JAN 13 2025 AM11:51

REFERENCE SERVICE SLIP
Archival Research Room Record Request
National Archives at St. Louis

Date: 1/6/2024

REQUESTER INFORMATION

Name (Please Print – Last, First, Middle)	Researcher ID Card Number
Flynn, Kylie	
E-Mail Address:	**Phone Number:**
knfgbb@umsl.edu	217-440-1332

INFORMATION NEEDED TO LOCATE RECORDS (Furnish as much as possible)

Name used in Service (Please Print – Last, First, Middle)	Service Number/SSN	Date & Place of Birth
Swain, David		1895 NC

MILITARY SERVICE

Branch of Service:
- ☐ Air Force
- ☐ Army Air Corps
- ☐ Army Air Force
- ☐ Army
- ☐ Marine Corps
- ☐ Navy
- ☐ Coast Guard
- ☐ Unknown

Type of Rank:
- ☐ Enlisted
- ☐ Officer
- ☐ Unknown

Service Period (Check all that apply):
- ☐ 1939 & Prior
- ☐ 1940 - 1950
- ☐ 1950 & After

Date & Place of Death: 1976 FL

State of Residence (upon entry into service):

Other Identifying Information (Parent's Names, CSC Number, etc.)

Researcher Signature:

CIVILIAN SERVICE

(Agency & Location)		
Lighthouse Service	From:	To:
(Agency & Location)		
Hillsboro Inlet Lighthouse, FL	From: 11/23/1926	To: 10/14/1931
(Agency & Location)		
St Augustine Lighthouse, FL	From: 1933	To: 1944

Other Identifying Information (Maiden Name, Job Title, etc.)
Lighthouse Keeper

This Space Intentionally Left Blank

STAFF USE ONLY

Appointment Time and Date:

Additional Researchers:
- ☐ Yes
- ☐ No

CMRS Service Request Number: 2-305165558712

Attendant Signature:

CMRS Search Request Number(s):

Remarks:

25 FEB 14 PM 1:48:28

SCREENING NOTES

- ☐ Reviewed and Nothing Removed MA
- ☐ Items Removed and User Informed

Hold Requested:
- ☐ Yes
- ☐ No

Total Requests:

Screened Items:

- ☐ Additional charge outs and signatures on reverse side

Time Out:

Final Return:

CP 75

20 March, 1941.

From: Commandant.
To: Commander, Jacksonville District.

Subject: David W. Swain, keeper St. Augustine Lt. Sta; date of birth.

Reference: (a) Headquarters' letter of 27 January, 1941 (CP-75).
(b) Report of 1900 Census enumeration dated 17 February, 1941 D-98047.
(c) Delayed certificate of birth.

1. Since reference (b) furnished to this office by the Bureau of the Census shows a different month of birth from that previously shown in the record and from that claimed by Mr. Swain, it is requested that your office comply with paragraph 2 of reference (a); that is, submit Swain's written statement in duplicate, explaining the efforts made by him to obtain documentary evidence of birth in accordance with paragraph 2 of Form 2473 and subsequent paragraphs of that form, forwarding letters received from any sources where he requested documentary evidence.

2. It is the duty of district offices to familiarize themselves with the civil service requirements in these matters and to follow up such cases with employees and submit the proper evidence or correspondence called for.

By direction,

N. R. STILES,
Assistant Personnel Officer.

IN REPLY REFER TO No. 75

OFFICE OF THE COMMANDER
JACKSONVILLE DISTRICT

U. S. COAST GUARD
RCVD MAR 31 1941

75

TREASURY DEPARTMENT

UNITED STATES COAST GUARD

FEDERAL BUILDING

JACKSONVILLE, FLA.

28 March, 1941.

From: Commander Jacksonville District.
To : Commandant.

Subject: David W. Swain, Keeper, St. Augustine Light Station; date of birth.

Reference: (a) Headquarters' letter 20 March, 1941 (CP-75).

Inclosure: 1. Card from the Bureau of Census, Washington, D. C.
2. Subject man's statement.

1. In accordance with the instructions contained in reference (a), inclosures are forwarded herewith. Mr. Swain has been instructed to forward documentary evidence to this office immediately upon receipt of same.

W. K. SCAMMELL.

IN REPLY REFER TO NO. 75

TREASURY DEPARTMENT

UNITED STATES COAST GUARD

FEDERAL BUILDING

JACKSONVILLE, FLA

OFFICE OF THE COMMANDER
JACKSONVILLE DISTRICT

RECEIVED
28 MAR 1941
U. S. COAST GUARD
Jacksonville District

24 March, 1941.

From: Commander Jacksonville District.
To : David W. Swain, Keeper, St. Augustine Lighthouse.

Subject: Date of birth.

Reference: (a) Headquarters' letter 27 January, 1941 (CP-75).

1. You are requested to forward documentary evidence to this office without delay establishing your correct date of birth. If this is not possible, advise this office what action is being taken toward this end. Reference (a) which was forwarded to you on 30 January, 1941 contained all necessary instructions.

W. K. SCAMMELL.

St. Augustine Lighthouse
St. Augustine, Florida
March 27, 1941

W. K. Scammell
Commander Jacksonville Dist.
Jacksonville, Florida

Sir:

Inclosed you will find the evidence of the action being taken.

Respectfully

David Swain

David Swain
1st Asst. Keeper

CP 75

20 March, 1941.

From: Commandant.
To: Commander, Jacksonville District.

Subject: David W. Swain, keeper St. Augustine Lt. Sta; date of birth.

Reference: (a) Headquarters' letter of 27 January, 1941 (CP-75).
(b) Report of 1900 Census enumeration dated 17 February, 1941 D-98047.
(c) Delayed certificate of birth.

1. Since reference (b) furnished to this office by the Bureau of the Census shows a different month of birth from that previously shown in the record and from that claimed by Mr. Swain, it is requested that your office comply with paragraph 2 of reference (a); that is, submit Swain's written statement in duplicate, explaining the efforts made by him to obtain documentary evidence of birth in accordance with paragraph 2 of Form 2473 and subsequent paragraphs of that form, forwarding letters received from any sources where he requested documentary evidence.

2. It is the duty of district offices to familiarize themselves with the civil service requirements in these matters and to follow up such cases with employees and submit the proper evidence or correspondence called for.

By direction,

N. R. STILES,
Assistant Personnel Officer.

MAILED
MAR 21 1941
MAIL DESK

JEEHM RKTOR

OFFICE OF
THE DIRECTOR

D 98047 75

DEPARTMENT OF COMMERCE

BUREAU OF THE CENSUS

WASHINGTON

February 17, 1941

U. S. COAST GUARD
REC'D FEB 20 1941

RE: David Swain
(Wilson)
Anastasia Island
Florida

Commandant,
U. S. Coast Guard,
Washington, D. C.

Dear Sir:

The following information was secured at the Census of 1900 taken as of June 1:

Smithville

County of Brunswick State of North Carolina

Name	Relationship	Age	Month and Year of Birth	Place of Birth	Citizenship
Swain, David W.	Son	4	Dec. 1895	North Carolina	
enumerated with the family of Windfield and Alice J. Swain					

The above information (spelling of name, relationship, age, etc.) is an exact copy of Census enumeration for the individual and can not be changed.

Month and year of birth shown only at Census of 1900.

Very truly yours,

SM

Vergil D. Reed
Acting Director.

CP 75

27 January, 1941.

From: Commandant.
To: Commander, Jacksonville District.

Subject: David Swain; date of birth, personal history sheet.

Reference: (a) Delayed certificate of birth.
(b) Your letter of 28 December, 1940.
(c) Headquarters' letter of 6 November, 1940.

Inclosure: 1. Form 2473.

1. Reference (a) furnished to establish the date of birth of Mr. Swain does not satisfy the requirement of the Civil Service Commission that the record be based on information filed at the time of birth or shortly thereafter, the date of filing being 14 December, 1940.

2. If Mr. Swain is unable to get satisfactory documentary evidence of his birth from the State or County records, as required by paragraphs(1) of the inclosure, he should endeavor to establish it in accordance with paragraph (2) thereof; and if unsuccessful in that, he should then resort to one of the methods outlined in subsequent paragraphs of Form 2473 in the order given. If he can not obtain the preferred evidence requested in paragraphs one and two, he should submit a statement to that effect and forward the correspondence showing his effort to obtain that evidence. The correct date of birth is required in the administration of retirement legislation, and your office should instruct personnel of the importance of using the correct date of birth in all official papers where it is required.

By direction,

N. R. STILES,
Assistant Personnel Officer.

MAILED
JAN 28 1941
MAIL ULSR

FOR

IN REPLY REFER TO NO. 75

U. S. COAST GUARD 9

75

REC'D DEC 30 1940 R.

TREASURY DEPARTMENT

UNITED STATES COAST GUARD

FEDERAL BUILDING

JACKSONVILLE, FLA.

OFFICE OF THE COMMANDER
JACKSONVILLE DISTRICT

28 December, 1940.

From: Commander Jacksonville District.
To : Commandant.

Subject: Form 6, Personal History Statement, David Swain.

Reference: (a) Headquarters' letter 6 November, 1940 (CP-75).

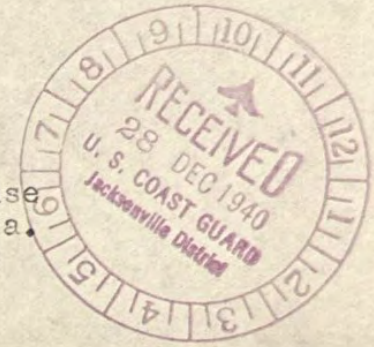
Inclosure: 1. Form 6 for the subject employee.
2. Birth Certificate of subject employee.
3. Letter of subject employee dated 26 December, 1940.

1. In accordance with the instructions contained in reference (a), inclosures are forwarded herewith.

W. K. SCAMMELL,
Acting.

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE



St. Aug. Lighthouse
St. Augustine, Fla.
December 26, 1940

Commander
Jacksonville District
U. S. Coast Guards
Jacksonville, Fla.

Sir:

I wish to state that this is a correct certificate of my birth and that my middle name has never been used in the gov't service.

Respectively.

