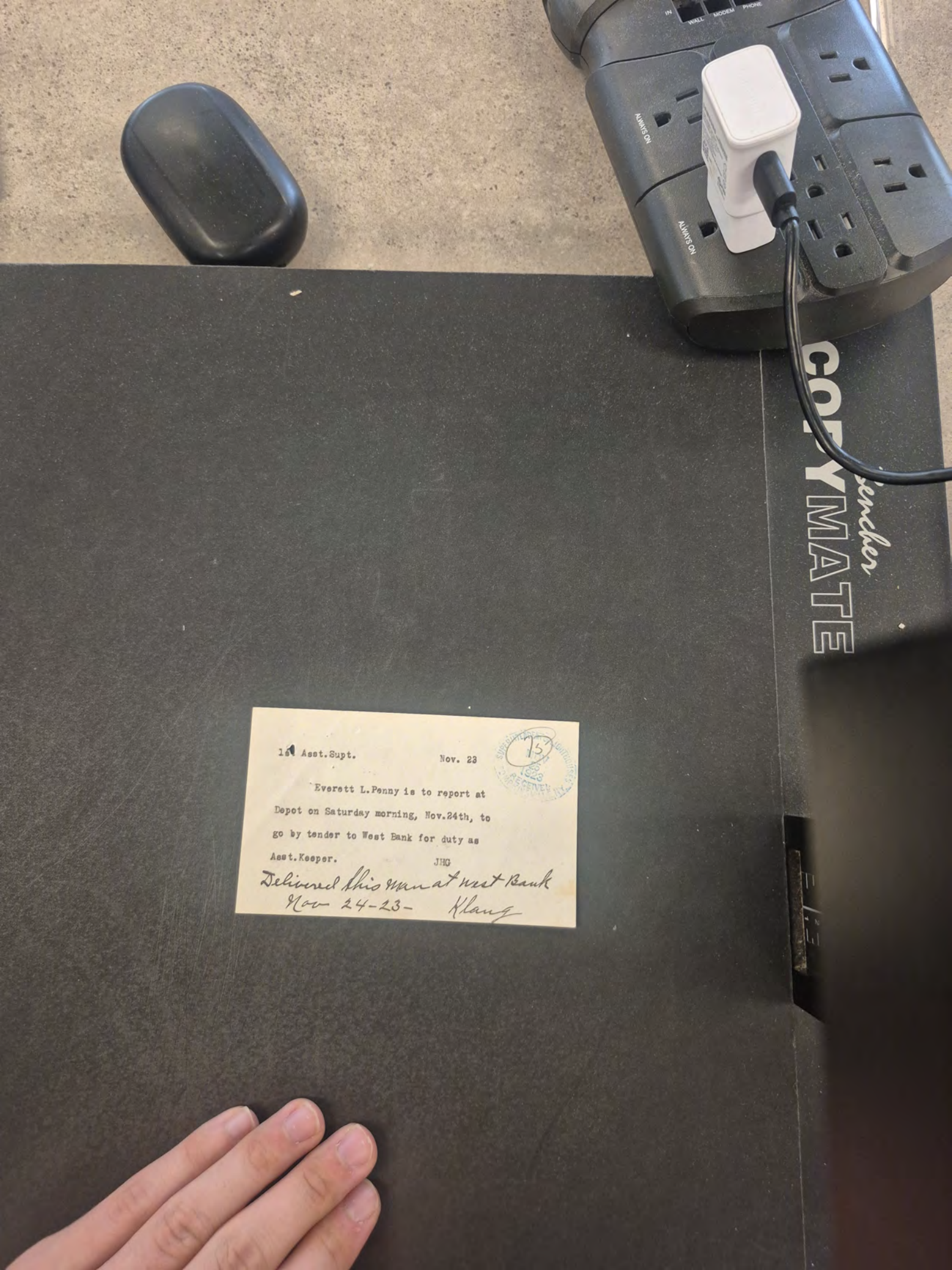
Dear Sir:

Am in receipt of your letter of the 21st notifying me of my appointment to 2nd Assistant Keeper of West Bank Lt. Station and will be at the depot to report

for duty Saturday morning.

Respectfully,

Everett L. Penny.



1[illegible] Asst.Supt. Nov. 23

Everett L.Penny is to report at Depot on Saturday morning, Nov.24th, to go by tender to West Bank for duty as Asst.Keeper.

JHG

Delivered this man at West Bank Nov 24-23- Klang

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
STATEN ISLAND, N.Y.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

SUPERINTENDENT OF LIGHTHOUSES
NOV 25 1923
RECEIVED
TOMPKINSVILLE

Per

THIRD DISTRICT

West Bank Lt. Stn
(Station, Depot, or Vessel)

Nov. 24, 1923.

