NOV 29 2024 PM 01:50

REFERENCE SERVICE SLIP
Archival Research Room Record Request
National Archives at St. Louis

Date: 11/25/2024

REQUESTER INFORMATION

Name (Please Print – Last, First, Middle)	Researcher ID Card Number
Flynn, Kylie	
E-Mail Address:	**Phone Number:**
knfgbb@umsl.edu	217-440-1332

INFORMATION NEEDED TO LOCATE RECORDS (Furnish as much as possible)

Name used in Service (Please Print – Last, First, Middle)	Service Number/SSN	Date & Place of Birth
Stanley, Leverett, S		1894 ME

MILITARY SERVICE

Branch of Service:
- ☐ Air Force
- ☐ Army Air Corps
- ☐ Army Air Force
- ☐ Army
- ☐ Marine Corps
- ☐ Navy
- ☐ Coast Guard
- ☐ Unknown

Type of Rank:
- ☐ Enlisted
- ☐ Officer
- ☐ Unknown

Service Period (Check all that apply):
- ☐ 1939 & Prior
- ☐ 1940 - 1950
- ☐ 1950 & After

Date & Place of Death: 1968 ME

State of Residence (upon entry into service):

Other Identifying Information (Parent's Names, CSC Number, etc.)

Researcher Signature: Kylie

CIVILIAN SERVICE

(Agency & Location)		
Lighthouse Service (ME)		
From: 1924	To: 1950	
(Agency & Location)		
From:	To:	
(Agency & Location)		
From:	To:	

Other Identifying Information (Maiden Name, Job Title, etc.)

This Space Intentionally Left Blank

STAFF USE ONLY

Appointment Time and Date:

Additional Researchers: ☐ Yes ☐ No

CMRS Service Request Number: 2-303179890688

CMRS Search Request Number(s): Civilian

Attendant Signature:

2024 DEC 18 PM 12:10:30

Remarks: Archival search 12/4

SCREENING NOTES

☒ Reviewed and Nothing Removed KH ☐ Items Removed and User Informed

Hold Requested: ☐ Yes ☐ No

Total Requests:

Screened Items:

☐ Additional charge outs and signatures on reverse side

Time Out:

Final Return:

1 of 1

LIGHTHOUSE SERVICE/LIFESAVING SERVICE—RECORDS CHECKED

CMRS CASE #: _____.

Employee Name: STANLEY, LEVERETT S. **DOB:** 8/4/1874

SOUNDEX:

Records checked:

Agency: Commerce 6028	Area: Bay 10, Lower Catwalk	positive	negative
Agency: Commerce 6029	Area: Bay 10, Lower Catwalk	positive	negative
Agency: Old Commerce	Area: Bay 10, Lower Catwalk	positive	negative

AND

Agency: Treasury 2189	Area: Bay 13, Lower Catwalk	positive	negative
Agency: Treasury 2188	Area: Bay 13, Lower Catwalk	positive	negative
Agency: Old Treasury	Area: Bay 13, Lower Catwalk	positive	negative

If Negative:

Agency: Treasury SRCs series 1	Area: Bay 13, Lower Catwalk	positive	negative
Agency: Treasury SRCs series 2	Area: Bay 13, Lower Catwalk	positive	negative
Agency: Treasury SRCs series 3	Area: Bay 13, Lower Catwalk	positive	negative
Agency: Coast Guard SRCs	Area: Bay 13, Lower Catwalk	positive	negative

If Negative:

CMRS: _____	Area: _____	positive	negative
ARCIS: _____	Area: _____	positive	negative

Notes: _____

UNITED STATES CIVIL SERVICE COMMISSION
BUREAU OF RETIREMENT AND INSURANCE
WASHINGTON 25, D.C.

ADDRESS REPLY TO "U.S. CIVIL SERVICE COMMISSION" AND REFER TO FILE RPC:EPS:ntv

AND GIVE DATE OF THIS LETTER

February 23, 1961

PC
6 March 1961

Chief, Civilian Personnel Division
U. S. Coast Guard
Shenandoah Life Insurance Company
Roanoke, Virginia C.

Dear Sir:

The enclosed copy of Form 9a, Certificate of Medical Examination for Mr. Leverett S. Stanley, former employee of the United States Lighthouse Service and the U. S. Coast Guard is forwarded in accordance with his request of 5 February 1961.

Sincerely yours,

H. L. MORGAN
Chief, Civilian Personnel Division
By direction of the Commandant

The following correspondence is transferred for appropriate action, in furnishing the Shenandoah Life Insurance Company, Roanoke 10, Virginia with a record of treatment and history, contained in the medical records of Mr. Leverett Sherman Stanley.

Mr. Stanley is not drawing a Civil [illegible] Connor stated that this man was receiving retirement pay, and therefore, we are enclosing the authorization by insured, and the U. S. Civil Service Commission's form letter Ret. 44-4 for your attention.

Your prompt reply will be appreciated.

Sincerely yours,

A. G. Freeman
Chief, Fiscal Division

cc: Miss Kyle Lee Harne
Supervisor, Claims Section
Shenandoah Life Insurance Co.
Roanoke 10, Virginia

cc: Mr. Leverett S. Stanley
Milliken View
Southwest Harbor, Maine

lst

MAR 7 1961

JSRountree:jm

Return to 3-2

Date mailed:

UNITED STATES CIVIL SERVICE COMMISSION
BUREAU OF RETIREMENT AND INSURANCE
WASHINGTON 25, D.C.

ADDRESS REPLY TO
"U.S. CIVIL SERVICE COMMISSION"
AND REFER TO
FILE RFC:EFS:mtw
AND DATE OF THIS LETTER

February 23, 1961

Chief, Civilian Personnel Division
U. S. Coast Guard
1300 E Street
Washington 25, D. C.

Dear Sir:

This is in response to a telephone conversation, Mr. John W. O'Connor, a member of our staff had with Mrs. Dorothy Conner of your office.

The following correspondence is transferred for appropriate action, in furnishing the Shenandoah Life Insurance Company, Roanoke 10, Virginia with a record of treatment and history, contained in the medical records of Mr. Leverett Sherman Stanley.

Mr. Stanley is not drawing a Civil Service Annuity. Mrs. Dorothy Connor stated that this man was receiving retirement pay, and therefore, we are enclosing the authorization by insured, and the U. S. Civil Service Commission's form letter Ret. 44-4 for your attention.

Your prompt reply will be appreciated.

Sincerely yours,

A. G. Freeman
Chief, Fiscal Division

cc: Miss Eula Lee Harne
Supervisor, Claims Section
Shenandoah Life Insurance Co.
Roanoke 10, Virginia

cc: Mr. Leverett S. Stanley
Milldam View
Southwest Harbor, Maine

INFORMATION REQUEST

TO: UNITED STATES CIVIL SERVICE COMMISSION
BUREAU OF RETIREMENT AND INSURANCE
RECORDS DIVISION
WASHINGTON 25, D. C.

Please search the records for information regarding Retirement Benefits of the following person:

LAST NAME	FIRST NAME	MIDDLE NAME
Stanley	Leverett	Sherman
LIST ALL OTHER NAMES YOU HAVE USED	CLAIM NUMBER, IF ANY	DATE OF BIRTH

PERIODS OF GOVERNMENT SERVICE

BEGINNING DATE	ENDING DATE	DEPARTMENT OR AGENCY	LOCATION	INDICATE WHETHER DEDUCTIONS WERE TAKEN FROM YOUR SALARY	
				YES	NO
7/1/1924	6/1/1950	Lighthouse Service	Bass Harbor Head		
I had three months sick leave after			1st. Coast Guard District	yes	
June 1st 1950, then went on retirement pay.					

HAVE YOU FILED AN APPLICATION FOR REFUND? ☐ YES ☒ NO

INFORMATION DESIRED

My C S A no. 924.

I am forwarding the letter from the Shenandoah Life Ins. Co. for your information. I have carried this for about 35 years, and if I can furnish proof to them that I am totally disabled, I need not pay any more. Because of the injury which I received from the fall through the rungs of a ladder at Bass Harbor Head, breaking bones as was discovered after retiring in both feet, I have been unable to work at all, even though an operation has been performed. I would appreciate it if you would give this your immediate attention.

DATE	SIGNATURE
February 5, 1961	Leverett Sherman Stanley
NUMBER AND STREET	CITY, ZONE NUMBER, AND STATE
Main St.	Southwest Harbor, Maine

31 aug 1950

AUTHORIZATION
BY INSURED
(Disability Benefit)

SHENANDOAH LIFE INSURANCE COMPANY

Roanoke, Virginia

TO WHOM IT MAY CONCERN:

Please give to SHENANDOAH LIFE INSURANCE COMPANY or its representatives all information you may have and a copy of your records about the treatment and history of and prescriptions for the undersigned.

You may honor a photographic copy of this authorization.

Date Feb. 5 1961

Signature Bennett H. Stanley
INSURED

Address Southwest Harbor

Maine

Form 856—Rev. 5-56

STANDARD FORM 127
APRIL 1952
PRESCRIBED BY GENERAL SERVICES ADMINISTRATION
REG. 3-IV-302.

REQUEST FOR OFFICIAL PERSONNEL FOLDER
(SEPARATED EMPLOYEE)

Submit in duplicate to the Federal Records Center, St. Louis, Mo.

1. DATE OF REQUEST: 27 February 1961

SECTION I—TO BE COMPLETED BY REQUESTING OFFICE

General Services Administration
Records Management Service, Region 6
Federal Records Center
1724 Locust Street
St. Louis 3, Mo.

2. NAME (*Last, first, middle*)	3. NAME UNDER WHICH FORMERLY EMPLOYED FEDERALLY (*If other than item 2*)	4. DATE OF BIRTH
Stanley, Leverett S.		4 August 1895

5. FORMER FEDERAL EMPLOYING OFFICE (*Agency, bureau or equivalent, address, and dates of employment*)

U. S. Coast Guard
Boston, Massachusetts From 7-1-24 to 9-1-50

(*If formerly employed by agencies in addition to above, list under item 7*)

6. PERSONNEL FOLDER ACTION (*Check appropriate box*)

- [ ] a. CURRENTLY EMPLOYED. REQUEST TRANSMISSION OF FOLDER COVERING PREVIOUS FEDERAL EMPLOYMENT FOR PERMANENT RETENTION
- [X] b. REQUEST TRANSMISSION OF FOLDER FOR TEMPORARY USE
- [ ] c. CONSOLIDATE ATTACHED PAPERS WITH OFFICIAL PERSONNEL FOLDER PREVIOUSLY FORWARDED

7. REMARKS

SECTION II—FOR USE BY FEDERAL RECORDS CENTER, ST. LOUIS, MO.

8.
- [ ] a. CONSOLIDATE ATTACHED PAPERS WITH FOLDER PREVIOUSLY FORWARDED
- [✓] b. FOLDER ENCLOSED MAR 3 1961
- [ ] c. FOLDER NOT LOCATED
- [ ] d. FLAGGED, FOLDER TO BE FORWARDED WHEN LOCATED
- [ ] e. FOLDER PREVIOUSLY REQUESTED IS ENCLOSED
- [ ] f. FOLDER FORWARDED ON A LOAN BASIS IN LIEU OF INFORMATION REQUESTED. IF EMPLOYEE IS REHIRED, FOLDER SHOULD BE RETAINED BY YOUR AGENCY

9. REMARKS

NOTE.—Original will be used as charge-out by Federal Records Center. Duplicate will be returned as transmittal sheet when appropriate.

TO: Chief, Civilian Personnel Division
ADDRESS: U. S. Coast Guard Headquarters
1300 E Street, N. W.
Washington 25, D. C.
ATTN:

Requesting agency will type name and address of office submitting request in address box. To be used to mail folder or reply.

U. S. GOVERNMENT PRINTING OFFICE 16—66697-1

TREASURY DEPARTMENT - U. S. Coast Guard, Boston, Mass.

NOTIFICATION OF PERSONNEL ACTION

1. Name	2. Date of birth	Journal No.	Date
MR. LEVERETT S. STANLEY	8/4/95	12	8/22/50

This is to notify you of the following action affecting your employment:

5. Nature of Action	6. Effective Date	Civil Service authority
RETIREMENT (DISABILITY)	close 8/31/50	

FROM 01-535		TO
Keeper Class 2 ($2350.00-$2799.24) $2799.24 per annum (No Qtrs) LIGHT STATION Boston, Mass. Bass Harbor Head Light Station Maine	8. Position Title 9. Service Grade Salary 10. Organizational Designations 11. Headquarters 12. Field or Deptl.	Field Depart.

13. Remarks:

Annual rate of retired pay is $1831.89

Total Service: 27 years, 2 months, 5 days

Computation: $2695.89- x 27.1805 divided by 40 equals $1831.89

Lump sum payment to be made for all accrued annual leave to credit at close of 8/31/50.

H. L. MORGAN

14. Signature or other authentication

15. Veteran's Preference YES								16. Position Classification Action			
None	5 pt	10 point			WWII	WWI	other	New	Vice	I.A.	Real
		Disab.	Wife	Widow							
							X				

17. Sex	18. Race	19. Appropriation	20. Subj. to C.S. Retirement Act	21. Date of Oath	22. Legal Residence
M		From: Operating Expenses CG 1951 To:	LH 3/4/25		Maine

COPY

S.F. 7a

Commander, 1st CG District (p)
Boston 9, Massachusetts
pc-75

PC
23 August 1950

7 September 1950

From: Commander, 1st CG District (p)
To: The Commandant (PC)

Subj: STANLEY, Leverett S., Keeper, Bass Harbor Head Light Station, Maine, disability retirement of.

1. In reply to HQ letter of 23 August 1950, you are advised that subject employee was last paid in an active duty status to 31 August 1950 on D. O. Voucher No. 400-551, Accounts of Paul D. Banning, CDO Symbol No. 1373, covering the period 20 August-31 August 1950, in the amount of $116.27.

2. The total taxable income for the current calendar year which includes lump-sum payment for annual leave and also includes $147.60 for quarters was $3777.22.

A. G. JONES
By direction

H. E. MORGAN
By direction

Incl
Form 50, Department Notice of Retirement

D. O. Voucher No. 400-551
Accts. Off. - Paul D. Banning Sym. No. 1373
Pay Period 20-31 Aug 1950
Amount of Last Payment - 116.27
Total Inc for Year 3777.22 (Includes 147.60 qtrs.)

UNITED STATES COAST GUARD

ADDRESS REPLY TO:
COMMANDANT
U. S. COAST GUARD
HEADQUARTERS
WASHINGTON 25, D. C.

PC
23 August 1950
FILE:

BOSTON DISTRICT
RECEIVED
AUG 28 1950
U.S. Coast Guard

UNITED STATES COAST GUARD
PERSONNEL DIVISION
RECEIVED
AUG 28 1950
1st C. G. DISTRICT

From: Commandant
To: Commander, 1st Coast Guard District (p)

Subj: Mr. Leverett S. Stanley, Keeper, Bass Harbor Head Light Station, Maine, disability retirement of

1. The inclosure is approval of retirement under the Lighthouse Service Retirement Law.

2. In order to preclude the possibility of overpayment, it is requested that Headquarters be advised as early as practicable by letter, in duplicate, as to the payroll (stating D. O. Voucher Number, name of disbursing officer, and symbol number) on which this person was paid for his last (final) active duty. In furnishing this information, state also the period covered by the final payment and the amount thereof.

3. It is also requested that Headquarters be advised as to this person's total taxable income for the current calendar year including the amount of lump-sum payment for annual leave.

H. L. Morgan
H. L. MORGAN
By direction

Incl
Form 50, Department Notice of Retirement

D. O. Vou. FF 100-551
Disb. Off. - Paul A. Banning Sym. No. 1373
Per. Covered 20-31 Aug. 1950 -
Amount of Last Payment - 116.27
Tax. Inc. for Year 3777.22 (Includes 147.60 gtrs.)

UNITED STATES COAST GUARD

McKinley, Maine
July 31, 1950.

Mr. Whittemore
Civilian Personel Officer
U. S. Coast Guard
Boston, Mass.
Dear Mr. Whittemore;

My furniture, except what I left at the Bass Harbor Head Light for the convenience of the relief keeper, was moved June 28th the balance on July 5th when the new keepers furniture arrived. Rent is still being withheld from my checks. I thought your office had been notified or I should have written sooner.

Respectfully yours.
Emmett S. Stanley



Name of manor

UNITED STATES COAST GUARD

10743

ADDRESS REPLY TO
Commandant
U.S. COAST GUARD HDQTRS
REFER TO FILE

PC
18 August, 1950

From: Commandant
To: Commander, 1st Coast Guard District (p)

Subj: Leverett S. Stanley, Keeper; disability retirement of

1. The Navy Department has advised this office by form letter dated 14 August 1950, copy attached, that subject employee was on active duty with the Naval Reserve from 3 December 1917 through 8 December 1918.

2. Inasmuch as only active military service is creditable for retirement purposes, Mr. Stanley can be credited with but 1 year and 6 days military service. This service when added to his civilian service, gives him a total of only 27 years 2 months and 5 days as compared with the 30 years and 8 days shown on your Form 2521. The annual rate of retired pay is thus reduced from $2015.91 to $1831.89. A corrected copy of Form 2521 is attached for your information.

3. The leave statement on Form 2521 is incorrect inasmuch as 107 days 3 hours annual leave covers the period 1 September 1950 through 3 hours on 5 February 1951 rather than through 3 hours on 7 February 1951 as you indicate.

4. Form 50 will be processed in accordance with the above unless after a recheck of your records you find some inaccuracy in the result obtained.

/s/ H. L. Morgan
H. L. MORGAN
By direction

Incls

BUREAU OF NAVAL PERSONNEL
DISCHARGED NAVAL PERSONNEL RECORDS BRANCH
NAVAL RECORDS MANAGEMENT CENTER
GARDEN CITY, NEW YORK

IN REPLY REFER TO:

Pers: E374-JBB-reb
193 82 69
14 Aug 1950

From : Chief of Naval Personnel.

To : Commandant
U. S. Coast Guard
Washington 25, D. C.

Subject : STANLEY, Laverett Sherman, 193 82 69, Ex-COX, USNRF
Statement of service.

Reference: (a) Ur ltr (PC-6), CG-75 dtd 11 Jul 1950

1. The following is a statement of service of the subject-named man:

ENLISTED	DISCHARGED	TIME LOST (AWOL, SKMC, NPDI) (As Specified) (Inclusive Dates)		OTHER TIME NOT CREDITABLE FOR LONGEVITY		REMARKS
		FROM —	TO —	FROM —	TO —	
		Born: 4 August 1894, Tremont, Maine				
USNRF 22 Nov 17 4 years	30 Sep 21 Honorable	None		None		Active duty 12/3/17-12/8/18 Inactive duty 11/22/17-12/2/17 12/9/18 -9/30/21

B. G. JONES
By direction.

TREASURY DEPARTMENT - U. S. Coast Guard, Boston, Mass.

NOTIFICATION OF PERSONNEL ACTION

1. Name	2. Date of birth	Journal No.	Date
MR. LEVERETT S. STANLEY	8/4/95	29	6/28/50

This is to notify you of the following action affecting your employment:

5. Nature of Action	6. Effective Date	Civil Service authority
DISCONTINUANCE OF QUARTERS	6/28/50	

	FROM 01-535	TO 01-535
8. Position Title	Keeper	same
9. Service Grade Salary	Class 2 ($2350.00-2799.24) $2799.24 pa incl $240 pa QTRS	$2799.24 (No qutrs) (plus 20% - $3359.09)
10. Organizational Designations	LIGHT STATION	
11. Headquarters	Boston, Mass. Bass Harbor Head Light Station, Maine	same
12. Field or Deptl.	Field Depart.	Field Depart.

13. Remarks:

Adjustment is due to discontinuance of family quarters.

H. L. MORGAN

14. Signature or other authentication

15. Veteran's Preference Yes

None	5 pt	10 point			WWII	WWI	other
		Disab.	Wife	Widow			
							X

16. Position Classification Action

New	Vice	I.A.	Real

17. Sex	18. Race	19. Appropriation	20. Subj. to C.S. Retirement Act	21. Date of Oath	22. Legal Residence
M		From: Civilian Employees, CG do To:	LH 6-20-18		Maine

COPY

S.F. 7a

Form 2521
TREASURY DEPARTMENT
U. S. COAST GUARD

RETIREMENT UNDER ACT OF JUNE 20, 1918, AS AMENDED

(In case of disability retirement, execute medical certificate on Form 2523)

Date 26 May, 1950

Commander, 1st CG *District,*

Boston, Massachusetts
(City)

I hereby apply for disability retirement from active duty effective 31 August, 1950 on the basis of service shown hereon.

Leverett S. Stanley
Leverett S. Stanley
(Name)

Address: McKinley, Maine

Keeper, Civilian
(Designation)

OFFICE OF THE DISTRICT COMMANDER

City Boston, Mass. *Date*

Submitted to the Commandant, U. S. Coast Guard, recommending retirement at $~~2015.91~~ $1831.89 per annum, effective at the close of 31 August, 1950

It is certified that the record of service and pay shown on page 2 is correct as shown by the records of this office, and that all Government service shown has been verified. Last date in an active duty status c.o.b. 26 May, 1950.*All sick leave has been exhausted. Employee will be entitled to lump sum payment for 107 days 3. hrs. to 3 hrs. on X February, 1951. 5 ~~February~~, 1961.

R.G.WHITTEMORE
By direction
District Commander.

*Carried on sick leave from 27 May, 1950 to c.o.b.8/31/50

COAST GUARD HEADQUARTERS, *Washington, D. C.,*

Submitted to the Secretary of the Treasury, recommending approval.

Commandant.

FOR USE OF DEPARTMENT

16—20161

Name STANLEY, Leverett Sherman Date of birth August 4, 1895

Designation Keeper, Bass Harbor Head Light Station, Maine

RECORD OF ALL ACTIVE GOVERNMENT SERVICE

(Including military, naval, and civilian service. Each department, branch, or independent office in which applicant served in a civilian capacity should be listed separately)

	Beginning			Ending			Remarks
	Month	Day	Year	Month	Day	Year	
Army							
Navy Naval Reserve	Nov.	22	1917	Sept.	30	1921	
Marine Corps (ACTIVE DUTY)	DEC	3	1917	DEC.	8.	1918	1 YR 6 DAYS
Civilian employment	July	2	1924	Aug.	31	1950	1st CG District 26 YR. 1 Mo. 29 DAYS
Total service		~~5~~	~~30~~				27 YRS 2 MO. 5 DAYS

Does applicant receive or has he applied for a pension from the Government under any law? No If so, give number of pension certificate or of claim: ----------

Does applicant receive or has he applied for compensation under the War Risk Insurance Act? No If so, give number of claim: ----------

Does applicant receive or has he applied for compensation under the Federal Compensation Act, as amended? No

If so, state the compensation received: ----------

STATEMENT BY FISCAL YEARS OF BASIC PAY RECEIVED DURING LAST FIVE YEARS OF ACTIVE SERVICE IMMEDIATELY PRECEDING EFFECTIVE DATE OF RETIREMENT

(Compute service on basis of 30 days a month. Do not include periods of leave without pay, rations, quarters, or other allowance)

Designation	Beginning			Ending			Number Days in Pay Status (P. D. or P. H. personnel)	Rate of Pay	Pay Received
	Month	Day	Year	Month	Day	Year			
Keeper	Sept.	1	1945	Dec.	31	1945	86	$2100.pa	~~694.02~~ 694.53
	Jan.	1	1946	Jan.	12	1946	9	$2100.	~~72.63~~ 72.68
	Jan.	13	1946	June	30	1946	120	$2166.	~~999.60~~ 999.72
	July	1	1946	June	30	1947	261 ~~260~~	$2469.24	~~2467.40~~ 2478.71
	July	1	1947	June	30	1948	262 260	$2469.24	~~2467.40~~ 2488.24
	July	1	1948	July	10	1948	7	$2469.24	~~66.43~~ 66.47
	July	11	1948	June	28	1949	252	$2799.24	~~2711.52~~ 2713.03
	June	29	1949	June	30	1949	2	$3359.09	~~25.83~~ 25.83
	July	1	1949	June	30	1950	261 ~~260~~	$3359.09	~~3356.60~~ 3371.85
	July	1	1950	Aug.	31	1950	44	$3359.09	~~578.05~~ 581.43

Total compensation for last five years of active service ~~$13,439.47~~ 13479.46

Average compensation for last five years of active service ~~$2,687.89~~ 2695.89

Annual rate of retired pay ($ ~~2,687.89~~ 2695.89 × years ~~30~~ 27.1805 ÷ 40) = ~~$2015.92~~ 1821.89

(Not exceeding 30)

U. S. GOVERNMENT PRINTING OFFICE 16—20161

N. C. G.-2523

RECEIVED
MAY 26 1950
U. S. COAST GUARD DEPOT
SOUTHWEST HARBOR, MAINE

CERTIFICATE OF MEDICAL EXAMINATION, DISABILITY RETIREMENT, CIVILIAN PERSONNEL

(Act of March 4, 1925)

NAME OF CLAIMANT Leverett Stanley DESIGNATION Lighthouse Keeper

Height 5'7" Weight 141# pounds. Complexion Medium

Color of eyes Blue Color of hair Brown to gray

Here give a complete personal description, together with permanent marks and scars other than those described below in physical examination: No scars. Healthy looking.

Description of duties of position (to be filled in by district commander):

Claimant makes the following statement in regard to the origin, nature, and extent of the alleged disability: Fell off Bell Weight 6 years ago, struck on both feet, injured left foot in 1942 when brace struck left foot. (question blood clot)

PHYSICAL EXAMINATION

Visual acuity (uncorrected): R. E. 20/30 L. E. 20/30

With correction in spectacles: R. E. 20/20 L. E. 20/20

Accommodation: Reads Jaeger No. ..... at 13 inches, without correction.

Reads Jaeger No. Normal at 13 inches, with correction.

Central color vision (binocular) Normal (Name method used) Ishihara

Inspection Normal

Pupils Normal Pupillary reaction Normal

Hearing: Whispered voice (unaccentuated) heard with R. E. at 15' ft., L. E. at 15' ft.

Appearance of right drum Normal, left drum Normal

Is there any disease of the middle or internal ear or mastoid? No If so, specify

[OVER]

16—17606-1

Condition of nose and sinuses ..... Normal .....

Condition of mouth and throat, including tonsils and teeth ..... Normal .....

.....

Bones, joints, muscles, including atrophies ..... Fixation left foot with no inversion or eversion.
(Express limitation of motion, if any, in degrees and joint involved)

Respiratory system ..... Normal .....

Cardiovascular system:

(a) Heart ..... Normal .....

(1) Murmurs ..... 0 ..... (2) Arrhythmias ..... 0 .....

(b) Pulse rate: (1) Sitting 72 ..... (2) After exercise ..... 108 ..... (3) 2 minutes after exercise 78 .....

(c) Blood pressure: (1) Sitting—Syst. 140 Diast. 86 (2) After ex.—Syst. 148 Diast. 92

(d) Condition of blood vessels ..... Exdellent .....

Evidence of thyroid or other endocrine disturbance ..... None .....

Abdomen and gastro-intestinal system, including hernia ..... Normal .....

Genito-urinary system:

Urinalysis—Sp. gr. 1.016 Reaction Acid Albumin Neg. Sugar Neg.

Sediment microscopic (required when albumin or sugar is found) ..... Neg. .....

Reflexes, motor disturbances, etc.:

(a) Station ..... Normal .....

(b) Tremor ..... None .....

(c) Patellar reflexes ..... normal .....

(d) Other motor disturbances ..... none .....

(e) Gait ..... normal .....

(f) Coordination ..... normal .....

(g) Peripheral circulation ..... normal .....

Alcohol none Drugs no Syphilis no Epilepsy no

Other neurological findings ..... None. .....

General impression 85% disability left foot. Marked pronation of both feet.

Here describe fully nature of disability: 85% disability of left foot with no inversion or eversion of foot. Disabled for any form of active duty.

.....

.....

.....

Is disability to perform duty of a permanent character? ..... yes .....

Is it indicated that applicant may recover from disability and be fit for restoration to active duty? No. Do you recommend reexamination with this in view? Corrective shoes trial.

I ..... HEREBY CERTIFY that upon examination ..... I ..... find the above-named claimant to be disabled for useful and efficient service by reason of the disability above described, which is not due to vicious habits, intemperance, or willful misconduct on his part.

The examining physician must be in the Federal Service

194 Main St., Bar Harbor, Me.
(Place of examination)

May 23, 1950
(Date)

Raymond E. Bynum M.D.
(Examining surgeon)

Designated Physician, U. S. Employment Compensation Comm. and U. S. Civil Service Examiner.
(Title and branch of medical service)

U. S. GOVERNMENT PRINTING OFFICE 16—17606

Commandant
CG Headquarters
Washington 25, D. C.

17 July, 1950
(PC-6)
CG-75

From: Commandant
To: Commander, 1st Coast Guard District (pc)

Subj: Leverett S. Stanley, Keeper; disability retirement of

1. The application of Mr. Stanley for disability retirement has been examined and he has been found to be disabled for further useful and efficient service. The official notice of his retirement will be issued in due time.

2. In checking Form 2521 submitted for subject employee it is noted that under the statement of basic pay received you show that Mr. Stanley received salary for only 260 days during the fiscal years 1947, 1948 and 1950, whereas there were actually 261 days, 262 days and 261 days, respectively. It is the practice to consider the service of employees, other than wage board employees, on a monthly or yearly basis rather than on a daily basis. However, days are resorted to here because of the changes involved during the last five year period as a means of determining average salary.

3. Mr. Stanley claims service in the Naval Reserve from 22 November 1917 through 30 September 1921. The Navy Department has been requested to verify exactly what portion of this service was in an active duty status. You will be advised accordingly when the facts are known.

/s/ H. L. Morgan
H. L. MORGAN

Southwest Harbor, Maine

COMMANDER
COAST GUARD GROUP

Travel Order 014168
29 April, 1950
File: pc-75-531

From: Commander, Coast Guard Group, Southwest Harbor, Maine
To: STANLEY, Leverett S., Civilian Keeper, Bass Harbor Head Light

Subj: Orders; temporary duty; travel

Ref: (a) CCGD1/D 281625Z APRIL, 1950

1. Upon being relieved by BALWAJDER, John (n) (278-958) SN, and under authority of reference (a), you are authorized to proceed to South Portland, Maine, and such other points within 1st Coast Guard District as may be necessary on official business on the Coast Guard. Upon completion of this temporary duty, return to Bass Harbor Head Light Station, McKinley, Maine for resumption of your regulat status.

2. Travel will begin about 29 April, 1950 for approximately 30 days duration.

3. Per diem of $5.00 authorized while in travel status only chargeable to travel allotment code 01-20.

4. The units to which you report and depart shall indicate by indorsement whether or not government quarters and/or subsistence were available and whether or not they were furnished.

5. Travel is required by the public interests and is authorized, chargeable to Travel Allotment Code 01-20 by commercial conveyance.

6. Upon expiration of the effective date of this order return it to Commander, 1st CGD (f) by indorsement showing the travel performed. If no travel was performed, the indorsement will so state.

E. B. DRINKWATER

cc: Finance - B & A
Commander, 1st CG District (pc)

Ind-1 CG Depot, Southwest Harbor, Maine 29 April, 1950

Issued Gov't T/R No. TC50,559 to cover cost of coach travel (bus) via the Maine Central Bus Lines from Ellsworth, Me., to Portland, Maine ($3.80)

E. B. DRINKWATER

PHS-127 (HD) OLD NUMBER 1918
REVISED 6-47
FEDERAL SECURITY AGENCY
U. S. PUBLIC HEALTH SERVICE

CERTIFICATE OF DISCHARGE

No. 41512

From U. S. Marine Hospital At Bostoh
(Marine hospital or relief station)

May 5, 19 50

THIS IS TO CERTIFY that Stanley (Surname) Leverett (First) S (Middle)
was treated in the hospital (Hospital or dispensary) as a hospital (Hospital or out-) patient
from May 3, (Date of admission), 19 50 to May 5 (Date of discharge), 19 50
Class of beneficiary LHS Condition on discharge Improved
Reason for discharge No further hospitalization necessary
Certified service on last vessel -- Name of vessel --

DESCRIPTION

Nativity American
Date of birth 8/4/94
Color white
Complexion ruddy
Height 5'8"
Eyes blue
Hair greyish

REMARKS: Fit for duty. Return when necessary.

BY DIRECTION OF THE MEDICAL OFFICER IN CHARGE.

H. E. Thomas (R)
Surgeon.

Leverett S. Stanley
(Signature of patient)

NOTE.—Retain copy for station files.

U. S. GOVERNMENT PRINTING OFFICE 16—11886-2

Standard Form 68
March 1944
U. S. CIVIL SERVICE COMMISSION
Dept. Cir. No. 474

Form approved.
Budget Bureau No. 50—R016.2.
Approval expires March 31, 1947.

NOTICE OF OFFICIAL EFFICIENCY RATING

REGULAR (X) SPECIAL
PROBATIONAL or TRIAL PERIOD { }

As of 3/31/50 based on performance during period from 4/1/49 to 3/31/50

STANLEY, Leverett S. — Keeper, Bass Harbor Head, Southwest Harbor, Me. Depot.
(Name of employee) (Title of position, service, and grade)

Treasury - Coast Guard - 1st CG District CG Group, Southwest Harbor, Maine
(Organization—Indicate bureau, division, section, unit, field station)

APPROVED BY DISTRICT EFFICIENCY RATING COMMITTEE

Efficiency rating: Excellent

(Signature)

MAY 10 1950
(Date of notification)

R. G. WHITMORE, Senior Member
(Title)

Interpretation of Efficiency Rating

Excellent (E) means that performance in every important phase of the work was outstanding and there was no weakness in performance in any respect.
Very Good (VG) means that performance in at least half of the important phases of the work was outstanding and there was no weakness in performance in any respect.
Good (G) means that performance met requirements from an over-all point of view.
Fair (F) means that performance did not quite measure up to requirements from an over-all point of view.
Unsatisfactory (U) means that performance in a majority of important phases of the work did not meet job requirements.

Inspection and Appeals

If you have any question regarding your efficiency rating, it is suggested that you discuss the matter with your immediate supervisor. Your efficiency rating sheet (Standard Form 51, Revised), or a copy of it, will be made available to you for inspection, if you request it of your supervisor or the personnel officer. Such a request is not considered as an appeal. You are also entitled to see the final ratings (not the rating forms) of all employees in your office or station. Information on appeals may be secured from your supervisor or personnel office. There are time limits governing the filing of appeals.

Significance of Efficiency Ratings

The salary advancement act provides for successive salary advancements based on several factors, one of which is efficiency ratings. Ratings of "Good" permit periodic salary advancement by successive steps up to and including the middle rate for the grade (the fourth step in six rate grades), and ratings of "Very Good" and "Excellent" permit periodic salary advancement by successive steps above the middle rate of the grade.
The rate of compensation of an employee whose efficiency rating is "Fair" must be reduced one salary step if his rate of compensation is above the middle rate. If the rate of compensation is equal to or below such middle salary rate, it is not subject to reduction on that account.
An employee whose efficiency rating is "Unsatisfactory" is not permitted to remain in his position. He must be assigned to a position more nearly commensurate with his ability, either (1) in the same line of work, in which case the position must be in a lower classification grade and his rate of compensation must not be in excess of the middle rate for such grade, or (2) in some other line of work for which he is qualified, in which case he is considered as having received a new appointment to the extent that his rate of compensation must be at the minimum rate for such grade and he must begin a new probationary period; or if no suitable vacancy is available he must be separated from the service for inefficiency. A probationary employee, assigned to a position of lower classification grade, begins a new probationary period in the new position.

U. S. GOVERNMENT PRINTING OFFICE 16—38834-3

Form No. 51, Rev.
Approved Dec. 1948
C. C. Dept. Cir. No. 458

Form approved
Budget Bureau No. 50-R012.
Approval expires Mar. 30, 1945.

REPORT OF EFFICIENCY RATING

ADMINISTRATIVE-UNOFFICIAL ( )
OFFICIAL:
REGULAR (X) SPECIAL ( )
PROBATIONAL or TRIAL PERIOD ( )

As of 3/31/50 based on performance during period from 4/1/49 to 3/31/50 Maine

STANLEY, Leverett S. — Keeper, Bass Harbor Head, Southwest Harbor Depot,
(Name of employee) (Title of position, service, and grade)

Treasury, CG - 1st CG District — CG Group, Southwest Harbor, Maine
(Organization—Indicate bureau, division, section, unit, field station)

ON LINES BELOW MARK EMPLOYEE		CHECK ONE:
V if adequate – if weak + if outstanding	1. Study the instructions in the Rating Official's Guide, C. S. C. Form No. 3823A. 2. Underline the elements which are especially important in the position. 3. Rate only on elements pertinent to the position. a. Do not rate on elements in *italics* except for employees in administrative, supervisory, or planning positions. b. Rate administrative, supervisory, and planning functions on elements in *italics*.	Administrative, supervisory, or planning ☐ All others ☐

+ (1) Maintenance of equipment, tools, instruments.
+ (2) Mechanical skill.
— (3) Skill in the application of techniques and procedures.
— (4) Presentability of work (appropriateness of arrangement and appearance of work).
— (5) Attention to broad phases of assignments.
+ (6) Attention to pertinent detail.
— (7) Accuracy of operations.
— (8) Accuracy of final results.
— (9) Accuracy of judgments or decisions.
— (10) Effectiveness in presenting ideas or facts.
— (11) Industry.
— (12) Rate of progress on or completion of assignments.
— (13) Amount of acceptable work produced. (Is mark based on production records? ——— (Yes or no))
— (14) Ability to organize his work.
— (15) Effectiveness in meeting and dealing with others.
+ (16) Cooperativeness.
— (17) Initiative.
+ (18) Resourcefulness.
+ (19) Dependability.
+ (20) Physical fitness for the work.

— (21) *Effectiveness in planning broad programs.*
— (22) *Effectiveness in adapting the work program to broader or related programs.*
— (23) *Effectiveness in devising procedures.*
— (24) *Effectiveness in laying out work and establishing standards of performance for subordinates.*
— (25) *Effectiveness in directing, reviewing, and checking the work of subordinates.*
— (26) *Effectiveness in instructing, training, and developing subordinates in the work.*
— (27) *Effectiveness in promoting high working morale.*
— (28) *Effectiveness in determining space, personnel, and equipment needs.*
— (29) *Effectiveness in setting and obtaining adherence to time limits and deadlines.*
— (30) *Ability to make decisions.*
— (31) *Effectiveness in delegating clearly defined authority to act.*

STATE ANY OTHER ELEMENTS CONSIDERED

— (A) ———
— (B) ———
— (C) ———

STANDARD Deviations must be explained on reverse side of this form	*Adjective rating*
Plus marks on all underlined elements, and no minus marks	Excellent
Plus marks on at least half of the underlined elements, and no minus marks	Very good
Check marks or better on a majority of underlined elements, and any minus marks overcompensated by plus marks	Good
Check marks or better on a majority of underlined elements, and minus marks not overcompensated by plus marks	Fair
Minus marks on at least half of the underlined elements	Unsatisfactory

Adjective rating

Rating official E

Reviewing official Excellent

Rated by E. B. Dinsmoor, C.B.O.S.N. (Signature of rating official) Commanding Officer (Title) 21 March 1950 (Date)

Reviewed by C. C. B. Churchill Capt. CG (Signature of reviewing official) CG 9th Dist (Title) 4/24/50 (Date)

Rating approved by efficiency rating committee MAY 1950 (Date) Report to employee E (Adjective rating)

16—26177-2

UNITED STATES COAST GUARD

U. S. Coast Guard Depot
South Portland 7, Maine
(Station)

2 May, 1950
(Date)

To: Officer-in-Charge
US Public Health Service
U. S. Marine Hospital, Brighton, Mass.

The bearer, Leverett S. Stanley, whose signature is affixed below is employed as Keeper at Bass Harbor Head Light Station (Station) has requested treatment or hospitalization for

He is entitled to this treatment under the provisions of Sec. 763 C, Title 33, United States Code annotated.

(Signature of bearer)
Leverett S. Stanley

A. P. MINOR, LT, USCG, CO
(Signature & Rank of immediate superior)

UNITED STATES COAST GUARD

Address Reply To:
Commander, 1st CGD
Boston 13, Mass.
Refer to file: pc-75

25 October, 1949

From: Commander, 1st CG District (pc)
To: **STANLEY, Leverett S., Keeper, Bass Harbor Head L.S.**

Via: **CO, CG Group, Southwest Harbor, Maine**

Subj: Federal Employees' Loyalty Program; clearance of incumbent employees

1. Reference is made to Commandant's Memorandum #13-47 dated 12 September, 1947, on the subject of administration of FEDERAL EMPLOYEES' LOYALTY PROGRAM directed by Executive Order 9835 which required that every incumbent civilian employee be investigated for loyalty to the Government.

2. Commandant's letter dated 19 October, 1949, File INT-75 (R) authorizes that you be notified of your clearance under the Loyalty Program. Copy of this notification is filed in your official personnel folder.

R. G. WHITTEMORE
By direction

UNITED STATES COAST GUARD

Address reply to
Commander, 1st CG District
Boston 13, Massachusetts
Refer to File PC-75

5 July, 1949

From: Commander, 1st CG District (pc)
To: **STANLEY, Leverett B., Keeper, Bass Harbor Head L.S.**

Via: **CO CG Depot, Southwest Harbor, Maine**

Subj: Keepers and Vessel Employees; change in type of compensation

The 81st Congress by Public Law 143, approved 29 June, 1949, eliminates overtime, night differential and holiday pay for keepers and vessel employees, but in lieu thereof allows payment of additional compensation. Commencing 29 June, 1949, payment to all keepers and vessel employees of such additional compensation in the amount of 20% of present basic compensation is hereby authorized. This additional authorized compensation will be included in computation of retired pay under the Lighthouse Retirement Act. No Personnel Notification, Form 50, will be issued.

R. G. WHITTEMORE
By direction

Commander, 1st CG District
Boston 13, Massachusetts
pc-75

15 June, 1949

From: Commander, 1st Coast Guard District (pc)
To: STANLEY, Leverett S., Keeper

Via: Commanding Officer, CG Group, Southwest Harbor, Maine

1. In reference to your recent verbal request regarding your pay status, you are advised that the established range of pay for the position of Keeper, Bass Harbor Head Light Station is $2350.00-$2799.24 per annum including $240.00 for quarters allowance. Your record indicates that you have obtained the maximum of this range and, therefore, will not be entitled to any further administrative pay increases.

2. In reference to your retirement status, you are advised that you will not meet the requirements for voluntary retirement under the Lighthouse Service Act until you attain the age of 65. As of 1 July, 1949 you will have completed approximately 29 years of service. Should you become permanently physically disabled from your duties your retired annuity would approximate $1700., on the basis of 29/40ths of the average of your last five years basic compensation.

R. G. WHITTEMORE
By direction

cc: CO, CG Group, Southwest Harbor, Me.

Standard Form 68
August 1946
U. S. CIVIL SERVICE COMMISSION

Form approved.
Budget Bureau No. 50-R016.3.

NOTICE OF OFFICIAL EFFICIENCY RATING

REGULAR (X) SPECIAL ( )
PROBATIONAL ( )

As of 31 March, 1949 based on performance during period from 4/1/48 to 3/31/49

STANLEY, Leverett S. (Name of employee)

KEEPER, Bass Harbor Head L.S. (Title of position, service, and grade)

TREASURY, CG--1ST COAST GUARD DISTRICT--GROUP, SOUTHWEST HARBOR, MAINE (Organization—Indicate bureau, division, section, unit, field station)

Efficiency rating: Excellent

5/3/49 (Date of notification)

(Signature)

S. F. HEWINS, CMDR, USCG (Title)

Senior Member

Interpretation of Efficiency Rating

Your efficiency rating is an official record of the way you are doing the work of your job.
Excellent (E) means that performance in every important phase of the work was outstanding and there was no weakness in performance in any respect.
Very Good (VG) means that performance in at least half of the important phases of the work was outstanding and there was no weakness in performance in any respect.
Good (G) means that performance met requirements from an over-all point of view.
Fair (F) means that performance did not quite measure up to requirements from an over-all point of view.
Unsatisfactory (U) means that performance in a majority of important phases of the work did not meet job requirements.

Inspection

You are entitled to inspect your efficiency rating sheet (Standard Form 51), or a copy of it, upon request to your supervisor or personnel officer. You are also entitled to inspect the final ratings (not the rating forms) of all employees in your office or station.

Significance of Efficiency Ratings

An efficiency rating of "Good," "Very Good," or "Excellent" is necessary in order to receive a periodic within-grade sala y advancement.
An efficiency rating of "Fair" requires a one-step salary reduction if an employee's pay rate is above the middle rate for his grade (the fourth step in six-rate grades).
An efficiency rating of "Unsatisfactory" requires that the employee be dismissed or reassigned to other work in which he could be reasonably expected to render satisfactory service.
Efficiency ratings are a factor in determining the order in which employees are affected by reduction in force.

Appeals

If you believe your rating is wrong, you should first discuss it with your supervisor or personnel officer. You have the right, if your position is subject to the Classification Act, to appeal your rating within certain time limits to a board of review established for your agency. Appeals or requests for additional information concerning appeals should be addressed to the Chairman, Board of Review, care of Civil Service Commission, Washington 25, D. C.

U. S. GOVERNMENT PRINTING OFFICE 16—38834-5

2749.24.

d Form No. 51
ugust 1946
SERVICE COMMISSION

Form approved.
Budget Bureau No. 50-R012.3.

