FEB 10 2025 AM09:13

REFERENCE SERVICE SLIP
Archival Research Room Record Request
National Archives at St. Louis

Date: 1/28/2024

REQUESTER INFORMATION

Name (Please Print – Last, First, Middle)	Researcher ID Card Number
Flynn, Kylie	
E-Mail Address:	**Phone Number:**
knfgbb@umsl.edu	217-440-1332

INFORMATION NEEDED TO LOCATE RECORDS (Furnish as much as possible)

Name used in Service (Please Print – Last, First, Middle)	Service Number/SSN	Date & Place of Birth
Quiner, John, W.		1893 WA

MILITARY SERVICE

Branch of Service:

- ☐ Air Force
- ☐ Army Air Corps
- ☐ Army Air Force
- ☐ Army
- ☐ Marine Corps
- ☐ Navy
- ☐ Coast Guard
- ☐ Unknown

Type of Rank:

- ☐ Enlisted
- ☐ Officer
- ☐ Unknown

Service Period (Check all that apply):

- ☐ 1939 & Prior
- ☐ 1940 - 1950
- ☐ 1950 & After

Date & Place of Death:

State of Residence (upon entry into service):

Other Identifying Information (Parent's Names, CSC Number, etc.)

Researcher Signature: KWF

CIVILIAN SERVICE

(Agency & Location)	
Lighthouse Service (AK)	
From: 1922	To: 1923
(Agency & Location)	
From:	To:
(Agency & Location)	
From:	To:

Other Identifying Information (Maiden Name, Job Title, etc.)

This Space Intentionally Left Blank

STAFF USE ONLY

Appointment Time and Date:

Additional Researchers: ☐ Yes ☐ No

CMRS Service Request Number: 2-305876436 70

Attendant Signature:

CMRS Search Request Number(s):

Remarks:

'25 FEB 26 AM10:35:48

SCREENING NOTES

☒ Reviewed and Nothing Removed KW ☐ Items Removed and User Informed

Hold Requested: ☐ Yes ☐ No

Total Requests:

Screened Items:

☐ Additional charge outs and signatures on reverse side

Time Out:

Final Return:

1 of 1

LIGHTHOUSE SERVICE/LIFESAVING SERVICE—RECORDS CHECKED

Employee Name: Quinn, John W **DOB:** 2/14/1884

Records checked:

Agency: Commerce 6028 Area: Bay 10, Lower Catwalk positive negative

Agency: Commerce 6029 Area: Bay 10, Lower Catwalk positive negative

Agency: Old Commerce Area: Bay 10, Lower Catwalk positive negative

AND

Agency: Treasury 2189 Area: Bay 13, Lower Catwalk positive negative

Agency: Treasury 2188 Area: Bay 13, Lower Catwalk positive negative

Agency: Old Treasury Area: Bay 13, Lower Catwalk positive negative

If Negative:

Agency: Treasury SRCs series 1 Area: Bay 13, Lower Catwalk positive negative

Agency: Treasury SRCs series 2 Area: Bay 13, Lower Catwalk positive negative

Agency: Treasury SRCs series 3 Area: Bay 13, Lower Catwalk positive negative

Agency: Coast Guard SRCs Area: Bay 13, Lower Catwalk positive negative

If Negative:

CMRS: possible CG service Area: _____ positive negative

ARCIS: _____ Area: _____ positive negative

Notes: _____

John W. Quiner

Mr. John W. Quiner

LEGAL RESIDENCE.
Alaska

STATUS

DESIGNATION	SALARY	BUREAU OR OFFICE	DATE OF EFFECT OF ACTION AUTHORIZED
Keeper (TEMPORARY Not exc 3 mos) 16th Dist Tree Point Alaska	$40.	L.H.	July 10, 1922.
" Extends not longer than Dec 31/22	$40	"	Oct 10, 1922.
Keeper (Prob) Tree Point Light Stn	$40	"	Dec. 7. 1922
RESIGNED CLOSE OF		May 16, 1923.	

Form 73 TW.MD

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LIGHTHOUSES

1922 JUL 25 PM 2 54

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, 16th DISTRICT,

Ketchikan, Alaska. July 11 (City.) (Date.), 1922

COMMISSIONER OF LIGHTHOUSES:

Action recommended, Temporary appointment not to exceed three months.

