2025 JUL 21 AM 8:55:05

REFERENCE SERVICE SLIP
Archival Research Room Record Request
National Archives at St. Louis

Date: 7/21/2025

REQUESTER INFORMATION

Name (Please Print – Last, First, Middle)	Researcher ID Card Number
Burns, Andrew	4563213
E-Mail Address:	**Phone Number:**
afbfg4@umsl.edu	636-415-7353

INFORMATION NEEDED TO LOCATE RECORDS (Furnish as much as possible)

Name used in Service (Please Print – Last, First, Middle)	Service Number/SSN	Date & Place of Birth
Waits, Joseph, M.		1878 TX

MILITARY SERVICE

Branch of Service:
- ☐ Air Force
- ☐ Army Air Corps
- ☐ Army Air Force
- ☐ Army
- ☐ Marine Corps
- ☐ Navy
- ☐ Coast Guard
- ☐ Unknown

Type of Rank:
- ☐ Enlisted
- ☐ Officer
- ☐ Unknown

Service Period (Check all that apply):
- ☐ 1939 & Prior
- ☐ 1940 - 1950
- ☐ 1950 & After

Date & Place of Death: 1945 LA

State of Residence (upon entry into service):

Other Identifying Information (Parent's Names, CSC Number, etc.)

Researcher Signature: Andrew B Burns

CIVILIAN SERVICE

(Agency & Location)		
Lighthouse Service (AL/LA)		
From: 1899	To: 1940	
(Agency & Location)		
From:	To:	
(Agency & Location) 2 folders		
From:	To:	

Other Identifying Information (Maiden Name, Job Title, etc.)

This Space Intentionally Left Blank

STAFF USE ONLY

Appointment Time and Date:

Additional Researchers: ☐ Yes ☐ No

CMRS Service Request Number: C-0006010593

Attendant Signature:

CMRS Search Request Number(s): Submitted to Arc Search 7/23/25 SDR

Remarks:

25 JUL 28 PM12:16:10

SCREENING NOTES

☐ Reviewed and Nothing Removed

☐ Items Removed and User Informed

Hold Requested: ☐ Yes ☐ No

Total Requests:

Screened Items:

☐ Additional charge outs and signatures on reverse side

Time Out:

Final Return:

STANDARD FORM 50 (9 PART)
OCTOBER 1949
PROMULGATED BY U.S. CIVIL SERVICE COMMISSION. CHAPTER R1, FEDERAL PERSONNEL MANUAL

PC

TREASURY DEPARTMENT-U.S. COAST GUARD, WASHINGTON, D.C.

NOTIFICATION OF PERSONNEL ACTION

1. NAME (MR.—MISS—MRS.—ONE GIVEN NAME, INITIAL(S) AND SURNAME)	2. DATE OF BIRTH	3. JOURNAL OR ACTION NO.	4. DATE
Mr. Joseph H. Waites	10-30-78	41	12-6-50

1950 DEC 15 AM 8 18

This is to notify you of the following action affecting your employment.

5. NATURE OF ACTION (USE STANDARD TERMINOLOGY)	6. EFFECTIVE DATE	7. CIVIL SERVICE OR OTHER LEGAL AUTHORITY
Amendment Retirement (Optional)	Close 10-31-43	

FROM		TO	
Keeper	8. POSITION TITLE		
Range ($1320-1680) Plus $1500 per annum) $240 pa thru	9. SERVICE, SERIES, GRADE, SALARY		
LIGHT STATION	10. ORGANIZATIONAL DESIGNATIONS		
New Orleans, La. Barataria Bay L.Sta., La.	11. HEADQUARTERS		
[X] FIELD [ ] DEPARTMENTAL	12. FIELD OR DEPT'L	[ ] FIELD [ ] DEPARTMENTAL	

13. VETERAN'S PREFERENCE						14. POSITION CLASSIFICATION ACTION			
NONE	WWII	OTHER	5 PT.	10 POINT DISAB.	10 POINT OTHER	NEW	VICE	I. A.	REAL
X									

15. SEX	16. RACE	17. APPROPRIATION	18. SUBJECT TO C. S. RETIREMENT ACT (YES—NO)	19. DATE OF APPOINTMENT AFFIDAVITS (ACCESSIONS ONLY)	20. LEGAL RESIDENCE
M		FROM: Civilian Employees,CG TO:	YES 6-20-18		[ ] CLAIMED [ ] PROVED STATE: La.

21. REMARKS: This action is subject to all applicable laws, rules, and regulations and may be subject to investigation and approval by the U.S. Civil Service Commission. The action may be corrected or cancelled if not in accordance with all requirements.

* Amendment made pursuant to claim of Mrs. Joseph H. Waits, widow of Joseph H. Waits.

In accordance with the Comptroller General's Decision B-70029 dated 10-23-47, which reversed Decision A-21504 of 5-28-30, your retirement pay has been recomputed on the basis of the average gross pay (which includes the valuation of quarters for the period occupied) received during the last five years of your active duty. The computation on this basis changes the rate of your retirement pay from $1125.00 to $1305.00, and this notice is issued in order that you may have accurate information as to the rate of retirement pay which you are authorized to receive.

Total Service: 34 years, 1 month, 14 days

Computation: ($1740 x 30 ÷ 40) = $1305.00

ENTRANCE EFFICIENCY RATING

22. SIGNATURE OR OTHER AUTHENTICATION

☆ U. S. GOVERNMENT PRINTING OFFICE: 1949—860675

(pcp)

75

6 September, 1945

Mrs. Joseph M. Waits,
Larose, La.

Dear Mrs. Waits,

Receipt is acknowledged of your lettey of September 6, advising of the death of your husband, Mr. Joseph M. Waits, former Lighthouse Keeper of Barataria Bay Lighthouse, who was retired, and it is desired to express sympathy to you in your bereavement.

Coast Guard Headquarters in Washington is being notified of his death, and no doubt you will be advised in the matter of the pay due him at the time of his death.

By direction of the District Coast Guard Officer, Eighth Naval District.

Very truly yours,

E. A. COFFIN, JR., COMMANDER
U. S. COAST GUARD,
Personnel Officer

Form 93

NOTICE OF ~~RESIGNATION OR~~ DEATH

UNITED STATES COAST GUARD

Office of
District Coast Guard Officer
Eighth Naval District

Commandant:

Notice of Death

Herewith is transmitted the ~~resignation~~ of the following-named employee:

Name **Joseph N. Waits** Position **Lighthouse Keeper, Retired**

Legal residence **Louisiana** Station **Barataria Bay Lt. Sta., La.**

Salary **$1125** per **annum, retired pay**

~~The acceptance of this resignation is recommended effective at the close of~~ _____.

~~This employee has taken leave in excess of the accrued rate.~~

REMARKS: **Date of Retirement: November 1, 1943**
Date of Death: Sept. 3, 1945

Next of kin, wife. Address: Larose, La.

H. A. COFFIN, JR.,
By direction

UNITED STATES COAST GUARD
WASHINGTON

Submitted to the _____ approved.

P
Y

Larose, La.
Sep. 6, 1945

Mr. W. J. Braun, Jr.,
District Coast Guard Officer
Eight Naval District
Custom House
New Orleans, La.

Dear Sir:

This is to let you know that Mr. Waits died Monday, September 3rd, 1945, at 12:00 noon.

Respectfully,

(Signed) Mrs. J. M. Waits
Larose, La.

LEAVE RECORD—TREASURY DEPARTMENT

Name WAITS, Joseph M. - Keeper *Office* Barataria Bay Lt.Sta.,La.

Date of appointment (5-20-99 to 8-5-02) (10-4-09 to 9-30-12) 11-30-15

Year	Annual Leave			Sick	Without Pay	Military Leave	Total Leave		
	D.	H.	M.	Days	Days	Days	D.	H.	M.
1940	0	0	0	0	0	0	0	0	0
1941	0	0	0	0	0	0	0	0	0
1942	0	0	0	0	0	0	0	0	0
1943	111	12	0	0	0	0	111	12	0
	RETIRED CLOSE 31 OCTOBER, 1943.								

Year	Annual Leave			Sick	Without Pay	Military Leave	Total Leave		
	D.	H.	M.	Days	Days	Days	D.	H.	M.

Departmental Stock Form 2240—Mar. 15-20

DEPT. STOCK FORM 2249
REV. 12-41

NAVY

UNITED STATES TREASURY DEPARTMENT
WASHINGTON, D. C.

PAGE: 10

TO:

Date Prepared 9 October, 1943

Name: Waite, Joseph M.

From: U. S. Coast Guard

Bureau No.:

Effective: Retirement, Voluntary
close October 31, 1943

	FROM 7091	TO
Position	Keeper	
Grade	Range $1320-1680)	
Salary	$1500 p.a. plus $240 p.a.temp.	
C. S. C. No.		
Bureau or Div.	U. S. Coast Guard	
Organizational Subdivisions		
Headquarters	New Orleans, La.	
Post of Duty	Barataria Bay Lt. Sta., La.	
Appropriation	Civilian Employees, C. G.	
Allotment		

FIELD ☒ DEPRTMTL. ☐ FIELD ☐ DEPRTMTL. ☐

Remarks: The annual rate of retired pay is $1125.00.

Justification:

CIVIL SERVICE OR OTHER LEGAL AUTHORITY

APPROPRIATION: Regular

DATE OF BIRTH: 10-30-1878

LEGAL RESIDENCE: La.

SEX: M

NATURE OF POSITION

NEW	ADDTL. IDENT.
VICE VACANCY	VICE

NAME:

C.S.C. NO.:

ACTION NO.:

DATE:

HAS C. S. COMM. ALLOWED VETERAN'S PREFERENCE? No

SUBJECT TO RETIREMENT ACT: Lighthouse Act 6-20-10

DATE OF OATH

Original to Mr. Waits 10-19-43 - -

CARDED

DATE APPROVED BY THE SECRETARY

SUBORDINATE ADMINISTRATIVE OFFICE

UNITED STATES COAST GUARD

THE COMMANDANT (PCP) WASHINGTON

REPLY TO FILE: CI-75

(pcp)

16 October, 1943

1 November, 1943

To: The Commandant (PCP)

Subj: Joseph H. Waite, Keeper at Barataria Bay Light Station, La.; Liferetirement of, effective beginning 1 November, 1943.

In reply to Headquarters' letter of 16 October, 1943, requesting that the amount of total taxable income for the current calendar year, in the case of subject employee, be furnished, it is desired to state that the records show that his total taxable income to the close of 31 October, 1943, was $1472.50. advised as early as practicable by letter, in duplicate, as to the payroll (stating D. C. Voucher Number, name of disbursing officer, and symbol number) on which this person was paid for his last (final) active duty. In furnishing this information, state also the period covered by the final payment and the amount thereof.

V. P. TYRACKA,
By direction

3. It is also requested that Headquarters be advised as to this person's total taxable income for the current calendar year to and including the last day for which carried for active duty pay.

Carl E. Hendrick

CARL E. HENDRICK
By direction

Incl.
Form 2249, Department Notice of Retirement

UNITED STATES COAST GUARD

ADDRESS REPLY TO
THE COMMANDANT (PCP)
REFER TO FILE: CG-75

WASHINGTON

NEW ORLEANS DISTRICT
U.S. COAST GUARD
NEW ORLEANS, LOUISIANA
OCT 18 1 15 PM '43

16 October, 1943

To: DCGO, 8th Naval District

Subj: Retirement of Joseph M. Waits, Keeper at Barataria Bay Light Station, La. (Optional)

1. The inclosure is approval of retirement under the Lighthouse Service Retirement Law.

2. In order to preclude the possibility of overpayment, it is requested that Headquarters be advised as early as practicable by letter, in duplicate, as to the payroll (stating D. O. Voucher Number, name of disbursing officer, and symbol number) on which this person was paid for his last (final) active duty. In furnishing this information, state also the period covered by the final payment and the amount thereof.

3. It is also requested that Headquarters be advised as to this person's total taxable income for the current calendar year to and including the last day for which carried for active duty pay.

Carl E. Herrick
CARL E. HERRICK
By direction

Incl
Form 2249, Department Notice of Retirement

4085

UNDER ACT OF JUNE 20, 1918, AS AMENDED

In case of disability retirement, separate medical certificate on Form 2248

Marine Quest Guard Officer.

(Designation), 8th Naval (pep)rict,

New Orleans, La.

Date October 19, 1943

19 October, 1943

I hereby apply for retirement from active duty effective at the close of 31 October, 1943 on the basis of service shown hereon.

J. N. Waits

J. N. Waits,

Keeper, Barataria Bay Light Station

(Designation)

To: Joseph N. Waits, Keeper, Barataria Bay Light Station, Grand Isle, La.

Subj: Your retirement.

1. Forwarded herewith is Department Form 2249, advising that you will be retired from active duty as a lighthouse keeper, effective at the close of October 31, 1943.

OFFICE OF THE DISTRICT COMMANDER

2. It has been learned that you are not now a resident of Grand Isle, and you are requested to advise this office of your permanent correct address in order that Headquarters may be informed as to where to send your retired pay checks.

Submitted [illegible] pending retirement at $ per annum, effective at the close of October 31, 1943

It is certified that the record of service and pay shown on page 2 is correct as shown by the records of this office, and that all Government service shown has been verified.

Mr. Waits has been granted all accumulated and accrued annual leave to his credit.

V. F. TYDLACKA,
By direction

District Personnel Officer

Coast Guard Headquarters, Washington, D. C.

Submitted to the Secretary of the Treasury, recommending that

Commandant

For Coast Guard Use Only



RETIREMENT UNDER ACT OF JUNE 20, 1918, AS AMENDED

(In case of disability retirement, execute medical certificate on Form 2523)

District Coast Guard Officer,
~~Commander~~, 8th Naval District,
New Orleans, La.
(City)

Date October 23, 1943

I hereby apply for retirement from active duty effective at the close of 31 October, 1943 on the basis of service shown hereon.

J. M. Waits
J. M. WAITS, (Name)
Keeper, Barataria Bay Light Station
(Designation)

Address: Grand Isle, La.

C. G. Officer
OFFICE OF THE DISTRICT ~~COMMANDER~~

City New Orleans, La. *Date* 27 September, 1943

Submitted to the Commandant, U. S. Coast Guard, recommending retirement at $ 1125.00 per annum, effective at the close of October 31, 1943

It is certified that the record of service and pay shown on page 2 is correct as shown by the records of this office, and that all Government service shown has been verified.

Mr. Waits has been granted all accumulated and accrued annual leave to his credit.

J. P. FARLEY C.G.Officer
District Commander.

COAST GUARD HEADQUARTERS, *Washington, D. C.*,

Submitted to the Secretary of the Treasury, recommending approval.

Commandant.

FOR USE OF DEPARTMENT

16—20161

Name Joseph H. Waite Date of birth October 30, 1878

Designation Keeper (Lighthouse) - Barataria Bay Light Station, La.

RECORD OF ALL ACTIVE GOVERNMENT SERVICE

(Including military, naval, and civilian service. Each department, branch, or independent office in which applicant served in a civilian capacity should be listed separately)

	Beginning			Ending			Remarks
	Month	Day	Year	Month	Day	Year	
Army							
Navy							
Marine Corps							
Civilian employment							
U.S. Lighthouse Service	May	20	1899	Aug.	5	1902	
& U.S. Coast Guard	Oct.	4	1909	Sept.	30	1912	
	Nov.	30	1915	Oct.	31	1943	
Total service	34 yrs. 1 mo. 14 das.						

Does applicant receive or has he applied for a pension from the Government under any law? No If so, give number of pension certificate or of claim: ----------

Does applicant receive or has he applied for compensation under the War Risk Insurance Act? No If so, give number of claim: ----------

Does applicant receive or has he applied for compensation under the Federal Compensation Act, as amended? No

If so, state the compensation received: ----------

STATEMENT BY FISCAL YEARS OF BASIC PAY RECEIVED DURING LAST FIVE YEARS OF ACTIVE SERVICE IMMEDIATELY PRECEDING EFFECTIVE DATE OF RETIREMENT

(Compute service on basis of 30 days a month. Do not include periods of leave without pay, rations, quarters, or other allowance)

Designation	Beginning			Ending			Number Days in Pay Status (P. D. or P. H. personnel)	Rate of Pay	Pay Received
	Month	Day	Year	Month	Day	Year			
L.H.Keeper	Nov.	1	1938	June	30	1939		$1500	$1000
	July	1	1939	June	30	1940		1500	1500
	July	1	1940	June	30	1941		1500	1500
	July	1	1941	June	30	1942		1500	1500
	July	1	1942	June	30	1943		1500	1500
	July	1	1943	Oct.	31	1943		1500	500

Total compensation for last five years of active service ---------- 7500

Average compensation for last five years of active service ---------- 1500

Annual rate of retired pay ($ 1500 × years 30 (Not exceeding 30) ÷ 40) = $1125.00

U. S. GOVERNMENT PRINTING OFFICE 16—20161

(pcp)

20 September, 1943

To: Joseph M. Waits, Keeper, Barataria Bay Light Station, Grand Isle, La.

Subj: Retirement from active duty.

There are forwarded three copies of Form 2591, which is an application for retirement under the Lighthouse Service Retirement Act of June 20, 1918. You will sign all three copies on line indicated by pencil check mark, and just above your typewritten name. As soon as the forms have been signed, you will return all of them to this office in order that the application may be completed and forwarded to Headquarters for further action. Give this matter immediate attention.

V. F. TYDLACKA,
By direction

Incl.-
3 copies of Form 2591

WAITS, Joseph M., Lighthouse Keeper
RETIREMENT - VOLUNTARY

BORN: Oct. 30, 1878
EOD May 20, 1899 RES. Aug. 5,1902
" Oct. 4, 1909 " Sept.30,1912
" Nov. 30, 1915 RET. Nov. 1,1943

Total service to Oct.30, 1943 - 34 yrs. 1 mo. ~~13~~ 14 das.

LAST FIVE YEARS' SERVICE:

Nov. 1, 1938, to June 30, 1939	(0 yrs.	8 mos.	0 das.)	$1500 p.a.	$1000
July 1, 1939, to June 30, 1940	(1 "	0 "	0 ")	1500	1500
July 1, 1940, to June 30, 1941	(1 "	0 "	0 ")	1500	1500
July 1, 1941, to June 30, 1942	(1 "	0 "	0 ")	1500	1500
July 1, 1942, to June 30, 1943	(1 "	0 "	0 ")	1500	1500
July 1, 1943, to Oct. 31, 1943	(0 "	4 "	0 ")	1500	500
	5 "	0 "	0 "		5)7500
					1500

1500 x .75 = $1125.00

1125 ÷ 12 = 93.75

Joseph M. L H Reps
ent. voluntary

Born Oct 30 1878
EOD 5-20-99 Res 8-5-1902
" 10-4-09 " 9-30-1911
" 11-30-11 Ret 11-1-1943

ice to Oct 31 1943 34 yrs 1 mos 13 days

e years' service

938 to June 30 1939	(0 yrs 8 mos 0 days)	@ 1500	~~1000~~
1939 to June 30 1940	(1 yr 0 mos 0 days)	@ 1500	1500
1940 to June 30 1941	(1 yr 0 mos 0 days)	@ 1500	1500
1941 to June 30 1942	(1 yr 0 mos 0 days)	@ 1500	1500
1, 1942 to June 30 1943	(1 yr 0 mos 0 days)	@ 1500	1500
1, 1943 to Oct. 31, 1943	(0 yrs 4 mos 0 days)	@ 1500	500
	5 " 0 " 0 "		7500
			1500

1500 X .75 = 1125.00

1125.00 ÷ 12 = 93.75

(pep)

14 June, 1943

Ref J. H. Waite, Keeper, Barataria Bay Light Station.

Via: Commanding Officer, Grand Isle Station.

Subject: Government property in your charge.

Prior to your departure from Barataria Bay Light Station on terminal leave, to begin at noon on 22 June, 1943, you will prepare a list, in triplicate, of all government property in your charge, with a form of receipt at the bottom of the list; and, when Joseph A. Melancon, who will be detailed to replace you, arrives at the station, you will have him sign all three copies of the receipt and insert the date he takes over the station and the property. You also will sign under the words "I have this day turned over Barataria Bay Light Station and all government property in my charge to Joseph A. Melancon" on all three copies. One copy then will be handed to Mr. Melancon to keep as a record of the station, you will keep one copy, and one copy will be forwarded to this office. Mark the copy you send to this office "For attention of Civilian Personnel Section."

W. J. COXLEY, JR.,
By direction

KB.

Canadian Mission

180

1878
63
1943

D. E. McKAY,
By direction.

Incl
Form 79, Application For Leave
of Absence.

FB

h

(pcp)

3 June, 1943

To: Joseph M. Waits, Keeper, Barataria Bay Light Station.

Via: Commanding Officer, Grand Isle Lifeboat Station.

Subj: Leave to your credit, accumulated and accrued.

Reference is made to letter from this office dated 14 May, 1943 advising that you may be granted all accumulated and accrued leave to your credit before the effective date of your retirement. You are directed to sign the inclosed application for leave from Noon 22 June to and including 30 October, 1943 and return both copies to this office. You will be relieved of your duties in time to begin leave on 22 June, 1943.

D. E. McKAY,
By direction.

Incl
Form 79, Application For Leave
of Absence.

Accumulated 1-1-40 - 75 days
Accumulated & brought fwd.
do 1-1-41 - 90 days
do 1-1-42 - 90 days
1-1-43 - 90 days

Earned from 1-1-43 to 10-30-43 - 21-16/24 days — Sick leave on leave

TOTAL leave to 10-30-43 -111-16/24 days

Itemized statement by weeks, beginning Noon ~~23~~ 22 June, 1943.

June	Noon ~~23~~ 22 - 26	-	~~5~~ 4½ days
	27 - 30	-	3
July	1 - 3	-	3
	4 - 10	-	6 ← could have eliminated 11-2-43 July 5 as a chargeable day.
	11 - 17	-	6
	18 - 24	-	6
	25 - 31	-	6
August	1 - 7	-	6
	8 - 14	-	6
	15 - 21	-	6
	22 - 28	-	6
	29 - 31	-	2
September	1 - 4	-	4
	5 - 11	-	~~6~~ 5 Labor Day not charged.
	12 - 18	-	6
	19 - 25	-	6
	26 - 30	-	4
Oct.	1 - 2	-	2
	3 - 9	-	6
	10 - 16	-	6
	17 - 23	-	6
	24 - 30	-	6

TOTAL..... 111-1/2

14 May, 1943

From: District Coast Guard Officer, Eighth Naval District.
To: Joseph M. Waits, Keeper, Barataria Bay Light Station.

Via: Commanding Officer, Grand Isle Lifeboat Station.

Subject: Leave to your credit, accumulated and accrued.

Reference: (a) DCGOg letter 12 March, 1943.

1. In reference (a) it was stated that you may be granted all accumulated and accrued leave to your credit prior to the date of your retirement. It was also stated that this leave could begin on 9 July, but a re-check has been made of your leave record and it is noted that you may begin your leave at noon June 22, and to terminate at the close of October 30. An application will be forwarded to you for signature at a later date.

W. J. BRAUN, JR.,
By direction

C

Office of
District Coast Guard Officer,
Eighth Naval District

New Orleans, La.,
12 March, 1943

From:
To: District Coast Guard Officer, Eighth Naval District.
Via: Joseph H. Waite, Keeper, Barataria Bay Light Station
Commanding Officer, Grand Isle Lifeboat Station.

Subject: Retirement from active duty.

Reference: (a) Your letter 3 November, 1941.
(b) DCGOg letter 8 November, 1941.
(c) DCGOg letter 1 March, 1943.
(d) Your letter 6 March, 1943.

1. It is noted from reference (d) that you desire to retire from active duty this year, that is beginning 1 November, 1943. You may be granted all accumulated and accrued annual leave to your credit beginning 9 July, and, at the proper time, a leave application will be forwarded to you for signature. You will remain at the station until you are advised as to when you may leave.

W. J. BRAUN, JR.,
By direction

~~DISTRICT~~
~~EIGHTH NAVAL DISTRICT~~

UNITED STATES COAST GUARD

BARATARIA BAY LIGHT STATION,
Grand Isle, Louisiana,
6 March, 1943.

NEW ORLEANS DISTRICT
U.S. COAST GUARD
NEW ORLEANS, LOUISIANA
MAR 9 7 50 AM '43
LEGAL MEDICO TRAIN STA. FILE

From:
To: Joseph M. Waits, Keeper, Barataria Bay Light Station.
Via: District Coast Guard Officer, Eighth Naval District.
Commanding Officer, Grand Isle Lifeboat Station.
Subject: Retirement from active duty.
Reference: (a) DCGOS letter 1 March, 1943, (P-75).

1. I desire to retire from active duty this year. I have had only 15 days leave during the past 16 years.

Joseph M. Waits

JOSEPH M. WAITS

75-GRAND ISLE L.B. STA. 1st. Indorsement. Grand Isle, Louisiana, 6 March, 1943.

1. Forwarded.

Raymond C. Teller

RAYMOND C. TELLER
By direction.



BARATARIA BAY LIGHT STATION,
Grand Isle, Louisiana,
6 March, 1943.

From:
To: Joseph M. Waits, Keeper, Barataria Bay Light Station.
Via: District Coast Guard Officer, Eighth Naval District.
Via: Commanding Officer, Grand Isle Lifeboat Station.
Subject: Retirement from active duty.
Reference: (a) DCGOG letter 1 March, 1943. (P-75).

1. I desire to retire from active duty this year. I have had only 15 days leave during the past 16 years.

- -

75-GRAND ISLE L.B. STA. 1st. Indorsement. Grand Isle, Louisiana,
6 March, 1943.

1. Forwarded.

RAYMOND C. TELLER
By direction.

C

New Orleans, La.,
BARATARIA BAY LIGHT STATION,
Grand Isle, Louisiana.
6 March, 1943.

From: Joseph M. Waits, Keeper, Barataria Bay Light Station.
To: District Coast Guard Officer, Eighth Naval District.
Via: Commanding Officer, Grand Isle Lifeboat Station.
Subject: Retirement from active duty.
Reference: (a) DCGOS letter 1 March, 1943, (P-75).

1. I desire to retire from active duty this year. I have had only 15 days leave during the past 16 years.

In reference (b), you were advised that the records of this office showed your birth date to be October 30, 1878; that your retirement was computed from that date, and that you would be eligible for voluntary retirement October 30, 1943. Do you desire to be retired this year?

2. You may be granted all accumulated and accrued annual leave to your credit prior to the date your retirement, whichever is the earlier date. Indorsement to Grand Isle, Louisiana, 75-GRAND ISLE L.B. STA. 2 to 1st. Indorsement to Grand Isle, Louisiana, 6 March, 1943. For this purpose, if you will advise me now you desire to be retired at the close of October, leave will be computed, and you will be advised by Forwarded leave this station.

3. It is estimated that your retired pay will be approximately $93.75 per month.

RAYMOND C. TELLER
By direction.

D. E. Hoyt,
By direction

TREASURY DEPARTMENT
UNITED STATES COAST GUARD

8 November, 1941

From:
To : Senior Coast Guard Officer, Eighth Naval District.
Joseph N. Waits, Keeper, Barataria Bay Light Station.

Subject: Retirement from active duty; request for.

Reference: (a) Your letter 3 November, 1941.

1. Replying to reference (a), you are advised that the records in this office show your birth date as October 30, 1878. It is noted that you filled out a personal history sheet on April 27, 1940, and gave your birth date as October 31, 1876. If the latter date is correct, it will be necessary for you to furnish a certified copy of your birth certificate, or a certified copy of public record showing date of birth, also date of the presentation of the birth record for entry, in order to verify it. You have sufficient service to retire at this time provided you have reached age 65.

2. Your retirement date (voluntary) was computed from the original birth date given as October 30, 1878, and the records show that you would be eligible for voluntary retirement October 30, 1943, unless proof of date of birth shows that you were born October 31, 1876.

J. L. AHERN, Captain, U.S.C.G.

D. D. HESLER, Lieutenant, U.S.C.G.
By direction

ARTMENT

ED STATES COAST GUARD

Grand Isle, Louisiana,
3 November, 1941.

From: WAITS, Joseph M., Keeper.
To: Commander, NEW ORLEANS District.

Via: Commanding Officer, GRAND ISLE Station.

Subject: Retirement from active duty; request for.

1. I request to be retired from active duty, having reached the age of 65 years 31 October, 1941. I have completed more than 30 years of service but am unable to verify this from my records, as some of my personal papers were lost in London, England, while serving in the merchant marine, prior to the World War.

Joseph M. Waits
JOSEPH M. WAITS

GRAND ISLE STATION
75-701

1st. Indorsement. Grand Isle, Louisiana,
4 November, 1941.

1. Forwarded, approved, pending verification of length of service, or age, from District Office records, as no records are available at this unit.

Raymond C. Teller
RAYMOND C. TELLER

...RIA BAY
LIGHT STATION

Grand Isle, Louisiana,
3 November, 1941.

From: WAITS, Joseph M., Keeper.
To: Commander, NEW ORLEANS District.
Via: Commanding Officer, GRAND ISLE Station.
Subject: Retirement from active duty; request for.

1. I request to be retired from active duty, having reached the age of 65 years 31 October, 1941. I have completed more than 30 years of service but am unable to verify this from my records, as some of my personal papers were lost in London, England, while serving in the merchant marine, prior to the World War.

Joseph M. Waits

JOSEPH M. WAITS

- -

GRAND ISLE STATION
75-701

1st. Indorsement. Grand Isle, Louisiana,
4 November, 1941.

1. Forwarded, approved, pending verification of length of service, or age, from District Office records, as no records are available at this unit.

RAYMOND C. TELLER

...ANIA BAY
...HT STATION

Grand Isle, Louisiana,
3 November, 1941.

