JUL 14 2025 AM 09:21

REFERENCE SERVICE SLIP
Archival Research Room Record Request
National Archives at St. Louis

Date: 7/7/2025

REQUESTER INFORMATION

Name (Please Print – Last, First, Middle)	Researcher ID Card Number
Burns, Andrew	4563213
E-Mail Address:	**Phone Number:**
afbfg4@umsl.edu	636-415-7353

INFORMATION NEEDED TO LOCATE RECORDS (Furnish as much as possible)

Name used in Service (Please Print – Last, First, Middle)	Service Number/SSN	Date & Place of Birth
Saunders, Thomas, A.		WI

MILITARY SERVICE

Branch of Service:
- ☐ Air Force
- ☐ Army Air Corps
- ☐ Army Air Force
- ☐ Army
- ☐ Marine Corps
- ☐ Navy
- ☐ Coast Guard
- ☐ Unknown

Type of Rank:
- ☐ Enlisted
- ☐ Officer
- ☐ Unknown

Service Period (Check all that apply):
- ☐ 1939 & Prior
- ☐ 1940 - 1950
- ☐ 1950 & After

Date & Place of Death:

State of Residence (upon entry into service):

Other Identifying Information (Parent's Names, CSC Number, etc.)

Researcher Signature: Andrew B Burns

CIVILIAN SERVICE

(Agency & Location)		
Lighthouse Service (FL)	From: 1918	To: 1920
(Agency & Location)	From:	To:
(Agency & Location)	From:	To:

Other Identifying Information (Maiden Name, Job Title, etc.)

This Space Intentionally Left Blank

STAFF USE ONLY

Appointment Time and Date:

Additional Researchers: ☐ Yes ☐ No

CMRS Service Request Number: C-00059730 41

CMRS Search Request Number(s):

Attendant Signature:

Remarks: Submitted to ArchSearch 7/17/25 KH

Soundex: S536

JUL 28 AM 10:38

SCREENING NOTES

- ☒ Reviewed and Nothing Removed KH
- ☐ Items Removed and User Informed

Hold Requested: ☐ Yes ☐ No

Total Requests:

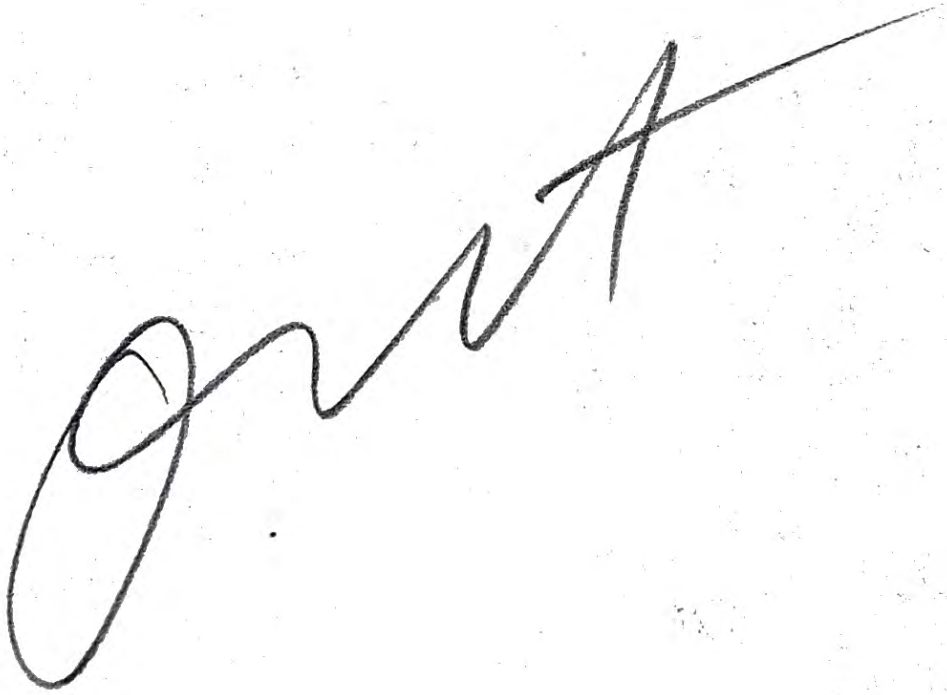
Screened Items:

☐ Additional charge outs and signatures on reverse side

Time Out:

Final Return:

SAUNDERS THOMAS A. SAUNDERS



ADDRESS ALL COMMUNICATIONS TO
LIGHTHOUSE INSPECTOR
KEY WEST, FLA.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

RECEIVED
FEB 1 1915
FIFTH DISTRICT BOARD
LIGHT
FEB 3 1915
HOUSES

OFFICE OF INSPECTOR, 7TH DISTRICT
KEY WEST, FLA.

AB-WTR.
2/3/15 from D Dept
Alligator Rf. L. S.,
Employment of tempor-
ary assistant keeper.
2-3-15 Ans'd 7

Hydrog.
Engr. Cons
Mar. Engr.
~~Personnel~~
Accounts.
Contracts
Chf. Clk.
Dep. Commr.
Commr.

January 30, 1915.

The Commissioner of Lighthouses, Washington, D. C.

Pending the nomination for transfer of Mr. Morris Maine, from the position of assistant keeper of Cedar Keys Light Station, Fla., when the station will be discontinued, to second assistant keeper at Alligator Reef Light Station, Fla., authority is requested to employ Mr. Thomas H. Saunders, who is on the eligible list, temporarily under Class A, not to exceed 30 days, as second assistant keeper at Alligator Reef Light Station, Fla,, at a salary of $480 per annum, from February 1, or as soon thereafter as he enters on duty; vice Sinton D. Johnson, resigned.

Dimmerth

Inspector.

Form 73

AB-WTR [1]

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

RECEIVED
FEB 1 1915
FIFTH DISTRICT BOARD

LIGHT
FEB 3 1915
HOUSES

OFFICE OF LIGHTHOUSE INSPECTOR, Seventh DISTRICT,

Key West, Fla., (City.) January 30 (Date.), 1915.

2-3-15 Wired 7

SPECIAL

2-11-15 Effective date for appointment

THE COMMISSIONER OF LIGHTHOUSES:

Action recommended, Temporary appointment, for not to exceed one month.

Name, **Thomas H. Saunders.**

Position, **Second Assistant Keeper.**

Location, **Alligator Reef L. S.**

Effective **February 3, 1915.** { the actual date of entrance on duty, or as soon thereafter as he enters on duty.

Legal residence, **Florida.**

Salary, **$480. A.**

Appropriation, **Salaries, Keepers of Lighthouses.**

Former position, -

Location, -

Former salary, -

Rank on eligible list, 4 Rating, Asst. Kpr. Percentage, 83, Other eligibles considered: **Wm.A.Albury, Wm.H.Roberts, Christian Seiler; no consideration charged; temporary appointment.**

Previous incumbent, **Sinton D. Johnson.** Services terminated, **January 31, 1915.**

Reason, **Resignation.**

Relatives in Government Service, **None.**

Remarks: **Temporary appointment requested pending recommendation for transfer of Morris Maine, Asst. Keeper, Cedar Keys L. S., which light is to be discontinued in the near future.**

Selection regular, subject to the action of the U. S. Civil Service Commission. Feb 1, 1915

W B Ahlgren
acting Secretary, 5 Civil Service District.

Demeritt
Inspector, 7th L. H. District.

x charged in Bureau.

BUREAU OF LIGHTHOUSES
WASHINGTON

FEB 8 - 1915

Submitted to the Secretary of Commerce, approved.

