Theodore A. Schlatzer

Theodore A. Schlatzer

LEGAL RESIDENCE.
Maryland.

INACTIVE

STATUS

DESIGNATION	SALARY	BUREAU OR OFFICE	DATE OF EFFECT OF ACTION AUTHORIZED
Asst. Engineer. L.V. No 80	$1020.	L. [illegible]	Aug 3, 1917.
" " " " 72	1020	"	Feb. 10, 1918
" " Fender Holley	1080	"	Apr. 1, 1918
(Resigned Clerk June 5, 1918.)			

INACTIVE

11—1248

Form 73

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

REOM

FOURTH DISTRICT, AUG 1 1917 SPECIAL

OFFICE OF LIGHTHOUSE INSPECTOR, 5th DISTRICT,
Received

Baltimore, Md., July 31, 1917
(City.) (Date.)

LIGHT AUG 8 1917 HOUSES

THE COMMISSIONER OF LIGHTHOUSES:

(Through Secretary, Fourth Civil Service District)
Action recommended, Probationary appointment.

CHIEF CLERK AUG 9 1917

Name, Theodore A. Schlatzer — Legal residence, Maryland

Position, Assistant Engineer — Salary, $1020. p.a. (base pay)

Location, Cape Lookout Shoals Light Vessel No. 80 — Appropriation, Salaries, Light-house Vessels.

Effective August 8, 1917 (See below) — {~~the actual date of entrance on duty~~, or as soon thereafter as he enters on duty.

APPOINTMENTS AUG 9 1917

DEPARTMENT DIVISION NECESSARY ACTION TAKEN AUG 10 1917 DEPARTMENT OF COMMERCE

Former position, None, appointive capacity, this service. — Former salary,

Location,

Rank on eligible list, 2 — Rating, Asst. Engr. Marine — Percentage, ~~77~~ 80. , Other eligibles considered:

Jos. G. Wise, C.
~~Harold B. Poole, C.~~

CHIEF CLERK AUG 9 1917

Previous incumbent, Anthony Passauer — Services terminated, with close of June 27, 1917

Reason, Transferred eod to assistant engineer, L.V. No. 71, $960. p.a.

SECRETARY AUG 9 1917

Members of family in Government Service, Theo. Schlatzer, father, keeper, Fort Carroll L.S., Md.

Remarks: Mr. Schlatzer is licensed as Third Asst. Engr., Ocean Condensing Steam Vessels, unlimited, issued Aug. 18, 1916, by Local Inspectors, Balto., Md. Mr. Schlatzer has had experience in his line of work since May 1902, when he started as a coal passer on the old tender VIOLET.

Selection regular, subject to the action of the
U. S. Civil Service Commission. 8-7-, 1917

APPOINTMENTS AUG 9 1917

D. B. Fisher
Secretary, Civil Service District.

H. D. King
Lighthouse Inspector.

BUREAU OF LIGHTHOUSES
WASHINGTON

AUG 8 - 1917

Submitted to the Secretary of Commerce, approved. The Bureau is informed that Schlatzer entered on duty August 8, 1917.

8-9-17

APPROVED:

D. B. Fisher

William C. Redfield
Secretary.

AUG 9 1917 3 57 PM

C

[1] Strike out the clause which does not apply.

11—2314

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

OFFICE OF INSPECTOR, 5TH DISTRICT
BALTIMORE, MD.

REOM

APPOINTMENTS
AUG 10 19

Commissioner of Lighthouses, Washington, D. C. Aug. 2, 1917.

Subject: Probationary appointment, Theo. A. Schlatzer.

Reference: Form 73 of July 31, 1917.

The exigencies of the service demanding that Mr. Schlatzer enter upon duty as assistant engineer, Cape Lookout Shoals Light Vessel No. 80, as soon as possible, he will start for his post of duty tomorrow, Aug. 3, 1917, and will be considered as entering upon duty that date. Accordingly, it is requested that the fact of his probationary appointment show effective date, August 3, 1917.

In the absence and by direction of the Inspector,

(SIGNED) RAY L. HANKINSON,

Supt., L.S.

