'26 FEB 23 AM 8:59:25

REFERENCE SERVICE SLIP
Archival Research Room Record Request
National Archives at St. Louis

Date: 02/13/2026

REQUESTER INFORMATION

Name (Please Print – Last, First, Middle)	Researcher ID Card Number
Burns, Andrew	4563213
E-Mail Address:	**Phone Number:**
afbfg4@umsl.edu	636-415-7353

INFORMATION NEEDED TO LOCATE RECORDS (Furnish as much as possible)

Name used in Service (Please Print – Last, First, Middle)	Service Number/SSN	Date & Place of Birth
Stubbs, John, E.		1873 VA

MILITARY SERVICE

Branch of Service:
- ☐ Air Force
- ☐ Army Air Corps
- ☐ Army Air Force
- ☐ Army
- ☐ Marine Corps
- ☐ Navy
- ☐ Coast Guard
- ☐ Unknown

Type of Rank:
- ☐ Enlisted
- ☐ Officer
- ☐ Unknown

Service Period (Check all that apply):
- ☐ 1939 & Prior
- ☐ 1940 - 1950
- ☐ 1950 & After

Date & Place of Death:	State of Residence (upon entry into service):
1955 VA	

Other Identifying Information (Parent's Names, CSC Number, etc.)

Researcher Signature: Andrew Burns

CIVILIAN SERVICE

(Agency & Location) Lighthouse Service (MD/VA) 5th

From:	To:
1915	1934

(Agency & Location)

From:	To:

(Agency & Location)

From:	To:

Other Identifying Information (Maiden Name, Job Title, etc.)

This Space Intentionally Left Blank

STAFF USE ONLY

Appointment Time and Date:

Additional Researchers: ☐ Yes ☐ No

CMRS Service Request Number: C-0007063344

CMRS Search Request Number(s):

Attendant Signature:

Remarks: submitted to arch search 3/2/26 amm

'26 MAR 02 AM 9:13:48

SCREENING NOTES

- ☒ Reviewed and Nothing Removed KW
- ☐ Items Removed and User Informed

Hold Requested: ☐ Yes ☐ No

Total Requests:

Screened Items:

☐ Additional charge outs and signatures on reverse side

Time Out:

Final Return:

STANDARD FORM 127
APRIL 1952
PRESCRIBED BY GENERAL SERVICES ADMINISTRATION
REG. 3-IV-302.

REQUEST FOR OFFICIAL PERSONNEL FOLDER
(SEPARATED EMPLOYEE)

Submit in duplicate to the Federal Records Center, St. Louis, Mo.

1. DATE OF REQUEST: 22 September 1955

SECTION I—TO BE COMPLETED BY REQUESTING OFFICE

General Services Administration
Records Management Service, Region 6
Federal Records Center
1724 Locust Street
St. Louis 3, Mo.

2. NAME (*Last, first, middle*)	3. NAME UNDER WHICH FORMERLY EMPLOYED FEDERALLY (*If other than item 2*)	4. DATE OF BIRTH
Stubbs, John E.		10-6-1874

5. FORMER FEDERAL EMPLOYING OFFICE (*Agency, bureau or equivalent, address, and dates of employment*)

Lighthouse Service
Norfolk, Virginia
Retired 10-31-33

F/R

(*If formerly employed by agencies in addition to above, list under item 7*)

6. PERSONNEL FOLDER ACTION (*Check appropriate box*)

- [ ] a. CURRENTLY EMPLOYED. REQUEST TRANSMISSION OF FOLDER COVERING PREVIOUS FEDERAL EMPLOYMENT FOR PERMANENT RETENTION
- [X] b. REQUEST TRANSMISSION OF FOLDER FOR TEMPORARY USE
- [ ] c. CONSOLIDATE ATTACHED PAPERS WITH OFFICIAL PERSONNEL FOLDER PREVIOUSLY FORWARDED

7. REMARKS

This Official Personnel Folder wassent from the National Archives, Washington, D. C. Record Group 56 or 26.

(Two folders Department of Commerce or Treasury and Bureau of Lighthouses)

SECTION II—FOR USE BY FEDERAL RECORDS CENTER, ST. LOUIS, MO.

8.

- [ ] a. CONSOLIDATE ATTACHED PAPERS WITH FOLDER PREVIOUSLY FORWARDED
- [✓] b. FOLDER ENCLOSED — Loan
- [ ] c. FOLDER NOT LOCATED
- [ ] d. FLAGGED, FOLDER TO BE FORWARDED WHEN LOCATED
- [ ] e. FOLDER PREVIOUSLY REQUESTED IS ENCLOSED
- [ ] f. FOLDER FORWARDED ON A LOAN BASIS IN LIEU OF INFORMATION REQUESTED. IF EMPLOYEE IS REHIRED, FOLDER SHOULD BE RETAINED BY YOUR AGENCY

9. REMARKS 3/20/12 - 11/1/33 - Light house Complete Folder

9/29/55 - a 2

NOTE.—Original will be used as charge-out by Federal Records Center. Duplicate will be returned as transmittal sheet when appropriate.

TO: Chief, Civilian Personnel Division
ADDRESS: U. S. Coast Guard
1300 E Street N. W.
Washington 25, D. C.
ATTN:

Requesting agency will type name and address of office submitting request in address box. To be used to mail folder or reply.

U. S. GOVERNMENT PRINTING OFFICE 16—66697-1

STANDARD FORM 127
APRIL 1952
PRESCRIBED BY GENERAL SERVICES ADMINISTRATION
REG. 3-IV-302.

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Norfolk, Virginia
Retired 10-31-33

(*If formerly employed by agencies in addition to above, list under item 7*)

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- [ ] c. FOLDER NOT LOCATED
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- [ ] f. FOLDER FORWARDED ON A LOAN BASIS IN LIEU OF INFORMATION REQUESTED. IF EMPLOYEE IS REHIRED, FOLDER SHOULD BE RETAINED BY YOUR AGENCY

9. REMARKS

Loan

9/29/55-a2

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TO:
ADDRESS: Chief, Civilian Personnel Division
U. S. Coast Guard
1300 E Street N. W.
Washington 25, D. C.
ATTN:

Requesting agency will type name and address of office submitting request in address box. To be used to mail folder or reply.

U. S. GOVERNMENT PRINTING OFFICE 16—66697-1

TREASURY DEPARTMENT
U. S. COAST GUARD
CGHQ-9964 (Rev. 3-55)

REPORT OF DEATH

OF PERSONS OTHER THAN THOSE CARRIED AS MISSING

To: Chief, Payment and Claims Division. DATE 21 September 19 55

NAME	SERVICE NO.	GRADE OR RATING
STUBBS, John E.	NONE(FEHS)	KEEPER RETIRED
DATE OF RECEIPT OF EVIDENCE OF DEATH	ESTABLISHED DATE OF DEATH	
20 September 1955	12 September 1955	

Information concerning death of the above-listed person has been received reporting established date of death as herein set forth.

O. R. SMEDER, CDR, USCG
Acting Chief, Special Services Division

as checked. If a representative is appointed, a copy of the court order showing the appointment should be attached to Forms No. 1055. If the funeral expenses have been paid, a bill receipted by the undertaker should be forwarded, otherwise, the undertaker should sign the enclosed waiver form. This information is necessary to support the claim for the final retired pay.

In the event you have in your possession any uncashed retired pay checks, these should be returned to Coast Guard Headquarters for settlement with the claim for retired pay due on date of death.

When the enclosed forms have been completed, return them to Commandant (PS) in the enclosed pre-addressed envelope.

Very truly yours,

B. V. BALL
Lieutenant Commander, USCGR
Special Services Division
By direction of the Commandant

Encl:
(1) Form No. 1055
(2) Waiver
(3) Envelope

MJM:jpw return to room 2111 Sta. 2-4

PS
10 October 1955
P6-2

Mr. Reginald E. Stubbs
Chincoteague, Virginia

My dear Mr. Stubbs:

Receipt is acknowledged of your letter advising Coast Guard Headquarters of the death of your father, John Edward Stubbs, Keeper, former Lighthouse Service, now United States Coast Guard, Retired. Please accept my sincere sympathy.

At the time of death there was due the estate of your father final retired pay. This retired pay ceases at death and there is no law providing for the continued payment of any part thereof to surviving dependents. The forms necessary to effect settlement of the final retired pay are herewith enclosed.

If there will be no legal representative to administer the estate of your father, the next of kin, or the person who paid, or will pay the funeral expenses should execute the enclosed Forms No. 1055, claim for the final pay, in the presence of two witnesses, taking care to answer all questions as checked. If a representative is appointed, a copy of the Court Order showing the appointment should be attached to Forms No. 1055. If the funeral expenses have been paid, a bill receipted by the undertaker should be forwarded, otherwise, the undertaker should sign the enclosed waiver form. This information is necessary to support the claim for the final retired pay.

In the event you have in your possession any uncashed retired pay checks, these should be returned to Coast Guard Headquarters for settlement with the claim for retired pay due on date of death.

When the enclosed forms have been completed, return them to Commandant (PS) in the enclosed pre-addressed envelope.

Very truly yours,

B. V. BALL
Lieutenant Commander, USCGR
Special Services Division
By direction of the Commandant

Encl:
(1) Form No. 1055
(2) Waiver
(3) Envelope

mjm.

MJM:jpw return to room 2111 Sta. 2-4

STUBBS, JOHN E.

STUBBS, JOHN E.

Keeper 7th Dist

Out

relieved effective

10-31-33

OM.

Form 73 **ORIGINAL APPOINTMENT, PROMOTION, OR TRANSFER OF APPOINTEE**

Department of Commerce and Labor
LIGHTHOUSE SERVICE

BUREAU OF LIGHT-HOUSES
MAR 20 1912
DEPT. OF COMMERCE AND LABOR, 191

OFFICE OF LIGHTHOUSE INSPECTOR, Fifth DISTRICT.
Baltimore, Md.,
March 19, 1912.

THE COMMISSIONER OF LIGHTHOUSES:

The following recommendation is submitted:

Action proposed, Probationary appointment

Name, John E. Stubbs Legal residence, Virginia.

Position, Assistant Keeper Salary, $480.00 per annum

Location, Hooper Island Lightstation, Maryland.

Effective on the actual date of entrance on duty.

Former position, Former salary,

Location,

Rank in list of eligibles, 2nd Rating, Asst. Kpr. Percentage, 95

Other eligibles considered, John B. Baird and William A. H. Rice

Letters of declination inclosed, None

Previous incumbent, Stratton B. Robins Services terminated,

Reason, Recommended for transfer to Cape Charles Lightstation, Va.

Remarks: To be paid from the appropriation "Salaries of Keepers of Lighthouses."

W. Saunders

Inspector.

Department of Commerce and Labor
BUREAU OF LIGHTHOUSES
WASHINGTON

MAR 20 1912

Respectfully submitted to the Secretary of Commerce and Labor, approved.

11—2314

Lemer

Acting Commissioner

PROBATIONARY APPOINTMENT

Department of Commerce and Labor
OFFICE OF THE CHIEF CLERK
Washington

March 22, 1912.

Mr. John E. Stubbs,
Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office,

Assistant Keeper

in the Lighthouse Service

at a salary of Four Hundred and Eighty dollars

per annum, for a probationary period of six months, effective

beginning March 22, 1912, or as soon thereafter as you enter

upon duty. Retention in the service after the expiration of your

probationary period shall be equivalent to absolute appointment.

(Civil-service certificate No. _____.)

By direction of the Secretary:

Respectfully,

(Signed) ROBT. M. PINDELL, JR.

Chief Clerk.

Cx
D

Appropriation: Salaries, Keepers of Lighthouses.
Vice: Stratton B. Robins.
Legal Residence: Virginia.

11—1394

JL

April 12, 1912.

Personal Question Sheet of John E. Stubbs.

Returned to the 5th Inspector for answer to question 1.

Acting Commissioner.

May 14, 1912.

Sir:

Having tendered your resignation as assistant keeper of Hooper Island Light Station, Maryland, at $480 per annum, the Department has accepted the same, upon recommendation of the Acting Commissioner, effective at the close of May 31, 1912.

By direction of the Secretary:

Respectfully,

(SIGNED) GEO. W. LEADLEY.

Chief of Appointment Division.

Mr. John E. Stubbs,
Through the Commissioner of Lighthouses.

F
D

Form 73 ORIGINAL APPOINTMENT, PROMOTION, OR TRANSFER OF APPOINTEE

GCW-M

Department of Commerce and Labor

LIGHTHOUSE SERVICE

OFFICE OF LIGHTHOUSE INSPECTOR, Fourth DISTRICT.

RECEIVED UNITED STATES AUG 5 1913 CIVIL SERVICE DISTRICT

Philadelphia, Pa., Aug. 5th, 1913.

THE COMMISSIONER OF LIGHTHOUSES:

The following recommendation is submitted:

BUREAU OF LIGHTHOUSES AUG 6 1913 DEPT. OF COMMERCE

AUG 5 1913

U. S. Civil Service Commission, for temporary job employment.

Third U. S. Civil Service District.-No. 2
Office of the Secretary, Philadelphia, Pa.
Selection regular, subject to the action of the Department.

Action proposed, Temporary appointment (period not to exceed 15 days)

Name, John E. Stubbs — Legal residence, Virginia

Position, Assistant Keeper — Salary, $480.00 per annum

Title of appropriation, "Salaries of Keepers of Lighthouses,"

Location, Listons Range Rear Light-Station, Del.

Effective August 16, 1913 — [1] ~~the actual date of entrance on duty~~, or as soon thereafter as he enters on duty.

Newart Wilson
Secretary.

Former position, - - - — Former salary, - - -

Location, - - - - - -

Rank in list of eligibles, 1 — Rating, Keeper, and Asst. Keeper — Percentage, 96.2

Other eligibles considered, Gray (Declined); Cannon, (Failed to Reply).

Letters of declination inclosed, - - - - - -

Previous incumbent, Herbert C. Wilson — Services terminated temporarily, on Aug. 15, 1913.

Reason, During a 15-day suspension from duty. See Dept. letter of 23 July '13.

Remarks: No members of family in U.S. Civil Service.

In the absence and by direction of the Inspector:

Chief Clerk.

SPECIAL

McC.
One inclosure.

Department of Commerce and Labor

BUREAU OF LIGHTHOUSES

WASHINGTON

August 7, 1913.

Respectfully submitted to the Secretary of Commerce and Labor, approved.

It is recommended that the temporary additional position of assistant keeper of Listons Range Rear Light Station, Delaware, at $480 per annum, be authorized for a period not to exceed fifteen days, effective August 16, 1913, or as soon thereafter as Stubbs enters on duty. See attached letter from Fourth Inspector.

Acting Commissioner

[1] Strike out the clause which does not apply.

11—2314

GENERAL APPOINTMENT

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

August 9, 1913.

Mr. John E. Stubbs,

Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office,

Additional Assistant Keeper of Liaisons Range Rear Light Station, Delaware,

in the Lighthouse Service

at a salary of Four Hundred and Eighty dollars per annum,

effective on the date on which you enter upon duty in the above-mentioned position.

Your appointment will continue for a period not to exceed fifteen days.

By direction of the Secretary:

Respectfully,

(SIGNED) GEO. W. LEADLEY,

Chief of Appointment Division.

E 0D 8/18/13 JF MC

Appropriation: Salaries, Keepers of Lighthouses.

Vice: New position (pending the return to duty of Herbert C. Wilson).

Legal Residence: Virginia.

11—3092

Last day service Sept 1, 1913. JF

Form 73

NOMINATION

SPECIAL

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

REGM

OFFICE OF LIGHTHOUSE INSPECTOR, 5th DISTRICT,

Baltimore, Md., May 5, 1915
(City.) (Date.)

FOURTH CIVIL SERVICE DISTRICT MAY 7 1915

THE COMMISSIONER OF LIGHTHOUSES:

Action recommended, Probationary appointment

Name, **John E. Stubbs** Legal residence, **Virginia**

Position, **Assistant Keeper** Salary, **$480. per an.**

Location, **Thomas Point Shoal L.S., Md.** Appropriation, **Salaries, Keepers of Lighthouses.**

Effective **May 15, 1915** {~~the date of his oath of office, or~~ as soon thereafter as he enters on duty.

Former position, Former salary,

Location,

Rank on eligible list, 1 Rating, **"Asst. Kpr."** Percentage, **92** , Other eligibles considered:
Hillary Quillen, C.
Jas. A. Roberson, FR.
George K. Powell, C.

Previous incumbent, John L. Ennis Services terminated ~~to~~ on a date later to be reported.

Reason, **Transferred and promoted to keeper, $600. p.a., Hooper Island L.S., Md.**

Relatives in Government Service, None

Remarks: Quarters are not furnished at this station by the Government for an assistant keeper's family. Mr. Stubbs was assistant keeper at Hooper Island L.S., Md. from March 30, 1912 to the close of May 31, 1912 and resigned therefrom on account of not being able to obtain suitable living quarters for his family near the station.

Selection regular, subject to the action of the U. S. Civil Service Commission.

, 191

In the absence and by direction of the Inspector,

Washington, D. C.
MAY 6 1915

L. W. Fisher
Secretary, FOURTH Civil Service District

F. O. Lithead
Chief Clerk.

BUREAU OF LIGHTHOUSES
WASHINGTON

Submitted to the Secretary of Commerce, approved.

MAY 7 1915

Acting Commissioner

1 Strike out the clause which does not apply.

11—2314

PROBATIONARY APPOINTMENT

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

May 8, 1915.

Mr. John E. Stubbs,
Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office,

Assistant Keeper

in the Lighthouse Service

at a salary of Four Hundred and Eighty dollars per annum, effective on the date on which you enter upon duty in the above-mentioned position.

(By selection from certificate No. -----, and subject to a probationary period of not to exceed six months as provided by paragraph (c) of section 1 of civil-service rule VII, to be found on the reverse hereof.)

E.D. May 14, 1915.

By direction of the Secretary:

Respectfully,

(SIGNED) GEO. W. LEADLEY.

Chief of Appointment Division.

R
C

Appropriation: Salaries, Keepers of Lighthouses.
Vice: John L. Ennis.
Legal Residence: Virginia.

11—1394

MAY 10 1915

June 9, 1915.

Sir:

The Department is in receipt of your resignation, dated May 22, 1915, as assistant keeper of Thomas Point Shoal Light Station, Maryland, at $480 per annum, in the Lighthouse Service, and has accepted the same, upon recommendation of the Acting Commissioner of Lighthouses, to take effect at the close of June 5, 1915.

By direction of the Secretary:

Respectfully,

(SIGNED) CLIFFORD HASTINGS

Acting Chief of Appointment Division.

Mr. John E. Stubbs,
Through the Commissioner of Lighthouses.

R
C

JUN 11 1915

Form 73

FOURTH DISTRICT, MAR 16 1917 Received

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

SPECIAL

OFFICE OF LIGHTHOUSE INSPECTOR, 5th DISTRICT,

Baltimore, Md., March 14, 1917
(City.) (Date.)

FOURTH DISTRICT MAR 20 1917 Received

LIGHT MAR 21 1917 HOUSES

3-21-17 Ltr rec'd 5

THE COMMISSIONER OF LIGHTHOUSES:

(Through the Secretary, Fourth Civil Service District)

Action recommended, Probationary appointment

Name, John E. Stubbs — Legal residence, Virginia

Position, Assistant Keeper — Salary, $516. p.a.

Location, Newport News Middle Ground L.S., Va. — Appropriation, Salaries, Keepers of Lighthouses.

Effective March 21, 1917 { the actual date of entrance on duty, or as soon thereafter as he enters on duty.

Former position, None, appointive, immediately preceding. — Former salary,

Location,

Rank on eligible list, 2 Rating, Asst. Percentage, 92. , Other eligibles considered:
Martin B. Tolson, C.
C.D.Morris, C.

Previous incumbent, J.S.Lowellen — Services terminated, with close of March 12, 1917.

Reason, Resignation.

Members of family in Government Service, None

Remarks: There are no quarters at Newport News Middle Ground L.S., Va. for the family of an assistant keeper. Stubbs served as asst. kpr., Hooper Island L.S., Md. March 30, 1912 to June 1, 1912 and asst. kpr., Thomas Point Shoal L.S., Md., from May 14, 1915 to June 5, 1915, resigning in both instances on account of inability to secure suitable quarters for his family.

Selection regular, subject to the action of the U. S. Civil Service Commission. March 20, 1917, ~~191~~

L. M. Fisher
Secretary, 4th Civil Service District.

H. D. King.
Lighthouse Inspector.

BUREAU OF LIGHTHOUSES
WASHINGTON

MAR 21 1917

Submitted to the Secretary of Commerce, approved.

C
Acting Commissioner

1 Strike out the clause which does not apply.

11—2314

CERTIFICATE OF PROBATIONARY APPOINTMENT

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

LIGHT
MAR 23 1917
HOUSES

March 21, 1917.

Mr. John E. Stubbs,

Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office and to a probationary period of not to exceed six months as provided by paragraph (c) of section 1 of civil-service rule VII, Assistant Keeper in the Lighthouse Service at a salary of Five Hundred and Sixteen dollars per annum, effective on the date on which you enter upon duty in the above-mentioned position.

By selection from certificate of eligibles (No. _____) issued by the local Civil Service Board for the Fifth Lighthouse District.

By direction of the Secretary:

Respectfully,

(Signed) CLIFFORD HASTINGS
Chief of Appointment Division.

L

Appropriation: Salaries, Keepers of Lighthouses.

Vice: J. E. Lowellen.

Legal Residence: Virginia.

(See reverse side.)

11—5980

MAR 23 1917

NDW

Washington D C March 1917

Lighthouse Inspector Baltimore Maryland

Stubbs probationally appointed assistant keeper
Newport News effective today or hereafter

PUTNAM

- - - - - - -

John E.

Commissioner

AW

Today's journ

PP

Sent Telg. 7.4.00 pm ✓

TC

MeC

Form 73

NOMINATION

RECM

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LIGHT HOUSES JUN 30 1917

OFFICE OF LIGHTHOUSE INSPECTOR, 5th DISTRICT,

Baltimore, Md., (City.) June 28, (Date.) 1917

THE COMMISSIONER OF LIGHTHOUSES:

Action recommended, Transfer involving reduction in salary.

Name, **John E. Stubbs** Legal residence, **Va.**

It is requested that rate of pay be changed to conform with new schedule in effect, ~~July 1, 1917~~. at date of appointment.

Similar slip removed from original 123

Effective **July 8, 1917** {~~the actual date of entrance on duty~~, or as soon thereafter as he enters on duty.

Former position, Assistant Keeper Hydrog. Engr. Cons. Mar. Engr. Personnel Accounts. Contracts Chf. Clk. Dep. Commr, Commr. of Lighthouses. Former salary, **$516. p.a.**

Location, **Newport News Middle Ground L.S., Va.**

Rank on eligible list, Rating, Percentage, , Other eligibles considered:

Previous incumbent, Hillary Quillen Services terminated to **, upon date later to be determined.**

Reason, **Transfer recommended to 2nd asst. kpr., Hog Isld. L.S., Va., $456. p.a.**

Members of family in Government Service, None

Remarks: This transfer at the request of Mr. Stubbs on Dist. Circ. Let. No. 83 of May 1, 1917. Approval of action recommended would not be in violation of Section 2, Rule 1, Civil Service Rules.

Selection regular, subject to the action of the U. S. Civil Service Commission. , 191

Secretary, Civil Service District.

H. D. King
Lighthouse Inspector.

BUREAU OF LIGHTHOUSES
WASHINGTON

~~JUN 30 1917~~ JUL 2 1917

Submitted to the Secretary of Commerce, approved.

Acting Commissioner

[1] Strike out the clause which does not apply.

11—2314

Form 73

NOMINATION

RECM

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LIGHT JUN30 1917 HOUSES

OFFICE OF LIGHTHOUSE INSPECTOR, 5th DISTRICT,

Baltimore, Md., (City.) June 28, (Date.) 1917

THE COMMISSIONER OF LIGHTHOUSES:

Action recommended, Transfer involving reduction in salary.

Name, **John E. Stubbs** Legal residence, **Va.**

Position, **Assistant Keeper** Salary, **$480. p.a.**

Location, **Craney Island L.S., Va.** Appropriation, **Salaries, keepers of lighthouses.**

Effective **July 8, 1917** {~~the actual date of entrance on duty~~, or as soon thereafter as he enters on duty.

Former position, Assistant Keeper Former salary, **$516. p.a.**

Hydrog.
Engr. Cons.
Engr.
Personnel
Accounts.
Contracts
Chf. Clk.
Dep. Commr,
Commr.

Location, **Newport News Middle Ground L.S., Va.**

Rank on eligible list, Rating, Percentage, , Other eligibles considered:

Previous incumbent, Hillary Quillen Services terminated **to**, upon date later to be determined.

Reason, **Transfer recommended to 2nd asst. kpr., Hog Isld. L.S., Va., $456. p.a.**

Members of family in Government Service, None

Remarks: This transfer at the request of Mr. Stubbs on Dist. Circ. Let. No. 83 of May 1, 1917. Approval of action recommended would not be in violation of Section 2, Rule 1, Civil Service Rules.

Selection regular, subject to the action of the U. S. Civil Service Commission. , 191

H. D. King

Secretary, Civil Service District. **Lighthouse Inspector.**

BUREAU OF LIGHTHOUSES
WASHINGTON

~~JUN 30 1917~~ JUL 3 1917

Submitted to the Secretary of Commerce, approved.

Acting Commissioner

[1] Strike out the clause which does not apply.

11—2314

GENERAL APPOINTMENT

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

LIGHT
JUL 7 1917
HOUSES

July 5, 1917.

Mr. John E. Stubbs,

Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office,

Assistant Keeper

in the Lighthouse Service

at a salary of Four Hundred and Eighty dollars per annum,

effective on the date on which you enter upon duty in the above-mentioned position.

(By transfer from assistant keeper at $516 per annum.)

By direction of the Secretary:

Respectfully,

(SIGNED) CLIFFORD HASTINGS

Chief of Appointment Division.

L
C

Appropriation: Salaries, Keepers of Lighthouses.

Vice: Hillary Quillen.

Legal Residence: Virginia.

11—3692

5 Insp.

ADDRESS ALL COMMUNICATIONS TO
LIGHTHOUSE INSPECTOR
BALTIMORE, MD.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LIGHT
SEP 5 1917
HOUSES

REOM.

Inclosure Received

OFFICE OF INSPECTOR, 5TH DISTRICT
BALTIMORE, MD.
Sept. 4, 1917

Commissioner of Lighthouses, Washington, D.C.

