REFERENCE SERVICE SLIP
Archival Research Room Record Request
National Archives at St. Louis

Date: '26 MAR 24 PM12:17:00
03/20/2026

REQUESTER INFORMATION

Name (Please Print – Last, First, Middle)	Researcher ID Card Number
Burns, Andrew	4563213
E-Mail Address:	**Phone Number:**
afbfg4@umsl.edu	636-415-7353

INFORMATION NEEDED TO LOCATE RECORDS (Furnish as much as possible)

Name used in Service (Please Print – Last, First, Middle)	Service Number/SSN	Date & Place of Birth
Tillett, Stephen, B.		1894 NC

MILITARY SERVICE

Branch of Service:
- ☐ Air Force
- ☐ Army Air Corps
- ☐ Army Air Force
- ☐ Army
- ☐ Marine Corps
- ☐ Navy
- ☐ Coast Guard
- ☐ Unknown

Type of Rank:
- ☐ Enlisted
- ☐ Officer
- ☐ Unknown

Service Period (Check all that apply):
- ☐ 1939 & Prior
- ☐ 1940 - 1950
- ☐ 1950 & After

Date & Place of Death: 1959 VA

State of Residence (upon entry into service):

Other Identifying Information (Parent's Names, CSC Number, etc.)

Researcher Signature: Andrew Burns

CIVILIAN SERVICE

(Agency & Location)	From:	To:
Lighthouse Service (MD/VA) 5	1927	1943
(Agency & Location)	From:	To:
(Agency & Location)	From:	To:

2 folders

Other Identifying Information (Maiden Name, Job Title, etc.)

This Space Intentionally Left Blank

STAFF USE ONLY

Appointment Time and Date:

Additional Researchers: ☐ Yes ☐ No

CMRS Service Request Number: C-0007183825

CMRS Search Request Number(s):

Attendant Signature:

Remarks: Submitted to Arch Search 3/25/26 KH

Soundex: T430

'26 MAR 20 AM 9:19

SCREENING NOTES

- ☐ Reviewed and Nothing Removed SMM
- ☑ Items Removed and User Informed
- Hold Requested: ☐ Yes ☐ No
- Total Requests:
- Screened Items:
- ☐ Additional charge outs and signatures on reverse side
- Time Out:
- Final Return:

DEPT. STOCK FORM 2249

UNITED STATES TREASURY DEPARTMENT
WASHINGTON, D. C.

PAGE: 19791

PERSONNEL RECOMMENDATION

TO DIRECTOR OF PERSONNEL

Date: 4 March, 1940

Name: Tillett, Stephen B.

From: U. S. Coast Guard
(BUREAU OR OFFICE)

Nature of Recommendation

Transfer

	FROM	TO
Position	Keeper	Keeper
Grade	Field (Range $1680-2040)	Field (Range $1680-2040)
Salary	$1680 p.a. plus $60 p.a. Qtrs.	$1680 p.a., plus $60 p.a. Qtrs.
Bureau	U. S. Coast Guard	U. S. Coast Guard
Office	Norfolk, Virginia	Norfolk, Virginia
Unit		
Division		
Section		
Sub-Section		
Headquarters	Norfolk, Virginia	Norfolk, Virginia
Post of Duty	Hooper Island Lt. Sta., Md.	Wade Point Lt. Sta., N. C.
Appropriation	Sal., Kprs. of Lhs., Coast Guard	Sal., Kprs. of Lhs., Coast Guard
Allotment		

EFFECTIVE: 16 February, 1940

FIELD [X] DEPRTMTL. [ ] FIELD [X] DEPRTMTL. [ ]

Remarks:

This action does not involve a change in compensation.

BUREAU OR DIVISION NO.: Lt. #3404

DATE OF BIRTH: 11-28-1894

LEGAL RESIDENCE: North Carolina

VETERAN'S PREFERENCE: Yes

NATURE OF POSITION NEW:

ADDITIONAL IDENTICAL

VICE VACANCY:

VICE: D.E.Quidley

CIVIL SERVICE AUTHORITY:

DATE OF EFFECT:

SUBJECT TO RETIREMENT ACT: Lighthouse Act 6-20-18

Justification:

Consideration given all other eligible employees.
Certified as to Sufficiency of Appropriated Funds.

C. H. JONES,
Captain, U. S. Coast Guard,
Chief Personnel Officer.

Bureau or Division Head

(FOR USE OF DIRECTOR OF PERSONNEL, TREASURY DEPARTMENT)

DATE APPROVED BY THE SECRETARY

DATE

APPLICANT OR EMPLOYEE MUST FILL THE FOLLOWING

Name (in full) Stephen B. Tillett Sex Male

Home Wanchese, N.C.
Present address Hoopersville, Maryland Date of birth 11/28/94

Give below all places of residence during the past FIVE years

From-- (Month and year)	To-- Month and year)	Number and Street	City and State
11/28/94	10 1939		Wanchese N.C.

Give, in your own handwriting, the information requested below

Have you ever been arrested for any reason whatsoever? No (Yes or no)
If so, give details in space provided below.

Date of Arrest	Age	Charge	Court and Location	Judge	Disposition

No Reply Received From F. B. I.
Apparently No Criminal Record

Have you ever been fingerprinted? Yes Where? Bodie Island C.G. Sta. N.C.

When? 10th mo. 1924 If for the Civil Service, what position?

I hereby swear (or affirm) that the above statements are complete and accurate in every detail.

U. S. COAST GUARD

S. B. Tillett
Customary payroll signature of employee

Subscribed and sworn to before me this 23rd day of October 1939

R. H. Gray
Notary Public

My commission expires 12/17/40.

July 1, 1939. Lighthouse Districts No. Fifth

consolidated with Norfolk Coast Guard District,

Headquarters Norfolk, Virginia

See U. S. Coast Guard General Order No. 37, dated June 20, 1939.

7/1/39 Transferred from Bureau of Lighthouses, Department of Commerce, and consolidated with United States Coast Guard, under terms of Plan No. 2 of Reorganization Act of 1939, approved by Congress April 3, 1939.

File received - FEB 9 1940

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION

Stephen B. Tillett (Name)

N. C. (Legal Residence)

STATUS

11—8940

DESIGNATION	ACTION	SALARY	BUREAU—SERVICE—STATION 6th L-H. Dist	DATE OF EFFECT
Keeper	Prob.	1200	L.H. Lower Cape Fear L.S.	Feb. 1, 1928
"	Trans (73a)	1200	" 5th L.H. Dist. at Eng's.	May 15, 1928
"	Prom.	1320	" Hooper Straits L.S.	June 30, 1928
"	INCREASE IN COMPENSATION Eff. May 28, 1928.	1440	"	July 1, 1928
Keeper	Trans (73a)	1440	L.H. Thimble Shoals L.S.	May 21, 1930
"	INCREASE IN COMPENSATION	1500	" " "	JAN 1 1931
"	Trans	1680	" Hooper Island L.S.	Sept. 10, 1936

DEPARTMENT OF COMMERCE
Bureau of Lighthouses
Washington

June 10, 1937

DEPARTMENT OF COMMERCE
JUN 14 1937
DIVISION OF PERSONNEL
5
1937 JUN 12 PM 12:30
LIGHTHOUSES
JUN 12 8 53 AM '37
CHIEF CLERK

Superintendent of Lighthouses: **Norfolk, Virginia**

It is requested that the information indicated in the item checked below be furnished the Bureau promptly, with the return of the attached papers, if any.

NAME AND DESIGNATION **Stephen B. Tillett, Keeper, $1680**
Hooper Is.

(1) Give date of entrance on duty, of transfer, or of resignation.
(2) Furnish personal history sheet.
(3) Furnish oath of office.
(4) Furnish civil service form 375 in triplicate.
(5) Submit form SS-66, showing last day served by temporary appointee.
(6) Furnish standard form 13 in quadruplicate (abstract of official record).
(7) Furnish documentary evidence of date of birth as prescribed in civil service form 2473, attached.
(8) Submit inclosed nominations through the District Civil Service Secretary.
(9) Furnish one copy certified form 2806.
(10) Miscellaneous.
Report effective date of entrance on duty authorized by Department notice of August 22, 1936.

For the Commissioner:

~~Superintendent~~ C. J. Ludwig, Jr.,
~~Chief of Division of Personnel~~ Chief Clerk

Supt
Asst. Supt
Chief Clk
Asso. Engr
Asst. Engr. (1)
Asst. Engr. (2)
Junior Engr
Hydrog.
Accounts
Ordering
Personnel
Cost Kpg.
Prep. Clk.
Stenog.
Messenger
File

see

CARDED

LL

District **Fifth** Date **June 11, 1937**

Returned to Commissioner of Lighthouses:

Effective date requested above is Sept. 10, 1936.

N. C. Manyon,
Superintendent of Lighthouses.

ENTERED ON COMPLETION OF PERSONNEL JOURNAL
Date 6/30/37

BUREAU OF LIGHTHOUSES
WASHINGTON

June 12, 1937

Submitted to the Secretary of Commerce for information.

For the Commissioner:

W. P. Harman

13600

see

W. P. Harman,
Administrative Assistant

Form A-38

DEPARTMENT OF COMMERCE

APPOINTMENT DIVISION

WASHINGTON

August 22, 1936.

Mr. Stephen B. Tillett,

Through the Commissioner of Lighthouses.

Sir:

You are advised that your compensation has been changed as indicated below, effective August 15, 1936, or upon entrance on duty (change in duties and station).

No new appointment will be issued to you as a result of this change, and an oath of office is not required.

By direction of the Secretary.

Respectfully,

WM. J. GARDNER

AUG 27 1936

Chief of Appointment Division.

From: $1500 per annum

To: $1680 per annum

Service and grade:

Appropriation (unit): Field.

CARDED

5162

S

DB

GOVERNMENT PRINTING OFFICE 11—9051

Form 73
Ed. April, 1929

LL

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

DEPARTMENT OF COMMERCE
AUG 18 1936
APPOINTMENT DIVISION

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, Fifth DISTRICT,

Norfolk, Virginia (City) August 4, (Date) 1936

COMMISSIONER OF LIGHTHOUSES:

DEPARTMENT OF COMMERCE
AUG 22 1936
APPOINTMENT

Action recommended, Transfer and Promotion

Name, Stephen B. Tillett

Position, Keeper

Location, Hooper Island Light Station

Effective, August 15, 1936

Legal residence, North Carolina

Proposed salary, $1680 p.a. plus $60 p.a. for quarters.

Proposed range, $1680-2040 plus $60 p.a. for quarters.

Appropriation, Sal. Keepers of L. H.

[1] ~~the actual date of entrance on duty, or~~ as soon thereafter as he enters on duty.

Former position, 2d Assistant Keeper

Location, Thimble Shoal Light Station

Former salary, $1500 p.a. plus $60 p.a. for quarters.

Former range, $1440-1800 plus $60 p.a. for quarters.

Rank on eligible list, -- Rating, -- Percentage, --, Other eligibles considered: --

Previous incumbent, Edwin C. Tyler (LT. #908) #1860

Reason, Transferred

Services terminated, August 15, 1936, the probable date he will enter position to which recommended.

Members of family in Government service, None

Date of birth, Nov. 28, 1894

Remarks:

Selection regular, subject to the action of the U. S. Civil Service Commission, , 19

W.F.R.

Secretary, Civil Service District.

L. M. Hopkins

Superintendent of Lighthouses.

BUREAU OF LIGHTHOUSES
WASHINGTON

AUG -7 1936

Submitted to the Secretary of Commerce, approved.

Action O. K.

Thos. A. Stewart

Acting Chief Clerk

W. P. Starman

Acting Commissioner of Lighthouses

[1] Strike out the clause which does not apply.

11—2314

Form A-38

DEPARTMENT OF COMMERCE

APPOINTMENT DIVISION

WASHINGTON

December 31, 1930

Mr. S. B. Tillett

Through the Commissioner of Lighthouses.

You are advised that your compensation has been changed as indicated below, effective January 1, 1931.

No new appointment will be issued to you as a result of this change, and an oath of office is not required.

By direction of the Secretary.

Respectfully,

EDW. J. GARDNER

Chief of Appointment Division.

CARDED

From: $1440

To: $1500

Service and grade: Range $1440-1800

Appropriation (unit): Salaries, Keepers of Lighthouses.

5th District.

WHC

APPOINTMENT DIVISION
ENTERED ON JOURNAL
JAN 10 1931
SHEET NO. 2982
DEPARTMENT OF COMMERCE

GOVERNMENT PRINTING OFFICE 11—9051

Form 73a

REPORT OF TRANSFER OF APPOINTEE

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES. Fifth DISTRICT.

CHIEF CLERK 1930 MAY 27 AM 11 43

DEPARTMENT OF COMMERCE MAY 27 1930 APPOINTMENT DIVISION

May 14, 1930

THE COMMISSIONER OF LIGHTHOUSES:

The following-named employee will be transferred as indicated, and will enter upon duty at his new station on or about May 20, 1930.

Name, S. B. Tillett — Position, Asst. Keeper

From Hooper Straits Light Station — To Thimble Shoal Light Station

Previous incumbent, H. H. Lewis — (LT. #1249)

Services terminated, May 14, 1930 — Reason, Transferred at own request.

CARDED

L. M. Hoppins

Superintendent of Lighthouses.

May 24, 1930

The above-referred-to transfer became effective beginning with May 21, 1930.

L. M. Hoppins

Superintendent of Lighthouses.

11—4598

BUREAU OF LIGHTHOUSES
WASHINGTON

MAY 26 1930

Submitted to the Secretary of Commerce for his information.

C. P. Harman

Acting Commissioner of Lighthouses.

Form 73a

REPORT OF TRANSFER OF APPOINTEE

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES. Fifth DISTRICT.

DEPARTMENT OF COMMERCE
MAY 21 1930
APPOINTMENT DIVISION

CHIEF CLERK
MAY 21 AM 11

May 14, 1930

THE COMMISSIONER OF LIGHTHOUSES:

The following-named employee will be transferred as indicated, and will enter upon duty at his new station on or about May 20, 1930.

Name, Stephen S. B. Tillett — Position, Asst. Keeper

From Hooper Straits Light Station #1440 f.a. (Range #1440-#1740)-1Bu) To Thimble Shoal Light Station #1440 f.a. (Range #1440-1740)-1Bu

Previous incumbent, N. H. Lewis—(LT. #1249)

Services terminated, May 14, 1930 — Reason, Transferred at own request.

L. M. Hopkins
Superintendent of Lighthouses.

CARDED

, 19

The above-referred-to transfer became effective beginning with .....

.....

11—4598

BUREAU OF LIGHTHOUSES
WASHINGTON

MAY 19 1930

Submitted to the Secretary of Commerce for his information.

C. P. Karman
Acting Commissioner of Lighthouses.

DEPARTMENT OF COMMERCE
Lighthouse Service

Office of Superintendent, 5th Dist.
Baltimore, Md.

August 20, 1928

Commissioner of Lighthouses,
Washington, D. C.

Subject: Transfers and promotions.

1. Below is report for month of July of transfers, promotions and demotions made in this district which do not require oaths, including transfer made on form 73a, with necessary data required by the Department in connection thereto:

Name	Position	Salary	Nature of change	Letter Date	Effect date of change
Charles L Lewis	1st Officer	$2280. p.a.	Promotion	7/16/28	7/19/28
Herbert R. Brownley	Master	2280. p.a.	"	7/19/28	7/19/28
John M. Kendley	Master	2700. p.a.	"	7/19/28	7/19/28
Stephen B. Tillett	Keeper	1320. p.a.	Transfer	6/26/28	6/30/28
John R. Edwards	Keeper	1560. p.a.	Promotion	8/1/28	7/10/28

VRH

CHIEF CLERK
1928 JUL 23 PM 3
DEPARTMENT OF COMMERCE
JUL 24 1928
APPOINTMENT DIVISION

DEPARTMENT OF COMMERCE

REPORT ON PROBATIONARY APPOINTEE

(This report to be made at expiration of fifth month of service.)

LIGHTHOUSES
1928 JUL 21 AM 8:30

Lighthouse Service,

July 20, 1928
(date)

The Secretary of Commerce,
(The Chief of Appointment Division):

The probationary period of the person named below expires at the close of business on July 24, 1928.

The conduct and capacity of this employee have been satisfactory during the probationary period, and (he) (she) is considered qualified for absolute appointment.

Name Stephen B. Tillett,

Position Assistant Keeper

Salary $1320. p a

Appropriation Sal., Lighthouse Keepers

Station Hooper Straits L.H.

Date of entrance on duty E.O.D. 6th Dist. Jan.25,1928
E.O.D. 5th Dist. May 16, 1928

Remarks:

For and in absence of Supt.

M Hopkins
(Signature of immediate superior)
Assistant Superintendent

Commissioner of Lighthouses,
Washington, D. C.
SUBMITTED:

July 20, 1928

M Hopkins
(Head of Bureau or Office)
Assistant Superintendent

SUBMITTED:

W P Harman
Acting Commissioner of Lighthouses.

(If unsatisfactory, recommendation for discontinuance under the provisions of paragraph (c) of section 1 of civil service rule VII, should immediately be forwarded to the Department.)

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

July 1, 1928.

Mr. Stephen B. Tillett,

Through the Chief, Bureau of Lighthouses.

Sir:

You are advised that under the Welch Act your compensation has been changed as indicated below, effective July 1, 1928.

By direction of the Secretary:

Respectfully,

EDW. J. GARDNER,

Chief of Appointment Division.

From: $1320

To: $1440

11—9564

5

APPOINTMENT DIVISION
ENTERED
JUL 2 1928
ON JOURNAL
DEPARTMENT OF COMMERCE

Form A-21

NOTICE OF CHANGE IN SALARY
KEEPERS—LIGHTHOUSE SERVICE

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

June 26, 1928.

Mr. Stephen B. Tillett,

Through the Commissioner of Lighthouses.

Sir:

You are advised that your salary as keeper in the Lighthouse Service has been changed from $ 1200 per annum to $ 1320 per annum, effective June 30, 1928, or as soon thereafter as you enter on duty. (By change of duties).

No new appointment will be issued to you as a result of this change, and an oath of office is not required.

By direction of the Secretary:

Respectfully,

CARDED

EDW. J. GARDNER,

Chief of Appointment Division.

11—8074 GOVERNMENT PRINTING OFFICE

TC
5

APPOINTMENT DIVISION ENTERED JUL 14 1928 1979 ON JOURNAL DEPARTMENT OF COMMERCE

Form 73
VRH

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LIGHTHOUSES 1928 JUN 22 AM 8:57

DEPARTMENT OF COMMERCE JUN 21 1928 APPOINTMENT DIVISION

CHIEF CLERK 1928 JUN 25 PM 3 40

DEPARTMENT OF COMMERCE JUN 28 1928 APPOINTMENT DIVISION

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, FIFTH DISTRICT.

Baltimore, Md., June 21, 1928
(City) (Date)

COMMISSIONER OF LIGHTHOUSES:

Action recommended, Promotion — To fill Vacancy

Name, Stephen B. Tillett

Position, (Assistant) Keeper

Location, Hooper Straits L.H., Md.

Effective, ~~July 1, 1928~~ June 30, 1928 (Bureau) [1] ~~the actual date of entrance on duty~~, or as soon thereafter as he enters on duty.

Legal residence, North Carolina ✓

Proposed salary, $1320. p.a.

Proposed range, $1320-1680

Appropriation, ~~Sal. L.H. Keepers~~ Such etc.

Former position, (Additional) keeper

Location, Any station, 5th L.H. Dist.

Former salary, $1200. p.a.

Former range, $1200-1560

Rank on eligible list, ---- Rating, --- Percentage, --- , Other eligibles considered: -

Previous incumbent, Wilbur S. Kelly 1380

Services terminated, April 10, 1928

Reason, Retired on account of disability.

Members of family in Government service, None

Date of birth November 28, 1894

Remarks:

APPOINTMENT DIVISION ACTION TAKEN JUL 2 1928 DEPARTMENT OF COMMERCE

Selection regular, subject to the action of the U. S. Civil Service Commission, , 19----

6-26-28

---------- ----------
Secretary, Civil Service District. Superintendent of Lighthouses

BUREAU OF LIGHTHOUSES
WASHINGTON

JUN 22 1928

Submitted to the Secretary of Commerce, approved.

Action O.K.
Chief Clerk

H. B. Bowerman
Acting Commissioner of Lighthouses.

[1] Strike out the clause which does not apply.

11—2314

Form 73

LIGHTHOUSES
1928 MAY 9 AM 9.03

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, 5th DISTRICT.

SUPT. OF LIGHTHOUSES MAY 5 1928 BALTIMORE, MD

SUPT. OF LIGHTHOUSES MAY 5 1928 BALTIMORE, MD

Baltimore, Md., May 8, 1928
(City) (Date)

DEPARTMENT OF COMMERCE MAY 11 1928 APPOINTMENT DIVISION CHIEF CLERK

5

COMMISSIONER OF LIGHTHOUSES:

Action recommended, Transfer and appointment.

Legal residence, North Carolina.

Name, Stephen B. Tillett,

Proposed salary, $1200.p.a.

Position, Keeper (Additional),

1928 MAY 10 AM 10 31

Proposed range, $1200@1560

Location, 5th Lighthouse District.

Appropriation, ~~Salaries, Keepers of Lighthouses~~ Such

Effective, May 15, 1928

[1] ~~the second day after date of this order~~, or as soon thereafter as he enters on duty.

Former position, Keeper (Assistant)

Former salary, $1200 per annum. (Allowance for quarters included.)

Location, Lower Cape Fear River Lights, N.C. 6th Dist

Former range, No range at this station.

Rank on eligible list, - Rating, - Percentage, - , Other eligibles considered:

Previous incumbent, Thos. J. Cropper 1140

Services terminated, July 14, 1927

Reason, Trans. and promoted.

Members of family in Government service, 2.

Date of birth, Nov. 28, 1894.

Remarks:

(Form 1769 was forwarded with nomination dated (Dec.30/27 for position of Keeper (Asst.), Lower Cape (Fear River Lts., N.C.

Selection regular, subject to the action of the U. S. Civil Service Commission, , 19.....

5/11/28

CARDED

W. D. Long

Secretary. Civil Service District.

Superintendent of Lighthouses

BUREAU OF LIGHTHOUSES
WASHINGTON

MAY 9 1928

Supt.
Asst. Supt.
Chief Clk
Asso. Engr. (1)
Asso. Engr. (2)
Asst. Engr.
1 Drafts
2 Drafts
Hydrog.
Accounts
Ordering
Personnel
Cost Kps.
Prop. Clk.
Stenog.
Messenger
File

Submitted to the Secretary of Commerce, approved.

1928 MAY 10 PM 3 31

CHIEF CLERK

S. CONWAY

Acting Commissioner of Lighthouses.

[1] Strike out the clause which does not apply.

11—2314

Standard Form No. 13
Approved by the President
Feb. 26, 1926

ABSTRACT OF OFFICIAL RECORD OF U. S. GOVERNMENT EMPLOYEE

(For the use of the department to which the employee has been transferred)

INSTRUCTIONS

1. The act, approved February 14, 1922, prescribes that "each executive department, and each independent establishment of the Government not within the jurisdiction of any executive department, shall establish and maintain such record as will enable it to determine the amount deducted within each fiscal year from the basic salary, pay, or compensation of each employee within its jurisdiction to whom this act applies. When such employee is transferred from one office to another a certified abstract of his official record shall be transmitted to the office to which the transfer is made."

2. A complete official record in the Federal service of the employee named should be set forth on this abstract. If an employee is transferred to another department, an abstract will be prepared in duplicate, showing his appointment in the department from which transferred and all changes of grade or compensation while therein. The original, properly executed, will be transmitted to the department to which transferred, the duplicate to be retained in his personal file. Should such employee be again transferred, the second department will prepare an abstract setting forth the data contained in that received by it, with the addition of his record while in the second department, such abstract to be transmitted to the department to which he is transferred, a duplicate being retained.
In the case of a nominal reinstatement for the purpose of transfer, the department to which the employee is transferred should apply to the establishment in which the former service was rendered for an abstract of record in the case. Statements of employees must not be accepted unless verified from official records.

3. In Table II show the amount deducted for the retirement fund during each fiscal year, or part of fiscal year, the employee was in your service.

4. This certificate must be signed and countersigned (if necessary) by an official recognized by the Bureau of Pensions as authorized to sign certificate of administrative officer on application for refunds.

NAME: TILLETT, MR. STEPHEN B. , Nov. 28th, 1894
(Surname first, Mr., Miss, or Mrs.) (Date of birth)

Norfolk Navy Yard
(Department and office in which last service was had. See Paragraph 2 of Instructions)

Portsmouth, Va. Feb. 20th, 1928
(Place) (Date)

I. SERVICE RECORD

ESTABLISHMENT (a)	ACTION (b)	POSITION (Pay-roll title)	RATE OF PAY (c)	DATE EFFECTIVE
Norfolk Navy Yard	T.A.	Shipwright	$4.24	1/23/18
" " "	P.A.	"	$4.24	3/19/18
" " "	Pro.	"	$5.20	5/ 1/18
" " "	"	"	$5.60	9/16/18
" " "	"	"	$6.40	11/ 9/18
" " "	Disc	"	$6.40	5/17/19

II. STATEMENT OF DEDUCTIONS FOR RETIREMENT FUND

(See Instructions No. 3)

YEAR	AMOUNT	YEAR	AMOUNT	YEAR	AMOUNT	YEAR	AMOUNT	YEAR	AMOUNT
	No leave granted in excess of six months.								

NAVY DEPARTMENT
RECEIVED
FEB 28 1928
OP
OP. NAT.
J. A. G.
SOL.
C. O.
APPT.
EST.
PTG.
NDV.
SUPPLY
SECY.
M. C.

Do the records show that the employee has made application for refund of any portion of the amount shown above? _____ (Yes or No)

If so, state the amount and period covered _____ (Amount and period covered)

Do the records show that any portion of the amount shown above has been refunded to the employee? _____ (Yes or No)

If so, state the amount and period covered _____ (Amount and period covered)

In case service record shows reentry into service, does the employee claim that he has made redeposit of any amount refunded him at time of separation? _____ (Yes or No)

The foregoing is a correct abstract of the official record of Stephen B. Tillett (Name of employee)

based on the official records of the Norfolk Navy Yard, Portsmouth, Virginia. (Establishment)

or official certification from the other executive departments or independent establishments in which he was employed.

D. G. McRitchie (Signature)
D.G.McRITCHIE
Capt.(SC),USN (Official title)
Accounting Supt.

FEB 25 1928

Countersigned _____, 19____

W. C. Cole (Signature)
W.C.COLE
Rear Admiral, U.S.N. (Official title)
Commandant

APPOINTMENT DIVISION
RECEIVED
FEB 28 1928

GOVERNMENT PRINTING OFFICE 10-1719

Furnished to:
Assistant Secretary of Navy (NYD)
for transmittal to Department of Commerce.
Chief, Appointment Division,
Department of Commerce,
Washington, D. C.

DEPARTMENT OF COMMERCE

APPOINTMENT DIVISION

WASHINGTON February 10, 1928.

Chief, Appointment Division,
Navy Department,
Washington, D. C.

Sir:

It is requested that an Abstract of Official Record, in duplicate, be furnished as promptly as convenient in the case of Stephen B. Tillett, Navy Yard, Portsmouth, Virginia, Jan. 23, 1918, to May, 1919.

Respectfully,

CLIFFORD HASTINGS

Chief of Appointment Division.

F

STANDARD FORM No. 6
(Approved by the President March 28, 1924)

PERSONAL HISTORY

(Statement to be prepared by appointee in his own handwriting)

DEPT. LIGHTHOUSES WASHINGTON, D.C. FEB 1 1928 2d Asst. Lighthouses 1928 FEB 3 AM 9 1/3 DEPARTMENT OF COMMERCE FEB 4 1928 APPOINTMENT

Bureau, division, or office U. S. Light house Service

1. Name in full Stephen B. Gillett

2. Legal (voting) residence North Carolina (State and Congressional District) 1st Dan. (County) Manchese (City or town)

3. Where born? U.S. Manchese N.C. (State or foreign country) Manchese (City or town) When born? Nov 28 1894. (Date)

4. If foreign, state whether naturalized or alien

5. Indicate sex, marital condition, and race by check, thus: √

SEX		MARITAL CONDITION				RACE. (If other, state which)	
Male √	Female	Single	Married √	Divorced	Widowed	White √	Colored

6. A complete record of your past civil service for the United States Government:

BRANCH OF SERVICE AND PLACE OF EMPLOYMENT	POSITION	SALARY	DATE APPOINTED			DATE SEPARATED		
			Month	Day	Year	Month	Day	Year
U S Navy Yd Portsmouth Va,	Shipwright	$6.40	Jan	23	1918	May	?	1919

7. Military and naval record. If any, check (√) to indicate branch and other information and give dates of enlistment and discharge:

None	Army	Navy	Marine Corps	Coast Guard √	War Veteran	Pensioner	Veterans' Bureau beneficiary

Enlisted Sept 12 1924 Discharged Sept 11, 1924 Enlisted ..... Discharged .....

Organization U S Coast Gd Organization .....

8. EDUCATION (Circle number of years)

Common school								High school				College				Degrees, if any
1	2	3	4	(5)	6	7	8	1	2	3	4	1	2	3	4	

9. State special qualifications Carpenter

CARDED

10. Name, relationship, and address of person to be notified in case of emergency:

Mrs S B Gillett (Name) Wife (Relationship)

Manchese N.C. (Post office address)

I certify that the foregoing answers are correct to the best of my knowledge and belief.

S B Gillett
(Name as usually written and which will be used as official signature)

Jan 28 1928 (Date) Present address Southport N.C.

Oath & PHS to Bureau Feb. 1, 1928 H. R. Gear Supt. of Lighthouses.

10—1659 GOVERNMENT PRINTING OFFICE

Form 111

OATH OF OFFICE

(Prescribed by Section 1757, Revised Statutes)

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

LIGHTHOUSES
1928 FEB 3
DEPARTMENT OF COMMERCE
FEB 4 1928
CHIEF CLERK
APPOINTMENT DIVISION
28 FEB 3 PM 5
13

I, Stephen B. Tillett

do solemnly [1] swear (See below) that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter: So HELP ME GOD.

Stephen B Tillett
(Appointee signs here)

[2] Sworn to (See below) and subscribed before me, this [3] 30th day of January, A. D. 1928.

(Affix official seal here)

[4](Name) C L Stevens

(Official title) Notary Public

My commission expires Jan 5th 1930

Official Title	Rate of Pay	Name of Station, Vessel, or Place of Employment.
Present Keeper (Asst.)	$1200 per an.	Lower Cape Fear River Lights, etc. N. C.
Former [5] -	-	-

EAW (The above should be filled in by the district officer before sending to appointee)

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, 6th DISTRICT

Charleston, S. C., (Address) February 1, 1928. (Date)

The above-named appointee entered upon duty on January 25, 1928. (Date)

CARDED

H L Beck
(Signature, followed by title)
H.L. Beck, Superintendent of Lighthouses.

[1] Insert here "swear" or "affirm," as the case may be.
[2] Insert here "sworn to" or "affirmed," as the case may be.
[3] The oath may be taken any time on or after the effective date of appointment and prior to the payment of compensation, but no compensation shall be paid until the oath is executed in proper form.
[4] This oath should be taken before a justice of the peace, notary public, judge, clerk of a court, a chief clerk in the office of a superintendent of lighthouses or other employee in the Lighthouse Service designated by a chief clerk, or any other officer having authority to administer oaths, but never before a collector of customs or postmaster, as neither officer has power to administer oaths in such cases. In case the officer administering the oath has no seal, his official character should be duly certified to by the clerk of the proper court or the proper county clerk, except in the case of chief clerks in the offices of superintendent of lighthouses and other employees in the Lighthouse Service designated by them, who are not required to have a seal.
[5] Give this information in all cases where new oath is required.
Failure to fill out this oath properly will result in its return for correction.

U. S. REPORT DATA
11—944
ENTERED

Form A-30

NOT TO BE ACCEPTED AS AUTHORITY FOR INVESTIGATION OPERATIONS UNLESS ACCOMPANIED BY OFFICIAL CREDENTIALS

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

January 11, 1928.

Mr. Stephen B. Tillett,

Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office,

Keeper

in the Lighthouse Service

at a salary of Twelve Hundred dollars per annum,

effective upon entrance on duty.

Nature of appointment: Probational

Civil Service authority: Secretary, Fifth Civil Service District

Classification allocation:

By direction of the Secretary:

Respectfully,

CARDED

JAN 17 1928

EDW. J. GARDNER,

6.
V

Acting Chief of Appointment Division.

GOVERNMENT PRINTING OFFICE

Appropriation (unit): Field

Vice: Franto Mollycheck

Legal Residence:

APPOINTMENT DIVISION
ENTERED
1776
JAN 21 1928
ON JOURNAL
DEPARTMENT OF COMMERCE

11-3657

Form 73

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LP

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, 6th DISTRICT.

Charleston, S.C. (City) Dec. 30, (Date) 19 27

COMMISSIONER OF LIGHTHOUSES:

Action recommended, Probationary appointment

Name, Stephen B. Tillett

Legal residence, North Carolina.

Proposed salary, $1200 per annum. ~~(Including $240. per an. in lieu of quarters.)~~

Proposed range, -

Appropriation, Salaries, Keepers of Lighthouses.

or soon thereafter as he enters on duty.

Former salary, -

Former range, -

LOWER CAPE FEAR RIVER LIGHTS, N.C.:

Bald Head,
Bald Head Shoal Channel Rg. Front & Rear,
Smith Isld. Rg. Front & Rear,
Fort Caswell Rg. Front,
Battery Island No. 2 A,
Lower Swash Channel Rg. Front & Rear,
Snow Marsh Channel Rg. Front & Rear,
Lower Midnight Channel Rg. Front & Rear,
Upper Midnight Channel Rg. Front,
Orton Cove Lower Range Rear,
Orton Cove Upper Range Front & Rear,
Lower Liliput Channel Rg. Front & Rear.
(19 lights)

Percentage, 86.5, Other eligibles considered:
). Ralph L. Swanson, 1st on register, was not recommended to for Cape Canaveral L.H. only.

Services terminated on or about Jan. 3, 1928.

itional Keeper.

Members of family in Government service, 2. Form 1769 attached hereto.

Date of birth, November 28, 1894.

Remarks: Form 206 is attached hereto.

Selection regular, subject to the action of the U. S. Civil Service Commission, January 5, 19 28

L. A. Moyer
Secretary, 5th Civil Service District.

H. L. Beck
H.L. BECK,
Superintendent of Lighthouses.

BUREAU OF LIGHTHOUSES
WASHINGTON

January 9, 1928.

Submitted to the Secretary of Commerce, approved.

1-11-28

Acting C. K.

Chief Clerk

H. B. Bowerman
Acting Commissioner of Lighthouses.

[1] Strike out the clause which does not apply.

11—2314

Form 73

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LP

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, 6th DISTRICT.

Charleston, S.C. (City) Dec. 30, (Date) 19 27

COMMISSIONER OF LIGHTHOUSES:

Action recommended, Probationary appointment

Name, Stephen B. Tillett

Position, Keeper (Assistant)

Location, Lower Cape Fear River Lights, N.C.

Effective, January 10, 1928

Legal residence, North Carolina.

Proposed salary, $1200 per annum. ~~(Including $240. per an. in lieu of quarters)~~

Proposed range, -

Appropriation, Salaries, Keepers of Lighthouses.

[1] ~~the date of his appointment~~ or as soon thereafter as he enters on duty.

Former position, -

Location, -

Former salary, -

Former range, -

Rank on eligible list, 2nd Rating, Asst. Keeper Percentage, 86.5, Other eligibles considered: Julian E. Gilden (C); Geo.W.Barnette,Jr.(C). Ralph L. Swanson, 1st on register, was not considered as he desired to be considered for Cape Canaveral L.H. only.

Previous incumbent, Franto Mollycheck 1200 Services recommended to be terminated ~~on the date of appointment~~ on or about Jan. 3, 1928.

Reason, Transferred to position of Additional Keeper.

Members of family in Government service, 2. Form 1769 attached hereto.

Date of birth, November 28, 1894.

Remarks: Form 206 is attached hereto.

Selection regular, subject to the action of the U. S. Civil Service Commission, January 5, 19 28

L. A. Moyer
Secretary, 5th Civil Service District.

H. L. Beck
H.L. BECK,
Superintendent of Lighthouses.

BUREAU OF LIGHTHOUSES
WASHINGTON

January 9, 1928.

Submitted to the Secretary of Commerce, approved.

Action O. K.
Chief Clerk

1-11-28

H. B. Bowerman
Acting Commissioner of Lighthouses.

[1] Strike out the clause which does not apply.

11—2314

LIGHTHOUSES 1928 JAN 9 AM 10 22
CHIEF CLERK 1928 JAN 11 AM 10 53
DEPARTMENT OF COMMERCE JAN 11 1928 APPOINTMENT DIVISION
DEPARTMENT OF COMMERCE JAN 14 1928 APPOINTMENT DIVISION
APPOINTMENT DIVISION NECESSARY ACTION TAKEN JAN 16 1928 DEPARTMENT OF COMMERCE

p
GD5/LL/P
22 September 1959

From: Commander, Fifth Coast Guard District
To: Commandant (PC)

Subj: TILLETT, Stephen B., retired Lighthouse Keeper; death of

1. Headquarters is advised that subject person who retired at the close of 30 April, 1943, on account of disability died at the Public Health Service Hospital, Norfolk, Virginia, on 18 September 1959. It is requested that necessary application forms for widow's benefits be mailed to his widow, Mrs. Sallie B. Tillett, Wanchese, North Carolina.

ALBERT FROST
By direction

DEPARTMENT OF
HEALTH, EDUCATION, AND WELFARE
FEDERAL SECURITY AGENCY
PUBLIC HEALTH SERVICE

U. S. Public Health Service Hospital
Hampton Boulevard, Norfolk, Virginia
September 22, 1959

TO WHOM IT MAY CONCERN:

Re: Tillett, Stephen "B"
Wanchese, North Carolina
DOB: 11/28/94

This will certify that the above named expired in this hospital on September 18, 1959.

By direction of the Medical Officer in Charge.

Alice V. Savage
Alice V. Savage
Medical Record Librarian

Standard Form No. 51, Rev.
Approved Dec. 1943
C. S. C. Dept. Cir. No. 458

2500-A

Form approved
Budget Bureau No. 50-R012.
Approval expires Mar. 30, 1945.

REPORT OF EFFICIENCY RATING

ADMINISTRATIVE-UNOFFICIAL ( )
OFFICIAL:
REGULAR (X) SPECIAL ( )
PROBATIONAL or TRIAL PERIOD ( )

As of 31 March, 1944 based on performance during period from 1 April, 1943 to 30 April, 1943

TILLETT, Stephen B. (Name of employee)

Keeper (Title of position, service, and grade)

Navy Dept. - USCG - DCGO, 5ND - Wade Point Light Station - Norfolk
(Organization—Indicate bureau, division, section, unit, field station)

ON LINES BELOW MARK EMPLOYEE
√ if adequate
− if weak
+ if outstanding

1. Study the instructions in the Rating Official's Guide, C. S. C. Form No. 3823A.
2. Underline the elements which are especially important in the position.
3. Rate only on elements pertinent to the position.
   a. Do not rate on elements in *italics* except for employees in administrative, supervisory, or planning positions.
   b. Rate administrative, supervisory, and planning functions on elements in *italics*.

CHECK ONE:
Administrative, supervisory, or planning ☒
All others ☐

√ (1) Maintenance of equipment, tools, instruments.
√ (2) Mechanical skill.
(3) Skill in the application of techniques and procedures.
(4) Presentability of work (appropriateness of arrangement and appearance of work).
√ (5) Attention to broad phases of assignments.
√ (6) Attention to pertinent detail.
(7) Accuracy of operations.
(8) Accuracy of final results.
(9) Accuracy of judgments or decisions.
(10) Effectiveness in presenting ideas or facts.
(11) Industry.
(12) Rate of progress on or completion of assignments.
(13) Amount of acceptable work produced. (Is mark based on production records?) (Yes or no)
(14) Ability to organize his work.
(15) Effectiveness in meeting and dealing with others.
(16) Cooperativeness.
√ (17) Initiative.
√ (18) Resourcefulness.
√ (19) Dependability.
(20) Physical fitness for the work.

(21) *Effectiveness in planning broad programs.*
(22) *Effectiveness in adapting the work program to broader or related programs.*
(23) *Effectiveness in devising procedures.*
(24) *Effectiveness in laying out work and establishing standards of performance for subordinates.*
(25) *Effectiveness in directing, reviewing, and checking the work of subordinates.*
(26) *Effectiveness in instructing, training, and developing subordinates in the work.*
(27) *Effectiveness in promoting high working morale.*
(28) *Effectiveness in determining space, personnel, and equipment needs.*
(29) *Effectiveness in setting and obtaining adherence to time limits and deadlines.*
(30) *Ability to make decisions.*
(31) *Effectiveness in delegating clearly defined authority to act.*

STATE ANY OTHER ELEMENTS CONSIDERED

(A)
(B)
(C)

STANDARD
Deviations must be explained on reverse side of this form

	Adjective rating
Plus marks on all underlined elements, and no minus marks	Excellent
Plus marks on at least half of the underlined elements, and no minus marks	Very good
Check marks or better on a majority of underlined elements, and any minus marks overcompensated by plus marks	Good
Check marks or better on a majority of underlined elements, and minus marks not overcompensated by plus marks	Fair
Minus marks on at least half of the underlined elements	Unsatisfactory

Adjective rating
Rating official [signature]
Reviewing official

Rated by [signature] (Signature of rating official) Captain, USCG (Title) 24 April, 1944 (Date)

Reviewed by (Signature of reviewing official) (Title) (Date)

Rating approved by efficiency rating committee 4/26/44 (Date) Report to employee G (Adjective rating)

16—26177-2

[signature] MR HAB

[signature] 5-1-44

Standard Form No. 51
Appr. Jan. 5, 1942
C. S. C. Dept. Cir. No. 302

REPORT OF EFFICIENCY RATING

REGULAR (X); INTERIM ( ) PROBATIONARY—1ST ( ) 2D ( )

Cl... (Service) (Grade)

As of 31 March, 1943 based on performance during period from 1 April, 1942 to 31 March, 1...

Stephen B. Tillett (Name of employee) — Keeper (Title of position) — U. S. Coast Guard (Bureau)

5th Naval District (Division) — Wade Point Light Station (Section) (Subsection or unit) — Norfolk, Virginia (Field office)

ON LINES BELOW MARK EMPLOYEE
√ if adequate
— if weak
+ if outstanding

1. Underline the elements which are especially important in the position.
2. Rate only on elements pertinent to the position.
   a. Do not rate on elements in *italics* except for employees in administrative, supervisory, or planning positions.
   b. Rate administrative, supervisory, and planning employees on all elements pertinent to the position whether in *italics* or not.
3. Before rating, become thoroughly familiar with instructions in the rating manual.

CHECK ONE

Administrative, supervisory, or planning ..... ☒

All others ..... ☐

√ (1) Maintenance of equipment, tools, instruments.
+ (2) Mechanical skill.
_____ (3) Skill in the application of techniques and procedures.
_____ (4) Presentability of work (appropriateness of arrangement and appearance of work).
√ (5) Attention to broad phases of assignments.
_____ (6) Attention to pertinent detail.
√ (7) Accuracy of operations.
√ (8) Accuracy of final results.
_____ (9) Accuracy of judgments or decisions.
√ (10) Effectiveness in presenting ideas or facts.
√ (11) Industry.
√ (12) Rate of progress on or completion of assignments.
_____ (13) Amount of acceptable work produced. (Is mark based on production records? ..... (Yes or no))
√ (14) Ability to organize his work.
_____ (15) Effectiveness in meeting and dealing with others.
√ (16) Cooperativeness.
√ (17) Initiative.
√ (18) Resourcefulness.
√ (19) Dependability.
_____ (20) Physical fitness for the work.

√ (21) *Effectiveness in planning broad programs.*
_____ (22) *Effectiveness in adapting the work program to broader or related programs.*
√ (23) *Effectiveness in devising procedures.*
√ (24) *Effectiveness in laying out work and establishing standards of performance for subordinates.*
√ (25) *Effectiveness in directing, reviewing, and checking the work of subordinates.*
√ (26) *Effectiveness in instructing, training, and developing subordinates in the work.*
_____ (27) *Effectiveness in promoting high working morale.*
_____ (28) *Effectiveness in determining space, personnel, and equipment needs.*
_____ (29) *Effectiveness in setting and obtaining adherence to time limits and deadlines.*
√ (30) *Ability to make decisions.*
√ (31) *Effectiveness in delegating clearly defined authority to act.*

STATE ANY OTHER ELEMENTS CONSIDERED

_____ (A) .....
_____ (B) .....
_____ (C) .....

STANDARD
Deviations must be explained on reverse side of this form

	Adjective rating	Numerical rating
All underlined elements marked plus, and no element marked minus	Excellent	1
A majority of underlined elements marked plus, and no element marked minus	Very good	2 or 3
All underlined elements marked at least with a check, and minus marks fully compensated by plus marks, or—a majority of underlined elements marked at least with a check, and minus marks on underlined elements overcompensated by plus marks on underlined elements	Good	4, 5, or 6
A majority of underlined elements marked at least with a check, and minus marks not fully compensated by plus marks	Fair	7 or 8
A majority of underlined elements marked minus	Unsatisfactory	9

	Adjective rating	Numerical rating
Rating official	Good	6
Reviewing official	G	6

On the whole, do you consider the conduct of this employee to be satisfactory? Yes (Yes or no) (See back of form)

Rated by R. L. Lucas (Signature of rating official) — Captain (Title) — 31 March '43 (Date)

Reviewed by R. L. LUCAS, Captain, USCG (Signature of reviewing official) — Chief of Staff, DCGO, 5ND (Title) — 7 April, 1943 (Date)

Rating approved by efficiency rating committee ..... (Date) Report to employee ..... (Adjective rating) ..... (Numerical rating)

10—26177-1

Standard Form No. 51
Appr. Jan. 5, 1942
C. S. C. Dept. Cir. No. 302

REPORT OF EFFICIENCY RATING

REGULAR (✓); INTERIM ( ) PROBATIONARY—1ST ( ) 2D ( )

(Service)

As of 31 March, 1942 based on performance during period from 1 Apr., 1941 to 31

Stephen B. Tillett (Name of employee) — Keeper (Title of position) — U. S. Coast Guard (Bureau)

Wade Point Lt. Sta. (Division) — 5th Naval District (Section) — (Subsection or unit) — Norfolk, Va. (Field office)

ON LINES BELOW MARK EMPLOYEE
√ if adequate
— if weak
+ if outstanding

1. Underline the elements which are especially important in the position.
2. Rate only on elements pertinent to the position.
   a. Do not rate on elements in *italics* except for employees in administrative, supervisory, or planning positions.
   b. Rate administrative, supervisory, and planning employees on all elements pertinent to the position whether in *italics* or not.
3. Before rating, become thoroughly familiar with instructions in the rating manual.