Name, **John W. Quiner** Legal residence, **Alaska.**

Position, **Additional Keeper in the Light-house Service.** Salary, **$840 per annum.**

1922 JUL 26 PM 3 43

Location, **Tree Point Lightstation, Alaska.** Appropriation, **Salaries of Keepers of Lighthouses.**

Effective **July 10, 1922.** [1] the actual date of entrance on duty, ~~or as soon thereafter as he enters on duty.~~

APPOINTMENT DIVISION NECESSARY ACTION TAKEN JUL 28 1922 DEPARTMENT OF COMMERCE

DEPARTMENT OF COMMERCE JUL 26 1922 APPOINTMENT DIVISION

Former position, New appointee Former salary,

Location,

Rank on eligible list, 1st Rating, Percentage, **85.4**, Other eligibles considered:

(No certification charged for this temporary appointment.)

Previous incumbent, Gustof F. Wikstrom Services to be terminated, **July 9, 1922.**

Reason, **Transferred to Eldred Rock Lightstation.**

Members of family in Government Service, None.

Date of birth, February 16, 1884.

Remarks: This nomination is to fill additional emergency position authorized by Bureau telegram dated June 30, 1922. The necessity for this emergency appointment arises through illness in the family of the regular 2nd asst. keeper, the death of the Keeper and the resignation of the relief additional keeper of the district. Not job employment (Quarters for families of keepers are available at this station.

Selection regular, subject to the action of the U. S. Civil Service Commission, Sec.4, Rule VI, 19 July 20, 1922.

C. W. Paine

Secretary, 11th *Civil Service District.*

For and in the absence of the Supt.
First Asst. Superintendent.

4G3

BUREAU OF LIGHTHOUSES
WASHINGTON

Submitted to the Secretary of Commerce, approved. JUL 25 1922

APPROVED:

ACTING SECRETARY OF COMMERCE.

J. S. CONWAY
Acting Commissioner of Lighthouses.

[1] Strike out the clause which does not apply.

11—2314

GENERAL APPOINTMENT—FIXED DATE

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

July 27, 1922.

Mr. John W. Quiner,

Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office, and to actual entrance upon duty (unless on authorized leave) on the date indicated, Keeper in the Lighthouse Service at a salary of Eight Hundred and Forty dollars per annum, effective July 10, 1922.

Your appointment will continue for a period not to exceed three months.

APPOINT

CARDED
A
G
16th

By direction of the Secretary:

Respectfully,

(SIGNED) CLIFFORD HASTINGS

Chief of Appointment Division.

Appropriation: Salaries, Keepers of Lighthouses.

Vice: Gustof F. Vikstrom.

Legal Residence: Alaska.

U. S. REPORT DATA ENTERED

11—1393

Form 111

OATH OF OFFICE

(Prescribed by Section 1757, Revised Statutes)

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

1922 AUG 16 PM 3 36
DEPARTMENT OF COMMERCE
CHIEF CLERK
AUG 17 1922
APPOINTMENT PROVISION.
47

I, John W. Quiner

do solemnly[1] swear (See below) that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter: So HELP ME GOD.

☞ John W. Quiner
(Appointee signs here)

[2] Sworn to (See below) and subscribed before me, this [3] 10th day of July, A. D. 19 22.

(Affix official seal here)

[4] (*Name*) W. H. Eaton

(*Official title*) Master, U. S. Lighthouse Service.

My commission expires

Official Title	Rate of Pay	Name of Station, Vessel, or Place of Employment.
Present Additional Keeper in the Light-house Service.	$840 per annum.	Tree Point Light Station, Alaska.
Former[5] New appointee.		

(The above should be filled in by the district officer before sending to appointee)

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, 16th DISTRICT

CARDED

Ketchikan, Alaska, (Address) ; (Date)

The above-named appointee entered upon duty on July 10, 1922. (Date)

For and in the absence of the Superintendent:

C. Eliot
(Signature, followed by title)

1st Asst. Superintendent.

