REFERENCE SERVICE SLIP
Archival Research Room Record Request
National Archives at St. Louis

'26 MAR 24 PM 12:16:55

Date: 03/20/2026

REQUESTER INFORMATION

Name (Please Print – Last, First, Middle)	Researcher ID Card Number
Burns, Andrew	4563213
E-Mail Address:	**Phone Number:**
afbfg4@umsl.edu	636-415-7353

INFORMATION NEEDED TO LOCATE RECORDS (Furnish as much as possible)

Name used in Service (Please Print – Last, First, Middle)	Service Number/SSN	Date & Place of Birth
Stinchcomb,William,S		1859 MD

MILITARY SERVICE

Branch of Service:

- ☐ Air Force
- ☐ Army Air Corps
- ☐ Army Air Force
- ☐ Army
- ☐ Marine Corps
- ☐ Navy
- ☐ Coast Guard
- ☐ Unknown

Type of Rank:

- ☐ Enlisted
- ☐ Officer
- ☐ Unknown

Service Period (Check all that apply):

- ☐ 1939 & Prior
- ☐ 1940 - 1950
- ☐ 1950 & After

Date & Place of Death: 1938

State of Residence (upon entry into service):

Other Identifying Information (Parent's Names, CSC Number, etc.)

Researcher Signature: Andrew Burns

CIVILIAN SERVICE

(Agency & Location)		
Lighthouse Service (MD)		
From: 1887	To: 1925	
(Agency & Location)		
From:	To:	
(Agency & Location)		
From:	To:	

Other Identifying Information (Maiden Name, Job Title, etc.)

This Space Intentionally Left Blank

STAFF USE ONLY

Appointment Time and Date:

Additional Researchers: ☐ Yes ☐ No

CMRS Service Request Number: C-00071849 30

Attendant Signature:

'26 APR 13 AM 10:41:31

CMRS Search Request Number(s): Submitted to arch research 3/25/26 am

Remarks:

SCREENING NOTES

☐ Reviewed and Nothing Removed

☐ Items Removed and User Informed

Hold Requested: ☐ Yes ☐ No

Total Requests:

Screened Items:

☐ Additional charge outs and signatures on reverse side

Time Out:

Final Return:

STINCHCOMB WILLIAM S. STINCHCOMB

Retired 3/31/55.

Died March 1955

LIGHT HOUSE BOARD
JUN 8 1909
NO.

Department of Commerce and Labor

EFFICIENCY REPORT

(Read the instructions on the reverse side of this Form before attempting to fill it out.)

1. Bureau Lighthouse Service
2. Where employed Fort Washington Light-Station, Md.
3. Name William S. Stinchcomb
4. Where born Maryland
5. Age 49
6. Position Keeper
7. Compensation $560. per an.
8. When appointed (*a*) December 17, 1886
9. How appointed (*b*) Prior to Classification
10. Appointed from
    - State Maryland
    - Congressional District Fifth
    - County Anne Arundel
11. Status under Civil Service Rules (*c*) Classified Competitive
12. Is the employee an honorably discharged soldier or sailor? No
13. Other Government service None
14. Duties (describe fully) Is responsible for lighting and extinguishing the light, and for public property at station and its preservation. Runs fog bell.
15. Efficiency
    - Quantity of work (*d*) 10 tenths
    - Quality of work (*e*) Excellent
    - Interest manifested in work (*f*) Yes
16. Is this employee fully earning the salary he is now receiving? Yes
17. Remarks (*g*)

Captain, U. S. N.
Naval Secretary

Robt. D. Russell
Commander, U. S. N., Inspector, 6th Light House Dist
Head of Bureau or Office

June 5, 1909.

11—3005

READ THE INSTRUCTIONS ON PAGE 3

Department of Commerce and Labor

EFFICIENCY REPORT

MAY 13 1911

(The parenthetical letters refer to instructions on page 3, which instructions should be read and understood before attempting to fill out the form.)

1. Name William S. Stinchcomb 2. Age 52 (Last birthday.)

3. Bureau Lighthouse Service 4. Position Keeper

5. Compensation $560.per an. 6. Where employed Fort Washington Light, Md.

7. When appointed (*a*) Dec. 17, 1886 8. How appointed (*b*) Prior to classification.

9. Status under Civil Service Rules (*c*) Classified competitive.

10. Is the employee an honorably discharged soldier or sailor? No.

11. Does the employee receive a pension? No. If so, state the amount

12. Other Government service None.

13. Duties (describe fully) Is responsible for lighting and extinguishing the light and for public property at station and its preservation.

14. Has the employee special qualifications? No. If so, state them

15. Efficiency (*d*):

	Averages.	Relative weights.	Products of averages multiplied by weights.
Quantity of work	90	2	180 00
Quality of work	85	3	255 00
Interest manifested in work (see also Question 17)	100	3	300 00
Attendance	100	2	200 00
Total		10	935 00
Average percentage			93 50

11—4259

16. In the following form state the number of days of annual leave, sick leave, and leave without pay taken in each of the years 1908, 1909, and 1910:

1908.			1909.			1910.		
Annual.	Sick.	Without pay.	Annual.	Sick.	Without pay.	Annual.	Sick.	Without pay.

17. Is this employee a purely routine employee, or does he manifest interest, not only in his own work but also in the work of the office or bureau as a whole, to the extent of overtime work or voluntary efforts by suggestion or otherwise to add to its efficiency? (Answer fully.) Is not a purely routine employee and manifests interest in his work and in the service.

18. On the basis of efficiency alone, is this employee overpaid or underpaid as compared with others in your office engaged on the same grade of work, or is his salary a fair equivalent for the service rendered? (Answer fully.) Fair equivalent. If the present salary is above or below a fair equivalent, state what, in your opinion, it should be.

19. Is this employee superannuated? No. If so, what percentage of salary is unearned?

20. Remarks: (*e*)

The official who is primarily responsible for the statements herein submitted will sign here—

Commander, U. S. N. Inspector, 9th Dist.

The official who approves the statements thus submitted will sign here—

Chief of Bureau or Office.

ADDRESS ALL COMMUNICATIONS TO
LIGHTHOUSE INSPECTOR
BALTIMORE MD.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LIGHT
SEP 18 1915
HOUSES

Copy-
REOM.

FIFTH DISTRICT

Hydrog.
Engr. Cons.
Mar. Engr.
Personnel
Accounts.
Contracts
Chf. Clk.
Dir. Mar.
Commr.

Fort Washington, Md.
(Station, Depot, or Vessel)

Sept. 14, 1915

File no action
JC Sep 18
Notes
FCK
Sept 18.

Lighthouse Inspector, 5th District,
Baltimore, Md.

Sir:

I wish to report that a 60-foot gasoline launch burned up off Marshall Hall Friday night and drifted this way about two miles, and sunk abreast of the fish commission, on the Virginia side.

The burned hull is out of the channel and is on the flats, a part of it can only be seen at low water.

The Captain was brought here in a yawl off a schooner that was laying by at three o'clock A. M. and my son took them to Fort Hunt hospital (as we have no doctor here at present). He was terribly burned and is still in a critical condition.

The deck-hand, colored, was drowned. I found his body afloat Monday morn and tied it up and reported it to the proper authorities.

Respectfully,

(Sig.) W. S. Stinchcomb,

Keeper.

REOM. Office of the Inspector, Fifth Lighthouse District, Baltimore, Md., September 17, 1915

Referred to the Commissioner of Lighthouses for his information.

King
Lighthouse Inspector.