David Swain

David Swain
1st Ass't Keeper

B. V. S. Form 33A
20M—8-40

North Carolina State Board of Health

A 5689

BUREAU OF VITAL STATISTICS

DELAYED CERTIFICATE OF BIRTH

1. PLACE OF BIRTH:
(a) County Brunswick
(b) Township Smithville
(c) City or town 6 Miles from Supply
(d) Street, hospital or institution Home

Registration District No. ____ Certificate No. ____

2. RESIDENCE OF MOTHER at time of this birth
(a) State N. C. (b) County Brunswick
(c) City or town 6 Miles from Supply
(d) Street or RFD ____

3. FULL NAME OF CHILD David Wilson Swain

4. Sex Male | 6. Twin or triplet ____ If so—born 1st, 2nd, or 3rd ____ | 7. Legitimate? Yes | 8. Date of birth Nov. 20, 1895

FATHER OF CHILD

9. Full name John Winfield Swain
10. Color or race White 11. Age at time of this birth 40 yrs.
12. Birthplace Brunswick, N. C. (City, town or county) (State or foreign country)
13. Usual occupation Farmer
14. Industry or business ____

MOTHER OF CHILD

15. Name before marriage Alice Jane Smith
16. Color or race White 17. Age at time of this birth 36 yrs.
18. Birthplace Brunswick, N. C. (City, town or county) (State or foreign country)
19. Usual occupation Housewife
20. Industry or business ____

21. Children born to this mother (at time of this birth): (a) How many other children of this mother are now living? Six
(b) How many other children were born alive but are now dead? One (c) How many children were born dead? None

CERTIFICATE OF ATTENDING PHYSICIAN, MIDWIFE, PARENT, OR RELATIVE

I hereby certify that I was present attended at the birth of this child who was born alive at about ____ m. on the date above stated, and that other information given was furnished by Lillie Swain Lewis, related to the child as Sister

(Signed) Lillie Swain Lewis
M.D., Midwife parent or other Sister Date signed 12-6-, 1940
Address Southport, N. C.
Witness to signature ____ (When signed by mark)

DO NOT WRITE IN THIS SPACE.
Confirmed by:
Sworn statement Yes
Supporting affidavit Yes
Documentary proof ____
Filed 12-14-, 1940 By M. E. A.

Filed ____, 19____, ____ Local registrar

THIS IS TO CERTIFY that the above is a true copy of the birth certificate of David Wilson Swain filed in this office.

C. A. Reynolds
State Registrar.

CP-75

6 November, 1940.

From: Commandant.
To: Commander, Jacksonville District.

Subject: Form 6, Personal History Statement, David Swain.

Inclosure: 1. Form 6 for the subject employee.
2. Form 2473.

1. The attached Form 6 is returned for a statement as to the correct date of birth. It is noted that the previous records at Headquarters show Mr. Swain's date of birth as November 20, 1896, and if he now claims November 20, 1895 as his date of birth he should be required to submit documentary evidence in accordance with Civil Service Commission Form 2473, attached.

By direction,

N. R. STILES,
Assistant Personnel Officer.

MAILED
NOV 6 1940
MAIL CLERK

EK RG TOR

STANDARD FORM NO. 6
(Approved by the President 3/28/24)
Revised Dec. 5, 1929

PERSONAL HISTORY STATEMENT

(To be prepared by appointee in own handwriting)

Department or Establishment Treasury Dept't. Date Sept. 18, 1939

1. Name in full (Mr., Miss, or Mrs.) Mr. Silvain, David
(Surname) (Given name) (Middle name)

2. Present address St. Augustine L. H. St. Augustine, Florida
(Number) (Street) (City) (State)

3. Legal (voting) residence Florida - 3rd St. Johns, St. Augustine
(State and Congressional District) (County) (City or town)

4. Where born North Carolina, South Port When born Nov. 20, 1895
(State or foreign country) (City or town) (Month Day Year)

5. If foreign-born, state whether naturalized or alien

6. Indicate sex, marital condition, and race by check, thus: √ If Mrs., state other names under which previously employed.

SEX		MARITAL CONDITION				RACE. (If other, state which)		
Male	Female	Single	Married	Divorced	Widowed	White	Colored	
✓			✓			✓		

7. Number and ages of dependents domiciled with you 4 ages - 37 - 15 - 12 - 3

8. A complete record of your past service for the United States Government other than military or naval:

BRANCH OF SERVICE	PLACE OF EMPLOYMENT	POSITION	SALARY	DATE APPOINTED			DATE SEPARATED		
				Month	Day	Year	Month	Day	Year
U.S.E.D.	Wilmington, N.C.	Oiler	$85 p.m.	12	21	19	10	20	20
U.S.E.D.	Wilmington, N.C.	Deckhand	$65 p.m.	10	3	21	12	31	21
U.S.E.D.	Wilmington, N.C.	Oiler	$80 p.m.	7	14	22	11	22	26
U.S.L.H.	6th Dist.	Asst Keeper	$100 p.m.	11	22	26			

9. Are any members of your family, who are domiciled with you, in the U. S. Government service? If so, state below:

NAME	POSITION AND DEPARTMENT OR OFFICE IN WHICH EMPLOYED	RELATIONSHIP
none	Position Department or office	
	Position Department or office	
	Position Department or office	

10. Do you now hold any State or municipal office? If so, state below:

(Title) not (Location) (Date appointment expires)

11. Are you the wife of a disabled veteran or widow or orphan of a person who was in the military or naval service?

(Wife, widow, or orphan) not (Name of veteran) (Organization and last year of service)

12. Military and naval record. If any, check (√) to indicate branch and other information, and give dates of enlistment and discharge:

None	Army	Navy	Marine Corps	Coast Guard	War veteran	Pensioner	Veterans' Bureau beneficiary
✓							

Enlisted ..... Discharged	Enlisted ..... Discharged .....
Rank ..... Rank	Rank ..... Rank .....
Organization ..... Organization	Organization ..... Organization .....

[OVER]

10—1930

13. State any special qualifications not involved in your present position (for instance, lawyer, physician, civil engineer, knowledge of foreign languages, etc.) _____

14. Statement of principal employment other than with the United States Government:

NAME AND ADDRESS OF EMPLOYER	POSITION AND CHARACTER OF WORK	LENGTH OF SERVICE
in business for myself		

15. Education. Indicate by circling the number of years:

Common school	High school	College	(Name of college, degrees, and dates conferred)
1 2 3 4 5 6 7 (8)	1 2 3 4	1 2 3 4	

16. In case of emergency, notify Mrs. David Levain

Relationship wife Post office address St. Augustine, P.O. Box 2

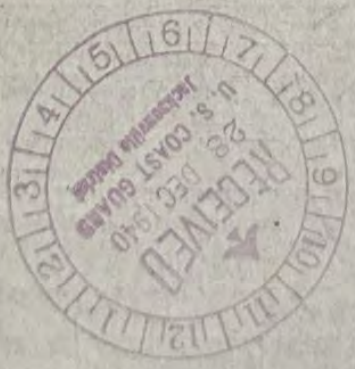
I certify that the foregoing answers are correct to the best of my knowledge and belief.

David Levain

(Name as usually written and which will be used as official signature)

U. S. GOVERNMENT PRINTING OFFICE 10—1930

Copy of this form has not been sent to the Dept.





Form 439
TREASURY DEPARTMENT
Division of Appointments

File No. 2621

Name S W A I N, Mr. DAVID

BORN: November 20, 1896

Service COAST GUARD (L.H.S.)

U. S. GOVERNMENT PRINTING OFFICE 2—16322

Entitled to 30 days annual leave a year

INDIVIDUAL RECORD OF ABSENCE FOR THE YEAR 1940

ACCUMULATED LEAVE
ANNUAL: 60 DAYS — HRS. — MIN.
SICK: 37 DAYS — HRS. — MIN.

EMPLOYEE: David Swain, Asst. Kpr. OATH _____, 19__ SALARY: $_____

Day of Month	JANUARY D.	H.	M.	FEBRUARY D.	H.	M.	MARCH D.	H.	M.	APRIL D.	H.	M.	MAY D.	H.	M.	JUNE D.	H.	M.	JULY D.	H.	M.	AUGUST D.	H.	M.	SEPTEMBER D.	H.	M.	OCTOBER D.	H.	M.	NOVEMBER D.	H.	M.	DECEMBER D.	H.	M.
1	[redacted]																														1			a		
2																																		a		
3																						4												a		
4																																		a		
5																												4						a		
6																			4																4	
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25																															a					
26																			4									4			a					
27	[redacted]																														a					
28																4									4						a					
29																																				
30																			4						1	1					4					
31																						4														
TOTAL																21			14			24	4		7			25			8	—	—	12	—	
Aggregate																															8	—	—	20	—	

GPO 16—8896

ENTER SICK LEAVE IN RED INK

22 4

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION

David Swain (Name)

[redacted] N.C. (Legal Residence)

STATUS

11—8940

DESIGNATION	ACTION	SALARY	6th BUREAU—SERVICE—STATION	DATE OF EFFECT
Keeper 2nd	Prob.	960	L.H.- Hillsboro Inlet L.S.	Nov. 23. 1926.
"	INCREASE IN COMPENSATION	1020	" " "	JUL 1 1927
"	COMPENSATION Act, May 28, 1928.	1140	" " "	JUL 1 1928
"	INCREASE IN COMPENSATION	1200	" " "	JAN 1 1931
"	Trans-Prom	1320	" Hunting Island	Oct. 16, 1931
" 1st C.	Transfer-	1140	" St Augustine L.S.	6-16-37
"	INCREASE IN COMPENSATION	1200	" " "	10-1-37

DEPT. STOCK FORM 2249
REV. 1941

UNITED STATES TREASURY DEPARTMENT
WASHINGTON, D. C.

PAGE: 39171

PERSONNEL RECOMMENDATION

TO DIRECTOR OF PERSONNEL

Date June 4, 1941.

Name: Swain, David

From: U. S. Coast Guard (BUREAU OR DIVISION) Bureau No.:

Nature of Recommendation

Change in status - civilian to military.

	FROM	TO
Position	Keeper	Coxswain
Grade	Field (Range $1140-1500)	No change in pay and allow-
Salary	$1200 p.a. plus $240 p.a. Qtrs.	ances, Sec. 7, Act of August 5, 1939, applies.
Bureau or Div. Organizational Subdivisions	U. S. Coast Guard	U. S. Coast Guard
Headquarters	Jacksonville, Fla.	Jacksonville, Fla.
Post of Duty	St. Augustine Lt. Sta., Fla.	St. Augustine Lt. Sta., Fla.
Appropriation	Civilian Employees, C. G.	Pay and allowances, C. G.
Allotment		
	FIELD ☒ DEPRTMTL. ☐	FIELD ☒ DEPRTMTL. ☐

EFFECTIVE June 4, 1941.

Remarks:

The change indicated is pursuant to the Act of August 5, 1939.

Justification:

Consideration given all other eligible employees
Certified as to sufficiency of Appropriated Funds

N. R. STYLES,
Commander, U. S. Coast Guard,
Assistant Personnel Officer.

(BUREAU OR DIVISION HEAD)

CIVIL SERVICE OR OTHER LEGAL AUTHORITY

APPROPRIATION: Reg.

