2024 DEC 13 PM 3:46:30

REFERENCE SERVICE SLIP
Archival Research Room Record Request
National Archives at St. Louis

Date: 12/10/2024

REQUESTER INFORMATION

Name (Please Print – Last, First, Middle)	Researcher ID Card Number
Flynn, Kylie	
E-Mail Address:	**Phone Number:**
knfgbb@umsl.edu	217-440-1332

INFORMATION NEEDED TO LOCATE RECORDS (Furnish as much as possible)

Name used in Service (Please Print – Last, First, Middle)	Service Number/SSN	Date & Place of Birth
Snay(Seney),Orval, P		1894 NY

MILITARY SERVICE

Branch of Service:

- ☐ Air Force
- ☐ Army Air Corps
- ☐ Army Air Force
- ☐ Army
- ☐ Marine Corps
- ☐ Navy
- ☐ Coast Guard
- ☐ Unknown

Type of Rank:

- ☐ Enlisted
- ☐ Officer
- ☐ Unknown

Service Period (Check all that apply):

- ☐ 1939 & Prior
- ☐ 1940 - 1950
- ☐ 1950 & After

Date & Place of Death: 1987

State of Residence (upon entry into service):

Other Identifying Information (Parent's Names, CSC Number, etc.)

Researcher Signature:

CIVILIAN SERVICE

(Agency & Location)		
Lighthouse Service (HI)		
From: 1927	To: 1928	
(Agency & Location)		
From:	To:	
(Agency & Location)		
From:	To:	

Other Identifying Information (Maiden Name, Job Title, etc.)

This Space Intentionally Left Blank

STAFF USE ONLY

Appointment Time and Date:

Additional Researchers: ☐ Yes ☐ No

CMRS Service Request Number: 2-3036232 5908

Attendant Signature:

CMRS Search Request Number(s):

Remarks: '24 DEC 20 PM 1:44:15

SCREENING NOTES

- ☐ Reviewed and Nothing Removed
- ☐ Items Removed and User Informed

Hold Requested: ☐ Yes ☐ No

Total Requests:

Screened Items:

☐ Additional charge outs and signatures on reverse side

Time Out:

Final Return:

LIGHTHOUSE SERVICE/LIFESAVING SERVICE—RECORDS CHECKED

Employee Name: Shay (Seney) Orval P **DOB:** 1894 NY
Lighthouse 1927 - 1928 HI DOD: 1987

Records checked:

Agency: Commerce 6028 Area: Bay 10, Lower Catwalk positive (negative)

Agency: Commerce 6029 Area: Bay 10, Lower Catwalk positive (negative)

Agency: Old Commerce Area: Bay 10, Lower Catwalk positive (negative)

AND

Agency: Treasury 2189 Area: Bay 13, Lower Catwalk (positive) negative

Agency: Treasury 2188 Area: Bay 13, Lower Catwalk (positive) negative

Agency: Old Treasury Area: Bay 13, Lower Catwalk positive (negative)

If Negative:

Agency: Treasury SRCs series 1 Area: Bay 13, Lower Catwalk positive negative

Agency: Treasury SRCs series 2 Area: Bay 13, Lower Catwalk positive negative

Agency: Treasury SRCs series 3 Area: Bay 13, Lower Catwalk positive negative

Agency: Coast Guard SRCs Area: Bay 13, Lower Catwalk positive negative

If Negative:

CMRS: possible CG service Area: _____ positive negative

ARCIS: _____ Area: _____ positive negative

Notes: _____

CAK:RW

April 27th, 1928.

COMMISSIONER OF LIGHTHOUSES:

1. Referring to Bureau letter of April 14, 1928, requesting oath of office in the case of Tempdrary Second Assistant Keeper Orval P. Snay, of Kilauea Point Light Station, oath of office is enclosed herewith.

R. R. TINKHAM,
Superintendent of Lighthouses.

Encls.

Dept 2/30 Magellan Strait
Prof adds
302

Form 111

CAK:RW

Duplicate Copy

OATH OF OFFICE

(Prescribed by Section 1757, Revised Statutes)

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

I, Orval P. Snay

do solemnly[1] swear (See below) that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter: SO HELP ME GOD.

Orval P. Snay
Oravl P. Snay (Appointee signs here)

[2] Sworn (See below) and subscribed before me, this[3] 14th day of February, A. D. 192 8.

(Affix official seal here)

[4](*Name*) C.A.KNIGHT

(*Official title*) Chief Clerk, Lighthouse Service, 19th Dist.

My commission expires

Official Title	Rate of Pay	Name of Station, Vessel, or Place of Employment
Present Keeper (2d Asst.)	$1080 per an Plus quarters	Kilauea Point Light Station
Former[5]		

(The above should be filled in by the district officer before sending to appointee)

Office of Superintendent of Lighthouses, 19th District

Honolulu, T.H. (Address), Feb. 14th, 1928 (Date)

The above-named appointee entered upon duty on Feb. 1, 1928 (Date)

R.R.TINKHAM,
Superintendent of Lighthouses.
(Signature and official title)

[1] Insert here "swear" or "affirm," as the case may be.
[2] Insert here "sworn to" or "affirmed," as the case may be.
[3] The oath may be taken any time on or after the effective date of appointment and prior to the payment of compensation, but no compensation shall be paid until the oath is executed in proper form.
[4] This oath should be taken before a justice of the peace, notary public, judge, clerk of a court, a chief clerk in the office of a superintendent of lighthouses or other employee in the Lighthouse Service designated by a chief clerk, or any other officer having authority to administer oaths, but never before a collector of customs or postmaster, as neither officer has power to administer oaths in such cases. In case the officer administering the oath has no seal, his official character should be duly certified to by the clerk of the proper court or the proper county clerk, except in the case of chief clerks in the offices of superintendent of lighthouses and other employees in the Lighthouse Service designated by them, who are not required to have a seal.
[5] Give this information in all cases where new oath is required.
Failure to fill out this oath properly will result in its return for correction.