Form 73

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LIGHT HOUSES DEC 23 1915

HDK--RSOM

OFFICE OF LIGHTHOUSE INSPECTOR, 5th DISTRICT,

Baltimore, Md., (City.) Dec. 22, (Date.) 1915

THE COMMISSIONER OF LIGHTHOUSES:

Action recommended, Increase in pay

Name, **William S. Stinchcomb** Legal residence, **Maryland**

Position, **Keeper** Salary, **$564. per an.**

Location, **Fort Washington L.S., Md.** Appropriation, **Salaries, Keepers of Lighthouses,**

Effective **Jan. 1, 1916** [1] ~~from date of appointment, or~~ as soon thereafter as he enters on duty.

Former position, Keeper Former salary, **$560. per an.**

Location, **Fort Washington L.S., Md.**

Rank on eligible list, Rating, Percentage, , Other eligibles considered:

Previous incumbent, (New position) Services terminated,

Reason,

Relatives in Government Service, None

Remarks: This recommendation in accordance with Bureau letter of Dec. 17, 1915 authorizing certain changes in the schedule of pay of keepers in this District. This employee considered deserving of the increase in his pay.

Selection regular, subject to the action of the U. S. Civil Service Commission. , 191

King

Secretary, Civil Service District. Lighthouse Inspector.

BUREAU OF LIGHTHOUSES
WASHINGTON DEC 23 1915

Submitted to the Secretary of Commerce, approved.

C

Acting Commissioner

[1] Strike out the clause which does not apply.

11—2314

GENERAL APPOINTMENT—FIXED DATE

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

LIGHT
DEC 29 1915
HOUSES

December 27, 1915.

Mr. William S. Stinchcomb,

Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office, and to actual entrance upon duty (unless on authorized leave) on the date indicated, Keeper

in the Lighthouse Service

at a salary of Five Hundred and Sixty-four dollars per annum,

effective January 1, 1916.

(By increase in compensation from $560 per annum.)

By direction of the Secretary:

Respectfully,

(SIGNED) CLIFFORD HASTINGS
Chief of Appointment Division.

EVD
Jan 1, 1916
JF

R
M

Appropriation: Salaries, Keepers of Lighthouses.

Vice:

Legal Residence: Maryland.

11—1303

DEC 29 1915

ADDRESS ALL COMMUNICATIONS TO
LIGHTHOUSE INSPECTOR
BALTIMORE, MD.

ADDRESS COMMUNICATIONS TO SUPERINTENDENT OF LIGHTHOUSES BALTIMORE, MD.

HDK-MEM

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

LIGHT JAN 10 1919 HOUSES

OFFICE OF SUPERINTENDENT, 5TH DISTRICT
OFFICE OF INSPECTOR, 5TH DISTRICT
BALTIMORE, MD.
JAN 10 1919 19 34 AM

Hydrog.
Engr. Comm.
Mar. Engr.
Personnel
Accounts.
Contracts
Chf. Clk.
Disbursing
Commr.

January 9, 1919

Rec. OK to Dept. in view of policy of considering former employees who left to enter military service as preferred claimants for reinstatement. Hmk 1/14

Commissioner of Lighthouses,
Washington, D.C.

Subject: Keeper, Blakistone Island.
Request for cancellation Form 73, Wm. Stinchcomb.

1. It is requested that nomination Form 73 for transfer of Stinchcomb from Fort Washington to Blakistone Island be cancelled and that Mr. L. R. Staubly be reinstated as Keeper of Blakistone. Mr. Staubly left the Lighthouse Service with the close of December 31, 1917 to enlist in the military forces. He has served, with credit, as supply sergeant and has just received his discharge. It is believed in line with Departmental policy to reinstate deserving and efficient employees who have left the Service for patriotic reasons, and I consider that Mr. Staubly's case is one deserving of special consideration in this direction. He has a record of excellent service in the Lighthouse Service, and at the time of the separation was the holder of the Commissioner's efficiency star.

H. D. King

Supt. of Lighthouses.

Dept. of Commerce
Lighthouse Service

APPLICATION FOR RETIREMENT

Name William S. Stinchcomb Date of Birth November 17, 1859 Rating Keeper

Service Record Showing Character and Continuity of Service:-

Rating	From	To	Period of Service Yrs.	Mos.	Days.	Remarks
Asst. Keeper	Dec. 27,1886	Apr. 16,1895	8	3	20	
Keeper	Apr. 17,1895	Mar. 31,1925	29	11	15	
			38	2	5	

LIGHTHOUSES
1925 FEB 24 AM 8 58

Pay during five service years preceding proposed date of retirement not including ration allowance nor any additional bonus.

From	To	Yrs.	Mos.	Days	Rate per a.	Amount paid
Apr. 1, 1920	June 30, 1924	4	3	0	$900.00	$3825.00
July 1, 1924	Mare 31, 1925	0	9	0	1320.00 (inc. commutation of rations)	866.70 5)$4691.70 $938.34

In computing the amount paid since July 1, 1924 the allowance for commutation of rations has been deducted..

938.34 80 703.76

Average for last five service years: $ x /40 = $

Superintendent of Lighthouses, Baltimore, Md.

I desire to make formal application for retirement from active duty in the Lighthouse Service from April 1, 192_, as per service shown above.

Dated _____ 192_, Name _____ Rating Keeper

ICA

Office of Superintendent of Lighthouses,
Baltimore, Md., February 21, 1925
1703.76

Forwarded to Commissioner of Lighthouses recommending retirement at $_____ per annum beginning April 1, 1925 192_. The above record of service and pay is certified correct as shown by files of this office.

H. D. King
Superintendent of Lighthouses

Bureau of Lighthouses
Washington, D.C.

FEB 24 1925

Submitted to the Secretary of Commerce, recommending approval.

R2

Acting Commissioner of Lighthouses.

LIGHTHOUSES
MAR 24 8 51 AM '38

Form 93

NOTICE OF ~~RESIGNATION OR~~ DEATH

LL

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, Fifth DISTRICT,

Norfolk, Virginia, Mar. ~~25~~ 23, 1938

COMMISSIONER OF LIGHTHOUSES:

Herewith is Notice of Death ~~of resignation~~ of the following-named employee:

Name, William S. Stinchcomb Position, Retired Keeper

Legal residence, Maryland Station, --

Retired Salary, $703.76 per annum

~~The acceptance of this resignation is recommended effective at the close of~~

~~This employee has taken leave in excess of the accrued leave.~~

Remarks:
This Office has received information that William S. Stinchcomb died on March 5, 1938. He entered the Lighthouse Service December 27, 1886 and was retired March 31, 1925. His next of kin is son, J. Marshall Stinchcomb, 422 Farragut St., N. W., Washington, D. C.

N. C. Manyon,
Superintendent of Lighthouses.

BUREAU OF LIGHTHOUSES
WASHINGTON

March 25, 1938

Submitted to the Secretary of Commerce, for information.

11—4623

For the Commissioner:

Chief of Personnel Division

see

William S. Stinchcomb

STATE FROM WHICH APPOINTED
Md.

INACTIVE

Trans. from Treas. Dept. July 1, 1903.

STATUS

DESIGNATION	SALARY	OFFICE, BUREAU, OR DIVISION	DATE APPOINTED
Keeper, Fort Washington L.Sta., Md.	$560 pa.	Light-House	
" " " " "	$564.	"	Jan 1. 1916
" Increase "	750	"	Nov 1, 1918
~~" Blackistone Is. L.S. Md.~~ Trans	~~840~~	~~"~~	Cancelled
" Cedar Point L.S. Md.	$900	"	Sept. 8, 1919.
" Read. of Pay "	1140	"	JUL 1 1924
"	1320	"	FEB 1 1925

Readjustment of Pay Act - Dec. 6, 1924

RETIREMENT Clerk March 31. 1925.

Died 3-5-1938

INACTIVE

11—1248

(All communications should be addressed to "THE LIGHT-HOUSE BOARD.")

Treasury Department,

B.

Office of the Light-House Board,

Washington, D. C., March 31, 1896.

The Honorable,

The Secretary of the Treasury.

