REFERENCE SERVICE SLIP
Archival Research Room Record Request
National Archives at St. Louis

Date: 12/03/2024

REQUESTER INFORMATION

Name (Please Print – Last, First, Middle)	Researcher ID Card Number
Flynn, Kylie	DEC 05 2024 @10:35
E-Mail Address:	**Phone Number:**
knfgbb@umsl.edu	217-440-1332

INFORMATION NEEDED TO LOCATE RECORDS (Furnish as much as possible)

Name used in Service (Please Print – Last, First, Middle)	Service Number/SSN	Date & Place of Birth
Smith, Samuel, S.		1861 MA

MILITARY SERVICE

Branch of Service:

- ☐ Air Force
- ☐ Army Air Corps
- ☐ Army Air Force
- ☐ Army
- ☐ Marine Corps
- ☐ Navy
- ☐ Coast Guard
- ☐ Unknown

Type of Rank:

- ☐ Enlisted
- ☐ Officer
- ☐ Unknown

Service Period (Check all that apply):

- ☐ 1939 & Prior
- ☐ 1940 - 1950
- ☐ 1950 & After

Date & Place of Death: 1919 MA

State of Residence (upon entry into service):

Other Identifying Information (Parent's Names, CSC Number, etc.)

Researcher Signature: Kylie Flynn

CIVILIAN SERVICE

(Agency & Location)		
Lighthouse Service (MA)	From: 1888	To: 1919
(Agency & Location)	From:	To:
(Agency & Location)	From:	To:

Other Identifying Information (Maiden Name, Job Title, etc.)

This Space Intentionally Left Blank

STAFF USE ONLY

Appointment Time and Date:

Additional Researchers: ☐ Yes ☐ No

CMRS Service Request Number: 2-303434497758

Attendant Signature:

CMRS Search Request Number(s): Submitted to Archival Search 12/11/24 SBS

Remarks:

25 JAN 2 PM12:22:58

SCREENING NOTES

- ☒ Reviewed and Nothing Removed
- ☐ Items Removed and User Informed

Hold Requested: ☐ Yes ☐ No

Total Requests:

Screened Items:

☐ Additional charge outs and signatures on reverse side

Time Out:

Final Return:

1/2

LIGHTHOUSE SERVICE/LIFESAVING SERVICE—RECORDS CHECKED

CMRS CASE #: 2-30343497758

Employee Name: SMITH, SAMUEL S **DOB:** 1861 MA

DOD: 1919 MA

SOUNDEX:S530

Lighthouse 1888 – 1919 MA

Records checked:

Agency: Commerce 6028	Area: Bay 10, Lower Catwalk	positive	negative
Agency: Commerce 6029	Area: Bay 10, Lower Catwalk	positive	negative
Agency: Old Commerce	Area: Bay 10, Lower Catwalk	positive	negative

AND

Agency: Treasury 2189	Area: Bay 13, Lower Catwalk	positive	negative
Agency: Treasury 2188	Area: Bay 13, Lower Catwalk	positive	negative
Agency: Old Treasury	Area: Bay 13, Lower Catwalk	positive	negative

If Negative:

Agency: Treasury SRCs series 1	Area: Bay 13, Lower Catwalk	positive	negative
Agency: Treasury SRCs series 2	Area: Bay 13, Lower Catwalk	positive	negative
Agency: Treasury SRCs series 3	Area: Bay 13, Lower Catwalk	positive	negative
Agency: Coast Guard SRCs	Area: Bay 13, Lower Catwalk	positive	negative

If Negative:

CMRS:	Area:	positive	negative
ARCIS:	Area:	positive	negative

Notes:

Samuel S. Smith

INACTIVE

Samuel S. Smith

WHERE BORN	WHENCE APPOINTED		
	STATE	COUNTY	CONGRESSIONAL DISTRICT
	Mass.		

STATUS

DESIGNATION	CLASS	SALARY	OFFICE, BUREAU, OR DIVISION	DATE APPOINTED	DATE OF OATH
Keeper at Race Point Light-Station, Massachusetts.		$650	Light-House	August 1, 1904	
Keeper - Long Point L.S. Mass.		$50. mo	"	Jan. 15-1909	
" " " " "		$600.	"	July 1. 1912	
" Increase "		$40	"	Nov 4, 1918	
Died - April 7, 1919					

INACTIVE

REMARKS:

11—1248

Department of Commerce and Labor

TT.
File No. 7736. LIGHT-HOUSE BOARD

Washington

18 July '04.

OFFICE OF THE CHIEF CLERK
RECEIVED
JUL 19 1904
DEPT OF COMMERCE AND LABOR

DIVISION OF APPOINTMENTS
RECEIVED
JUL 20 1904
DEPT OF COMMERCE AND LABOR

The Honorable,

The Secretary of Commerce and Labor.

Sir:

The Board has the honor to ask the transfer and promotion of Mr. Samuel S. Smith from the position of Keeper of Long Point, Mass., Light-Station, to that of Keeper of Race Point, Mass., Light-Station, to date from 1 Aug. '04, with pay at the rate of $650 a year, in the place of Mr. Charles A. Havender, whose transfer has been asked.

$540

APPROVED
JUL 19 1904
V. H. Metcalf
Secretary

Respectfully,

C. T. Hutchins
Captain, U.S.N.,
Naval Secretary.

J.H.K.

