REFERENCE SERVICE SLIP
Archival Research Room Record Request
National Archives at St. Louis

Date: 05/29/2026

REQUESTER INFORMATION

Name (Please Print – Last, First, Middle)	Researcher ID Card Number
Burns, Andrew	4563213
E-Mail Address:	**Phone Number:**
afbfg4@umsl.edu	636-415-7353

INFORMATION NEEDED TO LOCATE RECORDS (Furnish as much as possible)

Name used in Service (Please Print – Last, First, Middle)	Service Number/SSN	Date & Place of Birth
Spencer, Richard, J.		

MILITARY SERVICE

Branch of Service:

- ☐ Air Force
- ☐ Army Air Corps
- ☐ Army Air Force
- ☐ Army
- ☐ Marine Corps
- ☐ Navy
- ☐ Coast Guard
- ☐ Unknown

Type of Rank:

- ☐ Enlisted
- ☐ Officer
- ☐ Unknown

Service Period (Check all that apply):

- ☐ 1939 & Prior
- ☐ 1940 - 1950
- ☐ 1950 & After

Date & Place of Death:

State of Residence (upon entry into service):

Other Identifying Information (Parent's Names, CSC Number, etc.)

Researcher Signature: Andrew Burns

CIVILIAN SERVICE

(Agency & Location)		
Lighthouse Service (MD/NC) 5th District	From: 1921	To: 1930
(Agency & Location)	From:	To:
(Agency & Location)	From:	To:

Other Identifying Information (Maiden Name, Job Title, etc.)

This Space Intentionally Left Blank

STAFF USE ONLY

Appointment Time and Date:

Additional Researchers: ☐ Yes ☐ No

CMRS Service Request Number: C-00753270?

CMRS Search Request Number(s):

Attendant Signature:

Remarks: '26 JUN 8 PM12:41:39

SCREENING NOTES

- ☐ Reviewed and Nothing Removed
- ☐ Items Removed and User Informed

Hold Requested: ☐ Yes ☐ No

Total Requests:

Screened Items:

☐ Additional charge outs and signatures on reverse side

Time Out:

Final Return:

FA-1
LL
December 16, 1952

General Accounting Office
Claims Division
Washington 25, D.C.

Re:Richard J. Spencer,2nd Officer,
FLHS,Retired,Deceased

Gentlemen:

The following information relative to the pay account of the retired civilian employee named above is furnished for use in the settlement of claim for final pay held due in his case:

Date of death:	November 24, 1952
Gross pay to date of death:	$85.98
Federal Tax withheld and disposed of:	$10.10
Other deductions:	None
Net amount due on death:	$75.88

Last paid for the period 1-31 October,1952 on D.O.Vou. No. 436-1549, settled in the October,1952 accounts of Paul D. Banning, CDO SN 346.

Appropriation to which chargeable: 2030241, Retired Pay,Coast Guard, 1953.

Application for payment of amount due the decedent (Standard Form 1055) is being furnished next of kin.

Very truly yours,

H. M. TENNEY
Chief,Payment & Claims Division
By direction of the Commandant

LEHynes Sta. 8-1 LEH jmg cwf

3-2 File 95 dd

Baltimore Md
November 20-1944

U.S. Coast Guard
allotment Disbursing Officer
Washington D.C.

Answered by form letter 11/22/44 dd

Dear Sir:

I have written on two occasions notifying you that when I received my check the usual card that comes with the check was not in the envelope.

As it is necessary to send this card on the last day of the month in order to get my check I would appreciate your attention to this and advise me if any change has been made in your methods.

Thanking you for an early

reply advising me why I have not received the card or the reason therefor, I remain,

Sincerely yours

Richard J. Spencer

2d officer - retired

4012 Clifton Ave

Baltimore, 16 Md.

3-2 file 75 1st

Baltimore, Md. 16
November 6, 1946

U. S. Coast Guard
allotment Disbursing Officer,
Washington D. C.

Dear Sir:

Upon the receipt of my check the customary card which is sent in on the first of the month was not enclosed.

Will you kindly send same as soon as possible.

Sincerely yours,
Richard J. Spencer
2d off. retired.

Answered
11/22/46

4012 Clifton Ave

3-2
file 75
KS

Baltimore, Md.
November 13, 1946

U. S. Coast Guard
allotment Disbursing Officer
Washington, D. C.

Dear Sir:

I did not receive my pay card last month as I allways do with my check.

I wrote you last week about it but hav'nt received any reply. Please look into this as I cannot get my check the first of December until I mail in the card.

Sincerely yours,
Richard J. Spencer
2d off. Retired.

Answered by
from letter
11/22/46

4012 Cleftone Ave

STANDARD FORM 127
APRIL 1952
PRESCRIBED BY GENERAL SERVICES ADMINISTRATION
REG. 3-IV-302.

REQUEST FOR OFFICIAL PERSONNEL FOLDER
(SEPARATED EMPLOYEE)

Submit in duplicate to the Federal Records Center, St. Louis, Mo.

1. DATE OF REQUEST: 12-17-52

SECTION I—TO BE COMPLETED BY REQUESTING OFFICE

General Services Administration
Records Management Service, Region 6
Federal Records Center
1724 Locust Street
St. Louis 3, Mo.

2. NAME (*Last, first, middle*)	3. NAME UNDER WHICH FORMERLY EMPLOYED FEDERALLY (*If other than item 2*)	4. DATE OF BIRTH
Spencer, Richard J.		

5. FORMER FEDERAL EMPLOYING OFFICE (*Agency, bureau or equivalent, address, and dates of employment*)

U. S. Lighthouse Service

(*If formerly employed by agencies in addition to above, list under item 7*)

6. PERSONNEL FOLDER ACTION (*Check appropriate box*)

- [ ] a. CURRENTLY EMPLOYED. REQUEST TRANSMISSION OF FOLDER COVERING PREVIOUS FEDERAL EMPLOYMENT FOR PERMANENT RETENTION
- [X] b. REQUEST TRANSMISSION OF FOLDER FOR TEMPORARY USE
- [ ] c. CONSOLIDATE ATTACHED PAPERS WITH OFFICIAL PERSONNEL FOLDER PREVIOUSLY FORWARDED

7. REMARKS

This Official Personnel Folder was sent from the
National Archives, Washington, D. C. with Record Group 56 or 26

SECTION II—FOR USE BY FEDERAL RECORDS CENTER, ST. LOUIS, MO.

8.

- [ ] a. CONSOLIDATE ATTACHED PAPERS WITH FOLDER PREVIOUSLY FORWARDED
- [✓] b. FOLDER ENCLOSED
- [ ] c. FOLDER NOT LOCATED
- [ ] d. FLAGGED, FOLDER TO BE FORWARDED WHEN LOCATED
- [ ] e. FOLDER PREVIOUSLY REQUESTED IS ENCLOSED
- [ ] f. FOLDER FORWARDED ON A LOAN BASIS IN LIEU OF INFORMATION REQUESTED. IF EMPLOYEE IS REHIRED, FOLDER SHOULD BE RETAINED BY YOUR AGENCY

9. REMARKS

Returned

NOTE.—Original will be used as charge-out by Federal Records Center. Duplicate will be returned as transmittal sheet when appropriate.

TO: U. S. Coast Guard Headquarters
ADDRESS: 1300 E Street, N. W.
Washington, D. C.

ATTN: Chief, Civilian Personnel Division

Requesting agency will type name and address of office submitting request in address box. To be used to mail folder or reply.

U. S. GOVERNMENT PRINTING OFFICE 16—66697-1

3-2
File - Federal Records Center, St. Louis, Mo.
Coast Guard

PS
21 January 1953
P6-2/L16-4

Mrs. Marguerite Redell
4012 Clifton Avenue
Baltimore 16, Maryland

My dear Mrs. Redell:

Your claim for the final retired pay due the estate of your brother, Richard J. Spencer, Second Officer, former Lighthouse Service, now United States Coast Guard, Retired, has been sent by this office to the General Accounting Office for settlement.

It is suggested that in the event there is undue delay in the settlement of this claim, you contact the Claims Division, General Accounting Office, Washington, D. C.

There is forwarded herewith the Withholding Statement for the year 1952 to aid you in the settlement of your brother's estate.

Very truly yours,

B. V. BALL
Lieutenant Commander, USCGR
Special Services Division
By direction of the Commandant

Encl.
Form W-2

MJM:ehw return to room 2111 Sta 2-4

PS
21 January 1953
P6-2/L16-4

General Accounting Office
Claims Division
Washington, D. C.

Sirs:

Enclosed is the claim of Mrs. Marguerite Redell claiming the final retired pay due the estate of her brother, Richard J. Spencer, Second Officer, former Lighthouse Service, now United States Coast Guard, Retired, who died on 24 November 1952.

This claim in the amount of $75.88 has been examined and is approved for payment. The appropriation to be charged is 2030241, Retired Pay, Coast Guard, 1953.

Attached to the claim is a copy of a receipted funeral bill showing expenses incurred in this case in the amount of $570.85 have been paid in full.

Very truly yours,

B. V. BALL
Lieutenant Commander, USCGR
Special Services Division
By direction of the Commandant

Encls.
Form No. 2661
Form No. 1055
Funeral Bill

MJM:ehw return to room 2111 Sta 2-4

PS
16 January 1953
P6-2/L16-4

Mrs. Marguerite Redell
4012 Clifton Avenue
Baltimore 16, Maryland

My dear Mrs. Redell:

Receipt is acknowledged of the completed forms to claim the final retired pay due the estate of your brother, Richard J. Spencer, Second Officer, former Lighthouse Service, now United States Coast Guard, Retired.

It is noted that you say funeral expenses have been paid. It is requested that you have the undertaker who performed the services complete the enclosed waiver form or a receipted copy of the funeral bill should be forwarded to Commandant (PS). This information is necessary to substantiate your claim for the final retired pay due on date of death.

A pre-addressed envelope which requires no postage is enclosed for your convenience.

Very truly yours,

B. V. BALL
Lieutenant Commander, USCGR
Special Services Division
By direction of the Commandant

Encls.
Waiver
Envelope

MJM:ehw return to room 2111 sta 2-4

CG 2661 A
Form approved by
Comptroller General, U. S.
(April 13, 1934)

DATA SUPPORTING CLAIM FOR PAY AND ALLOWANCES OF PERSONNEL

(MEMORANDUM)

U. S. COAST GUARD

(To be retained by payee, and when payment is made by check, to be used as mailing copy)

Headquarters

Appropriation: 2030241, Retired Pay, Coast Guard, 1953

Unit Retired Roll-Lighthouse

THE UNITED STATES, *Dr.*, Marguerite Redell (sister)

To RICHARD J. SPENCER, 2nd Officer, FLHS, DECEASED Retired
(Name)

, U. S. Coast Guard
(Designation)

4012 Clifton Avenue, Baltimore 16, Maryland.
(Address)

Total years of service

Pay period, duty, or grade XXXXXXXXXX

Monthly rate of pay $107.48
(Base and longevity)

For pay and allowances—

From 11/1, 1952, *to* 11/24, 1952
(Inclusive)

CREDITS:		NOTATIONS
Subsistence allowance $		
Rental or quarters allowance		
Pay	75.88	
Balance forwarded from (Name of unit, noting month of roll or voucher)		
Sundry credits and adjustments		
TOTAL CREDITS $	75.88	
CHARGES:		
Allotment $		
Clothing		
Forfeited		
Sundry charges and adjustments		
TOTAL CHARGES $	None	

		NOTATIONS
Total Credits $	75.88	
Less—Total Charges, $		
Amt. retained		
TOTAL $		
Net amount to be paid on this voucher $	75.88	

REMARKS: Died: November 24, 1952. Last paid for the period 1-31 October, 1952 on D.O.Vou. No. 436-1549, settled in the October, 1952 accounts of Paul D. Banning, CDO Symbol No. 346. U.S. Treas. Check No. 852,274, dated 30 November, 195[illegible] was returned and will be cancelled in the December, 1952 accounts of Paul D. Banning, CDO SN 346. (Fed. Tax of $10.10 withheld and disposed of on this claim.

(Additional statements by Department if deemed necessary)

(ACCOUNTING CLASSIFICATION)

99-72
999900-1234

(Payee will NOT use this space)

Differences

Account verified; correct for $ 75.88

(Signature or initials) LEH gmb

I certify that the foregoing account is true and correct and that payment therefor has not been received; that during the period for which rental allowance is claimed I was not assigned adequate quarters at my permanent station; that, if without dependents, I was not on field or sea duty during the period for which rental allowance is claimed; that, if with dependents, I did not occupy with them any public quarters assigned to me without charge at any station, nor did any of them occupy public quarters assigned to them or to any other officer or his dependents except for brief visits; that the increased allowances for dependents are claimed because of
(Here state whether lawful wife, unmarried child or children under 21 years, mother dependent upon officer for support, giving names and addresses of dependents, also ages of minor children)

and that, in case of dependent mother, I have contributed to her support during the current period for which allowances are claimed the sum of $, in cash or its equivalent, without any consideration in return, which contribution is her *chief support*, and each and every statement as set forth in her affidavit dated , 19 { attached hereto / filed with voucher } for (Month), 19 is true and correct, and so remains at this time, except
(Here state fully changes occurring between date of last affidavit and signing of this voucher)

(Date), 19 (MEMORANDUM—DO NOT SIGN) (Name) (Official designation)

I certify that I have examined the foregoing account; that the statements contained therein have been compared with the records of the United States Coast Guard and found correct except as otherwise indicated; that the officer named is entitled to the amount of pay and allowances herein approved; and that during the period for which rental allowance is claimed on this voucher, the above-named officer was not assigned adequate quarters at his permanent station.

Approved for $ 75.88

Date December 16, 1952

(MEMORANDUM—DO NOT SIGN)

Commanding, District Commander.

G. C. GORDON
Authorized Certifying Officer

U. S. GOVERNMENT PRINTING OFFICE 16—29661-3

PS
7 January 1953
P6-2

Mrs. Marguerite Redell
4012 Clifton Avenue
Baltimore, Maryland

My dear Mrs. Redell:

Headquarters has been advised of the death of your brother, Richard J. Spencer, Second Officer, former Lighthouse Service, now United States Coast Guard, Retired, on 24 November 1952. Please accept my sincere sympathy.

At the time of death there was due the estate of your husband final retired pay. This retired pay ceases at death and there is no law providing for the continuance of payment of any part to dependents. The forms necessary to effect settlement of the final pay are herewith enclosed.

If there will be no legal representative to administer the estate of your brother, the next of kin, or the person who paid, or will pay the funeral expenses should execute the enclosed Forms No. 1055, claim for the final pay, in the presence of two witnesses, taking care to answer all questions as checked. If a representative is appointed, a copy of the Court Order showing the appointment should be attached to Forms No. 1055. If the funeral expenses have been paid, a bill receipted by the undertaker should be forwarded, otherwise, the undertaker should sign the enclosed waiver form. This information is necessary to support the claim for the final retired pay.

In the event you have in your possession any uncashed retired pay checks, these should be returned to Coast Guard Headquarters for settlement with the claim for retired pay due on date of death.

When the enclosed forms have been completed, return them to Coast Guard Headquarters in the enclosed pre-addressed envelope which requires no postage.

Very truly yours,

B. V. BALL
Lieutenant Commander, USCGR
Special Services Division
By direction of the Commandant

Encls.
Form No. 1055
Waiver
Envelope

MJM.

MJM:ehw return to room 2111 sta 2-4

File 3-2
Federal Record Center
St Louis, C D.

TREASURY DEPARTMENT
U. S. COAST GUARD
CGHQ-9964 (Rev. 5-50)

REPORT OF DEATH

OF PERSONS OTHER THAN THOSE CARRIED AS MISSING

To: Chief, Office of Finance and Supply

DATE 15 December 19 52

NAME SPENCER, Richard J.	SERVICE NO. (None) FLHS	GRADE OR RATING 2nd Off. LHS, Ret.
DATE OF RECEIPT OF EVIDENCE OF DEATH 12 December 1952	ESTABLISHED DATE OF DEATH 24 November 1952	

Information concerning death of the above-listed person has been received reporting established date of death as herein set forth.

R. J. BORROMEY, CAPTAIN, USCG
Chief, Special Services Division

~~Chief, Military Morale Division~~

mjm.

B6810

R. J. SPENCER.

R. J. Spencer.

CJL-EK

Caution.

October 7, 1922.

R. J. Spencer,
Mate, Light Vessel No. 80.
(Through Superintendent of Lighthouses, Baltimore, Md.)

1. Referring to report of the Superintendent of the Fifth Lighthouse District regarding charges preferred by you against the Master of Light Vessel No. 80;

2. You are hereby cautioned for filing grave charges against your superior officer upon insufficient and exaggerated grounds, in violation of Instructions to Employees, 1915, par. 14, Making false statements, etc.

3. The fact that you have been cautioned will be noted on the records as part of your official history, and the Superintendent has been directed to submit further report in your case at a later date. Should you find it impossible to serve loyally and faithfully under the master of this light vessel as required by Instructions to Employees, 1915, par. 11, Obedience to orders, your resignation will be accepted if submitted.

WCB

Commissioner of Lighthouses.

[illegible] Lighthouses, Wash., Copy to 5th [illegible] Submit further report in regard to this employee at the expiration of six months.

WCB

Bureau of Lighthouses, Washington
OCT 7 - 1922

EK

Submitted to Secretary of Commerce for his information. The Fifth Superintendent has been instructed to submit further report in this case at the expiration of six months.

J. S. CONWAY
Acting Commissioner

WCB

See Previous Correspondence in this matter in file of Thomas Jacobson

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
BALTIMORE, MD.

HDK-ICA

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LIGHTHOUSES

1923 APR 10 AM 9 11

Hydro.
Engr. Comm.
Mar Engr.
~~Personnel~~
Accounts.
Contracts.
Chf Clk.
~~Sup. Comr.~~
Comr.

OFFICE OF SUPERINTENDENT, 5TH DISTRICT
BALTIMORE, MD.

April 9, 1923.

1. Returned to Commissioner of Lighthouses with advices that this office has had no further occasion to complain of character of services rendered by Mr. Spencer since October 7, 1922.

H. D. King.

Superintendent of Lighthouses.

- - - - - - - - - - -

LGJ Bureau of Lighthouses, Washington, D. C. April 10, 1923.

Inclosure.

Submitted to the Secretary of Commerce attention being invited to Bureau indorsement of October 7, 1922, on this subject. The Bureau concurs in the views of the Superintendent and it is recommended that no further action be taken in this matter.

E.C. GILLETTE

Acting Commissioner of Lighthouses.

Dept. letter 4/11/23 approving above action mailed to 5th Dist 4/14/23

LIGHTHOUSES

1926 OCT 9 AM 8 57

October 2, 1926.

Commissioner of Lighthouses:

In accordance with the Bureau's recommendation of October 1, 1926, the Department has authorized the position of Master, Fenwick Island Shoal Lightship No. 52 at $2100 per annum, for a period not to exceed three months, effective upon entrance on duty of the appointee, Richard J. Spencer.

By direction of the Secretary:

(SIGNED) CLIFFORD HARTING

Chief of Appointment Division.

P. OCT 9 - 1926

5. Bureau of Lighthouses, Washington, D.C. Please be guided accordingly.

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
BALTIMORE, MD.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

VRH
Incl.

LIGHTHOUSES
1926 DEC 21 AM 9 02

OFFICE OF SUPERINTENDENT, 5TH DISTRICT
BALTIMORE, MD.

Hydro
Radio
Engr. Gens.
Mar. Eng.
Personnel
Financial
Law and Prop.
Adm. Asst.
Insp.
Secy.

December 20, 1926

Commissioner of Lighthouses,
Washington, D. C.

Subject: Position of additional master, Lightship #52

1. Recommendation is herewith made to extend for a period not exceeding three months, position of additional master, Fenwick Island Shoal Lightship #52, at $2100. per annum base pay. This position was authorized by the Department on October 2, 1926. Nomination recommending Mr. Spencer's extension of temporary promotion to this position is enclosed herewith.

2. Captain Andersen has not yet recovered sufficiently to return to duty, and further report and recommendation will be shortly submitted with reference to his leave and pay status.

H. D. King

Superintendent of Lighthouses

SUBJECT: Form 73, extension temporary position master L.S.No. 52,
(Richard J. Spencer)

LGJ-EK

December 22, 1926.

It is also recommended that the temporary additional position of Master be extended accordingly, attention being invited to attached letter of December 20 from the Superintendent in the matter.

J. S. CONWAY

Acting Commissioner of Lighthouses.

See 5th's letter Apr. 27,1927, requesting authority to detail R.J. Spencer to Orchid in file of Thos. S. Simmons.

POSTAL TELEGRAPH – COMMERCIAL CABLES

CLARENCE H. MACKAY, PRESIDENT

RECEIVED AT

This is a fast Telegram unless otherwise indicated by signal after the number of words—"Blue" (Day Letter) "N. L." (Night Letter) or "Nite" (Night Telegram)

TELEGRAMS TO ALL AMERICA

THE MACKAY SYSTEM — POSTAL TELEGRAPH — COMMERCIAL CABLES — "THE PULSE OF THE WORLD"

CABLEGRAMS TO ALL THE WORLD

DELIVERY NO.

STANDARD TIME INDICATED ON THIS MESSAGE

5/3 Dept

LIGHTHOUSES

1927 MAY 2 PM 3 17

1927 MAY 2 PM 2 08

NA488 37 CABLE GAM COLLECT

SANJUANPR 2-1305

5/4/27 ad to Dept

USLHE copy to 5th & 9th Bur of Lighthouses

4.57

5/3/27 WASHINGTONDC mailed 7th Light Commerce

DREYER FIRST OFFICER ACACIA RESIGNED EFFECTIVE ON ARRIVAL SANJUAN RECOMMEND R J SPENCER FIFTH DISTRICT BE APPOINTED IN HIS PLACE AND SENT ON ACACIA POSSIBLY DREYER MAY DESIRE STY IN THE STATES WIRE REPLY

MONTEIRO.

MATE LSSR 1900 mid 60 longer

Airways
Surveys
Lighting
Radio
Weather
Clerical
Chief Engr.
Hydro.
Radio
Engr. Const
Mar. Engr.
Personnel
Finance
Law & Pre.
Adm. Assist.
Dep. Comm.
Commissioner.

suggest phone 5th tel agreeable to Dept, copy to 5th + 9th, the Dept to write Dreyer refusing also to 9

R 5/4

phoned 5th will take up wi Spencer a.o. radio Dr 5/3

5th phoned Spencer will accept ok + d asked to find out about Dreyer leaving Juneau returning to San Juan Capt Monyon thinks plans return to San Juan

OK Hoover 5/3

(COPY)EK

CABLEGRAM

San Juan, P. R.
May 2, 1927.

USLHE
Washington, D. C.

Dreyer 1st Officer ACACIA resigned effective on arrival San Juan. Recommend R. J. Spencer, 5th district be appointed in his place and sent on ACACIA. Possibly Dreyer may desire stay in the States. Wire reply.

(Signed) Monteiro.

- - - - - - -

RC-EK

Bureau of Lighthouses, Washington, D. C.
May 4, 1927.

Submitted to Secretary of Commerce with recommendation that R. J. Spencer be transferred from the position of Mate on lightship No. 52 in the 5th district at $1980 per annum (including $60 longevity) to the position of First Officer on the tender ACACIA in the 9th district, vice Ernest Dreyer at $1980 per annum (including $60 longevity), effective date to be reported by the 9th Superintendent.

APPROVED: May 5, 1927.
Signed) J. Walter Drake
Acting Secretary of Commerce.

J. S. CONWAY
Acting Commissioner of Lighthouses.

May 11,1927
Copy returned to Commissioner of Lighthouses.
(Signed) Clifford Hastings.

COPY to 5th and 9th, confirming telephone conversation with the 5th district. The Bureau has sent a radiogram to the 9th Superintendent informing him that the 5th Superintendent is arranging Spencer's detail pending his permanent transfer effective after Dreyer's resignation, and that Dreyer proposes returning to the 9th district before making his resignation effective. The 9th Superintendent should duly submit oath for Spencer and at the same time advise the 5th Superintendent of the effective date.

MAY 13 1927
Bureau of Lighthouses, Wash., Copy to 9th Supt

J. S. CONWAY
Acting Commissioner of Lighthouses.

Rept date to P.

Acting Lighthouse Commissioner

RADIOGRAM

XXXXXXXXXXXXXXXXXXXXXXXXXX

Washington, D. C., May 4, 1927

USLHE,
San Juan, Porto Rico.

RJ

Fifth Superintendent arranging detail Spencer to ACACIA pending permanent transfer effective after Dreyer's resignation Dreyer returning to Ninth before resigning.

CONWAY

- - - -

5th

Bureau of Lighthouses, Wash., Copy to ..... Supt.

DEPARTMENT OF COMMERCE

SUBJECT: detail of Spencer to Acacia, Dreyer ret. to 9th etc.

SPECIAL DELIVERY

Out RADIOGRAM ..... No. .....

~~Letter~~ Package

From Bureau of Lighthouses

To Director Naval Communications,
Room 2623 Navy Bldg.,
18th and B Sts., N. W.,

By messenger

Received by

Time

1927 MAY 4 PM 3:25

1927 MAY 5 AM 9:45 LIGHTHOUSES

RR
EC4
880

CABLEGRAM

LIGHTHOUSES
1927 MAY 10 AM 9-11

GOV'T

San Juan,P.R. May 2, 7

U.S.L.H.E Washington, DC

Dreyer first officer Acacia resigned effective on arrival San Juan. Recommend R. J. Spencer fifth District be appointed in his place and sent on Acacia. Possibly Dreyer may desire stay in the States. Wire reply.

