SEP 11 2024 AM 10:20

REFERENCE SERVICE SLIP
Archival Research Room Record Request
National Archives at St. Louis

Date: 9/9/2024

REQUESTER INFORMATION

Name (Please Print – Last, First, Middle)	Researcher ID Card Number
Flynn, Kylie	
E-Mail Address:	**Phone Number:**
knfgbb@umsl.edu	217-440-1332

INFORMATION NEEDED TO LOCATE RECORDS (Furnish as much as possible)

Name used in Service (Please Print – Last, First, Middle)	Service Number/SSN	Date & Place of Birth
Sylvia, Joseph, A.		

MILITARY SERVICE

Branch of Service:

- ☐ Air Force
- ☐ Army Air Corps
- ☐ Army Air Force
- ☐ Army
- ☐ Marine Corps
- ☐ Navy
- ☐ Coast Guard
- ☐ Unknown

Type of Rank:

- ☐ Enlisted
- ☐ Officer
- ☐ Unknown

Service Period (Check all that apply):

- ☐ 1939 & Prior
- ☐ 1940 - 1950
- ☐ 1950 & After

Date & Place of Death:

State of Residence (upon entry into service):

Other Identifying Information (Parent's Names, CSC Number, etc.)

Researcher Signature: Kylie

CIVILIAN SERVICE

(Agency & Location)		
Lighthouse Service (CA)		
From: 1931	To: 1933	
(Agency & Location)		
From:	To:	
(Agency & Location)		
From:	To:	

Other Identifying Information (Maiden Name, Job Title, etc.)

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STAFF USE ONLY

Appointment Time and Date:	Additional Researchers: ☐ Yes ☐ No
CMRS Service Request Number: 2-2999297158? CMRS Search Request Number(s):	Attendant Signature: Remarks:

SCREENING NOTES

- ☒ Reviewed and Nothing Removed KW
- ☐ Items Removed and User Informed
- Hold Requested: ☐ Yes ☐ No
- Total Requests:
- Screened Items:
- ☐ Additional charge outs and signatures on reverse side
- Time Out:
- Final Return:

2024 OCT 3 PM 12:58:57

LIGHTHOUSE SERVICE/LIFESAVING SERVICE—RECORDS CHECKED

Employee Name: SYLVIA JOSEPH A. **DOB:** ?

Records checked:

Agency: Commerce 6028 Area: Bay 10, Lower Catwalk positive negative

Agency: Commerce 6029 Area: Bay 10, Lower Catwalk positive negative

Agency: Old Commerce Area: Bay 10, Lower Catwalk positive negative

AND

Agency: Treasury 2189 Area: Bay 13, Lower Catwalk positive negative

Agency: Treasury 2188 Area: Bay 13, Lower Catwalk positive negative

Agency: Old Treasury Area: Bay 13, Lower Catwalk positive negative

If Negative:

Agency: Treasury SRCs series 1 Area: Bay 13, Lower Catwalk positive negative

Agency: Treasury SRCs series 2 Area: Bay 13, Lower Catwalk positive negative

Agency: Treasury SRCs series 3 Area: Bay 13, Lower Catwalk positive negative

Agency: Coast Guard SRCs Area: Bay 13, Lower Catwalk positive negative

If Negative:

CMRS: possible CG service Area: _____ positive negative

ARCIS: _____ Area: _____ positive negative

Notes: _____

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
SAN FRANCISCO, CALIF.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LIGHTHOUSE SUPERINTENDENT
DEC 13 1933
SAN FRANCISCO

EIGHTEENTH DISTRICT

Carquinez Strait,
(Station, Depot, or Vessel)

Dec. 15 1933, 19

Supt.
Asst. Supt.
Assoc. Eng. 1
Assoc. Eng. 2
Chf. Clk.
Accounts
Personnel
Purch. & Cont.
Files
Trans. & Prop.
Hydrog.
Airways
Messenger

Light-House Supt.
San. Francisco.
Calf.

Sir.

When Mr. J. A. Sylvia left this station he did not leave forwarding address for his mail.

I am returning the inclosed form

Carquinez Strait

C S Hansen

Keeper

Form A-32

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

November 27, 1933.

Mr. Joseph A. Sylvia,

Through the Commissioner of Lighthouses.

Sir:

The Department has accepted without prejudice, your resignation from the position designated below, effective at the close of business on a date later to be determined and reported to the Department.

Bureau.....Lighthouse Service

Position.....Keeper

Allocation .....

Salary.....$1200 per annum

Station.....Carquinez Straight Light Station

By direction of the Secretary:

Respectfully,

Chief of Appointment Division.

U. S. GOVERNMENT PRINTING OFFICE: 1931

A
18

OFFICE, SUPERINTENDENT OF LIGHTHOUSES,
SAN FRANCISCO, CALIFORNIA

November 16, 1933.

Mr. Joseph A. Sylvia,
Assistant Keeper,
Crescent City Light Station.

1. Receipt is acknowledged of your letter of November 12th in which you tender your resignation from the Service for a period of three years, same to take effect December 1, 1933.

2. You are advised that your resignation in the form presented will not be accepted by the Department. Resignations can not be made for any definite period but must be absolute.

3. You may submit an unconditional resignation, in which case you would be eligible for reinstatement to any suitable available vacancy within a period of three years. The following would be an acceptable form for your resignation:-"I hereby tender my resignation from the position of Assistant Keeper at the Carquinez Strait Light Station effective at the close of November 30th".

H. W. RHODES

LIGHTHOUSE SUPERINTENDENT
NOV 16 1933
SAN FRANCISCO

Carquinez Str. Light Station,
So. Vallejo, Calif., Nov. 12, 1933.

Capt. H. W. Rhodes,
Superintendent of Lighthouses,
San Francisco, Calif.

Sir:

I hereby tender my resignation as Assistant Keeper of Carquinez Light Station, for the period of three years, as per your letter of October 30th, same to take effect December 1st, 1933.

Yours truly,

Jos. A. Sylvia

Assistant Keeper

OFFICE, SUPERINTENDENT OF LIGHTHOUSES,
HWR:EMA SAN FRANCISCO, CALIFORNIA,

October 30, 1933.

Mr. Joseph A. Sylvia,
Assistant Keeper,
Carquinez Strait Light Station.

(Through the Keeper)

1. Referring to your letter of October 20th, you are advised that under the Regulations of the Lighthouse Service, you may resign and still be eligible for reinstatement at any time within three years, which period is based on your length of service.

H. W. RHODES

Superintendent.

W.W
advise him re
Leave without pay -
He would have to take his
chance of being reinstated -

OCT 30 1933

Carquinez Str. Light Station,
So. Vallejo, Calif., Oct. 28, 1933.

Capt. H. W. Rhodes, Supt. Lighthouses,
San Francisco, Calif.

Sir:

Will you kindly advise me, if there is anything in the rules of the Lighthouse Department, whereby an assistant keeper can resign from the service for a year and still be eligible for appointment within that year?

Yours truly,

Joseph A. Sylvia

Assistant Keeper

JAS/EAS

Erma

Form 76

SHORE LIBERTY OR LEAVE OF ABSENCE OF KEEPERS

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LIGHTHOUSE SUPERINTENDENT SEP 2 1933 SAN FRANCISCO

Original

REQUEST

Carquinez Sta., Sept. 1st, 1933
(Station)

SUPERINTENDENT OF LIGHTHOUSES, 18th DISTRICT:

LIGHTHOUSE SUPERINTENDENT SEP 13 1933 SAN FRANCISCO

I respectfully request that I be granted 6 days of shore liberty or leave from Sept. 8th to Sept. 14th, inclusive, 1933. I have had 6 days shore liberty or leave to date during this calendar year.

This application for shore liberty or leave is made in accordance with regulations governing this subject for this class station and with the understanding that I furnish, if required, at my own expense, a substitute competent in all respects to perform my duties and who will be satisfactory to you.

The name and address of the substitute I propose to furnish follow:

Mrs. M. A. Kaneen (Name), Carquinez Str. Light Station (P. O. Address)

If leave is granted, my address during absence will be as follows, and any change will be reported to the keeper in charge of the station:

2141 High St. (Street or R. D. Route), Oakland (City), California (State)

Forwarded. Approval recommended.
Proposed substitute is considered satisfactory and competent.

C S Kaneen
Keeper.

Jos. A. Sylvain
(Applicant's signature)

Asst. Keeper
(Title)

AUTHORITY

OFFICE OF SUPERINTENDENT, 18th DISTRICT, September 5th, 1933

The above application for shore liberty or leave is hereby approved for six days, from Sept. 8th to Sept. 14th, inclusive, 1933

Substitute must (Insert "must" or "need not") be furnished during this absence.
to be paid by the Government at the rate of $2.50 a day less 15%

H. W. Rhodes

Superintendent, 18th *Lighthouse District.*

FINAL REPORT

Absence begun: At 10 A.M. Sept. 8th, 1933. (State nearest hour)

Returned to duty: At 5 P.M. Sept. 13th, 1933. (State nearest hour)

Period of absence: 6 7-7/24 days.

Period charged: 7-7/24 days.

Certified correct and forwarded.

C S Kaneen
Keeper.

Jos. A. Sylvain
(Applicant's signature)

Asst. Keeper
(Title)

11—882 GOVERNMENT PRINTING OFFICE

Form 76

SHORE LIBERTY OR LEAVE OF ABSENCE OF KEEPERS

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

Original

AEMA

LIGHTHOUSE SUPERINTENDENT MAR 17 1933 SAN FRANCISCO

REQUEST

Carquinez Straits, March 14th, 1933
(Station.)

LIGHTHOUSE INSPECTOR, 18th DISTRICT:

LIGHTHOUSE SUPERINTENDENT APR 1 1933 SAN FRANCISCO

I respectfully request that I be granted 6 days of shore liberty or leave from March 16th to March 22nd, inclusive, 1933 I have had 11-24 days shore liberty or leave to date during this calendar year.

This application for shore liberty or leave is made in accordance with regulations governing this subject for this class station and with the understanding that I furnish, if required, at my own expense, a substitute competent in all respects to perform my duties and who will be satisfactory to you.

The name and address of the substitute I propose to furnish follow:

Mrs. M. A. Kaneen, Carquinez Lt. Sta. So. Vallejo Calif.
(Name.) (P. O. Address.)

If leave is granted, my address during absence will be as follows, and any change will be reported to the keeper in charge of the station:

2141-~~High~~ St., Oakland, Calif.
(Street or R. D. Route.) (City.) (State.)

Forwarded. Approval recommended.
Proposed substitute is considered satisfactory and competent.

C S Kaneen
Keeper in charge.

Jos. A. Sylvia
(Applicant's signature.)

Asst. Keeper
(Title.)

AUTHORITY

SUPERINTENDENT

OFFICE OF ~~xxxxxxx~~, 18th DISTRICT, March 17, 1933., 191

The above application for shore liberty or leave is hereby approved for 6 days, from March 16th to March 22nd, inclusive, 1933.

Substitute must be furnished during this absence.
("must" or "need not")
To be paid at the rate of $2.50 a day

H W Rhodes
SUPERINTENDENT
~~Inspector~~, 18th *Lighthouse District.*

FINAL REPORT

Absence begun: At 2 P. M. Mar. 16th, 1933.
(State nearest hour.)

Returned to duty: At 2 P. M. Mar 22nd, 1933.
(State nearest hour.)

Period of absence: 6 days.

Period charged: 6 days.

Certified correct and forwarded.

C S Kaneen
Keeper in charge.

Jos. A. Sylvia
(Applicant's signature.)

Asst. Keeper
(Title.)

11—882

OFFICE, SUPERINTENDENT OF LIGHTHOUSES
SAN FRANCISCO, CALIFORNIA,

AUGUST 10, 1933.

Mr. Joseph A. Sylvia,
Assistant Keeper,
Carquinez Strait Lt.Sta.

1. Referring to your letter of August 5th, you are advised that the leave for your station is earned at the rate of 1-1/4 days a month for compensatory leave and 1-1/4 days a month for annual leave. Compensatory leave is inclusive of Saturdays afternoons, Sundays and Holidays and cannot be taken in advance of that earned. Annual leave is exclusive of half Saturdays, Sundays and Holidays and is cumulative. Your annual leave for the year 1933 cannot exceed 11-1/4 days, that is 1-1/4 days a month commencing April 1st, 1933. Compensatory leave will be the same but it must be used up before December 31st.

H. W. RHOD

Superintendent.

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
SAN FRANCISCO, CALIF.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LIGHTHOUSE SUPERINTENDENT
AUG 7 1933
SAN FRANCISCO

Eva

EIGHTEENTH DISTRICT

Carquinez Light Station,
(Station, Depot, or Vessel)

August 5, 1933

Capt. H.W. Rhodes, Supt.
Eighteenth District,
San Francisco, Calif.

Supt.
Asst. Supt.
Assoc. Eng. 1
Assoc. Eng. 2
Chf. Clk.
Accounts
Personnel
Purch. & Cont.
Files
Trans. & Prop.
Hydrog.
Airways
Messenger

Sir:

In accordance with the rules and regulations pertaining to leaves of absence, or furlough, whichever it may be, would like to know, if employees are entitled to any leave at the present time.

If so, would like to have you grant me twelve days.

Respectfully,

Jos. A. Sylvia
asst Keeper

Forward
C S Kaneen
Keeper

OFFICE, SUPERINTENDENT OF LIGHTHOUSES

SAN FRANCISCO, CALIF.

DECEMBER 13, 1932.

Mr. Joseph A. Sylvia,
Assistant Keeper,
Carquinez Strait Light Station.

(Through the Keeper)

1. Referring to your letter of December 9th regarding deductions made from your pay checks for the months of October and November.

2. During the month of October you took 15-10/24 days of leave of which 11-2/24 were actual working days. This leave exceeded the working days earned by you up to the close of September at the rate of 2 days a month by 5-2/24 days and since one whole day must be charged for each fraction of a day, you were charged with 6 working days of furlough leave for the month of November multiplied by 1-1/4 equalling 7-1/2 days pay. The comptroller has ruled that regardless of how much leave may be taken and deducted in any one month, deductions shall be made from the employee's pay check each month thereafter until 30 days have been deducted, therefore 2-1/2 days pay was deducted from your pay check for the month of November and will be deducted for each succeeding month until one month's pay has been deducted from your yearly salary.

3. The Comptroller has ruled that one month's quarters shall also be deducted. Your salary is therefore considered to be $1200.00 cash plus quarters valued at $20.00 a month or $1440.00 per annum. When $120.00 has been deducted from your pay, you will receive full pay checks for each month thereafter.

4. Since you are entitled to 24 working days of furlough leave for the 30 days pay deducted and have been charged with 11-2/24 days up to the close of November, you have remaining to be taken to the close of June 30, 1933, 12-22/24 days which is earned at the rate of two days a month commencing with December 1st unless you take more leave than you have earned as you did in October. Excess leave is always deducted from the month's pay in which the excess leave is taken.

H.W.RHODES, SUPERINTENDENT OF LIGHTHOUSES.

BY WM. WILSON
CHIEF CLERK.

LIGHTHOUSE SUPERINTENDENT
DEC 10 1932
SAN FRANCISCO

Carquinez Light Station,
So. Vallejo, Calif., Dec. 9, 1932.

Supt.
Asst. Supt.
Assoc. Eng.
Assoc. Eng.
Chf. Clk.
Accounts
Personnel
Purch.&Co.
Files
Trans.&Prop.
Hydrog.
Airways
Messenger

Capt. H. W. Rhodes,
Supt. of Lighthouses,
San Francisco, Calif.

Sir:

Am just in receipt of my check amounting to $90.00. Would like to have you advise me, as to whether or not this is an error, as $20.00 has already been deducted off my last month's check, to take care of the two and one-half (2½) days furlough for the months of November and December.

According to the circular sent Lighthouse Keepers sometime back, these two and one-half (2½) days should only be deducted once. As it now stands, $10.00 is being deducted twice.

Your kind attention will be greatly appreciated.

Respectfully,

Jos. A. Sylva
asst. Keeper

JAS/EAS

Form 76

SHORE LIBERTY OR LEAVE OF ABSENCE OF KEEPERS

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

Original

LIGHTHOUSE SUPERINTENDENT OCT -5 1932 SAN FRANCISCO

REQUEST

Carquinez Straits, Oct. 4th 1932
(Station.)

LIGHTHOUSE SUPERINTENDENT NOV -1 1932 SAN FRANCISCO

LIGHTHOUSE INSPECTOR, 18 DISTRICT:

I respectfully request that I be granted 12 days of shore liberty or leave, from Oct. 15th to Oct. 29th, inclusive, 1932. I have had 15 days shore liberty or leave to date during this ~~calendar year~~ fiscal year. NONE SINCE JULY FIRST

This application for shore liberty or leave is made in accordance with regulations governing this subject for this class station and with the understanding that I furnish, if required, at my own expense, a substitute competent in all respects to perform my duties and who will be satisfactory to you.

The name and address of the substitute I propose to furnish follow:

Mrs. M. A. Kaneen, Carquinez Str. Light Station
(Name.) (P. O. Address.)

If leave is granted, my address during absence will be as follows, and any change will be reported to the keeper in charge of the station:

1009 Union St., Alameda, Calif.
(Street or R. D. Route.) (City.) (State.)

Forwarded. Approval recommended.
Proposed substitute is considered satisfactory and competent.

C S Kaneen
Keeper in charge.

Jos. A. Sylvia
(Applicant's signature.)

Ass't. Keeper
(Title.)

AUTHORITY

Superintendent
OFFICE OF ~~INSPECTOR~~, 18th DISTRICT, October 6th, 1932

The above application for shore liberty or leave is hereby approved for 12 days, from Oct. 15th to Oct. 29th, inclusive, 1932. as FURLOUGH LEAVE and DEDUCTION WILL BE MADE FROM YOUR OCT. SALARY CHECK TO COVER EXCESS OF THAT EARNED.XT

Substitute Must be furnished during this absence.
(Insert "must" or "need not.")

To be paid at the rate of $2.50 a day.
Observe letter of instructions re employments of substitutes

H. W. Rhodes
Superintendent
~~Inspector~~, 18th *Lighthouse District.*

FINAL REPORT

Absence begun: At 10 A. M. Oct. 15th, 1932.
(State nearest hour.)

Returned to duty: At 8 P. M. Oct. 30th, 1932.
(State nearest hour.)

Period of absence: 15-10/24 days.

Period charged: 11-2/24 days.

Certified correct and forwarded.

C S Kaneen
Keeper in charge.

Jos. A. Sylvia
(Applicant's signature.)

Ass't Keeper
(Title.)

11—882

Erna

Form 76

SHORE LIBERTY OR LEAVE OF ABSENCE OF KEEPERS

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

LIGHTHOUSE SUPERINTENDENT MAY -4 1932 SAN FRANCISCO

Original

REQUEST

Carquinez Str. Lt. Station, May 2nd, 1932
(Station)

SUPERINTENDENT OF LIGHTHOUSES, 18th DISTRICT:

LIGHTHOUSE SUPERINTENDENT MAY 12 1932 SAN FRANCISCO

I respectfully request that I be granted 10 days of shore liberty or leave, from May 3d to May 13th, inclusive, 1932. I have had no days shore liberty or leave to date during this calendar year.

This application for shore liberty or leave is made in accordance with regulations governing this subject for this class station and with the understanding that I furnish, if required, at my own expense, a substitute competent in all respects to perform my duties and who will be satisfactory to you.

The name and address of the substitute I propose to furnish follow:

M. A. Kaneen (Name), Carquinez Str. Lt. Station So. Vallejo Calif. (P. O. Address)

If leave is granted, my address during absence will be as follows, and any change will be reported to the keeper in charge of the station:

2112 - 40th avenue (Street or R. D. Route), Oakland (City), Calif. (State)

Forwarded. Approval recommended.
Proposed substitute is considered satisfactory and competent.

C S Kaneen
Keeper.