DIVISION OF APPOINTMENTS
APPOINTMENT WRITTEN
JUL 21 1904
DEPT OF COMMERCE AND LABOR

OFFICE OF THE CHIEF CLERK
FORWARDED
JUL 19 1904
TO APPOINTMENTS
DEPT OF COMMERCE AND LABOR

KEYED.

GENERAL APPOINTMENT--ABSOLUTE DATE

Department of Commerce and Labor
OFFICE OF THE SECRETARY
Washington

7736

July 20 1904.

Mr. Samuel S. Smith, of ____, is hereby appointed

Keeper at Race Point Light-Station, Massachusetts,

in the Light-House Service,

at a salary of Six Hundred and Fifty dollars per annum,

this appointment to take effect August 1, 1904, vice Mr. Charles A Havender.

Payment of the compensation authorized in this appointmen is subject to the oath of office being taken.

(By promotion and transfer from Keeper at Long Point Light-Station, Mass., at $540 per annum.)

Change agreed to
Civil Service Commission

DIVISION OF APPOINTMENTS
REPORTED
JUL 22 1904
TO DISBURSING CLERK
DEPT OF COMMERCE AND LABOR

Secretary.

Date of oath: ____, 190

11-1900

CARDED.

The Light-House Board.
W-G

TREASURY DEPARTMENT.
LIGHT-HOUSE ESTABLISHMENT.
Form 111.—Ed. 5 20 1902 1,500.

OFFICE OF THE CHIEF CLERK
RECEIVED
AUG 25 1904
DEPT OF COMMERCE AND LABOR

OATH OF OFFICE.

Prescribed by Section 1757, Revised Statutes.

I, Samuel S. Smith do solemnly swear that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter: So help me God.

Samuel S Smith

Signed and subscribed before me, this 2nd day of August A. D. 1904

Seth Smith
Justice of the Peace

CARDED.

NAME OF OFFICE.	NAME OF STATION.	State or Country in which born.	State or Territory from which appointed.
Light House Keeper	Race Point	Mass.	Mass.

This Oath should be taken before a Justice of the Peace, Notary Public, a Judge, a Clerk of a Court, or any other officer having authority to administer oaths, but never before a Collector of Customs, as he has no power to administer oaths in such cases. *The oath should be taken on or after the date of the appointment.*

OFFICE OF THE CHIEF CLERK
FORWARDED
AUG 25 1904
TO DISBURSING CLERK
DEPT OF COMMERCE AND LABOR

OFFICE OF DISBURSING CLERK
RECEIVED
AUG 25 1904
DEPARTMENT OF
COMMERCE AND LABOR

KEYED

CARDED

PERSONAL INFORMATION SHEET

NOTE.—This sheet is to be used only in cases of persons transferred to the Department of Commerce and Labor, by operation of law, July 1, 1903.

DIVISION OF APPOINTMENTS
RECEIVED
AUG 5 1904
DEPT OF COMMERCE AND LABOR

Department of Commerce and Labor

OFFICE OF THE SECRETARY

Washington

May 15, 1904.

To the Heads of Bureaus of the Department of Commerce and Labor:

For the purpose of enabling the Department to obtain a complete record of its officers and employees, you are hereby requested to furnish the information called for in Part II of this form, relative to each appointee or employee, now in the service, who was serving in your Bureau June 30, 1903, and was transferred to the Department of Commerce and Labor July 1, 1903, pursuant to the acts of Congress approved February 14, 1903, and March 3, 1903, and to have every such person answer each of the questions in Part I of this form and sign the same. Officers in charge, subordinate to heads of Bureaus, are expected to review this sheet, after it has been executed, to see that all questions have been answered, and, after doing so, to forward it immediately to the head of the Bureau for transmission to the Department.

Geo. B. Cortelyou

Secretary.

PART I.

(Blanks in Part I are to be filled by the appointee or employee; but if he is unable to write legibly, another person may write the answers at his dictation. In either case, the statement is to be signed by the appointee or employee. If he is unable to write, he may sign by mark in the presence of one witness. If he is unable to answer any question, he should indicate that fact.)

1. What is your full name? (Do not use initials, but spell out each name and state whether Mr., Miss, or Mrs. Example: Mr. John Richard Doe.)

Mr. Samuel Sande Smith.

2. How do you write your name on the pay roll? Samuel S. Smith

3. What is your present legal (voting) residence? (Give city or town, State or Territory, county, and Congressional district.)

Provincetown (City or town.) Massachusetts (State or Territory.) Barnstable (County.) 14th (Congressional district.)

4. What is your race? (Answer "white," "colored," or "Mongolian.") White

5. Where were you born? Wellfleet. Mass,

6. When were you born? August (Month.) 23rd (Day.) 1861 (Year.)

7. Are you pensioned by the United States Government? (Answer "Yes" or "No.") No

11—1433

8. Are there any members of your family, besides yourself, in the civil service of the United States Government? (If so, give below their names, relationship, the Departments and Bureaus or Services in which they are employed, and the positions they occupy.)

Name.	Relationship.	Department.	Bureau or Service.	Position.
None				

9. How long were you in the civil service of the United States Government prior to July 1, 1903?

Fifteen

10. If you were appointed through a civil service examination, state, as near as you recollect, the name and date of the examination. If not so appointed, state how you entered the service. (Examples: "Appointed before position was classified;" or, "By reinstatement;" or, "By transfer from ————," stating Department, Bureau or Service, position, and salary, if known.)