GOVERNMENT PRINTING OFFICE

IN REPLYING ADDRESS
COMMISSIONER OF LIGHTHOUSES
AND REFER TO DATE OF THIS LETTER
AND FILE NO.

E-K

DEPARTMENT OF COMMERCE
BUREAU OF LIGHTHOUSES
WASHINGTON

SUPT. 14TH DIST.
OF LIGHTHOUSES
APR 26 1928
HONOLULU, T.H.

April 14, 1928.

Superintendent of Lighthouses, Honolulu, Hawaii:

The Department informally advises the Bureau that oath of office in the case of temporary second assistant keeper, Orval P. Snay, Kilauea Point Light Station, has never been received, and it is requested that you submit his oath of office promptly.

L. S. CONWAY
Acting Commissioner of Lighthouses.

cc

CAK:RW

MEMORANDUM SHOWING LAST DAY SERVED BY TEMPORARY EMPLOYEE

(To be filled in immediately after the last day temporary employee serves, signed by the proper official and forwarded to the Secretary of Commerce.)

Name of employee SNAY, ORVAL P.

Designation Keeper (Second Assistant, Temporary) including quarters at $240. p.a. *Compensation* $1320.p.a.

Place of employment Kilauea Point Light Station, 19th Lighthouse District.

Last day served April 9, 1928

For and in the absence of the Superintendent,

C. A. KNIGHT,

Chief Clerk.

(*Official title.*)

Date April 13, 1928

Lighthouse Service.

(*Bureau or service.*)

11—2876

IN REPLYING ADDRESS
COMMISSIONER OF LIGHTHOUSES
AND REFER TO DATE OF THIS LETTER
AND FILE NO.

E-K

DEPARTMENT OF COMMERCE
BUREAU OF LIGHTHOUSES
WASHINGTON

SUPERINTENDENT OF LIGHTHOUSES
APR 25 1928
HONOLULU, T.H.

April 9, 1928.

Superintendent of Lighthouses, Honolulu, Hawaii.

1. In reference to your form 93 submitting the resignation of Orval P. Snay, temporary second assistant keeper, Kilauea Point Light Station:

2. This form has been submitted to the Department with recommendation that it be accepted in place of a pink slip, which should have been submitted in this case on account of Mr. Snay's temporary status.

J. S. CONWAY

Acting Commissioner of Lighthouses.

cly

Pink slip forwarded April 25 date of and Mr. Snay's resignation

Form 93

CAK:RW

NOTICE OF RESIGNATION OR DEATH

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, 19th DISTRICT,

Honolulu, T. H., March 29th, 1928

COMMISSIONER OF LIGHTHOUSES:

Herewith is transmitted the resignation of the following-named employee:

Name, Orval P. Snay

Position, Temporary Second Assistant Keeper.

Legal residence, Hawaii.

Station, Kilauea Point Light Station.

Salary, $1080. per annum

The acceptance of this resignation is recommended effective at the close of April 9, 1928.

This employee has not taken leave in excess of the accrued rate.

Remarks:

R. R. TINKHAM,
Superintendent of Lighthouses.

BUREAU OF LIGHTHOUSES

WASHINGTON

Submitted to the Secretary of Commerce, approved.

11—4623

C
o
p
y

Kilauea Point Light
March 25, 1928

Through the Keeper

Superintendent of Lighthouses,
Honolulu, Hawaii.

Sir:

I am furnishing the reasons in this notice for the reason of my resignation as following. (Mrs. Snay) my wife the climate don't agree with her and there is too much work for her here. (Mrs. Snay) isn't able to go about like she wants to for she is too crippled for that part of her duty. More reason for my wanting to leave the Service is (Mrs.Snay) claims I don't take her out enough. For there is a reason for me, I can't go out any time I want to with her;if I don't leave the Service it will be the cause of breaking up my home. I am thinking of leaving on the 9th day of April coming.

Sincerely yours,

/s/ O. P. Snay
Second Assistant Keeper,
Kilauea Point Light Station,
Kilauea, Kauai.

- - - - -

Respectfully forwarded, March 26th, 1928.

Recommendation.

This station believes that the resignation of Orval P. Snay should be accepted for the reasons stated in his letter.

Very respectfully,

/s/ Harry W. Flint,
Keeper.

CAK:RW

February 29th, 1928.

O. P. SNAY,
Temporary Laborer Keeper,
Kilauea Point Light Station,
Kilauea, Kauai.

THRU THE KEEPER.

1. There is enclosed herewith application blank for examination for Assistant Light Keeper which it is requested you fill out and return to this Office for use in connection with examination to be held April 10, 1928. If you have been in the Naval or military service, submit honorable discharge or certified copy thereof for notation on your application. The examination will be noneducational and you will not be required to report for taking same.

R. R. TINKHAM,
Superintendant of Lighthouses.

Standard Form No. 13
Approved by the President
Feb. 26, 1926

ABSTRACT OF OFFICIAL RECORD OF U. S. GOVERNMENT EMPLOYEE

(For the use of the department to which the employee has been transferred)

INSTRUCTIONS

1. The act, approved February 14, 1922, prescribes that "each executive department, and each independent establishment of the Government not within the jurisdiction of any executive department, shall establish and maintain such record as will enable it to determine the amount deducted within each fiscal year from the basic salary, pay, or compensation of each employee within its jurisdiction to whom this act applies. When such employee is transferred from one office to another a certified abstract of his official record shall be transmitted to the office to which the transfer is made."