Sir:

The Board has the honor to ask the transfer and appointment of Mr. W. S. Stinchcomb from the position of Assistant Keeper at Sandy Point light-station, Md., to that of Keeper at Sharps Island light-station, Md., to take effect 1 April, '96, in the place of Mr. George M. Burns, dismissed.

Respectfully yours,

Commander, U. S. N.,

Naval Secretary.

560

(All communications should be addressed to "THE LIGHT-HOUSE BOARD.")

Treasury Department,

Office of the Light-House Board,

Washington, D. C., December 15, 1897.

B.

The Honorable,

The Secretary of the Treasury.

Sir:

The Board has the honor to ask the transfer of Mr. W. S. Stinchcomb from the position of Keeper at Sharps Island, Md., to that of Keeper at Greenbury Point Shoal, Md., at a salary of $560. per annum, to date from 11 Dec. '97, in the place of Mr. James B. Suit, whose transfer has also been asked.

Respectfully yours,

Commander, U. S. N.,

Naval Secretary.

W.

1 enclosure.

TREASURY DEPARTMENT

OFFICE OF THE LIGHT-HOUSE BOARD

All communications should be addressed to "The Light-House Board."

Washington, 12 June, 1900.

The Honorable,

The Secretary of the Treasury.

Sir:

The Board has the honor to ask the transfer of Mr. W. S. Stinchcomb from the position of Keeper of Greenbury Point Shoal, Md., light-station, to that of Keeper of Fort Washington, Md., light-station, with pay at the rate of $500. a year, in the place of Mr. Samuel Jones, whose resignation is enclosed herewith.

Respectfully,

Major, Corps of Engineers, U. S. A.,

Engineer Secretary.

LIGHT-HOUSE BOARD.
Form 111.—Ed. 4 26 99 1,000.

OATH OF OFFICE.

PRESCRIBED BY SECTION 1757, REVISED STATUTES.

I, William Sellman Stinchcomb

do solemnly swear that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter: So help me God.

STATE OF MARYLAND,

Anne Arundel County, Sct:

I HEREBY CERTIFY, That John S. Davis Esquire, before whom the annexed acknowledgment and affidavit was made, and who has thereto subscribed his name, was, at the time so doing, a Justice of the Peace of the State of Maryland, in and for the County of Anne Arundel, duly commissioned and sworn, and authorized by law to administer oaths and take acknowledgments. I further certify, that I am acquainted with the handwriting of the said Justice and verily believe the signature to be his genuine signature.

IN TESTIMONY WHEREOF, I have herewith subscribed my name and affixed the seal of the Circuit Court of Anne Arundel County at Annapolis, this 10 day of July, A. D. 1900

Geo. Wells

Clerk of the Circuit Court for Anne Arundel County.

LIGHT-HOUSE BOARD.
Form 111.—Ed. 4 26 99 1,000.

OATH OF OFFICE.

PRESCRIBED BY SECTION 1757, REVISED STATUTES.

I, William Sellman Steinbrook do solemnly swear that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter: So help me God.

William Sellman Steinbrook

Sworn to and subscribed before me, this 5th day of July A. D. 1900

John N Davis
Justice of the Peace

NAME OF OFFICE.	NAME OF STATION.	State or Country in which born.	State or Territory from which appointed.
Light House Keeper	Fort Washington	Maryland	Maryland

This Oath should be taken before a Justice of the Peace, Notary Public, a Judge, a Clerk of a Court, or any other officer having authority to administer oaths, but never before a Collector of Customs, as he has no power to administer oaths in such cases. The oath should be taken on or after the date of the appointment.

B.

TREASURY DEPARTMENT

OFFICE OF THE LIGHT-HOUSE BOARD

All communications should be addressed to "The Light-House Board."

Washington, April 3, 1901.

No. 1662

In correspondence on this subject quote the above file number.

The Honorable,

The Secretary of the Treasury.

Sir:

The Board has the honor to ask that the salary of the Keeper of Fort Washington, Md., light-station be increased from $500. to $560. a year, the amount paid at similar shore stations having a fog bell and but one keeper.

Respectfully,

W. Maynard

Captain, U. S. N.,

Naval Secretary.

CARDED.

PERSONAL INFORMATION SHEET

NOTE.—This sheet is to be used only in cases of persons transferred to the Department of Commerce and Labor, by operation of law, July 1, 1903.

Department of Commerce and Labor

OFFICE OF THE SECRETARY

Washington

May 15, 1904.

To the Heads of Bureaus of the Department of Commerce and Labor:

For the purpose of enabling the Department to obtain a complete record of its officers and employees, you are hereby requested to furnish the information called for in Part II of this form, relative to each appointee or employee, now in the service, who was serving in your Bureau June 30, 1903, and was transferred to the Department of Commerce and Labor July 1, 1903, pursuant to the acts of Congress approved February 14, 1903, and March 3, 1903, and to have every such person answer each of the questions in Part I of this form and sign the same. Officers in charge, subordinate to heads of Bureaus, are expected to review this sheet, after it has been executed, to see that all questions have been answered, and, after doing so, to forward it immediately to the head of the Bureau for transmission to the Department.

Geo. B. Cortelyou

Secretary.

PART I.

(Blanks in Part I are to be filled by the appointee or employee; but if he is unable to write legibly, another person may write the answers at his dictation. In either case, the statement is to be signed by the appointee or employee. If he is unable to write, he may sign by mark in the presence of one witness. If he is unable to answer any question, he should indicate that fact.)

1. What is your full name? (Do not use initials, but spell out each name and state whether Mr., Miss, or Mrs. Example: Mr. John Richard Doe.) William Selman Stinchcomb

2. How do you write your name on the pay roll? W. S. Stinchcomb

3. What is your present legal (voting) residence? (Give city or town, State or Territory, county, and Congressional district.)

City or town.	State or Territory.	County.	Congressional district.
	Maryland	Prince George	5th

4. What is your race? (Answer "white," "colored," or "Mongolian.") White

5. Where were you born? Anne Arundel Co. Md

6. When were you born? November 17 1869

Month.	Day.	Year.

7. Are you pensioned by the United States Government? (Answer "Yes" or "No.") No

11—1433

8. Are there any members of your family, besides yourself, in the civil service of the United States Government? (If so, give below their names, relationship, the Departments and Bureaus or Services in which they are employed, and the positions they occupy.)

Name.	Relationship.	Department.	Bureau or Service.	Position.
Not any				

9. How long were you in the civil service of the United States Government prior to July 1, 1903?

appointed in the Light-House service 1886

10. If you were appointed through a civil service examination, state, as near as you recollect, the name and date of the examination. If not so appointed, state how you entered the service. (Examples: "Appointed before position was classified;" or, "By reinstatement;" or, "By transfer from ————," stating Department, Bureau or Service, position, and salary, if known.)

appointed before position was classified

11. Have you any physical disabilities? (If so, describe briefly. If you have defective eyesight, state whether corrected by glasses.)

none any

12. Were you in the military or naval service of the United States during the Civil or Spanish-American wars? (If so, give the information called for by the blanks below.)

Regiment and company, or vessel.	Date enlisted.	Date discharged.	Cause of discharge.
no			

13. If you served in the military or naval service of the United States at any time, other than during the Civil and Spanish-American wars, indicate such service in the spaces below.

Regiment and company, or vessel.	Date enlisted.	Date discharged.	Cause of discharge.
no			

14. What was your occupation prior to entering the United States civil service? (It is intended that the answer to this question shall state briefly the lines of work followed by you before receiving your present appointment, with the exception of your service for the Government indicated in your answers to questions 9, 12, and 13.)

farming

15. What education have you received? (Indicate the grades of schools you have attended, and, in case you have attended schools of higher grade than high schools, give the institution, degrees received, and date in each case. Example: "Public school; high school; business college; Cornell University, A. B., 1900; Columbia University, LL. B., 1903.")

public school

16. What special qualifications have you—professional, technical, mechanical, etc.? (Examples: Qualified as "Lawyer," or "Civil Engineer," or "Draftsman," or "Carpenter.")

mechanical

17. What, if any, civil service examinations have you passed? (State name and date of each, as near as you recollect.)

not any

18. Were the answers to the foregoing questions written by you? (If not, state the name and address of the person who wrote them for you.)

