'26 MAR 24 PM 12:17:15

REFERENCE SERVICE SLIP
Archival Research Room Record Request
National Archives at St. Louis

Date: 03/20/2026

REQUESTER INFORMATION

Name (Please Print – Last, First, Middle)	Researcher ID Card Number
Burns, Andrew	4563213
E-Mail Address:	**Phone Number:**
afbfg4@umsl.edu	636-415-7353

INFORMATION NEEDED TO LOCATE RECORDS (Furnish as much as possible)

Name used in Service (Please Print – Last, First, Middle)	Service Number/SSN	Date & Place of Birth
Werner, William, R.		1914 MD

MILITARY SERVICE

Branch of Service:
- ☐ Air Force
- ☐ Army Air Corps
- ☐ Army Air Force
- ☐ Army
- ☐ Marine Corps
- ☐ Navy
- ☐ Coast Guard
- ☐ Unknown

Type of Rank:
- ☐ Enlisted
- ☐ Officer
- ☐ Unknown

Service Period (Check all that apply):
- ☐ 1939 & Prior
- ☐ 1940 - 1950
- ☐ 1950 & After

Date & Place of Death: 2005 VA

State of Residence (upon entry into service):

Other Identifying Information (Parent's Names, CSC Number, etc.)

Researcher Signature: William R. Werner

CIVILIAN SERVICE

(Agency & Location)		
Lighthouse Service (MD/VA) 5	From: 1935	To: 1950
(Agency & Location)	From:	To:
(Agency & Location)	From:	To:

Other Identifying Information (Maiden Name, Job Title, etc.)

This Space Intentionally Left Blank

STAFF USE ONLY

Appointment Time and Date:

Additional Researchers: ☐ Yes ☐ No

CMRS Service Request Number: C-00071845 59

CMRS Search Request Number(s):

Attendant Signature:

Remarks: Submitted to Arch Search 3/25/26 KH

Soundex: W656

SCREENING NOTES

☑ Reviewed and Nothing Removed SB ☐ Items Removed and User Informed

Hold Requested: ☐ Yes ☐ No

Total Requests:

Screened Items:

☐ Additional charge outs and signatures on reverse side

Time Out:

Final Return:

LIGHTHOUSES

DEPARTMENT OF COMMERCE
JUN 23 1936
APPOINTMENT DIVISION

Form 78
LL

REPORT OF DAMAGE TO PROPERTY OR INJURY TO PERSONS.

RECD JUN 20 AM 8 31

DEPARTMENT OF COMMERCE
Lighthouse Service.

Office of Superintendent of Lighthouses, 5th Dist.,
Norfolk, Virginia, June 19 , 1936

1936 JUN 22 PM 2 0 DEPARTMENT OF COMMERCE CHIEF CLERK

Name of vessel, station or other aid to navigation involved:
Lighthouse Tender "Violet"

Date of accident:
May 15, 1936

Nature and cause of accident: While preparing to clean boilers, removed manhole plates from starboard steam drum thru error instead of starboard fire box manhole plate as directed. Hot water in steam drum gushed out and scalded both legs.

Estimated cost of damage (to property of the Department: $
(to private property: $

What steps have been taken to recover cost of damage to Department property?

Where accidents result in injury to or death of any employees, or other, furnish following information for each person injured:

Name	Official title, if government employee	Nature of injury	Has work time been lost by employee
William R. Werner	Fireman	Both legs scalded.	Yes. 2 weeks.

Remarks or recommendations:
Necessary forms forwarded to U. S. Employees Compensation Commission.

L. M. Hopkins
Superintendent of Lighthouses.
(Date) June 22, 1936

FORWARDED

File # 136

Submitted, in duplicate, to the Secretary of Commerce for his information.