[1] Insert here "swear" or "affirm," as the case may be.
[2] Insert here "sworn to" or "affirmed," as the case may be.
[3] The oath may be taken any time on or after the effective date of appointment and prior to the payment of compensation, but no compensation shall be paid until the oath is executed in proper form.
[4] This oath should be taken before a justice of the peace, notary public, judge, clerk of a court, a chief clerk in the office of a superintendent of lighthouses or other employee in the Lighthouse Service designated by a chief clerk, or any other officer having authority to administer oaths, but never before a collector of customs or postmaster, as neither officer has power to administer oaths in such cases. In case the officer administering the oath has no seal, his official character should be duly certified to by the clerk of the proper court or the proper county clerk, except in the case of chief clerks in the offices of superintendent of lighthouses and other employees in the Lighthouse Service designated by them, who are not required to have a seal.
[5] Give this information in all cases where new oath is required.
Failure to fill out this oath properly will result in its return for correction.

11—944

U. S. REPORT DATA ENTERED

CHIEF CLERK

1922 AUG 16 PM 3 36

DEPARTMENT OF COMMERCE

DEPARTMENT OF COMMERCE
AUG 17 1922
APPOINTMENT DIVISION.

PERSONAL QUESTION SHEET

This form shall be furnished for each person appointed in the service of the Department immediately upon entrance on duty.

The information called for in Part I shall be filled in by the Bureau or Office to which the employee is assigned, after which the form shall be transmitted to the employee for answers to the questions in Part II. The completed form shall be indorsed by the proper Bureau officer and forwarded to the Department for file.

PART I.

1. Name of employee John W. Quiner

2. Position to which appointed Keeper in the Lighthouse Service.

3. Bureau or Service Lighthouse Service., District 16th

4. Place of duty Tree Point Light Station, Alaska.
(City, town, station, or vessel.)

5. Salary $840 per annum.

6. Appropriation from which paid Salaries of Keepers of Lighthouses.

7. Manner of appointment. (Examples: "From stenographer and typewriter examination, ———, 19—;" "Without examination;" or "By reinstatement;" or "By transfer from ———," stating Department, Bureau or Service, position, and salary, if known).

Without examination - temporary appointment not to exceed three months.

PART II.

THE FOLLOWING QUESTIONS ARE TO BE ANSWERED BY THE EMPLOYEE:

The statement should be signed by the employee, or, if unable to write, he may sign by mark in the presence of one witness.

1. What is your full name? (State whether Mr., Miss, or Mrs., and spell out names in full, including middle name or names. Example: "Mr. John Richard Roe." If name itself is merely a letter, so state.)

Mr. John William Quiner

2. How do you intend to write your name on the pay roll? (This should agree with signature to your oath of office.)

John W. Wm. Quiner

3. What is your present legal residence? (Give State or Territory, county, city or town, and Congressional district.)

CARDED

(State or Territory.)	(County.)	(City or town.)	(Congressional district.)
	Ketchikan	Alaska	

4. If the legal residence given in answer to question 3 is not the same as that stated in the certificate of appointment, the difference should be explained.

5. What is your race? (Answer "white," "colored," or "Mongolian.") White

11—6922

6. Where were you born? Calfax Wash

7. When were you born? Feb (Month.) 16. (Day.) 1884 (Year.)

8. If foreign born, state when and where naturalization papers were taken out

9. What is your marital condition? (Answer "single," "married," "widowed," or "divorced.") married

10. Give name and address of person whom you would like to have notified in case of accident.

(Name.)	(Number and street.)
Mr. A. H. Barber	Charleston Wash
(City or town.)	(State or Territory.)

11. Are there any members of your family, besides yourself, in the civil service of the United States? (Answer "yes" or "no.") no If so, state in blank spaces below the information called for by the headings.

Name.	Post-office address.	Position and department or office in which employed.	Relationship.	Married or single.
		Position		
		Department or office		
		Position		
		Department or office		
		Position		
		Department or office		

12. Have you any physical disabilities? (Answer "yes" or "no.") no If so, describe fully. (If you have defective eyesight, state whether corrected by glasses.)

13. Do you hold any State or municipal office? (Answer "yes" or "no.") no If so, state name of such office and compensation attached.

14. Were you in the military or naval service of the United States during any war? (Answer "yes" or "no.") no If so, state in blank spaces below the information called for by the headings.

Company and regiment, or vessel.	Date enlisted.	Date discharged.	Cause of discharge.

15. If you served in the military or naval service of the United States other than during war time, indicate such service in the spaces below.

Company and regiment, or vessel.	Date enlisted.	Date discharged.	Cause of discharge.

16. Have you ever held any other position in the civil service of the United States? (Answer "yes" or "no.") yes If so, state in blank spaces below the information called for by the headings.

