**REFERENCE SERVICE SLIP**
Archival Research Room Record Request
National Archives at St. Louis

Date: 12/03/2024

## REQUESTER INFORMATION

| Name (Please Print – Last, First, Middle) | Researcher ID Card Number |
|---|---|
| Flynn, Kylie | DEC 05 2024 AM10:35 |
| **E-Mail Address:** | **Phone Number:** |
| knfgbb@umsl.edu | 217-440-1332 |

## INFORMATION NEEDED TO LOCATE RECORDS (Furnish as much as possible)

| Name used in Service (Please Print – Last, First, Middle) | Service Number/SSN | Date & Place of Birth |
|---|---|---|
| Schumann, Charles, W | | 1894 MA |

## MILITARY SERVICE

Branch of Service:

- ☐ Air Force
- ☐ Army Air Corps
- ☐ Army Air Force
- ☐ Army
- ☐ Marine Corps
- ☐ Navy
- ☐ Coast Guard
- ☐ Unknown

Type of Rank:

- ☐ Enlisted
- ☐ Officer
- ☐ Unknown

Service Period (Check all that apply):

- ☐ 1939 & Prior
- ☐ 1940 - 1950
- ☐ 1950 & After

Date & Place of Death: 1972 MA

State of Residence (upon entry into service):

Other Identifying Information (Parent's Names, CSC Number, etc.)

Researcher Signature:

## CIVILIAN SERVICE

| (Agency & Location) | | |
|---|---|---|
| Lighthouse Service (MA) | From: 1920 | To: 1923 |
| (Agency & Location) | From: | To: |
| (Agency & Location) | From: | To: |

Other Identifying Information (Maiden Name, Job Title, etc.)

*This Space Intentionally Left Blank*

## STAFF USE ONLY

Appointment Time and Date:

Additional Researchers: ☐ Yes ☐ No

CMRS Service Request Number: 2-30343497885

CMRS Search Request Number(s): Submitted to Arr. search 12/11/24 SSgt

Attendant Signature:

Remarks:

24 DEC 18 AM10:06:35

## SCREENING NOTES

- ☒ Reviewed and Nothing Removed
- ☐ Items Removed and User Informed

Hold Requested: ☐ Yes ☐ No

Total Requests:

Screened Items:

☐ Additional charge outs and signatures on reverse side

Time Out:

Final Return:

## LIGHTHOUSE SERVICE/LIFESAVING SERVICE—RECORDS CHECKED

**CMRS CASE #:** 2-30343497885

**Employee Name:** SCHUMANN, CHARLES W **DOB:** 1894 MA

DOD: 1972 MA

**SOUNDEX:**S550

Lighthouse 1920-1923 MA

**Records checked:**

| | | | |
|---|---|---|---|
| Agency: Commerce 6028 | Area: Bay 10, Lower Catwalk | positive | negative |
| Agency: Commerce 6029 | Area: Bay 10, Lower Catwalk | positive | negative |
| Agency: Old Commerce | Area: Bay 10, Lower Catwalk | positive | negative |

**AND**

| | | | |
|---|---|---|---|
| Agency: Treasury 2189 | Area: Bay 13, Lower Catwalk | positive | negative |
| Agency: Treasury 2188 | Area: Bay 13, Lower Catwalk | positive | negative |
| Agency: Old Treasury | Area: Bay 13, Lower Catwalk | positive | negative |

**If Negative:**

| | | | |
|---|---|---|---|
| Agency: Treasury SRCs series 1 | Area: Bay 13, Lower Catwalk | positive | negative |
| Agency: Treasury SRCs series 2 | Area: Bay 13, Lower Catwalk | positive | negative |
| Agency: Treasury SRCs series 3 | Area: Bay 13, Lower Catwalk | positive | negative |
| Agency: Coast Guard SRCs | Area: Bay 13, Lower Catwalk | positive | negative |

**If Negative:**

| | | | |
|---|---|---|---|
| **CMRS:** | Area: | positive | negative |
| **ARCIS:** | Area: | positive | negative |

