**REFERENCE SERVICE SLIP**
Archival Research Room Record Request
National Archives at St. Louis

Date: RE APR 17 AM 8:49:45
04/17/2026

## REQUESTER INFORMATION

| Name (Please Print – Last, First, Middle) | Researcher ID Card Number |
|---|---|
| Burns, Andrew | 4563213 |
| **E-Mail Address:** | **Phone Number:** |
| afbfg4@umsl.edu | 636-415-7353 |

## INFORMATION NEEDED TO LOCATE RECORDS (Furnish as much as possible)

| Name used in Service (Please Print – Last, First, Middle) | Service Number/SSN | Date & Place of Birth |
|---|---|---|
| Sadler, Andrew, B. | | 1867 |

## MILITARY SERVICE

Branch of Service:
- ☐ Air Force
- ☐ Army Air Corps
- ☐ Army Air Force
- ☐ Army
- ☐ Marine Corps
- ☐ Navy
- ☐ Coast Guard
- ☐ Unknown

Type of Rank:
- ☐ Enlisted
- ☐ Officer
- ☐ Unknown

Service Period (Check all that apply):
- ☐ 1939 & Prior
- ☐ 1940 - 1950
- ☐ 1950 & After

Date & Place of Death: 1947 VA

State of Residence (upon entry into service):

Other Identifying Information (Parent's Names, CSC Number, etc.)

Researcher Signature: Andrew Burns

## CIVILIAN SERVICE

| (Agency & Location) | | |
|---|---|---|
| Lighthouse Service (VA) | From: 1903 | To: 1933 |
| (Agency & Location) | From: | To: |
| (Agency & Location) | From: | To: |

Other Identifying Information (Maiden Name, Job Title, etc.)

***This Space Intentionally Left Blank***

## STAFF USE ONLY

Appointment Time and Date:

Additional Researchers: ☐ Yes ☐ No

CMRS Service Request Number: C-000731748

Attendant Signature:

CMRS Search Request Number(s):

Remarks: ARCH SEARCH 4/20 - RL

RECEIVED 26 APR 12:02:22

### SCREENING NOTES

- ☐ Reviewed and Nothing Removed
- ☐ Items Removed and User Informed
- Hold Requested: ☐ Yes ☐ No
- Total Requests:
- Screened Items:
- ☐ Additional charge outs and signatures on reverse side
- Time Out:
- Final Return:

Form 39A

Allot. & Retired Pay Subject. 6-7

# CERTIFICATE OF SETTLEMENT

GENERAL ACCOUNTING OFFICE

D. O. Vou. No. 436 13125

PAID BY
PAUL D. BANNING
CHIEF DISBURSING OFFICER
TREASURY DEPARTMENT
SYMBOL 18-499
DEC 16 1947
Date of Payment

Claim No. 2759591

WASHINGTON, November 19, 1947
(Date)

CERTIFICATE No.
1610713

Paying Officer will please show this CERTIFICATE NUMBER on the check used in payment hereof, and insert the check number in space provided below.

Edith P. Powell, as administratrix of the estate of Andrew Broaddus Sadler, deceased, Ballieford, Virginia.

I CERTIFY there is due from the United States to the above-named claimant(s), payable from the appropriation(s) indicated, the sum of—

THREE AND 04/100 Dollars ($ 3.04 )

on account of

amount due the estate of Andrew Broaddus Sadler, now deceased, former Lighthouse Service, now U. S. Coast Guard Retired, for July 1, 1947. (United States Coast Guard, Washington 25, D. C. PHM CR-75)

2081200 Salaries and Expenses, Coast Guard, 1948

Limitation 2081200.700

To: Chief Disbursing Officer,
(Assistant Disbursing Officer,
Coast Guard Headquarters).

## MEMORANDUM

139421 $3.04

DEC 16 1947

Copy for Administrative Office

☆ U.S. GOVERNMENT PRINTING OFFICE 1946 719116

NAVCG 2661A
Form approved by
Comptroller General, U. S.
(April 13, 1934)

# DATA SUPPORTING CLAIM FOR PAY AND ALLOWANCES OF PERSONNEL

(MEMORANDUM)

U. S. COAST GUARD

(To be retained by payee, and when payment is made by check, to be used as mailing copy)

*Appropriation:* 2081200.700 Salaries and Expenses, Coast Guard 1948

*Unit* Headquarters Retired Roll-Lighthouse

THE UNITED STATES, *Dr.*,

*To* Andrew B. Sadler, Keeper, Deceased Retired
(Name)

(Designation), *U. S. Coast Guard*

(Address)

*Total years of service*

*Pay ~~period duty or grade~~*

*Monthly rate of pay* $91.14
(Base and longevity)

*For pay and allowances—*

*From* 7/1, 1947 *to* 7/1, 1947
(Inclusive)

| CREDITS: | | NOTATIONS |
|---|---|---|
| Subsistence allowance | $ | |
| Rental or quarters allowance | | |
| Pay | 3.04 | |
| Balance forwarded from (Name of unit, noting month of roll or voucher) | | |
| Sundry credits and adjustments | | |
| TOTAL CREDITS | $ 3.04 | |

| CHARGES: | | |
|---|---|---|
| Allotment | $ | |
| Clothing | | |
| Forfeited | | |
| Sundry charges and adjustments | | |
| TOTAL CHARGES | $ None | |

| | | NOTATIONS |
|---|---|---|
| Total Credits | $ 3.04 | |
| Less—Total Charges, $ | | |
| Amt. retained | | |
| TOTAL | $ | |
| Net amount to be paid on this voucher | $ 3.04 | |

REMARKS: Died: 7-1-47. Last paid for period 1-30 June, 1947, on D. O. Vou. No. 436 10200, settled in the June, 1947 account of PAUL D. BANNING, Symbol No. 18-499. U.S.Treas. Check No. 57,965 in the amount of $91.14 and dated 30 June, 1947 sent to CO.

(Additional statements by Department if deemed necessary)

(ACCOUNTING CLASSIFICATION)
21-125
1200

(Payee will NOT use this space)

Differences

Account verified; correct for $ 3.04

(Signature or initials) ZEH.

I certify that the foregoing account is true and correct and that payment therefor has not been received; that during the period for which rental allowance is claimed I was not assigned adequate quarters at my permanent station; that, if without dependents, I was not on field or sea duty during the period for which rental allowance is claimed; that, if with dependents, I did not occupy with them any public quarters assigned to me without charge at any station, nor did any of them occupy public quarters assigned to them or to any other officer or his dependents except for brief visits; that the increased allowances for dependents are claimed because of
(Here state whether lawful wife, unmarried child or children under 21 years, mother dependent upon officer for support, giving names and addresses of dependents, also ages of minor children)

and that, in case of dependent mother, I have contributed to her support during the current period for which allowances are claimed the sum of $, in cash or its equivalent, without any consideration in return, which contribution is her *chief support*, and each and every statement as set forth in her affidavit dated , 19 { attached hereto / filed with voucher } for (Month), 19 is true and correct, and so remains at this time, except
(Here state fully changes occurring between date of last affidavit and signing of this voucher)

(Date), 19 (MEMORANDUM—DO NOT SIGN) (Name) (Official designation)

I certify that I have examined the foregoing account; that the statements contained therein have been compared with the records of the United States Coast Guard and found correct except as otherwise indicated; that the officer named is entitled to the amount of pay and allowances herein approved; and that during the period for which rental allowance is claimed on this voucher, the above-named officer was not assigned adequate quarters at his permanent station.

Approved for $ 3.04

Date 16 July, 19 47

(MEMORANDUM—DO NOT SIGN) W. B. SONNTAG, LIEUT.(jg) USCG
*Commanding, District Commander.*

Authorized Certifying Officer

U.S. GOVERNMENT PRINTING OFFICE 16—29661-2

ADDRESS REPLY TO
THE COMMANDANT (FA-PA) WASHINGTON 25, D. C.
REFER TO FILE: CG-75

# UNITED STATES COAST GUARD

16 July, 1947

General Accounting Office
Claims Division
Washington 25, D. C.

Re: Andrew B. Sadler, Keeper, Retired
Deceased

Gentlemen:

The following information relative to the pay account of the retired civilian employee named above is furnished for use in the settlement of claim for final pay in his case:

| | |
|---|---|
| Date of death: | 1 July, 1947 |
| Gross pay to date of death: | $3.04 |
| Federal Tax withheld and disposed of: | None |
| Other deductions: | None |
| Net amount due on death: | $3.04 |

Last paid to and including 30 June, 1947, on D.O. Vou. No. 436 10200, settled in the June 1947 account of PAUL D. BANNING, Symbol No. 18-499.

Appropriation to which chargeable: 2081203.700 Salaries and Expenses, Coast Guard, 1947.

Application for payment of amount due the deceased (Standard Form 1055) is being furnished next of kin.

By direction of the Commandant.

Very truly yours,

J. A. WILBER, Lieut. (jg), USCG
Acting Chief, Pay and Audit Section

NAVCG 2661A
Form approved by
Comptroller General, U. S.
(April 13, 1934)

# DATA SUPPORTING CLAIM FOR PAY AND ALLOWANCES OF PERSONNEL

(MEMORANDUM)

U. S. COAST GUARD

(To be retained by payee, and when payment is made by check, to be used as mailing copy)

*Appropriation:* 2081200.700 Salaries and Expenses, Coast Guard 1948

*Unit* Headquarters Retired Roll-Lighthouse

THE UNITED STATES, *Dr.*,

*To* Andrew B. Sadler, Keeper, Deceased Retired
(Name)

(Designation), *U. S. Coast Guard*

(Address)

*Total years of service* _____

*Pay ~~period~~ grade* _____

*Monthly rate of pay* $91.14
(Base and longevity)

*For pay and allowances—*

*From* 7/1, 1947, *to* 7/1, 1947
(Inclusive)

| CREDITS: | | NOTATIONS |
|---|---|---|
| Subsistence allowance | $ | |
| Rental or quarters allowance | | |
| Pay | 3.04 | |
| Balance forwarded from (Name of unit, noting month of roll or voucher) | | |
| Sundry credits and adjustments | | |
| TOTAL CREDITS | $ 3.04 | |

| CHARGES: | | |
|---|---|---|
| Allotment | $ | |
| Clothing | | |
| Forfeited | | |
| Sundry charges and adjustments | | |
| TOTAL CHARGES | $ None | |

| | | NOTATIONS |
|---|---|---|
| Total Credits | $ 3.04 | |
| Less—Total Charges, $ | | |
| Amt. retained | | |
| TOTAL | $ | |
| Net amount to be paid on this voucher | $ 3.04 | |

REMARKS: Died: 7-1-47. Last paid for period 1-30 June, 1947, on D. O. Vou. No. 436 10200, settled in the June, 1947 account of PAUL D. BANNING, Symbol No. 18-499. U.S.Treas. Check No. 57,965 in the amount of $91.14 and dated 30 June, 1947 sent to GAO.

(Additional statements by Department if deemed necessary)

(ACCOUNTING CLASSIFICATION)
21-125
1200

(Payee will NOT use this space)

Differences _____

Account verified; correct for $ 3.04

(Signature or initials) ZE HOLT

I certify that the foregoing account is true and correct and that payment therefor has not been received; that during the period for which rental allowance is claimed I was not assigned adequate quarters at my permanent station; that, if without dependents, I was not on field or sea duty during the period for which rental allowance is claimed; that, if with dependents, I did not occupy with them any public quarters assigned to me without charge at any station, nor did any of them occupy public quarters assigned to them or to any other officer or his dependents except for brief visits; that the increased allowances for dependents are claimed because of _____
(Here state whether lawful wife, unmarried child or children under 21 years, mother dependent upon officer for support, giving names and addresses of dependents, also ages of minor children)

and that, in case of dependent mother, I have contributed to her support during the current period for which allowances are claimed the sum of $_____, in cash or its equivalent, without any consideration in return, which contribution is her *chief support*, and each and every statement as set forth in her affidavit dated _____, 19____ {attached hereto / filed with voucher} for _____ (Month), 19____} is true and correct, and so remains at this time, except _____
(Here state fully changes occurring between date of last affidavit and signing of this voucher)

_____, 19____ (MEMORANDUM—DO NOT SIGN) _____ _____
(Date) (Name) (Official designation)

I certify that I have examined the foregoing account; that the statements contained therein have been compared with the records of the United States Coast Guard and found correct except as otherwise indicated; that the officer named is entitled to the amount of pay and allowances herein approved; and that during the period for which rental allowance is claimed on this voucher, the above-named officer was not assigned adequate quarters at his permanent station.

Approved for $ 3.04

Date 16 July, 19 47

(MEMORANDUM—DO NOT SIGN) W. B. SONNTAG, LIEUT.(jg) USCG
*Commanding, District Commander.*

Authorized Certifying Officer

U.S. GOVERNMENT PRINTING OFFICE 16—29661-2

(PMM)
CG-75

5 August, 1947

General Accounting Office
Claims Division
Washington (25), D. C.

Dile
3.2

Sirs:

Inclosed is the claim of Mrs. Edith Pearl Powell for the final retired pay due the estate of Andrew B. Sadler, Keeper, former Lighthouse Service, now U. S. Coast Guard Retired, who died 1 July, 1947.

This claim inthe amount of $3.04 has been examined and is approved for payment. The appropriation to be charged is 2081200.700 Salaries and Expenses, Coast Guard, 1948.

Attached to the claim is a copy of the Court Order showing the appointment of Mrs. Powell as administratrix of the estate. Funeral expenses incurred incident to the burial of the deceased have been paid as per attached receipted bill.

By direction of the Commandant.

Very truly yours,

N. W. SPROW
Commander, U. S. Coast Guard
Ass't. Chief, Military Morale Division

Incls.
1. Form No. 2661
2. Form No. 1055
3. Court Order
4. Funeral bill

U. S. COAST GUARD
MAIL SECTION
MAILED AUG 7 - 1947

MJM:erb

File

CIVILIAN PERSONNEL

ANDREW B. SADLER, KEEPER, RETIRED
HALLIEFORD, VIRGINIA

DIED: 1 July, 1947

RATE OF PAY: $91.14 per month

Last active duty station: Not stated on file card

(1) ~~Acct, Sect. 6~~ + PHR
(2) 3-2 Filed as
12/22/47

General Accounting Office

D.O.Vou.No. 436 13125
Paul D. Banning, CDO
Treasury Dept.
Symbol 18-499
DEC 16 1947

Claim No. 2759591

Washington 25, November 19, 1947
(Date)

SADLER, Andrew Broaddus

Certificate No. 1610713

Edith P. Powell, as administratrix of the estate of
Andrew Broaddus Sadler, deceased,
Hallieford, Virginia.

I Certify th re is due from the United States to the abovenamed claimant(s) payable from the appropriation(s) indicated, the sum of

THREE AND 04/100 Dollars($ 3.04 )

on account of

amount due the estate of Andrew Broaddus Sadler, now deceased, former Lighthouse Service, now U. S. Coast Guard Retired, for July 1, 1947. (United States Coast Guard, Washington 25, D. C. PMM CG-75)

2081200 Salaries and Expenses, Coast Guard, 1948

Limitation 2081200.700

To: Chief Disbursing Officer,
(Assistant Disbursing Officer,
Coast Guard Headquarters).

MEMORANDUM

139424 $3.04 DEC 16 1947

COPY

CG-75 (M)

29 July, 1947

File 3-2

Mrs. Andrew B. Sadler
Hallieford, Virginia

My dear Mrs. Sadler:

Headquarters has been advised of the death of your husband, Andrew B. Sadler, Keeper, former Lighthouse Service, now U. S. Coast Guard Retired, on 1 July, 1947. Please accept my sincere sympathy.

At the time of death there was due the estate of your husband final retired pay. This retired pay ceases at death and there is no law providing for the continuance of payment of any part to dependents. The forms necessary to effect settlement of the final pay are herewith inclosed.

If there will be no legal representative to administer the estate of your husband, the next of kin or the person who paid, or will pay, the funeral expenses should execute the inclosed Form No. 1055, claim for the final retired pay, in the presence of two witnesses, taking care to answer all questions as checked by pencil mark. If a representative is appointed a copy of the Court Order showing the appointment should be attached to Form No. 1055. If the funeral expenses have been paid a bill receipted by the undertaker who conducted the services should be forwarded. Otherwise, the undertaker should sign the inclosed waiver form. This information is necessary to support the claim for the final pay.

When the inclosed forms have been completed, they should be returned in the inclosed pre-addressed envelope which requires no postage.

By direction of the Commandant.

Very truly yours,

N. W. SPROW
Commander, U. S. Coast Guard
Ass't. Chief, Military Morale Division

Incls.
1. Form No. 1055
2. Waiver
3. Envelope

U. S. COAST GUARD
MAIL SECTION
MAILED JUL 30 1947

return to 2-4

(PMM)
CG-75

5 August, 1947

File
3-2

Mrs. Edith Pearl Powell
Hallieford, Virginia

My dear Mrs. Powell:

Your claim for the final retired pay due the estate of Andrew B. Sadler, Keeper, former Lighthouse Service, now U. S. Coast Guard Retired, has been approved for payment by this office and forwarded to the General Accounting Office for settlement.

As the Coast Guard has no further jurisdiction in the settlement of this claim it is suggested that in the event of undue delay you contact the Claims Division, General Accounting Office, Washington, D. C.

By direction of the Commandant.

Very truly yours,

N. W. SPROW
Commander, U. S. Coast Guard
Ass't. Chief, Military Morale Division

U. S. COAST GUARD
MAIL SECTION
MAILED AUG 7 - 1947

MJM:erb r
to 2-4

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION

Andrew B. Sadler (Name) — Va (Legal Residence)

## STATUS

11—8040

| DESIGNATION | ACTION | SALARY | BUREAU—SERVICE—STATION | DATE OF EFFECT |
|---|---|---|---|---|
| Asst Keeper | Prob. | 420 | L. H. Stingray Pt. | Dec. 10, 1903 |
| asst Keeper | | 40.00 Mo | " Stingray Pt Va | July 1, 1908 |
| " " | | 480 | " " " " | July 1, 1912. |
| Keeper | Trans'd | 600 | " Windmill Pt L.S. Va. | Mar 29, 1915. |
| " | Prom'd | 624 | " " " " | Jan 1, 1916 |
| | | Dismissed, close of Aug 31, 1916. | | |
| Keeper | Prob | 840 | L. H. - Smith Pt L.S. Va. | July 21, 1921 |
| " | Trans'd | 960 | " Old Plantation Flats Va | July 25, 1923 |
| " | Read of Pay | 1200 | " " " " " | July 1, 1924 |
| " | Readjustment of pay Act - Dec. 6, 1924 | 1560 | | Feb. 1, 1926 |
| " | INCREASE IN COMPENSATION | 1620 | " " " " " | July 1, 1925 |
| " | Trans'd | 1500 | " Great Wicomico River L.S. | |
| " | Prom'd | 1620 | " " " " | Jan 11, 1926 |
| " | INCREASE IN COMPENSATION | 1680 | " " " " | JAN 1 1927 |
| " | COMPENSATION Act. May 28, 1928. | 1800 | " " " " | JUL 1 1928 |
| " | INCREASE IN COMPENSATION | 1860 | " " " " | JAN 1 1931 |
| Keeper | Transfer | 1740 | L. H. Stingray Point L.S. | June 30, 1932 |
| | Retired (Disability) | $1093.79 Ann. | | Mar 1, 1933 |

1 December, 1949
(PC-6)
CG-75

Mrs. A. B. Sadler
Hallieford, Virginia

Dear Madam:

Reference is made to your letter of November 10, 1949, in which you made "claim for the amount deducted as a charge for occupancy of Government quarters" from the salary of your late husband, Andrew B. Sadler, Keeper, in the former Lighthouse Service, retired February 28, 1933.

You are advised that during the entire period of Mr. Sadler's employment in the Lighthouse Service no deductions were made from his salary for the Government quarters he occupied. During his service at various stations he was provided with individual accommodations for himself on which no money evaluation was placed while he was in the service. It was not until November 1, 1933, that a value of $60.00 per annum was placed on these "Bachelor" accommodations at the direction of the Comptroller General of the United States.

In view of the foregoing the Coast Guard regrets to inform you that there is no basis for your claim.

By direction of the Commandant:

Very truly yours,

H. L. MORGAN
Chief, Civilian Personnel Division

JJH:nmb

Return to: 3-2 JJH

Date Mailed: 12-2-49
JJH

2nd

Halliford Va
Nov. 10 - 1949

U. S. Coast Guard
Washington 25. D. C.

Gentlemen

I wish to put in a claim for the amount deducted as a charge for occupancy of Government Quarters of my husband Andrew B. Sadler retired member of the former Light-House Service.

Andrew B. Sadler died July 1st 1947 and I feel that it is due me his Widow

Respectfully

Mrs A. B. Sadler
Halliford Va

TREASURY DEPARTMENT

21 November, 1949
(Date)

The Director
General Records Division
The National Archives
Washington 25, D. C.

Please forward the personnel file of the employee listed below to this office for ~~possession~~ temporary withdrawal.

Name: Mr. Andrew B. Sadler

Date of Birth: Unknown

Last Service (if known): Lighthouse Service & Commerce Department

H. R. Morgan

H. L. MORGAN
Chief, Civilian Personnel Division
(Title)

3020 Ext. 5205
(Room No.) (Phone No.)

U. S. Coast Guard
(Bureau)

(FA-PA)
CC-75

18 July, 1947

General Accounting Office
Claims Division
Washington 25, D. C.

Re: Andrew B. Sadler, Keeper, Retired, Deceased

Gentlemen:

With reference to the statement of final pay due the above named retired civilian employee, which is submitted herewith, Check No. 57,965 for $91.14 retired pay, issued by Paul D. Banning, Symbol No. 18-499 covering pay due the decedent for the month of June 1947, is forwarded for disposition by your office.

Please acknowledge receipt of above inclosures by the return of a copy of this letter.

By direction of the Commandant.

Very truly yours,

J. A. WIBER, Lieut. (jg), USCG
Acting Chief, Pay and Audit Section

Incls
1. Statement of final pay due
2. U. S. Treasury check

LEH:lcs 6-1

3-2 file 75
2811

(FA-PA)
CG-75

16 July, 1947

General Accounting Office
Claims Division
Washington 25, D. C.

Re: Andrew B. Sadler, Keeper, Retired
Deceased

Gentlemen:

The following information relative to the pay account of the retired civilian employee named above is furnished for use in the settlement of claim for final pay in his case:

| | |
|---|---|
| Date of death: | 1 July, 1947 |
| Gross pay to date of death: | $3.04 |
| Federal Tax withheld and disposed of: | None |
| Other deductions: | None |
| Net amount due on death: | $3.04 |

Last paid to and including 30 June, 1947, on D.O. Vou. No. 436 10200, settled in the June 1947 account of PAUL D. BANNING, Symbol No. 18-499.

Appropriation to which chargeable: 2081200.700, Salaries and Expenses, Coast Guard, 1948.

Application for payment of amount due the deceased (Standard Form 1055) is being furnished next of kin.

By direction of the Commandant.

Very truly yours,

J. A. WILBER, Lieut. (jg), USCG
Acting Chief, Pay and Audit Section

LEH:mch Return to 6-1

REGLEH.dd.mb

(FA-PA)
CG-75

16 July, 1947

General Accounting Office
Claims Division
Washington 25, D. C.

Re: Andrew B. Sadler, Keeper, Retired
Deceased

Gentlemen:

The following information relative to the pay account of the retired civilian employee named above is furnished for use in the settlement of claim for final pay in his case:

| | |
|---|---|
| Date of death: | 1 July, 1947 |
| Gross pay to date of death: | $3.04 |
| Federal Tax withheld and disposed of: | None |
| Other deductions: | None |
| Net amount due on death: | $3.04 |

Last paid for period 1-30 June, 1947, on D. O. Vou. No. 436 10200, settled in the June, 1947 account of PAUL D. BANNING, Symbol No. 18-499.

Appropriation to which chargeable: 2081200.700, Salaries and Expenses, Coast Guard, 1948.

Application for payment of amout due the deceased (Standard Form 1055) is being furnished next of kin.

By direction of the Commandant.

Very truly yours,

J. A. WILBER, Lieut. (jg) USCG
Acting Chief, Pay and Audit Section

DEPARTMENT OF COMMERCE

APPOINTMENT DIVISION

WASHINGTON

February 17, 1933.

Mr. Andrew B. Sadler,

Through the Commissioner of Lighthouses.

Sir:

In accordance with the provisions of the Act of March 4, 1925, entitled "An Act to Provide for Retirement for Disability in the Lighthouse Service," you are, upon recommendation of the Commissioner of Lighthouses, hereby retired from that service (Fifth District), effective beginning March 1, 1933, with retired pay at the rate of $1093.79 per annum.

By direction of the Secretary:

Respectfully,

MAR 20 1933

WM. J. GARDNER

Chief of Appointment Division.

DEPARTMENT OF COMMERCE
SHEET NO. 4250
MAR 25 1933
ENTERED ON JOURNAL
APPOINTMENT DIVISION

DSE

Form 9

# DEPARTMENT OF COMMERCE
## LIGHTHOUSE SERVICE

**RETIREMENT UNDER ACT OF JUNE 20, 1918, AS AMENDED**

(In case of disability retirement, execute medical certificate on Form 10)

LIGHTHOUSES MAR 2 1933
1933 MAR - 9 - PM 2:59
DEPARTMENT OF COMMERCE MAR 8 1933 APPOINTMENT

Date February 23, 1933

**Superintendent of Lighthouses,**

Fifth District

Baltimore, Md.
(City)

DEPARTMENT OF COMMERCE MAR. 13. 1933 APPOINTMENT DIVISION

I hereby apply for retirement from active duty in the Lighthouse Service effective March 1, 1933, on the basis of service shown hereon.

Returned Bureau 3/8/33 for correction
Disability after 15 yrs service
(Approx. 24 yrs served)

Andrew B. Sadler
(Name)

Keeper
(Designation)

DEPARTMENT OF COMMERCE MAR 17 1933 APPOINTMENT DIVISION

---

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES

*City* Baltimore, Md. *Date* February 27, 1933

Submitted to Commissioner of Lighthouses, Washington, D. C., recommending retirement at ~~$1095.84~~ $1093.79 (Bur.) per annum, effective at the close of February 28, 1933.

It is certified that the record of service and pay shown on Page 2 is correct as shown by the records of this office, and that all Government service shown has been verified.

L. M. Hoskins
*Superintendent of Lighthouses.*

---

BUREAU OF LIGHTHOUSES, *Washington, D. C.*, MAR -7 1933

3-13-33

Submitted to the Secretary of Commerce, recommending approval.

