'26 SEP 14 AM 9:20

REFERENCE SERVICE SLIP
Archival Research Room Record Request
National Archives at St. Louis

Date: 09/11/2026

REQUESTER INFORMATION

Name (Please Print – Last, First, Middle)	Researcher ID Card Number
Burns, Andrew	4563213
E-Mail Address:	**Phone Number:**
afbfg4@umsl.edu	636-415-7353

INFORMATION NEEDED TO LOCATE RECORDS (Furnish as much as possible)

Name used in Service (Please Print – Last, First, Middle)	Service Number/SSN	Date & Place of Birth
Westcott, Walter, J.		1878 NJ

MILITARY SERVICE

Branch of Service:
- ☐ Air Force
- ☐ Army Air Corps
- ☐ Army Air Force
- ☐ Army
- ☐ Marine Corps
- ☐ Navy
- ☐ Coast Guard
- ☐ Unknown

Type of Rank:
- ☐ Enlisted
- ☐ Officer
- ☐ Unknown

Service Period (Check all that apply):
- ☐ 1939 & Prior
- ☐ 1940 - 1950
- ☐ 1950 & After

Date & Place of Death: 1953 NJ

State of Residence (upon entry into service):

Other Identifying Information (Parent's Names, CSC Number, etc.)

Researcher Signature: Andrew Burns

CIVILIAN SERVICE

(Agency & Location)	From:	To:
Lighthouse Service (MD/VA) 5th District	1904	1941
(Agency & Location)	From:	To:
(Agency & Location)	From:	To:

Other Identifying Information (Maiden Name, Job Title, etc.)

This Space Intentionally Left Blank

STAFF USE ONLY

Appointment Time and Date:

Additional Researchers: ☐ Yes ☐ No

CMRS Service Request Number: C-000B202602

Attendant Signature:

CMRS Search Request Number(s): Civilian Archival search 9/22

Remarks: W 232

'26 SEP 30 AM 9:09

SCREENING NOTES

- ☐ Reviewed and Nothing Removed
- ☐ Items Removed and User Informed

Hold Requested: ☐ Yes ☐ No

Total Requests:

Screened Items:

☐ Additional charge outs and signatures on reverse side

Time Out:

Final Return:

File JG

(FA-PA) 3—2

14 May, 1948
CG-75

General Accounting Office
Claims Division
Washington 25, D. C.

Gentlemen:

Reference your file Misc. 2868522. Inclosed is a letter of Mr. Walter J. Westcott, a retired member of the former lighthouse Service, in which he claims the difference due in retired pay based on gross salary, which includes the amount deducted as a charge for occupancy of Government quarters, over that paid him based on net salary, for the period July 1, 1942 to June 30, 1947. In this connection, reference is made to the Comptroller General's decision of October 23, 1947 (B-70029).

Also inclosed is Treasury Department Form 2249, describing this retirement. This form also shows correct computation of retired pay to be $1,467.37 per annum, whereas, for the period July 1, 1942 to June 30, 1947, Mr. Westcott was paid at the rate of $1,287.37 per annum - an underpayment of $180.00 per year, or $15.00 per month. Computation of the amount due and appropriations chargeable are as follow:

2031255-Retired Pay, Former Lighthouse Service,Coast Guard,1943	$180.00
2041255-Retired Pay, Former Lighthouse Service,Coast Guard,1944	180.00
2051255-Retired Pay, Former Lighthouse Service,Coast Guard,1945	180.00
2061255-Retired Pay, Former Lighthouse Service,Coast Guard,1946	180.00
2071255-Retired Pay, Former Lighthouse Service,Coast Guard,1947	180.00
Total	$900.00

For tax withholding purposes, the records of this office show that Mr. Westcott claims four exemptions.

Mr. Westcott's mailing address is 211 S. Main St., Cape May Court House, New Jersey, and his claim is forwarded for settlement. No part of this claim has been or will be paid by this office.

By direction of the Commandant.

Very truly yours,

14 MAY 1948

A. F. MACKAY
Lieutenant, USCG
Chief, Pay and Audit Section

Incls
1. Claimant's ltr of 12/23/47
2. Treas. Form 2249

CC: Claimant
JG:cpm 6-7

GENERAL ACCOUNTING OFFICE
WASHINGTON 25

March 9, 1948

CLAIMS DIVISION
IN REPLY PLEASE QUOTE
Misc-2868522-HAC

The Commandant
United States Coast Guard
Washington 25, D. C.

Sir:

Transmitted herewith for administrative examination and report is the claim of Walter James Westcott, 211 South Main Street, Cape May Court House, New Jersey, for the difference alleged to be due for retired pay based on gross salary, over that paid based on net salary, as an employee of the United States Lighhouse Service, for the period June 30, 1942 through June 30, 1947.

The administrative report should include copies of the appointment during the last 5 years of service rendered on which the retirement pay was based, indicating the effective date of retirement and whether subsistence or quarters were in addition to or deducted from his gross pay. The amount of subsistence or quarters involved should be furnished.

The report should clearly show the amount of retirement pay currently being received and the basis on which it was computed. In the event a supplemental amount is due, the amount which should be paid and the basis on which it should be computed should be furnished, indicating the period over which an adjustment is due.

If any amount is found due for the period claimed a short form payroll should also be furnished indicating thereon the appropriation, symbol, and account number chargeable.

The enclosure should be returned with your report.

Respectfully,

P. E. Rours

Chief of Section.

DEPT. STOCK FORM 2249
REV. 12-45

UNITED STATES TREASURY DEPARTMENT
WASHINGTON, D. C.

PERSONNEL RECOMMENDATION

TO DIRECTOR OF PERSONNEL Date 5-3-48

Name: Westcott, Walter J. (Mr.)

From: U. S. Coast Guard Bureau No.:
(BUREAU OR DIVISION)

Nature of Recommendation AMENDMENT
Retirement (Disability)

Effective: Close 6-30-42

	FROM	TO
Position	Keeper	
Grade	Range $1440-1800)Plus	
Salary	$1740 per annum)$240 pa Qtrs.	
C. S. C. No.		
Bureau or Div.	U. S. Coast Guard	
Organizational Subdivisions		
Headquarters	Norfolk, Va.	
Post of Duty	Drum Pt. Light Station, Md.	
Appropriation	Civilian Employees, C.G.	
Allotment		

FIELD [X] DEPRTMTL. [ ] FIELD [ ] DEPRTMTL. [ ]

Remarks: In accordance with the Comptroller General's Decision B-70029 dated 10-23-47, which reversed Decision A-31584 of 5-28-30, your retirement pay has been recomputed on the basis of the average gross pay (which includes the valuation of quarters for the period occupied) received during the last five years of your active duty. The computation on this basis changes the rate of your retirement pay from $1287.37 to $1467.37, and this notice is issued in order that you may have accurate information as to the rate of retirement pay which you are authorized to receive.

Justification:

Total Service: 40 years, 19 days.

Computation: ($1956.50 x 30.0000 ÷ 40)= $1467.37

Consideration given all other eligible employees
Certified as to sufficiency of Appropriated Funds
Certified as to validity of recommended vice vacancy or additional identical action

H. L. Morgan
H. L. MORGAN
Chief, Civilian Personnel Division
(BUREAU OR DIVISION HEAD)

DATE APPROVED MAY 4 - 1948

OFFICIAL PERSONNEL FILE

lif

[ ] Original

CIVIL SERVICE OR OTHER LEGAL AUTHORITY

APPROPRIATION
Regular

DATE OF BIRTH
4-15-1878

LEGAL RESIDENCE
Virginia

SEX
Male

NATURE OF POSITION

NEW	ADDTL. IDENT.
VICE VACANCY	VICE

NAME:

C.S.C. NO.:

ACTION NO.:

DATE:

VETERAN'S PREFERENCE INFORMATION
No Preference

SUBJECT TO RETIREMENT ACT?
Lighthouse Act
3-4-25

DATE OF OATH

Wistcott, Walter J.

CHARGE OUT CARD
UNITED STATES COAST GUARD
NAVCG 9767

CHARGED TO	DATE	CHARGED TO	DATE	CHARGED TO	DATE	CHARGED TO	DATE	CHARGED TO	DATE
~~Book 1-76~~									

16—15468-1

3-2
file 75
SCM

60

Cape May C.H. N.J.,
Nov. 5, 46.

U.S. Coast Guard.
Allotment Disbursing Officer.
Washington 25 D.C.

Sir:

While receiving my monthly check for October. I did not receive a return card for the month of Nov. Please send me a return card.

Yours truly
Walter J. Westcott. K.P.R. Ret.
211 S. Main St
Cape May C.H
N.J.

Answered by
form letter 11/12/46

3-2
file 75
JCH.

(FA-PA)
CG-75

7 May, 1947

Mr. William E. Sturm, County Officer
Cape May County Veterans' Bureau
Cape May Court House, New Jersey

Dear Sir:

In reply to your letter dated 2 May, 1947, relative to the tax status of Walter James Westcott, Keeper, Former Lighthouse Service, Coast Guard, you are advised that Section 113 of the Revenue Act of 1942 exempts from payment of income tax amounts received as pension, annuity, or compensation on account of disease or injury incurred in active service in the armed forces. Since Keeper Westcott's disability was incurred while serving in a civilian capacity, the exemption does not appear to be applicable in his case.

By direction of the Commandant.

Very truly yours,

J. A. WILBER, Lieutenant (jg), USCG
Acting Chief, Pay and Audit Section

U. S. COAST GUARD
MAIL SECTION
RECEIVED MAY 8 - 1947

LEH:peb 6-1
LEH cc. MB

(FA-PA)
CG-75

7 May, 1947

Mr. William E. Sturm, County Officer
Cape May County Veterans' Bureau
Cape May Court House, New Jersey

Dear Sir:

In reply to your letter dated 2 May, 1947, relative to the tax status of Walter James Westcott, Keeper, Former Lighthouse Service, Coast Guard, you are advised that Section 113 of the Revenue Act of 1942 exempts from payment of income tax amounts received as pension, annuity, or compensation on account of disease or injury incurred in active service in the armed forces. Since Keeper Westcott's disability was incurred while in serving in a civilian capacity, the exemption does not appear to be applicable in his case.

By direction of the Commandant.

Very truly yours,

J. A. WILBER, Lieutenant (jg), USCG
Acting Chief, Pay and Audit Section

LEH:peb 6-1

CAPE MAY COUNTY VETERANS' BUREAU
CAPE MAY COURT HOUSE
NEW JERSEY

WILLIAM E. STURM
COUNTY SERVICE OFFICER

PHONE
CAPE MAY COURT HOUSE 5-7581

May 2, 1947

Allotment Disbursing Officer
U. S. Coast Guard,
Washington 25, D.C.

WESTCOTT; Walter James (Retired).
211 South Main Street,
Cape May Court House, N.J.

Dear Sir:

Submitted herewith is a copy of the letter covering the retirement of the man referred to in the upper right hand corner of this letter. This man has been paying Federal Income Tax since his retirement in June, 1942 and since he states that he was retired for physical disability he is under the impression that he should be exempt from Federal Income Taxes on his retired pay. I do not have anything more than the Original of the letter submitted herewith to inform me whether he comes under the provisions of Section 22 (b) (5) of the Internal Revenue Code, as amended by Section 113 of the Revenue Act of 1942. It is respectfully requested that your office advise me of the status of this man's retirement and if it comes under the purview of the Statute cited above. Your usual fine cooperation is deeply appreciated.

Very truly yours,

William E. Sturm

William E. Sturm
Cape May County Service Officer

SEAL

TREASURY DEPARTMENT
UNITED STATES COAST GUARD

Norfolk, Virginia.

3 November, 1941.

From: Commander, Norfolk District.
To: Walter J. Westcott, Keeper,
Drum Point Light Station,
Solomons Maryland.

Subject: Retirement.

1. This office is in receipt of medical certificate from the U.S.Marine Hospital, Baltimore, Md., which recommends your retirement from active duty.

2. Keeper H. L. Matthews is being sent to your station to relieve you. Upon his arrival you are authorized to depart on leave, in which status you will continue until all your accumulated annual and sick leave has been exhausted, after which your retirement will become effective.

3. Advise this office as to the date and time you depart on leave.

/s/ C.J.Sullivan,
C.J.SULLIVAN,
By direction.

Certified to be a true copy.

William E. Sturm
William E. Sturm
Cape May County Service Officer

(PA-AR)
CG-521
75

3-2

9 April, 1946

To: Walter J. Wescott, Keeper, Retired, USCG.
211 South Main Street
Cape May Court House, New Jersey

Subj: Tax withholding

This is in reply to your letter of 3 April, 1946, relative to payment of $4.00, owed by you, to Bureau of Internal Revenue.

Form W-4, Employees Withholding Exemption Certificate, executed by you on 20 November, 1944, indicates two (2) exemptions. The amount of your monthly retirement pay being $107.28. The amount, as shown on tables furnished by the Bureau of Internal Revenue, for monthly wages of at least $104.00 but less than $108.00, is $4.00 monthly for a person with two exemptions.

In accordance therewith the amount of $4.00 per month was withheld from your retirement pay, for the year of 1945, total withholding $48.00.

It is suggested that you contact the Bureau of Internal Revenue and have the matter adjusted.

ALEXANDER SMITH
By direction

REB:ee Return to C-2

HEADQUARTERS

ADDRESS THE COMMANDANT, U. S. COAST GUARD
AND REFER TO No.

CP-75

TREASURY DEPARTMENT

UNITED STATES COAST GUARD

WASHINGTON

25 June, 1942

From: Commandant.

To: ~~Senior~~ District Coast Guard Officer, 5th Naval District, Norfolk.

Subject: Retirement of Walter J. Westcott, Keeper, Drum Point Light Station, Maryland. Retirement 6-30-42.

Inclosure: (A) Form 2249, Department Notice of Retirement.

1. The inclosure is approval of retirement under the Lighthouse Service Retirement Law.

2. In order to preclude the possibility of overpayment, it is requested that Headquarters be advised as early as practicable as to the payroll (stating D. O. Voucher Number, name of disbursing officer, and symbol number) on which this person was paid for his last (final) active duty. In furnishing this information, state also the period covered by the final payment and the amount thereof.

3. It is also requested that Headquarters be advised as to this person's total taxable income for the current calendar year to and including the last day for which carried for active duty pay.

/ Stiles

N. R. STILES,
By direction.

$870.00
T.T.I.

Copy to: Mr. Webb
Room 447

Mailing Address: Solomons, Maryland.

OK



CP-75

June 29, 1942.

Mr. Walter J. Westcott,
Keeper,
Solomons, Maryland

Dear Mr. Westcott:

My attention has been called to the fact that you are retiring from the Coast Guard at the close of 30 June, 1942, after rendering more than forty years of honorable service in the former Lighthouse Service and the Coast Guard.

While I regret to note that your retirement is on account of disability, I wish to express to you at this time the Department's sincere appreciation of your long service, and also the hope that your relief from active duty will result in an improvement in your health.

Very truly yours,

REH.

R. R. WAESCHE,
Vice Admiral, U.S. Coast Guard,
Commandant.

Copy to:

District Coast Guard Officer,
Fifth Naval District,
Norfolk, Virginia.

REH. Ltr TOR

CP-75

25 June, 1942

From: Commandant.

To: District Coast Guard Officer, 5th Naval District, Norfolk.

Subject: Retirement of Walter J. Westcott, Keeper, Drum Point Light Station, Maryland. Retirement 6-30-42.

Inclosure: (A) Form 2249, Department Notice of Retirement.

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3. It is also requested that Headquarters be advised as to this person's total taxable income for the current calendar year to and including the last day for which carried for active duty pay.

/ N. R. STILES,
By direction.

Copy to: Mr. Webb
Room 447

Mailing Address: Solomons, Maryland.

JUN 26 1942

REH

DEPT. STOCK FORM 2249
REV. 12-41

UNITED STATES TREASURY DEPARTMENT
WASHINGTON, D. C.

TO:

Date Prepared 17 June, 1942

Name: Westcott, Walter J.

From: U. S. Coast Guard

Bureau No.: 1200

Effective: Retirement, disability
Close 30 June, 1942

	FROM	TO
Position	Keeper	
Grade	Field (Range $1440-1800)	
Salary	$1740 p.a. plus $240 p.a.Ctrs.	
Bureau or Div. Organizational Subdivisions	U. S. Coast Guard	
Headquarters Post of Duty	Norfolk, Va.	
Appropriation	Drum Pt. Light Station, Md.	
Allotment	Civilian Employees, C.G.	
	FIELD X DEPRTMTL ☐	FIELD ☐ DEPRTMTL. ☐

Amendment

Remarks:

The annual rate of retired pay is $1287.37

Justification:

Total service: 40 years and 19 days

Computation: ($1716.50 x years 30 ÷ 40) $1287.37

CIVIL SERVICE OR OTHER LEGAL AUTHORITY

APPROPRIATION: Regular

DATE OF BIRTH: 4-19-1878

LEGAL RESIDENCE: Virginia

SEX: Male

NATURE OF POSITION

NEW | ADDTL. IDENT.

VICE VACANCY | VICE

HAS C. S. COMM. ALLOWED VETERAN'S PREFERENCE? No

SUBJECT TO RETIREMENT ACT? Lighthouse Act

DATE OF OATH

CHARLES PIOZET

DATE APPROVED BY THE SECRETARY 6-17-42

BUREAU OR DIVISION PERSONNEL FILES

JUN 26 1942

DEPT. STOCK FORM 2249
REV. 12-41

UNITED STATES TREASURY DEPARTMENT
WASHINGTON, D. C.