REPORT OF EFFICIENCY RATING

ADMINISTRATIVE-UNOFFICIAL ( )
OFFICIAL:
REGULAR (X) SPECIAL ( )
PROBATIONAL ( )

As of 31 March, 1949 based on performance during period from 4/1/48 to 3/31/49

STANLEY, Leverett S.
(Name of employee)

KEEPER, Bass Harbor Head L.S.
(Title of position, service, and grade)

TREASURY, CG--1ST COAST GUARD DISTRICT--GROUP, SOUTHWEST HARBOR, MAINE
(Organization—Indicate bureau, division, section, unit, field station)

ON LINES BELOW MARK EMPLOYEE
V if adequate
– if weak
+ if outstanding

1. Study the instructions in the Rating Official's Guide, C. S. C. Form No. 3823A.
2. Underline the elements which are especially important in the position.
3. Rate only on elements pertinent to the position.
   a. Do not rate on elements in *italics* except for employees in administrative, supervisory, or planning positions.
   b. Rate administrative, supervisory, and planning functions on elements in *italics*.

CHECK ONE:
Administrative, supervisory, or planning ..... ☐
All others ..... ☐

+ (1) Maintenance of equipment, tools, instruments.
V (2) Mechanical skill.
_____ (3) Skill in the application of techniques and procedures.
_____ (4) Presentability of work (appropriateness of arrangement and appearance of work).
_____ (5) Attention to broad phases of assignments.
+ (6) Attention to pertinent detail.
_____ (7) Accuracy of operations.
_____ (8) Accuracy of final results.
_____ (9) Accuracy of judgments or decisions.
_____ (10) Effectiveness in presenting ideas or facts.
_____ (11) Industry.
_____ (12) Rate of progress on or completion of assignments.
_____ (13) Amount of acceptable work produced. (Is mark based on production records? _____) (Yes or no)
_____ (14) Ability to organize his work.
_____ (15) Effectiveness in meeting and dealing with others.
+ (16) Cooperativeness.
_____ (17) Initiative.
V (18) Resourcefulness.
+ (19) Dependability.
V (20) Physical fitness for the work.

_____ (21) *Effectiveness in planning broad programs.*
_____ (22) *Effectiveness in adapting the work program to broader or related programs.*
_____ (23) *Effectiveness in devising procedures.*
_____ (24) *Effectiveness in laying out work and establishing standards of performance for subordinates.*
_____ (25) *Effectiveness in directing, reviewing, and checking the work of subordinates.*
_____ (26) *Effectiveness in instructing, training, and developing subordinates in the work.*
_____ (27) *Effectiveness in promoting high working morale.*
_____ (28) *Effectiveness in determining space, personnel, and equipment needs.*
_____ (29) *Effectiveness in setting and obtaining adherence to time limits and deadlines.*
_____ (30) *Ability to make decisions.*
_____ (31) *Effectiveness in delegating clearly defined authority to act.*

STATE ANY OTHER ELEMENTS CONSIDERED

_____ (A) _____
_____ (B) _____
_____ (C) _____

STANDARD
Deviations must be explained on reverse side of this form

	Adjective Rating
Plus marks on all underlined elements, and check marks or better on all other elements rated	Excellent
Check marks or better on all elements rated, and plus marks on at least half of the underlined elements	Very Good
Check marks or better on a majority of underlined elements, and all weak performance overcompensated by outstanding performance	Good
Check marks or better on a majority of underlined elements, and all weak performance not overcompensated by outstanding performance	Fair
Minus marks on at least half of the underlined elements	Unsatisfactory

Adjective Rating

Rating official.. Excellent

Reviewing official.. Excellent

Rated by J. M. JOSEPH, LT., USCG (Signature of rating official) CO, GROUP, SW HBR, ME. (Title) 31 April, 1949 (Date)

APPROVED: DISTRICT EFFICIENCY RATING COMMITTEE

Reviewed by H. T. Quill, Cmdr. USCG (Signature of reviewing official) Ch. A/N Sec. 1st CGD. (Title) 6 April 1949 (Date)

Rating approved by efficiency rating committee 4/28/49 (Date) Report to employee Ex. (Adjective rating)

S. F. HEMMINS, Capt., USCG
Senior Member

U. S. GOVERNMENT PRINTING OFFICE 16—26177-5

UNITED STATES COAST GUARD

ADDRESS REPLY TO
Commander, 1st CG District
Boston 13, Massachusetts
REFER TO FILE pc-75

8 December, 1948

From: Commander, 1st Coast Guard District

To: Leverett S. Stanley

Via: Commanding Officer

Subj: Veterans Status

1. It is requested that the following questionnaire be completed and returned to Civilian Personnel Section for confirmation of your Personnel Record:

Are you a World War I Veteran?	Yes Yes	No
Do you claim Veterans Disability?	Yes	No No
Are you a World War II Veteran?	Yes	No No
Do you claim Veterans Disability?	Yes	No No
Are you a Wife of a Disabled Veteran?	Yes	No No
Are you a Widow of a Veteran?	Yes	No No

S. F. HEWINS
By Direction

Leverett S. Stanley

Standard Form 68
March 1944
U. S. CIVIL SERVICE COMMISSION
Dept. Cir. No. 474

Form approved.
Budget Bureau No. 50-R016.
Approval expires March 30, 1945.

NOTICE OF OFFICIAL EFFICIENCY RATING

REGULAR (X) SPECIAL ( )
PROBATIONAL or TRIAL PERIOD ( )

As of 31 March, 1948 based on performance during period from 1 April, 1947 to 31 March, 1948

STANLEY, Leverett S. (Name of employee)

Keeper (Title of position, service, and grade)

Treasury, Coast Guard, 1st CG District, Bass Harbor Head Depot, Southwest Harbor, Maine (Organization—Indicate bureau, division, section, unit, field station)

Efficiency rating: Excellent

(Signature)
J. N. ZELLER, Comdr., USCG
(A) Sr. Member, Dist. Eff. Rating Comm.
(Title)

MAY 10 1948 (Date of notification)

Interpretation of Efficiency Rating

Excellent (E) means that performance in every important phase of the work was outstanding and there was no weakness in performance in any respect.
Very Good (VG) means that performance in at least half of the important phases of the work was outstanding and there was no weakness in performance in any respect.
Good (G) means that performance met requirements from an over-all point of view.
Fair (F) means that performance did not quite measure up to requirements from an over-all point of view.
Unsatisfactory (U) means that performance in a majority of important phases of the work did not meet job requirements.

Inspection and Appeals

If you have any question regarding your efficiency rating, it is suggested that you discuss the matter with your immediate supervisor. Your efficiency rating sheet (Standard Form 51, Revised), or a copy of it, will be made available to you for inspection, if you request it of your supervisor or the personnel officer. Such a request is not considered as an appeal. You are also entitled to see the final ratings (not the rating forms) of all employees in your office or station. Information on appeals may be secured from your supervisor or personnel office. There are time limits governing the filing of appeals.

Significance of Efficiency Ratings

The salary advancement act provides for successive salary advancements based on several factors, one of which is efficiency ratings. Ratings of "Good" permit periodic salary advancement by successive steps up to and including the middle rate for the grade (the fourth step in six rate grades), and ratings of "Very Good" and "Excellent" permit periodic salary advancement by successive steps above the middle rate of the grade.
The rate of compensation of an employee whose efficiency rating is "Fair" must be reduced one salary step if his rate of compensation is above the middle rate. If the rate of compensation is equal to or below such middle salary rate, it is not subject to reduction on that account.
An employee whose efficiency rating is "Unsatisfactory" is not permitted to remain in his position. He must be assigned to a position more nearly commensurate with his ability, either (1) in the same line of work, in which case the position must be in a lower classification grade and his rate of compensation must not be in excess of the middle rate for such grade, or (2) in some other line of work for which he is qualified, in which case he is considered as having received a new appointment to the extent that his rate of compensation must be at the minimum rate for such grade and he must begin a new probationary period; or if no suitable vacancy is available he must be separated from the service for inefficiency. A probationary employee, assigned to a position of lower classification grade, begins a new probationary period in the new position.

U. S. GOVERNMENT PRINTING OFFICE 16—38834-1

Standard Form No. 51
August 1946
U. S. CIVIL SERVICE COMMISSION

Form approved.
Budget Bureau No. 50-R012.3.

REPORT OF EFFICIENCY RATING

ADMINISTRATIVE-UNOFFICIAL ( )
OFFICIAL:
REGULAR (X) SPECIAL ( )
PROBATIONAL ( )

As of 31 March, 1948 based on performance during period from 1 April, 1947 to 31 March, 1948

STANLEY, Leverett S. — Keeper
(Name of employee) (Title of position, service, and grade)

Treasury, Coast Guard, 1st CG District, Bass Harbor Head Depot, Southwest Harbor, Maine
(Organization—Indicate bureau, division, section, unit, field station)

ON LINES BELOW MARK EMPLOYEE
V if adequate
– if weak
+ if outstanding

1. Study the instructions in the Rating Official's Guide, C. S. C. Form No. 3823A.
2. Underline the elements which are especially important in the position.
3. Rate only on elements pertinent to the position.
   a. Do not rate on elements in *italics* except for employees in administrative, supervisory, or planning positions.
   b. Rate administrative, supervisory, and planning functions on elements in *italics*.

CHECK ONE:
Administrative, supervisory, or planning ☐
All others ☒

+ (1) Maintenance of equipment, tools, instruments.
✓ (2) Mechanical skill.
(3) Skill in the application of techniques and procedures.
(4) Presentability of work (appropriateness of arrangement and appearance of work).
(5) Attention to broad phases of assignments.
+ (6) Attention to pertinent detail.
(7) Accuracy of operations.
(8) Accuracy of final results.
(9) Accuracy of judgments or decisions.
(10) Effectiveness in presenting ideas or facts.
(11) Industry.
(12) Rate of progress on or completion of assignments.
(13) Amount of acceptable work produced. (Is mark based on production records? ( ) (Yes or no))
(14) Ability to organize his work.
(15) Effectiveness in meeting and dealing with others.
+ (16) Cooperativeness.
(17) Initiative.
✓ (18) Resourcefulness.
+ (19) Dependability.
+ (20) Physical fitness for the work.

(21) *Effectiveness in planning broad programs.*
(22) *Effectiveness in adapting the work program to broader or related programs.*
(23) *Effectiveness in devising procedures.*
(24) *Effectiveness in laying out work and establishing standards of performance for subordinates.*
(25) *Effectiveness in directing, reviewing, and checking the work of subordinates.*
(26) *Effectiveness in instructing, training, and developing subordinates in the work.*
(27) *Effectiveness in promoting high working morale.*
(28) *Effectiveness in determining space, personnel, and equipment needs.*
(29) *Effectiveness in setting and obtaining adherence to time limits and deadlines.*
(30) *Ability to make decisions.*
(31) *Effectiveness in delegating clearly defined authority to act.*

STATE ANY OTHER ELEMENTS CONSIDERED
(A)
(B)
(C)

STANDARD
Deviations must be explained on reverse side of this form

	Adjective Rating
Plus marks on all underlined elements, and check marks or better on all other elements rated	Excellent
Check marks or better on all elements rated, and plus marks on at least half of the underlined elements	Very Good
Check marks or better on a majority of underlined elements, and all weak performance overcompensated by outstanding performance	Good
Check marks or better on a majority of underlined elements, and all weak performance not overcompensated by outstanding performance	Fair
Minus marks on at least half of the underlined elements	Unsatisfactory

Adjective Rating
Rating official: Excellent
Reviewing official: Excellent

Rated by J. M. Joseph (Signature of rating official) — Lt USCG (Title) — 1 April 1948 (Date)
Reviewed by J. M. Joseph (Signature of reviewing official) — Lt USCG (Title) — 1 April 1948 (Date)
Rating approved by efficiency rating committee MAY 10 1948 (Date) Report to employee E (Adjective rating)

U. S. GOVERNMENT PRINTING OFFICE 16—26177-5

CORRECTED

Standard Form 68
March 1944
U.S. CIVIL SERVICE COMMISSION
Dept. Cir. No. 474

Form approved.
Budget Bureau No. 50-R016.
Approval expires March 30, 1945.

NOTICE OF OFFICIAL EFFICIENCY RATING

REGULAR (X) SPECIAL ( )
PROBATIONAL or TRIAL PERIOD ( )

As of 31 Mar., 1947 based on performance during period from 1 Apr., 1946 to 31 Mar., 1947

STANLEY, Leverett S. (Name of employee)

Keeper (Title of position, service, and grade)

TREASURY, CG, 1st CG District - Bass Harbor Head Light Station, Maine
(Organization—Indicate bureau, division, section, unit, field station)

Efficiency rating: VG

7 August, 1947 (Date of notification)

(Signature) W. B. MILLINGTON, Comdr., USCG
Sr. Member, Dist. Eff. Rating Comm.
(Acting) (Title)

Interpretation of Efficiency Rating

Excellent (E) means that performance in every important phase of the work was outstanding and there was no weakness in performance in any respect.
Very Good (VG) means that performance in at least half of the important phases of the work was outstanding and there was no weakness in performance in any respect.
Good (G) means that performance met requirements from an over-all point of view.
Fair (F) means that performance did not quite measure up to requirements from an over-all point of view.
Unsatisfactory (U) means that performance in a majority of important phases of the work did not meet job requirements.

Inspection and Appeals

If you have any question regarding your efficiency rating, it is suggested that you discuss the matter with your immediate supervisor. Your efficiency rating sheet (Standard Form 51, Revised), or a copy of it, will be made available to you for inspection, if you request it of your supervisor or the personnel officer. Such a request is not considered as an appeal. You are also entitled to see the final ratings (not the rating forms) of all employees in your office or station. Information on appeals may be secured from your supervisor or personnel office. There are time limits governing the filing of appeals.

Significance of Efficiency Ratings

The salary advancement act provides for successive salary advancements based on several factors, one of which is efficiency ratings. Ratings of "Good" permit periodic salary advancement by successive steps up to and including the middle rate for the grade (the fourth step in six rate grades), and ratings of "Very Good" and "Excellent" permit periodic salary advancement by successive steps above the middle rate of the grade.
The rate of compensation of an employee whose efficiency rating is "Fair" must be reduced one salary step if his rate of compensation is above the middle rate. If the rate of compensation is equal to or below such middle salary rate, it is not subject to reduction on that account.
An employee whose efficiency rating is "Unsatisfactory" is not permitted to remain in his position. He must be assigned to a position more nearly commensurate with his ability, either (1) in the same line of work, in which case the position must be in a lower classification grade and his rate of compensation must not be in excess of the middle rate for such grade, or (2) in some other line of work for which he is qualified, in which case he is considered as having received a new appointment to the extent that his rate of compensation must be at the minimum rate for such grade and he must begin a new probationary period; or if no suitable vacancy is available he must be separated from the service for inefficiency. A probationary employee, assigned to a position of lower classification grade, begins a new probationary period in the new position.

U. S. GOVERNMENT PRINTING OFFICE 16—38834-1

Commander, 1st CG District
Boston 13, Massachusetts
pc-75

7 August, 1947

From: Sr. Member, District Efficiency Rating Committee
To: STANLEY, Leverett S., Keeper, Bass Harbor Head Light Station

Via: Commanding Officer, CG Group, Rockland, Maine

Subj: Efficiency rating; appeal, decision

In reference to the appeal of your efficiency rating contained in your letter of 28 June, 1947, you are advised that the District Efficiency Rating Committee at its meeting dated 6 August, 1947, voted to sustain your appeal. Standard Form 68 (corrected) is inclosed herewith.

W. B. MILLINGTON, Comdr., USCG
(Acting)

Incl
Standard Form 68 (corrected)

UNITED STATES COAST GUARD



ADDRESS REPLY TO
CO, CG GROUP,
Rockland, Maine
REFER TO FILE
pc-75

17 July, 1947

From: Commanding Officer, CG Group, Rockland, Maine
To: Commander (pc), First Coast Guard District

Subj: Civilian Light Keepers Efficiency Ratings; comments on

Ref: (a) C1CGD ltr 8 July, 1947 (pc-75)

1. You are advised that in the case of STANLEY, Leverett S. and MATHIE, Ernest H. that although the performance of these two keepers has been good and above reproach, they are not considered as outstanding keepers. If the word outstanding opposite the plus mark is correct in meaning, the marks of the above men are considered adequate.

2. In reference to the marks of Henley C. Day, you are advised that he is considered a capable man. In his present assignment as Keeper of Manana Island Fog Signal Station, he has two enlisted men assigned as assistant keepers. I have experienced quite a bit of trouble between DAY and the enlisted men due to DAY's lack of experience in handling men. I feel that his personal capabilities in the maintenance and operation of equipment overcome his lack of leadership ability and make him a good keeper, but not an outstanding one.

J. M. JOSEPH

ard Form No. 51
August 1946
IVIL SERVICE COMMISSION

COPY

Form approved.
Budget Bureau No. 50-R012.3.

REPORT OF EFFICIENCY RATING

ADMINISTRATIVE–UNOFFICIAL ( )
OFFICIAL:
REGULAR (X) SPECIAL ( )
PROBATIONAL ( )

As of 31 March 1947 based on performance during period from 1 April 1946 to 31 March 1947

STANLEY, Leverett S. — (Name of employee)

Keeper — (Title of position, service, and grade)

TREASURY, CG, 1st CG District — (Organization—Indicate bureau, division, section, unit, field station)

Bass Harbor Head Depot, Southwest Harbor, Me.

ON LINES BELOW MARK EMPLOYEE
V if adequate
– if weak
+ if outstanding

1. Study the instructions in the Rating Official's Guide, C. S. C. Form No. 3823A.
2. Underline the elements which are especially important in the position.
3. Rate only on elements pertinent to the position.
   a. Do not rate on elements in *italics* except for employees in administrative, supervisory, or planning positions.
   b. Rate administrative, supervisory, and planning functions on elements in *italics*.

CHECK ONE:
Administrative, supervisory, or planning ☐
All others ☐

V (1) Maintenance of equipment, tools, instruments.
V (2) Mechanical skill.
(3) Skill in the application of techniques and procedures.
(4) Presentability of work (appropriateness of arrangement and appearance of work).
(5) Attention to broad phases of assignments.
V (6) Attention to pertinent detail.
(7) Accuracy of operations.
(8) Accuracy of final results.
(9) Accuracy of judgments or decisions.
(10) Effectiveness in presenting ideas or facts.
(11) Industry.
(12) Rate of progress on or completion of assignments.
(13) Amount of acceptable work produced. (Is mark based on production records?) (Yes or no)
(14) Ability to organize his work.
(15) Effectiveness in meeting and dealing with others.
V (16) Cooperativeness.
(17) Initiative.
V (18) Resourcefulness.
+ (19) Dependability.
V (20) Physical fitness for the work.

(21) *Effectiveness in planning broad programs.*
(22) *Effectiveness in adapting the work program to broader or related programs.*
(23) *Effectiveness in devising procedures.*
(24) *Effectiveness in laying out work and establishing standards of performance for subordinates.*
(25) *Effectiveness in directing, reviewing, and checking the work of subordinates.*
(26) *Effectiveness in instructing, training, and developing subordinates in the work.*
(27) *Effectiveness in promoting high working morale.*
(28) *Effectiveness in determining space, personnel, and equipment needs.*
(29) *Effectiveness in setting and obtaining adherence to time limits and deadlines.*
(30) *Ability to make decisions.*
(31) *Effectiveness in delegating clearly defined authority to act.*

STATE ANY OTHER ELEMENTS CONSIDERED

(A)
(B)
(C)

STANDARD
Deviations must be explained on reverse side of this form

	Adjective Rating
Plus marks on all underlined elements, and check marks or better on all other elements rated	Excellent
Check marks or better on all elements rated, and plus marks on at least half of the underlined elements	Very Good
Check marks or better on a majority of underlined elements, and all weak performance overcompensated by outstanding performance	Good
Check marks or better on a majority of underlined elements, and all weak performance not overcompensated by outstanding performance	Fair
Minus marks on at least half of the underlined elements	Unsatisfactory

Adjective Rating

Rating official: Good

Reviewing official: Good

Rated by /s/ J. M. Joseph — (Signature of rating official) — Lt, USCG — (Title) — 4-1-47 — (Date)

Reviewed by /s/ J. M. JOSEPH — (Signature of reviewing official) — Lt USCG — (Title) — 4-1-47 — (Date)

Rating approved by efficiency rating committee 5/14/47 (Date) Report to employee G (Adjective rating)

U. S. GOVERNMENT PRINTING OFFICE 16—26177-5

UNITED STATES COAST GUARD
SOUTHWEST HARBOR, MAINE

BOSTON DISTRICT RECEIVED 2 JUL 1947 U.S. COAST GUARD

FOR VICTORY BUY UNITED STATES WAR BONDS AND STAMPS

ADDRESS REPLY TO
Bass Harbor Hd.
Light Station
AND REFER TO

28 June, 1947

From: STANLEY, Leverett S., Civilian Keeper at Bass Harbor Head L/S
To: Commander, 1st CG District

Via: Commanding Officer, CG Depot, Southwest Harbor, Me.

Subj: Efficiency Rating

Reference is made to my efficiencyrating for the past two years. Please let me know why my efficiency rating is good when every inspector has given this station excellent since I have been keeper.

Standard Form 51 was excellent in 1945 in Cleanliness, Orderliness, and Operation, yet I received a rating of good.

Leverett S. Stanley
Leverett S. Stanley
Keeper

Ind-1
CG Depot, SW Hbr., Me.
30 June, 1947

From: CO, CG Depot, SW Hbr., Me.
To: Comdr. 1st CG District

Forwarded.

H.G. Baker
H.G. BAKER

D C

Standard Form 68
March 1944
U. S. CIVIL SERVICE COMMISSION
Dept. Cir. No. 474

Form approved.
Budget Bureau No. 50-R016.
Approval expires March 30, 1945.

NOTICE OF OFFICIAL EFFICIENCY RATING

REGULAR (X) SPECIAL ( )
PROBATIONAL or TRIAL PERIOD ( )

As of 31 Mar.,1947 based on performance during period from 1 Apr.,1946 to 31 Mar., 1947

STANLEY, Leverett S. — Keeper

(Name of employee) (Title of position, service, and grade)

TREASURY, CG, 1st CG District - Bass Harbor Head Light Station, Maine

(Organization—Indicate bureau, division, section, unit, field station)

Efficiency rating: Good

JUN 12 1947
(Date of notification)

J. F. BRADY, Lt. Comdr., USCGR
Sr. Member, Dist. Eff. Rating Comm.
(Title)

Interpretation of Efficiency Rating

Excellent (E) means that performance in every important phase of the work was outstanding and there was no weakness in performance in any respect.
Very Good (VG) means that performance in at least half of the important phases of the work was outstanding and there was no weakness in performance in any respect.
Good (G) means that performance met requirements from an over-all point of view.
Fair (F) means that performance did not quite measure up to requirements from an over-all point of view.
Unsatisfactory (U) means that performance in a majority of important phases of the work did not meet job requirements.

Inspection and Appeals

If you have any question regarding your efficiency rating, it is suggested that you discuss the matter with your immediate supervisor. Your efficiency rating sheet (Standard Form 51, Revised), or a copy of it, will be made available to you for inspection, if you request it of your supervisor or the personnel officer. Such a request is not considered as an appeal. You are also entitled to see the final ratings (not the rating forms) of all employees in your office or station. Information on appeals may be secured from your supervisor or personnel office. There are time limits governing the filing of appeals.

Significance of Efficiency Ratings

The salary advancement act provides for successive salary advancements based on several factors, one of which is efficiency ratings. Ratings of "Good" permit periodic salary advancement by successive steps up to and including the middle rate for the grade (the fourth step in six rate grades), and ratings of "Very Good" and "Excellent" permit periodic salary advancement by successive steps above the middle rate of the grade.
The rate of compensation of an employee whose efficiency rating is "Fair" must be reduced one salary step if his rate of compensation is above the middle rate. If the rate of compensation is equal to or below such middle salary rate, it is not subject to reduction on that account.
An employee whose efficiency rating is "Unsatisfactory" is not permitted to remain in his position. He must be assigned to a position more nearly commensurate with his ability, either (1) in the same line of work, in which case the position must be in a lower classification grade and his rate of compensation must not be in excess of the middle rate for such grade, or (2) in some other line of work for which he is qualified, in which case he is considered as having received a new appointment to the extent that his rate of compensation must be at the minimum rate for such grade and he must begin a new probationary period; or if no suitable vacancy is available he must be separated from the service for inefficiency. A probationary employee, assigned to a position of lower classification grade, begins a new probationary period in the new position.

U. S. GOVERNMENT PRINTING OFFICE 16—38834-1

Rev.
No. 458

Form approved
Budget Bureau No. 50-R012.
Approval expires Mar. 30, 1945.

REPORT OF EFFICIENCY RATING

ADMINISTRATIVE–UNOFFICIAL ( )
OFFICIAL:
REGULAR (X) SPECIAL ( )
PROBATIONAL or TRIAL PERIOD ( )

of 31 March 1947 based on performance during period from 1 April 1946 to 31 March 1947

STANLEY, Leverett S. (Name of employee)

Keeper (Title of position, service, and grade)

TREASURY, CG, 1st CG District Bass Harbor Head Depot, Southwest Harbor, Me.
(Organization—Indicate bureau, division, section, unit, field station)

ON LINES BELOW MARK EMPLOYEE
V if adequate
– if weak
+ if outstanding

1. Study the instructions in the Rating Official's Guide, C. S. C. Form No. 3823A.
2. Underline the elements which are especially important in the position.
3. Rate only on elements pertinent to the position.
   a. Do not rate on elements in *italics* except for employees in administrative, supervisory, or planning positions.
   b. Rate administrative, supervisory, and planning functions on elements in *italics*.

CHECK ONE:
Administrative, supervisory, or planning ☐
All others ☒

V (1) Maintenance of equipment, tools, instruments.
V (2) Mechanical skill.
V (3) Skill in the application of techniques and procedures.
V (4) Presentability of work (appropriateness of arrangement and appearance of work).
V (5) Attention to broad phases of assignments.
V (6) Attention to pertinent detail.
V (7) Accuracy of operations.
V (8) Accuracy of final results.
V (9) Accuracy of judgments or decisions.
V (10) Effectiveness in presenting ideas or facts.
V (11) Industry.
V (12) Rate of progress on or completion of assignments.
V (13) Amount of acceptable work produced. (Is mark based on production records? Yes) (Yes or no)
V (14) Ability to organize his work.
V (15) Effectiveness in meeting and dealing with others.
V (16) Cooperativeness.
V (17) Initiative.
V (18) Resourcefulness.
V (19) Dependability.
V (20) Physical fitness for the work.

V (21) *Effectiveness in planning broad programs.*
V (22) *Effectiveness in adapting the work program to broader or related programs.*
V (23) *Effectiveness in devising procedures.*
V (24) *Effectiveness in laying out work and establishing standards of performance for subordinates.*
V (25) *Effectiveness in directing, reviewing, and checking the work of subordinates.*
V (26) *Effectiveness in instructing, training, and developing subordinates in the work.*
V (27) *Effectiveness in promoting high working morale.*
V (28) *Effectiveness in determining space, personnel, and equipment needs.*
V (29) *Effectiveness in setting and obtaining adherence to time limits and deadlines.*
V (30) *Ability to make decisions.*
V (31) *Effectiveness in delegating clearly defined authority to act.*

STATE ANY OTHER ELEMENTS CONSIDERED

(A)
(B)
(C)

STANDARD
Deviations must be explained on reverse side of this form

	Adjective rating
Plus marks on all underlined elements, and no minus marks	Excellent
Plus marks on at least half of the underlined elements, and no minus marks	Very good
Check marks or better on a majority of underlined elements, and any minus marks overcompensated by plus marks	Good
Check marks or better on a majority of underlined elements, and minus marks not overcompensated by plus marks	Fair
Minus marks on at least half of the underlined elements	Unsatisfactory

Adjective rating
Rating official: GOOD
Reviewing official: GOOD

Rated by J. M. Joseph (Signature of rating official) Lt USCG (Title) 4-1-47 (Date)

Reviewed by J. M. Joseph (Signature of reviewing official) Lt USCG (Title) 4-1-47 (Date)

Rating approved by efficiency rating committee 5/14/47 (Date) Report to employee G (Adjective rating)

U. S. GOVERNMENT PRINTING OFFICE 16—26177-2

TREASURY DEPARTMENT

UNITED STATES COAST GUARD

BOSTON, DISTRICT
RECEIVED
19 NOV 1946
U.S. COAST GUARD

Bass Harbor Head Light

COAST GUARD STATION

Mc Kinley, Me.

Nov. 18, 1946.

U. S. Coast Guard

Boston, Mass.

Dear Sirs,

I have received my pay check of $78.53, with a pay roll change slip stating that it was for pay roll period from Oct. 20 to Nov. 2, 1946. Should not this have read from Oct. 5 to Oct. 20, 1946. Please let me know if I am mistaken, I don't think I have been paid for the two weeks previous to this check. Oct. 5, 1946. 3 P.M. to Oct. 30, 1946. 9 A.M. inclusive, was the date of my leave of absence from this station.

Bennett S. Stanley

Keeper.

CO, I W Sloan, was advised all pay checks to contain last known mailing address.

Standard Form 68
March 1944
U. S. CIVIL SERVICE COMMISSION
Dept. Cir. No. 474

216

Form approved.
Budget Bureau No. 50—R012.1.
Approval expires March 31, 1946.

NOTICE OF OFFICIAL EFFICIENCY RATING

REGULAR (X) SPECIAL ( )
PROBATIONAL or TRIAL PERIOD ( )

As of 31 March, 1946 based on performance during period from 1 Apr.,1945 to 31 March, 1946

STANLEY, Leverett S.
(Name of employee)

Keeper-Bass Harbor Head Light Station
(Title of position, service, and grade)

TREASURY-1st CG District, Boston, Mass. Southwest Harbor Depot, Maine
(Organization—Indicate bureau, division, section, unit, field station)

Efficiency rating: G

MAY 24 1946
(Date of notification)

CLYDE M. GRAY, Lt. Comdr., USCG
(Signature)
Sr. Member, Dist Eff. Rating, Comm.
(Title)

Interpretation of Efficiency Rating

Excellent (E) means that performance in every important phase of the work was outstanding and there was no weakness in performance in any respect.
Very Good (VG) means that performance in at least half of the important phases of the work was outstanding and there was no weakness in performance in any respect.
Good (G) means that performance met requirements from an over-all point of view.
Fair (F) means that performance did not quite measure up to requirements from an over-all point of view.
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U. S. GOVERNMENT PRINTING OFFICE 16—38834-2

...o. 51, Rev.
...Dec. 1943
...pt. Cir. No. 458

Form approved
Budget Bureau No. 50-R012.
Approval expires Mar. 30, 1945.

REPORT OF EFFICIENCY RATING

ADMINISTRATIVE-UNOFFICIAL ( )
OFFICIAL:
REGULAR (X) SPECIAL ( )
PROBATIONAL or TRIAL PERIOD ( )

As of 31 March, 1946 based on performance during period from 1 April, 1945 to 31 March, 1946

STANLEY, Leverett S. (Name of employee)

Keeper-Bass Harbor Head Light Station (Title of position, service, and grade)

NAVY CG 1st-Naval District Southwest Harbor Depot, Maine
(Organization—Indicate bureau, division, section, unit, field station)

ON LINES BELOW MARK EMPLOYEE
V if adequate
− if weak
+ if outstanding

1. Study the instructions in the Rating Official's Guide, C. S. C. Form No. 3823A.
2. Underline the elements which are especially important in the position.
3. Rate only on elements pertinent to the position.
   a. Do not rate on elements in *italics* except for employees in administrative, supervisory, or planning positions.
   b. Rate administrative, supervisory, and planning functions on elements in *italics*.

CHECK ONE:
Administrative, supervisory, or planning ..... ☐
All others ..... ☒

✓ (1) Maintenance of equipment, tools, instruments.
✓ (2) Mechanical skill.
_____ (3) Skill in the application of techniques and procedures.
_____ (4) Presentability of work (appropriateness of arrangement and appearance of work).
_____ (5) Attention to broad phases of assignments.
+ (6) Attention to pertinent detail.
_____ (7) Accuracy of operations.
_____ (8) Accuracy of final results.
_____ (9) Accuracy of judgments or decisions.
_____ (10) Effectiveness in presenting ideas or facts.
_____ (11) Industry.
_____ (12) Rate of progress on or completion of assignments.
_____ (13) Amount of acceptable work produced. (Is mark based on production records? _____) (Yes or no)
_____ (14) Ability to organize his work.
_____ (15) Effectiveness in meeting and dealing with others.
✓ (16) Cooperativeness.
_____ (17) Initiative.
✓ (18) Resourcefulness.
✓ (19) Dependability.
✓ (20) Physical fitness for the work.

_____ (21) *Effectiveness in planning broad programs.*
_____ (22) *Effectiveness in adapting the work program to broader or related programs.*
_____ (23) *Effectiveness in devising procedures.*
_____ (24) *Effectiveness in laying out work and establishing standards of performance for subordinates.*
_____ (25) *Effectiveness in directing, reviewing, and checking the work of subordinates.*
_____ (26) *Effectiveness in instructing, training, and developing subordinates in the work.*
_____ (27) *Effectiveness in promoting high working morale.*
_____ (28) *Effectiveness in determining space, personnel, and equipment needs.*
_____ (29) *Effectiveness in setting and obtaining adherence to time limits and deadlines.*
_____ (30) *Ability to make decisions.*
_____ (31) *Effectiveness in delegating clearly defined authority to act.*

STATE ANY OTHER ELEMENTS CONSIDERED

_____ (A) _____
_____ (B) _____
_____ (C) _____

STANDARD
Deviations must be explained on reverse side of this form

	Adjective rating
Plus marks on all underlined elements, and no minus marks	Excellent
Plus marks on at least half of the underlined elements, and no minus marks	Very good
Check marks or better on a majority of underlined elements, and any minus marks overcompensated by plus marks	Good
Check marks or better on a majority of underlined elements, and minus marks not overcompensated by plus marks	Fair
Minus marks on at least half of the underlined elements	Unsatisfactory

Adjective rating
Rating official: Good
Reviewing official: Good

Rated by E. L. Silva
E. L. SILVA, Lieut. (Signature of rating official) — Commanding Officer (Title) — 3 April, 1946 (Date)

Reviewed by E. L. Silva
E. L. SILVA, Lieut. (Signature of reviewing official) — Commanding Officer (Title) — 3 April, 1946 (Date)

Rating approved by efficiency rating committee 5/14/46 (Date) Report to employee _____ (Adjective rating)

U. S. GOVERNMENT PRINTING OFFICE 16—26177-2

DEPT. STOCK FORM 2249
REV. 12-41

UNITED STATES TREASURY DEPARTMENT
WASHINGTON, D. C.

PAGE:

TO:

Date Prepared January 4, 1946

Name: Stanley, Leverett S. (Mr.)

From: U. S. Coast Guard

Bureau No.:

Pay Increase (Periodic)

Effective: January 13, 1946

	FROM 1366	TO 1366
Position		Keeper
Grade	Range $1770-2160	Range $1770-2160
Salary	$2100 p.a.incl. $240 p.a.qtrs.	$2160 p.a.incl.$240 p.a.qtrs.
C. S. C. No.		
Bureau or Div.		U. S. Coast Guard
Organizational Subdivisions		
Headquarters		Boston, Mass.
Post of Duty		Bass Harbor Lt. Sta., Me.
Appropriation		Civilian Employees, C. G.
Allotment		

FIELD ☒ DEPRTMTL. ☐ FIELD ☒ DEPRTMTL. ☐

Remarks: You are hereby granted a one-step increase in rate of compensation.

Justification:

Position: Permanent
Last Increase: From., January 1, 1945, $1740-$1800
Conduct and Service: Satisfactory
Efficiency Rating: Good

CIVIL SERVICE OR OTHER LEGAL AUTHORITY

APPROPRIATION: Regular

DATE OF BIRTH: 8-4-1885

LEGAL RESIDENCE: Maine

SEX: Male

NATURE OF POSITION

NEW | ADDTL. IDENT.

VICE VACANCY | VICE

NAME:

C.S.C. NO.:

ACTION NO.:

DATE:

HAS C. S. COMM. ALLOWED VETERAN'S PREFERENCE? Yes

SUBJECT TO RETIREMENT ACT? Lighthouse Act 6-20-10

DATE OF OATH

DATE APPROVED BY THE SECRETARY

SUBORDINATE ADMINISTRATIVE OFFICE

File

Dept. Stock Fm. 2249

UNITED STATES NAVY DEPARTMENT

To:

Date
January 4, 1946

Name: **Stanley, Leverett S. (Mr.)**

Bureau No:

From: **U. S. Coast Guard**

This is to notify you of the following personnel action

Effective: **Pay Increase (Periodic)**

January 13, 1946

Civil Service or other legal authority

	From 1366	To 1366
Position		**Keeper**
Grade	**Range $1770-2166**	**Range $1770-2166**
Salary	**$2100 p.a.incl. $240 p.a. Qtrs.**	**$2166 p.a.incl.$240 p.a. Qtrs.**
C.S.C. No.		
Bureau or Div.		**U.S. Coast Guard**
Organizational Subdivisions		
Headquarters		**Boston, Mass.**
Post of Duty		**Bass Harbor Lt.Sta.,Me.**
Appropriation		**Civilian Employees,C.G.**
Allotment		

Appropriation: **Regular**

Date of Birth: **8-4-1895**

Legal Residence: **Maine**

Sex: **Male**

Nature of Position: New ___ Addtl. Ident. ___

Vice ___ Vice Vacancy ___

Remarks:	Field	Deptmtl
From	___	___
	X	
To	___	___
	X	

You are hereby granted a one-step increase in rate of compensation.

Name

C.S.C. No.
Action No.
Date

Has C.S. Comm. allowed Veterans Preference? **Yes**

Subj.to Ret.Act? **Lighthouse Act 6-20-18**

Justification:

Position: **Permanent**
Last Increase: **Prom.,January 1,1945,$1740-$1800**
Conduct and Service: **Satisfactory**
Efficiency Rating: **Good**

Date of Oath

Date approved

1-11-46

This notification is subject to the provisions on the reverse hereof, when applicable. By direction of the Asst. Secretary of the Navy.

Yours very truly,
/s/ Carl E. Herrick
Comdr. USCGR
Chief, Civilian Personnel Division
(Head of Bureau of Division)

Dept. Stock Fm. 2249

UNITED STATES NAVY DEPARTMENT

To: | Date: July 1, 1945 | Civil / other leg authority

Name: Stanley, Leverett S., Mr. | Bureau No.:

From: U. S. Coast Guard

This is to notify you of the following personnel action:

Pay Adjustment

Effective: July 1, 1945

	From	To
Position		Keeper
Grade		
Salary	Range $1260-1620 $1560 pa plus $240 pa Qtrs.	Range $1770-2166 $2100 pa* incl. $240 pa Qtrs.
C.S.C. No.		
Bureau or Div. Organizational		U. S. Coast Guard
Subdivisions		
Headquarters		Boston, Mass.
Post of Duty		Bass Harbor Lt.Sta.,Me.
Appropriation		Civilian Employees, C.G.
Allotment		
Field		Field
Deptmtl		Deptmtl
		x

Remarks:

*Your increased compensation includes valuation for quarters.

Justification:

This notification is subject to the provisions on the reverse hereof, when applicable. By direction of the Asst. Secretary of the Navy.

Yours very truly,
/s/ Carl E. Herrick
Comdr. USCGR
Chief, Civilian Personnel Division
(Head of Bureau or Division)

Appropriation: Regular

Date of Birth: 8-4-95

Legal Residence: Maine

Sex: M

Nature of Position: New / Addtl. / Ident.

Vice / Vice Vacancy

Name

C.S.C. No.
Action No.
Date

Has C.S. Comm. allowed Veterans preference? Yes

Subject to Retirement Act, Lighthouse Act, 6-20-18

Date of Oath

Date approved by the Secretary

7-1-45

UNITED STATES COAST GUARD
Boston, Mass.

Date: 7/3/45

To: Stanley, Leverett S. (Name) Keeper, no grade $1560 pa + 240 2 Hrs (Designation, grade, & salary)

Bass Harbor Head Lt. Sta., Me. (Location)

Subj: Personnel record; confirmation of

1. The records of the DCGO show that as of 1 June, 1945:

(a) You hold a Permanent appointment.

(b) Prior to 16 March, 1942, the effective date of War Service Regulations, you [held] [~~did not hold~~] a permanent position from which you were transferred without a break in service of more than 30 days, or in which you were retained subsequent to 16 March, 1942.

(c) Your most recent official efficiency rating is Good.

(d) You [~~were~~] [were not] restored to duty under the Selective Training and Service Act. Date of restoration to duty: _____.

(e) You [are] [~~are not~~] eligible for veteran's preference.

(f) You have 21 year(s) 11 month(s) 3 day(s) of creditable Federal Service [including 1 year(s) 0 month(s) 5 day(s) military service; and — year(s) — month(s) — day(s) merchant marine service, subsequent to 1 May, 1940]

(g) You [~~do~~] [do not] have reemployment benefits in another Federal agency.

2. Indicate which, if any, of the above facts are not in agreement with what you claim to be your actual service history as of 1 June, 1945, and submit evidence to support your claim.

3. Complete and sign this form and return it within two weeks to the DCGO, marked for attention of the Civilian Personnel Officer.

4. Except as has been indicated by me in paragraph 2 above, I hereby certify that the facts shown in paragraph 1. concerning my service history in the employ of the Federal Government are true, correct, and complete to the best of my knowledge and belief.

_____
(Signature of Employee)

SWA

Standard Form 68
March 1944
U. S. CIVIL SERVICE COMMISSION
Dept. Cir. No. 474

Form approved.
Budget Bureau No. 50-R016.
Approval expires March 30, 1945.

NOTICE OF OFFICIAL EFFICIENCY RATING

REGULAR (X) SPECIAL ( )
PROBATIONAL or TRIAL PERIOD ( )

As of 31 March, 1945 based on performance during period from 1 April, 1944 to 31 March, 1945

STANLEY, Leverett S. (Name of employee)

Keeper, Bass Harbor Head Lt. Sta. (Title of position, service, and grade)

NAVY, CG, 1st Naval District-Depot, Southwest Harbor, Maine (Organization—Indicate bureau, division, section, unit, field station)

Efficiency rating: G

16 May, 1945 (Date of notification)

(Signature)
D.C.DAVIS, LIEUT., USCGR
Sr. Member, Dist. Eff. Rating Comm.
(Title)

Interpretation of Efficiency Rating

Excellent (E) means that performance in every important phase of the work was outstanding and there was no weakness in performance in any respect.
Very Good (VG) means that performance in at least half of the important phases of the work was outstanding and there was no weakness in performance in any respect.
Good (G) means that performance met requirements from an over-all point of view.
Fair (F) means that performance did not quite measure up to requirements from an over-all point of view.
Unsatisfactory (U) means that performance in a majority of important phases of the work did not meet job requirements.

Inspection and Appeals

If you have any question regarding your efficiency rating, it is suggested that you discuss the matter with your immediate supervisor. Your efficiency rating sheet (Standard Form 51, Revised), or a copy of it, will be made available to you for inspection, if you request it of your supervisor or the personnel officer. Such a request is not considered as an appeal. You are also entitled to see the final ratings (not the rating forms) of all employees in your office or station. Information on appeals may be secured from your supervisor or personnel office. There are time limits governing the filing of appeals.

Significance of Efficiency Ratings

The salary advancement act provides for successive salary advancements based on several factors, one of which is efficiency ratings. Ratings of "Good" permit periodic salary advancement by successive steps up to and including the middle rate for the grade (the fourth step in six rate grades), and ratings of "Very Good" and "Excellent" permit periodic salary advancement by successive steps above the middle rate of the grade.
The rate of compensation of an employee whose efficiency rating is "Fair" must be reduced one salary step if his rate of compensation is above the middle rate. If the rate of compensation is equal to or below such middle salary rate, it is not subject to reduction on that account.
An employee whose efficiency rating is "Unsatisfactory" is not permitted to remain in his position. He must be assigned to a position more nearly commensurate with his ability, either (1) in the same line of work, in which case the position must be in a lower classification grade and his rate of compensation must not be in excess of the middle rate for such grade, or (2) in some other line of work for which he is qualified, in which case he is considered as having received a new appointment to the extent that his rate of compensation must be at the minimum rate for such grade and he must begin a new probationary period; or if no suitable vacancy is available he must be separated from the service for inefficiency. A probationary employee, assigned to a position of lower classification grade, begins a new probationary period in the new position.

U. S. GOVERNMENT PRINTING OFFICE 16—38834-1

Standard Form No. 51
Appr. Jan. 5, 1942
C. S. C. Dept. Cir. No. 302

REPORT OF EFFICIENCY RATING

REGULAR (X); INTERIM ( ) PROBATIONARY—1ST ( ) 2D ( )

Classification Symbols
(Service) (Grade) (Class)

As of 31 Mar., 1945 based on performance during period from 1 April, 1944 to 31 Mar., 1945

STANLEY, Leverett S. (Name of employee) — Keeper (Title of position) — Bass Harbor Head Lt. Sta. (Bureau)

NAVY, CG, 1st Naval District-Depot, Southwest Harbor, Me.
(Division) (Section) (Subsection or unit) (Field office)

ON LINES BELOW MARK EMPLOYEE
V if adequate
— if weak
+ if outstanding

1. Underline the elements which are especially important in the position.
2. Rate only on elements pertinent to the position.
   a. Do not rate on elements in *italics* except for employees in administrative, supervisory, or planning positions.
   b. Rate administrative, supervisory, and planning employees on all elements pertinent to the position whether in *italics* or not.
3. Before rating, become thoroughly familiar with instructions in the rating manual.

CHECK ONE
Administrative, supervisory, or planning ☐
All others ☑

✓ (1) Maintenance of equipment, tools, instruments.
✓ (2) Mechanical skill.
(3) Skill in the application of techniques and procedures.
(4) Presentability of work (appropriateness of arrangement and appearance of work).
(5) Attention to broad phases of assignments.
\+ (6) Attention to pertinent detail.
(7) Accuracy of operations.
(8) Accuracy of final results.
(9) Accuracy of judgments or decisions.
(10) Effectiveness in presenting ideas or facts.
(11) Industry.
(12) Rate of progress on or completion of assignments.
(13) Amount of acceptable work produced. (Is mark based on production records? no) (Yes or no)
(14) Ability to organize his work.
(15) Effectiveness in meeting and dealing with others.
✓ (16) Cooperativeness.
(17) Initiative.
✓ (18) Resourcefulness.
\+ (19) Dependability.
✓ (20) Physical fitness for the work.

