OCT 04 2024 AM 10:11

REFERENCE SERVICE SLIP
Archival Research Room Record Request
National Archives at St. Louis

Date: 10/2/2024

REQUESTER INFORMATION

Name (Please Print – Last, First, Middle)	Researcher ID Card Number
Flynn, Kylie	
E-Mail Address:	**Phone Number:**
knfgbb@umsl.edu	217-440-1332

INFORMATION NEEDED TO LOCATE RECORDS (Furnish as much as possible)

Name used in Service (Please Print – Last, First, Middle)	Service Number/SSN	Date & Place of Birth
Rawlins, Manuel		

MILITARY SERVICE

Branch of Service:

- ☐ Air Force
- ☐ Army Air Corps
- ☐ Army Air Force
- ☐ Army
- ☐ Marine Corps
- ☐ Navy
- ☐ Coast Guard
- ☐ Unknown

Type of Rank:

- ☐ Enlisted
- ☐ Officer
- ☐ Unknown

Service Period (Check all that apply):

- ☐ 1939 & Prior
- ☐ 1940 - 1950
- ☐ 1950 & After

Date & Place of Death:

State of Residence (upon entry into service):

Other Identifying Information (Parent's Names, CSC Number, etc.)

Researcher Signature:

CIVILIAN SERVICE

(Agency & Location)	From:	To:
Lighthouse Service (HI)	1917	1918
(Agency & Location)	From:	To:
(Agency & Location)	From:	To:

Other Identifying Information (Maiden Name, Job Title, etc.)

This Space Intentionally Left Blank

STAFF USE ONLY

Appointment Time and Date:

Additional Researchers: ☐ Yes ☐ No

CMRS Service Request Number: 2-300956289 20

Attendant Signature:

CMRS Search Request Number(s):

Remarks:

'24 OCT 17 PM 12:58:24

SCREENING NOTES

☒ Reviewed and Nothing Removed KW

☐ Items Removed and User Informed

Hold Requested: ☐ Yes ☐ No

Total Requests:

Screened Items:

☐ Additional charge outs and signatures on reverse side

Time Out:

Final Return:

1 of 1

LIGHTHOUSE SERVICE/LIFESAVING SERVICE—RECORDS CHECKED

Employee Name: RAWLINS, MANUEL **DOB:** 7/28/1885?

Records checked:

Agency: Commerce 6028	Area: Bay 10, Lower Catwalk	positive	negative
Agency: Commerce 6029	Area: Bay 10, Lower Catwalk	positive	negative
Agency: Old Commerce	Area: Bay 10, Lower Catwalk	positive	negative

AND

Agency: Treasury 2189	Area: Bay 13, Lower Catwalk	positive	negative
Agency: Treasury 2188	Area: Bay 13, Lower Catwalk	positive	negative
Agency: Old Treasury	Area: Bay 13, Lower Catwalk	positive	negative

If Negative:

Agency: Treasury SRCs series 1	Area: Bay 13, Lower Catwalk	positive	negative
Agency: Treasury SRCs series 2	Area: Bay 13, Lower Catwalk	positive	negative
Agency: Treasury SRCs series 3	Area: Bay 13, Lower Catwalk	positive	negative
Agency: Coast Guard SRCs	Area: Bay 13, Lower Catwalk	positive	negative

If Negative:

CMRS: possible CG service	Area: _____	positive	negative
ARCIS: _____	Area: _____	positive	negative

Notes: _____

Manuel Rawlins

Manuel Rawlins

LEGAL RESIDENCE.
Hawaii

INACTIVE

STATUS

DESIGNATION	SALARY	BUREAU OR OFFICE	DATE OF EFFECT OF ACTION AUTHORIZED
2nd Asst Kpr Makapuu L 1 TH	756	L. H.	Dec 18, 1917.
Resigned close			Sept 16, 1918

INACTIVE

11—1248

Form 73

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LIGHT HOUSES DEC 1917

OFFICE OF LIGHTHOUSE INSPECTOR, 19th DISTRICT,

Honolulu, T. H., (City.) Nov. 17, (Date.) 1917.

THE COMMISSIONER OF LIGHTHOUSES:

CHIEF CLERK DEC 4 1917 5

Action recommended, Probationary appointment.

