JUL 14 2025 AM09:20

REFERENCE SERVICE SLIP
Archival Research Room Record Request
National Archives at St. Louis

Date: 7/7/2025

REQUESTER INFORMATION

Name (Please Print – Last, First, Middle)	Researcher ID Card Number
Burns, Andrew	
E-Mail Address:	**Phone Number:**
afbfg4@umsl.edu	636-415-7353

INFORMATION NEEDED TO LOCATE RECORDS (Furnish as much as possible)

Name used in Service (Please Print – Last, First, Middle)	Service Number/SSN	Date & Place of Birth
Roberts, Carlton		1889 FL

MILITARY SERVICE

Branch of Service:
- ☐ Air Force
- ☐ Army Air Corps
- ☐ Army Air Force
- ☐ Army
- ☐ Marine Corps
- ☐ Navy
- ☐ Coast Guard
- ☐ Unknown

Type of Rank:
- ☐ Enlisted
- ☐ Officer
- ☐ Unknown

Service Period (Check all that apply):
- ☐ 1939 & Prior
- ☐ 1940 - 1950
- ☐ 1950 & After

Date & Place of Death:

State of Residence (upon entry into service):

Other Identifying Information (Parent's Names, CSC Number, etc.)

Researcher Signature: Andrew Burns

CIVILIAN SERVICE

(Agency & Location) Lighthouse Service (FL)

From:	To:
1911	1920

(Agency & Location)

From:	To:

(Agency & Location)

From:	To:

Other Identifying Information (Maiden Name, Job Title, etc.)

This Space Intentionally Left Blank

STAFF USE ONLY

Appointment Time and Date:

Additional Researchers: ☐ Yes ☐ No

CMRS Service Request Number: C-00059623 62

CMRS Search Request Number(s): Submitted to Arc. search 7/15/25 SR

Attendant Signature:

Remarks: '25 JUL 22 PM12:16:41

SCREENING NOTES

- ☑ Reviewed and Nothing Removed RL
- ☐ Items Removed and User Informed

Hold Requested: ☐ Yes ☐ No

Total Requests:

Screened Items:

☐ Additional charge outs and signatures on reverse side

Time Out:

Final Return:

Carlton Roberts

Carlton Roberts

LEGAL RESIDENCE
Florida

INACTIVE

STATUS

DESIGNATION	SALARY	BUREAU OR OFFICE	DATE OF EFFECT OF ACTION AUTHORIZED
2nd Asst Kpr. American Shoal – Fla	$480.	L. H.	Oct 16. 1911
Resigned clerk Jan 31. 1917			
(Reinstatement) 2nd Asst Kpr. Alligator Reef F.S. Fla.	480.	L. H.	Aug 1, 1917.
Resigned clerk Mar 25. 1918			
Addl Keeper At Large 7th Dist	$720	L. H.	May 11, 1919.
Keeper Sombrero Key F.S. Fla.	780	"	July 1, 1919
RESIGNED CLOSE OF Sept 17, 1919			

INACTIVE

11—1248

Form 73 **ORIGINAL APPOINTMENT, PROMOTION, OR TRANSFER OF APPOINTEE**

OFFICE OF THE CHIEF CLERK RECEIVED OCT 20 1911 DEPT OF COMMERCE AND LABOR

BUREAU OF LIGHT-HOUSES OCT 19 1911 DEPT OF COMMERCE AND LABOR

Department of Commerce and Labor

LIGHTHOUSE SERVICE

OFFICE OF LIGHTHOUSE INSPECTOR, SEVENTH DISTRICT.

KEY WEST, FLA. Oct. 16, 1911.

THE COMMISSIONER OF LIGHTHOUSES:

APPOINTMENT DIVISION RECEIVED OCT 21 1911 DEPT OF COMMERCE AND LABOR.

The following recommendation is submitted:

Action proposed, probationary appointment

Name, Carlton Roberts Legal residence, Key West, Florida.

Position, 2nd Asst. Keeper Salary, $480. per annum.

Location, American Shoal Lightstation, Fla.

Effective Oct. 16, 1911, on the actual date of entrance on duty.

Former position, ----- Former salary, -----

Location, --------no. 2 three of those available.

Rank in list of eligibles, 9 Rating, Asst. Keeper Percentage, 75.6

Other eligibles considered, (Jas.L.McCall, Jas.T.Williams, Robert L.Ivey, H. (Johnson, Chas.B.Hibbs, Hammond Williams, Van Buren (Burke & Daniel Thompson

Letters of declination inclosed, McCall, Ivey, Hibbs, Williams, Burke; no replies from Jas.T.Williams, Howard Johnson & Daniel Thompson.

Previous incumbent, Harry Mingo Services terminated, Oct.15,1911.

Reason, Nominated for promotion.

Remarks: Appropriation: "Salaries, Keepers of Lighthouses."

10-21-11 H. D. King

INSPECTOR 7TH L.H. DISTRICT

HSB
SEVEN inclosures.

Department of Commerce and Labor

BUREAU OF LIGHTHOUSES

WASHINGTON

October 20, 1911.

Respectfully submitted to the Secretary of Commerce and Labor, approved.

OCT 1911 11—2314

Acting Commissioner.

FORWARDED TO APPOINTMENT DIVISION OCT 21 1911 DEPT OF COMMERCE AND LABOR

PROBATIONARY APPOINTMENT—PRIOR DATE

Department of Commerce and Labor

OFFICE OF THE CHIEF CLERK

Washington, October 23, 1911.

Sir:

You have been appointed, subject to taking the oath of office,

Second Assistant Keeper of American Shoal Light Station, Florida,

Lighthouse Service

at a salary of Four Hundred and Eighty dollars

per annum, for a probationary period of six months, effective

beginning October 16, 1911, on and after which date you have

continuously served in the above-mentioned position.

Retention in the service after the expiration of your probationary period shall be equivalent to absolute appointment.

(Civil-service certificate No. ——)

CARDED.

CHANGE REPORTED

OCT - 1911

U. S. CIVIL SERVICE COMMISSION

By direction of the Secretary

Respectfully,

H. Gordon Cumming

Acting Chief Clerk

P.

Mr. Carlton Roberts,

Through the Commissioner of Lighthouses.

Appropriation: Salaries, Keepers of Lighthouses.

Vice: Harry Mingo. Legal residence: Florida.

11—3693

Form 111

Cards

OATH OF OFFICE

(Prescribed by Section 1757, Revised Statutes)

Department of Commerce and Labor

LIGHTHOUSE SERVICE

I, Carlton Roberts

do solemnly[1] Swear (See below.) that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter: SO HELP ME GOD.

Carlton Roberts
(Appointee signs here.)

[2] Sworn to (See below.) and subscribed before me, this [3] 27th day of November, A. D. 1911.

