'26 APR 17 AM 8:50:01

REFERENCE SERVICE SLIP
Archival Research Room Record Request
National Archives at St. Louis

Date: 04/17/2026

REQUESTER INFORMATION

Name (Please Print – Last, First, Middle)	Researcher ID Card Number
Burns, Andrew	4563213
E-Mail Address:	**Phone Number:**
afbfg4@umsl.edu	636-415-7353

INFORMATION NEEDED TO LOCATE RECORDS (Furnish as much as possible)

Name used in Service (Please Print – Last, First, Middle)	Service Number/SSN	Date & Place of Birth
Todd, Ulysses, S.		1894 MD

MILITARY SERVICE

Branch of Service:
- ☐ Air Force
- ☐ Army Air Corps
- ☐ Army Air Force
- ☐ Army
- ☐ Marine Corps
- ☐ Navy
- ☐ Coast Guard
- ☐ Unknown

Type of Rank:
- ☐ Enlisted
- ☐ Officer
- ☐ Unknown

Service Period (Check all that apply):
- ☐ 1939 & Prior
- ☐ 1940 - 1950
- ☐ 1950 & After

Date & Place of Death: 1958 MD

State of Residence (upon entry into service):

Other Identifying Information (Parent's Names, CSC Number, etc.)

Researcher Signature: Andrew Burns

CIVILIAN SERVICE

(Agency & Location)		
Lighthouse Service (MD)	From: 1921	To: 1938
(Agency & Location)	From:	To:
(Agency & Location)	From:	To:

Other Identifying Information (Maiden Name, Job Title, etc.)

This Space Intentionally Left Blank

STAFF USE ONLY

Appointment Time and Date:

Additional Researchers: ☐ Yes ☐ No

CMRS Service Request Number: C-000731 2245

CMRS Search Request Number(s):

Attendant Signature:

Remarks: T 300 ARCH SEARCH 4/20 -RL

'26 MAY 20 PM 12:19:18

SCREENING NOTES

- ☒ Reviewed and Nothing Removed
- ☐ Items Removed and User Informed

Hold Requested: ☐ Yes ☐ No

Total Requests:

Screened Items:

☐ Additional charge outs and signatures on reverse side

Time Out:

Final Return:

25-20

DEPARTMENT OF COMMERCE
Bureau of Lighthouses
Washington

SUPT. OF LIGHTHOUSES JUN 21 1938 NORFOLK, VA.

June 14, 1938

Superintendent of Lighthouses: **Norfolk, Virginia**

It is requested that the information indicated in the item checked below be furnished the Bureau promptly, with the return of the attached papers, if any.

NAME AND DESIGNATION **Ulysses S. Todd, Kpr. Holland Island Bar, $1620 p.a.**

(1) Give date of entrance on duty, of transfer, or of resignation.
(2) Furnish personal history sheet in duplicate.
(3) Furnish oath of office.
(4) Furnish civil service Form 375 in triplicate.
(5) Submit Form SS-66 in duplicate, showing last day served by temporary appointee.
(6) Furnish standard Form 13 in quadruplicate (abstract of official record).
(7) Furnish documentary evidence of date of birth as prescribed in civil service Form 2473, attached.
(8) Submit enclosed nominations through the District Civil Service Secretary.
(9) Furnish one copy certified Form 2806.
(10) Miscellaneous.

It is requested that the effective date of dismissal be reported in this case as is requested in Bureau indorsement of March 11 on Department letter of May 2.

For the Commissioner:

R. J. Gross,
Chief of Personnel Division.

see LL

District **5th** Date **June 16, 1938**

Returned to Commissioner of Lighthouses:

The effective date of U. S. Todd's dismissal was March 31, 1938.

N. C. Manyon,
Superintendent of Lighthouses.

9265

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
NORFOLK, VA.

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

SUPT. OF LIGHTHOUSES
APR
5
1938
NORFOLK, VA.

FIFTH DISTRICT

Holland Island Bar Md.
(Station, Depot, or Vessel)

March 30, 1938

Superintendent of Lighthouses.
Federal Building,
Norfolk, Va.

Dear Sir:

Leaving substitute J.B.Taylor on station I taken Keeper U.S.Todd and his belongings asore this date and he will not returnany more. He also signed property list form 30 over to me in proper shape.

Respectfully Yours

Dallas Quidley

Dallas Quidley. Asst. Keeper

acting as Keeper

Supt.
Asst. Supt.
Insp. Clk.
Asst. Engr.
Asst. Engr. (1)
Asst. Engr. (2)
Junior Engr.
Drafting
Accounts
Ordering
Personnel
Boat Reg.
Prop. Clk.
Steno.
Messenger
File

James Island
March 25th 1938

SUPT. LIGHTHOUSES
MAR
26
1938
NORFOLK, VA.

Supt. of Light Houses

Sir

I Went to Slames Quarter today in my boat. and Mr. Joe Taylor Went With me. to see if Peter Todd Was going back to Hollandsbild. Bar light or. not, and he told me he was going Back to Station Tomorrow. March 26. If he Send no. I Was going to take his boat, and get Mr. Joe Taylor to go to Hollands Island Bar light today. He told me he didn't know he had lost his Job. March 31. 1938 ~~Sec~~ Says his letter did not state that he Was fired. Effected March 31st 1938 I do not know whats the

3/23/38

Memo Capt. Mangon,

According to the attached letter and Memo, proceeded to Solomons Lump and Holland Island Bar Light Stations.

Solomons Lump

Delivered letter to Keeper Marshall and obtained receipt. This was turned over to Mr. Rebbel together with the following Station books: Journal, Watch Book, Diary Record, Fog Signal Book and Inspection book.

Holland Island Bar

Keeper was ashore. Asst. Keeper wrote letter to you which was turned over to Mr. Rebbel after you saw it.

The power boat was not at station. The row skiff is all he has at station when one keeper is away. Understand the power boat is in bad shape and in great need of repair. Recommend, if a boat is available, that it be sent to the station. The Water tanks, two of which are iron, are rusted out.

Proceeded to Dames Quarters and delivered letter

Keeper Todd. Receipt for which was handed Mr. Rutherford.

Respectfully submitted

J. Lowrey Jr. 2d Lt. Engrs.

P.S. Buoy near Solomons Lump is missing. Keeper Marshall said he reported it in a letter to you on 3/18/28.

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
NORFOLK, VA.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

NCM:MCB

OFFICE OF SUPERINTENDENT, 5TH DISTRICT
NORFOLK, VA.

March 19, 1938.

MEMORANDUM to Assistant Superintendent:

Mr. Loewus will proceed to Crisfield Tuesday, March 22nd, via Ford Car. Bartlett has the papers. Get out auto truck proposals monday 4th of fourth.

N. C. Manyon,
Superintendent of Lighthouses.

Memo Mr. Johnson
Will give papers to Loewus over week-end
3/19/38
HDJ

Loewus:-
Be guided accordingly
3/21/38

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
NORFOLK, VA.

NCM:MCB

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

OFFICE OF SUPERINTENDENT, 5TH DISTRICT
NORFOLK, VA.

March 18, 1938.

Asst. Engineer Bartlett:

1. You will please contact Bozman, Keeper, Janes Island Group, and arrange for him to meet you on Monday, March 21, 1938, at your convenience.

2. You will proceed on Monday morning, contact Bozman, and proceed to Solomons Lump Light Station. You will procure from the Keeper all the books of the station, namely: Journal, Watch Book, Leave Record, Fog Signal Book, Inspection Book, and bring them to this office. After securing the books, hand Keeper Marshall a copy of the attached charges, and get his receipt for it. Furnish him a blank book to be used in lieu of such reports.

Done 12 30 PM 3/22/38 Jo

3. Then proceed to Holland Island Bar Light Station and hand Keeper Todd the attached letter of dismissal. If he is not there, see that he gets the letter personally. Have the Assistant Keeper check the property, and advise him to make a report before March 31, 1938. Advise Todd his services are to continue until March 31st, and that if his record of property is O. K., he will receive his check shortly after that. He should be advised to check property to the Assistant Keeper, who will sign for it.

Done 5 00 PM 3/22/38 Jo

4. Check need of substitutes at Holland Island, also Solomons Lump.

See letter from Assistant Keeper 3/22/38 for Holland Island

N. C. MANYON,
Superintendent of Lighthouses.

March 22, 1938

The following undersigned heard Mr. Lewis tell Mr. Todd that his work terminates March 31, 1938

George C. Charnick

Luther E. Bozman

Cl. Fdr

March 22nd 1938

This is to acknowledge receipt of a letter from the U.S. Lighthouse Service.

H. H. Ladd

Witnesses
George C. Charmicle
Luther E. Bozman

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
NORFOLK, VA.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

NCM:MCB

OFFICE OF SUPERINTENDENT, 5TH DISTRICT
NORFOLK, VA.

March 18, 1938.

Asst. Engineer Bartlett:

1. You will please contact Bowman, Keeper, Janes Island Group, and arrange for him to meet you on Monday, March 21, 1938, at your convenience.

2. You will proceed on Monday morning, contact Bowman, and proceed to Solomons Lump Light Station. You will procure from the Keeper all the books of the station, namely: Journal, Watch Book, Leave Record, Fog Signal Book, Inspection Book, and bring them to this office. After securing the books, hand Keeper Marshall a copy of the attached charges, and get his receipt for it. Furnish him a blank book to be used in lieu of such reports.

3. Then proceed to Holland Island Bar Light Station and hand Keeper Todd the attached letter of dismissal. If he is not there, see that he gets the letter personally. Have the Assistant Keeper check the property, and advise him to make a report before March 31, 1938. Advise Todd his services are to continue until March 31st, and that if his record of property is O. K., he will receive his check shortly after that. He should be advised to check property to the Assistant Keeper, who will sign for it.

4. Check need of substitutes at Holland Island, also Solomons Lump.

N. C. MANYON,
Superintendent of Lighthouses.

WLR:LL
Enc.

February 10, 1938

Commissioner of Lighthouses,
Washington, D. C.

Subject: Charges against U. S. Todd, Keeper, Holland Island Bar Light Station, Md.
Reference: Efficiency rating, Form 106, submitted Jan. 31, 1938.

1. On January 19th Tender Violet reported to this Office by radio that Keeper U. S. Todd, Holland Island Bar Light Station, Md., left station December 13 in station motor boat and had not yet returned. This Office immediately 'phoned a general store near Mr. Todd's home. The proprietor stated Mr. Todd had been in the store an hour before and promised to send word to him advising that he was directed to 'phone this Office at once. He did not, but reported for duty next morning.

2. The Superintendent called at Holland Island Bar Light Station on January 22 and interrogated Todd, Keeper L. E. Bozman of the Janes Island Group Light, L. R. Carman, Asst. Keeper, and Joseph B. Taylor, 18 Cove St., Crisfield, Md., a temporary substitute keeper who was sent to station by Todd during part of time he was absent. Questions and answers are herewith and are self-explanatory.

3. Copy of charges dated January 25th is herewith. The original was handed to Todd on February 1. His reply dated February 2d is herewith.

4. This employee has been shirking work for a long time and last year received the lowest efficiency rating in the District. His reply is very weak, and he is plainly guilty of all the charges listed in my letter of January 25. This is the most flagrant case of this nature that has come before our notice for many years, and I recommend that Todd be discharged with prejudice.

N. C. Manyon,
Superintendent of Lighthouses.

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
BALTIMORE, MD.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

FIFTH DISTRICT

(Station, Depot, or Vessel)

January 22nd, 19 38

HOLLAND ISLAND BAR LIGHT STATION.

Interrogation by Superintendent Manyon.
Answer by Keeper Todd.

Q. When did you first leave station in the month of December, 1937?

A. December 13th. I don't recollect being off before. Any other absence is in the book.

Q. Is this record of absences absolutely correct?

A. Correct.

Q. You were on Holland Island Bar Lightstation continuously from December 19th to December 27th?

A. Yes sir.

Q. Who was on the station with you?

A. Substitute Keeper Mr. Taylor.

Q. Did you send in a notice of keepers leave when you left the station December 13th?

A. Yes sir.

Q. Did you send in to the Office a notice of Keepers leave when you left the station December 27th?

A. Yes sir.

Q. Did a store keeper in the vicinity of your home notify you that the office desires you to call the office as soon as practicable, this was on or about December 19th?

A. No sir.

Q. When did you take the station boat ashore?

A. December 27th.

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

FIFTH DISTRICT

(Station, Depot, or Vessel)

January 22nd, 19 8

ontinued)

HOLLAND ISLAND BAR LIGHT STATION.

Interrogation by Superintendent Manyon.
Answer by Keeper Todd.

Q. Taylor and you came ashore together on December 27th?

A. No. Taylor went ashore in the morning and I went in the afternoon.

Q. How did Taylor go ashore?

A. In station boat.

Q. How did you go ashore?

A. In station boat.

Q. Who brought the station boat back after Taylor left, so you could go ashore?

A. Carman.

Q. Then you did not leave station on December 27th until Carman returned?

A. Yes sir, on December 27th.

Q. Carman brought the boat to station on December 27th and you got in the boat and left station at that time, is that right?

A. Yes sir.

Q. Did you see Carman on December 27th before you left station?

A. Yes sir.

COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
BALTIMORE, MD.

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

FIFTH DISTRICT

(Station, Depot, or Vessel)

(Continued)

January 22nd, 19 8

HOLLAND ISLAND BAR LIGHT STATION.

Interrogation by Superintendent Manyon.
Answer by Keeper Todd.

Q. Is this record of condition of light and condition of Fog Signal Form 316 correct?

A. Yes sir.

Q. Were these your signatures on the dates from the 19th to the 26th of December made on the day indicated?

A. Yes sir.

Q. In the Journal of Lightstation, Form 306, were the entries made by you between December 19th and December 26th?

A. Not necessarily, because the book could be kept by the Assistant as well as myself.

Q. Did you make any entries in this book, that is Form 306, between December 19th and December 26th? (Note: Handed Keeper Form 306.)

A. I don't really know.

Q. Do you recognize your handwriting in the Form 306, handed you, during the period between December 19th and December 26th?

A. No sir.

Q. Isn't it strange that none of these records in Form 306 were written up by you?

A. No sir.

Q. Have you any explanation?

A. Yes sir, I have one - because at times, for instance, A Keeper might be working at sunset at the time record should be written up, the Keeper being unoccupied at the time to write up the record he would make the entries.

...MUNICATIONS TO
...NT OF LIGHTHOUSES
...TIMORE, MD.

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

FIFTH DISTRICT

(Station, Depot, or Vessel)

(continued.)

January 22nd, 1938

HOLLAND ISLAND BAR LIGHT STATION.
INVESTIGATION REPORT CONTINUED.

Keeper Todd left station 13th December, 1937, said notification was sent to Office. Keeper Todd returned to station on December 19th, 1937, left station again December 27th, 1937, said he notified Office. Substitute Keeper Taylor was on station from December 19th to 27th. Keeper Todd left station December 27th, sent slip to Office which was not returned, figured on staying ashore 3 days but was detained by reason of Father's illness. Didn't inform the office that he was detained beyond the date of anticipated length of absence. Did not consider necessary to inform the Office that leave was being taken in excess of usual leave period due to inability to leave Father.

It is noted in Form 65 that both Taylor and Todd left the station at 4:00 P.M. on December 27th.

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
BALTIMORE, MD.

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

FIFTH DISTRICT

(Station, Depot, or Vessel)

January 22nd, 1918

In Ref. HOLLAND ISLAND BAR LIGHT STATION.

INTERROGATION BY SUPERINTENDENT MANYON.
ANSWERS GIVEN BY Luther E. Bozman, Keeper, Janes Island Group Lights.

Q. Did you go out to Holland Island Bar Light Station shortly after Christmas?
A. Yes sir.

Q. Why?
A. To carry Mr. Carman some provisions.

Q. Was Mr. Carman out there at that time?
A. He went out with me.

Q. Did you bring anyone in from Holland Island Bar Light Station?
A. Yes sir.

Q. Who?
A. Substitute who was on station.

Q. Did you go aboard the Light Station?
A. Yes sir.

Q. Was anyone there except the substitute, Carman, and yourself?
A. No sir.

Q. Do you think if anyone else had been there you would have seen them?
A. Yes sir.

Q. Was the station boat there?
A. No sir. The boat was not there.

ner E. Bozman
eeper, James Group Lights. January 22, 1938

Q. Did you go out to Holland Island Bar Light Station shortly after Christmas?

A. Yes, sir.

Q. Why?

A. To carry Mr. Carman some provisions.

Q. Was Mr. Carman out there at that time?

A. He went out with me.

Q. Did you bring anyone in from Holland Island Bar Light?

A. Yes, sir.

Q. Who?

A. Substitute, who was on station.

Q. Did you go aboard light station?

A. Yes, sir.

Q. Was anyone there except the substitute, Carman and yourself?

A. No, sir.

Q. Do you think if anyone else had been there you would have seen them?

A. Yes, sir.

Q. Was the station boat there?

A. No, sir, the boat was not there.

(Singed) Luther E. Bozman
Keeper, James Island Group Lights

Luther E. Bozman
Keeper, James Group Lights.