CHECK ONE:
Administrative, supervisory, or planning ..... ☒
All others ..... ☐

- ✓ (1) Maintenance of equipment, tools, instruments.
- + (2) Mechanical skill.
- ___ (3) Skill in the application of techniques and procedures.
- ___ (4) Presentability of work (appropriateness of arrangement and appearance of work).
- ✓ (5) Attention to broad phases of assignments.
- ___ (6) Attention to pertinent detail.
- ✓ (7) Accuracy of operations.
- ✓ (8) Accuracy of final results.
- ___ (9) Accuracy of judgments or decisions.
- ✓ (10) Effectiveness in presenting ideas or facts.
- ✓ (11) Industry.
- ✓ (12) Rate of progress on or completion of assignments.
- ___ (13) Amount of acceptable work produced. (Is mark based on production records? ____) (Yes or no)
- ✓ (14) Ability to organize his work.
- ___ (15) Effectiveness in meeting and dealing with others.
- ✓ (16) Cooperativeness.
- ✓ (17) Initiative.
- ✓ (18) Resourcefulness.
- ✓ (19) Dependability.
- + (20) Physical fitness for the work.
- ✓ (21) *Effectiveness in planning broad programs.*
- ___ (22) *Effectiveness in adapting the work program to broader or related programs.*
- ✓ (23) *Effectiveness in devising procedures.*
- ✓ (24) *Effectiveness in laying out work and establishing standards of performance for subordinates.*
- ✓ (25) *Effectiveness in directing, reviewing, and checking the work of subordinates.*
- ✓ (26) *Effectiveness in instructing, training, and developing subordinates in the work.*
- ___ (27) *Effectiveness in promoting high working morale.*
- ___ (28) *Effectiveness in determining space, personnel, and equipment needs.*
- ___ (29) *Effectiveness in setting and obtaining adherence to time limits and deadlines.*
- ✓ (30) *Ability to make decisions.*
- ✓ (31) *Effectiveness in delegating clearly defined authority to act.*

STATE ANY OTHER ELEMENTS CONSIDERED

(A) ____

(B) ____

(C) ____

STANDARD
Deviations must be explained on reverse side of this form

	Adjective rating	Numerical rating
All underlined elements marked plus, and no element marked minus	Excellent	1
A majority of underlined elements marked plus, and no element marked minus	Very good	2 or 3
All underlined elements marked at least with a check, and minus marks fully compensated by plus marks, or—a majority of underlined elements marked at least with a check, and minus marks on underlined elements overcompensated by plus marks on underlined elements	Good	4, 5, or 6
A majority of underlined elements marked at least with a check, and minus marks not fully compensated by plus marks	Fair	7 or 8
A majority of underlined elements marked minus	Unsatisfactory	9

	Adjective rating	Numerical rating
Rating official	Good	6
Reviewing official	G.	6.

On the whole, do you consider the conduct of this employee to be satisfactory? Yes (Yes or no) (See back of form)

Rated by [signature] (Signature of rating official) — Cmdr (Title) — 31 March 42 (Date)

Reviewed by W. J. KEESTER [signature] (Signature of reviewing official) — Captain, U.S.C.G. (Title) — 12 May, 1942. (Date)

Rating approved by efficiency rating committee ____ (Date) — Report to employee ____ (Adjective rating) ____ (Numerical rating)

16—26177-1

Form 3200—(April 1935)
U. S. Civil Service Commission

Classification Symbols		
Service	Grade	Class

SERVICE RATING FORM

(Read instructions on back of this form)

Check one: Supervisory / Nonsupervisory

Name Stephen B. Tillett Department Treasury

Coast Guard (Bureau) Norfolk District (Division) Wade Point Lt. Sta., N. C. (Section) (Subsection)

On lines below mark employee:
/ if neither strong nor weak point.
– if weak point.
+ if strong point.

1. Underline the elements which are especially important in the position.
2. Mark nonsupervisory employees on all elements except those in *italics*.
3. Mark supervisory employees on all elements.

In boxes below rate employee:
1 or 2 if Excellent.
3 or 4 if Very Good.
5 or 6 if Good.
7 or 8 if Fair.
9 or 10 if Unsatisfactory.

I. QUALITY OF PERFORMANCE

		Rating Officer	Reviewing Officer
✓	(a) Acceptability of work; thoroughness.	6	
✓	(b) General dependability; accuracy.		
✓	(c) Neatness and orderliness of work.		
✓	(d) Skill with which the important procedures, instruments, or machines are employed in performing his duties.		
✓	(e) *Effectiveness in getting good work done by his unit.*		

II. PRODUCTIVENESS

Base rating primarily on element (a), if known; otherwise on (b) and (c).

✓	(a) Amount of work accomplished.	6	
✓	(b) Application of time, interest, and energy to duties; industry.		
✓	(c) Promptness in completing assignments; speed.		
	(d) _____ (State any other elements of this class considered)		
✓	(e) *Effectiveness in securing adequate output from his unit.*		

III. QUALIFICATIONS SHOWN ON JOB

✓	(a) Knowledge of duties and related information.	6	
✓	(b) Ability to learn and to profit from experience.		
✓	(c) Judgment, sense of proportion, common sense.		
✓	(d) Initiative and resourcefulness.		
✓	(e) Cooperativeness; ability to work with and for others.		
	(f) _____ (State any other elements of this class considered)		
✓	(g) *Effectiveness in developing and training employees.*		
	(Custodial only) Ability to perform such physical work as the job requires.		

Sum of ratings . . . 18

Rated by N. C. Manyon (Rating officer) 24 Sept. '41. (Date) **Report to employee** Good

Reviewed by W. J. Keester (Reviewing officer) 25 Sept. '41. (Date)

On the whole, do you consider the department and attitude of this employee toward his work to be satisfactory? . . Yes
(Answer "Yes", "No", or "Fairly so")

Sum of Ratings	Report to Employee	Significance
3 – 7	Excellent.	Promotable within grade if below top salary.
8 – 13	Very Good.	Promotable within grade if below top salary.
14 – 19	Good.	No salary change if receiving middle salary or above; if below middle, promotable not beyond middle salary.*
20 – 24	Fair.	Reduce one step if above middle salary.*
25 – 30	Unsatisfactory.	Dismiss from present position.

16—3831

* For Cu-2 and Cu-3, the fourth salary rate will be considered the middle salary.

EXPLANATION

75

2J'00-A

17 May, 1943

From: District Coast Guard Officer, Fifth Naval District.
To: Commandant, Coast Guard Headquarters.

Subject: Retirement of Stephen B. Tillett, Keeper, Wade Point Light Station, N. C.; disability retirement, close 30 April, 1943.

Reference: (a) Headquarters' form letter 19 April, 1943, (CG-CP-75).

1. In connection with above reference Headquarters is advised that subject employee was last paid on D. O. Voucher No. 4502 in the May accounts of E. E. Miller, S.D.A., U.S.N., Symbol 55-075-0, in the amount of $167.00 which was for the period 1 - 30 April, 1943. The total taxable income for the current calendar year to and including the last day for which carried for active duty pay was $675.00. This amount includes $21.10 which represents the amount of Victory Tax withheld.

C. C. PADEN,
By direction.

NLB

C. G. OFFICE
HEADQUARTERS APR 21 1943
5th NAVAL DISTRICT

UNITED STATES COAST GUARD

WASHINGTON 21 April, 1943.

From: Commandant.

From: District Coast Guard Officer, Fifth Naval District.
To: Stephen B. Tillett, Keeper, Wade Point Light Station.

Subject: Retirement of Stephen B. Tillett, Keeper, Wade Point Light Station, U.S.C.G.; disability retirement, close 4-30-43.

Inclosure: (A) Form 2249.

1. There is transmitted herewith Form 2249 underwhich you are being retired at the close of 30 April, 1943, with pay at the rate of $744.33 per annum.

2. Your retirement pay checks will be sent you from Coast Guard Headquarters, Washington, D. C.

C. C. PADEN,
By direction.

W. R. STILES,
By direction.

DEFENSE
BUY

NLB

HEADQUARTERS APR 21 1943 5th NAVAL DISTRICT

TREASURY DEPARTMENT

UNITED STATES COAST GUARD

WASHINGTON 19 April, 1943.

From: Commandant.

To: District ~~Senior~~ Coast Guard Officer, Fifth Naval District, Norfolk.

Subject: Retirement of Stephen B. Tillett, Keeper, Wade Point Light Station, N. C.; disability retirement, close 4-30-43.

Inclosure: (A) Form 2249, Department Notice of Retirement.

1. The inclosure is approval of retirement under the Lighthouse Service Retirement Law.

2. In order to preclude the possibility of overpayment, it is requested that Headquarters be advised as early as practicable as to the payroll (stating D. O. Voucher Number, name of disbursing officer, and symbol number) on which this person was paid for his last (final) active duty. In furnishing this information, state also the period covered by the final payment and the amount thereof.

3. It is also requested that Headquarters be advised as to this person's total taxable income for the current calendar year to and including the last day for which carried for active duty pay.

/ N. R. STILES,
By direction.

FOR DEFENSE
BUY
UNITED
STATES
SAVINGS
BONDS
AND STAMPS

RETIREMENT UNDER ACT OF JUNE 20, 1918, AS AMENDED

(In case of disability retirement, execute medical certificate on Form 2523)

District Coast Guard Officer,
~~Commander~~, Fifth Naval District,

Norfolk, Virginia
(City)

Date 11 February, 1943

I hereby apply for retirement from active duty effective close of 30 April, 1943, on the basis of service shown hereon.

Stephen B. Tillett
Wanchese
North Carolina

Stephen B. Tillett
(Name)

Keeper
(Designation)

Coast Guard Officer,
OFFICE OF THE DISTRICT COMMANDER
Fifth Naval District

City Norfolk, Virginia *Date* 18 February, 1943

Submitted to the Commandant, U. S. Coast Guard, recommending retirement at $744.33 per annum, effective at the close of 30 April, 1943.

It is certified that the record of service and pay shown on page 2 is correct as shown by the records of this office, and that all Government service shown has been verified.

C. C. PADEN,
By direction.
District Commander.

COAST GUARD HEADQUARTERS, *Washington, D. C.*,

Submitted to the Secretary of the Treasury, recommending approval.

Commandant.

FOR USE OF DEPARTMENT

16—20161

NLB

Name Stephen R. Tillett Date of birth 26 November, 1894

Designation Keeper

RECORD OF ALL ACTIVE GOVERNMENT SERVICE

(Including military, naval, and civilian service. Each department, branch, or independent office in which applicant served in a civilian capacity should be listed separately)

	Beginning			Ending			Remarks
	Month	Day	Year	Month	Day	Year	
Army							
~~Navy~~ U. S. Coast Guard	Sept.	12	1924	Sept.	11	1925	
Marine Corps							
Civilian employment Navy, Lighthouse, and Coast Guard	Jan.	23	1918	May	17	1919	
	Jan.	25	1928	April	30	1943	
Total service	17 years, 7 months, 1 day						

Does applicant receive or has he applied for a pension from the Government under any law? No If so, give number of pension certificate or of claim:

Does applicant receive or has he applied for compensation under the War Risk Insurance Act? No If so, give number of claim:

Does applicant receive or has he applied for compensation under the Federal Compensation Act, as amended? No

If so, state the compensation received:

STATEMENT BY FISCAL YEARS OF BASIC PAY RECEIVED DURING LAST FIVE YEARS OF ACTIVE SERVICE IMMEDIATELY PRECEDING EFFECTIVE DATE OF RETIREMENT

(Compute service on basis of 30 days a month. Do not include periods of leave without pay, rations, quarters, or other allowance)

Designation	Beginning			Ending			Number Days in Pay Status (P. D. or P. H. personnel)	Rate of Pay	Pay Received
	Month	Day	Year	Month	Day	Year			
	May	1	1938	June	30	1938		$1680 pa	$ 280.00
	July	1	1938	June	30	1939		1680	1680.00
	July	1	1939	June	30	1940		1680	1680.00
	July	1	1940	June	30	1941		1680	1680.00
	July	1	1941	Mar.	31	1942		1680	1260.00
	Apr.	1	1942	June	30	1942		1740	435.00
	July	1	1942	Apr.	30	1943		1740	1450.00

Total compensation for last five years of active service $8,465.00

Average compensation for last five years of active service $1,693.00

Annual rate of retired pay ($ 1,693.00 × years 17.5861 ÷ 40) = $744.33

(Not exceeding 30)

U. S. GOVERNMENT PRINTING OFFICE 16—20161

CERTIFICATE OF MEDICAL EXAMINATION, DISABILITY RETIREMENT, CIVILIAN PERSONNEL

(Act of March 4, 1925)

NAME OF CLAIMANT STEPHEN B. TILLETT DESIGNATION Lighthouse Keeper

Height 71 inches Weight 184 pounds. Complexion .....

Color of eyes ..... Color of hair .....

Here give a complete personal description, together with permanent marks and scars other than those described below in physical examination: .....

Description of duties of position (to be filled in by district commander): Usual duties of a keeper of a marine light station, including maintenance and involving painting, climbing, operation of motor boat, etc.

Claimant makes the following statement in regard to the origin, nature, and extent of the alleged disability: About two years ago, he stated, he suddenly became unconscious for about two minutes and on visiting a doctor he was told that he had elevated blood pressure. Since then he has been under the care of four doctors for the treatment of hypertension. The fall of 1940 his blood pressure was reduced to 140 and with reduction of the blood pressure dizziness disappeared. After two months the pressure again rose and has fluctuated since that time and during the elevations he has experienced some dizziness doing his work in the Lighthouse Service.

PHYSICAL EXAMINATION

Visual acuity (uncorrected): R. E. 20/ Visual acuity not checked. L. E. 20/.....

With correction in spectacles: R. E. 20/..... L. E. 20/.....

Accommodation: Reads Jaeger No. ..... at 13 inches, without correction.

Reads Jaeger No. ..... at 13 inches, with correction.

Central color vision (binocular) ..... (Name method used) .....

Inspection Fundi negative.

Pupils equal and react well to light Pupillary reaction .....

Hearing: Whispered voice (unaccentuated) heard with R. E. at ..... ft., L. E. at ..... ft.

Hearing was apparently normal.

Appearance of right drum —, left drum .....

Is there any disease of the middle or internal ear or mastoid? No. If so, specify —

[OVER]

16—17606

Condition of mouth and throat, including tonsils and teeth ...throat negative. Several

Bones, joints, muscles, including atrophies Negative

(Express limitation of motion, if any, in degrees and joint involved)

Respiratory system Lung fields clear.

Cardiovascular system:

(*a*) Heart normal in size and action.

(1) Murmurs None (2) Arrhythmias None

(*b*) Pulse rate: (1) Sitting 80 (2) After exercise ..... (3) 2 minutes after exercise .....

(*c*) Blood pressure: (1) Sitting—Syst. 140 Diast. 90 (2) After ex.—Syst. ..... Diast. .....

(*d*) Condition of blood vessels At one time during hospitalization from September 14 - 25,1942 his blood pressure was 164/92.

Evidence of thyroid or other endocrine disturbance None

Abdomen and gastro-intestinal system, including hernia Negative

Genito-urinary system:

Urinalysis—Sp. gr. 1.030 Reaction Acid Albumin Negative Sugar Negative.

Sediment microscopic (required when albumin or sugar is found) ---

Reflexes, motor disturbances, etc.: Reflexes physiological.

(*a*) Station ..... (*e*) Gait .....

(*b*) Tremor ..... (*f*) Coordination .....

(*c*) Patellar reflexes ..... (*g*) Peripheral circulation .....

(*d*) Other motor disturbances None

Alcohol None Drugs None Syphilis No Epilepsy No.

Other neurological findings None

General impression .....

Here describe fully nature of disability: Hypertension, essential, arterial.

Is disability to perform duty of a permanent character? Yes

Is it indicated that applicant may recover from disability and be fit for restoration to active duty? No Do you recommend reexamination with this in view? No

I HEREBY CERTIFY that upon examination I find the above-named claimant to be disabled for useful and efficient service by reason of the disability above described, which is not due to vicious habits, intemperance, or willful misconduct on his part.

The examining physician must be in the Federal Service

U.S.Marine Hospital, Norfolk, Va.
(Place of examination)

Leo Waitzkin
(Examining surgeon)

September 14 - 25, 1942.
(Date)

Leo Waitzkin,
Assistant Surgeon (R)
(Title and branch of medical service)

U. S. GOVERNMENT PRINTING OFFICE 16—17606

UNITED STATES COAST GUARD

WASHINGTON

HEADQUARTERS

18 February, 1943

From: Commandant.
From: District Coast Guard Officer, Fifth Naval District.
To: Commandant, Coast Guard Headquarters.

Subject: Stephen B. Tillett; application for retirement.

Inclosure: (A) Application for retirement in triplicate.

1. In connection with application for retirement of subject employee which is forwarded herewith, Headquarters is informed that all of his accrued annual and sick leave will carry him in a pay status until the close of 30 April, 1943.

C. C. PADEN,
By direction.

NLB

UNITED STATES COAST GUARD

WASHINGTON

OQUARTERS

FEB 11 1943

8 February, 1943

From: Commandant.
To: District Coast Guard Officer, 5th Naval District, Norfolk.

Subject: Steven B. Tillett, Keeper, Wade Point Light Station.

Reference: (a) Your letter of 1 January, 1943 (75).
(b) Norfolk Navy Yard letter of 22 January, 1943.

Inclosure: (A) Copy of reference (b)

1. Inclosure (A) showing service of Mr. Tillett in the Norfolk Navy Yard is forwarded as requested in reference (a). He also had service in the Coast Guard as a Surfman from 12 September, 1924 to 11 September, 1925.

Carl E. Herrick

CARL E. HERRICK
By direction.

NORFOLK NAVY YARD
PORTSMOUTH, VA.

January 22, 1943

ABSTRACT OF SERVICE

Stephen B. Tillett, born November 28, 1894.

Nature of Action	Position	Basic Pay	Effective Date
Prob. Appt.	Shipwright	$4.24 p.d.	1/23/18
Pro.	"	5.20 p.d.	5/1/18
Pro.	"	5.60 p.d.	9/16/18
Pro.	"	6.40 p.d.	11/9/18
Res. W.o. prej.(vol)	"	6.40 p.d.	5/17/19

Service history certified correct.

D. V. CHADWICK
CAPT. (SC) USN (Ret.)
Accounting Officer

1 January, 1943

From: District Coast Guard Officer, Fifth Naval District.
To: Commandant, Coast Guard Headquarters.

Subject: Retirement, Stephen B. Tillett, Keeper, Wade Point Light Station.

1. Subject employee has been recommended for disability retirement by the U. S. Public Health Service. He has sufficient accumulated sick and annual leave to carry him, in a pay status, through 30 April, 1943.

2. In checking his record of service the following employment has been noted:

Shipwright - Norfolk Navy Yard

January 23, 1918	-	April 30, 1918	- .53 p.h.
May 1, 1918	-	September, 15, 1918	- .65 p.h.
September 16, 1918	-	November, 8, 1918	- .70 p.h.
November, 9, 1918	-	May 17, 1919	- .80 p.h.

Enlisted U. S. Coast Guard

September, 12, 1924 to September 11, 1925

3. It will be appreciated if Headquarters will have this employment verified and secure a statement as to the amount of creditable service rendered at the Norfolk Navy Yard for the period January 23, 1918 to May 17, 1919 in order that Mr. Tillett's retirement might be properly computed.

GLENN C. FONGER,
By direction.

WLR/meh

12 December, 1942

From: District Coast Guard Officer, Fifth Naval District.
To: Keeper E. B. Tillett, Wade Point Light Station,
Elizabeth City, N. C.

Subject: Retirement .

1. The Public Health Service has recommended your retirement for disability. This matter will be submitted to Headquarters, with recommendation that your retirement be not made effective until you have used all of your accumulated annual and sick leave. You may take your allowance of eight days leave this month and leave the station at the close of December 31, 1942 on the extended period of leave mentioned above.

2. Your retirement papers will be forwarded to you when received.

2. It is requested that you inform this office immediately whether you desire retirement to be made effective April 1, in which case you would be granted leave from January 1 to the close of March 31, April 1 or May 1.

By direction.

W. L. KREBEL,
Chief Clerk.

WLR/meh

UNITED STATES COAST GUARD
NOV 19 1942
5TH NAVAL DISTRICT

Wade Point 16 November, 1942.

12 December, 1942

From: Keeper, Wade Point Light Station.
To: District Coast Guard Officer, 5th Naval District.
Subject: Retirement.
Reference: (a) District letter 13 November, 1942. (75)

1. Incompliance with reference (a) You are advised that I do not prefer to retire [illegible] Otherwise than by [illegible] paper [illegible]

S.B.Tillett

From: District Coast Guard Officer, 5th Naval District.
To: S. B. Tillett, Keeper
Wade Point Light Station
Elizabeth City, N. C.
Subject: Retirement.

1. In another letter of this date this office explained your retirement case. In checking over your leave record it has been ascertained that if you take 8 days leave this month your accrued leave, commencing January 1, will expire at the close of April 22. Inasmuch as all retirements must become effective at the beginning of a month this would mean that your retirement would be effective May 1 and that you would be on leave without pay from April 23 to April 30, inclusive, unless you prefer your retirement to be made effective April 1, in which case you would be granted leave from January 1 to the close of March 31.

2. It is requested that you inform this office immediately whether you desire your retirement made effective April 1 or May 1.

W. L. REBBEL,
Chief Clerk.

FOR DEFENSE
BUY UNITED STATES SAVINGS BONDS AND STAMPS

TREASURY DEPARTMENT
UNITED STATES COAST GUARD

Wade Point

NOV 19 1942
5TH NAVAL DISTRICT

16 November, 1942.

From: Keeper, Wade Point Light Station,
To: District Coast Guard Officer, 5th Naval District,

Subject: Retirement, recommended for.

Reference: (a) District letter 13 November, 1942.(75)

1. Incompliance with reference (a) You are advised that I do not receive any compensation fro m the Government Other than my present salary.

2. You are futher advised that I wish my retirement papers and check be sent to my home adress Wanchese, N.C.

S.B.Tillett
S.B.Tillett



13 November, 1942

From: District Coast Guard Officer, 5th Naval District.
To: Stephen B. Tillett, Keeper,
Wade Point Light Station,
Elizabeth City, North Carolina.

Subject: Retirement, recommendation for.

Inclosure: (A) Form No. 2521 - Retirement Under Act of June 20, 1918, as Amended - in quadruplicate.

1. Retirement has been recommended, and you are requested to sign your name on all four copies of the attached Form 2521 (where marked in red pencil) and return to this office promptly.

2. Advise this office whether or not you receive any compensation from the Government other than your salary from this office.

3. Also advise as to what address you wish your retirement papers and checks sent, if your retirement is approved.

GLENN C. FONGER,
By direction.

WLR/jm File

U. S. PUBLIC HEALTH
U. S. Marine Hospital, Norfolk, Va.,
November 5, 1942.

13 November, 1942

Ensign Glenn C. Fonger,
U. S. Coast Guard,
Fifth Naval District,
Norfolk, Virginia.

Sir:

Medical Officer in Charge
U. S. Marine Hospital
Norfolk, Virginia

Sir:

This office is in receipt of your letter of 5 November, 1942 recommending the retirement of STEPHEN B. TILLETT, Keeper of Wade Point Light Station. In this connection, it would be appreciated if you will execute and return the attached Form 2523 (in quadruplicate) in this case, in order that the matter may be presented to our Headquarters in proper form.

Very truly yours

LW/jcm
Enc.

GLENN C. FONGER,
Ensign, U. S. Coast Guard,
Fifth Naval District.

WLR/jm File

IN REPLYING, ADDRESS THE

U. S. PUBLIC HEALTH SERVICE
U. S. Marine Hospital, Norfolk, Va.
November 5, 1942.

Ensign Glenn C. Fonger,
U. S. Coast Guard,
Fifth Naval District,
Norfolk, Virginia.

Sir:

In reply to your letter of October 29, 1942, regarding the impossibility of assigning Stephen B. Tillett, Keeper, Wade Point Light Station, to lighter duties, I wish to advise you that under the existing circumstances the interests of both Stephen B. Tillett and the Coast Guard are best served by retiring him. A medical survey is enclosed.

By direction of the Medical Officer in Charge,

Respectfully,

Leo Waitzkin

Leo Waitzkin,
Assistant Surgeon (R).

LW/jcn
Enc.

Mrs. McK.
Send Hospital regular forms & ask that the rec. for retirement be made thereon. Send Tillett the forms he must sign for ret. MR

FEDERAL

U. S. PUBLIC HEALTH SERVICE

U. S. Marine Hospital, Norfolk, Va.
November 5, 1942.

IN REPLYING, ADDRESS THE

Commander, Norfolk District,
U. S. Coast Guard,
Post Office Building,
Norfolk, Virginia.

Through the Medical Officer in Charge.

Sir:

The following report of medical survey is made in the case of Stephen B. Tillett, Keeper, Wade Point Light House Station, North Carolina, who was a patient in this hospital from September 14 to September 25, 1942.

(a) This patient is suffering from essential hypertension.

(b) This disability is permanent.

(c) This disability is an incident of service.

(d) It is recommended that he be discharged from the Coast Guard service.

Richard H. Smith

Richard H. Smith, P. A. Surgeon.

Leo Waitzkin

Leo Waitzkin, Assistant Surgeon (R).

Respectfully forwarded:

Ralph E. Porter

Ralph E. Porter, Senior Surgeon,
Medical Officer in Charge.

HEADQUARTERS 5TH NAVAL DISTRICT

29 October, 1942

From: Commandant.
To: District Coast Guard Officer, Fifth Naval District, Norfolk.

Subject: Stephen B. Tillett, Keeper, Wade Point; physical condition.

Medical Officer in Charge
U. S. Marine Hospital
Norfolk, Virginia

Ref: (a) letter dated 7 October, 1942 (75).
(b) letter dated September 24, 1942 from Marine Hospital at Norfolk, Virginia.

Sir:

1. It is indicated in reference (b) that Keeper Tillett is suffering from [illegible] and has had sufficient service to be eligible for retirement on account of disability under the Lighthouse Act of 4 March 1925. It is suggested, therefore, that you advise the District Coast Guard Officer whether you recommend that Tillett continue on his present duties or that he be retired on account of disability; that the latter action will be taken if the [illegible] prepared to make the proper certification on the medical certificate.

In connection with your letter of 24 September, 1942, reporting on a medical survey made of Stephen B. Tillett, Keeper, Wade Point Light Station, in which you recommend that he be assigned to duties of a lighter nature than his present ones, you are informed that this matter has been carefully considered but we have no position available which involves lighter duties than those of his present assignment.

Mr. Tillett has had sufficient service to be retired on account of disability and such action would be taken by the Coast Guard if you are prepared to make the proper certification on the medical certificate.

Your further advices in this matter will be appreciated.

Very truly yours,

[signature]
By direction.

GLENN C. FONGER, Ensign,
U. S. Coast Guard
Fifth Naval District.

DISTCOM		
CHSTAFF		
MATLDIV		
ACCTS		
CAPT.PT		
CONMDNS		
COM-CTR		
CGRSVRE		
SHCLERK	✓	✓
DISBURS		
EDUCATL		
ENGRSVC		
ENGRAPP		
MITELL		
OPERAT		
PERSNL		
PUBLIC		
PURCHAS		
SURVEY		
TAX		

WLR/meh

UNITED STATES COAST GUARD

HEADQUARTERS

OCT 22 1942

WASHINGTON 21 October, 1942.

5TH NAVAL DISTRICT

From: Commandant.
To: District Coast Guard Officer, Fifth Naval District, Norfolk.

Subject: Stephen B. Tillett, Keeper, Wade Point; physical condition.

References: (a) Your letter dated 7 October, 1942 (75).
(b) Letter dated September 24, 1942 from Marine Hospital at Norfolk, Virginia.

1. It is indicated in reference (b) that Keeper Tillett is suffering from arterial hypertension and that he should be assigned to duties of a lighter nature than his present ones. It is stated in reference (a) that there is no such position in your district to which he could be assigned.

2. It is noted from the record that Mr. Tillett has had sufficient service to be eligible for retirement on account of disability under the Lighthouse Act of 4 March, 1925. It is suggested, therefore, that your office advise the Marine Hospital that there is no position such as was indicated in its letter, available for this employee and that it will be necessary that Tillett continue on his present duties or that he be retired on account of disability; that the latter action will be taken if the Marine Hospital is prepared to make the proper certification on the medical certificate.

W. A. GILLES,
By direction.

	INF	ACT
DISTCOM		
CHSTAFF		
MATLDIV		
ACCTS		
CAPT.PT		
COMMUNS		
COM-CTR		
CGRSVRE		
CHCLERK	✓	✓
DISBURS		
EDUCATL		
ENGCIVL		
ENGMARN		
INTELL		
OPERANS		
ORDNCE		
PERSONL		
PAY		
PURCHAS		
SUPPLY		
FILE		

NATIONAL SECURITY AGENCY
U. S. PUBLIC HEALTH SERVICE

7 October, 1942

From:
To: District Coast Guard Officer, Fifth Naval District.
Commandant, Coast Guard Headquarters.

Subject: Disability; Stephen B. Tillett, Keeper, Wade Point Light Station, North Carolina.

Inclosure: (A) Copy of report from Marine Hospital, Norfolk, Virginia, dated 24 September, 1942.

1. Subject employee reported to Marine Hospital, Norfolk, Virginia, for medical survey, report of same being inclosed herewith. It will be noted this survey recommends that Mr. Tillett be assigned to some position involving lighter duties. There is, however, no such position available in this District and this Office will appreciate a suggestion from Headquarters as to how this matter should be handled.

2. Mr. Tillett has had around 17 years service.

GLENN C. PONCER,
By direction.

WLR/NLB

Commander, Norfolk District,
U. S. Coast Guard,

Keeper Wade Pt.

cer in Charge.

made in the case of
oint Light House Station,
hospital since September 14,

ial hypertension, mild.

dent of service.

anent.

ect to wide variations
lood pressure varied from
though he presented no
, it is evident from his
nt duties has produced
dizziness. It is,
igned duties of a lighter

ard H. Smith.
H. Smith, P. A. Surgeon.

Waitzkin.
tzkin, Assistant Surgeon (R).

Dr. Rubel.

I question whether any
further action should be taken
by the Medical authorities -
It would seem that Hdqrs
informed and they

Commander Munyon:
Do you consider the attached
letter befitting to the case of
S.B. Tillett?
MR.

IN REPLYING, ADDRESS THE

U. S. Marine Hospital, Norfolk, Va.
September 24, 1942.

Commander, Norfolk District,
U. S. Coast Guard,

Keeper Wade Pt.

cer in Charge.

made in the case of
oint Light House Station,
hospital since September 14,

rial hypertension, mild.

dent of service.

manent.

ject to wide variations
lood pressure varied from
though he presented no
, it is evident from his
nt duties has produced
d dizziness. It is,
signed duties of a lighter

lward H. Smith.
H. Smith, P. A. Surgeon.

Waitzkin
tzkin, Assistant Surgeon (R).

Dr. Rebbel.

I question whether any further action should be taken by the Medical authorities -

It would seem that Hdq 5 should be informed, and they advise relative action to be taken -

Kemper
7 Oct 42

FEDERAL SECURITY AGENCY

U. S. PUBLIC HEALTH SERVICE

IN REPLYING, ADDRESS THE

U. S. Marine Hospital, Norfolk, Va.
September 24, 1942.

Commander, Norfolk District,
U. S. Coast Guard,
Post Office Building,
Norfolk, Virginia.

Keeper, Wade Pt.

Sir:

Through the Medical Officer in Charge.

The following report of medical survey is made in the case of Stephen B. Tillett, Light House Keeper, Wade Point Light House Station, North Carolina, who has been a patient in this hospital since September 14, 1942.

	INF	ACT
DISTCOM		
CHSTAFF		
MATLDIV		
CCTS		
APT. PT		
COMMUNS		
COM-CTR		
CGRSVRE		
CHCLERK		
DISBURS		
EDUCATL		
ENGCIVL		
ENGMARN		
INTELL		
OPERANS		
ORDNCE		
PERSONL		
PAY		
PURCHAS		
SUPPLY		
FILE		

(a) This patient is suffering from arterial hypertension, mild.

(b) His disability is considered an incident of service.

(c) His disability will probably be permanent.

(d) His hypertensive state is still subject to wide variations and during his hospitalization his blood pressure varied from normal to slightly hypertensive. Although he presented no disability under hospital conditions, it is evident from his history that the nature of his present duties has produced moderate hypertension with associated dizziness. It is, therefore, recommended that he be assigned duties of a lighter nature than his present ones.

Richard H. Smith.
Richard H. Smith, P. A. Surgeon.

Leo Waitzkin.
Leo Waitzkin, Assistant Surgeon (R).

Respectfully forwarded:

Ralph E. Porter.
Ralph E. Porter, Senior Surgeon,
Medical Officer in Charge.

LW/jcn

75

N.C.G. No. 2599
U.S. Coast Guard
(Revised 1937)

Personnel 2500

REPORT OF CHANGE IN PERSONNEL

Tillett, Stephen B., --, Keeper
(Surname) (First name) (Middle initial) (Service No.) (Rank or rating)

5th Naval District - U. S. Coast Guard - Norfolk, Virginia - 30 April, 1942.
(Unit) (Place) (Date)

Administrative promotion effective 1 April, 1942:

	FROM	TO
Position:	Keeper	Keeper
Range:	$1680-2040	$1680-2040
Salary:	$1680 per annum	$1740 per annum
Station:	Wade Point Light Station, N. C.	Wade Point Light Station, N. C.

AUTHORITY: Headquarters' letter 1 April, 1942 (CP-75).

C. J. SULLIVAN,
(Commanding)

By direction.
(Title)

SPACE BELOW IS FOR HEADQUARTERS' USE ONLY

LAW	PERSONNEL RECORDS		
	STATISTICS	CORRESPONDENCE	RECORDS

U. S. GOVERNMENT PRINTING OFFICE

Smt MD

District Coast Guard Officer,
Fifth Naval District,
CP-75,
1 April, 1942.

	Range	Present Salary	Increase	Location
tivier, Herman F.	$1380-1740	$1380	$60	Point Lookout
ennette, Unaka B.	1680-2040	1800	60	Roanoke Marshes
Quidley, Dallas E.	1500-1860	1500	60	Roanoke Marshes
Carman, Lewis R.	1800-2160	1800	60	Sandy Point
Rawls, Wilson D.	1620-1980	1620	60	Sandy Point
Peters, Raymond C.	1560-1920	1560	60	Sharkfin Shoals
Wallace, Thomas L.	1680-2040	1680	60	Sharps Island
Farrow, Clyde M.	1500-1860	1500	60	Solomons Lump
Thomas, Barney	1680-2040	1740	60	Tangier Sound
King, Earl B.	1500-1860	1560	60	Tangier Sound
Cattee, Gatha F.	1440-1800	1440	60	Tangier Sound
Clark, William J.	1500-1860	1500	60	Thimble Shoal
Wilkinson, George G.	1440-1800	1440	60	Thimble Shoal
Harris, Earl C.	1500-1860	1620	60	Thomas Pt. Shoal
Mills, Flavel J.	1440-1800	1440	60	Tue Marshes
Salter, Fannie M.	1260-1620	1440	60	Turkey Point
Harper, Edgar J.	1560-1920	1560	60	Turkey Point
Barnes, Thomas H.	1380-1740	1500	60	Upper Cedar Point
Tillett, Stephen B.	1680-2040	1680	60	Wade Point
Midgett, Dosson D.	1440-1800	1440	60	Wade Point
Preston, Benjamin D.	1560-1920	1740	60	Windmill Point
Lewis, Nelson H.	1680-2040	1680	60	Wolf Trap
Goodwin, Elmer M.	1500-1860	1500	60	Wolf Trap

N. R. STILES,
By direction.

CP-75

UNITED STATES COAST GUARD

WASHINGTON

1 April, 1942.

From: Commandant.
To: District Coast Guard Officer, Fifth Naval District.

Subject: Administrative promotions for certain lighthouse keepers.

1. The Secretary of the Navy, under date of 1 April, 1942, has approved within-grade administrative promotions of the lighthouse keepers listed below under your jurisdiction, effective 1 April, 1942. These promotions are not made under the provisions of Public Law No. 200, approved 1 August, 1941.

2. It will not be necessary to give these employees an official notification of this promotion, but this data should be typed on their Form 2806.

3. In the event that any of the employees named herein have received salary increases subsequent to 1 April, 1942, they are not entitled to and should not receive this promotion. They are, however, entitled to receive this additional compensation from 1 April, 1942 up to and including the day before they received a promotion.

Name	Range	Present Salary	Increase	Location
White, Hiram T.	$1560-1920	$1560	$60	Bloody Pt. Bar
Newton, James A.	1380-1740	1380	60	Cape Lookout
Somers, James T.	1620-1980	1620	60	Choptank River
Sturgis, Zadock W.	1200-1560	1200	60	Cove Point
Newcomb, James M.	1380-1740	1500	60	Cove Point
Edwards, John R.	1620-1980	1680	60	Deep Water Shoal
Cropper, Thomas J.	1440-1800	1560	60	Deep Water Shoal
McDorman, Walter F.	1620-1980	1680	60	Great Shoals
Parks, John W.	1500-1860	1500	60	Great Wicomico
Austin, Julian H.	1620-1980	1680	60	Holland I. Bar
Dickerson, Kendrick H.	1500-1860	1500	60	Hooper Island
Kelly, William J.	1680-2040	1680	60	Hooper Straits
Messick, Harold M.	1500-1860	1500	60	Hooper Straits
Dawson, Samuel C.	1560-1920	1560	60	Love Point
Matthews, Henry L.	1680-2040	1680	60	Lower Cedar
Barnes, Franklin S.	1500-1860	1560	60	Lower Cedar
Hanberry, Henry R.	1620-1980	1620	60	Maryland Point
Oliver, Joseph T.	1440-1800	1440	60	Mathias Point
Rollinson, George S.	1620-1980	1740	60	Old Plantation Flat
Johnson, George G.	1260-1620	1380	60	Old Point Comfort
Lewis, Frank R.	1560-1920	1740	60	Pages Rock
Midgett, John E.	1680-2040	1680	60	Pamlico Point
Fulcher, Robert W.	1560-1920	1680	60	Point Lookout

DEPT. STOCK FORM 2249
REV. 12-45

UNITED STATES TREASURY DEPARTMENT
WASHINGTON, D. C.

PAGE: 28

TO:

Date Prepared 4-25-46

Name: Tillett, Stephen B. (Mr.)

From: U. S. Coast Guard

Bureau No.:

Effective: Retirement (disability)

	FROM	TO
Position	Keeper	
Grade		
Salary	$1740 per annum $60 per hr.	
C. S. C. No.		
Bureau or Div.	U. S. Coast Guard	
Organizational Subdivisions		
Headquarters	Norfolk, Virginia	
Post of Duty	Cape Point Lt. Sta., N.C.	
Appropriation	Civilian Employees, C.G.	
Allotment		

FIELD ☐ DEPRTMTL. ☒ FIELD ☐ DEPRTMTL. ☐

Remarks:

In accordance with the Comptroller General's Decision B-70249 dated 10-23-47, which reversed Decision A-31384 of 5-28-30, your retirement pay has been recomputed on the basis of the average gross pay (which includes the valuation of quarters for the period occupied) received during the last five years of your active duty. The computation on this basis changes the rate of your retirement pay from $744.32 to $770.71, and this action is issued in order that you may have accurate information as to the rate of retirement pay which you are authorized to receive.

Justification:

Total Service: 17 years, 7 months, 1 day.

Computations: ($1740.00 x 17.5861 ÷ 40) = $770.71

CIVIL SERVICE OR OTHER LEGAL AUTHORITY

APPROPRIATION: Regular

DATE OF BIRTH: 11-27-1874

LEGAL RESIDENCE: North Carolina

SEX: Male

NATURE OF POSITION

NEW	ADDTL. IDENT.
VICE VACANCY	VICE

NAME:

C.S.C. NO.:

ACTION NO.:

DATE:

VETERAN'S PREFERENCE INFORMATION: Preference

SUBJECT TO RETIREMENT ACT? Lighthouse Act 7-1-39

DATE OF OATH

DATE APPROVED BY THE SECRETARY: 4-29-46

ACCOUNTS AND COLLECTIONS, EXAMINING

Stephen B Tillett 2520-R

CROSS REFERENCE SHEET CC-CR-75

26 April, 1943

Date

FROM Commandant

SUBJECT Gordy Z. Parks, Assistant keeper at Great Shoals Light Station.
~~Henry R. Hanberry, keeper at~~ Solomons Lump Light Station

REF: (a) Retirement of Stephen B. Tillett from keeper at Wade Point Light Station effective 30 April, 1943.
(b) Your nomination ~~xx~~ and letter of 2 March, 1943 (Hanberry)

REMARKS:
Effective upon the retirement of Mr. Tillett your office proposed the transfer of Julian H. Austin from Holland Bar vice Tillett, the promotion of Howard M. Messick vice Austin, the transfer of Gatha F. Cattes from Tangier Sound vice Messick, the transfer of Henry R. Hanberry from Solomons Lump vice Cattes and the transfer of Gordy Z. Parks from Great Shoals vice Hanberry.

ORIGINAL FILED UNDER
N/D 75
UNIT NUMBER

COPY FILED:

SENT:

DEPT. STOCK FORM 2249
REV. 12-41

2500

NAVY

UNITED STATES TREASURY DEPARTMENT
WASHINGTON, D. C.

TO:

Date Prepared: 13 April, 1943.

Name: Tillett, Stephen R.

From: U. S. Coast Guard

Bureau No.: 2404

Effective: Retirement, disability
Close 30 April, 1943.

	FROM	TO
Position	Keeper	
Grade	Field (Range $1620-2040)	
Salary	$1740 p.a. plus $60 p.a. trn.	
C. S. C. No.		
Bureau or Div.	U. S. Coast Guard	
Organizational Subdivisions		
Headquarters	Norfolk, Virginia	
Post of Duty	Wade Point Lt. Sta., N. C.	
Appropriation	Civilian Employees, C. G.	
Allotment		

FIELD ☒ DEPRTMTL. ☐ FIELD ☐ DEPRTMTL. ☐

Remarks:

The annual rate of retired pay is $744.33.

Effective at
the close of
30 April 1943
J. L. B.

Justification:

Total Service: 17 years, 7 months and 1 day.

Computation: ($1693.60 x years 17.5861 ÷ 40) $744.33.

CIVIL SERVICE OR OTHER LEGAL AUTHORITY

APPROPRIATION: Regular

DATE OF BIRTH: 11-28-1894

LEGAL RESIDENCE: N. C.

SEX: Male

NATURE OF POSITION

NEW	ADDTL. IDENT.
VICE VACANCY	VICE

NAME:

C.S.C. NO.:

ACTION NO.:

DATE:

HAS C. S. COMM. ALLOWED VETERAN'S PREFERENCE? Yes.

SUBJECT TO RETIREMENT ACT? Lighthouse Act 3-4-25

DATE OF OATH

Keeper
4-30-43

CHARLES PIOZZI

SUBORDINATE ADMINISTRATIVE OFFICE

DATE APPROVED BY THE SECRETARY
APR 30 1943

75

Guard
25500

1 October, 1942.

From: District Coast Guard Officer, Fifth Naval District.
To : Stephen B. Tillett, keeper - Wade Point Light Station.

Subject: Induction into the Coast Guard.

Reference: (a) Your letter, 25 September, 1942.

1. In reply to reference (a), you are advised that existing regulations permit the enlistment in the Coast Guard Reserve of personnel who have previously declined induction, and such personnel in this category may, if satisfactory, be enlisted herein, subject to physical examination. A man enlisted in the Reserve receives his Reserve pay and allowances only, and reverts to his civil service pay status when released from active service.

2. You are advised that in the event you desire enlistment in the Coast Guard Reserve as a boatswain's mate, first class, report to this office as soon as possible.

GLENN C. FONGER,
By direction.

DISTRICT

Wade Point Light Station, N. C.,
25 September, 1942.

From: S. B. Tillett, Keeper, Wade Point Light Station.
To: Commandant, Coast Guard Headquarters.

Via: District Coast Guard Officer, 5th Naval District.

Subject: Induction into the Coast Guard.

1. When the matter of induction of lighthouse keepers into the Coast Guard was first handled, I requested consideration for induction. About that time I had a medical examination made by the Public Health Physician at Elizabeth City, N. C., which examination indicated a blood pressure that would prevent my induction into the Coast Guard, and I wrote the District Office to disregard my application for induction. Since, however, my condition has improved, and I have just had a thorough examination at the Marine Hospital, Norfolk, Va., where I was informed that my physical condition is now normal.

2. In view of my improved physical condition I would respectfully request that I now be inducted into the Coast Guard, with an appropriate rating.

3. Your consideration of my application at this time will be very much appreciated.

S. B. Tillett

S. B. Tillett.

IN REPLYING, ADDRESS THE

FEDERAL SECURITY AGENCY

U. S. PUBLIC HEALTH SERVICE

U. S. Marine Hospital, Norfolk, Va.
September 24, 1942.

Ensign Glenn C. Fonger, En
U. S. Coast Guard,
Fifth Naval District,
Norfolk, Virginia.

Sir: Re: Stephen B. Tillett

Reference is made to your letter of September 19, 1942 regarding Stephen B. Tillett, Keeper, Wade Point Light Station, North Carolina, who is an applicant for retirement on account of disability.

This patient has no disability at the present time. It is recommended that he have periodic reexamination.

By direction of the Medical Officer in Charge,

Respectfully,

Richard H. Smith.

Richard H. Smith,
P. A. Surgeon.

RHS/jcn

AMENDED

19 September, 1942.

Medical Officer in Charge,
U. S. Marine Hospital,
Norfolk, Va.

Dear Sir:

Stephen B. Tillett, Keeper, Wade Point Light Station, N. C., is an applicant for retirement on account of disability. He has had sufficient service to bring him within the purview of the Act of March 4, 1925.

It will be appreciated if you will examine him and execute the enclosed Form 2523, forwarding same to this office in duplicate at the earliest practicable date.

Very truly yours,

GLENN C. FONGER,
Ensign, U. S. Coast Guard,
Fifth Naval District.

Stephen B. Tillett - Manchester, N.H.

No other govt. comp.

AMENDED

23)

Stephen B Tillett
(Name)

(Designation)

OFFICE OF THE DISTRICT COMMANDER

City ---------- *Date* ----------

Submitted to the Commandant, U. S. Coast Guard, recommending retirement at $----------per annum, effective at the close of ----------

It is certified that the record of service and pay shown on page 2 is correct as shown by the records of this office, and that all Government service shown has been verified.

District Commander.

COAST GUARD HEADQUARTERS, *Washington, D. C.*, ----------

Submitted to the Secretary of the Treasury, recommending approval.

Commandant.

FOR USE OF DEPARTMENT

16—20161

Form 2521
ASURY DEPARTMENT
U. S. COAST GUARD

RETIREMENT UNDER ACT OF JUNE 20, 1918, AS AMENDED

(In case of disability retirement, execute medical certificate on Form 2523)

Date _____

Commander, _____ *District,*

_____
(City)

I hereby apply for retirement from active duty effective _____ on the basis of service shown hereon.

Stephen B. Tillett
(Name)

_____
(Designation)

OFFICE OF THE DISTRICT COMMANDER

City _____ *Date* _____

Submitted to the Commandant, U. S. Coast Guard, recommending retirement at $_____per annum, effective at the close of _____

It is certified that the record of service and pay shown on page 2 is correct as shown by the records of this office, and that all Government service shown has been verified.

_____
District Commander.

COAST GUARD HEADQUARTERS, *Washington, D. C.,* _____

Submitted to the Secretary of the Treasury, recommending approval.

_____
Commandant.

FOR USE OF DEPARTMENT

16—20161

Form 2521
SURY DEPARTMENT
U. S. COAST GUARD

RETIREMENT UNDER ACT OF JUNE 20, 1918, AS AMENDED

(In case of disability retirement, execute medical certificate on Form 2523)

Date _____

Commander, _____ *District,*

_____
(City)

I hereby apply for retirement from active duty effective _____ on the basis of service shown hereon.

Stephen B. Gillett
(Name)

_____
(Designation)

OFFICE OF THE DISTRICT COMMANDER

City _____ *Date* _____

Submitted to the Commandant, U. S. Coast Guard, recommending retirement at $_____per annum, effective at the close of _____

It is certified that the record of service and pay shown on page 2 is correct as shown by the records of this office, and that all Government service shown has been verified.

_____
District Commander.

COAST GUARD HEADQUARTERS, *Washington, D. C.,* _____

Submitted to the Secretary of the Treasury, recommending approval.

_____
Commandant.

FOR USE OF DEPARTMENT

16—20161

Form 2521
TREASURY DEPARTMENT
U. S. COAST GUARD

RETIREMENT UNDER ACT OF JUNE 20, 1918, AS AMENDED

(In case of disability retirement, execute medical certificate on Form 2523)

Date _____

Commander, _____ *District,*

_____
(City)

I hereby apply for retirement from active duty effective _____ on the basis of service shown hereon.

Stephen B Gillett
X S. B. Gillett
(Name)

_____
(Designation)

OFFICE OF THE DISTRICT COMMANDER

City _____ *Date* _____

Submitted to the Commandant, U. S. Coast Guard, recommending retirement at $_____ per annum, effective at the close of _____

It is certified that the record of service and pay shown on page 2 is correct as shown by the records of this office, and that all Government service shown has been verified.