Subject: Leave of absence without substitute, J.E.Stubbs, asst. kpr., Craney Island L.S., Va.

Reference: Form 76 of Aug. 31, 1917 and letter dated Aug. 31, 1917 from Mr. Stubbs, attached.

It is recommended that the provision of the Lighthouse Regulations, 1914, which requires that in the Fifth Lighthouse District neither keeper at a two-keeper station shall be absent more than six days without providing at his own expense a substitute satisfactory to the Inspector be waived, in order that the application of John E. Stubbs, assistant keeper, Craney Island Light Station, Virginia, for leave of absence from 5 PM, July 24 to 7 AM, Aug. 2, 1917, when a substitute was not furnished, may be approved.

Craney Island L.S., Va. is a station of Class 1 as to shore liberty.

Return of attached papers, requested.

In the absence and by direction of the Inspector,

Ray L. Hankinson
Supt., L.S.

Hydrog.
Engr. Cons.
Mar. Engr.
Personnel
Accounts.
Contracts
Chf. Clk.
Dep. Commr.
Commr.

for exec dept

Absent abt 2 days over period allowed for not furnishing substitute. As Stubbs gives illness as reason for not returning in time rec approve Insp's recom.
Mec 9/11

Dupree OK 9/12

9/12

McC.
3 ~~One~~ inclosure.

SEP 14 1917

Submitted to Secretary of Commerce recommending that the Regulations, 1914, par. 469 (par. numbered 5), as amended by Department letter of July 24, 1916, be waived in this case, for the reasons stated by the Inspector. The return of the accompanying inclosures is requested with Department letter in the case.

Mec

Hydrog.
Engr. Cons.
Mar. Engr.
[redacted]
Accounts.
Contracts
Chf. Clk.
Dep. Commr.
Commr.

LIGHT
SEP 19 1917
HOUSES

September 18, 1917.

Commissioner of Lighthouses:

In accordance with the Bureau's recommendation of the 14th instant, the Department hereby waives the provision of the Lighthouse Regulations, 1914, which requires that in the Fifth District neither keeper at a two-keeper station shall be absent more than six days without providing at his own expense a substitute satisfactory to the inspector, in order that the application of John E. Stubbs, assistant keeper of Craney Island Light Station, Virginia, for leave of absence from 5 p.m., July 24, to 7 a.m., August 2, 1917, when a substitute was not furnished, may be approved.

The papers which accompanied the Bureau's communication are returned herewith, as requested.

(SIGNED) R. F. SWEET

Acting Secretary.

Bureau of Lighthouses, Washington.
SEP 24 1917

3 Incls.

To Lighthouse Inspector, Baltimore, Md.
for his information, guidance, and files of office. The inclosures above referred to, relating to the files of your office, are inclosed

Acting Commissioner.

Be guided accordingly.

Enclosure 1807.
C

ADDRESS ALL COMMUNICATIONS TO
LIGHTHOUSE INSPECTOR
BALTIMORE, MD.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

Engr.
Engr. Cons.
Mar. Engr.
Personnel
Accounts.
Contracts
Chf. Clk.
Dep. Commr.
Commr.

LIGHT
NOV 17 1917
HOUSES

HDK--KEOH.
Inclosure.

OFFICE OF INSPECTOR, 5TH DISTRICT
BALTIMORE, MD.
Nov. 16, 1917

Dept recd Nov 19

Commissioner of Lighthouses, Washington, D.C.

John E Stubbs

Subject: Absence without substitute.

Reference: Inclosed report, assistant keeper, Craney Island Light Station, Va.

Inasmuch as no statement is made as to any effort to obtain a substitute for this absence in excess of six days nor does there seem to have been any necessity on account of sickness or bad weather, I recommend that one day's pay be deducted in this case.

Attention is also invited to Department authority of Sep. 18, 1917 waiving the provisions of the Regulations in a previous case involving the same keeper. It is believed that this keeper needs to be held to strict account with the Regulations.

H. D. King
Lighthouse Inspector.

McC-T
1 inclosure.

Bureau of Lighthouses,
November 26, 1917

Submitted to Secretary of Commerce, recommending the approval of the Inspector's recommendation in this case.

LIGHT HOUSES DEC 1917

Hydrog.
Engr. Comm.
Mar. Engr.
~~Lighthouse~~
Accounts.
Contracts
Chf. Clk.
Dep. Commr.
Commr.

December 1, 1917.

Commissioner of Lighthouses:

For the reasons stated in the Fifth Inspector's letter of the 16th ultimo, and in accordance with the Bureau's recommendation of the 26th ultimo, the Department has granted authority to charge John E. Stubbs, assistant keeper of Craney Island Light Station, Virginia, with one day's leave without pay by reason of the fact that he was absent from duty seven days, from November 8 to 15, 1917, without furnishing a substitute, whereas the Lighthouse Regulations limit the amount of leave which may be taken under such circumstances to six days.

By direction of the Secretary:

McC-T

Bureau of Lighthouses, Washington,
Dec. 8, 1917

To Lighthouse Inspector, Baltimore, Md.
for his information, guidance, and files of office.

Acting Commissioner.

C-N.

(Cross Reference)

For basis of this action see

letter dated March 8 and 19, 1918.

in file of James M. Johns

Subject: Non-receipt of personal question form.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LIGHT
MAY 23 1918
HOUSES

McC-HFC

OFFICE OF INSPECTOR, 3rd DISTRICT
BALTIMORE, MD.
MAY 23 1918

Commissioner of Lighthouses, Washington, D.C.

Subject: Commendation, John E. Stubbs.

References: Mr. Stubbs' Letter of May 13 to this Office.

Sir:

Referring to the assistance rendered by you on May 12, 1918, in rescuing from drowning three young men, residents of Edgewater, Virginia, whose boat capsized near your light station, the Department warmly commends you for the valuable service thus rendered, which will be noted on the record as part of your official history.

Respectfully,

A. L. THURMAN
Acting Secretary.

Mr. John E. Stubbs,
Assistant Keeper,
Craney Island Light Station, Va.
(Through Commissioner of Lighthouses.)

LIGHTHOUSES---Bureau's files.

Exact copy as signed by A. L. THURMAN
Mailed MAY 23 1918 by

Bureau of Lighthouses, Washington
May 20, 1918.

To Lighthouse Inspector Baltimore, Maryland,
for files of his office. By direction of the Commissioner. See your report of May 15, 1918.

Chief Clerk.

ADDRESS ALL COMMUNICATIONS TO
LIGHTHOUSE INSPECTOR
BALTIMORE.

REOM.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

Hydrog.
Engr. Cons.
Mar. Engr.
Personnel
Accounts.
Contracts
Chf. Clk.
Dep. Commr.
Commr.

OFFICE OF INSPECTOR, 5TH DISTRICT
BALTIMORE, MD.

May 15, 1918

LIGHT
MAY 16 1918
HOUSES

MAY 16 1918 10 00 AM

LIGHT
MAY 23 1918
HOUSES

Commissioner of Lighthouses, Washington, D.C.

Subject: Commendation, John E. Stubbs.

Reference: Mr. Stubbs' letter of May 13 to this Office.

The Bureau is informed that on May 12 John E. Stubbs, assistant keeper, Craney Island Light Station, Va., rescued from drowning three young men, residents of Edgewater, Va., whose boat capsized near the light station. The persons rescued were also furnished dry clothing.

It is recommended that commendation issue to John E. Stubbs, assistant keeper, Craney Island L.S., Va., in accordance with Bureau Circular Letter No. 19 of Dec. 12, 1914.

In the absence and by direction of the Inspector,

F. C. Ruffhead.

Chief Clerk.

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
BALTIMORE, MD.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LIGHTHOUSES
10

921 JUN 18 AM 8 38

MEM
6/21 commended Stubbs & Linton
copies to Supt.
" " Supt. Fort Dom. Coll.
" " appt. Div.

Hydrog.
Engr. Corps
Insp. Engr.
Superint.
Accounts.
Contracts
Chf. Clk.
Dep. Comm.
Commr.

OFFICE OF SUPERINTENDENT, 5TH DISTRICT
BALTIMORE, MD.

June 17, 1921.

Commissioner of Lighthouses,
Washington, D.C.

Subject: Commendation, John E.Stubbs and Edward Linton, Baltimore L.S.

1. Mr. John E.Stubbs, Assistant Keeper, Baltimore Light Station, and Edward Linton, acting as substitute under appointment during illness of Keeper, went to the assistance of two men in a small boat which was drifting near the station. They were towed to the station and given food and lodging for the night. They left the station the next morning, June 12, for Baltimore.

2. It is recommended that Mr. Stubbs and Mr. Linton be commended for services rendered as cited above.

H. D. King.

Superintendent of Lighthouses.

LIGHTHOUSES
1921 JUN 24 AM 10 44

Hol-EK

JUN 23 1921

Sir:

Referring to report of assistance rendered by you on June 11, 1921, in towing to the station a small boat, with two men aboard, which was drifting in the vicinity of the station, the Department is pleased to commend you for the service rendered, which will be noted on the records as part of your official history.

Respectfully,

HERBERT HOOVER.

Secretary of Commerce.

John E. Stubbs, Assistant Keeper,
Baltimore Light Station, Md.
(Through Commissioner of Lighthouses).

LIGHTHOUSES---Appointment Division's files HERBERT HOOVER.

Exact copy as signed by_____

Mailed JUN 24 1921 by_____

Inclosure

Bureau of Lighthouses, Wash., Copy to....5th....Supt. Inclosed is copy of letter of commendation addressed to Edward Linton, Additional Keeper.

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
BALTIMORE, MD.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

VRH
1 Incl.

LIGHTHOUSES

1927 APR 28 PM 4 CO

OFFICE OF SUPERINTENDENT, 5TH DISTRICT
BALTIMORE, MD.

April 27, 1927

Airways
Surveys
Lighting
Radio
Weather
Clerical
Chief Engr.
Hydro.
Radio
Engr. Coast.
Mar. Engr.
Personnel
Finance
Law & Prep.
Adm. Assist.
Dep. Comm'r.
Commissioner.

Commissioner of Lighthouses,
Washington, D. C.

Subject: Commendation.

1. There is forwarded herewith copy of letter from J. E. Stubbs, Assistant Keeper, Killick Shoal Light Station, Va., wherein he states he rendered assistance and rescued man out in the bay. It is recommended that the Bureau commend him for this action.

H. D. King

Superintendent of Lighthouses

Pass
For extract
Think commendation by Supt would be adequate in this case
Concur in suggestion Supt to do so. See Bu circ 480 10-15-26. Also, how Supt thinks commendations. the circumstances should be reported
Ltr sent to Supt 4/29/27

RG-ML
Encls.

Bureau of Lighthouses, Washington, D. C.
April 30, 1927

Returned to Superintendent of Lighthouses, Baltimore, Md., with request that commendation in this case be made by the Superintendent, as this would appear to be in accordance with Bureau Circular No. 480 of October 15, 1926. For commendation by the Department or the Bureau, the circumstances should be reported rather fully.

Acting Commissioner of Lighthouses.

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
BALTIMORE, MD.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

VRH
1 Incl.

LIGHTHOUSES

1927 APR 28 PM 4 CO

OFFICE OF SUPERINTENDENT, 5TH DISTRICT
BALTIMORE, MD.

April 27, 1927

Airways
Surveys
Lighting
Radio
Weather
Clerical
Chief Engr.
Hydro.
Radio
Engr. Coast.
Mar. Engr.
Personnel
Finance
Law & Prep.
Adm. Assist.
Engr. Comm.
Commissioner.

Commissioner of Lighthouses,
Washington, D. C.

Subject: Commendation.

1. There is forwarded herewith copy of letter from J. E. Stubbs, Assistant Keeper, Killick Shoal Light Station, Va., wherein he states he rendered assistance and rescued man out in the bay. It is recommended that the Bureau commend him for this action.

H. D. King

Superintendent of Lighthouses

Pass
For extrac
Think commendation by Supt would be adequate in this case
concur + suggest advise Supt to do so + to see Bu circ 480 10-15-24. also, how Supt + commendations. the circumstances should be reported
JSC 4/29
PF 4/29

RG-ML
Encls.

Bureau of Lighthouses, Washington, D. C.
April 30, 1927

Returned to Superintendent of Lighthouses, Baltimore, Md., with request that commendation in this case be made by the Superintendent, as this would appear to be in accordance with Bureau Circular No. 480 of October 15, 1924. For commendation by the Department or the Bureau, the circumstances should be reported rather fully.

Acting Commissioner of Lighthouses.

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
BALTIMORE, MD.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

VRH
1 Incl.

LIGHTHOUSES

1927 APR 28 PM 4 CO

OFFICE OF SUPERINTENDENT, 5TH DISTRICT
BALTIMORE, MD.

April 27, 1927

Airways
Surveys
Lighting
Radio
Weather
Clerical
Chief Engr
Hydro.
Radio
Engr. Const.
Mar. Engr.
Personnel
Finance
Law & Prep.
Adm. Assist.
Asst. Comm'r.
Commissioner.

Commissioner of Lighthouses,
Washington, D. C.

Subject: Commendation.

1. There is forwarded herewith copy of letter from J. E. Stubbs, Assistant Keeper, Killick Shoal Light Station, Va., wherein he states he rendered assistance and rescued man out in the bay. It is recommended that the Bureau commend him for this action.

H. D. King

Superintendent of Lighthouses

Pers

For extract

Think commendation by Supt would be adequate in this case

concur in suggestion Supt to do so & to see Bu circ 4-20-15-4. Also, how Supt thru commendations. the circumstances should be rather fully reported. PF 4/27

JSC 4/29

OK 4/27

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
BALTIMORE, MD.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

VRH

LIGHTHOUSES
1927 MAY 7 AM 8 56

OFFICE OF SUPERINTENDENT, 5TH DISTRICT
BALTIMORE, MD.

May 6, 1927

J. E. Stubbs, Assistant Keeper,
Killick Shoal Light Station,
Chincoteague Island, Va.

Subject: Commendation.

Rep'd. in Bulletin June 1, 1927

1. This office desires to commend you for your action in rendering assistance and rescuing man out in the bay in the vicinity of your station, and same shall be noted on the records as part of your official history.

H. D. King

Superintendent of Lighthouses

Airways
Surveys
Lighting
Radio
Weather
Clerical
Chief Engr.
Hydro.
Radio
Engr. Const.
Mar. Engr.
Personnel
Finance
Law & Prop.
Adm. Assist.
Dep. Commr.
Commissioner.

mc file

Copy to Commissioner of Lighthouses, Washington, D. C.

PERSONNEL CLASSIFICATION BOARD FORM NO. 14—FIELD QUESTIONNAIRE
(To be filled out in accordance with the instructions given in P. C. B. Forms Nos. 15 and 16)

Bureau No. 14. 1213 *Sheet No.* 5(b)- 68

Space reserved for the use of the Board

1. Stubbs (Surname) John (Given name) W. (Initial)
2. Department Commerce
3. Bureau Lighthouses
4. Field service Lighthouse Service
5. (a) Field station Killick Shoal Light Station
   (b) Subdivision
   (c) City or town State
6. Pay roll title Light Keeper
7. Customary office title Assistant Keeper
8. Present administrative allocation $1200-1320
9. Present gross rate of pay $ 1320
10. Deduction for allowances $ None
11. Net rate paid in cash $ 1320

12. Indicate by an "X" in the proper box or boxes the kind of allowances, if any, received by the employee:
☐ House ☐ Room { ☐ Furnished ☒ Unfurnished } ☐ Heat ☒ Fuel ☒ Light ☐ Laundry ☐ Uniform ☐ Subsistence or rations in kind Meals per day: ☐ 1 ☐ 2 ☐ 3

13. Describe any other allowance, privilege, or perquisite of value

14. If any special equipment or a bond is required by law or regulation to be furnished at the employee's expense, state kind and annual cost Uniform, approximately $15.00

15. (a) Regular hours of work: From 8 a.m. to 5 p.m. (b) How many hours per week excluding unusual or irregular overtime work? Summer 56 Winter 56 (c) If not a full time and all-the-year-round position, state number of hours per day ; number of days per { week / month / year } (d) If certain hours of availability for duty, outside of regular working hours, are required, state hours and type of such duty Subject to emergency call throughout 24 hours.

16. (a) Rate of pay for overtime None (b) Amount of overtime pay in last 12 months

17. (a) Does the employee in any way direct or supervise other employees? No (b) If so, in what way? (See Form 16 before answering)

(c) How many?

18. If the employee supervises other persons through immediate contact, give the name and the sheet numbers of such persons. (For such of these as may not be covered by questionnaires, give number and kinds by occupations.) If the employee exercises supervision through section or division heads, give the title of such sections or divisions and the names and sheet numbers of their heads.

19. (a) Is the employee in any way directed, supervised, or instructed, or his work reviewed? Yes (b) If so, in what way? (See Form 16 before answering.) By Principal Keeper with whom he works side by side or watch and watch. He is instructed by example and supervised by direct personal contact with the Principal Keeper and by periodic inspections of station by district Superintendent or his representative.

20. What is the name, official position, and sheet number of the employee's immediate superior? L. B. Peterson, Kpr. 5(b)67

21. Employee's education: Strike an "X" over the number representing the highest grade or year completed in each type of school:

Elementary								High				Normal				College				Postgraduate or professional				
1	2	3	4	5	6	7	8	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	(Kind)

Other education (describe):

22. What length and kind of experience or other training did the employee possess upon original entrance into this position which was most qualifying or pertinent? Boatman and Painter from 1887 to 1915

10—1856

Compared & verified by John S. Stubbs

23. TO THE EMPLOYEE: Describe in detail the work you do. Put each distinct duty, task, or process in a separate paragraph. Explain first those that require most of your time. Explain occasional duties last. In the column at the left opposite each paragraph enter the approximate percentage of your time devoted to the work described in that paragraph. DO NOT ATTEMPT TO COMPOSE THIS STATEMENT WITHOUT FOLLOWING THE INSTRUCTIONS OF P. C. B. FORM NO. 15.

Percentage of working time	
Asst.Light Keeper 0/0 of work 10 Hrs. per day.	Under the direction of Keeper, I assist in keeping Killick S Light Sta. light burning between hours from sunset to sunris During the hours between sunrise and sunset, we maintain and the Sta. up by cleaning, painting and repairing same when ne Also have fog bell to operate when the weather conditions necessitates it. Have one (1) mile to go for provisions, ma and oil, via boat.
Attending Beacon Lights 2 Hrs. per day.	2.In addition to this, there are nine Beacon Lights to keep lighted and painted, which require a trip of fourteen (14) m each week, via boat regular, and more often at times. These Beacon Lights have to be kept burning regardless of weather conditions, which cause lots of exposure during severe cold stormy weather in an open boat. One of these Beacons is acr Chincoteague Inlet and we have to land on an unprotected beach, w makes it rather difficult at times.
Deliveries of supplies to Lt. Sta's 5 days a year.	3. We receive and deliver coal, wood and annual supplies fr Tenders at Sea for Assateague and Killick Shoal Light statio because Tenders can not get in the harbor, owing to depth of

24. I hereby certify that the foregoing was composed by me after reading P. C. B. Form No. 15, and that it is a true statement of my duties.

John E. Stubbles
(Signature of Employee)

25. TO THE PREPARING OFFICER: Write your own description of the employee's work. If in describing the work of the position you would cover the same

Answer to Question 25, P.C.B.Form No.14

The duties of this employee are to share the watches with principal keeper in care of light and fog signal and the labor of keeping same in state of perfect cleanliness and efficiency, and in cleaning, painting and minor repairs of the entire station, which is a 2-story frame house on interbraced iron piles on a submarine foundation, surmounted by a glazed lantern in which is mounted a fresnel lens for display of light, which may be either a kerosene wick lamp or incandescent oil vapor light. The fog signal is a bell operated by clockwork machinery. Communication with shore is by motor launch. Each of two keepers is allowed 5 days ashore per month and during absence of principal keeper, the assistant is in full charge of station.

The attendance upon minor lights grouped under this station is an important duty and requires skill and considerable risk in operating motor launch oftentimes under stormy conditions, and knowledge of the care and operation of acetylene gas apparatus.

Sept. 21, 1928 — H. D. King (Signature of head of field office or station) — Supt. of Lighthouses (Title)

29. I hereby certify that I have read all of the foregoing and that, to the best of my knowledge and belief the statements made on both sides of this sheet are accurate and complete, except as indicated in attached memorandum, marked _____ In my judgment the compensation of this position should be in a range from $ 1500 to $ 1800

SEP 25 1928, 1928 — H. B. BOWERMAN (Signature of head of bureau or his representative) — Acting Commissioner of Lighthouses. (Title)

U. S. GOVERNMENT PRINTING OFFICE: 1928 10—1856

23. TO THE EMPLOYEE: Describe in detail the work you do. Put each distinct duty, task, or process in a separate paragraph. Explain first those that require most of your time. Explain occasional duties last. In the column at the left opposite each paragraph enter the approximate percentage of your time devoted to the work described in that paragraph. DO NOT ATTEMPT TO COMPOSE THIS STATEMENT WITHOUT FOLLOWING THE INSTRUCTIONS OF P. C. B. FORM NO. 15.

Percentage of working time	
Asst.Light Keeper 0/0 of work 10 Hrs. per day.	Under the direction of Keeper, I assist in keeping Killick S Light Sta. light burning between hours from sunset to sunris During the hours between sunrise and sunset, we maintain and the Sta. up by cleaning, painting and repairing same when ne Also have fog bell to operate when the weather conditions necessitates it. Have one (1) mile to go for provisions, ma and oil, via boat.
Attending Beacon Lights 2 Hrs. per day.	2. In addition to this, there are nine Beacon Lights to keep lighted and painted, which require a trip of fourteen (14) m each week, via boat regular, and more often at times. These Beacon Lights have to be kept burning regardless of weather conditions, which cause lots of exposure during severe cold stormy weather in an open boat. One of these Beacons is acr Chincoteague Inlet and we have to land on an unprotected beach, w makes it rather difficult at times.
[illegible] a year.	3. We receive and deliver coal, wood and annual supplies fr Tenders at Sea for Assateague and Killick Shoal Light statio because Tenders can not get in the harbor, owing to depth of

26. How long have the employee's duties been substantially as described above? March 17, 1921

27. I hereby certify that to the best of my knowledge and belief the statements made by me on both sides of this sheet are accurate and complete.

Sept. 21, 1928 (Date) — H. D. King (Signature of Preparing Officer) — Supt.of Lighthouses (Title)

28. I hereby certify that I have read all of the foregoing and that, to the best of my knowledge and belief, the statements made on both sides of this sheet are accurate and complete, except as indicated in attached memorandum, marked _____. In my judgment the compensation of this position should be in a range from $1500. to $1800.

Sept. 21, 1928 (Date) — H. D. King (Signature of head of field office or station) — Supt.of Lighthouses (Title)

29. I hereby certify that I have read all of the foregoing and that, to the best of my knowledge and belief the statements made on both sides of this sheet are accurate and complete, except as indicated in attached memorandum, marked _____. In my judgment the compensation of this position should be in a range from $ 1500, to $ 1800

SEP 25 1928, 1928 (Date) — H. B. BOWERMAN (Signature of head of bureau or his representative) — Acting Commissioner of Lighthouses. (Title)

U. S. GOVERNMENT PRINTING OFFICE: 1928

Form 73

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, Fifth DISTRICT.

Baltimore, Md. (City) December 20, (Date) 1932

COMMISSIONER OF LIGHTHOUSES:

Action recommended, Transfer and Demotion

Name, John E. Stubbs

Position, 2nd Asst. Keeper

Location, Hog Island Light Station, Va.

Effective, January 10, 1933

Legal residence, Virginia

Proposed salary, $1320.p.a. (exclusive of $240.p.a. for quarters

Proposed range, $1140-1500.

Appropriation, Sal. L.H. Keepers

[1] ~~the actual date of entrance on duty~~, or as soon thereafter as he enters on duty.

Former position, Asst. Keeper

Location, Killick Shoal Light Station, Va.

Former salary, $1680.p.a.

Former range, $1500-1860.

Rank on eligible list, ---- Rating, ---- Percentage, ---- , Other eligibles considered:

(Lt.#1208)

Previous incumbent; his pay: L. R. Carpenter- $1140.p.a. Services terminated, September 30, 1932.

Reason, Deceased.

Members of family in Government service, None

Date of birth, October 6, 1874

Remarks: The action recommended is necessitated by the discontinuance of Killick Shoal Light Station and does not violate Civil Service rule relative to religious or political opinions or affiliations. The action is in the interest of economy and for the good of the Service.

Selection regular, subject to the action of the U. S. Civil Service Commission, , 19----

L. M. HOPKINS

---- Secretary, Civil Service District.

Superintendent of Lighthouses.

BUREAU OF LIGHTHOUSES
WASHINGTON

December 27, 1932

Submitted to the Secretary of Commerce, approved, attention being invited to Bureau indorsement of this date on the Superintendent's letter of December 21.

W. P. HARMAN

Acting Commissioner of Lighthouses

[1] Strike out the clause which does not apply.

11—2314

DEPARTMENT OF COMMERCE

Justification for Filling Vacancy under Authority
of the Act Approved June 30, 1932.

Bureau or Office:	5th District, U. S. Lighthouse Service.
Position:	2nd Asst. Keeper
Compensation:	$1320. p.a.
Location:	Hog Island Light Station, Va.
Appropriation:	Salaries, Keepers of Lighthouses, 1933.
Date of Vacancy:	October 1, 1932 - death.
Justification:	This position has been constantly filled since the death of the previous incumbent (September 30, 1932) by temporary employees. It is essential that it be filled for the protection of life and property. It will be filled by transfer of an assistant Keeper from Killick Shoal Light Station, Va., whose position will be discontinued when he enters on duty in this one.

Approved:

Secretary of Commerce

Recommended by:

Acting Commissioner of Lighthouses.

Form A-38

DEPARTMENT OF COMMERCE

APPOINTMENT DIVISION

WASHINGTON

January 3, 1933.

Mr. John E. Stubbs,

Through the Commissioner of Lighthouses.

Sir:

You are advised that your compensation has been changed as indicated below, effective January 10, 1933, or entrance on duty (change of duties and station).

No new appointment will be issued to you as a result of this change, and an oath of office is not required.

By direction of the Secretary.

Respectfully,

[redacted]

Chief of Appointment Division.

From: $1680 per annum.

To: $1320 per annum.

Service and grade:

Appropriation (unit): Field.

5
DSE

JAN -4 1933

GOVERNMENT PRINTING OFFICE 11—9051

DEPARTMENT OF COMMERCE
Bureau of Lighthouses
Washington

March 31, 1933

Baltimore, Md.

