REFERENCE SERVICE SLIP
Archival Research Room Record Request
National Archives at St. Louis

Date: 1/9/2023

REQUESTER INFORMATION

Name (Please Print – Last, First, Middle)	Researcher ID Card Number
Kraig L Anderson	23-003
E-Mail Address:	**Phone Number:**
kraiga@gmail.com	858-357-5100

INFORMATION NEEDED TO LOCATE RECORDS (Furnish as much as possible)

Name used in Service (Please Print – Last, First, Middle)	Service Number/SSN	Date & Place of Birth
Younghans, Miranda		1857 MS

MILITARY SERVICE

Branch of Service:

- ☐ Air Force
- ☐ Army Air Corps
- ☐ Army Air Force
- ☐ Army
- ☐ Marine Corps
- ☐ Navy
- ☐ Coast Guard
- ☐ Unknown

Type of Rank:

- ☐ Enlisted
- ☐ Officer
- ☐ Unknown

Service Period (Check all that apply):

- ☐ 1939 & Prior
- ☐ 1940 - 1950
- ☐ 1950 & After

Date & Place of Death:

State of Residence (upon entry into service):

Other Identifying Information (Parent's Names, CSC Number, etc.)

Researcher Signature: Kraig Anderson

CIVILIAN SERVICE

(Agency & Location) Dept. of Commerce

From: To: Ret. 1929

(Agency & Location)

From: To:

(Agency & Location)

From: To:

Other Identifying Information (Maiden Name, Job Title, etc.)

This Space Intentionally Left Blank

STAFF USE ONLY

Appointment Time and Date:

Additional Researchers: ☐ Yes ☐ No

CMRS Service Request Number:

Attendant Signature:

CMRS Search Request Number(s):

Remarks: 2 folders

JAN 10 AM 11:32

SCREENING NOTES

- ☑ Reviewed and Nothing Removed
- ☐ Items Removed and User Informed

Hold Requested: ☐ Yes ☐ No

Total Requests:

Screened Items:

☐ Additional charge outs and signatures on reverse side

Time Out:

Final Return:

LIGHTHOUSE SERVICE/LIFESAVING SERVICE—RECORDS CHECKED

Employee Name: YOUNGHANS, MIRANDA **DOB:** 1857 MS
1918-1929 BILOXI, MS DOD 1933

Records checked:

Agency: Commerce 6028	Area: Bay 10, Lower Catwalk	positive	(negative)
Agency: Commerce 6029	Area: Bay 10, Lower Catwalk	positive	(negative)
Agency: Old Commerce	Area: Bay 10, Lower Catwalk	(positive)	negative

AND

Agency: Treasury 2189	Area: Bay 13, Lower Catwalk	(positive)	negative
Agency: Treasury 2188	Area: Bay 13, Lower Catwalk	positive	(negative)
Agency: Old Treasury	Area: Bay 13, Lower Catwalk	positive	(negative)

If Negative:

Agency: Treasury SRCs series 1	Area: Bay 13, Lower Catwalk	positive	negative
Agency: Treasury SRCs series 2	Area: Bay 13, Lower Catwalk	positive	negative
Agency: Treasury SRCs series 3	Area: Bay 13, Lower Catwalk	positive	negative
Agency: Coast Guard SRCs	Area: Bay 13, Lower Catwalk	positive	negative

If Negative:

CMRS: possible CG service	Area: _____	positive	negative
ARCIS: _____	Area: _____	positive	negative

Notes: _____

Form 93
LEC

1933 FEB 13 AM 9:01

NOTICE OF RESIGNATION OR DEATH

DEPARTMENT OF COMMERCE
FEB 15 1933
APPOINTMENT DIVISION

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, 8th DISTRICT,

New Orleans, La., February 10, 1933

COMMISSIONER OF LIGHTHOUSES:

Herewith is transmitted the ~~resignation~~ Notice of Death of the following-named employee:

Name, Miss Miranda Younghans

Position, Keeper in the Lighthouse Service (Retired)

Legal residence, Mississippi

Station, Biloxi Light Station, Miss.

~~Salary~~ Retired pay, $305.05 per annum

~~The acceptance of this resignation is recommended effective at the close of~~

~~This employee has ---------- taken leave in excess of the accrued rate.~~

Remarks: Date of Miss Younghan's death is February 5, 1933.

Tenpence, 3 months + 23 days service (Bn)

DEPARTMENT OF COMMERCE
1933 FEB-14-PM 2:46
CHIEF CLERK

CARDED

APPOINTMENT DIVISION
ENTERED ON JOURNAL
FEB 18 1933
SHEET NO. 4238
DEPARTMENT OF COMMERCE

2-15-33

E. S. Lamphier.
Superintendent of Lighthouses

BUREAU OF LIGHTHOUSES
WASHINGTON

FEB 14 1933

Submitted to the Secretary of Commerce, ~~approved~~.

11—4623

Submitted to Secretary of Commerce for his information.

For the Commissioner,

Chief, Personnel Division

DEPARTMENT OF COMMERCE

BUREAU OF LIGHTHOUSES FILES

GPO

MIRANDA YOUNGHANS.

Out

Retired clerk

Aft. 2 3. 1929.

OUT FILES

Died 7/5/33

MIRANDA YOUNGHANS

BUREAU OF LIGHTHOUSES FILES

GPO

MIRANDA YOUNGHANS.

Out

Retired clerk

Aft. 2 3. 1929.

OUT FILES

Died 7/5/33

MIRANDA YOUNGHANS

BUREAU OF LIGHTHOUSES FILES

GPO

MIRANDA YOUNGHANS.

Out

Retired clerk

Aft. 2-3. 1929.

OUT FILES

Died 7/5/33

MIRANDA YOUNGHANS

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION

Miranda Younghans (Name) — Jas. (Legal Residence)

STATUS

11—8040

DESIGNATION	ACTION	SALARY	BUREAU—SERVICE—STATION	DATE OF EFFECT
Keeper	Prob	$720	Lighthouses - Biloxi, Miss	Jan. 1, 1919
"	INCREASE IN COMPENSATION	780	"	Jan. 1, 1924
"	Acad. of Pay	1020	"	July 1, 1924
"	Act. 12/6/24	1200	"	Feb. 1, 1925
"		1260	L.H. Biloxi, Miss. LS	JUL 1 1927
"	INCREASE IN COMPENSATION COMPENSATION Act. May 28, 1928.	1320	" " "	JUL 1 1928
	Retired - Close April 23, 1929.			
	Died - Feb. 5, 1933.			

Form 93
LEC

1933 FEB 13 AM 9:01

DEPARTMENT OF COMMERCE
FEB 15 1933
APPOINTMENT DIVISION

NOTICE OF RESIGNATION OR DEATH

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, 8th DISTRICT,

New Orleans, La., February 10, 1933

COMMISSIONER OF LIGHTHOUSES:

Herewith is transmitted the ~~resignation~~ Notice of Death of the following-named employee:

Name, Miss Miranda Younghans — Position, Keeper in the Lighthouse Service (Retired)

Legal residence, Mississippi — Station, Biloxi Light Station, Miss.

~~Salary~~ Retired pay, $305.05 per annum

~~The acceptance of this resignation is recommended effective at the close of~~

~~This employee has -------- taken leave in excess of the accrued rate.~~

Remarks: Date of Miss Younghan's death is February 5, 1933.

Temporary, 3 months + 23 days service (Ret)

DEPARTMENT OF COMMERCE
1933 FEB-14-PM 2:46
CHIEF CLERK

APPOINTMENT DIVISION
ENTERED ON JOURNAL
FEB 18 1933
SHEET NO. 4238
DEPARTMENT OF COMMERCE

E. S. Lamphier.
Superintendent of Lighthouses

2-15-33

BUREAU OF LIGHTHOUSES
WASHINGTON

FEB 14 1933

Submitted to the Secretary of Commerce, ~~approved~~.