(21) Effectiveness in planning broad programs.
(22) Effectiveness in adapting the work program to broader or related programs.
(23) Effectiveness in devising procedures.
(24) Effectiveness in laying out work and establishing standards of performance for subordinates.
(25) Effectiveness in directing, reviewing, and checking the work of subordinates.
(26) Effectiveness in instructing, training, and developing subordinates in the work.
(27) Effectiveness in promoting high working morale.
(28) Effectiveness in determining space, personnel, and equipment needs.
(29) Effectiveness in setting and obtaining adherence to time limits and deadlines.
(30) Ability to make decisions.
(31) Effectiveness in delegating clearly defined authority to act.

STATE ANY OTHER ELEMENTS CONSIDERED
(A)
(B)
(C)

STANDARD
Deviations must be explained on reverse side of this form

	Adjective rating	~~Numerical rating~~
All underlined elements marked plus, and no element marked minus	Excellent	~~1~~
HALF ~~A majority~~ of underlined elements marked plus, and no element marked minus	Very good	~~2 or 3~~
~~All underlined elements marked at least with a check, and minus marks fully compensated by plus marks, or~~ a majority of underlined elements marked at least with a check, and minus marks ~~on underlined elements~~ overcompensated by plus marks ~~on underlined elements~~	Good	~~4, 5, or 6~~
A majority of underlined elements marked at least with a check, and minus marks not fully compensated by plus marks	Fair	~~7 or 8~~
HALF ~~A majority~~ of underlined elements marked minus	Unsatisfactory	~~9~~

Adjective rating ~~Numerical rating~~

Rating official: Good

Reviewing official: Good

~~On the whole, do you consider the conduct of this employee to be satisfactory?~~ ~~(See back of form)~~
(Yes or no)

Rated by E. L. SILVA, Lt. (jg) USCG (Signature of rating official) — Commanding, CG Depot (Title) — 11 April, 1945 (Date)

Reviewed by E. L. SILVA, Lt. (jg) USCG (Signature of reviewing official) — " " " (Title) — 11 April, 1945 (Date)

Rating approved by efficiency rating committee 5/9/45 (Date) Report to employee G. (Adjective rating) ~~(Numerical rating)~~

16—26177-1

UNITED STATES COAST GUARD

Southwest Harbor, Maine

pcp-75

24 March, 1945.

To: Leverett S.Stanley, Light Keeper, Bass Harbor Head Light Station, Maine.

Via: CO CG Depot, Southwest Harbor, Maine.

Subj: Monthly salary; withholding taxes.

1. With reference to your letter dated 5 March,1945, you are advised of the following facts. According to the records of this office your salary check for the month of November 1944 was mailed 1 December 1944 in the amount of $146.00. Your withholding tax was $4.00. On 1 December,1945 you submitted to this office an employee's withholding exemption certificate Form W-4 showing you had two exemptions (yourself and wife). On this basis, your salary for the month of December 1944,paid on 1 January 1945, and subject to the new individual income tax law, was taxed in the amount of $13.10. Therefore, your salary check in the amount of $136.90 was forwarded on 1 January 1945. Effective 1 January,1945 with your administrative increase in pay of $5.00 per month, your withholding tax increased to $14.00 per month, and your salary check for the month of January 1945 forwarded 1 February 1945 was in the amount of $141.00

C.M.ELLISON,
By direction.

BOSTON DISTRICT
RECEIVED
12 MAR 1945
U.S. COAST GUARD

UNITED STATES COAST GUARD

ADDRESS REPLY TO
COMMANDING OFFICER
COAST GUARD DEPOT
AND REFER TO

Southwest Harbor, Maine

File No. fpd-75
521

Mr. Joyce for reply

10 March, 1945

To: DCGO, 1st Naval District

Subj: STANLEY, Leverett S., Civilian Light Keeper; Salary

The attached letter addressed to your office is forwarded herewith from subject named keeper, who is attached Bass Harbor Head Light Station.

Clyde M. Biles
Clyde M. Biles,
By direction

Incl:
Letter addressed to DCGO,1st Naval District

TREASURY DEPARTMENT

UNITED STATES COAST GUARD

Bass Harbor Head

COAST GUARD STATION

Mar. 5, 1945.

To: District Coast Guard Officer

1400 Custom House

Boston 9, Mass.

Subject: Salary

During the month of December 1944 I received notice that I was to have a raise in salary of $60.00 a year beginning January 1, 1945. When my check came for the month of December, it was $9.90 less than I had been receiving for about a year. On February 1, 1945 it was $5.00 more than the previous check.

Will you please explain to me the reason why my salary was decreased, the month before this raise was to take effect. I now receive $5.00 less each month with my raise, than I received last year.

Leverett S. Stanley.

Keeper.

	B	Tax
Recd in Nov 1944 —	146	4.00
Dec 1944 —	136.90	13.10
Jan 1945	141.00	14.00

...ock Form

UNITED STATES NAVY DEPARTMENT
WASHINGTON, D. C.

TO:

Date Prepared

C.S. or other legal Authority

Name: **Stanley, Leverett S.,**

From: **U. S. Coast Guard**

Bureau No.

This is to notify you of the following personnel action:
Pay Increase (Periodic)

Effective: **January 1, 1945**

	1366 FROM	**1366** TO
Position Grade Salary	**Range $1260-1620 $1500 per annum plus $240 pa qtrs.**	**Keeper Range $1260-1620 $1560 pa plus $240 pa qtrs.**
Bureau or Div. Organiz'l. Subdiv.		**U. S. Coast Guard**
Hdqtrs. Post of Duty Appropriation Allotment		**Boston, Mass. Bass Harbor Lt. Sta., Me. Civilian Employees, CG**

Appropriation
Regular
Date of Birth
8-4-1895
Legal Residence
Maine
Sex
Male

Nature of Position
New Add. Iden.
Vice Vac. Vice.

Field x Deptmtl ___ Field x Deptmtl ___

Remarks: **You are hereby granted a one-step increase in rate of compensation.**

Has C.S.Comm. allowed Vet. Pref.?
Yes

Subject to Retirement Act?
Lighthouse Act 6-20-18

Justification: **Mr. Stanby's last increase in rate of compensation was on July 1, 1943 in the amount of $60.**
The position occupied by this employee is not temporary. His service and conduct are satisfactory. His current efficiency rating is VG.

Date of Oath

Carl E. Herrick
Comdr. USCGR
Chief, Civilian Personnel Division

SUBORDINATE ADMINISTRATIVE OFFICE

Date Approved by the Secretary
1-1-45

Standard Form 68
March 1944
U. S. CIVIL SERVICE COMMISSION
Dept. Cir. No. 474

Form approved.
Budget Bureau No. 50-R016.
Approval expires March 30, 1945.

NOTICE OF OFFICIAL EFFICIENCY RATING

REGULAR (X) SPECIAL ( )
PROBATIONAL or TRIAL PERIOD ( )

As of 31 March, 1944 based on performance during period from 1 April, 1943 to 31 March, 1944

STANLEY, Leverett S. (Name of employee)

Keeper (Title of position, service, and grade)

U. S. Coast Guard, 1ND CG Base, Southwest Harbor, Me. Bass Harbor Head Lt. Sta.
(Organization—Indicate bureau, division, section, unit, field station)

Efficiency rating: Very Good

24 June, 1944 (Date of notification)

L. B. McGEE, Chairman (Signature)
District Efficiency Rating Committee (Title)

Interpretation of Efficiency Rating

Excellent (E) means that performance in every important phase of the work was outstanding and there was no weakness in performance in any respect.
Very Good (VG) means that performance in at least half of the important phases of the work was outstanding and there was no weakness in performance in any respect.
Good (G) means that performance met requirements from an over-all point of view.
Fair (F) means that performance did not quite measure up to requirements from an over-all point of view.
Unsatisfactory (U) means that performance in a majority of important phases of the work did not meet job requirements.

Inspection and Appeals

If you have any question regarding your efficiency rating, it is suggested that you discuss the matter with your immediate supervisor. Your efficiency rating sheet (Standard Form 51, Revised), or a copy of it, will be made available to you for inspection, if you request it of your supervisor or the personnel officer. Such a request is not considered as an appeal. You are also entitled to see the final ratings (not the rating forms) of all employees in your office or station. Information on appeals may be secured from your supervisor or personnel office. There are time limits governing the filing of appeals.

Significance of Efficiency Ratings

The salary advancement act provides for successive salary advancements based on several factors, one of which is efficiency ratings. Ratings of "Good" permit periodic salary advancement by successive steps up to and including the middle rate for the grade (the fourth step in six rate grades), and ratings of "Very Good" and "Excellent" permit periodic salary advancement by successive steps above the middle rate of the grade.
The rate of compensation of an employee whose efficiency rating is "Fair" must be reduced one salary step if his rate of compensation is above the middle rate. If the rate of compensation is equal to or below such middle salary rate, it is not subject to reduction on that account.
An employee whose efficiency rating is "Unsatisfactory" is not permitted to remain in his position. He must be assigned to a position more nearly commensurate with his ability, either (1) in the same line of work, in which case the position must be in a lower classification grade and his rate of compensation must not be in excess of the middle rate for such grade, or (2) in some other line of work for which he is qualified, in which case he is considered as having received a new appointment to the extent that his rate of compensation must be at the minimum rate for such grade and he must begin a new probationary period; or if no suitable vacancy is available he must be separated from the service for inefficiency. A probationary employee, assigned to a position of lower classification grade, begins a new probationary period in the new position.

U. S. GOVERNMENT PRINTING OFFICE 16—38834-1

n No. 51, Rev.
d Dec. 1943
Dept. Cir. No. 458

Form approved
Budget Bureau No. 50-R012.
Approval expires Mar. 30, 1945.

REPORT OF EFFICIENCY RATING

ADMINISTRATIVE-UNOFFICIAL ( )
OFFICIAL:
REGULAR (X) SPECIAL ( )
PROBATIONAL or TRIAL PERIOD ( )

As of 31 March, 1944 based on performance during period from 1 April, 1943 to 31 March, 1944

STANLEY, Leverett S. (Name of employee)

Keeper (Title of position, service, and grade)

U.S. Coast Guard CG Base, Southwest Harbor, Me. Bass Harbor Head Light Station
(Organization—Indicate bureau, division, section, unit, field station)

ON LINES BELOW MARK EMPLOYEE
V if adequate
— if weak
+ if outstanding

1. Study the instructions in the Rating Official's Guide, C. S. C. Form No. 3823A.
2. Underline the elements which are especially important in the position.
3. Rate only on elements pertinent to the position.
   a. Do not rate on elements in *italics* except for employees in administrative, supervisory, or planning positions.
   b. Rate administrative, supervisory, and planning functions on elements in *italics*.

CHECK ONE:
Administrative, supervisory, or planning ☐
All others ☑

+ (1) Maintenance of equipment, tools, instruments.
V (2) Mechanical skill.
____ (3) Skill in the application of techniques and procedures.
____ (4) Presentability of work (appropriateness of arrangement and appearance of work).
____ (5) Attention to broad phases of assignments.
V (6) Attention to pertinent detail.
____ (7) Accuracy of operations.
____ (8) Accuracy of final results.
____ (9) Accuracy of judgments or decisions.
____ (10) Effectiveness in presenting ideas or facts.
____ (11) Industry.
____ (12) Rate of progress on or completion of assignments.
____ (13) Amount of acceptable work produced. (Is mark based on production records? ____) (Yes or no)
____ (14) Ability to organize his work.
____ (15) Effectiveness in meeting and dealing with others.
V (16) Cooperativeness.
V (17) Initiative.
V (18) Resourcefulness.
+ (19) Dependability.
V (20) Physical fitness for the work.

____ (21) *Effectiveness in planning broad programs.*
____ (22) *Effectiveness in adapting the work program to broader or related programs.*
____ (23) *Effectiveness in devising procedures.*
____ (24) *Effectiveness in laying out work and establishing standards of performance for subordinates.*
____ (25) *Effectiveness in directing, reviewing, and checking the work of subordinates.*
____ (26) *Effectiveness in instructing, training, and developing subordinates in the work.*
____ (27) *Effectiveness in promoting high working morale.*
____ (28) *Effectiveness in determining space, personnel, and equipment needs.*
____ (29) *Effectiveness in setting and obtaining adherence to time limits and deadlines.*
____ (30) *Ability to make decisions.*
____ (31) *Effectiveness in delegating clearly defined authority to act.*

STATE ANY OTHER ELEMENTS CONSIDERED

____ (A) ____
____ (B) ____
____ (C) ____

STANDARD
Deviations must be explained on reverse side of this form

	Adjective rating
Plus marks on all underlined elements, and no minus marks	Excellent
Plus marks on at least half of the underlined elements, and no minus marks	Very good
Check marks or better on a majority of underlined elements, and any minus marks overcompensated by plus marks	Good
Check marks or better on a majority of underlined elements, and minus marks not overcompensated by plus marks	Fair
Minus marks on at least half of the underlined elements	Unsatisfactory

Adjective rating
Rating official Very good
Reviewing official Very Good

Rated by F. D. HENDERSON, Bos'n., USCG. (Signature of rating official) Executive Officer (Title) 28 April, 1944 (Date)

Reviewed by E. L. SILVA, Lieut. (jg), USCG (Signature of reviewing official) Commanding Officer (Title) 28 April, 1944 (Date)

Rating approved by efficiency rating committee ____ (Date) Report to employee V. G. (Adjective rating)

16—26177-2

NSO 110b
(Rev. 3-22-43)

UNITED STATES NAVY DEPARTMENT

NOTICE OF EFFICIENCY RATING

Annual Rating VG 3 as of 31 March, 1943

Probation, or Trial Period Rating ----

As of ----

For service beginning 1 April, 1942

REPORT OF CONDUCT

Unless otherwise stated below, your conduct during this rating period was considered satisfactory.

STANLEY, Leverett S. (Name) --- (Service-Grade) Keeper (Title)

NOV 3 - 1943 (Date of notification)

H. W. SIEGEL, Principal Clerk
Civilian Personnel Officer
USCG, 1st Naval District

INTERPRETATION OF EFFICIENCY RATING

Excellent (E) means that performance in every important phase of the work has been outstanding and that performance has been at least fully satisfactory (adequate) in all the other phases.

Very Good (VG) means that performance in a majority of important phases of the work has been outstanding and that performance has been at least fully satisfactory (adequate) in all the other phases.

Good (G) means—

(*a*) that performance has been at least fully satisfactory (adequate) in all the phases of the work, although not outstanding in a majority of the important phases; or

(*b*) that performance in all the important phases has been at least fully satisfactory (adequate) and performance that has not met job requirements has been fully compensated by outstanding performance in other phases of the work; or

(*c*) that performance in a majority of important phases has been at least fully satisfactory (adequate) and that performance that has not met job requirements in important phases has been over-compensated by outstanding performance in other important phases.

Fair (F) means that performance in a majority of important phases of the work has been at least fully satisfactory (adequate) and that performance that has not met job requirements has not been fully compensated by outstanding performance in other phases.

Unsatisfactory (U) means that performance in a majority of important phases of the work has not met job requirements.

As used above, "adequate" means that the service rendered in a particular phase of the work is what would be expected of a fully competent, qualified, acceptable employee in the same kind and level of work after a reasonable period of training. The word "outstanding" means that the service rendered in a particular phase of the work is distinctly better than what would be expected from such an employee.

If a number appears after the adjective efficiency rating, it represents a further refinement of the adjective rating, as follows: Excellent 1; Very Good 2 or 3; Good 4, 5, or 6; Fair 7 or 8; Unsatisfactory 9.

16—33632-1

Standard Form No. 51
Appr. Jan. 5, 1942
C. S. C. Dept. Cir. No. 302

REPORT OF EFFICIENCY RATING

REGULAR ( ); INTERIM ( )
PROBATIONARY—1ST ( ) 2D ( )

Classification Symbols		
(Service)	(Grade)	(Class)

As of _____ based on performance during period from 31 March 1942 to 31 March 193.

Leverett Stanley (Name of employee) Keeper (Title of position) Bass Hbr. Hd. Lt.Sta. (Bureau)

U.S. Coast Guard (Division) Rockland, Me. (Section) Southwest Harbor, Me. (Subsection or unit) (Field office)

ON LINES BELOW MARK EMPLOYEE		CHECK ONE
V if adequate — if weak + if outstanding	1. Underline the elements which are especially important in the position. 2. Rate only on elements pertinent to the position. *a.* Do not rate on elements in *italics* except for employees in administrative, supervisory, or planning positions. *b.* Rate administrative, supervisory, and planning employees on all elements pertinent to the position whether in *italics* or not. 3. Before rating, become thoroughly familiar with instructions in the rating manual.	Administrative, supervisory, or planning ☐ All others ☐

- + (1) Maintenance of equipment, tools, instruments.
- V (2) Mechanical skill.
- — (3) Skill in the application of techniques and procedures.
- V (4) Presentability of work (appropriateness of arrangement and appearance of work).
- V (5) Attention to broad phases of assignments.
- V (6) Attention to pertinent detail.
- V (7) Accuracy of operations.
- V (8) Accuracy of final results.
- V (9) Accuracy of judgments or decisions.
- V (10) Effectiveness in presenting ideas or facts.
- V (11) Industry.
- V (12) Rate of progress on or completion of assignments.
- V (13) Amount of acceptable work produced. (Is mark based on production records? _____) (Yes or no)
- V (14) Ability to organize his work.
- V (15) Effectiveness in meeting and dealing with others.
- V (16) Cooperativeness.
- V (17) Initiative.
- V (18) Resourcefulness.
- + (19) Dependability.
- V (20) Physical fitness for the work.

- ____ (21) *Effectiveness in planning broad programs.*
- ____ (22) *Effectiveness in adapting the work program to broader or related programs.*
- ____ (23) *Effectiveness in devising procedures.*
- ____ (24) *Effectiveness in laying out work and establishing standards of performance for subordinates.*
- ____ (25) *Effectiveness in directing, reviewing, and checking the work of subordinates.*
- ____ (26) *Effectiveness in instructing, training, and developing subordinates in the work.*
- ____ (27) *Effectiveness in promoting high working morale.*
- ____ (28) *Effectiveness in determining space, personnel, and equipment needs.*
- ____ (29) *Effectiveness in setting and obtaining adherence to time limits and deadlines.*
- ____ (30) *Ability to make decisions.*
- ____ (31) *Effectiveness in delegating clearly defined authority to act.*

STATE ANY OTHER ELEMENTS CONSIDERED

- ____ (A) _____
- ____ (B) _____
- ____ (C) _____

STANDARD
Deviations must be explained on reverse side of this form

	Adjective rating	*Numerical rating*
All underlined elements marked plus, and no element marked minus	Excellent	1
A majority of underlined elements marked plus, and no element marked minus	Very good	2 or 3
All underlined elements marked at least with a check, and minus marks fully compensated by plus marks, or—a majority of underlined elements marked at least with a check, and minus marks on underlined elements overcompensated by plus marks on underlined elements	Good	4, 5, or 6
A majority of underlined elements marked at least with a check, and minus marks not fully compensated by plus marks	Fair	7 or 8
A majority of underlined elements marked minus	Unsatisfactory	9

	Adjective rating	*Numerical rating*
Rating official	VG	3
Reviewing official	VG	3

On the whole, do you consider the conduct of this employee to be satisfactory? Yes (Yes or no) (See back of form)

Rated by H.F. LYNCH (Signature of rating official) Commanding, Southwest Hbr. Sta. (Title) 4 June 1943 (Date)

Reviewed by W. N. DERBY (Signature of reviewing official) Captain, USCG (Title) 10 June, 1943 (Date)

Rating approved by efficiency rating committee ____ (Date) Report to employee VG (Adjective rating) 3 (Numerical rating)

16—26177-1

Copy of
Dept. Stock Form
2249

UNITED STATES NAVY DEPARTMENT
WASHINGTON, D. C.

TO:

Date Prepared
1 July 1943

Name: Stanley, Leverett S.

Bureau No. 1366

From: U. S. Coast Guard
Promotion

Effective: 1 July, 1943

C.S. or other legal authority

Appropriation
Regular

	FROM 7278	TO 7278
Position Grade Salary	Range $1260-1620 $1440 p.a. plus $240 Qtrs.	Keeper Range $1260-1620 $1500 p.a. plus $240
Bureau or Div. Organiz'l. Subdiv.		U. S. Coast Guard
Hdqtrs. Post of Duty Appropriation Allotment		Boston, Mass. Bass Harbor Lt.Sta.Maine Civilian Employees,C.

Date of birth
qtrs. 8-4-1895

Legal Residence
Maine

M Sex

Nature of Position
New Add. Iden.
Vice Vac. Vice

Field X Dptmtl ___ Field ___ Dptmtl ___

Remarks: The action herein represents an administrative increase in salary effective as indicated above

Has C.S. Comm. allowed Vet. Pref.

Subject to Retirement Act?

Justification:

___ TRANSFER OR MISC. ENTRY ___ NEW MAN
FROM
TO
ALREADY AT
ALPH CD. UNIT CD.
SL
CHANGE RATE
AT
BOARD APP.

Charles Piozet

Date Approved by the Secretary
7-1-43

Date of Oath

SUBORDINATE ADMINISTRATIVE OFFICE

NSO 110(b)

NAVY DEPARTMENT
Washington

24 June, 1942
(Date)

CLASSIFICATION		
SERVICE	GRADE	TITLE
F	---	Keeper

From: District Coast Guard Officer, First Naval District.
To: STANLEY, Leverett S.

Subject: Notification of efficiency rating.

1. Your efficiency rating and conduct report for the 12-month period ended March 31 is indicated below:

EFFICIENCY RATINGS	
Adjective	~~Good~~
Numerical	~~5~~

CONDUCT REPORT	
Satisfactory (Yes or no)	~~Yes~~

RULES FOR SALARY ADVANCEMENTS.-Subject to conditions established by law and Executive order:

A. An employee whose efficiency rating is "Excellent" or "Very Good" is eligible for salary advancements to the highest rate of compensation in the grade.

B. An employee whose efficiency rating is "Good" is eligible for salary advancement up to and including the middle rate of compensation in the grade (C.S.C.Dept'l Cir. 302).

RULES FOR SALARY REDUCTIONS, DEMOTIONS, OR DISMISSALS.-The following rules are prescribed for the demotion of an employee to a lower grade position, reduction in salary, or both, or dismissal from the service as a result of an efficiency rating (C.S.C.Dept'l Cir. 302):

A. The rate of compensation of an employee whose efficiency rating is "Fair" shall be reduced one salary step if his rate of compensation is above the middle rate. If the rate of compensation is equal to or below such middle salary rate, it shall not be subject to reduction on that account.

B. An employee whose efficiency rating is "Unsatisfactory" shall not be permitted to remain in his position. If he is serving his probationary period, he shall be separated from the service under the rules prescribed for such cases. If he has completed his probationary period, he shall be assigned to a position more nearly commensurate with his ability, in a lower classification grade, and his rate of compensation shall not be in excess of the middle rate for such grade, or if no suitable vacancy is available in a lower classification grade, he shall be separated from the service for inefficiency.

C. No employee who has completed his probationary service shall be demoted to a lower grade position, reduced in salary, or dismissed from the service on the basis of an efficiency rating covering a period of less than 90 calendar days.

INSPECTION OF RATINGS BY EMPLOYEES:

A. A list of all ratings on Standard Form 52 shall be open to inspection by any employee of the department, independent establishment, or other agency under such conditions as to time and place as the head of such organization may prescribe (C.S.C.Dept'l Cir. 302).

B. Every employee has the right to see his rating form, Standard Form 51.

R. J. BORROMEY, By direction

Standard Form No. 51
Appr. Jan. 5, 1942
C. S. C. Dept. Cir. No. 302

REPORT OF EFFICIENCY RATING

REGULAR ( ); INTERIM ( )
PROBATIONARY—1ST ( ) 2D ( )

Classification Symbols		
(Service)	(Grade)	(Class)

As of 31 March, 1942 based on performance during period from ____ to ____

1942

Everett S. Stanley (Name of employee) | Keeper-Bass Harbor Head Light Station (Title of position) | Coast Guard (Bureau)

(Division) | (Section) | (Subsection or unit) | Southwest Harbor Sta. (Field office)

ON LINES BELOW MARK EMPLOYEE

√ if adequate
— if weak
+ if outstanding

1. Underline the elements which are especially important in the position.
2. Rate only on elements pertinent to the position.
   a. Do not rate on elements in *italics* except for employees in administrative, supervisory, or planning positions.
   b. Rate administrative, supervisory, and planning employees on all elements pertinent to the position whether in *italics* or not.
3. Before rating, become thoroughly familiar with instructions in the rating manual.

CHECK ONE:

Administrative, supervisory, or planning ☐
All others ☒

V (1) Maintenance of equipment, tools, instruments.
V (2) Mechanical skill.
V (3) Skill in the application of techniques and procedures.
V (4) Presentability of work (appropriateness of arrangement and appearance of work).
V (5) Attention to broad phases of assignments.
V (6) Attention to pertinent detail.
V (7) Accuracy of operations.
V (8) Accuracy of final results.
V (9) Accuracy of judgments or decisions.
V (10) Effectiveness in presenting ideas or facts.
V (11) Industry.
V (12) Rate of progress on or completion of assignments.
V (13) Amount of acceptable work produced. (Is mark based on production records? ____) (Yes or no)
V (14) Ability to organize his work.
V (15) Effectiveness in meeting and dealing with others.
V (16) Cooperativeness.
V (17) Initiative.
V (18) Resourcefulness.
V (19) Dependability.
V (20) Physical fitness for the work.

____ (21) *Effectiveness in planning broad programs.*
____ (22) *Effectiveness in adapting the work program to broader or related programs.*
____ (23) *Effectiveness in devising procedures.*
____ (24) *Effectiveness in laying out work and establishing standards of performance for subordinates.*
____ (25) *Effectiveness in directing, reviewing, and checking the work of subordinates.*
____ (26) *Effectiveness in instructing, training, and developing subordinates in the work.*
____ (27) *Effectiveness in promoting high working morale.*
____ (28) *Effectiveness in determining space, personnel, and equipment needs.*
____ (29) *Effectiveness in setting and obtaining adherence to time limits and deadlines.*
____ (30) *Ability to make decisions.*
____ (31) *Effectiveness in delegating clearly defined authority to act.*

STATE ANY OTHER ELEMENTS CONSIDERED

____ (A) None
____ (B) "
____ (C) "

STANDARD
Deviations must be explained on reverse side of this form

	Adjective rating	*Numerical rating*
All underlined elements marked plus, and no element marked minus	Excellent	1
A majority of underlined elements marked plus, and no element marked minus	Very good	2 or 3
All underlined elements marked at least with a check, and minus marks fully compensated by plus marks, or—a majority of underlined elements marked at least with a check, and minus marks on underlined elements overcompensated by plus marks on underlined elements	Good	4, 5, or 6
A majority of underlined elements marked at least with a check, and minus marks not fully compensated by plus marks	Fair	7 or 8
A majority of underlined elements marked minus	Unsatisfactory	9

	Adjective rating	*Numerical rating*
Rating official	Good	4-5
Reviewing official		

On the whole, do you consider the conduct of this employee to be satisfactory? Yes (Yes or no) (See back of form)

Rated by R. C. Rich (Signature of rating official) | Chief Boatswain, U.S.C.G. (Title) | 11 April, 1942. (Date)

Reviewed by C. C. [illegible] (Signature of reviewing official) | Captain, U.S.C.G. (Title) | 4 May, 1942. (Date)

Rating approved by efficiency rating committee ___ (Date) Report to employee Good (Adjective rating) 5 (Numerical rating)

16—26177-1

TREASURY DEPARTMENT
UNITED STATES COAST GUARD
WASHINGTON

19 April, 1941.

Southwest Harbor Sta

From: Commandant.
To: **STANLEY, Leverett S., Keeper, Bass Harbor Head Lighthouse.**

Via: **Commander, Boston District.**

Subject: Induction into Coast Guard.

Reference: (a) Regulations to Carry into Effect Section 4 of the Act of August 5, 1939 (Public No. 291, 76th Congress).

Inclosure: (A) Form letter to be returned to Commandant.

1. Under the provisions of reference (a) you are hereby tendered a ([redacted])(regular enlistment) of three years as **boatswain's mate 2d cl.** subject to the physical examination prescribed by paragraph 6 of reference (a), and evidence that you meet the qualifications for enlistment contained in Personnel Instructions, U. S. Coast Guard, except for age and marriage.

2. For your information paragraph 6, mentioned above, reads as follows:

> "Each candidate shall be required to take the standard physical examination. If his service, as computed pursuant to section 6 of the Act of August 5, 1939, is less than fifteen years, the standard of physical qualification shall be the same as that required for original appointment; Provided, That minor defects may be waived upon the recommendation of Chief Medical Officer of the Coast Guard. If the service of the candidate shall exceed fifteen years, physical defects may be waived by the Secretary of the Treasury unless they impair ability to perform all the duties of his grade or are likely to result in premature retirement."

3. You are advised that, having accepted an enlistment in the Coast Guard, you will be eligible for promotion in the same manner and under the same regulations as other men in the Coast Guard in the same rate. You are further advised that your enlistment is for general service and that you may be transferred and assigned to duty as the needs of the Service require.

4. Should you decline induction such action will not operate to prejudice your present position and pay.

P-75
19 April, 1941.

5. This authority to accept enlistment will remain effective for a period of fifteen days following receipt by you of this letter.

6. Acknowledge receipt hereof on the attached form.

C. H. JONES,
By direction.

BOSTON DISTRICT 73 1st Indorsement Boston, Mass.,
28 April, 1941.

1. Forwarded with inclosure for compliance.

O. A. LITTLEFIELD,
By direction.

TREASURY DEPARTMENT
UNITED STATES COAST GUARD

SOUTHWEST HARBOR BASE
U. S. COAST GUARD
MAY 3 1941
Date Received

From: **STANLEY, Leverett S., Keeper, Bass Harbor Head Lighthouse.**
To: Commandant.

Via: **Commander, Boston District.**

Subject: Induction into Coast Guard.

Reference: (a) Headquarters' letter 19 April, 1941 (P-75).

1. Receipt is acknowledged of reference (a) on _____, 1941.

2. ~~I desire to be enlisted in the Coast Guard in the rate tendered me by reference (a), and I shall make immediate application to the district commander for this purpose.~~

3. I hereby decline enlistment in the Coast Guard in the rate tendered me in reference (a).

Leverett S. Stanley

Leverett S. Stanley.

(Note: With reference to paragraph 2, strike out the paragraph which does not apply to your case.)

BOSTON DISTRICT 1st Indorsement Boston, Mass.,
75 9 May, 1941.

1. **Forwarded for Headquarters' information.**

O. A. LITTLEFIELD,
By direction.

Form No. 2599
TREASURY DEPARTMENT
U. S. Coast Guard
(Revised 1937)

REPORT OF CHANGE IN PERSONNEL

(Surname)	(First name)	(Middle initial)		(Rank or rating)
STANLEY	LEWIS	H.	Civilian	Keeper

(Station)	(Office)	
BASS HARBOR HEAD LIGHT STATION	BOSTON DISTRICT	10 February, 1941.

SALARY CHANGED FROM $1380 PER ANNUM ($1260-$1620) PLUS $240 P.A. QUARTERS TO $1440 PER ANNUM WITHOUT CHANGE IN RANGE OR QUARTERS EFFECTIVE 16 JANUARY, 1941.

AUTHORITY:

Form 2249, approved 1-16-41.

(Commanding)

O. A. LITTLEFIELD
By direction.
(Title)

SPACE BELOW IS FOR HEADQUARTERS' USE ONLY

LAW	PERSONNEL RECORDS		
	STATISTICS	CORRESPONDENCE	RECORDS

U. S. GOVERNMENT PRINTING OFFICE 0 10935

DEPT. STOCK FORM 2249
REV. 6-40

UNITED STATES TREASURY DEPARTMENT
WASHINGTON, D. C.

TO:

Date Prepared: January 9, 1941

Name: Stanley, Leverett S.

From: U. S. Coast Guard

Bureau No: 1268

Promotion

	FROM	TO
Position		Keeper
Grade		
Salary	Field (Range $1260-1620) $1260 p.a. plus $240 p.a. Qtrs.	Field (Range $1260-1620) $1440 p.a. plus $240 p.a. Qtrs.
Bureau or Div.		
Organizational Subdivisions		U. S. Coast Guard
Headquarters		
Post of Duty		Boston, Mass.
Appropriation		Base Harbor Head Lt. Sta., Me.
Allotment		Civilian Employees, C.G.
Field or Deptl.		Field

EFFECTIVE
Remarks: January 16, 1941

Justification:

No increase in pay since July 3, 1920.

CIVIL SERVICE OR OTHER LEGAL AUTHORITY

APPROPRIATION: Regular

DATE OF BIRTH: 8-4-1893

LEGAL RESIDENCE: Maine

SEX	RACE
M	W

NATURE OF POSITION

NEW	ADDTL. IDENT.

VICE VACANCY	VICE

SUBJECT TO RETIREMENT ACT?: Lighthouse Act

DATE OF OATH:

+1-16-41

SUBORDINATE ADMINISTRATIVE OFFICE

Form No. 2599
TREASURY DEPARTMENT
U. S. Coast Guard
(Revised 1937)

REPORT OF CHANGE IN PERSONNEL

STANLEY,	Leverett	S.		Keeper
(Surname)	(First name)	(Middle initial)	(Service No.)	(Rank or rating)

Bass Harbor Head Light Station SOUTHWEST HARBOR STATION (15)	Southwest Harbor, Me.	13 February, 1941
(Unit)	(Place)	(Date)

16 January, 1941, salary increase, from $1380 to $1440 P. A. plus $240 P.A. Qtrs.

AUTHORITY: DEPT. Stock Form 2249
4 January, 1941

J. M. Vincent Chief Boatswain.
(Commanding)

Commanding Officer, Southwest Harbor Station.
(Title)

Dupl

SPACE BELOW IS FOR HEADQUARTERS' USE ONLY

LAW	PERSONNEL RECORDS		
	STATISTICS	CORRESPONDENCE	RECORDS

U. S. GOVERNMENT PRINTING OFFICE 0 10035

TREASURY DEPARTMENT

UNITED STATES COAST GUARD

Office of Commander
xxxxxxxxxxxxx
BOSTON DISTRICT

Boston, Mass.,
10 July, 1940.

REPORT OF EFFECTIVE DATE OF CHANGE IN POSITION OR PAY STATUS OF CIVILIAN EMPLOYEE

From: Commander, Boston District.
To: L. S. Stanley, Keeper, Bass Harbor Head Light Station
(via Commanding Officer, SOUTHWEST HARBOR STATION).

Subject: Change in salary.

Reference: (a) Personnel Notification, Form 2249, 17 May, 1940.

1. In accordance with reference (a) your salary has been changed from $1440 per annum to $1380 per annum, effective 1 July, 1940.

O. A. LITTLEFIELD
By direction.

cp

TREASURY DEPARTMENT

UNITED STATES COAST GUARD

Date 8 July, 1940.

REPORT OF EFFECTIVE DATE OF CHANGE IN POSITION
OR PAY STATUS OF CIVILIAN EMPLOYEE

From: Commander, BOSTON District.
To : Commandant.

Name Leverett S. Stanley

Nature of Action Transfer and Change in Pay Status.

Effective date of change 1 July, 1940.

	FROM	TO
Position	1st Assistant Keeper	Keeper
Pay	$1440 per annum	$1380 per annum
Salary Range	$1320-$1680 p. a.	$1260-$1620 p. a.
Valuation of Quarters	$240 p. a.	$240 p. a.
Station	Great Duck Island L. S., Me.	Bass Harbor Head L. S. Me.

Remarks: This change is reported in accordance with Department approval dated (perforated in Form 2249) 5-20-40.

Signature

O. A. LITTLEFIELD, By direction.

Form No. 2599
TREASURY DEPARTMENT
U. S. COAST GUARD
(Revised 1937)

REPORT OF CHANGE IN PERSONNEL

(Surname) STANLEY (Christian name) LAURENCE (Middle initial) S (Service No.) (Rate or rating) Keeper

BASS HARBOR HEAD LIGHT STATION (Station) McKinley, Maine (Date) 8 July, 1940.

Effective 1 July, 1940 salary changed from $1440 to $1380 per annum.

AUTHORITY:

Form 2249, 20 May, 1940.

(Commanding)
O. A. LITTLEFIELD
By direction.
(Title)

Form 2668 to Pay Office.

SPACE BELOW IS FOR HEADQUARTERS' USE ONLY

LAW	PERSONNEL RECORDS		
	STATISTICS	CORRESPONDENCE	RECORDS

U. S. GOVERNMENT PRINTING OFFICE 0 10935

75

11 June, 1940

From: Commanding Officer, South Portland Base
To: Commander, Boston District

Subject: STANLEY, Leverett S., Keeper, Bass Harbor Head Light Station, Me.

Reference: (a) Your note on Boston District letter to Keeper, Great Duck Island Light Station, 5 June, 1940 (75).

1. Mr. Stanley assumed the duties of Keeper at Bass Harbor Head Light Station at 1:30 P. M., 8 June, 1940.

H. L. DURGIN
By direction

BOSTON DISTRICT 75 1st Indorsement Boston, Mass., 13 June, 1940.

From: Commander, Boston District.
To: Commanding Officer, South Portland C. G. Base.

Reference: (b) Boston District letter 28 December, 1939 (73-75).

1. Returned. In accordance with instructions contained in reference (b), it is desired that keepers of light stations submit Forms 2599 and 2668 in reporting changes in the status of personnel assigned to their respective stations. In submitting the report covering Keeper Stanley's change, kindly instruct the Keeper, Great Duck Island Light Station to submit forms 2599 and 2668, indicating the time and date he departed from that unit. A separate report should be submitted by the Keeper, Bass Harbor Head Light Station, indicating the information contained in basic communication and to also show the name, title, and salary of the former incumbent.

O. A. LITTLEFIELD
By direction.

JB/cp

To: Office of Commander
xxxxxxxxxxxxx
BOSTON DISTRICT

Boston, Mass.,

5 June, 1940.

From: Commander, Boston District.
To: Keeper, Great Duck Island Light Station, Maine.

Subject: STANLEY, Leverett S., 1st Asst. Keeper; transfer.

Inclosure: (1) Personnel Notification.

1. Inclosure (1) is forwarded herewith for delivery to subject named man covering his transfer from the position of 1st Assistant Keeper, Great Duck Island Light Station, at $1440 per annum (Qtrs., $240 p.a.) to the position of Keeper, Bass Harbor Head Light Station at $1380 per annum (Qtrs., $240 p.a.).

O. A. LITTLEFIELD
By direction.

cp

Copy to:
Commanding Officer, South Portland C.G.Base. Report effective date of transfer at the proper time.

UNITED STATES TREASURY DEPARTMENT
WASHINGTON, D. C.

PAGE:

PERSONNEL ACTION

Date Prepared: 17 May, 1940

Name: Stanley, Leverett S.

From: U. S. Coast Guard

Nature of Action: Transfer

	FROM	TO
Position	Keeper	Keeper
Grade	Field (Range $1320-1680)	Field (Range $1260-1620)
Salary	$1440 p.a., plus $240 p.a. Qtrs.	$1380 p.a. plus $240 p.a. Qtrs.*
Bureau	U. S. Coast Guard	U. S. Coast Guard
Office	Boston, Massachusetts	Boston, Massachusetts
Unit		
Division		
Section		
Sub-Section	Boston, Massachusetts	Boston, Massachusetts
Headquarters	Great Duck Is. Lt. Sta., Me.	Base Harbor Head Lt. Sta., Me.
Post of Duty	Sal., Kprs. of Lhs., Coast Guard	Sal., Kprs. of Lhs., Coast Guard
Appropriation		
Allotment	E.O.D.	

EFFECTIVE: FIELD ☐ DEPRTMTL. ☐ — FIELD ☒ DEPRTMTL. ☐

Remarks: *No change will be made in this employee's total or gross compensation or grade during the present fiscal year owing to the prohibition in Section 10b of the Reorganization Act of 1939 on changes in compensation. For record purposes, however, recommendation is submitted pursuant to Comp. Gen. B-3212 of August 22, 1939, to the Federal Security Agency.

BUREAU OF DIVISION NO.: Lt. #1300

DATE OF BIRTH: 8-4-1895

LEGAL RESIDENCE: Maine

VETERAN'S PREFERENCE: Yes

NATURE OF POSITION NEW:

ADDITIONAL IDENTICAL:

VICE VACANCY:

VICE: Elmer Reed (Retired)

CIVIL SERVICE AUTHORITY:

DATE OF EFFECT:

SUBJECT TO RETIREMENT ACT: Lighthouse Ret 6-20-18

Justification: This transfer is agreeable to Mr. Stanley.

DATE APPROVED

Acting Commissioner of Lighthouses

DATE

SUBORDINATE ADMINISTRATIVE OFFICE

DEPARTMENT OF COMMERCE
CIVIL SERVICE
Form 2 Sept. 1, 1938

NOMINATION

Office of Commander
Boston District, U.S.C.G. ~~Lighthouse District~~ Boston District 4 May, 1940
(City) (Date)

Commandant: ~~Commissioner of Lighthouses~~:

Action recommended Transfer

Name Leverett Sherman Stanley Date of birth Aug.4,1895 Legal residence Maine

	From—	To—
Position,	1st Assistant Keeper	Keeper
Pay and grade	$1440 (qtrs.$240) $1320-1680 pa	$1440 (qtrs.$240) $1320-1680 pa. 1260-1620
Station	Great Duck Island Light Station	Bass Harbor Head Light Station
Appropriation	2001252 - Salaries, Keepers of Lighthouses, Coast Guard, 1940.	2001252 - Salaries, Keepers of Lighthouses, Coast Guard, 1940.

Effective 31 May, 1940, or before if practicable [1] ~~the actual date of entrance on duty, or as soon thereafter as he enters on duty~~

Rank on eligible list - Rating - Percentage - Other eligibles considered:

Vice Elmer Reed Pay $1440 pa (qtrs.$240) Services terminated ~~x~~ 31 May, 1940

Reason Recommend Mr. Stanley be transferred to fill vacancy caused by the retirement of Mr. Reed at Bass Harbor Head.

REMARKS: [2] This action conforms with Headquarters' policy as stated in paragraph 4(a) of Headquarters' letter, 19 March, 1940 (PB-75).

Selection regular, , 19

Lt.Comdr.,USCG
Manager, Civil Service District. O.A.LITTLEFIELD ~~Commissioner of Lighthouses~~ Personnel Officer,Boston Dist

BUREAU OF LIGHTHOUSES, WASHINGTON, , 19

Submitted to the Secretary of Commerce, approved.

Acting Commissioner of Lighthouses.

[1] Strike out the clause which does not apply.
[2] In case of vessel officer, state license held.

11—2314

TREASURY DEPARTMENT
U. S. Coast Guard

xxxxxxxxxxxxxxxxxxxxxxx
xxxxxxxxxxxxxxxxxxxxxxxxx
Office of Commander
BOSTON DISTRICT

Date 26 June, 1940.

CHANGE IN DESIGNATION, PAY, OR STATUS OF EMPLOYEE

Name Leverett S. Stanley

Nature of action Transfer

Effective date June 8, 1940.

	FROM:	TO:
Position	1st Assistant Keeper	Keeper
Pay	$1440 p. a. ($1320-$1680) (Qtrs., $240 p.a.)	$1380 p.a. ($1260-$1620) (Qtrs., $240 p.a.)
Station	Great Duck Island LH., Me.	Bass Harbor Head LH., Me.

Remarks: This change is reported in accordance with Department xxxxxxx xxxxx Approval 5-20-40.

O. A. LITTLEFIELD
xxxxxxxxxxxxxxx
xxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxx
Personnel Officer,
Boston District.

Superseded by another copy 8 July, 1940, as no change can be made prior to 1 July, 1940.

73
75

30 April, 1940.

From: Commander, Boston District.
To : Commanding Officer, SOUTH PORTLAND BASE.

Subject: Position of Keeper, Bass Harbor Head Light Station; vacancy.

Reference: (a) Your letter, 15 April, 1940.

1. In reply to reference (a), you are directed to submit to this office nomination for transferring Leverett S. Stanley, 1st Assistant Keeper of Great Duck Island Light Station to fill the vacancy which will be created by the retirement of Keeper Reed of Bass Harbor Head Light Station.

O.A.LITTLEFIELD,
By direction.

TREASURY DEPARTMENT
United States Coast Guard

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

...MUNICATIONS TO
...NT OF LIGHTHOUSES
...59 HIGH STREET
...OUTH PORTLAND, MAINE

BOSTON DISTRICT
RECEIVED
APR 16 1940
U.S. COAST GUARD

OFFICE OF SUPERINTENDENT, 1ST DISTRICT
SOUTH PORTLAND, MAINE

15 April, 1940

From: Commanding Officer, South Portland Base.
To: Commander, Boston District.

Subject: Position of Keeper, Bass Harbor Head Light Station; vacancy.

Reference: (a) Form 9; Retirement of Keeper Reed of Bass Harbor Head Light Station, effective 31 May, 1940.
(b) Letter; Headquarters, 19 March, 1940 (PB-75).

1. It is recommended that Mr. Leverett S. Stanley, 1st Assistant Keeper of Great Duck Island Light Station, be transferred at same rate of pay to position of Keeper of Bass Harbor Head Light Station after the retirement of Mr. Elmer Reed, reference (a). Mr. Stanley is believed competent to fill this position and has had a long period of service at Great Duck Island Light Station, an off-shore station.

2. This action will conform with Headquarters' policy as stated in paragraph 4(a) of reference (b) and will leave a position vacant at Great Duck Island Light Station to be filled by assignment of Coast Guard personnel.