FCR

(Copy-C)

CERTIFICATE OF PROBATIONARY APPOINTMENT

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

August 10, 1917.

Mr. Theodore A. Schlatzer,

Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office and to a probationary period of not to exceed six months as provided by paragraph (c) of section 1 of civil-service rule VII, Assistant Engineer in the Lighthouse Service at a salary of One Thousand and Twenty dollars per annum, effective on the date on which you entered upon duty in the above-mentioned position.

By selection from certificate of eligibles (No. - - -) issued by the local Civil-Service Board for the Fifth Lighthouse District.

By direction of the Secretary:

Respectfully,

(Signed) Clifford Hastings.
Chief of Appointment Division.

C

Appropriation: Salaries, Lighthouse Vessels.

Vice: Anthony Passauer.

Legal Residence: Maryland.

(See reverse side.)

CARDED.

11—598.

APPOINTMENT DIVISION ENTERED AUG 10 1917 BY SPECIAL DEPT. OF COMMERCE

AUG 10 1917

Form 111

OATH OF OFFICE

(Prescribed by Section 1757, Revised Statutes)

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

LIGHT HOUSES SEP 7 1917
CHIEF CLERK SEP 12 1917
APPOINTMENTS SEP 12 1917

I, Theodore A. Schlatzer

do solemnly [1] swear (See below) that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter: So HELP ME GOD.

Theodore A. Schlatzer
(Appointee signs here)

[2] Sworn to (See below) and subscribed before me, this [3] 3 day of August, A. D. 191 7

(Affix official seal here)

[4] (Name) [illegible]

(Official title) Chief Clerk, 5th L-H Dist.

My commission expires .....

Official Title	Rate of Pay	Name of Station, Vessel, or Place of Employment
Present Assistant Engineer	$1020. p.a.	Cape Lookout Shoals Light Vessel No. 80
Former [5] None, appointive capacity, this service.		

(The above should be filled in by the district officer before sending to appointee)

REOM

Office of Lighthouse Inspector, 5th District

Baltimore, Md., Sept. 6, 1917
(Address) (Date)

CARDED

The above-named appointee entered upon duty on Aug. 3, 1917 (Date)

In the absence and by direction of the Inspector,

R L Faulkner Supt., L.S.
(Signature and title of officer)

[1] Insert here "swear" or "affirm," as the case may be.
[2] Insert here "sworn to" or "affirmed," as the case may be.
[3] The oath may be taken any time after the date of appointment and prior to the payment of compensation, but no compensation shall be paid until the oath is executed in proper form.
[4] This oath should be taken before a justice of the peace, notary public, judge, clerk of a court, a chief clerk in the office of a lighthouse inspector or other employee in the Lighthouse Service designated by a chief clerk, or any other officer having authority to administer oaths, but never before a collector of customs or postmaster, as neither officer has power to administer oaths in such cases. In case the officer administering the oath has no seal, his official character should be duly certified to by the clerk of the proper court or the proper county clerk, except in the case of chief clerks in the offices of lighthouse inspectors and other employees in the Lighthouse Service designated by them, who are not required to have a seal.
[5] Give this information in all cases where new oath is required.
Failure to fill out this oath properly will result in its return for correction.

L. H.
INSPECTOR
AUG 30 1917
BALTIMORE
MD.

L. H.
INSPECTOR
SEP 13 1917
BALTIMORE

PERSONAL QUESTION SHEET

DEPARTMENT OF COMMERCE
OFFICE OF THE SECRETARY
WASHINGTON

MARCH 5, 1913.

To the CHIEFS OF BUREAUS OF THE DEPARTMENT OF COMMERCE:

For the purpose of enabling the Department to maintain a complete record of its officers and employees, you are requested to have every person hereafter appointed or employed in your Bureau, immediately upon his entrance on duty, answer each of the questions in Part I of this form and sign the same. The information given in Part I should be reviewed and approved in accordance with instructions. The information in Part II should be supplied as indicated and the form forwarded to the Department.

LIGHT
SEP 14 1917
WORKS

CHIEF CLERK
SEP 15 1917

William C. Redfield
Secretary.

