'26 MAR 10 PM12:02:57

REFERENCE SERVICE SLIP

Archival Research Room Record Request
National Archives at St. Louis

Date: 03/06/2026

REQUESTER INFORMATION

Name (Please Print – Last, First, Middle)	Researcher ID Card Number
Burns, Andrew	4563213
E-Mail Address:	**Phone Number:**
afbfg4@umsl.edu	636-415-7353

INFORMATION NEEDED TO LOCATE RECORDS (Furnish as much as possible)

Name used in Service (Please Print – Last, First, Middle)	Service Number/SSN	Date & Place of Birth
Sterling, Robert, H.		1867 MD

MILITARY SERVICE

Branch of Service:

- ☐ Air Force
- ☐ Army Air Corps
- ☐ Army Air Force
- ☐ Army
- ☐ Marine Corps
- ☐ Navy
- ☐ Coast Guard
- ☐ Unknown

Type of Rank:

- ☐ Enlisted
- ☐ Officer
- ☐ Unknown

Service Period (Check all that apply):

- ☐ 1939 & Prior
- ☐ 1940 - 1950
- ☐ 1950 & After

Date & Place of Death: 1938 MD

State of Residence (upon entry into service):

Other Identifying Information (Parent's Names, CSC Number, etc.)

Researcher Signature: Andrew Burns

CIVILIAN SERVICE

(Agency & Location)	From:	To:
Lighthouse Service (VA) 5	1893	1917
(Agency & Location)	From:	To:
(Agency & Location) 2 folders	From:	To:

Other Identifying Information (Maiden Name, Job Title, etc.)

This Space Intentionally Left Blank

STAFF USE ONLY

Appointment Time and Date:

Additional Researchers: ☐ Yes ☐ No

CMRS Service Request Number: C-0007126552

Attendant Signature:

CMRS Search Request Number(s):

Remarks: Submitted to Arch Search 3/13/26 RSH
Soundex: S364

'26 MAR 24 AM11:37:13

SCREENING NOTES

- ☐ Reviewed and Nothing Removed
- ☐ Items Removed and User Informed

Hold Requested: ☐ Yes ☐ No

Total Requests:

Screened Items:

☐ Additional charge outs and signatures on reverse side

Time Out:

Final Return:

STERLING, ROBERT H.

STERLING, ROBERT H.

Quit

Form 73

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

RECM.

OFFICE OF LIGHTHOUSE INSPECTOR, 5th DISTRICT,

Baltimore, Md., March 9, 1914
(City.) (Date.)

THE COMMISSIONER OF LIGHTHOUSES:

Action recommended, Probationary appointment

MAR 11 1914

Name, **Robert H. Sterling** Legal residence, **Maryland**

Position, **Assistant Keeper** Salary, **$480.00 per annum**

Location, **Tangier Sound L.S., Va.** Appropriation, **Salaries, Keepers of Lighthouses**

Effective **March 23, 1914** {'the actual date of entrance on duty, or as soon thereafter as he enters on duty.

Former position, Former salary,

Location,

Rank on eligible list, 2 Rating, Asst. Kpr. Percentage, 88.4, Other eligibles considered:
Bruce Pounds, C
W. F. Denton, FR
Clark I. Sims, C

Previous incumbent, W. Walter Thomas Services terminated, upon qualification of successor

Reason, **Expiration of temporary appointment**

Relatives in Government Service, Two: neither live under same roof with nominee nor contribute in any way to his support.

Remarks: No quarters are furnished by the Government for Asst. Kpr.'s family at this station. Eligibles considered in connection with this nomination are those living nearest place of vacancy.

Selection regular, subject to the action of the
U. S. Civil Service Commission. MAR 11 1914, 191

L. W. Fisher
Secretary, Civil Service District.

Ruland
Inspector

BUREAU OF LIGHTHOUSES
WASHINGTON

MAR 13 1914

Submitted to the Secretary of Commerce, approved.

Acting Commissioner

[1] Strike out the clause which does not apply.

11—2314

PROBATIONARY APPOINTMENT

Department of Commerce and Labor
APPOINTMENT DIVISION
Washington

March 14, 1914.

Mr. Robert H. Sterling,

Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office,

Assistant Keeper

in the Lighthouse Service

at a salary of Four Hundred and Eighty dollars per annum, effective on the date on which you enter upon duty in the above-mentioned position.

(By selection from certificate No. ....., and subject to a probationary period of not to exceed six months as provided by paragraph (c) of section 1 of civil-service rule VII, to be found on the reverse hereof.)

E&D March 23, 1914.

By direction of the Secretary:

Respectfully,

(SIGNED) GEO. W. LEADLEY,

M
C

Chief of Appointment Division.

Appropriation: Salaries, Keepers of Lighthouses.
Vice: W. Walter Thomas.
Legal Residence: Maryland.

11—1394

MAR 16 1914

Oct 7 1916
Form letter sent
Insp + Asst.

LIGHT
SEP 15 1916
HOUSES

September 14, 1916.

Sir:

It having been charged that you absented yourself from your station without authority and without furnishing a substitute as required by the regulations, and that you knowingly aided and abetted the keeper in rendering false reports, as set forth in letter addressed to you by the Fifth Inspector under date of August 26, 1916; also that you tendered your resignation and left the service without awaiting action thereon; and the charges having been established in a degree sufficient to warrant such action, the Department, upon recommendation of the Commissioner of Lighthouses, has dismissed you from the position of assistant keeper of Tangier Sound Light Station, Virginia, at $480 per annum, to take effect at the close of a date to be fixed by the Bureau and reported to the Department.

By direction of the Secretary:

Respectfully,

(SIGNED) W. S. GILCHRIST

Acting Chief of Appointment Division.

Last day service
Sept. 8, 1916.

Entd on C.S. Com. Report.