Department.	Bureau or Service.	Position.	Salary.	Appointed.	Separated.
Bremerton					
Riggear	navie yeard	Riggear	5.44	1917.	1920.

11—6022

17. Are you the widow or orphan of an honorably discharged soldier or sailor? (Answer "yes" or "no.") No. If so, state in blank spaces below the information called for by the headings.

Name under which soldier or sailor rendered service.	Relationship to you.

Company and regiment, or vessel.	Date enlisted.	Date discharged.	Cause of discharge.

18. What was your occupation prior to entering the United States service? (It is intended that the answer to this question shall state briefly the lines of work followed by you before receiving your present appointment, with the exception of your service indicated in answer to questions 13, 14, 15, and 16.)

Bureau Fire Department Portland Ore
Breamerton navie yeard
Fisherman Ketchikan alaska two years

19. What education have you received? (State the grades of schools you have attended, and, if you have attended schools of higher grade than high schools, give the institution, degrees received, and date in each case. Example: Public school; high school; business college; Cornell University, A. B., 1910; Columbia University, LL. B., 1913.)

Bureau Fire Department Portland Ore about 1916
Breamerton navie yeard about 1917
Fisherman two years Ketchikan alaska
assistant ~~Light House~~ Keeper

20. What special qualifications have you—educational, professional, technical, mechanical, etc.? (Examples: Qualified as "Lawyer," or "Civil engineer," or "Translator," or "Interpreter," or "Stenographer," or "Draftsman," or "Carpenter.")

Public School
None

21. What, if any, civil-service examinations have you passed? (Give names and dates as near as you recollect.)

Assistant Light House Keeper May 26 1922

22. Were the answers to the foregoing questions written by you? (Answer "yes" or "no.") yes If not, state the name and address of the person who wrote them for you.

Date, ~~May 26~~ July 8., 1922

Witness (in case signature is by mark):

(Signature) John Wm Gunner

(Present address) Alaska
(Number and street.)
Ketchikan
(City or town.) (State or Territory.)

INDORSEMENT.

(If appointee is to be employed in the field, this form should be reviewed and approved by the proper field officer and need not be signed by an official of the Bureau. If appointee is to serve in the District of Columbia, the form should be reviewed and approved by the proper Bureau officer. When forwarding this form, no letter of transmittal is required.)

Reviewed, approved, and forwarded July, 1922.

For and in the absence of the Superintendent:

(Signature) C. H. Eliot

1st Asst. Superintendent.

(Official title)

11—6922

Form 73

NOMINATION

TW:FT

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

1922 OCT 17 AM 8 54

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, 16th DISTRICT,

1922 OCT 18 PM 4 36

Ketchikan, Alaska, September 28, 1922
(City.) (Date.)

COMMISSIONER OF LIGHTHOUSES:

Action recommended, Extension of temporary appointment for a period not to exceed three months. Close Dec 31/22.

Name, JOHN W. QUINER

Legal residence, Alaska

Position, (Additional) Keeper in the Lighthouse Service

Salary, $840 per annum

Location, Tree Point Lightstation, Alaska

Appropriation, Salaries of Keepers of Lighthouses.

Effective October 10, 1922. {~~the actual date of entrance on duty, or~~ as soon thereafter as he enters on duty.

Former position, Same

Former salary, Same

Location, Same

Rank on eligible list, 1st Rating, Percentage, 85.4, Other eligibles considered: (No certification charged for this temporary appointment.)

Previous incumbent, himself.

Services to be terminated, close of Oct.9,1922

Reason, Termination of temporary appointment.

Members of family in Government Service, None.

Date of birth, February 16, 1884.

Remarks: It is recommended that authority be granted for the extension of this additional emergency position at Tree Point Light Station for not to exceed three months from Oct. 1, 1922. The regular 2d Asst. Keeper is still on leave without pay and at the present time no district additional keeper has been appointed. Not job employment: quarters for families of keepers are available at this station. A telegram has just been received from Tongass 2d Asst. that his return to duty will be delayed by continued illness of his wife. W. E. Powell Supt.

Selection regular, subject to the action of the U. S. Civil Service Commission, Sec.4, Rule 8, 19

C. W. Paine

Secretary, 11th Civil Service District.

LGJ

BUREAU OF LIGHTHOUSES
WASHINGTON

October 17, 1922.