Monteiro.

J. R. MONTEIRO,
SUPERINTENDENT.

CONFIRMATION

Office of Supt. of Lighthouses,
9th Dist., San Juan, P. R.
May 5, 1927.

Confirmation to the Bureau. Form 93 transmitting Mr. Dreyer's resignation will be submitted as soon as the effective date is known. In case Mr. Spencer accepts the position, please have the 5th Supt. furnish this office his former position, salary and location, with date of birth of Mr. Spencer and whether or not he has any member of his family in the Government service, in order to prepare form 73 accordingly.

J. R. Monteiro,
Superintendent of
Lighthouses.

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
BALTIMORE, MD.

LMH:VRH

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

OFFICE OF SUPERINTENDENT, 5TH DISTRICT
BALTIMORE, MD.

May 12, 1927

LIGHTHOUSES

1927 MAY 13 AM 9 05

R. J. Spencer, Mate,
Lightship #52,
(On temporary duty Tender ORCHED)
Through Commanding Officer

Subject: Detail

1. By direction of the Commissioner of Lighthouses, you are hereby directed to report to the Commanding Officer of the Tender ACACIA for temporary duty as additional first officer for the voyage from Portsmouth, Va. to San Juan, Porto Rico.

2. On your arrival at San Juan, you will remain on the ACACIA in the above temporary status pending permanent transfer to this tender.

For and in the absence of the Superintendent.

Airways
Surveys
Lighting
Radio
Weather
Clerical
Chief Engr.
Hydro.
Radio
Engr. Coast.
Mar. Engr.
Personnel
Finance
Law & Prop.
Adm. Assist.
Dep. Comsr.
Commissioner.

Granted
Per copy
To 9th for
his info
RJS 5/13

L. M. Hopkins

Assistant Superintendent

Copy to Commissioner of Lighthouses, Washington, D. C.

RY

Bureau of Lighthouses, Washington
To Superintendent of Lighthouses 9th MAY 13 1927
for his information

J. S. CONWAY
Acting Commissioner.

RADIOGRAM

via New York June 4 12:04 a. m.

USLHE

Washington D C

Effective date Dreyer resignation close May 31

Form 73 for Spencer follows

(Sgd) Monteiro

(Above phoned by Naval Communication- Operator) 10:45 a.m.

RG-ML

BUREAU OF LIGHTHOUSES, Washington, D. C.

Referred to Superintendent of Lighthouses, Baltimore, Md., for information with respect to date of Dreyer's resignation. The 9th Superintendent understands that you will make payment of Spencer's salary up to the close of that date.

Commissioner of Lighthouses.

Bureau of Lighthouses, Wash., Copy to 9th Supt

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
SAN JUAN, P. R.

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

JGQ-AR LIGHTHOUSES

OFFICE OF SUPERINTENDENT, 9TH DISTRICT
SAN JUAN, P. R.

1927 JUN 14 AM 9 10

June 8, 1927.

The Commissioner of Lighthouses :-

SUBJECT :- Detail of Mate R.J. Spencer & Engineer Hans Odin for trip of "Acacia" to San Juan, P.R.

1. The Bureau is advised that in accordance with verbal reports from the above-named officers, their wages for the month of May will be paid by the 5th District. Therefore, this office did not include their names in the payroll of the "Acacia" for that month. We will pay, however, for their subsistence on the Tender up to the end of that month.

2. Form 73 is being submitted covering transfer of Mr. Spencer effective June 1st.

3. Copy of this letter is being forwarded to the 5th Superintendent for his information.

J. R. Monteiro,
Superintendent
of Lighthouses.

Airways
Surveys
Lighting
Radio
Weather
Clerical
Chief Engr.
Hydro.
Radio
Engr. Const.
Mar. Engr.
Personnel
Finance
Law & Prop.
Adm. Assist.
Dep. Comm'r.
Commissioner.

abs

tpm
June 14

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
SAN JUAN, P. R.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

JGQ-AR

LIGHTHOUSES
1927 AUG 2 AM 9 11

OFFICE OF SUPERINTENDENT, 9TH DISTRICT
SAN JUAN, P. R.

July 28, 1927

9/22/27 Reminded 5th.

The Commissioner of Lighthouses :-

SUBJECT :- Request for transfer of First Officer R.J. Spencer, Tender "Acacia".

1. There is forwarded herewith letter from the above-named Officer requesting transfer back to Fenwick Island Lightship. This office has no objection to this transfer.

2. We will endeavor to find a suitable man locally to take the place of Spencer in case the transfer is granted, and will advise the Bureau in the event that such a man cannot be found , in order that somebody may be sent down from the States.

J. R. Monteiro,
Superintendent
of Lighthouses.

Airways
Surveys
Lighting
Radio
Weather
Clerical
Chief Boatr.
Hydro.
Radio
Engr. Const.
Mar. Engr.
Personnel
Finance
Law & Prop.
Adm. Assist.
Dep. Comm.
Commissioner

Rec'd 5th
for ref
RCC
OK HBB 8/2
Aug 2

Aug. 2, 1927.

To Superintendent of Lighthouses, Baltimore, Md.

for [redacted] return with report and recommendation.

H. B. BOWERMAN
Acting Commissioner.

RCC
HBB

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
SAN JUAN, P. R.

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

LIGHTHOUSES
1927 AUG 2 AM 9 12

OFFICE OF SUPERINTENDENT, 9TH DISTRICT
SAN JUAN, P. R.

Tender "ACACIA"
July 25th, 1927.

To: Bureau of Lighthouses,
Washington, D. C.

Thru: Superintendent of Lighthouses,
San Juan, P.R. Ninth District.

Thru: Commanding Officer, Tender "ACACIA"

Subject: Request for Transfer (R.J.Spencer, First Officer)

1. I respectfully request to be transferred back to Fenwick Island Lightship.

2. Having been here only about seven weeks it may look as though I am not giving this place a fair trial. But in the seven weeks I have been here I haven't had seven good nights' rest, and am steadily loosing weight, and feel like I am half asleep all the time. I can attribute this only to the climate as I have taken extra good care of my health since I have been here.

3. If it is possible to effect this transfer I would appreciate it very much.

4. The ship and work are very agreeable and I would like, very much, to stay in this district but I would not consider it very good judgement to forefeit my health.

Respectfully,

R. J. Spencer
First Officer.

7/26/27
Respectfully forwarded,
N. C. Mangum
Captain

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
BALTIMORE, MD.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

HDK:VRH

COPY

LIGHTHOUSES
1927 AUG 4 AM 9 00

OFFICE OF SUPERINTENDENT, 5TH DISTRICT
BALTIMORE, MD.

August 2, 1927

R. J. Spencer, 1st Officer,
Tender ACACIA,
San Juan, Porto Rico,
Through Superintendent of Lighthouses,
San Juan, Porto Rico.

Subject: Request for transfer back to 5th District.
Reference: Your letter of July 25.

1. There is at present no vacancy in the position of Mate, Fenwick Island Shoal Lightship. Due consideration will be given to your request for return to duty in this District in the event of a suitable vacancy. There is, however, a prospect that, owing to a retirement on account of disability which may shortly be effected, there may result a vacancy in the position of Mate on Cape Lookout Shoals Lightship #107.

2. Report whether you desire consideration for this position.

(signed) H. D. KING

Superintendent of Lighthouses

HDK:VRH
Indorsement.

Office of Supt., 5th Dist.,
Baltimore, Md., August 3, 1927.

1. Returned to Commissioner of Lighthouses, Washington, D. C., enclosing copy of letter of August 2 addressed to Mr. Spencer on this subject.

2. This office would have no objection to Mr. Spencer's return to 5th District.

H. D. King

Superintendent of Lighthouses

LIGHTHOUSES
1927 AUG 4 AM 9 00

5th has replied to Mr. Spencer's let thru the 9th — Appears no further action nec — Rec file

Rec'd Aug 4 1927

Airways
Surveys
Lighting
Radio
Weather
Clerical
Chief Engr.
Hydro.
Radio
Engr. Const.
Mar. Engr.
Personnel
Finance
Law & Prop.
Adm. Assist.
Commissioner

ab

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
SAN JUAN, P. R.

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

JGQ-AR

LIGHTHOUSES
1927 SEP 13 AM 9 10

OFFICE OF SUPERINTENDENT, 9TH DISTRICT
SAN JUAN, P. R.

September 3, 1927

Airways
Surveys
Lighting
Radio
Weather
Clerical
Chief Engr.
Hydro.
Radio
Engr. Const.
Mar. Engr.
Personnel
Finance
Law & Prop.
Adm. Assist.
Superintendent
Commissioner

The Commissioner of Lighthouses:-

SUBJECT:- Longevity pay, First Officer R.J. Spencer.

1. There is enclosed herewith letter from the above-named employee in which he claims to be entitled to longevity pay at the rate of $120 per annum retroactive to October, 1926.

2. In accordance with the records of this office, Mr. Spencer entered the Service, September 11th, 1921, and has served as Mate and First Officer up to the present date, except during the following periods:

March 1st, 1924, to May 31, 1924. (Leave without pay).
Feb. 20th, 1925, to Aug. 4, 1925. (2nd. Mate.)
Oct. 2nd., 1926, to March 7,1927. (Temporary Master.)

3. In reference to Regulations, 1927, Article 418, paragraph "d", it would seem that the short period of service as Temporary Master would tend to deprive this employee of his 5-year grade longevity. However, in view of the fact that from this position he was re-appointed to his former position of Mate, it is considered that the same should not be counted against him for the purposes of longevity. At any rate, the matter is referred to the Bureau for advice. Form 73 to be submitted if such advice is favorable.

4. In reference to leave without pay mentioned above, Mr. Spencer states that the same was taken on account of sickness.

5. The grade longevity requested, if approved, should be retroactive to December 11, 1926, instead of the date mentioned in Mr. Spencer's letter, in order to make allowance for the 3 months leave without pay.

J. R. Monteiro,
Superintendent.

RLC

September 19, 1927.

Secretary of Commerce:

It is requested that the Bureau be loaned the folder of R. J. Spencer, First Officer, Tender ACACIA, Ninth Lighthouse District.

By direction of the Commissioner:

W. P. HARMAN
Chief Clerk, Bureau of Lighthouses.

Folder Returned Mgt.
to Dept by
9/21

RL

RLC

September 21, 1927.

SUBJECT: Longevity pay, First Officer R. J. Spencer; 9th's letter of September 3, 1927.

Returned to Superintendent of Lighthouses, San Juan, Porto Rico, approved in accordance with paragraph 5 above.

J S. CONWAY

Acting Commissioner of Lighthouses.

(COPY)

Form 84 b

DEPARTMENT OF COMMERCE
BUREAU OF LIGHTHOUSES
WASHINGTON

LIGHTHOUSES
1927 SEP 27 AM 9 14

September 22,1927.

SUPERINTENDENT OF LIGHTHOUSES, Baltimore, Md.

No reply has been received to communication (indorsement on letter dated July 28 from 9th.) from this office dated August 2, 1927 on the subject of transfer of 1st officer R. J. Spencer to Fenwick Island Lightship.

Airways
Surveys
Lighting
Radio
Weather
Clerical
Chief Engr.
Hydro.
Radio
Engr. Const.
Mar. Engr.
Personnel
Finance
Law & Prop.
Adm. Assist.
Dep. Commr.
Commissioner.

(Signed) H. S. CONWAY

Acting Commissioner of Lighthouses.

HDK:VRH
1 Incl.

September 26, 1927

1. Returned to Commissioner of Lighthouses, with advices that this office does not appear to have any record of communication from Bureau dated August 2nd on above subject. A copy of 9th District letter of July 28 was however endorsed directly by the 9th Superintendent to this office, and on August 2nd this office wrote Mr. Spencer as per copy enclosed.

2. The Bureau is advised, however, that at this date the mate of Cape Charles Lightship #72 is in Marine Hospital, Norfolk, Va., and it appears doubtful whether he will be able to return to duty. In case this officer is retired for disability, this office will be pleased to recommend the transfer of Mr. Spencer to resulting vacancy.

Superintendent of Lighthouses

To be prepared in duplicate. Indicate in blank space inclosed in parentheses whether letter, indorsement, etc.

GOVERNMENT PRINTING OFFICE 11—8153

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
BALTIMORE, MD.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

HDK:VRH

COPY

LIGHTHOUSES
1927 SEP 27 AM 9 14

OFFICE OF SUPERINTENDENT, 5TH DISTRICT
BALTIMORE, MD.

August 2, 1927

R. J. Spencer, 1st Officer,
Tender ACACIA,
San Juan, Porto Rico,
Through Superintendent of Lighthouses,
San Juan, Porto Rico.

Subject: Request for transfer back to 5th District.
Reference: Your letter of July 25.

1. There is at present no vacancy in the position of Mate, Fenwick Island Shoal Lightship. Due consideration;will be given to your request for return to duty in this District in the event of a suitable vacancy. There is, however, a prospect that, owing to a retirement on account of disability which may shortly be effected, there may result a vacancy in the position of Mate on Cape Lookout Shoals Lightship #107.

2. Report whether you desire consideration for this position.

(Signed) H. D. KING

Superintendent of Lighthouses

Commissioner of Lighthouses.

RS:EMF

Washington, D. C. October 20, 1927.

USLHE San Juan, Porto Rico.

Spencers transfer to fifth pending he should not accompany tender guantanamo if can be spared will radio further on approval transfer

POTTER

RR 12 OK

Copy to 5th Supt.
CONFIRMATION:

RR ✓

RR

O

LIGHTHOUSES

1927 OCT 25 PM 3 38

POSTAL TELEGRAPH – COMMERCIAL CABLES

CLARENCE H. MACKAY, PRESIDENT.

RECEIVED AT

Signal after the number of words—"Blue" indicates (Day Letter) "N. L." (Night Letter) or "Nite" (Night Telegram)

TELEGRAMS TO ALL AMERICA

THE MACKAY SYSTEM — POSTAL TELEGRAPH — COMMERCIAL CABLES — "THE PULSE OF THE WORLD"

CABLEGRAMS TO ALL THE WORLD

DELIVERY NO.

STANDARD TIME INDICATED ON THIS MESSAGE

INTERIOR DEPT. BLD. Form 16
NORTHWEST WING
TELEPHONE MAIN 6600

~~53W TB 250P~~ 24 COLLECT CABLE VIA HAYTI (34)

10/28/27 rec'd 9th & copy 5th

SAN JUAN PR FIELD 1140 OCT 25 1927

10/31 Inv'd 9th copy 5th

USLHE (BUREAU OF LIGHT HOUSE DEPARTMENT OF COMMERCE)

WASHINGTON

ACACIA WILL SAIL ON SEMIANNUAL TRIP NAVASSA GANTANAMO NOVEMBER FIRST

REFERENCE FIFTH SUPERINTENDENT LETTER OCTOBER THIRTEEN WIRE PRESENT

STATUS TRANSFER SPENCER

MONTIERO

This app. apparently not in Bur this now pending at Dept. Rec phone 5th RF, 10/07

Airways
Surveys
Lighting
Radio
Weather
Clerical
Chief Engr.
Hydro.
Radio
Engr. Const.
Mar. Engr.
Personnel
Finance
Law & Prop.
Adm. Assist.
Dep. Commr.
Commissioner.

OK
GPK

Spencer — vacancy

Talked to Capt King, who said wrote 9th (w.d. sending Bu copy) on Oct 13th that he would nominate Spencer for prospective vacancy, + asking 9th for salary data. 5th said would rec Spencer soon as poss. Desire to main norm tour. Bu would fill in salary, etc. appears desirable therefore Spencer not go under to Navcom if can be spared. Sugg so radio 9th to 5th that Bu will copy radio again further on definite approval transfer

Ltr sent

RLC

October 28, 1927.

Superintendent of Lighthouses, Baltimore, Md.

1. Referring to your nomination of October 27 for the transfer to your district of Richard J. Spencer, 1st Officer on the ACACIA:

2. According to the records, Mr. Spencer is now receiving longevity pay at the rate of $120 per annum, and inasmuch as the proposed transfer does not involve a change in grade insofar as longevity is concerned, it is considered that he is still entitled to $120 longevity. The Bureau has therefore amended your nomination to read $2100 per annum, including $120 longevity.

J. S. CONWAY

Acting Commissioner of Lighthouses.

Commissioner of Lighthouses

RG:RMV

Washington, D. C. [redacted]

NOV 1 1927

USLHE, San Juan, Porto Rico.

Transfer spencer fifth district approved

PUTNAM

CONFIRMATION:

Copy to 5th Supt.
To Dept. 10/28,1927.
R. J. Spencer.

From 1st off acom (3rd)
To: Mot Sl 72 (5th)

RR ✓ RR

11/2/27 wired 9 Ch
Copy to 5 Ch

RADIOGRAM

San Guan November 1, 1927

Commissioner of Lighthouses,

Washington, D. C.

Spencer cannot be ~~stored~~ spared at Guantanimo Caribbean Sea trip

No other first officer available Recommend transfer be made ~~from~~ after

Tender returns

(Signed) Monteiro

(Above received from Naval Communications Operator) 3:00 P.M.

Suggest radio Ch
9th to write 5th approx
date Spencer can be
transferred
RE 11/2

Ch 8 Nov 2

N. Eng. 246

PASSED

NAVY DEPARTMENT

NAU GOVT DE SANJUAN NR 23 CK 26 FLD 325 PM DATE

1 5M 2 47

LIGHTHOUSES

1927 NOV 3 AM 9 27

ORIGINAL

1927 NOV 1 PM 2 55

U. S. GOVERNMENT PRINTING OFFICE 1927 4—3190

GOVT COM USLHE WASHINGTON DC.

SPENCER CANNOT BE SPARED GUANTANAMO CARIBBEAN SEA TRIP NO OTHER FIRST OFFICER AVAILABLE RECOMMEND TRANSFER BE MADE WHEN TENDER RETURNS MONTERO

1432 MN 192609

Phoned 250 Busy
255 Busy
3pm Busy
PhonedBy C to HS
304PM Mail

LIGHTHOUSES
1927 NOV 8 AM 9 19

9th

San Juan, P.R. NOVEMBER 1 7.

(PRIORITY)

GOV'T

USLHE Washington D C

Spencer cannot be spared Guantánamo Caribbean Sea trip. No other First Officer available. Recommend transfer be made when Tender returns.

Monteiro.

J. R. Monteiro,
Superintendent
of Lighthouses.

CONFIRMATION

Confirmation to the Bureau. This office is communicating with Mr. Frederick A. Just, the only eligible on the register for the position of First Officer at this office, to find out if he would be willing to accept this position upon the transfer of Spencer.

Mr. Just is at present living in New York, and if favorable reply is received from him, nomination will be submitted for his appointment.

J. R. Monteiro.
Superintendent
of Lighthouses.

Commissioner of Lighthouses

Washington D C November 3 1927

USLHE
San Juan (P.R.)

RJ

Recommendation to defer transfer Spencer approved Write fifth superintendent approximate date practicable effect transfer

Putnam
- - - - - -

COPY to 5th Supt. The above is in answer to a radiogram from the 9th Superintendent in which he recommends that Spencer's transfer to your district be deferred until after Acacia's trip to Navassa Island and Guantanamo Bay.

✓

RJ

JJO

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
SAN JUAN, P. R.

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

JGQ-AR

OFFICE OF SUPERINTENDENT, 9TH DISTRICT
SAN JUAN, P. R.

LIGHTHOUSES

1927 NOV 8 AM 9 13

November 3, 1927

The Commissioner of Lighthouses:-

SUBJECT:- Transfer of First Officer R. J. Spencer to 5th District.

REFERENCE:- 9th Supt's radiogram and endorsement of November 1st. 1927. Bureau radiogram of the same date.

1. This office is in receipt of a cablegram from Frederick A. Just advising that he has signed a Master's contract for 3 months and that therefore will not be available until the same expires.

2. Mr. Just being the only eligible on the register at this office, it is requested that the transfer of Spencer be postponed until Mr. Just reports for duty on or about February 1st.

3. Copy of this letter is being forwarded to the 5th Superintendent for his information.

J. R. Monteiro,
Superintendent
of Lighthouses.

EMF

Bureau of Lighthouses, Washington
November 10, 1927
Baltimore, Md.

To Superintendent of Lighthouses,
for remark and return

F. S. CONWAY
Acting Commissioner.

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
SAN JUAN, P. R.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

JGQ-AR

LIGHTHOUSES
1927 NOV 11 AM 9 05

OFFICE OF SUPERINTENDENT, 9TH DISTRICT
SAN JUAN, P. R.

November 4, 1927

The Commissioner of Lighthouses:-

SUBJECT:- Transfer of First Officer R. J. Spencer to 5th District.

REFERENCE:- 9th Supt's letter of November 3d., 1927. Bureau radiogram of the same date.

1. It has been decided after further consideration, to have Spencer proceed to the 5th District upon return of Tender "Acacia" from the Guantánamo-Caribbean Sea trip sometime after the 15th of December.

2. The position will be held vacant on the "Acacia" from the time Spender leaves to the date Mr. Just reports for duty.

3. This office will advise at the proper time the date on which Spencer leaves San Juan.

4. Copy of this letter is being forwarded to the 5th Superintendent for his information.

J. R. Monteiro,
Superintendent
of Lighthouses.

Aids
Supply
Light
Radio
Wreck
Clerk
Chief Clerk
Hydro.
Radio
Engr Const.
Mo...
Personnel
Finance
Law & Prop.
Adm. Assist.
Cor. Corr.
Commissioner.

See further wire from 9th dated "/"

This will change rec'd Dept

-------o--------

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
BALTIMORE, MD.

HDK:VRH
Incls.

LIGHTHOUSES
1927 NOV 9 AM 9 10

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

Airways
Lighting
Radio
Weather
Clerical
Chief Engr.
Hydro.
Radio
Engr. Const.
Mar. Engr.
Personnel
Finance
Law & Prop.
Adm. Assist.
Dep. Engineer.
Commissioner.

OFFICE OF SUPERINTENDENT, 5TH DISTRICT
BALTIMORE, MD.

November 8, 1927

Commissioner of Lighthouses,
Washington, D. C.

Subject: Transfer, 1st Officer R. J. Spencer from 9th District.

1. This office is in receipt of copy of letter of November 3rd from the 9th Superintendent to the Bureau requesting the transfer of Mr. Spencer be postponed until on or about February 1st. As the position to which Mr. Spencer has been nominated has been without active incumbent since August 6. It will be necessary that this position be filled at least temporarily without further delay. Mr. Dixon, Mate on Lightship #72 left the vessel for hospital treatment on August 6, and recommendation has been submitted for his retirement on account of disability, effective November 1st. It is assumed that action on this retirement as recommended will be forthcoming in due course.

2. The Department has issued appointment to Mr. Spencer vice Dixon, effective November 1st or as soon thereafter as he reports for duty. It will be possible for this office to bridge the gap by transferring 2nd Mate from Diamond Shoal Lightship No. 105 to Lightship No. 72 until Mr. Spencer reports for duty about February 1st, but as the rates of pay in these two positions differ by $120. per annum, and as it is likely that the employee so transferred will be required to serve on Lightship No. 72 for about three months, it is considered preferable to give him temporary promotion for three months instead of transferring him under detail. This may involve the temporary cancellation of Mr. Spencer's appointment to this position.

3. Nomination is accordingly herewith submitted for the temporary promotion of James A. Lupton, 2nd Mate, Lightship #105, effective November 22 or as soon thereafter as he reports for duty, for a period not to exceed three months.

reference in file

4. Mr. Spencer's letter of appointment is also returned herewith for such action as may be necessary in view of the above recommendations.

RLC:EMF Bureau of Lighthouses, Washington,
D. C., November 10, 1927.

Submitted to the Secretary of Commerce
for his information and with recommendation
that in lieu of cancellation of appointment
of Mr. Spencer, a temporary additional
position of mate on Lightship 72 be authorized as indicated in Bureau indorsement of this date, submitting nomination for promotion of James A. Lupton.

H. D. King
Superintendent of Lighthouses

J. S. CONWAY
Acting Commissioner of Lighthouses.

Bureau of Lighthouses, Wash., Copy to 9 Supt

Receive 6, 7, Supts
also please 5th

RADIOGRAM

San Juan Porto Rico

November 11 1927

USHLE

Washington D C

11/11/27 sent 6-7 + 4th 4 to 5th

ACACIA ready to sail Guantanamo Spencer unable to go account of sickness Request First Officer be sent from other district to meet tender at Guantanamo not later than November 25th for Caribbean sea trip If no ship available for Guantanamo route him Key West Havanna thence by rail to Guantanamo Bay

Radio

(Sgd) Monteiro

(Above phoned by Naval Communications -Operator) 3:10 p.m.

****

D

Bureau of Lighthouses, Washington,D.C.,
November 11,1927.

Copy to Superintendent of Lighthouses, Baltimore, Md.,for his information. Advise Bureau promptly by phone if you can spare officer to take Spencer's place on proposed trip. It seems probable that this occurrence may result in Spencer's earlier return to 5th district than previously contemplated.

H.S. CONWAY

Acting Commissioner of Lighthouses.

