'26 OCT 23 AM 7:54

REFERENCE SERVICE SLIP
Archival Research Room Record Request
National Archives at St. Louis

Date: 10/23/2026

REQUESTER INFORMATION

Name (Please Print – Last, First, Middle)	Researcher ID Card Number
Burns, Andrew	4563213
E-Mail Address:	**Phone Number:**
afbfg4@umsl.edu	636-415-7353

INFORMATION NEEDED TO LOCATE RECORDS (Furnish as much as possible)

Name used in Service (Please Print – Last, First, Middle)	Service Number/SSN	Date & Place of Birth
Quirk, James, H.		

MILITARY SERVICE

Branch of Service:

- ☐ Air Force
- ☐ Army Air Corps
- ☐ Army Air Force
- ☐ Army
- ☐ Marine Corps
- ☐ Navy
- ☐ Coast Guard
- ☐ Unknown

Type of Rank:

- ☐ Enlisted
- ☐ Officer
- ☐ Unknown

Service Period (Check all that apply):

- ☐ 1939 & Prior
- ☐ 1940 - 1950
- ☐ 1950 & After

Date & Place of Death:

State of Residence (upon entry into service):

Other Identifying Information (Parent's Names, CSC Number, etc.)

Researcher Signature: Andrew Burns

CIVILIAN SERVICE

(Agency & Location)	From:	To:
Lighthouse Service (NY) 3rd District	1923	1923
(Agency & Location)	From:	To:
(Agency & Location)	From:	To:
(Agency & Location)	From:	To:

3 folders

Other Identifying Information (Maiden Name, Job Title, etc.)

This Space Intentionally Left Blank

STAFF USE ONLY

Appointment Time and Date:

Additional Researchers: ☐ Yes ☐ No

CMRS Service Request Number: C-aw842430

Attendant Signature:

CMRS Search Request Number(s):

Remarks:

'26 NOV 4 PM 12:51

SCREENING NOTES

☐ Reviewed and Nothing Removed JMH ☐ Items Removed and User Informed

Hold Requested: ☐ Yes ☐ No

Total Requests:

Screened Items:

☐ Additional charge outs and signatures on reverse side

Time Out:

Final Return:

LIGHTHOUSES

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
STATEN ISLAND, N. Y.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

1923 MAR 9 AM 11 57

FWO-JHG

3/14/23 Dup. Form 73 to Dept.
3/14/23 Mail Bd. form not received.

GENERAL DEPOT
OFFICE SUPERINTENDENT OF LIGHTHOUSES
3D DISTRICT, STATEN ISLAND, N.Y.

Hydrog.
Engr. Genl.
Mar. Engr.
Personnel.
Accounts.
Contracts.
Chf. Clk.
Dep. Comr.
Comr.

March 8,1923

Commissioner of Lighthouses;

SUBJECT: Nomination, James H.Quirk, Keeper.
REFERENCE: Form 73 of this date.

1. Referring to Form 73 of this date, forwarded to the Bureau through the District Secretary, recommending the probationary appointment of James H. Quirk to the position of Keeper (Second Assistant) of Execution Rocks Light Station, New York, effective March 13,1923, vice John Weller, resigned; as it is desired to assign Mr.Quirk to duty at the earliest possible date it is requested the Bureau advise this office by telegraph as soon as his appointment has been approved.

J. T. Yates

Nomination not received on 3/14/23. 3/24/23.

NJ

Washington D C March 12 1923

Lighthouse Superintendent Saint George N Y

James H.

Nomination Quirk not received Bureau endeavoring obtain Department approval

Putnam

- - - - - - - - - - - - - - -

CONFIRMATION to 3rd Superintendent.

Commissioner of Lighthouses

✓ RX 9/10

1 to Apr 1, 3:15
31, 2:25
pms.

8 Wu WM 7, Govt.

LIGHTHOUSES

DEPARTMENT OF COMMERCE

TELEGRAM

1923 MAR 13 AM 11 12

Sg Saint George, S.I., N.Y., March 13th., 1923..

Lighthouse Commissioner,

Washington, D.C.

Civil service states Quirk nomination forwarded yesterday.

Yates.

Hydro.
Engr. Comm.
War Engr.
Accounts.
Contracts.
Chf Clk.
Dep. Comm.
Comm.

10:55 A.M.

nomination received 3/14/23.

Appointment approved by Sec. 3/14

Inspectors.
Appointm.
Contracts.
Chf Clk.
Dep. Comm.
Comm.

March 13, 1923.

1923 MAR 13 PM 2 59
LIGHTHOUSES

Commissioner of Lighthouses:

In accordance with the Bureau's recommendation of March 12, 1923, the Department has authorized the assignment to duty of James H. Quirk as Keeper at the Execution Rocks Light Station, New York, at $720 per annum, effective March 13, 1923, or as soon thereafter as he enters on duty. Formal notice of appointment will be issued to Mr. Quirk upon receipt of evidence of the approval of the District Secretary.

By direction of the Secretary:

Chief of Appointment Division.

A
G

J. MAR 14 1923
Bureau of Lighthouses, Wash., Copy to 3rd Supt.

Nomination received this date and submitted to Department. See Bureau wire this date.

[redacted]

Washington D C March 14 1923

Lighthouse Superintendent Saint George N Y

James H

Appointment Quirk approved

PUTNAM

- - - - - - - - - - - - -

Confirmation to 3rd Superintendent.

Commissioner of Lighthouses.

James H. Quirk

Mr. James H. Quirk

LEGAL RESIDENCE
Rhode Island

STATUS

DESIGNATION	SALARY	BUREAU OR OFFICE	DATE OF EFFECT OF ACTION AUTHORIZED
Prob Keeper Execution Rocks L.I. Sd.	780.	Lighthouse	March 17, 1923
RESIGNED CLOSE OF April 15, 1923.			

James H. Quirk

Mr. James H. Quirk

LEGAL RESIDENCE
Rhode Island

STATUS

DESIGNATION	SALARY	BUREAU OR OFFICE	DATE OF EFFECT OF ACTION AUTHORIZED
Prob Keeper Executive Rocks L.H. B.Y.	780.	Lighthouse	March 17, 1923
RESIGNED CLOSE OF April 15, 1923.			

Form A—16

GOVERNMENT PRINTING OFFICE

Form 73

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LIGHTHOUSES
1923 MAR 12 PM 3 51

1923 MAR 9 AM 11 57

OFFICE OF LIGHTHOUSE INSPECTOR, 3rd DISTRICT,

Staten Island, N. Y. (City.) March 8, 1923 (Date.), 191

THE COMMISSIONER OF LIGHTHOUSES:

DEPARTMENT OF COMMERCE
MAR 12 1923
APPOINTMENT DIVISION

Action recommended, (Sts. Sault Ste. M. & S. Mat.) Probationary appointment.

Name, James H. Quirk

Legal residence, Rhode Island

Position, Keeper

Salary, $780.00 per annum

Location, Execution Rocks Lt.Stn., N.Y.