Mr. Robert H. Sterling,
Through the Commissioner of Lighthouses.

C-R

SEP 15 1916

H B

ROBERT H. STERLING

Washington D C October 9 1916

Lighthouse Inspector Baltimore Maryland

approves.

Yours thirtieth Department ~~authorizes~~ payment in full

Thomas and Sterling without deduction excessive leave

PUTNAM

COK

Commissioner

4:27 11/4 Cmo says OK.

Paid 4.30 Sep ✓

KTT

HB

McC-NDW

Robert H. Sterling. November 18, 1916.

Secretary of Commerce:

Referring to Department letter of September 14, 1916, dismissing Robert H. Sterling from the position of assistant keeper in the Lighthouse Service, at $480 per annum, assigned to duty at the Tangier Sound Light Station, Virginia, effective at the close of a date to be fixed by the Bureau and reported to the Department.

The Department is advised that the last day of service of Mr. Sterling was September 8, 1916.

Acting Commissioner

Robert H. Sterling

Robert H. Sterling

WHERE BORN	WHENCE APPOINTED		
	STATE	COUNTY	CONGRESSIONAL DISTRICT
Md.	Md.		

STATUS INACTIVE

DESIGNATION	CLASS	SALARY	OFFICE, BUREAU, OR DIVISION	DATE APPOINTED	DATE OF OATH
(Prob) Asst. Kpr. York Spit, Virginia		$440	Light-House	August 16, 1904	
Asst. Kpr. Old Plantation Flats, Va.		435	"	Dec 16 "	
" " Tangier Sound P.S. Va.		435	"	Aug. 1, 1905, as ord. May 25 -07	
(Prob. appt.) Asst. Keeper, Tangier Sound L.S. Va.		$480	L. H.	Mar. 23, 1914.	

DIVISION OF APPOINTMENTS Resignation Accepted JUN 3 1907 DEPT OF COMMERCE AND LABOR

Removed - date to be reported - Clerk Sept 8 1916

INACTIVE

REMARKS:

11—1248

888.

Department of Commerce and Labor

BED
File No. 7763.

LIGHT-HOUSE BOARD

Washington 9 August, 1904.

OFFICE OF THE CHIEF CLERK
RECEIVED
AUG 10 1904
DEPT OF COMMERCE AND LABOR

DIVISION OF APPOINTMENTS
RECEIVED
AUG 10 1904
DEPT OF COMMERCE AND LABOR

The Honorable,

The Secretary of Commerce and Labor.

Sir:

The Board has the honor to ask the probationary appointment of Mr. Robert H. Sterling as Assistant Keeper at York Spit, Va., Light-Station, to date from 16 Aug.,'04, with pay at the rate of $440. a year, in the place of Mr. Edward D. Parham, whose transfer has been recommended. Aug. 16 W

Mr. Sterling has passed the required Civil Service examination, and obtained a rating of 91 per cent.

Respectfully,

W W Wotherspoon

Lieut. Col., Corps of Engineers, U.S.A.,

Engineer Secretary.

APPROVED
AUG 10 1904
T. H. Murdock
Secretary

1st on list
5th Inspector
CCW

DIVISION OF APPOINTMENTS
APPOINTMENT WRITTEN
AUG 11 1904
Card made
DEPT OF COMMERCE AND LABOR

Department of Commerce and Labor
OFFICE OF THE SECRETARY
Washington

7762

August 11, 1904.

Mr. Robert H. Sterling, of ,

having been examined and found qualified, as shown by Certificate

No. of the Civil Service Commission, is hereby appointed

Assistant Keeper at York Spit Light-Station, Virginia,

in the Light-House Service,

at a salary of Four Hundred and Forty dollars

per annum, this appointment to be for a probationary period of six

months, beginning August 16, 1904, ~~190~~, ~~or as soon thereafter~~

~~as oath of office is taken~~, vice Mr. Edward D. Farhan, transferred.

Secretary.

Date of oath: , 190

Change reported to
Civil Service Commission

DIVISION OF APPOINTMENTS
REPORTED
AUG 13 1904
TO DISBURSING CLERK
DEPT OF COMMERCE AND LABOR

CARDED.

The Light-House Board.

W.
D

Department of Commerce and Labor.

TREASURY DEPARTMENT,
LIGHT-HOUSE ESTABLISHMENT.
Form 111.—Ed. 6 19 1901 1,500.

OFFICE OF DISBURSING CLERK
RECEIVED
NOV 19 1904
DEPARTMENT OF
COMMERCE AND LABOR

7763

OATH OF OFFICE.

PRESCRIBED BY SECTION 1757, REVISED STATUTES.

OFFICE OF THE CHIEF CLERK
RECEIVED
NOV 18 1904
DEPT OF COMMERCE AND LABOR

I, Robert H. Sterling do solemnly Swear that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter: So help me God.

Robert H. Sterling

Sworn to and subscribed before me, this 9th day of Nov, A. D. 1904

M. C. Burroughs J. P.
of Mathews Co. Va.

NAME OF OFFICE.	NAME OF STATION.	State or Country in which born.	State or Territory from which appointed.
ast Keeper	York River Va	Somerset Md	Maryland

This Oath should be taken before a Justice of the Peace, Notary Public, a Judge, a Clerk of a Court, or any other officer having authority to administer oaths, but never before a Collector of Customs, as he has no power to administer oaths in such cases. *The oath should be taken on or after the date of the appointment.*

OFFICE OF THE CHIEF CLERK
FORWARDED
NOV 18 1904
TO DISBURSING CLERK
DEPT OF COMMERCE AND LABOR

DIVISION OF APPOINTMENTS
RECEIVED
NOV 19 1904
DEPT OF COMMERCE AND LABOR

CARDED.

KEYED.

Department of Commerce and Labor
LIGHT-HOUSE BOARD
Washington

ATJ.
File No. 1603.