Rec
WPH

RG-EK

November 25, 1927.

Memorandum regarding R. J. Spencer, 1st officer, ACACIA, being transferred from 9th to 5th dist.

Captain King telephoned that Spencer reported to his office (he had not been expected to enter on duty for some time yet) in regard to entering on duty if necessary. Captain King said, however, he looks very thin and sick and that he needed leave. He raised a question as to the way of handling this. I suggested that he grant Spencer all the leave due him and that the 9th continue to pay Spencer while the 5th would pay Pusey during the period of his detail to the 9th, as this seemed the most practicable way. 5th said he would write the 9th accordingly through the Bureau.

LIGHTHOUSES
1927 NOV 26 AM 9 15

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
BALTIMORE, MD.

HDK:VRH

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

OFFICE OF SUPERINTENDENT, 5TH DISTRICT
BALTIMORE, MD.

11/30/27 to 5th

November 25, 1927

Superintendent of Lighthouses,
San Juan, Porto Rico.

Subject: Transfer, R. J. Spencer

1. Mr. R. J. Spencer reported at this office on November 23. He states that he has taken no leave for seven months, and would like to have leave for the amount remaining due him. He looks as though he needed it.

2. In view of the expectation of this office that Mr. Spencer would not report for duty here at present, the position to which he was expected to be transferred has been filled by temporary transfer and promotion, and the appointee has already entered on duty. It accordingly appears that the simplest way to handle this matter is for the 9th District to continue to carry Mr. Spencer on the ACACIA'S payroll until the expiration of all leave granted him. At the expiration of this leave, Mr. Spencer will be directed to report for duty on Lightship #72, and you will be advised of the effective date of this transfer.

3. Mr. F. J. Pusey, detailed from the 5th District to the ACACIA, will continue to be carried on the payroll of the Tender ORCHID during the period of this detail.

4. Mr. Spencer has been granted leave to and including December 15, 1927.

5. The above is subject to Bureau approval, which has already been informally obtained, and above arrangement will be carried out in the event there is no reason that the same is impracticable from the standpoint of the 9th District.

H. D. King.

Superintendent of Lighthouses

1. Copy to Commissioner of Lighthouses, with nominations for Mr. Spencer and Mr. Lupton attached.

Superintendent of Lighthouses

RLC:EMP

November 30, 1927.

Set incls.

Superintendent of Lighthouses, Baltimore, Md.

1. Referring to your letter of November 25, addressed to the 9th Superintendent, relative to the transfer of Richard J. Spencer, a copy of which letter was furnished the Bureau, together with nominations for the transfer of Spencer and Lupton:

2. In lieu of your recommendation in your letter of November 8 for the cancellation of the appointment of Spencer, the Bureau submitted the case to the Department with recommendation for a temporary additional position of Mate on LIGHTSHIP 72, and submitted your nomination for the promotion of Mr. Lupton. These recommendations have been approved by the Department. In handling the case in this manner it was not necessary to cancel the appointment of Spencer, as he would still be vice Frank L. Dixon. The appointment of Spencer is therefore returned herewith. Form 73 in the case of Spencer, which accompanied your letter of November 25, is returned herewith for cancellation.

3. Your nomination for the transfer and demotion of James A. Lupton to his former position on LIGHTSHIP 105 is being submitted to the Department.

J. S. CONWAY

Acting Commissioner of Lighthouses.

RG:LMF

November 30, 1927.

Superintendent of Lighthouses, San Juan, P. R.

In reference to letter dated November 25, addressed to you by the 5th Superintendent, regarding the transfer of First Officer Richard J. Spencer to the 5th District, the arrangement indicated by the 5th Superintendent, with regard to your district continuing to pay Spencer, while the 5th District continues to pay Pusey, is approved by the Bureau, it being understood that this is the most practicable arrangement from the standpoint of all concerned.

J. S. CONWAY

Acting Commissioner of Lighthouses.

Copy to 5th Supt.

Copied for journal

Form 73

NOMINATION

VRH

LIGHTHOUSES 1929 FEB 16 AM 9 12

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, Fifth DISTRICT,

Baltimore (City), Md., February 14 (Date), 1929

COMMISSIONER OF LIGHTHOUSES:

Action recommended, **Transfer and demotion.**

Name, **Richard J. Spencer**

Position, **Assistant Keeper**

Location, **Cove Point Light Station**

Effective, **March 5, 1929**

Legal residence, **Maryland**

Proposed salary, **$1320. p.a.**

Proposed range, **$1200-$1500.**

Appropriation, **Sal. Kprs. of L.H.**

[1] ~~the actual date of entrance on duty~~, or as soon thereafter as he enters on duty.

Former position, **Mate**

Location, **Fenwick Island Shoal L.S. #52**

Former salary, **$2220. p.a. (Incl. $120. p.a. longevity)**

Former range, **---**

Rank on eligible list, **----** Rating, **---** Percentage, **----**, Other eligibles considered: **-**

Previous incumbent, **Wm. H. Keagle (Lt. 1192)** Services terminated, **February 20, 1929**

Reason, **Resigned**

Members of family in Government service, **None**

Date of birth, **January 2, 1893**

Remarks: **This demotion is at the request of Mr. Spencer and Civil Service rule relative to political or religious opinions or affiliations will not be violated by the action recommended.**

Selection regular, subject to the action of the
U. S. Civil Service Commission, , 19----

L. M. Hopkins

Secretary, Civil Service District.

Acting Superintendent of Lighthouses

BUREAU OF LIGHTHOUSES
WASHINGTON

FEB 16 1929

Inclos.

Submitted to the Secretary of Commerce, approved. **Mr. Spencer's experience as a mate on a lightship qualifies him for the duties of a keeper, as proposed.**

Acting Commissioner of Lighthouses.

[1] Strike out the clause which does not apply.

11—2314

DEPARTMENT OF COMMERCE

Description of duties of field positions.

Bureau No.: Lt. 1192

Name: Richard J. Spencer

Bureau: Lighthouses

Salary: $1320 per annum Salary range: $1200-$1500

Position: Light Keeper

Station: Cove Point Light Station,
Fifth Lighthouse District.

Description of duties:

Same as those of the previous incumbent, William H. Keagle, whose resignation has been recommended effective at the close of February 20, 1929.

AHL.
Form 73
Ed. April, 1929

LIGHTHOUSE ... 1930 MAR 1 AM 9:30

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, Fifth DISTRICT.

Baltimore, Md. (City) February 28 (Date), 1930

COMMISSIONER OF LIGHTHOUSES:

Action recommended, Transfer and Promotion

Name, Richard J. Spencer

Position, Mate

Location, Lightship #52.

Effective, April 5, 1930

Legal residence, Maryland

Proposed salary, $2200.p.a.

Proposed range, ---

Appropriation, Sal. L.H. Vessels

[1] ~~the actual date of entrance on duty~~, or as soon thereafter as he enters on duty.

Former position, Asst. Keeper

Location, Cove Point Light Station

Former salary, $1320.p.a.

Former range, $1200-1500.

Rank on eligible list, --- Rating, --- Percentage, --- , Other eligibles considered:

Previous incumbent, Robert E. Tillette

Reason, Transferred and demoted.

Services terminated, February 28, 1930.

Members of family in Government service, None

Date of birth, January 2, 1893.

Remarks: Mr. Spencer served as Mate on Lightship #52, from which position he was transferred to Asst. Keeper, Cove Pt. Lt. Station, on March 13, 1929.

Selection regular, subject to the action of the U. S. Civil Service Commission, , 19____

L. M. Hopkins

Secretary, Civil Service District.

Acting Supt. of Lighthouses.

BUREAU OF LIGHTHOUSES
WASHINGTON

March 3, 1930.

Submitted to the Secretary of Commerce, approved. It appears that Mr. Spencer is eligible for this transfer and promotion as he held the position to which he is nominated until the close of March 12, 1929. It is recommended that $2200 per annum be considered the base pay of the position of Mate on Lightship #52 for the present.

Acting Commissioner of Lighthouses.

[1] Strike out the clause which does not apply.

11—2314

Form 73

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, Fifth DISTRICT,

Baltimore, Md. (City) August 14, (Date) 1933

COMMISSIONER OF LIGHTHOUSES:

Action recommended, Transfer and Demotion

Name, Richard J. Spencer

Position, 2nd Officer

Location, Tender SPENCER

Effective, September 1, 1933

Legal residence, Maryland

Proposed salary, $1980.p.a.

Proposed range, $1860.-1980.

Appropriation, Sal. L.H. Vessels

[1] the actual date of entrance on duty, ~~or~~
~~as soon thereafter as the vessel goes on duty.~~

Former position, Mate

Location, Winter Quarter Lightship #91

Former salary, $2220.p.a.

Former range, $2100-2220.

Rank on eligible list, ---- Rating, ---- Percentage, ---- , Other eligibles considered:

Previous incumbent this pay: Eddie B. Mason - $2040.p.a.

Reason, Transferred - Form 73-a.

Services terminated, August 31, 1933.

Members of family in Government service, None

Date of birth, January 2, 1893

Remarks: This action is necessitated by the replacement of L.S. #91 by Cape Lookout Lightship #107 and does not violate Civil Service rule relative to religious or political opinions or affiliations.

Selection regular, subject to the action of the
U. S. Civil Service Commission, , 19----

L. M. HOPKINS

---------- *Secretary, Civil Service District.*

Superintendent of Lighthouses.

BUREAU OF LIGHTHOUSES
WASHINGTON

August 17, 1933

Submitted to the Secretary of Commerce, approved. Justification is not submitted for the reason that an increase in gross pay is not involved.

W. P. HARMAN

Acting Commissioner of Lighthouses.

[1] Strike out the clause which does not apply.

11—2314

Form A[illegible]0

NOT TO BE ACCEPTED AS AUTHORITY FOR INVESTIGATION OPERATIONS UNLESS ACCOMPANIED BY OFFICIAL CREDENTIALS

LIGHTHOUSES

1933 SEP - 9 - AM 10:04

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

September 1, 1933.

Mr. Richard J. Spencer,

Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office,

Second Officer

in the Lighthouse Service

at a salary of Nineteen Hundred and Eighty dollars per annum

effective September 1, 1933.

Nature of appointment: Change from Mate at $2220 per annum.

Civil Service authority:

Classification allocation:

By direction of the Secretary:

Respectfully,

WM. J. GARDNER

Chief of Appointment Division.

5
A

GOVERNMENT PRINTING OFFICE

Appropriation (unit): Field.

Vice: Eddie B. Mason.

Legal Residence: Maryland.

SEP -9 1933

11-8857

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
BALTIMORE, MD.

AHL.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

OFFICE OF SUPERINTENDENT, 5TH DISTRICT
BALTIMORE, MD.

January 29, 1934.

U.S.P.H.S. No. 16 v 7 Spencer, Richard J.

Sugeon-General,
U. S. Public Health Service,
Washington, D. C.

Subject: Service Record - Richard J. Spencer.

1. In order to verify service claimed by Richard J. Spencer, 2nd Officer, Tender SPEEDWELL, who is making application for retirement account of disability, it will be appreciated if you will furnish this office certified record of his service.

2. In this connection, Mr. Spencer submits a letter dated March 24, 1916, signed by Assistant Secretary B. R. Newton, indicating acceptance of Mr. Spencer's resignation from position of Attendant (Messenger) in the Public Health Service at Baltimore, Md., effective March 17, 1916.

3. Prompt report in the matter will be appreciated.

L. M. Hopkins
Superintendent of Lighthouses.

Sent abstract to
5th 2/13/34. Miss Hinckley
gave to me.

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
BALTIMORE, MD.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

OFFICE OF SUPERINTENDENT, 5TH DISTRICT
Baltimore, Md. February 12, 1934.

1934 FEB 13 AM 9:03

Commissioner of Lighthouses,
Washington, D. C.

Subject: Credit for U.S. Shipping Board service.

1. This office, in computing service of 2nd Officer R. J. Spencer, Tender SPEEDWELL, for retirement purposes, finds a record of service covering a period of almost 3 years with the U.S. Shipping Board, Merchant Fleet Corporation.

2. It is requested that this office be informed whether service on vessels operated for the account of the U.S. Shipping Board, Merchant Fleet Corporatiom under agreement with various steamship companies constitutes Government service, for retirement purposes.

3. The time covered by this service is from about April, 1918, intermittently to September, 1920.

L. M. Hopkins
Superintendent of Lighthouses.

Form 84

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

1934 MAR - 6 - AM 8 09

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES Fifth DISTRICT

March 5, 1934.

COMMISSIONER OF LIGHTHOUSES,
Washington, D. C.

No reply has been received from the Bureau to communication (letter)
from this office dated February 12, 1934 on the subject of Credit for U. S. Shipping Board Service claimed by R. J. Spencer in connection with his application for retirement accound of disability.

This employee was examined and found disabled for active duty January 24, 1934, and his retirement is being recommended effective as of February 1, 1934.

L. M. HOPKINS

Superintendent of Lighthouses.

- - - - -

E-K Bureau of Lighthouses, Washington, D. C., March 8, 1934.

Returned to Superintendent of Lighthouses, Baltimore, Md., with advice that the Department informally advises the Bureau that the Shipping Board is this date mailing the Department an abstract of official record in the case of Spencer and it will be forwarded your office as soon as received.

The Department also advises that Spencer on his personal history sheet claims service in the Navy and Post Office Departments, but those departments inform that the service claimed in 1916 and 1917 cannot be located and ask for additional information as to locality, position held, etc., and it is requested that this information be furnished. If your office has had this service verified, it is requested that the Bureau be furnished a copy of the abstract for the Department.

For the Commissioner:

W. P. Harman
Administrative Assistant

To be forwarded in duplicate. Indicate in blank space inclosed in parentheses character of the communication—that is, whether letter, indorsement, Form 80, Form 97, etc.

U. S. GOVERNMENT PRINTING OFFICE: 1930

ADDRESS COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
BALTIMORE, MD.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

AHL.

LIGHTHOUSES

1934 MAR 12 AM 9:13

OFFICE OF SUPERINTENDENT, 5TH DISTRICT
BALTIMORE, MD.

March 9, 1934.

Commissioner of Lighthouses,
Washington, D. C.

Subject: Credit for U.S. Shipping Board Service.
Reference: Bureau end. of March 8th on our follow-up Form 84, dated March 5th.

1. In above connection, this office desires to state that all service claimed by R. J. Spencer, 2nd Officer, Tender SPEEDWELL, in connection with his application for disability retirement, has been verified. The only question arising out of this matter is whether credit can be allowed for service on vessels operated for the account of the U.S. Shipping Board, Merchant Fleet Corporation under agreement with various steamship companies.

2. Bureau advices will be appreciated.

L. M. HOPKINS

Superintendent of Lighthouses.

- - - - - - -

E-K

Bureau of Lighthouses, Washington, D. C.,
March 12, 1934.

Returned to Superintendent of Lighthouses, Baltimore, Md., with copy of Shipping Board letter dated March 8, 1934, in the matter. It is informally understood that as the Shipping Board has no record of Mr. Spencer's service in the Merchant Fleet Corporation, he was paid by privately owned shipping concerns and therefore this service cannot be counted toward retirement.

APH
EK

For the Commissioner

W. P. Harman
Acting Administrative Assistant.

DEPARTMENT OF COMMERCE
U. S. SHIPPING BOARD BUREAU
Washington, D.C.

March 8, 1934.

To E. J. Gardner, Chief, Appointment Division.
Attn: Miss Hinkley

From: E. W. Andersen, Acting Personnel Officer.

With reference to the attached memorandum request for Form 2806 for Richard J. Spencer, please be advised that we have no record of his employment by the Merchant Fleet Corporation.

(Sgn) E. W. Anderson

Acting Personnel Officer.

Copy tranmitted to the Bureau of Lighthouses.
(sgn) Edw.J.Gardner
Chief of Appt.Div.

[redacted] REPLYING ADDRESS
COMMISSIONER OF LIGHTHOUSES
AND REFER TO DATE OF THIS LETTER
AND FILE NO.

DEPARTMENT OF COMMERCE

BUREAU OF LIGHTHOUSES

WASHINGTON

1934 MAR 21 AM 8 58

March 19, 1934

Superintendent of Lighthouses, Baltimore, Md.

In reference to the application of Second Officer Richard J. Spencer dated January 19 for retirement on account of disability effective beginning February 1:

Attention is invited to the fact that recommendation for retirement should be submitted sufficiently in advance to obtain Department action prior to the effective date. It is noted that the certificate of medical examination is dated January 24, and it is requested that you forward detailed information as to the reason for the late submission in this case.

For the Commissioner:

W. P. HARMAN

Administrative Assistant.

H-M

WLR:AHL.

Office of Superintendent, 5th District,
Baltimore, Md. March 20, 1934.

any comment?

1. Returned to Commissioner of Lighthouses.

2. This office experienced an unusual amount of difficulty in verifying Mr. Spencer's service. He showed record of having worked in the Post Office Department, Public Health Service, Navy Yard, Coast Guard and Shipping Board. This necessitated considerable correspondence. Under date of February 12th, this office submitted to the Bureau for verification a record of his service with the Shipping Board. The required information was not received from the Bureau until March 14th. The medical certificate in this case was received in this office January 26th and it is the understanding of this office that retirement should be made effective the first of the month following the date of the medical certificate, regardless of the date papers are submitted.

3. The delay in submitting this matter was unavoidable, every phase of the case having been acted on promptly in this office.

L. M. HOPKINS

Superintendent of Lighthouses.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

RETIREMENT UNDER ACT OF JUNE 20, 1918, AS AMENDED

(In case of disability retirement, execute medical certificate on Form 9a)

Name Richard J. Spencer Date of birth January 2, 1893

Designation Second Officer.

RECORD OF ALL ACTIVE GOVERNMENT SERVICE

(Including military, naval, and civilian service. Each department, branch, or independent office in which applicant served in a civilian capacity should be listed separately)

	Beginning			Ending			Remarks
	Month	Day	Year	Month	Day	Year	
~~Army~~ Act'g. Ships-Writer	Jan.	9	1911	Feb.	28	1911	Rev. Cutter Service
Navy -Yeoman 2nd Cl.	Mar.	3	1911	Mar.	2	1915	
~~Marine Corps~~ Messenger	Feb.	17	1916	Mar.	17	1916	Public Health Serv.
Civilian employment -Clerk	Aug.	8	1916	Nov.	25	1916	Norfolk Navy Yard
Substitute Clerk	Nov.	26	1916	Apr.	27	1918	Post Office Dept.
Mate - L.H.S.	Sept.	11	1921	Feb.	19	1925	
2nd Mate	Feb.	20	1925	Aug.	4	1925	On LWOP Mar.1,1924
Mate	Aug.	5	1925	Oct.	1	1925	to May 31, 1924
Master	Oct.	2	1926	Mar.	7	1927	
Mate	Mar.	8	1927	June	30	1927	
1st Officer	July	1	1927	Dec.	15	1927	
Mate	Dec.	16	1927	Mar.	12	1929	
Asst. Keeper	Mar.	13	1929	Apr.	7	1930	
Mate	Apr.	8	1930	Aug.	31	1933	
2nd Officer	Sept.	1	1933	Jan.	31	1934	
Total Service	18 years, 1 month, ~~23~~ 3 days.						

(Bu)

If so, state the compensation received: ----------

STATEMENT BY FISCAL YEARS OF BASIC PAY RECEIVED DURING LAST FIVE YEARS OF ACTIVE SERVICE IMMEDIATELY PRECEDING EFFECTIVE DATE OF RETIREMENT

(Compute service on basis of 30 days a month. Do not include periods of leave without pay, rations, quarters, or other allowance)

Designation	Beginning			Ending			Rate of Pay	Pay Received
	Month	Day	Year	Month	Day	Year		
Mate	Feb.	1	1929	Mar.	12	1929	$2,200.pa.	~~$259.~~
Asst. Keeper	Mar.	15	1929	Apr.	7	1930	1,320.	1,411.66
Mate	Apr.	8	1930	Dec.	31	1930	2,200.	1,607.21
Mate	Jan.	1	1931	Aug.	31	1933	2,220.	5,920.
2nd Officer	Sept.	1	1933	Jan.	31	1934	1,980.	825.

Total compensation for last five years of active service ~~$10,022.67~~

Average compensation for last five years of active service ~~.091~~ 906.62 $ ~~2,004.57~~

Annual rate of retired pay ($ ~~2004.57~~ 2004.57 × years ~~18.147~~ (Not exceeding 30) ÷ 40) = ~~$909.42~~ 906.40

U. S. GOVERNMENT PRINTING OFFICE: 1931 11—10551

(Bu)

Form 9

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

RETIREMENT UNDER ACT OF JUNE 20, 1918, AS AMENDED

(In case of disability retirement, execute medical certificate on Form 9a)

1934 MAR 16 - AM 9:07

Date January 19, 1934.

Superintendent of Lighthouses,

Fifth District

Baltimore, Md.
(City)

I hereby apply for retirement from active duty in the Lighthouse Service effective February 1, 1934, on the basis of service shown hereon.

Richard J. Spencer
(Name)

Second Officer.
(Designation)

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES

City Baltimore, Md. *Date* March 15, 1934.

Submitted to Commissioner of Lighthouses, Washington, D. C., recommending retirement at ~~$909.42~~ 906.62 (Bu)

per annum, effective at the close of January 31, 1934.

It is certified that the record of service and pay shown on Page 2 is correct as shown by the records of this office, and that all Government service shown has been verified.

L. M. Hoffman
Superintendent of Lighthouses.

BUREAU OF LIGHTHOUSES, *Washington, D. C.,* March 22, 1934

Submitted to the Secretary of Commerce, recommending approval, in accordance with the Act of March 4,1925,providing for retirement on account of disability in the Lighthouse Service.

Attention is invited to the attached statement of the Superintendent dated March 20 explaining the reason for the late submission of this case, it having been necessary to verify service in the Post Office Department, Public Health Service, Navy Department, Coast Guard, and Shipping Board. The Superintendent is being advised, however, that instructions with regard to submitting recommendations for retirement in advance of the effective date should be more strictly complied with, and that steps should be taken to verify previous service of employees so that it will be of record if needed unexpectedly, as in the instant case.

W. P. HARMAN
Acting *Commissioner of Lighthouses.*

Copy to 5th Supt.

FOR USE OF DEPARTMENT

11—10551

**** C O P Y ****

Form 9a

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

CERTIFICATE OF MEDICAL EXAMINATION, DISABILITY RETIREMENT

(Act of March 4, 1925)

January 24, 1934.
(Date)

NAME OF CLAIMANT Richard J. Spencer DESIGNATION Second Officer, Lighthouse Tender Speedwell

Here give a complete personal description, together with permanent marks and scars other than those described below in physical examination:

Height 71 inches Weight 180 pounds. Complexion Ruddy

Color of eyes _____ Color of hair Black streaked with grey.

Claimant makes the following statement in regard to the origin, nature, and extent of the alleged disability: Beginning 3 years ago he began to lose some of his strength and pep. About 5 months ago was transferred from a Lighthoue Ship to a Lighthouse Tender, where the work was heavy. He found that he would have to sit down and rest often and had marked dyspnoea on exertion. Also had a gripping sensation in his chest in region of heart following exertion.

Here describe fully nature of disability: Hypertension, artery, cause undetermined.
Blood pressure on admission 170/105
January 17th blood pressure had gone to 190/105
Very short of breath on exertion.

Claimant describes the duties of his position as follows: Usual duties of second officer on Lighthouse Tender.

Is disability to perform such duty of a permanent character? Yes.

Is it indicated that applicant may recover from disability and be fit for restoration to active duty? No. Do you recommend reexamination with this in view? No.

I HEREBY CERTIFY that upon examination I find the above-named claimant to be disabled for useful and efficient service by reason of the disability above described, which is not due to vicious habits, intemperance, or willful misconduct on his part.

The examining physician must be in the Federal Service

U.S. Marine Hospital, Norfolk, Va.
(Place of examination)

/sgd./ G. H. FAGET,
(Examining Surgeon)
Passed Assistant Surgeon,
U.S. Marine Hospital, Norfolk, Va.
(Title and branch of medical service)

U. S. GOVERNMENT PRINTING OFFICE: 1931 11—10543

This man will be discharged from the hospital and allowed to go home pending the decision of the Lighthouse Service.

April 4, 1934.

1934 APR 6 AM 9:4 (LIGHTHOUSES)

Mr. Richard J. Spencer,

Through the Commissioner of Lighthouses.

Sir:

In accordance with the provisions of the Act of March 4, 1925, entitled an Act to Provide for Retirement for Disability in the Lighthouse Service, you are, upon recommendation of the Commissioner of Lighthouses, hereby retired from that service (Fifth District) effective beginning February 1, 1934, with retired pay at the rate of $906.62 per annum.

By direction of the Secretary:

Respectfully,

EDW. J. GARDNER

Chief of Appointment Division.