Notes: _____

Charles W. Schumann, Jr.,

| LEGAL RESIDENCE. |
| --- |
| Massachusetts. |

## STATUS

| DESIGNATION | SALARY | BUREAU OR OFFICE | DATE OF EFFECT OF ACTION AUTHORIZED |
| --- | --- | --- | --- |
| Keeper (Asst) The Graves L.S. Mass | $840 | L.H. | Oct. 24, 1920. |
| " Trans Kings Neck L.S. Mass | 720 | " | Oct. 2, 1922. |
| " " 2nd Dis Cabbarge | 720 | " | Jan. 11, 1923. |
| " trans Deer Isl L.S. Mass | " | " | April 9, 1923. |
| RESIGNED CLOSE OF | | July 18, 1923 | not wop. |

11—1248

Form 73

**NOMINATION**

# DEPARTMENT OF COMMERCE
## LIGHTHOUSE SERVICE

LWS-SI

LIGHTHOUSES

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, Second DISTRICT,

Boston, Mass. (City.) 1920 OCT 16 PM 12 08 October 14 (Date.), 1920.

COMMISSIONER OF LIGHTHOUSES:

**Action recommended,** Probationary appointment.

APPOINTMENTS

Name, Charles W. Schumann, Jr. Legal residence, Massachusetts

CHIEF CLERK

Position, Keeper 1920 OCT 20 PM 12 22 Salary, $840 per annum.

Location, The Graves Light Station, Mass. Appropriation, Salaries of Keepers of Lighthouses 1920 OCT 20 AM 8 26

Effective October 23, 1920, {'the actual date of entrance on duty, or as soon thereafter as he enters on duty.

APPOINTMENT DIVISION NECESSARY ACTION TAKEN OCT 21 1920 DEPARTMENT OF COMMERCE

**Former position,** -- Former salary, --

Location, -- Asst. Lighthouse

**Rank on eligible list,** 1 Rating, Keeper Percentage, 81.6, Other eligibles considered: Albert C. Cadarette, FR - Winfred M. Larrabee, C.

**Previous incumbent,** Malcolm N. Huse Services terminated, October 21, 1920.

Reason, Transfer.

**Members of family in Government Service,** None.

**Remarks:** Quarters are not provided for families of keepers at this station. Mr. Schumann has had no previous Government Civil Service. He served in the U.S. Army from October 5, 1917, to March 21, 1919. He was not required to appear at this office owing to distance, but his vouchers showed clear record in previous employment.

Selection regular, subject to the action of the U. S. Civil Service Commission, Oct 15, 1920

SCS 10/20/20

B L d Sma

*Secretary, 12th Civil Service District.*

For and in the absence of the Superintendent.

Jack J Marr

1st Assistant Superintendent.

---

BUREAU OF LIGHTHOUSES
WASHINGTON

OCT 18 1920

Submitted to the Secretary of Commerce, approved.

1920 OCT 19 AM 9 46

Acting Commissioner of Lighthouses.

✓

[1] Strike out the clause which does not apply.

11—2314

CERTIFICATE OF PROBATIONARY APPOINTMENT

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

October 20, 1920.

Mr. Charles W. Schumann, Jr.,

Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office and to a probationary period of not to exceed six months as provided by paragraph (b) of section 1 of civil-service rule VII, Keeper in the Lighthouse Service at a salary of Eight Hundred and Forty dollars per annum, effective on the date on which you enter upon duty in the above-mentioned position.

By selection from certificate of eligibles (No. ) issued by the Secretary of the First Civil Service District.

By direction of the Secretary:

Respectfully,

CARDED OCT 22 1920

(SIGNED) CLIFFORD HASTINGS

Chief of Appointment Division.

Appropriation: Salaries, Keepers of Lighthouses.

Vice: Malcolm N. Huse.

Legal Residence: Massachusetts.
2nd district

(See reverse side.)

U. S. REPORT DATA ENTERED

11—8280

Form 111

# OATH OF OFFICE

(Prescribed by Section 1757, Revised Statutes)

## DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

RECEIVED 1920 NOV 19 AM 7 48 LIGHTHOUSES

I, Charles W. Schumann, Jr.

do solemnly [1] swear (See below) that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion;, and that I will well and faithfully discharge the duties of the office on which I am about to enter: So HELP ME GOD.