2. A complete official record in the Federal service of the employee named should be set forth on this abstract. If an employee is transferred to another department, an abstract will be prepared in duplicate, showing his appointment in the department from which transferred and all changes of grade or compensation while therein. The original, properly executed, will be transmitted to the department to which transferred, the duplicate to be retained in his personal file. Should such employee be again transferred, the second department will prepare an abstract setting forth the data contained in that received by it, with the addition of his record while in the second department, such abstract to be transmitted to the department to which he is transferred, a duplicate being retained.
In the case of a nominal reinstatement for the purpose of transfer, the department to which the employee is transferred should apply to the establishment in which the former service was rendered for an abstract of record in the case. Statements of employees must not be accepted unless verified from official records.

3. In Table II show the amount deducted for the retirement fund during each fiscal year, or part of fiscal year, the employee was in your service.

4. This certificate must be signed and countersigned (if necessary) by an official recognized by the Bureau of Pensions as authorized to sign certificate of administrative officer on application for refunds.

NAME: Smay, Orval P. _____
(Surname first, Mr., Miss, or Mrs.) (Date of birth)

Navy Department, Industrial Activities
(Department and office in which last service was had. See Paragraph 2 of Instructions)

Navy Yard, Pearl Harbor, T.H. 8 March 1928
(Place) (Date)

I. SERVICE RECORD

ESTABLISHMENT (a)	ACTION (b)	POSITION (Pay-roll title)	RATE OF PAY (c)	DATE EFFECTIVE
Navy Yard, Pearl Harbor, T.H.	Emp.	Laborer, Com.	3.60	6/14/26
do	Dis.	" "	3.60	12/15/26

3/26/28.
To: Chief, Appointment Division, Department of Commerce,
Washington, D.C.

(a) Place the name of department, bureau, or office in which the service was performed.

(b) Indicate the nature of the action according to the following key abbreviations: PA, probational appointment; Exc., excepted from examination; E. O., Executive order; Rein., reinstatement; Trans., transfer; Pro., promotion; Red., reduction; Res., resignation; Rem. C., removed for cause; Rem. R., removed, reduction of force; L. W. O. P., leave without pay for periods of six months or more.

(c) Under rate of pay, do not include bonuses, allowances, overtime pay, or compensation given in addition to basic pay of positions as fixed by law or regulation.

10-1719

II. STATEMENT OF DEDUCTIONS FOR RETIREMENT FUND

(See Instructions No. 3)

APR 11 1928
HONOLULU, T.H.

YEAR	AMOUNT	YEAR	AMOUNT	YEAR	AMOUNT	YEAR	AMOUNT	YEAR	AMOUNT
1926	1.05								
1927	16.29								

Leaves of absence for six months in the aggregate for any calendar year - None

Do the records show that the employee has made application for refund of any portion of the amount shown above? Yes (Yes or No)

If so, state the amount and period covered $17.34 from June 14,1926 to Dec.15,1926. (Amount and period covered)

Do the records show that any portion of the amount shown above has been refunded to the employee? yes (Yes or No)

If so, state the amount and period covered ** (Amount and period covered)

In case service record shows reentry into service, does the employee claim that he has made redeposit of any amount refunded him at time of separation? ** (Yes or No)

The foregoing is a correct abstract of the official record of Orval P. Snay (Name of employee)

based on the official records of the U.S.Navy Yard, Pearl Harbor, T.H. (Establishment)

or official certification from the other executive departments or independent establishments in which he was employed.

H.G.Morsell
(Signature)

Countersigned MAR - 9 1928, 19

Captain, S.C., U.S.N.
(Official title)
Accounting Officer.

GEO. R. MARVELL
(Signature)

Rear Admiral, U. S. Navy,
Comptroller
(Official title)

GOVERNMENT PRINTING OFFICE 10-1719

Furnished to: ~~Assistant Secretary of the Navy.~~
~~Navy Yard Division,~~
Washington, D.C.
Lighthouses
19th Dist

Form A-30

NOT TO BE ACCEPTED AS AUTHORITY FOR INVESTIGATION OPERATIONS UNLESS ACCOMPANIED BY OFFICIAL CREDENTIALS

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

1928 FEB 2 FEB 14 1928 HONOLULU T.H.

January 26, 1928.

Mr. Orval Paul Snay,

Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office,

Keeper

in the Lighthouse Service

at a salary of One Thousand and Eighty dollars per annum

effective upon entrance on duty, and to continue for a period not to exceed thirty days from the date of receipt of a certification of eligibles for probational appointment.
Nature of appointment: Temporary.

Civil Service authority: Secretary, Hawaii Civil Service District.

Classification allocation:

By direction of the Secretary:

Respectfully,

EDW. J. GARDNER

Acting Chief of Appointment Division.

H
19

GOVERNMENT PRINTING OFFICE

Appropriation (unit): Field.

Vice: Robert M. Clayton.

Legal Residence: Hawaii.

Forwarded FEB 14 1928

CHIEF CLERK

11-8657

CAK:RW

December 31st, 1927.

ORVAL P. SNAY,
Temporary Laborer Keeper,
Kilauea Point Light Station,
Kilauea, Kauai.

THRU THE KEEPER.

1. There is enclosed herewith standard form #6 on which it is requested you fill out in triplicate the data called for thereon, and forward to this Office promptly all three copies.