Subject - 2nd Asst. Everett L. Penny.

Dear Sir,-

I respectfully report that Everett L. Penny reported for duty on this date, having been brought to the station by tender.

Yours truly
John R. Bishop, Keeper.

E.O.D Nov-24-1923

Entd 11/25/23

(75)

FWO-JHG

Everett L. Penny,
Hampton Bays,
Long Island, N. Y.

Nov. 21,1923

SUBJECT: Position of 2nd Asst.Keeper at West Bank Lt.Sta.
REFERENCE: Letter from this office Nov.12th and your reply Nov.14th.

1. Transmitted herewith is Department letter dated Nov.16,1923 appointing you to the position of 2nd Assistant Keeper of West Bank Lt. Station, and in accordance therewith you are hereby directed to report at this Depot, prepared to enter on duty at West Bank Lt.Sta., before 7:00 A.M., Saturday, November 24,1923. Upon your arrival at this Depot you will be taken to West Bank Light Station by tender. Transportation charges will be at your own expense. Show this letter to the keeper, which will be his authority for assigning you to duty. The Keeper's name and address is, John R. Bishop, Staten Island, N. Y.

2. Kindly acknowledge receipt of this letter.

J. T. YATES

Superintendent

By: W. J. Lawton,
Chief Clerk

- -

Nov. 21,1923

Copy forwarded for his information, to the Keeper of West Bank Lt.Sta. Report to this office promptly by letter the date on which Mr.Penny reports for duty as 2nd Asst.Keeper.

J. T. YATES
Superintendent

42

By: W. J. Lawton,
Chief Clerk

NOT TO BE ACCEPTED AS AUTHORITY FOR INVESTIGATION OPERATIONS UNLESS ACCOMPANIED BY OFFICIAL CREDENTIALS

CERTIFICATE OF PROBATIONARY APPOINTMENT

(73)

LIGHTHOUSES

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

1923 NOV 20 AM 8 49

November 16, 1923.

Mr. Everett L. Penny,

Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office and to a probationary period of not to exceed six months as provided by paragraph (c) of section 1 of civil-service rule VII, Keeper in the Lighthouse Service at a salary of Seven Hundred and Eighty dollars per annum, effective on the date on which you enter upon duty in the above-mentioned position.

By selection from certificate of eligibles (No. .....) issued by the Assistant Secretary, Second Civil Service District.

By direction of the Secretary:

Respectfully,

C
C
3d

(SIGNED) CLIFFORD HARRINGTON
Chief of Appointment Division.

Appropriation: Salaries, Keepers of Lighthouses.

Vice: Vincent J. Hurley.

Legal Residence: New York.

Form A-14 (See reverse side.) 11—5980

Hampton Bays, N.Y.,
Nov. 14th, 23.

Superintendent of Lighthouses,
Staten Island, N.Y.

Dear Sir:-

In reference to your letter of the 13th instant I should hold myself in readiness to report for duty as soon as definite orders are sent, I wish to state that

I will be ready to
report for duty just
as soon as said orders
come through.

Respectfully,

Ernest Lewis

Form 73

NOMINATION

FWO-JHC

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, Third DISTRICT,

Staten Island, N.Y. (City.) Nov.13,1923 (Date.), 19

COMMISSIONER OF LIGHTHOUSES:

(Thr Sec'y 2nd C. S. Dist.)

Action recommended, Probationary appointment.

Name, Everett L. Penny

Legal residence, New York

Position, Keeper

Salary, $780.00 p.a.

Location, West Bank Lt.Sta.,N.Y.

Appropriation, Salaries, Keepers of Lighthouses

Effective November 20,1923 {'the actual date of entrance on duty, or / as soon thereafter as he enters on duty.

Former position,

Former salary,

Location,

Rank on eligible list, 1 Rating, Keeper Percentage, 87.0, Other eligibles considered:

Harold N. Kierstead C. Anthony Murray C.

Previous incumbent, Vincent J. Burley Services terminated, Oct.27,1923

Reason, Resigned

Members of family in Government Service, None.

Date of birth, September 23,1899

Remarks: No employee of District desired transfer to this position. There are no quarters for families of keepers at this station.

Selection regular, subject to the action of the U. S. Civil Service Commission, , 19

J. T. Yates

Secretary, Civil Service District.

BUREAU OF LIGHTHOUSES
WASHINGTON

Submitted to the Secretary of Commerce, approved.

VC 11/13/23

Mess

[1] Strike out the clause which does not apply.

11—2314

(B)

FWC-JHG

Everett L. Penny,
Hampton Bays,
Long Island, N. Y.

