'26 JUL 22 PM 4:20

REFERENCE SERVICE SLIP
Archival Research Room Record Request
National Archives at St. Louis

Date: 07/31/2026

REQUESTER INFORMATION

Name (Please Print – Last, First, Middle)	Researcher ID Card Number
Burns, Andrew	4563213
E-Mail Address:	**Phone Number:**
afbfg4@umsl.edu	636-415-7353

INFORMATION NEEDED TO LOCATE RECORDS (Furnish as much as possible)

Name used in Service (Please Print – Last, First, Middle)	Service Number/SSN	Date & Place of Birth
Spoor, Roy, E.		

MILITARY SERVICE

Branch of Service:
- ☐ Air Force
- ☐ Army Air Corps
- ☐ Army Air Force
- ☐ Army
- ☐ Marine Corps
- ☐ Navy
- ☐ Coast Guard
- ☐ Unknown

Type of Rank:
- ☐ Enlisted
- ☐ Officer
- ☐ Unknown

Service Period (Check all that apply):
- ☐ 1939 & Prior
- ☐ 1940 - 1950
- ☐ 1950 & After

Date & Place of Death:

State of Residence (upon entry into service):

Other Identifying Information (Parent's Names, CSC Number, etc.)

Researcher Signature: Andrew Burns

CIVILIAN SERVICE

(Agency & Location) Lighthouse Service (NY/OH/PA) 10th District

From:	To:
1916	1917

(Agency & Location)

From:	To:
Soundex: $160	

(Agency & Location)

From:	To:

Other Identifying Information (Maiden Name, Job Title, etc.)

This Space Intentionally Left Blank

STAFF USE ONLY

Appointment Time and Date:

Additional Researchers: ☐ Yes ☐ No

CMRS Service Request Number: C-00784232 9

Attendant Signature:

CMRS Search Request Number(s): Sent to arc search 7/24/26

Remarks:

'26 AUG 10 AM 10:03

SCREENING NOTES

☒ Reviewed and Nothing Removed ☐ Items Removed and User Informed

Hold Requested: ☐ Yes ☐ No

Total Requests:

Screened Items:

☐ Additional charge outs and signatures on reverse side

Time Out:

Final Return:

Roy E. Spoor

Roy E. Spoor

LEGAL RESIDENCE.
New York

INACTIVE

STATUS

DESIGNATION	SALARY	BUREAU OR OFFICE	DATE OF EFFECT OF ACTION AUTHORIZED
2nd Asst Kpr. Presque Isle P. S. Sta etc. Pa.	$456.	L. H.	April 5, 1916.
Resigned	clerk	Oct 31. 1916.	

INACTIVE

11—1248

RH-WPD

Form 73

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LIGHT HOUSES MAR 24 1916

OFFICE OF LIGHTHOUSE INSPECTOR, Tenth DISTRICT,

Buffalo, N.Y., (City.) March 22, (Date.) 1916.

THE COMMISSIONER OF LIGHTHOUSES:

Through District Secretary, U.S.Civil Service Commission, New York, N.Y.

Action recommended, Probationary appointment

CHIEF CLERK MAR 24 1916

APPOINTMENTS MAR 24 1916

Name,* Roy E. Spoor — Legal residence, New York

Position, 2nd Assistant Keeper — Salary, $456 per annum

Location, Presque Isle Lt.Sta., &c., Pa. (P.S.Sta. P.I.Phd L.S and Erie Pg Sts. No 1. and 2.) — Appropriation, Salaries, Kprs. of L.H.

Effective April 1, 1916 — {~~the actual date of entrance on duty~~, or as soon thereafter as he enters on duty.

Former position, None — Former salary, ----

Location, ----

Rank on eligible list, 1 Rating, A.K. Percentage, 95.9, Other eligibles considered:

Fred Moore (A); and C.I.Cayford (A)

Previous incumbent, Peter J. Moline Services terminated, December 31, 1915

Reason, Promoted to First Assistant Keeper, Presque Isle Phd.Lt.Sta., Pa. Jan 1. 1916

Relatives in Government Service, None

Remarks: Quarters are provided by the Government for the family of this employee.

*no papers filed.

Selection regular, subject to the action of the U. S. Civil Service Commission. MAR 23 1916, 191

Secretary, SECOND Civil Service District.

Roscoe Bonsall
Lighthouse Inspector.

BUREAU OF LIGHTHOUSES
WASHINGTON

Submitted to the Secretary of Commerce, approved.