Superintendent of Lighthouses:

It is requested that the information indicated in the item checked below be furnished the Bureau promptly, with the return of the attached papers, if any.

NAME AND DESIGNATION John E. Stubbs -- Keeper *

(1) Give date of entrance on duty, of transfer, or of resignation.
(2) Furnish personal history sheet.
(3) Furnish oath of office.
(4) Furnish civil service form 375 in triplicate.
(5) Submit form SS-66, showing last day served by temporary appointee.
(6) Furnish standard form 13 in quadruplicate (abstract of official record).
(7) Furnish documentary evidence of date of birth as prescribed in civil service.form 2473, attached.
(8) Submit inclosed nominations through the District Civil Service Secretary.
(9) Furnish one copy certified form 2806.
(10) Miscellaneous.

* **For the information of the Department it is requested that the effective date of transfer of Stubbs from Killick Shoal to Hog Island be reported.**

pay $1680 Tpay 1320 qrs. 240 1560

For the Commissioner:
R. J. GROSS
Chief of Personnel Division.

H-M

District Fifth Date April 1, 1933

Returned to Commissioner of Lighthouses: **Date of entrance on duty of John E. Stubbs, 2nd Asst. Keeper, Hog Island Light Station, Va., is January 16, 1933.**

For and in the absence of the Superintendent,
T. S. JOHNSON

Asst. Superintendent of Lighthouses.

APR -3 1933

Submitted to Secretary of Commerce for his information.

For the Commissioner,

Chief, Personnel Division

Form 9

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

RETIREMENT UNDER ACT OF JUNE 20, 1918, AS AMENDED

(In case of disability retirement, execute medical certificate on Form 9a)

LIGHTHOUSES
1933 OCT -19- AM 8:53

Date October 9, 1933.

Superintendent of Lighthouses,

Fifth District

Baltimore, Md.
(City)

I hereby apply for retirement from active duty in the Lighthouse Service effective November 1, 1933, on the basis of service shown hereon.

J. E. Stubbs
(Name)

2nd Asst. Keeper
(Designation)

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES

City Baltimore, Md. *Date* October 18, 1933.

Submitted to Commissioner of Lighthouses, Washington, D. C., recommending retirement at $ 703.31 per annum, effective at the close of October 31, 1933.

It is certified that the record of service and pay shown on Page 2 is correct as shown by the records of this office, and that all Government service shown has been verified.

For and in the absence of the Superintendent

T. S. Johnson

Asst. *Superintendent of Lighthouses.*

BUREAU OF LIGHTHOUSES, *Washington, D. C.,* OCT 19 1933

Submitted to the Secretary of Commerce, recommending approval.

WPH

W. P. HARMAN

Acting *Commissioner of Lighthouses.*

RV

FOR USE OF DEPARTMENT

11—10551

Form 9

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

RETIREMENT UNDER ACT OF JUNE 20, 1918, AS AMENDED

(In case of disability retirement, execute medical certificate on Form 9a)

Name John E. Stubbs Date of birth October 6, 1874

Designation 2nd Asst. Keeper

RECORD OF ALL ACTIVE GOVERNMENT SERVICE

(Including military, naval, and civilian service. Each department, branch, or independent office in which applicant served in a civilian capacity should be listed separately)

	Beginning			Ending			Remarks
	Month	Day	Year	Month	Day	Year	
Army							
Navy							
Marine Corps							
Civilian employment. Seaman	Feb.	4	1896	Apr.	3	1899	3 - 2 - 0
Asst. Keeper	Mar.	30	1912	May	31	1912	0 - 2 - 1
do.	May	14	1915	June	5	1915	0 - 0 - 22
do.	Mar.	23	1917	June	30	1918	1 - 3 - 8
do.	Mar.	17	1921	June	15	1933	12 - 2 - 29
2nd. do.	June	16	1933	Oct.	31	1933	0 - 4 - 15
							16 - 13 - 75
							2 60
Total service	17 years, 3 months, 15 days.						18 75

Does applicant receive or has he applied for a pension from the Government under any law? No. If so, give number of pension certificate or of claim:

Does applicant receive or has he applied for compensation under the War Risk Insurance Act? No. If so, give number of claim:

Does applicant receive or has he applied for compensation under the Federal Compensation Act, as amended? No.

If so, state the compensation received:

STATEMENT BY FISCAL YEARS OF BASIC PAY RECEIVED DURING LAST FIVE YEARS OF ACTIVE SERVICE IMMEDIATELY PRECEDING EFFECTIVE DATE OF RETIREMENT

(Compute service on basis of 30 days a month. Do not include periods of leave without pay, rations, quarters, or other allowance)

Designation	Beginning			Ending			Rate of Pay	Pay Received
	Month	Day	Year	Month	Day	Year		
Asst. Keeper	Nov.	1	1928	Dec.	31	1930	$1620.	$3,510.
do.	Jan.	1	1931	June	15	1933	1680.	4,130.
2nd do.	June	16	1933	Oct.	31	1933	1320.	495.

Total compensation for last five years of active service $8,135.00

Average compensation for last five years of active service $1,627.00

Annual rate of retired pay ($1,627.00 × years 17.291 ÷ 40) = $703.31
(Not exceeding 30)

U. S. GOVERNMENT PRINTING OFFICE: 1931 11—10551

**** C O P Y ****

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

CERTIFICATE OF MEDICAL EXAMINATION, DISABILITY RETIREMENT

(Act of March 4, 1925)

October 13, 1933.
(Date)

NAME OF CLAIMANT John Stubbs DESIGNATION Assistant Lighthouse Keeper Hog Island Lighthouse.

Here give a complete personal description, together with permanent marks and scars other than those described below in physical examination: Fairly well developed, somewhat emaciated white man of 58 years.

Height ____ Weight ____ pounds. Complexion ____

Color of eyes ____ Color of hair ____

Claimant makes the following statement in regard to the origin, nature, and extent of the alleged disability: Patient stated that for the past 6 years he has been having attacks of rather sharp, non-radiating pain over his heart. This pain is usually brought on by exertion and relieved by rest, but leaves a residual dull ache over his heart. Attacks ~~were~~ are always accompanied by shortness of breath. The attacks have gradually become more frequent until now he has at least one a day, sometimes 2 or 3. For the past 3 years he has noted swelling of his ankles in the evening.

Here describe fully nature of disability: Arteriosclerosis, general.
Myocarditis, chronic.
Hydrocele, left. (Stated he fell on apex of roof 11 years ago landing on left testicle. Has had a hydrocele ever since.)

Claimant describes the duties of his position as follows: Usual duties of a lighthouse keeper.

Is disability to perform such duty of a permanent character? Yes.

Is it indicated that applicant may recover from disability and be fit for restoration to active duty? No. Do you recommend reexamination with this in view? No.

I HEREBY CERTIFY that upon examination I find the above-named claimant to be disabled for useful and efficient service by reason of the disability above described, which is not due to vicious habits, intemperance, or willful misconduct on his part.

The examining physician must be in the Federal Service

U.S. Marine Hospita, Norfolk, Va. /sgd./ Albert E. Russell,
(Place of examination) (Examining Surgeon)

Surgeon.
(Title and branch of medical service)

U. S. GOVERNMENT PRINTING OFFICE: 1931 11—10543

LIGHTHOUSES
1933 OCT 30 AM 10:07

October 28, 1933

Mr. John E. Stubbs,

Through the Commissioner of Lighthouses.

Sir:

In accordance with the provisions of the Act of March 4, 1925, entitled An Act to Provide for Retirement for Disability in the Lighthouse Service, you are, upon recommendation of the Commissioner of Lighthouses, hereby retired from that service (Fifth District), effective beginning November 1, 1933, with retired pay at the rate of $703.31 per annum.

By direction of the Secretary:

Respectfully,

EDW. J. GARDNER.

Chief of Appointment Division.

G

OCT 30 1933

7/1/39 Transferred from Bureau of Lighthouses, Department of Commerce, and consolidated with United States Coast Guard, under terms of Plan No. 2 of Reorganization Act of 1939, approved by Congress April 3, 1939.

File received -

STANDARD FORM 50 (9 PART)
UNITED STATES
CIVIL SERVICE COMMISSION
OCTOBER 1946

FORM APP...
BUDGET BUREA...

NOTIFICATION OF PERSONNEL ACTION

1. NAME (MR.—MISS—MRS.—FIRST—MIDDLE INITIAL—LAST)	2. DATE OF BIRTH	3. JOURNAL OR ACTION NO.	4. DATE
Stubbs, John E. (Mr.)	10-6-1874	27	10-11-48

This is to notify you of the following action affecting your employment:

5. NATURE OF ACTION (USE STANDARD TERMINOLOGY)	6. EFFECTIVE DATE	7. CIVIL SERVICE OR OTHER LEGAL AUTHORITY
AMENDMENT Retirement (Disability)	Close 10-31-33	

FROM		TO
Keeper	8. POSITION TITLE	
$1320 per annum) Plus $240 pa Qtrs	9. SERVICE, GRADE, SALARY	
U. S. Coast Guard	10. ORGANIZATIONAL DESIGNATIONS	
Norfolk, Va. Hog Island Lt.Sta., Va.	11. HEADQUARTERS	
[X] FIELD [ ] DEPARTMENTAL	12. FIELD OR DEPT'L	[ ] FIELD [ ] DEPARTMENTAL

13. REMARKS

In accordance with the Comptroller General's Decision B-70029 dated 10-23-47, which reversed Decision A-31584 of 5-28-30, your retirement pay has been recomputed on the basis of the average gross pay (which includes the valuation of quarters for the period occupied) received during the last five years of your active duty. The computation on this basis changes the rate of your retirement pay from $703.31 to $719.76, and this notice is issued in order that you may have accurate information as to the rate of retirement pay which you are authorized to receive.

Total Service: 17 years, 3 months, 15 days

Computation: ($1665.00 x 17.2916 ÷ 40) = $719.76

H. L. Morgan
H. L. MORGAN
Chief, Civilian Personnel Division

14. SIGNATURE OR OTHER AUTHENTICATION

15. VETERAN'S PREFERENCE								16. POSITION CLASSIFICATION ACTION			
NONE	5 PT.	10 POINT			WWII	WWI	OTHER	NEW	VICE	I. A.	REAL.
		DISAB.	WIFE	WIDOW							
X											

17. SEX	18. RACE	19. APPROPRIATION	20. SUBJECT TO C.S. RETIREMENT ACT (YES—NO)	21. DATE OF OATH (ACCESSIONS ONLY)	22. LEGAL RESIDENC...
M		FROM: TO: Sal., Kprs. of Lhs, CG	XXX LH 3-7-25		Va.

☆U.S. GOVERNMENT PRINTING OF...

Sens 6/15

4. PERSONNEL FOLDER COPY

OCT 12 1948

STANDARD FORM 50 (9 PART)
UNITED STATES
CIVIL SERVICE COMMISSION
OCTOBER 1946

FORM APP...
BUDGET BUREA...

NOTIFICATION OF PERSONNEL ACTION

1. NAME (MR.—MISS—MRS.—FIRST—MIDDLE INITIAL—LAST)	2. DATE OF BIRTH	3. JOURNAL OR ACTION NO.	4. DATE
Stubbs, John E. (Mr.)	10-6-1874	27	10-11-48

This is to notify you of the following action affecting your employment:

5. NATURE OF ACTION (USE STANDARD TERMINOLOGY)	6. EFFECTIVE DATE	7. CIVIL SERVICE OR OTHER LEGAL AUTHORITY
AMENDMENT Retirement (Disability)	Close 10-31-33	

FROM		TO
Keeper	8. POSITION TITLE	
Plus $1320 per annum) $240 pa Qtrs	9. SERVICE, GRADE, SALARY	
U. S. Coast Guard	10. ORGANIZATIONAL DESIGNATIONS	
Norfolk, Va. Hog Island Lt.Sta., Va.	11. HEADQUARTERS	
[X] FIELD [ ] DEPARTMENTAL	12. FIELD OR DEPT'L	[ ] FIELD [ ] DEPARTMENTAL

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H. L. Morgan
H. L. MORGAN
Chief, Civilian Personnel Division

14. SIGNATURE OR OTHER AUTHENTICATION

15. VETERAN'S PREFERENCE								16. POSITION CLASSIFICATION ACTION			
NONE	5 PT.	10 POINT			WWII	WWI	OTHER	NEW	VICE	I. A.	REAL.
		DISAB.	WIFE	WIDOW							
X											

17. SEX	18. RACE	19. APPROPRIATION	20. SUBJECT TO C.S. RETIREMENT ACT (YES—NO)	21. DATE OF OATH (ACCESSIONS ONLY)	22. LEGAL RESIDENCE
M		FROM: TO: Sal., Kprs. of Lhs, CG	XXX LH 3-4-25		Va.

☆U.S. GOVERNMENT PRINTING OFFICE: 1947 — 705009

4. PERSONNEL FOLDER COPY

OCT 12 1948

3—2 File 92

28 October 1948
FA-PA 75

General Accounting Office
Claims Division
Washington 25, D. C.

Gentlemen:

Reference your file Misc-2879672.

Inclosed is a letter of Mr. John E. Stubbs, a retired member of the former Lighthouse Service, in which he claims the difference due in retired pay based on gross salary, which includes the amount deducted as a charge for occupancy of Government quarters, over that paid him based on net salary, for the period November 1, 1933 to June 30, 1947. In this connection, reference is made to the Comptroller General's decision of October 23, 1947 (B-70029).

Also inclosed is Standard Form 50 (9 Part) describing this retirement. This form shows correct computation of retired pay to be $719.76 per annum, whereas, for the period November 1, 1933 to June 30, 1947, Mr. Stubbs was paid at the rate of $703.31 per annum - an underpayment of $16.45 per year, or $1.38 per month.

Computation of the amount due and appropriations chargeable are as follow:

13-64414	- Retired Pay, Lighthouse Service, 1934	$ 11.04
13-65414	" " " " 1935	16.45
13-66414	" " " " 1936	16.45
13-70905	" " " " 1937	16.45
2081255	" " " " 1938	16.45
2091255	" " " " 1939	16.45
2001255	- Retired Pay, Former Lighthouse Service, Coast Guard, 1940	16.45
2011255	" " " " " " " 1941	16.45
2021255	" " " " " " " 1942	16.45
2031255	" " " " " " " 1943	16.45
2041255	" " " " " " " 1944	16.45
2051255	" " " " " " " 1945	16.45
2061255	" " " " " " " 1946	16.45
2071255	" " " " " " " 1947	16.45
	TOTAL	$224.89

For tax withholding purposes, the records of this office show that Mr. Stubbs claims 2 exemptions.

General Accounting Office
Claims Division
Washington 25, D. C.

FA-PA 75
28 October 1948

Mr. Stubbs' mailing address is Girdletree, Maryland, and his claim is forwarded for settlement. No part of this claim has been or will be paid by this office.

By direction of the Commandant.

Very truly yours,

28 OCT 1948

A. F. MACKAY
Lieutenant, USCG
Chief, Pay and Audit Section

Incls:
1. Claimant's letter dtd 12/29/47
2. Standard Form 50 (9 Part)

CC: Claimant

Budget Division, Sta. 6-3

JEMuzik:edl
10-27-48 6-7

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION

Mr. Jno E. Stubbs (Name)

" (Legal Residence)

STATUS

11—8940

DESIGNATION	ACTION	SALARY	BUREAU—SERVICE—STATION	DATE OF EFFECT
Asst. Kpr.	Prob.	$480	L.H. Hooper Ls. L.S. Md	Mar 30/1912
	resigned—close		May 31, 1912.	
additional Asst. Keeper.	Not ex 15 days.	$480	L.H. Tilghmans Rge Rear L.S. Del.	Aug 18/13
	Last day served		Sept 1, 1913.	
Asst. Kpr.	Prob.	$480	L.H. Thomas Pt Shoal " Md	May 14/15
	Resigned—close		June 5, 1915.	
" "	Prob.	516.	L.H. Newport News Bar	Mar 23/17
" "	Trans.	480	" Craney Is L.S. "	July 23/17
	Resigned—close		June 30 1918.	
Keeper.	Prob.	720	L.H. Baltimore LS Md	Mar 17/21
"	Trans.	"	" Choptank River LS "	July 1/21
"	Trans	780	" Killick Shoal " Bar	Dec 7/21
"	Read Pay	1020	" " " " "	[illegible]
"	"	1380	" " " " "	[illegible]
"	Incr. comp.	1440	" " " " "	[illegible]
"	INCREASE IN COMPENSATION	1500	" " " " "	JAN 1 1927
"	COMPENSATION Act. May 28, 1928.	1620	" " " " "	JUL 1 1928
"	INCREASE IN COMPENSATION	1680	" " " " "	JAN 1 1931
Keeper	Transfer	1320	L.H. - Hog Island Va.	Jan 16, 1933
			Retired - Nov. 1, 1933 (Disability)	
			$703.31 p.a.	

PERSONNEL CLASSIFICATION BOARD FORM NO. [redacted] FIELD QUESTIONNAIRE
(To be filled out in accordance with the instructions given in P. C. B. Forms Nos. 15 and 16)

Bureau No. L[redacted]213 5(b)-68 Sheet No. [redacted]

Space reserved for the use of the Board

*N.Y.

1. Stubbs (Surname) John (Given name) E. (Initial)

2. Department Commerce
3. Bureau Lighthouses
4. Field service Lighthouse Service
5. (a) Field station Killick Shoal Light Station
(b) Subdivision
(c) City or town State

6. Pay roll title Light Keeper
7. Customary office title Assistant Keeper
8. Present administrative allocation $1500-1800
9. Present gross rate of pay $ 1620
10. Deduction for allowances $ None
11. Net rate paid in cash $ 1620

12. Indicate by an "X" in the proper box or boxes the kind of allowances, if any, received by the employee:
☐ House ☐ Room { ☐ Furnished ☒ Unfurnished } ☐ Heat ☒ Fuel ☒ Light ☐ Laundry ☐ Uniform ☐ Subsistence or rations in kind Meals per day: ☐ 1 ☐ 2 ☐ 3

13. Describe any other allowance, privilege, or perquisite of value

14. If any special equipment or a bond is required by law or regulation to be furnished at the employee's expense, state kind and annual cost Uniform, approximately $15.00

15. (a) Regular hours of work: From Night m. to m. (b) How many hours per week excluding unusual or irregular overtime work? 66
Summer 66 Winter 66 (c) If not a full time and all-the-year-round position, state number of hours per day ; number of days per { week / month / year } (d) If certain hours of availability for duty, outside of regular working hours, are required, state hours and type of such duty Subject to emergency call throughout 24 hours.

16. (a) Rate of pay for overtime None (b) Amount of overtime pay in last 12 months

17. (a) Does the employee in any way direct or supervise other employees? No (b) If so, in what way? (See Form 16 before answering)
(c) How many?

18. If the employee supervises other persons through immediate contact, give the name and the sheet numbers of such persons. (For such of these as may not be covered by questionnaires, give number and kinds by occupations.) If the employee exercises supervision through section or division heads, give the title of such sections or divisions and the names and sheet numbers of their heads.

* 12/27/32 - Bu. asks abolish this Pos.

19. (a) Is the employee in any way directed, supervised, or instructed, or his work reviewed? Yes (b) If so, in what way? (See Form 16 before answering.)
By Principal Keeper with whom he works side by side or watch and watch. He is instructed by example and supervised by direct personal contact with the Principal Keeper and by periodic inspections of station by district Superintendent or his representative.

20. What is the name, official position, and sheet number of the employee's immediate superior? A. E. Paterson, Kpr. 5(b)-67

21. Employee's education: Strike an "X" over the number representing the highest grade or year completed in each type of school:

Elementary								High				Normal				College				Postgraduate or professional				
1	2	3	X 4	5	6	7	8	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	(Kind)

Other education (describe):

22. What length and kind of experience or other training did the employee possess upon original entrance into this position which was most qualifying or pertinent?
Boatman and Painter from 1887 to 1915

Approved by authority of Secretary of Commerce

10—1856

23. TO THE EMPLOYEE: Describe in de[illegible]e work you do. Put each distinct duty, task, or process in [illegible]rate paragraph. Explain first those that require most of your time. Explain occasional [illegible] last. In the column at the left opposite each paragraph en[illegible]e approximate percentage of your time devoted to the work described in that paragraph. DO NOT ATTEMPT TO COMPOSE THIS STATEMEN[illegible] WITHOUT FOLLOWING THE INSTRUCTIONS OF P. C. B. FORM NO. 15.

Percentage of working time	
sst.Light eeper /0 of work 0 Hrs. per ay.	Under the direction of Keeper, I assist in keeping Killick Shoal Light Sta. light burning between hours from sunset to sunrise. During the hours between sunrise and sunset, we maintain and keep the Sta. up by cleaning, painting and repairing same when needed. Also have fog bell to operate when the weather conditions necessitates it. Have one (1) mile to go for provisions, mail and oil, via boat.
ttending eacon ights Hrs. per lay.	2. In addition to this, there are nine Beacon Lights to keep lighted and painted, which require a trip of fourteen (14) miles each week, via boat regular, and more often at times. These Beacon Lights have to be kept burning regardless of weather conditions, which cause lots of exposure during severe cold and stormy weather in an open boat. One of these Beacons is across Chincoteague Inlet and we have to land on an unprotected beach, which makes it rather difficult at times.
Deliveries of supplies to Lt. Sta's 5 days a year.	3. We receive and deliver coal, wood and annual supplies from Tenders at Sea for Assateague and Killick Shoal Light stations because Tenders can not get in the harbor, owing to depth of water.

24. I hereby certify that the foregoing was composed by me after reading P. C. B. Form No. 15, and that it is a true statement of my duties.

John E. Stubbs
(Signature of Employee)

25. TO THE PREPARING OFFICER: Write your own description of the employee's work. If in describing the work of the position you would cover the same

Answer to Question 25, P.C.B.Form No.14

The duties of this employee are to share the watches with principal keeper in care of light and fog signal and the labor of keeping same in state of perfect cleanliness and efficiency, and in cleaning, painting and minor repairs of the entire station, which is a 2-story frame house on interbraced iron piles on a submarine foundation, surmounted by a glazed lantern in which is mounted a fresnel lens for display of light, which may be either a kerosene wick lamp or incandescent oil vapor light. The fog signal is a bell operated by clockwork machinery. Communication with shore is by motor launch. Each of two keepers is allowed 5 days ashore per month and during absence of principal keeper, the assistant is in full charge of station.

The attendance upon minor lights grouped under this station is an important duty and requires skill and considerable risk in operating motor launch oftentimes under stormy conditions, and knowledge of the care and operation of acetylene gas apparatus.

from $1500. to $1800.

Sept. 21, 1928 (Date) — H. D. King (Signature of head of field office or station) — Supt.of Lighthouses (Title)

29. I hereby certify that I have read all of the foregoing and that, to the best of my knowledge and belief the statements made on both sides of this sheet are accurate and complete, except as indicated in attached memorandum, marked ———. In my judgment the compensation of this position should be in a range from $ 1500, to $ 1800

SEP 25 1928, 1928 (Date) — H. B. BOWERMAN (Signature of head of bureau or his representative) — Acting Commissioner of Lighthouses (Title)

U. S. GOVERNMENT PRINTING OFFICE: 1928

23. TO THE EMPLOYEE: Describe in de[illegible]e work you do. Put each distinct duty, task, or process in [illegible]rate paragraph. Explain first those that require most of your time. Explain occasional [illegible] last. In the column at the left opposite each paragraph en[illegible] approximate percentage of your time devoted to the work described in that paragraph. DO NOT ATTEMPT TO COMPOSE THIS STATEMENT WITHOUT FOLLOWING THE INSTRUCTIONS OF P. C. B. FORM NO. 15.

Percentage of working time	
sst.Light eeper /0 of work 0 Hrs. per ay.	Under the direction of Keeper, I assist in keeping Killick Shoal Light Sta. light burning between hours from sunset to sunrise. During the hours between sunrise and sunset, we maintain and keep the Sta. up by cleaning, painting and repairing same when needed. Also have fog bell to operate when the weather conditions necessitates it. Have one (1) mile to go for provisions, mail and oil, via boat.
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eliveries upplies . Sta's s a .	3. We receive and deliver coal, wood and annual supplies from Tenders at Sea for Assateague and Killick Shoal Light stations because Tenders can not get in the harbor, owing to depth of water.

24. I hereby certify that the foregoing was composed by me after reading P. C. B. Form No. 15, and that it is a true statement of my duties.

John L. Stubbs
(Signature of Employee)

RING OFFICER: Write your own description of the employee's work. If in describing the work of the position you would cover the same

Answer to Question 25, P.C.B.Form No.14

26. How long have the employee's duties been substantially as described above? March 17, 1921

27. I hereby certify that to the best of my knowledge and belief the statements made by me on both sides of this sheet are accurate and complete.

Sept. 21, 1928 (Date) — H. D. King (Signature of Preparing Officer) — Supt. of Lighthouses (Title)

28. I hereby certify that I have read all of the foregoing and that, to the best of my knowledge and belief, the statements made on both sides of this sheet are accurate and complete, except as indicated in attached memorandum, marked ---------- In my judgment the compensation of this position should be in a range from 1500. to 1800.

Sept. 21, 1928 (Date) — H. D. King (Signature of head of field office or station) — Supt. of Lighthouses (Title)

29. I hereby certify that I have read all of the foregoing and that, to the best of my knowledge and belief the statements made on both sides of this sheet are accurate and complete, except as indicated in attached memorandum, marked ---------- In my judgment the compensation of this position should be in a range from $ 1500, to $ 1800

SEP 25 1928, 1928 (Date) — H. B. BOWERMAN (Signature of head of bureau or his representative) — Acting Commissioner of Lighthouses (Title)

U. S. GOVERNMENT PRINTING OFFICE: 1928

October 28, 1933.

Mr. John E. Stubbs,

Through the Commissioner of Lighthouses.

Sir:

In accordance with the provisions of the Act of March 4, 1925, entitled An Act to Provide for Retirement for Disability in the Lighthouse Service, you are, upon recommendation of the Commissioner of Lighthouses, hereby retired from that service (Fifth District), effective beginning November 1, 1933, with retired pay at the rate of $703.31 per annum.

By direction of the Secretary:

Respectfully,

EDW. J. GARDNER. OCT 28 1933
Chief of Appointment Division.