Nov. 13,1923

SUBJECT: Position of 2nd Asst.Keeper at West Bank Lt.Sta.
REFERENCE: Your letter Nov.9,1923.

1. Referring to your letter dated November 9,1923 stating you were willing to accept the position of 2nd Assistant Keeper of West Bank Light Station; you are advised you have to-day been nominated for appointment to this position, and in accordance therewith are directed to hold yourself in readiness to report for duty as soon as definite orders are sent you. Should you be appointed to this position your services will probably be required about November 20,1923. Kindly acknowledge receipt of this letter.

J. T. YATES

Superintendent

By: W. J. Lawton,
Chief Clerk

Form 73

NOMINATION

FWO-JHC

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, Third DISTRICT,

Staten Island, N.Y. (City.) Nov.13,1923 (Date.), 19

COMMISSIONER OF LIGHTHOUSES:

(Thr. Sec'y 2nd C. S. Dist.)

Action recommended, Probationary appointment.

Name, Everett L. Penny

Legal residence, New York

Position, Keeper

Salary, $780.00 p.a.

Location, West Bank Lt.Sta.,N.Y.

Appropriation, Salaries, Keepers of Lighthouses

Effective November 20,1923 {the actual date of entrance on duty; or as soon thereafter as he enters on duty.

Former position,

Former salary,

Location,

Rank on eligible list, 1 Rating, Keeper Percentage, 87.0, Other eligibles considered:

Harold N. Kierstead C. Anthony Murray C.

Previous incumbent, Vincent J. Burley Services terminated, Oct.27,1923

Reason, Resigned

Members of family in Government Service, None.

Date of birth, September 23,1899

Remarks: No employee of District desired transfer to this position. There are no quarters for families of keepers at this station.

Selection regular, subject to the action of the U. S. Civil Service Commission, , 19

J. T. Yates

Secretary, Civil Service District.

BUREAU OF LIGHTHOUSES
WASHINGTON

Submitted to the Secretary of Commerce, approved.

VC pb 12/5/23

[illegible]

[1] Strike out the clause which does not apply.

11—2314

Form 201
ARTMENT OF COMMERCE
GHTHOUSE SERVICE

LETTER TO ELIGIBLES

It portant that this letter be answered promptly.

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, 3rd DIST., 75

2148

PWO:JHG

Staten Island, N.Y., NOV 5 1923, 19

SIR: You are hereby informed that you are being considered for the position of 2d Asst.Keeper of West Bank L.S., located off shore in New York Lower Bay.
(State position, location, and whether station is ashore or afloat.)

Total Compensation: $ 1182.00 per annum (which includes: Salary, $ 780.00 per annum; bonus, $240.00 per annum; and subsistence, 45 cents per day.)

Longevity Pay: In addition to the above keepers receive $ 60.00 per annum, after 5 years of continuous service, as longevity pay.

Quarters and Fuel: Quarters are provided for the 3 keepers at this station but not for Keepers' families. Family quarters can probably be rented on Staten Island, N. Y.
(State whether or not quarters and fuel are provided by the Government for families of keepers at this station, or if quarters can be rented by appointees in the vicinity.)

Furniture: Necessary furniture will be supplied by the Government.
(State articles of furniture to be furnished by the Government.)

Promotion: Appointees will be considered for promotion to higher positions as vacancies occur.

Shore Liberty: Not exceeding 96 days per annum may be granted to employees at this station.

This is a letter of inquiry and not an offer of the position, as other eligibles are also being considered for the same position, any one of whom may be selected, although all may indicate willingness to accept this position.

No furniture or quarters for families are provided, except as stated above. Any additional articles of furniture required, and necessary provisions, must be provided by employees.

Read carefully the Instructions to Eligibles on the other side before returning this letter.

You will, therefore, please advise this office in this connection by answering the questions below and returning this communication at the earliest date practicable.

Respectfully,

J. T. YATES.

The following questions should be filled in by applicant:

Are you willing to accept this position if it is offered you?.....

If selected, I can report for duty in.....days from to-day.

Do you wish your name restored to the register at this time?.....

Are you willing to accept the next appointment offered?.....

Do you wish your name restored to the register at some future time? If so, give date.

.....

Are any members of your family, or relatives (either blood or by marriage), in the service of the United States Government? Answer "Yes" or "No."..... If yes, state how many .....; and fill in the following blanks.

Similar letter to A H Kierstead, A. Murray, E L Penny

Name.	Post-office address.	Where employed.	Relationship.	Married or single.
		Position.....		
		Department or office.....		
		Position.....		
		Department or office.....		

(If you have more than two relatives in the Government service, give same information as to them on a separate sheet of paper.)

If not willing to accept this position, state your reasons below:

.....

.....

(Signature).....

Date..... (Post-office address).....

11—749