PAGE:

TO:

Date Prepared 17 June, 1942

Name: Yentsch, Walter J.

From: U. S. Coast Guard

Bureau No.: 1200

Effective: Retirement, disability
Close 30 June, 1942

	FROM	TO
Position	Keeper	
Grade	Field (Range $1440-1800)	
Salary	$1740 p.a. plus $240 p.a.Qtrs.	
Bureau or Div. Organizational Subdivisions	U. S. Coast Guard	
Headquarters	Norfolk, Va.	
Post of Duty	Drum Pt. Light Station, Md.	
Appropriation	Civilian Employees, C.G.	
Allotment		

FIELD ☒ DEPRTMTL ☐ FIELD ☐ DEPRTMTL ☐

Remarks:

The annual rate of retired pay is $1287.37

Justification:

Total service: 40 years and 19 days

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CIVIL SERVICE OR OTHER LEGAL AUTHORITY

APPROPRIATION: Regular

DATE OF BIRTH: 4-19-1878

LEGAL RESIDENCE: Virginia

SEX: Male

NATURE OF POSITION

NEW	ADDTL. IDENT.
VICE VACANCY	VICE

HAS C. S. COMM. ALLOWED VETERAN'S PREFERENCE? No

SUBJECT TO RETIREMENT ACT? Lighthouse Act 2-1-22

DATE OF OATH

T. O. ROBERTSON, Chief,
Civilian Personnel Section.

DATE APPROVED BY THE SECRETARY

BUREAU SUSPENSE AND FILE COPY

JUN 20 1942

OFFICE OF THE CHIEF MEDICAL OFFICER

COAST GUARD HEADQUARTERS

Date 20 January, 1942

Memorandum for- Chief Personnel Officer.

Subject: WESTCOTT, Walter J., Lighthouse Keeper; Norfolk District.

Reference: (a) Rorm 2523, Certificate of Medical Examination, Disability Retirement, Civilian Personnel - 27 October, 1941.

1. The medical evidence contained in reference (a) has been reviewed and found satisfactory. It is recommended that subject-named man be retired for physical disability.

By direction of the Chief Medical Officer.

T. LEBLANC,
Chief Pharmacist.

Form 2521
TREASURY DEPARTMENT
U. S. Coast Guard

U. S. COAST GUARD (6)
RECD JAN 16 1942

U. S. COAST GUARD
SEP 10 1941
DISTRICT

RETIREMENT UNDER ACT OF JUNE 20, 1918, AS AMENDED

(In case of disability retirement, execute medical certificate on Form 2523)

Sr. Coast Guard Officer
~~Commander~~, ... *District*,
Norfolk, Va.
(City)

Date 3 November, 1941

I hereby apply for retirement from active duty effective 1 July, 1942.
on the basis of service shown hereon.

Address: W. J. Westcott,
Solomons, Md.

X W. J. Westcott
(Name)

Keeper
(Designation)

Sr. Coast Guard Officer,
OFFICE OF THE ~~DISTRICT COMMANDER~~

City Norfolk, Va. *Date* 14 January, 1942

Submitted to the Commandant, U. S. Coast Guard, recommending retirement at $1,287.37 per annum, effective at the close of 30 June, 1942.

It is certified that the record of service and pay shown on page 2 is correct as shown by the records of this office, and that all Government service shown has been verified.

C. J. SULLIVAN,
By direction.
District Commander.

COAST GUARD HEADQUARTERS, *Washington, D. C.*,

Submitted to the Secretary of the Treasury, recommending approval.

Commandant.

FOR USE OF DEPARTMENT

16—20161

Name Walter J. Westcott Date of birth 15 April, 1878

Designation Keeper

RECORD OF ALL ACTIVE GOVERNMENT SERVICE

(Including military, naval, and civilian service. Each department, branch, or independent office in which applicant served in a civilian capacity should be listed separately)

	Beginning			Ending			Remarks
	Month	Day	Year	Month	Day	Year	
Army							
Navy							
Marine Corps							
Civilian employment, Lighthouse Service & Coast Guard:							
Cook	Aug.	1	1898	Dec.	22	1899	
Cook	May	5	1902	Apr.	1	1903	
Keeper	Oct.	1	1904	June	30	1942	
Total service	40 years, 0 mos., 19 days.						

Does applicant receive or has he applied for a pension from the Government under any law? No If so, give number of pension certificate or of claim: —

Does applicant receive or has he applied for compensation under the War Risk Insurance Act? No If so, give

amended to include quarters allowance Comptroller General decision B70029 dated 10-23-1947.

STATEMENT BY FISCAL YEARS OF BASIC PAY RECEIVED DURING LAST FIVE YEARS OF ACTIVE SERVICE IMMEDIATELY PRECEDING EFFECTIVE DATE OF RETIREMENT

(Compute service on basis of 30 days a month. Do not include periods of leave without pay, rations, quarters, or other allowance)

Designation	Beginning			Ending			Number Days in Pay Status (P. D. or P. H. personnel)	Rate of Pay	Pay Received
	Month	Day	Year	Month	Day	Year			
Pay	July	1	1937	June	30	1942	5 yrs	1716.50	(average)
quarters	"	"	"	"	"	"	"	240.00	"
								1956.50	

Total compensation for last five years of active service 9782.50

Average compensation for last five years of active service 1956.50

Annual rate of retired pay ($ 1956.50 × years 30 ÷ 40) = 1467.37 BR.

(Not exceeding 80)

gjk

U. S. GOVERNMENT PRINTING OFFICE 16—85893-1

Name Walter J. Westcott Date of birth 15 April, 1878

Designation Keeper

RECORD OF ALL ACTIVE GOVERNMENT SERVICE

(Including military, naval, and civilian service. Each department, branch, or independent office in which applicant served in a civilian capacity should be listed separately)

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Navy							
Marine Corps							
Civilian employment, Lighthouse Service & Coast Guard:							
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Cook	May	5	1902	Apr.	1	1903	
Keeper	Oct.	1	1904	June	30	1942	
Total service	40 years, 0 mos., 19 days.						

Does applicant receive or has he applied for a pension from the Government under any law? No If so, give number of certificate or of claim: —

receive or has he applied for compensation under the War Risk Insurance Act? No If so, give

Under greater recall Comptroller General decision B70029 dated 10-23-1947.

RS OF BASIC PAY RECEIVED DURING LAST FIVE YEARS OF ACTIVE SERVICE Y PRECEDING EFFECTIVE DATE OF RETIREMENT

(Do not include periods of leave without pay, rations, quarters, or other allowance)

	Beginning			Ending			Number Days in Pay Status (P. D. or P. H. personnel)	Rate of Pay	Pay Received
Designation	Month	Day	Year	Month	Day	Year			
								1716.50	(average)
								240.00	"

(Compute service on basis of 30 days a month. Do not...)

Designation	Beginning			Ending			Number Days in Pay Status (P. D. or P. H. personnel)	Rate of Pay	Pay Received
	Month	Day	Year	Month	Day	Year			
Keeper	July	1	1937	June	30	1938		$1680 pa	$1,680.00
	July	1	1938	June	15	1939		1680	1,610.00
	June	16	1939	June	30	1939		1740	72.50
	July	1	1939	June	30	1940		1740	1,740.00
	July	1	1940	June	30	1941		1740	1,740.00
	July	1	1941	June	30	1942		1740	1,740.00

Total compensation for last five years of active service $8,582.50

Average compensation for last five years of active service $1,716.50

Annual rate of retired pay ($1,716.50 × years 30 ÷ 40) = $1,287.37

(Not exceeding 30)

U. S. GOVERNMENT PRINTING OFFICE 16—20161

Form 2523
TREASURY DEPARTMENT
U. S. Coast Guard

U. S. COAST GUARD
OCT 1941
NORFOLK DISTRICT

7-2-37

Norfolk dist
Burn 4-15-78

CERTIFICATE OF MEDICAL EXAMINATION, DISABILITY RETIREMENT, CIVILIAN PERSONNEL

(Act of March 4, 1925)

NAME OF CLAIMANT Walter J. Westcott DESIGNATION Lighthousekeeper

Height 68 1/2 in. Weight 149 lbs. pounds. Complexion Ruddy

Color of eyes Blue Color of hair Gray

Here give a complete personal description, together with permanent marks and scars other than those described below in physical examination: An ambulant, cooperative, fairly well developed, white male; there is a long diagonal scar across back from removal of lipoma in 1916.

Description of duties of position (to be filled in by district commander): Usual duties of keeper of a land light station - maintenance and upkeep - involving climbing, painting, etc.

Claimant makes the following statement in regard to the origin, nature, and extent of the alleged disability: Patient's chief complaint is of weakness and nervousness, and of hemorrhoids. Patient states that in the Fall of 1940 he had what he says was a nervous breakdown; in January, 1941 he had influenza, and since then has been ~~xx~~ very weak and nervous, and has felt that his work has been too heavy for him. This was particularly true of paper work, which he felt he could not handle properly. For fifteen or twenty years he has had hemorrhoids, occasionally bleeding and painful, and operation has been advised in the past.

PHYSICAL EXAMINATION

Visual acuity (uncorrected): R. E. 20/20 L. E. 20/40

With correction in spectacles: R. E. 20/20 L. E. 20/20

Accommodation: Reads Jaeger No. -- at 13 inches, without correction.

Reads Jaeger No. J-1 at 13 inches, with correction.

Central color vision (binocular) (Name method used)

Inspection normal - except incipient senile cataracts bilaterally.

Pupils normal Pupillary reaction normal

Hearing: Whispered voice (unaccentuated) heard with R. E. at 20 ft., L. E. at 20 ft.

Appearance of right drum normal, left drum normal

Is there any disease of the middle or internal ear or mastoid? no If so, specify

[OVER]

16—17606

Condition of nose and sinuses not remarkable

Condition of mouth and throat, including tonsils and teeth tonsils present; has dentures

Bones, joints, muscles, including atrophies none
(Express limitation of motion, if any, in degrees and joint involved)

Respiratory system normal

Cardiovascular system:

(a) Heart normal size, normal activity, no murmurs

(1) Murmurs none (2) Arrhythmias none

(b) Pulse rate: (1) Sitting 78 (2) After exercise 92 (3) 2 minutes after exercise

(c) Blood pressure: (1) Sitting—Syst. 138 Diast. 88 (2) After ex.—Syst. 158 Diast. 88

(d) Condition of blood vessels Marked peripheral arteriosclerosis.

Evidence of thyroid or other endocrine disturbance None

Abdomen and gastro-intestinal system, including hernia Normal

Genito-urinary system:

Urinalysis—Sp. gr. 1.022 Reaction acid Albumin neg. Sugar neg.

Sediment microscopic (required when albumin or sugar is found) --

Reflexes, motor disturbances, etc.:

(a) Station normal (e) Gait normal

(b) Tremor none (f) Coordination normal

(c) Patellar reflexes normal (g) Peripheral circulation Varicose veins bilateral. Peripheral arteriosclerosis

(d) Other motor disturbances none

Alcohol abstainer Drugs none Syphilis no Epilepsy no

Other neurological findings none

General impression Patient shows degenerative vascular changes of age, hemorrhoids, varicose veins.

Here describe fully nature of disability:

Patient has been found to have the following: 1. Generalized arteriosclerosis; 2. Cerebral arteriosclerosis with incipient mental changes of senility; ~~3. Right pterygium (removed by operation)~~ 4. Internal and external hemorrhoids; 5. Cataracts, bilateral, senile, incipient.

It is felt that the degenerative changes common at his age have progressed to the ~~point where it would serve the best interests of the service for him to be retired.~~

Is disability to perform duty of a permanent character? Yes

Is it indicated that applicant may recover from disability and be fit for restoration to active duty? No Do you recommend reexamination with this in view? No

I HEREBY CERTIFY that upon examination find the above-named claimant to be disabled for useful and efficient service by reason of the disability above described, which is not due to vicious habits, intemperance, or willful misconduct on his part.

The examining physician must be in the Federal Service

U. S. Marine Hospital, Baltimore, Md.
(Place of examination)

W. Clark Cooper
(Examining surgeon)

October 27, 1941
(Date)

W. Clark Cooper, Asst. Surgeon
U. S. Public Health Service
(Title and branch of medical service)

U. S. GOVERNMENT PRINTING OFFICE 16—17606

STANDARD FORM NO. 6
(Approved by the President 3/28/24)
Revised Dec. 5, 1929

PERSONAL HISTORY STATEMENT

(To be prepared by appointee in own handwriting)

Department or Establishment Lighthouse Service Date Sept 13 1939

1. Name in full (Mr., ~~Miss, or Mrs.~~) Westcott (Surname) Walter (Given name) James (Middle name)
2. Present address Drum Point Light Station (Number) (Street) Solomons (City) Maryland (State)
3. Legal (voting) residence Va 1 St " (State and Congressional District) Accomac (County) Chincoteague (City or town)
4. Where born Va (State or foreign country) South Dennis (City or town) When born April 15 1878 (Month Day Year)
5. If foreign-born, state whether naturalized or alien X
6. Indicate sex, marital condition, and race by check, thus: √ If Mrs., state other names under which previously employed.

SEX		MARITAL CONDITION				RACE. (If other, state which)		
Male	Female	Single	Married	Divorced	Widowed	White	Colored	
"	X					"		

7. Number and ages of dependents domiciled with you "

8. A complete record of your past service for the United States Government other than military or naval:

BRANCH OF SERVICE	PLACE OF EMPLOYMENT	POSITION	SALARY	DATE APPOINTED			DATE SEPARATED		
				Month	Day	Year	Month	Day	Year
Light vessel	Light vessel no 40	Cook	$25.00 mo	Aug	1	1898	Dec	22	1899
"	" no 44	"	" "	May	1	1902	April	1	1903
Light Sta	Fishing Point	Keeper	$500.00 yr	Oct	1	1904	June	13	1905
"	Chincoteague	2d Keeper	$46.00 mo	June	14	1905	May	1	1933
"	Hog Island	Keeper	$140.00 mo	May	1	1933	July	27	1938
"	Drum Point	Keeper	$140.00 mo	July	28	1938			

9. Are any members of your family, who are domiciled with you, in the U. S. Government service? If so, state below:

NAME	POSITION AND DEPARTMENT OR OFFICE IN WHICH EMPLOYED	RELATIONSHIP
No	Position / Department or office No	No
	Position / Department or office	
	Position / Department or office	

10. Do you now hold any State or municipal office? If so, state below:
No (Title) No (Location) No (Date appointment expires)

11. Are you the wife of a disabled veteran or widow or orphan of a person who was in the military or naval service?
No (Wife, widow, or orphan) No (Name of veteran) No (Organization and last year of service)

12. Military and naval record. If any, check (√) to indicate branch and other information, and give dates of enlistment and discharge:

None	Army	Navy	Marine Corps	Coast Guard	War veteran	Pensioner	Veterans' Bureau beneficiary

Enlisted No	Discharged No	Enlisted No	Discharged No
Rank "	Rank "	Rank "	Rank "
Organization "	Organization "	Organization "	Organization "

[OVER]

10—1930

13. State any special qualifications not involved in your present position (for instance, lawyer, physician, civil engineer, knowledge of foreign languages, etc.) no

14. Statement of principal employment other than with the United States Government:

NAME AND ADDRESS OF EMPLOYER	POSITION AND CHARACTER OF WORK	LENGTH OF SERVICE
no	no	no

15. Education. Indicate by circling the number of years:

Common school	High school	College	(Name of college, degrees, and dates conferred)
1 2 3 4 (5) 6 7 8	1 2 3 no 4	1 2 3 no 4	no

16. In case of emergency, notify Elizabeth Westcott

Relationship Wife Post office address Solomons Md.

I certify that the foregoing answers are correct to the best of my knowledge and belief.

Walter J. Westcott
(Name as usually written and which will be used as official signature)

U. S. GOVERNMENT PRINTING OFFICE 10—1930

COPY of this form not sent to the Department. √

Form A-38

DEPARTMENT OF COMMERCE
DIVISION OF PERSONNEL
WASHINGTON

June 16, 1939.

Mr. Walter J. Westcott

Through the Commissioner of Lighthouses.

You are advised that your compensation has been changed as indicated below, effective June 16, 1939.

A new appointment will not be issued to you as a result of this change, and an oath of office is not required.

By direction of the Secretary:

Respectfully,

OLIVER C. SHORT
Director of Personnel.

From: $1680

To: $1740

Service and grade:

Appropriation (unit): Field

5
C

JUL 15 1939

Form 73 a

REPORT OF TRANSFER OF APPOINTE

LIGHTHOUSES
JUL 7 8 29 AM '38

LL

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, Fifth DISTRICT,

Norfolk, Va., July 6 , 19 38

COMMISSIONER OF LIGHTHOUSES:

It is proposed to transfer the following-named employee as indicated, on or about August 1, 1938
(See instructions on reverse side)

Name, Walter J. Westcott Position, Keeper

From Hog Island Light Station, Va. To Drum Point Light Station, Md.

Salary and range, $1680 ($1380-1740) Salary and range, $1680 ($1440-1800)

Previous incumbent and pay, G. F. Cattee, ~~$1440~~ $1440 p.a. (L.T. #1200)

Services terminated, On or about July 31,1938 Reason, Transfer

N. C. Manyon,
Superintendent of Lighthouses.

, 19

The above-referred-to transfer became effective beginning with August 1, 1938
(Enter effective date in this space if transfer has been actually completed)

BUREAU OF LIGHTHOUSES

WASHINGTON

AUG - 5 1938

Submitted to the Secretary of Commerce for his information.