January 22, 1938

Q. Did you go out to Holland Island Bar Light Station shortly after Christmas?

A. Yes, sir.

Q. Why?

A. To carry Mr. Carman some provisions.

Q. Was Mr. Carman out there at that time?

A. He went out with me.

Q. Did you bring anyone in from Holland Island Bar Light?

A. Yes, sir.

Q. Who?

A. Substitute, who was on station.

Q. Did you go aboard light station?

A. Yes, sir.

Q. Was anyone there except the substitute, Carman and yourself?

A. No, sir.

Q. Do you think if anyone else had been there you would have seen them?

A. Yes, sir.

Q. Was the station boat there?

A. No, sir, the boat was not there.

(Singed) Luther E. Bozman
Keeper, James Island Group Lights

Luther E. Bozman
Keeper, James Group Lights.

January 22, 1938

Q. Dis you go out to Holland Island Bar Light Station shortly after Christmas?

A. Yes, sir.

Q. Why?

A. To carry Mr. Carman some provisions.

Q. Was Mr. Carman out there at that time?

A. He went out with me.

Q. Did you bring anyone in from Holland Island Bar Light?

A. Yes, sir.

Q. Who?

A. Substitute, who was on station.

Q. Did you go aboard light station?

A. Yes, sir.

Q. Was anyone there except the substitute, Carman and yourself?

A. No, sir.

Q. Do you think if anyone else had been there you would have seen them?

A. Yes, sir.

Q. Was the station boat there?

A. No, sir, the boat was not there.

(Singed) Luther E. Bozman
Keeper, James Island Group Lights

Luther E. Bozman
Keeper, James Group Lights. January 22, 1938

Q. Dis you go out to Holland Island Bar Light Station shortly after Christmas?

A. Yes, sir.

Q. Why?

A. To carry Mr. Carman some provisions.

Q. Was Mr. Carman out there at that time?

A. He went out with me.

Q. Did you bring anyone in from Holland Island Bar Light?

A. Yes, sir.

Q. Who?

A. Substitute, who was on station.

Q. Did you go aboard light station?

A. Yes, sir.

Q. Was anyone there except the substitute, Carman and yourself?

A. No, sir.

Q. Do you think if anyone else had been there you would have seen them?

A. Yes, sir.

Q. Was the station boat there?

A. No, sir, the boat was not there.

(Singed) Luther E. Bozman
Keeper, James Island Group Lights

January 22, 1938

Lewis R. Carman
Asst. Keeper, Holland Island Bar Light Station

Q. When did you go back to Holland Island Bar Light Station in the latter part of December?

A. December 27, about 1 P. M.

Q. How?

A. Mr. Bozman, Keeper, James Island Group Lights, carried me out.

Q. Who was on the station when you arrived?

A. Joseph B. Taylor, substitute Keeper.

Q. Did you see Keeper Todd on your return to the station on December 27??

A. No, he was not aboard.

Q. I herewith show you Form 516 for Holland Island Bar Light Station, and desire to be informed whether the signatures U. S. Todd shown on the dates from the 19th of December to the 26th of December, both dates inclusive, were there when you arrived on the station, December 27.

A. No, they were not there.

Q. How did Substitute Taylor leave Holland Island Bar Light Station on December 27?

A. Mr. Bozman carried him ashore.

Q. Was the station boat on Holland Island Bar Light Station upon your arrival on December 27?

A. No.

(Signed) Lewis R. Carman, Asst. Keeper
Holland Island Bar Light Station

January 22, 1938

Lewis R. Carman
Asst. Keeper, Holland Island Bar Light Station

Q. When did you go back to Holland Island Bar Light Station in the latter part of December?

A. December 27, about 1 P. M.

Q. How?

A. Mr. Bozman, Keeper, James Island Group Lights, carried me out.

Q. Who was on the station when you arrived?

A. Joseph B. Taylor, substitute Keeper.

Q. Did you see Keeper Todd on your return to the station on December 27??

A. No, he was not aboard.

Q. I herewith show you Form 316 for Holland Island Bar Light Station, and desire to be informed whether the signatures U. S. Todd shown on the dates from the 19th of December to the 26th of December, both dates inclusive, were there when you arrived on the station, December 27.

A. No, they were not there.

Q. How did Substitute Taylor leave Holland Island Bar Light Station on December 27?

A. Mr. Bozman carried him ashore.

Q. Was the station boat on Holland Island Bar Light Station upon your arrival on December 27?

A. No.

(Signed) Lewis R. Carman, Asst. Keeper
Holland Island Bar Light Station

Joseph B. Taylor
18 Cove St.
Crisfield, Md.

January 22, 1938.

Q. Mr. Taylor, were you employed on Holland Island Bar Light Station during the month December, 1937?

A. Yes, sir.

Q. Do you remember the day you went out and the day you came back?

A. Went out on December 13 and came in December 27, the Monday following Christmas.

Q. Was anyone else on the station while you were there?

A. A few gunners made short visits, less than half hour.

Q. Was Keeper Todd on station while you were there?

A. He was on station when I went there. I relieved him.

Q. How long was he there after you arrived?

A. About three hours.

Q. Keeper Todd was not on the station at any time while you were there except these three hours, is that right?

A. Yes, sir.

Q. Can you definitely state whether he was on the light station between December 19 and December 27?

A. He was not.

Q. I showed you Form 316 for Holland Island Bar Light Station for the days between December 16 and 27. Were those signatures in the book when you left the station on December 27?

A. No, sir.

Q. It is noted that from December 13 to December 19 you signed Form 316 on every line, but from December 19 to December 26 you only signed every other line. Would you mind saying why you changed this?

A. Was instructed by Mr. Todd.

Q. How did you receive these instructions?

A. When Mr. Todd left on December 13 he told me from December 19 to 26 to sign only on the midnight to sunrise watch.

Q. How did you get out to Holland Island Bar?

A. I went out on the station boat.

Q. How did you come ashore?

A. I came ashore with Mr. Bozman. He brought me in and took Carman out.

(Signed) Joseph B. Taylor

Joseph B. Taylor
18 Cove St.
Crisfield, Md.

January 22, 1938.

Q. Mr. Taylor, were you employed on Holland Island Bar Light Station during the month December, 1937?

A. Yes, sir.

Q. Do you remember the day you went out and the day you came back?

A. Went out on December 13 and came in December 27, the Monday following Christmas.

Q. Was anyone else on the station while you were there?

A. A few gunners made short visits, less than half hour.

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Q. How long was he there after you arrived?

A. About three hours.

Q. Keeper Todd was not on the station at any time while you were there except these three hours, is that right?

A. Yes, sir.

Q. Can you definitely state whether he was on the light station between December 19 and December 27?

A. He was not.

Q. I showed you Form 316 for Holland Island Bar Light Station for the days between December 16 and 27. Were those signatures in the book when you left the station on December 27?

A. No, sir.

Q. It is noted that from December 13 to December 19 you signed Form 316 on every line, but from December 19 to December 26 you only signed every other line. Would you mind saying why you changed this?

A. Was instructed by Mr. Todd.

Q. How did you receive these instructions?

A. When Mr. Todd left on December 13 he told me from December 19 to 26 to sign only on the midnight to sunrise watch.

Q. How did you get out to Holland Island Bar?

A. I went out on the station boat.

Q. How did you come ashore?

A. I came ashore with Mr. Bozman. He brought me in and took Carman out.

(Signed) Joseph B. Taylor

WLR:PL

January 25, 1938

Keeper U. S. Todd
Holland Island Bar Light Station
Dames Quarter, Md.

Subject: Charges.

On January 19th this office received a radiogram from the Tender Violet advising that you left your station on December 13th in the motor boat and had not since returned. I personally investigated this matter at your station on January 21st and find that you returned on January 20.

1. You are hereby charged with unauthorized absence during the period December 13, 1937, to January 20, 1938.

2. Falsifying station records.

3. Not charging to leave your absence from December 19th to 27th.

Concerning Charge No. 1. All absences over 8 days must be authorized by this office. No such authority was requested norissued.

Concerning Charge No. 2. We have definite evidence that your signature in the station journal under dates December 19th to 26th, inclusive, was not affixed until January 20th, and that during the said period you were not on the station.

Concerning Charge No. 3. Your station records and Form 65 dated January 20th purport you were on duty between the dates December 19th to 26th. Our investigations, as stated above, developes the fact that beyond a doubt in my mind you were not on duty during those dates.

WLR-2

Your reply to these charges should be in conformity with Paragraph 91, Instructions to Employees of the Lighthouse Service, 1927. It should be expressed in temperate language, free from counter charges and relate specifically to the matter referred to in the charges.

You will be given until February 10th to have your reply in this office.

N. C. Manyon,
Superintendent of Lighthouses.

C
O (PL)
P
Y

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
NORFOLK, VA.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

FIFTH DISTRICT

Holland Island Bar, Md.
(Station, Depot, or Vessel)

February 2, 1938

Superintendent of Lighthouses
Norfolk, Va.

Dear Sir:

In reply to the "charges" prepared against me,- reference: your letter of January 25, 1938,- the same is admitted and acknowledged.

However, I wish to state, that the manifold obligations devolving upon me to my father through his feebleness and long illnesses, his age, and also the existing circumstances or conditions surrounding the existing situation have been of such nature and necessity that I have been unable to cope with the conditions involved.

The same have been the sole cause of my worries and misfortune which have brought about a violation of my duties to your office.

I am sorry to have caused your office this embarrassment.

My obligations to my aged father are paramount, and may even yet force me to retire from the Lighthouse Service unless more favorable length of absence can be granted than now exists for this station until my obligations to my father are removed by death or improvement in his health.

Respectfully yours,

(Signed) U. S. Todd, Keeper.

PLICATIONS TO
OF LIGHTHOUSES
ORE, MD.

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

DEPT. OF COMMERCE
FEB 5
1938
NORFOLK, VA.

FIFTH DISTRICT

Holland Island Bar, Md.
(Station, Depot, or Vessel)

February 2nd, 1938.

Supt of Lighthouses
Norfolk, Va.

Dear Sir:-

In reply to the "Charges" preferred against me,- reference: your letter, of January, 26-th, 1938.,- the same is admitted, and acknowledged.

However, I wish to state, that, the manifold obligations devolving upon me to my father, through his feebleness and long illnesses, his age, and also the existing circumstances, or conditions, surrounding the existing situation,- have been of such nature and severity,- that I have been unable to cope with the conditions involved.

The same have been the sole cause of my worries and misfortune, which have brought about a violation of my duties to your office.

I am sorry to have caused your office this embarassment.

S ALL COMMUNICATIONS TO
TENDENT OF LIGHTHOUSES
BALTIMORE, MD.

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

FIFTH DISTRICT

_____
(Station, Depot, or Vessel)

_____, 192

My obligations to My aged father are paramount, and May cause me to ~~be~~ force me to retire from the Light-house Service, unless More favorable, Length of absence, can be granted than now exists for this station, until My obligations to My father is removed by death, or impairment in his health.

Respectfully yours,

W. S. Tarbox
Keeper

SUPT. OF LIGHTHOUSES
NORFOLK, VA.
FEB 6 1938

L.L.

WLR:PL
Enc.

January 25, 1938

Rudolph Watson, Jr.
Assistant Lighthouse Engineer
Room 15, Custom House
Baltimore, Md.

There is attached a letter of this date addressed to Keeper Todd at Holland Island Bar Light Station. This letter refers charges against Keeper Todd and I would request that you hand this letter to him personally. I would also request that you make an unusually good inspection and check of the property at this station against the station records as shown in Form 30, as it is probable these charges will culminate in the dismissal of Keeper Todd. Please report the date on which you deliver these charges to Keeper Todd.

N. C. Manyon,
Superintendent of Lighthouses.

Delivered to Keeper Todd 11:15 A.M. Feb. 1.

Hallands Island Sta. Va.
P.O. Danes Quarter, Md.
Jan. 20th 1908.

Supt of Light Houses
Norfolk, Va.
Dear Sir:-

Herein is submitted a report of my prolonged absence for December and January inclusive. Leaving Hallands light-Station, Dec. 13th 1907. to visit my father, with anticipated leave of five-days - for which, I sent in to your office, the (Leave slip). Returning to Station - Dec. 19th 1907., and receiving word of my father's sudden illness, I again left the Station, Dec. 21st 1907., sending in my Leave slip for anticipated leave for Three days, of which, I have received no return from your office; but as my father's illness did not improve during my anticipated leave, but grew worse, and as one substitute has already been furnished this station because of illness during December of 1907. I did not wish to burden your office with the expense of a substitute on my part, because of my being forced to remain with my father - who has no one to depend upon, in such an emergency as his last illness, except me. My father, a man of 86 years, is alone all the time except what time I can stop to be with him. He has been ill quite

in the last year of 1907. It fattened
fat to me, — to have this time checked
against me for my excess leave; I am
perfectly willing to make good the time
asked in excess of the regular leave.
With the complicated responsibilities
devolving upon me in regard to my father
and other domestic situations, the same
is so complicated that I have been
unable to cope with the matter so
as to make my duty to your office
satisfactory; and God one realizes for
regrets this more than I do. The
assistant should have sent in the
December monthly report for that month,
in my absence, whether he got it had
returned to station. I returned to station
yesterday Jan. 19th 10 A.M., 1908, just as
soon as my father was well enough for
me to leave him. I am submitting this
together with the monthly report of
December.

Respectfully yours

W. S. Todd, Keeper.

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
NORFOLK, VA.

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

FIFTH DISTRICT

(Station, Depot, or Vessel)

JANUARY 22nd, 1938

Keeper, Holland Island Bar Light Station:

You will keep all your records in this blank book until station books are returned.

Use a separate page for each type of entry. That is to say, use one page for your journal, one page for your watch book, Form 316, one page for your fog signal and one page for your record of absence.

Superintendent of Lighthouses.

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
NORFOLK, VA.

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

FIFTH DISTRICT

(Station, Depot, or Vessel)

JANUARY 22nd, 1938

Keeper, Holland Island Bar Light Station:

You will keep all your records in this blank book until station books are returned.

Use a separate page for each type of entry. That is to say, use one page for your journal, one page for your watch book, Form 316, one page for your fog signal and one page for your record of absence.

Superintendent of Lighthouses.

Holland I. Bar. was sent to

1 Keeper Todd - left 13, Dec. 1937. - to district office
Returned to station on Dec 19, 1937 left station again
Dec 27, 1937. said he notified office. Substitute 1 Keeper
taylor was on station from Dec. 19 to 27th. - ~~Todd was~~
~~absent from station~~. 1 Keeper Todd left station Dec
27 sent slip to office which was not returned figured
on staying ashore 3 days but was detained by reason
of Father's illness. Didnot inform the office that
he was detained beyond the date of anticipated
length of absence. Did not consider necessary
to inform the office that leave was being taken in
excess of usual leave period due to inability to leave
Father.

=

Q when did you first leave station in the month
of Dec. 1937? December 13th I don't recollect
~~if I was off~~ being off before any other absence is
in the book.

Ques. Is this record of absence absolutely
correct? Ans = correct.
You were on Holland I. Bar light station continuously
from Dec 19 to Dec. 27. — yes sir.
Who was on the station with you? = Sub
1 Keeper, mr Taylor.
~~Did you notify the office on or about Dec 13,~~
~~Dec 19, and Dec 27 that you had left the~~
~~station~~

(2) Taylor and you came ashore together on Dec 27th, Ans. No, Taylor went ashore in the morning and I went in the afternoon -

(Q) How did Taylor go ashore - In skiff boat.

(Q) How did you go ashore - " " " .

(Q) Who brought the skiff boat back, after Taylor left, so you could go ashore - Ans. Carman.

(Q) It is noted in from 65 that both Taylor and Todd left the station at 4 P.M. on Dec. 27th

(Q) Then you did not leave station on Dec 27th until Carman returned - Yes sir.

(Q) Carman brought the boat to station on Dec 27th and at that time you got in the boat and left station, is that right? Yes sir.

(Q) Did you see Carman on Dec 27th before you left station Ans - Yes sir.

Did you send in a notice of Keepers leave when you left the station Dec 13? = yes sir

Did you send in to the office a notice of Keepers leave when you left the station Dec. 27th = yes sir

Did a store Keeper in the vicinity of your home, notify you that the office desires you to call the office as soon as practicable, this was on or about Dec 19? Ans = No Sir.

When did you take the station boat ashore?
December 27th.