DATE OF BIRTH: 11-20-1896

LEGAL RESIDENCE: N. C.

SEX: M | RACE: W

NATURE OF POSITION

NEW | ADDTL. IDENT.

VICE VACANCY | VICE

HAS C. S. COMM. ALLOWED VETERAN'S PREFERENCE? No

SUBJECT TO RETIREMENT ACT? Lighthouse Act 6-20-18

DATE OF OATH

(FOR USE OF DIRECTOR OF PERSONNEL, TREASURY DEPARTMENT)

DATE APPROVED BY THE SECRETARY

JUL 7 1941

INTERLEAVED-PATD

APPLICANT OR EMPLOYEE MUST FILL THE FOLLOWING

Name (in full) David Swain Sex male

Present address P.O. Box 2 - St. Aug. Fla. Date of birth Nov. 20, 1895

Give below all places of residence during the past FIVE years

From-- (Month and year)	To-- Month and year)	Number and Street	City and State
6-'33	10-'39	St Augustine Lighthouse	St. Aug. Fla.

Give, in your own handwriting, the information requested below

Have you ever been arrested for any reason whatsoever? no (Yes or no)
If so, give details in space provided below.

Date of Arrest	Age	Charge	Court and Location	Judge	Disposition
None					

No Reply Received From F. B. I.
Apparently No Criminal Record.

Have you ever been fingerprinted? yes Where? Wilmington N.C.

When? 1933 If for the Civil Service, what position? sailor, U.S.C.G.

I hereby swear (or affirm) that the above statements are complete and accurate in every detail.

U. S. COAST GUARD

David Swain
Customary payroll signature of employee

Subscribed and sworn to before me this 13th day of October 1939

J. Herman Mauney
Notary Public

My commission expires June 11th 1942 State of Florida.

July 1, 1939. Lighthouse Districts No. Sixth and Seventh

consolidated with Jacksonville Coast Guard District,

Headquarters Jacksonville, Florida

See U. S. Coast Guard General Order No. 37, dated June 20, 1939.

7/1/39 Transferred from Bureau of Lighthouses, Department of Commerce, and consolidated with United States Coast Guard, under terms of Plan No. 2 of Reorganization Act of 1939, approved by Congress April 3, 1939.

File received - FEB 9 1940

Form 78

LIGHTHOUSES
JAN 4 3 PM '3

DEPARTMENT OF COMMERCE
JAN 10 1939
DIVISION OF PERSONNEL

4063-6

REPORT OF DAMAGE TO PROPERTY OR INJURY TO PERSONS

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, Sixth DISTRICT,

Charleston, S. C., Jan. 3, 1939

Name of vessel, station, or other aid to navigation involved:
David Swain

Date of accident:
Dec. 30, 1938

Nature and cause of accident:
While lifting buoy, strained back

Estimated cost of damage { to property of the Department: $
to private property: $

What steps have been taken to recover cost of damage to Department property?

Where accidents result in injury to, or death of, any employees, or others, furnish following information for each person injured:

NAME	OFFICIAL TITLE, IF GOVERNMENT EMPLOYEE	NATURE OF INJURY	HAS WORK TIME BEEN LOST BY EMPLOYEE
David Swain	Asst. Keeper, St. Augustine L. H.,Fla.	Sacro-iliac sprain	Yes

CARDED

Reports will be duly submitted to the Employees' Compensation Commission in case any medical or other charges are involved under the Employees' Compensation Act.

Remarks or recommendations:
Proper forms have been forwarded to U. S. Employees Compensation Commission

H. L. Beck,
Superintendent of Lighthouses.

Date January 7, 1939

Submitted, in duplicate, to the Secretary of Commerce, for his information.

Noted:
Chief Clerk

For the Commissioner.
R.J.Gross
Chief, Personnel Division.

11—11418

HLB/IK

PERSONNEL CLASSIFICATION BOARD FORM NO. 1—FIELD QUESTIONNAIRE
(To be filed out in accordance with the instructions given in P. C. B. Forms Nos. [redacted])

Bureau No. Lt. 41 Sheet No. 6(b)-27

Space reserved for the use of the Board

Lorenzen, Berckes B

1. Swain (Surname) David (Given name) (Initial)

2. Department Commerce
3. Bureau Lighthouses
4. Field service Lighthouse Service
5. (a) Field station 6th Lighthouse District
(b) Subdivision Hillsboro Inlet Lighthouse
(c) City or town Deerfield, State Florida

6. Pay roll title Keeper
7. Customary office title Second Assistant Keeper
8. Present administrative allocation $1080-$1380
9. Present gross rate of pay $ 1380
10. Deduction for allowances $ 240
11. Net rate paid in cash $ 1140

12. Indicate by an "X" in the proper box or boxes the kind of allowances, if any, received by the employee:
[X] House [ ] Room { [ ] Furnished [ ] Heat [X] Fuel [ ] Uniform Meals per day: [ ] 1 [ ] 2 [ ] 3
[X] Unfurnished [X] Light [ ] Laundry [ ] Subsistence or rations in kind }

13. Describe any other allowance, privilege, or perquisite of value Free medical treatment by U.S.Public Health Service

14. If any special equipment or a bond is required by law or regulation to be furnished at the employee's expense, state kind and annual cost Uniform - $10.00

15. (a) Regular hours of work: From Variable m. to ____ m. (b) How many hours per week excluding unusual or irregular overtime work? Summer 48-60 Winter 48-60 (c) If not a full time and all-the-year-round position, state number of hours per day ____; number of days per { week / month / year } ____ (d) If certain hours of availability for duty, outside of regular working hours, are required, state hours and type of such duty ____

16. (a) Rate of pay for overtime ----- (b) Amount of overtime pay in last 12 months -----

17. (a) Does the employee in any way direct or supervise other employees? No (b) If so, in what way? (See Form 16 before answering) -----
(c) How many? -----

18. If the employee supervises other persons through immediate contact, give the name and the sheet numbers of such persons. (For such of these as may not be covered by questionnaires, give number and kinds by occupations.) If the employee exercises supervision through section or division heads, give the title of such sections or divisions and the names and sheet numbers of their heads.

Disc. D.L. 12/1/32

19. (a) Is the employee in any way directed, supervised, or instructed, or his work reviewed? Yes (b) If so, in what way? (See Form 16 before answering.)
Works under close observation and is expected to confer with superior frequently.

20. What is the name, official position, and sheet number of the employee's immediate superior? Thomas Knight, Keeper 6(b)-25

21. Employee's education: Strike an "X" over the number representing the highest grade or year completed in each type of school:

Elementary								High				Normal				College				Postgraduate or professional				
1	2	3	4	5	X	7	8	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	(Kind)

Other education (describe): ____

22. What length and kind of experience or other training did the employee possess upon original entrance into this position which was most qualifying or pertinent?
Boatman, several years experience in manual jobs and such positions as oiler on U. S. Engineer dredge.

10—1856

23. TO THE EMPLOYEE: Describe in detail the work you do. Put each distinct duty, task, or process in a separate paragraph. Explain first those that require most of your time. Explain occasional duties last. In the column at the left opposite each paragraph enter the approximate percentage of your time devoted to the work described in that paragraph. DO NOT ATTEMPT TO COMPOSE THIS STATEMENT WITHOUT FOLLOWING THE INSTRUCTIONS OF P. C. B. FORM NO. 15.

Percentage of working time	
10 Hrs. per day.	My duties at the Station consist of a watch in the tower every third day. I go on duty at twelve oclock midnight and come off at seven oclock in the morning. Go back at four thirty in the afternoon and come off again at twelve midnight. This is a revolving oil vapor light and where a lot of attention is required. It revolves with a weighted clock, it has to be wound one time each hour. Storage tanks have to be pumped up once two hours. The days I am not on watch in the Tower we are chipping and painting the tower or painting the dwellings. The tower is of iron and steel structure one hundred and forty feet high. It has to be painted from a swinging cradle and is subject to the salt spray therefor it has to be chipped, red leaded and painted once each year. to avoid the rust. We have about two acres of yard that has to be mowed and raked, we do this on unfavorable days for painting.

24. I hereby certify that the foregoing was composed by me after reading P. C. B. Form No. 15, and that it is a true statement of my duties.

David Swain 2 asst Keeper
(Signature of Employee)

25. TO THE PREPARING OFFICER: Write your own description of the employee's work. If in describing the work of the position you would cover the same subject matter and use the same language and expressions, indicate your concurrence in the employee's statement and utilize the rest of the space below by giving further and broader information regarding the position, such as the kind and degree of responsibility involved, the ultimate purpose of the work, its place in your organization, its working conditions, etc. If more space is needed, attach a separate sheet. See instructions in Form No. 16.

I concur in the above. 50% of his time is spent on watch duty at night. 50% of his time is occupied in cleaning and painting the lighthouse, dwellings, grounds and outbuildings, obtaining and storing supplies, etc.

26. How long have the employee's duties been substantially as described above? Since November 23, 1926

27. I hereby certify that to the best of my knowledge and belief the statements made by me on both sides of this sheet are accurate and complete.

September 12th, 1928 (Date) — H. L. Beck (Signature of Preparing Officer) — Superintendent of Lighthouses (Title)

28. I hereby certify that I have read all of the foregoing and that, to the best of my knowledge and belief, the statements made on both sides of this sheet are accurate and complete, except as indicated in attached memorandum, marked ——— In my judgment the compensation of this position should be in a range from $ 1080 to $ 1380

September 12th, 1928 (Date) — H. L. Beck (Signature of head of field office or station) — Superintendent of Lighthouses. (Title)

29. I hereby certify that I have read all of the foregoing and that, to the best of my knowledge and belief the statements made on both sides of this sheet are accurate and complete, except as indicated in attached memorandum, marked ——— In my judgment the compensation of this position should be in a range from $ 1080, to $ 1380

SEP 20 1928, 1928 (Date) — H. B. BOWERMAN (Signature of head of bureau or his representative) — Acting Commissioner of Lighthouses (Title)

U. S. GOVERNMENT PRINTING OFFICE: 1928

Form A-38

DEPARTMENT OF COMMERCE
DIVISION OF PERSONNEL
WASHINGTON

October 1, 1937.

Mr. David Swain,

Through the Commissioner of Lighthouses.

Sir:

You are advised that your compensation has been changed as indicated below, effective October 1, 1937.

No new appointment will be issued to you as a result of this change, and an oath of office is not required.

By direction of the Secretary.

Respectfully,

OCT - 6 1937

EDWIN H. GARDNER

Chief, Division of Personnel.

From: $1140 per annum.