For the Commissioner:

Chief of Personnel Division.

11—11251 U. S. GOVERNMENT PRINTING OFFICE: 1934

April 28, 1938

Superintendent of Lighthouses
Norfolk, Virginia

The Bureau is in receipt of Form 73a of April 27 proposing the Transfer of Walter J. Westcott from Hog Island to Drum Point vice John J. Daley.

copy mailed

According to the record Gatha F. Cattee was transferred to a temporary additional position at Drum Point Light Station on account of the absence of Daley, effective March 24, 1938. It is noted that Mr. Daley died March 29. Form 73a should have been submitted at that time placing Cattee in the regular position vice Daley. It is requested that such a form be submitted now, and in the event Cattee is subsequently transferred elsewhere and Westcott given his position, the enclosed form should be amended to show Cattee as the previous incumbent instead of Daley.

For the Commissioner:

Enclosure
hlm/see

Chief of Personnel Division

Bureau of Lighthouses
Washington, March 11, 1933

SUBJECT: Nomination of March 6 for transfer of Walter J. Westcott from Assateague Lightstation to Tangier Sound at $1920.

Returned to Superintendent of Lighthouses, Baltimore, Maryland, in accordance with telephone request of March 10, it being understood that consideration is being given by the Superintendent to other action in this connection.

For the Commissioner:

RG/m

Chief of Personnel Division

Form 73a

REPORT OF TRANSFER OF APPOINTM

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

LIGHTHOUSES

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, 38 Fifth DISTRICT.

1933 MAR - 15 - AM

March 10, , 1933

COMMISSIONER OF LIGHTHOUSES:

The following-named employee will be transferred as indicated, and will enter upon duty at his new station on or about March 15, 1933.

Name, Walter J. Westcott Position, Keeper

From Assateague Light Station, Va. To Hog Island Light Station, Va.

Salary and range, $1680.p.a. - $1440-1800. Salary and range, $1680.p.a. - $1380-1740.

Previous incumbent and pay, Hillary Quillen; $1560.p.a. (L.T. # 905)

Services terminated, March 8, 1933. Reason, Died.

L. M. Hopkins

Superintendent of Lighthouses.

, 19

The above-referred-to transfer became effective beginning with 5-1-33

BUREAU OF LIGHTHOUSES
WASHINGTON

MAY - 4 1933

Submitted to the Secretary of Commerce for his information.

~~By direction of~~ For the Commissioner:

Chief of Personnel Division.

11—4598 U. S. GOVERNMENT PRINTING OFFICE: 1931

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
BALTIMORE, MD.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

AHL.
2 Encl. Received

1933 MAR 7 AM 9 09

OFFICE OF SUPERINTENDENT, 5TH DISTRICT
BALTIMORE, MD.

March 6, 1933.

Commissioner of Lighthouses,
Washington, D. C.

3/7

1. In connection with Form 73 of even date recommending transfer of Walter J. Westcott, Keeper of Assateague Light Station, Va., to Tangier Sound Light Station, Va., it is requested that Form 73a of February 27th, covering this transfer, be cancelled.

2. This Form 73 is being submitted in view of Bureau ruling in the Joseph L. Mayor case. See in this connection Bureau endorsement of March 2nd on our letter of February 28th. No change in the gross pay is involved.

L. M. HOPKINS

Superintendent of Lighthouses.

Form 73a

REPORT OF TRANSFER OF APPOINTEE

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

LIGHTHOUSES

1933 FEB 28 AM 9:07

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, Fifth DISTRICT,

February 27, , 1933

COMMISSIONER OF LIGHTHOUSES:

The following-named employee will be transferred as indicated, and will enter upon duty at his new station on or about March 15, 1933.

Name, Walter J. Westcott — Position, Keeper

From Assateague Light Station, Va. — To Tangier Sound Light Station, Va.

Salary and range, $1680. - $1440-1800. — Salary and range, $1680. - $1680-2040.

Previous incumbent and pay, Walter W. Thomas, $1860.p.a.

Services terminated, January 31, 1933 — Reason, Retired account disability.

Changed to 73 and as per letter attached

L. M. Gottschalk

Superintendent of Lighthouses.

, 19

The above-referred-to transfer became effective beginning with .....

.....

BUREAU OF LIGHTHOUSES
WASHINGTON

Submitted to the Secretary of Commerce for his information.

By direction of the Commissioner:

Chief of Personnel Division.

11—4598 U. S. GOVERNMENT PRINTING OFFICE: 1931

PERSONNEL CLASSIFICATION BOARD FORM NO. 14—FIELD QUESTIONNAIRE
(To be filled out in accordance with the instructions given in P. C. B. Forms Nos. 15 and 16)

Bureau No. Lt. 1176 Sheet No. 5(b)1 6

Space reserved for the use of the Board

1. Westcott, Walter J.
(Surname) (Given name) (Initial)

2. Department Commerce
3. Bureau Lighthouses
4. Field service Lighthouse Service
5. (a) Field station Assateague Light Station
(b) Subdivision
(c) City or town State

6. Pay roll title Light Keeper
7. Customary office title Keeper
8. Present administrative allocation 1440-1740
9. Present gross rate of pay $ 1860.
10. Deduction for allowances $ 240.
11. Net rate paid in cash $ 1620.

12. Indicate by an "X" in the proper box or boxes the kind of allowances, if any, received by the employee:
☒ House ☐ Room { ☐ Furnished ☒ Unfurnished } ☐ Heat ☒ Light ☒ Fuel ☐ Laundry ☐ Uniform ☐ Subsistence or rations in kind Meals per day: ☐ 1 ☐ 2 ☐ 3

13. Describe any other allowance, privilege, or perquisite of value

14. If any special equipment or a bond is required by law or regulation to be furnished at the employee's expense, state kind and annual cost
Uniform, approximately $15 per annum

15. (a) Regular hours of work: From Not regular to m. (b) How many hours per week excluding unusual or irregular overtime work?
Summer 66 Winter 66 (c) If not a full time and all-the-year-round position, state number of hours per day ; number of days per { week / month / year } (d) If certain hours of availability for duty, outside of regular working hours, are required, state hours and type of such duty Always in call for emergency throughout 24 hours

16. (a) Rate of pay for overtime None (b) Amount of overtime pay in last 12 months

17. (a) Does the employee in any way direct or supervise other employees? Yes (b) If so, in what way? (See Form 16 before answering)
By example and direct personal instruction. Keeper and assistant commonly work side by side or watch and watch on same work.
(c) How many? One

18. If the employee supervises other persons through immediate contact, give the name and the sheet numbers of such persons. (For such of these as may not be covered by questionnaires, give number and kinds by occupations.) If the employee exercises supervision through section or division heads, give the title of such sections or divisions and the names and sheet numbers of their heads.

Wm. T. Collins 5(b)7

19. (a) Is the employee in any way directed, supervised, or instructed, or his work reviewed? Yes (b) If so, in what way? (See Form 16 before answering.)
By periodical (usually semi-annual or more frequent) inspection of his station by district superintendent or his representative and by review in district office of monthly reports and annual property returns.

20. What is the name, official position, and sheet number of the employee's immediate superior? H.D.King, Supt. of Lighthouses, 5(a)1

21. Employee's education: Strike an "X" over the number representing the highest grade or year completed in each type of school:

Elementary								High				Normal				College				Postgraduate or professional				
1	2	3	4	5	6	7	8	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	(Kind)
				X																				

Other education (describe):

22. What length and kind of experience or other [illegible] did the employee possess upon original entrance into this position which was most qualifying or pertinent?
10 years boating experience and 2 years 8 mos. Lightship experience

10—1856

Occupies 1 acre of ground certified by [illegible]

23. TO THE EMPLOYEE: Describe in detail the work you do. Put each distinct duty, task, or process in a separate paragraph. Explain first those that require most of your time. Explain occasional duties last. In the column at the left opposite each paragraph enter the approximate percentage of your time devoted to the work described in that paragraph. DO NOT ATTEMPT TO COMPOSE THIS STATEMENT WITHOUT FOLLOWING THE INSTRUCTIONS OF P. C. B. FORM NO. 15.

Percentage of working time	
	I am the Keeper of Assateague Light House and with the aid of an Assistant Keeper preform all the duties as follows:
80%	1. I stand watch from 12 O'clock P. M. to sunrise and after breakfast clean and get lamp ready for re-lighting, sweep, dust and clean and put things in the Tower in shape for the day. I then stand watch from sunset to 12 o'clock P.M., when I am relieved by Assistant Keeper, who goes through same routine.
8%	2. I mow the grass and weeds in Station grounds and road to boat house and keep grounds in proper trim.
2%	3. I whitwash outbuildings and fences abount Station and help redwash Tower and paint houses and Station.
2%	4. I watch Fishing Piont Light, to see that same remains lighted, and travel 12 miles by boat or vehicle, when nesessary, to re-light
½%	5. I help Keeper of Killick Shoal Light to get in annual supplies.
7½%	6. I make six mile round trip, by Canoe & Oars water, to get mail and provisions and take children to school.

24. I hereby certify that the foregoing was composed by me after reading P. C. B. Form No. 15, and that it is a true statement of my duties.

W J Ventress
(Signature of Employee)

25. TO THE PREPARING OFFICER: Write your own description of the employee's work. If in describing the work of the position you would cover the same subject matter and use the same language and expressions, indicate your concurrence in the employee's statement and utilize the rest of the space below by giving further and broader information regarding the position, such as the kind and degree of responsibility involved, the ultimate purpose of the work, its place in your organization, its working conditions, etc. If more space is needed, attach a separate sheet. See instructions in Form No. 16.

Above well describes duties. Station comprises a 150 foot brick tower with 1st order (6 ft.diam.) Fresnel lens in which is displayed incandescent oil vapor light. There are extensive quarters and grounds to be kept in order. Keeper is responsible for all property at station and for keeping of station records.

26. How long have the employee's duties been substantially as described above? Nov. 23, 1922

27. I hereby certify that to the best of my knowledge and belief the statements made by me on both sides of this sheet are accurate and complete.

Sept. 22, 1928 (Date) — H. D. King (Signature of Preparing Officer) — Supt. of Lighthouses (Title)

28. I hereby certify that I have read all of the foregoing and that, to the best of my knowledge and belief, the statements made on both sides of this sheet are accurate and complete, except as indicated in attached memorandum, marked ---------- In my judgment the compensation of this position should be in a range from $1440. to $1740.

Sept. 22, 1928 (Date) — H. D. King (Signature of head of field office or station) — Supt. of Lighthouses (Title)

29. I hereby certify that I have read all of the foregoing and that, to the best of my knowledge and belief the statements made on both sides of this sheet are accurate and complete, except as indicated in attached memorandum, marked ---------- In my judgment the compensation of this position should be in a range from $1440, to $1740

SEP 25 1928, 1928 (Date) — H. B. BOWERMAN (Signature of head of bureau or his representative) — Acting Commissioner of Lighthouses. (Title)

U. S. GOVERNMENT PRINTING OFFICE: 1928

READ THE INSTRUCTIONS ON PAGE 3

Department of Commerce and Labor

EFFICIENCY REPORT

MAY 13 1911

(The parenthetical letters refer to instructions on page 3, which instructions should be read and understood before attempting to fill out the form.)

1. Name Walter J. Westcott 2. Age 33 (Last birthday.)

3. Bureau Lighthouse service 4. Position Second Assistant Keeper

5. Compensation $460.per an 6. Where employed Assateague Light, Va.

7. When appointed (*a*) Oct.1,1904 8. How appointed (*b*) Through Civil Service Examination.

9. Status under Civil Service Rules (*c*) Classified competitive

10. Is the employee an honorably discharged soldier or sailor? No

11. Does the employee receive a pension? No If so, state the amount

12. Other Government service None

13. Duties (describe fully) Assists in the care and maintenance of light-station, and depot at Chincoteague Island, Va.

14. Has the employee special qualifications? No If so, state them

15. Efficiency (*d*):

	Averages.	Relative weights.	Products of averages multiplied by weights.
Quantity of work	95	2	190
Quality of work	85	3	255
Interest manifested in work (see also Question 17)	100	3	300
Attendance	100	2	200
Total		10	945
Average percentage			94.5

11—4259

16. In the following form state the number of days of annual leave, sick leave, and leave without pay taken in each of the years 1908, 1909, and 1910:

1908.			1909.			1910.		
Annual.	Sick.	Without pay.	Annual.	Sick.	Without pay.	Annual.	Sick.	Without pay.

17. Is this employee a purely routine employee, or does he manifest interest, not only in his own work but also in the work of the office or bureau as a whole, to the extent of overtime work or voluntary efforts by suggestion or otherwise to add to its efficiency? (Answer fully.) Is not a purely routine employee, and manifests interest in his work and in the service.

18. On the basis of efficiency alone, is this employee overpaid or underpaid as compared with others in your office engaged on the same grade of work, or is his salary a fair equivalent for the service rendered? (Answer fully.) Fair equivalent.

If the present salary is above or below a fair equivalent, state what, in your opinion, it should be.

19. Is this employee superannuated? No If so, what percentage of salary is unearned?

20. Remarks: (*e*)

The official who is primarily responsible for the statements herein submitted will sign here—

Commander, U. S. N. Inspector, 5th Dist.

The official who approves the statements thus submitted will sign here—

Chief of Bureau or Office.

Department of Commerce and Labor

LIGHT HOUSE BOARD
JUN 7 1909
NO.

EFFICIENCY REPORT

(Read the instructions on the reverse side of this Form before attempting to fill it out.)

1. Bureau Light-House Service 2. Where employed Assateague L.H., Va.
3. Name Westcott, Walter J. 4. Where born New Jersey
5. Age 31 6. Position Second Assistant Keeper
7. Compensation $460 p.a. 8. When appointed (*a*) Oct. 1, 1904.
9. How appointed (*b*) Civil Service Examination
10. Appointed from — State New Jersey; Congressional District 2d; County Cape May
11. Status under Civil Service Rules (*c*) Classified competitive
12. Is the employee an honorably discharged soldier or sailor? No
13. Other Government service ~~None~~ Aug. 1, 1898, to Dec. 23, 1899, on L.V. 40 and ~~41, and~~ from May 5, 1902 to April 1, 1903, on L.V. 44, as seaman.
14. Duties (describe fully) Exhibition of lights, care of apparatus, dwelling and site, minor repairs, under supervision of Keeper.
15. Efficiency — Quantity of work (*d*) 10/10; Quality of work (*e*) Good; Interest manifested in work (*f*) Good
16. Is this employee fully earning the salary he is now receiving? Yes.
17. Remarks (*g*) ----------

H. H. Bryhamer.
Commander, U. S. Navy,
Inspector.
Head of Bureau or Office.

JUN 4 1909, 19

11—3005

Form W-2b
U. S. Treasury Department
Internal Revenue Service

WITHHOLDING STATEMENT—1952

Wages Paid and Income and F. I. C. A. Taxes Withheld

COPY

EMPLOYEE TO WHOM PAID (Print name, full address, and Social Security account number)

RICHARD THOMPSON, KEEPER, FLHS, RETIRED, DECEASED
METROPOLE HOTEL
DULUTH, MINNESOTA

FEDERAL INSURANCE CONTRIBUTIONS ACT	
Total F.I.C.A. wages (before payroll deductions) paid in 1952*	F.I.C.A. employee tax withheld, if any
$	$

INFORMATION FOR INCOME TAX RETURN	
Total wages (before payroll deductions) paid in 1952	Federal income tax withheld, if any
$ 998.07	$ 34.20

EMPLOYER BY WHOM PAID (Name, address, and identification number)

Coast Guard Headquarters
Washington 25, D.C.

* If your wages were subject to F. I. C. A. taxes, but are not shown, your F. I. C. A. wages are the same as wages shown under "INFORMATION FOR INCOME TAX RETURN," but not more than $3,600.

16-16—65239-1 GPO

COMPLETE AND RETURN IMMEDIATELY

RETIRED PAY 6-7

Form W-4
(Revised April 1948)
U. S. Treasury Department
Internal Revenue Service

EMPLOYEE'S WITHHOLDING EXEMPTION CERTIFICATE

(Collection of Income Tax at Source on Wages)

Print full name WALTER J. WESTCOTT, KEEPER, RETIRED Social Security No. _____

Print home address 211 South Main St., Cape May Court House, N.J.

FILE THIS FORM WITH YOUR EMPLOYER. Otherwise, he is required by law to withhold tax from your wages without exemption.

HOW TO CLAIM YOUR WITHHOLDING EXEMPTIONS

I. If you are SINGLE, write the figure "1" . . . . . _____

II. If you are MARRIED, one exemption is allowed for the husband and one exemption for the wife.
(a) If you claim *both* of these exemptions, write the figure "2"
(b) If you claim *one* of these exemptions, write the figure "1"
(c) If you claim *neither* of these exemptions, write "0" 2

III. Additional exemptions for age and blindness:
(a) If you *or* your wife will be 65 years of age or older at the end of the year, and you claim this exemption, write the figure "1"; if *both* will be 65 or older, and you claim both of these exemptions, write the figure "2" 2
(b) If you *or* your wife are blind, and you claim this exemption, write the figure "1"; if *both* are blind, and you claim both of these exemptions, write the figure "2" . . . . . _____

IV. If during the year you will provide more than one-half of the support of persons closely related to you, write the number of such dependents. (See instruction 3 on other side.) . . . . . _____

V. Add the number of exemptions which you have claimed above and write the total 4

I CERTIFY that the number of withholding exemptions claimed on this certificate does not exceed the number to which I am entitled.