C

Acting Commissioner.

[1] Strike out the clause which does not apply.

11—2314

HRW-McC

Washington D C February 3 1915

Lighthouse Inspector Key West Florida

Saunders appointed second assistant keeper Alligator Reef effective today or entrance hereafter

Putnam

Commissioner

V

Today's journal,

Sent telegram Feb 3/15
4:27

GENERAL APPOINTMENT

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

LIGHT
FEB 5 1915
HOUSES

LIGHT
FEB16 1915
HOUSES

February 3, 1915.

Mr. Thomas A. Saunders,
Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office,

~~Second Assistant Keeper of Alligator Reef Light Station, Florida,~~

in the ~~Lighthouse Service~~

at a salary of ~~Four Hundred and Eighty~~ dollars per ~~annum~~,

effective on the date on which you enter upon duty in the above-mentioned position.

Your appointment will continue for a period not to exceed one month.

By direction of the Secretary:

Respectfully,

(SIGNED) GEO. W. LEADLEY

~~R~~
~~C~~ Chief of Appointment Division.

Appropriation: Salaries, Keepers of Lighthouses.

Vice: Sinton D. Johnson.

Legal Residence: Florida.

Last day service March 2, 1915.

11—3692

ADDRESS ALL COMMUNICATIONS TO
LIGHTHOUSE INSPECTOR
KEY WEST, FLA.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LIGHT
FEB 11 1915
HOUSES

Hydrog.
Engr. Cons.
Mar. Engr.
~~Personnel~~
Accounts.
Contracts
Chf. Clk.
Dep. Commr.
Commr.

OFFICE OF INSPECTOR, 7TH DISTRICT
KEY WEST, FLA.

WTR.

Thos. A. Saunders,
Appointment.

Inclosures. Received.

February 8, 1915.

The Commissioner of Lighthouses, Washington, D. C.

In nominating Mr. Thos. A. Saunders for the position of 2d Assistant Keeper of Alligator Reef Light Station, Florida, this office understood his name in full to be Thomas H. Saunders, and so stated in his nomination. He informed us to-day that there had been an error, that his full name is Thomas A. Saunders.

Mr. Saunders' appointment certificate, issued by the Department February 3, 1915, is transmitted herewith, with request that the same be corrected.

In the absence and by direction of the Inspector.

Chief Clerk.

JEL
3 Inclosures.

Bureau of Lighthouses, Washington
FEB 11 1915
Submitted to Secretary of Commerce recommended for approval.

Acting Commissioner.

LIGHT
FEB 16 1915
HOUSES

Hydrog.
Engr. Cons
Mar. Engr.
~~Personnel~~
Accounts.
Contracts
Chf. Clk.
Dep. Commr.
Commr.

February 15, 1915.

Commissioner of Lighthouses:

In accordance with the Bureau's recommendation of the 11th instant, the Department has amended its order temporarily appointing Thomas H. Saunders to the position of second assistant keeper of Alligator Reef Light Station, Florida, at $480 per annum, by changing the name of the appointee to read Thomas A. Saunders.

The notice of appointment addressed to Mr. Saunders under date of February 3, 1915, has been amended accordingly and is herewith returned.

By direction of the Secretary:

(SIGNED) T. J. FITZGERALD

Acting Chief Clerk.

2 Inclosures.

Bureau of Lighthouses, Washington.
FEB 17 1915

To Lighthouse Inspector, ...Key West, Fla.,.....
for his information, guidance, and files of office. Deliver the original of Department notice of appointment to Mr. Saunders.

Acting Commissioner

Enclosure 127.
C-R

JEL

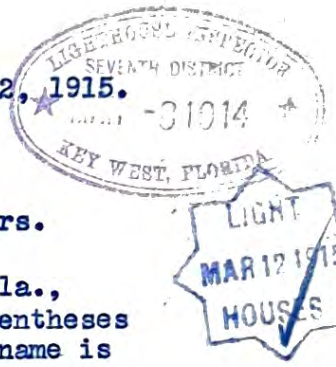
DEPARTMENT OF COMMERCE

BUREAU OF LIGHTHOUSES

WASHINGTON

March 2, 1915.

Mar 12, 1915 - sent Supt



SUBJECT: Personal question sheet, Thomas A. Saunders.

Returned to Lighthouse Inspector, Key West, Fla., attention being invited to the instructions in parentheses after question 1, which direct that if the middle name is merely a letter it should be so stated. Return the personal question sheet with proper addition.

Hydrog.
Engr. Cons
Mar. Engr.
~~Personnel~~
Accounts.
Contracts
Chf. Clk.
Dep. Commr.
Commr.

Acting Commissioner

AB/GGC.

Key West, Fla. March 9th, 1915.

Returned to Commissioner of Lighthouses, Washington, D. C.

Mr. Saunders has added his middle name "Albert" as required.

Inspector.

JEL

Thomas A.Saunders,
appointment.

May 28, 1915.

July 6, 1916; called up.

Lighthouse Inspector, Key West, Fla.

In view of your statement on the oath of office of Thomas A. Saunders that he entered on duty as additional second assistant keeper of Sombrero Key Light Station, on May 1, 1915, the Bureau requests you to return the original of Department notice of appointment addressed to Saunders, dated May 18, 1915, and its carbon copy, appointing him to the above-mentioned position, in order that the appointment may be changed to read "effective on the date on which you entered upon duty" instead of "effective on the date on which you enter upon duty".

Acting Commissioner

Bureau of Lighthouses, Washington

MAY 28 1915

Submitted to Secretary of Commerce for his information.

Acting Commissioner.

Letter of July 2, 1915, returning notice of appointment of Thomas A. Saunders for amendment.

JEL

Inclosure 9.

Bureau of Lighthouses,
July 6, 1915.

Submitted to Secretary of Commerce with recommedation that the notice of appointment addressed to Saunders be amended to read "effective on the date on which you entered upon duty", instead of "effective on the date on which you enter upon duty", in view of Department letter of May 4, 1915, authorizing the position of additional second assistant keeper of Sombrero Key Light Station, Fla., at $480 per annum, from the date of entrance on duty of the person to be appointed thereto, and the fact that the Inspector stated on the oath of office of Saunders that he entered on duty on May 1, 1915, in the position above referred to. See Bureau letter of May 28, 1915, to the 7th Inspector, indorsed to the Department on the same date.

Acting Commissioner.

GENERAL APPOINTMENT

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

LIGHT
JUL 12 1915
HOUSES

May 18, 1915.

Mr. Thomas A. Saunders,

Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office,

Additional Second Assistant Keeper of Sombrero Key Light Station, Florida,

in the Lighthouse Service

at a salary of Four Hundred and Eighty dollars per annum,

effective on the date on which you entered upon duty in the above-mentioned position.

Your appointment will continue for a period not to exceed two months.

E D May 1, 1915. 9K

By direction of the Secretary:

Respectfully,

(SIGNED) GEO. W. BEADLEY,

RC

Chief of Appointment Division.

Appropriation: Salaries, Keepers of Lighthouses.

Vice: New position.

Legal Residence: Florida.

Last day service June 30, 1915

11—3692

Stamped in Bureau by Navy Dept.

MAY 19 1915

LIGHT
JUL 12 1915
HOUS

Hyurog.
Engr. Cons
Mar. Engr.
Personnel
Accounts.
Contracts
Chief Clk.
Dep. Commr.
Secretary.

July 10, 1915.