To: $1200 per annum.

Service and grade:

Appropriation (unit): Field.

FOR BASIS OF THIS ACTION SEE
LETTER DATED SEP 14 1937
IN FILE 1093/11

C
6

CARDED

DIVISION OF PERSONNEL
ENTERED ON JOURNAL
SEP 4 1937
SHEET NO. 5520
DEPARTMENT OF COMMERCE

GOVERNMENT PRINTING OFFICE 11—9051

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
CHARLESTON, S. C.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LIGHTHOUSES DEPARTMENT OF COMMERCE

DEPARTMENT OF COMMERCE
SEP 13 1933
APPOINTMENT DIVISION

To Dept.

MSH

1933 SEP - 9 - AM 1933 SEP - 13 - AM 10:58

OFFICE OF SUPERINTENDENT, 6TH DISTRICT
CHARLESTON, S. C.

CHIEF CLERK

September 8, 1933.

Commissioner of Lighthouses,
Washington, D. C.

1. Referring to indorsement of September 5, 1933, on memorandum from the Appointment Division of August 28, requesting the effective dates of changes, the following is furnished:

		Salary	E.O.D.
David Swain, Kpr., From:	Hunting Island	$1620	June 16, 1933
To:	St. Augustine	1500	

H. L. Beck
H. L. Beck,
Superintendent of Lighthouses

Bureau of Lighthouses, Washington
SEP 12 1933
CARDED

Submitted to Secretary of Commerce for his information

ENTERED ON COMPLETION
OF PERSONNEL JOURNAL
Date SEP 16 1933

W R Harman
Acting Commissioner of Lighthouses

Form A-38

DEPARTMENT OF COMMERCE

APPOINTMENT DIVISION

WASHINGTON

June 13, 1933.

Mr. David Swain,

Through the Commissioner of Lighthouses.

Sir:

You are advised that your compensation has been changed as indicated below, effective upon entrance on duty (by change of station).

No new appointment will be issued to you as a result of this change, and an oath of office is not required.

By direction of the Secretary.

Respectfully,

JUN 14 1933

EDW. J. GARDNER,
Chief of Appointment Division.

From: $1320 per annum.

To: $1140 per annum.

Service and grade:

Appropriation (unit): Field.

CARDED

APPOINTMENT DIVISION
ENTERED ON JOURNAL
JUN 24 1933
SHEET NO. 4290
DEPARTMENT OF COMMERCE

6
DSE

GOVERNMENT PRINTING OFFICE 11—9051

Form 73

IDK

1933 JUN 5 - AM 10:02

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, SIXTH DISTRICT,

CHARLESTON, S. C. (City), JUNE 2nd (Date), 1933

DEPARTMENT OF COMMERCE JUN 8 1933 APPOINTMENT DIVISION

DEPARTMENT OF COMMERCE JUN 13 1933 APPOINTMENT DIVISION

COMMISSIONER OF LIGHTHOUSES:

Action recommended, Transfer and appointment — Demotion — To fill an existing vacancy

Legal residence, Florida

Name, David Swain — Evd 1926

Proposed salary, $1140.00 per annum

Position, Keeper (1st Assistant)

Proposed range, $1140 - $1500 — Quarters

Location, St.Augustine Lighthouse, Fla.

Appropriation, Salaries, Keepers of Lighthouses

Effective, June 16, 1933 — [1] the actual date of entrance on duty, ~~or as soon thereafter as he enters on duty.~~

Former position, Keeper (1st Assistant)

Former salary, $1320.00 per annum

Location, Hunting Island Lighthouse, S. C.

Former range, $1320 - $1680 — Quarters

Rank on eligible list, ---- Rating, 57 Percentage, , Other eligibles considered:

(Lt.#57)

Previous incumbent and his pay, John J.A.Robertson Jr. $1320 per annum

Services terminated, April 30, 1933

Reason, Disability retirement. - Done 5/1/33.

Members of family in Government service, One.

Date of birth, November 20, 1896

Remarks: Quarters provided by Government. Hunting Island Lighthouse is being discontinued at the close of June 15, 1933.

Recom 4/4/33

Auth D.L. 4/12/33

1933 JUN - 8 - AM 9:22 DEPARTMENT OF COMMERCE CHIEF CLERK

Selection regular, subject to the action of the U. S. Civil Service Commission, , 19

6-8-33

H. L. Beck
H. L. Beck
Superintendent of Lighthouses.

Secretary, Civil Service District.

BUREAU OF LIGHTHOUSES
WASHINGTON

June 7, 1933

Submitted to the Secretary of Commerce, approved, attention being invited to the superintendent's remarks.

Action O. K.

Chief Clerk

APPOINTMENT DIVISION NECESSARY ACTION TAKEN JUN 14 1933 DEPARTMENT OF COMMERCE

W P Harman
Acting Commissioner of Lighthouses.

[1] Strike out the clause which does not apply.

11—2314

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
CHARLESTON, S. C.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

CHIEF CLERK

1931 OCT 22 AM 11 12

1931 OCT 20 PM 12:15

DEPARTMENT OF COMMERCE
OCT 22 1931
APPOINTMENT DIVISION

T.O
Dept

OFFICE OF SUPERINTENDENT, 6TH DISTRICT
CHARLESTON, S. C.

IDK

October 19, 1931.

Commissioner of Lighthouses

SUBJECT: Date of entrance on duty of David Swain, 1st Asst.Keeper

REFERENCE: Department notice of change in compensation dated Sept.26/31.

1. David Swain, formerly 2nd Assistant Keeper at Hillsboro Inlet Lighthouse, Fla., entered on duty as 1st Assistant Keeper, Hunting Island Lighthouse, S. C., October 16, 1931, under authority of Department letter dated September 26, 1931.

H. L. Beck
H. L. Beck
Superintendent of Lighthouses.

U. S. REPORT DATA ENTERED

CARDED

Bureau of Lighthouses, Washington
OCT 22 1931

Submitted to Secretary of Commerce for his information

For the Commissioner:

A. J. Gross
Chief, Personnel Division.

Retirement Sub-Division

VETERANS ADMINISTRATION

WASHINGTON

OCT 17 1931

Sir:

For the information of your office, and for the purpose of completing the record, I have to advise you that David Swain formerly employed as Oiler, in Engr.Dept. at large,Jacksonville,Fla. at [illegible] has been paid a refund under the act of May 29, 1930, amounting to $ 77.73 together with $ 4.07 interest, covering period of service ending Nov.22, 1926

Respectfully,

H. L. McCOY,
Director of Insurance.

Claim No. R 341991

Date of Payment Aug. 11,1931

Form 3-2184

Form A-88

DEPARTMENT OF COMMERCE

APPOINTMENT DIVISION

WASHINGTON

September 26, 1931.

Mr. David Swain,

Through the Commissioner of Lighthouses.

Sir:

You are advised that your compensation has been changed as indicated below, effective October 1, 1931, or entrance on duty (change of station and duties).

No new appointment will be issued to you as a result of this change, and an oath of office is not required.

By direction of the Secretary.

Respectfully,

EDW. J. GARDNER,
Chief of Appointment Division.

SEP 28 1931

From: $1200 per annum.

To: $1320 per annum.

Service and grade: Field.

Appropriation (unit):

APPOINTMENT DIVISION
ENTERED ON JOURNAL
OCT - 3 1931
SHEET NO. 3141
DEPARTMENT OF COMMERCE

6 E CARDED

GOVERNMENT PRINTING OFFICE 11—9051

Form 73

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

IDK

LIGHTHOUSES 1931 SEP 19 PM 12 14

DEPARTMENT OF COMMERCE SEP 22 1931 APPOINTMENT DIVISION

CHIEF CLERK 1931 SEP 21 PM 2 51

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, Sixth DISTRICT.

Charleston, S. C., (City) September 18th (Date), 1931

COMMISSIONER OF LIGHTHOUSES:

Action recommended, Transfer, promotion and appointment.

Name, David Swain to fill vac.

Position, Keeper, 1st Assistant

Location, Hunting Island Lighthouse, S. C.

Effective, October 1, 1931

Legal residence, Florida

Proposed salary, $1320.00 per annum

Proposed range, $1320 - $1680

Appropriation, Salaries, Keepers of Lighthouses

~~the actual date of entrance on duty,~~ or as soon thereafter as he enters on duty.

DEPARTMENT OF COMMERCE SEP 26 1931 APPOINTMENT DIVISION

Former position, Keeper, 2nd Assistant

Location, Hillsboro Inlet Lighthouse, Fla.

Former salary, $1200.00 per annum

Former range, $1080 - $1440

Rank on eligible list, - Rating, - Percentage, - , Other eligibles considered:

Previous incumbent and his pay, Pinner, J. E. (Dt.#44) $1380 per annum recommended to

Services terminated, September 30, 1931

Reason, Transfer to position Additional Keeper, 6th District. not vac'd.

Members of family in Government service, One

Date of birth, November 20, 1896

Remarks: Quarters provided by Government.

Selection regular, subject to the action of the U. S. Civil Service Commission, , 19

FOR AND IN THE ABSENCE OF THE SUPERINTENDENT OF LIGHTHOUSES

A. C. Van Orsdell

Chief Clerk.

9-22-31

Secretary, Civil Service District.

BUREAU OF LIGHTHOUSES
WASHINGTON

September 21, 1931

Submitted to the Secretary of Commerce, approved, filling of this position being necessary for the protection of life and property.

Action O. K.

Chief Clerk

APPOINTMENT DIVISION NECESSARY ACTION TAKEN SEP 28 1931 DEPARTMENT OF COMMERCE

Acting Commissioner of Lighthouses

[1] Strike out the clause which does not apply.