11—4623

Submitted to Secretary of Commerce for his information.

For the Commissioner,

Chief, Personnel Division

BILOXI, MISSISSIPPI
LIGHTHOUSES

Feby. 8 1933

SUPERINTENDENT OF LIGHTHOUSES

1933 FEB - 13 AM 9:01

FEB 10 1933

NEW ORLEANS, LA.

Mr E. S. Landfield
Light House Inspector
New Orleans La

My Dear Sir:

This is to notify you that my sister Miss Miranda Younghans passed away last Sunday morning Feby 5th. Her unexpected death was a severe shock to me and her cousin Miss Edna Holley.

Yours Sincerely

E. J. Younghans

inactive

CROSS REFERENCE

SEE FILE--464/16/ D#1

NAME Younghans, Miranda POSITION Keeper

BUREAU BUREAU OF LIGHTHOUSES STATION 8th Dist.

CIRCULAR #11----9/15/23

BASE PAY	Bonus	Total	Allowances Items	Value	Aggregate	As Classified for estimate purposes Service	Grade	Pay	Recommendations regarding differential from standard rates: Is differential recommended	Amt. per annum to be Added	Subtracted
720	240	960	QCR	404 25	1364 25	LHS	4	1200			

CIRCULAR #13----11/13/23

approx $1140

GRADE RECOMMENDED 4

RANGE OF COMPENSATION RECOMMENDED FROM $1080 TO $1320

☐ Light; ☐ Heat. If cash allowances are made for any of these items, state which items and the amounts per annum

16. Indicate what special equipment, if any, the employee is required by law or regulation to furnish at his own expense, and the approximate annual maintenance cost to the employee:

Kind of equipment ---; annual cost, $ ---

17. Extent of employee's education. (Place an "X" in the box before the highest grade or year.)

(a) Elementary school; years ☐ 1 ☐ 2 ☐ 3 ☐ 4 ☐ 5 ☐ 6 ☐ 7 ☒ 8

(b) High school; years ☐ 1 ☐ 2 ☐ 3 ☒ 4

(c) Business school; years ☐ ½ ☐ 1 ☐ 1½ ☐ 2 ☐ 2½ ☐ 3

(d) College: Name ; years ☐ 1 ☐ 2 ☐ 3 ☐ 4

(e) Post graduate work: Kind ; years ☐ 1 ☐ 2 ☐ 3

(f) Correspondence courses: Kind ; number of lessons ; number completed

18. Description of work. (Describe the various tasks performed, making the description of each as detailed as space will permit. Use a paragraph for each task and number the paragraphs. In the column at the right state the estimated percentage of the total time—in the course of a day, month, or year—given to each task.)

	Percentage of total time given to each task
1. Custodian of property.	5%
2. Reports and correspondence.	10%
3. Maintenance of 5th order, fixed oil light from tower, which includes cleaning of lamp, lens, lantern, etc. Changes lamp at midnight each night.	25%
4. Cleaning and maintenance of tower, quarters, grounds, and painting of structures.	60%

PERSONNEL CLASSIFICATION BOARD FORM NO. 1
(To be filled out in accordance with detailed instruction sheet, Form No. 2)

Sheet No. 39

2—12758

1. Youngheme (Surname) Miranda (Given name) (Initial)
2. Department Commerce
3. Bureau Lighthouses
4. Field Service Lighthouse Service
5. (a) Field Station Biloxi Light Station
   (b) Subdivision Eighth Lighthouse District
   (c) City or town [illegible] State Miss.
6. Pay-roll title Keeper
7. Customary office title Keeper

DO NOT WRITE IN THIS SPACE

	a		
	b		
	c		
	d		

8. (a) Number of regular working hours of the position, per day 24; per week 168
   (b) If this is not a full-time position, state percentage of time employed per day ---; or per week ---
   (c) If night work, wholly or in part, state the hours: From 12:00 p m. to 1:00 a m.
9. If this is not an all-year-round position, state approximate number of days employed each year ---
   During what months ---
10. If the employee receives compensation from any other branch of the Federal Government, or from any city, county, or State government, state the position held and the compensation ---
11. Present rate of pay, exclusive of bonus $ 720 per annum; bonus, $ 240 per annum.
12. Rate of pay, exclusive of bonus, on January 1, 1923, $ --- per ---; bonus, $ --- per annum.
13. If the employee receives overtime pay, state the rate ---
14. Title of appropriation or fund from which basic compensation is paid Salaries, Keepers of Lighthouses
15. Indicate by an "X" in the proper box any of the following allowances received, in addition to salary or wages: ☐ Quarters; ☐ 3 meals per day; ☐ 2 meals per day; ☐ 1 meal per day; ☒ Subsistence or rations in kind; ☐ Uniform; ☐ Laundry; ☐ Fuel; ☐ Light; ☐ Heat. If cash allowances are made for any of these items, state which items and the amounts per annum Subsistence - cash $164.25 per annum
16. Indicate what special equipment, if any, the employee is required by law or regulation to furnish at his own expense, and the approximate annual maintenance cost to the employee:
    Kind of equipment ---; annual cost, $ ---
17. Extent of employee's education. (Place an "X" in the box before the highest grade or year.)
    (a) Elementary school; years ☐ 1 ☐ 2 ☐ 3 ☐ 4 ☐ 5 ☐ 6 ☐ 7 ☒ 8
    (b) High school; years ☐ 1 ☐ 2 ☐ 3 ☒ 4
    (c) Business school; years ☐ ½ ☐ 1 ☐ 1½ ☐ 2 ☐ 2½ ☐ 3
    (d) College: Name ---; years ☐ 1 ☐ 2 ☐ 3 ☐ 4
    (e) Post graduate work: Kind ---; years ☐ 1 ☐ 2 ☐ 3
    (f) Correspondence courses: Kind ---; number of lessons ---; number completed ---

18. Description of work. (Describe the various tasks performed, making the description of each as detailed as space will permit. Use a paragraph for each task and number the paragraphs. In the column at the right state the estimated percentage of the total time—in the course of a day, month, or year—given to each task.)

	Percentage of total time given to each task
1. Custodian of property.	5%
2. Reports and correspondence.	10%
3. Maintenance of 5th order, fixed oil light from tower, which includes cleaning of lamp, lens, lantern, etc. Changes lamp at midnight each night.	25%
4. Cleaning and maintenance of tower, quarters, grounds, and painting of structures.	60%

19. Does employee work under immediate supervision, or to a large extent upon his own responsibility? (Describe fully.)

On her own responsibility subject to directions and supervision of Superintendent of Lighthouses.

20. Do the duties involve direction or supervision of the work of other employees? No.
If so, describe the nature of the direction or supervision and give the number and classes of employees directed or supervised.

21. How long have the employee's duties been substantially as described above? January 1, 1919.

22. I hereby certify that to the best of my knowledge and belief the answers to the foregoing questions are correct.

JUN 7 - 1923 (Date), 1923. E. S. LANPHIER (Signature of Preparing Officer) SUPERINTENDENT OF LIGHTHOUSES (Title)

23. I have read the foregoing and I agree to it except as follows:

Signature not secured owing to inaccessibility of employee.

E. S. LANPHIER (Signature of Employee)
SUPERINTENDENT OF LIGHTHOUSES.

THE FOLLOWING TO BE FILLED OUT BY THE HEAD OF THE FIELD OFFICE OR STATION

24. Indicate by an "X" in the proper spaces below the qualifications and personal traits considered important for the satisfactory performance of the duties of this position:

	High Degree	Average	Not Essential
Judgment	X		
Accuracy			
Initiative (originality and resourcefulness)			
Trustworthiness (dependability)	X		
Speed (quickness)			
Physical Qualities (strength and endurance)	X		

EDUCATIONAL TRAINING		
	Essential	Desirable But Not Essential
College		
High School	X	
Common School		

Technical Education: If essential, kind and extent

Experience: If essential, kind and extent Boating - one year.

