2026 JUN 15 15:60

REFERENCE SERVICE SLIP
Archival Research Room Record Request
National Archives at St. Louis

Date: 06/12/2026

REQUESTER INFORMATION

Name (Please Print – Last, First, Middle)	Researcher ID Card Number
Burns, Andrew	4563213
E-Mail Address:	**Phone Number:**
afbfg4@umsl.edu	636-415-7353

INFORMATION NEEDED TO LOCATE RECORDS (Furnish as much as possible)

Name used in Service (Please Print – Last, First, Middle)	Service Number/SSN	Date & Place of Birth
Stites, Alva, F.		1867 NJ

MILITARY SERVICE

Branch of Service:
- ☐ Air Force
- ☐ Army Air Corps
- ☐ Army Air Force
- ☐ Army
- ☐ Marine Corps
- ☐ Navy
- ☐ Coast Guard
- ☐ Unknown

Type of Rank:
- ☐ Enlisted
- ☐ Officer
- ☐ Unknown

Service Period (Check all that apply):
- ☐ 1939 & Prior
- ☐ 1940 - 1950
- ☐ 1950 & After

Date & Place of Death: 1949

State of Residence (upon entry into service):

Other Identifying Information (Parent's Names, CSC Number, etc.)

Researcher Signature: Andrew Burns

CIVILIAN SERVICE

(Agency & Location) Lighthouse Service (DE) 4th District

From:	To:
1910	1927

(Agency & Location)

From:	To:

(Agency & Location)

From: soundex S 332	To:

Other Identifying Information (Maiden Name, Job Title, etc.)

This Space Intentionally Left Blank

STAFF USE ONLY

Appointment Time and Date:

Additional Researchers: ☐ Yes ☐ No

CMRS Service Request Number: C-00076280 60

Attendant Signature:

CMRS Search Request Number(s): submitted to arc search 6/17

Remarks:

29 JUN 24 PM 12:39:58

SCREENING NOTES

☑ Reviewed and Nothing Removed CMM ☐ Items Removed and User Informed

Hold Requested: ☐ Yes ☐ No

Total Requests:

Screened Items:

☐ Additional charge outs and signatures on reverse side

Time Out:

Final Return:

ALVA F. STITES

2nd Asst. Keeper, 3rd Dist.

Art

Form 73 ORIGINAL APPOINTMENT, PROMOTION, OR TRANSFER OF EMPLOYEE

Department of Commerce and Labor

LIGHT-HOUSE ESTABLISHMENT

Office of the _____, _____ L. H. Dist.,

_____

The Light-House Board,

_____

Washington, D. C. (Date)

Sirs: I have the honor to recommend the (1) _____
(Probationary appointment, transfer, promotion, etc.)

of (2) _____ of (3) _____
(Name of person—letter for letter—as reported to Board) (State of legal residence)

from (4) _____
(Official title of present position, as Keeper, First Assistant Keeper, etc.)

at (5) _____
(Official name of aid, as given in Light List, as Absecon Light-Station, N. J.)

at (6) $_____ to (7) _____
(Salary now paid) (Official title of position, as Keeper, First Assistant Keeper, etc.)

at (8) _____ at
(Official name of aid, as given in Light List, as Absecon Light-Station, N. J.)

(9) $_____, effective beginning (10) _____ (the date
(Salary recommended)

of his entrance on duty) (or as soon thereafter as he enters on duty)
(Strike out the clause not appropriate)

in the place of (11) _____
(State name of *last* person holding position)

who (12) _____ on (13) _____
(Died, transferred, resigned, dismissed, etc.) (Last day of service)

Mr. (14) _____ stands No. (15) _____ in list of eligibles,

Class (16) _____, with an average of (17) _____ per cent, and

was considered with (18) _____

(19) letters of declination of _____ herewith.

Respectfully,

_____

Department of Commerce and Labor
Bureau of Light-Houses
LIGHT-HOUSE BOARD

HB-ATJ
ONE INCLOSURE

August 5, 1910., 190

Approved, and respectfully forwarded to the Honorable the Secretary of Commerce and Labor.

G. L. Putnam

Commissioner.

11-2314

Form 73

ORIGINAL APPOINTMENT, PROMOTION, OR TRANSFER OF EMPLOYEE

BUREAU OF LIGHT-HOUSES
AUG 5 1910
DEPT OF COMMERCE AND LABOR

Department of Commerce and Labor

LIGHT-HOUSE ESTABLISHMENT

Office of the Inspector, Fourth L. H. Dist.,
Philadelphia, Pa.

The Light-House Board,

Washington, D. C.

August 3, 1910.
(Date)

Sirs: I have the honor to recommend the (1) transfer and appointment
(Probationary appointment, transfer, promotion, etc.)

of (2) Alva F. Stites (Name of person—letter for letter—as reported to Board) of (3) Delaware (State of legal residence)

from (4) Assistant Keeper
(Official title of present position, as Keeper, First Assistant Keeper, etc.)

at (5) Listons Range Rear Light-Station, Delaware
(Official name of aid, as given in Light List, as Absecon Light-Station, N. J.)

at (6) $480 p.a. (Salary now paid) to (7) Assistant Keeper (Official title of position, as Keeper, First Assistant Keeper, etc.)

at (8) Fenwick Island Light-Station, Delaware, at
(Official name of aid, as given in Light List, as Absecon Light-Station, N. J.)

(9) $480 p.a. (Salary recommended), effective beginning (10) August 15, 1910 xx (~~the date x of x his x entrance x on x duty~~) (or as soon thereafter as he enters on duty)
(Strike out the clause not appropriate)

in the place of (11) Mr. Willis R. Pardee,
(State name of *last* person holding position)

who (12) ~~was promoted~~ (Died, transferred, resigned, dismissed, etc.) on (13) July 22, 1910. (Last day of service)

Mr. (14) Stites ~~also~~ stands No. (15) 2 in list of eligibles,

Class (16) IV, with an average of (17) ~~93~~ 96 per cent, and

was considered with (18) Messrs Stanton and Stapleford.

(19) letters of declination of Stanton herewith.

Respectfully,

S. A. Brockman

Commander, U. S. Navy, Inspector.

Department of Commerce and Labor
Bureau of Light-Houses
~~LIGHT-HOUSE BOARD~~

HB-ATJ
ONE INCLOSURE

August 5, 1910., 190

Approved, and respectfully forwarded to the Honorable the Secretary of Commerce and Labor.

Commissioner.

NOTE.—This form should be sent to the Light-House Board in duplicate. Letters of declination, if any, should be sent with this letter.

This letter is returned for correction of items Nos. .....

11—2314

GENERAL APPOINTMENT

Department of Commerce and Labor
OFFICE OF THE CHIEF CLERK
Washington

August 8, 1910.

Sir:

You have been appointed, subject to taking the oath of office,

Assistant Keeper of Fenwick Island Light-Station, Delaware,

in the Light-House Service

at a salary of Four Hundred and Eighty dollars per annum,

effective beginning August 15, 1910, or as soon thereafter

as you enter upon duty in the above-mentioned position.

(vice Charles H. Truitt.)

(By transfer from Assistant Keeper of Listons Range Rear Light-Station, Delaware, at $480 per annum.)

By direction of the Secretary:

Respectfully,

Signed A Gordon Cumming

Acting Chief Clerk.

Mr. Alva F. Stites, Del,

Through the Commissioner of Light-Houses.

Appropriation:
Le
D

11—3692

Form 73

GCW/RJC.
#428.

Per.

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

OFFICE OF LIGHTHOUSE INSPECTOR, Fourth DISTRICT,

Philadelphia, Pa., (City.) June 2 (Date.), 1914.

THE COMMISSIONER OF LIGHTHOUSES:

Action recommended, Promotion and appointment.

Name, Alva F. Stites — Legal residence, Delaware.

Position, Keeper — Salary, $624.00 per annum.

Location, Fenwick Island Light Station, Delaware. Appropriation, "Salaries, Keepers of Lighthouses."

Effective July 1, 1914. { ~~the actual date of entrance on duty;~~ or as soon thereafter as he enters on duty.

Former position, Assistant Keeper — Former salary, $480.00 per annum.

Location, Fenwick Island Light Station, Delaware.

Rank on eligible list, x x x Rating, x x x Percentage, x x x, Other eligibles considered:

Previous incumbent, Willis B. Pardee ✓ Services terminated, June 30, 1914.

Reason, Resigned.

Relatives in Government Service, x x x

Remarks:

Selection regular, subject to the action of the U. S. Civil Service Commission. , 191

T. J. Rout.

Secretary, Civil Service District.

BUREAU OF LIGHTHOUSES
WASHINGTON

JUN 4 - 1914

Submitted to the Secretary of Commerce, approved.

Acting Commissioner

[1] Strike out the clause which does not apply.

11—2314

GENERAL APPOINTMENT

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

LIGHT HOUSES JUN 6 1914

June 5, 1914.

Mr. Alva F. Stites,

Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office,

Keeper

in the Lighthouse Service

at a salary of Six Hundred and Twenty-four dollars per annum,

effective on the date on which you enter upon duty in the above-mentioned position.

(By promotion from assistant keeper at $480 per annum.)

July 1, 1914.

By direction of the Secretary:

Respectfully,

(SIGNED) GEO. W. LEADLEY

M
C

Chief of Appointment Division.

Appropriation: Salaries, Keepers of Lighthouses.

Vice: Willis B. Pardee.

Legal Residence: Delaware.

11—3692

READ THE INSTRUCTIONS ON PAGE 3

Department of Commerce and Labor

EFFICIENCY REPORT

MAY 13 1911

(The parenthetical letters refer to instructions on page 3, which instructions should be read and understood before attempting to fill out the form.)

1. Name Alva F. Stites 2. Age 44 (Last birthday.)

3. Bureau Lighthouse Service 4. Position Assistant Keeper

5. Compensation $480. per an. 6. Where employed Fenwick Island Light, Del.

7. When appointed (*a*) Apr. 27, 1910 8. How appointed (*b*) Through Civil Service Examination.

9. Status under Civil Service Rules (*c*) Classified competitive

10. Is the employee an honorably discharged soldier or sailor? No

11. Does the employee receive a pension? No If so, state the amount

12. Other Government service None

13. Duties (describe fully) Assists in care and maintenance of station

14. Has the employee special qualifications? No If so, state them

15. Efficiency (*d*):

	Averages.	Relative weights.	Products of averages multiplied by weights.
Quantity of work	90	2	180
Quality of work	85	3	255
Interest manifested in work (see also Question 17)	85	3	255
Attendance	100	2	200
Total		10	890
Average percentage			89

11—4259

16. In the following form state the number of days of annual leave, sick leave, and leave without pay taken in each of the years 1908, 1909, and 1910:

1908.			1909.			1910.		
Annual.	Sick.	Without pay.	Annual.	Sick.	Without pay.	Annual.	Sick.	Without pay.

17. Is this employee a purely routine employee, or does he manifest interest, not only in his own work but also in the work of the office or bureau as a whole, to the extent of overtime work or voluntary efforts by suggestion or otherwise to add to its efficiency? (Answer fully.) Is not a purely routine employee, and manifests interest in his work and in the service.

18. On the basis of efficiency alone, is this employee overpaid or underpaid as compared with others in your office engaged on the same grade of work, or is his salary a fair equivalent for the service rendered? (Answer fully.) Fair equivalent.

If the present salary is above or below a fair equivalent, state what, in your opinion, it should be.

19. Is this employee superannuated? No. If so, what percentage of salary is unearned?

20. Remarks: (*e*)

The official who is primarily responsible for the statements herein submitted will sign here—

Commander, U. S. N. Inspector, 5th Dist.

The official who approves the statements thus submitted will sign here—

Chief of Bureau or Office.

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
PHILADELPHIA, PA.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

IN REPLY REFER TO
FILE NO.

GCW/H

Subject:- Leave without pay
A. F. Stites, Keeper.

LIGHTHOUSES
1926 NOV 2 AM 9 01

OFFICE OF SUPERINTENDENT, 4TH DISTRICT
PHILADELPHIA, PA.
November 1, 1926.

Commissioner of Lighthouses, Washington:

1. I am in receipt of a request for leave without pay from A. F. Stites, Keeper, Fenwick Island Light Station, Delaware, to cover a period of about six months from December 1, 1926.

2. It is my purpose to place the station in charge of the assistant keeper, and to this end I request an authorization of the position of Additional Keeper, with pay at the rate of $1380.00 per annum, for a period not to exceed one year, the nomination of Charles L. Gray to this position being enclosed.

3. I further request the authorization of the position of Additional Assistant Keeper, at $1200.00 per annum, to be filled by nomination when a suitable person is secured for temporary duty at the station.

4. The one regular "Additional Keeper at Large" is fully occupied in relief duty at bay and shore lights, and will not be available for this duty.

RG-EK

Bureau of Lighthouses, Washington, D. C.
November 3, 1926.

Submitted to Secretary of Commerce with recommendation that a temporary additional position of keeper at Fenwick Island Light Station, Delaware, be authorized for six months from December 1, at the rate of $1380 per annum. Nomination for the promotion of Keeper Gray is separately submitted. The Bureau has advised the Superintendent with regard to paragraph three.

J. S. CONWAY
Commissioner of Lighthouses.

COPY to 4th. The authorization of a temporary additional assistant keeper as recommended in paragraph three is not necessary, as the regular position at this station can be filled vice the present incumbent during the period of his temporary promotion.

J. S. CONWAY
Acting Commissioner of Lighthouses.

1671

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
PHILADELPHIA, PA.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

IN REPLY REFER TO
FILE NO.

GCW/H
Subject:- Leave without pay
A. F. Stites, Keeper.

LIGHTHOUSES
1926 NOV 2 AM 9 01

OFFICE OF SUPERINTENDENT, 4TH DISTRICT
PHILADELPHIA, PA.
November 1, 1926.

Commissioner of Lighthouses, Washington:

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3. I further request the authorization of the position of Additional Assistant Keeper, at $1200.00 per annum, to be filled by nomination when a suitable person is secured for temporary duty at the station.

4. The one regular "Additional Keeper at Large" is fully occupied in relief duty at bay and shore lights, and will not be available for this duty.

B. B. DORRY
Superintendent of Lighthouses.

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
PHILADELPHIA, PA.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

IN REPLY REFER TO
FILE NO.

GCW/H
Subject:- Alva F. Stites, Keeper,
Fenwick Island Lt. Sta.

LIGHTHOUSES
1927 DEC 7 PM 12 26

OFFICE OF SUPERINTENDENT, 4TH DISTRICT
PHILADELPHIA, PA.

December 6, 1927.

Commissioner of Lighthouses, Washington:

12/8/27 From 73 to Dept

1. The Bureau is informed that Alva F. Stites, Keeper, Fenwick Island Light Station, has applied for retirement for disability and his application together with medical certificate will be forwarded as soon as computations for retired pay are completed.

2. His leave without pay aggregating one year expired at the close of December 5, 1927, and I am forwarding nomination of Charles L. Gray as "Keeper", effective December 6, 1927, his last temporary appointment as "Additional Keeper" having expired on December 5, 1927. This nomination was not forwarded earlier, inasmuch as the vacancy in the position of Keeper did not exist until today.

B. B. DORRY

Superintendent of Lighthouses.

To Dept with this

Surveys
Surveys
Lighting
Radio
Weather
Clerical
Chief Engr.
Hydro.
Radio
Engr. Coast.
Mar. Engr.
Personnel
Finance
Law & Prop.
Adm. Assist.
Dep. Commr.
Commissioner.

RLC:EMP

January 9, 1928.

Superintendent of Lighthouses, Philadelphia, Pa.

1. Referring to your recommendation of December 21 for the retirement on account of disability of Alva F. Stites, Keeper, Fenwick Island Lighthouse:

2. The Department informally advises the Bureau that according to its records Keeper Stites was paid at the rate of $900 per annum for the period of December 6, 1921, to June 30, 1924, for which period you have stated his pay as $840 per annum. It appears that the difference between these two amounts may represent longevity pay, which was discontinued as the result of the Classification Act; and if this is correct, such longevity pay should be included in computing his retired pay. It is therefore requested that you submit further report and if necessary the retired pay should be recomputed and the case resubmitted to the Bureau. It is noted that retirement is recommended effective January 1, 1928; also that this employee was on leave without pay from December 6, 1926, to December 5, 1927; this leaves his status from the latter date to the date of retirement unaccounted for. If no duty was performed since he went on leave without pay, it appears proper that the date of retirement be at the close of December 5, 1927. Also the period of leave without pay is not included in computing the length of service.

H. B. BOWERMAN

Acting Commissioner of Lighthouses.

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
PHILADELPHIA, PA.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

IN REPLY REFER TO
FILE NO.

GCW-JFB

SUBJECT: A. F. Stites -
Retirement for disability.

OFFICE OF SUPERINTENDENT, 4TH DISTRICT
PHILADELPHIA, PA.
January 11, 1928.

LIGHTHOUSES
1928 JAN 12 AM 9 22

Airways
Surveys
Lighting
Radio
Weather
Clerical
Chief Engr.
Hydro.
Radio
Engr. Const.
Mar. Engr.
Personnel
Finance
Law & Prop.
Adm. Assist.
Dep. Commr.
Commissioner.

Commissioner of Lighthouses,
Washington, D. C.

1 Replying to Bureau letter of January 9th, 1928, on the above subject, I enclose herewith a recomputation of Mr. Stites retired pay with recommendation that same be made effective from December 6, 1927. The Bureau's objections to the first computation have been noted for future reference in similar cases. An advance date was chosen for making action effective because of an impression that back pay would not be approved. The final year of service being a period of leave without pay was not included in estimating total length of service, because of a misinterpretation of the last part of paragraph 3, Bureau Circular #74, December 4, 1918, which is capable of misconstruction.

1/17/28 Dept let. 12-28 returned enfirmed to Dept with new computation

H. B. DORRY
Superintendent of Lighthouses.

Should not be included - As this is 2nd computation by 4th, have amended it rather than return it to him again. Rec'd + to Dept as amended, retired pay $452.40, + so advised 4th

omitted yr. w.o. pay

Rec 1/16 R

Letter dated Jan. 11, 1928, from 4th re retirement for disability of A. F. Stites.

RG :EMF Bureau of Lighthouses, Washington, D. C., January 18, 1928.

Returned to 4th Superintendent with advice that in submitting this to the Department the Bureau amended your computation to show a total active service of sixteen years, seven months, and fifteen days and retired pay of $452.40, this being on the basis of one year's less active service than that shown in your computation. Periods of leave without pay are omitted in computing length of service for purpose of retirement.

J. S. CONWAY

Acting Commissioner of Lighthouses.

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
PHILADELPHIA, PA.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

IN REPLY REFER TO
FILE NO.

GCW-JFB

SUBJECT: A. F. Stites -
Retirement for disability.

OFFICE OF SUPERINTENDENT, 4TH DISTRICT
PHILADELPHIA, PA.

11/4/25 and

LIGHTHOUSES
1927 DEC 22 AM 9 30

December 21st, 1927.

Commissioner of Lighthouses,
Washington, D. C.

1 I transmit herewith the application of Mr. Alva F. Stites, Keeper, Fenwick Island Lighthouse, for retirement for disability under the Act of March 4, 1925, with pay calculation, etc.

2 Mr. Stites went on leave without pay for rest and recuperation for one year from December 6, 1926, and applied for retirement when he found that he was not able to return to duty at the conclusion of this year of leave.

3 I recommend favorable action with reexamination at reasonable intervals to determine possible changes in physical condition.