Noted: ER

For the Commissioner:

R. J. Gross
Chief, Personnel Division

R J Gross

~~Deputy Commissioner~~

W. W. Sibley
Chief Clerk, Department of Commerce.

Standard Form No. 8
(Approved by the President, May 22, 1925)

U.S. COAST GUARD (3)
REC'D JAN 26 1940 By
ANS'D

U. S. COAST GUARD
JAN 25 1940
NORFOLK DISTRICT

75

OATH OF OFFICE

Prescribed by Section 1757, Revised Statutes of the United States

Treasury
(Department or Establishment)

U. S. Coast Guard
(Bureau or Office)

I, WILLIAM ROBERT WERNER, do
(Name in full, printed or typed)

solemnly swear (or affirm) that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter. So HELP ME GOD.

William Robert Werner (In full)
(Signature of Appointee)

Subscribed and sworn to before me this 23rd day of January, A.D. 1940

at Tudor Violet Baltimore, Maryland
(City or place) (State)

[SEAL]

J. H. Tinsley
Chaplain

NOTE.—If the oath is taken before a Notary Public the date of expiration of his commission should be shown.

Position to which appointed Watchman-Janitor

Date of entrance on duty 1 February, 1940.

U.S. GOVERNMENT PRINTING OFFICE 10—1689

DEPT. STOCK FORM 2249

UNITED STATES TREASURY DEPARTMENT

WASHINGTON, D. C.

38624

DATE: 21 November, 1939

BUREAU NO. Lt. #1269

PERSONNEL RECOMMENDATION

TO DIRECTOR OF PERSONNEL

Name: Werner, William R.

From: U. S. Coast Guard
(BUREAU OR OFFICE)

JOURNAL PAGE: B 425

DATE OF BIRTH: 1-24-14

LEGAL RESIDENCE: Maryland

VETERANS' PREFERENCE:

Nature of Recommendation

Transfer and Change in Designation

	FROM	TO
Position	Oiler	Watchman-Janitor
Grade	None	CU-4 *
Salary	$77.50 a month, including $5 a month longevity pay	$1320 per annum *
Bureau	U. S. Coast Guard	U. S. Coast Guard
Office	Norfolk, Virginia	Norfolk, Virginia
Unit		
Division		
Section		
Sub-Section		
Headquarters	Norfolk, Virginia	Norfolk, Virginia
Post of Duty	Tender VIOLET	Lazaretto Depot, Maryland
Appropriation	Sal., Lh. Vessels, Coast Guard	Sal., Lh. Vessels, Coast Guard
Allotment		
	FIELD [X] DEPRTMTL. [ ]	FIELD [X] DEPRTMTL. [ ]

NATURE OF POSITION NEW:

ADDITIONAL IDENTICAL:

VICE VACANCY:

VICE: Edward J. Copenhaver

CIVIL SERVICE AUTHORITY: Cert. Z-29,337

DATE OF OATH:

SUBJECT TO RETIREMENT ACT? Lighthouse Act 6-20-18

EFFECTIVE: E.O.D.

Remarks: * No change will be made in this employee's compensation during the present fiscal year owing to the prohibition in Section 10b of the Reorganization Act of 1939 on changes in compensation. For record purposes, however, recommendation is submitted pursuant to Comp. Gen. B-5212 of August 22, 1939, to the Federal Security Agency.

Justification:

The position of watchman at the Lazaretto Depot, Baltimore, Mayland, did not originally include janitor work, but the duties of the new incumbent will include such duty and therefore it is proposed to change the designation of the position from watchman to watchman-janitor.

Mr. Werner was given a classified status on March 29, 1938, and a statement of his service record and civil service Form 375 are inclosed.

Consideration given all other eligible employees in Bureau or Office of undersigned.
Certified as to Sufficiency of Appropriated Funds.