C

4394

CARDED

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

RETIREMENT UNDER ACT OF JUNE 20, 1918, AS AMENDED

(In case of disability retirement, execute medical certificate on Form 9a)

Name John E. Stubbs Date of birth October 6, 1874

Designation 2nd Asst. Keeper

RECORD OF ALL ACTIVE GOVERNMENT SERVICE

(Including military, naval, and civilian service. Each department, branch, or independent office in which applicant served in a civilian capacity should be listed separately)

	Beginning			Ending			Remarks
	Month	Day	Year	Month	Day	Year	
Army							
Navy							
Marine Corps							
Civilian employment Seaman	Feb.	4	1896	Apr.	3	1899	No Record
Asst. Keeper	Mar.	30	1912	May	31	1912	
do.	May	14	1915	June	5	1915	
do.	Mar.	23	1917	June	30	1918	
do.	Mar.	17	1921	June	15	1933	
2nd. do.	June	16	1933	Oct.	31	1933	
Total service	17 years, 3 months, 15 days.						

Does applicant receive or has he applied for a pension from the Government under any law? No. If so, give number

Amended to include qtrs. as result Comp. Gen. Dec. B-70029 dated 10-23-47

STATEMENT BY FISCAL YEARS OF BASIC PAY RECEIVED DURING LAST FIVE YEARS OF ACTIVE SERVICE IMMEDIATELY PRECEDING EFFECTIVE DATE OF RETIREMENT

(Compute service on basis of 30 days a month. Do not include periods of leave without pay, rations, quarters, or other allowance)

Designation	Beginning			Ending			Number Days in Pay Status (P. D. or P. H. personnel)	Rate of Pay	Pay Received
	Month	Day	Year	Month	Day	Year			
Pay	Nov.	1	1928	Jan.	15	1933	4Y 2M 15D		
	Jan.	16	1933	Oct.	31	1933	9M 15D	total	8135.00
Quarters	Jan.	16	1933	Oct.	31	1933	9M 15D	240.00	190.00
									8325.00

Total compensation for last five years of active service $8325.00

Average compensation for last five years of active service $1665.00

Annual rate of retired pay ($1665.00 × years 17.2916 ÷ 40) = $719.76
(Not exceeding 30)

U. S. GOVERNMENT PRINTING OFFICE 16—35893-1

FDS
JBK

of pension certificate or of claim: _____

Does applicant receive or has he applied for compensation under the War Risk Insurance Act? No. If so, give number of claim: _____

Does applicant receive or has he applied for compensation under the Federal Compensation Act, as amended? No.

If so, state the compensation received: _____

STATEMENT BY FISCAL YEARS OF BASIC PAY RECEIVED DURING LAST FIVE YEARS OF ACTIVE SERVICE IMMEDIATELY PRECEDING EFFECTIVE DATE OF RETIREMENT

(Compute service on basis of 30 days a month. Do not include periods of leave without pay, rations, quarters, or other allowance)

Designation	Beginning			Ending			Rate of Pay	Pay Received
	Month	Day	Year	Month	Day	Year		
Asst. Keeper	Nov.	1	1928	Dec.	31	1930	$1620.	$3,510.
do.	Jan.	1	1931	June	15	1933	1680.	4,130.
2nd do.	June	16	1933	Oct.	31	1933	1320.	495.

Total compensation for last five years of active service $8,135.00

Average compensation for last five years of active service $1,627.00

Annual rate of retired pay ($1,627.00 × years 17.291 (Not exceeding 30) ÷ 40) = $703.31

U. S. GOVERNMENT PRINTING OFFICE: 1931 11—10551

Form 9

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

RETIREMENT UNDER ACT OF JUNE 20, 1918, AS AMENDED

(In case of disability retirement, execute medical certificate on Form 9a)

1933 OCT - 19 - AM 8:53

DEPARTMENT OF COMMERCE OCT 20 1933 APPOINTMENT DIVISION

1933 OCT - 20 AM 11:32

CHIEF CLERK DEPARTMENT OF COMMERCE OCT 25 1933 APPOINTMENT DIVISION

Date October 1933.

Superintendent of Lighthouses,

Fifth District

Baltimore, Md.
(City)

I hereby apply for retirement from active duty in the Lighthouse Service effective November 1, 1933, on the basis of service shown hereon.

Disability after 15 years Age 17 years

J. E. Stubbs
(Name)

2nd. Asst. Keeper
(Designation)

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES

City Baltimore, Md. *Date* October 18, 1933.

Submitted to Commissioner of Lighthouses, Washington, D. C., recommending retirement at $703.51 per annum, effective at the close of October 31, 1933.

It is certified that the record of service and pay shown on Page 2 is correct as shown by the records of this office, and that all Government service shown has been verified.

For and in the absence of the Superintendent

T. D. Thurman

Asst. Superintendent of Lighthouses.

BUREAU OF LIGHTHOUSES, *Washington, D. C.,* OCT 19 1933

Submitted to the Secretary of Commerce, recommending approval.

10-24-33
DW Adams suggests we retire Mr. Stubbs

APPOINTMENT DIVISION NECESSARY ACTION TAKEN OCT 28, 1933 DEPARTMENT OF COMMERCE

Action O.K.
Chief Clerk

C. P. Harman

Acting Commissioner of Lighthouses.

FOR USE OF DEPARTMENT

11—10551

Form 9a

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

CERTIFICATE OF MEDICAL EXAMINATION, DISABILITY RETIREMENT

(Act of March 4, 1925)

SUPT. OF LIGHT HOUSES
OCT 17 1933
BALTIMORE MD.

October 13, 1933.
(Date)

NAME OF CLAIMANT John Stubbs DESIGNATION Assistant Lighthouse Keeper, Hog Island Lighthouse.

Here give a complete personal description, together with permanent marks and scars other than those described below in physical examination: Fairly well developed, somewhat emaciated white man of 58 years

Height ____ Weight ____ pounds. Complexion ____

Color of eyes ____ Color of hair ____

Claimant makes the following statement in regard to the origin, nature, and extent of the alleged disability: Patient stated that for the past 6 years he has been having attacks of rather sharp, non-radiating pain over his heart. This pain is usually brought on by exertion and relieved by rest, but leaves a residual dull ache over his heart. Attacks are always accompanied by shortness of breath. The attacks have gradually become more frequent until now he has at least one a day, sometimes 2 or 3. For the past 3 years he has noted swelling of his ankles in the evening.

Here describe fully nature of disability: Arteriosclerosis, general.
Myocarditis, chronic.
Hydrocele, left. (Stated he fell on apex of roof 11 years ago landing on left testicle. Has had a hydrocele ever since.)

Claimant describes the duties of his position as follows: Usual duties of a lighthouse keeper.

Is disability to perform such duty of a permanent character? Yes.

Is it indicated that applicant may recover from disability and be fit for restoration to active duty? No Do you recommend reexamination with this in view? No

I HEREBY CERTIFY that upon examination I find the above-named claimant to be disabled for useful and efficient service by reason of the disability above described, which is not due to vicious habits, intemperance, or willful misconduct on his part.

The examining physician must be in the Federal Service

U.S.Marine Hospital, Norfolk, Va.
(Place of examination)

Albert E Russell
(Examining Surgeon)
Albert E. Russell, Surgeon

(Title and branch of medical service)

U. S. GOVERNMENT PRINTING OFFICE: 1931 11—10543

LIGHTHOUSES

DEPARTMENT OF COMMERCE
Bureau of Lighthouses
Washington

1933 APR 3 AM 9:24

DEPARTMENT OF COMMERCE
APR 4 1933

March 31, 1933

APR 1 1933
BALTIMORE, MD.

Superintendent of Lighthouses: Baltimore, Md.

It is requested that the information indicated in the item checked below be furnished the Bureau promptly, with the return of the attached papers, if any.

1933 APR 3 PM 3:03
DEPARTMENT OF COMMERCE
CHIEF CLERK

NAME AND DESIGNATION John E. Stubbs -- Keeper

(1) Give date of entrance on duty, of transfer,* ~~or of resignation.~~
(2) Furnish personal history sheet.
(3) Furnish oath of office.
(4) Furnish civil service form 375 in triplicate.
(5) Submit form SS-66, showing last day served by temporary appointee.
(6) Furnish standard form 13 in quadruplicate (abstract of official record).
(7) Furnish documentary evidence of date of birth as prescribed in civil service form 2473, attached.
(8) Submit inclosed nominations through the District Civil Service Secretary.
(9) Furnish one copy certified form 2806.
(10) Miscellaneous.

*** For the information of the Department it is requested that the effective date of transfer of Stubbs from Killick Shoal to Hog Island be reported.**

CARDED

For the Commissioner:

H-M

R. J. GROSS
Chief of Personnel Division.

District Fifth Date April 1, 1933.

Returned to Commissioner of Lighthouses: Date of entrance on duty of John E. Stubbs, 2nd Asst. Keeper, Hog Island Light Station, Va., is January 16, 1933.

For and in the absence of the Superintendent,

Asst. Superintendent of Lighthouses.

Supt.
Asst. Supt.
Chief Clk.
Asso. Engr.
Asst. Engr. (1)
Asst. Engr. (2)
Junior Engr.
Hydrog.
Accounts
Drawing
Personnel
Cost Engr.
Pres. Clk.
Stenog.
Messenger
File

ENTERED ON COMPLETION
OF PERSONNEL JOURNAL
APR 12 1933
Date

APR -3 1933

Submitted to Secretary of Commerce for his information.

For the Commissioner,

Chief, Personnel Division.

Form A-38

DEPARTMENT OF COMMERCE

APPOINTMENT DIVISION

WASHINGTON

January 3, 1933.

M John E. Stubbs,

Through the Commissioner of Lighthouses.

Sir:

You are advised that your compensation has been changed as indicated below, effective January 10, 1933, or entrance on duty (change of duties and station).

No new appointment will be issued to you as a result of this change, and an oath of office is not required.

By direction of the Secretary.

Respectfully,

EDW. J. GARDNER.
Chief of Appointment Division.

From: $1680 per annum.

To: $1320 per annum.

Service and grade:

Appropriation (unit): Field.

CARDED

APPOINTMENT DIVISION
ENTERED ON JOURNAL
JAN 14 1933
SHEET NO. 4216
DEPARTMENT OF COMMERCE

5
DSE

GOVERNMENT PRINTING OFFICE 11—9051

Form 73

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

DEPARTMENT OF COMMERCE DEC 28 1932 APPOINTMENT

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, Fifth DISTRICT.

Baltimore, Md. (City) December 20, (Date) 1932

DEPARTMENT OF COMMERCE JAN - 3 1933 APPOINTMENT

COMMISSIONER OF LIGHTHOUSES:

Action recommended, Transfer and Demotion — Legal residence, Virginia

Name, John E. Stubbs — Proposed salary, $1320.p.a. (exclusive of $240.p.a. for quarters

Position, (2nd Asst.) Keeper — Proposed range, $1140-1500.

Location, Hog Island Light Station, Va. — Appropriation, Sal. L.H. Keepers

Effective, January 10, 1933 — [1] ~~the exact date of entrance on duty~~, or as soon thereafter as he enters on duty.

Former position, (Asst.) Keeper — Former salary, $1680.p.a.

Location, Killick Shoal Light Station, Va. — Former range, $1500-1860.

Rank on eligible list, --- Rating, --- Percentage, --- , Other eligibles considered:

689

Previous incumbent; his pay: ~~L. R.~~ Robert L. Carpenter- $1140.p.a. (Lt.#1208) Services terminated, September 30, 1932.

Reason, Deceased.

Position vac. is being abolished - Ref Bur. recom. 12/29/32.

Members of family in Government service, None

Date of birth, October 6, 1874

Remarks: The action recommended is necessitated by the discontinuance of Killick Shoal Light Station and does not violate Civil Service rule relative to religious or political opinions or affiliations. The action is in the interest of economy and for the good of the Service.

Selection regular, subject to the action of the
U. S. Civil Service Commission, , 19----

L. M. Hoptins

Secretary, Civil Service District. — Superintendent of Lighthouses.

12-28-32

BUREAU OF LIGHTHOUSES
WASHINGTON

December 27, 1932

Submitted to the Secretary of Commerce, approved, attention being invited to Bureau indorsement of this date on the Superintendent's letter of December 21.

Action O. K.

Chief Clerk.

APPOINTMENT DIVISION NECESSARY ACTION JAN - 4 1932

W. P. Karman

Acting Commissioner of Lighthouses

[1] Strike out the clause which does not apply.

11—2314

[illegible]-38

DEPARTMENT OF COMMERCE

APPOINTMENT DIVISION

WASHINGTON

December 31, 1930

Mr. J. E. Stubbs

Through the Commissioner of Lighthouses.

You are advised that your compensation has been changed as indicated below, effective January 1, 1931.

No new appointment will be issued to you as a result of this change, and an oath of office is not required.

By direction of the Secretary.

Respectfully,

EDW. T. GARDNER

Chief of Appointment Division.

From: $1620

To: $1680

Service and grade: Range $1500-1860

Appropriation (unit): Salaries, Keepers of Lighthouses.

5th District.

WHC

APPOINTMENT DIVISION
ENTERED ON JOURNAL
JAN 10 1931
SHEET NO. 2222
DEPARTMENT OF COMMERCE

CARDED

GOVERNMENT PRINTING OFFICE 11—9051

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

July 1, 1928.

Mr. John E. Stubbs,

Through the Chief, Bureau of Lighthouses.

Sir:

You are advised that under the Welch Act your compensation has been changed as indicated below, effective July 1, 1928.

By direction of the Secretary:

Respectfully,

EDW. J. GARDNER,

Chief of Appointment Division.

From: $1500

To: $1620

11—9564

5

CARDED
CARDED

APPOINTMENT DIVISION ENTERED JUL 2 1928

CROSS REFERENCE

REPORT OF EXCESS LEAVE OF CERTAIN EMPLOYEES IN LIGHTHOUSES.

SEE FILE OF: J. D. BRADY.

STUBBS, JOHN E.

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

February 23, 1927

OFFICE OF SUPT, 5th DISTRICT
Baltimore, Md.

2-8-27.

Commissioner of Lighthouses,
Washington, D. C.

Subject: Transfers and promotions.

1. Below is report for month of JANUARY of transfers, promotions and demotions made in this district which do not require oaths, including transfers made by Form 73 a, with necessary data required by the Department in connection thereto:

NAME	POSITION	SALARY	NATURE OF CHANGE	LETTER DATE	EFFEC DATE OF CHANGE
Stubble John E.	asst Kpr	1500	increase	1/1/27	1/1/27

/s/ King
Superintendent of Lighthouses.

NOW LETTER OF FEBRUARY 8, 1927. in file of STAUBLY, L.H.

Form A-38

DEPARTMENT OF COMMERCE

APPOINTMENT DIVISION

WASHINGTON

January 1, 1927.

Mr. J. E. Stubbs,

Through the Commissioner of Lighthouses.

Sir:

You are advised that your compensation has been changed as indicated below, effective January 1, 1927.

No new appointment will be issued to you as a result of this change, and an oath of office is not required.

By direction of the Secretary.

Respectfully,

JAN 3 1927

CLIFFORD HASTINGS

Chief of Appointment Division.

From: $1440 per annum.

To: $1500 per annum.

Service and grade: Field.

Appropriation (unit):

C

5

APPOINTMENT DIVISION ENTERED JAN 14 1927 ON JOURNAL OF DEPARTMENT OF COMMERCE

APPROVED BY THE ACTING SECRETARY 1/11/27

FILE 1093/1

GOVERNMENT PRINTING OFFICE 11—9051

CROSS REFERENCE

SEE FILE--464/16/D+1

NAME Stubbs, John L. POSITION Keeper

BUREAU BUREAU OF LIGHTHOUSES STATION 5th Dist

CIRCULAR #11----9/15/23

BASE PAY	Bonus	Total	Allowances Items	Allowances Value	Allowances Aggregate	As Classified for estimate purposes Service	Grade	Pay	Recommendations regarding differential from standard rates: Is differential recommended	Amt. per annum to be Added	Amt. per annum to be Subtracted
780	240	1020	CR	164.25	1184.25	LHS	2	1200	yes	120	

CIRCULAR #13----11/13/23

approv. 9 3 20

GRADE RECOMMENDED 6

RANGE OF COMPENSATION RECOMMENDED FROM $1320 TO $1500

16. Indicate what special equipment, if any, the employee is required by law or regulation to furnish at his own expense, and the approximate annual maintenance cost to the employee:

Kind of equipment Uniform; annual cost, $Est. 120.00

17. Extent of employee's education. (Place an "X" in the box before the highest grade or year.)

(a) Elementary school; years ☐1 ☐2 ☐3 ☐4 ☒5 ☐6 ☐7 ☐8

(b) High school; years ☐1 ☐2 ☐3 ☐4

(c) Business school; years ☐½ ☐1 ☐1½ ☐2 ☐2½ ☐3

(d) College: Name ; years ☐1 ☐2 ☐3 ☐4

(e) Post graduate work: Kind ; years ☐1 ☐2 ☐3

(f) Correspondence courses: Kind ; number of lessons ; number completed

18. Description of work. (Describe the various tasks performed, making the description of each as detailed as space will permit. Use a paragraph for each task and number the paragraphs. In the column at the right state the estimated percentage of the total time—in the course of a day, month, or year—given to each task.)

Percentage of total time given to each task

WATER STATION

1. Operating fourth order light and bell fog signal.
2. Keeping the station painted and clean.
3. Keeping the machinery and small boats in order.
4. Keeping station records and preparing reports.
5. Going for mail and provisions.
6. Observing aids to navigation and conditions of weather.
7. Preparing meals and keeping rooms clean.

The keepers of this light also have charge of eight minor lights.

* This employee is located at a Water Station and allowances marked X do not apply to his family who must live ashore.

...ICATION BOARD FORM NO. 1
...ut in accordance with detailed
...ruction sheet, Form No. 2)

Sheet No. 10
2—12758

DO NOT WRITE IN THIS SPACE

	a		
	b		
	c		
	d		

1. Stubbs (Surname) John (Given name) F (Initial)
2. Department Commerce
3. Bureau Lighthouses
4. Field Service Lighthouse
5. (a) Field Station Fifth Lighthouse District
   (b) Subdivision Killick Shoal L.S.Va.
   (c) City or town ---- State Va.
6. Pay-roll title Light keeper
7. Customary office title Asst.keeper

8. (a) Number of regular working hours of the position, per day Avg. about 15; per week 105
   (b) If this is not a full-time position, state percentage of time employed per day ____; or per week ____
   (c) If night work, wholly or in part, state the hours: From 1/2 of time from sunset to sunrise m.
9. If this is not an all-year-round position, state approximate number of days employed each year ____
   During what months ____
10. If the employee receives compensation from any other branch of the Federal Government, or from any city, county, or State government, state the position held and the compensation ____
11. Present rate of pay, exclusive of bonus $780. per annum; bonus, $240. per annum.
12. Rate of pay, exclusive of bonus, on January 1, 1923, $780. per "; bonus, $ " per annum.
13. If the employee receives overtime pay, state the rate None
14. Title of appropriation or fund from which basic compensation is paid Salaries, Keepers of Lighthouses
* 15. Indicate by an "X" in the proper box any of the following allowances received, in addition to salary or wages: ☒ Quarters; ☐ 3 meals per day; ☐ 2 meals per day; ☐ 1 meal per day; ☐ Subsistence or rations in kind; ☐ Uniform; ☐ Laundry; ☒ Fuel; ☒ Light; ☐ Heat. If cash allowances are made for any of these items, state which items and the amounts per annum $164.25
   45¢ per diem commutation of rations
16. Indicate what special equipment, if any, the employee is required by law or regulation to furnish at his own expense, and the approximate annual maintenance cost to the employee:
   Kind of equipment Uniform; annual cost, $Est. 20.00
17. Extent of employee's education. (Place an "X" in the box before the highest grade or year.)
   (a) Elementary school; years ☐ 1 ☐ 2 ☐ 3 ☐ 4 ☒ 5 ☐ 6 ☐ 7 ☐ 8
   (b) High school; years ☐ 1 ☐ 2 ☐ 3 ☐ 4
   (c) Business school; years ☐ ½ ☐ 1 ☐ 1½ ☐ 2 ☐ 2½ ☐ 3
   (d) College: Name ____; years ☐ 1 ☐ 2 ☐ 3 ☐ 4
   (e) Post graduate work: Kind ____; years ☐ 1 ☐ 2 ☐ 3
   (f) Correspondence courses: Kind ____; number of lessons ____; number completed ____

18. Description of work. (Describe the various tasks performed, making the description of each as detailed as space will permit. Use a paragraph for each task and number the paragraphs. In the column at the right state the estimated percentage of the total time—in the course of a day, month, or year—given to each task.)

Percentage of total time given to each task

WATER STATION

1. Operating fourth order light and bell fog signal.
2. Keeping the station painted and clean.
3. Keeping the machinery and small boats in order.
4. Keeping station records and preparing reports.
5. Going for mail and provisions.
6. Observing aids to navigation and conditions of weather.
7. Preparing meals and keeping rooms clean.

The keepers of this light also have charge of eight minor lights.

* This employee is located at a Water Station and allowances marked X do not apply to his family who must live ashore.

19. Does employee work under immediate supervision, or to a large extent upon his own responsibility? (Describe fully.)

Asst.Keeper is under immediate supervision of keeper except when keeper is absent from station, when assistant keeper takes charge of station and assumes responsibilities of keeper. Stations are usually in isolated localities where the personnel must act in emergency without reference to superior officers.

20. Do the duties involve direction or supervision of the work of other employees? .....
If so, describe the nature of the direction or supervision and give the number and classes of employees directed or supervised.

This employee ranks second at this station and he regularly has no employees under him.

21. How long have the employee's duties been substantially as described above? Dec. 7, 1921

22. I hereby certify that to the best of my knowledge and belief the answers to the foregoing questions are correct.

May 25, 1923. (Date) — H. D. King (Signature of Preparing Officer) — Supt. of Lighthouses. (Title)

23. I have read the foregoing and I agree to it except as follows:

.....
(Signature of Employee)

THE FOLLOWING TO BE FILLED OUT BY THE HEAD OF THE FIELD OFFICE OR STATION

24. Indicate by an "X" in the proper spaces below the qualifications and personal traits considered important for the satisfactory performance of the duties of this position:

	High Degree	Average	Not Essential
Judgment		X	
Accuracy		X	
Initiative (originality and resourcefulness)	X		
Trustworthiness (dependability)	X		
Speed (quickness)		X	
Physical Qualities (strength and endurance)	X		

EDUCATIONAL TRAINING		
	Essential	Desirable But Not Essential
College		
High School		X
Common School	X	

Technical Education: If essential, kind and extent ---

Experience: If essential, kind and extent ---

25. I hereby certify that I have read the foregoing and that, to the best of my knowledge and belief, the statements made are accurate and complete. In my judgment the compensation of this position should be in a range from $ 1020. to $ 1260. exclusive of allowances mentioned in question 15.

May 25, 1923. (Date) — H. D. King (Signature of head of field office or station) — Supt. of Lighthouses. (Title)

GOVERNMENT PRINTING OFFICE 2—12758

Form A-21

NOTICE OF CHANGE IN SALARY
KEEPERS-LIGHTHOUSE SERVICE

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

June 25, 1925.

Mr. John E. Stubbs,

Through the Commissioner of Lighthouses.

Sir:

You are advised that your salary as keeper in the Lighthouse Service has been changed from $ 1380 per annum to $ 1440 per annum, effective July 1, 1926.

No new appointment will be issued to you as a result of this change, and an oath of office is not required.

By direction of the Secretary:

Respectfully,

EDW. J. GARDNER
Acting Chief of Appointment Division.

11—8074

II
512

CARDED

APPOINTMENT DIVISION ENTERED JUL 16 1925 ON JOURNAL DEPARTMENT OF COMMERCE

DEPARTMENT OF COMMERCE

APPOINTMENT DIVISION

WASHINGTON

January 31, 1925.

Mr. John E. Stubbs,

Through the Commissioner of Lighthouses.

Sir:

In connection with the readjustment of pay of positions in the Lighthouse Service the total compensation of the position occupied by you has been fixed as indicated below, effective February 1, 1925.

By direction of the Secretary:

Respectfully,



Acting Chief of Appointment Division.

Position: Keeper.

Salary: $1380.

Appropriations: Salaries, Keepers of Lighthouses.
General Expenses, Lighthouse Service.

EK

5th

CARDED

(CROSS REFERENCE)

Stubbs, John C. In accordance with authority of the Director of the Budget dated June 27, 1924, the salary is re-adjusted to $ 1020, effective July 1, 1924.

For authorization see letter dated JUL 23 1924 File No. 1095/21.

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
BALTIMORE, MD.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LIGHTHOUSES

MEM

Eyerly.
Engr. Corps
Mar. Engr.
Accounts.
Contracts
Chf. Clk.
Dep. Comm
Commr.

1922 JAN 12 AM 8 48
OFFICE OF SUPERINTENDENT 5TH DISTRICT
BALTIMORE, MD.

January 11, 1922

1922 JAN 13 PM 3 08

Commissioner of Ligthouses,
Washington, D.C.

Below is report for the month of December of transfers and promotions made in this district which do not require oaths, excluding transfers made by Forms 73A, with the necessary data required by the Department in connection thereto.

Name	Position	Salary	Nature of Change	Letter Date	Effect. Date of Change
Stubbs, John E.	Kpr., Killick Shl	$780.p.a.	Transfer	12/1/21	12/7/21
Schlatzer, Theo.	" 7 Ft. Knoll	960." "	"	12/12/21	12/1/21

W. D. King
Superintendent of Lighthouses

CARDED

Bureau of Lighthouses, Washington
JAN 12 1922

Submitted to Secretary of Commerce for his information.

J. S. CONWAY
Acting Commissioner

U. S. REPORT DATA ENTERED

NOTICE OF CHANGE IN SALARY
KEEPERS--LIGHTHOUSE SERVICE

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

M

December 1, 1921.

r. John E. Stubbs,

Through the Commissioner of Lighthouses.

Sir:

You are advised that your salary as keeper in the Lighthouse Service has been changed from $ 720 per annum to $ 780 per annum, effective December 7, 1921, or as soon thereafter as you enter on duty.

No new appointment will be issued to you as a result of this change, and an oath of office is not required.

By direction of the Secretary:

Respectfully,

(SIGNED) CLIFFORD HASTINGS

Chief of Appointment Division.

CARDED

APPOINTMENT DIVISION ENTERED DEC 1 1921 ON JOURNAL DEPARTMENT OF COMMERCE

P

Sth

U. S. REPORT DATA ENTERED

Form 73

NOMINATION

MEM

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

1921 NOV 29 AM 8 47

Supt.
OFFICE OF LIGHTHOUSE ~~INSPECTOR~~, 5th DISTRICT,

Baltimore, Md., (City.) November 28, 1921 (Date.) 191

THE COMMISSIONER OF LIGHTHOUSES:

Action recommended, Transfer

Name, **John E. Stubbs** Legal residence, **Va.**

Position, **Keeper** Salary, **$ 780. p.a.**

Location, **Killick Shoal L.S., Va.** Appropriation, **Salaries, Keepers of Lighthouses**

Effective **December 7, 1921** {[1] ~~the actual date of entrance on duty~~, or as soon thereafter as he enters on duty.