4 The "Certificate of Medical Examination" by Dr. K. James Hocker, U. S. P. H. Physician is enclosed.

B. B. DORRY
Superintendent of Lighthouses.

Airways
Surveys
Lighting
Radio
Weather
Clerical
Chief Engr.
Hydro.
Radio
Engr. Corps
Mar. Engr.
Personnel
Finance
Law & Prop.
Adm. Assist.
Dep. Comm'r
Commissioner

Bureau of Lighthouses, Washington
JAN 16 1928

Rec'd ok to Dft.

Submitted to Secretary of Commerce recommended for approval.
Medical certificate is attached hereto.

J. S. CONWAY
Acting Commissioner

1/31-8

Name	Born	Entered Service	Recom'd date Retirement	Length of Service	Pay received last 5 years 1926	1925	1924	1923	1922	Total	Average	Ret'd Pay Recom'd
Alva F. Stites -I	6/6/67	4/22/10	12/6/27	~~17~~ 16 (Bureau) Years 7 Mos. 15 Days (~~17-15/24~~ 16-15/24 (Bureau) Years)	$1380.00	*$1252.69	#1009.73	$900.00	$900.00	$5442.42	$1088.48	$479.61

Note: (This employe was on leave without pay from Dec.6,1926 to Dec.5,1927, incl.

* 12/6/24 to 6/30/25- 6-5/6 Mos. @ $1320. - $ 751.67
(207 Days ration @ 45¢ p.d.) Less - 93.15
$ 658.52
7/1/25 to 12/5/25- 5-1/6 Mos. @ $1380. - 594.17
$1252.69

12/6/25 to 12/5/26 - - $ 1380.00
12/6/24 to 12/5/25 - - 1252.69
12/6/23 to 12/5/24 - - 1009.73
12/6/22 to 12/5/23 - - 900.00
12/6/21 to 12/5/22 - - 900.00
5)$ 5442.42
$ 1088.48

12/6/23 to 6/30/24- 6-5/6 Mos. @ $900. - $ 512.50
7/1/24 to 12/5/24- 5-1/6 Mos.@ $1320.-$568.33
(158 Days ration @ 45¢ p.d.) Less - 71.10 497.23
$1009.73

16-15/24 (Bureau) #452.40 (Bureau)
~~17-15/24~~ x $1088.48 --- ~~$479.61~~
40

Name	Born	Entered Service	Recom'd date Retirement	Length of Service	Pay received last 5 years 1926	1925	1924	1923	1922	Total	Average	Ret'd Pay Recom'd
Alva F. Stiles	6/6/67	4/22/10	1/1/28	16 Years 7 Mos. 15 Days (16-15/24 Yrs)	$1380.00	*$1252.69	#$975.56	$840.00	$840.00	$5288.25	$1057.65	$439.59

Note: This employe was on leave without pay from Dec.6,1926 to Dec.5,1927, incl.

12/6/25 to 12/5/26--- $ 1380.00
12/6/24 to 12/5/25--- 1252.69
12/6/23 to 12/5/24--- 975.56
12/6/22 to 12/5/23--- 840.00
12/6/21 to 12/5/22--- 840.00
5)$ 5288.25
$ 1057.65

16-15/24 / 40 X $1057.65--- $439.59

*12/6/24 to 6/30/25- 6-5/6 Mos.@ $1320.-$ 751.67
(207 Days' ration @ 45¢ p.d.) -Less- 93.15
658.52
7/1/25 to 12/5/25- 5-1/6 Mos. @ $1380.-$ 594.17
$1252.69

#12/6/23 to 6/30/24- 6-5/6 Mos.@ $840. -$ 478.33
7/1/24 to 12/5/24- 5-1/6 Mos.@$1320.-
$ 568.33
(158 Days' ration @
45¢ p.d.) - - -Less - 71.10 $ 497.23
$ 975.56

LIGHTHOUSES 1927 DEC 22 AM 9 30

Copy

Department of Commerce
Office of the Chief Clerk
Washington

June 10, 1930.

Commissioner of Lighthouses:

In accordance with the provisions of the Act of March 4, 1925, and the Bureau's recommendation of January 16, 1928, Mr. Alva F. Stites, keeper in the Fourth Lighthouse District, was retired on account of disability at the close of December 6, 1927.

In order to determine Mr. Stites' present physical condition, it is requested that the Bureau take the necessary steps to have him reexamined by a medical officer of the United States and report the result to the Department.

(Sgd.) E. W. Libbey,
Chief Clerk.

EMF June 14, 1930.

Bureau of Lighthouses, Wash., Copy to 4th Supt

Be guided accordingly.

W. P. HARMAN,
Acting Commissioner of Lighthouses.

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
PHILADELPHIA, PA.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

IN REPLY REFER TO
FILE NO.

GCW-JFB 7/18/30 Letter
Incl. (1)
SUBJECT: Alva F. Stites, Disability, etc.

OFFICE OF SUPERINTENDENT, 4TH DISTRICT
PHILADELPHIA, PA.

July 10th, 1930.

LIGHTHOUSES
1930 JUL 17 AM 9:08

Commissioner of Lighthouses,
Washington, D. C.

1 Complying with the instructions in Department letter of June 10th, 1930, endorsed to this office by the Commissioner on June 14th, 1930, I enclose herewith a certificate of medical reexamination in the case of Mr. Stites, signed by K. James Hocker, M. D., Public Health Physician at Millville, Delaware, and dated June 20th, 1930.

Bill

Superintendent of Lighthouses.

LIGHTHOUSES
1930 JUL 22 AM 9 12

July 18, 1930.

7/30/30 Let 4th.

Superintendent of Lighthouses, Philadelphia, Pa.

1. In reference to your letter of July 10 furnishing a medical re-examination certificate in the case of Alva F. Stites, former keeper retired on account of disability:

2. In view of the medical officer's statement to the effect that this keeper is fit for light duty, your recommendation is requested. In cases of this kind hereafter it is desired that you accompany the medical officer's certificate with a statement of your views or a recommendation, unless, of course, the medical officer's certificate is to the effect that disability is permanent.

W. P. HARMAN,
Acting Commissioner of Lighthouses.

RG:EMF

ILG-JFB Endorsement

Phila, Pa,
July 21, 1930.

1 Returned to the Bureau. It is my view that this retired employee is capable of active duty and should be placed on duty in the Service wherever a vacancy may occur rather than employ another man off the eligible register. There is no opportunity in the 4th District to place this man as prospective vacancies can be filled by transfer of present personnel whose services can be spared by installation of automatic equipment, etc.

2 It is recommended that consideration be given assigning Mr. Stites to active duty whenever a selection is to be made from the eligible register.

Concur WPH 7/28

Bill

Superintendent of Lighthouses

Suggest further report from Supt as to what his view is based on that if this man is restored to duty it appears that it will be probably up to 4th list to make provision for this in 4th list. Keeper Stites was retired o/o disability 6-1927 @ 452.40 pa. Present age is 63 TJ 7/29

July 30, 1930.

Superintendent of Lighthouses, Philadelphia, Pa.

Your indorsement of July 21, retired Keeper Alva F. Stites.

It is noted that your view is that this retired employee is capable of active duty, and your report is requested as to whether your view in this matter is based on direct observation or knowledge or whether it is based on the attached report of the medical officer. In the event this keeper should be found fit for restoration to active duty, it appears unlikely that provision could be made for his assignment to duty in another district. It is noted that the medical officer certifies in the attached report that this keeper is disabled for useful and efficient service by reason of his disability, but that in another place on the report the medical officer states that the keeper is fit for light duties now. Your comment is desired on this apparent conflict. In view of the certificate that this keeper is disabled for useful and efficient service, the Bureau would not be disposed to restore him to lighthouse duty on the basis of the statement that he is fit for light duty, unless your report should be to the effect that this keeper is from your knowledge or observation definitely capable of performing active duty. The return of the medical certificate is requested with your further report, which should also include a statement as to whether or not Stites has applied for restoration to active duty, or whether or not he desires to be restored.

W. P. HARMAN,
Acting Commissioner of Lighthouses.

RC:EMF

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
PHILADELPHIA, PA.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

IN REPLY REFER

FILE NO.

ILG-JFB
Incl. (1)

1930 AUG 2 AM 8 59

Airways
Hydro
Office M
Engr. Constr.
Mar. Engr.
Personnel
Finance
Law & Prop.
Chief Clerk
Adm. Assist.
Dep. Commissioner
Commissioner

OFFICE OF SUPERINTENDENT, 4TH DISTRICT
PHILADELPHIA, PA.

August 1st, 1930.

Reference: Bureau letter dated July 30, 1930 - retired Keeper, Alva F. Stites (RG:EMF).

8/8/30 rec'd

Commissioner of Lighthouses,
Washington, D. C.

1 The medical certificate dated June 20, 1930 is returned herewith together with further report as follows.

2 My view that this retired employee is capable of active duty was not based on direct observation or knowledge but was based on the attached report of the medical officer, together with information furnished by the Chief Clerk in this office, who has seen and talked with this employee about once a year since he retired. The Chief Clerk advises that Mr. Stites claims that the ruptured area no longer bothers him in any way and does not interfere with normal pursuit of ordinary work. I talked with this retired employee on July 31, 1930 over the telephone line and asked him whether or not he desired to be restored to active duty, and whether or not, in his opinion, he was fully competent physically to perform any of the duties required in the Lighthouse Service as a Keeper. He replied that altho he had not applied for restoration to active duty that he did desire such restoration.

3 In regard to the apparent conflict in the medical officer's certificate wherein he certifies this Keeper is disabled for useful and efficient service by reason of his disability, but that in another place on the report he states the Keeper is fit for light duties now, my view is that the medical officer believes that the area around the femoral should not be overstrained and that it would not be discreet to undertake any work duties other than such as might be termed light duties. It appears reasonable to assume that on account of Mr. Stites present age (63 years), considering also his weight (172-1/2 lbs.) care should be exercised in protection of the injured area. I believe that this retired employee is capable of active duty but there would always be the danger of further injury and it would therefore probably not be wise to restore him to lighthouse duties at his present age and for the reasons stated.

IRVING ROSE

Superintendent of Lighthouses.

OK to sign
Ben Comm
OK HRD Aug 5

Let. of Aug. 1, 1930, from 4th Suot. re retired Keeper Alva F. Stites.

RG:EMF Bureau of Lighthouses, Washington, D. C., August 8, 1930.
Incl. Submitted to the Secretary of Commerce in compliance with Department letter of June 10, 1930. The Bureau concurs with the view of the Superintendent in the last sentence. The medical certificate is also inclosed.

H. B. BOWERMAN,

Supt.
Asst. Supt.
Asso. L.H. Engr.
Jr. Engr.
Draftsman
Chief Clerk
1st Clerk
2d Clerk
3d Clerk
4th Clerk
Messenger
Mechanician
Storekeeper P.D.
Storekeeper F.D.

DEPARTMENT OF COMMERCE

OFFICE OF THE CHIEF CLERK

WASHINGTON

1931 JUL 17 AM 9 38

July 14, 1931.

Commissioner of Lighthouses:

Reference is made to the Bureau's endorsement of August 8, 1930, on the fourth superintendent's letter of August 1, 1930, transmitting a medical certificate in the case of Alva F. Stites, who was retired from the position of keeper of Fenwick Island Lighthouse Station, Delaware, on December 6, 1927.

In view of the statement contained in the medical certificate that Mr. Stites was physically fit for light duty at the time of the examination, the Department requests that, in order that his present physical condition may be determined at this time, the necessary steps be taken to have him reexamined by a medical officer of the United States and report the result thereof to the Department.

E. M. Gilbreath
Chief Clerk.

A:JP

RG:EMF Bureau of Lighthouses, Washington, D. C., July 17, 1931.

Referred to Superintendent of Lighthouses, Philadelphia, Pa., for compliance.

F. P. Dillon
F. P. DILLON
Acting Commissioner of Lighthouses.

Endorsement attached
Bill
Supt

ENDORSEMENT

1931 AUG 3 AM 10

GCW/CM
Enc.

Office of Supt., 4th Lighthouse Dist.,
Philadelphia, Pa., August 1, 1931.

SUBJECT: Alva F. Stites, reexamination.

Pursuant to instructions in Bureau endorsement on Department letter of July 14, 1931, on the above subject, reexamination has been made and the certificate of Dr. K. James Hocker, A. A. Surgeon, U. S. P. H. S., is enclosed herewith. It appears that Mr. Stites is no longer disabled for useful and efficient service and is therefore eligible for restoration to active duty. There is, however, no vacancy present or prospective in this district to which Mr. Stites could be appointed; hence I am unable to recommend such restoration, so far as this district is concerned. It will be noted that Mr. Stites will be eligible for voluntary retirement on June 6, 1932.

Superintendent of Lighthouses.

Bureau ?

Believe this is the first case of the kind. appears it will be required to restore him to duty, tho any event take him off the retired roll.

In this connection, it apparently is necy (dept will raise this question) to determine if he is will willing to take duty in some other dist.

Suggest advise Supt to ascertain this.

O.K. O.K. apn

This keeper was retired Dec 5-1927 at 45 y. 4 m. P.O.S.

If willing to accept offer in any other dist. nominate for 1st vacancy 2nd to 5th dists.

DC Foringer Per

IN REPLYING ADDRESS
COMMISSIONER OF LIGHTHOUSES
AND REFER TO DATE OF THIS LETTER
AND FILE NO.

Engr.
Draftsman
Chief Clerk
1st Clerk
2d Clerk
3d Clerk
4th Clerk
Messenger
Mechanician
Storekeeper L.D.
Storekeeper L.D.

AUG 12 AM 9:30

SUPERINTENDENT OF LIGHTHOUSES
8 AUG 1931
PHILADELPHIA

DEPARTMENT OF COMMERCE
BUREAU OF LIGHTHOUSES
WASHINGTON

August 6, 1931

circ letter to 2nd, 3rd, 5th copy to 4th Dept 8/13/31

Superintendent of Lighthouses,
Philadelphia, Pa.

1. In reference to your endorsement of August 1 relative to retired Keeper Alva F. Stites' no longer being disabled and fit for restoration to duty.

2. It is noted that there is no present or prospective vacancy in your District to which Mr. Stites could be restored, and in this connection it is requested that you advise the Bureau promptly whether or not Mr. Stites will accept restoration to duty in some other district. In the event he does his nomination is proposed for the first vacancy occuring in the 2nd or 5th Districts. In the event Mr. Stites will not accept restoration to duty as proposed it apparently will be necessary to take him off the retired roll until the date he becomes eligible for voluntary retirement, which it is noted from your endorsement will be on June 6, 1932.

W P Harman
W. P. HARMAN,
Acting Commissioner of Lighthouses.

RG:WHC

GCW-JFB Endorsement August 11th, 1931.

Returned to the Bureau, together with original letter from Mr. A. F. Stites, dated August 10, 1931, wherein he states that he will accept restoration to duty in the 2d, 3d, or 5th Lighthouse District.

Bill
Superintendent of Lighthouses.

Enclosure:(1)

OK - prepare instructions to restore to duty 1st vacancy 2nd 8/12

Suggest advise this dist to nominate upon occurrence of vacancy, copy to 4th & also advise dept RP 8/12

Supt.
Asst. Supt.
Asso. L. H. Engr.
Jr. Engr.
Draftsman
Chief Clerk
1st Clerk
2d Clerk
3d Clerk
4th Clerk
Messenger
Mechanician
Storekeeper P.D.
Storekeeper E.D.

Frankford Del
Aug 10th 1931

SUPERINTENDENT OF LIGHTHOUSES
AUG
1931
PHILADELPHIA

Superintendent of Lighthouses
District Phila. Pa

Dear Sir

Refering to your letter of Aug 8th 1931
I will accept restoration to duty
in the 2d- 3d- or 5th Lighthouse
District.

Respectfully

Alva F. Stites

P O Box 91 Frankford Del

Orig to Bureau
Copy to file

August 15, 1931

Superintendents of Lighthouses,
Chelsea, Mass., Staten Island, N. Y. and Baltimore, Md.

It is requested that you submit a nomination upon the occurance of the first suitable vacancy for the restoration to active duty of Alva F. Stites, a retired Keeper in the Fourth District. Mr. Stites was retired on account of disability at the close of December 5, 1927 with retired pay at the rate of $452.40 per annum. His date of birth is June 6, 1867. Upon a recent medical examination required by the Department Mr. Stites was found no longer disabled and he is now fit for restoration to duty. The Fourth Superintendent advises that he has no vacancy and none in prospect and it is therefore desired to effect his restoration to duty in some other district as early as practicable. The Fourth Superintendent was advised that Mr. Stites will be eligible for voluntary retirement on June 6, 1932.

Mr. Stites has also advised that he will accept restoration to duty in your district.

W. P. HARMAN
Acting Commissioner of Lighthouses.

RG:WHC

Bureau of Lighthouses, Washington, D. C. August 15, 1931

Submitted to the Secretary of Commerce inviting attention to Bureau endorsement in this matter dated August 6 and with advice that nomination for Mr. Stites' restoration to duty will be duly submitted as indicated above.

Acting Commissioner of Lighthouses.

RG:WHC.

Bureau of Lighthouses, Wash., Copy to.....4.....Supt.

Form 73

NOMINATION

WJL-JHG

TELEGRAPHIC REPLY IS DESIRED

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, 3rd DISTRICT,

9/1/31 lex 3 to copies 2, 4 thru 5th

Staten Island, N.Y. (City) Aug. 28, 1931 (Date), 19....

COMMISSIONER OF LIGHTHOUSES:

Action recommended, Restoration to active duty. Legal residence, Delaware

Name, Alva F. Stites

Proposed salary, $1620 p.a. (without quarters)

Position, Keeper

Proposed range, $1440-$1800 p.a.

Location, Romer Shoal Lt.Sta., N.Y.

Appropriation, Salaries, Keepers of Lighthouses

Effective, Sept. 4, 1931 {~~the actual date of entrance on duty~~, or as soon thereafter as he enters on duty.

Former position, Keeper

Former salary, $1380 p.a.

Location, Fenwick Is.Lt.Sta. (4th Dist)

Former range, $1200-$1500 p.a. (with quarters)

Rank on eligible list, Rating, Percentage, , Other eligibles considered:

Previous incumbent and his pay, Louis E. Colbert (Lt.#1646) Services terminated, Aug. 21, 1931

Reason, Transferred (Salary $1440 p.a.)

Letter from Mr. Stites accepting this position attached hereto.

Members of family in Government service,

Date of birth, June 6, 1867

Remarks: This nomination is made in accordance with Bureau letter of August 15, 1931.

Selection regular, subject to the action of the U. S. Civil Service Commission, , 19.....

J. T. YATES

Secretary, Civil Service District.

Supt. 3rd Lighthouse Dist.

19

BUREAU OF LIGHTHOUSES
WASHINGTON

August 29, 1931.

Submitted to the Secretary of Commerce, approved, attention being invited to Bureau indorsement of August 15, 1931 re this matter. The Department will be duly advised of Mr. Stites' date of entrance on duty, at which time the 3rd Superintendent will also advise the 4th Superintendent, so that the latter will terminate Mr. Stites' retired pay on the date next preceding his restoration to duty. The 4th Superintendent has been instructed to duly report his action in regard to this, and the Bureau will duly advise the Department also. The filling of this position is necessary in order to safeguard life and property.

W. P. HARMAN

Acting Commissioner of Lighthouses.

[1] Strike out the clause which does not apply.

11—2314

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
STATEN ISLAND, N. Y.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

FWO-JHG

1931 AUG 29 AM 9 23

GENERAL DEPOT
OFFICE SUPERINTENDENT OF LIGHTHOUSES
3D DISTRICT, STATEN ISLAND, N. Y.