APPOINTMENTS
SEP 1[illegible] 19[illegible]

Inspector
Chief Clerk ✓
Superintendent
1 A. Supt.
2 A. Supt.
3 A. Supt.
Draftsman
Mechanician
Foreman
Accounts
Hydrographer
Ordering
Personnel
Contracting
File Clerk
Messenger
Files

PART I.

(Part I should be filled out by the appointee or employee; but, if he is unable to write legibly, another person may write the answers at his dictation. In either case the statement should be signed by the appointee or employee. If he is unable to write, he may sign by mark in the presence of one witness. If he is unable to answer any question, he should indicate that fact.)

1. What is your full name? (State whether Mr., Miss, or Mrs., and spell out names in full, including middle name or names. Example: Mr. John Richard Roe. If name itself is merely a letter, it should be so stated.)

Mr. Theodore Albert Schatzer.

2. How do you intend to write your name on the pay roll? **(This should agree with signature to your oath of office.)** Theodore A. Schatzer

3. What is your present legal (voting) residence? (Give city or town, State or Territory, county, and Congressional district.)

Baltimore	Maryland	—	3rd
City or town.	State or Territory.	County.	Congressional district.

4. What is your race? (Answer "white," "colored," or "Mongolian.") White

5. Where were you born? Baltimore Maryland

6. When were you born? April 4th 1884

	Month.	Day.	Year.

11—1434

L. H. INSPECTOR AUG 30 1917 BALTIMORE MD.

L. H. INSPECTOR SEP 13 1917 BALTIMORE

PERSONAL QUESTION SHEET

DEPARTMENT OF COMMERCE
OFFICE OF THE SECRETARY
WASHINGTON

MARCH 5, 1913.

To the CHIEFS OF BUREAUS OF THE DEPARTMENT OF COMMERCE:

For the purpose of enabling the Department to maintain a complete record of its officers and employees, you are requested to have every person hereafter appointed or employed in your Bureau, immediately upon his entrance on duty, answer each of the questions in Part I of this form and sign the same. The information given in Part I should be reviewed and approved in accordance with instructions. The information in Part II should be supplied as indicated and the form forwarded to the Department.

LIGHT SEP 14 1917 HOUSE

CHIEF CLERK SEP 15 1917

William C. Redfield
Secretary.

Inspector
Chief Clerk
Superintendent
1 A. Supt.
2 A. Supt.
3 A. Supt.
Draftsman
Mechanician
Foreman
Accountz
Hydrographer
Ordering
Personnel
Correspondence
File Clerk
Messenger
File

APPOINTMENTS SEP 13 19

PART I.

(Part I should be filled out by the appointee or employee; but, if he is unable to write legibly, another person may write the answers at his dictation. In either case the statement should be signed by the appointee or employee. If he is unable to write, he may sign by mark in the presence of one witness. If he is unable to answer any question, he should indicate that fact.)

1. What is your full name? (State whether Mr., Miss, or Mrs., and spell out names in full, including middle name or names. Example: Mr. John Richard Roe. If name itself is merely a letter, it should be so stated.)

Mr. Theodore Albert Schlatter.

2. How do you intend to write your name on the pay roll? **(This should agree with signature to your oath of office.)** Theodore A. Schlatter

3. What is your present legal (voting) residence? (Give city or town, State or Territory, county, and Congressional district.)

Baltimore	Maryland	—	3rd
City or town.	State or Territory.	County.	Congressional district.

4. What is your race? (Answer "white," "colored," or "Mongolian.") White

5. Where were you born? Baltimore Maryland

6. When were you born? April 4th 1884

	Month.	Day.	Year.

11—1434

7. Give name and address of person whom you would like to have notified in case of accident.

Mrs. Carrie Schlatter (Name.) 413 S. Collington Ave (Number and street.)
Baltimore (City or town.) Maryland (State or Territory.)

8. Are there any members of your family, besides yourself, in the civil service of the United States? .....

(If answer is "Yes," give in blank spaces below the information called for by the headings.)