Former position, **Keeper** Former salary, **$ 720. p.a.**

Location, **Choptank River L.S., Md.**

Rank on eligible list, -- Rating, Percentage, , Other eligibles considered:

Previous incumbent, **Charles McGee** Services terminated, **Close of November 19, 1921.**

Reason, **Died**

Members of family in Government Service, **None**

Remarks:

Selection regular, subject to the action of the U. S. Civil Service Commission, , 191

12/1/21.

Secretary, Civil Service District.

H. D. King

Superintendent of Lighthouses.

BUREAU OF LIGHTHOUSES
WASHINGTON

NOV 29 1921

Submitted to the Secretary of Commerce, approved.

J. S. CONWAY
Acting Commissioner of Lighthouses.

[1] Strike out the clause which does not apply.

11—2314

Cross reference.

August 1, 1921, The Bureau of Lighthouses advises the Department of the date of Effect of the following change.

Name	Salary	Effective Date of Change.
[redacted]	[redacted]	[redacted]
Stubbs, John E.	720 pa.	July 1, 1921

see file James E. English

Hol-EK

APPOINTMENTS

JUN 23 1921

1921 JUN 24 AM 11 38

Sir:

Referring to report of assistance rendered by you on June 11, 1921, in towing to the station a small boat, with two men aboard, which was drifting in the vicinity of the station, the Department is pleased to commend you for the service rendered, which will be noted on the records as part of your official history.

Respectfully,

HERBERT HOOVER.

Secretary of Commerce.

John E. Stubbs, Assistant Keeper,
Baltimore Light Station, Md.
(Through Commissioner of Lighthouses).

LIGHTHOUSES---Appointment Division's files

Exact copy as signed by HERBERT HOOVER.

Mailed JUN 24 1921 by

Form 33a

LIGHTHOUSES

1921 JUN 15 AM 8 35

REPORT OF TRANSFER OF APPOINTEE

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

OFFICE OF LIGHTHOUSE ~~INSPECTOR,~~ Supt. 5th DISTRICT.

Baltimore, Md., June 14,1921 , 191

THE COMMISSIONER OF LIGHTHOUSES:

The following-named employee will be transferred as indicated, and will enter upon duty at his new station on July 1,1921.

CHIEF CLERK

1921 JUN 16 PM 3 38

Name, John E.Stubbs Position, Keeper (Asst.)

From Baltimore Light Station,Md. To Choptank River Light Station,Md.

Previous incumbent, None (New position authorized by Dept. July 29,1920)

Services terminated, ----- Reason, ----

Position of Assistant Keeper, Choptank River L.S. was authorized at the same time that position of Keeper was authorized, in accordance with recommendation from this office to the Bureau July 13,1920. Choptank River Light Station was recently established and is now in operation.

1921 JUN 17 AM 9 07

Superintendent of Lighthouses

, 191

The above-referred-to transfer became effective beginning with .....

CARDED

APPOINTMENT DIVISION ENTERED JUN 17 1921 ON JOURNAL DEPARTMENT OF COMMERCE

108 6/17/21

BUREAU OF LIGHTHOUSES

WASHINGTON JUN 15 1921

Submitted to the Secretary of Commerce for his information.

Conway

Acting Commissioner.

SUPT. OF LIGHTHOUSES MAR 19 1921 BALTIMORE, MD.

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

1921 APR 9 AM 8 39

PERSONAL QUESTION SHEET

This form shall be furnished for each person appointed in the service of the Department immediately upon entrance on duty.

The information called for in Part I shall be filled in by the Bureau or Office to which the employee is assigned, after which the form shall be transmitted to the employee for answers to the questions in Part II. The completed form shall be indorsed by the proper Bureau officer and forwarded to the Department for file.

DIV. OF ELEM.

1921 APR 9 AM 11 31

PART I.

1. Name of employee John E. Stubbs

2. Position to which appointed Keeper,

3. Bureau or Service Lighthouse Service, District 5th

4. Place of duty Baltimore L.s.,Md.
(City, town, station, or vessel.)

5. Salary $720. p.a.

6. Appropriation from which paid Salaries, Keepers of Lighthouses

7. Manner of appointment. (Examples: "From stenographer and typewriter examination, ———, 19—;" "Without examination;" or "By reinstatement;" or "By transfer from ———," stating Department, Bureau or Service, position, and salary, if known).

Thro' ~~XIXIX~~ reinstatement.

Full Duplicate

Supt.
1 A Supt.
Chief Cl.
2 A Supt.
3 A Supt.
4 A Supt.
Mech.
1 Drafts
2 Drafts
Hydrog.
Accounts
Ordering
Personnel
Cost Kpg.
File Clk.
Stenog.
Messenger
File

PART II.

THE FOLLOWING QUESTIONS ARE TO BE ANSWERED BY THE EMPLOYEE:

The statement should be signed by the employee, or, if unable to write, he may sign by mark in the presence of one witness.

1. What is your full name? (State whether Mr., Miss, or Mrs., and spell out names in full, including middle name or names. Example: "Mr. John Richard Roe." If name itself is merely a letter, so state.)

Mr. John Edward Stubbs

2. How do you intend to write your name on the pay roll? (This should agree with signature to your oath of office.)

John E. Stubbs.

3. What is your present legal residence? (Give State or Territory, county, city or town, and Congressional district.)

Virginia (State or Territory.) Accomac (County.) Chincoteague (City or town.) 5th. (Congressional district.)

4. If the legal residence given in answer to question 3 is not the same as that stated in the certificate of appointment, the difference should be explained.

5. What is your race? (Answer "white," "colored," or "Mongolian.") White

11—6927

U. S. REPORT DATA ENTERED

6. Where were you born? Chincoteague, Va.

7. When were you born? October (Month.) 6th. (Day.) 1874 (Year.)

8. If foreign born, state when and where naturalization papers were taken out

9. What is your marital condition? (Answer "single," "married," "widowed," or "divorced.") Married

10. Give name and address of person whom you would like to have notified in case of accident.

Mrs. J. E. Stubbs (Name.) (Number and street.)

Chincoteague (City or town.) Va. (State or Territory.)

11. Are there any members of your family, besides yourself, in the civil service of the United States? (Answer "yes" or "no.") no If so, state in blank spaces below the information called for by the headings.

Name.	Post-office address.	Position and department or office in which employed.	Relationship.	Married or single.
		Position / Department or office		
		Position / Department or office		
		Position / Department or office		

12. Have you any physical disabilities? (Answer "yes" or "no.") no If so, describe fully. (If you have defective eyesight, state whether corrected by glasses.) no

13. Do you hold any State or municipal office? (Answer "yes" or "no.") no If so, state name of such office and compensation attached.

14. Were you in the military or naval service of the United States during any war? (Answer "yes" or "no.") no If so, state in blank spaces below the information called for by the headings.

Company and regiment, or vessel.	Date enlisted.	Date discharged.	Cause of discharge.

15. If you served in the military or naval service of the United States other than during war time, indicate such service in the spaces below. no

Company and regiment, or vessel.	Date enlisted.	Date discharged.	Cause of discharge.

16. Have you ever held any other position in the civil service of the United States? (Answer "yes" or "no.") yes If so, state in blank spaces below the information called for by the headings.

Department.	Bureau or Service.	Position.	Salary.	Appointed.	Separated.
Commerce	Lighthouse	Asst. Keeper	64.00	Mar. 21/17	July 1/18
"	"	" "	4000	" 30/17	June 15/15

11—6922

17. Are you the widow or orphan of an honorably discharged soldier or sailor? (Answer "yes" or "no.") no If so, state in blank spaces below the information called for by the headings.

Name under which soldier or sailor rendered service.	Relationship to you.

Company and regiment, or vessel.	Date enlisted.	Date discharged.	Cause of discharge.

18. What was your occupation prior to entering the United States service? (It is intended that the answer to this question shall state briefly the lines of work followed by you before receiving your present appointment, with the exception of your service indicated in answer to questions 13, 14, 15, and 16.)

Oyster and fish business.

19. What education have you received? (State the grades of schools you have attended, and, if you have attended schools of higher grade than high schools, give the institution, degrees received, and date in each case. Example: Public school; high school; business college; Cornell University, A. B., 1910; Columbia University, LL. B., 1913.)

Public School.

20. What special qualifications have you—educational, professional, technical, mechanical, etc.? (Examples: Qualified as "Lawyer," or "Civil engineer," or "Translator," or "Interpreter," or "Stenographer," or "Draftsman," or "Carpenter.")

Carpenter

21. What, if any, civil-service examinations have you passed? (Give names and dates as near as you recollect.)

Asst.Keeper.April 1916

22. Were the answers to the foregoing questions written by you? (Answer "yes" or "no.") no If not, state the name and address of the person who wrote them for you.

J.F.Williamson,U.S.L.H.T.Columbine,Porstmouth,Va.

Date, March.18, 1921

Witness (in case signature is by mark):

(Signature) John E. Stubbs

(Present address) (Number and street.)

Chincoteague, (City or town.) Va. (State or Territory.)

INDORSEMENT.

(If appointee is to be employed in the field, this form should be reviewed and approved by the proper field officer and need not be signed by an official of the Bureau. If appointee is to serve in the District of Columbia, the form should be reviewed and approved by the proper Bureau officer. When forwarding this form, no letter of transmittal is required.)

Reviewed, approved, and forwarded April 8,1921, 19...

(Signature) W. D. King

(Official title) Superintendent of Lighthouses

11—6922

Form 111

APPOINTMENTS
APR 8 1921

OATH OF OFFICE

(Prescribed by Section 1757, Revised Statutes)

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

LIGHTHOUSE SUPT. OF LIGHTHO... MAR 17 1921 BALTIMORE, MD.

1921 APR 9 AM 8 39

I, John E. Stubbs

do solemnly [1] swear (See below) that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter: So HELP ME GOD.

1921 APR 9 AM 11 31

John E. Stubbs
(Appointee signs here)

[2] Sworn (See below) and subscribed before me, this [3] 17th day of March, A. D. 1921

(Affix official seal here)

[4] (Name) F. C. Pulfrich

(Official title) Chief Clerk, 5th L. H. Dist.

My commission expires

Official Title	Rate of Pay (base)	Name of Station, Vessel, or Place of Employment.
Present Keeper	$ 720. p.a.	Baltimore L.S., Md.
Former [5] ------	-------	--------

(The above should be filled in by the district officer before sending to appointee)

Supt.
1 A Supt.
Chief Clk.
2 A Supt.
3 A Supt.
4 A Supt.
Mech.
1 Drafts
2 Drafts
Hydrog.
Accounts
Catering
Personnel
Cost Kpg.
File Clk.
Stenog.
Messenger
File

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, 5th DISTRICT

Baltimore, Md. (Address), April 8, 1921 (Date)

The above-named appointee entered upon duty on March 17/1921 (Date)

CARDED

H. D. King
(Signature, followed by title)
Superintendent of Lighthouses

[1] Insert here "swear" or "affirm," as the case may be.
[2] Insert here "sworn to" or "affirmed," as the case may be.
[3] The oath may be taken any time on or after the effective date of appointment and prior to the payment of compensation, but no compensation shall be paid until the oath is executed in proper form.
[4] This oath should be taken before a justice of the peace, notary public, judge, clerk of a court, a chief clerk in the office of a superintendent of lighthouses or other employee in the Lighthouse Service designated by a chief clerk, or any other officer having authority to administer oaths, but never before a collector of customs or postmaster, as neither officer has power to administer oaths in such cases. In case the officer administering the oath has no seal, his official character should be duly certified to by the clerk of the proper court or the proper county clerk, except in the case of chief clerks in the offices of superintendent of lighthouses and other employees in the Lighthouse Service designated by them, who are not required to have a seal.
[5] Give this information in all cases where new oath is required.
Failure to fill out this oath properly will result in its return for correction.

U. S. REPORT DATA ENTERED 11—944

CERTIFICATE OF PROBATIONARY APPOINTMENT

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

March 16, 1921.

Mr. John E. Stubbs,

Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office and to a probationary period of not to exceed six months as provided by paragraph (c) of section 1 of civil-service rule VII, Keeper in the Lighthouse Service at a salary of Seven Hundred and Twenty dollars per annum, effective on the date on which you enter upon duty in the above-mentioned position.

By selection from certificate of eligibles (No.) issued by the Secretary, Fourth Civil Service District.

By direction of the Secretary:

Respectfully,

CARDED

CLIFFORD HASTINGS

Chief of Appointment Division.

P
C

Appropriation: Salaries, Keepers of Lighthouses.

Vice: H. L. Matthews.

Legal Residence: Virginia.

5th (See reverse side.)

ENTERED DIVISION MAR 1 1921 ON JOURNAL DEPARTMENT OF COMMERCE

11—8080

U. S. REPORT DATA ENTERED

Form 78

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, 5th DISTRICT.

Fourth District LIGHTHOUSES MAR 11 1921

Baltimore, Md. (City.), March 10, 1921 (Date), 19

MAR 12 AM 8 43

CHIEF CLERK

COMMISSIONER OF LIGHTHOUSES:
(Thro' Sec'y, 4th Civil Ser. Dist.)

Action recommended, Probationary appointment

Name, John E. Stubbs — Legal residence, Va.

Position, Keeper — Salary, $ 720.00 per annum

1921 MAR 15 AM 9 04

Location, Baltimore Light Station, Md. — Appropriation, Salaries, Keepers of Lighthouses

Effective March 18, 1921. — {~~the actual date of entrance on duty~~, or as soon thereafter as he enters on duty.

Former position, ------ — Former salary,

APPOINTMENTS

Location,

1921 MAR 15 AM 10 47

Rank on eligible list, 1 — Rating, Kpr. — Percentage, 92.6, Other eligibles considered:
Patrick Murphy - 90.2 -C
Macajah W. Etheridge, Jr. - 87.2-C

Previous incumbent, H. L. Matthews — Services terminated, Close of Mch 17/21

Reason, To be transferred to Wolf Trap L.S.

Members of family in Government Service, None

Remarks: It is desired that appointment be issued effective not later than date mentioned above.

Selection regular, subject to the action of the U. S. Civil Service Commission, March 11, 1921

3/15/21.

L. H. Fisher, D. S.
Secretary, 4th Civil Service District.
mcp

W. D. King
Superintendent of Lighthouses

BUREAU OF LIGHTHOUSES
WASHINGTON MAR 12 1921

Submitted to the Secretary of Commerce, approved.

APPOINTMENT DIVISION NECESSARY MAR 16 1921 DEPARTMENT OF COMMERCE

1921 MAR 14 PM 2 56

Cunningham

Acting Commissioner of Lighthouses.

---

[1] Strike out the clause which does not apply.

11—2314

June 13, 1918.

Sir:

The Department is in receipt of your resignation from the position designated below, and has accepted the same, upon recommendation of the chief of bureau, to take effect at the close of business on June 30, 1918.

Bureau	Lighthouse Service.
Position	Assistant Keeper.
Salary	$480 per annum.

By direction of the Secretary:

Respectfully,

APPOINTMENT DIVISION ENTERED JUN 13 1918 ON JOURNAL DEPARTMENT OF COMMERCE

JUN 13 1918

(Signed) Clifford Hastings.

CHRDH

Chief of Appointment Division.

Mr. John E. Stubbs,
Through the Commissioner of Lighthouses.

C
R

1372

Form 93

NOTICE OF RESIGNATION ~~OR DISMISSAL~~

5

LIGHT HOUSES JUN 12 1918

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

JUN 10 1918 9 44 AM

OFFICE OF LIGHTHOUSE INSPECTOR, 5th DISTRICT.
Baltimore, Md.,
June 8, , 1918

THE COMMISSIONER OF LIGHTHOUSES:

Herewith is transmitted the resignation of the following-named employee:

CHIEF CLERK

Name, John E. Stubbs Position, Keeper

Legal residence, Va. Station, Craney Island L.S., Va.

1918 JUN 12 AM 11 2

Salary, $480. per an. (base pay)

The acceptance of this resignation is recommended effective at the close of June 30, 1918

This employee has not taken leave in excess of the accrued rate.

Remarks: Nomination of a suitable successor will be sent to Bu. in due course.

APPOINTMENTS

1918 JUN 12 PM 12 03

Hydrog.
Engr. Cons.
Mar. Engr.
~~Personnel~~
Accounts.
Contracts
Chf. Clk.
Dep. Commr.
Commr.

APPOINTMENT DIVISION NECESSARY ACTION TAKEN JUN 12 1918 DEPARTMENT OF COMMERCE

King

Lighthouse Inspector.

6-15
6-12

BUREAU OF LIGHTHOUSES
WASHINGTON

JUN 1 1 1918

Submitted to the Secretary of Commerce, approved.

11—4623

1918 JUN 11 PM 3 49

H. B. Bowerman

Acting Commissioner

DL
AKS

L. H.
INSPECTOR
JUN 7 1918
BALTIMORE
MD.

LIGHT
JUN 10 1918
HOUSES

Tranes Island Light Sta

June 4th 1918

Light Hause Inspectar:-
Baltimare md.

sir I want to resign from the Light hause service July 1st.

I beg to state my reasans for resigning is that my hame paperty which is all I haste is going to ruin, and with aut aney prospect whatsoever of being Transfered near. Thus cateague under thase canditians I beg that my resignnation take effect an July 1st 1918.

respectfully

John E. Stubles
asst Keeper

" I request the actian Mr Stubbs is taken as he has made a good Light-Kpr Since being with me.

Stubbs, Kpr.

McC-HFC

(COPY) APPOINTMENTS

1918 MAY 23 PM 1 59

MAY 23 1918

Sir:

Referring to the assistance rendered by you on May 12, 1918, in rescuing from drowning three young men, residents of Edgewater, Virginia, whose boat capsized near your light station, the Department warmly commends you for the valuable service thus rendered, which will be noted on the record as part of your official history.

Respectully,

(Signed) A. L. THURMAN

Acting Secretary.

Mr. John E. Stubbs,
Assistant Keeper,
Craney Island Light Station, Va.
(Through Commissioner of Lighthouses.)

LIGHTHOUSES---Appointment Division's files

Exact copy as signed by A. L. THURMAN

Mailed MAY 23 1918 by

File

(Cross Reference)

FDecember 14,1917.

Census reports a decrease in the total compensation of J R L Stubbs, for the amount of $ 13. See file No. 6/2.

DUPLICATE

LIGHT
MAR 23 1918
HOUSES

PERSONAL QUESTION SHEET

(When forwarding this form, no letter of transmittal is required)

DEPARTMENT OF COMMERCE
OFFICE OF THE SECRETARY
WASHINGTON

CARDED

MARCH 5, 1913.

To the CHIEFS OF BUREAUS OF THE DEPARTMENT OF COMMERCE:

For the purpose of enabling the Department to maintain a complete record of its officers and employees, you are requested to have every person hereafter appointed or employed in your Bureau, immediately upon his entrance on duty, answer each of the questions in Part I of this form and sign the same. The information given in Part I should be reviewed and approved in accordance with instructions. The information in Part II should be supplied as indicated and the form forwarded to the Department.

William C. Redfield
Secretary.

PART I.

(Part I should be filled out by the appointee or employee; but, if he is unable to write legibly, another person may write the answers at his dictation. In either case the statement should be signed by the appointee or employee. If he is unable to write, he may sign by mark in the presence of one witness. If he is unable to answer any question, he should indicate that fact.)

1. What is your full name? (State whether Mr., Miss, or Mrs. and spell out names in full, including middle name or names. Example: Mr. John Richard Roe. If name itself is merely a letter, it should be so stated.)

John Edward Stubbs

2. How do you intend to write your name on the pay roll? **(This should agree with signature to your oath of office.)** John E. Stubbs

3. What is your present legal (voting) residence? (Give city or town, State or Territory, county, and Congressional district.)

Chincoteague	Va.	Accomac	1
City or town.	State or Territory.	County.	Congressional district.

4. What is your race? (Answer "white," "colored," or "Mongolian.") White

5. Where were you born? Chincoteague, Va.

6. When were you born?

Oct.	6	1874
Month.	Day.	Year.

7. Give name and address of person whom you would like to have notified in case of accident.

Mrs. John E. Stubbs (Name.) | (Number and street.)

Chincoteague (City or town.) | Va. (State or Territory.)

8. Are there any members of your family, besides yourself, in the civil service of the United States? None

(If answer is "Yes," give in blank spaces below the information called for by the headings.)

Name.	Post-office address.	Position and department or office in which employed.	Relationship.	Married or single.
		Position / Department or office		
		Position / Department or office		
		Position / Department or office		

9. Have you any physical disabilities? (If so, describe briefly. If you have defective eyesight, state whether corrected by glasses.)

None

10. Have you ever held any other position in the civil service of the United States? (If so, give below the Department and Bureau or Service in which you served, the position held, the salary you received, and the dates of your appointment and separation from the service.) No

Department.	Bureau or Service.	Position.	Salary.	Appointed.	Separated.
[illegible]	[illegible]	[illegible]	[illegible]	[illegible]	[illegible]
"	"	"	"	[illegible]	[illegible]

11. Do you hold any State or municipal office? (If so, state name of such office and compensation attached.)

No

12. Were you in the military or naval service of the United States during the Civil or Spanish-American War? (If so, give the information called for by the blanks below.)

Company and regiment, or vessel.	Date enlisted.	Date discharged.	Cause of discharge.
No			

13. If you served in the military or naval service of the United States at any time other than during the Civil or Spanish-American Wars, indicate such service in the spaces below. Did not so serve.

Company and regiment, or vessel.	Date enlisted.	Date discharged.	Cause of discharge.

14. Are you the widow or orphan of an honorably discharged soldier or sailor? No (If answer is "yes," give the information called for by the blanks below.)

Relationship (widow or orphan) .....

Name under which soldier or sailor rendered service .....

Company and regiment, or vessel.	Date enlisted.	Date discharged.	Cause of discharge.

15. What was your occupation prior to entering the United States civil service? (It is intended that the answer to this question shall state briefly the lines of work followed by you before receiving your present appointment, with the exception of your service indicated in answer to questions 10, 11, 12, and 13.)

Oystering and fishing

16. What education have you received? (Indicate the grades of schools you have attended, and, in case you have attended schools of higher grade than high schools, give the institution, degrees received, and date in each case. Example: Public school; high school; business college; Cornell University, A. B., 1900; Columbia University, LL. B., 1903.)

Common school

17. What special qualifications have you—educational, professional, technical, mechanical, etc.? (Examples: Qualified as "Lawyer," or "Civil Engineer," or "Translator," or "Interpreter," or "Draftsman," or "Carpenter.")

Carpentry and painting

18. What, if any, civil service examinations have you passed? (Give names and dates as near as you recollect.)

Asst. Kpr., L.S., Sep. 2, 1913, [illegible]

19. Were the answers to the foregoing questions written by you? (If not, state the name and address of the person who wrote them for you.)

Yes

Date, April 1, 191 2 (?)

Witness: (Signature) John E. Stubbs

In case signature is by mark.

P. O. Address: Chincoteague
City or town.

Number and street.

Va.
State or Territory.

(Where the appointee is to be employed outside of the District of Columbia the information given in Part I should be reviewed and approved by the officer in immediate charge before forwarding to the Bureau. Where he is to be employed in the District of Columbia, Part I should be reviewed and approved by the officer who executes Part II.)

Reviewed, approved, and forwarded March 22, 191 8

(Signature) H. D. King

(Official title) Lighthouse Inspector

11—1434

PART II.

(Part II should be executed by the executive officer of the Bureau of the Department to which the employee is assigned or by some authorized official who can give the information desired. If unable to answer any question, indicate that fact.)

---

1. Bureau or Service, place, and district in which the person who answered the foregoing questions is employed:

Lighthouse Service	Hooper Island L.S., Md.	5th
Bureau or Service.	Place (city, town, station, or vessel).	District.

2. Position to which appointed: Assistant Keeper

3. Date of entrance on duty: March 30, 1912

4. Compensation: $480. p.a.

5. Appropriation from which paid: Salaries, Keepers of Lighthouses

6. In what manner did the employee enter the service? (Examples: "From stenography and typewriting examination ———, 191—;" or "Without examination;" or "By reinstatement;" or "By transfer from ———," stating Department, Bureau or Service, position, and salary, if known.)

From Asst. Kpr. exam., L.S.

7. When the legal residence given in answer to question 3, Part I, differs from that given in the certificate of appointment, the discrepancy should be explained.

8. If foreign born, state when and where naturalization papers were taken out.

Reviewed, approved, and forwarded to the Department March 22, 191 8

(Signature) H. D. King

(Official title) Lighthouse Inspector

11—1434

(Cross Reference)

February 27, 1918.

Department requests that personal question sheet be furnished in case of John C. Stubbs, Lt.

See file of A. Auger.

December 1, 1917.

Commissioner of Lighthouses:

For the reasons stated in the Fifth Inspector's letter of the 16th ultimo, and in accordance with the Bureau's recommendation of the 26th ultimo, the Department has granted authority to charge John E. Stubbs, assistant keeper of Cranney Island Light Station, Virginia, with one day's leave without pay by reason of the fact that he was absent from duty seven days, from November 8 to 15, 1917, without furnishing a substitute, whereas the Lighthouse Regulations limit the amount of leave which may be taken under such circumstances to six days.

By direction of the Secretary:

APPOINTMENT DIVISION ENTERED DEC 3 1917 DEPT OF COMMERCE

CARDED.

DEC 1 1917

C-N.

ADDRESS ALL COMMUNICATIONS
LIGHTHOUSE INSPECTOR
BALTIMORE, MD.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

APPOINTMENT DIV. RECEIVED ACTION TAKEN DEC 1 1917 DEPARTMENT OF COMMERCE

LIGHT NOV 17 1917 HOUSES

HDK--REOM.
Inclosure.

OFFICE OF INSPECTOR, 5TH DISTRICT
BALTIMORE, MD.
Nov. 16, 1917

CHIEF CLERK NOV 30 1917

Commissioner of Lighthouses, Washington, D.C.

Subject: Absence without substitute.

Reference: Inclosed report, assistant keeper, Craney Island Light Station, Va.

Inasmuch as no statement is made as to any effort to obtain a substitute for this absence in excess of six days nor does there seem to have been any necessity on account of sickness or bad weather, I recommend that one day's pay be deducted in this case.