G

APR - 6 1934

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION

Richard J Spencer (Name) — Md (Legal Residence)

STATUS

11—8940

DESIGNATION	ACTION	SALARY	BUREAU—SERVICE—STATION	DATE OF EFFECT
Mate	Prob appt.	1560	L.H. L.V. #80	Sept 11, 1921
"	Ind Long.	1620	" " "	Sept 11, 1923
"	Transfer	"	" " #107	June 1, 1924
"	Readjustment	1980	" " "	July 1, 1924
2nd Mate	Transfer	1920	" " #105	Feb 20, 1925
Mate	Promo.	1980	" " #52	Aug 5, 1925
Master	Temp Promo	2160	" " "	Oct. 2. 1926.
"	Extn. into 3 mos	"	" " "	Jan. 2, 1927
Mate	Incr. 60 Long. Chge. desig.	1980	" " "	4-12-27
1st Officer	Transfer	1980	" 9th L.H. Dist. Tender "Acacia"	June 1, 1927.
"	INCREASE IN COMPENSATION	2100	" " "	JUL 1 1928
"	Incl, 120 Long.	2160	" " "	Dec 11, 1927.
Mate	Transfer	2100	" L.V. # 72	12/16/27
"	Trans (73a)	2100	" L.V. # 52	6-18-28
"	COMPENSATION Act. May 28, 1928.	2220	" " "	JUL 1 1928
Keeper	Transfer	1320	L.H. Corr Pt. LS (5th)	March 13, 1929.
Mate	Change desig.	2200	L.H. L.V. # 52	April 8, 1930
"	Trans (73a)	2200	" L.V. # 91	June 5th, 1930
"	INCREASE IN COMPENSATION	2220	" " "	JAN 1 1931
2nd Officer	Transfer	1980	" Tender Speedwell (5th)	Sept. 1, 1933
	Retired (disability)		Feb. 1, 1934 $906.62 pa.	

7/1/39 Transferred from Bureau of Lighthouses, Department of Commerce, and consolidated with United States Coast Guard, under terms of Plan No. 2 of Reorganization Act of 1939, approved by Congress April 3, 1939.

File received - MAR 18 1940

STANDARD FORM 50 (6 PART)
UNITED STATES
CIVIL SERVICE COMMISSION
OCTOBER 1946

FORM APPROVED.
BUDGET BUREAU NO. 50-R064.

NOTIFICATION OF PERSONNEL ACTION

1. NAME (MR.—MISS—MRS.—FIRST—MIDDLE INITIAL—LAST)	2. DATE OF BIRTH	3. JOURNAL OR ACTION NO.	4. DATE
Spencer, Richard J. (Mr.)	1-2-93	63	10-20-48

This is to notify you of the following action affecting your employment:

5. NATURE OF ACTION (USE STANDARD TERMINOLOGY)	6. EFFECTIVE DATE	7. CIVIL SERVICE OR OTHER LEGAL AUTHORITY
AMENDMENT Retirement (Disability)	Close 1-31-34	

FROM		TO
Second Officer	8. POSITION TITLE	
Plus $1980 per annum) $240 pa Qtrs	9. SERVICE, GRADE, SALARY	
U. S. Coast Guard	10. ORGANIZATIONAL DESIGNATIONS	
Norfolk, Va. Tender Speedwell	11. HEADQUARTERS	
[X] FIELD [ ] DEPARTMENTAL	12. FIELD OR DEPT'L	[ ] FIELD [ ] DEPARTMENTAL

13. REMARKS

In accordance with the Comptroller General's Decision B-70029 dated 10-23-47, which reversed Decision A-31584 of 5-28-30, your retirement pay has been recomputed on the basis of the average gross pay (which includes the valuation of quarters for the period occupied) received during the last five years of your active duty. The computation on this basis changes the rate of your retirement pay from $906.62 to $929.86, and this notice is issued in order that you may have accurate information as to the rate of retirement pay which you are authorized to receive.

Total Service: 18 years, 1 month, 3 days

Computation: ($2055.90 x 18.0916 ÷ 40) = $929.86

H. L. Morgan
H. L. MORGAN
Chief, Civilian Personnel Division

14. SIGNATURE OR OTHER AUTHENTICATION

15. VETERAN'S PREFERENCE							16. POSITION CLASSIFICATION ACTION			
NONE	5 PT.	10 POINT			WWII	WWI	OTHER	NEW	VICE	I. A.	REAL.
		DISAB.	WIFE	WIDOW							
X											

17. SEX	18. RACE	19. APPROPRIATION	20. SUBJECT TO C.S. RETIREMENT ACT (YES—NO)	21. DATE OF OATH (ACCESSIONS ONLY)	22. LEGAL RESIDENCE
M		FROM: TO: Sal. L.H. Vessels	XXX IH 7-7-24		Md.

EWC OCT 21 1948

4. PERSONNEL FOLDER COPY

10-20-48

☆ U.S. GOVERNMENT PRINTING OFFICE: 1947 — 765969

REQUEST FOR SERVICE RECO[redacted]

Department of Commerce
(Department or Establishment)

RECEIVED BY
MAR - 7 1934
SERVICE RECORD AND RETIREMENT DIVISION

RECEIVED BY
FEB 19 1934
SERVICE RECORD AND RETIREMENT DIVISION

February 15, 1934.
(Date)

SERVICE RECORD AND RETIREMENT DIVISION
U. S. CIVIL SERVICE COMMISSION
WASHINGTON, D. C

Gentlemen:

It is respectfully requested that the complete official service record and retirement deductions by fiscal years be furnished this office for the following named employee:

1. Name in full (Mr., Mrs., or Miss) Spencer (Surname) Richard (Given name) J. (Middle name)
(Give name or names under which service was rendered)

2. Date of birth January (Month) 2 (Day) 1895 (Year)

3. Complete record of past service for the United States Government other than military or naval:

Department and Bureau	Place of Employment	Position	Salary	Date Appointed			Date Separated		
				Month	Day	Year	Month	Day	Year
Post Office	?	Clerk	$800pa	11		16	4		17
	It is necessary to have the place of employment.								
	Canceled Mr. Spencer is retired under L.H. Act.	Post Office Dept., (Ret. Records) MAR 6 - 1934 H.E.R.							

4. Military and Naval Record. If any, check (✓) to indicate branch and other information, also give dates of enlistment and discharge. Under organization give company, regiment, and branch of service, i. e., infantry, marines, or vessel:

None	Army	Navy	Marine Corps	Coast Guard	Pensioner	Veterans Bureau beneficiary

World War ☐ War with Spain ☐ Other ☐

MILITARY RECORD

Organization	Date of Enlistment or Commission	Date of Honorable Discharge

Very respectfully,

EDW. J. GARDNER,

Chief of Appointment Division
(Title of appointing officer)

CIVIL SERVICE COMMISSION
Form 2865—Jan., 1932

U. S. GOVERNMENT PRINTING OFFICE: 1932 16—417

April 4, 1934.

Mr. Richard J. Spencer,

Through the Commissioner of Lighthouses.

Sir:

In accordance with the provisions of the Act of March 4, 1925, entitled an Act to Provide for Retirement for Disability in the Lighthouse Service, you are, upon recommendation of the Commissioner of Lighthouses, hereby retired from that service (Fifth District) effective beginning February 1, 1934, with retired pay at the rate of $906.62 per annum.

By direction of the Secretary:

Respectfully,

EDW. J. GARDNER

Chief of Appointment Division.

APR - 3 1934

CARDED

APPOINTMENT DIVISION
ENTERED ON JOURNAL
APR - 7 1934
SHEET NO. 4502
DEPARTMENT OF COMMERCE

Form 9

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LIGHTHOUSES
MAR 27 AM 10
1934

DEPARTMENT OF COMMERCE
MAR 28 1934
APPOINTMENT DIVISION

RETIREMENT UNDER ACT OF JUNE 20, 1918, AS AMENDED

(In case of disability retirement, execute medical certificate on Form 9a)

Name Richard J. Spencer Date of birth January 2, 1893

Designation Second Officer.

RECORD OF ALL ACTIVE GOVERNMENT SERVICE

(Including military, naval, and civilian service. Each department, branch, or independent office in which applicant served in a civilian capacity should be listed separately)

	Beginning			Ending			Remarks
	Month	Day	Year	Month	Day	Year	
~~Army~~ Act'g. Ships-Writer	Jan.	9	1911	Feb.	28	1911	Rev. Cutter Service
Navy - Yeoman 2nd Cl.	Mar.	3	1911	Mar.	2	1915	
~~Marine Corps~~ Messenger	Feb.	17	1916	Mar.	17	1916	Public Health Serv.
Civilian employment - Clerk	Aug.	8	1916	Nov.	25	1916	Norfolk Navy Yard
Substitute Clerk	Nov.	26	1916	Apr.	27	1918	Post Office Dept.
Mate - L.H.S.	Sept.	11	1921	Feb.	19	1925	
2nd Mate	Feb.	20	1925	Aug.	4	1925	On LWOP Mar. 1, 1924
Mate	Aug.	5	1925	Oct.	1	1926	to May 31, 1924
Master	Oct.	2	1926	Mar.	7	1927	
Mate	Mar.	8	1927	June	30	1927	
1st Officer	July	1	1927	Dec.	15	1927	
Mate	Dec.	16	1927	Mar.	12	1929	
Keeper	Mar.	13	1929	Apr.	7	1930	
			1930	Aug.	31	1933	

Amended to include Qtrs. as result Comp. Gen. Dec. B-70029 dated 10-23-47

STATEMENT BY FISCAL YEARS OF BASIC PAY RECEIVED DURING LAST FIVE YEARS OF ACTIVE SERVICE IMMEDIATELY PRECEDING EFFECTIVE DATE OF RETIREMENT

(Compute service on basis of 30 days a month. Do not include periods of leave without pay, rations, quarters, or other allowance)

Designation	Beginning			Ending			Number Days in Pay Status (P. D. or P. H. personnel)	Rate of Pay	Pay Received
	Month	Day	Year	Month	Day	Year			
Pay	Feb.	1	1929	Jan.	31	1934	5 yrs.	total	10,022.87
Quarters	Mar.	13	1929	Apr.	7	1930	1Y 25D	240.00	256.65
									10,279.52

Total compensation for last five years of active service $10,279.52

Average compensation for last five years of active service $2055.90

Annual rate of retired pay ($2055.90 × years 18.0916 ÷ 40) = $929.86
(Not exceeding 30)

U. S. GOVERNMENT PRINTING OFFICE 16—35893-1

PEJ
JJH

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

DEPARTMENT OF COMMERCE
MAR 28 1934
APPOINTMENT DIVISION

LIGHTHOUSES MAR 27 AM 10 1934

RETIREMENT UNDER ACT OF JUNE 20, 1918, AS AMENDED

(In case of disability retirement, execute medical certificate on Form 9a)

Name Richard J. Spencer Date of birth January 2, 1893

Designation Second Officer.

RECORD OF ALL ACTIVE GOVERNMENT SERVICE

(Including military, naval, and civilian service. Each department, branch, or independent office in which applicant served in a civilian capacity should be listed separately)

	Beginning			Ending			Remarks
	Month	Day	Year	Month	Day	Year	
~~Army~~ Act'g.Ships-Writer	Jan.	9	1911	Feb.	28	1911	Rev. Cutter Service
Navy -Yeoman 2nd Cl.	Mar.	3	1911	Mar.	2	1915	
~~Marine Corps~~ Messenger	Feb.	17	1916	Mar.	17	1916	Public Health Serv.
Civilian employment -Clerk	Aug.	8	1916	Nov.	25	1916	Norfolk Navy Yard
Substitute Clerk	Nov.	26	1916	Apr.	27	1918	Post Office Dept.
Mate - L.H.S.	Sept.	11	1921	Feb.	19	1925	
2nd Mate	Feb.	20	1925	Aug.	4	1925	On LWOP Mar.1,1924
Mate	Aug.	5	1925	Oct.	1	1926	to May 31, 1924
[illegible]ater	Oct.	2	1926	Mar.	7	1927	
	Mar.	8	1927	June	30	1927	
	July	1	1927	Dec.	15	1927	
			1927	Mar.	12	1929	
					7	1930	
						1935	

If so, state the compensation received: ----------

STATEMENT BY FISCAL YEARS OF BASIC PAY RECEIVED DURING LAST FIVE YEARS OF ACTIVE SERVICE IMMEDIATELY PRECEDING EFFECTIVE DATE OF RETIREMENT

(Compute service on basis of 30 days a month. Do not include periods of leave without pay, rations, quarters, or other allowance)

Designation	Beginning			Ending			Rate of Pay	Pay Received
	Month	Day	Year	Month	Day	Year		
Mate	Feb.	1	1929	Mar.	12	1929	$2,200.pa.	$ 259.
Asst. Keeper	Mar.	13	1929	Apr.	7	1930	1,320.	1,411.66
Mate	Apr.	8	1930	Dec.	31	1930	2,200.	1,607.21
Mate	Jan.	1	1931	Aug.	31	1933	2,220.	5,920.
2nd Officer	Sept.	1	1933	Jan.	31	1934	1,980.	825.

Total compensation for last five years of active service $10,022.87

Average compensation for last five years of active service $ 2,004.57

Annual rate of retired pay ($ 2004.57 × years 18.091 ÷ 40) = $ 906.62 (Bureau)
(Not exceeding 30)

57

U. S. GOVERNMENT PRINTING OFFICE: 1931 11—10551

Form 9

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

DEPARTMENT OF COMMERCE
MAR 24 1934
APPOINTMENT DIVISION

RETIREMENT UNDER ACT OF JUNE 20, 1918, AS AMENDED

(In case of disability retirement, execute medical certificate on Form 9a)

DEPARTMENT OF COMMERCE
1934 MAR 28 PM 3:16
APR - 4 1934
APPOINTMENT DIVISION

Date January 19, 1934.

Superintendent of Lighthouses,

Fifth District

Baltimore, Md.
(City)

I hereby apply for retirement from active duty in the Lighthouse Service effective February 1, 1934, on the basis of service shown hereon.

Disabiltty after 15 years
App 18 years Service
41 years of age

Richard J. Spencer
(Name)

Second Officer.
(Designation)

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES

City Baltimore, Md. *Date* March 15, 1934.

Submitted to Commissioner of Lighthouses, Washington, D. C., recommending retirement at ~~$909.42~~ 906.62 (Civ)

per annum, effective at the close of January 31, 1934.

It is certified that the record of service and pay shown on Page 2 is correct as shown by the records of this office, and that all Government service shown has been verified.

APPOINTMENT DIVISION
NECESSARY ACTION TAKEN
APR - 5 1934
DEPARTMENT OF COMMERCE

L. M. HOPKINS
Superintendent of Lighthouses.

3/24/34

BUREAU OF LIGHTHOUSES, *Washington, D. C.*, March 22, 1934

Submitted to the Secretary of Commerce, recommending approval, in accordance with the Act of March 4,1925, providing for retirement on account of disability in the Lighthouse Service.

Attention is invited to the attached statement of the Superintendent dated March 20 explaining the reason for the late submission of this case, it having been necessary to verify service in the Post Office Department, Public Health Service, Navy Department, Coast Guard, and Shipping Board. The Superintendent is being advised, however, that instructions with regard to submitting recommendations for retirement in advance of the effective date should be more strictly complied with, and that steps should be taken to verify previous service of employees so that it will be of record if needed unexpectedly, as in the instant case.

W P Harman
Acting *Commissioner of Lighthouses.*

FOR USE OF DEPARTMENT

11—10551

Action O. K.

Chief Clerk

Retire recommended one year says Dr Whitehead

a

Form 9a

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

SUPT. OF LIGHTHOUSES JAN 26 1934 ALTIMORE, MD.

CERTIFICATE OF MEDICAL EXAMINATION, DISABILITY RETIREMENT

(Act of March 4, 1925)

January 24, 1934.
(Date)

NAME OF CLAIMANT Richard J. Spencer DESIGNATION Second Officer, Lighthouse Tender Speedwell.

Here give a complete personal description, together with permanent marks and scars other than those described below in physical examination:

41 Years of Age

Height 71 inches Weight 180 pounds. Complexion Ruddy

Color of eyes Color of hair Black streaked with grey.

Claimant makes the following statement in regard to the origin, nature, and extent of the alleged disability: Beginning 3 years ago he began to lose some of his strength and pep. About 5 months ago was transferred from a Lightouse Ship to a Lighthouse Tender, where the work was heavy. He found that he would have to sit down and rest often and had marked dyspnoea on exertion. Also had a gripping sensation in his chest in region of heart following exertion.

Here describe fully nature of disability: Hypertension, artery, cause undetermined. Blood pressure on admission 170/105. January 17th blood pressure had gone to 190/105. Very short of breath on exertion.

Claimant describes the duties of his position as follows: Usual duties of second officer on Lighthouse tender.

Asst. Asst. Chief Clk. Asst. Engr. Asst. Engr. (1) Asst. Engr. (2) Junior Engr. Hydrog. Accounts Ordering Personnel Asst Kpr. Prop. Clk. Storekp. Messenger Clk

Is disability to perform such duty of a permanent character? Yes.

Is it indicated that applicant may recover from disability and be fit for restoration to active duty? No Do you recommend reexamination with this in view? No

I HEREBY CERTIFY that upon examination I find the above-named claimant to be disabled for useful and efficient service by reason of the disability above described, which is not due to vicious habits, intemperance, or willful misconduct on his part.

The examining physician must be in the Federal Service

U.S.Marine Hospital, Norfolk, Va.
(Place of examination)

G H Faget
(Examining Surgeon)

G. H. Faget, Passed Assistant Surgeon.
U.S.Marine Hospital, Norfolk, Va.
(Title and branch of medical service)

U. S. GOVERNMENT PRINTING OFFICE: 1931 11—10543

This man will be discharged from the hospital and allowed to go home pending the decision of the Lighthouse Service.

IN REPLYING ADDRESS
COMMISSIONER OF LIGHTHOUSES
AND REFER TO DATE OF THIS LETTER
AND FILE NO.

DEPARTMENT OF COMMERCE
BUREAU OF LIGHTHOUSES
WASHINGTON

SUPT. OF LIGHTHOUSES
MAR 20 1934
BALTIMORE MD.

1934 MAR 21 AM 8:55

March 19, 1934

Superintendent of Lighthouses, Baltimore, Md.

In reference to the application of Second Officer Richard J. Spencer dated January 19 for retirement on account of disability effective beginning February 1:

Attention is invited to the fact that recommendation for retirement should be submitted sufficiently in advance to obtain Department action prior to the effective date. It is noted that the certificate of medical examination is dated January 24, and it is requested that you forward detailed information as to the reason for the late submission in this case.

For the Commissioner:

W. P. HARMAN
Administrative Assistant.

H-M

WLR:AHL.

Office of Superintendent, 5th District,
Baltimore, Md. March 20, 1934.

1. Returned to Commissioner of Lighthouses.

2. This office experienced an unusual amount of difficulty in verifying Mr. Spencer's service. He showed record of having worked in the Post Office Department, Public Health Service, Navy Yard, Coast Guard and Shipping Board. This necessitated considerable correspondence. Under date of February 12th, this office submitted to the Bureau for verification a record of his service with the Shipping Board. The required information was not received from the Bureau until March 14th. The medical certificate in this case was received in this office January 26th and it is the understanding of this office that retirement should be made effective the first of the month following the date of the medical certificate, regardless of the date papers are submitted.

3. The delay in submitting this matter was unavoidable, every phase of the case having been acted on promptly in this office.

L. M. Hogarth
Superintendent of Lighthouses.

DEPARTMENT OF COMMERCE
U.S. SHIPPING BOARD BUREAU
WASHINGTON

DEPARTMENT OF COMMERCE
MAR 10 1934
APPOINTMENT
DIVISION

March 8, 1934.

TO: E. J. Gardner, Chief, Appointment Division
Attn: Miss Hinkley

FROM: E. W. Andersen, Acting Personnel Officer.

With reference to the attached memorandum request for Form 2806 for Richard J. Spencer, please be advised that we have no record of his employment by the Merchant Fleet Corporation.

E.W. Andersen,
Acting Personnel Officer.

copy to L.H. 3/12/34.

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

February 15, 1934.

TRANSMITTED United States Shipping Board Bureau

For action as indicated:

Returned as requested
For information and file
For amendment and return
Request for Abstract of Official Record
In accordance with telephonic arrangement
Request for Form 2806 (in duplicate)

Richard J. Spencer, Merchant Fleet- intermittent service Apr. 1918 to Sept. 1920----Agreement with steamship companies.

[illegible] [illegible] J. GARDNER,

REQUEST FOR SERVICE RECORD

Department of Commerce
(Department or Establishment)

February 15, 1934.
(Date)

SERVICE RECORD AND RETIREMENT DIVISION
U. S. CIVIL SERVICE COMMISSION
WASHINGTON, D. C

Gentlemen:

It is respectfully requested that the complete official service record and retirement deductions by fiscal years be furnished this office for the following named employee:

1. Name in full (Mr., Mrs., or Miss) Spencer (Surname) Richard (Given name) J. (Middle name)
(Give name or names under which service was rendered)

2. Date of birth January (Month) 2 (Day) 1893 (Year)

3. Complete record of past service for the United States Government other than military or naval:

DEPARTMENT AND BUREAU	PLACE OF EMPLOYMENT	POSITION	SALARY	DATE APPOINTED			DATE SEPARATED		
				Month	Day	Year	Month	Day	Year
Post Office		Clerk	$900pa	11		16	4		17

4. Military and Naval Record. If any, check (✓) to indicate branch and other information, also give dates of enlistment and discharge. Under organization give company, regiment, and branch of service, i. e., infantry, marines, or vessel:

None	Army	Navy	Marine Corps	Coast Guard	Pensioner	Veterans Bureau beneficiary

World War ☐ War with Spain ☐ Other ☐

MILITARY RECORD

ORGANIZATION	DATE OF ENLISTMENT OR COMMISSION	DATE OF HONORABLE DISCHARGE

Very respectfully,

FEB 15 1934

M.M. J. GARDNER,

Chief of Appointment Division
(Title of appointing officer)

CIVIL SERVICE COMMISSION
Form 2865—Jan., 1932

U. S. GOVERNMENT PRINTING OFFICE: 1932 16—417

REQUEST FOR SERVICE RECORD

Department of Commerce
(Department or Establishment)

February 15, 1934.
(Date)

SERVICE RECORD AND RETIREMENT DIVISION
U. S. CIVIL SERVICE COMMISSION
WASHINGTON, D. C

Gentlemen:

It is respectfully requested that the complete official service record and retirement deductions by fiscal years be furnished this office for the following named employee:

1. Name in full (Mr., Mrs., or Miss) Spencer, Richard J.
(Give name or names under which service was rendered) (Surname) (Given name) (Middle name)

2. Date of birth January 2 1893
(Month) (Day) (Year)

3. Complete record of past service for the United States Government other than military or naval:

DEPARTMENT AND BUREAU	PLACE OF EMPLOYMENT	POSITION	SALARY	DATE APPOINTED			DATE SEPARATED		
				Month	Day	Year	Month	Day	Year
Navy		Supply		4		16	11		16

4. Military and Naval Record. If any, check (✓) to indicate branch and other information, also give dates of enlistment and discharge. Under organization give company, regiment, and branch of service, i. e., infantry, marines, or vessel:

None	Army	Navy	Marine Corps	Coast Guard	Pensioner	Veterans Bureau beneficiary

World War ☐ War with Spain ☐ Other ☐

MILITARY RECORD

ORGANIZATION	DATE OF ENLISTMENT OR COMMISSION	DATE OF HONORABLE DISCHARGE

Very respectfully,

EDW. J. GARDNER, FEB 15 1934

Chief of Appointment Division
(Title of appointing officer)

CIVIL SERVICE COMMISSION
Form 2865—Jan., 1932

U. S. GOVERNMENT PRINTING OFFICE: 1932 16—417

Standard Form No. 13
Approved by the President
2-26-26—Revised 1-10-28

ABSTRACT OF OFFICIAL RECORD OF U. S. GOVERNMENT EMPLOYEE

(For the use of the department to which the employee has been transferred)

INSTRUCTIONS

1. The act, approved February 14, 1922, prescribes that "each executive department, and each independent establishment of the Government not within the jurisdiction of any executive department, shall establish and maintain such record as will enable it to determine the amount deducted within each fiscal year from the basic salary, pay, or compensation of each employee within its jurisdiction to whom this act applies. When such employee is transferred from one office to another a certified abstract of his official record shall be transmitted to the office to which the transfer is made."

2. A complete official record in the Federal service of the employee named should be set forth on this abstract. If an employee is transferred to another department, an abstract will be prepared in duplicate, showing his appointment in the department from which transferred and all changes of grade or compensation while therein. The original, properly executed, will be transmitted to the department to which transferred, the duplicate to be retained in his personal file. Should such employee be again transferred the second department will prepare an abstract setting forth the data contained in that received by it, with the addition of his record while in the second department, such abstract to be transmitted to the department to which he is transferred, a duplicate being retained.

In the case of a reinstatement, the department in which the employee is reinstated should apply to the establishment in which the former service was rendered for an abstract of record in the case. Statements of employees must not be accepted unless verified from official records.

3. In Table II show the amount deducted for the retirement fund during each **fiscal year**, or part of **fiscal year**, the employee was in your service.

4. This certificate must be signed and countersigned (if necessary) by an official recognized by the Bureau of Pensions as authorized to sign certificate of administrative officer on application for refunds.

5. In the case service was per diem and continuous through the calendar year, so state; if intermittent, give dates of beginning and ending of actual employment, with the number of days served.

NAME: Spencer, Richard J. ——— (Date of birth)

(Surname first, Mr., Miss, or Mrs.)