Appropriation, Salaries, Keepers of Lighthouses

Effective March 13,1923 ('the actual date of entrance on duty, or (as soon thereafter as he enters on duty.

Former position,

Former salary,

Location,

Rank on eligible list, 3 Rating, Keeper Percentage, 93.0, Other eligibles considered:

Robert H. Lyons C. Thorleif B.Nilsen C. George H. Gifford Pr.

Previous incumbent, John Teller Services terminated, Feb.18,1923

Reason, Resigned.

Members of family in Government Service, None.

Remarks: No employee of District desired transfer to this position.
There are no quarters for families of keepers at this station.
Nos.1 and 6 on eligible list will accept appointment only at light stations where family quarters are provided.

Selection regular, subject to the action of the
U. S. Civil Service Commission, , 191

J. T. [illegible]

Secretary, Civil Service District.

APPOINTMENT DIVISION
NECESSARY
ACTION TAKEN
MAR 13 1923
DEPARTMENT OF COMMERCE

LGJ
Inclosure.

BUREAU OF LIGHTHOUSES
WASHINGTON

March 12, 1923.

Submitted to the Secretary of Commerce, approved. Attention is invited to inclosed letter of March 8, 1923 from the Third Superintendent, stating that original of this Form 73 had been submitted through the District Secretary on same date. In view of the fact that the Superintendent desires to assign Mr. Quirk to duty on March 13, 1923, if practicable, it is recommended that his appointment be approved subject to the approval of the District Secretary, which will be submitted to the Department as soon as received.

J. S. CONWAY
Acting Commissioner of Lighthouses.

[1] Strike out the clause which does not apply.

11--2314

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
STATEN ISLAND, N.Y.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

1923 MAR 9 AM 11 57 LIGHTHOUSES

1923 MAR 9 AM 11 57

FWO-JHG

TELEGRAPHIC REPLY IS DESIRED

GENERAL DEPOT
OFFICE SUPERINTENDENT OF LIGHTHOUSES
3D DISTRICT, STATEN ISLAND, N.Y.

Commissioner of Lighthouses;

March 8,1923

SUBJECT: Nomination, James H.Quirk, Keeper.
REFERENCE: Form 73 of this date.

1. Referring to Form 73 of this date, forwarded to the Bureau through the District Secretary, recommending the probationary appointment of James H. Quirk to the position of Keeper (Second Assistant) of Execution Rocks Light Station, New York, effective March 13,1923, vice John Weller, resigned; as it is desired to assign Mr.Quirk to duty at the earliest possible date it is requested the Bureau advise this office by telegraph as soon as his appointment has been approved.

F. J. Yates
Clerk.

March 13, 1923.

Commissioner of Lighthouses:

In accordance with the Bureau's recommendation of March 12, 1923, the Department has authorized the assignment to duty of James H. Quirk as Keeper at the Execution Rocks Light Station, New York, at $720 per annum, effective March 13, 1923, or as soon thereafter as he enters on duty. Formal notice of appointment will be issued to Mr. Quirk upon receipt of evidence of the approval of the District Secretary.

By direction of the Secretary:

MAR 13 SD

Chief of Appointment Division.

A
G

Form 73

FWO-JHG

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

OFFICE OF LIGHTHOUSE INSPECTOR, 3rd DISTRICT,

Staten Island, N. Y. (City.) March 8, 1923 (Date.) 191

THE COMMISSIONER OF LIGHTHOUSES:
(Thr. Sec'y 2nd C. S. Dist.)

Action recommended, Probationary appointment.

Name, James H. Quirk — Legal residence, Rhode Island

Position, Keeper — Salary, $780.00 per annum

Location, Execution Rocks Lt. Sta., N.Y. — Appropriation, Salaries, Keepers of Lighthouses

Effective March 13, 1923 — the actual date of entrance on duty, or as soon thereafter as he enters on duty.

Former position, — Former salary,

Location,

Rank on eligible list, 3 Rating, Keeper Percentage, 83.0, Other eligibles considered:
Robert H. Lyons C. Thorleif N. Nilsen C. George H. Gifford FR.

Previous incumbent, John Weller — Services terminated, Feb. 18, 1923

Reason, Resigned.

Members of family in Government Service, None.

Remarks: No employee of District desired transfer to this position. There are no quarters for families of keepers at this station. Nos. 1 and 6 on eligible list will accept appointment only at lights stations where family quarters are provided.

Selection regular, subject to the action of the U. S. Civil Service Commission, March 12, 1923

E. Parkes
Assistant Secretary, 2nd Civil Service District.

J. Yates Dale

BUREAU OF LIGHTHOUSES
WASHINGTON

LGJ

March 14, 1923.

Submitted to the Secretary of Commerce, approved. Attention in this connection is invited to Department approval of Bureau recommendation of March 12, 1923.

This is the original of the carbon which was received on Mar. 13, 1923. Authority for the assignment to duty was given on receipt of the carbon, pending receipt of evidence of the approval of the District Secretary.

J. S. CONWAY
Acting Commissioner of Lighthouses.

RG

1 Strike out the clause which does not apply.

11—2314

CERTIFICATE OF PROBATIONARY APPOINTMENT

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

March 15, 1923.

Mr. James H. Quirk,

Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office and to a probationary period of not to exceed six months as provided by paragraph (c) of section 1 of civil-service rule VII, Keeper in the Lighthouse Service at a salary of Seven Hundred and Eighty dollars per annum, effective on the date on which you enter upon duty in the above-mentioned position.

By selection from certificate of eligibles (No.) issued by the Assistant Secretary, Second Civil Service District.

By direction of the Secretary:

Respectfully,

A
G
3d

(SIGNED) CLIFFORD HASTINGS
Acting Chief of Appointment Division.

APPOINTMENT DIVISION ENTERED MAR 15 1923 ON JOURNAL DEPARTMENT OF COMMERCE

Appropriation: Salaries, Keepers of Lighthouses.

Vice: John Weller.

Legal Residence: Rhode Island.

(See reverse side.)

GARDED

U. S. REPORT DATA ENTERED 11—5980

Form 111

P.S.

OATH OF OFFICE

(Prescribed by Section 1757, Revised Statutes)

LIGHTHOUSES

1923 APR 11 AM 9 06

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

CHIEF CLERK

I, James H. Quirk 1923 APR 11 PM 3 03

do solemnly [1] swear (See below) that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter: So HELP ME GOD.

James H. Quirk
(Appointee signs here)

[2] Sworn to (See below) and subscribed before me, this [3] 7 day of April, A. D. 1923

(Affix official seal here)

[4] (Name) F. O. Goodliffe

(Official title) Notary Public

My commission expires 1924

Official Title	Rate of Pay	Name of Station, Vessel, or Place of Employment.
Present Keeper	$780.00 p.a.	Execution Rocks Lt. Sta., N. Y.
Former [5]		

(The above should be filled in by the district officer before sending to appointee)

Office of Superintendent of Lighthouses, 3rd District

Staten Island, N. Y. (Address), April 10-1923 (Date)

The above-named appointee entered upon duty on March 17-1923 (Date)

For and in the absence of the Supt.