Jos. A. Sylvia
(Applicant's signature)

Asst Keeper
(Title)

AUTHORITY

OFFICE OF SUPERINTENDENT, ~~18th~~ DISTRICT, May 4th, 1932

The above application for shore liberty or leave is hereby approved for 10 days, from May 3rd to May 13th, inclusive, 1932.

Substitute must (Insert "must" or "need not") be furnished during this absence.
Services of substitute to be paid for by Government at not to exceed $2.50 a day.

H. W. Rhodes
Superintendent, 18th *Lighthouse District.*

FINAL REPORT

Absence begun: At Noon M. May 3, 1932 (State nearest hour)

Returned to duty: At 6 a.m. M. May 13, 1932 (State nearest hour)

Period of absence: 10 6/24 days.

Period charged: 9 6/24 days.

Certified correct and forwarded.

C S Kaneen
Keeper.

Jos. A. Sylvia
(Applicant's signature)

asst.
(Title)

11—882 GOVERNMENT PRINTING OFFICE

EMA

June 1, 1932.

Mr. Joseph A. Sylvia,
Assistant Keeper,
Carquinez Strait Light Station.

(Through the Keeper)

1. The records of this office show that you have had four days of annual leave up to the close of April 30th and that you have had 9 days and six hours between the period May 3rd to May 13th. This makes 13 days and six hours and if you have had another day between the 13th and 31st, you will have had 14 days and 6 hours. Since you are only entitled to 15 days up to the close of June, your request for leave from June 23rd to July 7th is returned herewith not approved.

H. W. RHODES

Carquinez Strait Light Station
Sylvia Jr.

OLJ:MMW

Subject: Use of small electric motor.

Refer: Assistant Keeper's letter, February 12th 1932. February 16, 1932

Mr. Jos. A. Sylvia, Ass't. Keeper
Carquinez Strait Light Station.

Through the Keeper.

1. Use of a small electric motor by you is authorized, provided the motor does not exceed 1/2 HP and that connections are properly made.

2. There is no convenient way by which small payments can be handled, covering use of electric current in excess of the authorized allowance, and you should use every effort to keep your use of current within the allowance as given in letter of November 18th 1931.

3. Connections must be made to the lines so that the current used by you will pass through the meter for your quarters.

4. You are also directed that communications of the nature referred to should in all cases be forwarded through the Keeper.

H. W. RHODES, Superintendent

By: WM. WILSON
Chief Clerk.

COPY to Keeper, with instructions to see that the requirements stated above are complied with.

Form 76

SHORE LIBERTY OR LEAVE OF ABSENCE OF KEEPERS

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LIGHTHOUSE SUPERINTENDENT
DEC 16 1931
SAN FRANCISCO

Original

1931 DEC 21 AM 9 27

REQUEST

Carquinez Str. Lt. Sta., Dec. 14th, 1931
(Station)

SUPERINTENDENT OF LIGHTHOUSES, 18th DISTRICT:

LIGHTHOUSE SUPERINTENDENT
DEC 31 1931
SAN FRANCISCO

I respectfully request that I be granted 5 days of shore liberty or leave, from Dec. 24th to Dec. 29th, inclusive, 1931. I have had 20 days shore liberty or leave to date during this calendar year.

This application for shore liberty or leave is made in accordance with regulations governing this subject for this class station and with the understanding that I furnish, if required, at my own expense, a substitute competent in all respects to perform my duties and who will be satisfactory to you.

The name and address of the substitute I propose to furnish follow:

M. A. Kaneen (Name), Carquinez Strait Light Station (P. O. Address)

If leave is granted, my address during absence will be as follows, and any change will be reported to the keeper in charge of the station:

1009 Union St. (Street or R. D. Route), Alameda (City), California (State)

Forwarded. Approval recommended.
Proposed substitute is considered satisfactory and competent.

C S Kaneen
Keeper.

Jos. A. Sylvia
(Applicant's signature)

Asst Keeper
(Title)

AUTHORITY

OFFICE OF SUPERINTENDENT, 18th DISTRICT, Dec. 16th, 1931

The above application for shore liberty or leave is hereby approved for 5 days, from December 24th to Dec. 29th, inclusive, 1931

Substitute Must be furnished during this absence.
(Insert "must" or "need not")

For & in the absence of the Superintendent.

K. J. Otter
Asst. *Superintendent, 18th Lighthouse District.*

FINAL REPORT

Absence begun: At Noon M. Dec. 24th, 1931.
(State nearest hour)

Returned to duty: At Noon M. Dec. 29th, 1931.
(State nearest hour)

Period of absence: 5 days.

Period charged: 5 days.

Certified correct and forwarded.

C S Kaneen
Keeper.

Jos. A. Sylvia
(Applicant's signature)

Asst Keeper
(Title)

11—882 GOVERNMENT PRINTING OFFICE

Form 76 Original

SHORE LIBERTY OR LEAVE OF ABSENCE OF KEEPERS

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

LIGHTHOUSE SUPERINTENDENT JUN 13 1931 SAN FRANCISCO

REQUEST

East Brother Island (Station), LIGHTHOUSE SUPERINTENDENT JUL 27 1931 SAN FRANCISCO, 1931

SUPERINTENDENT OF LIGHTHOUSES, 18th. DISTRICT:

I respectfully request that I be granted twenty-five days of shore liberty or leave, from July 1 to July 25, inclusive, 1931. I have had 1,11/25 days shore liberty or leave to date during this calendar year.

This application for shore liberty or leave is made in accordance with regulations governing this subject for this class station and with the understanding that I furnish, if required, at my own expense, a substitute competent in all respects to perform my duties and who will be satisfactory to you.

The name and address of the substitute I propose to furnish follow:

Hubert L. Miller (Name), 25 Idaho st. Point Richmond, Cal (P. O. Address)

If leave is granted, my address during absence will be as follows, and any change will be reported to the keeper in charge of the station:

1503 A, Encinal Avenue (Street or R. D. Route), Alameda (City), Calif. (State)

Forwarded. Approval recommended.
Proposed substitute is considered satisfactory and competent.

W. Miller
Keeper.

Jos. A. Sylvia
(Applicant's signature)

Assistant
(Title)

AP

AUTHORITY

OFFICE OF SUPERINTENDENT, 18th DISTRICT, June 15th, 1931

The above application for shore liberty or leave is hereby approved for twenty-five days, from July 1st to July 25th, inclusive, 1931

Substitute must be (Insert "must" or "need not") be furnished during this absence.

Services of substitute to be paid for by the Government at the rate of $3.50 a day.

H. W. RHODES, Superintendent of Lighthouses
By: Wm Wilson
Wm. Wilson, Chief Clerk
~~Superintendent~~ xx 18th *Lighthouse District.*

FINAL REPORT

Absence begun: At 10 A.M. July 1, 1931. (State nearest hour)

Returned to duty: At 4 P.M. July 25, 1931. (State nearest hour)

Period of absence: 24-6/24 days.

Period charged: 20-6/24 days.

Certified correct and forwarded.

W. Miller
Keeper.

Jos. A. Sylvia
(Applicant's signature)

asst. Keeper
(Title)

11—882 GOVERNMENT PRINTING OFFICE

Captain Rhodes:

In looking over the family Bible, I cannot find even a prospect to write to regarding the vacancy at Carquinez. The attached card shows that Sylvia at East Brother is willing to go there. Mr. Wilson says that since he is Portuguese, he probably will not be happy unless he has a plot of ground to dig in.

Shall I send out inquiries to eligibles on the register.

EMG

Send Sylvia to Carquinez.
See if Johnson at Faralones
wants to go to E. Brother.

Ernest will consider a transfer when suitable vacancy occurs advise S -

LIGHTHOUSE SUPERINTENDENT
JUN 10 1931
SAN FRANCISCO

East Brother Island Light Station,

June 9, 1931.

Capt. H. W. Rhodes,
Superintendent of Light Houses,
Custom House Bldg.
San Francisco, Calif.

Sir:

With your approval, I desire to herewith make application for a transfer, at your earliest convenience, from East Brother Island Light Station to any of the following Light Stations:

Point Arena,
Point Arguello,
Bonita Point
Carquinez Straights,
Point Cabrillo,
Fort Point,
Punta Gorda,
Point Montara,
San Luis O'Bispo
Point Vincente.

If there is a possibility of a transfer to Bonita Point, would prefer that station, as I was there previously. Would be willing to go there as Second Assistant.

Respectfully,

Jos. A. Sylvia

Mrs. of Mrs. Sylvia called to complain about Keeper Miller has always been rather "rough". Mrs. Sylvia is part of Trouble. Recommend a transfer.

SAN FRANCISCO, CALIF.

LIGHTHOUSE SERVICE

SUPERINTENDENT
RECEIVED
MAY 26 1931
SAN FRANCISCO

EIGHTEENTH DISTRICT

East Brother Island
(Station, Depot, or Vessel.)

May 23, 1931., 19

Superintendent of Lighthouses, 18th. District
San Francisco, Cal.
Sir:-

Within the next few days J.A. Sylvia, Assistant, is planning to apply for a transfer, either by letter or a personal apparence at the Office. In either event I request that a transfer be arranged for him at your earliest convenience, as the chronic state of discontent in which he exists has impaired his efficiency and is gradually reducing him to the status of a most undesirable assistant.

Frequent complaints at station conditions, lack of interest in his work, irritability of temper, resentment at reminders of neglected duty and unjust criticisms of the keeper are a few of the resultant symptoms of his unsettled mental state. His whims and eccentricities have been humored to the limit, and this report is made only after every placating gesture and effort to create a more satisfactory situation has been exhausted.

Sylvia's poor physical condition during his probationary and his promise to make a better showing was responsible for my very liberal interpretation of the Questionaire contained in Dist.Cir.No.98. He has shown no appreciation of this consideration, however, and I believe the only remedy is in a transfer to a more congenial locality where their many Portegee friends and relatives can visit them in unlimited numbers without the danger and inconveniences of water transportation and without the unauthorized use of station equipment for such purpose.

Respectfully,

W. Miller

Keeper

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
SAN FRANCISCO, CALIF.

EMA

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LIGHTHOUSE SUPERINTENDENT
JUL 31 1931
SAN FRANCISCO

OFFICE OF SUPERINTENDENT, 18TH DISTRICT
CUSTOMHOUSE
SAN FRANCISCO, CALIF.

July 23, 1931.

Keeper, Carquinez Strait Light Station.

1. You are advised that Mr. Jpseph A. Sylvia, Assistant Keeper, East Brother Light Station, who has been selected for transfer to your station as Assistant Keeper, has been directed to report to you for duty on Wednesday, July 29th. A Lighthouse Tender will deliver his furniture at Carquinez Strait Light Station on July 29th.

H. W. Rhodes.

Carquinez Strait
July 30-1931

Light House Supt.
San Francisco

Sir

I'm Joseph Sylvia arrived at this station on afternoon July 29 and assigned to duty on Med Night Watch

Respectfull
C S Hansen
Keeper

EMA

December 22, 1930.

Keeper, East Brother Island Light Station.

1. Under the Regulations of this Service, it is necessary to report all employees after they have served a period of five months and to state whether or not their services are satisfactory.

2. Joseph A. Sylvia entered on duty as Assistant Keeper at your station on July 1,1930, and will have completed his probationary period at the close of December 31st. You are directed to report immediately whether or not this man's services have been satisfactory, and, if not satisfactory, to give the reasons on which you base your opinion, as called for by the questions contained in District Circular No. 97 of May 20, 1924. This report was requested in letter from this office of August 23rd,1930.

H. W. RHODES

EMA

August 23,1930.

Keeper, East Brother Light Station.

1. Referring to the probationary appointment of Joseph A. Sylvia as Assistant Keeper, East Brother Light Station, effective July 1,1930, you are directed to report by letter after this appointee has served under your direction for a period of five months, whether his services are satisfactory, and, if not satisfactory, to give the reasons on which you base your opinion, as called for by the questions contained in District Circular No. 97 of May 20,1924.

H. W. RHODES

H. W. RHODES

Standard Form No. 17
Approved by the President, March 26, 1926

REPORT ON PROBATIONARY APPOINTEE

This report to be made at expiration of fifth month of service. In cases where the probationary period comprises one year, this report is to be made at the expiration of the tenth month of service.

If service has been unsatisfactory, recommendation for discontinuance under the provisions of paragraph (c) of section 1 of Civil Service Rule VII should be forwarded immediately to the Department. A full statement of reasons should be set forth under "Remarks."

DEPARTMENT OF COMMERCE
(Department)

EIGHTEENTH LIGHTHOUSE DISTRICT
(Bureau or office)

SAN FRANCISCO, CALIFORNIA, DECEMBER 22, 1930
(Place and date)

To Commissioner of Lighthouses, Washington, D.C.
(Head of department or establishment)

The probationary period of the person named below expires at the close of business on December 31st, 1930.

The conduct and capacity of this employee have been satisfactory during the probationary period, and (he) (~~she~~) is considered qualified for absolute appointment.

Name JOSEPH A. SYLVIA

Position Assistant Lighthouse Keeper

Salary $1260.00 Annum

Appropriation Salaries of Keepers

Station East Brother Island Light Station

Date of entrance on duty July 1, 1930

Remarks:

H. W. RHODES

Submitted: SUPERINTENDENT OF LIGHTHOUSES.
(Signature of officer)

(Head of bureau or office)

GOVERNMENT PRINTING OFFICE 10—1732

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
SAN FRANCISCO, CALIF.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

EMA

OFFICE OF SUPERINTENDENT, 18TH DISTRICT
CUSTOMHOUSE
SAN FRANCISCO, CALIF.

June 18, 1930.

Superintendent of Lighthouses,
San Francisco, California.

Having been disqualified by the U. S. Public Health Service in a physical examination taken by me on June 18,1930, I hereby waive all rights to free medical treatment by the U. S. Public Health Service at any time while employed as an Assistant Keeper or Keeper in the U. S. Lighthouse Service.

Jos. A. Sylvia

Form 206 FILE No. 8

RECORD OF PHYSICAL EXAMINATION OF LIGHT KEEPER OR ASSISTANT LIGHT KEEPER

IN CONNECTION WITH MEDICAL RELIEF BY THE PUBLIC HEALTH SERVICE

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

OFFICE OF LIGHTHOUSE INSPECTOR, 12TH DISTRICT,

PLACE, San Francisco, California,

DATE, June 18, 1930, 191

To the MEDICAL OFFICER IN CHARGE,
U. S. Public Health Service,
Appraisers Building,
San Francisco, California.

SIR:

Please examine Joseph A. Sylvia

nativity, American; age, 49; height, 5 feet, 10-1/2 inches;

weight, 160 pounds; color of hair, gray; color of eyes, brown

distinguishing marks, --

as to eyesight, hearing, and physical condition.

When the examination has been completed the findings should be recorded on this blank and the blank returned to the applicant.

Respectfully,

H. W. Rhodes.

Lighthouse Inspector.

(Signature of applicant:) Joseph A. Sylvia

(To be signed in the presence of the officer issuing this blank or witnessed by a designated employee of the Lighthouse Service.)

U. S. PUBLIC HEALTH SERVICE

PLACE, San Francisco Calif

DATE, June 18, 1930

To LIGHTHOUSE INSPECTOR,

SIR: This certifies that I have this day examined the eyesight, hearing, and physical condition of Joseph A. Sylvia, and find him physically {disqualified / ~~qualified~~*} in accordance with rules approved by the Secretary of the Treasury and the Secretary of Commerce, respecting the treatment by the Public Health Service of light keepers and assistant light keepers of the Lighthouse Service pursuant to the Act of Congress approved August 28, 1916.

He is disqualified for the reasons shown on page 3.

O. M. Spencer

Surgeon, U. S. Public Health Service.

* If qualified, strike out the word "disqualified" and the paragraph following.

11—5999

REPORT OF PHYSICAL EXAMINATION

U. S. PUBLIC HEALTH SERVICE

PLACE, San Francisco, Calif.

DATE, June 18, 1930

Name of applicant, Joseph A Sylvia

Eyes: Color, Brownish Grey; exophthalmus, no

chronic inflammation, none; other anbormality, no

Eyelids: Ptosis, none; condition of conjunctiva on eversion, normal

other conditions, none

Eyesight:

Vision of right eye, without glasses, 20/100; with glasses, 20/20

Vision of left eye, without glasses, 20/70; with glasses, 20/20

Is applicant partially or wholly color-blind? no

If color-blind, state which color he confuses none

Were candidate's eyes tested with lantern, woolen skeins, or both? USPHS Standard test

Ears:

Abnormalities, no; shape, normal

Position, normal; condition of drums normal

Evidence of mastoid disease, no

Hearing: (When testing hearing, the eyes and the opposite ear must be closed.)

Distance conversational speech can be heard: Right ear, 30 feet; left ear, 30 feet.

Distance whispered speech can be heard: Right ear, 15 feet; left ear, 15 feet.

Lungs: negative

Heart: negative

Defects noted which, in the opinion of the medical examiner, will not materially interfere with the discharge of the duties of light keeper or assistant light keeper:

Slight weakness abdominal wall both inguinal regions no definate nor well defined hernia.

11—5999

Reasons for certification of disqualification:

Uncorrected Vision Right eye 20/100
Uncorrected Vision Left eye 20/70.

PLACE FOR SEAL OF THE U. S. PUBLIC HEALTH SERVICE.

(Signature of applicant:) Jos. A. Sylvia

(To be signed in the presence of the medical examiner.)

11—5999

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
SAN FRANCISCO, CALIF.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

EMA

OFFICE OF SUPERINTENDENT, 18TH DISTRICT
CUSTOMHOUSE
SAN FRANCISCO, CALIF.

June 18, 1930.

Superintendent of Lighthouses,
San Francisco, California.

Having been disqualified by the U. S. Public Health Service in a physical examination taken by me on June 18,1930, I hereby waive all rights to free medical treatment by the U. S. Public Health Service at any time while employed as an Assistant Keeper or Keeper in the U. S. Lighthouse Service.

Jos A. Rylveá

Form 206 FILE No. 8

RECORD OF PHYSICAL EXAMINATION OF LIGHT KEEPER OR ASSISTANT LIGHT KEEPER

IN CONNECTION WITH MEDICAL RELIEF BY THE PUBLIC HEALTH SERVICE

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

OFFICE OF LIGHTHOUSE INSPECTOR, 18th DISTRICT,

PLACE, San Francisco, California,

DATE, June 18,1930, 191

To the MEDICAL OFFICER IN CHARGE,
U. S. Public Health Service,
Appraisers Building,
San Francisco, California.

SIR:

Please examine Joseph A. Sylvia

nativity, American; age, 49; height, 5 feet, 10-1/2 inches;

weight, 160 pounds; color of hair, Gray; color of eyes, brown

distinguishing marks, --

as to eyesight, hearing, and physical condition.

When the examination has been completed the findings should be recorded on this blank and the blank returned to the applicant.

Respectfully,

H. W. RHODES

Lighthouse Inspector.

(Signature of applicant:) Joseph A. Sylvia

(To be signed in the presence of the officer issuing this blank or witnessed by a designated employee of the Lighthouse Service.)

U. S. PUBLIC HEALTH SERVICE

PLACE, San Francisco, California,

DATE, June 18th,1930, 191

TO LIGHTHOUSE INSPECTOR,

SIR: This certifies that I have this day examined the eyesight, hearing, and physical condition of JOSEPH A SYLVIA, and find him physically { disqualified / ~~qualified~~* } in accordance with rules approved by the Secretary of the Treasury and the Secretary of Commerce, respecting the treatment by the Public Health Service of light keepers and assistant light keepers of the Lighthouse Service pursuant to the Act of Congress approved August 28, 1916.

He is disqualified for the reasons shown on page 3.

/s/ O.M.SPENCER

Surgeon, U. S. Public Health Service.

* If qualified, strike out the word "disqualified" and the paragraph following.