R. R. TINKHAM,
Superintendent of Lighthouses.

Form 73

CAK:RN

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, 19th DISTRICT,

Honolulu, T. H. (City.) Dec. 30 (Date.) 19 27

COMMISSIONER OF LIGHTHOUSES:

Action recommended, Probationary Appointment

Name, Snay, Orval Paul — Legal residence, Hawaii

Position, Keeper (2nd Asst) — Salary, $1080. p. a. (Range $1080 - $1440. p.a.)

Location, Kilauea Point Light Station — Appropriation, Salaries, Keepers

Effective Feb. 1, 1928 — [1] the actual date of entrance on duty, or as soon thereafter as he enters on duty.

Former position, — Former salary,

Location,

Rank on eligible list, Rating, Percentage, , Other eligibles considered:

No one on eligible register

Previous incumbent, Clayton, Robert M. — Services terminated, at close of Nov. 4, 1927.

Reason, Resignation

Members of family in Government Service, None

Date of birth, Aug. 1, 1895

Remarks: Snay has been employed as temporary laborer keeper at Kilauea Point since Nov. 21, 1927, and his services have proved satisfactory thus far. See letter of Dec. 21, 1927 in regard to employment of Snay as Temporary Laborer Keeper.

Selection regular, subject to the action of the U. S. Civil Service Commission, , 19

H. R. TINKHAM,
Superintendent of Lighthouses.

Secretary, Civil Service District.

BUREAU OF LIGHTHOUSES
WASHINGTON

Submitted to the Secretary of Commerce, approved.

[1] Strike out the clause which does not apply.

11—2314

STANDARD FORM NO. 6
(Approved by the President March 28, 1924)

BUREAU OF LIGHTHOUSES
JAN 7 1928
HONOLULU, T. H.

PERSONAL HISTORY

(Statement to be prepared by appointee in his own handwriting)

Bureau, division, or office Lighthouses

1. Name in full Orval Paul Snay

2. Legal (voting) residence 4th District (State and Congressional District) Kilauea (County) Kauai (City or town)

3. Where born? New York, Northumberland (State ~~or foreign country~~) (~~City or~~ town) When born? Aug 1st 1895 (Date)

4. If foreign, state whether naturalized or alien

5. Indicate sex, marital condition, and race by check, thus: √

SEX		MARITAL CONDITION				RACE. (If other, state which)	
Male ✓	Female	Single	Married ✓	Divorced	Widowed	White ✓	Colored

6. A complete record of your past civil service for the United States Government:

BRANCH OF SERVICE AND PLACE OF EMPLOYMENT	POSITION	SALARY	DATE APPOINTED			DATE SEPARATED		
			Month	Day	Year	Month	Day	Year
U.S. Navy yard, Pearl Harbor	as labor	360	June	14	1926	Dec	15	1926

7. Military and naval record. If any, check (√) to indicate branch and other information and give dates of enlistment and discharge:

None	Army ✓	Navy	Marine Corps	Coast Guard	War Veteran ✓	Pensioner	Veterans' Bureau beneficiary

Enlisted June 18-1924 Discharged Aug 17-1925 | Enlisted June 8-1916 Discharged Nov 11-1920

Organization 64th. coast. Artillery | Organization 6th U.S. Cav

8. EDUCATION (Circle number of years) 1899 to 1904 5 yrs

	Common school	High school	College	Degrees, if any
	1 2 3 4 (5) 6 7 8	1 2 3 4	1 2 3 4	

9. State special qualifications Carpenter & Mechanic

10. Name, relationship, and address of person to be notified in case of emergency:

Mrs Esthel P Snay (Name) Wife (Relationship)

Kilauea Point Light Station Kilauea Hawaii (Post office address)

I certify that the foregoing answers are correct to the best of my knowledge and belief.

Orval P. Snay 2nd asst Keeper
(Name as usually written and which will be used as official signature)

January 3-1928 (Date) Present address Kilauea Light Station Hawaii

10—1659

CAK:RW

November 19th, 1927.

ORVAL P. SNAY,
Temporary Laborer Keeper,
Kilauea Point Light Station,
Honolulu, T. H.

1. There is handed you herewith copy of "Special Instructions to Newly Appointed Assistant Keepers, 19th District". You are requested to read these instructions carefully and make report promptly as provided for therein.

R. R. TINKHAM,
Superintendent of Lighthouses.

Copy together with copy of accompanying paper to Keeper, Kilauea Point Light Station for his information and files. Snay will arrive at your station on Monday, Nov. 21,1927.

R.R.TINKHAM,
Superintendent of Lighthouses.

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
HONOLULU, HAWAII

CAK:RW

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

OFFICE OF SUPERINTENDENT, 19TH DISTRICT
HONOLULU, HAWAII

December 31st, 1927.

LIGHTHOUSES

1928 JAN 10 PM 12 23

COMMISSIONER OF LIGHTHOUSES:

1. Complying with instructions contained in section 401 of Regulations, 1927, the Bureau is advised that employment was given to Orval P. Snay beginning Nov. 21st, 1927 as Temporary Laborer Keeper at Kilauea Point Light Station at $1080. per annum. It is desired to keep Snay as Temporary Laborer Keeper until such time as approval of his appointment as Second Assistant Keeper can be secured from the Department.

2. Form 73 will be submitted as soon as data can be secured from him on standard form #6.

R. R. TINKHAM,
Superintendent of Lighthouses.

Airways
Surveys
Lighting
Radio
Weather
Clerical
Chief Engr.
Hydro.
Radio
Engr. Constr.
Mar. Engr.
Personnel
Finance
Law & Prop.
Adm. Assist.
Dep. Commr.
Commissioner.