1st Asst Supt. of Lighthouses, 3rd Dist.

CARDED

[1] Insert here "swear" or "affirm," as the case may be.

[2] Insert here "sworn to" or "affirmed," as the case may be.

[3] The oath may be taken any time on or after the effective date of appointment and prior to the payment of compensation, but no compensation shall be paid until the oath is executed in proper form.

[4] This oath should be taken before a justice of the peace, notary public, judge, clerk of a court, a chief clerk in the office of a superintendent of lighthouses or other employee in the Lighthouse Service designated by a chief clerk, or any other officer having authority to administer oaths, but never before a collector of customs or postmaster, as neither officer has power to administer oaths in such cases. In case the officer administering the oath has no seal, his official character should be duly certified to by the clerk of the proper court or the proper county clerk, except in the case of chief clerks in the offices of superintendent of lighthouses and other employees in the Lighthouse Service designated by them, who are not required to have a seal.

[5] Give this information in all cases where new oath is required.

Failure to fill out this oath properly will result in its return for correction.

11—944

PS-

Form SS-73

DEPARTMENT OF COMMERCE

DEPARTMENT OF COMMERCE APR 11 1923 APPOINTMENT DIVISION.

SUPERINTENDENT OF LIGHTHOUSES 1923 APR 11 AM 9 06

PERSONAL QUESTION SHEET

CHIEF CLERK

This form shall be furnished for each person appointed in the service of the Department immediately upon entrance on duty.

The information called for in Part I shall be filled in by the Bureau or Office to which the employee is assigned, after which the form shall be transmitted to the employee for answers to the questions in Part II. The completed form shall be indorsed by the proper Bureau officer and forwarded to the Department for file.

1923 APR 11 PM 3 03

PART I.

1. Name of employee: James H. Quirk
2. Position to which appointed: Keeper
3. Bureau or Service: Lighthouse Service, District: 3rd
4. Place of duty: Execution Rocks Light Station, N.Y. (City, town, station, or vessel.)
5. Salary: $780.00 p.a.
6. Appropriation from which paid: Salaries, Keepers of Lighthouses
7. Manner of appointment. (Examples: "From stenographer and typewriter examination, ———, 19—;" "Without examination;" or "By reinstatement;" or "By transfer from ———," stating Department, Bureau or Service, position, and salary, if known).

From Examination for keepers, Feb. 23, 1923

PART II.

THE FOLLOWING QUESTIONS ARE TO BE ANSWERED BY THE EMPLOYEE:

The statement should be signed by the employee, or, if unable to write, he may sign by mark in the presence of one witness.

1. What is your full name? (State whether Mr., Miss, or Mrs., and spell out names in full, including middle name or names. Example: "Mr. John Richard Roe." If name itself is merely a letter, so state.)

James Henry Quirk

2. How do you intend to write your name on the pay roll? (This should agree with signature to your oath of office.)

James Henry Quirk

3. What is your present legal residence? (Give State or Territory, county, city or town, and Congressional district.)

Rhode Island (State or Territory.) Providence (County.) Providence (City or town.) 3 District (Congressional district.)

4. If the legal residence given in answer to question 3 is not the same as that stated in the certificate of appointment, the difference should be explained.

—

5. What is your race? (Answer "white," "colored," or "Mongolian.") White

11—6/22

6. Where were you born? Adamsdale Mass -

7. When were you born? Oct 18 - 1883
(Month.) (Day.) (Year.)

8. If foreign born, state when and where naturalization papers were taken out —

9. What is your marital condition? (Answer "single," "married," "widowed," or "divorced.") Single

10. Give name and address of person whom you would like to have notified in case of accident.

John J. Link (Name.) 84 Prospect St (Number and street.) Pawtucket (City or town.) R.I. (State or Territory.)

11. Are there any members of your family, besides yourself, in the civil service of the United States? (Answer "yes" or "no.") no. If so, state in blank spaces below the information called for by the headings.

Name.	Post-office address.	Position and department or office in which employed.	Relationship.	Married or single.
		Position		
		Department or office		
		Position		
		Department or office		
		Position		
		Department or office		

12. Have you any physical disabilities? (Answer "yes" or "no.") no. If so, describe fully. (If you have defective eyesight, state whether corrected by glasses.)

13. Do you hold any State or municipal office? (Answer "yes" or "no.") no. If so, state name of such office and compensation attached.

14. Were you in the military or naval service of the United States during any war? (Answer "yes" or "no.") no. If so, state in blank spaces below the information called for by the headings.

Company and regiment, or vessel.	Date enlisted.	Date discharged.	Cause of discharge.

15. If you served in the military or naval service of the United States other than during war time, indicate such service in the spaces below.

Company and regiment, or vessel.	Date enlisted.	Date discharged.	Cause of discharge.

16. Have you ever held any other position in the civil service of the United States? (Answer "yes" or "no.") no. If so, state in blank spaces below the information called for by the headings.

Department.	Bureau or Service.	Position.	Salary.	Appointed.	Separated.

17. Are you the widow or orphan of an honorably discharged soldier or sailor? (Answer "yes" or "no.") no. If so, state in blank spaces below the information called for by the headings.

Name under which soldier or sailor rendered service. — Relationship to you.

Company and regiment, or vessel.	Date enlisted.	Date discharged.	Cause of discharge.

18. What was your occupation prior to entering the United States service? (It is intended that the answer to this question shall state briefly the lines of work followed by you before receiving your present appointment, with the exception of your service

17. Are you the widow or orphan of an honorably discharged soldier or sailor? (Answer "yes" or "no.") no If so, state in blank spaces below the information called for by the headings.

Name under which soldier or sailor rendered service.	Relationship to you.
—	

Company and regiment, or vessel.	Date enlisted.	Date discharged.	Cause of discharge.
—	—	—	—

18. What was your occupation prior to entering the United States service? (It is intended that the answer to this question shall state briefly the lines of work followed by you before receiving your present appointment, with the exception of your service indicated in answer to questions 13, 14, 15, and 16.)

Machine Shop

19. What education have you received? (State the grades of schools you have attended, and, if you have attended schools of higher grade than high schools, give the institution, degrees received, and date in each case. Example: Public school; high school; business college; Cornell University, A. B., 1910; Columbia University, LL. B., 1913.)

Seventh Grade - Grammer School

20. What special qualifications have you—educational, professional, technical, mechanical, etc.? (Examples: Qualified as "Lawyer," or "Civil engineer," or "Translator," or "Interpreter," or "Stenographer," or "Draftsman," or "Carpenter.")

~~13 Yrs Experience in Machine Shop~~
None

21. What, if any, civil-service examinations have you passed? (Give names and dates as near as you recollect.)

Exam of Keepers - 2/23/23

22. Were the answers to the foregoing questions written by you? (Answer "yes" or "no.") yes If not, state the name and address of the person who wrote them for you.

Date, March 17, 1923.