MAR 24 1916

Acting Commissioner

[1] Strike out the clause which does not apply.

11—2314

CERTIFICATE OF PROBATIONARY APPOINTMENT

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

March 25, 1916.

Mr. Roy E. Spoor,

Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office and to a probationary period of not to exceed six months as provided by paragraph (c) of section 1 of civil-service rule VII, Second Assistant Keeper in the Lighthouse Service at a salary of Four Hundred and Fifty-six dollars per annum, effective on the date on which you enter upon duty in the above-mentioned position.

By selection from certificate of eligibles (No. - - - -) issued by the local Civil Service Board for the Tenth Lighthouse District.

By direction of the Secretary:

Respectfully,

(SIGNED) CLIFFORD HASTINGS

Chief of Appointment Division.

R
C

Appropriation: Salaries, Keepers of Lighthouses.

Vice: Peter J. Moline.

CARDED.

Legal Residence: New York.

(See reverse side.)

APPOINTMENT DIVISION
RECEIVED
MAR 25 1916
CHANGE REPORTED
APR 1916
O. & COMMISSION.

WPD

Form 111

OATH OF OFFICE

(Prescribed by Section 1757, Revised Statutes)

LIGHT APR 7 1916 HOUSES

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

CHIEF CLERK APR 8 1916

I, Roy E. Spoor

do solemnly[1] swear (See below) that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter: So help me God.

APPOINTMENTS APR 8 1916

Roy E. Spoor
(Appointee signs here)

[2] Sworn (See below) and subscribed before me, this[3] 4th day of April, A. D. 1916.

(Affix official seal here)

[4] (Name) Chas. C. Dattlff
(Official title) Chief Clerk, Office of Inspector Tenth Lighthouse District.

Official Title	Rate of Pay	Name of Station, Vessel, or Place of Employment
Present 2nd Asst. Keeper	$456 per annum	Presque Isle Phd. Lt. Sta., Pa.
Former[5] None	----	----

(The above should be filled in by the district officer before sending to appointee)

CARDED.

Office of Lighthouse Inspector, Tenth District

Buffalo, N.Y., (Address) April 6, 1916. (Date)

The above-named appointee entered upon duty on April 5, 1916. (Date)

Roscoe Bonsall
(Signature, followed by title)
Lighthouse Inspector.

[1] Insert here "swear" or "affirm," as the case may be.

[2] Insert here "sworn to" or "affirmed," as the case may be.

[3] The oath may be taken any time after the date of appointment and prior to the payment of compensation, but no compensation shall be paid until the oath is executed in proper form.

[4] This oath should be taken before a justice of the peace, notary public, judge, clerk of a court, or any other officer having authority to administer oaths, but never before a collector of customs, as he has no power to administer oaths in such cases. In case the officer administering the oath has no seal, his official character should be duly certified to by the clerk of the proper court or the proper county clerk.

[5] Give this information in all cases where new oath is required.

Failure to fill out this oath properly will result in its return for correction.

11—944

Enid

PERSONAL QUESTION SHEET

DEPARTMENT OF COMMERCE
OFFICE OF THE SECRETARY
WASHINGTON

March 5, 1913.

To the Chiefs of Bureaus of the Department of Commerce:

For the purpose of enabling the Department to maintain a complete record of its officers and employees, you are requested to have every person hereafter appointed or employed in your Bureau, immediately upon his entrance on duty, answer each of the questions in Part I of this form and sign the same. The information given in Part I should be reviewed and approved in accordance with instructions. The information in Part II should be supplied as indicated and the form forwarded to the Department.

William C. Redfield
Secretary.

CARDED.

PART I.

(Part I should be filled out by the appointee or employee; but, if he is unable to write legibly, another person may write the answers at his dictation. In either case the statement should be signed by the appointee or employee. If he is unable to write, he may sign by mark in the presence of one witness. If he is unable to answer any question, he should indicate that fact.)

1. What is your full name? (Do not use initials, but spell out each name and state whether Mr., Miss, or Mrs. Example: Mr. John Richard Doe. If name itself is merely a letter, it should be so stated.)

Mr. Roy Evelyn Spoor

2. How do you intend to write your name on the pay roll? (*This should agree with signature to your oath of office.*) Roy E. Spoor

3. What is your present legal (voting) residence? (Give city or town, State or Territory, county, and Congressional district.)

Barker	Ny	Niagara	40th
City or town.	State or Territory.	County.	Congressional district.