11—5999

REPORT OF PHYSICAL EXAMINATION

U. S. PUBLIC HEALTH SERVICE

PLACE, San Francisco, California,

DATE, June 18, 1930, 191

Name of applicant, Joseph A. Sylvia

Eyes: Color, Brownish grey; exophthalmus, No

chronic inflammation, None; other anbormality, No

Eyelids: Ptosis, None; condition of conjunctiva on eversion, Normal

other conditions, None

Eyesight:

Vision of right eye, without glasses, 20/100; with glasses, 20/20

Vision of left eye, without glasses, 20/70; with glasses, 20/20

Is applicant partially or wholly color-blind? No

If color-blind, state which color he confuses None

Were candidate's eyes tested with lantern, woolen skeins, or both? U.S.P.H.S.STANDARD TEST

Ears:

Abnormalities, No; shape, Normal

Position, Normal; condition of drums Normal

Evidence of mastoid disease, No

Hearing: (When testing hearing, the eyes and the opposite ear must be closed.)

Distance conversational speech can be heard: Right ear, 30 feet; left ear, 30 feet.

Distance whispered speech can be heard: Right ear, 15 feet; left ear, 15 feet.

Lungs: Negative

Heart: Negative

Defects noted which, in the opinion of the medical examiner, will not materially interfere with the discharge of the duties of light keeper or assistant light keeper:

Slight weakness abdominal wall both inguinal regions, no definite nor well defined hernia

Reasons for certification of disqualification:

Uncorrected Vision Right Eye 20/100

Uncorrected Vision Left Eye 20/70

PLACE FOR SEAL
OF THE
U. S. PUBLIC HEALTH
SERVICE.

(Signature of applicant:) Jos. A. Sylvia.

(To be signed in the presence of the medical examiner.)

11—5999

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
SAN FRANCISCO, CALIF.

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

EMA

OFFICE OF SUPERINTENDENT, 18TH DISTRICT
CUSTOMHOUSE
SAN FRANCISCO, CALIF.

June 18, 1930.

Superintendent of Lighthouses,
San Francisco, California.

Having been disqualified by the U. S. Public Health Service in a physical examination taken by me on June 18,1930, I hereby waive all rights to free medical treatment by the U. S. Public Health Service at any time while employed as an Assistant Keeper or Keeper in the U. S. Lighthouse Service.

Jos. A. Leyloia

Form 206 FILE No. 8

RECORD OF PHYSICAL EXAMINATION OF LIGHT KEEPER OR ASSISTANT LIGHT KEEPER

IN CONNECTION WITH MEDICAL RELIEF BY THE PUBLIC HEALTH SERVICE

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

OFFICE OF LIGHTHOUSE INSPECTOR, 18TH DISTRICT,

PLACE, San Francisco, California,

DATE, June 18,1930, 191

To the MEDICAL OFFICER IN CHARGE,
U. S. Public Health Service,
Appraisers Building,
San Francisco,California.

SIR:

Please examine Joseph A. Sylvia

nativity, American; age, 49; height, 5 feet, 10-1/2 inches;

weight, 160 pounds; color of hair, gray; color of eyes, brown

distinguishing marks, --

as to eyesight, hearing, and physical condition.

When the examination has been completed the findings should be recorded on this blank and the blank returned to the applicant.

Respectfully,

H. W. RHODES

Lighthouse Inspector.

(Signature of applicant:) Joseph A. Sylvia

(To be signed in the presence of the officer issuing this blank or witnessed by a designated employee of the Lighthouse Service.)

U. S. PUBLIC HEALTH SERVICE

PLACE, San Francisco, California,

DATE, June 18th,1930, 191

TO LIGHTHOUSE INSPECTOR,

SIR: This certifies that I have this day examined the eyesight, hearing, and physical condition of JOSEPH A SYLVIA, and find him physically { disqualified / ~~qualified~~* } in accordance with rules approved by the Secretary of the Treasury and the Secretary of Commerce, respecting the treatment by the Public Health Service of light keepers and assistant light keepers of the Lighthouse Service pursuant to the Act of Congress approved August 28, 1916.

He is disqualified for the reasons shown on page 3.

/s/ O.M.SPENCER

Surgeon, U. S. Public Health Service.

* If qualified, strike out the word "disqualified" and the paragraph following.

11—5999

REPORT OF PHYSICAL EXAMINATION

U. S. PUBLIC HEALTH SERVICE

PLACE, San Francisco, California,

DATE, June 18, 1930, 191

Name of applicant, Joseph A. Sylvia

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Is applicant partially or wholly color-blind? No

If color-blind, state which color he confuses None

Were candidate's eyes tested with lantern, woolen skeins, or both? U.S.P.H.S.STANDARD TEST

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Evidence of mastoid disease, No

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Lungs: Negative

Heart: Negative

Defects noted which, in the opinion of the medical examiner, will not materially interfere with the discharge of the duties of light keeper or assistant light keeper:

Slight weakness abdominal wall both inguinal regions, no definite nor well defined hernia

11—5999

Reasons for certification of disqualification:

Uncorrected Vision Right Eye 20/100

Uncorrected Vision Left Eye 20/70

PLACE FOR SEAL OF THE U. S. PUBLIC HEALTH SERVICE.

(Signature of applicant:) Jos. A. Sylvia.

(To be signed in the presence of the medical examiner.)

11—5999

DEPARTMENT OF COMMERCE

APPOINTMENT DIVISION

Joseph A. Sylvia (Name) ..... Colby, (Legal Residence)

STATUS

DESIGNATION	SERVICE AND GRADE	SALARY #	ACTION	BUREAU	STATION–DISTRICT	DATE OF EFFECT
3ast Kpr.	–	500	appt.	L. H.	Pt. Arena L.S.	April 12, 1904.
	Resigned – Oct. 1, 1904.					
3 Ast. Kpr.	–	500	Appt	L. H.	Bonita Point L.S.	June 1, 1906.
	Resigned – Apr. 30. 1907.					
3 Ast Kpr.	–	42.50 mo	Appt	L. H.	Bonita Point L.S.	Apr. 17, 1909
	Resigned Close Apr. 30. 1910.					
3 Ast. Kpr.	–	516	Appt	L. H.	Pigeon Point L.S.	May 20, 1911
	Resigned Close Nov. 30. 1911. (18 Dist)					
Keeper	–	1260	Prob.	L. H.	East Brother L.S.	7/1/30
d	–	1200	Transfer	L. H.	Carquinez L.S.	July 29, 1931
	RESIGNED CLOSE OF		Nov. 30, 1933 (H.O.P.)			

Form 73. ORIGINAL APPOINTMENT, PROMOTION, OR TRANSFER OF APPOINTEE

Department of Commerce and Labor
LIGHTHOUSE SERVICE

OFFICE OF LIGHTHOUSE INSPECTOR, 18th DISTRICT.

BUREAU OF LIGHT-HOUSES MAY 18 1911 DEP'T OF COMMERCE AND LABOR

San Francisco, Cal., May 13, 1911. 191

THE COMMISSIONER OF LIGHTHOUSES:

The following recommendation is submitted:

Action proposed, Probationary appointment of

Name, Joseph A. Sylvia Legal residence, California

Position, Third Assistant Keeper Salary, $516. per annum

Location, Pigeon Point Light-Station, California.

Effective on the actual date of entrance on duty.

Former position, Former salary,

Location,

Rank in list of eligibles, I Rating, Asst.Keeper Percentage, 94.4

Other eligibles considered, Charles McCarthy & Fletcher Wills

Letters of declination inclosed, Messrs. McCarthy and Wills.

Previous incumbent, Perry S.Hunter Services terminated about May 20, 1911.

Reason, Transfer

Remarks:

W. C. Wolfe
Commander U.S.N., Inspector.

Department of Commerce and Labor
BUREAU OF LIGHTHOUSES
WASHINGTON

MAY 18 1911

Respectfully submitted to the Secretary of Commerce and Labor, approved.

11—2314

C. A. Loesser
Acting Commissioner

PROBATIONARY APPOINTMENT

Department of Commerce and Labor
OFFICE OF THE CHIEF CLERK
Washington

May 20, 1911.

M r. Joseph A. Sylvia,

Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office,

Third Assistant Keeper of Pigeon Point Light Station, Cal.,

in the Lighthouse Service,

at a salary of Five Hundred and Sixteen dollars

per annum, for a probationary period of six months, effective

beginning May 20, 1911, or as soon thereafter as you enter

upon duty. Retention in the service after the expiration of your

probationary period shall be equivalent to absolute appointment.

(Civil-service certificate No. .....)

By direction of the Secretary:

Respectfully,

Le
D

(Signed) A. GORDON-CUMMING

Acting Chief Clerk.

Appropriation:
Vice: Perry S. Hunter,
Legal Residence: California.

11—1394

November 25, 1911.

Sir:

Having tendered your resignation as third assistant keeper of Pigeon Point Light Station, California, at $516 per annum, the Department has accepted the same, upon recommendation of the Acting Commissioner, effective at the close of November 30, 1911.

By direction of the Secretary:

Respectfully,

(Signed) ROBT. M. PINDELL, JR.

Chief Clerk.

Mr. Joseph A. Sylvia,
Through the Commissioner of Lighthouses.

F
D

Department of Commerce and Labor

LIGHT HOUSE BOARD
JUN 12 1909
NO.

EFFICIENCY REPORT

(Read the instructions on the reverse side of this Form before attempting to fill it out.)

1. Bureau Light-House Service. 2. Where employed Bonita Point Light.
3. Name Joseph A. Sylvia. 4. Where born California.
5. Age 28. 6. Position 3d Asst. Keeper, Bonita Point Light-Station, Cal.
7. Compensation $42.50 pm. 8. When appointed (a) April 17, 1909.
9. How appointed (b) Through Civil Service Examination.
10. Appointed from: State California. Congressional District VI. County Santa Cruz. Card states appointed from Mendocino County, 2d Cong. District.
11. Status under Civil Service Rules (c) Classified Competitive.
12. Is the employee an honorably discharged soldier or sailor? No.
13. Other Government service Light-House Service 4 years 3 months.
March 7, 1903, entered on duty as Blacksmith Helper. Resigned July 14, 1903.
April 12, 1904, " " " " 3 A.K., Point Arena. Oct. 1, 1904, resigned.
June 1, 1906, " " " " 3 A.K., Bonita Point. Resigned April 30, 1907.
14. Duties (describe fully) Assist in care and maintenance 2d order light, 1st-class steam siren fog-signal. Stand watch night and day during fog. Assist to keep buildings and grounds in order. Assist to make minor repairs. Assist in care and operation of hoisting engine and derrick.
15. Efficiency: Quantity of work (d) 9/10. Quality of work (e) Good. Interest manifested in work (f) Good.
16. Is this employee fully earning the salary he is now receiving? Yes.
17. Remarks (g) Perfectly satisfactory - has had previous experience.

W. H. Miller
Head of Bureau or Office.
Comdr. U. S. N., Inspector 12th L. H. Dist.

JUN 7 - 1909, 19

11—3005

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
SAN FRANCISCO, CALIF.

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

EMA

1930 JUN 23 AM 9:03

Aids
Hydro
Radio M
Engr. Constru
Mar. Engr.
Personnel
Finance
Law & Prop.
Chief Clerk
Adm. Asstr.
Dep. Commr.
Commissioner

OFFICE OF SUPERINTENDENT, 18TH DISTRICT
CUSTOMHOUSE
SAN FRANCISCO, CALIF.

June 18, 1930.

Commissioner of Lighthouses.

1. It is requested that copy of service record card on file in Washington for Joseph A. Sylvia, a former Assistant Lighthouse Keeper, be furnished this Office.

2. Mr. Sylvia has been selected for probational appointment to the position of Assistant Keeper, East Brother Island Light Station. The records of this office show that he served as an Assistant Keeper at Bonita Point Light Station and Pigeon Point Light Station at various times from June 1,1906, to November 30,1911. He states that he also served at Point Arena Light Station from 1903 to 1905 but does not remember the exact dates.

3. Mr. Sylvia's service record card cannot be located in this office. The period from 1903 to 1905 cannot be verified.

H. W. RHODES

S. C. Form No. 11

Signal Corps, United States Army

Received at War Department Message Center, Room 3441, Munitions Building, Washington, D. C.

LIGHTHOUSES RECD JUN 24 AM 9:40

RADIOGRAM

3—9313

998 WVY GL 77 COM

SANFRANCISCO CALIFORNIA 345PM JUNE 23RD 1930

LIGHTHOUSE COMMISSIONER

WASHINGTON DC

REQUEST TELEGRAPHIC AUTHORITY PROBATIONARY APPOINTMENT JOSEPH A SYLVIA ASSISTANT KEEPER EAST BROTHER LIGHT STATION TWELVE HUNDRED SIXTY ANNUM VICE F S COBB TO BE TRANSFERRED TO SOUTHAMPTON SHOAL LIGHT STATION VICE F M SCHOU TO BE TRANSFERRED TO ANGEL ISLAND LIGHT STATION VICE C E REIT RETIRED ALL APPOINTMENTS TO BE EFFECTIVE JULY FIRST ACTUAL DATE NO RELATIVES DISTRICT SECRETARY APPROVES HAS HAD PREVIOUS LIGHTHOUSE SERVICE NOMINATION MAILED JUNE EIGHTEENTH NOMINATION SCHOU AND COBB MAILED JUNE NINETH

RHODES

925PM

Approved 6-24-30 Sent to Dept

no need of advising him as to these since notices have already been mailed him

EJD

Airways
Hydro
Radio M
Engr. Constrn
Mar. Engr.
Personnel
Finance
Law & Prop.
Chief Clerk
Adm. Assist.
Dep. Commr.
Commissioner

L 543

(COPY - EJD)

RADIOGRAM

998 WVY GL 77 COM

SAN FRANCISCO CALIF

JUNE 23 1930

LIGHTHOUSE COMMISSIONER

Washington D C

REQUEST TELEGRAPHIC AUTHORITY PROBATIONARY APPOINTMENT JOSEPH A SYLVIA ASSISTANT KEEPER EAST BROTHER LIGHT STATION TWELVE HUNDRED SIXTY ANNUM VICE F S COBB TO BE TRANSFERRED TO SOUTHAMPTON SHOAL LIGHT STATION VICE F M SCHOU TO BE TRANSFERRED TO ANGEL ISLAND LIGHT STATION VICE C E REIT RETIRED ALL APPOINTMENTS TO BE EFFECTIVE JULY FIRST ACTUAL DATE NO RELATIVES DISTRICT SECRETARY APPROVES HAS HAD PREVIOUS LIGHTHOUSE SERVICE NOMINATION MAILED JUNE EIGHTEENTH NOMINATION SCHOU AND COBB MAILED JUNE NINTH

RHODES

925PM

EJD Bureau of Lighthouses, Washington, D. C., June 24, 1930.

Submitted to the Secretary of Commerce, recommending the probationary appointment of Joseph A. Sylvia as an Assistant Keeper at $1260 per annum at East Brother Light Station, vice Frederick S. Cobb - (Lt.#757), effective July 1, 1930. Recommendations for the transfers of Keepers Schou and Cobb have already been submitted to the Department and notices of changes in salary in their cases issued.

H. B. BOWERMAN

Acting Commissioner of Lighthouses.

Form 73
Ed. April, 1929

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LIGHTHOUSES 1930 JUN 25 AM 11-36

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, 18th DISTRICT,

San Francisco, California, June 18th 30
(City) (Date)

COMMISSIONER OF LIGHTHOUSES:
(Through the District Secretary)

Action recommended, Probationary appointment

Name, Joseph A. Sylvia

Position, Keeper (Assistant)

Location, East Brother Island Light Station

Effective, July 1,1930. [1] the actual date of entrance on duty, or as soon thereafter as he enters on duty.

Legal residence, California

Proposed salary, $1260.00 Annum

Proposed range, $1260-$1560

Appropriation, Salaries of Keepers

Former position, --

Location,

Former salary,

Former range,

Rank on eligible list, 1 Rating, Assistant Lighthouse Keeper Percentage, 100. Other eligibles considered:
Selected in connection with appointment of George C. Lee, nomination dated March 29, 1930, appointing him Keeper-at-Large at St. George Reef Light Station.

Previous incumbent, F. S. Cobb (Lt.#757) Services terminated, June 30, 1930.

Reason, Transferred

Members of family in Government service, None

Date of birth, March 18,1881

Remarks: The records of this office show that Joseph A. Sylvia served as Third Assistant Keeper, Bonita Point Lt.Sta. from June 1,1906 to Apr.30,1907 and from Apr.17,1909 to Apr.30,1910, also as 3d Asst.Kpr, Pigeon Point Lt.Sta. from May 20,1911 to Nov. 30,1911. He states that he served as an assistant from 1903 to 1905 but this statement cannot be verified as the records of this office were destroyed by fire in 1906.

Selection regular, subject to the action of the U. S. Civil Service Commission, June 21,1930, 19--. (Previously three times submitted without selection. Appointed in connection with appointment of George C. Lee. Name would Be #1 on register if restored.)

C. L. Dwyer
Secretary, 12th Civil Service District.
San Francisco, Calif.

H. W. RHODES
Superintendent of Lighthouses.

BUREAU OF LIGHTHOUSES
WASHINGTON

June 26, 1930.

Submitted to the Secretary of Commerce, approved, attention being invited to the Supt's telegraphic nomination of Mr. Sylvia, which was submitted by Bureau indorsement of June 24, 1930.

Acting Commissioner of Lighthouses.

[1] Strike out the clause which does not apply.

11—2314

Commissioner of Lighthouses

EMF

Washington DC June 28 1930

Lighthouse Superintendent San Francisco California

Probationary appointment keeper joseph a sylvia approved

PUTNAM

CONFIRMATION:

July 11, 1930.

Secretary of Commerce:

It is requested that the Bureau be loaned the folder of Joseph A. Sylvia, former Assistant Keeper in the 18th Lighthouse District.

By direction of the Commissioner:

C. J. LUDWIG,
Chief Clerk, Bureau of Lighthouses.

RG:EMF

Form 73
Ed. April, 1929

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, 18th DISTRICT.

San Francisco, Calif., July 1, 1931. , 19
(City) (Date)

COMMISSIONER OF LIGHTHOUSES:

Action recommended, Transfer & change in compensation Legal residence, California

Name, Joseph A. Sylvia Proposed salary, $1200.00 Annum

Position, Keeper (Assistant) Proposed range, $1200-$1560

Location, Carquinez Strait Light Station Appropriation, Salaries of Keepers

Effective, July 16,1931. [1] ~~actual date of entrance on duty~~, or as soon thereafter as he enters on duty.

Former position, Keeper (Assistant) Former salary, $1260 A.

Location, East Brother Island Light Station Former range, $1260-$1620

Rank on eligible list, -- Rating, Percentage, , Other eligibles considered:

Previous incumbent, A. Hedrick(Lt.#791) Services terminated, July 15,1931, or as soon thereafter as he is relievdd

Reason, Resignation

Members of family in Government service, None

TELEGRAPHIC REPLY IS DESIRED

Date of birth, March 18, 1881

Remarks: Copy of letter of Mr. Sylvia of June 9th requesting transfer to light station in this district among which is Carquinez Strait is attached.

Selection regular, subject to the action of the
U. S. Civil Service Commission, , 19

H. W. RHODES

Secretary, Civil Service District. Superintendent of Lighthouses.

BUREAU OF LIGHTHOUSES
WASHINGTON

July 7, 1931

Submitted to the Secretary of Commerce, approved. Copy of Mr. Sylvia's letter referred to under remarks above was not furnished. However the Bureau will direct the Superintendent to forward such letter, in the event the Department desires it.

Acting Commissioner of Lighthouses

[1] Strike out the clause which does not apply.

11—2314

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
SAN FRANCISCO, CALIF.

EMA:PHM

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

OFFICE OF SUPERINTENDENT, 18TH DISTRICT
CUSTOMHOUSE
SAN FRANCISCO, CALIF.

LIGHTHOUSE

1931 AUG 19 PM 12:04

August 14, 1931.

Commissioner of Lighthouses.