Treasury - Public Health Service - Field

(Department and office in which last service was had. See Paragraph 2 of Instructions)

Baltimore, Maryland. (Place) January 31, 1934. (Date)

I. SERVICE RECORD

ESTABLISHMENT (a)	ACTION (b)	POSITION (Pay-roll title)	RATE OF PAY (c)	DATE EFFECTIVE
Public Health Service	Temp. appt.	Messenger	$600 pa	2-17-16
	Resigned	"		3-17-16

10—1831

(a) Place the name of department, bureau, or office in which the service was performed.

(b) Indicate the nature of the action according to the following key abbreviations: PA, probational appointment; Exc., excepted from examination; E. O., Executive order; Rein., reinstatement; Trans., transfer; Pro., promotion; Red., reduction; Res., resignation; Rem. C., removed for cause; Rem. R., removed, reduction of force; L. W. O. P., leave without pay for periods of one month or more.

(c) Under rate of pay, do not include bonuses, allowances, overtime pay, or compensation given in addition to basic pay of positions as fixed by law or regulation.

II. STATEMENT OF DEDUCTIONS FOR RETIREMENT FUND—BY FISCAL YEARS

(See Instructions No. 3)

BEGINNING—			ENDING—			DEDUCTIONS		BEGINNING—			ENDING—			DEDUCTIONS	
Month	Day	Year	Month	Day	Year	Dollars	Cents	Month	Day	Year	Month	Day	Year	Dollars	Cents
No deductions															

Do records show employee has made application for refund of any portion of amount shown above? ____
(Yes or No)

If the records show that refund of the above deductions has been made in whole or in part, state the amount or amounts, and period or periods covered and give claim number. (If none, so state) ____

State leaves of absence in current calendar year: annual none; sick none; without pay none

State any leave of absence in excess of six months in the aggregate in any calendar year: none

The foregoing is a complete abstract of the official record on file in this office showing all Federal service to date of the employee named herein.

By direction of the Surgeon General.

(Sgd) C. C. Pierce
(Signature)

Countersigned FEB 1 1934, 19____

(Sgd) J. E. Harper.
(Signature)

Chief, Div. of Appts., Treasury.
(Official title)

Assistant Surgeon General.
(Official title)

Division of Personnel & Accounts.

Furnished to: Lighthouse 2/13/34

10—1831 U. S. GOVERNMENT PRINTING OFFICE: 1926

RECEIVED BY
FEB 1 - 1934
SERVICE RECORD AND RETIREMENT DIVISION

IN REPLYING
ADDRESS THE SURGEON GENERAL
U. S. PUBLIC HEALTH SERVICE
AND REFER TO

TREASURY DEPARTMENT

PUBLIC HEALTH SERVICE

WASHINGTON

January 31, 1934.

The Honorable,
The Secretary of the Treasury,
Division of Appointments.

Sir:

I have the honor to transmit herewith Abstract of Official Record of Richard J. Spencer, Messenger, formerly on duty with the U. S. Public Health Service, Baltimore, Maryland, for countersignature and transmission to C. M. Hopkins, Superintendent of Lighthouses, Department of Commerce, as requested by the enclosed communication dated January 29, 1934.

By direction of the Surgeon General.

Respectfully,

O. C. Pierce
Assistant Surgeon General,
Division of Personnel & Accounts.

AB:ecg

Enclosures.

Mr. Hopkins letter 1/29/34 addressed to U.S. Public Health Service returned to J.H. with abstract of official record. M. I. H.

Bureau

Dept

Standard Form No. 8
(Approved by the President, May 22, 1925)

LIGHTHOUSES
1933 SEP - 16 - AM 11 : 10

DEPARTMENT OF COMMERCE
SEP 18 1933
APPOINTMENT DIVISION

DEPARTMENT OF COMMERCE
1933 SEP - 18 - AM 10 : 34
CHIEF CLERK

OATH OF OFFICE

Prescribed by Section 1757, Revised Statutes of the United States

COMMERCE
(Department or Establishment)

LIGHTHOUSES
(Bureau or Office)

I, RICHARD JOSEPH SPENCER, do
(Name in full, printed or typed)
solemnly swear (or affirm) that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter. So HELP ME GOD.

Richard Joseph Spencer
(Signature of appointee)

Subscribed and sworn to before me this 14 day of Sept, A. D. 1933

at Portsmouth, Virginia
(City or place) (State)

[SEAL]

Holden Abney Jr.
Lighthouse Engineer.

NOTE.—If the oath is taken before a Notary Public the date of expiration of his commission should be shown.

Position to which appointed 2nd Officer - Tender SPEEDWELL

Date of entrance on duty September 1, 1933.

U. S. GOVERNMENT PRINTING OFFICE: 1930 10—1689

CARDED

Form A-30

NOT TO BE ACCEPTED AS AUTHORITY FOR INVESTIGATION OPERATIONS UNLESS ACCOMPANIED BY OFFICIAL CREDENTIALS

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

September 1, 1933.

Mr. Richard J. Spencer,

Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office,

Second Officer

in the Lighthouse Service

at a salary of Nineteen Hundred and Eighty dollars per annum

effective September 1, 1933.

Nature of appointment: Change from rate at $2220 per annum.

Civil Service authority:

Classification allocation:

By direction of the Secretary:

Respectfully,

WM. T. GARDNER

Chief of Appointment Division.

APPOINTMENT DIVISION
ENTERED ON JOURNAL
SEP 23 1933
SHEET NO. 4357
DEPARTMENT OF COMMERCE

SEP - 8 1933

5

CARDED

GOVERNMENT PRINTING OFFICE

Appropriation (unit): Field.

Vice: Eddie B. Mason.

Legal Residence: Maryland.

11-8657

Form 73

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

DEPARTMENT OF COMMERCE 1933 AUG 18 AM 10:29 CHIEF CLERK

DEPARTMENT OF COMMERCE AUG 18 1933 APPOINTMENT DIVISION

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, Fifth DISTRICT.

Baltimore, Md. (City) August 14, (Date) 1933

COMMISSIONER OF LIGHTHOUSES:

Action recommended, Transfer and Demotion — Legal residence, Maryland

Name, Richard J. Spencer — Proposed salary, $1980.p.a. Same Step

Position, 2nd Officer — Proposed range, $1860.-1980.

Location, Tender SPEEDWELL — Appropriation, Sal. L.H. Vessels

Effective, September 1, 1933 — [1] the actual date of entrance on duty, ~~or as soon thereafter as he enters on duty.~~

Former position, Mate — Former salary, $2220.p.a.

Location, Winter Quarter Lightship #91 — Former range, $2100-2220.

Rank on eligible list, --- Rating, --- Percentage, ---- , Other eligibles considered:

Previous incumbent; his pay: Eddie B. Mason - $2040.p.a. — Services terminated, August 31, 1933.

Reason, Transferred - Form 73-a. - not rec'd

Members of family in Government service, None

Date of birth, January 2, 1893

Remarks: This action is necessitated by the replacement of L.S. #91 by Cape Lookout Lightship #107 and does not violate Civil Service rule relative to religious or political opinions or affiliations.

Selection regular, subject to the action of the U. S. Civil Service Commission, , 19----

DEPARTMENT OF COMMERCE SEP 5 1933

8-18-33

L. M. Hopkins

Secretary, Civil Service District. — Superintendent of Lighthouses.

BUREAU OF LIGHTHOUSES
WASHINGTON

August 17, 1933

Submitted to the Secretary of Commerce, approved. Justification is not submitted for the reason that an increase in gross pay is not involved.

Action O. K.

ADM ASST TO SEC'Y

C. P. Harman

Acting Commissioner of Lighthouses.

[1] Strike out the clause which does not apply.

11—2314

Form A-38

DEPARTMENT OF COMMERCE

APPOINTMENT DIVISION

WASHINGTON

December 31, 1930

Mr. R. J. Spencer

Through the Commissioner of Lighthouses.

You are advised that your compensation has been changed as indicated below, effective January 1, 1931.

No new appointment will be issued to you as a result of this change, and an oath of office is not required.

By direction of the Secretary.

Respectfully,

EDW. J. GARDNER

Chief of Appointment Division.

From: $2200

To: $2220

Service and grade: Range $2100-2220

Appropriation (unit): Salaries, Lighthouse Vessels

5th District.

WHC.

CANCELED

APPOINTMENT DIVISION
ENTERED ON JOURNAL
JAN 10 1931
SHEET NO. 2922
DEPARTMENT OF COMMERCE

GOVERNMENT PRINTING OFFICE 11—9051

CROSS REFERENCE

R. J. Spencer 7/7/30

For effective date 6/5/30 on file 8

Wm F Hoake

AHL.
Form 73a

REPORT OF TRANSFER OF APPOINTE

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES. Fifth DISTRICT.

LIGHTHOUSES 1930 JUN 14 AM 9 04

5 CHIEF CLERK 1930 JUN 17 PM 3 51

DEPARTMENT OF COMMERCE JUN 18 1930 APPOINTMENT DIVISION

April 24, 1930

THE COMMISSIONER OF LIGHTHOUSES:

The following-named employee will be transferred as indicated, and will enter upon duty at his new station on or about May 5, 1930.

Name, R. J. Spencer — Position, Mate

From Lightship #52 — To Lightship #91

Previous incumbent, Bernard W. Digges

Services to be terminated, May 4th, 1930 — Reason, Promoted.

CARDED

L. M. Hopkins
Superintendent of Lighthouses.

June 13, 1930

The above-referred-to transfer became effective beginning with June 5th, 1930

L. M. Hopkins
Superintendent of Lighthouses.

11—4598

BUREAU OF LIGHTHOUSES
WASHINGTON

JUN 16 1930

Submitted to the Secretary of Commerce for his information.

W. P. Harman
Acting Commissioner of Lighthouses.

CROSS REFERENCE

R. J. Spencer

Transfer & Promotion -.

effective - 4/8/30

see file H. Almy, Jr.

AHL.
Form 73a

REPORT OF TRANSFER OF APPOINTEE

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES. Fifth DISTRICT.

1930 APR 26 PM 2:38 CLERK
DEPARTMENT OF COMMERCE APR 26 1930 APPOINTMENT DIVISION
DEPARTMENT OF COMMERCE MAY 2 1930 APPOINTMENT DIVISION

April 24, 1930

THE COMMISSIONER OF LIGHTHOUSES:

The following-named employee will be transferred as indicated, and will enter upon duty at his new station on or about May 5, 1930.

Name, R. Richard J. Spencer — Position, Mate

From Lightship #52 Salary-$2200 — To Lightship #91 Salary-$2200

Previous incumbent, Bernard W. Diggs — See remarks below. In approval.

Services to be terminated, May 4th, 1930 — Reason, Promoted.

CARDEU

L. M. Hopkins
Superintendent of Lighthouses.

, 19

The above-referred-to transfer became effective beginning with .....

.....

11—4598

BUREAU OF LIGHTHOUSES
WASHINGTON

April 25, 1930.

Submitted to the Secretary of Commerce for his information. It is further recommended that the base pay of the position of Mate on Lightship #91 be considered as $2200 per annum for the present.

Action O. K.
acty. Chief Clerk

C. P. Hartman
Acting Commissioner of Lighthouses.

Standard Form No. 8
(Approved by the President, May 22, 1925)

DEPARTMENT OF COMMERCE
APR 26 1930
APPOINTMENT DIVISION
CHIEF CLERK DEPT. OF LIGHTHOUSES
APR 25 PM 3:07
BALTIMORE, MD.

OATH OF OFFICE

Prescribed by Section 1757, Revised Statutes of the United States

COMMERCE (Department or Establishment) LIGHTHOUSE (Bureau or Office)

I, RICHARD J. SPENCER (Name in full, printed or typed), do solemnly swear (or affirm) that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter. So HELP ME GOD.

CARDED

Richard J. Spencer
(Signature of Appointee)

Subscribed and sworn to before me this 8 day of April, A. D. 1930

at Portsmouth (City or place), Virginia (State)

[SEAL]

Holden Adams Jr.
Captain, U.S.L.H. Service
Insp. Engr.

O. K. REPORT DATA ENTERED

Chief Clk.
Asst. Chief Clk.
Asst. Engr. (1)
Asst. Engr. (2)
Asst. Engr.
1 Drafts
2 Drafts
Hydrog.
Accounts
Ordering
Personnel
Cost Kpg.
Prop. Clk.
Stenog.
Messenger
File

NOTE.—If the oath is taken before a Notary Public the date of expiration of his commission should be shown.

Position to which appointed Mate, Lightship #52.

Date of entrance on duty April 8, 1930.

GOVERNMENT PRINTING OFFICE 10—1689

Form A-30

NOT TO BE ACCEPTED AS AUTHORITY FOR INVESTIGATION OPERATIONS UNLESS ACCOMPANIED BY OFFICIAL CREDENTIALS

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

March 5, 1930.

Mr. Richard J. Spencer,

Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office,

Mate

in the Lighthouse Service

at a salary of Two Thousand Two Hundred dollars per annum

effective April 5, 1930, or entrance on duty.

Nature of appointment: Change from Keeper at $1320 per annum.

Civil Service authority:

Classification allocation:

CARDED

By direction of the Secretary:

Respectfully,

MAR 12 1930

EDW. J. GARDNER

5
E

Chief of Appointment Division.

GOVERNMENT PRINTING OFFICE

Appropriation (unit): Field.

Vice: Robert Earle Tillette.

Legal Residence: Maryland.

APPOINTMENT DIVISION
ENTERED
MAR 15 1930
2609
ON JOURNAL
DEPARTMENT OF COMMERCE

11-8657

AHL.
Form 73
Ed. April, 1929

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LIGHTHOUSES 1930 MAR 1 AM 9:30

CHIEF CLERK 1930 MAR 5 AM 11 32

DEPARTMENT OF COMMERCE MAR 5 1930 APPOINTMENT DIVISION

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, Fifth DISTRICT.

Baltimore, Md. (City) February 28 (Date), 1930

DEPARTMENT OF COMMERCE MAR 10 1930 APPOINTMENT DIVISION

COMMISSIONER OF LIGHTHOUSES:

Action recommended, Transfer and Promotion to fill Vac.

Name, Richard J. Spencer

Position, Mate

Location, Lightship #52.

Effective, April 5, 1930

Legal residence, Maryland

Proposed salary, $2200.p.a.
(Base pay formerly - 2100)

Proposed range, ---

Appropriation, Sal. L.H. Vessels

[1] ~~the actual date of entrance on duty~~, or as soon thereafter as he enters on duty.

Former position, (Asst.) Keeper

Location, Cove Point Light Station

Former salary, $1320.p.a.

Former range, $1200-1500.

Rank on eligible list, --- Rating, --- Percentage, --- , Other eligibles considered:

Spencer Rec'd 2220 pa (incl. 120 long) when he served as Mate LV-52 this dist.

Previous incumbent, Robert E. Earle Tillette

Services terminated, February 28, 1930.

Reason, Transferred and demoted.

Members of family in Government service, None

Date of birth, January 2, 1893.

Remarks: Mr. Spencer served as Mate on Lightship #52, from which position he was transferred to Asst. Keeper, Cove Pt. Lt. Station, on March 13, 1929.

Selection regular, subject to the action of the
U. S. Civil Service Commission, , 19____

Secretary, Civil Service District.

Acting Supt. of Lighthouses.

4/5/30
3-5-30

BUREAU OF LIGHTHOUSES
WASHINGTON

March 3, 1930.

Submitted to the Secretary of Commerce, approved. It appears that Mr. Spencer is eligible for this transfer and promotion as he held the position to which he is nominated until the close of March 12, 1929. It is recommended that $2200 per annum be considered the base pay of the position of Mate on Lightship #52 for the present.

Action O. K.

Adm. Asst. to Sec'y

BUREAU OF LIGHTHOUSES ACTION TAKEN MAR 11 1930 DEPARTMENT OF COMMERCE

Acting Commissioner of Lighthouses.

[1] Strike out the clause which does not apply.

11—2314

Standard Form No. 8
(Approved by the President, May 22, 1925)

VRH

CHIEF CLERK

1929 MAR 14 AM 11 11

OATH OF OFFICE

Prescribed by Section 1757, Revised Statutes of the United States

DEPARTMENT OF COMMERCE
MAR 14 1929
APPOINTMENT DIVISION

Department of Commerce
(Department or Establishment)

Lighthouse Service
(Bureau or Office)

I, Richard J. Spencer, (Name in full, printed or typed), do solemnly swear (~~or affirm~~) that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter. So HELP ME GOD.

Richard J. Spencer
(Signature of Appointee)

CARDED

Subscribed and sworn to before me this 13th day of March, A. D. 1929,

at Baltimore, (City or place), Md. (State)

[SEAL]

Jas. F. Reily,
Clerk 5th L.H. Dist

C. S. REPORT DATE ENTERED

NOTE.—If the oath is taken before a Notary Public the date of expiration of his commission should be shown.

Position to which appointed Assistant Keeper, Cove Point L.H.Md.

Date of entrance on duty March 13, 1929

GOVERNMENT PRINTING OFFICE 10—1689

Form A-30

NOT TO BE ACCEPTED AS AUTHORITY FOR INVESTIGATION OPERATIONS UNLESS ACCOMPANIED BY OFFICIAL CREDENTIALS

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

February 18, 1929.

Mr. Richard J. Spencer,

Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office,

Keeper

in the Lighthouse Service

at a salary of Thirteen Hundred and Twenty dollars per annum

effective March 5, 1929, or upon entrance on duty.

CARDED

Nature of appointment: Change from Mate at $2220 per annum (including $120 longevity pay).

Civil Service authority:

Classification allocation:

APPOINTMENT DIVISION ENTERED FEB 23 1929 ON JOURNAL DEPARTMENT OF COMMERCE

By direction of the Secretary:

FEB 21 1929

Respectfully,

W. J. CARDOZIER

Chief of Appointment Division.

TC

GOVERNMENT PRINTING OFFICE

Appropriation (unit): Field.

Vice: William H. Keagle.

Legal Residence:

11-8657

Form 73

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, Fifth DISTRICT.

Baltimore, Md., February 14, 1929
(City) (Date)

LIGHTHOUSES 1929 FEB 16 AM 9:12

DEPARTMENT OF COMMERCE FEB 18 1929 APPOINTMENT DIVISION

CHIEF CLERK DEPARTMENT OF COMMERCE FEB 19 1929 APPOINTMENT DIVISION

COMMISSIONER OF LIGHTHOUSES:

Action recommended, Transfer and demotion.

Name, Richard J. Spencer Request

Position, Assistant Keeper #1192

Location, Cove Point Light Station

Effective, March 5, 1929

Legal residence, Maryland

Proposed salary, $1320. p.a. abon min

Proposed range, $1200-$1500.

Appropriation, ~~Sal. Kprs. of L.H.~~ Such acts

[1] ~~the actual date of entrance on duty~~, or as soon thereafter as he enters on duty.

Former position, Mate

Location, Fenwick Island Shoal L.S. #52

Former salary, $2220. p.a. (Incl. $120. p.a. longevity)

Former range, ---

Rank on eligible list, ---- Rating, --- Percentage, ---- , Other eligibles considered: -

Previous incumbent, Wm. H. Keagle (Lt. 1192) Services terminated, February 20, 1929

Reason, ~~Resigned~~ Transferred.

Members of family in Government service, None

Date of birth, January 2, 1893

Remarks: This demotion is at the request of Mr. Spencer and Civil Service rule relative to political or religious opinions or affiliations will not be violated by the action recommended.

Selection regular, subject to the action of the
U. S. Civil Service Commission, , 19-----

Secretary, Civil Service District.

Acting Superintendent of Lighthouses

BUREAU OF LIGHTHOUSES
WASHINGTON

FEB 16 1929

Inclos.

2/14/29

Submitted to the Secretary of Commerce, approved. Mr. Spencer's experience as a mate on a lightship qualifies him for the duties of keeper, as proposed.

Action O. K.

Chief Clerk

APPOINTMENT DIVISION NECESSARY ACTION TAKEN FEB 20 1929 DEPARTMENT OF COMMERCE

F. P. Dellon

Acting Commissioner of Lighthouses

[1] Strike out the clause which does not apply.

11—2314

DEPARTMENT OF COMMERCE

Description of duties of field positions.

Bureau No.: Lt. 1192

Name: Richard J. Spencer

Bureau: Lighthouses

Salary: $1320 per annum

Salary range: $1200-$1500

Position: Light Keeper

Station: Cove Point Light Station,
Fifth Lighthouse District.

Description of duties:

Same as those of the previous incumbent, William H. Keagle, whose resignation has been recommended effective at the close of February 20, 1929.

COPY.

July 2, 1928.

Commissioner of Lighthouses,
Washington, D. C.

Subject: Transfers and promotions.

1. Below is report for month of June of transfers, promotions and demotions made in this district which do not require oaths, including transfers made on form 73-a, with necessary data required by the Department in connection thereto:

Name	Position	Salary	Nature of change	Letter date	Eff. date
Edward B. Austin	Keeper	$1260 p.a.	Promotion	5/25/28	6/9/28
C. P. Morgan	"	1500 p.a.	trans.&prom.	5/25/28	6/1/28
Nelson H. Lewis	"	1320 p.a.	"	5/25/28	6/9/28
Thos. J. Cropper	"	1440 p.a.	"	6/18/28	6/30/28
James B. Saunders	Rad.Opr.	1320 p.a.	73-a	4/25/28	6/16/28
Thos. S. Simmons	Mate	2100.LL pa	"	5/28/28	6/16/28
August Knipps	Mate	2040.LP.a.	"	5/28/28	6/16/28
Richard J. Spencer	Mate	2100.LL pa	"	5/28/28	6/16/2

See file of Edward B. Austin.

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

July 1, 1928.

Mr. Richard J. Spencer,

Through the Chief, Bureau of Lighthouses.

Sir:

You are advised that under the Welch Act your compensation has been changed as indicated below, effective July 1, 1928.

By direction of the Secretary:

Respectfully,

EDW. J. GARDNER,

Chief of Appointment Division.

APPOINTMENT DIVISION
RECEIVED
JUL 2 1928
DEPARTMENT OF COMMERCE

From: $2100

To: $2220

11—0564

5

(Includes $120 longevity)

CARDED

Form 73a

VRH

REPORT OF TRANSFER OF APPOINTEE

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES. FIFTH DISTRICT

LIGHTHOUSES 1928 JUN 25 AM 9:06

DEPT. OF COMMERCE JUN 27 1928 APPOINTMENT DIVISION CHIEF CLERK 1928 JUN 26 AM 11:28

Baltimore, Md., May 28, 1928

THE COMMISSIONER OF LIGHTHOUSES:

The following-named employee will be transferred as indicated, and will enter upon duty at his new station on or about June 5, 1928

Name, Richard J. Spencer Position, Mate

From Lightship #72 To Lightship #52

Previous incumbent, Thos. S. Simmons

Services terminated, on or about June 4,1928 Reason, Transferred to L.S. 107

Salary - $2100.LL

CARDED

Superintendent of Lighthouses

VRH

Baltimore, Md., June 23, 1928

The above-referred-to transfer became effective beginning with June 18, 1928

For and in the absence of the Superintendent.

Assistant Superintendent

11—4598

BUREAU OF LIGHTHOUSES

WASHINGTON

JUN 25 1928

Submitted to the Secretary of Commerce for his information.

Acting Commissioner of Lighthouses.

Form 73a

VRH

LIGHTHOUSES 1928 MAY 29 PM 3-51

REPORT OF TRANSFER OF APPOINTEE

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES. FIFTH DISTRICT.

CHIEF CLERK 1928 JUN 1 PM 3-51 DEPARTMENT OF COMMERCE

DEPARTMENT OF COMMERCE JUN 2 1928 APPOINTMENT DIVISION

Baltimore, Md., May 28, 19 28

THE COMMISSIONER OF LIGHTHOUSES:

The following-named employee **will be** transferred as indicated, and **will enter** upon duty at his new station on **or about June 5, 1928**

Name, **Richard J. Spencer** Position, **Mate**

From **Lightship #72** To **Lightship #52**

Previous incumbent, **Thos. S. Simmons**

Services terminated, **on or about June 4,1928** Reason, **Transferred to L.S. 107**

✓

Salary - $2100.LL

CARDED

W. D. King

Superintendent of Lighthouses

, 19

The above-referred-to transfer became effective beginning with .....

.....

11—4598

BUREAU OF LIGHTHOUSES
WASHINGTON

MAY 31 1928

Submitted to the Secretary of Commerce for his information.

H. B. Bowerman

H. B. BOWERMAN

Acting Commissioner of Lighthouses.

LIGHTHOUSES
1927 DEC 19 AM 9 40

Form 111

OATH OF OFFICE

(Prescribed by Section 1757, Revised Statutes)

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

DEPARTMENT OF COMMERCE
DEC 19 1927
APPOINTMENT DIVISION

CHIEF CLERK

1927 DEC 19 AM 10 55

I, Richard J. Spencer,

do solemnly[1] swear (See below) that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter: So HELP ME GOD.

Richard J. Spencer
(Appointee signs here)

[2] Sworn to (See below) and subscribed before me, this[3] 15 day of December, A. D. 1927

(Affix official seal here)

[4](Name) R. L. Seibel

(Official title) Chief Clerk, 5th L. H. District

My commission expires .....

Official Title	Rate of Pay	Name of Station, Vessel, or Place of Employment
Present Mate	$2100. p.a.(Incl. $120.p.a.longv) $2160. p.a.(Incl.	Lightship #72
Former[5] Mate	$120.p.a.longv).	Tender ACACIA (9th Dist.)