Appointed before position was classified

11. Have you any physical disabilities? (If so, describe briefly. If you have defective eyesight, state whether corrected by glasses.)

None

12. Were you in the military or naval service of the United States during the Civil or Spanish-American wars? (If so, give the information called for by the blanks below.)

Regiment and company, or vessel.	Date enlisted.	Date discharged.	Cause of discharge.
No			

13. If you served in the military or naval service of the United States at any time, other than during the Civil and Spanish-American wars, indicate such service in the spaces below.

Regiment and company, or vessel.	Date enlisted.	Date discharged.	Cause of discharge.
~			

14. What was your occupation prior to entering the United States civil service? (It is intended that the answer to this question shall state briefly the lines of work followed by you before receiving your present appointment, with the exception of your service for the Government indicated in your answers to questions 9, 12, and 13.)

Painter

15. What education have you received? (Indicate the grades of schools you have attended, and, in case you have attended schools of higher grade than high schools, give the institution, degrees received, and date in each case. Example: "Public school; high school; business college; Cornell University, A. B., 1900; Columbia University, LL. B., 1903.")

High Public School.

16. What special qualifications have you—professional, technical, mechanical, etc.? (Examples: Qualified as "Lawyer," or "Civil Engineer," or "Draftsman," or "Carpenter.")

Painter

17. What, if any, civil service examinations have you passed? (State name and date of each, as near as you recollect.)

None

18. Were the answers to the foregoing questions written by you? (If not, state the name and address of the person who wrote them for you.)

yes

19. State the date upon which the above blanks were filled. June 1st, 1904

Witness:

(Signature) Samuel S Smith

In case signature is by mark.

P. O. Address: Long Point Light
City or town.
Provincetown
Number and street.
Mass.
State or Territory.

Reviewed, approved, and forwarded June 30th, 1904

(Signature) C. W. Bartlett

Commander, U S N
Lt. House Insp. 1st Dist.
(Official title)

PART II.

(Blanks in Part II are to be filled by the executive officers of the various Bureaus of the Department, or, at their direction, by some official who can give the information desired. If unable to answer any question, indicate that fact.)

1. State the Bureau or Service, place, and district in which the person who answered the above questions was employed July 1, 1903.

Light-House (Bureau or Service.) Long Point L. H. (Place (city, town, or station).) Second (District.)

2. What position did he hold July 1, 1903? Keeper

3. On what date was he appointed to this position? April 12, 1888.

4. How long had he served in the Bureau or Service in which he was employed July 1, 1903?

15 years

5. What was his salary July 1, 1903? $540 per annum.

6. From what appropriation was he paid July 1, 1903? Salaries of Keepers of Light-Houses, 1904

7. Was the position he held July 1, 1903, excepted, competitive, or unclassified under the civil service rules?

Competitive

11—1433

8. If the position was classified, state the date of classification. May 6, 1896.

9. If the appointee or employee was appointed through examination, state the kind of examination. If not so appointed, state how he entered the position. (Examples: "Appointed before position was classified;" or, "By reinstatement;" or, "By transfer from ——— ———," stating Department, Bureau or Service, position, and salary, if known.)

Appointed before position was classified

10. Is the appointee or employee required to give bond? No.

(Signature) C. W. Bartlett

(Official title) Commander, U. S. N.
Lt. House Inspector 2d Dist.

Date: June 30th, 1904

11—1433

Form 73 ORIGINAL APPOINTMENT, PROMOTION, OR TRANSFER OF EMPLOYEE

Department of Commerce and Labor

LIGHT-HOUSE ESTABLISHMENT

7736
ONE inclosure.

Office of the Inspector, 2nd L. H. Dist.,
Boston, Mass.,

The Light-House Board,
Washington, D. C.

December 29, 1908.
(Date)

OFFICE OF THE CHIEF CLERK RECEIVED DEC 31 1908 DEPT OF COMMERCE AND LABOR

Sirs: I have the honor to recommend the (1) transfer
(Probationary appointment, transfer, promotion, etc.)
of (2) Mr. Samuel S. Smith of (3) Mass.,
(Name of person—letter for letter—as reported to Board) (State of legal residence)
from (4) Keeper
(Official title of present position, as Keeper, First Assistant Keeper, etc.)
at (5) Race Point Light-Station, Mass.,
(Official name of aid, as given in Light List, as Absecon Light-Station, N. J.)
at (6) $650.00 per annum to (7) Keeper
(Salary now paid) (Official title of position, as Keeper, First Assistant Keeper, etc.)
at (8) Long Point Light-Station, Mass., at
(Official name of aid, as given in Light List, as Absecon Light-Station, N. J.)
(9) $50.00 (Was 540 pa) per mo. effective beginning (10) January 15, 1909. (~~the date of his entrance on duty~~)
(Salary recommended)
(or as soon thereafter as he enters on duty)
(Strike out the clause not appropriate)
in the place of (11) Mr. Roscoe G. Lopaus
(State name of *last* person holding position)
~~who~~ (12) reported transferred to Race Point Light-Station, Mass. on (13) 9 1 5
(Died, transferred, resigned, dismissed, etc.) (Last day of service)
Mr. (14) stands No. (15) in list of eligibles,
Class (16), with an average of (17) per cent, and
was considered with (18)
(19) letters ~~of declination of~~ desiring this transfer herewith.