Yes

19. State the date upon which the above blanks were filled. May 25-04, 1904

Witness:

(Signature) W. A. Stinchcomb

P. O. Address: Fort Washington

City or town.

Prince George. Co.

Number and street.

Md

State or Territory.

In case signature is by mark.

Reviewed, approved, and forwarded JUL 6 1904, 190

(Signature) H W Crea

(Official title) Commander, U.S.N., Inspector, 5th L.H. Dist.

PART II.

(Blanks in Part II are to be filled by the executive officers of the various Bureaus of the Department, or, at their direction, by some official who can give the information desired. If unable to answer any question, indicate that fact.)

1. State the Bureau or Service, place, and district in which the person who answered the above questions was employed July 1, 1903.

Lt.Ho.Establishment. (Bureau or Service.) Fort Washington Lt.Ho.Md. (Place (city, town, or station).) Fifth. (District.)

2. What position did he hold July 1, 1903? Keeper

3. On what date was he appointed to this position? July 17,1900.

4. How long had he served in the Bureau or Service in which he was employed July 1, 1903?

Sixteen years, six months, six days.

5. What was his salary July 1, 1903? $560. per annum.

6. From what appropriation was he paid July 1, 1903?

Salaries of Keepers of Lighthouses,1904.

7. Was the position he held July 1, 1903, excepted, competitive, or unclassified under the civil service rules?

Competitive.

8. If the position was classified, state the date of classification. May 6, 1896.

9. If the appointee or employee was appointed through examination, state the kind of examination. If not so appointed, state how he entered the position. (Examples: "Appointed before position was classified;" or, "By reinstatement;" or, "By transfer from ————," stating Department, Bureau or Service, position, and salary, if known.)

By transfer from keeper Grunbury Point Shoal, Md.
Appointed before position was classified.

10. Is the appointee or employee required to give bond? No.

(Signature) H. W. Lua

(Official title) Commander, U.S.N., Inspector, 5th L.H. Dist.

Date: JUL 6 1904, 190

11—1433

LIGHT HOUSE BOARD
JUN 8 1909
NO.

Department of Commerce and Labor

EFFICIENCY REPORT

(Read the instructions on the reverse side of this Form before attempting to fill it out.)

1. Bureau Lighthouse Service
2. Where employed Fort Washington Light-Station, Md.
3. Name William S. Stinchcomb
4. Where born Maryland
5. Age 49
6. Position Keeper
7. Compensation $560. per an.
8. When appointed (a) December 17, 1886
9. How appointed (b) Prior to Classification
10. Appointed from
    - State Maryland
    - Congressional District Fifth
    - County Anne Arundel
11. Status under Civil Service Rules (c) Classified Competitive
12. Is the employee an honorably discharged soldier or sailor? No
13. Other Government service None
14. Duties (describe fully) Is responsible for lighting and extinguishing the light, and for public property at station and its preservation. Runs fog bell.
15. Efficiency
    - Quantity of work (d) 10 tenths
    - Quality of work (e) Excellent
    - Interest manifested in work (f) Yes
16. Is this employee fully earning the salary he is now receiving? Yes
17. Remarks (g)

O.R.

C

Lt. Colonel, Corps of Engineers, U. S. A.,
Engineer Secretary.
CAPTAIN, U. S. N.
NAVAL SECRETARY

Robt. L. Russell
Commander, U. S. N., Inspector, 8th Light House Dist.
Head of Bureau or Office

June 5, 1909.

11—3005

READ THE INSTRUCTIONS ON PAGE 3

Department of Commerce and Labor

EFFICIENCY REPORT

MAY 13 1911

(The parenthetical letters refer to instructions on page 3, which instructions should be read and understood before attempting to fill out the form.)

1. Name William S. Stinchcomb 2. Age 52 (Last birthday.)

3. Bureau Lighthouse Service 4. Position Keeper

5. Compensation $560.per an. 6. Where employed Fort Washington Light, Md.

7. When appointed (a) Dec. 17, 1886 8. How appointed (b) Prior to classification.

9. Status under Civil Service Rules (c) Classified competitive.

10. Is the employee an honorably discharged soldier or sailor? No.

11. Does the employee receive a pension? No. If so, state the amount

12. Other Government service None.

13. Duties (describe fully) Is responsible for lighting and extinguishing the light and for public property at station and its preservation.

14. Has the employee special qualifications? No. If so, state them

15. Efficiency (d):

	Averages.	Relative weights.	Products of averages multiplied by weights.
Quantity of work	90	2	180 00
Quality of work	85	3	255 00
Interest manifested in work (see also Question 17)	100	3	300 00
Attendance	100	2	200 00
Total		10	935 00
Average percentage			93 50

DIVISION OF APPOINTMENTS RECEIVED JUN 21 1911 DEPT OF COMMERCE AND LABOR

16. In the following form state the number of days of annual leave, sick leave, and leave without pay taken in each of the years 1908, 1909, and 1910:

1908.			1909.			1910.		
Annual.	Sick.	Without pay.	Annual.	Sick.	Without pay.	Annual.	Sick.	Without pay.

17. Is this employee a purely routine employee, or does he manifest interest, not only in his own work but also in the work of the office or bureau as a whole, to the extent of overtime work or voluntary efforts by suggestion or otherwise to add to its efficiency? (Answer fully.) Is not a purely routine employee and manifests interest in his work and in the service.

18. On the basis of efficiency alone, is this employee overpaid or underpaid as compared with others in your office engaged on the same grade of work, or is his salary a fair equivalent for the service rendered? (Answer fully.) Fair equivalent.

If the present salary is above or below a fair equivalent, state what, in your opinion, it should be.

19. Is this employee superannuated? No. If so, what percentage of salary is unearned?

20. Remarks: (*e*)

The official who is primarily responsible for the statements herein submitted will sign here—

W. L. Steiner

Commander, U. S. N. Inspector, 8th Dist.

The official who approves the statements thus submitted will sign here—

G. R. Putnam

Chief of Bureau or Office.

Form 73 DIVISION OF APPOINTMENTS APPOINTMENT WRITTEN DEC 27 1915 DEPT OF COMMERCE

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LIGHT HOUSES DEC 28 1915

HDK--REOM

OFFICE OF LIGHTHOUSE INSPECTOR, 5th DISTRICT.

Baltimore, Md., Dec. 22, 1915
(City.) (Date.)

CHIEF CLERK DEC 24 1915 5

THE COMMISSIONER OF LIGHTHOUSES:

Action recommended, Increase in pay

Name, William S. Stinchcomb — Legal residence, Maryland

Position, Keeper — Salary, $564. per an.

Location, Fort Washington L.S., Md. — Appropriation, Salaries, Keepers of Lighthouses.

Effective Jan. 1, 1916 — {[1] the actual date of entrance on duty; or as soon thereafter as he enters on duty.

APPOINTMENTS DEC 24 1915 5

Former position, Keeper — Former salary, $560. per an.

Location, Fort Washington L.S., Md.

Rank on eligible list, Rating, Percentage, , Other eligibles considered:

Previous incumbent, (New position) Services terminated,

D. T. DEC 16 1915

Reason,

Relatives in Government Service, None

Remarks: This recommendation in accordance with Bureau letter of Dec. 17, 1915 authorizing certain changes in the schedule of pay of keepers in this District. This employee considered deserving of the increase in his pay.