Commissioner of Lighthouses:

In accordance with the Bureau's recommendation of the 8th instant, the Department has amended its order temporarily appointing Thomas A. Saunders as additional second assistant keeper of Sombrero Key Light Station, Florida, at $480 per annum, by changing the same to read "effective on the date on which you entered upon duty," instead of "effective on the date on which you enter upon duty."

The notice of appointment addressed to Mr. Saunders under date of May 18, 1915, has been amended accordingly and is herewith returned.

By direction of the Secretary:

(SIGNED) GEO. C. HAVENNER

JEL
Inclosure

Bureau of Lighthouses, Washington.
JUL 13 1915

To Lighthouse Inspector, Key West, Fla.,
for his information, guidance, and files of office. Deliver original notice of appointment to Saunders.

Acting Commissioner.

Enclosure 853.
R
C

Form 73

MAY 3 1915 DISTRICT MAIL RECEIVED

MAY 1915 HOUSES

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

OFFICE OF LIGHTHOUSE INSPECTOR, Seventh DISTRICT,

5/19/15. Letter to 7,

Key West, Fla., (City.) May 1, 1915. (Date.) 191

THE COMMISSIONER OF LIGHTHOUSES:

5-28-15 - wire Insp.
July 6/15 appl sent Supt for amendment

Action recommended, Temporary appointment, for a period not to exceed two months.

Name, **Thomas A. Saunders.** Legal residence, **Florida.**

Position, **Additional Second Asst. Keeper.** Salary, **$480 per annum.**

Location, ~~Alligator~~ * Sombrero Key L.S. Fla Appropriation, **Sals., L.H.Keepers.**

Effective **May 1, 1915,** { [1] ~~the actual date of entrance on duty;~~ or as soon thereafter as he enters on duty.

Former position, -- Former salary,

Location,

Rank on eligible list, 5 Rating, **Asst.Kpr.** Percentage, **83.** , Other eligibles considered:

Wm. A. Albury (C), Wm. W. Roberts (C).

Previous incumbent, (New position.) Services terminated, **--**

Reason, **--**

Relatives in Government Service, None.

Remarks: This temporary appointment is desired pending the recovery of J.B. Pinder, 2nd Asst. Keeper, from accidental fracture of arm in line of duty.

Selection regular, subject to the action of the U. S. Civil Service Commission. MAY 12 1915, 191

T. Adams
Secretary, 5 Civil Service District.

Emmerich
Inspector.

*Changed in Ber A

McC.

BUREAU OF LIGHTHOUSES
WASHINGTON

May 15, 1915.

Submitted to the Secretary of Commerce, approved.

See Department letter of May 4, 1915, authorizing the assignment to duty of a suitable person in the above referred to position.

HTBS
Acting Commissioner

[1] Strike out the clause which does not apply.

11—2314

McC.

Thos. A. Saunders,
temporary appointment.

May 19, 1915.

Lighthouse Inspector, Key West, Fla.

Referring to your nomination of May 1, 1915, for the temporary appointment of Thomas A. Saunders as additional second assistant keeper in the Lighthouse Service, at $480 per annum, for a period not to exceed two months, effective May 1, 1915, by reason of the injury to J. B. Pinder, second assistant keeper, Sombrero Key Light Station, Fla.

Your attention is invited to the fact that opposite "Location," on the nomination, you inserted the word "Alligator." Your nomination has been corrected by the Bureau to read "Sombrero Key Light Station, Florida," and it is requested that you amend your records accordingly.

See Department letter of May 4, 1915, indorsed to you on May 5, 1915, and Bureau telegram of May 1, 1915, in this case.

C

Acting Commissioner

Form 73

NOMINATION

LIGHT MAR 11 1918 HOUSES

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

OFFICE OF LIGHTHOUSE INSPECTOR, Seventh DISTRICT,

Key West, Fla. (City.), March 5, 1918. (Date.), 191

THE COMMISSIONER OF LIGHTHOUSES:

Action recommended, Probationary appointment.

Name, **Thomas A. Saunders.** Legal residence, **Florida.**

Position, **Second Assistant Keeper.** Salary, **$480. A.**

Location, **Sombrero Key Lightstation, Fla.** Appropriation, **Salaries of Keepers of Lighthouses.**

Effective **April 1, 1918.** {~~the actual date of entrance on duty~~, or as soon thereafter as he enters on duty.

Hydrog.
Engr. Cons.
Mar. Engr.
Personnel
Accounts.
Contracts
Chf. Clk.
Dep. Commr.
Commr.

Former position, Former salary,

Location,

Rank on eligible list, 2 Rating, Percentage, **80**, Other eligibles considered: **Walker C. Brown.**

Previous incumbent, Wm. H. Roberts. Services terminated, **March 31, 1918.**

Reason, **Recommended for transfer and promotion.**

Members of family in Government Service, None.

Remarks: There are no quarters furnished by the Government for families.

Selection regular, subject to the action of the U. S. Civil Service Commission, ATLANTA, GA. MAR 8 - 1918, 191

T. O. Shaw
Secretary, FIFTH *Civil Service District.*

W. W. Bennett
Lighthouse Inspector.

BUREAU OF LIGHTHOUSES
WASHINGTON

MAR 18 1918

Submitted to the Secretary of Commerce, approved.

Acting Commissioner

[1] Strike out the clause which does not apply.

11--2314

CERTIFICATE OF PROBATIONARY APPOINTMENT

LIGHT
MAR 16 1918
HOUSES

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

March 15, 1918.

Mr. Thomas A. Saunders,

Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office and to a probationary period of not to exceed six months as provided by paragraph (c) of section 1 of civil-service rule VII, Second Assistant Keeper in the Lighthouse Service at a salary of Four Hundred and Eighty dollars per annum, effective on the date on which you enter upon duty in the above-mentioned position.

By selection from certificate of eligibles (No. ---) issued by the local Civil Service Board for the Seventh Lighthouse District.

By direction of the Secretary:

Respectfully,

(Signed) Clifford Hastings.
Chief of Appointment Division.

MC

Salaries, Keepers of Lighthouses.
Appropriation:
William H. Roberts.
Vice:
Florida.
Legal Residence:

(See reverse side.)

Form 73a

REPORT OF TRANSFER OF APPOINTEE

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

LIGHT HOUSES APR 19 1918

OFFICE OF LIGHTHOUSE INSPECTOR, **Seventh** DISTRICT.

Key West, Florida. April 15, 1918. 191

APR 19 1918 9 21 AM

THE COMMISSIONER OF LIGHTHOUSES:

The following-named employee **will be** transferred as indicated, and **enter** upon duty at his new station on **April 17, 1918.**

Name, **Thomas A. Saunders** Position, **Second Assistant Keeper.**

From **Sombrero Key Lightstation** To **Alligator Reef Lightstation**

Previous incumbent, **Carlton Roberts.**

Services terminated, **March 25, 1918.** Reason, **Resignation.**

Hydrog.
Engr. Cons.
Mar. Engr.
~~Personnel~~
Accounts.
Contracts
Chf. Clk.
Dep. Commr.
Commr.

In the absence and by direction of the Inspector.

A Brooks

Chief Clerk.

, 191

The above-referred-to transfer became effective beginning with .....

.....

11—4598

BUREAU OF LIGHTHOUSES

WASHINGTON APR 20 1918

Submitted to the Secretary of Commerce for his information.

Acting Commissioner.

TJC

Thomas A. Saunders

A.