Name, Manuel Rawlins

Legal residence, Hawaii

Position, Second Asst. Keeper

Salary, $756 per annum

Location, Lighthouse Service, Makapuu Point Light Station. T.H.

Appropriation, Salaries of Keepers of Lighthouses.

Effective Dec. 15, 1917. { ~~the actual date of entrance on duty~~, or as soon thereafter as he enters on duty.

DEPARTMENT DIVISION NECESSARY PAPER TAKEN DEC 4 1917 DEPARTMENT OF COMMERCE

Former position,

Former salary,

Rank on eligible list, Rating, 4 Percentage, 82.6, Other eligibles considered:
Henry Le Boirdais "D" Charles McShane "C"

Previous incumbent, Alex. D. Toomey Services terminated, to on or about Dec. 14, 1917.

Reason, Promoted ~~required~~

Members of family in Government Service, None

Remarks: Edward L. Miller who is number one on the eligible list was certified with Henry Le Boirdais and Charles McShane to fill the anticipated vacancy of assistant Keeper of Diamond Head Light Station. He was the only one of the three willing to accept this position; therefore he was not considered for 2nd Asst. Keeper at Makapuu Point.

Selection regular, subject to the action of the U. S. Civil Service Commission. Nov. 17, 1917.

Acting Secretary, Hawaii Civil Service District.

Inspector, 19th Lighthouse Dist.

BUREAU OF LIGHTHOUSES
WASHINGTON

DEC 8 - 1917

Submitted to the Secretary of Commerce, approved.

Acting Commissioner

1 Strike out the clause which does not apply.

11—2314

CERTIFICATE OF PROBATIONARY APPOINTMENT

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

December 4, 1917.

Mr. Manuel Rawlins,

Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office and to a probationary period of not to exceed six months as provided by paragraph (c) of section 1 of civil-service rule VII, Second Assistant Keeper in the Lighthouse Service at a salary of Seven Hundred and Fifty-six dollars per annum, effective on the date on which you enter upon duty in the above-mentioned position.

By selection from certificate of eligibles (No. - - -) issued by the local Civil Service Board for the Nineteenth Lighthouse District.

By direction of the Secretary:

Respectfully,

(SIGNED) W. S. GILCHRIST

Acting Chief of Appointment Division.

C

Appropriation: Salaries, Keepers of Lighthouses.

Vice: Alexander D. Toomey.

Legal Residence: Hawaii.

(See reverse side.)

CARDED.

APPOINTMENT DIVISION ENTERED DEC 4 1917 BUREAU DEPT. OF COMMERCE

11—398.

Form 111

OATH OF OFFICE

(Prescribed by Section 1757, Revised Statutes)

LIGHT JAN 21 1918 HOUSES

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

CHIEF CLERK JAN 21 1918

I, Manuel Rawlins

do solemnly[1] swear (See below) that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter: So HELP ME GOD.

☞ Manuel Rawlins
(Appointee signs here)

APPOINTMENT JAN 3 1918

[2] Sworn to (See below) and subscribed before me, this[3] 17th day of December, A. D. 191 7.

(Affix official seal here)

[4](Name) Thos. Wood.

(Official title) Clerk, ~~19th Lighthouse District.~~

Official Title	Rate of Pay	Name of Station, Vessel, or Place of Employment
Present 2nd Assistant Keeper in the Lighthouse Service.	$756.00 A	Makapuu Point Light Station.
Former[5]		

(The above should be filled in by the district officer before sending to appointee)

Office of Lighthouse Inspector, 19th District

Honolulu, T. H., (Address), December 18, 1917. (Date)

The above-named appointee entered upon duty on December 18, 1917. (Date)

R. Thlacke
Inspector, 19th Lighthouse District.
(Signature, followed by title)

CANCELED.

[1] Insert here "swear" or "affirm," as the case may be.

[2] Insert here "sworn to" or "affirmed," as the case may be.

[3] The oath may be taken any time after the date of appointment and prior to the payment of compensation, but no compensation shall be paid until the oath is executed in proper form.

[4] This oath should be taken before a justice of the peace, notary public, judge, clerk of a court, or any other officer having authority to administer oaths, but never before a collector of customs, as he has no power to administer oaths in such cases. In case the officer administering the oath has no seal, his official character should be duly certified to by the clerk of the proper court or the proper county clerk.

[5] Give this information in all cases where new oath is required.