W. P. Harman
W. P. HARMAN
*Acting Commissioner of Lighthouses.*

---

FOR USE OF DEPARTMENT 11—10551

DEPARTMENT OF COMMERCE 1933 MAR - 8 - AM 10:32 CHIEF CLERK

Action O. K.

Chief Clerk

3/15/33
Dr. Longaire says Mr. Sadler should be retired & not re-examined.

Form 9

# DEPARTMENT OF COMMERCE
## LIGHTHOUSE SERVICE

## RETIREMENT UNDER ACT OF JUNE 20, 1918, AS AMENDED

(In case of disability retirement, execute medical certificate on Form 9a)

Name Andrew B. Sadler Date of birth February 26, 1867

Designation Keeper

### RECORD OF ALL ACTIVE GOVERNMENT SERVICE

(Including military, naval, and civilian service. Each department, branch, or independent office in which applicant served in a civilian capacity should be listed separately)

| | Beginning | | | Ending | | | Remarks |
|---|---|---|---|---|---|---|---|
| | Month | Day | Year | Month | Day | Year | |
| Army | | | | | | | |
| Navy | | | | | | | |
| Marine Corps | | | | | | | |
| Civilian employment | Dec | 10 | | | | | |
| Asst. Keeper | ~~Nov.~~ | ~~23~~ | 1903 | Mar. | 19 | 1915 | |
| Keeper | Mar. | 20 | 1915 | Aug. | 31 | 1916 | |
| 2nd Asst. Keeper | July | 21 | 1921 | July | 24 | 1923 | |
| Keeper | July | 25 | 1923 | Feb. | 13 | 1933 | |
| | | | | | | | On L.W.O.P. Feb.14, 1933, to Feb.28,1933. |
| | | 3 | 14 | | | | |
| Total service | 24 years, 7 months, 7 day. | | | | | | |

Does applicant receive or has he applied for a pension from the Government under any law? No. If so, give number of pension certificate or of claim:

Does applicant receive or has he applied for compensation under the War Risk Insurance Act? No. If so, give number of claim:

Does applicant receive or has he applied for compensation under the Federal Compensation Act, as amended? No.

If so, state the compensation received:

### STATEMENT BY FISCAL YEARS OF BASIC PAY RECEIVED DURING LAST FIVE YEARS OF ACTIVE SERVICE IMMEDIATELY PRECEDING EFFECTIVE DATE OF RETIREMENT

(Compute service on basis of 30 days a month. Do not include periods of leave without pay, rations, quarters, or other allowance)

| Designation | Beginning | | | Ending | | | Rate of Pay | Pay Received |
|---|---|---|---|---|---|---|---|---|
| | Month | Day | Year | Month | Day | Year | | |
| Keeper | Feb. | 14 | 1928 | June | 30 | 1928 | $1680. | $ 639.33 |
| | July | 1 | 1928 | Dec. | 31 | 1930 | 1800. | 4500.00 |
| | Jan. | 1 | 1931 | June | 29 | 1932 | 1860. | 2784.83 |
| | June | 30 | 1932 | Feb. | 13 | 1933 | 1740. | 1082.67 |
| | | | | | | | 5 | 9006.83 |
| | | | | | | | | 1801.36 + |

Total compensation for last five years of active service $9006.83

Average compensation for last five years of active service 24.288 (Bm) 1801.36

Annual rate of retired pay ($1801.36 × years ~~24.336~~ ÷ 40) = ~~$1095.24~~ $1093.79 Pa

(Not exceeding 30)

U. S. GOVERNMENT PRINTING OFFICE: 1921 11—10551

Form 3[illegible]

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

# CERTIFICATE OF MEDICAL EXAMINATION, DISABILITY RETIREMENT

(Act of March 4, 1925)

SUPT. OF LIGHTHOUSES FEB 24 1933 BALTIMORE MD.

February 23, 1933.
(Date)

NAME OF CLAIMANT Andrew B. Sadler DESIGNATION Keeper

Here give a complete personal description, together with permanent marks and scars other than those described below in physical examination:

Height ____ Weight ____ pounds. Complexion ____

Color of eyes ____ Color of hair ____

Claimant makes the following statement in regard to the origin, nature, and extent of the alleged disability: Patient stated that about 4 years ago he began passing tarry stools and once vomited some dark red clootted blood. His stools regained their normal color in a few days and had no further trouble until about January 5, 1933 while at work at the Lighthouse. He stated that he had to climb a tall flight of stairs about every 45 minutes and he began to suffer from pain in his back and a general feeling of malaise. This feeling continued for 3 days when he passed a tarry stool streaked (over)

Here describe fully nature of disability:

Duodenal ulcer with hemorrhage.

In view of his tendency to hemorrhage it is not believed advisable for him to do any physical work or for him to remain alone for any length of time. His disability is considered incompatible with his performance of his duties in the Lighthouse Service.

Claimant describes the duties of his position as follows:

In connection with general duties as keeper of lighthouse it is necessary to climb a tall flight of stairs about every 45 minutes.

Born February 26, 1867 = 66 years

Is disability to perform such duty of a permanent character? Yes

Is it indicated that applicant may recover from disability and be fit for restoration to active duty? No Do you recommend reexamination with this in view? ____

I HEREBY CERTIFY that upon examination I find the above-named claimant to be disabled for useful and efficient service by reason of the disability above described, which is not due to vicious habits, intemperance, or willful misconduct on his part.

*The examining physician must be in the Federal Service*

U.S. Marine Hospital, Norfolk, Va.
(Place of examination)

W. L. Smith
(Examining Surgeon)

W. L. Smith, Surgeon.

(Title and branch of medical service)

U. S. GOVERNMENT PRINTING OFFICE: 1931 11—10543

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
BALTIMORE, MD.

AHL.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LIGHTHOUSES

1932 JUL - 11 - AM 10 : 01

OFFICE OF SUPERINTENDENT, 5TH DISTRICT
BALTIMORE, MD.

DEPARTMENT OF COMMERCE
JUL 12 1932
APPOINTMENT DIVISION

DEPARTMENT OF COMMERCE
JUL - 12 - AM 10 : 01
CHIEF CLERK

July 9, 1932.

Commissioner of Lighthouses,
Washington, D. C.

1. The Bureau is informed that Andrew B. Sadler entered on duty on June 30, 1932, as Keeper of Stingray Point Light Station, Va., at $1740. p.a. in the range $1560-1920., under Appointment Form A-38 , dated June 30, 1932. He was formerly Keeper of Great Wicomico River Light Station, Md., at $1860. p.a. in the range $1680-2040.

L. M. Hopkins
Superintendent of Lighthouses.

CARDED

Bureau of Lighthouses, Washington
JUL 11 1932

Submitted to Secretary of Commerce for his information

For the Commissioner:

R. J. Groan
Chief, Personnel Division.

Form A-38

DEPARTMENT OF COMMERCE

APPOINTMENT DIVISION

WASHINGTON

June 30, 1932.

Mr. Andrew B. Sadler,

Through the Commissioner of Lighthouses.

Sir:

You are advised that your compensation has been changed as indicated below, effective June 30, 1932 (change of station).

No new appointment will be issued to you as a result of this change, and an oath of office is not required.

By direction of the Secretary.

Respectfully,

WM. J. GARDNER

JUL - 7 1932

Chief of Appointment Division.

From: $1860 per annum.

To: $1740 per annum.

Service and grade: Field.

Appropriation (unit):

S

E

CARDED

APPOINTMENT DIVISION
ENTERED ON JOURNAL
JUL 2 1932
SHEET NO. 4124
DEPARTMENT OF COMMERCE

GOVERNMENT PRINTING OFFICE 11—9051

Form 73

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

DEPARTMENT OF COMMERCE JUN 29 1932 APPOINTMENT DIVISION

LIGHTHOUSES

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, Fifth DISTRICT.

1932 JUN-25- AM 9:20 Baltimore, Md. June 24, 1932
(City) (Date)

DEPARTMENT OF COMMERCE JUN 30 1932 APPOINTMENT DIVISION

COMMISSIONER OF LIGHTHOUSES:

Action recommended, Transfer and Demotion — Legal residence, Virginia

Same Dist.

Name, Andrew B. Sadler — Proposed salary, $1740. p.a.

Position, Keeper — Proposed range, $1560-1920. — Same Rge as now occupied by Jarvis

Location, Stingray Point Light Station, Va. — Appropriation, Sal. L.H. Keepers

Effective, June 30, 1932 — [1] ~~the actual date of entrance on duty~~, or as soon thereafter as he enters on duty.

Former position, Same — Former salary, $1860. p.a.

Location, Great Wicomico River L.H., Va. — Former range, $1680-2040.

Rank on eligible list, --- Rating, --- Percentage, --- , Other eligibles considered:

* New position ~~(Lt.#3355)~~ (Lt.#3405)

Previous incumbent; ~~his pay~~ A. J. Jarvis, $1740. p.a. / Services terminated, June 30, 1932.

Reason, Retired account disability.

Members of family in Government service, None

Date of birth, February 26, 1867.

Remarks: The action recommended is in accord with this employee's wishes and Civil Service rule relative to religious or political opinions or affiliations will not be violated thereby.

Selection regular, subject to the action of the U. S. Civil Service Commission, , 19---

6-29-32

---
*Secretary, Civil Service District.*

L. M. Hopkins
Superintendent of Lighthouses.

---

BUREAU OF LIGHTHOUSES
WASHINGTON

June 29, 1932

Submitted to the Secretary of Commerce, approved, and recommending the authorization of a new position as indicated * in lieu of that now occupied by A. J. Jarvis whose position it is recommended be discontinued at the time of his retirement. — Pending.

Action O. K.
Thos. A. Stewart
Acting Chief Clerk

APPOINTMENT DIVISION NECESSARY ACTION TAKEN JUL 6 1932 DEPARTMENT OF COMMERCE

W. P. Harman
Acting Commissioner of Lighthouses

[1] Strike out the clause which does not apply.

11—2314

DEPARTMENT OF COMMERCE

Description of duties of field position

---

Name: **Andrew B. Sadler** Bureau Lt.# **3405**

Bureau: Lighthouse

Salary: **$1740 per annum** Salary Range: **$1560-1920**

Position: **Keeper in the Lighthouse Service**

Station: **Stingray Point Lightstation, Va.**
**5th Lighthouse District.**

Description of duties:

**Similar to those of position (Lt.#935) occupied by A. J. Jarvis at this station, the latter position being discontinued at the close of June 30, 1932, at which time Mr. Jarvis' retirement becomes effective.**

File

For. A-38

DEPARTMENT OF COMMERCE

APPOINTMENT DIVISION

WASHINGTON

December 30, 1930

Mr. A. B. Sadler

Through the Commissioner of Lighthouses.

You are advised that your compensation has been changed as indicated below, effective January 1, 1931.

No new appointment will be issued to you as a result of this change, and an oath of office is not required.

By direction of the Secretary.

Respectfully,

EDW. J. GARDNER,

Chief of Appointment Division.

From: $1800

To: $1860

Service and grade: Range $1680-2040

Appropriation (unit): Salaries, Keepers of Lighthouses.

5th District.

WHC

CARDED

APPOINTMENT DIVISION
ENTERED ON JOURNAL
JAN 10 1931
SHEET NO. 2722
DEPARTMENT OF COMMERCE

GOVERNMENT PRINTING OFFICE 11—9051

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

July 1, 1928.

Mr. Andrew B. Sadler,

Through the Chief, Bureau of Lighthouses.

Sir:

You are advised that under the Welch Act your compensation has been changed as indicated below, effective July 1, 1928.

By direction of the Secretary:

Respectfully,

EDW. J. GARDNER,

Chief of Appointment Division.

From: $1680

To: $1800

11—9564

5



DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

February 23, 1927.

OFFICE OF SUPT, 5th DISTRICT,
Baltimore, Md.

2-8-27

COMMISSIONER OF LIGHTHOUSES,
WASHINGTON, D. C.

SUBJECT: Transfers and Promotions.

1. Below is report for month of JANUARY of transfers, promotions and demotions made in this district which do not require oaths, including transfers made by form 73a, with necessary data required by the Department in connection thereto:

| NAME | POSITION | SALARY | NATURE OF CHANGE | LETTER DATE | EFFEC DATE OF CHANGE |
|---|---|---|---|---|---|
| Sadler A.B. | Keeper | 1680 | Increase | 1/1/27 | 1/1/27 |

/s/ King
Superintendent of Lighthouses.

SERV LETTER OF FEBRUARY 8, 1927, in file of Staubly, L. H.

Form A-38

DEPARTMENT OF COMMERCE

APPOINTMENT DIVISION

WASHINGTON

January 1, 1927.

Mr. Andrew B. Sadler,

Through the Commissioner of Lighthouses.

Sir:

You are advised that your compensation has been changed as indicated below, effective January 1, 1927.

No new appointment will be issued to you as a result of this change, and an oath of office is not required.

By direction of the Secretary.

Respectfully,

JAN 12 1927

CLIFFORD HASTINGS

Chief of Appointment Division.

From: $1620 per annum.

To: $1680 per annum.

Service and grade: Field.

Appropriation (unit):

CARDED

C
5

APPROVED BY THE ACTING SECRETARY 1/1/27

FILE 1093/1

APPOINTMENT DIVISION ENTERED JAN 14 -27 ON JOURNAL OF DEPARTMENT OF COMMERCE

GOVERNMENT PRINTING OFFICE 11—9051

CROSS REFERENCE

SEE FILE--464/16/D#1

NAME Sadler, Andrew B. POSITION Keeper

BUREAU BUREAU OF LIGHTHOUSES STATION 5th Dist.

CIRCULAR #11----9/15/23

| BASE PAY | Bonus | Total | Allowances Items | Value | Aggregate | As Classified for estimate purposes Service | Grade | Pay | Recommendations regarding differential from standard rates Is differential recommended | Amt. per annum to be Added | Subtracted |
|---|---|---|---|---|---|---|---|---|---|---|---|
| 960 | 240 | 1200 | CR | 164.25 | 1364.25 | LHS | 7 | 1500 | yes | 60 | |

CIRCULAR #13----11/13/23

approved $1560

GRADE RECOMMENDED 7

RANGE OF COMPENSATION RECOMMENDED FROM $1560 TO $1800

~~40¢ per diem commutation of rations~~

16. Indicate what special equipment, if any, the employee is required by law or regulation to furnish at his own expense, and the approximate annual maintenance cost to the employee:
Kind of equipment Uniform; annual cost, Est. $20.

17. Extent of employee's education. (Place an "X" in the box before the highest grade or year.)
(a) Elementary school; years ☐1 ☐2 ☐3 ☐4 ☐5 ☐6 ☐7 ☒8
(b) High school; years ☐1 ☐2 ☐3 ☐4
(c) Business school; years ☐½ ☐1 ☐1½ ☐2 ☐2½ ☐3
(d) College: Name ; years ☐1 ☐2 ☐3 ☐4
(e) Post graduate work: Kind ; years ☐1 ☐2 ☐3
(f) Correspondence courses: Kind ; number of lessons ; number completed

18. Description of work. (Describe the various tasks performed, making the description of each as detailed as space will permit. Use a paragraph for each task and number the paragraphs. In the column at the right state the estimated percentage of the total time—in the course of a day, month, or year—given to each task.)

Percentage of total time given to each task

WATER STATION

1. Operating fourth order light and reed horn fog signal.
2. Keeping the station painted and clean.
3. Keeping the machinery and small boats in order.
4. Keeping station records and preparing reports.
5. Going for mail and provisions.
6. Observing aids to navigation and conditions of weather.
7. Preparing meals and keeping rooms clean.

*This employee is located at a Water Station and allowances marked X do not apply to his family who must live ashore.

PERSONNEL CLASSIFICATION BOARD FORM NO. 1
(To be filled out in accordance with detailed instruction sheet, Form No. 2)

Sheet No. 122
2—12758

| DO NOT WRITE IN THIS SPACE | | | |
|---|---|---|---|
| | a | | |
| | b | | |
| | c | | |
| | d | | |

1. Sadler (Surname) Andrew (Given name) E. (Initial)
2. Department Commerce
3. Bureau Lighthouse
4. Field Service Lighthouse
5. (a) Field Station Fifth Lighthouse District
   (b) Subdivision Smith Point L.S.
   (c) City or town _____ State Va.
6. Pay-roll title Light Keeper
7. Customary office title 2nd Asst. Keeper

8. (a) Number of regular working hours of the position, per day Avg. about 15; per week 105
   (b) If this is not a full-time position, state percentage of time employed per day _____; or per week _____
   (c) If night work, wholly or in part, state the hours: From 1/3 of time from sunset to sunrise m. to _____ m.
9. If this is not an all-year-round position, state approximate number of days employed each year _____
   During what months _____
10. If the employee receives compensation from any other branch of the Federal Government, or from any city, county, or State government, state the position held and the compensation _____
11. Present rate of pay, exclusive of bonus $ 840. per annum; bonus, $ 240. per annum.
12. Rate of pay, exclusive of bonus, on January 1, 1923, $ 840. per annum; bonus, $ 240. per annum.
13. If the employee receives overtime pay, state the rate None
14. Title of appropriation or fund from which basic compensation is paid Salaries, Keepers of Lighthouses
15. Indicate by an "X" in the proper box any of the following allowances received, in addition to salary or wages: ☒ Quarters; ☐ 3 meals per day; ☐ 2 meals per day; ☐ 1 meal per day; ☐ Subsistence or rations in kind; ☐ Uniform; ☐ Laundry; ☒ Fuel; ☒ Light; ☐ Heat. If cash allowances are made for any of these items, state which items and the amounts per annum $164.25 45¢ per diem commutation of rations
16. Indicate what special equipment, if any, the employee is required by law or regulation to furnish at his own expense, and the approximate annual maintenance cost to the employee:
    Kind of equipment Uniform; annual cost, Est. $20.
17. Extent of employee's education. (Place an "X" in the box before the highest grade or year.)
    (a) Elementary school; years ☐ 1 ☐ 2 ☐ 3 ☐ 4 ☐ 5 ☐ 6 ☐ 7 ☒ 8
    (b) High school; years ☐ 1 ☐ 2 ☐ 3 ☐ 4
    (c) Business school; years ☐ ½ ☐ 1 ☐ 1½ ☐ 2 ☐ 2½ ☐ 3
    (d) College: Name _____; years ☐ 1 ☐ 2 ☐ 3 ☐ 4
    (e) Post graduate work: Kind _____; years ☐ 1 ☐ 2 ☐ 3
    (f) Correspondence courses: Kind _____; number of lessons _____; number completed _____

18. Description of work. (Describe the various tasks performed, making the description of each as detailed as space will permit. Use a paragraph for each task and number the paragraphs. In the column at the right state the estimated percentage of the total time—in the course of a day, month, or year—given to each task.)

Percentage of total time given to each task

WATER STATION

1. Operating fourth order light and reed horn fog signal.
2. Keeping the station painted and clean.
3. Keeping the machinery and small boats in order.
4. Keeping station records and preparing reports.
5. Going for mail and provisions.
6. Observing aids to navigation and conditions of weather.
7. Preparing meals and keeping rooms clean.

*This employee is located at a Water Station and allowances marked X do not apply to his family who must live ashore.

19. Does employee work under immediate supervision, or to a large extent upon his own responsibility? (Describe fully.)

Asst. Keeper is under immediate supervision of keeper except when keeper is absent from station, when assistant keeper takes charge of station and assumes responsibilities of keeper. Stations are usually in isolated localities where the personnel must act in emergency without reference to superior officers.

20. Do the duties involve direction or supervision of the work of other employees? .....
If so, describe the nature of the direction or supervision and give the number and classes of employees directed or supervised.

This employee ranks third at this station and he regularly has no employees under him.

21. How long have the employee's duties been substantially as described above? Since July 1, 1921.

22. I hereby certify that to the best of my knowledge and belief the answers to the foregoing questions are correct.

May 25, (Date), 1923. H. D. King (Signature of Preparing Officer) Supt. of Lighthouses (Title)

23. I have read the foregoing and I agree to it except as follows:

.....
(Signature of Employee)

**THE FOLLOWING TO BE FILLED OUT BY THE HEAD OF THE FIELD OFFICE OR STATION**

24. Indicate by an "X" in the proper spaces below the qualifications and personal traits considered important for the satisfactory performance of the duties of this position:

| | High Degree | Average | Not Essential |
|---|---|---|---|
| Judgment | | X | |
| Accuracy | | X | |
| Initiative (originality and resourcefulness) | X | | |
| Trustworthiness (dependability) | X | | |
| Speed (quickness) | | X | |
| Physical Qualities (strength and endurance) | X | | |

| EDUCATIONAL TRAINING | | |
|---|---|---|
| | Essential | Desirable But Not Essential |
| College | | |
| High School | | X |
| Common School | X | |

Technical Education: If essential, kind and extent .....

.....

Experience: If essential, kind and extent .....

.....

25. I hereby certify that I have read the foregoing and that, to the best of my knowledge and belief, the statements made are accurate and complete. In my judgment the compensation of this position should be in a range from $ 1140. to $ 1500. exclusive of allowances mentioned in question 15.

May 25, (Date), 1923. H. D. King (Signature of head of field office or station) Supt. of Lighthouses (Title)

GOVERNMENT PRINTING OFFICE 2—12758

CROSS REFERENCE

Office of Superintendent, 5th District
Baltimore, Md. 2-5-26

Feb. 19, 1926.

Commissioner of Lighthouses,
Washington, D. C.

Subject: Transfers and promotions.

1. Below is report for month of January of transfers, promotions and demotions made in this district which do not require oaths, including transfers made by Form 73a, with necessary data required by the Department in connection thereto.

| Name | Position | Salary | Nature of Change | Letter Date | Effec.date of change |
|---|---|---|---|---|---|
| Andrew B. Sadler | Keeper | 1620 | Promotion | 1-13-26 | 1-11-26 |

See letter dated Feb. 5, 1926 in file of Fred C. Ruffhead.

Form A-21

# NOTICE OF CHANGE IN SALARY
## KEEPERS-LIGHTHOUSE SERVICE

---

**DEPARTMENT OF COMMERCE**
APPOINTMENT DIVISION
WASHINGTON

January 13, 1926.

Mr. Andrew B. Sadler,

Through the Commissioner of Lighthouses.

Sir:

You are advised that your salary as keeper in the Lighthouse Service has been changed from $ 1500 per annum to $ 1620 per annum, effective January 11, 1926.

No new appointment will be issued to you as a result of this change, and an oath of office is not required.

By direction of the Secretary:

Respectfully,

(SIGNED) CLIFFORD WALDING

Chief of Appointment Division.

11—8074

JAN 20 1926

H
5th

APPOINTMENT DIVISION ENTERED JAN 20 1926 ON JOURNAL DEPARTMENT OF COMMERCE

CARDED

DUPLICATE

PERSONNEL CLASSIFICATION BOARD FORM NO. 4.
(To be filled out in accordance with detailed instructions in P. C. B. Form No. 2, and Circular No. 7).

To Accompany Report of ☐ New Appointments / ☐ Changes in Duties for July, 1923

1. Sadler (Surname.) Andrew (Given name.) B. (Initial.)
   (a) Previous incumbent Diggs, William J.
2. Department Commerce
3. Bureau Lighthouse
4. Field Service Fifth Lighthouse District
5. (a) Field Station Old Plantation Flats L. S.
   (b) Subdivision
   (c) City or town Light Keeper State Va.
6. Pay-roll title Keeper
7. Customary office title

DO NOT WRITE IN THIS SPACE

| | | | |
|---|---|---|---|
| a | | | |
| b | | | |
| c | | | |
| d | | | |

8. (a) Number of regular working hours of the position, per day Avg. about 15; per week 105
   (b) If this is not a full-time position, state percentage of time employed per day
   (c) If night work, wholly or in part, state the hours: From 1/2 at time from sunset m. to 10 o'clock a.m.
9. If this is not an all-year-round position, state approximate number of days employed each year
   During what months
10. If the employee receives compensation from any other branch of the Federal Government, or from any city, county, or State government, state the position held and the compensation 960. annum 240
11. Present rate of pay, exclusive of bonus $ 960. per annum; bonus, $ 240. per annum.
12. Rate of pay, exclusive of bonus, on January 1, 1923, $ None per ; bonus, $ per annum.
13. If the employee receives overtime pay, state the rate Salaries, Keepers of Lighthouses
14. Title of appropriation or fund from which basic compensation is paid X
15. Indicate by an "X" in the proper box any of the following allowances received, in addition to salary or wages: ☐ Quarters; ☒ 3 meals per day; ☐ 2 meals per day; ☐ 1 meal per day; ☐ Subsistence or rations in kind; ☐ Uniform; ☐ Laundry; ☐ Fuel; ☐ Light; ☐ Heat. If the allowance is made for any of these items, state which items and the amounts per annum $144.25
    20 cents per diem commutation of rations
16. Indicate what special equipment, if any, the employee is required by law or regulation to furnish at his own expense, and the approximate annual maintenance cost to the employee:
    Kind of equipment Uniform; annual cost, $ Est. $20.
17. Extent of employee's education. (Place an "X" in the box before the highest grade or year.)
    (a) Elementary school; years ☐ 1 ☐ 2 ☐ 3 ☐ 4 ☐ 5 ☐ 6 ☐ 7 ☐ 8
    (b) High school; years ☐ 1 ☐ 2 ☐ 3 ☐ 4
    (c) Business school; years ☐ ½ ☐ 1 ☐ 1½ ☐ 2 ☐ 2½ ☐ 3
    (d) College: Name ; years ☐ 1 ☐ 2 ☐ 3 ☐ 4
    (e) Post-graduate work: Kind ; years ☐ 1 ☐ 2 ☐ 3
    (f) Correspondence courses: Kind ; number of lessons ; number completed

18. Description of work. (Describe the various tasks performed, making the description of each as detailed as space will permit. Use a paragraph for each task and number the paragraphs. In the column at the right state the estimated percentage of the total time—in the course of a day, month, or year—given to each task.) 2—12965

Percentage of total time given to each task

WATER STATION

1. Operating fourth order light and air siren fog signal
2. Keeping the station painted and clean
3. Keeping the machinery and small boats in order
4. Keeping station records and preparing reports
5. Going for mail and provisions
6. Observing aids to navigation and conditions of weather
7. Preparing meals and keeping rooms clean.

The keepers of this station also have charge of one minor light.

+ This employee is located at a Water Station and allowances marked X do not apply to his family who must live ashore.

19. Does employee work under immediate supervision, or to a large extent upon his own responsibility? (Describe fully.) Name the employee's *immediate* or closest superior. If not a civilian, give the superior's title and rank.