C. H. JONES,
Captain, U. S. Coast Guard,
Chief Personnel Officer.
Bureau or Office Head

(FOR USE OF DIRECTOR OF PERSONNEL, TREASURY DEPARTMENT)

DATE APPROVED BY THE SECRETARY

DATE

© PATENTED

STANDARD FORM NO. 6
(Approved by the President 6/28/24)
Revised Dec. 5, 1[illegible]

U. S. COAST GUARD
JAN 25 1940
NORFOLK DISTRICT

PERSONAL HISTORY STATEMENT

(To be prepared by appointee in own handwriting)

Department or Establishment Treasury, U.S. Coast Guard Date January 23, 1940

1. Name in full (Mr., ~~Miss, or Mrs.~~) Kerner (Surname) William (Given name) Robert (Middle name)
2. Present address 3302 (Number) Ramona Ave. (Street) Baltimore (City) Maryland (State)
3. Legal (voting) residence Maryland, Second (State and Congressional District) (County) Baltimore (City or town)
4. Where born Maryland (State or foreign country) Baltimore (City or town) When born Jan. 24, 1914 (Month Day Year)
5. If foreign-born, state whether naturalized or alien
6. Indicate sex, marital condition, and race by check, thus: √ If Mrs., state other names under which previously employed.

SEX		MARITAL CONDITION				RACE. (If other, state which)		
Male √	Female	Single	Married √	Divorced	Widowed	White √	Colored	

7. Number and ages of dependents domiciled with you One, 24
8. A complete record of your past service for the United States Government other than military or naval:

BRANCH OF SERVICE	PLACE OF EMPLOYMENT	POSITION	SALARY	DATE APPOINTED			DATE SEPARATED		
				Month	Day	Year	Month	Day	Year
U.S. Lighthouse Service	Tender "Violet"	Fireman & Oiler	$72.50	July	6	1931	To present date		

9. Are any members of your family, who are domiciled with you, in the U. S. Government service? If so, state below:

NAME	POSITION AND DEPARTMENT OR OFFICE IN WHICH EMPLOYED	RELATIONSHIP
None	Position Department or office	
	Position Department or office	
	Position Department or office	

10. Do you now hold any State or municipal office? If so, state below:

None (Title) (Location) (Date appointment expires)

11. Are you the wife of a disabled veteran or widow or orphan of a person who was in the military or naval service?

No (Wife, widow, or orphan) (Name of veteran) (Organization and last year of service)

12. Military and naval record. If any, check (√) to indicate branch and other information, and give dates of enlistment and discharge:

None √	Army	Navy	Marine Corps	Coast Guard	War veteran	Pensioner	Veterans' Bureau beneficiary

Enlisted ____ Discharged ____
Rank ____ Rank ____
Organization ____ Organization ____

Enlisted ____ Discharged ____
Rank ____ Rank ____
Organization ____ Organization ____

[OVER]

10—1930

13. State any special qualifications not involved in your present position (for instance, lawyer, physician, civil engineer, knowledge of foreign languages, etc.) None

14. Statement of principal employment other than with the United States Government:

NAME AND ADDRESS OF EMPLOYER	POSITION AND CHARACTER OF WORK	LENGTH OF SERVICE
None		

15. Education. Indicate by circling the number of years:

Common school	High school	College	(Name of college, degrees, and dates conferred)
1 2 3 4 5 6 7 8	1 2 (3½) 4	1 2 3 4	

16. In case of emergency, notify Mrs. Susie Werner

Relationship Mother Post office address 3302 Ramona Ave. Baltimore, Md.

I certify that the foregoing answers are correct to the best of my knowledge and belief.

William R. Werner

(Name as usually written and which will be used as official signature)

U. S. GOVERNMENT PRINTING OFFICE 10—1930

75

TREASURY DEPARTMENT

UNITED STATES COAST GUARD

Norfolk, Virginia

Service Record

16 November, 1939

William R. Werner

From	To	Position	Vessel
7/06/31	6/30/33	Fireman & Oiler	Tender Violet
7/04/33	12/17/34	Fireman	do
12/18/34	3/31/35	Oiler	do
4/01/35	11/30/35	Fireman	do
12/01/35	1/31/36	Oiler	do
2/01/36	8/15/36	Fireman	do
8/16/36	Present Time	Oiler	do

Given classified Civil Service status March 29, 1938 in accordance with Executive Order 7852. Department of Commerce action ~~2~~ 5/26/39.

Certified Correct:

W. L. Rebbel,
Chief Clerk.
By direction.

Grid sent 11 Oct 1940

Form 2453
September 1937

UNITED STATES CIVIL SERVICE COMMISSION SR:FKW
WASHINGTON, D. C.