25. I hereby certify that I have read the foregoing and that, to the best of my knowledge and belief, the statements made are accurate and complete. In my judgment the compensation of this position should be in a range from $ to $

JUN 7 - 1923 (Date), 1923. E. S. LANPHIER (Signature of head of field office or station) SUPERINTENDENT OF LIGHTHOUSES (Title)

GOVERNMENT PRINTING OFFICE 2—12758

April 5, 1929.

Miss Miranda Younghans,
Through the Commissioner of Lighthouses.

Madam:

The Department, upon recommendation of the Commissioner of Lighthouses and in accordance with the provisions of Section 6 of the Act approved June 20, 1918, has retired you from active duty in the Lighthouse Service (Eighth District), with retired pay at the rate of $305.05 per annum, to take effect at the close of business on April 23, 1929.

By direction of the Secretary:

APR 5 1929

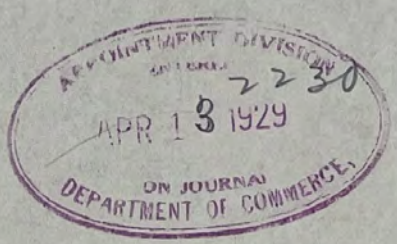
Respectfully,

EDW. J. GARDNER

Chief of Appointment Division.

A:R

CARDED



ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
NEW ORLEANS, LA.
LEC

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

LIGHTHOUSES
1929 MAR 21 AM 11 55

DEPARTMENT OF COMMERCE
MAR 23 1929
APPOINTMENT DIVISION

OFFICE OF SUPERINTENDENT, 8TH DISTRICT
NEW ORLEANS, LA.
March 19, 1929

Miss M. Younghans,
Retirement (Lighthouse)

DEPARTMENT OF COMMERCE
MAR 28 1929
APPOINTMENT DIVISION

1929 MAR 23 AM 10 35
CHIEF CLERK

Born 4/24/1857

Commissioner of Lighthouses:

1. Miss M. Miranda Younghans, Keeper, Biloxi Light Station, $1320 will reach the age of 72 years on April 24, 1929, and recommendation is submitted that she be retired from active duty. The records of this office show that Miss Younghans has had 10 years, 3 months and 23 days of service.

2. The following information is furnished regarding this employee:

Continued 2 yrs. (To close Apr. 23/29)

Date of birth	Position and present base pay	Length of service Date of Retirement Yr.	Mo.	Das.	Avg. rate of pay last five years of service	Rate of Retired Pay
Apr. 24 1857	Keeper, Biloxi: L.S., Miss. @ $1320 p.a.	10	3	23 (eod Jan. 1, 1919) Apr. 23, 1929	$1183.05	$305.05 p.a. or $25.42 p.mo.

6/12/19
8.09/4

DETAILED STATEMENT OF PAY FOR LAST FIVE YEARS OF SERVICE

Apr. 24, 1924 to June 30, 1924	(0 yrs.	2 mos.	7 das.)	@ $ 780.00 p.a.	$ 145.17
July 1, 1924 to June 30, 1925	(1 "	0 "	0 ")	@ 1035.75 p.a.	1035.75
July 1, 1925 to June 30, 1927	(2 "	0 "	0 ")	@ 1200.00 p.a.	2400.00
July 1, 1927 to June 30, 1928	(1 "	0 "	0 ")	@ 1260.00 p.a.	1260.00
July 1, 1928 to Apr. 23, 1929	(0 "	9 "	23 ")	@ 1320.00 p.2.	1074.33
	5 "	0 "	0 "		$5915.25

5)5915.25
1183.05

APPOINTMENT DIVISION
NECESSARY ACTION TAKEN
APR 5 1929
DEPARTMENT OF COMMERCE

$305.05 p.a. or $25.42 per mo.

3-23-29

Action O. K.

Chief Clerk

EMF

H. D. LAMPHIER
Superintendent of Lighthouses

Bureau of Lighthouses, Washington
March 22, 1929.

Submitted to Secretary of Commerce recommended for approval.

H. D. KING,
Acting Commissioner

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

July 1, 1928.

Miss Miranda Younghans,

Through the Chief, Bureau of Lighthouses.

Madam:

You are advised that under the Welch Act your compensation has been changed as indicated below, effective July 1, 1928.

By direction of the Secretary:

Respectfully,

EDW. J. GARDNER,
Chief of Appointment Division.

From: $1260
To: $1320

APPOINTMENT DIVISION
JUL 2 - 1928
DEPARTMENT OF COMMERCE

11—9564

8

CARDED

April 17, 1928.

Miss Miranda Younghans,
Through the Commissioner of Lighthouses.

Madam:

The Department, upon recommendation of the Commissioner of Lighthouses, and in accordance with authority contained in the Sundry Civil Appropriation Act approved March 4, 1921 (41 Stat., 1417), has approved your retention as Keeper at $1260 per annum, for a further period of one year, effective April 24, 1928, certification having been made that by reason of your efficiency and willingness to remain in the Lighthouse Service your continuance therein will be advantageous to the public service.

By direction of the Secretary:

Respectfully,

APR 18 1928

EDW. J. GARDNER,

Acting Chief of Appointment Division.

CARDED

TC
18

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
NEW ORLEANS, LA.
ESL:LEC

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

CHIEF CLERK
1928 APR 10 PM 2 27

OFFICE OF SUPERINTENDENT, 8TH DISTRICT
NEW ORLEANS, LA.
March 31, 1928

Biloxi Lighthouse, Miss.,
Extension of date of retirement
of keeper.

LIGHTHOUSES
1928 APR 2 AM 9 16

Commissioner of Lighthouses:

1. It is recommended that the retirement of Miss Miranda Younghans, Keeper of Biloxi Lighthouse, Miss., the date of whose compulsory retirement was April 24, 1927, and was extended for one year from that date, be further extended for another period of one year, or until April 24, 1929. Miss Younghans will have had only a little over ten years of service on April 24, 1929.

2. In view of the declination of Mrs. M. E. Coteron to accept transfer as Keeper of Biloxi Lighthouse, and as the services of Miss Younghans have been entirely satisfactory, the maintenance of the station having been excellent during the time she has been in charge, it is believed to be to the best interests of the Service and fair to Miss Younghans that her service should be extended one year more.

3. Miss Younghans has been awarded the Superintendent's and Commissioner's efficiency stars as follows:

1921 - Superintendent's Efficiency Star
1922 - do
1923 - Commissioner's Efficiency Star
1924 - do
1926 - Superintendent's Efficiency Star
1927 - do
1928 - Commissioner's Efficiency Star

APPOINTMENT DIVISION
NECESSARY
ACTION TAKEN
APR 16 1928
DEPARTMENT OF COMMERCE

E. S. LANPHIER
Superintendent of Lighthouses.

E-K

Bureau of Lighthouses, Washington, D. C., April 9, 1928.

Submitted to Secretary of Commerce for approval. It is certified that by reason of her efficiency and willingness to remain in the Lighthouse Service the continuance of Miss Miranda Younghans as keeper, Biloxi Light Station, for a term not exceeding one year would be advantageous to the public service and in accordance with the authority contained in the Sundry Civil Appropriation Act approved March 4, 1921 (41 Stat. 1417).

APPROVED:

ACTING ASSISTANT SECRETARY

Acting Commissioner of Lighthouses.

Form A-38

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

July 1, 1927.

Miss Miranda M. Younghans,
Through the Commissioner of Lighthouses.

Madam:

You are advised that your compensation has been changed as indicated below, effective July 1, 1927.

No new appointment will be issued to you as a result of this change, and an oath of office is not required.