CHIEF CLERK

1920 NOV 19 PM 12 44

Charles W. Schumann Jr.
(Appointee signs here)

[2] Sworn (See below) and subscribed before me, this [3] 16th day of November, A. D. 1920

(Affix official seal here)

[4] (Name) Agnella R. Parsons

(Official title) Master - Lighthouse Service

My commission expires _____

| Official Title | Rate of Pay | Name of Station, Vessel, or Place of Employment. |
|---|---|---|
| Present Keeper | $840 per annum | The Graves Light Station, Mass. |
| Former [5] --- | --- | ---- |

(The above should be filled in by the district officer before sending to appointee)

Office of Lighthouse ~~Inspector~~ Superintendent Second District

Boston, Mass. (Address), November 17, 1920 (Date)

The above-named appointee entered upon duty on October 24, 1920. (Date)

CARDED

U. S. REPORT DATE ENTERED

Geo E Eaton
(Signature, followed by title)
Superintendent, 2nd District.

[1] Insert here "swear" or "affirm," as the case may be.
[2] Insert here "sworn to" or "affirmed," as the case may be.
[3] The oath may be taken any time after the date of appointment and prior to the payment of compensation, but no compensation shall be paid until the oath is executed in proper form.
[4] This oath should be taken before a justice of the peace, notary public, judge, clerk of a court, a chief clerk in the office of a lighthouse inspector or other employee in the Lighthouse Service designated by a chief clerk, or any other officer having authority to administer oaths, but never before a collector of customs or postmaster, as neither officer has power to administer oaths in such cases. In case the officer administering the oath has no seal, his official character should be duly certified to by the clerk of the proper court or the proper county clerk, except in the case of chief clerks in the offices of lighthouse inspectors and other employees in the Lighthouse Service designated by them, who are not required to have a seal.
[5] Give this information in all cases where new oath is required.
Failure to fill out this oath properly will result in its return for correction.

11—944

LIGHTHOUSES

# DEPARTMENT OF COMMERCE

1920 NOV 19 AM 7 48

## PERSONAL QUESTION SHEET

CHIEF CLERK

5

1920 NOV 19 PM 12 44

This form shall be furnished for each person appointed in the service of the Department immediately upon entrance on duty.

The information called for in Part I shall be filled in by the Bureau or Office to which the employee is assigned, after which the form shall be transmitted to the employee for answers to the questions in Part II. The completed form shall be indorsed by the proper Bureau officer and forwarded to the Department for file.

### PART I.

1. Name of employee: Mr. Charles W. Schumann, Jr.

2. Position to which appointed: Keeper

3. Bureau or Service: Lighthouse Service, District: Second

4. Place of duty: The Graves Light Station, Mass.
(City, town, station, or vessel.)

5. Salary: $840 per annum.

6. Appropriation from which paid: Salaries, Keepers of Lighthouses.

7. Manner of appointment. (Examples: "From stenographer and typewriter examination, ———, 19—;" "Without examination;" or "By reinstatement;" or "By transfer from ———," stating Department, Bureau or Service, position, and salary, if known).

From Assistant Lighthouse Keeper examination, August 14, 1920.

### PART II.

THE FOLLOWING QUESTIONS ARE TO BE ANSWERED BY THE EMPLOYEE:

The statement should be signed by the employee, or, if unable to write, he may sign by mark in the presence of one witness.

1. What is your full name? (State whether Mr., Miss, or Mrs., and spell out names in full, including middle name or names. Example: "Mr. John Richard Roe." If name itself is merely a letter, so state.)

Mr. Charles William Schumann Jr.

2. How do you intend to write your name on the pay roll? (This should agree with signature to your oath of office.)

Charles W. Schumann Jr.

3. What is your present legal residence? (Give State or Territory, county, city or town, and Congressional district.)

| Mass | Barnstable | South Truro | 6 |
|---|---|---|---|
| (State or Territory.) | (County.) | (City or town.) | (Congressional district.) |

4. If the legal residence given in answer to question 3 is not the same as that stated in the certificate of appointment, the difference should be explained.