Selection regular, subject to the action of the U. S. Civil Service Commission. , 191

12-24-15

Secretary, Civil Service District.

Lighthouse Inspector

BUREAU OF LIGHTHOUSES
WASHINGTON

DEC 23 1915

Submitted to the Secretary of Commerce, approved.

Acting Commissioner

[1] Strike out the clause which does not apply.

11—2314

GENERAL APPOINTMENT—FIXED DATE

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

December 27, 1915.

Mr. William S. Stinchcomb,
Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office, and to actual entrance upon duty (unless on authorized leave) on the date indicated, ~~Keeper~~ in the ~~Lighthouse Service~~ at a salary of ~~Five Hundred and Sixty-four~~ dollars per ~~annum~~, effective January 1, 1916.

(By increase in compensation from $560 per annum.)

CARDED

APPOINTMENT DIVISION ENTERED DEC 27 1915 DEPT OF COMMERCE

By direction of the Secretary:

Respectfully,

(SIGNED) CLIFFORD HASTINGS
Chief of Appointment Division.

R
M

Appropriation: Salaries, Keepers of Lighthouses.
Vice:
Legal Residence: Maryland.

OFFICE REPORTED JAN 1916 U. S. COMMISSION

11—1393

Form 111

OATH OF OFFICE

(Prescribed by Section 1757, Revised Statutes)

Department of Commerce and Labor

LIGHTHOUSE SERVICE

L. H. INSPECTOR JAN 25 1 BALTIMORE, MD.
LIGHT JAN 26 1916 HOUSES
APPOINTMENTS JAN 29 1916
CHIEF CLERK JAN 29 1916

I, William S. Stinchcomb

do solemnly [1] swear (See below) that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter: So help me God.

William S. Stinchcomb
(Appointee signs here)

[2] Sworn to (See below) and subscribed before me, this [3] 24 day of January, A. D. 1916

(Affix official seal here)

[4] (Name) Kenneth D. Ogden

(Official title) Notary Public

	Official Title	Rate of Pay	Name of Station, Vessel, or Place of Employment
Present	Keeper	$564. per an.	Fort Washington L.S., Md.
Former [5]	do.	560. " "	do.

Inspector
Chief Clerk
Superintendent
5 A. Supt. RECOM
2 A. Supt.
3 A. Supt.
Draftsman
Mechanician
Accounts
Hydrographer
Gaugering
Personnel
Cost Keeping
File Clerk
When Ansd
File

(The above should be filled in by the district officer before sending to appointee)

Office of Lighthouse Inspector, 5th District

Baltimore, Md., (Address) Jan. 25, 1916 (Date)

The above-named appointee entered upon duty on Jan. 1, 1916 (Date)

CARDED.

H. D. King
(Signature, followed by title)
Lighthouse Inspector

[1] Insert here "swear" or "affirm," as the case may be.

[2] Insert here "sworn to" or "affirmed," as the case may be.

[3] The oath may be taken any time after the date of appointment and prior to the payment of compensation, but no compensation shall be paid until the oath is executed in proper form.

[4] This oath should be taken before a justice of the peace, notary public, judge, clerk of a court, or any other officer having authority to administer oaths, but never before a collector of customs, as he has no power to administer oaths in such cases. In case the officer administering the oath has no seal, his official character should be duly certified to by the clerk of the proper court or the proper county clerk.

[5] Give this information in all cases where new oath is required.

Failure to fill out this oath properly will result in its return for correction.

11—944

Encl

USE TYPEWRITER—SEE INSTRUCTIONS ON BACK.

UNITED STATES
BUREAU OF EFFICIENCY.
FORM 8.

DEPARTMENT OF COMMERCE
BUREAU OF THE CENSUS.
8—4789-2

MAKE NO ENTRIES IN THIS COLUMN.

LIGHT
OCT 30 1916
HOUSES

RECORD OF CIVIL EMPLOYEE.

JULY 1, 1916.

1. Name: (Surname first. Given name in full. For women write Miss or Mrs. before given name.)

Stinchcomb, William S.

2. Department:

Commerce

3. Bureau, office, or service:

Lighthouse Service, 5th Dist.

4. Designation of position:

Keeper

5. Occupation (if not clearly shown by answer to question 4):

6. Annual earnings:

$562.

7. Kind of appropriation:

LS

8. Present rate of pay:

$564. PA

9. Initial rate of pay:

$420. p.a.

10. Total length of service (give the total of ALL U. S. GOVT. SERVICE with the exceptions stated on the back of this card)—

Substitute— Years:	Months:	Regular— Years:	Months:
		29	6

11. State, Territory, or foreign country of birth (do not give town):

Maryland

12. Race:

W

13. Sex:

Male

14. Date of birth—

Month:

April

Year:

1859

15. Kinds of schools attended, years attended, and degrees taken:

E7

16. Marital condition:

M

17. War veteran?

No

18. Appointed from—

Congressional district and State:

5 Maryland

County:

Anne Arundel

19. Civil service status:

C

20. Method by which classified status was obtained:

BEO

21. Place of employment—

City:

Baltimore

State:

Maryland

DO NOT FOLD THIS CARD.

11—5869

NOTICE OF CHANGE IN SALARY
KEEPERS -- LIGHTHOUSE SERVICE.

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON November 13, 1918.

Mr. William S. Stinchcomb,

Through the Commissioner of Lighthouses.

Sir:

You are advised that your salary as keeper in the Lighthouse Service has been changed from $ 564 per annum to $ 720 per annum, effective November 1, 1918. (The above rate of pay includes longevity pay of $60.)

No new appointment will be issued to you as a result of this change, and an oath of office is not required.

By direction of the Secretary:

Respectfully,

(Signed) Clifford Hastings.

Chief of Appointment Division.

ON BASIS OF THIS ACTION BY
LETTER DATED 10-17-18
1095-5

CARDED

F
Ho

APPOINTMENT DIVISION
(LETTER)
NOV 15 1918

Form 73

NOMINATION

MEM

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE
Supt.
OFFICE OF LIGHTHOUSE INSPECTOR, 5th DISTRICT,

5

JAN 8 1919 HOUSES

JAN 8 1919 9

Baltimore, Md. (City.) January 7, 1919 (Date.) 191

THE COMMISSIONER OF LIGHTHOUSES:

Action recommended, Promotion and transfer

Name, Wm. S. Stinchcomb — Legal residence, Maryland CHIEF CLERK

Position, Keeper — Salary, $ 840. p.a. (including longevity)

Location, Blakistone Island Light Station, Md. — Appropriation, Salaries, Keepers of Lighthouses

1919 JAN 9 PM 3 12

Effective January 24, 1919 — {'the actual date of entrance on duty, or as soon thereafter as he enters on duty.

Former position, Keeper — Former salary, $ 720. p.a. (including longevity)

Location, Fort Washington L. S., Md.

Rank on eligible list, Rating, Percentage, Other eligibles considered:

1919 JAN 9 PM 4 10

Previous incumbent, Amasa J. Simpson — Services terminated, With close of Jan. 23/19

Reason, To be transferred to Jones Pt.

Members of family in Government Service, None

Remarks: Mr. Stinchcomb has been in the Service for a number of years and is deserving of this promotion.

Selection regular, subject to the action of the U. S. Civil Service Commission, , 191

H. D. King

Secretary, Civil Service District.

Supt. of Lighthouses.

BUREAU OF LIGHTHOUSES
WASHINGTON

1-10-19

Submitted to the Secretary of Commerce, approved.

JAN 9 - 1919

1919 JAN 9 AM 10 59

JAN 11 1919

H. B. Bourgeois

Acting Commissioner

1 Strike out the clause which does not apply.

11—2314

NOTICE OF CHANGE IN SALARY
KEEPERS -- LIGHTHOUSE SERVICE

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

January 11, 1919.

r. Wm. S. Stinchcomb,

M

Sir: Through the Commissioner of Lighthouses.