By direction of the Secretary.

Respectfully,

CLIFFORD HASTINGS

Chief of Appointment Division.

From: $1200 per annum.

To: $1260 per annum.

Service and grade: Field.

Appropriation (unit):

APPOINTMENT DIVISION ENTERED JUL 1 - 1927 DEPARTMENT OF COMMERCE

8

CARDED

GOVERNMENT PRINTING OFFICE 11—9051

December 20, 1926.

Commissioner of Lighthouses:

In compliance with the Eighth Superintendent's recommendation of December 8, 1926, forwarded by the Bureau's endorsement of December 17, 1926, and in accordance with authority contained in the Sundry Civil Appropriation Act approved March 4, 1921, the Department has approved the retention of Miss Miranda Younghans, Keeper at $1200 per annum in the Eighth Lighthouse District, for a period not to exceed one year from April 24, 1927, certification having been made that by reason of her efficiency and willingness to remain in the Lighthouse Service, her continuance will be advantageous to the public service.

By direction of the Secretary:

JAN 8 1927

(SIGNED) CLIFFORD HASTINGS
Chief of Appointment Division.

CARDED

C

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
NEW ORLEANS, LA.

ESL:LEC
Incl.

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

DEPARTMENT OF COMMERCE
DEC 23 1926
APPOINTMENT DIVISION

DEPARTMENT OF COMMERCE
DEC 20 1926
APPOINTMENT DIVISION

OFFICE OF SUPERINTENDENT, 8TH DISTRICT
NEW ORLEANS, LA.

Miss Miranda Younghans, Keeper
Biloxi Light Station, Miss.

December 8, 1926

LIGHTHOUSES
1926 DEC 10 PM 12 32

CHIEF CLERK
1926 DEC 20 AM 11 02

Commissioner of Lighthouses:

1. Inclosed herewith is a letter from Miss Miranda Younghans, Keeper, Biloxi Light Station, relative to the extension of the time of her active service before retirement. It is recommended that this extension be granted for a period not to exceed one year from April ~~23~~ 24, 1927.

2. Miss Younghans has been keeper at the Biloxi Light Station since April 24, 1922, and will have therefore a little over eight years active service at the time of her retirement, and her retired pay is estimated at $215.18 per annum. Her mother, Mrs. Maria Younghans, was keeper of the station from December 6, 1867, to December 23, 1918, and Miss Younghans has been active in the care of the light a great many years. She is a very creditable representative for the Lighthouse Service; keeps her station in excellent order, and there has never been any cause for complaint relative to her services or that of her mother. She is well able to continue the care of the light for a period not to exceed one additional year, and it is so recommended with the understanding that, if at any time, it becomes necessary to retire her during the year, such step will be taken.

will be 70 yrs of age Apr. 24, 1927.
Extension 1 yr beyond retirement age.

E. S. LANPHIER
Superintendent of Lighthouses.

J Bureau of Lighthouses, Washington, D. C. December 17, 1926.
Incl.

Submitted to Secretary of Commerce recommended for approval as recommended in paragraph 1. It is certified that by reason of her efficiency and willingness to remain in the Lighthouse Service the continuance of Miss Miranda Younghans as keeper, Biloxi Light Station, eighth lighthouse district, for a term not exceeding one year would be advantageous to the public service and in accordance with the authority contained in the Sundry Civil Appropriation Act approved March 4, 1921 (41 Stat., 1417).

12-20-26

APPROVED:

Acting Commissioner of Lighthouses.

ACTING SECRETARY OF COMMERCE.

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
NEW ORLEANS, LA.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

SUPERINTENDENT OF LIGHTHOUSES
DEC 3 1926
NEW ORLEANS

LIGHTHOUSES
1926 DEC 10 PM 12 32

EIGHTH DISTRICT

Biloxi Lt. Station
(Station, Depot, or Vessel)

November 30, 1926

Superintendent of Lt. Houses.
New Orleans. La.
Dear Mr Langhies.

I hope you donot think that I have forgotten your request for the Horne picture of the Lower but owing to some confusion occasioned by the photographer moving he was unable to fill my order until a few days ago.
The price for the picture was one dollar, I would like so much to give it to you but you insisted upon paying for it.
I am taking advantage of this personal letter to refer to my retirement which will be the last of next April 1927. First I beg you to believe that I am deeply and sincerely grateful to you and can never forget your interest in my behalf when my mother was retired, I know my position was unofficial for years but my work was faithful and painstaking and a divided in a great measure by the fact that it has been my home for over fifty years.

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
NEW ORLEANS, LA.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

EIGHTH DISTRICT

(Station, Depot, or Vessel)

---, 192

It may be said that I should have been prepared for my retirement but during the last three years I have had much sickness trouble and sorrow in my family and incidentally great expenses so that I could not arrange things as I wished to but I am planning right now to get a home ready for my little family- the old aunt and her daughter who are very dear to me and who have lived with me for fifty years. I only ask if possible, for you to extend my time for a while so that I can perfect my plans which you know one cannot always force particularly at this time of such high prices on everything. I hope that I am not tiring you with a recital of my personal affairs and I beg you to give me without regard to my feelings, the benefit of your advice in this matter which I will very gratefully abide by -

Very sincerely yours

M. Youngham

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

January 31, 1925.

Miss Miranda Younghans,

Through the Commissioner of Lighthouses,

Sir:

In connection with the readjustment of pay of positions in the Lighthouse Service the total compensation of the position occupied by you has been fixed as indicated below, effective February 1, 1925.

By direction of the Secretary:

Respectfully,

Acting Chief of Appointment Division.

Position: Keeper

Salary: $1200

Appropriations: Salaries, Keepers of Lighthouses.
General Expenses, Lighthouse Service.

FEB 6 - 1925

APPOINTMENT DIVISION ENTERED FEB 5 1925 ON JOURNAL DEPARTMENT OF COMMERCE

8th

JSJ

CARDED

(CROSS REFERENCE)

Youngberg, Miranda In accordance with authority of the Director of the Budget dated June 27, 1924, the salary is re-adjusted to $1020, effective July 1, 1924.

For authorization see letter dated JUL 24 1924 File No. 1095/21.

Form A-21

NOTICE OF CHANGE IN SALARY
KEEPERS—LIGHTHOUSE SERVICE

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON

February 1, 1924.

Miss Miranda Younghans,

Through the Commissioner of Lighthouses.

Madam:

You are advised that your salary as keeper in the Lighthouse Service has been changed from $720 per annum to $780 per annum, effective January 1, 1924 (including $60 per annum longevity pay).

No new appointment will be issued to you as a result of this change, and an oath of office is not required.

By direction of the Secretary:

Respectfully,

EDW. J. GARDNER,
Acting Chief of Appointment Division.

11—6074

C
C
8th

DEPARTMENT OF COMMERCE JOURNAL
FEB 4 1924
ENTERED
APPOINTMENT DIVISION

CANCELED

U. S. ST. REPORT DATE
ENTERED

LIGHTHOUSES

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
NEW ORLEANS, LA.
EP:LEC

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

1924 JAN 31 AM 11 50.

CHIEF CLERK

OFFICE OF SUPERINTENDENT, 8TH DISTRICT
NEW ORLEANS, LA.
January 29, 1924

1924 FEB 1 PM 2 25

M. Younghans,
longevity

The Commissioner of Lighthouses:

1. Referring to Bureau letter of November 18, 1918, relative to reclassification of pay, and to paragraph 4 thereof, regarding longevity:

2. The Bureau is informed that Miss Miranda Younghans, Keeper, Biloxi Light Station, Miss., completed five years of continuous service at the close of December 31, 1923. It is therefore recommended that her pay be increased from $720 per annum to $780 per annum, to include the longevity allowance of $60 per annum, effective beginning January 1, 1924.