Witness (in case signature is by mark): —

(Signature) James Henry Lusk

(Present address) 64 Drake Ave
(Number and street.)
New Rochelle N. Y.
(City or town.) (State or Territory.)

INDORSEMENT.

(If appointee is to be employed in the field, this form should be reviewed and approved by the proper field officer and need not be signed by an official of the Bureau. If appointee is to serve in the District of Columbia, the form should be reviewed and approved by the proper Bureau officer. When forwarding this form, no letter of transmittal is required.)

Reviewed, approved, and forwarded April 11, 1923

For and in the Absence of the Supt.

(Signature) [illegible]

1st Asst. Supt. of Lighthouses, 3rd Dist.
(Official title)

11—0922

LIGHTHOUSES

Form 93

NOTICE OF RESIGNATION OR DEATH

FWO-JHG

1923 MAR 28 AM 9 12

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, 3rd DISTRICT,

Staten Island, N. Y. March 27, 1923 , 19

COMMISSIONER OF LIGHTHOUSES:

CHIEF CLERK

1923 MAR 28 PM 3 32

Herewith is transmitted the resignation of the following-named employee:

Name, James H. Quirk Position, Keeper

Legal residence, Rhode Island Station, Execution Rocks Lt. Sta., N.Y.

Salary, $780.00 per annum

The acceptance of this resignation is recommended effective at the close of April 15, 1923

This employee has not taken leave in excess of the accrued rate.

Remarks:

DEPARTMENT OF COMMERCE MAR 28 1923 DIVISION

MAR 29 1923 DEPARTMENT OF COMMERCE

3/29/23.

J. T. Yates

EDW. J. GARDNER.

BUREAU OF LIGHTHOUSES

WASHINGTON

Inclosure

MAR 28 1923

Submitted to the Secretary of Commerce, approved.

11—4023

J. S. CONWAY

Acting Commissioner of Lighthouses.

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
STATEN ISLAND, N.Y.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

THIRD DISTRICT

Execution Rocks
(Station, Depot, or Vessel)

March 26, 1923.

Supt of Light House.
3R. D. Distruck.
Staten Island
N. Y.

Sir :- Clam sending in my Resignation with Dwant to take place about April 15- 1923.

Yours Respectfully
James H. Quirk 2 Asst.
Execution Rocks

Murray
Keeper

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

March 29, 1923.

Mr. James H. Quirk,

Through the Commissioner of Lighthouses.

Sir:

The Department is in receipt of your resignation from the position designated below, and has accepted the same, upon recommendation of the Bureau, to take effect at the close of business on April 15, 1923.

Bureau..... Lighthouse Service.

Station..... Execution Rocks Light Station, New York.

Position..... Keeper.

Salary..... $780 per annum.

By direction of the Secretary:

MAR 29 '23

Respectfully,

APPOINTMENT DIVISION ENTERED MAR 29 1923 ON JOURNAL DEPARTMENT OF COMMERCE

EDW. H. GARDNER

Acting Chief of Appointment Division.

CARDED

U. S. REPORT DATA ENTERED

Enc.
C
C

Form SS-73

DEPARTMENT OF COMMERCE

PERSONAL QUESTION SHEET

This form shall be furnished for each person appointed in the service of the Department immediately upon entrance on duty.

The information called for in Part I shall be filled in by the Bureau or Office to which the employee is assigned, after which the form shall be transmitted to the employee for answers to the questions in Part II. The completed form shall be indorsed by the proper Bureau officer and forwarded to the Department for file.

PART I.

1. Name of employee: James H. Quirk
2. Position to which appointed: Keeper
3. Bureau or Service: Lighthouse Service, District 3rd
4. Place of duty: Execution Rocks Light Station, N.Y. (City, town, station, or vessel.)
5. Salary: $780.00 p.a.
6. Appropriation from which paid: Salaries, Keepers of Lighthouses
7. Manner of appointment. (Examples: "From stenographer and typewriter examination, ———, 19—;" "Without examination;" or "By reinstatement;" or "By transfer from ———." stating Department, Bureau or Service, position, and salary, if known).

From Examination for keepers, Feb. 23, 1923

PART II.

THE FOLLOWING QUESTIONS ARE TO BE ANSWERED BY THE EMPLOYEE:

The statement should be signed by the employee, or, if unable to write, he may sign by mark in the presence of one witness.

1. What is your full name? (State whether Mr., Miss, or Mrs., and spell out names in full, including middle name or names. Example: "Mr. John Richard Roe." If name itself is merely a letter, so state.)

James Henry Quirk

2. How do you intend to write your name on the pay roll? (This should agree with signature to your oath of office.)

James Henry Quirk

3. What is your present legal residence? (Give State or Territory, county, city or town, and Congressional district.)

Rhode Island (State or Territory.) Providence (County.) ~~County~~ Providence (City or town.) 3 District (Congressional district.)

4. If the legal residence given in answer to question 3 is not the same as that stated in the certificate of appointment, the difference should be explained.

5. What is your race? (Answer "white," "colored," or "Mongolian.") White

11—6922

6. Where were you born? Adamsdale Mass.

7. When were you born? October (Month.) 18 (Day.) 1883 (Year.)

8. If foreign born, state when and where naturalization papers were taken out

9. What is your marital condition? (Answer "single," "married," "widowed," or "divorced.") Single

10. Give name and address of person whom you would like to have notified in case of accident:

John J Lynch (Name.) 84 Prospect St. (Number and street.)

Pawtuck R I — (City or town.) (State or Territory.)

11. Are there any members of your family, besides yourself, in the civil service of the United States? (Answer "yes" or "no.") no If so, state in blank spaces below the information called for by the headings.

Name.	Post-office address.	Position and department or office in which employed.	Relationship.	Married or single.
		Position / Department or office		
		Position / Department or office		
		Position / Department or office		

12. Have you any physical disabilities? (Answer "yes" or "no.") no If so, describe fully. (If you have defective eyesight, state whether corrected by glasses.)

13. Do you hold any State or municipal office? (Answer "yes" or "no.") no If so, state name of such office and compensation attached.

14. Were you in the military or naval service of the United States during any war? (Answer "yes" or "no.") no If so, state in blank spaces below the information called for by the headings.

Company and regiment, or vessel.	Date enlisted.	Date discharged.	Cause of discharge.

15. If you served in the military or naval service of the United States other than during war time, indicate such service in the spaces below.

Company and regiment, or vessel.	Date enlisted.	Date discharged.	Cause of discharge.

16. Have you ever held any other position in the civil service of the United States? (Answer "yes" or "no.") no If so, state in blank spaces below the information called for by the headings.

Department.	Bureau or Service.	Position.	Salary.	Appointed.	Separated.

17. Are you the widow or orphan of an honorably discharged soldier or sailor? (Answer "yes" or "no.") No If so, state in blank spaces below the information called for by the headings.

Name under which soldier or sailor rendered service.	Relationship to you.

Company and regiment, or vessel.	Date enlisted.	Date discharged.	Cause of discharge.