_____
District Commander.

COAST GUARD HEADQUARTERS, *Washington, D. C.,* _____

Submitted to the Secretary of the Treasury, recommending approval.

_____
Commandant.

FOR USE OF DEPARTMENT

16—20161

RETIREMENT UNDER ACT OF JUNE 20, 1918, AS AMENDED

(In case of disability retirement, execute medical certificate on Form 2523)

Date _____

Commander, _____ ***District,***

_____
(City)

I hereby apply for retirement from active duty effective _____ on the basis of service shown hereon.

Stephen B Tillett
(Name)

_____
(Designation)

OFFICE OF THE DISTRICT COMMANDER

City _____ *Date* _____

Submitted to the Commandant, U. S. Coast Guard, recommending retirement at $_____ per annum, effective at the close of _____

It is certified that the record of service and pay shown on page 2 is correct as shown by the records of this office, and that all Government service shown has been verified.

_____
District Commander.

COAST GUARD HEADQUARTERS, *Washington, D. C.,* _____

Submitted to the Secretary of the Treasury, recommending approval.

_____
Commandant.

FOR USE OF DEPARTMENT

16—20161

Form 207
DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

2507

Personal

(SEE INSTRUCTIONS AND REGULATIONS ON BACK)

APPLICATION FOR MEDICAL EXAMINATION AND TREATMENT OF SICK OR DISABLED EMPLOYEES IN THE ~~LIGHTHOUSE SERVICE~~ U. S. COAST GUARD

Office of the ~~Superintendent of Lighthouses~~ Dist. Coast Guard Officer, 5th Naval District.

Norfolk, Virginia.
(Place)

14 September, 1942.

TO THE MEDICAL OFFICER IN CHARGE,

U. S. PUBLIC HEALTH SERVICE,

Norfolk, Virginia.

SIR:

The bearer, Stephen B. Tillett, Keeper
(Name and title of applicant for medical relief)
is a beneficiary of the U. S. Public Health Service:

1. An officer or member of the crew of a vessel belonging to the Lighthouse Service (including lightship), i. e., the _____
(Name of vessel)

or—

2. A lightkeeper ~~or assistant lightkeeper~~ on duty at Wade Point Light Station, N. C.
(Name of station)

You are requested to examine this applicant and to furnish him with such medical relief as may be required. The signature and description of the applicant appear below.

Signature of employee to be examined _____

Nativity American Age 49 years. Height _____ feet _____ inches.

Color of eyes _____ Color of hair _____

Distinguishing marks _____

*Date of original appointment in the Lighthouse Service 25 January, 1928

†Date of certificate by the Public Health Service that person named passed physical examination, _____, 19____

GLENN C. FONGER,
Ensign, U. S. Coast Guard,
Fifth Naval District.
(Title of officer signing request)

*Fill in only if person to be examined is a lightkeeper or assistant lightkeeper.

†Fill in only in case of lightkeeper or assistant lightkeeper when the date of original appointment in the Lighthouse Service is subsequent to August 27, 1916.

(OVER)

11—5992

Smt MR

75

75

Personnel

2582

TREASURY DEPARTMENT

UNITED STATES COAST GUARD

31 August, 1942.

2 September, 1942.

Wade Point
Light Station.

From: District Coast Guard Officer, 5th Naval District.
To: S. B. Tillett, Keeper,
Wade Point Light Station,
Elizabeth City, N. C.

Subject: Request for transfer.

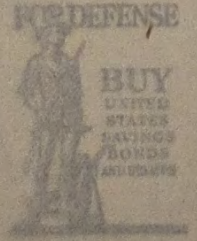
1. In reply to your letter of 31 August, you are advised that selection has already been made to fill the position of Keeper, Roanoke MarshesLight Station.

1. I respectfully request to be considered for a transfer to the subject Light Station as Keeper.

2. The reason for this is that it is nearer My home And would be better for me.

GLENN C. FONGER,
By direction.

S.B.Tillett



Encl 1R

TREASURY DEPARTMENT

UNITED STATES COAST GUARD

31 August, 1942.

Wade Point
Light Station,

From: Keeper, Wade Point Light Station.
To: District Coast Guard Officer, 5th Naval Dist.,

Subject: Transfer To Roanoke Marshes Light Station. N.C.

1. I respectfully request to be considered for a transfer to the subject Light Station as Keeper.

2. The reason for this transfer is it is nearer My home And would be better for My health.

S. B. Tillett

S.B. Tillett

FOR DEFENSE
BUY UNITED STATES SAVINGS BONDS AND STAMPS

75 2500

Personal

TREASURY DEPARTMENT
UNITED STATES COAST GUARD

27 August, 1942.

From: Commander N. C. Manyon.
To: S. B. Tillett, Keeper, Wade Point Light Station, Elizabeth City, N. C.

Subject: Request for transfer.

Reference: (a) Your letter of 25 August, 1942. (75).

1. This office has no knowledge of the statement made in reference (a) that the lights under the Oregon Inlet Lifeboat Station are to be attended by a Light Attendant.

2. It is regretted that your health is poor, and it is ordered that you proceed to the Marine Hospital at Norfolk, Virginia, if you are unfit for duty.

N. C. MANYON.

FOR DEFENSE
BUY UNITED STATES SAVINGS BONDS AND STAMPS

NCM:LMF

TREASURY DEPARTMENT

UNITED STATES COAST GUARD

D. C. G. OFFICER
AUG 27 1942
5TH NAVAL DISTRICT

Wade Point 25 August,1942

From: Keeper,Wade Point Light Station.
To: Commander,N.C.Manyon.

Subject: The group of Light that are on Oregon Inlet Life Boat Station.

1. I understsnd that the subject Light are going to be attended by Light attendant.

2. I Respectfully, request the care of the subject Lights And be stationed ashore.

3. The reason for this change it would be better for My health. On this offshore Station it keeps My Blood pressure above normal,And I am soon going to have to give this Station up.If I were Stationed ashore My Blood pressure would get normal.I would appreate the,care of the subject Light.

4. When I took this Station over My Blood pressure was 140 point and it is 170 point. At present. time

S B Tillett
S.B.Tillett

FOR DEFENSE
BUY UNITED STATES SAVINGS BONDS AND STAMPS

75 75 2500

Reply to

TREASURY DEPARTMENT

UNITED STATES COAST GUARD

D. C. G. OFFICER

Wade Point

17 August, 1942.

AUG 21 1942

21 August, 1942.

5TH NAVAL DISTRICT

From: District Coast Guard Officer, 5th Naval District.
To: S. B. Tillett, Keeper, Wade Point Light Station.

Subject: Quarters allowance.

Reference: (a) Your letter 17 August, 1942.

1. In answer to above reference, you are informed that there has been no change in the arrangement for quarters furnished civilian keepers.

2. The part I dont understand why a Keeper, has to pay for his quarters on Light Station, And a inlisted person get a quarters allowance on same Station.

GLENN C. FONGER,
By direction.

3. Isent there some adjustement for a Lighthouse Keeper, on quarters allowance.

S B Tillett
S.B.Tillett

FOR DEFENSE
BUY
UNITED STATES SAVINGS BONDS AND STAMPS

WLR/lmt

TREASURY DEPARTMENT

UNITED STATES COAST GUARD

D. C. G. OFFICER

Wade Point 17 August,1942.

AUG 21 1942

5TH NAVAL DISTRICT

From: Keeper,Wade Point Light Station,
To: District Coast Guard Officer,5th Naval Dist.,

Subject: Quarters allowance At Coast Guard Lighthouses, On off shore Stations,

1. It is requested information on the subject allowance,Isent the Civilian Lighthouse Keeper,intitled to quarters allowance as well inlisted personal on Light Station,working side by side.

2. The part I dont understand why a Keeper,has to pay for his quarters on Light Station,And a inlisted person get a quarters allowance on same Station.

3. Isent there some adjustement for a Lighthouse Keeper, on quarters allowance.

S B Tillett

S.B.Tillett

FOR DEFENSE



BUY UNITED STATES SAVINGS BONDS AND STAMPS

75 75

Permanent 2-5-60

TREASURY DEPARTMENT

UNITED STATES COAST GUARD

Norfolk, Virginia.

2 June, 1942.

From: District Coast Guard Officer, 5th Naval District.
To: S. B. Tillett, Keeper, Wade Point Light Station.

Subject: Request for transfer.

1. In reply to your letter of 30 May, you are advised that in the event of a vacancy at Croatan Lights, you will be given consideration for transfer thereto.

2. Position desired would be Keeper,.

GLENN C. FONGER,
By direction.

S. B. Tillett

S.B.Tillett.

Encl NR

TREASURY DEPARTMENT

UNITED STATES COAST GUARD

D. C. G. OFFICER

Wade Point JUN 2 1942 30 May, 1942.

COAST GUARD STATION

5TH NAVAL DISTRICT

From: Keeper, Wade Point Light Station.
To: Senior Coast Guard Officer, 5th Naval Dist ,.

Subject: Transfer to Croatan Group Light. N.C.

1. It is requested a transfer to the subject group Light, If a vacancy should accrue in this calender year.

2. Position desired would be Keeper,.

S. B. Tillett

S.B. Tillett.

	INF	ACT
DISTCOM		
CHSTAFF		
MATLDIV		
ACCTS		
CAPT.PT		
COMMUNS		
COM-CTR		
CGRSVRS		
CHCLERK		
DISBURS		
EDUCATL		
ENGCIVL		
ENGMARN		
INTELL		
OPERANS		
ORDNCE		
PERSONL		
PAY		
PURCHAS		
SUPPLY		
FILE		

75

Personnel "Cuts"

TREASURY DEPARTMENT

UNITED STATES COAST GUARD

U. S. COAST GUARD
MAR 23 1942
NORFOLK DISTRICT

Wade Point
COAST GUARD STATION

18 March,1942.

From: Keeper,Wade Point Light Station.
To: Senior Coast Guard Officer,5th Naval District.

Subject: Selective service.

Reference: (a) Your letter 5 March,1942 (75).

1. In compliance with reference (a) You are advise Don Dosson Midgett.Local Board #1 Carteret Coumty Beufort, N.C.

S.B.Tillett

S.B.Tillett

75

WADE POINT
COAST GUARD STATION

TREASURY DEPARTMENT

UNITED STATES COAST GUARD

Elizabeth City, N.C.

31 July, 1941

4 August, 1941.

From: Commander, Norfolk District.
To: S. Tillett, Keeper,
Wade Point Light Station,
Elizabeth City, N. C.

Subject: Injury in the line of duty.

1. With reference to your letter of 31 July, in which you state no time was lost and you received no medical attention on account of your recent injury, you are advised that in this event the only report necessary is the Form C.A.-1. You are directed to execute and forward this report in duplicate at once.

S B Tillett

C. J. SULLIVAN,
By direction.

Did not submit CA-1.

Lmt

Lmt

TREASURY DEPARTMENT

UNITED STATES COAST GUARD

WADE POINT

COAST GUARD STATION

U. S. COAST GUARD

AUG - 2 1941

NORFOLK DISTRICT

Elizabeth City, N.C.

31 July, 1941

From: Keeper, WADE POINT LIGHT STATION.
To: Commander, Norfolk District,

Subject: Injury in the line of duty.

Reference: (a) Your letter date 21 July, 1941. (75)

1. In compliance with reference (a) You are advised there was no time lost and no medical attention on account of the injury.

S. B. Tillett

S.B. TILLETT

75

TREASURY DEPARTMENT

UNITED STATES COAST GUARD

Elizabeth City, N,C.
18 July, 1941

Wade Point
COAST GUARD STATION
JUL 21 1941
NORFOLK DISTRICT

21 July, 1941.

From: Commander, Norfolk District.
To: Keeper, Wade Point Light Station,
Elizabeth City, North Carolina.

Subject: Injury in the line of duty.

1. With reference to your letter of 18 July concerning injury received by you in the line of duty, you are directed to submit usual report on Form C.A.-1. If you received medical attention on account of the injury, or lost any time from work, it will be necessary for you to submit Form C.A.-2 also. In addition Form C.A.-3 must be submitted if time was lost from work.

T. E. MIDGETT,
By direction.

Stephen B Tillett

TREASURY DEPARTMENT

UNITED STATES COAST GUARD

Elizabeth City,N,C.
18 July,1941

Wade Point
COAST GUARD STATION

U. S. COAST GUARD
JUL 21 1941
NORFOLK DISTRICT

From: Keeper,Wade Point Light Station,
To: Commander,Norfolk District,

Subject: Injuery sustained while putting acetylene tanks in motor boat for to be placed on Pasquotank River Light "9

1. I mashed my big toe on left foot while putting acetylene tanks in motor boat,

Stephen B Tillett
Stephen B Tillett

Tillett, Stephen Beasley
(Name in full - Surname first)

Unit Wade Point Lt. Sta. District Norfolk

Born Nov. 28, 1894 (Date) At Wanchese, N. C.

Civil Service Classification ——— Present Position Keeper

Date of Appointment Jan. 25, 1928 Citizenship Amer. Race White

Annual Compensation $1680 $60 $1740 Per Diem No
Pay Allowances Total Yes or No

Total creditable service - to and including 31 March 1940 for retirement under:

Lighthouse Service Retirement Act 14 (Yrs) 6 (Mos) 1 (Days)
Civil Service Retirement Act ——— (Yrs) ——— (Mos) ——— (Das)

Previous Military Service: (Give branch of service and dates between which service was performed: 9-12-24 to 9-11-25 U.S. Coast Guard

2500

75

Preserve

ADDRESS ALL CORRESPONDENCE TO SUPERINTENDENT OF LIGHTHOUSES NORFOLK, VA.

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

Norfolk, Virginia, 29 August, 1940.

Wade Point Light, N.C.
(Station, Depot, or Vessel)

16 August, 1940, 193

From: Commander, Norfolk District.
To: S. B. Tillett, Keeper,
Wade Point Light Station,
Elizabeth City, N. C.

From; Keeper, Wade Point Light Station,
To; Commander, Norfolk District,

Subject: Request for allowance while on offical duty,

1. In reply to your letter of 16 August, you are advised that the regulations do not provide for an allowance in cases of this nature. Therefore, this office cannot reimburse you for funds expended.

returned to station August, 1940. 7:00 A.M. and
1940. For oil suplies and carry mail
to Elizabeth City, N.C.

2. I had motor trouble and was unable to returne sooner. I had to pay my Hotell exspences at Elizabeth City, N.C.

3. Would I be emtitle to quarters allotment onthis tripe If so please advise how I may main[illegible] allotment.

C. J. SULLIVAN,
By direction.

S. B. Tillett
S.B. TILLETT
Keeper,

Borge
We have mail
Normally arrives
Should arrive
on
Dow

ESS ALL COMMUNICATIONS TO
INTENDENT OF LIGHTHOUSES
NORFOLK, VA.

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

FIFTH DISTRICT

Wade Point Light, N.C.
(Station, Depot, or Vessel)

16 August, 1940, 193

From; Keeper, Wade Point Light Station,
To; Commander, Norfolk District,

Subject; Subsistence, quarters allotment while on offical duty,

1. I left Station on 5 August, 1940 at 7;30 A.M. and returned at 10;A.M. 9 August, 1940. For oil suplies and carry mail to Elizabeth City, N.C.

2. I had motor trouble and was unable to returne sooner. I had to pay my Hotell exspences at Elizabeth City, N.C.

3. Would I be emtitle to quarters allotment onthis tripe If so pleas advise how I may maintain this allotment.

S. B. Tillett

S.B. TILLETT

Keeper,

Dorgan
We have never
previously allowed
travel and per diem
in such cases
Dawson
8/29

2500

Personal

Dr. W. W. Johnston
MANTEO, N. C.

U.S. COAST GUARD
JUN 3 1940
NORFOLK DISTRICT

May 25th, 1940.

This is to certify that Stephen B. Tillett, of Wanchese, N.C., Keeper of Wades Point Light Station was under medical treatment and unfit for duty May 3rd to May 6th, 1940, both dates inclusive.

W. W. Johnston,
A. Surg. U.S.P.H.S.

Supt.
Asst Supt.
Chief Clk
Asso Engr.
Asst Engr. (1)
Asst. Engr. (2)
Junior Engr
Hydrog.
Accounts
Purchas ag
Personnel
Cost Kpg.
Prop. Clk
Storeg.
Messenger
Files

U. S. COAST GUARD
JUN 3 1940
NORFOLK DISTRICT

J. C. WEEKS, JR., M. D.
MANTEO, N. C.
—
PHONE 21

This is to certify

S.B.Tillett

That Mr. Steve Tillett

was physically unable to

be on duty at Light-house

because of the condition

of his knee. May 6 - May 13

J. C. Weeks Jr MD

2500

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

U.S. COAST GUARD
MAY 8 1940
NORFOLK DISTRICT

Norfolk, Va. FIFTH DISTRICT

Wanchese, N.C.

11 May, 1940.

From: Commander, Norfolk District.
To: S. B. Tillett,
Wanchese, N. C.

I have your letter of 7 May, advising that you have been detained beyond your normal period of leave due to sickness. Please submit a doctor's certificate, in order that your absence may be charged to sick leave.

M. G. JORY,
By direction.

WLR/MCB.

ESS ALL COMMUNICATIONS TO
INTENDENT OF LIGHTHOUSES
NORFOLK, VA.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

U. S. COAST GUARD
MAY 8 - 1940
NORFOLK DISTRICT

FIFTH DISTRICT
Hanchese, N.C.
(Station, Depot, or Vessel)
May 7, 1940

Commander, Norfolk District
U.S. Coast Guard
Norfolk, Va.
Dear Sir:

I left the station the first of May for seven days leave. I was taken sick on the third of May, therefore being unable to return on the eighth as I intended. I have been under doctors care since the third and will return as soon as I am physically fit.

Respectfully,
L.B.T. Ward
Keeper

Supt
Asst. Supt
Chief Clk.
Asso Engr.
Asst. Engr. (1)
Asst. Engr. (2)
Junior Engr.
Hydrog.
Accounts
Purchasing
Personnel
Cost Kpg
Prop. Clk
Stenog
Messenger
File

Ask for Dr's Certificate
on
8 May 40

2500

Personal

CP-75

U.S. COAST GUARD
MAR 21 1940
NORFOLK DISTRICT

TREASURY DEPARTMENT

UNITED STATES COAST GUARD

Norfolk, Virginia

18 March, 1940.

From: Commander, Norfolk District.
To: All Keepers and Asst. Keepers.

Supt
Asst Supt
Chief Clk
Asso Engr.
Asst Engr. (1)
Asst. Engr. (2)
Junio- Engr.
Hydrog.
Accounts
Purchasing
Personnel
Cost Kpg.
Prop. Clk.
Stenog
Messenger
File

1. You are directed to fill in below the place of your birth and return this letter to District Office by return mail.

Place of Birth Wanchese, N. C. Dare County

Name S. B. Fillett

N. C. MANYON,
By direction.

25-00

Present

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
NORFOLK, VA.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

U. S. COAST GUARD
MAR 21 1940
NORFOLK DISTRICT
FIFTH DISTRICT

Wade Point Light Sta;N.C.
(Station, Depot, or Vessel)

18 March,1940., 193

Supt.
Asst Supt.
Chief Clk
Asso Engr.
Asst Engr. (1)
Asst. Engr. (2)
Junio- Engrs
Hydrog.
Accounts
Purchasing
Personnel
Cost Kpg.
Prop. Clks
Stenog
Messenger
File

Commander,Norfolk District,
U.S.Coast Guard,
Norfolk, Va.

Sir;-

I Respectfully,Request Roanoke Marshes Light, N.C. be put on record for 1940,transfer form,As I dident get a transer form for 1940,

Respectfully,

S.B.Tillett

S.B.Tillett
Keeper,

Form 2654
TREASURY DEPARTMENT
U. S. Coast Guard
July 1935

2500

U. S. COAST GUARD

OFFICIAL DISPATCH

UNIT

DATE 24 FEB.,1940

INCOMING HEADING

HM NR16 Z QUAH 241843 QUAN GR32



TEXT

YOUR 231710 EXCHANGE OF DAVID E QUIDLEY WADE POINT AND STEPHEN B TILLET HOOPER ISLAND MAY BE EFFECTED AS PROPOSED ON FORMS 73A BUT TRAVEL EXPENSES NOT AUTHORIZED ON BASIS INFORMATION GIVEN.

REF: REFER DISPATCH 20 FEBRUARY FILE 531 DASH 75 CONCERNING TRAVEL ORDER D E QUIDLEY WADE POINT TO HOOPER ISLAND LIGHT X PLEASE EXPEDITE

COPY: LIGHTHOUSE PERSONNEL.

Supt. ✓
Asst. Supt.
Chief Clk. ✓
Assoc. Engr.
Asst. Engr. (1)
Asst. Engr. (2)
Junior Engr.
Hydrog.
Accounts
Purchasing
Foreman
Boat Engr.
Prop. Clerk
Storeg.
Messenger
File

OPERATOR'S RECORD

TOR —

(IF RELAYED, SERVICE ON REVERSE)

INITIALS OF "ACTION" OFFICER

FROM

HEADQUARTERS

TO (FOR ACTION)

COM NOR DIST.

	ACKNOWLEDGE
	PRIORITY
R	ROUTINE
	NITE

TO (FOR INFORMATION)

	ACKNOWLEDGE
	PRIORITY
	ROUTINE
	NITE

"ACTION" OFFICER INITIAL AND RETURN ORIGINAL TO RADIOROOM, RETAINING COPY

2227.

U. S. GOVERNMENT PRINTING OFFICE 2—7370

2500 Personal

Norfolk, Va.

9 February, 1940.

From: Commander, Norfolk District.
To: S. B. Tillett,
Wanchese, North Carolina.

You are directed to join the Wade Point Station boat at the Coast Guard Depot, Washington, N.C., on the morning of 13 February, and proceed to that station, where you will take over after checking the property return with the outgoing keeper.

N. C. MANYON,
By direction.

Copy to:

Keeper,
Wade Point Light Station,
Elizabeth City, N.C.

Further orders will be issued to you advising when to report to Hooper Island Light Station.

2500

Wanchese, N. C.
Feb. 7, 1940

Dear Mr. Rebbel,

I am very sorry that I gave you the wrong phone number yesterday. It is 111 instead of 211. You can get in touch with me by mail now as we have two mails a day by airplane.

Sincerely yours,
S. B. Lillist

Supply
Asst: Supply
Chief Clk.
Asst: Payr.
Asst. Engr. (E)
Asst: Engr. (E)
Junior Engr.
Hydrog.
Accounts
Ordering
Personnel ✓
Asst Asst.
Prop. Clk.
Storekp.
Messenger
Mail

CP-75

2500

Norfolk, Virginia

2 February, 1940

From: Commander, Norfolk District.
To: S. B. Tillett, Keeper,
Hooper Island Light Station,
Hoopersville, Maryland.

1. On or about 16 February, 1940 you will be transferred to position of Keeper, Wade Point Light Station, N. C., at your present rate of pay. You will be further advised as to when to report for duty.

N. C. MANYON,
By direction.

Form 73 a

REPORT OF TRANSFER OF APPOINTEE

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, Norfolk DISTRICT.

2 February , 1940

Commandant:
~~COMMISSIONER OF LIGHTHOUSES~~

It is proposed to transfer the following-named employee as indicated, on or about 16 Feb., 1940
(See instructions on reverse side)

Name, Stephen B. Tillett — Position, Keeper

From Hooper Isld. Lt. Sta., Md. — To Wade Pt. Lt. Sta., N. C.

Salary and range, $1680 p.a. (Plus $60 qtrs.) — Salary and range, $1680 p.a. (Plus $60 qtrs.)

Previous incumbent and pay, David E. Quidley, $1860 p.a.

Services terminated, 15 Feb., 1940 — Reason, Exchange of positions between Keeper Wade Pt. & Keeper, Hooper Isld.

/s/ N. C. Manyon,
By direction.

Norfolk, Virginia, 27 Feb. , 1940

The above-referred-to transfer became effective beginning with 16 February, 1940
(Enter effective date in this space if transfer has been actually completed)

EHS 2/16/40 Inst

N. C. MANYON,
By direction.

BUREAU OF LIGHTHOUSES

WASHINGTON

Submitted to the Secretary of Commerce for his information.

For the Commissioner:

Chief of Personnel Division.

11—11251 U.S. GOVERNMENT PRINTING OFFICE: 1934

2500 75

TREASURY DEPARTMENT

UNITED STATES COAST GUARD

Norfolk, Virginia

32631

2d Endorsement

16 November, 1939

Returned to Commandant, Norfolk Navy Yard, Portsmouth, Va., with request that the dates on which Mr. Tillett's pay was increased to $.65, $.70, and $.80 per hour respectively, be furnished this Office.

By direction of the Commander, Norfolk District:

Very Truly yours,

N. C. Manyon,
Superintendent of Lighthouses.

U. S. COAST GUARD
DEC - 5 1939
NORFOLK DISTRICT

NORFOLK NAVY YARD

3rd Endorsement

PD

LL/S.B.T.(MAT) 2299

4 DEC 1939

Superintendent of Lighthouses,
United States Coast Guard,
Norfolk, Virginia.

Supt
Asst Supt.
Chief Clk
Asso Engr
Asst Engr. (1)
Asst. Engr. (2)
Junior Engr
Hydrog.
Accounts
Purchasing
Personnel
Cost Kpg
Prop. Clk.
Stenog
Messenger
Elec

My dear Sir:

Returned with the information that Mr. Tillett's pay was increased to $.65, $.70, and $.80 per hour on May 1, 1918, September 16, 1918, and November 9, 1918, respectively.

By direction of the Commandant,

Very respectfully,

J. F. O'MARA,
Captain (SC), U.S.N.

LMF

TREASURY DEPARTMENT

UNITED STATES COAST GUARD

Norfolk, Virginia

31220

3 November, 1939

Commandant,
Norfolk Navy Yard,
Portsmouth, Va.

Dear Sir:

Stephen B. Tillett claims he was employed in the Norfolk Navy Yard from January 23, 1918 to May 17, 1919 as Shipwright, 1st Class, pay $.80 per hour.

It will be appreciated if you will make a statement verifying this service.

By direction of the Commander, Norfolk District:

U. S. COAST GUARD
NOV 15 1939
NORFOLK DISTRICT

Very truly yours,

N. C. Manyon,
Superintendent of Lighthouses.

LL/S.B.T.(MAT) 1042

NORFOLK NAVY YARD
1st Endorsement

PD.

Supt.
Asst Supt.
Chief Clk
Asso Engr.
Asst Engr. (1)
Asst. Engr. (2)
Junio- Engr.
Hydrog.
Accounts
Purchasing
Personnel
Cost Kpg.
Prop. Clks
Stenog
Messenger
File

Superintendent of Lighthouses,
United States Coast Guard,
Norfolk, Virginia.

14 NOV 1939

My dear Sir:

The records of the Yard show that Mr. Tillett was employed as stated above, with pay at the rate of $.53, $.65, $.70 and $.80 per hour, the last two rates being 1st class.

By direction of the Commandant,

Very respectfully,

J. F. O'MARA,
Captain (SC), U.S.N.

Norfolk, Virginia

2d Endorsement

16 November, 1939

Returned to Commandant, Norfolk Navy Yard, Portsmouth, Va., with request that the dates on which Mr. Tillett's pay was increased to $.65, $.70, and $.80 per hour respectively, be furnished this Office.

By direction of the Commander, Norfolk District:

Very Truly yours,

N. C. Manyon,
Superintendent of Lighthouses.

LMF

Norfolk, Virginia

3 November, 1939

Commandant,
Norfolk Navy Yard,
Portsmouth, Va.

Dear Sir:

Stephen B. Tillett claims he was employed in the Norfolk Navy Yard from January 23, 1918 to May 17, 1919 as Shipwright, 1st Class, pay $.80 per hour.

It will be appreciated if you will make a statement verifying this service.

By direction of the Commander, Norfolk District:

Very truly yours,

N. C. Manyon,
Superintendent of Lighthouses.

NORFOLK NAVY YARD 14 Nov. 1939.

LL/S.B.T.(MAT) 1st Endorsement

Superintendent of Lighthouses,
United States Coast Guard,
Norfolk, Virginia.

My dear Sir:

The records of the Yard show that Mr. Tillett was employed as stated above, with pay at the rate of $.53, $.65, $.70 and $.80 per hour, the last two rates being 1st class.

By direction of the Commandant,

Very respectfully,

/s/ J. F. O'Mara,
Captain (SC), U.S.N.

WLR:MCB

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

OCT 5 1939
NORFOLK DISTRICT
FIFTH DISTRICT

Hooper Island Light Station
(Station, Depot, or Vessel)

7 October, 1939.

From: Commander, Norfolk District.

To: Keeper S. B. Tillett,
Hooper Island Light Station,
Hoopersville, Md.

In answer to your letter of 29 September, you are advised that in event of vacancy in position of keeper of Wade Point Light Station, N. C., you would be given every consideration.

N. C. Manyon,
Superintendent of Lighthouses,
By direction.

Respectfully,
S. B. Tillett
S.B.Tillett

COMMUNICATIONS TO
DENT OF LIGHTHOUSES
NORFOLK, VA.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

U. S. COAST GUARD
OCT 5 1939
NORFOLK DISTRICT
FIFTH DISTRICT

Hooper Island Light Station
(Station, Depot, or Vessel)

Sept. 29th 1939, 193

Commander Norfolk District
Norfolk, Va.

Supt
Asst Supt
Chief Clk
Asso Engr.
Asst Engr. (1)
Asst. Engr. (2)
Junio- Engr.
Hydrog
Accounts
Purchas ag
Personnel
Cost Kpg.
Prop. Clk
Storeg
Messeng
File

Dear Sir:-

It is requested that, in case a vacancy occurs in the position of keeper at Wade's Point Light Station, North Carolina, I be considered in filling such vacancy,

Respectfully,
S. B. Tillett
S.B.Tillett

2500

WLR/JCM

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
NORFOLK, VA.

Treasury Department,
U.S.C.G.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

SEP 9 1939

FIFTH DISTRICT

Hooper Island Light Sta.
15 September, 1939

September 7, 1939

From: Commander, Norfolk District.

To: S.B. Tillett, Keeper,
Hooper Island Light Station,
Hooperville, Maryland.

1. In connection with your letter of the 7th, I regret to advise that at the present time we are unable to approve leave of absence for keepers for a period of more than eight days at one time. Under the new requirement we are no longer able to secure substitutes locally. When all vacancies are filled by Coast Guard personnel, we will have available two additional keepers for relief purposes. When these men are available it will probably be the policy of this office to grant leave of absence in meritorious cases for periods longer than eight days.

Respectfully,

M. G. Jory
Asst. Superintendent of Lighthouses
By direction.

S.B. Tillett
Keeper.

Treasury Department.
U.S.C.G.

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
NORFOLK, VA.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

SUPT. OF LIGHTHOUSES
SEP 9 1939
NORFOLK, VA.

FIFTH DISTRICT

Hooper Island Light Sta.
(Station, Depot, or Vessel)

September 7, 1939

Office of
The Commander
Norfolk District
U.S. Coast Guard, Norfolk, Va.

Dear,Sir;-

I Respuckfully request twenty days shore leave, I am unable to take leave monthly,As it consume four days travle,And cost me twenty dollars round trip,

Respectfully,

S.B.Tillett

S.B.Tillett

Keeper,

Supt.
Asst Supt.
X Chief Clk
Asso Engr.
Asst Engr. (1)
Asst. Engr. (2)
Junior Engr.
Hydrog.
Accounts
Purchasing
Personnel
Cost Kpg.
Prop. Clk.
Stenog
Messenger
File

x See me
Tell her
attn

Form 78

Treasury Department
DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

SEP 9 1939 — SUPT. OF LIGHTHOUSES — NORFOLK, VA.

APPLICATION FOR LEAVE OF ABSENCE

Hooper Island Light Sta., , September 7, , 1939
(Station) (Vessel)

Commander,
~~SUPERINTENDENT OF LIGHTHOUSES~~, Norfolk, DISTRICT:

(a) I respectfully request that I be granted 20 days of liberty or leave, from 10/9/39 to 10/29/39, inclusive, 19__ I have had _____ days liberty or leave to date during this calendar year.

(b) I respectfully request that my absence of _____ days, from _____ to _____, inclusive, 19__, during which period I certify, on honor, that I was incapacitated for duty by reason of illness, be charged to sick leave.

(See reverse side for physician's certificate and sick-leave affidavit)

Name and address of the substitute light keeper I propose to furnish:

_____, _____
(Name) (P. O. address)

If leave is granted, my address during absence will be as follows, and any change will be reported to the officer in charge:

_____, WANCHESE, N.C., , N.C.
(Street or R. D. route) (City) (State)

Forwarded. Approval recommended.
Proposed substitute is considered satisfactory and competent.

S. B. Lillett
(Applicant's signature)

S. B. Lillett
(Officer in charge)

Keeper
(Title)

AUTHORITY

OFFICE OF SUPERINTENDENT, _____ DISTRICT, _____, 19__

The above application for leave is approved for _____ days, from _____ to _____, inclusive, 19__

Substitute _____ be furnished during this absence at rate of $_____
(Insert "must" or "need not")

(Submit time check.) _____

ACTUAL ABSENCE

Absence begun: At _____ M. _____, 19__
(State nearest hour)

Returned to duty: At _____ M. _____, 19__
(State nearest hour)

_____
(Applicant)

Certified correct and forwarded.

_____
(Immediate superior)

FINAL APPROVED RECORD

Period of absence: _____ days.

Charged: Annual _____ days.

Sick _____ days.

L. W. O. P. _____ days.

U. S. GOVERNMENT PRINTING OFFICE 11—882

Treasury Department

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

SUPT. OF LIGHTHOUSES SEP 9 1939 NORFOLK, VA.

APPLICATION FOR LEAVE OF ABSENCE

Hooper Island Light Station. September 7, 1939
(Station) (Vessel)

Commander,

~~SUPERINTENDENT OF LIGHTHOUSES, Norfolk~~ DISTRICT:

(a) I respectfully request that I be granted 20 days of liberty or leave, from 10/9/39 to 10/29/39, inclusive, 19____ I have had _____ days liberty or leave to date during this calendar year.

(b) I respectfully request that my absence of _____ days, from _____ to _____, inclusive, 19____, during which period I certify, on honor, that I was incapacitated for duty by reason of illness, be charged to sick leave.

(See reverse side for physician's certificate and sick-leave affidavit)

Name and address of the substitute light keeper I propose to furnish:

_____, _____
(Name) (P. O. address)

If leave is granted, my address during absence will be as follows, and any change will be reported to the officer in charge:

_____, Wanchese, N. C., N. C.
(Street or R. D. route) (City) (State)

Forwarded. Approval recommended. Proposed substitute is considered satisfactory and competent.

S. B. Lillett
(Officer in charge)

S. B. Lillett
(Applicant's signature)

Keeper,
(Title)

AUTHORITY

OFFICE OF SUPERINTENDENT, _____ DISTRICT, _____, 19____

The above application for leave is approved for _____ days, from _____ to _____, inclusive, 19____

Substitute _____ be furnished during this absence at rate of $_____
(Insert "must" or "need not")

(Submit time check.)

ACTUAL ABSENCE

Absence begun: At _____ M. _____, 19____
(State nearest hour)

Returned to duty: At _____ M. _____, 19____
(State nearest hour)

_____
(Applicant)

Certified correct and forwarded.

_____
(Immediate superior)

FINAL APPROVED RECORD

Period of absence: _____ days.

Charged: Annual _____ days.

Sick _____ days.

L. W. O. P. _____ days.

U. S. GOVERNMENT PRINTING OFFICE 11—882

Form 78

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

SUPT. OF LIGHTHOUSES SEP 2 1939 NORFOLK, VA

APPLICATION FOR LEAVE OF ABSENCE

Hooper Island Light Sta., 7/27/39, 19__
(Station) (Vessel)

SUPERINTENDENT OF LIGHTHOUSES, Norfolk, DISTRICT:

(a) I respectfully request that I be granted 16 days of liberty or leave, from 8/10/39 to 8/25/39, inclusive, 19__ I have had _____ days liberty or leave to date during this calendar year.

(b) I respectfully request that my absence of _____ days, from _____ to _____, inclusive, 19__, during which period I certify, on honor, that I was incapacitated for duty by reason of illness, be charged to sick leave.

(See reverse side for physician's certificate and sick-leave affidavit)

Name and address of the substitute light keeper I propose to furnish:

E.E.Tyler, Hoopersville, Md.
(Name) (P. O. address)

Supt. Asst Supt. Chief Clk Asso Engr Asst Engr Asst. Engr. (2) Junior Engr Hydrog. Accounts Purchasing Personnel Coast Kpg Prop. Clk Storeg Messenger Elec

If leave is granted, my address during absence will be as follows, and any change will be reported to the officer in charge:

_____, Wanchese, N.C., N.C.
(Street or R. D. route) (City) (State)

Forwarded. Approval recommended. Proposed substitute is considered satisfactory and competent.

S. B. Lillett
(Applicant's signature)

S. B. Lillett
(Officer in charge)

Keeper.
(Title)

LMF

AUTHORITY

OFFICE OF ~~SUPERINTENDENT~~ Commander, Norfolk DISTRICT, July 29, 1939

The above application for leave is approved for sixteen days, from Aug. 10 to Aug. 25, inclusive, 1939 Time sheets and service cards are herewith.

Substitute may (Insert "must" or "need not") be furnished during this absence at rate of $ 100. p.m. for 8 days.

(Return this form upon your return to duty.
(Submit time check.)

By direction:
N. C. Manyon,
~~Superintendent of Lighthouses.~~

ACTUAL ABSENCE

Absence begun: At 7 A. M. 8/9, 1939
(State nearest hour)

Returned to duty: At 5 P. M. 8/26, 1939
(State nearest hour)

S. B. Lillett
(Applicant)

Certified correct and forwarded.

S. B. Lillett
(Immediate superior)

FINAL APPROVED RECORD

Period of absence: _____ days.

Charged: Annual _____ days.

Sick _____ days.

L. W. O. P. _____ days.

U. S. GOVERNMENT PRINTING OFFICE 11—882

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

APPLICATION FOR LEAVE OF ABSENCE

Hooper Island Light Sta., July 27, 1939
(Station) (Vessel)

SUPERINTENDENT OF LIGHTHOUSES, Norfolk, DISTRICT:

(a) I respectfully request that I be granted 16 days of liberty or leave, from 8/10/39 to 8/25/39, inclusive, 19___ I have had _____ days liberty or leave to date during this calendar year.

(b) I respectfully request that my absence of _____ days, from _____ to _____, inclusive, 19___, during which period I certify, on honor, that I was incapacitated for duty by reason of illness, be charged to sick leave.

(See reverse side for physician's certificate and sick-leave affidavit)

Name and address of the substitute light keeper I propose to furnish:

E.E.Tyler. (Name), Hoopersville, Md. (P. O. address)

If leave is granted, my address during absence will be as follows, and any change will be reported to the officer in charge:

_____ (Street or R. D. route), Wanchese, N.C. (City), N.C. (State)

Forwarded. Approval recommended.
Proposed substitute is considered satisfactory and competent.

S.B.Tillett
(Officer in charge)

S.B.Tillett
(Applicant's signature)

Keeper.
(Title)

LMF

AUTHORITY

OFFICE OF ~~SUPERINTENDENT~~ Commander, Norfolk DISTRICT, July 29, 1939

The above application for leave is approved for sixteen days, from Aug. 10 to Aug. 25, inclusive, 1939 Time sheets and service cards are herewith.

Substitute may (Insert "must" or "need not") be furnished during this absence at rate of $ 100. p.m. for 8 days.

(Return this form upon your return to duty.
(Submit time check.)

By direction:
N. C. Manyon,
Superintendent of Lighthouses.

ACTUAL ABSENCE

Absence begun: At _____ M. _____, 19___
(State nearest hour)

Returned to duty: At _____ M. _____, 19___
(State nearest hour)

_____
(Applicant)

Certified correct and forwarded.

_____
(Immediate superior)

FINAL APPROVED RECORD

Period of absence: _____ days.

Charged: Annual _____ days.

Sick _____ days.

L. W. O. P. _____ days.

U. S. GOVERNMENT PRINTING OFFICE 11—682

2550

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
NORFOLK, VA.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

SUPT. OF LIGHTHOUSES
JUL 11 1939
NORFOLK, VA.

FIFTH DISTRICT

Sta.

Hoopers Island Lgt.
(Station, Depot, or Vessel)

July 9, 1939

Supt.
Asst. Supt.
Chief Clk.
Asso. Engr.
Asst. Engr. (1)
Asst. Engr. (2)
Junior Engr.
Hydrog.
Accounts
Purchasing
Storekeeper
Cost Kpg.
Prop. Clk.
Stenog.
Messenger

Staff Officer,
Commander Norfolk District,
U. S. C. G.
Norfolk, Va.

Dear Sir:-

I respectfully request to be considered as Keeper of Roanoke Marshes Light Station, N. C.

Respectfully,

S. B. Tillett
Keeper.

LMF

July 7, 1939

FROM: Commander Norfolk District

TO: H. T. Austin, Keeper,
Cape Charles Lt. Sta.,
Townsend, Virginia.

Also sent to: S. B. Tillett, Keeper,
Hooper Island Light Station,
Hoopersville, Maryland.

Advise by return mail whether or not you desire consideration for transfer to position of Keeper, Roanoke Marshes Light Station, N. C. Pay would be at the rate of $1740 per annum.

By direction:

N. C. Manyon,
Superintendent of Lighthouses, U.S.C.G.

2500

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
NORFOLK, VA.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

SUPT. OF LIGHTHOUSES
MAY
25
1939
NORFOLK, VA.

FIFTH DISTRICT

Hooper Island Light Station
(Station, Depot, or Vessel)

May 23rd, 1939, 193

Superintendent of Lighthouses
Norfolk, Va.

Supt.
Asst. Supt.
Chief Clk.
Asso. Engr.
Asst. Engr.
Asst. Engr.
Insp. Engr.
Hydrog.
Accounts
Purchasing
Personnel
Cost Kpg.
Prop. Clk.
Storekeeper
Clk.

OK
WR

Dear Sir:-

It is requested that I be granted sixteen days leave beginning June 10th, 1939, and ending June 26th, 1939,

There are no Forms number 76 on the station,

Respectfully,
S.B. Tillett
S.B. Tillett
Keeper

Can substitute be provided

Sent
5/29/39
jmt

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
NORFOLK, VA.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

SUPT. OF LIGHTHOUSES
MAY
25
1939
NORFOLK, VA.

FIFTH DISTRICT

Hooper Island Light Station
(Station, Depot, or Vessel)

May 23rd, 1939, 193

Superintendent of Lighthouses
Norfolk, Va.

Dear Sir;-

It is requested that I be granted sixteen days leave beginning June 10th, 1939, and ending June 26th, 1939,

There are no Forms number 76 on the station,

Respectfully,

S.B. Tillett

S.B. Tillett

Keeper

Form 79 2500

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

LIGHT & LIGHTHOUSES JUN 30 1939 NORFOLK VA

APPLICATION FOR LEAVE OF ABSENCE

Hooper Island Lt. Sta., May 23, 1939
(Station) (Vessel)

SUPERINTENDENT OF LIGHTHOUSES, 5th DISTRICT:

(a) I respectfully request that I be granted sixteen days of liberty or leave, from June 10 to June 25, inclusive, 1939 I have had _____ days liberty or leave to date during this calendar year.

(b) I respectfully request that my absence of _____ days, from _____ to _____, inclusive, 19____, during which period I certify, on honor, that I was incapacitated for duty by reason of illness, be charged to sick leave.

(See reverse side for physician's certificate and sick-leave affidavit)

Name and address of the substitute light keeper I propose to furnish:

E.E.Tyler, (Name) Hoopersville,Maryland. (P. O. address)

If leave is granted, my address during absence will be as follows, and any change will be reported to the officer in charge:

S.B.Tillett (Street or R. D. route), Wanchese, N.C. (City), N.C. (State)

Forwarded. Approval recommended.
Proposed substitute is considered satisfactory and competent.

S. B. Tillett
(Officer in charge)

S. B. Tillett
(Applicant's signature)

Keeper
(Title)

LMF

AUTHORITY

OFFICE OF SUPERINTENDENT, 5th DISTRICT, May 29, 1939

The above application for leave is approved for sixteen days, from June 10 to June 25, inclusive, 1939

Substitute must (Insert "must" or "need not") be furnished during this absence at rate of $ 100.00 p.m. after the Assistant remains alone eight days.

(Submit time check.)

N. C. Manyon, Supt. of Lighthouses.

ACTUAL ABSENCE

Absence begun: At 600 A.M. 6/10, 1939
(State nearest hour)

Returned to duty: At 3:00 P.M. 6/26, 1939
(State nearest hour)

S. B. Tillett
(Applicant)

Certified correct and forwarded.

S. B. Tillett
(Immediate superior)

FINAL APPROVED RECORD

Period of absence: _____ days.

Charged: Annual _____ days.

Sick _____ days.

L. W. O. P _____ days.

U. S. GOVERNMENT PRINTING OFFICE 11—882

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

APPLICATION FOR LEAVE OF ABSENCE

Hooper Island Lt. Sta., May 23, 1939
(Station) (Vessel)

SUPERINTENDENT OF LIGHTHOUSES, 5th DISTRICT:

(*a*) I respectfully request that I be granted sixteen days of liberty or leave, from June 10 to June 25, inclusive, 1939. I have had _____ days liberty or leave to date during this calendar year.

(*b*) I respectfully request that my absence of _____ days, from _____ to _____, inclusive, 19____, during which period I certify, on honor, that I was incapacitated for duty by reason of illness, be charged to sick leave.

(See reverse side for physician's certificate and sick-leave affidavit)

Name and address of the substitute light keeper I propose to furnish:

_____, _____
(Name) (P. O. address)

If leave is granted, my address during absence will be as follows, and any change will be reported to the officer in charge:

_____, _____, _____
(Street or R. D. route) (City) (State)

Forwarded. Approval recommended.
Proposed substitute is considered satisfactory and competent.

S. B. Tillett
(Applicant's signature)

_____
(Officer in charge)

Keeper
(Title)

LMF

AUTHORITY

OFFICE OF SUPERINTENDENT, 5th DISTRICT, May 29, 1939

The above application for leave is approved for sixteen days, from M June 10 to June 25, inclusive, 1939

Substitute must (Insert "must" or "need not") be furnished during this absence at rate of $100.00 p.m. after the Assistant remains alone eight days.

(Submit time check.)

N. C. Manyon, Supt. of Lighthouses.

ACTUAL ABSENCE

Absence begun: At _____ M. _____, 19____
(State nearest hour)

Returned to duty: At _____ M. _____, 19____
(State nearest hour)

_____
(Applicant)

Certified correct and forwarded.

_____
(Immediate superior)

FINAL APPROVED RECORD

Period of absence: _____ days.

Charged: Annual _____ days.

Sick _____ days.

L. W. O. P. _____ days.

U. S. GOVERNMENT PRINTING OFFICE 11—882

2522

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
NORFOLK, VA.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

SUPT. OF LIGHTHOUSES
MAY
25
1939
NORFOLK, VA.

FIFTH DISTRICT

Hooper Island Light Station
(Station, Depot, or Vessel)

May 20th, 1939, 193

Supt.
Asst Sup.
Chief Cl.
Asso Eng
Asst Engr. (1)
Asst. Engr. (2)
Junior Eng
Hydrog.
Accounts
Purchasing
Personnel
Cost Kpg
Prop. Cl.
Stenog
Messenger
File

Superintendent of Lighthouses
Norfolk, Va.

Dear Sir;-

When filling out the form at the beginning of this year showing the stations to which I desired to be transferred, I included Newport News Middleground Light Station.

As I no longer desire this station, it is requested that this be stricken from the list,

Respectfully,
S. B. Tillett
S.B.Tillett

Keeper

Form 76

SHORE LIBERTY OR LEAVE OF ABSENCE OF KEEPERS

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

SUPT. OF LIGHTHOUSES NORFOLK, VA. APR 4 1939
SUPT. OF LIGHTHOUSES NORFOLK, VA. MAY 3 1939

REQUEST

Hooper Island Light Station, April 1st, 1939, 191
(Station.)