Failure to fill out this oath properly will result in its return for correction.

11—944

LIGHT
JAN 21 1918
HOUSES

CHIEF CLERK
JAN 2 1918

PERSONAL QUESTION SHEET

(When forwarding this form, no letter of transmittal is required)

DEPARTMENT OF COMMERCE
OFFICE OF THE SECRETARY
WASHINGTON

MARCH 5, 1913.

To the CHIEFS OF BUREAUS OF THE DEPARTMENT OF COMMERCE:

For the purpose of enabling the Department to maintain a complete record of its officers and employees, you are requested to have every person hereafter appointed or employed in your Bureau, immediately upon his entrance on duty, answer each of the questions in Part I of this form and sign the same. The information given in Part I should be reviewed and approved in accordance with instructions. The information in Part II should be supplied as indicated and the form forwarded to the Department.

William C. Redfield
Secretary.

PART I.

(Part I should be filled out by the appointee or employee; but, if he is unable to write legibly, another person may write the answers at his dictation. In either case the statement should be signed by the appointee or employee. If he is unable to write, he may sign by mark in the presence of one witness. If he is unable to answer any question, he should indicate that fact.)

1. What is your full name? (State whether Mr., Miss, or Mrs. and spell out names in full, including middle name or names. Example: Mr. John Richard Roe. If name itself is merely a letter, it should be so stated.)

Mr. Manuel Rawlins

2. How do you intend to write your name on the pay roll? **(This should agree with signature to your oath of office.)** Manuel Rawlins

3. What is your present legal (voting) residence? (Give city or town, State or Territory, county, and Congressional district.)

Honolulu	T. H.	Honolulu	
City or town.	State or Territory.	County.	Congressional district.

4. What is your race? (Answer "white," "colored," or "Mongolian.") White

5. Where were you born? Hilo Hawaii

6. When were you born? July 28 1885
Month. Day. Year.

7. Give name and address of person whom you would like to have notified in case of accident.

Manuel Rawlins (Name.) Young St (Number and street.)

Honolulu (City or town.) T. H. (State or Territory.)

8. Are there any members of your family, besides yourself, in the civil service of the United States? No

(If answer is "Yes," give in blank spaces below the information called for by the headings.)

Name.	Post-office address.	Position and department or office in which employed.	Relationship.	Married or single.
		Position		
		Department or office		
		Position		
		Department or office		
		Position		
		Department or office		

9. Have you any physical disabilities? (If so, describe briefly. If you have defective eyesight, state whether corrected by glasses.)

No

10. Have you ever held any other position in the civil service of the United States? (If so, give below the Department and Bureau or Service in which you served, the position held, the salary you received, and the dates of your appointment and separation from the service.)

Department.	Bureau or Service.	Position.	Salary.	Appointed.	Separated.
No					

11. Do you hold any State or municipal office? (If so, state name of such office and compensation attached.) No

12. Were you in the military or naval service of the United States during the Civil or Spanish-American War? (If so, give the information called for by the blanks below.)

Company and regiment, or vessel.	Date enlisted.	Date discharged.	Cause of discharge.
No			

13. If you served in the military or naval service of the United States at any time other than during the Civil or Spanish-American Wars, indicate such service in the spaces below.

Company and regiment, or vessel.	Date enlisted.	Date discharged.	Cause of discharge.
No			

14. Are you the widow or orphan of an honorably discharged soldier or sailor? No (If answer is "yes," give the information called for by the blanks below.)

Relationship (widow or orphan) .....

Name under which soldier or sailor rendered service .....

Company and regiment, or vessel.	Date enlisted.	Date discharged.	Cause of discharge.

15. What was your occupation prior to entering the United States civil service? (It is intended that the answer to this question shall state briefly the lines of work followed by you before receiving your present appointment, with the exception of your service indicated in answer to questions 10, 11, 12, and 13.)

Labore at Immigration Station 6 yers
Tinister 8 yers

16. What education have you received? (Indicate the grades of schools you have attended, and, in case you have attended schools of higher grade than high schools, give the institution, degrees received, and date in each case. Example: Public school; high school; business college; Cornell University, A. B., 1900; Columbia University, LL. B., 1903.)

Grammar School 5 Grade

17. What special qualifications have you—educational, professional, technical, mechanical, etc.? (Examples: Qualified as "Lawyer," or "Civil Engineer," or "Translator," or "Interpreter," or "Draftsman," or "Carpenter.")