(Affix Official seal here.)

[4] (Name) Jerome Allen

(Official title) U. S. Commissioner.

OFFICIAL TITLE.	RATE OF PAY.	NAME OF STATION, VESSEL, OR PLACE OF EMPLOYMENT.
Second Asst. Keeper.	$ 480.A.	American Shoal Lt. Station, Fla.

(The above should be filled in by the district officer before sending to appointee.)

OFFICE OF LIGHTHOUSE INSPECTOR, 7TH DISTRICT

CARDED.

KEY WEST, FLA. (Address.), November 27, 1911. (Date.)

RECEIVED DEC 18 1911 DIVISION OF ACCOUNTS DEPARTMENT OF COMMERCE AND LABOR G

The above-named appointee entered upon duty on October 16, 1911. (Date.)

H. D. King
(Signature, followed by title.)

INSPECTOR 7TH L. H. DISTRICT

[1] Insert here "swear" or "affirm," as the case may be.

[2] Insert here "sworn to" or "affirmed," as the case may be.

[3] The oath may be taken any time after the date of appointment and prior to the payment of compensation, but no compensation shall be paid until the oath is executed in proper form.

[4] This oath should be taken before a justice of the peace, notary public, judge, clerk of a court, or any other officer having authority to administer oaths, but never before a collector of customs, as he has no power to administer oaths in such cases. In case the officer administering the oath has no seal, his official character should be duly certified to by the clerk of the proper court or the proper county clerk.

Failure to fill out this oath properly will result in its return for correction.

DEC 16 1911

PERSONAL QUESTION SHEET

Department of Commerce and Labor

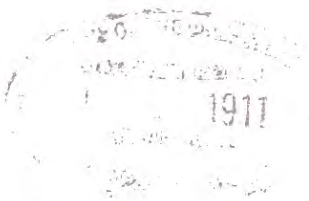
OFFICE OF THE SECRETARY

Washington

May 15, 1909.

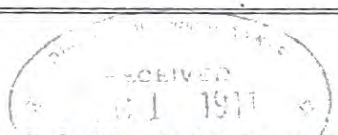
To the Chiefs of Bureaus of the Department of Commerce and Labor:

For the purpose of enabling the Department to maintain a complete record of its officers and employees, you are requested to have every person hereafter appointed or employed in your Bureau, immediately upon his entrance on duty, answer each of the questions in Part I of this form and sign the same. The information given in Part I should be reviewed and approved in accordance with instructions. The information in Part II should be supplied as indicated and the form forwarded to the Department.



Charles Nagel
Secretary.

CARDED.



PART I.

(Part I should be filled out by the appointee or employee; but, if he is unable to write legibly, another person may write the answers at his dictation. In either case the statement should be signed by the appointee or employee. If he is unable to write, he may sign by mark in the presence of one witness. If he is unable to answer any question, he should indicate that fact.)

1. What is your full name? (Do not use initials, but spell out each name and state whether Mr., Miss, or Mrs. Example: Mr. John Richard Doe.) Mr Carlton Roberts

2. How do you intend to write your name on the pay roll? (***This should agree with signature to your oath of office.***) Carlton Roberts

3. What is your present legal (voting) residence? (Give city or town, State or Territory, county, and Congressional district.)

City or town.	State or Territory.	County.	Congressional district.
Key West	Florida	Monroe	first

4. What is your race? (Answer "white," "colored," or "Mongolian.") White

5. Where were you born? Key West Fla

6. When were you born? April (Month.) 15 (Day.) 1889 (Year.)

7. Are you pensioned by the U. S. Government? (Answer "Yes" or "No.") No

8. Give name and address of person whom you would like to have notified in case of accident.

Mrs Lorenzo Roberts — 708 Fleming
Name — Number and street.
Key West — Florida
City or town. — State or Territory.

9. Are there any members of your family, besides yourself, in the civil service of the United States? (If so, give below their names, relationships, the Departments and Bureaus or Services in which they are employed, and the positions they occupy.)

Name.	Relationship.	Department.	Bureau or Service.	Position.
	No			

10. If you were appointed through a civil service examination, state, as near as you recollect, the name and date of the examination. If not so appointed, state how you entered the service. (Examples: "By reinstatement," or "by transfer from ——," stating Department, Bureau or Service, position, and salary, if known.)

Civil Service Examination

11. Have you any physical disabilities? (If so, describe briefly. If you have defective eyesight, state whether corrected by glasses.)

No

12. Have you ever held any other position in the civil service of the United States? (If so, give below the Department and Bureau or Service in which you served, the position held, the salary you received, and the dates of your appointment and separation from the service.)

Department.	Bureau or Service.	Position.	Salary.	Appointed.	Separated.
		No			

13. Do you hold any State or municipal office? (If so, state name of such office and compensation attached.)

No

14. Were you in the military or naval service of the United States during the Civil or Spanish-American War? (If so, give the information called for by the blanks below.)

Regiment and company, or vessel.	Date enlisted.	Date discharged.	Cause of discharge.
	No		

15. If you served in the military or naval service of the United States at any time other than during the Civil or Spanish-American Wars, indicate such service in the spaces below.

Regiment and company, or vessel.	Date enlisted.	Date discharged.	Cause of discharge.

16. What was your occupation prior to entering the United States civil service? (It is intended that the answer to this question shall state briefly the lines of work followed by you before receiving your present appointment, with the exception of your service indicated in answer to questions 12, 13, 14, and 15.)

Sponge Fishing

17. What education have you received? (Indicate the grades of schools you have attended, and, in case you have attended schools of higher grade than high schools, give the institution, degrees received, and date in each case. Example: Public school; high school; business college; Cornell University, A. B., 1900; Columbia University, LL. B., 1903.)

Public School

18. What special qualifications have you—educational, professional, technical, mechanical, etc.? (Examples: Qualified as "Lawyer," or "Civil Engineer," or "Translator," or "Interpreter," or "Draftsman," or "Carpenter").

Seamen

19. What, if any, civil service examinations have you passed? (Give names and dates as near as you recollect.)

Asst Keeper April 21. 1911

20. Were the answers to the foregoing questions written by you? (If not, state the name and address of the person who wrote them for you.)

Yes

21. State the date upon which the above blanks were filled. November 27, 1911

Witness:

(Signature) Carlton Roberts

P. O. Address: Key West
City or town.
706 Fleming st
Number and street.
Florida
State or Territory.

In case signature is by mark.

(Where the appointee is to be employed outside of the District of Columbia the information given in Part I should be reviewed and approved by the officer in immediate charge before forwarding to the Bureau. Where he is to be employed in the District of Columbia, Part I should be reviewed and approved by the officer who executes Part II.)

Reviewed, approved, and forwarded November 27, 1911.