1. Referring to Department letter of July 14th, advising Mr. Joseph A. Sylvia that his compensation had been changed from $1260 per annum to $1200 per annum, effective July 16, 1931, or entrance on duty.

2. The Bureau is advised that Mr. Joseph A. Sylvia entered on duty as Assistant Keeper, Carquinez Strait Light Station, effective commencing July 29, 1931.

H. W. RHODES

29

Bureau of Lighthouses, Washington
SEP 3 1931

Submitted to Secretary of Commerce for his information
For the Commissioner:

Chief, Personnel Division.

Form A-38

DEPARTMENT OF COMMERCE

APPOINTMENT DIVISION

WASHINGTON

July 14, 1931.

Mr. Joseph A. Sylvia,

Through the Commissioner of Lighthouses.

1931 JUL 27 PM 2:47

Sir:

You are advised that your compensation has been changed as indicated below, effective July 16, 1931, or entrance on duty (change of station).

No new appointment will be issued to you as a result of this change, and an oath of office is not required.

By direction of the Secretary.

Respectfully,

EDW. J. GARDNER

Chief of Appointment Division.

From: $1260 per annum.

To: $1200 per annum.

Service and grade: Field.

Appropriation (unit):

18
E

GOVERNMENT PRINTING OFFICE 11—9051

COMMISSIONER OF LIGHTHOUSES

H-L-M

DESPATCH PLEASE SEND
VIA SIGNAL CORPS - WAR

WASHINGTON DC JULY 16 1930

USLHE
SAN FRANCISCO, CALIF.

RESIGNATION ARTHUR HEDRICK TRANSFER JOSEPH A SYLVIA VICE HEDRICK AND DISCONTINUANCE DURING PROBATION SAMUEL A HERMANN APPROVED REPORT EFFECTIVE DATE LATTERS SEPARATION AND DO NOT GRANT EXCESS LEAVE

PUTNAM

Confirmation

Form 93 EMA

NOTICE OF RESIGNATION OR DEATH

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, 18th DISTRICT,

San Francisco, Calif., November 20th, 19 33

COMMISSIONER OF LIGHTHOUSES:

Herewith is transmitted the resignation of the following-named employee:

Name, Joseph A. Sylvia Position, Keeper (Assistant)

Legal residence, California Station, Carquinez Straight Light Station

Salary, $1200.00 per annum
Range: $1200-1560

The acceptance, without prejudice, of this resignation is recommended effective at the close of November 30th or a date to be hereafter reported.

This employee has not taken leave in excess of the accrued rate.

Remarks:

H. W. RHODES

SUPERINTENDENT OF LIGHTHOUSES.

BUREAU OF LIGHTHOUSES
WASHINGTON

November 27, 1933

Submitted to the Secretary of Commerce, approval recommended.

11—4623

W. P. HARMAN

Acting Commissioner of Lighthouses

Form A-32

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

LIGHTHOUSES
1933 DEC - 4 - AM 10:06

November 27, 1933.

Mr. Joseph A. Sylvia,

Through the Commissioner of Lighthouses.

Sir:

The Department has accepted without prejudice, your resignation from the position designated below, effective at the close of business on a date later to be determined and reported to the Department.

Bureau Lighthouse Service

Position Keeper

Allocation

Salary $1200 per annum

Station Carquinez Straight Light Station

By direction of the Secretary:

Respectfully,

EDW. T. GARDNER,
Chief of Appointment Division.

U. S. GOVERNMENT PRINTING OFFICE: 1931

A
18

DEC - 4 1933

DEPARTMENT OF COMMERCE
Bureau of Lighthouses
Washington

SUPERINTENDENT
JAN [illegible] 1934
SAN FRANCISCO

January, 25, 1934

Superintendent of Lighthouses: San Francisco, Calif.

It is requested that the information indicated in the item checked below be furnished the Bureau promptly, with the return of the attached papers, if any.

NAME AND DESIGNATION A. Joseph Sylvia -- Keeper

(1) Give date of entrance on duty, of transfer, or of resignation.
(2) Furnish personal history sheet.
(3) Furnish oath of office.
(4) Furnish civil service form 375 in triplicate.
(5) Submit form SS-66, showing last day served by temporary appointee.
(6) Furnish standard form 13 in quadruplicate (abstract of official record).
(7) Furnish documentary evidence of date of birth as prescribed in civil service form 2473, attached.
(8) Submit inclosed nominations through the District Civil Service Secretary.
(9) Furnish one copy certified form 2806.
(10) Miscellaneous.

For the Commissioner:

H-M

R. J. GROSS
Chief of Personnel Division.

WWsd

District 18th Date January 30, 1934

Returned to Commissioner of Lighthouses:

Sylvia's last day of service was November 30, 1933.

H. W. RHODES
Superintendent of Lighthouses.

FEB - 6 1934

Submitted to Secretary of Commerce for his information

For the Commissioner,

Chief, Personnel Division

LIGHTHOUSES
1934 FEB - 5 - AM 9:29

DEPARTMENT OF COMMERCE
Bureau of Lighthouses
Washington

LIGHTHOUSE SUPERINTENDENT
JAN 30 1934
SAN FRANCISCO

January, 25, 1934

DEPARTMENT OF COMMERCE
FEB - 7 1934
APPOINTMENT DIVISION

Superintendent of Lighthouses: San Francisco, Calif.

It is requested that the information indicated in the item checked below be furnished the Bureau promptly, with the return of the attached papers, if any.

A.

NAME AND DESIGNATION Joseph Sylvia -- Keeper

(1) Give date of entrance on duty, of transfer, or of resignation.
(2) Furnish personal history sheet.
(3) Furnish oath of office.
(4) Furnish civil service form 375 in triplicate.
(5) Submit form SS-66, showing last day served by temporary appointee.
(6) Furnish standard form 13 in quadruplicate (abstract of official record).
(7) Furnish documentary evidence of date of birth as prescribed in civil service.form 2473, attached.
(8) Submit inclosed nominations through the District Civil Service Secretary.
(9) Furnish one copy certified form 2806.
(10) Miscellaneous.

1934 FEB - 7 - AM 10:20
DEPARTMENT OF COMMERCE
CHIEF CLERK

For the Commissioner:

H-M

R. J. GROSS
Chief of Personnel Division.

WW:d

District 18th Date January 30, 1934

Returned to Commissioner of Lighthouses:

Sylvia's last day of service was November 30, 1933.

H. W. Rhodes
Superintendent of Lighthouses.

APPOINTMENT DIVISION
ENTERED ON JOURNAL
MAR 10 1934
SHEET NO. 4477
DEPARTMENT OF COMMERCE

CARDED

FEB - 6 1934

Submitted to Secretary of Commerce for his information

For the Commissioner,

R. J. Gross
Chief, Personnel Division

Form A-32

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

November 27, 1933.

Mr. Joseph A. Sylvia,

Through the Commissioner of Lighthouses.

Sir:

The Department has accepted without prejudice, your resignation from the position designated below, effective at the close of business on a date later to be determined and reported to the Department.

Bureau Lighthouse Service

Position Keeper

Allocation

Salary $1200 per annum

Station Carquinez Straight Light Station

By direction of the Secretary:

Respectfully,

[illegible] J. GARDNER.

DEC - 1 1933

Chief of Appointment Division.

U. S. GOVERNMENT PRINTING OFFICE: 1931

APPOINTMENT DIVISION
ENTERED ON JOURNAL
MAR 10 1934
OCET NO. 4472
DEPARTMENT OF COMMERCE

A
18

Form 93 LIGHTHOUSES EMA

1933 NOV 25 AM 11:35

DEPARTMENT OF COMMERCE NOV 27 1933 APPOINTMENT DIVISION

DEPARTMENT OF COMMERCE

1933 NOV 27 PM 2:41

NOTICE OF RESIGNATION OR DEATH

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, 18th DISTRICT,

CHIEF CLERK

San Francisco, Calif., November 20th, 1933

COMMISSIONER OF LIGHTHOUSES:

Herewith is transmitted the resignation of the following-named employee:

Name, Joseph A. Sylvia — Position, Keeper (Assistant)

Legal residence, California — Station, Carquinez Straight Light Station

Salary, $1200.00 per annum
Range: $1200-1560

The acceptance without prejudice of this resignation is recommended effective at the close of November 30th or a date to be hereafter reported.

This employee has not taken leave in excess of the accrued rate.

Remarks:

gms 11/22/33

H. W. Rhodes
SUPERINTENDENT OF LIGHTHOUSES.

BUREAU OF LIGHTHOUSES
WASHINGTON

November 27, 1933

Submitted to the Secretary of Commerce, approval recommended.

11—4623

C. P. Harman
Acting Commissioner of Lighthouses

LIGHTHOUSE SUPERINTENDENT
NOV 20 1933
SAN FRANCISCO

Carquinez Straits Light Station,
So. Vallejo, Calif., Nov. 19, 1933.

Capt. H. W. Rhodes,
Superintendent of Lighthouses,
San Francisco, Calif.

Sir:

I hereby tender my resignation from the position of Assistant Keeper at the Carquinez Strait Light Station, effective at the close of November 30th.

Respectfully,

Jos. A. Sylvia

Assistant Keeper.

APPOINTMENT DIVISION

March 30, 1932.

Memorandum for Capt. King,
Bureau of Lighthouses.

Returning herewith the memorandum of February 26, from the Eighteenth Superintendent, listing 21 cases of delay in receipt of appointments:

The enclosed copy of summary sheet prepared in this office shows the time in transit to the Department, time pending in the Department, and the dates upon which the various actions in the cases were taken. Some of the time shown as pending in the Department (column g) was consumed in securing departmental approval of the recommendations. Some time ago it was the policy of the Department to withhold approval of recommendations with a view to effecting savings in salaries and it is believed that in some cases the delay in obtaining departmental approval may be attributed to that factor. In other cases it is observed that undue delay occurred between the date of approval by the Department and the mailing of notices from this office. Outside of delays in December and January, occasioned by preparation for moving and transfer of the Department to the new building, I am unable now to account for the loss of time in completion of action in this office.

I regret very much that the delays occurred and have taken steps to maintain a closer check-up in the future. I thank you for bringing the matter to my attention and would appreciate any suggestions you may feel disposed to make.

GARDNER

MAR 30 1932

Enclosure
D:DSE

Notice Written		Mailed by Supt	Rec'd by Bureau	Fwd to Dept	Rec'd in Dept	Returned approved	Notice mailed	Pending in Dept		
		In Transit			In Department					
		(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)	(i)
7/21	Joseph A. Sylvia	7/1	7/7	7/7	7/9	7/14	7/23	14	29	7/29
7/28	Harry W. Bosworth	7/11	7/17	7/20	7/21	7/27	7/29	9	23	8/3
7/27	George C. Lee	7/11	7/17	7/20	7/21	7/25	7/28	9	23	8/3
7/29	William Owens	7/16	7/22	7/23	7/23	7/28	7/30	8	18	8/3
8/21	Edmond P. Perry	7/31	8/5	8/7	8/10	8/12	8/22	13	32	8/31
7/29	Frank W. Ritchie	7/15	7/20	7/22	7/23	7/29	7/30	8	18	8/3
9/9	Edward H. Schneider	8/27	8/31	9/1	9/2	9/8	9/10	9	28	9/24
10/28	Elmer B. Gross	10/12	10/19	10/23	10/24	10/28	10/28	5	21	11/2
12/29	Thomas Henderson X	12/15	12/19	12/21	12/22	12/29	12/31	10	24	1/9
2/8	George W. Peterson	1/22	1/27	1/28	1/30	2/4	2/12	14	28	2/19
3/1	Euclid H. Aston	2/8	2/18	2/19	2/20	2/26	3/2	12	-	-
2/29	C. L. Pierscinski	2/16	2/18	2/19	2/20	2/26	2/29	10	-	-
1/25	Hugh P. Graham X	1/7	1/12	1/14	1/15	1/22	1/27	13	26	2/1
1/13	Merrill H. Griffith X	12/18	12/28	12/28	12/31	1/13	1/14	15	33	1/19
9/19	Ross C. Anway	9/2	9/8	9/14	9/15	9/18	9/21	7	26	9/27
9/22	E. R. C. Hesse	9/2	9/8	9/14	9/16	9/18	9/24	9	27	9/28
10/1	J. C. Creeden	8/26	8/31	8/31	9/1	9/30	10/1	31	42	10/6
9/24	Cordon B. Lindquist	9/2	9/8	9/18	9/19	9/23	9/26	8	31	10/2
9/15	William F. Carey	8/27	9/8	9/9	9/11	9/15	9/17	7	[illegible]	-
—	Joseph W. Mahoney	9/30	10/6	10/7	10/8	10/12	10/17	10		
11/22	Frank T. Warriner X	12/17	12/22	12/24	12/30	1/16	1/23	25	44	1/29

(a) Date recommendation was mailed by Superintendent
(b) Date recommendation was received in Bureau
(c) Date recommendation was forwarded to Department by Bureau
(d) Date recommendation was received in the Department
(e) Recommendation returned approved
(f) Notice mailed
(g) Days pending in Department
(h) No. of days from date recommendation was mailed until notice was received
(i) Date of receipt of notice by Superintendent.

APPOINTMENT DIVISION

March 22, 1932.

Memorandum for Mr. Gardner

Practically all of the recommendations covering the changes in the attached statement were mailed by the Superintendent seven to ten days before their receipt in the Appointment Division. It required approximately the same time after the notice in each case was mailed by this office until it was received by the Superintendent. Most of the delay after the receipt of the recommendation in the Appointment Division was before approval. Whether the recommendations were held in this office or by Messrs. Libby or Kerlin I cannot say. However, in checking quite a number of "P. R. lists" for the past month, I find that in most cases the recommendations were sent for approval from three to five days after the lists were prepared in this office. This seems a rather long time. Very few of the cases mentioned by the Eighteenth Superintendent were in the Department for more than six to eight days before approval, which would appear that the delay was mostly in this office before the recommendations were submitted for approval.

There seems to have been very little delay after recommendations were approved. Some of the notices were, however, written two and three days before they were mailed.

Enclosure
A:DSE

Joseph A. Sylvia. 29 days elapsed from the date of mailing of recommendation by the Superintendent until the notice of transfer was received by him. Of this time, the case was pending 14 days in the Department, six days from the date of receipt of recommendation until approved and eight days from then until the notice was mailed. There was considerable delay in this office. No explanation can be given.

Harry W. Bosworth. 23 days elapsed from the date of mailing the recommendation by the superintendent and the date of receipt by him of the notice of transfer. The case was pending nine days in the Department, seven days from the date of receipt of recommendation until approved and two days from then until the notice was mailed. The delay was due to obtaining Departmental approval.

George C. Lee. 23 days elapsed from the date of mailing the recommendation by the Superintendent until the notice of promotion was received in his office. Of this time the case was pending nine days in the Department, five days from the date of receipt of recommendation until approved and four days from then until the notice was mailed.

William Owens. In this case 18 days elapsed from the date the Superintendent mailed the recommendation and the date on which he received the notice of the appointment. The case was in the Department eight days, six days pending approval and two days after approval. Case delayed obtaining approval.

Frank W. Ritchie. 18 days elapsed from the time the Superintendent mailed the recommendation and the date on which he received the notice of transfer. The case was pending eight days in the Department, six days before and two days after approval.

Edmond P. Perry. 32 days elapsed from the date the Superintendent mailed the recommendation until the notice of transfer was received by him. The case was pending 13 days in the Department, three before approval and ten days after approval. There was considerable delay in this Division after the case had been approved.

Edward H. Schneider. 28 days elapsed from the date the recommendation was mailed by the Superintendent and the date the notice

of transfer was received in his office. The case was pending nine days in the Department, seven days before and two days after approval.

Elmer B. Gross. 21 days elapsed from the date the Superintendent mailed the recommendation and the date on which he received the notice of appointment. The case was pending in the Department ~~seven~~ five days before approval. Notice was written and mailed the same day the recommendation was approved.

Thomas Henderson. 24 days elapsed from the date the Superintendent mailed the nomination and the date on which he received the notice of transfer. The case was pending ten days in the Department, eight days before and two days after approval.

George W. Petersen. 28 days elapsed from the date of mailing the recommendation by the Superintendent and the date on which the notice of transfer was received in his office. The case was pending 14 days in the Department, six days before and eight days after approval. The notice was written four days before it was mailed.

Euclid H. Aston. The recommendation for the probationary appointment was mailed by the Superintendent on February 8, and received in the Appointment Division on February 20. The recommendation was somewhat delayed by reason of the fact that it was transmitted through the Civil Service District Manager. The recommendation was pending in the Department 12 days, seven days before approval and five days after approval.

Casimir L. Pierscinski. Duplicate recommendation for probationary appointment was received in the Appointment Division on February 20. There is no record of the original recommendation. The case was pending in the Department ten days, seven days before and three days after approval. The appointment certificate was mailed February 29.

Hugh P. Graham. 26 days elapsed from the date of mailing the recommendation by the Superintendent and the date the notice of transfer was received in his office. The case was pending in the Department 13 days, eight days before and five days after approval.

Merrill H. Griffith. 33 days elapsed from the date the recommendation was mailed by the Superintendent and the date he received the notice of appointment. The case was pending in the Department 15 days, 14 days before and one day after approval. Delay was probably due to moving into the new Commerce Building.

Ross C. Anway. 26 days elapsed from the date the recommendation was mailed by the Superintendent and the date he received the promotion notice. The case was pending in the Department seven days, four days before and three days after approval.

E. R. C. Hesse. 27 days elapsed from the date the recommendation was mailed by the Superintendent and the date the notice of transfer was received by him. The case was pending nine days in the Department, three days before and six days after approval.

J. C. Creeden. 42 days elapsed from the date the recommendation was mailed by the Superintendent and the date he received the promotion notice. The case was pending in the Department 31 days, 30 days before and one day after approval. The records fail to indicate who delayed the case.

Gordon B. Lindquist. 31 days elapsed from the date the recommendation was mailed by the Superintendent and the date on which he received the notice of transfer. The case was pending eight days in the Department, five days before and three days after approval.

William F. Carey. 23 days elapsed from the date the recommendation was mailed by the Superintendent and the date he received ~~the notice of~~ telegraphic reply to recommendation for probationary appointment. The case was pending in the Department seven days, five days before and two days after approval.

Joseph W. Mahoney. 24 days elapsed from the date the Superintendent mailed the recommendation and the date he received ~~the notice of~~ telegraphic reply to recommendation for probationary appointment. The case was pending in the Department ten days, five days before and five days after approval.

Frank T. Warriner. 44 days elapsed from the date the Superintendent mailed the recommendation for transfer and the date he received the notice. The case was pending in the Department 25 days, 18 days before and seven days after approval. Delay in obtaining approval was perhaps due to moving into the new building. No reason can be given for the delay in writing notice after approval.

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
SAN FRANCISCO, CALIF.

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

EMA:PMM

LIGHTHOUSES
1931 AUG 19 PM 12:04

DEPARTMENT OF COMMERCE
SEP - 2 1931
APPOINTMENT DIVISION

OFFICE OF SUPERINTENDENT, 18TH DISTRICT
CUSTOMHOUSE
SAN FRANCISCO, CALIF.

August 14, 1931.

CHIEF CLERK
1931 SEP 2 PM 3 00

Commissioner of Lighthouses.

1. Referring to Department letter of July 14th, advising Mr. Joseph A. Sylvia that his compensation had been changed from $1260 per annum to $1200 per annum, effective July 16, 1931, or entrance on duty.

2. The Bureau is advised that Mr. Joseph A. Sylvia entered on duty as Assistant Keeper, Carquinez Strait Light Station, effective commencing July 29, 1931.

H W Rhodes

REPORT DATA ENTERED

CARDED

Bureau of Lighthouses, Washington
SEP 2 1931

Submitted to Secretary of Commerce for his information

For the Commissioner:

R J Gross

Chief, Personnel Division.