E. S. LANPHIER
Superintendent of Lighthouses

2/1/24

Bureau of Lighthouses, Washington
FEB - 1 1924

Submitted to Secretary of Commerce recommended for approval.

J. S. CONWAY
Acting Commissioner

APPROVED:

ACTING SECRETARY OF COMMERCE

DEPARTMENT OF COMMERCE

APPOINTMENTS JAN 21 1919

PERSONAL QUESTION SHEET

(To be furnished for each person appointed in the service of the Department immediately upon entrance on duty. The statement should be signed by the appointee or employee. If unable to write, he may sign by mark in the presence of one witness.)

1. What is your full name? (State whether Mr., Miss, or Mrs. and spell out names in full, including middle name or names. Example: Mr. John Richard Roe. If name itself is merely a letter, it should be so stated.)

Miss Miranda Younghans

2. How do you intend to write your name on the pay roll? (**This should agree with signature to your oath of office.**) Miranda Younghans

3. Bureau or Service, place, and district in which employed:

Lighthouses (Bureau or Service.) — Biloxi Light Station, Miss. (Place (city, town, station, or vessel).) — Eighth (District.)

4. Position to which appointed: Keeper in the Lighthouse Service.

5. Compensation: $720 per annum.

6. Appropriation from which paid: Salaries, Keepers of Lighthouses.

7. In what manner did the employee enter the service? (Examples: "From stenography and typewriting examination ——, 191—;" or "Without examination;" or "By reinstatement;" or "By transfer from ——," stating Department, Bureau or Service, position, and salary, if known.)

Assistant Lighthouse Keeper--August 15, 1918.

8. What is your present legal (voting) residence? (Give city or town, State or Territory, county, and Congressional district.)

Biloxi (City or town.) — Mississippi (State or Territory.) — Harrison Co. (County.) — 6th District (Congressional district.)

9. When the legal residence given in answer to question 8 differs from that given in the certificate of appointment, the discrepancy should be explained.

CARDED

10. What is your race? (Answer "white," "colored," or "Mongolian.") White

11. Where were you born? Biloxi Miss

12. When were you born? April (Month.) — 24 (Day.) — 1857 (Year.)

13. If foreign born, state when and where naturalization papers were taken out

14. What is your marital condition? Single.

15. Give name and address of person whom you would like to have notified in case of accident.

Mrs. M. Younghans (Name.) — Biloxi Lt. Station (Number and street.)

Biloxi (City or town.) — Mississippi (State or Territory.)

11—1434

16. Are there any members of your family, besides yourself, in the civil service of the United States? .....

(If answer is "Yes," give in blank spaces below the information called for by the headings.)

Name.	Post-office address.	Position and department or office in which employed.	Relationship.	Married or single.
Maria Youngblood	Biloxi Miss	Position Lt. H. Keeper Department or office	Mother-in-law	
		Position Department or office		
		Position Department or office		

17. Have you any physical disabilities? (If so, describe briefly. If you have defective eyesight, state whether corrected by glasses.)

Corrected by glasses

18. Have you ever held any other position in the civil service of the United States? (If so, give below the Department and Bureau or Service in which you served, the position held, the salary you received, and the dates of your appointment and separation from the service.)

Department.	Bureau or Service.	Position.	Salary.	Appointed.	Separated.
No					

19. Do you hold any State or municipal office? (If so, state name of such office and compensation attached.)

No

20. Were you in the military or naval service of the United States during any war? (If so, give the information called for by the blanks below.)

Company and regiment, or vessel.	Date enlisted.	Date discharged.	Cause of discharge.
No			

21. If you served in the military or naval service of the United States other than during war time, indicate such service in the spaces below.

Company and regiment, or vessel.	Date enlisted.	Date discharged.	Cause of discharge.
No			

22. Are you the widow or orphan of an honorably discharged soldier or sailor? ..... (If answer is "Yes," give the information called for by the blanks below.) No

Relationship (widow or orphan).....

Name under which soldier or sailor rendered service .....

Company and regiment, or vessel.	Date enlisted.	Date discharged.	Cause of discharge.

5

LIGHT HOUSES 8TH DIST.

23. What was your occupation prior to entering the United States civil service? (It is intended that the answer to this question shall state briefly the lines of work followed by you before receiving your present appointment, with the exception of your service indicated in answer to questions 18, 19, 20, and 21.)

Assistant Lighthouse Keeper JAN 18 1919 3 P.M.

24. What education have you received? (Indicate the grades of schools you have attended, and, in case you have attended schools of higher grade than high schools, give the institution, degrees received, and date in each case. Example: Public school; high school; business college; Cornell University, A. B., 1900; Columbia University, LL. B., 1903.)

Biloxi Miss. High School

25. What special qualifications have you—educational, professional, technical, mechanical, etc.? (Examples: Qualified as "Lawyer," or "Civil engineer," or "Translator," or "Interpreter," or "Draftsman," or "Carpenter.") CIVIL SERV. CLERK

Qualified as Lt. House Keeper by long experience

1919 JAN 21 PM 1 52

26. What, if any, civil-service examinations have you passed? (Give names and dates as near as you recollect.)

Examination for Lt. H. Keeper 1898 1908 1910 1918

27. Were the answers to the foregoing questions written by you? (If not, state the name and address of the person who wrote them for you.)

Yes

Date, January 14, 1919

Witness (in case signature is by mark):

(Signature) Miranda Youngblood

P. O. Address: Biloxi
City or town.
Biloxi Lt. Station
Number and street.
Mississippi
State or Territory.

(If appointee is to be employed in the field, this form should be reviewed and approved by the proper field officer and need not be signed by an official of the Bureau. If appointee is to serve in the District of Columbia, the form should be reviewed and approved by the proper Bureau officer. When forwarding this form, no letter of transmittal is required.)

MCC

Reviewed, approved, and forwarded January 16, 1919.

(Signature) R B Doty

(Official title) Superintendent of Lighthouses, 8th District.

11—1434

Form 111

approved

OATH OF OFFICE

Prescribed by Section 1757, Revised Statutes

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

APPOINTMENTS JAN 21 1919

JAN 18 1919 3 46 PM

LIGHT HOUSES

I, Miranda Younghans,

do solemnly [1] swear (See below) that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter: So help me God.

CHIEF CLERK

1919 JAN 21 PM 1 52

Miranda Younghans
(Appointee signs here)

[2] Sworn to (See below) and subscribed before me, this [3] 14th day of January, A. D. 1919.

(Affix official seal here)

[4] (Name) O. S. Rapp

(Official title) Notary Public

My commission expires 3-14-1922

Official Title	Rate of Pay	Name of Station, Vessel, or Place of Employment.
Present Keeper in the Light-house Service	$720 p.a.	Biloxi Light Station, Mississippi.
Former [5] Probationary appointment.		

(The above should be filled in by the district officer before sending to appointee)

MCC

Office of SUPERINTENDENT OF LIGHTHOUSES Eighth District

New Orleans, La., January 16, 1919.
(Address) (Date)

The above-named appointee entered upon duty on January 1, 1919.
(Date)

CARDED

B B Dorroh
(Signature, followed by title)

SUPERINTENDENT OF LIGHTHOUSES

[1] Insert here "swear" or "affirm," as the case may be.
[2] Insert here "sworn to" or "affirmed," as the case may be.
[3] The oath may be taken any time after the date of appointment and prior to the payment of compensation, but no compensation shall be paid until the oath is executed in proper form.
[4] This oath should be taken before a justice of the peace, notary public, judge, clerk of a court, a chief clerk in the office of a lighthouse inspector or other employee in the Lighthouse Service designated by a chief clerk, or any other officer having authority to administer oaths, but never before a collector of customs or postmaster, as neither officer has power to administer oaths in such cases. In case the officer administering the oath has no seal, his official character should be duly certified to by the clerk of the proper court or the proper county clerk, except in the case of chief clerks in the offices of lighthouse inspectors and other employees in the Lighthouse Service designated by them, who are not required to have a seal.
[5] Give this information in all cases where new oath is required.
Failure to fill out this oath properly will result in its return for correction.