You are advised that your salary as keeper of Lighthouse Service has been changed from $ 720 per annum to $ 840 per annum, effective Jan. 24, 1919, or as soon thereafter as you enter on duty. (The above rate of pay includes longevity pay of $60 per annum.)

No new appointment will be issued to you as a result of this change, and an oath of office is not required.

By direction of the Secretary:

Respectfully,

(Signed) Clifford Hastings

Chief of Appointment Division.

D
G

CARDED

Fifth District

APPOINTMENT DIVISION ENTERED JAN 11 1919

ADDRESS ALL COMMUNICATIONS TO
LIGHTHOUSE INSPECTOR
BALTIMORE, MD

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
BALTIMORE, MD.

MEM

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

5

SPECIAL

Hydrog.
Engr. Cons
Mar. Engr
Personnel
Accounts
Contracts
Chf. Clk.
Dep. Commr.
Commr.

OFFICE OF SUPERINTENDENT, 5TH DISTRICT
OFFICE OF INSPECTOR 5TH DISTRICT
BALTIMORE, MD.

LIGHT
JAN 18 1919
HOUSES

January 16, 1919.

APPOINTMENTS

Commissioner of Lighthouses,
Washington, D.C.

1919 JAN 20 PM 3 53

JAN 18 1919 9 22 AM

Subject: Cancellation, Dept. Notice of Change in Pay.
Reference: My endorsement of January 16.

JAN 21 1919

The attached letter should have been forwarded with my endorsement C.L.P.A. referred to above, in which it was requested that same be cancelled, reference being made to nomination of Leonard Staubly dated January 9.

1919 JAN 20 PM 3 02

CARDED

Bureau of Lighthouses, Washington
JAN 18 1919

Supt. of Lighthouses.

1-20-19

Submitted to Secretary of Commerce recommended for approval.

H. B. Bowerman
Acting Commissioner.

1919 JAN 20 PM 2 44

NOTICE OF CHANGE IN SALARY
KEEPERS -- LIGHTHOUSE SERVICE

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

January 11, 1919.



r. Wm. S. Stinchcomb,

M

Sir: Through the Commissioner of Lighthouses.

You are advised that your salary as keeper in the Lighthouse Service has been changed from $ 720 per annum to $ 840 per annum, effective Jan. 24, 1919, or as soon thereafter as you enter on duty.

(The above rate of pay includes longevity pay of $60 per annum.)

No new appointment will be issued to you as a result of this change, and an oath of office is not required.

By direction of the Secretary:

Respectfully,

(Signed) Clifford Hastings

Chief of Appointment Division.

Supt.
1 A Supt.
Chief Cl.
2 A Supt.
3 A Supt.
4 A Supt.
Mech.
1 Drafts
2 Drafts
Hydrog.
Accounts
Ordering
Personnel
Coot Kpg.
File Clk.
Stenog.
Messenger
File

D
G

Fifth District

NOTICE OF CHANGE IN SALARY
KEEPERS -- LIGHTHOUSE SERVICE

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

January 11, 1919.

Mr. Wm. S. Stinchcomb,

Through the Commissioner of Lighthouses.

Sir:

You are advised that your salary as keeper in the Lighthouse Service has been changed from $ 720 per annum to $ 840 per annum, effective Jan. 24, 1919, or as soon thereafter as you enter on duty. (The above rate of pay includes longevity pay of $60 per annum.)

No new appointment will be issued to you as a result of this change, and an oath of office is not required.

By direction of the Secretary:

Respectfully,

Clifford Harding
Chief of Appointment Division.

D
G

Form 73

REOM

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

5

LIGHT SEP 3 1919 HOUSES

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, 5th DISTRICT,

Baltimore, Md., (City.) Sep. 2, (Date.) 1919

COMMISSIONER OF LIGHTHOUSES:

APPOINTMENTS

Action recommended, Transfer involving increase in pay.

Name, Wm. S. Stinchcomb

1919 SEP 4 AM 11 14 CLERK

Legal residence, Md.

Position, Keeper

Salary, $960. p.a. (Base $900; longevity pay $60. p.a.)

Location, Cedar Point Light Station, Md.

1919 SEP 4 AM 9 59

Appropriation, Salaries, Keepers of Lighthouses

Effective Sept. 8, 1919 { the actual date of entrance on duty, or as soon thereafter as he enters on duty.

Former position, Keeper

Former salary, $720. p.a. (Base $660. p.a. plus $60. p.a.)

Location, Fort Washington L.S., Md.

Rank on eligible list, Rating, Percentage, , Other eligibles considered:

Previous incumbent, Jorgen B. Johansen Services terminated, with close of Aug. 24, 1919

Reason, Transferred to keeper, $960. p.a., Craighill Front L.S., Md.

Members of family in Government Service, None

Remarks: This transfer is at the request of Mr. Stinchcomb, see his letter attached.

9/4/19

Selection regular, subject to the action of the U. S. Civil Service Commission, , 19

APPOINTMENT DIVISION NECESSARY ACTION TAKEN SEP - 4 1919 DEPARTMENT OF COMMERCE

Secretary, Civil Service District.

Supt. of Lighthouses.

BUREAU OF LIGHTHOUSES
WASHINGTON

Submitted to the Secretary of Commerce, approved. SEP 3 1919

1919 SEP 3 PM 4 52

H. B. Bruckman

Acting Commissioner

[1] Strike out the clause which does not apply.

11—2314

ADDRESS ALL COMMUNICATIONS TO
LIGHTHOUSE INSPECTOR
BALTIMORE, MD.

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT LIGHTHOUSES
BALTIMORE, MD.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

SUPT. OF LIGHTHOUSES
AUG
26
1919
BALTIMORE, MD.

FIFTH DISTRICT
Fort Washington Md.
(Station, Depot, or Vessel)
August 25, 1919.

LIGHT
SEP 3 1919
HOUSES

Superintendent Light-houses.
Baltimore Md.

Sir:—

Replying to letter of August 22nd concerning transfer to Cedar Point Light Station.

I would be glad of the transfer with an assistant, as I do not think my wife's health would permit her to perform the duties, and as the salt water air is too heavy for her.

Thanking you for considering me

Respectfully yours
W. S. Stinchcomb
Keeper.

P.S. Could me I the tenders carry down the furniture that I would want to take with me?

W. S. Stinchcomb

Supt.
1 A Supt.
Chief Cl.
2 A Supt.
3 A Supt.
4 A Supt.
Mech.
1 Drafts
2 Drafts
Hydrog.
Accounts
Ordering
Personnel
Cost Kpg.
File Clk.
Stenog.
Messenger
Fil.

See what application we have for Ft. Washington

NOTICE OF CHANGE IN SALARY
KEEPERS -- LIGHTHOUSE SERVICE

DEPT. OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

September 5, 1919.

Mr. William S. Stinchcomb,

Through the Commissioner of Lighthouses.

Sir:

You are advised that your salary as keeper in the Lighthouse Service has been changed from $ 720. per annum to $ 900. per annum effective September 5, 1919, or as soon thereafter as you enter on duty.
(The above rate of pay includes longevity pay of $60.00 per annum.)

No new appointment will be issued to you as a result of this change, and an oath of office is not required.

By direction of the Secretary:

Respectfully,

(SIGNED) CLIFFORD HASTINGS

Chief of Appointment Division.

CARDED

C/AS

* Amended

APPOINTMENT DIVISION ENTERED SEP - 5 1919 DEPT. OF COMMERCE

5th

C. S. REPORT DATA ENTERED

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
BALTIMORE, MD.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LIGHT
OCT 20 1919
HOUSES

MEM

Aydreg.
Engr. Cons.
Mar. Engr.
Personnel
Accounts.
Contracts
Chf. Clk.
Dep. Commr

OFFICE OF SUPERINTENDENT, 5TH DISTRICT
BALTIMORE, MD.