11—2314

DUPLICATE

CERTIFICATE OF ADMINISTRATIVE OFFICER

THIS IS TO CERTIFY that David Swain (Full name of employee must be shown. See paragraph 14 of General Instructions, page 5), born Nov. 25, 1898, applicant for refund under the provisions of the Act of May 29, 1930, is the identical person who was last employed as Oiler (State position) in War Dept., Engineer Dept., at Large (Department, branch, or independent office) at Jacksonville, Fla. (Location) until Nov. 22, 1926 (Last day in service), xxx, when he became absolutely separated from the civil service of the United States because of Resignation (See paragraph 15 of General Instructions, page 5)

That the following is a statement showing the actual deductions for the "civil service retirement and disability fund" made from the basic salary, pay, or compensation earned by the applicant during each fiscal year:

FISCAL YEAR ENDING	PERIOD IN SERVICE						TOTAL DEDUCTIONS FOR RETIREMENT FUND		DEDUCTIONS LESS $1.00 PER MONTH		PENSION BUREAU WILL FILL THESE COLUMNS			
	BEGINNING			ENDING							Interest at 4% per Annum Compounded		TOTAL	
	Month	Day	Year	Month	Day	Year	Dollars	Cents	Dollars	Cents	Dollars	Cents	Dollars	Cents
June 30, 1921														
June 30, 1922														
June 30, 1923														
June 30, 1924	Jan.	5	1924	June	30	1924	11	73						
June 30, 1925	July	1	1924	June	30	1925	24	00						
June 30, 1926	July	1	1925	June	30	1926	24	00						
June 30, 1927	July	1	1926	Nov.	22	1926	18	00						
June 30, 1928														
June 30, 1929														
June 30, 1930														
June 30, 1931														
June 30, 1932	* Record from a certified abstract furnished by the War Department.													
June 30, 1933														
June 30, 1934														
June 30, 1935														
TOTAL							77	73						

DEDUCTIONS REFUNDED

That above schedule includes service in xxx (Department, branch, or independent office) from ____ to ____ and deductions of $____ (not refunded) as shown on abstract certified by ____ (Department, branch, or independent office)

That during the time covered by this application the employee was *absolutely separated* from the civil service for the following period or periods: Not separated.

That employee is not indebted to the United States under the Subsistence Expense Act of 1926.

That prior certification has been made under name of xxx (See paragraph 11 of General Instructions, page 5)

That the foregoing statement based on the official records of this office is correct, and that, to the best of my knowledge and belief, the applicant for refund under the provisions of the Act of May 29, 1930, herein named, is justly entitled to the refund claimed.

Countersigned: July 22, 1931

SAME
(Signature)

(Official title)

(SIGN ORIGINAL ONLY)

F. A. DELONG JUL 23 1931
(Signature)

Acting Chief, Appointment Division,
(Official title)

Department of Commerce
(Department, branch, or independent office)

MEMORANDA

IF THE PERSON COUNTERSIGNING WILL DETACH AND RETAIN THIS SHEET

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

July 13, 1931.

Commissioner of Pensions,
Pension Office,
Washington, D. C.

Sir:

Transmitted herewith is an application for refund in the case of David Swain, covering service as an oiler in the Engineer Department, at large, War Department at Jacksonville, Florida.

Since November 23, 1926 Mr. Swain has been employed as a keeper in the Lighthouse Service of this Department and comes under the Lighthouse Retirement Act.

This office has on file a certified abstract of official record from the War Department.

Copy of letter from the Chief, Civilian Personnel Division, War Department is attached.

Very truly yours,

EDW. J. GARDNER

JUL 1 1931

Chief, Appointment Division.

H:OC

DUPLICATE

CIVILIAN PERSONNEL DIV
JUL 2 - 1931
WAR DEPT

CERTIFICATE OF ADMINISTRATIVE OFFICER

THIS IS TO CERTIFY that David Swain, (Full name of employee must be shown. See paragraph 14 of General Instructions, page 5)
born Nov. 25, 1898, applicant for refund under the provisions of the Act of May 29, 1930, is the identical person who was last employed as Oiler (State position)
in War Dept., Engineer Dept. at Large (Department, branch, or independent office) at Jacksonville, Fla. (Location)
until Nov. 22, 1926 (Last day in service), 193x, when he became absolutely separated from the civil service of the United States because of Resignation (See paragraph 15 of General Instructions, page 5)

That the following is a statement showing the actual deductions for the "civil service retirement and disability fund" made from the basic salary, pay, or compensation earned by the applicant during each fiscal year:

FISCAL YEAR ENDING	PERIOD IN SERVICE						TOTAL DEDUCTIONS FOR RETIREMENT FUND		DEDUCTIONS LESS $1.00 PER MONTH		PENSION BUREAU WILL FILL THESE COLUMNS			
	BEGINNING			ENDING							Interest at 4% per Annum Compounded		TOTAL	
	Month	Day	Year	Month	Day	Year	Dollars	Cents	Dollars	Cents	Dollars	Cents	Dollars	Cents
June 30, 1921														
June 30, 1922														
June 30, 1923														
June 30, 1924	Jan.	5	1924	June	30	1924	11	73						
June 30, 1925	July	1	1924	June	30	1925	24	00						
June 30, 1926	July	1	1925	June	30	1926	24	00						
June 30, 1927	July	1	1926	Nov.	22	1926	18	00						
June 30, 1928														
June 30, 1929														
June 30, 1930														
June 30, 1931														
June 30, 1932														
June 30, 1933														
June 30, 1934														
June 30, 1935														
TOTAL							77	73						

That above schedule includes service in x x x (Department, branch, or independent office)
from ____ to ____ and deductions of $____ (not refunded)
as shown on abstract certified by ____ (Department, branch, or independent office)

That during the time covered by this application the employee was *absolutely separated* from the civil service for the following period or periods: Not separated

That employee is not indebted to the United States under the Subsistence Expense Act of 1926

That prior certification has been made under name of x x x (See paragraph 11 of General Instructions, page 5)

That the foregoing statement based on the official records of this office is correct, and that, to the best of my knowledge and belief, the applicant for refund under the provisions of the Act of May 29, 1930, herein named, is justly entitled to the refund claimed.

Countersigned: July 2, 1931., 193____

Acting Chief, Civilian Personnel Division, War Department.
(Official title)

(SIGN ORIGINAL ONLY)

L. V. Frazier, (signature)
Lt. Col., Corps of Engineers,
District Engineer.
(Official title)

WAR-Engineers, Jacksonville, Fla.
(Department, branch, or independent office)

THE PERSON COUNTERSIGNING WILL DETACH AND RETAIN THIS SHEET

MEMORANDA

WAR DEPARTMENT

bhs

WASHINGTON

DEPARTMENT OF COMMERCE
JUL 10 1931
APPOINTMENT DIVISION

July 3, 1931.

The Chief, Division of Appointments,
Department of Commerce,
Washington, D. C.

Sir:

Inclosed herewith is the claim of Mr. David Swain, Jacksonville, Florida, for refund of deductions made from his pay for the retirement fund while employed in the War Department.

This claim is not given administrative action by the Department for submission to the Commissioner of Pensions for the reason that an abstract of the official record of this former employee's service was forwarded to the Department of Commerce January 12, 1927, and it is understood his claim for refund of the deductions made from his salary while an employee of the War Department should be certified by the Department of Commerce.

Very respectfully,

W. D. Searle

Incl. Chief, Civilian Personnel Division.

Form A-38

DEPARTMENT OF COMMERCE

APPOINTMENT DIVISION

WASHINGTON

December 31, 1930

Mr. David Swain

Through the Commissioner of Lighthouses.

You are advised that your compensation has been changed as indicated below, effective January 1, 1931.

No new appointment will be issued to you as a result of this change, and an oath of office is not required.

By direction of the Secretary.

Respectfully,

EDW. J. GARDNER

Chief of Appointment Division.

CARDED

From: $1140

To: $1200

Service and grade: Range $1080-1440

Appropriation (unit): Salaries, Keepers of Lighthouses.

6th District.

WHC

APPOINTMENT DIVISION
ENTERED ON JOURNAL
JAN 10 1931
SHEET NO. 2922
DEPARTMENT OF COMMERCE

GOVERNMENT PRINTING OFFICE 11—9051

IN REPLYING ADDRESS
COMMISSIONER OF LIGHTHOUSES
AND REFER TO DATE OF THIS LETTER
AND FILE NO.

DEPARTMENT OF COMMERCE
BUREAU OF LIGHTHOUSES
WASHINGTON

DEPARTMENT OF COMMERCE
AUG 21 1929
APPOINTMENT DIVISION
5
CHIEF CLERK
1929 AUG 16 AM 11 42

RG:EMF
Incl.

August 15, 1929.

Secretary of Commerce:

There is inclosed a copy of the 6th Superintendent's letter of July 29, recommending that the Regulations be waived, in order to allow Assistant Keeper David Swain twenty-four days additional leave. Mr. Swain's position has a regular leave allowance of thirty days per annum, inclusive of sick leave, and in view of the fact that he was required to exceed the regular allowance by reason of confinement in a hospital on account of serious illness, the Bureau considers that it is a meritorious case and recommends approval.

H. B. Bowerman

Acting Commissioner of Lighthouses.

APPROVED:

ACTING ASSISTANT SECRETARY

Aug 22, 1929

Bureau notified by return of duplicate this date

Copy

Department of Commerce
Lighthouse Service

Office of Superintendent, 6th District
Charleston, S. C.
July 29, 1929.

Commissioner of Lighthouses.

1. Mr. David Swain, Second Assistant Keeper, at Hillsboro Inlet Light Station had to leave the station on June 22, 1929 and proceed to the U. S.Marine Hospital at Key West, Florida, for the purpose of being operated on for appendicitis. The operation was successfully performed and he returned to his station and entered on duty again on July 21, 1929.

2. Before he left the station on June 22, 1929, he had been granted 26 days of annual leave during this calendar year. In connection with his illness in the hospital it was necessary for him to take 28 days more of leave. Hillsboro Inlet Light Station is in Class II where only 30 days leave per annum exclusive of Sundays and holidays may be granted. As Mr. Swain was ill in a hospital through no fault of his own and it would be a hardship on him to be deprived of pay during the period of his absence it is recommended that authority be granted to approve his application for leave with pay for the additional period of 24 days in excess of the period that the Superintendent is authorized to grant.

(Sgd.) H. L. Beck,
Superintendent of Lighthouses.

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

July 1, 1928.

M r. David Swain.

Through the Chief, Bureau of Lighthouses

Sir:

You are advised that under the Welch Act your compensation has been changed as indicated below, effective July 1, 1928.

By direction of the Secretary:

Respectfully,

EDW. J. GARDNER,

Chief of Appointment Division.

From: $1020

To: $1140

APPOINTMENT DIVISION ENTERED JUL 2 1928 ON JOURNAL DEPARTMENT OF COMMERCE

11—9564

6

CARDED

RC:EMF

July 5, 1927.

DEPARTMENT OF COMMERCE
JUL 15 1927
APPOINTMENT DIVISION

Mr. David Swain, Assistant Keeper,
Hillsboro Inlet Light Station, Florida.
(Through Commissioner of Lighthouses).

Dear Sir:

I have read with interest a report relative to your action on June 26, in rescuing a girl and a young man from the waters of the inlet near your station. I note that the girl was with a party spending the day on the south side of the inlet and that the young man went to her assistance when she got beyond her depth in the water and that both probably would have been drowned if it had not been for your swimming to their assistance. I take pleasure in commending you for your action in this emergency and recording the matter as part of your official history.

Very truly yours,

WM. P. MacCRACKEN, JR.

Acting Secretary of Commerce.