5. What is your race? (Answer "white," "colored," or "Mongolian.") White

11—0922

U. S. REPORT DATA ENTERED

CARDED

6. Where were you born? Chelsea Mass

7. When were you born? April (Month.) 27 (Day.) 1894 (Year.)

8. If foreign born, state when and where naturalization papers were taken out

9. What is your marital condition? (Answer "single," "married," "widowed," or "divorced.") Single

10. Give name and address of person whom you would like to have notified in case of accident.

Mrs. Isabel M. Schumann (Name.) (Number and street.)

South Truro (City or town.) Mass (State or Territory.)

11. Are there any members of your family, besides yourself, in the civil service of the United States? (Answer "yes" or "no.") No If so, state in blank spaces below the information called for by the headings.

| Name. | Post-office address. | Position and department or office in which employed. | Relationship. | Married or single. |
|---|---|---|---|---|
| | | Position | | |
| | | Department or office | | |
| | | Position | | |
| | | Department or office | | |
| | | Position | | |
| | | Department or office | | |

12. Have you any physical disabilities? (Answer "yes" or "no.") Yes If so, describe fully. (If you have defective eyesight, state whether corrected by glasses.) Varicele

13. Do you hold any State or municipal office? (Answer "yes" or "no.") No If so, state name of such office and compensation attached.

14. Were you in the military or naval service of the United States during any war? (Answer "yes" or "no.") Yes If so, state in blank spaces below the information called for by the headings.

| Company and regiment, or vessel. | Date enlisted. | Date discharged. | Cause of discharge. |
|---|---|---|---|
| Co H 302 Inf, Hq. Co 302, Co C 2nd Pioneer Inf. | Oct 4, 1917 | March 27 1919 | Demobilization |

15. If you served in the military or naval service of the United States other than during war time, indicate such service in the spaces below.

| Company and regiment, or vessel. | Date enlisted. | Date discharged. | Cause of discharge. |
|---|---|---|---|
| | | | |
| | | | |

16. Have you ever held any other position in the civil service of the United States? (Answer "yes" or "no.") No If so, state in blank spaces below the information called for by the headings.

| Department. | Bureau or Service. | Position. | Salary. | Appointed. | Separated. |
|---|---|---|---|---|---|
| | | | | | |
| | | | | | |
| | | | | | |

11—0922

17. Are you the widow or orphan of an honorably discharged soldier or sailor? (Answer "yes" or "no.") No If so, state in blank spaces below the information called for by the headings.

| Name under which soldier or sailor rendered service. | Relationship to you. |
|---|---|
| | |

| Company and regiment, or vessel. | Date enlisted. | Date discharged. | Cause of disch., etc. |
|---|---|---|---|
| | | | |

18. What was your occupation prior to entering the United States service? (It is intended that the answer to this question shall state briefly the lines of work followed by you before receiving your present appointment, with the exception of your service indicated in answer to questions 13, 14, 15, and 16.)

Temporary Substitute Surfman in Coast Guard. Lineman Fireman

19. What education have you received? (State the grades of schools you have attended, and, if you have attended schools of higher grade than high schools, give the institution, degrees received, and date in each case. Example: Public school; high school; business college; Cornell University, A. B., 1910; Columbia University, LL. B., 1913.)

High School 1 year

20. What special qualifications have you—educational, professional, technical, mechanical, etc.? (Examples: Qualified as "Lawyer," or "Civil engineer," or "Translator," or "Interpreter," or "Stenographer," or "Draftsman," or "Carpenter.")

First class lineman on Electric wire.

21. What, if any, civil-service examinations have you passed? (Give names and dates as near as you recollect.)

Asst Lighthouse Keeper Aug 14 1920

22. Were the answers to the foregoing questions written by you? (Answer "yes" or "no.") Yes If not, state the name and address of the person who wrote them for you.

Date, Nov. 17, 1920

Witness (in case signature is by mark):

(Signature) Charles W Schumann Jr

(Present address) Homestead Farm (Number and street.)

South Truro (City or town.) Mass (State or Territory.)

## INDORSEMENT.

(If appointee is to be employed in the field, this form should be reviewed and approved by the proper field officer and need not be signed by an official of the Bureau. If appointee is to serve in the District of Columbia, the form should be reviewed and approved by the proper Bureau officer. When forwarding this form, no letter of transmittal is required.)

Reviewed, approved, and forwarded November 17, 1920

(Signature) Geo E Eaton

(Official title) Superintendent, 2nd District.