Thomas Sampson
THOMAS SAMPSON
Commanding Officer
South Portland Base

- - - - - - - - - - -

STANDARD FORM NO. 6
(Approved by the President 3/28/24)
Revised Dec. 5, 1929

PERSONAL HISTORY STATEMENT

(To be prepared by [redacted] in own handwriting)

Department or Establishment U.S. Lighthouse **Date** Sept. 16, 1939

1. Name in full (Mr., Miss, or Mrs.) Mr. Stanley (Surname) Leverett (Given name) Sherman (Middle name)
2. Present address (Number) (Street) Manset (City) Maine (State)
3. Legal (voting) residence Maine 3d (State and Congressional District) Hancock (County) Southwest Harbor (City or town)
4. Where born Maine (State or foreign country) Tremont (City or town) When born Aug. 4, 1894 (Month Day Year)
5. If foreign-born, state whether naturalized or alien
6. Indicate sex, marital condition, and race by check, thus: √ If Mrs., state other names under which previously employed.

SEX		MARITAL CONDITION				RACE. (If other, state which)		
√ Male	Female	Single	√ Married	Divorced	Widowed	√ White	Colored	

7. Number and ages of dependents domiciled with you 5. 38 yrs., 18, 17, 15, 13.
8. A complete record of your past service for the United States Government other than military or naval:

BRANCH OF SERVICE	PLACE OF EMPLOYMENT	POSITION	SALARY	DATE APPOINTED			DATE SEPARATED		
				Month	Day	Year	Month	Day	Year
U.S.Lighthouse	Gt. Duck Isl.	Add. Kpr.	$840.00	July	1	1924	No other		
		2d Asst. Kpr.	1020.00	Sept.	1	1924	Government		
		1st Asst. Kpr.	1440.00	Sept.	1	1929	Service.		

9. Are any members of your family, who are domiciled with you, in the U. S. Government service? If so, state below:

NAME	POSITION AND DEPARTMENT OR OFFICE IN WHICH EMPLOYED	RELATIONSHIP
NO	Position Department or office	
	Position Department or office	
	Position Department or office	

10. Do you now hold any State or municipal office? If so, state below:

NO (Title) (Location) (Date appointment expires)

11. Are you the wife of a disabled veteran or widow or orphan of a person who was in the military or naval service?

NO (Wife, widow, or orphan) (Name of veteran) (Organization and last year of service)

12. Military and naval record. If any, check (√) to indicate branch and other information, and give dates of enlistment and discharge:

None	Army	√ Navy	Marine Corps	Coast Guard	√ War veteran	Pensioner	Veterans' Bureau beneficiary

Enlisted ..... Discharged .....
Rank ..... Rank .....
Organization ..... Organization .....

Enlisted Nov. 22, 1917 Discharged Sept. 30, 1921
Rank Cox. 3d class Rank .....
Organization U.S.N.R.F. Organization .....

(OVER)

10—1930

13. State any special qualifications not involved in your present position (for instance, lawyer, physician, civil engineer, knowledge of foreign languages, etc.) NONE

14. Statement of principal employment other than with the United States Government:

NAME AND ADDRESS OF EMPLOYER	POSITION AND CHARACTER OF WORK	LENGTH OF SERVICE
New England Field & Transp. Co.	Third Officer	4 months
Boston, Mass.		
I have been in several different kinds of sishing boats and wearing.		We always
went on shares and was not employed	by any company on a salary.	

15. Education. Indicate by circling the number of years:

Common school	High school	College	(Name of college, degrees, and dates conferred)
1 2 3 4 5 6 7 (8)	1 2 3 4	1 2 3 4	

16. In case of emergency, notify Mrs. Leverett S. Stanley

Relationship Wife Post office address Manset, Maine

I certify that the foregoing answers are correct to the best of my knowledge and belief.

Leverett Sherman Stanley
(Name as usually written and which will be used as official signature)

U. S. GOVERNMENT PRINTING OFFICE 10—1930

17. Have you been retired from the Civil, Military, or Naval Service of the United States? NO ; if so, state (a) whether for age, length of service or disability ; (b) Amount of retired pay .

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

CP

May 13, 1939.

L S Stanley, 1st Asst. Keeper,
Great Duck Island LH., Me.

Your letter of May 11th regarding your leave records:

You are advised that in August, 1938, this office wrote you that you had 6 days and 13 hours unused accrued annual and compensatory leave to the close of September, 1938, due to the fact that you had taken 53 days and 11 hours from your 60 days which had accrued to the close of September, which made a balance of 6 days and 13 hours unused as explained above.

From October 1, 1938 to the close of December, 1938, you had taken 24 days, 6 hours and 30 minutes, which, added to your 53 days and 11 hours to the close of September, makes a total of 77 days, 15 hours and 30 minutes annual and compensatory leave which you had taken to the close of December, 1938.

For your information your station is allowed 8 days a month for nine months (for keepers whose families are residing ashore for the purpose of educating their children) and 4 days a month for 3 months (the period keepers' families are residing on station), which makes a total of 84 days a year allowed you. Any unused accrued compensatory leave is not carried over from one calendar year to the next calendar year but unused accrued annual leave may be carried over. In your case you had no unused annual leave left over from the year 1938.

There seems to be a misunderstanding on your part, in which you state in your letter of May 11th that you were charged with 3 days and 21 hours unaccrued leave in this year. The note on your leave request of April 5 stated that by taken the eight days leave from April 10-18, inclusive "will exceed your accruals by 3 days and 21 hours to the close of April". This means that prior to your request for the above leave, you had already taken this year to the close of March, 27 days and 21 hours, plus your request for 8 days more, would be 35 days and 21 hours. As you had accrued 32 days annual and compensatory leave this year to the close and April and subtracting the 32 days from the 35 days and 21 hours, made you in excess of your accruals to the close of April in the amount of 3 days and 21 hours. (Although upon your return from leave you had actually taken 8 days and 2 hours).

INGALLS
Superintendent

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

DEPT. OF LIGHTHOUSES
1ST DISTRICT
MAY 13 1939
SOUTH PORTLAND, MAINE

FIRST DISTRICT

Great Duck Island Light
(STATION, ~~DEPOT, OR VESSEL~~)

May 11, 1939

SUPERINTENDENT OF LIGHTHOUSES
South Portland, Maine.

Sir:

Will you please look up my leave of absence and see if there is a mistake in the time charged. I wrote you in August 1938, and I was advised that I had 6 days and 13 hours annual and compensatory leave to the close of Sept, 1938. I am charged 3 days and 21 hours unaccrued leave of this year which I used in the month of Jan, 1939 on account of my wife's sickness.

Respectfully yours.

Emerett A. Stanley
1st Asst.

A. S. Cheney.
Keeper.

Supt.
Asst Supt.
Chief Clerk
1st Clerk
Jun. Engr.
Radio Engr.
Depot Keeper
2d Clerk
3d Clerk
4th Clerk
5th Clerk
Hiblocue

DEPARTMENT OF COMMERCE
LIGHT HOUSE SERVICE

SUPT. OF LIGHTHOUSES
1ST DISTRICT
JAN 11 1937
SOUTH PORTLAND, MAINE

FIRST DISTRICT

Great Duck Island Light,
(STATION, ~~DEPOT, OR VESSEL~~)

Jan 8, 1937.

SUPERINTENDENT OF LIGHTHOUSES,

Corres. file
Engr. file

South Portland, Maine.

Sir:

My family was on this station from Dec 19, 1936.
too Jan, 1st. 1937.

Respectfully yours,
L. B. Stanley
1st Asst,

A. S. Cheney, Keeper.

South

CP

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

South

June 28, 1936

L S Stanley, 1st Asst. Keeper,
Great Duck Island LH., Me.
(Via Keeper)

Referring to your letter of the 22nd instant requesting to be informed whether or not your list of stations to which you desire transfer has been cancelled upon your promotion to 1st Assistant Keeper:

When a keeper has been transferred or promoted at the same station, a new list must be submitted if consideration for further transfer is desired. Your attention is called to office circular letter No. 78, dated May 13, 1924, a copy of which should be on file at your station.

Easy shore stations are reserved for the older and deserving keepers. This system is in vogue throughout the Service. When your turn comes you will be considered for transfer on the basis of the record you have made. Ability, resourcefulness, attention to duty, and conduct are more important factors in deciding promotions, changes, etc., than just personal preference.

G. R. BRUSH
Superintendent

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

SUPT. OF LIGHTHOUSES
1ST DISTRICT
JUN 26 1936
FIRST DISTRICT
SOUTH PORTLAND, MAINE

Great Duck Island Light,
(STATION, DEPOT, OR VESSEL)

June 22, 1936

Supt.
Asst. Supt.
Chief Clerk
1st Clerk
Jun. Engr.
Radio Engr.
Depot Keeper
2d Clerk
3d Clerk
4th Clerk
5th Clerk
Hibiscus
Ilex
Correa. file
Engr. file

SUPERINTENDENT OF LIGHTHOUSES,
Portland, Maine.

Sir:

Will you please let me know if my list of light stations was cancelled when I was promoted 1st Asst. Keeper of this station.

I have been on this station twelve years. I would like to be considered for keeper of some station in shore where my children could attend school or be with me week ends. They have reached the age where they would like to stay ashore and work during the summer. I feel as if I should give them this privilege, but it seemes most impossible for me to live alone all the year. If there should be a vacancy with in the next year that would be suitable, would you please consider me for a transfer.

L. S. Stanley.
1st. Asst.

Forwarded. Approval recommended for transfer or promotion.

C. H. Kennedy Keeper

Form 73 a
CP

REPORT OF TRANSFER OF APPOINTEE

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, First DISTRICT,

South Portland, Maine, September 30, 1935, 19

COMMISSIONER OF LIGHTHOUSES:

It is proposed to transfer the following-named employee as indicated, on or about October 1, 1935
(See instructions on reverse side)

Name, Leverett S Stanley Position, Keeper

From 2nd Asst.Kpr.,Great Duck Isl.LH.,Me. To 1st Asst.Kpr.,Great Duck Island LH.,Me.

Salary and range, $1440 p.a.($1260-$1620 pa). Salary and range, $1440 p.a.($1320-$1680 pa).

Previous incumbent and pay, W L Lockhart, $1320 p.a.

Services terminated, about September 30, 1935 Reason, Recommended for promotion to Keeper.

G. B.
BRUSH, Superintendent

CP South Portland, Maine, November 9, 1935, 19

The above-referred-to transfer became effective beginning with November 7, 1935.
(Enter effective date in this space if transfer has been actually completed)

G. B.
BRUSH
Superintendent

BUREAU OF LIGHTHOUSES
WASHINGTON

Submitted to the Secretary of Commerce for his information.

For the Commissioner:

11—11251 U. S. GOVERNMENT PRINTING OFFICE: 1934

Chief of Personnel Division.

CP

South

October 1, 1935

L S Stanley, 2nd Asst. Keeper,
Great Duck Island LH., Me.
(Via Keeper)

You have been recommended for promotion to the position of 1st Assistant Keeper, Great Duck Island Lighthouse, Maine, vice W L Lockhart, to be transferred to Petit Manan LH., Maine, without change in salary, at $1440 per annum.

Present regulations governing promotions in grade provide that they must be made without change in pay, but consideration will be given to an increase in pay at the next regular date therefor if funds are found to be available.

G. B.
BRUSH
Superintendent

GFL:CP

March 22, 1933

Keeper, Great Duck Island LH., Me.

1. Your letter of the 20th in re comparative pay of keepers Lockhart and Stanley:

2. As the Act of Congress, approved June 30, 1932, prohibited promotions during the fiscal year ending June 30, 1933, it will not be possible to adjust the inconsistency in the comparative pay of the two assistants until after that date; if then.

3. Regarding your statement that Mr. Stanley still thinks he is the first assistant, and that when he was demoted from first to second assistant the station received no notice: - When he was demoted, May 1, 1930, a notice of change in salary from $1440 to $1380 was forwarded him through you. You reported that "Mr. Stanley has moved into 2nd assistant's quarters as per instructions over telephone." Mr. Stanley, has, since that date, signed all letters he has sent to this office over his proper designation "2nd Assistant Keeper" and you have forwarded them. Regardless of what Mr. Stanley may <u>think</u>, <u>he knows</u> and <u>you know</u> that he is second assistant keeper, and it is up to you as keeper of the station to act accordingly. Any refusal of Mr. Stanley to take orders from Mr. Lockhart, during your absence, must be reported.

SHERMAN
Superintendent

upt.
Engr
Chief Clerk
1st Clerk
2nd Clerk
3rd Clerk
Messenger
Portland S.H.
L H 1st Dept

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

[redacted]

SUPT. OF LIGHTHOUSES
1ST DIST.
PORTLAND, MAINE

FIRST DISTRICT

Great Duck Island
(Station, Depot, or Vessel)

Mar. 20, 1933

SUPERINTENDENT OF LIGHTHOUSES,
Portland, Maine.

Sir: Your letter Feb, 23, 1932 in re-comparative pay of Messrs, Lockhart, and Stanley. no adjustment being made for the past seventeen months, Mr Lockhart has requested Keeper of this station to call your attention to the above.

When Mr Stanley, was promoted to first assistant Keeper, his salary was increased to $115.00 monthly salary.
Mr Stanley was disrated this station received no notice, therfore Mr Stanley is of the opinion he is still first assistant.

Keeper of this station received verbal orders from second Officer of Tender Ilex. Mr Stanley received no reduction in salary when he was disrated.

I can recommend Mr Lockhart as qualified assistant Keeper and a hard worker.

Mr Stanley's qualifications remain unchanged.

Respectively Submitted
A.H. Kennedy. Keeper

GFL:CP

February 15, 1933

Keeper, Great Duck Island LH., Me.

1. Referring to your phone message of the 15th instant in re Mr. Stanley's check for January pay:

2. Our records show check was drawn for $108.32, which is correct. Mr. Stanley had taken 24 days' furlough at the close of January and had excess absence amounting to 10 hours, which will be offset by subsequent accruals of compensatory absence when he shall have submitted the report called for by letter of January 4, 1933, advising keepers at Class IIa leave stations that the provisions of Circular Letter No. 138 of July 19, 1932, with respect thereto apply to such stations during the periods they are in Class Ia.

S. I.

SHERMAN
Superintendent

DEPARTMENT OF COMMERCE

Bureau of Office _____

Report of Employees' Marital Status and Dependents

SUPT. OF LIGHTHOUSES JUL 30 1932 1ST. DIST. PORTLAND, MAINE

1. Name of Employee Leverett Sherman Stanley.
(First) (Middle) (Last)

2. Address Great Duck Island Light Sta. Mansel, Me.

3. Married or Single Married.

4. If married, do you reside with husband or wife? yes.

5. If married, and question (4) is answered no, give date since which you have not resided with husband or wife. _____

6. Is your husband or wife employed by the Federal Government or the District of Columbia? (If answered "Yes," give department or branch of District Government.)
yes. Lighthouse Department. First District.

7. Number of persons who derive their principal support from you.
Five.

8. Enter below information specified concerning each dependent included in your answer to question 7. _____

Name of Dependent	Relationship (if any)	Age	Address	How long Dependent?
Albra Stanley	Wife.	31	Mansel, Me	13 years.
Charlotte Stanley	Daughter.	11	"	11 "
Perley Stanley	Son.	10	"	10 "
Maxine Stanley	Daughter.	8	"	8 "
Lyford Stanley	Son.	6	"	6 "

9. Are you (a) An honorably discharged soldier, sailor, or marine?
I am an honorably discharged sailor.
(b) Widow of such _____
(c) The wife of an injured soldier, sailor, or marine, who himself is not qualified for government service _____

I certify that the answers to the foregoing questions are true.

Leverett Sherman Stanley.

NOTE: A misstatement or withholding of the information called for above will constitute grounds for dismissal.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

GFL:CP

FIRST DISTRICT

Great Duck Island Light
(STATION, DEPOT, OR VESSEL)

October 18, 1932

Keeper, Great Duck Island LH., Me.

1. Your letter of the 10th:

2. Mr. Stanley's check for September ($108.32) represents the regular amount of his monthly pay if he does not exceed his furlough accruals of two days a month. August check covered a deduction which included deduction for the value of quarters for both July and August. The total of his checks for July, August and September will show an average monthly pay for the three months of $108.32.

SHERMAN
Superintendent

Mr Stanley pay check for month of August was $106.00 also his September check was $108.00. Mr Stanley had 1 day 13/24 furlough during month of September prior to his leave beginning September 26th, 1932

Mr Stanley request the following information, was he charged for 1 day 13/24 for month of September as leave being taken prior to septembe 26th to Oct. 9, 1932

Respectfully
C. H. Kennedy

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
PORTLAND, ME.

Supt.
Asso. LH Engr
Jun Engr
Chief Clerk
1st Clerk
2nd Clerk
3rd Clerk
Messenger
Portland S.H.
L D 1st Depot

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

FIRST DISTRICT

Great Duck Island Light
(STATION, DEPOT, OR VESSEL)

Oct 10th, 1932

SUPT. OF LIGHTHOUSES PORTLAND

SUPERINTENDENT OF LIGHTHOUSES,
Portland, Maine.

Sir: Inclosed forms #76 request for furlough for L. S. Stanley assistant Keeper for September 3rd) to september 6th, 1932 also September 26th to October 9th 1932.

Mr Stanley pay check for month of August was $106,00 also his september check was $105,00. Mr Stanley had 1 day 13/24 furlough during month of September prior to his leave begining September 26th, 1932

Mr Stanley request the following information, was he charged for 1 day 13/24 for month of september above leave being taken prior to september 26th to Oct, 9, 1932.

Respectively
A. H. Kennedy
Keeper

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
PORTLAND, ME.

EJD

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

OFFICE OF SUPERINTENDENT, 1ST DISTRICT
PORTLAND, ME.

AUGUST 23, 1932.

L S STANLEY, 2ND ASST. KPR.,
GREAT DUCK ISLAND LH, ME.
(Via Winter Harbor)

ADVISE THIS OFFICE AS SOON AS POSSIBLE BY INDORSEMENT ON THIS LETTER WHETHER YOU ARE RECEIVING RETIRED PAY ON ACCOUNT OF SERVICE AS A COMMISSIONED OFFICER IN THE ARMY, NAVY, MARINE CORPS, COAST GUARD, COAST AND GEODETIC SURVEY, OR PUBLIC HEALTH SERVICE. IF YOU ARE RECEIVING SUCH PAY, GIVE THE RATE.

SHERMAN
SUPERINTENDENT

I am not receiving any retired pay or pension.

L. S. Stanley.

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

[redacted]

SUPT. OF LIGHTHOUSES
JUN 2 1932
PORTLAND, MAINE

FIRST DISTRICT

Great Duck Island.
(STATION, DEPOT, OR VESSEL)

May 31, 1932.

SUPERINTENDENT OF LIGHTHOUSES,
Portland, Maine.

Sir:

I am sending you the bills of the childrens board, for your approval.

My family arrived at this station May 29, 1932.

Respectfully Yours.
L. B. Stanley
2nd. Asst.

Note return to station on leave card.

Approved
A. H. Kennedy
Keeper

Supt.
Asso. Lt Hse Engr
Jun Engr
Chief Clerk
1st Clerk
2nd Clerk
3rd Clerk
Messenger
Portland S.H.
L D 1st Dept

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

SUPT. OF LIGHTHOUSES FEB 1932 FIRST DIST. PORTLAND, ME.

FIRST DISTRICT

Great Duck Island
(Station, Depot, or Vessel)

January 24, 1932

SUPERINTENDENT OF LIGHTHOUSES,
Portland, Maine.

Sir: In reply to your letter dated January 15, 1932 regarding paragraph 4. next to last sentence.

I stated in my letter that mr Stanley wanted all the shor leave he could obtain. that sentence is true,

what I meant by mr Stanley calling your office for permission to go ashore was that mr Stanley would wait until the day he wanted to go ashore knowing that he had not submitted form #76 for your approval still ask me if he could go ashore for the number of days he repuested my reply was to submit form #76 for your approval.

The above mentioned form #76 would take 5 to 7 days to return to station so mr Stanly would call your office get permission then make out form #76 and take them with him with my approval for recommendation which I always gave him

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

FIRST DISTRICT

(Station, Depot, or Vessel)

SUPT. OF LIGHTHOUSES FILED FEB 2 1932 1st DIST. PORTLAND, MAINE

, 192

SUPERINTENDENT OF LIGHTHOUSES,
Portland, Maine.

Sir: Therefore my reasons for wanting Mr Stanly to wait until form #76 returned was that on Jan 4. 1931 Mr Stanly was granted two (2) days leave of absence leave beginning Jan 4. 1931 and expired Jan 9. 1931. period charged 4. days 9. hrs,

Mr Stanly was again granted leave Feb. 1st. 1931. taking effect Jan. 31. 1931 expiring Feb. 5. 1931. period charged 4, days or 9. days 23/24 in a period of five weeks. The above being in excess of his accrual of leave at the rate of 2½ days a month, for this station

Therefore asked Mr Stanly Calls your office for permission prior to submitting form #76 he knows his time taken will not be checked until form #76 reaches your office and he has gone on leave.

Respectively Submitted
A H Kennedy
Keeper

GFL:CP

January 15, 1932

Keeper, Great Duck Island Lighthouse, Me.

Referring to my letter of December 24, 1931, paragraph 4, next to last sentence:

Nothing has been heard from you regarding the assertion made in your letter of December 20 that Mr. Stanley would, in the event of the refusal of the keeper to let him go ashore, call the office for consent which was always granted.

You are directed to advise me at once whether there is a particular case in which Mr. Stanley was given permission to go ashore by this office that you did not authorize him to make request upon the office.

SHERMAN
Superintendent

GFL:CP
Enclosure

January 5, 1932

L S Stanley, Assistant Keeper,
Great Duck Island LH., Me.
(Via Keeper)

Your request for eight days leave of absence accompanying your letter of January 1st is herewith returned not approved because you have not as yet accrued eight days annual leave.

From the import of your letter, it is evident that you would like to take leave to the extent of eight days each month during the absence of your wife and children. You are advised, however, that it is not intended that you shall be absent eight days during each month. When you shall have accrued a sufficient number of days to cover an absence of from 10 to 15 days, consideration will be given to a request for such an absence.

SHERMAN
Superintendent

COPY TO Keeper for station files.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

SUPT. of LIGHTHOUSES,
FIRST DISTRICT,
JAN 1 - 1932
PORTLAND, MAINE.
FIRST DISTRICT

Clerk
1st Clerk
2nd Clerk
3rd Clerk
Messenger
Portland S.H.
1st Dept.

Great Duck Island,
(Station, Depot, or Vessel)

January 1st., 1932

SUPERINTENDENT OF LIGHTHOUSES,
Portland, Maine.

Sir:

In regard to circular letter no. 131, subject leave for light keepers, I understand that I am to notify you when my wife leaves the station to have the children attend school. Which was January 1st. 1932.

Will I be allowed leave as provided for class 1A stations while my wife and children are ashore during the school months.

I am enclosing leave papers asking for eight days, as I understand this is what I will be allowed, if not will you please grant whatever time I may have.

Respectfully Yours.
L. B. Stanley.
2nd. Asst.

P. H. Kennedy
Keeper

C O P Y - CLG.

DEPARTMENT OF COMMERCE
Office of the Secretary
WASHINGTON

November 6, 1931.

Leverett S. Stanley, Assistant Keeper,
Great Duck Island Light Station, Maine,
(Thru Commissioner of Lighthouses).

Dear Mr. Stanley:

I have been much interested in reading a report of the assistance which you and the other keepers at your station rendered to the captain and crew of the trawler RITA A. VIATOR, which grounded near the light station on the evening of September 15, It affords me great pleasure to commend you for your prompt and effective action, it being noted that the grounding of this vessel occurred during a heavy sea and at night, when a loss of life might easily have occurred. The fact that all seven men remaining upon the trawler were safely guided to shore without serious injury, and were later provided with food and shelter, reflects credit upon yourself and upon the Lighthouse Service. This matter is being noted in the official records of your service in the Department.

Very truly yours,

(Sgd.) R. P. Lamont

Secretary of Commerce.

DEPT. of LIGHTHOUSES
FIRST DISTRICT
SEP 29 1931
PORTLAND, MAINE

Supt.
Asso. L.H Engr
Jun Engr
Chief Clerk
1st Clerk
2nd Clerk
3rd Clerk
Messenger
L. H. Insp. S.H.
L. H. Insp. Depot

September 26, 1931.

Leverett S. Stanley, Assistant Keeper,
Great Duck Island Light Station, Maine,
(Thru Superintendent of Lighthouses, Portland, Me.)

The Bureau has read with interest a report of assistance rendered by you on September 15 in connection with the rescue of the captain and crew of the fishing schooner "Rita A Viator", which grounded in the vicinity of Great Duck Island Light Station, and is pleased to commend you for your valuable assistance in this instance, which will be noted as a part of your official record.

H. D. KING,

Acting Commissioner of Lighthouses.

RLC:EMF

Copy for 1st Supt.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

CES:CP

January 9, 1931

L S Stanley, 2nd Assistant Keeper,
Great Duck Island LH., Me.
(Through Keeper)

In reference to your letter of the 2nd instant requesting information in regards to your demotion from 1st Assistant to 2nd Assistant:

This was caused on account of the temporary transfer and promotion of E E Benson to Bear Island Lighthouse. During this transfer and promotion you were promoted to first assistant at Great Duck Island LH and it would be natural for you to expect a demotion upon the return of Mr. Benson, he at the same time receiving a demotion from keeper to 1st assistant.

In regards to telephone conversation with me in regards to vacancy at some other station, I have to inform you that no vacancies have developed where you have been considered for transfer.

In regards to last paragraph of your letter, I have to inform you that no reports have reached this office in regards to your conduct, efficiency, etc., other than matters which have already been brought to your attention, and of which you have knowledge; therefore it appears that there is nothing for you to explain in this connection.

SHERMAN
Superintendent

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

SUPT. of LIGHTHOUSES,
FIRST DISTRICT,
JAN 9 1931
PORTLAND, MAINE.

FIRST DISTRICT

Great Duck Island
(Station, Depot, or Vessel)

Jan. 2, 1931

SUPERINTENDENT OF LIGHTHOUSES,
Portland, Maine.

Sir:

I would like to know the reason why I was disrated last spring, the only thing that I received from your office in regard to it was my change in salary. I thought at that time after talking with you on the telephone, that I was probably going back second until a vacancy accured where you wanted to put me, but as it has been such a long time, I know that I must of got the wrong understanding.

I don't know of any reason why I should be disrated. I have tried my very best to do right on the job, and by everyone that I have been with. If any man has said anything against me to your office, that is the cause of me being where I am, will you ask me some questions concerning it, and let me explain my side of the story.

Respectfully,
A. S. Stanley.
2nd Asst.

A H Kennedy
Keeper

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

SUPT. of LIGHTHOUSES,
FIRST DISTRICT,
AUG 18 1930
PORTLAND, MAINE.

July 3, 1930.

Leverett S. Stanley

Through the Commissioner of Lighthouses.

Sir:

You are advised that under the Brookhart Act your compensation has been changed as indicated below, effective July 3, 1930.

By direction of the Secretary:

Respectfully,

EDW. J. GARDNER,

Chief of Appointment Division.

From: 1380

To: 1440

1st Keeper.

Form A-38

DEPARTMENT OF COMMERCE

APPOINTMENT DIVISION

WASHINGTON

SUPT. of LIGHTHOUSES,
FIRST DISTRICT.
APR 28 1930
PORTLAND, MAINE.

Eyst

April 17, 1930.

Mr. Leverett S. Stanley,

Through the Commissioner of Lighthouses.

LIGHTHOUSES
1930 APR 25 PM 2 46

Sir:

You are advised that your compensation has been changed as indicated below, effective May 1, 1930.

No new appointment will be issued to you as a result of this change, and an oath of office is not required.

By direction of the Secretary.

Respectfully,

EDW. J. GARDNER

Chief of Appointment Division.

From: $1440 per annum.

To: $1380 per annum.

Service and grade:

Appropriation (unit): Field.

1
H

GOVERNMENT PRINTING OFFICE 11—9051

IN REPLYING ADDRESS
COMMISSIONER OF LIGHTHOUSES
AND REFER TO DATE OF THIS LETTER
AND FILE NO

DEPARTMENT OF COMMERCE
BUREAU OF LIGHTHOUSES
WASHINGTON

SUPT. of LIGHTHOUSES.
FIRST DISTRICT.
APR 11 1930
PORTLAND, MAINE.

April 9, 1930.

Superintendent of Lighthouses,
Portland, Maine.

Your nomination (Form 73) of April 4 for demotion of Leverett S. Stanley, 1st Assistant keeper, Great Duck Island Light Station, Maine.

It is requested that you promptly forward to the Bureau a further report as to the particulars in this case which you consider warrant the demotion of Keeper Stanley.

W. P. HARMAN
Acting Commissioner of Lighthouses.

1st End.

Office of Superintendent, 1st District,
Portland, Me., April 12, 1930.

CES:CP
Enclosures

1. Respectfully returned.

2. The conduct and capacity of this employee for more than three years past have not been satisfactory and he has been given every opportunity to show an improvement, but without the desired results. During the above period he has been inattentive to duty as reported to me by three successive principal keepers at his station; frequently overstaying his leave, so that for the calendar year 1926 it was necessary to deduct 7-1/2 days pay for excess leave, and six days in calendar year 1927. His efficiency rating for the year 1926 (Form 106, dated July 27, 1926) was 6/10; in 1928 it was 78/100, and in 1929 6/10.

3. The following copies of letters from keepers of his station are submitted for Bureau's information:

July 5, 1929 - Keeper Powers
Jan. 1, 1930 - " Kennedy
Feb. 2, 1930 - Keeper Kennedy

4. From the foregoing, and from the various reports in his case orally received from the inspecting officer, and from workmen engaged in field repairs at his station, it is evident that his demotion is fully warranted and my recommendation of April 4, 1930 is respectfully renewed.

SHERMAN
Superintendent

Form 73

NOMINATION

CES:CP

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, First DISTRICT,

Portland, Maine, April 4, 1930. (City) (Date), 19....

COMMISSIONER OF LIGHTHOUSES:

Action recommended, DEMOTION — Legal residence, Maine

Name, Loverett S Stanley — Proposed salary, $1380 per annum

Position, 2nd Assistant Keeper — Proposed range, $1260-$1560 p.a.

Location, Great Duck Island LH, Me. — Appropriation, Sals., Kprs., etc.

Effective, May 1, 1930 — [1] the actual date of entrance on duty, ~~or as soon thereafter as he enters on duty~~

Former position, 1st Assistant Keeper — Former salary, $1440 per annum

Location, same — Former range, $1320-$1620 p.a.

Rank on eligible list, — Rating, — Percentage, — , Other eligibles considered:

Previous incumbent, Harold E Seavey — Services terminated, April 30, 1930

Reason, Transfer to position of Asst. Keeper, The Cuckolds LH, Me., as per Form 73-a, submitted this date.

Members of family in Government service,

Date of birth,

Remarks: Reference is made to Form 106, Efficiency Ratings, submitted Jan. 17, 1930, in case of Mr. Stanley and to Bureau's endorsement of Mar. 24, 1930 on dist. Form 34. The efficiency of Mr. Stanley has not improved during the ensuing period.

Selection regular, subject to the action of the
U. S. Civil Service Commission, , 19.....

(DIRECT)

Secretary, Civil Service District.

C. E. Sherman
C. E. SHERMAN
Superintendent

BUREAU OF LIGHTHOUSES
WASHINGTON

Submitted to the Secretary of Commerce, approved.

[1] Strike out the clause which does not apply.

11—2314

Form 84

Supt.
Asso. LH Engr.
Jun Engr
Chief Clerk
1st Clerk
2nd Clerk
3rd Clerk
Messenger
Portland S.H.
L D 1st Depot

LIGHTHOUSES
1930 FEB 20 AM 9 30

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

SUPT. of LIGHTHOUSES,
FIRST DISTRICT,
MAR 2 6 1930
PORTLAND, MAINE.

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES First DISTRICT

Portland, Maine, February 18, 1930.

COMMISSIONER OF LIGHTHOUSES,
Washington, D. C.

No reply has been received from the Bureau to communication (Form 106 and letter) from this office dated January 17, 1930 on the subject of efficiency rating, Leverett S Stanley, 1st Asst. Keeper, Great Duck Island LH, Me.

SHERMAN
Superintendent

E-K
Incls.

Bureau of Lighthouses, Washington, D. C.
March 24, 1930.

Returned to Superintendent of Lighthouses, Portland, Maine, approving recommendations contained in your letters of January 17, 1930, attached, in regard to Leverett S. Stanley and Chester J. Wheeler.

W. P. HARMAN

Acting Commissioner of Lighthouses.

To be forwarded in duplicate. Indicate in blank space inclosed in parentheses character of the communication, that is, whether letter, indorsement, Form 80, Form 97, etc.

U. S. GOVERNMENT PRINTING OFFICE: 1927

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
PORTLAND, ME.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

SUPT. of LIGHTHOUSES,
FIRST DISTRICT,
MAR 26 1930
PORTLAND, MAINE.

CP
Enclosure

OFFICE OF SUPERINTENDENT, 1ST DISTRICT
PORTLAND, ME.

January 17, 1930

Leverett S. Stanley,
efficiency.

Commissioner of Lighthouses:

1. Referring to Form 106, "Efficiency Ratings", herewith in the case of Leverett S. Stanley, 1st Assistant Keeper, Great Duck Island Lighthouse, Maine:

2. It is respectfully recommended that this employee be under close observation for three months, with further report and recommendation to be made at the end of that period.

Sherman

SHERMAN
Superintendent

COPY - CP

DEPARTMENT OF COMMERCE
Lighthouse Service

First District

Great Duck Island

January 1st, 1930.

Superintendent of Lighthouses,

Portland, Maine.

Sir:

In reply to Mr. Sampson's request about Mr. Stanley and recent trouble I had with him, herewith is my reply.

Mr. Stanley has found trouble with this station in general. It is requested that Mr. Stanley be transferred as he claims he has been trying to get a transfer for the past four years because he had so much trouble on this station in the past. Mr. Stanley wants more shore leave, about 96 days a year. The recent trouble was about work on this station as he states he hasn't done any work on here or anyone else for five years, so I told him he would work as long as I was here and carry out my orders. This started the fight and something he needed as he has tried it on other keepers and got away with his talk so I give him all the fight he wanted.

I asked Mr. Stanley to make a report on the trouble but he said he was pleased with what happened, and all he wanted was a transfer as soon as he could get it.

The above transfer is recommended as Mr. Stanley is not a worker and I would much rather have an additional keeper that I could instruct, and would learn.

(SGD) A H KENNEDY
Keeper

Supt.
Asso. LH Engr.
Jun Engr
Chief Clerk
1st Clerk
2nd Clerk
3rd Clerk
Messenger
Portland S.H.
L.D. 1st Depot

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE



SUPT. of LIGHTHOUSES,
FIRST DISTRICT,
FEB 11 1930
PORTLAND, MAINE.
FIRST DISTRICT

Great Duck Island
(Station, Depot, or Vessel)

Feb 2nd, 1930

SUPERINTENDENT OF LIGHTHOUSES,
Portland, Maine.

Sir: Leverett S. Stanley left this station Feb-4- 11 am for medical treatment at Southwest Harbor Lighthouse doctor. mr Stanley notified me over phone that his case was just a minor one nothing serious. He tried to have his case transfered to Swans Island to another doctor so that he would be near home but he has not notified me to that affect but I told him he going against the rules and that he should call your office for instructions. mr Stanley's time expires Feb: 9.-11 am. I am writing the above due to the fact he will have his own way in everything and will listen to no orders.

A. H. Kennedy
Keeper

Supt.
Asso. LH Engr.
Jun Engr
Chief Clerk
1st Clerk
2nd Clerk
3rd Clerk
Messenger
Portland S.H.
L D 1st Depot

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

SUPT. of LIGHTHOUSES,
FIRST DISTRICT.
FEB 6 1930
PORTLAND, MAINE.
FIRST DISTRICT

Great Duck Island.
(Station, Depot, or Vessel)

January 1st, 1930

SUPERINTENDENT OF LIGHTHOUSES,
Portland, Maine.

Sir: In reply to Mr Sampson's request about Mr Stanley and recent trouble I had with him, herewith is my reply.

Mr Stanley has found trouble with this station in general. It is requested that Mr Stanley be transfered as he claims he has been trying to get a transfer for the past four years because he had so much trouble on this station in the past. Mr Stanley wants more shore leave, about 96 days a year. The recent trouble was about work on this station as he states he has'nt done any work on here or anyone else for five years, so I told him he would work as long as I was here and carry out my orders. This started the fight and something he needed as he has tried it on other Keepers and got away with his talk so I give him all the fight he wanted,

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

SUPT. of LIGHTHOUSES,
FIRST DISTRICT,
FEB 6 1930
PORTLAND, MAINE.

FIRST DISTRICT

Great Duck Island
(Station, Depot, or Vessel)

January 1st, 1930

SUPERINTENDENT OF LIGHTHOUSES,
Portland, Maine.

Sir: I asked Mr Stanley to make a report on the trouble but he said he was pleased with what happened. and all he wanted was a transfer as soon as he could get it.

The above transfer is recommended as Mr Stanley is not a worker and I would much rather have an additional Keeper that I could instruct and would learn.

A H Kennedy.
Keeper.

CP

September 5, 1929

Commissioner of Lighthouses:

Referring to Department's Notice of Change of Salary in the case of Leverett S Stanley, Keeper, this district, whereby his salary was changed from $1380 to $1440 per annum on account of change of duties:

The effective date of above change is September 4, 1929.

For and in the absence of the Superintendent:

Sampson
SAMPSON
Asst. Supt.

JMC

✓COPY TO L S Stanley, 1st Asst. Keeper, Great Duck Island LH (Through Keeper) for his information and files.

Form A-38

DEPARTMENT OF COMMERCE

APPOINTMENT DIVISION

WASHINGTON

E.O.D. 9/4/29

LIGHTHOUSES

1929 SEP 3 PM 12

SUPT. OF LIGHTHOUSES, DISTRICT,
SEP 5 - 1929
PORTLAND, MAINE.

August 23, 1929.

Mr. Leverett S. Stanley,

Through the Commissioner of Lighthouses.

Sir:

You are advised that your compensation has been changed as indicated below, effective September 1, 1929, or upon entrance on duty (change of duties).

No new appointment will be issued to you as a result of this change, and an oath of office is not required.

By direction of the Secretary.

Respectfully,

EDW. J. GARDNER

Chief of Appointment Division.

From: $1380 per annum.

To: $1440 per annum.

Service and grade:

Appropriation (unit): Field.

1

E

GOVERNMENT PRINTING OFFICE 11—9061

Form 73

NOMINATION

DEPARTMENT OF COMMERCE
LIGHT[redacted]E SERVICE

JCW:JJ

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, First DISTRICT.

Portland, Maine (City) August 21, 1929 (Date), 19

COMMISSIONER OF LIGHTHOUSES:

Action recommended, PROMOTION — Legal residence, Maine

Name, Leverett S.Stanley — Proposed salary, $1440. P.A.

Position, 1st Asst. Keeper — Proposed range, ($1320.-1620)

Location, Great Duck Island Light Station, Me. — Appropriation, Salaries of Keepers

Effective, September 1, 1929 — [1] ~~the actual date of entrance on duty~~, or as soon thereafter as he enters on duty.

Former position, 2nd Asst. Keeper — Former salary, $1380. P.A.

Location, Same — Former range, ($1260-1560.)

Rank on eligible list, ---- Rating, --- Percentage, --- , Other eligibles considered:

Previous incumbent, William F Dawes — Services terminated, August 31, 1929.

Reason, Transfer

Members of family in Government service,

Date of birth,

Remarks: ---

Selection regular, subject to the action of the U. S. Civil Service Commission, , 19----

DIRECT

Secretary, Civil Service District.

C. E. SHERMAN
Superintendent of Lighthouses.

BUREAU OF LIGHTHOUSES
WASHINGTON

Submitted to the Secretary of Commerce, approved.

[1] Strike out the clause which does not apply.

11—2314

Supt.
1st Asst. Supt.
Asst. Supt.
Chief Clerk
2nd Clerk
3rd Clerk
4th Clerk
Messenger

Please copy for Supt

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

SUPT. of LIGHTHOUSES,
FIRST DISTRICT,
JUL 15 1929
PORTLAND, MAINE.

FIRST DISTRICT

Great Duck Island
(Station, Depot, or Vessel)

July 12, 1929

SUPERINTENDENT OF LIGHTHOUSES,
Portland, Maine.

Sir: I wish to make a complaint against Mr. L. L. Stanley 2nd asst. on Morning of July 12th at 1.58 A. M. I got up, as I was suppose to go on watch at 2 A. M. In coming down stairs I noticed the light was dim. I was to go on watch at 2 A. M. and Mr. Stanley was suppose to call me. But he did not do so. I went by his window to see what the trouble was He did not call me, and he was asleep in a chair. I went straight to the Tower and fired light. Then returned to his house and opened the door and spoke to him. It was then Twelve minutes past Two. I have cautioned him before about sleeping on watch.

R. W. Powers.
Keeper.

JCW:CP

July 10, 1929

Keeper, Great Duck Island LH, Me.

1. Your letter of 5th instant reporting 2nd Assistant Keeper Stanley refusing duty, and tardiness in reporting on watch, is received. The matter will be investigated shortly and appropriate action taken.

2. In the meantime report any further failure of Mr. Stanley to properly perform his duties.

SHERMAN
Superintendent

COPY - CP

DEPARTMENT OF COMMERCE
Lighthouse Service

First District

Great Duck Island

July 5, 1929.

Superintendent of Lighthouses,

Portland, Maine.

Sir:

I wish to make a complaint against Mr. L. S. Stanley, 2nd Asst. On July 4th I went to Mr. Stanley to help Mr. Dawes and myself on outside of tower. He told me he was not going to work. I asked him if he meant to refuse to work; he replied I do. Now owing to bad weather, and helping the workmen, I am back on my station work. I had to give up doing outside of tower as it needs three men on it. Now on the 29th of June, Mr. Dawes had midnight watch, and it was thick fog all night. He called Mr. Stanley at 3.55 A.M. and Mr. Stanley came to whistle house at 4.35 A. M., thirty-five minutes late. Now in order to get my station where I would like it, I have to work when I can get the weather and chance. Regardless the day.

(SGD) R W POWERS

Keeper.

Supt.
1st Asst. Supt
Asst. Supt.
Chief Clerk
2nd Clerk
3rd Clerk
4th Clerk
Messenger

Needle cutting

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

SUPT. of LIGHTHOUSES,
FIRST DISTRICT,
JUL 10 1929
PORTLAND, MAINE.
FIRST DISTRICT

Great Duck Island
(Station, Depot, or Vessel)

July 5, 1929

SUPERINTENDENT OF LIGHTHOUSES,
Portland, Maine.

Sir: I wish to make a complaint against Mr. L. L. Stanley 2nd asst. on July 4th I went to Mr. Stanley, to help Mr. Powers and myself on and side off tower. He told me he was not going to work. I asked him if he meant to refuse to work he replyed I do. Now owning to bad weather, and helping the workmen, I am back on my station work. I had to give up doing out side off tower as it needs three men on it. Now on the 29th off June, Mr. Powers had midnight watch, and it was thick fog allnight. He called Mr. Stanley at 3.55 a. M. and Mr. Stanley come to whistle house at 4.35 a. M. Thirty five minutes late. Now in order to get my station when I would like it. I have to work when I can get the weather and chance. Regardless the days.

R. W. Powers.
Keeper.

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

SUPT. of LIGHTHOUSES,
FIRST DISTRICT,
AUG 1 - 1928
PORTLAND, MAINE.

July 1, 1928.

Mr. Leverett S. Stanley,

Through the Chief, Bureau of Lighthouses.

Sir:

You are advised that under the Welch Act your compensation has been changed as indicated below, effective July 1, 1928.

By direction of the Secretary:

Respectfully,

EDW. J. GARDNER,

Chief of Appointment Division.

From: $1320

To: $1380

11—9564

1

GFL:JJ

July 21, 1928.

Leverett S. Stanley,
efficiency.

Commissioner of Lighthouses.

1. Referring to Form 106 "Efficiency Ratings", herewith; case of Leverett S. Stanley, 2nd Assistant Keeper, Great Duck Island, L. H. , Me.:-

2. As this employee's efficiency has shown slight indications of improvement, it is recommended that no definite steps be taken toward the disposition of his case until another inspection of this station is made, which is expected to be within the next two months. A report with definite recommendation will then be submitted.

S.

SHERMAN,
Superintendent.

CES:CP

July 28, 1926

SUBJECT: L. S. Stanley, 2nd Asst. Keeper,
Great Duck Island LH., Maine.

Commissioner of Lighthouses:

Recommend that this employee be given further trial, as it is believed that improvement will be shown; further report to be submitted after next inspection.

SHERMAN
Superintendent

UNITED STATES NAVAL RESERVE FORCE

DISCHARGE

THIS IS TO CERTIFY That Leverett Sherman Stanley,
a Coxswain (Provisional) this date has been discharged from the
U S S First Naval District, (Headquarters) and the U S Naval Reserve
Force Class 4GS, by reason of Order of Secretary of Navy owing to lack
of Funds, -- Almav 67

Dated this 30th day of September, 1921, at Boston, Mass.

/s/ S Donely Lieut, USN
Asst Dist Personnel Officer

HONORABLE

Active Service Dec 3, 1917 to Dec 8, 1918.

Name Leverett Sherman Stanley, Rate Cox.
Enrolled Nov 22, 1917

Office of Superintendent of Lighthouse 1st District, Portland, Maine
December 4, 1925

This is to certify that the above is a correct copy of the discharge of Leverett Sherman Stanley, keeper, Lighthouse Service, insofar as it pertains as a means of perfecting his service record.

C M Sherman

C M Sherman
Superintendent of Lighthouses

TO... L. L. Stanley

SUPT. of LIGHTHOUSES,
FIRST DISTRICT,
OCT 1 1925
PORTLAND, MAINE.

Submit at once answers to the questions listed below. Write plainly and in ink, and sign your name at place indicated.