None

18. What, if any, civil service examinations have you passed? (Give names and dates as near as you recollect.)

Asst. L. H Keeper Examination Oct 10 1917

19. Were the answers to the foregoing questions written by you? (If not, state the name and address of the person who wrote them for you.)

yes

Date, Dec 17 1917, 191

Witness:

In case signature is by mark.

(Signature) Manuel Rawlins

P. O. Address: Honolulu
City or town.
2241 Beretania St
Number and street.
T. H.
State or Territory.

(Where the appointee is to be employed outside of the District of Columbia the information given in Part I should be reviewed and approved by the officer in immediate charge before forwarding to the Bureau. Where he is to be employed in the District of Columbia, Part I should be reviewed and approved by the officer who executes Part II.)

Reviewed, approved, and forwarded December 18, 1917.

(Signature)

(Official title) Inspector, 19th Lighthouse District.

11—1434

PART II.

(Part II should be executed by the executive officer of the Bureau of the Department to which the employee is assigned or by some authorized official who can give the information desired. If unable to answer any question, indicate that fact.)

1. Bureau or Service, place, and district in which the person who answered the foregoing questions is employed:

Lighthouse Service. | Makapuu Point Light Station. | 19th

Bureau or Service. | Place (city, town, station, or vessel). | District.

2. Position to which appointed: 2nd Assistant Keeper in the Lighthouse Service.

3. Date of entrance on duty: December 18, 1917.

4. Compensation: $756.00 per annum.

5. Appropriation from which paid: Salaries of Keepers of Lighthouses, XX

6. In what manner did the employee enter the service? (Examples: "From stenography and typewriting examination ———, 191—;" or "Without examination;" or "By reinstatement;" or "By transfer from ———," stating Department, Bureau or Service, position, and salary, if known.)

From Keepers and Assistant Keepers Examination dated October Oct. 29, 1917.

7. When the legal residence given in answer to question 3, Part I, differs from that given in the certificate of appointment, the discrepancy should be explained.

8. If foreign born, state when and where naturalization papers were taken out.

Reviewed, approved, and forwarded to the Department December 18, 1917.

(Signature) [signature]

(Official title) Inspector, 19th Lighthouse District.

11—1434

McC.

DEPARTMENT OF COMMERCE

BUREAU OF LIGHTHOUSES

WASHINGTON

Manuel Rawlins,
leave without pay, etc.

September 9, 1918.

APPOINTMENTS

1918 SEP 12 PM 3 50

Secretary of Commerce:

The Bureau reports that Manuel Rawlins, second assistant keeper, Makapuu Point Light Station, T. H., was injured on July 14, 1918, by falling from a cliff while returning to the station from a fishing trip. As his accrued leave expired on August 2, 1918, and as he is still unable to return to the station, he has been granted leave without pay for a period not to exceed two months beginning August 3, 1918.

1918 SEP 12 PM 2 46

Noted
E. F. D.

APPOINTMENT DIVISION ENTERED SEP 13 1918 DEPARTMENT OF COMMERCE

1918 SEP 12 PM 1 18

A. B. Rowerman
Acting Commissioner

ADDRESS ALL COMMUNICATIONS TO
Superintendent of Lighthouses
HONOLULU, HAWAII

JAS-WAI

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LIGHT
OCT 5 1918
HOUSES

Superintendent of Lighthouses
OFFICE OF ~~INSPECTOR~~, 19TH DISTRICT
HONOLULU, HAWAII

Manuel Rawlins,
Leave without pay.

September 14, 1918.

CHIEF CLERK
APPOINTMENTS
1918 OCT 9 PM 4 07
1918 OCT 10 AM 8 51

Commissioner of Lighthouses:

Referring to my recommendation of August 19, 1918., that Manuel Rawlins, 2d Assistant Keeper of Makapuu Point Light Station be granted leave without pay commencing August 3, 1918.

Mr. Rawlins returnedto duty on September 6, 1918.

In the absence and by direction of the Superintendent:

J. A. Shadinger
Chief Clerk

Submitted to Secretary of Commerce for his information.