Form A-38

DEPARTMENT OF COMMERCE

APPOINTMENT DIVISION

WASHINGTON

July 14, 1931.

r. Joseph A. Sylvia,

Through the Commissioner of Lighthouses.

Sir:

You are advised that your compensation has been changed as indicated below, effective July 16, 1931, or entrance on duty (change of station).

No new appointment will be issued to you as a result of this change, and an oath of office is not required.

By direction of the Secretary.

Respectfully,

EDW. J. GARDNER

JUL 23 1931

Chief of Appointment Division.

From: $1260 per annum.

To: $1200 per annum.

Service and grade: Field.

Appropriation (unit):

CARDED

APPOINTMENT DIVISION
ENTERED ON JOURNAL
JUL 25 1931
SHEET NO. 3090
DEPARTMENT OF COMMERCE

18
E

GOVERNMENT PRINTING OFFICE 11—9051

Form 73
Ed. April, 1929

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

EMA
1931 JUL 7 AM 9:11

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, 18th DISTRICT
1931 JUL 9 AM 11

San Francisco, Calif., July 1, 1931.
(City) (Date)

DEPARTMENT OF COMMERCE
JUL 9 1931
APPOINTMENT DIVISION

CHIEF CLERK

DEPARTMENT OF COMMERCE
JUL 14 1931
APPOINTMENT DIVISION

COMMISSIONER OF LIGHTHOUSES:

Action recommended, Transfer & change in compensation (To fill Pending Vacancy) Legal residence, California

Name, Joseph A. Sylvia (Request) Proposed salary, $1200.00 Annum

Position, Keeper (Assistant) Proposed range, $1200-$1560

Location, Carquinez Strait Light Station Appropriation, Salaries of Keepers

Effective, July 16,1931. [1] ~~date of entrance on duty~~, or as soon thereafter as he enters on duty.

Former position, Keeper (Assistant) Former salary, $1260 A.

Location, East Brother Island Light Station Former range, $1260-$1620

Rank on eligible list, -- Rating, Percentage, , Other eligibles considered:

Previous incumbent, A. Hedrick (Lt.#791) (return 7.91 1260) Services terminated, July 15,1931, or as soon thereafter as he is relieved

Reason, Resignation Received

TELEGRAPHIC REPLY IS DESIRED

Members of family in Government service, None

Date of birth, March 18, 1881

Remarks: Copy of letter of Mr. Sylvia of June 9th requesting transfer to light station in this district among which is Carquinez Strait is attached.

Selection regular, subject to the action of the
U. S. Civil Service Commission, , 19----

H. W. Rhodes
Superintendent of Lighthouses.

Secretary, Civil Service District.

BUREAU OF LIGHTHOUSES
WASHINGTON

July 7, 1931

Submitted to the Secretary of Commerce, approved. **Copy of Mr. Sylvia's letter referred to under remarks above was not furnished. However the Bureau will direct the Superintendent to forward such letter, in the event the Department desires it.**

Action D. K.

JUL 21 1931
DEPARTMENT OF COMMERCE

Chief Clerk

H. D. King
Acting Commissioner of Lighthouses.

[1] Strike out the clause which does not apply.

11—2314

Standard Form No. 17
Approved by the President, March 26, 1926

CHIEF CLERK
1930 DEC 27 AM
DEPARTMENT OF COMMERCE
DEC 27 1930
APPOINTMENT DIVISION

REPORT ON PROBATIONARY APPOINTEE

This report to be made at expiration of fifth month of service. In cases where the probationary period comprises one year, this report is to be made at the expiration of the tenth month of service.

If service has been unsatisfactory, recommendation for discontinuance under the provisions of paragraph (c) of section 1 of Civil Service Rule VII should be forwarded immediately to the Department. A full statement of reasons should be set forth under "Remarks."

DEPARTMENT OF COMMERCE
(Department)

EIGHTEENTH LIGHTHOUSE DISTRICT
(Bureau or office)

SAN FRANCISCO, CALIFORNIA, DECEMBER 22, 1930
(Place and date)

To Commissioner of Lighthouses, Washington, D.C.
(Head of department or establishment)

The probationary period of the person named below expires at the close of business on December 31st, 1930.

The conduct and capacity of this employee have been satisfactory during the probationary period, and (he) (~~she~~) is considered qualified for absolute appointment.

Name JOSEPH A. SYLVIA

Position Assistant Lighthouse Keeper

Salary $1260.00 Annum

Appropriation Salaries of Keepers

Station East Brother Island Light Station

Date of entrance on duty July 1, 1930

Remarks:

CARDED

December 26, 1930

H. W. Rhodes.
(Signature of immediate superior)
SUPERINTENDENT OF LIGHTHOUSES.

Submitted:
By direction of the Commissioner:
R J Gross
Chief of Personnel Division.
(Head of bureau or office)

GOVERNMENT PRINTING OFFICE 10—1732

STANDARD FORM NO. 6
(Approved by the President March 28, 1924)

PERSONAL HISTORY

(Statement to be prepared by appointee in his own handwriting)

DEPARTMENT OF COMMERCE
JUL 30 1930
APPOINTMENT DIVISION

Bureau, division, or office EIGHTEENTH LIGHTHOUSE DISTRICT, CALIFORNIA.

1. Name in full Joseph Albert Sylveira

2. Legal (voting) residence California Fifth Alameda Alameda
(State and Congressional District) (County) (City or town)

3. Where born? California Santa Cruz When born? March 18th 1881.
(State or foreign country) (City or town) (Date)

4. If foreign, state whether naturalized or alien

5. Indicate sex, marital condition, and race by check, thus: √

SEX		MARITAL CONDITION				RACE. (If other, state which)		
Male √	Female	Single	Married √	Divorced	Widowed	White √	Colored	

6. A complete record of your past civil service for the United States Government:

BRANCH OF SERVICE AND PLACE OF EMPLOYMENT	POSITION	SALARY	DATE APPOINTED			DATE SEPARATED		
			Month	Day	Year	Month	Day	Year
Lighthouse Service	Asst. Keeper		May		1903	Oct.		1905
Pt. Arena Light Station								
Lighthouse Service Pt. Bonita Light Station	3rd assistant	$42.50 mo.	June 1st		1906	Apr.	30th	1907
			Apr.	17th	1909	"	30th	1910
Pigeon Pt Light Station	do	$576.00	May	20th	1911	Nov.	30th	1911

7. Military and naval record. If any, check (√) to indicate branch and other information and give dates of enlistment and discharge:

None √	Army	Navy	Marine Corps	Coast Guard	War Veteran	Pensioner	Veterans' Bureau beneficiary

Enlisted ..... Discharged .....
Organization .....

Enlisted ..... Discharged .....
Organization .....

CARDED

8. EDUCATION (Circle number of years)

Common school								High school				College				Degrees, if any
1	2	3	4	5	6	7	(8)	1	2	3	4	1	2	3	4	

9. State special qualifications Mechanic and Painter

10. Name, relationship, and address of person to be notified in case of emergency:

Anthony M. Sylveira (Name) Brother (Relationship)

1009 Union St. Alameda Calif. (Post office address)

I certify that the foregoing answers are correct to the best of my knowledge and belief.

Jos. A. Sylveira
(Name as usually written and which will be used as official signature)

June 18th 1930 (Date)

Present address 1525 Chestnut St. Alameda

10—1659 GOVERNMENT PRINTING OFFICE

Standard Form No. 8
(Approved by the President, May 22, 1925)

DEPARTMENT OF COMMERCE
JUL 30 1930
APPOINTMENT DIVISION

CHIEF CLERK
1930 JUL 30 AM 11 56

OATH OF OFFICE

Prescribed by Section 1757, Revised Statutes of the United States

DEPARTMENT OF COMMERCE
(Department or Establishment)

EIGHTEENTH LIGHTHOUSE DISTRICT, CALIFORNIA
(Bureau or Office)

I, JOSEPH A. SYLVIA (Name in full, printed or typed), do solemnly swear ~~(or affirm)~~ that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter. So HELP ME GOD.

Joseph A. Sylvia
(Signature of Appointee)

CARDED

Subscribed and sworn to before me this 1 day of July, A. D. 1930

at SAN FRANCISCO (City or place), CALIFORNIA (State)

[SEAL] C. S. REPORT DATA ENTERED

CHIEF CLERK, 18TH LIGHTHOUSE DISTRICT

NOTE.—If the oath is taken before a Notary Public the date of expiration of his commission should be shown.

Range: $1260-$1560

Position to which appointed KEEPER (ASSISTANT) EAST BROTHER IS. LT. STA. $1260 A.

Date of entrance on duty JULY 1, 1930.

GOVERNMENT PRINTING OFFICE 10—1689

Form A-30

NOT TO BE ACCEPTED AS AUTHORITY FOR INVESTIGATION OPERATIONS UNLESS ACCOMPANIED BY OFFICIAL CREDENTIALS

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

June 27, 1930.

Mr. Joseph A. Sylvia,

Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office,

Keeper

in the Lighthouse Service

at a salary of Twelve Hundred and Sixty dollars per annum

effective July 1, 1930, or entrence on duty.

Nature of appointment: Probationary.

Civil Service authority: Secretary, Twelfth Civil Service District.

Classification allocation:

By direction of the Secretary:

F. A. DELONG

Respectfully,

JUL 10 1930

18
E

Chief of Appointment Division.

GOVERNMENT PRINTING OFFICE

Appropriation (unit): Field.

Vice: Frederick S. Cobb.

Legal Residence: California.

APPOINTMENT DIVISION
ENTERED
JUL 12 1930
2755
ON JOURNAL
DEPARTMENT OF COMMERCE

11-8657

Form 73
Ed. April, 1929

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, 18th DISTRICT

San Francisco, California, June 18, 1930
(City) (Date)

COMMISSIONER OF LIGHTHOUSES:
(Through the District Secretary)

Action recommended, Probationary appointment

Name, Joseph A. Sylvia

Position, Keeper (Assistant)

Location, East Brother Island Light Station

Effective, July 1,1930.

[1] ~~the actual date of entrance on duty~~, or as soon thereafter as he enters on duty.

Legal residence, California

Proposed salary, $1260.00 Annum

Proposed range, $1260-$1560

Appropriation, Salaries of Keepers

Former position, --

Location,

Former salary,

Former range,

Rank on eligible list, 1 Assistant Lighthouse Keeper **Rating,** Percentage, 100. , **Other eligibles considered:**
Selected in connection with appointment of George C. Lee, nomination dated March 29, 1930, appointing him Keeper-at-Large at St. George Reef Light Station.

Previous incumbent, Frederick F. S. Cobb-(Lt.#757) Services terminated, June 30, 1930.

Reason, Transferred —Pending.

Members of family in Government service, None

Date of birth, March 18,1881

Remarks: The records of this office show that Joseph A. Sylvia served as Third Assistant Keeper,Bonita Point Lt.Sta.from June 1,1906 to Apr.30,1907 and from Apr.17,1909 to Apr.30,1910, also as 3d Asst.Kpr,Pigeon Point Lt.Sta. from May 20,1911 to Nov. 30,1911. He states that he served as an assistant from 1903 to 1905 but this statement cannot be verified as the records of this office were destroyed by fire in 1906.

Selection regular, subject to the action of the U. S. Civil Service Commission, June 21,1930 , 19 (Previously three times submitted without selection. Appointed in connection with appointment of George C. Lee. Name would Be #1 on register if restored.)

6-27-30

C. L. Snyder
Secretary, 12th *Civil Service District.*
San Francisco, Calif.MN/B

H. W. Rhoades
Superintendent of Lighthouses.

BUREAU OF LIGHTHOUSES
WASHINGTON

June 26, 1930.

Submitted to the Secretary of Commerce, approved, attention being invited to the Supt's telegraphic nomination of Mr. Sylvia, which was submitted by Bureau indorsement of June 24, 1930.

Action O.K.
Chief Clerk

H. B. Boorman
Acting Commissioner of Lighthouses.

[1] Strike out the clause which does not apply.

11—2314

(COPY - EJD)

RADIOGRAM

DEPARTMENT OF COMMERCE JUN 28 1930 APPOINTMENT DIVISION

CHIEF CLERK 1930 JUN 26 PM 12 14

998 WVY GL 77 COM

DEPARTMENT OF COMMERCE JUN 26 1930 APPOINTMENT DIVISION

SAN FRANCISCO CALIF

JUNE 23 1930

LIGHTHOUSE COMMISSIONER

Washington D C

REQUEST TELEGRAPHIC AUTHORITY PROBATIONARY APPOINTMENT JOSEPH A SYLVIA (ASSISTANT) KEEPER EAST BROTHER LIGHT STATION TWELVE HUNDRED SIXTY ANNUM VICE F S COBB TO BE TRANSFERRED TO SOUTHAMPTON SHOAL LIGHT STATION VICE F M SCHOU TO BE TRANSFERRED TO ANGEL ISLAND LIGHT STATION VICE C E REIT RETIRED ALL APPOINTMENTS TO BE EFFECTIVE JULY FIRST ACTUAL DATE NO RELATIVES DISTRICT SECRETARY APPROVES HAS HAD PREVIOUS LIGHTHOUSE SERVICE NOMINATION MAILED JUNE EIGHTEENTH NOMINATION SCHOU AND COBB MAILED JUNE NINTH

RHODES

925PM

EJD Bureau of Lighthouses, Washington, D. C., June 24, 1930.

Submitted to the Secretary of Commerce, recommending the probationary appointment of Joseph A. Sylvia as an Assistant Keeper at $1260 per annum at East Brother Light Station, vice Frederick S. Cobb - (Lt.#757), effective July 1, 1930. Recommendations for the transfers of Keepers Schou and Cobb have already been submitted to the Department and notices of changes in salary in their cases issued.

H. B. Bowerman

Acting Commissioner of Lighthouses.

Chief Clerk

6/28 Phoned Bureau file

November 25, 1911.

Sir:

Having tendered your resignation as third assistant keeper of Pigeon Point Light Station, California, at $516 per annum, the Department has accepted the same, upon recommendation of the Acting Commissioner, effective at the close of November 30, 1911:

By direction of the Secretary:

Respectfully,

Chief Clerk.

Mr. Joseph A. Sylvia,
Through the Commissioner of Lighthouses.

CHANGE REPORTED
NOV -- 1911
U. S. COMMISSION.

Form 93

LETTER TRANSMITTING RESIGNATION

BUREAU OF LIGHT-HOUSES NOV 23 1911 DEPT OF COMMERCE AND LABOR

Department of Commerce and Labor

LIGHT-HOUSE ESTABLISHMENT

APPOINTMENT DIVISION RECEIVED NOV 24 1911 DEPT OF COMMERCE AND LABOR

Office of the Inspector, 18th L. H. District,

San Francisco, Cal.,

OFFICE OF THE CHIEF CLERK RECEIVED NOV 24 1911 DEPT OF COMMERCE AND LABOR

November 18, 1911.
(Date)

The Light-House Board,

Washington, D. C.

Sirs:

I have the honor to inclose herewith the resignation of

Joseph A. Sylvia (Name of appointee) of California. (Legal residence)

as Third Assistant Keeper (State official title, as assistant keeper) at $ 516. (Salary) per annum.

at Pigeon Point Light-Station, California. (State official name, as Absecon Light-Station, N. J.)

and recommend that it be accepted, effective at the close of business on

November 30, 1911.

Respectfully,

W. A. Marshall

Commander U.S.N., Inspector

18th Lighthouse District.

Department of Commerce and Labor
Bureau of Light-Houses
Washington
NOV 23 1911
Respectfully submitted to the Honorable the Secretary of Commerce and Labor recommended for approval.

C. M. Goethals
Acting Commissioner.

DIVISION OF APPOINTMENTS RECEIVED NOV 25 1911 DEPT OF COMMERCE AND LABOR

OFFICE OF THE CHIEF CLERK RECEIVED NOV 24 1911 APPOINTMENTS DEPT OF COMMERCE AND LABOR

5-15

OFFICE OF THE CHIEF CLERK
RECEIVED
JUN 9 - 1911
DEPT OF COMMERCE AND LABOR

PERSONAL QUESTION SHEET

BUREAU OF LIGHT-HOUSES
JUN 8 1911
DEPT OF COMMERCE AND LABOR.

Department of Commerce and Labor

OFFICE OF THE SECRETARY

Washington

December 17, 1906.

To the Chiefs of Bureaus of the Department of Commerce and Labor:

For the purpose of enabling the Department to maintain a complete record of its officers and employees, you are requested to have every person hereafter appointed or employed in your Bureau, immediately upon his entrance on duty, answer each of the questions in Part I of this form and sign the same. The officer in immediate charge should review the information given by the appointee or employee, and if correct, should forward the form to the Chief of the Bureau without delay. The information called for by the questions in Part II should then be supplied and the form forwarded to the Department.

change of residence

CARDED.

OFFICE OF THE CHIEF CLERK
FORWARDED TO
JUN 9 - 1911
APPOINTMENTS
DEPT OF COMMERCE AND LABOR

Oscar S. Straus
Secretary.

DIVISION OF APPOINTMENTS
RECEIVED
JUN 9 1911
G
DEPT OF COMMERCE AND LABOR

PART I.

(Part I should be executed by the appointee or employee; but, if he is unable to write legibly, another person may write the answers at his dictation. In either case the statement should be signed by the appointee or employee. If he is unable to write, he may sign by mark in the presence of one witness. If he is unable to answer any question, he should indicate that fact.)

1. What is your full name? (Do not use initials, but spell out each name and state whether Mr., Miss, or Mrs. Example: Mr. John Richard Doe.)

Mr. Joseph Albert Sylvia

2. How do you write your name on the pay roll? (This should agree with signature to your oath of office.)

Joseph A. Sylvia

3. What is your present legal (voting) residence? (Give city or town, State or Territory, county, and Congressional district.)

Pescadero	California	San Mateo	5th
City or town.	State or Territory.	County.	Congressional district.

4. What is your race? (Answer "white," "colored," or "Mongolian.") white

5. Where were you born? Watsonville, California

6. When were you born?

March	18th	1881
Month.	Day.	Year.

7. Are you pensioned by the U. S. Government? (Answer "Yes" or "No.") no

8. Are there any members of your family, besides yourself, in the civil service of the United States? (If so, give below their names, relationships, the Departments and Bureaus or Services in which they are employed, and the positions they occupy.) no

Name.	Relationship.	Department.	Bureau or Service.	Position.

9. If you were appointed through a civil service examination, state, as near as you recollect, the name and date of the examination. If not so appointed, state how you entered the service. (Examples: "By reinstatement," or "by transfer from ——," stating Department, Bureau or Service, position, and salary, if known.)

Local U. S. Examination at Lighthouse, San Francisco, October 15, 1910.

10. Have you any physical disabilities? (If so, describe briefly. If you have defective eyesight, state whether corrected by glasses.)

no

11. Have you ever held any other position in the civil service of the United States? (If so, give below the Department and Bureau or Service in which you served, the position held, the salary you received, and the dates of your appointment and separation from the service.)

Light-House service, first appointment March, 25th 1903. seperation from the service May, 1st, 1910. Salary $ 540.00 per annum.

12. Were you in the military or naval service of the United States during the Civil or Spanish-American War? (If so, give the information called for by the blanks below.) no

Regiment and company, or vessel.	Date enlisted.	Date discharged.	Cause of discharge.

13. If you served in the military or naval service of the United States at any time other than during the Civil or Spanish-American War, indicate such service in the spaces below.

Regiment and company, or vessel.	Date enlisted.	Date discharged.	Cause of discharge.
no.			

14. What was your occupation prior to entering the United States civil service? (It is intended that the answer to this question shall state briefly the lines of work followed by you before receiving your present appointment, with the exception of your service for the Government, indicated in your answers to questions 11, 12, and 13.)

machinest, employed as painter previous to my present appointment.

15. What education have you received? (Indicate the grades of schools you have attended, and, in case you have attended schools of higher grade than high schools, give the institution, degrees received, and date in each case. Example: Public school; high school; business college; Cornell University, A. B., 1900; Columbia University, LL. B., 1903.)