LIGHTHOUSES---Appointment Division.

Exact copy as signed by WM. P. MacCRACKEN, JR.

Mailed ..... by .....

JUL 15 1927

Form A-38

DEPARTMENT OF COMMERCE

APPOINTMENT DIVISION

WASHINGTON

July 1, 1927.

M r. David Swain,

Through the Commissioner of Lighthouses.

Sir:

You are advised that your compensation has been changed as indicated below, effective July 1, 1927.

No new appointment will be issued to you as a result of this change, and an oath of office is not required.

By direction of the Secretary.

Respectfully,

CLIFFORD HASTINGS

Chief of Appointment Division.

From: $ 960 per annum.

To: $ 1020 per annum.

Service and grade: Field.

Appropriation (unit):

APPOINTMENT DIVISION JUL 1 - 1927

6

CARDED

GOVERNMENT PRINTING OFFICE 11—9051

Standard Form No. 17
Approved by the President, March 26, 1926

EAW 5-30-40

REPORT ON PROBATIONARY APPOINTEE

DEPARTMENT OF COMMERCE
APR 28 1927
APPOINTMENT DIVISION

This report to be made at expiration of fifth month of service. In cases where the probationary period comprises one year, this report is to be made at the expiration of the tenth month of service.

If service has been unsatisfactory, recommendation for discontinuance under the provisions of paragraph (c) of section 1 of Civil Service Rule VII should be forwarded immediately to the Department. A full statement of reasons should be set forth under "Remarks."

Department of Commerce,
(Department)
U.S. Lighthouse Service, Office of Supt. of Lighthouses,
(Bureau or office) Charleston, S.C., April 22, 1927.
(Place and date)

To The Secretary of Commerce, (The Chief of Appointment Division),
(Head of department or establishment)

The probationary period of the person named below expires at the close of business on May 22, 1927.

The conduct and capacity of this employee have been satisfactory during the probationary period, and (he) ~~(she)~~ is considered qualified for absolute appointment.

Name David Swain

Position Keeper (2nd Asst.)

Salary $960 per annum.

Appropriation Salaries, Keepers of Lighthouses.

Station Hillsboro Inlet L.H., Fla.

Date of entrance on duty November 23, 1926.

Remarks:

Submitted: APR 25 1927 J. S. CONWAY

Acting Commissioner of Lighthouses.
(Head of bureau or office)

H. B. Beck
(Signature of immediate superior)
H. L. Beck,
Superintendent of Lighthouses.

GOVERNMENT PRINTING OFFICE 10—1734

Standard Form No. 13
Approved by the President
Feb. 26, 1926

ABSTRACT OF OFFICIAL RECORD OF U. S. GOVERNMENT EMPLOYEE

(For the use of the department to which the employee has been transferred)

INSTRUCTIONS

1. The act, approved February 14, 1922, prescribes that "each executive department, and each independent establishment of the Government not within the jurisdiction of any executive department, shall establish and maintain such record as will enable it to determine the amount deducted within each fiscal year from the basic salary, pay, or compensation of each employee within its jurisdiction to whom this act applies. When such employee is transferred from one office to another a certified abstract of his official record shall be transmitted to the office to which the transfer is made."

2. A complete official record in the Federal service of the employee named should be set forth on this abstract. If an employee is transferred to another department, an abstract will be prepared in duplicate, showing his appointment in the department from which transferred and all changes of grade or compensation while therein. The original, properly executed, will be transmitted to the department to which transferred, the duplicate to be retained in his personal file. Should such employee be again transferred, the second department will prepare an abstract setting forth the data contained in that received by it, with the addition of his record while in the second department, such abstract to be transmitted to the department to which he is transferred, a duplicate being retained.
In the case of a nominal reinstatement for the purpose of transfer, the department to which the employee is transferred should apply to the establishment in which the former service was rendered for an abstract of record in the case. Statements of employees must not be accepted unless verified from official records.

3. In Table II show the amount deducted for the retirement fund during each fiscal year, or part of fiscal year, the employee was in your service.

4. This certificate must be signed and countersigned (if necessary) by an official recognized by the Bureau of Pensions as authorized to sign certificate of administrative officer on application for refunds.

bmv

NAME: Swain, Mr. David
(Surname first, Mr., Miss, or Mrs.)

Not of record.
(Date of birth)

War Department,
(Department and office in which last service was had. See Paragraph 2 of Instructions)

Washington, D. C.,
(Place)

January 12, 1927.
(Date)

I. SERVICE RECORD

ESTABLISHMENT (a)	ACTION (b)	POSITION (Pay-roll title)	RATE OF PAY (c)	DATE EFFECTIVE
Engineer Dept. at Large,	Temporary	Gas Engineer	$75.00 p.m.	9/2/19
Wilmington, North Carolina	Discharged	do	do	9/8/19
do	Temporary	Oiler	do	12/21/19
do	Pro.	"	85.00 p.m.	3/1/20
do	Discharged	"	do	4/17/20
do	Appointed	Deckhand(uncl.)	65.00 p.m.	10/3/21
do	Red.	do	45.00 "	11/1/21
do	Discharged	do	do	12/31/21
do	Temporary	Oiler	80.00 p.m.	7/14/22
do	Discharged	-"-	do	2/5/23
do	Appointed	Stoker(uncl.)	65.00 p.m.	2/6/23
do	Pro.	Oiler (temporary)	80.00 "	1/1/24
do	Discharged	do	do	1/4/24
do	PA	do	do	1/5/24
Engineer Dept. at Large,				
Jacksonville, Florida	Trans.	Oiler	do	4/1/26
do	Pro.	"	$100.00 p.m.	7/1/26
do	Pro.	"	115.00 "	9/1/26
do	Res.	"	do	11/22/26

L.H. 1/14/27 P.

(a) Place the name of department, bureau, or office in which the service was performed.

(b) Indicate the nature of the action according to the following key abbreviations: PA, probational appointment; Exc., excepted from examination; E. O., Executive order; Rein., reinstatement; Trans., transfer; Pro., promotion; Red., reduction; Res., resignation; Rem. C., removed for cause; Rem. R., removed, reduction of force; L. W. O. P., leave without pay for periods of six months or more.

(c) Under rate of pay, do not include bonuses, allowances, overtime pay, or compensation given in addition to basic pay of positions as fixed by law or regulation.

10-1719

II. STATEMENT OF DEDUCTIONS FOR RETIREMENT FUND

(See Instructions No. 3)

YEAR	AMOUNT	YEAR	AMOUNT	YEAR	AMOUNT	YEAR	AMOUNT	YEAR	AMOUNT
1924	$11.73								
1925	24.00								
1926	24.00								
1927	18.00								

Do the records show that the employee has made application for refund of any portion of the amount shown above? No.
(Yes or No)

If so, state the amount and period covered - - - -
(Amount and period covered)

Do the records show that any portion of the amount shown above has been refunded to the employee? No.
(Yes or No)

If so, state the amount and period covered - - - -
(Amount and period covered)

In case service record shows reentry into service, does the employee claim that he has made redeposit of any amount refunded him at time of separation? - - - -
(Yes or No)

The foregoing is a correct abstract of the official record of David Swain
(Name of employee)

based on the official records of the War Department
(Establishment)

or official certification from the other executive departments or independent establishments in which he was employed.

John C. Scofield
(Signature)

Assistant and Chief Clerk.
(Official title)

Countersigned _____, 19____

_____
(Signature)

_____
(Official title)

GOVERNMENT PRINTING OFFICE 10-1719

Furnished to:

The Chief of the Appointment Division,

Department of Commerce,

Washington, D. C.

DEPARTMENT OF COMMERCE

APPOINTMENT DIVISION

WASHINGTON

December 8, 1926.

Assistant & Chief Clerk,
War Department,
Sir:
Washington, D.C.

It is requested that an abstract of Official Record, in duplicate, be furnished as promptly as convenient in the case of

David Swain, Oiler, U.S. Engineer Dept., Dredge Comstock, Jan. 18, 1923 to Nov. 22, 1926.

Respectfully,

CLIFFORD HASTINGS

gmp

Chief of Appointment Division.

STANDARD FORM NO. 6
(Approved by the President March 28, 1924)

LIGHTHOUSES
1926 DEC 3 PM 3 56

CHANGED
DEC 2 1926

DEPARTMENT OF COMMERCE
DEC 6 1926
APPOINTMENT DIVISION

PERSONAL HISTORY

(Statement to be prepared by appointee in his own handwriting)

Bureau, division, or office U S Light house Service

1. Name in full David Swain

2. Legal (voting) residence N. C. 6 (State and Congressional District) Brunswick Co. (County) Southport (City or town)

3. Where born? N.C. State (State or foreign country) Southport (City or town) When born? Nov 20 1896 (Date)

4. If foreign, state whether naturalized or alien

5. Indicate sex, marital condition, and race by check, thus: √

SEX		MARITAL CONDITION				RACE. (If other, state which)	
Male √	Female	Single	Married √	Divorced	Widowed	White √	Colored

6. A complete record of your past civil service for the United States Government:

BRANCH OF SERVICE AND PLACE OF EMPLOYMENT	POSITION	SALARY	DATE APPOINTED			DATE SEPARATED		
			Month	Day	Year	Month	Day	Year
U.S Engineers Dept. Dredge Pamstack	Oiler	$80.	Jan	16	1923	Nov	22	26

7. Military and naval record. If any, check (√) to indicate branch and other information and give dates of enlistment and discharge:

None √	Army	Navy	Marine Corps	Coast Guard	War Veteran	Pensioner	Veterans' Bureau beneficiary

Enlisted ..... Discharged .....

Organization .....

Enlisted ..... Discharged .....

Organization .....

8.

EDUCATION (Circle number of years)	Common school	High school	College	Degrees, if any
	1 2 3 4 5 (6) 7 8	1 2 3 4	1 2 3 4	

9. State special qualifications .....

CARDED

10. Name, relationship, and address of person to be notified in case of emergency:

John Swain (Name) Brother (Relationship)

Balivia. N.C (Post office address)

I certify that the foregoing answers are correct to the best of my knowledge and belief.

David Swain
(Name as usually written and which will be used as official signature)

Nov 30. 1926 (Date)

Present address Hillsboro Inlet. F. A.
Deerfield. Fla

10—1659 GOVERNMENT PRINTING OFFICE

Form 111

OATH OF OFFICE

(Prescribed by Section 1757, Revised Statutes)

EAW

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

LIGHTHOUSES 1926 DEC 3 PM 3 56

CHIEF CLERK 1926 DEC 4 PM 3 45

DEPARTMENT OF COMMERCE DEC 6 1926 APPOINTMENT DIVISION

I, ✓DAVID SWAIN

do solemnly[1] swear (See below) that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter: So help me God.