Keeper is in full charge of station and is largely governed in the performance of his duties by letters from the District office and by a book of instructions to employees. Frequently placed on his own responsibility saving life and property under stress of weather. Stations are usually in isolated localities where the per-
sonnel must act on authority without reference to superior officers.

20. Do the duties involve direction or supervision of the work of other employees?
If so, describe the nature of the direction or supervision and give the number and classes of employees directed or supervised.

This employee ranks first at this station and he regularly has one employee under him.

21. How long have the employee's duties been substantially as described above? Since July 25, 1923.

22. I hereby certify that, to the best of my knowledge and belief, the answers to the foregoing questions are correct.

Forward in the absence of the Superintendent.

September 6, 1923., 192 — F. C. HINGSBURG — First Asst. Superintendent

(Date) (Signature of Preparing Officer) (Title)

23. I have read the foregoing and I agree to it, except as follows:

(Signature of Employee)

## THE FOLLOWING TO BE FILLED OUT BY THE HEAD OF THE FIELD OFFICE OR STATION

24. Indicate by an "X" in the proper spaces below the qualifications and personal traits considered important for the satisfactory performance of the duties of this position:

| | High Degree | Average | Not Essential |
|---|---|---|---|
| Judgment | | X | |
| Accuracy | | X | |
| Initiative (originality and resourcefulness) | X | | |
| Trustworthiness (dependability) | X | | |
| Speed (quickness) | | X | |
| Physical Qualities (strength and endurance) | X | | |

| Educational Training | Essential | Desirable But Not Essential |
|---|---|---|
| College | | |
| High School | | X |
| Common School | X | |

Technical Education: If essential, kind and extent ----

Experience: If essential, kind and extent ----

25. I hereby certify that I have read the foregoing and that, to the best of my knowledge and belief, the statements made are accurate and complete. In my judgment the compensation of this position should be in a range from $1320 to $1680 exclusive of allowances mentioned in question 15.

Forward in the absence of the Superintendent.

September 6, 192[illegible] — F. C. Hingsburg — First Asst. Superintendent

(Date) (Signature of head of field office or station) (Title)

## THE FOLLOWING TO BE FILLED OUT BY THE HEAD OF THE BUREAU OR SIMILAR OFFICIAL

26. I hereby certify that I have read the foregoing and that, to the best of my knowledge and belief, the statements made are accurate and complete, except as follows: (If necessary, attach a sheet.)

In my judgment the compensation of this position should be in a range from $---- to $----

---- 192 ---- ----

(Date) (Signature of chief of bureau) (Title)

GOVERNMENT PRINTING OFFICE 2—12965

Form 73

VRH

LIGHTHOUSES 1926 JAN 9 AM 8 52

CHIEF CLERK 926 JAN 12 PM 4 2?

**NOMINATION**

# DEPARTMENT OF COMMERCE
## LIGHTHOUSE SERVICE

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, Fifth DISTRICT.

Baltimore, Md., (City.) January 8, (Date.) 19 26

APPOINTMENT DIVISION NECESSARY MATTER TAKEN ACTION JAN 19 1926 DEPARTMENT OF COMMERCE

DEPARTMENT OF COMMERCE JAN 13 1926 APPOINTMENT

COMMISSIONER OF LIGHTHOUSES:

**Action recommended,** Promotion

Name, Andrew B. Sadler — Legal residence, Virginia

Position, Keeper — Salary, $1620.p.a. — Range $1560. - $1800.

Location, Great Wicomico River L.H., Va. — Appropriation, Sal. Kprs. of L.H.

Effective January 11, 1926 — {'the actual date of entrance on duty, or ~~as soon thereafter as he enters on duty.~~

**Former position,** Keeper — Former salary, $1500.p.a. — Range $1440.-$1680.

Location, Great Wicomico River L.H., Va.

**Rank on eligible list,** --- Rating, --- Percentage, -- , Other eligibles considered: --

**Previous incumbent,** Himself — Services terminated, January 10, 1926.

Reason,

**Members of family in Government Service,** None

Recom. for Incr. Ranges not yet rec'd back approved

**Date of birth,** February 26, 1867

**Remarks:** See Bureau letter of December 30, 1925, increasing ranges of positions of keeper and assistant keeper on account of additional minor lights given over to their care.

Selection regular, subject to the action of the U. S. Civil Service Commission, , 19

H. D. King

*Secretary, Civil Service District.* — Superintendent of Lighthouses

1-13-26

BUREAU OF LIGHTHOUSES
WASHINGTON JAN 11 1926

Submitted to the Secretary of Commerce, approved. Attention is invited to Department approval of January 8, 1926 of Bureau recommendation dated December 30, 1925, in the matter.

APPROVED:

[signature]

ACTING SECRETARY OF COMMERCE.

[signature]

Acting Commissioner of Lighthouses.

[1] Strike out the clause which does not apply.

11—2314

Form A-21

# NOTICE OF CHANGE IN SALARY
## KEEPERS—LIGHTHOUSE SERVICE

---

**DEPARTMENT OF COMMERCE**
APPOINTMENT DIVISION
WASHINGTON

M. Andrew B. Sadler, December 24, 1926.

Through the Commissioner of Lighthouses.

Sir:

You are advised that your salary as keeper in the Lighthouse Service has been changed from $ 1620 per annum to $ 1500 per annum, effective **Jamary 1, 1926, or as soon thereafter as you enter on duty.**

No new appointment will be issued to you as a result of this change, and an oath of office is not required.

By direction of the Secretary:

Respectfully,

(SIGNED) CLIFFORD HASTINGS

JAN 6 1926

Chief of Appointment Division.

11—8074

CARDED

mfc
5

APPOINTMENT DIVISION ENTERED JAN - 6 1926 ON JOURNAL DEPARTMENT OF COMMERCE

Form 73 VRH

NOMINATION

LIGHTHOUSES

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

1925 DEC 23 AM 9 00

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, 5th DISTRICT.

CHIEF CLERK 1925 DEC 23 PM 4 5

Baltimore, Md., (City.) December 22, (Date.) 1925

COMMISSIONER OF LIGHTHOUSES:

DEPARTMENT OF COMMERCE DEC 31 APPOINTMENT DIVISION

DEPARTMENT OF COMMERCE DEC 24 1925 APPOINTMENT DIVISION

**Action recommended,** Transfer and demotion

Name, Sadler, Andrew B. Legal residence, Virginia

Position, Keeper Salary, $1500. Range $1440. - $1680.

Location, Great Wicomico River L.H., Va. Appropriation, Sal. Kprs. of L.H. Such etc

Effective January 1, 1926. { ~~the actual date of entrance on duty~~, or as soon thereafter as he enters on duty.

**Former position,** Keeper Former salary, $1620. Range $1560. - $1800.

Location, Old Plantation Flats L.H., Va.

**Rank on eligible list,** ---- Rating, --- Percentage, --- , Other eligibles considered:--

**Previous incumbent,** Thomas, Barney Services terminated, December 31, 1925.

Reason, Transferred to Janes Island L.H., Md. (must get Reason)

APPOINTMENT NECESSARY NOT YET TAKEN JAN 4 1926 DEPARTMENT OF COMMERCE

**Members of family in Government Service,** None

**Date of birth,** February 26, 1867

**Remarks:** This transfer is made at the request of Mr. Sadler and is in no way a violation of Civil Service rules.

Selection regular, subject to the action of the U. S. Civil Service Commission, , 19

H. D. King

Secretary, Civil Service District. Superintendent of Lighthouses

BUREAU OF LIGHTHOUSES
WASHINGTON

DEC 23 1925

Submitted to the Secretary of Commerce, approved.

APPROVED:

Walter Drake
ACTING SECRETARY OF COMMERCE.

H. B. Bowerman
Acting Commissioner of Lighthouses

12-24-25

[1] Strike out the clause which does not apply.

11—2314

Form A-21

# NOTICE OF CHANGE IN SALARY
## KEEPERS-LIGHTHOUSE SERVICE

---

**DEPARTMENT OF COMMERCE**
APPOINTMENT DIVISION
WASHINGTON

June 25, 1925.

Mr. Andrew B. Sadler,

Through the Commissioner of Lighthouses.

Sir:

You are advised that your salary as keeper in the Lighthouse Service has been changed from $ 1560 per annum to $ 1620 per annum, effective July 1, 1926.

No new appointment will be issued to you as a result of this change, and an oath of office is not required.

By direction of the Secretary:

Respectfully,

EDW. J. GARDNER,
Chief of Appointment Division.

11—8474

H
5th

APPOINTMENT DIVISION ENTERED JUL 16 1925 ON JOURNAL DEPARTMENT OF COMMERCE

CARDED

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

January 31, 1925.

Mr. Andrew B. Sadler,

Through the Commissioner of Lighthouses.

Sir:

In connection with the readjustment of pay of positions in the Lighthouse Service the total compensation of the position occupied by you has been fixed as indicated below, effective February 1, 1925.

By direction of the Secretary:

Respectfully,

STEW. J. GAFFNEY

Acting Chief of Appointment Division.

APPOINTMENT DIVISION ENTERED FEB 5 1925 ON JOURNAL DEPARTMENT OF COMMERCE

Position: Keeper.

Salary: $1560.

Appropriations: Salaries, Keepers of Lighthouses.
General Expenses, Lighthouse Service.

EK

FEB 5 - 1925

5th

CARDED

(CROSS REFERENCE)

Dalbert Andrew B In accordance with authority of the Director of the Budget dated June 27, 1924, the salary is re-adjusted to $ 1500, effective July 1, 1924.

For authorization see letter dated JUL 23 1924 File No. 1095/21.

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
BALTIMORE, MD.
ICA

# DEPARTMENT OF COMMERCE
## LIGHTHOUSE SERVICE

LIGHTHOUSES

1923 AUG 10 AM 8 51

OFFICE OF SUPERINTENDENT, 5TH DISTRICT
BALTIMORE, MD.

August 9, 1923.

Commissioner of Lighthouses,
Washington, D. C.

CHIEF CLERK

1923 AUG 11 PM 12 32

DEPARTMENT OF COMMERCE
AUG 13 1923
APPOINTMENT DIVISION.

Subject: Transfers and promotions, July.

1. Below is report for month of July of transfers, promotions and deductions made in this district which do not require oaths, including transfers made by Form 73a, with the necessary data required by the Department in connection thereto:

| Name | Position | Salary | Nature of Change | Letter Date | Effec. Date of Change |
|---|---|---|---|---|---|
| Andrew B. Sadler | Keeper Old Plantation | 960. | Promotion | 7/14/23 | 7/25/23 |
| Edward Jansen | Keeper Sandy Pt. | 1140. | Promotion | 7/10/23 | 7/10/23 |
| Otho Bounds | Keeper " | 960. | Promotion | 7/10/23 | 7/10/23 |
| John E. Morgan | Keeper Upper Cedar | 960. | Demotion | 7/23/23 | 7/25/23 |
| Wm. J. Kelly | Keeper James Isl. | 780. | Promotion | 6/9/23 | 7/1/23 |
| Andrew J. Jarvis | Keeper Stingray | 960. | Form 73a | 6/30/23 | 7/25/23 |
| Wm. J. Diggs | Keeper York Spit | 960. | Form 73a | 6/30/23 | 7/25/23 |

H. D. King
Superintendent of Lighthouses.

E. E. REPORT DATE ENTERED

J.

Bureau of Lighthouses, Washington
AUG 11 1923

Submitted to Secretary of Commerce for his information

H. B. BOWERMAN
Acting Commissioner of Lighthouses

CARDED

Form A-21

# NOTICE OF CHANGE IN SALARY
## KEEPERS-LIGHTHOUSE SERVICE

---

**DEPARTMENT OF COMMERCE**
APPOINTMENT DIVISION
WASHINGTON

Mr. Andrew B. Sadler, July 14, 1923.

Through the Commissioner of Lighthouses.

Sir:

You are advised that your salary as keeper in the Lighthouse Service has been changed from $ 840 per annum to $ 960 per annum, effective July 25, 1923, or as soon thereafter as you enter on duty.

No new appointment will be issued to you as a result of this change, and an oath of office is not required.

By direction of the Secretary:

Respectfully,

(SIGNED) CLIFFORD HASTINGS
JUL 18

Chief of Appointment Division.

11—8074

5th
B
C

JUL 18 1923
DEPARTMENT OF COMMERCE

CARDED

Form 73
ICA

LIGHTHOUSES

1923 JUL 13 AM 8 40

**NOMINATION**

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

CHIEF CLERK

1923 JUL 13 PM 2 14

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, Fifth DISTRICT,

Baltimore, Md., (City.) July 12, 1923. (Date.) 19

COMMISSIONER OF LIGHTHOUSES:

DEPARTMENT OF COMMERCE
JUL 14 1923
APPOINTMENT DIVISION

**Action recommended,** Transfer and promotion

Name, Andrew B. Sadler — Legal residence, Virginia

Position, Keeper — Salary, $960. base p. a.

Location, Old Plantation Flats L. S. Va — Appropriation, Salaries, Keepers of Lighthouses

Effective July 25, 1923 — {~~the actual date of entrance on duty~~, or as soon thereafter as he enters on duty.

**Former position,** Keeper — Former salary, $840. p.a. base

Location, Smith Point Light Station Va

**Rank on eligible list,** Rating, Percentage, , Other eligibles considered:

**Previous incumbent,** William J. Diggs — Services terminated, July 24, 1923

Reason, Transferred to York Spit Light Station

**Members of family in Government Service,** None

**Remarks:**

JUL 13 1923
DEPARTMENT OF COMMERCE

Selection regular, subject to the action of the U. S. Civil Service Commission, , 19

7-14-23

*Secretary, Civil Service District.*

W. D. King
Superintendent of Lighthouses.

8.

BUREAU OF LIGHTHOUSES
WASHINGTON

JUL 13 1923

Submitted to the Secretary of Commerce, approved.

J. S. CONWAY
Acting Commissioner of Lighthouses.

TR

[1] Strike out the clause which does not apply.

11—2314

NOV 8 AM 8 48

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
BALTIMORE, MD.

# DEPARTMENT OF COMMERCE
## LIGHTHOUSE SERVICE

CHIEF CLERK

Hydrog.
Engr. Cons
Mar. Engr
[redacted]
Accounts
Contracts
Chf. Clk
Dep. Comr
Comm'r

1921 NOV 9 PM 1 10
OFFICE OF SUPERINTENDENT, 5TH DISTRICT
BALTIMORE, MD.

MEM

November 7, 1921.

DEPARTMENT OF COMMERCE
NOV 9 1921
APPOINTMENT DIVISION.

Commissioner of Lighthouses,
Washington, D.C.

Subject: Date of birth, A.B.Sadler, Keeper.
Bureau endorsement Oct. 6 on Dept. letter Oct. 4.

1. The date given by Mr. Andrew B. Sadler, Keeper at Smith Point Light Station, in recent Personal Question Sheet, as February 26,1868 appears to be in error. In response to letter addressed him on October 8 the attached letter of October 30 was received, giving his correct date of birth as previously recorded, February 26,1867.

CARDED

Superintendent of Lighthouses.

Bureau of Lighthouses, Washington
NOV 8 1921
Submitted to Secretary of Commerce for his information.

GK
Inclosure

U. S. REPORT DATA
ENTERED

J. S. CONWAY
Acting Commissioner.

ADDRESS ALL COMMUNICATIONS TO
LIGHTHOUSE INSPECTOR
BALTIMORE, MD.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

SUPT. OF L.H. NOV 4 1921 BALTIMORE

FIFTH DISTRICT

Supt Of Light Houses
Baltimore Md

Smith Pt. L.H.
(Station, Depot, or Vessel)
Oct 30, 1921

Sir

Through an error I sent the wrong year of my birth I was born 26th of Feb 1867

Respectfully

C. B. Sadler

Supt. ✓
1 A Supt.
Chief Cl.
2 A Supt.
3 A Supt.
4 A Supt.
Mech.
1 Drafts
2 Drafts
Hydrog.
Accounts
Ordering
Personnel ✓
Cost Kpg.
File Clk.
Stenog.
Messenger
File

[ ]

Changs in date of birth

October 4, 1921.

Commissioner of Lighthouses:

In a personal question sheet executed by Mr. Andrew B. Sadler in connection with his appointment as Keeper at $840 per annum in the Lighthouse Service, it is noted that his date of birth is given as February 26, 1868, while in a personal question sheet executed by him on June 15, 1904, under a previous appointment, his date of birth is given as February 26, 1867. The Department desires to be informed as to which is the correct date of birth.

By direction of the Secretary:

(SIGNED) CLIFFORD HASTINGS

Chief of Appointment Division.

Pr

Bal

Wrote about Date of Birth

APPOINTMENTS
OCT 19 '21

# DEPARTMENT OF COMMERCE

1921 OCT 1 AM 9 53
LIGHTHOUSE SERVICE
CHIEF CLERK

1921 OCT 1 PM 3 17

## PERSONAL QUESTION SHEET

**This form shall be furnished for each person appointed in the service of the Department immediately upon entrance on duty.**

**The information called for in Part I shall be filled in by the Bureau or Office to which the employee is assigned, after which the form shall be transmitted to the employee for answers to the questions in Part II. The completed form shall be indorsed by the proper Bureau officer and forwarded to the Department for file.**

## PART I.

1. Name of employee Andrew B. Sadler

2. Position to which appointed Keeper

3. Bureau or Service Lighthouse Service, District 5th

4. Place of duty Smith Point L.S., Va.
(City, town, station, or vessel.)

5. Salary $840. base

6. Appropriation from which paid Salaries, Keepers of Lighthouses

7. Manner of appointment. (Examples: "From stenographer and typewriter examination, ———, 19—;" "Without examination;" or "By reinstatement;" or "By transfer from ———," stating Department, Bureau or Service, position, and salary, if known).

Thro' Civil Service appointment.

## PART II.

### THE FOLLOWING QUESTIONS ARE TO BE ANSWERED BY THE EMPLOYEE:

**The statement should be signed by the employee, or, if unable to write, he may sign by mark in the presence of one witness.**

1. What is your full name? (State whether Mr., Miss, or Mrs., and spell out names in full, including middle name or names. Example: "Mr. John Richard Roe." If name itself is merely a letter, so state.)

Andrew B. Sadler.

2. How do you intend to write your name on the pay roll? (This should agree with signature to your oath of office.)

Andrew B. Sadler.

3. What is your present legal residence? (Give State or Territory, county, city or town, and Congressional district.)

Virginia (State or Territory.) Mathews (County.) Hallieford (City or town.) ——— (Congressional district.)

4. If the legal residence given in answer to question 3 is not the same as that stated in the certificate of appointment, the difference should be explained.

CARDED

5. What is your race? (Answer "white," "colored," or "Mongolian.") White.

11—6922

6. Where were you born? Mathews County 1867. Abt 7/62. Census date

7. When were you born? February (Month.) 26- (Day.) 1868. (Year.)

8. If foreign born, state when and where naturalization papers were taken out

9. What is your marital condition? (Answer "single," "married," "widowed," or "divorced.") married

10. Give name and address of person whom you would like to have notified in case of accident.

Mrs A. B. Sadler (Name.) (Number and street.)

Hallieford (City or town.) Va (State or Territory.)

11. Are there any members of your family, besides yourself, in the civil service of the United States? (Answer "yes" or "no.") no If so, state in blank spaces below the information called for by the headings.

| Name. | Post-office address. | Position and department or office in which employed. | Relationship. | Married or single. |
|---|---|---|---|---|
| | | Position | | |
| | | Department or office | | |
| | | Position | | |
| | | Department or office | | |
| | | Position | | |
| | | Department or office | | |

12. Have you any physical disabilities? (Answer "yes" or "no.") no If so, describe fully. (If you have defective eyesight, state whether corrected by glasses.)

13. Do you hold any State or municipal office? (Answer "yes" or "no.") no If so, state name of such office and compensation attached.

14. Were you in the military or naval service of the United States during any war? (Answer "yes" or "no.") no If so, state in blank spaces below the information called for by the headings.

| Company and regiment, or vessel. | Date enlisted. | Date discharged. | Cause of discharge. |
|---|---|---|---|
| | | | |
| | | | |

15. If you served in the military or naval service of the United States other than during war time, indicate such service in the spaces below.

| Company and regiment, or vessel. | Date enlisted. | Date discharged. | Cause of discharge. |
|---|---|---|---|
| | | | |
| | | | |

16. Have you ever held any other position in the civil service of the United States? (Answer "yes" or "no.") yes If so, state in blank spaces below the information called for by the headings.

| Department. | Bureau or Service. | Position. | Salary. | Appointed. | Separated. |
|---|---|---|---|---|---|
| L. H. | | Keeper | $16 pr. mo. | Nov. 23, 1903 | Aug. 31, 1916 |
| | | | | | |
| | | | | | |

don't remember

11—6922

17. Are you the widow or orphan of an honorably discharged soldier or sailor? (Answer "yes" or "no.") No If so, state in blank spaces below the information called for by the headings.

| Name under which soldier or sailor rendered service. | Relationship to you. |
|---|---|
| | |

| Company and regiment, or vessel. | Date enlisted. | Date discharged. | Cause of discharge. |
|---|---|---|---|
| | | | |

18. What was your occupation prior to entering the United States service? (It is intended that the answer to this question shall state briefly the lines of work followed by you before receiving your present appointment, with the exception of your service indicated in answer to questions 13, 14, 15, and 16.) Fisherman

19. What education have you received? (State the grades of schools you have attended, and, if you have attended schools of higher grade than high schools, give the institution, degrees received, and date in each case. Example: Public school; high school; business college; Cornell University, A. B., 1910; Columbia University, LL. B., 1913.) Public School.

20. What special qualifications have you—educational, professional, technical, mechanical, etc.? (Examples: Qualified as "Lawyer," or "Civil engineer," or "Translator," or "Interpreter," or "Stenographer," or "Draftsman," or "Carpenter.") —

21. What, if any, civil-service examinations have you passed? (Give names and dates as near as you recollect.) Oct. 1920 - Keeper.

22. Were the answers to the foregoing questions written by you? (Answer "yes" or "no.") Yes If not, state the name and address of the person who wrote them for you.

Date, Sept. 17, 1921, 19

Witness (in case signature is by mark):

(Signature) Andrew B Sadler

(Present address) Smith Pt. L.S.
(Number and street.)

(City or town.) (State or Territory.)

## INDORSEMENT.

(If appointee is to be employed in the field, this form should be reviewed and approved by the proper field officer and need not be signed by an official of the Bureau. If appointee is to serve in the District of Columbia, the form should be reviewed and approved by the proper Bureau officer. When forwarding this form, no letter of transmittal is required.)

Reviewed, approved, and forwarded Sept. 30, 1921, 19

(Signature) W. D. King

(Official title) Supt. of Lighthouses

Form 111

APPOINTMENTS OCT 19 21

# OATH OF OFFICE

(Prescribed by Section 1757, Revised Statutes)

## DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

1921 OCT 1 AM 9 54 LIGHTHOUSES

I, Andrew B. Sadler

do solemnly [1] swear (See below) that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter: So HELP ME GOD.

Andrew B. Sadler
(Appointee signs here)

[2] Sworn (See below) and subscribed before me, this [3] 17" day of Sept., A. D. 1921

(Affix official seal here)

[4] (Name) W B Smith

(Official title) Clerk Circuit Court

My commission expires Mathews Co. Va

| Official Title | Rate of Pay (base) | Name of Station, Vessel, or Place of Employment. |
|---|---|---|
| Present Keeper | $840. p.a. | Smith Point L.S., Va. |
| Former [5] ------ | ---------- | ---------- |

(The above should be filled in by the district officer before sending to appointee)

Office of Superintendent of Lighthouses, 5th District

Baltimore, Md., September 30, 1921
(Address) (Date)

CARDED

The above-named appointee entered upon duty on July 21, 1921
(Date)

W. D. King
(Signature, followed by title)

Superintendent of Lighthouses

[1] Insert here "swear" or "affirm," as the case may be.
[2] Insert here "sworn to" or "affirmed," as the case may be.
[3] The oath may be taken any time on or after the effective date of appointment and prior to the payment of compensation, but no compensation shall be paid until the oath is executed in proper form.
[4] This oath should be taken before a justice of the peace, notary public, judge, clerk of a court, a chief clerk in the office of a superintendent of lighthouses or other employee in the Lighthouse Service designated by a chief clerk, or any other officer having authority to administer oaths, but never before a collector of customs or postmaster, as neither officer has power to administer oaths in such cases. In case the officer administering the oath has no seal, his official character should be duly certified to by the clerk of the proper court or the proper county clerk, except in the case of chief clerks in the offices of superintendent of lighthouses and other employees in the Lighthouse Service designated by them who are not required to have a seal.
[5] Give this information in all cases where new oath is required.
Failure to fill out this oath properly will result in its return for correction.

U. S. RECORD DATA ENTERED

CERTIFICATE OF PROBATIONARY APPOINTMENT

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

July 18, 1921.

Mr. Andrew B. Sadler,

Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office and to a probationary period of not to exceed six months as provided by paragraph (c) of section 1 of civil-service rule VII, Keeper in the Lighthouse Service at a salary of Eight Hundred and Forty dollars per annum, effective on the date on which you enter upon duty in the above-mentioned position.

By selection from certificate of eligibles (No. ) issued by the Secretary, Fourth Civil Service District.

By direction of the Secretary:

Respectfully,

CLIFFORD HASTINGS

P
C Chief of Appointment Division.

Appropriation: Salaries, Keepers of Lighthouses.

Vice: R. W. Fulcher.

Legal Residence: Virginia.
5th (See reverse side.)

APPOINTMENT DIVISION ENTERED 11—5080 JUL 18 1921 ON JOURNAL DEPARTMENT OF COMMERCE

C. S. REPORT DATA ENTERED

Form 73

**NOMINATION**

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

Fourth District
JUL 23 1921

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, 5th LIGHTHOUSE DISTRICT.

Baltimore, Md. (City.) July 12, 1921 (Date.) 19

1921 JUL 15 AM 8 52
CHIEF CLERK

COMMISSIONER OF LIGHTHOUSES:
(Thro' Sec'y, 4th Civil Service Com.)

**Action recommended,** Probationary appointment

Name, Andrew B. Sadler — Legal residence, Va.

Position, Keeper — Salary, $ 840. p.a.

1921 JUL 16 PM 12 36

Location, Smith Point L.S., Va. — Appropriation, Salaries, Keepers of Lighthouses

Effective July 20, 1921 — ~~the actual date of entrance on duty~~, or as soon thereafter as he enters on duty.

**Former position,** ------- — Former salary,

Location,

APPOINTMENTS

1921 JUL 15 AM 11 08

**Rank on eligible list,** 2 — Rating, Keeper Percentage, 94.2 — Other eligibles considered:
V.L.Thomas - 87.2 -C
A.W.S.Tyler- 86.6 -C

**Previous incumbent,** R.W.Fulcher — Services terminated, July 14, 1921

Reason, Recommended for promotion to 1st Asst.