Thomas H. Saunders

LEGAL RESIDENCE.
Florida

INACTIVE

STATUS

DESIGNATION	SALARY	BUREAU OR OFFICE	DATE OF EFFECT OF ACTION AUTHORIZED
2nd Asst. Kpr. Alligator Reef L.S. Fla.	$480.	L.H.	Feb. 3, 1915
TEMPORARY not exc 1 mo.	Last day served March 2. 1915.		
TEMPORARY not exc 2 mos Asst. 2nd asst. Kpr. Sombrero Key L.S. Fla	$480.	L.H.	May 1, 1915.
	Last day served June 30. 1915		
2nd Asst Kpr. Sombrero Key L.S. Fla Prot. appt	$480	L.H.	Apr. 1, 1918.
2nd Asst Kpr. Alligator Key L.S. Fla	480	"	Apr. 17. 1918
Keeper " Dre.	780	"	Nov 4, 1918.
	Resigned & close July 31, 1919		

INACTIVE

Form 73

NOMINATION

RECEIVED FEB 1 1915

AB-WTR

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

FIFTH DISTRICT BOARD FEB 3 1915 HOUSES

SPECIAL

OFFICE OF LIGHTHOUSE INSPECTOR, Seventh DISTRICT,

CHIEF CLERK FEB 5 1915

Key West, Fla., (City.) January 30 (Date.) 1915

THE COMMISSIONER OF LIGHTHOUSES:

APPOINTMENT DIVISION APPOINTMENT WRITTEN DEPT. OF COMMERCE

Action recommended, Temporary appointment for not to exceed one month.

Name, Thomas H. Saunders. Legal residence, Florida.

Position, Second Assistant Keeper. Salary, $480. A.

Location, Alligator Reef L. S. Fla. Appropriation, Salaries, Keepers of Lighthouses.

Effective February 3, 1915. {[1] ~~the actual date of entrance on duty; or~~ as soon thereafter as he enters on duty.

APPOINTMENT FEB 8 1915

Former position, - Former salary, -

Location, -

Rank on eligible list, 4 Rating, Asst. Kpr. Percentage, 83, Other eligibles considered: Wm.A.Albury, Wm.H.Roberts, Christian Seiler; no consideration charged; temporary appointment.

Previous incumbent, Sinton D. Johnson. Services terminated, January 31, 1915.

Reason, Resignation.

Relatives in Government Service, None.

Remarks: Temporary appointment requested pending recommendation for transfer of Morris Maine, Asst. Keeper, Cedar Keys L. S., which light is to be discontinued in the near future.

Selection regular, subject to the action of the U. S. Civil Service Commission Feb 1, 1915

W B Ahlgren
acting Secretary 5 Civil Service District.

D Emmett
Inspector, 7th L. H. District.

AD

* Charged in Bureau
* no papers
MDL

BUREAU OF LIGHTHOUSES
WASHINGTON

FEB 8 - 1915

Submitted to the Secretary of Commerce, approved.

S Conway
Acting Commissioner

[1] Strike out the clause which does not apply.

11—2314

GENERAL APPOINTMENT

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

February 3, 1915.

Mr. Thomas A. Saunders,

Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office,

Second Assistant Keeper of Alligator Reef Light Station, Florida,

in the Lighthouse Service

at a salary of Four Hundred and Eighty dollars per annum,

effective on the date on which you enter upon duty in the above-mentioned position.

Your appointment will continue for a period not to exceed one month.

"N" from Ca. Dr 2/5/15

CARDED

APPOINTMENT DIVISION ENTERED FEB 3 - 1915

By direction of the Secretary:

Respectfully,

(SIGNED) GEO. W. LEADLEY.
Chief of Appointment Division.

R
C

Appropriation: Salaries, Keepers of Lighthouses.

Vice: Sinton D. Johnson.

Legal Residence: Florida.

CHANGE REPORTED FEB 1915 COMMISSION.

11—3692

Form 111

OATH OF OFFICE

(Prescribed by Section 1757, Revised Statutes)

Department of Commerce and Labor

LIGHTHOUSE SERVICE

LIGHT
FEB 26 1915
HOUSES

CHIEF CLERK
MAR 11 1915

I, Thomas A. Saunders,

do solemnly[1] swear (See below) that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter: So HELP ME GOD.

Thomas A. Saunders
(Appointee signs here)

---

[2] Sworn to (See below) and subscribed before me, this [3] Third day of February, A. D. 1915.

(Affix official seal here)

[4] (Name) Agnus Bob

(Official title) Notary Public.

My Commission Expires December 25, 1916.

Official Title	Rate of Pay	Name of Station, Vessel, or Place of Employment
Present Second Assistant Keeper.	$480.00. A.	Alligator Reef Light Station, Fla.
Former[5] -	-	-

(The above should be filled in by the district officer before sending to appointee)

Office of Lighthouse Inspector, Seventh District

Key West, Fla. (Address), February 3, 1915. (Date)

The above-named appointee entered upon duty on February 3, 1915. (Date)

D Merritt
Inspector. (Signature, followed by title)

---

[1] Insert here "swear" or "affirm," as the case may be.

[2] Insert here "sworn to" or "affirmed," as the case may be.

[3] The oath may be taken any time after the date of appointment and prior to the payment of compensation, but no compensation shall be paid until the oath is executed in proper form.

[4] This oath should be taken before a justice of the peace, notary public, judge, clerk of a court, or any other officer having authority to administer oaths, but never before a collector of customs, as he has no power to administer oaths in such cases. In case the officer administering the oath has no seal, his official character should be duly certified to by the clerk of the proper court or the proper county clerk.

[5] Give this information in all cases where new oath is required.

Failure to fill out this oath properly will result in its return for correction.

11—944

ADDRESS ALL COMMUNICATIONS TO
LIGHTHOUSE INSPECTOR
KEY WEST, FLA.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LIGHT
FEB 11 1915
HOUSES

WTR.

OFFICE OF INSPECTOR, 7TH DISTRICT
KEY WEST, FLA.

Thos. A. Saunders,
Appointment.

Inclosures.

February 8, 1915.

CHIEF CLERK
FEB 1[illegible] 1915
5

FEB 15 [illegible]

APPOINTMENTS
FEB 13 1915
9.03½

The Commissioner of Lighthouses, Washington, D. C.

In nominating Mr. Thos. A. Saunders for the position of 2d Assistant Keeper of Alligator Reef Light Station, Florida, this office understood his name in full to be Thomas H. Saunders, and so stated in his nomination. He informed us to-day that there had been an error, that his full name is Thomas A. Saunders.

Mr. Saunders' appointment certificate, issued by the Department February 3, 1915, is transmitted herewith, with request that the same be corrected.

In the absence and by direction of the Inspector.

Chief Clerk.

2-13-15

gcl.
3 Inclosures.

Bureau of Lighthouses, Washington
FEB 11 1915
Submitted to Secretary of Commerce recommended for approval.
Acting Commissioner.

February 15, 1915.

Commissioner of Lighthouses:

In accordance with the Bureau's recommendation of the 11th instant, the Department has amended its order temporarily appointing Thomas H. Saunders to the position of second assistant keeper of Alligator Reef Light Station, Florida, at $480 per annum, by changing the name of the appointee to read Thomas A. Saunders.

The notice of appointment addressed to Mr. Saunders under date of February 3, 1915, has been amended accordingly and is herewith returned.

By direction of the Secretary:

(SIGNED) T. J. FITZGERALD

Acting Chief Clerk.