11—944

CERTIFICATE OF PROBATIONARY APPOINTMENT

DEPARTMENT OF COMMERCE
APPOINTMENT DIVISION
WASHINGTON December 31, 1918.

Miss Miranda Younghans,

Through the Commissioner of Lighthouses.

Madam:

You have been appointed, subject to taking the oath of office and to a probationary period of not to exceed six months as provided by paragraph (c) of section 1 of civil-service rule VII, Keeper in the Lighthouse Service at a salary of Seven Hundred and Twenty dollars per annum, effective on the date on which you enter upon duty in the above-mentioned position.

By selection from certificate of eligibles (No.) issued by the local Civil Service Board for the 8th Lighthouse District.

By direction of the Secretary:

Respectfully,

CARDED

D
G

(Signed) Clifford Hemmick
Chief of Appointment Division.

APPOINTMENT DIVISION ENTERED JAN 2 1919 BY DIRECTION OF THE SECRETARY DEPT. OF COMMERCE

Appropriation: Salaries, Keepers of Lighthouses.

Vice: Mrs. Maria Younghans.

Legal Residence: Mississippi.

(See reverse side.)

11—5080

December 14, 1918.

Commissioner of Lighthouses:

The Department returns herewith form No. 73, from the Superintendent of the Eighth Lighthouse District, recommending the probationary appointment of Miranda Younghans as keeper of Biloxi Light Station, Mississippi, at $720 per annum, vice: Mrs. Miria Younghans, attention being invited to the fact that the same does not bear the approval of the Secretary of the Tenth Civil Service District.

By direction of the Secretary:

(SIGNED) E. W. LIBBEY

Chief Clerk.

Ho
F
Enclosure No. 1892.

Form 73

NOMINATION

MCC

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

SUPERINTENDENT OF LIGHTHOUSES
OFFICE OF ~~LIGHTHOUSE INSPECTOR~~ Eighth DISTRICT,

New Orleans, La., (City.) December 10 (Date.) 1918.

THE COMMISSIONER OF LIGHTHOUSES:

Action recommended, Probationary appointment.

Name, **Miss Miranda Younghans** Legal residence, **Mississippi.**

Position, **Keeper in the Lighthouse Service.** Salary, **$720 per annum.**

Location, **Biloxi Light Station, Mississippi.** Appropriation, **Salaries, Keepers of Lighthouses.**

Effective **January 1, 1919,** ~~the date of entrance on duty~~ or as soon thereafter as he enters on duty.

Former position, - - - Former salary, -

Location, - - -

Rank on eligible list, Second. Rating, **Assistant Keeper.** Percentage, **78**, Other eligibles considered:

Hendrick Harms, C; Mrs. Jessie A. Gibbon, C.

Previous incumbent, Mrs. Maria Younghans Services terminated **to take effect at close Dec. 31, 1918.**

Reason, **Compulsorily retired by law.**

Members of family in Government Service, Mrs. Maria Younghans, mother, Keeper, Biloxi L.S., Miss., $780 p.a.

Remarks: Miss Miranda Younghans has never been employed under any branch of the Department of Commerce. Quarters are provided at this station for the family of the keeper. There is no suitable person in the Service who desires transfer to this station.

Selection regular, subject to the action of the U. S. Civil Service Commission, Dec 10, 1918

Wm. H. Beasley
Secretary, 10 Civil Service District.

Superintendent of Lighthouses.

BUREAU OF LIGHTHOUSES
WASHINGTON

Submitted to the Secretary of Commerce, approved.

Acting Commissioner

[1] Strike out the clause which does not apply.

11—2314

MIRANDA YOUNGHANS.

OUT FILES

Quit Rutland Claim
Oct. 23, 1929.

Died 7/5/33

MIRANDA YOUNGHANS

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
NEW ORLEANS, LA.

ESL:LEC
Incl.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

OFFICE OF SUPERINTENDENT, 8TH DISTRICT
NEW ORLEANS, LA.
December 8, 1926

Miss Miranda Younghans, Keeper,
Biloxi Light Station, Miss.

LIGHTHOUSES
1926 DEC 10 PM 12 32

Commissioner of Lighthouses:

1. Inclosed herewith is a letter from Miss Miranda Younghans, Keeper, Biloxi Light Station, relative to the extension of the time of her active service before retirement. It is recommended that this extension be granted for a period not to exceed one year from April 23, 1927.

2. Miss Younghans has been keeper at the Biloxi Light Station since April 24, 1922, and will have therefore a little over eight years active service at the time of her retirement, and her retired pay is estimated at $215.18 per annum. Her mother, Mrs. Maria Younghans, was keeper of the station from December 6, 1867, to December 23, 1918, and Miss Younghans has been active in the care of the light a great many years. She is a very creditable representative for the Lighthouse Service; keeps her station in excellent order, and there has never been any cause for complaint relative to her services or that of her mother. She is well able to continue the care of the light for a period not to exceed one additional year, and it is so recommended with the understanding that, if at any time, it becomes necessary to retire her during the year, such step will be taken.

E. S. LANPHIER
Superintendent of Lighthouses

- - - - - - - - - - - -

J Bureau of Lighthouses, Washington, D. C. December 17, 1926.
Incl.

Submitted to Secretary of Commerce recommended for approval as recommended in paragraph 1. It is certified that by reason of her efficiency and willingness to remain in the Lighthouse Service the continuance of Miss Miranda Younghans as keeper, Biloxi Light Station, eighth lighthouse district, for a term not exceeding one year would be advantageous to the public service and in accordance with the authority contained in the Sundry Civil Appropriation Act approved March 4, 1921 (41 Stat., 1417).

J. S. CONWAY

Acting Commissioner of Lighthouses.

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
NEW ORLEANS, LA.

DEPARTMENT OF COMMERCE

LIGHTHOUSE SERVICE

(COPY-LEC)

EIGHTH DISTRICT

LIGHTHOUSES

Biloxi Lt. Station
(Station, Depot, or Vessel)

1926 DEC 10 PM 12 32

November 30, 1926

Superintendent of Lt.Houses
New Orleans, La.

Dear Mr. Lanphier,

I hope you do not think that I have forgotten your request for the storm picture of the tower but owing to some confusion occasioned by the photographer moving he was unable to fill my order until a few days ago. The price for the picture was one dollar. I would like so much to give it to you but you insisted upon paying for it.

Iam taking advantage of this personal letter to refer to my retirement which will be the last of next April 1927. First I beg you to believe that I am deeply and sincerely grateful to you and can never forget your interest in my behalf when my mother was retired. I know my position was unofficial for years but my work was faithful and painstaking and actuated in a great measure by the fact that it has been my home for over fifty years.

It may be said that I should have been prepared for my retirement but during the last three years I have had much sickness, trouble and sorrow in my family and incidentally great expenses so that I could not arrange things as I wished to but I am planning right now to get a home ready for my little family - the old aunt and her daughter who are very dear to me and who have lived with me for fifty years. I only ask, if possible, for you to extend my time for a while so that I can perfect my plans which you know one cannot always force particularly at this time of such high prices in everything. I hope that I am not tiring you with a recital of my personal affairs and I beg you to give me, without regard to my feelings, the benefit of your advice in this matter which I will very gratefully abide by.

Very sincerely yours,

(Signed) M. Younghans

LIGHTHOUSES

1927 JAN 3 PM 2 54

December 20, 1926.