OFFICE OF THE CHIEF CLERK
RECEIVED
DEC 10 1904
DEPT OF COMMERCE AND LABOR

9 Dec., 1904.

The Honorable,

The Secretary of Commerce and Labor.

Sir:-

The Board has the honor to ask the transfer of Mr. Robert H. Sterling from the position of Assistant Keeper at York Spit, Va. Light-Station, @ $440 per., with pay at the rate of $440 a year, to that of Assistant Keeper of Old Plantation Flats, Va., Light-Station, with pay at the rate of $435 a year, to date from 16 Dec., '04, in the place of Mr. C. W. Salter, whose transfer has been asked.

This transfer, which carries with it a small reduction in pay, is asked at the request of Mr. Sterling.

Respectfully,

U Scott

Captain, U. S. N.,
Naval Secretary.

APPROVED
DEC 10 1904
Laurence O. Murray
Assistant Secretary

DIVISION OF APPOINTMENTS
RECEIVED
DEC 10 1904
11:45
DEPT OF COMMERCE AND LABOR

DIVISION OF APPOINTMENTS
APPOINTMENT WRITTEN
DEC 10 1904
DEPT OF COMMERCE AND LABOR

KEYED

GENERAL APPOINTMENT--ABSOLUTE [illegible]TE

Department of Commerce and Labor
OFFICE OF THE SECRETARY
Washington

1903

December 10, 1904.

Mr. Robert H. Sterling, of Maryland, is hereby appointed

Assistant Keeper at Old Plantation Flats Light-Station, Virginia,

in the Light-House Service,

at a salary of Four Hundred and Thirty-five dollars per annum,

this appointment to take effect December 15, 1904, vice Mr. Clarence W. Salter, transferred.

Payment of the compensation authorized in this appointment is

subject to the oath of office being taken.

(By transfer from the position of Assistant Keeper at York Spit Light-

Station, Virginia, at $440 per annum.)

CHANGE REPORTED
DEC -- 1904
C. S. COMMISSION.

DIVISION OF APPOINTMENTS
REPORTED
DEC 13 1904
TO [illegible]ING CLERK
[illegible]RT OF COMMERCE AND LABOR

Lawrence O. Murray
Acting Secretary.

Gal

11--1894

Date of oath: , 190

The Light-House Board.

CARDED.

W.

Department of Commerce and Labor.

TREASURY DEPARTMENT,
LIGHT-HOUSE ESTABLISHMENT.
Form 111.—Ed. 6 19 1901 1,500.

1603

OATH OF OFFICE.

PRESCRIBED BY SECTION 1757, REVISED STATUTES.

OFFICE OF THE CHIEF CLERK RECEIVED JAN 10 1905 DEPT OF COMMERCE AND LABOR

DIVISION OF APPOINTMENTS RECEIVED JAN 10 1905 DEPT OF COMMERCE AND LABOR

I, Robert H. Sterling do solemnly Swear that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter: So help me God.

Robert H. Sterling

Sworn and subscribed before me, this 2nd day of January A. D. 1905

M. H. Stevenson
Notary Public,
COMMISSION EXPIRES
October 7th, 1908.

By the Laws of Va. no Tax is required upon the Seal in this instrument.

Light House Board,
Entered upon duty,
Date Dec. 16, 1904.

O. B. Johnson
Chief Clerk.

S.N.S.

NAME OF OFFICE.	NAME OF STATION.	State or Country in which born.	State or Territory from which appointed.
2d Asst Light-House Keeper	Old Plantation Flats	Maryland	Maryland

This Oath should be taken before a Justice of the Peace, Notary Public, a Judge, a Clerk of a Court, or any other officer having authority to administer oaths, but never before a Collector of Customs, as he has no power to administer oaths in such cases. *The oath should be taken on or after the date of the appointment.*

OFFICE OF THE CHIEF CLERK FORWARDED JAN 10 1905 TO APPOINTMENTS DEPT OF COMMERCE AND LABOR

KEYED.

CARDED

ATJ.

OFFICE OF THE CHIEF CLERK
RECEIVED
JUL 28 1905
DEPT OF COMMERCE AND LABOR

Department of Commerce and Labor
LIGHT-HOUSE BOARD
Washington

File No. 7763.

27 July, 1905.

DIVISION OF APPOINTMENTS
RECEIVED
JUL 29 1905
DEPT OF COMMERCE AND LABOR

The Honorable,

The Secretary of Commerce and Labor.

Sir:-

The Board has the honor to ask the transfer of Mr. Robert H. Sterling from the position of Assistant Keeper of Old Plantation Flats, Va., Light-Station, with pay at the rate of $435 a year, to that of Assistant Keeper of Tangier Sound, Va., Light-Station, at the same rate of pay, to date from 1 Aug., '05, or as soon thereafter as he enters on duty, in the place of Mr. W. W. Jones, resigned. Warren W. Jones July 31-05.

$435 pa

Respectfully,

D. W. Woodward

Lieut. Col., Corps of Engineers, U. S. A.,
Engineer Secretary

OFFICE OF THE CHIEF CLERK
FORWARDED
JUL 28 1905
TO APPOINTMENTS
DEPT OF COMMERCE AND LABOR
KEYED.

DIVISION OF APPOINTMENTS
APPOINTMENT WRITTEN
JUL 29 1905
DEPT OF COMMERCE AND LABOR

GENERAL APPOINTMENT—WITHOUT FIXED DATE

Department of Commerce and Labor
OFFICE OF THE SECRETARY
Washington

7765

July 29, 1905.

Mr. Robert H. Sterling of is hereby appointed Assistant Keeper of the Tangier Sound Light-Station, Virginia, in the Light-House Service, with compensation at the rate of 435 dollars per annum, this appointment to take effect on August 1, 1905 (vice Warren W. Jones.) or as soon thereafter as he enters on duty.