18. What was your occupation prior to entering the United States service? (It is intended that the answer to this question shall state briefly the lines of work followed by you before receiving your present appointment, with the exception of your service indicated in answer to questions 13, 14, 15, and 16.)

Machine Shop

19. What education have you received? (State the grades of schools you have attended, and, if you have attended schools of higher grade than high schools, give the institution, degrees received, and date in each case. Example: Public school; high school; business college; Cornell University, A. B., 1910; Columbia University, LL. B., 1913.)

Seventh Grade
Grammar School

20. What special qualifications have you—educational, professional, technical, mechanical, etc.? (Examples: Qualified as "Lawyer," or "Civil engineer," or "Translator," or "Interpreter," or "Stenographer," or "Draftsman," or "Carpenter.")

~~13 yrs Experience in Machine Shop~~
None

21. What, if any, civil-service examinations have you passed? (Give names and dates as near as you recollect.)

Coast Keepers - 2/23/23

22. Were the answers to the foregoing questions written by you? (Answer "yes" or "no.") Yes If not, state the name and address of the person who wrote them for you.

Date, March 17, 1923

Witness (in case signature is by mark):

(Signature) James Henry Leith

(Present address) 64 Drake Ave
(Number and street.)
New Rochelle N.Y.
(City or town.) (State or Territory.)

INDORSEMENT.

(If appointee is to be employed in the field, this form should be reviewed and approved by the proper field officer and need not be signed by an official of the Bureau. If appointee is to serve in the District of Columbia, the form should be reviewed and approved by the proper Bureau officer. When forwarding this form, no letter of transmittal is required.)

Reviewed, approved, and forwarded April 10, 1923

For and in the Absence of the Supt.

(Signature) F. W. Crowell

1st Asst (Official title) Supt. of Lighthouses, 3rd Dist.

11—6922

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

March 29, 1923.

LIGHTHOUSES
1923 MAR 29 PM 2 00

Mr. James H. Quirk,
Through the
Commissioner of Lighthouses.

Sir:

The Department is in receipt of your resignation from the position designated below, and has accepted the same, upon recommendation of the Bureau, to take effect at the close of business on April 15, 1923.

Bureau..... Lighthouse Service.

Station..... Execution Rocks Light Station, New York.

Position..... Keeper.

Salary..... $780 per annum.

By direction of the Secretary:

Respectfully,

EDW. T. GARDNER.

Acting Chief of Appointment Division.

3rd.
C
C

FWC-JHG

(75

James H. Quirk, 2nd Asst.Keeper,
(Through the Keeper)
Execution Rocks Light Station,
64 Drake Ave., New Rochelle, N. Y.

March 27,1923

SUBJECT: Resignation.
REFERENCE: Your letter March 26,1923.

1. Your letter dated March 26,1923 resigning your position as 2nd Assistant Keeper of Execution Rocks Lt.Sta., has been received and forwarded to Washington, with recommendation that same be accepted, effective at the close of April 15,1923.

2. Your attention is called to the fact that no payment can be made you for services rendered until this office receives, properly executed, the oath and other papers forwarded to you with your appointment on March 16,1923.

J. T. YATES

Superintendent

By: W. J. Lawton,
Chief Clerk

Form 93.

NOTICE OF RESIGNATION OR DEATH

(75)

FWO-JHG

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, 3rd DISTRICT,

Staten Island, N. Y. March 27, 1923, 19

COMMISSIONER OF LIGHTHOUSES:

Herewith is transmitted the resignation of the following-named employee:

Name, James H. Quirk Position, Keeper

Legal residence, Rhode Island Station, Execution Rocks Lt.Sta., N.Y.

Salary, $780.00 per annum

The acceptance of this resignation is recommended effective at the close of April 15, 1923

This employee has not taken leave in excess of the accrued rate.

Remarks:

vc OK 4/28/23
Mess JP

J. T. Yates

BUREAU OF LIGHTHOUSES
WASHINGTON

Submitted to the Secretary of Commerce, approved.

11—4023

3958

Form 93

NOTICE OF RESIGNATION OR DEATH

(7)

FWO-JHG

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, 3rd DISTRICT,

Staten Island, N. Y. March 27, 1923 , 19

COMMISSIONER OF LIGHTHOUSES:

Herewith is transmitted the resignation of the following-named employee:

Name, James H. Quirk Position, Keeper

Legal residence, Rhode Island Station, Execution Rocks Lt.Sta., N.Y.

Salary, $780.00 per annum

The acceptance of this resignation is recommended effective at the close of April 15, 1923

This employee has not taken leave in excess of the accrued rate.

Remarks:

VC 3/29/23

J. T. Yates

BUREAU OF LIGHTHOUSES

WASHINGTON

Submitted to the Secretary of Commerce, approved.

11—4023

75

COPY

Execution Rocks

March 26, 1923

Supt. of Light House,
3rd District
Staten Island, N. Y.

Sir:-

I am sending in my resignation with I want to take ~~effect~~ place about April 15, 1923.

Yours respectfully,

James H. Quirk, 2nd Asst.

Execution Rocks.

Murray,

Keeper

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
TOMPKINSVILLE, N. Y.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

SUPERINTENDENT OF LIGHTHOUSES
MAR 20 1923
TOMPKINSVILLE, N. Y.

THIRD DISTRICT

~~Execution Rocks Lt. Station~~
(Station, Depot, or Vessel)

March 17th, 1923

Supt of Light Houses 3rd District

I wish to report that Mr James H. Quirk reported for duty at this Station as 2nd Asst. Keeper. at 8.30 on above date.

Murray.

E O D Mar. 17-1923

Entd 4/10/23
CB.

Form 1204

CLASS OF SERVICE	SYMBOL
Telegram	
Day Letter	Blue
Night Message	Nite
Night Letter	N L

If none of these three symbols appears after the check (number of words) this is a telegram. Otherwise its character is indicated by the symbol appearing after the check.

WESTERN UNION TELEGRAM

NEWCOMB CARLTON, PRESIDENT GEORGE W. E. ATKINS, FIRST VICE-PRESIDENT

CLASS OF SERVICE	SYMBOL
Telegram	
Day Letter	Blue
Night Message	Nite
Night Letter	N L

If none of these three symbols appears after the check (number of words) this is a telegram. Otherwise its character is indicated by the symbol appearing after the check.

St. George, Staten Island, N.Y.

RECEIVED AT

Rec'd 3:35 PM

53N HF 9

F PROVIDENCE RI 208P MARCH 16 1923

E GATES

OFFICE OF SUPT THIRD DISTRICT STATENISLAND NY

LEAVING THE 17TH TO REPORT FOR DUTY

F H QUIRK

315P

J. H. Quirk

SUPERINTENDENT OF LIGHTHOUSES MAR 16 1923 RECEIVED TOMPKINSVILLE N.Y.

Rec'd

March 16 – 23



Sir – I received your Western Union Telegram Wednesday March 14 – at 11:30 P.M. also two letter on the 15. I will report at Execution Rocks Lt. Sta March 17-23.