Supt.
LIGHTHOUSE ~~INSPECTOR~~, 5th DISTRICT:

I respectfully request that I be granted 16 days of shore liberty or leave, from 4/13/39 to 4/29/39, inclusive, 191 . I have had ..... days shore liberty or leave to date during this calendar year.

This application for shore liberty or leave is made in accordance with regulations governing this subject for this class station and with the understanding that I furnish, if required, at my own expense, a substitute competent in all respects to perform my duties and who will be satisfactory to you.

The name and address of the substitute I propose to furnish follow:

E.E.Tyler, Hoopersville, Md.
(Name.) (P. O. Address.)

If leave is granted, my address during absence will be as follows, and any change will be reported to the keeper in charge of the station:

....., Wanchese, N.C., ..., N.C.
(Street or R. D. Route.) (City.) (State.)

Forwarded. Approval recommended.
Proposed substitute is considered satisfactory and competent.

S.B.Tillett
Keeper in charge.

S.B.Tillett
(Applicant's signature.)

Keeper.
(Title.)

LMF

AUTHORITY

OFFICE OF Supt. ~~INSPECTOR~~, 5th DISTRICT, April 5, 1939, 191

The above application for shore liberty or leave is hereby approved for seventeen days, from April 13 to April 29, inclusive, 1939.

Substitute must be furnished ~~during this absence~~ during eight days of this absence
(Insert "must" or "need not.")

Return this form upon your return to duty.

Time sheet and service card are herewith.

N. C. Manyon,
Supt. ~~Inspector~~, 5th *Lighthouse District.*

FINAL REPORT

Absence begun: At 11th M. 9 A.M., 1939, 191 .
(State nearest hour.)

Returned to duty: At 26th M. 9 A.M., 1939 .
(State nearest hour.)

Period of absence: 15 days.

Period charged: ..... days.

Certified correct and forwarded.

S.B.Tillett
Keeper in charge.

S.B.Tillett
(Applicant's signature.)

Keeper
(Title.)

11—882

Form 76

SHORE LIBERTY OR LEAVE OF ABSENCE OF KEEPERS

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

BUR. OF LIGHTHOUSES
APR 4 1939
NORFOLK, VA.

Sat. 8 days

REQUEST

Hooper Island Light Station, April 1st, 1939, 191
(Station.)

LIGHTHOUSE ~~INSPECTOR~~ Supt., 5th DISTRICT:

I respectfully request that I be granted 10 days of shore liberty or leave, from 4/13/39 to 4/29/39, inclusive, 191 . I have had ..... days shore liberty or leave to date during this calendar year.

This application for shore liberty or leave is made in accordance with regulations governing this subject for this class station and with the understanding that I furnish, if required, at my own expense, a substitute competent in all respects to perform my duties and who will be satisfactory to you.

The name and address of the substitute I propose to furnish follow:

E.E.Tyler, (Name.) Hoopersville, Md. (P. O. Address.)

If leave is granted, my address during absence will be as follows, and any change will be reported to the keeper in charge of the station:

..... (Street or R. D. Route.) Wanchese, N.C. (City.) N.C. (State.)

Forwarded. Approval recommended.
Proposed substitute is considered satisfactory and competent.

S B Tillett
Keeper in charge.

S. B. Tillett
(Applicant's signature.)

Keeper. (Title.)

LMF

AUTHORITY

OFFICE OF ~~INSPECTOR~~ Supt., 5th DISTRICT, April 5, 1939, 191

The above application for shore liberty or leave is hereby approved for seventeen days, from April 13 to April 29, inclusive, 1939.

Substitute must (Insert "must" or "need not.") be furnished ~~during this absence~~ during eight days of this absence

Return this form upon your return to duty.

Time sheet and service card are herewith.

N. C. Manyon,
~~Inspector~~ Supt., 5th *Lighthouse District.*

FINAL REPORT

Absence begun: At ..... M. (State nearest hour.), 191 .

Returned to duty: At ..... M. (State nearest hour.), 191 .

Period of absence: ..... days.

Period charged: ..... days.

Certified correct and forwarded.

..... (Applicant's signature.)

..... *Keeper in charge.*

11—882 (Title.)

Form 76
(Ed. 11-22-28)

SHORE LIBERTY OR LEAVE OF ABSENCE OF KEEPERS

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

SUPT. OF LIGHTHOUSES JAN 23 1939 NORFOLK, VA.
SUPT. OF LIGHTHOUSES MAR 17 1939 NORFOLK, VA.

REQUEST

Hooper Island Light Sta, (Station), January 27, 1939

SUPERINTENDENT OF LIGHTHOUSES, Fifth DISTRICT:

I respectfully request that I be granted sixteen days of shore liberty or leave, from Feb. 10 to Feb. 26, inclusive, 1939. I have had 0 days shore liberty or leave to date during this calendar year.

This application for shore liberty or leave is made in accordance with regulations governing this subject for this class station and with the understanding that I furnish, if required, at my own expense, a substitute competent in all respects to perform my duties and who will be satisfactory to you.

The name and address of the substitute I propose to furnish follow:

E.E.Tyler, (Name), Hoopersville, Md. (P. O. Address)

If leave is granted, my address during absence will be as follows, and any change will be reported to the keeper in charge of the station:

(Street or R. D. Route), Wanchese, N.C. (City), N.C. (State)

Forwarded. Approval recommended.
Proposed substitute is considered satisfactory and competent.

S. B. Lillett
Keeper.

S. B. Lillett
(Applicant's signature)

Keeper
(Title)

LMF

AUTHORITY

OFFICE OF SUPERINTENDENT, 5th DISTRICT, January 23, 1939

The above application for shore liberty or leave is hereby approved for sixteen days, from Feb. 10 to Feb. 26, inclusive, 1939

Substitute must (Insert "must" or "need not") be furnished during this absence. after Asst. Keeper has been alone eight days.

Return this form upon your return to duty.

For and in absence of Supt.:
T. S. Johnson,
Asst. *Superintendent,* 5th *Lighthouse District.*

FINAL REPORT

Absence begun: At 1 P.M. Feb 11, (State nearest hour), 1939.

Returned to duty: At 1 P.M March 8, (State nearest hour), 1939.

Period of absence: 25 days.

Period charged: ____ days.

Certified correct and forwarded.

S. B. Lillett
Keeper.

S. B. Lillett
(Applicant's signature)

Keeper
(Title)

11—882 GOVERNMENT PRINTING OFFICE

Form 76
(Ed. 11-22-28)

SHORE LIBERTY OR LEAVE OF ABSENCE OF KEEPERS

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

SUPT. LIGHTHOUSES JAN 23 1939 NORFOLK, VA.

lmt

REQUEST

Hooper Island Light Sta;, January 27, 1939
(Station)

SUPERINTENDENT OF LIGHTHOUSES, Fifth DISTRICT:

I respectfully request that I be granted sixteen days of shore liberty or leave, from Feb, 10 to Feb, 26, inclusive, 1939. I have had 0 days shore liberty or leave to date during this calendar year.

This application for shore liberty or leave is made in accordance with regulations governing this subject for this class station and with the understanding that I furnish, if required, at my own expense, a substitute competent in all respects to perform my duties and who will be satisfactory to you.

The name and address of the substitute I propose to furnish follow:

E.E.Tyler (Name), Hoopersville,Md. (P. O. Address)

If leave is granted, my address during absence will be as follows, and any change will be reported to the keeper in charge of the station:

(Street or R. D. Route), Wanchese, N.C. (City), N.C. (State)

Forwarded. Approval recommended.
Proposed substitute is considered satisfactory and competent.

S. B. Tillett
Keeper.

S. B. Tillett
(Applicant's signature)

Keeper.
(Title)

LMF

AUTHORITY

OFFICE OF SUPERINTENDENT, 5th DISTRICT, January 23, 1939

The above application for shore liberty or leave is hereby approved for sixteen days, from Feb. 10 to Feb. 26, inclusive, 1939

Substitute must (Insert "must" or "need not") be furnished during this absence. after Asst. Keeper has been alone eight days.

For and in absence of Supt.:
T. S. Johnson,
Asst. *Superintendent,* 5th *Lighthouse District.*

Return this form upon your return to duty.

FINAL REPORT

Absence begun: At ____ M. (State nearest hour), 19____.

Returned to duty: At ____ M. (State nearest hour), 19____.

Period of absence: ____ days.

Period charged: ____ days.

Certified correct and forwarded.

(Applicant's signature)

(Title)

Keeper.

11—882 GOVERNMENT PRINTING OFFICE

2500

CROSS REFERENCE SHEET

Jan. 24, 1939

Date [redacted] 1938

Letter From:

S. B. Tillett

Operating instructions for motor boat
compiled as per Superintendent's instructions

contained in letter of January 19, 1939

Subject: re: Asst. Keeper Kenneth H.Dickerson.

Filed in Hooper Instal Light Station Folder.

Filed:

Referred To:

Copy To:

6-6-38 -B-

2500

LMF

DEPARTMENT OF COMMERCE

Lighthouse Service

Fifth District

Norfolk, Virginia,
January 19, 1939.

DISTRICT CIRCULAR NO. 363.

To all Resident Stations:

Subject: Award of Efficiency Pennant and Stars to Light Stations.

1. Below are listed keepers and their stations awarded efficiency pennant and stars for the calendar year ended December 31, 1938. In arriving at these awards, this Office complied strictly with Paragraph 464 of Regulations, requiring an unusual degree of discrimination in the awards. Excellence in handling correspondence, property accounts and economy in the use of supplies was taken into account, as well as excellence in the conditions of station.

EFFICIENCY PENNANT: To Craighill Channel Front Rg. Lt. Sta., Md.

E. B. Austin - Keeper
M. D. Crockett - Asst. Keeper

COMMISSIONER'S EFFICIENCY STAR (3)

E. B. Austin.....Craighill Chan. Front Rg. Lt. Sta.,Md
J. R. Edwards.....Deepwater Shoal Lt. Sta., Va.
W. M. Goeshy.....Piney Point Lt. Sta., Md.

SUPERINTENDENT'S EFFICIENCY STAR (9)

S. B. Tillett.....Hooper Island Lt. Sta., Md.
N. H. Lewis.....Love Point Lt. Sta., Md.
E. S. Farrow.....Lower Cedar Point Lt. Sta., Md.
L. E. Tillett.....Old Plantation Flats Lt. Sta., Va.
L. E. Bozman.....Solomons Lump Lt. Sta., Md.
F. R. Lewis.....Stingray Point Lt. Sta., Va.
E. M. Hayman.....Thimble Shoal Lt. Sta., Va.
J. C. Lewis.....Upper Cedar Point Lt. Sta., Md.
B. D. Preston.....Windmill Point Lt. Sta., Va.

N. C. MANYON,
SUPERINTENDENT OF LIGHTHOUSES.

Personal

Commendation

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

NCM:LMF

JAN 11 1939

Hooper Island Light Sta.

January 11, 1939

S. B. Tillett, Keeper,
Hooper Island Light Station,
Hoopersville, Maryland.

This Office desires to acknowledge your letter of January 7, 1939 in which it is stated that you had rendered assistance to the Captain of the power boat NORTHLAND in that you had assisted him in repairing the motor of the vessel and permitted him to proceed on his journey.

This Office is pleased to note the assistance rendered, and your action in this matter is commended.

N. C. Manyon,
Superintendent of Lighthouses.

S. B. Tillett
S.B. Tillett
Keeper.

Wanee Parker
Tangier, Va.
Captain.

...ATIONS TO
...F LIGHTHOUSES
...OLK, VA.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

SUPT. OF LIGHTHOUSES JAN 11 1939 NORFOLK, VA.

FIFTH DISTRICT

Hooper Island Light Sta.
(Station, Depot, or Vessel)

January.7.1939, 193

Superintendent of Lighthouses,
Norfolk,Va.

Subject; Rendered Assistance to Pwer Boat NORTH LAND,of Tangier,Va.

Sir; Captain,Warner Parks,of power Boat North Land.Stoped at Station,While enroute to Baltimore,Md, with a load of oysters, And said He had motor trouble,since I A.M.this morning,And asked if We could assist Him. And We went onboard, and Mr E.E.Tyler. substitute, work on the motor and got it opperating,OK.

Respectfully,
S.B.Tillett
S.B.Tillett
Keeper,

Dept.
Asst Supt.
Chief Clk
Asso Engr.
Asst Engr. (1)
Asst. Engr. (2)
Junior Engr.
Hydrog.
Accounts
Purchasing
Personnel
Cost Kpg.
Prop. Clk.
Stores
Messenger
File

Rec'd Norfolk Office 1/11/39

Respectfully,
Warner Parks
Tangier, Va.
Captain.

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
NORFOLK, VA.

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

FIFTH DISTRICT

Hooper Island Light Station
(Station, Depot, or Vessel)

November 11th, 1938, 193

Superintendent of Lighthouses
Norfolk, Va.

Dear Sir:-

In filling out district circular letter number 223, I designated Wades Point Light Station as one to which I desired to be transferred.

It is requested that Wades Point Light Station Be stricken from the list of stations to which I wish to be transferred, and Roanoke Marshes Light Station Be substituted, in its place,

5th L. H. District
NOV 14 1938

Supt. ✓
Asst. Supt.
Chief Clerk ✓
Asso. Engr.
Asst. Engr. (1)
Asst. Engr. (2)
Junior Engr.
Hydrog.
Accounts
Ordering
Personnel ✓
Cost Kpg.
Prop. Clk.
Stenog.
Under-Clerk
File

Respectfully,
S. B. Tillett
S.B.Tillett

Keeper

Form 76
(Ed. 11-22-28)

SHORE LIBERTY OR LEAVE OF ABSENCE OF KEEPERS

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

U.S. BUREAU OF LIGHTHOUSES NOV 7 1938 NORFOLK, VA.

SUPT. OF LIGHTHOUSES OCT 4 1938 NORFOLK, VA.

REQUEST

Hooper Island Light Sta., October 1st, 1938
(Station)

SUPERINTENDENT OF LIGHTHOUSES, Fifth DISTRICT:

I respectfully request that I be granted 16 days of shore liberty or leave, from Oct, 14th to Oct, 29th 1938, inclusive, 19..... I have had ..... days shore liberty or leave to date during this calendar year.

This application for shore liberty or leave is made in accordance with regulations governing this subject for this class station and with the understanding that I furnish, if required, at my own expense, a substitute competent in all respects to perform my duties and who will be satisfactory to you.

The name and address of the substitute I propose to furnish follow:

Supt
Asst Supt
Chief Clk
Asso Engr
Asst Engr
Asst Engr (2)
Junior Engr
Hydrog
Accounts
Purchases
Personnel
Cost Kpg
Prop. C
Stores
Messenger
Fwd

E.E.Tyler (Name), Hoopersville, Md. (P. O. Address)

If leave is granted, my address during absence will be as follows, and any change will be reported to the keeper in charge of the station:

....., Wanchese, N.C.
(Street or R. D. Route) (City) (State)

Forwarded. Approval recommended.
Proposed substitute is considered satisfactory and competent.

S B Tillett
Keeper.

S. B. Tillett
(Applicant's signature)

Keeper,
(Title)

LMF

AUTHORITY

OFFICE OF SUPERINTENDENT, 5th DISTRICT, Oct. 4, 1938

The above application for shore liberty or leave is hereby approved for sixteen days, from Oct. 14 to Oct. 29, inclusive, 1938.

Substitute must (Insert "must" or "need not") be furnished during this absence. Time sheets and service cards herewith.

Return this form upon your return to duty.

N. C. Manyon,
Superintendent, 5th *Lighthouse District.*

FINAL REPORT

Absence begun: At 3P M. Oct 10th 1938
(State nearest hour)

Returned to duty: At 1 P M. Oct. 27th, 1938
(State nearest hour)

Period of absence: ..... days.

Period charged: ..... days.

Certified correct and forwarded.

S. B. Tillett
Keeper.

S. B. Tillett
(Applicant's signature)

Keeper
(Title)

11—882 GOVERNMENT PRINTING OFFICE

(22-28)

SHORE LIBERTY OR LEAVE OF ABSENCE OF KEEPERS

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

SUPT. OF LIGHTHOUSES OCT 4 1938 NORFOLK, VA.

REQUEST

Hooper Island Light Sta., October, 1st, 1938
(Station)

SUPERINTENDENT OF LIGHTHOUSES, Fifth DISTRICT:

I respectfully request that I be granted 16 days of shore liberty or leave, from Oct, 14th to Oct, 29th 1938, inclusive, 19__. I have had ____ days shore liberty or leave to date during this calendar year.

This application for shore liberty or leave is made in accordance with regulations governing this subject for this class station and with the understanding that I furnish, if required, at my own expense, a substitute competent in all respects to perform my duties and who will be satisfactory to you.

The name and address of the substitute I propose to furnish follow:

E.H.Tyler (Name), Hoopersville, Md. (P. O. Address)

If leave is granted, my address during absence will be as follows, and any change will be reported to the keeper in charge of the station:

____ (Street or R. D. Route), Wanchese, N.C. (City), ____ (State)

Forwarded. Approval recommended.
Proposed substitute is considered satisfactory and competent.

S. B. Tillett
Keeper.

S. B. Tillett
(Applicant's signature)

Keeper
(Title)

LMF

AUTHORITY

OFFICE OF SUPERINTENDENT, 5th DISTRICT, Oct. 4, 1938

The above application for shore liberty or leave is hereby approved for sixteen days, from Oct. 14 to Oct. 29, inclusive, 1938

Substitute must (Insert "must" or "need not") be furnished during this absence. Time sheets and service cards herewith.

Return this form upon your return to duty.

N. C. Manyon,
Superintendent, 5th *Lighthouse District.*

FINAL REPORT

Absence begun: At ____ M. (State nearest hour), 19__.

Returned to duty: At ____ M. (State nearest hour), 19__.

Period of absence: ____ days.

Period charged: ____ days.

Certified correct and forwarded.

____
(Applicant's signature)

____
(Title)

____
Keeper.

11—882 GOVERNMENT PRINTING OFFICE

Form 76
(Ed. 11-22-28)

SHORE LIBERTY OR LEAVE OF ABSENCE OF KEEPERS

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

REQUEST

Hooper Island Light Sta., (Station), June 1th, 1938

SUPERINTENDENT OF LIGHTHOUSES, Fifth DISTRICT:

I respectfully request that I be granted Sixteen days of shore liberty or leave, from June 13th to June 28th, inclusive, 1938. I have had 36 days shore liberty or leave to date during this calendar year.

This application for shore liberty or leave is made in accordance with regulations governing this subject for this class station and with the understanding that I furnish, if required, at my own expense, a substitute competent in all respects to perform my duties and who will be satisfactory to you.

The name and address of the substitute I propose to furnish follow:

E.E.Tyler (Name), Hoopersville, MD. (P. O. Address)

If leave is granted, my address during absence will be as follows, and any change will be reported to the keeper in charge of the station:

(Street or R. D. Route), Wanchese, N.C. (City), (State)

Forwarded. Approval recommended.
Proposed substitute is considered satisfactory and competent.

S.B.Lillett
Keeper.

S.B.Lillett
(Applicant's signature)

Keeper,
(Title)

Supt.
Asst Supt.
Chief Clk
Asso. Engr.
Asst. Engr. (1)
Asst. Engr. (2)
Junior Engr.
Hydrog.
Accounts
Purchasing
Personnel
Cost Kpg.
Prop. Clk.
Stenog.
Messenger
Aid

LL

AUTHORITY

OFFICE OF SUPERINTENDENT, Fifth DISTRICT, June 4, 1938

The above application for shore liberty or leave is hereby approved for sixteen days, from June 13 to June 28, inclusive, 1938

Substitute must (Insert "must" or "need not") be furnished during eight days only of this absence.

Return this form upon your return to duty.

Time sheets and service cards herewith.

N. C. Manyon,
Superintendent, 5th *Lighthouse District.*

FINAL REPORT

Absence begun: At 3P (State nearest hour) M. June 12th, 1938.

Returned to duty: At 3P (State nearest hour) M. June 28th 1938.

Period of absence: ____ days.

Period charged: ____ days.

Certified correct and forwarded.

S.B.Lillett
Keeper.

(Applicant's signature)

(Title)

11—832 GOVERNMENT PRINTING OFFICE

SHORE LIBERTY OR LEAVE OF ABSENCE OF KEEPERS

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

REQUEST

Hooper Island Light Sta., June 1st, 1938
(Station)

SUPERINTENDENT OF LIGHTHOUSES, Fifth DISTRICT:

I respectfully request that I be granted Sixteen days of shore liberty or leave, from June 13th to June 28th 1938, inclusive, 19..... I have had 36 days shore liberty or leave to date during this calendar year.

This application for shore liberty or leave is made in accordance with regulations governing this subject for this class station and with the understanding that I furnish, if required, at my own expense, a substitute competent in all respects to perform my duties and who will be satisfactory to you.

The name and address of the substitute I propose to furnish follow:

E.E. Tyler (Name), Hoopersville, MD. (P. O. Address)

If leave is granted, my address during absence will be as follows, and any change will be reported to the keeper in charge of the station:

(Street or R. D. Route), Wanchese, N.C. (City), (State)

DEPT. OF COMMERCE JUN 4 1938 LIGHTHOUSE SERVICE

Forwarded. Approval recommended.
Proposed substitute is considered satisfactory and competent.

S. B. Lillett
Keeper.

S. B. Lillett
(Applicant's signature)

Keeper
(Title)

LL

Supt.
Asst Supt.
Chief Clk.
Asso Engr.
Asst Engr. (1)
Asst. Engr. (2)
Junior Engr.
Hydrog.
Accounts
Purchas ng
Personnel
Cost Kpng
Prop.
Storage
Messen
Exc

AUTHORITY

OFFICE OF SUPERINTENDENT, Fifth DISTRICT, June 4, 1938

The above application for shore liberty or leave is hereby approved for sixteen days, from June 13 to June 28, inclusive, 1938

Substitute must (Insert "must" or "need not") be furnished during eight days only of this absence.

Return this form upon your return to duty.

Time sheets and service cards herewith.

N. C. Manyon,
Superintendent, 5th *Lighthouse District.*

FINAL REPORT

Absence begun: At ..... M. ....., 19.....
(State nearest hour)

Returned to duty: At ..... M. ....., 19.....
(State nearest hour)

Period of absence: ..... days.

Period charged: ..... days.

Certified correct and forwarded.

.....
Keeper.

.....
(Applicant's signature)

.....
(Title)

11—882 GOVERNMENT PRINTING OFFICE

Form 76

2500

SHORE LIBERTY OR LEAVE OF ABSENCE OF KEEPERS

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

SUPT. OF LIGHTHOUSES MAR 4 1938 NORFOLK

SUPT. OF LIGHTHOUSES FEB 4 1938 NORFOLK

REQUEST

Hooper Island Light Station, Feb, 1th, 1938, 191
(Station.)

Supt,
LIGHTHOUSE ~~INSPECTOR~~, 5th DISTRICT:

I respectfully request that I be granted sixteen days of shore liberty or leave, from February, 12th, to February, 12t27th, 1938 inclusive, 191 . I have had 0 days shore liberty or leave to date during this calendar year.

This application for shore liberty or leave is made in accordance with regulations governing this subject for this class station and with the understanding that I furnish, if required, at my own expense, a substitute competent in all respects to perform my duties and who will be satisfactory to you.

The name and address of the substitute I propose to furnish follow:

E.E.Tyler, (Name.), Hoopersvill, Md. (P. O. Address.)

If leave is granted, my address during absence will be as follows, and any change will be reported to the keeper in charge of the station:

Supt
Asst Supt
Chief Clk
Insp. Engr.
Asst Engr. (1)
Asst. Engr. (2)
Junior Engr
Hydrog.
Accounts
Purchasing
Personnel
Asst Kpg
Prop. Clk.
Storeg
Messenger
File

(Street or R. D. Route.), Wanchese, N.C. (City.), (State.)

Forwarded. Approval recommended.
Proposed substitute is considered satisfactory and competent.

S. B. Tillett
Keeper in charge.

S. B. Tillett
(Applicant's signature.)

Keeper,
(Title.)

AUTHORITY

OFFICE OF ~~INSPECTOR~~ Supt. 5th DISTRICT, Feb. 4, 1938

The above application for shore liberty or leave is hereby approved for sixteen days, from Feb. 12 to Feb. 27, inclusive, 1938.

Supt
Asst Supt
Chief Clk
Insp. Engr.
Asst Engr. (1)
Asst. Engr. (2)
Junior Engr.
Hydrog.
Accounts
Purchasing
Personnel
Asst Kpg
Prop. Clk.
Storeg
Messenger
File

Substitute must be furnished during this absence, for eight days only.
(Insert "must" or "need not.")

Return this form upon your return to duty.

N. C. Manyon,
Supt.
~~Inspector~~, 5th *Lighthouse District.*

FINAL REPORT

Absence begun: At 11 A.M. 12th, 1938.
(State nearest hour.)

Returned to duty: At 11 A.M. 27th, 1938.
(State nearest hour.)

Period of absence: days.

Period charged: days.

Certified correct and forwarded.

S. B. Tillett
Keeper in charge.

S. B. Tillett
(Applicant's signature.)

Keeper,
(Title.)

11—882

SHORE LIBERTY OR LEAVE OF ABSENCE OF KEEPERS

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

REQUEST

Hooper Island Light Station, Feb, 1th, 1938, 191
(Station.)

Supt,
LIGHTHOUSE INSPECTOR, 5th DISTRICT:

SUPT. OF LIGHTHOUSES FEB 4 1938 WILMINGTON, N.C.

I respectfully request that I be granted sixteen days of shore liberty or leave, from February, 12th, 1938 to February, 27th, 1938, inclusive, 191 . I have had 0 days shore liberty or leave to date during this calendar year.

This application for shore liberty or leave is made in accordance with regulations governing this subject for this class station and with the understanding that I furnish, if required, at my own expense, a substitute competent in all respects to perform my duties and who will be satisfactory to you.

The name and address of the substitute I propose to furnish follow:

E.E.Tyler, (Name.) Heopersvill, Md. (P. O. Address.)

If leave is granted, my address during absence will be as follows, and any change will be reported to the keeper in charge of the station:

(Street or R. D. Route.), Wanchese, N.C. (City.), (State.)

Forwarded. Approval recommended.
Proposed substitute is considered satisfactory and competent.

S. B. Gillett
Keeper in charge.

S. B. Gillett
(Applicant's signature.)

Keeper.
(Title.)

AUTHORITY

Supt. xxxxxxxx 5th Feb. 4, 38
OFFICE OF INSPECTOR, DISTRICT, , 191

The above application for shore liberty or leave is hereby approved for sixteen days, from Feb. 12 to Feb. 27, inclusive, 191 38 .

Asst. Engr.
Asst. Engr. (1)
Asst. Engr.
Junior Engr.
Hydrog.
Accounts
Purchasing
Personnel
Cost Kpg.
Prep. Clk.
Stenog.
Messenger

Substitute must be furnished during this absence, for eight days only.
(Insert "must" or "need not.")

Return this form upon your return to duty.

N. C. Manyon,
Supt. xxxxxxx 5th
Inspector, Lighthouse District.

FINAL REPORT

Absence begun: At M., 191 .
(State nearest hour.)

Returned to duty: At M., 191 .
(State nearest hour.)

Period of absence: days.

Period charged: days.

Certified correct and forwarded.

(Applicant's signature.)

Keeper in charge.

11—682

(Title.)

Hooper 2500

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
BALTIMORE, MD.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

SUPT. OF LIGHTHOUSES
SEP
23
1936
NORFOLK, VA.

FIFTH DISTRICT

Hooper Island L.H.
(Station, Depot, or Vessel)

Sept. 12 1936 192

Supt of Lighthouses,
Norfolk, Va.

Sir

I arived at Station for duty Sept. 11. at 7 a.m.

Respectfully
S. B. Lillett
Keeper.

Supt
Asst. Supt.
Chief Clk
Asso. Engr.
Asst. Engr. (1)
Asst. Engr. (2)
Junior Engr.
Hydrog.
Accounts
Purchasing
Personnel
Cost Kpg.
Prep. Clk.
Stenog.
Messenger
File

E.D.2
9/10/36
L.L.

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
BALTIMORE MD.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LMH:AHL.

CONFIDENTIAL

OFFICE OF SUPERINTENDENT, 5TH DISTRICT
BALTIMORE, MD.

September 2, 1932.

Lighthouse Engineer H. Almy, Jr.,
Portsmouth Depot, Va.

1. Enclosed herewith is a copy of a letter of August 11, 1932, from a "J.B.D." of Manchese, N.C., which Mr. J. B. Davis in his letter of August 27th, copy of which is herewith, acknowledges as his own.

2. Please proceed promptly to Thimble Shoals Light Station and question the principal Keeper, L. E. Tillett, as suggested by Mr. Davis in his letter of August 27th.

3. You will please make a careful examination of "Record of Absence of Keepers", Form 303, particularly in reference to Paragraphs 3, 4 and 5 of instructions printed on the inside of the front cover of the Form.

4. It is further requested that you submit promptly a report of your investigation with recommendations and return both enclosures.

Superintendent of Lighthouses.

...S ALL COMMUNICATIONS TO
...ERINTENDENT OF LIGHTHOUSES
BALTIMORE, MD.

LMH:AHL.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

OFFICE OF SUPERINTENDENT, 5TH DISTRICT
BALTIMORE, MD.

September 2, 1932.

Lighthouse Engineer H. Almy, Jr.,
Portsmouth Depot, Va.

1. Enclosed herewith is a copy of a letter of August 11, 1932, from a "J.B.D." of Wanchese, N.C., which Mr. J. B. Davis in his letter of August 27th, copy of which is herewith, acknowledges as his own.

2. Please proceed promptly to Thimble Shoals Light Station and question the principal Keeper, L. E. Tillett, as suggested by Mr. Davis in his letter of August 27th.

3. You will please make a careful examination of "Record of Absence of Keepers", Form 303, particularly in reference to Paragraphs 3, 4 and 5 of instructions printed on the inside of the front cover of the Form.

4. It is further requested that you submit promptly a report of your investigation with recommendations and return both enclosures.

L. M. Hopkins
Superintendent of Lighthouses.

ADDRESS COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
BALTIMORE, MD.

LHH:AJL.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

SEP 5 1932

OFFICE OF SUPERINTENDENT, 5TH DISTRICT
BALTIMORE, MD.

September 3, 1932.

Lighthouse Engineer H. Almy, Jr.,
Portsmouth Depot, Va.

1. Enclosed herewith is a copy of a letter of August 11, 1932, from a "J.B.D." of Wanchese, N.C., which Mr. J. B. Davis in his letter of August 27th, copy of which is herewith, acknowledges as his own.

2. Please proceed promptly to Thimble Shoals Light Station and question the principal Keeper, L. E. Tillett, as suggested by Mr. Davis in his letter of August 27th.

3. You will please make a careful examination of "Record of Absence of Keepers", Form 503, particularly in reference to Paragraphs 3, 4 and 5 of instructions printed on the inside of the front cover of the Form.

4. It is further requested that you submit promptly a report of your investigation with recommendations and return both enclosures.

L. M. Hoppins
Superintendent of Lighthouses.

SUPT. OF LIGHTHOUSES
SEP. 2 1932
BALTIMORE, MD.

Woodstock N. J.
August 27, 1932

Lighthouse Supt.
Baltimore, Md.

Dear Sir

I understand there have been action taken against S.B. Elliott, Asst. Keeper, Shrub Lighthouse. Perhaps due to the reason I failed to sign my name, when I reported him. I am now re-reporting this again to you as to the statutory duty of the department. I commenced Washington D.C. on the 15th from ten to twelve days every month and at times more. Would he say himself he is due but sir, I don't blame any

Supt.
Asst. Supt.
Chief Clk.
Asst. Engr.
Asst. Engr. (1)
Asst. Engr. (2)
Junior Engr.
Hydrog.
Accounts
Ordering
Personnel
Cost Acc.
Prop. Clk.
Stores
Messenger
Files

SUPT. OF LIGHTHOUSES
SEP. 2 1932

part of this on his brother the
Captain of the Lightvessel
for he just can't do any thing with
him. I dont look just right at why you
would let him stay in the service
if you will go to his home here
Jurbeville or Fairfield he stated.
I am going to ask you not to let
him know that I reported him
unless his brother says the
report isn't correct. Should his
brother the Captain refuse to admit
this report is true, then let him.
I will admit that I am afraid of
L. B. Tolbert, and I beg of you not
to mention my name unless
the Captain Tolbert refused to admit
my report is true. Before you take any
action further with Captain Tolbert.

P.S.

Yours
J. M. Davis. Washington N.C.

Thimble Shoal Lt Sta

action. —

Note for future reference
8/13/32

Clerk.
Asso. Engr.
Asst. Engr. (1)
Asst. Engr. (2)
Junior Engr.
Hydrog.
Accounts
Ordering
Personnel
Dept Key.
Prop. Clk.
Stenog.
Messenger
File

Lighthouse
Aug. 11, 1932

SUPT. OF LIGHTHOUSES
AUG 13 1932
BALTIMORE, MD.

The Lighthouse Supt.
Baltimore, Md.

Dear Sir:

I most respectfully report S. B. Tillett, Asst. Keeper of Thimble Shoal Light Station, Va, For taking excessive leave. He takes 11 days a month and sometimes more, he arrived here yesterday and will stay until Aug. 21, & On July 7th he came here on July 4, and stayed until the 14, and he got held

about going to Washington and Baltimore, on July 30, and cant get back until Aug. 2, he went with a man in Norfolk by the name of Chas Montague. Jno. L. E. Tillett, is the Captain of Thimble Shoal Light and is a brother to L. B. Tillett, but, isnt connected in any way with what L. B. Tillett is doing. Captain Tillett, is a very highly respected gentleman. Capt. Tillett only takes 6 days a month. If you will go to L. B. Tillett home you could find a lot of smoke he takes from the

two.

agitations. I believe if you will send this report to Captain Tillett, he would admit it is the truth, in fact I know he will.

I will not sign this report, but should Captain Tillett fail to admit this I will at a later date report same to you and also to the Lighthouse Department Washington D.C. I am almost shure Mr. Montague will admit S.B. Tillett, to bring it to Washington with him if you go about it right.

Yours Truly
J.B.A.
Manchac La.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

WLR:LL
Enc.

Fifth District

Thimble Shoal Light Station

August 3, 1936

September 2, 1936

S. B. Tillett, 2d Asst. Keeper,
Thimble Shoal Light Station,
Fortress Monroe, Virginia.

1. Forwarded herewith is your appointment to position of Keeper, Hooper Island Light Station, effective upon the date you enter on duty. You will proceed as soon as practicable to your new station and upon your arrival report the date of entrance on duty to this Office.

Respectfully,

Superintendent of Lighthouses.

S. B. Tillett
2d Assistant Keeper.

MENT OF COMMERCE
LIGHTHOUSE SERVICE

FIFTH DISTRICT

Thimble Shoal Light Station
(Station, Depot, or Vessel)

August 3, 1936, 193

Superintendent of Lighthouses,
Norfolk, Virginia.

Sir:

I hereby make application for transfer to position of Keeper, Hooper Island Light Station.

Respectfully,

S. B. Lillett
2d Assistant Keeper.

Approved.
8/3/36

NORFOLK, VA.

LIGHTHOUSE SERVICE

SUPT. OF LIGHTHOUSES
JUL
NORFOLK, VA.

FIFTH DISTRICT

Hooper Straits Station
(Station, Depot, or Vessel)

July 29-, 1936

Superintendent of Light Houses

Dear Sir

I came on shore yesterday & found a letter from you of the 22, st Instant asking if I wanted to be consudered for Hoopers Island Station. It cost so much to get to get home & back. I had rather stay at Hoopers Straits even if I get no promotion, than be moved to Hoopers Island Light Station on account of expense to be considered along with my large family However. I will do what the department thinks is best for me & all concerned

Respectfully

W. F. Kelly

First Asst Hooper Straits Station

Supt.
Asst. Supt.
Chief Clk
Asso. Engr.
Asst. Engr. (1)
Asst. Engr. (2)
Junior Engr.
Hydrog.
Accounts
Purchasing
Personnel
Cost Kpg.
Prop. Clk.
Stenog.
Messenger
Jan.

FIFTH DISTRICT

Tangier Sound L. H.
(Station, Depot, or Vessel)

July 24th. 1936

RECEIVED
JUL 27 1936
NORFOLK, VA.

Supt. Of Light Houses,
Norfolk, Va.,

Sir:-

In reply to your letter of July 21st.
No I do not desire any transfer at
this time.

Respectfully.
Mr. Earl B. King.
1st. Asst Keeper.

Supt.
Asst. Supt.
Chief Clk.
Asst. Engr.
Asst. Engr. (1st)
Asst. Engr. (2)
Junior Engr.
Hydrog.
Accounts
Purchasing
Personnel
Cost Kpg
Prop. Clk
Stenog
Messenger
File

See me with papers. MR

Earl B. King, 1st Asst. Keeper,
Tangier Sound Light Station,
Tangier, Virginia.

July 21, 1936

W. J. Kelly, 1st Asst. Keeper,
Hooper Straits Light Station,
Dames Quarter, Md.

1. It is expected that there will be a vacancy shortly in position of Keeper at Hooper Island Light Station. Please advise this Office at once whether or not you desire consideration for the promotion.

Superintendent of Lighthouses.

Form A-38

DEPARTMENT OF COMMERCE

APPOINTMENT DIVISION

WASHINGTON

August 22, 1936.

Mr. Stephen B. Tillett,

Through the Commissioner of Lighthouses.

Sir:

You are advised that your compensation has been changed as indicated below, effective August 15, 1936, or upon entrance on duty (change in duties and station).

No new appointment will be issued to you as a result of this change, and an oath of office is not required.

By direction of the Secretary.

Respectfully,

WM. J. GARDNER

Chief of Appointment Division.

From: $1500 per annum

To: $1680 per annum

Service and grade:

Appropriation (unit): Field.

5
DB

LIGHTHOUSES

GOVERNMENT PRINTING OFFICE 11—9051

Commendation
S. B. Tillett

WLR:LL

COMMONWEALTH OF VIRGINIA
HOUSE OF DELEGATES
RICHMOND

HERBERT McK. SMITH
AUGUSTA AND CITY OF STAUNTON
STAUNTON, VA.

August 15, 1936

S. B. Tillett, 2d Asst. Keeper,
Thimble Shoal Light Station,
Fortress Monroe, Virginia.

1. I am in receipt of a communication from Mr. Herbert McK. Smith, Staunton, Virginia, expressing thanks for the assistance you rendered him on the afternoon of August 4 when he appeared to be in a precarious position due to the failure of his water pump.

2. Your action in this matter is approved by this Office.

Superintendent of Lighthouses.

MR

S-C

COMMONWEALTH OF VIRGINIA
HOUSE OF DELEGATES
RICHMOND

COMMITTEE ASSIGNMENTS
ROADS AND INTERNAL NAVIGATION
FINANCE
ENROLLED BILLS

BERT McK. SMITH
JSTA AND CITY OF STAUNTON
STAUNTON, VA.

SUPT. OF LIGHT HOUSES
AUG 13 1936
NORFOLK, VA.

Staunton, Va., August 12th, 1936.

Superintendent of Light Houses,
Norfolk, Virginia.

Dear Sir:

While I am a resident of the western part of the state, yet I am very fond of the sea, and am the owner of a 32' Elco cruiser which I keep at the Hampton Yacht Club. With five members of my family I was returning to Hampton on the afternoon of August 4th, when about two miles east of ~~Diamond~~ Thimble Shoals Light my water pump failed and I was forced to anchor. For several hours I gave a distress signal of four blasts on my fog horn to every passing boat, and also held aloft a pillow which was tied to resemble a ball; but no ship paid the slightest attention. About five oclock Naval Boat No.40 passed very close to me and could not possibly have failed to observe my distress signals. She was equipped with wireless, and if she was on urgent business, she might at least have notified the base at Norfolk of my distress, but as no launch came out from Norfolk I am forced to the conclusion that she did not take the trouble to do so.

Supt.
Asst. Supt.
Chief Clk.
Asso. Engr.
Asst. Engr. (1)
Asst. Engr. (2)
Junior Engr.
Hydrog.
Accounts
Purchasing
Personnel
Cost Kpg.
Prep. Clk.
Stenog.
Messenger
File

However, just before sunset, Mr.S.B.Tillett stationed at ~~Diamond~~ Thimble Shoals who had been observing my signals, and although not in his line of duty, came out in a motor boat just before sunset and towed me in the direction of Old Point as far as he could and until it became necessary for him to hurry back to his light. The tide had then turned and he thought I would rapidly drift in close enough for the station on shore to notice my plight. Within the next two hours a small boat did stop and tow us in to Hampton. We were, however, in some danger from the wash of large passing steamers.

Now the object of this letter is to tell you how much we appreciated the service rendered by Mr.Tillett who would have towed us all the way to Old Point had it not been necessary for him to return to his light. I trust that this act of kindness out of his line of duty will become part of his record.

Very truly yours,

S-C

H. McK. Smith

I have decided to make no complaint to the Naval Base regarding the negligence of Boat No 40 but I was very indignant at the time.

COMMONWEALTH OF VIRGINIA

HOUSE OF DELEGATES

RICHMOND

ROBERT McK. SMITH
AUGUSTA AND CITY OF STAUNTON
STAUNTON, VA.

COMMITTEE ASSIGNMENTS
ROADS AND INTERNAL NAVIGATION
FINANCE
ENROLLED BILLS

SUPT. OF LIGHTHOUSES
AUG 13 1936
NORFOLK, VA.

Staunton, Va., August 12th, 1936.

Superintendent of Light Houses,
Norfolk, Virginia.

Dear Sir:

While I am a resident of the western part of the state, yet I am very fond of the sea, and am the owner of a 32' Elco cruiser which I keep at the Hampton Yacht Club. With five members of my family I was returning to Hampton on the afternoon of August 4th, when about two miles east of ~~Diamond~~ Thimble Shoals Light my water pump failed and I was forced to anchor. For several hours I gave a distress signal of four blasts on my fog horn to every passing boat, and also held aloft a pillow which was tied to resemble a ball; but no ship paid the slightest attention. About five oclock Naval Boat No.40 passed very close to me and could not possibly have failed to observe my distress signals. She was equipped with wireless, and if she was on urgent business, she might at least have notified the base at Norfolk of my distress, but as no launch came out from Norfolk I am forced to the conclusion that she did not take the trouble to do so.

Supt.
Asst. Supt.
Chief Clk.
Asso. Engr.
Asst. Engr. (1)
Asst. Engr. (2)
Junior Engr.
Hydrog.
Accounts
Purchasing
Personnel
Coal Insp.
Prep. Clk.
Stenog.
Messenger
File

However, just before sunset, Mr.S.B.Tillett stationed at ~~Diamond~~ Thimble Shoals who had been observing my signals, and although not in his line of duty, came out in a motor boat just before sunset and towed me in the direction of Old Point as far as he could and until it became necessary for him to hurry back to his light. The tide had then turned and he thought I would rapidly drift in close enough for the station on shore to notice my plight. Within the next two hours a small boat did stop and tow us in to Hampton. We were, however, in some danger from the wash of large passing steamers.

Now the object of this letter is to tell you how much we appreciated the service rendered by Mr.Tillett who would have towed us all the way to Old Point had it not been necessary for him to return to his light. I trust that this act of kindness out of his line of duty will become part of his record.

Very truly yours,

H. McK. Smith

I have decided to make no complaint to the Naval Base regarding the negligence of Boat No 40 but I was very indignant at the time.

Form 73
Ed. April, 1929

LL

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

2500

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, Fifth DISTRICT,

Norfolk, Virginia (City) August 4, (Date) 1936

COMMISSIONER OF LIGHTHOUSES:

Action recommended, Transfer and Promotion

Name, Stephen B. Tillett

Position, Keeper

Location, Keeper Island Light Station

Effective, August 15, 1936 { the actual date of entrance on duty, or as soon thereafter as he enters on duty.

Legal residence, North Carolina

Proposed salary, $1680 p.a. plus $60 p.a. for quarters.

Proposed range, $1680-2040 plus $60 p.a. for quarters.

Appropriation, Sal. Keepers of L. H.

Former position, 2d Assistant Keeper

Location, Thimble Shoal Light Station

Former salary, $1500 p.a. plus $60 p.a. for quarters.

Former range, $1440-1800 plus $60 p.a. for quarters.

Rank on eligible list, —— Rating, —— Percentage, ——, Other eligibles considered: ——

Previous incumbent, Edwin C. Tyler

Reason, Transferred

Services terminated, August 15, 1936, the probable date he will enter position to which recommended.

Members of family in Government service, None

Date of birth, Nov. 23, 1894

Remarks:

Selection regular, subject to the action of the U. S. Civil Service Commission, , 19——

———————————————— ————————————————
Secretary, Civil Service District. Superintendent of Lighthouses.

BUREAU OF LIGHTHOUSES
WASHINGTON

Submitted to the Secretary of Commerce, approved.

[1] Strike out the clause which does not apply.

11—2314

2500

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

Norfolk, Va.
HVS

Norfolk, Va.
November 23, 1935.

S. B. Tillett, 2nd Asst. Keeper,
Thimble Shoal Light Station,
Fortress Monroe, Va.
Thru the Keeper.

Subject: Promotion. Old Plantation

1. I have your letter of November 22 and in reply will advise that your application will be filed among other applicants for consideration in the event of a vacancy.

Superintendent of Lighthouses.

ADDRESS ALL COMMUNICATIONS TO
THE SUPERINTENDENT OF LIGHTHOUSES
BALTIMORE, MD.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

SUPT. OF LIGHTHOUSES
NOV 23 1935
NORFOLK, VA.

FIFTH DISTRICT

Thimble Shoal Light Station,
(Station, Depot, or Vessel)

Fortress Monroe, Va. Nov. 22 35.

Superintendent of Lighthouses,
Norfolk, Va.

Subject : Promotion at this Station.
Thru Keeper.

Dear Sir:--

Having knowledge of the keeper at this station asking for a change pending a filling of a vacancy at Old Plantation Flats. Therefore, in event the filling of this vacancy should happen to make a change here, I respectfully ask your consideration for this promotion.

Thanking you in advance for any favor that you deem conferable upon me, I am

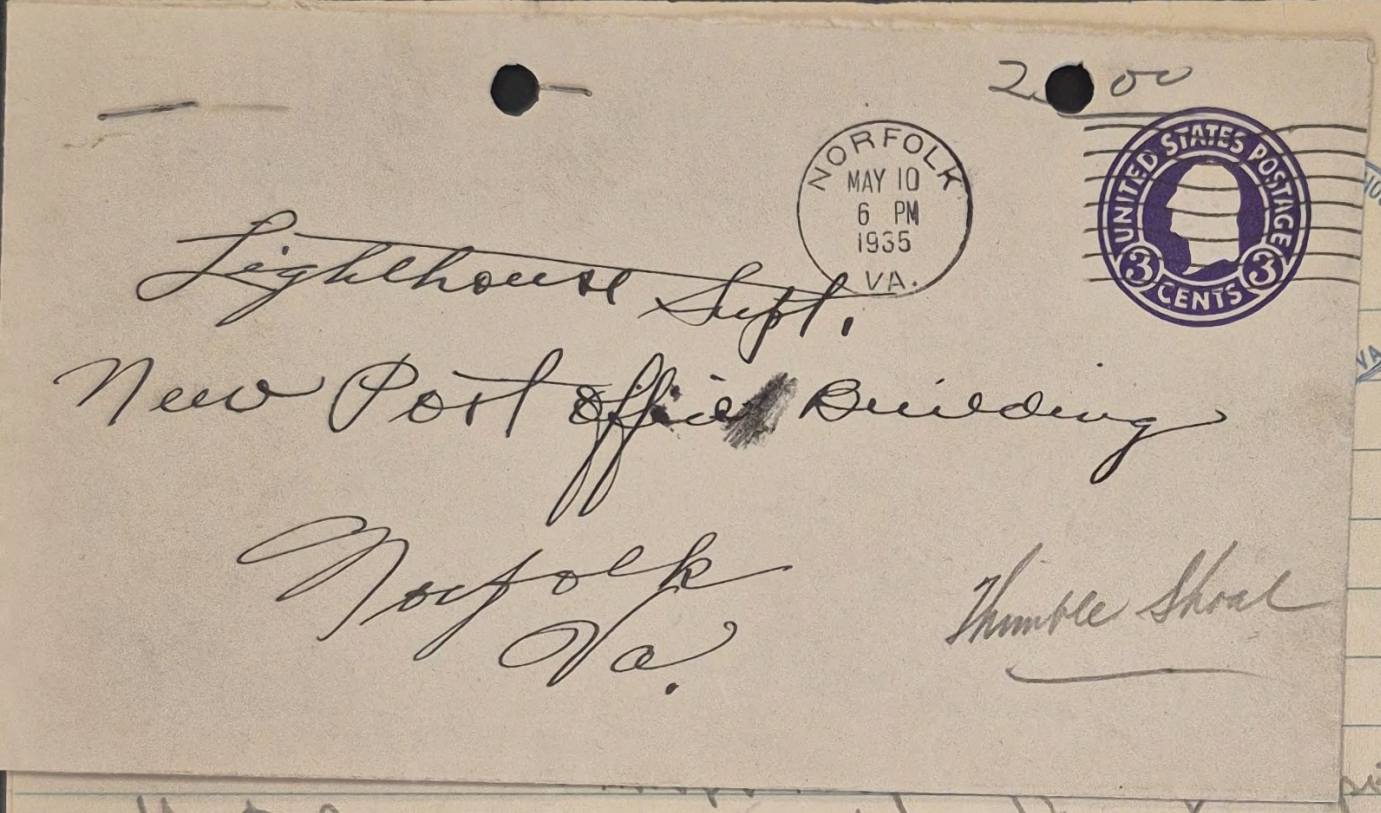
Respectfully,

S. B. Tillett

2nd Assistant Keeper.