(The above should be filled in by the district officer before sending to appointee)

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, 5th DISTRICT

C. S. REPORT DATA ENTERED

Baltimore, Md., (Address) December 16, 1927 (Date)

The above-named appointee entered upon duty on December 16, 1927 (Date)

CARDED

For the Superintendent. W. D. King
(Signature, followed by title)
Superintendent of Lighthouses

[1] Insert here "swear" or "affirm," as the case may be.
[2] Insert here "sworn to" or "affirmed," as the case may be.
[3] The oath may be taken any time on or after the effective date of appointment and prior to the payment of compensation, but no compensation shall be paid until the oath is executed in proper form.
[4] This oath should be taken before a justice of the peace, notary public, judge, clerk of a court, a chief clerk in the office of a superintendent of lighthouses or other employee in the Lighthouse Service designated by a chief clerk, or any other officer having authority to administer oaths, but never before a collector of customs or postmaster, as neither officer has power to administer oaths in such cases. In case the officer administering the oath has no seal, his official character should be duly certified to by the clerk of the proper court or the proper county clerk, except in the case of chief clerks in the offices of superintendent of lighthouses and other employees in the Lighthouse Service designated by them, who are not required to have a seal.
[5] Give this information in all cases where new oath is required.
Failure to fill out this oath properly will result in its return for correction.

GOVERNMENT PRINTING OFFICE

Form A-30

NOT TO BE ACCEPTED AS AUTHORITY FOR INVESTIGATION OPERATIONS UNLESS ACCOMPANIED BY OFFICIAL CREDENTIALS

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

October 29, 1927.

Mr. Richard J. Spencer,

Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office,

Mate

in the Lighthouse Service

at a salary of Two Thousand One Hundred dollars per annum
(including $120 per annum longevity pay)

effective November 1, 1927, or as soon thereafter as you enter on duty.

Nature of appointment: Change from First Officer at $2160 per annum (including $120 per annum longevity pay).

Civil Service authority:

Classification allocation:

1737 NOV 5 - 1927 DEPARTMENT OF COMMERCE

By direction of the Secretary:

Respectfully,

NOV 2 - 1927

EDW. J. GARDNER,

Acting Chief of Appointment Division.

C
5

GOVERNMENT PRINTING OFFICE

Appropriation (unit): Field.

Vice: Frank L. Dixon.

Legal Residence: Maryland.

11-8657

Form 73

VRH

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LIGHTHOUSES 1927 OCT 28 AM 9:03

CHIEF CLERK 1927 OCT 28 PM 3

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, FIFTH DISTRICT.

Baltimore, Md., (City) October 27, (Date) 1927

COMMISSIONER OF LIGHTHOUSES:

Action recommended, Transfer

Name, Richard J. Spencer

Position, Mate

Location, Lightship #72

Effective, November 1, 1927

Former position, ~~Mate~~ 1st Officer

Location, Tender ACACIA

Legal residence, Maryland

Proposed salary, ~~$2040.~~ 2100 (Bureau) (Incl. ~~$60.~~ $120 Longevity pay)

Proposed range, ----

Appropriation, ~~Sal, L.H. Vessels~~ Such

[1] ~~the actual date of entrance on duty~~, or as soon thereafter as he enters on duty.

Former salary, $2160 (Incl. $120 longevity) (Bureau)

Former range, ----

Rank on eligible list, ---- Rating, ---- Percentage, ---, Other eligibles considered: -

APPOINTMENT DIVISION NECESSARY ACTION TAKEN NOV 1 1927 DEPARTMENT OF COMMERCE

Previous incumbent, Frank L. Dixon 2100

Services terminated, October 31, 1927

Reason, Retired on account of disability ~~(still pending)~~

Members of family in Government service, None

Date of birth, January 2, 1893

Remarks: The Bureau's attention is directed to our endorsement of September 26 on follow-up letter of Sept. 22 on subject of transfer of Mr. Spencer.

Selection regular, subject to the action of the U. S. Civil Service Commission, , 19----

H. D. King

Secretary, Civil Service District. Superintendent of Lighthouses

10-29-27

BUREAU OF LIGHTHOUSES
WASHINGTON

October 28, 1927.

Submitted to the Secretary of Commerce, approved.

Action O. K.
Graves
Adm Asst. to Secy
10/31

Acting Commissioner of Lighthouses.

[1] Strike out the clause which does not apply.

11—2314

Form A-38

DEPARTMENT OF COMMERCE

APPOINTMENT DIVISION

WASHINGTON

October 5, 1927.

Mr. Richard J. Spencer,

Through the Commissioner of Lighthouses.

Sir:

You are advised that your compensation has been changed as indicated below, effective December 11, 1926.

No new appointment will be issued to you as a result of this change, and an oath of office is not required.

By direction of the Secretary.

Respectfully,

OCT 10 1927
S. W. CROSTHWAIT

Acting Chief of Appointment Division.

From: $2100 per annum (Including $60 per annum longevity pay).

To: $2160 per annum (Including $120 per annum longevity pay).

Service and grade: Field.

Appropriation (unit):

CARDED

APPOINTMENT DIVISION ENTERED OCT 10 1927 ON JOURNAL DEPARTMENT OF COMMERCE.

GOVERNMENT PRINTING OFFICE 11—9051

Form 73

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LIGHTHOUSES 1927 OCT 4 AM 8

CHIEF CLERK 1927 OCT 5 AM 11 53

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, 9th DISTRICT,

San Juan, P. R. (City.) September 26 (Date.) 1927

COMMISSIONER OF LIGHTHOUSES:

Action recommended, Increase in pay to cover longevity.

Name, Richard J. Spencer. Legal residence, Maryland.

Present Sal. 2100 incl. 60 long.

Position, First Officer Salary, ⊙ See below.

Location, L. H. Tender "Acacia" Appropriation, ~~S.L.H.V.~~

Effective * December 11, 1926 { the actual date of entrance on duty, or ~~as soon thereafter as he enters on duty.~~

DEPARTMENT OF COMMERCE OCT 5 1927 APPOINTMENT DIVISION

DEPARTMENT OF COMMERCE OCT 8 1927 APPOINTMENT DIVISION

Former position, Former salary,

Location, * 5 yrs after Orig. entry on duty, deducting 3 mos. L.W.O.P. (mar 1 to may 31 incl. 1924)

⊙ If allowed should be "2160 pa. incl. 120 long".

Rank on eligible list, Rating, Percentage, , Other eligibles considered:

Frank C. Hirondeau - Similar Case - allowed Long-Service Period during which he had been temp. Promo to higher grade.

APPOINTMENT DIVISION NECESSARY ACTION TAKEN OCT 8 1927 DEPARTMENT OF COMMERCE

Previous incumbent, Services terminated,

Reason,

Members of family in Government Service, None.

Date of birth, January 2, 1893.

Remarks: Salary as Master Dec 11, 1926 to March 7, 1927 should be $2220; from March 8, 1927 to May 30, 1927 as Mate should be $2040; from June 1, 1927 to June 30, 1927 as 1st Officer salary should be $2040; after July 1st, 1927 as First Officer should be $2160. See correspondence attached.

Selection regular, subject to the action of the U. S. Civil Service Commission, , 19

J. R. Monteiro,
Superintendent.

Secretary, Civil Service District.

Inclos.

BUREAU OF LIGHTHOUSES
WASHINGTON

October 4, 1927.

Submitted to the Secretary of Commerce, approved.

APPROVED: Acting Commissioner of Lighthouses.

ACTING ASSISTANT SECRETARY

10-5-27

[1] Strike out the clause which does not apply.

11—2314

RLC

DEPARTMENT OF COMMERCE
BUREAU OF LIGHTHOUSES
WASHINGTON

LIGHTHOUSES
1927 OCT 4 AM 8 55

September 21, 1927.

SUBJECT: Longevity pay, First Officer R. J. Spencer;
9th's letter of September 3, 1927.

Returned to Superintendent of Lighthouses, San Juan, Porto Rico, approved in accordance with paragraph 5 above.

J. S. CONWAY

Acting Commissioner of
Lighthouses.

LIGHTHOUSES
1927 OCT 4 AM 8 55

JGQ-AR

September 3, 1927

The Commissioner of Lighthouses:-

SUBJECT:- Longevity pay, First Officer R.J. Spencer.

1. There is enclosed herewith letter from the above-named employee in which he claims to be entitled to longevity pay at the rate of $120 per annum retroactive to October, 1926.

2. In accordance with the records of this office, Mr. Spencer entered the Service, September 11th, 1921, and has served as Mate and First Officer up to the present date, except during the following periods:

March 1st, 1924, to May 31, 1924. (Leave without pay).
Feb. 20th, 1925, to Aug. 4, 1925. (2nd. Mate.)
Oct. 2nd., 1926, to March 7,1927. (Temporary Master.)

3. In reference to Regulations, 1927, Article 418, paragraph "d", it would seem that the short period of service as Temporary Master would tend to deprive this employee of his 5-year grade longevity. However, in view of the fact that from this position he was re-appointed to his former position of Mate, it is considered that the same should not be counted against him for the purposes of longevity. At any rate, the matter is referred to the Bureau for advice. Form 73 to be submitted if such advice is favorable.

See out file Frank C. Hinrichsen similar case.

4. In reference to leave without pay mentioned above, Mr. Spencer states that the same was taken on account of sickness.

5. The grade longevity requested, if approved, should be retroactive to December 11, 1926, instead of the date mentioned in Mr. Spencer's letter, in order to make allowance for the 3 months leave without pay.

J. R. Monteiro,
Superintendent.

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
SAN JUAN, P. R.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LIGHTHOUSES
1927 OCT 4 AM 8·55

DEPT OF LIGHTHOUSES
AUG 31 1927
SAN JUAN PORTO RICO

OFFICE OF SUPERINTENDENT, 9TH DISTRICT
SAN JUAN, P. R.

Tender ACACIA
August 31st, 1927.

To: Superintendent of Lighthouses,
Ninth District, San Juan, P. R.

Thru: Commanding Officer, ACACIA.

Subject: Longevity, Retroactive to October 1925.

1. I respectfully request that I be granted longevity pay at the rate of $120 per year retroactive to October 1926, if I am entitled to same. I have been receiving longevity at the rate of $60 per year.

2. I entered the service as Mate Lookout Lightship No. 80 September 11th, 1921 and have been Mate and First Officer continuously since then except as follows:
From March to August, 1925, Second Mate Diamond Shoal Lightship No. 105.
From October 2, 1926 to March 8th, 1927, Master Fenwick Lightship No. 52. (Temporary)

3. I am not certain what day of the month that my appointment commenced or expired, on Diamond Shoal Lightship No. 105, as I no longer have my appointment to that ship.

Respectfully,
R. J. Spencer
First Officer,
Tender ACACIA.

8/31/27.
Respectfully forwarded.
N. C. Manyan Captain.

IN REPLYING ADDRESS
COMMISSIONER OF LIGHTHOUSES
AND REFER TO DATE OF THIS LETTER
AND FILE NO.

RLC

DEPARTMENT OF COMMERCE

BUREAU OF LIGHTHOUSES

WASHINGTON

September 19, 1927.

Secretary of Commerce:

It is requested that the Bureau be loaned the folder of R. J. Spencer, First Officer, Tender ACACIA, Ninth Lighthouse District.

By direction of the Commissioner:

C W P Harman
Chief Clerk, Bureau of Lighthouses.

Loaned 9/19/27
~~loaned~~
LD

Returned 9/21/27
LD.

Form A-38

DEPARTMENT OF COMMERCE

APPOINTMENT DIVISION

WASHINGTON

July 28, 1927.

M r. Richard J. Spencer,

Through the Commissioner of Lighthouses.

Sir:

You are advised that your compensation has been changed as indicated below, effective July 1, 1927.

No new appointment will be issued to you as a result of this change, and an oath of office is not required.

By direction of the Secretary.

Respectfully,

AUG 2 - 1927
EDW. J. GARDNER.

Acting Chief of Appointment Division.

From: $ 1980 per annum.

To: $ 2100 per annum, (including $60 per annum, longevity pay).

Service and grade: Field.

Appropriation (unit):

APPOINTMENT DIVISION ENTERED AUG 2 1927 ON JOURNAL DEPARTMENT OF COMMERCE

R

CARDED

9th.

GOVERNMENT PRINTING OFFICE 11—9051

Form 111

LIGHTHOUSES
1927 JUN 14 AM 9 15

DEPARTMENT OF COMMERCE
JUN 17 1927

OATH OF OFFICE

(Prescribed by Section 1757, Revised Statutes)

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

I, RICHARD J. SPENCER

do solemnly[1] swear (See below) that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter: So HELP ME GOD.

Richard J Spencer
(Appointee signs here)

[2] Sworn to (See below) and subscribed before me, this [3] 4th day of June, A. D. 19 27.

(Affix official seal here)

[4] (Name) J Gonzalez Jimenez

(Official title) Chief Clerk.

My commission expires

OFFICIAL TITLE	RATE OF PAY	NAME OF STATION, VESSEL, OR PLACE OF EMPLOYMENT.
Present 1st Officer	$1980.00	L.H. Tender "Acacia", 9th District.
Former[5] Mate	$1980.00	Lightship No. 52, 5th District.

(The above should be filled in by the district officer before sending to appointee)

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, 9th DISTRICT

San Juan, P.R. (Address), June 4, 1927. (Date)

The above-named appointee entered upon duty on or June 1, 1927. (Date)

J. R. Monteiro,
Superintendent of Lighthouses.
(Signature, followed by title)

CARDED

[1] Insert here "swear" or "affirm," as the case may be.
[2] Insert here "sworn to" or "affirmed," as the case may be.
[3] The oath may be taken any time on or after the effective date of appointment and prior to the payment of compensation, but no compensation shall be paid until the oath is executed in proper form.
[4] This oath should be taken before a justice of the peace, notary public, judge, clerk of a court, a chief clerk in the office of a superintendent of lighthouses or other employee in the Lighthouse Service designated by a chief clerk, or any other officer having authority to administer oaths, but never before a collector of customs or postmaster, as neither officer has power to administer oaths in such cases. In case the officer administering the oath has no seal, his official character should be duly certified to by the clerk of the proper court or the proper county clerk, except in the case of chief clerks in the offices of superintendent of lighthouses and other employees in the Lighthouse Service designated by them, who are not required to have a seal.
[5] Give this information in all cases where new oath is required.
Failure to fill out this oath properly will result in its return for correction.

11—944

Form A-30

NOT TO BE ACCEPTED AS AUTHORITY FOR INVESTIGATION OPERATIONS UNLESS ACCOMPANIED BY OFFICIAL CREDENTIALS

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

May 5, 1927.

Mr. Richard J. Spencer,

Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office,

First Officer

in the Lighthouse Service

at a salary of Nineteen Hundred and Eighty dollars per annum
(including $60 per annum longevity pay)

effective June 1, 1927.

Nature of appointment: Change from Mate at $1980 per annum (including $60 per annum longevity pay).

Civil Service authority:

Classification allocation:

APPOINTMENT DIVISION ENTERED ON PAY ROLL JUN 20 1927 ON JOURNAL DEPARTMENT OF COMMERCE

By direction of the Secretary:

Respectfully,

JUN 20 1927

(SIGNED) CLEVELAND RODGERS

Chief of Appointment Division.

C
9

GOVERNMENT PRINTING OFFICE

Appropriation (unit): Field.

Vice: Ernest Dreyer.

Legal Residence: Maryland.

CARDED

11-8657

Form 73

NOMINATION

LIGHTHOUSES 1927 JUN 14 AM 9 15

CHIEF CLERK 1927 JUN 16 PM 3 47

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, 9th DISTRICT,

San Juan (City), P. R. June 1 (Date.), 19 27.

COMMISSIONER OF LIGHTHOUSES:

JUN 17 1927 APPOINTMENT DIVISION

Action recommended, Transfer.

Name, Richard J. Spencer — Legal residence, Maryland.

Position, 1st Officer. — Salary, $1980 inc. $60 longevity.

Location, L.H. Tender "Acacia", 9th Dist. — Appropriation, S.L.H.V.

Effective June 1, 1927. — {'the actual date of entrance on duty, ~~or as soon thereafter as he enters on duty~~.

Former position, Mate.

Location, Lightship No. 52. — Former salary, $1980 inc. $60 longevity.

Rank on eligible list, Rating, Percentage, , Other eligibles considered:

Previous incumbent, Ernest Dreyer. 1920 Services terminated, May 31, 1927.

Reason, Resigned.

Members of family in Government Service, None.

Date of birth, Jan. 2, 1893.

Remarks:

APPOINTMENT DIVISION DEPARTMENT OF COMMERCE JUN 18 1927 NECESSARY ACTION TAKEN

Selection regular, subject to the action of the U. S. Civil Service Commission, , 19

J. R. Monteiro,
Superintendent of Lighthouses.

Secretary, Civil Service District.

BUREAU OF LIGHTHOUSES
WASHINGTON

June 15, 1927.

Submitted to the Secretary of Commerce, approved. Attention is invited to Department approval of Bureau indorsement of May 4, 1927 on radiogram from the 9th Superintendent dated May 2, in the matter.

6-17-27

H. B. Bowerman
Acting Commissioner of Lighthouses.

[1] Strike out the clause which does not apply

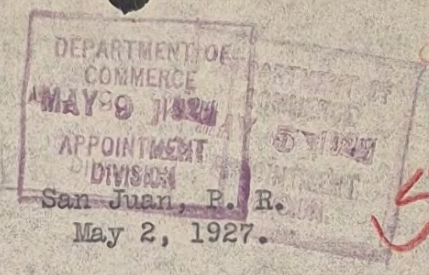
11—2814

CABLE CLERK

1927 MAY 5 AM 11 06

(COPY)EK

CABLEGRAM



San Juan, P. R.
May 2, 1927.

USLHE
Washington, D. C.

E. Dreyer 1st Officer ACACIA resigned effective on arrival San Juan. Recommend R. J. Spencer, 5th district be appointed in his place and sent on ACACIA. Possibly Dreyer may desire stay in the States. Wire reply.

(Signed) Monteiro.

- - - - - - -

RG-EK

Bureau of Lighthouses, Washington, D. C.
May 4, 1927.

Submitted to Secretary of Commerce with recommendation that R. J. Spencer be transferred from the position of Mate on lightship No. 52 in the 5th district at $1980 per annum (including $60 longevity) to the position of First Officer on the tender ACACIA in the 9th district, vice Ernest Dreyer at $1980 per annum (including $60 longevity), effective date to be reported by the 9th Superintendent.

H. S. CONWAY
Acting Commissioner of Lighthouses.

APPROVED:

ACTING SECRETARY OF COMMERCE.

May 11, 1927.

Copy returned to Commissioner of Lighthouses.

MAY 12 1927

(SIGNED) CLIFFORD HASTINGS
Chief of Appointment Division.

CARDED

Form 111
VRH

LIGHTHOUSES
1927 APR 13 AM 9 13

OATH OF OFFICE

(Prescribed by Section 1757, Revised Statutes)

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

DEPARTMENT OF COMMERCE
APR 13 1927
APPOINTMENT DIVISION

SUPT. OF LIGHTHOUSES
APR 11 1927
BALTIMORE, MD.

1927 APR 13 AM 11 25
CHIEF CLERK

I, Richard J. Spencer,

do solemnly[1] swear (See below) that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter: So HELP ME GOD.

Richard J Spencer
(Appointee signs here)

[2] Sworn to (See below) and subscribed before me, this[3] 9th day of April, A. D. 1927
(Affix official seal here)

[4](Name) John F. Williamson
(Official title) Captain, U.S.L.H.S.

My commission expires .....

Supt.
Asst. Supt.
Chief Clk.
Asso. Engr. (1)
Asso. Engr. (2)
Asst. Engr.
1 Drafts
2 Drafts
Hydrog.
Accounts
Ordering
Personnel
Cost Kps.
Prop. Clk.
Stenog.
Messenger
File

CARDED

Official Title	Rate of Pay	Name of Station, Vessel, or Place of Employment
Present Mate	$1980.p.a. (Incl.$60.p.a.longevity)	Lightship #52
Former[5] Master (Temp)	$2160.p.a. (Incl.$60.p.a.longevity)	Lightship #52

(The above should be filled in by the district officer before sending to appointee)

VRH

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, Fifth DISTRICT

Baltimore, Md., (Address) April 12, 1927 (Date)

The above-named appointee entered upon duty on March 8, 1927 (Date).

C. S. REPORT DATA ENTERED

H. D. Kenny
(Signature, followed by title)
Superintendent of Lighthouses

[1] Insert here "swear" or "affirm," as the case may be.
[2] Insert here "sworn to" or "affirmed," as the case may be.
[3] The oath may be taken any time on or after the effective date of appointment and prior to the payment of compensation, but no compensation shall be paid until the oath is executed in proper form.
[4] This oath should be taken before a justice of the peace, notary public, judge, clerk of a court, a chief clerk in the office of a superintendent of lighthouses or other employee in the Lighthouse Service designated by a chief clerk, or any other officer having authority to administer oaths, but never before a collector of customs or postmaster, as neither officer has power to administer oaths in such cases. In case the officer administering the oath has no seal, his official character should be duly certified to by the clerk of the proper court or the proper county clerk, except in the case of chief clerks in the offices of superintendent of lighthouses and other employees in the Lighthouse Service designated by them, who are not required to have a seal.
[5] Give this information in all cases where new oath is required.
Failure to fill out this oath properly will result in its return for correction.

GOVERNMENT PRINTING OFFICE

Form A-30

NOT TO BE ACCEPTED AS AUTHORITY FOR INVESTIGATION OPERATIONS UNLESS ACCOMPANIED BY OFFICIAL CREDENTIALS

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

March 1, 1927.

Mr. Richard J. Spencer,
Through the
Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office,

Mate

in the Lighthouse Service

at a salary of Nineteen Hundred and Eighty dollars per annum
(including $60 per annum longevity pay)

effective March 8, 1927, or as soon thereafter as you enter on duty.

Nature of appointment: Change from Master at $2160 per annum (including $60 per annum longevity pay).

Civil Service authority:

Classification allocation:

APPOINTMENT DIVISION ENTERED MAR 4 - 1927 JOURNAL DEPARTMENT OF COMMERCE

By direction of the Secretary:

Respectfully,

MAR 4 1927
(SIGNED) CLIFFORD HASTINGS
Chief of Appointment Division.

5

F

Appropriation: Field.

Vice: New position

Legal Residence: Maryland.

CARDED

11-8657

Form 73

VRH LIGHTHOUSES 1927 FEB 28 AM 9 17

1927 FEB 28 PM 4 13

CHIEF CLERK

1927 FEB 28 COMMERCE MAR 1 1927 APPOINTMENT DIVISION

DEPARTMENT OF MAR 2 1927 APPOINTMENT DIVISION

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, Fifth DISTRICT.

Baltimore, Md., February 26, 1927
(City) (Date)

COMMISSIONER OF LIGHTHOUSES:

Action recommended, Demotion Returns to former status. Was temp. Prom Master Ext. NTE 3 mos, - Oct 2/26 Ext. NTE 3 mos - Jan 2/27

Name, Richard J. Spencer

Position, Mate

Location, Lightship #52

Effective, March 8, 1927

APPOINTMENT DIVISION NECESSARY ACTION TAKEN MAR 3 1927 DEPARTMENT OF COMMERCE

Former position, (Temporary) Master

Location, Lightship #52

Rank on eligible list, --- Rating, --- Percentage, --- , Other eligibles considered:-

Legal residence, Maryland

Proposed salary, $1980. (Inc. $60. longevity pay)

Proposed range, ----

Appropriation, ~~Sal. L.H. Vessels~~ Dept. etc.

[1] ~~the actual date of entrance on duty~~, or as soon thereafter as he enters on duty.

Former salary, $2160. p.a. (Incl. $60. longevity pay)

Former range, --

Previous incumbent, Additional position Services terminated,

Reason, Authorized by the Department October 2, 1926, on account of prolonged disability of Captain Andersen.

Members of family in Government service, None

Date of birth, January 2, 1893

Remarks: This demotion is not made on account of any political or religious opinions or affiliations. Captain Andersen is returning to duty on Lightship #52, which necessitates Mr. Spencer's demotion to former position.

Selection regular, subject to the action of the

U. S. Civil Service Commission, , 19-----

Secretary, Civil Service District.

H. D. King

Superintendent of Lighthouses

BUREAU OF LIGHTHOUSES
WASHINGTON

3-1-27

Submitted to the Secretary of Commerce, approved.

FEB 28 1927

APPROVED:

ACTING ASSISTANT SECRETARY OF COMMERCE.

J. S. CONWAY

Acting Commissioner of Lighthouses.

[1] Strike out the clause which does not apply.

11—2314

December 23, 1926.

Mr. Richard J. Spencer,
Through the Commissioner of Lighthouses.

Sir:

The Department has extended the temporary limitation on your appointment as Master on Lightship No. 52 in the Lighthouse Service at $2160 per annum (including $60 per annum longevity pay), for a period not to exceed three months, effective beginning January 2, 1927.

No new appointment will be issued as a result of this extension, nor will an oath of office be required.

By direction of the Secretary:

Respectfully,

(SIGNED) CLIFFORD HASTINGS
Chief of Appointment Division.

APPOINTMENT DIVISION ENTERED JAN 6 - 1927 ON JOURNAL DEPARTMENT OF COMMERCE.