RECEIVED DEC 31 1908 DEPT OF COMMERCE AND LABOR

Respectfully,

W. S. Cutler

Captain, U.S.N., Inspector 2nd Dist.

DIVISION OF APPOINTMENTS APPOINTMENT WRITTEN DEC 31 1908 DEPT OF COMMERCE AND LABOR

12-31-08

Department of Commerce and Labor

LIGHT-HOUSE BOARD

December 30, 1908.

Approved, and respectfully forwarded to the Honorable the Secretary of Commerce and Labor. The Board incloses herewith a letter from Smith in which he requests to be allowed to make the transfer recommended above.

H. T. Mayo

CAPTAIN, U. S. N.
NAVAL SECRETARY

OFFICE OF THE CHIEF CLERK FORWARDED DEC 31 1908 TO APPOINTMENTS DEPT OF COMMERCE AND LABOR

R. F. M.

11—4314

LIGHT HOUSE BOARD.
RECEIVED
DEC 26 1908
No. 7736

Race Point Light Station Dec 18, 08.

To The Light House Board

Sirs

I respectfully request that I be allowed a transfer from Race Point to Long Point Light Station

Very Respectfully
Samuel S Smith
Keeper

RECEIVED
DEC 19 1908
LT. HOUSE INSPECTOR
SECOND DISTRICT

Form 111

OATH OF OFFICE

(PRESCRIBED BY SECTION 1757, REVISED STATUTES)

LIGHT HOUSE BOARD
JAN 18 1909
NO. 7736

OFFICE OF THE CHIEF CLERK
RECEIVED
JAN 21 1909
DEPT OF COMMERCE AND LABOR.

Department of Commerce and Labor

LIGHT-HOUSE ESTABLISHMENT

I, Samuel S. Smith,

do solemnly[a] swear that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter: SO HELP ME GOD.

Samuel S Smith.

[b] Sworn and subscribed before me, this 15th day of January, A. D. 1909.

(Affix official seal here.)

[c](Name:)

(Official title:) Notary Public.

OFFICIAL TITLE.	NAME OF STATION.	State or Country in which born.	State or Territory from which appointed.
Keeper	Long Point Lt. station mass.	Mass	mass

$50.00 per month

OFFICE OF THE Inspector, 2d LIGHT-HOUSE DISTRICT,

Boston, mass, Jan. 16, 1909
(Address.) (Date.)

The above-named appointee entered upon duty on January 15, 1909
(Date.)

CARDED

(Signed:) W F Cutler

Captain U. S. N. Insp. 2d Dist.

[a] Insert here "swear" or "affirm," as the case may be.

[b] Insert here "Sworn to" or "Affirmed," as the case may be.

[c] This Oath should be taken before a Justice of the Peace, Notary Public, Judge, Clerk of a Court, or any other officer having authority to administer oaths, but never before a Collector of Customs, as he has no power to administer oaths in such cases. In case the officer administering the oath has no seal, his official character should be duly certified to by the clerk of the proper court or the proper county clerk.

NOTE CAREFULLY.

The oath may be executed at any time subsequent to the actual issuance of the appointment certificate, but no compensation should be paid until the oath is executed in proper form. Whenever possible the oath should be executed upon the date of actual entrance upon duty.

A letter of transmittal (use Form 95) should accompany Oath, stating the **exact** date of the entrance on duty of the appointee and the above blank also filled out and properly signed by the district officer.

Failure to fill out this Oath properly will result in its return for correction.

11—911

FORWARDED
JAN 21 1909
TO APPOINTMENTS
DEPT OF COMMERCE AND LABOR

DIVISION OF APPOINTMENTS
RECEIVED
JAN 21 1909
DEPT OF COMMERCE AND LABOR

Ent'd JAN 20 1909

Department of Commerce and Labor

LIGHT HOUSE BOARD
MAY 29 1909
NO.

EFFICIENCY REPORT

(Read the instructions on the reverse side of this Form before attempting to fill it out.)

1. Bureau Light-House Establishment 2. Where employed Long Point Light-Station, Mass.
3. Name Samuel S. Smith 4. Where born Massachusetts
5. Age 47 6. Position Keeper
7. Compensation $50 pm. 8. When appointed (a) about April 3, 1888. Oath April 12, 1888
9. How appointed (b) Prior to Classification
10. Appointed from — State: Massachusetts; Congressional District: 14th; County: Barnstable
11. Status under Civil Service Rules (c) Classified Competitive
12. Is the employee an honorably discharged soldier or sailor? No
13. Other Government service None
14. Duties (describe fully) Attending to light, responsible for neatness of dwelling and grounds, for operation of fog signal, etc.
15. Efficiency — Quantity of work (d): 10/10; Quality of work (e): Excellent; Interest manifested in work (f): Excellent
16. Is this employee fully earning the salary he is now receiving? Yes
17. Remarks (g)

O. R.

CAREFUL

CAPTAIN, U. S. N.
NAVAL SECRETARY

May 31st., 1909

Captain W. S. Cutler U. S. N.
Head of Bureau or Office.
Lt. House Inspector 2d Dist.

11—3005

READ THE INSTRUCTIONS ON PAGE 3

Department of Commerce and Labor

EFFICIENCY REPORT

May 8, 1911.

(The parenthetical letters refer to instructions on page 3, which instructions should be read and understood before attempting to fill out the form.)