☞ David Swain
(Appointee signs here)

[2] Sworn to (See below) and subscribed before me, this[3] 30th day of November, A. D. 1926.
(Affix official seal here)

[4](Name) E. L. Frazer

(Official title) Notary Public State Florida

My commission expires July 31st 1929

Official Title	Rate of Pay	Name of Station, Vessel, or Place of Employment.
Present Keeper (2nd Asst.)	$960 per an.	Hillsboro Inlet L.H., Fla.
Former[5] -	-	-

(The above should be filled in by the district officer before sending to appointee)

EAW

Office of Superintendent of Lighthouses, 6th District

Charleston, S.C., (Address), December 2, 1926. (Date)

The above-named appointee entered upon duty on November 23, 1926. (Date)

CARDED

H L Beck
(Signature, followed by title)
H.L.Beck, Superintendent of Lighthouses.

[1] Insert here "swear" or "affirm," as the case may be.
[2] Insert here "sworn to" or "affirmed," as the case may be.
[3] The oath may be taken any time on or after the effective date of appointment and prior to the payment of compensation, but no compensation shall be paid until the oath is executed in proper form.
[4] This oath should be taken before a justice of the peace, notary public, judge, clerk of a court, a chief clerk in the office of a superintendent of lighthouses or other employee in the Lighthouse Service designated by a chief clerk, or any other officer having authority to administer oaths, but never before a collector of customs or postmaster, as neither officer has power to administer oaths in such cases. In case the officer administering the oath has no seal, his official character should be duly certified to by the clerk of the proper court or the proper county clerk, except in the case of chief clerks in the offices of superintendent of lighthouses and other employees in the Lighthouse Service designated by them, who are not required to have a seal.
[5] Give this information in all cases where new oath is required.
Failure to fill out this oath properly will result in its return for correction.

C. S. REPORT DATA ENTERED

Form A-30

NOT TO BE ACCEPTED AS AUTHORITY FOR INVESTIGATION OPERATIONS UNLESS ACCOMPANIED BY OFFICIAL CREDENTIALS

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

November 19, 1926.

Mr. David Swain,

Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office,

Keeper

in the Lighthouse Service

at a salary of Nine Hundred and Sixty dollars per annum

effective November 22, 1926, or as soon thereafter as you enter on duty.

Nature of appointment: Probationary.

Civil Service authority: Secretary, Fifth Civil Service District.

Classification allocation:

By direction of the Secretary:

Respectfully,

APPOINTMENT ENTERED DEC 3 1926 ON JOURNAL DEPARTMENT OF COMMERCE

DEC 3 1926

(SIGNED) CLIFFORD HASTINGS

Chief of Appointment Division.

F
6

GOVERNMENT PRINTING OFFICE

Appropriation (unit): Field.

Vice: Thomas H. Watts.

Legal Residence: Florida.

CARDED

11-8857

Form 73

LIGHTHOUSES EAW 1926 NOV 24 AM 9 01

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

DEPARTMENT OF COMMERCE NOV 26 1926 APPOINTMENT DIVISION

5

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, 6th DISTRICT,

Charleston, S.C. (City) November 16 (Date), 1926.

COMMISSIONER OF LIGHTHOUSES:

Action recommended, Probationary appointment.

Legal residence, Florida.

Name, David Swain

Duplicate Rec'd 11/18/26

Proposed salary, $960 per annum.

Position, Keeper (2nd Asst.)

Proposed range, $960 - $1320 per an.

Location, Hillsboro Inlet L.H., Fla.

Appropriation, Such Salaries, Keepers of Lighthouses.

Effective, November 22, 1926

[1] ~~the actual date of entrance on duty~~ or as soon thereafter as he enters on duty.

Former position, -

Former salary, -

Location, -

Former range, -

Rank on eligible list, 1st Rating, Asst. Keeper, Percentage, 92.3, Other eligibles considered: Marion M. Brunson (C); William L. Jackson (C).

Previous incumbent, Thomas H. Watts.
Salary: $960 per an.

Services terminated, close of Nov. 5, 1926.

Reason, Resigned.

Members of family in Government service, One. (Brother).

Date of birth, November 20, 1896.

Remarks: Quarters provided by the Government. ~~Form 206 (Record of Physical Examination of Light Keeper or Asst. Light Keeper) attached hereto.~~

APPOINTMENT DIVISION NECESSARY ACTION TAKEN NOV 2 1926 DEPARTMENT OF COMMERCE

Selection regular, subject to the action of the U. S. Civil Service Commission, NOV 22 1926 19

L. A. Moyer
Secretary, Fifth Civil Service District.

H. L. Beck
H. L. Beck,
Superintendent of Lighthouses.

BUREAU OF LIGHTHOUSES
WASHINGTON

November 24, 1926

Submitted to the Secretary of Commerce, approved, attention being invited to duplicate copy of this nomination submitted under date of November 18 for approval, subject to district civil service secretary's action.

11-26-26

See Duplicate

J. Mulroy
Acting Commissioner of Lighthouses.

[1] Strike out the clause which does not apply.

11—2314

75 6

Entered on Payroll Voucher No. _____

UNITED STATES COAST GUARD
MIAMI, FLORIDA.

Date 26 October, 1943

Statement of leave of David Swain, Keeper
(Name of employee)

beginning as of date of induction 4 June, 1941

	Days	Hours	Minutes
ANNUAL LEAVE			
Accumulated on January 1, 1941	66	0	0
Accrued year 1941 (3 June).....	11	0	24
	77	0	24
Used during year	0	0	0
Accumulated on January 1, 19___			
Accrued year 19___			
Used during year			
Accumulated on January 1, 19___			
Accrued year 19___			
Used during year.....			
Unused on date of induction	77	0	24
Beginning leave on 4 June, 1941			
Carry to 24 mins. on 12 September			
Leave accruing while in leave status	7	1	12

Continue leave to 1 hour 30 mins. on 22 September, 1941
Last paid as civilian employee in the account of G. F. Allen, Chief Disbursing Officer, Division of Disbursement, Treasury Dept., Ck. Sym. 101-106, Voucher No. 6-413978. Worked intermittent hours; leave chargeable 44 hours per week.

WILLIAM J. BARFIELD,
Principal Clerk,
Civilian Personnel Section.

75 Entered on Payroll Voucher No. _____

UNITED STATES COAST GUARD
MIAMI, FLORIDA.

Date 26 October, 1943

Statement of leave of Cardell D. Daniels, Keeper
(Name of employee)

beginning as of date of induction 4 June, 1941

	Days	Hours	Minutes
ANNUAL LEAVE			
Accumulated on January 1, 1941	75	0	0
Accrued year 1941 ..(3 June).....	11	0	24
	86	0	24
Used during year	0	0	0
Accumulated on January 1, 19___			
Accrued year 19___			
Used during year			
Accumulated on January 1, 19___			
Accrued year 19___			
Used during year.....			
Unused on date of induction	86	0	24
Beginning leave on 4 June, 1941			
Carry to 24 mins. on 24 September			
Leave accruing while in leave status	8	0	8

Continue leave to 4 hours 30 mins. on 3 October, 1941
Last paid as civilian employee in the account of G. F. Allen, Chief Disbursing Officer, Division of Disbursement, Treasury Dept., Ck. Sym. 101-106, Voucher No. 6-413978. Worked intermittent hours; leave chargeable 44 hours per week.

WILLIAM J. BARFIELD,
Principal Clerk,
Civilian Personnel Section.

Entered on Payroll Voucher No. _____

UNITED STATES COAST GUARD
MIAMI, FLORIDA.

Date 26 October, 1943

Statement of leave of Thomas L. Kelly, Depot Kpr., CAF-5
(Name of employee)

beginning as of date of induction 17 June, 1941

	Days	Hours	Minutes
ANNUAL LEAVE			
Accumulated on January 1, 1941	30	3	30
Accrued year 19 41 ...(16 June).....	11	7	54-2/3
	42	3	24-2/3
Used during year	0	0	0
Accumulated on January 1, 19___			
Accrued year 19___			
Used during year			
Accumulated on January 1, 19___			
Accrued year 19___			
Used during year.....			
Unused on date of induction	42	3	24-2/3
Beginning leave on 17 June, 1941			
Carry to 3 hours 24-2/3 mins. on 11 August			
Leave accruing while in leave status	3	7	46-2/3

Continue leave to 3 hours on 15 August, 1941
Last paid as civilian employee in the account of G. F. Allen, Chief Disbursing Officer, Division of Disbursement, Treasury Dept., Ck. Sym. 101-106, Voucher No. 6-436203. Worked intermittent hours; leave chargeable 44 hours per week.

WILLIAM J. BARFIELD,
Principal Clerk,
Civilian Personnel Section.

Entered on Payroll Voucher No. _____

UNITED STATES COAST GUARD
MIAMI, FLORIDA.

Date 26 October, 1943

Statement of leave of Luther H. Muse, Master
(Name of employee)

beginning as of date of induction 21 September, 1940

	Days	Hours	Minutes
ANNUAL LEAVE			
Accumulated on January 1, 1940	51	0	0
Accrued year 1940 (20 September)	18	6	13-1/3
	69	6	13-1/3
Used during year	7	0	0
Accumulated on January 1, 19___			
Accrued year 19___			
Used during year			
Accumulated on January 1, 19___			
Accrued year 19___			
Used during year			
Unused on date of induction	62	6	13-1/3

Beginning leave on 21 September, 1940

Carry to 6 hours 13-1/3 mins. on 11 December

Leave accruing while in leave status	5	6	48

Continue leave to 1 hour on 19 December, 1940
Last paid as civilian employee in the account of G. F. Allen, Chief Disbursing Officer, Division of Disbursement, Treasury Dept., Ck. Sym. 101-106, Voucher No. 6-76893. Worked intermittent hours; leave chargeable 44 hours per week.

WILLIAM J. BARFIELD,
Principal Clerk,
Civilian Personnel Section.

75 Entered on Payroll Voucher No. _____

UNITED STATES COAST GUARD
MIAMI, FLORIDA.

Date 26 October, 1943

Statement of leave of Ralph L. Swanson, Keeper
(Name of employee)

beginning as of date of induction 17 June, 1941

	Days	Hours	Minutes
ANNUAL LEAVE			
Accumulated on January 1, 1941	42	4	0
Accrued year 1941 (16 June)	11	7	54-2/3
	54	3	54-2/3
Used during year	5	4	0
Accumulated on January 1, 19___			
Accrued year 19___			
Used during year			
Accumulated on January 1, 19___			
Accrued year 19___			
Used during year			
Unused on date of induction	48	7	54-2/3

Beginning leave on 17 June, 1941

Carry to 3 hours 54-2/3 mins. on 19 August

Leave accruing while in leave status	4	4	24

Continue leave to 4 hours 15 mins. on 25 August, 1941
Last paid as civilian employee in the account of G. F. Allen, Chief Disbursing Officer, Division of Disbursement, Treasury Dept., Ck. Sym. 101-106, Voucher No. 6-436203. Worked intermittent hours; leave chargeable 44 hours per week.