11—6922

Form 73

**NOMINATION**

DEPARTMENT OF COMMERCE
LIGHTHOUSES SERVICE

GEE-SI

1922 SEP 19 PM 3 43

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, Second DISTRICT.

1922 SEP 22 PM 4 19

Boston, Mass., September 18, 1922
(City.) (Date.)

DEPARTMENT OF COMMERCE SEP 23 1922 APPOINTMENT DIVISION.

COMMISSIONER OF LIGHTHOUSES:

**Action recommended,** Transfer, with reduction in salary.

Name, Charles W. Schumann, Jr. Legal residence, Massachusetts

Position, Keeper Salary, $720. per annum.

Location, Wings Neck Light Station, Mass. Appropriation, Salaries of Keepers of Lighthouses.

Effective October 1, 1922, {~~the actual date of entrance on duty~~, or as soon thereafter as he enters on duty.

**Former position,** Keeper Former salary, $840. per annum.

Location, The Graves Light Station, Mass.

**Rank on eligible list,** - Rating, - Percentage, - , Other eligibles considered:

**Previous incumbent,** Benjamin W. Joy Services terminated, September 30, 1922.

Reason, Resignation.

**Members of family in Government Service,** None-

**Remarks:** A letter from Mr. Schumann, indicating his desire for transfer to this position, which involves a reduction in salary, is inclosed. Action recommended is not in violation of Section 2, Civil Service Rule I. Quarters are not provided for family of assistant keeper at this station.

Selection regular, subject to the action of the
U. S. Civil Service Commission, , 19

9/23/22

*Secretary, Civil Service District.*

Superintendent.

EK
Inclosure

BUREAU OF LIGHTHOUSES
WASHINGTON

APPOINTMENT DIVISION NECESSARY ACTION TAKEN SEP 19 1922 SEP 23 1922 DEPARTMENT OF COMMERCE

Submitted to the Secretary of Commerce, approved.

J. S. CONWAY
Acting Commissioner of Lighthouses.

1 Strike out the clause which does not apply.

11—2314

Homestead Farm
South Truro Mass
Sept 6, 1922.

Supt. of Lighthouses
Boston Mass.

1922 SEP 19 PM 3 43

Will accept position
of asst. keeper at Wing's Neck, if
offered to me.

Respectfully
Schumann 2nd asst.
at Graves Light Station

SUPERINTENDENT OF LIGHTHOUSES
2d DIST.
SEP 7 - 1922
RECEIVED
BOSTON, MASS.

TICE OF CHANGE IN SALARY
KEEPERS--LIGHTHOUSE SERVICE

---

**DEPARTMENT OF COMMERCE**

**APPOINTMENT DIVISION**

**WASHINGTON**

September 23, 1922.

M
r. Charles W. Schumann, Jr.,

Through the Commissioner of Lighthouses.

Sir:

You are advised that your salary as keeper in the Lighthouse Service has been changed from $840 per annum to $720 per annum, effective October 1, 1922, or as soon thereafter as you enter on duty.

No new appointment will be issued to you as a result of this change, and an oath of office is not required.

By direction of the Secretary:

Respectfully,

(SIGNED) CLIFFORD M. STONE

Chief of Appointment Division.

APPOINTMENT DIVISION ENTERED SEP 23 1922 ON JOURNAL DEPARTMENT OF COMMERCE

CARDED

A
2nd

2. REPORT DATA ENTERED

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
BOSTON, MASS.

# DEPARTMENT OF COMMERCE
## LIGHTHOUSE SERVICE

1922 OCT 9 AM 9 02
LIGHTHOUSES

SI

5

OFFICE OF SUPERINTENDENT, 2D DISTRICT
CUSTOMHOUSE
BOSTON, MASS.

October 7, 1922.

DEPARTMENT OF COMMERCE
OCT 12 1922
APPOINTMENT DIVISION.

Commissioner of Lighthouses.

Subject: Charles W. Schumann, Jr., Keeper - Change in Salary.

Reference: Notice of Change in Salary, dated Sept. 23, 1922.

The effective date of Change in Salary referred to above was October 3, 1922.

CARDED
Bureau of Lighthouses, Washington
OCT 9 1922

J.