1. Name Samuel S. Smith 2. Age 49 (Last birthday.)

3. Bureau Lighthouses 4. Position Keeper

5. Compensation $50 p.m. 6. Where employed Long Point L.S., Mass.

7. When appointed (*a*) Apr.3,1888. 8. How appointed (*b*) Prior to Classification

9. Status under Civil Service Rules (*c*) Classified Competitive

10. Is the employee an honorably discharged soldier or sailor? No

11. Does the employee receive a pension? No If so, state the amount

12. Other Government service None

13. Duties (describe fully) Attending to light, responsible for neatness of dwelling and grounds, for operation of fog signal, etc.

14. Has the employee special qualifications? no If so, state them

15. Efficiency (*d*):

	Averages.	Relative weights.	Products of averages multiplied by weights.
Quantity of work	100	2	200
Quality of work	100	3	300
Interest manifested in work (see also Question 17)	100	3	300
Attendance	100	2	2 00
Total		10	1,000
Average percentage			100

DIVISION OF APPOINTMENTS RECEIVED MAY 25 1911 DEPT. OF COMMERCE AND LABOR

11—4259

16. In the following form state the number of days of annual leave, sick leave, and leave without pay taken in each of the years 1908, 1909, and 1910:

1908.			1909.			1910.		
Annual.	Sick.	Without pay.	Annual.	Sick.	Without pay.	Annual.	Sick.	Without pay.
0	0	0	2	0	0	13	0	0

17. Is this employee a purely routine employee, or does he manifest interest, not only in his own work but also in the work of the office or bureau as a whole, to the extent of overtime work or voluntary efforts by suggestion or otherwise to add to its efficiency? (Answer fully.) routine work only

18. On the basis of efficiency alone, is this employee overpaid or underpaid as compared with others in your office engaged on the same grade of work, or is his salary a fair equivalent for the service rendered? (Answer fully.) fair equivalent

If the present salary is above or below a fair equivalent, state what, in your opinion, it should be. fair equivalent

19. Is this employee superannuated? no If so, what percentage of salary is unearned?

20. Remarks: (e)

The official who is primarily responsible for the statements herein submitted will sign here—

W W Buchanan

Captain, U.S.N., Inspector 2nd Dist.

The official who approves the statements thus submitted will sign here—

G. R. Putnam

Chief of Bureau or Office.

11—4259

TSC

Form 73 ORIGINAL APPOINTMENT, PROMOTION, OR TRANSFER OF APPOINTEE

WGY JUN 10 1912

Department of Commerce and Labor
LIGHTHOUSE SERVICE

OFFICE OF LIGHTHOUSE INSPECTOR, Second DISTRICT,

Boston, Mass., June 10, 1912

THE COMMISSIONER OF LIGHTHOUSES:

RECEIVED JUN 27 1912 DEPT OF COMMERCE AND LABOR

The following recommendation is submitted:

Action proposed, Change in basis of pay. 1009

Name, Samuel S. Smith — Legal residence, Massachusetts

Position, Keeper — Salary, $600 per annum.

Location, Long Point Light Station, Mass.

Effective July 1, 1912, ~~or as soon thereafter as he enters on duty.~~ ~~on the actual date of entrance on duty.~~

Former position, Keeper — Former salary, $50 per month.

Location, Long Point Light Station, Mass.

Rank in list of eligibles, — Rating, — Percentage,

Other eligibles considered,

Letters of declination inclosed,

Previous incumbent, Himself — Services terminated, June 30, 1912.

Reason, Change in basis of pay.

Remarks:

Appropriation; Salaries of Keepers of Lighthouses, 1913.

Gillette
Inspector

Department of Commerce and Labor
BUREAU OF LIGHTHOUSES
WASHINGTON

JUN 21 1912

Respectfully submitted to the Secretary of Commerce and Labor, approved.

11—2314

APPOINTMENT DIVISION APPOINTMENT WRITTEN JUN 28 1912 DEPT OF COMMERCE AND LABOR

G. E. Putnam
~~Acting~~ Commissioner

GENERAL APPOINTMENT—FIXED DATE

Department of Commerce and Labor
APPOINTMENT DIVISION
Washington

June 28, 1912.

Mr. Samuel S. Smith,

Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office, and to actual entrance upon duty (unless on authorized leave) on the date indicated, Keeper in the Lighthouse Service at a salary of Six Hundred dollars per annum, effective July 1, 1912.

Not to be reported to C. S. C.

(By change from $50 per month.)

APPOINTMENT DIVISION. REPORTED JUN 29 1912 TO DISBURSING CLERK DEPT OF COMMERCE AND LABOR

CARDED.

By direction of the Secretary:

Respectfully,

(SIGNED) GEO. W. LEADLEY,

F
D

Chief of Appointment Division.

Appropriation: Salaries, Keepers of Lighthouses.

Vice:

Legal Residence: Massachusetts.

11—1393

Form 111

OFFICE OF DISBURSING CLERK
RECEIVED
JUL 10 1912
DEPT OF COMMERCE AND LABOR

BUREAU OF LIGHT-HOUSES
JUL 15 1912
DEPT OF COMMERCE AND LABOR

OATH OF OFFICE

(Prescribed by Section 1757, Revised Statutes)

Department of Commerce and Labor

LIGHTHOUSE SERVICE

I, Samuel S. Smith

do solemnly[1] Sworn (See below.) that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter: SO HELP ME GOD.

Samuel S Smith
(Appointee signs here.)