1. Submitted to the Secretary of Commerce with recommendation that the position of (additional) keeper at Tree Point Light Station, sixteenth district, be extended from October 1, 1922, for a period not to exceed three months at the rate of $840 per annum, base pay, for the reasons stated by the Superintendent above. It is further recommended that John W. Quiner be appointed thereto, if authorized.
2. The rate of Pay recommended is reasonable and is not in excess of that paid for the same or similar services during the preceding fiscal year. Appropriation: Salaries, Keepers of Lighthouses.

APPROVED:

10/19/22

ACTING SECRETARY OF COMMERCE

G. R. Putnam
Commissioner of Lighthouses.

1 Strike out the clause which does not apply.

11—2314

GENERAL APPOINTMENT—FIXED DATE

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

October 19, 1922.

Mr. John W. Quiner,

Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office, and to actual entrance upon duty (unless on authorized leave) on the date indicated, Keeper in the Lighthouse Service at a salary of Eight Hundred and Forty dollars per annum, effective October 10, 1922.

Your appointment will continue for a period not longer than the close of December 31, 1922.

(By extension of temporary job appointment).

By direction of the Secretary:

Respectfully,

P
C

(SIGNED) CRAFORD HASTINGS
Chief of Appointment Division.

OCT 20 1922

CARDED

Appropriation: Salaries, Keepers of Lighthouses.

Vice: Yourself.

Legal Residence: Alaska.

16th

U. S. REPORT DATA ENTERED

11—1393

CHIEF CLERK

Form 111

OATH OF OFFICE

(Prescribed by Section 1757, Revised Statutes)

1923 JAN 24 AM 9 22

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

DEPARTMENT OF COMMERCE JAN 24 1923 APPOINTMENT DIVISION

LIGHTHOUSE SUPERINTENDENT JAN 16 1923 KETCHIKAN

1923 JAN 23 PM 4 10

I, John W. Quiner

do solemnly [1] swear (See below) that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter: So HELP ME GOD.

☞ John W. Quiner
(Appointee signs here)

[2] Sworn to (See below) and subscribed before me, this [3] 15th day of January, A. D. 19 23.

(Affix official seal here)

[4] (*Name*) R. H. Burton

(*Official title*) Master,
U. S. Lighthouse Tender FERN.

My commission expires

Official Title	Rate of Pay	Name of Station, Vessel, or Place of Employment.
Present: Keeper in the Light-house Service.	$840 per annum.	Tree Point Light Station, Alaska.
Former [5]: do	do	do

(The above should be filled in by the district officer before sending to appointee)

(This oath covers extension of temporary appointment - Dept. letter of Oct. 19, 1922.)

Office of Superintendent of Lighthouses, 16th District

Ketchikan, Alaska, (Address), January 16, 1922. (Date)

The above-named appointee entered upon duty on Oct. 10, 1922. (Date)

CARDED

W. E. Dennett
(Signature of officer)
Superintendent.

[1] Insert here "swear" or "affirm," as the case may be.

[2] Insert here "sworn to" or "affirmed," as the case may be.

[3] The oath may be taken any time on or after the effective date of appointment and prior to the payment of compensation, but no compensation shall be paid until the oath is executed in proper form.

[4] This oath should be taken before a justice of the peace, notary public, judge, clerk of a court, a chief clerk in the office of a superintendent of lighthouses or other employee in the Lighthouse Service designated by a chief clerk, or any other officer having authority to administer oaths, but never before a collector of customs or postmaster, as neither officer has power to administer oaths in such cases. In case the officer administering the oath has no seal, his official character should be duly certified to by the clerk of the proper court or the proper county clerk, except in the case of chief clerks in the offices of superintendent of lighthouses and other employees in the Lighthouse Service designated by them, who are not required to have a seal.

[5] Give this information in all cases where new oath is required.

Failure to fill out this oath properly will result in its return for correction.

11—944

Form 73

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

1922 NOV 27 AM 9 07

TW:FT

1922 NOV 27 PM 4 14

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, 16th DISTRICT,

Ketchikan, Alaska (City.), November 8th (Date.), 1922

DEPARTMENT OF COMMERCE
NOV 28 1922
APPOINTMENT DIVISION.

COMMISSIONER OF LIGHTHOUSES:

Action recommended, Probationary appointment.