From: WAITS, Joseph M., Keeper.
To: Commander, NEW ORLEANS District.

Via: Commanding Officer, GRAND ISLE Station.

Subject: Retirement from active duty; request for.

1. I request to be retired from active duty, having reached the age of 65 years 31 October, 1941. I have completed more than 30 years of service but am unable to verify this from my records, as some of my personal papers were lost in London, England, while serving in the merchant marine, prior to the World War.

- -

JOSEPH M. WAITS

GRAND ISLE STATION
75-701

1st. Indorsement. Grand Isle, Louisiana,
4 November, 1941.

1. Forwarded, approved, pending verification of length of service, or age, from District Office records, as no records are available at this unit.

RAYMOND C. TELLER

[redacted] BAY
[redacted] STATION

Grand Isle, Louisiana,
3 November, 1941.

From: WAITS, Joseph M., Keeper.
To: Commander, NEW ORLEANS District.

Via: Commanding Officer, GRAND ISLE Station.

Subject: Retirement from active duty; request for.

1. I request to be retired from active duty, having reached the age of 65 years 31 October, 1941. I have completed more than 30 years of service but am unable to verify this from my records, as some of my personal papers were lost in London, England, while serving in the merchant marine, prior to the World War.

- - - -

Joseph H Waite Keep.
Indiana Bay Lt Sta.

Born - Oct 21, 1878
Rec
Bod - 5-21-99 8-V-1902
" 10-4 09 9-30-1912
11-30-1V Reet 10-30-1943

Total Service to 10-31-1943 - 34 yrs 1 mos 13 das

75 das Leave to close of Dec 31 1942

Accrued 1943 - Jan 1 to Oct 30 - 21 das 16 hrs

7V
96 16
17 14 2V
6

24) 40 (1
24
16

Joseph H Waite

July 9 10
12 17
19 24
26 31
Aug 2 7
9 14
16 21
23 28
30 31
Sept 1 4
6 11
13 18
20 25
27 30

6
6
6
6
6
2
26

2 4
10
21 16
7V
96 16

4
V
6
6
4 2V

20
26
21
26
97

96
77
19

Oct 1 2 2
4 9 6
11 16 6
18 23 6
25 30 6

26.

REPORT OF CHANGE IN PERSONNEL

Wales Joseph H. ------ Lighthouse Keeper
(Surname) (First name) (Middle initial) (Service No.) (Rank or rating)

District Coast Guard Officer
Eighth Naval District
(Unit) New Orleans, La. 1 November, 1943
(Place) (Date)

JOSEPH H. WALES, formerly Keeper of Barataria Bay Light Station, La. was retired (voluntarily), effective at the close of 31 October, 1943. Retired pay at the rate of $1125.00. Retired pay is handled from Headquarters, therefore there will be no pay due him by this district for the month of November.

AUTHORITY: Dept.Form 2589, dated 10-9-43

W. J. [illegible] (Commanding)
Civilian Personnel Officer
(Title)

SPACE BELOW IS FOR HEADQUARTERS' USE ONLY

LAW	PERSONNEL RECORDS		
	Statistics	Correspondence	Records

75

(pcp)

30 October, 1943

To: The Commandant.

Subj: Joseph M. Waits, Keeper, Barataria Bay Light Station; retirement of.

For the information of Headquarters, it is desired to state that advice has been received from subject employee that he has established residence in Larose, La., where his retired checks may be forwarded to him.

V. F. TYDLACKA,
By direction

Joseph M. Waits.

75

NEW ORLEANS DISTRICT
U.S. COAST GUARD
NEW ORLEANS, LOUISIANA
OCT 30 7 48 AM '43

LaRose, La., 29 October 1943

From: Joseph M. Waits. Keeper. Barataria Bay Light Station. Larose .La.

To : District Coast Guard Officer Eight Navel District.

Reference: Your letter 19 October 1943.

Subj: Permanent correct address.

1. My address will be as follows. LaRose. La.

Joseph M. Waits.

Joseph M. Waits.



(PCP)
CG-75

22 October, 1943

NEW ORLEANS DISTRICT
U. S. COAST GUARD
NEW ORLEANS, LOUISIANA
OCT 25 7 38 AM '43
AN F NV PT
ACP IOF OSO SC
BP L OP PUE
AX MED ORD S
CM MIN PA T
E MV P

Mr. Joseph M. Waits
Grand Isle, Louisiana

Dear Mr. Waits:

My attention has been called to the fact that you are retiring from the Coast Guard at the close of 31 October, 1943, after rendering more than thirty-four years of honorable service in the former Lighthouse Service and the Coast Guard.

I take pleasure in congratulating you upon your long and efficient service, and entertain the hope that you may long enjoy the leisure afforded by relief from active duty.

Very truly yours,

L. T. CHALKER
Rear Admiral, USCG
Acting Commandant

CC: DCGO, 8 ND

STANDARD FORM NO. 6
(Approved by the President 3/28/24)
Revised Dec. 5, 1929

PERSONAL HISTORY STATEMENT

(To be prepared by appointee in own handwriting)

Department or Establishment Treas.-Coast Guard-New Orleans District (Barataria Bay Lt.Sta., La.- Keeper) Date April 27, 1940

1. Name in full (Mr., ~~Miss or Mrs.~~) Waits (Surname) Joseph (Given name) Marian (Middle name)
2. Present address ____ (Number) Grand (Street) Isle (City) La (State)
3. Legal (voting) residence La. 2nd (State and Congressional District) Jefferson (County)
4. Where born Terrebonne (State or foreign country) Cisco (City or town) When born Oct. 31, 1874 (Month Day Year) (City or town)
5. If foreign-born, state whether naturalized or alien ____
6. Indicate sex, marital condition, and race by check, thus: √ If Mrs., state other names under which previously employed.

SEX		MARITAL CONDITION				RACE. (If other, state which)		
Male √	Female	Single	Married √	Divorced	Widowed	White √	Colored	

7. Number and ages of dependents domiciled with you Three. 52, 17, 12
8. A complete record of your past service for the United States Government other than military or naval:

BRANCH OF SERVICE	PLACE OF EMPLOYMENT	POSITION	SALARY	DATE APPOINTED			DATE SEPARATED		
				Month	Day	Year	Month	Day	Year
U.S. Lighthouse Service 8th dis.	Ship Shoal L.S. La	Asst Keeper	1140	May	20	1899	Aug	5	1902
U.S. Lighthouse Service 8th dis.	Ship Shoal L.S. La	Asst Keeper	540	Oct	11	1909	Mar	22	1912
U.S. Lighthouse Service 8th dis.	South Pass range rear L.S. La.	Asst Keeper	480	Mar	23	1912	Sep	30	1912
U.S. Lighthouse Service 8th dis.	Grand Island L.S. Ala.	Asst Keeper	480	Nov	30	1915	Jan	28	1916
U.S. Lighthouse Service 8th dis.	Southwest Pass L.S. La.	Asst Keeper	456	Jan	9	1916	May	3	1916
U.S. Lighthouse Service 8th dis.	Point au Fer reef L.S. La.	Asst Keeper	744	May	4	1916	Oct	31	1926
U.S. Lighthouse Service 8th dis.	Barataria Bay [illegible] L.S. La.	Keeper	1320	Nov	1	1926	Still Employed		

9. Are any members of your family, who are domiciled with you, in the U. S. Government service? If so, state below:

NAME	POSITION AND DEPARTMENT OR OFFICE IN WHICH EMPLOYED	RELATIONSHIP
None	Position Department or office	
	Position Department or office	
	Position Department or office	

10. Do you now hold any State or municipal office? If so, state below:

None (Title) (Location) (Date appointment expires)

11. Are you the wife of a disabled veteran or widow or orphan of a person who was in the military or naval service?

No (Wife, widow, or orphan) (Name of veteran) (Organization and last year of service)

12. Military and naval record. If any, check (√) to indicate branch and other information, and give dates of enlistment and discharge:

None √	Army	Navy	Marine Corps	Coast Guard	War veteran	Pensioner	Veterans' Bureau beneficiary

Enlisted ____ Discharged ____ Enlisted ____ Discharged ____

Rank ____ Rank ____ Rank ____ Rank ____

Organization ____ Organization ____ Organization ____ Organization ____

[OVER]

10—1930

13. State any special qualifications not involved in your present position (for instance, lawyer, physician, civil engineer, knowled of foreign languages, etc.) None

14. Statement of principal employment other than with the United States Government:

NAME AND ADDRESS OF EMPLOYER	POSITION AND CHARACTER OF WORK	LENGTH OF SERVICE
—	—	—

15. Education. Indicate by circling the number of years:

Common school	High school	College	(Name of college, degrees, and dates conferred)
1 2 3 (4) 5 6 7 8	1 2 3 4	1 2 3 4	

16. In case of emergency, notify Mrs. J. M. Waish

Relationship Wife Post office address Leonard Isle La

I certify that the foregoing answers are correct to the best of my knowledge and belief. —

J. M. Waish
(Name as usually written and which will be used as official signature)

U. S. GOVERNMENT PRINTING OFFICE 10—1930

PERSONAL HISTORY STATEMENT

(To be prepared by appointee in own handwriting)

Establishment: Coast Guard - Lighthouse Service (Barataria Bay Lt. Sta., La., Keeper)

1. Name in full (Mr., Miss, or Mrs.) Mr. Joseph Marian (Surname) (Given name) (Middle name) Date April 9, 1940

2. Present address Grand Isle (Number) (Street) (City) Jefferson (County) La. (State)

3. Legal (voting) residence La. 2nd (State and Congressional District) Cisco (City or town)

4. Where born Terrone (State or foreign country) When born Oct. 31, 1876 (Month Day Year) (City or town)

5. If foreign-born, state whether naturalized or alien

6. Indicate sex, marital condition, and race by check, thus: √ If Mrs., state other names under which previously employed.

SEX		MARITAL CONDITION				RACE. (If other, state which)	
Male √	Female	Single	Married √	Divorced	Widowed	White √	Colored

7. Number and ages of dependents domiciled with you Three. 52. 17. 12.

8. A complete record of your past service for the United States Government other than military or naval:

BRANCH OF SERVICE	PLACE OF EMPLOYMENT	POSITION	SALARY	DATE APPOINTED Month	Day	Year	DATE SEPARATED Month	Day	Year
U.S. Lighthouse Service, 8th Dist.	Shell LS La.	Asst. Keeper	475 pa	May	20	1899	June	5	1902
do	South Pass Rge Rear LS La.	"	540	Oct	4	1909	Mar	22	1912
do	Southwest Rear LS La.	"	480	Mar	23	1912	Sept	30	1912
"	Point Au Fer Reef LS La.	"	480	Nov	30	1915	Jan	9	1916
"	Barataria Bay	Keeper	744	Jan	9	1916	May	3	1916
			1320	May	4	1926	Oct	31	1926
				Nov.	1	1926	Still employed		

9. Are any members of your family, who are domiciled with you, in the U. S. Government service? If so, state below:

NAME	POSITION AND DEPARTMENT OR OFFICE IN WHICH EMPLOYED	RELATIONSHIP
None	Position	
	Department or office	
	Position	
	Department or office	
	Position	
	Department or office	

10. Do you now hold any State or municipal office? If so, state below:

None (Title) (Location) (Date appointment expires)

11. Are you the wife of a disabled veteran or widow or orphan of a person who was in the military or naval service?

No (Wife, widow, or orphan) (Name of veteran) (Organization and last year of service)

12. Military and naval record. If any, check (√) to indicate branch and other information, and give dates of enlistment and discharge:

√ None	Army	Navy	Marine Corps	Coast Guard	War veteran	Pensioner	Veterans' Bureau beneficiary

Enlisted ..... Discharged .....

Rank ..... Rank .....

Organization ..... Organization .....

Enlisted ..... Discharged .....

Rank ..... Rank .....

Organization ..... Organization .....

[OVER]

10—1930

13. State any special qualifications not involved in your present position (for instance, lawyer, physician, civil engineer, knowledge of foreign languages, etc.) None

14. Statement of principal employment other than with the United States Government:

NAME AND ADDRESS OF EMPLOYER	POSITION AND CHARACTER OF WORK	LENGTH OF SERVICE
—	—	—

15. Education. Indicate by circling the number of years:

Common school	High school	College	(Name of college, degrees, and dates conferred)
1 2 3 (4) 5 6 7 8	1 2 3 4	1 2 3 4	

16. In case of emergency, notify Mrs. J. M. Wash

Relationship Wife Post office address Grand Isle La

I certify that the foregoing answers are correct to the best of my knowledge and belief.

J. M. Wash
(Name as usually written and which will be used as official signature)

U. S. GOVERNMENT PRINTING OFFICE 10—1930

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

EIGHTH DISTRICT
BARATARIA BAY LIGHTSTATION.
(Station, Depot, or Vessel)
April 9.1940.

Commander.New Orleans District.
U.S.Coast Guard.Room 329.
Custom House.
New orleans.La.

Sir.

I am returning Form No.6.Personal History Statement. which I hope will be satisfactory. Records for service from 1899 to 1902 were lost which is the reason Icould not complete date appointed and date separated .on Form No.6.
I wish to state. I have been Keeper at Barataria Bay Lightstation from October 27.1927.to present time. with salary from $1320 per annum to $1560 per annum.

Respectfully.
J.M. Waite
Keeper.

Form A-38

DEPARTMENT OF COMMERCE
DIVISION OF PERSONNEL
WASHINGTON

October 1, 1937.

OCT 11 1937

Mr. Joseph M. Waits,

Through the Commissioner of Lighthouses.

Sir:

You are advised that your compensation has been changed as indicated below, effective October 1, 1937.

No new appointment will be issued to you as a result of this change, and an oath of office is not required.

By direction of the Secretary.

Respectfully,

WM. J. GARDNER

Chief, Division of Personnel.

From: $1440 per annum.

To: $1500 per annum.

Service and grade:

Appropriation (unit): Field.

G
S

GOVERNMENT PRINTING OFFICE 11—9051

October 13, 1937

Joseph M. Waits, Keeper,
Barataria Bay Light Station
Grand Isle, La.

1. Transmitted herewith is Department letter of October 1, 1937, advising that your compensation has been changed from $1440 per annum to $1500 per annum, effective October 1, 1937. As you will note, an oath of office is not required.

For and in the absence of the Superintendent.

Assistant Superintendent

IN REPLYING ADDRESS
COMMISSIONER OF LIGHTHOUSES
AND REFER TO DATE OF THIS LETTER
AND FILE NO.

RG EJD

DEPARTMENT OF COMMERCE

BUREAU OF LIGHTHOUSES

WASHINGTON

SUPERINTENDENT OF LIGHTHOUSES
JAN 7
NEW ORLEANS

January 3, 1929.

J. M. Waits, Keeper,
Barataria Bay Light Station, La.
(Through Superintendent of Lighthouses, New Orleans, La.)

1. The Bureau has given careful consideration to a report from the Superintendent relative to the unsatisfactory condition of your station on a recent inspection of it by the Superintendent.

2. You are herewith cautioned with respect to this matter and advised that more drastic disciplinary action will be taken, if future inspections do not show an improvement in the conditions referred to.

Commissioner of Lighthouses.

Copy referred to Superintendent of Lighthouses, New Orleans, La.

Carded 1/18/29

Mailing
Encl.

January 3, 1919

J. M. Waits, Keeper,
Barataria Bay Light Station,
Grand Isle, La.

1. Upon my last inspection of your station, it was found in a very unsatisfactory condition and was reported to the Bureau of Lighthouses, Washington, D. C., Enclosed herewith is a letter of caution from the Bureau relative to the unsatisfactory condition in which your station was found.

E. S. LANPHIER
Superintendent of Lighthouses

LIGHTHOUSES

1929 JAN 7 AM 9 31

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES.

SUPERINTENDENT OF LIGHTHOUSES
JAN 14 1929
8th NEW DISTRICT.

New Orleans, La., January 5, 1929

COMMISSIONER OF LIGHTHOUSES,
Washington, D. C.

No reply has been received from the Bureau to communication (letter) from this office dated December 7, 1928 on the subject of letter of caution to be written to J. M. Waits, Keeper, Barataria Bay Light Station, La., due to unsatisfactory condition in which station was found.

E. S. LANPHIER
Superintendent of Lighthouses

- - - - -

E-K

Bureau of Lighthouses, Washington, D. C.
January 9, 1929.

Returned to Superintendent of Lighthouses, New Orleans, La., with advice that a letter of caution written to J. M. Waits was sent you on January 5,1929.

H. B. BOWERMAN
Acting Commissioner of Lighthouses.

To be forwarded in duplicate. Indicate in blank space inclosed in parentheses character of the communication, that is, whether letter, indorsement, Form 80, Form 97, etc.

11—6363

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, 8th DISTRICT.

New Orleans, La., January 5, 1929

COMMISSIONER OF LIGHTHOUSES,
Washington, D. C.

No reply has been received from the Bureau to communication (letter) from this office dated December 7, 1928 on the subject of letter of caution to be written to J. M. Waits, Keeper, Barataria Bay Light Station, La., due to unsatisfactory condition in which station was found.

E. S. LAMPHIER
Superintendent of Lighthouses

13

To be forwarded in duplicate. Indicate in blank space inclosed in parentheses character of the communication, that is, whether letter, indorsement, Form 80, Form 97, etc.

11—6363

J. H. Waits, Keeper,
Barataria Bay Light Station, La.

December 7, 1908

Commissioner of Lighthouses:

1. Upon an inspection by the Superintendent of Barataria Bay Lighthouse, on December 6th, the station was found in a disorderly and unclean condition.

2. It is recommended that the Bureau write the Keeper, J. H. Waits, a letter of caution. This office has given him detailed instructions relative to an improvement in the condition of his station.

E. S. LAYPHER
Superintendent of Lighthouses

December 7, 1928

J. M. Waits, Keeper,
Barataria Bay Light Station,
Grand Isle, La.

1. At an inspection of your station yesterday, it was found in a disorderly and dirty condition.

2. Hereafter when you extinguish the light in the morning, you will immediately trim and clean the lamp, the lens, the interior of the lantern, the floor of the lantern, and sweep out the watchroom. Before descending to the ground, you will wash off bird lime from all steps of the tower. The tower will then be in a satisfactory condition.

3. After getting your breakfast, you will proceed to scrub floors, sweep galleries or scrub them, and place the entire interior of the dwelling in perfect order and condition. When this work has been done, you will busy yourself with minor repairs and painting. You are expected to do some painting every week of the year.

4. The routine outlined above will only be interrupted by your trips to the post office for mail and by authorized leaves of absence.

5. The clothing to be worn by you shall be nothing other than the uniform prescribed by the regulations. No civilian clothes of any kind will be worn at the station while working. You may wear blue dungarees, both shirt and trousers, with the blue uniform cap, or you may wear the white seaman's uniform with the white seaman's hat. You must never be found at your station with a civilian hat or cap of any character on your head. The blue cloth uniform need only be worn when you are not working.

E. S. LANPHIER
Superintendent of Lighthouses



DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

July 1, 1928.

Mr. Joseph M. Waits,

Through the Chief, Bureau of Lighthouses.

Sir:

You are advised that under the Welch Act your compensation has been changed as indicated below, effective July 1, 1928.

By direction of the Secretary:

Respectfully,

EDW. J. GARDNER,

Chief of Appointment Division.

From: $1320

To: $1440

11—9504

S

Original
sent 8/4/28

Carded
8/9/28

Saratoga

Form A-21

NOTICE OF CHANGE IN SALARY
KEEPERS—LIGHTHOUSE SERVICE

SUPERINTENDENT OF LIGHTHOUSES
OCT 25 1926
NEW ORLEANS.

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

October 15, 1926.

Mr. Joseph M. Waits,

LIGHTHOUSES

Through the Commissioner of Lighthouses.

1926 OCT 22 AM 10 02

Sir:

You are advised that your salary as keeper in the Lighthouse Service has been changed from $ 1560 per annum to $ 1320 per annum, effective November 1, 1926, or as soon thereafter as you enter on duty.

No new appointment will be issued to you as a result of this change, and an oath of office is not required.

By direction of the Secretary:

Respectfully,

(SIGNED) CLIFFORD HASTINGS

Chief of Appointment Division.

11—8074 GOVERNMENT PRINTING OFFICE

F
6

Carded 12/24/26

LNC

J. M. Waits, Effective
date of change in pay.

November 4, 1926

Commissioner of Lighthouses:

1. Referring to Department Notice of Change in Salary, dated October 15, 1926, in the case of J. M. Waits, Keeper in the Lighthouse Service, whose salary was reduced from $1560 per annum to $1320 per annum by reason of his transfer to the keepership of Barataria Bay Light Station, La.: from Point Au Fer Reef Light Station, La.:

2. The Bureau is advised that the above change in pay became effective November 1, 1926.

E. S. LANPHIER

Superintendent of Lighthouses

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, ... DISTRICT,

COMMISSIONER OF LIGHTHOUSES: New Orleans, La. October 12 1926

Action recommended, Transfer October 29, 1926

Name, Joseph M. Waits
J. M. Waits, Keeper,
Position, Barataria Bay Light Station, Service
Grand Isle, La.

Location, Barataria Bay Light Station, La.

Legal residence, Louisiana

Salary $1320 p.a. (Rate: $1200-$1440 p.a.)

Effective November 1, 1926

Appropriation, Sals.Kprs.of L.H.

{the month date of entrance on duty
as soon thereafter as he enters on duty

Former position, 1. Transmitted herewith is Department letter of October 15, 1926, advising you that your salary as keeper in the Lighthouse Service has been changed from $1560 per annum to $1320 per annum effective November 1, 1926, or as soon thereafter as you enter on duty. at Barataria Bay Light Station.

Last ...

Rank on eligible list, - - - Rating, - - - Percentage - - - , Other eligibles considered:

For and in the absence of the Superintendent.

Previous incumbent, George J. Path

Reason, To be transferred.

First Assistant Superintendent

Members of family in Government Service, NIL

Date of birth, October 30, 1875.

Remarks: Letter dated Octo.12, 1926, from Keeper Waits accepting transfer to the Keepership of Barataria Bay Light Station at a reduction in pay, advised.

Selection regular, subject to the action of the U. S. Civil Service Commission.

Secretary, Civil Service Board. Superintendent of Lighthouses

BUREAU OF LIGHTHOUSES
WASHINGTON

Submitted to the Secretary of Commerce, approved.



NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, 8th DISTRICT,

COMMISSIONER OF LIGHTHOUSES: New Orleans, La. (City.) October 12 (Date.) 1926

Action recommended, Transfer

Name, **Joseph M. Waits**

Position, **Keeper in the Lighthouse Service** Legal residence, **Louisiana**

Location, **Barataria Bay Light Station, La.** Salary, $1320 p.a. (Rge: $1200-$1440 p.a.)

Effective **November 1, 1926** Appropriation, **Sals.Kprs.of L.H.**

{~~the actual date of entrance on duty,~~ or
as soon thereafter as he enters on duty.

Former position, Keeper in the L.H.Service Former salary, $1560 p.a. (Rge: $1440-$1680)

Location, **Point Au Fer Reef L.S., La.**

Rank on eligible list, - - - Rating, - - - Percentage, - - - , Other eligibles considered:

Previous incumbent, George J. Fath Services to be terminated, about Oct.31, 1926

Reason, To be transferred.

Members of family in Government Service, NONE

Date of birth, October 30, 1878.

Remarks: Letter dated Octo.11, 1926, from Keeper Waits accepting transfer to the keepership of Barataria Bay Light Station at a reduction in pay, attached hereto.

Selection regular, subject to the action of the
U. S. Civil Service Commission, , 19

Secretary, Civil Service District.

Superintendent of Lighthouses

BUREAU OF LIGHTHOUSES
WASHINGTON

Submitted to the Secretary of Commerce, approved.



[1] Strike out the clause which

11—2314

Point Au Fer Reef L.S., La.

October 11 6

Superintendent of Lighthouses,
New Orleans,
Louisiana

Dear Sir:

I will accept transfer to the position of Keeper of Bateteria Bay Light Station with pay at the rate of $1320 per annum.

Respectfully,

(Signed) J. M. Waits

Keeper



ESL:LBC

October 8, 1926

E. E. Spangler, Keeper,
Atchafalaya River Lights, Etc.,
1041 Front Street,
Morgan City, La.

1. Inclosed herewith is a letter to J. M. Waits, Keeper, Point Au Fer Reef Light Station. It is desired that this letter should reach him at the earliest possible moment. If he is not in Morgan City, or if Peter Duay, the assistant keeper, is not in Morgan City, you are directed to take this letter out to the station to Waits and get his reply and you will send same to this office.

2. Advise this office the amount of gasoline and lubricating oil consumed by you on this trip and an order will be sent you for that amount of gasoline and lubricating oil.

E. S. LANPHIER
Superintendent of Lighthouses.

October 5, 1926

J. H. Waits, Keeper,
Point Au Fer Reef Light Station,
Morgan City, La.

1. Referring to your expressed desire for transfer as Keeper of Barataria Bay Light Station whenever a vacancy occurred, you are advised that there will be a vacancy in the very near future at that station.

2. The range of pay at Barataria Bay Light Station is from $1200 to $1440 per annum. You are now in the second step of the range at your station. You understand that a step in the range is $60 per annum from the lowest pay to the highest pay authorized per station. Being in the second step of the range at your present station, you will be paid the second step of the range at Barataria Bay, which is $1320 per annum.

3. There is no assistant keeper at Barataria Bay Light Station but the family of the keeper is allowed to reside there. You are no doubt familiar with the station or, otherwise, you would not have applied for same. The station is located at old Fort Livingston at the entrance to Barataria Bay across the pass from Grand Island. It is a 4th order, oil wick fixed light shown from a skeleton tower adjacent to the dwelling, 77 feet high. The post office is at Grand Isle several miles away and there is only a 16-foot skiff assigned to the station.

4. If you desire the transfer, sign and return the inclosed letter at once and report to this office on October 25th in readiness to proceed to Barataria Light Station to relieve the keeper who is being transferred to another station and has been directed to reach this office by October 29th; therefore he will have to leave Grand Isle at least by the morning of the 28th.

5. If you have changed your mind and do not accept this offer, telegraph this office at the earliest possible moment.

E. S. LANPHIER

Superintendent of Lighthouses

October 12, 1926

M. Waits, Keeper,
Point Au Fer Reef Light Station,
Morgan City, La.

1. You have this day been nominated for the position of Keeper of Barataria Bay Light Station.

2. As directed in letter from this office of October 8th, you will leave Morgan City in time to report to this office on October 25th in readiness to proceed to Barataria Bay Light Station.

For and in the absence of the Superintendent.

Chief Clerk

Form A-21

DEPT. OF LIGHTHOUSES
JUL 13 1925
NEW ORLEANS.

NOTICE OF CHANGE IN SALARY
KEEPERS-LIGHTHOUSE SERVICE

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

June 25, 1925.

Mr. Joseph M. Waits,

Through the Commissioner of Lighthouses.

Sir:

You are advised that your salary as keeper in the Lighthouse Service has been changed from $1500 per annum to $1560 per annum, effective July 1, 1925.

No new appointment will be issued to you as a result of this change, and an oath of office is not required.

By direction of the Secretary:

Respectfully,

EDW. J. GARDNER,
Acting Chief of Appointment Division.

11—8074

mfc

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

LIGHTHOUSES
1925 FEB 6 PM 3 30

SUPERINTENDENT OF LIGHTHOUSES
FEB 9 1925
NEW ORLEANS.

January 31, 1925.

Mr. Joseph M. Waibs,

Through the Commissioner of Lighthouses,

Sir:

In connection with the readjustment of pay of positions in the Lighthouse Service the total compensation of the position occupied by you has been fixed as indicated below, effective February 1, 1925.

By direction of the Secretary:

Respectfully,

EDW. J. GARDNER,
Acting Chief of Appointment Division.

Position: Keeper

Salary: $1500

Appropriations: Salaries, Keepers of Lighthouses.
8th General Expenses, Lighthouse Service.

JSJ

WJB.

January 14th,1922.

J. M. Waits, Keeper,
Point Au Fer Reef Light Station,
Morgan City, La.

1. Returned herewith is Form 65 for the month of December, 1921. You failed to show the absence of 2nd Asst. Keeper Olivier. All absences of whatsoever nature must be reported on this form. Complete the form and return to this office without delay.

E. S. LANDRIER
Superintendent of Lighthouses.

LIGHT
DEC 17 1920
HOUSES

NOTICE OF CHANGE IN SALARY
KEEPERS--LIGHTHOUSE SERVICE

Superintendent of Lighthouses
DEC 20 1920
New Orleans

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON December 16, 1920.

M
r. Joseph M. Waits,
Through the Commissioner of Lighthouses.

Sir:

You are advised that your salary as keeper in the Lighthouse Service has been changed from $ 960 per annum to $ 1020 per annum, effective November 30, 1920, (Including $60 per annum longevity pay).

No new appointment will be issued to you as a result of this change, and an oath of office is not required.

By direction of the Secretary:

Respectfully,

(SIGNED) H. M. CROSS
Acting Chief of Appointment Division.

P
C
8th

WJB.

December 21, 1920.

Jos. M. Waits, Keeper,
Point Au Fer Reef Light Station,
Morgan City, La.

1. Transmitted herewith is Department letter dated December 16, 1920, advising you that your salary as Keeper in the Lighthouse Service has been changed from $960 per annum to $1020 per annum, to include longevity allowance of $60 per annum for five years continuous service, effective from November 30, 1920.

L.

Superintendent of Lighthouses.

C



handed
handed
WJB.

WJB.

Jos. M. Waits,
longevity pay.

December 9, 1920.