Dated April 29, 1948 16-16—54717-1 (Signature) Walter J. Westcott

872 (Service Number)

WESTCOTT, Walter J. Keeper, LH, Ret. (Name)

1 July 1942 (Date Retired)

Type of retirement: P.D.

Years of Service: 40-0-19

Date	Net	Wh Tax	Allotments G	Allotments N	Allotments M	Allotments Other	Sundry	Gross	Taxable Gross	Remarks
1/52	152.28	4 None						152.28	152.28	Died: 6-26-53 Final pay due: U.S.Treas.check No. 1101622 dated 30 June, 1953 was returned and will be cancelled in the July, 1953 accts of P.D. Banning, CDO SN 346.
				Final pay due: $131.98						

TREASURY DEPARTMENT
U. S. COAST GUARD
CG-9668 (Rev. 7-51)

RETIRED PAY RECORD

m 39 (Rev. 6-9-52)

136 1276

SYMBOL NO. 346

D. O. Vou. No. 98

CERTIFICATE OF SETTLEMENT

GENERAL ACCOUNTING OFFICE
WASHINGTON 25, D. C.

PAID BY
CDO TREASURY DEP
COAST GUARD
NOV 25 1953

Claim No.: Z-1434751
Division: Claims

November 10, 1953
(Date)

CERTIFICATE No. 2193803

SYMBOL NO. 346

Paying Officer will please show this CERTIFICATE NUMBER on the check used in payment hereof, and insert the check number in space provided below.

Elizabeth S. Westcott, as widow of Walter J. Westcott, deceased,
211 South Main Street,
Cape May Court House, New Jersey.

I CERTIFY there is due from the United States to the above-named claimant(s), payable from the appropriation(s) indicated, the sum of—

ONE HUNDRED THIRTY-ONE AND 98/100 Dollars ($ 131.98)

on account of

final retired pay of Walter James Westcott, deceased, former employee of the Lighthouse Service, now United States Coast Guard, for the period June 1-26, 1953. (Treasury, U. S. C. G., Washington 25, D. C., PS 27 July 1953, P6-2/L16-4)

2030241 Retired Pay, Coast Guard, 1953

MEMORANDUM

Copy for Administrative Office

☆ U. S. Government Printing Office: 1952 216208

CG 2661 A
Form approved by
Comptroller General, U. S.
(April 13, 1934)

DATA SUPPORTING CLAIM FOR PAY AND ALLOWANCES OF PERSONNEL

(MEMORANDUM)

U. S. COAST GUARD

(To be retained by payee, and when payment is made by check, to be used as mailing copy)

Headquarters

Appropriation: 2030241, Retired Pay, Coast Guard, 1953 *Unit* Retired Roll-Lighthouse

THE UNITED STATES, *Dr.*,

To WALTER J. WESTCOTT, KEEPER, FLHS, DECEASED RETIRED
(Name)

(Designation), U. S. Coast Guard

(Address)

Total years of service

Pay period, duty, or grade

Monthly rate of pay $152.22
(Base and longevity)

For pay and allowances—

From 6/1, 1953, *to* 6/26, 1953
(Inclusive)

CREDITS:		NOTATIONS
Subsistence allowance $		
Rental or quarters allowance		
Pay	131.98	
Balance forwarded from (Name of unit, noting month of roll or voucher)		
Sundry credits and adjustments		
TOTAL CREDITS $	131.98	

CHARGES:		
Allotment $		
Clothing		
Forfeited		
Sundry charges and adjustments		
TOTAL CHARGES $	None	

		NOTATIONS
Total Credits $	131.98	
Less—Total Charges, $		
Amt. retained		
TOTAL $		
Net amount to be paid on this voucher $	131.98	

REMARKS: Died: June 26, 1953. Last paid for the period 1-31 May, 1953 on D.O.Vou.No. 436-3895, settled in the May, 1953 accts. of Paul D. Banning, CDO SN 346. U.S.Treas.check No. 1,101,622 dated 30 June, 1953 was returned and will be cancelled in the July, 1953 accts. of Paul D. Banning, CDO SN 346.

(Additional statements by Department if deemed necessary)

(ACCOUNTING CLASSIFICATION)

99-72
999000-1234

(Payee will NOT use this space)

Differences

Account verified; correct for $ 131.98

(Signature or initials) [illegible]

I certify that the foregoing account is true and correct and that payment therefor has not been received; that during the period for which rental allowance is claimed I was not assigned adequate quarters at my permanent station; that, if without dependents, I was not on field or sea duty during the period for which rental allowance is claimed; that, if with dependents, I did not occupy with them any public quarters assigned to me without charge at any station, nor did any of them occupy public quarters assigned to them or to any other officer or his dependents except for brief visits; that the increased allowances for dependents are claimed because of _____
(Here state whether lawful wife, unmarried child or children under 21 years, mother dependent upon officer for support, giving names and addresses of dependents, also ages of minor children)

and that, in case of dependent mother, I have contributed to her support during the current period for which allowances are claimed the sum of $_____, in cash or its equivalent, without any consideration in return, which contribution is her *chief support*, and each and every statement as set forth in her affidavit dated _____, 19____ {attached hereto / filed with voucher} for _____ (Month), 19____ is true and correct, and so remains at this time, except

(Here state fully changes occurring between date of last affidavit and signing of this voucher)

_____, 19____ (MEMORANDUM—DO NOT SIGN) _____ (Name) _____ (Official designation)
(Date)

I certify that I have examined the foregoing account; that the statements contained therein have been compared with the records of the United States Coast Guard and found correct except as otherwise indicated; that the officer named is entitled to the amount of pay and allowances herein approved; and that during the period for which rental allowance is claimed on this voucher, the above-named officer was not assigned adequate quarters at his permanent station.

Approved for $ 131.98

Date July 14, 19 53

(MEMORANDUM—DO NOT SIGN) _____

Commanding, District Commander.

C. C. GORDON
Authorized Certifying Officer

U.S. GOVERNMENT PRINTING OFFICE 16—29661-3

FP-4
14 July 1953
LL

General Accounting Office
Claims Division
Washington 25, D. C.

Re: Walter J. Westcott, Keeper, FLHS,
Retired, Deceased

Gentlemen:

The following information relative to the pay account of the retired civilian employee named above is furnished for use in the settlement of claim for final pay held due in his case:

Date of death:	June 26, 1953
Gross pay to date of death:	$131.98
Federal Tax withheld and disposed of:	None
Other deductions:	None
Net amount due on death:	$131.98

Last paid for the period 1-31 May, 1953 on D.O. Vou. No. 436-3895, settled in the May 1953 accounts of Paul D. Banning, CDO, SN 346.

Appropriation to which chargeable: 2030241, Retired Pay, Coast Guard, 1953.

Application for payment of amount due the decedent (Standard Form 1055) is being furnished next of kin.

Very truly yours,

E. F. LOWRIE, LT, USCG
Chief, Payments and Claims Division
By direction of the Commandant

LEHynes:mch 8-1

EARNINGS STATEMENT — 1952

EMPLOYEE TO WHOM PAID (FULL NAME OF EMPLOYEE, ADDRESS)	MAR. STATUS	SOCIAL SECURITY	F. I. C. A. Employee tax withheld	INFORMATION FOR INCOME TAX RETURN Total wages (before payroll deductions) paid in 1952	
WALTER J WESTCOTT 211 S MAIN ST CAPE MAY CT HOUSE N J		872		152736	

FEDERAL INSURANCE CONTRIBUTIONS ACT

TOTAL F.I.C.A. WAGES (BEFORE PAYROLL DEDUCTIONS) PAID IN 1952 $

EMPLOYER BY WHOM PAID (NAME, ADDRESS, AND IDENTIFICATION NUMBER)

U. S. COAST GUARD

WASHINGTON 25, D. C.

$

Form W-2b
U. S. Treasury Department
Internal Revenue Service

WITHHOLDING STATEMENT — 1952

Wages Paid and Income and F. I. C. A. Taxes Withheld

COPY

EMPLOYEE TO WHOM PAID (FULL NAME OF EMPLOYEE, ADDRESS)	MAR. STATUS	SOCIAL SECURITY	F. I. C. A. Employee tax withheld	INFORMATION FOR INCOME TAX RETURN Total wages (before payroll deductions) paid in 1952	Federal income tax withheld if any
WALTER J WESTCOTT 211 S MAIN ST CAPE MAY CT HOUSE N J		872		152736	

FEDERAL INSURANCE CONTRIBUTIONS ACT

TOTAL F.I.C.A. WAGES (BEFORE PAYROLL DEDUCTIONS) PAID IN 1952 $

If your wages were subject to F. I. C. A. taxes, but are not shown, your F. I. C. A. wages are the same as wages shown under "INFORMATION FOR INCOME TAX RETURN", but not more than $3,600.

EMPLOYER BY WHOM PAID (NAME, ADDRESS, AND IDENTIFICATION NUMBER)

U. S. COAST GUARD

WASHINGTON 25, D. C.

$

TREASURY DEPARTMENT
U. S. COAST GUARD
CGHQ-3128 (2-50)

177

PAY ROLL CHANGE SLIP

Slip No. 02

NAME AND RANK Walter J. Westcott, Kpr. RETIRED PAY

Block No.

ADDRESS 211 So. Main St.
Cape May, N.J.

PAY ROLL PERIOD 1-31 July, 1953

SERVICE NO. 872

	NET PAY	TAX.....	GOVT. INS	NSL INS	ALLOT	SUNDRY	GROSS PAY
1. PREVIOUS NORMAL PAY	152.28						152.28
2. NEW NORMAL PAY	None						None
3. PAY THIS PERIOD	None						None
4. NET CHANGE THIS PERIOD (Line 3-Line 1)							
5. NET CHANGE NEXT PERIOD (Line 2-Line 3)							

Died: 6-26-53

REMARKS

C. C. GORDON

Authorized Certifying Officer

Control Posted By LEH

PAY ROLL COPY

TREASURY DEPARTMENT
U. S. COAST GUARD
CGHQ-3125 (2-50)

177

PAY ROLL CHANGE SLIP

Slip No. 02

Block No.

NAME AND RANK Walter J. Westcott, Kpr. RETIRED PAY

PAY ROLL PERIOD 1-31 July, 1953

ADDRESS 211 So. Main St.
Cape May, N.J.

SERVICE NO. 872

	NET PAY	TAX.....	GOVT. INS	NSL INS	ALLOT	SUNDRY	GROSS PAY
1. PREVIOUS NORMAL PAY	152.28						152.28
2. NEW NORMAL PAY	None						None
3. PAY THIS PERIOD	None						None
4. NET CHANGE THIS PERIOD (Line 3-Line 1)							
5. NET CHANGE NEXT PERIOD (Line 2-Line 3)							

Died: 6-26-53

REMARKS

C. C. GORDON

Authorized Certifying Officer

Control Posted By LEH

PAY ROLL COPY

Form W-2

WITHHOLDING STATEMENT-SPECIAL
Wages Paid and Income Taxes Withheld

EMPLOYEE TO WHOM PAID

WALTER J. WESTCOTT, KEEPER,RETIRED,FLHS
211 S.Main St.
CAPE MAY COURT HOUSE
CAPE MAY,N.J.

INFORMATION FOR INCOME TAX RETURN

Total wages (before payroll deductions) paid in AUGUST,1948.	Federal income tax withheld, if any
$ 180.00	$ 27.00

EMPLOYER BY WHOM PAID

U. S. COAST GUARD
WASHINGTON 25, D. C.

COPY OF THIS NOTICE NOT FURNISHED TO EMPLOYEE.

Form 39 A

hrh

CERTIFICATE OF SETTLEMENT

GENERAL ACCOUNTING OFFICE

D. O. Vou. No. _____

PAID BY

22 Jul 1948

Claim No. 2868522 WASHINGTON 25, July 6, 1948 (Date)

CERTIFICATE No.

1666466

Paying Officer will please show this CERTIFICATE NUMBER on the check used in payment hereof, and insert the check number in space provided below.

Walter J. Westcott,
211 South Main Street,
Cape May Court House, New Jersey.

(Checks to be drawn as below)

I CERTIFY there is due from the United States to the above-named claimant(s), payable from the appropriation(s) indicated, the sum of—

ONE HUNDRED EIGHTY AND NO/100 Dollars ($ 180.00)

on account of retroactive adjustment of retired pay during the period July 1, 1942 to June 30, 1943, in connection with former Lighthouse Service. (Treas., Coast Guard (FA-PA), CG-75, ltr dtd 5/14/48) (2031255 Retired Pay, Former Lighthouse Service, Coast Guard, 1943)

2091850 Payment of Certified Claims, 1949

Checks to issue:

Claimant as above,	$153.00
Treasurer of the United States,	$ 27.00

For credit to:
"20F5867 Special Deposits, Federal Tax Withheld from Salaries of Federal Employees, Treasury Department"

This action is taken to effect collection of the withholding tax pursuant to the current tax law. Claim for balance due is stated on separate Certificate of Settlement.

To: Chief Disbursing Officer,
Division of Disbursement.

MEMORANDUM Coast Guard

Copy for Administrative Office

16—23452-1 U. S. GOVERNMENT PRINTING OFFICE

Standard Form No. 1096
Form approved by Comptroller General U. S.
June 25, 1936

SCHEDULE OF VOUCHER DEDUCTIONS

Schedule No. 124916
Sheet No.
July 6, 1948 (Date)

General Accounting Office (Department or Establishment)
(For Treasury Department) (Coast Guard) (Bureau or Office)

Made by _____ (Name)
Chief Disbursing Officer (Title)
Washington, D. C. (Station)

Period July 1948 (Month or quarter ended)
D. O. Symbol No. _____

D. O. Voucher Number	Bureau or Office Voucher Number	Appropriation and/or Fund to be Credited (Symbol and title in full)	Amount of Deduction	Remarks
	Ctf. No. 1666166	"20/5867 Special Deposits, Federal Tax Withheld from Salaries of Federal Employees, Treasury Department"	$27.00	
		Total,	$27.00	

The accountable officer will deposit the total amount shown in the column headed "Amount of Deduction."

V. H. FAVERAULT
(Signature of approving officer)
Claims Division

Deposit(s) with Treasurer, U. S.:

Check No. _____, dated _____, for $_____; C/D No. _____, dated _____

Check No. _____, dated _____, for $_____; C/D No. _____, dated _____

U. S. GOVERNMENT PRINTING OFFICE 10—2233

Form 39 A.

CERTIFICATE OF SETTLEMENT

GENERAL ACCOUNTING OFFICE

D. O. Vou. No. _____

PAID BY
CHIEF DISBURSING OFFICER
TREASURY DEPARTMENT
SYMBOL 1372
JUL 22 1948
Date of Payment

Claim No. 2868522

WASHINGTON 25, June 30, 1948
(Date)

CERTIFICATE No.
1666468

Paying Officer will please show this CERTIFICATE NUMBER on the check used in payment hereof, and insert the check number in space provided below.

Walter J. Westcott,
211 South Main Street,
Cape May Court House, New Jersey.

(Checks to be drawn as below)

I CERTIFY there is due from the United States to the above-named claimant(s), payable from the appropriation(s) indicated, the sum of—

ONE HUNDRED EIGHTY AND NO/100 Dollars ($ 180.00)

on account of retroactive adjustment of retired pay during the period July 1, 1946 to June 30, 1947, in connection with former Lighthouse Service. (Treas., Coast Guard, (FA-PA), CG-75, ltr. dtd. 5/14/48).

2071255 Retired Pay, Former Lighthouse Service, Coast Guard, 1947

Checks to issue:
Claimant as above, $153.00
Treasurer of the United States, $ 27.00
For credit to:
"20F5867 Special Deposits, Federal Tax Withheld from Salaries of Federal Employees, Treasury Department"

This action is taken to effect collecting of the withholding tax pursuant to the current tax law.

Claim for balance due is stated on separate Certificates of Settlement.

To: Chief Disbursing Officer,
(Assistant Disbursing Officer,
Coast Guard Headquarters).

MEMORANDUM

Copy for Administrative Office

16—23452-1 U. S. GOVERNMENT PRINTING OFFICE

Form 39 A

LL

CERTIFICATE OF SETTLEMENT

GENERAL ACCOUNTING OFFICE

D. O. Vou. No. _____

PAID BY
PAUL D. [illegible]
CHIEF DISBURSING OFFICER
TREASURY DEPARTMENT
SYMBOL 1372
JUL 22 1948
Date of Payment

Claim No. 2868522 WASHINGTON 25, June 30, 1948 (Date)

CERTIFICATE No.
1666468

Paying Officer will please show this CERTIFICATE NUMBER on the check used in payment hereof, and insert the check number in space provided below.

Walter J. Westcott,
211 South Main Street,
Cape May Court House, New Jersey.

(Checks to be drawn as below)

I CERTIFY there is due from the United States to the above-named claimant(s), payable from the appropriation(s) indicated, the sum of—

ONE HUNDRED EIGHTY AND NO/100 Dollars ($ 180.00)

on account of retroactive adjustment of retired pay during the period July 1, 1946 to June 30, 1947, in connection with former Lighthouse Service. (Treas., Coast Guard, (FA-PA), CG-75, ltr. dtd. 5/14/48).

