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REFERENCE SERVICE SLIP
Archival Research Room Record Request
National Archives at St. Louis

Date: 01/15/2026

REQUESTER INFORMATION

Name (Please Print – Last, First, Middle)	Researcher ID Card Number
Burns, Andrew	4563213
E-Mail Address:	**Phone Number:**
afbfg4@umsl.edu	636-415-7353

INFORMATION NEEDED TO LOCATE RECORDS (Furnish as much as possible)

Name used in Service (Please Print – Last, First, Middle)	Service Number/SSN	Date & Place of Birth
Sullivan, James, S.		

MILITARY SERVICE

Branch of Service:
- ☐ Air Force
- ☐ Army Air Corps
- ☐ Army Air Force
- ☐ Army
- ☐ Marine Corps
- ☐ Navy
- ☐ Coast Guard
- ☐ Unknown

Type of Rank:
- ☐ Enlisted
- ☐ Officer
- ☐ Unknown

Service Period (Check all that apply):
- ☐ 1939 & Prior
- ☐ 1940 - 1950
- ☐ 1950 & After

Date & Place of Death:

State of Residence (upon entry into service):

Other Identifying Information (Parent's Names, CSC Number, etc.)

Researcher Signature: Andrew Burns

CIVILIAN SERVICE

(Agency & Location)		
Lighthouse Service (TX) 8th district		
From: 1918	To: 1919	
(Agency & Location)		
From:	To:	
(Agency & Location)		
From:	To:	

Other Identifying Information (Maiden Name, Job Title, etc.)

This Space Intentionally Left Blank

STAFF USE ONLY

Appointment Time and Date:

Additional Researchers: ☐ Yes ☐ No

CMRS Service Request Number: C-0006894362

Attendant Signature:

CMRS Search Request Number(s):

Remarks: Submitted to Arch Search 1/28/26 Soundex: S415

2026 FEB 13 AM 9:55:33

SCREENING NOTES

☑ Reviewed and Nothing Removed AN ☐ Items Removed and User Informed

Hold Requested: ☐ Yes ☐ No

Total Requests:

Screened Items:

☐ Additional charge outs and signatures on reverse side

Time Out:

Final Return:

James S. Sullivan

Mr. James S. Sullivan

LEGAL RESIDENCE
Georgia

INACTIVE

STATUS

DESIGNATION	SALARY	BUREAU OR OFFICE	DATE OF EFFECT OF ACTION AUTHORIZED
TEMPORARY (Pro fly) Keeper Galveston Jetty U.S.Hy.	$ 720	L.H.	Aug 26, 1919
LAST DAY OF SERVICE		Oct. 9, 1919	

INACTIVE

11—1248

Form 73
MCC

SEP 5 1919 8 56 AM

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

Superintendent of Lighthouses, 8th District,
OFFICE OF ~~LIGHTHOUSE INSPECTOR~~

New Orleans, La., August 28, 1919.
(City.) (Date.)

RECEIVED U.S. CIVIL SERVICE DISTRICT SEP 2 1919

HOUSES LIGHT SEP 5 1919 HOUSES

THE COMMISSIONER OF LIGHTHOUSES:

Action recommended, Temporary appointment for a period not to exceed 30 days from date of certification of eligibles for probational appointment.

Name, James S. Sullivan — Legal residence, Georgia

Position, Keeper in the Lighthouse Service — Salary, $720 per annum

Location, Galveston Jetty Light Station, Texas — Appropriation, 1919 SEP 6 AM Salaries, Keepers of Lighthouses. 34

Effective August 26, 1919, (the actual date of entrance on duty, ~~or as soon thereafter as practicable~~)

Former position, - - - - - - - - - - - - - - - - - - Former salary, - - - - - - - - - -

Location, -

Rank on eligible list, - - - - Rating, - - - - Percentage, - - - -, Other eligibles considered:

No eligibles available.

Previous incumbent, Adolph York — Services terminated, 1919 SEP 6 PM August 19, 1919.

Reason, Resigned.

Members of family in Government Service, None.

JAS 9/8/19

Remarks: Due to the necessity for maintaining the full authorized complement of keepers at above station, James S. Sullivan was assigned to duty on August 26, 1919. He has never been employed under any branch of the Department of Commerce. This nomination is made to fill the lowest-rated position at above station, in accordance with Department authority of June 5, 1919.

Selection regular, subject to the action of the
U. S. Civil Service Commission, Sept 2, 1919

TEMPORARY

PENDING THE ESTABLISHMENT OF A ~~REGISTER OF~~ ELIGIBLES

Secretary, 10th Civil Service District.

E. S. Lanphier
Superintendent of Lighthouses.

BUREAU OF LIGHTHOUSES
WASHINGTON

Submitted to the Secretary of Commerce, approved.