APPOINTMENTS NOV 30

Attention is also invited to Department authority of Sep. 18, 1917 waiving the provisions of the Regulations in a previous case involving the same keeper. It is believed that this keeper needs to be held to strict account with the Regulations.

APPOINTMENTS NOV 30 1917

King
Lighthouse Inspector.

McC-T
1 inclosure.

Bureau of Lighthouses,
November 26, 1917

Submitted to Secretary of Commerce, recommending the approval of the Inspector's recommendation in this case.

APPROVED:

G. R. Putnam

E. F. Sweet
Acting Secretary.

ASS'T. SECY. NOV 30 1917

C/
N

ADDRESS ALL COMMUNICATIONS TO
LIGHTHOUSE INSPECTOR
BALTIMORE, MD.

Inspector
Supt.
Chief Clk.
1 A Supt.
2 A Supt.
3 A Supt.
Draftsman
Foreman
Mech.
Hydrog.
Accounts
Ordering
Personnel
Cost Kpg.
File Clk.
Messenger
File

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

L. H.
INSPECTOR
NOV 16 1917
BALTIMORE
MD.

FIFTH DISTRICT

Craney Island Light Sta
(Station, Depot, or Vessel)

Nov. 15, 1917

LIGHT
NOV 17 1917
HOUSES

49th St Edgewater Norfalk Va

Light House Inspector

Balti. Md.

Sir

I left station on the 8th for my home on Chincateague Va to straighten my affaires preparatory to moving my Family to norfalk for the winter.
I returned to station this morning at 8. a m
It will be noted that I have exceeded my time of 6. days by one day and one half on this absence
I respectfully beg to state that this leave will cover my absence for this month and I trust that no deduction of my pay will be made for this absence

respectfully

J. E. Stubbs asst

Serving.

Kpr.

September 18, 1917.

Commissioner of Lighthouses:

In accordance with the Bureau's recommendation of the 14th instant, the Department hereby waives the provision of the Lighthouse Regulations, 1914, which requires that in the Fifth District neither keeper at a two-keeper station shall be absent more than six days without providing at his own expense a substitute satisfactory to the inspector, in order that the application of John E. Stubbs, assistant keeper of Craney Island Light Station, Virginia, for leave of absence from 5 p.m., July 24, to 7 a.m., August 2, 1917, when a substitute was not furnished, may be approved.

The papers which accompanied the Bureau's communication are returned herewith, as requested.

(SIGNED) E. F. SWEET

Acting Secretary.

Enclosure 1807.
C

ADDRESS ALL COMMUNICATIONS TO
LIGHTHOUSE INSPECTOR
BALTIMORE, MD

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LIGHT HOUSES SEP 5 1917

REOM.

OFFICE OF INSPECTOR, 5TH DISTRICT
BALTIMORE, MD
Sept. 4, 1917.

CHIEF CLERK SEP 15 1917

Commissioner of Lighthouses, Washington, D.C.

Subject: Leave of absence without substitute, J.E.Stubbs, asst. kpr., Craney Island L.S., Va.

Reference: Form 76 of Aug. 31, 1917 and letter dated Aug. 31, 1917 from Mr. Stubbs, attached.

APPOINTMENT DIVISION SECRETARY'S OFFICE SEP 18 1917 DEPARTMENT OF COMMERCE

APPOINTMENTS SEP 15 1917

It is recommended that the provision of the Lighthouse Regulations, 1914, which requires that in the Fifth Lighthouse District neither keeper at a two-keeper station shall be absent more than six days without providing at his own expense a substitute satisfactory to the Inspector be waived, in order that the application of John E. Stubbs, assistant keeper, Craney Island Light Station, Virginia, for leave of absence from 5 PM, July 24 to 7 AM, Aug. 2, 1917, when a substitute was not furnished, may be approved.

Craney Island L.S., Va. is a station of Class 1 as to shore liberty.

Return of attached papers, requested.

In the absence and by direction of the Inspector,

Hawkinson

Supt., L.S.

JRR.

McC.

Bureau of Lighthouses,
September 14, 1917.

3 ~~One~~ inclosures.

Submitted to Secretary of Commerce recommending that the Regulations, 1914, par. 469 (par. numbered 5), as amended by Department letter of July 24, 1916, be waived in this case, for the reasons stated by the Inspector. The return of the accompanying inclosures is requested with Department letter in the case.

Acting Commissioner.

Form 111

OATH OF OFFICE

(Prescribed by Section 1757, Revised Statutes)

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

L. H. INSPECTOR JUL 30 1917 BALTIMORE MD.

LIGHT AUG 2 1917 HOUSES

CHIEF CLERK AUG 8 1917

APPOINTMENTS AUG 8 1917

I, John E. Stubbs

do solemnly[1] swear (See below) that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter: So HELP ME GOD.

☞ John E. Stubbs (Appointee signs here)

[2] Sworn to (See below) and subscribed before me, this[3] 26th day of July (Affix official seal here), A. D. 1917

[4] (Name) R. J. Smith.

(Official title) Notary Public.

Official Title	Rate of Pay	Name of Station, Vessel, or Place of Employment
Present Assistant Keeper	$480. p.a.	Craney Island L.S., Va.
Former[5] do.	516. p.a.	Newport News Middle Ground L.S., Va.

(The above should be filled in by the district officer before sending to appointee)

REOM

Office of Lighthouse Inspector, 5th District

Baltimore, Md., (Address), Aug. 1, 1917 (Date)

The above-named appointee entered upon duty on July 14, 1917 (Date)

In the absence and by direction of the Inspector,

R. L. Hankinson (Signature, followed by title) Supt., L.S.

Inspector
Chief Clerk
Superintendent
1 A. Supt.
2 A. Supt.
3 A. Supt.
Draftsman
Mechanician
Foreman
Accounts
Hydrographer
Ordering
Personnel
Coast Inspection
File Clerk
Mailing
File

CARDED.

[1] Insert here "swear" or "affirm," as the case may be.

[2] Insert here "sworn to" or "affirmed," as the case may be.

[3] The oath may be taken any time after the date of appointment and prior to the payment of compensation, but no compensation shall be paid until the oath is executed in proper form.

This oath should be taken before a justice of the peace, notary public, judge, clerk of a court, or any other officer having authority to administer oaths, but never before a collector of customs, as he has no power to administer oaths in such cases. In case the officer administering the oath has no seal, his official character should be duly certified to by the clerk of the proper court or the proper county clerk.

[5] Give this information in all cases where new oath is required.

Failure to fill out this oath properly will result in its return for correction.

11—944

GENERAL APPOINTMENT

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

July 5, 1917.

Mr. John E. Stubbs,
Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office,

Assistant Keeper

in the Lighthouse Service

at a salary of Four Hundred and Eighty dollars per annum,

effective on the date on which you enter upon duty in the above-mentioned position.

(By transfer from assistant keeper at $516 per annum.)

CARDED

APPOINTMENT DIVISION ENTERED JUL - 5 1917 ON JOURNAL DEPT. OF COMMERCE

By direction of the Secretary:

Respectfully,

(SIGNED) CLIFFORD HASTINGS
Chief of Appointment Division.

L
C

Appropriation: Salaries, Keepers of Lighthouses.

Vice: Hillary Quillen.

Legal Residence: Virginia.

11—3692

Form 73

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

RECM

LIGHT JUN30 1917 HOUSES

OFFICE OF LIGHTHOUSE INSPECTOR, 5th DISTRICT,

Baltimore, Md., (City.) June 28, (Date.) 1917

CHIEF CLERK JUL 3 1917

THE COMMISSIONER OF LIGHTHOUSES:

Action recommended, Transfer involving reduction in salary.

Name, **John E. Stubbs** Legal residence, **Va.**

Position, **Assistant Keeper** Salary, **$480. p.a.**

Location, **Craney Island L.S., Va.** Appropriation, **Salaries, keepers of lighthouses.**

Effective **July 8, 1917** {[1]~~the date of his entrance on duty~~, or as soon thereafter as he enters on duty.

Former position, Assistant Keeper Former salary, **$516. p.a.**

Location, **Newport News Middle Ground L.S., Va.**

Rank on eligible list, Rating, Percentage, , Other eligibles considered:

APPOINTMENT DIVISION RECEIVED ACTION TAKEN JUL 5 1917 DEPARTMENT OF COMMERCE

Previous incumbent, Hillary Quillen Services terminated **to upon date later to be determined.**

Reason, **Transfer recommended to 2nd asst. kpr., Hog Isld. L.S., Va., $456. p.a.**

Members of family in Government Service, None

Remarks: This transfer at the request of Mr. Stubbs on Dist. Circ. Let. No. 83 of May 1, 1917. Approval of action recommended would not be in violation of Section 2, Rule 1, Civil Service Rules.

Selection regular, subject to the action of the U. S. Civil Service Commission. , 191

Secretary, Civil Service District.

Lighthouse Inspector.

BUREAU OF LIGHTHOUSES
WASHINGTON JUL 2 1917

Submitted to the Secretary of Commerce, approved.

W. B. Bowerman

Acting Commissioner

[1] Strike out the clause which does not apply.

11—2314

Form 111

OATH OF OFFICE

(Prescribed by Section 1757, Revised Statutes)

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

L. H. INSPECTOR APR 13 1917 BALTIMORE MD.

LIGHT APR 14 1917 HOUSES

CHIEF CLERK APR 27 1917

I, John E. Stubbs,

do solemnly[1] swear (See below) that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter: So help me God.

John E. Stubbs
(Appointee signs here)

[2] Sworn to (See below) and subscribed before me, this[3] 10th day of April, A. D. 1917

(Affix official seal here)

[4](Name) H. R. Ballew

(Official title) Notary Public

CARDED.

	Official Title	Rate of Pay	Name of Station, Vessel, or Place of Employment
Present	Assistant Keeper	$516. p.a.	Newport News Middle Ground Light Station, Va.
Former[5]	None, immediately preceding.		

(The above should be filled in by the district officer before sending to appointee)

RECM

Office of Lighthouse Inspector, 5th District

Baltimore, Md., (Address), April 13, 1917 (Date)

The above-named appointee entered upon duty on March 23, 1917 (Date)

A. D. King
(Signature, followed by title)
Lighthouse Inspector

Inspector
Chief Clerk
Superintendent
Cost Keeping
File Clerk
Messenger
File

[1] Insert here "swear" or "affirm," as the case may be.

[2] Insert here "sworn to" or "affirmed," as the case may be.

[3] The oath may be taken any time after the date of appointment and prior to the payment of compensation, but no compensation shall be paid until the oath is executed in proper form.

[4] This oath should be taken before a justice of the peace, notary public, judge, clerk of a court, or any other officer having authority to administer oaths, but never before a collector of customs, as he has no power to administer oaths in such cases. In case the officer administering the oath has no seal, his official character should be duly certified to by the clerk of the proper court or the proper county clerk.

Giving this information in all cases where new oath is required.

Failure to fill out this oath properly will result in its return for correction.

11—944

CERTIFICATE OF PROBATIONARY APPOINTMENT

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

March 21, 1917.

Mr. John E. Stubbs,

Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office and to a probationary period of not to exceed six months as provided by paragraph (c) of section 1 of civil service rule VII, Assistant Keeper in the Lighthouse Service at a salary of Five Hundred and Sixteen dollars per annum, effective on the date on which you enter upon duty in the above-mentioned position.

By selection from certificate of eligibles (No. ____) issued by the local Civil Service Board for the Fifth Lighthouse District.

By direction of the Secretary:

Respectfully,

(SIGNED) CLIFFORD HASTINGS

Chief of Appointment Division.

L

CARDED

APPOINTMENT DIVISION RECEIVED MAR 21 1917 DEPT. OF COMMERCE

Appropriation: Salaries, Keepers of Lighthouses.

Vice: J. E. Lowellen.

Legal Residence: Virginia.

(See reverse side.)

11—5980

Form 73

FOURTH DISTRICT, MAR 16 1917 Received

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

SPECIAL

OFFICE OF LIGHTHOUSE INSPECTOR, 5th DISTRICT,

Baltimore, Md., (City.) March 14, (Date.) 1917

THE COMMISSIONER OF LIGHTHOUSES:

(Through the Secretary, Fourth Civil Service District)

FOURTH DISTRICT, MAR 20 1917 Received

Action recommended, Probationary appointment

Name, John E. Stubbs — Legal residence, Virginia

Position, Assistant Keeper — Salary, $516. p.a.

Location, Newport News Middle Ground L.S., Va. — Appropriation, Salaries, Keepers of Lighthouses.

Effective March 21, 1917 — {the actual date of entrance on duty, or as soon thereafter as he enters on duty.

LIGHT HOUSES MAR 21 1917

CHIEF CLERK MAR 21 1917

APPOINTMENT DIVISION ACTION TAKEN MAR 21 1917 DEPARTMENT OF COMMERCE

Former position, None, appointive, immediately preceding. — Former salary,

Location,

Rank on eligible list, 2 Rating, Asst. Kpr. — Percentage, 92. , Other eligibles considered:
Martin E. Folson, C.
C.D.Morris, C.

APPOINTMENT MAR 21 19

Previous incumbent, J.E.Lewellen — Services terminated, with close of March 12, 1917.

Reason, Resignation.

Members of family in Government Service, None

Remarks: There are no quarters at Newport News Middle Ground L.S., Va. for the family of an assistant keeper. Stubbs served as asst. kpr., Hooper Island L.S., Md. Marbh 30, 1912 to June 1, 1912 and asst. kpr., Thomas Point Shoal L.S., Md., from May 14, 1915 to June 5, 1915, resigning in both instances on account of inability to secure suitable quarters for his family.

Selection regular, subject to the action of the U. S. Civil Service Commission. March 20, 1917, 191

L M. Fisher
Secretary, 4th Civil Service District.

H. D. King
Lighthouse Inspector. 4th B.

BUREAU OF LIGHTHOUSES
WASHINGTON

MAR 21 1917

Submitted to the Secretary of Commerce, approved.

J Ernest Cruzen
Acting Commissioner

[1] Strike out the clause which does not apply.

11—2314

1076

PERSONAL QUESTION SHEET

L. H. INSPECTOR JUN 7 1915 BALTIMORE, MD.

LIGHT JUN 8 1915 HOUSES

CHIEF CLERK JUN 10 1915

APPOINTMENTS JUN 10 1915

DEPARTMENT OF COMMERCE
OFFICE OF THE SECRETARY
WASHINGTON

March 5, 1913.

To the Chiefs of Bureaus of the Department of Commerce:

For the purpose of enabling the Department to maintain a complete record of its officers and employees, you are requested to have every person hereafter appointed or employed in your Bureau, immediately upon his entrance on duty, answer each of the questions in Part I of this form and sign the same. The information given in Part I should be reviewed and approved in accordance with instructions. The information in Part II should be supplied as indicated and the form forwarded to the Department.

William C. Redfield
Secretary.

CARDER

PART I.

(Part I should be filled out by the appointee or employee; but, if he is unable to write legibly, another person may write the answers at his dictation. In either case the statement should be signed by the appointee or employee. If he is unable to write, he may sign by mark in the presence of one witness. If he is unable to answer any question, he should indicate that fact.)

1. What is your full name? (Do not use initials, but spell out each name and state whether Mr., Miss, or Mrs. Example: Mr. John Richard Doe. If name itself is merely a letter, it should be so stated.)

John Edward Stubbs

2. How do you intend to write your name on the pay roll? (*This should agree with signature to your oath of office.*) John E Stubbs

3. What is your present legal (voting) residence? (Give city or town, State or Territory, county, and Congressional district.)

Chincoteague (City or town.) Virginia (State or Territory.) accomack (County.) First (Congressional district.)

4. What is your race? (Answer "white," "colored," or "Mongolian.") White

5. Where were you born? Chincoteague Virginia

6. When were you born? October (Month.) 6 (Day.) 1874 (Year.)

7. Give name and address of person whom you would like to have notified in case of accident.

Lonard Clark (Name) | (Number and street.)

Chincoteague (City or town.) | Virginia (State or Territory.)

8. Are there any members of your family, besides yourself, in the civil service of the United States? (If so, give below their names, relationships, the Departments and Bureaus or Services in which they are employed, and the positions they occupy.)

Name.	Relationship.	Department.	Bureau or Service.	Position.
No				

9. If you were appointed through a civil service examination, state, as near as you recollect, the name and date of the examination. If not so appointed, state how you entered the service. (Examples: "By reinstatement," or "by transfer from ——," stating Department, Bureau or Service, position, and salary, if known.)

Local C. S. Exam. for keeper asst Kpr. Jan. 27 1913

10. Have you any physical disabilities? (If so, describe briefly. If you have defective eyesight, state whether corrected by glasses.)

No

11. Have you ever held any other position in the civil service of the United States? (If so, give below the Department and Bureau or Service in which you served, the position held, the salary you received, and the dates of your appointment and separation from the service.)

Department.	Bureau or Service.	Position.	$ Salary.	Appointed.	Separated.
Commerce Labor	Light house ser:	Seaman,	25 Per. Mon.	Jan 25. 1897	May 5 1900
On Winter Quarter Shoal Light Ship No 45					

12. Do you hold any State or municipal office? (If so, state name of such office and compensation attached.)

No

13. Were you in the military or naval service of the United States during the Civil or Spanish-American War? (If so, give the information called for by the blanks below.)

Company and regiment, or vessel.	Date enlisted.	Date discharged.	Cause of discharge.
No			

14. If you served in the military or naval service of the United States at any time other than during the Civil or Spanish-American Wars, indicate such service in the spaces below.

Company and regiment, or vessel.	Date enlisted.	Date discharged.	Cause of discharge.
No			

15. Are you the widow or orphan of an honorably discharged soldier or sailor? (If so, give the information called for by the blanks below.)

Name under which service was rendered No

Company and regiment, or vessel.	Date enlisted.	Date discharged.	Cause of discharge.

16. What was your occupation prior to entering the United States civil service? (It is intended that the answer to this question shall state briefly the lines of work followed by you before receiving your present appointment, with the exception of your service indicated in answer to questions 11, 12, 13, and 14.)

Fisherman and Oysterman

CHIEF CLERK
JUN 9 1915
19

17. What education have you received? (Indicate the grades of schools you have attended, and, in case you have attended schools of higher grade than high schools, give the institution, degrees received, and date in each case. Example: Public school; high school; business college; Cornell University, A. B., 1900; Columbia University, LL. B., 1903.)

Public School

18. What special qualifications have you—educational, professional, technical, mechanical, etc.? (Examples: Qualified as "Lawyer," or "Civil Engineer," or "Translator," or "Interpreter," or "Draftsman," or "Carpenter.")

Carpenter

19. What, if any, civil service examinations have you passed? (Give names and dates as near as you recollect.)

Local U. S. Exam. for Keeper and asst. Kps Jan. 27 1913

20. Were the answers to the foregoing questions written by you? (If not, state the name and address of the person who wrote them for you.)

Yes

21. State the date upon which the above blanks were filled. June 5, 1915 (?)

(Signature) John E Stubbs

Witness: S. R. Van Houten
In case signature is by mark.

P. O. Address: Chincoteague
City or town.

Number and street.

Virginia
State or Territory.

(Where the appointee is to be employed outside of the District of Columbia the information given in Part I should be reviewed and approved by the officer in immediate charge before forwarding to the Bureau. Where he is to be employed in the District of Columbia, Part I should be reviewed and approved by the officer who executes Part II.)

REOM

Reviewed, approved, and forwarded June 7, 1915

In the absence and by direction of the Inspector,

(Signature) J C Ruffhead

(Official title) Chief Clerk

11—1434

PART II.

(Part II should be executed by the executive officers of the various Bureaus of the Department, or, at their direction, by some official who can give the information desired. If unable to answer any question, indicate that fact.)

1. State the Bureau or Service, place, and district in which the person who answered the foregoing questions is employed:

Lighthouse (Bureau or Service.) | Thomas Point Shoal L.S.,Md. (Place (city, town, station, or vessel.)) | 5th (District.)

2. To what position has he been appointed? Asst. Keeper

3. State the date of appointment. May 8, 1915

4. State the date the appointment was effective. (If appointment was made to take effect on date of oath, so state.)

The date of entry on duty

5. State the date of the oath. June 7, 1915

6. State the date the employee entered on duty. May 14, 1915

7. What is his salary? $480. per an.

8. From what appropriation is he paid? "Salaries, Keepers of Lighthouses"

9. Is the position excepted, competitive, or unclassified under the civil service rules? Competitive

10. If classified, state the date of classification. May 6, 1896

11. In what manner did the employee enter the service? (Examples: "From stenography and typewriting examination;" or "without examination;" or "by reinstatement;" or "by transfer from ——," stating Department, Bureau or Service, position, and salary, if known.)

Through "Asst. Keeper" exam, LHS. Commerce

12. Is the employee required to give bond? No

13. When the legal residence given in answer to question 3, Part I, differs from that given in the certificate of appointment, the discrepancy should be explained.

14. If foreign born, state when and where naturalization papers were taken out.

In the absence and by direction of the Inspector,

Reviewed, approved, and forwarded to the Department.

(Signature) J.C. Ruffhead

(Official title) Chief Clerk

Date: June 7, 1915

11—1434

June 9, 1915.

Sir:

The Department is in receipt of your resignation, dated May 22, 1915, as assistant keeper of Thomas Point Shoal Light Station, Maryland, at $480 per annum, in the Lighthouse Service, and has accepted the same, upon recommendation of the Acting Commissioner of Lighthouses, to take effect at the close of June 5, 1915.

By direction of the Secretary:

Respectfully,

(SIGNED) CLIFFORD HASTINGS

Acting Chief of Appointment Division.

Mr. John E. Stubbs,
Through the Commissioner of Lighthouses.

CARDED.

APPOINTMENT DIVISION ENTERED JUN 9 = 1915 ON JOURNAL DEPT OF COMMERCE

CHANGE REPORTED JUN 1915 L. H. COMMISSION.

R
C

1096

Form 93

LETTER TRANSMITTING RESIGNATION

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

REOM

One inclosure

OFFICE OF LIGHTHOUSE INSPECTOR, 5th DISTRICT,

Baltimore, Md., June 7, 1915

THE COMMISSIONER OF LIGHTHOUSES:

Herewith is transmitted the resignation of the following-named employee:

Name, John E. Stubbs Position, Assistant Keeper

Legal residence, Virginia Station, Thomas Point Shoal L.S., Md.

Salary, $480. per an.

The acceptance of this resignation is recommended effective at the close of June 5, 1915

This employee has not taken leave in excess of the accrued rate.

Remarks: This resignation was not sent to the Bureau heretofore but was held in this Office pending the receipt of duly subscribed oath of office and completed Personal Question Sheet in this case.

Steps will be taken at once to fill the vacancy caused by this resignation.

In the absence and by direction of the Inspector,

J C Ruffhead

Chief Clerk.

BUREAU OF LIGHTHOUSES

WASHINGTON

JUN 8 1915

Submitted to the Secretary of Commerce, approved.

11—4623

J C Conway

Acting Commissioner

ADDRESS ALL COMMUNICATIONS TO
LIGHTHOUSE INSPECTOR
BALTIMORE, MD.

DEPARTMENT OF COMMERCE,
LIGHTHOUSE SERVICE

L. H.
INSPECTOR
MAY 25 1915
BALTIMORE,
MD.

LIGHT
HOUSES

FIFTH DISTRICT

Thomas Point Shoal L Sta Md
(Station, Depot, or Vessel)

May 22, 1915

U. S. Light House Inspector
Sir I want to resigne
My reasons for resiguing from
hear, the salry is not anuff to
support my family at annapolis
to take place June the 5. fifth
respectfully John E. Stubbs

Inspector	
Chief Clerk	✓
Superintendent	
1 A. Supt.	
2 A. Supt.	
3 A. Supt.	
Draftsman	
Mechanician	
Accounts	
Hydrographer	
Ordering	
Personnel	✓
Cost Keeping	
File Clerk	
When Ansd	
File	

Form 111

1077

OATH OF OFFICE

(Prescribed by Section 1757, Revised Statutes)

L. H. INSPECTOR JUN 7 1915 BALTIMORE, MD.

LIGHT JUN 8 1915 HOUSES

CHIEF CLERK JUN 17 1915

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

I, John E. Stubbs

do solemnly[1] swear (See below) that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter: So HELP ME GOD.

☞ John E. Stubbs (Appointee signs here) JUN 17

[2] Sworn to (See below) and subscribed before me, this[3] seventh day of June, A. D. 1915

(Affix official seal here)

[4] (Name) Laura R. Jucklins

(Official title) Notary Public

Official Title	Rate of Pay	Name of Station, Vessel, or Place of Employment
Present Asst. Keeper	$480. per an.	Thomas Point Shoal Light Station, Md.
Former[5] Has held no position immediately preceding next above.		

(The above should be filled in by the district officer before sending to appointee)

RECOM.

CARDED.

Office of Lighthouse Inspector, 5th District

Baltimore, Md., (Address), June 7, (Date) 1915

The above-named appointee entered upon duty on May 14, (Date) 1915

In the absence and by direction of the Inspector,

J. C. Rushead

(Signature, followed by title) Chief Clerk

[1] Insert here "swear" or "affirm," as the case may be.

[2] Insert here "sworn to" or "affirmed," as the case may be.

[3] The oath may be taken any time after the date of appointment and prior to the payment of compensation, but no compensation shall be paid until the oath is executed in proper form.

[4] This oath should be taken before a justice of the peace, notary public, judge, clerk of a court, or any other officer having authority to administer oaths, but never before a collector of customs, as he has no power to administer oaths in such cases. In case the officer administering the oath has no seal, his official character should be duly certified to by the clerk of the proper court or the proper county clerk.

[5] Give this information in all cases where new oath is required.

Failure to fill out this oath properly will result in its return for correction.

11—944

Entd

PROBATIONARY APPOINTMENT

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

May 8, 1915.

Mr. John E. Stubbs,

Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office,

Assistant Keeper

in the Lighthouse Service

at a salary of Four Hundred and Eighty dollars per annum, effective on the date on which you enter upon duty in the above-mentioned position.

(By selection from certificate No. -----, and subject to a probationary period of not to exceed six months as provided by paragraph (c) of section 1 of civil-service rule VII, to be found on the reverse hereof.)

CHANGE REPORTED
JUN 1915
U. S. COMMISSION.

By direction of the Secretary:

Respectfully,

CARTER

R
C

Chief of Appointment Division.

Appropriation: Salaries, Keepers of Lighthouses.
Vice: John L. Ennis.
Legal Residence: Virginia.