(Signature) H. D. Craig

(Official title) Inspector 7th L.H.District.

11—1434

PART II.

(Part II should be executed by the executive officers of the various Bureaus of the Department, or, at their direction, by some official who can give the information desired. If unable to answer any question, indicate that fact.

1. State the Bureau or Service, place, and district in which the person who answered the foregoing questions is employed

Light-House Service. (Bureau or Service.) American Shoal Lt. Station. (Place (city, town, station, or vessel.)) Seventh. (District.)

2. To what position has he been appointed? Second Asisstant Keeper.

3. State the date of appointment. October 23, 1911.

4. State the date the appointment was effective. (If appointment was made to take effect on date of oath, so state.)

October 16, 1911.

5. State the date of the oath. October 27, 1911.

6. State the date the employee entered on duty. October 16, 1911.

7. What is his salary? $480. per annum.

8. From what appropriation is he paid? Salaries of Keepers of Light Houses.

9. Is the position excepted, competitive, or unclassified under the civil service rules? Competitive.

10. If classified, state the date of classification. May 6, 1896.

11. In what manner did the employee enter the service? (Examples: "From stenography and typewriting examination;" or "without examination;" or "by reinstatement;" or "by transfer from ——," stating Department, Bureau or Service, position, and salary, if known.)

By Civil Service Examination.

12. Is the employee required to give bond? No.

13. When the legal residence given in answer to question 3, Part I, differs from that given in the certificate of appointment, the discrepancy should be explained.

14. If foreign born, state when and where naturalization papers were taken out.

Reviewed, approved, and forwarded to the Department.

(Signature) H. D. King

(Official title) Inspector 7th L. H. District.

Date: November 27, 1911.

11—1434



Form 93

LETTER TRANSMITTING RESIGNATION

AB-LHP.

LIGHT JAN 18 1917 HOUSES

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

OFFICE OF LIGHTHOUSE INSPECTOR, Seventh DISTRICT,

Key West, Fla., Jan. 15, 1917.

THE COMMISSIONER OF LIGHTHOUSES:

Herewith is transmitted the resignation of the following-named employee:

Name, Roberts, Carlton. Position, 2d Asst. Keeper.

Legal residence, Florida. Station, American Shoal L. S. Fla

Salary, $480. per annum.

CHIEF CLERK JAN 19 1917

APPOINTMENT JAN 3,

The acceptance of this resignation is recommended effective at the close of * January 31, 1917.

This employee has taken leave in excess of the accrued rate.

JAN 22 1917 DEPARTMENT OF COMMERCE

Remarks:

Deduction will be made from payroll for four days excess leave (salary and commutation of subsistence).

*Inserted in Bu. L.H.

APPOINTMENT DIVISION ENTERED JAN 22 1917 DEPT. OF COMMERCE

In the absence and by direction of the Inspector.

Chief Clerk.

BUREAU OF LIGHTHOUSES

WASHINGTON

1-19-17

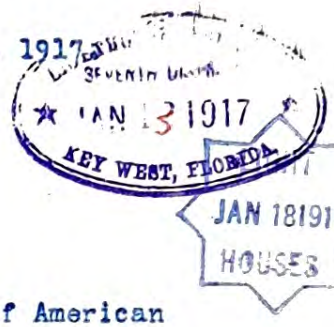
January 18, 1917.

Submitted to the Secretary of Commerce, approved. A copy of the attached communication will be furnished the Disbursing Clerk for use at Congressional hearings. 11—4623

Acting Commissioner.

COPY

Key West, Fla., January 13, 1917.



Lighthouse Inspector, Key West, Fla.

Please accept my resignation as Second Assistant Keeper of American Shoal Lightstation, same to be effective January 31, 1917.

My resignation is due to the fact that I have been offered a position that pays me a better salary.

Yours respectfully,

Carlton Roberts

2d Asst. Keeper Am. Sh. L.S.

January 22, 1917.

Sir:

The Department is in receipt of your resignation, dated January 13, 1917, as second assistant keeper of American Shoal Light Station, Florida, at $480 per annum, in the Lighthouse Service, and has accepted the same, upon recommendation of the Acting Commissioner of Lighthouses, to take effect at the close of January 31, 1917.

By direction of the Secretary:

Respectfully,

(SIGNED) CLIFFORD HASTINGS

Chief of Appointment Division.

Mr. Carlton Roberts,
Through the Commissioner of Lighthouses.

CHANGE REPORTED
JAN 1917
U.S. COMMISSION
CARDED
APPOINTMENT DIVISION
FILED
JAN 23 1917
DEPT OF COMMERCE

L
C

Form 73

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

OFFICE OF LIGHTHOUSE INSPECTOR, Seventh DISTRICT,

Key West, Florida., (City.) July 18, 1917., (Date.) 191

THE COMMISSIONER OF LIGHTHOUSES:

Action recommended, Reinstatement.

Name, Carlton Roberts — Legal residence, Florida.

Position, 2nd. Assistant Keeper. — Salary, $480. A.

Location, Alligator Reef Lightstation — Appropriation, Salaries Kprs.Lighthouses.

Effective ~~the actual date of entrance on duty,~~ or as soon thereafter as he enters on duty. 1917.

Former position, — Former salary,

Location,

Rank on eligible list, Rating, Percentage, , Other eligibles considered:

Previous incumbent, Morris Maine — Services terminated, July 20, 1917.

Reason, Transfer to Sombrero Key Lightstation, Fla. End

Members of family in Government Service, None.

Remarks: This nominee resigned from the position of 2nd. Assistant Keeper of American Shoal Lightstation January 31, 1917.

Selection regular, subject to the action of the U. S. Civil Service Commission. , 191

W. W. Howard

Secretary, Civil Service District. Lighthouse Inspector. 4th D.

BUREAU OF LIGHTHOUSES
WASHINGTON

JUL 24 1917

Submitted to the Secretary of Commerce, approved.

H. B. Bavermann

Acting Commissioner

[1] Strike out the clause which does not apply.

11—2314

Form 381.
May, 1910.

REQUEST FOR REINSTATEMENT.

DEPARTMENT OF COMMERCE
[Department, Commission, or Office.]

Washington, D. C., July 26, 1917.

To the U. S. Civil Service Commission:

Request is made for certificate under Rule IX for the reinstatement of Carlton Roberts, a legal resident of the State (or Territory) of Florida, to the position second assistant keeper, now vacant (or to become vacant on), at a salary of $ 480 p.a., in the Lighthouse Service [Bureau or Office.], for which a certification of eligibles has not been requested.* Mr. Roberts was, without delinquency or misconduct on his part, separated by resignation [Removal or resignation.] on January 31, 1917, from the position of second assistant keeper at a salary of $ 480 p.a., in the Lighthouse Service. [Bureau or Office.]