Name, John W. Quiner — Legal residence, Alaska

Position, Keeper in the Lighthouse Service. — Salary, $840 per annum ($240 bonus recommended)

Location, Tree Point Light Station, Alaska — Appropriation, Salaries of Keepers of Lighthouses.

Effective December 1, 1922 — {the actual date of entrance on duty, or as soon thereafter as he enters on duty.

Former position, Temporary Additional Keeper in the Lighthouse Service — Former salary, Same

Location, Same

Rank on eligible list, 1st Rating, Percentage, 85.04% , Other eligibles considered:
Francis J. Hagan - C - 84%
Jay S. Platt - - C - 82.8%
to be

APPROVED NOV 27 1922 DEPARTMENT OF COMMERCE

Previous incumbent, Mars P. Kinyon — Services terminated, Nov. 30, 1922.

Reason, Promotion

Members of family in Government Service, None

Date of birth, February 16, 1884.

Remarks: Quarters are furnish by the Government for families of keepers at this station.

Selection regular, subject to the action of the U. S. Civil Service Commission, Nov.20, 1922.

C. W. Paine
Secretary, 11th *Civil Service District.*

For and in the absence of the Supt.
C. Elliot
First Asst. Superintendent.

11/28/22

BUREAU OF LIGHTHOUSES
WASHINGTON

Submitted to the Secretary of Commerce, approved.

NOV 27 1922

J. S. CONWAY
Acting Commissioner of Lighthouses.

[1] Strike out the clause which does not apply.

11—2314

CERTIFICATE OF PROBATIONARY APPOINTMENT

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

November 28, 1922.

Mr. John W. Quiner,

Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office and to a probationary period of not to exceed six months as provided by paragraph (c) of section 1 of civil-service rule VII, Keeper in the Lighthouse Service at a salary of Eight Hundred and Forty dollars per annum, effective on the date on which you enter upon duty in the above-mentioned position.

By selection from certificate of eligibles (No. _____) issued by the Secretary, Eleventh Civil Service District.

By direction of the Secretary:

Respectfully,

CARDED

APPOINTMENT DIVISION ENTERED NOV 28 1922 ON JOURNAL DEPARTMENT OF COMMERCE

(SIGNED) CLIFFORD HASTINGS
Chief of Appointment Division.

P
C

Appropriation: Salaries, Keepers of Lighthouses.

Vice: Mars P. Kinyon.

Legal Residence: Alaska.
16th

(See reverse side.)

U. S. REPORT DATE ENTERED
11—5080

Form 111

OATH OF OFFICE

(Prescribed by Section 1757, Revised Statutes)

LIGHTHOUSE 1923 JAN 24 PM 2 1
1923 JAN 23 PM 4 04
DEPARTMENT OF COMMERCE JAN 24 1923

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

I, John W. Quiner

do solemnly [1] Swear (See below) that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter: So HELP ME GOD.

John W. Quiner
(Appointee signs here)

[2] Sworn to (See below) and subscribed before me, this [3] 7 day of December, A. D. 19 22

(Affix official seal here)

[4] (Name) John W Leadbetter

(Official title)

NOTARY PUBLIC IN AND FOR TERRITORY OF ALASKA. MY COMMISSION EXPIRES JUNE 1, 1924.

My commission expires

	Official Title	Rate of Pay	Name of Station, Vessel, or Place of Employment.
Present	Keeper in the Lighthouse Service.	$840 per annum.	Tree Point Light Station, Alaska.
Former [5]	Same (temporary appointment)	Same	Same

(The above should be filled in by the district officer before sending to appointee)

Office of Superintendent of Lighthouses, 16th District

Ketchikan, Alaska, (Address) December 8, 1922. (Date)

The above-named appointee entered upon duty on December 7, 1922. (Date)

For and in the absence of the Superintendent:

1st Asst. Superintendent.
(Signature, followed by title)

[1] Insert here "swear" or "affirm," as the case may be.
[2] Insert here "sworn to" or "affirmed," as the case may be.
[3] The oath may be taken any time on or after the effective date of appointment and prior to the payment of compensation, but no compensation shall be paid until the oath is executed in proper form.
[4] This oath should be taken before a justice of the peace, notary public, judge, clerk of a court, a chief clerk in the office of a superintendent of lighthouses or other employee in the Lighthouse Service designated by a chief clerk, or any other officer having authority to administer oaths, but never before a collector of customs or postmaster, as neither officer has power to administer oaths in such cases. In case the officer administering the oath has no seal, his official character should be duly certified to by the clerk of the proper court or the proper county clerk, except in the case of chief clerks in the offices of superintendent of lighthouses and other employees in the Lighthouse Service designated by them, who are not required to have a seal.
[5] Give this information in all cases where new oath is required.
Failure to fill out this oath properly will result in its return for correction.