Commissioner of Lighthouses:

1. Referring to Bureau letter of November 18, 1918, relative to reclassification of pay, and to paragraph 4 thereof, regarding longevity:

2. The Bureau is informed that Jos. M. Waits, Keeper of Point Au Fer Reef Light Station, La., completed five years of continuous service at the close of November 29, 1920. It is therefore recommended that his base pay be increased from $960 to $1020 per annum to include the longevity allowance of $60 per annum, effective commencing November 30, 1920.

Superintendent of Lighthouses.

NOTICE OF CHANGE IN SALARY
KEEPERS -- LIGHTHOUSE SERVICE

LIGHT
NOV 20 1918
HOUSES

NOV 20 1918 2 22 PM

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

November 19, 1918.

LIGHTHOUSE INSPECTOR
NOV 23 1918

Mr. Joseph M. White,

Through the Commissioner of Lighthouses.

Sir:

You are advised that your salary as keeper in the Lighthouse Service has been changed from $744 per annum to $960 per annum, effective November 1, 1918.

No new appointment will be issued to you as a result of this change, and an oath of office is not required.

By direction of the Secretary:

Respectfully,

(Signed) Clifford Hastings.
Chief of Appointment Division.

R
Ho

Point au Fer Reef Ld.

District Circular No 24.

EP-MCC
1 Inclosure.

Office of Superintendent of Lighthouses,
Eighth District, New Orleans, La.,
November 21, 1918.

November 25, 1918.

Jos. M. Waits, Keeper,
Point Au Fer Reef Light Station,
Morgan City, La.

Transmitted herewith is Department letter dated November 19, 1918, notifying you of increase in salary to $ 960 per annum, effective November 1, 1918.

Superintendent of Lighthouses.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

District Circular No.24.

Office of Superintendent of Lighthouses,
Eighth District, New Orleans, La.,
November 21, 1918.

J.M.WAITS,KEEPER,
POINT AU FER REEF LT.STA.,
MORGAN CITY,LA.

As a result of a recent reclassification of light stations in this district, you are informed that beginning November 1, 1918, the following revised schedule of pay at your station is in effect:

		Keeper	$960	per	annum
First	Asst.	Keeper	780	"	"
2nd	"	"	720	"	"

Keepers will receive the usual commutation allowance for rations of forty-five cents (45¢) per day.

The rates of pay under this revision are base rates and keepers receiving the $120 per annum increase of compensation granted by legislative act for one year will continue to receive same up to the close of June 30, 1919, in addition to the new base rates, and those not now receiving the $120 per annum increase may be recommended to receive same, provided the ability and qualifications in each case justify the increase of compensation.

Longevity pay will be allowed all keepers who have completed five years' continuous service. This will amount to $60 per annum and will also be in addition to the base rates above stated.

Superintendent of Lighthouses.

GENERAL APPOINTMENT—FIXED DATE

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

LIGHT HOUSES JUL 11 1918

JUL 11 1918 3 27 PM

LIGHTHOUSE INSPECTOR JUL 15 1918 New Orleans, La.

July 10, 1918.

Mr. Joseph M. Waits,

Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office, and to actual entrance upon duty (unless on authorized leave) on the date indicated, ~~Keeper~~ in the ~~Lighthouse Service~~ at a salary of ~~Seven Hundred and~~ Forty-four dollars per ~~annum~~, effective July 10, 1918. $744 p.a. Point Au Fer Reef Light Station, La.

(By change from temporary status.)

By direction of the Secretary:

Respectfully,

(Signed) Clifford Hastings.
Chief of Appointment Division.

Appropriation: Salaries, Keepers of Lighthouses.

Vice: Louis Buras.

Legal Residence: Louisiana.

11—1393

8 Insp.

COPY (MCC) Recd., 8 a.m., July 25, 1918.

411

OATH OF OFFICE

(Prescribed by Section 1757, Revised Statutes)

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

I, Joseph M. Waits,

do solemnly [1] swear (See below) that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter: So HELP ME GOD.

☞ Joseph Morgan Waits.
(Appointee signs here)

[2] Sworn to (See below) and subscribed before me, this [3] 24th day of July, A. D. 1918.

(Affix official seal here)

S I. W. Paddock,
E Notary Public,
A Parish of St.Mary,
L La.

[4] (*Name*) I. W. PADDOCK,

(*Official title*) Notary Public

My commission expires July, 1923.

OFFICIAL TITLE	RATE OF PAY	NAME OF STATION, VESSEL, OR PLACE OF EMPLOYMENT.
Present Keeper in the Light-house Service	$744 p.a.	Point Au Fer Reef Light Station, La.
Former [5] Keeper (temporary) in the L.H.Service	do.	do.

(The above should be filled in by the district officer before sending to appointee)

MCC

OFFICE OF LIGHTHOUSE INSPECTOR, 8th DISTRICT

New Orleans, La., July 26, 1918.
(Address) (Date)

The above-named appointee entered upon duty on July 10, 1918.
(Date)

(Signature, followed by title) Superintendent.

[1] Insert here "swear" or "affirm," as the case may be.
[2] Insert here "sworn to" or "affirmed," as the case may be.
[3] The oath may be taken any time after the date of appointment and prior to the payment of compensation, but no compensation shall be paid until the oath is executed in proper form.
[4] This oath should be taken before a justice of the peace, notary public, judge, clerk of a court, a chief clerk in the office of a lighthouse inspector or other employee in the Lighthouse Service designated by a chief clerk, or any other officer having authority to administer oaths, but never before a collector of customs or postmaster, as neither officer has power to administer oaths in such cases. In case the officer administering the oath has no seal, his official character should be duly certified to by the clerk of the proper court or the proper county clerk, except in the case of chief clerks in the offices of lighthouse inspectors and other employees in the Lighthouse Service designated by them, who are not required to have a seal.
[5] Give this information in all cases where new oath is required.
Failure to fill out this oath properly will result in its return for correction.

11—944



Booked mcc

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

MCC
2 inclosures

OFFICE OF LIGHTHOUSE INSPECTOR, 8th DISTRICT,
New Orleans, La., June 7, 1918.

The Commissioner of Lighthouses,
(Via)

Action recommended, Appointment. July 22, 1918.

Name, Joseph M. Waits
Joseph M. Waits, Keeper,
Point Au Fer Reef Light Station,
Morgan City, Louisiana.

Legal residence, Louisiana
Station, Point Au Fer Reef Light Station, La.
Salary, $744 p.a.
Effective June 21, 1918.
Appropriation, Salaries, Keepers of Lighthouses.

Former position, (Temporary appointment as keeper, to be entered on duty
this month thereafter or to be entered on duty).

Transmitted herewith is Department letter dated July 10, 1918, appointing you permanent Keeper of Point Au Fer Reef Light Station, Louisiana, at a salary of $744 per annum, effective commencing July 10, 1918.

Subscribe to inclosed "Oath of Office" before a notary public or other person authorized to administer oaths and return same as soon as practicable.

Record of Service, None.

Remarks.

Superintendent.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

OFFICE OF LIGHTHOUSE INSPECTOR, 8th DISTRICT.

THE COMMISSIONER OF LIGHTHOUSES: New Orleans, La., June 7 (City.) (Date.) 1918.

Action recommended, - Appointment.

Name, Joseph M. Waits

Position, Keeper in the Lighthouse Service. Legal residence, Louisiana

Location, Point Au Per Reef Light Station, La. Salary, $744 p.a.

Effective June 21, 1918, Appropriation, Salaries, Keepers of Lighthouses.

Former position, Keeper (temporary) in the Light-house Service. Former salary, $744 p.a.

Location, Point Au Per Reef Light Station, Louisiana.

Rank on eligible list, - - Rating, - - Percentage, - - , Other eligibles considered:
- - - - - - - - -

Previous incumbent, Louis Buras to Services terminated at close of June 20, 1918.

Reason, Granted leave without pay for a period not to exceed 1 year from June 21, 1917, by Department letter of July 6, 1917. (Enlisted in U.S. Naval Coast Defense Reserve.) See separate letter attached.

Members of family in Government Service, None.

Remarks:

Selection regular, subject to the action of the U. S. Civil Service Commission, , 191

Secretary, Civil Service District. Inspector.

BUREAU OF LIGHTHOUSES
WASHINGTON

Submitted to the Secretary of Commerce, approved.



11—8314

NCG 2661A
Form approved by
Comptroller General U. S.
(April 13, 1934)

DATA SUPPORTING CLAIM FOR PAY AND ALLOWANCES OF PERSONNEL

(MEMORANDUM)

U. S. COAST GUARD

(To be retained by payee, and when payment is made by check, to be used as mailing copy)

Appropriation: 1760910 Retired Pay, Former Lighthouse Service, Coast Guard, 1946

Unit Headquarters Retired Roll-Lighthouse

THE UNITED STATES, *Dr.*,

To Joseph M. Waite, Keeper, Retired, Deceased. Retired
(Name)

(Designation), U. S. Coast Guard

(Address)

Total years of service

Pay period, duty, or grade

Monthly rate of pay $93.75
(Base and longevity)

For pay and allowances—

From 9-1, 1945, *to* 9-3, 1945
(Inclusive)

CREDITS:		NOTATIONS
Subsistence allowance	$	
Rental or quarters allowance		
Pay	9.22	
Balance forwarded from (Name of unit, noting month of roll or voucher)		
Sundry credits and adjustments		
TOTAL CREDITS	$ 9.22	

CHARGES:		
Allotment	$	
Clothing		
Forfeited		
Sundry charges and adjustments		
TOTAL CHARGES	$ None	

		NOTATIONS
Total Credits	$ 9.22	
Less—Total Charges, $ Amt. retained		
TOTAL	$ None	
Net amount to be paid on this voucher	$ 9.22	

REMARKS: Died: 9-3-45. Pay for above period $9.37 less $0.15 tax withheld and disposed of. Last paid for period 1-31 August, 1945 on D. O. Vou. No. 82, settled in the August 1945 account of C. L. Herndon, S.D.A.(Navy), Symbol No. 55-152.

(Additional statements by Department if deemed necessary)

(ACCOUNTING CLASSIFICATION)

21-125
1200

(Payee will NOT use this space)

Differences

Account verified; correct for ..... $ 9.22

(Signature or initials) 9-21-45

SEP 28 1945

I certify that the foregoing account is true and correct and that payment therefor has not been received; that during the period for which rental allowance is claimed I was not assigned adequate quarters at my permanent station; that, if without dependents, I was not on field or sea duty during the period for which rental allowance is claimed; that, if with dependents, I did not occupy with them any public quarters assigned to me without charge at any station, nor did any of them occupy public quarters assigned to them or to any other officer or his dependents except for brief visits; that the increased allowances for dependents are claimed because of .....
(Here state whether lawful wife, unmarried child or children under 21 years, mother dependent upon officer for support, giving names and addresses of dependents, also ages of minor children)

.....

.....

and that, in case of dependent mother, I have contributed to her support during the current period for which allowances are claimed the sum of $....., in cash or its equivalent, without any consideration in return, which contribution is her *chief support*, and each and every statement as set forth in her affidavit dated ..... 19..... { attached hereto / filed with voucher } for ..... (Month) 19..... is true and correct, and so remains at this time, except

.....
(Here state fully changes occurring between date of last affidavit and signing of this voucher)

.....

.....

..... 19..... (MEMORANDUM—DO NOT SIGN) ....
(Date) (Name) (Official designation)

I certify that I have examined the foregoing account; that the statements contained therein have been compared with the records of the United States Coast Guard and found correct except as otherwise indicated; that the officer named is entitled to the amount of pay and allowances herein approved; and that during the period for which rental allowance is claimed on this voucher, the above-named officer was not assigned adequate quarters at his permanent station.

Approved for $ 9.22

Date 21 September, 19 45

(MEMORANDUM—DO NOT SIGN) .....
Commanding, District Commander.

U.S. GOVERNMENT PRINTING OFFICE 16—29661-1

C. L. HERNDON. Lieut. Comdr., U.S.C.G.
Allotment Disbursing Officer

SEP 30 1945

C — 2

CERTIFICATE OF SETTLEMENT

GENERAL ACCOUNTING OFFICE

Claim No. 1955929

D. O. Vou. No. 69458

WASHINGTON, April 8, 1946
(Date)

PAID BY
O. F. McCLOW
S. D. A.
(Navy)
Symbol No. 55-040

CERTIFICATE No.
1269232

Paying Officer will please show this CERTIFICATE NUMBER on the check used in payment hereof, and insert the check number in space provided below.

Mrs. Joseph M. Waits, as widow and payer of the funeral expenses of Joseph M. Waits, deceased,
Larose, Louisiana.

I CERTIFY there is due from the United States to the above-named claimant(s), payable from the appropriation(s) indicated, the sum of—

NINE AND 22/100

Dollars ($ 9.22)

on account of

retired pay due Joseph M. Waits, deceased, former keeper, retired, United States Coast Guard, Lighthouse Service, for the period September 1 to 3, 1945, gross $9.37, less $0.15 withholding tax. (U.S. Coast Guard (PAY) CG-75)

1760910 Retired Pay, Former Lighthouse Service, Coast Guard, 1946

To: Disbursing Officer,
Coast Guard Headquarters.

APR 30 1946

MEMORANDUM

388376

APR 23 1946

Copy for Administrative Office

9.22

FEB 28 '46 PM

Misc-1955929-CC

FEB 20 1946

Navy
Check No. 126,607
Date 8/31/45
Amount $92.45
D. O. C. L. Herndon
Symbol 55,152
Payee Joseph M Waits

Mrs. Joseph M. Waits,
Larose, Louisiana.

Madam:

There is enclosed herewith the above-described check, the payee of which is now deceased.

An authorization has been placed on the check for payment in the usual manner to you through regular banking channels, upon endorsement as follows:

"Mrs. Joseph M. Waits, as widow and payer of the funeral expenses of Joseph M. Waits, deceased."

Respectfully,

LINDSAY C. WARREN

Comptroller General
of the United States

By: F. L. FRANK

Enclosure
isl The Commandant,
cc: United States Coast Guard,
Washington 25, D. C.
Re: 01 952 952.

CG-51 (PA-AR)

21 September, 1945

General Accounting Office
Claims Division
Washington 25, D.C.

Gentlemen: Re: Joseph M. Waite, Keeper, Retired, deceased.

With reference to the statement of final pay due the above-named civilian employee, which is submitted herewith, Check No. 126,607, for $92.45 (Retired pay $93.75, less $1.30 tax withheld and disposed of), dated 31 August, 1945, issued by G. L. Herndon, S.D.A.(Navy), Symbol No. 55-152, covering pay due the decedent for the month of August 1945, is forwarded for disposition by your office.

Please acknowledge receipt of the above inclosures by the return of a copy of this letter.

Very truly yours

G. L. HERNDON
Lieut. Commander, USCG
Allotment Disbursing Officer

Incls
1. Statement of final pay due
2. Treas. of the U. S. Check

IKZ Return to C-2

2 —— 2 File

FA-1
13 December 1950
75

...al Accounting Office
...ims Division
Washington 25, D. C.

Gentlemen:

Reference your file Misc-1955929.

Inclosed is a letter of Mrs. Joseph Marion Waits, widow of Joseph M. Waits (Deceased), a retired member of the former Lighthouse Service, in which she claims the difference due in retired pay based on gross salary, which includes the amount deducted as a charge for occupancy of Government quarters, over that paid Mr. Waits on net salary, for the period November 1, 1943 to September 3, 1945, the date of his death. In this connection reference is made to the Comptroller General's decision of October 23, 1947 (B-70029). Also inclosed is Standard Form 50 (9 Part), describing this retirement. This form shows correct computation of retired pay to be $1305.00 per annum, whereas, for the period November 1, 1943 to September 3, 1945, Mr. Waits was paid at the rate of $1125.00 per annum, an underpayment of $180.00 per year, or $15.00 per month. Computation of the amount due and appropriations chargeable are as follow:

2041255	Retired Pay, Former Lighthouse Service, Coast Guard, 1944 . .	$ 120.00
2051255	Retired Pay, Former Lighthouse Service, Coast Guard, 1945 . .	180.00
2061255	Retired Pay, Former Lighthouse Service, Coast Guard, 1946 . .	31.50
	Total	$ 331.50

For tax withholding purposes, the records of this office do not show the number of exemptions claimed by Mr. Waits.

Mrs. Waits' mailing address is LaRose, Louisiana, and her claim is forwarded for settlement. No part of this claim has been or will be paid by this office.

By direction of the Commandant.

Very truly yours,

DEC 15 1950

H. W. MORAN, CPCLK, USCG
Acting Chief, Pay and Audit Section

Incls:
1. Claimant's ltr dated 10/17/50
2. Standard Form 50 (9 Part)

CC: Claimant
Budget Division - Sta. 6-3
JGant:mch
12/13/50 6-7

To Processing 12-5-50

GENERAL ACCOUNTING OFFICE
WASHINGTON 25

...ISION
...REPLY PLEASE QUOTE
Misc-1955929-SLP

November 20, 1950

No formal Transfer Slip 11-28-50

Treasury Department,
United States Coast Guard,
Washington 25, D. C.

Sirs:

Transmitted herewith for administrative exmination and report is copy of the claim of Mrs. Joseph Marion Waits, LaRose, Louisiana, widow of Joseph Marion Waits, for the difference in his retirement pay between his gross and net salary as a former employee of the United States Lighthouse Service.

In connection therewith, it is requested that this office be furnished with a copy of claimant's employment record, showing all salary received, for the five year period immediately preceding the date he became separated from the service and placed on retirement, together with a copy of his notice of retirement, showing the date retired and the last day of duty.

It is also requested that a payroll voucher be furnished showing the basis on which his retirement pay was computed and the amount he would have received if his retirement pay had been based on his gross salary, together with any other pertinent facts relative thereto. The payroll voucher should include complete citation to the appropriation or appropriations from which paid from the beginning of his retirement to the present time.

The enclosure should be returned with your report.

Very truly yours,

P. E. Sours,
Chief of Section.

By: H S Eilers

Enclosure.

3-2

51

FEB 20 1946

Misc-1955929-CG

Navy
Check No. 126,607
Date 8/31/45
Amount $92.45
D. O. C. L. Herndon
Symbol 55.152
Payee Joseph M Waits

Mrs. Joseph M. Waits,
Larose, Louisiana.

Madam:

There is enclosed herewith the above-described check, the payee of which is now deceased.

An authorization has been placed on the check for payment in the usual manner to you through regular banking channels, upon endorsement as follows:

"Mrs. Joseph M. Waits, as widow and payer of the funeral expenses of Joseph M. Waits, deceased."

Respectfully,

LINDSAY C. WARREN

Comptroller General
of the United States

By: F. L. FRANK

Enclosure
isl

noted
5-13-46

(PMM)
CG-75

6 June, 1946

Joseph M. Waits
Keeper- retired

3-2
File
mjm
7-

Mrs. J. M. Waits
La Rose, Louisiana

My dear Mrs. Waits:

Your letter of March 18, 1946 addressed to the Veterans Administration, Washington, D. C. requesting a pension has been referred to Coast Guard Headquarters for reply inasmuch as your husband was a Keeper, former Lighthouse Service, now U. S. Coast Guard, Retired.

Please be advised that dependents of deceased personnel who have had military service are eligible to apply to the Veterans Administration for an award of pension, but in your case this benefit is not available due to the fact that the records show your husband's entire service was in a civilian capacity. It is fully realized that you assisted you husband in every way possible while he was keeper of the Barataria Bay Lighthouse, and I am very sorry that the status of civilian employees prevents payment to surviving dependents of such benefits as accrue to personnel of the military services.

By direction of the Commandant.

Very truly yours,

W. HELVESTINE
Commander, U. S. Coast Guard Reserve
Acting Chief, Military Morale Division

U.S. COAST GUARD
MAIL SECTION (2)
FILED JUN 7 - 1946

BSJ:mjm, return to 2-4

3-2

Vou. No. 69458

TTLEMENT
OFFICE

PAID BY
O. F. McCLOW
S. D. A.
(Navy)
Symbol No. 55-040

Claim No. 1955929 WASHINGTON, April 8, 1946 (Date)

as 4/26/46

CERTIFICATE No.
1269232
Paying Officer will please show this CERTIFICATE NUMBER on the check used in payment hereof, and insert the check number in space provided below.

Mrs. Joseph M. Waits, as widow and payer of the funeral expenses of Joseph M. Waits, deceased,
Larose, Louisiana.

I CERTIFY there is due from the United States to the above-named claimant(s), payable from the appropriation(s) indicated, the sum of—

NINE AND 22/100 Dollars ($ 9.22)

on account of

retired pay due Joseph M. Waits, deceased, former keeper, retired, United States Coast Guard, Lighthouse Service, for the period September 1 to 3, 1945, gross $9.37, less $0.15 withholding tax. (U.S. Coast Guard (PHM) CG-75)

1760910 Retired Pay, Former Lighthouse Service, Coast Guard, 1946

To: Disbursing Officer,
Coast Guard Headquarters.

MEMORANDUM

388376 APR 23 1946 9.22

Copy for Administrative Office

C. L. HERNDON, Lieut. Comdr., U.S.C.G.
Allotment Disbursing Officer

SCHEDULE OF CERTIFICATES OF SETTLEMENT PAYABLE FROM CURRENT APPROPRIATIONS

Navy
(Department or establishment)

Coast Guard
(Bureau or office)

APR 22 1946
(Date paid)

By Disbursing Officer, Coast Guard Headquarters, Washington, D. C.

Period April 1946
(Month or quarter ended)

Bureau Schedule No. 29217

Symbol No. 55-040

Date April 16, 1946

DISBURSING OFFICER'S VOUCHER NO.	CERTIFICATE NO.	PAYEE	APPROPRIATION	AMOUNT
lhm 69458	1269232	Mrs. Joseph M. Waits, etc.	1760910	9.22

The Certificates of Settlement listed hereon, payable from current appropriations, are transmitted herewith fo
payees named therein.

16—96-3 U. S. GO

es Coast Guard and found
e period for which rental

nanding, District Commander.

HERNDON. Lieut. Comdr., U.S.C.G.
nt Disbursing Officer

Appropriation: 1760910 Retired Pay, Former Lighthouse Service, Coast Guard, 1946

Unit Headquarters Retired Roll-Lighthouse

THE UNITED STATES, Dr., Mrs. Joseph M. Waits, widow of

To Joseph M. Waits, Keeper, Retired, Deceased. (Name) Retired

(Designation), U. S. Coast Guard

Iaroco, Louisiana (19) (Address)

Total years of service

Pay period, duty, or grade XXXXXXX

Monthly rate of pay $93.75 (Base and longevity)

For pay and allowances—

From 9-1, 1945 to 9-3, 1945 (Inclusive)

CREDITS:		NOTATIONS
Subsistence allowance $		
Rental or quarters allowance		
Pay	9.22	
Balance forwarded from (Name of unit, noting month of roll or voucher)		
Sundry credits and adjustments		
TOTAL CREDITS $	9.22	
CHARGES:		
Allotment $		
Clothing		
Forfeited		
Sundry charges and adjustments		
TOTAL CHARGES $	None	

		NOTATIONS
Total Credits $	9.22	
Less—Total Charges, $		
Amt. retained		
TOTAL $	None	
Net amount to be paid on this voucher $	9.22	

REMARKS: Died: 9-3-45. Pay for above period $9.37 less $0.15 tax withheld and disposed of. Last paid for period 1-31 August, 1945 on D. O. Vou. No. 82, settled in the August 1945 account of C. L. Herndon, S.D.A.(Navy), Symbol No. 55-152.

(Additional statements by Department if deemed necessary)

(ACCOUNTING CLASSIFICATION)

21-125
1200

(Payee will NOT use this space)

Differences

Account verified; correct for $ 9.22

(Signature or initials) CLH

I certify that the foregoing account is true and correct and that payment therefor has not been received; that during the period for which rental allowance is claimed I was not assigned adequate quarters at my permanent station; that, if without dependents, I was not on field or sea duty during the period for which rental allowance is claimed; that, if with dependents, I did not occupy with them any public quarters assigned to me without charge at any station, nor did any of them occupy public quarters assigned to them or to any other officer or his dependents except for brief visits; that the increased allowances for dependents are claimed because of (Here state whether lawful wife, unmarried child or children under 21 years, mother dependent upon officer for support, giving names and addresses of dependents, also ages of minor children)

and that, in case of dependent mother, I have contributed to her support during the current period for which allowances are claimed the sum of $ in cash or its equivalent, without any consideration in return, which contribution is her *chief support*, and each and every statement as set forth in her affidavit dated , 19 {attached hereto / filed with voucher} for (Month), 19 is true and correct, and so remains at this time, except (Here state fully changes occurring between date of last affidavit and signing of this voucher)

7 January (Date), 1946 (MEMORANDUM—DO NOT SIGN) Joseph M. Waits, Keeper, Ret. (Deceased) (Official designation)

I certify that I have examined the foregoing account; that the statements contained therein have been compared with the records of the United States Coast Guard and found correct except as otherwise indicated; that the officer named is entitled to the amount of pay and allowances herein approved; and that during the period for which rental allowance is claimed on this voucher, the above-named officer was not assigned adequate quarters at his permanent station.

Approved for $ 9.22

Date 21 September, 1945

(MEMORANDUM—DO NOT SIGN)

Commanding, District Commander.

U.S. GOVERNMENT PRINTING OFFICE 16—29661-1

C. L. HERNDON, Lieut. Comdr., U.S.C.G.
Disbursing Officer

(PMM)
CG-75

7 January, 1946

File
ltr
3-2

General Accounting Office
Claims Division
Washington (25), D. C.

Sirs:

Inclosed is the claim of Mrs. Joseph M. Waits for the final retired pay due the estate of her husband, Joseph Marion Waits, Keeper, former Lighthouse Service, now U. S. Coast Guard, Retired, who died 3 September, 1945.

Funeral expenses incurred by the claimant have been paid as per attached receipted bills.

This claim in the amount of $9.22 has been examined and is approved for payment. The appropriation to be charged is 1760910. Retired Pay, Former Lighthouse Service, Coast Guard, 1946.

By direction of the Commandant.

Very truly yours,

W. HELVESTINE
Lieutenant Commander, USCGR
Ass't. Chief, Military Morale Division

Incl
1. Form No. 2661
2. Form No. 1055
3. Funeral Bills (2)

U.S. COAST GUARD
MAIL SECTION (4)
MAILED JAN 8 - 1946

B:Y:erb return to 2-4

(PMM)
CG-75

File
WW
3-2

7 January, 1945

Mrs. Joseph M. Waits
Larose, Louisiana

My dear Mrs. Waits:

Your claim for the final retired pay due the estate of your husband, Joseph Marion Waits, Keeper, former Lighthouse Service, now U. S. Coast Guard Retired, has been approved for payment by this office and forwarded to the General Accounting Office for settlement.

As the Coast Guard has no further jurisdiction in the settlement of this claim it is suggested that in the event of undue delay you contact the Claims Division, General Accounting Office, Washington, D. C.

By direction of the Commandant.

Very truly yours,

W. HELVESTINE
Lieutenant Commander, USCGR
Ass't. Chief, Military Morale Division

Incl

U.S. COAST GUARD
MAIL SECTION (4)
MAILED JAN 8 - 1946

Request return to 2-4

(PMM)

CG-75

16 October, 1945

File
ere
3-2

Mrs. J. M. Waits
Larose, Louisiana

My dear Mrs. Waits:

In reply to your recent correspondence relative to the check covering the pay due your husband, Joseph M. Waits, Keeper, Retired, U. S. Coast Guard Lighthouse Service, for the month of August, 1945, please be advised that check number 126,607 in the amount of $92.45, dated 31 August, 1945, was forwarded to the General Accounting Office for settlement on 21 September, 1945. The General Accounting Office will contact you relative to this matter.

By direction of the Commandant.

Very truly yours,

L. H. MORINE
Captain, U. S. Coast Guard
Chief, Military Morale Division

U.S. COAST GUARD
MAIL SECTION (4)
OCT 17 1945

Ref:erb return to 2-4

(PMM)
CG-75

3-2
File
78-gha

3 October, 1945

Mrs. J. M. Waits
Larose, Louisiana

My dear Mrs. Waits:

Headquarters has been advised of the death of your husband, Joseph Marion Waits, Keeper, Retired, U. S. Coast Guard Lighthouse Service, on 3 September, 1945. Please accept my sincere sympathy.

At the time of his death there was due the estate of your husband final retired pay in the amount of $9/22. This retired pay ceases at death and there is no law providing for the continuance of payment of any part to dependents. The forms necessary to effect settlement of this final pay are herewith inclosed.

If there will be no legal representative to administer the estate, the next of kin or the person who paid, or will pay the funeral and burial expenses should execute the inclosed Form No. 1055, claim for final pay, in the presence of two witnesses, taking care to answer all questions as checked. If a representative is appointed a copy of the Court Order showing the appointment, should be attached to Form No. 1055. If the funeral expenses have been paid a bill receipted by the undertaker who conducted the services should be forwarded. Otherwise the undertaker should sign the inclosed waiver form. This information is necessary to support the claim for final retired pay.

When the inclosed forms have been completed, they should be returned in the enclosed pre-addressed envelope which requires no postage.

By direction of the Commandant.

Very truly yours,

L. H. MORINE
Captain, USCG
Chief, Military Morale Division

U.S. COAST GUARD
MAIL SECTION
OCT 4 - 1945

Incl.
1. Form No. 1055
2. Waiver
3. Envelope

mjm.

BSJ:gha Return to 2-4

3-20

Civilian Personnel

Name: Joseph M. Waits, Keeper, Retired, Deceased.

Address: Larose, La.