Yours Respectfully

J. Henry Lynch
84 Prospect Street
Pawtucket R.I.

Form 1204

CLASS OF SERVICE	SYMBOL
Telegram	
Day Letter	Blue
Night Message	Nite
Night Letter	N L

If none of these three symbols appears after the check (number of words) this is a telegram. Otherwise its character is indicated by the symbol appearing after the check.

WESTERN UNION TELEGRAM

NEWCOMB CARLTON, PRESIDENT GEORGE W. E. ATKINS, FIRST VICE-PRESIDENT

CLASS OF SERVICE	SYMBOL
Telegram	
Day Letter	Blue
Night Message	Nite
Night Letter	N L

If none of these three symbols appears after the check (number of words) this is a telegram. Otherwise its character is indicated by the symbol appearing after the check.

RECEIVED AT St. George, S. I., N. Y. Rec'd 10:30 a.m.

SUPERINTENDENT OF LIGHTHOUSES MAR 14 1923 RECEIVED TOMPKINSVILLE N.Y.

20N HF 3 GOVT

DC WASHINGTON DC 955A MARCH 14 1923

LIGHTHOUSE SUPT

SAINTGEORGE NY

APPOINTMENT QUIRK APPROVED

PUTNAM

1022A

FWO-JHG

James H. Quirk,
84 Prospect Street,
Pawtucket, Rhode Island.

March 14,1923

SUBJECT: Position of 2nd Asst.Keeper, Execution Rocks Lt.Sta.
REFERENCE: Your letter March 12,1923.

1. Confirming telegram of this date, you are advised you have been selected for the position of 2nd assistant keeper of Execution Rocks Light Station, and in accordance therewith are hereby directed to report for duty at that station at the earliest possible date. Transportation charges will be at your own expense. Show this letter to the keeper, which will be his authority for assigning you to duty. The Keeper's name and address are Thomas J. Murray, 64 Drake Ave., New Rochelle, N. Y.

J. T. YATES

Superintendent

By: W. J. Lawton,
Chief Clerk

1. Copy forwarded, for his information, to the keeper of Execution Rocks Lt.Sta. Report to this office promptly by letter the date on which Quirk reports for duty.

J. T. YATES
Superintendent

By: W. J. Lawton,
Chief Clerk

Form 56

TELEGRAM

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

IDENTIFICATION CARD NO._____

RECEIVER'S No.	TIME FILED	CHECK
		PAID, GOVERNMENT RATE

OFFICIAL BUSINESS—EXEMPT FROM TAX

Staten Island, N. Y. March 14, 1923,
(Place and date)

SEND TO James H. Quirk

84 Prospect Street

Pawtucket Rhode Island

Report for duty Execution Rocks Light earliest possible date

Nearest town to station New Rochelle New York

YATES

CHARGE BUREAU OF LIGHTHOUSES, WASHINGTON, D. C.
Supt. of Lighthouses, 1

APPROPRIATION FOR "GENERAL EXPENSES, LIGHTHOUSE SERVICE."

ATTEST:

J. T. Yates
(Name)

Superintendent of Lighthouses,
(Title)
Staten Island, N. Y.

11—4549

LGJ

Washington D C March 14 1923



Lighthouse Superintendent Saint George N Y

Appointment Quirk approved

PUTNAM

- - - - - - - - - - - - -

Confirmation to 3rd Superintendent.

Commissioner of Lighthouses.

CERTIFICATE OF PROBATIONARY APPOINTMENT

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

March 15, 1923.

Mr. James H. Quirk,

Through the Commissioner of Lighthouses.

1923 MAR 15 PM 3 39 LIGHTHOUSES

Sir:

You have been appointed, subject to taking the oath of office and to a probationary period of not to exceed six months as provided by paragraph (c) of section 1 of civil-service rule VII, Keeper in the Lighthouse Service at a salary of Seven Hundred and Eighty dollars per annum, effective on the date on which you enter upon duty in the above-mentioned position.

By selection from certificate of eligibles (No.) issued by the Assistant Secretary, Second Civil Service District.

By direction of the Secretary:

EDW. J. GARDNER,

Respectfully,

A
C
3d

Acting Chief of Appointment Division.

Appropriation: Salaries, Keepers of Lighthouses.

Vice: John Weller.

Legal Residence: Rhode Island.

(See reverse side.)

11—5080

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

March 13, 1923

1923 MAR 13 PM 2 59
LIGHTHOUSES

Commissioner of Lighthouses:

In accordance with the Bureau's recommendation of March 12, 1923, the Department has authorized the assignment to duty of James H. Quirk as Keeper at the Execution Rocks Light Station, New York, at $720 per annum, effective March 13, 1923, or as soon thereafter as he enters on duty. Formal notice of appointment will be issued to Mr. Quirk upon receipt of evidence of the approval of the District Secretary.

By direction of the Secretary:

Clifford Hasley
Chief of Appointment Division.

A
G

J. MAR 14 1923
Bureau of Lighthouses, Wash., Copy to 3rd Asst. Supt. Nomination received this date and submitted to Department. See Bureau wire this date.

March 12th 1923

Pen



Dear Sir

I am in recipt of your letter of March 8th stating that I have been nominated for the posetion of 2nd assistant keeper of Execution Rock Light Station I am at your serverice any time you may call on me. I am Sir

your obeclient Servant

James H Lurk
84 Prospect St
Pawtucket R.I.

LGJ

Washington D C March 12 1923



Lighthouse Superintendent Saint George N Y

Nomination Quirk not received Bureau endeavoring obtain Department approval

Putnam

- - - - - - - - - - - - - - - - -

CONFIRMATION to 3rd Superintendent.

Commissioner of Lighthouses

Form 1204

CLASS OF SERVICE	SYMBOL
Telegram	
Day Letter	Blue
Night Message	Nite
Night Letter	N L

If none of these three symbols appears after the check (number of words) this is a telegram. Otherwise its character is indicated by the symbol appearing after the check.

WESTERN UNION TELEGRAM

NEWCOMB CARLTON, PRESIDENT GEORGE W. E. ATKINS, FIRST VICE-PRESIDENT

CLASS OF SERVICE	SYMBOL
Telegram	
Day Letter	Blue
Night Message	Nite
Night Letter	N L

If none of these three symbols appears after the check (number of words) this is a telegram. Otherwise its character is indicated by the symbol appearing after the check.

RECEIVED AT St. George, Staten Island, N.Y.

509 PM 3/12

3-13-23 C S says it was mailed yesterday JHL

Pers. call of C S Dir. C S

56N BG 9 GOVT

DC WASHINGTON DC 322P MAR 12 1923

LIGHTHOUSE SUPT

STGEORGE NY

NOMINATION QUIRK NOT RECEIVED BUREAU ENDEAVORING OBTAIN DEPARTMENT APPROVAL

PUTNAM

458P

Form 56

TELEGRAM

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

IDENTIFICATION CARD NO._____

RECEIVER'S No.	TIME FILED	CHECK
		PAID, GOVERNMENT RATE

OFFICIAL BUSINESS—EXEMPT FROM TAX

Staten Island N Y March 12 1923
(Place and date)

SEND TO Lighthouse Commissioner

Washington

Civil Service states Quick examination forwarded yesterday

YATES

CHARGE BUREAU OF LIGHTHOUSES, WASHINGTON, D. C. Supt. of Lighthouses Plainville N.J.