WILLIAM F. YOUNG
COMMISSIONER OF DEEDS
OF MASSACHUSETTS
NOTARY PUBLIC

[2] Sworn (See below.) and subscribed before me, this[3] 12th day of July, A. D. 1912

(Affix Official seal here.)

[4](Name) W F Young

(Official title) Notary Public

Official Title.	Rate of Pay.	Name of Station, Vessel, or Place of Employment.
Keeper	Per annum $600	Long Point Light Station, Mass

(The above should be filled in by the district officer before sending to appointee.)

Office of Lighthouse Inspector, Second District

Boston Mass (Address.), July 13, 1912 (Date.)

The above-named appointee entered upon duty on July 1, 1912 (Date.)

DIVISION OF APPOINTMENTS
RECEIVED
JUL 19 1912
DEPT OF COMMERCE AND LABOR

Goddard
(Signature, followed by title.)

CARDED. Inspector

[1] Insert here "swear" or "affirm," as the case may be.

[2] Insert here "sworn to" or "affirmed," as the case may be.

[3] The oath may be taken any time after the date of appointment and prior to the payment of compensation, but no compensation shall be paid until the oath is executed in proper form.

[4] This oath should be taken before a justice of the peace, notary public, judge, clerk of a court, or any other officer having authority to administer oaths, but never before a collector of customs, as he has no power to administer oaths in such cases. In case the officer administering the oath has no seal, his official character should be duly certified to by the clerk of the proper court or the proper county clerk.

Failure to fill out this oath properly will result in its return for correction.

Change from $50 per month.

USE TYPEWRITER—SEE INSTRUCTIONS ON BACK.

MAKE NO ENTRIES IN THIS COLUMN.

UNITED STATES
BUREAU OF EFFICIENCY.
FORM 8.

DEPARTMENT OF COMMERCE
BUREAU OF THE CENSUS.
8—4789-2

RECORD OF CIVIL EMPLOYEE.

JULY 1, 1916.

1. Name: (Surname first. Given name in full. For women write Miss or Mrs. before given name.)

Smith, Samuel S.

2. Department:

Commerce

3. Bureau, office, or service:

Lighthouse Service, 2d District

4. Designation of position:

Keeper-

5. Occupation (if not clearly shown by answer to question 4):

Maintenance of light and care of property.

6. Annual earnings:

$709.80

7. Kind of appropriation:

LS

8. Present rate of pay:

$ $600. PA

9. Initial rate of pay:

$ 540.

10. Total length of service (give the total of ALL U. S. GOVT. SERVICE with the exceptions stated on the back of this card)—

Substitute— Years:	Months:	Regular— Years:	Months:
--	--	28	3

11. State, Territory, or foreign country of birth (do not give town):

Mass.

12. Race:

W

13. Sex:

Male

14. Date of birth—

Month: August

Year: 1861

15. Kinds of schools attended, years attended, and degrees taken:

E4

16. Marital condition:

M

17. War veteran?

No

18. Appointed from—

Congressional district and State: 16 Mass.

County: Barnstable

19. Civil service status:

C

20. Method by which classified status was obtained:

BEQ

21. Place of employment—

City: Provincetown

State: Mass.

DO NOT FOLD THIS CARD.

11—5869

NOTICE OF CHANGE IN SALARY
KEEPERS -- LIGHTHOUSE SERVICE

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

November 9, 1918.

Mr. Samuel S. Smith,

Through the Commissioner of Lighthouses.

Sir:

You are advised that your salary as keeper in the Lighthouse Service has been changed from $600 per annum to $840 per annum, effective November 1, 1918. (The above rate of pay includes longevity pay of $60.)

No new appointment will be issued to you as a result of this change, and an oath of office is not required.

By direction of the Secretary:

Respectfully,

(Signed) Clifford Hastings.
Chief of Appointment Division.

CARDED

R
Ho

NOV 9 1918

ON BASIS OF THIS ACTION BE
LETTER DATED 10/26/18
TITLE OF 1095/2

APR 11 1919 3 51 PM

LIGHT APR 11 1919 HOUSES

Form 93
MMB

NOTICE OF RESIGNATION OR DEATH APPOINTMENTS

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

1919 APR 16 AM 9 40

OFFICE OF LIGHTHOUSE INSPECTOR, Second DISTRICT,

Boston, Mass., April 10, 1919

CHIEF CLERK

THE COMMISSIONER OF LIGHTHOUSES:

Herewith is ~~transmitted the resignation of the~~ notice of death of the following-named employee: 1919 APR 15 PM 4 12

Name, Samuel S. Smith Position, Keeper

Legal residence, Massachusetts Station, Long Point Light Station, Mass.

Salary, $840 per Annum

~~Death took place on~~ April 7, 1919.

This employee has **not** taken leave in excess of the accrued rate.

Remarks: --

APPOINTMENT DIVISION ENTERED APR 16 1919 DEPT. JOURNAL DEPT. OF COMMERCE

CARDED

Eaton

Superintendent.

BUREAU OF LIGHTHOUSES
WASHINGTON

APR 19 1919

Submitted to the Secretary of Commerce, approved.

11—4623

1919 APR 15 PM 2 50

Conway

Acting Commissioner

4-16-19

C. S. REPORT DATA ENTERED





Wollaston Apr 6 1919

Light House Inspector
Boston
Mass

Sir:—

Mrs. Smith passed away last night am taking him to Provincetown to day.

Mrs L. S Smith
Long Point Light
Provincetown
Mass.