High school education.

16. What special qualifications have you—professional, technical, mechanical, etc.? (Examples: Qualified as "Lawyer," or "Civil Engineer," or "Draftsman," or "Carpenter.")

qualified as machinest, painter and carpenter.

17. What, if any, civil service examinations have you passed? (Give names and dates as near as you recollect.)

Light-House Service

Oct. 15. 1910. March 30. 1909. March 16. 1906.

18. Were the answers to the foregoing questions written by you? (If not, state the name and address of the person who wrote them for you.)

yes

19. State the date upon which the above blanks were filled. May 31st, 1911

Witness:

C J Colum
In case signature is by mark.

(Signature) Joseph A. Sylvia

P. O. Address: Pescadero
City or town.

Number and street.

California
State or Territory.

Reviewed, approved, and forwarded JUN 3 - 1911, 190

(Signature) W. A. Moffett

(Official title) Commander U.S.N., Inspector.

PART II.

(Part II should be executed by the executive officers of the various Bureaus of the Department, or, at their direction, by some official who can give the information desired. If unable to answer any question, indicate that fact.)

1. State the Bureau or Service, place, and district in which the person who answered the foregoing questions is employed.

Bureau of Lighthouses (Bureau or Service.) Pigeon Point, Cal. (Place (city, town, or station).) 18th (District.)

2. To what position has he been appointed? 3d Asst. Keeper Pigeon Point Lt. Station, Cal.

3. State the date of appointment. May 20. 1911.

4. State the date the appointment was effective. (If appointment was made to take effect on date of oath, so state.)

May 20. 1911.

5. State the date of the oath. June 1. 1911.

6. State the date the appointee or employee entered on duty. May 20. 1911.

7. What is his salary? $516. per annum.

8. From what appropriation is he paid? Salaries of Keepers of Light-Houses.

9. Is the position excepted, competitive, or unclassified under the civil service rules? Competitive.

10. If classified, state the date of classification. May 6. 1896.

11. In what manner did the appointee or employee enter the service? Examples: "From stenography and typewriting examination;" or "without examination;" or "by reinstatement;" or "by transfer from ——," stating Department, Bureau or Service, position, and salary, if known.)

Selected from Eligible list.

12. Is the appointee or employee required to give bond? No.

(Signature) W. A. Moffett

Date: JUN 3 - 1911, 190

(Official title) Commander U.S.N., Inspector.



Oakland Cal.
November 16th 1911

The Light House Inspector,
San Francisco

Sir:—

Please accept my resignation as 3rd assistant Keeper at Pigeon Pt. Light Station, to take effect on December 1st. Please let me know if this is an embarassment to the Service in resigning while on leave of absence, if so, will return to the station at the expiration of my thirty days leave of absence (Dec. 1st) and send in my resignation from the station. My reason for resigning is, I am going into business for myself.

Respectfully
Joseph A. Sylvia
1414 Franklin St.
Oakland Cal.

Form 111

OATH OF OFFICE

(PRESCRIBED BY SECTION 1757, REVISED STATUTES)

BUREAU OF LIGHT-HOUSES
JUN 8 1911
DEPT OF COMMERCE AND LABOR

Department of Commerce and Labor

LIGHT-HOUSE ESTABLISHMENT

I, Joseph A. Sylvia

do solemnly [a] swear (See below.) that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter: So help me God.

Joseph A. Sylvia
(Appointee signs here.)

[b] Sworn (See below.) and subscribed before me, this First day of June, A. D. 1911

(Affix official seal here.)

(Name:) Henry V. Falconer
Notary Public in and for
(Official title:) San Mateo County Cal.

Official Title.	Pay.	Name of Station.	State or Country in which born.	State or Territory from which last appointed.
Third Asst. Keeper	$516. p.a.	Pigeon Point, Cal.	California	California.

(The above should be filled in by the district officer.)

CARDED.

OFFICE OF THE CLERK
FORWARDED TO
JUN 10 1911
APPOINTMENTS
DEPT OF COMMERCE AND LABOR

Office of the Inspector, 18th Light-House District,
San Francisco, Cal., (Address.) June 3, 1911. (Date.)

The above-named appointee entered upon duty on May 20, 1911. (Date.)

(Signed:) W. A. Moffett,
Commander U.S.N., Inspector.

[a] Insert here "swear" or "affirm," as the case may be.
[b] Insert here "Sworn to" or "Affirmed," as the case may be.
[c] This oath should be taken before a Justice of the Peace, Notary Public, Judge, Clerk of a Court, or any other officer having authority to administer oaths, but never before a Collector of Customs, as he has no power to administer oaths in such cases. In case the officer administering the oath has no seal, his official character should be duly certified to by the clerk of the proper court or the proper county clerk.

NOTE CAREFULLY.

The oath may be taken any time prior to the payment of compensation, but no compensation shall be paid until the oath is executed in proper form.

A letter of transmittal (use Form 95) should accompany oath, stating the **exact** date of the entrance on duty of the appointee and the above blank also filled out and properly signed by the district officer.

Failure to fill out this oath properly will result in its return for correction.

DEPT OF COMMERCE AND LABOR
RECEIVED
JUN 10 1911
DIVISION OF APPOINTMENTS

11—944

Ent'd JUN 9 1911

PROBATIONARY APPOINTMENT

Department of Commerce and Labor
OFFICE OF THE CHIEF CLERK
Washington

May 20, 1911

Mr Joseph A. Sylvia,

Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office, Third Assistant Keeper of Pigeon Point Light Station, Cal., in the Lighthouse Service, at a salary of Five Hundred and Sixteen dollars per ~~annum~~, for a probationary period of six months, effective beginning May 20, 1911, or as soon thereafter as you enter upon duty. Retention in the service after the expiration of your probationary period shall be equivalent to absolute appointment.

(Civil-service certificate No. .....)

CARDED.

Entered on Journal
MAY 22 1911

MAY 22 1911

CHANGE REPORTED
C. S. COMMISSION.

By direction of the Secretary:

Respectfully,

May 22, 1911

Acting Chief Clerk.

Le
D

Appropriation:
Vice: Perry S. Hunter.
Legal Residence: California.

11—1394

Form 73 ORIGINAL APPOINTMENT, PROMOTION, OR TRANSFER OF APPOINTEE

Department of Commerce and Labor
LIGHTHOUSE SERVICE

OFFICE OF LIGHTHOUSE INSPECTOR, 18th DISTRICT,

San Francisco, Cal., May 13, 1911. 191

THE COMMISSIONER OF LIGHTHOUSES:

The following recommendation is submitted:

Action proposed, Probationary appointment of

Name, Joseph A. Sylvia Legal residence, California

Position, Third Assistant Keeper Salary, $516. per annum

Location, Pigeon Point Light-Station, California.

Effective on the actual date of entrance on duty.

Former position, Former salary,

Location,

Rank in list of eligibles, I Rating, Asst.Keeper Percentage, 94.4

Other eligibles considered, Charles McCarthy & Fletcher Wills

Letters of declination inclosed, Messrs. McCarthy and Wills.

Previous incumbent, Perry S.Hunter Services terminated about May 20, 1911.

Reason, Transfer

Remarks:

W. A. Moffett
Commander U.S.N., Inspector.

Four inclosures.

Department of Commerce and Labor
BUREAU OF LIGHTHOUSES
WASHINGTON

MAY 18 1911

Respectfully submitted to the Secretary of Commerce and Labor, approved.

Acting Commissioner

APPOINTMENT DIVISION RECEIVED MAY 19 1911 DEPT OF COMMERCE AND LABOR.

BUREAU OF LIGHT-HOUSES MAY 18 1911 DEPT OF COMMERCE AND LABOR.

OFFICE OF THE CHIEF CLERK FORWARDED TO MAY 19 1911 APPOINTMENTS DEPT OF COMMERCE AND LABOR.

APPOINTMENT DIVISION APPOINTMENT WRITTEN MAY 20 1911 DEPT OF COMMERCE AND LABOR.

4

Department of Commerce and Labor
OFFICE OF THE CHIEF CLERK
5903 Washington

May 5, 1910.

Sir:

You are informed that, in accordance with the recommendation of the Light-House Board, dated May 4, 1910, your resignation as third assistant keeper of Bonita Point Light-Station, California, at $42.50 per month, has been accepted, effective at the close of April 30, 1910.

By direction of the Secretary:

Respectfully,

A. N. Gobbin

Chief Clerk.

Mr. Joseph A. Sylvia,
Through the Light-House Board.

CHANGE REPORTED
APR 2 - 1910
C. S. COMMISSION.

CARDED.

APPOINTMENT DIVISION
REPORTED
MAY 6 1910
TO DISBURSING CLERK
DEPT OF COMMERCE AND LABOR

M
D

Light House Inspector
APR. 26. 1910

Bonita Point Light Station
april 24, 1910

The Light House Inspector,
San Francisco
Cal.

LIGHT HOUSE BOARD
MAY 2 1910
NO. 5903

Sir:

OFFICE OF THE CHIEF CLERK
RECEIVED
MAY 4 1910
DEPT OF COMMERCE AND LABOR

Please accept my resignation to take effect on May 1st 1910.

Respectfully
Jos. A. Sylvia
3rd assistant.

DIVISION OF APPOINTMENTS
Resignation Accepted
MAY 5- 1910
DEPT OF COMMERCE AND LABOR

Department of Commerce and Labor

LIGHT-HOUSE BOARD

Washington

HB-JL
5903
ONE INCLOSURE

Joseph A. Sylvia,
resignation.

May 4, 1910.

OFFICE OF THE CHIEF CLERK
RECEIVED
MAY 4 1910
DEPT OF COMMERCE AND LABOR

DIVISION OF [illegible]
RECEIVED
MAY 4 1910
DEPT OF COMMERCE AND [illegible]

The Honorable

The Secretary of Commerce and Labor.

Sir:

The Board has the honor to inclose herewith the resignation of Joseph A. Sylvia, of California, third assistant keeper of Bonita Point Light-Station, California, at $42.50 per month, and to recommend that it be accepted, effective at the close of April 30, 1910.

Respectfully,

5-11-10

Captain, U. S. N.,
Naval Secretary.

OFFICE OF THE CHIEF CLERK
FORWARDED
MAY 4 1910
TO APPOINTMENTS
DEPT OF COMMERCE AND LABOR

DIVISION OF APPOINTMENTS
Resignation Accepted
MAY 5 1910
DEPT OF COMMERCE AND LABOR

Department of Commerce and Labor

LIGHT HOUSE BOARD
JUN 12 1909
NO.

EFFICIENCY REPORT

(Read the instructions on the reverse side of this Form before attempting to fill it out.)

1. Bureau Light-House Service. 2. Where employed Bonita Point Light.
3. Name Joseph A. Sylvia. 4. Where born California.
5. Age 28. 6. Position 3d Asst. Keeper, Bonita Point Light-Station, Cal.
7. Compensation $42.50 pm. 8. When appointed (a) April 17, 1909.
9. How appointed (b) Through Civil Service Examination.
10. Appointed from { State California. / Congressional District VI. / County Santa Cruz. } O.R.
11. Status under Civil Service Rules (c) Classified Competitive.
12. Is the employee an honorably discharged soldier or sailor? No.
13. Other Government service Light-House Service 4 years 3 months.
March 7, 1903, entered on duty as Blacksmith Helper. Resigned, July 14, 1903.
April 12, 1904, " " " " 3 A.K., Point Arena. Oct. 1, 1904, resigned.
June 1, 1906, " " " " 3 A.K., Bonita Point. Resigned, April 30, 1907.
14. Duties (describe fully) Assist in care and maintenance 2d order light and 1st-class steam siren fog-signal. Stand watch night and daytime during fog. Assist to keep buildings and grounds in order. Assist to make minor repairs. Assist in care and operation of hoisting engine and derrick.
15. Efficiency { Quantity of work (d) 9/10 / Quality of work (e) Good. / Interest manifested in work (f) Good. }
16. Is this employee fully earning the salary he is now receiving? Yes.
17. Remarks (g) Perfectly satisfactory - has had previous experience.

CAPTAIN, U. S. N.
NAVAL SECRETARY

JUN 7 - 1909, 19

Head of Bureau or Office.
Comdr. U. S. N., Inspector 12th L. H. Dist.

11—3005

Form 111

OFFICE OF THE CHIEF CLERK
RECEIVED
MAY 21 1909
DEP'T OF COMMERCE AND LABOR

LIGHT HOUSE BOARD
MAY 17 1909
NO. 5903

OATH OF OFFICE

(PRESCRIBED BY SECTION 1757, REVISED STATUTES)

Department of Commerce and Labor

LIGHT-HOUSE ESTABLISHMENT

I, Joseph A. Sylvia do solemnly [a] swear that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter: So help me God.

Joseph A. Sylvia.

[b] Sworn to and subscribed before me, this 10th day of May, A. D. 1909

(Affix official seal here.)

[c] (Name:) Adeline Copeland

(Official title:) Notary Public in and for the City and County of San Francisco, State of California

Official Title.	Name of Station.	State or Country in which born.	State or Territory from which appointed.
Third Asst. Keeper	Bonita Point	California	California

[d] $42.50 per mo.

Office of the Inspector, 12th Light-House District,

San Francisco, Cal., (Address.) May 11. 1909. (Date.)

OFFICE OF THE CHIEF CLERK
FORWARDED
MAY 21 1909
TO APPOINTMENTS
DEP'T OF COMMERCE AND LABOR

CARDED

The above-named appointee entered upon duty on April 17. 1909. (Date.)

(Signed:) W. H. Miller Comdr. USN,

Inspector 12th Lt House District.

[a] Insert here "swear" or "affirm," as the case may be.

[b] Insert here "Sworn to" or "Affirmed," as the case may be.

[c] This Oath should be taken before a Justice of the Peace, Notary Public, Judge, Clerk of a Court, or any other officer having authority to administer oaths, but never before a Collector of Customs, as he has no power to administer oaths in such cases. In case the officer administering the oath has no seal, his official character should be duly certified to by the clerk of the proper court or the proper county clerk.

NOTE CAREFULLY.

The oath may be executed at any time subsequent to the actual issuance of the appointment certificate, but no compensation should be paid until the oath is executed in proper form. Whenever possible the oath should be executed upon the date of actual entrance upon duty.

A letter of transmittal (use Form 95) should accompany Oath, stating the **exact** date of the entrance on duty of the appointee and the above blank also filled out and properly signed by the district officer.

Failure to fill out this Oath properly will result in its return for correction.

II—944

DIVISION OF APPOINTMENTS
RECEIVED
MAY 21 1909
DEPT OF COMMERCE AND LABOR

L.

Ent'd MAY 20 1909

4/

PROBATIONARY APPOINTMENT—PRIOR DATE

Department of Commerce and Labor
5903 OFFICE OF THE SECRETARY
Washington

April 29, 1909.

Mr. Joseph A. Sylvia, of California, having qualified under the civil-service regulations, is hereby appointed Third Assistant Keeper of Bonita Point Light-Station, California, in the Light-House Service, with compensation at the rate of Forty-two and 50/100 dollars per month, for a probationary period of six months, effective beginning April 17, 1909, he having entered upon duty on that date and since continuously served in the above-mentioned position. (vice Edward Cunningham.)

Retention in the service after the expiration of probationary period shall be equivalent to absolute appointment.

Payment of the compensation authorized in this appointment is subject to the oath of office being taken.

CARDED

DIVISION OF APPOINTMENTS
REPORTED
APR 30 1909
TO DISBURSING CLERK
DEPT OF COMMERCE AND LABOR

Acting Secretary.

11—1878

The Light-House Board.

Le
D

CHANGE REPORTED
APR - 1909
C. S. COMMISSION.

Form 73 ORIGINAL APPOINTMENT, PROMOTION, OR TRANSFER OF EMPLOYEE

DIVISION OF APPOINTMENTS RECEIVED APR 28 1909 DEPT OF COMMERCE AND LABOR

Department of Commerce and Labor

LIGHT-HOUSE ESTABLISHMENT

OFFICE OF THE CHIEF CLERK RECEIVED APR 28 1909 DEPT OF COMMERCE AND LABOR

Office of the Inspector, 12th L. H. Dist.,
San Francisco, California,
April 19, 1909.
(Date)

The Light-House Board,
Washington, D. C.

Sirs: I have the honor to recommend the (1) probationary appointment
(Probationary appointment, transfer, promotion, etc.)
of (2) Joseph A. Sylvia of (3) California
(Name of person—letter for letter—as reported to Board) (State of legal residence)
from (4) .....
(Official title of present position, as Keeper, First Assistant Keeper, etc.)
at (5) .....
(Official name of aid, as given in Light List, as Absecon Light-Station, N. J.)
at (6) $..... to (7) Third Assistant Keeper
(Salary now paid) (Official title of position, as Keeper, First Assistant Keeper, etc.)
at (8) Bonita Point Light-Station, California, at
(Official name of aid, as given in Light List, as Absecon Light-Station, N. J.)
(9) $42.50 p.m., effective beginning (10) April 17,1909, (the date
(Salary recommended)
of his entrance on duty) (~~or as soon thereafter as he enters on duty~~)
(Strike out the clause not appropriate)
in the place of (11) Edward Cunningham
(State name of late person holding position)
who (12) probationary period & quit service on (13) March 31, 1909.
was notified that he would be dropped at the end of
(Died, transferred, resigned, dismissed, etc.) (Last day of service)
Mr. (14) Sylvia stands No. (15) 1 in list of eligibles,
Class (16) II, with an average of (17) 98.6 per cent, and
was considered with (18) George W.H.vos Burgh & William E. Greer
(19) letters of declination of herewith.

Respectfully,

R. T. Keyes
Commander, U. S. N., Inspector.

LD
5903

Department of Commerce and Labor

LIGHT-HOUSE BOARD

DIVISION OF APPOINTMENTS RECEIVED APR 29 1909 DEPT OF COMMERCE AND LABOR

H-28-09

April 27, 1909

Approved, and respectfully forwarded to the Honorable the Secretary of Commerce and Labor.

OFFICE OF THE CHIEF CLERK FORWARDED APR 28 1909 TO APPOINTMENTS DEPT OF COMMERCE AND LABOR

W. T. Maya
Captain, U. S. N.
Naval Secretary

11—2314

Department of Commerce and Labor
OFFICE OF THE SECRETARY
Washington

5903

April 22, 1907.

Gentlemen:

In accordance with the Board's indorsement of the 20th instant, the Department accepts the resignation of Joseph A. Sylvia, of California, as third assistant keeper of Bonita Point Light-Station, California, at a salary of $500 per annum, to take effect at the close of April 30, 1907.

Yours very respectfully,

Assistant Secretary.

The Light-House Board.

CARDED

CHANGE REPORTED
APR 24 1907
U. S. COMMISSIONERS

DIVISION OF APPOINTMENTS
REPORTED
APR 23 1907
TO DISBURSING CLERK
DEPT. OF COMMERCE AND LABOR

5903

Light-House Inspector
APR. 13 1907
SAN FRANCISCO, CAL.

Pt. Bonita Light Sta.
April 12, 1907

The Light House Inspector
12th District
S. F.
Cal.

Dir:-

Please accept my resignation to take effect April 30th.

Respectfully
Joseph P. Sylvia.
3d assistant.

Bonita Pt. L-S. Cal

DIVISION OF APPOINTMENTS
Resignation Accepted
APR 22 1907
DEPT OF COMMERCE AND LABOR

APR 19 1907
LIGHT HOUSE BOARD
5903 Enclosure
Received.

Bonita Point Lt Station,
California.
April 15. 1907.

Joseph A. Sylvia.
3d. Assistant.

Resignation.

DIVISION OF APPOINTMENTS
Resignation Accepted
APR 22 1907
DEPT OF COMMERCE AND LABOR

Office Light House Board,
20 april, 1907.

Respectfully forwarded to the Secretary of Commerce and Labor, approved, to take effect 30 april, '07 *inclusive.*

U Sebree

Captain, U. S. N.,
Naval Secretary.