Bureau of Lighthouses, Washington

JAN 10 1928

Forwarded to Secretary of Commerce for his information

H. B. BOWERMAN
Acting Commissioner of Lighthouses

E-K

April 9, 1928.

Superintendent of Lighthouses, Honolulu, Hawaii.

1. In reference to your form 93 submitting the resignation of Orval P. Snay, temporary second assistant keeper, Kilauea Point Light Station:

2. This form has been submitted to the Department with recommendation that it be accepted in place of a pink slip, which should have been submitted in this case on account of Mr. Snay's temporary status.

J. S. CONWAY

Acting Commissioner of Lighthouses.

RB

CAK:RW

MEMORANDUM SHOWING LAST DAY SERVED BY TEMPORARY EMPLOYEE

(To be filled in immediately after the last day temporary employee serves, signed by the proper official and forwarded to the Secretary of Commerce.)

LIGHTHOUSES 1928 APR 30 AM 8 U.S.E.

Name of employee SNAY, ORVAL P.

Designation Keeper (Second Assistant, Temporary) *Compensation* $1320.p.a. including quarters at $240. p.a.

Place of employment Kilauea Point Light Station, 19th Lighthouse District.

Last day served April 9, 1928

For and in the absence of the Superintendent,

C. A. KNIGHT,

Chief Clerk.

(*Official title.*)

NOTED & FORWARDED

APR 16 1928

15th

SEC. HAWAII CIVIL SERVICE BOARD

Date April 13, 1928

Lighthouse Service.

(*Bureau or service.*)

11—2876

E-K

April 14, 1928.

Superintendent of Lighthouses, Honolulu, Hawaii:

The Department informally advises the Bureau that oath of office in the case of temporary second assistant keeper, Orval P. Snay, Kilauea Point Light Station, has never been received, and it is requested that you submit his oath of office promptly.

J. S. CONWAY

Acting Commissioner of Lighthouses.

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
HONOLULU, HAWAII

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

CAK:RW

LIGHTHOUSES
1928 MAY 14 AM 9 23

OFFICE OF SUPERINTENDENT, 19TH DISTRICT
HONOLULU, HAWAII

April 27th, 1928.

COMMISSIONER OF LIGHTHOUSES:

1. Referring to Bureau letter of April 14, 1928, requesting oath of office in the case of Temporary Second Assistant Keeper Orval P. Snay, of Kilauea Point Light Station, oath of office is enclosed herewith.

Airways
Surveys
Lighting
Radio
Weather
Clerical
Chief Engr.
Hydro.
Radio
Engr. Coast.
Mar. Engr.
Personnel
Finance
Law & Prop.
Adm. Asslst.
Dep. Commr.
Commissioner.

R. R. TINKHAM,
Superintendent of Lighthouses.

Encls.

DEPARTMENT OF COMMERCE

APPOINTMENT DIVISION

Orval Paul Snay
(Name)

T. H.
(Legal Residence)

STATUS

11—8940

DESIGNATION	ACTION	SALARY	BUREAU—SERVICE—STATION	DATE OF EFFECT
	TEMPORARY		19th L.H. Dist.	
Keeper	Pens Cert	1080	L.H. Kilauea Pt. L.S.	Feb. 1-1928
	LAST DAY OF SERVICE		April 9, 1928.	

GOVERNMENT PRINTING OFFICE

Form 111

CAK:RW

Duplicate Copy

LIGHTHOUSES
1928 MAY 14 AM 9
CHIEF CLERK

DEPARTMENT OF COMMERCE
JUN 4 1928
APPOINTMENT DIVISION
1928 JUN 4 AM 11 05

OATH OF OFFICE

(Prescribed by Section 1757, Revised Statutes)

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

I, † Orval P. Snay

do solemnly[1] swear (See below) that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter: So help me God.

/S/ Oravl P. Snay (Appointee signs here)

[2] Sworn (See below) and subscribed before me, this [3] 14th day of February, A. D. 192 8.

(Affix official seal here)

[4] (*Name*) C.A.KNIGHT

(*Official title*) Chief Clerk, Lighthouse Service, 19th Dist.

My commission expires .....

Official Title	Rate of Pay	Name of Station, Vessel, or Place of Employment
Present Keeper (2d Asst.)	$1080 per an Plus quarters	Kilauea Point Light Station
Former[5]		

(The above should be filled in by the district officer before sending to appointee)

Office of Superintendent of Lighthouses, 19th District

Honolulu, T.H. (Address), Feb. 14th, 1928 (Date)

The above-named appointee entered upon duty on Feb. 1, 1928 (Date)

R.R.TINKHAM,
Superintendent of Lighthouses. (Official title)

[1] Insert here "swear" or "affirm," as the case may be.
[2] Insert here "sworn to" or "affirmed," as the case may be.
[3] The oath may be taken any time on or after the effective date of appointment and prior to the payment of compensation, but no compensation shall be paid until the oath is executed in proper form.
[4] This oath should be taken before a justice of the peace, notary public, judge, clerk of a court, a chief clerk in the office of a superintendent of lighthouses or other employee in the Lighthouse Service designated by a chief clerk, or any other officer having authority to administer oaths, but never before a collector of customs or postmaster, as neither officer has power to administer oaths in such cases. In case the officer administering the oath has no seal, his official character should be duly certified to by the clerk of the proper court or the proper county clerk, except in the case of chief clerks in the offices of superintendent of lighthouses and other employees in the Lighthouse Service designated by them, who are not required to have a seal.
[5] Give this information in all cases where new oath is required.
Failure to fill out this oath properly will result in its return for correction.