Is this record of condition of light and condition of Fog signal Form 316 Correct? — yes Sir.

Were there your signatures on the dates from the 19 to the 26th of Dec made on the day indicated?
Ans = yes Sir.

In the Journal of Light station Form 306 were the entries made by you between Dec 19 and Dec 26? Not necessarily because the book could be kept by the assistant as well as myself.

Did you make any entries in this book, that is Form 306, between Dec 19 and Dec 26th? I don't really know.

Note: Handed Keeper Form 306

Do you recognize your handwriting in the Form 306 handed you during the period between Dec 19 and Dec 24th? No sir.

Isn't it strange that none of the records in Form 306 were written up by you? No Sir.

~~Do you wish to make any explanation as to the records?~~

Have you any explanation? yes sir I have one - because ~~any~~ all times, for instance, a Keeper might be working at sunset at time record should be written up. the Keeper being unoccupied at the time to write up the record he would make the entries.

WLR:CEP

2520

March 24th, 1931.

U. S. Todd, Asst. Keeper,
Holland Island Bar Light Station,
Dames Quarter, Md.

1. Attention is invited to the fact that this office does not permit a man to remain on a light station alone more than 8 days. If you are unable to return to duty before the expiration of 8 days after you left the substitute alone, advise this office.

2. It is requested that you have the physician who was attending you in your present illness furnish a certificate as to the nature of your illness and the probable duration. Please also advise how long you were ashore prior to the death of the Keeper.

Superintendent of Lighthouses.

March 2, 1938.

Mr. Ulysses S. Todd,
Through the Commissioner of Lighthouses.

Sir:

Charges of absence without authority and neglect of duty having been preferred against you and substantiated in a degree sufficient to warrant such action, the Department, upon recommendation of the Commissioner of Lighthouses, has dismissed you from the position of keeper at $1620 per annum in the Lighthouse Service, effective on a date later to be determined.

By direction of the Secretary:

Respectfully,

Chief, Division of Personnel.

BUREAU OF LIGHTHOUSES
WASHINGTON March 11, 1938

Forwarded to Superintendent of Lighthouses, Norfolk, Virginia. It is requested that the effective date be reported to the Bureau promptly after the separation of this employee.

For the Commissioner:

Chief of Personnel Division

B

hlm/see

AHL.
Encl.

April 15, 1931.

U. S. Todd, Keeper,
Holland Island Bar Light Station,
Dames Quarter, Md.

Subject: Promotion.

1. There is forwarded herewith notice from the Department, dated April 11, 1931, covering your promotion to position of Keeper at $1620. per annum in the range $1620-1980., effective April 15, 1931.

2. In view of the fact that temporary employees cannot be employed for periods longer than 30 days at a time, you are directed to discontinue the services of Mr. Rossie Webster promptly and after a lapse of a week, you may re-employ him until the new Assistant Keeper reports for duty.

3. In this connection, it will be necessary for you to fill out the enclosed Form 42, Service Card, to cover Mr. Webster's services as substitute at your station. Complete the card with as much information as you can obtain and forward same to this office with Form 46, Time Sheet. The Service Card form must be filled out for each period of employment and forwarded to this office with the time sheet.

Superintendent of Lighthouses.

Form A-38

DEPARTMENT OF COMMERCE

APPOINTMENT DIVISION

WASHINGTON

2530

LIGHTHOUSES

1931 APR 14 PM 1:24

April 11, 1931.

Mr. Ulysses S. Todd,

Through the Commissioner of Lighthouses.

Sir:

You are advised that your compensation has been changed as indicated below, effective April 15, 1931, or upon entrance on duty (change in duties).

No new appointment will be issued to you as a result of this change, and an oath of office is not required.

By direction of the Secretary.

Respectfully,

F. A. DELONG

Acting Chief of Appointment Division.

From: $1560 per annum

To: $1620 per annum

Service and grade:

Appropriation (unit): Field

Supt.
Asst. Supt.
Chief Clk.
Asso. Engr.
Asst. Engr. (1)
Asst. Engr. (2)
Junior Engr.
Hydrog.
Accounts
Ordering
Personnel
Cost Kpg.
Prop. Clk.
Stenog.
Messenger
File

5
T

4/15/31

AE

GOVERNMENT PRINTING OFFICE 11—9051

Form 73

NOMINATION

2520

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, Fifth DISTRICT,

Baltimore, Md. (City) April 6, (Date) 19 31

COMMISSIONER OF LIGHTHOUSES:

Action recommended, Promotion

Name, Ulysses S. Todd

Position, Keeper

Location, Holland Island Bar Light Station

Effective, April 15, 1931

[1] the actual date of entrance on duty, ~~or as soon thereafter as he returns on duty.~~

Legal residence, Maryland

Proposed salary, $1620.p.a.

Proposed range, $1620-1980.

Appropriation, Sal. L.H. Keepers

Former position, Asst. Keeper

Location, Same

Former salary, $1560. p.a.

Former range, $1440-1800.

Rank on eligible list, ---- Rating, ---- Percentage, ---- , Other eligibles considered:

Previous incumbent, Ulman Owens

Reason, Death.

Services terminated, March 15, 1931.

Members of family in Government service, None

Date of birth, December 27, 1894.

Remarks:

Selection regular, subject to the action of the U. S. Civil Service Commission, , 19----

roc
roc

4/15/31

L. M. Hopkins

Secretary, Civil Service District.

Superintendent of Lighthouses.

BUREAU OF LIGHTHOUSES
WASHINGTON

Submitted to the Secretary of Commerce, approved.

[1] Strike out the clause which does not apply.

11—2314

2-5-20

File - all attended to. Dalla Qs.

Lewis Quarter, Lgt.

April, 2nd, 1931.

1.

Supt.
Asst. Supt.
Chief Clk.
Asso. Engr.
Asst. Engr. (1)
Asst. Engr. (2)
Junior Engr.
Hydrog.
Accounts
Ordering
Personnel
Cost Kpg.
Prop. Clk.
Stenog.
Messenger
File

SUPT. OF LIGHTHOUSES
APR 4 1931
BALTIMORE, MD.

Supt of Light Houses
Baltimore, Md.

Dear Sir:

In answer to your letter of March - 24th, 1931. paragraph #1. of your letter states: - ("If you are unable to return to duty before the expiration of 8 days after you left the substitute alone, advise this office.")

In replying to same I beg to state that: - I have not left the Substitute alone, on the Light House, since I, and the Substitute, first went to the station together. I took the Man who is also the Substitute, to the light station on March the 15th, 1931. and since that time have remained there with him, until today, April 2nd. 1931. (The Substitute, in the meantime has been ashore for mail, ~~in~~ With in this period. I was sick at the time, and was expecting the Doctor to call, at the moment I learned of the Keepers death, this was Sunday the 15th, 1931. at about 2: Pm. In answer to your letter paragraph #2. requesting me to furnish a Physicians Certificate —

(over)

as to the Nature, and probable duration of my illness, and how long I was ashore prior to the death of the Keeper I would say: That herein is enclosed the Doctors Certificate; also that I was ashore from March, 7th. 1931 until March, 15th. 1931. prior to the death of Keeper, Lyle. Thomas Owens.

Respectfully,

U. S. Lodt asst Kpr.

Holland Island Bar L.H. Sta, Md.

DR. E. P. SIMPSON
CHANCE, MD.

SUPT. OF LIGHTHOUSES
APR. 4 1931
BALTIMORE MD.

Apr. 2 1931.

TO WHOM IT MAY CONCERN:

This certifies that I, E. P. Simpson M. D. treated U. S. Todd from March 10 to 12 inc. and on March 15 was called to his home again, but when I reached there he had already gone aboard the Light-house because he had learned that the keeper Ulman Owens was dead.

Mr U.S. Todd was suffering at that time with "flu" and was not in a safe state of health to attend to his usual duties aboard the Light-house.

Respectfully,

E. P. Simpson M.D.

Supt.
Asst. Supt.
Chief Clk.
Asso. Engr.
Asst. Engr. (1)
Asst. Engr. (2)
Junior Engr.
Hydrog.
Accounts
Ordering
Personnel
Cost Kpg.
Prop. Clk.
Steneg.
Messenger
File

Form A-38

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

2520

SUPT. OF LIGHTHOUSES
JAN 8 1931
BALTIMORE, MD.

December 31, 1930

Mr. U. S. Todd – Holland Isl-Bath H.

Through the Commissioner of Lighthouses.

You are advised that your compensation has been changed as indicated below, effective January 1, 1931.

No new appointment will be issued to you as a result of this change, and an oath of office is not required.

By direction of the Secretary.

Respectfully,

EDW. J. GARDNER.

Chief of Appointment Division.

From: $1500

To: $1500

Service and grade: Range $1440-1800

Appropriation (unit): Salaries, Keepers of Lighthouses.

5th District.

WHC

GOVERNMENT PRINTING OFFICE 11—9051

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

2-3-20

SUPT. OF LIGHTHOUSES
AUG 1 1928
BALTIMORE, MD.

July 1, 1928.

Mr. Ulysses S. Todd,

Through the Chief, Bureau of Lighthouses.

Sir:

You are advised that under the Welch Act your compensation has been changed as indicated below, effective July 1, 1928.

By direction of the Secretary:

Respectfully,

EDW. J. GARDNER,

Chief of Appointment Division.

From: $1380

To: $1500

11—9564

5

Supt.
Asst. Supt.
Chief Clk.
Asst. Engr. (1)
Asst. Engr. (2)
Asst. Engr.
1 Drafts.
2 Drafts.
Hydrog.
Accounts
Ordering
Personnel
Cost Kps.
Prop. Clk.
Storek.
Messenger
File

Holland Isl.

Form A-21

SUPT. OF LIGHTHOUSES
JUL 10 1925
BALTIMORE, MD.

NOTICE OF CHANGE IN SALARY
KEEPERS-LIGHTHOUSE SERVICE

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

June 26, 1925.

Mr. Ulysses S. Todd, Holland Dist Bar

Through the Commissioner of Lighthouses.

Sir:

You are advised that your salary as keeper in the Lighthouse Service has been changed from $ 1260 per annum to $ 1320 per annum, effective July 1, 1925.

No new appointment will be issued to you as a result of this change, and an oath of office is not required.

By direction of the Secretary:

Respectfully,

[illegible] J. GARDNER

Chief of Appointment Division.

Acting

11—8074

OK

H

5th

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

LIGHTHOUSES

1925 FEB 5 PM 3 34

January 31, 1925.

FEB 6 1925

Mr. Ulysses S. Todd, Cedar Pt Front

Through the Commissioner of Lighthouses.

Sir:

In connection with the readjustment of pay of positions in the Lighthouse Service the total compensation of the position occupied by you has been fixed as indicated below, effective February 1, 1925.

By direction of the Secretary:

Respectfully,

EDW. J. G[illegible]

Acting Chief of Appointment Division.

Supt.
1 A Supt
Chief Cl.
3 A Supt.
3 A Supt.
4 A Supt.
Mech.
1 Drafts
2 Draf
Hydro
Accounts
Ordering
Personnel
Cost Kpg.
File Clk.
Stenog.
Messenger
File

Position: Keeper.

Salary: $1080. OK

Appropriations: Salaries, Keepers of Lighthouses.
General Expenses, Lighthouse Service.

EW

5th OK

FORM A-21

NOTICE OF CHANGE IN SALARY
KEEPERS-LIGHTHOUSE SERVICE

SUPT. OF LIGHTHOUSES
FEB 25 1925
1925 FEB 21 AM 10 56
LIGHTHOUSES

DEPARTMENT OF COMMERCE

APPOINTMENT DIVISION

WASHINGTON

February 17, 1925.

Mr. Ulysses S. Todd, Holland Island Bar

Through the Commissioner of Lighthouses.

Sir:

You are advised that your salary as keeper in the Lighthouse Service has been changed from $ 1080 per annum to $ 1260 per annum, effective March 1, 1925, or as soon thereafter as he enters on duty.

No new appointment will be issued to you as a result of this change, and an oath of office is not required.

By direction of the Secretary:

Respectfully,

EDW. T. GARDNER.
Acting Chief of Appointment Division.

5th
B

Supt.
A Supt.
Asst Ck.
A Supt.
A Supt.
A Supt.
Mech.
Draftsman
Drafts
Hydrog.
Accounts
Ordering
Personnel
Inst Repr.
File Clk.
Stenog.
Messenger

Form A-21

NOTICE OF CHANGE IN SALARY
KEEPERS—LIGHTHOUSE SERVICE

DEPT. OF LIGHTHOUSES
JUL 14 26
BALTIMORE, MD.

July 1, 1926.

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

LIGHTHOUSES
1926 JUL 12 PM 4

M
r. Ulysses S. Todd,

Through the Commissioner of Lighthouses.

Sir:

You are advised that your salary as keeper in the Lighthouse Service has been changed from $ 1320 per annum to $ 1380 per annum, effective July 1, 1926, or as soon thereafter as you enter on duty.

No new appointment will be issued to you as a result of this change, and an oath of office is not required.

By direction of the Secretary:

Respectfully,

Chief of Appointment Division.

11—8074 GOVERNMENT PRINTING OFFICE

Supt.
1 A. Supt.
Chief Cl.
2 A. Supt.
3 A. Supt.
4 A. Supt.
1 Drafts
2 Drafts
Hydrog.
Accounts
Ordering
Personnel
Cost Kpg.
File Clk.
Stenog.
Messenger
File

P.
5

End Aug 1
Forward VRH
Holland Island Bar

Form 206 File No. 8

RECORD OF PHYSICAL EXAMINATION OF LIGHT KEEPER OR ASSISTANT LIGHT KEEPER

IN CONNECTION WITH MEDICAL RELIEF BY THE PUBLIC HEALTH SERVICE

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

Office of Lighthouse ~~Inspector~~ Supt. 5, District,

Place, Baltimore, Md.

Date, November 4, 1930, 191

To the Medical Officer in Charge,
U. S. Public Health Service,
Custom House, Baltimore, Md.

Sir:

Please examine Ulysses S. Todd

nativity, Marylander; age, 35; height, 5 feet, 7 inches;

weight, 137 pounds; color of hair, dark brown; color of eyes, dark brown

distinguishing marks, scar on left hand

as to eyesight, hearing, and physical condition.

When the examination has been completed the findings should be recorded on this blank and the blank returned to the applicant.

Respectfully,

H. D. King
Supt. of Lighthouses
Lighthouse Inspector.

(Signature of applicant:) Ulysses S. Todd

(To be signed in the presence of the officer issuing this blank or witnessed by a designated employee of the Lighthouse Service.)

U. S. PUBLIC HEALTH SERVICE

Extra Card

Place, Baltimore, Md.,

Date, 11/4/20., 191

To Lighthouse Inspector,

Sir: This certifies that I have this day examined the eyesight, hearing, and physical condition of U.S. Todd, and find him physically { ~~disqualified~~ / qualified* } in accordance with rules approved by the Secretary of the Treasury and the Secretary of Commerce, respecting the treatment by the Public Health Service of light keepers and assistant light keepers of the Lighthouse Service pursuant to the Act of Congress approved August 28, 1916.

~~He is disqualified for the reasons shown on page~~

Dennis H. Lowe
A. A. *Surgeon, U. S. Public Health Service.*

---

* If qualified, strike out the word "disqualified" and the paragraph following. 11—5999

REPORT OF PHYSICAL EXAMINATION

U. S. PUBLIC HEALTH SERVICE

PLACE, Baltimore,Md.,

DATE, 11/4/20., 191

Name of applicant, U.S.Todd

Eyes: Color, brown; exophthalmus, no

chronic inflammation, no; other anbormality, no

Eyelids: Ptosis, no; condition of conjunctiva on eversion, normal

other conditions, none

Eyesight:

Vision of right eye, without glasses, 20/20; with glasses, --

Vision of left eye, without glasses, 20/20; with glasses, --

Is applicant partially or wholly color-blind? no

If color-blind, state which color he confuses --

Were candidate's eyes tested with lantern, woolen skeins, or both? both

Ears:

Abnormalities, none; shape, normal

Position, correct; condition of drums normal

Evidence of mastoid disease, none

Hearing: (When testing hearing, the eyes and the opposite ear must be closed.)

Distance conversational speech can be heard: Right ear, 30 feet; left ear, 30 feet.

Distance whispered speech can be heard: Right ear, 15 feet; left ear, 15 feet.

Lungs: normal

Heart: normal

Defects noted which, in the opinion of the medical examiner, will not materially interfere with the discharge of the duties of light keeper or assistant light keeper:

11—5939

U.S. TODD.

aut

U. S. TODD.

April 26, 1922.

JEH-EK

Superintendent of Lighthouses, Baltimore, Md.

1. Referring to letter of caution, dated April 25, 1922, addressed to U. S. Todd, assistant keeper, Craighill Channel Range Front Light Station.