Died: 9-3-45

Pay Rate: $93.75

(Retired from Barataria Bay Lt. Sta., La.)
8ND

3-2

UNITED STATES COAST GUARD

WASHINGTON

ADDRESS REPLY TO
THE COMMANDANT (PCP)
REFER TO FILE: CG-75

16 October, 1943

To: DCGO, 8th Naval District

Subj: Retirement of Joseph M. Waits, Keeper at Barataria Bay Light Station, La. (Optional)

1. The inclosure is approval of retirement under the Lighthouse Service Retirement Law.

2. In order to preclude the possibility of overpayment, it is requested that Headquarters be advised as early as practicable by letter, in duplicate, as to the payroll (stating D. O. Voucher Number, name of disbursing officer, and symbol number) on which this person was paid for his last (final) active duty. In furnishing this information, state also the period covered by the final payment and the amount thereof.

3. It is also requested that Headquarters be advised as to this person's total taxable income for the current calendar year to and including the last day for which carried for active duty pay.

Carl E. Herrick
CARL E. HERRICK
By direction

Incl
Form 2249, Department Notice of Retirement

Mailing address:

Joseph M. Waits
Grand Isle, La.

4085

3-2

CG-FA22A-75

F.L.C.
I.K.Z.

3 November, 1943.

From: Commandant.
To: Joseph M. Waits, Keeper, Retired,
Grand Isle, Louisiana.

Subject: Retired pay; payment of.

Reference: (a) Navy Department letter, 9 October, 1943.

Inclosures: (A) Form N.C.G. 9671-B.
(B) Standard Form 1099 - Signature Card.
(C) Form W-4.

1. Having been transferred to the retired list of the Lighthouse Service, Coast Guard, effective, 1 November, 1943, your pay accounts will henceforth be carried at Headquarters.

2. Checks in settlement of your retired pay will be forwarded to you after the close of each month upon the receipt of dated and signed Form 9671-B, one of which is inclosed for use at the end of the current month. Since this form is submitted as evidence of your existence and right to retired pay, it must not be signed prior to the last day of the month and should not be predated. If address is changed, the new address for mailing your pay check should be submitted on this card at the end of the month in which the change occurs.

3. Inclosure (B) must be signed in the space provided therefor and returned to the Allotment Disbursing Officer for transmittal to the General Accounting Office. The name appearing on your pay checks will be identical to that appearing in the upper left corner of this card. The card must be signed in the same manner, using first name and middle initial.

C. L. HERNDON,
By direction.

3097

NOV 3 1943

S.S. 1943

REFER TO 75

1943 NOV 4 AM 1130

UNITED STATES COAST GUARD

NEW ORLEANS, LA.

FOR VICTORY BUY UNITED STATES WAR BONDS AND STAMPS

OFFICE OF THE
DISTRICT COAST GUARD OFFICER
EIGHTH NAVAL DISTRICT (pcp)

1 November, 1943

To: The Commandant (PCP)

Subj: Joseph M. Waits, Keeper at Barataria Bay Light Station, La.; retirement of, effective beginning 1 November, 1943.

In reply to Headquarters' letter of 16 October, 1943, requesting that the amount of total taxable income for the current calendar year, in the case of subject employee, be furnished, it is desired to state that the records show that his total taxable income to the close of 31 October, 1943, was $1472.50.

V. F. TYDLACKA,
By direction

Copy to Lt. Herndon 11/5/43

REFER TO 75

3-2

1943 NOV 3 PM

FOR VICTORY BUY UNITED STATES WAR BONDS AND STAMPS

UNITED STATES COAST GUARD

NEW ORLEANS, LA.

OFFICE OF THE
DISTRICT COAST GUARD OFFICER
EIGHTH NAVAL DISTRICT (pcp)

30 October, 1943

To: The Commandant.

Subj: Joseph M. Waits, Keeper, Barataria Bay Light Station; retirement of.

For the information of Headquarters, it is desired to state that advice has been received from subject employee that he has established residence in Larose, La., where his retired checks may be forwarded to him.

W. F. TYDLACKA,
By direction

Copy to Lt. Herndon 11/3/43
EP

(RCP)
CG-73

22 October, 1943

Mr. Joseph H. Waite
Grand Isle, Louisiana

Dear Mr. Waite:

My attention has been called to the fact that you are retiring from the Coast Guard at the close of 31 October, 1943, after rendering more than thirty-four years of honorable service in the former Lighthouse Service and the Coast Guard.

I take pleasure in congratulating you upon your long and efficient service, and entertain the hope that you may long enjoy the leisure afforded by relief from active duty.

Very truly yours,

L. T. CHALKER
Rear Admiral, USCG
Acting Commandant

Mailed 10-22-43
L.T.

CC: DCGO, 8 ND

RYER
eturn to 3-2

STANDARD FORM 50 (9 PART)
OCTOBER 1949
PROMULGATED BY U.S. CIVIL SERVICE COMMISSION, CHAPTER R1, FEDERAL PERSONNEL MANUAL

TREASURY DEPARTMENT-U.S. COAST GUARD, WASHINGTON, D.C.

NOTIFICATION OF PERSONNEL ACTION

1. NAME (MR.—MISS—MRS.—ONE GIVEN NAME, INITIAL(S) AND SURNAME)	2. DATE OF BIRTH	3. JOURNAL OR ACTION NO.	4. DATE
Mr. Joseph M. Waits*	10-30-78	43	12-6-50

This is to notify you of the following action affecting your employment:

5. NATURE OF ACTION (USE STANDARD TERMINOLOGY)	6. EFFECTIVE DATE	7. CIVIL SERVICE OR OTHER LEGAL AUTHORITY
AMENDMENT Retirement (Optional)	Close 10-31-43	

FROM		TO
Keeper	8. POSITION TITLE	
Range $1320-1680) Plus $1500 per annum) $240 pa Ctrs	9. SERVICE, SERIES, GRADE, SALARY	
LIGHT STATION	10. ORGANIZATIONAL DESIGNATIONS	
New Orleans, La. Barataria Bay Ent.Sta., La.	11. HEADQUARTERS	
[X] FIELD [ ] DEPARTMENTAL	12. FIELD OR DEPT'L	[ ] FIELD [ ] DEPARTMENTAL

13. VETERAN'S PREFERENCE						14. POSITION CLASSIFICATION ACTION			
NONE	WWII	OTHER	5 PT.	10 POINT DISAB.	10 POINT OTHER	NEW	VICE	I. A.	REAL
X									

15. SEX	16. RACE	17. APPROPRIATION	18. SUBJECT TO C. S. RETIREMENT ACT (YES—NO)	19. DATE OF APPOINTMENT AFFIDAVITS (ACCESSIONS ONLY)	20. LEGAL RESIDENCE
M		FROM: Civilian Employees,CG TO:	YES 6-20-18		[ ] CLAIMED [ ] PROVED STATE: La.

21. REMARKS: This action is subject to all applicable laws, rules, and regulations and may be subject to investigation and approval by the U.S. Civil Service Commission. The action may be corrected or cancelled if not in accordance with all requirements.

* Amendment made pursuant to claim of Mrs. Joseph M. Waits, widow of Joseph M. Waits.

In accordance with the Comptroller General's Decision B-70089 dated 10-23-47, which reversed Decision A-91584 of 5-28-30, your retirement pay has been recomputed on the basis of the average gross pay (which includes the valuation of quarters for the period occupied) received during the last five years of your active duty. The computation on this basis changes the rate of your retirement pay from $1125.00 to $1305.00, and this notice is issued in order that you may have accurate information as to the rate of retirement pay which you are authorized to receive.

Total Service: 24 years, 1 month, 14 days

Computations: ($1740 x 30 ÷ 40) = $1305.00

FORWARDED TO FIELD OFFICE [redacted]

ENTRANCE EFFICIENCY RATING

DEC 11 1950

H. L. MORGAN
Chief, Civilian Personnel Division

22. SIGNATURE OR OTHER AUTHENTICATION

☆ U. S. GOVERNMENT PRINTING OFFICE: 1949—[illegible]

NC EMK

DEPT. STOCK FORM 2249
REV. 12-41

NAVY

UNITED STATES TREASURY DEPARTMENT
WASHINGTON, D. C.

PAGE: 9

TO:

Date Prepared 9 October, 1943

Name: Waite, Joseph M.

From: U. S. Coast Guard

Bureau No.:

Effective: Retirement, Voluntary
close October 31, 1943

	FROM 7091	TO
Position	Keeper	
Grade	[illegible] $1320-1680	
Salary	($1[illegible] per p.a. plus $240 per p.a. Aru.	
C. S. C. No.		
Bureau or Div.	U. S. Coast Guard	
Organizational Subdivisions		
Headquarters	New Orleans, La.	
Post of Duty	Barataria Bay Lt. Sta., La.	
Appropriation	Civilian Employees, C. G.	
Allotment		

FIELD ☒ DEPRTMTL. ☐ FIELD ☐ DEPRTMTL. ☐

Remarks:

The annual rate of retired pay is $1125.00.

Justification:

Total Services: 34 years, 1 month, and 14 days.

Computations: ($1500 x years 30 ÷ 40) $1125.00.

CIVIL SERVICE OR OTHER LEGAL AUTHORITY

APPROPRIATION: Regular

DATE OF BIRTH: 10-20-1878

LEGAL RESIDENCE: La.

SEX: M

NATURE OF POSITION

NEW	ADDTL. IDENT.
VICE VACANCY	VICE

NAME:

C.S.C. NO.:

ACTION NO.:

DATE:

HAS C. S. COMM. ALLOWED VETERAN'S PREFERENCE? No

SUBJECT TO RETIREMENT ACT? Lighthouse Act 6-20-18

DATE OF OATH

G. R. LANSDALE, Pers. Asst.
Civilian Personnel Division

NAVY

BUREAU OR DIVISION PERSONNEL FILES

DATE APPROVED BY THE SECRETARY

OCT 16 1943

Name Joseph M. Waits

Designation Keeper (Lighthouse) - Barataria Bay Light Station, La. Date of birth October 30, 1878

RECORD OF ALL ACTIVE GOVERNMENT SERVICE

(Including military, naval, and civilian service. Each department, branch, or independent office in which applicant served in a civilian capacity should be listed separately)

	Beginning			Ending			
	Month	Day	Year	Month	Day	Year	Remarks
Army							
Navy							
Marine Corps							
Civilian employment							
U.S.Lighthouse Service & U.S.Coast Guard	May	20	1899	Aug.	5	1902	
	Oct.	4	1909	Sept.	30	1912	
	Nov.	30	1915	Oct.	31	1943	
Total service	34 yrs. 1 mo. 14 das.						

Does applicant receive or has he applied for a pension from the Government under any law? No If so, give number of pension certificate or of claim:

Does applicant receive or has he applied for compensation under the War Risk Insurance Act? No If so, give number of claim:

Does applicant receive or has he applied for compensation under the Federal Compensation Act, as amended? No

If so, state the compensation received:

STATEMENT BY FISCAL YEARS OF BASIC PAY RECEIVED DURING LAST FIVE YEARS OF ACTIVE SERVICE IMMEDIATELY PRECEDING EFFECTIVE DATE OF RETIREMENT

(Compute service on basis of 30 days a month. Do not include periods of leave without pay, rations, quarters, or other allowance)

Designation	Beginning			Ending			Number Days in Pay Status (P. D. or P. H. personnel)	Rate of Pay	Pay Received
	Month	Day	Year	Month	Day	Year			
L.H.Keeper	Nov.	1	1938	June	30	1939		$1500	$1000
	July	1	1939	June	30	1940		1500	1500
	July	1	1940	June	30	1941		1500	1500
	July	1	1941	June	30	1942		1500	1500
	July	1	1942	June	30	1943		1500	1500
	July	1	1943	Oct.	31	1943		1500	500

Total compensation for last five years of active service 7500

Average compensation for last five years of active service 1500

Annual rate of retired pay ($1500 × years 30 (Not exceeding 30) ÷ 40) = $1125.00

U. S. GOVERNMENT PRINTING OFFICE

OK RHM

Form 2521
TREASURY DEPARTMENT
U. S. COAST GUARD

SEP 25 16

RETIREMENT UNDER ACT OF JUNE 20, 1918, AS AMENDED

(In case of disability retirement, execute medical certificate on Form 2523)

District Coast Guard Officer,
~~Commander~~, 8th Naval District,
New Orleans, La.
(City)

Date October 23, 1943

I hereby apply for retirement from active duty effective at the close of 31 October, 1943 on the basis of service shown hereon.

#7091

J. M. Waits
J. M. WAITS, (Name)
Keeper, Barataria Bay Light Station
(Designation)

Address: Grand Isle, La.

C. G. Officer

OFFICE OF THE DISTRICT ~~COMMANDER~~

City New Orleans, La. *Date* 27 September, 1943

Submitted to the Commandant, U. S. Coast Guard, recommending retirement at $ 1125.00 per annum, effective at the close of October 31, 1943

It is certified that the record of service and pay shown on page 2 is correct as shown by the records of this office, and that all Government service shown has been verified.

Mr. Waits has been granted all accumulated and accrued annual leave to his credit.

J. F. HARLEY
C. G. Officer
District Commander.

COAST GUARD HEADQUARTERS, *Washington, D. C.*,

Submitted to the Secretary of the Treasury, recommending approval.

Commandant.

FOR USE OF DEPARTMENT

16—20161

NT

RETIREMENT UNDER ACT OF JUNE 20, 1918, AS AMENDED

(In case of disability retirement, execute medical certificate on Form 2523)

Act Coast Guard Officer,

mander, 8th Naval District,

New Orleans, La.
(City)

Date October 23, 1943

I hereby apply for retirement from active duty effective at the close of 31 October, 1943 on the basis of service shown hereon.

J. H. WAITS, (Name)

Keeper, Barataria Bay Light Station
(Designation)

Address: Grand Isle, La.

C. G. Officer

OFFICE OF THE DISTRICT ~~COMMANDER~~

City New Orleans, La. *Date* 27 September, 1943

Submitted to the Commandant, U. S. Coast Guard, recommending retirement at $ 1125.00 per annum, effective at the close of October 31, 1943

It is certified that the record of service and pay shown on page 2 is correct as shown by the records of this office, and that all Government service shown has been verified.

Mr. Waits has been granted all accumulated and accrued annual leave to his credit.

J. F. FARLEY C. G. Officer
District Commander.

COAST GUARD HEADQUARTERS, *Washington, D. C.*,

Submitted to the Secretary of the Treasury, recommending approval.

Commandant.

FOR USE OF DEPARTMENT

16—20161

Name Joseph M. Waits Date of birth October 30, 1878

Designation Keeper (Lighthouse) - Barataria Bay Light Station, La.

RECORD OF ALL ACTIVE GOVERNMENT SERVICE

(Including military, naval, and civilian service. Each department, branch, or independent office in which applicant served in a civilian capacity should be listed separately)

	Beginning			Ending			Remarks
	Month	Day	Year	Month	Day	Year	
Army							
Navy							
Marine Corps							
Civilian employment							
U.S.Lighthouse Service	May	20	1899	Aug.	5	1902	
& U.S.Coast Guard	Oct.	4	1909	Sept.	30	1912	
	Nov.	30	1915	Oct.	31	1943	
Total service	34 yrs. 1 mo. 14 das.						

Does applicant receive or has he applied for a pension from the Government under any law? No If so, give number of pension certificate or of claim:

Does applicant receive or has he applied for compensation under the War Risk Insurance Act? No If so, give number of claim:

Does applicant receive or has he applied for compensation under the Federal Compensation Act, as amended? No

If so, state the compensation received:

STATEMENT BY FISCAL YEARS OF BASIC PAY RECEIVED DURING LAST FIVE YEARS OF ACTIVE SERVICE IMMEDIATELY PRECEDING EFFECTIVE DATE OF RETIREMENT

(Compute service on basis of 30 days a month. Do not include periods of leave without pay, rations, quarters, or other allowance)

Designation	Beginning			Ending			Number Days in Pay Status (P. D. or P. H. personnel)	Rate of Pay	Pay Received
	Month	Day	Year	Month	Day	Year			
L.H.Keeper	Nov.	1	1938	June	30	1939		$1500	$1000
	July	1	1939	June	30	1940		1500	1500
	July	1	1940	June	30	1941		1500	1500
	July	1	1941	June	30	1942		1500	1500
	July	1	1942	June	30	1943		1500	1500
	July	1	1943	Oct.	31	1943		1500	500

Total compensation for last five years of active service 7500

Average compensation for last five years of active service 1500

Annual rate of retired pay ($1500 × years 30 (Not exceeding 30) ÷ 40) = $1125.00

U. S. GOVERNMENT PRINTING OFFICE 16—20161

(Compute service on basis of 30 days a month. Do not include periods of leave without pay, rations, quarters, or other allowance)

Designation	Beginning			Ending			Number Days in Pay Status (P. D. or P. H. personnel)	Rate of Pay	Pay Received
	Month	Day	Year	Month	Day	Year			
PAY	NOV.	1	1938	OCT.	31	1943	5 yrs.	TOTAL	$7500
QUARTERS	"	"	"	"	"	"	5 yrs.	$240 p.a.	1200
									$8700

Total compensation for last five years of active service $8700

Average compensation for last five years of active service $1740

Annual rate of retired pay ($ 1740 × years 30 (Not exceeding 30) ÷ 40) = $1305.00 JJH

U. S. GOVERNMENT PRINTING OFFICE 16—35893-1

(PCP)
CG-75

16 October, 1943

To: DCGO, 8th Naval District

Subj: Retirement of Joseph M. Waits, Keeper at Barataria Bay Light Station, La. (Optional)

1. The inclosure is approval of retirement under the Lighthouse Service Retirement Law.

2. In order to preclude the possibility of overpayment, it is requested that Headquarters be advised as early as practicable by letter, in duplicate, as to the payroll (stating D. O. Voucher Number, name of disbursing officer, and symbol number) on which this person was paid for his last (final) active duty. In furnishing this information, state also the period covered by the final payment and the amount thereof.

3. It is also requested that Headquarters be advised as to this person's total taxable income for the current calendar year to and including the last day for which carried for active duty pay.

Carl E. Herrick
CARL E. HERRICK
By direction

Incl
Form 2249, Department Notice of Retirement

CC: Lt. Herndon ✓

Mailing address:

Joseph M. Waits
Grand Isle, La.

4085

STANDARD FORM NO. 1
(Approved by the President 3/[illegible]/24)
Revised Dec. 5, 1929

PERSONAL HISTORY STATEMENT

(To be prepared by appointee in own handwriting)

Department or Establishment Treas.-Coast Guard-New Orleans District (Barataria Bay Lt.Sta.,La.- Keeper) Date April 27.1940

1. Name in full (Mr., Miss, Mrs.) Waitz (Surname) Joseph (Given name) Marian (Middle name)
2. Present address [illegible] (Number) Grand (Street) Isle (City) La (State)
3. Legal (voting) residence La (State and Congressional District) 2nd (County) Jefferson (City or town)
4. Where born Texas (State or foreign country) Erica (City or town) When born Oct 31.1876 (Month Day Year)
5. If foreign-born, state whether naturalized or alien
6. Indicate sex, marital condition, and race by check, thus: √ If Mrs., state other names under which previously employed.

SEX		MARITAL CONDITION				RACE. (If other, state which)		
Male √	Female	Single	Married √	Divorced	Widowed	White √	Colored	

√

7. Number and ages of dependents domiciled with you Three, 52, 17, 12
8. A complete record of your past service for the United States Government other than military or naval:

BRANCH OF SERVICE	PLACE OF EMPLOYMENT	POSITION	SALARY	DATE APPOINTED			DATE SEPARATED		
				Month	Day	Year	Month	Day	Year
U.S. Light house Service 8th dis.	Ship Shoal L.S. La	Asst Keeper	540	Oct	4	1909	Mar	22	1912
U.S. Light house Servic 8th dis.	South Pass Pass a Loutre L.S. La.	Asst Keeper	480	Mar	23	1912	Sep	30	1912
U.S. Light house Servic 8th dis.	Grand Island L.S. La.	Asst Keeper	480	Nov	30	1915	Jan	28	1916
U.S. Light house Service 8th dis.	Southwest Pass L.S. La.	Asst Keeper	456	Jan	9	1916	May	3	1916
U.S. Light house Servic 8th dis.	Pointe au Fer reef L.S. La.	Asst Keeper	744	May	4	1916	Oct	31	1916
U.S. Light house Servic 8th dis.	Barataria Bay L.S. La.	Keeper	1320	Nov	1	1924	Still	Employed	

9. Are any members of your family, who are domiciled with you, in the U. S. Government service? If so, state below:

NAME	POSITION AND DEPARTMENT OR OFFICE IN WHICH EMPLOYED	RELATIONSHIP
None	Position Department or office	
	Position Department or office	
	Position Department or office	

10. Do you now hold any State or municipal office? If so, state below:

None (Title) (Location) (Date appointment expires)

11. Are you the wife of a disabled veteran or widow or orphan of a person who was in the military or naval service?

No (Wife, widow, or orphan) (Name of veteran) (Organization and last year of service)

12. Military and naval record. If any, check (√) to indicate branch and other information, and give dates of enlistment and discharge:

None √	Army	Navy	Marine Corps	Coast Guard	War veteran	Pensioner	Veterans' Bureau beneficiary

Enlisted ..... Discharged .....
Rank ..... Rank .....
Organization ..... Organization .....

Enlisted ..... Discharged .....
Rank ..... Rank .....
Organization ..... Organization .....

[OVER]

10—1930

13. State any special qualifications not involved in your present position (for instance, lawyer, physician, civil engineer, knowledge of foreign languages, etc.) none

14. Statement of principal employment other than with the United States Government:

NAME AND ADDRESS OF EMPLOYER	POSITION AND CHARACTER OF WORK	LENGTH OF SERVICE
—	—	—

15. Education. Indicate by circling the number of years:

Common school	High school	College	(Name of college, degrees, and dates conferred)
1 2 3 (4) 5 6 7 8	1 2 3 4	1 2 3 4	

16. In case of emergency, notify Mrs. J. M. Waits

Relationship Wife Post office address Grand Isle La

I certify that the foregoing answers are correct to the best of my knowledge and belief.

J. M. Waits
(Name as usually written and which will be used as official signature)

U. S. GOVERNMENT PRINTING OFFICE 10—1930

Copy of this form not furnished the Department.

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
NEW ORLEANS, LA.
186

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LIGHTHOUSES
Nov 22 8 56 AM '37

OFFICE OF SUPERINTENDENT, 8TH DISTRICT
NEW ORLEANS, LA.
November 19, 1937

Joseph M. Waits, Keeper,
4 Barataria Bay Light Station
Grand Isle, La.

Copy to Dept

1. Receipt is acknowledged of your letter of November 10, 1937, advising that, on November 9, 1937, you and the two laborers at the station went to the assistance of the Trawler "Lucky Star", which was in a sinking condition, and that buckets were used to bail the water and keep the boat from sinking until the Coast Guard came and towed her in to safety.

2. This office takes pleasure in commending you for the assistance rendered in this instance.

3. This commendation will be made part of your official history, and a copy of this letter will be forwarded to the Commissioner of Lighthouses.

(Signed) E. S. Lanphier

Superintendent of Lighthouses

BUREAU OF LIGHTHOUSES
WASHINGTON November 24, 1937

2 copies to Commissioner

Submitted to the Secretary of Commerce for information.

For the Commissioner:

W. P. Harman,
Administrative Assistant

see

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
NEW ORLEANS, LA.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LIGHTHOUSES
Nov 15 9 13 AM '37

OFFICE OF SUPERINTENDENT, 8TH DISTRICT
November 15, 1937

Commissioner of Lighthouses:

Without further details indicating the degree of labor or hazard involved in this instance, a commendation by the Superintendent would seem adequate by Supt and be adequate but further report may be submitted if Supt desires.

WPH 11/16

Commendation

1. The following is copy of a letter, dated November 10, 1937, received from Joseph M. Waits, Keeper, Barataria Bay Light Station, La., which is forwarded with recommendation for commendation:

"I wish to report that on November 9th 1937 that I and the two Laborers working at this station had to go to the assistance of the Lucky Star a trawler which was in a sinking condition and assisted with buckets from the station to bail the water and keep the boat from sinking untill the Coast Guards came and towed her in to safety".

(Signed) J. M. Waits, Keeper.

E. S. LANPHIER
Superintendent of Lighthouses

- - - - - -

E-K

Bureau of Lighthouses, Washington, D. C.,
November 16, 1937.

Returned to Superintendent of Lighthouses, New Orleans, La. It appears to the Bureau that without details indicating the degree of labor or hazard involved in this instance, a commendation by the Superintendent would be adequate, but further report may be submitted if the Superintendent desires.

For the Commissioner:

WPH

W.P.Harman
Administrative Assistant

Form A-38

DEPARTMENT OF COMMERCE
DIVISION OF PERSONNEL
WASHINGTON

October 1, 1937.

Mr. Joseph M. Waits,

Through the Commissioner of Lighthouses.

Sir:

You are advised that your compensation has been changed as indicated below, effective October 1, 1937.

No new appointment will be issued to you as a result of this change, and an oath of office is not required.

By direction of the Secretary.

Respectfully,

WM. J. GARDNER

Chief, Division of Personnel.

From: $1440 per annum.

To: $1500 per annum.

Service and grade:

Appropriation (unit): Field.

C
S

OCT 8 - 1937

GOVERNMENT PRINTING OFFICE 11—9051

Form 84
LBC

LIGHTHOUSES
1929 JAN 7 AM 9 31

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES. 8th DISTRICT.

New Orleans, La., January 5, 1929

COMMISSIONER OF LIGHTHOUSES,
Washington, D. C.

No reply has been received from the Bureau to communication (letter)

from this office dated December 7, 1928 on the subject of letter of caution to be written to J. M. Waits, Keeper, Barataria Bay Light Station, La., due to unsatisfactory condition in which station was found.

E. S. LAMPHIER
Superintendent of Lighthouses.

Airways
Surveys
Constrn.
Commun.
Weather
Clerical
Adm. Offcr.
Air Engr.
Chief Engr.
Hydro.
Radio
Engr. Constrn.
Mar. Engr.
Law & Prop.
Adm. Assist.
Dep. Commr.
Commissioner

E-K

Bureau of Lighthouses, Washington, D. C.
January 8, 1929.

Returned to Superintendent of Lighthouses, New Orleans, La., with advice that a letter of caution written to J. M. Waits was sent you on January 5, 1929.

H. B. BOWERMAN
Acting Commissioner of Lighthouses.

To be forwarded in duplicate. Indicate in blank space inclosed in parentheses character of the communication, that is, whether letter, indorsement, Form 80, Form 97, etc.

11—0363

RG EJD

January 3, 1929.

J. M. Waits, Keeper,
Barataria Bay Light Station, La.
(Through Superintendent of Lighthouses, New Orleans, La.)

1. The Bureau has given careful consideration to a report from the Superintendent relative to the unsatisfactory condition of your station on a recent inspection of it by the Superintendent.

2. You are herewith cautioned with respect to this matter and advised that more drastic disciplinary action will be taken, if future inspections do not show an improvement in the conditions referred to.

Commissioner of Lighthouses.

Copy to Dept. and 8th.

RF

F

ECG

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
NEW ORLEANS, LA.

ESL:LMC

DEPARTMENT OF COMMERCE
LIGHTHOUSES
LIGHTHOUSE SERVICE

1928 DEC 10 AM 9 39

OFFICE OF SUPERINTENDENT, 8TH DISTRICT
NEW ORLEANS, LA.
December 7, 1928

J. M. Waits, Keeper,
Barataria Bay Light Station, La.

1-3-29 Waits Copy Sent

Commissioner of Lighthouses:

1. Upon an inspection by the Superintendent of Barataria Bay Lighthouse, on December 6th, the station was found in a disorderly and unclean condition.

2. It is recommended that the Bureau write the Keeper, J. M. Waits, a letter of caution. This office has given him detailed instructions relative to an improvement in the condition of his station.

E. S. LANPHIER
Superintendent of Lighthouses

Airways
Surveys
Constrn.
Commun.
Weather
Clerical
Adm. Offcr.
Air Engr.
Chief Engr.
Hydro.
Radio
Engr. Constrn.
Mar. Engr.
Personnel
Finance
Law & Prop.
Adm. Assist.
Dep. Commr.
Commissioner

RF 12/11

ah ECH 12/10

23. TO THE EMPLOYEE: Describe in detail the work you do. Put each distinct duty, task, or process in a separate paragraph. Explain first those that require most of your time. Explain occasional duties last. In the column at the left opposite each paragraph enter the approximate percentage of your time devoted to the work described in that paragraph. DO NOT ATTEMPT TO COMPOSE THIS STATEMENT WITHOUT FOLLOWING THE INSTRUCTIONS OF P. C. B. FORM NO. 15.

Percentage of working time	
10%	Attending light - Cleaning, adjusting and keeping in good order.
5%	On watch at night - Up in light tower and around the property.
20%	Trips ashore for mail and supplies.
5%	Correspondence: - Making reports and letter writing.
60%	Upkeep and repairing - Painting station and tower, cutting grass and general repairing.

24. I hereby certify that the foregoing was composed by me after reading P. C. B. Form No. 15, and that it is a true statement of my duties.

Joseph. M. Waite
(Signature of Employee)

25. TO THE PREPARING OFFICER: Write your own description of the employee's work. If in describing the work of the position you would cover the same subject matter and use the same language and expressions, indicate your concurrence in the employee's statement and utilize the rest of the space below by giving further and broader information regarding the position, such as the kind and degree of responsibility involved, the ultimate purpose of the work, its place in your organization, its working conditions, etc. If more space is needed, attach a separate sheet. See instructions in Form No. 16.

Cares for 4th order oil wick fixed light. Station isolated, two miles from nearest post office.

26. How long have the employee's duties been substantially as described above? Since November 1, 1926

27. I hereby certify that to the best of my knowledge and belief the statements made by me on both sides of this sheet are accurate and complete.