GOVERNMENT PRINTING OFFICE

Form 111

CAK:RW

OATH OF OFFICE

(Prescribed by Section 1757, Revised Statutes)

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

CHIEF CLERK
LIGHTHOUSES
1928 MAY 14 PM 3 27
DEPARTMENT OF COMMERCE
MAY 15 1928
APPOINTMENT DIVISION

I, Orval P. Snay

do solemnly[1] swear (See below) that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter: So help me God.

Orval P. Snay
Oravl P. Snay (Appointee signs here)

[2] Sworn (See below) and subscribed before me, this[3] 14th day of February, A. D. 192 8.

(Affix official seal here)

[4](*Name*) C.A.KNIGHT

(*Official title*) Chief Clerk, Lighthouse Service, 19th Dist.

My commission expires

Official Title	Rate of Pay	Name of Station, Vessel, or Place of Employment
Present Keeper (2d Asst.)	$1080 per an Plus quarters	Kilauea Point Light Station
Former[5]		

(The above should be filled in by the district officer before sending to appointee)

Office of Superintendent of Lighthouses, 19th District

Honolulu, T.H. (Address), Feb. 14th, 1928 (Date)

The above-named appointee entered upon duty on Feb. 1, 1928 (Date)

CARDED

R.R.TINKHAM,
(Signature, followed by title)
Superintendent of Lighthouses.

[1] Insert here "swear" or "affirm," as the case may be.
[2] Insert here "sworn to" or "affirmed," as the case may be.
[3] The oath may be taken any time on or after the effective date of appointment and prior to the payment of compensation, but no compensation shall be paid until the oath is executed in proper form.
[4] This oath should be taken before a justice of the peace, notary public, judge, clerk of a court, a chief clerk in the office of a superintendent of lighthouses or other employee in the Lighthouse Service designated by a chief clerk, or any other officer having authority to administer oaths, but never before a collector of customs or postmaster, as neither officer has power to administer oaths in such cases. In case the officer administering the oath has no seal, his official character should be duly certified to by the clerk of the proper court or the proper county clerk, except in the case of chief clerks in the offices of superintendent of lighthouses and other employees in the Lighthouse Service designated by them, who are not required to have a seal.
[5] Give this information in all cases where new oath is required.
Failure to fill out this oath properly will result in its return for correction.

U. S. REPORT DATA
GOVERNMENT PRINTING OFFICE
ENTERED

Form 93

CAK:RW

LIGHTHOUSES
1928 APR 9 AM 9 24

NOTICE OF RESIGNATION OR DEATH

CHIEF CLERK

1928 APR 10 PM 3 27

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, 19th DISTRICT.

DEPARTMENT OF COMMERCE
APR 12 1928
APPOINTMENT DIVISION

Honolulu, T. H., March 29th, 1928

COMMISSIONER OF LIGHTHOUSES:

Herewith is transmitted the ~~resignation~~ Last Day of the following-named employee:

Name, Orval P. Snay

Position, (Temporary Second Assistant) Keeper.

Legal residence, Hawaii.

Station, Kilauea Point Light Station.

Salary, $1080. per annum

The acceptance of this resignation is recommended effective at the close of April 9, 1928.

This employee has not taken leave in excess of the accrued rate.

Remarks:

Temp. Pers Cert.

APPOINTMENT DIVISION
863
APR 14 1928
DEPARTMENT OF COMMERCE

CARDED

R. R. TINKHAM,
Superintendent of Lighthouses.

BUREAU OF LIGHTHOUSES
WASHINGTON

APR 9 1928

Inclosure

Submitted to the Secretary of Commerce, approved. It is recommended that this form be accepted in place of a pink slip, Mr. Snay being a temporary employee. 11—4623

4-11-28

J. S. CONWAY,
Acting Commissioner of Lighthouses.

MMUNICATIONS TO
NT OF LIGHTHOUSES
NOLULU, HAWAII

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

SUPERINTENDENT OF LIGHTHOUSES
MAR 28 1928
HONOLULU, T.H.

LIGHTHOUSES
1928 APR 9 AM
24

Thought the 9th apr

NINETEENTH DISTRICT

Kilauea Point Light
(Station, ~~Depot, or Vessel~~)

March 25, 1928

Superintendent of Lighthouses.
Honolulu. Hawaii.

Sir:

I am furnishing the reasons in this notice for the reason of my resignation as fallowing. (Mrs Sway) my wife the climite dont agree with her. + there is to mutch work for her here. (Mrs Sway) isent abled to go about like she wants to for she is to crippled for that part of her duty. More reason for my wanting to leve the sservice is (Mrs Sway) claims I dont take her out anaught. for there is a reason for me I cant go out anetime I want to with her if I dont leve the sservice it will be the cause of braking up my home. I am thinking of leveing on the 9 day of April coming

Sincerley yours.

2nd assistant Keeper O. P. Sway.
Kilauea Light Station.
Kilauea. Kauai,

(End. Over)

Standard Form No. 13
Approved by the President
Feb. 26, 1926

ABSTRACT OF OFFICIAL RECORD OF U. S. GOVERNMENT EMPLOYEE

(For the use of the department to which the employee has been transferred)

DEPARTMENT OF COMMERCE
MAR 27 1928
APPOINTMENT

INSTRUCTIONS

1. The act, approved February 14, 1922, prescribes that "each executive department, and each independent establishment of the Government not within the jurisdiction of any executive department, shall establish and maintain such record as will enable it to determine the amount deducted within each fiscal year from the basic salary, pay, or compensation of each employee within its jurisdiction to whom this act applies. When such employee is transferred from one office to another a certified abstract of his official record shall be transmitted to the office to which the transfer is made."