2. You are requested to submit further report at the expiration of six months in regard to this employee.

J. S. CONWAY

Acting Commissioner of Lighthouses.

(COPY)EK

Office of Supt. of Lighthouses.
Baltimore, Md., Oct. 30, 1922.

1. Returned to Commissioner of Lighthouses, Washington, D. C., with the statement that the service of this employee have been very satisfactory since above letter of caution.

For and in the absence of the Superintendent.

(Signed) F. C. Hingsburg.
Assistant Superintendent.

EK

Bureau of Lighthouses, Washington
NOV 17 - 1922

Submitted to Secretary of Commerce for his information, and with recommendation that no further action be taken in this matter.

J. S. CONWAY

Commissioner

PERSONNEL CLASSIFICATION BOARD FORM NO. 14—FIELD QUESTIONNAIRE
(To be filled out in accordance with the instructions given in P. C. B. Forms Nos. 15 and 16)

Bureau No. Lt. 907 *Sheet No.* 5(b)-58

Space reserved for the use of the Board

1. Todd (Surname) Hyssee (Given name) S. (Initial)

2. Department Commerce
3. Bureau Lighthouses
4. Field service Lighthouse Service
5. (a) Field station Holland Island Bar Light Station
   (b) Subdivision
   (c) City or town State

6. Pay roll title Light Keeper
7. Customary office title Assistant Keeper
8. Present administrative allocation $1440-1740
9. Present gross rate of pay $ 1500
10. Deduction for allowances $ None
11. Net rate paid in cash $ 1500

12. Indicate by an "X" in the proper box or boxes the kind of allowances, if any, received by the employee:
☐ House ☒ Room { ☐ Furnished ☐ Heat ☒ Fuel ☐ Uniform Meals per day: ☐ 1 ☐ 2 ☐ 3
☒ Unfurnished ☒ Light ☐ Laundry ☐ Subsistence or rations in kind

13. Describe any other allowance, privilege, or perquisite of value

14. If any special equipment or a bond is required by law or regulation to be furnished at the employee's expense, state kind and annual cost
Uniform approx. $15.00 per annum

15. (a) Regular hours of work: From None m. to m. (b) How many hours per week excluding unusual or irregular overtime work?
Summer 66 Winter 66 (c) If not a full time and all-the-year-round position, state number of hours per day; number of days per { week / month / year } (d) If certain hours of availability for duty, outside of regular working hours, are required, state hours and type of such duty Subject to call at all times

16. (a) Rate of pay for overtime None (b) Amount of overtime pay in last 12 months

17. (a) Does the employee in any way direct or supervise other employees? No (b) If so, in what way? (See Form 16 before answering)
(c) How many?

18. If the employee supervises other persons through immediate contact, give the name and the sheet numbers of such persons. (For such of these as may not be covered by questionnaires, give number and kinds by occupations.) If the employee exercises supervision through section or division heads, give the title of such sections or divisions and the names and sheet numbers of their heads.

19. (a) Is the employee in any way directed, supervised, or instructed, or his work reviewed? Yes (b) If so, in what way? (See Form 16 before answering.)
By Principal Keeper with whom he works side by side or watch and watch. He is instructed by example and supervised by direct personal contact with the Principal Keeper and by periodic inspections of stations by district Superintendent or his representative.

20. What is the name, official position, and sheet number of the employee's immediate superior? Ulman Owens, Keeper. 5(b)58

21. Employee's education: Strike an "X" over the number representing the highest grade or year completed in each type of school:

Elementary								High				Normal				College				Postgraduate or professional				
1	2	3	4	5	6	X 7	8	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	(Kind)

Other education (describe):

22. What length and kind of experience or other training did the employee possess upon original entrance into this position which was most qualifying or pertinent?
Sailor, and general knowledge of gasoline engines. Soldier in the U.S. Marine Corps

1. [redacted] [redacted] [redacted]
(Surname) (Given name) (Initial)

2. Department Commerce
3. Bureau Lighthouses
4. Field service Lighthouse Service
5. (a) Field station Holland Island Bar Light Station
(b) Subdivision
(c) City or town Sinepuxent State Md.

6. Pay roll title Light Keeper
7. Customary office title Assistant Keeper
8. Present administrative allocation [redacted] 1500.
9. Present gross rate of pay $ None
10. Deduction for allowances $ 1500
11. Net rate paid in cash $

12. Indicate by an "X" in the proper box or boxes the kind of allowances, if any, received by the employee:
☒ House ☒ Room { ☒ Furnished ☐ Unfurnished } ☒ Heat ☐ Fuel ☒ Light ☐ Laundry ☒ Uniform ☐ Subsistence or rations in kind Meals per day: ☐ 1 ☐ 2 ☐ 3

13. Describe any other allowance, privilege, or perquisite of value None

14. If any special equipment or a bond is required by law or regulation to be furnished at the employee's expense, state kind and annual cost None

15. (a) Regular hours of work: From Sunset to Sunrise (b) How many hours per week excluding unusual or irregular overtime work? Five a week
Summer 42 Winter 56 (c) If not a full time and all-the-year-round position, state number of hours per day Full time
number of days per { week / month / year } (d) If certain hours of availability for duty, outside of regular working hours, are required, state hours and type of such duty None

16. (a) Rate of pay for overtime None (b) Amount of overtime pay in last 12 months None

17. (a) Does the employee in any way direct or supervise other employees? No (b) If so, in what way? (See Form 16 before answering) None
(c) How many?

18. If the employee supervises other persons through immediate contact, give the name and the sheet numbers of such persons. (For such of these as may not be covered by questionnaires, give number and kinds by occupations.) If the employee exercises supervision through section or division heads, give the title of such sections or divisions and the names and sheet numbers of their heads.

23. TO THE EMPLOYEE: Describe in detail the work you do. Put each distinct duty, task, or process in a separate paragraph. Explain first those that require most of your time. Explain occasional duties last. In the column at the left opposite each paragraph enter the approximate percentage of your time devoted to the work described in that paragraph. DO NOT ATTEMPT TO COMPOSE THIS STATEMENT WITHOUT FOLLOWING THE INSTRUCTIONS OF P. C. B. FORM NO. 15.

Percentage of working time	
Impossible to give percentage under this condition.	Painting House inside and out. Shellack floors, scrub both scrape paint interior work. Clean brass & polish brass. Clean & polish lens; trim lamps; Windows, Doorknobs, locks, Clock work; Lamps, pressure-cans, oil pans. Run and keep oil engine (fog signal) Bell Machine. Make minor carpenter repairs. Clean & oil Carpenters tools. Clean Privies paint both; sail & spike. Clean Water tanks. Stand Watches, from sunset to sunrise each day except when on leave of absence, which is a period of eight days each month. This duty is performed under the instructions of Lt. Clinton Owens Supt. Holland Island Bar Light Station. I go fifteen miles by boat, for provisions & mail.

I hereby certify that the foregoing was composed by me after reading P. C. B. Form No. 15, and that it is a true statement of my duties.

Wyman S. Ladd
(Signature of Employee)

26. How long have the employee's duties been substantially as described above? November 6th, 1920.

27. I hereby certify that to the best of my knowledge and belief the statements made by me on both sides of this sheet are accurate and complete.

Oct. 5, (Date), 1928 — H. D. King (Signature of Preparing Officer) — Supt. of Lighthouses. (Title)

28. I hereby certify that I have read all of the foregoing and that, to the best of my knowledge and belief, the statements made on both sides of this sheet are accurate and complete, except as indicated in attached memorandum, marked ---------- In my judgment the compensation of this position should be in a range from $ 2460 to $ 1760

Oct. 5, (Date), 1928 — H. D. King (Signature of head of field office or station) — Supt. of Lighthouses. (Title)

29. I hereby certify that I have read all of the foregoing and that, to the best of my knowledge and belief the statements made on both sides of this sheet are accurate and complete, except as indicated in attached memorandum, marked ---------- In my judgment the compensation of this position should be in a range from $ 1440 to $ 1240

OCT -8 1928 (Date), 1928 — J. S. CONWAY (Signature of head of bureau or his representative) — Acting Commissioner of Lighthouses. (Title)

U. S. GOVERNMENT PRINTING OFFICE: 1928 10—1856

Form 73

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, Fifth DISTRICT.

Baltimore, Md. (City) April 6, (Date) 19 31

COMMISSIONER OF LIGHTHOUSES:

Action recommended, Promotion

Name, Ulysses S. Todd

Position, Keeper

Location, Holland Island Bar Light Station

Effective, April 15, 1931

[1] the actual date of entrance on duty, ~~xx xxx on the date after such entrance on duty.~~

Legal residence, Maryland

Proposed salary, $1620.p.a.

Proposed range, $1620-1980.

Appropriation, Sal. L.H. Keepers

Former position, Asst. Keeper

Location, Same

Former salary, $1560. p.a.

Former range, $1440-1800.

Rank on eligible list, ---- Rating, ---- Percentage, ---- , Other eligibles considered:

Previous incumbent, Ulman Owens (Lt.#906)

Reason, Death.

Services terminated, March 13, 1931.

Members of family in Government service, None

Date of birth, December 27, 1894.

Remarks:

Selection regular, subject to the action of the U. S. Civil Service Commission, , 19----

L. M. Hopkins

Secretary, Civil Service District.

Superintendent of Lighthouses.

BUREAU OF LIGHTHOUSES
WASHINGTON

April 7, 1931

Submitted to the Secretary of Commerce, approved.

Acting Commissioner of Lighthouses.

[1] Strike out the clause which does not apply.

11—2314

Form 106.

LL

EFFICIENCY RATINGS

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

Norfolk, Va., January 31, 1938

EFFICIENCY RATINGS of employees holding appointment certificates under direction of the Superintendent of the Fifth Lighthouse District for the period ending {December 31, [illegible]} 1937, whose efficiency is BELOW 1% for quantity of work, good for quality of work, or good for interest manifested in work.

NAME OF EMPLOYEE (Surname last)	WHERE EMPLOYED (Abbreviate, if necessary)	EFFICIENCY			
		QUANTITY	QUALITY	INTEREST MANIFESTED IN WORK	IS EMPLOYEE FULLY EARNING SALARY?
Todd, Ulysses S.	Holland Island Bar Lt.Sts., Md., (Keeper)	5/10	Poor	Poor	No

Charges have been preferred against this employee involving him in irregularities at the station, which, I believe, will culminate in my recommending his dismissal. The Bureau will be advised fully when the matter is in proper shape.

Recommendation for dismissal 2/15/38

N. C. Manyon,
Superintendent of Lighthouses.

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
NORFOLK, VA.

WLR:LL
Enc.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LIGHTHOUSES
FEB 11 8 32 AM '38

OFFICE OF SUPERINTENDENT, 5TH DISTRICT
NORFOLK, VA.

February 10, 1938

Commissioner of Lighthouses,
Washington, D. C.

2/15/38 wrote D. Gt.

Subject: Charges against U. S. Todd, Keeper, Holland Island Bar Light Station, Md.
Reference: Efficiency rating, Form 106, submitted Jan. 31, 1938.

1. On January 19th Tender Violet reported to this Office by radio that Keeper U. S. Todd, Holland Island Bar Light Station, Md., left station December 13 in station motor boat and had not yet returned. This Office immediately 'phoned a general store near Mr. Todd's home. The proprietor stated Mr. Todd had been in the store an hour before and promised to send word to him advising that he was directed to 'phone this Office at once. He did not, but reported for duty next morning.

2. The Superintendent called at Holland Island Bar Light Station on January 22 and interrogated Todd, Keeper L. E. Bozman of the Janes Island Group Light, L. R. Carman, Asst. Keeper, and Joseph B. Taylor, 18 Cove St., Crisfield, Md., a temporary substitute keeper who was sent to station by Todd during part of time he was absent. Questions and answers are herewith and are self-explanatory.

3. Copy of charges dated January 25th is herewith. The original was handed to Todd on February 1. His reply dated February 2d is herewith.

4. This employee has been shirking work for a long time and last year received the lowest efficiency rating in the District. His reply is very weak, and he is plainly guilty of all the charges listed in my letter of January 25. This is the most flagrant case of this nature that has come before our notice for many years, and I recommend that Todd be discharged with prejudice.

N. C. Manyon,
Superintendent of Lighthouses.

appears well established
Rec'd OK
WPH 2/11

Concur
OK - 2/17 - 38

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
BALTIMORE, MD.

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

FIFTH DISTRICT

(Station, Depot, or Vessel)

January 22nd, 19 38

(Continued)

HOLLAND ISLAND BAR LIGHT STATION.

Interrogation by Superintendent Manyon.
Answer by Keeper Todd.

Q. When did you first leave station in the month of December, 1937?

A. December 13th. I don't recollect being off before. Any other absence is in the book.

Q. Is this record of absences absolutely correct?

A. Correct.

Q. You were on Holland Island Bar Lightstation continuously from December 19th to December 27th?

A. Yes sir.

Q. Who was on the station with you?

A. Substitute Keeper Mr. Taylor.

Q. Did you send in a notice of keepers leave when you left the station December 13th?

A. Yes sir.

Q. Did you send in to the Office a notice of Keepers leave when you left the station December 27th?

A. Yes sir.

Q. Did a store keeper in the vicinity of your home notify you that the office desires you to call the office as soon as practicable, this was on or about December 19th?

A. No sir.

Q. When did you take the station boat ashore?

A. December 27th.

COMMUNICATIONS TO
DENT OF LIGHTHOUSES
BALTIMORE, MD.

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

FIFTH DISTRICT

(Station, Depot, or Vessel)

January 22nd, 19 8

(Continued)

HOLLAND ISLAND BAR LIGHT STATION.

Interrogation by Superintendent Manyon.
Answer by Keeper Todd.

Q. Is this record of condition of light and condition of Fog Signal Form 316 correct?

A. Yes sir.

Q. Were these your signatures on the dates from the 19th to the 26th of December made on the day indicated?

A. Yes sir.

Q. In the Journal of Lightstation, Form 306, were the entries made by you between December 19th and December 26th?

A, Not necessarily, because the book could be kept by the Assistant as well as myself.

Q. Did you make any entries in this book, that is Form 306, between December 19th and December 26th? (Note: Handed Keeper Form 306.)

A. I don't really know.

Q. Do you recognize your handwriting in the Form 306, handed you, during the period between December 19th and December 26th?

A. No sir.

Q. Isn't it strange that none of these records in Form 306 were written up by you?

A. No sir.

Q. Have you any explanation?

A. Yes sir, I have one - because at times, for instance, A Keeper might be working at sunset at the time record should be written up, the Keeper being unoccupied at the time to write up the record he would make the entries.

(Continued)

HOLLAND ISLAND BAR LIGHT STATION.

Interrogation by Superintendent Hanyen.
Answer by Keeper Todd.

Q. Taylor and you came ashore together on December 27th?

A. No. Taylor went ashore in the morning and I went in the afternoon.

Q. How did Taylor go ashore?

A. In station boat.

Q. How did you go ashore?

A. In station boat.

Q. Who brought the station boat back after Taylor left, so you could go ashore?

A. Carman.

Q. Then you did not leave station on December 27th until Carman returned?

A. Yes sir, on December 27th.

Q. Carman brought the boat to station on December 27th and you got in the boat and left station at that time, is that right?

A. Yes sir.

Q. Did you see Carman on December 27th before you left station?

A. Yes sir.

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

FIFTH DISTRICT

(Station, Depot, or Vessel)

January 22nd, 1938

(continued.)

HOLLAND ISLAND BAR LIGHT STATION.
INVESTIGATION REPORT CONTINUED.

Keeper Todd left station 13th December, 1937, said notification was sent to Office. Keeper Todd returned to station on December 19th, 1937, left station again December 27th, 1937, said he notified Office. Substitute Keeper Taylor was on station from December 19th to 27th. Keeper Todd left station December 27th, sent slip to Office which was not returned, figured on staying ashore 3 days but was detained by reason of Father's illness. Didn't inform the office that he was detained beyond the date of anticipated length of absence. Did not consider necessary to inform the Office that leave was being taken in excess of usual leave period due to inability to leave Father.

It is noted in Form 65 that both Taylor and Todd left the station at 4:00 P.M. on December 27th.

COMMUNICATIONS TO
DIRECTOR OF LIGHTHOUSES
BALTIMORE, MD.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

FIFTH DISTRICT

(Station, Depot, or Vessel)

January 22nd 8
....., 19....

In Ref. HOLLAND ISLAND BAR LIGHT STATION.

INTERROGATION BY SUPERINTENDENT MANYON.
ANSWERS GIVEN BY Luther E. Bozman, Keeper, Janes Island Group Lights.