Supt.
Asst. Supt.
Chief Clk
Asso. Engr.
Asst. Engr.
Asst. Engr.
Junior Engr.
Hydro.
Accounts
Purchas ag.
Personnel
Cost Acg
Prop. Clk.
Stenog
Messenger
File

Ack and advise that his application will be filed for consideration 11/25/35



Lighthouse Supt.
New Post Office Building
Norfolk
Va.

Thimble Shoal

2 00

post

that D.B. Tillett, assistant keeper at Thimble Shoal Lighthouse, Virginia. takes 10 to 12 days off every month, and shows from 4 to 6 days on the records.

He came home on May 1. and will go back on the 12!
He was reported once before when he left Ethridge a note on the night and went to Washington D.C. with his friend Captain Dinshontagel of Norfolk.
It look like a shame as many good men as there is now would help. Such a grafter as that in the service - His brother is a very nice man, but he can't do anything with him

Asst. Engr. (1)
Asst. Engr. (2)
Junior Engr
Hydrog.
Accounts
Purchasing
Personnel
Cost Kpg.
Stores
Messenger
File

SUPT. OF LIGHTHOUSES
MAY
11
1935
NORFOLK, VA.

Washington D.C.
May 9, 1935

Lighthouse Superintendent.
Norfolk, Va.,

Dear Sir:

I most respectfully report that S.B. Tillett, assistant keeper at Thimble Shoal Lighthouse, Virginia. takes 10 to 12 days off every month, and hours from 4 to 6 days on the Bridge.

He came home on May 1. and will go back on the 12. He was reported once before when he left Ethridge a line on the night and went to Washington D.C. with his friend to captain Bissmontagne of Norfolk.

It look like a shame as many good men as there is you would help. Such a chapter as that in the service His brother is a very nice man, but he cant do anything with him

Asst Engr (1)
Asst Engr (2)
Junior Engr
Hydrog.
Accounts
Purchasing
Personnel
Cost Kpg.
Stenog.
Messenger
File

SUPT. OF LIGHTHOUSES
MAY
11
1935
NORFOLK, VA.

you want to check up on him just go to the light and see for yourself. He came here on May 1, 1931 with a bus mortgage, also on that date. The mortgage will admit that I am owe. If you will call her on the phone and ask her what date did Wm. Tillett, Come-in, just note let her now who you are. See Bus Mountague and Tillett married sisters, Bus Mountague is a very nice man, but he will do anything to help Tillett. So it wouldn't do any good to write him.

Ramon Bostick hasn't changed but it wouldn't do any good to report him, as he pay a Chiropractor in your office can always pull him. It sure look like it is true. If you will act it will save you and the Service a lot of criticism.

A.S.

Captain Tillett and Mr. Ethridge can't keep what I know about

F:R

DEPARTMENT OF COMMERCE
Lighthouse Service

Superintendent of Lighthouses
Baltimore, Maryland,
April 25, 1933

S. B. Tillett, 2nd asst. kpr.
Thimble Shoal L.S.
Thru the Keeper.

SUPT. OF LIGHTHOUSES
MAY 24 1933
BALTIMORE, MD.

Subject: Record of service.

You are directed to furnish this office the information called for below as to your length of Government service. This data is desired for retirement purposes. Be sure you understand what is desired before filling out the form below. If you have not enough space to answer on the front of this sheet, the remainder of the answer may be written on the back of the sheet.

L. M. Hopkins,
Superintendent of Lighthouses

Superintendent of Lighthouses, Baltimore, Md.

1. Below is furnished the information desired by your office on above subject:

Date started	Position	Sta. or Vessel	Date left	Length Yrs.	Service Mos.	Reason for leaving
Jan. 24, 1918	2nd asst	Lower Cape Fear River Lights				

Supt.
Asst. Supt.
Chief Clk.
Asso. Engr.
Asst. Engr. (1)
Asst. Engr. (2)
Junior Engr.
Hydrog.
Accounts
Orderlies
Personnel
Dept Kpg.
Prop. Clk.
Stenog.
Messenger
File

Total length of lighthouse service 5 Year 3 Mos.

2. Following is Government service other than in the Lighthouse Service near as you can.

Verified 5/4/33

Navy yard.

Date started	Position	Sta. or Vessel	Date left	Length Service Yrs.	Mos.	Reason for leaving
Jan. 23, 1918	Shipfitter	Norfolk	1919	1	4	Voluntarily resigned
Sept. 12, 1924	Sailmaker	U.S.C.G. Sta.	1925	1		" "

Total length of other service 2 year 4

3. Give correct date of your birth November 18 (Month) (Day) 1894 (Year)

Name Stephen Beasley Tillett
(Write first and middle name in full)

Station Thimble Shoal Light

Title 2nd Asst Keeper
(State keeper, asst. keeper, mate, etc.)

Dated May 23 1933.

TREASURY DEPARTMENT

UNITED STATES CUSTOMS SERVICE

OFFICE OF THE DEPUTY COLLECTOR

2500

SUPT. OF LIGHTHOUSES
DEC 20 1932
BALTIMORE MD.

Manteo, N.C.
Dec 17.1932.

Inspector of Lighthouses.
Baltimore.Md.

Dear sir : I am enclosing herewith a copie of a letter mailed in Norfolk. Va. Oct 24th,1932, and received through the mails by me at Wanchese,N.C. the night of Oct 25th, relative to reports made to your office, against the keepers of Thimble L.Station, of which I know absolutely nothing about.

On receipt of this threatening letter, I treated it as a joke , but since receiving the letter, I understand the report concerned Mr.S.B.Tillet, of Wanchese,N.C.

I also have been informed by a friend that at the time Mr.Tillet, was home getting up letters of recomendations, to your office in order to show that he was a different citizen than the report stated that he was, that he stated that he beleived that I was the man guilty of making the report that had caused him quite a lot of trouble.

I have known all three of the T.S.L.Keppes, all of my life, and I am glad to say that I know them all to be very good decent and upright citizens, and I am compelled to state that I feel that being accused of this dirty deed, without no proof at all that I did it is very unfair and I am anxious to get this matter straightened out satisfactory to myself and in fact all parties concerned.

I have a brother that is now keeper of Bodie.I.L.Station, so I am requesting that if possible, would you do me the favor of sending him a copie or at least the original report, so that I can compare my handwriting with that in the report.

Supt.
Asst. Supt.
Chief Clk.
Asso. Engr.
Asst. Engr. (1)
Asst. Engr. (2)
Junior Engr.
Hydrog.
Accounts
Ordering
Personnel
Cost Keep.
Prop. Clk.
Stenog.
Messenger
File

I prefer a photostatic copie of the report, as that would enable me to clear up this matter and prove to my home village people that I did not make the report against Mr.Tillet.

Frankly I am not the least bit concerned just how they all perform their duties, as it takes all of time trying to attend to my own business, in order to keep the wheels turing in order to take care of my own needs.

Thanking you in advance for any way that you can in getting my name clear of this charge and hoping to hear from you promptly on receipt of this letter I am.

Respectfully

W. L. Gaskill
Deputy Collector of Customs

Request of October 15th from Keeper L.E. Tillett, Thimble Shoal L.H., as to number of days leave he has taken up to October 1.

Thimble Shoal L.H.Va.

AHL.

Office of Superintendent, 5th Dist.
Baltimore, Md. October 22, 1931.

1. Returned to Keeper, Thimble Shoal Light Station, with statement that our record shows you charged with 61 days, 7½ hours, leave up to October 1st.

Superintendent of Lighthouses.

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
BALTIMORE, MD.

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

SUPT. OF LIGHTHOUSES
SEP 22 1932
BALTIMORE MD.

FIFTH DISTRICT

Thimble Shoal Light Station
(Station, Depot, or Vessel)

Fort Monroe, Va. Sept. 20, 1932

Superintendent of Lighthouses,
Baltimore, Md.

Subject: False charges by Mr. J. B. Davis, Wanchese, N. C.

Dear Sir:--

In reply to chagges as above, relative investigation by Captain Almy, of Portsmouth Depot, I beg to advise same are false accusations.

Furthermore, I have been a life long resident of Wanchese, N. C. my present home, and there is no one residing there by that name.

Respectfully,

S. B. Tillett
Second Ass't Keeper.

Thru Keeper.
L. D. Tillett

Supt.
Asst. Supt.
Chief Clk.
Asso. Engr.
Asst. Engr.
Asst. Engr. (2)
Junior Engr.
Hydrog.
Accountant
Ordering
Personnel
Dept Kpr
Prop. Clk
Storekp.
Messenger
File

Thimble Shoal Light Station

WANCHESE, N.C.,
DARE COUNTY,
12 September 1932.

SUPT. OF LIGHTHOUSES
SEP 14 1932
BALTIMORE MD.

The Superintendent Light-houses,
Baltimore, Md.

Dear Sir:-

I have been informed by Mr. Steve B. Tillett, of Wanchese, N.C., now stationed and performing duty in Thimble Shoal Light-house, that an adverse report pertaining to the manner in which he has been performing his duties has been recently forwarded to your office.

Mr. Tillett states that this report was signed by a J. B. Davis, of Wanchese, N.C. Upon investigation, I find that there is no such person living in this community with that name, and am of the opinion that the author of this report failed to sign his or her correct name. It is to be regretted that we have such a character in our midst and I fail to understand how any person can so degrade himself by such an act as to write a report and then not have the courage to sign correct name.

Mr. Tillett is a native of this county and is a citizen in which we take just pride.

Supt.
Asst. Supt.
Chief Clk.
Asso. Engr.
Asst. Engr. (1)
Asst. Engr. (2)
Junior Engr.
Hydrog.
Accounts
Ordering
Personnel
Cost Kpr.
Prop. Clk.
Stenog.
Messenger
Files

File with other papers for future reference 9/14/32

I have known him from childhood to the present, and he has always manifested those sterling qualities that have placed him high in the respect and esteem of his fellow citizens. I have always found him to be a gentlemen in every sense of the word, energetic, and in all respects trustworthy. His character in this community is of the highest type, and I sincerely believe that he will prove himself worthy of any trust imposed upon him and faithful to every obligation.

Mr. Tillett comes from one of our very best families and is an active worker in our community. He sustains an excellent reputation among his associates and neighbors and is highly respected by all. It gives me a great deal of pleasure to write this letter in his behalf and I don't hesitate to say that if necessary, every family in this community would endorse what I have written. It is requested that this letter be filed with Mr. Tillett's record.

Yours very truly,

Roy L. Davis

ROY L. DAVIS,
Lieut.(S.C.) U.S.Navy,
Retired.

- -

I have read the foregoing and know the facts stated therein to be true and cheerfully join in signing.

H. L. Davis

H. L. DAVIS, Postmaster.

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

FIFTH DISTRICT

Thimble Shoal Light Station.
(Station, Depot, or Vessel)

Fort Monroe, Va. Sept. 13, 1932.

2

SUPT. OF LIGHTHOUSES
SEP 14 1932
BALTIMORE

Superintendent of Lighthouses,
Baltimore, Md.

Subject: Accusations against 2nd, Ass't keeper S. B. Tillett.

Supt.
Asst. Supt.
Chief Clk.
Asso. Engr.
Asst. Engr. (1)
Asst. Engr. (2)
Junior Engr.
Hydrog.
Accounts
Ordering
Personnel
Dept Kpr.
Prop. Clk.
Steneg.
Messenger
File

Tillett with other papers, for future reference
9/14/32

Dear Sir:--

In regards to these charges against the 2nd, Ass't keeper, brought to my knowledge by investigating officer, Capt. Almy, I beg to advise that I am not aware of same as stated by the accuser, J. B. Davis, of Wanchese, N,C. I further state that I do not know of such a man residing at Wanchese, N.C.

My brother S. B. Tillet, is an applicant for Bodie Island Light Station, N. C. I know that this accusation is a secret under hand motive brought about in order to have Him dismissed from the Service, thinking he is in his way of landing the place when vacancy occurs.

I deny the charges and will face the accuser at any time that he will appear before me.

Respectfully,

L. R. Tillett.
Keeper.

Note: 2nd, Ass't keeper is on leave at this time.
You will hear from him when he returns.

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
BALTIMORE, MD.

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

FIFTH DISTRICT

SUPT. OF LIGHTHOUSES
SEP 15 1932
BALTIMORE MD.

Lighthouse Depot, Portsmouth, Va.,
(Station, Depot, or Vessel)

HA/WWH

Sept. 10, 1932., 19

Supt. of Lighthouses,
Baltimore, Md.

Subject: Investigation, charges against S.B.Tillette, Asst.Kpr.
Reference: (a) LMH-AHL letter Sept.2,1932.
(b) Letter dated Aug.11,1932, signed J.B.D.
(c) Letter dated Aug.27th,1932, signed J.B.Davis.

1. Complying with reference letter (a) the writer proceeded via Tender Linden on Sept.6,1932, to Thimble Shoal Light Station to investigate charges against S.B.Tillette, 2nd Asst.Keeper, Thimble Shoal Light Station, and also to question the principal keeper, L.E.Tillette, as regarding the action, etc. of S.B.Tillette, 2nd Asst.Keeper of the same station. Arrived at the station 1:00 PM and found both the principal keeper and 2nd asst.keeper absent, one on official leave and the 2nd asst.keeper proceeding for official mail to Old Point Comfort, Va. on that day. Questioned the 1st asst.keeper, Mr.Etheridge, who was at the station and examined the official Record of Absence of Keepers which was found to be properly kept and in order. Each keeper has properly and regularly at the end of leave recorded their return as required. I could discern no irregularities as to entfies. The 1st asst.keeper stated that insofar as he was aware, none of the absent keepers had ever remained away from the station or had taken any excessive leave without authorization. He spoke very highly of both keepers, especially as to truthfulness. I did not read the charges to Mr.Etheridge, but only satisfied myself as to his knowledge of their attention to duties and leave of absence.

Bush.
Asst. Supt.
Chief Clk.
Asso. Engr.
Asst. Engr. (1)
Asst. Engr. (2)
Junior Engr.
Hydrog.
Accounts
Ordering
Personnel
Asst Kpr.
Prop. Clk.
Stenogr.
Messenger
Files

File with other papers re. the subject matter for future reference. J 9/15/32

2. On Sept.7th, the next day, after visiting the station, the principal keeper, Mr. L.E.Tillette, came to this office, and I questioned him about the charges against S.B.Tillette, 2nd Asst.Keeper. He denied all of the allegations made in the letter from J.B.Davis and went so far in his statements that he did not know J.B.Davis, of Wanchese, N.C. and doubted very much the existence of such a person. He stated that he felt sure that the name signed to the letter was anonymous. He calimed to have no knowledge of any missing articles from his station such as paint brushes, which were mentioned. In all of his statements I concluded that he was telling the truth. The only reason for such charges

been made relative to the 2nd asst.keeper is that someone ently jealous of his brother, and by bringing charges as been made would redound to their benefit in making a vacancy by some chance they might benefit thereby. It appears that .Tillette is an applicant for transfer to Bodie Island Light ation, which station is near his home, and that fact being known, he charges were offered as a reason to prevent Tillette from making the transfer as desired. The above reason as set forth is probably or more than likely why such a report was made, namely, to prevent Tillette's transfer and thereby some other party be given the desired transfer or position.

3. On Sept.9th S.B.Tillette, 2nd asst.keeper, reported at this office and upon questioning him as to the charges in the letter already referred to he made a very good statement,and I think a truthful one, as to the charges. He stated that he did not know any person by the name of J.B.Davis, of Wanchese, N.C., and inasmuch as he has lived in that vicinity for 30-years, he denied the existence of such a person.

4. There are quite a number of people by that name living at Wanchese, N.C., but none by the name of J.B.Davis. He denied further of ever having taken more than 6-days leave of absence in any one month. He also denied as having been in Washington, D.C. during the period from July 30th to Aug.2nd with a certain Gus Montague or any one else. In fact, he impressed me as stating facts and was nonplussed as to who might make such chargesas were made. He desires that the Postmaster at Wanchese, N.C. be requested to inform your office if there is such a person as J.B.Davis at that place. My personal conclusion in the matter is that someone under a fictitious name is making the charges with some petty grievance against Tillette, perhaps to prevent his transfer to Bodie Island Light Station, if such be authorized, and out of personal spite made the scurrilous report. I am of the opinion that the whole matter is a trumped up charge and that Tillette be at least given the benefit of the doubt and no further action taken in the matter.

H Ellery

Lighthouse Engineer.

COPY

Wanchese, N. C.
August 27, 1932.

Lighthouse Superintendent,
Baltimore, Maryland.

Dear Sir:

I understand there hasn't been any action taken against S. B. Tillett, Assistant Keeper, Thimble Shoal Lighthouse, perhaps due to the reason I failed to sign my name when I reported him. I am now reporting him again to you also to the Secretary of the Department of Commerce, Washington, D. C.

He takes from ten to twelve days every month and at times more, when he says himself he is due but six. Don't blame any part of this on his brother the Captain of the Lighthouse for he just can't do any thing with him. It don't look just right why you would let him stay in the service. If you will go to his home here you will see the paint brushes he stole. I am going to ask you not to let him know that I reported him unless his brother says this report isn't correct. Should his brother the Captain refuse to admit this report is true, then tell him. I will admit that I am afraid of S. B. Tillett and I beg of you not to mention my name unless the Captain Tillett refuses to admit my report is true. Before you take any action just write Captain Tillett.

(Signed) J. B. Davis,
Wanchese, N.C.

P.S. His friend in Norfolk, Va., is Gus Montague and he thinks he will get him out of all the trouble he gets in.

COPY

Wanchese, N.C.
August 11, 1932.

Lighthouse Superintendent,
Baltimore, Maryland.

Dear Sir:

I most respectfully report S. B. Tillett, Assistant Keeper of Thimble Shoal Light Station, Virginia, for taking excessive leave. He takes 11 days a month and sometimes more. He arrived here yesterday and will stay until August 21st. In July he came here on the 4th, and stayed until the 14th, and he just told me about going to Washington and Baltimore on July 30th and didn't get back until August 2. He went with a man in Norfolk by the name of Guss Montague. Mr. L. E. Tillett, is the Captain of Thimble Shoal Light and is a brother to S. B. Tillett but isn't connected in any way with what S. B. Tillett is doing. Captain Tillett is a very highly respected gentleman. Captain Tillett only takes 6 days a month. If you will go to S. B. Tillett's home you would find a lot of brushes he took from the Lighthouse. I believe if you will send this report to Captain Tillett he would admit it is the truth. In fact I know he will.

I will not sign this report, but should Captain Tillett fail to admit this I will,at a later date, report same to you and also to the Lighthouse Department, Washington, D. C. I am almost sure Guss Montague will admit S. B. Tillett went to Washington with him if you go about it right.

(Signed) J.B.D.
Wanchese, N.C.

Form A-38

DEPARTMENT OF COMMERCE

APPOINTMENT DIVISION

WASHINGTON

2500

BALTIMORE, MD.
JAN 3 1931
SUPT. OF LIGHTHOUSES

December 31, 1930

Mr. S. B. Tillett

Through the Commissioner of Lighthouses.

You are advised that your compensation has been changed as indicated below, effective January 1, 1931.

No new appointment will be issued to you as a result of this change, and an oath of office is not required.

By direction of the Secretary.

Respectfully,

EDW. J. GARDNER

Chief of Appointment Division.

From: $1440

To: $1500

Service and grade: Range $1440-1800

Appropriation (unit): Salaries, Keepers of Lighthouses.

5th District.

WHC

LOU

GOVERNMENT PRINTING OFFICE 11—9051

Form 73a 1.

REPORT OF TRANSFER OF APPOINTEE

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES. Fifth DISTRICT.

May 14, 1930

THE COMMISSIONER OF LIGHTHOUSES:

The following-named employee will be transferred as indicated, and will enter upon duty at his new station on or about May 20, 1930.

Name, S. B. Willett — Position, Asst. Keeper

From Hooper Straits Light Station — To Thimble Shoal Light Station

Previous incumbent, H. H. Lewis

Services terminated, May 14, 1930 — Reason, Transferred at own request.

Superintendent of Lighthouses.

May 24, 1930

The above-referred-to transfer became effective beginning with May 21, 1930.

L. M. Hopkins

Superintendent of Lighthouses.

11—4598

BUREAU OF LIGHTHOUSES

WASHINGTON

Submitted to the Secretary of Commerce for his information.

R.B. 6/5/30

Acting Commissioner of Lighthouses.

VRH

25-00

DEPARTMENT OF COMMERCE

REPORT ON PROBATIONARY APPOINTEE

(This report to be made at expiration of fifth month of service.)

Lighthouse Service,

July 20, 1928
(Date)

The Secretary of Commerce,
(The Chief of Appointment Division):

The probationary period of the person named below expires at the close of business on July 24, 1926.

The conduct and capacity of this employee have been satisfactory during the probationary period, and (he) (she) is considered qualified for absolute appointment.

Name Stephen B. Tillett,

Position Assistant Keeper

Salary $1320. p a

Appropriation Sal., Lighthouse Keepers

Station Hooper Straits L.H.

Date of entrance on duty E.O.D. 6th Dist. Jan.25,1928
~~E.O.D. 5th Dist. Dupe 16, 1928~~

Remarks:

For and in absence of Supt.

Commissioner of Lighthouses,
Washington, D. C.

SUBMITTED:

July 20, 1928

J. M. Hopkins
(Signature of immediate superior)

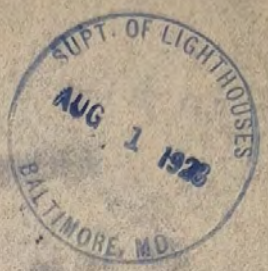
Assistant Superintendent

J. M. Hopkins
(Head of Bureau or Office)

Assistant Superintendent

(-If unsatisfactory, recommendation for discontinuance under the provisions of paragraph (c) of section 1 of civil service rule VII, should immediately be forwarded to the Department.)

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON



July 1, 1928.

Mr. Stephen B. Tillett,

Through the Chief, Bureau of Lighthouses.

Sir:

You are advised that under the Welch Act your compensation has been changed as indicated below, effective July 1, 1928.

By direction of the Secretary:

Respectfully,

EDW. J. GARDNER,

Chief of Appointment Division.

From: $1320

To: $1440

11—9564

5

Supt.
Asst Supt.
Chief Clk.
Asso. Engr. (1)
Asso. Engr. (2)
Asst. Engr.
1 Drafts
2 Drafts
Hydrog.
Accounts
Ordering
Personnel
Cost Kps.
Prop. Clk.
Stenog.
Messenger
File

Hooper Str.

Form A-21

NOTICE OF CHANGE IN SALARY
KEEPERS-LIGHTHOUSE SERVICE

SUPT. OF LIGHTHOUSES
JUL 7 1928
BALTIMORE, MD
LIGHTHOUSES
1928 JUL 5 AM 11 45

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

June 26, 1928.

Mr. Stephen B. Tillett,

Through the Commissioner of Lighthouses.

Sir:

You are advised that your salary as keeper in the Lighthouse Service has been changed from $ 1200 per annum to $ 1320 per annum, effective June 30, 1928, or as soon thereafter as you enter on duty. (By change of duties).

No new appointment will be issued to you as a result of this change, and an oath of office is not required.

By direction of the Secretary:

Respectfully,

EDW. J. GARDNER,

Chief of Appointment Division.

11—8074 GOVERNMENT PRINTING OFFICE

Supt.
Asst. Supt.
Chief Clk.
Asso. Engr. (1)
Asso. Engr. (2)
Asst. Engr.
1 Drafts
2 Drafts
Hydrog.
Accounts
Ordering
Personnel
Cost Kpg.
Prop. Clk.
Stenog.
Messenger
File

Hooper Straits
ecc-DRH

TC
5

Wash Pt. Ret. appt. close Apr 30, 1943

2500-A

01
96

INDIVIDUAL RECORD OF ABSENCE FOR THE YEAR 1942

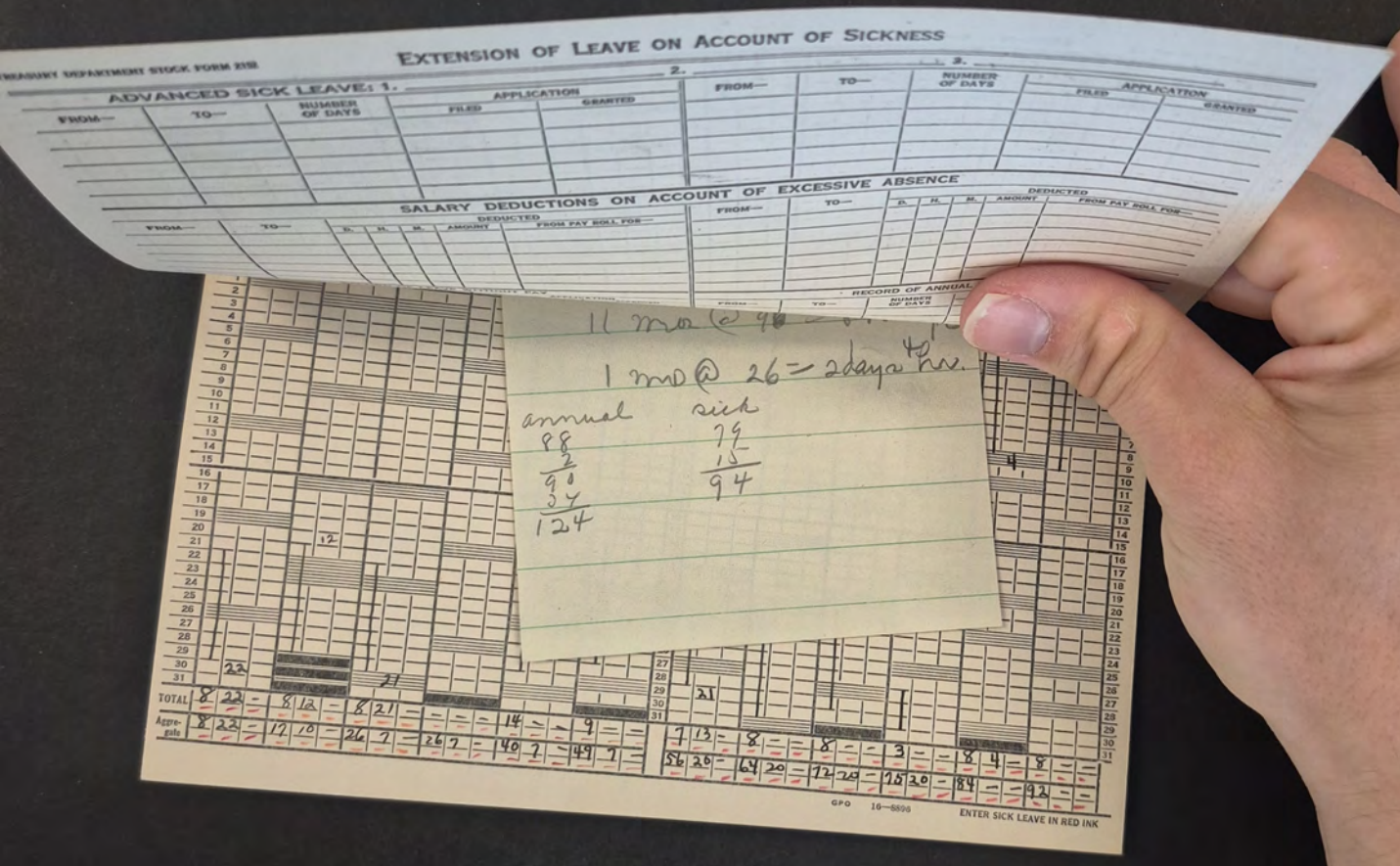
EMPLOYEE: TILLETT, STEPHEN B. OATH _____, 19__ SALARY: $_____

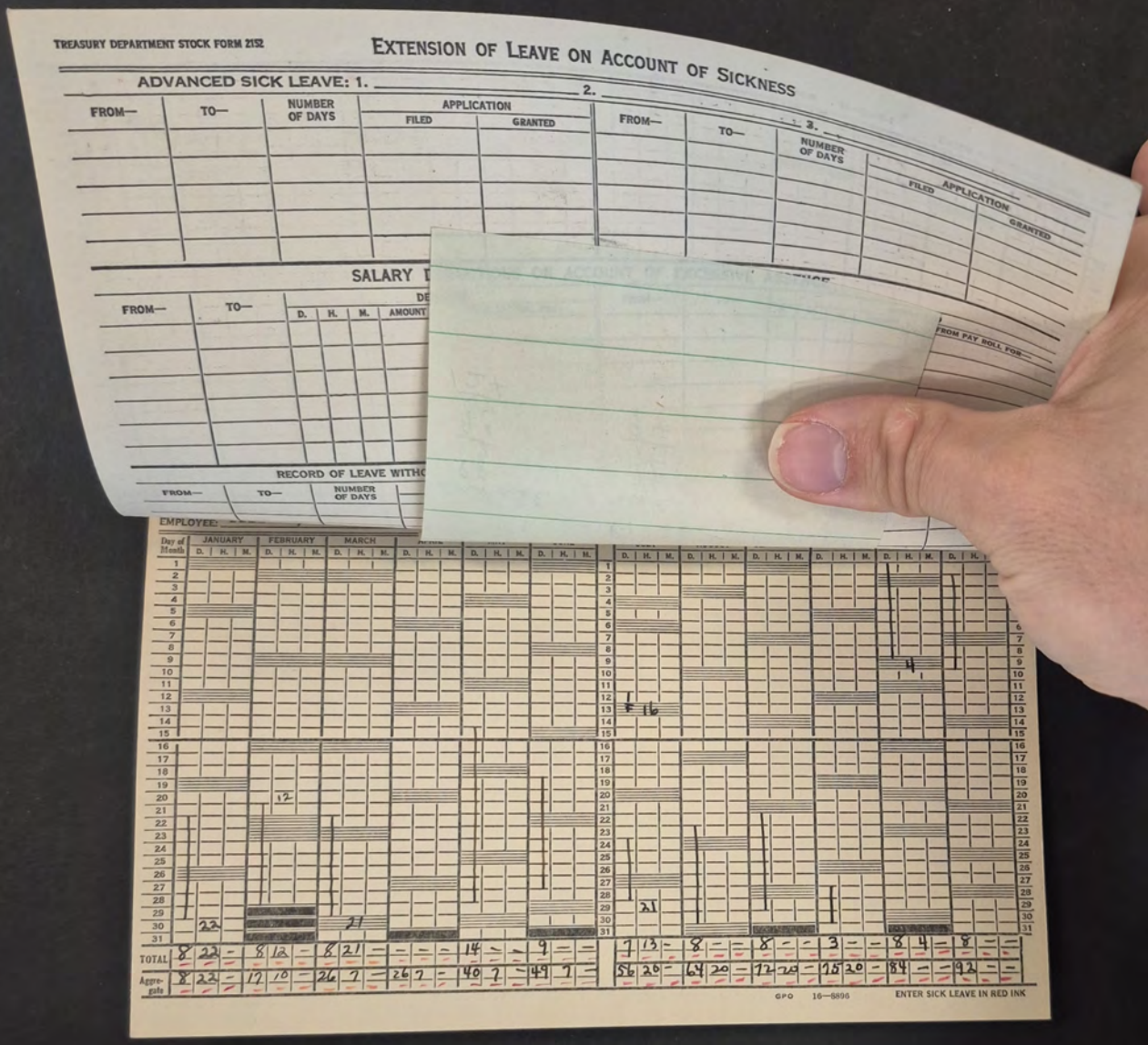
ACCUMULATED LEAVE
ANNUAL: 34 DAYS — HRS. — MIN.
SICK: 79 DAYS — HRS. — MIN.

Day of Month	JANUARY D.	H.	M.	FEBRUARY D.	H.	M.	MARCH D.	H.	M.	APRIL D.	H.	M.	MAY D.	H.	M.	JUNE D.	H.	M.	JULY D.	H.	M.	AUGUST D.	H.	M.	SEPTEMBER D.	H.	M.	OCTOBER D.	H.	M.	NOVEMBER D.	H.	M.	DECEMBER D.	H.	M.
1																																				
2																																				
3																																				
4																																				
5																																				
6																													10							
7																																11				
8																																				
9				2						3									2																	
10							19																		21											
11																																			9	
12																																				
13																													15							
14																																	10			
15																																				
16																																				
17																																				
18																																				
19																																				
20																																				
21													2																						13	
22																																				
23																																				
24																																				
25																																				
26																									14											
27																																				
28																																				
29																																				
30																																				
31																																				
TOTAL	8	—	—	8	2	—	7	19	—	8	3	—	14	2	—	8	—	—	8	2	—	8	—	—	7	21	—	1	1	—	7	21	—	8	—	—
	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	12	12	—	12	12	—	12	12	—	12	12	—
Aggregate	8	—	—	16	2	—	23	21	—	32	—	—	51	2	—	59	2	—	67	4	—	75	4	—	83	1	—	84	2	—	92	—	—	100	—	—
	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	12	12	—	12	12	—	12	12	—	12	12	—

GPO 16—8896-1

ENTER SICK LEAVE IN RED INK


EXTENSION OF LEAVE ON ACCOUNT OF SICKNESS
ADVANCED SICK LEAVE: 1.
2.
3.
FROM—
TO—
NUMBER OF DAYS
APPLICATION
FILED
GRANTED
SALARY DEDUCTIONS ON ACCOUNT OF EXCESSIVE ABSENCE
DEDUCTED
AMOUNT
FROM PAY ROLL FOR—
RECORD OF ANNUAL
1 mo @ 26 = 2 days hr.
annual
sick
88
2
90
34
124
74
16
94
TOTAL
Aggregate
GPO 16—8896
ENTER SICK LEAVE IN RED INK



TREASURY DEPARTMENT STOCK FORM 2152

EXTENSION OF LEAVE ON ACCOUNT OF SICKNESS

ADVANCED SICK LEAVE: 1. _____ 2. _____

FROM—	TO—	NUMBER OF DAYS	APPLICATION FILED	APPLICATION GRANTED

FROM—	TO—	NUMBER OF DAYS	APPLICATION FILED	APPLICATION GRANTED

3. _____

SALARY D

FROM—	TO—	D.	H.	M.	AMOUNT

FROM PAY ROLL FOR—

RECORD OF LEAVE WITHO

FROM—	TO—	NUMBER OF DAYS

EMPLOYEE:

Day of Month	JANUARY D.	JANUARY H.	JANUARY M.	FEBRUARY D.	FEBRUARY H.	FEBRUARY M.	MARCH D.	MARCH H.	MARCH M.
1									
2									
3									
4									
5									
6									
7									
8									
9									
10									
11									
12									
13									
14									
15									
16									
17									
18									
19									
20				12					
21									
22									
23									
24									
25									
26									
27									
28									
29									
30									
31									
TOTAL	8	22	–	8	12	–	8	21	–
Aggregate	8	22	–	17	10	–	26	7	–

Day of Month	APRIL D.	APRIL H.	APRIL M.	MAY D.	MAY H.	MAY M.	JUNE D.	JUNE H.	JUNE M.	JULY D.	JULY H.	JULY M.	AUG. D.	AUG. H.	AUG. M.	SEPT. D.	SEPT. H.	SEPT. M.	OCT. D.	OCT. H.
1																				
2																				
3																				
4																				
5																				
6																				
7																				
8																				
9																				
10																				
11																				
12																				
13																				
14																				
15																				
16																				
17																				
18																				
19																				
20																				
21																				
22																				
23																				
24																				
25																				
26																				
27																				
28																				
29																				
30																				
31																				
TOTAL	14	–	–	9	–	–	7	13	–	8	–	–	8	–	–	3	–	–	8	4
Aggregate	140	7	–	149	7	–	156	20	–	164	20	–	172	20	–	175	20	–	184	–

Day of Month	OCT. M.	NOV. D.	NOV. H.	NOV. M.	DEC. D.	DEC. H.	DEC. M.
1							
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							
16							
17							
18							
19							
20							
21							
22							
23							
24							
25							
26							
27							
28							
29							
30							
31							
TOTAL	–	–	–	–	–	–	–
Aggregate	–	–	–	–	–	–	–

GPO 16—8896

ENTER SICK LEAVE IN RED INK

WAR DEPARTMENT
Form No. 14
(Revised Dec. 11, 1928)

ABSTRACT OF BIDS

Invitation for Bids No. W 5407-37-70 Opened 9 AM, EST, 12/22/3

Office Q.M., Dist."I", 4th C.A., CCC, Custom House Wharf Charleston, S.C. Sheet No. 1 of 1 shee

3—9593

ITEM NO.	ARTICLES OR SERVICES (The information contained in the first four columns may be entered by duplicating machine. Spacing is same as on Standard Government Form of Bid, Standard Form No. 31.)	Quantity	Unit	BIDDERS → 1	2
	FOR DISTRICT "I", 4th C.A., CCC				
1	Bars, Mosquito	2000	Each	.06	.05
2	Breeches, Lace Leg, Woolen, Olive Drab	75	Each	.06	.10
3	Caps, Overseas	40	Each	.03	.03
4	Coats, Woolen, Olive Drab	300	Each	.08	.15
5	Jackets, Lumber	250	Each	.07	.10
6	Overcoats, Woolen, Olive Drab, Long	225	Each	.15	.25
7	Overcoats, Woolen, Olive Drab, Short	30	Each	.12	.20
8	Trousers, Woolen, Olive Drab	300	Each	.07	.10
9	Drawers, woolen	30	Each	.05	.06
10	Undershirts, Woolen	30	Each	.05	.06
11	Breeches, Lace Leg, Cotton, Olive Drab	25	Each	.06	.10
12	Shirts, Cotton, Olive Drab	100	Each	.05	.07
13	Trousers, Cotton, Olive Drab	2000	Each	.05	.10
14	Shirts, Woolen, Olive Drab	125	Each	.06	.10
	BIDDERS AND DISCOUNTS				
1	United Dry Cleaning Co., Inc. 55 Wentworth Street Charleston, S.C.	2% 10-Days 1% 20-Days Net 30-Days			
2	Ideal-White Swan Laundry Co. 723 King Street Charleston, S.C.	2% 10-Days Net 20-Days			

CERTIFICATE

Place Charleston, S.C.

Date December 22, 1936

I certify that (see instructions 5 below):

a. I have personally opened and read all bids, verified this abstract, and find it correct.

b. Award on each item has been made to the lowest bidder, except as indicated on the face of the abstract or in a certificate attached hereto.

W. R. RIDLEHUBER, 1st Lieut., QMC-Res., Purchasing & Contracting Officer

(Signature) (Title)

NOTE.—If the above certificate can not be signed in its entirety by one person, subparagraph *b* will be lined out and the following will be signed by the person making the awards:

I certify that award on each item has been made to the lowest bidder, except as indicated on the face of the abstract or in a certificate attached hereto.

(Signature) (Title)

INSTRUCTIONS

1. Whenever proposals for supplies have been solicited, the parties responding to such solicitation shall be duly notified of the time and place of opening the bids, and be permitted to be present either in person or by attorney, and a record of each bid shall then and there be made. (R. S. 3710.)
2. See A. R. 5–160 for preparation, method of indicating accepted bid, and distribution.
3. This form will be used by all branches in all cases except—
   a. For construction and the purchase of coal when clearly not suitable.
   b. When, because of a large number of bids or items, more than six sheets of this form would be required.
   In the excepted cases, any existing form may be used.
4. Information as to deliveries, f. o. b. points, and discounts will be entered in each bidder's column following the prices quoted. The blank vertical columns will normally be used for unit prices. If both unit and total prices are desired, two columns may be used for each bidder. Information other than that required by the form or these instructions need not be entered. If, however, it is required by chiefs of supply branches or is considered desirable by purchasing officers, it may be entered in any unused space. Bids may be entered in the columns by number instead of name, but if this be done, the names and corresponding numbers of the bidders will be listed in any unused portion of the form or on the reverse thereof.
5. The certificate is required by A. R. 5–160. If abstract consists of more than one sheet, the certificate will be signed only on the last sheet.
6. If the opposite half of the form is not needed because of the small number of bids, it may be torn off.

U. S. GOVERNMENT PRINTING OFFICE 3—9593

DEPARTMENT
Form No. 14
(Revised Dec. 11, 1928)

ABSTRACT OF BIDS

Invitation for Bids No. W 5407-37-116 Opened 9 AM, EST, 3/25/37

Office Q.M., District "I", 4th C.A., CCC, Custom House Wharf Sheet No. 1 of 1 sheets
3—9593. Charleston, S. C.

ITEM NO.	ARTICLES OR SERVICES (The information contained in the first four columns may be entered by duplicating machine. Spacing is same as on Standard Government Form of Bid, Standard Form No. 31.)	Estimated Quantity	Estimated Unit	BIDDERS → 1	2
	For CCC Camp MP-1, York, S. C.				
1.	a. Wood, pine, shall be thoroughly dry, sound and free from rot; to be cut in lengths of approximately four (4) feet; shall conform to U.S. Army Specifications 5-1 A	200	Cords		
	ALTERNATE BID				
	b. Wood, 60% pine and 40% oak or ash, shall be thoroughly dry, sound and free from rot; to be cut in lengths of approximately four (4) feet; shall conform to U.S. Army Specifications 5-1 A	200	Cords	3.75	3.45
	BIDDERS DISCOUNT				
	1 - J. M. Foster McConnellsville, S.C. Net				
	2 - J. R. Whitesides' Wood Yard 421½ West Main Street Gastonia, N. C. Net				

Form 33 (Revised)
...by the Secretary
of the Treasury
July 12, 1935

Invitation No. W 5407-QM-ECW-159
Contract No. OIN-1762

INVITATION, BID, AND ACCEPTANCE

(SHORT FORM CONTRACT)

WAR DEPARTMENT, District "I", 4th C.A., CCC (Department or establishment) District Quartermaster (Office or station)

Custom House Wharf, Charleston, S.C. (Address) March 4, 1937 (Date)

INVITATION

Sealed bids, in triplicate subject to the conditions on the reverse hereof, will be received at this office until 9 o'clock A m., EST, March 25, 1937, and then publicly opened, for furnishing the following supplies, and/or services, for delivery at CCC Camp MP-1, York, S.C.

W. R. RIDLEHUBER, 1st Lieut., QMC-Res., Purchasing & Contracting Officer (Name) (Title)

ECW

ITEM NO.	ARTICLES OR SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT Dollars	AMOUNT Cents
	a. Wood, pine, shall be thoroughly dry, sound and free from rot; to be cut in lengths of approximately four (4) feet; shall conform to U.S.Army Spec. 5-1 A	200	Cords			
	b. Wood, 60% pine and 40% oak or ash, shall be thoroughly dry, sound and free from rot, to be cut in lengths of approximately four (4) feet, shall conform to U. S. Army Specifications 5-1 A	200	Cords	$3.75	750	00
	DELIVERIES: All deliveries will be made FOB camp site as called for by the Camp Commander during the period April 1 to May 30, 1937.					
	[redacted]					
	PAYMENT will be made by: Finance Officer, U. S. Army, Fort McPherson, Atlanta, Ga.					

This contract is for general utilization by the service or services named herein, all or any of which may place orders on contractor or orders for delivery of supplies hereunder issued either by the contracting service or by a service under the contracting service will contain certificate of availability of funds, showing the procurement authority number to be used in making payments.

BID

March 6th 1937 (Date)

In compliance with the above invitation for bids, and subject to all the conditions thereof, the undersigned offers, and agrees, if this bid be accepted within --- days from the date of the opening, to furnish any or all of the items upon which prices are quoted, at the price set opposite each item, f. o. b., Camp Site and, unless otherwise specified within --- days after receipt of order.

Discounts will be allowed for payment as follows: 10 calendar days, Net percent; 20 calendar days, Net percent; 30 calendar days, Net percent.

Bidder J M Foster Address McClenaghan S C

By J M Foster (Signature of person authorized to sign this bid) Title Owner

J. M. Foster

ACCEPTANCE BY THE GOVERNMENT

March 25, 1937 (Date)

Accepted as to items numbered One b. (1. b)

Name W.R. RIDLEHUBER, 1st Lieut., QMC-Res. Title Purchasing & Contracting Officer

10—1806

(OVER)

CONDITIONS
(Continued)

8. Paragraph 3 of Conditions (see reverse side of Standard Form 33, attached) is hereby made void and the following substituted therefor:

DELAYS, DAMAGES.--If the Contractor refuses or fails to make deliveries of the Materials or supplies within the time specified, the Government may by written notice terminate the right of the Contractor to proceed with deliveries or such part or parts thereof as to which there has been delay. In such event, the Government may purchase similar materials or supplies in the open market or secure the manufacture and delivery of the materials and supplies by contract or otherwise, and the Contractor and his sureties shall be liable to the Government for any excess cost occasioned the Government thereby: Provided, That the Contractor shall not be charged with any excess cost occasioned the Govt. by the purchase of materials or supplies in the open market or under other contracts when the delay of the Contractor in making deliveries is due to unforseeable causes beyond the controll and without the fault or negligence of the Contractor, including, but not restricted to, acts of God or of the public enemy, acts of the Government, fires, floods, epidemics, quarantine restrictions, strikes, freight embargoes, unusually severe weather, and delays of a subcontractor due to such causes unless the contracting officer shall determine that the materials or supplies to be furnished under the subcontract are procureable in the open market, if the contractor shall notify the contracting officer in writing of the cause of any such delay, within 10 days from the beginning thereof, or within such further period as the contracting officer shall, with the approval of the head of the department or his duly authorized representative, prior to the date of final settlement of the contract, grant for the giving of such notice. The contracting officer shall then ascertain the facts and extent of the delay, and his finding of fact thereon shall be final and conclusive on the parties thereto, subject only to appeal within 30 days by the contractor to the head of the department concerned or his duly authorized representative, whose decision on such appeal as to the facts of delay shall be final and conclusive on the parties thereto.

INVITATION, BID, AND ACCEPTANCE

(SHORT FORM CONTRACT)

Invitation No. 2115
Contract No. W 5709 QM [illegible] OIN-

WAR DEPARTMENT, District "I", 4th C.A., CCC (Department or establishment) | District Quartermaster (Office or station)
Custom House Wharf, Charleston, S.C. (Address) | March 4, 1937 (Date)

INVITATION

Sealed bids, in triplicate, subject to the conditions on the reverse hereof, will be received at this office until 9 o'clock A m., EST, March 25, 1937, and then publicly opened, for furnishing the following supplies, and/or services, for delivery at CCC Camp MP-1, York, S.C.