Commissioner of Lighthouses; Aug. 28,1931

SUBJECT: Nomination, Alva F. Stites, 2nd Asst.Keeper, Romer Shoal Lt.Sta.
REFERENCE: Form 73 of this date.

1. Referring to Form 73 forwarded to the Bureau this date recommending the restoration to active duty of Alva F. Stites, as 2nd Assistant Keeper of Romer Shoal Lt. Sta.,New York; the Bureau is advised that deferment of appointment in this case would clearly be detrimental to the public service, for the reason that in order to maintain Romer Shoal Light Station in an efficient manner it is necessary that the three positions of Keeper be filled, and it is therefore not only desirable but clearly to the interests of the service that this position be filled at the earliest possible moment.

J. T. YATES
Superintendent

September 1, 1931.

Superintendent of Lighthouses, Staten Island, N. Y.

Your nomination of August 28 re restoration to active duty of Alva F. Stites, a retired keeper in the 4th District.

1. The Bureau will duly advise you of Department action in this matter. When Mr. Stites enters on duty, it is requested that you promptly advise the 4th Superintendent, so that he can terminate Stites' retired pay at the close of the date next preceding the date he returns to duty. A copy of this letter is being sent the 4th Superintendent, and he should duly report to the Bureau the date Stites enters on duty in the 3d District and the date his retired pay is terminated in the 4th District.

2. A copy of this letter is also being sent the 2nd and 5th Superintendents for their information, so that they need not be concerned with nominating Stites for restoration to duty in their districts.

W. P. HARMAN,
Acting Commissioner of Lighthouses.

RG:EMF

Copies to 2nd, 4th, and 5th Supts.

COPY

September 1, 1931.

Superintendent of Lighthouses, Staten Island, N. Y.

Your nomination of August 28 re restoration to active duty of Alva F. Stites, a retired keeper in the 4th District.

1. The Bureau will duly advise you of Department action in this matter. When Mr. Stites enters on duty, it is requested that you promptly advise the 4th Superintendent, so that he can terminate Stites' retired pay at the close of the date next preceding the date he returns to duty. A copy of this letter is being sent the 4th Superintendent, and he should duly report to the Bureau the date Stites enters on duty in the 3d District and the date his retired pay is terminated in the 4th District.

2. A copy of this letter is also being sent the 2nd and 5th Superintendents for their information, so that they need not be concerned with nominating Stites for restoration to duty in their districts.

W. P. HARMAN,
Acting Commissioner of Lighthouses.

RG:EMF

Copy to 4th Supt.

- -

ILG/CM

Office of Superintendent, 4th Lighthouse Dist.,
Philadelphia, Pa., October 13, 1931.

Returned to the Bureau, with advice that having been informed by the Third District that Mr. Stites entered on duty as keeper in the Third Lighthouse District on October 10, 1931, his retired pay will be terminated in this district at the close of October 9, 1931.

Superintendent of Lighthouses.

September 3, 1931.

SUBJECT: Nomination from 5th Superintendent dated September 2 re restoration to active duty of Alva F. Stites, Asst. Keeper, Seven Foot Knoll Light Station, Md.

Returned to Superintendent of Lighthouses, Baltimore, Md. This keeper has already been nominated for restoration to duty in the 3d District, the Bureau having written you to this effect on September 1st. Your present nomination therefore will be cancelled.

By direction of the Commissioner:

R. GROSS,
Chief, Personnel Division.

RG:EMF
Incl.

Form 84

FWO:FM

LIGHTHOUSE

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

1931 SEP 22 AM 9:07

TELEGRAPHIC REPLY

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES T h i r d DISTRICT

Staten Island, N. Y.
September 21, 1931.

COMMISSIONER OF LIGHTHOUSES,
Washington, D. C.

No reply has been received from the Bureau to communication (Nomination Form 73) from this office dated August 28, 1931 on the subject of restoration to active duty of Alva F. Stites, Keeper, to Romer Shoal Light Station.

J. T. YATES.

Stites ?

To be forwarded in duplicate. Indicate in blank space inclosed in parentheses character of the communication; that is, whether letter, indorsement, Form 80, Form 97, etc.

U. S. GOVERNMENT PRINTING OFFICE: 1919

S. C. Form No. 10

Signal Corps, United States Army

Received at War Department Message Center, Room 3441, Munitions Building, Washington, D. C.

LEASED WIRE

3—9312

12 GI BR 10 COM

STATENISLAND NY 902 A SEPT 26 1931

LIGHTHOUSE COMMISSIONER
WASHINGTON DC

IS APPOINTMENT ALVA F ~~SPITZS~~ ASSISTANT KEEPER ROMER SHOAL APPROVED

YATES

905A

1 of 2 wires 3d

1931 SEP 26 AM 10:59

S. C. Form No. 10

Signal Corps, United States Army

Received at War Department Message Center, Room 3441, Munitions Building, Washington, D. C.

LEASED WIRE

3—0312

17GI HM 34 COM

STATEN ISLAND NY 117P SEPT 29 1931

LIGHTHOUSE COMMISSIONER
WASHINGTON DC

RE NOMINATION AUGUST TWENTY EIGHTH FOLLOW UP SEPTEMBER TWENTY FIRST TELEGRAM SEPTEMBER TWENTY SIXTH IS APPOINTMENT ALVA F SPITES ASSISTANT KEEPER ROMER SHOAL APPROVED STATION HAS BEEN OPERATING SHORT HANDED SINCE AUGUST TWENTY FIRST.

YATES

141P

LIGHTHOUSE
1931 SEP 29 PM 3:35

See Bureau radio of September 30 re transfer of Elva Lekites and restoration Alva F. Stites not yet approved. Will notify upon Department action. In file of Lekites.

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
STATEN ISLAND, N. Y.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

FWO-JHG

1931 OCT 2 AM 9-31

GENERAL DEPOT
OFFICE SUPERINTENDENT OF LIGHTHOUSES
3D DISTRICT, STATEN ISLAND, N. Y.

Commissioner of Lighthouses; October 1,1931

SUBJECT: Appointments Alva F.Stites,2AK,Romer Shoal Lt. Sta.,and Elva Lekites,1AK,Latimer Reef Lt. Sta.
REFERENCE: Forms 73 dated Aug.28th & 31st,1931.

1. On Aug.28,1931 Alva F. Stites was recommended for restoration to active duty as 2nd Asst.Keeper at Romer Shoal Lt.Sta., and on Aug.31,1931, Elva Lekites was recommended for appointment as 1AK at Latimer Reef Lt.Sta. The position of 2AK at Romer Shoal Lt.Sta. has been vacant since August 21,1931, and the position of 1AK at Latimer Reef Lt. Sta.has been vacant since Aug.1,1931, and in the meantime both stations have been operating short handed which necessarily impairs the efficiency and reliability of the stations and supplies to the Keepers a ready explanation for any unsatisfactory conditions, which of course cannot be contradicted under the circumstances. If light stations are to be maintained efficiently and operated in a dependable manner, it is obviously necessary that the authorized complement of Keepers be available for the performance of the required duties, and it is not only desirable but important that vacancies in such positions be filled with the least possible delay, since failure of such aids to navigation due to lack of Keepers would necessarily be detrimental and embarrassing to the service.

2. It is recommended that some action be taken which will result in the early approval of the two appointments referred to.

Stites

J. T. YATES

RG:EMF Bureau of Lighthouses, Washington, D. C., October 2, 1931.
Returned to Superintendent of Lighthouses, Staten Island, N. Y. Department notice in the case of Keeper Elva Lekites is inclosed. The Department informally advises the Bureau today that ~~Lekites'~~ restoration to duty is going to be handled as a reinstatement, and that a fingerprint chart for him will be necessary. It is requested that this be submitted as promptly as practicable. Meanwhile your office may assign him to duty, it being understood that his reinstatement will be approved as of September 30, or as soon thereafter as he is assigned to duty.

Chief, Personnel Division.

Form [illegible]-30

NOT TO BE ACCEPTED AS AUTHORITY FOR INVESTIGATION OPERATIONS UNLESS ACCOMPANIED BY OFFICIAL CREDENTIALS

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

October 7, 1931.

Mr. Alva F. Stites,

Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office,

Keeper

in the Lighthouse Service

at a salary of Sixteen Hundred and Twenty dollars per annum

effective upon entrance on duty.

Nature of appointment: Reinstatement.

Civil Service authority: Certificate No. N-4046.

Classification allocation:

By direction of the Secretary:

Respectfully,

EDW. J. GARDNER.

Chief of Appointment Division.

GOVERNMENT PRINTING OFFICE

Appropriation (unit): Field.

Vice: Louis E. Colbert.

Legal Residence: Delaware.

11-3657

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
STATEN ISLAND, N. Y.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

GENERAL DEPOT
OFFICE SUPERINTENDENT OF LIGHTHOUSES
3D DISTRICT, STATEN ISLAND, N. Y.

FWO-JHG

1931 OCT 13 AM 9·23

Oct.12,1931

Supt.,4th Lighthouse District,
Post Office Building,
Philadelphia, Penna.

SUBJECT: Alva F. Stites, Keeper, entrance on duty.

1. In accordance with instructions contained in Bureau letter of Sept.1,1931, you are advised that Alva F. Stites a retired Keeper of the 4th Lighthouse District, entered on duty as Keeper in the Third Lighthouse District on October 10,1931.

2. In Bureau letter to this office dated August 15, 1931 it is stated that:- "The Fourth Superintendent has advised that Mr.Stites will be eligible for voluntary retirement on June 6,1932.". In copy of service card forwarded to this office by the 4th District the date of Mr.Stites' birth is given as June 6,1867, and his date of entering the Lighthouse Service as April 22,1910. As this service card does not show any previous Government service, and as he was on leave without pay status from Dec.6,1926 to Dec.6,1927 - the date of his retirement from active service - he will have no voluntary retirement status up to the time he reaches 70 years of age on June 6,1937, when he will be subject to compulsory retirement. If the 4th District has record of other Government service not shown on the copy of his service card, it is requested that full information be furnished so that correct record may be made of his retirement status. It is understood that Mr.Stites himself is under the impression that he will be eligible for retirement in 1932, but the basis of this impression is not known.

For and in the absence of the Superintendent.

F. W. Ockenfels

Asst.Superintendent

- -

FWO-JHG 3d L.H.Dist.,Staten Is.,N.Y.,Oct.12,1931

1. Copy forwarded to Bureau for information contained. There is also attached Fingerprint Chart of Mr.Sties, in accordance with Bureau letter of Sept.1,1931, together with Form 2413 - Certificate of Medical Examination - in accordance with Civil Service Regulations.

For and ~~in the absence of~~ the Superintendent.

Asst.Supt.

October 15, 1931

Secretary of Commerce:

1. In reference to Department appointment dated October 7, 1931 authorizing the reinstatement of retired Keeper, Alva F. Stites as a Keeper in the 3rd District:

2. The Department is advised that Mr. Stites entered on duty under this appointment on October 10, 1931, the 4th Superintendent terminating his retired pay at the close of October 9, 1931. The oath of office covering Mr. Stites' new appointment will be duly submitted to the Department. There is also enclosed fingerprint chart and certificate of medical examination.

Chief, Personnel Division

RG:MMS
Incl.

Endorsement sent to Secretary of Commerce re Superintendent of Lighthouses, Staten Island, N. Y. letter of October 17 requesting amendment of appointment of Alva F. Stites.

- -

Bureau of Lighthouses, Wash., D. C.,
October 20, 1931

~~Return to the Superintendent of Lighthouses, Staten Island, N. Y.~~ Submitted to the Secretary of Commerce recommending amendment of the enclosed appointment from $1620 to $1560 per annum for the reason stated in the last sentence, it being considered that this circumstance warrants an exception to the general rule of effecting transfers of Keepers at the corresponding step in the range. The Bureau is advising the Superintendent that the correct range of Mr. Stites' former position, Keeper of Fenwick Island Light Station is $1200-1560 per annum.

This related to your letter of October 17 recommending the amendment of the rate of pay for Keeper, Alva E. Stites.

H. D. KING
Acting Commissioner of Lighthouses

RG:MMS

To 321

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
STATEN ISLAND, N. Y.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

FWO-JHG

GENERAL DEPOT
OFFICE SUPERINTENDENT OF LIGHTHOUSES
3D DISTRICT, STATEN ISLAND, N. Y.

1931 OCT 19 AM 9:22

Oct. 17,1931

Commissioner of Lighthouses

See correspondence re transfer Stites in file 1633 B.

SUBJECT: Appointment, Alva F. Stites, Keeper.

1. Department letter, in duplicate, dated Oct. 7,1931, addressed to Alva E. Stites, appointing him to the position of Keeper (2d Asst.) of Romer Shoal Lt.Sta.,N.Y., with pay at the rate of $1620 per annum, is returned herewith for amendment. The Bureau is advised that Mr.Stites' pay as Keeper of Fenwick Island Lt.Sta. was $1380 per annum, range $1260-$1500, or $120 per annum above the minimum of the range. The rate recommended by this office on Form 73 was $1560 per annum, range $1440-$1800 per annum, or $120 per annum above the minimum of the range. The rate of pay given on appointment is $1620 per annum, or $180 above the minimum of the range. In this connection it may be stated that the pay of the 1st Asst.Keeper at Romer Shoal Lt.Sta. is $1560 per annum. If Mr.Stites were paid 1620 per annum, he would be receiving $60 per annum more than the 1st Asst.Keeper.

J. T. YATES

Superintendent

1 Asst — 1560 is correct

It would therefore correct rate (corresponding step) in accordance to Rec po advice, part of 1st asst to be adjusted when feasible

It would appear desirable to rec & keep that the keeper be paid 1560 instead of $1620 even tho an exception had to be made.

10/19/31

Concur 10/19

Alva F. Stites

See correspondence re transfer Stites in file 1633 B.

Asa F. Stites,
Keeper, 3rd Dist

Disability retirement
eff. Feb 1/33 @ $580.04,
after nearly 18 yrs. LHS —
Age 65.

Rec 0K + to Supt

This is the 2nd retire-
ment for the keeper -
See Rec. ind. Form 9.

Rec
1-7

amended to $565.35

Rec
1/20

Form 9

FWO-JHG

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

RETIREMENT UNDER ACT OF JUNE 20, 1918, AS AMENDED

(In case of disability retirement, execute medical certificate on Form 9a)

Date Jan.11,1933

Superintendent of Lighthouses,

Third District

Staten Island,N.Y.
(City)

I hereby apply for retirement from active duty in the Lighthouse Service effective close Jan.31,1933 on the basis of service shown hereon.

(Sgd.) Alva F. Stites
(Name)

2nd Asst.Keeper,
Romer Shoal Lt.Sta.,N.Y.
(Designation)

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES

City Staten Island,N.Y. *Date* Jan.13,1933

Submitted to Commissioner of Lighthouses, Washington, D. C., recommending retirement at $~~580.04~~ 565.35 (Base)

per annum, effective at the close of January 31,1933.

It is certified that the record of service and pay shown on Page 2 is correct as shown by the records of this office, and that all Government service shown has been verified.

J.T.YATES
Superintendent of Lighthouses.

BUREAU OF LIGHTHOUSES, *Washington, D. C.*, January 17, 1933.

Submitted to the Secretary of Commerce, recommending approval. This employee was retired from this Service on account of disability, effective December 6, 1926, but was restored to duty on October 10, 1931 after a further medical examination disclosed that he was physically fit for further duty at that time. It appears from the attached medical certificate that Keeper Stites is again disabled for further duty, and accordingly his retirement as proposed by the Superintendent is recommended.

RLC

W. P. HARMAN
Acting *Commissioner of Lighthouses.*

FOR USE OF DEPARTMENT

11—10551

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

RETIREMENT UNDER ACT OF JUNE 20, 1918, AS AMENDED

(In case of disability retirement, execute medical certificate on Form 9a)

Name Alva F. Stites Date of birth June 6,1867

Designation 2nd Assistant Keeper, Romer Shoal Light Station,N.Y.

RECORD OF ALL ACTIVE GOVERNMENT SERVICE

(Including military, naval, and civilian service. Each department, branch, or independent office in which applicant served in a civilian capacity should be listed separately)

	Beginning			Ending			Remarks
	Month	Day	Year	Month	Day	Year	
Army							
Navy							
Marine Corps							
Civilian employment							Y M D
4th L. H. Dist.	Apr.	22	1910	Dec.	5	1926	16 - 7 - 14
3rd L. H. Dist.	Oct.	10	1931	Jan.	31	1933	1 - 3 - 21
							17 - 11 - 5
Total service							

Does applicant receive or has he applied for a pension from the Government under any law? No If so, give number of pension certificate or of claim:

Does applicant receive or has he applied for compensation under the War Risk Insurance Act? No If so, give number of claim:

Does applicant receive or has he applied for compensation under the Federal Compensation Act, as amended? No

If so, state the compensation received:

STATEMENT BY FISCAL YEARS OF BASIC PAY RECEIVED DURING LAST FIVE YEARS OF ACTIVE SERVICE IMMEDIATELY PRECEDING EFFECTIVE DATE OF RETIREMENT

(Compute service on basis of 30 days a month. Do not include periods of leave without pay, rations, quarters, or other allowance)

Designation	Beginning			Ending			Rate of Pay	Pay Received
	Month	Day	Year	Month	Day	Year		
2d Asst.Keeper,	Mar.	27	1923	June	30	1924	900.PA	$1135.00
Romer Shoal Lt.	July	1	1924	June	30	1925	1320 "	~~1320.00~~
Sta.,N.Y.	July	1	1925	Dec.	5	1926	1380.00#	1974.16
*	Oct.	10	1931	Jan.	31	1933	1560.PA	2041.00

* In retirement status from Dec.6,1926 to Oct.9,1931.

Subtracting $164.25 for FY 1925 stricken (Bur)

4WOP from 12-6-26 to 12-5-27 (Bur)

11,305.75 (Bur)

Total compensation for last five years of active service 6305.91 (Bur) 6470.16

Average compensation for last five years of active service 1261.18 (Aud) 1294.03

Annual rate of retired pay ($ ~~1294.03~~ 1261.18 × years * ÷ 40) = ~~580.04~~ 565.35 (Bur)

(Not exceeding 30)

* 17Y,11M,5D (17.931 yr)

U. S. GOVERNMENT PRINTING OFFICE: 19[illegible] 7-10531

Form 9a

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

CERTIFICATE OF MEDICAL EXAMINATION, DISABILITY RETIREMENT

(Act of March 4, 1925)

SUPERINTENDENT OF LIGHTHOUSES JAN 10 1933 RECEIVED TOMPKINSVILLE

January 9. 1933.
(Date)

NAME OF CLAIMANT STITES, ALVA F. DESIGNATION Frankford, Delaware.

Here give a complete personal description, together with permanent marks and scars other than those described below in physical examination:

Has no Birth marks or Scars,

Height 67 1/2 " Weight 178 pounds. Complexion Dark

Color of eyes Brown Color of hair Brown,

Claimant makes the following statement in regard to the origin, nature, and extent of the alleged disability: On or about the 10th, of October 1932, while operating fog signal returning therefrom slipped on Iron ladder leading from the oil room to Asst. Keepers room, and fell the entire distance to floor, Injuring left hand and side.

Here describe fully nature of disability: He has had a Traumatic Neuritis(847) in his left hand which has left him with muscular involvement whereby he is not able to close his fist sufficient to use his hand effectually. He has a chronic (204) Cholecystitis which from time to time causes (851) Neurosis, Intestinal with its usual sequels, viz Dizziness, weakness. He has a small Femoral hernia on R. Side, which is being held in place by a truss.