2. A complete official record in the Federal service of the employee named should be set forth on this abstract. If an employee is transferred to another department, an abstract will be prepared in duplicate, showing his appointment in the department from which transferred and all changes of grade or compensation while therein. The original, properly executed, will be transmitted to the department to which transferred, the duplicate to be retained in his personal file. Should such employee be again transferred, the second department will prepare an abstract setting forth the data contained in that received by it, with the addition of his record while in the second department, such abstract to be transmitted to the department to which he is transferred, a duplicate being retained.
In the case of a nominal reinstatement for the purpose of transfer, the department to which the employee is transferred should apply to the establishment in which the former service was rendered for an abstract of record in the case. Statements of employees must not be accepted unless verified from official records.

3. In Table II show the amount deducted for the retirement fund during each fiscal year, or part of fiscal year, the employee was in your service.

4. This certificate must be signed and countersigned (if necessary) by an official recognized by the Bureau of Pensions as authorized to sign certificate of administrative officer on application for refunds.

NAME: Snay, Orval P.
(Surname first, Mr., Miss, or Mrs.) (Date of birth)

Navy Department, Industrial Activities
(Department and office in which last service was had. See Paragraph 2 of Instructions)

Navy Yard, Pearl Harbor, T.H. 8 March 1928
(Place) (Date)

I. SERVICE RECORD

ESTABLISHMENT (a)	ACTION (b)	POSITION (Pay-roll title)	RATE OF PAY (c)	DATE EFFECTIVE
Navy Yard, Pearl Harbor, T.H.	Emp.	Laborer, Com.	3.60	6/14/26
do	Dis.	" "	3.60	12/15/26

3/26/28.
To: Chief, Appointment Division, Department of Commerce,
Washington, D.C.

L. W. 3/27/28 F

(a) Place the name of department, bureau, or office in which the service was performed.

(b) Indicate the nature of the action according to the following key abbreviations: PA, probational appointment; Exc., excepted from examination; E. O., Executive order; Rein., reinstatement; Trans., transfer; Pro., promotion; Red., reduction; Res., resignation; Rem. C., removed for cause; Rem. R., removed, reduction of force; L. W. O. P., leave without pay for periods of six months or more.

(c) Under rate of pay, do not include bonuses, allowances, overtime pay, or compensation given in addition to basic pay of positions as fixed by law or regulation.

10-1719

II. STATEMENT OF DEDUCTIONS FOR RETIREMENT FUND

(See Instructions No. 3)

YEAR	AMOUNT	YEAR	AMOUNT	YEAR	AMOUNT	YEAR	AMOUNT	YEAR	AMOUNT
1926	1.05								
1927	16.29								

Leaves of absence for six months in the aggregate for any calendar year - None

Do the records show that the employee has made application for refund of any portion of the amount shown above? Yes (Yes or No)

If so, state the amount and period covered $17.34 from June 14,1926 to Dec.15,1926. (Amount and period covered)

Do the records show that any portion of the amount shown above has been refunded to the employee? Yes (Yes or No)

If so, state the amount and period covered -- (Amount and period covered)

In case service record shows reentry into service, does the employee claim that he has made redeposit of any amount refunded him at time of separation? -- (Yes or No)

The foregoing is a correct abstract of the official record of Orval P. Snay (Name of employee)

based on the official records of the U.S.Navy Yard, Pearl Harbor, T.H. (Establishment)

or official certification from the other executive departments or independent establishments in which he was employed.

D Gwinnell
(Signature)

Captain,S.C.,U.S.N.
(Official title)
Accounting Officer.

Countersigned MAR - 9 1928, 19

Geo R Marvell
(Signature)

GEO. R. MARVELL
Rear Admiral, U. S. Navy,
Commandant.
(Official title)

GOVERNMENT PRINTING OFFICE 10-1719

Furnished to: Assistant Secretary of the Navy,
Navy Yard Division,
Washington, D.C.

LIGHTH... PM 12 1928 JAN

STANDARD FORM No. 6
(Approved by the ...ident March 28, 1924)

PERSONAL HISTORY

(Statement to be prepared by appointee in his own handwriting)

Kilauea Light

SUPERINTENDENT LIGHTHOUSES JAN 7 1928 HONOLULU T.H.

DEPARTMENT OF COMMERCE JAN 28 1928 APPOINTMENT DIVISION

Bureau, division, or office Lighthouses 19

1. Name in full Oswald. Paul. Smay

2. Legal (voting) residence 4th District Kilauea (State and Congressional District) Kauai (County) (City or town)

3. Where born? New York, Northumberland (State ~~or foreign country~~) (~~City or~~ town) When born? Aug 1st 1895 (Date)

4. If foreign, state whether naturalized or alien

5. Indicate sex, marital condition, and race by check, thus: √

SEX		MARITAL CONDITION				RACE. (If other, state which)	
Male √	Female	Single	Married √	Divorced	Widowed	White √	Colored

6. A complete record of your past civil service for the United States Government:

BRANCH OF SERVICE AND PLACE OF EMPLOYMENT	POSITION	SALARY	DATE APPOINTED			DATE SEPARATED		
			Month	Day	Year	Month	Day	Year
US. Navy. yard. Pearl Harbor	as labor	360	June	14	1925	Dec	15	1926

7. Military and naval record. If any, check (√) to indicate branch and other information and give dates of enlistment and discharge:

None	Army √	Navy	Marine Corps	Coast Guard	War Veteran √	Pensioner	Veterans' Bureau beneficiary

Enlisted June 18-1924 Discharged Aug 17-1925 | Enlisted June 8-1916 Discharged Nov 11-1920

Organization 64. Coast. Artillery | Organization 6th. Reg. U.S. Cav

8. EDUCATION (Circle number of years) 1899 to 1904 5 years

Common school	High school	College	Degrees, if any
1 2 3 4 (5) 6 7 8	1 2 3 4	1 2 3 4	

9. State special qualifications Carpenter & Mechanic

CARDED

10. Name, relationship, and address of person to be notified in case of emergency:

Mrs Esther. Smay. (Name) Wife (Relationship)

Kilauea. Point Kilauea Light Station Kauai (Post office address)

I certify that the foregoing answers are correct to the best of my knowledge and belief.