**Members of family in Government Service,** None

**Remarks:** It is desired to send Sadler to Smith Point as early as practicable.

Selection regular, subject to the action of the U. S. Civil Service Commission, July 14, 1921

7/18/21

Z. N. Fisher
*Secretary, 4 Civil Service District.*
473

H. D. King
Superintendent of Lighthouses.

BUREAU OF LIGHTHOUSES
WASHINGTON JUL 15 1921

Submitted to the Secretary of Commerce, approved.

J. S. CONWAY
Acting Commissioner of Lighthouses.

[1] Strike out the clause which does not apply.

11—2314

(COPY)

JEH-EK May 31, 1921.

U. S. Civil Service Commission,
Washington, D. C.
(Through Secretary of Commerce)

Gentlemen:

1. Referring again to your letter of May 14, 1921 (A-JB-Mc), relative to application of Andrew B. Sadler, of Hallieford, Va., for position of keeper in the Lighthouse Service.

2. You are respectfully informed that in view of the period of time that has elapsed since Mr. Sadler's dismissal from the Service, this Bureau would be inclined to give favorable consideration to his reentrance to the Service should he receive eligibility and his name be certified.

Respectfully,
(Signed) L. R. Putnam
Commissioner of Lighthouses.

Inclosure transmitted to the Civil Service Commission. The Department concurs in the statement set forth in paragraph 2.
LIGHTHOUSES---Secretary's files.

Exact copy as signed by _____
Mailed _____ by _____

E. T. Huston
Assistant Secretary of Commerce.

File A-JB-Mc

(COPY)EK

UNITED STATES CIVIL SERVICE COMMISSION
Washington, D. C.

May 14th, 1921.

Commissioner of Lighthouses,
Department of Commerce,
Washington, D. C.

Sir:

The Commission is in receipt of an application from Mr. Andrew B. Sadler, of Hallieford, Virginia, for keeper in the Lighthouse Service. The records of this office show that Sadler was discharged from this service on August 31st, 1916, for making a false entry in his record of shore leave when employed as keeper of Windmill Point Light Station, Va. In view of the time that has elapsed since his dismissal from the service, the Commission would appreciate if you would advise it whether or not favorable consideration would be given to his re-entrance to the service should he receive eligibility as the result of the present examination and his name certified.

By direction of the Commission.

Very respectfully,

(Signed) Martin A. Morrison
President.

September 8, 1917.

Gentlemen:

The Department returns herewith certificate No. 11655, dated September 4, 1917, authorizing the reinstatement of Andrew B. Sadler as assistant keeper at $480 per annum in the Lighthouse Service, attention being invited to Department letter of August 31, 1917, in which it was recommended that Mr. Sadler's reinstatement be canceled.

By direction of the Secretary:

Respectfully,

(SIGNED) GEO. C. HAVENNER

Chief Clerk.

The Civil Service Commission.

Enclosure 996.
L

August 31, 1917.

Gentlemen:

Referring to its letter of the 24th instant, recommending the reinstatement of Andrew B. Sadler to the position of assistant keeper at $480 per annum in the Lighthouse Service, the Department has to state that it is in receipt of a letter from Mr. Sadler, advising that he is unable to report for duty. It is therefore requested that the recommendation for Mr. Sadler's reinstatement be canceled.

By direction of the Secretary:

Respectfully,

(SIGNED) E. W. LIBBEY

Acting Chief Clerk.

The Civil Service Commission.

L

Form 56

# TELEGRAM

## DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

LIGHT HOUSES

IDENTIFICATION CARD NO. _____

RLH--REOM--2:24 PM

| RECEIVER'S No. | TIME FILED | CHECK |
|---|---|---|
| | | PAID, GOVERNMENT RATE |

OFFICIAL BUSINESS

Baltimore, Md., Aug. 28, 1917, 191
(Place and date)

SEND TO Lighthouse Commissioner, Washington, D.C.

Cancel Sadler nomination assistant keeper Tangier Sound Form 73
August twentyone. Letter follows.

HANKINSON

Postal

CONFIRMATION.

CHARGE BUREAU OF LIGHTHOUSES, WASHINGTON, D. C.

APPROPRIATION FOR "GENERAL EXPENSES, LIGHTHOUSE SERVICE."

ATTEST:

R.L.Hankinson
(Name)

Supt., L.S.
(Title)

11—4649

ADDRESS ALL COMMUNICATIONS TO
LIGHTHOUSE INSPECTOR
BALTIMORE, MD.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LIGHT
AUG 29 1917
HOUSES

RECM.
Inclosures.

OFFICE OF INSPECTOR, 5TH DISTRICT
BALTIMORE, MD.

Commissioner of Lighthouses, Washington, D.C. August 28, 1917

CHIEF CLERK
AUG 29 1917

Subject: Reinstatement, A.B.Sadler.

Reference: Form 73 of August 21, 1917 and telegram to Bureau, this matter, this date.

AUG 30 1917

There is attached letter received today from Mr. A.B. Sadler, Hallieford, Va., stating his inability to report for duty as assistant keeper, Tangier Sound L.S., Va. Accordingly, the Bureau was telegraphed to as per attached confirmation.

Mr. Sadler was nominated for reinstatement at his own request, he having written this office on several different occasions requesting reinstatement.

In the absence and by direction of the Inspector,

Supt., L.S.

8/24-17

Bureau of Lighthouses, Washington.
AUG 29 1917

Submitted to Secretary of Commerce recommended for approval.

Acting Commissioner.

L. H.
INSPECTOR
AUG 28 1917
BALTIMORE
MD.

LIGHT
AUG 29 1917
HOUSES

Inspector
Chief Clerk
Superintendent
1st Asst. Supt.
2nd Asst. Supt.
3rd Asst. Supt.
Draftsman
Mechanician
Foreman
Accounts
Stenographer
Steering
Watchman
Book Keeping
File Clerk
Messenger

Hallieford Va
Aug. 27-1917

Light House Inspector
Baltimore Md.

Sir

In regards to your letter of the 24th inst I wish to state that it will be impossible for me to accept the position as Asst Keeper at Sanguin Island L.H. as I have not Married my wife and cannot live

Labor right now
But any time after
Xmas if there is
a vacancy occurs
anywhere in the
Fifth district I should
appreciate the position
Tell you favor me
with early
Please let me hear
from you in regards
to this matter.
Most Respectfully
A. B. Sadler
Fallieston Ga

Form 381.
May, 1910.

# REQUEST FOR REINSTATEMENT.

DEPARTMENT OF COMMERCE
[Department, Commission, or Office.]

Washington, D. C., August 24, 1917.

To the U. S. Civil Service Commission:

Request is made for certificate under Rule IX for the reinstatement of Andrew B. Sadler, a legal resident of the State (or Territory) of Virginia, to the position assistant keeper, now vacant (or to become vacant on ), at a salary of $480 p.a., in the Lighthouse Service, for which a certification of eligibles has not been requested.* Mr. Sadler was, without delinquency or misconduct on h part, separated by removal on August 31, 1916, from the position of keeper at a salary of $624 p.a., in the Lighthouse Service.
[Removal or resignation.] [Bureau or Office.]

MEMBERS OF FAMILY IN THE SERVICE OF THE UNITED STATES:

Cousin, Keeper of Windmill Point Light Station, Virginia.
[State degree of relationship and where employed.]

Copy of nomination which forms the basis of this request is attached hereto.

## MILITARY OR NAVAL RECORD.

Regiment ..... Company .....

Vessel ..... Date of honorable discharge .....

By direction of the Secretary:
Signature: SIGNED) GEO. C. HAVENNER

Official title: Chief Clerk.

L

*If a certification has been requested, the date should be given. When a requisition has been made under section 1 of Rule VII for a certification of eligibles, and the Commission, at the request of the Department, has made public announcement of an examination to secure such eligibles, the vacancy shall not thereafter be filled by transfer, promotion, or reinstatement, without the consent of the Commission.

6—2530

Form 78

REOM

**NOMINATION**

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LIGHT HOUSES AUG 22 1917

OFFICE OF LIGHTHOUSE INSPECTOR, 5th DISTRICT,

Baltimore, Md., August 21, 1917
(City.) (Date.)

THE COMMISSIONER OF LIGHTHOUSES:

**Action recommended,** Reinstatement

Name, Andrew B. Sadler — Legal residence, Va.

Position, Assistant Keeper — Salary, $480. p.a. (base pay)

Location, Tangier Sound L.S., Va. — Appropriation, Salaries, Keepers of Lighthouses.

Effective Sept. 1, 1917 — {the actual date of entrance on duty, or as soon thereafter as he enters on duty.

**Former position,** Keeper — Former salary, $624. p.a.

Location, Windmill Point L.S., Va.

CHIEF CLERK AUG 22 1917

SECRETARY'S OFFICE ACTION TAKEN AUG 23 1917 DEPARTMENT OF COMMERCE

**Rank on eligible list,** Rating, Percentage, , Other eligibles considered:

APPOINTMENTS AUG 22 1917

**Previous incumbent,** George M. Wible — Services terminated, with the close of Aug. 31, 1917

Reason, Recommended promoted to keeper, $600. p.a., Tangier Sound L.S., Va.

**Members of family in Government Service,** Cousin, keeper, Windmill Point L.S., Va.

**Remarks:** Mr. Sadler was dismissed from the lighthouse service of this district effective with the close of Aug. 31, 1916 for unauthorized absence from duty, etc. It is felt he has been sufficiently punished and his reinstatement is recommended in view of his good record before dismissal. In this connection, attention is invited to the recent reinstatement of Edward L. Thomas, an almost exactly similar case. The eligible register for asst. keeper, this dist., has only about 10 names remaining on it for consideration and it is desired to reinstate wherever possible for this reason, avoiding certification which would diminish number of eligibles. Sadler's request for reinstatement attached. Nominee is anxious to reenter the service and has requested reinstatement several times since dismissal.

APPOINTMENTS AUG 23 1917

Selection regular, subject to the action of the U. S. Civil Service Commission. , 191

K. O. King
Secretary. Civil Service District. Nominee Lighthouse Inspector.

BUREAU OF LIGHTHOUSES
WASHINGTON
AUG 22 1917

Submitted to the Secretary of Commerce, approved.

Approved, subject to the approval of the Civil Service Commission:

ASS'T. SECY. AUG 23 1917

E. F. Sweet
Assistant Secretary.

S. Conway
Acting Commissioner

[1] Strike out the clause which does not apply.

U.S. 2314

P.P.
herewith
8/17/17
One

| |
|---|
| Inspector |
| Chief Clerk |
| Superintendent |
| 1 A. Supt. |
| 2 A. Supt. |
| 3 A. Supt. |
| Draftsman |
| Mechanician |
| Foreman |
| Accounts |
| Hydrographer |
| Ordering |
| Personnel |
| Cost Keeping |
| File Clerk |
| Messenger |
| File |

L. H. INSPECTOR
AUG 17 1917
BALTIMORE MD.

LIGHT HOUSES AUG 23 1917

Now for reinstatement Last Year

Hollieford

Aug 6. 1917

Light House Inspector

Dear Sir

I hope I haven't
bin forgoten
I will be very
thank full to
be Reinstated in
the Light House
Service
if you Pleas
Remain Most Respectfully
A. B. Sadler

Cite Thomas case as almost exactly similar for precedent.

COPY HB

Copy--REOM

Hallieford, Va. Dec. 15, 1916.

Mr. Light House Inspector,
Baltimore, Md.

Sir:

Mr. King I find that several of the Light House Keepers are staying home from ten to fifteen days at a time without substitutes and I know this to be true as I live near them. If you would take their watchbooks and journal as you did mine you would find out for yourself. It seems like you are a little prejudiced against a few and all should be treated alike. Best regards to Mr. Hankinson.

Respectfully,
(Sig) A. B. Sadler.

---

CHIEF CLERK
JAN 2 1917

APPOINTMENT
JAN 21917

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE
Office of Inspector, 5th District
Baltimore, Md.
Dec. 19, 1916.

HDK-REOM

Re alleged violations of lighthouse service regulations.

Mr. A. B. Sadler,
Hallieford, Va.

Sir:

Referring to your letter of December 15, 1916, I beg to advise you that it is the policy of this Office to strictly enforce the regulations for the government of the lighthouse service without fear or favor and that all cases of violation of these regulations coming to the attention of the office are properly investigated and such action taken as the best interests of the service would appear to warrant.

If you have information of violations of the regulations of the lighthouse service, which have not come to the attention of this office you are at perfect liberty to submit evidence of such violations either to this office or to the Commissioner of Lighthouses if you so desire.

H. D. KING.
Lighthouse Inspector.

---

HDK--REOM

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE
Office of Inspector, 5th District
Baltimore, Md.
Dec. 19, 1916.

Re alleged violations of lighthouse service regulations.

Referred to the Commissioner of Lighthouses for his information.

Mr. A. B. Sadler was formerly keeper of Windmill Point Light Station, Va., and was dismissed from the service for falsification of records and absence in excess of the amounts permitted under the regulations.

(SIGNED) KING.
Lighthouse Inspector.

JFR

---

H B Bureau of Lighthouses December 29, 1916.

Submitted to the Secretary of Commerce for his information.

Commissioner.

USE TYPEWRITER—SEE INSTRUCTIONS ON BACK.

UNITED STATES
BUREAU OF EFFICIENCY.
FORM 8.

DEPARTMENT OF COMMERCE
BUREAU OF THE CENSUS.
8—4789-2

DO NOT WRITE NO ENTRIES IN THIS COLUMN.

LIGHT HOUSES
DEC 12 1916

# RECORD OF CIVIL EMPLOYEE.

JULY 1, 1916.

1. Name: (Surname first. Given name in full. For women write Miss or Mrs. before given name.)

Sadler, Andrew B.

2. Department:

Commerce

3. Bureau, office, or service:

Lighthouse Service, 5th Dist.

4. Designation of position:

Keeper

5. Occupation (if not clearly shown by answer to question 4):

6. Annual earnings:

$612.

7. Kind of appropriation:

LS

8. Present rate of pay:

$ 624. PA

9. Initial rate of pay:

$ 420. p.a.

10. Total length of service (give the total of ALL U. S. GOVT. SERVICE with the exceptions stated on the back of this card)—

| Substitute— Years: | Substitute— Months: | Regular— Years: | Regular— Months: |
|---|---|---|---|
| | | 12 | 7 |

11. State, Territory, or foreign country of birth (do not give town):

Virginia

12. Race:

W

13. Sex:

Male

14. Date of birth—

Month: Unknown

Year: 1867

15. Kinds of schools attended, years attended, and degrees taken:

E6-

16. Marital condition:

M

17. War veteran?

No

18. Appointed from—

Congressional district and State: 1 Virginia

County: Mathews

19. Civil service status:

C

20. Method by which classified status was obtained:

CE

21. Place of employment—

City: Baltimore

State: Maryland

DO NOT FOLD THIS CARD.

11—5869

August 12, 1916.

Commissioner of Lighthouses:

For the reasons set forth in the Fifth Inspector's communication of the 8th instant, and in accordance with the Bureau's recommendation of the 9th instant, the Department has amended its order dismissing Andrew B. Sadler from the position of keeper of Windmill Point Light Station, Virginia, at $624 per annum, by changing the date of effect to read August 31 instead of August 15, 1916. The Department's letter of August 5, 1916, notifying Mr. Saddler of his dismissal, has been amended accordingly and is herewith returned, together with Department letter of same date addressed to the Bureau, which has been similarly amended.

By direction of the Secretary:

(SIGNED) CLIFFORD HASTINGS

CARDED

APPOINTMENT DIVISION ENTERED AUG 12 1916 DEPT. OF COMMERCE

CHANGE REPORTED SEP 1916 C. S. COMMISSION

Enclosure 37.
C-R

ADDRESS ALL COMMUNICATIONS TO
LIGHTHOUSE INSPECTOR
BALTIMORE, MD.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

OFFICE OF INSPECTOR, 5TH DISTRICT
BALTIMORE, MD.

LIGHT HOUSES AUG 9 1916

CHIEF CLERK AUG 10 1916

REOM.

Department Letter of Aug. 5, 1916 dismissing Andrew B. Sadler, keeper, Windmill Point L.S., Va. from the service.

Aug. 8, 1916

3.50 APPOINTMENTS AUG 10 1916

Returned to the Commissioner of Lighthouses for amendment as to date of effect, which it is recommended be the close of August 31, 1916 instead of close of August 15, 1916, which latter date does not allow of sufficient time in which to select and nominate a suitable successor.

CHIEF CLERK AUG 11 1916

King
Lighthouse Inspector.

APPOINTMENTS AUG 11 1916

DIVISION OF APPOINTMENTS NECESSARY ACTION TAKEN AUG 12 1916 DEPT OF COMMERCE

LRE 8/10/16 4 Inclo.

Bureau of Lighthouses, Washington
AUG 9 1916

Submitted to Secretary of Commerce recommended for approval. It is also recommended that Dept letter of Aug 5, 1916 hereunto be similarly amended in regard to effective date of Sadler's dismissal.

AUG 12 1916

Calloway

August 11, 1916.

APPROVED:

E. F. Sweet

Acting Secretary.

C-R

DEPARTMENT OF COMMERCE

APPOINTMENT DIVISION

WASHINGTON

CHIEF CLERK
AUG 3 1916

August 3, 1916.

WROTE BUREAU
AUG 5 - 1916

The Acting Secretary:

Attached hereto is letter dated July 7, 1916, and enclosures, from the Inspector of the Fifth Lighthouse District, forwarded by the Bureau on the 1st instant, recommending that Andrew B. Sadler, keeper of Windmill Point Light Station, Virginia, be dismissed from the service, effective at the close of July 31, 1916, and that Edward Davis, the assistant keeper, be reprimanded and reduced from $516 to $456 per annum for six months, beginning August 1, 1916; also that Mr. Davis be allowed no more leave during the present calendar year without furnishing a substitute at his own expense.

On June 12, 1916, formal charges were preferred against Messrs. Sadler and Davis, in which it was alleged that they had been guilty of unauthorized absence from their station on certain specified periods, and that they had made a practice of entering false reports in the watchbook in order to make it appear that they had stood watch, when as a matter of fact the keeper or assistant keeper was absent from the station. Both Mr. Sadler and Mr. Davis denied the truth of the charges in letters addressed to the Inspector on June 18, 1916.

In this connection the Inspector states as follows:

> "Beginning with Nov. 1, 1915, up to the date of the removal of the watchbook from the station careful examination has been made of the signatures to the watchbook and those considered by this office to be genuine are marked "O. K."; those considered to be spurious and signed by one keeper for the other and in the absence of the other are marked with a check mark. This evidence together with the fact that pages 165 to 168 have clearly been cut from the book is considered to be clear substantiation of the charges. So plain is this evidence that this office has been able to prepare the attached tabulated statement of actual absence of keepers at this station in comparison with reported absences.
>
> * * * * * * * * * * * * * * * * * * * * * * * * * * *
>
> "Since writing the above, the journal of this station has been called for and examined with the result that the charges made are considered to be further substantiated by the evidence of handwriting of the keeper and assistant keeper during the months, November, 1915, to May, 1916.

The changes of handwriting coincide with the dates of departure and arrival at station as deduced from the signatures in the watchbook with the exception that the assistant keeper has apparently written the journal from March 10 to March 20, during which period the signatures in the watchbook give evidence that he was not at the station. In considering the evidence shown by the handwriting in the journal, consideration should be given to the fact that at such periods as both keepers have been at the station, it is customary for the keeper to write the journal."

This office is of opinion that the Inspector's findings in the matter point conclusively to the fact that Messrs. Sadler and Davis are guilty as charged, and it is therefore suggested that the action recommended be approved, except that Mr. Sadler's dismissal be made to take effect at the close of August 15 instead of July 31, 1916, and that Mr. Davis' reduction take effect beginning August 15 instead of August 1, 1916, inasmuch as the Bureau did not forward the Inspector's letter in time to admit of the Department's action prior to the dates fixed by the Inspector.

Clifford Hoarding

APPROVED:

E. F. Sweet

Acting Secretary.

√C-R

ADDRESS ALL COMMUNICATIONS TO
LIGHTHOUSE INSPECTOR
BALTIMORE, MD.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

JUL 8 1916
HOUSES

HDK--REOM.

OFFICE OF INSPECTOR, 5TH DISTRICT
BALTIMORE, MD.

APPOINTMENTS
AUG 2 1916

Inclosures.
Windmill Point Light Station, Va.:
Charges against Keeper and assistant.

July 27, 1916.

MEMORANDUM WRITTEN
AUG 3 1916

Commissioner of Lighthouses, Washington, D.C.

Herewith forwarded for the Bureau's consideration, charges #674 preferred against Andrew B. Sadler and Edward Davis, keeper and assistant keeper, respectively, Windmill Point Light Station, Va. together with their respective replies. There is also inclosed the watchbook of the station upon which the charges have been based. Beginning with Nov. 1, 1915 up to the date of the removal of the watchbook from the station careful examination has been made of the signatures to the watchbook and those considered by this Office to be genuine are marked "O.K."; those considered to be spurious and signed by one keeper for the other and in the absence of the other are marked with a check mark. This evidence together with the fact that pages 165 to 168 have clearly been cut from the book is considered to be clear substantiation of the charges. So plain is this evidence that this Office has been able to prepare the ~~following~~ attached tabulated statement of actual absence of keepers at this station in comparison with reported absences.

In view of the fact that in the face of this evidence the keepers maintain their innocence it is considered the untrustworthiness of both men is established. The offence, however, seems to me to be the more serious in the case of the keeper and I have to recommend that Andrew B. Sadler, Keeper, Windmill Point Light Sta-

tion, Va. be dismissed for the good of the service effective at the close of July 31, 1916. It is further recommended that the Bureau address a letter of reprimand to Mr. Edward Davis, Assistant Keeper, Windmill Point Light Station, Va. and that his pay be reduced from $516. per annum to $456. per annum for six months beginning August 1, 1916. It is further recommended that Mr. Edward Davis, Assistant Keeper, Windmill Point Light Station, Va. be allowed no more leave during the present calendar year without furnishing a substitute at his own expense.

CHIEF CLERK AUG 2 1916 5

APPOINTMENTS AUG2 1916

"Since writing the above, the Journal of this station has been called for and examined with the result that the charges made are considered to be further substantiated by the evidence of handwriting of the keeper and assistant during the months, November 1915 to May 1916. The changes of handwriting coincide with the dates of departure and arrival at station as deduced from the signatures in the watchbook with the exception that the assistant keeper has apparently written the Journal from March 10 to March 30 during which period the signatures in the watchbook give evidence that he was not at the station. In considering the evidence shown by the handwriting in the Journal consideration should be given to the fact that at such periods as both keepers have been at the station it is customary for the keeper to write the Journal."

The return of watchbook and Journal is requested.

Very

Lighthouse Inspector.

Set inclosures.
McC.

Bureau of Lighthouses, Aug. 1, 1916.

Submitted to Secretary of Commerce recommending approval of above recommendations of Inspector in regard to Sadler and Davis.

It is requested that the accompanying watch book and journal be returned to the Bureau at the proper time.

REGISTERED MAIL

ADDRESS ALL COMMUNICATIONS TO
LIGHTHOUSE INSPECTOR
BALTIMORE, MD.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LIGHT
JUL 8 1916
HOUSES

HDK--REOM.
Windmill Point L.S.,Va.
Charges against Keeper Sadler.

OFFICE OF INSPECTOR, 5TH DISTRICT
BALTIMORE, MD.

June 12, 1916

Mr. Andrew B. Sadler, Keeper,
Windmill Point L.S., Va.,
Hallieford, Va.

You are hereby charged with violation of the following paragraphs of the "Instructions To Employees of the United States Lighthouse Service 1915":

Paragraph 6. Unauthorized absence. This Office has reason to believe that you were absent from your station without furnishing substitute as required by the Regulations and without authority from this Office during the following periods since Oct. 28, 1915:

Oct. 28 to Nov. 7, 1915
Dec. 2 to Dec. 14, 1915
Dec. 24 to Dec. 30, 1915
Jan. 12 to Jan. 18, 1916
Jan. 31 to Feb. 6, 1916
Feb. 17 to Feb. 27, 1916
May 12 to May 18, 1916.

Paragraph 34, False documents.
You are further charged with having knowingly falsified the watchbook of your station and with either having directed or permitted your assistant keeper to do the same in that during the periods of absence above mentioned your name has been signed by the assistant keeper as indicating that you stood alternate watches. Moreover, the watchbook of the station has been mutilated by tearing therefrom pages 165 to 168 including the entire record of watches for the month of April 1916.

You are directed to submit to this Office within 10 days of the receipt of this letter any statement you wish to make in your own behalf.

H. D. King.

Lighthouse Inspector

REGISTERED MAIL

ADDRESS ALL COMMUNICATIONS TO
LIGHTHOUSE INSPECTOR
BALTIMORE, MD.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LIGHT
JUL 8 1916
HOUSES

HDK--REOM.

OFFICE OF INSPECTOR, 5TH DISTRICT
BALTIMORE, MD.

Windmill Point L.S., Va.
Charges against assistant keeper Davis.

June 12, 1916

Mr. Edward Davis, Assistant Keeper,
(Through Keeper)
Windmill Point L.S., Va.,
Hallieford, Va.

You are hereby charged with violation of the following paragraphs of the "Instructions To Employees of the United States Lighthouse Service 1915":

Paragraph 8. Unauthorized absence. This Office has reason to believe that you were absent from your station without furnishing substitute as required by the Regulations and without authority from this Office during the following periods since Nov. 1, 1915:

Nov. 8 to Nov. 15, 1915
Nov. 25 to Dec. 1, 1915
Dec. 15 to Dec. 22, 1915
Feb. 7 to Feb. 15, 1916
Feb. 29 to Mar. 31, 1916.

Paragraph 34. False documents. You are also charged with having knowingly aided and abetted the keeper of Windmill Point Light Station in rendering a false report in the watchbook in that during the above mentioned periods of absence your name has been signed by the keeper as indicating that you stood alternate watches.

You are directed to submit to this Office within 10 days of the receipt of this letter any statement you wish to make in your own behalf.

H. D. King.

Lighthouse Inspector

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

L. H.
INSPECTOR
JUN 20 191
BALTIMORE, MD.

FIFTH DISTRICT

Windmill Point
(Station, Depot, or Vessel.)