Claimant describes the duties of his position as follows:

His duty begins by a trip in an open boat to the Light station which requires about one hour and fifteen minutes, the general duties are the upkeep of Station and running the Light and Fog Signal.

Is disability to perform such duty of a permanent character? Yes

Is it indicated that applicant may recover from disability and be fit for restoration to active duty? No Do you recommend reexamination with this in view? No

I HEREBY CERTIFY that upon examination I find the above-named claimant to be disabled for useful and efficient service by reason of the disability above described, which is not due to vicious habits, intemperance, or willful misconduct on his part.

The examining physician must be in the Federal Service

Millville, Delaware.
(Place of examination)

W. James Hocker
(Examining Surgeon)

A. A. Surgeon U. S. P. H. S.
(Title and branch of medical service)

U. S. GOVERNMENT PRINTING OFFICE: 1931 11—10543

January 20, 1933.

Superintendent of Lighthouses, Staten Island, N.Y.

SUBJECT: Retirement of Keeper Alva F. Stites

The Bureau has found it necessary to amend the annuity proposed for this employee from $580.04 to $565.35, for the reason that subsistence of $164.25 for the fiscal year 1925 was not deducted from your computation of pay for the last five years of active duty pay. The corrected figures for the computation of annuity are as follows:

Total compensation for last five years of active service	$6305.91
Average compensation for last five years of active service	1261.18
Annual rate of retired pay - $1261.18 ÷ 40 x 17.931 yrs = ...	565.35

Retirement has been recommended on this basis and you will be duly advised of Department action.

For the Commissioner:

W. P. HARMAN
Administrative Assistant.

RLC

January 21, 1933.

Mr. Alva F. Stites,

Through the Commissioner of Lighthouses.

Sir:

In accordance with the provisions of the Act of March 4, 1925, entitled An Act to provide for retirement for disability in the Lighthouse Service, you are, upon recommendation of the Commissioner of Lighthouses, hereby retired from that service (Third District), with retired pay at the rate of $565.35 per annum, effective beginning February 1, 1933.

By direction of the Secretary:

Respectfully,

F. A. DELONG

Chief of Appointment Division.

JAN 25 1933

B

JAN 25 1933

CHAS. A. WOLVERTON
1ST DIST. NEW JERSEY

MEMBER OF COMMITTEE ON
INTERSTATE AND FOREIGN COMMERCE

P.O. Box 91 Frankford Del

Congress of the United States

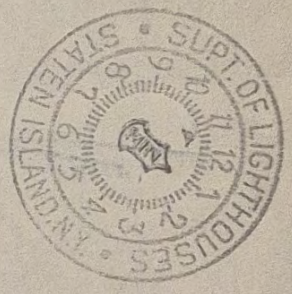
House of Representatives

Washington, D. C.

2 car card 66-bad attack 1/18/35

1/16/35 acknd.
1/22/35 ansd.

Camden, New Jersey
January 15, 1935



RECEIVED

Hon. George R. Putnam, Commissioner
Bureau of Lighthouses
Department of Commerce
Washington, D. C.

My dear Commissioner:

I will appreciate it greatly if you will inform me whether Mr. Alvin F. Stites, who was formerly at Frankford, Delaware, is still in your Service, and if so, where he is presently stationed.

Thanking you for whatever assistance you can give me in this matter, I am

Very sincerely yours,

Chas. A. Wolverton

(Chas. A. Wolverton)

Bureau of Lighthouses,
January 16, 1935. Washington, D. C.

Referred to Superintendent of Lighthouses, Staten Island, N. Y., for report and return. Please also furnish Mr. Stites home address.

For the Commissioner:

W. P. Harman

W. P. Harman
Administrative Assistant

January 16, 1935.

Hon. Chas. A. Wolverton,
Member of Congress,
Camden, New Jersey.

Dear Mr. Wolverton:

In reference to your letter of January 15, requesting information regarding Mr. Alvin F. Stites, a formerkeeper in this Service:

This matter is under consideration and you will be further advised at an early date.

Very truly yours,

E-K

Commissioner of Lighthouses.

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
STATEN ISLAND, N. Y.

WJL:TM

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

1935 JAN 22 AM 8 48

GENERAL DEPOT
OFFICE SUPERINTENDENT OF LIGHTHOUSES
3D DISTRICT, STATEN ISLAND, N. Y.

1/22/35 Answ. Wolverton

January 21, 1935.

Retptned to Commissioner:

SUBJECT: Alvin F. Stites.

REFERENCE: Bureau's endorsement January 16th, forwarding letter of January 15th from Congressman Chas. A. Wolverton.

Alvin F. Stites was retired in accordance with provisions of Act of March 4, 1925, effective beginning February 1st, 1933. His present address is P. O. Box 91, Frankford, Delaware.

advise MC WPH 1/22

J. T. Yates,
Superintendent.

January 22, 1935.

Hon. Chas. A. Wolverton,
Member of Congress,
Camden, New Jersey.

Dear Mr. Wolverton:

In further reference to your letter of January 15, requesting information regarding Mr. Alvin F. Stites, a former employee of this Service:

The records show that Mr. Alva F. Stites was retired from this Service effective beginning February 1, 1933. His present address is Post Office Box 91, Frankford, Delaware.

Very truly yours,

G. R. PUTNAM

Commissioner of Lighthouses.

E-K

Bureau of Lighthouses, Wash., Copy to 3d Supt.

STANDARD FORM 50 (9 PART)
UNITED STATES
CIVIL SERVICE COMMISSION
OCTOBER 1946

FORM APPROVED.
BUDGET BUREAU NO. 50-R

NOTIFICATION OF PERSONNEL ACTION

1. NAME (MR.—MISS—MRS.—FIRST—MIDDLE INITIAL—LAST)	2. DATE OF BIRTH	3. JOURNAL OR ACTION NO.	4. DATE
Stites, Alva F. (Mr.)	6-6-1867	25	3-10-48

This is to notify you of the following action affecting your employment:

5. NATURE OF ACTION (USE STANDARD TERMINOLOGY)	6. EFFECTIVE DATE	7. CIVIL SERVICE OR OTHER LEGAL AUTHORITY
AMENDMENT Retirement (Disability)	Close 1-31-33	

FROM		TO
Keeper Plus $1560 per annum) $240 pa Qtrs U. S. Coast Guard New York, N.Y. Romer Shoal Lt.Sta., N.Y.	8. POSITION TITLE 9. SERVICE, GRADE, SALARY 10. ORGANIZATIONAL DESIGNATIONS 11. HEADQUARTERS	
[X] FIELD [ ] DEPARTMENTAL	12. FIELD OR DEPT'L	[ ] FIELD [ ] DEPARTMENTAL

13. REMARKS

In accordance with the Comptroller General's Decision B-70029 dated 10-23-47, which reversed Decision A-31584 of 5-28-30, your retirement pay has been recomputed on the basis of the average gross pay (which includes the valuation of quarters for the period occupied) received during the last five years of your active duty. The computation on this basis changes the rate of your retirement pay from $565.35 to $644.76, and this notice is issued in order that you may have accurate information as to the rate of retirement pay which you are authorized to receive.

Total Service: 17 years, 11 months, 5 days

Computation: ($1438.37 x 17.9305 ÷ 40) = $644.76

H. L. Morgan
H. L. MORGAN
Chief, Civilian Personnel Division
14. SIGNATURE OR OTHER AUTHENTICATION

15. VETERAN'S PREFERENCE								16. POSITION CLASSIFICATION ACTION			
NONE	5 PT.	10 POINT			WWII	WWI	OTHER	NEW	VICE	I. A.	REAL.
		DISAB.	WIFE	WIDOW							
X											

17. SEX	18. RACE	19. APPROPRIATION	20. SUBJECT TO C.S. RETIREMENT ACT (YES—NO)	21. DATE OF OATH (ACCESSIONS ONLY)	22. LEGAL RESIDENCE
M		FROM: TO: Civilian Employees, CG	XXX IH 3-7-25		Del.

4. PERSONNEL FOLDER COPY

☆ U.S. GOVERNMENT PRINTING OFFICE: 1947 — 765889

1 February, 1950
PMM-75

3-2
2 Ltr mD

Mr. Volley J. Stevens
Selbyville, Delaware

My dear Mr. Stevens:

Receipt is acknowledged of your letter advising Headquarters of the death of Alva Freeman Stites, Keeper, former Lighthouse Service, now United States Coast Guard, Retired, on 30 December, 1949.

At the time of death there was due the estate of the deceased final retired pay. This retired pay ceases at death and there is no law providing for the continuance of payment of any part to dependents.

Since you have been appointed Administrator of the estate, Form No. 1055, claim for the final retired pay due the estate of the deceased is herewith inclosed. A copy of the Court Order showing the appointment should be attached to Form No. 1055. This information is necessary to substantiate your claim for the final retired pay.

In the event you have in your possession any uncashed retired pay checks, these should be returned to Coast Guard Headquarters for settlement with your claim for the retired pay due on date of death.

When the inclosed forms have been completed, please return them to Coast Guard Headquarters in the inclosed pre-addressed envelope which requires no postage.

By direction of the Commandant.

Very truly yours,

N. W. SPROW
Commander, U.S. Coast Guard
Chief, Military Morale Division

Incls.
1- Form No. 1055

FEB 2 1950

MJM:md return to room 2002 sta 2-4

MJM

3-2 FILE

mjm.

27 January 1950
PMM 75

Watson and Gray Funeral Parlor
Frankford, Delaware

Sirs:

The Postmaster at Frankford, Delaware has informed Headquarters that Alva F. Stites, Keeper, former Lighthouse Service, now United States Coast Guard, Retired, died on or about 31 December 1949 and that your firm performed the necessary services incident to his funeral.

Inasmuch as official proof of his death has not been received, it will be appreciated if you will assist this office by forwarding a verification of the date and place of his death, as well as the name and address of his legal next of kin. A pre-addressed envelope which requires no postage is inclosed for your convenience in forwarding this information.

By direction of the Commandant.

Very truly yours,

N. W. SPROW
Commander, U. S. Coast Guard
Chief, Military Morale Division

Incl.

JAN 27 1950

mjm room 2002 sta 2-4

mjm.

3-2 3-7 file mjm 75

11 January 1950
PMM 75

Mr. Volley Stevens
Selbyville, Delaware

Dear Sir:

The Postmaster at Frankford, Delaware has informed Headquarters that Alva F. Stites, Keeper, former Lighthouse Service, now United States Coast Guard, Retired, died on or about 31 December 1949 and that you have been appointed to administer his estate.

In order that the amount of retired pay due on the date of death may be computed it is requested that you forward to Commandant (PMM) immediately a certificate of death as proof of his death and also advise the name and address of his legal next of kin.

A pre-addressed envelope which requires no postage is inclosed for your convenience in forwarding this information.

By direction of the Commandant.

Very truly yours,

N. W. SPROW
Commander, U. S. Coast Guard
Chief, Military Morale Division

Incl.

mjm return to room 2002 sta 2-4

mjm.

5 January, 1950
PMM-75

3-2
2 Incl D

Postmaster
Frankford, Delaware

STITES, Alva F.
Keeper (LHS) Retired
P.O. Box 91
Frankford, Delaware

Dear Sir:

A check mailed to Alva F. Stites, Keeper, former Lighthouse Service, now United States Coast Guard, Retired, has been returned to Coast Guard Headquarters marked "Deceased." Inasmuch as official proof of his death has not been received, it will be greatly appreciated if you will assist this office by forwarding a verification of the date and place of his death, as well as the name and address of his legal next of kin.

A pre-addressed envelope which requires no postage is inclosed for your convenience in forwarding this information.

By direction of the Commandant.

Very truly yours,

N. W. SPROW
Commander, U.S. Coast Guard
Chief, Military Morale Division

Incl.

1/6/50

MJM:md return to room 2002 sta 2-4

STANDARD FORM NO. 6
(Approved by the President 3/28/24)
Revised Dec. 5, 1929

(Oath of office and

PERSONAL HISTORY STATEMENT

(To be prepared by appointee in own handwriting)

fwd Washington 11/4/31

Department or Establishment Lighthouse Service Date 10-22-1931

1. Name in full (Mr., Miss, or Mrs.) Stites (Surname) Alva (Given name) Freeman (Middle name)
2. Present address — (Number) — (Street) Frankford (City) Delaware (State)
3. Legal (voting) residence Delaware 1 (State and Congressional District) Sussex (County) Frankford (City or town)
4. Where born New Jersey (State or foreign country) Camden (City or town) When born 6-6 1867 (Month Day Year)
5. If foreign-born, state whether naturalized or alien
6. Indicate sex, marital condition, and race by check, thus: √ If Mrs., state other names under which previously employed.

SEX		MARITAL CONDITION				RACE. (If other, state which)	
Male	Female	Single	Married	Divorced	Widowed	White	Colored
✓			✓			✓	

7. Number and ages of dependents domiciled with you 2 - 64 - 5-8 years
8. A complete record of your past service for the United States Government other than military or naval:

BRANCH OF SERVICE	PLACE OF EMPLOYMENT	POSITION	SALARY	DATE APPOINTED			DATE SEPARATED		
				Month	Day	Year	Month	Day	Year
Light House	Fenwick I Delaware	Keeper	1380	4	22	1910			
" "	Rowen Shoals Staten Island NY	2 Asst Keeper	~~1440~~ 1560	10	16	1931			

9. Are any members of your family, who are domiciled with you, in the U. S. Government service? If so, state below:

NAME	POSITION AND DEPARTMENT OR OFFICE IN WHICH EMPLOYED	RELATIONSHIP
No	Position Department or office	
No	Position Department or office	
No	Position Department or office	

10. Do you now hold any State or municipal office? If so, state below:

No

(Title) (Location) (Date appointment expires)

11. Are you the wife of a disabled veteran or widow or orphan of a person who was in the military or naval service?

— No — —

(Wife, widow, or orphan) (Name of veteran) (Organization and last year of service)

12. Military and naval record. If any, check (√) to indicate branch and other information, and give dates of enlistment and discharge:

None	Army	Navy	Marine Corps	Coast Guard	War veteran	Pensioner	Veterans' Bureau beneficiary

Enlisted No Discharged
Rank Rank
Organization Organization

Enlisted No Discharged
Rank Rank
Organization Organization

[OVER]

10—1930

13. State any special qualifications not involved in your present position (for instance, lawyer, physician, civil engineer, knowledge of foreign languages, etc.) Steam Engineer

14. Statement of principal employment other than with the United States Government:

NAME AND ADDRESS OF EMPLOYER	POSITION AND CHARACTER OF WORK	LENGTH OF SERVICE
Salem Elec Co Salem N J	Chief Engineer	3 years
Rexford Knitting Co Phila Pa	" "	3 "
Horn & Hardart Baking Co Phila Pa	" "	4 "
Clyde Line S Co Phila Pa	Mate on Steamer	1 year
Phila & Camden Ferry Co Camden NJ	Pilot	2 years

15. Education. Indicate by circling the number of years:

Common school	High school	College	(Name of college, degrees, and dates conferred)
1 2 3 4 5 6 7 (8)	1 2 3 4	1 2 3 4	

16. In case of emergency, notify Mrs Minerva H Stites

Relationship Wife Post office address Frankford Delaware

I certify that the foregoing answers are correct to the best of my knowledge and belief.

Alva F. Stites

(Name as usually written and which will be used as official signature)

U. S. GOVERNMENT PRINTING OFFICE: 1930 10—1930

I acknowledge receipt of a copy of Department Circular No. 253 (second edition), of September 22, 1914, relating to political activity of officeholders, and fully understand its purport.

Alva F Stites
(Name.)

2 asst Keeper
(Position.)

Lighthouse Service
(Bureau, Office, or Service.)

OCT 23 1931
RECEIVED
OMPKINSVILLE, N.Y.

Date, 10 — 22 — 1931

(This acknowledgment should be forwarded to, and filed in, the bureau or office to which appointee is assigned.)

REPLYING ADDRESS
COMMISSIONER OF LIGHTHOUSES
AND REFER TO DATE OF THIS LETTER
AND FILE NO.

DEPARTMENT OF COMMERCE

BUREAU OF LIGHTHOUSES

WASHINGTON

January 22, 1935.

JAN 24 1935 A.M.
TREAS. DEPT. U.S. LIGHTHOUSE SERVICE
RECEIVED

Hon. Chas. A. Wolverton,
Member of Congress,
Camden, New Jersey.

Dear Mr. Wolverton:

In further reference to your letter of January 15, requesting information regarding Mr. Alvin F. Stites, a former employee of this Service:

The records show that Mr. Alva F. Stites was retired from this Service effective beginning February 1, 1933. His present address is Post Office Box 91, Frankford, Delaware.

Very truly yours,

G. R. PUTNAM

E-K

Commissioner of Lighthouses.

Bureau of Lighthouses, Wash., Copy to 3d Supt.

WJL:TM

January 21, 1935.

Retutned to Commissioner:

SUBJECT: Alvin F. Stites.

REFERENCE: Bureau's endorsement January 16th, forwarding letter of January 15th from Congressman Chas. A. Wolverton.

Alvin F. Stites was retired in accordance with provisions of Act of March 4, 1925, effective beginning February 1st, 1933. His present address is P. O. Box 91, Frankford, Delaware.

J. T. Yates,
Superintendent.

COPY:TM

Chas.A.Wolverton
1st Dist.New Jersey

CONGRESSOF THE UNITED STATES
HOUSE OF REPRESENTATIVES
WASHINGTON, D.C.

Camden, New Jersey
January 15, 1935

2096

Hon. George R. Putnam, Commissioner
Bureau of Lighthouses
Department of Commerce
Washington, D.C.

My dear Commissioner:

I will appreciate it greatly if you will inform me whether Mr. Alvin F. Stites, who was formerly at Frankford, Delaware, is still in your Service, and if so, where he is presently stationed.

Thanking you for whatever assistance you can give me in this matter, I am

Very sincerely yours,

(sgd) Chas. A. Wolverton

Bureau of Lighthouses,
January 16, 1935. Washington, D.C.
Referred to Superintendent of Lighthouses, Staten Island, N.Y., for report and return. Please also furnish Mr. Stites home address.
For the Commissioner:

W. P. Harman
Administrative Assistant.

1st Letter 75

Frankford Lee (N)

2—1—33



Superintendent of Lighthouses
3 RD District
Staten Island N Y

3022

Subject Personal Property left on Romer Shoals Light Sta

Reference I sent a letter to the Keeper of Romer Shoals L Sta asking him to send me my Personal Property left on Sta by Parcel Post and I would send him money to cover all so far I have not received the goods would you Bradley take the matter up he has a list of Property

Respectfully

Alva F States

Frankford Lee

(over)

FWO-JHG

Alva F. Stites,
P. O. Box 91,
Frankford, Delaware.

Jan. 27,1933

SUBJECT: Retirement.
REFERENCE: Previous correspondence.

1. Transmitted herewith is Department letter dated January 21,1933 retiring you from active duty as Second Assistant Keeper of Romer Shoal Light Station, New York, effective at the close of January 31,1933.

J. T. YATES

Superintendent

By: W. J. Lawton,
Chief Clerk

- -

Jan. 27,1933

1. Copy forwarded for his information to the Keeper of Romer Shoal Lt·Sta. Another man will be employed as 2nd Assistant Keeper of Romer Shoal in the near future. You may continue the employment of the substitute keeper until receipt of further orders.