Q. Did you go out to Holland Island Bar Light Station shortly after Christmas?
A. Yes sir.

Q. Why?
A. To carry Mr. Carman some provisions.

Q. Was Mr. Carman out there at that time?
A. He went out with me.

Q. Did you bring anyone in from Holland Island Bar Light Station?
A. Yes sir.

Q. Who?
A. Substitute who was on station.

Q. Did you go aboard the Light Station?
A. Yes sir.

Q. Was anyone there except the substitute, Carman, and yourself?
A. No sir.

Q. Do you think if anyone else had been there you would have seen them?
A. Yes sir.

Q. Was the station boat there?
A. No sir. The boat was not there.

January 22, 1938

Lewis R. Carman
Asst. Keeper, Holland Island Bar Light Station

Q. When did you go back to Holland Island Bar Light Station in the latter part of December?

A. December 27, about 1 P. M.

Q. How?

A. Mr. Bozman, Keeper, James Island Group Lights, carried me out.

Q. Who was on the station when you arrived?

A. Joseph B. Taylor, substitute Keeper.

Q. Did you see Keeper Todd on your return to the station on December 27??

A. No, he was not aboard.

Q. I herewith show you Form 316 for Holland Island Bar Light Station, and desire to be informed whether the signatures U. S. Todd shown on the dates from the 19th of December to the 26th of December, both dates inclusive, were there when you arrived on the station, December 27.

A. No, they were not there.

Q. How did Substitute Taylor leave Holland Island Bar Light Station on December 27?

A. Mr. Bozman carried him ashore.

Q. Was the station boat on Holland Island Bar Light Station upon your arrival on December 27?

A. No.

(Signed) Lewis R. Carman, Asst. Keeper
Holland Island Bar Light Station

h B. Taylor
Cove St.
risfield, Md.

January 22, 1938.

Q. Mr. Taylor, were you employed on Holland Island Bar Light Station during the month December, 1937?

A. Yes, sir.

Q. Do you remember the day you went out and the day you came back?

A. Went out on December 13 and came in December 27, the Monday following Christmas.

Q. Was anyone else on the station while you were there?

A. A few gunners made short visits, less than half hour.

Q. Was Keeper Todd on station while you were there?

A. He was on station when I went there. I relieved him.

Q. How long was he there after you arrived?

A. About three hours.

Q. Keeper Todd was not on the station at any time while you were there except these three hours, is that right?

A. Yes, sir.

Q. Can you definitely state whether he was on the light station between December 19 and December 27?

A. He was not.

Q. I showed you Form 316 for Holland Island Bar Light Station for the days between December 16 and 27. Were those signatures in the book when you left the station on December 27?

A. No, sir.

Q. It is noted that from December 13 to December 19 you signed Form 316 on every line, but from December 19 to December 26 you only signed every other line. Would you mind saying why you changed this?

A. Was instructed by Mr. Todd.

Q. How did you receive these instructions?

A. When Mr. Todd left on December 13 he told me from December 19 to 26 to sign only on the midnight to sunrise watch.

Q. How did you get out to Holland Island Bar?

A. I went out on the station boat.

Q. How did you come ashore?

A. I came ashore with Mr. Bozman. He brought me in and took Carman out.

(Signed) Joseph B. Taylor

L COMMUNICATIONS TO
NDENT OF LIGHTHOUSES
NORFOLK, VA.

WLR-2

WLR:PL

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

OFFICE OF SUPERINTENDENT, 5TH DISTRICT
NORFOLK, VA.

January 25, 1938

Keeper U. S. Todd
Holland Island Bar Light Station
Dames Quarter, Md.

Subject: Charges.

On January 19th this office received a radiogram from the Tender Violet advising that you left your station on December 13th in the motor boat and had not since returned. I personally investigated this matter at your station on January 21st and find that you returned on January 20.

1. You are hereby charged with unauthorized absence during the period December 13, 1937, to January 20, 1938.

2. Falsifying station records.

3. Not charging to leave your absence from December 19th to 27th.

Concerning Charge No. 1. All absences over 8 days must be authorized by this office. No such authority was requested nor issued.

Concerning Charge No. 2. We have definite evidence that your signature in the station journal under dates December 19th to 26th, inclusive, was not affixed until January 20th, and that during the said period you were not on the station.

Concerning Charge No. 3. Your station records and Form 65 dated January 20th purport you were on duty between the dates December 19th to 26th. Our investigations, as stated above, developes the fact that beyond a doubt in my mind you were not on duty during those dates.

COMMUNICATIONS TO
ENT OF LIGHTHOUSES
NORFOLK, VA.

WLR-2

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

OFFICE OF SUPERINTENDENT, 5TH DISTRICT
NORFOLK, VA.

Your reply to these charges should be in conformity with Paragraph 91, Instructions to Employees of the Lighthouse Service, 1927. It should be expressed in temperate language, free from counter charges and relate specifically to the matter referred to in the charges.

You will be given until February 10th to have your reply in this office.

N. C. Manyon,
Superintendent of Lighthouses.

ALL COMMUNICATIONS TO
TENDENT OF LIGHTHOUSES
NORFOLK, VA.

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

FIFTH DISTRICT

Holland Island Bar, Md.
(Station, Depot, or Vessel)

February 2, 1938

Superintendent of Lighthouses
Norfolk, Va.

Dear Sir:

In reply to the "charges" prepared against me,- reference: your letter of January 25, 1938,- the same is admitted and acknowledged.

However, I wish to state, that the manifold obligations devolving upon me to my father through his feebleness and long illnesses, his age, and also the existing circumstances or conditions surrounding the existing situation have been of such nature and necessity that I have been unable to cope with the conditions involved.

The same have been the sole cause of my worries and misfortune which have brought about a violation of my duties to your office.

I am sorry to have caused your office this embarrassment.

My obligations to my aged father are paramount, and may even yet force me to retire from the Lighthouse Service unless more favorable length of absence can be granted than now exists for this station until my obligations to my father are removed by death or improvement in his health.

Respectfully yours,

(Signed) U. S. Todd, Keeper.

February 15, 1938.

Secretary of Commerce:

There is herewith submitted a recommendation of February 10, together with its inclosures, from the Superintendent of Lighthouses, Norfolk, Va., proposing the dismissal of Keeper Ulysses S. Todd on account of absence without authority and neglect of duty. The accompanying letter of charges clearly shows the reason for the proposed action, which is principally the fact that Mr. Todd was absent from his station without authority from December 13, 1937 to January 20, 1938, which unauthorized absence Mr. Todd admitted in his reply to the charges. The Bureau concurs with the recommendation of the Superintendent that Mr. Todd is unsuitable for retention in the Service, and his dismissal is therefore recommended effective on a date to be duly determined and reported to the Department.

C. A. Park
Acting Commissioner of Lighthouses.

RG-EK
Inclosures.

March 2, 1938.

Mr. Ulysses S. Todd,
Through the Commissioner of Lighthouses.

Sir:

Charges of absence without authority and neglect of duty having been preferred against you and substantiated in a degree sufficient to warrant such action, the Department, upon recommendation of the Commissioner of Lighthouses, has dismissed you from the position of keeper at $1620 per annum in the Lighthouse Service, effective on a date later to be determined.

By direction of the Secretary:

Respectfully,

EDW. J. GARDNER

Chief, Division of Personnel.

- -

BUREAU OF LIGHTHOUSES
WASHINGTON March 11, 1938

Forwarded to Superintendent of Lighthouses, Norfolk, Virginia. It is requested that the effective date be reported to the Bureau promptly after the separation of this employee.

For the Commissioner:

Chief of Personnel Division

B
hlm/see

LIGHTHOUSES
JUN 17 8 32 AM '38

DEPARTMENT OF COMMERCE
Bureau of Lighthouses
Washington

June 14, 1938

Superintendent of Lighthouses: Norfolk, Virginia

It is requested that the information indicated in the item checked below be furnished the Bureau promptly, with the return of the attached papers, if any.

NAME AND DESIGNATION ~~Ulysses S. Todd, Kpr. Holland Island Bar, $1620 p.a.~~

(1) Give date of entrance on duty, or transfer, or of resignation.
(2) Furnish personal history sheet in duplicate.
(3) Furnish oath of office.
(4) Furnish civil service Form 375 in triplicate.
(5) Submit Form SS-66 in duplicate, showing last day served by temporary appointee.
(6) Furnish standard Form 13 in quadruplicate (abstract of official record).
(7) Furnish documentary evidence of date of birth as prescribed in civil service Form 2473, attached.
(8) Submit enclosed nominations through the District Civil Service Secretary.
(9) Furnish one copy certified Form 2806.
(10) Miscellaneous.

It is requested that the effective date of dismissal be reported in this case as is requested in Bureau indorsement of March 11 on Department letter of May 2.

For the Commissioner:

R. J. Gross,
Chief of Personnel Division.

see

LL

District 5th Date June 16, 1938

Returned to Commissioner of Lighthouses:
The effective date of U. S. Todd's dismissal was March 31, 1938.

N. C. Manyon,
Superintendent of Lighthouses.

9265

to Dept 6/21/38

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION

Ulysses S. Todd (Name) — Maryland (Legal Residence)

STATUS

DATE OF BIRTH 12-27-1894 11—8040

DESIGNATION	ACTION	SALARY	BUREAU–SERVICE–STATION	DATE OF EFFECT
Keeper	Prob appt	720	L H 5th Dist	Nov 6, 1925
"	Transf	"	" Craighill Pt L S Md	Mar 10, 1927
"		660	" Cedar Pt L S. "	Nov 1, 1927
"	Ready of Pay	900	" " " " "	July 1, 1924
"	Act Dec 6/24	1080	" " " " "	Feb 1, 1925
"	Transf	1260	" Holland Isl. Bar Md.	Mar 1, 1925
"	INCREASE IN COMPENSATION	1320	" " " " "	July 1, 1925
"	Promo	1380	" " " " "	July 1, 1926
"	COMPENSATION Act May 28, 1928.	1500	" " " " "	JUL 1 1928
"	INCREASE IN COMPENSATION	1560	" " " " "	JAN 1 1931
Keeper	From	1620	L. H. - Holland Isl Bar. L S.	April 15, 1931

Dismissed with prejudice close of March, 21, 1938 (unauthorized absences)

INDEXED

DEPARTMENT OF COMMERCE
JUN 22 1938
DIVISION OF PERSONNEL

March 2, 1938.

Mr. Ulysses S. Todd,
Through the Commissioner of Lighthouses.

Sir:

Charges of absence without authority and neglect of duty having been preferred against you and substantiated in a degree sufficient to warrant such action, the Department, upon recommendation of the Commissioner of Lighthouses, has dismissed you from the position of keeper at $1620 per annum in the Lighthouse Service, effective on a date later to be determined.

By direction of the Secretary:

Respectfully,

CARDED

Chief, Division of Personnel.

DIVISION OF PERSONNEL
ENTERED ON JOURNAL
JUN 18 1938
SHEET NO 38-221
DEPARTMENT OF COMMERCE

B

RETURNED DATE COPY
to the Post Office from which
below effective date of this
change.

Dismissed March 31, 1938
xxxxxxxxxxx

R J Jones
(Sig.) (Title)
Chief of Personnel Division

IN REPLYING ADDRESS
COMMISSIONER OF LIGHTHOUSES
AND REFER TO DATE OF THIS LETTER
AND FILE NO.

FEB 28 1938

DEPARTMENT OF COMMERCE
BUREAU OF LIGHTHOUSES
WASHINGTON

RECEIVED
FEB 28 1938
J. M. JOHNSON

DEPARTMENT OF COMMERCE
FEB 16 1938
DIVISION OF PERSONNEL

February 15, 1938.

DEPARTMENT OF COMMERCE
MAR 2 1938
DIVISION OF PERSONNEL

In file

Secretary of Commerce:

There is herewith submitted a recommendation of February 10, together with its inclosures, from the Superintendent of Lighthouses, Norfolk, Va., proposing the dismissal of Keeper Ulysses S. Todd on account of absence without authority and neglect of duty. The accompanying letter of charges clearly shows the reason for the proposed action, which is principally the fact that Mr. Todd was absent from his station without authority from December 13, 1937 to January 20, 1938, which unauthorized absence Mr. Todd admitted in his reply to the charges. The Bureau concurs with the recommendation of the Superintendent that Mr. Todd is unsuitable for retention in the Service, and his dismissal is therefore recommended effective on a date to be duly determined and reported to the Department.

cod 11-6-1920

Chas A Park
C. A. Park
Acting Commissioner of Lighthouses.

RG-EK
Inclosures.

Action O. K.
Kerlin
Adm Asst. to Secy.

MAR 1 1938

OMMUNICATIONS TO
NT OF LIGHTHOUSES
ORFOLK, VA.

WLR:LL
Enc.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LIGHTHOUSES
DEPARTMENT OF COMMERCE
FEB 11 8 32 AM '38
FEB 16 1938
DIVISION OF PERSONNEL

OFFICE OF SUPERINTENDENT, 5TH DISTRICT
NORFOLK, VA.

February 10, 1938

Commissioner of Lighthouses,
Washington, D. C.

Subject: Charges against U. S. Todd, Keeper, Holland Island Bar Light Station, Md.
Reference: Efficiency rating, Form 106, submitted Jan. 31, 1938.

1. On January 19th Tender Violet reported to this Office by radio that Keeper U. S. Todd, Holland Island Bar Light Station, Md., left station December 13 in station motor boat and had not yet returned. This Office immediately 'phoned a general store near Mr. Todd's home. The proprietor stated Mr. Todd had been in the store an hour before and promised to send word to him advising that he was directed to 'phone this Office at once. He did not, but reported for duty next morning.

2. The Superintendent called at Holland Island Bar Light Station on January 22 and interrogated Todd, Keeper L. E. Bozman of the Janes Island Group Light, L. R. Carman, Asst. Keeper, and Joseph B. Taylor, 18 Cove St., Crisfield, Md., a temporary substitute keeper who was sent to station by Todd during part of time he was absent. Questions and answers are herewith and are self-explanatory.

3. Copy of charges dated January 25th is herewith. The original was handed to Todd on February 1. His reply dated February 2d is herewith.

4. This employee has been shirking work for a long time and last year received the lowest efficiency rating in the District. His reply is very weak, and he is plainly guilty of all the charges listed in my letter of January 25. This is the most flagrant case of this nature that has come before our notice for many years, and I recommend that Todd be discharged with prejudice.

N. C. Manyon
Superintendent of Lighthouses.

...MUNICATIONS TO
...T OF LIGHTHOUSES
...FOLK, VA.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LIGHTHOUSES
FEB 11 8 32 AM '38

FIFTH DISTRICT

(Station, Depot, or Vessel)

January 22nd, 1938

HOLLAND ISLAND BAR LIGHT STATION.

Interrogation by Superintendent Manyon.
Answer by Keeper Todd.

Q. When did you first leave station in the month of December, 1937?

A. December 13th. I don't recollect being off before. Any other absence is in the book.

Q. Is this record of absences absolutely correct?

A. Correct.

Q. You were on Holland Island Bar Lightstation continuously from December 19th to December 27th?

A. Yes sir.

Q. Who was on the station with you?

A. Substitute Keeper Mr. Taylor.

Q. Did you send in a notice of keepers leave when you left the station December 13th?

A. Yes sir.

Q. Did you send in to the Office a notice of Keepers leave when you left the station December 27th?

A. Yes sir.

Q. Did a store keeper in the vicinity of your home notify you that the office desires you to call the office as soon as practicable, this was on or about December 19th?

A. No sir.

Q. When did you take the station boat ashore?

A. December 27th.

...UNICATIONS TO
... OF LIGHTHOUSES
...OLK, VA.

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

FIFTH DISTRICT

(Station, Depot, or Vessel)

...ntinued) January 22nd, 1938

OLLAND ISLAND BAR LIGHT STATION.

Interrogation by Superintendent Manyon.
Answer by Keeper Todd.

Q. Is this record of condition of light and condition of Fog Signal Form 316 correct?

A. Yes sir.

Q. Were these your signatures on the dates from the 19th to the 26th of December made on the day indicated?

A. Yes sir.

Q. In the Journal of Lightstation, Form 306, were the entries made by you between December 19th and December 26th?

A, Not necessarily, because the book could be kept by the Assistant as well as myself.

Q. Did you make any entries in this book, that is Form 306, between December 19th and December 26th? (Note: Handed Keeper Form 306.)

A. I don't really know.

Q. Do you recognize your handwriting in the Form 306, handed you, during the period between December 19th and December 26th?

A. No sir.

Q. Isn't it strange that none of these records in Form 306 were written up by you?

A. No sir.

Q. Have you any explanation?

A. Yes sir, I have one - because at times, for instance, A Keeper might be working at sunset at the time record should be written up, the Keeper being unoccupied at the time to write up the record he would make the entries.