June 15, 191

LIGHT
JUL 8 1916
HOUSES

Light House Inspector

Sir

your letter of June 12 1916
Received in regards to Signature
of watch Book my absence is intered
in back of Jurnal as directed
the notes is taken from the entry
and put on monthley rorts that is
all the time I have had absence
from the Station

Most Respectfully

T Davis

Asst Keeper

Hallieford

VA

Inspector
Chief Clerk
Superintendent
1 A. Supt.
2 A. Supt.
3 A. Supt.
Draftsman
Mechanician
Accounts
Hydrographer
Ordering
Personnel
Cost Keeping
File Clerk
When Avail.
File

ADDRESS ALL COMMUNICATIONS TO
LIGHTHOUSE INSPECTOR
BALTIMORE, MD.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

L. H.
INSPECTOR
JUN 20 1916
BALTIMORE,
MD.

FIFTH DISTRICT

Wissahickon Depot
(Station, Depot, or Vessel.)

June 16, 1916

LIGHT
AUG 8 1916
HOUSES

Light House Inspector

Sir

you letter of June 12. 1916
Received in regards to Signiture of
watch Book Any absence is entered in
book of Journal as directed and as
the of each Month Any absence
report is Taken from that entry
as To Mutilated watch Book
Too leaves was loos and watch for
the Month of April was continued
to Next page as for as my mind Serves
me I have all ways tried to observe
all the rules and to Strickly obay
them

Respectfully
Your Most Obt Servt
A B Sadler
Keeper of Sta
Hallieford Pt
Va

| |
|---|
| Inspector |
| Chief Clerk |
| Superintendent |
| 1 A. Supt. |
| 2 A. Supt. |
| 3 A. Supt. |
| Draftsman |
| Mechanician |
| Accounts |
| Hydrographer |
| Ordering |
| Personnel |
| Cost Keeping |
| File Clerk |
| When Read |
| File |

In comment
No record for April in Watch book. Pages have been apparently partly cut and partly torn from Watch book.
Think this an exceptionally clear case of deceit.
6/20

REOM.

LIGHT
JUL 8 1916
HOUSES

Absences as shown by the signatures in Watchbook at Windmill Point Light Station, Va. from Nov. 1, 1915 to May 29, 1916.

| KEEPER | | | ASST.KEEPER | | |
|---|---|---|---|---|---|
| Left sta. | Retd.sta. | Days absent | Left sta. | Retd.sta. | Days absent |
| Nov. 1 | Nov. 8 | 7 | Nov. 8 | Nov.16 | 8 |
| " 16 | " 21 | 5 | " 25 | Dec. 2 | 7 |
| Dec. 2 | Dec.15 | 13 | Dec.15 | " 23 | 8 |
| " 23 | Jan. 1 | 9 | Jan. 1 | Jan. 5 | 4 |
| Jan.11 | " 20 | 9 | " 20 | " 24 | 4 |
| " 30 | Feb. 7 | 8 | Feb. 7 | Feb.16 | 9 |
| Feb.16 | " 28 | 12 | " 28 | Mar.31 | 32 |
| | 4 mos. | 63 | | | 72 |

April page removed from watchbook.

| | | | | | |
|---|---|---|---|---|---|
| May 1 | May 4 | 3 | May 5 | May 8 | 3 |
| " 11 | " 19 | 8 | " 20 | " 29 | 9 |
| | Total | 74 | | Total | 84 |

Absences as shown by Form 65 at Windmill Point Light Station, Va. from Nov. 1, 1915 to May 29, 1916.

| KEEPER | | TIME ABSENT | ASST.KEEPER | | TIME ABSENT |
|---|---|---|---|---|---|
| Nov.24 | Nov.26 | 1 day 21 hrs. | Nov. 9 | Nov.11 | 1 day 23 hrs. |
| Dec.25 | Dec.27 | 2 " 2 " | Dec. 1 | Dec. 3 | 2 " 1 " |
| Jan.21 | Jan.23 | 1 " 20 " | Jan. 3 | Jan. 5 | 2 " 4 " |
| Feb. | Feb. | 1 " 19 " | Feb. | Feb. | 2 " 5 " |
| Mar.20 | Mar.22 | 1 " 19 " | Mar. 6 | Mar. 8 | 2 " 1 " |
| Apl.25 | Apl.27 | 1 " 19 " | Apl.13 | Apl.15 | 2 " 3 " |
| May 21 | May 23 | 1 " 21 " | May 7 | May 9 | 2 " 4 " |
| | Total | 13 " 1 " | | Total | 14 " 17 " |

August 5, 1916.

Commissioner of Lighthouses:

The Department acknowledges receipt of the Fifth Inspector's letter of the 7th ultimo, and enclosures, forwarded by the Bureau on the 1st instant, relative to the matter of charges preferred against Andrew B. Sadler and Edward Davis, keeper and assistant keeper, respectively, of Windmill Point Light Station, Virginia.

Upon consideration of the correspondence in the case, the Department has approved the action recommended, except that Mr. Sadler's dismissal has been made to take effect at the close of August 15 instead of July 31, 1916, and Mr. Davis' reduction has been made effective beginning August 15 instead of August 1, 1916, inasmuch as the Bureau did not forward the Inspector's letter in time to admit of the Department's action prior to the dates fixed by the Inspector. The Bureau is authorized to address a letter of reprimand to Mr. Davis and notify him that he will be allowed no more leave during the present calendar year without furnishing a substitute at his own expense. It is requested that a copy of the letter of reprimand be furnished the Department for its files.

The watchbook and journal for Windmill Point Light Station are returned herewith, as requested, together with certain correspondence which appears to be a part of the Bureau's files.

By direction of the Secretary:

(SIGNED) GEO. C. HAVENNER

Enclosure 31.
C-R

August 5, 1916.

Sir:

It having been charged that you absented yourself from your station without authority and without furnishing a substitute as required by the regulations, and that you made and sanctioned false reports, as set forth in letter addressed to you by the Fifth Inspector under date of June 12, 1916, and the charges having been established in a degree sufficient to warrant such action, the Department, upon recommendation of the Commissioner of Lighthouses, has dismissed you from the position of keeper of Windmill Point Light Station, Virginia, at $624 per annum, to take effect at the close of August 31* 15, 1916.

By direction of the Secretary:

Respectfully,

CARRIED.

* Dec 8/1916, Amends

(SIGNED) CLIFFORD HASTINGS

Chief of Appointment Division.

APPOINTMENT DIVISION ENTERED AUG - 5 1916 ON JOURNAL DEPT. OF COMMERCE

Mr. Andrew B. Sadler,
Through the Commissioner of Lighthouses.

C-R

Form 111

**OATH OF OFFICE**

(Prescribed by Section 1757, Revised Statutes)

# Department of Commerce and Labor

LIGHTHOUSE SERVICE

L. H. INSPECTOR JAN 20 1916 BALTIMORE, MD.

APPOINTMENTS JAN 26 1916

JAN 21 1916 LIGHT HOUSES

CHIEF CLERK JAN 26 1916

I, Andrew B. Sadler,

do solemnly[1] swear (See below) that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter: So help me God.

Andrew B. Sadler

(Appointee signs here)

[2] Sworn to (See below) and subscribed before me, this[3] 17" day of January, A. D. 1916

(Affix official seal here)

Notary

[4] (Name) C. W. B. Smith

(Official title) Clerk Cir. Court

| Official Title | Rate of Pay | Name of Station, Vessel, or Place of Employment |
|---|---|---|
| Present Keeper | $624. per an. | Windmill Point L.S., Va. |
| Former[5] do. | 600. " " | do. |

(The above should be filled in by the district officer before sending to appointee)

Inspector ✓
Chief Clerk
Superintendent RECOM
1 A. Supt.
2 A. Supt.
3 A. Supt.
Draftsman
Mechanician
Accounts
Hydrographer
Ordering
✓ Personnel ✓
Cost Keeping
File Clerk
When Ansd.
File

Office of Lighthouse Inspector, 5th District

Baltimore, Md., (Address), Jan. 20, 1916 (Date)

The above-named appointee entered upon duty on Jan. 1, 1916 (Date)

CARDED.

H. D. King

(Signature, followed by title)

Lighthouse Inspector

[1] Insert here "swear" or "affirm," as the case may be.

[2] Insert here "sworn to" or "affirmed," as the case may be.

[3] The oath may be taken any time after the date of appointment and prior to the payment of compensation, but no compensation shall be paid until the oath is executed in proper form.

[4] This oath should be taken before a justice of the peace, notary public, judge, clerk of a court, or any other officer having authority to administer oaths, but never before a collector of customs, as he has no power to administer oaths in such cases. In case the officer administering the oath has no seal, his official character should be duly certified to by the clerk of the proper court or the proper county clerk.

[5] Give this information in all cases where new oath is required.

Failure to fill out this oath properly will result in its return for correction.

11—944

Ent'd

GENERAL APPOINTMENT—FIXED DATE

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

December 24, 1915.

Mr. Andrew B. Sadler,
Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office, and to actual entrance upon duty (unless on authorized leave) on the date indicated, ~~Keeper~~ in the ~~Lighthouse Service~~ at a salary of ~~Six Hundred and Twenty-four~~ dollars per ~~annum~~, effective January 1, 1916.

(By increase in compensation from $600 per annum.)

By direction of the Secretary:

Respectfully,

CARDED

(SIGNED) CLIFFORD HASTINGS

Chief of Appointment Division.

APPOINTMENT DIVISION ENTERED DEC 27 1915

R
M

Appropriation: Salaries, Keepers of Lighthouses.

Vice:

Legal Residence: Virginia.

OFFICE REPORTED JAN 1916 U. S. COMMISSION

11—1393

Form 73

**NOMINATION**

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

HDK--REOM

OFFICE OF LIGHTHOUSE INSPECTOR, 5th DISTRICT,

Baltimore, Md., Dec. 22, 1915
(City.) (Date.)

THE COMMISSIONER OF LIGHTHOUSES:

**Action recommended,** Increase in pay

Name, Andrew B. Sadler — Legal residence, Va.

Position, Keeper — Salary, $624. per an.

Location, Windmill Point L.S., Va. — Appropriation, Salaries, Keepers of Lighthouses.

Effective Jan. 1, 1916 — [1] ~~the actual date of entrance on duty~~, or as soon thereafter as he enters on duty.

**Former position,** Keeper — Former salary, $600. per an.

Location, Windmill Point L.S., Va.

**Rank on eligible list,** Rating, Percentage, , Other eligibles considered:

**Previous incumbent,** (New position) Services terminated,

Reason,

**Relatives in Government Service,** 1 Cousin in LHS.

**Remarks:** This recommendation in accordance with Bureau letter of Dec. 17, 1915 authorizing certain changes in the schedule of pay of keepers in this District. This employee considered deserving of the increase in his pay.

Selection regular, subject to the action of the U. S. Civil Service Commission. , 191

*Secretary, Civil Service District.*

Lighthouse Inspector.

BUREAU OF LIGHTHOUSES
WASHINGTON

DEC 23 1915

Submitted to the Secretary of Commerce, approved.

Acting Commissioner

[1] Strike out the clause which does not apply.

11—2314

Form 111

# OATH OF OFFICE

(Prescribed by Section 1757, Revised Statutes)

## Department of Commerce and Labor

LIGHTHOUSE SERVICE

L. H. INSPECTOR MAR 24 1915 BALTIMORE, MD.

LIGHT MAR25 1915 HOUSES

CHIEF CLERK MAR30 1915

APPOINTMENT DIV. MAR 30 915

I, Andrew B. Sadler

do solemnly [1] swear (See below) that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter: So HELP ME GOD.

☞ Andrew B. Sadler
(Appointee signs here)

[2] Sworn to (See below) and subscribed before me, this [3] 22nd day of March, A. D. 1915

(Affix official seal here)

[4] (Name) C. B. Smith

(Official title) Clerk Lighthouse Board

| Official Title | Rate of Pay | Name of Station, Vessel, or Place of Employment |
|---|---|---|
| Present Keeper | $600. per an. | Windmill Point L.S., Va. |
| Former [5] Asst. Keeper | $480. " " | Stingray Point L.S., Va. |

(The above should be filled in by the district officer before sending to appointee)

REOM

Office of Lighthouse Inspector, 5th District

Baltimore, Md. (Address), March 24, 1915 (Date)

CARDED.

The above-named appointee entered upon duty on March 20-1915 (Date)

H. D. King

(Signature, followed by title)

Lighthouse Inspector

[1] Insert here "swear" or "affirm," as the case may be.

[2] Insert here "sworn to" or "affirmed," as the case may be.

[3] The oath may be taken any time after the date of appointment and prior to the payment of compensation, but no compensation shall be paid until the oath is executed in proper form.

[4] This oath should be taken before a justice of the peace, notary public, judge, clerk of a court, or any other officer having authority to administer oaths, but never before a collector of customs, as he has no power to administer oaths in such cases. In case the officer administering the oath has no seal, his official character should be duly certified to by the clerk of the proper court or the proper county clerk.

[5] Give this information in all cases where new oath is required.

Failure to fill out this oath properly will result in its return for correction.

11—944

Entd

GENERAL APPOINTMENT

DEPARTMENT OF COMMERCE

APPOINTMENT DIVISION

WASHINGTON

March 15, 1915.

Mr. Andrew B. Sadler,

Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office,

Keeper

in the Lighthouse Service

at a salary of Six Hundred dollars per annum,

effective on the date on which you enter upon duty in the above-mentioned position.

(By transfer from assistant keeper at $480 per annum.)

By direction of the Secretary:

Respectfully,

(SIGNED) GEO. W. LEADLEY

Chief of Appointment Division.

R
C

CARDED.

CHANGE REPORTED
MAR 1915
U. S. COMMISSION

Appropriation: Salaries, Keepers of Lighthouses.

Vice: Charles E. Respess.

Legal Residence: Virginia.

APPOINTMENT DIVISION ENTERED MAR 15 1915 ON JOURNAL DEPT OF COMMERCE

11—3692

Form 73

**NOMINATION**

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

SPECIAL LIGHT HOUSES

REOM

OFFICE OF LIGHTHOUSE INSPECTOR, 5th DISTRICT.

Baltimore, Md., (City.) Mch. 10, (Date.) 191 5

THE COMMISSIONER OF LIGHTHOUSES:

CHIEF CLERK MAR13 1915

**Action recommended,** Transfer and promotion

Name, Andrew B. Sadler Ef 89

Legal residence, Va.

Position, Keeper

Salary, $600. per an.

Location, Windmill Point L.S., Va.

Appropriation, Salaries, Keepers of Lighthouses.

DIVISION OF APPOINTMENTS APPOINTMENT WRITTEN MAR 15 1915 DEPT OF COMMERCE

Effective March 22, 1915

[1] ~~the date of his assumption of duty,~~ or as soon thereafter as he enters on duty.

**Former position,** Asst. Keeper

Former salary, $480. per an.

Location, Stingray Point L.S., Va.

**Rank on eligible list,** Rating, Percentage, , Other eligibles considered:
Gary E. Powell, Asst. Kpr., Great Shoals L.S., Md. and other assistants with length of service greater than Sadler's.

**Previous incumbent,** Charles E. Respess Services terminated, March 5, 1915

Reason, Death by drowning

**Relatives in Government Service,** None

**Remarks:** This recommendation based on length of service and relative efficiency. Mr. Sadler has been in the service since Nov. 23, 1903. He has applied for the promotion several times. Powell has been in the service longer but having a wife and 4 children it was not deemed advisable to transfer him to this offshore station. He recently declined promotion to keeper, Hooper Island L.S., Md. ~~In the absence and by direction of the Inspector,~~

Selection regular, subject to the action of the U. S. Civil Service Commission. , 191

Secretary, Civil Service District.

Inspector Supt., LHS.

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BUREAU OF LIGHTHOUSES
WASHINGTON

MAR 12 1915

Submitted to the Secretary of Commerce, approved.

3-13-15

Acting Commissioner

[1] Strike out the clause which does not apply.

11—2314

Form 111

OFFICE OF DEPT OF COMMERCE AND LABOR RECEIVED JUL 20 1912

**OATH OF OFFICE**

(Prescribed by Section 1757, Revised Statutes.)

BUREAU OF LIGHT-HOUSES JUL 19 1912 DEPT OF COMMERCE AND LABOR

# Department of Commerce and Labor

LIGHTHOUSE SERVICE

I, Andrew B. Sadler

do solemnly[1] Swear (See below) that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter: So HELP ME GOD.

(Appointee signs here) Andrew B. Sadler

[2] Sworn to (See below) and subscribed before me, this[3] 15th day of July, A. D. 1912

(Affix official seal here)

[4](Name) Davis Smith.

(Official title) Clk. Dist. Ct. Mathews Co. Va.

| Official Title | Rate of Pay | Name of Station, Vessel, or Place of Employment |
|---|---|---|
| Assistant Keeper | $480.00 p.a. | Stingray Pt. Lightsta., Va. |

(The above should be filled in by the district officer before sending to appointee)

Office of Lighthouse Inspector, 5th District

Baltimore, Md., (Address) July 17, 1912 (Date)

CARDED

The above-named appointee entered upon duty on July 1, 1912 (Date)

Formerly Asst. Keeper, Stingray Pt. Lightsta. at $40.00 p.m.

DIVISION OF APPOINTMENTS RECEIVED JUL 22 1912 DEPT OF COMMERCE AND LABOR

E. D. Rilland (Signature, followed by title) Inspector

[1] Insert here "swear" or "affirm," as the case may be.

[2] Insert here "sworn to" or "affirmed," as the case may be.

[3] The oath may be taken any time after the date of appointment and prior to the payment of compensation, but no compensation shall be paid until the oath is executed in proper form.

[4] This oath should be taken before a justice of the peace, notary public, judge, clerk of a court, or any other officer having authority to administer oaths, but never before a collector of customs, as he has no power to administer oaths in such cases. In case the officer administering the oath has no seal, his official character should be duly certified to by the clerk of the proper court or the proper county clerk.

Failure to fill out this oath properly will result in its return for correction.

11—944

GENERAL APPOINTMENT—FIXED DATE

Department of Commerce and Labor

APPOINTMENT DIVISION

Washington

June 29, 1912.

Mr. Andrew B. Sadler.

Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office, and to actual entrance upon duty (unless on authorized leave) on the date indicated, Assistant Keeper in the Lighthouse Service at a salary of Four Hundred and Eighty dollars per annum, effective July 1, 1912.

Not to be reported to C. S. C.

(By change from $40 per month.)

CARDED.

APPOINTMENT DIVISION. REPORTED JUN 29 1912 TO DISBURSING CLERK DEPT OF COMMERCE AND LABOR

By direction of the Secretary:

Respectfully,

(SIGNED) GEO. W. LEADLEY.

P
D

Chief of Appointment Division.

---

Appropriation: Salaries, Keepers of Lighthouses.

Vice:

Legal Residence: Virginia.

11—1393

OM.

Form 73 ORIGINAL APPOINTMENT, PROMOTION, OR TRANSFER APPOINTEE

JUN 8 1912

Department of Commerce and Labor
LIGHTHOUSE SERVICE

OFFICE OF LIGHTHOUSE INSPECTOR, Fifth DISTRICT,
Baltimore, Maryland
June 7, 1912 , 191

APPOINTMENT DIVISION RECEIVED JUN 27 1912 DEPT. OF COMMERCE AND LABOR.

THE COMMISSIONER OF LIGHTHOUSES:

The following recommendation is submitted:

**Action proposed,** Appointment

Name, Andrew B. Sadler — Legal residence, Virginia

Position, Asst. Keeper — Salary, $480.00 per annum

Location, Stingray Point Lightstation, Va.

Effective July 1, 1912 ~~or as soon thereafter as he enters on duty.~~

**Former position,** Asst. Keeper — Former salary, $40.00 per mo.

Location, Stingray Point Lightstation, Va.

**Rank in list of eligibles,** — Rating, — Percentage,

Other eligibles considered,

**Letters of declination inclosed,**

**Previous incumbent,** — Services terminated,

Reason,

**Remarks:** To be paid from the appropriation, "Salaries of Keepers of Lighthouses."

6-27-12

Ruland
Inspector

Department of Commerce and Labor
BUREAU OF LIGHTHOUSES
WASHINGTON

JUN 21 1912

Respectfully submitted to the Secretary of Commerce and Labor, approved.

11—2314

APPOINTMENT DIVISION APPOINTMENT WRITTEN JUN 29 1912 DEPT OF COMMERCE AND LABOR.

G B Putnam
~~Acting~~ Commissioner

READ THE INSTRUCTIONS ON PAGE 3

Department of Commerce and Labor

WLR

# EFFICIENCY REPORT

MAY 13 1911

(The parenthetical letters refer to instructions on page 3, which instructions should be read and understood before attempting to fill out the form.)

1. Name Andrew B. Sadler 2. Age 44 (Last birthday.)

3. Bureau Lighthouse Service 4. Position Assistant Keeper

5. Compensation $40 month 6. Where employed Stingray Point Light, Va.

7. When appointed (*a*) Nov. 23, 1903 8. How appointed (*b*) Through Civil Service Examination

9. Status under Civil Service Rules (*c*) Classified Competitive

10. Is the employee an honorably discharged soldier or sailor? No

11. Does the employee receive a pension? No If so, state the amount

12. Other Government service None

13. Duties (describe fully) Assists in care and maintenance of station.

14. Has the employee special qualifications? No If so, state them

15. Efficiency (*d*):

| | Averages. | Relative weights. | Products of averages multiplied by weights. |
|---|---|---|---|
| Quantity of work | 90 | 2 | 180 |
| Quality of work | 85 | 3 | 255 |
| Interest manifested in work (see also Question 17) | 85 | 3 | 255 |
| Attendance | 100 | 2 | 200 |
| Total | | 10 | 890 |
| Average percentage | | | 89 |

RECEIVED JUN 21 1911 DIVISION OF APPOINTMENTS DEPT OF COMMERCE AND LABOR

11—4259

16. In the following form state the number of days of annual leave, sick leave, and leave without pay taken in each of the years 1908, 1909, and 1910:

| 1908. | | | 1909. | | | 1910. | | |
|---|---|---|---|---|---|---|---|---|
| Annual. | Sick. | Without pay. | Annual. | Sick. | Without pay. | Annual. | Sick. | Without pay. |
| | | | | | | | | |

17. Is this employee a purely routine employee, or does he manifest interest, not only in his own work but also in the work of the office or bureau as a whole, to the extent of overtime work or voluntary efforts by suggestion or otherwise to add to its efficiency? (Answer fully.) Is not a purely routine employee, and manifests interest in his work, and in the service.

18. On the basis of efficiency alone, is this employee overpaid or underpaid as compared with others in your office engaged on the same grade of work, or is his salary a fair equivalent for the service rendered? (Answer fully.) Fair equivalent

If the present salary is above or below a fair equivalent, state what, in your opinion, it should be.

19. Is this employee superannuated? No If so, what percentage of salary is unearned?

20. Remarks: (*e*)

The official who is primarily responsible for the statements herein submitted will sign here—

Commander, U. S. N. Inspector 6th Dist.

The official who approves the statements thus submitted will sign here—

Chief of Bureau or Office.

Department of Commerce and Labor

LIGHT HOUSE BOARD
JUN 8 1909
NO.

# EFFICIENCY REPORT

(Read the instructions on the reverse side of this Form before attempting to fill it out.)

1. Bureau Light-House Service
2. Where employed Stingray Point Light-Station, Va.
3. Name Andrew B. Sadler
4. Where born Virginia
5. Age 42
6. Position Assistant Keeper
7. Compensation $40. month
8. When appointed (*a*) ~~November 23~~ December 10, 1903
9. How appointed (*b*) Through Civil Service Examination
10. Appointed from
    - State Virginia
    - Congressional District First
    - County Mathews
11. Status under Civil Service Rules (*c*) Classified Competitive
12. Is the employee an honorably discharged soldier or sailor? No
13. Other Government service None
14. Duties (describe fully) Assists in care and maintenance of station.
15. Efficiency
    - Quantity of work (*d*) 10 tenths
    - Quality of work (*e*) Excellent
    - Interest manifested in work (*f*) Yes
16. Is this employee fully earning the salary he is now receiving? Yes
17. Remarks (*g*)

C

Lt. Colonel, Corps of Engineers, U. S. A.,
Engineer Secretary.
CAPTAIN, U. S. N.
NAVAL SECRETARY

Robt. S. Russell
Commander, U. S. N., Inspector, 5th Light House Dist
*Head of Bureau or Office.*

June 5, 1909.

11—3005

Form 111

Enclosures.

LIGHT HOUSE BOARD
RECEIVED
NOV 16 1908

# OATH OF OFFICE

(PRESCRIBED BY SECTION 1757, REVISED STATUTES)

## Department of Commerce and Labor

LIGHT-HOUSE ESTABLISHMENT

OFFICE OF THE CHIEF CLERK
RECEIVED
NOV 20 1908
DEPT OF COMMERCE AND LABOR

6752

I, A. B. Sadler

do solemnly[a] swear that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter: So help me God.

A. B. Sadler

[b] Sworn to and subscribed before me, this 12th day of November, A. D. 1908

(Affix official seal here.)

[c](Name:) Wm. H. Miller

(Official title:) Notary Public.

| Official Title. | Name of Station. | State or Country in which born. | State or Territory from which appointed. |
|---|---|---|---|
| Asst.keeper, $40.per month | Stingray Point Light-station, Va. | Virginia | Virginia |

Office of the Inspector, 5th Light-House District,

Baltimore, Md., (Address.) November 14, 1908. (Date.)

The above-named appointee entered upon duty on July 1, 1908. (Date.)

(Signed:) Robt. Russell

Commander, U. S. N., Inspector, 5th L. H. Dist.

RDED

[a] Insert here "swear" or "affirm," as the case may be.

[b] Insert here "Sworn to" or "Affirmed," as the case may be.

[c] This Oath should be taken before a Justice of the Peace, Notary Public, Judge, Clerk of a Court, or any other officer having authority to administer oaths, but never before a Collector of Customs, as he has no power to administer oaths in such cases. In case the officer administering the oath has no seal, his official character should be duly certified to by the clerk of the proper court or the proper county clerk.

DIVISION OF APPOINTMENTS
RECEIVED
NOV 20 1908
DEPT OF COMMERCE AND LABOR

NOTE CAREFULLY.

The oath may be executed at any time subsequent to the actual issuance of the appointment certificate, but no compensation should be paid until the oath is executed in proper form. Whenever possible the oath should be executed upon the date of actual entrance upon duty.

A letter of transmittal (use Form 95) should accompany Oath, stating the **exact** date of the entrance on duty of the appointee and the above blank also filled out and properly signed by the district officer.

Failure to fill out this Oath properly will result in its return for correction.

11—944

OFFICE OF THE CHIEF CLERK
FORWARDED
NOV 20 1908
TO APPOINTMENTS
DEPT OF COMMERCE AND LABOR

L.