Payment of the compensation authorized in this appointment is subject to the oath of office being taken.

(By transfer from the position of Assistant Keeper of the Old Plantation Flats Light-Station, Virginia, at $435 per annum.)

CARDED.

Acting Secretary.

The Light-House Board.

B
P

DIVISION OF APPOINTMENTS
REPORTED
AUG 1 - 1905
TO DISBURSING CLERK
DEPT OF COMMERCE AND LABOR

CHANGE REPORTED
AUG - 1905
C. S. COMMISSION

1603

Department of Commerce and Labor.

TREASURY DEPARTMENT,
LIGHT-HOUSE ESTABLISHMENT.
Form 111.—Ed. 1 20 1903 3,000.

OFFICE OF THE CHIEF CLERK
RECEIVED
SEP 14 1905
DEPT OF COMMERCE AND LABOR

OATH OF OFFICE.

Prescribed by Section 1757, Revised Statutes.

I, Robert H. Sterling do solemnly Swear that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter: So help me God.

RECEIVED
SEP 14 1905
DEPT OF COMMERCE AND LABOR

Robert H. Sterling

Sworn to and subscribed before me, this 31st day of August A. D. 1905

William J. Peyton
Crisfield Md
Notary Public

Light House Board,
Entered upon duty.
Date Aug. 1, 1905.
B Johnson
Chief Clerk.

NAME OF OFFICE.	NAME OF STATION.	State or Country in which born.	State or Territory from which appointed.
Asst Keeper	Tangier Sound L.H. Sta	Somerset Md	Md

This Oath should be taken before a Justice of the Peace, Notary Public, a Judge, a Clerk of a Court, or any other officer having authority to administer oaths, but never before a Collector of Customs, as he has no power to administer oaths in such cases. *The oath should be taken on or after the date of the appointment.*

OFFICE OF THE CHIEF CLERK
FORWARDED
SEP 14 1905
TO APPOINTMENTS
DEPT OF COMMERCE AND LABOR

CARDED.

KEYED.

7763

PERSONAL QUESTION SHEET

NOTE.—This sheet is to be used only in cases of persons appointed in the Department of Commerce and Labor after June 30, 1903.

Department of Commerce and Labor

OFFICE OF THE SECRETARY

Washington

May 10, 1904.

To the Heads of Bureaus of the Department of Commerce and Labor:

For the purpose of enabling the Department to obtain a complete record of its officers and employees, you are hereby requested to furnish the information called for by the questions in Part II of this form, relative to each person appointed or employed in your Bureau after June 30, 1903, now serving or hereafter appointed or employed, and to have every such person answer each of the questions in Part I of this form and sign the same. Officers in charge, subordinate to heads of Bureaus, are expected to review this sheet, after it has been executed, to see that all questions have been answered, and, after doing so, to forward it immediately to the head of the Bureau for transmission to the Department.

Geo. B. Cortelyou

CARDED *Secretary.*

PART I.

(Blanks in Part I are to be filled by the appointee or employee; but, if he is unable to write legibly, another person may write the answers at his dictation. In either case, the statement is to be signed by the appointee or employee. If he is unable to write, he may sign by mark in the presence of one witness. If he is unable to answer any question, he should indicate that fact.)

1. What is your full name? (Do not use initials, but spell out each name and state whether Mr., Miss, or Mrs. Example: Mr. John Richard Doe.) Mr Robert Henry Sterling

2. How do you write your name on the pay roll? R. H. Sterling

3. What is your present legal (voting) residence? (Give city or town, State or Territory, county and Congressional district.) Crisfield (City or town.) Md (State or Territory.) Somerset (County.) 1 St (Congressional district.)

4. What is your race? (Answer "white," "colored," or "Mongolian.") White

5. Where were you born? Crisfield Somerset Co Md

6. When were you born? February (Month.) 23rd (Day.) 1867 (Year.)

7. Are you pensioned by the U. S. Government? (Answer "Yes" or "No.") No

11—1434

8. Are there any members of your family, besides yourself, in the civil service of the United States? (If so, give below their names, relationship, the Departments and Bureaus or Services in which they are employed and the positions they occupy.)

Name.	Relationship.	Department.	Bureau or Service.	Position.
no				

9. If you were appointed through a civil service examination, state, as near as you recollect, the name and date of the examination. If not so appointed, state how you entered the service. (Examples: "Appointed before position was classified;" "by reinstatement;" or "by transfer from ——," stating Department, Bureau or Service, position and salary, if known.)

June 19th 1904 Light-House Department asst keeper $440 dollars per annum

10. Have you any physical disabilities? (If so, describe briefly. If you have defective eyesight, state whether corrected by glasses.)

no

11. Have you ever held any position in the civil service of the United States prior to the time of your present appointment? (If so, give below the Department and Bureau or Service in which you served, the position held, the salary you received, and the dates of your appointment and separation from the service.)

Light House department asst keeper Salary $435 dollars per annum appointed January 19th 1893. transferred to the position as Keeper June 1st 1900 Salary $540 dollars per annum resignation accepting January 15th 1903

12. Were you in the military or naval service of the United States during the Civil or Spanish-American War? (If so, give the information called for by the blanks below.)

Regiment and company, or vessel.	Date enlisted.	Date discharged.	Cause of discharge.
no			

13. If you served in the military or naval service of the United States at any time other than during the Civil and Spanish-American Wars, indicate such service in the spaces below.

Regiment and company, or vessel.	Date enlisted.	Date discharged.	Cause of discharge.
no			

14. What was your occupation prior to entering the United States civil service? (It is intended that the answer to this question shall state briefly the lines of work followed by you before receiving your present appointment, with the exception of your service for the Government, indicated in your answers to questions 11, 12, and 13.)