J. T. YATES
Superintendent

By: W. J. Lawton,
Chief Clerk

LIGHTHOUSE
1933 JAN 24 PM 2:24

January 21, 1933.

Mr. Alva F. Stites,

Through the Commissioner of Lighthouses.

Sir:

In accordance with the provisions of the Act of March 4, 1925, entitled An Act to provide for retirement for disability in the Lighthouse Service, you are, upon recommendation of the Commissioner of Lighthouses, hereby retired from that service (Third District), with retired pay at the rate of $565.35 per annum, effective beginning February 1, 1933.

By direction of the Secretary:

Respectfully,

F. A. DELONG
Chief of Appointment Division.

IN REPLYING ADDRESS
COMMISSIONER OF LIGHTHOUSES
AND REFER TO DATE OF THIS LETTER
AND FILE NO.

per

DEPARTMENT OF COMMERCE

BUREAU OF LIGHTHOUSES

WASHINGTON

JUN 2 1933 AM
RECEIVED
OF LIGHTHOUSES

January 20, 1933.

Superintendent of Lighthouses, Staten Island, N.Y.

SUBJECT: Retirement of Keeper Alva F. Stites

The Bureau has found it necessary to amend the annuity proposed for this employee from $580.04 to $565.35, for the reason that subsistence of $164.25 for the fiscal year 1925 was not deducted from your computation of pay for the last five years of active duty pay. The corrected figures for the computation of annuity are as follows:

Total compensation for last five years of active service	$6305.91
Average compensation for last five years of active service	1261.18
Annual rate of retired pay - $1261.18 ÷ 40 x 17.931 yrs = ...	565.35

Retirement has been recommended on this basis and you will be duly advised of Department action.

For the Commissioner:

W. P. HARMAN
Administrative Assistant.

RLC

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
STATEN ISLAND, N. Y.

FWO:JHG

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

GENERAL DEPOT
OFFICE SUPERINTENDENT OF LIGHTHOUSES
3D DISTRICT, STATEN ISLAND, N. Y.

Alva F. Stites, P. O. Box 91,
Frankford,
Delaware.

Jan.10,1933

SUBJECT: Retirement.

1. Referring to the matter of your retirement from active duty in the Lighthouse Service:- Form 9 is enclosed herewith, which you are directed to fill out as follows:-

Page 1 - Sign this form where marked "X", and insert date. No other part of this form is to be filled in by you.

Page 2 - Fill in the part of form that is bracketed in pencil. If you have had service in the Army, Navy, Marine Corps, or Coast Guard, fill in this information on form, and forward your Discharge, or Discharges, showing the period of your service in same. Also fill in any service you may have had in a civilian capacity in the Government Service, including your employment in the Lighthouse Service. Also answer the three questions pertaining to pension and compensation.

2. When completed, return the Form 9 to this office. Give this matter your prompt attention.

J. T. YATES
Superintendent.

By; W. J. Lawton,
Chief Clerk.

Form 9a

C O P Y-JHG

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

CERTIFICATE OF MEDICAL EXAMINATION, DISABILITY RETIREMENT

(Act of March 4, 1925)

January 9,1933
(Date)

NAME OF CLAIMANT STITES, Alva F. DESIGNATION Frankford, Delaware

Here give a complete personal description, together with permanent marks and scars other than those described below in physical examination:

Has no birth marks or scars.

Height 67-1/2 Weight 178 pounds. Complexion Dark

Color of eyes Brown Color of hair Brown

Claimant makes the following statement in regard to the origin, nature, and extent of the alleged disability: On or about the 10th of Oct.,1932 while operating fog signal returning therefrom slipped on iron ladder leading from the oil room to Asst.Keepers room,and fell the entire distance to floor, injuring left hand and side.

Here describe fully nature of disability: He has had a Traumatic Neuritis (847) in his left hand which has left him with muscular involvement whereby he is not able to close his fist sufficient to use his hand effectually. He has a chronic (204) Cholecystitis which from time to time causes (851) Neurosis,Intestinal with its usual sequels.viz Dizziness,Weakness. He has a small femoral hernia on R.Side which is being held in place by a truss.

Claimant describes the duties of his position as follows:

His duty begins by a trip in an open boat to the light station which requires about one hour and fifteen minutes, the general duties are the upkeep of station and running the light and fog signal.

Is disability to perform such duty of a permanent character? Yes

Is it indicated that applicant may recover from disability and be fit for restoration to active duty? No Do you recommend reexamination with this in view? No

I HEREBY CERTIFY that upon examination I find the above-named claimant to be disabled for useful and efficient service by reason of the disability above described, which is not due to vicious habits, intemperance, or willful misconduct on his part.

The examining physician must be in the Federal Service

Millville, Delaware
(Place of examination)

/s/ K. James Hocker
(Examining Surgeon)

A.A.Surgeon U.S.P.H.S.
(Title and branch of medical service)

U. S. GOVERNMENT PRINTING OFFICE: 1934 11—10543

FWO-JHG

Jan. 4,1933

Alva F. Stites,
P. O. Box 91,
Frankford, Delaware

SUBJECT: Retirement.
REFERENCE: Your letter Dec. 31,1932.

1. In view of your letter of Dec. 31,1932 re retirement on account of disability, you are directed to call on Doctor James Hocker, United States Public Health Service, Millville, Delaware, on some convenient date in the near future for physical examination, presenting this letter to the Doctor to identify yourself.

J. T. YATES

Superintendent

By: W. J. Lawton,
Chief Clerk

FWO-JHG

K. James Hocker, M. D.,
U. S. Public Health Service,
Millville, Delaware.

Jan. 4,1933

Sir:-

SUBJECT: Physical examination Alva F. Stites, 2nd Asst.Keeper, Romer Shoal Lt.Sta.
REFERENCE: Letter from this office Dec.24th, your letter Dec.29,1932.

1. You are advised that Alva F. Stites, 2nd Asst. Keeper of Romer Shoal Lt.Sta.,N.Y.,has to-day been directed to report to you at some convenient date for physical examination.

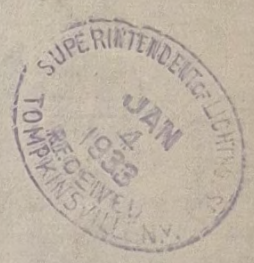
2. Mr. Stites has reported to this office that he finds himself unable to perform the full duties of his position, and since he has been absent from duty since Nov.2nd and it is apparently doubtful as to when, if ever, he will be able to resume full duty as a light keeper, it is requested he be examined to determine whether or not he is physically capable of performing the duties of his position, with a possible view of retirement. The regulations pertaining to such retirement requires that recommendations for the retirement of an employee must be accompanied by a proper medical certificate based on examination by a Medical Officer of the United States, stating if the disability is permanent, and if not the Medical Officer's view as to when reexamination is desirable. Will you kindly have Mr.Stites examined and furnish this office with a certificate on the attached Form 9a, supplying the information called for therein. In preparing the report on Form 9a it would be appreciated if the information furnished is quite complete so that sufficient definite information is available for basing action on the applicants request for retirement on account of disability.

Respectfully,
For and in the absence of the Superintendent.

Asst.Supt.

1st Sept.

Frankford Lee
12-31-32



Superintendent of Lighthouses
3 R D District
Staten Island N Y

Subject Retirement on Disability

I after absent from duty from Nov 2-1932 to Dec 31-1932 on account of disability and still not fit for any duty except Light and if there is no place open that I could fill. then I make application for Retirement

Respectfully

Alva F. Stites
2nd asst Keeper Romer Shoals
Frankford
Lee
P O Box 91

SUPERINTENDENT OF LIGHT HOUSES
DEC
30
1932
RECEIVED
TOMPKINSVILLE, N.Y.

Millville,Delaware.

December 29.1932.

Superintendent of Light Houses,
Staten Island.
New York.

Sir:-

Subject: Alva F. Stites,
Reference: Letter of December 24th. 1932.

1. Under date of Nov.7.1932, you were advised that he was suffering from 164-Acute Bronchitis. and again under date of Nov. 21. 1932, Bronchitis was improved, but had developed 847-Neuritis in left hand, which he states was the result of an injury received while operating the Fog signal, this is much improved,but not sufficient to give him his full use of all his fingers and hand.

2.On December 8th. 1932 he developed 372-Acute Catarrhal Enteritis which has about run out at this time, and I am returning him to service and recommend Light duty.

3.He will return fit for light duty on December 30. 1932. He has not been fit for duty at any time during this treatment.

Respectfully,

K.James Hocker

K.James Hocker,M.D.
A.A.Surgeon,U.S.P.H.Service.

SUPERINTENDENT OF LIGHTHOUSES
DEC 30 1932
RECEIVED
TOMPKINSVILLE, N.Y.

TREASURY DEPARTMENT

UNITED STATES
PUBLIC HEALTH SERVICE

U. S. MARINE HOSPITAL
REMINGTON AVE. AND WYMAN PARK DRIVE

BALTIMORE, MD.
Millville, Delaware.

December 29.1932.

Superintendent of Light Houses,
Staten Island.
New York.

Sir:-

Subject: Alva F. Stites, Revenue Vessel
Reference: Letter of December 24th. 1932.

1. Under date of Nov.7.1932, you were advised that he was suffering from 164-Acute Bronchitis. and again under date of Nov. 21. 1932, Bronchitis was improved, but had developed 847-Neuritis in left hand, which he states was the result of an injury received while operating the Fog signal, this is much improved,but not sufficient to give him his full use of all his fingers and hand.

2.On December 8th. 1932 he developed 372-Acute Catarrhal Enteritis which has about run out at this time, and I am returning him to service and recommend Light duty.

3.He will return fit for light duty on December 30. 1932. He has not been fit for duty at any time during this treatment.

Respectfully,

K. James Hocker.

K. James Hocker, M.D.
A.A.Surgeon, U.S.P.H.Service.

FWO-JHG

Dec. 28,1932

Alva F. Stites,
Frankford,
Delaware.

SUBJECT: Absence from duty.
REFERENCE: Your letter Dec. 26,1932.

1. Receipt is acknowledged of your letter dated December 26th, and in reply you are advised it is unnecessary for you to call at this office before returning to duty on December 30th.

2. You are directed to fill out the FINAL Report on Forms 76 dated Nov.10, Nov.21 and Dec.13th, and return same to this office.

J. T. YATES

Superintendent

By: W. J. Lawton,
Chief Clerk

1st asst
Pow

Frankford Dec 26/32

Superintendent of Lighthouses
3 R.S District
Staten Island N.Y.

SUPERINTENDENT OF LIGHTHOUSES
DEC
28
1932
RECEIVED
TOMPKINSVILLE N.Y.

Subject Absence from Duty
Reference your letter of Dec 23-1932

I will be at office Fri Dec 30-1932 at 2-30 Pm
to go on duty & report will follow

Respectfully
Alva F States
Frankford Del
R.D. Box 24

FWO-JHG

Doctor K. James Hocker,
A. A. Surgeon,
U. S. Public Health Service,
Remington Ave. & Wyman Park Drive,
Baltimore, Md.

Dec. 24,1932

Sir:-

SUBJECT: Alva F. Stites.
REFERENCE: Your letter Nov.21,1932.

1. Referring to your letter of Nov.21,1932; will you have the kindness to advise this office as to the present condition of Alva F. Stites, Assistant Keeper of Romer Shoal Light Station, and the nature of the illness which at present incapacitates him for duty. Also the probable time when in your opinion he will be able to resume his duties.

2. Mr.Stites has been absent from duty since Nov.2nd,1932 and the foregoing information is desired with the view of taking action toward the retirement of Mr.Stites if it is not likely that he will return to duty in the near future.

Respectfully,

J. T. YATES

Superintendent

By: W. J. Lawton,
Chief Clerk

FWO-JHG

Alva F. Stites,
Frankford,
Delaware.

Dec. 23,1932

SUBJECT: Absence from duty.
REFERENCE: Your letter and Form 76 dated Dec.22nd.

1. Before taking action on your fourth application for extension of furlough time, you are requested to advise this office as to when you expect to be able to resume your duties. You have been absent from duty at Romer Shoal Light Station since Nov.2nd,1932, and unless there is prospect of your returning to duty in the near future, this office will have no alternative but to initiate action with a view of terminating your services as 2nd Assistant Keeper at Romer Shoal Lt.Sta.

J. T. YATES

Superintendent

By: W. J. Lawton,
Chief Clerk

Form 76

SHORE LIBERTY OR LEAVE OF ABSENCE OF KEEPERS

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

SUPERINTENDENT OF LIGHTHOUSES
DEC 23 1932
RECEIVED
TOMPKINSVILLE

REQUEST

Romer Shoals (Station), 12-22-, 1932

SUPERINTENDENT OF LIGHTHOUSES, 3 R.D. DISTRICT:

I respectfully request that I be granted Twelve (12) days of ~~shore liberty~~ Fourlough or leave, from 19 Dec 32 to Dec 31, inclusive, 1932. I have had 8 days ~~shore liberty~~ Fourlough or leave to date during this calendar year.

This application for ~~shore liberty~~ Fourlough or leave is made in accordance with regulations governing this subject for this class station and with the understanding that I furnish, if required, at my own expense, a substitute competent in all respects to perform my duties and who will be satisfactory to you.

The name and address of the substitute I propose to furnish follow:

Substitute not required
(Name) (P. O. Address)

If leave is granted, my address during absence will be as follows, and any change will be reported to the keeper in charge of the station:

(Street or R. D. Route), Frankford (City), Delaware (State)

Forwarded. Approval recommended.
Proposed substitute is considered satisfactory and competent.

Alva F Stites
(Applicant's signature)

Keeper.

2nd Asst Keeper
(Title)

AUTHORITY

OFFICE OF SUPERINTENDENT, ... DISTRICT, ..., 19.....

The above application for shore liberty or leave is hereby approved for ..... days, from

..... to ....., inclusive, 19.....

Substitute ..... be furnished during this absence.
(Insert "must" or "need not")

Superintendent, ... Lighthouse District.

FINAL REPORT

Absence begun: At ..... M. ....., 19.....
(State nearest hour)

Returned to duty: At ..... M. ....., 19.....
(State nearest hour)

Period of absence: ..... days.

Period charged: ..... days.

Certified correct and forwarded.

(Applicant's signature)

(Title)

Keeper.

11—882 GOVERNMENT PRINTING OFFICE

Form 76

SHORE LIBERTY OR LEAVE OF ABSENCE OF KEEPERS

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

SUPERINTENDENT OF LIGHTHOUSES
DEC 23 1932
RECEIVED
TOMPKINSVILLE, N.Y.

REQUEST

Roamer Shoals (Station), 12 — 22, 1932

SUPERINTENDENT OF LIGHTHOUSES, 3 RD DISTRICT:

I respectfully request that I be granted Twelve (12) days of ~~shore liberty~~ Furlough or leave, from 19 Dec 32 to 31 Dec, inclusive, 1932 I have had 88 days ~~shore liberty~~ Furlough or leave to date during this calendar year.

This application for ~~shore liberty~~ furlough or leave is made in accordance with regulations governing this subject for this class station and with the understanding that I furnish, if required, at my own expense, a substitute competent in all respects to perform my duties and who will be satisfactory to you.

The name and address of the substitute I propose to furnish follow:

Substitute not required (Name) (P. O. Address)

If leave is granted, my address during absence will be as follows, and any change will be reported to the keeper in charge of the station:

(Street or R. D. Route), Frankford (City), Delaware (State)

Forwarded. Approval recommended.
Proposed substitute is considered satisfactory and competent.

Alva J. Stites
(Applicant's signature)

Keeper.

2nd Asst Keeper
(Title)

AUTHORITY

OFFICE OF SUPERINTENDENT, ... DISTRICT, ..., 19.....

The above application for shore liberty or leave is hereby approved for ..... days, from

..... to ....., inclusive, 19.....

Substitute ..... be furnished during this absence.
(Insert "must" or "need not")

Superintendent, ... Lighthouse District.

FINAL REPORT

Absence begun: At ..... M. ....., 19.....
(State nearest hour)

Returned to duty: At ..... M. ....., 19.....
(State nearest hour)

Period of absence: ..... days.

Period charged: ..... days.

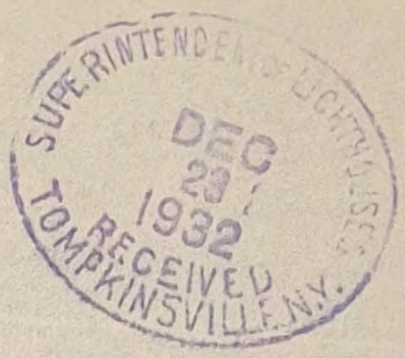
Certified correct and forwarded.

Keeper.

(Applicant's signature)

(Title)

11—882 GOVERNMENT PRINTING OFFICE



Frankford Del

12—22 32

Superintendent of Lighthouses

3RD District

Staten Island N.Y.

Dear Sir

The Dr says I am not able to return to duty yet

Respectfully

Alva F States

2nd asst Keeper

Romer Shoals

Form 76

SHORE LIBERTY OR LEAVE OF ABSENCE OF KEEPERS

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

SUPERINTENDENT OF LIGHTHOUSES
DEC 15 1932
RECEIVED
TOMPKINSVILLE, N.Y.

REQUEST

Romer Shoals (Station), 12 – 13, 1932

SUPERINTENDENT OF LIGHTHOUSES, 3 RD DISTRICT:

I respectfully request that I be granted (15) Fifteen days of ~~shore liberty or leave~~ Furlough, from 12 – 3 – 32 to 12 – 18 –, inclusive, 1932. I have had 88 days ~~shore liberty or leave~~ Furlough to date during this calendar year.

This application for ~~shore liberty or leave~~ Furlough is made in accordance with regulations governing this subject for this class station and with the understanding that I furnish, if required, at my own expense, a substitute competent in all respects to perform my duties and who will be satisfactory to you.

The name and address of the substitute I propose to furnish follow:

Substitute not required
(Name) (P. O. Address)

If leave is granted, my address during absence will be as follows, and any change will be reported to the keeper in charge of the station:

(Street or R. D. Route), Frankford (City), Delaware (State)

Forwarded. Approval recommended.
Proposed substitute is considered satisfactory and competent.

Alva J. Stites
(Applicant's signature)

Keeper.

2nd Asst Keeper
(Title)

AUTHORITY

OFFICE OF SUPERINTENDENT, 3rd DISTRICT, Dec. 15, 1932

The above application for shore liberty or leave is hereby approved for 15 days, from Dec. 4th to Dec. 18th, inclusive, 1932

Substitute need not be furnished during this absence.
(Insert "must" or "need not")

Deduction for furlough time from pay due will be made in accrodance with Dist. Circular Letter No. 373.

It is understood from above application that you will return to duty Dec. 19th.

J. T. YATES
Superintendent, 3rd *Lighthouse District.*

FINAL REPORT

Absence begun: At ____ M. ____, 19____.
(State nearest hour)

Returned to duty: At ____ M. ____, 19____.
(State nearest hour)

Period of absence: ____ days.

Period charged: ____ days.

Certified correct and forwarded.

(Applicant's signature)

(Title)

Keeper.

11—882 GOVERNMENT PRINTING OFFICE

Dec.9,1932

Chief Clerk
Voucher Clerk
Time Clerk

Payment of salary may now be paid Alva F. Stites, Asst.Keeper, Romer Shoal, for any services rendered by him during the month of November.

Asst.Supt.

Nov. 26,1932

Time Clerk

Alva F. Stites, 2nd Asst.Keeper, Romer Shoal Lt.Sta.,has been absent from duty since Nov.2nd,1932. Hold up any pay due him until receipt of further orders.

Asst.Supt.