2071255 Retired Pay, Former Lighthouse Service, Coast Guard, 1947

Checks to issue:
Claimant as above, $153.00
Treasurer of the United States, $ 27.00
For credit to:
"20F5867 Special Deposits, Federal Tax Withheld from Salaries of Federal Employees, Treasury Department"

This action is taken to effect collecting of the withholding tax pursuant to the current tax law.

Claim for balance due is stated on separate Certificates of Settlement.

To: Chief Disbursing Officer,
(Assistant Disbursing Officer,
Coast Guard Headquarters).

MEMORANDUM

Copy for Administrative Office

16—23452-1 U. S. GOVERNMENT PRINTING OFFICE

Form W-2 WITHHOLDING STATEMENT-SPECIAL
Wages Paid and Income Taxes Withheld

EMPLOYEE TO WHOM PAID

WALTER J. WESTCOTT, KEEPER, RETIRED, FLHS
211 SO. MAIN ST.
CAPE MAY COURT HOUSE
CAPE MAY, N.J.

INFORMATION FOR INCOME TAX RETURN

Total wages (before payroll deductions) paid in ~~AUGUST, 1949~~	Federal income tax withheld, if any
$ ~~540.00~~	$ ~~81.00~~

EMPLOYER BY WHOM PAID

U. S. COAST GUARD
WASHINGTON 25, D. C.

COPY OF THIS NOTICE NOT FURNISHED TO EMPLOYEE

...Lighthouse Service. (Treas., Coast Guard ... the period July 1, 1943 to ... 5/14/48)

X 2041255 Retired Pay, Former Lighthouse Service, Coast Guard, 1944 $180.00

X 2051255 Retired Pay, Former Lighthouse Service, Coast Guard, 1945 $180.00

X 2061255 Retired Pay, Former Lighthouse Service, Coast Guard, 1946 $180.00

208120 SALARIES, COAST GUARD, LIMITATION 208120, JUNE 23, PUBLIC LAW 119, JUNE 19,

Checks to issue:
Claimant as above, $459.00
Treasurer of the United States, $ 81.00
For credit to:
"20F5867 Special Deposits, Federal Tax Withheld from Salaries of Federal Employees, Treasury Department"

This action is taken to effect collection of the withholding tax pursuant to the current tax law. Claim for balance is stated on separate Certificates of Settlement.

To: The Secretary of the Treasury,
(Division of Bookkeeping and Warrants).

C. G.

MEMORANDUM

Copy for Administrative Office

16—23452-1 U. S. GOVERNMENT PRINTING OFFICE

Form 39 A

LL

CERTIFICATE OF SETTLEMENT

GENERAL ACCOUNTING OFFICE

D. O. Vou. No. _____

PAID BY

Nt 262

Claim No. 2868522 WASHINGTON 25, June 30, 1948 (Date)

CERTIFICATE No.

1666467

Paying Officer will please show this CERTIFICATE NUMBER on the check used in payment hereof, and insert the check number in space provided below.

Walter J. Westcott,
211 South Main Street,
Cape May Court House, New Jersey.

(Checks to be drawn as below)

I CERTIFY there is due from the United States to the above-named claimant(s), payable from the appropriation(s) indicated, the sum of—

FIVE HUNDRED FORTY AND NO/100 Dollars ($ 540.00)

on account of retroactive adjustment of retired pay during the period July 1, 1943 to June 30, 1946, in connection with former Lighthouse Service. (Treas., Coast Guard (FA-PA), CG-75, ltr. dtd. 5/14/48)

X 2041255	Retired Pay, Former Lighthouse Service, Coast Guard, 1944	$180.00
X 2051255	Retired Pay, Former Lighthouse Service, Coast Guard, 1945	$180.00
X 2061255	Retired Pay, Former Lighthouse Service, Coast Guard, 1946	$180.00

PAY FROM 20812200 SALARIES AND EXPENSES, COAST GUARD, 1948 LIMITATION 20812200.700 1949, PUBLIC LAW 119, JUNE 23,

Checks to issue:
Claimant as above, $459.00
Treasurer of the United States, $ 81.00
For credit to:
"20F5867 Special Deposits, Federal Tax Withheld from Salaries of Federal Employees, Treasury Department"

This action is taken to effect collection of the withholding tax pursuant to the current tax law. Claim for balance is stated on separate Certificates of Settlement.

To: The Secretary of the Treasury,
(Division of Bookkeeping and Warrants).

C. G.

MEMORANDUM

Copy for Administrative Office

16—23452-1 U. S. GOVERNMENT PRINTING OFFICE

Standard Form No. 1096
Form approved by Comptroller General U. S.
June 25, 1936

SCHEDULE OF VOUCHER DEDUCTIONS

Schedule No. 124917
Sheet No.
June 30, 1948
(Date)

General Accounting Office (For Treasury Department)
(Department or Establishment) (Coast Guard) (Bureau or Office)

Made by W. A. Julian Treasurer of the United States Washington, D. C.
(Name) (Title) (Station)

Period June 1948
(Month or quarter ended)

D. O. Symbol No.

D. O. Voucher Number	Bureau or Office Voucher Number	Appropriation and/or Fund to be Credited (Symbol and title in full)	Amount of Deduction	Remarks
	Ctf. No. 1666467	"20F5867 Special Deposits, Federal Tax Withheld from Salaries of Federal Employees, Treasury Department"	$81.00	
		Total,	$81.00	

The accountable officer will deposit the total amount shown in the column headed "Amount of Deduction."

V. H. FAVERAULT
(Signature of approving officer)

Deposit(s) with Treasurer, U. S.: Claims Division

Check No. ....., dated ....., for $.....; C/D No. ....., dated .....

Check No. ....., dated ....., for $.....; C/D No. ....., dated .....

U. S. GOVERNMENT PRINTING OFFICE 10—2333

(FA-PA)

14 May, 1948
CG-75

General Accounting Office
Claims Division
Washington 25, D. C.

Gentlemen:

Reference your file Misc. 2868522. Inclosed is a letter of Mr. Walter J. Westcott, a retired member of the former lighthouse Service, in which he claims the difference due in retired pay based on gross salary, which includes the amount deducted as a charge for occupancy of Government quarters, over that paid him based on net salary, for the period July 1, 1942 to June 30, 1947. In this connection, reference is made to the Comptroller General's decision of October 23, 1947 (B-70029).

Also inclosed is Treasury Department Form 2249, describing this retirement. This form also shows correct computation of retired pay to be $1,467.37 per annum, whereas, for the period July 1, 1942 to June 30, 1947, Mr. Westcott was paid at the rate of $1,287.37 per annum - an underpayment of $180.00 per year, or $15.00 per month. Computation of the amount due and appropriations chargeable are as follow:

2031255-Retired Pay, Former Lighthouse Service,Coast Guard,1943	$180.00
2041255-Retired Pay, Former Lighthouse Service,Coast Guard,1944	180.00
2051255-Retired Pay, Former Lighthouse Service,Coast Guard,1945	180.00
2061255-Retired Pay, Former Lighthouse Service,Coast Guard,1946	180.00
2071255-Retired Pay, Former Lighthouse Service,Coast Guard,1947	180.00
Total	$900.00

For tax withholding purposes, the records of this office show that Mr. Westcott claims four exemptions.

Mr. Westcott's mailing address is 211 S. Main St., Cape May Court House, New Jersey, and his claim is forwarded for settlement. No part of this claim has been or will be paid by this office.

By direction of the Commandant.

Very truly yours,

A. P. MACKAY
Lieutenant, USCG
Chief, Pay and Audit Section

Incls
1. Claimant's ltr of 12/23/47
2. Treas. Form 2249

CC: Claimant
JG:cpm 6-7

March 9, 1948

Misc-2868522-HAC

The Commandant
United States Coast Guard
Washington 25, D. C.

Sir:

Transmitted herewith for administrative examination and report is the claim of Walter James Westcott, 211 South Main Street, Cape May Court House, New Jersey, for the difference alleged to be due for retired pay based on gross salary, over that paid based on net salary, as an employee of the United States Lighhouse Service, for the period June 30, 1942 through June 30, 1947.

The administrative report should include copies of the appointment during the last 5 years of service rendered on which the retirement pay was based, indicating the effective date of retirement and whether subsistence or quarters were in addition to or deducted from his gross pay. The amount of subsistence or quarters involved should be furnished.

The report should clearly show the amount of retirement pay currently being received and the basis on which it was computed. In the event a supplemental amount is due, the amount which should be paid and the basis on which it should be computed should be furnished, indicating the period over which an adjustment is due.

If any amount is found due for the period claimed a short form payroll should also be furnished indicating thereon the appropriation, symbol, and account number chargeable.

The enclosure should be returned with your report.

Respectfully,

P. E. Sours

Chief of Section.

June 7, 1950

2-2 full 75 2nd

COMMANDANT, U.S.Coast Guard
Washington 25, D.C.

FILE: FA-PA

Subject: Form CG-9671, Certificate of Existence; non-receipt of;

Dear Sir:

You are advised that I did not receive the subject designated Form CG-9671, and consequently I did not receive my Retired Pay for the month of May, 1950.

I checked with Lieutenant William E. Sturm, USCG. Retired who advised me to write this letter as he showed me a copy of one that he had received entitled "INSTRUCTIONS FOR GUIDANCE OF ALL RETIRED PERSONNEL OF THE COAST GUARD". I did not receive this letter or the card as Mr. Sturm did.

My full name and address are as follows:

Walter James Westcott, Retired, Keeper, U.S.Lighthouse Service.
211 South Main Street, Cape May Court House, New Jersey.

Your kind cooperation in having this non-receipt of my retired pay check for the month of May, 1950 investigated will be deeply appreciated.

check mailed 6/19/50

Very respectfully,

Walter J Westcott
Walter James Westcott

card + form letter

form letter mailed
also form 9671
6-12-50

APPLICANT OR EMPLOYEE MUST FILL THE FOLLOWING

Name (in full) Walter James Westcott Sex Male

Present address Solomons Md Date of birth April 15 1878

Give below all places of residence during the past FIVE years

From-- (Month and year)	To-- Month and year)	Number and Street	City and State
May 1933	July 31 1938	Hog Island Flat	Broadwater Va
Sept 1938		Solomons Md	Drum Point Light

Give, in your own handwriting, the information requested below

Have you ever been arrested for any reason whatsoever? No (Yes or no)
If so, give details in space provided below.

Date of Arrest	Age	Charge	Court and Location	Judge	Disposition

No Reply Received From F. B. I.
Apparently No Criminal Record.

Have you ever been fingerprinted? No Where?

When? If for the Civil Service, what position?

I hereby swear (or affirm) that the above statements are complete and accurate in every detail.

U. S. COAST GUARD

Walter J Westcott
Customary payroll signature of employee

Subscribed and sworn to before me this 10th day of October 1939

Harry J. Engelbee
Notary Public

My commission expires May 1940

July 1, 1939. Lighthouse Districts No. Fifth

consolidated with Norfolk Coast Guard District,

Headquarters Norfolk, Virginia.

See U. S. Coast Guard General Order No. 37, dated June 20, 1939.

7/1/39 Transferred from Bureau of Lighthouses, Department of Commerce, and consolidated with United States Coast Guard, under terms of Plan No. 2 of Reorganization Act of 1939, approved by Congress April 3, 1939.

File received - FEB 9 1940

DEPARTMENT COMMERCE

APPOINTMENT DIVISION

Walter J. Westcott (Name) N. J. (Legal Residence)

DATE OF BIRTH 4-15-1878

STATUS

11—8940

DESIGNATION	ACTION	SALARY	BUREAU—SERVICE—STATION	DATE OF EFFECT
Keeper	Prob-	500	L. H. Fishing Pt. Beacon P.S. Ba	Oct 1/04
2nd Asst. Kpr.	Trans.	460	" Assateague "	June 14/05
" " "	chg in pay	460	" " "	Apr 1/10
Keeper	Prom.	720	" " "	Nov 1/18
"	chg in pay	780	" " "	Feb 23/20
"	"	1080	" " "	Nov 23/22
"	Read pay	1320	" " "	July 1/24
"	"	1500	" " "	Feb 1/25
"	Incr. comp	1560	" " "	July 1/25
"	COMPENSATION Act. May 28, 1928	1620	" " "	JUL 1 1928
"	COMPENSATION Act. July 3, 1930	1680	" " "	JUL 3 1930
"	Trans. (73a)	1680	LH- Hog Island Va.	May 1, 1933.
"	"	1680	" 7th Dist Drum Point Md.	8-1-38
"	INCREASE IN COMPENSATION	1740	" " "	JUN 16 1939

Form A-38

DEPARTMENT OF COMMERCE
DIVISION OF PERSONNEL
WASHINGTON

June 16, 1939.

Mr. Walter J. Westcott

Through the Commissioner of Lighthouses.

You are advised that your compensation has been changed as indicated below, effective June 16, 1939.

A new appointment will not be issued to you as a result of this change, and an oath of office is not required.

By direction of the Secretary:

Respectfully,

CARDED

OLIVER C. SHORT
Director of Personnel.

From: $1680

To: $1740

Service and grade:

Appropriation (unit): Field

DIVISION OF PERSONNEL
ENTERED ON JOURNAL
JUN 24 1939
SHEET NO. 39-141
DEPARTMENT OF COMMERCE

5
C

FOR BASIS OF THIS ACTION SEE
LETTER DATED 6/15/39
IN FILE F 248.8

Form 73 a

LL

REPORT OF TRANSFER OF APPOINTEE

Dept. LIGHTHOUSES

AUG 4 8 53 AM '38

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

AUG 6 1938 DIVISION OF PERSONNEL

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, Fifth DISTRICT,

Norfolk, Va., July 6 , 19 38

COMMISSIONER OF LIGHTHOUSES:

It is proposed to transfer the following-named employee as indicated, on or about August 1, 1938
(See instructions on reverse side)

Name, Walter J. Westcott Position, Keeper

From Hog Island Light Station, Va. To Drum Point Light Station, Md.

Salary and range, $1680 ($1380-1740) Salary and range, $1680 ($1440-1800)

Previous incumbent and pay, G. F. Cattee, ~~$1440~~ $1440 p.a. (LT. #1200)

Services terminated, On or about July 31,1938 Reason, Transfer

N. C. Manyon,
Superintendent of Lighthouses.

LL

Norfolk, Va., Aug. 3, 1938 , 19

The above-referred-to transfer became effective beginning with August 1, 1938
(Enter effective date in this space if transfer has been actually completed)

N. C. Manyon,
Superintendent of Lighthouses.

BUREAU OF LIGHTHOUSES
WASHINGTON

AUG - 5 1938

Submitted to the Secretary of Commerce for his information.

CARDED

For the Commissioner:

R. J. Foss
Chief of Personnel Division.

11—11251 U. S. GOVERNMENT PRINTING OFFICE: 1934

Form 73a

REPORT OF TRANSFER OF APPOINTEE

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LIGHTHOUSES
1933 MAY - 3 - AM 9:06

DEPARTMENT OF COMMERCE
MAY 4 - 1933
APPOINTMENT DIVISION
1933 MAY 4 PM 2:29
CLERK

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, Fifth DISTRICT,

March 10, , 1933

COMMISSIONER OF LIGHTHOUSES:

The following-named employee will be transferred as indicated, and will enter upon duty at his new station on or about March 15, 1933.

Name, Walter J. Westcott — Position, Keeper

From Assateague Light Station, Va. — To Hog Island Light Station, Va.

Salary and range, $1680.p.a. - $1440-1800. — Salary and range, $1680.p.a. - $1380-1740.

Previous incumbent and pay, Hillary Quillen; $1560.p.a. (LT.#905)

Services terminated, March 8, 1933. — Reason, Died.

CARDED

L. M. HOPKINS
Superintendent of Lighthouses.

May 2nd , 1933

The above-referred-to transfer became effective beginning with May 1, 1933.

L. M. Hopkins
Superintendent of Lighthouses.

BUREAU OF LIGHTHOUSES
WASHINGTON

MAY -4 1933

Submitted to the Secretary of Commerce for his information.

~~By direction of~~ For the Commissioner:

R. J. Grass
Chief of Personnel Division.

11—4598 U. S. GOVERNMENT PRINTING OFFICE: 1931

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

July 3, 1930.

W.J. Westcott

Through the Commissioner of Lighthouses.

Sir:

You are advised that under the Brookhart Act your compensation has been changed as indicated below, effective July 3, 1930.

By direction of the Secretary:

Respectfully,

EDW. J. GARDNER,

Chief of Appointment Division.

APPOINTMENT DIVISION ENTERED AUG 9 1930 ON JOURNAL DEPARTMENT OF COMMERCE

CARDED

From: 1620

To: 1680

5th Keeper

PERSONNEL CLASSIFICATION BOARD FORM NO. [redacted] FIELD QUESTIONNAIRE
(To be filled out in accordance with the instructions given in P. C. B. Forms Nos. 15 and 16)

Bureau No. [redacted] Sheet No. 5(b)

Space reserved for the use of the Board

1. Westcott, Walter J.
(Surname) (Given name) (Initial)

2. Department Commerce
3. Bureau Lighthouses
4. Field service Lighthouse Service
5. (a) Field station Chautauqua Light Station
(b) Subdivision
(c) City or town State

6. Pay roll title Light Keeper
7. Customary office title Keeper
8. Present administrative allocation $1440-1740
9. Present gross rate of pay $1600.
10. Deduction for allowances $240.
11. Net rate paid in cash $1360.