JAN 5 1927

P.
5.

Form 73

VRH

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, Fifth DISTRICT.

Baltimore, Md., December 20, 1926
(City) (Date)

LIGHTHOUSES 1926 DEC 21 AM 9 02

1926 DEC 23 AM 8 57

DEPARTMENT OF COMMERCE DEC 30 1926 APPOINTMENT DIVISION

DEPARTMENT OF COMMERCE DEC 30 1926 APPOINTMENT DIVISION

COMMISSIONER OF LIGHTHOUSES:

Action recommended, 3 months extension of Temporary promotion.

Name, Richard J. Spencer

Position, Master (Temp) Was prom. Master vice 3 mos. eff. Oct. 2, 1926.

Location, Lightship #52

Effective, January 2, 1926 [1] the actual date of entrance on duty, or ~~as soon thereafter as he enters on duty.~~

Legal residence, Maryland

Proposed salary, $2160. p.a. (Incl. $60. longevity pay)

Proposed range,

Appropriation, ~~Sal. L.H. Vessels~~ Purch

Former position, ~~Mate~~ master (temp)

Location, Lightship #52

Former salary, $1980. (Incl. $60. longevity pay)

Former range,

Rank on eligible list, --- Rating, --- Percentage, --- , Other eligibles considered: --

Previous incumbent, ---

Services terminated, ----

Reason, ---

Members of family in Government service, None

Date of birth, Jan. 2, 1893

Remarks: See our letter of December 20, 1926, recommending extension of three months position of additional master, Lightship #52, on account of continued disability of Captain Andersen.

Selection regular, subject to the action of the U. S. Civil Service Commission, , 19-----

H. D. King

Secretary, Civil Service District.

Superintendent of Lighthouses

BUREAU OF LIGHTHOUSES
WASHINGTON

LGJ-EK

December 22, 1926.

Submitted to the Secretary of Commerce, approved. It is also recommended that the temporary additional position of Master be extended accordingly, attention being invited to attached letter of December 20 from the Superintendent in the matter.

8 12-23-26

APPROVED:

ACTING SECRETARY OF COMMERCE.

Acting Commissioner of Lighthouses.

APPOINTMENT DIVISION NECESSARY ACTION TAKEN JAN 3 1927 DEPARTMENT OF COMMERCE

[1] Strike out the clause which does not apply.

11—2314

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
BALTIMORE, MD.

VRH
Incl.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LIGHTHOUSES
1926 DEC 21 AM 9 02

OFFICE OF SUPERINTENDENT, 5TH DISTRICT
BALTIMORE, MD.

December 20, 1926

Commissioner of Lighthouses,
Washington, D. C.

Subject: Position of additional master, Lightship #52

1. Recommendation is herewith made to extend for a period not exceeding three months, position of additional master, Fenwick Island Shoal Lightship #52, at $2100. per annum base pay. This position was authorized by the Department on October 2, 1926. Nomination recommending Mr. Spencer's extension of temporary promotion to this position is enclosed herewith.

2. Captain Andersen has not yet recovered sufficiently to return to duty, and further report and recommendation will be shortly submitted with reference to his leave and pay status.

King

Superintendent of Lighthouses

CARDED

Form 111
VRH

LIGHTHOUSES
1926 NOV 10 AM 9 01

5 NOV AM 11 43

CHIEF CLERK

OATH OF OFFICE

(Prescribed by Section 1757, Revised Statutes)

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

DEPARTMENT OF COMMERCE
NOV 11 1926
APPOINTMENT DIVISION

SUPT. OF LIGHTHOUSES
NOV 9 1926
BALTIMORE, MD.

I, Richard J. Spencer,

do solemnly[1] swear (See below) that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter: So HELP ME GOD.

☞ Richard J. Spencer
(Appointee signs here)

[2]Sworn to (See below) and subscribed before me, this[3] 6 day of November, A. D. 1926
(Affix official seal here)

[4](Name) J. R. Mackenzie
(Official title) Capt. U.S.C.G.S.

My commission expires .....

Official Title	Rate of Pay	Name of Station, Vessel, or Place of Employment
Present Temporary Master	$2160. p.a. (inc. $60. longevity)	Lightship #52
Former[5] Mate	1980. p.a. (inc. $60. longevity)	" "

(The above should be filled in by the district officer before sending to appointee)

Supt.
1 A Supt.
Chief Cl.
2 A Supt.
3 A Supt.
4 A Supt.
1 Drafts
2 Drafts.
Hydrog.
Accounts
Ordering
Personnel
Cost Kpr.
File Cl.
Stenographer
Files

VRH

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, Fifth DISTRICT

Baltimore, Md., (Address), Nov. 9, 1926 (Date)

The above-named appointee entered upon duty on October 2, 1926 (Date)

CARDED

For and in the absence of the Superintendent. L. M. Hopkins,
(Signature, followed by title)
First Assistant Superintendent

[1] Insert here "swear" or "affirm," as the case may be.
[2] Insert here "sworn to" or "affirmed," as the case may be.
[3] The oath may be taken any time on or after the effective date of appointment and prior to the payment of compensation, but no compensation shall be paid until the oath is executed in proper form.
[4] This oath should be taken before a justice of the peace, notary public, judge, clerk of a court, a chief clerk in the office of a superintendent of lighthouses or other employee in the Lighthouse Service designated by a chief clerk, or any other officer having authority to administer oaths, but never before a collector of customs or postmaster, as neither officer has power to administer oaths in such cases. In case the officer administering the oath has no seal, his official character should be duly certified to by the clerk of the proper court or the proper county clerk, except in the case of chief clerks in the offices of superintendent of lighthouses and other employees in the Lighthouse Service designated by them, who are not required to have a seal.
[5] Give this information in all cases where new oath is required.
Failure to fill out this oath properly will result in its return for correction.

C. S. REPORT DATA ENTERED

Form A-30

NOT TO BE ACCEPTED AS AUTHORITY FOR INVESTIGATION OPERATIONS UNLESS ACCOMPANIED BY OFFICIAL CREDENTIALS

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

October 2, 1926.

Mr. Richard J. Spencer,
Through the
Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office,

Master

in the Lighthouse Service

at a salary of Twenty-one Hundred and Sixty dollars per annum
(including $60 per annum longevity pay).

effective upon entrance on duty, and to continue for a period not to exceed three months.

Nature of appointment: Promotion from Mate at $1980 per annum.

Civil Service authority:

Classification allocation:

APPOINTMENT DIVISION ENTERED OCT 8 1926 ON JOURNAL DEPARTMENT OF COMMERCE

By direction of the Secretary:

Respectfully,

(SIGNED) CLIFFORD HASTINGS
OCT 8 1926

Chief of Appointment Division.

P.
5.

Appropriation: Field.

Vice: New position.

Legal Residence: Maryland.

CARDED

11-8657

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
BALTIMORE, MD.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

HDK:VRH

Incl.

LIGHTHOUSES
1926 SEP 28 AM 8 51

OFFICE OF SUPERINTENDENT, 5TH DISTRICT
BALTIMORE, MD.

September 27, 1926

Commissioner of Lighthouses,
Washington, D. C.

Subject: Accidental injury, Alexander Andersen, Master, Fenwick Island Lightship #52

1. Under date of September 25, Captain Andersen reports as follows:

"I beg leave to state when I arrived at Lewes, Delaware September 24th at 9:40 P.M. the train collided head-on at Lewes Depot, threw me into a window, bursted glass with my head and broke my right leg just below my hip, cut my mouth, my nose and over my right eye, bruised my right leg below the knee. They took me to Lewes Hospital, where I am at this date. Dr. Beebe told me this morning that I will have to lay here at least six weeks. Mr. Johnson, engineer, is here to go out with launch and will take launch and crew to vessel as soon as weather permits."

2. Even if Captain Andersen is discharged from the hospital within six weeks, it is considered extremely unlikely from the nature of his injuries that it will be safe for him to report for active duty on the lightship for some little time in addition. It is accordingly recommended that position of additional master, Fenwick Island Shoal Lightship #52 at $2100 per annum base pay be authorized for a period of three months, beginning October 1, 1926, and nomination is enclosed for the temporary promotion of the mate, Lightship #52, to master. The resulting temporary vacancy in the position of mate it is expected to fill be temporary promotion of 2nd mate now on Diamond Shoal Lightship #105 at a date later to be determined.

King

Superintendent of Lighthouses

Form 73

VRH LIGHTHOUSES 1926 SEP 28 AM 8 51

CHIEF CLERK 1926 OCT 2 AM 10 25

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, Fifth DISTRICT.

Baltimore, Md. September 27, 1926
(City) (Date)

OCT 1926 APPOINTMENT DIVISION

DEPARTMENT OF COMMERCE OCT 7 1926 APPOINTMENT DIVISION

COMMISSIONER OF LIGHTHOUSES:

Action recommended, Temporary promotion, not to exceed three months.

Legal residence, Maryland

Name, Richard J. Spencer

Proposed salary, $2160. p.a. (Incl. $60. longevity pay)

Position, Master TEMPORARY

Proposed range, --

Location, Lightship #52

Appropriation, Salaries, L.H. Vessels

Effective, October 1, 1926

[1] ~~date of entering on duty~~ or as soon thereafter as he enters on duty.

Former position, Mate

Former salary, $1980. (Incl. $60. longevity pay)

Location, Lightship #52

Former range, ---

Rank on eligible list, --- Rating, --- Percentage, ---- , Other eligibles considered: --

TEMPORARY

Previous incumbent, ---- Services terminated, -----

Reason, ----

Members of family in Government service, None

Date of birth, January 2, 1893

Remarks: Nomination herewith is to fill position of additional master, Lightship #52 which the Bureau is requested to authorize for period of three months, beginning October 1, 1926. See our letter September 27, 1926.

Selection regular, subject to the action of the
U. S. Civil Service Commission, , 19-----

W. D. Ling

Secretary, Civil Service District.

Superintendent of Lighthouses

RG-EK
Incl.

BUREAU OF LIGHTHOUSES
WASHINGTON

October 1, 1926.

Submitted to the Secretary of Commerce, approved. Attention is invited to 5th Superintendent's letter of September 27, attached. It is recommended that a position of additional master, Fenwick Island Shoal Lightship No. 52 at $2100 per annum, be authorized for a period of three months, effective October 1.

APPROVED:

ACTING SECRETARY OF COMMERCE.

Acting Commissioner of Lighthouses.

APPOINTMENT DIVISION OCT 7 19 DEPARTMENT OF COMMERCE

[1] Strike out the clause which does not apply.

11-2514

Form 111

1925 SEP 12 AM 8 38

LIGHTHOUSES

DEPARTMENT OF COMMERCE SEP 14 1925 APPOINTMENT DIVISION

SUPT. OF LIGHTHOUSES SEP 11 1925 BALTIMORE, MD.

SUPT. OF LIGHTHOUSES SE. 3 1925 BALTIMORE, MD.

1925 SEP 12 AM 11 53 CHIEF CLERK

OATH OF OFFICE

(Prescribed by Section 1757, Revised Statutes)

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

I, ~~Richard J. Spencer~~

do solemnly[1] ~~swear~~ (See below) that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter: So HELP ME GOD.

Richard J. Spencer
(Appointee signs here)

[2] Sworn to (See below) and subscribed before me, this [3] 3rd day of September, A. D. 19 25.

(Affix official seal here)

[4](Name) L. Ruffhead

(Official title) Chief Clerk, 5th L. H. Service

My commission expires

Supt.
1 A Supt.
Chief Cl
2 A Supt.
3 A Supt.
4 A Supt.
1 Drafts
2 Drafts
Hydrog.
Accounts
Ordering
Personnel
Cost Kpr.
File Clk.
Stenog.
Messenger
File

	Official Title	Rate of Pay	Name of Station, Vessel, or Place of Employment.
Present	Mate	$1980. p.a.	Lightship No. 52
Former[5]	2nd Mate	1920. p.a.	Lightship No. 105

(The above should be filled in by the district officer before sending to appointee)

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, Fifth DISTRICT

Baltimore, Md., (Address), September 3, 1925 (Date)

The above-named appointee entered upon duty on August 5, 1925 (Date)

CARDED

For and in the absence of the Superintendent.

Thos Hopkins
(Signature, followed by title)
First Assistant Superintendent

[1] Insert here "swear" or "affirm," as the case may be.
[2] Insert here "sworn to" or "affirmed," as the case may be.
[3] The oath may be taken any time on or after the effective date of appointment and prior to the payment of compensation, but no compensation shall be paid until the oath is executed in proper form.
[4] This oath should be taken before a justice of the peace, notary public, judge, clerk of a court, a chief clerk in the office of a superintendent of lighthouses or other employee in the Lighthouse Service designated by a chief clerk, or any other officer having authority to administer oaths, but never before a collector of customs or postmaster, as neither officer has power to administer oaths in such cases. In case the officer administering the oath has no seal, his official character should be duly certified to by the clerk of the proper court or the proper county clerk, except in the case of chief clerks in the offices of superintendent of lighthouses and other employees in the Lighthouse Service designated by them, who are not required to have a seal.
[5] Give this information in all cases where new oath is required.
Failure to fill out this oath properly will result in its return for correction.

GOVERNMENT PRINTING OFFICE 11—944

C. S. REPORT DATA
ENTERED

Form A-30

NOT TO BE ACCEPTED AS AUTHORITY FOR INVESTIGATION OPERATIONS UNLESS ACCOMPANIED BY OFFICIAL CREDENTIALS

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

July 29, 1925.

Mr. Richard J. Spencer,

Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office,

Mate

in the Lighthouse Service

at a salary of Nineteen Hundred and Eighty dollars per annum,
(including $60 per annum longevity pay)

effective August 5, 1925, or as soon thereafter as you enter on duty.

Nature of appointment: Promotion from Second Mate at $1920 per annum, including $60 per annum longevity pay.

Civil Service authority:

Classification allocation:

APPOINTMENT DIVISION ENTERED AUG - 4 1925 ON JOURNAL DEPARTMENT OF COMMERCE.

By direction of the Secretary:

Respectfully,

EDW. J. GARDNER.
Acting Chief of Appointment Division.

Appropriation: Such appropriation to which under the provisions of Section 3678, R. S., the duties performed may be properly chargeable.

Vice: Robert A. Dixon.

Legal Residence: Maryland.

CARDED

11-8657

Form 73

IGA

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LIGHTHOUSES
1925 JUL 28 AM 8 4

SPECIAL

1925 JUL 28

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, Fifth DISTRICT.

Baltimore, Md., July 27, 1925 19
(City.) (Date.)

APPOINTMENT DIVISION NECESSARY ACTION TAKEN AUG 4 1925 DEPARTMENT OF COMMERCE

CHIEF CLERK JUL 29 1925 DEPARTMENT OF COMMERCE

AUG 1 1925 DEPARTMENT OF COMMERCE

To the COMMISSIONER OF LIGHTHOUSES:

Action recommended, Transfer and promotion

Name, Richard J. Spencer

Position, Mate

Location, Lightship No. 52

Effective August 5, 1925

Legal residence, Maryland

Salary, $1980. p.a. (incl. $60. longv)

Appropriation, (Salaries, L. H. Vessels)

{ ~~the actual date of entrance on duty~~, or as soon thereafter as he enters on duty. } such date

Former position, 2nd Mate

Location, Lightship No. 105

Former salary, $1920. p.a. (incl. $60. longv.)

Rank on eligible list, Rating, Percentage, , Other eligibles considered:

Previous incumbent, Robert A. Dixon Services terminated, July 31, 1925

Reason, Transferred to Lightship No. 72 August 1, 1925

Members of family in Government Service, None

Date of birth, January 2, 1893

Remarks: This nomination is made including longevity which was earned in the same grade for which nomination is above made, the change in grade from mate to second mate having been made for administrative reasons it is not considered that the nominee should justly lose longevity earned as mate.

Selection regular, subject to the action of the
U. S. Civil Service Commission, , 19

7/29/25

Secretary, Civil Service District.

H. D. King
Superintendent of Lighthouses

BUREAU OF LIGHTHOUSES
WASHINGTON

JUL 28 1925

Submitted to the Secretary of Commerce, approved.

APPROVED:

ACTING SECRETARY OF COMMERCE.

E. C. Grunsky
Acting Commissioner of Lighthouses.

[1] Strike out the clause which does not apply.

11—2314

Form 111

OATH OF OFFICE

(Prescribed by Section 1757, Revised Statutes)

LIGHTHOUSES 1925 MAR 5 AM 8 58

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

1925 MAR 5 AM 11 05

SUPT. OF L... FEB 24 1925 BALTIMORE, MD.

I, Richard J. Spencer

do solemnly [1] swear (See below) that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter: So HELP ME GOD.

☞ Richard J. Spencer
(Appointee signs here)

[2] Sworn to (See below) and subscribed before me, this [3] 19th day of February, A. D. 1925

(Affix official seal here)

[4] (Name) Lew F. Williamson

(Official title) Captain, U.S.L.H.S.

My commission expires

	Official Title	Rate of Pay	Name of Station, Vessel, or Place of Employment.
Present	Second Mate	$1920. p.a.	Lightship No. 105
Former [5]	Mate	1980. p.a.	Lightship No. 107

(The above should be filled in by the district officer before sending to appointee)

Supt. 1 A Supt. Chief Cl. 3 A Supt. 3 A Supt. 4 A Supt. Mech. 1 Drafts 3 Drafts Hydrog. Accounts Ordering Personnel Cost Kpg. File Clk. Stenog. Messenger Vlls

ICA

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, Fifth DISTRICT

Baltimore, Md., (Address) March 3, 1925 (Date)

The above-named appointee entered upon duty on February 20, 1925 (Date)

CARDED

W. D. King
Superintendent of Lighthouses

[1] Insert here "swear" or "affirm," as the case may be.
[2] Insert here "sworn to" or "affirmed," as the case may be.
[3] The oath may be taken any time on or after the effective date of appointment and prior to the payment of compensation, but no compensation shall be paid until the oath is executed in proper form.
[4] This oath should be taken before a justice of the peace, notary public, judge, clerk of a court, a chief clerk in the office of a superintendent of lighthouses or other employee in the Lighthouse Service designated by a chief clerk, or any other officer having authority to administer oaths, but never before a collector of customs or postmaster, as neither officer has power to administer oaths in such cases. In case the officer administering the oath has no seal, his official character should be duly certified to by the clerk of the proper court or the proper county clerk, except in the case of chief clerks in the offices of superintendent of lighthouses and other employees in the Lighthouse Service designated by them, who are not required to have a seal.
[5] Give this information in all cases where new oath is required.
Failure to fill out this oath properly will result in its return for correction.

C. S. RECEIVED

ENTERED

GOVERNMENT PRINTING OFFICE 11—944

NOT TO BE ACCEPTED AS AUT[redacted] FOR INVESTIGATION OPERATIONS UNLESS ACCO[redacted]ED BY OFFICIAL CREDENTIALS

GENERAL APPOINTMENT—FIXED DATE

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

January 24, 1925.

Mr. Richard J. Spencer,

Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office, and to actual entrance upon duty (unless on authorized leave) on the date indicated, Second Mate

in the Lighthouse Service

at a salary of Nineteen Hundred and Twenty dollars per annum, (Including $60 per annum longevity pay)

effective February 20, 1925, or as soon thereafter as you enter on duty.

(By transfer from Mate at $1980 per annum (including $60 per annum longevity pay)).

APPOINTMENT DIVISION ENTERED JAN 27 1925 ON JOURNAL DEPARTMENT OF COMMERCE

CARDED

By direction of the Secretary:

Respectfully,

Fifth District.

B

Acting Chief of Appointment Division.

Appropriation: Salaries, Lighthouse Vessels.

Vice: Charles E. Tull.

Legal Residence: Maryland.

Form A-13 GOVERNMENT PRINTING OFFICE 11—1393

Form 78

NOMINATION

IGA LIGHTHOUSES 1925 JAN 23 AM 9 01

CHIEF CLERK 1925 JAN 24 AM 11 42

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, Fifth DISTRICT.

Baltimore, Md., (City.) January 22, 1925 (Date.), 19

DEPARTMENT OF COMMERCE JAN 27 1925 APPOINTMENT DIVISION.

JAN 24 1925 APPOINTMENT DIVISION.

COMMISSIONER OF LIGHTHOUSES:

Action recommended, Transfer and demotion.

Name, Richard J. Spencer — Legal residence, Maryland

Position, 2nd Mate, Lightship No. 105 — Salary, $1920. p.a. (incl. $60. longv.)

Location, Lightship No. 105 — Appropriation, Salaries, L.H.Vessels

Effective February 20, 1925 { ~~the actual date of entrance on duty~~, or as soon thereafter as he enters on duty.

Former position, Mate — Former salary, $1980. p.a. (incl. $60. longv.)

Location, Lightship No. 107

Rank on eligible list, Rating, Percentage, , Other eligibles considered:

Previous incumbent, Charles E. Tull — Services terminated, will be February 19, 1925

Reason, Transferred to Lightship No. 107

Members of family in Government Service, None

Date of birth, January 2, 1893

Remarks: This demotion is made at the request of Mr. Spencer and is in no way a violation of Civil Service rules.

Selection regular, subject to the action of the U. S. Civil Service Commission, , 19

1/24/25

Secretary, Civil Service District.

H. D. King
Superintendent of Lighthouses

Enclosure

BUREAU OF LIGHTHOUSES
WASHINGTON

JAN 23 1925 APPOINTMENT DIVISION. NECESSARY ACTION TAKEN JAN 27 1925 DEPARTMENT OF COMMERCE

Submitted to the Secretary of Commerce, approved.

APPROVED:

ACTING SECRETARY OF COMMERCE

Acting Commissioner of Lighthouses.

1 Strike out the clause which does not apply.

11—2314

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
BALTIMORE, MD.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LIGHTHOUSES
1925 JAN 23 AM 9
DEPT. OF LIGHTHOUSES
JAN 20 1925
BALTIMORE, MD.

FIFTH DISTRICT

U.S. Light Vessel #107
(Station, Depot, or Vessel)

January 17th, 1925

Superintendent of Lighthouses,
Custom House,
Baltimore,
Md.

Subject: Request for Transfer in exchange with Second Mate, Light Vessel #105.

1. In accordance with your suggestion I respectfully request to be transferred to Light Vessel #105 in exchange with the Second Mate there.

2. I think that I was wrong in objecting to your plan and feel that I should waive personal interests in the interest of the service in accordance with your verbal advice to me.

3. I feel that it is your wish that this transfer be made and I do not desire to oppose your will and remain in the service for any length of time.

4. The change in pay is trifling and my other objections may prove to be immaginary.

5. I regret very much having caused you to reconsider your suggestion and feel very grateful for the consideration shown me.

Very respectfully,
R. J. Spencer
Mate, L.V. #107.

Respectfully forwarded:
B. L. Harris
Master.

(CROSS REFERENCE)

Spencer Richard J. In accordance with Department authority of July 5, 1924, the salary is readjusted to $ 1980 , effective July 1, 1924.

For authorization see letter dated AUG 7 1924 File No. 1125/7.

CARDED

In

CROSS REFERENCE.

LIGHT-HOUSE

R.J. Spencer Mate #1680 Form 73a Let. 5/19/24 Eff. date 6/1/24

See file James O. Gregory.

Form 78a

ICA

REPORT OF TRANSFER OF APPOINTEE

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES. **Fifth** DISTRICT.

Baltimore, Md., May 19, 1924.

THE COMMISSIONER OF LIGHTHOUSES:

The following-named employee **will be** transferred as indicated, and **will** upon duty at his new station on **June 1, 1924.**

Name, **Richard J. Spencer** Position, **Mate.**

From **Light Vessel No. 80** To **Light Vessel No. 107**

Previous incumbent, **F. L. Dixon**

Services terminated, **May 31, 1924** Reason, **Transferred to Light Vessel #80**

Superintendent of Lighthouses

Office of Supt. of Lighthouses, Balto., Md., June 14, 1924

The above-referred-to transfer became effective beginning with **June 1, 1924**

For and in the absence of the Superintendent.

First Assistant Superintendent

11—4598

BUREAU OF LIGHTHOUSES
WASHINGTON

Submitted to the Secretary of Commerce for his information.

Acting Commissioner of Lighthouses.

Form 73a

ICA

REPORT OF TRANSFER OF APPOINTE

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

DEPARTMENT OF COMMERCE LIGHTHOUSES MAY 21 1924 APPOINTMENT DIVISION

CHIEF CLERK 1924 MAY 20 AM 8 44

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES. Fifth DISTRICT.

Baltimore, Md., May 19, 1924. 1924 MAY 21 PM 2 26 , 19

THE COMMISSIONER OF LIGHTHOUSES:

The following-named employee will be transferred as indicated, and will upon duty at his new station on June 1, 1924.

Name, Richard J. Spencer Position, Mate,

From Light Vessel No. 80 To Light Vessel No. 107

Previous incumbent, F. L. Dixon

Services terminated, May 31, 1924 Reason, Transferred to Light Vessel #80

King

Superintendent of Lighthouses

, 19

The above-referred-to transfer became effective beginning with .....

ENTERED MAY 22 1924 OF JOURNAL DEPARTMENT OF COMMERCE

5/22/24

11—4598

BUREAU OF LIGHTHOUSES

WASHINGTON

MAY 21 1924

Submitted to the Secretary of Commerce for his information.

CARDED

H. B. Bowerman

Acting Commissioner of Lighthouses.