OFFICE OF THE CHIEF CLERK
FORWARDED
APR 20 1907
TO APPOINTMENTS
DEPT OF COMMERCE AND LABOR
INDEXED

5903

PERSONAL QUESTION SHEET

Department of Commerce and Labor

OFFICE OF THE SECRETARY

Washington

February 1, 1906.

To the Chiefs of Bureaus of the Department of Commerce and Labor:

For the purpose of enabling the Department to maintain a complete record of its officers and employees, you are requested to have every person hereafter appointed or employed in your Bureau, immediately upon his entrance on duty, answer each of the questions in Part I of this form and sign the same. The officer in immediate charge should review the information given by the appointee or employee, and if correct, should forward the form to the Chief of the Bureau without delay. The information called for by the questions in Part II should then be supplied and the form forwarded to the Department.



V. H. Metcalf.

Secretary.

PART I.

(Part I should be executed by the appointee or employee; but, if he is unable to write legibly, another person may write the answers at his dictation. In either case the statement should be signed by the appointee or employee. If he is unable to write, he may sign by mark in the presence of one witness. If he is unable to answer any question, he should indicate that fact.)

1. What is your full name? (Do not use initials, but spell out each name and state whether Mr., Miss, or Mrs. Example: Mr. John Richard Doe.) Mr. Joseph Albert Sylvia.

2. How do you write your name on the pay roll? (This should agree with signature to your oath of office.) Joseph A Sylvia

3. What is your present legal (voting) residence? (Give city or town, State or Territory, county, and Congressional district.)

Watsonville	California	Santa Cruz	Santa Cruz
City or town.	State or Territory.	County.	Congressional district.

4. What is your race? (Answer "white," "colored," or "Mongolian.") Portuguese

5. Where were you born? Watsonville

6. When were you born? March (Month.) 18th (Day.) 1881. (Year.)

7. Are you pensioned by the U. S. Government? (Answer "Yes" or "No.") no

8. Are there any members of your family, besides yourself, in the civil service of the United States? (If so, give below their names, relationships, the Departments and Bureaus or Services in which they are employed, and the positions they occupy.)

Name.	Relationship.	Department.	Bureau or Service.	Position.
		no.		

9. If you were appointed through a civil service examination, state, as near as you recollect, the name and date of the examination. If not so appointed, state how you entered the service. (Examples: "By reinstatement," or "by transfer from ——," stating Department, Bureau or Service, position, and salary, if known.)

10. Have you any physical disabilities? (If so, describe briefly. If you have defective eyesight, state whether corrected by glasses.)

no.

11. Have you ever held any other position in the civil service of the United States? (If so, give below the Department and Bureau or Service in which you served, the position held, the salary you received, and the dates of your appointment and separation from the service.)

yes Light-House Service 3d Asst. salary $500.00 per. annum. in the year 1904. from March 24th to November 12th same year.

12. Were you in the military or naval service of the United States during the Civil or Spanish American War? (If so, give the information called for by the blanks below.)

Regiment and company, or vessel.	Date enlisted.	Date discharged.	Cause of discharge.
	no.		

13. If you served in the military or naval service of the United States at any time other than during the Civil or Spanish-American Wars, indicate such service in the spaces below.

Regiment and company, or vessel.	Date enlisted.	Date discharged.	Cause of discharge.
	no.		

14. What was your occupation prior to entering the United States civil service? (It is intended that the answer to this question shall state briefly the lines of work followed by you before receiving your present appointment, with the exception of your service for the Government, indicated in your answers to questions 11, 12, and 13.)

Light House Service

15. What education have you received? (Indicate the grades of schools you have attended, and, in case you have attended schools of higher grade than high schools, give the institution, degrees received, and date in each case. Example: Public school; high school; business college; Cornell University, A. B., 1900; Columbia University, LL. B., 1903.)

Public school education

16. What special qualifications have you—professional, technical, mechanical, etc.? (Examples: Qualified as "Lawyer," or "Civil Engineer," or "Draftsman," or "Carpenter.")

machinest and carpenter.

17. What, if any, civil service examinations have you passed? (Give names and dates as near as you recollect.)

none

18. Were the answers to the foregoing questions written by you? (If not, state the name and address of the person who wrote them for you.)

written by me.

19. State the date upon which the above blanks were filled. June, 17th, 1906.

Witness:

(Signature) Joseph A. Sylvia.

In case signature is by mark.

P. O. Address: Sausalito. City or town.

Cal. Number and street.

State or Territory.

Reviewed, approved, and forwarded June 20, 1906.

(Signature) H. T. Mayo Comdr. USN,

(Official title) Inspector 12th Lt-Hse. District.

PART II.

(Part II should be executed by the executive officers of the various Bureaus of the Department, or, at their direction, by some official who can give the information desired. If unable to answer any question, indicate that fact.)

1. State the Bureau or Service, place, and district in which the person who answered the foregoing questions is employed.

Light-House Service, Bureau or Service. Benita Point, Cal. Place (city, town, or station). 12th. District.

2. To what position has he been appointed? Third Asst. Keeper Benita Pt. Light-Station, Cal.

3. State the date of appointment. May 29. 1906.

4. State the date the appointment was effective. (If appointment was made to take effect on date of oath, so state.)

June 1. 1906, or as soon thereafter as he entered on duty.

5. State the date of the oath. June 18. 1906.

6. State the date the appointee or employee entered on duty. June 1. 1906.

7. What is his salary? $500. per annum.

8. From what appropriation is he paid? Salaries of Keepers of Light-Houses.

9. Is the position excepted, competitive, or unclassified under the civil service rules? Competetive.

10. If classified, state the date of classification. May 6. 1896.

11. In what manner did the appointee or employee enter the service? Examples: "From stenography and typewriting examination;" or "without examination;" or "by reinstatement;" or "by transfer from ——," stating Department, Bureau or Service, position, and salary, if known.)

Selected from eligible list.

12. Is the appointee or employee required to give bond? No.

(Signature) H. T. Mayo Comdr. USN,

Date: June 20, 1906. (Official title) Inspector 12th Lt-Hse. District.

Calif.

11—1434

5903

Form 111

OATH OF OFFICE

(PRESCRIBED BY SECTION 1757, REVISED STATUTES)

OFFICE OF THE CHIEF CLERK
RECEIVED
JUL 5 1906
DEPT OF COMMERCE AND LABOR

Department of Commerce and Labor

LIGHT-HOUSE ESTABLISHMENT

DIVISION OF APPOINTMENTS
RECEIVED
JUL 5 1906
DEPT OF COMMERCE AND LABOR

I, Joseph A. Sylvia do solemnly[a] Swear that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter. ~~So help me God.~~

DIVISION OF APPOINTMENTS
RECEIVED
JUL 6 1906
FILE ROOM
DEPT OF COMMERCE AND LABOR

Joseph A. Sylvia

Light House Board,

Entered upon duty.

Date June 1, 1906.

~~Sworn to~~ and subscribed before me, this 18th day of June, A. D. 1906

J. B. Johnson

Chief Clerk.

[a]Name: A. J. Henry

NOTARY PUBLIC,
In and for the city and county of
~~San~~ Francisco, State of California
1901 Post St., cor. Fillmore.

Official title:

{Affix official seal.}

NAME OF OFFICE.	NAME OF STATION.	State or Country in which born.	State or Territory from which appointed.
3d Assistant	Benita Point, Cal.	California	California.

[a]Insert here "swear" or "affirm," as the case may be.

[b]Insert here "Sworn to" or "Affirmed," as the case may be.

[c]This Oath should be taken before a Justice of the Peace, Notary Public, Judge, Clerk of a Court, or any other officer having authority to administer oaths, but never before a Collector of Customs, as he has no power to administer oaths in such cases. *The oath should be taken on or after the date of the appointment.*

In case the officer administering the oath has no seal, his official character should be duly certified to by the clerk of the proper court or the proper county clerk.

11—944

OFFICE OF THE CHIEF CLERK
FORWARDED
JUL 5 1906
TO APPOINTMENTS
DEPT OF COMMERCE AND LABOR

CARDED.

PROBATIONARY APPOINTMENT—WITHOUT DATE

Department of Commerce and Labor
OFFICE OF THE SECRETARY
Washington

5903

May 29, 1906.

Mr. Joseph A. Sylvia, of California, having qualified under the civil-service regulations, is hereby appointed Third Assistant Keeper of Bonita Point Light-Station, California, in the Light-House Service, with compensation at the rate of Five Hundred dollars per annum, for a probationary period of six months, effective beginning June 1, 1906, or as soon thereafter as he enters on duty, vice Peter S. Admiral.

Retention in the service after the expiration of probationary period shall be equivalent to absolute appointment.

Payment of the compensation authorized in this appointment is subject to the oath of office being taken.

CARDED.

DIVISION OF APPOINTMENTS
REPORTED
MAY 31 1906
TO DISBURSING CLERK
DEPT OF COMMERCE AND LABOR

Laurence D. Murray
Assistant Secretary.

11—1879

CHANGE REPORTED
JUN — 1906

The Light-House Board.

Department of Commerce and Labor

LIGHT-HOUSE BOARD

JL
File No. 5903.

Washington

26 May, 1906.

OFFICE OF THE CHIEF CLERK RECEIVED MAY 28 1906 DEPT OF COMMERCE AND LABOR

RECEIVED MAY 28 1906 4.26 DEPT OF COMMERCE AND LABOR

The Honorable,

The Secretary of Commerce and Labor.

Sir:

The Board has the honor to ask the probationary appointment of Mr. Joseph A. Sylvia, of Cal., as Third Assistant Keeper of Bonita Point, Cal., Light-Station, with pay at the rate of $500 a year, to date from 1 June, '06, or as soon thereafter as he enters on duty, in the place of Mr. Peter S. Admiral, promoted. see Bd. L. May 23/06

Mr. Sylvia has passed the required Civil Service examination and obtained a rating of 89.5 per cent, in Class three.

Respectfully,

U Sebree

Captain, U. S. N.,

Naval Secretary.

Note

Joseph A. Sylvia
Resigned as 3 H K Point Arena Cal Oct 1, 1904

1st on eligible list.

Considered with:

Seymour Burton

Martin F. Rasmussen

12th Insp. D.

DIVISION OF APPOINTMENTS AUTHORIZED MAY 29 1906 DEPT OF COMMERCE AND LABOR

OFFICE OF THE CHIEF CLERK FORWARDED MAY 28 1906 TO APPOINTMENTS DEPT OF COMMERCE AND LABOR

5-29-06

KEYED.

PERSONAL QUESTION SHEET

NOTE.—This sheet is to be used only in cases of persons appointed in the Department of Commerce and Labor after June 30, 1903.

Department of Commerce and Labor

OFFICE OF THE SECRETARY

Washington

May 10, 1904.

To the Heads of Bureaus of the Department of Commerce and Labor:

For the purpose of enabling the Department to obtain a complete record of its officers and employees, you are hereby requested to furnish the information called for by the questions in Part II of this form, relative to each person appointed or employed in your Bureau after June 30, 1903, now serving or hereafter appointed or employed, and to have every such person answer each of the questions in Part I of this form and sign the same. Officers in charge, subordinate to heads of Bureaus, are expected to review this sheet, after it has been executed, to see that all questions have been answered, and, after doing so, to forward it immediately to the head of the Bureau for transmission to the Department.

Geo. B. Cortelyou

Secretary.

CARDED.

PART I.

(Blanks in Part I are to be filled by the appointee or employee; but, if he is unable to write legibly, another person may write the answers at his dictation. In either case, the statement is to be signed by the appointee or employee. If he is unable to write, he may sign by mark in the presence of one witness. If he is unable to answer any question, he should indicate that fact.)

1. What is your full name? (Do not use initials, but spell out each name and state whether Mr., Miss, or Mrs. Example: Mr. John Richard Doe.) Mr. Joseph Albert Sylvia

2. How do you write your name on the pay roll? Joseph A Sylvia

3. What is your present legal (voting) residence? (Give city or town, State or Territory, county and Congressional district.) Point Arena (City or town.) California (State or Territory.) Mendocino (County.) ~~1st~~ 2 (Congressional district.)

4. What is your race? (Answer "white," "colored," or "Mongolian.") white

5. Where were you born? Watsonville California

6. When were you born? March (Month.) 18th (Day.) 1881 (Year.)

7. Are you pensioned by the U. S. Government? (Answer "Yes" or "No.") no

8. Are there any members of your family, besides yourself, in the civil service of the United States? (If so, give below their names, relationship, the Departments and Bureaus or Services in which they are employed and the positions they occupy.)

Name.	Relationship.	Department.	Bureau or Service.	Position.
		no		

9. If you were appointed through a civil service examination, state, as near as you recollect, the name and date of the examination. If not so appointed, state how you entered the service. (Examples: "Appointed before position was classified;" "by reinstatement;" or "by transfer from ~~Exam.~~ Local Civil Service Examination," stating Department, Bureau or Service, position and salary, if known.)

for Assistant Keepers. — March 6, 1903.

10. Have you any physical disabilities? (If so, describe briefly. If you have defective eyesight, state whether corrected by glasses.)

no

11. Have you ever held any position in the civil service of the United States prior to the time of your present appointment? (If so, give below the Department and Bureau or Service in which you served, the position held, the salary you received, and the dates of your appointment and separation from the service.)

Was employed from March to June in the year 1903 as Blacksmiths Helper at Yerba Buena Buoy Depot S. F. Bay at the rate of pay $40 per. mon.

12. Were you in the military or naval service of the United States during the Civil or Spanish-American War? (If so, give the information called for by the blanks below.)

Regiment and company, or vessel.	Date enlisted.	Date discharged.	Cause of discharge.
	no		

13. If you served in the military or naval service of the United States at any time other than during the Civil and Spanish-American Wars, indicate such service in the spaces below.

Regiment and company, or vessel.	Date enlisted.	Date discharged.	Cause of discharge.
	no		

14. What was your occupation prior to entering the United States civil service? (It is intended that the answer to this question shall state briefly the lines of work followed by you before receiving your present appointment, with the exception of your service for the Government, indicated in your answers to questions 11, 12, and 13.)

machinest

15. What education have you received? (Indicate the grades of schools you have attended, and, in case you have attended schools of higher grade than high schools, give the institution, degrees received, and date in each case. Example: Public school; high school; business college; Cornell University, A. B., 1900; Columbia University, LL. B., 1903.)

Public School Graduation

16. What special qualifications have you—professional, technical, mechanical, etc.? (Examples: Qualified as "Lawyer," or "Civil Engineer," or "Draftsman," or "Carpenter.")

carpenter

17. What, if any, civil service examinations have you passed? (Give names and dates as near as you recollect.)

none

18. Were the answers to the foregoing questions written by you? (If not, state the name and address of the person who wrote them for you.)

yes

19. State the date upon which the above blanks were filled June 2nd, 1904

Witness:

(Signature) Joseph A Sylvia

In case signature is by mark.

P. O. Address: Point Arena
City or town.

Number and street.

California
State or Territory.

Reviewed, approved, and forwarded AUG 10 1904, 190

(Signature) W F Day

(Official title) Comdr., U. S. N., Inspector 12th L. H. Dist.

PART II.

(Blanks in Part II are to be filled by the executive officers of the various Bureaus of the Department, or, at their direction, by some official who can give the information desired. If unable to answer any question, indicate that fact.)

1. State the Bureau or Service, place and district in which the person who answered the above questions is employed.

Light-House Service. | Point Arena, Cal. | 12th
Bureau or Service. | Place (city, town, or station). | District.

2. To what position has he been appointed? Third Assistant Point Arena Lt Station

3. State the date of appointment. April 12. 1904.

4. State the date the appointee or employee entered on duty. Mch. 25. 1904. Mch 7. paper

5. What is his salary? $500. per annum

6. From what appropriation is he paid? Salaries of Keepers of Light-Houses,

7. Is the position excepted, competitive, or unclassified under the civil service rules? Competitive

8. If classified, state the date of classification. May 6 1896.

9. In what manner did the appointee or employee enter the service? (Examples: "Appointed before position was classified;" or "by reinstatement;" or "by transfer from ——," stating Department, Bureau, or Service, position and salary, if known.)

Local Civil Service Examination
for Assistant Keepers. — Mch. 6. 1903.

10. Is the appointee or employee required to give bond? No.

(Signature) W. F. Day Comdr. U.S.N.

(Official title) Inspector, 12th L.H. District

Date: AUG 10 1904, 190

11—1434

TREASURY DEPARTMENT,
LIGHT-HOUSE ESTABLISHMENT.
Form 111.—Ed. 6 19 1901 1,500.

LIGHT HOUSE INSPECTOR
10 APR. 1903
SAN FRANCISCO, CAL

OATH OF OFFICE.

PRESCRIBED BY SECTION 1757, REVISED STATUTES.

I, Joseph A. Sylvia do solemnly swear that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter: So help me God.

Joseph A Sylvia
E.O.A. Mch. 7, 1903.

Sworn and subscribed before me, this 9th day of April A. D. 1903

Thos L Wilson

DEPUTY COUNTY CLERK AND EX-OFFICIO
DEPUTY CLERK OF THE SUPERIOR COURT.

NAME OF OFFICE.	NAME OF STATION.	State or Country in which born.	State or Territory from which appointed.
Blacksmith's Helper,	Yerba Buena Depot,	California,	California,

This Oath should be taken before a Justice of the Peace, Notary Public, a Judge, a Clerk of a Court, or any other officer having authority to administer oaths, but never before a Collector of Customs, as he has no power to administer oaths in such cases. *The oath should be taken on or after the date of the appointment.*

CARDED.

Department of Commerce and Labor
OFFICE OF THE SECRETARY
Washington

CHANCE REPORTED
OCT 1904
C.S. COMMISSION

Respectfully

J.C.D.

CARDED.

DIVISION OF APPOINTMENTS
REPORTED
OCT 19 1904
TO DISBURSING CLERK
DEP'T OF COMMERCE AND LABOR

LIGHT HOUSE INSPECTOR
26-SEP-1904
SAN FRANCISCO CAL
5403

Point Arena Light Sta
September 23rd 04

The Light House Inspector
12th District
S. F.
Cal.

Sir:-

I desire to resign from the Light House Service on Oct. 1st

Respectfully
Joseph A. Sylvia
3rd Assistant.

OCT 1 1904
LIGHT HOUSE BOARD
5903
Received

Point Arena Lighthouse.

California.

September 23. 1904.

Joseph A. Sylvia,

3d. Asst. Keeper.

Resignation.

Office Light House Board.

Oct. 3 1904

Respectfully forwarded to the Secretary of Commerce and Labor, approved, to take effect upon the reporting of his relief.

C. F. Hutchins

Captain, U. S. N.,
Naval Secretary.

Resignation accepted, October 4, 1904, effective from the close of business October 1, 1904, or as soon thereafter as relieved.

Lawrence O. Murray
Acting Secretary.

DIVISION OF APPOINTMENTS
RECEIVED
OCT 5 1904
DEPT OF COMMERCE AND LABOR

accepted 10-12-04

KEYED

OFFICE OF THE CHIEF CLERK
RECEIVED
MAY 14 1904
DEPT OF COMMERCE AND LABOR

INFORMATION AS TO THE PERSONNEL

Department of Commerce and Labor

OFFICE OF THE SECRETARY

Washington

LIGHT HOUSE INSPECTOR
5--MAY-1904
SAN FRANCISCO, CAL
5283

DIVISION OF APPOINTMENTS
RECEIVED
MAY 14 1904
DEPT OF COMMERCE AND LABOR

To Executive Officers of the Department of Commerce and Labor:

You are hereby directed to have each new appointee or employee of your office answer in his own handwriting, at the time of taking the oath, the following series of questions and to affix his signature thereto, with the date when signed.

Upon completion, the paper is to be forwarded immediately to the Chief Clerk of the Department.

GEO. B. CORTELYOU,
Secretary.

STATEMENT OF APPOINTEE OR EMPLOYEE

In what bureau or service of the Department of Commerce and Labor are you to be employed?