12. Indicate by an "X" in the proper box or boxes the kind of allowances, if any, received by the employee:
☐ House ☐ Room { ☐ Furnished ☐ Unfurnished } ☐ Heat ☒ Fuel ☒ Light ☐ Laundry ☐ Uniform ☐ Subsistence or rations in kind Meals per day: ☐ 1 ☐ 2 ☐ 3

13. Describe any other allowance, privilege, or perquisite of value

14. If any special equipment or a bond is required by law or regulation to be furnished at the employee's expense, state kind and annual cost
Uniform, approximately $15 per annum

15. (a) Regular hours of work: From Not regular to m. (b) How many hours per week excluding unusual or irregular overtime work?
Summer 66 Winter 66 (c) If not a full time and all-the-year-round position, state number of hours per day; number of days per { week / month / year } (d) If certain hours of availability for duty, outside of regular working hours, are required, state hours and type of such duty Always in call for emergency throughout 24 hours

16. (a) Rate of pay for overtime None (b) Amount of overtime pay in last 12 months

17. (a) Does the employee in any way direct or supervise other employees? Yes (b) If so, in what way? (See Form 16 before answering)
By example and direct personal instruction. Keeper and assistant constantly work side by side or watch and watch on same work.
(c) How many? One

18. If the employee supervises other persons through immediate contact, give the name and the sheet numbers of such persons. (For such of these as may not be covered by questionnaires, give number and kinds by occupations.) If the employee exercises supervision through section or division heads, give the title of such sections or divisions and the names and sheet numbers of their heads.

Wm. T. Collins 5(b)7

Trans to Hog Island

19. (a) Is the employee in any way directed, supervised, or instructed, or his work reviewed? Yes (b) If so, in what way? (See Form 16 before answering.)
By periodical (usually semi-annual or more frequent) inspection of his station by district superintendent or his representative and by review in district office of monthly reports and annual property returns.

20. What is the name, official position, and sheet number of the employee's immediate superior? H. D. King, Supt. of Lighthouses, 5(a)1

21. Employee's education: Strike an "X" over the number representing the highest grade or year completed in each type of school:

Elementary								High				Normal				College				Postgraduate or professional				
1	2	3	4	X	6	7	8	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	(Kind)

Other education (describe):

22. What length and kind of experience or other training did the employee possess upon original entrance into this position which was most qualifying or pertinent?
10 years boating experience and 2 years and 4 mos. Lightship experience

10—1856

Composed and certified by [signature]

23. TO THE EMPLOYEE: Describe in detail the work you do. Put each distinct duty, task, or process in a separate paragraph. Explain first those that require most of your time. Explain occasional duties last. In the column at the left opposite each paragraph enter the approximate percentage of your time devoted to the work described in that paragraph. DO NOT ATTEMPT TO COMPOSE THIS STATEMENT WITHOUT FOLLOWING THE INSTRUCTIONS OF P. C. B. FORM NO. 15.

I am the Keeper of Assateague Light House and with the aid of an Assistant Keeper preform all the duties as follows:

Percentage of working time	
80%	1. I stand watch from 12 O'clock P. M. to sunrise and after breakfast clean and get lamp ready for re-lighting, sweep, dust and clean and put things in the Tower in shape for the day. I then stand watch from sunset to 12 o'clock P.M., when I am relieved by Assistant Keeper, who goes through same routine.
8%	2. I mow the grass and weeds in Station grounds and road to boat house and keep grounds in proper trim.
2%	3. I whitwash outbuildings and fences abount Station and help redwash Tower and paint houses and Station.
2%	4. I watch Fishing Piont Light, to see that same remains lighted, and travel 12 miles by boat or vehicle, when nesessary, to re-light
½%	5. I help Keeper of Killick Shoal Light to get in annual supplies.
7½%	6. I make six mile ~~round~~ trip, by sail boat, by water, to get mail and provisions and take children to school.

24. I hereby certify that the foregoing was composed by me after reading P. C. B. Form No. 15, and that it is a true statement of my duties.

W. J. Westcott
(Signature of Employee)

25. TO THE PREPARING OFFICER: Write your own description of the employee's work. If in describing the work of the position you would cover the same subject matter and use the same language and expressions, indicate your concurrence in the employee's statement and utilize the rest of the space below by giving further and broader information regarding the position, such as the kind and degree of responsibility involved, the ultimate purpose of the work, its place in your organization, its working conditions, etc. If more space is needed, attach a separate sheet. See instructions in Form No. 16.

Above well describes duties. Station comprises a 150 foot brick tower with 1st order (6 ft.diam.) Fresnel lens in which is displayed incandescent oil vapor light. There are extensive quarters and grounds to be kept in order. Keeper is responsible for all property at station and for keeping of station records.

26. How long have the employee's duties been substantially as described above? Nov. 23, 1922

27. I hereby certify that to the best of my knowledge and belief the statements made by me on both sides of this sheet are accurate and complete.

Sept. 21, 1928 (Date) — H. D. King (Signature of Preparing Officer) — Supt. of Lighthouses (Title)

28. I hereby certify that I have read all of the foregoing and that, to the best of my knowledge and belief, the statements made on both sides of this sheet are accurate and complete, except as indicated in attached memorandum, marked ---------- In my judgment the compensation of this position should be in a range from $1440. to $1740.

Sept. 21, 1928 (Date) — H. D. King (Signature of head of field office or station) — Supt. of Lighthouses (Title)

29. I hereby certify that I have read all of the foregoing and that, to the best of my knowledge and belief the statements made on both sides of this sheet are accurate and complete, except as indicated in attached memorandum, marked ---------- In my judgment the compensation of this position should be in a range from $1440, to $1740

SEP 25 1928 (Date) — H. B. BOWERMAN (Signature of head of bureau or his representative) — Acting Commissioner of Lighthouses. (Title)

U. S. GOVERNMENT PRINTING OFFICE: 1928

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

July 1, 1928.

Mr. Walter J. Westcott,

Through the Chief, Bureau of Lighthouses.

Sir:

You are advised that under the Welch Act your compensation has been changed as indicated below, effective July 1, 1928.

By direction of the Secretary:

Respectfully,

EDW. J. GARDNER,

Chief of Appointment Division.

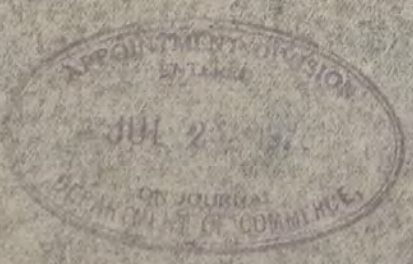
From: $1560

To: $1620

CARDED

11—9504

5



Form A-21

NOTICE OF CHANGE IN SALARY
KEEPERS—LIGHTHOUSE SERVICE

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

June 25, 1925.

Mr. Walter J. Westcott,

Through the Commissioner of Lighthouses.

Sir:

You are advised that your salary as keeper in the Lighthouse Service has been changed from $1500 per annum to $1560 per annum, effective July 1, 1925.

No new appointment will be issued to you as a result of this change, and an oath of office is not required.

By direction of the Secretary:

Respectfully,

EDW. J. GARDNER,
Acting Chief of Appointment Division.

11—8074

H
5th

APPOINTMENT DIVISION ENTERED JUL 16 1925 ON JOURNAL DEPARTMENT OF COMMERCE

CARDED

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

January 31, 1925.

Mr. Walter J. Westcott,

Through the Commissioner of Lighthouses.

Sir:

In connection with the readjustment of pay of positions in the Lighthouse Service the total compensation of the position occupied by you has been fixed as indicated below, effective February 1, 1925.

By direction of the Secretary:

Respectfully,

Acting Chief of Appointment Division.

APPOINTMENT DIVISION ENTERED FEB 5 1925 ON JOURNAL DEPARTMENT OF COMMERCE

Position: Keeper.

Salary: $1500.

Appropriations: Salaries, Keepers of Lighthouses.
General Expenses, Lighthouse Service.

EK

FEB 5 - 1925

5th

CARDED

CROSS REFERENCE

SEE FILE--464/16/D#1

NAME Westcott, Walter J. POSITION Keeper

BUREAU Lighthouses STATION 5th Dist.

CIRCULAR #11----9/15/23

BASE PAY	Bonus	Total	Allowances			As Classified for estimate purposes			Recommendations regarding differential from standard rates		
			Items	Value	Aggregate	Service	Grade	Pay	Is differential recommended	Amt. per annum to be Added	Amt. per annum to be Subtracted
1080	240	1320	XCR	404.25	1724.25	LHS	6	1560	yes	120	

CIRCULAR #13----11/13/23 approx-$1560

GRADE RECOMMENDED 6

RANGE OF COMPENSATION RECOMMENDED FROM $1320 TO $1560

approximate annual maintenance cost to the employee:

Kind of equipment Uniform; annual cost, $ Est. $20.00

17. Extent of employee's education. (Place an "X" in the box before the highest grade or year.)

(a) Elementary school; years ☐ 1 ☐ 2 ☐ 3 ☐ 4 ☐ 5 ☐ 6 ☒ 7 ☐ 8

(b) High school; years ☐ 1 ☐ 2 ☐ 3 ☐ 4

(c) Business school; years ☐ ½ ☐ 1 ☐ 1½ ☐ 2 ☐ 2½ ☐ 3

(d) College: Name ; years ☐ 1 ☐ 2 ☐ 3 ☐ 4

(e) Post graduate work: Kind ; years ☐ 1 ☐ 2 ☐ 3

(f) Correspondence courses: Kind ; number of lessons ; number completed

18. Description of work. (Describe the various tasks performed, making the description of each as detailed as space will permit. Use a paragraph for each task and number the paragraphs. In the column at the right state the estimated percentage of the total time—in the course of a day, month, or year—given to each task.)

Percentage of total time given to each task

LAND STATION

1. Operating first order light.
2. Keeping the station painted and clean.
3. Caring for grounds and outbuildings.
4. Keeping the machinery in order.
5. Keeping station records and preparing reports.
6. Going for mail and provisions.
7. Observing aids to navigation and conditions of weather.
8. Preparing meals and keeping rooms clean.

...CATION BOARD FORM NO. 1
...in accordance with detailed
...tion sheet, Form No. 2)

Sheet No. #1
2—12758

DO NOT WRITE IN THIS SPACE			
	a		
	b		
	c		
	d		

Westcott (Surname) Walter (Given name) J (Initial)

2. Department Commerce
3. Bureau Lighthouse
4. Field Service Lighthouse Service
5. (a) Field Station Fifth Lighthouse District
   (b) Subdivision Assateague L. S., Va.
   (c) City or town ---------- State Va.
6. Pay-roll title Light keeper
7. Customary office title Keeper

8. (a) Number of regular working hours of the position, per day Avg. about 15; per week 105
   (b) If this is not a full-time position, state percentage of time employed per day ____; or per week ____
   (c) If night work, wholly or in part, state the hours: From 1/2 of time from sunset to sunrise m.
9. If this is not an all-year-round position, state approximate number of days employed each year ____
   During what months ____
10. If the employee receives compensation from any other branch of the Federal Government, or from any city, county, or State government, state the position held and the compensation ____
11. Present rate of pay, exclusive of bonus $1080. per year; bonus, $240. per annum.
12. Rate of pay, exclusive of bonus, on January 1, 1923, $1080. per "; bonus, $240. per annum.
13. If the employee receives overtime pay, state the rate None
14. Title of appropriation or fund from which basic compensation is paid Salaries, Keepers of Lighthouses
15. Indicate by an "X" in the proper box any of the following allowances received, in addition to salary or wages: ☒ Quarters; ☐ 3 meals per day; ☐ 2 meals per day; ☐ 1 meal per day; ☐ Subsistence or rations in kind; ☐ Uniform; ☐ Laundry; ☒ Fuel; ☒ Light; ☐ Heat. If cash allowances are made for any of these items, state which items and the amounts per annum $164.25
    45¢ per diem commutation of rations.
16. Indicate what special equipment, if any, the employee is required by law or regulation to furnish at his own expense, and the approximate annual maintenance cost to the employee:
    Kind of equipment Uniform; annual cost, $ Est. $80.00
17. Extent of employee's education. (Place an "X" in the box before the highest grade or year.)
    (a) Elementary school; years ☐ 1 ☐ 2 ☐ 3 ☐ 4 ☐ 5 ☐ 6 ☒ 7 ☐ 8
    (b) High school; years ☐ 1 ☐ 2 ☐ 3 ☐ 4
    (c) Business school; years ☐ ½ ☐ 1 ☐ 1½ ☐ 2 ☐ 2½ ☐ 3
    (d) College: Name ____; years ☐ 1 ☐ 2 ☐ 3 ☐ 4
    (e) Post graduate work: Kind ____; years ☐ 1 ☐ 2 ☐ 3
    (f) Correspondence courses: Kind ____; number of lessons ____; number completed ____

18. Description of work. (Describe the various tasks performed, making the description of each as detailed as space will permit. Use a paragraph for each task and number the paragraphs. In the column at the right state the estimated percentage of the total time—in the course of a day, month, or year—given to each task.)

Percentage of total time given to each task

LAND STATION

1. Operating first order light.
2. Keeping the station painted and clean.
3. Caring for grounds and outbuildings.
4. Keeping the machinery in order.
5. Keeping station records and preparing reports.
6. Going for mail and provisions.
7. Observing aids to navigation and conditions of weather.
8. Preparing meals and keeping rooms clean.

19. Does employee work under immed[illegible] supervision, or to a large extent upon his own r[illegible]sibility? (Describe fully.)

Keeper is in full charge of station and is largely governed in the performance of his duties by letters from the District office and by a book of Instructions to Employees. Frequently placed on his own responsibility saving life and property under stress of weather. Stations are usually in isolated localities where the personnel must act in emergency without reference to superior officers.

20. Do the duties involve direction or supervision of the work of other employees? .....
If so, describe the nature of the direction or supervision and give the number and classes of employees directed or supervised.

This employee ranks first at this station and he regularly has one employee under him.

21. How long have the employee's duties been substantially as described above? November 23, 1922.

22. I hereby certify that to the best of my knowledge and belief the answers to the foregoing questions are correct.

May 25, (Date), 1923. H. D. King (Signature of Preparing Officer) Supt. of Lighthouses (Title)

23. I have read the foregoing and I agree to it except as follows:

(Signature of Employee)

THE FOLLOWING TO BE FILLED OUT BY THE HEAD OF THE FIELD OFFICE OR STATION

24. Indicate by an "X" in the proper spaces below the qualifications and personal traits considered important for the satisfactory performance of the duties of this position:

	High Degree	Average	Not Essential
Judgment		X	
Accuracy		X	
Initiative (originality and resourcefulness)	X		
Trustworthiness (dependability)	X		
Speed (quickness)		X	
Physical Qualities (strength and endurance)	X		

EDUCATIONAL TRAINING		
	Essential	Desirable But Not Essential
College		
High School		X
Common School	X	

Technical Education: If essential, kind and extent .....

Experience: If essential, kind and extent .....

25. I hereby certify that I have read the foregoing and that, to the best of my knowledge and belief, the statements made are accurate and complete. In my judgment the compensation of this position should be in a range from $ 1320. to $ 1680. exclusive of allowances mentioned in Question 15.

May 25, (Date), 1923. H. D. King (Signature of head of field office or station) Supt. of Lighthouses (Title)

GOVERNMENT PRINTING OFFICE 2—12758

(CROSS REFERENCE)

Westcott Walter J. In accordance with authority

of the Director of the Budget dated June 27, 1924, the salary is re-

adjusted to $ 1320, effective July 1, 1924.

For authorization see letter dated JUL 23 1924 File No. 1095/21.

(Cross reference.)

December 14, 1923, The Bureau of Lighthouses advises the Department of the date of effect of the following change:

Name	Position	Salary	Nature of Change	Effective Date
Walter J. Westcott	Keeper	$1080pa.	Increase	Nov. 23, 1922

See file Charles H. Fulcher.

NOTICE OF CHANGE IN SALARY
KEEPERS--LIGHTHOUSE SERVICE

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

M

November 23, 1922.

r. Walter J. Westcott,
Through the Commissioner of Lighthouses.

Sir:

You are advised that your salary as keeper in the Lighthouse Service has been changed from $ 780 per annum to $ 1080 per annum, effective November 23, 1922, (including $60 per annum longevity pay.)

No new appointment will be issued to you as a result of this change, and an oath of office is not required.

By direction of the Secretary:

Respectfully,

(SIGNED) CLIFFORD HASTINGS

Chief of Appointment Division.

CARDED

APPOINTMENT DIVISION ENTERED NOV 27 1922 ON JOURNAL DEPARTMENT OF COMMERCE

U. S. REPORT DATA

G
G
5th

Form 73
ICA

NOMINATION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

SPECIAL

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, Fifth DISTRICT.

Baltimore, Md., (City.) November 20, 1922, (Date.)

1922 NOV 21 AM 8 58

DEPARTMENT OF COMMERCE NOV 23 1922 APPOINTMENT

COMMISSIONER OF LIGHTHOUSES:

Action recommended, Increase in pay

Name, Walter J. Westcott — Legal residence, South Dennis, N. J.