Superintendent.

Submitted to Secretary of Commerce for his information.

J. S. CONWAY
Acting Commissioner

See letter 10/11/22
Corrected to Oct 2/22

1922 OCT 11 PM 4 11
CHIEF CLERK

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
BOSTON, MASS.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

1922 OCT 11 PM 4 11
1922 OCT 10 PM 3 44

OFFICE OF SUPERINTENDENT, 2D DISTRICT
CUSTOMHOUSE
BOSTON, MASS.

SI

October 9, 1922.

DEPARTMENT OF COMMERCE
OCT 12 1922
APPOINTMENT DIVISION

Commissioner of Lighthouses.

Subject: Charles W. Schumann, Jr., Keeper - Change in Salary.

CARDED

Reference: Superintendent's letter dated Oct. 7.

1. The effective date of Change in Salary referred to above was October 2, 1922.

2. This supersedes letter from this office dated October 7th.

Bureau of Lighthouses, Washington
OCT 11 1922

EK

Submitted to Secretary of Commerce for his information.

Superintendent.

U. S. REPORT DATA ENTERED

J. S. CONWAY
Acting Commissioner

Form 73a

REPORT OF TRANSFER OF APPOINTEE

LIGHTHOUSES

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

1923 JAN 18 AM 8 53

CHIEF CLERK

SE

1923 JAN 19 PM 4 36

OFFICE OF LIGHTHOUSE ~~INSPECTOR~~ Superintendent Second DISTRICT.

Boston, Mass. January 16, 1923

THE COMMISSIONER OF LIGHTHOUSES:

The following-named employee has been transferred as indicated, and entered upon duty at his new station on January 11, 1923.

DEPARTMENT OF COMMERCE JAN 20 1923 APPOINTMENT DIVISION.

Name, Charles W. Schumann, Jr. Position, Keeper 720.

From Wings Neck Light Station, Mass. To Cape Ann Light Station, Mass.

Add'l Kpr at Large

Previous incumbent, Charles L. Bennett

Services terminated, January 10, 1923 Reason, Transferred

At Large

Transferred from position of Assistant Keeper, Wings Neck Light Station to position of Additional Keeper, stationed at Cape Ann Light Station.

Ealon

Superintendent.

APPOINTMENT DIVISION ENTERED JAN 20 1923 ON JOURNAL DEPARTMENT OF COMMERCE

Boston, Mass., January 16, 1923

The above-referred-to transfer became effective beginning with January 11, 1923.

Ealon

Superintendent.

11—4598

BUREAU OF LIGHTHOUSES

WASHINGTON

JAN 19 1923

EK

Submitted to the Secretary of Commerce for his information.

CARDED

J. S. CONWAY

*Acting Commissioner.*

Form 73a

REPORT OF TRANSFER OF APPOINTEE

LIGHTHOUSES

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

1923 APR 14 PM 3 52

SE

Superintendent
OFFICE OF LIGHTHOUSE ~~INSPECTOR~~, Second DISTRICT.

Boston, Mass., April 13, 1923

THE COMMISSIONER OF LIGHTHOUSES:

CHIEF CLERK

The following-named employee has been transferred as indicated, and entered upon duty at his new station on April 9, 1923.

1923 APR 16 PM 3 49

Name, Charles W. Schumann, Jr. Position, Keeper

From (Cape Ann Light Station, Mass. at large) To Deer Island Light Station, Mass.

Previous incumbent, Hugh N. Mighill

Services terminated, March 31, 1923 Reason, Resigned.

DEPARTMENT OF COMMERCE
APR 16 1923
APPOINTMENT DIVISION.

Galen
Superintendent.

Boston, Mass., April 13, 1923

The above-referred-to transfer became effective beginning with April 9, 1923.

APPOINTMENT DIVISION ENTERED APR 17 1923 ON JOURNAL DEPARTMENT OF COMMERCE

Galen
Superintendent.

11—4598

BUREAU OF LIGHTHOUSES
WASHINGTON

APR 16 1923

Submitted to the Secretary of Commerce for his information.

CARDED

H. B. BOWERMAN
Acting Commissioner.

Form 93

LIGHTHOUSES

1923 AUG 9 AM 9 05

**NOTICE OF RESIGNATION OR DEATH**

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

Superintendent,

OFFICE OF LIGHTHOUSE ~~INSPECTOR~~ Second DISTRICT.