Form 73

ORIGINAL APPOINTMENT, PROMOTION, OR TRANSFER OF APPOINTEE

WGY JUN 10 1912

Department of Commerce and Labor
LIGHTHOUSE SERVICE

OFFICE OF LIGHTHOUSE INSPECTOR, Second DISTRICT,

THE COMMISSIONER OF LIGHTHOUSES: Boston, Mass., June 10, 1912

The following recommendation is submitted:

Action proposed, Change in basis of pay.

Name, Samuel S. Smith — Legal residence, Massachusetts

Position, Keeper — Salary, $600 per annum.

Location, Long Point Light Station, Mass.

Effective July 1, 1912, or as ~~on the actual date of entrance on duty.~~ soon thereafter as he enters on duty.

Former position, Keeper — Former salary, $50 per month.

Location, Long Point Light Station, Mass.

Rank in list of eligibles, — Rating, — Percentage,

Other eligibles considered,

Letters of declination inclosed,

Previous incumbent, Himself — Services terminated, June 30, 1912.

Reason, Change in basis of pay.

Remarks:

Appropriation; Salaries of Keepers of Lighthouses, 1913.

Gillette
Inspector

Department of Commerce and Labor
BUREAU OF LIGHTHOUSES
WASHINGTON

JUN 21 1912

Respectfully submitted to the Secretary of Commerce and Labor, approved.

11—2314

~~Acting~~ Commissioner

GENERAL APPOINTMENT—FIXED DATE

Department of Commerce and Labor
APPOINTMENT DIVISION
Washington

June 28, 1912.

Mr. Samuel S. Smith,

Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office, and to actual entrance upon duty (unless on authorized leave) on the date indicated, Keeper in the Lighthouse Service at a salary of Six Hundred dollars per annum, effective July 1, 1912.

(By change from $50 per month.)

E.D. July 1/1912.

By direction of the Secretary:

Respectfully,
(SIGNED) GEO. W. LEADLEY,

F
D

Chief of Appointment Division.

Appropriation: Salaries, Keepers of Lighthouses.

Vice:

Legal Residence: Massachusetts.

11—1393

ADDRESS ALL COMMUNICATIONS TO
LIGHTHOUSE INSPECTOR
BOSTON, MASS.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

IN REPLY REFER TO
File No.

WGY-LIH

COPY

OFFICE OF INSPECTOR, 2D DISTRICT
19 CONGRESS STREET
BOSTON, MASS.

May 10, 1913.

BUREAU OF LIGHTHOUSES
MAY 13 1913
DEP'T OF COMMERCE

Mr. S. S. Smith,
Keeper, Long Point L.S.

The Inspector takes pleasure in commending you for the excellent condition of your station at the time of his inspection on April 23, 1913.

A copy of this letter has been forwarded to the Bureau and will become a part of your official history in the Service.

Goddard
Inspector.

ADDRESS ALL COMMUNICATIONS TO
LIGHTHOUSE INSPECTOR
BOSTON, MASS.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

IN REPLY REFER TO
File No.

LIGHT
JAN 19 1914
HOUSES

WGY-LIH

COPY

Dep Comnr,
Hydrog.
Engr. Cons.
Mar. Engr.
E. C. G.
Examiner
Personnel
Accounts.
Contracts.
Chf. Clk.
Commr.

OFFICE OF INSPECTOR, 2D DISTRICT
19 CONGRESS STREET
BOSTON, MASS.

January 16, 1914.

Mr. S. S. Smith,
Keeper, Long Point L. S.

The inspector takes pleasure in commending you for the excellent condition of your station at the time of inspection on November 22, 1913.

A copy of this letter has been forwarded to the Bureau, and the fact that you have been commended will be made a part of your offical history in the Service.

Goddard

Inspector.

April 17, 1914, 2d Inspr. reports for fiscal year, 1914, as follows:

* * * * * *

Efficiency Stars

*** * * * *

William A. Day	Keeper,	Palmer Island L.S.
Alfred G. Eisener	"	Lovells Island Range L.S.
Wallace A. Eldredge	"	Wings Neck L.S.
Alfred A. Howard	"	Stage Harbor L.S.
George W. Purdy	"	East Chop L.S.
Philip R. Smith	"	Wood End L.S.
Samuel S. Smith	"	Long Point L.S.

See File 1634.

ADDRESS ALL COMMUNICATIONS TO
LIGHTHOUSE INSPECTOR
BOSTON, MASS.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

COPY

IN REPLY REFER TO
FILE [redacted].

LIGHT
MAY 24 1915
HOUSES

OFFICE OF INSPECTOR, 2D DISTRICT
19 CONGRESS STREET
BOSTON, MASS.

WGY-LIH

Hydrog.
Engr. Cons.
Mar. Engr.
~~Personnel~~ HRW
Accounts.
Contracts
Chf. Clk.
Comdr.
Commr.

May 22, 1915.

Mr. S. S. Smith,

Keeper, Long Point L. S.

The inspector takes pleasure in commending you for the excellent condition of your station at the time of inspection, May 6, 1915.

A copy of this letter has been forwarded to the Bureau, and the fact that you have been commended will be made a part of your official history in the Service.

Inspector.

LIGHT HOUSE BOARD
MAY 29 1909
NO.

Department of Commerce and Labor

EFFICIENCY REPORT

(Read the instructions on the reverse side of this Form before attempting to fill it out.)