W. R. RIDLEHUBER, 1st Lieut., CMC-Res., Purchasing & Contracting Officer
(Name) (Title)

ITEM NO.	ARTICLES OR SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT Dollars	AMOUNT Cents
1.	a. Wood, pine, shall be thoroughly dry, sound and free from rot; to be cut in lengths of approximately four (4) feet; shall conform to U.S.Army Spec. 5-1 A	200	Cords			
	b. Wood, 60% pine and 40% oak or ash, shall be thoroughly dry, sound and free from rot, to be cut in lengths of approximately four (4) feet, shall conform to U. S. Army Specifications 5-1 A	200	Cords	$3	750	00

DELIVERIES: All deliveries will be made FOB camp site as called for by the Camp Commander during the period April 1 to May 30, 1937.

The supplies and services to be furnished under this instrument are authorized by [illegible] are for the purpose set forth in [illegible] procurement authority [illegible] which is sufficient to cover the [illegible]

PAYMENT will be made by: Finance Officer, U. S. Army, Fort McPherson, Atlanta, Ga.

This contract is for general utilization by the service or services named herein; all calls on contractor or orders for delivery of supplies hereunder issued other by the contracting service or by a service other than the contracting service will contain certificate of availability of funds, quoting the procurement authority number to be used in making payments.

BID

3/6/37 (Date)

In compliance with the above invitation for bids, and subject to all the conditions thereof, the undersigned offers, and agrees, if this bid be accepted within — days from the date of the opening, to furnish any or all of the items upon which prices are quoted, at the price set opposite each item, f. o. b., Camp Site and, unless otherwise specified within — days after receipt of order.

Discounts will be allowed for payment as follows: 10 calendar days, Net percent; 20 calendar days, Net percent; 30 calendar days, Net percent.

Bidder J M Foster Address McClellanville S C

By J M Foster (Signature of person authorized to sign this bid) Title Owner

J. M. Foster

ACCEPTANCE BY THE GOVERNMENT

March 20, 1937 (Date)

Accepted as to items numbered One to (1. b)

W.R. RIDLEHUBER, 1st Lieut., CMC-Res. Title Purchasing & Contracting Officer.

Name

10—1806

(OVER)

CONDITIONS
(Continued)

8. Paragraph 3 of Conditions (see reverse side of Standard Form 33, attached) is hereby made void and the following substituted therefor:

DELAYS, DAMAGES.--If the Contractor refuses or fails to make deliveries of the Materials or supplies within the time specified, the Government may by written notice terminate the right of the Contractor to proceed with deliveries or such part or parts thereof as to which there has been delay. In such event, the Government may purchase similar materials or supplies in the open market or secure the manufacture and delivery of the materials and supplies by contract or otherwise, and the Contractor and his sureties shall be liable to the Government for any excess cost occasioned the Government thereby: Provided, That the Contractor shall not be charged with any excess cost occasioned the Govt. by the purchase of materials or supplies in the open market or under other contracts when the delay of the Contractor in making deliveries is due to unforseeable causes beyond the controll and without the fault or negligence of the Contractor, including, but not restricted to, acts of God or of the public enemy, acts of the Government, fires, floods, epidemics, quarantine restrictions, strikes, freight embargoes, unusually severe weather, and delays of a subcontractor due to such causes unless the contracting officer shall determine that the materials or supplies to be furnished under the subcontract are procureable in the open market, if the contractor shall notify the contracting officer in writing of the cause of any such delay, within 10 days from the beginning thereof, or within such further period as the contracting officer shall, with the approval of the head of the department or his duly authorized representative, prior to the date of final settlement of the contract, grant for the giving of such notice. The contracting officer shall then ascertain the facts and extent of the delay, and his finding of fact thereon shall be final and conclusive on the parties thereto, subject only to appeal within 30 days by the contractor to the head of the department concerned or his duly authorized representative, whose decision on such appeal as to the facts of delay shall be final and conclusive on the parties thereto.

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
CHARLESTON, S. C.

RAW

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

OFFICE OF SUPERINTENDENT, 6TH DISTRICT
CHARLESTON, S. C.

May 28, 1928.

Superintendent of Lighthouses,
Baltimore, Md.

REFERENCE: Transfer of Stephen B. Tillett, Asst. Keeper, to 5th L.H. District.

1. Enclosed herewith is copy of report from the Keeper, Lower Cape Fear River Lights, Etc., N.C., on that portion of the probationary period of Stephen B. Tillett (former Assistant Keeper), which was served at Lower Cape Fear River Lights, N.C.

H. L. Beck,
Superintendent of Lighthouses.

Incl.
Copy of report.

...CATIONS TO
...F LIGHTHOUSES
...STON, S. C.

EAW

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

File
Airways
Depot
Property
Proposals
Personnel
Vouchers
L. H. Eng.
Chief Clerk
Asst. Supt.
SUPT. LIGHTHOUSES CHARLESTON, S. C. MAY 28 1928

OFFICE OF SUPERINTENDENT, 6TH DISTRICT
CHARLESTON, S. C.

May 23, 1928.

Mr. R. M. Gaskins, Keeper,
Lower Cape Fear River Lights,
Southport, N.C.

1. The probationary period of Mr. Stephen B. Tillett, former Assistant Keeper at your station, will expire at the close of business on July 24, 1928.

Notwithstanding the fact that Mr. Tillett has been transferred to the 5th District, you will please date, fill in blanks where necessary, sign and mail to this office as soon as practicable, the following report.

H. L. Beck
H. L. Beck,
Superintendent of Lighthouses.

Lower Cape Fear River Lights, N. C.

May 25 1928
(Date)

Superintendent of Lighthouses,
Charleston, S. C.

1. The conduct and capacity of Mr. Stephen B. Tillett, formerly Assistant Keeper at this station, were Excellent satisfactory during the part of his probationary period covered by this report, and he is _____ considered qualified for absolute appointment.

Remarks:

R. M. Gaskins
Keeper, Lower Cape Fear Rv. Lights.

EAW

May 28, 1928.

Superintendent of Lighthouses,
Baltimore, Md.

REFERENCE: Transfer of Stephen B. Tillett, Asst. Keeper, to 5th L.H. District.

1. Enclosed herewith is copy of report from the Keeper, Lower Cape Fear River Lights, Etc., N.C., on that portion of the probationary period of Stephen B. Tillett (former Assistant Keeper), which was served at Lower Cape Fear River Lights, N.C.

H. L. Beck,
Superintendent of Lighthouses.

Incl.
Copy of report.

RAW

May 23, 1928.

Mr. R. M. Gaskins, Keeper,
Lower Cape Fear River Lights,
Southport, N.C.

1. The probationary period of Mr. Stephen B. Tillett, former Assistant Keeper at your station, will expire at the close of business on July 24, 1928.

Notwithstanding the fact that Mr. Tillett has been transferred to the 5th District, you will please date, fill in blanks where necessary, sign and mail to this office as soon as practicable, the following report.

H. L. Beck,
Superintendent of Lighthouses.

Lower Cape Fear River Lights, N. C.

May 25, 1928
(Date)

Superintendent of Lighthouses,
Charleston, S. C.

1. The conduct and capacity of Mr. Stephen B. Tillett, formerly Assistant Keeper at this station, were Excellent satisfactory during the part of his probationary period covered by this report, and he is _____ considered qualified for absolute appointment.

Remarks:

/s/ R. M. Gaskins
Keeper, Lower Cape Fear Rv. Lights.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

File
Airways
Depot
Property
Proposals
Personnel
Vouchers
L. H. Eng.
Chief Clerk
Asst. Supt.
SUPT.
LIGHTHOUSES,
CHARLESTON, S.C.
MAY 21 1928

Superintendent of Lighthouses,
Charleston, S. C.

Bald Head L.H.,
May 17th 1928.

Supt Of Lighthouses,
Charleston, S.C.

Subject: Transfer S.B. Tillett.

Sir:

Your telegram with instructions to direct Mr. Tillett report to Supt of Lighthouses, Baltimore, M.D. was recd on the evening of the 14th, to late to get him of that day. He left the station at 9:Am May 15th.

Respectfully,

R. M. Gaskins

R.M. Gaskins,
Keeper.

Please send me a supply of plain typewriter paper.

50 Sheets Heavy (originals)
50 Sheets thin (2nd Sheets) } issued May 21/28
J

ALL COMMUNICATIONS TO
ENDENT OF LIGHTHOUSES
BALTIMORE, MD.
VRH

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

File
Airways
Depot
Property
Proposals
Personnel
Vouchers
L. H. Eng.
Chief Clerk
Asst. Supt.

OFFICE OF SUPERINTENDENT, 5TH DISTRICT
BALTIMORE, MD.

SUPT. LIGHTHOUSES.
CHARLESTON, S.C.
MAY 17 1928

May 16, 1928

Superintendent of Lighthouses,
Charleston, S. C.

Subject: Transfer, Stephen B. Tillett

1. Stephen B. Tillett reported for duty this office today and will be entered on duty in this District beginning May 16, 1928.

H. D. King

Superintendent of Lighthouses

Carded

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

OFFICE OF SUPERINTENDENT, 5TH DISTRICT
BALTIMORE, MD.

May 14, 1928

File
Airways
Depot
Property
Proposals
Personnel
Vouchers
L. H. Eng.
Chief Clerk
Asst. Supt.

SUPT. LIGHTHOUSES, CHARLESTON, S. C.
MAY 16 1928

Superintendent of Lighthouses,
Charleston, S. C.

Subject: Transfer, Stephen B. Tillett.

1. This office is today in receipt of advices from the Bureau that Mr. Tillett's transfer to this District has been approved. You are therefore requested to direct Mr. Tillett to report to this office at the earliest practicable date.

H. D. King

Superintendent of Lighthouses

RAW

May 9, 1928.

Superintendent of Lighthouses,
Baltimore, Md.

SUBJECT: Transfer, Stephen B. Tillett, Keeper.

1. Referring to your letter of May 8th on above subject, enclosed herewith is copy of Mr. Tillett's service record card.

2. Mr. Tillett has had nine (9) days of annual leave during the present calendar year - March 29 to April 10, 1928. He has been advised to hold himself in readiness to proceed to Baltimore upon the receipt of notice that his transfer has been approved.

H. L. Beck,
Superintendent of Lighthouses.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

HLB:RAW

May 9, 1928.

Mr. S. B. Tillett,
Asst. Keeper,
Lower Cape Fear River Lights,
Southport, N. C.

Through the Keeper:-

1. The following paragraph is quoted from a letter received today from Superintendent of Lighthouses, 5th Dist., Baltimore, Md.

"Nomination recommending transfer of Stephen B. Tillett to position of additional keeper in this district, effective May 15, or as soon thereafter as he enters on duty, is being forwarded to Bureau today. Please have Mr. Tillett arrange to report to this office on May 15, or as soon thereafter as possible, inevent this transfer is approved by the Department. You will be advised as soon as approval is received."

2. Be prepared to proceed to Baltimore upon the receipt of notice that your transfer has been approved.

H. L. Beck,
Superintendent of Lighthouses.

Copy to Keeper R. M. Gaskins.

...RS TO
...IGHTHOUSES
...E, MD.

VRH

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

OFFICE OF SUPERINTENDENT, 5TH DISTRICT
BALTIMORE, MD.

File
Airways
Depot
Property
Proposals
Personnel
Vouchers
L. H. Eng.
Chief Clerk
Asst. Supt.
SUPT.

May 8, 1928

LIGHTHOUSES,
CHARLESTON, S.C.
MAY 9 1928

Superintendent of Lighthouses,
Charleston, South Carolina

Subject: Transfer, Stephen B. Tillett, keeper.

1. Nomination recommending transfer of Stephen B. Tillett to position of additional keeper in this district, effective May 15, or as soon thereafter as he enters on duty, is being forwarded to Bureau today. Please have Mr. Tillett arrange to report to this office on May 15, or as soon thereafter as possible, in event this transfer is approved by the Department. You will be advised as soon as approval is received.

2. Please furnish this office with a copy of Mr. Tillett's service record card.

H. D. King
Superintendent of Lighthouses

VRH

File
Airways
Depot
Property
Proposals
Personnel
Vouchers
L. H. Eng.
Chief Clerk
Asst. Supt.
SUPT. LIGHTHOUSES,
CHARLESTON, S.C.
MAY 3 1928

Bald Head L.H.,
May 1st 1928.

Supt Of Light Houses,
Charleston, S.C.

Sir:

Referring to the transfer of Mr. Tillett to the 5th Dist I want to ask that I be allowed to hold the position of asstXXXXXX keeper open untill July 27th by employing a laborer in the event of his transfer. Mr. T.L. Willis's enlistment will expire in the Coast Guard midnight July 26.

Respectfully,

R. M. Gaskins

R.M. Gaskins,
Keeper.

Bald Head L. H.
May 1st 1928.

From: S. B. Tillett, Asst Keeper.
To: Supt of Lighthouses, Balto, Md.
Through: Supt of Light Houses, Charleston, S. C.

Subject: Vacancy additional Keeper 5th Dist.
Reference: Your letter April 21.

Sir:

Referring to the above correspondence I wish to state that I will be pleased to accept the place of additional keeper or whatever Station that I may be assigned to me.

Respectfully,

S. B. Tillett
Asst. Keeper.

Forwarded:
R. M. Gaskins.

HLB/hec

Office of Superintendent of Lighthouses,
Charleston, S. C., May 3, 1928.

Forwarded to Superintendent of Lighthouses, Baltimore, Md.

1. Mr. S. B. Tillett is Assistant Keeper of Bald Head L. H. and Lower Cape Fear River Lights. His present pay is $1200.00 without quarters.

2. He entered on duty on January 25, 1928. His legal residence is in North Carolina. Form 73, enclosed herewith, has been partially prepared in accordance with data available in this office.

H. L. BECK,
Superintendent of Lighthouses.

Inc. Form 73 in dup.

Form 73

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, ---------- DISTRICT,

---------- (City), ---------- (Date), 19----

COMMISSIONER OF LIGHTHOUSES:

Action recommended, Transfer and appointment.

Name, Stephen B. Tillett,

Position, Keeper (Additional).

Location, 5th Lighthouse District.

Effective, [1] the actual date of entrance on duty, or as soon thereafter as he enters on duty.

Legal residence, North Carolina.

Proposed salary,

Proposed range,

Appropriation, Salaries, Keepers of Lighthouses.

Former position, Keeper (Assistant)

Location, Lower Cape Fear River Lights, N.C.

Former salary, $1200 per annum. (Allowance for quarters included.)

Former range, No range at this station.

Rank on eligible list, -- Rating, -- Percentage, --, Other eligibles considered:

Previous incumbent,

Reason,

Services terminated,

Members of family in Government service,

Date of birth, Nov. 28, 1894.

Remarks:

2. (Form 1769 was forwarded with nomination dated (Dec.20/27 for position of Keeper (Asst.), Lower Cape (Fear River Lts., N.C.

Selection regular, subject to the action of the U. S. Civil Service Commission, , 19-----

---------- *Secretary,* ---------- *Civil Service District.*

BUREAU OF LIGHTHOUSES
WASHINGTON

Submitted to the Secretary of Commerce, approved.

[1] Strike out the clause which does not apply.

11—2314

Standard Form No. 13
Approved by the President
Feb. 26, 1926

CHARLESTON, S. C
MAR 5 1928
Asst. Supt.
Vouches
Personnel
Depot
DEPARTMENT OF COMMERCE
FEB 29 1928
APPOINTMENT

ABSTRACT OF OFFICIAL RECORD OF U. S. GOVERNMENT EMPLOYEE

(For the use of the department to which the employee has been transferred)

INSTRUCTIONS

1. The act, approved February 14, 1922, prescribes that "each executive department, and each independent establishment of the Government not within the jurisdiction of any executive department, shall establish and maintain such record as will enable it to determine the amount deducted within each fiscal year from the basic salary, pay, or compensation of each employee within its jurisdiction to whom this act applies. When such employee is transferred from one office to another a certified abstract of his official record shall be transmitted to the office to which the transfer is made."

2. A complete official record in the Federal service of the employee named should be set forth on this abstract. If an employee is transferred to another department, an abstract will be prepared in duplicate, showing his appointment in the department from which transferred and all changes of grade or compensation while therein. The original, properly executed, will be transmitted to the department to which transferred, the duplicate to be retained in his personal file. Should such employee be again transferred, the second department will prepare an abstract setting forth the data contained in that received by it, with the addition of his record while in the second department, such abstract to be transmitted to the department to which he is transferred, a duplicate being retained.

In the case of a nominal reinstatement for the purpose of transfer, the department to which the employee is transferred should apply to the establishment in which the former service was rendered for an abstract of record in the case. Statements of employees must not be accepted unless verified from official records.

3. In Table II show the amount deducted for the retirement fund during each fiscal year, or part of fiscal year, the employee was in your service.

4. This certificate must be signed and countersigned (if necessary) by an official recognized by the Bureau of Pensions as authorized to sign certificate of administrative officer on application for refunds.

NAME: TILLETT, MR. STEPHEN B. , Nov. 28th, 1894
(Surname first, Mr., Miss, or Mrs.) (Date of birth)

Norfolk Navy Yard
(Department and office in which last service was had. See Paragraph 2 of Instructions)

Portsmouth, Va. [redacted]oth, 1928
(Place) (Date)

I. SERVICE RECORD

ESTABLISHMENT (a)	ACTION (b)	POSITION (Pay-roll title)	RATE OF PAY (c)	DATE EFFECTIVE	
Norfolk Navy Yard	T.A.	Shipwright	$4.24	1/23/18	Jan 1/23/18
" " "	P.A.	"	$4.24	3/19/18	
" " "	Pro.	"	$5.20	5/ 1/18	
" " "	"	"	$5.60	9/16/18	
" " "	"	"	$6.40	11/ 9/18	
" " "	Disc	"	$6.40	5/17/19	May 17/19

Jan. 23, 1918 - May 17, 1919 = 1 yr. 3 mos. 25 das.

(a) Place the name of department, bureau, or office in which the service was performed.

(b) Indicate the nature of the action according to the following key abbreviations: PA, probational appointment; Exc., excepted from examination; E. O., Executive order; Rein., reinstatement; Trans., transfer; Pro., promotion; Red., reduction; Res., resignation; Rem. C., removed for cause; Rem. R., removed, reduction of force; L. W. O. P., leave without pay for periods of six months or more.

(c) Under rate of pay, do not include bonuses, allowances, overtime pay, or compensation given in addition to basic pay of positions as fixed by law or regulation.

10-1719

LIGHTHOUSES

1928 MAR 2

II. STATEMENT OF DEDUCTIONS FOR RETIREMENT FUND

(See Instructions No. 3)

YEAR	AMOUNT	YEAR	AMOUNT	YEAR	AMOUNT	YEAR	AMOUNT	YEAR	AMOUNT
	No leave granted in excess of six months.								

Do the records show that the employee has made application for refund of any portion of the amount shown above? _____ (Yes or No)

If so, state the amount and period covered _____ (Amount and period covered)

Do the records show that any portion of the amount shown above has been refunded to the employee? _____ (Yes or No)

If so, state the amount and period covered _____ (Amount and period covered)

In case service record shows reentry into service, does the employee claim that he has made redeposit of amount refunded him at time of separation? _____ (Yes or No)

The foregoing is a correct abstract of the official record of Stephen B. Tillett (Name of employee)

based on the official records of the Norfolk Navy Yard, Portsmouth, Virginia. (Establishment)

or official certification from the other executive departments or independent establishments in which he was employed.

D.C.McRITCHIE (Signature)
Capt.(SC).USN
Accounting Supt. (Official title)

Countersigned FEB 25 1928, 19____

W.C.COLE (Signature)
Rear Admiral, U.S.N. (Official title)
Commandant

GOVERNMENT PRINTING OFFICE 10-1719

Furnished to: Lighthouses
~~Assistant Secretary of Navy (MYD)~~
~~for transmittal to Department of Commerce.~~
~~Station.~~

EAW

The District Secretary,
Fifth Civil Service Dist.,
Atlanta, Ga.

February 1, 1928.

Sir:

Referring to Form 7 - Service Record Card - attached to nomination of Stephen B. Tillett to position of Keeper (Asst.), Lower Cape Fear River Lights, N.C., forwarded to your office Dec. 30, 1927:

The effective date of appointment entered on Form 7 was Jan. 10, 1928. Mr. Tillett entered on duty in the position to which he was nominated, Jan. 25, 1928. It is requested that the date on his Form 7 be changed from Jan. 10 to Jan. 25, 1928.

Respectfully,

H. L. Beck,
Superintendent of Lighthouses.

RM No. 6
sident March 28, 1924)

OPY-EAW

PERSONAL HISTORY

(Statement to be prepared by appointee in his own handwriting)

Bureau, division, or office U.S. Lighthouse Service,

1. Name in full Stephen B. Tillett

2. Legal (voting) residence North Carolina (State and Congressional District) 1st Dare (County) Wanchese (City or town)

3. Where born? U.S. (State or foreign country) N.C. Wanchese (City or town) When born? Nov. 28, 1894. (Date)

4. If foreign, state whether naturalized or alien

5. Indicate sex, marital condition, and race by check, thus: √

SEX		MARITAL CONDITION				RACE. (If other, state which)	
Male X	Female	Single	Married X	Divorced	Widowed	White X	Colored

6. A complete record of your past civil service for the United States Government:

BRANCH OF SERVICE AND PLACE OF EMPLOYMENT	POSITION	SALARY	DATE APPOINTED			DATE SEPARATED		
			Month	Day	Year	Month	Day	Year
U.S. Navy Yard, Portsmouth, Va.	Shipwright	$640	Jan.	23	1918	May	?	1919

7. Military and naval record. If any, check (√) to indicate branch and other information and give dates of enlistment and discharge:

None	Army	Navy	Marine Corps	Coast Guard X	War Veteran	Pensioner	Veterans' Bureau beneficiary

Enlisted Sept. 12, 1924 Discharged Sept. 11, 1925

Organization U.S. Coast Guard

Enlisted ____ Discharged ____

Organization ____

8.

EDUCATION (Circle number of years)	Common school	High school	College	Degrees, if any
	1 2 3 4 (5) 6 7 8	1 2 3 4	1 2 3 4	

9. State special qualifications Carpenter

10. Name, relationship, and address of person to be notified in case of emergency:

Mrs. S. B. Tillett (Name) Wife (Relationship)

Wanchese, N.C. (Post office address)

I certify that the foregoing answers are correct to the best of my knowledge and belief.

S. B. Tillett
(Name as usually written and which will be used as official signature)

Jan. 28, 1928.

Present address Southport, N.C.

Oath & PHS to Bureau Feb. 1, 1928.

Supt. of Lighthouses.

The original was [illegible] Supt's signature, in error.

date and sign this receipt, detach same and return
fice promptly.

DEPT. LIGHTHOUSES
CHARLESTON, S. C.
FEB 1 28
Ist. Asst. Supt.
Chief Clerk
Asst. Supt.
Accident
Personnel
Property
Disbursing

Jan 28 1928
(Date)

I hereby acknowledge receipt of Sixth Lighthouse District Circular No. 46 of May 1st, 1923, containing copy of Section 3, Rule XI of the Civil Service Rules and instructions issued by the Secretary of Commerce relative to the enforcement of said rule. Also of Circular letters No. 253 dated Oct. 10, 1915 and No. 147 dated Feb. 6, 1920, and pamphlet "Right to Compensation, etc."

S. B. Tillett
(Signature of Employee)

Name.	Post-office address. (Give street No., if any.)	Position and department or office in which employed.	Relationship.	Married or single.
Cardell Daniels	Jupiter Inlet Fla	Position Asst Kpr U.S. Life Saving Service Department or office U.S.L.H.S.	Bro in law	married
S. B. Tillett	Carolina Mle,	Position Asst Kpr Department or office U.S.L.H.S.	Bro	Married
		Position Department or office		

6. Have any of the above-named persons entered the Government service since the execution of your application for examination?
No If so, give the name of each such person

7. What is your present address (including street and number, city, and State)? Southport N C
How long have you resided at your present address? 4 days.

8. Will you inform yourself of and observe the provisions of the civil service law and rules and Executive orders concerning political activity, political coercion, political assessments, use of influence to secure promotion, etc., as quoted on the attached form?
Yes

I hereby certify that the answers to the foregoing questions are true in every particular.

Stephen B. Tillett
(Signature.)

The officer before whom the above certificate is made is requested to sign the following:

If the answer to question 5 includes two or more names, and is not IDENTICAL in every respect with answer to similar question in the application, this form must be submitted for approval before appointment is made.

The above certificate was executed before me, in his own handwriting, by the identical person who has reported for assignment to duty.

Was photograph of appointee furnished you? _____ If so, is it a correct likeness of the person who executed this form? _____

_____
(Signature.)

This is to be signed by an officer of the department or bureau to which the appointee belongs, not by a notary public, and does not need to be sworn to.

_____
(Official title.)

6—2099

(This paper should be returned to the District Secretary when completed.)

UNITED STATES CIVIL SERVICE COMMISSION

U S Lighthouse Service
(Branch of service or department.)

Southport, Me.
(Name of city.) (State.)

DEPT. LIGHTHOUSES WASHINGTON, D. C. FEB 1 28 2d Asst. Supt. Chief Clerk Inspectors Personnel Property

DECLARATION OF APPOINTEE.

This form must be executed by the appointee before he enters on duty. ATTENTION IS DIRECTED TO THE PROVISIONS OF LAW AS QUOTED ON ATTACHED FORM. False personation in an examination is a criminal offense, and will be prosecuted accordingly. Appointee will retain attached form.

1. State place of birth Waterboro Me. Date of birth Nov 28 1894 (Month, day, and year.)
2. What examination did you take? Asst Keeper
3. Give place and date of examination Lehartesdon Me. march 3, 1924
4. To what position have you been offered appointment or actually appointed? Asst Kpr lower cape fear river ltr
5. Are any members of your family or relatives (either blood or by marriage) in the U. S. Government Service? Answer "yes" or "no" Yes If so, fill in the following blanks. If additional space is necessary use back of this sheet.

Name.	Post-office address. (Give street No., if any.)	Position and department or office in which employed.	Relationship.	Married or single.
bardell Daniels	Jupiter Inlet Fla	Position Asst Kpr U.S.L.H.S.	Bro in law	married
S. E. Tillett	Carolina Me.	Department or office U.S.L.H.S.		
		Position Asst Kpr	Bro	Married
		Department or office U.S.L.H.S.		
		Position		
		Department or office		

6. Have any of the above-named persons entered the Government service since the execution of your application for examination? No If so, give the name of each such person

7. What is your present address (including street and number, city, and State)? Southport Me

How long have you resided at your present address? 4 days.

8. Will you inform yourself of and observe the provisions of the civil service law and rules and Executive orders concerning political activity, political coercion, political assessments, use of influence to secure promotion, etc., as quoted on the attached form? Yes

I hereby certify that the answers to the foregoing questions are true in every particular.

Stephen B. Tillett
(Signature.)

The officer before whom the above certificate is made is requested to sign the following:

If the answer to question 5 includes two or more names, and is not IDENTICAL in every respect with answer to similar question in the application, this form must be submitted for approval before appointment is made.

The above certificate was executed before me, in his own handwriting, by the identical person who has reported for assignment to duty.

Was photograph of appointee furnished you? _____ If so, is it a correct likeness of the person who executed this form? _____

This is to be signed by an officer of the department or bureau to which the appointee belongs, not by a notary public, and does not need to be sworn to.

_____
(Signature.)

_____
(Official title.)

6—2099 **(This paper should be returned to the District Secretary when completed.)**

EAW

January 26, 1928.

Mr. Stephen B. Tillett, Asst. Keeper,
Lower Cape Fear River Lights,
Southport, N. C.

Through the Keeper:-

1. Enclosed herewith is Department of Commerce letter dated January 11, 1928 appointing you probationally to position of Keeper (Assistant) in the Lighthouse Service at a salary of $1200 per annum, effective the date you enter on duty. The effective date of your entrance on duty is January 25, 1928.

2. The following papers (clipped together) are enclosed for your information. They are to be retained by you.

Form 206 - Record of your physical examination.
Circular Letter No. 253, Oct. 10, 1916,
" " No. 147, Feb. 6, 1920,
District Circular No. 46, May 1, 1923,
Pamphlet - "Right to Compensation, etc."
2nd Page of Declaration of Appointee.

3. Also enclosed are the following papers which are to be executed by you and returned to this office.

Oath of Office - Read carefully Note 4 on bottom of form, relative taking oath.
Personal History Sheet- Fill in all answers, date and sign. In answering Question 1, write your full name.
Declaration of Appointee - In order to assist you some of the answers on this form have been lightly written in pencil. You should write the answers to these questions, as well as all others, in ink.
Receipt for certain papers- Sign and date this receipt.

H. L. Beck,
Superintendent of Lighthouses.

Incls.
Copy to Keeper R. M. Gaskins. You will please assist Mr. Tillett in preparing the papers listed in par. 3 above, and see that they are returned to this office as soon as practicable. A copy of Instructions to Employees of the United States Lighthouse Service is forwarded herewith for Asst. Keeper Tillett, together with letter relative same. Have Mr. Tillett date and sign the receipt at bottom of the letter and forward it to this office.

H. L. Beck,
Superintendent of Lighthouses.

SUPT. LIGHTHOUSES
CHARLESTON, S. C.
JAN 26 28
1st. Asst. Supt.
Chief Clerk
Asst. Supt.
Voucher
Personnel
Property
Inspector
Files

Bald Head L.H.,
Jan 24th 1928.

Superintendent of Lighthouses,
Charleston, S.C.

Subject: Arrival Asst Kpr S.B. Tillett.
Reference: Your letter Jan 19 1928.

Sir:

Mr Tillett arrived in Southport at 10:Am today, but due to the fact that I was up the River at the time, he did not report to me till about noon.

Respectfully,

R. M. Gaskins

R.M. Gaskins,
Keeper.

Date of E.O.D. Jan 25th
1928.

Supt. of Lighthouses,

LIGHTHOUSE SERVICE, DEPARTMENT OF COMMERCE

APPROPRIATION GENERAL EXPENSES, LIGHTHOUSE SERVICE

...ioner of Lighthouses, Washington, D.C.

GOVERNMENT PRINTING OFFICE 11—9240

...S C January 19 1928

...NS SOUTHPORT NORTH CAROLINA

...RT

...with letters from this office of
...t will be necessary for you to

...H.L.Beck, Supt. of Lighthouses.

...this office by letter the
...keeper.

...k,
... of Lighthouses.

...tion of the appointing
...ll nominations not later
than the day following their receipt. EDW. J. GARDNER,

6.
V

Acting Chief of Appointment Division.

Appropriation (unit): Field

Vice: Franto Mollycheck

Legal Residence:

EOD ..... Jan. 25, 1928

Date of Oath ..... Jan. 30, 1928

Oath & PHS to Bureau ..... Feb. 1, 1928.

District Secretary.

11-5057

Carded

JAN 28 28

Wanchese N.C.
Jan 26 1928

Supt. of 6th District
Charleston. S.C.

Dear Sir:

I will leave here the 23 and will report for duty 25.

Yours truly
Stephen B. Tillett

...ONS

...clude full Christian
...nitials, if any) should
...e official name of the
...curately stated. In
...dy in the Lighthouse
...nt should be

In recommending the reinstatement, or original appointment, of a person whose papers show that he has already served under some branch of the Department of Commerce, include a brief note of

...mended sta...
case may be,
appointment t...

PF:HAW

TELEGRAM

OFFICIAL BUSINESS—GOVERNMENT RATES

FROM Supt. of Lighthouses,

BUREAU LIGHTHOUSE SERVICE, DEPARTMENT OF COMMERCE

CHG. APPROPRIATION GENERAL EXPENSES, LIGHTHOUSE SERVICE

Commissioner of Lighthouses, Washington, DC

GOVERNMENT PRINTING OFFICE 11—9240

Charleston S C January 19 1928

STEPHEN B TILLETT
WANCHESSE NORTH CAROLINA

REPORT FOR DUTY AS ASSISTANT KEEPER TO R M GASKINS SOUTHPORT NORTH CAROLINA

REPORT BY LETTER WHEN YOU WILL ARRIVE AT SOUTHPORT

Confirmation copy. BECK Above telegram sent you in accordance with letters from this office of Dec. 24/27 and Jan. 7/28. As stated in letter of Dec. 24/27 it will be necessary for you to pay your own traveling expenses to Southport, N.C.

H.L. Beck, Supt. of Lighthouses.

Copy to Keeper R. M. Gaskins, Southport, N.C. Advise this office by letter the date Mr. Tillett reports to you for duty as assistant keeper.

H. L. Beck,
Superintendent of Lighthouses.

By direction of the Secretary:

Respectfully,

EDW. J. GARDNER
Acting Chief of Appointment Division.

6.
V

GOVERNMENT PRINTING OFFICE

Appropriation (unit): Field

Vice: Franto Mollycheck

Legal Residence:

EOD ..... Jan. 25, 1928

Date of Oath ..... Jan. 30, 1928

Oath & PHS to Bureau ..... Feb. 1, 1928.

11-8657

NOT TO BE ACCEPTED AS AUTHORITY FOR INVESTIGATION OPERATIONS UNLESS ACCOMPANIED BY OFFICIAL CREDENTIALS

LIGHTHOUSES

FIFTH UNITED STATES CIVIL SERVICE DISTRICT

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

1928 JAN 17 PM 3 26

SUPT. LIGHTHOUSES CHARLESTON, S.C. JAN 18 28

January 11, 1928.

Mr. Stephen B. Tillett,

Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office,

Keeper

in the Lighthouse Service

at a salary of Twelve Hundred dollars per annum,

effective upon entrance on duty.

Nature of appointment: Probational

Civil Service authority: Secretary, Fifth Civil Service District

Classification allocation:

By direction of the Secretary:

Respectfully,

EDW. J. GARDNER
Acting Chief of Appointment Division.

6.
V

Appropriation (unit): Field

Vice: Franto Mollycheck

Legal Residence:

EOD ..... Jan. 25, 1928

District Secretary.

Date of Oath ..... Jan. 30, 1928

Oath & PHS to Bureau ..... Feb. 1, 1928.

11-8657

...L SERVICE DISTRICT
...ING, ATLANTA, GA.

IN YOUR ANSWER PLEASE REFER TO
FILE EWW

FIFTH UNITED STATES CIVIL SERVICE DISTRICT

COMPRISING ALABAMA, FLORIDA, GEORGIA, MISSISSIPPI,
SOUTH CAROLINA, AND TENNESSEE

OFFICE OF THE SECRETARY, ATLANTA, GA.

January 9, 1928/

Superintendent of Lighthouses,
Sixth Lighthouse District,
Charleston, S.C.

Dear Sir:

In reply to your letter of January 7 you are advised that your nomination for the appointment of Stephen B. Tillett as Assistant Keeper, Lower Cape Fear River Lights, N.C., was forwarded approved on January 5, 1928.

In this connection you are advised that this office has discontinued the pratice of notifying appointing officers when nominations have been approved. If the nominations are regular and complete, they are handled at the earliest practicable date after their receipt. Otherwise any irregularity which might exist is immediately called to the attention of the appointing officer. An effort is made to forward all nominations not later than the day following their receipt.

Very truly yours,

L.A. Moyer,
District Secretary.

DEPT.
LIGHTHOUSES
CHARLESTON, S/C
JAN 12 28
Fld. Asst. Supt.
Chief Clerk
Supt.

Wanchese N.C.
Jan 10 1928

Dear Sir

This is to acknowledge receipt of yours of Jan 7. I will be ready to report for duty on receipt of telegram.

Yours truly
Stephen B. Tillett.

PF/HEC

January 7, 1928

Mr. Stephen B. Tillett,
Wanchese, N. C.

Sir:

1. Referring to previous correspondence to you relative to your nomination for position of assistant keeper of Lower Cape Fear River Lights, N. C., you are informed that you have been nominated for this position but your nomination has not yet been approved by the Department of Commerce.

2. It is expected that your appointment will be approved at an early date and in case it is approved it is desired that you be ready to report for duty promptly. No promise is made, however, that you will receive the appointment and you are not to report for duty until you receive advice from this office that you have been appointed.

3. It is possible that your appointment may be approved between the 10th and 15th of this month, and you will be notified by telegram when to report for duty.

4. Acknowledge receipt of this letter and state whether or not you will be ready to report for duty on receipt of the telegram from this office.

Respectfully,

For and in the absence of the Superintendent of Lighthouses

P. Farrow,
Chief Clerk

Copy to R. M. Gaskins, Keeper, Lower Capt Fear River Lights, N. C.

PF/HEC

January 7, 1927.

The District Secretary,
Fifth Civil Service District,
Atlanta, Georgia.

Sir: -

Referring to nomination of Stephen B. Tillett for probationary appointment to position of Assistant Keeper, Lower Cape Fear River Lights, N. C., forwarded from this office December 30, 1927, information is requested as to whether the nomination of Mr. Tillett has been approved.

This information is desired in order to take up the matter with the Department and expedite the approval of the appointment.

Respectfully,

For and in the absence of the Superintendent of Lighthouses.

P. Farrow,
Chief Clerk

LP

Dec. 30, 1927

The District Secretary,
Fifth Civil Service District,
Atlanta, Ga.

Sir:-

13

Enclosed herewith is Form 75 (in duplicate), Nomination of Stephen B. Tillett for probationary appointment to position of Asst. Keeper, Lower Cape Fear River Lights, N.C. effective January 10, 1928, or as soon thereafter as he enters on duty.

If practicable it is desired to have Mr. Tillett enter on duty on Jan. 10th and it is requested that early action be taken on this nomination.

Respectfully,

H.L. BECK,
Superintendent of Lighthouses.

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, 6th DISTRICT.

Charleston, S.C. (City) Dec. 30, (Date) 1927

COMMISSIONER OF LIGHTHOUSES:

Action recommended, Probationary appointment

Name, Stephen B. Willett

LOWER CAPE FEAR RIVER LIGHTS, N.C.:

Legal residence, North Carolina.

Proposed salary, $1200 per annum.(Including $240. per an. in lieu of quarters)

Proposed range, -

STANDARD FORM NO. 7
(Approved by the President March 28, 1924)

SERVICE RECORD CARD

NAME (Surname first):

Willett, Stephen B.

Manchese, N.C. (Place of birth.) Nov.28,1894 (Date of birth.)

LEGAL (VOTING) RESIDENCE

State and Cong. District: N.C. 1st | County: Dare | City or town: Manchese

Retirement age: 62 65 70 | M. X | F. | Mar. X | Sin. | Wid. | Div. | Wh. X | C. | Other race: | Previous Government service X

(Indicate by check.)

SERVICE RECORD

DATE OF ACTION	DATE E. O. D.	NATURE OF ACTION	POSITION	SALARY P.A.	BUREAU, DIVISION, OR OFFICE	OFFICIAL STATION	APPROPRIATION	CIVIL SERVICE Status	CIVIL SERVICE Authority
3-3/27		ER	Keeper 86.5%						
1-10/28		Appt.	Keeper(Asst.)	$1200	Lighthouse	Lower Cape Fear Riv.Lts.		38	

10—1658 GOVERNMENT PRINTING OFFICE

trict.

BUREAU OF LIGHTHOUSES
WASHINGTON

Submitted to the Secretary of Commerce, approved.

1 Strike out the clause which does not apply.

11—2314

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, 6th DISTRICT,

Charleston, S.C. Dec. 30, 1927
(City) (Date)

COMMISSIONER OF LIGHTHOUSES:

Action recommended, Probationary appointment

Legal residence, North Carolina.

Proposed salary, $1200 per annum.(Including $240. per an. in lieu of quarters)

Proposed range, -

Appropriation, Salaries, Keepers of Lighthouses.

s soon thereafter as he enters on duty.

Former salary, -

Former range, -

Percentage, 86.5 , Other eligibles considered:

). Ralph L. Swanson, 1st on register, was not recommended to for Cape Canaveral L.H. only.

Services terminated on or about Jan. 3, 1928. A28

itional Keeper.

OWER CAPE FEAR RIVER LIGHTS, N.C.:

ald Head,
ald Head Shoal Channel Rg. Front & Rear,
mith Isld. Rg. Front & Rear,
ort Caswell Rg. Front,
attery Island No. 2 A,
Lower Swash Channel Rg. Front & Rear,
Snow Marsh Channel Rg. Front & Rear,
Lower Midnight Channel Rg. Front & Rear,
Upper Midnight Channel Rg. Front,
Orton Cove Lower Range Rear,
Orton Cove Upper Range Front & Rear,
Lower Liliput Channel Rg. Front & Rear.
(19 lights)

Members of family in Government service, 2. Form 1769 attached hereto.

Date of birth, November 28, 1894.

Remarks: Form 206 is attached hereto.

Selection regular, subject to the action of the U. S. Civil Service Commission, , 19---

---

Secretary, Civil Service District.

H. L. BECK,
Superintendent of Lighthouses.

BUREAU OF LIGHTHOUSES
WASHINGTON

Submitted to the Secretary of Commerce, approved.

[1] Strike out the clause which does not apply.

11—2314

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, 6th DISTRICT,

Charleston, S.C. (City) Dec. 30, (Date) 1927

IONER OF LIGHTHOUSES:

ecommended, Probationary appointment

me, Stephen B. Tillett

osition, Keeper (Assistant)

ocation, Lower Cape Fear River Lights, N.C.

Effective, January 10, 1928

mer position, -

Location, -

Legal residence, North Carolina.

Proposed salary, $1200 per annum.(Including $240. per an. in lieu of quarters)

Proposed range, -

Appropriation, Salaries, Keepers of Lighthouses.

[1] ~~the actual date of assumption of duty~~ or as soon thereafter as he enters on duty.

Former salary, -

Former range, -

ank on eligible list, 2nd Rating Asst. Keeper Percentage, 86.5, Other eligibles considered:
ulian E. Gilden (C); Geo.W.Barnette,Jr.(C). Ralph L. Swanson, 1st on register, was not
onsidered as he desired to be considered for Cape Canaveral L.H. only.

Previous incumbent, Franto Mollycheck

Services terminated, ~~by transfer~~ recommended to on or about Jan. 3, 1928. A28

Reason, Transferred to position of Additional Keeper.

Members of family in Government service, 2. Form 1769 attached hereto.

Date of birth, November 28, 1894.

Remarks: Form 206 is attached hereto.

Selection regular, subject to the action of the U. S. Civil Service Commission, , 19____

Secretary, Civil Service District.

H.L. BECK,
Superintendent of Lighthouses.

BUREAU OF LIGHTHOUSES
WASHINGTON

Submitted to the Secretary of Commerce, approved.

[1] Strike out the clause which does not apply.

11—2314

United States Civil Service Commission,

WASHINGTON, D. C.

COPY: LP

AFFIDAVIT OF PERSON HAVING TWO OR MORE MEMBERS OF FAMILY IN THE SERVICE.

TO BE EXECUTED AND RETURNED TO THE COMMISSION.

1. What is your name? Stephen B. Tillett.

2. Are you an applicant for or have you taken an examination? Yes If so, give name of examination, Examination for Asst. Light Keeper. date, March 3, 1927; place, Charleston, S.C.

Have you applied for reinstatement? No

3. At what address are you now living? No. Wanchese, N.C. street, city or town Wanchese, State or Territory N.C.

4. How long have you resided at your present address? All my life

5. Are you now married? Answer "yes" or "no" Yes Were you ever married? Answer "yes" or "no" yes

6. Are any members of your family or relatives (either blood or by marriage) in the U. S. Government service? Answer "yes" or "no" Yes If so, give the names and addresses and other information asked for in the blanks below with respect to ALL such relatives:

Name.	Post-office address (city, street, number).	Position and department or office in which employed.	Relationship.	Married or single.
Cardell Daniels,	Jupiter, Fla.	Position Lighthouse Service Department or office Asst. Light Keeper.	Bro.in law	Married
L.E. Tillett	Carrolla	Position Light Keeper Department or office Asst.Keeper	Bro.	Married
		Position Department or office		
		Position Department or office		
		Position Department or office		

7. Have you ever lived with any of the above-mentioned relatives? no If so, give name or names and dates between which you lived with them.

8. Since residing at the above address, have you received any pecuniary contributions, support, or assistance from any member or members of your family not living in the same household with you? If so, state particulars no

9. Do you intend in future to make your home with any of the members of your family who are in the service? If so, state particulars. no

10. Do you contribute to the support of any of the other members of your family? If so, state particulars. I only support my one family

11. Are each and all of the answers to the foregoing questions full and complete and true to the best of your knowledge and belief? The best of my knowledge and belief.

(Signature.) /s/ Stephen B. Tillett

JURAT, OR OATH.

[The following oath may be taken at any place in the United States most convenient to applicant, before any NOTARY PUBLIC, or other officer authorized to administer oaths for general purposes, and *before whom the applicant must appear in person.* THE OFFICER'S SIGNATURE MUST BE AUTHENTICATED BY OFFICIAL (IMPRESSION) SEAL. If the oath be taken before a justice of the peace or other officer who has not such seal, his official character must be certified by the clerk of court, secretary of state, or other proper officer, under official seal.]

Subscribed and sworn to before me by the above-named applicant this 27th day of December, 1927, at Wanchese, county of Dare and State [or Territory or District] of N.C.

(Signature of officer.) R.H. Gray.

[OFFICIAL IMPRESSION SEAL.]

(Official title.) Notary Public Dare Co.

6—3224

☞ THE OFFICIAL SEAL MUST NOT BE OMITTED ON "JURAT."

My commission expires Oct. 26, 1928.

OFFICE OF SUPERINTENDENT, 6TH DISTRICT
CHARLESTON, S. C.

Dec. 24, 1927.

...has been selected for
...rvice at Lower Cape Fear
... by a U.S.P.H.S. officer
...ght keeper.

...ysical Examination of
... Service Form 206 has been
...riginal entrance in the
...eau

...a may forward original and
...y of the form being retained
... to the applicant but
...l envelope.

...Public Health Station for
...ve instructions have been
...ort for examination.

...Beck,
Superintendent of Lighthouses.

Incls.
3 Forms 206
1 Franked Envelope.

SUPT. LIGHTHOUSES
CHARLESTON, S. C.
DEC 30 27
1st. Asst. Supt.
Clerk
Asst. Supt.
Voucher
Accounts
Property
Payroll
File

Wanchese N.C.
Dec. 28, 1927.

6th L. H. District.
Charleston, S.C.

Dear Sir:-

In regards to medical examination just received, I beg to advise that I have applied to U.S.P.H. Service at Manteo N.C. for same. Examination papers will be forwarded to day, by the examining Physician. I applied to the above P.H.S. as per insert

Passed Phys. exam. Dec. 28/27

enclosed for my convenience. This saves me some expense. If not satisfactorily with all concerned, I will appear befor the Elizabeth city P.H. as stated previous.

Respectfully
Stephen B. Tillett

OFFICE OF SUPERINTENDENT, 6TH DISTRICT
CHARLESTON, S. C.

Dec. 24, 1927.

ions:

has been selected for
vice at Lower Cape Fear
by a U.S.P.H.S. officer
ght keeper.

ysical Examination of
Service Form 206 has been
iginal entrance in the
au

may forward original and
of the form being retained
to the applicant but
envelope.

Public Health Station for
ve instructions have been
ort for examination.

... Beck,
Superintendent of Lighthouses.

Incls.
3 Forms 206
1 Franked Envelope.

Passed phys. exam. Dec. 28/27

Wanchese N.C.
Supt of L H District
Charleston S.C.
Dear Sir

Your letter of the 24th rec I will be examined at E. City the 28 of Dec 1924

Your very truly
Stephen B. Gillett
Wanchese
N.C.

LIGHTHOUSE
CHARLESTON, S. C.
DEC 20 27
Gen. Asst. Supt.
Clerk
Asst. Supt.
Inspector
Engineer
Foreman
Keeper
Asst.

OFFICE OF SUPERINTENDENT, 6TH DISTRICT
CHARLESTON, S. C.

Dec. 24, 1927.

...tions:

...has been selected for
...rvice at Lower Cape Fear
... by a U.S.P.H.S. officer
...ght keeper.

...hysical Examination of
... Service Form 206 has been
...riginal entrance in the
...eau

...u may forward original and
...y of the form being retained
... to the applicant but
...d envelope.

... Public Health Station for
...ve instructions have been
...port for examination.

H. L. Beck,
Superintendent of Lighthouses.

Incls.
3 Forms 206
1 Franked Envelope.

Passed phys. exam. Dec. 28/27

...mended stands first, second, or third, as the case may be, of the eligibles ... appointment to the position ... available for ...