SEP 5 1919

1919 SEP 6 AM 11 08

ASSIGNMENT DIVISION NECESSARY ACTION TAKEN SEP 13 1919 DEPARTMENT OF COMMERCE

Acting Commissioner.

[1] Strike out the clause which does not apply.

11—2314

GENERAL APPOINTMENT—FIXED DATE

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

September 13, 1919.

Mr. James S. Sullivan,
Through Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office, and to actual entrance upon duty (unless on authorized leave) on the date indicated, Keeper in the Lighthouse Service at a salary of Seven Hundred and ~~Twenty~~ dollars per annum effective August 26, 1919.

CARDED

Your appointment will continue for a period not to exceed thirty days from date of the establishment of a register of eligibles for probational appointment in the above-mentioned position.

By direction of the Secretary:

Respectfully,

(SIGNED) H. M. CROSS

RM
C

Acting Chief of Appointment Division.

Appropriation: Salaries, Keepers of Lighthouses.

Vice: Adolph York.

Legal Residence: Georgia.
8th District

U. S. REPORT DATA ENTERED

APPOINTMENT DIVISION ENTERED SEP 1 - 1919 DEPT. OF COMMERCE

11—1393

Form 111

OATH OF OFFICE

(Prescribed by Section 1757, Revised Statutes)

CHIEF CLERK LIGHT OCT 6 1919 HOUSTON

1919 OCT 6 PM 4 37

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

APPOINTMENTS OCT 7 1919

APPOINTMENTS

1919 OCT 7 AM 9 12

I, James S. Sullivan,

do solemnly [1] swear (See below) that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter: So HELP ME GOD.

James S. Sullivan
(Appointee signs here)

[2] Sworn to (See below) and subscribed before me, this [3] 30th day of September, A. D. 1919.

(Affix official seal here)

[4] (Name) Thos. N. Storey

(Official title) Notary Public in and for Galveston County, Texas.

My commission expires June 1st 1921

Official Title	Rate of Pay	Name of Station, Vessel, or Place of Employment.
Present: Keeper in the Light-house Service	$720 p.a.	Galveston Jetty Light Station, Texas.
Former: Temporary appointment for a period not to exceed 30 days from date of establishment of a register of eligibles for probational appointment in the above-mentioned position.		

(The above should be filled in by the district officer before sending to appointee)

CANCELED

MCC

Office of Superintendent of Lighthouses, 8th District

New Orleans, La., (Address) October 2, 1919. (Date)

The above-named appointee entered upon duty on August 26, 1919. (Date)

Laughlin.
Superintendent of Lighthouses.

[1] Insert here "swear" or "affirm," as the case may be.
[2] Insert here "sworn to" or "affirmed," as the case may be.
[3] The oath may be taken any time after the date of appointment and prior to the payment of compensation, but no compensation shall be paid until the oath is executed in proper form.
[4] This oath should be taken before a justice of the peace, notary public, judge, clerk of a court, a chief clerk in the office of a lighthouse inspector or other employee in the Lighthouse Service designated by a chief clerk, or any other officer having authority to administer oaths, but never before a collector of customs or postmaster, as neither officer has power to administer oaths in such cases. In case the officer administering the oath has no seal, his official character should be duly certified to by the clerk of the proper court or the proper county clerk, except in the case of chief clerks in the offices of lighthouse inspectors and other employees in the Lighthouse Service designated by them, who are not required to have a seal.
[5] Give this information in all cases where new oath is required.
Failure to fill out this oath properly will result in its return for correction.

11—944

U. S. REPORT DATA

SEP 2 1919 8 54 AM

DEPARTMENT OF COMMERCE

APPOINTMENTS SEP 2 1919

LIGHT SEP 2 1919 HOUSES

PERSONAL QUESTION SHEET

CHIEF CLERK 1919 SEP 2 PM 1 58

(To be furnished for each person appointed in the service of the Department immediately upon entrance on duty. The statement should be signed by the appointee or employee. If unable to write, he may sign by mark in the presence of one witness.)

1. What is your full name? (State whether Mr., Miss, or Mrs., and spell out names in full, including middle name or names. Example: Mr. John Richard Roe. If name itself is merely a letter, it should be so stated.)

Mr. James Swan Sullivan

2. How do you intend to write your name on the pay roll? (This should agree with signature to your oath of office.) J S Sullivan

3. Bureau or Service, place, and district in which employed:

Lighthouse	Galveston Jetty L.S., Tex.	Eighth
Bureau or Service.	Place (city, town, station, or vessel).	District.

4. Position to which appointed Keeper in the Lighthouse Service

5. Compensation $720 per annum.

6. Appropriation from which paid Salaries, Keepers of Lighthouses.

7. In what manner did the employee enter the service? (Examples: "From stenography and typewriting examination, ——, 191—;" or "Without examination;" or "By reinstatement;" or "By transfer from ——," stating Department, Bureau or Service, position, and salary, if known.)

Without examination--temporary appointment.