SEP 17 1928, 1928 — E. S. LANPHIER SUPERINTENDENT OF LIGHTHOUSES
(Date) (Signature of Preparing Officer) (Title)

28. I hereby certify that I have read all of the foregoing and that, to the best of my knowledge and belief, the statements made on both sides of this sheet are accurate and complete, except as indicated in attached memorandum, marked ---------- In my judgment the compensation of this position should be in a range from $ 1320 to $ 1620

SEP 17 1928, 1928 — E. S. LANPHIER SUPERINTENDENT OF LIGHTHOUSES
(Date) (Signature of head of field office or station) (Title)

29. I hereby certify that I have read all of the foregoing and that, to the best of my knowledge and belief the statements made on both sides of this sheet are accurate and complete, except as indicated in attached memorandum, marked ---------- In my judgment the compensation of this position should be in a range from $ 1320, to $ 1620

SEP 20 1928, 1928 — Acting Commissioner of Lighthouses
(Date) (Signature of head of bureau or his representative) (Title)

U. S. GOVERNMENT PRINTING OFFICE: 1928

PERSONNEL CLASSIFICATION BOARD FORM NO. [redacted] FIELD QUESTIONNAIRE
(To be filled out in accordance with the instructions given in P. C. B. Forms Nos. 15 and [redacted])

Bureau No. 1[redacted]3 *Sheet No.* S(b)-32

Space reserved for the use of the Board

WAITS

1. Wife (Surname) Joseph (Given name) E. (Initial)

2. Department Commerce
3. Bureau Lighthouse
4. Field service Lighthouse Service
5. (a) Field station Barataria Bay Light Station
   (b) Subdivision Eighth Lighthouse District
   (c) City or town [redacted] State Louisiana
6. Pay roll title Light Keeper
7. Customary office title Keeper
8. Present administrative allocation [redacted]
9. Present gross rate of pay $ 1[redacted]0
10. Deduction for allowances $ 2[redacted]0
11. Net rate paid in cash $ 1[redacted]0

12. Indicate by an "X" in the proper box or boxes the kind of allowances, if any, received by the employee:
☒ House ☐ Room { ☐ Furnished ☒ Heat ☒ Fuel ☐ Uniform Meals per day: ☐ 1 ☐ 2 ☐ 3
☒ Unfurnished ☒ Light ☐ Laundry ☐ Subsistence or rations in kind }

13. Describe any other allowance, privilege, or perquisite of value [redacted]

14. If any special equipment or a bond is required by law or regulation to be furnished at the employee's expense, state kind and annual cost [redacted]

15. (a) Regular hours of work: From On duty at station m. to [redacted] m. (b) How many hours per week excluding unusual or irregular overtime work?
Summer [redacted] Winter [redacted] hours each (c) If not a full time and all-the-year-round position, state number of hours per day [redacted];
number of days per { week / month / year } [redacted] (d) If certain hours of availability for duty, outside of regular working hours, are required, state hours and type of such duty [redacted]

16. (a) Rate of pay for overtime [redacted] (b) Amount of overtime pay in last 12 months [redacted]

17. (a) Does the employee in any way direct or supervise other employees? No (b) If so, in what way? (See Form 16 before answering)

(c) How many? [redacted]

18. If the employee supervises other persons through immediate contact, give the name and the sheet numbers of such persons. (For such of these as may not be covered by questionnaires, give number and kinds by occupations.) If the employee exercises supervision through section or division heads, give the title of such sections or divisions and the names and sheet numbers of their heads.

19. (a) Is the employee in any way directed, supervised, or instructed, or his work reviewed? Yes (b) If so, in what way? (See Form 16 before answering.)
Follows regulations, also instructions of Superintendent of Lighthouses

20. What is the name, official position, and sheet number of the employee's immediate superior?
A. B. Loughton, Superintendent of Lighthouses, S(a)-1

21. Employee's education: Strike an "X" over the number representing the highest grade or year completed in each type of school:

Elementary								High				Normal				College				Postgraduate or professional				
1	2	3	4	X 5	6	7	8	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	(Kind)

Other education (describe):

22. What length and kind of experience or other training did the employee possess upon original entrance into this position which was most qualifying or pertinent?
Seventeen years previous experience as lighthouse keeper

GENERAL APPOINTMENT

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

LIGHT
JUL 25 1917
HOUSES

July 23, 1917.

Mr. Joseph M. Waits,

Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office,

Keeper

in the Lighthouse Service

at a salary of Seven Hundred and Forty-four dollars per annum,

effective on the date on which you enter upon duty in the above-mentioned position.

(By temporary promotion from first assistant keeper at $576 per annum, pending return to duty of Louis Buras.)

By direction of the Secretary:

Respectfully,

L
C

(SIGNED) CLIFFORD HASTINGS
Chief of Appointment Division.

Appropriation: Salaries, Keepers of Lighthouses.

Vice: Louis Buras.

Legal Residence: Louisiana.

11—3602

8 Insp.

Form 73
JAS-MCC

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

OFFICE OF LIGHTHOUSE INSPECTOR, Eighth DISTRICT,

LIGHT HOUSES JUL 19 1917

New Orleans, La., July 17, 1917.
(City.) (Date.)

THE COMMISSIONER OF LIGHTHOUSES:

Action recommended, Temporary promotion.

Name, **Joseph M. Waits** Legal residence, **Louisiana.**

Position, **Keeper in the Lighthouse Service.** Salary, **$744 per annum.**

Location, **Point Au Fer Reef Light Station, La.** Appropriation, **Salaries, Keepers of Lighthouses.**

Effective **August 1, 1917,** {[1]the actual date of entrance on duty, or as soon thereafter as he enters on duty.

Former position, First Assistant Keeper. Former salary, **$576 per annum.**

Location, **Point Au Fer Reef Light Station, La.**

Rank on eligible list, - - - Rating, - - - Percentage, - - - , Other eligibles considered:

- - -

Previous incumbent, Louis Buras. Services terminated, - - - - - - - - - - -

Reason, **Granted leave without pay by Department letter dated July 10, 1917, for a period not to exceed one year from June 21, 1917.**

Members of family in Government Service, None.

Remarks: For a period not to exceed one year pending return to duty of Louis Buras, on leave without pay.

Hydrog.
Engr. Cons.
Mar. Engr.
Personnel
Accounts 191
Contracts
Chf. Clk.
Dep. Comr.
Comsr.

Selection regular, subject to the action of the U. S. Civil Service Commission.

Secretary, Civil Service District.

Inspector.

BUREAU OF LIGHTHOUSES
WASHINGTON

JUL 19 1917

Submitted to the Secretary of Commerce, approved.

Acting Commissioner

[1] Strike out the clause which does not apply.

11—2314

GENERAL APPOINTMENT

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

LIGHT
SEP 19 1916
HOUSES

September 18, 1916.

Mr. Joseph M. Waits,

Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office,

First Assistant Keeper

in the Lighthouse Service

at a salary of Five Hundred and Seventy-six dollars per annum,

effective on the date on which you enter upon duty in the above-mentioned position.

(By promotion from second assistant keeper at $456 per annum.)

Sept 18, 1916.

By direction of the Secretary:

Respectfully,

(SIGNED) W. S. GILCHRIST

Acting Chief of Appointment Division.

Appropriation: Salaries, Keepers of Lighthouses.

Vice: Louis Buras.

Legal Residence: Louisiana.

11—3602

SEP 19 1916

Form 73
EP-MCC

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

OFFICE OF LIGHTHOUSE INSPECTOR, Eighth DISTRICT,

LIGHT SEP 15 1916 HOUSES

New Orleans, La., September 13, 1916.
(City.) (Date.)

THE COMMISSIONER OF LIGHTHOUSES:

Action recommended, Promotion and appointment.

Name, Joseph M. Waits — Legal residence, Louisiana.

Position, First Assistant Keeper in the Light-house Service. — Salary, $576 per annum.

Location, Point Au Fer Reef Light Station, Louisiana. — Appropriation, Salaries of Keepers of Lighthouses.

Effective September 18, 1916, {~~the actual date of entrance on duty~~, or as soon thereafter as he enters on duty.

Former position, Second Assistant Keeper — Former salary, $456 per annum.

Location, Point Au Fer Reef Light Station, La.

Rank on eligible list, - - - Rating, - - - Percentage, - - - , Other eligibles considered:

- - - -

Form 73a
ESL-MCC

REPORT OF TRANSFER OF APPOINT[redacted]

LIGHT MAY 3 1916 HOUSES

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

OFFICE OF LIGHTHOUSE INSPECTOR, Eighth DISTRICT.

New Orleans, La., May 1 - - - - 1916.

THE COMMISSIONER OF LIGHTHOUSES:

The following-named employee **will be** transferred as indicated, and **will enter** upon duty at his new station on **or about May 4, 1916.**

Name, **Joseph M. Waits.** Position, **Second Assistant Keeper in the Lighthouse Service.**

From **Southwest Reef Light Station, La.,** To **Point aux Fer Reef Light Station, La.**

Previous incumbent, **New position.**

Services terminated, - - - - - - - - - - - - Reason, - - - - - - - - - - - - - - - - -

See recommendation of May 1, 1916, covering the authorization of position referred to above.

Danny
Inspector.

, 191

The above-referred-to transfer became effective beginning with .....

.....

11—4598

JEL

BUREAU OF LIGHTHOUSES
WASHINGTON

MAY 12 1916

Submitted to the Secretary of Commerce for his information.
See Department letter of May 10, 1916, authorizing the new position.

Acting Commissioner.

1103

Form 73a
ESL-MCC

REPORT OF TRANSFER OF APPOIN

LIGHT
MAY 12 1916
HOUSES

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

OFFICE OF LIGHTHOUSE INSPECTOR, Eighth DISTRICT.

New Orleans, La., May 1 - - - - - 6. 191

THE COMMISSIONER OF LIGHTHOUSES:

The following-named employee will be transferred as indicated, and will enter upon duty at his new station on or about May 4, 1916.

Name, Joseph M. Waits. Position, Second Assistant Keeper in the Lighthouse Service.

From Southwest Reef Light Station, La., To Point aux Fer Reef Light Station, La.

Previous incumbent, New position.

Services terminated, - - - - - - - - - - - - Reason, - - - - - - - - - - - - - - - - -

See recommendation of May 1, 1916, covering the authorization of position referred to above.

Inspector.

TJC-MCC

New Orleans, La., May 10, 1916.

The above-referred-to transfer became effective beginning with May 7, 1916.

Inspector.

11—4598

BUREAU OF LIGHTHOUSES
WASHINGTON

MAY 12 1916

Submitted to the Secretary of Commerce for his information.

Acting Commissioner.

GENERAL APPOINTMENT

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

LIGHT
DEC 20 1915
HOUSES

December 18, 1915.

Mr. Joseph M. Waite,

Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office,

Second Assistant Keeper

in the Lighthouse Service

at a salary of Four Hundred and Fifty-six dollars per annum,

effective on the date on which you enter upon duty in the above-mentioned position.

(By transfer from second assistant keeper at $480 per annum.)

GPO
Jan 9, 1916.

By direction of the Secretary:

Respectfully,

(SIGNED) CLIFFORD HASTINGS
Chief of Appointment Division.

R

Appropriation: Salaries, Keepers of Lighthouses.

Vice: Joseph R. Rollingson.

Legal Residence: Louisiana.

11—3092

DEC 20 1915

Form 73
TJC-MCC

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

OFFICE OF LIGHTHOUSE INSPECTOR, Eighth DISTRICT.

LIGHT DEC 16 HOUSES

New Orleans, La., December 14, 1915.
(City.) (Date.)

THE COMMISSIONER OF LIGHTHOUSES:

Action recommended, Transfer and appointment.

Name, **Joseph M. Waits.**

Legal residence, **Louisiana.**

Position, **Second Assistant Keeper in the Lighthouse Service.**

Salary, **$456 per annum.**

Location, **Southwest Reef Light Station, Louisiana.**

Appropriation, **Salaries, Keepers of Lighthouses, 1916.**

Effective **December 27, 1915,** [1] ~~the assumed date of entrance on duty~~ or as soon thereafter as he enters on duty.

Former position, Second Assistant Keeper.

Former salary, **$480 per annum.**

Location, **Sand Island Light Station and Sand Island Range Rear Lights, Alabama.**

Rank on eligible list, - - - Rating, - - - Percentage, - - - , Other eligibles considered:

- - - -

CERTIFICATE OF PROBATIONARY APPOINTMENT

LIGHT
NOV 27 [illegible]
HOUSES

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

November 26, 1915.

Mr. Joseph M. Waits,

Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office and to a probationary period of not to exceed six months as provided by paragraph (c) of section 1 of civil-service rule VII, Second Assistant Keeper in the Lighthouse Service at a salary of Four Hundred and Eighty dollars per annum, effective on the date on which you enter-- upon duty in the above-mentioned position.

By selection from certificate of eligibles (No. - - - - -) issued by the local Civil Service Board for the Eighth Lighthouse District.

By direction of the Secretary:

Respectfully,

(SIGNED) CLIFFORD HASTINGS

Chief of Appointment Division.

C

Appropriation: Salaries, Keepers of Lighthouses.

Vice: Marion Brown.

Legal Residence: Louisiana.

(See reverse side.)

NOV 27 1915

MoC-AEH

Washington D C November 26 1915

Lighthouse Inspector New Orleans Louisiana

Waits appointed second assistant Sand Island effective today or entrance hereafter

Putnam

- -

Commissioner

1430

On today's journal.

Clerk Dept of Com 11/26/15 2:21 pm

7008

Form 73
TJC-MCC

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

SPECIAL
LIGHT
NOV 24 19[illegible]
HOUSES

OFFICE OF LIGHTHOUSE INSPECTOR, Eighth DISTRICT,

11-26-15 Tel to 8th

New Orleans, La., (City.) November 22 (Date.), 1915.

THE COMMISSIONER OF LIGHTHOUSES:

NOV 23 1915

Action recommended, Probationary appointment.

Name, **Joseph M. Waits.** Legal residence, **Louisiana.**

Position, **Second Assistant Keeper in the Lighthouse Service.** Salary, **$480 per annum.**

Location **Sand Island Light Station and Sand Island Range Rear Lights, Alabama.** Appropriation **Salaries, Keepers of Lighthouses, 1916.**

Effective **November 26, 1915,** {~~the actual date of entrance on duty~~, or as soon thereafter as he enters on duty.

Former position, - - - - - - - - - - - - - - - - - - Former salary, - - - - - - - - -

Location, -

Rank on eligible list, **First.** Rating, **Assistant Keeper.** Percentage, **87.8**, Other eligibles considered:

James T. Thompson, C., Howard J. Suggs, FR., William J. Williams, C.

Previous incumbent, **Marion Brown.** Services terminated, **November 15, 1915.**

Reason, **Promoted to First Assistant Keeper of Sand Island Light Station, etc., Alabama.**

Members of family in Government Service, **None.**

Remarks: **Quarters are not provided at this station for the families of Keepers. Joseph M. Waits was employed as Assistant Lighthouse Keeper in this District from October 4, 1909, to September 30, 1912. Rivers P. Bassett declined to accept temporary appointment. Immediate action desired and telegraphic notification of issuance of Waits' appointment.**

Selection regular, subject to the action of the U. S. Civil Service Commission. November 22, 1915 √

E H Freeman
Secretary, 10 Civil Service District.

In the absence and by direction of the Inspector:
Laughlin
Superintendent

BUREAU OF LIGHTHOUSES
WASHINGTON

NOV 26 1915

Submitted to the Secretary of Commerce, approved.

HTBB
Acting Commissioner

TSC

[1] Strike out the clause which does not apply.

11—2314

COPY (MCC)

LIGHT
DECISIONS
HOUSES

Morgan City, La., Nov. 20, 1915.

B. Dorry, Inspector,

New Orleans, La.

Dear Sir:

Your letter of the 19th, offering me the 2nd Asst. Keeper at Southwest Reef Light, received, and I will gladly accept this appointment.

If convenient kindly get this appointment as early as possible as I am anxious to go to work.

Yours very truly,

JOSEPH M. WAITS.

DEPARTMENT OF COMMERCE AND LABOR

OFFICE OF THE CHIEF CLERK

WASHINGTON

OCT 7 1912
DEPT OF COMMERCE AND LABOR

Dep Commr.
Hydrog.
Engr. Comd.
Mar. Engr.
E. C. G.
Examiner.
Personnel.
Accounts.
Contracts.
Chf Clk.
Commr.

3rd?
file 7

October 5, 1912.

Commissioner of Lighthouses:

In accordance with the Bureau's recommendation of the 3rd instant, the Department has canceled its order whereby Joseph M. Waits would have been appointed Assistant Keeper in the Lighthouse Service at a salary of $516 per annum.

By direction of the Secretary:

A. M. Ondeck

Oct 11, 1912. copy sent 8th Insp. - for files

Re
D-

October 5, 1912.

Sir:

Having tendered your resignation as Second Assistant Keeper of South Pass Range Rear Light Station, Louisiana, with pay at the rate of $480 per annum, the Department has accepted the same, upon the recommendation of the Acting Commissioner of Lighthouses, effective at the close of September 30, 1912.

By direction of the Secretary:

Respectfully,

(SIGNED) R. C. SMILEY

Acting Chief of Appointment Division.

Mr. Joseph M. Waite,
Through the Commissioner of Lighthouses.

Re
D

Joseph M. Waits,
cancelation of appointment

2 incls. Bureau of Lighthouses,
Washington, October 3, 1912.

Forwarded to Secretary of Commerce and Labor, for cancelation of appointment certificate of Joseph M. Waits, dated August 28, 1912, in accordance with instructions contained in Department letter of the 23d ultimo.

Acting Commissioner.

DEPARTMENT OF COMMERCE AND LABOR

OFFICE OF THE CHIEF CLERK

WASHINGTON

BUREAU OF LIGHT-HOUSES
SEP 24 1912
DEP'T OF COMMERCE AND LABOR

Hydrog.
Engr. Cons.
Mar. Engr.
E. C. G.
Examiner.
Personnel
Accounts
Contracts
Chf Clk.

8th JEC 9/24

September 23, 1912.

Commissioner of Lighthouses:

In view of the resignation of Joseph M. Waits, Second Assistant Keeper of South Pass Range Rear Light Station, Louisiana, the Department requests that its certificate appointing him as Assistant Keeper in the Lighthouse Service at $516 per annum, by transfer from Second Assistant Keeper at $480 per annum, be returned for cancellation on its face.

By direction of the Secretary:

O M Mondell

D-Re

9/26/12 Copy to 8th, for. inf. and file
" Return certificate of Waits for cancellation"

Form 73 ORIGINAL APPOINTMENT, PROMOTION, OR TRANSFER OF APPOINTEE

Department of Commerce and Labor
LIGHTHOUSE SERVICE

BUREAU OF LIGHT-HOUSES AUG 26 1912 DEP'T OF COMMERCE AND LABOR

OFFICE OF LIGHTHOUSE INSPECTOR, Eighth DISTRICT.

New Orleans, La., August 23, 1912. 191

THE COMMISSIONER OF LIGHTHOUSES:

The following recommendation is submitted:

Action proposed, Transfer and appointment.

Name, Joseph M. Waits — Legal residence, Louisiana

Position, Assistant Keeper in the Lighthouse Service — Salary, $516 per annum, Appropriation Salaries, Keepers of Lighthouses, 1913.

Location, Timbalier Light Station, La.

Effective September 11, 1912, ~~on the actual date of entrance on duty~~ or as soon thereafter as he enters on duty.

Former position, Second Assistant Keeper — Former salary, $480.00 per annum

Location, South Pass Range Rear Light Station, Louisiana

Rank in list of eligibles, - - - - - - - - - Rating, - - - - - - - Percentage, - - - -

Other eligibles considered, -

Letters of declination inclosed, -

Previous incumbent, William Nash — Services terminated, September 10, 1912.

Reason, Resigned.

Remarks: Letter from Joseph M. Waits dated August 20, 1912, requesting transfer attached hereto.

R R Dorry

Inspector

One inclosure,

Department of Commerce and Labor
BUREAU OF LIGHTHOUSES
WASHINGTON

AUG 27 1912

Respectfully submitted to the Secretary of Commerce and Labor, approved.

11—2314

Acting Commissioner

(Cross Reference)

For ~~basis of this action~~ see 6 ath

letter dated 4-4-1912

in file of James Adams.

GENERAL APPOINTMENT—FIXED DATE

Department of Commerce and Labor
OFFICE OF THE CHIEF CLERK
Washington

February 19, 1912.

Mr. Joseph H. Waits,
Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office, and to actual entrance upon duty (unless on authorized leave) on the date indicated, Second Assistant Keeper in the Lighthouse Service at a salary of Four Hundred and Eighty dollars per annum, effective on the date of actual entrance on duty.

(By transfer from first assistant keeper at $540 per annum.)

By direction of the Secretary:

Respectfully,

Chief Clerk.

F

Appropriation: Salaries, Keepers of Lighthouses.
Vice: A. A. Lee.
Legal Residence: Louisiana.

11—1393

Form 73 C-E

ORIGINAL APPOINTMENT, PROMOTION, OR TRANSFER OF APPOINTEE

Department of Commerce and Labor
LIGHTHOUSE SERVICE

FEB 15 1912

OFFICE OF LIGHTHOUSE INSPECTOR, 8th DISTRICT,

New Orleans, La., February 12, 1912.

THE COMMISSIONER OF LIGHTHOUSES:

The following recommendation is submitted:

Action proposed, Transfer.

Name, Joseph M. Waits. Legal residence, Louisiana.

Position, Second Assistant Keeper. Salary, $480 per annum, appropriation Salaries Keepers of Lighthouses 1912.

Location, South Pass Range Rear Light-Station, La.

Effective ---------- on the actual date of entrance on duty.

Former position, First Assistant Former salary, $540 per annum.

Location, Ship Shoal Light-Station, La.

Rank in list of eligibles, ---------- Rating, ---------- Percentage, -----

Other eligibles considered, ----------

Letters of declination inclosed, ----------

Previous incumbent, George C. Pickett. Services terminated, December 23, 1911.

Reason, Resigned.

Remarks: This transfer involves a reduction in pay, but the location of South Pass Range Rear Light, on account of not being isolated, makes it a very much more desirable station than Ship Shoal. Mr.Waits was asked if he desired this transfer, and his letter accepting same is herewith enclosed.

In the absence and by the direction of the Inspector:

Thomas P. Brown
Superintendent.

EJG.

One inclosure

Department of Commerce and Labor
BUREAU OF LIGHTHOUSES
WASHINGTON

FEB 16 1912

Respectfully submitted to the Secretary of Commerce and Labor, approved.

11—2314

Commissioner

READ THE INSTRUCTIONS ON PAGE 3

Department of Commerce and [illegible]

L-J.

New Orleans, La.
May 12, 1911.

EFFICIENCY REPORT

(The parenthetical letters refer to instructions on page 3, which instructions should be read and understood before attempting to fill out the form.)

1. Name Joseph M. Waits. 2. Age 32. (Last birthday.)

3. Bureau of Lighthouses. 4. Position 1st Assistant Keeper.

5. Compensation $540 pa. 6. Where employed Ship Shoal Lighthouse, La.

7. When appointed (a) Oct. 12, 1909. 8. How appointed (b) Through Civ. Ser. Exam.

9. Status under Civil Service Rules (c) Classified competitive.

10. Is the employee an honorably discharged soldier or sailor? No.

11. Does the employee receive a pension? No. If so, state the amount.

12. Other Government service Third, Second and First Assistant keeper, Ship Shoal Lighthouse from May 20, 1899, to August 5, 1902.

13. Duties (describe fully) Assists in exhibition of second order light, operation of bell fog signal, and care of dwelling and Government property. Station is extremely isolated, 62 miles from Morgan City, La., and is reached by boat.

14. Has the employee special qualifications? No. If so, state them

15. Efficiency (d):

	Averages.	Relative weights.	Products of averages multiplied by weights.
Quantity of work	100	2	200
Quality of work	100	3	300
Interest manifested in work (see also Question 17)	100	3	300
Attendance		2	
Total		8 xx	800
Average percentage			100

11—4259

16. In the following form state the number of days of annual leave, sick leave, and leave without pay taken in each of the years 1908, 1909, and 1910:

1908.			1909.			1910.		
Annual.	Sick.	Without pay.	Annual.	Sick.	Without pay.	Annual.	Sick.	Without pay.

17. Is this employee a purely routine employee, or does he manifest interest, not only in his own work but also in the work of the office or bureau as a whole, to the extent of overtime work or voluntary efforts by suggestion or otherwise to add to its efficiency? (Answer fully.) Has performed his work satisfactorily, but have had no opportunity of judging as to his personal interestin the service.

18. On the basis of efficiency alone, is this employee overpaid or underpaid as compared with others in your office engaged on the same grade of work, or is his salary a fair equivalent for the service rendered? (Answer fully.) Underpaid. Should be changed from Class II to Class I for pay. Ship Shoal Light-Station is extremely isolated, and, with exception of Sabine Bank, the most inaccessible in the District. If the present salary is above or below a fair equivalent, state what, in your opinion, it should be. $600 perannum.

19. Is this employee superannuated? No. If so, what percentage of salary is unearned?

20. Remarks: (*e*)

The official who is primarily responsible for the statements herein submitted will sign here—

Inspector.

The official who approves the statements thus submitted will sign here—

Chief of Bureau or Office.

U. S. GOVERNMENT PRINTING OFFICE 16—15468-1

UNITED STATES COAST GUARD

CHARGED TO	DATE	CHARGED TO	DATE	CHARGED TO	DATE	CHARGED TO	DATE	CHARGED TO	DATE
~~[illegible]~~									
~~Watts 9-15-49~~									
~~Mrs Cassidy 10-3-50~~				~~Military~~					
~~Wood J-33-K~~									
~~[illegible]~~									
Higgins 12-5-50									

Watts, Joseph M.

APPLICANT OR EMPLOYEE MUST FILL THE FOLLOWING

Name (in full) Joseph Maryon Wails Sex Male

Present address Barataria Grand Isle La Date of birth Oct. 31st 1876

Give below all places of residence during the past FIVE years

From-- (Month and year)	To-- Month and year)	Number and Street	City and State
Oct. 1935	Oct. 1939		Grand Isle, La.

Give, in your own handwriting, the information requested below

Have you ever been arrested for any reason whatsoever? No (Yes or no)

If so, give details in space provided below.

Date of Arrest	Age	Charge	Court and Location	Judge	Disposition

No Reply Received From F. B. I.
Apparently No Criminal Record.

Have you ever been fingerprinted? No Where?

When? If for the Civil Service, what position?

I hereby swear (or affirm) that the above statements are complete and accurate in every detail.

U. S. COAST GUARD

Joseph M. Wails
Customary payroll signature of employee

Subscribed and sworn to before me this 7th day of October 1939

M. Riccio
Notary Public

My commission expires Death

July 1, 1939. Lighthouse Districts No. Eighth

consolidated with New Orleans Coast Guard District,

Headquarters New Orleans, Louisiana

See U. S. Coast Guard General Order No. 37, dated June 20, 1939.

7/1/39 Transferred from Bureau of Lighthouses, Department of Commerce, and consolidated with United States Coast Guard, under terms of Plan No. 2 of Reorganization Act of 1939, approved by Congress April 3, 1939.

File received - FEB 9 1940

DEPARTMENT OF COMMERCE

APPOINTMENT DIVISION

Joseph M Wait — (Name)

La — (Legal Residence)

STATUS

11—8040

DESIGNATION	ACTION	SALARY	BUREAU—SERVICE—STATION	DATE OF EFFECT
1st a.K'pr	Prob	$45. mo	L H 8th Dist Ships Steward L.S. La	Oct 4, 1909
2 " "	Tr	480. pa	" " Do Pass Rg La	Mar 23. 1912
Asst K'pr	Tr Cancelled	516. "	"	
Keeper (2nd cl)	Prob	480 RESIGNED CLOSE OF	Sept 30, 1912 L H 8th Dist Sand Is Ft Jo Ala	Nov 30 1915
" (")	Tr	456	" " Southwest Reef La	Jan 9. 1916
" (")	Tr	"	" " Pt aux Ter Reef La	May 7. 1916
" (1st)	Prom	576	" " "	Sept 18. 1916
"	" (Temp)	744	" " "	Aug 1 1917
"	" (Perl)	"	" " "	July 10. 1918
"	Incr	916	" " "	Nov 1 1918
"	"	1070	" " "	Nov 30. 1920
"	Readj-pay	1260	" " "	June 1. 1924
"	" act Dec 24	1500	" " "	Feb 1. 1925
"	Incr	1560	" " "	July 1. 1925
"	Trans	1320	" " Barataria Bay-La	Nov 1, 1926
"	COMPENSATION Act May 28, 1928	1440	" " "	JUL 1928
"		1500	" " "	10-1-37

LIGHTHOUSES
Nov 22 8 56 AM '37

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
NEW ORLEANS, LA.
188

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

OFFICE OF SUPERINTENDENT, 8TH DISTRICT
NEW ORLEANS, LA.
November 19, 1937

DEPARTMENT OF COMMERCE
1937 NOV 26 AM 11 32
CHIEF CLERK

DEPARTMENT OF COMMERCE
NOV 26 1937
DIVISION OF PERSONNEL

Joseph M. Waits, Keeper,
4 Barataria Bay Light Station
Grand Isle, La.

1. Receipt is acknowledged of your letter of November 10, 1937, advising that, on November 9, 1937, you and the two laborers at the station went to the assistance of the Trawler "Lucky Star", which was in a sinking condition, and that buckets were used to bail the water and keep the boat from sinking until the Coast Guard came and towed her in to safety.