HOUSES

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

FIFTH DISTRICT

(Station, Depot, or Vessel)

nued)

January 22nd, 1938

AND ISLAND BAR LIGHT STATION.

terrogation by Superintendent Manyon.
nswer by Keeper Todd.

Q. Taylor and you came ashore together on December 27th?

A. No. Taylor went ashore in the morning and I went in the afternoon.

Q. How did Taylor go ashore?

A. In station boat.

Q. How did you go ashore?

A. In station boat.

Q. Who brought the station boat back after Taylor left, so you could go ashore?

A. Carman.

Q. Then you did not leave station on December 27th until Carman returned?

A. Yes sir, on December 27th.

Q. Carman brought the boat to station on December 27th and you got in the boat and left station at that time, is that right?

A. Yes sir.

Q. Did you see Carman on December 27th before you left station?

A. Yes sir.

TO
THOUSES

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

FIFTH DISTRICT

(Station, Depot, or Vessel)

tinued.) January 22nd, 1938

LLAND ISLAND BAR LIGHT STATION.
NVESTIGATION REPORT CONTINUED.

Keeper Todd left station 13th December, 1937, said notification was sent to Office. Keeper Todd returned to station on December 19th, 1937, left station again December 27th, 1937, said he notified Office. Substitute Keeper Taylor was on station from December 19th to 27th. Keeper Todd left station December 27th, sent slip to Office which was not returned, figured on staying ashore 3 days but was detained by reason of Father's illness. Didn't inform the office that he was detained beyond the date of anticipated length of absence. Did not consider necessary to inform the Office that leave was being taken in excess of usual leave period due to inability to leave Father.

It is noted in Form 65 that both Taylor and Todd left the station at 4:00 P.M. on December 27th.

...AS TO
...HTHOUSES
...A.

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

FIFTH DISTRICT

(Station, Depot, or Vessel)

January 22nd, 1938

Ref. HOLLAND ISLAND BAR LIGHT STATION.

INTERROGATION BY SUPERINTENDENT MANYON.
ANSWERS GIVEN BY Luther E. Bozman, Keeper, Janes Island Group Lights.

Q. Did you go out to Holland Island Bar Light Station shortly after Christmas?
A. Yes sir.

Q. Why?
A. To carry Mr. Carman some provisions.

Q. Was Mr. Carman out there at that time?
A. He went out with me.

Q. Did you bring anyone in from Holland Island Bar Light Station?
A. Yes sir.

Q. Who?
A. Substitute who was on station.

Q. Did you go aboard the Light Station?
A. Yes sir.

Q. Was anyone there except the substitute, Carman, and yourself?
A. No sir.

Q. Do you think if anyone else had been there you would have seen them?
A. Yes sir.

Q. Was the station boat there?
A. No sir. The boat was not there.

January 22, 1938

s R. Carman
t. Keeper, Holland Island Bar Light Station

Q. When did you go back to Holland Island Bar Light Station in the latter part of December?

A. December 27, about 1 P. M.

Q. How?

A. Mr. Bozman, Keeper, James Island Group Lights, carried me out.

Q. Who was on the station when you arrived?

A. Joseph B. Taylor, substitute Keeper,

Q. Did you see Keeper Todd on your return to the station on December 27??

A. No, he was not aboard.

Q. I herewith show you Form 316 for Holland Island Bar Light Station, and desire to be informed whether the signatures U. S. Todd shown on the dates from the 19th of December to the 26th of December, both dates inclusive, were there when you arrived on the station, December 27.

A. No, they were not there.

Q. How did Substitute Taylor leave Holland Island Bar Light Station on December 27?

A. Mr. Bozman carried him ashore.

Q. Was the station boat on Holland Island Bar Light Station upon your arrival on December 27?

A. No.

(Signed) Lewis R. Carman, Asst. Keeper
Holland Island Bar Light Station

Joseph B. Taylor
18 Cove St.
Crisfield, Md.

January 22, 1938.

Q. Mr. Taylor, were you employed on Holland Island Bar Light Station during the month December, 1937?

A. Yes, sir.

Q. Do you remember the day you went out and the day you came back?

A. Went out on December 13 and came in December 27, the Monday following Christmas.

Q. Was anyone else on the station while you were there?

A. A few gunners made short visits, less than half hour.

Q. Was Keeper Todd on station while you were there?

A. He was on station when I went there. I relieved him.

Q. How long was he there after you arrived?

A. About three hours.

Q. Keeper Todd was not on the station at any time while you were there except these three hours, is that right?

A. Yes, sir.

Q. Can you definitely state whether he was on the light station between December 19 and December 27?

A. He was not.

Q. I showed you Form 316 for Holland Island Bar Light Station for the days between December 16 and 27. Were those signatures in the book when you left the station on December 27?

A. No, sir.

Q. It is noted that from December 13 to December 19 you signed Form 316 on every line, but from December 19 to December 26 you only signed every other line. Would you mind saying why you changed this?

A. Was instructed by Mr. Todd.

Q. How did you receive these instructions?

A. When Mr. Todd left on December 13 he told me from December 19 to 26 to sign only on the midnight to sunrise watch.

Q. How did you get out to Holland Island Bar?

A. I went out on the station boat.

Q. How did you come ashore?

A. I came ashore with Mr. Bozman. He brought me in and took Carman out.

(Signed) Joseph B. Taylor

COMMUNICATIONS TO
DENT OF LIGHTHOUSES
NORFOLK, VA.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

WLR:PL

OFFICE OF SUPERINTENDENT, 5TH DISTRICT
NORFOLK, VA.

January 25, 1938

Keeper U. S. Todd
Holland Island Bar Light Station
Dames Quarter, Md.

Subject: Charges.

On January 19th this office received a radiogram from the Tender Violet advising that you left your station on December 13th in the motor boat and had not since returned. I personally investigated this matter at your station on January 21st and find that you returned on January 20.

1. You are hereby charged with unauthorized absence during the period December 13, 1937, to January 20, 1938.

2. Falsifying station records.

3. Not charging to leave your absence from December 19th to 27th.

Concerning Charge No. 1. All absences over 8 days must be authorized by this office. No such authority was requested norissued.

Concerning Charge No. 2. We have definite evidence that your signature in the station journal under dates December 19th to 26th, inclusive, was not affixed until January 20th, and that during the said period you were not on the station.

Concerning Charge No. 3. Your station records and Form 65 dated January 20th purport you were on duty between the dates December 19th to 26th. Our investigations, as stated above, developes the fact that beyond a doubt in my mind you were not on duty during those dates.

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
NORFOLK, VA.

WLB-2

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

OFFICE OF SUPERINTENDENT, 5TH DISTRICT
NORFOLK, VA.

Your reply to these charges should be in conformity with Paragraph 91, Instructions to Employees of the Lighthouse Service, 1927. It should be expressed in temperate language, free from counter charges and relate specifically to the matter referred to in the charges.

Dear Sir:

You will be given until February 10th to have your reply in this office.

N. C. Manyon,
Superintendent of Lighthouses.

...ONICATIONS TO
...OF LIGHTHOUSES
...OLK, VA.

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

FIFTH DISTRICT

Holland Island Bar, Md.
(Station, Depot, or Vessel)

February 2, 1938

Superintendent of Lighthouses
Norfolk, Va.

Dear Sir:

In reply to the "charges" prepared against me,- reference: your letter of January 25, 1938,- the same is admitted and acknowledged.

However, I wish to state, that the manifold obligations devolving upon me to my father through his feebleness and long illnesses, his age, and also the existing circumstances or conditions surrounding the existing situation have been of such nature and necessity that I have been unable to cope with the conditions involved.

The same have been the sole cause of my worries and misfortune which have brought about a violation of my duties to your office.

I am sorry to have caused your office this embarrassment.

My obligations to my aged father are paramount, and may even yet force me to retire from the Lighthouse Service unless more favorable length of absence can be granted than now exists for this station until my obligations to my father are removed by death or improvement in his health.

Respectfully yours,

(Signed) U. S. Todd, Keeper.

CROSS REFERENCE

W. S. Todd

May 4, 1931

Effective date of Promotion (1620)

April 15, 1931

See file for Carroll B. Gray

Form A-38

DEPARTMENT OF COMMERCE

APPOINTMENT DIVISION

WASHINGTON

April 11, 1931.

Mr. Ulysses S. Todd,

Through the Commissioner of Lighthouses.

Sir:

You are advised that your compensation has been changed as indicated below, effective April 15, 1931, or upon entrance on duty (change in duties).

No new appointment will be issued to you as a result of this change, and an oath of office is not required.

By direction of the Secretary.

Respectfully,

F. A. DELONG

APR 14 193

Acting Chief of Appointment Division.

From: $1560 per annum

To: $1620 per annum

Service and grade:

Appropriation (unit): Field

5
T

APPOINTMENT DIVISION
ENTERED ON JOURNAL
APR 18 1931
SHEET NO. 3613
DEPARTMENT OF COMMERCE

CARDED

GOVERNMENT PRINTING OFFICE 11—9051

Form 73

CHIEF CLERK

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LIGHTHOUSES 1931 APR 7 AM 9:35

1931 APR 8 AM 10 56

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, Fifth DISTRICT,

Baltimore, Md., April 6, 1931
(City) (Date)

DEPARTMENT OF COMMERCE APR 8 - 1931 APPOINTMENT DIVISION

DEPARTMENT OF COMMERCE APR 11 1931 APPOINTMENT DIVISION

COMMISSIONER OF LIGHTHOUSES:

Action recommended, Promotion

Name, Ulysses S. Todd

Position, Keeper

Location, Holland Island Bar Light Station

Effective, April 15, 1931 [1] the actual date of entrance on duty, ~~or the date there has been no entrance on duty.~~

Former position, (Asst.) Keeper

Location, Same

Legal residence, Maryland

Proposed salary, $1620.p.a.

Proposed range, $1620-1980.

Appropriation, Sal. L.H. Keepers

Former salary, $1560. p.a.

Former range, $1440-1800.

Rank on eligible list, --- Rating, --- Percentage, --- , Other eligibles considered:

Previous incumbent, Ulman Owens (Lt.#906) -1800

Services terminated, March 13, 1931.

Reason, Death.

Members of family in Government service, None

Date of birth, December 27, 1894.

Remarks:

Selection regular, subject to the action of the U. S. Civil Service Commission, , 19---

4-8-31

Secretary, Civil Service District.

L. M. Hopkins
Superintendent of Lighthouses.

BUREAU OF LIGHTHOUSES
WASHINGTON

April 7, 1931

Submitted to the Secretary of Commerce, approved.

Action O.K.

Chief Clerk

APPOINTMENT DIVISION ACTION TAKEN APR 13 1931 DEPARTMENT OF COMMERCE

W. P. Harman
Acting Commissioner of Lighthouses.

[1] Strike out the clause which does not apply.

11—2314

Form A-38

DEPARTMENT OF COMMERCE

APPOINTMENT DIVISION

WASHINGTON

December 31, 1930

Mr. U. S. Todd

Through the Commissioner of Lighthouses.

You are advised that your compensation has been changed as indicated below, effective January 1, 1931.

No new appointment will be issued to you as a result of this change, and an oath of office is not required.

By direction of the Secretary.

Respectfully,

EDW. J. GARDNER

Chief of Appointment Division.

From: $1500

To: $1560

Service and grade: Range $1440-1800

Appropriation (unit): Salaries, Keepers of Lighthouses.

5th District.

WHC

CARDED

APPOINTMENT DIVISION
ENTERED ON JOURNAL
JAN 10 1931
SHEET NO. 2922
DEPARTMENT OF COMMERCE

GOVERNMENT PRINTING OFFICE 11—9051

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

July 1, 1928.

Mr. Ulysses S. Todd,

Through the Chief, Bureau of Lighthouses.

Sir:

You are advised that under the Welch Act your compensation has been changed as indicated below, effective July 1, 1928.

By direction of the Secretary:

Respectfully,

EDW. J. GARDNER,

Chief of Appointment Division.

From: $1380

To: $1500

11—0564

6

CARDED

APPOINTMENT DIVISION
RECEIVED
JUL 2 1928
ON JOURNAL
DEPARTMENT OF COMMERCE

August 5, 1926.

Commissioner of Lighthouses,
Washington, D. C.

Subject: Transfers and promotions.

1. Below is report for month of JULY of transfers, promotions and demotions made in this district which do not require oaths, including transfers made from form 73a, with necessary data required by the Department in connection thereto:

Name	Position	Salary	Nature of change	Letter Date	Effe Date
Hans Odin	2nd. Asst. Engr.	$1800 p.a.	Promotion	6/23/26	7/1/26
Holder Almy Jr.	Add'l. Master	3300 p.a.	Increase	6/24/26	7/1/26
John M. Kendley	Master	2460 p.a.	Increase	6.24/26	7/1/26
Ulman Owens	Keeper	1560 p. a.	Increase	7/1/26	7/1/26
U. S. Todd	Keeper	1380 p. a.	Increase	7/1/26	7/1/26
G. S. Rollinson	Keeper	1380 p. a.	73a	7/6/26	7/17/26
Harold D. King	Superintendent	5400 p.a.	Increase	7/7/26	7/1/26
James F. Reily	Clerk	2300 p.a.	Increase	7/7/26	7/1/26
R. E. O'Mahony	Clerk	1980 p.a.	Increase	7/7/26	7/1/26
Viola R. Hodge	Clerk	1560 p. a.	Increase	7/7/26	7/1/26
Clarence F. Cockrell	Keeper	2100 p.a.	Increase	7/7/26	7/1/26
Wm. W. Hurst	Asst. Keeper	1860 p.a.	Increase	7/726	7/1/26
Carl J. Boenning	Keeper	1860 p.a.	Increase	7/7/26	7/1/26
John O. Callis	2md Officer	1920 p.a.	Promotion	6/9/26	7/1/26

For original letter see file of Hans Odin

Copy

Form A-21

NOTICE OF CHANGE IN SALARY
KEEPERS—LIGHTHOUSE SERVICE

July 1, 1926.

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

Mr. Ulysses S. Todd,

Through the Commissioner of Lighthouses.

Sir:

You are advised that your salary as keeper in the Lighthouse Service has been changed from $ 1320 per annum to $ 1380 per annum, effective July 1, 1926, or as soon thereafter as you enter on duty.

No new appointment will be issued to you as a result of this change, and an oath of office is not required.

By direction of the Secretary:

Respectfully,

(SIGNED) CLIFFORD HASTINGS

Chief of Appointment Division.

APPOINTMENT DIVISION ENTERED JUL 12 1926 ON JOURNAL DEPARTMENT OF COMMERCE

11—8074 GOVERNMENT PRINTING OFFICE

GARDED

P.

Form 73
VRH

NOMINATION

DEPARTMENT OF COMMERCE
Lighthouse Service

LIGHTHOUSES 1926 JUN 26 AM 8 46

CHIEF CLERK 5

1926 JUL 1 AM 10 27

Office of Superintendent of Lighthouses, 5th District,
Baltimore, Md., June 24 1926

DEPARTMENT OF COMMERCE JUL 6 1926 APPOINTMENT DIVISION

DEPARTMENT OF COMMERCE JUL 1 1926 APPOINTMENT DIVISION

Commissioner of Lighthouses:

ACTION RECOMMENDED: ~~Increase~~ Prom. Addl. Amt. Proposed Range

Name, Ulysses S. Todd — Legal residence, Maryland

Position, (Assistant) Keeper — Salary, $1380. p.a. $1320. - $1560.

Location, Holland Isl. Bar L.H., Md. — Appropriation, Sal. Kprs. of Lighthouses Buoys etc.

Effective, July 1, 1926 — Or as soon thereafter as he enters on duty.

FORMER POSITION: (Assistant) Keeper — Former salary, $1320. p.a. of Range 1260-1500.

Location, Holland Island Bar L.H., Md.

Rank on eligible list --- Rating ---- Percentage ---- Other eligibles considered---

Previous incumbent, Himself — Services terminated, June 30, 1926

Reason ---

APPOINTMENT DIVISION NECESSARY ACTION TAKEN JUL 10 DEPARTMENT OF COMMERCE

Members of family in Government Service - None

Date of birth - December 27, 1894

Remarks: See letter to Bureau dated June 24, 1926, recommending increase in range of pay of the keepers of Holland Island Bar L.H., Md., due to change of light from oil to incandescent oil vapor, resulting in additional labor. Herewith

Selection regular, subject to the action of the
U.S. Civil Service Commission, , 19

H. D. King

Secretary, Civil Service Dist. — Superintendent of Lighthouses

7-1-26

EK

BUREAU OF LIGHTHOUSES
WASHINGTON

June 30, 1926

Submitted to the Secretary of Commerce, approved. Attention is invited to separate Bureau indorsement of this date recommending an increase in the range of pay of the keepers at this station.

APPROVED: JUL 1 1926 ACTING ASSISTANT SECRETARY.