Sailor

15. What education have you received? (Indicate the grades of schools you have attended, and, in case you have attended schools of higher grade than high schools, give the institution, degrees received, and date in each case. Example: Public school; high school; business college; Cornell University, A. B., 1900; Columbia University, LL. B., 1903.)

Public School

16. What special qualifications have you—professional, technical, mechanical, etc.? (Examples: Qualified as "Lawyer," or "Civil Engineer," or "Draftsman," or "Carpenter.")

17. What, if any, civil service examinations have you passed? (Give names and dates as near as you recollect.)

Light-House Service June 19 1904

for the Life Saving Service June 19 03

18. Were the answers to the foregoing questions written by you? (If not, state the name and address of the person who wrote them for you.)

Yes

19. State the date upon which the above blanks were filled November 1st, 1904

Witness:

(Signature) Robert Henry Sterling

In case signature is by mark.

P. O. Address: Crisfield
City or town.

Somers St
Number and street.

Md
State or Territory.

Reviewed, approved, and forwarded November 11th, 1904

(Signature) H W Lea

(Official title) Commander, U.S.N., Inspector, 5th L.H. Dist.

PART II.

(Blanks in Part II are to be filled by the executive officers of the various Bureaus of the Department, or, at their direction, by some official who can give the information desired. If unable to answer any question, indicate that fact.)

1. State the Bureau or Service, place and district in which the person who answered the above questions is employed.

Lt.Ho.Establishment (Bureau or Service.) | York Spit Lt.Sta. Va. (Place (city, town, or station).) | Fifth (District.)

2. To what position has he been appointed? Assistant keeper

3. State the date of appointment. August 11th, 1904.

4. State the date the appointee or employee entered on duty. August 15th, 1904

5. What is his salary? $440. per annum

6. From what appropriation is he paid? Salaries of Keepers of Lighthouses.

7. Is the position excepted, competitive, or unclassified under the civil service rules? Competitive.

8. If classified, state the date of classification. May 6th, 1896.

9. In what manner did the appointee or employee enter the service? (Examples: "Appointed before position was classified;" or "by reinstatement;" or "by transfer from ——," stating Department, Bureau, or Service, position and salary, if known.)

Non-educational examination

10. Is the appointee or employee required to give bond? No.

(Signature) H W Lea

(Official title) Commander, U.S.N., Inspector, 5th L.H. Dist.

Date: November 11th, 1904

11—1434

OFFICE OF THE CHIEF CLERK
RECEIVED
JUN 1 - 1907
DEPT OF COMMERCE AND LABOR

Department of Commerce and Labor
LIGHT-HOUSE ESTABLISHMENT

~~Fifth District~~

Bedsworths Po ~~Maryland~~

DIVISION OF APPOINTMENTS
RECEIVED
JUN 1 1907
DEPT OF COMMERCE AND LABOR

May 25th, 1907

Commander Edward Lloyd. Jr
Inspector Baltimore md

Dear Sir

I this day Resign as asst Keeper at Pangies Sound Light Station va to take Effect to day the 25th or the 30th Just as you desire about that I arived to the Station the 24th and left to day I could not Stay with the Keeper under the circumstances and I will not Return to the Station any more the Keeper had Some official mail to Send to the office but he would not let me mail it I told the Keeper that I had quite

Respectfully

Robert H. Sterling

My Post office is Bedsworths md

DIVISION OF APPOINTMENTS
Resignation Accepted
JUN 3 1907
DEPT OF COMMERCE AND LABOR

OFFICE OF THE CHIEF CLERK
FORWARDED
JUN 1 - 1907
TO APPOINTMENTS
DEPT OF COMMERCE AND LABOR

INDEXED #436

Department of Commerce and Labor
OFFICE OF THE SECRETARY
Washington

7765

June 3, 1907.

Gentlemen:

In accordance with the Board's indorsement of May 31, 1907, the Department accepts the resignation of Robert H. Sterling, of Maryland, as assistant keeper of Tangier Sound Light-Station, Virginia, at a salary of $433 per annum, effective at the close of May 25, 1907.

Yours very respectfully,

Secretary.

CARDED

The Light-House Board.

DIVISION OF APPOINTMENTS
REPORTED
JUN 4 - 1907
TO DISBURSING CLERK
DEPT OF COMMERCE AND LABOR

CHANGE REPORTED
MAY — 1907
C.S. COMMISSION.

Form 73

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

REOM.

OFFICE OF LIGHTHOUSE INSPECTOR, 5th DISTRICT

Baltimore, Md., March 9, 1914
(City.) (Date.)

THE COMMISSIONER OF LIGHTHOUSES:

Action recommended, Probationary appointment

Name, Robert H. Sterling — Legal residence, Maryland

Position, Assistant Keeper — Salary, $480.00 per annum

Location, Tangier Sound L.S., Va. — Appropriation, Salaries, Keepers of Lighthouses

Effective March 23, 1914 — {1 ~~the date of his oath of office~~ or as soon thereafter as he enters on duty

Former position, — Former salary,

Location,

Rank on eligible list, 2 — Rating, Asst. Kpr. — Percentage, 88.4 , Other eligibles considered:
Bruce Pounds, C
W. F. Denton, FR
Clark I. Sims, C

Previous incumbent, W. Walter Thomas — Services terminated, upon qualification of successor

Reason, Expiration of temporary appointment

Relatives in Government Service, Two: neither live under same roof with nominee nor contribute in any way to his support.

Remarks: No quarters are furnished by the Government for Asst. Kpr.'s family at this station. Eligibles considered in connection with this nomination are those living nearest place of vacancy.

Selection regular, subject to the action of the U. S. Civil Service Commission. MAR 11 14 , 191

L. H. Fisher
Secretary, 4 Civil Service District.

Ruland
Inspector

BUREAU OF LIGHTHOUSES
WASHINGTON

Submitted to the Secretary of Commerce, approved.