Oswald. P. Smay 2nd asst Keeper (Name as usually written and which will be used as official signature)

January 3. 1928 (Date) Present address Kilauea Light Station Kauai

10—1659

DEPARTMENT OF COMMERCE

APPOINTMENT DIVISION

WASHINGTON February 21, 1928.

Chief, Appointment Division,
Navy Department,
Washington, D. C.

Sir:

It is requested that an Abstract of Official Record, in duplicate, be furnished as promptly as convenient in the case of Orval Paul Snay, who claims service as laborer in U. S. Navy Yard at Pearl Harbor from June 14, 1925 to Dec. 15, 1926.

Respectfully,

CLIFFORD HASTINGS

Chief of Appointment Division.

F

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
HONOLULU, HAWAII

CAK:RW

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LIGHTHOUSES
1928 JAN 10 PM 12 23

DEPARTMENT OF COMMERCE
JAN 11 1928
APPOINTMENT DIVISION

OFFICE OF SUPERINTENDENT, 19TH DISTRICT
HONOLULU, HAWAII

December 31st, 1927.

CHIEF CLERK
1928 JAN 11 AM 10 52

COMMISSIONER OF LIGHTHOUSES:

1. Complying with instructions contained in section 401 of Regulations, 1927, the Bureau is advised that employment was given to Orval P. Snay beginning Nov. 21st, 1927 as Temporary Laborer Keeper at Kilauea Point Light Station at $1080. per annum. It is desired to keep Snay as Temporary Laborer Keeper until such time as approval of his appointment as Second Assistant Keeper can be secured from the Department.

2. Form 73 will be submitted as soon as data can be secured from him on standard form #6.

R. R. TINKHAM,
Superintendent of Lighthouses.

CARDED

Bureau of Lighthouses, Washington

JAN 10 1928

Submitted to Secretary of Commerce for his information

1100

H. B. BOWERMAN
Acting Commissioner of Lighthouses

Form A-30

NOT TO BE ACCEPTED AS AUTHORITY FOR INVESTIGATION OPERATIONS UNLESS ACCOMPANIED BY OFFICIAL CREDENTIALS

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

January 26, 1928.

Mr. Orval Paul Snay,

Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office,

Keeper

in the Lighthouse Service

at a salary of One Thousand and Eighty dollars per annum

effective upon entrance on duty, and to continue for a period not to exceed thirty days from the date of receipt of a certification of eligibles for probational appointment.
Nature of appointment: Temporary.

Civil Service authority: Secretary, Hawaii Civil Service District.

Classification allocation:

By direction of the Secretary:

Respectfully,

FEB 2 1928

CANCELED

EDW. J. GARDINER

Acting Chief of Appointment Division.

H
19

GOVERNMENT PRINTING OFFICE

Appropriation (unit): Field.

Vice: Robert M. Clayton.

Legal Residence: Hawaii.

APPOINTMENT DIVISION
1805
FEB 4 - 1928
JOURNAL
DEPARTMENT OF COMMERCE

11-8657

Form 73

CAK:RW

1928 JAN 24 PM 12 2

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

1928 JAN 25 PM 4

CHIEF CLERK

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, 19th DISTRICT

Honolulu, T. H. (City.) Dec. 30 (Date.) 05 27

COMMISSIONER OF LIGHTHOUSES:

Action recommended, Temporary Appointment, pending register.

Name, Snay, Orval Paul — Legal residence, Hawaii

Position, Keeper (2nd Asst) — Salary, $1080. p. a. (Range $1080 - $1440. p.a.)

Location, Kilauea Point Light Station — Appropriation, Salaries, Keepers

Effective Feb. 1, 1928 — {~~the actual date of entrance on duty;~~ or as soon thereafter as he enters on duty.

Former position, — Former salary,

Location,

Rank on eligible list, Rating, Percentage, , Other eligibles considered:

No one on eligible register

Previous incumbent, Clayton, Robert M. 1080 Services terminated, at close of Nov. 4, 1927.

Reason, Resignation

Members of family in Government Service, None

Date of birth, Aug. 1, 1895

Remarks: Snay has been employed as temporary laborer keeper at Kilauea Point since Nov. 21, 1927, and his services have proved satisfactory thus far. See letter of Dec. 31, 1927 in regard to employment of Snay as Temporary Laborer Keeper.

Selection regular, subject to the action of the U. S. Civil Service Commission, JAN 12 1928, 19

Per L. Batchelor
Secretary, Hawaii Civil Service District.

R. R. TINKHAM,
Superintendent of Lighthouses.

BUREAU OF LIGHTHOUSES
WASHINGTON

January 25, 1928.

Submitted to the Secretary of Commerce, approved.

ACTION TAKEN
JAN 1 1928
DEPARTMENT OF COMMERCE

Action O. K.
Chief Clerk

Acting Commissioner of Lighthouses.

1 Strike out the clause which does not apply.

11—2314