APPOINTMENT DIVISION ENTERED FEB 15 1915 DEPT. OF COMMERCE JOURNAL

Enclosure 127.
C-R

Form 213 B

REPORT OF EXPIRATION OF TEMPORARY APPOINTMENT

LIGHT HOUSES MAR 12 1915

CHIEF CLERK MAR 15 1915

APPOINTMENTS MAR 16 1915

Department of Commerce and Labor

BUREAU OF LIGHT-HOUSES

Washington

MEMORANDUM

This temporary appointment expires by limitation. No payment of compensation should be made if the temporary appointee is permitted to serve beyond the period herein specified, unless authority for an extension of such period is granted by the Department.

The following blank spaces should be filled in at once after the services of the employee under this appointment have been discontinued, and this form promptly mailed to the Bureau. See Bureau circular of October 1, 1910. ~~This should be done whether or not further employment has been authorized by the Department.~~

Name of employee Thomas A. Saunders Legal residence Fla.

Designation Second Assistant Keeper Compensation $480 pa.

Place of employment Alligator Reef L.S., Fla.

Date of appointment Feb. 3, 1915.-Date of entrance on duty.-1 mo.

Last day of service under this appointment March 2, 1915.

State if services will be required beyond the period authorized No.

If services are required, nomination should be made on the proper form.

Bureau of Lighthouses, Washington

MAR 12 1915

APPOINTMENT DIVISION ENTERED MAR 17 1915

Submitted to Secretary of Commerce for his information.

Acting Commissioner.

(Signature.) D Smith Clerk

(Title.) Inspector 7th L.H.District.

March 9., 1915.

(Date.)

CASE REPORTED MAR 15 1915 COMMISSION.

Rec

PERSONAL QUESTION SHEET
(When forwarding this form no letter of transmittal is required)

FEB 2 1915
CLERK
MAR 12 1915
HOUSES

DEPARTMENT OF COMMERCE
OFFICE OF THE SECRETARY
WASHINGTON

March 5, 1913.

CHIEF CLERK
MAR13 1915

To the Chiefs of Bureaus of the Department of Commerce:

For the purpose of enabling the Department to maintain a complete record of its officers and employees, you are requested to have every person hereafter appointed or employed in your Bureau, immediately upon his entrance on duty, answer each of the questions in Part I of this form and sign the same. The information given in Part I should be reviewed and approved in accordance with instructions. The information in Part II should be supplied as indicated and the form forwarded to the Department.

MAR 13 1915

William C. Redfield
Secretary.

CANCELLED

PART I.

(Part I should be filled out by the appointee or employee; but, if he is unable to write legibly, another person may write the answers at his dictation. In either case the statement should be signed by the appointee or employee. If he is unable to write, he may sign by mark in the presence of one witness. If he is unable to answer any question, he should indicate that fact.)

1. What is your full name? (Include middle name or names. Do not use initials, but spell out each name and state whether Mr., Miss, or Mrs. Example: Mr. John Richard Doe. If name itself is merely a letter, it should be so stated.)
Mrs Thomas A. Saunders

2. How do you intend to write your name on the pay roll? (*This should agree with signature to your oath of office.*) Thomas A. Saunders

3. What is your present legal (voting) residence? (Give city or town, State or Territory, county, and Congressional district. See question 13, Part II.)
Key West (City or town.) Fla (State or Territory.) Monroe (County.) 4th (Congressional district.)

4. What is your race? (Answer "white," "colored," or "Mongolian.") White

5. Where were you born? (See question 14, Part II.) Nassau Bahamas

6. When were you born? March (Month.) 30 (Day.) 1866 (Year.)

7. Give name and address of person whom you would like to have notified in case of accident.

Annie D Saunders (Name.) 2224 Patterson ave (Number and street.)

Key West (City or town.) Fla (State or Territory.)

8. Are there any members of your family, besides yourself, in the civil service of the United States? (If so, give below their names, relationships, the Departments and Bureaus or Services in which they are employed, and the positions they occupy.)

Name.	Relationship.	Department.	Bureau or Service.	Position.
none				

9. If you were appointed through a civil service examination, state, as near as you recollect, the name and date of the examination. If not so appointed, state how you entered the service. (Examples: "By reinstatement," or "by transfer from ——," stating Department, Bureau or Service, position, and salary, if known.)

Dec 20 1914 assistant Keeper Examination

10. Have you any physical disabilities? (If so, describe briefly. If you have defective eyesight, state whether corrected by glasses.)

no

11. Have you ever held any other position in the civil service of the United States? (If so, give below the Department and Bureau or Service in which you served, the position held, the salary you received, and the dates of your appointment and separation from the service.)

Department.	Bureau or Service.	Position.	Salary.	Appointed.	Separated.
none					

12. Do you hold any State or municipal office? (If so, state name of such office and compensation attached.)

no

13. Were you in the military or naval service of the United States during the Civil or Spanish-American War? (If so, give the information called for by the blanks below.)

Company and regiment, or vessel.	Date enlisted.	Date discharged.	Cause of discharge.
no			

14. If you served in the military or naval service of the United States at any time other than during the Civil or Spanish-American Wars, indicate such service in the spaces below.

Company and regiment, or vessel.	Date enlisted.	Date discharged.	Cause of discharge.
no			

15. Are you the widow or orphan of an honorably discharged soldier or sailor? (If so, give the information called for by the blanks below.)

Relationship (widow or orphan) no

Name under which soldier or sailor rendered service

Company and regiment, or vessel.	Date enlisted.	Date discharged.	Cause of discharge.

16. What was your occupation prior to entering the United States civil service? (It is intended that the answer to this question shall state briefly the lines of work followed by you before receiving your present appointment, with the exception of your service indicated in answer to questions 11, 12, 13, and 14.)

Painter and Carpenter

17. What education have you received? (Indicate the grades of schools you have attended, and, in case you have attended schools of higher grade than high schools, give the institution, degrees received, and date in each case. Example: Public school; high school; business college; Cornell University, A. B., 1900; Columbia University, LL. B., 1903.)

Common School

18. What special qualifications have you—educational, professional, technical, mechanical, etc.? (Examples: Qualified as "Lawyer," or "Civil Engineer," or "Translator," or "Interpreter," or "Draftsman," or "Carpenter.")

Carpenter

19. What, if any, civil service examinations have you passed? (Give names and dates as near as you recollect.)

assistant - Keeper Oct 20 1914

20. Were the answers to the foregoing questions written by you? (If not, state the name and address of the person who wrote them for you.)

Yes

21. State the date upon which the above blanks were filled. Feb 15 8, 1915.

Witness:

In case signature is by mark.

(Signature) Thomas A. Saunders

P. O. Address: Key West
City or town.

2224 Patterson ave
Number and street.

Fla
State or Territory.

(Where the appointee is to be employed outside of the District of Columbia the information given in Part I should be reviewed and approved by the officer in immediate charge before forwarding to the Bureau. Where he is to be employed in the District of Columbia, Part I should be reviewed and approved by the officer who executes Part II.)

Reviewed, approved, and forwarded February 23, 1915.

(Signature) Demerritt

(Official title) Inspector, 7th L. H. District.

11—1434

PART II.

(Part II should be executed by the executive officer of the Bureau of the Department to which the employee is assigned, or by some authorized official who can give the information desired. If unable to answer any question, indicate that fact.)

1. State the Bureau or Service, place, and district in which the person who answered the foregoing questions is employed:

Lighthouse Service. (Bureau or Service.) Alligator Rf. L. S. (Place (city, town, station, or vessel.)) Seventh. (District.)

2. To what position has he been appointed? Second Assistant Keeper.

3. State the date of appointment. February 3, 1915.

4. State the date the appointment was effective. (If appointment was made to take effect on date of oath, so state.)

Effective on entrance.