MAR 13 1914

Acting Commissioner

3/13/14 MMG

1 Strike out the clause which does not apply.

11—2314

LIGHT MAR 12 1914 HOUSES

CIVIL SERVICE DISTRICT

MAR 11 1914

CHIEF CLERK MAR 18 1914

APPOINTMENT DIVISION APPOINTMENT WRITTEN MAR 14 1914 DEPT OF COMMERCE

APPOINTMENTS MAR 13 1914

PROBATIONARY APPOINTMENT

Department of Commerce and Labor
APPOINTMENT DIVISION
Washington

March 14, 1914.

Mr. Robert H. Sterling,

Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office,

Assistant Keeper

in the Lighthouse Service

at a salary of Four Hundred and Eighty dollars per annum, effective on the date on which you enter upon duty in the above-mentioned position.

(By selection from certificate No. ----, and subject to a probationary period of not to exceed six months as provided by paragraph (c) of section 1 of civil-service rule VII, to be found on the reverse hereof.)

By direction of the Secretary:

Respectfully,

APPOINTMENT DIVISION ENTERED MAR 14 1914 ON JOURNAL DEPT. OF COMMERCE

CARDED

(SIGNED) GEO. W. LEADLEY.

M
C

Chief of Appointment Division.

Appropriation: Salaries, Keepers of Lighthouses.
Vice: W. Walter Thomas.
Legal Residence: Maryland.

CHANGE REPORTED MAR 1914 U.S. COMMISSION.

II-1394

Form 111

OATH OF OFFICE

(Prescribed by Section 1757, Revised Statutes)

L. H. INSPECTOR
5th Dist.
RECEIVED
MAR 25 1914

LIGHT
MAR 26 1914
HOUSES

Department of Commerce and Labor

LIGHTHOUSE SERVICE

CHIEF CLERK
MAR 31 1914

5

I, Robert H. Sterling

do solemnly[1] swear (See below) that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter: So help me God.

☞ Robert H. Sterling
(Appointee signs here)

APPOINTMENTS
MAR 31 1914

[2] Sworn to (See below) and subscribed before me, this[3] 23d day of March, A. D. 1914

(Affix official seal here)

[4] (Name) John B. Robins

(Official title) Notary Public

Official Title	Rate of Pay	Name of Station, Vessel, or Place of Employment
Present Asst. Keeper	$480. p.a.	Tangier Sound L. S., Va.
Former[5]		

(The above should be filled in by the district officer before sending to appointee)

REOM

Office of Lighthouse Inspector, 5th District

Baltimore, Md., (Address) March 25, 1914 (Date)

CARDED

The above-named appointee entered upon duty on March 23, 1914 (Date)

Edward Rutland
(Signature, followed by title) Inspector

[1] Insert here "swear" or "affirm," as the case may be.

[2] Insert here "sworn to" or "affirmed," as the case may be.

[3] The oath may be taken any time after the date of appointment and prior to the payment of compensation, but no compensation shall be paid until the oath is executed in proper form.

[4] This oath should be taken before a justice of the peace, notary public, judge, clerk of a court, or any other officer having authority to administer oaths, but never before a collector of customs, as he has no power to administer oaths in such cases. In case the officer administering the oath has no seal, his official character should be duly certified to by the clerk of the proper court or the proper county clerk.

[5] Give this information in all cases where new oath is required.

Failure to fill out this oath properly will result in its return for correction.

11—944

Pear

LIGHT
MAR 26 1914
HOUSES

CHIEF CLERK
MAR 27 1914
5

PERSONAL QUESTION SHEET

DEPARTMENT OF COMMERCE
OFFICE OF THE SECRETARY
WASHINGTON

March 5, 1913.

To the Chiefs of Bureaus of the Department of Commerce:

For the purpose of enabling the Department to maintain a complete record of its officers and employees, you are requested to have every person hereafter appointed or employed in your Bureau, immediately upon his entrance on duty, answer each of the questions in Part I of this form and sign the same. The information given in Part I should be reviewed and approved in accordance with instructions. The information in Part II should be supplied as indicated and the form forwarded to the Department.

APPT. MAR 27 1914

William C. Redfield
Secretary.

CARDED.

PART I.

(Part I should be filled out by the appointee or employee; but, if he is unable to write legibly, another person may write the answers at his dictation. In either case the statement should be signed by the appointee or employee. If he is unable to write, he may sign by mark in the presence of one witness. If he is unable to answer any question, he should indicate that fact.)

1. What is your full name? (Do not use initials, but spell out each name and state whether Mr., Miss, or Mrs. Example: Mr. John Richard Doe. If name itself is merely a letter, it should be so stated.)

Robert Henry Sterling

2. How do you intend to write your name on the pay roll? (***This should agree with signature to your oath of office.***) Robert H. Sterling

3. What is your present legal (voting) residence? (Give city or town, State or Territory, county, and Congressional district.)

Crisfield	Maryland	Somerset	First
City or town.	State or Territory.	County.	Congressional district.

4. What is your race? (Answer "white," "colored," or "Mongolian.") White

5. Where were you born? Crisfield Somerset Co Md

6. When were you born?

Feb	23rd	1867
Month.	Day.	Year.

11—1434

7. Give name and address of person whom you would like to have notified in case of accident.

Mrs Emma R Sterling (Name.) ____ (Number and street.)

Crisfield Maryland (City or town.) ____ (State or Territory.)

8. Are there any members of your family, besides yourself, in the civil service of the United States? (If so, give below their names, relationships, the Departments and Bureaus or Services in which they are employed, and the positions they occupy.)