In recommending the reinstatement, or original appointment, of a person whose papers show that he has already served under some branch of the Department of Commerce, include a brief note of that fact on the nomination ...

...lo full Christian ...ls, if any) should ...icial name of the ...ely stated. In ... the Lighthouse ...

NS

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

OFFICE OF SUPERINTENDENT, 6TH DISTRICT
CHARLESTON, S. C.

Dec. 24, 1927.

Medical Officer in Charge,
U.S. Public Health Service,

Elizabeth City or)
Edenton,) N. C.

Or Medical Officer in Charge of any of the following stations:

U.S.P.H.S. R.Sta. #209, Beaufort, N. C.
" " " #286, New Bern, N. C.
" " " #361, Southport, N.C.
" " " #342, Wilmington, N.C.

Sir:

1. Mr. Stephen B. Tillett is the bearer of this letter, has been selected for nomination as assistant keeper in the U.S. Lighthouse Service at Lower Cape Fear River Light Station, N.C., subject to his being examined by a U.S.P.H.S. officer and being found physically qualified for service as a light keeper.

2. Enclosed herewith are 3 forms No. 206 - Record of Physical Examination of Light Keeper or Assistant Light Keeper. The use of L.H. Service Form 206 has been authorized by the Civil Service Commission in cases of original entrance in the service, instead of Form 2413. Enclosed herewith is Bureau

3. Form 206 is enclosed in triplicate in order that you may forward original and one copy of completed form to this office, the third copy of the form being retained for your files. The completed forms are not to be given to the applicant but should be returned to this office in the enclosed franked envelope.

4. This office is uncertain as to the most convenient Public Health Station for Mr. Tillett to take his examination, therefore no positive instructions have been given him as to which Public Health Station he is to report for examination.

Respectfully,

H. L. Beck,
Superintendent of Lighthouses.

Incls.
3 Forms 206
1 Franked Envelope.

Passed phys. exam. Dec. 28/27

Mr. Stephen B. Tillett,
Wanchese, N. C.

Dec. 24, 1927.

Sir:

1. Referring to your statement on Letter to Eligibles dated Dec. 22, 1927, to the effect that you are willing to accept the position of assistant keeper at Lower Cape Fear River Lights, N. C., if it is offered to you:

You are advised that this office is considering nominating you for said position but before you are nominated it is desired to have you take a physical examination before a U.S. medical officer. For your convenience you will be allowed to take the examination at any of the U.S.Public Health Service stations for which an address is given on the enclosed medical examination form. If you will present the examination form to the medical officer in charge of any of the Public Health Service stations mentioned you will be given the necessary medical examination free of charge. It will be necessary for you to pay your own traveling expenses when you go to take your examination.

Sign all copies of Form 206 on line marked with pencil cross. Sign your name Stephen B. Tillett.

2. It is desired that you take the medical examination before you are nominated for the position. The medical officer will advise this office whether you are qualified or not for the position, and your nomination for appointment will depend on whether or not you are passed by the medical officer as qualified for the position. For your information it is stated that even if you pass the medical examination satisfactorily, it will be necessary for your nomination to be approved by the U.S. Civil Service Commission and the Department of Commerce, and you are not to consider that you have been appointed in the service until you receive definite instructions from this office when and where to report for duty. Should you be appointed it will be necessary for you to pay your own traveling expenses to Southport, N. C.

3. Also enclosed is Form 1769 -- Affidavit of Person Having Two or More Members of Family in the Service. You are requested to fill in answers to all the questions on this form and then return the form to this office in the envelope enclosed for that purpose. In order to assist you in answering the questions, some of the answers have been written in pencil. You should write such answers in ink over the pencil writing which can be erased later. You should also execute the Jurat or Oath at the bottom of the form.

4. Acknowledge receipt of this letter promptly and advise when you will take the physical examination, and advise this office again when you have taken the examination. You will be further advised when this office has received a record of the result of your examination from the U.S. medical officer.

Incls. Let. to Med.Officer with
Form 206 in trip.& franked env.
Form 1769 & franked env.

H. L. Beck,
Superintendent of Lighthouses.

Stephen Tillett
Waccamaw, N.C.



THIS SIDE OF CARD IS FOR ADDRESS

U.S. Coast Guard
Allotment Disbursing Officer
Washington 25, D.C.

3-2 Files
VDH

Franchese, N.C.
Nov. 4, 1946

Dear Sir:

I received my check today but I did not receive an application card for my next month's check.

Please send me one.

I thank you.

Yours truly,

Stefta B. Lilley

Answered
11/2/46

Form 89 A

6-7 FJR.

CERTIFICATE OF SETTLEMENT 3-2

GENERAL ACCOUNTING OFFICE

D. O. Vou. No. .....

PAID BY

Claim No. 2873933 WASHINGTON 25, July 23, 1948 (Date)

CERTIFICATE No.

1667680

Paying Officer will please show this CERTIFICATE NUMBER on the check used in payment hereof, and insert the check number in space provided below.

Stephen B. Tillett,
Wanchese,
North Carolina.

(Checks to be drawn as below)

I CERTIFY there is due from the United States to the above-named claimant(s), payable from the appropriation(s) indicated, the sum of—

FOUR AND 40/100 Dollars ($ 4.40)

on account of retroactive adjustment of retired pay during the period May 1 through June 30, 1943, in connection with former Lighthouse Service. (Treasury-United States Coast Guard File CG-75, Ltr., dated May 12, 1948)
(2031255 Retired Pay, Former Lighthouse Service, Coast Guard, 1943)

2091850 Payment of Certified Claims, 1949

Checks to issue:
Claimant as above, $3.74
Treasurer of the United States, $0.66
For credit to:
"20F5867 Special Deposits, Federal Tax Withheld from Salaries of Federal Employees, Treasury Department"

This action is taken to effect collection of the withholding tax pursuant to the current tax law.

Amount found due for the fiscal years 1944 through 1947 will be the subject of separate settlements.

To:
Chief Disbursing Officer,
Division of Disbursement.

C.G.

MEMORANDUM

FJR.

Copy for Administrative Office

16—23452-1 U. S. GOVERNMENT PRINTING OFFICE

Standard Form No. 1096
Approved by Comptroller General U. S.
June 25, 1936

SCHEDULE OF VOUCHER DEDUCTIONS

Schedule No. 126669
Sheet No.
July 23, 1948 (Date)

General Accounting Office (Department or Establishment)
(For Treasury Department)
(United States Coast Guard) (Bureau or Office)

Made by (Name) Chief Disbursing Officer (Title) Washington, D. C. (Station)

Period July 1948 (Month or quarter ended)
D. O. Symbol No.

D. O. Voucher Number	Bureau or Office Voucher Number	Appropriation and/or Fund to be Credited (Symbol and title in full)	Amount of Deduction	Remarks
	Ctf. No. 1667630	"20F5867 Special Deposits, Federal Tax Withheld from Salaries of Federal Employees, Treasury Department"	$0.66	
		Total,	$0.66	

The accountable officer will deposit the total amount shown in the column headed "Amount of Deduction."

V. A. VOGEL
(Signature of approving officer)

Deposit(s) with Treasurer, U. S.:

Claims Division

Check No. ....., dated ....., for $.....; C/D No. ....., dated .....

Check No. ....., dated ....., for $.....; C/D No. ....., dated .....

U.S. GOVERNMENT PRINTING OFFICE 10—2233

lpw

ACCOUNTING OFFICE
CLAIMS DIVISION
Form No. 2089

SCHEDULE OF CERTIFICATES OF SETTLEMENT PAYABLE FROM CURRENT APPROPRIATIONS

Treasury (Department or establishment) Bureau of Accounts (Bureau or office) (Date paid)

By Chief Disbursing Officer, Treasury Department, Washington, D. C.

Period August 1945 (Month or quarter ended) Symbol No.

Bureau Schedule No. 390845 Date August 25, 1945

DISBURSING OFFICER'S VOUCHER NO.	CERTIFICATE NO.	PAYEE	APPROPRIATION	AMOUNT
VPI	1667689	Stephen B. Willetts	2091850	4.20

The Certificates of Settlement listed hereon, payable from current appropriations, are transmitted herewith for payment to the payees named therein.

16—96-3 U. S. GOVERNMENT PRINTING OFFICE

(FA-PA)

File GG

3—2

12 May, 1948
CG-75

File 75

General Accounting Office
Claims Division
Washington 25, D. C.

Gentlemen:

Reference your file Misc-2873933. Inclosed is a letter of Mr. Stephen B. Tillett, a retired member of the former Lighthouse Service, in which he claims the difference due in retired pay based on gross salary, which includes the amount deducted as a charge for occupancy of Government quarters, over that paid him based on net salary, for the period May 1, 1943, to June 30, 1947. In this connection reference is made to the Comptroller General's decision of October 23, 1947 (B-70029).

Also inclosed is Treasury Department Form 2249, describing this retirement. This form shows correct computation of retired pay to be $770.71 per annum, whereas, for the period May 1, 1943, to June 30, 1947, Mr. Tillett was paid at the rate of $744.33 per annum - an underpayment of $26.38 per year, or $2.20 per month.

Computation of the amount due and appropriations chargeable are as follow:

2031255 - Retired Pay, Former Lighthouse Service, CG, 1943 - - - - -		$ 4.40
2041255 - Retired Pay, Former Lighthouse Service, CG, 1944 - - - - -		26.38
2051255 - Retired Pay, Former Lighthouse Service, CG, 1945 - - - - -		26.38
2061255 - Retired Pay, Former Lighthouse Service, CG, 1946 - - - - -		26.38
2071255 - Retired Pay, Former Lighthouse Service, CG, 1947 - - - - -		26.38
	Total - - - - -	$109.92

For tax withholding purposes, the records of this office show that Mr. Tillett claims three exemptions.

Mr. Tillett's mailing address is Wanchese, N.C., and his claim is forwarded for settlement. No part of this claim has been or will be paid by this office.

By direction of the Commandant.

Very truly yours,

A. F. MACKAY, Lieut., USCG
Chief, Pay and Audit Section

Mailed 5/12/48

Incls
1. Claimant's ltr 12/29/47
2. Treasury Form 2249

CC: Claimant

JG:lmk 6-7

GENERAL ACCOUNTING OFFICE
WASHINGTON 25

...MS DIVISION
IN REPLY PLEASE QUOTE
Misc-2873933-et al-SCW

JAN 26 1948

The Commandant,
United States Coast Guard,
Washington 25, D. C.

U.S. COAST GUARD HDQTRS.
MAIL & FILES SECTION
RECEIVED FEB 2 1948 (M)

Sirs:

Transmitted herewith for administrative examination and report are the claims as listed below for the difference alleged to be due for retired pay based on gross salary, over that paid based on net salary, as employees of the United States Lighthouse Service.

Name	Period	Claim No.
Stephen B. Tillett, Wanchese, North Carolina.	4/30/43 through 6/30/47	Misc-2873933-SCW
Lewis James Allen, Route 3, Box 216, Vienna, Virginia.	6/1/40 through 6/30/47	Misc-2879372-SCW
Harry W. Chambers, Route 3, Box 3463, Edmonds, Washington.	5/31/46 through 6/30/47	Misc-2879798-SCW

The administrative report should include copies of the appointments during the last 5 years of service rendered on which the retirement pay was based, indicating the effective date of retirement and whether subsistence or quarters were in addition to or deducted from their gross pay. The amount of subsistence or quarters involved should be furnished.

The report should clearly show the amount of retirement pay currently being received and the basis on which it was computed. In the event a differential is due the amount which should be paid and the basis on which it should be computed should be furnished, indicating the period over which an adjustment is due.

If any amount is found due for the period claimed above, a short form payroll should also be furnished indicating thereon the appropriation, symbol and account number chargeable.

The enclosures should be returned with your report.

Respectfully,

P. E. Sours
Chief of Section.

Enclosures.

GENERAL ACCOUNTING OFFICE
WASHINGTON 25

CLAIMS DIVISION
IN REPLY PLEASE QUOTE
Misc-2873933-SCW
2879372

May 4, 1948

The Commandant,
United States Coast Guard,
Washington 25, D. C.

Sir:

Reference is made to office letter dated January 26, 1948, transmitting therewith for administrative examination and report the claims of Mr. Stephen B. Tillett, Wanchese, North Carolina and Mr. Lewis James Allen, Route 3, Box 216, Vienna, Virginia relative to adjustment of retired pay as former Lighthouse keepers.

If the information requested in the above cited office letter is now available, it is requested that the report be furnished together with the return of the enclosures. The report relative to the claim of Mr. Harry W. Chambers, included on the list of January 26, 1948, has been received and is receiving active consideration.

Respectfully,

P. E. Sours

Chief of Section.

Enclosed not rec'd 5/7/48

CHARGE OUT CARD
UNITED STATES COAST GUARD
NAVCG 9767

CHARGED TO	DATE	CHARGED TO	DATE	CHARGED TO	DATE	CHARGED TO	DATE	CHARGED TO	DATE

DEPT. STOCK FORM 2249
REV. 12-45

UNITED STATES TREASURY DEPARTMENT
WASHINGTON, D. C.

25 1

PAGE:

PERSONNEL RECOMMENDATION

TO DIRECTOR OF PERSONNEL Date 4-29-48

Name: Tillett, Stephen B. (Mr.)

From: U. S. Coast Guard Bureau No.:
(BUREAU OR DIVISION)

Nature of Recommendation AMENDMENT
Retirement (disability)

Effective: Close 30 April 1943

	FROM	TO
Position	Keeper	
Grade	Range $1680-2040	Plus
Salary	$1740 per annum	$60 pa Qtrs.
C. S. C. No.		
Bureau or Div.	U. S. Coast Guard	
Organizational Subdivisions		
Headquarters	Norfolk, Virginia	
Post of Duty	Wade Point Lt. Sta., N.C.	
Appropriation	Civilian Employees, C.G.	
Allotment		

FIELD ☒ DEPRTMTL. ☐ FIELD ☐ DEPRTMTL. ☐

Remarks: In accordance with the Comptroller General's Decision B-70029 dated 10-23-47, which reversed Decision A-31584 of 5-28-30, your retirement pay has been recomputed on the basis of the average gross pay (which includes the valuation of quarters for the period occupied) received during the last five years of your active duty. The computation on this basis changes the rate of your retirement pay from $744.33 to $770.71, and this notice is issued in order that you may have accurate information as to the rate of retirement pay which you are authorized to receive.

Justification:

Total Service: 17 years, 7 months, 1 day.

Computation: ($1753.00 x 17.5861 ÷ 40) = $770.71

Consideration given all other eligible employees
Certified as to sufficiency of Appropriated Funds
Certified as to validity of recommended vice vacancy or additional identical action

H. L. Morgan
H. L. MORGAN
Chief, Civilian Personnel Division
(BUREAU OR DIVISION HEAD)

CIVIL SERVICE OR OTHER LEGAL AUTHORITY

APPROPRIATION: Regular

DATE OF BIRTH: 11-28-1894

LEGAL RESIDENCE: North Carolina

SEX: Male

NATURE OF POSITION

NEW	ADDTL. IDENT.
VICE VACANCY	VICE

NAME:

C.S.C. NO.:

ACTION NO.:

DATE:

VETERAN'S PREFERENCE INFORMATION: Preference

SUBJECT TO RETIREMENT ACT? Lighthouse Act 3-4-25

DATE OF OATH

1if

OFFICIAL PERSONNEL FILE

APR 30 1948

DATE APPROVED [illegible]

☐ PATENTED

3-2

CG-PA.D10-75 FILE
S.B.

14 May, 1943

From: Commandant.
To: Stephen B. Tillett, Keeper, Retired,
Manchese, North Carolina.

Subject: Retired pay; payment of.

Reference: (a) Navy Department letter, 13 April, 1943

Inclosures: (A) Form N.C.G. 9671-B.
(B) Standard Form 1099 - Signature Card.

1. Having been transferred to the retired list of the Light-house Service, Coast Guard, effective, 1 May, 1943, your pay accounts will henceforth be carried at Headquarters.

2. Checks in settlement of your retired pay will be forwarded to you after the close of each month upon the receipt of dated and signed Form 9671-B, one of which is inclosed for use at the end of the current month. Since this form is submitted as evidence of your existence and right to retired pay, it must not be signed prior to the last day of the month and should not be predated. If address is changed, the new address for mailing your pay check should be submitted on this card at the end of the month in which the change occurs.

3. Inclosure (B) must be signed in the space provided therefor and returned to the Allotment Disbursing Officer for transmittal to the General Accounting Office. The name appearing on your pay checks will be identical to that appearing in the upper left corner of this card. The card must be signed in the same manner, using first name and middle initial.

C. L. HERNDON,
By direction.

3097

SB-Se. KBH

75

3-2

UNITED STATES COAST GUARD

POST OFFICE BOX 540

NORFOLK, VA.

OFFICE OF
THE DISTRICT COAST GUARD OFFICER
FIFTH NAVAL DISTRICT

1943 MAY 20 AM 9 12

D. C. G. OFFICER
MAY 19 1943
5TH NAVAL DISTRICT

17 May, 1943

From: District Coast Guard Officer, Fifth Naval District.
To: Commandant, Coast Guard Headquarters.

Subject: Retirement of Stephen B. Tillett, Keeper, Wade Point Light Station, N. C.; disability retirement, close 30 April, 1943.

Reference: (a) Headquarters' form letter 19 April, 1943, (CG-CP-75).

1. In connection with above reference Headquarters is advised that subject employee was last paid on D. O. Voucher No. 4502 in the May accounts of E. E. Miller, S.D.A., U.S.N., Symbol 55-075-O, in the amount of $167.00 which was for the period 1 - 30 April, 1943. The total taxable income for the current calendar year to and including the last day for which carried for active duty pay was $675.00. This amount includes $21.10 which represents the amount of Victory Tax withheld.

C. C. PADEN,
By direction.

Copy sent to Lt. Herndon
5-20-43

HEADQUARTERS

3-2

ADDRESS THE COMMANDANT, U. S. COAST GUARD
AND REFER TO No. CG-CP-75

TREASURY DEPARTMENT

UNITED STATES COAST GUARD

WASHINGTON 19 April, 1943.

FILE LKZ

From: Commandant.

To: District ~~Rexter~~ Coast Guard Officer, Fifth Naval District, Norfolk.

Subject: Retirement of Stephen B. Tillett, Keeper, Wade Point Light Station, N. C.; disability retirement, close 4-30-43.

Inclosure: (A) Form 2249, Department Notice of Retirement.

1. The inclosure is approval of retirement under the Lighthouse Service Retirement Law.

2. In order to preclude the possibility of overpayment, it is requested that Headquarters be advised as early as practicable as to the payroll (stating D. O. Voucher Number, name of disbursing officer, and symbol number) on which this person was paid for his last (final) active duty. In furnishing this information, state also the period covered by the final payment and the amount thereof.

3. It is also requested that Headquarters be advised as to this person's total taxable income for the current calendar year to and including the last day for which carried for active duty pay.

/ Norris

N. R. STILES,
By direction.

Copy to: Lt. Herndon,
Allotment Disbursing Officer.

Mailing Address: Wanchese, North Carolina.

FOR DEFENSE
BUY
UNITED
STATES
SAVINGS
BONDS
AND STAMPS

TREASURY DEPARTMENT

INTERNAL REVENUE SERVICE

(PCP-6)
CG-75

GREENSBORO, N. C.

28 December, 1944

Collector of Internal Revenue
Greensboro, North Carolina

Attention: Audit Section

Sir:

Reference is made to your letter of December 23, 1944, your file IT:AS/NA/1-9, in which you requested certain information concerning Stephen B. Tillett, former Keeper, Wade Point Light Station, North Carolina.

Mr. Tillett was retired effective at the close of April 30, 1943, on account of disability under the provisions of the Lighthouse Retirement Law of June 20, 1918, as amended by the Act of March 4, 1925. Under that law no deductions are made from the salaries of employees for retirement purposes. While Mr. Tillett was retired on account of disability, it is a retirement and not a pension.

The self-addressed penalty envelope inclosed with your letter is returned herewith.

By direction of the Commandant:

Very truly yours,

H. L. MORGAN, Assistant Chief
Civilian Personnel Division

U. S. COAST GUARD
MAIL SECTION (2)
MAILED DEC 28 1944

STEWART

Return to 3-2

get folder

TREASURY DEPARTMENT

INTERNAL REVENUE SERVICE

GREENSBORO, N. C.

FOR VICTORY BUY UNITED STATES WAR BONDS AND STAMPS

3-2

CE OF THE COLLECTOR
ISTRICT OF NORTH CAROLINA

IN REPLYING REFER TO IT:AS/NA/1-9

December 23, 1944

U. S. Coast Guard
Washington, D. C.

DEC 26 4 PM

In re: Stephen B. Tillett, Kpr. Ret.
Wanchese, N. C.

Dear Sir:

The above-named individual has filed an income tax return for the calendar year 1943 and has excluded from income thereon the income received from you as reported on Forms W-2.

This office has advised this individual of the omission and he has stated that the income he has received from you was a pension paid as a result of sickness.

It is requested that you please advise the date this individual was retired and whether he was retired because of sickness or injury incurred while on active service or whether he was retired because of his term of service.

A self-addressed envelope is enclosed for your convenience in replying.

Very truly yours,

C. H. ROBERTSON, COLLECTOR

By W. G. Freeman
Chief, Audit Section

RPH:epj
Attachment

(PCP-6)
CG-023

6 March, 1946

Mr. Ralph B. Gregg, National Judge Advocate
The American Legion, National HQ
Indianapolis 6, Indiana

Sir:

Reference is made to your letter of February 2, 1946, making inquiry as to whether persons who were formerly employed by the U. S. Lighthouse Service, and who later served in the Coast Guard under civil service, served in a civil capacity or as members of the armed forces on active duty.

The Lighthouse Service employed persons only in a civil capacity. Therefore, those persons who were transferred to the Coast Guard from the Lighthouse Service and who continued in a civil status in the Coast Guard on and after July 1, 1939, the date of the consolidation of the two services, were civilians all along. However, many of those employees of the former Lighthouse Service served in the Coast Guard Reserve during World War II. Therefore, it would appear to be necessary to take up such cases on an individual basis.

You made particular reference to the case of Mr. Stephen B. Tillett. The record shows that Mr. Tillett served as a civilian lighthouse keeper in the former Lighthouse Service and the Coast Guard continuously from January 25, 1928, to the close of April 30, 1943, when he was retired under the provisions of the Lighthouse Retirement Act of June 20, 1918, as amended. Accordingly, his status during that period was that of a civilian employee. However, it is noted from the record that during the period September 12, 1924, through September 11, 1925, Mr. Tillett was enlisted in the military establishment of the Coast Guard.

By direction of the Commandant:

Very truly yours,

U.S. COAST GUARD
MAIL SECTION (4)
MAILED MAR 7 - 1946

H. L. MORGAN, Acting Chief
Civilian Personnel Division

THE AMERICAN LEGION
NATIONAL HEADQUARTERS

OFFICE OF THE
NATIONAL JUDGE ADVOCATE
INDIANAPOLIS 6, IND.

February 2, 1946

FEB 4 2 PM

Commandant
United States Coast Guard
Washington
D. C.

Dear Sir:

I am in receipt of an inquiry as to the status of the following personnel:

> "Those who were working for the Coast Guard under Civil Service, who were formerly employed by the U. S. Lighthouse Service. Their "retired pay" comes from the U. S. Coast Guard.
>
> "One person, Stephen B. Tillett, was called back to duty July, 1939 and retired for disability December 1, 1945. This man served as a lighthouse keeper under the Coast Guard during that period of time."

Will you please advise whether such persons served in a civilian capacity, or as members of the Armed Forces on active duty.

The information is desired for the purpose of determining their eligibility for membership in The American Legion.

Thank you.

Very truly yours,

RALPH B. GREGG
National Judge Advocate

CG- CP-75

19 April, 1943.

From: Commandant.

To: ~~Senior~~ District Coast Guard Officer, Fifth Naval District, Norfolk.

Subject: Retirement of Stephen B. Tillett, Keeper, Wade Point Light Station, N. C.; disability retirement, close 4-30-43.

Inclosure: (A) Form 2249, Department Notice of Retirement.

1. The inclosure is approval of retirement under the Lighthouse Service Retirement Law.

2. In order to preclude the possibility of overpayment, it is requested that Headquarters be advised as early as practicable as to the payroll (stating D. O. Voucher Number, name of disbursing officer, and symbol number) on which this person was paid for his last (final) active duty. In furnishing this information, state also the period covered by the final payment and the amount thereof.

3. It is also requested that Headquarters be advised as to this person's total taxable income for the current calendar year to and including the last day for which carried for active duty pay.

/ Sprouse

N. R. STILES,
By direction.

Copy to: Lt. Herndon, Allotment Disbursing Officer. / Sent.

Mailing Address: Wanchese, North Carolina.

Hartkern 3012 3-2

REH

U. S. COAST GUARD (5)
MAILED APR 19 1943

DEPT. STOCK FORM 2249
REV. 13-41

UNITED STATES TREASURY DEPARTMENT
WASHINGTON, D. C.

TO:

Date Prepared 13 April, 1943.

Name: Tillett, Stephen R.

From: U. S. Coast Guard

Bureau No.: 2104

Retirement, disability

Effective: Close 30 April, 1943.

	FROM	TO
Position	Keeper	
Grade	Field (Range $1620-2040)	
Salary	$1740 p.a. plus $60 p.a. trs.	
C. S. C. No.		
Bureau or Div.	U. S. Coast Guard	
Organizational Subdivisions		
Headquarters	Norfolk, Virginia	
Post of Duty	Wade Point Lt. Sta., N. C.	
Appropriation	Civilian Employees, C. G.	
Allotment		

FIELD ☒ DEPRTMTL. ☐ FIELD ☐ DEPRTMTL. ☐

Remarks:

The annual rate of retired pay is $744.33.

Justification:

Total Service: 17 years, 7 months and 1 day.

Computation: ($1693.00 x years 17.5861 ÷ 40) $744.33.

CIVIL SERVICE OR OTHER LEGAL AUTHORITY

APPROPRIATION: Regular

DATE OF BIRTH: 11-26-1894

LEGAL RESIDENCE: N. C.

SEX: Male

NATURE OF POSITION

NEW	ADDTL. IDENT.
VICE VACANCY	VICE

NAME:

C.S.C. NO.:

ACTION NO.:

DATE:

HAS C. S. COMM. ALLOWED VETERAN'S PREFERENCE? Yes.

SUBJECT TO RETIREMENT ACT? Lighthouse Act 3-4-25

DATE OF OATH

DATE APPROVED BY THE SECRETARY

BUREAU OR DIVISION PERSONNEL FILES

APR 19 1943

CK FORM 2249

NAVY

UNITED STATES TREASURY DEPARTMENT
WASHINGTON, D. C.

PAGE: 13

Date Prepared: 13 April, 1943.

Name: Willett, Stephen B.

From: U. S. Coast Guard

Bureau No.: 3406.

Effective: Close 30 April, 1943. Retirement, disability

	FROM	TO
Position	Keeper	
Grade	Field (Range $1200-2040)	
Salary	$1740 p.a. plus $60 p.a. clths.	
C. S. C. No.		
Bureau or Div.	U. S. Coast Guard	
Organizational Subdivisions		
Headquarters	Norfolk, Virginia	
Post of Duty	Hyde Point Lt. Sta., N. C.	
Appropriation	Civilian Employees, C. G.	
Allotment		

FIELD ☐ DEPRTMTL. ☐ FIELD ☐ DEPRTMTL. ☐

Remarks:

The annual rate of retired pay is $744.33.

Justification:

Total Service: 27 years, 7 months and 1 day.

Computation: ($1693.00 x years 27.5861 ÷ 40) $744.33.

CIVIL SERVICE OR OTHER LEGAL AUTHORITY

APPROPRIATION: Regular

DATE OF BIRTH: 11-28-1892.

LEGAL RESIDENCE: N. C.

SEX: Male

NATURE OF POSITION

NEW	ADDTL. IDENT.
VICE VACANCY	VICE

NAME:

C.S.C. NO.:

ACTION NO.:

DATE:

HAS C. S. COMM. ALLOWED VETERAN'S PREFERENCE? Yes.

SUBJECT TO RETIREMENT ACT? 3-4-43

DATE OF OATH

H. L. MORGAN, Assistant Chief,
Civilian Personnel Division.

XXXXXXXX
NAVY

DATE APPROVED BY THE SECRETARY

REH

BUREAU SUSPENSE AND FILE COPY

APR 13 1943 APR 15 1943

OFFICE OF THE CHIEF MEDICAL OFFICER

COAST GUARD HEADQUARTERS

DATE 26 February, 1943

MEMORANDUM FOR - Chief Personnel Officer.

Subject: TILLETT, Stephen B.; Lighthouse Keeper; retirement; recommendation.

Reference: (a) Form 2523 - Certificate of Medical Examination, Disability Retirement, Civilian Personnel, 14 September, 1942.

1. The medical evidence contained in reference (a) has been reviewed and found satisfactory. It is recommended that subject-named man be retired for physical disability.

Carl Michel

CARL MICHEL,
Medical Director.

Commander Merrick:—
for action.

75

3 - 2

UNITED STATES COAST GUARD

POST OFFICE BOX 540

NORFOLK, VA.

1943 FEB 20 PM 1 35

OFFICE OF
THE DISTRICT COAST GUARD OFFICER
FIFTH NAVAL DISTRICT

18 February, 1943

From: District Coast Guard Officer, Fifth Naval District.
To: Commandant, Coast Guard Headquarters.

Subject: Stephen B. Tillett; application for retirement.

Inclosure: (A) Application for retirement in triplicate.

1. In connection with application for retirement of subject employee which is forwarded herewith, Headquarters is informed that all of his accrued annual and sick leave will carry him in a pay status until the close of 30 April, 1943.

C. C. PADEN,
By direction.

FOR VICTORY
BUY UNITED STATES WAR BONDS AND STAMPS

Born 11-28-94 more than 17 yrs Lew.

TMENT
ARD

TIFICATE OF MEDICAL EXAMINATION, DISABILITY RETIREMENT, CIVILIAN PERSONNEL

(Act of March 4, 1925)

OF CLAIMANT STEPHEN B. TILLETT DESIGNATION Lighthouse Keeper

ght 71 inches Weight 184 pounds. Complexion

olor of eyes Color of hair

Here give a complete personal description, together with permanent marks and scars other than those described below in physical examination:

Description of duties of position (to be filled in by district commander):
Usual duties of a keeper of a marine light station, including maintenance and involving painting, climbing, operation of motor boat, etc.

Claimant makes the following statement in regard to the origin, nature, and extent of the alleged disability: About two years ago, he stated, he suddenly became unconscious for about two minutes and on visiting a doctor he was told that he had elevated blood pressure. Since then he has been under the care of four doctors for the treatment of hypertension. The fall of 1940 his blood pressure was reduced to 140 and with reduction of the blood pressure dizziness disappeared. After two months the pressure again rose and has fluctuated since that time and during the elevations he has experienced some dizziness doing his work in the Lighthouse Service.

PHYSICAL EXAMINATION

Visual acuity (uncorrected): R. E. 20/ Visual acuity not checked. L. E. 20/

With correction in spectacles: R. E. 20/ L. E. 20/

Accommodation: Reads Jaeger No. at 13 inches, without correction.

Reads Jaeger No. at 13 inches, with correction.

Central color vision (binocular) (Name method used)

Inspection Fundi negative.

Pupils equal and react well to light Pupillary reaction

Hearing: Whispered voice (unaccentuated) heard with R. E. at ft., L. E. at ft.

Appearance of right drum Hearing was apparently normal., left drum

Is there any disease of the middle or internal ear or mastoid? No If so, specify

[OVER]

Condition of nose and sinuses ....Negative....

Condition of mouth and throat, including tonsils and teeth ....Throat negative. Several teeth mi...

Bones, joints, muscles, including atrophies ....Negative....

(Express limitation of motion, if any, in degrees and joint involved)

Respiratory system ....Lung fields clear.....

Cardiovascular system:

(*a*) Heart normal in size and action.

(1) Murmurs ....None.... (2) Arrhythmias ....None....

(*b*) Pulse rate: (1) Sitting ....80.... (2) After exercise .... (3) 2 minutes after exercise ....

(*c*) Blood pressure: (1) Sitting—Syst. 140 Diast. 90 (2) After ex.—Syst. .... Diast. ....

(*d*) Condition of blood vessels At one time during hospitalization from September 14 - 25, 1942 his blood pressure was 164/92.

Evidence of thyroid or other endocrine disturbance ....None....

Abdomen and gastro-intestinal system, including hernia ....Negative....

Genito-urinary system:

Urinalysis—Sp. gr. 1.030 Reaction Acid Albumin Negative Sugar Negative.

Sediment microscopic (required when albumin or sugar is found) ----

Reflexes, motor disturbances, etc.: Reflexes physiological.

(*a*) Station .... (*e*) Gait....

(*b*) Tremor .... (*f*) Coordination....

(*c*) Patellar reflexes .... (*g*) Peripheral circulation ....

(*d*) Other motor disturbances ....None....

Alcohol ....None.... Drugs ....None.... Syphilis ....No.... Epilepsy ....No....

Other neurological findings ....None....

General impression ....

Here describe fully nature of disability: ....Hypertension, essential, arterial....

Is disability to perform duty of a permanent character? ....Yes....

Is it indicated that applicant may recover from disability and be fit for restoration to active duty? ....No.... Do you recommend reexamination with this in view? ....No....

I .... HEREBY CERTIFY that upon examination I .... find the above-named claimant to be disabled for useful and efficient service by reason of the disability above described, which is not due to vicious habits, intemperance, or willful misconduct on his part.

The examining physician must be in the Federal Service

U.S.Marine Hospital, Norfolk, Va.
(Place of examination)

Leo Waitzkin
(Examining surgeon)

September 14 - 25, 1942.
(Date)

Leo Waitzkin,
Assistant Surgeon (R)
(Title and branch of medical service)

U. S. GOVERNMENT PRINTING OFFICE 16—17606

Name Stephen B. Tillett Date of birth 28 November, 1894

Designation Keeper

RECORD OF ALL ACTIVE GOVERNMENT SERVICE

(Including military, naval, and civilian service. Each department, branch, or independent office in which applicant served in a civilian capacity should be listed separately)

	Beginning			Ending			Remarks
	Month	Day	Year	Month	Day	Year	
Army							
~~xxxxx~~ U. S. Coast Guard	Sept.	12	1924	Sept.	11	1925	
Marine Corps							
Civilian employment Navy,							
Lighthouse, and Coast	Jan.	23	1918	May	17	1919	
Guard	Jan.	25	1928	April	30	1943	
Total service	17 years, 7 months, 1 day			C.R.			

Does applicant receive or has he applied for a pension from the Government under any law? No If so, give number of pension certificate or of claim:

amended to include quarters as Comptroller General decision B-70029 dated 10-23-47.

STATEMENT BY FISCAL YEARS OF BASIC PAY RECEIVED DURING LAST FIVE YEARS OF ACTIVE SERVICE IMMEDIATELY PRECEDING EFFECTIVE DATE OF RETIREMENT

(Compute service on basis of 30 days a month. Do not include periods of leave without pay, rations, quarters, or other allowance)

Designation	Beginning			Ending			Number Days in Pay Status (P. D. or P. H. personnel)	Rate of Pay	Pay Received
	Month	Day	Year	Month	Day	Year			
Pay	may	1	1938	apr	30	1943	5 yrs	1693.00	(average)
quarters	may	1	1938	apr	30	1943	"	60.00	"
								1753.00	

Total compensation for last five years of active service 8765.00

Average compensation for last five years of active service 1753.00

Annual rate of retired pay ($ 1753.00 × years 17.586 ÷ 40) = 770.71 RR

(Not exceeding 30)

U. S. GOVERNMENT PRINTING OFFICE 16—35893-1

Name Stephen B. Tillett Date of birth 28 November, 1894

Designation Keeper

RECORD OF ALL ACTIVE GOVERNMENT SERVICE

STATEMENT BY FISCAL YEARS OF BASIC PAY RECEIVED DURING LAST FIVE YEARS OF ACTIVE SERVICE IMMEDIATELY PRECEDING EFFECTIVE DATE OF RETIREMENT

(Compute service on basis of 30 days a month. Do not include periods of leave without pay, rations, quarters, or other allowance)

Designation	Beginning			Ending			Number Days in Pay Status (F. D. or P. H. Personnel)	Rate of Pay	Pay Received
	Month	Day	Year	Month	Day	Year			
	May	1	1938	June	30	1938		$1680 pa	$ 280.00 OK
	July	1	1938	June	30	1939		1680	1680.00
	July	1	1939	June	30	1940		1680	1680.00
	July	1	1940	June	30	1941		1680	1680.00
	July	1	1941	Mar.	31	1942		1680	1260.00
	Apr.	1	1942	June	30	1942		1740	435.00
	July	1	1942	Apr.	30	1943		1740	1450.00

Total compensation for last five years of active service $8,465.00

Average compensation for last five years of active service $1,693.00

Annual rate of retired pay ($ 1,693.00 × years 17.5861 (Not exceeding 30) 40) = $744.33 OK Jerm

U. S. GOVERNMENT PRINTING OFFICE 16—20161

Form 2521
TREASURY DEPARTMENT
U. S. COAST GUARD

RETIREMENT UNDER ACT OF JUNE 20, 1918, AS AMENDED

(In case of disability retirement, execute medical certificate on Form 2523)

District Coast Guard Officer,
~~Commander~~, Fifth Naval District,
Norfolk, Virginia
(City)

Date 11 February, 1943

I hereby apply for retirement from active duty effective close of 30 April, 1943, on the basis of service shown hereon.

Stephen B. Tillett
Wanchese
North Carolina

Stephen B. Tillett
(Name)

Keeper
(Designation)

OFFICE OF THE DISTRICT ~~COMMANDER~~ Coast Guard Officer,
Fifth Naval District

City Norfolk, Virginia *Date* 18 February, 1943

Submitted to the Commandant, U. S. Coast Guard, recommending retirement at $744.33 per annum, effective at the close of 30 April, 1943.

It is certified that the record of service and pay shown on page 2 is correct as shown by the records of this office, and that all Government service shown has been verified.

C. C. PADEN,
By direction. ~~District Commander~~

COAST GUARD HEADQUARTERS, *Washington, D. C.*,

Submitted to the Secretary of the Treasury, recommending approval.

Commandant.

FOR USE OF DEPARTMENT

16—20161

Form 2558
ASURY DEPARTMENT
U. S. COAST GUARD

CERTIFICATE OF MEDICAL EXAMINATION, DISABILITY RETIREMENT, CIVILIAN PERSONNEL

(Act of March 4, 1925)

NAME OF CLAIMANT STEPHEN B. TILLETT DESIGNATION Lighthouse Keeper

Height 71 inches Weight 184 pounds. Complexion .....

Color of eyes ..... Color of hair .....

Here give a complete personal description, together with permanent marks and scars other than those described below in physical examination: .....

Description of duties of position (to be filled in by district commander): Usual duties of a keeper of a marine light station, including maintenance and involving painting, climbing, operation of motor boat, etc.

Claimant makes the following statement in regard to the origin, nature, and extent of the alleged disability: About two years ago, he stated, he suddenly became unconscious for about two minutes and on visiting a doctor he was told that he had elevated blood pressure. Since then he has been under the care of four doctors for the treatment of hypertension. The fall of 1940 his blood pressure was reduced to 140 and with reduction of the blood pressure dizziness disappeared. After two months the pressure again rose and has fluctuated since that time and during the elevations he has experienced some dizziness doing his work in the Lighthouse Service.

PHYSICAL EXAMINATION

Visual acuity (uncorrected): R. E. 20/ Visual acuity not checked. L. E. 20/.....

With correction in spectacles: R. E. 20/..... L. E. 20/.....

Accommodation: Reads Jaeger No. ..... at 13 inches, without correction.

Reads Jaeger No. ..... at 13 inches, with correction.

Central color vision (binocular) ..... (Name method used) .....

Inspection Fundi negative.

Pupils equal and react well to light Pupillary reaction .....

Hearing: Whispered voice (unaccentuated) heard with R. E. at ..... ft., L. E. at ..... ft.

Hearing was apparently normal.

Appearance of right drum ....., left drum .....

Is there any disease of the middle or internal ear or mastoid? No If so, specify .....

[OVER]

16—17606

Condition of nose and sinuses ..... Negative.

Condition of mouth and throat, including tonsils and teeth ..... Throat negative. Several teeth mi

Bones, joints, muscles, including atrophies ..... Negative

(Express limitation of motion, if any, in degrees and joint involved)

Respiratory system ..... Lung fields clear.

Cardiovascular system:

(a) Heart ..... normal in size and action.

(1) Murmurs ..... None ..... (2) Arrhythmias ..... None

(b) Pulse rate: (1) Sitting ..... 80 ..... (2) After exercise ..... (3) 2 minutes after exercise .....

(c) Blood pressure: (1) Sitting—Syst. 140 Diast. 90 (2) After ex.—Syst. ..... Diast. .....

(d) Condition of blood vessels ..... At one time during hospitalization from September 14 - 25, 1942 his blood pressure was 164/92.

Evidence of thyroid or other endocrine disturbance ..... None

Abdomen and gastro-intestinal system, including hernia ..... Negative

Genito-urinary system:

Urinalysis—Sp. gr. 1.030 Reaction Acid Albumin Negative Sugar Negative.

Sediment microscopic (required when albumin or sugar is found) .....

Reflexes, motor disturbances, etc.: Reflexes physiological.

(a) Station ..... (e) Gait .....

(b) Tremor ..... (f) Coordination .....

(c) Patellar reflexes ..... (g) Peripheral circulation .....

(d) Other motor disturbances ..... None

Alcohol ..... None ..... Drugs ..... None ..... Syphilis ..... No ..... Epilepsy ..... No.

Other neurological findings ..... None

General impression .....

Here describe fully nature of disability: ..... Hypertension, essential, arterial.

Is disability to perform duty of a permanent character? ..... Yes

Is it indicated that applicant may recover from disability and be fit for restoration to active duty? ..... No ..... Do you recommend reexamination with this in view? No

I ..... HEREBY CERTIFY that upon examination I ..... find the above-named claimant to be disabled for useful and efficient service by reason of the disability above described, which is not due to vicious habits, intemperance, or willful misconduct on his part.

The examining physician must be in the Federal Service

U.S. Marine Hospital, Norfolk, Va. .....
(Place of examination)

Leo Waitzkin .....
(Examining surgeon)

September 14 - 25, 1942. .....
(Date)

Leo Waitzkin,
Assistant Surgeon (R) .....
(Title and branch of medical service)

U. S. GOVERNMENT PRINTING OFFICE 16—17606

Form 25[illegible]3
TREASURY DEPARTMENT
U. S. COAST GUARD

CERTIFICATE OF MEDICAL EXAMINATION, DISABILITY RETIREMENT, CIVILIAN PERSONNEL

(Act of March 4, 1925)

NAME OF CLAIMANT STEPHEN B. TILLETT DESIGNATION Lighthouse Keeper

Height 71 inches Weight 134 pounds. Complexion .....

Color of eyes ..... Color of hair .....

Here give a complete personal description, together with permanent marks and scars other than those described below in physical examination: .....

Description of duties of position (to be filled in by district commander): Usual duties of a keeper of a marine light station, including maintenance and involving painting, climbing, operation of motor boat, etc.

Claimant makes the following statement in regard to the origin, nature, and extent of the alleged disability: About two years ago, he stated, he suddenly became unconscious for about two minutes and on visiting a doctor he was told that he had elevated blood pressure. Since then he has been under the care of four doctors for the treatment of hypertension. The fall of 1940 his blood pressure was reduced to 170 and with reduction of the blood pressure dizziness disappeared. After two months the pressure again rose and has fluctuated since that time and during the elevations he has experienced some dizziness doing his work in the Lighthouse Service.

PHYSICAL EXAMINATION

Visual acuity (uncorrected): R. E. 20/ Visual acuity not checked. L. E. 20/.....

With correction in spectacles: R. E. 20/..... L. E. 20/.....

Accommodation: Reads Jaeger No. ..... at 13 inches, without correction.

Reads Jaeger No. ..... at 13 inches, with correction.

Central color vision (binocular) ..... (Name method used) .....

Inspection Fundi negative.

Pupils equal and react well to light Pupillary reaction .....

Hearing: Whispered voice (unaccentuated) heard with R. E. at ..... ft., L. E. at ..... ft.

Appearance of right drum Hearing was apparently normal., left drum .....

Is there any disease of the middle or internal ear or mastoid? No If so, specify .....

[OVER]

16—17606

Condition of nose and sinuses Negative.

Condition of mouth and throat, including tonsils and teeth Throat negative. Several

Bones, joints, muscles, including atrophies Negative

(Express limitation of motion, if any, in degrees and joint involved)

Respiratory system Lung fields clear.

Cardiovascular system:

(a) Heart normal in size and action.

(1) Murmurs None (2) Arrhythmias None

(b) Pulse rate: (1) Sitting 80 (2) After exercise ..... (3) 2 minutes after exercise .....

(c) Blood pressure: (1) Sitting—Syst. 140 Diast. 90 (2) After ex.—Syst. ..... Diast. .....

(d) Condition of blood vessels At one time during hospitalisation from September 14 - 25,1942 his blood pressure was 164/92.

Evidence of thyroid or other endocrine disturbance None

Abdomen and gastro-intestinal system, including hernia Negative

Genito-urinary system:

Urinalysis—Sp. gr. 1.030 Reaction Acid Albumin Negative Sugar Negative.

Sediment microscopic (required when albumin or sugar is found) ——

Reflexes, motor disturbances, etc.: Reflexes physiological.

(a) Station ..... (e) Gait .....

(b) Tremor ..... (f) Coordination .....

(c) Patellar reflexes ..... (g) Peripheral circulation .....

(d) Other motor disturbances None

Alcohol None Drugs None Syphilis No Epilepsy No.

Other neurological findings None

General impression .....

Here describe fully nature of disability: Hypertension, essential, arterial.

Is disability to perform duty of a permanent character? Yes

Is it indicated that applicant may recover from disability and be fit for restoration to active duty? No Do you recommend reexamination with this in view? No

I ..... HEREBY CERTIFY that upon examination I ..... find the above-named claimant to be disabled for useful and efficient service by reason of the disability above described, which is not due to vicious habits, intemperance, or willful misconduct on his part.

The examining physician must be in the Federal Service

U.S.Marine Hospital, Norfolk, Va. (Place of examination)

Leo Waitzkin (Examining surgeon)

September 14 - 25, 1942. (Date)

Leo Waitzkin,
Assistant Surgeon (R) (Title and branch of medical service)

U. S. GOVERNMENT PRINTING OFFICE 16—17606

Form 2521
TREASURY DEPARTMENT
U. S. COAST GUARD

RETIREMENT UNDER ACT OF JUNE 20, 1918, AS AMENDED

(In case of disability retirement, execute medical certificate on Form 2523)

District Coast Guard Officer,
~~Commander~~, Fifth Naval District,
Norfolk, Virginia
(City)

Date 11 February, 1943

I hereby apply for retirement from active duty effective close of 30 April, 1943, on the basis of service shown hereon.

Stephen B. Tillett
Wanchese
North Carolina

Stephen B. Tillett
(Name)

Keeper
(Designation)

Coast Guard Officer,
OFFICE OF THE DISTRICT ~~COMMANDER~~
Fifth Naval District

City Norfolk, Virginia *Date* 18 February, 1943

Submitted to the Commandant, U. S. Coast Guard, recommending retirement at $ 744.33 per annum, effective at the close of 30 April, 1943.

It is certified that the record of service and pay shown on page 2 is correct as shown by the records of this office, and that all Government service shown has been verified.

C. C. PADEN,
By direction. ~~District Commander~~

COAST GUARD HEADQUARTERS, *Washington, D. C.*,

Submitted to the Secretary of the Treasury, recommending approval.

Commandant.