RX

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
BALTIMORE, MD.
ICA

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LIGHTHOUSES
24 MAR 4 AM 8 35

OFFICE OF SUPERINTENDENT, 5TH DISTRICT
BALTIMORE, MD.

March 3, 1924.

Commissioner of Lighthouses,
Washington, D. C.

CHIEF CLERK
5
1924 MAR 5 AM 11 03

Subject: Leave without pay, R. J. Spencer, Mate, L. V. #80.

1. The Bureau is advised that beginning March 10th Mr. R. J. Spencer will be granted a period of leave of not to exceed 3 months without pay, on account of his health.

DEPARTMENT OF COMMERCE
MAR 5 1924
APPOINTMENT DIVISION

Superintendent of Lighthouses.

Bureau of Lighthouses, Washington
MAR 4 - 1924

Submitted to Secretary of Commerce for his information

J. S. CONWAY
Acting Commissioner of Lighthouses

Cross reference.

January 25m 1924, The Bureau of Lighthouse s states that Richard J. Spender mate on Light Vessel No. 80, exceeded his shore liberty of 120 days per annum by 1-3/4 days without satisfactory explanation. and recomends that 2 days be deducted from his January pay.

See file G. C. Hunley.

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
BALTIMORE, MD.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LIGHTHOUSES

ICA

1923 OCT 10 AM 8 03

OFFICE OF SUPERINTENDENT, 5TH DISTRICT
BALTIMORE, MD.

October 9, 1923.

CHIEF CLERK
5
OCT 11 AM 10 46

DEPARTMENT OF COMMERCE
OCT 11 1923
DIVISION

Commissioner of Lighthouses,
Washington, D. C.

Subject: Transfers and promotions, September.

1. Below is report for month of September of transfers, promotions and demotions made in this district which do not require oaths, including transfers made by Form 73a, with the necessary data required by the Department in connection thereto:

Name	Position	Salary	Nature of Change	Letter Date	Effec. Date of Change
Spencer, Richard J.	Mate	$1620.	Promotion	8/24/23	9/11/23
Fulcher, Robert W.	Keeper	960.	Promotion	6/25/23	8/27/22

H. D. King
Superintendent of Lighthouses

Bureau of Lighthouses, Washington
OCT 10 1923

Submitted to Secretary of Commerce for his information

H. B. BOWERMAN
Acting Commissioner of Lighthouses

CARDEX

U. S. REPORT DATE ENTERED

NOTICE OF CHANGE IN SALARY
LIGHTHOUSE SERVICE.

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

August 24, 1923.

Mr. Richard J. Spencer,
Through the Commissioner of Lighthouses.

Sir:

You are advised that your salary as mate in the Lighthouse Service has been changed from $1560 per annum to $1620 per annum, effective September 11, 1923 (including $60 longevity pay)

No new appointment will be issued to you as a result of this change, and an oath of office is not required.

By direction of the Secretary:

Respectfully,

(SIGNED) CLIFFORD HASTINGS
Chief of Appointment Division.

C
G
5th

APPOINTMENT DIVISION ENTERED AUG 28 1923 ON JOURNAL DEPARTMENT OF COMMERCE

U. S. REPORT DATA ENTERED

CARDED

Form 73 LIGHTHOUSES NOMINATION

ICA

1923 AUG 22 AM 8 25

CHIEF CLERK

1923 AUG 22 PM 1 50

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, Fifth DISTRICT,

Baltimore, Md., (City.) August 21, 1923., (Date.) 19

COMMISSIONER OF LIGHTHOUSES:

Action recommended, Longevity increase

Name, Richard J. Spencer — Legal residence, Maryland

Position, Mate — Salary, ($1560. p.a. plus $60. longv.) 1620

Location, Cape Lookout Light Vessel #80 — Appropriation, Salaries, Lighthouse Vessels

Effective September 11, 1923 — [1 the actual date of entrance on duty, or ~~as soon thereafter as he enters on duty.~~]

Former position, Mate — Former salary, $1560. p.a. base

Location, Cape Lookout Light Vessel #80

Rank on eligible list, Rating, Percentage, , Other eligibles considered:

Previous incumbent, Himself — Services terminated, September 10, 1923

Reason, Mr. Spencer has served in this Service continuously in the position of mate since September 11, 1921.

Members of family in Government Service, 2nd Cousin- Clerk, Internal Revenue

Date of birth, January 2, 1893

Remarks:

Selection regular, subject to the action of the U. S. Civil Service Commission, , 19

For and in the absence of the Superintendent.

H. B. Humphrey

1st Assistant Superintendent

Secretary, Civil Service District.

BUREAU OF LIGHTHOUSES
WASHINGTON

AUG 22 1923

Submitted to the Secretary of Commerce, approved.

APPROVED:

ACTING SECRETARY OF COMMERCE.

H. B. BOWERMAN

Acting Commissioner of Lighthouses.

[1] Strike out the clause which does not apply.

11—2314

April 11, 1923.

Commissioner of Lighthouses:

In view of the Fifth Superintendent's report of April 9, 1923, that the services of Richard J. Spencer, Mate on Light Vessel No. 80, have been satisfactory since the receipt by him of a letter of caution, dated October 7, 1922, the Department has approved the Bureau's recommendation of April 10, 1923, that no further action be taken in this matter.

By direction of the Secretary: APR 12 SU

(SIGNED) CLIFFORD HASTINGS

Chief of Appointment Division.

A
G

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
BALTIMORE, MD.
MDK-ICA

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LIGHTHOUSES
1923 APR 10 AM 9 11

OFFICE OF SUPERINTENDENT, 5TH DISTRICT
BALTIMORE, MD.

April 9, 1923.

5 CHIEF CLERK
1923 APR 10 PM 4 10

1. Returned to Commissioner of Lighthouses with advices that this office has had no further occasion to complain of character of services rendered by Mr. Spencer since October 7, 1922.

Superintendent of Lighthouses.

DEPARTMENT OF COMMERCE APR 11 1923 APPOINTMENT DIVISION.
DEPARTMENT OF COMMERCE APR 10 1923 APPOINTMENT DIVISION.

- - - - - - - - - - -

LGJ Bureau of Lighthouses, Washington, D. C. April 10, 1923.
Inclosure.

Submitted to the Secretary of Commerce attention being invited to Bureau indorsement of October 7, 1922, on this subject. The Bureau concurs in the views of the Superintendent and it is recommended that no further action be taken in this matter.

E.C. GILLETTE

Acting Commissioner of Lighthouses.

4/11/23.

APPROVED:

ACTING SECRETARY OF COMMERCE.

APPOINTMENT DIVISION NECESSARY ACTION TAKEN APR 12 1923 DEPARTMENT OF COMMERCE

IN REPLYING ADDRESS
COMMISSIONER OF LIGHTHOUSES
AND REFER TO DATE OF THIS LETTER
AND FILE NO
CJL-EK

(COPY)

DEPARTMENT OF COMMERCE

BUREAU OF LIGHTHOUSES

WASHINGTON

SUPT. OF LIGHTS OCT 9 1922. 5TH DIST.

Caution.

October 7, 1922.

R. J. Spencer,
Mate, Light Vessel No. 80.
(Through Superintendent of Lighthouses, Baltimore, Md.)

1. Referring to report of the Superintendent of the Fifth Lighthouse District regarding charges preferred by you against the Master of Light Vessel No. 80:

2. You are hereby cautioned for filing grave charges against your superior officer upon insufficient and exaggerated grounds, in violation of Instructions to Employees, 1915, par. 14, Making false statements, etc.

3. The fact that you have been cautioned will be noted on the records as part of your official history, and the Superintendent has been directed to submit further report in your case at a later date. Should you find it impossible to serve loyally and faithfully under the master of this light vessel as required by Instructions to Employees, 1915, par. 11, Obedience to orders, your resignation will be accepted if submitted.

Supt. ✓
1 A Supt
Chief Cl
2 A Supt
3 A Supt
4 A Supt
Mech.
1 Drafte
2 Drafte
Hydrog
Account
Ordering
Personne
Cost Kpr
File Clk.
Stenog.
Messenger
File

(Signed) L. R. Putnam

Commissioner of Lighthouses.

Bureau of Lighthouses, Wash., Copy to 5th. Supt. Submit further report in regard to this employee at the expiration of six months.

IN REPLYING ADDRESS
COMMISSIONER OF LIGHTHOUSES
AND REFER TO DATE OF THIS LETTER
AND FILE NO

CJL-EK

Caution.

(COPY)

DEPARTMENT OF COMMERCE
BUREAU OF LIGHTHOUSES
WASHINGTON

CHIEF CLERK 5

1922 OCT 9 AM 8 29

October 7, 1922.

DEPARTMENT OF COMMERCE
OCT. 9 1922
APPOINTMENT DIVISION

R. J. Spencer,
Mate, Light Vessel No. 80.
(Through Superintendent of Lighthouses, Baltimore, Md.)

1. Referring to report of the Superintendent of the Fifth Lighthouse District regarding charges preferred by you against the Master of Light Vessel No. 80:

2. You are hereby cautioned for filing grave charges against your superior officer upon insufficient and exaggerated grounds, in violation of Instructions to Employees, 1915, par. 14, Making false statements, etc.

3. The fact that you have been cautioned will be noted on the records as part of your official history, and the Superintendent has been directed to submit further report in your case at a later date. Should you find it impossible to serve loyally and faithfully under the master of this light vessel as required by Instructions to Employees, 1915, par. 11, Obedience to orders, your resignation will be accepted if submitted.

(Signed) G. R. Putnam

Commissioner of Lighthouses.

Bureau of Lighthouses, Washington
OCT 7 - 1922

EK

Submitted to Secretary of Commerce for his information. The Fifth Superintendent has been instructed to submit further report in this case at the expiration of six months.

J. S. CONWAY
Acting Commissioner

(COPY)

LGJ
Inclosures.

September 15, 1922.

Subject: 5th Supt's. letter Sept. 9, 1922, charges against Thomas Jacobson.

Submitted to the Secretary of Commerce, the Bureau concurring in the views and recommendations of the Superintendent. It is therefore recommended that the Bureau be authorized to address letters of caution to Messrs. Jacobson and Spencer as set forth in paragraph 7 and 8 of Superintendent's above-mentioned letter, and that further report in each case be submitted to the Department at the end of six months.

R. J. Spencer (Signed) [illegible] Putnam

[illegible] Commissioner of Lighthouses.

APPROVED:

(signed) S. W. Stratton,

ACTING SECRETARY OF COMMERCE

September 23, 1922.

Respectfully returned to the Commissioner of Lighthouses.

(SIGNED) CLIFFORD HASTINGS
Chief of Appointment Division.

P
G

Correspondence in file of Thomas Jacobson

LIGHTHOUSES---Appointment Division's files
Exact copy as signed by_____
Mailed_____by_____

APPOINTMENTS

LIGHTHOUSES

1921 SEP 27 AM 8 37

1921 SEP 26 AM 8 29

SUPT. OF LIGHTHOUSES SEP 22 1921 BALTIMORE, MD.

DEPARTMENT OF COMMERCE

PERSONAL QUESTION SHEET

This form shall be furnished for each person appointed in the service of the Department immediately upon entrance on duty.

The information called for in Part I shall be filled in by the Bureau or Office to which the employee is assigned, after which the form shall be transmitted to the employee for answers to the questions in Part II. The completed form shall be indorsed by the proper Bureau officer and forwarded to the Department for file.

1921 SEP 26 PM 3 54

PART I.

1. Name of employee Richard J. Spencer

2. Position to which appointed Mate

3. Bureau or Service Lighthouse Service, District 5th

4. Place of duty Light Vessel #80
(City, town, station, or vessel.)

5. Salary $1560. p.a. base

6. Appropriation from which paid Salaries, Lighthouse Vessels

7. Manner of appointment. (Examples: "From stenographer and typewriter examination, ———, 19—;" "Without examination;" or "By reinstatement;" or "By transfer from ———," stating Department, Bureau or Service, position, and salary, if known).

Thro' Civil Service exam.

PART II.

THE FOLLOWING QUESTIONS ARE TO BE ANSWERED BY THE EMPLOYEE:

The statement should be signed by the employee, or, if unable to write, he may sign by mark in the presence of one witness.

1. What is your full name? (State whether Mr., Miss, or Mrs., and spell out names in full, including middle name or names. Example: "Mr. John Richard Roe." If name itself is merely a letter, so state.)

Mr. Richard Joseph Spencer

2. How do you intend to write your name on the pay roll? (This should agree with signature to your oath of office.)

Richard J. Spencer

3. What is your present legal residence? (Give State or Territory, county, city or town, and Congressional district.)

Maryland (State or Territory.) Kent (County.) Baltimore (City or town.) 2d (Congressional district.)

CARDED

4. If the legal residence given in answer to question 3 is not the same as that stated in the certificate of appointment, the difference should be explained.

Same

5. What is your race? (Answer "white," "colored," or "Mongolian,") White

Supt.
1 A Supt.
Chief Cl.
2 A Supt.
3 A Supt.
4 A Supt.
Mech.
1 Drafts
2 Drafts
Hydrog.
Accounts
Ordering
✓ Personnel
Cost Kpg.
File Clk.
Chronog.
Messenger
Fil.

O. S. REPORT DATA ENTERED

6922

6. Where were you born? Baltimore Maryland

7. When were you born? January (Month.) Second (Day.) 1893 (Year.)

8. If foreign born, state when and where naturalization papers were taken out

9. What is your marital condition? (Answer "single," "married," "widowed," or "divorced.") Single

10. Give name and address of person whom you would like to have notified in case of accident.

Mrs Annie E Spencer (Name.) 804 N. Washington St. (Number and street.)

Baltimore (City or town.) Maryland (State or Territory.)

11. Are there any members of your family, besides yourself, in the civil service of the United States? (Answer "yes" or "no:") Yes If so, state in blank spaces below the information called for by the headings.

Name.	Post-office address.	Position and department or office in which employed.	Relationship.	Married or single.
John Power	3129 N. Calvert St Baltimore, Md	Position Clerk; Department or office Int. Rev.	2d Cousin	Married
		Position; Department or office		
		Position; Department or office		

12. Have you any physical disabilities? (Answer "yes" or "no.") No If so, describe fully. (If you have defective eyesight, state whether corrected by glasses.)

13. Do you hold any State or municipal office? (Answer "yes" or "no.") No If so, state name of such office and compensation attached.

14. Were you in the military or naval service of the United States during any war? (Answer "yes" or "no.") No If so, state in blank spaces below the information called for by the headings.

Company and regiment, or vessel.	Date enlisted.	Date discharged.	Cause of discharge.

15. If you served in the military or naval service of the United States other than during war time, indicate such service in the spaces below.

Company and regiment, or vessel.	Date enlisted.	Date discharged.	Cause of discharge.
U.S.S. Louisiana, Virginia Tennessee, & Salem	Mch 2 1911	Mch 2 1915	Expiration of enlistment

16. Have you ever held any other position in the civil service of the United States? (Answer "yes" or "no.") Yes If so, state in blank spaces below the information called for by the headings.

Department.	Bureau or Service.	Position.	Salary.	Appointed.	Separated.
U.S.P.H.S.	U.S.P.H.S	Clerk	$6 Sper Mo	Jan 1916	Feb 1916
Navy	Supply	Various	Various	Apr 1916	Nov. 1916
Post Office	Post Office	Clerk	$800 yr.	Nov 1916	Apr 1917

11—6922

17. Are you the widow or orphan of an honorably discharged soldier or sailor? (Answer "yes" or "no.") No If so, state in blank spaces below the information called for by the headings.

Name under which soldier or sailor rendered service.	Relationship to you.

Company and regiment, or vessel.	Date enlisted.	Date discharged.	Cause of discharge.

18. What was your occupation prior to entering the United States service? (It is intended that the answer to this question shall state briefly the lines of work followed by you before receiving your present appointment, with the exception of your service indicated in answer to questions 12, 14, 15, and 16.)

U.S. Merchant Marine, Penn. R.R. clerk, U.S. Revenue Cutter Service Ship's Writer.

19. What education have you received? (State the grades of schools you have attended, and, if you have attended schools of higher grade than high schools, give the institution, degrees received, and date in each case. Example: Public school; high school; business college; Cornell University, A. B., 1910; Columbia University, LL. B., 1913.)

Public school.

20. What special qualifications have you—educational, professional, technical, mechanical, etc.? (Examples: Qualified as "Lawyer," or "Civil engineer," or "Translator," or "Interpreter," or "Stenographer," or "Draftsman," or "Carpenter.")

Navigator.

21. What, if any, civil-service examinations have you passed? (Give names and dates as near as you recollect.)

First Grade-Mch. 1915. Second Grade-June 1915-
Third-Sept. 1915- Mate, U.S.R.C.S. May 1921

22. Were the answers to the foregoing questions written by you? (Answer "yes" or "no.") Yes If not, state the name and address of the person who wrote them for you.

Date, Sept 12, 1921

Witness (in case signature is by mark):

(Signature) Richard J. Spencer

(Present address) 804 N. Washington St
(Number and street.)
Baltimore Maryland
(City or town.) (State or Territory.)

INDORSEMENT.

(If appointee is to be employed in the field, this form should be reviewed and approved by the proper field officer and need not be signed by an official of the Bureau. If appointee is to serve in the District of Columbia, the form should be reviewed and approved by the proper Bureau officer. When forwarding this form, no letter of transmittal is required.)

Reviewed, approved, and forwarded Sept. 24, 1921, 19

For and in the absence of the Supt.

(Signature) [signature]

(Official title) Asst. Supt.

11—6922

Form 111

APPOINTMENTS

Oct 19 21

OATH OF OFFICE

(Prescribed by Section 1757, Revised Statutes)

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

SUPT. OF LIGHTHOUSES SEP 9 1921 BALTIMORE, MD.

1921 OCT 1 AM 9 54

I, Richard J. Spencer

do solemnly [1] swear (See below) that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter: So help me God.

1921 OCT 1 PM 3 17

Richard J. Spencer.
(Appointee signs here)

[2] Sworn (See below) and subscribed before me, this [3] 8 day of September, A. D. 19 21

(Affix official seal here)

[4] (Name) F. C. Tuffnell

(Official title) Chief Clerk, 5th L. H. Dist.

My commission expires

Supt.
1 A Supt.
Chief Cl.
2 A Supt.
3 A Supt.
4 A Supt, Mech.
1 Drafts
2 Drafts
Hydrog.
Accounts
Ordering
Personnel
Cost Kpr
File Clk.
Stenog.
Messenger
File

Official Title	Rate of Pay	Name of Station, Vessel, or Place of Employment.
Present Mate	1560. p.a.	Cape Lookout Light Vessel #80
Former [5] ------		

(The above should be filled in by the district officer before sending to appointee)

CARDED

Office of Superintendent of Lighthouses, 5 District

Baltimore, Md. (Address), September 30, 1921 (Date)

The above-named appointee entered upon duty on September 11, 1921 (Date)

Bureau

F. D. King
(Signature, followed by title)
Superintendent of Lighthouses

[1] Insert here "swear" or "affirm," as the case may be.
[2] Insert here "sworn to" or "affirmed," as the case may be.
[3] The oath may be taken any time on or after the effective date of appointment and prior to the payment of compensation, but no compensation shall be paid until the oath is executed in proper form.
[4] This oath should be taken before a justice of the peace, notary public, judge, clerk of a court, a chief clerk in the office of a superintendent of lighthouses or other employee in the Lighthouse Service designated by a chief clerk, or any other officer having authority to administer oaths, but never before a collector of customs or postmaster, as neither officer has power to administer oaths in such cases. In case the officer administering the oath has no seal, his official character should be duly certified to by the clerk of the proper court or the proper county clerk, except in the case of chief clerks in the offices of superintendent of lighthouses and other employees in the Lighthouse Service designated by them, who are not required to have a seal.
[5] Give this information in all cases where new oath is required.
Failure to fill out this oath properly will result in its return for correction.

U. S. REPORT DATA ENTERED

CERTIFICATE OF PROBATIONARY APPOINTMENT

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

August 31, 1921.

M. Richard J. Spencer,

Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office and to a probationary period of not to exceed six months as provided by paragraph (c) of section 1 of civil-service rule VII, to the Lighthouse Service, in the ..... at a salary of Fifteen Hundred and Sixty dollars per annum, effective on the date on which you enter upon duty in the above-mentioned position.

By selection from certificate of eligibles (No. .....) issued by the Secretary of the Fourth Civil Service District.

CARDED

By direction of the Secretary:

Respectfully,

(SIGNED) CLIFFORD HASTINGS

S
O

Chief of Appointment Division.

Appropriation: Salaries, Lighthouse Vessels.

Vice: Utah C. Jewett.

Legal Residence: Maryland.
5th district

(See reverse side.)

APPOINTMENT DIVISION ENTERED SEP 1 1921 ON JOURNAL DEPARTMENT OF COMMERCE

U. S. REPORT DATE ENTERED

Form 73

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

SPECIAL

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, 5th DISTRICT.

Baltimore, Md. (City.), August 29, 1921 (Date.) 19

COMMISSIONER OF LIGHTHOUSES:
(Thro' Sec'y, 4th Civil Service Dist.)

Action recommended, Probationary appointment.

Name, Richard J. Spencer — Legal residence, Md.

Position, Mate — Salary, $1560 per ann.

Location, Cape Lookout Light Vessel #80 — Appropriation, Salaries, Lighthouse Vessels

Effective September 11, 1921 — {1 ~~the actual date of entrance on duty~~, or as soon thereafter as he enters on duty.

Former position, ---------- — Former salary,

Location, ------

Rank on eligible list, 3 — Rating, — Percentage, — Other eligibles considered:
Oswald Olsen - .77 Preferred status. -C
Walden N. Smith-.83 -C

Previous incumbent, Utah C. Jennett — Services terminated, Close of Sept. 10/21

Reason, Temporary appointment terminated. not reported

Members of family in Government Service, 2d Cousin - Income Tax Dept., Baltimore.

Remarks: Services of Jennett were satisfactory, but held temporary appt., and as he had not acquired Civil Service status, above nominee was selected to succeed him.

Selection regular, subject to the action of the U. S. Civil Service Commission, 8-26-, 1921

L. H. Zisher
Secretary, 4th Civil Service District.

H. D. King
Superintendent of Lighthouses.

BUREAU OF LIGHTHOUSES
WASHINGTON

Submitted to the Secretary of Commerce, approved.

E. P. Turbaugh
Commissioner of Lighthouses.

APPROVED:
Assistant Secretary of Commerce.

1 Strike out the clause which does not apply.

11—2314

STANDARD FORM 127
APRIL 1952
PRESCRIBED BY GENERAL SERVICES ADMINISTRATION
REG. 3-IV-302.

REQUEST FOR OFFICIAL PERSONNEL FOLDER
(SEPARATED EMPLOYEE)

Submit in duplicate to the Federal Records Center, St. Louis, Mo.

1. DATE OF REQUEST: 12-17-52

SECTION I—TO BE COMPLETED BY REQUESTING OFFICE

General Services Administration
Records Management Service, Region 6
Federal Records Center
1724 Locust Street
St. Louis 3, Mo.

2. NAME (*Last, first, middle*)	3. NAME UNDER WHICH FORMERLY EMPLOYED FEDERALLY (*If other than item 2*)	4. DATE OF BIRTH
Spencer, Richard J.		

5. FORMER FEDERAL EMPLOYING OFFICE (*Agency, bureau or equivalent, address, and dates of employment*)

U. S. Lighthouse Service

(*If formerly employed by agencies in addition to above, list under item 7*)

6. PERSONNEL FOLDER ACTION (*Check appropriate box*)

- [ ] a. CURRENTLY EMPLOYED. REQUEST TRANSMISSION OF FOLDER COVERING PREVIOUS FEDERAL EMPLOYMENT FOR PERMANENT RETENTION
- [X] b. REQUEST TRANSMISSION OF FOLDER FOR TEMPORARY USE
- [ ] c. CONSOLIDATE ATTACHED PAPERS WITH OFFICIAL PERSONNEL FOLDER PREVIOUSLY FORWARDED

7. REMARKS

This Official Personnel Folder was sent from the
National Archives, Washington, D. C. with Record Group 56 or 26

SECTION II—FOR USE BY FEDERAL RECORDS CENTER, ST. LOUIS, MO.

8.

- [ ] a. CONSOLIDATE ATTACHED PAPERS WITH FOLDER PREVIOUSLY FORWARDED
- [✓] b. FOLDER ENCLOSED
- [ ] c. FOLDER NOT LOCATED
- [ ] d. FLAGGED, FOLDER TO BE FORWARDED WHEN LOCATED
- [ ] e. FOLDER PREVIOUSLY REQUESTED IS ENCLOSED
- [ ] f. FOLDER FORWARDED ON A LOAN BASIS IN LIEU OF INFORMATION REQUESTED. IF EMPLOYEE IS REHIRED, FOLDER SHOULD BE RETAINED BY YOUR AGENCY

9. REMARKS

12-22-52 R.D

NOTE.—Original will be used as charge-out by Federal Records Center. Duplicate will be returned as transmittal sheet when appropriate.

TO:
ADDRESS: U. S. Coast Guard Headquarters
1300 E Street, N. W.
Washington, D. C.
ATTN: Chief, Civilian Personnel Division

Requesting agency will type name and address of office submitting request in address box. To be used to mail folder or reply.

U. S. GOVERNMENT PRINTING OFFICE 16—66097-1