Boston, Mass., July 21, 1923.

THE COMMISSIONER OF LIGHTHOUSES:

CHIEF CLERK

1923 AUG 11 PM 12 32

Herewith is transmitted the resignation of the following-named employee:

Name, Charles W. Schumann, Jr. Position, Keeper

Legal residence, Massachusetts Station, Deer Island Light Station, Mass.

Salary, $720 per annum

DEPARTMENT OF COMMERCE AUG 13 1923 APPOINTMENT DIVISION.

The acceptance of this resignation is recommended effective at the close of July 18, 1923

This employee has not taken leave in excess of the accrued rate.

**Remarks:** It is recommended that this resignation be accepted at the close of July 18, 1923, but not without prejudice, as he did not give sufficient notice of his intention to resign, thereby causing embarrassment to the Service.

DEPARTMENT OF COMMERCE AUG 16 1923 APPOINTMENT DIVISION.

DEPARTMENT OF COMMERCE AUG 18 1923 ACTION TAKEN NECESSARY

For and in the absence of the Superintendent.

Marse

1st Asst. Superintendent.

8-13-23.

---

BUREAU OF LIGHTHOUSES

WASHINGTON AUG 11 1923

Inclosure

Submitted to the Secretary of Commerce, approved. This is duplicate submission in accordance with informal request from the Appointment Division. The original was received by the Department but could not be located before final action could be taken.

APPROVED: Gilbert

ACTING ASSISTANT SECRETARY.

H. B. BOWERMAN

Acting Commissioner of Lighthouses.

COPY

LIGHTHOUSES

AUG 9 AM 9 05

9 Oliver Terrace,

Revere, Mass.

Supt. of Lighthouses,
Boston, Mass.

I wish my resignation to take effect Wednesday, July 18, 1923.

Reason: Have got a better job, and have to take at once.

Respectfully,

Schumann.

Asst. Keeper, Deer Island Light.

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

August 13, 1923.

Mr. Charles W. Schumann, Jr.,

Through the Commissioner of Lighthouses.

Sir:

The Department is in receipt of your resignation from the position designated below, and has accepted the same, upon recommendation of the Bureau, to take effect at the close of business July 16, 1923, but not without prejudice, as you did not give sufficient notice of your intention to resign, thereby causing embarrassment to the Service.

Bureau..... Lighthouse Service.

Station..... Deer Island Light Station, Massachusetts.

Position..... Keeper.

Salary..... $720 per annum.

By direction of the Secretary:

Respectfully,

(SIGNED) CLIFFORD HASTINGS

Chief of Appointment Division.

APPOINTMENT DIVISION ENTERED AUG 18 1923 ON JOURNAL DEPARTMENT OF COMMERCE

2nd
B
G

CARDED

U. S. REPORT DATE ENTERED

PERSONNEL CLASSIFICATION BOARD FORM NO. 1
(To be filled out in accordance with detailed instruction sheet, Form No. 2)

Sheet No. 24.
2—12758

DO NOT WRITE IN THIS SPACE

| | | | |
|---|---|---|---|
| | a | | |
| | b | | |
| | c | | |
| | d | | |

1. Schumann, Jr. (Surname) Charles (Given name) W. (Initial)
2. Department Commerce
3. Bureau Lighthouses
4. Field Service Lighthouse Service
5. (a) Field Station Second Lighthouse District
   (b) Subdivision Deer Island Light Station
   (c) City or town Boston State Mass.
6. Pay-roll title Keeper
7. Customary office title Assistant Keeper