WILLIAM J. BARFIELD,
Principal Clerk,
Civilian Personnel Section.

Entered on Payroll Voucher No. _____

UNITED STATES COAST GUARD
MIAMI, FLORIDA.

Date 26 October, 1943

Statement of leave of William A. Pieper, Engineer
(Name of employee)

beginning as of date of induction 18 September, 1940

	Days	Hours	Minutes
ANNUAL LEAVE			
Accumulated on January 1, 19 40	12	0	0
Accrued year 19 40 .(17 September).....	18	4	29-1/3
	30	4	29-1/3
Used during year	18	0	0
Accumulated on January 1, 19___			
Accrued year 19___			
Used during year			
Accumulated on January 1, 19___			
Accrued year 19___			
Used during year.....			
Unused on date of induction	12	4	29-1/3
Beginning leave on 18 September, 1940			
Carry to 4 hours 29-1/3 mins. on 3 October			
Leave accruing while in leave status	1	1	14-2/3

Continue leave to 5 hours 30 mins. on 4 October, 1940
Last paid as civilian employee in the account of G. F. Allen, Chief Disbursing Officer, Division of Disbursement, Treasury Dept., Ck. Sym. 101-106, Voucher No. 6-76892. Worked intermittent hours; leave chargeable 44 hours per week.

WILLIAM J. BARFIELD,
Principal Clerk,
Civilian Personnel Section.

Entered on Payroll Voucher No. _____

UNITED STATES COAST GUARD
MIAMI, FLORIDA.

Date 26 October, 1943

Statement of leave of Quincy E. Atkinson, Keeper
(Name of employee)

beginning as of date of induction 17 June, 1941

	Days	Hours	Minutes
ANNUAL LEAVE			
Accumulated on January 1, 1941	52	4	0
Accrued year 1941 (16 June)	11	7	54-2/3
	64	3	54-2/3
Used during year	0	0	0
Accumulated on January 1, 19___			
Accrued year 19___			
Used during year			
Accumulated on January 1, 19___			
Accrued year 19___			
Used during year			
Unused on date of induction	64	3	54-2/3

Beginning leave on 17 June, 1941

Carry to 3 hours 54-2/3 mins. on 9 September

Leave accruing while in leave status 5 7 57-1/3

Continue leave to 7 hours 45 mins. on 16 September, 1941
Last paid as civilian employee in the account of G. F. Allen, Chief Disbursing Officer, Division of Disbursement, Treasury Dept., Ck. Sym. 101-106, Voucher No. 6-436203. Worked intermittent hours; leave chargeable 44 hours per week.

WILLIAM J. BARFIELD,
Principal Clerk,
Civilian Personnel Section.

75 Entered on Payroll Voucher No. _____

UNITED STATES COAST GUARD
MIAMI, FLORIDA.

Date 26 October, 1943

Statement of leave of Charles Seabrook, Keeper
(Name of employee)

beginning as of date of induction 17 June, 1941

	Days	Hours	Minutes
ANNUAL LEAVE			
Accumulated on January 1, 1941	50	0	0
Accrued year 1941 (16 June).....	11	7	54-2/3
	61	7	54-2/3
Used during year	1	6	0
Accumulated on January 1, 19___			
Accrued year 19___			
Used during year			
Accumulated on January 1, 19___			
Accrued year 19___			
Used during year.....			
Unused on date of induction	60	1	54-2/3

Beginning leave on 17 June, 1941

Carry to 5 hours 54-2/3 mins. on 3 September

Leave accruing while in leave status	5	4	29-1/3

Continue leave to 6 hours 15 mins. on 10 September, 1941
Last paid as civilian employee in the account of G. F. Allen, Chief Disbursing Officer, Division of Disbursement, Treasury Dept., Ck. Sym. 101-106, Voucher No. 6-436203. Worked intermittent hours; leave chargeable 44 hours per week.

WILLIAM J. BARFIELD,
Principal Clerk,
Civilian Personnel Section.

Entered on Payroll Voucher No. _____

UNITED STATES COAST GUARD
MIAMI, FLORIDA.

Date 26 October, 1943

Statement of leave of Edward L. Meyer, Keeper
(Name of employee)

beginning as of date of induction 6 June, 1941

	Days	Hours	Minutes
ANNUAL LEAVE			
Accumulated on January 1, 1941	39	4	0
Accrued year 1941 (5 June)	11	1	33-1/3
	50	5	33-1/3
Used during year	25	0	0
Accumulated on January 1, 19___			
Accrued year 19___			
Used during year			
Accumulated on January 1, 19___			
Accrued year 19___			
Used during year			
Unused on date of induction	25	5	33-1/3
Beginning leave on 6 June, 1941			
Carry to 1 hour 33-1/3 minutes on 10 July			
Leave accruing while in leave status	2	4	13-1/3

Continue leave to 1 hour 45 mins. on 14 July, 1941

Last paid as civilian employee in the account of G. F. Allen, Chief Disbursing Officer, Division of Disbursement, Treasury Dept., Ck. Sym. 101-106, Voucher No. 6-413978. Worked intermittent hours; leave chargeable 44 hours per week.

WILLIAM J. BARFIELD,
Principal Clerk,
Civilian Personnel Section.

75 Entered on Payroll Voucher No. _____

UNITED STATES COAST GUARD
MIAMI, FLORIDA.

Date 26 October, 1943

Statement of leave of Thomas L. Willis, Keeper
(Name of employee)

beginning as of date of induction 17 June, 1941

	Days	Hours	Minutes
ANNUAL LEAVE			
Accumulated on January 1, 1941	14	5	0
Accrued year 1941 ...(16 June).....	11	7	54-2/3
	26	4	54-2/3
Used during year	24	2	0
Accumulated on January 1, 19___			
Accrued year 19___			
Used during year			
Accumulated on January 1, 19___			
Accrued year 19___			
Used during year.....			
Unused on date of induction	2	2	54-2/3
Beginning leave on 17 June, 1941			
Carry to 2 hours 54-2/3 mins. on 19 June, 1941			
Leave accruing while in leave status	0	1	44

Continue leave to 4 hours 30 mins. on 19 June, 1941
Last paid as civilian employee in the account of G. F. Allen, Chief Disbursing Officer, Division of Disbursement, Treasury Dept., Ck. Sym. 101-106, Voucher No. 6-436203. Worked intermittent hours; leave chargeable 44 hours per week.

WILLIAM J. BARFIELD,
Principal Clerk,
Civilian Personnel Section.

75 Entered on Payroll Voucher No. _____

UNITED STATES COAST GUARD
MIAMI, FLORIDA.

Date 26 October, 1943

Statement of leave of John N. Roberts, Light Attendant
(Name of employee)

beginning as of date of induction 24 June, 1941

	Days	Hours	Minutes
ANNUAL LEAVE			
Accumulated on January 1, 1941	30	4	0
Accrued year 1941 (23 June).....	12	3	57-1/3
	42	7	57-1/3
Used during year	5	4	0
Accumulated on January 1, 19___			
Accrued year 19___			
Used during year			
Accumulated on January 1, 19___			
Accrued year 19___			
Used during year.....			
Unused on date of induction	37	3	57-1/3
Beginning leave on 24 June, 1941			
Carry to 7 hours 57-1/3 mins. on 11 August			
Leave accruing while in leave status	3	3	44

Continue leave to 3 hours 30 mins. on 15 August, 1941
Last paid as civilian employee in the account of G. F. Allen, Chief Disbursing Officer, Division of Disbursement, Treasury Dept., Ck. Sym. 101-106, Voucher No. 6-443251. Worked intermittent hours; leave chargeable 44 hours per week.

WILLIAM J. BARFIELD,
Principal Clerk,
Civilian Personnel Section.

Entered on Payroll Voucher No. _____

UNITED STATES COAST GUARD
MIAMI, FLORIDA.

Date 26 October, 1943

Statement of leave of I. Donald Goodwin, Keeper
(Name of employee)

beginning as of date of induction 17 June, 1941

	Days	Hours	Minutes
ANNUAL LEAVE			
Accumulated on January 1, 19 41	61	0	0
Accrued year 1941 (16 June).....	11	7	54-2/3
	72	7	54-2/3
Used during year	0	0	0
Accumulated on January 1, 19___			
Accrued year 19___			
Used during year			
Accumulated on January 1, 19___			
Accrued year 19___			
Used during year.....			
Unused on date of induction	72	7	54-2/3

Beginning leave on 17 June, 1941

Carry to 3 hours 54-2/3 mins. on 19 Sept.

Leave accruing while in leave status	6	5	44

Continue leave to 1 hour 30 mins. on 29 Sept., 1941.

Last paid as civilian employee in the account of G. F. Allen, Chief Disbursing Officer, Division of Disbursement, Treasury Dept., Ck. Sym. 101-106, Voucher No. 6-436203. Worked intermittent hours; leave chargeable 44 hours per week.

WILLIAM J. BARFIELD,
Principal Clerk,
Civilian Personnel Section.

75 Entered on Payroll Voucher No. _____

UNITED STATES COAST GUARD
MIAMI, FLORIDA.

Date 26 October, 1943

Statement of leave of Benjamin F. Stone, Keeper
(Name of employee)

beginning as of date of induction 17 June, 1941

	Days	Hours	Minutes
ANNUAL LEAVE			
Accumulated on January 1, 1941	75	0	0
Accrued year 1941 (16 June).....	11	7	54-2/3
	86	7	54-2/3
Used during year	0	0	0
Accumulated on January 1, 19___			
Accrued year 19___			
Used during year			
Accumulated on January 1, 19___			
Accrued year 19___			
Used during year.....			
Unused on date of induction	86	7	54-2/3
Beginning leave on 17 June, 1941			
Carry to 7 hours 54-2/3 mins. on 7 October			
Leave accruing while in leave status	8	0	8

Continue leave to 4 hours on 17 October, 1941
Last paid as civilian employee in the account of G. F. Allen, Chief Disbursing Officer, Division of Disbursement, Treasury Dept., Ck. Sym. 101-106, Voucher No. 6-436203. Worked intermittent hours; leave chargeable 44 hours per week.

WILLIAM J. BARFIELD,
Principal Clerk,
Civilian Personnel Section.