MEMBERS OF FAMILY IN THE SERVICE OF THE UNITED STATES:

None.
[State degree of relationship and where employed.]

MILITARY OR NAVAL RECORD.

Regiment ..... Company .....

Vessel ..... Date of honorable discharge .....

By direction of the Secretary:
Signature: (SIGNED) E. W. LIBBEY

Official title: ACTING Chief Clerk.

L
C

*If a certification has been requested, the date should be given. When a requisition has been made under section 1 of Rule VII for a certification of eligibles, and the Commission, at the request of the Department, has made public announcement of an examination to secure such eligibles, the vacancy shall not thereafter be filled by transfer, promotion, or reinstatement, without the consent of the Commission.

6—2530

Form 1788 (First Sheet).
Jan., 1913.

No. 11441

CERTIFICATE AUTHORIZING REINSTATEMENT.

UNITED STATES CIVIL SERVICE COMMISSION,

CHIEF CLERK JUL 28 1917

6

APPOINTMENT DIVISION NECESSARY ACTION TAKEN JUL 28 1917 DEPARTMENT OF COMMERCE

A.L.

Washington, D. C., July 27, 1917.

APPOINTMENTS JUL 28 1917

To the

Secretary of Commerce.

Sir:

Certification is hereby made that the following reinstatement is authorized by the Commission under Civil Service Rule IX:

Carlton Roberts, of

STATUS AUTHORIZED.	FORMER STATUS.
Commerce, (Department.)	Same, (Department.)
Lighthouse Service, (Bureau or office.)	Same, (Bureau or office.)
Second Assistant Keeper, $480, (Position and salary.)	Same, (Position and salary.)
Field Service, (City in which to be employed.)	Same, (City in which formerly employed.)
July 26, 1917. (Date of request.)	January 31, 1917, resignation. (Date and manner of separation.)

Very respectfully,

John A. Doyle

6—3058

Secretary.

GENERAL APPOINTMENT

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

July 28, 1917.

Mr. Carlton Roberts,
Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office,

Second Assistant Keeper

in the Lighthouse Service

at a salary of Four Hundred and Eighty dollars per annum,

effective on the date on which you enter upon duty in the above-mentioned position.

(By reinstatement, in accordance with authority contained in the Civil Service Commission's certificate No. 11441.)

By direction of the Secretary:

Respectfully,
(Signed) Clifford Hastings.

Chief of Appointment Division.

APPOINTMENT DIVISION ENTERED JUL 30 1917 ON JOURNAL DEPT OF COMMERCE

L
C

Appropriation:
Salaries, Keepers of Lighthouses.
Vice:
Morris Maine,
Legal Residence:
Florida.

1—3692

Form 111

OATH OF OFFICE

(Prescribed by Section 1757, Revised Statutes)

Department of Commerce and Labor

LIGHTHOUSE SERVICE

LIGHT HOUSES AUG 18 1917 CHIEF CLERK SEP 13 1917

I, Carlton Roberts.

do solemnly[1] swear (See below) that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter: So help me God.

Carlton Roberts
(Appointee signs here)

[2] Sworn to (See below) and subscribed before me, this[3] 13th day of August, A. D. 1917.

(Affix official seal here)

[4] (Name) A. Brook

(Official title) Chief Clerk, Office of Inspector, 7th L. H. District.

Official Title	Rate of Pay	Name of Station, Vessel, or Place of Employment
Present 2d Asst. Keeper.	$480. A.	Alligator Reef L. S., Fla.
Former[5] Reinstatement.		

(The above should be filled in by the district officer before sending to appointee)

Office of Lighthouse Inspector, 7th District

Key West, Fla., (Address), August 13, 1917. (Date)

The above-named appointee entered upon duty on August 1, 1917. (Date)

RECORDED.

W. W. Wemett
(Signature followed by title)
Lighthouse Inspector.

[1] Insert here "swear" or "affirm," as the case may be.

[2] Insert here "sworn to" or "affirmed," as the case may be.

[3] The oath may be taken any time after the date of appointment and prior to the payment of compensation, but no compensation shall be paid until the oath is executed in proper form.

[4] This oath should be taken before a justice of the peace, notary public, judge, clerk of a court, or any other officer having authority to administer oaths, but never before a collector of customs, as he has no power to administer oaths in such cases. In case the officer administering the oath has no seal, his official character should be duly certified to by the clerk of the proper court or the proper county clerk.

[5] Give this information in all cases where new oath is required.

Failure to fill out this oath properly will result in its return for correction.

11—944

AFFIDAVIT TO ACCOMPANY CLAIM FOR DEFERRED CLASSIFICATION BY NECESSARY EMPLOYEE IN SERVICE OF UNITED STATES.

DISTRICT OF COMUMBIA, ss:

I, G.R. Putnam, do solemnly swear that I am an official of the Government of the United States and hold office of Commissioner of Lighthouses, and as such have direct supervision and control of the United States Lighthouse Service, under the Department of Commerce; that Carlton Roberts, who is personally known to me, is now employed in the said United States Lighthouse Service in the Seventh District, having headquarters at Key West, Florida, as Second Assistant Keeper of Alligator Reef Light station, Florida, of said Lighthouse Service, and that the said employee has stated to me that he is 28 years old, and resides at Key West, Florida, and that Serial Number 383 was given him by Local Board for Monroe County, State of Florida, and that a claim for deferred classification was made by him in connection with his questionnaire under the Selective Service Regulations on the ground that he is an employee in the service of the United States necessary to the adequate and effective operation of the branch of the service in which he is employed.

I do further solemnly swear that, in my opinion, the said employee is necessary to the adequate and effective operation of the said Lighthouse Service in the service of the United States, and cannot be replaced by another person without substantial material loss in the adequate and effective operation thereof, for the following reasons:

Mr. Roberts entered the service of the Department of Commerce on October 16,1911, as Second Assistant Keeper at American Shoal Light station, Florida, resigned January 31, 1917, and was reinstated August 1, 1917, as Second Assistant Keeper at Alligator Reef Light station, Florida, where he is still employed.

The specific duties of a Second Assistant Keeper are to assist in the maintenance, wathhing and attending to the light and make important military observation, which requires attention both day and night, for which purpose this station is connected with special telephone.

His services are necessary, because in a light of the class and location where Mr. Roberts is employed it requires a man of experience, training and a perfect boatman and motor operator. This station is one of the chain of lights on the Florida Reefs, which is isolated and important both from a military and commercial point of view, and it is believed essential that only well-trained employees of the Lighthouse Service should be on duty there.

The removal of this Keeper would be the loss of a well-trained employee who could not be replaced without material loss in the adequate and effective operation of the light where he is employed, aside from the fact that it is impossible to obtain a suitable applicant for the position.