5. State the date of the oath. February 3, 1915.

6. State the date the employee entered on duty. February 3, 1915.

7. What is his salary? Four hundred and eighty dollars per annum.

8. From what appropriation is he paid? Salaries, Keepers of Lighthouses.

9. Is the position excepted, competitive, or unclassified under the civil service rules? Competitive.

10. If classified, state the date of classification. May 6, 1896.

11. In what manner did the employee enter the service? (Examples: "From stenography and typewriting examination;" or "without examination;" or "by reinstatement;" or "by transfer from ——," stating Department, Bureau or Service, position, and salary, if known.)

from Assistant Keeper examination.

12. Is the employee required to give bond? No.

13. When the legal residence given in answer to question 3, Part I, differs from that given in the certificate of appointment, the discrepancy should be explained.

14. If foreign born, state when and where naturalization papers were taken out.

Issued by the Criminal Court of Record of Monroe County, Key West, Fla., March 9, 1903.

Reviewed, approved, and forwarded to the Department.

(Signature) Emmett

(Official title) Inspector, 7th L. H. District.

Date: February 23, 1915.

15-1434

Form 73

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

OFFICE OF LIGHTHOUSE INSPECTOR, Seventh DISTRICT,

RECEIVED MAY 3 1915 7TH DISTRICT BOARD

LIGHT HOUSES MAY 14 1915

Key West, Fla., (City.) May 1, 1915. (Date.) 191

CHIEF CLERK MAY 18 1915

THE COMMISSIONER OF LIGHTHOUSES:

Action recommended, Temporary appointment, for a period not to exceed two months.

Name, Thomas A. Saunders. Legal residence, Florida.

Position, Additional Second Asst. Keeper. Salary, $480 per annum.

Location, ~~Alligator~~ *Sombrero Key L. S. Fla Appropriation, Sals., L.H. Keepers.

DIVISION OF APPOINTMENTS APPOINTMENT WRITTEN MAY 18 1915 DEPT OF COMMERCE

APPOINTMENTS MAY 18 1915

Effective May 1, 1915, { ~~the actual date of entrance on duty,~~ or as soon thereafter as he enters on duty.

Former position, -- Former salary,

Location,

Rank on eligible list, 5 Rating, Asst. Kpr. Percentage, 83. , Other eligibles considered:

Wm. A. Albury (C), Wm. W. Roberts (C).

Previous incumbent, (New position.) Services terminated, --

Reason, --

Relatives in Government Service, None.

Remarks: This temporary appointment is desired pending the recovery of J.B. Pinder, 2nd Asst. Keeper, from accidental fracture of arm in line of duty.

Selection regular, subject to the action of the U. S. Civil Service Commission. MAY 12 1915 , 191

T. C. Shaw
Secretary, 5 Civil Service District.

D. Merritt
Inspector.

*Changed in Bureau

McC.

BUREAU OF LIGHTHOUSES
WASHINGTON

May 15, 1915.

Submitted to the Secretary of Commerce, approved.

** See Department letter of May 4, 1915, authorizing the assignment to duty of a suitable person in the above referred to position.

5-15-15 *646

H. B. Bowerman
Acting Commissioner

[1] Strike out the clause which does not apply.

11—2314

GENERAL APPOINTMENT

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

May 18, 1915.

Mr. Thomas A. Saunders,

Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office, Additional Second Assistant Keeper of Sombrero Key Light Station, Florida, in the Lighthouse Service at a salary of Four Hundred and Eighty dollars per annum, effective on the date on which you entered upon duty in the above-mentioned position.

Your appointment will continue for a period not to exceed two months.

By direction of the Secretary:

Respectfully,

RC

Chief of Appointment Division.

Appropriation: Salaries, Keepers of Lighthouses.

Vice: New position.

Legal Residence: Florida.

CARTER

APPOINT. DIVISION ENTERED MAY 18 1915

OFFICE REPORTED MAY 1915 COMMISSION.

11—3692

Form 111

OATH OF OFFICE

(Prescribed by Section 1757, Revised Statutes)

Department of Commerce and Labor

LIGHTHOUSE SERVICE

LIGHT
MAY 25 1915
HOUSES

CHIEF CLERK
JUN 1 1915

APPOINTMENTS
JUN 2 1915

I, Thomas A. Saunders,

do solemnly [1] swear (See below) that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter: So help me God.

☞ Thomas A. Saunders
(Appointee signs here)

---

[2] Sworn to (See below) and subscribed before me, this [3] Twenty second day of May, A. D. 1915.

(Affix official seal here)

[4] (Name) A. B. Dodd

(Official title) Notary Public. Chief Clerk Office of Lighthouse Inspector 7th District.

Official Title	Rate of Pay	Name of Station, Vessel, or Place of Employment
Add'l. Second Assistant Keeper, Present	$480.00.A.	Sombrero Key Light Station, Fla.
Former [5] -	-	- - -

(The above should be filled in by the district officer before sending to appointee)

Office of Lighthouse Inspector, 7TH District

CARDED. Key West, Fla (Address), May 22, 1915. (Date)

The above-named appointee entered upon duty on May 1st. 1915. (Date)

Wm. D. Demeritt
(Signature followed by title)
Inspector 7th L. H. District.

---

[1] Insert here "swear" or "affirm," as the case may be.

[2] Insert here "sworn to" or "affirmed," as the case may be.

[3] The oath may be taken any time after the date of appointment and prior to the payment of compensation, but no compensation shall be paid until the oath is executed in proper form.

[4] This oath should be taken before a justice of the peace, notary public, judge, clerk of a court, or any other officer having authority to administer oaths, but never before a collector of customs, as he has no power to administer oaths in such cases. In case the officer administering the oath has no seal, his official character should be duly certified to by the clerk of the proper court or the proper county clerk.

[5] Give this information in all cases where new oath is required.

Failure to fill out this oath properly will result in its return for correction.

11—944

(COPY)

JEL

Thomas A.Saunders,
appointment.

May 28, 1915.

CHIEF CLERK
MAY 29 1915

APPOINTMENTS
MAY 29 1915

Lighthouse Inspector, Key West, Fla.

In view of your statement on the oath of office of Thomas A. Saunders that he entered on duty as additional second assistant keeper of Sombrero Key Light Station, on May 1, 1915, the Bureau requests you to return the original of Department notice of appointment addressed to Saunders, dated May 18, 1915, and its carbon copy, appointing him to the above-mentioned position, in order that the appointment may be changed to read "effective on the date on which you entered upon duty" instead of "effective on the date on which you enter upon duty".

(Signed)

J. S. Conway

Acting Commissioner

Bureau of Lighthouses, Washington

MAY 28 1915

Submitted to Secretary of Commerce for his information.

J. S. Conway

Acting Commissioner

File

Form 213 B

REPORT OF EXPIRATION OF TEMPORARY APPOINTMENT

LIGHT JUL 1915 HOUSES

Department of Commerce and Labor

BUREAU OF LIGHT-HOUSES

Washington

CHIEF CLERK JUL 7 1915 5

APPOINTMENTS JUL 7 1915

MEMORANDUM

This temporary appointment expires by limitation. No payment of compensation should be made if the temporary appointee is permitted to serve beyond the period herein specified, unless authority for an extension of such period is granted by the Department.

The following blank spaces should be filled in at once after the services of the employee under this appointment have been discontinued, and this form promptly mailed to the Bureau. See Bureau circular of October 1, 1910. ~~This should be done whether or not further employment has been authorized by the Department.~~

Name of employee Thomas A. Saunders Legal residence Fla.