4. What is your race? (Answer "white," "colored," or "Mongolian.") White

5. Where were you born? Jackson Mich

6. When were you born? March 30 30th 1883
Month. Day. Year.

11—1434

7. Give name and address of person whom you would like to have notified in case of accident.

L C Linn — Name.

Barber — City or town.

My — Number and street. State or Territory.

8. Are there any members of your family, besides yourself, in the civil service of the United States? (If so, give below their names, relationships, the Departments and Bureaus or Services in which they are employed, and the positions they occupy.)

Name.	Relationship.	Department.	Bureau or Service.	Position.
	no			

9. If you were appointed through a civil service examination, state, as near as you recollect, the name and date of the examination. If not so appointed, state how you entered the service. (Examples: "By reinstatement," or "by transfer from ——," stating Department, Bureau or Service, position, and salary, if known.)

Jan 1916 assistant Light Keeper

10. Have you any physical disabilities? (If so, describe briefly. If you have defective eyesight, state whether corrected by glasses.)

none

11. Have you ever held any other position in the civil service of the United States? (If so, give below the Department and Bureau or Service in which you served, the position held, the salary you received, and the dates of your appointment and separation from the service.)

Department.	Bureau or Service.	Position.	Salary.	Appointed.	Separated.
	no				

12. Do you hold any State or municipal office? (If so, state name of such office and compensation attached.)

no

13. Were you in the military or naval service of the United States during the Civil or Spanish-American War? (If so, give the information called for by the blanks below.)

Company and regiment, or vessel.	Date enlisted.	Date discharged.	Cause of discharge.
	no		

14. If you served in the military or naval service of the United States at any time other than during the Civil or Spanish-American Wars, indicate such service in the spaces below.

Company and regiment, or vessel.	Date enlisted.	Date discharged.	Cause of discharge.
	no		

15. Are you the widow or orphan of an honorably discharged soldier or sailor? (If so, give the information called for by the blanks below.)

Name under which service was rendered

Company and regiment, or vessel.	Date enlisted.	Date discharged.	Cause of discharge.
	no		

16. What was your occupation prior to entering the United States civil service? (It is intended that the answer to this question shall state briefly the lines of work followed by you before receiving your present appointment, with the exception of your service indicated in answer to questions 11, 12, 13, and 14.)

worked as clerk in Store also worked at carpenter trade

17. What education have you received? (Indicate the grades of schools you have attended, and, in case you have attended schools of higher grade than high schools, give the institution, degrees received, and date in each case. Example: Public school; high school; business college; Cornell University, A. B., 1900; Columbia University, LL. B., 1903.)

My education I received by going to a District School, also went to Business College

18. What special qualifications have you—educational, professional, technical, mechanical, etc.? (Examples: Qualified as "Lawyer," or "Civil Engineer," or "Translator," or "Interpreter," or "Draftsman," or "Carpenter.")

Have worked as carpenter on Houses also worked at cabinet work.

19. What, if any, civil service examinations have you passed? (Give names and dates as near as you recollect.)

None

20. Were the answers to the foregoing questions written by you? (If not, state the name and address of the person who wrote them for you.)

Yes

21. State the date upon which the above blanks were filled. Apr 4, 1916

Witness:

In case signature is by mark.

(Signature) Roy E. Spoor

P. O. Address: Barker
City or town.

Number and street.

NY
State or Territory.

(Where the appointee is to be employed outside of the District of Columbia the information given in Part I should be reviewed and approved by the officer in immediate charge before forwarding to the Bureau. Where he is to be employed in the District of Columbia, Part I should be reviewed and approved by the officer who executes Part II.)

Reviewed, approved, and forwarded April 6, 1916.

(Signature) Rose Horne

(Official title) Lighthouse Inspector.

11—1434

PART II.

(Part II should be executed by the executive officers of the various Bureaus of the Department, or, at their direction, by some official who can give the information desired. If unable to answer any question, indicate that fact.)

1. State the Bureau or Service, place, and district in which the person who answered the foregoing questions is employed:

Lighthouse Service (Bureau or Service.) Presque Isle Phd.Lt.Sta.,Pa. (Place (city, town, station, or vessel.)) 10th District (District.)