(Signed) G R Putnam
COMMISSIONER OF LIGHTHOUSES.

Subscribed and sworn to before me in the District of Columbia this 8th day of January,1918.

(Signed) Henry R Mussen
Associate Member of Legal Advisory Board.

APPROVED: WILLIAM C. REDFIELD
Secretary of Commerce.

USE TYPEWRITER—SEE INSTRUCTIONS ON BACK.

[redacted]

LIGHT
SEP 23 1916
HOUSES

MAKE NO ENTRIES IN THIS COLUMN.

UNITED STATES
BUREAU OF EFFICIENCY.
FORM 8.

DEPARTMENT OF COMMERCE
BUREAU OF THE CENSUS.
8—4789-2

RECORD OF CIVIL EMPLOYEE.

JULY 1, 1916.

1. Name: (Surname first. Given name in full. For women write Miss or Mrs. before given name.)

Roberts, Carlton

2. Department:

Commerce

3. Bureau, office, or service:

Lighthouse, 7th District.

4. Designation of position:

2nd Asst.Keeper, L.H.S.

5. Occupation (if not clearly shown by answer to question 4):

See "4"

6. Annual earnings:

$480.

7. Kind of appropriation:

LS.

8. Present rate of pay:

$ AS

9. Initial rate of pay:

$ 480 PA.

10. Total length of service (give the total of ALL U. S. GOVT. SERVICE with the exceptions stated on the back of this card)—

~~Substitute~~ Years:	~~Months:~~	~~Regular~~ Years:	Months:
4		8-15/30	

11. State, Territory, or foreign country of birth (do not give town):

Florida.

12. Race:

W

13. Sex:

M

14. Date of birth—

Month: April 15.

Year: 1889.

15. Kinds of schools attended, years attended, and degrees taken:

E3.

16. Marital condition:

S

17. War veteran?

No.

18. Appointed from—

Congressional district and State: 4 Florida

County: Monroe

19. Civil service status:

C

20. Method by which classified status was obtained:

CE

21. Place of employment—

City: American Shoal L.S.

State: Fla.

DO NOT FOLD THIS CARD.

11—5869

Form 93

LETTER TRANSMITTING RESIGNATION

LIGHT HOUSES RECEIVED MAR 14 1918

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

1918 MAR 16 PM 2 43

OFFICE OF LIGHTHOUSE INSPECTOR, 7th. DISTRICT,

OFFICE OF CHIEF CLERK

Key West, Florida. March 11, 1918., 191

THE COMMISSIONER OF LIGHTHOUSES:

APPOINTMENTS

Herewith is transmitted the resignation of the following-named employee:

Name, Carlton Roberts — Position, 2nd. Assistant Keeper.

Legal residence, Florida. — Station, Alligator Reef Lightstation. Fla.

1918 MAR 16 PM 3 20

Salary, $480. per annum.

The acceptance of this resignation is recommended effective at the close of March 25, 1918.

This employee has not taken leave in excess of the accrued rate. to date.

Remarks: Dated Mch. 15

APPOINTMENT DIVISION NECESSARY ACTION TAKEN MAR 18 1918 DEPARTMENT OF COMMERCE

W. W. Demeritt

Lighthouse Inspector. 7th.

BUREAU OF LIGHTHOUSES

WASHINGTON MAR 15 1918

Submitted to the Secretary of Commerce, approved.

11—4623

1918 MAR 16 PM 12 14

Acting Commissioner

ADDRESS ALL COMMUNICATIONS TO
LIGHTHOUSE INSPECTOR
KEY WEST, FLA.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LIGHT
MAR 14 1918
HOUSES

SEVENTH DISTRICT

Alligator Reef Lightstation, Fla.
(Station, Depot, or Vessel)

March 11, 1918., 191

Lighthouse Inspector,
7th. District,
Key West, Fla.

(Thru Keeper)

Sir:-

I herewith tender my resignation as Second Assistant Keeper of Alligator Reef Lightstation to take effect on March 25, 1918 or as soon thereafter as possible.

My reason for submitting this resignation is that the compensation for this position is not sufficient to meet the high cost of living.

Respectfully,

Carlton Roberts

2nd. Assistant Keeper.

Forwarded
J. M. Kelly
Keeper.

March 18, 1918.

Sir:

The Department is in receipt of your resignation, dated March 11, 1918, as second assistant keeper of Alligator Reef Light Station, Florida, at $480 per annum, in the Lighthouse Service, and has accepted the same, upon recommendation of the Acting Commissioner of Lighthouses, to take effect at the close of March 25, 1918.

By direction of the Secretary:

Respectfully,

(Signed) Clifford Hastings.

Chief of Appointment Division.

Mr. Carlton Roberts,
Through the Commissioner of Lighthouses.

CARDED

APPOINTMENT DIVISION ENTERED MAR 19 1918 DEPT. JOURNAL OF COMMERCE

N
C

Form 73

AE-ESA

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

Superintendent of Lighthouses,
OFFICE OF ~~LIGHTHOUSE INSPECTOR~~ 7th DISTRICT,

Key West, Fla., April 30, 1919.
(City.) (Date.)

THE COMMISSIONER OF LIGHTHOUSES:

Action recommended, Probationary appointment.

Name, **Carlton Roberts.**

Legal residence, **Florida.**

Position, **Additional Keeper.**

Salary, **$720. A.**

Location, **Seventh Lighthouse District.**

Appropriation, **Salaries, Keepers of Lighthouses.**

Effective **May 8th, 1919.** the actual date of entrance on duty, or as soon thereafter as he enters on duty.

Former position,

Former salary,

Location,

Rank on eligible list, 2 Rating, **Keeper.** Percentage, **81.** , Other eligibles considered:
W. H. Cook.

Previous incumbent, New position. Services terminated,

Reason,

Members of family in Government Service, None.

Remarks: Position authorized by Department letter of July 15, 1918, and Bureau letter of April 16, 1919. Apr 3, 1919

Selection regular, subject to the action of the U. S. Civil Service Commission, May 8, 1919.

Secretary, Fifth Civil Service District.

Superintendent of Lighthouses.

BUREAU OF LIGHTHOUSES
WASHINGTON

Submitted to the Secretary of Commerce, approved.

Acting Commissioner

[1] Strike out the clause which does not apply.

11—2314

CERTIFICATE OF PROBATIONARY APPOINTMENT

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

May 8, 1919.

Mr. Carlton Roberts,

Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office and to a probationary period of not to exceed six months as provided by paragraph (b) of section 1 of civil-service rule VII, Additional Keeper in the Lighthouse Service at a salary of Seven Hundred and Twenty dollars per annum, effective on the date on which you enter upon duty in the above-mentioned position.