APPOINTMENT DIVISION ENTERED
MAY - 8 1915
DEPT. OF COMMERCE

11—1394

Form 73

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

SPECIAL

REOM

OFFICE OF LIGHTHOUSE INSPECTOR, 5th DISTRICT

Baltimore, Md., May 5, 1915
(City.) (Date.)

THE COMMISSIONER OF LIGHTHOUSES:

Action recommended, Probationary appointment

Name, Jolen E. Stubbs — Legal residence, Virginia

Position, Assistant Keeper — Salary, $480. per an.

Location, Thomas Point Shoal L.S., Md. — Appropriation, Salaries, Keepers of Lighthouses.

Effective May 15, 1915 { the actual date of entrance on duty, or as soon thereafter as he enters on duty.

Former position, — Former salary,

Location,

Rank on eligible list, 1 Rating, "Asst. Kpr." Percentage, 92, Other eligibles considered:
Hillary Quillen, C.
Jas. A. Roberson, FR.
George K. Powell, C.

Previous incumbent, John L. Ennis — Services terminated, on a date later to be reported.

Reason, Transferred and promoted to keeper, $600. p.a., Hooper Island L.S., Md. Eff. e.o.d.

Relatives in Government Service, None

Remarks: Quarters are not furnished at this station by the Government for an assistant keeper's family. Mr. Stubbs was assistant keeper at Hooper Island L.S., Md. from March 30, 1912 to the close of May 31, 1912 and resigned therefrom on account of not being able to obtain suitable living quarters for his family near the station.

Selection regular, subject to the action of the U. S. Civil Service Commission.

In the absence and by direction of the Inspector,

Washington, D.C. MAY 6 1915

L. W. Fisher
Secretary, FOURTH Civil Service District

F. C. Pufflead
Chief Clerk.

BUREAU OF LIGHTHOUSES
WASHINGTON

Submitted to the Secretary of Commerce, approved.

MAY 7 1915

5/6/15 MMcF

J. C. Conway
Acting Commissioner

[1] Strike out the clause which does not apply.

11—2314

Form 213 B

REPORT OF EXPIRATION OF TEMPORARY APPOINTMENT

OFFICE OF INSPECTOR 4TH L. H. DIST. AUG 15 1913 PHILADELPHIA, PA.

BUREAU OF LIGHTHOUSES SEP 4 1913 DEP'T OF COMMERCE

Department of Commerce and Labor

BUREAU OF LIGHT-HOUSES

Washington

MEMORANDUM

This temporary appointment expires by limitation. No payment of compensation should be made if the temporary appointee is permitted to serve beyond the period herein specified, unless authority for an extension of such period is granted by the Department.

CHIEF CLERK SEP 9 1913 5

The following blank spaces should be filled in at once after the services of the employee under this appointment have been discontinued, and this form promptly mailed to the Bureau. See Bureau circular of October 1, 1910. ~~This should be done whether or not further employment has been authorized by the Department~~.

APPOINTMENTS SEP 9 240

Name of employee John E. Stubbs Legal residence Virginia

CARDED

Designation Additional Asst.Keeper Compensation $480. p.a.

Place of employment Listons Range Rear Light-Station, Del. (E.O.D.Aug.18,1913)

Date of appointment Aug. 9, 1913, (for period not to exceed 15 days- during suspension of Herbert C. Wilson)

Last day of service under this appointment September 1, 1913.

State if services will be required beyond the period authorized No.

If services are required, nomination should be made on the proper form.

Mr.Stubbs has had no leave in excess of the accrued amount.

APPOINTMENT DIVISION REPORTED SEP 10 1913 TO DISBURSING CLERK DEPT OF COMMERCE

Bureau of Lighthouses, Washington

SEP 4 1913

In the absence and by direction of the Inspector:

(Signature.) Cozzens

Superintendent

(Title.)

Submitted to Secretary of Commerce for his information.

September 3rd, 1913.

(Date.)

Acting Commissioner.

CHANGE REPORTED SEP 4 1913 U. S. COMMISSION.

Gost

OFFICE OF INSPECTOR 4TH L. H. DIST. AUG 23 1913 PHILADELPHIA, PA.

PERSONAL QUESTION SHEET

DEPARTMENT OF COMMERCE
OFFICE OF THE SECRETARY
WASHINGTON

BUREAU OF LIGHTHOUSES AUG 25 1913 DEP'T OF COMMERCE

March 5, 1913.

To the Chiefs of Bureaus of the Department of Commerce:

For the purpose of enabling the Department to maintain a complete record of its officers and employees, you are requested to have every person hereafter appointed or employed in your Bureau, immediately upon his entrance on duty, answer each of the questions in Part I of this form and sign the same. The information given in Part I should be reviewed and approved in accordance with instructions. The information in Part II should be supplied as indicated and the form forwarded to the Department.

APPOINTMENTS AUG 27 3
CHIEF CLERK AUG 26 1913
APPOINTMENTS AUG 27 1913

William C. Redfield
Secretary.

CARDED

PART I.

(Part I should be filled out by the appointee or employee; but, if he is unable to write legibly, another person may write the answers at his dictation. In either case the statement should be signed by the appointee or employee. If he is unable to write, he may sign by mark in the presence of one witness. If he is unable to answer any question, he should indicate that fact.)

1. What is your full name? (Do not use initials, but spell out each name and state whether Mr., Miss, or Mrs. Example: Mr. John Richard Doe. If name itself is merely a letter, it should be so stated.)

Mr John Edward Stubbs

2. How do you intend to write your name on the pay roll? (*This should agree with signature to your oath of office.*) John E. Stubbs

3. What is your present legal (voting) residence? (Give city or town, State or Territory, county, and Congressional district.)

Chincoteague	Virginia	Accomac	First
City or town.	State or Territory.	County.	Congressional district.

4. What is your race? (Answer "white," "colored," or "Mongolian.") White

5. Where were you born? Chincoteague Virginia

6. When were you born? October 6 1874
Month. Day. Year.

11—1434

7. Give name and address of person whom you would like to have notified in case of accident.

Lonard Clark
Name. Number and street.

Chincoteague Virginia
City or town. State or Territory.

8. Are there any members of your family, besides yourself, in the civil service of the United States? (If so, give below their names, relationships, the Departments and Bureaus or Services in which they are employed, and the positions they occupy.)

Name.	Relationship.	Department.	Bureau or Service.	Position.
No				

9. If you were appointed through a civil service examination, state, as near as you recollect, the name and date of the examination. If not so appointed, state how you entered the service. (Examples: "By reinstatement," or "by transfer from ——," stating Department, Bureau or Service, position, and salary, if known.)

Local C & S Exam for Keeper & Asst Kpr Jan 27 1913

10. Have you any physical disabilities? (If so, describe briefly. If you have defective eyesight, state whether corrected by glasses.)

No

11. Have you ever held any other position in the civil service of the United States? (If so, give below the Department and Bureau or Service in which you served, the position held, the salary you received, and the dates of your appointment and separation from the service.)

Department.	Bureau or Service.	Position.	Salary.	Appointed.	Separated.
Commerce & Labor	Light House Service	Seamen on Winter Quarter Shoals Light Ship No. 45	$25 per month	Jan 25 1897	May 5 1900

12. Do you hold any State or municipal office? (If so, state name of such office and compensation attached.)

No

13. Were you in the military or naval service of the United States during the Civil or Spanish-American War? (If so, give the information called for by the blanks below.)

Company and regiment, or vessel.	Date enlisted.	Date discharged.	Cause of discharge.
No			

14. If you served in the military or naval service of the United States at any time other than during the Civil or Spanish-American Wars, indicate such service in the spaces below.

Company and regiment, or vessel.	Date enlisted.	Date discharged.	Cause of discharge.
No			

15. Are you the widow or orphan of an honorably discharged soldier or sailor? (If so, give the information called for by the blanks below.)

Name under which service was rendered No

Company and regiment, or vessel.	Date enlisted.	Date discharged.	Cause of discharge.

16. What was your occupation prior to entering the United States civil service? (It is intended that the answer to this question shall state briefly the lines of work followed by you before receiving your present appointment, with the exception of your service indicated in answer to questions 11, 12, 13, and 14.)

Fisherman and oysterman

17. What education have you received? (Indicate the grades of schools you have attended, and, in case you have attended schools of higher grade than high schools, give the institution, degrees received, and date in each case. Example: Public school; high school; business college; Cornell University, A. B., 1900; Columbia University, LL. B., 1903.)

Public School

18. What special qualifications have you—educational, professional, technical, mechanical, etc.? (Examples: Qualified as "Lawyer," or "Civil Engineer," or "Translator," or "Interpreter," or "Draftsman," or "Carpenter.")

Carpenter

19. What, if any, civil service examinations have you passed? (Give names and dates as near as you recollect.)

Local C S Exam for Keeper & Asst Kpr Jan 27 1913

20. Were the answers to the foregoing questions written by you? (If not, state the name and address of the person who wrote them for you.)

Yes

21. State the date upon which the above blanks were filled. August 18, 1913

Witness:

In case signature is by mark.

(Signature) John E Stubbs

P. O. Address: Chincoteague
City or town.

Number and street.

Virginia
State or Territory.

(Where the appointee is to be employed outside of the District of Columbia the information given in Part I should be reviewed and approved by the officer in immediate charge before forwarding to the Bureau. Where he is to be employed in the District of Columbia, Part I should be reviewed and approved by the officer who executes Part II.)

Reviewed, approved, and forwarded Aug. 23, 1913.

(Signature) In the absence and by direction of the Inspector:

(Official title) J. L. Cozzens
Superintendent.

11—1434

PART II.

(Part II should be executed by the executive officers of the various Bureaus of the Department, or, at their direction, by some official who can give the information desired. If unable to answer any question, indicate that fact.)

---

1. State the Bureau or Service, place, and district in which the person who answered the foregoing questions is employed:
Lighthouse Service (Bureau or Service.) Listons Range Rear Lt. Sta., Dre. (Place (city, town, station, or vessel.)) 4th (District.)

2. To what position has he been appointed? Additional Asst. Keeper

3. State the date of appointment. Aug. 9, 1913- (Not to exceed 15 days)

4. State the date the appointment was effective. (If appointment was made to take effect on date of oath, so state.)
Date of entrance on duty.

5. State the date of the oath. Aug. 16, 1913

6. State the date the employee entered on duty. Aug. 18, 1913.

7. What is his salary? $480. per annum

8. From what appropriation is he paid? Salaries of Keepers of Lighthouses

9. Is the position excepted, competitive, or unclassified under the civil service rules? Competitive

10. If classified, state the date of classification. May 6, 1896.

11. In what manner did the employee enter the service? (Examples: "From stenography and typewriting examination;" or "without examination;" or "by reinstatement;" or "by transfer from ——," stating Department, Bureau or Service, position, and salary, if known.)
Local C S Exam. Jan. 27, 1913-

12. Is the employee required to give bond? No.

13. When the legal residence given in answer to question 3, Part I, differs from that given in the certificate of appointment, the discrepancy should be explained.
—

14. If foreign born, state when and where naturalization papers were taken out.
—

Reviewed, approved, and forwarded to the Department.

(Signature) In the absence and by direction of the Inspector: J. L. Cozzens.

(Official title) Superintendent.

Date: Aug. 23d, 1913.

11—1434

Form 111

OATH OF OFFICE

(Prescribed by Section 1757, Revised Statutes)

Department of Commerce and Labor

LIGHTHOUSE SERVICE

OFFICE OF INSPECTOR 4TH L. H. DIST. AUG 20 1913 PHILADELPHIA, PA.

BUREAU OF LIGHTHOUSES AUG 22 1913 DEP'T OF COMMERCE

I, John E. Stubbs

do solemnly[1] swear (See below) that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter: So help me God.

☞ John E. Stubbs
(Appointee signs here)

CHIEF CLERK SEP 12 1913 5

APPOINTMENTS SEP 12 1913

[2] Sworn (See below) and subscribed before me, this[3] 16th day of August, A. D. 1913

(Affix official seal here)

[4](Name) R. J. Smith

(Official title) Notary Public.
My term expires Feb 3, 1915

Official Title	Rate of Pay	Name of Station, Vessel, or Place of Employment
Present Additional Asst. Keeper	$480.00 p.a.	Listons Range Rear Lt. Sta., Del.
Former[5]		

(The above should be filled in by the district officer before sending to appointee)

CARDED.

Office of Lighthouse Inspector, Fourth District

Philadelphia, Pa., (Address) Aug. 21, 1913. (Date)

The above-named appointee entered upon duty on Aug. 18, 1913. (Date)

Roux
(Signature, to be written by)
Inspector, 4th District.

[1] Insert here "swear" or "affirm," as the case may be.

[2] Insert here "sworn to" or "affirmed," as the case may be.

[3] The oath may be taken any time after the date of appointment and prior to the payment of compensation, but no compensation shall be paid until the oath is executed in proper form.

[4] This oath should be taken before a justice of the peace, notary public, judge, clerk of a court, or any other officer having authority to administer oaths, but never before a collector of customs, as he has no power to administer oaths in such cases. In case the officer administering the oath has no seal, his official character should be duly certified to by the clerk of the proper court or the proper county clerk.

[5] Give this information in all cases where new oath is required.

Failure to fill out this oath properly will result in its return for correction.

11—944

Ent. and Noted 8/21/13 m

ent'd

GENERAL APPOINTMENT

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

August 9, 1913.

Mr. John E. Stubbs,

Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office,

Additional Assistant Keeper of Listons Range Rear Light Station, Delaware,

in the Lighthouse Service

at a salary of Four Hundred and Eighty dollars per annum,

effective on the date on which you enter upon duty in the above-mentioned position.

Your appointment will continue for a period not to exceed fifteen days.

CARDED.

By direction of the Secretary:

Respectfully,

APPOINTMENT DIVISION. REPORTED AUG 12 1913 TO DISBURSING CLERK

(SIGNED) GEO. W. LEADBETTER,

Chief of Appointment Division.

CHANGE REPORTED AUG 1913 U. S. COMMISSION.

M
C

Appropriation: Salaries, Keepers of Lighthouses.

Vice: New position (pending the return to duty of Herbert C. Wilson).

Legal Residence: Virginia.

11—3692

August 9, 1913.

Commissioner of Lighthouses:

For the reasons set forth in the Fourth Inspector's letter of the 5th instant, and in accordance with the Bureau's recommendation of the 7th instant, the Department hereby authorizes the temporary additional position of assistant keeper of Listons Range Rear Light Station, Delaware, at $480 per annum, for a period not to exceed fifteen days, effective beginning August 16, 1913, or as soon thereafter as the person to be appointed thereto enters on duty.

In accordance with the Bureau's further recommendation, the Department has appointed John E. Stubbs to the above-mentioned position for the period named.

Albert Lee Thurman

Acting Secretary.

CARDED.

C
M

ADDRESS ALL COMMUNICATIONS TO
LIGHTHOUSE INSPECTOR
PHILADELPHIA, PA.

Department of Commerce and Lab[illegible]
LIGHTHOUSE SERVICE

BUREAU OF LIGHTHOUSES
AUG 6 1913
DEP'T OF COMMERCE

OFFICE OF INSPECTOR, 4TH DISTRICT
PHILADELPHIA, PA.

GCW-M

Listons Rear, Del.
Temp.Asst.Keeper.

Dep. Comm.
Hydrog.
Engr. Cons.
Mar. Engr.
E. C. G.
Examiner.
Personnel.
Accounts.
Contracts.
Chf. Clk.
Comm.
Dept

August 5, 1913.

COMMISSIONER:

I have the honor to inform the Bureau that I have this day submitted, through the local Civil Service Secretary, the nomination of Mr. John E. Stubbs, for temporary duty as Assistant Keeper at Listons Range Rear Light Station, Del., during the suspension of Mr. Herbert C. Wilson, per Department letter of 23 July '13.

The suspension of Mr. Wilson leaves only the principal keeper at the station, and the services of a temporary assistant keeper are necessary to the proper exhibition of the light during the suspension of Mr. Wilson.

In the absence and by direction of the Inspector:

Chief Clerk.

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

Aug. 8, 1913

The action proposed in the attached communication, if approved, will create one additional position.

Designation.	Salary.
Asst'l Asst. Atty.	$ 480

J. Fitzgerald
Acting Chief of Appointment ~~Division~~.

11—5045

(not exc 15 days, during suspension of Herbert C. Wilson)

Form 73 ORIGINAL APPOINTMENT, PROMOTION, OR TRANSFER OF APPOINTEE

GCW-M

Department of Commerce and Labor

LIGHTHOUSE SERVICE

OFFICE OF LIGHTHOUSE INSPECTOR, Fourth DISTRICT.

Philadelphia, Pa., Aug. 8th, 1913.

THE COMMISSIONER OF LIGHTHOUSES:

The following recommendation is submitted:

Action proposed, Temporary appointment (period not to exceed 15 days)

Name, John E. Stubbs — Legal residence, Virginia

Position, Assistant Keeper — Salary, $480.00 per annum

Title of appropriation, "Salaries of Keepers of Lighthouses,"

Location, Listons Range Rear Light-Station, Del.

Effective August 16, 1913 { ~~the actual date of entrance on duty~~ or as soon thereafter as he enters on duty.

Former position, - - - — Former salary, - - -

Location, - - - - - -

Rank in list of eligibles, 1 — Rating, Keeper, and Asst.Keeper — Percentage, 96.2

Other eligibles considered, Gray (Declined); Cannon, (Failed to Reply).

Letters of declination inclosed, - - - - - - - new position - Asst. K. Aug. 9/13 not exc 15 days.

Previous incumbent, ~~Herbert C. Wilson~~ — Services terminated, temporarily, on Aug.15,1913.

Reason, During a 15-day suspension from duty. See Dept.letter of 23 July '13.

Remarks: No members of family in U.S.Civil Service.

*No relatives F.A.R.

In the absence and by direction of the Inspector:

Chief Clerk.

Third U. S. Civil Service District.-No. 2
Office of the Secretary, Philadelphia, Pa.
Selection regular, subject to the action of the U. S. Civil Service Commission for temporary job employment.
Secretary.

DIVISION OF APPOINTMENTS AUG 9 1913 DEPT OF COMMERCE

APPOINTMENT DIVISION APPOINTMENT WRITTEN AUG 11 1913 DEPT OF COMMERCE

BUREAU OF LIGHTHOUSES DEPARTMENT OF COMMERCE AUG 5 1913

CHIEF CLERK AUG 5 1913

5

AUG 5 1913 RECEIVED

8/8/13 Mcd. 8.11.13 Mcd

SPECIAL

McC.

One inclosure.

Department of Commerce and Labor

BUREAU OF LIGHTHOUSES

WASHINGTON

August 7, 1913.

Respectfully submitted to the Secretary of Commerce and Labor, approved.

It is recommended that the temporary additional position of assistant keeper of Listons Range Rear Light Station, Delaware, at $480 per annum, be authorized for a period not to exceed **fifteen days,** effective August 16, 1913, or as soon thereafter as Stubbs enters on duty. See attached letter from Fourth Inspector.

Acting Commissioner

[1] Strike out the clause which does not apply.

11—2314

May 14, 1912.

Sir:

Having tendered your resignation as assistant keeper of Hooper Island Light Station, Maryland, at $480 per annum, the Department has accepted the same, upon recommendation of the Acting Commissioner, effective at the close of May 31, 1912.

By direction of the Secretary:

Respectfully,

(SIGNED) GEO. W. LEADLEY,

Chief of Appointment Division.

CARDED.

Mr. John E. Stubbs,
Through the Commissioner of Lighthouses.

CHANGE REPORTED
MAY - - 1912
C. S. COMMISSION

APPOINTMENT DIVISION.
REPORTED
MAY 14 1912
TO DISBURSING CLERK
DEPT OF COMMERCE AND LABOR

F
D

OM.

Form 93

LETTER TRANSMITTING RESIGNATION

BUREAU OF LIGHT-HOUSES
MAY 13 1912
DEPT OF COMMERCE AND LABOR

Department of Commerce and Labor
LIGHTHOUSE SERVICE

OFFICE OF LIGHTHOUSE INSPECTOR, Fifth DISTRICT,
Baltimore, Maryland,
May 11, 1912

THE COMMISSIONER OF LIGHTHOUSES:

CHIEF CLERK
RECEIVED
MAY 14 1912
COMMERCE AND LABOR

There is transmitted herewith the resignation of the following-named employee:

Name, John E. Stubbs — Position, Assistant Keeper

Legal residence, Virginia — Station, Hooper Island Lightstation, Md.

Salary $480. per annum

The acceptance of this resignation is recommended effective at the close of May 31, 1912

Remarks: Letter of resignation of Mr. Stubbs enclosed herewith.

5/14/12 MHC

CHIEF CLERK
FORWARDED TO
MAY 14 1912
APPTS.
COMMERCE AND LABOR

APPOINTMENT DIVISION
RECEIVED
MAY 14 1912
DEPT OF COMMERCE AND LABOR

9.00

Ruland.
Inspector

DIVISION OF APPOINTMENTS
RECEIVED
5-14-12
DEPT OF COMMERCE AND LABOR

Department of Commerce and Labor
BUREAU OF LIGHTHOUSES
WASHINGTON

MAY 13 1912

Respectfully submitted to the Secretary of Commerce and Labor, approved.

11—4623

A R Greener
Acting Commissioner.

Department of Commerce and Labor

LIGHT-HOUSE SERVICE

BUREAU OF LIGHT-HOUSES
MAY 13 1912
DEPT OF COMMERCE AND LABOR

FIFTH DISTRICT

Hoopers Island Light STATION

May 6th, 1912

U. S. Light House Inspector sir i want to Resign as asst Keeper June 1st

Respectfulby

John E. Stubbs

asst Keeper

Ans'd MAY 11 1912 OM

Per

PERSONAL QUESTION SHEET

Department of Commerce and Labor

OFFICE OF THE SECRETARY

Washington

May 15, 1909.

BUREAU OF LIGHT-HOUSES
APR 12 1912
DEPT. OF COMMERCE AND LABOR

To the Chiefs of Bureaus of the Department of Commerce and Labor:

BUREAU OF LIGHT-HOUSES
APR 24 1912
DEPT. OF COMMERCE AND LABOR

For the purpose of enabling the Department to maintain a complete record of its officers and employees, you are requested to have every person hereafter appointed or employed in your Bureau, immediately upon his entrance on duty, answer each of the questions in Part I of this form and sign the same. The information given in Part I should be reviewed and approved in accordance with instructions. The information in Part II should be supplied as indicated and the form forwarded to the Department.

OFFICE OF THE CHIEF CLERK
RECEIVED
APR 25 1912
DEPT OF COMMERCE AND LABOR

CHIEF CLERK
FORWARDED TO
APR 25 1912
APPTS.
COMMERCE AND LABOR

Charles Nagel
Secretary.

APPOINTMENT DIVISION
RECEIVED
APR 25 1912
DEPT OF COMMERCE AND LABOR.

CARDED.

PART I.

(Part I should be filled out by the appointee or employee; but, if he is unable to write legibly, another person may write the answers at his dictation. In either case the statement should be signed by the appointee or employee. If he is unable to write, he may sign by mark in the presence of one witness. If he is unable to answer any question, he should indicate that fact.)

1. What is your full name? (Do not use initials, but spell out each name and state whether Mr., Miss, or Mrs. Example: Mr. John Richard Doe. If name itself is merely a letter, it should be so stated.)

John Edward Stubbs

2. How do you intend to write your name on the pay roll? (*This should agree with signature to your oath of office.*) John E. Stubbs

3. What is your present legal (voting) residence? (Give city or town, State or Territory, county, and Congressional district.)

Chincoteague	Virginia	Accomac	1st Dist
City or town.	State or Territory.	County.	Congressional district.

4. What is your race? (Answer "white," "colored," or "Mongolian.") White

5. Where were you born? Chincoteague Virginia

6. When were you born?

October	6	1874
Month.	Day.	Year.

7. Are you pensioned by the U. S. Government? (Answer "Yes" or "No.") No

8. Give name and address of person whom you would like to have notified in case of accident.

Dr W. L. Smith — Name.
Chincoteague Island — City or town.
Virginia — Number and street. State or Territory.

9. Are there any members of your family, besides yourself, in the civil service of the United States? (If so, give below their names, relationships, the Departments and Bureaus or Services in which they are employed, and the positions they occupy.)

Name.	Relationship.	Department.	Bureau or Service.	Position.
None				

10. If you were appointed through a civil service examination, state, as near as you recollect, the name and date of the examination. If not so appointed, state how you entered the service. (Examples: "By reinstatement," or "by transfer from ——," stating Department, Bureau or Service, position, and salary, if known.)

Reinstatement

11. Have you any physical disabilities? (If so, describe briefly. If you have defective eyesight, state whether corrected by glasses.)

No disabilities whatever.

12. Have you ever held any other position in the civil service of the United States? (If so, give below the Department and Bureau or Service in which you served, the position held, the salary you received, and the dates of your appointment and separation from the service.)

Department.	Bureau or Service.	Position.	Salary.	Appointed.	Separated.
None					

13. Do you hold any State or municipal office? (If so, state name of such office and compensation attached.)

None

14. Were you in the military or naval service of the United States during the Civil or Spanish-American War? (If so, give the information called for by the blanks below.)

Regiment and company, or vessel.	Date enlisted.	Date discharged.	Cause of discharge.
No			

15. If you served in the military or naval service of the United States at any time other than during the Civil or Spanish-American Wars, indicate such service in the spaces below.

Regiment and company, or vessel.	Date enlisted.	Date discharged.	Cause of discharge.
No			

16. What was your occupation prior to entering the United States civil service? (It is intended that the answer to this question shall state briefly the lines of work followed by you before receiving your present appointment, with the exception of your service indicated in answer to questions 12, 13, 14, and 15.)

Oystering and fishing

17. What education have you received? (Indicate the grades of schools you have attended, and, in case you have attended schools of higher grade than high schools, give the institution, degrees received, and date in each case. Example: Public school; high school; business college; Cornell University, A. B., 1900; Columbia University, LL. B., 1903.)

Common School education

18. What special qualifications have you—educational, professional, technical, mechanical, etc.? (Examples: Qualified as "Lawyer," or "Civil Engineer," or "Translator," or "Interpreter," or "Draftsman," or "Carpenter").

Carpentering and painting

19. What, if any, civil service examinations have you passed? (Give names and dates as near as you recollect.)

do not remember

20. Were the answers to the foregoing questions written by you? (If not, state the name and address of the person who wrote them for you.)

No written by S. D. Ashton of Kingsville Md

21. State the date upon which the above blanks were filled. April 5th, 1912

Witness:

(Signature) John Edward Stubbs

P. O. Address: Chincoteague Isld
City or town.

Number and street.