APPOINTMENT DIVISION
OCT 8 - 1918
OCT 10 1918
DEPARTMENT OF COMMERCE

1918 OCT 9 PM 3 05

Acting Commissioner

Form 93

NOTICE OF RESIGNATION OR DEATH

LIGHT OCT 5 1918 HOUSES

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

OCT 5 1918 12 04 PM

Superintendent of Lighthouses
OFFICE OF ~~LIGHTHOUSE INSPECTOR~~, 19th DISTRICT.

Honolulu, T. H. September 17, 1918

CHIEF CLERKS

THE COMMISSIONER OF LIGHTHOUSES:

Herewith is transmitted the resignation of the following-named employee:

1918 OCT 15 PM 4 46
1918 OCT 15 PM 4 00

Name, Manuel Rawlins Position, 2d Assistant Keeper

Legal residence, Hawaii Station, Makapuu Point, Hawaii

Salary, $756 per Annum

The acceptance of this resignation is recommended effective at the close of September 16, 1918.

This employee has not* taken leave in excess of the accrued rate. (See remarks)

Remarks: M. Rawlins exceeded his accrued leave on account of an injury. See my letter of August 19, 1918., recommending that he be granted leave without pay commencing August 3, 1918 (Accrued leave expired August 2d.) also my letter of September 14, 1918., reporting his return to duty on September 6, 1918. He has not taken leave since his return to duty.

9/16/18 ALSO

In the absence and by direction of the Superintendent

Chief Clerk
~~Superintendent of Lighthouses~~, 19th Dist.

*Added in Bureau.

BUREAU OF LIGHTHOUSES

WASHINGTON

OCT 15 1918

Submitted to the Secretary of Commerce, approved.

11—4623

1918 OCT 15 PM 3 49

H. D. Bowerman
Acting Commissioner

APPOINTMENT DIVISION RECEIVED ACTION TAKEN OCT 16 1918 DEPARTMENT OF COMMERCE

+

Rwl

ADDRESS ALL COMMUNICATIONS TO
LIGHTHOUSE INSPECTOR
HONOLULU, HAWAII

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LIGHT
OCT 5 1918
HOUSES

NINETEENTH DISTRICT

Makapuu Pt. Lt Sta
(Station, Depot, or Vessel)

Sept 16 th, 1918

LIGHTHOUSE INSPECTOR
HONOLULU, T. H.
SEP 14 1918

A. E. Arledge

Superintendent

Sir

I have the honor to

Tender my resignataion to go into effect

on sept. 16 th 1918

Respectfully

Forwarded through
the Keeper
Geo A. Beagley

2 nd asst Keeper
Manuel Rawlins

October 16, 1918.

Sir:

The Department is in receipt of your resignation from the position designated below, and has accepted the same, upon recommendation of the bureau, to take effect at the close of business on September 16, 1918.

Bureau	Lighthouse Service
Position	Second Assistant Keeper
Salary	$756 per annum

By direction of the Secretary:

Respectfully,

(Signed) Clifford Hastings.

Chief of Appointment Division.

Mr. Manuel Rawlins,
Through the Commissioner of Lighthouses
R
Ho

CARDED
FOREIGN DIVISION
OCT 17 1918
DEPARTMENT OF COMMERCE

Form 73

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LIGHT DEC 1 1917 HOUSES

OFFICE OF LIGHTHOUSE INSPECTOR, 19th DISTRICT,

Honolulu, T. H., (City.) Nov. 17 (Date.), 1917.

THE COMMISSIONER OF LIGHTHOUSES:

Action recommended, Probationary appointment.

Name, **Manuel Rawlins** Legal residence, **Hawaii**

Position, **Second Asst. Keeper** Salary, **$756 per annum**

Location, **Lighthouse Service, Makapuu Point Light Station.** Appropriation, **Salaries of Keepers of Lighthouses.**

Effective **Dec. 15, 1917.** ~~the actual date of entrance on duty~~, or as soon thereafter as he enters on duty.

Hydrog.
Mar. Engr.
Personnel
Accounts.
Contracts
Chf. Clk.
Dep. Commr.
Commr.