FOR USE OF DEPARTMENT

16—20161

Name Stephen B. Tillett Date of birth 28 November, 1894

Designation Keeper

RECORD OF ALL ACTIVE GOVERNMENT SERVICE

(Including military, naval, and civilian service. Each department, branch, or independent office in which applicant served in a civilian capacity should be listed separately)

	Beginning			Ending			Remarks
	Month	Day	Year	Month	Day	Year	
Army							
~~Navy~~ U. S. Coast Guard	Sept.	12	1924	Sept.	11	1925	
Marine Corps							
Civilian employment Navy,							
Lighthouse, and Coast	Jan.	23	1918	May	17	1919	
Guard	Jan.	25	1928	April	30	1943	
Total service	17 years, 7 months, 1 day						

Does applicant receive or has he applied for a pension from the Government under any law? No If so, give number of pension certificate or of claim: ----------

Does applicant receive or has he applied for compensation under the War Risk Insurance Act? No If so, give number of claim: ----------

Does applicant receive or has he applied for compensation under the Federal Compensation Act, as amended? No

If so, state the compensation received: ----------

STATEMENT BY FISCAL YEARS OF BASIC PAY RECEIVED DURING LAST FIVE YEARS OF ACTIVE SERVICE IMMEDIATELY PRECEDING EFFECTIVE DATE OF RETIREMENT

(Compute service on basis of 30 days a month. Do not include periods of leave without pay, rations, quarters, or other allowance)

Designation	Beginning			Ending			Number Days in Pay Status (P. D. or P. H. personnel)	Rate of Pay	Pay Received
	Month	Day	Year	Month	Day	Year			
	May	1	1938	June	30	1938		$1680 pa	$ 280.00
	July	1	1938	June	30	1939		1680	1680.00
	July	1	1939	June	30	1940		1680	1680.00
	July	1	1940	June	30	1941		1680	1680.00
	July	1	1941	Mar.	31	1942		1680	1260.00
	Apr.	1	1942	June	30	1942		1740	435.00
	July	1	1942	Apr.	30	1943		1740	1450.00

Total compensation for last five years of active service $8,465.00

Average compensation for last five years of active service $1,693.00

Annual rate of retired pay ($ 1,693.00 × years 17.5861 ÷ 40) = $744.33

(Not exceeding 30)

U. S. GOVERNMENT PRINTING OFFICE 16—20161

NAVDEPT 2521
NAVY DEPARTMENT
U. S. COAST GUARD

RETIREMENT UNDER ACT OF JUNE 20, 1918, AS AMENDED

(In case of disability retirement, execute medical certificate on Form 2523)

Date 11 February, 1943

District Coast Guard Officer,
~~Commander~~, Fifth Naval District,
Norfolk, Virginia
(City)

I hereby apply for retirement from active duty effective close of 30 April, 1943,
on the basis of service shown hereon.

Stephen B. Tillett
(Name)

Keeper
(Designation)

Stephen B. Tillett
Wanchese
North Carolina

OFFICE OF THE DISTRICT ~~COMMANDER~~ Coast Guard Officer, Fifth Naval District

City Norfolk, Virginia *Date* 18 February, 1943

Submitted to the Commandant, U. S. Coast Guard, recommending retirement at $ 744.33 per annum, effective at the close of 30 April, 1943.

It is certified that the record of service and pay shown on page 2 is correct as shown by the records of this office, and that all Government service shown has been verified.

C. C. PADEN,
By direction. *District Commander.*

COAST GUARD HEADQUARTERS, *Washington, D. C.*,

Submitted to the Secretary of the Treasury, recommending approval.

Commandant.

FOR USE OF DEPARTMENT

16—20161

Name Stephen B. Tillett Date of birth 28 November, 1894

Designation Keeper

RECORD OF ALL ACTIVE GOVERNMENT SERVICE

(Including military, naval, and civilian service. Each department, branch, or independent office in which applicant served in a civilian capacity should be listed separately)

	Beginning			Ending			Remarks
	Month	Day	Year	Month	Day	Year	
Army							
~~Navy~~ U. S. Coast Guard	Sept.	12	1924	Sept.	11	1925	
Marine Corps							
Civilian employment Navy, Lighthouse, and Coast Guard	Jan.	23	1918	May	17	1919	
	Jan.	25	1928	April	30	1943	
Total service	17 years, 7 months, 1 day						

Does applicant receive or has he applied for a pension from the Government under any law? No If so, give number of pension certificate or of claim:

Does applicant receive or has he applied for compensation under the War Risk Insurance Act? No If so, give number of claim:

Does applicant receive or has he applied for compensation under the Federal Compensation Act, as amended? No

If so, state the compensation received:

STATEMENT BY FISCAL YEARS OF BASIC PAY RECEIVED DURING LAST FIVE YEARS OF ACTIVE SERVICE IMMEDIATELY PRECEDING EFFECTIVE DATE OF RETIREMENT

(Compute service on basis of 30 days a month. Do not include periods of leave without pay, rations, quarters, or other allowance)

Designation	Beginning			Ending			Number Days in Pay Status (P. D. or P. H. personnel)	Rate of Pay	Pay Received
	Month	Day	Year	Month	Day	Year			
	May	1	1938	June	30	1938		$1680 pa	$ 280.00
	July	1	1938	June	30	1939		1680	1680.00
	July	1	1939	June	30	1940		1680	1680.00
	July	1	1940	June	30	1941		1680	1680.00
	July	1	1941	Mar.	31	1942		1680	1260.00
	Apr.	1	1942	June	30	1942		1740	435.00
	July	1	1942	Apr.	30	1943		1740	1450.00

Total compensation for last five years of active service $8,465.00

Average compensation for last five years of active service $1,693.00

Annual rate of retired pay ($ 1,693.00 × years 17.5861 40) = $744.33
(Not exceeding 30)

U. S. GOVERNMENT PRINTING OFFICE 16—20161

1919. 5 - 17
1918 - 1 - 23
1 - 3 - 25

1 - 3 - 25

1925 - 9 - 11
1924 - 9 - 12
1 - 0 - 0

1 - 0 - 0

1943 - 4 - 30
1928 - 1 - 25
15 - 3 - 6

15 - 3 - 6
17 - 7 - 1

140 / 280 .5 / 360

145 / 435

1758.6 / 1693.

527583
1582749
1055166
175861
4) 2977.326 73
744.331

CP-75

3 2

14, January, 1943

Commandant,
Norfolk Navy Yard,
Norfolk Virginia.

Sir:

Mr. Stephen B. Tillett, an employee of this service, born 28 November, 1894, claims the following service at the Norfolk Navy Yard:

Shipwright - Norfolk Navy Yard

January 23, 1918	-	April 30, 1918	-	.53 p.h.
May 1, 1918	-	September 15, 1918	-	.65 p.h.
September 16, 1918	-	November 8, 1918	-	.70 p.h.
November 9, 1918	-	May 17, 1919	-	.80 p.h.

It will be appreciated if a certified statement of the service creditable for retirement is furnished. In view of the fact that Mr. Tillett is to be retired under the Lighthouse Service Retirement Act of June 20, 1918, as amended, the statement should be forwarded directly to this office because the Civil Service Commission is not interested in such cases.

Very truly yours,

T. O. ROBERTSON, Assistant Chief,
Civilian Personnel Section

U. S. COAST GUARD (14)
MAILED JAN 15 1943

Mercer - Room 3012 3-2

CG-CP-75

8 February, 1943

From: Commandant.
To: District Coast Guard Officer, 5th Naval District, Norfolk.

Subject: Steven B. Tillett, Keeper, Wade Point Light Station.

Reference: (a) Your letter of 1 January, 1943 (75).
(b) Norfolk Navy Yard letter of 22 January, 1943.

Inclosure: (A) Copy of reference (b).

1. Inclosure (A) showing service of Mr. Tillett in the Norfolk Navy Yard is forwarded as requested in reference (a). He also had service in the Coast Guard as a Surfman from 12 September, 1924 to 11 September, 1925.

Service history certified correct.

CARL E. HERRICK
By direction.

D. V. CHADWICK
CAPT. (SC) USN (Ret.)
Accounting Officer

U. S. COAST GUARD (5)
FEB 10 1943

Mercer - Room 3012 3-2

mfk

NORFOLK NAVY YARD
PORTSMOUTH, VA.

January 22, 1943

ABSTRACT OF SERVICE

Stephen B. Tillett, born November 28, 1894.

Nature of Action	Position	Basic Pay	Effective Date
Prob. Appt.	Shipwright	$4.24 p.d.	1/23/18
Pro.	"	5.20 p.d.	5/1/18
Pro.	"	5.60 p.d.	9/16/18
Pro.	"	6.40 p.d.	11/9/18
Res. w.o. prej.(vol)	"	6.40 p.d.	5/17/19

Service history certified correct.

D. V. CHADWICK
CAPT. (SC) USN (Ret.)
Accounting Officer

mfk

In reply, address
Commandant, Norfolk Navy Yard
Portsmouth, Va.

11

NORFOLK NAVY YARD
PORTSMOUTH, VA.

Refer to
File No. LL/S.B.T.(ADT)

JAN 23 1943

Director of Personnel
United States Coast Guard
Washington, D.C.

Subject: Service record of Stephen B. Tillett.

Gentlemen:

1. Reference is made to your letter of January 14, 1943, File No. CG-CP-75. Service record of Stephen B. Tillett is forwarded herewith as requested.

By direction of the Commandant.

Very respectfully,

D. V. CHADWICK
Capt. (SC) USN (Ret.)
Accounting Officer

Enclosure

MEMORANDUM

PE-73

20 January, 1943

To: Civilian Personnel.

SUBJECT: TILLETT, Stephen B. (145-579) Ex-Surfman, U.S.Coast Guard.

The above-named man served at Bodie Island as surfman from 12 September, 1924 to 11 September, 1925, a period of one year.

M. Beabes

M. BEABES,

Mrs Beebes:
will you please verify the service claimed in the enlisted service U.S.C.G. and return to me.

Mrs Mercer
Civ. Pers. 3-2
Room 3012

AM 8 59

3

COAST GUARD

CE BOX 540

LK, VA.

1 January, 1943

ficer, Fifth Naval District.
Headquarters.

Tillett, Keeper, Wade Point

en recommended for disability
Service. He has sufficient
arry him, in a pay status,

of service the following em-

lk Navy Yard

	), 1918	-	.53 p.h.
	er, 15, 1918	-	.65 p.h.
September 16, 1918	November, 8, 1918	-	.70 p.h.
November, 9, 1918	May 17, 1919	-	.80 p.h.

Enlisted U. S. Coast Guard

OK. September, 12, 1924 to September 11, 1925

Reg Miss Beebe for record
1-14-43

3. It will be appreciated if Headquarters will have this employment verified and secure a statement as to the amount of creditable service rendered at the Norfolk Navy Yard for the period January 23, 1918 to May 17, 1919 in order that Mr. Tillett's retirement might be properly computed.

GLENN C. FONGER,
By direction.



75

1943 JAN 4 AM 8 59

UNITED STATES COAST GUARD

POST OFFICE BOX 540

NORFOLK, VA.

OFFICE OF
THE DISTRICT COAST GUARD OFFICER
FIFTH NAVAL DISTRICT

1 January, 1943

From: District Coast Guard Officer, Fifth Naval District.
To: Commandant, Coast Guard Headquarters.

Subject: Retirement, Stephen B. Tillett, Keeper, Wade Point Light Station.

1. Subject employee has been recommended for disability retirement by the U. S. Public Health Service. He has sufficient accumulated sick and annual leave to carry him, in a pay status, through 30 April, 1943.

2. In checking his record of service the following employment has been noted:

Shipwright - Norfolk Navy Yard

January 23, 1918	-	April 30, 1918	- .53 p.h.
May 1, 1918	-	September, 15, 1918	- .65 p.h.
September 16, 1918	-	November, 8, 1918	- .70 p.h.
November, 9, 1918	-	May 17, 1919	- .80 p.h.

Enlisted U. S. Coast Guard

OK. September, 12, 1924 to September 11, 1925

Reg Miss Boobey for record 1-14-43

3. It will be appreciated if Headquarters will have this employment verified and secure a statement as to the amount of creditable service rendered at the Norfolk Navy Yard for the period January 23, 1918 to May 17, 1919 in order that Mr. Tillett's retirement might be properly computed.

GLENN C. FONGER,
By direction.

FOR VICTORY
BUY
UNITED
STATES
WAR
BONDS
AND
STAMPS

75

UNITED STATES COAST GUARD

POST OFFICE BOX 540
NORFOLK, VA.

OFFICE OF
THE DISTRICT COAST GUARD OFFICER
FIFTH NAVAL DISTRICT

CG-CP-75

21 October, 1942.

7 October, 1942

From: Commandant.
To: District Coast Guard Officer, Fifth Naval District, Norfolk.

Subject: Stephen B. Tillett, Keeper, Wade Point; physical condition.

References: (a) Your letter dated 7 October, 1942 (75).
Inclosure: (b) Letter dated September 24, 1942 from Marine Hospital at Norfolk, Virginia.

1. It is indicated in reference (b) that Keeper Tillett is suffering from arterial hypertension and that he should be assigned to duties of a lighter nature than his present ones. It is stated in reference (a) that there is no such position in your district to which he could be assigned.

2. It is noted from the record that Mr. Tillett has had sufficient service to be eligible for retirement on account of disability under the Lighthouse Act of 4 March, 1925. It is suggested, therefore, that your office advise the Marine Hospital that there is no position such as was indicated in its letter, available for this employee and that it will be necessary that Tillett continue on his present duties or that he be retired on account of disability; that the latter action will be taken if the Marine Hospital is prepared to make the proper certification on the medical certificate.

By direction.

N. R. STILES,
By direction.



UNITED STATES COAST GUARD

POST OFFICE BOX 540

NORFOLK, VA.

OFFICE OF
DISTRICT COAST GUARD OFFICER
FIFTH NAVAL DISTRICT

7 October, 1942

From: District Coast Guard Officer, Fifth Naval District.
To: Commandant, Coast Guard Headquarters.

Subject: Disability; Stephen B. Tillett, Keeper, Wade Point Light Station, North Carolina.

Inclosure: (A) Copy of report from Marine Hospital, Norfolk, Virginia, dated 24 September, 1942.

1. Subject employee reported to Marine Hospital, Norfolk, Virginia, for medical survey, report of same being inclosed herewith. It will be noted this survey recommends that Mr. Tillett be assigned to some position involving lighter duties. There is, however, no such position available in this District and this Office will appreciate a suggestion from Headquarters as to how this matter should be handled.

2. Mr. Tillett has had around 17 years service.

GLENN C. FONGER,
By direction.

FOR VICTORY
BUY UNITED STATES WAR BONDS AND STAMPS

7 October, 1942

From: District Coast Guard Officer, Fifth Naval District.
To: Commandant, Coast Guard Headquarters.

Subject: Disability; Stephen B. Tillett, Keeper, Wade Point Light Station, North Carolina.

Inclosure: (A) Copy of report from Marine Hospital, Norfolk, Virginia, dated 24 September, 1942.

1. Subject employee reported to Marine Hospital, Norfolk, Virginia, for medical survey, report of same being inclosed herewith. It will be noted this survey recommends that Mr. Tillett be assigned to some position involving lighter duties. There is, however, no such position available in this District and this Office will appreciate a suggestion from Headquarters as to how this matter should be handled.

2. Mr. Tillett has had around 17 years service.

GLENN C. FONGER,
By direction.

3-2

CG-CF/75

21 October, 1942.

From: Commandant.
To: District Coast Guard Officer, Fifth Naval District, Norfolk.

Subject: Stephen B. Tillett, Keeper, Wade Point; physical condition.

References: (a) Your letter dated 7 October, 1942 (75).
(b) Letter dated September 24, 1942 from Marine Hospital at Norfolk, Virginia.

1. It is indicated in reference (b) that Keeper Tillett is suffering from arterial hypertension and that he should be assigned to duties of a lighter nature than his present ones. It is stated in reference (a) that there is no such position in your district to which he could be assigned.

2. It is noted from the record that Mr. Tillett has had sufficient service to be eligible for retirement on account of disability under the Lighthouse Act of 4 March, 1925. It is suggested, therefore, that your office advise the Marine Hospital that there is no position such as was indicated in its letter, available for this employee and that it will be necessary that Tillett continue on his present duties or that he be retired on account of disability; that the latter action will be taken if the Marine Hospital is prepared to make the proper certification on the medical certificate.

N. R. STILES,
By direction.

OCT 21 15-2

rgan Room 3012 3-2

Name	Range	Present Salary	Proposed Salary	E.R.	Date and Amt. Last Promotion	Location
NORFOLK (cont.)						
Metivier, Herman F.	$1380-1740	$1380	$1440	VG	6-30-39 60	Pt. Lookout
Jennette, Unaka B.	1680-2040	1800	1860	G	7-1-40 60	Roanoke Mar.
Quidley, Dallas E.	1500-1860	1500	1560	G	10-1-38 60	Roanoke Mar.
Carman, Lewis R.	1800-2160	1800	1860	Ex	7-1-40 240	Sandy Point
Rawls, Wilson D.	1620-1980	1620	1680	VG	4-1-39 180	Sandy Point
Peters, Raymond C.	1560-1920	1560	1620	G	3-14-37 180	Sharkfin Sh.
Wallace, Thomas L.	1680-2040	1680	1740	G	12-7-37 300	Sharps I.
Farrow, Clyde M.	1500-1860	1500	1560	G	5-1-40 240	Solomons L.
Thomas, Barney	1680-2040	1740	1800	VG	3-1-39 60	Tangier Snd.
King, Earl B.	1500-1860	1560	1620	G	6-16-39 60	Tangier Snd.
Cattee, Gatha F.	1440-1800	1440	1500	VG	3-24-38 240	Tangier Snd.
Clark, William J.	1500-1860	1500	1560	G	2-24-36 EOD	Thimble Sh.
Wilkinson, George G.	1440-1800	1440	1500	G	3-11-37 EOD	Thimble Sh.
Harris, Earl C.	1500-1860	1620	1680	VG	6-16-39 60	Thomas Pt. Sh.
Mills, Flavel J.	1440-1800	1440	1500	VG	5-19-39 EOD	Tue Marshes
Salter, Fannie M.	1260-1620	1440	1500	VG	6-16-39 60	Turkey Pt.
Harper, Edgar J.	1560-1920	1560	1620	G	5-1-40 60	Turkey Pt.
Barnes, Thomas H.	1380-1740	1500	1560	G	7-1-28 180	Up. Cedar Pt.
Tillett, Stephen B.	1680-2040	1680	1740	G	9-10-36 180	Wade Pt.
Midgett, Dosson D.	1440-1800	1440	1500	Ex	4-1-35 60	Wade Pt.
Preston, Benjamin D.	1560-1920	1740	1800	VG	6-16-39 60	Windmill Pt.
Lewis, Nelson H.	1680-2040	1680	1740	Ex	5-16-39 120	Wolf Trap
Goodwin, Elmer M.	1500-1860	1500	1560	G	6-30-39 60	Wolf Trap
CHARLESTON						
Owens, Lemuel G.	1320-1680	1380	1440	VG	3-1-39 60	At Large, Jacksonville
Munn, Ludie R.	1440-1800	1560	1620	VG	6-16-39 60	Cape Fear
Goodwin, Christopher, Jr.	1620-1980	1620	1680	G	9-4-37 300	Chas. Hbr. & Cooper Lts.
Gullette, James H.	1440-1800	1440	1500	G	2-16-39 60	Ft. Sumter R.
Meyer, August W.	1440-1800	1440	1500	VG	7-1-40 180	Georgetown
Fahey, Edward J.	1380-1740	1500	1560	Ex	6-16-39 60	Tybee Knoll
Gaillard, Theodore T.	1380-1740	1560	1620	VG	6-16-39 60	Upper & Lower Flats Range
JACKSONVILLE						
Pervis, Jones A.	1620-1980	1620	1680	G	7-3-33 60	Alligator Rf
Duncan, James O.	1620-1980	1620	1680	G	7-1-40 120	Amelia I.
Bierer, Wallace L.	1440-1800	1440	1500	G	7-1-40 60	Carysfort Rf.
Albury, Andrew M.	1560-1920	1800	1860	VG	6-16-39 60	Dry Tortugas
Canalejo, Antonio	1380-1740	1380	1440	VG	6-30-39 60	Dry Tortugas
Perry, Hamilton S.	1680-2040	1680	1740	G	6-1-32 180	Fowey Rocks
McKeithen, Cody W.	1380-1740	1440	1500	G	7-16-38 60	Gasparilla I.
Varnam, Wesley B.	1260-1620	1260	1320	VG	6-30-39 EOD	Ponce de Leon
Lowe, Benjamin H.	1200-1560	1260	1320	G	6-16-39 60	Sanibel I.
Palmer, Richard	1380-1740	1560	1620	VG	3-1-39 60	Sanibel I.

U. S. COAST GUARD (7)
NOV 19 1941

75-531

75

[redacted]
[redacted]
Box 540
Federal Building

Norfolk, Virginia.
22 October, 1941.

From: Senior Coast Guard Officer, Fifth Naval District.
To : E. B. Tillett - Keeper, Wade Point Light Station.

Subject: Orders; temporary duty; travel.

1. You are directed to proceed to Elizabeth City, North Carolina, on official business of the Coast Guard. Upon completion of this temporary duty, return to your regular station and resume your regular status.

2. You will be allowed per diem in lieu of subsistence as follows: $3.50 including time on commercial vessels where price of passage includes subsistence, subject to the provisions of the Standardized Travel Regulations and Headquarters' letter, 1 September, 1940 (File - PR-75-531). Travel will be performed by Government conveyance.

3. The travel necessary to the execution of this order is required by the public interests.

4. The expense incident to the travel herein authorized is chargeable to Norfolk District's travel allotment, Symbol No. 03.

C. J. SULLIVAN,
By direction.

Copy to: Headquarters.

75-531

75

U. S. COAST GUARD (5)
REC'D JUL -5 1941

Norfolk, Virginia,
8 April, 1941.

From: Commander, Norfolk District.
To : S. B. Tillett - Keeper.

Subject: Orders; temporary duty; travel.

1. You are directed to proceed to Elizabeth City, North Carolina, on official business of the Coast Guard. Upon completion of this temporary duty, return to your regular station and resume your regular status.

2. You will be allowed per diem in lieu of subsistence as follows: $3.50 including time on commercial vessels where price of passage includes subsistence, subject to the provisions of the Standardized Travel Regulations and Headquarters' letter of 1 September, 1940 (File - PE-75-531). Travel will be performed by Government boat.

3. The travel necessary to the execution of this order is required by the public interests.

4. The expense incident to the travel herein authorized is chargeable to Norfolk District's travel allotment, Symbol No. 03.

C. J. SULLIVAN,
By direction.

Copy to: Headquarters.

STANDARD FORM [redacted]6
(Approved by the President 3/28/24)
Revised Dec. 5, 1929

PERSONAL HISTORY STATEMENT

(To be prepared by appointee in own handwriting)

Department or Establishment Hooper Island Light Sta. Date Sept. 15, 1939.

1. Name in full (Mr., Miss, or Mrs.) Mr. Tillett Stephen Beasley
(Surname) (Given name) (Middle name)

2. Present address Hoopersville Md. Hoopersville Marylandll
(Number) (Street) (City) (State)

3. Legal (voting) residence N. C. First District Dare Manchese
(State and Congressional District) (County) (City or town)

4. Where born N. C. Dare Manchest. When born 11. 28/94
(State or foreign country) (City or town) (Month Day Year)

5. If foreign-born, state whether naturalized or alien —

6. Indicate sex, marital condition, and race by check, thus: √ If Mrs., state other names under which previously employed.

SEX		MARITAL CONDITION				RACE. (If other, state which)	
Male ✓	Female	Single	Married ✓	Divorced	Widowed	White ✓	Colored

7. Number and ages of dependents domiciled with you 4. ages 49 and 24 and 22 and 16 Wife Daut. Daut. Son,

8. A complete record of your past service for the United States Government other than military or naval:

BRANCH OF SERVICE	PLACE OF EMPLOYMENT	POSITION	SALARY	DATE APPOINTED			DATE SEPARATED		
				Month	Day	Year	Month	Day	Year
Civil Service	Norfolk, Yd.	Shipwright	.80 Hr.	1.	23	1918	6	19	1919
L. H. Service	6 and 5 Dist.	Keeper, Asst.	1200 1680	1	24	1928	"	"	"

9. Are any members of your family, who are domiciled with you, in the U. S. Government service? If so, state below: No.

NAME	POSITION AND DEPARTMENT OR OFFICE IN WHICH EMPLOYED	RELATIONSHIP
—	Position — Department or office —	—
—	Position — Department or office —	—
—	Position — Department or office —	—

10. Do you now hold any State or municipal office? If so, state below: No.

— — —
(Title) (Location) (Date appointment expires)

11. Are you the wife of a disabled veteran or widow or orphan of a person who was in the military or naval service? No.

— — —
(Wife, widow, or orphan) (Name of veteran) (Organization and last year of service)

12. Military and naval record. If any, check (√) to indicate branch and other information, and give dates of enlistment and discharge:

None	Army	Navy	Marine Corps	Coast Guard ✓	War veteran	Pensioner	Veterans' Bureau beneficiary

Enlisted 1924	Discharged 1924	Enlisted —	Discharged —
Rank Surfman	Rank Surfman	Rank —	Rank —
Organization C. G.	Organization C. G.	Organization —	Organization —

[OVER]

10—1930

13. State any special qualifications not involved in your present position (for instance, lawyer, physician, civil engineer, knowledge of foreign languages, etc.) House, Carpenter, Shipwright. Machinist, Marine Engineer. Some knowledge of these Trades. Special training auto. engineer.

14. Statement of principal employment other than with the United States Government:

NAME AND ADDRESS OF EMPLOYER	POSITION AND CHARACTER OF WORK	LENGTH OF SERVICE
Work for Self	Carpenter, an fisherman	12 Years
J. M Clark Tug Boat Co., Norfolk, Virginia,	Shipwright	6 Months

15. Education. Indicate by circling the number of years:

Common school	High school	College	(Name of college, degrees, and dates conferred)
1 2 3 4 5 6 (7) 8	1 2 3 4	1 2 3 4	

16. In case of emergency, notify Mrs. S. B. Tillett

Relationship Wife Post office address Waynesboro N. C.

I certify that the foregoing answers are correct to the best of my knowledge and belief.

S. B. Tillett

(Name as usually written and which will be used as official signature)

U. S. GOVERNMENT PRINTING OFFICE 10—1930

Copy of this form not sent to the Department.

CR-75
Form 73a

531
75

Norfolk, Va.

2 February, 1940.

From: Commander, Norfolk District.
To: Commandant.

Subject: Transfer of personnel.

Reference: (a) Forms 73a forwarded this date.

1. It is proposed to exchange the positions of David E. Quidley, Keeper, Wade Point Light Station, N.C., and Stephen B. Tillett, Keeper, Hooper Island Light Station, Md., which transfers are covered by reference (a). Inasmuch as the transfers are to be made for the good of the Service and not at the request of or for the convenience of these employees, it is recommended that Headquarters issue travel orders. The transfers will be made on 16 February, 1940, or as soon thereafter as practicable. Travel will be by public conveyance on Government transportation requests if travel orders are issued.

T. C. CRAPSTER

BUREAU OF LIGHTHOUSES
WASHINGTON

Submitted to the Secretary of Commerce for his information.

For the Commissioner:

Chief of Personnel Division.

REC'D FEB 28 1940

~~LIGHTHOUSE SERVICE~~
U.S.Coast Guard

OFFICE OF ~~SUPERINTENDENT OF LIGHTHOUSES~~ Commander, Norfolk DISTRICT.

~~Commissioner of Lighthouses~~ Commandant :

2 February , 1940

It is proposed to transfer the following-named employee as indicated, on or about 16 February, 1940
(See instructions on reverse side)

Name, Stephen B. Tillett

Position, Keeper

From Hooper Island Lt. Sta., Md. ($1680-2040)

To Wade Point Lt. Sta., N.C. ($1680-2040)

Salary and range, $1680 p.a. (Plus $60 quarters)

Salary and range, $1680 p.a. (Plus $60 quarters)

Previous incumbent and pay, David E. Quidley, $1860 p.a. #3404

Services terminated, 15 Feb., 1940

Reason, Exchange of positions between Keeper, Wade Pt. and Keeper, Hooper Isld.

N. C. MANYON,
By direction.

Norfolk, Virginia, 27 Feb. , 1940

The above-referred-to transfer became effective beginning with 16 February, 1940
(Enter effective date in this space if transfer has been actually completed)

N. C. MANYON,
By direction.

BUREAU OF LIGHTHOUSES
WASHINGTON

Submitted to the Secretary of Commerce for his information.

For the Commissioner:

Chief of Personnel Division.

11—11251 U.S. GOVERNMENT PRINTING OFFICE: 1934

HEADING RN31 PT Z QUAN 231710 QUAH GR 23

FROM COMNORDIST

ACTION COMDT

INFORM

TEXT

REFER DISPATCH 20 FEBRUARY FILE 531 DASH 75 CONCERNING TRAVEL ORDER D E QUIDLEY WADE POINT TO HOOPER ISLAND LIGHT

X PLEASE EXPEDITE

3

TOD 1735 23 FEB 1940 M

OPERATOR'S RECORD AND DATE

OFFICIAL INITIALS

$

DATE APPROVED

DATE

BUREAU SUSPENSE AND FILE COPY

4 March, 1940

PERSONNEL ACTION

Date Prepared:

Name: Tillett, Stephen R.

From: U. S. Coast Guard

Nature of Action: Transfer

	FROM	TO
Position	~~Keeper~~ Field (Range $1680-2040)	~~Keeper~~ Field (Range $1680-2040)
Grade	$1680 p.a. plus $60 p.a. Ctrs.	$1680 p.a., plus $60 p.a. Ctrs.
Salary		
~~Bureau~~	U. S. Coast Guard	U. S. Coast Guard
Office	Norfolk, Virginia	Norfolk, Virginia
Unit		
Division		
Section		Norfolk, Virginia
Sub-Section	Norfolk, Virginia	Cape Point Lt. Sta., N. C.
Headquarters	Hooper Island Lt. Sta., Md.	Sal., Kprs. of Lhs., Coast Guard D.E. Bailey
Post of Duty	Sal., Kprs. of Lhs., Coast Guard	
Appropriation	X	X
Allotment		

EFFECTIVE: 16 February, 1940 — FIELD ☐ DEPRTMTL. ☐ — FIELD ☐ DEPRTMTL. ☐

Remarks: This action does not involve a change in compensation.

BUREAU OF [illegible]

[illegible] DATE OF ENT

LEGAL RESIDENCE: NC

VETERAN'S PREFERENCE: No

NATURE OF POSITION NEW: U

ADDITIONAL IDENTICAL:

VICE VACANCY:

VICE:

CIVIL SERVICE AUTHORITY:

DATE OF EFFECT:

Lighthouse Act

SUBJECT TO RETIREMENT ACT: 6-20-16

Justification:

DATE APPROVED

DATE

GILMAN FANFOLD

RS

BUREAU SUSPENSE AND FILE COPY

PAGE:

4 March, 1940

RSONNEL ACTION

Date Prepared:

Name: Tillett, Stephen H.

From: U. S. Coast Guard

Nature of Action: Transfer

BUREAU OR DIVISION NO.: Lt. 7340

DATE OF BIRTH: 11-20-1894

LEGAL RESIDENCE: North Carolina

VETERAN'S PREFERENCE: Yes

NATURE OF POSITION NEW:

ADDITIONAL IDENTICAL

VICE VACANCY:

VICE: D.H. Quidley

CIVIL SERVICE AUTHORITY:

DATE OF EFFECT:

SUBJECT TO RETIREMENT ACT: 6-20-18

	FROM	TO
Position	Keeper	Keeper
Grade	Field (Range $1680-2040)	Field (Range $1680-2040)
Salary	$1680 p.a. plus $60 p.a. Cstg.	$1680 p.a., plus $60 p.a. Cstg.
Bureau	U. S. Coast Guard	U. S. Coast Guard
Office	Norfolk, Virginia	Norfolk, Virginia
Unit		
Division		
Section		
Sub-Section		
Headquarters	Norfolk, Virginia	Norfolk, Virginia
Post of Duty	Hooper Island Lt. Sta., Md.	Wade Point Lt. Sta., N. C.
Appropriation	Sal., Xprs. of Lhs., Coast Guard	Sal., Xprs. of Lhs., Coast Guard
Allotment		

EFFECTIVE: 16 February, 1940 FIELD ☐ DEPRTMTL. ☐ FIELD ☐ DEPRTMTL. ☐

Remarks:

This action does not involve a change in compensation.

Justification:

DATE APPROVED

3-4-40

DATE

BUREAU OR DIVISION PERSONNEL FILES

DEPARTMENT OF COMMERCE
Bureau of Lighthouses
Washington

June 10, 1937

Superintendent of Lighthouses: **Norfolk, Virginia**

It is requested that the information indicated in the item checked below be furnished the Bureau promptly, with the return of the attached papers, if any.

NAME AND DESIGNATION **Stephen B. Tillett, Keeper, $1680 Hooper Is.**

(1) Give date of entrance on duty, of transfer, or of resignation.
(2) Furnish personal history sheet.
(3) Furnish oath of office.
(4) Furnish civil service form 375 in triplicate.
(5) Submit form SS-66, showing last day served by temporary appointee.
(6) Furnish standard form 13 in quadruplicate (abstract of official record).
(7) Furnish documentary evidence of date of birth as prescribed in civil service form 2473, attached.
(8) Submit inclosed nominations through the District Civil Service Secretary.
(9) Furnish one copy certified form 2806.
(10) Miscellaneous.

Report effective date of entrance on duty authorized by Department notice of August 22, 1936.

For the Commissioner:

~~P. J. Gross~~ **C. J. Ludwig, Jr.,**
~~Chief of Personnel Division~~ **Chief Clerk**

see

District 5th Date 6/11/37

Returned to Commissioner of Lighthouses:

Effective date requested above is Sept 10, 1936

Superintendent of Lighthouses.

BUREAU OF LIGHTHOUSES
WASHINGTON

June 12, 1937

Submitted to the Secretary of Commerce for information.

For the Commissioner:

13600

W. P. Harman,
Administrative Assistant

see

Form A-38

DEPARTMENT OF COMMERCE

APPOINTMENT DIVISION

WASHINGTON

August 22, 1936.

Mr. Stephen B. Tillett,

Through the Commissioner of Lighthouses.

Sir:

You are advised that your compensation has been changed as indicated below, effective August 15, 1936, or upon entrance on duty (change in duties and station).

No new appointment will be issued to you as a result of this change, and an oath of office is not required.

By direction of the Secretary.

Respectfully,

EDW. J. GARDNER

Chief of Appointment Division.

From: $1500 per annum

To: $1680 per annum

Service and grade:

Appropriation (unit): Field.

5
DB

AUG 28 1936

GOVERNMENT PRINTING OFFICE 11—9051

Form 73
Ed. April, 1929

LL

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, Fifth DISTRICT.

LIGHTHOUSES
AUG 5 8 48 AM '36

Norfolk, Virginia (City) August 4, (Date) 1936

COMMISSIONER OF LIGHTHOUSES:

Action recommended, Transfer and Promotion

Name, Stephen B. Tillett

Position, Keeper

Location, Hooper Island Light Station

Effective, August 15, 1936

Legal residence, North Carolina

Proposed salary, $1680 p.a. plus $60 p.a. for quarters.

Proposed range, $1680-2040 plus $60 p.a. for quarters.

Appropriation, Sal. Keepers of L. H.

~~the actual date of entrance on duty,~~ or as soon thereafter as he enters on duty.

Former position, 2d Assistant Keeper

Location, Thimble Shoal Light Station

Former salary, $1500 p.a. plus $60 p.a. for quarters.

Former range, $1440-1800 plus $60 p.a. for quarters.

Rank on eligible list, — Rating, — Percentage, —, Other eligibles considered: —

Previous incumbent, Edwin C. Tyler (LT #908)

Reason, Transferred

Services terminated, August 15, 1936, the probable date he will enter position to which recommended.

Members of family in Government service, None

Date of birth, Nov. 28, 1894

Remarks:

Selection regular, subject to the action of the U. S. Civil Service Commission, , 19____

_____ Secretary, _____ Civil Service District.

L. M. HOPKINS
Superintendent of Lighthouses.

BUREAU OF LIGHTHOUSES
WASHINGTON

AUG - 7 1936

Submitted to the Secretary of Commerce, approved.

Acting Commissioner of Lighthouses

[1] Strike out the clause which does not apply.

11—2314

Form 73a

REPORT OF TRANSFER OF APPOINTEE

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, Fifth DISTRICT,

May, 14, 1930, 19

COMMISSIONER OF LIGHTHOUSES:

The following-named employee will be transferred as indicated, and will enter upon duty at his new station on or about May 20, 1930.

Name, S. B. Tillett Position, Asst. Keeper

From Hooper Straits Light Station To Thimble Shoal Light Station

Salary and range, $1440 - (1440-1740) - (Bn) Salary and range, $1440 - (1440-1740) - (Bn)

Previous incumbent and pay, N. H. Lewis - (LT #1249)

Services terminated, May 14, 1930 Reason, Transferred at own request

(Sgd.) L.M.HOPKINS

Superintendent of Lighthouses

, 19

The above-referred-to transfer became effective beginning with .....

.....

BUREAU OF LIGHTHOUSES
WASHINGTON

MAY 19 1930

Submitted to the Secretary of Commerce for his information.

Acting Commissioner of Lighthouses.

11—4598 U. S. GOVERNMENT PRINTING OFFICE: 1930

PERSONNEL CLASSIFICATION BOARD FORM NO. 14—FIELD QUESTIONNAIRE
(To be filled out in accordance with the instructions given in P. C. B. Forms Nos. 15 and 16)

Bureau No. Lt. 911 *Sheet No.* 5(b)-

Space reserved for the use of the Board

1. Tillett (Surname) Stephen (Given name) B. (Initial)

2. Department Commerce
3. Bureau Lighthouses
4. Field service Lighthouse Service
5. (a) Field station Hooper Straits Light Station
(b) Subdivision
(c) City or town State

6. Pay roll title Light Keepe
7. Customary office title Assistant Keeper
8. Present administrative allocation $1440-1740
9. Present gross rate of pay $ 1440.
10. Deduction for allowances $ None
11. Net rate paid in cash $ 1440.

12. Indicate by an "X" in the proper box or boxes the kind of allowances, if any, received by the employee:
☐ House ☒ Room { ☐ Furnished ☒ Unfurnished } ☐ Heat ☒ Light ☐ Fuel ☐ Laundry ☐ Uniform ☐ Subsistence or rations in kind Meals per day: ☐ 1 ☐ 2 ☐ 3

13. Describe any other allowance, privilege, or perquisite of value

14. If any special equipment or a bond is required by law or regulation to be furnished at the employee's expense, state kind and annual cost Uniform, approximately $15.00

15. (a) Regular hours of work: From None m. to 66 66 m. (b) How many hours per week excluding unusual or irregular overtime work?
Summer Winter (c) If not a full time and all-the-year-round position, state number of hours per day;
number of days per { week / month / year } (d) If certain hours of availability for duty, outside of regular working hours, are required, state hours and type of such duty Subject to call at all times

16. (a) Rate of pay for overtime None (b) Amount of overtime pay in last 12 months

17. (a) Does the employee in any way direct or supervise other employees? (b) If so, in what way? (See Form 16 before answering)

(c) How many?

18. If the employee supervises other persons through immediate contact, give the name and the sheet numbers of such persons. (For such of these as may not be covered by questionnaires, give number and kinds by occupations.) If the employee exercises supervision through section or division heads, give the title of such sections or divisions and the names and sheet numbers of their heads.

19. (a) Is the employee in any way directed, supervised, or instructed, or his work reviewed? Yes (b) If so, in what way? (See Form 16 before answering.)
By Principal Keeper with whom he work side by side and each day. He is instructed by example and supervised by direct personal contact with the Principal Keeper and by periodic inspections of stations by district Superintendent or his representative.

20. What is the name, official position, and sheet number of the employee's immediate superior? E.O.Simpkins, Keeper 5(b)62

21. Employee's education: Strike an "X" over the number representing the highest grade or year completed in each type of school:

Elementary								High				Normal				College				Postgraduate or professional				
1	2	3	4	5	6	7	8	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	(Kind)
						X																		

Other education (describe):

22. What length and kind of experience or other training did the employee possess upon original entrance into this position which was most qualifying or pertinent?

carpenter and fishing trap nets

23. TO THE EMPLOYEE: Describe in detail the work you do. Put each distinct duty, task, or process in a separate paragraph. Explain first those that require most of your time. Explain occasional duties last. In the column at the left opposite each paragraph enter the approximate percentage of your time devoted to the work described in that paragraph. DO NOT ATTEMPT TO COMPOSE THIS STATEMENT WITHOUT FOLLOWING THE INSTRUCTIONS OF P. C. B. FORM NO. 15.

Percentage of working time	
30%	Standing six hr. watch each knight watching light and keeping fog Bell in working shape.
25	Scrubing Paint cleaning Station inside out Polishing Brass & lens.
25%	Painting Station Motor Boat & Sail Boat
16%	attending Post light Painting the same and got about six miles in all kind weather
10%	getting mail caring mail a getting Provisions

24. I hereby certify that the foregoing was composed by me after reading P. C. B. Form No. 15, and that it is a true statement of my duties.

J B Gillet asst
(Signature of Employee)

Answer to Question 25. P.C.B.Form No.14

The duties of this employee are to share the watches with principal keeper in care of light and fog signal and the labor of keeping same in state of perfect cleanliness and efficiency, and in cleaning, painting and minor repairs of the entire station, which is a 2-story frame house on interbraced iron piles on a submarine foundation, surmounted by a glazed lantern in which is mounted a fresnel lens for display of light, which may be either a kerosene wick lamp or incandescent oil vapor light. The fog signal is a bell operated by clockwork machinery. Communication with shore is by motor launch. Each of two keepers is allowed 8 days ashore per month and during absence of principal keeper, the assistant is in full charge of station.

The attendance upon minor lights grouped under this station is an important duty and requires skill and considerable risk in operating motor launch oftentimes under stormy conditions, and knowledge of the care and operation of acetylene gas apparatus.

from $ 1440, to $ 1740

OCT -8 1928, 1928
(Date)

J. S. CONWAY
(Signature of head of bureau or his representative)

Acting Commissioner of Lighthouses.
(Title)

U. S. GOVERNMENT PRINTING OFFICE: 1928

23. TO THE EMPLOYEE: Describe in detail the work you do. Put each distinct duty, task, or process in a separate paragraph. Explain first those that require most of your time. Explain occasional duties last. In the column at the left opposite each paragraph enter the approximate percentage of your time devoted to the work described in that paragraph. DO NOT ATTEMPT TO COMPOSE THIS STATEMENT WITHOUT FOLLOWING THE INSTRUCTIONS OF P. C. B. FORM NO. 15.

Percentage of working time	
30%	Standing six hr. watch each knight watching light and keping fog Bell in working shape.
20	Scrubing Paint cleaning Station inside out Polishing Brass & lens.
25%	Painting Station Motor Boat & Sail Boat
15%	attending Post light Painting the same and got about six miles in all kind weather
10%	getting mail caring mail a getting Provisions

composed by me after reading P. C. B. Form No. 15, and that it is a true statement of my duties.

I B Gillett
(Signature of

26. How long have the employee's duties been substantially as described above? January 25, 1928

27. I hereby certify that to the best of my knowledge and belief the statements made by me on both sides of this sheet are accurate and complete.

September 27, 1928 (Date) — H. D. King (Signature of Preparing Officer) — Supt. of Lighthouses (Title)

28. I hereby certify that I have read all of the foregoing and that, to the best of my knowledge and belief, the statements made on both sides of this sheet are accurate and complete, except as indicated in attached memorandum, marked 1740. In my judgment the compensation of this position should be in a range from $ 1440 to $ 1740

September 27, 1928 (Date) — H. D. King (Signature of head of field office or station) — Supt. of Lighthouses (Title)

29. I hereby certify that I have read all of the foregoing and that, to the best of my knowledge and belief the statements made on both sides of this sheet are accurate and complete, except as indicated in attached memorandum, marked _____. In my judgment the compensation of this position should be in a range from $ 1440, to $ 1740

OCT -8 1928, 1928 (Date) — J. S. CONWAY (Signature of head of bureau or his representative) — Acting Commissioner of Lighthouses. (Title)

U. S. GOVERNMENT PRINTING OFFICE: 1928

VRH

LIGHTHOUSES
1928 JUL 21 AM 8:30

DEPARTMENT OF COMMERCE

REPORT ON PROBATIONARY APPOINTEE

(This report to be made at expiration of fifth month of service.)

Lighthouse Service,

July 20, 1928
(date)

The Secretary of Commerce,
(The Chief of Appointment Division):

The probationary period of the person named below expires at the close of business on July 24, 1928.

The conduct and capacity of this employee have been _____ satisfactory during the probationary period, and (he) (she) is _____ considered qualified for absolute appointment.

Name Stephen B. Tillett,

Position Assistant Keeper

Salary $1320. p a

Appropriation Sal., Lighthouse Keepers

Station Hooper Straits L.H.

Date of entrance on duty R.O.D. 6th Dist. Jan.25,1928
R.O.D. 5th Dist. May 16, 1928

Remarks:

For and in absence of Supt.

L. M. Hopkins
(Signature of immediate superior)
Assistant Superintendent

Commissioner of Lighthouses,
Washington, D. C.

SUBMITTED: July 20, 1928

(Head of Bureau or Office)
Assistant Superintendent

SUBMITTED:

W. P. HARMAN
Acting Commissioner of Lighthouses.

(If unsatisfactory, recommendation for discontinuance under the provisions of paragraph (c) of section 1 of civil service rule VII, should immediately be forwarded to the Department.)

RLC:EMF

June 23, 1926.

Superintendent of Lighthouses, Baltimore, Md.

1. In reference to your form 75 dated June 21, recommending the promotion of Stephen B. Tillett from additional keeper at $1200 per annum (Range $1200-$1560) to assistant keeper, Hooper Straits Light Station at $1320 (Range $1320-$1680), effective July 1 or date of entrance on duty.

2. In order that this promotion may not conflict with pending adjustments under the Compensation Act of May 28, the Bureau has amended the effective date of this promotion to June 30 or date of entrance on duty. Department notice of change in pay will be forwarded to you in due course.

H. B. BOWERMAN

Acting Commissioner of Lighthouses.

Form 73
VRH

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LIGHTHOUSES 1928 JUN 22 AM 8:58

JUN 26 1928 APPOINTMENT DIVISION CLERK

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, FIFTH DISTRICT:

Baltimore, Md., June 21, 1928
(City) (Date)

1928 JUN 25 PM 3 40

COMMISSIONER OF LIGHTHOUSES:

6/22/28 Let 5-2h

Action recommended, Promotion

Name, Stephen B. Tillett

Position, Assistant Keeper

Location, Hooper Straits L.H., Md.

Effective, ~~July 1, 1928~~ June 30, 1928 (Bureau)

[1] ~~the actual date of entrance on duty;~~ or as soon thereafter as he enters on duty.

Legal residence, North Carolina

Proposed salary, $1320. p.a.

Proposed range, $1320-1680

Appropriation, Sal. L.H. Keepers

Former position, Additional keeper

Location, Any station, 5th L.H. Dist.

Former salary, $1200. p.a.

Former range, $1200-1560

Rank on eligible list, ---- Rating, ---- Percentage, ---- , Other eligibles considered: -

Previous incumbent, Wilbur S. Kelly Services terminated, April 30, 1928

Reason, Retired on account of disability.

Members of family in Government service, None

Date of birth, November 28, 1894

Remarks:

Selection regular, subject to the action of the U. S. Civil Service Commission, , 19----

H. D. King

---------- ----------

Secretary, Civil Service District. Superintendent of Lighthouses

BUREAU OF LIGHTHOUSES
WASHINGTON

JUN 22 1928

Submitted to the Secretary of Commerce, approved.

H. B. BOWERMAN

Acting Commissioner of Lighthouses.

[1] Strike out the clause which does not apply.

11—2314

B-K

May 14, 1928.

Superintendent of Lighthouses, Baltimore, Md.

In reference to your form 73 recommending the transfer of Keeper Stephen B. Tillett from Lower Cape Fear River Lights, 6th district, to the position of Additional Keeper at $1200 per annum in your district:

The Department informally advises the Bureau that as no change in salary, designation, or range is involved in this case, your form 73 has been accepted as a form 73a and therefore no notice to Mr. Tillett will be issued by the Department.

J. S. CONWAY

Acting Commissioner of Lighthouses.