1. Name (As it appears on the payroll)

Stanley (Surname) Leverett (First name) Sherman. (Middle name)

2. Place of Birth (State or Country). Sumount, Maine, Hancock County.

3. Date of Birth..... Fourth (Day) August (Month) 1895 (Year)

4. Legal Voting Residence (Congressional District). 3rd.

(State)..... Maine. South West Harbor

5. Full number of years you attended the following schools:

Common school. Ten. years

High school. none. years

College. none. years

Navigation School. 3 months.

List degrees received, if any:

None.

6. Military and Naval Service, if any. (Check with an X after appropriate item).

None	Army	Navy X	Marine Corps
Coast Guard	Retired		Pensioned

Veterans Bureau Beneficiary

7. Statement of Government Service (Both Civil and Military)

Name of each Department or Bureau of the Government Service, other than the Lighthouse Service, in which you have been employed and give its location.

	Appointed or Enlisted			Separated or Discharged		
	Month	Day	Year	Month	Day	Year
First naval district.						
Enlisted	Nov.	22	1917			
Discharged				Dec.	8	1918

8. Leave without pay while in the Government Service (Do not state any period of less than six months).

None.

Form A-21

NOTICE OF CHANGE IN SALARY
KEEPERS—LIGHTHOUSE SERVICE

SUPT. OF LIGHTHOUSES,
FIRST DISTRICT,
JUL 13 1925
PORTLAND, MAINE.

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

June 25, 1925.

Mr. Leverett S. Stanley,

Through the Commissioner of Lighthouses.

Sir:

You are advised that your salary as keeper in the Lighthouse Service has been changed from $1260 per annum to $1320 per annum, effective July 1, 1925.

No new appointment will be issued to you as a result of this change, and an oath of office is not required.

By direction of the Secretary:

Respectfully,

Chief of Appointment Division.

31—6674

JUL 13 1925

E
1st

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

January 31, 1925.

LIGHTHOUSES
1925 FEB 4 AM 10 02

SUPT. of LIGHTHOUSES,
FIRST DISTRICT,
FEB 5 1925
PORTLAND, MAINE.

M. Leverett S. Stanley,

Through the Commissioner of Lighthouses,

Sir:

In connection with the readjustment of pay of positions in the Lighthouse Service the total compensation of the position occupied by you has been fixed as indicated below, effective February 1, 1925.

By direction of the Secretary:

Respectfully,

Acting Chief of Appointment Division.

Position: Keeper

Salary: $1260

Appropriations: Salaries, Keepers of Lighthouses.
General Expenses, Lighthouse Service.

1st

JSJ

GFL

DEPARTMENT OF COMMERCE

REPORT ON PROBATIONARY APPOINTEE.
(This report to be made at expiration of fifth month of service.)

Lighthouse Service
(Bureau)

Portland, Maine, Nov. 28, 1924.
(Date)

The Secretary of Commerce,
(The Chief of Appointment Division):

The probationary period of the person named below expires at the close of business on January 1, 1925.

The conduct and capacity of this employee have been ----- satisfactory* during the probationary period, and (he) (~~she~~) is ----- considered qualified for absolute appointment.

Name Leverett Sherman Stanley

Position Keeper - 2nd Asst.

Salary $1020. per annum

Appropriation Salaries, Keepers, etc.

Station Great Duck Island L. S., Me.

Date of entrance on duty July 2, 1924.

Remarks:

C.E.S.
(Signature of immediate superior.)
C. E. SHERMAN
Superintendent of Lighthouses, 1st District.

SUBMITTED:

(Head of Bureau or Office.)

(*If unsatisfactory, recommendation for discontinuance under the provisions of paragraph (c) of section 1 of civil service rule VII, should immediately be forwarded to the Department.)

ADDRESS ALL COMMUNICATIONS TO
LIGHTHOUSE INSPECTOR
PORTLAND, ME.

Supt.
1st Asst. Supt.
Asst. Supt.
Chief Clerk
2nd Clerk
3rd Clerk
4th Clerk
Messenger

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

SUPT. of LIGHTHOUSES,
FIRST DISTRICT,
JUL 30 1924
PORTLAND, MAINE.

FIRST DISTRICT

Moose Peak Lt
(Station, Depot, or Vessel)

July 28th, 1924

Superintendent of Lighthouses
Portland, Maine.

This is to inform you that Mr L S Stanley Asst Keeper reported for duty at this station at 1 P.M. this date.

Respectfully.
A T Faulkingham.
Keeper.

Form A-21

NOTICE OF CHANGE IN SALARY
KEEPERS-LIGHTHOUSE SERVICE

SUPT. of LIGHTHOUSES,
FIRST DISTRICT,
AUG 8 1924
PORTLAND, MAINE.

1924 AUG 6 AM 9 42

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON August 4, 1924.

Mr. Leverett S. Stanley,

Through the Commissioner of Lighthouses.

Sir:

You are advised that your salary as keeper in the Lighthouse Service has been changed from $840 per annum to $ 1020 per annum, effective September 1, 1924.

No new appointment will be issued to you as a result of this change, and an oath of office is not required.

By direction of the Secretary:

Respectfully,

(SIGNED) CLIFFORD HASTINGS

Chief of Appointment Division.

11—8074

IC
1st

Promoted to 2d asst., Great Ducks Island
Vice Elmo J. Turner,

GFL
Form 206

COPY FOR OFFICIAL FILES OF OFFICE. Orig. recd. 7/5/24. retd. 7/7/24.
Copy to St. Croix River L. S., Me.

FILE NO. S

RECORD OF PHYSICAL EXAMINATION OF LIGHT KEEPER OR ASSISTANT LIGHT KEEPER

IN CONNECTION WITH M[illegible] RELIEF BY THE PUBLIC HEALTH SERVICE

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, First DISTRICT,

PLACE, Portland, Maine

DATE, June 27, 19 24.

To the MEDICAL OFFICER IN CHARGE,
U. S. Public Health Service,
Dr. F. B. Adams, Relief Sta. No. 318, 400 Main St., Rockland, Maine.
OR Dr. Leonard Ford, " " " 207, 217 State St., Bangor, Maine.
OR Dr. W. H. Bunker, " " " 227, Olsson Block, Calais, Maine.

SIR:

Please examine Mr. Leverett S. Stanley

nativity, American; age, 28; height, 5 feet, 8 inches;

weight, 140 pounds; color of hair, Brown; color of eyes, Blue

distinguishing marks,

as to eyesight, hearing, and physical condition.

When the examination has been completed the findings should be recorded on this blank and the blank returned to the applicant.

Respectfully, **For and in absence of the Superintendent:**

(Sgd.) R. LUTHER
1st Assistant *Superintendent of Lighthouses.*

(Signature of applicant:) (Sgd.) LEVERETT S. STANLEY

(To be signed in the presence of the officer issuing this blank or witnessed by a designated employee of the Lighthouse Service.) **Signed in presence of** (Sgd.) CHARLES A. KELLEY, **Keeper.**

U. S. PUBLIC HEALTH SERVICE

PLACE, Rockland, Maine.

DATE, July 2, 1924., 19

TO SUPERINTENDENT OF LIGHTHOUSES.

SIR: This certifies that I have this day examined the eyesight, hearing, and physical condition of LEVERETT S. STANLEY, and find him physically {~~disqualified~~ / qualified*} in accordance with rules approved by the Secretary of the Treasury and the Secretary of Commerce, respecting the treatment by the Public Health Service of light keepers and assistant light keepers of the Lighthouse Service pursuant to the Act of Congress approved August 28, 1916.

~~He is disqualified for the reasons shown on page 3.~~

(Sgd.) F. B. ADAMS

A. A. *Surgeon, U. S. Public Health Service.*

---

* If qualified, strike out the word "disqualified" and the paragraph following.

11—5999

REPORT OF PHYSICAL EXAMINATION

U. S. PUBLIC HEALTH SERVICE

PLACE, Rockland, Maine,

DATE, July 2, 1924., 19

Name of applicant, Laverett S. Stanley

Eyes: Color, Blue; exophthalmus, No

chronic inflammation, No; other abnormality, No

Eyelids: Ptosis, No; condition of conjunctiva on eversion, Normal

other conditions, Normal

Eyesight:

Vision of right eye, without glasses, 20/20; with glasses,

Vision of left eye, without glasses, 20/20; with glasses,

Is applicant partially or wholly color-blind? No

If color-blind, state which color he confuses

Were candidate's eyes tested with lantern, woolen skeins, or both? Woolen skeins

Ears:

Abnormalities, None; shape, Normal

Position, Normal; condition of drums Normal

Evidence of mastoid disease, No

Hearing: (When testing hearing, the eyes and the opposite ear must be closed.)

Distance conversational speech can be heard: Right ear, 30 feet; left ear, 30 feet.

Distance whispered speech can be heard: Right ear, 15 feet; left ear, 15 feet.

Lungs: Negative

Heart: Negative

Defects noted which, in the opinion of the medical examiner, will not materially interfere with the discharge of the duties of light keeper or assistant light keeper:

Supt.
1st Asst. Supt.
Asst. Supt.
Chief Clerk
2nd Clerk
3rd Clerk
✓ 4th Clerk
Messenger

DEPARTMENT OF COMMERCE

LIGHT[illegible] SERVICE

SUPT. of LIGHTHOUSES,
FIRST DISTRICT,
JUL 7 1924
PORTLAND, MAINE.

FIRST DISTRICT

St Croix River Light
(Station, ~~Depot, or Vessel~~)

July 4, 1924

SUPERINTENDENT OF LIGHTHOUSES,
Portland, Maine.

Sir:

Jas Leverett Stanley - arrived at this station 2 P M July 3rd. Keeper left - July 4th - at 10 A M for Machias.

Very Respectfully
C A Kenney Keeper

Form 55

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

11—5620

I am leaving Rockland for
St. Croix River light station
Red Beach Maine July 2

Leverett L. Stanley

Minturn, Swans Island,
Maine

Form 111

OATH OF OFFICE

(Prescribed by section 1757, Revised Statutes)

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

SUPT. of LIGHTHOUSES,
FIRST DISTRICT,
JUL 3 1924
PORTLAND, MAINE.

I, Leverett S. Stanley

do solemnly [1] swear (See below) that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter: So help me God.

(Sgd.) LEVERETT S. STANLEY
(Appointee signs here)

[2] Sworn to (See below) and subscribed before me, this [3] second day of July, A. D. 19 24.

(Affix official seal here)

[4] (*Name*) (Sgd.) FRANK B. MILLER

(*Official title*) Notary Public

(OFF. IMP. SEAL)

My commission expires Sept. 13, 1930.

Official Title	Rate of Pay	Name of Station, Vessel, or Place of Employment
Present Keeper	~~$840.~~ $600 per annum	(Changed after entering on duty,) Additional Keeper, First District.
Former [5] New appointee		(To include allowance in lieu of Rations.)

(The above should be filled in by the district officer before sending to appointee)

GFL

Office of Superintendent of Lighthouses, First District

Portland, Maine (Address), July 3, 1924 (Date)

The above-named appointee entered upon duty on July 2, 1924. (Date)

For and in absence of the Superintendent:

R. LUTHER, 1st Asst. Supt.
(Signature, followed by title)

[1] Insert here "swear" or "affirm," as the case may be.
[2] Insert here "sworn to" or "affirmed," as the case may be.
[3] The oath may be taken any time on or after the effective date of appointment and prior to the payment of compensation, but no compensation shall be paid until the oath is executed in proper form.
[4] This oath should be taken before a justice of the peace, notary public, judge, clerk of a court, a chief clerk in the office of a superintendent of lighthouses or other employee in the Lighthouse Service designated by a chief clerk, or any other officer having authority to administer oaths, but never before a collector of customs or postmaster, as neither officer has power to administer oaths in such cases. In case the officer administering the oath has no seal, his official character should be duly certified to by the clerk of the proper court or the proper county clerk, except in the case of chief clerks in the offices of superintendent of lighthouses and other employees in the Lighthouse Service designated by them, who are not required to have a seal.
[5] Give this information in all cases where new oath is required.
Failure to fill out this oath properly will result in its return for correction.

11—944

STANDARD FORM No. 6
(Approved by the President March 28, 1924)

(COPY)

SUPT. of LIGHTHOUSES,
FIRST DISTRICT,
JUL 3 1924
PORTLAND, MAINE.

PERSONAL HISTORY

(Statement to be prepared by appointee in his own handwriting)

Bureau, division, or office COMMERCE--Lighthouse Service--First Lighthouse District.

1. Name in full Leverett Sherman Stanley

2. Legal (voting) residence Maine 3rd (State and Congressional District) Hancock (County) Swans Island (City or town)

3. Where born? Maine (State or foreign country) Tremont (City or town) When born? Aug. 4, 1895 (Date)

4. If foreign, state whether naturalized or alien

5. Indicate sex, marital condition, and race by check, thus: √

SEX		MARITAL CONDITION				RACE. (If other, state which)	
Male /	Female	Single	Married /	Divorced	Widowed	White /	Colored

6. A complete record of your past civil service for the United States Government:

BRANCH OF SERVICE AND PLACE OF EMPLOYMENT	POSITION	SALARY	DATE APPOINTED			DATE SEPARATED		
			Month	Day	Year	Month	Day	Year

7. Military and naval record. If any, check (√) to indicate branch and other information and give dates of enlistment and discharge:

None	Army	Navy /	Marine Corps	Coast Guard	War Veteran	Pensioner	Veterans' Bureau beneficiary

Enlisted Nov. 22, 1917 Discharged Dec. 8, 1918 | Enlisted ____ Discharged ____

Organization Cox., U. S. N. R. F. | Organization ____

8.

EDUCATION (Circle number of years)	Common school	High school	College	Degrees, if any
	1 2 3 4 5 6 7 (8)	1 2 3 4	1 2 3 4	

9. State special qualifications Fisherman and Licensed Deck Officer.

10. Name, relationship, and address of person to be notified in case of emergency:

Albria Stanley (Name) Wife (Relationship)

Swans Island (Minturn) Maine (Post office address)

I certify that the foregoing answers are correct to the best of my knowledge and belief.

(Sgd.) LEVERETT S. STANLEY
(Name as usually written and which will be used as official signature)

July 1st (Date) Present address Minturn, Maine.

10—1659

GFL Office of Superintendent of Lighthouses, 1st Dist.,
Portland, Maine, July 3, 1924.

Reviewed and forwarded to Commissioner of Lighthouses,
Department of Commerce, Washington, D. C.

For and in absence of Superintendent:

LUTHER
1st Asst. Superintendent.

I acknowledge receipt of a copy of Department Circular No. 253 (second edition), of September 22, 1914, relating to political activity of officeholders, and fully understand its purport.

SUPT. of LIGHTHOUSES,
FIRST DISTRICT,
JUL 3 1924
PORTLAND, MAINE.

Leverett Sherman Stanley
(Name.)

Additional Keeper at $600. p. a.
(Position.)

First Lighthouse District
(Bureau, Office, or Service.)

11—3914

Date, July 1st. 1924

(This acknowledgment should be forwarded to, and filed in, the bureau or office to which appointee is assigned.)

NOT TO BE ACCEPTED AS AUTHORITY FOR INVESTIGATION OPERATIONS UNLESS ACCOMPANIED BY OFFICIAL CREDENTIALS

LIGHTHOUSES

CERTIFICATE OF PROBATIONARY APPOINTMENT

1924 JUN 24 PM 3 51

SUPT. of LIGHTHOUSES, FIRST DISTRICT, JUN 27 1924 PORTLAND, MAINE.

DEPARTMENT OF COMMERCE

APPOINTMENT DIVISION

WASHINGTON June 23, 1924.

1924 OCT 3 PM 3 21

SUPT. of LIGHTHOUSES, FIRST DISTRICT, OCT 6 1924 PORTLAND, MAINE.

r. Leverett S. Stanley,
M

the Commissioner of Lighthouses.

Through

Sir:

You have been appointed, subject to taking the oath of office and to a probationary period of not to exceed six months as provided by paragraph (c) of section 1 of civil-service rule VII, Keeper (additional) Lighthouse Service in the Eight Hundred and Forty at a salary of _____ dollars per annum, effective on the date on which you enter upon duty in the above-mentioned position.

By selection from certificate of eligibles (No. _____) Secretary, First Civil Service District. issued by the _____

By direction of the Secretary:

Respectfully,

EDW. J. GARDNER

Acting

Chief of Appointment Division.

IC
G
1st

Salaries, Keepers of Lighthouses.

Appropriation:

Norman A. Oliver.

Vice:

Maine.

Legal Residence:

(See reverse side.)

Form A-14

11—8080

GVL 2

Form 201
DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

PLEASE RESPOND IMMEDIATELY.

LETTER TO ELIGIBLES

SUPT. of LIGHTHOUSES, FIRST DISTRICT, JUN 16 1924 PORTLAND, MAINE.

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, 1st DIST.,

Portland, Maine, June 9, 1924.

Mr. Leverett S. Stanley
MANSET, Maine.

SIR: You are hereby informed that you are being considered for the position of **ADDITIONAL KEEPER.**
(State position, location, and whether station is shore or afloat.)
Duties of this position require a man to travel between stations a good part of the time. He is on general assignment for duty at stations where needed.

Total Compensation: $ **1004.25** per annum (which includes: Salary, $ **600.** per annum; bonus, $ **240.** per annum; and subsistence, **45** cents per day.)

Longevity Pay: In addition to the above keepers receive $**60.** per annum, after **5** years of continuous service, as longevity pay.

Quarters and Fuel: **No quarters for families. Fuel for station use.**
(State whether or not quarters and fuel are provided by the Government for the families of keepers at this station, or if quarters can be rented by appointee in the vicinity.)

Furniture: **All necessary furnished by Government.**
(State articles of furniture to be furnished by the Government.)

Promotion: Appointees will be considered for promotion to higher positions as vacancies occur.

Shore Liberty: Not exceeding **two** days per annum may be granted to employees at this station.

This is a letter of inquiry and not an offer of the position, as other eligibles are also being considered for the same position, any one of whom may be selected, although all may indicate willingness to accept this position.

No furniture or quarters for families are provided, except as stated above. Any additional articles of furniture required, and necessary provisions, must be provided by employees.

Read carefully the Instructions to Eligibles on the other side before returning this letter.

You will, therefore, please advise this office in this connection by answering the questions below and returning this communication at the earliest date practicable.

Respectfully,

*****Accrues at rates of stations to which assigned; will amount to minimum of 30 days.**

C. E. Sherman
SUPERINTENDENT OF LIGHTHOUSES.

The following questions should be filled in by applicant:

Are you willing to accept this position if it is offered you? yes

If selected, I can report for duty in 15 days from to-day.

Do you wish your name restored to the register at this time?

Are you willing to accept the next appointment offered?

Do you wish your name restored to the register at some future time? If so, give date.

Are any members of your family, or relatives (either blood or by marriage), in the service of the United States Government? Answer "Yes" or "No." No If yes, state how many ; and fill in the following blanks.

Name.	Post-office address.	Where employed.	Relationship.	Married or single.
		Position Department or office		
		Position Department or office		

(If you have more than two relatives in the Government service, give same information as to them on a separate sheet of paper.)

If not willing to accept this position, state your reasons below:

(Signature) Leverett S Stanley

Date June 13

(Post-office address) Manset
Maine

11—749

GEORGE B. LAURIAT
ATTORNEY AND COUNSELLOR AT LAW
SOUTHWEST HARBOR
MAINE

20 October 1952

R. G. Whittemore, Chief
Civilian Personnel Section
Care of Commandant, First Coast Guard District
1400 Custom House
Boston 9, Massachusetts

Leverett S. Stanley LF-151647

Dear Sir:

Last Friday I was down in Boston, but I spent all the time I had available at the District Reserve Office, as there is a possibility that I may take an active part in the Organized Reserve Coast Guard Unit that is to be established here in Southwest Harbor.

There was not any opportunity to come in and discuss Leverett Stanley's case with you. Judging from the letter that Leverett had dated 23 September 1952 from the Bureau of Employees' Compensation, there is not too good a prospect of getting anything for good old Leverett. That is borned out in your letter to Dr. Ober dated 15 October 1952, a copy of wnich you sent to Leverett.

I am interested in this case, not for the money involved that I might get for a fee, I assure you, but this is the first case of this kind that I have ever had, and I would like to take it just as far as I can, for the sake of Leverett and his wife, whom I have known for a long time, and I think that they have a legitimate claim.

Perfectly willing to admit that this mixup is in part Leverett's fault, in that he failed to do anything except make an entry in the Light Station Log, certified copies of which have been forwarded, and he never made any further report.

Then, on his own account, so to speak, he treated with a wonderful old horse and buggy doctor, the late Dr. Thomas L. Tapley, of McKinley, Maine, to whom he paid cash for each visit. And I specifically asked Wasson Tapley, son of the late Doctor if his father had ever kept any records, and the son replied "No", he knew all his patients too well to bother to write anything down. And there was doubtless truth in that too.

Leverett was treated for athritis in his feet, when actually what was troubling him was broken bones, that he spread apart when he braced himself to wind up the bell weight. It was not until Dr. Ober's X-Rays in September 1951 that the real cause of Leverett's trouble was discovered, and thus it could not have been reported earlier, not having been found in a number of previous hospitals and examinations.

I will work up and forward to you Forms CA-1, CA-4 and CA-4A

Very truly yours,

George B. Lauriat

GBL/L

Commander, 1st CG District
1400 Custom House, Boston 9,Mass.

15 October, 1952

Dr. Frank R. Ober
234 Marlborough Street
Boston 16, Massachusetts

Dear Dr. Ober:

Reference is made to your statement addressed to the undersigned for professional services to Mr. Leverett Stanley, dated 1 October 1952.

Mr. Leverett S. Stanley, keeper Bass Harbor Head Light Station, Maine was retired on account of physical disability at the close of 31 August 1950, Under the provisions of the Lighthouse Retirement Act of 4 March, 1925. Under the provisions of this Act Mr. Stanley is entitled to full medical services for his entire period of retirement status, providing he presents himself to a facility of the U. S. Public Health Service. No provision, however, is made for reimbursement by the Government of medical or surgical bills incurred elsewhere by a person entitled to the provisions of the Lighthouse Retirement Act. Mr. Stanley was advised of this fact by my letter to him dated 6 February, 1952.

Mr. Stanley replied to this advice by stating that his retirement was the result of an alleged accident sustained while he was on active duty and supplied this office with affidavits to support this contention. On 29 July 1952 this office submitted in his behalf these affidavits with accompanying invoices to the Bureau of Employees Compensation, Washington 25, D. C., requesting advice as to the validity of his claim for reimbursement for professional medical services as submitted. Enclosed is a copy of the Bureau of Compensation's letter to Mr. Stanley, dated 23 September 1952. To date no advice has been received from Mr. Stanley as to whether he has replied to this letter. The responsibility for incurring expenses for medical services by Mr. Stanley while in retired status is solely his own. Accordingly your invoice is returned herewith.

Very truly yours,

cc: Mr. Leverett Stanley

R. G. WHITTEMORE
Chief, Civilian Personnel Section

U. S. DEPARTMENT OF LABOR
BUREAU OF EMPLOYEES' COMPENSATION
WASHINGTON 25, D. C.

ADDRESS ONLY:
BUREAU OF EMPLOYEES' COMPENSATION
WASHINGTON 25, D. C.

September 23, 1952

IN REPLY REFER TO FILE NO. LF-151647

Mr. Leverett S. Stanley
Southwest Harbor
Maine

Dear Mr. Stanley:

The Bureau has received reports indicating that you allege you incurred an injury on May 31, 1944 while employed as a Lighthouse Keeper.

This Bureau administers the Federal Employees' Compensation Act, which provides compensation benefits to civil employees and officers of the United States Government who sustain injuries while in the performance of their duties.

There is no record in this office to indicate that you ever filed a notice of injury or claim for compensation.

Sections 15 to 20 of the Act provide that unless written notice of injury and claim for compensation is made by or on behalf of an employee within one year, no compensation shall be allowed. This Bureau may waive the failure to give notice of injury or to file claim for disability or death within the one-year period if claim is filed within five years after injury or death, provided such injury or death occurred on or after December 7, 1940, and (1) such failure was due to circumstances beyond the control of the person claiming benefits, or (2) that such person has shown sufficient cause or reason in explanation thereof, and material prejudice to the interest of the United States has not resulted from such failure.

If you have previously filed notice of injury and claim for compensation, please advise the name and address of the individual or Government establishment to which you sent the claim and what disposition was made of it, to your knowledge.

While the law prohibits the payment of compensation benefits, including medical treatment, while an employee is drawing retirement benefits, you have the right of election as to which benefits you will accept, provided your case is accepted as being due to an injury in performance of duty and requirements

of the Compensation Act relative to timely notice of injury and claim for compensation have been met. From the information submitted, it does not appear that you filed a notice of injury or claim for compensation at the time. However, if you desire a formal decision on this matter, you should complete the enclosed FormsCA-1, CA-4 and CA-4A in all details possible and return them to this office together with all written evidence available to you in support of your claim.

While no assurance can be given that your claim will be approved, the above information should be submitted at the earliest date.

Very truly yours,

BUREAU OF EMPLOYEES' COMPENSATION

CKE:eg

CC: Commander
1st Coast Guard District
1400 Custom House
Boston 9, Massachusetts

Commander, 1st CG District
1400 Custom House, Boston 9, Mass.

29 July, 1952

Bureau of Employees Compensation
Washington 25, D. C.

Gentlemen:

Mr. Leverett S. Stanley, Keeper, Bass Harbor Head Light Station, Maine, was retired on account of physical disability at the close of 31 August 1950 under the provisions of the Lighthouse Retirement Act of 4 March 1925, after completing 27 years 2 months and 5 days of creditable service.

Enclosure 1 is copy of official letter from Commanding Officer, Coast Guard Depot, Southwest Harbor, Maine, dated 4 February 1952, submitting a bill for professional services by Dr. Raymond E. Weymouth, Bar Harbor, Maine, dated 31 January, 1952, in the amount of $85. The official reply to this letter contained in indorsement 1 dated 6 February 1952 is self-explanatory.

Enclosure 2 is copy of letter from Mr. Leverett S. Stanley dated 9 February 1952, which requested information as to how payment for professional services could be obtained. Enclosure 3 is copy of letter to Mr. Stanley dated 12 February 1952. Particular attention is invited to paragraph 4 relating to the telephone discussion with your Boston office in regard to the submission of the claim for compensation in this case.

Enclosure 4 is notarized affidavit describing how the accident occurred. Enclosure 5 is a notarized affidavit from Albra M. Staples Stanley attesting to the accident. Enclosure 6 is a true and correct copy of a transcript from the log book of Bass Harbor Head Light Station. Enclosure 7 is a notarized medical affidavit of Dr. Raymond E. Weymouth. Enclosure 8 is a copy of a statement of Dr. Frank R. Ober giving the medical history. Enclosure 9 is a Form S-69, Public Voucher for professional services performed By Dr. Frank R. Ober, with certified invoice attached thereto. Enclosure 10 is Form S-69, Public Voucher for professional services rendered by Dr. Raymond E. Weymouth, with certified invoice attached. Enclosure 11 is statement of Dr. Carl W. Ruhlin. Enclosure 12 is Form S-69, Public Voucher prepared for Leverett S. Stanley for hosiptal expenses incurred and paid by him, with certified bill of Mount Desert Island Hospital attached.

Advice is requested as to the validity for claim for reimbursement for professional services as supported by enclosures.

Very truly yours,

R. G. WHITTEMORE
Chief, Civilian Personnel Section

Enclosures

cc to G. B. Kamiat

Commander, 1st CG District
1400 Custom House, Boston 9,Mass.

12 February, 1952

Mr. Leverett S. Stanley
Southwest Harbor
Maine

Dear Mr. Stanley:

Receipt of your letter dated 9 February 1952 advising that you had been notified by the Commanding Officer, CG Depot Southwest Harbor, that Dr. Raymond E. Weymouth's bill had been returned without action is acknowledged.

That information was correct in so far as it relates to the privileges and benefits of persons retired under the Lighthouse Retirement Act.

Your official personnel record on file at this office has been carefully reviewed and found to contain in the report of your medical examination for retirement on account of disability dated 23 May 1950, the following statement:

> "Fell off Bell Weight 6 years ago, struck on both feet, injured left foot in 1942 when brace struck left foot. (question blood clot)"

A thorough examination of your record, however, fails to find any corroborating evidence to support this statement.

In view of the foregoing, I phoned the local office of the U. S. Compensation Commission this morning to discuss your case, to determine whether you are or might be entitled to any benefits from that agency, advising them, too, that there were no papers or forms or correspondence in your official record to support a possible claim for compensation and was informed that it would be necessary to obtain

1. Sworn affidavit describing when, where and in detail how the accident occurred
2. An affidavit from witnesses attesting to the accident if any were present
3. A transcript from the Light Station's log book if it was so recorded
4. Medical affidavits certifying that your present condition is directly the result of your accident.

If it is possible to obtain the foregoing requirements, they can be submitted to the Coppensation Commission in Washington where your claim would be adjudicated. In the event your claim was approved, I was

end - 3

Leverett S. Stanley
Southwest Harbor
Maine

advised that that agency would pay all incurred medical expenses and continue to do so as long as you live. You would also be privileged to elect to receive annually benefits of that agency if it amounts to more than Lighthouse Retirement or vice versa.

I plan to be at Southwest Harbor Depot either the last week in February or the first in March, and will visit you at that time.

Very truly yours,

R. G. WHITTEMORE
Chief, Civilian Personnel Section

Leverett S. Stanley
Southwest Harbor
Maine

Feb. 9, 1952.

Mr. Whittemare
U. S. Coast Guard Base
Boston, Mass.
Dear Mr. Whittemare:

At the time I was at your office, before my disability discharge from Bass Harbor Head St. I understood from you that Dr. Weymouth of Bar Harbor was a Public Health Doctor and I could go to him for my physical. I did this, and I have also had an operation on both feet by Dr. Frank Ober, 234 Marlborough St. Boston, at the Bar Harbor Hospital, with Dr Weymouth assisting. I expected the Govt to at least pay Dr. Weymouth. The Commanding Officer at the Coast Guard Base here, has called me saying that Dr Weymouths bill had been rejected and returned to him as he is not a public health doctor, for both my medical discharge and assisting surgeon. I have been to two Marine Hospitals which the Coast Guard sent me to, also two veterans and neither of them could do anything for me. I am an invalid and have been for two years because of the fall I received at Bass Harbor Head from the bell weight tower. I went to Dr. Ober last summer and he X-rayed me differently than any of the others and found a broken bone

end - (2)

ive the feature of each but, that were the others out of place; I do not get a Veter... pension, they considered that an invalid who had lost the use of both feet was not disabled enough to receive it. I have only my lighthouse pension of $144.05 after withholdings, we are paying for our home and after this payment is made, there isn't enough left to meet our every day living expenses, and find it very hard trying to pay Dr. bills out of it. I feel that since my injury was caused by my work at the light and I was a Government Employee that my expenses should be paid by them. I tried to have Dr. Ober do this at a Govt hospital and he couldn't do it there. I would like for you to call him and have him tell you just what he found. At the time I had this operation I expected to pay Dr. Ober also my own hospital expenses, but I did think I should have Dr. Weymouths services paid by the Government. Will you please take this matter up with the proper authorities or inform me as to whom I should take the matter up with!

Sincerely yours
Leverett Stanley
Former Keeper Bass Harbor Head
Retired 1950, Left. 1

Commanding Officer, CG Depot
Southwest Harbor, Maine

4 February, 1952
LL/M3-2

From: Commanding Officer, CG Depot, Southwest Harbor, Maine
To: Commander, First Coast Guard District (pc)

Subj: STANLEY, Leverett (Civilian Lightkeeper, Retired)

Ref: (a) Professional Services by Dr. Raymond E. Weymouth, Bar Harbor, Maine

1. Reference (a) was forwarded to this unit on 1 February, 1952.

2. There is no record at this unit that lists Dr. Weymouth as a Public Health Doctor.

3. Dr. Weymouth's bill dated 31 January, 1952, in the amount of $85.00, is forwarded herewith.

E. B. DRINKWATER

Cdr., 1st CG District (p) 6 February 1952
Ind-1

From: Commander, 1st CG District (p)
To: Commanding Officer, Coast Guard Depot, Southwest Harbor, Maine

1. Returned, without action. The New England Headquarters of the U. S. Public Health Service has this date advised that Dr. Raymond E. Weymouth is not a Public Health Contract physician and they have no record of any affiliation of his with that service.

2. In accordance with existing regulations relating to the medical care of personnel of the former Lighthouse Service, contained in Executive Order 9703, as promulgated in Personnel Bulletin No. 14-46, the extent of treatment for retired personnel entitles them to elective medical or surgical treatment only at hospitals operated by the Public Health Service. Accordingly, if retired personnel are able to present themselves to a Marine Hospital, they are entitled to admittance for in-patient treatment. No providion, however, is made for reinbursement by the Government of medical or surgical bills incurred elsewhere.

R. G. WHITTEMORE
By direction

end. (1)

TRUE COPY *

Leverett S. Stanley
Southwest Harbor
Maine

Feb. 9, 1952

Mr. Whittemore
U. S. Coast Guard Base
Boston, Mass.

Dear Mr. Whittemore:

At the time I was at your office, before my disability discharge from Bass Harbor Head Lt., I understood from you that Dr. Weymouth of Bar Harbor was a Public Health Doctor and I could go to him for my physical. I did this, and I have also had an operation on both feet by Dr. Frank Ober, 234 Marlborough St., Boston, at the Bar Harbor Hospital, with Dr. Weymouth assisting. I expected the Govt. to at least pay Dr. Weymouth. The Commanding Officer at the Coast Guard Base here has called me saying that Dr. Weymouth's bill had been rejected and returned to him as he is not a public health doctor, for both my medical discharge and assisting surgeon. I have been to two Marine Hospitals which the Coast Guard sent me to, also two veterans and neither of them could do anything for me. I am an invalid and have been for two years because of the fall I received at Bass Harbor Head from the bell weight tower. I went to Dr. Ober last summer and he X-rayed me differently than any of the others and found a broken bone in the bottom of each heel, that were pushing the others out of place. I do not get a Veterans pension, they considered that an invalid who had lost the use of both feet was not disabled enough to receive it. I have only my Lighthouse pension of $144.05 after withholdings. We are paying for our home and after this payment is made, there isn't enough left to meet our every day living expenses, and find it very hard trying to pay Dr. bills out of it. I feel that since my injury was caused by my work at the light and I was a Government employee that my expenses should be paid by them. I tried to have Dr. Ober do this at a Govt. hospital and he couldn't do it there. I would like for you to call him and have him tell you just what he found. At the time I had this operation I expected to pay Dr. Ober also my own hospital expenses, but I did think I should have Dr. Weymouth's services paid by the Govt. Will you please take this matter up with the proper authorities or inform me as to whom I should take the matter up with.

Sincerely yours,

/s/ LEVERETT STANLEY

Former Keeper, Bass Harbor Head
retired 1950, Sept. 1

end

TRUE COPY

COPY

Leverett S. Stanley
Southwest Harbor, Maine

U. S. Coast Guard
Commander, First Coast Guard District
1400 Custom House,
Boston 9, Massachusetts

Dear Mr. Whittemore:

I am enclosing the affidavits which you requested for the compensation commissioner, from Dr. R. E. Weymouth who examined me for my disability discharge, and also assisted with the operation on my feet; also a sworn statement of the records of the Bass Harbor Head Light Station; and one from my wife, who was the only witness, as this is a one man light house.

In regard to how this accident on May 31, 1944 occurred, I was painting on the side of the bell weight tower, on the west or southwest side of the tower, on a ladder, about 12 feet up. The foot of the ladder slipped out, and I fell between the rungs, striking on both feet. The ground is very uneven at this spot, sloping down hill, and is all ledge, with a small amount of turf covering it. I was in bed at this time for a few days, my family carried on the duties of the station. Dr. Thomas Tapley, of McKinley, Maine, now deceased, attended me at this time. He was an old fashioned country doctor, and he left no records. After the first two weeks, I got about with difficulty, and resumed my duties. The fog signal was a bell, operated by a clockwork mechanism. To activate the mechanism it was necessary to wind up the bell weights, which consisted of 2,000 pounds of iron weights. This was made fast to a drum, by a wire cable, and was wound up by a hand crank. When winding the crank by hand, it was necessary for me to have my feet braced, in order to raise these weights to the top of the 30 foot bell tower. My feet kept growing increasingly worse until I could work only an hour or so at a time.

The second accident was as follows: On November 21, 1945, I was working on the boat house, which has since been torn down, putting a brace underneath; the brace slipped out of my hands and struck my left foot. This laid me up. My family had to carry on the station duties all that winter as I could not step on this foot. Dr. Thomas Tapley attended me through this also, and operated on my left toe.

I feel that the injury which is causing my present condition is directly the result of the fall from the bell weight tower, and the winding of the weights. It was discovered that I had received a broken bone in each foot. In order to wind up the bell weights, I had to brace my feet in order to wind the crank, and this had a tendency to push the other bones in my feet out of place.

The date in Dr. R. E. Weymouth's report does not correspond with the date in the Station Log. The dates in the station log are the correct dates. At the time that you sent me to Dr. Weymouth for my physical, I did not look up the dated that the above mentioned accidents occurred, and did not consider that they were important. To get the correct dates, I have had an official copy of the Bass Harbor Head Station Log made up covering the two days the accidents happened, and have had it signed by the present light house keeper, Eugene L.

end

Coleman, who succeeded me on the station, and by CBOSN E. B. Drinkwater, commanding officer of the U. S. Coast Guard Base at Southwest Harbor.

My present condition is due directly to these accidents, and I am an invalid because of it. I have been to five hospitals and they did not to my knowledge find any broken bones. Last September, in 1951, Dr. Ober, 234 Marlborough Street, Boston, Mass., a famous bone specialist, X-rayed my feet from the back while in a crouching position, and found the cause of all the trouble.

Dr. Frank Ober of 234 Marlborough Street, Boston, Mass., operated on my feet, assisted by Dr. R. E. Weymouth of Bar Harbor, Maine. The statement of the latter is enclosed herewith. This operation was some relief to my feet, but I still have a lot of difficulty in getting around, and putting weight on my feet. I think that this is because I had broken bones in my feet, and other bones were all twisted out of place because I had to brace my feet to wind up the bell tower weights, on the for bell.

I was at the Brighton Marine Hospital and the Portland Marine Hospital, where they took X-rays. I was at the Togus and the Manchester Veterans Administration Hospitals where they examined me and took X-rays. I had X-rays taken and was operated on in the Mount Desert Island Hospital in Bar Harbor, Maine.

The only way that they ever found what was wrong was by taking an X-ray when I was squatting down through the back of my heels.

Because of these injuries I can't get around except with a lot of difficulty, and am practically an invalid because of the disabilities in my feet.

Very truly yours,

/s/ LEVERETT S. STANLEY

21 March 1952
Southwest Hrbr, Maine

State of Maine
Hancock, S. S.

Subscribed and swon to before me.

/s/ George B. Lauriat
Notary Public

My commision expires
December 3, 1954

Albra M. Staples Stanley
Southwest Harbor, Maine

20 March 1952

U. S. Coast Guard
Commander, First Coast Guard District
1400 Custom House
Boston 9, Massachusetts

Dear Sir:

This letter is written to tell you about the two accidents that my husband, Leverett S. Stanley, had while he was keeper of the Bass Harbor Head Light Station, on May 31, 1944 and November 21, 1945.

This light station is a one family light, and my husband did all the painting and necessary work. I always remained at the station whenever he was doing dangerous work such as painting on the bell weight tower, from which he fell a distance of about 12 feet to the ground, striking on both feet. And also ~~he~~ when he was trying to shore up the end of the boathouse when the supports for it had been washed away in a southeast gale. I did not actually see either of the accidents happen, as I was working in the house at the time they happened, but I did see him right after each accident, and took care of him because he was injured, and did some of the station work which he could not do when he was laid up. I tended to things and wrote up the daily report. He has grown steadily worse since the time of the accidents. He in unable to get around any to speak of on his feet.

Very truly yours,

/s/ ALBRA M. STAPLES STANLEY

20 March 1952

State of Maine
Hancock S. S.

Subscribed and sworn to, before me.

/s/ GEORGE B. LAURIAT
GEORGE B. LAURIAT, Notary Public

My commission expires
December 3, 1954

end (5)

(3) copy

EUGENE L. COLEMAN
BASS HARBOR HEAD LIGHT STATION
P. O. BOX 21
MCKINLEY, MAINE

3 February 1952

U. S. Employees Compensation Commission
Washington, D. C.

Sir:-

I have been asked by Mr. Leverett Stanley's lawyer, Mr. George B. Lauriat to copy two entries from the Bass Harbor Head Station Log concerning accidents to Mr. Stanley while he was Keeper at this station.

The Following is the copy from the log.

May 31, 1944.

Calm, sky clear, temp 8 AM 55 Painted west side of bell tower. fell from tower injured ankles and above knee.

Nov. 21, 1945

Fresh N.W Wind. shy cloudy temp 8AM 38° Worked on boat house. injured foot working on boat house.

I swear that the above entries are just as entered in log.

I relieved Mr. Stanley the 19th of July, 1950.

Respectfully,

s/ E. L. Coleman

Officer in Charge

Ind-1
CG Depot Southwest Harbor, Maine 13 March, 1952

1. The entries, May 31,1944 and November 21,1945; as noted above in basic communication, from the log at Bass Harbor Head Light Station, are verified as true and correct.

E. B. Drinkwater, CBOSN
Group Commander

end (6)

R. E. WEYMOUTH, M. D.
194 MAIN STREET
BAR HARBOR, MAINE

(4)

March 13, 1952

U. S. Coast Guard
Commander 1st C. G. District
1400 Custom House
Boston 9, Mass.

Re: Mr. Leverett S. Stanley,
Southwest Harbor, Maine

This is to certify that on two different occasions I have examined Mr. Leverett Stanley of Southwest Harbor, Maine relative to his feet and my findings in each instance were as follows:

May 23, 1950 I examined this patient and made a Certificate of Medical Examination Disability Retirement Civilian Personnel based upon my findings after complete examination at which time I found Mr. Stanley with inverted feet which were fixed in this position and in which was no motion of eversion or inversion throughout the foot or ankle joint, and the patient was unable to stand and bear the weight of his great toe against the floor. Along with this examination was a history that in 1944 he sustained a fall from the bell tower and he struck on both feet and injured them. Also, he had previously injured the left foot in 1942 when struck by a brace. He thought he had a blood clot at that time.

The subsequent examinations on this patient were made by me on September 23, 1951 and I assisted operation on this patient on September 24, 1951 when Dr. Frank Ober, M. D., 234 Marlborough St., Boston, Mass. did a bilateral arthrotomy of the feet, followed by application of a cast. X-rays which we had taken on this patient indicated that he had had fractures of both feet at some time in the past which, according to his history, occurred presumably at the time of his fall in 1944 and possibly previous injury may have occurred when he was struck on the left foot in 1942. Operative correction of these feet has given him much relief from discomfort and more ability to walk although his period of disability will continue indefinitely because of crippled feet, and it is my opinion that he may not recover sufficiently to resume any duty status.

Raymond E. Weymouth

RAYMOND E. WEYMOUTH, M. D.
Examining Surgeon
Designated Physician, U. S.
Employment Compensation Commission
and U. S. Civil Service Examiner.

encl (7)

State of Maine
County of Hancock
Subscribed and Sworn before me, this 13th day of March, 1952

David R. Reading Notary Public

4 (copy)

FRANK R. OBER, M.D.
A.H. BREWSTER, M.D.
JOSEPH S. BARR, M.D.
PAUL W. HUGENBERGER, M.D.
CHARLES L. STURDEVANT, M.D.
EUGENE E. RECORD, M.D.
THORNTON BROWN, M.D.

234 MARLBOROUGH STREET
BOSTON, MASSACHUSETTS

August 13, 1951.

STANLEY, Mr. Leverett
Southwest Harbor
Maine

C.C. Trouble with both feet--duration five years. All right before that.

History: Seven years ago he fell off a ladder about 12' and landed on both feet. He has pain on walking which goes through to top of ankle joint. Both feet in marked valgus with marked spasm in the peroneals. Bone thickened about the ankle joint below the internal malleolus.

X-rays: Show that he has an old fracture of the neck of the os calcis with a displacement of the anterior portion upward.

Treatment: Advised to have an operation on both ankles.

September 25, 1951: Three inch incision over the lateral aspect of the left ankle exposing the anterior portion of the os calcis and the neck of the astragalus and calcaneocuboid joints. There had been an old fracture of the neck of the os calcis so that a portion of this was impinging on the scaphoid. This was removed. Both peroneal tendons lengthened about one inch. A similar condition found with a good deal of spurring of the cuboid as it went over the lateral aspect of the os calcis. Tendon lengthened on this side. Both feet manually corrected with ease, and put up in varus. Partial cast, toes to knee, applied. Assisted by Dr. Weymouth.

December 13, 1951: X-rays show good healing of the os calcis.

Frank R. Ober, M.D.

COPY

end 8

Form No. S-69-a
Form approved by
Comptroller General, U. S.
August 5, 1940

Public Voucher for Services and Supplies of Hospitals and Physicians

D. O. Voucher No. .....

PAID BY

(For use of Paying Office)

FEDERAL SECURITY AGENCY, BUREAU OF EMPLOYEES' COMPENSATION

This voucher is to be forwarded to the Federal Security Agency, Bureau of Employees' Compensation, Washington 25, D. C., and MUST be accompanied by the original request for treatment (unless latter has been previously forwarded to the Bureau). If original request for treatment has previously been forwarded to the Bureau, note such fact with date.

Appropriation

THE UNITED STATES, Dr., *To* Dr. Frank R. Ober
(Payee—Print name and address)

Address 234 Marlborough Street (Street) Boston 16 (City) Massachusetts (State)

Please follow as carefully as possible the following instructions:

1. Description of injury treated. (Please state diagnosis as exactly as possible.)
2. Character of services or supplies furnished. (Please explain fully reason for any differences in charges on different dates, and itemize bills for supplies.)
3. Exact dates of treatment and charges made for every treatment.