Former position, Former salary,

Location,

Rank on eligible list, Rating, **4** Percentage, **82.6**, Other eligibles considered:
Henry Le Boirdais "D" Charles McShane "C"

Previous incumbent, Alex. D. Toomey Services terminated, **on or about Dec. 14, 1917.**

Reason, **Promoted**

Members of family in Government Service, None

Remarks: **Edward L. Miller who is number one on the eligible list was certified with Henry Le Boirdais and Charles McShane to fill the anticipated vacancy of assistant Keeper of Diamond Head Light Station. He was the only one of the three willing to accept this position; therefore he was not considered for 2nd Asst. Keeper at Makapuu Point.**

Selection regular, subject to the action of the U. S. Civil Service Commission. **Nov. 17**, 1917.

F. Owens
Acting Secretary, **Hawaii** Civil Service District.

A. E. Clendaniel
Inspector, 19th Lighthouse Dist.

BUREAU OF LIGHTHOUSES
WASHINGTON

DEC 3 - 1917

Submitted to the Secretary of Commerce, approved.

C

Acting Commissioner

[1] Strike out the clause which does not apply.

11—2314

CERTIFICATE OF PROBATIONARY APPOINTMENT

LIGHT
DEC 5 1917
HOUSES

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

December 4, 1917.

Mr. Manuel Rawlins,

Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office and to a probationary period of not to exceed six months as provided by paragraph (c) of section 1 of civil-service rule VII, Second Assistant Keeper in the Lighthouse Service at a salary of Seven Hundred and Fifty-six dollars per annum, effective on the date on which you enter upon duty in the above-mentioned position.

By selection from certificate of eligibles (No. - - -) issued by the local Civil Service Board for the Nineteenth Lighthouse District.

By direction of the Secretary:

Respectfully,

Acting Chief of Appointment Division.

C

Appropriation: Salaries, Keepers of Lighthouses.

Vice: Alexander D. Toomey.

Legal Residence: Hawaii.

(See reverse side.)

11—538.

McC.

Manuel Rawlins,
leave without pay, etc.

September 9, 1918.

Secretary of Commerce:

The Bureau reports that Manuel Rawlins, second assistant keeper, Makapuu Point Light Station, T. H., was injured on July 14, 1918, by falling from a cliff while returning to the station from a fishing trip. As his accrued leave expired on August 2, 1918, and as he is still unable to return to the station, he has been granted leave without pay for a period not to exceed two months beginning August 3, 1918.

JHBB

Acting Commissioner

ADDRESS ALL COMMUNICATIONS TO
LIGHTHOUSE INSPECTOR
HONOLULU, HAWAII

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LIGHT
SEP 4 1918
HOUSES

Superintendent of Lighthouses
OFFICE OF INSPECTOR, 19TH DISTRICT
HONOLULU, HAWAII
SEP 4 1918 8 59 AM

JAS:WAI

Hydrog.
Engr. Cons.
Mar. Engr.
Personnel
Accounts.
Contracts
Chf. Clk.
Dep. Comr.
Commr.

9/9/18 Wrote Dept

Manuel Rawlins,
Leave without pay.

August 19, 1918.

Deprecon
Desapy

Commissioner of Lighthouses:

I have to report that Manuel Rawlins, Second Assistant Keeper of Makapuu Point Light Station, was injured on July 14, 1918., by falling from a cliff while returning to the station from a fishing trip. As his accrued leave expired on August 2d, 1918., and he is still unable to return to the station, it is recommended that he be granted leave without pay for a period not to exceed two months commencing August 3, 1918. He is now in the Marine Hospital and the date of his return to duty is uncertain.

Nomination of a temporary 2d Assistant pending his return to duty will be forwarded as soon as a suitable person can be found.

This can be fwrd to Dept. when recd. with recom. for prior-date appt. accord. Regs. 1918, art. 406, in view of emergency, if necessary. Hmb 9/9

McC.

Bureau of Lighthouses,
September 9, 1918.

Returned to Nineteenth Superintendent, approved.

In accordance with Bureau circular of August 28, 1918, paragraph 2, the Bureau has reported to the Department leave without pay granted in this case, inasmuch as the period of such leave exceeds one month.

In this connection attention is invited to the Regulations 1918, Art. 487, par. numbered 10, which states that in especially meritorious cases leave may be granted a keeper in excess of the amount accrued at the time leave is desired.

If the necessary forms have not been submitted to the U. S. Employees' Compensation Commission in this case, the Superintendent is instructed to do so at the earliest practicable date and explain to the Commission the reason why the reports were not forwarded sooner. See Regulations 1918, Art. 499.

B

Acting Commissioner

Hmb