APPROPRIATION FOR "GENERAL EXPENSES, LIGHTHOUSE SERVICE."

ATTEST:

J.T. YATES
(Name)

Superintendent of Lighthouses
(Title)
Staten Island, N. Y.

11—4649

FWC-JHG

Commissioner of Lighthouses; March 8,1923

SUBJECT: Nomination, James H.Quirk, Keeper.
REFERENCE: Form 73 of this date.

1. Referring to Form 73 of this date, forwarded to the Bureau through the District Secretary, recommending the probationary appointment of James H. Quirk to the position of Keeper (Second Assistant) of Execution Rocks Light Station, New York, effective March 13,1923, vice John Weller, resigned; as it is desired to assign Mr.Quirk to duty at the earliest possible date it is requested the Bureau advise this office by telegraph as soon as his appointment has been approved.

J. T. Yates

FWO-JHG

Secretary, 2nd C. S. District,
Customhouse,
New York, N. Y.

March 8,1923

SUBJECT: Nomination of James H. Quirk, 2nd Asst.Keeper, Execution Rocks Lt Sta.

1. Referring to Form 73, forwarded to you this date, recommending the probationary appointment of James H. Quirk as Keeper (2nd Assistant) of Execution Rocks Light Station, New York, effective March 13,1923, or as soon thereafter as he enters on duty. You are advised that Harold N. Kierstead, whose name appears before Mr.Quirk's on the eligible list, was not charged with a consideration in connection with this nomination for the reason he has already been selected for the position of 2nd Assistant Keeper of West Bank Light Station, but has not yet been nominated as he has not yet entered on duty. In connection with the nomination of Mr.Kierstead the following considerations will be charged; Benedict M. Anderson FR; Robert H. Lyons D; Thorleif N. Nilsen D; George H. Gifford C; James H. Quirk C.

J. T. YATES

Superintendent

By: W. J. Lawton,
Chief Clerk

FWC-JHG

James H. Quirk,
84 Prospect Street,
Pawtucket, Rhode Island.

March 8,1923

SUBJECT: Position of 2nd Asst.Keeper, Execution Rocks Lt.Sta.
REFERENCE: Your letter (without date) received March 6th.

1. Receipt is acknowledged of your letter, without date, stating you are willing to accept the position of 2nd assistant keeper of Execution Rocks Light Station. You are advised you have to-day been nominated for appointment to this position, and in accordance therewith are hereby directed to hold yourself in readiness to report for duty as soon as definite orders are sent you. Should you be appointed to this position your services will probably be required about March 13,1923. Kindly acknowledge receipt of this letter.

J. T. YATES

Superintendent

By: W. J. Lawton,
Chief Clerk

Form 73

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

FSO-JEB

OFFICE OF LIGHTHOUSE INSPECTOR, 3rd DISTRICT,

Staten Island, N. Y. (City.) March 2, 1923 (Date.), 191

THE COMMISSIONER OF LIGHTHOUSES:

Action recommended, (Ter. Serv. and C. S. Mat.) Probationary appointment.

Name, James H. Quirk

Legal residence, Rhode Island

Position, Keeper

Salary, $780.00 per annum

Location, Execution Rocks Lt.Stn.,N.Y.

Appropriation, Salaries, Keepers of Lighthouses

Effective {the actual date of entrance on duty, or as soon thereafter as he enters on duty.} March 13,1923

Former position,

Former salary,

Location,

Rank on eligible list, 3 Rating, Keeper Percentage, 93.0 , Other eligibles considered:

Robert H. Lyons C. Thorleif M.Nilsen C. George H. Gifford VR.

Previous incumbent, John Weller Services terminated, Feb.18,1923

Reason, Resigned.

Members of family in Government Service, None.

Remarks: No employee of District desired transfer to this position.
There are no quarters for families of keepers at this station.
Nos.1 and 6 on eligible list will accept appointment only at light stations where family quarters are provided.

Selection regular, subject to the action of the
U. S. Civil Service Commission, , 191

J. T. Yates

Secretary, *Civil Service District.*

BUREAU OF LIGHTHOUSES
WASHINGTON

Submitted to the Secretary of Commerce, approved.

V C 3/8/23

Mess

[1] Strike out the clause which does not apply.

11—2314

Form 73

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

FWC-JHB

OFFICE OF LIGHTHOUSE INSPECTOR, 3rd DISTRICT,

Staten Island, N. Y. (City.) March 8, 1923 (Date.) 191

THE COMMISSIONER OF LIGHTHOUSES:

Action recommended, (Thr. Sec'y 2nd C. S. Dist.) Probationary appointment.

Name, James H. Quirk — Legal residence, Rhode Island

Position, Keeper — Salary, $780.00 per annum

Location, Execution Rocks Lt.Stn., N.Y. — Appropriation, Salaries, Keepers of Lighthouses

Effective March 13,1923 — (the actual date of entrance on duty, or as soon thereafter as he enters on duty.

Former position, — Former salary,

Location,

Rank on eligible list, 3 Rating, Keeper Percentage, 83.0 , Other eligibles considered:

Robert H. Lyons C. Thorleif N.Nilsen C. George H. Gifford FR.

Previous incumbent, John Weller Services terminated, Feb.18,1923

Reason, Resigned.

Members of family in Government Service, None.

Remarks: No employee of District desired transfer to this position.
There are no quarters for families of keepers at this station.
Nos.1 and 6 on eligible list will accept appointment only at light stations where family quarters are provided.

Selection regular, subject to the action of the
U. S. Civil Service Commission, , 191

J. T. Yates

Secretary, *Civil Service District*

BUREAU OF LIGHTHOUSES
WASHINGTON

Submitted to the Secretary of Commerce, approved.

VC PS 4/10/23

Hoover

[1] Strike out the clause which does not apply.

11—2314

Form 201
DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE JHG

LETTER TO ELIGIBLES

It is imp[illegible]hat this letter be answered promptly

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, 3rd DIST.,

J. H. Quirk

Staten Island, N. Y., March 2, 1923 19

SIR: You are hereby informed that you are being considered for the position of 2nd Asst. Keeper of
(State position, location, and whether station is ashore or afloat.)
Execution Rocks Lt. Sta., located off shore in Long Island Sound.

Total Compensation: $ 1182.00 per annum (which includes: Salary, $ 780.00 per annum; bonus, $ 240.00 per annum; and subsistence, 45 cents per day.)

Longevity Pay: In addition to the above keepers receive $ 60.00 per annum, after 5 years of continuous service, as longevity pay.