8. (a) Number of regular working hours of the position, per day about 15; per week 105
   (b) If this is not a full-time position, state percentage of time employed per day ---; or per week ---
   (c) If night work, wholly or in part, state the hours: From ½ of time from sunset to sunrise. to ---- m.
9. If this is not an all-year-round position, state approximate number of days employed each year ---
   During what months ---
10. If the employee receives compensation from any other branch of the Federal Government, or from any city, county, or State government, state the position held and the compensation ---
11. Present rate of pay, exclusive of bonus $ 720 per annum; bonus, $ 240 per annum.
12. Rate of pay, exclusive of bonus, on January 1, 1923, $ 720 per annum; bonus, $ 240 per annum.
13. If the employee receives overtime pay, state the rate None
14. Title of appropriation or fund from which basic compensation is paid Salaries, Keepers of Lighthouses
15. Indicate by an "X" in the proper box any of the following allowances received, in addition to salary or wages: ☐ Quarters; ☐ 3 meals per day; ☐ 2 meals per day; ☐ 1 meal per day; ☐ Subsistence or rations in kind; ☐ Uniform; ☐ Laundry; ☒ Fuel; ☒ Light; ☐ Heat. If cash allowances are made for any of these items, state which items and the amounts per annum
    45 cents per diem commutation of rations, $164.25
16. Indicate what special equipment, if any, the employee is required by law or regulation to furnish at his own expense, and the approximate annual maintenance cost to the employee:
    Kind of equipment Uniform; annual cost, $ 20.00
17. Extent of employee's education. (Place an "X" in the box before the highest grade or year.)
    (a) Elementary school; years ☐ 1 ☐ 2 ☐ 3 ☐ 4 ☐ 5 ☐ 6 ☐ 7 ☒ 8
    (b) High school; years ☒ 1 ☐ 2 ☐ 3 ☐ 4
    (c) Business school; years ☐ ½ ☐ 1 ☐ 1½ ☐ 2 ☐ 2½ ☐ 3
    (d) College: Name ---; years ☐ 1 ☐ 2 ☐ 3 ☐ 4
    (e) Post graduate work: Kind ---; years ☐ 1 ☐ 2 ☐ 3
    (f) Correspondence courses: Kind ---; number of lessons ---; number completed ---

18. Description of work. (Describe the various tasks performed, making the description of each as detailed as space will permit. Use a paragraph for each task and number the paragraphs. In the column at the right state the estimated percentage of the total time—in the course of a day, month, or year—given to each task.)

| | Percentage of total time given to each task |
|---|---|
| 1. Operating the light every night from sunset to sunrise; operating fog signal during thick or foggy weather. | 50 |
| 2. Cleaning and caring for tower and light and fog signal apparatus. | 25 |
| 3. Painting tower and making minor repairs as necessary. | 15 |
| 4. Preparing meals and going for mail and supplies. | 10 |

19. Does employee work under immedi[illegible]pervision, or to a large extent upon his own res[illegible]ibility? (Describe fully.)

Works under the immediate supervision of the Keeper, and follows detailed instructions in regard to his work.

20. Do the duties involve direction or supervision of the work of other employees? No.
If so, describe the nature of the direction or supervision and give the number and classes of employees directed or supervised.

21. How long have the employee's duties been substantially as described above? Since October 24, 1920.

22. I hereby certify that to the best of my knowledge and belief the answers to the foregoing questions are correct.

May 31, 1923. (Date) — Fred Reaton (Signature of Preparing Officer) — Supt. of Lighthouses. (Title)

23. I have read the foregoing and I agree to it except as follows:

(Signature of Employee)

**THE FOLLOWING TO BE FILLED OUT BY THE HEAD OF THE FIELD OFFICE OR STATION**

24. Indicate by an "X" in the proper spaces below the qualifications and personal traits considered important for the satisfactory performance of the duties of this position:

| | High Degree | Average | Not Essential |
|---|---|---|---|
| Judgment | | X | |
| Accuracy | | X | |
| Initiative (originality and resourcefulness) | X | | |
| Trustworthiness (dependability) | X | | |
| Speed (quickness) | | X | |
| Physical Qualities (strength and endurance) | X | | |

| Educational Training | Essential | Desirable But Not Essential |
|---|---|---|
| College | | |
| High School | | X |
| Common School | X | |

Technical Education: If essential, kind and extent

Experience: If essential, kind and extent

25. I hereby certify that I have read the foregoing and that, to the best of my knowledge and belief, the statements made are accurate and complete. In my judgment the compensation of this position should be in a range from $ 900 to $ 1140

May 31, 1923. (Date) — Fred Reaton (Signature of head of field office or station) — Supt. of Lighthouses. (Title)

GOVERNMENT PRINTING OFFICE 2—12758