Ent'd NOV 18 1908

RECEIVED

GENERAL APPOINTMENT—PRIOR RATE

6752

Department of Commerce and Labor
OFFICE OF THE SECRETARY
Washington

October 19, 1908.

Mr. Andrew E. Sadler, of Virginia, is hereby appointed Assistant Keeper of Stingray Point Light-Station, Virginia, in the Light-House Service, at a salary of Forty dollars per month, this appointment to be effective beginning July 1, 1908, he having entered upon duty on that date and since continuously served in the above-mentioned position. (vice himself.)

Payment of the compensation authorized in this appointment is subject to the oath of office being taken.

(By promotion from $420 per annum.)

AWARDED

SYMBOL OF APPOINTMENT REPORTED OCT 20 1908 TO DISBURSING CLERK DEPT OF COMMERCE AND LABOR

Acting Secretary.

Date of oath: , 190

11-3774

The Light-House Board.

CHANGE REPORTED OCT 20 1908 U.S. COMMISSIONER

Le
D

Form 73 ORIGINAL APPOINTMENT, PROMOTION, OR TRANSFER OF EMPLOYEE

# Department of Commerce and Labor

6752 LIGHT-HOUSE ESTABLISHMENT

DIVISION OF APPOINTMENTS RECEIVED OCT 16 1908 DEPT OF COMMERCE AND LABOR

Office of the Inspector, 5th L. H. Dist.,
Baltimore, Md., October 10, 1908
(Date)

OFFICE OF THE CHIEF CLERK RECEIVED OCT 16 1908 DEPT OF COMMERCE AND LABOR

The Light-House Board,
Washington, D. C.

Sirs: I have the honor to ~~recommend~~ the (1) Promotion reappointment
(Probationary appointment, transfer, promotion, etc.)

of (2) Andrew B. Sadler 46 to Exc of (3) Virginia
(Name of person—letter for letter—as reported to Board) (State of legal residence)

from (4) Assistant Keeper
(Official title of present position, as Keeper, First Assistant Keeper, etc.)

at (5) Stingray Point Light-Station, Va.,
(Official name of aid, as given in Light List, as Absecon Light-Station, N. J.)

at (6) $420. per an. to (7) Assistant Keeper
(Salary now paid) (Official title of position, as Keeper, First Assistant Keeper, etc.)

at (8) Stingray Point Light-Station, Va., at
(Official name of aid, as given in Light List, as Absecon Light-Station, N. J.)

(9) $40. month, effective beginning (10) July 1, 1908, (the date
(Salary recommended)

of his entrance on duty) ~~(or as soon thereafter as he enters on duty)~~
(Strike out the clause not appropriate)

~~in the place of (11)~~
(State name of *last* person holding position)

~~who (12)~~ on ~~(13)~~
(Died, transferred, resigned, dismissed, etc.) (Last day of service)

~~Mr. (14) stands No. (15) in list of eligibles,~~

~~Class (16), with an average of (17)~~ per cent, ~~and~~
This increase is recommended in accordance with the Board's
~~was considered with (18)~~
letter of July 15, 1908. Approval of Equalization Report, A
~~(19) letters of declination of~~ herewith.

Respectfully,
Robt. S. Russell
Commander, U.S.N., L. H. Inspector.

B

10-16-08

## Department of Commerce and Labor
LIGHT-HOUSE BOARD

October 15, 1908.

Approved, and respectfully forwarded to the Honorable the Secretary of Commerce and Labor.

OFFICE OF THE CHIEF CLERK FORWARDED OCT 16 1908 TO APPOINTMENTS DEPT OF COMMERCE AND LABOR

DIVISION OF APPOINTMENTS RECEIVED OCT 16 1908 DEPT OF COMMERCE AND LABOR

DECISION

Lt. Colonel, Corps of Engineers, U. S. A.,
Engineer Secretary.

NOTE.—This form should be sent to the Light-House Board in duplicate. Letters of declination, if any, should be sent with this letter.

This letter is returned for correction of items Nos. ____

11—2314

CARDED.

# PERSONAL QUESTION SHEET

NOTE.—This sheet is to be used only in cases of persons appointed in the Department of Commerce and Labor after June 30, 1903.

## Department of Commerce and Labor

OFFICE OF THE SECRETARY

Washington

*May 10, 1904.*

**To the Heads of Bureaus of the Department of Commerce and Labor:**

For the purpose of enabling the Department to obtain a complete record of its officers and employees, you are hereby requested to furnish the information called for by the questions in Part II of this form, relative to each person appointed or employed in your Bureau after June 30, 1903, now serving or hereafter appointed or employed, and to have every such person answer each of the questions in Part I of this form and sign the same. Officers in charge, subordinate to heads of Bureaus, are expected to review this sheet, after it has been executed, to see that all questions have been answered, and, after doing so, to forward it immediately to the head of the Bureau for transmission to the Department.

Geo. B. Cortelyou

*Secretary.*

## PART I.

**(Blanks in Part I are to be filled by the appointee or employee; but, if he is unable to write legibly, another person may write the answers at his dictation. In either case, the statement is to be signed by the appointee or employee. If he is unable to write, he may sign by mark in the presence of one witness. If he is unable to answer any question, he should indicate that fact.)**

1. What is your full name? (Do not use initials, but spell out each name and state whether Mr., Miss, or Mrs. Example: Mr. John Richard Doe.)

Andrew Broadus Sadler

2. How do you write your name on the pay roll? A B Sadler

3. What is your present legal (voting) residence? (Give city or town, State or Territory, county and Congressional district.)

Hudgins (City or town.) Va (State or Territory.) Matthews (County.) 1 St (Congressional district.)

4. What is your race? (Answer "white," "colored," or "Mongolian.") White

5. Where were you born? Matthews Co Va

6. When were you born? February (Month.) 26 (Day.) 1867 (Year.)

7. Are you pensioned by the U. S. Government? (Answer "Yes" or "No.") No

8. Are there any members of your family, besides yourself, in the civil service of the United States? (If so, give below their names, relationship, the Departments and Bureaus or Services in which they are employed, and the positions they occupy.)

| Name. | Relationship. | Department. | Bureau or Service. | Position. |
|---|---|---|---|---|
| | | | No | |
| | | | | |
| | | | | |

9. If you were appointed through a civil service examination, state, as near as you recollect, the name and date of the examination. If not so appointed, state how you entered the service. (Examples: "Appointed before position was classified;" "by reinstatement;" or "by transfer from ——," stating Department, Bureau or Service, position and salary, if known.)

November 1902

10. Have you any physical disabilities? (If so, describe briefly. If you have defective eyesight, state whether corrected by glasses.)

No

11. Have you ever held any position in the civil service of the United States prior to the time of your present appointment? (If so, give below the Department and Bureau or Service in which you served, the position held, the salary you received, and the dates of your appointment and separation from the service.)

No

12. Were you in the military or naval service of the United States during the Civil or Spanish-American War? (If so, give the information called for by the blanks below.)

| Regiment and company, or vessel. | Date enlisted. | Date discharged. | Cause of discharge. |
|---|---|---|---|
| | | | No |
| | | | |

13. If you served in the military or naval service of the United States at any time other than during the Civil and Spanish-American Wars, indicate such service in the spaces below.

| Regiment and company, or vessel. | Date enlisted. | Date discharged. | Cause of discharge. |
|---|---|---|---|
| | | | No |
| | | | |

14. What was your occupation prior to entering the United States civil service? (It is intended that the answer to this question shall state briefly the lines of work followed by you before receiving your present appointment, with the exception of your service for the Government, indicated in your answers to questions 11, 12, and 13.)

Boatsman

15. What education have you received? (Indicate the grades of schools you have attended, and, in case you have attended schools of higher grade than high schools, give the institution, degrees received, and date in each case. Example: Public school; high school; business college; Cornell University, A. B., 1900; Columbia University, LL. B., 1903.)

Common School

16. What special qualifications have you—professional, technical, mechanical, etc.? (Examples: Qualified as "Lawyer," or "Civil Engineer," or "Draftsman," or "Carpenter.")

None

17. What, if any, civil service examinations have you passed? (Give names and dates as near as you recollect.)

Asst. Keeper Light House Service Dec 1903

18. Were the answers to the foregoing questions written by you? (If not, state the name and address of the person who wrote them for you.)

Yes

19. State the date upon which the above blanks were filled June 15, 1904

Witness:

(Signature) Andrew B Sadler

In case signature is by mark.

P. O. Address: Hudgins
City or town.

Number and street.

Virginia
State or Territory.

Reviewed, approved, and forwarded JUL 6 1904, 190

(Signature) H W Lea

(Official title) Commander, U.S.N., Inspector, 5th L.H. Dist.

## PART II.

**(Blanks in Part II are to be filled by the executive officers of the various Bureaus of the Department, or, at their direction, by some official who can give the information desired. If unable to answer any question, indicate that fact.)**

1. State the Bureau or Service, place and district in which the person who answered the above questions is employed.

Lt.Ho.Establishment (Bureau or Service.) Stingray Point Lt.Ho.Va. (Place (city, town, or station).) Fifth. (District.)

2. To what position has he been appointed? Assistant keeper

3. State the date of appointment. December 10,1903.

4. State the date the appointee or employee entered on duty. December 10,1903.

5. What is his salary? $420. per annum.

6. From what appropriation is he paid? Salaries of Keepers of Lighthouses.

7. Is the position excepted, competitive, or unclassified under the civil service rules? Competitive.

8. If classified, state the date of classification May 6,1896.

9. In what manner did the appointee or employee enter the service? (Examples: "Appointed before position was classified;" or "by reinstatement;" or "by transfer from ——," stating Department, Bureau, or Service, position and salary, if known.)

Non-educational.

10. Is the appointee or employee required to give bond? No.

(Signature) H W Lea

Date: JUL 6 1904, 190

(Official title) Commander, U.S.N., Inspector, 5th L.H. Dist.

11—1434

Department of Commerce and Labor.

TREASURY DEPARTMENT,
LIGHT-HOUSE ESTABLISHMENT.
Form 111.—Ed. 6 19 1901 1,500.

Carded in the
Disbursing Office.

OFFICE OF DISBURSING CLERK
RECEIVED
AUG 1 - 1904
DEPARTMENT OF
COMMERCE AND LABOR

OFFICE OF THE CHIEF CLERK
RECEIVED
AUG 1 - 1904
DEPT OF COMMERCE AND LABOR

# OATH OF OFFICE.

PRESCRIBED BY SECTION 1757, REVISED STATUTES.

I, Andrew B. Sadler do solemnly Swear that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter: So help me God.

Andrew B. Sadler

Sworn to and subscribed before me, this 25 day of July A. D. 1904

W. E. Miller Justice of the Peace
Hudgins P.O. Va

| NAME OF OFFICE. | NAME OF STATION. | State or Country in which born. | State or Territory from which appointed. |
|---|---|---|---|
| Hudgins | Stingray Pt. | Mathews | Va |

This Oath should be taken before a Justice of the Peace, Notary Public, a Judge, a Clerk of a Court, or any other officer having authority to administer oaths, but never before a Collector of Customs, as he has no power to administer oaths in such cases. *The oath should be taken on or after the date of the appointment.*

OFFICE OF THE CHIEF CLERK
FORWARDED
AUG 1 - 1904
TO DISBURSING CLERK
DEPT OF COMMERCE AND LABOR

KEYED.

CARDED.

JUL 23 1904
LIGHT HOUSE BOARD
6772
Received
U. S. LIGHT-HOUSE ESTABLISHMENT.

# OATH OF OFFICE

OF

Position: Assistant Keeper

Light-Station

Dated 15 July 1904

27 July 04 noted.

## EXTRACTS FROM THE REVISED STATUTES RELATING TO OATHS OF OFFICE.

SEC. 1756. Every person elected or appointed to any office of honor or profit, either in the civil, military, or naval service, excepting the President and the persons embraced by the section following, shall, before entering upon the duties of such office, and before being entitled to any part of the salary or other emoluments thereof, take and subscribe the following oath:

* * * * * * *

SEC. 1757. * * * I, A. B., do solemnly swear (or affirm) that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter. So help me God.

AN ACT amending the Revised Statutes of the United States in respect to official oaths, and for other purposes.

*Be it enacted by the Senate and House of Representatives of the United States of America in Congress assembled*, That section twelve hundred and eighteen of the Revised Statutes of the United States be and is hereby, amended so as to read as follows:

* * * * * * *

SEC. 2. That section seventeen hundred and fifty-six of the Revised Statutes be, and the same is hereby, repealed, and hereafter the oath to be taken by any person elected or appointed to any office of honor or profit either in the civil, military, or naval service, except the President of the United States, shall be as prescribed in section seventeen hundred and fifty-seven of the Revised Statutes.

Approved, May 13, 1884.

Department of Commerce and Labor
OFFICE OF THE SECRETARY
Washington

6752

June 10, 1904.

Mr. Andrew B. Sadler, of Virginia

having satisfactorily served a probationary period of six months,

is hereby absolutely appointed Assistant Keeper at Stingray Point Light-Station, Virginia

in the Light-House Service

at a salary of Four Hundred and Twenty dollars per annum,

this appointment to take effect June 10, 1904.

Laurence O. Murray
Acting Secretary.

Date of oath: June 10, 1904.

DIVISION OF APPOINTMENTS
REPORTED
JUN 11 1904
TO DISBURSING CLERK
DEPT OF COMMERCE AND LABOR

Change reported to Civil Service Commission.

The Light-House Board.

CARDED.

W
D

Form 138c

LETTER ASKING FULL APPOINTMENT

ATJ.

OFFICE OF THE CHIEF CLERK RECEIVED JUN 8-1904 DEPT OF COMMERCE AND LABOR

Department of Commerce and Labor
LIGHT-HOUSE BOARD
Washington

File No. 6752.

7 June, 1904.

DIVISION OF APPOINTMENTS RECEIVED JUN 9-1904 DEPT OF COMMERCE AND LABOR

The Honorable,

The Secretary of Commerce and Labor.

Sir:

The Board has the honor to ask the full appointment of Mr. Andrew B. Sadler as Assistant Keeper at Stingray Point, Va., Light-Station, to date from 10 June, 1904 with pay at the rate of $420. a year.

Mr. Sadler received probationary appointment by Department letter of 23 Nov., '03, to date from 23 Nov., '03. He entered upon duty under said appointment on 10 Dec., '03, and his full appointment is recommended by the Inspector of the 5th Light-House District.

Respectfully,

Lieut. Col., Corps of Engineers, U. S. A.,
Engineer Secretary.

APPROVED
JUN 8-1904
Laurence O. Murray
ACTING Secretary

OFFICE OF THE CHIEF CLERK FORWARDED JUN 8-1904 TO APPOINTMENTS DEPT OF COMMERCE AND LABOR

DIVISION OF APPOINTMENTS APPOINTMENT WRITTEN JUN 10 1904 DEPT OF COMMERCE AND LABOR

DEPARTMENT OF COMMERCE AND LABOR.
TREASURY DEPARTMENT.
LIGHT-HOUSE ESTABLISHMENT.
Form 111.—Ed. 5 20 1902 1,500.

# OATH OF OFFICE.

Prescribed by Section 1757, Revised Statutes.

---

I, Andrew B. Sadler do solemnly Swear that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter: So help me God.

Andrew B. Sadler

Sworn to and subscribed before me, this 9 day of Dec A. D. 1903

E.O.L. Dec. 10, 03.

W. E. Miller
Justice of the Peace

CARDED.

| NAME OF OFFICE. | NAME OF STATION. | State or Country in which born. | State or Territory from which appointed. |
|---|---|---|---|
| Assistant | Point Shinguy Light Station | Mathews | Va |

This Oath should be taken before a Justice of the Peace, Notary Public, a Judge, a Clerk of a Court, or any other officer having authority to administer oaths, but never before a Collector of Customs, as he has no power to administer oaths in such cases. *The oath should be taken on or after the date of the appointment.*

DEC 31 1903
LIGHT HOUSE BOARD
675-2
received

U. S. LIGHT-HOUSE ESTABLISHMENT.

# OATH OF OFFICE

OF

Andrew B. Sadler,

*Position:* Assistant Keeper,

Stingray Point

Light-Station, Va.

*Dated* 9 December, 1903.

Dr. 23.03. 420.

APPOINTMENT CLERK
RECEIVED
JAN -5 1904
DEPARTMENT OF
COMMERCE AND LABOR

Dec 23, 03. Noted.

## EXTRACTS FROM THE REVISED STATUTES RELATING TO OATHS OF OFFICE.

SEC. 1756. Every person elected or appointed to any office of honor or profit, either in the civil, military, or naval service, excepting the President and the persons embraced by the section following, shall, before entering upon the duties of such office, and before being entitled to any part of the salary or other emoluments thereof, take and subscribe the following oath:

* * * *

SEC. 1757. * * * I, A. B., do solemnly swear (or affirm) that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter. So help me God.

AN ACT amending the Revised Statutes of the United States in respect to official oaths, and for other purposes.

*Be it enacted by the Senate and House of Representatives of the United States of America in Congress assembled*, That section twelve hundred and eighteen of the Revised Statutes of the United States be and is hereby, amended so as to read as follows:

* * * *

SEC. 2. That section seventeen hundred and fifty-six of the Revised Statutes be, and the same is hereby, repealed, and hereafter the oath to be taken by any person elected or appointed to any office of honor or profit either in the civil, military, or naval service, except the President of the United States, shall be as prescribed in section seventeen hundred and fifty-seven of the Revised Statutes.

Approved, May 13, 1884.

Department of Commerce and Labor
OFFICE OF THE SECRETARY
Washington

NOV 25 1903

D.

November 23, 1903

Mr. Andrew B. Sadler, of ,

having been examined and found qualified, as shown by Certificate

No. of the Civil Service Commission, is hereby appointed

Assistant Keeper of the Smiths Point Light Station, Virginia ,

in the Light-House Service ,

at a salary of Four Hundred and Twenty dollars

per annum, this appointment to be for a probationary period of six

months, beginning November 23, 190 , or as soon thereafter

as oath of office is taken.

E.O. 12 Jan 10, 03

Secretary.

Date of oath: , 190

CARDED.

Original to Chairman of the Light-House Board.

LD
File No. 6752.

OFFICE OF CHIEF CLERK
RECEIVED
NOV 18 1903
DEPARTMENT OF
COMMERCE AND LABOR

Department of Commerce and Labor
LIGHT-HOUSE BOARD
Washington

16 Nov. '03.

APPOINTMENT CLERK
RECEIVED
NOV 19 1903
DEPARTMENT OF
COMMERCE AND LABOR

The Honorable

The Secretary of Commerce and Labor.

Sir:

The Board has the honor to ask the probationary appointment of Mr. Andrew B. Sadler, as Assistant Keeper at Stingray Point, Va. Light-Station, with pay at the rate of $420 a year, in the place of Mr. John T. Twiford, whose transfer has been asked.

Mr. Sadler has passed the required Civil Service examination and obtained a rating of 88.6 per cent.

Respectfully,

C. F. Hutchins

Captain, U.S.N.,
Naval Secretary.

NOV 23 1903
Appointment written.

Approved, November 18, 1903:

Geo. B. Cortelyou

Secretary.

OFFICE OF THE CHIEF CLERK
FORWARDED—
NOV 18 1903
TO DISBURSING CLERK
DEPT OF COMMERCE AND LABOR

Out

SADLER, ANDREW B?

SADLER, ANDREW B.

retired 3/1/33

died 7/1/47

OM.

Form 73 **ORIGINAL APPOINTMENT, PROMOTION, OR TRANSFER OF APPOINTEE**

JUN 8 1912

**Department of Commerce and Labor**

LIGHTHOUSE SERVICE

OFFICE OF LIGHTHOUSE INSPECTOR, Fifth DISTRICT,
Baltimore, Maryland
June 7, 1912 , 191

THE COMMISSIONER OF LIGHTHOUSES:

The following recommendation is submitted:

**Action proposed,** Appointment

Name, Andrew B. Sadler Legal residence, Virginia

Position, Asst. Keeper Salary, $480.00 per annum

Location, Stingray Point Lightstation, Va.

Effective July 1, 1912 or as soon thereafter as he enters on duty. ~~or the actual date of entrance on duty.~~

**Former position,** Asst. Keeper Former salary, $40.00 per mo.

Location, Stingray Point Lightstation, Va.

**Rank in list of eligibles,** Rating, Percentage,

Other eligibles considered,

**Letters of declination inclosed,**

**Previous incumbent,** Services terminated,

Reason,

**Remarks:** To be paid from the appropriation, "Salaries of Keepers of Lighthouses."

Rulana.
Inspector

---

**Department of Commerce and Labor**

BUREAU OF LIGHTHOUSES

WASHINGTON

JUN 21 1912

Respectfully submitted to the Secretary of Commerce and Labor, approved.

11—2314

~~Acting~~ Commissioner

GENERAL APPOINTMENT—FIXED DATE

Department of Commerce and Labor

APPOINTMENT DIVISION

Washington

June 29, 1912.

Mr. Andrew B. Sadler,

Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office, and to actual entrance upon duty (unless on authorized leave) on the date indicated, Assistant Keeper in the Lighthouse Service at a salary of Four Hundred and Eighty dollars per annum, effective July 1, 1912.

(By change from $40 per month.)

By direction of the Secretary:

Respectfully,

(SIGNED) GEO. W. LEADLEY,

Chief of Appointment Division.

E.O.D. July 1, 1912.

F

D

Appropriation: Salaries, Keepers of Lighthouses.

Vice:

Legal Residence: Virginia.

11—1393

Form 73

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

REOM

OFFICE OF LIGHTHOUSE INSPECTOR, 5th DISTRICT,

SPECIAL LIGHT MAR 12 1915 HOUSES

Baltimore, Md., Mch. 10, 191 5
(City.) (Date.)

THE COMMISSIONER OF LIGHTHOUSES:

**Action recommended,** Transfer and promotion

Name, Andrew B. Sadler — Legal residence, Va.

Position, Keeper — Salary, $600. per an.

Location, Windmill Point L.S., Va. — Appropriation, Salaries, Keepers of Lighthouses.

Effective March 22, 1915 — [1] ~~the date of his appointment, or~~ as soon thereafter as he enters on duty.

**Former position,** Asst. Keeper — Former salary, $480. per an.

Location, Stingray Point L.S., Va.

**Rank on eligible list,** Rating, Percentage, , Other eligibles considered:
Gary E. Powell, Asst. Kpr., Great Shoals L.S., Md. and other assistants with length of service greater than Sadler's.

**Previous incumbent,** Charles E. Respess Services terminated, March 5, 1915

Reason, Death by drowning

**Relatives in Government Service,** None

**Remarks:** This recommendation based on length of service and relative efficiency. Mr. Sadler has been in the service since Nov. 23, 1903. He has applied for the promotion several times. Powell has been in the service longer but having a wife and 4 children it was not deemed advisable to transfer him to this offshore station. He recently declined promotion to keeper, Hooper Island L.S., Md. ~~In the absence and by direction of the Inspector,~~

Selection regular, subject to the action of the U. S. Civil Service Commission. , 191

King,
Inspector ~~Supt.~~, LHS.

*Secretary, Civil Service District.*

---

BUREAU OF LIGHTHOUSES
WASHINGTON

MAR 12 1915

Submitted to the Secretary of Commerce, approved.

Acting Commissioner

[1] Strike out the clause which does not apply.

11—2314

GENERAL APPOINTMENT

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

LIGHT
MAR17 1915
HOUSES

March 16, 1915.

Mr. Andrew B. Sadler,

Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office,

Keeper

in the Lighthouse Service

at a salary of Six Hundred dollars per annum, effective on the date on which you enter upon duty in the above-mentioned position.

(By transfer from assistant keeper at $480 per annum.)

E D
March 20, 1915.

By direction of the Secretary:

Respectfully,

(SIGNED) GEO. W. LEADLEY,

R
C

Chief of Appointment Division.

Appropriation: Salaries, Keepers of Lighthouses.

Vice: Charles E. Respess.

Legal Residence: Virginia.

11—3692

MAR 17 1915

Department of Commerce and Labor

LIGHT HOUSE BOARD
JUN 8 1909
NO.

# EFFICIENCY REPORT

(Read the instructions on the reverse side of this Form before attempting to fill it out.)

1. Bureau Light-House Service
2. Where employed Stingray Point Light-Station, Va.
3. Name Andrew B. Sadler
4. Where born Virginia
5. Age 42
6. Position Assistant Keeper
7. Compensation $40. month
8. When appointed (*a*) November 23, 1903 Entered on duty December 10,1903.
9. How appointed (*b*) Through Civil Service Examination
10. Appointed from
    - State Virginia
    - Congressional District First
    - County Mathews
11. Status under Civil Service Rules (*c*) Classified Competitive
12. Is the employee an honorably discharged soldier or sailor? No
13. Other Government service None
14. Duties (describe fully) Assists in care and maintenance of station.
15. Efficiency
    - Quantity of work (*d*) 10 tenths
    - Quality of work (*e*) Excellent
    - Interest manifested in work (*f*) Yes
16. Is this employee fully earning the salary he is now receiving? Yes
17. Remarks (*g*)

Captain, U. S. N.
Naval Secretary

Robt. Russell
Commander, U. S. N., Inspector, 8th Light House Dist
*Head of Bureau or Office*

June 5, 19 09.

11—3005

READ THE INSTRUCTIONS ON PAGE 3

# Department of Commerce and Labor

WLR

## EFFICIENCY REPORT

MAY 13 1911

(The parenthetical letters refer to instructions on page 3, which instructions should be read and understood before attempting to fill out the form.)

1. Name Andrew B. Sadler 2. Age 44 (Last birthday.)

3. Bureau Lighthouse Service 4. Position Assistant Keeper

5. Compensation $40 month 6. Where employed Stingray Point Light, Va.

7. When appointed (*a*) Nov.23,1903 8. How appointed (*b*) Through Civil Service Examination

9. Status under Civil Service Rules (*c*) Classified Competitive

10. Is the employee an honorably discharged soldier or sailor? No

11. Does the employee receive a pension? No If so, state the amount

12. Other Government service None

13. Duties (describe fully) Assists in care and maintenance of station.

14. Has the employee special qualifications? No If so, state them

15. Efficiency (*d*):

| | Averages. | Relative weights. | Products of averages multiplied by weights. |
|---|---|---|---|
| Quantity of work | 90 | 2 | 180 |
| Quality of work | 85 | 3 | 255 |
| Interest manifested in work (see also Question 17) | 85 | 3 | 255 |
| Attendance | 100 | 2 | 200 |
| Total | | 10 | 890 |
| Average percentage | | | 89 |

11—4259

16. In the following form state the number of days of annual leave, sick leave, and leave without pay taken in each of the years 1908, 1909, and 1910:

| 1908. | | | 1909. | | | 1910. | | |
|---|---|---|---|---|---|---|---|---|
| Annual. | Sick. | Without pay. | Annual. | Sick. | Without pay. | Annual. | Sick. | Without pay. |
| | | | | | | | | |

17. Is this employee a purely routine employee, or does he manifest interest, not only in his own work but also in the work of the office or bureau as a whole, to the extent of overtime work or voluntary efforts by suggestion or otherwise to add to its efficiency? (Answer fully.) Is not a purely routine employee, and manifests interest in his work, and in the service.