Quarters and Fuel: Quarters are provided for the 3 keepers at this station, but not for families of keepers. Family quarters can probably be rented at New Rochelle, N. Y.
(State whether or not quarters and fuel are provided by the Government for the families of keepers at this station, or if quarters can be rented by applicants in the vicinity.)

Furniture: Necessary furniture will be supplied by the Government.
(State articles of furniture to be furnished by the Government.)

Promotion: Appointees will be considered for promotion to higher positions as vacancies occur.

Shore Liberty: Not exceeding 96 days per annum may be granted to employees at this station.

This inquiry should **not be considered as an offer** of the position, as other eligibles are also being considered for the same position, any one of whom may be selected, although all may indicate willingness to accept this position.

No furniture or quarters for families are provided, except as stated above. Any additional articles of furniture required, and necessary provisions, must be provided by employees.

Read carefully the Instructions to Eligibles on the other side before returning this letter.

You will, therefore, please advise this office in this connection by answering the questions below and returning this communication at the earliest date practicable.

Respectfully,

J. T. YATES

The following questions should be filled in by applicant:

Are you willing to accept this position if it is offered you? yes

If selected, I can report for duty in 5 days from to-day.

Do you wish your name restored to the register at this time? yes

Are you willing to accept the next appointment offered? yes

Do you wish your name restored to the register at some future time? If so, give date.

March 5-1923-

Are any members of your family, or relatives (either blood or by marriage), in the service of the United States Government? Answer "Yes" or "No." no. If yes, state how many ____; and fill in the following blanks.

Name.	Post-office address.	Where employed.	Relationship.	Married or single.
		Position Department or office		
		Position Department or office		

(If you have more than two relatives in the Government service, give same information as to them on a separate sheet of paper.)

If not willing to accept this position, state your reasons below:

(Signature) ____

Date ____ (Post-office address) ____

11—749

Form 201
DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

JHQ James H. Quirk

LETTER TO ELIGIBLES

It is important that this letter be answered promptly

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, 3rd DIST.,

Staten Island, N. Y. March 2, 1923 19

SIR: You are hereby informed that you are being considered for the position of (State position, location, and whether station is ashore or afloat.) 2nd Asst. Keeper of Execution Rocks Light Station, located off shore in Long Island Sound.

Total Compensation: $ 1182.00 per annum (which includes: Salary, $ 780.00 per annum; bonus, $ 240.00 per annum; and subsistence, 45 cents per day.)

Longevity Pay: In addition to the above keepers receive $ 60.00 per annum, after 5 years of continuous service, as longevity pay.

Quarters and Fuel: (State whether or not quarters and fuel are furnished by the Government, and if not, state if quarters can be obtained in the vicinity.) Quarters are provided for the 3 keepers at this station, but not for families of keepers. Family quarters can probably be rented at New Rochelle, N. Y.

Furniture: (State articles of furniture to be furnished by the Government.) Necessary furniture will be supplied by the Government.

Promotion: Appointees will be considered for promotion to higher positions as vacancies occur.

Shore Liberty: Not exceeding 96 days per annum may be granted to employees at this station.

This inquiry should **not be considered as an offer** of the position, as other eligibles are also being considered for the same position, any one of whom may be selected, although all may indicate willingness to accept this position.

No furniture or quarters for families are provided, except as stated above. Any additional articles of furniture required, and necessary provisions, must be provided by employees.

Read carefully the Instructions to Eligibles on the other side before returning this letter.

You will, therefore, please advise this office in this connection by answering the questions below and returning this communication at the earliest date practicable.

Respectfully,

J. T. YATES

The following questions should be filled in by applicant:

Are you willing to accept this position if it is offered you?.....

If selected, I can report for duty in.....days from to-day.

Do you wish your name restored to the register at this time?.....

Are you willing to accept the next appointment offered?.....

Do you wish your name restored to the register at some future time? If so, give date.

.....

Are any members of your family, or relatives (either blood or by marriage), in the service of the United States Government? Answer "Yes" or "No."..... If yes, state how many .....; and fill in the following blanks.

Similar letter to

Name.	Post-office address.	Where employed.	Relationship.	Married or single.
G. W. Gifford	A	Position. Keeper		
J. H. Quirk	A	Department or office.		
A. Bowden	A	Position.		
P. J. O'Boyle	7R	Department or office.		
Wm L Kennedy	A			

(If you have more than two relatives in the Government service, give same information as to them on a separate sheet of paper.)

If not willing to accept this position, state your reasons below:

.....

.....

(Signature).....

Date..... (Post-office address).....

11—749

JHG

Form 201
DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LETTER TO ELIGIBLES

It is important that this letter be answered promptly

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, 3rd DIST.,

Staten Island, N.Y., Feb. 27, 1923, 19 (75)

~~H. W. Hiestand.~~ James H. Quirk

SIR: You are hereby informed that you are being considered for the position of 2nd Asst. Keeper of West Bank Light Station, located off shore in New York Lower Bay.
(State position, location, and whether station is ashore or afloat.)

Total Compensation: $ 1162.00 per annum (which includes: Salary, $ 780.00 per annum; bonus, $ 240.00 per annum; and subsistence, 45 cents per day.)

Longevity Pay: In addition to the above keepers receive $ 60.00 per annum, after 5 years of continuous service, as longevity pay.

Quarters and Fuel: Quarters are provided for the 3 keepers at this station, but not for families of keepers. Family quarters can probably be rented on Staten Island.
(State whether or not quarters and fuel are provided by the Government for the families of keepers at this station, or if quarters can be rented by appointee in the vicinity.)

Furniture: Necessary furniture will be supplied by the Government.
(State articles of furniture to be furnished by the Government.)

Promotion: Appointees will be considered for promotion to higher positions as vacancies occur.

Shore Liberty: Not exceeding 96 days per annum may be granted to employees at this station.

This inquiry should **not be considered as an offer** of the position, as other eligibles are also being considered for the same position, any one of whom may be selected, although all may indicate willingness to accept this position.

No furniture or quarters for families are provided, except as stated above. Any additional articles of furniture required, and necessary provisions, must be provided by employees.

Read carefully the Instructions to Eligibles on the other side before returning this letter.

You will, therefore, please advise this office in this connection by answering the questions below and returning this communication at the earliest date practicable.

Respectfully,

J. T. YATES

The following questions should be filled in by applicant:

Are you willing to accept this position if it is offered you? yes

If selected, I can report for duty in 5 days from to-day.

Do you wish your name restored to the register at this time? yes

Are you willing to accept the next appointment offered? yes

Do you wish your name restored to the register at some future time? If so, give date.

March 5-1923-

Are any members of your family, or relatives (either blood or by marriage), in the service of the United States Government? Answer "Yes" or "No." no. If yes, state how many ____; and fill in the following blanks.

Name.	Post-office address.	Where employed.	Relationship.	Married or single.
		Position Department or office		
		Position Department or office		

(If you have more than two relatives in the Government service, give same information as to them on a separate sheet of paper.)

If not willing to accept this position, state your reasons below:

(Signature)

Date (Post-office address)

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