Name.	Relationship.	Department.	Bureau or Service.	Position.
Theodore Schlatter	Father	L. H. S.	—	Light Keeper

9. If you were appointed through a civil service examination, state, as near as you recollect, the name and date of the examination. If not so appointed, state how you entered the service. (Examples: "By reinstatement," or "by transfer from ——," stating Department, Bureau or Service, position, and salary, if known.)

Asst Engineer Lighthouse Service July 31-1917

10. Have you any physical disabilities? (If so, describe briefly. If you have defective eyesight, state whether corrected by glasses.)

None

11. Have you ever held any other position in the civil service of the United States? (If so, give below the Department and Bureau or Service in which you served, the position held, the salary you received, and the dates of your appointment and separation from the service.)

Department.	Bureau or Service.	Position.	Salary.	Appointed.	Separated.
No	No	No	—	—	—

12. Do you hold any State or municipal office? (If so, state name of such office and compensation attached.)

~~No Engineer Baltimore Water Dept. $75.00 per Month~~

13. Were you in the military or naval service of the United States during the Civil or Spanish-American War? (If so, give the information called for by the blanks below.)

Company and regiment, or vessel.	Date enlisted.	Date discharged.	Cause of discharge.
No	No	No	—

14. If you served in the military or naval service of the United States at any time other than during the Civil or Spanish-American Wars, indicate such service in the spaces below.

Company and regiment, or vessel.	Date enlisted.	Date discharged.	Cause of discharge.
— No	No	No	—

15. Are you the widow or orphan of an honorably discharged soldier or sailor? No (If answer is "yes," give the information called for by the blanks below.)

Relationship (widow or orphan) —

Name under which soldier or sailor rendered service —

Company and regiment, or vessel.	Date enlisted.	Date discharged.	Cause of discharge.
—	—	—	—

16. What was your occupation prior to entering the United States civil service? (It is intended that the answer to this question shall state briefly the lines of work followed by you before receiving your present appointment, with the exception of your service indicated in answer to questions 11, 12, 13, and 14.)

Machinest and Steam Engineer

17. What education have you received? (Indicate the grades of schools you have attended, and, in case you have attended schools of higher grade than high schools, give the institution, degrees received, and date in each case. Example: Public school; high school; business college; Cornell University, A. B., 1900; Columbia University, LL. B., 1903.)

8th Grade Grammer School Public school
Baltimore Maryland

18. What special qualifications have you—educational, professional, technical, mechanical, etc.? (Examples: Qualified as "Lawyer," or "Civil Engineer," or "Translator," or "Interpreter," or "Draftsman," or "Carpenter.")

Electrical work such as Motor and switch board work

19. What, if any, civil service examinations have you passed? (Give names and dates as near as you recollect.)

Marine Assistant Engineer
Lighthouse service July 31st 1917

20. Were the answers to the foregoing questions written by you? (If not, state the name and address of the person who wrote them for you.)

Yes

21. State the date upon which the above blanks were filled. Aug. 27th, 1917

(Signature) Theodore R. Schlatze

Witness:
H. L. Simmons
In case signature is by mark.

P. O. Address: 413 S. Collington Ave
City or town.
Baltimore
Number and street.
Maryland
State or Territory.

(Where the appointee is to be employed outside of the District of Columbia the information given in Part I should be reviewed and approved by the officer in immediate charge before forwarding to the Bureau. Where he is to be employed in the District of Columbia, Part I should be reviewed and approved by the officer who executes Part II.)

REOM

Reviewed, approved, and forwarded Sept. 13, 1917

(Signature) H. D. King

(Official title) Lighthouse Inspector

11—1434

REOM

PART II.

(Part II should be executed by the executive officer of the Bureau of the Department to which the employee is assigned or by some authorized official who can give the information desired. If unable to answer any question, indicate that fact.)

1. State the Bureau or Service, place, and district in which the person who answered the foregoing questions is employed:

Lighthouse Service (Bureau or Service.) Cape Lookout Shoals Light Ves. No. 80 (Place (city, town, station, or vessel).) 5th (District.)