1. Bureau Light-House Establishment
2. Where employed Long Point Light-Station, Mass.
3. Name Samuel S. Smith
4. Where born Massachusetts
5. Age 47
6. Position Keeper
7. Compensation $50 pm.
8. When appointed (*a*) April 3, 1888. (About) Oath April 12, 1888.
9. How appointed (*b*) Prior to Classification
10. Appointed from
    - State: Massachusetts
    - Congressional District: 14th
    - County: Barnstable
11. Status under Civil Service Rules (*c*) Classified Competitive
12. Is the employee an honorably discharged soldier or sailor? No
13. Other Government service None
14. Duties (describe fully) Attending to light, responsible for neatness of dwelling and grounds, for operation of fog signal, etc.
15. Efficiency
    - Quantity of work (*d*): 10/10
    - Quality of work (*e*): Excellent
    - Interest manifested in work (*f*): Excellent
16. Is this employee fully earning the salary he is now receiving? Yes
17. Remarks (*g*)

Captain W. J. Cutler U. S. N.
Head of Bureau or Office.
Lt. House Inspector 2d Dist.

May 31st., 1909

11—3005

READ THE INSTRUCTIONS ON PAGE 3

Department of Commerce and Labor

EFFICIENCY REPORT

May 8, 1911.

(The parenthetical letters refer to instructions on page 3, which instructions should be read and understood before attempting to fill out the form.)

1. Name Samuel S. Smith 2. Age 49 (Last birthday.)

3. Bureau Lighthouses 4. Position Keeper

5. Compensation $50 p.m. 6. Where employed Long Point L.S., Mass.

7. When appointed (*a*) Apr. 3, 1888. 8. How appointed (*b*) Prior to Classification

9. Status under Civil Service Rules (*c*) Classified Competitive

10. Is the employee an honorably discharged soldier or sailor? No

11. Does the employee receive a pension? No If so, state the amount

12. Other Government service None

13. Duties (describe fully) Attending to light, responsible for neatness of dwelling and grounds, for operation of fog signal, etc.

14. Has the employee special qualifications? no If so, state them

15. Efficiency (*d*):

	Averages.	Relative weights.	Products of averages multiplied by weights.
Quantity of work	100	2	200
Quality of work	100	3	300
Interest manifested in work (see also Question 17)	100	3	300
Attendance	100	2	200
Total		10	1,000
Average percentage			100

11—4259

16. In the following form state the number of days of annual leave, sick leave, and leave without pay taken in each of the years 1908, 1909, and 1910:

1908.			1909.			1910.		
Annual.	Sick.	Without pay.	Annual.	Sick.	Without pay.	Annual.	Sick.	Without pay.
0	0	0	2	0	0	13	0	0

17. Is this employee a purely routine employee, or does he manifest interest, not only in his own work but also in the work of the office or bureau as a whole, to the extent of overtime work or voluntary efforts by suggestion or otherwise to add to its efficiency? (Answer fully.) routine work only

18. On the basis of efficiency alone, is this employee overpaid or underpaid as compared with others in your office engaged on the same grade of work, or is his salary a fair equivalent for the service rendered? (Answer fully.) fair equivalent

If the present salary is above or below a fair equivalent, state what, in your opinion, it should be. fair equivalent

19. Is this employee superannuated? no If so, what percentage of salary is unearned?

20. Remarks: (*e*)

The official who is primarily responsible for the statements herein submitted will sign here—

W W Buchanan

Captain, U.S.N., Inspector 2nd Dist.

The official who approves the statements thus submitted will sign here—

11—4259

Chief of Bureau or Office.

ADDRESS ALL COMMUNICATIONS TO
LIGHTHOUSE INSPECTOR
BOSTON, MASS.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

IN REPLY REFER TO
FILE NO.

LIGHT
DEC 14 1916
HOUSES

SI

OFFICE OF INSPECTOR, 2D DISTRICT
CUSTOMHOUSE
BOSTON, MASS.

December 12, 1916.

Mr. Samuel S. Smith,
Keeper, Long Point L.S.

The Inspector takes pleasure in commending you for the excellent condition of your station at the time of inspection, December 9, 1916.

A copy of this letter has been forwarded to the Bureau, and the fact that you have been commended will be made a part of your official history in the Service.

Inspector.

Forwarded to the Commissioner of Lighthouses.

Dec. 12, 1916. Inspector.

ADDRESS ALL COMMUNICATIONS TO
LIGHTHOUSE INSPECTOR
BOSTON, MASS.

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
BOSTON, MASS.

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

LIGHT
JAN 24 1919
HOUSES

OFFICE OF SUPERINTENDENT, 2d DISTRICT.
OFFICE OF INSPECTOR, 2D DISTRICT
CUSTOMHOUSE
BOSTON, MASS.
JAN 20 1919 12 M

EWS-LG

Engr. Coms.
Mar. Engr.
Personnel
Accounts.
Contracts
Chf. Clk.
Dep. Comsr.
Comsr.

January 20, 1919.

S. S. Smith,
Keeper, Long Point Light Station:-

The Superintendent takes pleasure in commending you for the excellent condition of your station at the time of inspection, Dec. 1918.

A copy of this letter has been forwarded to the Bureau, and the fact that you have been commended will be made a part of your official history in the Service.

Forwarded to the Commissioner of Lighthouses:

Superintendent.

Jan. 20, 1919.

Superintendent.