Nov. 26,1932

Nov. 26,1932

Alva F. Stites,
P. O. Box 91,
Frankford, Delaware.

SUBJECT: Absence from duty.
REFERENCE: Your letter Nov. 21,1932.

1. As stated in letter from this office dated Nov.14,1932, any absence desired in excess of the authorized monthly allowance, should be applied for on Form 76.

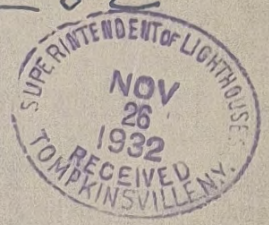
J. T. YATES

Superintendent

By: W. J. Lawton,
Chief Clerk

1stast
Per.

Frankford Lee
11-21-32



Superintendent of Lighthouses
3 R D District
Staten Island
N Y

Subject Additional Sick Leave

, I would like to have additional Sick Leave of 10 days.

Respectfully

Alva F. Stites
Frankford Lee
P O Box 21

Romer Shoals Light

FWO-JHG

George E. Durfee, Keeper,
Romer Shoal Light Station,
P. O. Box 55,
Tompkinsville, N. Y.

Nov. 22,1932

SUBJECT: 2nd Asst.Keeper Alva F. Stites.
REFERENCE: Letter from this office Nov.8th.

1. Information has been received by this office that 2nd Assistant Keeper Alva F. Stites is still ill and will require additional leave. Until such time as Mr. Stites returns to duty, Romer Shoal Light Station will be on the leave status of a two-man station, that is neither you or the 1st Assistant Keeper are to be absent from duty for more than 48 consecutive hours at a time without providing a substitute at your own expense.

J. T. YATES

Superintendent

By: W. J. Lawton,
Chief Clerk

Form 76

SHORE LIBERTY OR LEAVE OF ABSENCE OF KEEPERS

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

SUPERINTENDENT OF LIGHTHOUSES
DEC 2
3RD DIST.

REQUEST

Romer Shoals (Station), 11-21-, 1932

SUPERINTENDENT OF LIGHTHOUSES, 3 D DISTRICT:

I respectfully request that I be granted Twelve (12) days of ~~shore liberty or leave~~ furlough, from 11-31-32 to 12-3-32, inclusive, 1932. I have had 88 days ~~shore liberty or leave~~ furlough to date during this calendar year.

This application for ~~shore liberty or leave~~ furlough is made in accordance with regulations governing this subject for this class station and with the understanding that I furnish, if required, at my own expense, a substitute competent in all respects to perform my duties and who will be satisfactory to you.

The name and address of the substitute I propose to furnish follow:

Substitute not required (Name), ____ (P. O. Address)

If leave is granted, my address during absence will be as follows, and any change will be reported to the keeper in charge of the station:

____ (Street or R. D. Route), Frankford (City), Delaware (State)

Forwarded. Approval recommended.
Proposed substitute is considered satisfactory and competent.

Alva T Yates (Applicant's signature)

____ *Keeper.*

2nd asst Keeper (Title)

AUTHORITY

OFFICE OF SUPERINTENDENT, 3rd DISTRICT, Nov. 30, 1932 19

The above application for ~~shore liberty or leave~~ furlough is hereby approved for 13 days, from Nov. 21st to Dec. 3rd, inclusive, 1932

Substitute need not (Insert "must" or "need not") be furnished during this absence.

Deduction for furlough time from pay due will be made in accordance with District Circ. Letter No. 373.

J. T. YATES

Superintendent, 3rd *Lighthouse District.*

FINAL REPORT

Absence begun: At ____ M. (State nearest hour), 19____.

Returned to duty: At ____ M. (State nearest hour), 19____.

Period of absence: ____ days.

Period charged: ____ days.

Certified correct and forwarded.

____ (Applicant's signature)

____ (Title)

____ *Keeper.*

11—882 GOVERNMENT PRINTING OFFICE

TREASURY DEPARTMENT
UNITED STATES
PUBLIC HEALTH SERVICE
BALTIMORE, MD.

U. S. MARINE HOSPITAL
REMINGTON AVE. AND WYMAN PARK DRIVE

SUPERINTENDENT OF LIGHT HOUSES
NOV 28 1932
3rd DISTRICT
STATEN ISLAND, N.Y.

November 21. 1932.

Superintendent of Light Houses,
3rd. District,
Staten Island,
New Youk.

Subject: Alva F. Stites, Romer Shoales, L.H.Keeper,
Absence on Sickleave.

Dear Sir:-

Alva F. Stites has developed a Neuritis in his left hand and Arm and will require probably ten day extension, his bronchitis is much improved.

Respectfully,

K. James Hocker

K. James Hocker, M.D.
A.A.Surgeon, U.S.P.H.S.

FWO-JHG

Nov.14,1932

Alva F. Stites,
P. O. Box 91,
Frankford, Delaware.

SUBJECT: Absence from duty.
REFERENCE: Your letter Nov.10,1932.

1. Referring to your letter of November 10th requesting ten days additional shore leave from that date; you are advised that any absence desired in excess of the monthly authorized allowance should be applied for on Form 76.

J. T. YATES

Superintendent

By: W. J. Lawton,
Chief Clerk

- -

1. Copy forwarded for his information to the Keeper of Romer Shoal Lt. Sta.

J. T. YATES
Superintendent

By: W. J. Lawton,
Chief Clerk

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
STATEN ISLAND, N. Y.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

SUPERINTENDENT OF LIGHTHOUSES
NOV 21 1932
RECEIVED

THIRD DISTRICT

1st Copy

P.J.T.

P. J. Yates
Supt Lighthouses S.I.N.Y.

Romer Shoal Lt Sta
(Station, Depot, or Vessel)

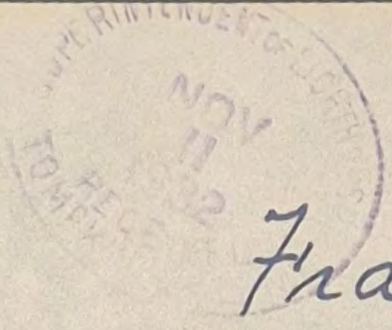
November 11, 1932.

Subject: Alva F Stites 2nd asst Keeper

Alva F Stites 2nd Asst Keeper left Romer Shoal Light Station on Nov 2nd at 8:15 AM and was due to report for duty Nov 10th

George E. Dunfee Keeper

Init Ales
per —



Frankford Del
11-10-32

Superintendent of Lighthouses
3RD District Staten Island N.Y

Subject Additional Shore Leave

I would like to have 10 days more Shore leave Starting Nov 10-32 Sickness of My Self

Respectfully
Alva. T. Stites
Frankford
Delaware
P O Box 91

Form 76

SHORE LIBERTY OR LEAVE OF ABSENCE OF KEEPERS

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

SUPERINTENDENT OF LIGHTHOUSES NOV 2 TOMPKINSVILLE N.Y.

REQUEST

Romer Shoals (Station), 11—10—, 1932

SUPERINTENDENT OF LIGHTHOUSES, 3rd DISTRICT:

I respectfully request that I be granted Ten 10 days of ~~shore liberty or leave~~ furlough, from Nov 11—10—32 to 11—21—32, inclusive, 1932. I have had 88 days ~~shore liberty or leave~~ furlough to date during this calendar year.

This application for ~~shore liberty or leave~~ furlough is made in accordance with regulations governing this subject for this class station and with the understanding that I furnish, if required, at my own expense, a substitute competent in all respects to perform my duties and who will be satisfactory to you.

The name and address of the substitute I propose to furnish follow: No substitute required

Alva F Stites (Name), Frankford Delaware P.O. Box 91 (P. O. Address)

If leave is granted, my address during absence will be as follows, and any change will be reported to the keeper in charge of the station:

(Street or R. D. Route), Frankford (City), Delaware (State)

Forwarded. Approval recommended.
Proposed substitute is considered satisfactory and competent.

Alva F. Stites
(Applicant's signature)

Keeper.

Asst Keeper
(Title)

AUTHORITY

OFFICE OF SUPERINTENDENT, 3rd DISTRICT, Nov. 30th, 1932

The above application for ~~shore liberty or leave~~ furlough is hereby approved for ten days, from Nov. 10th to Nov. 20th, inclusive 1932

Substitute need not be furnished during this absence.
(Insert "must" or "need not")

Deduction for furlough time from pay due will be made in accordance with Dist. Circular Letter No. 373

J. T. YATES

Superintendent, 3rd *Lighthouse District.*

FINAL REPORT

Absence begun: At ____ M. (State nearest hour), 19____.

Returned to duty: At ____ M. (State nearest hour), 19____.

Period of absence: ____ days.

Period charged: ____ days.

Certified correct and forwarded.

(Applicant's signature)

(Title)

Keeper.

11—882 GOVERNMENT PRINTING OFFICE

FWO-JHG

Nov. 8,1932

George E. Durfee, Keeper,
Romer Shoal Light Station,
P. O. Box 55,
Tompkinsville, N. Y.

SUBJECT: Alva F. Stites, 2d Asst.Keeper.

1. The following letter has been received from the U. S. Marine Hospital, Baltimore, Maryland:-

"Alva F. Stites is at his home and under my Professional care suffering from Bronchitis, acute unfit for his usual vocation. It will require probably ten days more treatment."

2. You are directed to advise this office as to the date Mr.Stites went ashore, and the date on which he was due to return to the station.

J. T. YATES

Superintendent

By: W. J. Lawton,
Chief Clerk

A. F. Stites

TREASURY DEPARTMENT

UNITED STATES

PUBLIC HEALTH SERVICE

BALTIMORE, MD.

U. S. MARINE HOSPITAL

REMINGTON AVE. AND WYMAN PARK DRIVE

2737

November 7th. 1932.

Superintendent of Light Houses,
Third District,
Staten Island,
New York,

Subject: Alva F. Stites, Light House Keeper 3rd, District Romer Shoales,

Dear Sir:- Alva F. Stites is at his home and under my Professional care suffering from Bronchitis, acute unfit for his usual vocation. It will require probably ten days more. treatment.

Respectfully yours,

R. James Hocker.

R. James Hocker, M.D.
A.A. Surgeon, U.S.P.H.S.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

RETIREMENT UNDER ACT OF JUNE 20, 1918, AS AMENDED

(In case of disability retirement, execute medical certificate on Form 9a)

Name Alva F. Stites Date of birth June 6,1867

Designation 2nd Assistant Keeper, Romer Shoal Light Station,N.Y.

RECORD OF ALL ACTIVE GOVERNMENT SERVICE

(Including military, naval, and civilian service. Each department, branch, or independent office in which applicant served in a civilian capacity should be listed separately)

	Beginning			Ending			Remarks
	Month	Day	Year	Month	Day	Year	
Army							
Navy							
Marine Corps							
Civilian employment							Y M D
4th L. H. Dist.	Apr.	22	1910	Dec.	5	1926	16 - 7 - 14
3rd L. H. Dist.	Oct.	10	1931	Jan.	31	1933	1 - 3 - 21
							17 - 11 - 5
Total service							

Does applicant receive or has he applied for a pension from the Government under any law? No If so, give number of pension certificate or of claim:

Does applicant receive or has he applied for compensation under the War Risk Insurance Act? No If so, give number of claim:

Does applicant receive or has he applied for compensation under the Federal Compensation Act, as amended? No

If so, state the compensation received:

STATEMENT BY FISCAL YEARS OF BASIC PAY RECEIVED DURING LAST FIVE YEARS OF ACTIVE SERVICE IMMEDIATELY PRECEDING EFFECTIVE DATE OF RETIREMENT

(Compute service on basis of 30 days a month. Do not include periods of leave without pay, rations, quarters, or other allowance)

Designation	Beginning			Ending			Rate of Pay	Pay Received
	Month	Day	Year	Month	Day	Year		
2d Asst.Keeper,	Mar.	27	1923	June	30	1924	900.PA	$1135.00 * 1154.75
Romer Shoal Lt.	July	1	1924	June	30	1925	1320 "	1320.00
Sta.,N.Y.	July	1	1925	Dec.	5	1926	1380.00	1974.16
*	Oct.	10	1931	Jan.	31	1933	1560.PA	2041.00
* In retirement status from Dec.6,1926 to Oct.9,1931.								

Total compensation for last five years of active service $~~6470.16~~ 6305.91

Average compensation for last five years of active service ~~1294.03~~ 1261.18

Annual rate of retired pay ($ ~~1294.03~~ 1261.18 × years * ÷ 40) = ~~580.04~~ 565.35

(Not exceeding 30)

U. S. GOVERNMENT PRINTING OFFICE: 1933 16-10552

*17Y,11M,5D

Form 9

FWO-JHG

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

RETIREMENT UNDER ACT OF JUNE 20, 1918, AS AMENDED

(In case of disability retirement, execute medical certificate on Form 9a)

Date Jan.11,1933

Superintendent of Lighthouses,

Third District

Staten Island,N.Y.
(City)

I hereby apply for retirement from active duty in the Lighthouse Service effective close Jan.31,1933 on the basis of service shown hereon.

(Sgd.) Alva F. Stites
(Name)

2nd Asst.Keeper,
Romer Shoal Lt.Sta.,N.Y.
(Designation)

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES

City Staten Island,N.Y. *Date* Jan.13,1933

Submitted to Commissioner of Lighthouses, Washington, D. C., recommending retirement at $ ~~580.04~~ 565.35

per annum, effective at the close of January 31,1933.

It is certified that the record of service and pay shown on Page 2 is correct as shown by the records of this office, and that all Government service shown has been verified.

J.T.YATES
Superintendent of Lighthouses.

BUREAU OF LIGHTHOUSES, *Washington, D. C.*, ...

Submitted to the Secretary of Commerce, recommending approval.

Commissioner of Lighthouses.

FOR USE OF DEPARTMENT

11—10551

L. H. Service Retirement Law of June 20-1918
Amendment approved March 4-1925

Name	Position	Entered L. H. Service	years Empl. to 1-31-33	Date of Birth	age	years actual service, Army Navy, Marine Corps or Coast Guard.
			Y-M-D			
Alva T. Stites	2nd-Runner Steward Lt. Sta	apl. 22-1910	17-11-5	June 6-1867	65	None

	Y-M-D
4th Dist — 4-22-10 to 12-5-26 =	16-7-14
3d Dist — 10-10-31 to 1-31-33 =	1-3-21
	17-11-5

Present rate of Pay	Details of annual pay for last five years			Avg. annual pay for last five years	Rate of retired pay recommended per annum in event of retirement
$1560. P.A.	$ 900 P.C. — 3-27-23 to 6-30-24 =	1-3-4 =	$1135.00	~~$1294.03~~	~~$580.04~~
	1320 " — 7-1-24 to 6-30-25 =	1-0-0 =	~~1320.00~~	1261.18	565.35
	1380 " — 7-1-25 to 12-5-26 =	1-5-5 =	1974.16		
	1560 " — 10-10-31 to 1-31-33 =	1-3-21 =	2041.00		
		5-0-0	~~6470.16~~		
			~~1294.03~~		
			1261.18		

Retirement status from 12-6-26 to 10-9-31

Less 164.25
X Does not include Commutation of rations at 45¢ p.d. for period from 7-1-24 to 6-30-25

40 | 1294.03 (32.35
32.35
22645
3235
5 49.35
29.65
44
$ 5.80.04

11/12 of 32.35 = 3235 / 3235 / 35585 / 12 = 2965

5/360 = 1/72 of 3235 = 72 | 3235 (44
288
355
288
67

Checked OK

SUPERINTENDENT OF LIGHTHOUSES
OCT 22 1931
RECEIVED
TOMPKINSVILLE

Bureau of Lighthouses, Wash., D. C.,
October 20, 1931

Return to the Superintendent of Lighthouses, Staten Island, N. Y. Submitted to the Secretary of Commerce recommending amendment of the enclosed appointment from $1620 to $1560 per annum for the reason stated in the last sentence, it being considered that this circumstance warrants an exception to the general rule of effecting transfers of Keepers at the corresponding step in the range. The Bureau is advising the Superintendent that the correct range of Mr. Stites' former position, Keeper of Fenwick Island Light Station is $1200-1560 per annum.

This relates to your letter of October 17 recommending the amendment of the rate of pay for Keeper, Alva E. Stites.

H. D. KING
Acting Commissioner of Lighthouses

RG:MMS

FWO-JHG

Oct. 17,1931

Commissioner of Lighthouses

SUBJECT: Appointment, Alva F. Stites, Keeper.

1. Department letter, in duplicate, dated Oct. 7,1931, addressed to Alva F. Stites, appointing him to the position of Keeper (2d Asst.) of Romer Shoal Lt.Sta.,N.Y., with pay at the rate of $1620 per annum, is returned herewith for amendment. The Bureau is advised that Mr.Stites' pay as Keeper of Fenwick Island Lt.Sta. was $1380 per annum, range $1260-$1500, or $120 per annum above the minimum of the range. The rate recommended by this office on Form 73 was $1560 per annum, range $1440-$1800 per annum, or $120 per annum above the minimum of the range. The rate of pay given on appointment is $1620 per annum, or $180 above the minimum of the range. In this connection it may be stated that the pay of the 1st Asst.Keeper at Romer Shoal Lt.Sta. is $1560 per annum. If Mr.Stites were paid 1620 per annum, he would be receiving $60 per annum more than the 1st Asst.Keeper.

J. T. YATES

Superintendent

FWO-JHG

Alva F. Stites, 2nd Asst.Keeper,
Through the Keeper,
Romer Shoal Light Station,
Staten Island, N. Y.

Oct. 15,1931

SUBJECT: Retirement.

1. This office has received a copy of your service record from the 4th Lighthouse District which shows that you were born on June 6,1867, and that you entered the Lighthouse Service on April 22,1910. For your information you are advised that compulosry retirement will become due on June 5,1937. In the meantime you will not be eligible for voluntary retirement as you will not have had 30 years service.

Superintendent

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
STATEN ISLAND, N. Y.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

SUPT. CHIEF OF LIGHTHOUSES
OCT 13 14
1931
RECEIVED
STATEN ISLAND, N.Y.

26

THIRD DISTRICT

Romer Shoal Lt. Sta.
(Station, Depot, or Vessel)

Oct 12, 1931

J. T. Yates
Supt Lighthouses Staten Island N.Y.

Mr. (Silva F. Stites) 2nd Asst Keeper arrived at Romer Shoal Lt. Sta. on Oct 10-1931 at 9 AM

George E. Hughes Keeper

Stites E O D Oct. 10th-1931

FWO-JHG

Supt.,4th Lighthouse District, Oct.12,1931
Post Office Building,
Philadelphia, Penna.

SUBJECT: Alva F. Stites, Keeper, entrance on duty.

1. In accordance with instructions contained in Bureau letter of Sept.1,1931, you are advised that Alva F. Stites a retired Keeper of the 4th Lighthouse District, entered on duty as Keeper in the Third Lighthouse District on October 10,1931.

2. In Bureau letter to this office dated August 15, 1931 it is stated that:- "The Fourth Superintendent has advised that Mr.Stites will be eligible for voluntary retirement on June 6,1932.". In copy of service card forwarded to this office by the 4th District the date of Mr.Stites' birth is given as June 6,1867, and his date of entering the Lighthouse Service as April 22,1910. As this service card does not show any previous Government service, and as he was on leave without pay status from Dec.6,1926 to Dec.6,1927 - the date of his retirement from active service - he will have no voluntary retirement status up to the time he reaches 70 years of age on June 6,1937, when he will be subject to compulsory retirement. If the 4th District has record of other Government service not shown on the copy of his service card, it is requested that full information be furnished so that correct record may be made of his retirement status. It is understood that Mr.Stites himself is under the impression that he will be eligible for retirement in 1932, but the basis of this impression is not known.