8. What is your present legal (voting) residence? (Give city or town, State or Territory, county, and Congressional district.)

Savannah	Georgia	Chatham	1st
City or town.	State or Territory.	County.	Congressional district.

9. When the legal residence given in answer to question 8 differs from that given in the certificate of appointment, the discrepancy should be explained.

10. What is your race? (Answer "white," "colored," or "Mongolian.") White

11. Where were you born? Savannah, Ga

12. When were you born?

June	3d	1874
Month.	Day.	Year.

13. If foreign born, state when and where naturalization papers were taken out

14. What is your marital condition? Single

15. Give name and address of person whom you would like to have notified in case of accident.

Mrs C.A. Emerson	Ardsley Park
Name.	Number and street.
Savannah	Georgia
City or town.	State or Territory.

16. Are there any members of your family, besides yourself, in the civil service of the United States? No

(If answer is "Yes," give in blank spaces below the information called for by the headings.)

Name.	Post-office address.	Position and department or office in which employed.	Relationship.	Married or single.
		Position		
		Department or office		
		Position		
		Department or office		
		Position		
		Department or office		

17. Have you any physical disabilities? (If so, describe briefly. If you have defective eyesight, state whether corrected by glasses.)

No

18. Have you ever held any other position in the civil service of the United States? (If so, give below the Department and Bureau or Service in which you served, the position held, the salary you received, and the dates of your appointment and separation from the service.)

Department.	Bureau or Service.	Position.	Salary.	Appointed.	Separated.
		No			

19. Do you hold any State or municipal office? (If so, state name of such office and compensation attached.)

No

20. Were you in the military or naval service of the United States during any war? (If so, give the information called for by the blanks below.)

Company and regiment, or vessel.	Date enlisted.	Date discharged.	Cause of discharge.
	No		

21. If you served in the military or naval service of the United States other than during war time, indicate such service in the spaces below.

Company and regiment, or vessel.	Date enlisted.	Date discharged.	Cause of discharge.

22. Are you the widow or orphan of an honorably discharged soldier or sailor? No (If answer is "Yes," give the information called for by the blanks below.)

Relationship (widow or orphan)

Name under which soldier or sailor rendered service

Company and regiment, or vessel.	Date enlisted.	Date discharged.	Cause of discharge.

23. What was your occupation prior to entering the United States civil service? (It is intended that the answer to this question shall state briefly the lines of work followed by you before receiving your present appointment, with the exception of your service indicated in answer to questions 18, 19, 20, and 21.)

Clerical

24. What education have you received? (Indicate the grades of schools you have attended, and, in case you have attended schools of higher grade than high schools, give the institution, degrees received, and date in each case. Example: Public school; high school; business college; Cornell University, A. B., 1900; Columbia University, LL. B., 1903.)

Preparatory School for Stevens Institute, Hoboken, N. J.
(Electrical Engineering)

25. What special qualifications have you—educational, professional, technical, mechanical, etc.? (Examples: Qualified as "Lawyer," or "Civil engineer," or "Translator," or "Interpreter," or "Draftsman," or "Carpenter.")

None

26. What, if any, civil-service examinations have you passed? (Give names and dates as near as you recollect.)

None

27. Were the answers to the foregoing questions written by you? (If not, state the name and address of the person who wrote them for you.)

Yes

Date, August 26th, 1919.

Witness (in case signature is by mark):

(Signature) J. S. Sullivan

P. O. Address: Galveston, Texas.
City or town.
~~1715 Ave M½~~ Box 327.
Number and street.
Texas.
State or Territory.

(If appointee is to be employed in the field, this form should be reviewed and approved by the proper field officer and need not be signed by an official of the Bureau. If appointee is to serve in the District of Columbia, the form should be reviewed and approved by the proper Bureau officer. When forwarding this form, no letter of transmittal is required.)

MCC

Reviewed, approved, and forwarded August 28, 1919.

(Signature) Langthier.

(Official title) Superintendent of Lighthouses.

WDB.

JEB

MEMORANDUM SHOWING LAST DAY SERVED BY TEMPORARY EMPLOYEE

LIGHT
OCT 20 1919
HOUSES

(To be filled in immediately after the last day temporary employee serves, signed by the proper official and forwarded to the Secretary of Commerce.)

CHIEF CLERK

5

Name of employee James S. Sullivan

1919 OCT 20 PM 2 21

Designation Keeper in the Lighthouse Service *Compensation* $720 p.a.

Place of employment Galveston Jetty Light Station, Texas.

Date of appointment: September 13, 1919, effective August 26, 1919.

Last day served October 9, 1919.

CARDED

DEPARTMENT DIV. SION ENTERED OCT 21 1919

Superintendent of Lighthouses.
(*Official title.*)

Date October 16, 1919.

U. S. REPORT DATE ENTERED 2876

Eight Lighthouse District.
(*Bureau or service.*)