2. To what position has he been appointed? Second Assistant Keeper

3. State the date of appointment. March 25, 1916

4. State the date the appointment was effective. (If appointment was made to take effect on date of oath, so state.)

Effective date of entrance on duty

5. State the date of the oath. April 4, 1916

6. State the date the employee entered on duty. April 5 , 1916

7. What is his salary? $456 per annum

8. From what appropriation is he paid? Salaries, Keepers of Lighthouses

9. Is the position excepted, competitive, or unclassified under the civil service rules? Competitive

10. If classified, state the date of classification. May 6, 1896

11. In what manner did the employee enter the service? (Examples: "From stenography and typewriting examination;" or "without examination;" or "by reinstatement;" or "by transfer from ———," stating Department, Bureau or Service, position, and salary, if known.)

From Assistant Light Keeper Examination

12. Is the employee required to give bond? No

13. When the legal residence given in answer to question 3, Part I, differs from that given in the certificate of appointment, the discrepancy should be explained.

---

14. If foreign born, state when and where naturalization papers were taken out. ---

Reviewed, approved, and forwarded to the Department.

(Signature) Roscoe Hawes

(Official title) Lighthouse Inspector, 10th Dist.

Date Buffalo, N.Y., Apr. 6, 1916.

11—1434

RH-WPD

Form 93

LETTER TRANSMITTING RESIGNATION

APPOINTMENT DIVISION NECESSARY ACTION TAKEN OCT 07 1916 DEPARTMENT OF COMMERCE

LIGHT OCT 7 1916 HOUSES

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

OFFICE OF LIGHTHOUSE INSPECTOR, Tenth DISTRICT.

CHIEF CLERK OCT, 1916

Buffalo, N.Y., October 6 1916

THE COMMISSIONER OF LIGHTHOUSES:

Herewith is transmitted the resignation of the following-named employee:

Name, Roy E. Spoor Position, Second Assistant Keeper

Legal residence, New York Station, Presque Isle Pierhead Lt. Sta., &c., Pa.

APPOINTMENT OCT 9 1916 3

Salary, $456 per annum

The acceptance of this resignation is recommended effective at the close of October 31, 1916.

This employee has not taken leave in excess of the accrued rate.

Remarks:

In the absence and by direction of the Inspector.

W. D. Gardner

Superintendent.

10-9-16

BUREAU OF LIGHTHOUSES

WASHINGTON

OCT 7 1916

Submitted to the Secretary of Commerce, approved.

11—4623

Acting Commissioner.

RK

Insp'r
Supt.
Asst. Supt.
Chf. Clk.
Clerks
Depot Kpr
File

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

TENTH INSPECTOR
OCT 3 1916
BUFFALO, N. Y.

LIGHT
OCT 7 1916
HOUSES

TENTH DISTRICT

Presque Isle Pr Hd Erie Pa
(Station, Depot, or Vessel)

October 2, 1916

TENTH INSPECTOR
OCT 6 1916
BUFFALO, N. Y.

LIGHTHOUSE INSPECTOR,
Buffalo, N. Y.

Sir:

I hereuith tender my resignation as 2nd assistant Keeper of Presque Isle Pr Hd Light-house Erie Pa. Same to take effect by Nov 1st 1916 or sooner if convenient

Respectfully yours
Roy E. Gloor
2nd asst Keeper
Erie Pa

"Respectfully forwarded recommending approval.
Robert Allen
Keeper."

October 10, 1916.

Sir:

The Department is in receipt of your resignation, dated October 2, 1916, as second assistant keeper of Presque Isle Fog Signal Station, Presque Isle Pierhead Light Station and Erie Range Lights Nos. 1 and 2, Pennsylvania, at $456 per annum, in the Lighthouse Service, and has accepted the same, upon recommendation of the Acting Commissioner of Lighthouses, to take effect at the close of October 31, 1916.

By direction of the Secretary:

Respectfully,

(SIGNED) CLIFFORD HASTINGS
Chief of Appointment Division.

Mr. Roy E. Spoor,
Through the Commissioner of Lighthouses.

CARDED.

APPOINTMENT DIVISION ENTERED OCT 10 1916 ON JOURNAL DEPT OF COMMERCE
CHANGE REPORTED OCT 1916 COMMISSION

L
C

USE TYPEWRITER—SEE INSTRUCTIONS ON BACK.

LIGHT
OCT 3 1916
HOUSES
MAKE NO ENTRIES IN THIS COLUMN.

UNITED STATES
BUREAU OF EFFICIENCY.
FORM 8.

DEPARTMENT OF COMMERCE
BUREAU OF THE CENSUS.
8—4789-2

RECORD OF CIVIL EMPLOYEE.

JULY 1, 1916.