By selection from certificate of eligibles (No. .....) issued by the Secretary of the Fifth Civil Service District.

By direction of the Secretary:

Respectfully,

CARDED

(SIGNED) CLIFFORD HASTINGS

M
G

Chief of Appointment Division.

Appropriation: Salaries, Keepers of Lighthouses.

Vice: New position.

Legal Residence: Florida.
Seventh District.

(See reverse side.)

APPOINTMENT DIVISION ENTERED MAY 9 - 1919 DEPT. OF COMMERCE

U—8080

C. S. REPORT DATA
ENTERED

MAY 19 1919

Form 111

OATH OF OFFICE

(Prescribed by Section 1757, Revised Statutes)

LIGHT MAY 19 1919 HOUSES

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

APPOINTMENTS MAY 19 1919

CHIEF CLERK

5

I, Carlton Roberts, 1919 MAY 19 PM 2 12

do solemnly [1] swear (See below) that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter: So HELP ME GOD.

Carlton Roberts
(Appointee signs here)

[2] Sworn to (See below) and subscribed before me, this [3] 15th day of May, A. D. 1919.

(Affix official seal here)

[4] (Name) A. Root

(Official title) Chief Clk, L. H. Service.

My commission expires _____

Official Title	Rate of Pay	Name of Station, Vessel, or Place of Employment.
Present Additional Keeper.	$720. A.	Seventh Lighthouse District.
Former [5]		

(The above should be filled in by the district officer before sending to appointee)

OFFICE OF LIGHTHOUSE INSPECTOR, 7th DISTRICT

CARDED

Key West, Fla., (Address), May 15, 1919. (Date)

The above-named appointee entered upon duty on May 11, 1919. (Date)

1919 MAY 19 AM 11 34

W. H. Emerson

Superintendent of Lighthouses.

[1] Insert here "swear" or "affirm," as the case may be.

[2] Insert here "sworn to" or "affirmed," as the case may be.

[3] The oath may be taken any time after the date of appointment and prior to the payment of compensation, but no compensation shall be paid until the oath is executed in proper form.

[4] This oath should be taken before a justice of the peace, notary public, judge, clerk of a court, a chief clerk in the office of a lighthouse inspector or other employee in the Lighthouse Service designated by a chief clerk, or any other officer having authority to administer oaths, but never before a collector of customs or postmaster, as neither officer has power to administer oaths in such cases. In case the officer administering the oath has no seal, his official character should be duly certified to by the clerk of the proper court or the proper county clerk, except in the case of chief clerks in the offices of lighthouse inspectors and other employees in the Lighthouse Service designated by them, who are not required to have a seal.

[5] Give this information in all cases where new oath is required.

Failure to fill out this oath properly will result in its return for correction.

11—944

U. S. REPORT DATA ENTERED

Form 73

AB-ESA

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE
Superintendent of Lighthouses,
OFFICE OF [redacted] 7th DISTRICT.

Key West, Fla., June 16, 1919.
(City.) (Date.)

5

CHIEF CLERK LIGHT HOUSES JUN 19 1919

1919 JUN 20 PM 12 06

THE COMMISSIONER OF LIGHTHOUSES:

Action recommended, Transfer and promotion.

Name, **Carlton Roberts.**

Legal residence, **Florida.**

Position, **Keeper.**

Salary, **$780. A.**

Location, **Sombrero Key L. S.** Fla.

Appropriation, **Salaries, Keepers of Lt-Houses.**

Effective **July 1, 1919.**

{ [redacted], or as soon thereafter as he enters on duty.

APPOINTMENTS

Former position, Additional Keeper.

Former salary, **$720. A.**

Location, **Seventh Lighthouse District.**

1919 JUN 20 PM 2 03

Rank on eligible list, Rating, Percentage, , Other eligibles considered:

Previous incumbent, David Sands.

Services terminated, **June 30, 1919.**

Reason, **Recommended for promotion.**

Members of family in Government Service, None.

Remarks: This nominee had served 7 years as 2d. Assistant Keeper, when he resigned. He was appointed temporary additional Keeper May 8, 1919.

COS. 6/21/19.

Selection regular, subject to the action of the U. S. Civil Service Commission, , 191

W. W. Rimestad

Secretary, Civil Service District. **Superintendent of Lighthouses.**

BUREAU OF LIGHTHOUSES
WASHINGTON

JUN 19 1919

Submitted to the Secretary of Commerce, approved.

APPOINTMENT DIVISION RECEIVED MOTION TAKEN JUN 23 1919 DEPARTMENT OF COMMERCE

1919 JUN 20 AM 10 42

H. B. Bowerman

Acting Commissioner

---

[1] Strike out the clause which does not apply.

11—2314

NOTICE OF CHANGE IN SALA
KEEPERS -- LIGHTHOUSE SERVICE

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

M

June 23, 1919.

Through the Commissioner of Lighthouses.

r. Carlton Roberts,

Sir, You are advised that your salary as keeper in the Lighthouse Service has been changed from $ per annum to $ per annum, effective

No new appointment will be issued to you as a result of this change, and an oath of office is not required.

720 780

July 1, 1919, or as soon thereafter as you enter on duty at the increased rate of pay.

By direction of the Secretary:

Respectfully,

(SIGNED) CLIFFORD HASTINGS
Chief of Appointment Division.

CARDED

RM
C

C. S. REPORT DATA ENTERED

(Cross Reference)

February 24, 1920, Lighthouses reports the following-named employees of the 7th District and efective date of E.O.D.;

Kelly, Thomas L.	Keeper	$1020	Transfer	10/1/19
Kelly, Thomas L.	"	$1080	transfer	11/1/19
Lopez, Clifton H.	"	$1140	Transfer	7/1/19
Pierce, William H.	"	$1080	Promotion	8/1/19
Roberts, Carlton	"	$ 780	Transfer	7/1/19
Roberts, Joseph P.	"	$1020	Promotion	11/1/19
Roberts, Richard C.	"	$1020	Transfer	7/1/19
Roberts, Richard C.	"	$1080	Transfer	10/1/19
Sands, David	"	$ 840	Promotion	7/1/19

Form 93

LETTER TRANSMITTING RESIGNATION

5

LIGHT SEP 25 1919 HOUSES

AB-LHP.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

OFFICE OF LIGHTHOUSE INSPECTOR, 7th DISTRICT.

Key West, Fla., Sept. 22, 1919.

THE COMMISSIONER OF LIGHTHOUSES:

CHIEF CLERK

Herewith is transmitted the resignation of the following-named employee:

Name, Carlton Roberts. Position, Keeper.

1919 SEP 25 PM 3 42

Legal residence, Florida. Station, Sombrero Key L. S., Fla.

Salary, $780. per annum.