December 29, 1939

The Honorable
The Secretary of the Treasury
Washington, D. C.

Sir:

Referring to your request of November 21, 1939 for approval of the change in status of William R. Werner to the position of Watchman-Janitor in the United States Coast Guard, Norfolk, Virginia you are informed that action is delayed for the reason checked below:

Proof of residence (Form) is required.

Affidavit as to members of family in the service (Form 1769) is required.

Medical certificate is necessary.

Form was returned to applicant for correction.

Certified copy of military or naval discharge is necessary.

Preference is being investigated.

Examination Form required.

** Guard (Field) examination has been ordered.

Strength test is required.

Proof of correct date of birth is necessary (see Form 2473, enclosed).

Fingerprint chart (Form 2390) is necessary.

Endorsement by is required.

** Instructions were mailed to the Secretary at Baltimore, Maryland on December 27, 1939.

** The Commission's letter of December 15, 1939 may be disregarded.

U. S. Civil Service Commission.

JAN - 3 1940
TREASURY DEPARTMENT,
Respectfully referred, by direction of the Secretary, to the Commandant, U. S. Coast Guard, for his consideration.
Chief, Division of Appointments.

Form 2453
September 1937

1

UNITED STATES CIVIL SERVICE COMMISSION SR:FKW

WASHINGTON, D. C.

December 15, 1939

The Honorable
The Secretary of the Treasury
Washington, D. C.

Sir:

Referring to your request of November 21, 1939 for approval of the change in status of William R. Werner to the position of Watchman-Janitor in the United States Coast Guard, Norfolk, Virginia, you are informed that action is delayed for the reason checked below:

Proof of residence (Form) is required.

Affidavit as to members of family in the service (Form 1769) is required.

Medical certificate is necessary.

Form was returned to applicant for correction.

Certified copy of military or naval discharge is necessary.

Preference is being investigated.

Examination Form required.

** Guard (Field) examination has been ordered.

Strength test is required.

Proof of correct date of birth is necessary (see Form 2473, enclosed).

Fingerprint chart (Form 2390) is necessary.

Endorsement by is required.

** Instructions were mailed to the Secretary at Norfolk, Virginia on December 14, 1939.

DEC 18 1939

TREASURY DEPARTMENT,
Respectfully referred, by direction of the Secretary, to the Commandant, U. S. Coast Guard, for his consideration.

U. S. Civil Service Commission.

Chief, Division of Appointments.

Form 2005
December 1938

CERTIFICATE AUTHORIZING CHANGE IN STATUS

No. Z-29337

UNITED STATES CIVIL SERVICE COMMISSION

SR:JP

Washington, D. C., January 13, 1940

To the Secretary of the Treasury

Washington, D. C.

Sir:

Referring to your request of November 21, 1939 the CHANGE IN STATUS

of William R. Werner
(Name)

FROM Oiler, $72.50 per month
(Position, grade, and salary)

in the classified service of the Coast Guard,

Norfolk, Virginia

TO Watchman-Janitor
(Position, grade, and salary) in the

classified service of the Coast Guard,

Norfolk, Virginia

is hereby authorized, he having attained an eligible rating on an appropriate examination. Payment of the compensation proposed is subject to applicable statutes, Executive orders, and decisions of the Comptroller General.

Very respectfully,

In duplicate.

L. A. Moyer,

Executive Director and Chief Examiner.

Examination Guard (field)

Average 73.68

NOTE.—The certificate as issued is subject to the provisions of the act making appropriations for the department, bureau, or establishment.

Form 375
February 1937

U.S. COAST GUARD 6
REC'D NOV 17 1939 By

UNITED STATES CIVIL SERVICE COMMISSION

WASHINGTON, D. C.

TEMPORARY APPOINTMENT, TRANSFER, REINSTATEMENT, OR PROMOTION, ETC.

(NONCOMPETITIVE)

Any false statement in an application, or alteration of a voucher or certificate, or presentation to the Commission of any such paper, is a violation of the law and punishable as such. All answers must be in ink or typewriting. If more space is required, an additional sheet securely fastened to this form may be used. Answers on such sheet should be numbered to correspond to questions.