Commissioner of Lighthouses:

In compliance with the Eighth Superintendent's recommendation of December 8, 1926, forwarded by the Bureau's endorsement of December 17, 1926, and in accordance with authority contained in the Sundry Civil Appropriation Act approved March 4, 1921, the Department has approved the retention of Miss Miranda Younghans, Keeper at $1200 per annum in the Eighth Lighthouse District, for a period not to exceed one year from April 24, 1927, certification having been made that by reason of her efficiency and willingness to remain in the Lighthouse Service, her continuance will be advantageous to the public service.

By direction of the Secretary:

(SIGNED) CLIFFORD HASTINGS

Chief of Appointment Division.

JAN 7 1927

Bureau of Lighthouses, Wash., Copy to 8th Supt

Form 84
LEC

LIGHTHOUSES
1928 APR 30 AM 8 58

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

OFFICE OF SUPERINTENDENT OF LIGHTHOUSES, 8th DISTRICT.

New Orleans, La., April 27, 1928

COMMISSIONER OF LIGHTHOUSES,
Washington, D. C.

No reply has been received from the Bureau to communication (letter)

from this office dated March 31, 1928 on the subject of extension of the date of retirement of Miss. M. Younghans, Keeper, Biloxi Light Station, Miss.

E. S. LANPHIER
Superintendent of Lighthouses

approved
Letter mailed 5/3
Report

E-K

Bureau of Lighthouses, Washington, D. C.
April 30, 1928.

Returned to Superintendent of Lighthouses, New Orleans, La., with statement that the above has been approved and approval is being mailed to you separately.

J. S. CONWAY
Acting Commissioner of Lighthouses.

Airways
Surveys
Lighting
Radio
Weather
Clerical
Chief Engr.
Hydro.
Radio
Engr. Coast.
Mar. Engr.
Personnel
Finance
Law & Prop.
Adm. Assist.
Dep. Commr.
Commissioner

To be forwarded in duplicate. Indicate in blank space inclosed in parentheses character of the communication, that is, whether letter, indorsement, Form 80, Form 97, etc.

11—6363

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
NEW ORLEANS, LA.

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

OFFICE OF SUPERINTENDENT, 8TH DISTRICT
NEW ORLEANS, LA.
March 31, 1928

Biloxi Lighthouse, Miss.,
Extension of date of retirement
of keeper.

LIGHTHOUSES
1928 APR 2 AM 9 16

Commissioner of Lighthouses:

1. It is recommended that the retirement of Miss Miranda Younghans, Keeper of Biloxi Lighthouse, Miss., the date of whose compulsory retirement was April 24, 1927, and was extended for one year from that date, be further extended for another period of one year, or until April 24, 1929. Miss Younghans will have had only a little over ten years of service on April 24, 1929.

2. In view of the declination of Mrs. M. E. Coteron to accept transfer as Keeper of Biloxi Lighthouse, and as the services of Miss Younghans have been entirely satisfactory, the maintenance of the station having been excellent during the time she has been in charge, it is believed to be to the best interests of the Service and fair to Miss Younghans that her service should be extended one year more.

3. Miss Younghans has been awarded the Superintendent's and Commissioner's efficiency stars as follows:

1921 - Superintendent's Efficiency Star
1922 - do
1923 - Commissioner's Efficiency Star
1924 - do
1926 - Superintendent's Efficiency Star
1927 - do
1928 - Commissioner's Efficiency Star

Airways
Surveys
Lighting
Radio
Weather
Clerical
Chief Engr.
Hydro.
Radio
Engr. Constr.
Mar. Engr.
Personnel
Finance
Law & Prop.
Adm. Assist.
Dep. Commr.
Commissioner.

E. S. LANPHIER
Superintendent of Lighthouses.

E-K

Bureau of Lighthouses, Washington, D. C., April 9, 1928.

Submitted to Secretary of Commerce for approval. It is certified that by reason of her efficiency and willingness to remain in the Lighthouse Service the continuance of Miss Miranda Younghans as keeper, Biloxi Light Station, for a term not exceeding one year would be advantageous to the public service and in accordance with the authority contained in the Sundry Civil Appropriation Act approved March 4, 1921 (41 Stat. 1417).

J. S CONWAY
Acting Commissioner of Lighthouses.

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
NEW ORLEANS, LA.
ESL:LEC

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

OFFICE OF SUPERINTENDENT, 8TH DISTRICT
NEW ORLEANS, LA.
March 7, 1929

Biloxi Lighthouse, Miss.,
Extension of date of
retirement of Keeper.

LIGHTHOUSES
1929 MAR 9 AM 11 56

3/13/29 ind 8th

Commissioner of Lighthouses:

1. Referring to the retirement of Miss Miranda Younghans, Keeper, Biloxi Lighthouse, Miss., on April 24, 1929, the Bureau's attention is invited to the fact that two extensions of the date for the retirement of Miss Younghans have already been obtained.

2. It is now recommended that the date of retirement of Miss Miranda Younghans be extended until the close of May 31, 1929.

E S LANDHIER
Superintendent of Lighthouses

In view of this appeal desirable to effect retirement at close of ... (subm. last ... appears ... advise ... prec ...

3-12-29

Airways
Surveys
Constrn.
Comman.
Weather
Clerical
Adm. Offr.
Air Engr.
Chief Engr.
Hydro.
Radio
Engr. Constrn.
Mar. Engr.
Personnel
Finance
Law & Prop.
Adm. Assist.
Commissioner

RF 3/11

Special circumstances
reason exists for
for extension to May 31.

RF 3/11/29

Ask 8th if any
special reason for
further extension

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
NEW ORLEANS, LA.
ESL:LEC

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

Airways
Surveys
Constrn.
Operations
Adm. Off.
Air Engr.
Chief Engr.
Hydro.
Radio
Engr. Constrn.
Mar. Engr.
Personnel
Finance
Law & Prop.
Adm. Assist.
Dep. Commr.
Commissioner

OFFICE OF SUPERINTENDENT, 8TH DISTRICT
NEW ORLEANS, LA.
March 7, 1929

Biloxi Lighthouse, Miss.,
Retirement of Keeper

LIGHTHOUSES
1929 MAR 9 AM 11 56

31.3 Lighthouses

Commissioner of Lighthouses:

1. Referring to the recommendation of this date for the extension of the date of retirement of Miss Miranda Younghans until May 31, 1929, the Bureau is advised that this action is being taken in accordance with the request that retirement of individuals be deferred during the present year. It is desired, however, to make the retirement effective on June 1st because of plans which have been made to fill the position.

E. S. LANPHIER
Superintendent of Lighthouses

Inasmuch as proposed extension is of such a short duration, do not think question of curtailment of funds so measurably important enough to justify— Ru ask 8th if his plans for filling the vacancy can be effected as of April 24 and if so, to submit recommendation for retirement this K/per as of that date.

RCC 3/12

OK. H 3/12/29

CARDED

Let. of March 7 from 8th re retirement of Keeper Miranda Younghans at Biloxi Lighthouse, Miss.

RG:EMF Bureau of Lighthouses, Washington, D. C., March 13, 1929.

Returned to 8th Superintendent. In view of the brief period of the proposed extension, the matter of conserving funds does not appear material; and under the circumstances it would appear desirable to effect Miss Younghans' retirement at the close of April 23, 1929, when the present extension expires. Your report as to this is requested, together with the usual retirement recommendation, if this is practicable.

G. R. PUTNAM

Commissioner of Lighthouses.

ADDRESS ALL COMMUNICATIONS TO
SUPERINTENDENT OF LIGHTHOUSES
NEW ORLEANS, LA.