The acceptance of this resignation is recommended effective at the close of Sept. 17, 1919.

This employee has not taken leave in excess of the accrued rate.

Remarks:

This resignation is dated September 3, 1919. Weather conditions prevented the mailing of same until September 14, 1919.

APPOINTMENTS

1919 SEP 25 PM 4 31

APPOINTMENT DIVISION ACCEPTANCE NOTICE MAILED AND ACTION TAKEN SEP 26 1919 DEPARTMENT OF COMMERCE

fas 9/26/19.

W. W. Rumsey

Superintendent of Lighthouses.

AB.

AKT

BUREAU OF LIGHTHOUSES
WASHINGTON

SEP 25 1919

Submitted to the Secretary of Commerce, approved.

11—4023

1919 SEP 25 PM 3 14

Conway

Acting Commissioner

ADDRESS ALL COMMUNICATIONS TO
LIGHTHOUSE INSPECTOR
KEY WEST, FLA.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE



SEVENTH DISTRICT

Sombrero Key Lt St Fla
(Station, Depot, or Vessel)

September 3rd, 1919

Onr.

W. H. Demeritte.

Superintendent Light houses 7 Dist

Sir

I hear by offer my resignation as 2nd asst keeper
this 3rd day of September 1919 to take effect on
September 17th 1919 at Sombrero Key Lt St Fla.
hopeing this will meet with Your approval

Respectfully
Carlton Roberts
2nd asst Keeper
Sombrero Key Lt St Fla

September 26, 1919.

Sir:

The Department is in receipt of your resignation from the position designated below, and has accepted the same, upon recommendation of the bureau, to take effect at the close of business on

September 17, 1919.

Bureau Lighthouse Service, 7th District.
Position Keeper, Sombrero Key Light Station, Fla.
Salary $720 per annum.

By direction of the Secretary:

Respectfully,

(SIGNED) CLIFFORD HASTINGS

Chief of Appointment Division.

C. S. REPORT DATA ENTERED

CARDED

M
M

Through the
Mr. Carlton Roberts,
Commissioner of Lighthouses.

ROBERTS, CARLTON

aut

Carlton Roberts

Form 73

ORIGINAL APPOINTMENT, PROMOTION, OR TRANSFER OF APPOINTEE

Department of Commerce and Labor
LIGHTHOUSE SERVICE

OFFICE OF LIGHTHOUSE INSPECTOR, SEVENTH DISTRICT,
KEY WEST, FLA. Oct. 16 1911.

BUREAU OF LIGHT-HOUSES
OCT 19 1911
DEPT. OF COMMERCE AND LABOR

THE COMMISSIONER OF LIGHTHOUSES:

The following recommendation is submitted:

Action proposed, probationary appointment

Name, Carlton Roberts — Legal residence, Key West, Florida.

Position, 2nd Asst. Keeper — Salary, $480. per annum.

Location, American Shoal Lightstation, Fla.

Effective Oct. 16, 1911, ~~on~~ the actual date of entrance on duty.

Former position, ----- — Former salary, -----

Location, --------

Rank in list of eligibles, 9 — Rating, Asst. Keeper — Percentage, 75.6

Other eligibles considered, (Jas.L.McCall, Jas.T.Williams, Robert L.Ivey, H. (Johnson, Chas.B.Hibbs, Hammond Williams, Van Buren (Burke & Daniel Thompson

Letters of declination inclosed, McCall, Ivey, Hibbs, Williams, Burke; no replies from Jas.T.Williams, Howard Johnson & Daniel Thompson.

Previous incumbent, Harry Mingo — Services terminated, Oct. 15, 1911.

Reason, Nominated for promotion.

Remarks: X **Appropriation: "Salaries, Keepers of Lighthouses."**

X passed in Bureau.

H. D. King
INSPECTOR 7TH L.H. DISTRICT

HSB
SEVEN inclosures.

Department of Commerce and Labor
BUREAU OF LIGHTHOUSES
WASHINGTON

October 20, 1911.

Respectfully submitted to the Secretary of Commerce and Labor, approved.

11—2314

10/20/11 wrote 7th Insp

Acting Commissioner.

HSB

Harry Mingo-
Carlton Roberts-
appointments.

October 20, 1911.

The Lighthouse Inspector,

Key West, Florida.

Sir:

Referring to your letters of the 16th instant recommending the appointment of Harry Mingo and Carlton Roberts as first and second assistant keeper, respectively, of American Shoal Light-Station, Florida.

I have to state that the appropriation from which the salaries of these nominees are to be paid should have been noted on their nominations, in accordance with Bureau circular No.32. The nominations have been forwarded to the Department, the appropriation having been added therein by the Bureau; however, your attention is called to the matter so the omission will not occur again.

Respectfully,

Acting Commissioner.

PROBATIONARY APPOINTMENT—PRIOR DATE

Department of Commerce and Labor
OFFICE OF THE CHIEF CLERK
Washington

October 23, 1911.

Sir:

You have been appointed, subject to taking the oath of office,

Second Assistant Keeper of American Shoal Light Station, Florida,

in the Lighthouse Service

at a salary of Four Hundred and Eighty dollars

per annum, for a probationary period of six months, effective

beginning October 16, 1911, on and after which date you have

continuously served in the above-mentioned position.

Retention in the service after the expiration of your probationary period shall be equivalent to absolute appointment.

(Civil-service certificate No. .....)

By direction of the Secretary:

Respectfully,

P
D
M

Mr. Carlton Roberts,

(Signed) A. GORDON CUMMING

Through the Commissioner of Lighthouses. Acting Chief Clerk.

Appropriation: Salaries, Keepers of Lighthouses.

Vice: Harry Mingo. Legal residence: Florida.

11—3993

Carleton Roberts

+90

For commendation see letters of June 28, 1913, in file

Chas. H. Williams.

Carlton Roberts

For commendation see letter of June 28, 1913, in file Chas. A. Williams.

January 17, 1914.

Inspection of your station during the six months ending December 31, 1913, having shown the same to be in an exceptionally clean, orderly, and efficient condition, the Seventh Inspector takes pleasure in issuing in recognition thereof, and in accordance with the Regulations, this letter of commendation for general efficiency during the period named.

(Signed) Demeritt
Inspector.

* * * * * * * * *

Egmont Key: G.H.Gibson, T.A.Moody, Erik Danielsen, Sr.
American Shoal: W. H.Curry, H. Mingo, C. Roberts,
Key West: M. E. Bethel, M. A. Bethel.

* * * * * * * * *

July 10, 1914, 7th Inspr. commended the following keepers and asst.keepers.
See File Chas. G. Johnson.