Acting Commissioner of Lighthouses.

CROSS REFERENCE

SEE FILE--464/16/D#1

NAME Todd, Ulysses S. POSITION Keeper

BUREAU BUREAU OF LIGHTHOUSES STATION 5th Dist.

CIRCULAR #11----9/15/23

BASE PAY	Bonus	Total	Allowances			As Classified for estimate purposes			Recommendations regarding differential from standard rates		
			Items	Value	Aggregate	Service	Grade	Pay	Is differential recommended	Amt. per annum to be Added	Amt. per annum to be Subtracted
660	240	900	XCR	404.25	1304.25	LHS	2	1080	yes	60	

CIRCULAR #13----11/13/23

approv. $1080

GRADE RECOMMENDED 4

RANGE OF COMPENSATION RECOMMENDED FROM $1020 TO $1260

16. Indicate what special equipment, if any, the employee is required by law or regulation to furnish at his own expense, and the approximate annual maintenance cost to the employee:

Kind of equipment Uniform; annual cost, $ Est. $20.00

17. Extent of employee's education. (Place an "X" in the box before the highest grade or year.)

(a) Elementary school; years ☐1 ☐2 ☐3 ☐4 ☐5 ☐6 ☒7 ☐8

(b) High school; years ☐1 ☐2 ☐3 ☐4

(c) Business school; years ☐½ ☐1 ☐1½ ☐2 ☐2½ ☐3

(d) College: Name ; years ☐1 ☐2 ☐3 ☐4

(e) Post graduate work: Kind ; years ☐1 ☐2 ☐3

(f) Correspondence courses: Kind ; number of lessons ; number completed

18. Description of work. (Describe the various tasks performed, making the description of each as detailed as space will permit. Use a paragraph for each task and number the paragraphs. In the column at the right state the estimated percentage of the total time—in the course of a day, month, or year—given to each task.)

Percentage of total time given to each task

LAND STATION

1. Operating fourth order light and bell fog signal,
2. Keeping the station painted and clean,
3. Caring for grounds and outbuildings,
4. Keeping the machinery in order,
5. Keeping station records and preparing reports,
6. Going for mail and provisions,
7. Observing aids to navigation and conditions of weather,
8. Preparing meals and keeping rooms clean.

1. Todd (Surname) Ulysses (Given name) S (Initial)
2. Department ~~Interior~~ Commerce
3. Bureau Lighthouse
4. Field Service Lighthouse Service
5. (a) Field Station Fifth Lighthouse District
   (b) Subdivision Cedar Point Lt. Sta., Md.
   (c) City or town ____ State Md.
6. Pay-roll title Light Keeper
7. Customary office title Asst. Keeper

DO NOT WRITE IN THIS SPACE

	a		
	b		
	c		
	d		

8. (a) Number of regular working hours of the position, per day Avg. about 15; per week 105
   (b) If this is not a full-time position, state percentage of time employed per day ____; per week ____
   (c) If night work, wholly or in part, state the hours: From 1/2 of time from sunset to sunrise. m. to ____ m.
9. If this is not an all-year-round position, state approximate number of days employed each year ____
   During what months ____
10. If the employee receives compensation from any other branch of the Federal Government, or from any city, county, or State government, state the position held and the compensation ____
11. Present rate of pay, exclusive of bonus $ 660. per annum; bonus, $ 240. per annum.
12. Rate of pay, exclusive of bonus, on January 1, 1923, $ None per ____; bonus, $ ____ per annum.
13. If the employee receives overtime pay, state the rate ____
14. Title of appropriation or fund from which basic compensation is paid Salaries, Keepers of Lighthouses
15. Indicate by an "X" in the proper box any of the following allowances received, in addition to salary or wages: ☐ Quarters; ☐ 3 meals per day; ☐ 2 meals per day; ☐ 1 meal per day; ☐ Subsistence or rations in kind; ☐ Uniform; ☐ Laundry; ☒ Fuel; $164.25 ☐ Light; ☐ Heat. If cash allowances are made for any of these items, state which items and the amounts per annum 45 cents per diem commutation of rations.
16. Indicate what special equipment, if any, the employee is required by law or regulation to furnish at his own expense, and the approximate annual maintenance cost to the employee:
    Kind of equipment Uniform; annual cost, $ Est. $20.00
17. Extent of employee's education. (Place an "X" in the box before the highest grade or year.)
    (a) Elementary school; years ☐ 1 ☐ 2 ☐ 3 ☐ 4 ☐ 5 ☐ 6 ☒ 7 ☐ 8
    (b) High school; years ☐ 1 ☐ 2 ☐ 3 ☐ 4
    (c) Business school; years ☐ ½ ☐ 1 ☐ 1½ ☐ 2 ☐ 2½ ☐ 3
    (d) College: Name ____; years ☐ 1 ☐ 2 ☐ 3 ☐ 4
    (e) Post graduate work: Kind ____; years ☐ 1 ☐ 2 ☐ 3
    (f) Correspondence courses: Kind ____; number of lessons ____; number completed ____

18. Description of work. (Describe the various tasks performed, making the description of each as detailed as space will permit. Use a paragraph for each task and number the paragraphs. In the column at the right state the estimated percentage of the total time—in the course of a day, month, or year—given to each task.)

Percentage of total time given to each task

LAND STATION

1. Operating fourth order light and bell fog signal,
2. Keeping the station painted and clean,
3. Caring for grounds and outbuildings,
4. Keeping the machinery in order,
5. Keeping station records and preparing reports,
6. Going for mail and provisions,
7. Observing aids to navigation and conditions of weather,
8. Preparing meals and keeping rooms clean.

19. Does employee work under immediate supervision, or to a large extent upon his own responsibility? (Describe fully.)

Asst. Keeper is under immediate supervision of keeper except when keeper is absent from station, when assistant keeper takes charge of station and assumes responsibilities of keeper. Stations are usually is isolated localities where the personnel must act in emergency without reference to superior officers.

20. Do the duties involve direction or supervision of the work of other employees? .....
If so, describe the nature of the direction or supervision and give the number and classes of employees directed or supervised.

This employee ranks second at this station nad he has no employees under him.

21. How long have the employee's duties been substantially as described above? Since Nov. 1, 1922.

22. I hereby certify that to the best of my knowledge and belief the answers to the foregoing questions are correct.

May 25, 1923. (Date) — H. D. King (Signature of Preparing Officer) — Supt. of Lighthouses (Title)

23. I have read the foregoing and I agree to it except as follows:

.....
(Signature of Employee)

THE FOLLOWING TO BE FILLED OUT BY THE HEAD OF THE FIELD OFFICE OR STATION

24. Indicate by an "X" in the proper spaces below the qualifications and personal traits considered important for the satisfactory performance of the duties of this position:

	High Degree	Average	Not Essential
Judgment		X	
Accuracy		X	
Initiative (originality and resourcefulness)	X		
Trustworthiness (dependability)	X		
Speed (quickness)		X	
Physical Qualities (strength and endurance)	X		

Educational Training	Essential	Desirable But Not Essential
College		
High School		X
Common School	X	

Technical Education: If essential, kind and extent .....

.....

Experience: If essential, kind and extent .....

.....

25. I hereby certify that I have read the foregoing and that, to the best of my knowledge and belief, the statements made are accurate and complete. In my judgment the compensation of this position should be in a range from $ 900. to $ 1140. exclusive of allowances mentioned in Question 15.

May 25, 1923. (Date) — H. D. King (Signature of head of field office or station) — Supt. of Lighthouses. (Title)

Form A-21

NOTICE OF CHANGE IN SALARY
KEEPERS—LIGHTHOUSE SERVICE

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

June 25, 1925.

Mr. Ulysses S. Todd,

Through the Commissioner of Lighthouses.

Sir:

You are advised that your salary as keeper in the Lighthouse Service has been changed from $ 1260 per annum to $ 1320 per annum, effective July 1, 1925.

No new appointment will be issued to you as a result of this change, and an oath of office is not required.

By direction of the Secretary:

Respectfully,

EDWIN T. GARDNER
Acting Chief of Appointment Division.

11—8074

CARDED

APPOINTMENT DIVISION ENTERED JUL 16 1925 ON JOURNAL DEPARTMENT OF COMMERCE

H
5th

CROSS REFERENCE

Letter dated April 23 reports the effective dates for changes in the Lighthouse Service for the month of March.

Austin, CC	$1920 pa.	increase	3/5/25
Floyd, L.B.	$1860 pa.	"	3/16/25
McDorman, Walter	$1380 pa.	"	3/1/25
Kelly, W.S.	$1320 pa.	"	"
Todd. U.S.	$1260 pa.	"	"
Johnson, T.S.	$3300 pa.	"	"
Vinson, [illegible]H.	$3000 pa.	"	"
Wise, J.G.	$1920 pa.	"	3/6/25

See file of C.C.Austin

FORM A-21

NOTICE OF CHANGE IN SALARY
KEEPERS—LIGHTHOUSE SERVICE

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

February 17, 1925.

M
r. Ulysses S. Todd,
Through the Commissioner of Lighthouses.

Sir:

You are advised that your salary as keeper in the Lighthouse Service has been changed from $ 1080 per annum to $ 1260 per annum, effective March 1, 1925, or as soon thereafter as he enters on duty.

No new appointment will be issued to you as a result of this change, and an oath of office is not required.

By direction of the Secretary:

FEB 2 01925

Respectfully,

WM. J. GALLOWAY,

5th
B

Acting Chief of Appointment Division.

APPOINTMENT DIVISION ENTERED FEB 20 1925 ON JOURNAL DEPARTMENT OF COMMERCE

CARDED

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

January 31, 1925.

Mr. Ulysses S. Todd,

Through the Commissioner of Lighthouses.

Sir:

In connection with the readjustment of pay of positions in the Lighthouse Service the total compensation of the position occupied by you has been fixed as indicated below, effective February 1, 1925.

By direction of the Secretary:

Respectfully,

APPOINTMENT DIVISION ENTERED FEB 5 1925 ON JOURNAL DEPARTMENT OF COMMERCE

Acting Chief of Appointment Division.

Position: Keeper.

Salary: $1080.

Appropriations: Salaries, Keepers of Lighthouses,
General Expenses, Lighthouse Service.

EK

5th

FEB 5 - 1925

CARDED

Form 73

ICA

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LIGHTHOUSES 1925 FEB 14 PM 8 55

CHIEF CLERK 1925 FEB 16 AM 11 34

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, Fifth DISTRICT.

Baltimore, Md., (City.) Feb. 13, 1925 (Date.) 19

DEPARTMENT OF COMMERCE FEB 16 1925 APPOINTMENT DIVISION

COMMISSIONER OF LIGHTHOUSES:

Action recommended, Transfer and promotion

Name, Ulysses S. Todd — Legal residence, Md.

Position, Keeper — Salary, $1260. p.a. (incl.commutation of rations at the rate of 45 cents p.d. payable from apprn.GELHS)

Location, Holland Island Bar LH, Md. — Appropriation, Salaries, Keepers of Lighthouses

Effective March 1, 1925 — {the actual date of entrance on duty, or as soon thereafter as he enters on duty.

Former position, Keeper — Former salary, $1080. p.a.

Location, Cedar Point LH, Md.

Rank on eligible list, Rating, Percentage, , Other eligibles considered:

Previous incumbent, Wilbur S. Kelly — Services terminated, February 28, 1925

Reason, Reg Transferred to Hooper Straits LH, Md.

Members of family in Government Service, None

Date of birth, Dec. 27, 1894

Remarks:

Selection regular, subject to the action of the U. S. Civil Service Commission, , 19

H. D. King

Secretary, Civil Service District. Superintendent of Lighthouses 2nd

FEB 2 1925 DEPARTMENT OF COMMERCE APPOINTMENT DIVISION

BUREAU OF LIGHTHOUSES
WASHINGTON

FEB 14 1925

Submitted to the Secretary of Commerce, approved.

2-17-25

APPROVED:
W. Walton Brown
ACTING SECRETARY OF COMMERCE

J. Currie
Acting Commissioner of Lighthouses

[1] Strike out the clause which does not apply.

11—2314

(CROSS REFERENCE)

Todd Ulysses A. In accordance with authority

of the Director of the Budget dated June 27, 1924, the salary is re-

adjusted to $ 900, effective July 1, 1924.

For authorization see letter dated JUL 2 3 1924 File No. 1095/21.

November 7, 1922.

Commissioner of Lighthouses:

In view of the Fifth Superintendent's report of October 30, 1922, that the servicesof Ulysses S. Todd have been very satisfactory since letter of caution dated April 25, 1922, was addressed to him, the Department has approved the Bureau's recommendation of November 1, 1922, that no further action be taken in the matter.

By direction of the Secretary:

EDW. J. GARDNER,

Acting Chief of Appointment Division.

P

(COPY)

1922 OCT 31 AM 8 43

DEPARTMENT OF COMMERCE
BUREAU OF LIGHTHOUSES
WASHINGTON

In replying address Commissioner of Lighthouses and refer to date of this letter and file No.

April 26, 1922.

JEH-EK

1922 NOV 3 PM 4 38

DEPARTMENT OF COMMERCE NOV 4 1922

Superintendent of Lighthouses, Baltimore, Md.

1. Referring to letter of caution, dated April 25, 1922, addressed to U. S. Todd, (assistant) keeper, Craighill Channel Range Front Light Station:

2. You are requested to submit further report at the expiration of six months in regard to this employee.

Hydro.
Engr. Cons.
Mar Engr.
Personnel
Accounts.
Contracts.
Chf Clk.
Dep. Comm.
Comm.

(Signed) J. S. CONWAY
Acting Commissioner of Lighthouses.

ICA

Office of Superintendent of Lighthouses,
Baltimore, Md., October 30, 1922.

1. Returned to Commissioner of Lighthouses, Washington, D. C., with the statement that the service of this employee have been very satisfactory since above letter of caution.

For and in the absence of the Superintendent.

Dept rec'd not f. r. b. t. 11/2/22

Assistant Superintendent.

11/4/22

CK

NOV - 7 1922
Bureau of Lighthouses, Washington

NOV 1 - 1922

Submitted to Secretary of Commerce for his information, and with recommendation that no further action be taken in this matter.

Commissioner.

APPROVED:

ACTING SECRETARY OF COMMERCE.

(Cross reference.)

December 14, 1922, The Bureau of Lighthouses advises the Department of the date of effect of the following change:

Name	Position	Salary	Nature of Change	Effective Date
Ulysses S. Todd	Keeper	$660pa.	Decrease	Nov. 1, 1922

See file Charles H. Fulcher.

NOTICE OF CHANGE IN SALARY
KEEPERS--LIGHTHOUSE SERVICE

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON October 25, 1922.

M r. Ulysses S. Todd,

Through the Commissioner of Lighthouses.

Sir:

You are advised that your salary as keeper in the Lighthouse Service has been changed from $20 per annum to $660 per annum, effectiveNovember 1, 1922, or as soon thereafter as you enter on duty.

No new appointment will be issued to you as a result of this change, and an oath of office is not required.

By direction of the Secretary:

Respectfully,

(SIGNED) CLIFFORD HASTINGS

Chief of Appointment Division.

APPOINTMENT DIVISION ENTERED OCT 25 1922 ON JOURNAL DEPARTMENT OF COMMERCE

P
G
5th

CARDED

U. S. REPORT DATA ENTERED

Form 73

ICA

CHIEF CLERK 5

1922 OCT 24 PM 4 45

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

SPECIAL

1922 OCT 24 AM 8 49

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, Fifth DISTRICT.

Baltimore, Md., (City.) October 23, 1922 (Date.)

COMMISSIONER OF LIGHTHOUSES:

DEPARTMENT OF COMMERCE OCT 26 1922 APPOINTMENT

Action recommended, Transfer and decrease in pay

Name, Ulysses S. Todd . Legal residence, Dames Quarter, Md.

Position, Keeper Salary, $660. p. a. (base)

Location, Cedar Point L. S. Md Appropriation, Salaries, Keepers of Lighthouses

Effective November 1, 1922 {[1] ~~the actual date of entrance on duty~~, or as soon thereafter as he enters on duty.

Former position, Keeper Former salary, $720. p. a. (base)

Location, Craighill Channel Front L. S. Md

Rank on eligible list, Rating, Percentage, , Other eligibles considered:

Previous incumbent, Frank R. Lewis Services terminated, October 31, 1922.

Reason, Transferred to Craighill Channel L. S.

Members of family in Government Service,

Remarks:

change
This ~~demotion~~ was made at Mr. Todd's own request.

Selection regular, subject to the action of the
U. S. Civil Service Commission, , 19

For and in the absence of the Superintendent.

10/26/22

Secretary, Civil Service District.

H. C. Shingleton
Assistant Superintendent

BUREAU OF LIGHTHOUSES
WASHINGTON

EK

OCT 24 1922

Submitted to the Secretary of Commerce, approved.