2. To what position has he been appointed? Assistant Engineer

3. State the date of appointment. August 10, 1917

4. State the date the appointment was effective. (If appointment was made to take effect on date of oath, so state.) August 3, 1917

5. State the date of the oath. August 3, 1917

6. State the date the employee entered on duty. August 3, 1917

7. What is his salary? $1020. p.a. (base pay)

8. From what appropriation is he paid? Salaries, Lighthouse Vessels

9. Is the position excepted, competitive, or unclassified under the civil service rules? Competitive

10. If classified, state the date of classification. May 6, 1896

11. In what manner did the employee enter the service? (Examples: "From stenography and typewriting examination;" or "without examination;" or "by reinstatement;" or "by transfer from ———," stating Department, Bureau or Service, position, and salary, if known.)

Thru Marine Asst. Engr. exam., Lighthouse Service, July 31, 1917

12. Is the employee required to give bond? No

13. When the legal residence given in answer to question 3, Part I, differs from that given in the certificate of appointment, the discrepancy should be explained.

14. If foreign born, state when and where naturalization papers were taken out.

Reviewed, approved, and forwarded to the Department.

(Signature) H. D. King

(Official title) Lighthouse Inspector

Date: Sept. 13, 1917

11—1434

Form 73a
REOM

REPORT OF TRANSFER OF APPOINTEE

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LIGHT HOUSES JAN 31 1918

OFFICE OF LIGHTHOUSE INSPECTOR, 5th DISTRICT.
Baltimore, Md.,
Jan. 30, 1918

CHIEF CLERK 5

THE COMMISSIONER OF LIGHTHOUSES:

The following-named employee will be transferred as indicated, and will enter upon duty at his new station on or about Feb. 1, 1918

$1020.

Name, Theo. A. Schlatzer

Position, Assistant Engineer

From Cape Lookout Shoals Light Vessel #80 To Relief Light Vessel No. 72

ST. CHRISTOPHER NEVIS FEB 1 1918

Previous incumbent, Edmund L. Pawellek

Services terminated, Date later to be determined.

Reason, Transferred to Engineer, $1140. p.a., L.V.No. 84, Sixth Lighthouse District.

Lighthouse Inspector.

, 191

The above-referred-to transfer became effective beginning with .....

11—4598

BUREAU OF LIGHTHOUSES
WASHINGTON

JAN 31 1918

CARDED

Submitted to the Secretary of Commerce for his information.

ENTERED FEB 4 1918 ON JOURNAL DEPT. OF COMMERCE

Acting Commissioner.

FEB 1 1918 10 44 AM

Form 73a

FROM

REPORT OF TRANSFER OF APPOINTEE

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

OFFICE OF LIGHTHOUSE INSPECTOR, 5th DISTRICT.

Baltimore, Md.,
Jan. 30, 1918

THE COMMISSIONER OF LIGHTHOUSES:

The following-named employee will be transferred as indicated, and will enter upon duty at his new station on or about Feb. 1, 1918

Name, Theo. A. Schlatzer — Position, Assistant Engineer

From Cape Lookout Shoals Light Vessel #80 — To Relief Light Vessel No. 72

Previous incumbent, Edmund L. Pawellek

Services terminated, Date later to be determined. — Reason, Transferred to Engineer, $1140. p.a., L.V.No. 84, Sixth Lighthouse District.

H. D. King

Lighthouse Inspector.

Office of the Inspector, 5th Lighthouse Dist., Feb. 20, , 1918

The above-referred-to transfer became effective beginning with Feb. 10, 1918

In the absence and by direction of the Inspector,

T. A. Deeley

Supt., L.S.

CARDED

11—4598

BUREAU OF LIGHTHOUSES
WASHINGTON

FEB 21 1918

Submitted to the Secretary of Commerce for his information.

Acting Commissioner.

FEB 28 1918 2 31 PM

Form 73

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

REOM

LIGHT MAR 6 1918 HOUSES

OFFICE OF LIGHTHOUSE INSPECTOR, 5th DISTRICT,

Baltimore, Md., (City.) March 4, (Date.) 1918 RECEIVED

THE COMMISSIONER OF LIGHTHOUSES:

1918 MAR 7 PM 1 25

Action recommended, Transfer

Name, Theo. A. Schlutzer — Legal residence, Md.