Commissioner of Lighthouses,
Washington, D.C.

October 18, 1919

1919 OCT 28 PM 3 30

1. Respectfully returned for amendment to read "$900. per annum" in lieu of $960. per annum, as the base pay of Keeper of Cedar Point Light Station is $840. per annum and not $900., as mentioned in nomination Form 73 of September 2, in error.

APPOINTMENTS

OCT 28 PM 4 01

Supt. of Lighthouses.

C. S. REPORT DATA
ENTERED

APPOINTMENT DIVISION
NOV 1 - 1919
DEPARTMENT OF COMM. D.C.

AKT

CARDED

Bureau of Lighthouses, Washington
OCT 28 1919

Submitted to Secretary of Commerce recommended for approval.

OCT 28 PM 2 50

Acting Commissioner

APPOINTMENT DIVISION
ENTERED
NOV 1 1919
DEPT OF COMMERCE

fas
10/29/19.

Cross Reference.

January 18, 1921, the Bureau of Lighthouses advises the Department of the Date of effect of the following change.

Name	Position	Salary	Nature of Change	Letter Date	Effective date of Change.
Wm S. Stinchcomb			Promotion	Sept 5/19.	Sept 8/19.

See File Walter S. Rudgins.

(CROSS REFERENCE)

Steinkamp Alma A In accordance with authority

of the Director of the Budget dated June 27, 1924, the salary is re-

adjusted to $ 1140, effective July 1, 1924.

For authorization see letter dated JUL 23 1924 File No. 1095/21.

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

January 31, 1925.

M
r. Wm. S. Stinchcomb,
Through the
Commissioner of Lighthouses.

Sir:

In connection with the readjustment of pay of positions in the Lighthouse Service the total compensation of the position occupied by you has been fixed as indicated below, effective February 1, 1925.

By direction of the Secretary:

Respectfully,

Chief of Appointment Division.
Acting

APPOINTMENT DIVISION ENTERED FEB 5 1925 ON JOURNAL DEPARTMENT OF COMMERCE

Position:
Keeper.
Salary:
$1320.
Appropriations: Salaries, Keepers of Lighthouses.
General Expenses, Lighthouse Service.

Cedar Pt. L.S. Md.

EK

FEB 5 - 1925

CARDED

Dept. of Commerce
Lighthouse Service

APPLICATION FOR RETIREMENT

Name William S. Stinchcomb Date of Birth November 17, 1859 Rating Keeper

Service Record Showing Character and Continuity of Service:-

Rating	From	To	Period of Service Yrs.	Mos.	Days.	Remarks
Asst. Keeper	Dec. 27,1886	Apr. 16,1895	8	3	20	
Keeper	Apr. 17,1895	Mar. 31,1925	29	11	15	
			38	2	5	

DEPARTMENT OF COMMERCE FEB 25 1925 APPOINTMENT DIVISION.

LIGHTHOUSES 1925 FEB 24 AM 8 58

FEB 21 1925 BALTIMORE, MD. CHIEF CLERK

5

Pay during five service years preceding proposed date of retirement not including ration allowance nor any additional bonus.

From	To	Yrs.	Mos.	Days	Rate p.a.	Amount paid
Apr. 1, 1920	June 30, 1924	4	3	0	$900.00	$3825.00
July 1, 1924	Mar. 31, 1925	0	9	0	1320.00 (inc. commutation of rations)	866.70
						5) $4691.70
						$938.34

In computing the amount paid since July 1, 1924 the allowance for commutation of rations has been deducted.

Supt. 1 A Supt. Chief Cl. 2 A Supt. 3 A Supt. 4 A Supt. Mech. 1 Drafts 2 Drafts Hydrog. Accounts Ordering Personnel Cost Kpg. File Clk. Stenog. Messenger File

Average for last five service years: $ 938.34 x 30/40 = $ 703.76

Superintendent of Lighthouses, Baltimore, Md.
I desire to make formal application for retirement from active duty in the Lighthouse Service from April 1, 1925, as per service shown above.

Dated Feb 19 1925 Name W. S. Stinchcomb Rating Keeper

Office of Superintendent of Lighthouses, Baltimore, Md., February 21, 1925 192_.

ICA

Forwarded to Commissioner of Lighthouses recommending retirement at $ 703.76 per annum beginning April 1, 1925 ~~192~~. The above record of service and pay is certified correct as shown by files of this office.

H. D. King
Superintendent of Lighthouses

FEB 24 1925

Bureau of Lighthouses
Washington, D.C.

APPOINTMENT DIVISION NECESSARY ACTION TAKEN FEB 28 1925 DEPARTMENT OF COMMERCE

Submitted to the Secretary of Commerce, recommending approval.

APPROVED:

Cedar Point - T. S. Md 5th Dist.

ACTING SECRETARY OF COMMERCE

Acting Commissioner of Lighthouses.

February 25, 1925.

Mr. William S. Stinehcomb,

Through the Commissioner of Lighthouses.

Sir:

In compliance with your request, the Department, upon recommendation of the Commissioner of Lighthouses and in accordance with the provisions of Section 6 of the Act approved June 20, 1918 (40 Stat., 608), has retired you from active duty in the Lighthouse Service (5th District), with retired pay at the rate of $703.76 per annum, to take effect at the close of business on March 31, 1925.

By direction of the Secretary:

Respectfully,

MAR 3 - 1925

APPOINTMENT DIVISION ENTERED MAR 2 1925 DEPARTMENT OF COMMERCE

EDW. J. GARDNER

Acting Chief of Appointment Division.

CARDED

CROSS REFERENCE

SEE FILE--464/16/D#1

NAME Stinchcomb, Wm. S. POSITION Keeper

BUREAU BUREAU OF LIGHTHOUSES STATION 5th Dist.

CIRCULAR #11----9/15/23

BASE PAY	Bonus	Total	Allowances Items	Value	Aggregate	As Classified for estimate purposes Service	Grade	Pay	Recommendations regarding differential from standard rates Is differential recommended	Amt. per annum to be Added	Subtracted
900	240	1140	XCR	404.25	1544.25	LHS	5	1320	Yes	60	

CIRCULAR #13----11/13/23

approv-$1320

GRADE RECOMMENDED 5

RANGE OF COMPENSATION RECOMMENDED FROM $1200 TO $1440

16. Indicate what special equipment, if any, the employee is required by law or regulation to furnish at ... approximate annual maintenance cost to the employee:

Kind of equipment Uniform; annual cost, $ Est. $20.00

17. Extent of employee's education. (Place an "X" in the box before the highest grade or year.)

(a) Elementary school; years ☐1 ☐2 ☐3 ☐4 ☐5 ☒6 ☐7 ☐8

(b) High school; years ☐1 ☐2 ☐3 ☐4

(c) Business school; years ☐½ ☐1 ☐1½ ☐2 ☐2½ ☐3

(d) College: Name ...; years ☐1 ☐2 ☐3 ☐4

(e) Post graduate work: Kind ...; years ☐1 ☐2 ☐3

(f) Correspondence courses: Kind ...; number of lessons ...; number completed ...

18. Description of work. (Describe the various tasks performed, making the description of each as detailed as space will permit. Use a paragraph for each task and number the paragraphs. In the column at the right state the estimated percentage of the total time—in the course of a day, month, or year—given to each task.)

Percentage of total time given to each task

Base Point Station

1. Operating fourth order light and bell fog signal,
2. Keeping the station painted and clean,
3. Caring for grounds and outbuildings,
4. Keeping the machinery in order,
5. Keeping station records and preparing reports,
6. Going for mail and provisions,
7. Observing aids to navigation and conditions of weather,
8. Preparing meals and keeping rooms clean.