Contract No. ..... Contract date ..... Date of injury May 31, 1944

Expenditure Symbol	Date or period of treatment	Name of employee and nature of injury	Character of services or supplies MUST BE ITEMIZED	Quantity or number	UNIT PRICE Cost	UNIT PRICE Per—	AMOUNT Dollars	AMOUNT Cts.	NOTATIONS Payee must NOT use this column
	8-13-51	Leverett Stanley	Examination of ankles	1 visit			$ 5	00	
	9-25-51	" "	Operation	1			100	00	
						TOTAL,	$105	00	

MEMORANDUM

(Payee will NOT use this space)

Differences: .....

.....

.....

.....

.....

Account verified; correct for.....$

(Signature or initials) .....

For Administrative Certificate, see Form S-92.

Paid by Check No. ....., dated....., for $..... {on Treasurer of the United States in favor of payee named above.

U. S. GOVERNMENT PRINTING OFFICE 16—16702a-1

end (9)

234 MARLBOROUGH STREET
BOSTON 16, MASSACHUSETTS

March 25, 1952

Mr. Leverett Stanley
Southwest Harbor
Maine

Copy

TO

DR. FRANK R. OBER
DR. A. H. BREWSTER
DR. JOSEPH S. BARR
DR. P. W. HUGENBERGER
DR. CHARLES L. STURDEVANT
DR. EUGENE E. RECORD
DR. THORNTON BROWN
MARLBOROUGH LABORATORIES

DR.

Professional Services:	Aug. 13/51	$5.00
Operation	Sept. 25/51	100.00
X-RAYS:		
PHYSIOTHERAPY:		
APPARATUS:		
ACCT. RENDERED:		
		$105.00

I certify that the above bill is correct and just and that payment therefor has not been received.

_____

Checks may be made payable to any one of the doctors. A receipt will be sent only if requested.

RAYMOND E. WEYMOUTH, M. D.
194 MAIN STREET
BAR HARBOR, MAINE

RECEIVED
FEB 1 19
U S COAST GUARD
DISTRICT HARBOR, MAINE

BY APPOINTMENT

January 31, 1952

U. S. Public Health

For Professional Services to - LEVERETT STANLEY

		Charges	Balance due
5/23/50 -	Complete examination, urinalysis and report (statement for above was originally mailed 5/23/50)	$10.00	$10.00
9/24/51	Spinal anaesthesia	20.00	30.00
9/24/51	Assist Dr. Frank Ober at Surgery	15.00	45.00
9/25/51	Hospital visit	3.00	48.00
9/26/51	" "	3.00	51.00
9/27/51	" "	3.00	54.00
9/28/51	" "	3.00	57.00
9/29/51	" "	3.00	60.00
9/30/51	" "	3.00	63.00
10/1/51	" "	3.00	66.00
10/2/51	" "	3.00	69.00
10/3/51	" "	3.00	72.00
10/4/51	Dressing and new casts	10.00	82.00
10/5/51	Discharged from hospital	N/C	
1/17/51	Office visit	3.00	85.00

Balance due to date $85.00

"I certify that the above bill is correct and just; that payment therefor has not been received, that all statutory requirements as to American production and labor standards, and all conditions of purchase applicable to the transaction have been complied with and that State or local sales taxes are not included in the amounts billed."

Raymond E. Weymouth

RAYMOND E. WEYMOUTH, M.D.

encl (10¢)

CARL W. RUHLIN, M. D.
ORTHOPAEDIC SURGEON
205 FRENCH STREET
BANGOR, MAINE

May 20, 1952

George B. Lauriat, Att.
Southwest Harbor
Maine

Re: Leverett Stanley
McKenley, Maine

Dear Mr. Lauriat:

Following is a report on Leverett Stanley sent to Dr. Hyman Millstein on April 21, 1950:

"I saw Mr. Stanley in my office this afternoon, and, after both clinical and x-ray examination, the following are my findings:

He has a flat foot on the right side; the foot can be repositioned, however. On the left side, he has an arthritic flat foot with involvement of the subastragaloid joint. The foot is in pronation, and there is also a peroneal shortening.

The left foot should be manipulated, held in a plaster cast, and then supported by shoe corrections and arch supports."

As all paid accounts of previous years are disposed of, I am unable to furnish you with a receipt.

We trust that this information will be adequate.

Yours very truly,

C. W. Ruhlin, M. D.

C. W. Ruhlin, M.D.

CWR:eec

end (11)

Form No. S-69-a
Form approved by
Comptroller General, U. S.
August 5, 1940

Public Voucher for Services and Supplies of Hospitals and Physicians

D. O. Voucher No. .....

PAID BY

(For use of Paying Office)

FEDERAL SECURITY AGENCY, BUREAU OF EMPLOYEES' COMPENSATION

This voucher is to be forwarded to the Federal Security Agency, Bureau of Employees' Compensation, Washington 25, D. C., and MUST be accompanied by the original request for treatment (unless latter has been previously forwarded to the Bureau). If original request for treatment has previously been forwarded to the Bureau, note such fact with date.

Appropriation

THE UNITED STATES, Dr., *To* Leverett S. Stanley
(Payee—Print name and address)

Address ..... (Street) Southwest Harbor (City) Maine (State)

Please follow as carefully as possible the following instructions:

1. Description of injury treated. (Please state diagnosis as exactly as possible.)
2. Character of services or supplies furnished. (Please explain fully reason for any differences in charges on different dates, and itemize bills for supplies.)
3. Exact dates of treatment and charges made for every treatment.

Contract No. ..... Contract date ..... Date of injury .....

Expenditure Symbol	Date or period of treatment	Name of employee and nature of injury	Character of services or supplies MUST BE ITEMIZED	Quantity or number	UNIT PRICE Cost	UNIT PRICE Per—	AMOUNT Dollars	AMOUNT Cts.	NOTATIONS Payee must NOT use this column
	9-23-51 to 10-5-51	Leverett S. Stanley	Room and board, oper.room and anasthesia, etc. (amt. of bill paid by Mr.Stanley be-dause not covered by Blue Cross)				29	53	
	8/14/51 and 11/19/51	" "	X-ray work on feet				11	00	
						TOTAL,	$40	53	

MEMORANDUM

(Payee will NOT use this space)

Differences: .....

.....

.....

.....

.....

Account verified; correct for.....$

(Signature or initials) .....

For Administrative Certificate, see Form S-92.

Paid by Check No. ....., dated....., for $..... { on Treasurer of the United States in favor of payee named above.

U. S. GOVERNMENT PRINTING OFFICE 16—16702a-1

end 12

Bar Harbor, Maine May 1952

Mr. Leverett Stanley

Southwest Harbor

Maine

To Mount Desert Island Hospital, Dr.

Room and Board: from 9/23/51 to 10/5/51		
12 Days at $ 8.00 per day / per week xxxx		96.00
Special Nurses' Board: ..... days, at $		
Account Rendered		
Oper. or Del. Room:	2 Major & Minor on feet	25.00
Anesthesia:	Spinal	13.75
Laboratory Work:	Routine	8.00
X-ray Work:		
Telephone		
Ambulance		
Special Drugs and Dressings		4.91
	Total	$147.66
Paid by Blue Cross		118.13
Paid by Patient		29.53

All bills payable on presentation.

GEORGE B. LAURIAT
ATTORNEY AND COUNSELLOR AT LAW
SOUTHWEST HARBOR
MAINE

21 July 1952

Commander, 1st CG District
1400 Custom House
Boston, 9, Mass.
Attention: R. G. Whittemore
Chief, Civilian Personnel Section

Leverett S. Stanley

Dear Sir:

There has been quite a delay on my part, as I was trying to get some more medical evidence of Mr. Stanley's condition, and also some more paid bill.

A receipted bill in triplicate of the Mount Desert Island Hospital is enclosed herewith, together with Voucher S-69 executed in blank by Mr. Stanley. The voucher should be for the full amount.

The statement of Dr. Carl W. Ruhlin is enclosed, but you will see that there is no bill in connection with it. Leverett Stanley apparently paid him cash, and did not take a receipt. The statement may be helpful in describibg the medical condition.

There won't be any more evidence, I believe, because no word can be obtained from Dr. Adelbert G. Sprague.

Sorry to have taken so long, and not to have come up with something more than this.

Very truly yours,

George B. Lauriat

GBL/L
Enclosures

Commander, 1st CG District
1400 Custom House, Boston 9, Mass.

29 April, 1952

George B. Lauriat, Esq.,
Southwest Harbor
Maine

Re: Leverett S. Stanley

Dear Sir:

Receipt of your letter dated 25 April 1952 in reference to additional hospital bill in connection with Mr. Stanley's operation is acknowledged. It seems reasonable to assume that if the Bureau of Employees Compensation allows any part of the proposed claim of Mr. Stanley for reimbursement, it will approve of the entire expense incurred. You are advised that Dr. Ober's signed voucher and receipted itemized bill have just been received and it was the intention of the writer this date to submit all papers to the Commission. However, I now think it feasible that you have the enclosed Voucher S-69 executed in the amount actually paid by Mr. Stanley. If possible, I believe this voucher should be supported by the receipted hospital bill, indicating that part covered by Blue Cross or, if in your opinion, Blue Cross is a personal matter, it might be well to prepare the voucher for the full amount. Upon receipt of this voucher and supporting bill, we will incorporate this as part of the claim and submit promptly.

The writer plans to be in Southwest Harbor in May and plans to call on you at that time.

Very truly yours,

R. G. WHITTEMORE
Chief, Civilian Personnel Section

Commander, 1st CG District
1400 Custom House, Boston 9, Mass.

GD1/LL
p
15 April, 1952

Dr. Frank R. Ober
234 Marlborough Street
Boston 16, Massachusetts

Dear Sir:

Enclosed herewith is Form S-69 for services rendered in connection with operation on Leverett Stanley. It is requested that the certification be signed in the block "Payee" and the form returned to this office in order that it may be prepared and forwarded to the Federal Security Agency for payment.

Very truly yours,

R. G. WHITTEMORE
Chief, Civilian Personnel Section

Encl - Form S-69

GEORGE B. LAURIAT
ATTORNEY AND COUNSELLOR AT LAW
SOUTHWEST HARBOR
MAINE

10 April 1952

Commander, 1st Coast Guard District
1400 Custom House
Boston 9, Massachusetts
Attention: Mr. R. G. Whittemore, Chief Civilian Personnel Section

Leverett S. Stanley

Dear Sir:

There is enclosed duly signed by Leverett S. Stanley Form S-69, Public Voucher. It has also been signed by Dr. R. E. Weymouth. This is in accordance with your request of 8 April 1952.

The Voucher for Dr. Frank R. Ober has also been signed by Leverett S. Stanley.

Thank you very much indeed for the prompt attention you are giving to Mr. Stanley's claim. I regret the delay in sending Dr. Weymouth's bill, after writing the letter. It was mixed in with some other things by my young son.

Very truly yours,

George B. Lauriat

GBL/L

Commander, 1st CG District
1400 Custom House, Boston 9, Mass.

8 April, 1952

George B. Lauriat, Esq.
Southwest Harbor
Maine

Dear Sir:

Receipt of your letter dated 29 March 1952 with Dr. Weymouth's enclosed bill is acknowledged. There is returned herewith Form S-69, Public Voucher, which will require the signature of Dr. Weymouth, original only, in space indicated by pencil check-mark and the signature of Mr. Stanley in the space indicated by pencilX-mark. These vouchers should be signed on the first page and the continuing page and then returned to this office promptly.

There has also been prepared a voucher for Dr. Ober's bill. Please have Mr. Stanley sign only in the space indicated by pencil X-mark. Upon its return this office will procure Dr. Ober's signature in space indicated "Payee". Upon receipt of the two duly executed vcuchers they will be submitted with all other supporting papers which you submitted, to the Bureau of Employees Compensation with a request for payment.

Very truly yours,

R. G. WHITTEMORE
Chief, Civilian Personnel Section

GEORGE B. LAURIAT
ATTORNEY AND COUNSELLOR AT LAW
SOUTHWEST HARBOR
MAINE

29 March 1952

Commander, First Coast Guard District
1400 Custom House
Boston, Massachusetts
Attention: R. G. Whittemore, Civilian Personnel Section

LEVERETT S. STANLEY

Dear Mr. Whittemore:

In accordance with your request dated 25 March 1952, there is enclosed Dr. R. E. Weymouth's bill in triplicate. This is the original as first submitted 31 January, which Leverett S. Stanley had been carefully keeping.

It is noted that your office secured the bill of Dr. Frank Ober. Leverett S. Stanley had not received that bill.

It is hoped that both these bills will be paid in the event of favorable action on Mr. Stanley's claim.

Anything else that is needed will be supplied as soon as possible.

Thank you very much indeed for your assistance in this deserving case of an old shipmate.

Very truly yours,

George B. Lauriat

George B. Lauriat

GBL/L
Enclosures: Dr. Weymouth's bill
IN TRIPLICATE

Cdr., 1st CG District
1400 Custom House
Boston, Mass

25 March 1952

Mr. George B. Lauriat
Southwest Harbor
Maine

Dear Sir:

Receipt of your letter dated 21 March 1952, written in the interests of Mr. Leverett S. Stanley, is acknowledged. There is inclosed in the official record of Mr. Stanley copy of an official letter from Commanding Officer, Coast Guard Depot, Southwest Harbor, Maine to Commander, First Coast Guard District, dated 4 February 1952, indicating the submission of a bill for Dr. Weymouth's professional services dated 31 January 1952 in the amount of $85.00, and that the original of this letter was returned without action over my signature, dated 6 February 1952, copy of which is attached.

In order that a claim in Mr. Stanley's behalf can be properly submitted to the Bureau of Employees Compensation, it is requested that Dr. Weymouth's itemized bill in triplicate be resubmitted to this office. For your information, I have this date contacted the office of Dr. Frank Ober, 234 Marlborough St., Boston and, upon being informed that their bill in the amount of $105.00 is unpaid, requested that the bill be forwarded to this office. This action was taken because of the probability that both doctors' bills will be paid in the event Mr. Stanley's claim is approved.

Upon receipt thereof, vouchers will be prepared and submitted together with your entire correspondence and copies of official letters from Mr. Stanley's official file pertinent to the case in form of a claim to Bureau of Employees Compensation, U. S. Department of Labor, Washington, D. C.

Very truly yours,

R. G. WHITTEMORE
Chief, Civilian Personnel Section

Incl.

GEORGE B. LAURIAT
ATTORNEY AND COUNSELLOR AT LAW
SOUTHWEST HARBOR
MAINE

21 March 1952

U. S. Coast Guard
Commandant, First Coast Guard District
1400 Custom House
Boston 9, Massachusetts

Leverett S. Stanley

Dear Mr. Whittemore:

In February you wrote to Leverett S. Stanley, and told him the steps necessary to get a claim started before the United States Employees' Compensation Commission. Mr. Stanley has asked my help in the matter. I served in the Coast Guard at Southwest Harbor during World War from 1942 to 1946, and I have known Mr. Stanley since that time. I have been to the Bass Harbor Head Light Station a number of times and am quite familiar with the installation.

Since 1947 I have been practicing law here in Southwest Harbor. I have also been doing service work for the Eugene M. Norwood Post No. 69 of the American Legion, and the Ashley-Swazey Post No. 9900 of the Veterans of Foreign Wars. Thus it seemed as though I might be able to help Leverett Stanley prepare the papers necessary to bring his case before the U. S. Employees' Compensation Commission.

Will you please look over the enclosed affidavits and letters and see if they meet with your approval, and if they are in order, will you please forward them to the proper authority.

If anything else is needed, will you please advise me, and it will be forthcoming if it is possibleto get it.

Leverett told me that you had hoped to come down to Southwest Harbor, but the February blizzards did not permit you to come any further than Portland.

I want to do everything that I can to help Leverett Stanley. He is in hard shape because of his legs and feet.

Very truly yours,

George B. Lauriat

George B. Lauriat

GBL/L
Enclosures

27 February 1951

Mr. Leverett Stanley
Southwest Harbor,
Maine

Dear Mr. Stanley:

Receipt of your letter dated 26 February 1951 is acknowledged. As of this date, there has been no act of Congress to provide for the exemption of income taxes for personnel retired on account of physical disability under the Lighthouse Retirement Act. However, we have been unofficially advised that such a bill is now pending and in the event it does become law, appropriate action would be taken by the Coast Guard.

Sorry to hear that your lameness continues. I hope with the coming of spring there will be improvement in your health. I will certainly look you up on my next trip to Southwest Harbor.

R. G. WHITTEMORE
Chief, Civilian Personnel Section

Southwest Harbor, Me.
Feb. 26, 1951.

Dear Mr. Whittemore:

At the time I was at your office last spring, you mentioned that they were working on a bill not to withhold income tax from the unused leave of light house keepers. Would you please inform me if this law went into effect so that I could have it in time for filing my income tax. It would be very acceptable if I could have it coming back.

I would like very much to have

you call and see us some-
time when you are in town. We
live opposite the Norwood Cove
Square as you are entering town.
I haven't been able to do any
other work, as I am more lame
than when I was at your office.
I just came from the hospital
and they don't think they can do
anything for me. They feel that
the fall I got at the light, plus
so much ladder painting and
winding the weight has caused
all my trouble, as it shows that
the bones opened up slow, and
there is no arthritis or any other

Please see them there, and my
bodily health was very good.
Thank you very much
Sincerely yours
Leverett Stanley

AFFIDAVIT

STRIKING AGAINST THE FEDERAL GOVERNMENT

BOSTON DISTRICT
RECEIVED
18 OCT 1946
U. S. COAST GUARD

Treasury Department U. S. Coast Guard

BASS HARBOR HEAD LIGHT STATION, CG DEPOT, SOUTHWEST HARBOR, MAINE

(Place of Employment)

I, Leverett S. Stanley do hereby swear (or affirm) that I am not engaged in any strike against the Government of the United States and that I will not so engage while an employee of the Government of the United States; that I am not a member of an organization of Government employees that asserts the right to strike against the Government of the United States, and that I will not while a Government employee become a member of such an organization.

Leverett S. Stanley
(Signature of Employee or Appointee)

Subscribed and sworn to before me this 15th day of Oct, 1946 at Southwest Harbor State of Maine.

Lawrence D Robinson
(Signature of person authorized to administer oath)

Notary Public
(Title)

STATUTORY PENALTY CLAUSE: "Any person who engages in a strike against the Government of the United States, or who is a member of an organization of Government employees that asserts the right to strike against the Government of the United States *** and accepts employment the salary or wages for which are paid from any appropriation contained in this Act shall be guilty of a felony and, upon conviction, shall be fined not more than $1,000 or imprisoned for not more than one year, or both: Provided further, that the above penalty clause shall be in addition to, and not in substitution for any other provision of existing law."

A-5404

DEPT. STOCK FORM 2249
REV. 6-40

UNITED STATES TREASURY DEPARTMENT
WASHINGTON, D. C.

4587

PAGE:

PERSONNEL RECOMMENDATION

TO DIRECTOR OF PERSONNEL

Date January 8, 1941

Name: Stanley, Leverett S.

From: U. S. Coast Guard (BUREAU OR DIVISION) Bureau No: 1366

Nature of Recommendation

Promotion

	FROM	TO
Position		Keeper
Grade	Field (Range $1260-1620)	Field (Range $1260-1620)
Salary	$1380 p.a. plus $240 p.a. Qtrs.	$1440 p.a. plus $240 p.a. Qtrs.
Bureau or Div.		U. S. Coast Guard
Organizational Subdivisions		
Headquarters		Boston, Mass.
Post of Duty		Bass Harbor Head Lt. Sta., Me.
Appropriation		Civilian Employees, C.G.
Allotment		
Field or Deptl.		Field

EFFECTIVE January 16, 1941

Remarks:

CIVIL SERVICE OR OTHER LEGAL AUTHORITY

APPROPRIATION: Regular

DATE OF BIRTH: 8-4-1895

LEGAL RESIDENCE: Maine

SEX: M | RACE: W

NATURE OF POSITION

NEW | ADDTL. IDENT.

VICE VACANCY | VICE

SUBJECT TO RETIREMENT ACT? Lighthouse Act 6-20-18

DATE OF OATH

Justification:

No increase in pay since July 3, 1930.

Consideration given all other eligible employees
Certified as to sufficiency of Appropriated Funds

S. P. MEHLMAN,
Lt. Commander, U. S. Coast Guard,
Acting Assistant Personnel Officer.
(BUREAU OR DIVISION HEAD)

(FOR USE OF DIRECTOR OF PERSONNEL. TREASURY DEPARTMENT)

DATE APPROVED BY THE SECRETARY: 1-16-41

INTERLEAVED-PATD.

DEPT. STOCK FORM 2249

UNITED STATES TREASURY DEPARTMENT
WASHINGTON, D. C.

1

PAGE: 26613

PERSONNEL RECOMMENDATION

TO DIRECTOR OF PERSONNEL

Date: 17 May, 1940

Name: Stanley, Leverett S.

From: U. S. Coast Guard
(BUREAU OR OFFICE)

Nature of Recommendation

Transfer

	FROM	TO
Position	Keeper	Keeper
Grade	Field (Range $1320-1680)	Field (Range $1260-1620)
Salary	$1440 p.a., plus $240 p.a. Qtrs.	$1380 p.a. plus $240 p.a. Qtrs.*
Bureau	U. S. Coast Guard	U. S. Coast Guard
Office	Boston, Massachusetts	Boston, Massachusetts
Unit		
Division		
Section		
Sub-Section		
Headquarters	Boston, Massachusetts	Boston, Massachusetts
Post of Duty	Great Duck Is. Lt. Sta., Me.	Bass Harbor Head Lt. Sta., Me.
Appropriation	Sal., Kprs. of Lhs., Coast Guard	Sal., Kprs. of Lhs., Coast Guard
Allotment		

EFFECTIVE: E.O.D.

FIELD [X] DEPRTMTL. [ ]

FIELD [X] DEPRTMTL. [ ]

BUREAU OR DIVISION NO.: Lt. #1366

DATE OF BIRTH: 8-4-1895

LEGAL RESIDENCE: Maine

VETERAN'S PREFERENCE: Yes

NATURE OF POSITION NEW:

ADDITIONAL IDENTICAL:

VICE VACANCY:

VICE: Elmer Reed (Retired)

CIVIL SERVICE AUTHORITY:

DATE OF EFFECT: JUN 8 1940

SUBJECT TO RETIREMENT ACT: Lighthouse Act 6-20-18

Remarks: *No change will be made in this employee's total or gross compensation or grade during the present fiscal year owing to the prohibition in Section 10b of the Reorganization Act of 1939 on changes in compensation. For record purposes, however, recommendation is submitted pursuant to Comp. Gen. B-5212 of August 22, 1939, to the Federal Security Agency.

Justification:

This transfer is agreeable to Mr. Stanley.

Consideration given all other eligible employees.
Certified as to Sufficiency of Appropriated Funds.

W. N. DERBY,
Commander, U. S. Coast Guard,
Assistant Personnel Officer.
Bureau or Division Head

(FOR USE OF DIRECTOR OF PERSONNEL, TREASURY DEPARTMENT)

DATE APPROVED BY THE SECRETARY

8 F D

5-21-40
DATE

TREASURY DEPARTMENT
U. S. Coast Guard

U. S. COAST GUARD
REC'D JUN 27 1940

Office of Commander
BOSTON DISTRICT

Date 26 June, 1940.

CHANGE IN DESIGNATION, PAY, OR STATUS OF EMPLOYEE

Name Leverett S. Stanley

Nature of action Transfer

1940 JUL 30 AM 11 03

Effective date June 8, 1940.

	FROM:	TO:
Position	~~1st~~ Assistant Keeper	Keeper
Pay	$1440 p. a. ($1320-$1680) (Qtrs., $240 p.a.)	$1380 p.a. ($1260-$1620)* (Qtrs., $240 p.a.)
Station	Great Duck Island LH., Me.	Bass Harbor Head LH., Me.

Remarks: This change is reported in accordance with Department xxxxxx xxxxxx Approval 5-20-40.

O. A. LITTLEFIELD
Personnel Officer,
Boston District.

HEADQUARTERS - U. S. COAST GUARD - WASHINGTON July 29, 1940.

Submitted to the Director of Personnel, Treasury Department, for information as to the effective date of the change. *No change will be made in compensation or grade during the fiscal year 1940, owing to the prohibition in section 10b of the Reorganization Act of 1939.

By direction of the Commandant,

R.J.GROSS,
Chief, Civilian Personnel.

APPLICANT MUST FILL[illegible]HE FOLLOWING

Signature Leverett Sherman Stanley
(Give first, middle, and last name)

Sex Male

Present address Great Duck Island Light Sta, Mount Desert Me

Date of birth 1894. Aug. 24.

Prints taken by

1. Name Carle W. Gott
2. Title POSTMASTER
3. Address SOUTHWEST HARBOR, MAINE
4. Date MAR 7 8 1941

Title of examination

(If noncompetitive or investigation for suitability (or both) note in the left-hand margin.)

Average attained Civil Service Dist. No.

Applicant must give below all places of residence during the past FIVE years

From— (Month and year)	To— (Month and year)	Number and Street	City and State
Sept 3- 1924	March 1941	Great Duck Island Light Sta.	Mount Desert Maine

APPLICANT MUST GIVE, IN HIS OWN HANDWRITING, THE INFORMATION REQUESTED BELOW

Have you ever been arrested for any reason whatsoever? No. (Yes or no) If so, give details in space provided below

Date of Arrest	Age	Charge	Court and Location	Judge	Disposition

Noncompetitive
Character investigation

ANSWER TO DIRECTOR OF PERSONNEL, TREASURY DEPARTMENT

RETURNED

APPLICANT'S RECORDED APR 4 1941 IDENT. DIV. 9 RETURNED

Have you ever been fingerprinted? Yes.

Where? Boston Navy Yard. When? 1917. Nov 15,

If for the Civil Service, what position?

7

16—5823

U. S. COAST GUARD (11)

REC'D JUL 2 19 REPRINT

LEAVE THIS SPACE BLANK

U. S. CIVIL SERVICE COMMISSION

NAME STANLEY, Leverett S.
(Typewritten) (Last name) (First name) (Initial or initials)

Position to which appointed Keeper

Department and Bureau U.S.Coast Guard

Location Bass Harbor, McKinley, Maine

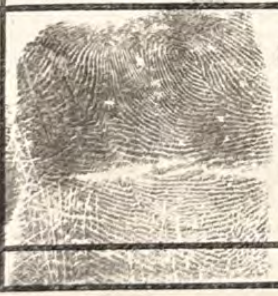
Class.

Ref.

RIGHT HAND

1. Thumb	2. Index Finger	3. Middle Finger	4. Ring Finger	5. Little Finger
				

LEFT HAND

6. Thumb	7. Index Finger	8. Middle Finger	9. Ring Finger	10. Little Finger
				

Classified ..... Assembled .....

Searched ..... Verified .....

Index Card ..... Answered .....

Note Amputations

Four Fingers Taken Simultaneously

Left Hand



L. Thumb | R. Thumb



Four Fingers Taken Simultaneously

Right Hand



Form 88-9—January 1941. Applicant must fill blanks on back regarding places of residence and must give other information requested 16—5833 GPO

[redacted]LICANT OR EMPLOYEE MUST FILL [redacted] FOLLOWING

Name (in full) Emerett Sherman Stanley. Sex Males

Present address Great Duck Island Light Sta. Date of birth Aug 4-1894
Manset Me.

Give below all places of residence during the past FIVE years

From-- (Month and year)	To-- Month and year)	Number and Street	City and State
Sept 1924	March 1940	Great Duck Island Light Sta.	Manset, Maine.

Give, in your own handwriting, the information requested below:

Have you ever been arrested for any reason whatsoever? No.
(Yes or no)

If so, give details in space provided below.

Date of Arrest	Age	Charge	Court and Location	Judge	Disposition

No Reply Received From F. B. I.
Apparently No Criminal Record.

Have you ever been fingerprinted? Yes Where? Boston Navy Yard.

When? 1917 - Nov. 15. If for the Civil Service, what position

I hereby swear (or affirm) that the above statements are complete and accurate in every detail.

U. S. COAST GUARD

Emerett H Stanley.
Customary payroll signature of employee.

Subscribed and sworn to before me this 18th day of May 1940.

Marion Clark
Notary Public

My commission expires Feb. 7 - 1941.

MARION CLARK NOTARY PUBLIC

PS

July 1, 1939. Lighthouse Districts No. First and Second

consolidated with Boston Coast Guard District,

Headquarters Boston, Mass.

See U. S. Coast Guard General Order No. 37, dated June 20, 1939.

7/1/39 Transferred from Bureau of Lighthouses, Department of Commerce, and consolidated with United States Coast Guard, under terms of Plan No. 2 of Reorganization Act of 1939, approved by Congress April 3, 1939.

File received - FEB 9 1940

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION

Leverett S. Stanley (Name) — Me. (Legal Residence)

STATUS

11—8940

DESIGNATION	ACTION	SALARY	BUREAU—SERVICE—STATION	DATE OF EFFECT
Keeper	Prob.	840	L.H. 1st Dist	July 2, 1924
"	Prom	1020	" Gt. Duck Isl S.S. Me	Sept 1, 1924
"	Read of Pay	1260	" "	Feb. 1, 1925
"	Incr. in Comp	1320	" "	July 1, 1925
"	COMPENSATION Act. May 28, 1928.	1380	" "	JUL 1 1928
Keeper	Prom.	1440	L.H. Great Duck Isl L.S.	Sept. 4, 1929
"	Demoted	1380	" " " "	May 1, 1930
"	COMPENSATION Act. July 3, 1930	1440	" " " "	JUL 3 1930
"	Change of Range	1440	" " " "	Nov. 7, 1935

Form 78 a

CP

REPORT OF TRANSFER OF APPOINTEE

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

DEPARTMENT OF COMMERCE
NOV 12 1935
APPOINTMENT DIVISION

Dept

1935 NOV 11 AM 8:57

1935 NOV 12 AM 8:55

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, First DISTRICT,

South Portland, Maine, September 30, 1935, 19

COMMISSIONER OF LIGHTHOUSES:

It is proposed to transfer the following-named employee as indicated, on or about October 1, 1935
(See instructions on reverse side)

Name, Leverett S Stanley

Position, Keeper

From 2nd Asst.Kpr., Great Duck Isl.LH.,Me.

To 1st Asst.Kpr., Great Duck Island LH.,Me.

Salary and range, $1440 p.a.($1260-$1620 pa)

Salary and range, $1440 p.a.($1320-$1680 pa).

Previous incumbent and pay, W L Lockhart, $1320 p.a. (LT.#1395)

Services terminated, about September 30, 1935

Reason, Recommended for promotion to Keeper.

G.B.

BRUSH, Superintendent

CP

South Portland, Maine, November 9, 1935, 19

The above-referred-to transfer became effective beginning with November 7, 1935.
(Enter effective date in this space if transfer has been actually completed)

G Brush

BRUSH
Superintendent

BUREAU OF LIGHTHOUSES

WASHINGTON

NOV 11 1935

Submitted to the Secretary of Commerce for his information.

CARDED

For the Commissioner:

P J Gross

Chief of Personnel Division.

11—11261 U. S. GOVERNMENT PRINTING OFFICE: 1934

DEPARTMENT OF COMMERCE
NOV - 9 1931
APPOINTMENT DIVISION

November 6, 1931.

Loverett S. Stanley, Assistant Keeper,
Great Duck Island Light Station, Maine,
(Thru Commissioner of Lighthouses).

Dear Mr. Stanley:

I have been much interested in reading a report of the assistance which you and the other keepers at your station rendered to the captain and crew of the trawler RITA A. VIATOR, which grounded near the light station on the evening of September 15. It affords me great pleasure to commend you for your prompt and effective action, it being noted that the grounding of this vessel occurred during a heavy sea and at night, when a loss of life might easily have occurred. The fact that all seven men remaining upon the trawler were safely guided to shore without serious injury, and were later provided with food and shelter, reflects credit upon yourself and upon the Lighthouse Service. This matter is being noted in the official records of your service in the Department.

Very truly yours,

R. P. LAMONT

Secretary of Commerce.

RLC:EMF

Copy for Appointment Division.

Mailed by

NOV 9 1931

DEPARTMENT OF COMMERCE
SEP 28 1931
APPOINTMENT DIVISION

September 26, 1931.

Leverett S. Stanley, Assistant Keeper,
Great Duck Island Light Station, Maine,
(Thru Superintendent of Lighthouses, Portland, Me.)

The Bureau has read with interest a report of assistance rendered by you on September 15 in connection with the rescue of the captain and crew of the fishing schooner "Rita A Viator", which grounded in the vicinity of Great Duck Island Light Station, and is pleased to commend you for your valuable assistance in this instance, which will be noted as a part of your official record.

H. D. KING,

Acting Commissioner of Lighthouses.

RLC:EMF

Copy for Appointment Division.

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

July 3, 1930.

Leverett S. Stanley

Through the Commissioner of Lighthouses.

Sir:

You are advised that under the Brookhart Act your compensation has been changed as indicated below, effective July 3, 1930.

By direction of the Secretary:

Respectfully,

EDW. J. GARDNER,

Chief of Appointment Division.

CARDED

APPOINTMENT DIVISION ENTERED AUG 9 1930 ON JOURNAL DEPARTMENT OF COMMERCE

From:

1380

To:

1440

1st Keeper.

Form A-38

DEPARTMENT OF COMMERCE

APPOINTMENT DIVISION

WASHINGTON

April 17, 1930.

Mr. Leverett S. Stanley,

Through the Commissioner of Lighthouses.

Sir:

You are advised that your compensation has been changed as indicated below, effective May 1, 1930.

No new appointment will be issued to you as a result of this change, and an oath of office is not required.

By direction of the Secretary.

Respectfully,

APR 24 1930

EDW. J. GARDNER

Chief of Appointment Division.

From: $1440 per annum.

To: $1380 per annum.

Service and grade:

Appropriation (unit): Field.

Inward

APPOINTMENT DIVISION ENTERED APR 26 1930 ON JOURNAL DEPARTMENT OF COMMERCE

1
11

GOVERNMENT PRINTING OFFICE 11—9061

Form 73

NOMINATION

CES:CP

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

1930 APR 7 AM 9 41

DEPARTMENT OF COMMERCE APR 17 1930 APPOINTMENT DIVISION

CHIEF CLERK

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, First DISTRICT.

Portland, Maine, April 4, 1930. 1930 APR 5 17 PM 2 48

(City) (Date)

COMMISSIONER OF LIGHTHOUSES:

DEPARTMENT OF COMMERCE APR 19 1930 APPOINTMENT DIVISION

Action recommended, DEMOTION (from same) Legal residence, Maine

Name, Leverett S Stanley Proposed salary, $1380 per annum Same step

Position, (2nd Assistant) Keeper Ford-July 2, 1924. Proposed range, $1260-$1560 p.a.

Location, Great Duck Island LH, Me. Appropriation, Sals., Kprs., etc.

Effective, May 1, 1930 [1] the actual date of entrance on duty, ~~or as soon thereafter as he enters on duty~~

Former position, 1st Assistant Keeper Former salary, $1440 per annum

Location, same Former range, $1320-$1620 p.a.

Rank on eligible list, --- Rating, --- Percentage, --- , Other eligibles considered:

Previous incumbent, Harold E Seavey-(LT. #1396) 1260 Services terminated, April 30, 1930

Reason, Transfer to position of Asst. Keeper, The Cuckolds LH, Me., as per Form 73-a, submitted this date.

Members of family in Government service,

Date of birth,

Remarks: Reference is made to Form 106, Efficiency Ratings, submitted Jan. 17, 1930, in case of Mr. Stanley and to Bureau's endorsement of Mar. 24, 1930 on dist. Form 84. The efficiency of Mr. Stanley has not improved during the ensuing period.

Selection regular, subject to the action of the

U. S. Civil Service Commission, , 19 .

APPOINTMENT DIVISION NECESSARY ACTION TAKEN APR 21 1930 DEPARTMENT OF COMMERCE

(DIRECT)

Secretary, Civil Service District.

C. E. Sherman
C. E. SHERMAN
Superintendent

BUREAU OF LIGHTHOUSES
WASHINGTON

APR 15 1930

Submitted to the Secretary of Commerce, approved. This demotion of Keeper Stanley is recommended as a disciplinary measure. Attention in this connection is invited to the inclosed letter of January 17, 1930 from the 1st Superintendent and the accompanying form 106. Attention is also invited to the Supt's report of April 12 and accompanying papers, which are herewith.

Action

Chief Clerk

C. H. Karman
Acting Commissioner of Lighthouses

[1] Strike out the clause which does not apply.

11—2314

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
PORTLAND, ME.

CP
Enclosure

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

OFFICE OF SUPERINTENDENT, 1ST DISTRICT
PORTLAND, ME.

3/24/30 2nd to 1st.

January 17, 1930

Leverett S. Stanley,
efficiency.

Commissioner of Lighthouses:

1. Referring to Form 106, "Efficiency Ratings", herewith in the case of Leverett S. Stanley, 1st Assistant Keeper, Great Duck Island Lighthouse, Maine:

2. It is respectfully recommended that this employee be under close observation for three months, with further report and recommendation to be made at the end of that period.

Sherman

SHERMAN
Superintendent

Form 106
CP

EFFICIENCY RATINGS

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

Portland, Maine, January 17, 1930. , 192

EFFICIENCY RATINGS of employees holding appointment certificates under direction of the Superintendent of the First Lighthouse District for the period ending { December 31, / ~~June 30,~~ } 1929, whose efficiency is BELOW $\frac{8}{10}$ for quantity of work, good for quality of work, or good for interest manifested in work.

NAME OF EMPLOYEE (Surname last)	WHERE EMPLOYED (Abbreviate, if necessary)	EFFICIENCY			
		QUANTITY	QUALITY	INTEREST MANIFESTED IN WORK	IS EMPLOYEE FULLY EARNING SALARY?
Stanley, Leverett S.	Great Duck Island LH, Me.	6/10	Fair	Poor	No.
[redacted]	[redacted]	[redacted]	[redacted]	[redacted]	[redacted]

Sherman
SHERMAN
Superintendent

11—9040

IN REPLYING ADDRESS
COMMISSIONER OF LIGHTHOUSES
AND REFER TO DATE OF THIS LETTER
AND FILE NO

(COPY - EJD)

DEPARTMENT OF COMMERCE

BUREAU OF LIGHTHOUSES

WASHINGTON

April 9, 1930.

Superintendent of Lighthouses,
Portland, Maine.

Your nomination (Form 73) of April 4 for demotion of Leverett S. Stanley, 1st Assistant Keeper, Great Duck Island Light Station, Maine.

It is requested that you promptly forward to the Bureau a further report as to the particulars in this case which you consider warrant the demotion of Keeper Stanley.

(Sgd.) W. P. HARMAN
Acting Commissioner of Lighthouses.

EJD

- - - - - - - - - - - - - - - - - -

1st End.

Office of Supt., 1st District,
Portland, Me., April 12, 1930.

CES:CP
Enclosures

1. Respectfully returned.

2. The conduct and capacity of this employee for more than three years past have not been satisfactory and he has been given every opportunity to show an improvement, but without the desired results. During the above period he has been inattentive to duty as reported to me by three successive principal keepers at his station; frequently overstaying his leave, so that for the calendar year 1926 it was necessary to deduct 7 ½ day pay for excess leave, and six days in calendar year 1927. His efficiency rating for the year 1926 (Form 106, dated July 27, 1926) was 6/10; in 1928 it was 78/100, and 1929 6/10.

3. The following copies of letters from keepers of his station are submitted for the Bureau information:

July 5, 1929 - Keeper Powers
Jan. 1, 1930 - " Kennedy
Feb. 2, 1930 - " Kennedy

4. From the foregoing, and from the various reports in his case orally received from the inspecting officer, and from workmen engaged in field repairs at his station, it is evident that his demotion is fully warranted and my recommendation of April 4, 1930 is respectfully renewed.

(Sgd.) SHERMAN
Superintendent.

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
PORTLAND, ME.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LIGHTHOUSES
1930 APR 14 AM 9 41

COPY

FIRST DISTRICT

Great Duck Island
(Station, Depot, or Vessel)

Januar 1st 1930., 192

SUPERINTENDENT OF LIGHTHOUSES,
Portland, Maine.

Sir: In reply to Mr Sampson's request about Mr. Stanley and recent trouble I had with him, herewith is my reply.

Mr Stanley has found trouble with this station in general. It is requested that Mr. Stanley be transferred as he claims he has been trying to get a transfer for the past four years because he had so much trouble on this station in the past. Mr Stanley wants more shore leave, about 96 days a year. The recent trouble was about work on this station as he states he hasn't done any work on here or anyone else for five years, so I told him he would work as long as I was here and carry out my orders. This started the fight and something he needed as he has tried it on other keepers and got away with his talk so I gave him all the fight he wanted. I asked Mr. Stanley to make a report on the trouble but he said he was pleased with what happened and all he wanted was a transfer as soon as he could get it.

The above transfer is recommended as Mr. Stanley is not a worker and I would much rather have an additional keeper that I could instruct and would learn.

A.H.KENNEDY (sgd)

Keeper

L COMMUNICATIONS TO
TENDENT OF LIGHTHOUSES
PORTLAND, ME.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

FIRST DISTRICT

COPY

Great Duck Island
(Station, Depot, or Vessel)

Febr 2nd, 1930

SUPERINTENDENT OF LIGHTHOUSES,
Portland, Maine.

Sir:

Leverett S.Stanley left this station Feb. 4 - 11 a.m. for medical treatment at Southwest Harbor Lighthouse doctor. Mr. Stanley notified me over phone that his case was just a minor one nothing serious. He tried to have his case transferred to Swans Island to another doctor so that he would be near home but he has not notified me to that affect but I told him he going against the rules and that he should call your office for instructions. Mr. Stanley's time expires Feb. 9 - 11 a.m. I am writing the above due to the fact he will have his own way in everything and will listen to no orders.

A. H. KENNEDY (SGD)

Keeper.

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
PORTLAND, ME.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

1929 SEP 6 PM 3 5[illegible]
LIGHTHOUSES

DEPARTMENT OF COMMERCE
SEP 9 1929
APPOINTMENT DIVISION

OFFICE OF SUPERINTENDENT, 1ST DISTRICT
PORTLAND, ME.

CP

CHIEF CLERK

September 5, 1929

Commissioner of Lighthouses:

1929 SEP 9 PM 3 35

Referring to Department's Notice of Change of Salary in the case of Leverett S Stanley, Keeper, this district, whereby his salary was changed from $1380 to $1440 per annum on account of change of duties:

The effective date of above change is September 4, 1929.

For and in the absence of the Superintendent:

Sampson
SAMPSON
Asst. Supt.

Airways
Surveys
Lighting
Radio
Weather
Clerical
Chief Engr.
Hydro.
Radio
Engr. Const.
Mar. Engr.
Personnel
Finance
Law & Prop.
Adm. Assts.
Dep. Commr.
Commissioner

U. S. REPORT DATA ENTERED

CARDED

Bureau of Lighthouses, Washington

SEP 7 1929

Submitted to Secretary of Commerce for his information

W R Harman
Acting Commissioner of Lighthouses

Form A-38

DEPARTMENT OF COMMERCE

APPOINTMENT DIVISION

WASHINGTON

August 23, 1929.

Mr. Leverett S. Stanley,

Through the Commissioner of Lighthouses.

Sir:

You are advised that your compensation has been changed as indicated below, effective September 1, 1929, or upon entrance on duty (change of duties).

No new appointment will be issued to you as a result of this change, and an oath of office is not required.

By direction of the Secretary.

Respectfully,

EDW. J. GARDNER

SEP 3 1929

Chief of Appointment Division.

From: $1380 per annum.

To: $1440 per annum.

Service and grade:

Appropriation (unit): Field.

APPOINTMENT DIVISION ENTERED 2473 SEP 1 1929 ON JOURNAL DEPARTMENT OF COMMERCE

RECORDED

1
E

GOVERNMENT PRINTING OFFICE 11—9051

Form 73

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

JCW:JJ

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, First DISTRICT.

Portland, Maine (City) August 21, 1929 (Date), 19

CHIEF CLERK
AUG 23 1929 PM 3 04
DEPARTMENT OF COMMERCE
AUG 23 1929
APPOINTMENT DIVISION

COMMISSIONER OF LIGHTHOUSES:

Action recommended, PROMOTION To fill prop. vac.

Name, Leverett S. Stanley

Position, (1st Asst.) Keeper

Location, Great Duck Island Light Station, Me.

Effective, September 1, 1929

Legal residence, Maine / Same State

Proposed salary, $1440. P.A.

Proposed range ($1320.-1620)

Appropriation, ~~Salaries of Keepers~~

[1] ~~xxxx

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

July 1, 1928.

Mr. Leverett S. Stanley,

Through the Chief, Bureau of Lighthouses.

Sir:

You are advised that under the Welch Act your compensation has been changed as indicated below, effective July 1, 1928.

By direction of the Secretary:

Respectfully,

EDW. J. GARDNER,

Chief of Appointment Division.

From: $1320

To: $1380

11—0564

1

CARDED

Form A-21

NOTICE OF CHANGE IN SALARY
KEEPERS—LIGHTHOUSE SERVICE

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

June 25, 1925.

Mr. Leverett S. Stanley,

Through the Commissioner of Lighthouses.

Sir:

You are advised that your salary as keeper in the Lighthouse Service has been changed from $1260 per annum to $1320 per annum, effective July 1, 1925.

No new appointment will be issued to you as a result of this change, and an oath of office is not required.

By direction of the Secretary:

Respectfully,

WM. T. GARDNER,

Chief of Appointment Division.

11—6674

H
1st

CARDED

APPOINTMENT DIVISION ENTERED JUL 7 1925 ON JOURNAL DEPARTMENT OF COMMERCE

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

January 31, 1925.