Position, Assistant Engineer — Salary, $1080. per an. (base pay)

OFFICE OF CHIEF CLERK

Location, Tender HOLLY — Appropriation, Salaries, Light-house Vessels.

Effective April 1, 1918 — {detached from present duty, or as soon thereafter as he enters on duty.

Former position, Assistant Engineer — Former salary, $1020. per an. (base pay)

Location, Relief Light Vessel No. 72

Rank on eligible list, Rating, Percentage, Other eligibles considered:

APPOINTMENTS

Previous incumbent, Allan H. Willson — Services terminated, 1918 MAR 7 PM 1 50 with close of March 31, 1918

Reason, Permanent assignment to tender LAUREL recommended.
(Vice — C B Gray resigned)

Members of family in Government Service, Father, keeper, L.S.

Remarks:

APPOINTMENT DIVISION RECORD OF ACTION TAKEN MAR 8 1918 DEPARTMENT OF COMMERCE

Selection regular, subject to the action of the U. S. Civil Service Commission, , 191

King

Secretary, Civil Service District. — Lighthouse Inspector.

BUREAU OF LIGHTHOUSES
WASHINGTON

MAR 6 - 1918

Submitted to the Secretary of Commerce, approved.

1918 MAR 7 PM 1

ASS'T.SEC'Y. MAR 8 SIGN

APPROVED:

E. F. Sweet

Assistant Secretary.

1918 MAR 8 AM 1

1918 MAR 8 PM 3 00 APPOINTMENTS

N
CV

1 Strike out the clause which does not apply.

11—2314

GENERAL APPOINTMENT

DEPARTMENT OF COMMERCE

APPOINTMENT DIVISION

WASHINGTON

March 8, 1918.

Mr. Theodore A. Schlatzer,

Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office,

Assistant Engineer

in the Lighthouse Service

at a salary of One Thousand and Eighty dollars per annum,

effective on the date on which you enter upon duty in the above-mentioned position.

(By transfer from assistant engineer at $1020 per annum.)

CARDED

APPOINTMENT DIVISION ENTERED MAR 9 1918 DEPT. JOURNAL OF COMMERCE

By direction of the Secretary:

Respectfully,

(Signed) Clifford Hastings.

Chief of Appointment Division.

MC

Appropriation: Salaries, Lighthouse Vessels.

Vice: Allan H. Willson.

Legal Residence: Maryland.

MAR 6 ...

MAR 8 1918

11—3692

Form 111

OATH OF OFFICE

(Prescribed by Section 1757, Revised Statutes)

Department of Commerce and Labor

LIGHTHOUSE SERVICE

L. H. INSPECTOR MAY 23 1918 BALTIMORE MD.
LIGHT MAY 27 1918 HOUSES

I, Theodore A. Schlatzer

MAY 27 1918 9 49 AM

do solemnly[1] swear (See below) that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter: So HELP ME GOD.

Theo. A. Schlatzer (Appointee signs here) CHIEF CLERK

[2] Sworn to (See below) and subscribed before me, this[3] 22 day of May, A. D. 1918

1918 JUN 3 AM 10 23

(Affix official seal here)

[4] (Name) Holden Allen Jr.

(Official title) Capt. U.S.L.H. Service

Official Title	Rate of Pay	Name of Station, Vessel, or Place of Employment
Present Assistant Engineer	$1080. p.a.	Tender HOLLY
Former[5] do.	1020. p.a.	Relief Light Vessel No. 72

(The above should be filled in by the district officer before sending to appointee)

REOM

Office of Lighthouse Inspector, 5th District

Baltimore, Md., (Address) May 25, [illegible], 1918 (Date)

The above-named appointee entered upon duty on April 1, 1918 (Date)

W. D. King (Signature, followed by time)

Lighthouse Inspector.

Inspector
Supt.
Chief Clk.
1 A Supt.
2 A Supt.
3 A Supt.
Draftsman
Foreman
Mech.
Hydrog.
Accounts
Ordering
Personnel
Cost Kpg.
File Clk.
Messenger
File

CARDED

[1] Insert here "swear" or "affirm," as the case may be.