LIGHTHOUSES

DEPARTMENT OF COMMERCE
LIGHTHOUSE SERVICE

1929 MAR 21 AM 11 55

Miss M. Younghans,
Retirement (Lighthouse)

Airways
Surveys
Constrn.
Commun.
Weather
Clerical
Adm. Offcr.
Asst Engr.
Chief Engr.
Hydro.
Radio
Engr. Constrn.
Mar. Engr.
Personnel
Finance
Law & Prop.
Adm. Assist.
Dep. Commr.
Commissioner

OFFICE OF SUPERINTENDENT, 8TH DISTRICT
NEW ORLEANS, LA.
March 19, 1929

Rec'd to Dept 3/21

Commissioner of Lighthouses:

1. Miss M. Younghans, Keeper, Biloxi Light Station, will reach the age of 72 years on April 24, 1929, and recommendation is submitted that she be retired from active duty. The records of this office show that Miss Younghans has had 10 years, 3 months and 23 days of service.

2. The following information is furnished regarding this employee:

Date of birth	Position and present base pay	Length of service Date of Retirement	Avg. rate of pay last five years of service	Rate of Retired Pay
	Keeper, Biloxi:	Yr. Mo. Das.		
Apr. 24 1857	L.S., Miss. @ $1320 p.a.	10 3 23		$305.05 p.a. or $25.42 p.mo.
		Apr. 23, 1929	$1183.05	

DETAILED STATEMENT OF PAY FOR LAST FIVE YEARS OF SERVICE

Apr. 24, 1924 to June 30, 1924	(0 yrs. 2 mos. 7 das.)	@ $ 780.00 p.a.	$ 145.17
July 1, 1924 to June 30, 1925	(1 " 0 " 0 ")	@ 1035.75 p.a.	1035.75
July 1, 1925 to June 30, 1927	(2 " 0 " 0 ")	@ 1200.00 p.a.	2400.00
July 1, 1927 to June 30, 1928	(1 " 0 " 0 ")	@ 1260.00 p.a.	1260.00
July 1, 1928 to Apr. 23, 1929	(0 " 9 " 23 ")	@ 1320.00 p.a.	1074.33
	5 " 0 " 0 "		$5915.25

5)5915.25
1183.05 x 10.3139/40 = $305.05 p.a. or $25.42 per mo.

CARDED

E. S. LANPHIER
Superintendent of Lighthouses

EMF

Bureau of Lighthouses, Washington
March 22, 1929.

Submitted to Secretary of Commerce recommended for approval.

H. D. KING,
Acting Commissioner

23. TO THE EMPLOYEE: Describe in detail the work you do. Put each distinct duty, task, or process in a separate paragraph. Explain first those that require most of your time. Explain occasional duties last. In the column at the left opposite each paragraph enter the approximate percentage of your time devoted to the work described in that paragraph. DO NOT ATTEMPT TO COMPOSE THIS STATEMENT WITHOUT FOLLOWING THE INSTRUCTIONS OF P. C. B. FORM NO. 15.

Percentage of working time	
50%	Attending light and apparatus in the tower.
20%	Cleaning tower, dwelling and grounds.
20%	Admitting visitors to the tower and reservation.
10%	Correspondence with district office consisting of regular required reports and other special clerical duties.

24. I hereby certify that the foregoing was composed by me after reading P. C. B. Form No. 15, and that it is a true statement of my duties.

M. Geraughans - Keeper
(Signature of Employee)

25. TO THE PREPARING OFFICER: Write your own description of the employee's work. If in describing the work of the position you would cover the same subject matter and use the same language and expressions, indicate your concurrence in the employee's statement and utilize the rest of the space below by giving further and broader information regarding the position, such as the kind and degree of responsibility involved, the ultimate purpose of the work, its place in your organization, its working conditions, etc. If more space is needed, attach a separate sheet. See instructions in Form No. 16.

Cares for Fifth Order flashing electric light.

26. How long have the employee's duties been substantially as described above? Since January 1, 1919

27. I hereby certify that to the best of my knowledge and belief the statements made by me on both sides of this sheet are accurate and complete.

SEP 14 1928, 1928
(Date)

E. S. LANPHIER — SUPERINTENDENT OF LIGHTHOUSES
(Signature of Preparing Officer) (Title)

28. I hereby certify that I have read all of the foregoing and that, to the best of my knowledge and belief, the statements made on both sides of this sheet are accurate and complete, except as indicated in attached memorandum, marked ---------- In my judgment the compensation of this position should be in a range from $ 1200 to $ 1500

SEP 14 1928, 1928
(Date)

E. S. LANPHIER — SUPERINTENDENT OF LIGHTHOUSES
(Signature of head of field office or station) (Title)

29. I hereby certify that I have read all of the foregoing and that, to the best of my knowledge and belief the statements made on both sides of this sheet are accurate and complete, except as indicated in attached memorandum, marked ---------- In my judgment the compensation of this position should be in a range from $ 1200, to $ 1500

SEP 20 1928, 1928
(Date)

H. B. BOWERMAN — Acting Commissioner of Lighthouses.
(Signature of head of bureau or his representative) (Title)

U. S. GOVERNMENT PRINTING OFFICE: 1929

PERSONNEL CLASSIFICATION BOARD FORM NO. 14—FIELD QUESTIONNAIRE
(To be filled out in accordance with the instructions given in P. C. B. Forms Nos. 15 and 16)

Bureau No. 170 *Sheet No.* S(b)-57

Space reserved for the use of the Board

1. Youngblood, Miranda (Miss)
(Surname) (Given name) (Initial)

2. Department Commerce
3. Bureau Lighthouses
4. Field service Lighthouse Service
5. (a) Field station Biloxi Light Station
(b) Subdivision Eighth Lighthouse District
(c) City or town ____ State Mississippi

6. Pay roll title Light Keeper
7. Customary office title Keeper
8. Present administrative allocation $1200-1500
9. Present gross rate of pay $ 1560
10. Deduction for allowances $ 240
11. Net rate paid in cash $ 1320

12. Indicate by an "X" in the proper box or boxes the kind of allowances, if any, received by the employee:
☒ House ☐ Room { ☐ Furnished ☒ Unfurnished } ☒ Heat ☒ Light ☒ Fuel ☐ Laundry ☐ Uniform ☐ Subsistence or rations in kind Meals per day: ☐ 1 ☐ 2 ☐ 3

13. Describe any other allowance, privilege, or perquisite of value ---

14. If any special equipment or a bond is required by law or regulation to be furnished at the employee's expense, state kind and annual cost ---

15. (a) Regular hours of work: From On duty a.m. to station m. (b) How many hours per week excluding unusual or irregular overtime work? 24 hours each day
Summer --- Winter --- (c) If not a full time and all-the-year-round position, state number of hours per day ---;
number of days per { week / month / year } --- (d) If certain hours of availability for duty, outside of regular working hours, are required, state hours and type of such duty ---

16. (a) Rate of pay for overtime --- (b) Amount of overtime pay in last 12 months ---

17. (a) Does the employee in any way direct or supervise other employees? No (b) If so, in what way? (See Form 16 before answering)

(c) How many? ---

18. If the employee supervises other persons through immediate contact, give the name and the sheet numbers of such persons. (For such of these as may not be covered by questionnaires, give number and kinds by occupations.) If the employee exercises supervision through section or division heads, give the title of such sections or divisions and the names and sheet numbers of their heads.

19. (a) Is the employee in any way directed, supervised, or instructed, or his work reviewed? Yes (b) If so, in what way? (See Form 16 before answering.)
Follows regulations, also instructions of Superintendent of Lighthouses

20. What is the name, official position, and sheet number of the employee's immediate superior?
E. S. Kimball, Superintendent of Lighthouses, S(a)-1

21. Employee's education: Strike an "X" over the number representing the highest grade or year completed in each type of school:

Elementary								High				Normal				College				Postgraduate or professional				
1	2	3	4	5	6	7	8	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	(Kind)

Other education (describe): ---

22. What length and kind of experience or other training did the employee possess upon original entrance into this position which was most qualifying or pertinent?
Assisting in care of station during incumbency of mother.