Light House Service

What is the designation of the office or position to which you have been appointed?

Pt. Arena Light House

What is the rate or amount of compensation, pay, or emolument which you are to receive per diem, per month, or per annum? $500.00 per. annum

Where were you born? Watsonville, Santa Cruz Co. California
(Give city or town, and State.)

In what year were you born? 1881

Are you married or single, widow or widower? Single

Where is your legal residence?

Point Arena. Mendocino Co. California
(Give city or town, county, Congressional district, and State.)

Did you render military or naval service in the War of the Rebellion, or in the Spanish-American War? If so, in what capacity and in what organization?

no

Have you any relatives in the service of the Government? If so, state their relationship to you, and the bureau or service in which they are employed.

no

Have you been previously employed in the service of the Department of Commerce and Labor? If so, give date of original appointment and a statement showing in chronological order the place or places occupied, with the time and length of service, and the compensation received, in each.

Was employed as Blacksmiths Helper at the Buoy Depot Goat Island S. F. Bay. Calif. from March 7th to June 15th of the year 1903 at the rate of pay of $40 per. month

OFFICE OF THE CHIEF CLERK
RECEIVED
MAY 14 1904
TO APPOINTMENTS
DEPT OF COMMERCE AND LABOR

Date: April 29th 1904

(Signature of appointee or employee.)

Joseph A Sylvia

11—1352

KEYED

Carded in the
Disbursing Office.

LIGHT HOUSE INSPECTOR
5--MAY-1904
SAN FRANCISCO, CAL.
5903

DEPARTMENT OF THE TREASURY, AND LABOR.
LIGHT-HOUSE ESTABLISHMENT.
Form 111.—Ed. 6 19 1901 1,500.

OFFICE OF THE CHIEF CLERK
RECEIVED
MAY 21 1904
DEPT OF COMMERCE AND LABOR

OFFICE OF DISBURSING CLERK
RECEIVED
MAY 23 1904
DEPARTMENT OF
COMMERCE AND LABOR

OATH OF OFFICE.

PRESCRIBED BY SECTION 1757, REVISED STATUTES.

I, Joseph A. Sylvia do solemnly swear that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter: So help me God.

Joseph A Sylvia

Sworn and subscribed before me, this 3rd day of May A. D. 1904

Ed. Apl. 12, '04.

Phil Labree
Notary Public

NAME OF OFFICE.	NAME OF STATION.	State or Country in which born.	State or Territory from which appointed.
3d Assistant.	Point Arena.	California	California.

This Oath should be taken before a Justice of the Peace, Notary Public, a Judge, a Clerk of a Court, or any other officer having authority to administer oaths, but never before a Collector of Customs, as he has no power to administer oaths in such cases. *The oath should be taken on or after the date of the appointment.*

OFFICE OF THE CHIEF CLERK
FORWARDED
MAY 21 1904
TO DISBURSING CLERK
DEPT OF COMMERCE AND LABOR

KEYED.

DIVISION OF APPOINTMENTS
RECEIVED
MAY 22 1904
DEPT OF COMMERCE AND LABOR

CARDED.

Form No. 1044.
Mar. 1904.

OFFICE OF THE CHIEF CLERK
RECEIVED
MAY 19 1904
DEPT OF COMMERCE AND LABOR

S-C

APPROVAL OF TEMPORARY APPOINTMENT.

Address: "CIVIL SERVICE COMMISSION, WASHINGTON, D. C."

United States
Civil Service Commission,
Washington, D. C.

IN YOUR REPLY REFER TO
FILE NO. C-c-25
AND DATE OF THIS LETTER.

May 17, 1904.

DIVISION OF APPOINTMENTS
RECEIVED
MAY 19 1904
DEPT OF COMMERCE AND LABOR

The Honorable,

The Secretary of Commerce and Labor.

Sir:

Referring to your request of May 6, 1904, you are advised that the Commission has approved, under section 1 of Rule VIII, the temporary appointment of Joseph A. Sylvia as acting third assistant keeper at Point Arena Light Station, with compensation at the rate of $500 per annum, from March 25 to April 12, 1904, on which date he was probationally appointed.

DIVISION OF APPOINTMENTS
APPOINTMENT WRITTEN
MAY 19 1904
DEPT OF COMMERCE AND LABOR

Very respectfully,

Alford W. Cooley
Acting President.

OFFICE OF THE CHIEF CLERK
FORWARDED
MAY 19 1904
TO APPOINTMENTS
DEPT OF COMMERCE AND LABOR
KEYED

GENERAL APPOINTMENT

Department of Commerce and Labor
OFFICE OF THE SECRETARY
Washington

5903

March 25, 1904.

Mr. Joseph A. Sylvia, of is hereby appointed

Acting Third Assistant Keeper at Point Arena Light-Station, California,

in the Light-House Service,

at a salary of Five Hundred dollars per annum,

this appointment to take effect March 25, 1904. ~~or as~~

~~soon thereafter as oath of office is taken.~~

(For the period until the close of business April 11, 1904.)

Change reported to Civil Service Commission.

RECEIVED
MAY 20 1904
DIVISION OF APPOINTMENTS
DEPARTMENT OF COMMERCE AND LABOR

Acting Secretary.

Date of oath: , 190

11—1393

The Light-House Board.

CARDED.

W
D

Department of Commerce and Labor
OFFICE OF THE SECRETARY
Washington

May 5, 1904.

Gentlemen:

The Department requests that the Commission approve the employment of Mr. Joseph A. Sylvia as acting third assistant keeper at Point Arena Light-Station, California, in the Light-House Service, with compensation at the rate of $500 per annum, from March 25 to April 12, 1904, on which latter date he was probationally appointed.

By direction of the Secretary.

Chief Clerk.

The Civil Service Commission.

W
D

TT.
File No. 5903.

Department of Commerce and Labor
LIGHT-HOUSE BOARD
Washington 3 May 1904.

OFFICE OF THE CHIEF CLERK
RECEIVED
MAY 4- 1904
DEPT OF COMMERCE AND LABOR

DIVISION OF APPOINTMENTS
RECEIVED
MAY 5 -1904
3:45
DEPT OF COMMERCE AND LABOR

The Honorable,

The Secretary of Commerce and Labor.

Sir:

The Board has the honor to ask the appointment of Mr. Joseph A. Sylvia as Acting 3d Assistant Keeper at Point Arena, Cal., Light-Station, from 25 March to 11 April '04, both dates inclusive, with pay at the rate of $500 a year, to cover the time that he was employed prior to the date of his probationary appointment.

Respectfully,

C. T. Hutchins
Captain, U.S.N.,
Naval Secretary.

Civil Service Commission requested to approve.
MAY 6- 1904

APPROVED
MAY 4 - 1904
Secretary

OFFICE OF THE CHIEF CLERK
FORWARDED
MAY 4 -1904
TO APPOINTMENTS
DEPT OF COMMERCE AND LABOR
KEYED

Department of Commerce and Labor
OFFICE OF THE SECRETARY
Washington

April 12, 1904.

Mr. Joseph A. Sylvia, of .....,

having been examined and found qualified, as shown by Certificate No. ..... of the Civil Service Commission, is hereby appointed Third Assistant Keeper of the Point Arena Light-Station, California,

in the Light-House Service,

at a salary of Five Hundred dollars per annum, this appointment to be for a probationary period of six months, beginning April 12, 1904, or as soon thereafter as oath of office is taken, vice Malcom Cady, promoted.

Secretary.

Date of oath: ....., 190

CARDED.

Change reported to Civil Service Commission.

The Light-House Board.

P

D

B B

Address: "CIVIL SERVICE COMMISSION, WASHINGTON, D. C."

United States
Civil Service Commission,
Washington, D. C.

IN YOUR REPLY REFER TO
FILE NO.
AND DATE OF THIS LETTER.

OFFICE OF THE CHIEF CLERK
RECEIVED
APR 11 1904
DEPT OF COMMERCE AND LABOR

April 9, 1904.

DIVISION OF APPOINTMENTS
RECEIVED
APR 11 1904
DEPT OF COMMERCE AND LABOR

The Honorable,

The Secretary of Commerce and Labor.

Sir:

In response to the request contained in Department letters of March 30 and April 4, 1904, for information as to whether the probational appointment of Joseph A. Sylvia as third assistant keeper of the Point Arena life-station, California, may be approved, you are advised that, in view of the fact that the process of appointment was regularly under way and might have been completed prior to the expiration of his year of eligibility except for the distant location of the position and the resulting necessary delay, the appointment may be allowed.

Very respectfully,

@$500

Henry T. Greene
Acting President.

DIVISION OF APPOINTMENTS
APPOINTMENT WRITTEN
APR 12 1904
DEPT OF COMMERCE AND LABOR

OFFICE OF THE CHIEF CLERK
FORWARDED
APR 11 1904
TO APPOINTMENTS
DEPT OF COMMERCE AND LABOR

KEYED

Department of Commerce and Lab[illegible]

OFFICE OF THE SECRETARY

Washington

April 4, 1904.

Gentlemen:

In reply to Commission's letter of April 2, 1904, stating that on March 5, 1904, the date of Mr. Joseph A. Sylvia's nomination for appointment as Assistant Keeper of a Light-Station in the Twelfth Light-House District, the records of the Commission show there were three eligibles with higher averages, namely: Charles J. McDonald, Albert M. Treahy and Edward S. Reed, the Department has to say that Mr. McDonald was appointed Keeper of the Roe Island Light-Station, California, for a probationary period of six months, from August 1, 1903, as shown by Department's report of changes for August, 1903, which was forwarded to the Commission on November 7, 1903.

In further reply to the letter above mentioned the Commission is informed that the initiative in nominations for appointment to Departmental Light-House positions is vested by Light-House regulation in the Inspector and Engineer of the District in which it is proposed the nominees should serve.

The Department renews its request of March 30, 1904, to be advised whether Mr. Sylvia's appointment may be approved.

By direction of the Secretary.

Chief Clerk

The Civil Service Commission.

D-H

B - W

Address: "CIVIL SERVICE COMMISSION, WASHINGTON, D. C."

United States Civil Service Commission, Washington, D. C.

IN YOUR REPLY REFER TO FILE NO. AND DATE OF THIS LETTER.

OFFICE OF THE CHIEF CLERK
RECEIVED
APR 2 - 1904
DEPT OF COMMERCE AND LABOR

April 2, 1904.

The Honorable

the Secretary of Commerce and Labor.

Sir:

The Commission is in receipt of your letter of March 30, 1904, inquiring whether Mr. Joseph A. Sylvia, whose eligibility for appointment as assistant keeper, class 4, in the Twelfth Light House District, expired on March 17, 1904, may still be appointed in view of the fact that the inspector of that district nominated him for appointment before his eligibility expired.

In reply you are informed that according to the records of the Commission there were on March 5, 1904, the date of Sylvia's nomination, three eligibles with higher averages, namely; Charles J. McDonald, Albert M. Treahy and Edward S. Reed.

It appears therefore that Mr. Sylvia was not within reach of certification at the time of his nomination. As a matter of interest in the auditing of reports, the Commission would be glad to be informed whether the initiative in nominations for appointment within a light house district rests with the inspector of that district.

OFFICE OF THE CHIEF CLERK
FORWARDED
APR 2 - 1904
TO APPOINTMENTS
DEPT OF COMMERCE AND LABOR
KEYED

DIVISION OF APPOINTMENTS
ANSWERED
APR 4 - 1904
DEPT OF COMMERCE AND LABOR

Very respectfully,

Henry T. Roose

Acting President.

Department of Commerce and Labor

OFFICE OF THE SECRETARY

Washington

March 30, 1904.

Gentlemen:

The Light-House Board has requested the probationary appointment of Mr. Joseph A. Sylvia as Third Assistant Keeper of the Point Arena Light-Station, Cal., in the place of Mr. Malcom Cady, promoted. Mr. Sylvia's eligibility expired on March 17, 1904, but the Board states that the Inspector of the 12th Light-House District nominated him for appointment on March 5, 1904. This nomination was received by the Light-House Board on March 19, 1904.

The Department requests to be advised whether the Board's recommendation for appointment may be approved.

By direction of the Secretary:

Chief Clerk.

The Civil Service Commission.

F/

B.

Department of Commerce and Labor
LIGHT-HOUSE BOARD
Washington

File No. 5903.

26 March, '04.

OFFICE OF THE CHIEF CLERK
RECEIVED
MAR 26 1904
DEPT OF COMMERCE AND LABOR

DIVISION OF APPOINTMENTS
RECEIVED
MAR 29 1904
DEPT OF COMMERCE AND LABOR

The Honorable,

The Secretary of Commerce and Labor.

Sir:

Referring to Department letter of 23 March, '04, stating that its records show that the period of eligibility of Mr. Joseph A. Sylvia, whose probationary appointment as Third Assistant Keeper of Point Arena, Cal., light-station, has been asked, expired on 17 March, '04, the Board has the honor to state that the Inspector of the 12th Light-House District nominated Mr. Sylvia for appointment on 5 March, '04, but his letter was not received at this office until 19 March, '04.

Respectfully,

MAR 30 1904
Civil Service Commission
requested to approve.

W. M. Black

Lieut. Col., Corps of Engineers, U.S.A.,

Engineer Secretary.

WAG

OFFICE OF THE CHIEF CLERK
FORWARDED
MAR 26 1904
TO APPOINTMENTS
DEPT OF COMMERCE AND LABOR
KEYED

L.

Department of Commerce and Labor
OFFICE OF THE SECRETARY
Washington

4.

March 23, 1904.

Gentlemen:

Referring to Board's request of March 21, 1904, File No. 5903, for probationary appointment of Mr. Joseph A. Sylvia, as Third Assistant Keeper at Point Arena Light-Station, Cal., $500 per annum, the Department states that its records show his period of eligibility expired March 17, 1904.

By direction of the Secretary.

Chief Clerk.

The Light-House Board.

D.W

Department of Commerce and Labor

LIGHT-HOUSE BOARD

LD-
File No. 5903.

Washington, 21 March, '04.

OFFICE OF THE CHIEF CLERK RECEIVED MAR 21 1904 DEPT OF COMMERCE AND LABOR

DIVISION OF APPOINTMENTS RECEIVED MAR 22 1904 DEPT OF COMMERCE AND LABOR

The Honorable,

The Secretary of Commerce and Labor.

Sir:

The Board has the honor to ask the probationary appointment of Mr. Joseph A. Sylvia, as Third Assistant Keeper at Point Arena, Cal., Light-Station, with pay at the rate of $500 a year, in place of Mr. Malcom Cady, promoted.

Mr. Sylvia has passed the required Civil Service examination and obtained a rating of 89 per cent. in Class Four.

Respectfully,

W. W. Ladd

Lieut.Col., Corps of Engineers, U.S.A.,

Engineer Secretary.

DIVISION OF APPOINTMENTS ANSWERED MAR 23 1904 DEPT OF COMMERCE AND LABOR

APPROVED MAR 21 1904

Secretary

DIVISION OF APPOINTMENTS APPOINTMENT WRITTEN MAR 23 1904 DEPT OF COMMERCE AND LABOR

DIVISION OF APPOINTMENTS APPOINTMENT WRITTEN APR 12 1904 DEPT OF COMMERCE AND LABOR

OFFICE OF THE CHIEF CLERK FORWARDED MAR 21 1904 TO APPOINTMENTS DEPT OF COMMERCE AND LABOR

KEYED

Department of Commerce and Labor
OFFICE OF THE SECRETARY
Washington

July 1, 1903.

Sir:

As approved by you under date of July 1, 1903, the resignation of Mr. Joseph A. Sylvia, Blacksmith's Helper, at the Yerba Buena Depot, California, is hereby accepted, to take effect June 14, 1903.

Respectfully,

CARDED. Secretary.

Chairman, Light-House Board.

TREASURY DEPARTMENT,
LIGHT-HOUSE BOARD.
Form 208.—Ed. 11 1 98 1,000.

Treasury Department,

LIGHT-HOUSE BOARD.

10 Sept '02

INDORSEMENT.

Returned to the Disbursing clerk fixed as requested

E. D.

OFFICE OF CHIEF CLERK
RECEIVED
JUL 3 - 1903
DEPARTMENT OF
COMMERCE AND LABOR

LIGHT HOUSE INSPECTOR
8 JUN 1903
SAN FRANCISCO, CAL

Yerba Buena Depot
June 8 - 1903

Light House Inspectors
12th District
San Francisco

Sir :-

I desire to resign from my duties here on June 10th

Respectfully Yours
Joseph A Sylvia

accepted
SEP 4 1903

CARDED

respectfully forwarded.
John C. Linne
Keeper Buoy Depot.

JUN 29 1903
LIGHT HOUSE BOARD
5903
Received

Yerba Buena Depot,
California,
June 8. 1903.

Joseph A. Sylvia,
Blacksmiths' Helper,

Resignation.

Office Light House Board,
July 1, 1903.

Respectfully forwarded to the Honorable, the Secretary of Commerce and Labor, approved, to take effect June 14, 1903, inclusive. as Sylvia was held at the Saturunhl that date, awaiting for his relief

C. J. Tulchin
Captain U. S. N.,
Naval Secretary.

Resignation accepted, July 8, 1903:

Geo. M. Cortelyou
Secretary.

DIVISION OF
APPOINTMENTS.

TREASURY DEPARTMENT,
OFFICE OF THE SECRETARY,
Washington, March 26, 1903.

J. A. D.

Mr. Joseph A. Sylvia,
Care of the Chairman
of the Light-House Board.

Sir:-

Having been certified as eligible by the U.S. Civil Service Commission, you are hereby appointed Blacksmith's Helper in the Light-House Service, for duty at the Light-House Depot, Yerba Buena, California, with compensation at the rate of forty dollars ($40.00) per month, for a probationary period of six months from March 7, 1903, subject to taking the required oath of office.

Respectfully,

(Signed) H. A. Taylor.

Acting Secretary.

T

DIVISION OF APPOINTMENTS.
Form 68-3.—Ed. 9 27 1900 2,000.

Treasury Department,

OFFICE OF THE SECRETARY,

J. A. D.

Washington, D. C., March 26, 1903.

The Chairman of the
Light-House Board,
Washington, D.C.

Sir:

In order that the Department may comply with the requirements of Section 3, Rule VIII, Civil Service Rules, you will report to this office in writing near the end of the probationary term, viz: September 7, 1903,

of Mr. Joseph A. Sylvia,

appointed Blacksmith's Helper, Light-House Depot, Yerba Buena, Cal.,

on March 7, 1903, *to serve under your direction, whether* his *conduct and capacity have been satisfactory during said term, and whether you recommend* his *absolute appointment.*

If his *conduct and capacity have not been satisfactory, you will state specifically the reasons why they have not been.*

Respectfully,

(Signed) H. A. Taylor

Acting *Secretary.*

T

ATJ.

TREASURY DEPARTMENT,

OFFICE OF THE LIGHT-HOUSE BOARD,

COMMUNICATIONS SHOULD BE ADDRESSED TO THE LIGHT-HOUSE BOARD. IN WRITING UPON THE SUBJECT OF THIS LETTER QUOTE THE FOLLOWING FILE NUMBER:

FILE No. 5903.

Washington, 23 March, 1903.

Received at Light-House Board, Oct. 7, 1903.

Horace Depot, Yerba Buena, Cal. Appointment of Joseph A. Sylvia as Blacksmith's Helper. Forwarding the biographical papers.

The Honorable,

The Secretary of the Treasury.

Sir:-

The Board has the honor to ask the probationary appointment of Mr. Joseph A. Sylvia, as Blacksmith's Helper at the Light-House Depot Yerba Buena, Cal., with pay at the rate of $40.00 a month, from 7 March, '03, in the place of Mr. James Smith, deserted.

Mr. Sylvia has passed the required Civil Service Examination and obtained a rating of 90.73 per cent.

Respectfully,

C. T. Hutchins

Captain, U. S. N.,

Naval Secretary.