For and in the absence of the Superintendent.

F. W. Ockenfels

Asst.Superintendent

- -

FWO-JHG 3d L.H.Dist.,Staten Is.,N.Y.,Oct.12,1931

1. Copy forwarded to Bureau for information contained. There is also attached Fingerprint Chart of Mr.Sties, in accordance with Bureau letter of Sept.1,1931, together with Form 2413 - Certificate of Medical Examination - in accordance with

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

SUPERINTENDENT OF LIGHTHOUSES
13 OCT 1931
PHILADELPHIA

FWO-JHG

GENERAL DEPOT
OFFICE SUPERINTENDENT OF LIGHTHOUSES
3D DISTRICT, STATEN ISLAND, N. Y.

Supt.,4th Lighthouse District,
Post Office Building,
Philadelphia, Penna.

Oct.12,1931

SUPERINTENDENT OF LIGHTHOUSES
OCT 14 1931

SUBJECT: Alva F. Stites, Keeper, entrance on duty.

1. In accordance with instructions contained in Bureau letter of Sept.1,1931, you are advised that Alva F. Stites a retired Keeper of the 4th Lighthouse District, entered on duty as Keeper in the Third Lighthouse District on October 10,1931.

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For and in the absence of the Superintendent.

F. W. Ackenheil
Asst.Superintendent

ILG/CM

Office of Superintendent, 4th Lighthouse Dist.,
Philadelphia, Pa., October 13, 1931.

Returned to Superintendent of Lighthouses, Staten Island, N. Y., with advice that the statement to the Bureau, that Mr. Stites would be eligible for voluntary retirement on June 6, 1932, was evidently incorrect, according to the records in this office. As far as our records go, he would not attain a retirement status until June 6, 1937, as stated above.

Superintendent of Lighthouses.

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
STATEN ISLAND, N. Y.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

OCT 13 1931 RECEIVED KINSVILLE, TEX.

75

THIRD DISTRICT

Ponce Shoals L Sta
(Station, Depot, or Vessel)

10 – 10 ——, 1931

Through Superintendent of Light Houses
3rd Dist Staten Island N y
To Superintendent of Light Houses
4th Dist Phila Pa

Dear Sir

Reported for duty Ponce Shoals L Sta Oct 10 – 1931 at 9 am

Respectfully

A. F. Stites

George E. Dupre Keyes

FWO-JHG

Oct.9,1931

The Manager,
2nd Civil Service District,
Customhouse,
New York, N. Y.

SUBJECT: Letter of Introduction and Authority for Fingerprinting.

1. This will introduce Mr.Alva F. Stites, who is reporting to you for fingerprinting. It is requested you take his fingerprints and give them to him so he may bring them to this office. Mr.Stites' fingerprint chart is required by the authorities at Washington.

J. T. YATES

Superintendent

By: W. J. Lawton,
Chief Clerk

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
STATEN ISLAND, N. Y.

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

OCT 9 1931 RECEIVED TOMPKINSVILLE

75

FWO-JHG

GENERAL DEPOT
OFFICE SUPERINTENDENT OF LIGHTHOUSES
3D DISTRICT, STATEN ISLAND, N. Y.

Oct.9,1931

The Manager,
2nd Civil Service District,
Customhouse,
New York, N. Y.

SUBJECT: Letter of Introduction and Authority for Fingerprinting.

1. This will introduce Mr.Alva F. Stites, who is reporting to you for fingerprinting. It is requested you take his fingerprints and give them to him so he may bring them to this office. Mr.Stites' fingerprint chart is required by the authorities at Washington.

J. T. YATES

Superintendent

By: W. J. Lawton,
Chief Clerk

Prints Taken Oct 9th returned the same date



Oct.9,1931

Chief of Watch:

Alva F.Stites is to report at Depot before 7 A.M., Saturday,Oct.10th, to go by Patrol Boat to Romer Shoal Lt.Sta., for duty as 2nd Asst.Keeper.

Return this card with report as to whether or not he did so.

Asst.Supt.

Stites called at office 2/15 P.M 10/9 & given letter to 2 CS t for fingerprinting

Oct. 9,1931

Supt.

Alva F. Stites is to report at Depot, Saturday morning, Oct.10,1931 to go by patrol boat to Romer Shoal for duty as 2nd Asst. Keeper.

Asst. Supt.

This man landed at Ramrod 10-10-31 Klang

Form 2413
June, 1929

UNITED STATES CIVIL SERVICE COMMISSION

CERTIFICATE OF MEDICAL EXAMINATION UNDER EXECUTIVE ORDER, JUNE 18, 1923

(APPLICANT MUST FILL IN DOTTED LINES BELOW TO HEAVY LINE)

Alva F Stites
(Name)

PO Box 91 Frankford - Delaware
(Post office address)

Male (Sex) June 6th 1867 (Date of birth)

What examination did you take? Civil Service

In what Department and Bureau are you to be employed? Department of Commerce

In what City or Town are you to be employed? Staten Island N Y

Rolled print, right forefinger



(Use fingerprint indelible pad)

(PHYSICIAN SHOULD FILL IN THE FOLLOWING)

66 3/4 inches. * 171 pounds. 161 pounds.
(Height, without shoes) (Weight, in clothing) (Weight, without clothing)

Males, without clothing; females, clothed but without wrap or hat.

Items checked (√) were examined and found normal. Deviations from normal are noted. (See instructions on back of sheet)

1. Eyes: For distance; with glasses if worn: Right 20/15- Left 20/20 Without glasses: Right 20/40 Left 20/40
(For near vision see over)
Evidence of disease or injury: Right ____ Left ____
Color vision ____ Method of testing color vision ____

2. Ears: (Consider denominators indicated here as normal. Record as numerators the actual distance heard.) Ordinary conversation ____ Right ear—20/20 ft. Left ear—20/20 ft.

3. Nose: Normal

4. Mouth: Lower teeth bad Upper teeth false

5. Throat: Normal

6. Thyroid (especially in women): Normal

7. Heart: Normal — If organic heart disease is present, is it fully compensated? ____

8. Lungs: Right Normal Left Normal — If history of tuberculosis, has it been arrested for one year? ____

9. Inguinal rings (men only): Right Enlarged Hernia, dragged Left Normal (Any hernia should be noted, inguinal, ventral, femoral, etc.) Is truss worn? yes

10. Varicose veins: No (If "Yes" state location and degree)

11. Flat foot: Only very slight. Gives no trouble (If "Yes," state extent of impairment of function)

12. Deformities, atrophies, and other abnormalities, diseases, or defects not included above: ____

13. Scars of serious injury or disease: Not any

14. Nervous system: Normal

15. Urinalysis (see over): ____ Venereal disease: No

16. Has applicant ever received pension, compensation, or training because of disability received while in military or naval service? No If "Yes," describe disability and state whether present now: ____

17. Considering your findings in this examination, as well as the history and the **duties** of the position of Light house service (Fill in kind of position sought) what is the ability of the applicant to perform the duties? Good

Georgetown, Del. (Place of examination)
10-8-31. (Date of examination)

The examining physician must be in the Federal service

J. W. K. Mapes Jr., M.D. (Name of examining physician)
Medical examiner for Veterans Bureau (Title, and branch of medical service)

*For males, to be taken only upon special written request of the official ordering examination.

This report is to be returned to the official of the U. S. Civil Service Commission requesting the examination.

6—6748

The aim of the Executive order of June 18, 1923, and of this examination thereunder is to obtain information as to the physical condition of appointees to the classified civil service with a view to promoting efficiency and minimizing accidents and claims under United States employees' compensation laws.

NOTES FOR EXAMINING PHYSICIAN

WEIGHT: Males, without clothing, and also in ordinary clothing without overcoat or hat (weigh twice); females, clothed but without wrap or hat.

HEIGHT: Without boots or shoes; observe that no appliances are used to increase.

The examination should include the following observations, as to—

(1) EYES: Ptosis; discharge; corneal scar; pterygium. In recording distant vision consider 20 feet as normal and report all vision as a fraction with 20 feet as numerator and the smallest type read at 20 feet as denominator. If glasses are used, record for each eye the finding with and without glasses.*

(2) EARS: Evidence of middle ear or mastoid disease; condition of drums; discharge. In recording hearing, record 20 feet as normal distance for conversational voice and record deviation from normal as fraction with 20 as denominator and actual distance as numerator.

(3) NOSE: Ability to blow through each nostril. If free, a speculum examination would not be indicated.

(4) MOUTH: Missing teeth, pyorrhea.

(5) THROAT: Tonsils, hypertrophy.

(6) THYROID: Presence of tumor in neck and tremor, exophthalmos; nervous highstrung disposition, especially in women.

(7) HEART: Murmurs. If valvular disease exists, state whether or not it is fully compensated.

(8) LUNGS: It is necessary that the auscultatory cough be used. Tuberculosis; if present state whether active or arrested, and if arrested your opinion as to how long it has been quiescent. Sputum to be examined for tubercle bacilli in all suspected cases.

(9) INGUINAL RINGS: Hernia, no hernia but impulse on coughing; no hernia or impulse but abnormally large rings. Any other hernia should be noted, and if present describe fully and state whether it is retained by well-fitting truss.

(10 to 13) Scars, deformities, atrophies, paralyses, or flat foot of such a nature as to incapacitate or become aggravated by work or be later alleged as caused by accident or occupation. By "flat foot," as used in this form, is meant a foot with impaired function, the term being equivalent to "fallen or misplaced arch," an abnormal condition. Impairment of function is the point to be noted. It is not intended that small, insignificant blemishes which might be referred to as marks of identification be recorded.

(15) Urinalysis to be made and blood pressure to be taken when especially indicated, particularly in persons over 40 when arteriosclerosis, nephritis, or diabetes is suspected.

Record, if taken—Urinalysis—Sp. gr. 1020 Albumen no Sugar no

Blood pressure: Mm. Hg. systolic 15X Standing Mm. Hg. diastolic 88

REMARKS: .....

.....

.....

.....

John W. Waples Jr

(Name of examining physician)

.....

(Title, and branch of medical service)

*Near vision

What is the longest and the shortest distance at which the paragraph below can be read by applicant: Test each eye separately.

Without glasses R. 0 in. to 0 in. With glasses, if used R. 2X in. to 9 in.

L. 0 in. to 0 in. L. 2X in. to 8 in.

With the view of promoting health and efficiency and of minimizing accidents among Federal employees, the heads of the several executive departments and independent establishments having a medical personnel are directed to make such physical examinations of applicants for and employees in the Federal classified service as may be requested by the Civil Service Commission or its authorized representatives.

This order will supplement the Executive orders of May 29 and June 18, 1923 (Executive order September 4, 1924).

Jaeger 1; Snellen .50; Dioptic 37 D.

Examined for position in—

Department .....

Bureau .....

Title of position .....

Number of certificate upon which applicant's name appears .....

U. S. GOVERNMENT PRINTING OFFICE: 1929 6—0748

Form A-30

NOT TO BE ACCEPTED AS AUTHORITY FOR INVESTIGATION OPERATIONS UNLESS ACCOMPANIED BY OFFICIAL CREDENTIALS

43

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

1931 OCT 13 PM 2-57

October 7, 1931.

Mr. Alva F. Stites,

Through the Commissioner of Lighthouses.

1931 OCT 26 AM 9 02

Sir:

You have been appointed, subject to taking the oath of office,

1931 OCT 27 AM 9 26

Keeper

in the Lighthouse Service

at a salary of Fifteen Hundred and Sixty dollars per annum

effective upon entrance on duty.

Nature of appointment: Reinstatement.

Civil Service authority: Certificate No. N-4046.

Classification allocation:

By direction of the Secretary:

Respectfully,

EDW. I. GARDNER.
Chief of Appointment Division.

GOVERNMENT PRINTING OFFICE

Appropriation (unit): Field.

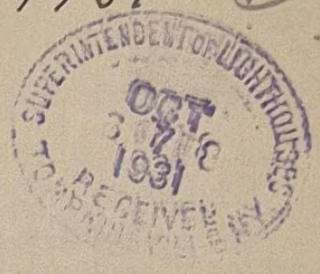
Vice: Louis E. Colbert.

Legal Residence: Delaware.

11-8057

Frankford Del
Oct 6 - 1931

(15)



Superintendent of Lighthouses
3 R D District Staten Island N Y

Subject position of 2nd asst Keeper
@ Romer Shoal Lt Sta

Reference your letter Oct 5th 1931

I acknowledge Receipt of letter

Respectfully

Alva. F. Stites

P O Box 91
Frankford
Del

FWO-JHG

Secretary,
Local U. S. Civil Service Board,
Georgetown, Delaware.

Oct. 5,1931

SUBJECT: Letter of Introduction and Authority for Fingerprinting.

1. This will introduce Mr.Alva F. Stites, who is a candidate for appointment to a position in the Third Lighthouse District, and who is reporting to you for fingerprinting. It is requested that you take his fingerprints and return them to this office by mail at your earliest convenience.

2. For purposes of identification, it is requested that you instruct the applicant to sign his name in your presence in the blank space provided for the purpose and return this letter to this office with the fingerprinting.

J. T. YATES

Superintendent

By: W. J. Lawton,
Chief Clerk

FWO-JHG

Alva F. Stites,
P. O. Box 91,
Frankford, Delaware.

Oct. 5,1931

SUBJECT: Restoration to Active duty.
REFERENCE: Letter from this office Aug.20th & your letter Aug. 24,1931.

1. You are advised you have been selected for the position of 2nd Asst.Keeper of Romer Shoal Lt.Sta., and in accordance therewith you are hereby directed to report at this Depot, prepared to enter on duty in said position, before 7 A.M. on Saturday, October 10,1931. You will be taken from this Depot to the light station by tender. Transportation charges will be at your own expense. Show this letter to the Keeper of the light station, which will be his authority for assigning you to duty.

2. Before reporting for duty you are directed to report to the Postmaster at Georgetown, Del., for fingerprinting, as per Letter of Introduction attached hereto. You are also directed to report for medical examination to Dr.Joseph B. Waples, Georgetown. Dr.Waples fee for this examination is $1.00, which will have to be paid by you.

3. Acknowledge receipt of this letter.

J. T. YATES
Superintendent

By: W. J. Lawton,
Chief Clerk

- -

Oct. 5,1931

1. Copy forwarded for his information to the Keeper of Romer Shoal Lt.Sta. Report to this office promptly by letter the date on which Mr.Stites reports for duty as 2nd Asst.Keeper.

J. T. YATES
Superintendent

By: W. J. Lawton,
Chief Clerk

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
STATEN ISLAND, N. Y.

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

31 OCT 2 AM 9:31

GENERAL DEPOT
OFFICE SUPERINTENDENT OF LIGHTHOUSES
3D DISTRICT, STATEN ISLAND, N. Y.

FWO-JHG

Commissioner of Lighthouses; October 1,1931

SUBJECT: Appointments Alva F.Stites,2AK,Romer Shoal Lt. Sta.,and Elva Lekites,1AK,Latimer Reef Lt. Sta.

REFERENCE: Forms 73 dated Aug.28th & 31st,1931.

1. On Aug.28,1931 Alva F. Stites was recommended for restoration to active duty as 2nd Asst.Keeper at Romer Shoal Lt.Sta., and on Aug.31,1931, Elva Lekites was recommended for appointment as 1AK at Latimer Reef Lt.Sta. The position of 2AK at Romer Shoal Lt.Sta. has been vacant since August 21,1931, and the position of 1AK at Latimer Reef Lt. Sta.has been vacant since Aug.1,1931, and in the meantime both stations have been operating short handed which necessarily impairs the efficiency and reliability of the stations and supplies to the Keepers a ready explanation for any unsatisfactory conditions, which of course cannot be contradicted under the circumstances. If light stations are to be maintained efficiently and operated in a dependable manner, it is obviously necessary that the authorized complement of Keepers be available for the performance of the required duties, and it is not only desirable but important that vacancies in such positions be filled with the least possible delay, since failure of such aids to navigation due to lack of Keepers would necessarily be detrimental and embarrassing to the service.

2. It is recommended that some action be taken which will result in the early approval of the two appointments referred to.

Stites

J N Yates

Incl.

RG:EMF Bureau of Lighthouses, Washington, D. C., October 2, 1931.

Returned to Superintendent of Lighthouses, Staten Island, N. Y. The Department notice in the case of Keeper Elva Lekites is inclosed. The Department informally advises the Bureau today that ~~Lekites~~' restoration to duty is going to be handled as a reinstatement, and that a fingerprint chart for him will be necessary. It is requested that this be submitted as promptly as practicable. Meanwhile your office may assign him to duty, it being understood that his reinstatement will be approved as of September 30, or as soon thereafter as he is assigned to duty.

RJ Goose

Chief, Personnel Division.

FWO-JHG

Commissioner of Lighthouses; October 1,1931

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J. T. YATES

Actg. Commissioner of Lighthouses

H-M



WASHINGTON DC SEPTEMBER ~~29~~ 1931

SUPERINTENDENT LIGHTHOUSES
SAINT GEORGE, N. Y.

RETEL TRANSFER ELVA LEKITES AND RESTORATION ALVA F STITES NOT YET APPROVED WILL NOTIFY YOU UPON DEPARTMENT ACTION

KING

Confirmation

M-42
WJL: SJW

Communication via Government facilities
By leased wire or radio

Confirmation of message telephoned to Message Center, Governors Island, New York, for transmittal to

TO: Lighthouse Commissioner
Washington D C

September 29 1931
Date

RE NOMINATION AUGUST TWENTYEIGHTH FOLLOW UP SEPTEMBER ~~TWENTYFIRST~~ TELEGRAM SEPTEMBER TWENTYSIXTH IS APPOINTMENT ALVA F STITES ASSISTANT KEEPER ROMER SHOAL APPROVED STATION HAS BEEN OPERATING SHORTHANDED SINCE AUGUST TWENTYFIRST

YATES

Time telephoned 1:20 P.M.

By whom telephoned... BS
(initials)

J. T. YATES
Superintendent of Lighthouses
Staten Island, N.Y.

Initials of party receiving message... JB

M E S S A G E

to

Lighthouse Commissioner
Washington

Staten Island,N.Y.,
Sept.29,1931

Re nomination August twenty eighth follow up September twenty first telegram September twenty sixth is appointment Alva F. Stites assistant keeper Romer Shoal approved. Station has been operating shorthanded since August twenty first.

YATES

M-42

FWW:WL:SJW

Communication via Government facilities
By leased wire or radio

115

Confirmation of message telephoned to Message Center, Governors Island, New York, for transmittal to:

TO

Date

Lighthouse Commissioner
Washington

September 26, 1931.

Is appointment Alva F. Stites Assistant Keeper Romer Shoal approved

Time telephoned.....

By whom telephoned 9:25 a.m., (initials)

Superintendent of Lighthouses,
Staten Island, N.Y.,

Initials of party receiving message.....

F.W.

J.W.

Form 84

FWO:FM

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES T h i r d DISTRICT
Staten Island, N. Y.
September 21, 1931.

COMMISSIONER OF LIGHTHOUSES,
Washington, D. C.

No reply has been received from the Bureau to communication (Nomination Form 73) from this office dated ~~August 28, 1931~~ on the subject of restoration to active duty of Alva F. Stites, Keeper, to Romer Shoal Light Station.

J. T. YATES.

To be forwarded in duplicate. Indicate in blank space inclosed in parentheses character of the communication; that is, whether letter, indorsement, Form 80, Form 97, etc.