Virginia
State or Territory.

In case signature is by mark.

(Where the appointee is to be employed outside of the District of Columbia the information given in Part I should be reviewed and approved by the officer in immediate charge before forwarding to the Bureau. Where he is to be employed in the District of Columbia, Part I should be reviewed and approved by the officer who executes Part II.)

Reviewed, approved, and forwarded April 11, 1912

(Signature) H. Painstone

(Official title) Inspector.

11—1434

CM

PART II.

(Part II should be executed by the executive officers of the various Bureaus of the Department, or, at their direction, by some official who can give the information desired. If unable to answer any question, indicate that fact.

1. State the Bureau or Service, place, and district in which the person who answered the foregoing questions is employed

Lighthouse Service (Bureau or Service.) | Hooper Island Lightstation, Md. (Place (city, town, station, or vessel.)) | 5th (District.)

2. To what position has he been appointed? Assistant Keeper

3. State the date of appointment. March 22, 1912

4. State the date the appointment was effective. (If appointment was made to take effect on date of oath, so state.)

upon entry on duty.

5. State the date of the oath. April 5, 1912

6. State the date the employee entered on duty. March 30, 1912

7. What is his salary? $480. per annum

8. From what appropriation is he paid? "Salaries of keepers of lighthouses"

9. Is the position excepted, competitive, or unclassified under the civil service rules? Competitive

10. If classified, state the date of classification. May 6, 1896

11. In what manner did the employee enter the service? (Examples: "From stenography and typewriting examination;" or "without examination;" or "by reinstatement;" or "by transfer from ——," stating Department, Bureau or Service, position, and salary, if known.)

"From assistant keeper examination"

12. Is the employee required to give bond? No

13. When the legal residence given in answer to question 3, Part I, differs from that given in the certificate of appointment, the discrepancy should be explained.

14. If foreign born, state when and where naturalization papers were taken out.

Reviewed, approved, and forwarded to the Department.

(Signature) W. E. Sanderson

(Official title) Inspector.

Date: April 11, 1912, 19

11—1434

Form 111

Per ack

Carded in the Disbursing Office.

OATH OF OFFICE

(Prescribed by Section 1757, Revised Statutes)

Department of Commerce and Labor

LIGHTHOUSE SERVICE

BUREAU OF LIGHT-HOUSES APR 12 1912 DEPT. OF COMMERCE AND LABOR

RECEIVED APR 15 1912 DEPT OF COMMERCE AND LABOR

I, John Edward Stubbs

do solemnly[1] swear (See below.) that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter: SO HELP ME GOD.

John Edward Stubbs

State of Maryland, Dorchester County, to wit:

I hereby certify that [illegible] Esquire, before whom the foregoing an annexed affidavit and ~~acknowledgement~~ was made, and who has thereto subscribed h name, was, at the time of so doing, a Justice of the Peace of the State of Mary land, in and for Dorchester county aforesaid, duly commissioned and sworn au authorized by law to administer oaths and take acknowledgments, and that th signature thereto subscribed is his genuine signature.

In testimony whereof, I hereto set my hand and affix the seal of the Circui Court for Dorchester county this 5th day o April A. D., 191 2

[illegible]

Clerk Circuit Court for Dorchester County

(Address.) (Date.)

The above-named appointee entered upon duty on March 30, 1912 (Date.)

CARDED.

[illegible]

(Signature, followed by title.) Inspector

[1] Insert here "swear" or "affirm," as the case may be.

[2] Insert here "sworn to" or "affirmed," as the case may be.

[3] The oath may be taken any time after the date of appointment and prior to the payment of compensation, but no compensation shall be paid until the oath is executed in proper form.

[4] This oath should be taken before a justice of the peace, notary public, judge, clerk of a court, or any other officer having authority to administer oaths, but never before a collector of customs, as he has no power to administer oaths in such cases. In case the officer administering the oath has no seal, his official character should be duly certified to by the clerk of the proper court or the proper county clerk.

Failure to fill out this oath properly will result in its return for correction.

DIVISION OF APPOINTMENTS RECEIVED APR 16 1912 G DEPT OF COMMERCE AND LABOR

Entd 4/15/12

Form 111

Carded in the Disbursing Office.

OATH OF OFFICE

(Prescribed by Section 1757, Revised Statutes)

Department of Commerce and Labor

LIGHTHOUSE SERVICE

BUREAU OF LIGHT-HOUSES APR 12 1912

RECEIVED APR 15 1912 DEPT OF COMMERCE AND LABOR

I, John Edward Stubbs

do solemnly[1] swear (See below.) that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter: So help me God.

John Edward Stubbs
(Appointee signs here.)

[2] Sworn to (See below.) and subscribed before me, this[3] 5 day of April, A. D. 1912

(Affix Official seal here.)

[4](Name) Laurence D. Ashton

(Official title) Justice of the Peace

Official Title.	Rate of Pay.	Name of Station, Vessel, or Place of Employment.
ssistant Keeper	$480. per an.	Hooper Island Light Sta., Md.

(The above should be filled in by the district officer before sending to appointee.)

Office of Lighthouse Inspector, Fifth District

Baltimore, Md., (Address.) April 11, 1912 (Date.)

The above-named appointee entered upon duty on March 30, 1912 (Date.)

CARDED.

H. Lamdin (Signature, followed by title.) Inspector

[1] Insert here "swear" or "affirm," as the case may be.

[2] Insert here "sworn to" or "affirmed," as the case may be.

[3] The oath may be taken any time after the date of appointment and prior to the payment of compensation, but no compensation shall be paid until the oath is executed in proper form.

[4] This oath should be taken before a justice of the peace, notary public, judge, clerk of a court, or any other officer having authority to administer oaths, but never before a collector of customs, as he has no power to administer oaths in such cases. In case the officer administering the oath has no seal, his official character should be duly certified to by the clerk of the proper court or the proper county clerk.

Failure to fill out this oath properly will result in its return for correction.

DIVISION OF APPOINTMENTS RECEIVED APR 16 1912 DEPT OF COMMERCE AND LABOR

Entd 4/15/12

PROBATIONARY APPOINTMENT

Department of Commerce and Labor
OFFICE OF THE CHIEF CLERK
Washington

March 22, 1912.

Mr. John H. Stubbs,

Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office,

Assistant Keeper

in the Lighthouse Service

at a salary of Four Hundred and Eighty dollars

per annum, for a probationary period of six months, effective

beginning March 22, 1912, or as soon thereafter as you enter

upon duty. Retention in the service after the expiration of your

probationary period shall be equivalent to absolute appointment.

(Civil-service certificate No. ------)

CHANCE REPORTED
APR - 1912
C. S. COMMISSION.

CARDED.

APPOINTMENT DIVISION.
REPORTED
MAR 22 1912
TO DISBURSING CLERK
DEPT OF COMMERCE AND LABOR.

By direction of the Secretary:

Respectfully,

O. M. Pratt
Chief Clerk.

Cx
D

Appropriation: Salaries, Keepers of Lighthouses.
Vice: Stratton B. Robins.
Legal Residence: Virginia.

11-1894

Form 73

ORIGINAL APPOINTMENT, PROMOTION, OR TRANSFER OF APPOINTEE

OM. BUREAU OF LIGHT-HOUSES MAR 20 1912 DEPT OF COMMERCE AND LABOR.

Department of Commerce and Labor

LIGHTHOUSE SERVICE

OFFICE OF THE CHIEF CLERK RECEIVED MAR 21 1912 DEPT OF COMMERCE AND LABOR

OFFICE OF LIGHTHOUSE INSPECTOR, Fifth DISTRICT.

Baltimore, Md.,

March 19, 1912.

THE COMMISSIONER OF LIGHTHOUSES:

The following recommendation is submitted:

Action proposed, Probationary appointment

Name, John E. Stubbs — Legal residence, Virginia.

Position, Assistant Keeper — Salary, $480.00 per annum

Location, Hooper Island Lightstation, Maryland.

Effective on the actual date of entrance on duty.

Former position, — Former salary,

Location,

Rank in list of eligibles, 2nd — Rating, Asst. Kpr. Percentage, 95

Other eligibles considered, John B. Baird and William A. H. Rice

Letters of declination inclosed, None

Previous incumbent, Stratton B. Robins — Services terminated,

Reason, Recommended for transfer to Cape Charles Lightstation, Va.

Remarks: To be paid from the appropriation "Salaries of Keepers of Lighthouses."

OFFICE OF THE CHIEF CLERK FORWARDED TO APPOINTMENTS MAR 21 1912 DEPT OF COMMERCE AND LABOR

H. Saunders

Inspector.

Department of Commerce and Labor

BUREAU OF LIGHTHOUSES

WASHINGTON

MAR 20 1912

Respectfully submitted to the Secretary of Commerce and Labor, approved.

11—2314

DIVISION OF APPOINTMENTS APPOINTMENT WRITTEN MAR 22 1912 C. S. COM. NOTIFIED. DEPT OF COMMERCE AND LABOR

Acting Commissioner

STANDARD FORM 127
APRIL 1952
PRESCRIBED BY GENERAL SERVICES ADMINISTRATION REG. 3-IV-302.

REQUEST FOR OFFICIAL PERSONNEL FOLDER
(SEPARATED EMPLOYEE)

Submit in duplicate to the Federal Records Center, St. Louis, Mo.

1. DATE OF REQUEST

SECTION I—TO BE COMPLETED BY REQUESTING OFFICE

General Services Administration
Records Management Service, Region 6
Federal Records Center
1724 Locust Street
St. Louis 3, Mo.

2. NAME (*Last, first, middle*)
Stubbs, John Edward

3. NAME UNDER WHICH FORMERLY EMPLOYED FEDERALLY (*If other than item 2*)

4. DATE OF BIRTH
October 6, 1874

5. FORMER FEDERAL EMPLOYING OFFICE (*Agency, bureau or equivalent, address, and dates of employment*)
U.S. Coast Guard
Washington, D.C.
Retired 11-1-33

(*If formerly employed by agencies in addition to above, list under item 7*)

6. PERSONNEL FOLDER ACTION (*Check appropriate box*)

☐ a. CURRENTLY EMPLOYED. REQUEST TRANSMISSION OF FOLDER COVERING PREVIOUS FEDERAL EMPLOYMENT FOR PERMANENT RETENTION

☐ b. REQUEST TRANSMISSION OF FOLDER FOR TEMPORARY USE

☒ c. CONSOLIDATE ATTACHED PAPERS WITH OFFICIAL PERSONNEL FOLDER PREVIOUSLY FORWARDED

7. REMARKS

SECTION II—FOR USE BY FEDERAL RECORDS CENTER, ST. LOUIS, MO.

8.

☐ a. CONSOLIDATE ATTACHED PAPERS WITH FOLDER PREVIOUSLY FORWARDED

☐ b. FOLDER ENCLOSED

☐ c. FOLDER NOT LOCATED

☐ d. FLAGGED, FOLDER TO BE FORWARDED WHEN LOCATED

☐ e. FOLDER PREVIOUSLY REQUESTED IS ENCLOSED

☐ f. FOLDER FORWARDED ON A LOAN BASIS IN LIEU OF INFORMATION REQUESTED. IF EMPLOYEE IS REHIRED, FOLDER SHOULD BE RETAINED BY YOUR AGENCY

9. REMARKS

NOTE.—Original will be used as charge-out by Federal Records Center. Duplicate will be returned as transmittal sheet when appropriate.

TO: Chief, Civilian Personnel Division
U.S. Coast Guard
ADDRESS 1300 E Street, N.W.
Washington, D.C.

ATTN:

Requesting agency will type name and address of office submitting request in address box. To be used to mail folder or reply.

U. S. GOVERNMENT PRINTING OFFICE 16—66097-1

STANDARD FORM 127
APRIL 1952
PRESCRIBED BY GENERAL SERVICES ADMINISTRATION
REG. 3-IV-302.

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October 6, 1874

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U.S. Coast Guard
Washington, D.C.
Retired 11-1-33

(*If formerly employed by agencies in addition to above, list under item 7*)

6. PERSONNEL FOLDER ACTION (*Check appropriate box*)

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TO: Chief, Civilian Personnel Division
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ADDRESS 1300 E Street, N.W.
Washington, D.C.

ATTN:

Requesting agency will type name and address of office submitting request in address box. To be used to mail folder or reply.

U. S. GOVERNMENT PRINTING OFFICE 16—66697-1

PS
31 October 1955
P6-2/L16-4

Mr. Reginald E. Stubbs
Chincoteague, Virginia

My dear Mr. Stubbs:

Your claim for the final retired pay due the estate of your father, John Edward Stubbs, Keeper, former Lighthouse Service, now United States Coast Guard, Retired, has been sent by this office to the General Accounting Office for settlement.

In the event there is undue delay in the settlement of this claim, it is suggested you contact the Claims Division, General Accounting Office, Washington 25, D.C.

There is forwarded herewith the Withholding Statement for the year 1955 to aid you in the settlement of your father's estate.

Very truly yours,

B. V. BALL
Lieutenant Commander, USCGR
Special Services Division
By direction of the Commandant

Encl:
(1) Form W-2

Mailed
10-31-55
m.o.

MJM/mp - Return to 2111 - Station 2-4

PS
31 October 1955
P6-2/L16-4

General Accounting Office
Claims Division
Washington 25, D.C.

Sirs:

There is forwarded herewith the claim of Reginald E. Stubbs, administrator, claiming the final retired pay due the estate of John Edward Stubbs, Keeper, former Lighthouse Service, now U. S. Coast Guard, Retired, who died 12 September 1955.

This claim in the amount of $41.39 has been examined and is approved for payment. The appropriation to be charged is "2060241, Retired Pay, Coast Guard, 1956."

Attached to the claim is a photostatic copy of the court order appointing Reginald E. Stubbs administrator of his father's estate.

Statement of Pay Account is forwarded for use in connection with the settlement of claim for final retired pay.

Very truly yours,

B. V. BALL
Lieutenant Commander, USCGR
Special Services Division
By direction of the Commandant

Encl:
(1) Form 1055
(2) Form 2661
(3) Photostatic copy of court order
(4) Statement of Pay Account

mailed
10-31-55
m.

MJM/mp - Return to 2111 - Station 2-4

ND, SCT. — STATE OF MARYLAND.

To All Persons to Whom These Presents Shall Come, Greeting:

KNOW YE, that whereas JOHN EDWARD STUBBS late of Worcester County, deceased, died intestate as it is said leaving at his death, personal estate within the State of Maryland. Wherefore Administration of all the Goods, Chattels and Credits of the said deceased is hereby granted and committed unto Reginald E. Stubbs, Administrator

Witness, Honorable William E. Thomas Chief Judge of the Orphans' Court of Worcester County, this 19th day of September Anno Domini, 19 55.

[Test] /s/ Kathryn J. Corddry
Register of Wills for Worcester County.

STATE OF MARYLAND, WORCESTER COUNTY, Sct.

I hereby certify that the within and foregoing Letter of Administration is truly copied from the **Original**, now on file and of record in the office of the Register of Wills for Worcester County, aforesaid.

In testimony whereof, I hereunto subscribe my name and affix the seal of the Orphans' Court for Worcester County, this 26th day of October, Anno Domini, 19 55.

And that the above Letters are now in full force and effect.

Kathryn J. Corddry
Register of Wills for Worcester County.

999000-1234

Account verified; correct for ....$ 41.39

(Signature or initials) LEH gms

I certify that the foregoing account is true and correct and that payment therefor has not been received; that during the period for which rental allowance is claimed I was not assigned adequate quarters at my permanent station; that, if without dependents, I was not on field or sea duty during the period for which rental allowance is claimed; that, if with dependents, I did not occupy with them any public quarters assigned to me without charge at any station, nor did any of them occupy public quarters assigned to them or to any other officer or his dependents except for brief visits; that the increased allowances for dependents are claimed because of _____ (Here state whether lawful wife, unmarried child or children under 21 years, mother dependent upon officer for support, giving names and addresses of dependents, also ages of minor children)

and that, in case of dependent mother, I have contributed to her support during the current period for which allowances are claimed the sum of $_____, in cash or its equivalent, without any consideration in return, which contribution is her *chief support*, and each and every statement as set forth in her affidavit dated _____, 19____ {attached hereto / filed with voucher} for _____ (Month), 19____} is true and correct, and so remains at this time, except _____ (Here state fully changes occurring between date of last affidavit and signing of this voucher)

_____ (Date), 19____ (MEMORANDUM—DO NOT SIGN) _____ (Name); _____ (Official designation)

I certify that I have examined the foregoing account; that the statements contained therein have been compared with the records of the United States Coast Guard and found correct except as otherwise indicated; that the officer named is entitled to the amount of pay and allowances herein approved; and that during the period for which rental allowance is claimed on this voucher, the above-named officer was not assigned adequate quarters at his permanent station.

Approved for $ 41.39

Date 26 September, 19 55 (MEM DO NOT SIGN) _____ *Commanding, District Commander.*

C. C. GORDON, A CO

U.S. GOVERNMENT PRINTING OFFICE 16—29661-2

DATA SUPPORTING CLAIM
FOR PAY AND ALLOWANCES OF PERSONNEL
(MEMORANDUM)

U. S. COAST GUARD

(To be retained by payee, and when payment is made by check, to be used as mailing copy)

Appropriation: 2060241, Retired Pay, Coast Guard, 1956

Unit: Headquarters Retired Roll-Lighthouse

THE UNITED STATES, Dr., Reginald E. Stubbs - administrator

To JOHN E. STUBBS, KEEPER, FLHS, DECEASED (Name)

Retired (Designation), U. S. Coast Guard

Chincoteague, Virginia (Address)

Total years of service:

Pay period, duty, or grade:

Monthly rate of pay: $103.47 (Base and longevity)

For pay and allowances—From 9/1 55, to 9/12 55 (Inclusive)

CREDITS:		NOTATIONS
Subsistence allowance	$	
Rental or quarters allowance		
Pay	41.39	
Balance forwarded from (Name of unit, noting month of roll or voucher)		
Sundry credits and adjustments		
TOTAL CREDITS	$ 41.39	

CHARGES:		
Allotment	$	
Clothing		
Forfeited		
Sundry charges and adjustments		
TOTAL CHARGES	$ None	

		NOTATIONS
Total Credits	$ 41.39	
Less—Total Charges, $		
Amt. retained		
TOTAL	$	
Net amount to be paid on this voucher	$ 41.39	

REMARKS: Died: 12 September, 1955. Last paid for the period 1-31 August, 1955 on D.O.Vou. No. 436-380, settled in the August, 1955 accts. of J.F.CANNON, CDO SN 346.

(Additional statements by Department if deemed necessary)

(ACCOUNTING CLASSIFICATION)
99-72
999000-1234

(Payee will NOT use this space)
Differences
Account verified; correct for $ 41.39

(Signature or initials) L E H gms

I certify that the foregoing account is true and correct and that payment therefor has not been received; that during the period for which rental allowance is claimed I was not assigned adequate quarters at my permanent station; that, if without dependents, I was not on field or sea duty during the period for which rental allowance is claimed; that, if with dependents, I did not occupy with them any public quarters assigned to me without charge at any station, nor did any of them occupy public quarters assigned to them or to any other officer or his dependents except for brief visits; that the increased allowances for dependents are claimed because of _____ (Here state whether lawful wife, unmarried child or children under 21 years, mother dependent upon officer for support, giving names and addresses of dependents, also ages of minor children)

and that, in case of dependent mother, I have contributed to her support during the current period for which allowances are claimed the sum of $_____, in cash or its equivalent, without any consideration in return, which contribution is her *chief support*, and each and every statement as set forth in her affidavit dated _____, 19____ {attached hereto / filed with voucher} for _____ (Month), 19____ is true and correct, and so remains at this time, except _____ (Here state fully changes occurring between date of last affidavit and signing of this voucher)

_____ (Date), 19____ (MEMORANDUM—DO NOT SIGN) _____ (Name), _____ (Official designation)

I certify that I have examined the foregoing account; that the statements contained therein have been compared with the records of the United States Coast Guard and found correct except as otherwise indicated; that the officer named is entitled to the amount of pay and allowances herein approved; and that during the period for which rental allowance is claimed on this voucher, the above-named officer was not assigned adequate quarters at his permanent station.

Approved for $ 41.39

Date 26 September, 19 55 (MEMORANDUM—DO NOT SIGN) _____ Commanding, District Commander.

C. C. GORDON, A CO

U.S. GOVERNMENT PRINTING OFFICE 16—29661-2

CGHQ-9838 (Rev. 6-54)

STATEMENT OF PAY ACCOUNT OF RETIRED PERSONNEL (Deceased)

FORMER LIGHTHOUSE SERVICE

NAME	SERVICE NO.	GRADE OR RATE	YEARS OF SERVICE
JOHN E. STUBBS		KEEPER	
PAY COMPUTED FROM (Date)	**PAY COMPUTED TO (Through date of death)**		PAY GRADE
1 September,1955	12 September,1955		

CREDITS		CHARGES	
PAY EARNED	$ 41.39	ALLOTMENTS	$
ADJUSTMENTS	$	FEDERAL TAX WITHHELD AND DISPOSED OF	$
TOTAL	$ 41.39	ADJUSTMENTS	$
X BALANCE DUE / OVERPAID	AMOUNT DUE ~~OR OVERPAID~~ $41.39	TOTAL	$

REMARKS

ACCOUNT AS STATED ON RETIREMENT PAY ROLL, RETIRED OFFICERS AND ENLISTED MEN OF THE UNITED STATES COAST GUARD:

ACCOUNT FOR (Month and year)	VOUCHER NO.	SETTLED IN (Month and year)
AUGUST,1955	436-380	AUGUST,1955
ACCOUNT OF		**SIGNATURE OF AUTHORIZING CERTIFYING OFFICER**
J.F.CANNON,CDO SN 346		C.C.GORDON

6085 Treasury CGHQ Wash., D.C. FEB Jun 8

THIS IS TO CERTIFY THAT THE ABOVE IS A PHOTOSTATIC COPY OF A CERTIFICATE(S) ON FILE IN THE BALTIMORE CITY HEALTH DEPARTMENT

BIRTH NO.

BALTIMORE CITY HEALTH DEPARTMENT

CERTIFICATE OF DEATH

X Registered No. 55 8121

1. NAME OF DECEASED (Type or Print) JOHN E. STUBBS

2. DATE OF DEATH Sept. 12, 1955

3. PLACE OF DEATH
A. Baltimore City, Maryland
B. FULL NAME OF HOSPITAL OR INSTITUTION (If not in hospital or institution, give street address or location) US Public Health Service Hospital Wyman Pk. Drive & 31st Street
C. Length of stay in Baltimore ? Yrs. Mos. Days

4. USUAL RESIDENCE (Where deceased lived. If institution: residence before admission)
A. STATE Maryland
B. COUNTY
C. CITY OR TOWN (If outside corporate limits, write RURAL and give township) Girdletree
D. STREET ADDRESS (If rural, give location)

5. SEX M
6. COLOR OR RACE W
7. SINGLE, MARRIED, WIDOWED, DIVORCED (Specify) Widower
8. DATE OF BIRTH 10/6/76
9. AGE (In years. If under 1 year, Months, Days. If under 24 hours, Hours, Min.) 78
10A. USUAL OCCUPATION (Give kind of work done during most of working life, even if retired) Retired
10B. KIND OF BUSINESS OR INDUSTRY Lighthouse keeper
11. BIRTHPLACE (State or foreign country) Va.
12. CITIZEN OF WHAT COUNTRY? USA
13. FATHER'S NAME Andrew Stubbs
14. MOTHER'S MAIDEN NAME Carolina Hall
15. WAS DECEASED EVER IN U.S. ARMED FORCES? (Yes, no or unknown) (If yes, give war or dates of service) No
16. SOCIAL SECURITY NO. ?
17. INFORMANT Records- US PHS Hospital, Balto, Md. ADDRESS

MEDICAL CERTIFICATION

18. CAUSE OF DEATH

		INTERVAL BETWEEN ONSET AND DEATH
I. DISEASE OR CONDITION DIRECTLY LEADING TO DEATH (This does not mean the mode of dying, e.g., heart failure, asthenia, etc. It means the disease, injury or complication which caused death.) (A) Left cerebral thrombosis	DUE TO	4 days
ANTECEDENT CAUSES (B) Arteriosclerosis	DUE TO	Unknown
(C)	DUE TO	
II. OTHER SIGNIFICANT CONDITIONS CONTRIBUTING TO THE DEATH BUT NOT RELATED TO THE DISEASE OR CONDITION CAUSING IT		

19. IF OPERATION WAS RELATED TO CAUSE OF DEATH, ENTER IN PART I OR PART II. 19A. DATE OF OPERATION 19B. CONDITIONS FOR WHICH OPERATION WAS PERFORMED 20. AUTOPSY? YES X NO

21. ACCIDENT WAS UNDERLYING OR CONTRIBUTING CAUSE OF DEATH? (Verified by Medical Examiner) 21A. PLACE OF INJURY (e.g., in or about home, factory, street, office building, etc.) 21B. WHERE DID (If in Baltimore City, give exact location) INJURY OCCUR?

21C. TIME (Month, Day, Year, Hour) OF INJURY 21D. INJURY (Specify) Fatal / Not Fatal 21E. HOW DID INJURY OCCUR?

22A. I certify that (I) (this hospital) attended the deceased from Sept. 6 1955 to Sept. 12 1955, that (I) (we) last saw the deceased above on Sept. 12 1955, and that death occurred at 5 A. M. from the cause and on the date stated above.

22B. SIGNATURE AND ADDRESS David J. Zauss, Medical Off. in Charge US PHS Hospital, Balto, Md.

22C. DATE SIGNED 9/12/55

23A. BURIAL, CREMATION, REMOVAL (Specify) Burial

23B. DATE 9-14-55

23C. NAME OF CEMETERY OR CREMATORY Rosedale Memorial Park

23D. LOCATION (City or County) Rosedale (State) Md.

DATE RECEIVED BY LOCAL REGISTRAR

REGISTRAR'S SIGNATURE

FUNERAL DIRECTOR Cook Bros 1219 E. Baltimore St

ADDRESS

VS 150

THIS IS TO CERTIFY THAT THE ABOVE IS A PHOTOSTATIC COPY OF A CERTIFICATE ON FILE IN THE BALTIMORE CITY HEALTH DEPARTMENT, BALTIMORE, MARYLAND

CERTIFIED

Sidney M. Norton Huntington Williams, M.D.

DIRECTOR BUREAU OF VITAL RECORDS COMMISSIONER OF HEALTH & R...

WARNING: DO NOT ACCEPT THIS TRANSCRIPT UN... OFFICIAL SEAL IS AFF...

033947