11—944

LIGHTHOUSES

Form 93

NOTICE OF RESIGNATION OR DEATH

1923 APR 6 AM 9 18

CHIEF CLERK

5

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, 16th DISTRICT.

1923 APR 6 PM 3 50

Ketchikan, Alaska, March 29, 1923.

DEPARTMENT OF COMMERCE
APR 7 1923
APPOINTMENT DIVISION.

COMMISSIONER OF LIGHTHOUSES:

Herewith is transmitted the resignation of the following-named employee:

Name, John W. Quiner Position, Keeper in the Lighthouse Service.

Legal residence, Alaska Station, Tree Point Lightstation, Alaska.

Salary, $840.00 per annum

The acceptance of this resignation is recommended effective at the close of May 16, 1923.

This employee has not taken leave in excess of the accrued rate.

Remarks:

APPOINTMENT DIVISION
NECESSARY
ACTION TAKEN
APR 7 1923
DEPARTMENT OF COMMERCE

H 7-23-

W. E. Quinee

Superintendent.

BUREAU OF LIGHTHOUSES

WASHINGTON

Enclosure

APR 6 - 1923

Submitted to the Secretary of Commerce, approved.

11—4623

J. S. CONWAY

Acting Commissioner of Lighthouses.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LIGHTHOUSE SUPERINTENDENT
MAR 9 1923
KETCHIKAN

SIXTEENTH DISTRICT

Tree Point
(Station, Depot, or Vessel)

3-1, 1923

Superintendent of Light Houses
Ketchikan Alaska

Sir

I hereby respectfully tender my resignation as 2nd Assistant at Tree Point Light Station to take effect on or before April 7th 1923 provided that I can get the accumulated leave that is due me by so doing otherwise to take effect at the Expiration of my leave

My reason for resigning is the necessity of getting near a school that my child may have the advantages of the same

John William Luiner

Recommend for acceptance, effective May 16, 1923. D 3/21/23

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

April 7, 1923.

Mr. John W. Quiner,

Through the Commissioner of Lighthouses.

Sir:

The Department is in receipt of your resignation from the position designated below, and has accepted the same, upon recommendation of the Bureau, to take effect at the close of business on May 16, 1923.

Bureau..... Lighthouse Service.

Station..... Tree Point Light Station, Alaska.

Position..... Keeper.

Salary..... $840.00 per annum.

By direction of the Secretary:

Respectfully,

(SIGNED) CLIFFORD HASTINGS

Chief of Appointment Division.

APPOINTMENT DIVISION ENTERED APR 7 - 1923 ON JOURNAL DEPARTMENT OF COMMERCE

CARDED

W. REPORT DATA ENTERED

A
C
16th

PERSONNEL CLASSIFICATION BOARD FORM NO. 1
(To be filled out in accordance with detailed instruction sheet, Form No. 2)

Sheet No. ____

2—12758

TW: LF

1. ~~Quiner,~~ Vacant ~~John~~ ~~W.~~
(Surname) (Given name) (Initial)

DO NOT WRITE IN THIS SPACE			
	a		
	b		
	c		
	d		

2. Department Commerce.
3. Bureau Lighthouses.
4. Field Service 16th District.
5. (a) Field Station -- Tree point Lightstation.
   (b) Subdivision -- Terr.
   (c) City or town via Ketchikan, State Alaska.
6. Pay-roll title Keeper.
7. Customary office title 2nd Asst. Keeper.