Mr. Leverett S. Stanley,

Through the Commissioner of Lighthouses,

Sir:

In connection with the readjustment of pay of positions in the Lighthouse Service the total compensation of the position occupied by you has been fixed as indicated below, effective February 1, 1925.

By direction of the Secretary:

Respectfully,

EDW. J. GARDNER
Acting Chief of Appointment Division.

Position: Keeper

Salary: $1260

Appropriations: Salaries, Keepers of Lighthouses.
General Expenses, Lighthouse Service.

APPOINTMENT DIVISION ENTERED FEB 3 - 1925

1st

JBJ

CARDED

GFL

CHIEF CLERK
1924 DEC 2 AM 10 07

DEPARTMENT OF COMMERCE

REPORT ON PROBATIONARY APPOINTEE.
(This report to be made at expiration of fifth month of service.)

LIGHTHOUSES
1924 DEC 1 AM 8 55

Lighthouse Service
(Bureau)

Portland, Maine, Nov. 28, 1924.
(Date)

DEPARTMENT OF COMMERCE
DEC 27 1924
APPOINTMENT

The Secretary of Commerce,
(The Chief of Appointment Division):

The probationary period of the person named below expires at the close of business on January 1, 1925.

The conduct and capacity of this employee have been satisfactory* during the probationary period, and (he) (~~she~~) is considered qualified for absolute appointment.

Name Leverett Sherman Stanley

Position Keeper - 2nd Asst.

Salary $1020. per annum

Appropriation Salaries, Keepers, etc.

Station Great Duck Island L. S., Me.

Date of entrance on duty July 2, 1924.

Remarks:

C. E. Sherman
(Signature of immediate superior.)
C. E. SHERMAN
Superintendent of Lighthouses, 1st District.

DEC 1 - 1924

SUBMITTED:

~~Acting~~ Commissioner of Lighthouses.
(Head of Bureau or Office.)

(*If unsatisfactory, recommendation for discontinuance under the provisions of paragraph (c) of section 1 of civil service rule VII, should immediately be forwarded to the Department.)

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
PORTLAND, ME.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

28 AM 9 29

5

GFL

CHIEF CLERK

Inclosures.

1924 AUG 28 PM 4 09

OFFICE OF SUPERINTENDENT, 1ST DISTRICT
PORTLAND, ME.
August 26, 1924

DEPARTMENT OF COMMERCE
AUG 29 1924
APPOINTMENT DIVISION.

Commissioner of Lighthouses:-

REFERENCE: Bu. Cir. Let. No. 465, Aug. 7, 1924.

1. Herewith is appointment of June 23, 1924, of Mr. Leverett S. Stanley, Keeper, this district, at $600 per annum, which is returned for correction so as to include additional compensation in lieu of Increase of Compensation.

2. This is the only case of the sort comprehended in the above reference for this district.

For and in the absence of the Superintendent:

amended from $600 to $840

Woolley

WOOLLEY
Chief Clerk.

Hydro
Radio
Engr. Comr.
Mar. Engr.
Personnel
Financial
Law and Prop.
Adm Asst.
Dep. Comr.
Comr.

APPOINTMENT DIVISION
ENTERED
OCT 6 1924
ON JOURNAL
DEPARTMENT OF COMMERCE.

OCT 2

Bureau of Lighthouses, Washington
AUG 28 1924

Inclosures returned

Submitted to Secretary of Commerce recommended for approval.

Acting Commissioner

CARDED

Form A-21

NOTICE OF CHANGE IN SALARY
KEEPERS-LIGHTHOUSE SERVICE

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON August 4, 1924.

Mr. Leverett S. Stanley,

Through the Commissioner of Lighthouses.

Sir:

You are advised that your salary as keeper in the Lighthouse Service has been changed from $ 840 per annum to $ 1020 per annum, effective September 1, 1924.

No new appointment will be issued to you as a result of this change, and an oath of office is not required.

By direction of the Secretary:

Respectfully,

APPOINTMENT DIVISION ENTERED AUG -5 1924 ON JOURNAL DEPARTMENT OF COMMERCE

Chief of Appointment Division.

11—8074

IC
1st

CARDED

Form 73
JCW:GFL

LIGHTHOUSES AM 7 59 JUL 1 '24

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

CHIEF CLERK

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, First DISTRICT,

Portland, Maine (City.) July 30, 1924 (Date.) 1924 AUG 2 AM 11 23 19

DEPARTMENT OF COMMERCE AUG 4 1924 APPOINTMENT DIVISION.

COMMISSIONER OF LIGHTHOUSES:

Action recommended, PROMOTION AND REGULAR ASSIGNMENT.

Name, Leverett S. Stanley Legal residence, Maine

Position, (Second Asst.) Keeper Salary, $1020. per annum

Location, Great Duck Island L. S., Me. Appropriation, Sals.,Kprs.,etc.

Effective September 1, 1924, {the actual date of entrance on duty, or [illegible]

Former position, (Additional) Keeper Former salary, $840. per annum

Location, General duty throughout district.

Rank on eligible list, Rating, Percentage, , Other eligibles considered:

Previous incumbent, Elmo J. Turner Services terminated, close Aug. 30, 1924.

Reason, Recommended for temporary additional Keeper, Bear Island L. S., Me., this date.

Members of family in Government Service,

Date of birth,

Remarks:

APPOINTMENT DIVISION NECESSARY ACTION TAKEN AUG -5 1924 DEPARTMENT OF COMMERCE

Selection regular, subject to the action of the U. S. Civil Service Commission. , 19

For and in the absence of the Supt.:

8/11/24

(Direct.)

Secretary, Civil Service District.

Luther
LUTHER
First Asst. Superintendent.

BUREAU OF LIGHTHOUSES
WASHINGTON

AUG 1 - 1924

Submitted to the Secretary of Commerce, approved.

E C Gillette
Acting Commissioner of Lighthouses.

[1] Strike out the clause which does not apply.

11—2314

STANDARD FORM No. 6
(Approved by the President March 28, 1924)

SUPT. of LIGHTHOUSES, FIRST DISTRICT, JUL 3 1924 PORTLAND, MAINE.

PERSONAL HISTORY

LIGHTHOUSES

1924 JUL 5 AM 8

(Statement to be prepared by appointee in his own handwriting)

DEPARTMENT OF COMMERCE JUL 1 1924 APPOINTMENT DIVISION

Bureau, division, or office COMMERCE-Lighthouse Service--First Lighthouse District.

1. Name in full Leverett Sherman Stanley

2. Legal (voting) residence Swans Island, Maine, 3rd, Hancock, Minturn
(State and Congressional District) (County) (City or town)

3. Where born? Maine, Tremont, When born? Aug 4th 1895
(State or foreign country) (City or town) (Date)

CHIEF CLERK

4. If foreign, state whether naturalized or alien

1924 JUL 5 AM 11 14

5. Indicate sex, marital condition, and race by check, thus: √

SEX		MARITAL CONDITION				RACE. (If other, state which)	
Male √	Female	Single	Married √	Divorced	Widowed	White √	Colored

6. A complete record of your past civil service for the United States Government:

BRANCH OF SERVICE AND PLACE OF EMPLOYMENT	POSITION	SALARY	DATE APPOINTED			DATE SEPARATED		
			Month	Day	Year	Month	Day	Year

7. Military and naval record. If any, check (√) to indicate branch and other information and give dates of enlistment and discharge:

[redacted]	Army	Navy √	Marine Corps	Coast Guard	War Veteran	Pensioner	Veterans' Bureau beneficiary

Enlisted Nov. 22/1917 Discharged Dec 8, 1918 | Enlisted ..... Discharged .....

Organization Cox, U.S.N.R.F | Organization .....

8. EDUCATION (Circle number of years)

Common school								High school				College				Degrees, if any
1	2	3	4	5	6	7	(8)	1	2	3	4	1	2	3	4	

9. State special qualifications Fisherman and Liscense deck officer

10. Name, relationship, and address of person to be notified in case of emergency:

CARDED

Albria Stanley (Name) Wife (Relationship)

Swans Island Minturn Maine (Post office address)

I certify that the foregoing answers are correct to the best of my knowledge and belief.

Leverett S Stanley
(Name as usually written and which will be used as official signature)

July 1st (Date) Present address Minturn Maine

10—1659

Form 111

OATH OF OFFICE

(Prescribed by Section 1757, Revised Statutes)

CHIEF CLERK

1924 JUL 5 AM 11 14

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

1924 JUL 5 AM 8 59

SUPT. of LIGHTHOUSES, FIRST DISTRICT, JUL 3 1924 PORTLAND, MAINE.

DEPARTMENT OF COMMERCE JUL 7 1924 APPOINTMENT DIVISION

I, Leverett S. Stanley

do solemnly [1] swear (See below) that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter: So HELP ME GOD.

Leverett S. Stanley
(Appointee signs here)

[2] Sworn to (See below) and subscribed before me, this [3] second day of July, A. D. 1924

(Affix official seal here)

[4] (Name) Frank B. Mellen

(Official title) Notary Public

My commission expires Sept. 13, 1930

Official Title	Rate of Pay	Name of Station, Vessel, or Place of Employment.
Present Keeper	~~$600 per annum~~ amended to $840	Additional Keeper, First District.
Former [5] New appointee		

(The above should be filled in by the district officer before sending to appointee)

GFL

A.C.B

Office of Superintendent of Lighthouses, First District

Portland, Maine (Address), July 3, 1924 (Date)

The above-named appointee entered upon duty on July 2, 1924.

CARDED

For and in absence of the Superintendent:

R. Luther

R. LUTHER, 1st Asst. Supt.
(Signature, followed by title)

[1] Insert here "swear" or "affirm," as the case may be.
[2] Insert here "sworn to" or "affirmed," as the case may be.
[3] The oath may be taken any time on or after the effective date of appointment and prior to the payment of compensation, but no compensation shall be paid until the oath is executed in proper form.
[4] This oath should be taken before a justice of the peace, notary public, judge, clerk of a court, a chief clerk in the office of a superintendent of lighthouses or other employee in the Lighthouse Service designated by a chief clerk, or any other officer having authority to administer oaths, but never before a collector of customs or postmaster, as neither officer has power to administer oaths in such cases. In case the officer administering the oath has no seal, his official character should be duly certified to by the clerk of the proper court or the proper county clerk, except in the case of chief clerks in the offices of superintendent of lighthouses and other employees in the Lighthouse Service designated by them, who are not required to have a seal.
[5] Give this information in all cases where new oath is required.
Failure to fill out this oath properly will result in its return for correction.

11—944

NOT TO BE ACCEPTED AS AUTHORITY FOR INVESTIGATION OPERATIONS UNLESS ACCOMPANIED BY OFFICIAL CREDENTIALS

CERTIFICATE OF PROBATIONARY APPOINTMENT

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON June 23, 1924.

Mr. Leverett S. Stanley,

Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office and to a probationary period of not to exceed six months as provided by paragraph (c) of section 1 of civil-service rule VII, Keeper in the Lighthouse Service at a salary of ~~Six Hundred~~ Eight Hundred and Forty dollars per annum, effective on the date on which you enter upon duty in the above-mentioned position.

By selection from certificate of eligibles (No.) issued by the Secretary, First Civil Service District.

see letter 8/26/24

By direction of the Secretary:

Respectfully,

EDW. J. GARDNER,
Acting
Chief of Appointment Division.

IC
G
1st

Appropriation: Salaries, Keepers of Lighthouses.

Vice: Norman A. Oliver.

Legal Residence: Maine.

(See reverse side.)

Form A-14

11—8080

U. S. REGISTER DATA ENTERED JUN 24 1924

CHARGED

Form 73
GFL

LIGHTHOUSES
1924 JUN 23 AM 9 23

CHIEF CLERK
JUN 23 PM 2 40

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, First DISTRICT.

Portland, Maine, (City.) June 20, 1924. (Date.) 19

COMMISSIONER OF LIGHTHOUSES:

Action recommended, PROBATIONARY APPOINTMENT

First Civil Service District RECEIVED JUN 21 1924 Secretary

Name,	Leverett S. Stanley	Legal residence,	Maine
Position,	(Additional) Keeper	Salary,	$~~600.~~ 720. per annum
Location,	General duty, 1st District	Appropriation,	Sals., Kprs., etc.
Effective	July 1, 1924,		~~the actual date of entrance on duty, or~~ as soon thereafter as he enters on duty.
Former position,	New appointee	Former salary,	-----
Location,	-----		

DEPARTMENT OF COMMERCE JUN 1924 APPOINTMENT DIVISION

Rank on eligible list, 2nd Rating, Asst. Keeper Percentage, 95.80, Other eligibles considered: Jotham E. Tinker (FR); Irving C. Bunker (A); Albert S. Scoville (C). NOTE TO C. S. SECTY.: Name of J. E. Tinker has been removed from the register until he furnishes a satisfactory reply to our inquiry.

Previous incumbent, Norman A. Oliver Services terminated, June 14, 1924.

Reason, Promoted to same position at $720. per annum.

APPOINTMENT DIVISION NECESSARY ACTION TAKEN JUN 24 19 DEPARTMENT OF COMMERCE

Members of family in Government Service, None.

Date of birth, August 4, 1895.

Remarks: There are no quarters furnished for the family of the incumbent of this position.

Selection regular, ~~subject to the action of the U. S. Civil Service Commission.~~ JUN 21 1924, 19

For and in absence of Superintendent:

E. S. Reynolds
Acting Secretary, First Civil Service District.

R. Luther
R. LUTHER
1st Asst. Superintendent.

BUREAU OF LIGHTHOUSES
WASHINGTON
JUN 23 1924

Submitted to the Secretary of Commerce, approved.

Mc Papers 8a

Acting Commissioner of Lighthouses.

[1] Strike out the clause which does not apply.

11—2314

Ref: Stanley, Leverett S.

PC
24 June 1952

Mr. William H. Gobron
Adjudication Officer
Veterans Administration Center
Togus, Maine

Dear Sir:

Reference is made to your letter of 5 June 1952, 4002-8, relative to Leverett S. Stanley, Keeper, Retired.

You are advised that the record in Coast Guard Headquarters indicates that Mr. Stanley retired beginning 1 September 1950 and that he receives $1831.89 retired pay annually or $152.65 monthly. Contributions to a retirement fund were not required of Mr. Stanley since the Lighthouse Service Retirement Law is a non-contributory one.

By direction of the Commandant:

Very truly yours,

H. L. MORGAN
Chief, Civilian Personnel Division

JSR/g

Return to 3-2

Date mailed: 6-25-52

7 Keyport
1831, 89
9-1-50

VETERANS ADMINISTRATION
CENTER
TOGUS, MAINE

YOUR FILE REFERENCE:

IN REPLY REFER TO: 4002-8
C-15 897 996
STANLEY, Leverett S.

Coast Guard
Treasury Department
Washington 25, D.C.

Gentlemen:

This has reference to the claim of the above named veteran for pension for disability not related to his naval service.

Records in this office disclose that the veteran of Southwest Harbor, Maine is currently in receipt of Civil Service Retirement Pay, having been retired from the Lighthouse Service under the provisions of the Lighthouse Service Retirement Act of June 20, 1918.

It is therefore, kindly requested that you advise this office as to the amount contributed by the veteran toward his retirement fund, the date payment of retirement benefits to him began and the monthly amount thereof.

Your cooperation in this matter will be greatly appreciated.

Very truly yours

Wm. H. Gobron

WM. H. GOBRON
Adjudication Officer

Retired 9-1-50

@ 152.65 retired pay per month.

JEH.

An inquiry by or concerning an ex-service man or woman should, if possible, give veteran's name and file number, whether C, XC, K, N, V, or H. If such file number is unknown, service or serial number should be given.

File

PC
27 March 1951

Mr. William H. Gobron
Adjudication Officer
Veterans Administration Center
Togus, Maine

Dear Sir:

Reference is made to your inquiry dated 1 March 1951 in which you requested information concerning Mr. Leverett S. Stanley.

The record shows that Mr. Stanley served continuously as Keeper in the former Lighthouse Service and the Coast Guard from 2 July 1924 through 31 August 1950 the date he was separated by reason of his retirement for disability under the provisions of the Lighthouse Service Retirement Act of 20 June 1918 as amended. His entire employment was in a civil status, and he was not on a ship or station transferred to the jurisdiction of the Army or Navy.

By direction of the Commandant:

Very truly yours,

H. L. MORGAN
Chief, Civilian Personnel Division

BJ:cb JJH

Return 3-2

Date Mailed: 3-27-51

Not Offic Personnel

VETERANS ADMINISTRATION
CENTER
TOGUS, MAINE

March 1, 1951
(Date) 2CN8/LJP:tpb

Name : STANLEY, Leverett S.
SN : 193 82 69
C- : 15 897 996
Disch: 12-12-18
Date of birth: 8-4-94
Place of birth: Tremont, Maine

Chief Personnel Officer
U. S. Coast Guard Headquarters
1300 E Street, N.W.
TO: Washington 25, D. C.

FROM: Adjudication Division

SUBJ: FOLLOW-UP MEMORANDUM.

Please expedite reply to previous request for records made by form checked herewith:

☐ Bureau of Naval Personnel
VA Form 3102 dated , Request for Navy Information.

☐ Bureau of Medicine and Surgery
VA Form 3102 dated , Request for Navy Medical Records.

☐ Marine Corps
VA Form 3102 dated , Request for Marine Corps Information.
(Old Form 3103)

☐ Bureau of Medicine and Surgery
VA Form 3102 dated , Request for Marine Corps Medical Records.
(Old Form 3103)

☒ Coast Guard
VA Form 3102 dated 12-5-50. , Request for Coast Guard Information. Request for Coast Guard Medical Records.
(Old Form 3104)

Wm. H. Gobron
WM. H. GOBRON, Adjudication Officer
(Name and title)

Instructions to VA clerks for forwarding follow-ups:
Forward to same office to which original request was dispatched.

TO: DATE:

FROM:

(Name of office reporting)

FL 3-43
Jan 1947

U. S. GOVERNMENT PRINTING OFFICE 16—53164-1

92 U

Southwest Harbor, Maine
Nov. 3, 1950.

3-2
feb 75

U. S. Coast Guard
Disbursing Office
Washington 25, D.C.

Dear Sirs,

This is to inform you, that my post office address is now, Southwest Harbor, Maine. Instead of McKinley, Maine as I have permanently moved to this town.

Yours truly
Lenerett Stanley

address changed
2-51

Form T-1

RECORD OF A BIRTH

Place of Birth Tremont Maine

Street ..... No. .....

Child's Name Leveret S. Stanley

Date of Birth August 4 1894

Sex Male Color W

Living or Stillborn Living

No. of Child, 1st, 2nd, etc. 2

No. of children of this mother now living .....

Legitimate or Illegitimate Legitimate

Father's Name Lyman L. Stanley

" Color or Race W Age .....

" Birthplace Mt. Desert Maine

" Residence Tremont Maine

Street ..... No. .....

Father's Occupation Fisherman

Mother's Maiden Name Vera Rich

" Color or Race White Age .....

" Residence Tremont Maine

" Birthplace Tremont, Maine

" Occupation Housewife

Name and address of Physician (or other person) reporting said birth.

E. L. Neal M.D. Tremont Me.

Date when received by Town Clerk Not recorded

State of Maine

I hereby certify that the above birth record is correct to the best of my knowledge and belief.

Eugene M. Stanley

Clerk of Tremont

UNITED STATES COAST GUARD

PENALTY FOR PRIVATE USE TO AVOID PAYMENT OF POSTAGE, $300

PC 5 SEP 1950

Mr. Leverett S. Stanley
McKinley, Maine

Dear Mr. Stanley:

My attention has been called to the fact that you retired from the position of Keeper in the Coast Guard at the close of August 31, 1950, after having rendered more than twenty-seven years of honorable service in the former Lighthouse Service and the Coast Guard.

It is noted that your retirement is on account of disability and I wish to express to you at this time my sincere appreciation of your long service, and the hope that your relief from active duty will result in an improvement in your health.

Very truly yours,

MERLIN O'NEILL
Vice Admiral, U. S. Coast Guard
Commandant

Typed: 8-18-50 nmb
Return to: 3-2

Date Mailed:

(Fill in blocks as initialled - do not use for routing)

OFFICE OR DIVISION DESIGNATORS	PC	P	C											
INITIALS OF RESPONSIBLE OFFICERS														
INTRA-OFFICE OR DIVISION INITIALS														

A8604

3-2
file 75
Ret.

FA-1
30 August 1950
75

From: Commandant
To: Leverett S. Stanley, Keeper, Retired, FLHS (924)
McKinley, Maine

Subj: Retired Pay; payment of

1. Having been transferred to the retired list of the former Lighthouse Service, U. S. Coast Guard, effective 1 September 1950, in accordance with Department letter dated 22 August 1950, your pay accounts will henceforth be carried at Headquarters.

2. It has been held that retired pay for the personnel of the former Lighthouse Service is taxable income and subject to the withholding provisions of the Internal Revenue Code. In order that your taxable status can be correctly determined, it is requested that Form W-4, Inclosure 1, be completed and returned to this office as soon as practicable.

R. L. EDMANDS
By direction

Incls:
1. Form W-4, Employee's Withholding Exemption Certificate
2. N.C.G. Form 9671 (Letter of Instructions)

LEHynes:mch
8/30/50

6-7 Ret ad. MS

PC
23 August 1950

From: Commandant
To: Commander, 1st Coast Guard District (p)

Subj: Mr. Leverett S. Stanley, Keeper, Bass Harbor Head Light Station, Maine, disability retirement of

1. The inclosure is approval of retirement under the Lighthouse Service Retirement Law.

2. In order to preclude the possibility of overpayment, it is requested that Headquarters be advised as early as practicable by letter, in duplicate, as to the payroll (stating D. O. Voucher Number, name of disbursing officer, and symbol number) on which this person was paid for his last (final) active duty. In furnishing this information, state also the period covered by the final payment and the amount thereof.

3. It is also requested that Headquarters be advised as to this person's total taxable income for the current calendar year including the amount of lump-sum payment for annual leave.

H. L. MORGAN
By direction

Incl
Form 50, Department Notice of Retirement

nmb
Ret 3-2 JJH

8-24-50 RJH

STANDARD FORM 50 (9 PART)
OCTOBER 1949
PROMULGATED BY U.S. CIVIL SERVICE COMMISSION, CHAPTER R1, FEDERAL PERSONNEL MANUAL

TREASURY DEPARTMENT - U.S. COAST GUARD, WASHINGTON, D.C.

NOTIFICATION OF PERSONNEL ACTION

1. NAME (MR.—MISS—MRS.—ONE GIVEN NAME, INITIAL(S) AND SURNAME)	2. DATE OF BIRTH	3. JOURNAL OR ACTION NO.	4. DATE
Mr. Leverett S. Stanley	8-4-95	12	8-22-50

This is to notify you of the following action affecting your employment:

5. NATURE OF ACTION (USE STANDARD TERMINOLOGY)	6. EFFECTIVE DATE	7. CIVIL SERVICE OR OTHER LEGAL AUTHORITY
Retirement (Disability)	close 8-31-50	

FROM	TO
8. POSITION TITLE: Keeper	
9. SERVICE, SERIES, GRADE, SALARY: Class 2 ($2350.00-2799.24) $2799.24 per annum (No Qtrs.)	
10. ORGANIZATIONAL DESIGNATIONS: LIGHT STATION	
11. HEADQUARTERS: Boston, Mass. Base Harbor Head Light Station, Me.	
12. FIELD OR DEPT'L	FIELD / DEPARTMENTAL

13. VETERAN'S PREFERENCE: NONE | WWII | OTHER X | 5 PT. | 10 POINT: DISAB. | OTHER — Yes

14. POSITION CLASSIFICATION ACTION: NEW | VICE | I. A. | REAL

15. SEX	16. RACE	17. APPROPRIATION	18. SUBJECT TO C. S. RETIREMENT ACT (YES—NO)	19. DATE OF APPOINTMENT AFFIDAVITS (ACCESSIONS ONLY)	20. LEGAL RESIDENCE
M		FROM: TO: Operating Expenses, CG, 1951	LH 3-4-25		☐ CLAIMED ☐ PROVED STATE: Maine

21. REMARKS: This action is subject to all applicable laws, rules, and regulations and may be subject to investigation and approval by the U.S. Civil Service Commission. The action may be corrected or cancelled if not in accordance with all requirements.

Annual rate of retired pay is $1831.89.

Total Service: 27 years, 2 months, 5 days

Computation: ($2695.89 x 27.1805 ÷ 40) = $1831.89

Lump-sum payment to be made for all accrued annual leave to credit at close of 8-31-50.

FORWARDED TO FIELD OFFICE AUG 23 1950

FORWARDED TO CSC SEP 6 1950

H. L. Morgan

H. L. MORGAN
Chief, Civilian Personnel Division

ENTRANCE EFFICIENCY RATING

22. SIGNATURE OR OTHER AUTHENTICATION

☆ U. S. GOVERNMENT PRINTING OFFICE: 1949—860473

EHC

Form 2521
TREASURY DEPARTMENT
U. S. COAST GUARD

MEDICAL 6-14-

RETIREMENT UNDER ACT OF JUNE 20, 1918, AS AMENDED

(In case of disability retirement, execute medical certificate on Form 2523)

Date 26 May, 1950

Commander, 1st CG *District,*

Boston, Massachusetts
(City)

I hereby apply for disability retirement from active duty effective 31 August, 1950 on the basis of service shown hereon.

Leverett S. Stanley
(Name)

Address: McKinley, Maine

Keeper, Civilian
(Designation)

OFFICE OF THE DISTRICT COMMANDER

City Boston, Mass. *Date*

Submitted to the Commandant, U. S. Coast Guard, recommending retirement at $ 2015.91 per annum, effective at the close of 31 August, 1950

It is certified that the record of service and pay shown on page 2 is correct as shown by the records of this office, and that all Government service shown has been verified. Last date in an active duty status c.o.b. 26 May, 1950.*All sick leave has been exhausted. Employee will be entitled to lump sum payment for 107 days 3. hrs. to 3 hrs. on 7 February, 1951.

R.G.WHITTEMORE
By direction
District Commander.

---

*Carried on sick leave from 27 May, 1950 to c.o.b.8/31/50

COAST GUARD HEADQUARTERS, *Washington, D. C.,*

Submitted to the Secretary of the Treasury, recommending approval.

Commandant.

FOR USE OF DEPARTMENT

16—20161

Date 8/27

Verified

Name STANLEY, Leverett Sherman Date of birth August 4, 1895

Designation Keeper, Bass Harbor Head Ligh Station, Maine

RECORD OF ALL ACTIVE GOVERNMENT SERVICE

(Including military, naval, and civilian service. Each department, branch, or independent office in which applicant served in a civilian capacity should be listed separately)

	Beginning			Ending			Remarks
	Month	Day	Year	Month	Day	Year	
Army							
Navy Naval Reserve (Active Duty)	Nov. 12	22 3	1917 17	Sept. 12	30 8	1921 18	1yr. 6days
Marine Corps							
Civilian employment	July	2	1924	Aug.	31	1950	1st CG District 26yrs 1mo. 29days
Total service		~~8~~	~~30~~				27yrs 2mon. 5days

Does applicant receive or has he applied for a pension from the Government under any law? No If so, give number of pension certificate or of claim: ----------

Does applicant receive or has he applied for compensation under the War Risk Insurance Act? No If so, give number of claim: ----------

Does applicant receive or has he applied for compensation under the Federal Compensation Act, as amended? No

If so, state the compensation received: ----------

STATEMENT BY FISCAL YEARS OF BASIC PAY RECEIVED DURING LAST FIVE YEARS OF ACTIVE SERVICE IMMEDIATELY PRECEDING EFFECTIVE DATE OF RETIREMENT

(Compute service on basis of 30 days a month. Do not include periods of leave without pay, rations, quarters, or other allowance)

Designation	Beginning			Ending			Number Days in Pay Status (P. D. or P. H. personnel)	Rate of Pay	Pay Received
	Month	Day	Year	Month	Day	Year			
Keeper	Sept.	1	1945	Dec.	31	1945	86	$2100.pa	~~694.02~~ 684.53
	Jan.	1	1946	Jan.	12	1946	9	$2100.	~~72.63~~ 72.68
	Jan.	13	1946	June	30	1946	120	$2166.	~~999.60~~ 999.72
	July	1	1946	June	30	1947	~~261~~ 260	$2469.24	~~2467.40~~ 2478.71
	July	1	1947	June	30	1948	~~262~~ 260	$2469.24	~~2467.40~~ 2488.21
	July	1	1948	July	10	1948	7	$2469.24	~~66.43~~ 66.47
	July	11	1948	June	28	1949	252	$2799.24	~~2711.52~~ 2713.03
	June	29	1949	June	30	1949	2	$3359.09	~~25.82~~ 25.83
	July	1	1949	June	30	1950	~~261~~ 260	$3359.09	~~3356.60~~ 3371.85
	July	1	1950	Aug.	31	1950	44	$3359.09	~~578.05~~ 568.43

Total compensation for last five years of active service ~~$13,439.17~~ 13479.46

Average compensation for last five years of active service ~~$2,687.89~~ 2695.89

Annual rate of retired pay ($ ~~2,687.89~~ 2695.89 × years ~~30~~ 27.1805 ÷ 40) = ~~$2015.91~~ 1831.89 JJH

(Not exceeding 30)

Ret.(Das.) eff. close 8-31-50. Paid for ~~107~~ 107 days 3hrs annual leave from 9-1-50 through 3hrs on 2-5-51. JJH

U. S. GOVERNMENT PRINTING OFFICE 16—20161

N. C. G.-2523

RECEIVED

NOV 26 1952

U. S. COAST GUARD DEPOT
SOUTHWEST HARBOR, MAINE

CERTIFICATE OF MEDICAL EXAMINATION, DISABILITY RETIREMENT, CIVILIAN PERSONNEL

(Act of March 4, 1925)

NAME OF CLAIMANT Leverett Stanley DESIGNATION Lighthouse Keeper

Height 5'7" Weight 141# pounds. Complexion Medium

Color of eyes Blue Color of hair Brown to gray

Here give a complete personal description, together with permanent marks and scars other than those described below in physical examination: No scars. Healthy looking.

Description of duties of position (to be filled in by district commander):

Claimant makes the following statement in regard to the origin, nature, and extent of the alleged disability: Fell off Bell Weight 6 years ago, struck on both feet, injured left foot in 1942 when brace struck left foot. (question blood clot)

PHYSICAL EXAMINATION

Visual acuity (uncorrected): R. E. 20/30 L. E. 20/30

With correction in spectacles: R. E. 20/20 L. E. 20/20

Accommodation: Reads Jaeger No. ..... at 13 inches, without correction.

Reads Jaeger No. Normal at 13 inches, with correction.

Central color vision (binocular) Normal (Name method used) Ishihara

Inspection Normal

Pupils Normal Pupillary reaction Normal

Hearing: Whispered voice (unaccentuated) heard with R. E. at 15' ft., L. E. at 15' ft.

Appearance of right drum Normal, left drum Normal

Is there any disease of the middle or internal ear or mastoid? No If so, specify

[OVER]

16—17606-1

Condition of nose and sinuses Normal

Condition of mouth and throat, including tonsils and teeth Normal

Bones, joints, muscles, including atrophies Fixation left foot with no inversion or eversion.
(Express limitation of motion, if any, in degrees and joint involved)

Respiratory system Normal

Cardiovascular system:

(a) Heart Normal

(1) Murmurs 0 (2) Arrhythmias 0

(b) Pulse rate: (1) Sitting 72 (2) After exercise 106 (3) 2 minutes after exercise 78

(c) Blood pressure: (1) Sitting—Syst. 140 Diast. 86 (2) After ex.—Syst. 148 Diast. 92

(d) Condition of blood vessels Excellent

Evidence of thyroid or other endocrine disturbance None

Abdomen and gastro-intestinal system, including hernia Normal

Genito-urinary system:

Urinalysis—Sp. gr. 1.016 Reaction Acid Albumin Neg. Sugar Neg.

Sediment microscopic (required when albumin or sugar is found) Neg.

Reflexes, motor disturbances, etc.:

(a) Station Normal (e) Gait normal

(b) Tremor None (f) Coordination normal

(c) Patellar reflexes normal (g) Peripheral circulation normal

(d) Other motor disturbances none

Alcohol none Drugs no Syphilis no Epilepsy no

Other neurological findings None.

General impression 85% disability left foot. Marked pronation of both feet.

Here describe fully nature of disability: 85% disability of left foot with no inversion or eversion of foot. Disabled for any form of active duty.

Is disability to perform duty of a permanent character? yes

Is it indicated that applicant may recover from disability and be fit for restoration to active duty? No. Do you recommend reexamination with this in view? Corrective shoes trial.

I HEREBY CERTIFY that upon examination I find the above-named claimant to be disabled for useful and efficient service by reason of the disability above described, which is not due to vicious habits, intemperance, or willful misconduct on his part.

The examining physician must be in the Federal Service

194 Main St., Bar Harbor, Me.
(Place of examination)

May 23, 1930
(Date)

Raymond E. Raymond M.D.
(Examining surgeon)

Consultant Physician, U. S. Employment Compensation Comm. and U. S. Civil Service Examiner.
(Title and branch of medical service)

U. S. GOVERNMENT PRINTING OFFICE 16—17606

STANDARD FORM NO. 64

3-2

Office Memorandum · UNITED STATES GOVERNMENT

TO : Chief, Civilian Personnel Division DATE: 15 June, 1950

FROM : Chief, Medical Division

SUBJECT: STANLEY, Leverett, Lighthouse Keeper; retirement; recommendation

Form NCG-2523, Certificate of Medical Examination, Disability Retirement, Civilian Personnel, from Dr. Raymond Weymouth, Bar Harbor, Maine, 23 May, 1950, has been reviewed in the case of subject-named man and found satisfactory. It is recommended that Mr. Stanley be retired by reason of physical disability.

Paul M Stewart

PAUL M. STEWART
Rear Admiral, USPHS

Incl

dob-8-4-95
years service: 30

No. C. G.-2523

RECEIVED

U. S. COAST GUARD DEPOT
SOUTHWEST HARBOR, MAINE

CERTIFICATE OF MEDICAL EXAMINATION, DISABILITY RETIREMENT, CIVILIAN PERSONNEL

(Act of March 4, 1925)

NAME OF CLAIMANT Leverett Stanley DESIGNATION Lighthouse Keeper

Height 5'7" Weight 141# pounds. Complexion Medium

Color of eyes Blue Color of hair Brown to gray

Here give a complete personal description, together with permanent marks and scars other than those described below in physical examination: No scars. Healthy looking.

Description of duties of position (to be filled in by district commander):

Claimant makes the following statement in regard to the origin, nature, and extent of the alleged disability: Fell off Bell Weight 6 years ago, struck on both feet, injured left foot in 1942 when brace struck left foot. (question blood clot)

PHYSICAL EXAMINATION

Visual acuity (uncorrected): R. E. 20/30 L. E. 20/30

With correction in spectacles: R. E. 20/20 L. E. 20/20

Accommodation: Reads Jaeger No. ..... at 13 inches, without correction.

Reads Jaeger No. Normal at 13 inches, with correction.

Central color vision (binocular) Normal (Name method used) Ishihara

Inspection Normal

Pupils Normal Pupillary reaction Normal

Hearing: Whispered voice (unaccentuated) heard with R. E. at 15' ft., L. E. at 15' ft.

Appearance of right drum Normal, left drum Normal

Is there any disease of the middle or internal ear or mastoid? No. If so, specify

[OVER]

Condition of nose and sinuses Normal

Condition of mouth and throat, including tonsils and teeth Normal

Bones, joints, muscles, including atrophies Fixation left foot with no inversion or eversion.
(Express limitation of motion, if any, in degrees and joint involved)

Respiratory system Normal

Cardiovascular system:

(a) Heart Normal

(1) Murmurs 0 (2) Arrhythmias 0

(b) Pulse rate: (1) Sitting 72 (2) After exercise 108 (3) 2 minutes after exercise 78

(c) Blood pressure: (1) Sitting—Syst. 140 Diast. 86 (2) After ex.—Syst. 148 Diast. 92

(d) Condition of blood vessels Exdellent

Evidence of thyroid or other endocrine disturbance None

Abdomen and gastro-intestinal system, including hernia Normal

Genito-urinary system:

Urinalysis—Sp. gr. 1.016 Reaction Acid Albumin Neg. Sugar Neg.

Sediment microscopic (required when albumin or sugar is found) Neg.

Reflexes, motor disturbances, etc.:

(a) Station Normal (e) Gait normal

(b) Tremor None (f) Coordination normal

(c) Patellar reflexes normal (g) Peripheral circulation normal

(d) Other motor disturbances none

Alcohol none Drugs no Syphilis no Epilepsy no

Other neurological findings None.

General impression 85% disability left foot. Marked pronation of both feet.

Here describe fully nature of disability: 85% disability of left foot with no inversion or eversion of foot. Disabled for any form of active duty.

Is disability to perform duty of a permanent character? yes

Is it indicated that applicant may recover from disability and be fit for restoration to active duty? No. Do you recommend reexamination with this in view? Corrective shoes trial.

I HEREBY CERTIFY that upon examination I find the above-named claimant to be disabled for useful and efficient service by reason of the disability above described, which is not due to vicious habits, intemperance, or willful misconduct on his part.

The examining physician must be in the Federal Service

194 Main St., Bar Harbor, Me.
(Place of examination)

May 23, 1950
(Date)

Raymond E. Hayman M.D.
(Examining surgeon)

Designated Physician, U. S. Employment Compensation Comm. and U. S. Civil Service Examiner.
(Title and branch of medical service)

U. S. GOVERNMENT PRINTING OFFICE 16—17606

3-2
Civilian Personnel.
F-4

BUREAU OF NAVAL PERSONNEL
DISCHARGED NAVAL PERSONNEL RECORDS BRANCH
NAVAL RECORDS MANAGEMENT CENTER
GARDEN CITY, NEW YORK

IN REPLY REFER TO:

Pers:E374-JBB-reb
193 82 69
14 Aug 1950

From : Chief of Naval Personnel.

To : Commandant
U. S. Coast Guard
Washington 25, D. C.

Subject : STANLEY, Laverett Sherman, 193 82 69, Ex-COX, USNRF
Statement of service.

Reference: (a) Ur ltr (PC-6), CG-75 dtd 11 Jul 1950

1. The following is a statement of service of the subject-named man:

ENLISTED	DISCHARGED	TIME LOST (AWOL, SKMC, NPDI) (As Specified) (Inclusive Dates)		OTHER TIME NOT CREDITABLE FOR LONGEVITY		REMARKS
		FROM —	TO —	FROM —	TO —	
		Born: 4 August 1894, Tremont, Maine				
USNRF 22 Nov 17 4 years	30 Sep 21 Honorable	None		None		Active duty 12/3/17-12/8/18 Inactive duty 11/22/17-12/2/17 12/9/18 -9/30/21

B. G. JONES
By direction.

STANDARD FORM NO. 64

Office Memorandum • UNITED STATES GOVERNMENT

TO : Chief, Enlisted Personnel Division DATE: 22 August, 1950

FROM : Chief, Civilian Personnel Division

SUBJECT: Keeper separation

This is to report the separation of Leverett S. Stanley, Keeper at Bass Harbor Head Light Station, Maine, due to retirement (disability) at the close of 31 August, 1950.

H. L. MORGAN

Date forwarded: 8-22-50
WEH

PC
18 August 1950

From: Commandant
To: Commander, 1st Coast Guard District (p)

Subj: Leverett S. Stanley, Keeper; disability retirement of

1. The Navy Department has advised this office by form letter dated 14 August 1950, copy attached, that subject employee was on active duty with the Naval Reserve from 3 December 1917 through 8 December 1918.

2. Inasmuch as only active military service is creditable for retirement purposes, Mr. Stanley can be credited with but 1 year and 6 days military service. This service when added to his civilian service, gives him a total of only 27 years 2 months and 5 days as compared with the 30 years and 8 days shown on your Form 2521. The annual rate of retired pay is thus reduced from $2015.91 to $1831.89. A corrected copy of Form 2521 is attached for your information.

3. The leave statement on Form 2521 is incorrect inasmuch as 107 days 3 hours annual leave covers the period 1 September 1950 through 3 hours on 5 February 1951 rather than through 3 hours on 7 February 1951 as you indicate.

4. Form 50 will be processed in accordance with the above unless after a recheck of your records you find some inaccuracy in the result obtained.

H. L. MORGAN
By direction

Incls

Higgins:nmb
Return to: 3-2

Date Mailed: 8-18-50

STANDARD FORM 50 (9 PART)
OCTOBER 1949
PROMULGATED BY U.S. CIVIL SERVICE COMMISSION, CHAPTER R1, FEDERAL PERSONNEL MANUAL

TREASURY DEPARTMENT - U. S. COAST GUARD, WASHINGTON, D. C.

NOTIFICATION OF PERSONNEL ACTION

1. NAME (MR.—MISS—MRS.—ONE GIVEN NAME, INITIAL(S) AND SURNAME)	2. DATE OF BIRTH	3. JOURNAL OR ACTION NO.	4. DATE
Mr. Leverett S. Stanley	8-4-95	29	6-28-50

This is to notify you of the following action affecting your employment:

5. NATURE OF ACTION (USE STANDARD TERMINOLOGY)	6. EFFECTIVE DATE	7. CIVIL SERVICE OR OTHER LEGAL AUTHORITY
Discontinuance of Quarters	6-28-50	

FROM 01-535		TO 01-535
Keeper	8. POSITION TITLE	(Same)
Class 2 ($2350.00-2799.24) $2799.24 pa incl $240 pa Qtrs.	9. SERVICE, SERIES, GRADE, SALARY	$2799.24 (No Qtrs.)
LIGHT STATION	10. ORGANIZATIONAL DESIGNATIONS	(Same)
Boston, Mass. Bass Harbor Head Light Station, Me.	11. HEADQUARTERS	
[x] FIELD [ ] DEPARTMENTAL	12. FIELD OR DEPT'L	[x] FIELD [ ] DEPARTMENTAL

13. VETERAN'S PREFERENCE: Yes

NONE	WWII	OTHER	5 PT.	10 POINT	
				DISAB.	OTHER
		x			

14. POSITION CLASSIFICATION ACTION

NEW	VICE	I. A.	REAL

15. SEX	16. RACE	17. APPROPRIATION	18. SUBJECT TO C. S. RETIREMENT ACT (YES—NO)	19. DATE OF APPOINTMENT AFFIDAVITS (ACCESSIONS ONLY)	20. LEGAL RESIDENCE
M		FROM: Civilian Employees, CG TO: do	LH 6-20-18		[ ] CLAIMED [ ] PROVED STATE: Maine

21. REMARKS: This action is subject to all applicable laws, rules, and regulations and may be subject to investigation and approval by the U.S. Civil Service Commission. The action may be corrected or cancelled if not in accordance with all requirements.

Adjustment is due to discontinuance of family quarters.

FORWARDED TO FIELD OFFICE

AUG 9 1950

ENTRANCE EFFICIENCY RATING

E. L. KANGAS, Admin. Asst.,
Civilian Personnel Division

22. SIGNATURE OR OTHER AUTHENTICATION

4. PERSONNEL FOLDER COPY

U. S. GOVERNMENT PRINTING OFFICE: 1949—860675

TO: COMMANDANT, UNITED STATES COAST GUARD (PC)

FROM (Recommending Office)	LOCATION	DATE
Commander, 1st CG District (pc)	Boston 13, Massachusetts	August 2, 1950

NATURE OF RECOMMENDATION: PAY ADJUSTMENT

NAME (Last, First, Middle Initial)	LEGAL RESIDENCE	DATE OF BIRTH	VET'S. PREF.?
STANLEY, Leverett S.	Maine	8-4-94	Yes

	FROM	TO
POSITION & NUMBER	Keeper Budget No. 01-535	Keeper Budget No. 01-535
GRADE OR RANGE & PAY	Range: $2350.00 - $2799.24 $2799.24 incl. $240 pa Qtrs.	Range: $2350.00 - $2799.24 $2799.24 without Qtrs.
VALUATION OF QUARTERS	Class 2	-
APPROPRIATION	Operating Expenses, CG, 1951	Operating Expenses, CG, 1951
STATION	-	-
OFFICE	Cdr., 1st CG District	Cdr., 1st CG District
DIVISION	Group Southwest Harbor, Me.	Group Southwest Harbor, Me.
SECTION	Bass Harbor Head L.S.	Bass Harbor Head L.S.

PROPOSED EFFECTIVE DATE: 6/28/50

[X] THE ACTUAL DATE ~~XXXXXXXXXXXX~~ Mr. Stanley was deprived of quarters.

[ ] AS SOON THEREAFTER AS HE ENTERS ON DUTY

POSITION CLASSIFICATION OR JOB DATA

[ ] NEW POSITION

[ ] VICE _____ (Previous Incumbent) _____ (J.C.S.#-IVb Only) _____ (Date & Manner Vacated)

[ ] NEW POSITION, OR JOB, IN LIEU OF _____ (Position or Job Superseded) _____ (Incumbent) _____ (J.C.S.#-IVb Only)

[ ] ADDITIONAL IDENTICAL _____ (Name of Employee) _____ (J.C.S.# of Position to Which Identical-IVb Only)

REMARKS: Funds are available to cover the action recommended above. The above recommendation is made to allow for compensation in lieu of quarters which were vacated by Mr. Stanley on 6/28/50.

Certified as required in Instruction 6:

R. G. WHITTEMORE
By direction

(Signature of Recommending Officer)

17 July 1950
(PC-6)
CG-75

From: Commandant
To: Commander, 1st Coast Guard District (pc)

Subj: Leverett S. Stanley, Keeper; disability retirement of

1. The application of Mr. Stanley for disability retirement has been examined and he has been found to be disabled for further useful and efficient service. The official notice of his retirement will be issued in due time.

2. In checking Form 2521 submitted for subject employee it is noted that under the statement of basic pay received you show that Mr. Stanley received salary for only 260 days during the fiscal years 1947, 1948 and 1950, whereas there were actually 261 days, 262 days and 261 days, respectively. It is the practice to consider the service of employees, other than wage board employees, on a monthly or yearly basis rather than on a daily basis. However, days are resorted to here because of the changes involved during the last five year period as a means of determining average salary.