Position, Keeper — Salary, $ 1080. including longevity

Location, Assateague Light Station Va — Appropriation, Salaries, Keepers of Lighthouses

Effective November 23, 1922 — {'the actual date of entrance on duty, or ~~as soon thereafter as he enters on duty.~~

Former position, Keeper — Former salary, $780. per annum including longevity

Location, Assateague Light Station Va

Rank on eligible list, Rating, Percentage, , Other eligibles considered:

Previous incumbent, New position — Services terminated,

Reason,

Members of family in Government Service,

Remarks:

Discontinuance of position of 2nd assistant keeper at close of November 22, 1922.

Selection regular, subject to the action of the U. S. Civil Service Commission, , 19

11/23/22.

Secretary, Civil Service District.

Superintendent of Lighthouses.

BUREAU OF LIGHTHOUSES
WASHINGTON

LGJ — November 23, 1922.

Submitted to the Secretary of Commerce, approved. Attention is invited to Bureau recommendation of this date, recommending increase in pay of keepers at Assateague Light Station, Va., and the discontinuance of position of 2nd assistant keeper at this light station.

APPROVED:

ACTING SECRETARY OF COMMERCE.

H. B. BOWERMAN
Acting Commissioner of Lighthouses.

[1] Strike out the clause which does not apply.

11—2314

NOTICE OF CHANGE IN SALARY
KEEPERS -- LIGHTHOUSE SERVICE

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

M February 16, 1920.

r. Walter J. Hesketh, through Commissioner of Lighthouses.

Sir: You are advised that your salary as keeper in the Lighthouse Service has been changed from $ 720. per annum to $ 780. per annum, effective February 23, 1920 (including $60. per annum longevity pay).

No new appointment will be issued to you as a result of this change, and an oath of office is not required.

By direction of the Secretary:

Respectfully,

(SIGNED) CLIFFORD HASTINGS

Chief of Appointment Division.

CARDED

APPOINTMENT DIVISION ENTERED FEB 17 1920 DEPT. OF COMMERCE

C. S. REPORT DATA ENTERED

Fifth District
C.S

FEB 13 1920 9 [illegible] AM

Form 73

NOMINATION

MEM

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

Supt.

OFFICE OF LIGHTHOUSE ~~INSPECTOR~~. 5th DISTRICT.

LIGHT HOUSES FEB 13 1920

Baltimore, Md. (City.) February 12, 1920 (Date.) 191

THE COMMISSIONER OF LIGHTHOUSES:

Action recommended, Promotion

CHIEF OF DIV.

Name, Walter J. Westcott

Legal residence, N.J.

Position, Keeper

1920 FEB 16 AM 9 46

Salary, $ 780. p.a. (incl. longevity)

Location, Assateague L.S., Va.

Appropriation, Salaries, Lighthouse Keepers

Effective February 23, 1920 {'the actual date of entrance on duty, or ~~as soon thereafter as he enters on duty.~~

Former position, Keeper

Former salary, $ 720. p.a. (incl. longevity)

Location, Assateague L.S., Va.

Rank on eligible list, Rating, Percentage, , Other eligibles considered:

APPOINTMENTS

Previous incumbent, Samuel E. Quillin Services terminated, Close of Feb. 22, 1920

APPOINTMENT DIVISION NECESSARY ACTION TAKEN FEB 17 1920 DEPARTMENT OF COMMERCE

1920 FEB 16 AM 10 52

Reason, Recommended for promotion.

Members of family in Government Service, Uncle, L.H.S.

Remarks: Mr. Westcott has served as 2d Asst. Kpr., Assateague L.S., since 1904, and is considered entitled to above promotion.

2/16/20.

~~For and in the absence of the Superintendent,~~

Selection regular, subject to the action of the U. S. Civil Service Commission, , 191

King

Supt.

~~Chief Clerk.~~

Secretary, Civil Service District.

BUREAU OF LIGHTHOUSES

WASHINGTON

FEB 14 1920

Submitted to the Secretary of Commerce, approved.

1920 FEB 14 PM 4 16

Acting Commissioner

[1] Strike out the clause which does not apply.

11—2314

Form 111

OATH OF OFFICE

(Prescribed by Section 1757, Revised Statutes)

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

SUPT. OF LIGHTHOUSES BALTIMORE, MD. NOV 26 1918

LIGHT HOUSES DEC 7 1918

DEC 7 1918 9 14 AM

CLERK

I, Walter J. Westcott

do solemnly[1] swear (See below) that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter: So HELP ME GOD.

1918 DEC 7 AM 11 17

Walter J Westcott
(Appointee signs here)

[2] Sworn (See below) and subscribed before me, this [3] 25th day of November, A. D. 1918

(Affix official seal here)

[4](Name) Joseph H Anderton

(Official title) Notary Public

My commission expires Feb. 1, 1921.

Official Title	Annual Rate of Pay	Name of Station, Vessel, or Place of Employment.
Present Keeper	Base &L $720. Actual $ 840.	Assateague Light Station, Va.
Former[5] Asst. Keeper	Base $ 480.	" " " "

Supt.
1 A Supt.
Chief Cl.
2 A Supt.
3 A Supt.
4 A Supt.
Mech.
1 Drafts
2 Drafts
Hydrog.
Accounts
Ordering
Personnel
Cost Kpg.
File Clk.
Stenog.
Messenger
File

(The above should be filled in by the district officer before sending to appointee)

Supt. 5th
OFFICE OF LIGHTHOUSE INSPECTOR, ... DISTRICT

Baltimore, Md., Dec. 6th, 1918
(Address) (Date)

The above-named appointee entered upon duty on November 1, 1918
(Date)

CARDED

H. D. King
(Signature, followed by title)

Supt. of Lighthouses

[1] Insert here "swear" or "affirm," as the case may be.

[2] Insert here "sworn to" or "affirmed," as the case may be.

[3] The oath may be taken any time after the date of appointment and prior to the payment of compensation, but no compensation shall be paid until the oath is executed in proper form.

[4] This oath should be taken before a justice of the peace, notary public, judge, clerk of a court, a chief clerk in the office of a lighthouse inspector or other employee in the Lighthouse Service designated by a chief clerk, or any other officer having authority to administer oaths, but never before a collector of customs or postmaster, as neither officer has power to administer oaths in such cases. In case the officer administering the oath has no seal, his official character should be duly certified to by the clerk of the proper court or the proper county clerk, except in the case of chief clerks in the offices of lighthouse inspectors and other employees in the Lighthouse Service designated by them, who are not required to have a seal.

[5] Give this information in all cases where new oath is required.

Failure to fill out this oath properly will result in its return for correction.

11—944

GENERAL APPOINTMENT—FIXED [illegible]

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

November 13, 1918.

Mr. Walter J. Westcott,

Through the Commissioner of Lighthouses.

Sir:

You have been appointed, subject to taking the oath of office, and to actual entrance upon duty (unless on authorized leave) on the date indicated, Keeper

in the Lighthouse Service

at a salary of Seven Hundred and Twenty dollars per annum,

effective November 1, 1918.

By promotion from second assistant keeper at $460 per annum
(The above rate of pay includes longevity pay of $60.)

CHARGED

By direction of the Secretary:

Respectfully,

(Signed) Clifford Hastings.

Chief of Appointment Division.

FOR BASIS OF THIS ACTION SEE
LETTER DATED 10-17-18
IN FILE OF 1095-5
F
Ho

Appropriation: Salaries, Keepers of Lighthouses.

Vice: New position (By increase in compensation)

Legal Residence: New Jersey.

APPOINTMENT DIVISION ENTERED NOV 15 1918

USE TYPEWRITER—SEE INSTRUCTIONS ON BACK.

UNITED STATES
BUREAU OF EFFICIENCY.
FORM 8.

DEPARTMENT OF COMMERCE
BUREAU OF THE CENSUS.
8—4789-2

E NO
RIES IN
THIS
COLUMN.

LIGHT
OCT 26 1916
HOUSES

RECORD OF CIVIL EMPLOYEE.

JULY 1, 1916.

1. Name: (Surname first. Given name in full. For women write Miss or Mrs. before given name.)

Westcott, Walter J.

2. Department:

Commerce

3. Bureau, office, or service:

Lighthouse Service, 5th Dist.

4. Designation of position:

Second Assistant Keeper

5. Occupation (if not clearly shown by answer to question 4):

6. Annual earnings:

$460.

7. Kind of appropriation:

LS

8. Present rate of pay:

$ AS

9. Initial rate of pay:

$ 460.p.a.

10. Total length of service (give the total of ALL U. S. GOVT. SERVICE with the exceptions stated on the back of this card)—

Substitute— Years:	Months:	Regular— Years:	Months:
		14	1/2

11. State, Territory, or foreign country of birth (do not give town):

New Jersey

12. Race:

W

13. Sex:

Male

14. Date of birth—

Month:

April

Year:

1878

15. Kinds of schools attended, years attended, and degrees taken:

E7,

16. Marital condition:

M

17. War veteran?

No

18. Appointed from—

Congressional district and State:

1 Virginia

County:

Accomac

19. Civil service status:

C

20. Method by which classified status was obtained:

CE

21. Place of employment—

City:

Baltimore

State:

Maryland

DO NOT FOLD THIS CARD.

11—5869

March 9, 1916.

Commissioner of Lighthouses:

For the reasons set forth in the Fifth Inspector's letters of February 16 and March 1, 1916, and in accordance with the Bureau's recommendation of the 6th instant, the Department has discontinued the position of third assistant keeper of Assateague Light Station, Fishing Point, and Assateague Anchorage Lights, Virginia, at $460 per annum, effective at the close of a date to be fixed by the Bureau and reported to the Department. It is noted that appropriate recommendation in regard to the disposition of the services of the incumbent of this position will be submitted to the Department in due time.

In accordance with the Bureau's further recommendation, the Department has changed the designation of the positions of keeper, first assistant keeper, and second assistant keeper of Assateague Light Station, Fishing Point, and Assateague Anchorage Lights, Virginia, to keeper, first assistant keeper, and second assistant keeper of Assateague Light Station and Fishing Point Light, Virginia, effective on a date later to be determined and reported to the Department, and has placed this station in class 3b of the schedule of pay of keepers and assistant keepers in the Lighthouse Service, as follows:

Keeper	$744	per annum
First Assistant Keeper	576	" "
Second Assistant Keeper	456	" "

The Department has issued a new appointment to Samuel E. Quillin, first assistant keeper of the above-mentioned station, increasing his pay from $516 to $576 per annum, as recommended. No change has been made in the pay of the present keeper and second assistant keeper, it being understood that the new rates of pay of the positions occupied by them will go into effect upon the appointment of their successors.

By direction of the Secretary:

(SIGNED) GEO. C. HAVENNER

9/5/16
Report effective
9/1/16

C-R

Walter L. Westcott

February 7, 1916.

Commissioner of Lighthouses:

In compliance with the Bureau's recommendation of the 4th instant, and in accordance wih the provisions of section 4674, R. S., the Department hereby authorizes the discontinuance of Fishing Point and Assateague Anchorage Lights, Virginia, effective on a date to be fixed by the Bureau and reported to the Department.

In accordance with the Bureau's further recommendation, authority is granted to change the name of Fishing Point Outer Light to Fishing Point Light.

It is noted that appropriate recommendation in regard to the designation and rates of pay of the keepers affected by the above-mentioned changes will be submitted to the Department at an early date.

File 646

(Signed) E. F. Sweet

Assistant Secretary.

C-R

READ THE INSTRUCTIONS ON PAGE 3

Department of Commerce and Labor

EFFICIENCY REPORT

MAY 13 1911

(The parenthetical letters refer to instructions on page 3, which instructions should be read and understood before attempting to fill out the form.)

1. Name Walter J. Westcott 2. Age 33 (Last birthday.)

3. Bureau Lighthouse service 4. Position Second Assistant Keeper

5. Compensation $460.per an 6. Where employed Assateague Light, Va.

7. When appointed (*a*) Oct. 1, 1904 8. How appointed (*b*) Through Civil Service Examination.

9. Status under Civil Service Rules (*c*) Classified competitive

10. Is the employee an honorably discharged soldier or sailor? No

11. Does the employee receive a pension? No If so, state the amount

12. Other Government service None

13. Duties (describe fully) Assists in the care and maintenance of light-station, and depot at Chincoteague Island, Va.

14. Has the employee special qualifications? No If so, state them

15. Efficiency (*d*):

	Averages.	Relative weights.	Products of averages multiplied by weights.
Quantity of work	95	2	190
Quality of work	85	3	255
Interest manifested in work (see also Question 17)	100	3	300
Attendance	100	2	200
Total		10	945
Average percentage			94.5

DIVISION OF APPOINTMENTS RECEIVED JUN 21 1911 DEPT OF COMMERCE AND LABOR

11—4259

16. In the following form state the number of days of annual leave, sick leave, and leave without pay taken in each of the years 1908, 1909, and 1910:

1908.			1909.			1910.		
Annual.	Sick.	Without pay.	Annual.	Sick.	Without pay.	Annual.	Sick.	Without pay.

17. Is this employee a purely routine employee, or does he manifest interest, not only in his own work but also in the work of the office or bureau as a whole, to the extent of overtime work or voluntary efforts by suggestion or otherwise to add to its efficiency? (Answer fully.) Is not a purely routine employee, and manifests interest in his work and in the service.

18. On the basis of efficiency alone, is this employee overpaid or underpaid as compared with others in your office engaged on the same grade of work, or is his salary a fair equivalent for the service rendered? (Answer fully.) Fair equivalent.

If the present salary is above or below a fair equivalent, state what, in your opinion, it should be.

19. Is this employee superannuated? No If so, what percentage of salary is unearned?

20. Remarks: (e)

The official who is primarily responsible for the statements herein submitted will sign here—

W. R. Rhoades Stayer

Commander, U. S. N. Inspector, 5th Dist.

The official who approves the statements thus submitted will sign here—

G. E. Putnam

Chief of Bureau or Office.

11—4259

TSC

Enclosure.

Form 111

OATH OF OFFICE

(PRESCRIBED BY SECTION 1757, REVISED STATUTES)

LIGHT HOUSE BOARD
APR 20 1910
NO. 7870

OFFICE OF THE CHIEF CLERK
RECEIVED
APR 28 1910
DEPT OF COMMERCE AND LABOR

Department of Commerce and Labor

LIGHT-HOUSE ESTABLISHMENT

I, Walter J Westcott

do solemnly [a] swear that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter: SO HELP ME GOD.

Walter J Westcott

[b] Sworn to and subscribed before me, this ____ day of April 15", A. D. 1910

(Affix official seal here.)

[c] (Name:) Ralph H. Audenton

(Official title:) Notary Public

OFFICIAL TITLE.	NAME OF STATION.	State or Country in which born.	State or Territory from which appointed.
Second Assistant Keeper	Assateague Light Station via Fishing Point & Assateague Anchorage Lts., Va.	New Jersey	New Jersey

4th Corps.

OFFICE OF THE Inspector, 4th LIGHT-HOUSE DISTRICT,

Philadelphia Pa., Apr 19. 1910
(Address.) (Date.)

The above-named appointee entered upon duty on April 1. 1910
(Date.)

CARDED

(Signed:) H. H. Bingham

Commander, U. S. Navy,
Inspector.

[a] Insert here "swear" or "affirm," as the case may be.

[b] Insert here "Sworn to" or "Affirmed," as the case may be.

[c] This Oath should be taken before a Justice of the Peace, Notary Public, Judge, Clerk of a Court, or any other officer having authority to administer oaths, but never before a Collector of Customs, as he has no power to administer oaths in such cases. In case the officer administering the oath has no seal, his official character should be duly certified to by the clerk of the proper court or the proper county clerk.

NOTE CAREFULLY.

The oath may be executed at any time subsequent to the actual issuance of the appointment certificate, but no compensation should be paid until the oath is executed in proper form. Whenever possible the oath should be executed upon the date of actual entrance upon duty.

A letter of transmittal (use Form 95) should accompany Oath, stating the **exact** date of the entrance on duty of the appointee and the above blank also filled out and properly signed by the district officer.

Failure to fill out this Oath properly will result in its return for correction.

DIVISION OF APPOINTMENTS
RECEIVED
APR 28 1910
DEPT OF COMMERCE AND LABOR

Ent'd APR 26 1910

L.

[illegible]AL APPOINTMENT—PRIOR DATE

Department of Commerce and Labor
OFFICE OF THE SECRETARY
Washington

7870

April 9, 1910.

Mr. Walter J. Westacki, of N. J., is hereby appointed

Second Assistant Keeper of Assateague Light-Station and Fishing Point and Assateague Anchorage Lights, Virginia,

in the Light-House Service,

at a salary of Four Hundred and Sixty dollars per annum,

this appointment to be effective beginning April 1, 1910, he having entered upon duty on that date and since continuously served in the above-mentioned position. (vice himself.)

Payment of the compensation authorized in this appointment is subject to the oath of office being taken.

(By change from Second Assistant Keeper of Assateague Light-Station, Virginia, at $460 per annum.)

CARDED.

Acting Secretary.

Date of oath: , 190

The Light-House Board.

CHANCE REPORTED
APR 2 - 1910
C. S. COMMISSION.

APPOINTMENT DIVISION
REPORTED
APR 11 1910
TO DISBURSING CLERK
DEPT OF COMMERCE AND LABOR

11-1774

Le
D

B

Department of Commerce and Labor

BTD
7870

LIGHT-HOUSE BOARD

Washington

DIVISION OF APPOINTMENTS RECEIVED APR 8 1910 DEPT OF COMMERCE AND LABOR

Walter J. Westcott,
change in appointment.

April 7, 1910.