U. S. GOVERNMENT PRINTING OFFICE: 1929

IN REPLYING ADDRESS
COMMISSIONER OF LIGHTHOUSES
AND REFER TO DATE OF THIS LETTER
AND FILE NO.

DEPARTMENT OF COMMERCE

BUREAU OF LIGHTHOUSES

WASHINGTON

September 1, 1931.

Per

SUPERINTENDENT OF LIGHTHOUSES
SEP 3 1931
RECEIVED
TOMPKINSVILLE, N.Y.

Superintendent of Lighthouses, Staten Island, N. Y.

Your nomination of August 28 re restoration to active duty of Alva F. Stites, a retired keeper in the 4th District.

1. The Bureau will duly advise you of Department action in this matter. When Mr. Stites enters on duty, it is requested that you promptly advise the 4th Superintendent, so that he can terminate Stites' retired pay at the close of the date next preceding the date he returns to duty. A copy of this letter is being sent the 4th Superintendent, and he should duly report to the Bureau the date Stites enters on duty in the 3d District and the date his retired pay is terminated in the 4th District.

2. A copy of this letter is also being sent the 2nd and 5th Superintendents for their information, so that they need not be concerned with nominating Stites for restoration to duty in their districts.

W. P. Harman

W. P. HARMAN,
Acting Commissioner of Lighthouses.

RG:EMF

SUPERINTENDENT OF LIGHTHOUSES
SEP
3
1931
RECEIVED
TOMPKINSVILLE, N.Y.

September 1, 1931.

Superintendent of Lighthouses, Staten Island, N. Y.

Your nomination of August 28 re restoration to active duty of Alva F. Stites, a retired keeper in the 4th District.

1. The Bureau will duly advise you of Department action in this matter. When Mr. Stites enters on duty, it is requested that you promptly advise the 4th Superintendent, so that he can terminate Stites' retired pay at the close of the date next preceding the date he returns to duty. A copy of this letter is being sent the 4th Superintendent, and he should duly report to the Bureau the date Stites enters on duty in the 3d District and the date his retired pay is terminated in the 4th District.

2. A copy of this letter is also being sent the 2nd and 5th Superintendents for their information, so that they need not be concerned with nominating Stites for restoration to duty in their districts.

W. P. HARMAN,
Acting Commissioner of Lighthouses.

RG:MMP

Frankford Del

Aug 29 — 1931



Superintendent of Lighthouses
Staten Island N Y

Subject Position of 2nd Asst Keeper of
Romer Shoal Lt. Sta

Reference your letter aug 28 — 1931

I acknowledge receipt of your letter

Respectfully

Alva F. Stiter

P O Box 91 Frankford Del

(75)

WJL-JHG

Alva F. Stites,
P. O. Box 91,
Frankford, Delaware

August 28,1931

SUBJECT: Position of 2nd Asst.Keeper of Romer Shoal Lt.Sta.
REFERENCE: Your letter Aug. 24,1931.

1. Referring to your letter of Aug.24,1931 stating you were willing to accept the position of 2nd Assistant Keeper of Romer Shoal Lt.Sta.; you are advised you have to-day been nominated for appointment to this position, and in accordance therewith you are hereby directed to hold yourself in readiness to report for duty as soon as definite orders are sent you. Should you be appointed to this position your services will probably be required in about [illegible] week. Acknowledge receipt of this letter.

J. T. YATES

Superintendent

By: W. J. Lawton,
Chief Clerk

FWO-JHG

Commissioner of Lighthouses; Aug. 28,1931

SUBJECT: Nomination, Alva F. Stites, 2nd Asst.Keeper, Romer Shoal Lt.Sta.
REFERENCE: Form 73 of this date.

1. Referring to Form 73 forwarded to the Bureau this date recommending the restoration to active duty of Alva F. Stites, as 2nd Assistant Keeper of Romer Shoal Lt. Sta.,New York; the Bureau is advised that deferment of appointment in this case would clearly be detrimental to the public service, for the reason that in order to maintain Romer Shoal Light Station in an efficient manner it is necessary that the three positions of Keeper be filled, and it is therefore not only desirable but clearly to the interests of the service that this position be filled at the earliest possible moment.

J. T. YATES

Superintendent

Form 73

NOMINATION

TELEGRAPHIC REPLY IS DESIRED

WJL-JHG

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, 3rd DISTRICT.

Staten Island, N.Y. (City) Aug. 28, 1931 (Date), 19....

COMMISSIONER OF LIGHTHOUSES:

Action recommended, Restoration to active duty.

Name, Alva P. Stites

Position, Keeper

Location, Romer Shoal Lt.Sta.,N.Y.

Effective, Sept.4,1931

Legal residence, Delaware

Proposed salary, $1560 p.a.

Proposed range, $1440-$1600 p.a.

Appropriation, Salaries, Keepers of Lighthouses

~~1~~ the actual date of entrance on duty, or as soon thereafter as he enters on duty.

Former position, Keeper

Location, Fenwick Is.Lt.Sta. (4th Dist)

Former salary, $1380 p.a.

Former range, $1260-$1500 p.a.

Rank on eligible list, Rating, Percentage, , Other eligibles considered:

Previous incumbent and his pay, Louis E.Colbert

Services terminated, Aug.21,1931

Reason, Transferred (Salary $1440 p.a.)

Letter from Mr.Stites accepting this position attached hereto.

Members of family in Government service,

Date of birth, June 6,1887

Remarks: This nomination is made in accordance with Bureau letter of August 15,1931.

Selection regular, subject to the action of the U. S. Civil Service Commission, , 19.....

J. T. YATES

Secretary, Civil Service District.

Supt. 3rd Lighthouse Dist.

BUREAU OF LIGHTHOUSES
WASHINGTON

Submitted to the Secretary of Commerce, approved.

V Cf

Acting Commissioner of Lighthouses.

[1] Strike out the clause which does not apply.

11—2314

Form 73

NOMINATION

TELEGRAPHIC REPLY IS DESIRED

WJL-JEG

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, 3rd DISTRICT.

Staten Island, N.Y. Aug. 23, 1931, 19....
(City) (Date)

COMMISSIONER OF LIGHTHOUSES:

Action recommended, Restoration to active duty.

Name, Alva F. Stites

Position, Keeper

Location, Romer Shoal Lt.Sta., N.Y.

Effective, Sept.4,1931

[1] the actual date of entrance on duty, or as soon thereafter as he enters on duty.

Legal residence, Delaware

Proposed salary, $1500 p.a.

Proposed range, $1440-$1800 p.a.

Appropriation, Salaries, Keepers of Lighthouses

Former position, Keeper

Location, Fenwick Is.Lt.Sta. (4th Dist)

Former salary, $1500 p.a.

Former range, $1260-$1500 p.a.

Rank on eligible list, Rating, Percentage, , Other eligibles considered:

Previous incumbent and his pay, Louis H.Colbert Services terminated, Aug.31,1931

Reason, Transferred (Salary $1440 p.a.)

Letter from Mr.Stites accepting this position attached hereto.

Members of family in Government service,

Date of birth, June 6,1887

Remarks: This nomination is made in accordance with Bureau letter of August 15,1931.

Selection regular, subject to the action of the U. S. Civil Service Commission, , 19.....

J. T. YATES

Secretary, Civil Service District.

Supt. 3rd Lighthouse Dist.

BUREAU OF LIGHTHOUSES
WASHINGTON

Submitted to the Secretary of Commerce, approved.

Acting Commissioner of Lighthouses.

[1] Strike out the clause which does not apply.

11—2314

Form 73

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

WJL-JHG

TELEGRAPHIC REPLY IS DESIRED

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, 3rd DISTRICT,

Staten Island, N.Y. (City) Aug. 29, 1931 (Date), 19----

COMMISSIONER OF LIGHTHOUSES:

Action recommended, Restoration to active duty.

Name, Alva F. Stites

Position, Keeper

Location, Romer Shoal Lt.Sta.,N.Y.

Effective, Sept.4,1931 { the actual date of entrance on duty, or as soon thereafter as he enters on duty.

Former position, Keeper

Location, Fenwick Is.Lt.Sta. (4th Dist)

Legal residence, Delaware

Proposed salary, $1560 p.a.

Proposed range, $1440-$1800 p.a.

Appropriation, Salaries, Keepers of Lighthouses

Former salary, $1380 p.a.

Former range, $1260-$1500 p.a.

Rank on eligible list, Rating, Percentage, , Other eligibles considered:

Previous incumbent and his pay, Louis E.Colbert

Services terminated, Aug.31,1931

Reason, Transferred (Salary $1440 p.a.)

Letter from Mr.Stites accepting this position attached hereto.

Members of family in Government service,

Date of birth, June 6,1867

Remarks: This nomination is made in accordance with Bureau letter of August 15,1931.

Selection regular, subject to the action of the U. S. Civil Service Commission, , 19-----

J. T. YATES

Secretary, Civil Service District.

Supt. 3rd Lighthouse Dist.

10/5-Copy to Mess

BUREAU OF LIGHTHOUSES
WASHINGTON

Submitted to the Secretary of Commerce, approved.

V Cert. sent pd Voucher No. 7176, Check sent Romer Shoals

Mess

Acting Commissioner of Lighthouses.

[1] Strike out the clause which does not apply.

11—2314

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
PHILADELPHIA, PA.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

IN REPLY REFER TO
FILE NO.

(45)

GCW/CM
Enc.
SUBJECT: Alva F. Stites,
Keeper, Retired.

SUPERINTENDENT OF LIGHTHOUSES AUG 29 1931 4TH DIST. PHILA. PA.

OFFICE OF SUPERINTENDENT, 4TH DISTRICT
PHILADELPHIA, PA.
August 27, 1931.

Superintendent of Lighthouses,
Staten Island, N. Y.

1. Complying with your request of August 26, 1931, there is transmitted herewith a copy of the service record card of Alva F. Stites, retired keeper.

IRVING L. GILL
Superintendent of Lighthouses.

P. S. At the time of Mr. Stites' retirement ~~separation~~ from the service, he was in the third step of his range as keeper with pay at the rate of $1380 per annum, the range being $1260 to $1500.

IRVING L. GILL
Superintendent of Lighthouses.

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
PHILADELPHIA, PA.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

IN REPLY REFER TO
FILE No.

(76)

SUPERINTENDENT OF LIGHTHOUSES
AUG 28 1931
PHILADELPHIA, PA.

OFFICE OF SUPERINTENDENT, 4TH DISTRICT
PHILADELPHIA, PA.

GCW/CM
Enc.
SUBJECT: Alva F. Stites,
Keeper, Retired.

August 27, 1931.

Per

Superintendent of Lighthouses,
Staten Island, N. Y.

1. Complying with your request of August 26, 1931, there is transmitted herewith a copy of the service record card of Alva F. Stites, retired keeper.

Superintendent of Lighthouses.

P. S. At the time of Mr. Stites' ~~separa-~~ retire-
~~tion~~ ment from ~~the~~ active service, he was in the third step of his range as keeper with pay at the rate of $1380 per annum, the range being $1260 to $1500.

Superintendent of Lighthouses.

(75)

FWO-JHG

Superintendent of Lighthouses,
4th District,
Post Office Building,
Philadelphia, Pa.

Aug. 26,1931

SUBJECT: Alva F. Stites, keeper, retired.
REFERENCE: Our letter to Mr.Stites of Aug.20th.

1. You are advised that Alva F. Stites has advised this office he is willing to accept the position of 2nd Asst.Keeper of Romer Shoal Light Station, and it is therefore requested you forward to this office a copy of his service record card in order that he may be nominated for appointment to this position.

J. T. YATES

Superintendent

By: W. J. Lawton,
Chief Clerk

C O P Y

Frankford, Del.

8-24-31

Superintendent of Lighthouses
3 Dist.,
Staten Island, N. Y.

Dear Sir:-

Referring to your letter of Aug.20,1931 in regards to being considered for the position of 2nd Asst.Keeper of Romer Shoal Lt·Sta., I will accept if appointed.

Respectfully,

/s/ Alva F. Stites ,

P. O. Box 91,

Frankford, Del.

FWO-JHG

Alva F. Stites,
C/O Supt., 4th L. H. Dist.,
Philadelphia, Penna.

Aug.20,1931

SUBJECT: Employment as Keeper.

1. The Bureau of Lighthouses has advised this office you are eligible for reinstatement as Keeper; advise this office whether or not you wish to be considered for appointment to the position of 2nd Assistant Keeper of Romer Shoal Lt.Sta., located off shore in New York Lower Bay, and in order that you may fully understand the location of the station it is suggested you consult a chart before forwarding your reply. It may be stated that the Keepers from this station land at Midland Beach, which is 4-5/8 miles from Romer Shoal Lt.Sta. The light at this station is a 4th order oil vapor, and the fog signal a bell operated by clockwork. There are no family quarters for the 3 keepers at this station. A prompt reply is requested. The Pay Range of this position is $1440-$1800 p.a.

J. T. YATES

Superintendent

By: W. J. Lawton,
Chief Clerk

Alva F. Sluter

8-18-31

Vacancy in position of 2AK of Romer Shoal, vice L.E.Colbert transferred to Stamford Hbr.

No applicants for transfer:-

E. F. Dickens, E.O.D. as ~~Additional~~ Temporary Keeper at New London Ledge on June 18,1931. Since change to Additional Keeper and is now at Sakonnet Lt.Sta. Record O.K. Eff. rating 88%.

JHG

OIC 8/18

Form 73

NOMINATION

FWO-JHG Ala 1 Staten

53

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, 3rd DISTRICT.

Staten Island, N. Y., Aug. 20, 1931, 19...
(City) (Date)

COMMISSIONER OF LIGHTHOUSES:
(Thr. 2nd C. S. Dist.)

Action recommended, Promotion.

Name, Ernest F. Dickens

Position, Keeper

Location, Romer Shoal Lt.Sta.,N.Y.

Effective, Sept.1,1931 { the actual date of entrance on duty, or as soon thereafter as he enters on duty.

Former position, Keeper (Additional)

Location, At Large, 3d L.H.Dist.

Legal residence, Rhode Island

Proposed salary, $1440 p.a.

Proposed range, $1440 -$1800 p.a.

Appropriation, Salaries, Keepers of Lighthouses

Former salary, $1320 p.a.

Former range, $1320-$1680 p.a.

Rank on eligible list, Rating, Percentage, , Other eligibles considered:

Previous incumbent, Louis E. Colbert. Services terminated, Aug.21,1931

Reason, Transferred (Salary $1440 p.a.)

Members of family in Government service,

Date of birth,

Remarks: Mr.Dickens entered the service on June 18, 1931 as temp.2AK at Lew London Ledge L.S. & served in that position to 7-31-31 when he was appointed as Additional Keeper and has since been detailed at New London Ledge & Sakonnet Lt.Stas. The vacancy to which promotion is proposed could not be foreseen at the time he was appointed. No other employee of District desired transfer to this position.

Selection regular, subject to the action of the U. S. Civil Service Commission, , 19.....

For and in the absence of the Superintendent

Secretary, Civil Service District.

Asst.Supt.

Cancelled

BUREAU OF LIGHTHOUSES
WASHINGTON

Submitted to the Secretary of Commerce, approved.

[1] Strike out the clause which does not apply.

11—2314

A. F. Stites

IN REPLYING ADDRESS COMMISSIONER OF LIGHTHOUSES AND REFER TO DATE OF THIS LETTER AND FILE NO.

DEPARTMENT OF COMMERCE

BUREAU OF LIGHTHOUSES

WASHINGTON

FOURTEENTH AUG 1931 RECEIVED COMPTROLLER N.Y.

August 15, 1931

Superintendents of Lighthouses,
Chelsea, Mass., Staten Island, N. Y. and Baltimore, Md.

It is requested that you submit a nomination upon the occurance of the first suitable vacancy for the restoration to active duty of Alva F. Stites, a retired Keeper in the Fourth District. Mr. Stites was retired on account of disability at the close of December 5, 1927 with retired pay at the rate of $452.40 per annum. His date of birth is June 6, 1867. Upon a recent medical examination required by the Department Mr. Stites was found no longer disabled and he is now fit for restoration to duty. The Fourth Superintendent advises that he has no vacancy and none in prospect and it is therefore desired to effect his restoration to duty in some other district as early as practicable. The Fourth Superintendent has advised that Mr. Stites will be eligible for voluntary retirement on June 6, 1932.

Mr. Stites has also advised that he will accept restoration to duty in your district.

W. P. HARMAN

Acting Commissioner of Lighthouses.

RC:WHC

Not eligible until 1937 according to service card

FILE COPY

15

15

July 22, 1919.

eday,
17[illegible] est 73d Street,
New York City.

Subject: Alva Freeman Stites.

Reference: Your letter July 20th, 1919.

Sir:

This office has no record of ever having employed the above named man.

Respectfully,

J.T. YATES

Superintendent.

179 West 73d Street
New York July 20 19[illegible]

LIGHT-HOUSE INSPECTOR 3d DIST. JUL 20 21 2 1919 RECEIVED TOMPKINSVILLE N.Y.

To the First Asst Supt of Lighthouses - 3d Dist
Tompkinsville - Staten Island - N.Y.

Subject - Employees on Jersey Coast -

Reference - My letter 15th July - Your reply 18th July.

Sir - Thanking you for your prompt reply to my recent letter - beg to say that the man whose address and location I am after is

ALVA FREEMAN STITES

Kindly say if he is now in your service and where stationed - and if he has left your service can you ascertain where he went or give me his mail forwarding address.

Yours Very Truly
I by I. L. Meday

Stamped return envelope enclosed -

FILE COPY

WJ[redacted] LJD

July 18, 1919.

H.H. Meday,
179 West 73d Street,
New York City.

Subject: Employees on the Jersey Coast.

Reference: Your letter July 15th.

Sir:

This office has several employees on the Jersey Coast between Barnegat Inlet and Cape May, N.J., and it will be impracticable to furnish you with a list thereof. However, if you will furnish this office with the name of the party in whom you are interested, this office will be pleased to advise you whether or not he is employed by this Service.

For and in the absence of the Superintendent.

Respectfully,

F.W. OCKENFELS

First Asst. Superintendent.

1920

BENJAMIN BLOCK
PETER J. MALONEY
L. MONTEFIORE STEIN
J. HORACE BLOCK
WILLIAM B. [illegible]DERSON
FRANK E. A[illegible]IN

BLOCK, MALONEY & Co.

MEMBERS OF
N.Y. STOCK EXCHANGE
N.Y. COTTON EXCHANGE
N.Y. COFFEE & SUGAR E[illegible]GE
N.Y. PRODUCE EXCHA[illegible]E
CHICAGO BOARD OF [illegible]E
CHICAGO STOCK E[illegible]E

LIGHT-HOUSE SERVICE
JUL 19 1919
RECEIVED
TOMPKINSVILLE, N.Y.

74 BROADWAY
NEW YORK

203 S. LA SALLE ST.
CHICAGO

NEW YORK July 15 1919

To the Supt
U. S. Lighthouse Service
Tompkinsville S. I.
NY

Dear Sir.-

Will you kindly tell me where I can find a list of the men employed by the Lighthouse Board - to enable me to locate a party who is stationed somewhere on the Atlantic Coast between Barnegat Inlet and Cape May N.J.

I am requesting the above in the interest of a widow lady who does not know how to obtain the information she desires -

Thanking you in advance, for an early reply in enclosed stamped envelope

I beg to remain

Faithfully Yours
Ida H. Mackay
179 West 73rd St.
N.Y.C.

Will be glad to take the matter up, if you will kindly tell me to whom I can address my correspondence