Name.	Relationship.	Department.	Bureau or Service.	Position.
~~No Two~~				
Geo. S. Hoffman	By Marriage	Commerce	L.H. House	Asst. Keeper
Thomas Addams	Uncle	dont know	dont know	dont know

9. If you were appointed through a civil service examination, state, as near as you recollect, the name and date of the examination. If not so appointed, state how you entered the service. (Examples: "By reinstatement," or "by transfer from ——," stating Department, Bureau or Service, position, and salary, if known.)

Examination Dec 27th 1913

10. Have you any physical disabilities? (If so, describe briefly. If you have defective eyesight, state whether corrected by glasses.)

No

11. Have you ever held any other position in the civil service of the United States? (If so, give below the Department and Bureau or Service in which you served, the position held, the salary you received, and the dates of your appointment and separation from the service.)

Department.	Bureau or Service.	Position.	Salary.	Appointed.	Separated.
Commerce	L. H.	Asst Keeper	435	16 Aug. 1904	25 May 1907 Resigned
~~Asst No~~					

12. Do you hold any State or municipal office? (If so, state name of such office and compensation attached.)

No

13. Were you in the military or naval service of the United States during the Civil or Spanish-American War? (If so, give the information called for by the blanks below.)

Company and regiment, or vessel.	Date enlisted.	Date discharged.	Cause of discharge.
No			

14. If you served in the military or naval service of the United States at any time other than during the Civil or Spanish-American Wars, indicate such service in the spaces below.

Company and regiment, or vessel.	Date enlisted.	Date discharged.	Cause of discharge.
No			

15. Are you the widow or orphan of an honorably discharged soldier or sailor? (If so, give the information called for by the blanks below.)

Name under which service was rendered No

Company and regiment, or vessel.	Date enlisted.	Date discharged.	Cause of discharge.

16. What was your occupation prior to entering the United States civil service? (It is intended that the answer to this question shall state briefly the lines of work followed by you before receiving your present appointment, with the exception of your service indicated in answer to questions 11, 12, 13, and 14.)

Sailor

17. What education have you received? (Indicate the grades of schools you have attended, and, in case you have attended schools of higher grade than high schools, give the institution, degrees received, and date in each case. Example: Public school; high school; business college; Cornell University, A. B., 1900; Columbia University, LL. B., 1903.)

Public School

18. What special qualifications have you—educational, professional, technical, mechanical, etc.? (Examples: Qualified as "Lawyer," or "Civil Engineer," or "Translator," or "Interpreter," or "Draftsman," or "Carpenter.")

none

19. What, if any, civil service examinations have you passed? (Give names and dates as near as you recollect.)

Lt H Service Dec 27 1913

20. Were the answers to the foregoing questions written by you? (If not, state the name and address of the person who wrote them for you.)

Yes

21. State the date upon which the above blanks were filled. March 23, 1914

Witness:

In case signature is by mark.

(Signature) Robert H Sterling

P. O. Address: Enfield
City or town.

R F D = 1 Box 85
Number and street.

Md
State or Territory.

(Where the appointee is to be employed outside of the District of Columbia the information given in Part I should be reviewed and approved by the officer in immediate charge before forwarding to the Bureau. Where he is to be employed in the District of Columbia, Part I should be reviewed and approved by the officer who executes Part II.)

REOM

Reviewed, approved, and forwarded March 25, 1914

(Signature) Edw Rutland

(Official title) Inspector 2CP

11—1434

L. H. INSPECTOR
5th Dist.
RECEIVED
MAR 25 1914

PART II.

(Part II should be executed by the executive officers of the various Bureaus of the Department, or, at their direction, by some official who can give the information desired. If unable to answer any question, indicate that fact.)

REOM.

1. State the Bureau or Service, place, and district in which the person who answered the foregoing questions is employed:

Lighthouses (Bureau or Service.) Tangier Sd. L.S., Va. (Place (city, town, station, or vessel.)) 5th (District.)

2. To what position has he been appointed? Asst. Keeper

3. State the date of appointment. March 14, 1914

4. State the date the appointment was effective. (If appointment was made to take effect on date of oath, so state.)

The date of entrance on duty

5. State the date of the oath. March 23, 1914

6. State the date the employee entered on duty. March 23, 1914

7. What is his salary? $480. per annum

8. From what appropriation is he paid? Salaries, Keepers of Lighthouses

9. Is the position excepted, competitive, or unclassified under the civil service rules? Competitive

10. If classified, state the date of classification. May 6, 1896

11. In what manner did the employee enter the service? (Examples: "From stenography and typewriting examination;" or "without examination;" or "by reinstatement;" or "by transfer from ——," stating Department, Bureau or Service, position, and salary, if known.)

From Asst. Kpr. examination, LHS. Dec. 27, 1913

Department of Commerce

12. Is the employee required to give bond? No

13. When the legal residence given in answer to question 3, Part I, differs from that given in the certificate of appointment, the discrepancy should be explained.

14. If foreign born, state when and where naturalization papers were taken out.

Reviewed, approved, and forwarded to the Department.

(Signature) E. E. Rutland.

(Official title) Inspector 7CP

Date: March 25, 1914

11—1434

COMMISSIONERS
JOHN A. McILHENNY
PRESIDENT
CHARLES M. GALLOWAY
HERMON W. CRAVEN

UNITED STATES CIVIL SERVICE COMMISSION
WASHINGTON, D. C.

CHIEF CLERK
AUG 8 1914
5

August 7, 1914.

JML

B

APPOINT
AUG 8 914
10 V 3

The Honorable

The Secretary of Commerce.

Sir:

BUREAU OF APPOINTMENTS
ANSWERED
AUG 12 1914
DEPT OF COMMERCE

Information is requested as to the date of probational appointment, or the failure to receive appointment, of the following persons, selected for the Light-house Service:

	Robert H. Sterling	Asst.keeper.
*	Lewis Boyd	2nd.asst. keeper.
	Charles H.Dorries	Tinner.