8. (a) Number of regular working hours of the position, per day 8 ; per week 56
   (Stands regular watches with two other keepers at station.)
   (b) If this is not a full-time position, state percentage of time employed per day --; or per week --
   (c) If night work, wholly or in part, state the hours: From -- m. to -- m.
9. If this is not an all-year-round position, state approximate number of days employed each year --
   During what months --
10. If the employee receives compensation from any other branch of the Federal Government, or from any city, county, or State government, state the position held and the compensation --
11. Present rate of pay, exclusive of bonus $840. per annum ; bonus, $ 240. per annum.
12. Rate of pay, exclusive of bonus, on January 1, 1923, $840. per " ; bonus, $ 240. per annum.
13. If the employee receives overtime pay, state the rate --
14. Title of appropriation or fund from which basic compensation is paid Salaries of Keepers of Lighthouses.
15. Indicate by an "X" in the proper box any of the following allowances received, in addition to salary or wages: ☒ Quarters; ☒ 3 meals per day; ☐ 2 meals per day; ☐ 1 meal per day; ☐ Subsistence or rations in kind; ☐ Uniform; ☐ Laundry; ☒ Fuel; ☒ Light; ☒ Heat. If cash allowances are made for any of these items, state which items and the amounts per annum
Subsistance at 3 meals per day, as stated above, is paid in cash at rate of .45¢ per day.
Furnish board for two assistants also.
16. Indicate what special equipment, if any, the employee is required by law or regulation to furnish at his own expense, and the approximate annual maintenance cost to the employee:
Kind of equipment None. ; annual cost, $

17. Extent of employee's education. (Place an "X" in the box before the highest grade or year.)
   (a) Elementary school; years ☐ 1 ☐ 2 ☐ 3 ☐ 4 ☐ 5 ☐ 6 ☐ 7 ☒ 8
   (b) High school; years ☐ 1 ☐ 2 ☐ 3 ☐ 4
   (c) Business school; years ☐ ½ ☐ 1 ☐ 1½ ☐ 2 ☐ 2½ ☐ 3
   (d) College: Name ; years ☐ 1 ☐ 2 ☐ 3 ☐ 4
   (e) Post graduate work: Kind ; years ☐ 1 ☐ 2 ☐ 3
   (f) Correspondence courses: Kind ; number of lessons ; number completed

18. Description of work. (Describe the various tasks performed, making the description of each as detailed as space will permit. Use a paragraph for each task and number the paragraphs. In the column at the right state the estimated percentage of the total time—in the course of a day, month, or year—given to each task.)

Percentage of total time given to each task

Stands regular watches with two other keepers at station and assists keeper and his other assistant in maintaining light and operating fog-signal in accordance with regulations. Works with the other keepers at station in taking care of station buildings, grounds, light and fog-signal apparatus, machinery and other property at station, and in making repairs when necessary so far as practicable. Impossible to state what percentage of time is devoted to each task as this varies according to weather conditions and time of year.

19. Does employee work under immediate supervision, or to a large extent upon his own responsibility? (Describe fully.)

Works under immediate supervision of keeper at station.

20. Do the duties involve direction or supervision of the work of other employees? No.
If so, describe the nature of the direction or supervision and give the number and classes of employees directed or supervised.

21. How long have the employee's duties been substantially as described above? [illegible]

22. I hereby certify that to the best of my knowledge and belief the answers to the foregoing questions are correct.

May 24, (Date), 1923. W E Dillon (Signature of Preparing Officer) Superintendent. (Title)

23. I have read the foregoing and I agree to it except as follows:

(Signature of Employee)

THE FOLLOWING TO BE FILLED OUT BY THE HEAD OF THE FIELD OFFICE OR STATION

24. Indicate by an "X" in the proper spaces below the qualifications and personal traits considered important for the satisfactory performance of the duties of this position:

	High Degree	Average	Not Essential
Judgment		X	
Accuracy		X	
Initiative (originality and resourcefulness)		X	
Trustworthiness (dependability)		X	
Speed (quickness)	X	X	
Physical Qualities (strength and endurance)		X	

EDUCATIONAL TRAINING		
	Essential	Desirable But Not Essential
College		
High School		X
Common School	X	

Technical Education: If essential, kind and extent None required.

Experience: If essential, kind and extent Must have had experience with row, sail, & motor boats and work of a semi-skilled nature such as emergency painting & making repairs to machinery.

25. I hereby certify that I have read the foregoing and that, to the best of my knowledge and belief, the statements made are accurate and complete. In my judgment the compensation of this position should be in a range from $ 1080. to $ 1440.

May 24, (Date), 1923. W E Dillon (Signature of head of field office or station) Superintendent. (Title)

GOVERNMENT PRINTING OFFICE 2—12758