OFFICE OF THE CHIEF CLERK RECEIVED APR 8 1910 DEPT OF COMMERCE AND LABOR

The Honorable

The Secretary of Commerce and Labor.

Sir:

1. The Board has the honor to recommend that the position of second assistant keeper of Assateague Light-Station, Virginia, at $460 per annum, be discontinued, effective at the close of March 31, 1910, and that in lieu thereof the position of second assistant keeper of Assateague Light-Station and Fishing Point and Assateague Anchorage Lights, Virginia, at the same rate of pay, be authorized, effective April 1, 1910.

2. The Board further recommends a change in the appointment of Walter J. Westcott, of New Jersey, from second assistant keeper of Assateague Light-Station, Virginia, at $460 per annum, to second assistant keeper of Assateague Light-Station and Fishing Point and Assateague Anchorage Lights, Virginia, at the same rate of pay, effective April 1, 1910, the date of his entrance on duty.

10 B 011
10

Change in Title

Respectfully,

W. P. Gaperton

Captain, U. S. N.,

Naval Secretary.

OFFICE OF THE CHIEF CLERK FORWARDED APR 8 1910 TO APPOINTMENTS DEPT OF COMMERCE AND LABOR

DIVISION OF APPOINTMENTS APPOINTMENT WRITTEN APR 8 1910 DEPT OF COMMERCE AND LABOR

Department of Commerce and Labor

LIGHT HOUSE BOARD
JUN 7 1909
NO.

EFFICIENCY REPORT

(Read the instructions on the reverse side of this Form before attempting to fill it out.)

1. Bureau Light-House Service 2. Where employed Assateague L.H., Va.
3. Name Westcott, Walter J. 4. Where born New Jersey
5. Age 31 6. Position Second Assistant Keeper
7. Compensation $460 p.a. 8. When appointed (a) Oct. 1, 1904.
9. How appointed (b) Civil Service Examination
10. Appointed from State New Jersey
Congressional District 2d
County Cape May
O.R.
11. Status under Civil Service Rules (c) Classified competitive
12. Is the employee an honorably discharged soldier or sailor? No
13. Other Government service August 1, 1898, to December 22, 1899, on Light-Vessel 40, and from May 5, 1902, to April 1, 1903, on L.V.44; as sailor.
14. Duties (describe fully) Exhibition of lights, care of apparatus, dwelling and site, minor repairs, under supervision of Keeper.
15. Efficiency
Quantity of work (d) 10/10
Quality of work (e) Good
Interest manifested in work (f) Good
16. Is this employee fully earning the salary he is now receiving? Yes.
17. Remarks (g) ----------

AMENDED

CAPTAIN, U. S. N.
NAVAL SECRETARY

JUN 4 1909, 19

H. A. Bispham
Commander, U. S. Navy, Head of Bureau or Office.
Inspector.

11—3005

PERSONAL QUESTION SHEET

NOTE.—This sheet is to be used only in cases of persons appointed in the Department of Commerce and Labor after June 30, 1903.

Department of Commerce and Labor

OFFICE OF THE SECRETARY

Washington

May 10, 1904.

To the Heads of Bureaus of the Department of Commerce and Labor:

For the purpose of enabling the Department to obtain a complete record of its officers and employees, you are hereby requested to furnish the information called for by the questions in Part II of this form, relative to each person appointed or employed in your Bureau after June 30, 1903, now serving or hereafter appointed or employed, and to have every such person answer each of the questions in Part I of this form and sign the same. Officers in charge, subordinate to heads of Bureaus, are expected to review this sheet, after it has been executed, to see that all questions have been answered, and, after doing so, to forward it immediately to the head of the Bureau for transmission to the Department.

Geo. B. Cortelyou

CARDED. *Secretary.*

PART I.

(Blanks in Part I are to be filled by the appointee or employee; but, if he is unable to write legibly, another person may write the answers at his dictation. In either case, the statement is to be signed by the appointee or employee. If he is unable to write, he may sign by mark in the presence of one witness. If he is unable to answer any question, he should indicate that fact.)

1. What is your full name? (Do not use initials, but spell out each name and state whether Mr., Miss, or Mrs. Example: Mr. John Richard Doe.)

Mr. Walter James Westcott

2. How do you write your name on the pay roll? Walter J Westcott

3. What is your present legal (voting) residence? (Give city or town, State or Territory, county and Congressional district.)

South Dennis (City or town.) New Jersey (State or Territory.) Cape May (County.) No two (Congressional district.)

4. What is your race? (Answer "white," "colored," or "Mongolian.") White

5. Where were you born? South Dennis, Cape May Co N.J.

6. When were you born? April (Month.) 15 (Day.) 1878 (Year.)

7. Are you pensioned by the U. S. Government? (Answer "Yes" or "No.") No

11—1434

8. Are there any members of your family, besides yourself, in the civil service of the United States? (If so, give below their names, relationship, the Departments and Bureaus or Services in which they are employed and the positions they occupy.)

Name.	Relationship.	Department.	Bureau or Service.	Position.
—	—	—	—	—

9. If you were appointed through a civil service examination, state, as near as you recollect, the name and date of the examination. If not so appointed, state how you entered the service. (Examples: "Appointed before position was classified;" "by reinstatement;" or "by transfer from ——," stating Department, Bureau or Service, position and salary, if known.)

I was appointed through the civil service Examination about 1 or 2 November 1903

10. Have you any physical disabilities? (If so, describe briefly. If you have defective eyesight, state whether corrected by glasses.)

I am an ordinary healthful person. My eyesight is first class, and I wear no glasses.

11. Have you ever held any position in the civil service of the United States prior to the time of your present appointment? (If so, give below the Department and Bureau or Service in which you served, the position held, the salary you received, and the dates of your appointment and separation from the service.)

I was on the ~~Light Ship~~ "Light Ship 40" from ~~Aug~~ Aug 1, 1898 to till Dec 22, 1899. And on "Light Ship 44 may 5, 1902 to Apr 1, 1903 Light House Service $300. per annum. Sailor

12. Were you in the military or naval service of the United States during the Civil or Spanish-American War? (If so, give the information called for by the blanks below.)

Regiment and company, or vessel.	Date enlisted.	Date discharged.	Cause of discharge.
—	—	—	—

13. If you served in the military or naval service of the United States at any time other than during the Civil and Spanish-American Wars, indicate such service in the spaces below.

Regiment and company, or vessel.	Date enlisted.	Date discharged.	Cause of discharge.
—	—	—	—

14. What was your occupation prior to entering the United States civil service? (It is intended that the answer to this question shall state briefly the lines of work followed by you before receiving your present appointment, with the exception of your service for the Government, indicated in your answers to questions 11, 12, and 13.)

I was a watchman for the East Cape May Real Estate Co. At Cape May City New Jearsey

15. What education have you received? (Indicate the grades of schools you have attended, and, in case you have attended schools of higher grade than high schools, give the institution, degrees received, and date in each case. Example: Public school; high school; business college; Cornell University, A. B., 1900; Columbia University, LL. B., 1903.)

I went to a Public school from the time I was 5 yrs old till I was 17 years old.

16. What special qualifications have you—professional, technical, mechanical, etc.? (Examples: Qualified as "Lawyer," or "Civil Engineer," or "Draftsman," or "Carpenter.")

—

17. What, if any, civil service examinations have you passed? (Give names and dates as near as you recollect.)

I passed examinations for surfman in the life-saving service somewhere about the 15 of Sept 1900.

18. Were the answers to the foregoing questions written by you? (If not, state the name and address of the person who wrote them for you.)

Yes

19. State the date upon which the above blanks were filled 10 of Oct, 1904

Witness:

(Signature) Mr. Walter J. Westcott

In case signature is by mark.

P. O. Address: Chincoteague
City or town.

Number and street.

Virginia
State or Territory.

Reviewed, approved, and forwarded ____, 190

(Signature) ____

(Official title) ____

PART II.

(Blanks in Part II are to be filled by the executive officers of the various Bureaus of the Department, or, at their direction, by some official who can give the information desired. If unable to answer any question, indicate that fact.)

1. State the Bureau or Service, place and district in which the person who answered the above questions is employed.

Light House Service Assateague Island Fishing Boat Season, Fourth.
Bureau or Service. Place (city, town, or station). District.

2. To what position has he been appointed? Keeper.

3. State the date of appointment 24 Sept 1904. To take effect Oct 1st 1904.

4. State the date the appointee or employee entered on duty. October 1st 1904.

5. What is his salary? $500.00 per year.

6. From what appropriation is he paid? Salaries of Keepers of Light Houses.

7. Is the position excepted, competitive, or unclassified under the civil service rules? Competitive

8. If classified, state the date of classification May 6, 1896.

9. In what manner did the appointee or employee enter the service? (Examples: "Appointed before position was classified;" or "by reinstatement;" or "by transfer from ——," stating Department, Bureau, or Service, position and salary, if known.)

Light House Service Examination L.H. Service.

10. Is the appointee or employee required to give bond? No.

(Signature) J. Bowley Comd U.S.L.H.

Date: Oct 24, 1904

(Official title) Inspector.

11—1434

7870

Department of Commerce and Labor.

TREASURY DEPARTMENT.
LIGHT-HOUSE ESTABLISHMENT.
Form 111.—Ed. 5 20 1902 1,500.

OFFICE OF THE CHIEF CLERK
RECEIVED
JUN 28 1905
DEPT OF COMMERCE AND LABOR

OATH OF OFFICE.

Prescribed by Section 1757, Revised Statutes.

I, Walter J Westcott do solemnly swear that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter: So help me God.

DIVISION OF APPOINTMENTS
RECEIVED
JUN 28 1905
FILE ROOM
DEPT OF COMMERCE AND LABOR

Walter J Westcott

Sworn to and subscribed before me, this 17 day of June A. D. 1905

CARDED.

C. F. Macheus N. P.

My Commission Exp. 5-9-1906

NAME OF OFFICE.	NAME OF STATION.	State or Country in which born.	State or Territory from which appointed.
Second assistant Keeper	Absecon Light Station	New Jersey	New Jersey

This Oath should be taken before a Justice of the Peace, Notary Public, a Judge, a Clerk of a Court, or any other officer having authority to administer oaths, but never before a Collector of Customs, as he has no power to administer oaths in such cases. *The oath should be taken on or after the date of the appointment.*

Light House Board,

Entered upon duty.

Date June 14, 1905.

A. B. Johnson

S.W.S.

Chief Clerk.

OFFICE OF THE CHIEF CLERK
FORWARDED
JUN 28 1905
TO APPOINTMENTS
DEPT OF COMMERCE AND LABOR

KEYED.

...AL APPOINTMENT—ABSOLUTE DATE

Department of Commerce and Labor
OFFICE OF THE SECRETARY
Washington

June 3, 1905.

Mr. Walter J. Woolcott, of New Jersey, is hereby appointed

Second Assistant Keeper at Assateague Light-Station, Virginia,

in the Light-House Service,

at a salary of Four Hundred and Sixty dollars per annum.

This appointment to take effect June 10, 1905, or as soon thereafter as he enters on duty, vice Winfred E. Hopkins.

Payment of the compensation authorized in this appointment is subject to the oath of office being taken.

(By transfer from Keeper at Fishing Point Beacon Light-Station, Virginia, at $500 per annum.)

Secretary.

Date of oath: , 190

The Light-House Board

CARDED.

DIVISION OF APPOINTMENTS
REPORTED
JUN - 5 1905
TO DISBURSING CLERK
DEPT OF COMMERCE AND LABOR

CHANGE REPORTED
JUN — 1905
C. S. COMMISSION.

ATJ.

File No. 7870.

Department of Commerce and Labor
LIGHT-HOUSE BOARD
Washington

OFFICE OF THE CHIEF CLERK
RECEIVED
JUN 3-1905
DEPT OF COMMERCE AND LABOR

1 June, 1905.

DIVISION OF APPOINTMENTS
RECEIVED
JUN 3- 1905
DEPT OF COMMERCE AND LABOR

The Honorable,

The Secretary of Commerce and Labor.

Sir:-

The Board has the honor to ask the transfer and appointment of Mr. Walter J. Westcott from the position of Keeper of Fishing Point Beacon, Va., with pay at the rate of $500 a year, to that of Second Assistant Keeper at Assateague, Va., Light-Station, with pay at the rate of $460 a year, to date from 10 June, '05, or as soon thereafter as he enters on duty, in the place of Mr. Windred E. Hopkins, deceased.

This transfer, which carries with it a reduction in grade and pay, is asked at the request of Mr. Westcott.

Respectfully,

W W Lockwood

Lieut. Col., Corps of Engineers U. S. A.,
Engineer Secretary.

OFFICE OF THE CHIEF CLERK
FORWARDED
JUN 3-1905
TO APPOINTMENTS
DEPT OF COMMERCE AND LABOR
KEYED

DIVISION OF APPOINTMENTS
APPOINTMENT WRITTEN
JUN-3 1905
DEPT OF COMMERCE AND LABOR

Department of Commerce and Labor.

TREASURY DEPARTMENT.
LIGHT-HOUSE ESTABLISHMENT.
Form 111.—Ed. 6 19 1901 1,500.

DIVISION OF APPOINTMENTS
RECEIVED
NOV 5 - 1904
DEPT OF COMMERCE AND LABOR

OFFICE OF DISBURSING CLERK
RECEIVED
NOV -4 1904
DEPARTMENT OF COMMERCE AND LABOR

OFFICE OF THE CHIEF CLERK
RECEIVED
NOV 4- 1904
DEPT OF COMMERCE AND LABOR

OATH OF OFFICE.

PRESCRIBED BY SECTION 1757, REVISED STATUTES.

I, Walter J. Westcott do solemnly Swear that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter: So help me God.

Walter J Westcott

Sworn and subscribed before me, this 11 day of October A. D. 1904

Eod. Oct. 1, '04.

O. Meredith

Notary Public

My commission expires 5-2-6 1906

NAME OF OFFICE.	NAME OF STATION.	State or Country in which born.	State or Territory from which appointed.
Keeper	Fishing Point Beacon Light Station	New Jersey	New Jersey

This Oath should be taken before a Justice of the Peace, Notary Public, a Judge, a Clerk of a Court, or any other officer having authority to administer oaths, but never before a Collector of Customs, as he has no power to administer oaths in such cases. *The oath should be taken on or after the date of the appointment.*

OFFICE OF THE CHIEF CLERK
FORWARDED
NOV 4 - 1904
TO DISBURSING CLERK
DEPT OF COMMERCE AND LABOR

CARDED.

KEYED.

Department of Commerce and Labor
OFFICE OF THE SECRETARY
Washington

LIGHT-HOUSE BOARD

File No. 7870. Washington 16 Sept. '04.

September 24, 1904.

OFFICE OF THE CHIEF CLERK
RECEIVED
SEP 17 1904
DEPT OF COMMERCE AND LABOR

Mr. Walter J. Westcott, of ,

The Secretary of Commerce and Labor.

having been examined and found qualified, as shown by Certificate

No. of the Civil Service Commission, is hereby appointed

of Mr. Walter J. Westcott as Keeper of Fishing Point Beacon, Va.,

Keeper of Fishing Point Beacon, Virginia, Light-Station,

Light-Station, for a period of six months from 1 Oct. '04, with

in the at the rate of Light-House Service place of Mr. Howard F. Jones,

resigned. Sept 30, 904

at a salary of Five Hundred dollars

Mr. Westcott has passed the required Civil Service examination,

per annum, this appointment to be for a probationary period of six

Respectfully,

months, beginning October 1, 1904, ~~or as soon thereafter~~

~~as oath of office is taken.~~ vice Howard F. Jones, resigned.

APPROVED
SEP 17 1904
ACTING

Edward O'Malley
ACTING

C. J. Stabler
Rear Admiral, U.S.N.,
Naval Secretary.

Edward O'Malley
Acting Secretary.

Date of oath: , 190

The Light-House Board.

S
D

CARDED.

DIVISION OF APPOINTMENTS
REPORTED
SEP 27 1904
TO DISBURSING CLERK
DEPT OF COMMERCE AND LABOR

DIVISION OF APPOINTMENTS
APPOINTMENT WRITTEN
SEP 24 1904
DEPT OF COMMERCE AND LABOR

Change reported to Civil Service Commission

ASB.

Department of Commerce and Labor

LIGHT-HOUSE BOARD

TT.
File No. 7870.

Washington 16 Sept. '04.

OFFICE OF THE CHIEF CLERK
RECEIVED
SEP 17 1904
DEPT OF COMMERCE AND LABOR

DIVISION OF APPOINTMENTS
RECEIVED
SEP 17 1904
DEPT OF COMMERCE AND LABOR

The Honorable,

The Secretary of Commerce and Labor.

Sir:

The Board has the honor to ask the probationary appointment of Mr. Walter J. Westcott as Keeper of Fishing Point Beacon, Va., Light-Station, for a period of six months from 1 Oct. '04, with pay at the rate of $500 a year, in the place of Mr. Howard F. Jones, resigned. Sept. 30, 1904

Mr. Westcott has passed the required Civil Service examination, and obtained a rating of 90 per cent in Class Five.

Respectfully,

C. F. Hatch
Captain, U.S.N.,
2d on list. Naval Secretary.

APPROVED
SEP 17 1904
Lawrence O. Murray
ACTING Secretary
7th

DIVISION OF APPOINTMENTS
APPOINTMENT WRITTEN
SEP 24 1904
DEPT OF COMMERCE AND LABOR

KEYED.