By direction of the Commission:

Very respectfully,

* No papers R.B.J.L.

John A. McIlhenny

President.

August 12, 1914.

Gentlemen:

In reply to the Commission's request of the 7th instant for the dates of probational appointment, or failure to receive appointment, of Robert H. Sterling, Lewis Boyd, and Charles H. Dorries, in the Lighthouse Service, the Department has to advise that the probational appointment of Robert H. Sterling as assistant keeper was reported in the monthly report of changes for the month of March, 1914; that it has no record of Lewis Boyd having been nominated for appointment; and that the employment of Charles H. Dorries as tinner was reported by the Inspector of the Fifth Lighthouse District in the report of registered and temporary employees in the field construction force for the month of March, 1914.

By direction of the Secretary:

Respectfully,

SIGNED) T. J. FITZGERALD

Acting Chief Clerk.

The Civil Service Commission.

C-M

September 14, 1916.

Sir:

It having been charged that you absented yourself from your station without authority and without furnishing a substitute as required by the regulations, and that you knowingly aided and abetted the keeper in rendering false reports, as set forth in letter addressed to you by the Fifth Inspector under date of August 28, 1916; also that you tendered your resignation and left the service without awaiting action thereon; and the charges having been established in a degree sufficient to warrant such action, the Department, upon recommendation of the Commissioner of Lighthouses, has dismissed you from the position of assistant keeper of Tangier Sound Light Station, Virginia, at $480 per annum, to take effect at the close of a date to be fixed by the Bureau and reported to the Department.

By direction of the Secretary:

Respectfully,

CHANGE REPORTED
OCT 1916
U. S. COMMISSION.

(SIGNED) W. S. GILCHRIST

Acting Chief of Appointment Division.

(Cross Reference)
For [illegible] of this action see
letter dated Sept. 12-16
In file [illegible]
E L Thomas

CARDED

APPOINTMENT DIVISION ENTERED
SEP 14 1916
ON JOURNAL DEPT OF COMMERCE

Mr. Robert H. Sterling,
Through the Commissioner of Lighthouses.

C-R

September 14, 1916.

Commissioner of Lighthouses:

In accordance with the Bureau's recommendation of the 12th instant, the Department has dismissed Edward L. Thomas and Robert H. Sterling, keeper and assistant keeper, respectively, of Tangier Sound Light Station, Virginia, to take effect on dates later to be determined and reported to the Department. It is noted that appropriate recommendation will be made at a later date in regard to excess leave taken by these employees.

The station watchbook and journal, together with such papers as relate to the files of the Fifth Inspector, are returned herewith, as requested.

By direction of the Secretary:

(SIGNED) W. J. FITZGERALD

Acting Chief Clerk.

Enclosure 62.
C-R

October 9, 1916.

Commissioner of Lighthouses:

The Department is in receipt of the Fifth Inspector's letter of the 30th ultimo in the cases of Edward L. Thomas and Robert H. Sterling, who were discharged from the positions of keeper and assistant keeper, respectively, of Tangier Sound Light Station, Virginia, and for the reasons stated in the Bureau's endorsement of the 7th instant, approves the recommendation that no deduction be made from the pay of Mr. Thomas or Mr. Sterling on account of excess leave.

(SIGNED) A. L. THURMAN

Acting Secretary.

C-L

McC-NDW

DEPARTMENT OF COMMERCE
BUREAU OF LIGHTHOUSES
WASHINGTON

CHIEF CLERK
NOV 20 1916
5

Robert H. Sterling. November 18, 1916.

APPOINTMENTS
NOV 20 1916

Secretary of Commerce:

Referring to Department letter of September 14, 1916, dismissing Robert H. Sterling from the position of assistant keeper in the Lighthouse Service, at $480 per annum, assigned to duty at the Tangier Sound Light Station, Virginia, effective at the close of a date to be fixed by the Bureau and reported to the Department.

The Department is advised that the last day of service of Mr. Sterling was September 8, 1916.

J Conway
Acting Commissioner

11-20-16

CARDED.

APPOINTMENT DIVISION
ENTERED
NOV 21 1916
ON JOURNAL
DEPT. OF COMMERCE

USE TYPEWRITER—SEE INSTRUCTIONS ON BACK.

UNITED STATES
BUREAU OF EFFICIENCY.
FORM 8.

DEPARTMENT OF COMMERCE
BUREAU OF THE CENSUS
8—4789-2

LIGHT HOUSES
DEC 12 1916

MAKE NO ENTRIES IN THIS COLUMN.

RECORD OF CIVIL EMPLOYEE.

JULY 1, 1916.

1. Name: (Surname first. Given name in full. For women write Miss or Mrs. before given name.)

Sterling, Robert H.

2. Department:

Commerce

3. Bureau, office, or service:

Lighthouse Service, 5th Dist.

4. Designation of position:

Assistant Keeper

5. Occupation (if not clearly shown by answer to question 4):

6. Annual earnings:

$480.

7. Kind of appropriation:

LS

8. Present rate of pay:

$ AS

9. Initial rate of pay:

$ 480.p.a.

10. Total length of service (give the total of ALL U. S. GOVT. SERVICE with the exceptions stated on the back of this card)—

Substitute— Years:	Months:	Regular— Years:	Months:
		5	0

11. State, Territory, or foreign country of birth (do not give town):

Maryland

12. Race:

W

13. Sex:

Male

14. Date of birth—

Month: February

Year: 1867

15. Kinds of schools attended, years attended, and degrees taken:

E6

16. Marital condition:

M

17. War veteran?

No

18. Appointed from—

Congressional district and State: 1 Maryland

County: Somerset

19. Civil service status:

C

20. Method by which classified status was obtained:

CE

21. Place of employment—

City: Baltimore

State: Maryland

DO NOT FOLD THIS CARD.

11—6869