18. On the basis of efficiency alone, is this employee overpaid or underpaid as compared with others in your office engaged on the same grade of work, or is his salary a fair equivalent for the service rendered? (Answer fully.) Fair equivalent

If the present salary is above or below a fair equivalent, state what, in your opinion, it should be.

19. Is this employee superannuated? No If so, what percentage of salary is unearned?

20. Remarks: (*e*)

The official who is primarily responsible for the statements herein submitted will sign here—

Commander, U. S. N. Inspector, 6th Dist.

The official who approves the statements thus submitted will sign here—

*Chief of Bureau or Office.*

Form 73

**NOMINATION**

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LIGHT HOUSES DEC 28 1915

HDK--REOM

OFFICE OF LIGHTHOUSE INSPECTOR, 5th DISTRICT.

Baltimore, Md., (City.) Dec. 22, (Date.) 1915

THE COMMISSIONER OF LIGHTHOUSES:

**Action recommended, Increase in pay**

Name, **Andrew B. Sadler** Legal residence, **Va.**

Position, **Keeper** Salary, ✓ **$624. per an.**

Location, **Windmill Point L.S., Va.** Appropriation, **Salaries, Keepers of Lighthouses.**

Effective **Jan. 1, 1916** [1] ~~the date he assumes said duty~~, or as soon thereafter as he enters on duty.

**Former position, Keeper** Former salary, **$600. per an.**

Location, **Windmill Point L.S., Va.**

**Rank on eligible list,** Rating, Percentage, , Other eligibles considered:

**Previous incumbent, (New position)** Services terminated,

Reason,

**Relatives in Government Service, 1 Cousin in LHS.**

**Remarks: This recommendation in accordance with Bureau letter of Dec. 17, 1915 authorizing certain changes in the schedule of pay of keepers in this District. This employee considered deserving of the increase in his pay.**

Selection regular, subject to the action of the U. S. Civil Service Commission. , 191

*Secretary, Civil Service District.*

**Lighthouse Inspector.**

BUREAU OF LIGHTHOUSES
WASHINGTON

DEC 23 1915

Submitted to the Secretary of Commerce, approved.

✓ ✓

Acting Commissioner

[1] Strike out the clause which does not apply.

11—2314

W RH 1025

GENERAL APPOINTMENT—FIXED DATE

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

LIGHT
DEC 29 1915
HOUSES

December 24, 1915.

Mr. Andrew B. Sadler,

Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office, and to actual entrance upon duty (unless on authorized leave) on the date indicated, ~~Keeper~~

in the ~~Lighthouse Service~~

at a salary of ~~Six Hundred and Twenty-four~~ dollars per ~~annum~~,

effective January 1, 1916.

(By increase in compensation from $600 per annum.)

By direction of the Secretary:

Respectfully,

(SIGNED) CLIFFORD HASTINGS
Chief of Appointment Division.

R
M

Appropriation: Salaries, Keepers of Lighthouses.

Vice:

Legal Residence: Virginia.

11—1393

DEC 29 1915

ADDRESS ALL COMMUNICATIONS TO
LIGHTHOUSE INSPECTOR
BALTIMORE, MD.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

Hydrog.
Engr. Cons.
Mar. Engr.
Engr.
Inspector
Constructor
Chief Clk.
Dep. Comm.
Comm'r.

OFFICE OF INSPECTOR, 5TH DISTRICT
BALTIMORE, MD.

LIGHT
JUL 8 1916
HOUSES.

Rec. return for watchbook, referred to Insp. no sent with this letter. HDK 7/13

HDK--REOM.

Inclosures.
Windmill Point Light Station, Va.:
Charges against Keeper and Assistant.
Wrote Insp. 7/17/16

Concur with Insp. 7/8

July 7, 1916

Commissioner of Lighthouses, Washington, D.C.

Herewith forwarded for the Bureau's consideration, charges preferred against Andrew B. Sadler and Edward Davis, keeper and assistant keeper, respectively, Windmill Point Light Station, Va. together with their respective replies. There is also inclosed the watchbook of the station upon which the charges have been based. Beginning with Nov. 1, 1915 up to the date of the removal of the watchbook from the station careful examination has been made of the signatures to the watchbook and those considered by this Office to be genuine are marked "O.K."; those considered to be spurious and signed by one keeper for the other and in the absence of the other are marked with a check mark. This evidence together with the fact that pages 165 to 168 have clearly been cut from the book is considered to be clear substantiation of the charges. So plain is this evidence that this Office has been able to prepare the ~~following~~ attached tabulated statement of actual absence of keepers at this station in comparison with reported absences.

Noted HDK

In view of the fact that in the face of this evidence the keepers maintain their innocence it is considered the untrustworthiness of both men is established. The offence, however, seems to me to be the more serious in the case of the keeper and I have to recommend that Andrew B. Sadler, Keeper, Windmill Point Light Sta-

tion, Va. be dismissed for the good of the service effective at the close of July 31, 1916. It is further recommended that the Bureau address a letter of reprimand to Mr. Edward Davis, Assistant Keeper, Windmill Point Light Station, Va. and that his pay be reduced from $516. per annum to $456. per annum for six months beginning August 1, 1916. It is further recommended that Mr. Edward Davis, Assistant Keeper, Windmill Point Light Station, Va. be allowed no more leave during the present calendar year without furnishing a substitute at his own expense.

Since writing the above, the Journal of this station has been called for and examined with the result that the charges made are considered to be further substantiated by the evidence of handwriting of the keeper and assistant during the months, November 1915 to May 1916. The changes of handwriting coincide with the dates of departure and arrival at station as deduced from the signatures in the watchbook with the exception that the assistant keeper has apparently written the Journal from March 10 to March 20 during which period the signatures in the watchbook give evidence that he was not at the station. In considering the evidence shown by the handwriting in the Journal consideration should be given to the fact that at such periods as both keepers have been at the station it is customary for the keeper to write the Journal.

The return of watchbook and Journal is requested.

H. D. King.

Set inclosures.
McC.

Bureau of Lighthouses, Aug. 1, 1916. Lighthouse Inspector
Submitted to Secretary of Commerce recommending approval of above recommendations of Inspector in regard to Sadler and Davis.

It is requested that the accompanying watch book and journal be returned to the Bureau at the proper time.

McC-NDW

Keeper and asst. Kpr,
Windmill Pt. L. S., charges.

July 19, 1916.

Lighthouse Inspector, Baltimore, Maryland.

Referring to your letter of July 7, 1916, recommending that Andrew B. Sadler, keeper, Windmill Point Light Station, be dismissed from the service effective at the close of July 31, 1916, that a letter of reprimand be addressed to Edward Davis, assistant keeper of that light station, that Davis' pay be reduced from $516 to $456 per annum for a period of six months beginning August 1, 1916, and that Davis be allowed no more leave during the present calendar year without furnishing substitute at his own expense.

The watchbook, which you stated was inclosed in your letter, has not been received, and it is requested that the same be forwarded to this office. No action will be taken on your recommendation until receipt of the watchbook.

B

Acting Commissioner

ADDRESS ALL COMMUNICATIONS TO
LIGHTHOUSE INSPECTOR
BALTIMORE, MD.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

BY REGISTERED MAIL.
Return Receipt Requested

ANDREW B. SADLER

OFFICE OF INSPECTOR, 5TH DISTRICT
BALTIMORE, MD.

LIGHT
JUL 25 1916
HOUSES

REOM.

Two inclosures.

Keeper and asst.Kpr.,
Windmill Pt. L.S., charges.

July 24, 1916

Commissioner of Lighthouses, Washington, D.C.

Referring to Bureau letter of July 19, 1916, above subject.

There are inclosed the watchbook and journal ~~respectively,~~ of Windmill Point Light Station, Va., which should have been inclosed with letter from this Office to Bureau dated July 7, 1916.

Lighthouse Inspector.

ADDRESS ALL COMMUNICATIONS TO
LIGHTHOUSE INSPECTOR
BALTIMORE, MD.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

BY REGISTERED MAIL,
Return Receipt Requested.

OFFICE OF INSPECTOR, 5TH DISTRICT
BALTIMORE, MD.

LIGHT HOUSES JUL 25 1916

REOM. 8-1-16 Wrote D'Ept

Two inclosures.

Keeper and asst.Kpr.,
Windmill Pt. L.S., charges.

Hydrog.
Engr. Cons.
Mar. Engr.
Personnel
Accounts.
Contracts
Chf. Clk.
Dep. Commr.
Commr.

July 24, 1916

EDWARD DAVIS
Commissioner of Lighthouses, Washington, D.C.

Referring to Bureau letter of July 19, 1916, above subject.

There are inclosed the watchbook and journal, ~~respectively,~~ of Windmill Point Light Station, Va., which should have been inclosed with letter from this Office to Bureau dated July 7, 1916.

H. D. King.
Lighthouse Inspector.

LIGHT
AUG 7 1916
HOUSES

August 5, 1916.

Sir:

It having been charged that you absented yourself from your station without authority and without furnishing a substitute as required by the regulations, and that you made and sanctioned false reports, as set forth in letter addressed to you by the Fifth Inspector under date of June 12, 1916, and the charges having been established in a degree sufficient to warrant such action, the Department, upon recommendation of the Commissioner of Lighthouses, has dismissed you from the position of keeper of Windmill Point Light Station, Virginia, at $624 per annum, to take effect at the close of August 31, 1916.

By direction of the Secretary:

Respectfully,

(SIGNED) CLIFFORD HASTINGS

Chief of Appointment Division.

Mr. Andrew B. Sadler,
Through the Commissioner of Lighthouses.

C-R

SEP 15 1916 AUG 7 1916

(H)

LIGHT
AUG 5 1916
HOUSES

Hydrog.
Engr. Cons.
Mar. Engr.
Personnel
Accounts.
Contracts
Chf. Clk.
Dep. Commr.
Commr.

August 5, 1916.

Stte be good accdg

Commissioner of Lighthouses:

The Department acknowledges receipt of the Fifth Inspector's letter of the 7th ultimo, and enclosures, forwarded by the Bureau on the 1st instant, relative to the matter of charges preferred against Andrew B. Sadler and Edward Davis, keeper and assistant keeper, respectively, of Windmill Point Light Station, Virginia.

Upon consideration of the correspondence in the case, the Department has approved the action recommended, except that Mr. Sadler's dismissal has been made to take effect at the close of August 31 instead of July 31, 1916, and Mr. Davis' reduction has been made effective beginning August 15 instead of August 1, 1916, inasmuch as the Bureau did not forward the Inspector's letter in time to admit of the Department's action prior to the dates fixed by the Inspector. The Bureau is authorized to address a letter of reprimand to Mr. Davis and notify him that he will be allowed no more leave during the present calendar year without furnishing a substitute at his own expense. It is requested that a copy of the letter of reprimand be furnished the Department for its files.

The watchbook and journal for Windmill Point Light Station are returned herewith, as requested, together with certain correspondence which appears to be a part of the Bureau's files.

By direction of the Secretary:

(SIGNED) GEO. C. HAVENNER

Enclosure 31.
C-R

ADDRESS ALL COMMUNICATIONS TO
LIGHTHOUSE INSPECTOR
BALTIMORE, MD.

# DEPARTMENT OF COMMERCE
## LIGHTHOUSE SERVICE

LIGHT HOUSES
AUG 9 1916

OFFICE OF INSPECTOR, 5TH DISTRICT
BALTIMORE, MD.

Hydrog.
Engr. Cons.
Mar. Engr.
Chief Clk.
Dep. Commr.
Commr.

REOM.

Department Letter of Aug. 5, 1916 dismissing Andrew B. Sadler, keeper, Windmill Point L.S., Va. from the service.

Aug. 8, 1916

Returned to the Commissioner of Lighthouses for amendment as to date of effect, which it is recommended be the close of August 31, 1916 instead of close of August 15, 1916, which latter date does not allow of sufficient time in which to select and nominate a suitable successor.

H. D. King.

Lighthouse Inspector. JRR

Bureau of Lighthouses, Washington.
AUG 9 1916

4 Incls.

Submitted to Secretary of Commerce recommended for approval. It is also recommended that Dept letter of aug 5 - 1916, herewith, be similarly amended in regard to effective date of Sadler's dismissal.

Acting Commissioner

LIGHT
AUG 14 1916
HOUSES

Hydrog.
Engr. Cons.
Mar. Engr.
Personnel
Accounts.
Contracts
Chf. Clk.
Dep. Commr.
Commr.

August 12, 1916.

Commissioner of Lighthouses:

For the reasons set forth in the Fifth Inspector's communication of the 8th instant, and in accordance with the Bureau's recommendation of the 9th instant, the Department has amended its order dismissing Andrew B. Sadler from the position of keeper of Windmill Point Light Station, Virginia, at $624 per annum, by changing the date of effect to read August 31 instead of August 15, 1916. The Department's letter of August 5, 1916, notifying Mr. Saddler of his dismissal, has been amended accordingly and is herewith returned, together with Department letter of same date addressed to the Bureau, which has been similarly amended.

By direction of the Secretary:

(SIGNED) CLIFFORD HASTINGS

Bureau of Lighthouses, Washington.
AUG 15 1916
To Lighthouse Inspector,
for his information, guidance and files of office.

1st Indo.

Baltimore, Md

Inclosed are Dept letter of aug 5, 1916, letter of aug 5 addressed to Sadler in duplicate, letter of reprimand to Davis in duplicate and the journal and watch book. Sadler's letter should not have been stamped on face. See Regs. 1914, par 15 (20 Nov). Make further report in Davis' case at End of six months.

Enclosure 37.
C-R

Acting Commissioner

X
183

LIGHT
AUG 14 1916
HOUSES

August 12, 1916.

Commissioner of Lighthouses:

For the reasons set forth in the Fifth Inspector's communication of the 6th instant, and in accordance with the Bureau's recommendation of the 9th instant, the Department has amended its order dismissing Andrew B. Sadler from the position of keeper of Windmill Point Light Station, Virginia, at $624 per annum, by changing the date of effect to read August 31 instead of August 15, 1916. The Department's letter of August 5, 1916, notifying Mr. Saddler of his dismissal, has been amended accordingly and is herewith returned, together with Department letter of same date addressed to the Bureau, which has been similarly amended.

By direction of the Secretary:

(SIGNED) CLIFFORD HASTINGS

Enclosure 37.
C-R

Copy--REOM.




Hallieford, Va.

Dec. 15, 1916

Mr. Light House Inspector,

Baltimore, Md.

Sir:

Mr. King I find that several of the Light House Keepers are staying home from ten to fifteen days at a time without substitutes and I know this to be true as I live near them. If you would take their watchbooks and journal as you did mine you would find out for yourself. It seems like you are a little prejudice against a few and all should be treated alike. Best regards to Mr. Hankinson.

Respectfully,

(Sig.) A. B. Sadler

COPY

ADDRESS ALL COMMUNICATIONS TO
LIGHTHOUSE INSPECTOR
BALTIMORE, MD.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LIGHT
DEC 20 1916
HOUSES

HDK--REOM.

Re alleged violations of lighthouse service regulations.

OFFICE OF INSPECTOR, 5TH DISTRICT
BALTIMORE, MD.

Dec. 19, 1916

Mr. A. B. Sadler,
Hallieford,
Va.

Sir:

Referring to your letter of December 15, 1916 I beg to advise you that it is the policy of this Office to strictly enforce the regulations for the government of the lighthouse service without fear or favor and that all cases of violation of these regulations coming to the attention of the office are properly investigated and such action taken as the best interests of the service appear to warrant.

If you have information of violations of the regulations of the lighthouse service, which have not come to the attention of this office you are at perfect liberty to submit evidence of such violations either to this office or to the Commissioner of Lighthouses if you so desire.

H. D. King.

Lighthouse Inspector.

ADDRESS ALL COMMUNICATIONS TO
LIGHTHOUSE INSPECTOR
BALTIMORE, MD.

# DEPARTMENT OF COMMERCE
## LIGHTHOUSE SERVICE

LIGHT
DEC 20 1916
HOUSES

HDK--REOM.

OFFICE OF INSPECTOR, 5TH DISTRICT
BALTIMORE, MD.

Re alleged violations of lighthouse service regulations.

Hydrog.
Man Engr.
Personnel
Accounts.
Contracts
Chf. Clk.
Dep. Commr.
Commr.

Dec. 19, 1916

Rec cop. to Dept

Referred to the Commissioner of Lighthouses for his information.

Mr. A. B. Sadler was formerly keeper of Windmill Point Light Station, Va. and was dismissed from the service for falsification of records and absence in excess of the amounts permitted under the regulations.

---

H B Bureau of Lighthouses December 19, 1916.

Submitted to the Secretary of Commerce for his information.

Lighthouse Inspector.

Commissioner.

COPY

ADDRESS ALL COMMUNICATIONS TO
LIGHTHOUSE INSPECTOR
BALTIMORE, MD.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LIGHT
JAN 29 1917
HOUSE

HDK--REOM.

Reinstatement request,
A.B.Sadler.

OFFICE OF INSPECTOR, 5TH DISTRICT
BALTIMORE MD

Jan. 24, 1917

Mr. A. B. Sadler,
Hallieford,
Va.

Sir:

Your letter of Jan. 21, 1917 is received. The vacancy in the position of keeper at Windmill Point Light Station has been filled. If you desire consideration for reinstatement in the service you may submit your request for such consideration any time after the expiration of six months from the date of your separation.

No assurance can be given you that your request will be favorably considered by the Department even if this office should make a favorable recommendation.

Moreover if you were reinstated with the approval of the Department it would be as assistant keeper wherever there should happen to be a vacancy at the time. You would under no circumstances be reinstated as keeper and can be given no assurance that you would be reinstated at all at any particular station.

If you desire to make such request, make your statement of reasons complete.

Respectfully,

(Sig.) H.D.KING
Lighthouse Inspector.FCR

ADDRESS ALL COMMUNICATIONS TO
LIGHTHOUSE INSPECTOR
BALTIMORE, MD.

# DEPARTMENT OF COMMERCE
## LIGHTHOUSE SERVICE

LIGHT
JAN 29 1917
HOUSES

OFFICE OF INSPECTOR, 5TH DISTRICT
BALTIMORE, MD

HDK--REOM.

Hydrog.
Engr. Cons.
Mar. Engr.
Accounts.
Contracts
Chf. Clk.
Dep. Comms.
Comsnr.

Letter dated Jan. 21, 1917 to Commissioner of Lighthouses from A.B. Sadler, Hallieford, Va. re reinstatement.

2- ~~105~~ ~~30~~ 17 Wrote Sadler
Copy 5

OK adv corresp cop 5th
JRPJan29

Jan. 27, 1917

Returned to the Commissioner of Lighthouses inclosing copy of reply of January 24 to an identical letter addressed this office by Mr. Sadler.

Mr. Sadler was dismissed from the service for falsifying station records and taking absence in excess of the amount allowed by the regulations. Mr. Sadler denied the validity of the charges at the time but the evidence seemed plain to this office and the charges were sustained by the Department.

Favorable recommendation on Mr. Sadler's request for reinstatement would only be made by this office in the event of scarcity of suitable eligibles for the position of assistant keeper.

H. D. King.
Lighthouse Inspector.

LIGHT
JAN 24 1917
HOUSES

L. H.
INSPECTOR
JAN 27 1917
BALTIMORE
MD.

BUREAU OF LIGHTHOUSES
ACKNOWLEDGED
JAN 26 1917
DEPT. OF COMMERCE

Hydrog.
Engr. Cons
Mar. Engr
Personnel
Accounts.
Contracts
Chf. Clk.
Dep. Commr.
Commr.

BUREAU OF LIGHTHOUSES
ANSWERED
FEB 10 1917
DEPT. OF COMMERCE

L. H.
INSPECTOR
JAN 27 1917
BALTIMORE
MD.

LIGHT
JAN 29 1917
HOUSES

Hallieford Va
Jan 24 - 1917.

Commissioner of Light Houses
Sir

I wish to state that at the time I was dismissed from the Light House Service I had not occupied the allotted time due me for the year.

I went into the service in the year 1903 and that was the first charge I ever had against

tried to observe
s to the
ability.
noticed that
per at Hindmill
ects to leave
And I would
have the
back again
ew and owed me
well!

I Respectfully
B Faulkner
Hallieford
Va.

Foreman
Accounts
Hydrographer
Ordering
Personnel
Cost Keeping
File Clerk
Messenger
File

Bureau of Lighthouses, Washington
JAN 26 1917

To Lighthouse Inspector, Baltimore, Md.
for remark and return.

Conway
Acting Commissioner

✓
183

me. I tried to observe the rules to the best of my ability. I understand that the Keeper at Hundred Pt. expects to leave shortly. And I would like to have the place back again should you find me worthy!

Most Respectfully
C B Faulkner
Tallieferro
Va.

L. H.
INSPECTOR
JAN 27 1917
BALTIMORE
MD.

LIGHT
JAN 29 1917
HOUSES

| | |
|---|---|
| Inspector | |
| Chief Clerk | |
| Superintendent | |
| 1 A. Supt. | |
| 2 A. Supt. | |
| 3 A. Supt. | |
| Draftsman | |
| Mechanician | |
| Foreman | |
| Accounts | |
| Hydrographer | |
| Ordering | |
| Personnel | |
| Cost Keeping | |
| File Clerk | |
| Messenger | |
| File | |

Bureau of Lighthouses, Washington
JAN 26 1917

To Lighthouse Inspector, Baltimore, Md.
for remark and return.

Conway
Acting Commissioner.

✓
183

HB-McK

February 5, 1917.

Reinstatement.

Mr. Andrew B. Sadler,
Hallieford, Va.

Sir:

Referring again to your letter of January 21, 1917, in regard to your desire to be reinstated in the Lighthouse Service.

The records show that you were dismissed from the position of keeper in the Lighthouse Service, assigned to duty at Windmill Point Light Station, Va., effective at the close of August 31, 1916, for absenting yourself from your station without authority and without furnishing a substitute as required by the regulations, and for making and sanctioning false reports. In view of your dismissal on the charges noted above the Bureau does not deem it for the best interests of the Lighthouse Service to recommend at present your reinstatement, ~~but the question of such reinstatement will receive consideration only in the event of a scarcity of suitable eligibles for the position of assistant keeper.~~ in the L.H. Service

Respectfully,

HB Bureau of Lighthouses February 5, 1917.

Referred to the Lighthouse Inspector, Baltimore, Md., for the files of his office. See your indorsement of January 27, 1917.
By direction of the Commissioner:

Chief Clerk.

HB-McK

February 10, 1917.

Reinstatement.

Mr. Andrew B. Sadler,

Hallieford, Va.

Sir:

Referring again to your letter of January 21, 1917, in regard to your desire to be reinstated in the Lighthouse Service.

The records show that you were dismissed from the position of keeper in the Lighthouse Service, assigned to duty at Windmill Point Light Station, Va., effective at the close of August 31, 1916, for absenting yourself from your station without authority and without furnishing a substitute as required by the regulations, and for making and sanctioning false reports. In view of your dismissal on the charges noted above the Bureau does not deem it for the best interests of the Lighthouse Service to recommend at present your reinstatement in the Lighthouse Service.

Respectfully,

(SIGNED)

HB Bureau of Lighthouses February 10, 1917. Commissioner.

Referred to the Lighthouse Inspector, Baltimore, Md., for the files of his office. See your indorsement of January 27, 1917.
By direction of the Commissioner: TSC

Chief Clerk.

Form 73

**NOMINATION**

REOM

# DEPARTMENT OF COMMERCE
## LIGHTHOUSE SERVICE

LIGHT AUG 22 1917 HOUSES

OFFICE OF LIGHTHOUSE INSPECTOR, 5th DISTRICT,

Baltimore, Md., (City.) August 21, (Date.) 1917

THE COMMISSIONER OF LIGHTHOUSES:

**Action recommended,** Reinstatement

Hydrog.
Engr. Cons.
Mar. Engr.
~~Personnel~~
Accounts.
Contracts
Chf. Clk.
Dep. Commr.
Commr.

Dept rec'd Aug 22

Name, Andrew B. Sadler — Legal residence, Va.

Position, Assistant Keeper — Salary, $480. p.a. (base pay)

Location, Tangier Sound L.S., Va. — Appropriation, Salaries, Keepers of Lighthouses.

Effective Sept. 1, 1917 — ~~the actual date of entrance on duty;~~ or as soon thereafter as he enters on duty.

**Former position,** Keeper — Former salary, $624. p.a.

Location, Windmill Point L.S., Va.

**Rank on eligible list,** Rating, Percentage, , Other eligibles considered:

**Previous incumbent,** George M. Wible — Services terminated, with the close of Aug. 31, 1917

Reason, Recommended promoted to keeper, $600. p.a., Tangier Sound L.S., Va.

**Members of family in Government Service,** Cousin, keeper, Windmill Point L.S., Va.

**Remarks:** Mr. Sadler was dismissed from the lighthouse service of this district effective with the close of Aug. 31, 1916 for unauthorized absence from duty, etc. It is felt he has been sufficiently punished and his reinstatement is recommended in view of his good record before dismissal. In this connection, attention is invited to the recent reinstatement of Edward L. Thomas, an almost exactly similar case. The eligible register for asst. keeper, this dist., has only about 10 names remaining on it for consideration and it is desired to reinstate wherever possible for this reason, avoiding certification which would diminish number of eligibles. Sadler's request for reinstatement attached. Nominee ~~is anxious to reenter the service and has requested reinstatement several~~ times since dismissal.

Selection regular, subject to the action of the U. S. Civil Service Commission. , 191

Secretary. Civil Service District.

H. D. King
Lighthouse Inspector.

BUREAU OF LIGHTHOUSES
WASHINGTON
AUG 22 1917

Submitted to the Secretary of Commerce, approved.

Cancelled: 5 Dup's sent Aug 28, 1917, 1083

[1] Strike out the clause which does not apply.

Acting Commissioner.

11—2314

ADDRESS ALL COMMUNICATIONS TO
LIGHTHOUSE INSPECTOR
BALTIMORE, MD.