Designation Additional 2d Asst.Keeper Compensation $480 pa.

Place of employment Sombrero Key L.S., Fla.

Date of appointment May 18, 1915.-date of entrance on duty.-2 mos.

Last day of service under this appointment June 30, 1915.

State if services will be required beyond the period authorized No.

If services are required, nomination should be made on the proper form.

CARDED.

Bureau of Lighthouses, Washington

JUL 6 1915

Submitted to Secretary of Commerce for his information.

Acting Commissioner.

July 1, 1915.
(Date.)

(Signature.)

Inspector 7th L.H. Dist.
(Title.)

JUN 1915

OFFENCE REPORTED

COMMISSION

ADDRESS ALL COMMUNICATIONS TO
LIGHTHOUSE INSPECTOR
KEY WEST, FLA.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LIGHT JUL 1915 PURSES

AB-GGC.

OFFICE OF INSPECTOR, 7TH DISTRICT
KEY WEST, FLA.

Hydrog.
Engr. Conn
Mar. Engr.
Personnel
Accounts.
Contracts
Chf. Clk.
Dep. Commr.
Commr.

CHIEF CLERK JUL 9 1915 5

July 2nd. 1915.

Thomas A. Saunders
Appointment -

2 Inclosures.

APPOINTMENTS JUL 9 1915 2

DIVISION OF APPOINTMENTS NECESSARY ACTION TAKEN JUL 10 1915 DEPT OF COMMERCE

The Commissioner of Lighthouses, Washington, D. C.

There is returned the original and carbon copy of the Departments notice of appointment addressed to Thomas A. Saunders as per Bureau request of May 28, 1915.

These papers could not be sent any earlier as Mr. Saunders had the original with him at the Lightstation.

Dsmerritt

Inspector.

ajb.

JEL
Inclosures.

Bureau of Lighthouses,
July 8, 1915.

Submitted to Secretary of Commerce with recommedation that the notice of appointment addressed to Saunders be amended to read "effective on the date on which you entered upon duty", instead of "effective on the date on which you enter upon duty", in view of Department letter of May 4, 1915, authorizing the position of additional second assistant keeper of Sombrero Key Light Station, Fla., at $480 per annum, from the date of entrance on duty of the person to be appointed thereto, and the fact that the Inspector stated on the oath of office of Saunders that he entered on duty on May 1, 1915, in the position above referred to. See Bureau letter of May 28, 1915, to the 7th Inspector, indorsed to the Department on the same date.

Act - Law exp June 30 1915

7.9.15

Acting Commissioner

July 10, 1915.

Commissioner of Lighthouses:

In accordance with the Bureau's recommendation of the 8th instant, the Department has amended its order temporarily appointing Thomas A. Saunders as additional second assistant keeper of Sombrero Key Light Station, Florida, at $480 per annum, by changing the same to read "effective on the date on which you entered upon duty," instead of "effective on the date on which you enter upon duty."

The notice of appointment addressed to Mr. Saunders under date of May 18, 1915, has been amended accordingly and is herewith returned.

By direction of the Secretary:

(SIGNED) GEO. C. HAVENNER

CARDED

DIVISION JUL 30 1915

Enclosure 853.
H
C

Form 73

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LIGHT HOUSES MAR 11 1918

OFFICE OF LIGHTHOUSE INSPECTOR, Seventh DISTRICT,

Key West, Fla. (City.), March 5, 1918. (Date.), 191

5

THE COMMISSIONER OF LIGHTHOUSES:

Action recommended, Probationary appointment.

Name, Thomas A. Saunders.

Legal residence, Florida.

RECEIVED 1918 MAR 14 AM 11 5?

Position, Second Assistant Keeper.

Salary, $480. A.

Location, Sombrero Key Lightstation, Fla.

Appropriation, Salaries of Keepers of Lighthouses.

Effective April 1, 1918.

{ ~~the actual date of entrance on duty~~, or as soon thereafter as he enters on duty

OFFICE OF CHIEF CLERK

APPOINTMENT DIVISION NECESSARY ACTION TAKEN MAR 15 1918 DEPARTMENT OF COMMERCE

Former position,

Former salary,

Location,

Rank on eligible list, 2 Rating, Percentage, 80, Other eligibles considered: Walker C. Brown.

APPOINTMENTS 1918 MAR 14 PM 12 28

Previous incumbent, Wm. H. Roberts. Services terminated, March 31, 1918.

Reason, Recommended for transfer and promotion.

Members of family in Government Service, None.

Remarks: There are no quarters furnished by the Government for families.

Selection regular, subject to the action of the U. S. Civil Service Commission, ATLANTA, GA., MAR 18 1918

J. C. Shaw,
Secretary, FIFTH *Civil Service District.*

W. W. Bennett
Lighthouse Inspector 7th D.

B/L 3-14-18

BUREAU OF LIGHTHOUSES
WASHINGTON

MAR 18 1918

Submitted to the Secretary of Commerce, approved.

1918 MAR 14 AM 11 43

H. Dorway
Acting Commissioner

[1] Strike out the clause which does not apply.

11—2314

CERTIFICATE OF PROBATIONARY APPOINTMENT

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

March 15, 1918.

Mr. Thomas A. Saunders,

Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office and to a probationary period of not to exceed six months as provided by paragraph (c) of section 1 of civil-service rule VII, Second Assistant Keeper in the Lighthouse Service at a salary of Four Hundred and Eighty dollars per annum, effective on the date on which you enter upon duty in the above-mentioned position.

By selection from certificate of eligibles (No. ____) issued by the local Civil Service Board for the Seventh Lighthouse District.

CARDED

By direction of the Secretary:

Respectfully,

(Signed) Clifford Hastings.

Chief of Appointment Division.

MC

Salaries, Keepers of Lighthouses.

Appropriation:

William H. Roberts.

Vice:

Florida.

Legal Residence:

(See reverse side.)

APPOINTMENT DIVISION ENTERED MAR 15 1918 DEPARTMENT OF COMMERCE

Form 111

OATH OF OFFICE

(Prescribed by Section 1757, Revised Statutes)

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

APPOINTMENTS

Light ... HOUSES CHIEF CLERK

1918 APR 26 AM 10 05 1918 APR 25 AM 9 06

I, Thomas A. Saunders

do solemnly [1] swear (See below) that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter. So HELP ME GOD.

APPOINTMENTS APR 27 1918

Thomas A. Saunders

(Appointee signs here)

[2] Sworn to (See below) and subscribed before me, this [3] 1st day of April, A. D. 1918.

(Affix official seal here)

[4] (Name) [illegible]

(Official title) Chief Clerk, Office of Inspector 7th Dist

My commission expires .....

OFFICIAL TITLE	RATE OF PAY	NAME OF STATION, VESSEL, OR PLACE OF EMPLOYMENT.
Present 2d Asst. Keeper.	$480 A.	Sombrero Key L. S., Fla.
Former [5] None.		

(The above should be filled in by the district officer before sending to appointee)

OFFICE OF LIGHTHOUSE INSPECTOR, 7th DISTRICT

CANCELLED

Key West, Fla. (Address), April 10 1918. (Date)

The above-named appointee entered upon duty on April 1, 1918. (Date)

W. W. Dimeath

Lighthouse Inspector. (Signature and official title)

[1] Insert here "swear" or "affirm," as the case may be.

[2] Insert here "sworn to" or "affirmed," as the case may be.

[3] The oath may be taken any time after the date of appointment and prior to the payment of compensation, but no compensation shall be paid until the oath is executed in proper form.