GIVE DATES AND PERIODS OF TIME REQUIRED IN YEARS AND MONTHS AS ACCURATELY AS POSSIBLE

1. (a) Give your name William Robert Werner (b) Are you a citizen of the United States? Yes (Yes or No)

2. Give (a) the date of your birth Jan. 24, 1914 (b) the place of your birth Baltimore, Maryland

3. Give in the blanks below a detailed statement of your education, including dates:

(a) Grammar school: Attended from September, 1921 to June, 1928 Highest grade completed 8th

(b) High school: Name and location Woodrow Wilson High School, Portsmouth, Va.

Attended from Sept., 1928 to June, 1931 Highest grade completed 11th Were you graduated? No

(c) College or university (Give both graduate and undergraduate work)		Dates of attendance (Give month and year)		Semester-hours credit received	Major subject		Degree conferred	Date of degree
Name	Location	From	To		Name	Sem. hrs. in major		
None								

(d) Specify here any specialized courses which you have completed in high school, college, or elsewhere, and indicate the credits received for each course

Industrial Course.

(e) Have you ever been admitted to the bar? No Of what State? When?

4. Furnish in the blanks below a complete, comprehensive statement, showing every employment you have had since you first began to work, including your present employment, and accounting for all periods of unemployment. List employments chronologically, beginning with the earliest.

	Place of employment	Dates of employment (Month and year)	NAME AND ADDRESS OF EMPLOYER (Give street address and city and State. If unemployed, give own address at that time)	Yearly salary or net earnings	NAME OF POSITION AND DESCRIPTION OF DUTIES
1	City Ports-mouth State Va.	From 7/6 31 To date 39	U.S. Lighthouse Service. Now U.S. Coast Guard.	$800.00	Fireman, Oiler, and Deck Engineer.
2	City State	From To			
3	City State	From To			
4	City State	From To			
5	City State	From To			
6	City State	From To			
7	City State	From To			
8	City State	From To			
9	City State	From To			

IF MORE SPACE IS REQUIRED, CONTINUE YOUR ENTRIES ON A SEPARATE SHEET ARRANGED AS ABOVE

16—497

Form 375
February 1937

UNITED STATES CIVIL SERVICE COMMISSION
WASHINGTON, D. C.

TEMPORARY APPOINTMENT, TRANSFER, REINSTATEMENT, OR PROMOTION, ETC.
(NONCOMPETITIVE)

Rating _____

Application No. _____

The applicant will carefully fill ALL blank spaces

Position sought Watchman-Janitor
(Give exact title of position or examination)

Lazaretto Depot, Md.

in the Treasury Department
(Office in which the position exists)

Present position (if now employed) Oiler
(Title)

Treasury
(Department and bureau or office)

N. B.—Applicant will write plainly full name (if a woman, stating whether Miss or Mrs.) and post-office address in the blanks below. The address here given will be treated as the applicant's post-office address until notification of change is made to the Commission in writing.

Name of Applicant } William R. Werner

Number and Street 3502 Ramona Ave.

Post Office Baltimore

County _____

State or Territory Maryland

Applicant will not fill the following blanks

Kind of examination _____

Place _____

Date _____

Application _____ *approved* _____, 19____

By whom _____ *approved* _____

U. S. GOVERNMENT PRINTING OFFICE 16—497

5. If you have any practical knowledge of a mechanical trade, name the trade or trades, and state the time you have worked at each, and when, where, and under whom, giving places and dates. (If you have served an apprenticeship, so state.)

Fireman and oiler on Coast Guard Tender Violet. July 5, 1931 to present date. Certificate from Steamboat Inspection Service, qualified as Fireman, Oiler, Water Tender, and Deck Engineer. Is at present employed in this capacity.

6. If not now employed, state how long you have been unemployed _____

7. If ever in the United States military or naval service, give dates of enlistment and discharge _____

No Military or Naval Service.