# DEPARTMENT OF COMMERCE
## LIGHTHOUSE SERVICE

LIGHT
AUG 29 1917
HOUSES

OFFICE OF INSPECTOR, 5TH DISTRICT
BALTIMORE, MD.

REOM.
Inclosures.

Commissioner of Lighthouses, Washington, D.C. August 28, 1917

Subject: Reinstatement, A.B.Sadler.

Reference: Form 73 of August 21, 1917 and telegram to Bureau, this matter, this date.

There is attached letter received today from Mr. A.B. Sadler, Hallieford, Va., stating his inability to report for duty as assistant keeper, Tangier Sound L.S., Va. Accordingly, the Bureau was telegraphed to as per attached confirmation.

Mr. Sadler was nominated for reinstatement at his own request, he having written this office on several different occasions requesting reinstatement.

In the absence and by direction of the Inspector,

Ray L. Hankinson

Supt., L.S.

Hydrog.
Engr. Cons.
Mar. Engr.
~~Personnel~~ YBB Aug 29
Accounts.
Contracts
Chf. Clk.
Dep. Commr.
Commr.

Bureau of Lighthouses, Washington.
AUG 29 1917

Submitted to Secretary of Commerce recommended for approval.

acting Commissioner.

YBB

DEPARTMENT OF COMMERCE

TELEGRAM

LIGHT HOUSES
AUG 28 1917

AUG 29 1917, to Depts

AUG 28 1917 4 31 PM

6pohx 20 govt
NE, Baltimore, Md. Aug 28,1917.

Lighthouse Commissioner,
Washington, DC .

Cancel Sadler nomination assistant keeper Tangier Sound form 73 Aug twenty one letter follows.

Hankinson.

415pm

Hydrog.
Engr. Cons.
Mar. Engr.
~~Personnel~~
Accounts.
Contracts
Chf. Clk.
~~Dep. Commr.~~
~~Commr.~~

Hol.

May 18, 1921.

U. S. Civil Service Commission,
Washington, D. C.

Gentlemen:

Referring to your letter of May 14, 1921 (A-JB-Mc), relative to the application of Andrew B. Sadler, Hallieford, Va., for keeper in the Lighthouse Service, you are respectfully informed that this matter is under consideration and that you will be further advised in regard thereto at an early date.

Respectfully,

Acting Commissioner of Lighthouses.

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
BALTIMORE, MD.

HDK-MEM

# DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

Hydrog.
Engr. Corps
Mar. Engr.
Personnel
Accounts
Contracts
Chf. Clk.

LIGHTHOUSES
1921 MAY 23 AM 9 38

OFFICE OF SUPERINTENDENT, 5TH DISTRICT
BALTIMORE, MD.

5/31/21 wrote C.S. Com.
copy to Sixth
Copies to Lee + Asst Supdt.

May 21, 1921.

1. Returned to the Commissioner of Lighthouses, with statement that if restored to eligibility by the Commission this office would be favorably inclined toward nomination of Mr. Sadler for reappointment.

2. Owing to the long period since his discharge from the Service, now approaching five years, it is believed that sufficient punishment has been inflicted by debarment from eligibility, and that it would not be contrary to the best interests of the Service to give Mr. Sadler a new appointment.

OK HDK

H. D. King.
Superintendent of Lighthouses.

See 5th this letter of
11/27/17 (shipped)
& 5th nomination
(which was later canceled)
of 8/21/17 for reinstatement
of Sadler. JBR
5/25/21.

Rec No.
DC
5/26

Concur JBCMay 26

UNITED STATES CIVIL SERVICE COMMISSION

WASHINGTON, D. C.

ADDRESS ONLY
"CIVIL SERVICE COMMISSION"
IN YOUR REPLY REFER TO
FILE A-JB-Mc
AND DATE OF THIS LETTER

1921 MAY 17 AM 8

SUPT. OF LIGHTHOUSES MAY 19 1921 BALTIMORE, MD.

May 14th, 1921.

5/15/21 acknd.
5/14/21 Ackd. to 5th.
Copies to Sec. Asst'l Dir., together with cpy. letter rec'd.

Commissioner of Lighthouses,
Department of Commerce,
Washington, D. C.

Ack't 5th

Sir:

The Commission is in receipt of an application from Mr. Andrew B. Sadler, of Hallieford, Virginia, for keeper in the Lighthouse Service. The records of this office show that Sadler was discharged from this service on August 31st, 1916, for making a false entry in his record of shore leave when employed as keeper of Windmill Point Light Station, Va. In view of the time that has elapsed since his dismissal from the service, the Commission would appreciate if you would advise it whether or not favorable consideration would be given to his re-entrance to the service should he receive eligibility as the result of the present examination and his name certified.

By direction of the Commission:

Very respectfully,
Martin A. Morrison

President.

Supt. ✓
Supt. ✓
1 A Supt.
Chief Cl.
2 A Supt.
3 A Supt.
4 A Supt.
Mech.
1 Drafts
2 Drafts
Hydrog.
Accounts
Ordering
Personnel
Cost Kpg.
File Clk.
Stenog.
Messenger
File

Bureau of Lighthouses, Washington
MAY 18 1921

To Superintendent of Lighthouses, Baltimore, Md.,
for report and return.

J. S. CONWAY
Acting Commissioner.

JEH-EK

May 31, 1921.

U. S. Civil Service Commission,
Washington, D. C.
(Through Secretary of Commerce)

Gentlemen:

1. Referring again to your letter of May 14, 1921 (A-JB-Mc), relative to application of Andrew B. Sadler, of Hallieford, Va., for position of keeper in the Lighthouse Service.

2. You are respectfully informed that in view of the period of time that has elapsed since Mr. Sadler's dismissal from the Service, this Bureau would be inclined to give favorable consideration to his reentrance to the Service should he receive eligibility and his name be certified.

Respectfully,

Commissioner of Lighthouses.

Bureau of Lighthouses, Wash., Copy to 5th Supt.

Inclosure (copy of C. S. C. letter)
LIGHTHOUSES---Appointment Division's files

Exact copy as signed by_____

Mailed_____ by_____

Inclosure (copy C. S. C. letter).
LIGHTHOUSES---Secretary's files.

Exact copy as signed by_____

Mailed_____ by_____

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
BALTIMORE, MD.

# DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

VRH

OFFICE OF SUPERINTENDENT, 5TH DISTRICT
BALTIMORE, MD.

LIGHTHOUSES
1926 AUG 7 AM 9 00

August 6, 1926

Subject: Commendation

1. This office desires to commend you for your action in rendering assistant to disabled yacht "RED WING" from Washington, D. C., which ran ashore on Fleets Point near your station.

H. D. King

Rep'd. in Bulletin Sept. 1, 1926.

Superintendent of Lighthouses

1. Copy to Commissioner of Lighthouses, Washington, D. C. Keepers receiving above commendation are A. B. Sadler, Keeper and F. R. Lewis, Assistant Keeper, Great Wicomico River Light Station, Fleeton, Va.

reference in file

King

Superintendent of Lighthouses

PERSONNEL CLASSIFICATION BOARD FORM NO. 14—FIELD QUESTIONNAIRE
(To be filled out in accordance with the instructions given in P. C. B. Forms Nos. 15 and 16)

Bureau No. 11203 Sheet No. 5(b)1

Space reserved for the use of the Board

1. Sadler (Surname) Andrew (Given name) B. (Initial)

2. Department Commerce
3. Bureau Lighthouse
4. Field service Lighthouse Service
5. (a) Field station Great Wicomico River Light Station
(b) Subdivision
(c) City or town State

6. Pay roll title Light Keeper
7. Customary office title Keeper
8. Present administrative allocation 1600-1900
9. Present gross rate of pay $ 1800.
10. Deduction for allowances $ None
11. Net rate paid in cash $ 1800

12. Indicate by an "X" in the proper box or boxes the kind of allowances, if any, received by the employee:
☐ House ☒ Room { ☐ Furnished ☐ Heat ☒ Fuel ☐ Uniform Meals per day: ☐ 1 ☐ 2 ☐ 3
☒ Unfurnished ☒ Light ☐ Laundry ☐ Subsistence or rations in kind

13. Describe any other allowance, privilege, or perquisite of value

14. If any special equipment or a bond is required by law or regulation to be furnished at the employee's expense, state kind and annual cost
Uniform, approximately $30.00

15. (a) Regular hours of work: From Sunset m. to Sunrise m. (b) How many hours per week excluding unusual or irregular overtime work?
Summer 66 Winter 66 (c) If not a full time and all-the-year-round position, state number of hours per day ; number of days per { week / month / year } (d) If certain hours of availability for duty, outside of regular working hours, are required, state hours and type of such duty Subject to emergency call throughout 24 hours.

16. (a) Rate of pay for overtime None (b) Amount of overtime pay in last 12 months

17. (a) Does the employee in any way direct or supervise other employees? Yes (b) If so, in what way? (See Form 16 before answering)
By example and direct personal instruction. Keeper and assistant commonly work side by side or watch and watch on same work.
(c) How many? One

18. If the employee supervises other persons through immediate contact, give the name and the sheet numbers of such persons. (For such of these as may not be covered by questionnaires, give number and kinds by occupations.) If the employee exercises supervision through section or division heads, give the title of such sections or divisions and the names and sheet numbers of their heads.

Frank R. Lewis 5(b)52

19. (a) Is the employee in any way directed, supervised, or instructed, or his work reviewed? Yes (b) If so, in what way? (See Form 16 before answering.)
By periodical (usually semi-annual or more frequent) inspection of his station by district superintendent or his representative, and by review in district office of monthly reports and annual property returns.

20. What is the name, official position, and sheet number of the employee's immediate superior? H.H. Rue, Supt. of Lighthouses, 5(a)1.

21. Employee's education: Strike an "X" over the number representing the highest grade or year completed in each type of school:

| Elementary | | | | | | | | High | | | | Normal | | | | College | | | | Postgraduate or professional | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 1 | 2 | 3 | 4 | 1 | 2 | 3 | 4 | 1 | 2 | 3 | 4 | 1 | 2 | 3 | 4 | (Kind) |

Other education (describe):

22. What length and kind of experience or other training did the employee possess upon original entrance into this position which was most qualifying or pertinent?
10 Years Sailing on Sail Boat 20 Years experience with Marine Engine. 15 Years fishing

23. TO THE EMPLOYEE: Describe in detail the work you do. Put each distinct duty, task, or process in a separate paragraph. Explain first those that require most of your time. Explain occasional duties last. In the column at the left opposite each paragraph enter the approximate percentage of your time devoted to the work described in that paragraph. DO NOT ATTEMPT TO COMPOSE THIS STATEMENT WITHOUT FOLLOWING THE INSTRUCTIONS OF P. C. B. FORM NO. 15.

| Percentage of working time | |
|---|---|
| hours 6 | attending to Tower Light & Fog Bell Machenery |
| " 2 | Cleaning Brass filling Lamps |
| " 2 | Cooking breakfast & serving same |
| " 3½ | Cleaning & scrubing house |
| " 4 | hours scaling iron & painting same |
| " 3½ | hours attending to addition lights 6 Miles from Station by Boat every ½ day Isolated Station we get about 2 Miles for mail and provision |

24. I hereby certify that the foregoing was composed by me after reading P. C. B. Form No. 15, and that it is a true statement of my duties.

A. B. Sadler
(Signature of Employee)

25. TO THE PREPARING OFFICER: Write your own description of the employee's work. If in describing the work of the position you would cover the same

Answer to Question 25, P.C.B.Form No.14

This employee is principal keeper in charge of a lighthouse built on submarine foundation. The structure consists of a 2 story house about 30 feet square on a foundation inter-braced iron piles, and surmounted by a glazed lantern containing Fresnal lens for display or light which may be either kerosene wick lamp or incandescent oil vaper apparatus. The house is also equipped with fog bell operated by clockwork. Communication with shore is by motor launch kept at station. Each of two keepers is allowed 8 days ashore per month and when both are at station, they divide watches of light and fog signal. The principal keeper is in responsible charge and his first duty is to see that the light never fails to burn from sunset to sunrise nor the fog signal to sound when needed. All apparatus is required to be kept in perfect condition of cleanliness and operating efficiently and the entire structure thoroughly clean and well painted inside and outside, and minor repairs made as needed within his capacity. Owing to exposed location and salt water, proper preservation of metal work, especially iron foundations, requires constant attention. He is also required to keep all station records including journal watch book, fog-signal record and property accounts.

The attendance upon minor lights grouped under care of this keeper's station is an important duty and requires skill and considerable risk in operating motor launch oftentimes under stormy conditions, ~~and knowledge of the care and operation of acetylene gas apparatus.~~

| Percentage of working time | |
|---|---|
| hours 6 | attending to Tower light & Fog Bell Machinery |
| " 2 | cleaning Brass & filling Lamps |
| " 2 | cooking breakfast & serving same |
| " 3½ | cleaning & scrubbing house |
| " 4 | hours scaling iron & painting same |
| " 3½ | hours attending to addition light |
| | 6 Miles from Station by Boat |

26. How long have the employee's duties been substantially as described above? July 25, 1923

27. I hereby certify that to the best of my knowledge and belief the statements made by me on both sides of this sheet are accurate and complete.

Sept. 21, 1928 (Date) — H. D. King (Signature of Preparing Officer) — Supt. of Lighthouses. (Title)

28. I hereby certify that I have read all of the foregoing and that, to the best of my knowledge and belief, the statements made on both sides of this sheet are accurate and complete, except as indicated in attached memorandum, marked ____. In my judgment the compensation of this position should be in a range from $1680. to $1980.

Sept. 21, 1928 (Date) — H. D. King (Signature of head of field office or station) — Supt. of Lighthouses. (Title)

29. I hereby certify that I have read all of the foregoing and that, to the best of my knowledge and belief the statements made on both sides of this sheet are accurate and complete, except as indicated in attached memorandum, marked ____. In my judgment the compensation of this position should be in a range from $1680 to $1980

SEP 29 1928 (Date) — H. B. BOWERMAN (Signature of head of bureau or his representative) — Acting Commissioner of Lighthouses. (Title)

U. S. GOVERNMENT PRINTING OFFICE: 1925

Form 73

**NOMINATION**

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, Fifth DISTRICT,

Baltimore, Md. (City) June 24, (Date) 1932

COMMISSIONER OF LIGHTHOUSES:

Action recommended, Transfer and Demotion

Name, Andrew B. Sadler

Position, Keeper

Location, Stingray Point Light Station, Va.

Effective, June 30, 1932

Legal residence, Virginia

Proposed salary, $1740. p.a.

Proposed range, $1560-1920.

Appropriation, Sal. L.H. Keepers

[1] ~~the actual date of entrance on duty~~, or as soon thereafter as he enters on duty.

Former position, Same

Location, Great Wicomico River L.H., Va.

Former salary, $1860. p.a.

Former range, $1680-2040.

Rank on eligible list, ---- Rating, ---- Percentage, ---- , Other eligibles considered:

Previous incumbent, New position ~~(Lt.#3557)~~ (Lt.#3405) this pay i.e. $1740. p.a. / A. J. Jarvis.

Services terminated, June 30, 1932.

Reason, Retired account disability.

Members of family in Government service, None

Date of birth, February 26, 1867.

Remarks: The action recommended is in accord with this employee's wishes and Civil Service rule relative to religious or political opinions or affiliations will not be violated thereby.

Selection regular, subject to the action of the U. S. Civil Service Commission, , 19----

L. M. HOPKINS
Superintendent of Lighthouses.

Secretary, Civil Service District.

BUREAU OF LIGHTHOUSES
WASHINGTON

June 29, 1932

Submitted to the Secretary of Commerce, approved, and recommending the authorization of a new position as indicated in lieu of that now occupied by A. J. Jarvis whose position it is recommended be discontinued at the time of his retirement.

Phoned 5th Ry this
to make eff. beginning
6-30-30 Rec 6/29

W. P. HARMAN
Acting Commissioner of Lighthouses.

[1] Strike out the clause which does not apply.

11—2314

DEPARTMENT OF COMMERCE

Description of duties of field position

---

Name: **Andrew B. Sadler** Bureau Lt.# **5405**

Bureau: Lighthouse

Salary: **$1740 per annum** Salary Range: **$1560-1920**

Position: **Keeper in the Lighthouse Service**

Station: **Stingray Point Lightstation, Va.**
**5th Lighthouse District.**

Description of duties:

**Similar to those of position (Lt.#935) occupied by A. J. Jarvis at this station, the latter position being discontinued at the close of June 30, 1932, at which time Mr. Jarvis' retirement becomes effective.**

Form A-38

DEPARTMENT OF COMMERCE

APPOINTMENT DIVISION

WASHINGTON

June 30, 1932.

Mr. Andrew B. Sadler,

Through the Commissioner of Lighthouses.

Sir:

You are advised that your compensation has been changed as indicated below, effective June 30, 1932 (change of station).

No new appointment will be issued to you as a result of this change, and an oath of office is not required.

By direction of the Secretary.

Respectfully,

[redacted] J. GARDNER

Chief of Appointment Division.

From: $1860 per annum.

To: $1740 per annum.

Service and grade: Field.

Appropriation (unit):

5

E

GOVERNMENT PRINTING OFFICE 11—9051

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
BALTIMORE, MD.

AHL.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LIGHTHOUSES

1932 JUL - 11 - AM 10:01

OFFICE OF SUPERINTENDENT, 5TH DISTRICT
BALTIMORE, MD.

July 9, 1932.

Commissioner of Lighthouses,
Washington, D. C.

1. The Bureau is informed that Andrew B. Sadler entered on duty on June 30, 1932, as Keeper of Stingray Point Light Station, Va., at $1740. p.a. in the range $1560-1920., under Appointment Form A-38 , dated June 30, 1932. He was formerly Keeper of Great Wicomico River Light Station, Md., at $1860. p.a. in the range $1680-2040.

L. M. HOPKINS

Superintendent of Lighthouses.

Bureau of Lighthouses, Washington, D.C.

JUL 11 1932

Submitted to Secretary of Commerce for his information.

For the Commissioner:

Chief, Personnel Division.

Form 9

# DEPARTMENT OF COMMERCE
## LIGHTHOUSE SERVICE

## RETIREMENT UNDER ACT OF JUNE 20, 1918, AS AMENDED

(In case of disability retirement, execute medical certificate on Form 9a)

SUPT. OF LIGHTHOUSES MAR 2 1933 BALTIMORE MD.

Date February 23, 1933

Superintendent of Lighthouses,

Fifth District

Baltimore, Md.
(City)

I hereby apply for retirement from active duty in the Lighthouse Service effective March 1, 1933, on the basis of service shown hereon.

Andrew B. Sadler
(Name)

Keeper
(Designation)

---

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES

*City* Baltimore, Md. *Date* February 27, 1933

Submitted to Commissioner of Lighthouses, Washington, D. C., recommending retirement at $~~1095.54~~ $1093.79 (Corr)

per annum, effective at the close of February 28, 1933.

It is certified that the record of service and pay shown on Page 2 is correct as shown by the records of this office, and that all Government service shown has been verified.

L. M. HOPKINS

*Superintendent of Lighthouses.*

---

BUREAU OF LIGHTHOUSES, *Washington, D. C.*, MAR -7 1933

Submitted to the Secretary of Commerce, recommending approval.

W. P. HARMAN

*Acting Commissioner of Lighthouses.*

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FOR USE OF DEPARTMENT

11—10551

# DEPARTMENT OF COMMERCE
## LIGHTHOUSE SERVICE

## RETIREMENT UNDER ACT OF JUNE 20, 1918, AS AMENDED

(In case of disability retirement, execute medical certificate on Form 9a)

Name Andrew B. Sadler Date of birth February 26, 1867

Designation Keeper

### RECORD OF ALL ACTIVE GOVERNMENT SERVICE

(Including military, naval, and civilian service. Each department, branch, or independent office in which applicant served in a civilian capacity should be listed separately)

| | Beginning | | | Ending | | | Remarks |
|---|---|---|---|---|---|---|---|
| | Month | Day | Year | Month | Day | Year | |
| Army | | | | | | | |
| Navy | | | | | | | |
| Marine Corps | | | | | | | |
| Civilian employment | Dec | 10 | | | | | |
| ~~Asst. Keeper~~ | ~~Nov.~~ | ~~23~~ | 1903 | Mar. | 19 | 1915 | |
| Keeper | Mar. | 20 | 1915 | Aug. | 31 | 1918 | |
| 2nd Asst. Keeper | July | 21 | 1921 | July | 24 | 1923 | |
| Keeper | July | 25 | 1923 | Feb. | 13 | 1933 | |
| | | | | | | | On L.W.O.P. Feb.14, 1933, to Feb.28,1933. |
| | | 3 | 14 | | | | |
| Total service | 24 years, 7 months, 1 day. | | | | | | |

Does applicant receive or has he applied for a pension from the Government under any law? No. If so, give number of pension certificate or of claim: ----------

Does applicant receive or has he applied for compensation under the War Risk Insurance Act? No. If so, give number of claim: ----------

Does applicant receive or has he applied for compensation under the Federal Compensation Act, as amended? No.

If so, state the compensation received: ----------

### STATEMENT BY FISCAL YEARS OF BASIC PAY RECEIVED DURING LAST FIVE YEARS OF ACTIVE SERVICE IMMEDIATELY PRECEDING EFFECTIVE DATE OF RETIREMENT

(Compute service on basis of 30 days a month. Do not include periods of leave without pay, rations, quarters, or other allowance)

| Designation | Beginning | | | Ending | | | Rate of Pay | Pay Received |
|---|---|---|---|---|---|---|---|---|
| | Month | Day | Year | Month | Day | Year | | |
| ~~Keeper~~ | ~~Feb.~~ | ~~14~~ | ~~1928~~ | ~~June~~ | ~~30~~ | ~~1928~~ | $1680. | $ 639.33 |
| | July | 1 | 1928 | Dec. | 31 | 1930 | 1800. | 4500.00 |
| | Jan. | 1 | 1931 | June | 29 | 1932 | 1860. | 2784.83 |
| | June | 30 | 1932 | Feb. | 13 | 1933 | 1740. | 1082.67 |
| | | | | | | | | |
| | | | | | | | | |
| | | | | | | | | |
| | | | | | | | | |
| | | | | | | | | |
| | | | | | | | | |
| | | | | | | | | $9006.83 |
| Total compensation for last five years of active service | | | | | | | | |
| Average compensation for last five years of active service | | | | | | | | 1801.36 |
| Annual rate of retired pay ($ ~~1801.36~~ 24.288 × years ~~82.555~~ (Not exceeding 30) ÷ 40) = | | | | | | | | ~~$1098.94~~ $1093.79 |

U. S. GOVERNMENT PRINTING OFFICE: 1931 11—10551

**** C O P Y ****

Form 9a

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

# CERTIFICATE OF MEDICAL EXAMINATION, DISABILITY RETIREMENT

(Act of March 4, 1925)

February 23, 1933.
(Date)

NAME OF CLAIMANT Andrew B. Sadler DESIGNATION Keeper

Here give a complete personal description, together with permanent marks and scars other than those described below in physical examination:

Height ____ Weight ____ pounds. Complexion ____

Color of eyes ____ Color of hair ____

Claimant makes the following statement in regard to the origin, nature, and extent of the alleged disability: Patient stated that about 4 yrs. ago he began passing tarry stools and once vomited some dark red clotted blood. His stools regained their normal color in a few days and had no further trouble until about January 5, 1933, while at work at the Lighthouse. He stated that he had to climb a tall flight of satirs about every 45 minutes and he began to suffer from paid in his back and a general feeling of malaise. This feeling continued for 3 days when he passed a tarry stool streaked with bright red blood. The next morning hr went home and became nauseated and a hosrt time later vomited only one but was nauseated for the next day or two. He took a laxative at this time. He noticed no more blood in his stools. This attack was not associated with any pain or indigestion, nor has he suffered from these complaints at any time. Is

Here describe fully nature of disability: Usual constipated and takes laxatives frequently.

Duodenal ulcer with hemorrhage. In view of his tendency to hemorrhage, it is not believed advisable for him to do any physical work or form him to remain alone for any length of time. His disability is considered incompatible with his performance of his dutimes in the Lighthouse Service.

Claimant describes the duties of his position as follows:

In connection with general duties as Keeper of lighthouse, it is necessary to climb a tall flight of stairs about every 45 minutes.

Is disability to perform such duty of a permanent character? Yes

Is it indicated that applicant may recover from disability and be fit for restoration to active duty? No. Do you recommend reexamination with this in view? ____

I HEREBY CERTIFY that upon examination I find the above-named claimant to be disabled for useful and efficient service by reason of the disability above described, which is not due to vicious habits, intemperance, or willful misconduct on his part.

*The examining physician must be in the Federal Service*

U.S. Marine Hospital, Norfolk, Va.
(Place of examination)

/sgd./ W. L. SMITH,
(Examining Surgeon)

Surgeon.
(Title and branch of medical service)

U. S. GOVERNMENT PRINTING OFFICE: 1934 11—10543

Andrew B. Sadler

Keeper, 5th Dist.

Disability retirement

eff. 3-1-33 @ ~~$1095.96~~ 1093.79

after 24 yrs 4 mos 1 da.

HS — Age 66.

Rec'd ltr to Dyer

RC

3/7

...33.

...ndrew

...n in this
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...f November 23,
... The latter
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...s, 14 days.

...) $40 = $1093.79.

...vision.

RC

March 11, 1933.

Superintendent of Lighthouses,
Baltimore, Md.

Disability retirement of Keeper, Andrew B. Sadler.

1. In checking over your recommendation in this case on Form 9, the Department discovered an oath of office on file showing that Sadler originally entered the service on December 10, 1903, instead of November 23, 1903 as shown in your statement of service. The latter date is the date of the appointment certificate but not the date of entrance on duty. In view of this, the Bureau has recomputed the annuity and amended the form as follows:

Total service----- 24 years, 3 months, 14 days.
Annual rate of retired pay----------
$1801.36----X years 24.288(Bureau) .40 = $1093.79.

2. Be guided accordingly.

For the Commissioner:

Chief, Personnel Division.

RLC:MMS

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

LIGHTHOUSES
1933 MAR 20 PM 2:34

February 17, 1933.

Mr. Andrew B. Sadler,

Through the Commissioner of Lighthouses.

Sir:

In accordance with the provisions of the Act of March 4, 1925, entitled "An Act to Provide for Retirement for Disability in the Lighthouse Service," you are, upon recommendation of the Commissioner of Lighthouses, hereby retired from that service (Fifth District), effective beginning March 1, 1933, with retired pay at the rate of $1093.79 per annum.

By direction of the Secretary:

Respectfully,

Chief of Appointment Division.

DSE

MAR 21 1933