2. This office takes pleasure in commending you for the assistance rendered in this instance.

3. This commendation will be made part of your official history, and a copy of this letter will be forwarded to the Commissioner of Lighthouses.

(Signed) E. S. Lanphier

Superintendent of Lighthouses

BUREAU OF LIGHTHOUSES
WASHINGTON November 24, 1937

2 copies to Commissioner

Submitted to the Secretary of Commerce for information.

For the Commissioner:

W. P. Harman,
Administrative Assistant

see

Form A-38

DEPARTMENT OF COMMERCE
DIVISION OF PERSONNEL
WASHINGTON

October 1, 1937.

Mr. Joseph M. Waits,

Through the Commissioner of Lighthouses.

Sir:

You are advised that your compensation has been changed as indicated below, effective October 1, 1937.

No new appointment will be issued to you as a result of this change, and an oath of office is not required.

By direction of the Secretary.

Respectfully,

[illegible] L. GARDNER
Chief, Division of Personnel.

OCT -7 1937

From: $1440 per annum.

To: $1500 per annum.

Service and grade:

Appropriation (unit): Field.

C
S

FOR BASIS OF THIS ACTION SEE LETTER DATED SEP 14 1937 IN FILE 1093/1

DIVISION OF PERSONNEL
ENTERED ON JOURNAL
SEP 4 1937
SHEET NO. 5520
DEPARTMENT OF COMMERCE

CARDED

GOVERNMENT PRINTING OFFICE 11—9051

IN REPLYING ADDRESS
COMMISSIONER OF LIGHTHOUSES
AND REFER TO DATE OF THIS LETTER
AND FILE NO.

RG EJD

DEPARTMENT OF COMMERCE

BUREAU OF LIGHTHOUSES

WASHINGTON

DEPT OF COMMERCE
JAN 5 1929
APPOINTMENT DIVISION

January 3, 1929.

J. M. Waits, Keeper,
Barataria Bay Light Station, La.
(Through Superintendent of Lighthouses, New Orleans, La.)

1. The Bureau has given careful consideration to a report from the Superintendent relative to the unsatisfactory condition of your station on a recent inspection of it by the Superintendent.

2. You are herewith cautioned with respect to this matter and advised that more drastic disciplinary action will be taken, if future inspections do not show an improvement in the conditions referred to.

Commissioner of Lighthouses.

Bureau of Lighthouses, Washington
JAN 3 1929

Submitted to Secretary of Commerce for his information.

E. C. Gillette

Acting Commissioner of Lighthouses.

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

July 1, 1928.

M r. Joseph M. Waits,

Through the Chief, Bureau of Lighthouses.

Sir:

You are advised that under the Welch Act your compensation has been changed as indicated below, effective July 1, 1928.

By direction of the Secretary:

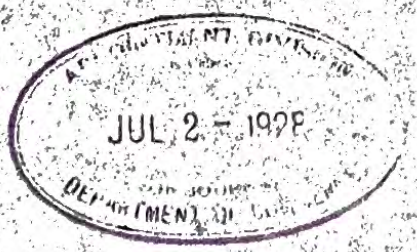
Respectfully,

EDW. J. GARDNER,

Chief of Appointment Division.

From: $1320

To: $1440



11—0504

8

CARDED

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
NEW ORLEANS, LA.

LEC

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

1926 NOV 5 PM 12 29

J. M. Waits, Effective date of change in pay.

DEPARTMENT OF COMMERCE
NOV 10 1926
APPOINTMENT DIVISION

OFFICE OF SUPERINTENDENT, 8TH DISTRICT
NEW ORLEANS, LA.
November 4, 1926

CHIEF CLERK
1926 NOV 9 PM 3 48

Commissioner of Lighthouses:

1. Referring to Department Notice of Change in Salary, dated October 15, 1926, in the case of J. M. Waits, Keeper in the Lighthouse Service, whose salary was reduced from $1560 per annum to $1320 per annum by reason of his transfer to the keepership of Barataria Bay Light Station, La.: from Point Au Fer Reef Light Station, La.:

2. The Bureau is advised that the above change in pay became effective November 1, 1926.

E. S. LANPHIER
Superintendent of Lighthouses

CARDED

Bureau of Lighthouses, Washington
NOV 6 - 1926

Submitted to Secretary of Commerce for his information.

eff date

Acting Commissioner of Lighthouses.

C. S. REPORT DATA
ENTERED

Form A-21

NOTICE OF CHANGE IN SALARY
KEEPERS—LIGHTHOUSE SERVICE

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

October 15, 1926.

Mr. Joseph M. Waits,

Through the Commissioner of Lighthouses.

Sir:

You are advised that your salary as keeper in the Lighthouse Service has been changed from $ 1560 per annum to $ 1320 per annum, effective November 1, 1926, or as soon thereafter as you enter on duty.

No new appointment will be issued to you as a result of this change, and an oath of office is not required.

By direction of the Secretary:

Respectfully,

(SIGNED) CLIFFORD HASTINGS
Chief of Appointment Division.

11—8074 GOVERNMENT PRINTING OFFICE

OCT 22 1926

APPOINTMENT DIVISION
ENTERED
OCT 22 1926
ON JOURNAL
DEPARTMENT OF COMMERCE

F
8

Form 73
LEC

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LIGHTHOUSES 1926 OCT 14 AM 8 59

CHIEF CLERK 1926 OCT 14 PM 3 26

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, 8th DISTRICT

New Orleans, La. (City.) October 12 (Date.)

DEPARTMENT OF COMMERCE OCT 16 1926 APPOINTMENT DIVISION

OCT 18 26 APPOINTMENT DIVISION

COMMISSIONER OF LIGHTHOUSES:

Action recommended, Transfer

Name, **Joseph M. Waits** Legal residence, **Louisiana**

Position, **Keeper in the Lighthouse Service** Salary, $1320 p.a. (Rge: $1200-$1440 p.a.)

Location, **Barataria Bay Light Station, La.** Appropriation, **Sals.Kprs.of L.H.**

Effective **November 1, 1926** {~~the actual date of entrance on duty,~~ or as soon thereafter as he enters on duty.

Former position, Keeper in the L.H.Service Former salary, $1560 p.a. (Rge: $1440-$1680)

Location, **Point Au Fer Reef L.S., La.**

Rank on eligible list, - - - Rating, - - - Percentage, - - - , Other eligibles considered:

Previous incumbent, George J. Fath Services to be terminated, about Oct.31, 1926

Reason, **To be transferred.** — 73a

Members of family in Government Service, NONE

Date of birth, October 30, 1878.

APPOINTMENT DIVISION NECESSARY ACTION TAKEN DEPARTMENT OF COMMERCE

Remarks: Letter dated Octo.11, 1926, from Keeper Waits accepting transfer to the keepership of Barataria Bay Light Station at a reduction in pay, attached hereto.

Selection regular, subject to the action of the U. S. Civil Service Commission. , 19

E. J. Lanpher
Superintendent of Lighthouses 3

Secretary, Civil Service District.

Inclosure

BUREAU OF LIGHTHOUSES
WASHINGTON

OCT 14 1926

Submitted to the Secretary of Commerce, approved.

APPROVED BY THE ACTING ASST. SECRETARY 10/16/26
FILE 10931

J. Clusky
Acting Commissioner of Lighthouses.

1 Strike out the clause which does not apply.

11—2314

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
NEW ORLEANS, LA.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE



EIGHTH DISTRICT

Point Au Fer Reef L.S., La.
(Station, Depot, or Vessel)

LIGHTHOUSES

1926 OCT 14 AM 8 53

October 11, 1926

Superintendent of Lighthouses,
New Orleans,
Louisiana

Dear Sir:

I will accept transfer to the position of Keeper of Barataria Bay Light Station with pay at the rate of $1320 per annum.

Respectfully,

J. M. Wait Keeper

CROSS REFERENCE

SEE FILE--464/16/D#1

NAME Waite, Joseph M. POSITION Keeper

BUREAU BUREAU OF LIGHTHOUSES STATION 8th Dist.

CIRCULAR #11----9/15/23

BASE PAY	Bonus	Total	Allowances Items	Value	Aggregate	As Classified for estimate purposes Service	Grade	Pay	Recommendations regarding differential from standard rates: Is differential recommended	Amt. per annum to be Added	Subtracted
1020	240	1260	CR	164.25	1424.25	LHS	6	1440			

CIRCULAR #13----11/13/23

approved $1440

GRADE RECOMMENDED 6

RANGE OF COMPENSATION RECOMMENDED FROM $1440 TO $1650

[illegible]

16. Indicate what special equipment, if any, the employee is required by law or regulation to furnish at his own expense, and the approximate annual maintenance cost to the employee:

Kind of equipment - - -; annual cost, $ - - -

17. Extent of employee's education. (Place an "X" in the box before the highest grade or year.)

(a) Elementary school; years ☐ 1 ☒ 2 ☐ 3 ☐ 4 ☐ 5 ☐ 6 ☐ 7 ☐ 8

(b) High school; years ☐ 1 ☐ 2 ☐ 3 ☐ 4

(c) Business school; years ☐ ½ ☐ 1 ☐ 1½ ☐ 2 ☐ 2½ ☐ 3

(d) College: Name ; years ☐ 1 ☐ 2 ☐ 3 ☐ 4

(e) Post graduate work: Kind ; years ☐ 1 ☐ 2 ☐ 3

(f) Correspondence courses: Kind ; number of lessons ; number completed

18. Description of work. (Describe the various tasks performed, making the description of each as detailed as space will permit. Use a paragraph for each task and number the paragraphs. In the column at the right state the estimated percentage of the total time—in the course of a day, month, or year—given to each task.)

	Percentage of total time given to each task
1. Custodian of property.	5%
2. Reports and correspondence.	10%
3. Maintenance of 4th order fixed oil vapor light from tower, and five minor oil lights on beacons, in the water, which includes cleaning lamp, lens, lantern, etc.; stands watch four hours each night.	10%
4. Maintenance and operation of fog signal operated by machinery.	5%
5. Boating 24 miles from station to Morgan City, La. for mail and supplies, and 15 miles from station to lights; operates motor boat.	10%
6. Cleaning and maintenance of tower, quarters, grounds, wharf, boathouse, boat, and painting of structures.	60%

...ATION BOARD FORM NO. 1
...in accordance with detailed
...tion sheet, Form No. 2)

Sheet No. 82
2—12758

1. Waite (Surname) Joseph (Given name) M. (Initial)
2. Department Commerce
3. Bureau Lighthouses
4. Field Service Lighthouse Service
5. (a) Field Station Point Au Fer Reef L.S.,etc.(6 lights)
   (b) Subdivision Eighth Lighthouse District
   (c) City or town _____ State Louisiana
6. Pay-roll title Keeper
7. Customary office title Keeper

DO NOT WRITE IN THIS SPACE

a		
b		
c		
d		

8. (a) Number of regular working hours of the position, per day 24; per week 168
   (b) If this is not a full-time position, state percentage of time employed per day - - -; or per week - - -
   (c) If night work, wholly or in part, state the hours: From 1/3 the night m. to alternating periods m.
9. If this is not an all-year-round position, state approximate number of days employed each year - - -
   During what months - - -
10. If the employee receives compensation from any other branch of the Federal Government, or from any city, county, or State government, state the position held and the compensation - - -
11. Present rate of pay, exclusive of bonus $1020 per annum; bonus, $240 per annum.
12. Rate of pay, exclusive of bonus, on January 1, 1923, $1020 per annum; bonus, $240 per annum.
13. If the employee receives overtime pay, state the rate - - -
14. Title of appropriation or fund from which basic compensation is paid Salaries, Keepers of Lighthouses
15. Indicate by an "X" in the proper box any of the following allowances received, in addition to salary or wages: ☐ Quarters; ☐ 3 meals per day; ☐ 2 meals per day; ☐ 1 meal per day; ☐ Subsistence or rations in kind; ☐ Uniform; ☐ Laundry; ☐ Fuel; ☐ Light; ☐ Heat. If cash allowances are made for any of these items, state which items and the amounts per annum
    Subsistence, cash $264.25per annum.
16. Indicate what special equipment, if any, the employee is required by law or regulation to furnish at his own expense, and the approximate annual maintenance cost to the employee:
    Kind of equipment - - -; annual cost, $ - - -
17. Extent of employee's education. (Place an "X" in the box before the highest grade or year.)
    (a) Elementary school; years ☐ 1 ☒ 2 ☐ 3 ☐ 4 ☐ 5 ☐ 6 ☐ 7 ☐ 8
    (b) High school; years ☐ 1 ☐ 2 ☐ 3 ☐ 4
    (c) Business school; years ☐ ½ ☐ 1 ☐ 1½ ☐ 2 ☐ 2½ ☐ 3
    (d) College: Name _____; years ☐ 1 ☐ 2 ☐ 3 ☐ 4
    (e) Post graduate work: Kind _____; years ☐ 1 ☐ 2 ☐ 3
    (f) Correspondence courses: Kind _____; number of lessons _____; number completed _____

18. Description of work. (Describe the various tasks performed, making the description of each as detailed as space will permit. Use a paragraph for each task and number the paragraphs. In the column at the right state the estimated percentage of the total time—in the course of a day, month, or year—given to each task.)

	Percentage of total time given to each task
1. Custodian of property.	5%
2. Reports and correspondence.	10%
3. Maintenance of 4th order fixed oil vapor light from tower, and five minor oil lights on beacons, in the water, which includes cleaning lamp, lens, lantern, etc.; stands watch four hours each night.	10%
4. Maintenance and operation of fog signal operated by machinery.	5%
5. Boating 24 miles from station to Morgan City, La. for mail and supplies, and 15 miles from station to lights; operates motor boat.	10%
6. Cleaning and maintenance of tower, quarters, grounds, wharf, boathouse, boat, and painting of structures.	60%



19. Does employee work under immedi[illegible] supervision, or to a large extent upon his own resp[illegible]sibility? (Describe fully.)

On his own responsibility subject to directions and supervision of Superintendent of Lighthouses.

20. Do the duties involve direction or supervision of the work of other employees? Yes.
If so, describe the nature of the direction or supervision and give the number and classes of employees directed or supervised.

Responsible for work of two assistant keepers.

21. How long have the employee's duties been substantially as described above? August 1, 1917.

22. I hereby certify that to the best of my knowledge and belief the answers to the foregoing questions are correct.

JUN 7 - 1923, 1923. E. S. LANPHIER SUPERINTENDENT OF LIGHTHOUSES.
(Date) (Signature of Preparing Officer) (Title)

23. I have read the foregoing and I agree to it except as follows:

Signature not secured owing to inaccessibility of employee

E. S. LANPHIER
(Signature of employee)
SUPERINTENDENT OF LIGHTHOUSES.

THE FOLLOWING TO BE FILLED OUT BY THE HEAD OF THE FIELD OFFICE OR STATION

24. Indicate by an "X" in the proper spaces below the qualifications and personal traits considered important for the satisfactory performance of the duties of this position:

	High Degree	Average	Not Essential
Judgment	X		
Accuracy			
Initiative (originality and resourcefulness)			
Trustworthiness (dependability)	X		
Speed (quickness)			
Physical Qualities (strength and endurance)	X		

EDUCATIONAL TRAINING		
	Essential	Desirable But Not Essential
College		
High School		
Common School	X	

Technical Education: If essential, kind and extent

Experience: If essential, kind and extent
Boating - one year.

25. I hereby certify that I have read the foregoing and that, to the best of my knowledge and belief, the statements made are accurate and complete. In my judgment the compensation of this position should be in a range from $1140 to $1500.

JUN 7 - 1923, 1923. E. S. LANPHIER SUPERINTENDENT OF LIGHTHOUSES.
(Date) (Signature of head of field office or station) (Title)

GOVERNMENT PRINTING OFFICE 2—12758

Form A-21

NOTICE OF CHANGE IN SALARY
KEEPERS-LIGHTHOUSE SERVICE

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

June 25, 1925.

Mr. Joseph M. Waits,

Through the Commissioner of Lighthouses.

Sir:

You are advised that your salary as keeper in the Lighthouse Service has been changed from $ 1500 per annum to $ 1560 per annum, effective July 1, 1925.

No new appointment will be issued to you as a result of this change, and an oath of office is not required.

By direction of the Secretary:

Respectfully,

EDW. J. GARDNER.
JUL 9 -1925

Acting Chief of Appointment Division.

11—8074

APPOINTMENT DIVISION ENTERED JUL 18 1925 ON JOURNAL DEPARTMENT OF COMMERCE

CARDED

mfc

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

January 31, 1925.

Mr. Joseph M. Waits, (Waits)
Through the Commissioner of Lighthouses,

Sir:

In connection with the readjustment of pay of positions in the Lighthouse Service the total compensation of the position occupied by you has been fixed as indicated below, effective February 1, 1925.

By direction of the Secretary:

Respectfully,

EDW.

Acting Chief of Appointment Division.

FEB 6 - 1925

Position: Keeper

Salary: $1500

Appropriations: Salaries, Keepers of Lighthouses,
8th General Expenses, Lighthouse Service.

JBJ

CARDED

(CROSS REFERENCE)

Waite, Joseph M. In accordance with authority of the Director of the Budget dated June 27, 1924, the salary is re-adjusted to $1260, effective July 1, 1924.

For authorization see letter dated JUL 24 1924 File No. 1095/21.

NOTICE OF CHANGE IN SALARY
KEEPERS--LIGHTHOUSE SERVICE

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON December 16, 1920.

M
r. Joseph M. Waits,
Through the Commissioner of Lighthouses.

Sir:

You are advised that your salary as keeper in the Lighthouse Service has been changed from $ 960 per annum to $ 1020 per annum, effective November 30, 1920, (Including $60 per annum longevity pay).

No new appointment will be issued to you as a result of this change, and an oath of office is not required.

By direction of the Secretary:

Respectfully,

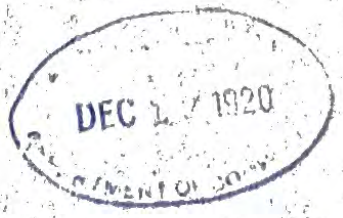
(SIGNED) H. M. CROSS

Chief of Appointment Division.

CARDED

C. S. REPORT DATA
ENTERED

P
C
8th



ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
NEW ORLEANS, LA.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LIGHT DEC 13 1920 HOUSES

WJB.

Jos. M. Waits,
longevity pay.

OFFICE OF SUPERINTENDENT, 8TH DISTRICT
NEW ORLEANS, LA.

December 9, 1920.

CHIEF CLERK
1920 DEC 16 AM 9 06
APPOINTMENTS

Commissioner of Lighthouses:

1. Referring to Bureau letter of November 18, 1918, relative to reclassification of pay, and to paragraph 4 thereof, regarding longevity;

2. The Bureau is informed that Jos. M. Waits, Keeper of Point Au Fer Reef Light Station, La., completed five years of continuous service at the close of November 29, 1920. It is therefore recommended that his base pay be increased from $960 to $1020 per annum to include the longevity allowance of $60 per annum, effective commencing November 30, 1920.

1920 DEC 16 AM 10

E. S. Lanphier.
Superintendent of Lighthouses.

APPOINTMENT DIVISION
RECEIVED
ACTION TAKEN
DEC 16 1920
DEPARTMENT OF COMMERCE

Bureau of Lighthouses, Washington.
DEC 13 1920

Submitted to Secretary of Commerce recommended for approval.
1920 DEC 15 PM 1 20

Conway
Acting Commissioner.

12/16/20.

NOTICE OF CHANGE IN SALARY
KEEPERS -- LIGHTHOUSE SERVICE

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

November 19, 1918.

W. Joseph M. Waits,

Through the Commissioner of Lighthouses.

Sir:

You are advised that your salary as keeper in the Lighthouse Service has been changed from $44 per annum to $60 per annum, effective November 1, 1918.

No new appointment will be issued to you as a result of this change, and an oath of office is not required.

By direction of the Secretary:

Respectfully,

(Signed) Clifford Hastings.

Chief of Appointment Division.

FOR BASIS OF THIS ACTION SEE
LETTER DATED 11-15-18
1095-8

R
Ho

CHANGED

APPOINTMENT DIVISION
CHIEF
NOV 21 1918

Form 111

OATH OF OFFICE

(Prescribed by Section 1757, Revised Statutes)

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

5
LIGHT
JUL 29 1918
HOUSES
JUL 29 1918 19 43 AM
CHIEF CLERK
1918 JUL 30 AM 10 25

I, Joseph M. Waits,

do solemnly [1] swear (See below) that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter: So HELP ME GOD.

Joseph Morgan Waits
(Appointee signs here)

[2] Sworn to (See below) and subscribed before me, this [3] 24 day of July, A. D. 1918.

(Affix official seal here)

[4] (Name) A. W. Dawson

(Official title) Notary Public

My commission expires July 15 23

	Official Title	Rate of Pay	Name of Station, Vessel, or Place of Employment.
Present	Keeper in the Light-house Service	$744 p.a.	Point Au Fer Reef Light Station, La.
Former [5]	Keeper (temporary) in the L.H.Service	do.	do.

(The above should be filled in by the district officer before sending to appointee)

MCC

OFFICE OF LIGHTHOUSE INSPECTOR, 8th DISTRICT

New Orleans, La., July 26, 1918.
(Address) (Date)

The above-named appointee entered upon duty on July 10, 1918.
(Date)

R. A. Doorly
(Signature, followed by title) Superintendent.

[1] Insert here "swear" or "affirm," as the case may be.
[2] Insert here "sworn to" or "affirmed," as the case may be.
[3] The oath may be taken any time after the date of appointment and prior to the payment of compensation, but no compensation shall be paid until the oath is executed in proper form.
[4] This oath should be taken before a justice of the peace, notary public, judge, clerk of a court, a chief clerk in the office of a lighthouse inspector or other employee in the Lighthouse Service designated by a chief clerk, or any other officer having authority to administer oaths, but never before a collector of customs or postmaster, as neither officer has power to administer oaths in such cases. In case the officer administering the oath has no seal, his official character should be duly certified to by the clerk of the proper court or the proper county clerk, except in the case of chief clerks in the offices of lighthouse inspectors and other employees in the Lighthouse Service designated by them, who are not required to have a seal.
[5] Give this information in all cases where new oath is required.
Failure to fill out this oath properly will result in its return for correction.

11—944

GENERAL APPOINTMENT—FIXED DATE

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

July 10, 1918.

Mr. Joseph M. Waits,
Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office, and to actual entrance upon duty (unless on authorized leave) on the date indicated, Keeper in the Lighthouse Service at a salary of Seven Hundred and Forty-four dollars per annum, effective July 10, 1918.

(By change from temporary status.)

By direction of the Secretary:

Respectfully,

APPOINTMENT DIVISION ENTERED JUL 10 1918 ON JOURNAL DEPARTMENT OF COMMERCE

CARDED

(Signed) Clifford Hastings.
Chief of Appointment Division.

C
F

Appropriation: Salaries, Keepers of Lighthouses.
Vice: Louis Buras.
Legal Residence: Louisiana.

11—1393

Form 73

JAM-MCC

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

OFFICE OF LIGHTHOUSE INSPECTOR, 8th DISTRICT.

LIGHT HOUSES JUN 10 1918

New Orleans, La., June 10, 1918. 10 36 AM
(City.) (Date.)

THE COMMISSIONER OF LIGHTHOUSES:

Action recommended, Appointment.

Name, Joseph M. Waits

APPOINTMENTS 1918 JUN 12 AM 10 25

Legal residence, Louisiana

Position, Keeper in the Lighthouse Service.

Salary, $744 p.a.

Location, Point Au Fer Reef Light Station, La.

Appropriation, Salaries, Keepers of Lighthouses. 1918 JUN 19 PM 12 11

Effective July 10 June 21, 1918, { ~~the actual date of entrance on duty, or as soon thereafter as he enters on duty.~~

Former position, Keeper (temporary) in the Light-house Service.

Former salary, $744 p.a.

Location, Point Au Fer Reef Light Station, Louisiana.

APPOINTMENTS 1918 JUN 19 PM 12 14

Rank on eligible list, - - Rating, - - Percentage, - - , Other eligibles considered:

- - - - - - - - -

Previous incumbent, Louis Buras

Services terminated to at close of June 20, 1918.

Reason, Granted leave without pay for a period not to exceed 1 year from June 21, 1917, by Department letter of July 6, 1917. (Enlisted in U.S.Naval Coast Defense Reserve.) See separate letter attached.

Members of family in Government Service, None.

Remarks:

Selection regular, subject to the action of the U. S. Civil Service Commission, , 191

Secretary, Civil Service District.

Inspector.

AKT

BUREAU OF LIGHTHOUSES
WASHINGTON June 19, 1918.

APPOINTMENT DIVISION NECESSARY DEPARTMENT OF COMMERCE

Submitted to the Secretary of Commerce, approved., attention in this connection being invited to Bureau indorsement on the 8th Inspector's letter, this date, to the Department.

1918 JUN 19 PM 12

H. B. Bowerman

Acting Commissioner

[1] Strike out the clause which does not apply.

11—2314

USE TYPEWRITER—SEE INSTRUCTIONS ON BACK.

UNITED STATES
BUREAU OF EFFICIENCY.
FORM 8.

DEPARTMENT OF COMMERCE
BUREAU OF THE CENSUS.
8—4789-2

ENTRIES IN THIS COLUMN.

RECORD OF CIVIL EMPLOYEE.

JULY 1, 1916.

1. Name: (Surname first. Given name in full. For women write Miss or Mrs. before given name.)

Waits, Joseph M.

2. Department:

Commerce

3. Bureau, office, or service:

Lighthouse

4. Designation of position:

2d Assistant Keeper

5. Occupation (if not clearly shown by answer to question 4):

Care light and govt. property

6. Annual earnings:

$456

7. Kind of appropriation:

LS

8. Present rate of pay:

$ AS

9. Initial rate of pay:

$ 408 PA

10. Total length of service (give the total of ALL U. S. GOVT. SERVICE with the exceptions stated on the back of this card)—

Substitute—		Regular—	
Years:	Months:	Years:	Months:
		15.6	10

11. State, Territory, or foreign country of birth (do not give town):

Texas

12. Race:

W

13. Sex:

M

14. Date of birth—

Month: October

Year: 1878

15. Kinds of schools attended, years attended, and degrees taken:

E2

16. Marital condition:

S

17. War veteran?

No

18. Appointed from—

Congressional district and State: 3 La.

County: St. Mary

19. Civil service status:

C

20. Method by which classified status was obtained:

CE

21. Place of employment—

City: Morgan City

State: La.

DO NOT FOLD THIS CARD.

11—5869

Form 111

OATH OF OFFICE

(Prescribed by Section 1757, Revised Statutes)

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

Lighthouse Inspector AUG 6 1917 New Orleans.

LIGHTHOUSE AUG 8 1917 CHIEF CLERK AUG 8 1917

I, Joseph M. Waits,

do solemnly [1] swear (See below) that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter. So HELP ME GOD.

Joseph Morgan Waits
(Appointee signs here)

[2] Sworn to (See below) and subscribed before me, this [3] 9d day of August, A. D. 191 7.

(Affix official seal here)

[4](Name) [illegible]

(Official title) Notary Public

My commission expires June 1918

Official Title	Rate of Pay	Name of Station, Vessel, or Place of Employment.
Present: Keeper in the Light-house Service	$744 p.a.	Point Au Fer Reef Light Station, Louisiana.
Former [5]: Temporary promotion from First Assistant Keeper at $576 per annum, pending return to duty of Louis Buras, Keeper.		

(The above should be filled in by the district officer before sending to appointee)

MCC

Office of Lighthouse Inspector, Eighth District

New Orleans, La., August 6, 1917.
(Address) (Date)

The above-named appointee entered upon duty on August 1, 1917.
(Date)

[signature]
(Signature, followed by title) Inspector.

RECORDED.

[1] Insert here "swear" or "affirm," as the case may be.
[2] Insert here "sworn to" or "affirmed," as the case may be.
[3] The oath may be taken any time after the date of appointment and prior to the payment of compensation, but no compensation shall be paid until the oath is executed in proper form.
[4] This oath should be taken before a justice of the peace, notary public, judge, clerk of a court, a chief clerk in the office of a lighthouse inspector or other employee in the Lighthouse Service designated by a chief clerk, or any other officer having authority to administer oaths, but never before a collector of customs or postmaster, as neither officer has power to administer oaths in such cases. In case the officer administering the oath has no seal, his official character should be duly certified to by the clerk of the proper court or the proper county clerk, except in the case of chief clerks in the offices of lighthouse inspectors and other employees in the Lighthouse Service designated by them, who are not required to have a seal.
[5] Give this information in all cases where new oath is required.
Failure to fill out this oath properly will result in its return for correction.

11—044

GENERAL APPOINTMENT

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

July 23, 1917.

Mr. Joseph M. Waits,

Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office,

Keeper

in the Lighthouse Service

at a salary of Seven Hundred and Forty-four dollars per annum,

effective on the date on which you enter upon duty in the above-mentioned position.

(By temporary promotion from first assistant keeper at $576 per annum, pending return to duty of Louis Buras.)

By direction of the Secretary:

Respectfully,

(SIGNED) CLIFFORD HASTINGS

L
C

Chief of Appointment Division.

Appropriation: Salaries, Keepers of Lighthouses.

Vice: Louis Buras.

Legal Residence: Louisiana.

APPOINTMENT DIVISION ENTERED JUL 23 1917 DEPARTMENT OF COMMERCE

11—3692

Form 73
JAS-MCC

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LIGHT HOUSES JUL 19 1917

OFFICE OF LIGHTHOUSE INSPECTOR, Eighth DISTRICT,

New Orleans, La., July 17, 1917.
(City.) (Date.)