8. (a) Have you ever filed an application with this Commission or its representative for any branch of the United States Government service? Yes

	Name each position for which examined, or for which application was filed	In what city were you, or are you to be, examined?	Give the date of each examination (Month and year)	Did you pass? (Answer "Yes" or "No")
(b) If so, give information indicated regarding each examination.	Civil Service			
	~~Messenger-Watchman~~ Fireman-Oiler. (Petty Officer Non-com.)	4th Civil Service District.	Apr. 22, 1938	Yes

I, the undersigned, do solemnly swear (or affirm) that the statements made by me in answer to each and all of the foregoing questions are full and true to the best of my knowledge and belief. SO HELP ME GOD.

If female, prefix "Miss" or "Mrs."

(Signature of Applicant) William R. Werner
(Sign your first name in full, your middle initial or initials, if you have any, and your surname in full)

THIS APPLICATION WILL NOT BE ACCEPTED IF THE JURAT OR OATH IS OMITTED

JURAT OR OATH

[The following oath must be taken before a NOTARY PUBLIC, or other officer authorized to administer oaths for general purposes, *before whom the applicant must appear in person.*]

Subscribed and duly sworn to before me according to law by the above-named applicant, this 15 day of Nov., 1938, at city [or town] of Balto. City, county of _____, and State [or Territory or District] of Md.

(Signature of officer) Frederick L. Parker

(Official title) Notary Public

Comm. expires May 1941

Form 375
February 1937

UNITED STATES CIVIL SERVICE COMMISSION

WASHINGTON, D. C.

TEMPORARY APPOINTMENT, TRANSFER, REINSTATEMENT, OR PROMOTION, ETC.

(NONCOMPETITIVE)

Rating _____

Application No. _____

The applicant will carefully fill ALL blank spaces

Position sought Watchman-Janitor
(Give exact title of position or examination)

Lazaretto Depot, Md.

in the Treasury Department
(Office in which the position exists)

Present position (if now employed) { Oiler (Title) / Treasury (Department and bureau or office) }

N. B.—Applicant will write plainly full name (if a woman, stating whether Miss or Mrs.) and post-office address in the blanks below. The address here given will be treated as the applicant's post-office address until notification of change is made to the Commission in writing.

Name of Applicant } William R. Werner

Number and Street 3502 Ramona Ave.

Post Office Baltimore

County _____

State or Territory Maryland

Applicant will not fill the following blanks

Kind of examination _____

Place _____

Date _____

Application _____ approved _____, 19____

By whom _____ approved _____

U. S. GOVERNMENT PRINTING OFFICE 16—497

5. If you have any practical knowledge of a mechanical trade, name the trade or trades, and state the time you have worked at each, and when, where, and under whom, giving places and dates. (If you have served an apprenticeship, so state.)

Fireman and oiler on Coast Guard Tender Violet. July 5, 1931 to present date. Certificate from Steamboat Inspection Service, qualified as Fireman, Oiler, Water Tender, and Deck Engineer. Is at present employed in this capacity.

6. If not now employed, state how long you have been unemployed _____

7. If ever in the United States military or naval service, give dates of enlistment and discharge _____

No Military or Naval Service.

8. (a) Have you ever filed an application with this Commission or its representative for any branch of the United States Government service? Yes

	Name each position for which examined, or for which application was filed	In what city were you, or are you to be, examined?	Give the date of each examination (Month and year)	Did you pass? (Answer "Yes" or "No")
(b) If so, give information indicated regarding each examination.	Civil Service			
	~~Oiler~~ Fireman-Oiler. (Petty Officer Non-com.)	4th Civil Service District.	Apr. 22, 1938	Yes

I, the undersigned, do solemnly swear (or affirm) that the statements made by me in answer to each and all of the foregoing questions are full and true to the best of my knowledge and belief. SO HELP ME GOD.

If female, prefix "Miss" or "Mrs."

(*Signature of Applicant*) William R. Werner
(Sign your first name in full, your middle initial or initials, if you have any, and your surname in full)

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(*Signature of officer*) Frederick L. Parker

(*Official title*) Notary Public

Comm. expires May 1941