[2] Insert here "sworn to" or "affirmed," as the case may be.

[3] The oath may be taken any time after the date of appointment and prior to the payment of compensation, but no compensation shall be paid until the oath is executed in proper form.

[4] This oath should be taken before a justice of the peace, notary public, judge, clerk of a court, or any other officer having authority to administer oaths, but never before a collector of customs, as he has no power to administer oaths in such cases. In case the officer administering the oath has no seal, his official character should be duly certified to by the clerk of the proper court or the proper county clerk.

[5] Give this information in all cases where new oath is required.

Failure to fill out this oath properly will result in its return for correction.

11—944

Form 93

REOM

68

NOTICE OF RESIGNATION OR DEATH

LIGHT HOUSES JUN 1 1918

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

JUN 1 1918 9 18 AM

OFFICE OF LIGHTHOUSE INSPECTOR, 5th DISTRICT,

Baltimore, Md., May 31, 1918

CHIEF CLERK

APPOINTMENTS

1918 JUN 5 PM 12 56

1918 JUN 5 PM 1 23

THE COMMISSIONER OF LIGHTHOUSES:

Herewith is transmitted the resignation of the following-named employee:

Name, **Theodore A. Schlatzer** Position, **Assistant Engineer**

Legal residence, **Maryland** Station, **Tender HOLLY**

Salary, **$1080.** per **an. (base)**

The acceptance of this resignation is recommended effective at the close of **June 5, 1918**

This employee has **not** taken leave in excess of the accrued rate.

Remarks: **Nomination of a suitable successor will be sent to the Bu. in due course.**

APPOINTMENT DIVISION NECESSARY ACTION TAKEN JUN 5-1918 DEPARTMENT OF COMMERCE

Hydrog.
Engr. Cons.
~~Mar. Engr.~~
~~Personnel~~ June 1/18 PM
Accounts. Posted.
Contracts
Chf. Clk.
Dep. Commr.
Commr.

6-5-18

King

Lighthouse Inspector. 99

BUREAU OF LIGHTHOUSES

WASHINGTON JUN 3 1918

Submitted to the Secretary of Commerce, approved.

11—4623

1918 JUN 5 AM 11 58

Acting Commissioner

V
TJC
AMD

COMMUNICATIONS TO
LIGHTHOUSE INSPECTOR
BALTIMORE, MD.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

L. H. INSPECTOR MAY 31 1918 BALTIMORE MD.

LIGHT AUG 1 1918 HOUSES

FIFTH DISTRICT

Tender Holly
(Station, Depot, or Vessel)

May 29th., 1918

Lighthouse Inspector
Baltimore, Md.

Subject, Resignation

Sir

Respectfully tender my resignation as asst. engineer of tender Holly to take effect the 5th. of June. My reson for leaveing the service is to join the Naval Auxiliary Reserve Force. I all so ask for 5 days leave from the first to the fifth of June.

Respectfully

Theo. A. Schlatzer
Asst, Engineer

Respectfully forwarded
W. E. Powell
1st Officer in charge
By permission Port Captain
Rec'd. accept,

Inspector
Supt.
Chief Clk.
1 A Supt.
2 A Supt.
3 A Supt.
Draftsman
Foreman
Mech.
Hydrog.
Accounts
Ordering
Personnel
Cost Kpg.
File Clk.
Messenger
File

June 6, 1918.

Sir:

The Department is in receipt of your resignation, dated May 29, 1918, as assistant engineer on the tender Holly, at $1080 per annum, in the Lighthouse Service, and has accepted the same, upon recommendation of the Acting Commissioner of Lighthouses, effective at the close of June 5, 1918.

By direction of the Secretary:

Respectfully,

(SIGNED) W. S. GILCHRIST

Acting Chief of Appointment Division.

Mr. Theodore A. Schlatzer,
Through the Commissioner of Lighthouses.

GARDEN

APPOINTMENT DIVISION ENTERED JUN 6 - 1918 ON JOURNAL DEPARTMENT OF COMMERCE

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