Sinton D. Johnson
Alex. C. Jenks
Wm. H. Curry
Harry Mingo
Carlton Roberts
Thomas M. Kelly
Jos. P. Roberts
Thomas L. Kelly
Miguel Fabal

July 10, 1914, 7th Inspr. states Inspector's efficiency star has been awarded the following keepers for fiscal year, 1914:

Wm. H. Curry

Thomas M. Kelly

Miguel Fabal

Wm. Lester.

The efficiency pennant has been awarded to American Shoal L.S.,

Wm. H. Curry	Keeper
Harry Mingo	1st Asst.Keeper
Carlton Roberts	2d Asst. Keeper

File 1638

LIGHT
JAN 23 1917
HOUSES

January 22, 1917.

Sir:

The Department is in receipt of your resignation, dated January 13, 1917, as second assistant keeper of American Shoal Light Station, Florida, at $480 per annum, in the Lighthouse Service, and has accepted the same, upon recommendation of the Acting Commissioner of Lighthouses, to take effect at the close of January 31, 1917.

By direction of the Secretary:

Respectfully,

(SIGNED) CLIFFORD HASTINGS
Chief of Appointment Division.

Mr. Carlton Roberts,
Through the Commissioner of Lighthouses.

Ent'd on C. S. Com. Report.

Jan 23, 17

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C

Form 73

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

OFFICE OF LIGHTHOUSE INSPECTOR, Seventh DISTRICT,

LIGHT HOUSES JUL 21 1917

Key West, Florida, (City.) July 18, 1917. (Date.), 191

THE COMMISSIONER OF LIGHTHOUSES:

Action recommended, **Reinstatement.**

Name, **Carlton Roberts** Legal residence, **Florida.**

Position, **2nd. Assistant Keeper.** Salary, **$480. A.**

Location, **Alligator Reef Lightstation** Appropriation, **Salaries Kprs.Lighthouses**

Effective **August 1, 1917.** {'the ~~actual date of entrance on duty,~~ or as soon thereafter as he enters on duty.

Hydrog.
Engr. Cons.
Mar. Engr.
~~Personnel~~
Accounts.
Contracts
Chf. Clk.
Dep. Commr.
Commr.

Former position, Former salary,

Location,

Rank on eligible list, Rating, Percentage, , Other eligibles considered:

Previous incumbent, **Morris Maine** Services terminated, **July 20, 1917.**

Reason, **Transfer to Sombrero Key Lightstation, Fla.**

Members of family in Government Service, **None.**

Remarks: **This nominee resigned from the position of 2nd. Assistant Keeper of American Shoal Lightstation January 31, 1917.**

Selection regular, subject to the action of the U. S. Civil Service Commission. , 191

Wm. W. Bennett

Secretary, Civil Service District. **Lighthouse Inspector.** AB

BUREAU OF LIGHTHOUSES
WASHINGTON

JUL 24 1917

Submitted to the Secretary of Commerce, approved.

H.B.B.

Acting Commissioner

[1] Strike out the clause which does not apply.

11—2314

GENERAL APPOINTMENT

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON



July 28, 1917.

M
r. Carlton Roberts,
Through
the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office,

Second Assistant Keeper

in the Lighthouse Service

at a salary of Four Hundred and Eighty dollars per annum,

effective on the date on which you enter upon duty in the above-mentioned position.

(By reinstatement, in accordance with authority contained in the Civil Service Commission's certificate No. 11441.)

By direction of the Secretary:

Respectfully,
(Signed) Clifford Hastings.

Chief of Appointment Division.

L
C

Appropriation:
Salaries, Keepers of Lighthouses.
Vice:
Morris Maine,
Legal Residence:
Florida.

1—3692

7 Insp.

DEPARTMENT OF COMMERCE

TELEGRAM

5wujb 20 Govt

LIGHT
AUG 3 1917
HOUSES

10:45 AM.

Keywest Fla August 3rd 1917 911am

Lighthouse Commissioner,

8/3/17 Wired Insp. Washington

Nomination Carlton Roberts for reinstatement mailed July eighteenth Services urgently needed request information of action taken.

Demeritt

1026a

Hydrog.
Engr. Cons.
Mar. Engr.
~~Personnel~~
Accounts.
Contracts
Chf. Clk.
Dep. Commr.
Commr.

I regard a telegram like this as not necessary and not conforming to spirit of Bureau circular re use of telegraph in appts. The circular specifically states that in cases of reinstatements Insp. may recom temp appt. pending reinstatement, which would avoid use of telegraph. Ree invite Insp's attn to Circ 313, of apl 12, 1917. Probably has already recd appt. Mcq

(Also see 2d par page of Circ 313 apl 12-1917)

McC-MM

Washington D C August 3 1917

Lighthouse Inspector Key West Florida

Roberts reinstated second assistant keeper Alligator Reef effective as recommended yours eighteenth

PUTNAM

Commissioner

McC-MM Bureau of Lighthouses. August 3, 1917.

Referred to Lighthouse Inspector, Key West, Florida, with statement that the use of the telegraph in this instance is not necessary, attention being invited to Bureau circular No. 313, of April 12, 1917, second paragraph, page 2, in regard to Reinstatement. Be guided accordingly in future similar cases.

Acting Commissioner

ADDRESS ALL COMMUNICATIONS TO
LIGHTHOUSE INSPECTOR
KEY WEST, FLA.

AB-GGC.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LIGHT
MAR 14 1918
HOUSES

OFFICE OF INSPECTOR, 7TH DISTRICT
KEY WEST, FLA.

March 11, 1918.

Hydrog.
Engr. Cons.
Mar. Engr.
Personnel
Accounts.
Contracts
Chf. Clk.
Dep. Commr.
Commr.

Listed & recd 3/15/18

Note outlist rec'd to Dept 3/14

Resignation of
Carlton Roberts.

Commissioner of Lighthouses, Washington, D. C.

There is transmitted the resignation of Carlton Roberts, 2nd. Assistant Keeper of Alligator Reef Lightstation, on the date on which this resignation became effective Mr. Roberts will have seven days excess leave which will be deducted from his pay.

Wm. H. Hemmett

Lighthouse Inspector.

Bureau of Lighthouses, Washington.

Submitted to Secretary of Commerce recommended for approval.

Commissioner.

LIGHT
MAR 21 1918
HOUSES

March 18, 1918.

Sir:

The Department is in receipt of your resignation, dated March 11, 1918, as second assistant keeper of Alligator Reef Light Station, Florida, at $480 per annum, in the Lighthouse Service, and has accepted the same, upon recommendation of the Acting Commissioner of Lighthouses, to take effect at the close of March 25, 1918.

By direction of the Secretary:

Respectfully,

(Signed) Clifford Hastings.

Chief of Appointment Division.

Mr. Carlton Roberts,
Through the Commissioner of Lighthouses.

AOT

N
C

7 Insp.