J. S. CONWAY
Acting Commissioner of Lighthouses.

[1] Strike out the clause which does not apply.

11—2314

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
BALTIMORE, MD.

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

LIGHTHOUSES

HDK-MEM

1922 APR 26 AM 8 39

OFFICE OF SUPERINTENDENT, 5TH DISTRICT
BALTIMORE, MD.

April 25, 1922

CHIEF CLERK

1922 MAY 1 PM 4 24

DEPARTMENT OF COMMERCE
MAY 2 192
APPOINTMENT DIVISION.

Mr. U.S.Todd, Asst. Kpr.,
Craighill Channel Range Front L.S.,
Box 25, Sparrows Point, Md. (Thro' Kpr.)

Subject: Caution.

1. Your attention is directed to paragraph 11, Instructions to Employees, Lighthouse Service as follows:

"All persons in the Service are required to obey readily and strictly, and to execute with promptitude and zeal, the lawful orders of their superiors. They shall show to their superiors the proper deference and respect. No person in the Service shall join in or abet any combination to weaken the lawful authority of, or lessen the respect due to his superior officer, or shall treat his superior officer with contempt or be disgraceful to him in manner or deportment.

Violation of this regulation will be deemed cause for dismissal of the defender."

2. Your immediate superior is the principal keeper of the station and all lawful and proper orders and instructions from him will be obeyed promptly and in good spirit or disciplinary action will follow.

Superintendent of Lighthouses.

HDK-MEM Office of Superintendent of Lighthouses
Baltimore, Md., April 25, 1922

1. Copy to Commissioner of Lighthouses, Washington, D.C., in accordance with regulations. This letter is subsequent to verbal and written complaint of principal keeper that assistant keeper objects to orders given him.

Superintendent of Lighthouses.

JEH-EK Bureau of Lighthouses, Washington, D. C., April 26, 1922.

Submitted to the Secretary of Commerce for his information. The Fifth Superintendent has been instructed to submit further report in this case at the expiration of six months.

Commissioner of Lighthouses.

Cross reference.

June 21, 1921., The Department of Bureau of Lighthouses x advises the Department of xxxxxx the date of effect of the following change.

NAME	POSITION	SALARY	NATURE OF CHANGE	LETTER DATE	EFFECTIVE DATE.
Ulysses S. Todd	Asst. Craigghill Frt. 720 pa.		Transfer Form 73a	March 10, 1921	

See file William A. Davis

CARDED

H. D. King

Superintendent of Lighthouses

, 191

The above-referred-to transfer became effective beginning with .....

108
3/11/21.

11—4598

BUREAU OF LIGHTHOUSES
WASHINGTON MAR 5 1921

Submitted to the Secretary of Commerce for his information.

1921 MAR 7 PM 1 58

Conway
Acting Commissioner.

DEPARTMENT DIVISION ENTERED MAR 8 1921 DEPARTMENT OF COMMERCE

U. S. REPORT DATA ENTERED

Form 73a

REPORT OF TRANSFER OF APPOINTEE

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

LIGHTHOUSES

1921 MAR 5 AM 8 5491

Supt.
OFFICE OF LIGHTHOUSE ~~INSPECTOR~~; 5th DISTRICT.

Baltimore, Md., March 3, 1921

THE COMMISSIONER OF LIGHTHOUSES:

The following-named employee will be transferred as indicated, and will enter upon duty at his new station on March 10, 1921.

CHIEF CLERK

1921 MAR 7 PM 3 00

APPOINTMENTS

Name, Ulysses S. Todd Position, Keeper

1921 MAR 7 PM 3 43

From (Add'l) Keeper (Detailed at Craighill Frt.L.S.,Md.) To ~~XXXXXX~~ Craighill Front L.S.,Md.(Asst.)

Previous incumbent, Edwin C. Tyler

Services terminated, Close of Nov. 30, 1920 Reason, Temporarily promoted to Add'l Kpr. during absence of Keeper on leave without pay

Mr. Tyler promoted and transferred to Hooper Island Light Station, Md. effective beginning March 1, which leaves vacancy in position of Asst. Keeper, to which he would have returned upon return of Kpr. Johansen to duty.

CARDED

H. D. King

Superintendent of Lighthouses

, 191

The above-referred-to transfer became effective beginning with .....

.....

108
3/11/21.

11—4598

BUREAU OF LIGHTHOUSES

WASHINGTON MAR 5 1921

Submitted to the Secretary of Commerce for his information.

1921 MAR 7 PM 1 58

APPOINTMENT DIVISION ENTERED MAR 8 1921 DEPARTMENT OF COMMERCE

U. S. REPORT DATA ENTERED

Acting Commissioner.

DEPARTMENT OF COMMERCE

LIGHTHOUSE 1920 NOV 20 AM 7

SUPT. OF LIGHTHOUSES NOV 4 1920 9 BALTIMORE, MD.

PERSONAL QUESTION SHEET

This form shall be furnished for each person appointed in the service of the Department immediately upon entrance on duty.

The information called for in Part I shall be filled in by the Bureau or Office to which the employee is assigned, after which the form shall be transmitted to the employee for answers to the questions in Part II. The completed form shall be indorsed by the proper Bureau officer and forwarded to the Department for file.

Chief Clerk

1920 NOV 22 AM 9 20

PART I.

1. Name of employee Ulysses S.Todd

2. Position to which appointed Keeper,

3. Bureau or Service Lighthouse Service, District 5th

4. Place of duty To be detailed wherever needed. 1st detail Craighill Channel Front L.Sta. (City, town, station, or vessel.)

5. Salary $ 960. actual pay.

6. Appropriation from which paid Salaries, Keepers of Lighthouses

7. Manner of appointment. (Examples: "From stenographer and typewriter examination, ——, 19—;" "Without examination;" or "By reinstatement;" or "By transfer from ——," stating Department, Bureau or Service, position, and salary, if known).

Thro' C.S.Exam - Keeper.

PART II.

Supt.
1 A Supt.
Chief Cl.
2 A Supt.
3 A Supt.
4 A Supt.
Mech.
1 Drafts.
2 Jr.
Hydrog.
Accounts
Ordering
Personnel
Cost Kpg.
File Clk.
Messeng.
Messenger
File

CARDED

REPORT DATA

ENTERED 9.1

THE FOLLOWING QUESTIONS ARE TO BE ANSWERED BY THE EMPLOYEE:

The statement should be signed by the employee, or, if unable to write, he may sign by mark in the presence of one witness.

1. What is your full name? (State whether Mr., Miss, or Mrs., and spell out names in full, including middle name or names. Example: "Mr. John Richard Roe." If name itself is merely a letter, so state.)

Mr. Ulysses Sherman Todd

2. How do you intend to write your name on the pay roll? (This should agree with signature to your oath of office.)

Ulysses S. Todd

3. What is your present legal residence? (Give State or Territory, county, city or town, and Congressional district.)

Maryland (State or Territory.) Somerset (County.) Dames Quarter (City or town.) 1st (Congressional district.)

4. If the legal residence given in answer to question 3 is not the same as that stated in the certificate of appointment, the difference should be explained.

5. What is your race? (Answer "white," "colored," or "Mongolian.") White

11—6922

6. Where were you born? Dames Quarter Somerset Co. Md.

7. When were you born? 1894 Dec. 27 1894
(Month.) (Day.) (Year.)

8. If foreign born, state when and where naturalization papers were taken out

9. What is your marital condition? (Answer "single," "married," "widowed," or "divorced.") Single

10. Give name and address of person whom you would like to have notified in case of accident.

Mrs. Marcia L. Fadd
(Name.) (Number and street.)

Dames Quarter Maryland
(City or town.) (State or Territory.)

11. Are there any members of your family, besides yourself, in the civil service of the United States? (Answer "yes" or "no.") No If so, state in blank spaces below the information called for by the headings.

Name.	Post-office address.	Position and department or office in which employed.	Relationship.	Married or single.
		Position		
		Department or office		
		Position		
		Department or office		
		Position		
		Department or office		

12. Have you any physical disabilities? (Answer "yes" or "no.") No If so, describe fully. (If you have defective eyesight, state whether corrected by glasses.)

13. Do you hold any State or municipal office? (Answer "yes" or "no.") No If so, state name of such office and compensation attached.

14. Were you in the military or naval service of the United States during any war? (Answer "yes" or "no.") Yes If so, state in blank spaces below the information called for by the headings.

Company and regiment, or vessel.	Date enlisted.	Date discharged.	Cause of discharge.
Co. M. 13th Regmt	16th Nov.	18th Dec	Expiration
U. S. M. C.	1916	1919	of Enlistment.

15. If you served in the military or naval service of the United States other than during war time, indicate such service in the spaces below.

Company and regiment, or vessel.	Date enlisted.	Date discharged.	Cause of discharge.
18 Co 2nd Regmt	"	"	"
23rd Co, 4th Regt U.S.M.C.			

16. Have you ever held any other position in the civil service of the United States? (Answer "yes" or "no.") No If so, state in blank spaces below the information called for by the headings.

Department.	Bureau or Service.	Position.	Salary.	Appointed.	Separated.

11—6923

17. Are you the widow or orphan of an honorably discharged soldier or sailor? (Answer "yes" or "no.") No. If so, state in blank spaces below the information called for by the headings.

Name under which soldier or sailor rendered service.	Relationship to you.

Company and regiment, or vessel.	Date enlisted.	Date discharged.	Cause of discharge.

18. What was your occupation prior to entering the United States service? (It is intended that the answer to this question shall state briefly the lines of work followed by you before receiving your present appointment, with the exception of your service indicated in answer to questions 13, 14, 15, and 16.)

Seaman on Sailing Vessels

19. What education have you received? (State the grades of schools you have attended, and, if you have attended schools of higher grade than high schools, give the institution, degrees received, and date in each case. Example: Public school; high school; business college; Cornell University, A. B., 1910; Columbia University, LL. B., 1913.)

Public School Education
7th Grade

20. What special qualifications have you—educational, professional, technical, mechanical, etc.? (Examples: Qualified as "Lawyer," or "Civil engineer," or "Translator," or "Interpreter," or "Stenographer," or "Draftsman," or "Carpenter.")

Mechanical

21. What, if any, civil-service examinations have you passed? (Give names and dates as near as you recollect.)

Kpr., Oct. 1920 Dept

22. Were the answers to the foregoing questions written by you? (Answer "yes" or "no.") Yes If not, state the name and address of the person who wrote them for you.

Date, Nov 4 1920

Witness (in case signature is by mark):

(Signature) Thomas L. Ingold

(Present address) Thomas Branch
(Number and street.)

Maryland
(City or town.) (State or Territory.)

INDORSEMENT.

(If appointee is to be employed in the field, this form should be reviewed and approved by the proper field officer and need not be signed by an official of the Bureau. If appointee is to serve in the District of Columbia, the form should be reviewed and approved by the proper Bureau officer. When forwarding this form, no letter of transmittal is required.)

Reviewed, approved, and forwarded November 19, 1920, 19

For and in the absence of the Superintendent.

(Signature) J. C. Ruffhead

(Official title) Chief Clerk

11—6922

Form 111

OATH OF OFFICE

(Prescribed by Section 1757, Revised Statutes)

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

APPOINTED NOV 19

SUPT. OF LIGHTHOUSES NOV 4 1920 BALTIMORE, MD.

1920 NOV 20 AM 7 19

I, Ulysses S. Todd

do solemnly [1] swear (See below) that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter: So help me God.

1920 NOV 22 AM 9 22

Ulysses S. Todd

(Appointee signs here)

[2] Sworn (See below) and subscribed before me, this [3] 4th day of Nov., A. D. 1920

(Affix official seal here)

[4] (Name) F. E. Cuykendall

Supt. of Lighthouses

(Official title)

My commission expires

Official Title	Rate of Pay (base)	Name of Station, Vessel, or Place of Employment.
Present Keeper	$ 720. p.a.	For detail wherever needed, 5th Dist.
Former [5] -------	-------	---------

(The above should be filled in by the district officer before sending to appointee)

Office of Superintendent of Lighthouses, 5 District

Baltimore, Md. (Address), November 19, 1920 (Date)

CARDED

The above-named appointee entered upon duty on November 6, 1920 (Date)

For and in the absence of the Superintendent.

F. E. Cuykendall

(Signature, followed by title) Chief Clerk.

U. S. REPORT DATA ENTERED

Supt.
1 A Supt.
Chief Cl.
2 A Supt.
3 A Supt.
4 A Supt.
Mech.
1 Drafts
2 Drafts
Hydrog.
Accounts
Ordering
Personnel
Cost Kpg.
File Clk.
Stenog.
Messenger
File

[1] Insert here "swear" or "affirm," as the case may be.

[2] Insert here "sworn to" or "affirmed," as the case may be.

[3] The oath may be taken any time on or after the effective date of appointment and prior to the payment of compensation, but no compensation shall be paid until the oath is executed in proper form.

[4] This oath should be taken before a justice of the peace, notary public, judge, clerk of a court, a chief clerk in the office of a superintendent of lighthouses or other employee in the Lighthouse Service designated by a chief clerk, or any other officer having authority to administer oaths, but never before a collector of customs or postmaster, as neither officer has power to administer oaths in such cases. In case the officer administering the oath has no seal, his official character should be duly certified to by the clerk of the proper court or the proper county clerk, except in the case of chief clerks in the offices of superintendent of lighthouses and other employees in the Lighthouse Service designated by them, who are not required to have a seal.

[5] Give this information in all cases where new oath is required.

Failure to fill out this oath properly will result in its return for correction.

11—944

CERTIFICATE OF PROBATIONARY APPOINTMENT

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

November 1, 1920.

Mr. Ulysses S. Todd,

Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office and to a probationary period of not to exceed six months as provided by paragraph (c) of section 1 of civil-service rule VII, Keeper in the Lighthouse Service at a salary of Seven Hundred and Twenty dollars per annum, effective on the date on which you enter upon duty in the above-mentioned position.

By selection from certificate of eligibles (No.) issued by the Secretary, Fourth Civil Service District.

By direction of the Secretary:

Respectfully,

(SIGNED) H. M. CROSS

Acting Chief of Appointment Division

CARDED

NOV 1 - 1920

Appropriation: Salaries, Keepers of Lighthouses.

Vice: Wm. S. Brownley.

Legal Residence: Maryland.
5th district

(See reverse side.)

11—8080

Form 73

MEM

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, 5 DISTRICT.

Fourth District SPECIAL OCT 28 1920 Received

Baltimore, Md. (City.) October 27, 1920 (Date.) 19

COMMISSIONER OF LIGHTHOUSES:
(Thro' Sec'y, 4th Civil Service Dist.)

Action recommended, Probationary appointment

APPOINTMENTS LIGHTHOUSES

Name, Ulysses S.Todd

Legal residence, Md.

Position, Additional Keeper

1920 NOV 1 AM 9 1920 OCT 29 AM 8 56

Salary, $720 p.a.

Location, Fifth District

Appropriation, Salaries, Keepers of Lighthouses.

Effective November 5.1920 {~~the actual date of entrance on duty~~, or as soon thereafter as he enters on duty.

CHIEF CLERK

APPOINTMENT DIVISION NECESSARY ACTION TAKEN NOV 2 - 1920 DEPARTMENT OF COMMERCE

Former position, -----

Former salary,

1920 OCT 30 PM 2 47

Location,

Rank on eligible list, 3 Rating, Kpr Percentage, 85.4 , Other eligibles considered: Preferred status 88.2
Bert Vernon - D - Desires name restored Dec. 1,1920.
Percy O.Gray -C - 87.2
Colburn Shores -84.2 -C

Previous incumbent, Wm. S.Brownley Services terminated, Close of Nov. 4,1920

Reason, Temporary appt. terminated.

Members of family in Government Service, None

10/1/20

Remarks: As two positions of Additional Keeper at $720. are authorized for this district ,and both are filled, one by Thos. Midgett, detailed at Cedar Point, and one by Wm.V.Brownley,at present at Turkey Pt. under temporary appointment, Brownley's appointment will be terminated in order to leave a vacancy for above nominee, as his services are needed at once at Craighill Front L.S., to relieve the Kpp., who has been authorized 4 months' leave without pay to begin Nov. 1. Mr. Brownley will be employed as Laborer while acting as substitute at Craney Island.

Selection regular, subject to the action of the U. S. Civil Service Commission, , 19

For and in the absence of the Superintendent.

L. N. Fisher
Secretary, 4 Civil Service District.

Assistant Superintendent.

BUREAU OF LIGHTHOUSES
WASHINGTON

OCT 29 1920

Submitted to the Secretary of Commerce, approved.

1920 OCT 30 AM 11 32

H. B. Bowerman
Acting Commissioner of Lighthouses.