3. Mr. Stanley claims service in the Naval Reserve from 22 November 1917 through 30 September 1921. The Navy Department has been requested to verify exactly what portion of this service was in an active duty status. You will be advised accordingly when the facts are known.

H. L. MORGAN
By direction

Higgins:mmb
Return to: 3-2

Date Mailed: 7-18-50

11 July 1950
(PC-6)
CG-75

From: Commandant, U. S. Coast Guard
To: Chief, Bureau of Naval Personnel, Department of the Navy, Washington, D. C.

Subj: Naval Service; verification of

1. Mr. Leverett Sherman Stanley, an employee of the U. S. Coast Guard, born 4 August 1895 claims service in the U. S. Naval Reserve, as a Coxswain, for the period 22 November 1917 through 30 September 1921.

2. It will be greatly appreciated if you will furnish this office with the exact dates of creditable active duty service. This information is to be used in computing the total service creditable for retirement under the provisions of the Lighthouse Retirement Act of 20 June 1918, as amended.

3. Inasmuch as Mr. Stanley is to be retired on 31 August 1950, your prompt reply will be appreciated.

H. L. MORGAN
By direction

Higgins:nmb
Return to: 3-2 JJH

Date Mailed: 7-11-50
JJH

STANDARD FORM 84
Promulgated August 4, 1947, by Civil Service Commission

REQUEST FOR REPORT ON LOYALTY DATA

THIS FORM TO BE USED FOR INCUMBENT EMPLOYEES AND EXCEPTED EMPLOYEES WHERE INVESTIGATION IS CONDUCTED BY AGENCY (Part VI—Executive Order 9835)

To: The Federal Bureau of Investigation, Washington 25, D. C.

The following information is furnished for identification purposes on the person named below. Kindly furnish a report on any derogatory loyalty information contained in your files. (The fingerprints of this person are attached.)

1. FULL NAME (Initials and abridgements of full name are not acceptable)	(Surname)	(Given name)	(Middle or other names)
	STANLEY,	Leverett	Sherman

2. ALIASES AND NICKNAMES: None

3. DATE OF THIS REQUEST: 10-31-47

4. SPECIAL NUMBERS KNOWN TO REQUESTING AGENCY (FBI number or FBI file number, passport number, Army or Navy serial number, seaman's certificate of identification, alien registration number, Social Security number, etc. Specify which): None

5. PLACE OF BIRTH	6. DATE OF BIRTH	7. TITLE OF POSITION, OCCUPATION OR PROFESSION
Tremont, Maine	August 4, 1894	Light Keeper

8. SEX: [X] MALE [ ] FEMALE

9. MARITAL STATUS: [ ] SINGLE [X] MARRIED

10. IF MARRIED, GIVE SPOUSE'S FULL NAME, AND DATE AND PLACE OF BIRTH: Albra Staples Stanley, Swans Island, Maine 1/1899

11. ORGANIZATIONS WITH WHICH AFFILIATED OTHER THAN RELIGIOUS OR POLITICAL ORGANIZATIONS OR THOSE WHICH SHOW RELIGIOUS OR POLITICAL AFFILIATIONS: Masonic Order

12. DATES AND PLACES OF RESIDENCE FOR THE LAST 10 YEARS

Date	*Street*	*City*	*State*
1937 -1947		McKinley	Maine

13. DATES, NAMES AND ADDRESSES OF EMPLOYERS FOR THE LAST 10 YEARS

Date	*Employer*	*Address*
1937 -1939	U.S. Government	Dept. of Commerce
1939-1947		U. S. Coast Guard

14. THIS AGENCY HAS LOYALTY INFORMATION REPORT(S) FURNISHED BY THE AGENCIES INDICATED BELOW:

AGENCY WHICH MADE THE LOYALTY REPORT	DATE OF REPORT	REMARKS
NONE		

15. THIS SPACE RESERVED FOR RETURN REPORT TO AGENCY WHERE NO DEROGATORY INFORMATION IS DEVELOPED

NO DEROGATORY DISLOYAL DATA FBI FILES
JAN 8 1948
13

16. NAME AND ADDRESS OF REQUESTING AGENCY

Treasury Department 6-01
Washington 25, D. C.

SEE REVERSE FOR REPORT ON CASES WHERE DEROGATORY INFORMATION WAS DEVELOPED

☆ U. S. GOVERNMENT PRINTING OFFICE: 1947-751890

DEPT. STOCK FORM 2249
REV. 12-41

UNITED STATES TREASURY DEPARTMENT
WASHINGTON, D. C.

PAGE: 11698

PERSONNEL RECOMMENDATION

TO DIRECTOR OF PERSONNEL

Date January 4, 1946

Name: Stanley, Leverett S. (Mr.)

From: U. S. Coast Guard (BUREAU OR DIVISION) Bureau No.:

Nature of Recommendation Pay Increase (Periodic)

Effective: January 13, 1946

01-53

	FROM 1366	TO 1366
Position		Keeper
Grade	Range $1770-2166	Range $1770-2166
Salary	$2100 p.a.incl. $240 p.a.qtrs.	$2166 p.a.incl.$240 p.a.qtrs.
C. S. C. No.		
Bureau or Div.		U. S. Coast Guard
Organizational Subdivisions		
Headquarters		Boston, Mass.
Post of Duty		Bass Harbor Lt. Sta., Me.
Appropriation		Civilian Employees, C. G.
Allotment		

FIELD [X] DEPRTMTL. [ ] FIELD [X] DEPRTMTL. [ ]

Remarks: You are hereby granted a one-step increase in rate of compensation.

Justification:

Position:	Permanent
Last Increase:	Prom., January 1, 1945, $1740-$1800
Conduct and Service:	Satisfactory
Efficiency Rating:	Good

Consideration given all other eligible employees
Certified as to sufficiency of Appropriated Funds
Certified as to validity of recommended vice vacancy or additional identical action

E. L. KANGAS, Admin. Asst.
Civilian Personnel Division
(BUREAU OR DIVISION HEAD)

(FOR USE OF DIRECTOR OF PERSONNEL, TREASURY DEPARTMENT)

JAN 23 1946

DATE APPROVED BY THE SECRETARY
1.23.46

CIVIL SERVICE OR OTHER LEGAL AUTHORITY

APPROPRIATION: Regular

DATE OF BIRTH: 8-4-1895

LEGAL RESIDENCE: Maine

SEX: Male

NATURE OF POSITION

NEW	ADDTL. IDENT.
VICE VACANCY	VICE

NAME:

C.S.C. NO.:

ACTION NO.:

DATE:

HAS C. S. COMM. ALLOWED VETERAN'S PREFERENCE? Yes

SUBJECT TO RETIREMENT ACT? Lighthouse Act 6-20-18

DATE OF OATH

PATENTED

Rlm AM

DEPT. STOCK FORM 2249
REV. 12-41

NAVY

UNITED STATES TREASURY DEPARTMENT
WASHINGTON, D. C.

PAGE:

PERSONNEL RECOMMENDATION

TO DIRECTOR OF PERSONNEL

Date July 1, 1945

Name: Stanley, Everett S., Mr.

From: U. S. Coast Guard (BUREAU OR DIVISION) Bureau No.:

Nature of Recommendation

Pay Adjustment

Effective: July 1, 1945

	FROM 1366	TO 1366
Position		Keeper
Grade	Range $1260-1620	Range $1770-2166
Salary	$1560 pa plus $240 pa Qtrs.	$2100 pa* incl. $240 pa Qtrs.
C. S. C. No.		
Bureau or Div.		U. S. Coast Guard
Organizational Subdivisions		
Headquarters		Boston, Mass.
Post of Duty		Bass Harbor Lt. Sta., Me.
Appropriation		Civilian Employees, C. G.
Allotment		
	FIELD [X] DEPRTMTL. [ ]	FIELD [X] DEPRTMTL. [ ]

Remarks: * Your increased compensation includes valuation for quarters.

Justification:

Consideration given all other eligible employees
Certified as to sufficiency of Appropriated Funds
Certified as to validity of recommended vice vacancy or additional identical action

Carl C. Herrick
Comdr. U.S.C.G.R.
Chief, Civilian Personnel Division
(BUREAU OR DIVISION HEAD)

(FOR USE OF DIRECTOR OF PERSONNEL, TREASURY DEPARTMENT)
NAVY

JUL 13 1945

DATE APPROVED: XXXXXXXXX

CIVIL SERVICE OR OTHER LEGAL AUTHORITY

APPROPRIATION: Regular

DATE OF BIRTH: 8-4-95

LEGAL RESIDENCE: Maine

SEX: M

NATURE OF POSITION

NEW | ADDTL. IDENT.

VICE VACANCY | VICE

NAME:

C.S.C. NO.:

ACTION NO.:

DATE:

HAS C. S. COMM. ALLOWED VETERAN'S PREFERENCE? Yes

SUBJECT TO RETIREMENT ACT? Lighthouse Act 6-20-18

DATE OF OATH

SPEED LOCK © PATENTED

DEPT. STOCK FORM 2249
REV. 12-41

Navy

UNITED STATES TREASURY DEPARTMENT

WASHINGTON, D. C.

PAGE 1

PERSONNEL RECOMMENDATION

TO DIRECTOR OF PERSONNEL

Date January 1, 1945

Name: Stanley, Leverett S., Mr.

From: U. S. Coast Guard (BUREAU OR DIVISION) Bureau No.:

Nature of Recommendation

Pay Increase (Periodic)

Effective: January 1, 1945

	FROM 1366	TO 1366
Position		Keeper
Grade		
Salary	Range $1260-1620 $1500 per annum plus $240 p.a. Qtrs.	Range $1260-1620 $1560 p.a. plus $240 p.a. Qtrs.
C. S. C. No.		
Bureau or Div.		U. S. Coast Guard
Organizational Subdivisions		
Headquarters		Boston, Mass.
Post of Duty		Bass Harbor Lt. Sta., Me.
Appropriation		Civilian Employees, C.G.
Allotment		

FIELD [X] DEPRTMTL. [ ] FIELD [X] DEPRTMTL. [ ]

Remarks: You are hereby granted a one-step increase in rate of compensation.

Justification: Mr. Stanley's last increase in rate of compensation was on July 1, 1943 in the amount of $60.

The position occupied by this employee is not temporary. His service and conduct are satisfactory. His current efficiency rating is VG.

Consideration given all other eligible employees
Certified as to sufficiency of Appropriated Funds
Certified as to validity of recommended vice vacancy or additional identical action

G. R. Lansdale

G.R. LANSDALE, Pers. Asst.,
Civilian Personnel Division
(BUREAU OR DIVISION HEAD)

DATE APPROVED XXXXXXXXXX

(FOR USE OF DIRECTOR OF PERSONNEL, TREASURY DEPARTMENT)

Navy

JAN - 1 1945

CIVIL SERVICE OR OTHER LEGAL AUTHORITY

APPROPRIATION: Regular

DATE OF BIRTH: 8-4-95

LEGAL RESIDENCE: Maine

SEX: Male

NATURE OF POSITION

NEW | ADDTL. IDENT.

VICE VACANCY | VICE

NAME:

C.S.C. NO.:

ACTION NO.:

DATE:

HAS C. S. COMM. ALLOWED VETERAN'S PREFERENCE? Yes

SUBJECT TO RETIREMENT ACT? Lighthouse Act 6-20-18

DATE OF OATH

NCG 2599
U. S. Coast Guard
(Jan. 1943)

REPORT OF CHANGE IN PERSONNEL

STANLEY (Surname) Leverett (First name) S. (Middle initial) Civilian Keeper (Service No.) (Rank or rating)

Bass Hbr. Lt. Sta. (08)
SOUTHWEST HARBOR BASE (Unit) 5-01-33 Southwest Harbor, Maine (Place) 3 August, 1943. (Date)

Changed pay status from $ 1440 to $ 1500 plus$240.00 subsistence allowacne.

(08)
AUTHORITY: Form 2249.

H.F. Lynch
H.F. LYNCH, Ensign
(Commanding)

Commanding, Southwest Harbor Base
(Title)

SPACE BELOW IS FOR HEADQUARTERS' USE ONLY

LAW	PERSONNEL RECORDS		
	STATISTICS	CORRESPONDENCE	RECORDS

☆ U. S. GOVERNMENT PRINTING OFFICE : 1943 16—29594-1

DEPT. STOCK FORM 2249
REV. 12-41

UNITED STATES TREASURY DEPARTMENT
WASHINGTON, D. C.

TO:

Date Prepared 1 July, 1943

Name: Stanley, Leverett S.

From: U. S. Coast Guard

Bureau No.: 1366

Promotion

Effective: 1 July, 1943

	FROM 727$	TO 727$
Position		Keeper
Grade		
Salary	Range $1260-1620 $1440 p.a. plus $240 Cvrs.	Range $1260-1620 $1500 p.a. plus $240 Cvrs.
C. S. C. No.		
Bureau or Div.		U. S. Coast Guard
Organizational Subdivisions		
Headquarters		Boston, Mass.
Post of Duty		Bass Harbor Lt. Sta., Maine
Appropriation		Civilian Employees, C.G.
Allotment		
	FIELD ☐ DEPRTMTL. ☐	FIELD ☐ DEPRTMTL. ☐

CIVIL SERVICE OR OTHER LEGAL AUTHORITY

APPROPRIATION: Regular

DATE OF BIRTH: 8-4-1895

LEGAL RESIDENCE: Maine

SEX: M

NATURE OF POSITION

NEW	ADDTL. IDENT.
VICE VACANCY	VICE

NAME:

C.S.C. NO.:

ACTION NO.:

DATE:

HAS C. S. COMM. ALLOWED VETERAN'S PREFERENCE?

SUBJECT TO RETIREMENT ACT?

DATE OF OATH

Remarks:

The action herein represents an administrative increase in salary effective as indicated above.

Justification:

Mr. Stanley was last promoted 16 January, 1941, in the amount of $60. His service and conduct are satisfactory. The position occupied by this employee is not temporary. His current efficiency rating is Very Good - 3.

Charles Rosset
CRB

BUREAU OR DIVISION PERSONNEL FILES

DATE APPROVED BY THE SECRETARY

JUL 22 1943

75

TREASURY DEPARTMENT

UNITED STATES COAST GUARD

Date 8 July, 1940.

REPORT OF EFFECTIVE DATE OF CHANGE IN POSITION
OR PAY STATUS OF CIVILIAN EMPLOYEE

From: Commander, BOSTON District.
To : Commandant.

Name Leverett S. Stanley

Nature of Action Transfer and Change in Pay Status.

Effective date of change 1 July, 1940.

U. S. COAST GUARD (5)
RECD JUL 10 1940 By
ANSD

	FROM	TO
Position	1st Assistant Keeper	Keeper
Pay	$1440 per annum	$1380 per annum
Salary Range	$1320-$1680 p. a.	$1260-$1620 p. a.
Valuation of Quarters	$240 p. a.	$240 p. a.
Station	Great Duck Island L. S., Me.	Bass Harbor Head L. S. Me.

Remarks: This change is reported in accordance with Department approval dated (perforated in Form 2249) 5-20-40.

Signature O. A. Littlefield

O. A. LITTLEFIELD, By direction.

Form No. 2599
TREASURY DEPARTMENT
U. S. Coast Guard
(Revised 1937)

U S COAST GUARD (3)
RECD JUL 10 1940 By
ANSD

REPORT OF CHANGE IN PERSONNEL

(Surname)	(Middle initial)	(Service No.)	(Present rank or rating)
STANLEY	LEVERETT	G.	Keeper

BASS HARBOR HEAD LIGHT STATION	McKinley, Maine	8 July, 1940.
		(Date)

Effective 1 July, 1940 salary changed from $1440 to $1380 per annum.

AUTHORITY:

Form 2249, 20 May, 1940.

C. A. Littlefield
(Commanding)

C. A. LITTLEFIELD
By direction.
(Title)

SPACE BELOW IS FOR HEADQUARTERS' USE ONLY

LAW	PERSONNEL RECORDS		
	STATISTICS	CORRESPONDENCE	RECORDS
	CAV 7/11		

GOVERNMENT PRINTING OFFICE 0 10035

TREASURY DEPARTMENT
U. S. Coast Guard

U. S. COAST GUARD
REC'D JUN 27 1940

xxxxxxxxxxxxxxxxxxxxxx
xxxxxxxxxxxxxxxxxxxxxxxx
Office of Commander
BOSTON DISTRICT

Date 26 June, 1940.

CHANGE IN DESIGNATION, PAY, OR STATUS OF EMPLOYEE

Name Leverett S. Stanley

Nature of action Transfer

Effective date June 8, 1940.

	FROM:	TO:
Position	1st Assistant Keeper	Keeper
Pay	$1440 p. a. ($1320-$1680) (Qtrs., $240 p.a.)	$1380 p.a. ($1260-$1620)* (Qtrs., $240 p.a.)
Station	Great Duck Island LH., Me.	Bass Harbor Head LH., Me.

Remarks: This change is reported in accordance with Department letter xxxxxxx xxxxxx Approval 5-20-40.

O. A. LITTLEFIELD
xxxxxxxxxxxxxxx
xxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxx
Personnel Officer,
Boston District.

HEADQUARTERS - U. S. COAST GUARD - WASHINGTON July 29, 1940.

Submitted to the Director of Personnel, Treasury Department, for information as to the effective date of the change. *No change will be made in compensation or grade during the fiscal year 1940, owing to the prohibition in section 10b of the Reorganization Act of 1939.

By direction of the Commandant,

R.J.GROSS,
Chief, Civilian Personnel.

JUL 29 1940

DEPT. STOCK FORM 3348

UNITED STATES TREASURY DEPARTMENT
WASHINGTON, D. C.

PERSONNEL ACTION

Date Prepared: 17 May, 1940

Name: Stanley, Leverett S.

From: U. S. Coast Guard

Nature of Action: Transfer

	FROM	TO
Position	Keeper	Keeper
Grade	Field (Range $1320-1680)	Field (Range $1260-1620)
Salary	$1440 p.a., plus $240 p.a. Qtrs.	$1380 p.a. plus $240 p.a. Qtrs.*
Bureau	U. S. Coast Guard	U. S. Coast Guard
Office	Boston, Massachusetts	Boston, Massachusetts
Unit		
Division		
Section		
Sub-Section	Boston, Massachusetts	Boston, Massachusetts
Headquarters	Great Duck Is. Lt. Sta., Me.	Bass Harbor Head Lt. Sta., Me.
Post of Duty	Sal., Kprs. of Lhs., Coast Guard	Sal., Kprs. of Lhs., Coast Guard
Appropriation		
Allotment	E.O.P.	

EFFECTIVE: FIELD ☐ DEPRTMTL. ☐ FIELD ☐ DEPRTMTL. ☐

BUREAU OR DIVISION NO.: Lts. 7130

DATE OF BIRTH: 8-4-1895

LEGAL RESIDENCE: Maine

VETERAN'S PREFERENCE: Yes

NATURE OF POSITION NEW:

ADDITIONAL IDENTICAL

VICE VACANCY:

VICE: Elmer Reed (Retired)

CIVIL SERVICE AUTHORITY:

DATE OF EFFECT:

SUBJECT TO RETIREMENT ACT: Lighthouse Act 6-20-18

Remarks: *No change will be made in this employee's total or gross compensation or grade during the present fiscal year owing to the prohibition in Section 10b of the Reorganization Act of 1939 on changes in compensation. For record purposes, however, recommendation is submitted pursuant to Comp. Gen. B-5712 of August 22, 1939, to the Federal Security Agency.

Justification: This transfer is agreeable to Mr. Stanley.

DATE APPROVED: 5-20-40

BUREAU OR DIVISION PERSONNEL FILES

JUN 1 1940

75

Form 9626
TREASURY DEPARTMENT
U. S. Coast Guard
Sept. 1930

U. S. COAST GUARD

OFFICIAL DISPATCH

TRANSMIT

DATE 14 MAY 1940

FROM
COMMANDANT
~~COAST GUARD HEADQUARTERS~~

TO (FOR ACTION)
COMMANDER BOSTON DISTRICT

UNLESS DESIGNATED OTHERWISE TRANSMIT THIS DISPATCH AS NITE.

TO (FOR INFORMATION)

	CODE
	CIPHER
	ACKNOWLEDGE
	PRIORITY
X	ROUTINE
	ACKNOWLEDGE
	PRIORITY
	ROUTINE

MAIL TO

TELEPHONE TO

MESSENGER TO

OUTGOING HEADING

CG55SE L YD T Z QUAH 152150 QUAF GR 47

TEXT

YOUR NOMINATION LEVERETT S STANLEY X SALARY RANGE KEEPER AT BASS HARBOR IS 1260-1620 ~~AND PROPOSED PAY~~ SHOULD BE 1380 ACCORDANCE LIGHTHOUSE CIRCULAR NO 390 DATED 12 JUNE 1933 AND TRANSFER CANNOT BE MADE EFFECTIVE PRIOR DEPARTMENT APPROVAL X IS STANLEY AGREEABLE TRANSFER THAT PAY

TOD 2151/15 NR 55 T O NAVY//SE

PERSONNEL
N R S

OPERATOR'S RECORD.

OFFICIAL BUSINESS.

INITIALS OF "RELEASING" OFFICER.

J.J.M. RSR

U. S. GOVERNMENT PRINTING OFFICE 2—15417

FORM 9619-A
TREASURY DEPT.

U. S. COAST GUARD

HEADING: RN3 DE 2 QUAF 162054/ QUAH D GR 16
QUAH

FROM: COMBOSDIST

ACTION: COMDT (D)

INFORM:

TEXT

URDIS 152150 AFFIRMATIVE X STANLEY DESIRES KEEPER POSITION

AT BASS HARBOR HEAD AT 1380 PER ANNUM

REF: 152150-YOUR NOMINATION LEVERETT S STANLEY X SALARY RANGE KEEPER AT BASS HARBOR IS 1260-1620 AND PROPOSED PAY SHOULD BE 1380 ~~XXXX~~ ACCORDANCE LIGHTHOUSE CIRCULAR NO 390 DATED 12 JUNE 1933 AND TRANSFER CANNOT BE MADE EFFECTIVE PRIOR DEPT APPROVAL X IS STANLEY AGREEABLE TRANSFER THAT PAY

1 of 2

Asst. Comdt.	Mail & Files
Aviation	Marine Engineering
CG Reserve	Maritime Service
Civil Engineer	Medical
Civilian Personnel	Office Manager
Commandant	Operations
Communications	Ordnance
Const. & Repair	Permanent Board
Finance	Personnel
Inspector	Procurement
Intelligence	Public Relations
Law	Radio Engineering

N R S

OPERATOR'S RECORD AND DATE

TOD 0023 17 MAY 1940 M

OFFICIAL INITIALS

Form 73
DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE
Approved Sept. 1, 1938

U. S. COAST GUARD (3)
REC'D MAY 6 1940 By
ANS'D

NOMINATION

Boston District, U.S.C.G. Office of Commander, Boston District, 4 May, 1940
~~LIGHTHOUSE DISTRICT~~ (City) (Date)

Commandant:
~~COMMISSIONER OF LIGHTHOUSES~~:

Action recommended Transfer

Name Leverett ~~Sherman~~ Stanley Date of birth Aug.4,1895 Legal residence Maine

	From—	To—
Position,	1st Assistant Keeper	Keeper
Pay and grade	$1440 (qtrs.$240) $1320-1680 pa	~~$1440~~ 1380 (qtrs.$240) ~~$1320-1680~~ 1260-1620 pa.
Station	Great Duck Island Light Station, Me.	Bass Harbor Head Light Station, Me
Appropriation	2001252 - Salaries, Keepers of Lighthouses, Coast Guard, 1940.	2001252 - Salaries, Keepers of Lighthouses, Coast Guard, 1940.

Effective 31 May, 1940, or before if practicable [1] ~~the actual date of entrance on duty, or as soon thereafter as he enters on duty~~

Rank on eligible list - Rating - Percentage - Other eligibles considered:

Vice Elmer Reed #1366 Pay $1440 pa (qtrs.$240) Services terminated 31 May, 1940

Reason Recommend Mr. Stanley be transferred to fill vacancy caused by the retirement of Mr. Reed at Bass Harbor Head.

REMARKS:[2] This action conforms with Headquarters' policy as stated in paragraph 4(a) of Headquarters' letter, 19 March, 1940 (PB-75).

Selection regular, ... 19.....

O.A. Littlefield Lt.Comdr., USCG

Manager, Civil Service District. O.A.LITTLEFIELD, ~~Superintendent of Lighthouses~~ Personnel Officer, Boston Dist

---

BUREAU OF LIGHTHOUSES, WASHINGTON, , 19

Submitted to the Secretary of Commerce, approved.

Sta could not note

Acting Commissioner of Lighthouses.

[1] Strike out the clause which does not apply.
[2] In case of vessel officer, state license held.

11—2314

STANDARD FORM No. 5
(Approved by the President 6/28/24)
Revised Dec. 5, 1927

PERSONAL HISTORY STATEMENT

(To be prepared by appointee in own handwriting)

Department or Establishment U.S. Lighthouse. Date Sept 16 - 39

1. Name in full (Mr., Miss, or Mrs.) Stanley (Surname) Leverett (Given name) Sherman. (Middle name)
2. Present address (Number) (Street) Manset (City) Maine. (State)
3. Legal (voting) residence Maine, 3rd (State and Congressional District) 1st Congressional, Hancock (County) Southwest Harbor. (City or town)
4. Where born Maine (State or foreign country) Tremont. (City or town) When born Aug 4a 1894 (Month Day Year)
5. If foreign-born, state whether naturalized or alien
6. Indicate sex, marital condition, and race by check, thus: √ If Mrs., state other names under which previously employed.

SEX		MARITAL CONDITION				RACE. (If other, state which)	
Male √	Female	Single	Married √	Divorced	Widowed	White √	Colored

7. Number and ages of dependents domiciled with you Five, 38-years 18-17-15-13.
8. A complete record of your past service for the United States Government other than military or naval:

BRANCH OF SERVICE	PLACE OF EMPLOYMENT	POSITION	SALARY	DATE APPOINTED Month	Day	Year	DATE SEPARATED Month	Day	Year
U.S. Lighthouse	First District								
	Great Duck Island	Additional Keeper	$840.00	July	1	1924	No other		
		2nd asst keeper	$1020.	Sept.	1	1924	Government		
		1st " "	$1440	Sept.	1	1929	service.		

9. Are any members of your family, who are domiciled with you, in the U. S. Government service? If so, state below:

NAME	POSITION AND DEPARTMENT OR OFFICE IN WHICH EMPLOYED	RELATIONSHIP
No.	Position Department or office	
	Position Department or office	
	Position Department or office	

10. Do you now hold any State or municipal office? If so, state below:

No. (Title) (Location) (Date appointment expires)

11. Are you the wife of a disabled veteran or widow or orphan of a person who was in the military or naval service?

No. (Wife, widow, or orphan) (Name of veteran) (Organization and last year of service)

12. Military and naval record. If any, check (√) to indicate branch and other information, and give dates of enlistment and discharge:

None	Army	Navy √	Marine Corps	Coast Guard	War veteran √	Pensioner	Veterans' Bureau beneficiary

Enlisted	Discharged	Enlisted Nov. 22. 1917.	Discharged Sept. 30. 1921
Rank	Rank	Rank Cox. 3rd Class	Rank
Organization	Organization	Organization U.S.N.R.F.	Organization

[OVER]

10—1030

13. State any special qualifications not involved in your present position (for instance, lawyer, physician, civil engineer, knowledge of foreign languages, etc.) None

14. Statement of principal employment other than with the United States Government:

NAME AND ADDRESS OF EMPLOYER	POSITION AND CHARACTER OF WORK	LENGTH OF SERVICE
New England Fuel & Transportation Co. Boston Mass.	Third officer	4 months
I have been in several different kinds of fishing boats and vessels, we always went on shares and was not employed by any co. on a salary.		

15. Education. Indicate by circling the number of years:

Common school	High school	College	(Name of college, degrees, and dates conferred)
1 2 3 4 5 6 7 (8)	1 2 3 4	1 2 3 4	

16. In case of emergency, notify Mrs. Leverett H. Stanley

Relationship Wife Post office address Transet Maine.

I certify that the foregoing answers are correct to the best of my knowledge and belief.

Leverett Sherman Stanley
(Name as usually written and which will be used as official signature)

U. S. GOVERNMENT PRINTING OFFICE: 1930 10—1930

17. Have you been retired from the Civil, Military or Naval Service of the United States? No. If so, state (a) whether for age, length of service or disability_____. (b) Amount of retired pay_____.

Copy of this form has not been sent to the Department

Form 73 a

CP

REPORT OF TRANSFER OF APPOINTEE

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, First DISTRICT,

South Portland, Maine, September 30, 1935; 19

COMMISSIONER OF LIGHTHOUSES:

It is proposed to transfer the following-named employee as indicated, on or about October 1, 1935
(See instructions on reverse side)

Name, Leverett S Stanley Position, Keeper

From 2nd Asst.Kpr., Great Duck Isl.LH.,Me. To 1st Asst.Kpr., Great Duck Island LH.,Me.

Salary and range, $1440 p.a.($1260-$1620 pa) Salary and range, $1440 p.a.($1320-$1680 pa)

Previous incumbent and pay, W L Lockhart, $1320 p.a. (Lt. #1395)

Services terminated, about September 30, 1935, Reason, Recommended for promotion to Keeper.

Brush
BRUSH, Superintendent

, 19

The above-referred-to transfer became effective beginning with Nov. 7, 1935
(Enter effective date in this space if transfer has been actually completed)

BUREAU OF LIGHTHOUSES

WASHINGTON

NOV 11 1935

1935 OCT 3 AM 8:23

Submitted to the Secretary of Commerce for his information.

For the Commissioner:

Chief of Personnel Division.

10

11—11251 U. S. GOVERNMENT PRINTING OFFICE: 1934

November 6, 1931.

Leverett S. Stanley, Assistant Keeper,
Great Duck Island Light Station, Maine,
(Thru Commissioner of Lighthouses).

Dear Mr. Stanley:

I have been much interested in reading a report of the assistance which you and the other keepers at your station rendered to the captain and crew of the trawler RITA A. VIATOR, which grounded near the light station on the evening of September 15. It affords me great pleasure to commend you for your prompt and effective action, it being noted that the grounding of this vessel occurred during a heavy sea and at night, when a loss of life might easily have occurred. The fact that all seven men remaining upon the trawler were safely guided to shore without serious injury, and were later provided with food and shelter, reflects credit upon yourself and upon the Lighthouse Service. This matter is being noted in the official records of your service in the Department.

Very truly yours,

R. P. LAMONT

Secretary of Commerce.

RLC:LMF

Copies for 1st
Mr. Smith
Secretary's Office
Appointment Division.

Mailed by U. Bureau copy.
NOV 6 1931

September 26, 1931.

Leverett S. Stanley, Assistant Keeper,
Great Duck Island Light Station, Maine,
(Thru Superintendent of Lighthouses, Portland, Me.)

The Bureau has read with interest a report of assistance rendered by you on September 15 in connection with the rescue of the captain and crew of the fishing schooner "Rita A Viator", which grounded in the vicinity of Great Duck Island Light Station, and is pleased to commend you for your valuable assistance in this instance, which will be noted as a part of your official record.

H. D. KING,

Acting Commissioner of Lighthouses.

RLC:EMF

Copy for 1st Supt.

Copy for Appointment Division.

Copy for Mr. Smith.

RLC:EMF

Commissioner of Lighthouses

Washington, D. C. April 23 1930

Lighthouse Superintendent Portland Maine

Demotion keeper stanley approved

PUTNAM

CONFIRMATION:

RECEIVED AT

STANDARD TIME
INDICATED ON THIS MESSAGE

Postal Telegraph

(THE MACKAY SYSTEM)

ALL AMERICA CABLES — TELEGRAMS CABLEGRAMS RADIOGRAMS — COMMERCIAL CABLES

This is a full rate Telegram or Cablegram unless otherwise indicated by signal in the check or in the address

BLUE	DAY LETTER
NL	NIGHT LETTER
NITE	NIGHT MESSAGE
LCO	DEFERRED CABLE
NLT	NIGHT CABLE LETTER
WLT	WEEK END CABLE LETTER

Form 16

W14 10 GOVT PORTLAND MAINE 948A APR 23 1930

LIGHTHOUSES

LIGHTHOUSE COMMISSIONER=

WASHINGTON DC=

1930 APR 23 AM 10 45

4/23/30 wire 1st.

WIRE ACTION RECOMMENDATION FOURTH INSTANT DEMOTION ASSISTANT KEEPER STANLEY URGENT=

SHERMAN.

1028A

INTERIOR DEPT. BLDG.
NORTHWEST WING
TELEPHONE MAIN 6600 BR. 1

Form 73

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, First DISTRICT,

Portland, Maine, April 4, 1930. , 19
(City) (Date)

COMMISSIONER OF LIGHTHOUSES:

Action recommended, DEMOTION — Legal residence, Maine

Name, Leverett S Stanley — Proposed salary, $1380 per annum

Position, 2nd Assistant Keeper — Proposed range, $1260-$1560 p.a.

Location, Great Duck Island LH, Me. — Appropriation, Sals., Kprs., etc.

Effective, May 1, 1930 — [1] the actual date of entrance on duty, ~~or as soon thereafter as he enters on duty.~~

Former position, 1st Assistant Keeper — Former salary, $1440 per annum

Location, same — Former range, $1320-$1620 p.a.

Rank on eligible list, —— Rating, —— Percentage, —— , Other eligibles considered:

Previous incumbent, Harold E Seavey (LT.#1396) Services terminated, April 30, 1930

Reason, Transfer to position of Asst. Keeper, The Cuckolds LH, Me., as per Form 73-a, submitted this date.

Members of family in Government service,

Date of birth,

Remarks: Reference is made to Form 106, Efficiency Ratings, submitted Jan. 17, 1930, in case of Mr. Stanley and to Bureau's endorsement of Mar. 24, 1930 on dist. Form 84. The efficiency of Mr. Stanley has not improved during the ensuing period.

Selection regular, subject to the action of the
U. S. Civil Service Commission, , 19

(DIRECT)

Secretary, *Civil Service District.*

C. E. SHERMAN
Superintendent

BUREAU OF LIGHTHOUSES
WASHINGTON

APR 15 1930

Submitted to the Secretary of Commerce, approved. This demotion of Keeper Stanley is recommended as a disciplinary measure. Attention in this connection is invited to the inclosed letter of January 17, 1930 from the 1st Superintendent and the accompanying form 106. Attention is also invited to the Supt's report of April 12 and accompanying papers, which are herewith.

W. P. HARMAN
Acting Commissioner of Lighthouses

[1] Strike out the clause which does not apply.

11—2314

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
PORTLAND, ME.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

COPY

FIRST DISTRICT

Great Duck Island
(Station, Depot, or Vessel)

Febr 2nd, 1930

SUPERINTENDENT OF LIGHTHOUSES,
Portland, Maine.

Sir:

Leverett S.Stanley left this station Feb. 4 - 11 a.m. for medical treatment at Southwest Harbor Lighthouse doctor. Mr. Stanley notified me over phone that his case was just a minor one nothing serious. He tried to have his case transferred to Swans Island to another doctor so that he would be near home but he has not notified me to that effect but I told him he going against the rules and that he should call your office for instructions. Mr. Stanley's time expires Feb. 9 - 11 a.m. I am writing the above due to the fact he will have his own way in everything and will listen to no orders.

A. H. KENNEDY (SGD)

Keeper.

IN REPLYING ADDRESS
COMMISSIONER OF LIGHTHOUSES
AND REFER TO DATE OF THIS LETTER
AND FILE NO

DEPARTMENT OF COMMERCE
BUREAU OF LIGHTHOUSES
WASHINGTON

LIGHTHOUSES
1930 APR 14 AM 9

SUPT. of LIGHTHOUSES,
FIRST DISTRICT,
APR 11 1930
PORTLAND, MAINE.

April 9, 1930.

Supt.
Asso. LH Engr.
Jun Engr
Chief Clerk
1st Clerk
2nd Clerk
3rd Clerk
Messenger
Portland S.H.
L D Isl Depot

Airways
Hydro
Radio M
Engr. Constn.
Mar. Engr.
Personnel
Finance
Law & Prop.
Chief Clerk
Adm. Assist.
Dep. Comm.
Commissioner

Superintendent of Lighthouses,
Portland, Maine.

Your nomination (Form 73) of April 4 for demotion of Leverett S. Stanley, 1st Assistant keeper, Great Duck Island Light Station, Maine.

It is requested that you promptly forward to the Bureau a further report as to the particulars in this case which you consider warrant the demotion of Keeper Stanley.

Concur + rec. attached nom to Dept for demotion this K/p. together with Supts three reports

Rec 4/15 OK 4/15

W. P. HARMAN
Acting Commissioner of Lighthouses.

EJD

1st End.

Office of Superintendent, 1st District,
Portland, Me., April 12, 1930.

CES:CP
Enclosures

1. Respectfully returned.

2. The conduct and capacity of this employee for more than three years past have not been satisfactory and he has been given every opportunity to show an improvement, but without the desired results. During the above period he has been inattentive to duty as reported to me by three successive principal keepers at his station; frequently overstaying his leave, so that for the calendar year 1926 it was necessary to deduct 7-1/2 days pay for excess leave, and six days in calendar year 1927. His efficiency rating for the year 1926 (Form 106, dated July 27, 1926) was 6/10; in 1928 it was 78/100, and in 1929 6/10.

3. The following copies of letters from keepers of his station are submitted for Bureau's information:

July 5, 1929 - Keeper Powers
Jan. 1, 1930 - " Kennedy
Feb. 2, 1930 - Keeper Kennedy

4. From the foregoing, and from the various reports in his case orally received from the inspecting officer, and from workmen engaged in field repairs at his station, it is evident that his demotion is fully warranted and my recommendation of April 4, 1930 is respectfully renewed.

Sherman

SHERMAN
Superintendent

(Copy)

DEPARTMENT OF COMMERCE

Lighthouse Service

CP
Enclosure

3-24-30

1st District,
Portland, Maine.

January 17, 1930.

Leverett S. Stanley,
efficiency.

Commissioner of Lighthouses:

1. Referring to Form 106, "Efficiency Ratings", herewith in the case of Leverett S. Stanley, 1st Assistant Keeper, Great Duck Island Lighthouse, Maine:

2. It is respectfully recommended that this employee be under close observation for three months, with further report and recommendation to be made at the end of that period.

(Sgd.) SHERMAN
Superintendent

Form 73

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

JCW:JJ

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, First DISTRICT,

Portland, Maine (City) August 21, 1929 (Date), 19

COMMISSIONER OF LIGHTHOUSES:

Action recommended, PROMOTION

Name, Leverett S.Stanley

Position, 1st Asst. Keeper

Location, Great Duck Island Light Station, Me.

Effective, September 1, 1929

Legal residence, Maine

Proposed salary, $1440. P.A.

Proposed range ($1320.-1620)

Appropriation, Salaries of Keepers

[1] ~~the actual date of entrance on duty~~, or as soon thereafter as he enters on duty.

Former position,

Location, 2nd Asst. Keeper Same

Former salary, $1380. P.A.

Former range, ($1260-1560.)

Rank on eligible list, ---- Rating, --- Percentage, --- , Other eligibles considered:

Previous incumbent, William F Dawes (L+ #1395) Services terminated, August 31, 1929.

Reason, Transfer

Members of family in Government service,

Date of birth,

Remarks: ---

Selection regular, subject to the action of the U. S. Civil Service Commission, , 19

DIRECT

Secretary, Civil Service District.

C. E. Sherman

C. E. SHERMAN
Superintendent of Lighthouses.

BUREAU OF LIGHTHOUSES
WASHINGTON

Submitted to the Secretary of Commerce, approved.

AUG 23 1929

Acting Commissioner of Lighthouses.

[1] Strike out the clause which does not apply.

11—2314

...EL CLASSIFICATION BOARD FORM NO. 14—FIELD QUESTIONNAIRE
(To be filed out in accordance with the instructions given in P. C. B. Forms Nos. 15 and 16)

Bureau No. 1396 Sheet No. 1(b)-34

Space reserved for the use of the Board

1. Stanley (Surname) Leverett (Given name) S (Initial)

2. Department Commerce
3. Bureau Lighthouses
4. Field service Lighthouse Service
5. (a) Field station Great Duck Island Light Station
(b) Subdivision First District
(c) City or town McKinley State Maine

6. Pay roll title Lt.
7. Customary office title Light Keeper
8. Present administrative allocation Second Assistant Keeper
9. Present gross rate of pay $ 1620
10. Deduction for allowances $ 240
11. Net rate paid in cash $ 1380

12. Indicate by an "X" in the proper box or boxes the kind of allowances, if any, received by the employee:
☒ House ☐ Room { ☐ Furnished ☒ Unfurnished } ☐ Heat ☒ Light ☒ Fuel ☐ Laundry ☐ Uniform ☐ Subsistence or rations in kind Meals per day: ☐ 1 ☐ 2 ☐ 3

13. Describe any other allowance, privilege, or perquisite of value None

14. If any special equipment or a bond is required by law or regulation to be furnished at the employee's expense, state kind and annual cost Uniform; its cost depending upon quality of material selected by employee; estimate $20 per annum

15. (a) Regular hours of work: From 8 A.M. to 8 P.M. (b) How many hours per week excluding unusual or irregular overtime work?
Summer Irregular Winter Irregular (c) If not a full time and all-the-year-round position, state number of hours per day ____;
number of days per { week / month / year } ____ (d) If certain hours of availability for duty, outside of regular working hours, are required, state hours and type of such duty Subject to duty at all times while on station

16. (a) Rate of pay for overtime None (b) Amount of overtime pay in last 12 months None

17. (a) Does the employee in any way direct or supervise other employees? No (b) If so, in what way? (See Form 16 before answering)

(c) How many?

18. If the employee supervises other persons through immediate contact, give the name and the sheet numbers of such persons. (For such of these as may not be covered by questionnaires, give number and kinds by occupations.) If the employee exercises supervision through section or division heads, give the title of such sections or divisions and the names and sheet numbers of their heads.

None

19. (a) Is the employee in any way directed, supervised, or instructed, or his work reviewed? Yes (b) If so, in what way? (See Form 16 before answering.)
By his principal keeper in all duties pertaining to the operation of the station and similarly by the 1st assistant keeper in the absence of the principal keeper.

20. What is the name, official position, and sheet number of the employee's immediate superior?
Edward A Howe, Keeper, Sheet No. 1(b)-32.

21. Employee's education: Strike an "X" over the number representing the highest grade or year completed in each type of school:

Elementary								High				Normal				College				Postgraduate or professional				
1	2	3	4	5	6	7	8X	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	(Kind)

Other education (describe):

22. What length and kind of experience or other training did the employee possess upon original entrance into this position which was most qualifying or pertinent?
Licensed deck officer. Boatman accustomed to handling sail and powerboats in all weathers.

10—1856

23. TO THE EMPLOYEE: Describe in detail the work you do. Put each distinct duty, task, or process in a separate paragraph. Explain first those that require most of your time. Explain occasional duties last. In the column at the left opposite each paragraph enter the approximate percentage of your time devoted to the work described in that paragraph. DO NOT ATTEMPT TO COMPOSE THIS STATEMENT WITHOUT FOLLOWING THE INSTRUCTIONS OF P. C. B. FORM NO. 15.

Percentage of working time	
	I have a watch to stand every night which will average during the year about 4 hours as the watches are longer in the winter and shorter in the summer, there are two days out of three that I have a fog signal watch of 5 to 7 hours in the engine room if it is thick weather, there are three of us and one man if off watch every third day. We all work together and do the same kind of work about the station, which is keeping the light, in good condition and the tower painted and clean and brass shined and engine room clean and engines ready to start at any time.
	I have quite a lot of painting to do and washing paint as there are a lot of buildings to keep fixed up on this station.
	I help do some carpenter work on the walks and boat slips and when there are a working party on here I help them.
	We plan on working eight hours a day when the weather is good, with my watches I make an average of twelve hours a day.

24. I hereby certify that the foregoing was composed by me after reading P. C. B. Form No. 15, and that it is a true statement of my duties.

(SGD) LEVERETT S STANLEY
(Signature of Employee)

25. TO THE PREPARING OFFICER: Write your own description of the employee's work. If in describing the work of the position you would cover the same subject matter and use the same language and expressions, indicate your concurrence in the employee's statement and utilize the rest of the space below by giving further and broader information regarding the position, such as the kind and degree of responsibility involved, the ultimate purpose of the work, its place in your organization, its working conditions, etc. If more space is needed, attach a separate sheet. See instructions in Form No. 16.

Care and operation of a 4th order incandescent oil vapor light and lens revolving clock
Care and operation of a compressed air fog signal plant
Cleaning and minor repairs of above apparatus
Cleaning, painting and making minor repairs to structures
Care and attention of grounds of station
Observing weather conditions and aids to navigation

26. How long have the employee's duties been substantially as described above? Since September 1, 1924

27. I hereby certify that to the best of my knowledge and belief the statements made by me on both sides of this sheet are accurate and complete.

OCT 12 1928, 1928 — JAMES C. WOOLLEY — Chief Clerk
(Date) (Signature of Preparing Officer) (Title)

28. I hereby certify that I have read all of the foregoing and that, to the best of my knowledge and belief, the statements made on both sides of this sheet are accurate and complete, except as indicated in attached memorandum, marked ---------- In my judgment the compensation of this position should be in a range from $1200 to $1560.

OCT 13 1928, 1928 — C. E. SHERMAN — Supt. of Lighthouses
(Date) (Signature of head of field office or station) (Title)

29. I hereby certify that I have read all of the foregoing and that, to the best of my knowledge and belief the statements made on both sides of this sheet are accurate and complete, except as indicated in attached memorandum, marked ---------- In my judgment the compensation of this position should be in a range from $1200 to $1560

OCT 22 1928, 1928 — H. B. BOWERMAN — Acting Commissioner of Lighthouses.
(Date) (Signature of head of bureau or his representative) (Title)

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