THE COMMISSIONER OF LIGHTHOUSES:

CHIEF CLERK JUL 21 1917

Action recommended, Temporary promotion.

Name, **Joseph M. Waits** Legal residence, **Louisiana.**

Position, **Keeper in the Lighthouse Service.** Salary, **$744 per annum.**

Location, **Point Au Fer Reef Light Station, La.** Appropriation, **Salaries, Keepers of Lighthouses.**

Effective **August 1, 1917,** {[1] ~~the actual date of entrance on duty~~, or as soon thereafter as he enters on duty.

JUL 23 1917

Former position, First Assistant Keeper. Former salary, **$576 per annum.**

Location, **Point Au Fer Reef Light Station, La.**

Rank on eligible list, - - - Rating, - - - Percentage, - - - , Other eligibles considered:

- - -

DEPARTMENT DIVISION JUL 23 1917 DEPARTMENT OF COMMERCE

Previous incumbent, Louis Buras. Services terminated, - - - - - - - - - - -

Reason, **Granted leave without pay by Department letter dated July 10, 1917, for a period not to exceed one year from June 21, 1917.**

Members of family in Government Service, None.

Remarks: For a period not to exceed one year pending return to duty of Louis Buras, on leave without pay.

Selection regular, subject to the action of the
U. S. Civil Service Commission. , 191

.....
Secretary, Civil Service District.

.....
Inspector.

BUREAU OF LIGHTHOUSES
WASHINGTON

JUL 19 1917

7-21-17

Submitted to the Secretary of Commerce, approved.

H. B. Bruckman
Acting Commissioner

[1] Strike out the clause which does not apply.

11—2314

Form 111

OATH OF OFFICE

(Prescribed by Section 1757, Revised Statutes)

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

Lighthouse Inspector SEP 27 1916 New Orleans.
Lighthouse Inspector OCT 4 1916 New Orleans.
APPOINTMENTS OCT 27 1916
LIGHT OCT 6 1916 HOUSES
CHIEF CLERK OCT 27 1916

I, Joseph M. Waits,

do solemnly[1] swear (See below) that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter: So HELP ME GOD.

Joseph M. Waits
(Appointee signs here)

[2] Sworn (See below) and subscribed before me, this[3] 26" day of Sept., A. D. 1916

(Affix official seal here)

[4](Name) Chas A Billings

(Official title) Notary Public

Official Title	Rate of Pay	Name of Station, Vessel, or Place of Employment
Present: 1st Asst. Kpr. in the L.H. Service	$576 p.a.	Point Au Fer Reef Light Station, La.
Former[5]: 2nd Asst. Kpr. in the L.H. Service	$456 p.a.	Point Au Fer Reef Light Station, La.

MCC

(The above should be filled in by the district officer before sending to appointee)

Office of Lighthouse Inspector, Eighth District

New Orleans, La., October 4, 1916.
(Address) (Date)

The above-named appointee entered upon duty on September 18, 1916.
(Date)

(Signature, followed by title) Inspector

[1] Insert here "swear" or "affirm," as the case may be.

[2] Insert here "sworn to" or "affirmed," as the case may be.

[3] The oath may be taken any time after the date of appointment and prior to the payment of compensation, but no compensation shall be paid until the oath is executed in proper form.

[4] This oath should be taken before a justice of the peace, notary public, judge, clerk of a court, or any other officer having authority to administer oaths, but never before a collector of customs, as he has no power to administer oaths in such cases. In case the officer administering the oath has no seal, his official character should be duly certified to by the clerk of the proper court or the proper county clerk.

[5] Give this information in all cases where new oath is required.

Failure to fill out this oath properly will result in its return for correction.

11—044

OCT 26 1916

GENERAL APPOINTMENT

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

September 18, 1916.

Mr. Joseph M. Waits,

Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office,

First Assistant Keeper

in the Lighthouse Service

at a salary of Five Hundred and Seventy-six dollars per annum, effective on the date on which you enter upon duty in the above-mentioned position.

(By promotion from second assistant keeper at $456 per annum.)

CARDED.

APPOINTMENT DIVISION ENTERED SEP 18 1916 ON JOURNAL DEPT. OF COMMERCE

By direction of the Secretary:

Respectfully,

(SIGNED) W. S. GILCHRIST

R
O

Acting Chief of Appointment Division.

Appropriation: Salaries, Keepers of Lighthouses.

Vice: Louis Buras.

Legal Residence: Louisiana.

CHANGE REPORTED OCT 1916 U. S. COMMISSION.

11—3692

Form 73

EP-MCC

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LIGHT SEP 15 1916 HOUSES

OFFICE OF LIGHTHOUSE INSPECTOR, Eighth DISTRICT,

New Orleans, La., September 13, 1916.
(City.) (Date.)

THE COMMISSIONER OF LIGHTHOUSES:

DIVISION OF APPOINTMENTS ACTION TAKEN SEP 18 1916

APPOINTMENTS SEP 16 1916

CHIEF CLERK SEP 16 1916

Action recommended, Promotion and appointment.

Name, Joseph M. Waits — Legal residence, Louisiana.

Position, First Assistant Keeper in the Light-house Service. — Salary, $576 per annum.

Location, Point Au Fer Reef Light Station, Louisiana. — Appropriation, Salaries of Keepers of Lighthouses.

Effective September 18, 1916, {the actual date of entrance on duty, or as soon thereafter as he enters on duty.

Former position, Second Assistant Keeper — Former salary, $456 per annum.

Location, Point Au Fer Reef Light Station, La.

Rank on eligible list, - - - Rating, - - - Percentage, - - - , Other eligibles considered:

- - - -

Joseph M. Watts

May 10, 1916.

Commissioner of Lighthouses:

In compliance with the Bureau's recommendation of the 8th instant, the Department hereby abolishes the positions of keeper, first assistant keeper, and second assistant keeper of Southwest Reef Light Station, Louisiana, at $744, $576, and $456 per annum, respectively, and, in accordance with the provisions of Section 4674, R. S., authorizes the discontinuance of the station mentioned, effective upon the establishment of Point aux Fer Reef Light Station, etc., Lights, Louisiana.

In accordance with the Bureau's further recommendation, the Department hereby authorizes the positions of keeper, first assistant keeper, and second assistant keeper of Point aux Fer Reef Light Station, and Atchafalaya Entrance Channel Lights Nos. 1, 3, 5, 7, and 2, Louisiana, at $744, $576, and $456 per annum, respectively, effective on the date the present keepers of Southwest Reef Light Station are transferred thereto. It is noted that forms 73a will be submitted to the Department at the proper time, showing the effective date of the transfers.

(SIGNED) E. F. SWEET

Acting Secretary.

File 646.

Form 73a
ES L-MCC

REPORT OF TRANSFER OF APPOINTEE

LIGHT MAY 12 1916 HOUSES

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

OFFICE OF LIGHTHOUSE INSPECTOR, Eighth DISTRICT.

New Orleans, La., May 1 - - - - - 191 6.

CHIEF CLERK MAY 13 1916

THE COMMISSIONER OF LIGHTHOUSES:

The following-named employee will be transferred as indicated, and will enter upon duty at his new station on or about May 4, 1916.

456

Name, Joseph M. Waits. Position, Second Assistant Keeper in the Lighthouse Service.

From Southwest Reef Light Station, La., To Point aux Fer Reef Light Station, La.

Previous incumbent, New position.

Services terminated, - - - - - - - - - - - - - Reason, - - - - - - - - - - - - - - - - -

See recommendation of May 1, 1916, covering the authorization of position referred to above.

Dorry
Inspector.

CARDED.

TJC-MCC

New Orleans, La., May 10, 1916.

The above-referred-to transfer became effective beginning with May 7, 1916.

Dorry
Inspector.

11—4598

BUREAU OF LIGHTHOUSES
WASHINGTON

MAY 12 1916

Submitted to the Secretary of Commerce for his information.

Acting Commissioner.

Form 73a
ESL-MCC

REPORT OF TRANSFER OF APPOINTEE

LIGHT MAY 3 1916 HOUSES

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

OFFICE OF LIGHTHOUSE INSPECTOR, Eighth DISTRICT.

New Orleans, La., May 1 - - - - - 1916.

CHIEF CLERK MAY 11 1916

THE COMMISSIONER OF LIGHTHOUSES:

The following-named employee will be transferred as indicated, and will enter upon duty at his new station on or about May 4, 1916.

456.

Name, Joseph M. Waits. Position, Second Assistant Keeper in the Lighthouse Service.

From Southwest Reef Light Station, La., To Point aux Fer Reef Light Station, La.

APPOINTMENTS MAY 12 1916

Previous incumbent, New position.

Services terminated, - - - - - - - - - - - - - - Reason, - - - - - - - - - - - - - -

See recommendation of May 1, 1916, covering the authorization of position referred to above.

Inspector.

, 191

The above-referred-to transfer became effective beginning with .....

MAY 3 1916

11—4598

JEL

BUREAU OF LIGHTHOUSES
WASHINGTON

MAY 12 1916

Submitted to the Secretary of Commerce for his information.
See Department letter of May 10, 1916, authorizing the new position.

CARDED.

Acting Commissioner.

Lighthouse Inspector
NOV 30 1915
New Orleans.
Lighthouse Inspector
DEC 15 1915
New Orleans.
LIGHT
DEC 17 1915
HOUSES
CHIEF CLERK
DEC 20 1915
APPOINTMENTS
DEC 1915

PERSONAL QUESTION SHEET

DEPARTMENT OF COMMERCE
OFFICE OF THE SECRETARY
WASHINGTON

March 5, 1913.

To the Chiefs of Bureaus of the Department of Commerce:

For the purpose of enabling the Department to maintain a complete record of its officers and employees, you are requested to have every person hereafter appointed or employed in your Bureau, immediately upon his entrance on duty, answer each of the questions in Part I of this form and sign the same. The information given in Part I should be reviewed and approved in accordance with instructions. The information in Part II should be supplied as indicated and the form forwarded to the Department.

William C. Redfield
Secretary.

CARDED.

PART I.

(Part I should be filled out by the appointee or employee; but, if he is unable to write legibly, another person may write the answers at his dictation. In either case the statement should be signed by the appointee or employee. If he is unable to write, he may sign by mark in the presence of one witness. If he is unable to answer any question, he should indicate that fact.)

1. What is your full name? (Do not use initials, but spell out each name and state whether Mr., Miss, or Mrs. Example: Mr. John Richard Doe. If name itself is merely a letter, it should be so stated.)

Mr Joseph Marven Waits

2. How do you intend to write your name on the pay roll? (*This should agree with signature to your oath of office.*) Joseph M. Waits

3. What is your present legal (voting) residence? (Give city or town, State or Territory, county, and Congressional district.)

Morgan City (City or town.) La (State or Territory.) St Mary (County.) 3rd ✓ (Congressional district.)

4. What is your race? (Answer "white," "colored," or "Mongolian.") White

5. Where were you born? Eastland Co. Texas

6. When were you born? October (Month.) 30 (Day.) 1878 (Year.)

11—1434

7. Give name and address of person whom you would like to have notified in case of accident.

Valley Brothers (Name.) Morgan City La (Number and street.)

(City or town.) (State or Territory.)

8. Are there any members of your family, besides yourself, in the civil service of the United States? (If so, give below their names, relationships, the Departments and Bureaus or Services in which they are employed, and the positions they occupy.)

Name.	Relationship.	Department.	Bureau or Service.	Position.
No				

9. If you were appointed through a civil service examination, state, as near as you recollect, the name and date of the examination. If not so appointed, state how you entered the service. (Examples: "By reinstatement," or "by transfer from ——," stating Department, Bureau or Service, position, and salary, if known.)

1 year in Light House service assistant keeper september 1-1914

10. Have you any physical disabilities? (If so, describe briefly. If you have defective eyesight, state whether corrected by glasses.)

No

11. Have you ever held any other position in the civil service of the United States? (If so, give below the Department and Bureau or Service in which you served, the position held, the salary you received, and the dates of your appointment and separation from the service.)

Department.	Bureau or Service.	Position.	Salary.	Appointed.	Separated.
Commerce.	L. H.	Asst Keeper	$45.00 per month	Oct 4th, 1909	
"	"	2nd " "	480.00 per annum	March 23rd 1912	September 30th, 1912

12. Do you hold any State or municipal office? (If so, state name of such office and compensation attached.)

No

13. Were you in the military or naval service of the United States during the Civil or Spanish-American War? (If so, give the information called for by the blanks below.)

Company and regiment, or vessel.	Date enlisted.	Date discharged.	Cause of discharge.
No			

14. If you served in the military or naval service of the United States at any time other than during the Civil or Spanish-American Wars, indicate such service in the spaces below.

Company and regiment, or vessel.	Date enlisted.	Date discharged.	Cause of discharge.
No			

15. Are you the widow or orphan of an honorably discharged soldier or sailor? (If so, give the information called for by the blanks below.)

Name under which service was rendered.....

Company and regiment, or vessel.	Date enlisted.	Date discharged.	Cause of discharge.
No			

16. What was y... ...ring the Unite... ...ervice? (It is intended that the answer to this question ... state ... ...wed by you be... your se... ...icate... ...12, 13, and 14.) your present appointment, with the exception of

...

sch... ...ca... ...te the grad... ...i have attended, and, in case you have attended sch... ...ool ... ...Institutio... ...ved, and date in each case. Example: Public ...ity, A. B... ...ia University, LL. B., 1903.)

C... ...a...

16. What was your occupation prior to entering the United States civil service? (It is intended that the answer to this question shall state briefly the lines of work followed by you before receiving your present appointment, with the exception of your service indicated in answer to questions 11, 12, 13, and 14.)

Boatman

17. What education have you received? (Indicate the grades of schools you have attended, and, in case you have attended schools of higher grade than high schools, give the institution, degrees received, and date in each case. Example: Public school; high school; business college; Cornell University, A. B., 1900; Columbia University, LL. B., 1903.)

Common school

18. What special qualifications have you—educational, professional, technical, mechanical, etc.? (Examples: Qualified as "Lawyer," or "Civil Engineer," or "Translator," or "Interpreter," or "Draftsman," or "Carpenter.")

none

19. What, if any, civil service examinations have you passed? (Give names and dates as near as you recollect.)

September 1. 1914 assistant light keeper

20. Were the answers to the foregoing questions written by you? (If not, state the name and address of the person who wrote them for you.)

yes

21. State the date upon which the above blanks were filled. Nov 29, 1915

Witness:

In case signature is by mark.

(Signature) Joseph M. Waits

P. O. Address: Morgan City, La
City or town.

Number and street.

La
State or Territory.

(Where the appointee is to be employed outside of the District of Columbia the information given in Part I should be reviewed and approved by the officer in immediate charge before forwarding to the Bureau. Where he is to be employed in the District of Columbia, Part I should be reviewed and approved by the officer who executes Part II.)

Reviewed, approved, and forwarded December 15, 1915, 19

(Signature) B B Dorry

(Official title) Inspector.

11—1434

PART II.

(Part II should be executed by the executive officers of the various Bureaus of the Department, or, at their direction, by some official who can give the information desired. If unable to answer any question, indicate that fact.)

1. State the Bureau or Service, place, and district in which the person who answered the foregoing questions is employed:

Lighthouse Service. (Bureau or Service.) Sand Island L. S., Ala. (Place (city, town, station, or vessel.)) Eighth (District.)

2. To what position has he been appointed? Second Assistant Keeper.

3. State the date of appointment. November 26, 1915.

4. State the date the appointment was effective. (If appointment was made to take effect on date of oath, so state.)
Date of entrance on duty.

5. State the date of the oath. November 29, 1915.

6. State the date the employee entered on duty. Nov. 30, 1915.

7. What is his salary? $480 pa.

8. From what appropriation is he paid? Salaries, Keepers of Lighthouses.

9. Is the position excepted, competitive, or unclassified under the civil service rules? Competitive.

10. If classified, state the date of classification. May 6, 1896.

11. In what manner did the employee enter the service? (Examples: "From stenography and typewriting examination;" or "without examination;" or "by reinstatement;" or "by transfer from ——," stating Department, Bureau or Service, position, and salary, if known.)

Examination Asst. L. H. Keeper, Sept. 1, 1915.

12. Is the employee required to give bond? No.

13. When the legal residence given in answer to question 3, Part I, differs from that given in the certificate of appointment, the discrepancy should be explained.

Morgan City, La.

14. If foreign born, state when and where naturalization papers were taken out. No.

Reviewed, approved, and forwarded to the Department.

(Signature) B. A. Dorsey

(Official title) Inspector.

Date: Dec. 15, 1915., 19

11—1434

Form 111

OATH OF OFFICE

(Prescribed by Section 1757, Revised Statutes)

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

Lighthouse Inspector
JAN 12 1916
New Orleans.

APPOINTMENTS
JAN 26 1916

LIGHT
JAN 22 1916
HOUSES

CHIEF CLERK
JAN 26 1916

I, Joseph M. Waits,

do solemnly [1] swear (See below) that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter: SO HELP ME GOD.

Joseph M. Waits
(Appointee signs here)

[2] Sworn to (See below) and subscribed before me, this [3] 10th day of January, A. D. 1916

(Affix official seal here)

[4] (Name) J. H. Peacock

(Official title) Notary Public

	Official Title	Rate of Pay	Name of Station, Vessel, or Place of Employment
Present	Second Asst.Kpr.in the L.H. Service.	$456 p.a.	Southwest Reef Light Station, Louisiana.
Former	Second Asst.Kpr.in the L.H.Service.	$480 p.a.	Sand Island Light Station, and Sand Island Range Rear Lights, Alabama.

(The above should be filled in by the district officer before sending to appointee)

TJC-MCC

OFFICE OF LIGHTHOUSE INSPECTOR, Eighth DISTRICT

New Orleans, La., January 20, 1916.
(Address) (Date)

The above-named appointee entered upon duty on January 9, 1916. (Date)

In the absence and by direction of the Inspector:

CARDED

Laughlin
(Signature followed by title) Superintendent

[1] Insert here "swear" or "affirm," as the case may be.

[2] Insert here "sworn to" or "affirmed," as the case may be.

[3] The oath may be taken any time after the date of appointment and prior to the payment of compensation, but no compensation shall be paid until the oath is executed in proper form.

[4] This oath should be taken before a justice of the peace, notary public, judge, clerk of a court, or any other officer having authority to administer oaths, but never before a collector of customs, as he has no power to administer oaths in such cases. In case the officer administering the oath has no seal, his official character should be duly certified to by the clerk of the proper court or the proper county clerk.

[5] Give this information in all cases where new oath is required.

Failure to fill out this oath properly will result in its return for correction.

11—044

Enl'd

GENERAL APPOINTMENT

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

December 18, 1915.

Mr. Joseph M. Waits,
Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office,

Second Assistant Keeper

in the Lighthouse Service

at a salary of Four Hundred and Fifty-six dollars per annum,

effective on the date on which you enter upon duty in the above-mentioned position.

(By transfer from second assistant keeper at $480 per annum.)

CARDED:

APPOINTMENT DIVISION ENTERED DEC 18 1915 ON JOURNAL OF DEPARTMENT OF COMMERCE

By direction of the Secretary:

Respectfully,

(SIGNED) CLIFFORD HASTINGS

Chief of Appointment Division.

R

Appropriation: Salaries, Keepers of Lighthouses.

Vice: Joseph R. Rollingson.

Legal Residence: Louisiana.

CASE REPORTED JAN 1916 U. S. CIVIL SERVICE COMMISSION 11—3092

Form 73
TJC—MCC

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

OFFICE OF LIGHTHOUSE INSPECTOR, Eighth DISTRICT,

New Orleans, La., December 14, 1915.
(City.) (Date.)

LIGHT HOUSES DEC 16 1915

CHIEF CLERK DEC 18 1915

THE COMMISSIONER OF LIGHTHOUSES:

Action recommended, Transfer and appointment.

Name, Joseph M. Waits. Legal residence, Louisiana.

Position, Second Assistant Keeper in the Lighthouse Service. Salary, $456 per annum.

Location, Southwest Reef Light Station, Louisiana. Appropriation, Salaries, Keepers of Lighthouses, 1916.

Effective December 27, 1915, {the actual date of entrance on duty; or as soon thereafter as he enters on duty.

DIVISION OF APPOINTMENTS APPOINTMENT WRITTEN DEC 18 1915 DEPT OF COMMERCE

APPOINTMENTS DEC 18 1915

Former position, Second Assistant Keeper. Former salary, $480 per annum.

Location, Sand Island Light Station and Sand Island Range Rear Lights, Alabama.

Rank on eligible list, - - - **Rating,** - - - Percentage, - - - , Other eligibles considered:

- - - -

Form 111

OATH OF OFFICE

(Prescribed by Section 1757, Revised Statutes)

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

Lighthouse Inspector NOV 30 1915 New Orleans
LIGHT DEC 16 1915 HOUSES
DEC 21 1915
DEC 21 1915

I, Joseph M. Waits,

do solemnly[1] swear (See below) that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter: So HELP ME GOD.

☞ Joseph M. Waits
(Appointee signs here)

---

[2] Sworn to (See below) and subscribed before me, this[3] 29th day of November, A. D. 1915

(Affix official seal here)

[4](Name) Chas A Gibbons

(Official title) Notary Public

Official Title	Rate of Pay	Name of Station, Vessel, or Place of Employment
Present: Second Asst.Kpr.in the L.H. Service	$480 p.a.	Sand Island Light Station and Sand Island Range Rear Lights, Alabama.
Former[5]: Probationary appointment.		

(The above should be filled in by the district officer before sending to appointee)

OFFICE OF LIGHTHOUSE INSPECTOR, Eighth DISTRICT

New Orleans, La., (Address) December 14, 1915. (Date)

The above-named appointee entered upon duty on November 30, 1915. (Date)

A A Carey
(Signature, followed by title)
Inspector.

---

[1] Insert here "swear" or "affirm," as the case may be.

[2] Insert here "sworn to" or "affirmed," as the case may be.

[3] The oath may be taken any time after the date of appointment and prior to the payment of compensation, but no compensation shall be paid until the oath is executed in proper form.

[4] This oath should be taken before a justice of the peace, notary public, judge, clerk of a court, or any other officer having authority to administer oaths, but never before a collector of customs, as he has no power to administer oaths in such cases. In case the officer administering the oath has no seal, his official character should be duly certified to by the clerk of the proper court or the proper county clerk.

[5] Give this information in all cases where new oath is required.

Failure to fill out this oath properly will result in its return for correction.

11—944

Ent'd

CERTIFICATE OF PROBATIONARY APPOINTMENT

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

November 26, 1915.

Mr. Joseph M. Waite,

Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office and to a probationary period of not to exceed six months as provided by paragraph (c) of section 1 of civil-service rule VII, Second Assistant Keeper in the Lighthouse Service at a salary of Four Hundred and Eighty dollars per annum, effective on the date on which you enter upon duty in the above-mentioned position.

By selection from certificate of eligibles (No. - - - -) issued by the local Civil Service Board for the Eighth Lighthouse District.

By direction of the Secretary:

Respectfully,

APPOINTMENT DIVISION NOV 26 1915 CARDED! (SIGNED) CLIFFORD HASTINGS

Chief of Appointment Division.

C

Appropriation: Salaries, Keepers of Lighthouses.

Vice: Marion Brown.

Legal Residence: Louisiana.

(See reverse side.)

CHANGE REPORTED DEC 1915 COMMISSION.

Form 73

TJC-MCC

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

OFFICE OF LIGHTHOUSE INSPECTOR, Eighth DISTRICT.

SPECIAL
CHIEF CLERK NOV 26 1915
NOV 24 1915 HOUSES

New Orleans, La., (City.) November 22 (Date.) 1915.

NOV 23 1915 APPOINTMENTS

THE COMMISSIONER OF LIGHTHOUSES:

Action recommended, Probationary appointment.

Name, Joseph M. Waits. Legal residence, Louisiana.

Position, Second Assistant Keeper in the Lighthouse Service. Salary, $480 per annum.

Location, Sand Island Light Station and Sand Island Range Rear Lights, Alabama. Appropriation, Salaries, Keepers of Lighthouses, 1916.

Effective November 26, 1915, { ~~the actual date of entrance on duty~~, or as soon thereafter as he enters on duty.

NOV 26 1915 DEPT OF COMMERCE

Former position, - Former salary, - - - - - - - - -

Location, -

Rank on eligible list, First. Rating, Assistant Keeper. Percentage, 87.8, Other eligibles considered:

James T. Thompson, C., Howard J. Suggs, FR., William J. Williams, C.

Previous incumbent, Marion Brown. Services terminated, November 15, 1915. on end.

Reason, Promoted to First Assistant Keeper of Sand Island Light Station, etc., Alabama.

Members of family in Government Service, None.

Remarks: Quarters are not provided at this station for the families of Keepers. Joseph M. Waits was employed as Assistant Lighthouse Keeper in this District from October 4, 1909, to September 30, 1912. Rivers P. Bassett declined to accept temporary appointment. Immediate action desired and telegraphic notification of issuance of Waits' appointment.

Selection regular, subject to the action of the U. S. Civil Service Commission November 22, 1915

In the absence and by direction of the Inspector:

E. H. Fleming
Secretary, 10 Civil Service District.

Lanphier.
Superintendent.

29C

BUREAU OF LIGHTHOUSES
WASHINGTON
NOV 26 1915

Submitted to the Secretary of Commerce, approved.

11-26-15

H. B. Bowerman
Acting Commissioner

[1] Strike out the clause which does not apply.

11—2314

Lighthouse Inspector
NOV 22 1915
New Orleans.

LIGHT
DEC 16 1915
HOUSES

[illegible]ley Bros. Co., [illegible]g.

Grocers.

338

Morgan City, La., Nov 20

B. Dorry, Inspector,

New Orleans, La.

Dear Sir;

Your letter of the 19th, offering me the 2nd asst keeper at Southwest Reef Light, received, and I will gladly accept this appointment. If convenient kindly get this appointment as early as possible as I am anxious to go to work.

Yours very truly,

Joseph M. Waits

October 5, 1912.

Sir:

Having tendered your resignation as Second Assistant Keeper of South Pass Range Rear Light Station, Louisiana, with pay at the rate of $480 per annum, the Department has accepted the same, upon the recommendation of the Acting Commissioner of Lighthouses, effective at the close of September 30, 1912.

By direction of the Secretary:

Respectfully,

(SIGNED) R. C. STILLSE

Acting Chief of Appointment Division.

CARDED.

Mr. Joseph H. Waite,
Through the Commissioner of Lighthouses.

APPOINTMENT DIVISION
REPORTED
OCT 5 - 1912
ASSIGNING CLERK
DEPT. OF COMMERCE AND LABOR

CHANGE REPORTED
SEP - - 1912
C. S. COMMISSION.

Re
D

October 5, 1912.

Commissioner of Lighthouses:

In accordance with the Bureau's recommendation of the 3rd instant, the Department has canceled its order whereby Joseph H. Waite would have been appointed Assistant Keeper in the Lighthouse Service at a salary of $516 per annum.

By direction of the Secretary:

(SIGNED) R. M. PINDELL, JR.

CARDED.

APPOINTMENT DIVISION
REPORTED
OCT 7- 1912
TO DISBURSING CLERK

CHANCE REPORTED
OCT - - 1912
C. S. COMMISSION.

Re
D

ADDRESS ALL COMMUNICATIONS TO
LIGHTHOUSE INSPECTOR
NEW ORLEANS, LA.

Department of Commerce and Labor
LIGHTHOUSE SERVICE

TJC-EL.

Joseph M. Waits -
Appointment returned
for cancellation.

OCT 2 1912
DEPT OF COMMERCE AND LABOR

Dep
Hyd
Engr. Cons.
Mar. Engr.
E. C. G.
Examiner.
Personnel
Accounts
Contracts
Chf. Clk.
Commr.

OFFICE OF INSPECTOR, 8TH DISTRICT
NEW ORLEANS, LA

Sept. 30, 1912.

OFFICE OF THE CHIEF CLERK
RECEIVED
OCT 4 - 1912
DEPT OF COMMERCE AND LABOR

CHIEF CLERK
FORWARDED TO
OCT 4 1912
APPTS.
COMMERCE AND LABOR

The Commissioner of Lighthouses, Washington, D. C.

Department letter in duplicate, dated Aug. 28, 1912, appointing Joseph M. Waits assistant keeper in the Lighthouse Service, for duty at Timbalier L-S., La., at $516 per annum, by transfer from second assistant keeper of South Pass R. Re. L-S., La., is herewith returned for cancellation, - Mr. Waits having tendered his resignation, effective Sept. 30, 1912.

Sorry
OJC

3 incls.

Bureau of Lighthouses,
Washington, October 3, 1912.
Forwarded to Secretary of Commerce and Labor, for cancelation of appointment certificate of Joseph M. Waits, dated August 28, 1912, in accordance with instructions contained in Department letter of the 23d ultimo.

DIVISION OF APPOINTMENTS
Resignation Accepted
OCT 5 - 1912
DEPT OF COMMERCE AND LABOR

J. Conway
Acting Commissioner.

CHANGE REPORTED
SEP 30 1912
C. S. COMMISSION.

August 28, 1912.

Mr. Joseph M. Waits,

Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office,

CANCELED

Assistant Keeper,

in the Lighthouse Service,

at a salary of Five Hundred and Sixteen dollars per annum,

effective on the date on which you enter - upon duty in the above-mentioned position.

(By transfer from Second Assistant Keeper at $480 per annum.)

CANCELED

By direction of the Secretary:

Respectfully,

C
D

Acting Chief of Appointment Division.

Appropriation: Salaries, Keepers of Lighthouses.

Vice: William Nash.

Legal Residence: Louisiana.

II—3892

Department of Commerce and Labor

LIGHT-HOUSE SERVICE

OFFICE OF U. S. LIGHT-HOUSE INSPECTOR, Eighth DISTRICT.