PERSONNEL CLASSIFICATION BOARD FORM NO. 1
(To be filled out in accordance with detailed instruction sheet, Form No. 2)

Sheet No. 26.

2—12758

DO NOT WRITE IN THIS SPACE			
	a		
	b		
	c		
	d		

1. Stinchcomb (Surname) William (Given name) S. (Initial)
2. Department Commerce
3. Bureau Lighthouse
4. Field Service Lighthouse Service
5. (a) Field Station Fifth Lighthouse District
   (b) Subdivision Cedar Point Lt. Sta., Md.
   (c) City or town Md. State
6. Pay-roll title Light Keeper
7. Customary office title Keeper

8. (a) Number of regular working hours of the position, per day Avg. about 15; per week 105
   (b) If this is not a full-time position, state percentage of time employed per day ; per week
   (c) If night work, wholly or in part, state the hours: From 1/2 of time from sunset to sunrise. m. to m.
9. If this is not an all-year-round position, state approximate number of days employed each year
   During what months
10. If the employee receives compensation from any other branch of the Federal Government, or from any city, county, or State government, state the position held and the compensation
11. Present rate of pay, exclusive of bonus $ 900. per annum; bonus, $ 240 per annum.
12. Rate of pay, exclusive of bonus, on January 1, 1923, $ 900. per annum; bonus, $ 240 per annum.
13. If the employee receives overtime pay, state the rate None
14. Title of appropriation or fund from which basic compensation is paid Salaries, Keepers of Lighthouses
15. Indicate by an "X" in the proper box any of the following allowances received, in addition to salary or wages: ☐ Quarters; ☒ 3 meals per day; ☐ 2 meals per day; ☐ 1 meal per day; ☐ Subsistence or rations in kind; ☐ Uniform; ☐ Laundry; ☐ Fuel; ☐ Light; ☐ Heat. If cash allowances are made for any of these items, state which items and the amounts per annum 45 cents per diem commutation of rations. $164.25
16. Indicate what special equipment, if any, the employee is required by law or regulation to furnish at his own expense, and the approximate annual maintenance cost to the employee:
    Kind of equipment Uniform; annual cost, $ Est. $20.00
17. Extent of employee's education. (Place an "X" in the box before the highest grade or year.)
    (a) Elementary school; years ☐ 1 ☐ 2 ☐ 3 ☐ 4 ☐ 5 ☒ 6 ☐ 7 ☐ 8
    (b) High school; years ☐ 1 ☐ 2 ☐ 3 ☐ 4
    (c) Business school; years ☐ ½ ☐ 1 ☐ 1½ ☐ 2 ☐ 2½ ☐ 3
    (d) College: Name ; years ☐ 1 ☐ 2 ☐ 3 ☐ 4
    (e) Post graduate work: Kind ; years ☐ 1 ☐ 2 ☐ 3
    (f) Correspondence courses: Kind ; number of lessons ; number completed

18. Description of work. (Describe the various tasks performed, making the description of each as detailed as space will permit. Use a paragraph for each task and number the paragraphs. In the column at the right state the estimated percentage of the total time—in the course of a day, month, or year—given to each task.)

Percentage of total time given to each task

Land Light Station

1. Operating fourth order light and bell fog signal,
2. Keeping the station painted and clean,
3. Caring for grounds and outbuildings,
4. Keeping the machinery in order,
5. Keeping station records and preparing reports,
6. Going for mail and provisions,
7. Observing aids to navigation and conditions of weather,
8. Preparing meals and keeping rooms clean.

19. Does employee work under immediate supervision, or to a large extent upon his own responsibility? (Describe fully.)

Keeper is in full charge of station and is largely governed in the performance of his duties by letters from the District office and by a book of instructions to Employees. Frequently placed on his own responsibility saving life and property under stress of weather. Stations are usually in isolated localities where the personnel must act in emergency without reference to superior officers.

20. Do the duties involve direction or supervision of the work of other employees? .....
If so, describe the nature of the direction or supervision and give the number and classes of employees directed or supervised.

This employee ranks first at this station and he regularly has one employee under him.

21. How long have the employee's duties been substantially as described above? Sept. 8, 1919.

22. I hereby certify that to the best of my knowledge and belief the answers to the foregoing questions are correct.

May 25, 1923. (Date) — G. D. King (Signature of Preparing Officer) — Supt. of Lighthouses. (Title)

23. I have read the foregoing and I agree to it except as follows:

.....
(Signature of Employee)

THE FOLLOWING TO BE FILLED OUT BY THE HEAD OF THE FIELD OFFICE OR STATION

24. Indicate by an "X" in the proper spaces below the qualifications and personal traits considered important for the satisfactory performance of the duties of this position:

	High Degree	Average	Not Essential
Judgment		X	
Accuracy		X	
Initiative (originality and resourcefulness)	X		
Trustworthiness (dependability)	X		
Speed (quickness)		X	
Physical Qualities (strength and endurance)	X		

EDUCATIONAL TRAINING		
	Essential	Desirable But Not Essential
College		
High School		X
Common School	X	

Technical Education: If essential, kind and extent .....

.....

Experience: If essential, kind and extent .....

.....

25. I hereby certify that I have read the foregoing and that, to the best of my knowledge and belief, the statements made are accurate and complete. In my judgment the compensation of this position should be in a range from $ 1140. to $ 1500. exclusive of allowances mentioned in question 19.

May 25, 1923. (Date) — G. D. King (Signature of head of field office or station) — Supt. of Lighthouses. (Title)

GOVERNMENT PRINTING OFFICE 2—12758

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE April 5, 1938.

Mr. J. Marshall Stinchcomb,
422 Farragut Street, NW.,
Washington, D. C.

Dear Mr. Stinchcomb:

The officials of the Department have learned with deep regrets of the passing of your father, Mr. William S. Stinchcomb. His long and honorable service of more than thirty years as a lighthouse keeper should be a source of comfort to you. The service was better by his having been identified with it and we deeply regret his loss to the service and convey to you our sympathy.

Very sincerely,

Secretary of Commerce.

DIVISION OF PERSONNEL
BUREAU OF LIGHTHOUSES
MAR 10 1938
38-116
DEPARTMENT OF COMMERCE

CARDED

N. C. Manyo
Superintendent of Lighthouses.

LIGHTHOUSES
MAR 24 8 51 AM '38

Form 93

NOTICE OF ~~RESIGNATION OR~~ DEATH

LL

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

DEPARTMENT OF COMMERCE
MAR 28 1938
DIVISION OF PERSONNEL

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, Fifth DISTRICT,

Norfolk, Virginia, Mar. ~~18~~ 23, 1938

COMMISSIONER OF LIGHTHOUSES:

Herewith is Notice of Death ~~transmitted the resignation~~ of the following-named employee:

Name, William S. Stinchcomb Position, Retired Keeper

Legal residence, Maryland Station, --

Retired Salary, $703.76 per annum

~~The acceptance of this resignation is recommended effective at the close of~~

~~This employee has taken leave in excess of the accrued rate.~~

Remarks:

This Office has received information that William S. Stinchcomb died on March 5, 1938. He entered the Lighthouse Service December 27, 1886 and was retired March 31, 1925. His next of kin is son, J. Marshall Stinchcomb, 422 Farragut St., N. W., Washington, D. C.

38 years service

DIVISION OF PERSONNEL
ENTERED ON JOURNAL
MAR 19 1938
SHEET NO. 38-116
DEPARTMENT OF COMMERCE

CARDED

N. C. Manyon,
Superintendent of Lighthouses.

BUREAU OF LIGHTHOUSES
WASHINGTON

March 25, 1938

Submitted to the Secretary of Commerce, for information.

11—4623

For the Commissioner:

Chief of Personnel Division

see