[4] This oath should be taken before a justice of the peace, notary public, judge, clerk of a court, a chief clerk in the office of a lighthouse inspector or other employee in the Lighthouse Service designated by a chief clerk, or any other officer having authority to administer oaths, but never before a collector of customs or postmaster, as neither officer has power to administer oaths in such cases. In case the officer administering the oath has no seal, his official character should be duly certified to by the clerk of the proper court or the proper county clerk, except in the case of chief clerks in the offices of lighthouse inspectors and other employees in the Lighthouse Service designated by them, who are not required to have a seal.

[5] Give this information in all cases where new oath is required.

Failure to fill out this oath properly will result in its return for correction.

11—944

Form 73a

REPORT OF TRANSFER OF APPOINTEE

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

LIGHT HOUSES APR 19 1918

OFFICE OF LIGHTHOUSE INSPECTOR, Seventh DISTRICT.

Key West, Florida. April 15, 1918. 191

THE COMMISSIONER OF LIGHTHOUSES:

The following-named employee will be transferred as indicated, and enter CHIEF CLERK upon duty at his new station on April 17, 1918.

$480

1918 APR 22 PM 12 06

Name, Thomas A. Saunders

Position, Second Assistant Keeper.

From Sombrero Key Lightstation Fla

To Alligator Reef Lightstation Fla

Previous incumbent, ~~Carlton Roberts.~~

Services terminated, March 25, 1918.

Reason, Resignation.

APPOINTMENTS

David McK. Segner
Temp appt vice Roberts
28 Mar 29, 18

1918 APR 22 PM 1 34

In the absence and by direction of the Inspector.

A Brock

Chief Clerk.

, 191

The above-referred-to transfer became effective beginning with .....

CARDED

APPOINTMENT DIVISION ENTERED APR 22 1918 ON JOURNAL DEPARTMENT OF COMMERCE

4-22-18

11—4598

BUREAU OF LIGHTHOUSES

WASHINGTON

APR 20 1918

Submitted to the Secretary of Commerce for his information.

1918 APR 20 PM 4 02

Acting Commissioner.

GENERAL APPOINTMENT—FIXED DATE

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

November 14, 1918.

Mr. Thomas A. Saunders,
Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office, and to actual entrance upon duty (unless on authorized leave) on the date indicated, Keeper

in the Lighthouse Service

at a salary of Seven Hundred and Eighty dollars per annum,

effective November 1, 1918.

By promotion from second assistant keeper at $480 per annum.

FOR CAUSE OF THIS ACTION SEE LETTER DATED 10-28-18 1095-7

By direction of the Secretary:

Respectfully,

(Signed) Clifford Hastings.

Chief of Appointment Division.

R
Ho

Appropriation: Salaries, Keepers of Lighthouses.

Vice: New position. (By increase in compensation.)

Legal Residence: Florida.

CARDED

Form 111

OATH OF OFFICE

(Prescribed by Section 1757, Revised Statutes)



DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

DEC 16 1918 9 15 AM

I, Thomas A. Saunders.

do solemnly [1] swear (See below) that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion, and that I will well and faithfully discharge the duties of the office on which I am about to enter: So HELP ME GOD.

CHIEF CLERK

Thomas A. Saunders 1918 DEC 16 PM 2 32

(Appointee signs here)

---

[2] Sworn to (See below) and subscribed before me, this [3] 29th day of November, A. D. 191 8.

(Affix official seal here)

[4] (Name) A. Ives

(Official title) Chief Clerk, office Supervising Agt.

My commission expires .....

OFFICIAL TITLE	RATE OF PAY	NAME OF STATION, VESSEL, OR PLACE OF EMPLOYMENT.
Present Keeper.	$780. A.	Alligator Reef L. S., Fla.
Former [5] 2d Asst. Keeper.	$480. A.	do.

(The above should be filled in by the district officer before sending to appointee)

OFFICE OF LIGHTHOUSE INSPECTOR, 7th DISTRICT

CARDED

Key West, Fla., (Address) December 12, 1918. (Date)

The above-named appointee entered upon duty on November 1, 1918. (Date)

W. W. Winterrowd

Superintendent of Lighthouses. (Signature, followed by title)

---

[1] Insert here "swear" or "affirm," as the case may be.

[2] Insert here "sworn to" or "affirmed," as the case may be.

[3] The oath may be taken any time after the date of appointment and prior to the payment of compensation, but no compensation shall be paid until the oath is executed in proper form.

[4] This oath should be taken before a justice of the peace, notary public, judge, clerk of a court, a chief clerk in the office of a lighthouse inspector or other employee in the Lighthouse Service designated by a chief clerk, or any other officer having authority to administer oaths, but never before a collector of customs or postmaster, as neither officer has power to administer oaths in such cases. In case the officer administering the oath has no seal, his official character should be duly certified to by the clerk of the proper court or the proper county clerk, except in the case of chief clerks in the offices of lighthouse inspectors and other employees in the Lighthouse Service designated by them, who are not required to have a seal.

[5] Give this information in all cases where new oath is required.

Failure to fill out this oath properly will result in its return for correction.

11—944

Form 93

LETTER TRANSMITTING RESIGNATION

LIGHT HOUSES JUL 12 1919

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

OFFICE OF LIGHTHOUSE INSPECTOR, 7th DISTRICT,

Key West, Fla. July 9, 1919.

THE COMMISSIONER OF LIGHTHOUSES:

Herewith is transmitted the resignation of the following-named employee:

1919 JUL 15 PM 2 42

Name, Thos. A. Saunders Position, Second Assistant Keeper

Legal residence, Key West, Fla. Station, Alligator Reef Light Station Fla.

Salary, 780 per annum

The acceptance of this resignation is recommended effective at the close of July 31, 1919.

This employee has not taken leave in excess of the accrued rate.

Remarks:

APPOINTMENTS

JUL 15 PM 3 06

Las 7/16/19.

W. M. Emerson

Superintendent of Lighthouses

BUREAU OF LIGHTHOUSES

WASHINGTON JUL 14 1919

Submitted to the Secretary of Commerce, approved.

11—4023

1919 JUL 15 PM 2 30

APPOINTMENT DIVISION NECESSARY ACTION TAKEN JUL 16 1919 DEPARTMENT OF COMMERCE

Acting Commissioner

NTO

ADDRESS ALL COMMUNICATIONS TO
LIGHTHOUSE INSPECTOR
KEY WEST, FLA.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE



SEVENTH DISTRICT
Alligator Reef Light Station
(Station, Depot, or Vessel)

July 9, 1919

The Superintendent of Lighthouses,

Key West, Fla.

Owing to illness I hereby tender my resignation as Second Assistant Keeper of Alligator Reef Light Station to be effective July 31, 1919.

Respectfully,

Thos. A. Saunders

Second Assistant Keeper.

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

July 17, 1919.

Mr. Thomas A. Saunders,
Through the Commissioner of Lighthouses.

Sir:

The Department is in receipt of your resignation from the position designated below, and has accepted the same, upon recommendation of the Bureau, to take effect at the close of business on July 31, 1919.

Bureau ..... Lighthouse Service
Station ..... Alligator Reef Light Station, Fla.
Position ..... Keeper
Salary ..... $780 per annum

By direction of the Secretary:

Respectfully,

CARDED

(SIGNED) CLIFFORD HASTINGS

APPOINTMENT DIVISION ENTERED JUL 1 1919 DEPARTMENT OF COMMERCE

Chief of Appointment Division.

RM
G

7th District

C. S. REPORT DATA ENTERED