1. Name: (Surname first. Given name in full. For women write Miss or Mrs. before given name.)

Spoor, Roy Erelyn

2. Department:

Commerce

3. Bureau, office, or service:

Lighthouse

4. Designation of position:

Second Assistant Keeper

5. Occupation (if not clearly shown by answer to question 4):

Assistant Lighthouse Keeper

6. Annual earnings:

$456

7. Kind of appropriation:

LS

8. Present rate of pay:

$456

9. Initial rate of pay:

$456

10. Total length of service (give the total of ALL U. S. GOVT. SERVICE with the exceptions stated on the back of this card)—

Substitute— Years:	Months:	Regular— Years:	Months:
		--	2

11. State, Territory, or foreign country of birth (do not give town):

Michigan

12. Race:

W

13. Sex:

Male

14. Date of birth—

Month:

March

Year:

1883

15. Kinds of schools attended, years attended, and degrees taken:

E 11;

16. Marital condition:

M

17. War veteran?

No

18. Appointed from—

Congressional district and State:

40 New York

County:

Niagara

19. Civil service status:

C

20. Method by which classified status was obtained:

CE

21. Place of employment—

City:

Erie

State:

Pa.

DO NOT FOLD THIS CARD.

11—5869

ROY E.

SPOOR

ROY E.

ROY E.

SPOOR

ROY E.

RH-WPD

Form 73

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LIGHT HOUSES MAR 24 1916

OFFICE OF LIGHTHOUSE INSPECTOR, Tenth DISTRICT,

Buffalo, N.Y., (City.) March 22, (Date.) 1916.

THE COMMISSIONER OF LIGHTHOUSES:
Through District Secretary, U.S.Civil Service Commission, New York, N.Y.
Action recommended, Probationary appointment

Name, Roy E. Spoor — Legal residence, New York

Position, 2nd Assistant Keeper — Salary, $456 per annum

Location, Presque Isle Lt.Sta., &c., Pa. — Appropriation, Salaries, Kprs. of L.H.

Effective April 1, 1916 — {~~the actual date of entrance on duty~~, or as soon thereafter as he enters on duty.

Former position, None — Former salary, ----

Location, ----

Rank on eligible list, 1 Rating, A.K. Percentage, 95.9, Other eligibles considered:

Fred Moore (A); and C.I.Cayford (A)

Previous incumbent, Peter J. Moline ✓ Services terminated, December 31, 1915 ✓

Reason, Promoted to First Assistant Keeper, Presque Isle Phd.Lt.Sta., Pa. ✓

Relatives in Government Service, None

Remarks: Quarters are provided by the Government for the family of this employee.

Selection regular, subject to the action of the
U. S. Civil Service Commission, MAR 23 1916, 191

Secretary, SECOND Civil Service District.

Roscoe House
Lighthouse Inspector.

BUREAU OF LIGHTHOUSES
WASHINGTON

MAR 24 1916

Submitted to the Secretary of Commerce, approved.

Acting Commissioner

[1] Strike out the clause which does not apply.

11—2314

CERTIFICATE OF PROBATIONARY APPOINTMENT

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

March 25, 1916.

M. Roy E. Spoor,
Throughthe Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office and to a probationary period of not to exceed six months as provided by paragraph (c) of section 1 of civil-service rule VII, Second Assistant Keeper in the Lighthouse Service at a salary of Four Hundred and Fifty-six dollars per annum, effective on the date on which you enter upon duty in the above-mentioned position.

By selection from certificate of eligibles (No. - - - - -) issued by thelocal Civil Service Board for the Tenth Lighthouse District.

By direction of the Secretary:

Respectfully,

(SIGNED) CLIFFORD HASTINGS
Chief of Appointment Division.

R
C

Appropriation: Salaries, Keepers of Lighthouses.

Vice: Peter J. Moline.

Legal Residence: New York.

(See reverse side.)

MAR 27 1916

LIGHT
OCT 12 1916
HOUSES

October 10, 1916.

Sir:

The Department is in receipt of your resignation, dated October 2, 1916, as second assistant keeper of Presque Isle Fog Signal Station, Presque Isle Pierhead Light Station and Erie Range Lights Nos. 1 and 2, Pennsylvania, at $456 per annum, in the Lighthouse Service, and has accepted the same, upon recommendation of the Acting Commissioner of Lighthouses, to take effect at the close of October 31, 1916.

By direction of the Secretary:

Respectfully,

(SIGNED) CLIFFORD HASTINGS
Chief of Appointment Division.

Mr. Roy E. Spoor,
Through the Commissioner of Lighthouses.

Entd on C. S. Com. Reports

10/12

L
C