New Orleans, La., September 23, 1912.

September 23, 1912.

Commissioner of Lighthouses:

In view of the resignation of Joseph M. Waits, Second Assistant Keeper of South Pass Range Rear Light Station, Louisiana, the Department requests that its certificate appointing him as Assistant Keeper in the Lighthouse Service at $516 per annum, by transfer from Second Assistant Keeper at $480 per annum, be returned for cancellation on its face.

By direction of the Secretary:

(SIGNED) R. M. PINDELL, JR.

Department of Commerce and Labor

BUREAU OF LIGHTHOUSES

WASHINGTON, SEP 19 1912

Respectfully returned to the Secretary of Commerce and Labor, approved.

D-Re

Form 93

LETTER TRANSMITTING RESIGNATION

EFS

BUREAU OF LIGHT-HOUSES
SEP 19 1912
DEPARTMENT OF COMMERCE AND LABOR

Department of Commerce and Labor

LIGHTHOUSE SERVICE

OFFICE OF LIGHTHOUSE INSPECTOR, Eighth DISTRICT.

New Orleans, La., September 17, 1912

CHIEF CLERK
RECEIVED
SEP 20 1912

THE COMMISSIONER OF LIGHTHOUSES:

There is transmitted herewith the resignation of the following-named employee:

Name, Joseph M. Waits

Position, 2d Assistant Keeper in the Lighthouse Service

Legal residence, Louisiana

Station, South Pass Range Rear Light Station

Salary, $480 per annum

CHIEF CLERK
FORWARDED TO
SEP 20 1912
APPTS.
DEPARTMENT OF COMMERCE AND LABOR

The acceptance of this resignation is recommended effective at the close of September 30, 1912.

Remarks:

Leave in excess of accrued rate has not been granted him.

APPOINTMENT DIVISION
RECEIVED
SEP 21 1912
10:05
DEPARTMENT OF COMMERCE AND LABOR

Leave 01 "

D. L. Aug 15 1912 - Trans to U.S. Transalin L.S. La 516 & appd. (Oath not reid)

DIVISION OF APPOINTMENTS
Resignation Accepted
OCT 5 1912
DEPT OF COMMERCE AND LABOR

In the absence and by direction of Inspector:

Conway
Chief Clerk.

Department of Commerce and Labor

BUREAU OF LIGHTHOUSES

WASHINGTON

SEP 19 1912

Respectfully submitted to the Secretary of Commerce and Labor, approved.

11—4623

J Conway
Acting Commissioner

9-20-12

Wrote Bureau 9-23-12

ADDRESS ALL COMMUNICATIONS TO
LIGHTHOUSE INSPECTOR
NEW ORLEANS, LA.

Department of Commerce and Lab

LIGHTHOUSE SERVICE

EIGHTH DISTRICT

South Pass Rang Reare
(Station, Depot, or Vessel.)

September 16, 1912

BUREAU OF LIGHT-HOUSES
SEP 19 1912
DEPT OF COMMERCE AND LABOR

Light. House Inspector New Orlenas La

Sir I respectfuly transmith my resignaton as second Asst Keeper Of South Pass Rang Reare Light Station to Take Effect September th 30 1912 I I Have Resigned for the follawing named reason only that i are going in other business on Ocober stI 1912 Respectfully Yours

Joseph M Waits 2ND Asst Keeper

Joseph M. Waits

Leonard F Edgecombe
Keeper

7 days
July 2-1912

LIGHT-HOUSE INSPECTOR
EIGHTH DISTRICT
SEP 17 1912
NEW ORLEANS, LA.

Department of Commerce and Labor
LIGHTHOUSE SERVICE

LIGHT-HOUSES
SEP 19 1912
DEPT OF COMMERCE AND LABOR

EIGHTH DISTRICT

South Pass Range Reare
(Station, Depot, or Vessel.)

September 16 to, 1912

Light House Inspectors New Orlens La
Eight District Sir I respectfully Risign As Second
Asst Keeper Of South Pass Range Reare Light Station
to take Effect September th 30 1912
Respectfully Yours Joseph M Waits 2nd Asst Keeper
South Pass Light Station

Joseph M. Waits

Leonard F Edgecombe
Keeper

LIGHT-HOUSE INSPECTOR
EIGHTH DISTRICT
SEP 17 1912
NEW ORLEANS, LA.

GENERAL APPOINTMENT

Department of Commerce and Labor

APPOINTMENT DIVISION

Washington

August 28, 1912.

M
r. Joseph M. Waits,
Through
the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office,

CANCELED

Assistant Keeper,

in the Lighthouse Service,

at a salary of Five Hundred and Sixteen dollars per annum,

effective on the date on which you enter upon duty in the above-mentioned position.

(By transfer from Second Assistant Keeper at $480 per annum.)

CARDED.

CANCELED

By direction of the Secretary,

Respectfully,

(SIGNED) R. C. SHELSE

C
D Acting Chief of Appointment Division.

Appropriation:
Salaries, Keepers of Lighthouses.
Vice:
William Nash.
Legal Residence:
Louisiana.

APPOINTMENT DIVISION
REPORTED
AUG 30 1912
TO DISBURSING CLERK
DEPT. OF COMMERCE AND LABOR

11—3092

Form 73 ORIGINAL APPOINTMENT, PROMOTION, OR TRANSFER OF APPOINTEE

BUREAU OF LIGHT-HOUSES AUG 26 1912 DEP'T OF COMMERCE AND LABOR

CHIEF CLERK FORWARDED TO AUG 28 1912 APPTS COMMERCE AND LABOR

Department of Commerce and Labor

LIGHTHOUSE SERVICE

OFFICE OF LIGHTHOUSE INSPECTOR, Eighth DISTRICT.

New Orleans, La., August 23, 1912. 191

THE COMMISSIONER OF LIGHTHOUSES:

The following recommendation is submitted:

CHIEF CLERK RECEIVED AUG 28 1912 COMMERCE AND LABOR

Action proposed, Transfer and appointment.

Name, Joseph M. Waits Ef 100.7. Legal residence, Louisiana

Position, Assistant Keeper in the Lighthouse Service Salary, $516 per annum, Appropriation Salaries, Keepers of Lighthouses, 1913.

Location, Timbalier Light Station, La.

APPOINTMENT DIVISION RECEIVED AUG 27 1912 DEP'T OF COMMERCE AND LABOR 10.4

Effective September 11, 1912, or as soon thereafter as he enters on duty.

Former position, Second Assistant Keeper Former salary, $480.00 per annum

Location, South Pass Range Rear Light Station, Louisiana

Rank in list of eligibles, - - - - - - - - - Rating, - - - - - - - Percentage, - - - -

Other eligibles considered, -

Letters of declination inclosed, -

Previous incumbent, William Nash Services terminated, September 10, 1912.

Reason, Resigned.

Remarks: Letter from Joseph M. Waits dated August 20, 1912, requesting transfer attached hereto.

APPOINTMENT DIVISION APPOINTMENT WRITTEN AUG 28 1912 DEP'T OF COMMERCE AND LABOR

R R Doty

Inspector

exe

Department of Commerce and Labor

BUREAU OF LIGHTHOUSES

WASHINGTON

One inclosure. AUG 27 1912

Respectfully submitted to the Secretary of Commerce and Labor, approved.

11—2314

8-28-12

J S Conway

Acting Commissioner

ADDRESS ALL COMMUNICATIONS TO
"LIGHTHOUSE INSPECTOR, EIGHTH DISTRICT,
NEW ORLEANS, LA."

Department of Commerce and Labor

LIGHTHOUSE SERVICE

LIGHT-HOUSE INSPECTOR, EIGHTH DISTRICT, AUG 25 1912 NEW ORLEANS, LA.

EIGHTH DISTRICT

South Pass Light Station
(Station, Depot, or Vessel.)

Port Eads La Aug 24 1912.

BUREAU OF LIGHT-HOUSES AUG 26 1912 DEPT OF COMMERCE AND LABOR

Light House Inspector New Orleans La

Sir hearing that therein is A to Be A Vacancy in the pasition Of assistant Keeper Of temblier Light Station i would Respectifully Ask to be transfered to Timbalier Light Station as assistant

Respectfolly

Jos. M. Waite
2nd asst Keeper
South Pass Range Rear
Light Station. La.

I Recommend Mr Joseph M. Waite Request to be granted In accordance To His Application

Leonard F. Edgecombe
Keeper

Form 111

Received in the ESL-Disbursing Office, Apr 8 1912

Per ask

OATH OF OFFICE

(Prescribed by Section 1757, Revised Statutes)

Department of Commerce and Labor

LIGHTHOUSE SERVICE

OFFICE OF DISBURSING CLERK RECEIVED APR 8 - 1912

BUREAU OF LIGHT-HOUSES DEPT. OF COMMERCE AND LABOR APR 8 1912

I, Joseph H. Waits,

do solemnly[1] swear (See below.) that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter: So HELP ME GOD.

☞ Joseph H. Waits
(Appointee signs here.)

[2] Sworn to (See below.) and subscribed before me, this [3] 7th day of April, A. D. 191 2

(Affix Official Seal here.)

[4](Name) Chas A Baldwin

(Official title) Notary Public

Official Title.	Rate of Pay.	Name of Station, Vessel, or Place of Employment.
Second Assistant Keeper in the Lighthouse Service.	$480 p. a.	Head South Pass Light-Station, La.

(The above should be filled in by the district officer before sending to appointee.)

CARDED.

Office of Lighthouse Inspector, 8th District

New Orleans, La., (Address.) April 5, 1912. (Date.)

The above-named appointee entered upon duty on [5] March 23, 1912. (Date.)

By direction of and in the absence of Inspector: P Brown

(Signature, followed by title.)

Superintendent.

[1] Insert here "swear" or "affirm," as the case may be.

[2] Insert here "sworn to" or "affirmed," as the case may be.

[3] The oath may be taken any time after the date of appointment and prior to the payment of compensation, but no compensation shall be paid until the oath is executed in proper form.

[4] This oath should be taken before a justice of the peace, notary public, judge, clerk of a court, or any other officer having authority to administer oaths, but never before a collector of customs, as he has no power to administer oaths in such cases. In case the officer administering the oath has no seal, his official character should be duly certified to by the clerk of the proper court or the proper county clerk.

Failure to fill out this oath properly will result in its return for correction.

DIVISION OF APPOINTMENTS RECEIVED APR 9 - 1912 DEPT OF COMMERCE AND LABOR G

APR 9 - 1912

GENERAL APPOINTMENT-FIX[illegible]DA

Department of Commerce and Labor
OFFICE OF THE CHIEF CLERK
Washington

February 19, 1912.

Mr. Joseph M. Waits,

Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office, and to actual entrance upon duty (unless on authorized leave) on the date indicated, Second Assistant Keeper, in the Lighthouse Service, at a salary of Four Hundred and Eighty dollars per annum, effective on the date of actual entrance on duty.

(By transfer from first assistant keeper at $540 per annum.)

APPOINTMENT DIVISION REPORTED FEB 20 1912 TO DISBURSING CLERK DEPT OF COMMERCE AND LABOR

CARDED.

By direction of the Secretary:

Respectfully,

CHANGE REPORTED APR. - 1912 C. S. COMMISSION.

F[illegible] Chief Clerk.

Appropriation: Salaries, Keepers of Lighthouses.

Vice A. A. Lee.

Legal Residence: Louisiana.

Form 73 C-E ORIGINAL APPOINTMENT, PROMOTION, OR TRANSFER OF APPOINTEE

Department of Commerce and Labor

LIGHTHOUSE SERVICE

OFFICE OF LIGHTHOUSE INSPECTOR, 8th DISTRICT.

New Orleans, La., February 13, 1912.

BUREAU OF LIGHT-HOUSES FEB 15 1912 APPOINTMENT DIVISION RECEIVED
FEB 17 1912
DEPARTMENT OF COMMERCE AND LABOR

THE COMMISSIONER OF LIGHTHOUSES:

The following recommendation is submitted:

Action proposed, Transfer.

Name, Joseph M. Waits. Legal residence, Louisiana.

Position, Second Assistant Keeper. Salary, $480 per annum, appropriation Salaries Keepers of Lighthouses 1912.

Location, South Pass Range Rear Light-Station, La.

Effective ---------- on the actual date of entrance on duty.

Former position, First Assistant Former salary, $540 per annum.

Location, Ship Shoal Light-Station, La.

Rank in list of eligibles, --------- Rating, ------- Percentage, -----

Other eligibles considered, ----------

Letters of declination inclosed, ----------

Previous incumbent, George C. Pickett. Services terminated, December 23, 1911.

Reason, Resigned. Vice A. A. Lee Temp employee

Remarks: This transfer involves a reduction in pay, but the location of South Pass Range Rear Light, on account of not being isolated, makes it a very much more desirable station than Ship Shoal. Mr.Waits was asked if he desired this transfer, and his letter accepting same is herewith enclosed.

In the absence and by the direction of the Inspector:

Thomas P. Brown

Superintendent.

One inclosure

Department of Commerce and Labor

BUREAU OF LIGHTHOUSES

WASHINGTON

FEB 16 1912

Respectfully submitted to the Secretary of Commerce and Labor, approved.

11—2314

FORWARDED TO APPOINTMENTS FEB 17 1912
APPOINTMENT DIVISION APPOINTMENT WRITTEN FEB 19 1912 DEPARTMENT OF COMMERCE AND LABOR

G. L. Putnam

Commissioner

BUREAU OF LIGHT-HOUSES
FEB 15 1912
DEPT. COMMERCE AND LABOR

Morgan City La
Feb 10th 1912

Commander C. P. Eaton L. H. Inspector
8th Dist — New Orleans

Dear Sir
I left — Ship Shoal Light Station
Feb 9th & Am arrived at Morgan City
Feb 10th & Am Twill be pleased to get
a transfer to South Pass Range
Rear Light Station as Second
Assistant — Keeper & I await your
Orders Respectfully Yours

J M Wails
1st Assistant Ship Shoal
Light Station

LIGHT-HOUSE INSPECTOR
EIGHTH DISTRICT
FEB 12 1911
NEW ORLEANS, LA.

2.3.12

Recommended
C.P.E.

READ THE INSTRUCTIONS ON PAGE 3

[redacted]partment of Commerce and La[redacted]

L-J.

New Orleans, La.

May 12, 1911.

EFFICIENCY REPORT

(The parenthetical letters refer to instructions on page 3, which instructions should be read and understood before attempting to fill out the form.)

1. Name Joseph M. Waits. 2. Age 32. (Last birthday.)

3. Bureau of Lighthouses. 4. Position 1st Assistant Keeper.

5. Compensation $540 pa. 6. Where employed Ship Shoal Lighthouse, La.

7. When appointed (a) Oct. 12, 1909. 8. How appointed (b) Through Civ. Ser. Exam.

9. Status under Civil Service Rules (c) Classified competitive.

10. Is the employee an honorably discharged soldier or sailor? No.

11. Does the employee receive a pension? No. If so, state the amount

12. Other Government service Third, Second and First Assistant Keeper, Ship Shoal Lighthouse from May 20, 1899, to August 5, 1902.

13. Duties (describe fully) Assists in exhibition of second order light, operation of bell fog signal, and care of dwelling and Government property. Station is extremely isolated, 62 miles from Morgan City, La., and is reached by boat.

14. Has the employee special qualifications? No. If so, state them

15. Efficiency (d):

	Averages.	Relative weights.	Products of averages multiplied by weights.
Quantity of work	100	2	200
Quality of work	100	3	300
Interest manifested in work (see also Question 17)	100	3	300
Attendance		2	
Total		8 ~~10~~	800
Average percentage			100

RECEIVED JUN 13 1911 DIVISION OF APPOINTMENTS DEPT OF COMMERCE AND LABOR

11—4259

16. In the following form state the number of days of annual leave, sick leave, and leave without pay taken in each of the years 1908, 1909, and 1910:

1908.			1909.			1910.		
Annual.	Sick.	Without pay.	Annual.	Sick.	Without pay.	Annual.	Sick.	Without pay.

17. Is this employee a purely routine employee, or does he manifest interest, not only in his own work but also in the work of the office or bureau as a whole, to the extent of overtime work or voluntary efforts by suggestion or otherwise to add to its efficiency? (Answer fully.) Has performed his work satisfactorily, but have had no opportunity of judging as to his personal interest in the service.

18. On the basis of efficiency alone, is this employee overpaid or underpaid as compared with others in your office engaged on the same grade of work, or is his salary a fair equivalent for the service rendered? (Answer fully.) Underpaid. Should be changed from Class II to Class I for pay. Ship Shoal Light-Station is extremely isolated, and, with exception of Sabine Bank, the most inaccessible in the District. If the present salary is above or below a fair equivalent, state what, in your opinion, it should be. $600 per annum.

19. Is this employee superannuated? No. If so, what percentage of salary is unearned?

20. Remarks: (e)

The official who is primarily responsible for the statements herein submitted will sign here—

Inspector.

The official who approves the statements thus submitted will sign here—

Chief of Bureau or

LIGHT HOUSE BOARD
DEC 29 1909
NO. 1060

PERSONAL QUESTION SHEET

DIVISION OF APPOINTMENTS
RECEIVED
DEC 30 1909
DEPT OF COMMERCE AND LABOR

Department of Commerce and Labor

OFFICE OF THE SECRETARY

Washington

May 15, 1909.

To the Chiefs of Bureaus of the Department of Commerce and Labor:

For the purpose of enabling the Department to maintain a complete record of its officers and employees, you are requested to have every person hereafter appointed or employed in your Bureau, immediately upon his entrance on duty, answer each of the questions in Part I of this form and sign the same. The information given in Part I should be reviewed and approved in accordance with instructions. The information in Part II should be supplied as indicated and the form forwarded to the Department.

DIVISION OF APPOINTMENTS
RECEIVED
DEC 30 1909
DEPT OF COMMERCE AND LABOR

Charles Nagel
Secretary.

PART I.

(Part I should be filled out by the appointee or employee; but, if he is unable to write legibly, another person may write the answers at his dictation. In either case the statement should be signed by the appointee or employee. If he is unable to write, he may sign by mark in the presence of one witness. If he is unable to answer any question, he should indicate that fact.)

CARDED.

1. What is your full name? (Do not use initials, but spell out each name and state whether Mr., Miss, or Mrs. Example: Mr. John Richard Doe.) Joseph Morgison Waits

2. How do you intend to write your name on the pay roll? (*This should agree with signature to your oath of office.*) Joseph M. Waits

3. What is your present legal (voting) residence? (Give city or town, State or Territory, county, and Congressional district.)

Morgan City (City or town.) La (State or Territory.) St. Mary (County.) 3 Td Dist (Congressional district.)

4. What is your race? (Answer "white," "colored," or "Mongolian.") White

5. Where were you born? Eastland Texas

6. When were you born? Oct 30 (Month.) 30th (Day.) 1872 (Year.)

7. Are you pensioned by the U. S. Government? (Answer "Yes" or "No.") No

8. Give name and address of person whom you would like to have notified in case of accident.

W. M. Waits. A cross Valley
Name. Number and street.

Morgan City. La.
City or town. State or Territory.

9. Are there any members of your family, besides yourself, in the civil service of the United States? (If so, give below their names, relationships, the Departments and Bureaus or Services in which they are employed, and the positions they occupy.)

Name.	Relationship.	Department.	Bureau or Service.	Position.
No				

10. If you were appointed through a civil service examination, state, as near as you recollect, the name and date of the examination. If not so appointed, state how you entered the service. (Examples: "By reinstatement," or "by transfer from ——," stating Department, Bureau or Service, position, and salary, if known.)

Sept 25th 1908. assistant. Light House. keeper

11. Have you any physical disabilities? (If so, describe briefly. If you have defective eyesight, state whether corrected by glasses.)

No. No. Defective eyesight

12. Have you ever held any other position in the civil service of the United States? (If so, give below the Department and Bureau or Service in which you served, the position held, the salary you received, and the dates of your appointment and separation from the service.)

Department.	Bureau or Service.	Position.	Salary.	Appointed.	Separated.
~~No~~					
Treasury	Light-House	3d Class Asst Keeper	$720.00 per year.	Jan 25. 1900.	Resigned at close of
"	"	Asst Keeper Bird Island Atchafalaya, La.			Aug. 5, 1902

13. Do you hold any State or municipal office? (If so, state name of such office and compensation attached.)

No

14. Were you in the military or naval service of the United States during the Civil or Spanish-American War? (If so, give the information called for by the blanks below.)

Regiment and company, or vessel.	Date enlisted.	Date discharged.	Cause of discharge.
No			

15. If you served in the military or naval service of the United States at any time other than during the Civil or Spanish-American Wars, indicate such service in the spaces below.

Regiment and company, or vessel.	Date enlisted.	Date discharged.	Cause of discharge.
No			

16. What was your occupation prior to entering the United States civil service? (It is intended that the answer to this question shall state briefly the lines of work followed by you before receiving your present appointment, with the exception of your service indicated in answer to questions 12, 13, 14, and 15.)

Sailor

17. What education have you received? (Indicate the grades of schools you have attended, and, in case you have attended schools of higher grade than high schools, give the institution, degrees received, and date in each case. Example: Public school; high school; business college; Cornell University, A. B., 1900; Columbia University, LL. B., 1903.)

Very little in common School

18. What special qualifications have you—educational, professional, technical, mechanical, etc.? (Examples: Qualified as "Lawyer," or "Civil Engineer," or "Translator," or "Interpreter," or "Draftsman," or "Carpenter").

None

19. What, if any, civil service examinations have you passed? (Give names and dates as near as you recollect.)

asst & Assistant Light House Keeper 1899 Jun. or July

Keeper or Asst.Keeper, L.H.S., Sept. 25, 1909.

20. Were the answers to the foregoing questions written by you? (If not, state the name and address of the person who wrote them for you.)

yes

21. State the date upon which the above blanks were filled. December 17th, 1909

Witness:

In case signature is by mark.

(Signature) Joseph Morian Waits

P. O. Address: Morgan City
City or town.

Number and street.

Louisiana
State or Territory.

(Where the appointee is to be employed outside of the District of Columbia the information given in Part I should be reviewed and approved by the officer in immediate charge before forwarding to the Bureau. Where he is to be employed in the District of Columbia, Part I should be reviewed and approved by the officer who executes Part II.)

Reviewed, approved, and forwarded December 23rd, 1909.

(Signature) S. M. Mitzel, Cond. to U. S. Pets.

(Official title) Inspector 8th Lt. Ho. Dist.

L. W. V.

11—1434

PART II.

(Part II should be executed by the executive officers of the various Bureaus of the Department, or, at their direction, by some official who can give the information desired. If unable to answer any question, indicate that fact.

---

1. State the Bureau or Service, place, and district in which the person who answered the foregoing questions is employed

Light-House (Bureau or Service.) Pilot Town La. Light Station (Place (city, town, station, or vessel.)) 8th (District.)

2. To what position has he been appointed? 1st Assistant Keeper.

3. State the date of appointment. October 12, 1909.

4. State the date the appointment was effective. (If appointment was made to take effect on date of oath, so state.)

October 4, 1909.

5. State the date of the oath. December 17, 1909.

6. State the date the employee entered on duty. October 4, 1909.

7. What is his salary? $45.00 per month.

8. From what appropriation is he paid? Salaries of Keepers of Light-Houses.

9. Is the position excepted, competitive, or unclassified under the civil service rules? Competitive.

10. If classified, state the date of classification. May 6, 1896.

11. In what manner did the employee enter the service? (Examples: "From stenography and typewriting examination;" or "without examination;" or "by reinstatement;" or "by transfer from ——," stating Department, Bureau or Service, position, and salary, if known.)

From examination as Assistant Light-House Keeper, C. S. Com. Form No. 1025 rated September 25th 1909.

12. Is the employee required to give bond? No.

13. When the ~~legal residence given in answer to question~~ 3, Part I, differs from that given in the certificate of appointment, the discrepancy should be explained.

Reviewed, approved, and forwarded to the Department.

(Signature) W. B. Caperton.

(Official title) Captain, U. S. N., Naval Secretary.

Date: December 30, 1909., 19

Form 111

OATH OF OFFICE

(PRESCRIBED BY SECTION 1757, REVISED STATUTES)

Department of Commerce and Labor

LIGHT-HOUSE ESTABLISHMENT

LIGHT HOUSE BOARD
DEC 29 1909
NO. 1060

I, Joseph M. Waits,

do solemnly[a] swear that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter: SO HELP ME GOD.

x Joseph M. Waits

[b] Sworn to and subscribed before me, this 17th day of Dec, A. D. 1909.

(Affix official seal here.)

RECEIVED JAN 3

(Name:) Chas. A. Gilmore
Joseph M. Waits

(Official title:) Notary Public

OFFICIAL TITLE.	NAME OF STATION.	State or Country in which born.	State or Territory from which appointed.
1st Asst. Keeper $45 a month.	Ship Shoal Light-Station, Louisiana.	Texas.	Louisiana.

OFFICE OF THE Inspector 8th LIGHT-HOUSE DISTRICT,
New Orleans, La. (Address.), December 23, 1909. (Date.)

The above-named appointee entered upon duty on October 4, 1909. (Date.)

(Signed:) J. M. Witzel
Commander, U.S.N. Retd.,
Inspector, 8th L.-H. District.

[a] Insert here "swear" or "affirm," as the case may be.

[b] Insert here "Sworn to" or "Affirmed," as the case may be.

[c] This Oath should be taken before a Justice of the Peace, Notary Public, Judge, Clerk of a Court, or any other officer having authority to administer oaths, but never before a Collector of Customs, as he has no power to administer oaths in such cases. In case the officer administering the oath has no seal, his official character should be duly certified to by the clerk of the proper court or the proper county clerk.

NOTE CAREFULLY.

The oath may be executed at any time subsequent to the actual issuance of the appointment certificate, but no compensation should be paid until the oath is executed in proper form. Whenever possible the oath should be executed upon the date of actual entrance upon duty.

A letter of transmittal (use Form 95) should accompany Oath, stating the **exact** date of the entrance on duty of the appointee and the above blank also filled out and properly signed by the district officer.

Failure to fill out this Oath properly will result in its return for correction.

11—044

L. CARDED

Ent'd JAN 7 - 1910

PROBATIONARY APPOINTMENT PRIOR DAT[illegible]

Department of Commerce and Labor
OFFICE OF THE SECRETARY
Washington

October 12, 1909.

Mr. Joseph M. Waits, of Louisiana, having qualified under the civil-service regulations, is hereby appointed First Assistant Keeper of Ship Shoal Light-Station, Louisiana, in the Light-House Service, with compensation at the rate of Forty-five dollars per month, for a probationary period of six months, effective beginning October 4, 1909, he having entered upon duty on that date and since continuously served in the above-mentioned position. (vice Louis Benoy.)

Retention in the service after the expiration of probationary period shall be equivalent to absolute appointment.

Payment of the compensation authorized in this appointment is subject to the oath of office being taken.

ARDED.

OCT 13

Acting Secretary.

11—1875

The Light-House Board.

CHANGE REPORTED
OCT 4 - 1909
C. S. COMMISSION.

Ld
D

Form 73 ORIGINAL APPOINTMENT, PROMOTION, OR TRANSFER EMPLOYEE

DIVISION OF APPOINTMENTS RECEIVED OCT 12 1909 DEPT OF COMMERCE AND LABOR

Department of Commerce and Labor

LIGHT-HOUSE ESTABLISHMENT

Office of the Inspector, 8th L. H. Dist.,
New Orleans, La., October 4, 1909.
(Date)

OFFICE OF THE CHIEF CLERK RECEIVED OCT 12 1909 DEPT OF COMMERCE AND LABOR

The Light-House Board,
Washington, D. C.

Sirs: I have the honor to recommend the (1) probationary appointment
(Probationary appointment, transfer, promotion, etc.)
of (2) Joseph M. Waits, of (3) Louisiana,
(Name of person—letter for letter—as reported to Board) (State of legal residence)
from (4) _____
(Official title of present position, as Keeper, First Assistant Keeper, etc.)
at (5) _____
(Official name of aid, as given in Light List, as Absecon Light-Station, N. J.)
at (6) $_____ to (7) First Assistant Keeper
(Salary now paid) (Official title of position, as Keeper, First Assistant Keeper, etc.)
at (8) Ship Shoal Light-Station, La., at
(Official name of aid, as given in Light List, as Absecon Light-Station, N. J.)
(9) $45 a month., effective beginning (10) October 4, 1909. (the date
(Salary recommended)
of his entrance on duty) (~~Strike out the clause not appropriate~~)
in the place of (11) Louis Beney
(State name of *last* person holding position) Supr 1.09 or EOD
who (12) was promoted on (13) September 30, 1909.
(Died, transferred, resigned, dismissed, etc.) (Last day of service)
Mr. (14) Waits stands No. (15) 1 in list of eligibles,
Class (16) III, with an average of (17) 91.6 per cent, and
was considered with (18) Cyrus A. Bergeron and George C. Pickett.
Mr. Pickett was also willing to accept appointment. No reply was
(19) letters of declination of _____ herewith.
received from Mr. Bergeron.

Respectfully,

A. M. Mitzel
Comdr., U.S.N., Retd.,
Inspector, 8th L.-H. District.

B

OFFICE OF THE CHIEF CLERK FORWARDED OCT 12 1909 TO APPOINTMENTS DEPT OF COMMERCE AND LABOR

Department of Commerce and Labor

LIGHT-HOUSE BOARD

October 11, 1909.

Approved, and respectfully forwarded to the Honorable the Secretary of Commerce and Labor. The name of Mr. Cyrus A. Bergeron has been removed from the register.

10-11-09

F. Niles
Captain, U. S. N.,
Naval Secretary.

TEC

11—2314